



February 3, 2014

Dear Sir or Madam:

The City of Geneva invites your quote on its "Public Works Uniform Allowance Contract." The work consists of providing clothing for purchase by 32 Public Works Employees and 10 Electric Division employees. This is a purchase program. All items to be either embroidered with an emblem or silk screened with an emblem as indicated in the special conditions.

Quotes with the words "Public Works Uniform Allowance Contract" clearly marked on it, will be received by the City of Geneva, Illinois on or before 10:00 a.m., local time, **Tuesday, February 18, 2014** at Public Works, 1800 South Street, Geneva, Illinois 60134. Please address them to my attention.

If you have any questions, please call me at (630) 232-1503 ext. 3203 prior to February 12, 2014.

Sincerely,

Jennifer Hilkemann  
Manager of Distribution, Construction & Maintenance

Enclosure: Bid Documents

All prices quoted are to be held for the duration of the contract.

By submission of this quote, I certify that the quote has been arrived at independently and has been submitted without collusion between or among any vendor of materials, supplies, equipment, or services. I also certify that our firm is not barred from bidding as a result of a violation of either Section 33E-3 or 33E-4 of Chapter 38, Illinois Revised Statutes, 1987 (as amended).

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Name of Corporation, Partnership, or  
Proprietor

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Address

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City

State

Zip

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Telephone

(Seal)

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Authorized Signature

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Title



## PUBLIC WORKS UNIFORM ALLOWANCE CONTRACT SPECIAL CONDITIONS

The objective of these specifications is to provide the material and workmanship necessary to provide a first-class job. Vendor shall supply all labor, equipment, materials and anything else incidental to performing this contract.

Accurate understandable invoices are required.

All garments supplied shall be new. Samples for fit shall be delivered within two weeks of award. Garments to be delivered within eight weeks of orders being placed. The duration of the contract will be from the date of award until April 30, 2015. The City intends to place one order so that all shipping costs can be figured into the prices of the garments. If additional orders are placed at future dates due to new employees, the City will pay reasonable shipping charges associated with those orders. The order cannot be shipped until May 1, 2014 as funds are not available until that date.

Prices are to include the cost for the Vendor to perform any needed set up for embroidering the emblem on all shirts, jeans, pants, sweatshirts, jackets, vests, balaclavas, overalls or coveralls. Emblems shall be 2 ¾" diameter circle, 2 colors. Sweatshirt, shirts, jacket and coveralls to have emblem on left chest. Overalls to have emblem on front chest pocket without stitching pocket closed. Pants to have emblem on right rear pocket without stitching pocket closed. T-shirts shall have the logo silk screened in navy blue on the left pocket, with the exception of the t-shirts for electric employees. These must have the emblem stitched on them with FR thread. All FR items shall use FR rated thread to stitch the emblem. The logo to be used is the one at the top of this page. Any additional charges for "talls" shall be indicated at the bottom of the quote sheet.

The City of Geneva will award the Uniform Contract to one vendor for all items of clothing. Quotes will be evaluated using the lowest total cost for one of each item listed. Please note that orders will be placed based on the individual needs of the employees being outfitted. There is no guarantee that any one item will be ordered. There are 32 employees that can spend \$300 on the non-FR clothing and 10 employees that can spend \$400 on FR clothing (100% cotton T-shirts included). Please note these dollar items may change as contracts are under negotiation at this time.

Quotes are to be submitted on the City of Geneva Form. The form also includes a column for alternate manufacturer and alternate unit price that the vendor can provide at

their option. A unit price shall be provided still for all the specified manufacturers.

The City of Geneva reserves the right to accept or to reject any or all quotes, waive technicalities, and to accept the quote which it deems to be in the best interest of the City. All prices are to be held for the duration of the contract.

