GENEVA CITY COUNCIL MEETING MARCH 4, 2013

CALL TO ORDER

The March 4, 2013 meeting of the Geneva City Council was called to order at 7:00 p.m. in the Council Chambers of City Hall by Mayor Kevin Burns. Aldermen present: Chuck Brown, Don Cummings (via teleconference), Dorothy Flanagan, Sam Hill, Dean Kilburg, Richard Marks, Ron Singer (via teleconference). Aldermen absent: Craig Maladra, Dawn Vogelsberg. Also attending: City Atty. Charles Radovich, City Administrator Mary McKittrick, Asst. City Administrator/Dir. of Administrative Services Stephanie Dawkins, Public Works Director Dan Dinges, Economic Development Director Ellen Divita, Community Development Director Dick Untch, Police Chief Steve Mexin, Fire Chief Steve Olson, Business Development Specialist Paul Evans.

PLEDGE OF ALLEGIANCE

SPECIAL ITEMS AND PRESENTATIONS

Presentation on Staffing Analysis Report by Karl Nollenberger, Voorhees Associates

Mr. Nollenberger outlined the procedures employed in developing the report, including employee interviews, surveys, staffing evaluation and performance measurements. He addressed the City's planning and goal setting, saying that the City has one of the best planning and goal-setting processes that he has seen in a city government organization.

Comparing service staffing with twelve comparable cities, Mr. Nollenberger said that overall the City of Geneva has 2.7 less employees when compared to other cities for the same services provided in Geneva. He said the employee survey indicated that City employees are significantly invested and committed to the community, although the survey suggested some need for greater recognition of employee efforts and some additional training opportunities. He concluded by saying that the analysis finds that overall the City is well organized and managed, with good cooperation among departments. Among the recommendations, Mr. Nollenberger specifically mentioned establishing a chief communications officer, implementing a central purchasing operation, and a continuation of information technology upgrades. He then took questions.

Ald. Flanagan asked what percentage of the report was based on actual observation. Mr. Nollenberger replied that no time and motion studies were undertaken. She also asked if implementation of a central purchasing operation would require a restructuring of the City's accounting system, with Admin. McKittrick saying that the accounting function would be secondary to having someone to manage the central purchasing function.

<u>Update on Cadence Health/Delnor Building Upgrades by Tammy Pressley, Director of</u> Community, Government and Public Affairs, Cadence Health

Ms. Pressley began by pointing out that innovation and technological advances as well as societal and political issues are affecting the health care industry and shaping its future. She said these issues have led to significant consolidation for efficiency and improvement. She then reviewed the merger of Delnor and Central DuPage hospitals and discussed how the merger is improving the capabilities of both institutions in the areas of staffing, facilities and services.

On a question from Ald. Brown, Ms. Pressley said the expanded cancer center at Delnor will open next fall. Ald. Hill said he appreciated changing the main entrance to the north side of Delnor, saying it is much safer for traffic than is the south entrance.

OMNIBUS AGENDA

All items listed on the Omnibus Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless

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a Council member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda. Moved by Ald. Flanagan, seconded by Ald. Brown to approve the Omnibus Agenda as presented. Roll call:

AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor Burns)

NAYS: 0 MOTION CARRIED

<u>APPROVE MINUTES OF THE LAST REGULAR MEETING HELD FEBRUARY</u> 19, 2013

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

APPROVE REPORTS

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

COUNCIL COMMITTEES

Committee of the Whole March 11, 2013 at 7:00 p.m.

OTHER ITEMS AND CORRESPONDENCE

Accept Staffing Analysis Report as Presented

Moved by Ald. Hill, seconded by Ald. Singer to accept the Voorhees Associates staffing analysis report as presented. Approved by unanimous roll call vote. MOTION CARRIED

MUNICIPAL BILLS FOR PAYMENT

Total Funds

The following bills were presented for payment:

General Fund	\$60,035.90
Cultural Arts Fund	9,978.45
SPAC Fund	416.00
Tourism Fund	2,512.00
Tri-Com Fund	14,588.23
SSA #1	109.47
SSA #16	916.00
Debt Service Fund	1,008,109.38
General Capital Projects	17,516.33
Infrastructure Capital Projects	15,925.40
TIF #2	86,618.25
Electric	485,386.81
Water/Wastewater	31,884.62
Refuse	1,636.49
Commuter Parking	280.02
Group Dental	8,051.80
Workers Compensation	454.89

Moved by Ald. Brown, seconded by Ald. Marks that the bills be approved and vouchers prepared. Roll call:

\$1,744,420.04

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AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor

Burns)

NAYS: 0 MOTION CARRIED

COMMITTEE OF THE WHOLE ITEMS OF BUSINESS

Approve Ordinance 2013-09 Amending Title 4, Ch. 19 (Business and License Regulations; Horse Drawn Carriage Regulations) Adding Wagon and Trolley Regulations

Moved by Ald. Brown, seconded by Ald. Kilburg to approve Ord. 2013-09 amending Title 4, Ch. 19 (Business and License Regulations; Horse Drawn Carriage Regulations) adding Wagon and Trolley Regulations.

