



City of Geneva
Fiscal Year 2008-2009
Budget

April 21, 2008

Kevin R. Burns, Mayor

Philip J. Page, City Administrator

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2008-09 Budget

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CITY OFFICIALS

Elected Officials:

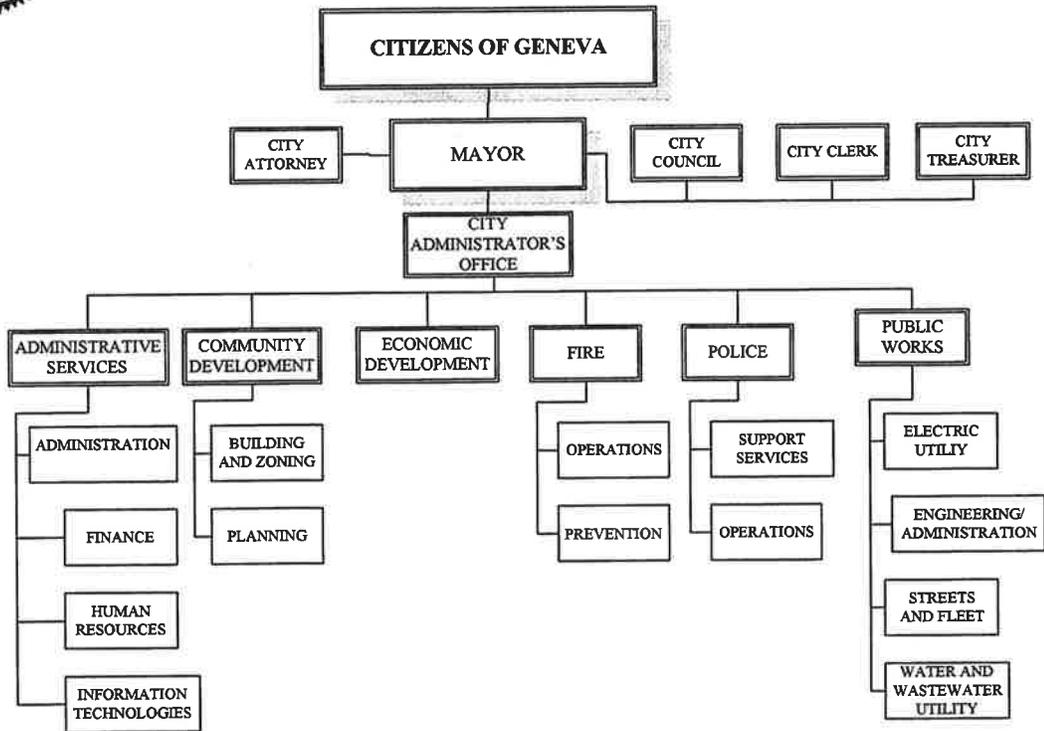
Mayor	Kevin R. Burns
City Clerk	Lynn P. Landberg
City Treasurer	Patrick J. McQueeny
Aldermen	
First Ward First Ward	Charles Brown Sam Hill
Second Ward Second Ward	Robert Piper William Barclay
Third Ward Third Ward	Raymond Pawlak Dawn Vogelsberg
Fourth Ward Fourth Ward	Dorothy Flanagan Ron Singer
Fifth Ward Fifth Ward	Paul DesCoteaux Craig Maladra

Appointed Officials:

City Administrator – Philip J. Page
Director of Administrative Services/Asst. City Administrator – Mary L. McKittrick
Finance Director - Donald Weis
Police Chief - William H. Kidwell
Fire Chief - Steve Olson
Economic Development Director – Ellen Divita
Planning Director – Richard B. Untch
Building Commissioner - Charles Lencioni
Public Works Director – Dan Dinges
City Engineer/Asst. Director Public Works – Jason Elias
Superintendent of Electric – Michael Buffington
Superintendent of Streets & Walks - Steve LeMaire
Superintendent of Water & Wastewater - Bob Van Gyseghem
City Attorney - Charles A. Radovich



CITY OF GENEVA ORGANIZATION CHART





April 21, 2008
 City Council
 Geneva, Illinois

Dear Council Members:

The City Budget for operations for 2008-09 is presented on a balanced basis that provides for the City's operating requirements with the objective of maintaining an efficient delivery of service to existing residents and businesses while supporting the Strategic Plan prioritized goals adopted by the City Council. Operating revenues for all funds are estimated to increase 6.5% to \$59.2 million while operating expenses increase 7.4% to \$54.3 million. The overall capital budget in the amount of \$16.8 million has been reduced by \$26 million as a result of the substantial completion of major projects in 2007-08. The combined (operating and capital) budget net loss of \$3.3 million results from the use of prior year reserves for funding ongoing capital projects and improvements. The total budget is proposed at \$71,041,000 (see 2008-09 Budget Summary, p.1).