QUOTE SUBMITTED BY: \_\_\_\_\_

NON-FR CLOTHING

CLOTHING ITEM	Order #	SIZE	COLOR	UNIT PRICE	Alternate Item w/item number	Alternate Price	Comments
<b>T-Shirts short sleeve (Non-FR)</b>							
Gildan 100% cotton T-shirt	2300	M-XL	orange				
Gildan 100% cotton T-shirt	2300	2XL-4XL	orange				
Men's Workwear Pocket T-shirt 100% Cotton	K87	M-XL	orange				
Men's Workwear Pocket T-shirt 100% Cotton	K87	2XL-4XL	orange				
<b>Sweatshirt - Regular</b>							
Crewneck Sweatshirt - Heavyweight - Weatherproof	WP	F260	S-XL	navy			
Crewneck Sweatshirt - Heavyweight - Weatherproof	WP	F260	2-4XL	navy			
Zip front sweatshirt Heavyweight - Berne	Berne	SZ101	S-XL	navy			
Zip front sweatshirt Heavyweight - Berne	Berne	SZ101	2-4XL	navy			
Crewneck Sweatshirt - Heavyweight	C	K186	S-XL	black			
Crewneck Sweatshirt - Heavyweight	C	K186	2-4XL	black			
Zip front sweatshirt Heavyweight	C	K185	S-XL	black			
Zip front sweatshirt Heavyweight	C	K185	2-4XL	black			
<b>Pants - Regular</b>							
Relaxed Fit Denim Jean	C	B17	30-42	navy/denim			
Relaxed Fit Denim Jean	C	B17	44-54	navy/denim			
Traditional fit Denim Jean	C	B18	30-42	navy/denim			
Traditional fit Denim Jean	C	B18	44-54	navy/denim			
Signature Denim Dungaree Jean	C	B237	30-42	navy/denim			
Signature Denim Dungaree Jean	C	B237	44-54	navy/denim			
<b>Bibs &amp; Overalls - Regular</b>							
Duck Insulated Bib Overall w/zipers	C	R03	30-50	brown			
Duck Unlined Overall w/ Leg zippers	C	R37	30-50	brown			

<b>Jacket - Regular</b>									
Astoria Jacket	C		J316	S-XL		brown			
Astoria Jacket	C		J316	2XL-5XL		brown			
Duck Detroit Jacket/Blanket Lined	C		J001	S-XL		brown			
Duck Detroit Jacket/Blanket Lined	C		J001	2XL-5XL		brown			
Duck Traditional Jacket/Arctic Quilt Lined	C		J002	S-XL		brown			
Duck Traditional Jacket/Arctic Quilt Lined	C		J002	2XL-5XL		brown			
Duck Active Jacket/Quilted-Flannel Lined w/hood	C		J140	S-XL		navy or brown			
Duck Active Jacket/Quilted-Flannel Lined w/hood	C		J140	2XL-5XL		navy or brown			
Sandstone Vest/Arctic-Quilt Lined	C		V02	S-XL		navy or brown			
Sandstone Vest/Arctic-Quilt Lined	C		V02	2XL-5XL		navy or brown			
<b>HIGH VISIBILITY - Regular</b>									
High Vis Class 2 short sleeve T-Shirt - Occunomix	Occ		LUX-SSTP2	S-XL		bright orange			
High Vis Class 2 short sleeve T-Shirt - Occunomix	Occ		LUX-SSTP2	2XL-4XL		bright orange			
High Vis Class 2 long sleeve T-Shirt - Occunomix	Occ		LUX-LST2	S-XL		bright lime			
High Vis Class 2 long sleeve T-Shirt - Occunomix	Occ		LUX-LST2	2XL-4XL		bright lime			
High Vis Class 3 Thermal Lined Hooded Zip Front Sweatshirt	Berne		HVF021	S-XL		bright lime			
High Vis Class 3 Thermal Lined Hooded Zip Front Sweatshirt	Berne		HVF021	2XL-4XL		bright lime			
High Vis Class 2 short sleeve T-Shirt	C		K232	S-XL		bright orange			
High Vis Class 2 short sleeve T-Shirt	C		K232	2XL-4XL		bright orange			
High Vis Class 2 long sleeve T-Shirt	C		K233	S-XL		bright lime			
High Vis Class 2 long sleeve T-Shirt	C		K233	2XL-4XL		bright lime			
High Vis Class 3 Thermal Lined Hooded Zip Front Sweatshirt	C		J206/100504	S-XL		bright lime			
High Vis Class 3 Thermal Lined Hooded Zip Front Sweatshirt	C		J206/100504	2XL-4XL		bright lime			
Hi-Vis Winter Jacket-ANSI Class 3 Compliant	CH		9732	M-XL		lime green/black			
Hi-Vis Winter Jacket-ANSI Class 3 Compliant	CH		9732	2XL-4XL		lime green/black			
B = BULWARK	C = CARRHARTT	CH = Charles River - Signal Hi-Vis	K = KERMEEL	NSA = National Safety Apparel					
* Unit prices shall include City logo & shipping costs									

