



City Council Meeting – Feb. 3, 2020 Staff Responses to Council Questions

Before each Committee of the Whole or City Council meeting, questions that have been posed by the City Council relating to [the agenda](#) for that evening will be posted to the City's website. Below are the responses to this week's questions.

Agenda Item 10. Other Items and Correspondence

b. Approve the fiscal year 2019-20 3rd Quarter Goals Status Report as Presented

Q: City Administrator – Goal 2: What were the recommendations, and were there any cost savings? If yes, were the savings integrated into the current budget being drafted?

A: The recommendation was to consolidate the postages machines from four to two due to reduced usage and the increased use of third party vendors for printing services. The total savings is \$1,065 per year. The savings are reflected in the proposed fiscal year 2020-21 budget.

Q: Human Resources Division – Goal 2: 30% participation seems like a low bar. Is this a standard participate rate?

A: This data was not previously tracked redevelopment staff attempted to establish a baseline for measuring participation this fiscal year. Data and responses from surveys at events this fiscal year will be used to guide future programming and promote greater participation. As for the percentage, each program is unique, the 30% goal is above the median participation rate staff would expect based on program offerings and design.

Q: Community Development – Goal 3: Are our sister cities joining us in the update of the homes for a changing region?

A: No. The City Council identified Economic Vitality, Objective 1 as a priority for the 2019-20 fiscal year. The update of the Homes for a Changing Region Plan is one of the action items associated with this objective. Additionally, the City of Geneva, unlike its sister cities, is a non-exempt local government under the Affordable Housing Planning and Appeal Act and is required to update and resubmit the affordable housing portion of the plan to the Illinois Housing Development Authority.

Q: Community Development – Goal 5: Why does this project require an outside consultant?

A: The City Council identified Quality of Life, Objective 1 as a priority for the 2019-20 fiscal year. Revising the Bikeways Plan to reflect updated priorities, implementation timelines, and funding is one of the action items associated with this objective. The project is intended to provide a comprehensive bicycle facilities plan, build public consensus around bikeway planning and facility implementation by encouraging public participation in the planning process and plan implementation, and identify strategies and schedules for design and construction of recommended improvements. A special project of this magnitude is not something the Community Development Department has the resources to do in house and keep up with its day-to-day operations. Funding for a consultant was approved as part of the fiscal year 2019-20 budget.

Q: Economic Development – Goal 2: For the good news about movement on multiple East State Street locations (102,230,715) can the proposed uses be disclosed at this time?

A: The properties located at 102 and 715 both have investors who are proposing property upgrades to potentially secure new end-users; 230 E. State St. is a real estate office proposing owner occupancy.

Q: Engineering Division – Goal 3: Status says no update. While the anticipated timeframe is open is there a revised timeline when this project will see movement?

A: Ideally we would wait until there is a proposal for a redevelopment project that would provide for a potential parking garage and the City could then explore cost participation. Should this become a priority for the City Council, then the strategy can be re-visited.

Q: Street and Fleet Division – Goal 5: The April 30, 2019 completion date is long past. Is there a revised timeframe?

A: The completion date should read April 30, 2020 as this is a fiscal year 2019-20 goal.

Q: Water/Wastewater Division – Goal 1: What is the status of the service line material inventory? I know that we communicate with homeowners when we become aware of a lead service line. Can residents also inquire to the City?

A: Currently 240 lead service lines have been identified. This was mainly done during water meter installations. We expect the final number to be less than 1,000. Residents are welcome to contact the Water Division and can schedule an appointment for staff to verify if a lead service exists.

Agenda Item 11. Municipal Bills for Payment

1) Fox Valley Fire, Various

Q: What are the six different fire extinguisher service charges? Different Locations? What was the service to fire extinguisher for \$1574.45?

A: The charges are related to the required annual inspections and maintenance of fire extinguishers at various City facilities.

The service charge is directly related to all the extinguishers at the Public Works Department. This includes those in the buildings, vehicles and on equipment including streets, water, electric, fleet, and engineering divisions. All charges include the annual inspection, any maintenance (i.e. recharge, or o-ring replacement) and a fuel surcharge.

2) Call One, \$35,517.90

Q: What are these administrative lines, and for what time period is this charge?

A: These are the phone line charges at Tri-Com Central Dispatch for one month. This includes all of the console locations. It is anticipated that once Starcom is live, the budget for telephones will decrease by \$100,000.