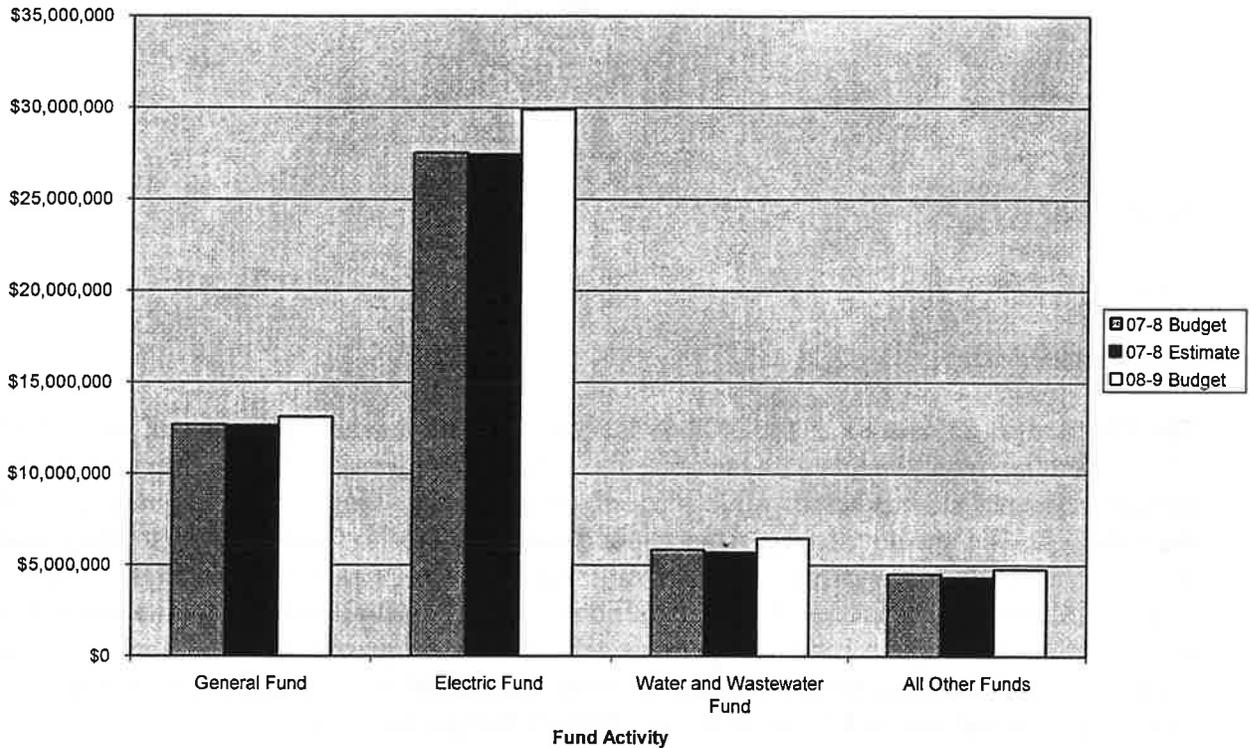
For all Funds, operating expense budgets in the amount of \$54,255,760 represent an increase of 7.4% to meet service requirements and provide for the first year start up operating requirements for the Water Treatment Facility and pass through costs in electric power market and distribution expense. The budget also incorporates a 7.5% increase in employee group insurance and 20-25% increases in motor fuel expense for our vehicle fleet. Additionally, the contracted brush pick up program and increases in commuter parking deck maintenance expense contributes to the above average increase this year. For normal operating budgets, costs have been controlled at the overall 2.5% increase standard for contractual services, commodities and other areas of expense with corresponding operating expense reductions to offset the escalating factors in the budget.

As shown in the table below, major fund operating expense increases are 3.4% in the General Fund, 8.7% in the Electric Fund, and 11% in the Water and Wastewater Fund.