CLOTHING ITEM	Order #	SIZE	COLOR	Price	Alternate Item w/item number	Alternate Price	Comments
<b>T-Shirts short sleeve (Non-FR)</b>							
Gildan 100% cotton T-shirt	2300	M-XL	orange				
Gildan 100% cotton T-shirt	2300	2XL-4XL	orange				
Men's Workwear Pocket T-shirt 100% Cotton	K87	M-XL	orange				
Men's Workwear Pocket T-shirt 100% Cotton	K87	2XL-4XL	orange				
Long Sleeve 100% cotton T-shirt - Gildan	2400	M-XL	orange				
Long Sleeve 100% cotton T-shirt - Gildan	2400	2XL-4XL	orange				
Long Sleeve Workwear 100% cotton T-Shirt	K126	M-XL	navy or brown				
Long Sleeve Workwear 100% cotton T-Shirt	K126	2XL-4XL	navy or brown				
<b>Shirts - FR</b>							
FR T-Shirt	SET8OR	S-XL	orange				
FR T-Shirt	SET8OR	2XL-3XL	orange				
FR Long Sleeve Henley	FRK293	S-XL	navy				
FR Long Sleeve Henley	FRK293	2XL-3XL	navy				
<b>Sweatshirt - FR</b>							
FR Heavyweight zip-front sweatshirt	FRK007	M-XL	navy				
FR Heavyweight zip-front sweatshirt	FRK007	2XL-3XL	navy				
FR Heavyweight crewneck sweatshirt	FRK127	M-XL	dark navy				
FR Heavyweight crewneck sweatshirt	FRK127	2XL-3XL	dark navy				
<b>Pants-FR</b>							
FR Relaxed Fit Denim Jean	FRB160	30-42	navy/denim				
FR Relaxed Fit Denim Jean	FRB160	44-54	navy/denim				
FR Traditional fit Denim Jean	PE14	30-42	navy/denim				
FR Traditional fit Denim Jean	PE14	44-54	navy/denim				
FR Denim Dungaree Jean	FRB13	30-42	navy				
FR Denim Dungaree Jean	FRB13	44-54	navy				

QUOTE SUBMITTED BY: \_\_\_\_\_

FR CLOTHING

<b>FR Overalls</b>									
FR Unlined Overall w/ Leg zippers	C	FRR45	36-50	brown					
FR Unlined Overall w/ Leg zippers	C	FRR45	52-54	brown					
FR Insulated Bib Overall w/leg zippers	C	FRR44	30-48	brown					
FR Insulated Bib Overall w/leg zippers	C	FRR44	50-54	brown					
<b>FR Jacket</b>									
FR Spring Jacket w/ hood	B	JLH8	S-XL	brown					
FR Spring Jacket w/ hood	B	JLH8	2XL-3XL	brown					
FR Jacket - All Season	C	FRJ020	S-XL	brown					
FR Jacket - All Season	C	FRJ020	2XL-3XL	brown					
FR Jacket - Quilt Lined	C	FRJ195	S-XL	brown					
FR Jacket - Quilt Lined	C	FRJ195	2XL-3XL	brown					
FR Winter Active Jacket w/ Hood	C	FRJ184	S-XL	navy or brown					
FR Winter Active Jacket w/ Hood	C	FRJ184	2XL-3XL	navy or brown					
FR Vest	C	FRV036	S-XL	brown					
FR Vest	C	FRV036	2XL-3XL	brown					
FR Balaclava	C	FRA289	One size	navy					
<b>FR HIGH VISIBILITY</b>									
FR Hooded/Zipper Sweatshirt	NSA	C21HC-05	S-XL	hi-viz					
FR Hooded/Zipper Sweatshirt	NSA	C21HC-05	2XL-3XL	hi-viz					
<b>Tall Additional Cost (per item)</b>									

B = BULWARK      C = CARHARTT      CH = Charles River - Signal Hi-Vis      K NSA = National Safety Apparel

\* Unit prices shall include City logo & shipping costs