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|------------------------|
| Building Dept Use only |
| BP#: |
| Received by: |
| Date: |

*City of Geneva
Tree Preservation Review Application*

Submittal of a Tree Preservation Review Application is required for construction projects (see table below for most common types) on property that contains one or more trees over 10 inches in diameter (measured 4.5 feet above the ground) located within the Construction Activity Zone or Tree Preservation Zone (delineated by the applicant). A good rule of thumb is a 10 inch or larger tree on your property or any sized tree on adjacent public or private property within approximately 50 feet of the construction project. Please refer to Title 8-5C of the Geneva City Code for further information (available upon request or at www.geneva.il.us).

Date: _____

Project Address: _____ Geneva, IL 60134

Type of Project (check box): (Fee will be added to the building permit fee and paid for when issued.)

| | | | | | |
|-------------------|--------------------------|------------|----------------------------------|--------------------------|------------|
| New building | <input type="checkbox"/> | Fee: \$190 | Demolition | <input type="checkbox"/> | Fee: \$100 |
| Building addition | <input type="checkbox"/> | Fee: \$75 | Lot re-grading | <input type="checkbox"/> | Fee: \$100 |
| Utility work | <input type="checkbox"/> | Fee: \$50 | Detached garage | <input type="checkbox"/> | Fee: \$50 |
| Driveway | <input type="checkbox"/> | Fee: \$50 | Patio, deck, porch, tennis court | <input type="checkbox"/> | Fee: \$50 |
| Swimming pool | <input type="checkbox"/> | Fee: \$50 | Other: _____ | <input type="checkbox"/> | Fee: _____ |

Please Print or Type

Property Owner Information:

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Phone: () _____ Email: _____

Person responsible for Tree Protection (if not owner) "Tree Protection Representative":

Contact Person: _____ Firm: _____

Contact Address: _____

Office Phone: () _____ Fax: () _____

Cellular Phone: () _____ Email: _____

Submit one original and 1 copy of the following documents with completed application:

1. Tree location Sketch
2. Tree Protection Plan (may be combined with location sketch)
3. Tree Protection Plan Description
4. Property Owner signed statement of compliance
5. Tree Protection Representative signed statement of compliance

| Building Dept Use only, included? | | |
|-----------------------------------|---|-----|
| y | n | n/a |
| y | n | n/a |
| y | n | n/a |
| y | n | n/a |
| y | n | n/a |

Note: All required tree protection measures shall be installed and approved by the Consulting Forester before a building permit will be issued. No activity of any kind (construction, deliveries, staging, materials storage, etc.), except those related to tree protection, is permitted on-site until all required tree protection measures have been installed and approved by the Consulting Forester.

Note: The Consulting Forester will only issue one warning if, during construction, any portion of the approved tree protection plan is not followed. Following this initial warning, the Building Commissioner may issue a stop work order until the matter has been resolved.

Property Owner Statement of Compliance:

As owner of the property identified on page one of this application, I understand that it is my responsibility to ensure that any work conducted on my property, whether by myself or by a hired contractor, fully meets the requirements of this application and the Geneva City Code, specifically Title 8-5C (Tree Preservation). Further, I state that, to the best of my knowledge, all of the information provided in this application packet is true and accurate. I understand that no activity of any kind (construction, deliveries, staging, materials storage, etc.), except those related to tree protection, is permitted on site until all required tree protection measures have been installed and approved by the Consulting Forester.

Signed:

Property owner

Date

Tree Protection Representative Statement of Compliance:

As the property owner’s designated tree protection representative, I understand that I am working in the best interests of the property owner to ensure that any work conducted on his/her property by myself, or one of my employees, co-workers or a sub-contractor, fully meets the requirements of this application and the Geneva City Code, specifically Title 8-5C (Tree Preservation). Further, I state that, to the best of my knowledge and expertise, all of the information provided in this application packet is true and accurate. I understand that no activity of any kind (construction, deliveries, staging, materials storage, etc.), except those related to tree protection, is permitted on site until all required tree protection measures have been installed and approved by the Consulting Forester.

Signed:

Tree Protection Representative

Date