



**Cultural Arts Commission
Special Meeting Minutes**

March 19, 2013

Commission Members Present: Mary Ann Diggory, Kent Gallagher, Carolyn Hill, Doug Holzrichter, Alexia Monaco, Vic Portincaso, Jan Schmuckal, Trish Tkach and Tim Vetang

Also in Attendance: Gail Gaboda and Paul Evans, Economic Development

1. Call to Order:

Mr. Vetang called the meeting to order at 6:04pm.

2. Amendments to Agenda

There being no amendments to the agenda, the agenda will stand as presented.

3. Approve Minutes – February 7, 2013

Motion was made to approve the February 7, 2013 minutes, by Ms. Monaco and seconded by Mr. Gallagher.

Motion passed.

4. Review Financial Reports – February 2012 - Holzrichter

- Financials were reviewed and accepted as presented.
- Without A Box income is still not showing up on financial records.

5. Review & Approve Changes to 2013-2014 Budget

- Moved to April meeting.

6. Approve Proposal by Gail Gaboda on Website

- Ms. Gaboda presented a proposal for an updated website for the GCAC
- Create a freestanding website for genevarts.org that will devote a separate page to each event
- Motion to approve the proposed website pending city review was made by Mr. Portincaso and seconded by Ms. Monaco.
- Motion passed

7. Update on Events

a. Dancing with Geneva Stars (Feb 9, 2013) – Carolyn

- Received a survey from Eagle Brook
- Food wasn't as good as previous years
- Trays were empty within a half hour of serving
- Sponsors have been very generous this year

- Letter to sponsors thanking them for their support and hope they will continue to sponsor new events
- Reviewed the income and expenses for the event
- Ms. Hill and Mr. Holzrichter will audit all entries
- Motion to provisionally approve financials for DWTGS was made by Mr. Gallagher and seconded by Ms. Schmuckal.
- Motion passed

b. Film Festival March 2013 – Scott Rolf

- Have two fundraisers scheduled for March 19 and March 21

c. Shakespeare in the Park – Gail Gaboda

- Park is reserved
- Play will be Comedy of Errors on July 21, 2013
- Working on Sponsors

d. Riverpark Concerts – Sharon Jones

No Report

e. Art Fair – Carolyn

No Report

f. Steeple Walk Dec – Kent

No Report

8. Other Business

a. Bike Rack Art Program Update – Jan

- Have received one submission
- Will revise the RFQ
- Have a sponsor for \$3000

b. Discuss Fundraising Ideas

The Cultural Arts Foundation is moving along.

9. New Business

No Report

10. Public Comments

No Report

11. Adjourn

Motion to adjourn was made by Mr. Holzrichter and seconded by Ms. Tkach at 7:24pm.

Motion passed.

Next meeting Thursday April 4, 2013