Fund	07-8 Budget	07-8 Estimate	08-9 Budget	% 08-9/07-8(B)
General Fund	\$12,683,235	\$12,655,345	\$13,116,240	3.4%
Electric Fund	\$27,514,985	\$27,450,735	\$29,899,925	8.7%
Water and Wastewater Fund	\$5,828,270	\$5,695,795	\$6,467,515	11.0%
All Other Funds	\$4,502,840	\$4,310,160	\$4,772,080	6.0%
Operating Expense All Funds	\$50,529,330	\$50,112,035	\$54,255,760	7.4%

The 2007-08 operating expense budget and estimate and the 2008-09 proposed budget by major funds are demonstrated in the following graph;

2008-09 Operating Budgets



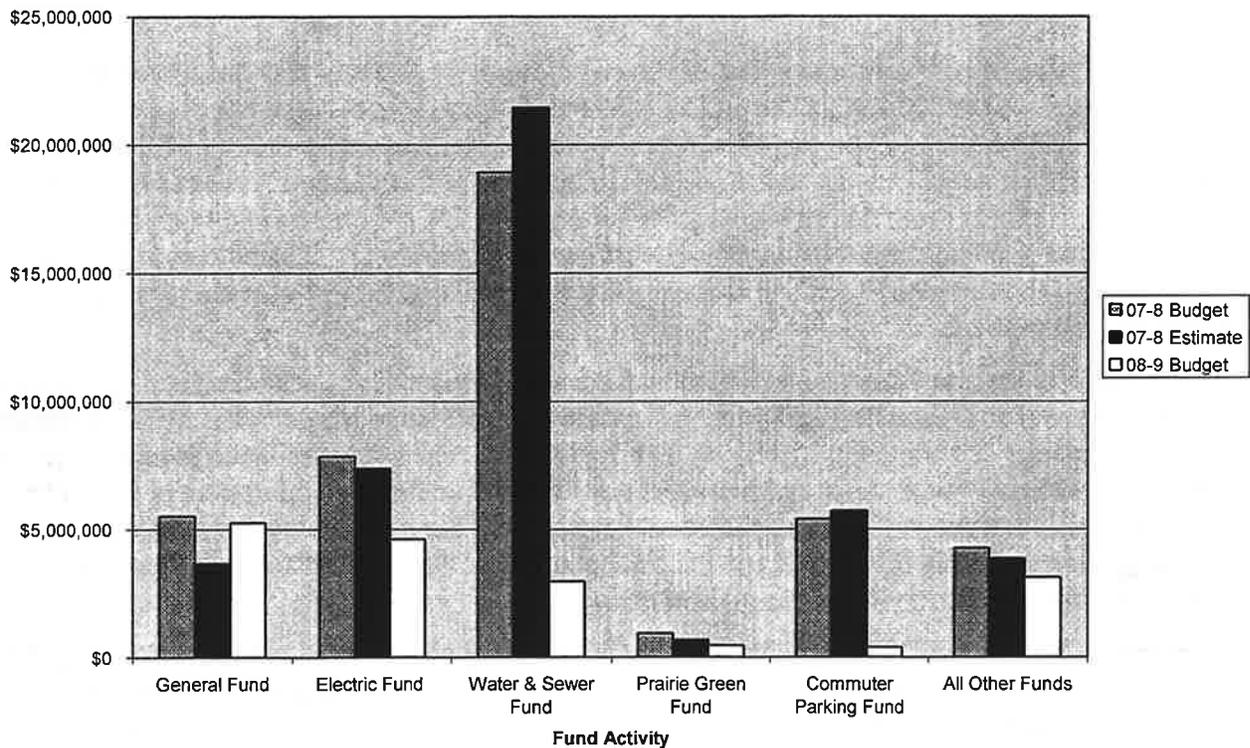
Detailed explanations on operating expenses are provided in the respective Fund sections below.

Capital expense budgets for infrastructure repair and improvement in the amount of \$16,785,225 represent a 61% decrease primarily from the prior year explained by the completion of the Water Treatment Facility and the Commuter Parking Deck as shown in the table below:

Fund	07-8 Budget	07-8 Estimate	08-9 Budget	% 08-9/07-8(B)
General Fund	\$5,521,535	\$3,662,350	\$5,253,000	-4.9%
Electric Fund	\$7,850,075	\$7,373,710	\$4,611,395	-41.3%
Water & Sewer Fund	\$18,923,275	\$21,451,710	\$2,956,770	-84.4%
Prairie Green Fund	\$935,000	\$670,000	\$465,200	-50.2%
Commuter Parking Fund	\$5,386,430	\$5,707,870	\$386,395	-92.8%
All Other Funds	\$4,265,845	\$3,859,910	\$3,112,465	-27.0%
Total Funds	\$42,882,160	\$42,725,550	\$16,785,225	-60.9%

These decreases from major project completions are offset in the capital budget by the enhanced Capital Improvement Program in the General Fund and ongoing system reinforcement programs in the Electric and Water Funds as demonstrated in the following graph for the respective funds;

2008-09 Capital Budgets



Detailed explanations on the capital project activity are explained in the Fund sections that follow.