Mayor Burns noted additional information was provided to the Council as requested. Business Development Specialist Evans reviewed the changes to the ordinance made following the Feb. 25 Committee of the Whole meeting. He pointed out the changes are intended to streamline the approval process and add safety provisions, including those required by the Illinois Vehicle Code.

On a question from Ald. Hill, Spc. Evans said that the City will accommodate those wishing to have their horse-drawn vehicle inspected the same day of an event, such as a wedding, but they do so at their own risk of failing the inspection and therefore not being available. Ald. Kilburg suggested incorporating an inspection process for horse-drawn vehicles participating in a parade, saying that spectators have been injured during parades by horses bolting. Spc. Evans said that parades and non-entertainment activities are exempted. Chief Mexin agreed that a safety risk exists, but added the time and staffing needed to conduct a pre-parade inspection of units would be problematic. He pointed out that certain parade motorized units also create a potential risk, and said he would look into the possibility of a pre-parade walk-through. Chamber of Commerce President Jean Gaines said that Swedish Days Parade Marshals check parade participants prior to the parade and that participating animals have professional handlers.

Ald. Marks sought clarification regarding the special event one-day permit, with Spc. Evans responding that the special event one-day permit is intended for non-festival events such as weddings and that the permit applicant has to specify a particular route. There being no further discussion, roll call:

AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor Burns)

NAYS: 0 MOTION CARRIED

<u>Approve Street Closure and Use of City Services for Kiwanis Club Soapbox Derby June 22, 2013</u>

Moved by Ald. Hill, seconded by Ald. Flanagan to approve street closure and use of city services for Kiwanis Club Soapbox Derby June 22, 2013. Roll call:

AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor Burns)

NAYS: 0 MOTION CARRIED

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Approve Request by Geneva Lions to Solicit Donations May 3-4, 2013 for "Diabetes Awareness Days"

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

<u>Approve Resolution 2013-23 Authorizing Budget Amendments for Current Fiscal Year</u> 2012/13

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

<u>Approve Resolution 2013-22 Authorizing Annual Publication of City of Geneva Zoning Map As Required by Illinois State Law</u>

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

<u>Approve Ordinance 2013-08 for Sign Variance at 1800 Averill Road to Allow Two Freestanding Signs on Single Zoning Lot</u>

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

Approve Resolution 2013-24 Authorizing Agreement with Dixon Engineering Inc. in an Amount Not to Exceed \$20,105.00 for Logan Avenue Tower Painting Technical Engineering Services

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

<u>Approve Resolution 2013-25 Authorizing Easement Agreement at 705 E. State Street for Electric Cable Replacement</u>

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

Approve Resolution 2013-26 Authorizing Bid Award and Purchase of Primary Cable in the Amount of \$43,972.20 for Fabyan Parkway Bridge Primary Cable

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

Approve Resolution 2013-27 Declaring Surplus Property – 1998 Vermeer Trencher

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

<u>Approve Resolution 2013-28 Declaring Surplus Property – 1996 Bucket Truck</u>

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

Approve Resolution 2013-29 Rejecting All Bids for Three Reel Wire Trailer

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

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Approve Resolution 2013-30 Requesting Assistance and Participation by Illinois EPA for Environmental Conditions Within 500-800 East State Street

Moved by Ald. Flanagan, seconded by Ald. Brown to approve motion as presented. Approved by unanimous roll call vote. (Omnibus Agenda). MOTION CARRIED

NEW BUSINESS

Swedish Days and Fine Arts Fair Named "Best of the West"

Ald. Flanagan called attention to West Suburban Living magazine's "Best of the West" readers' survey for 2013, which named Swedish Days as "Best Festival" and the Geneva Fine Arts Fair as "Best Art or Craft Show."

Kudos to Geneva Bank & Trust for Pure Oil Station Treatment

Mike Bruno, 522 Fulton St., praised Geneva Bank & Trust for its recognition and incorporation of the old Pure Oil Station into its new State St. facility.

CLOSED SESSION ON PURCHASE, SALE OR LEASE OF PROPERTY FOR USE OF THE PUBLIC BODY

Moved by Ald. Marks, seconded by Ald. Flanagan that the Council adjourn to Closed Session. Roll call:

AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor Burns)

NAYS: 0 MOTION CARRIED

The Council adjourned to Closed Session at 8:04 p.m.

Moved by Ald. Brown, seconded by Ald. Marks that the Council return to Open Session. Roll call:

AYES: 8 (Ald. Brown, Cummings, Flanagan, Hill, Kilburg, Marks, Singer, Mayor Burns)

NAYS: 0 MOTION CARRIED

The Council returned to Open Session at 8:16 p.m.

ADJOURNMENT

There being no further business, moved by Ald. Hill, seconded by Ald. Kilburg to adjourn the Geneva City Council meeting. Carried by voice vote.

The meeting adjourned at 8:17 p.m.

Lynn P. Landberg, City Clerk