



Meeting Minutes
February 3, 2022 – 7:00 pm
Held at the Geneva City Hall Council Chambers
109 James Street, Geneva, IL 60134

Commission Members Present: Amy Cook, Kent Gallagher, Kevin Heckman, Doug Holzrichter, Tim Vetang,
Jan Schmuckal

Commission Members Absent: Dana Teichart

Also in Attendance: Cate Tracy, City of Geneva

1. **Call to Order:** Chairman Vetang called the meeting to order at 7:05 pm.
2. **Amendments to Agenda:** Agenda stood as presented.
3. **Approve Minutes** – Gallagher motioned, and Cook seconded for approval of minutes from the December meeting. The minutes were unanimously approved.
4. **Review Financial Reports - Holzrichter**
 - ✚ The current Fund Equity Balance is \$32,129.74. The proposed 2022-23 fiscal year budget includes \$10,000 in funding for the Arts Commission. Financial Reports were accepted as presented.
 - The budget for the next fiscal year beginning on May 1, 2022, is under review. Revenue for the month was \$1,331.22 and includes ticket sales from Steeple Walk.
5. **Short Story Contest – Cook**

The short story contest details have been placed online on the Commission website and promoted there as well as on social media. High and Middle School writing clubs were emailed about the contest. Flyers were put up at high school, middle schools and around town. Information was also emailed to schools and the library. The Arts Center will be promoting the contest as well. Some entries have been received already. The panel of judges for the writing contest includes: Paula Garrett, 1st Place Winner in 2021, Victoria Hyla, Local Author, and Taylor Egan, Executive Director, Geneva Center for the Arts. A field will be added to the application form with, “How did you find out about this contest?”
6. **Commission Vacancies – Vetang**

Notices to fill two Commission vacancies that have not previously been filled due to Covid will be posted on the City newsletter, website and posters regarding interest in applying to become a Commissioner will go up at various locations. After the receipt of applications, candidates will receive Commission information. Dates will be set for interviews and candidates will be interviewed by the current Commission. New Commissioners will be selected and offered positions.

7. REPORTS

a. Bus Stop Art

✚ No Report

b. Arts Center Update – Holzrichter

✚ Holzrichter provided report on upcoming events and enrichment programs.

c. Steeple Walk – Gallagher

✚ The event for this past December was sold out. Though ticket sales were reduced due to Covid protocols, the event raised \$768.14 in funds.

d. Art on Fire Update – Vetang

✚ No report

e. Chalk Art Ideas – Heckman

- Plans have not been developed beyond ideas that were previously shared, no concrete proposal yet. Heckman proposed Saturday, August 6, 2-4 pm as a tentative Chalk Art event time.
- Location possibilities were discussed. Will coordinate with City staff about locations and logistics.
- Will have a more fleshed out outline next month
- Discussed having professional artists start earlier on the day of the event to generate buzz
- Discussed doing advance registration

f. Geneva Fine Art Fair Booth – Vetang/Holzrichter

✚ Reservation has been made for 2022

g. RiverPark Summer Concert Series

✚ Teichert is arranging bands and has booked Illinois Brass Band for Sunday, July 3.

h. Shakespeare in the Park

✚ Will follow the Arts Fair 2022 on Saturday

✚ Same group as 2021 will perform

i. Commissioner Comments & Ideas –

✚ Cate Tracy reported website interactions on events from 2021

8. Public Comments – There were none.

9. Adjourn - Motion to adjourn was made by Holzrichter and seconded by Heckman. Meeting was adjourned at approximately 8:10 pm.

Respectfully submitted by Jan (filling in for Dana Teichart)

Next Meetings

March 3, 2022

April 7, 2022

May 5, 2022

June 2, 2022