General Fund - the budget for General Fund operations budget continues to meet service delivery requirements while controlling expenses at a 3.4% increase with a net operating income of \$54,245. This position is net of the capital financing commitment for the \$145,500 for repayment of the 1998 Public Works expansion bonds and short-term debt for capital equipment. Revenues are estimated at a 5.1 % increase over estimated actual for 2007-08 with State Income Tax recognized at a 100% in operating resulting in 24% increase to \$2.0 million. Sales Taxes revenues are conservatively estimated to increase to \$5,275,000 (+2%) over last year's lower actual performance which reflected the decline in the overall economy with a minimum estimate of increase in the second half of the fiscal year. City property tax in the amount of \$2,855,000 for operations represents a 3.0% increase over the prior year with growth and market increases in Assessed Valuation contributing to a three cent decrease (-5.1%) in the overall City tax rate from .589 cents per \$100 of assessed valuation to .559 cents per \$100.

General Fund capital projects include \$2.6 million in funding for neighborhood street resurfacing, \$1 million for major intersection improvements, and \$250,000 to complete the final plans for the East State Street Streetscape Project. Also included are repairs to City Hall in the amount of \$300,000 and the continuing commitment to the downtown promotion and façade improvement in the amount of \$75,000 as well as the Downtown Master Plan study at \$55,000 (\$80,000 overall) .

Electric Fund - a 5.8 % increase in sales revenue is explained by moderate system growth and the pass through of market and distribution charges. There is no rate increase proposed for 2008-09 as our electric purchased power contract with Exelon is stable providing for annual 2% electric power increases through 2010. The electric generation facility output is incorporated under the new contract in meeting our peak requirements. Additionally, the favorable decision on behind the meter transmission which was effective in 2007 continues to provide a positive offset against our electric power costs.

The completion of new substation west of Randall Road is included in the capital budget in the remaining amount of \$284,000. The project has been funded from revenue bonds and the Delnor Hospital contribution. Electric capital reinforcement programs in the amount of \$1.0 million for underground cable replacement and \$205,000 for upgrade of the Western Avenue Feeders are funded from system depreciation funding. The upgrade to 138 kV transmission capabilities has been deferred pending further evaluation of cost/benefit in relation to distribution costs. A sound fund balance in excess of \$3 million is maintained after meeting bond requirements and system capital reinforcement.

Water & Wastewater Fund – the phased rate increase to provide for financing and operating costs for the new Water Treatment Facility is approved at 15% effective May 1st. The WTF construction was substantially completed in March 2008 and now meets radium compliance requirements while providing softened water to our residents and businesses. The remaining increase is 10% in 2009-10 is the final increase to fully fund the operating costs for the new facility. No increase is needed in the sewer rate during this period and the final phasing of the water increase will provide for operations through 2010-11 with no additional increase.

The capital budget for 2008-09 includes \$750,000 for the sanitary sewer rehabilitation program and \$340,000 for the remaining items to complete the Water Treatment Facility. Other water system projects include \$150,000 for the South Bennett Street water main replacement. A solid year-end fund balance of \$1.4 is estimated increasing in the projection years to \$2 million.

Other Funds – increases in Refuse Fees for the contracted brush pick up program and leaf pick up operations as well as a commuter parking permit fee increase for operations and capital reserves have been approved in the budget. The Insurance Loss Fund has been substantially drawn down due to increased claims experience but the program will receive enhanced funding this year due to the favorable insurance renewal. The Illinois Municipal Retirement Fund (IMRF) has stabilized in funding requirements while continuing to rely on working cash transfers to fund previous deficit positions. The IMRF contribution rate had increased by 64.1 % from 2003 to 2006 but the trend has reversed itself with rate declines of 4% in 2008 and 2% projected for 2009.

