

**City of Geneva
Board of Fire and Police Commission Meeting
Geneva Police Department Conference Room
20 Police Plaza, Geneva, IL
Minutes of the November 8, 2018 Meeting**

1. CALL TO ORDER

Chair Northrup called the meeting to order at 7:00 p.m.

PRESENT: Chair Arnold Northrup, Commissioner Brian Jones, and
Commissioner Jennifer McMahon

ABSENT: None

2. ITEMS OF BUSINESS

a. Approval of Minutes: August 23, 2018 and September 13, 2018 Meetings

Commissioner Jones moved to approve August 23, 2018 and September 13, 2018, meeting minutes. Seconded by Chair Northrup and unanimously passed by those present.

b. Public Commentary

None.

c. Correspondences

Chair Northrup said that he received and sent emails regarding the Fire Lt. final list, Police Sgt. Promotional interview schedule, minutes from the meeting, meeting dates and agendas, the IFPCA meeting, commission cards, the police officer primary list and interview questions. He said that he corresponded with ACA McCreedy regarding BOFPC documents, which were delivered to him via thumb drive. He emailed with Steve Hale from RMA confirming the exam date for the Police Sgt. Promotional exam, an invoice for the Fire Lt. exam and scores from the Sgt. exam. He received correspondence from Fire Chief Antenore regarding the Lt. promotions, posting of scores, and the interview schedule. He corresponded with Police Chief Passarelli regarding the Sgt. promotional interview schedule, upcoming personnel changes, conditional offers, Sgt. interview schedules and replenishing the police officer list. He emailed with Jeanne Forinari and others regarding the upcoming meeting and posting of agendas. He sent and received emails from Linda St. John regarding the police officer final list, reserving the conference room, signing commission cards, the status of the police officer list, and remaining police officer candidates. He received the conference packet from the IFPCA and forwarded a testing invoice and IFPCA member dues to City Administrator Dawkins.

3. UNFINISHED BUSINESS

a. Review Police Department Sgt. Promotion Schedule

Chair Northrup reviewed the promotional schedule.

b. Police Department Personnel Changes

a. Retirements

Chair Northrup reviewed Police Department retirements.

b. New Hires

Commissioner Jones made a motion to approve Police Chief Passarelli's conditional offer of employment to Travis Lang dated September 24, 2018. Seconded by Chair Northrup and unanimously approved by all those present.

Commissioner McMahon made a motion to approve Police Chief Passarelli's conditional offer of employment to David Guevara dated September 25, 2018. Seconded by Commissioner Jones and unanimously approved by all those present.

Commissioner McMahon made a motion to approve Police Chief Passarelli's conditional offer of employment to Bradley Wadman dated October 24, 2018. Seconded by Commissioner Jones and unanimously approved by all those present.

4. NEW BUSINESS

a. Police Officer Final List - Replenish?

The Board decided to conduct interviews for the remaining candidates on December 20, 2018.

b. Next meeting date

The Board determined that there was no need to meet before the police officer interview date.

5. Executive Session for Purpose of Interviewing Police Sergeant Promotion Candidates

Commissioner McMahon moved to go into executive session under 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Seconded by Commissioner Jones and unanimously passed by those present.

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Commissioner McMahon moved to come out of executive session. Seconded by Commissioner Jones and unanimously passed by those present.

6. ADJOURNMENT

Commissioner McMahon moved to adjourn the meeting. Seconded by Commissioner Jones and unanimously passed by those present.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jennifer McMahon, Secretary