

**City of Geneva  
Board of Fire and Police Commission Meeting  
Geneva Police Department Conference Room  
20 Police Plaza, Geneva, IL  
Minutes of the January 17, 2017 Meeting**

**1. CALL TO ORDER**

Chair Northrup called the meeting to order at 7:02 p.m.

PRESENT: Chair Arnold Northrup, Commissioner Brian Jones.

ABSENT: Commissioner Jennifer McMahon

**2. ITEMS OF BUSINESS**

- a. Approval of December 20, 2016, Meeting Minutes

*Commissioner Jones moved to approve the December 20, 2016, minutes. Seconded by Commissioner Chair Northrup and unanimously passed by those present.*

- b. Public Commentary

None.

- c. Correspondences

Chair Northrup said that he had an email exchange with Commissioner McMahon regarding information she had received from IOS following our meeting last month. They also exchanged emails regarding changes to the rules and regulations and a budget worksheet.

**3. UNFINISHED BUSINESS**

- a. **Pre-employment Screening Firms for Police and Fire - Updates from IOS**

IOS emailed Commissioner McMahon an example of the Situation-Based Styles Assessment examination that could be used in place of the personal interviews. This particular exam had 30 scenario-type questions that police officer candidates would have to answer. Discussion centered around how the Board could use this type of evaluation to provide the most qualified candidates for firefighters and police officers. More discussion will be needed before a decision can be reached.

- b. **Changes to preliminary draft of Rules and Regulations**

Commissioner McMahon had emailed a draft of proposed changes to the Rules and Regulations to all Commission members prior to the meeting. Commissioner Chair Northrup compiled a list of changes that needed to be made. Those changes will be forwarded to Commissioner McMahon who is working with members of City administrationthe City Administrator on the changes.

#### **4. NEW BUSINESS**

##### **a. Police Commander Promotion Tasks**

Commissioner Chair Northrup provided a schedule listing tasks and approximate dates for task completion for the upcoming Commander Promotion exam and interviews that must be completed prior to June 18, 2017, at which time the current promotion list expires. Commissioner Jones is to contact Resource Management Associates and set a date for the exam the first part of May. Once the date is set, all of the other tasks can be scheduled.

#### **5. ADJOURNMENT**

*Commissioner Jones moved to adjourn the meeting. Seconded by Commissioner Chair Northrup and unanimously passed by those present.*

The meeting adjourned at 7:18 p.m.

Respectfully submitted,

Arnold Northrup, Chair