



**CULTURAL ARTS COMMISSION
MINUTES
March 1, 2007**

Commission Members Present: Jan Ostler, Jan Schmuckal, Tim Vetang, Mary Ann Diggory, David Fujimoto, Bobb Hillery, Victor Portincaso

Absent: Monica Jenkins, Carolyn Hill

Others Present: Administrative Analyst Kim Warren, Snow Sculptors Mark Wissing and Joe Gagnepain, ICEC member Jeannine Cowart

The Cultural Arts Commission Meeting was called to order by Mr. Vetang at 7:02 p.m.

1. Call to Order: Roll Call

2. Amendments to Agenda

Mr. Vetang requested that a 2007/2008 budget discussion also be added to the agenda. Ms. Diggory moved to accept the agenda and the motion was seconded by Mr. Hillery. Motion passed 7-0

3. Approval of Minutes from February 1, 2007

Mr. Portincaso moved to approve the minutes and the motion was seconded by Mr. Fujimoto. Motion passed 7-0.

4. Mark Wissing, Snow Sculpting Event

Mr. Wissing brought in literature on snow sculpting for the CAC members to review. He also included information on the essentials that would be needed to set up a Snow Sculpting Show. Lodging may need to be provided for the artists. Prize money may be needed. Help from City workers may be required.

Mr. Gagnepain then explained how the artists accomplished their work. The time needed to make a sculpture. The materials needed to make a sculpture and how the sculptures were judged.

The CAC members then asked many questions about the cost, the set up, the location recommendations and running of the event. Mr. Wissing and Mr. Gagnepain offered many options on the complexity of the event to start. They also offered to help organize the first event.

Mr. Vetang proposed that the program be approached first by developing a scope for the project that can be presented to other City partners. Then he suggested that the committee have discussions with other city partners to recruit help to get the program started.

5. Geneva Car Show Entertainment

Ms. Warren started the discussion by explaining that a response had to be made to the organizers of the car show about CAC's decision to organize the entertainment for the 9 week schedule.

There were discussions about the level of commitment and responsibility needed to organize the entertainment. There was debate that organizing the entertainment for the car show was in line with the commission's mission statement. Mr. Hillary brought up the point that he was not sure that committing to do the organizing would keep CAC in line with its goals for the year.

It was agreed upon that Ms. Warren would contact the car show group and offer that CAC organize only one show for the year because it was determined that the group was not prepared enough this year to take on such a large project along with all of the other projects that are already planned.

6. Shakespeare in the Park

Ms. Jenkins was unable to attend the meeting but she had asked Ms. Warren to address the group on dates for the Shakespeare in the park event. The commission agreed that the date for the event should be scheduled for July 21, 2007 with an alternative date of July 28, 2007.

7. Reception Recap

Mr. Vetang thanked everybody for all of the work that they had done on the reception. Everybody expressed that they thought the reception was a success. It was suggested that a reception be held annually.

Ms. Warren announced that \$1,164 was raised on the raffle for the painting and that there were 63 people listed on the sign up sheet. She also presented a list that she had made to show the things people volunteered to do. The information that was gathered from the questionnaire on the back of the programs needs to be put into a spreadsheet and Ms. Diggory volunteered to do it.

Mr. Vetang suggested that thank you notes be sent to all of the sponsors. Ms. Ostler volunteered to print up the notes and mail them.

8. International Cultural Exchange Committee

Ms. Cowart was present to represent ICEC. She discussed the plans to bring artists to Geneva from Croissy, France. There were discussions about when they should visit. The original plan was to have them visit during the Geneva Art Show; however most felt that it would be better to have them here during the Festival of the Vine instead because it would be a better venue to showcase them to the City. Everyone agreed on this idea and Ms. Cowart was going to discuss this with the ICEC group.

Ms. Cowart also discussed other plans that the ICEC was considering and what they were expecting to accomplish. Suggestions were made about exchanging other things than just artists. Discussions were also made about other ways the ICEC and CAC could partner together.

9. Discuss Schedule of events for FY2007/2008

Ms. Warren requested that all members bring a plan and their thoughts for the 2007/2008 schedule of events to the April 5, 2007 meeting. This information needs to go to the City for review.

10. Commissioner Appointments May 1, 2007

It was disclosed that Ms. Jenkins will not be seeking to renew her appointment as commissioner. Ms. Warren acknowledged that she will post the vacancy and do a press release to announce that there is a vacancy on the commission.

It was also noted that a procedure needs to be put in place for selecting a new member. It was agreed that Ms. Warren will acquire the questions that SPAC used to select the present members and a committee of three commissioners will be appointed to do interviews for the vacancy.

11. Other Business

Ms. Warren disclosed that some adjustments needed to be made to the proposed budget that she is presenting to the City Council because of some costs that were overlooked originally. Ms. Warren presented the new proposal with two options. The CAC members chose the first option as the one Ms. Warren should present.

12. Adjournment

Meeting was moved to adjourn by Ms. Diggory and seconded by Mr. Hillery at 9:17 pm. Motion passed 7-0