Other major capital budgets include the carry over the Prairie Green Preserve Phase I bike trail development in the amount of \$300,000 (including a \$150,000 State Grant), and the Motor Fuel Tax contribution to Capital Improvement Program in the amount of \$650,000. East TIF provides \$150,000 for East State Streetscape and continuing commercial redevelopment projects.

Funding of Strategic Plan Prioritized Goals in the 2008-09 Budget

The Strategic Plan prioritized goals have been advanced by the Geneva stakeholder citizens' task force in 2007 under the sponsorship of the Strategic Plan Advisory Committee and approved by the Mayor and City Council. The linkage of the Budget to the Plan is summarized in the listing of objectives on the following pages (also see Appendix 1 - Strategic Plan Vision 2017 Overview).

City of Geneva
FY 2008-09 Goals and Objectives
From the Strategic Plan for 2017

Vision 1: We honor and preserve our community heritage and character.

Goal 1: Encourage beautification and improvement of public and private property.

Objectives:

1. Extend beautification efforts to Kautz Rd. /Gateway to City.

Project Resources: Public Works staff time

Completion Date: Multi-year

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Objectives:

1. Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods (also include preparation of a feasibility study of a Geneva Cultural Arts Center).

Project Resources: Legislative, Community Development staff time; Cost of Downtown Master Plan* - \$80,000 from General Fund, SSA #1, Geneva Downtown Partnership, Southeast Study Carry Over, and Commuter Parking Fund.

Completion Date: 4/30/09

2. Monitor and work to ensure an acceptable transition between residential and business zoning districts.

Project Resources: Community Development staff time

Completion Date: Multi-year

3. Monitor new infill housing for compatibility with established neighborhoods.

Project Resources: Community Development staff time

Completion Date: 10/31/08

4. Implement a detailed and systematic property maintenance code enforcement program.

Project Resources: Community Development staff time

Completion Date: 7/31/08

Goal 3: Expand awareness of Geneva Heritage and Historic Preservation Activities.

Objectives:

1. Conduct the 2nd and 3rd years of the Historic Preservation Information Campaign.

Project Resources: Community Development staff time

Completion Date: Multi-year

2. Complete Geneva Historic District Preservation Design Guidelines.

Project Resources: Community Development staff time

Completion Date: 4/30/09

3. Conduct annual Preservation Month activities (May).

Project Resources: Community Development staff time; \$500 General Fund.

Completion Date: 5/31/08

Goal 4: Adopt and implement policies that ensure historic preservation.

Objectives:

1. Prepare an Historic Preservation Plan.

Project Resources: Community Development staff time

Completion Date: 5/31/098

Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.

Goal 1: Maintain and enhance the Downtown's people-friendly environment.

Objectives:

1. Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district.

Project Resources: Legislative/City Administrator's Office staff time; funding for Downtown Master Plan.*

Completion Date: Multi-year

2. Encourage businesses to remain open later in the evenings and on Sunday, and work toward establishing more consistent hours of business.

Project Resources: \$1000 First Fridays/\$5000 Eight Nites/Geneva Downtown Partnership Funding

Completion Date: On-going policy

3. Enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings.

Project Resources: Public Works, Economic Development, Community Development staff time; \$20,000 Capital Improvements/\$2500 Courthouse Kiosk/\$3000 ILHC-H/MT Funding.

Completion Date: 10/31/08 for Public Works, 5/1/09 for Economic Development

4. Enhance the festival experience downtown and create new festivals to be held downtown.

Project Resources: \$1,000 Green market, \$2,500 Concourse, \$2,500 Winter Festival, \$1,000 French Market support marketing - GDP Funding

Completion Date: On-going Policy

5. Encourage retail and restaurant uses in street-level building spaces along West State Street, between First and Fourth Streets.

Project Resources: Staff time; cost of Downtown Master Plan*

Completion Date: 6/30/09 Downtown Master Plan & On-going Policy

6. Provide for additional housing opportunities within the downtown district.

- a. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.

- b. Encourage or otherwise allow for the development of affordable housing within the downtown district.

Project Resources: Economic and Community Development staff time; cost of Downtown Master Plan*

Goal 2: Maintain and enhance the downtown's eclectic and vital business community.

Objectives:

1. Foster diversity of goods and services among the independent business community.

Project Resources: \$16,400 for (Antiques Cluster Mktg \$1,000, Crafters promo \$1,000, Home Furnishings \$1,000, apparel \$1,000, Image Campaign/Meet downtown \$12,400 - GDP Funding

Completion Date: On-going Program.

2. Select and target appropriate national, regional and locally-based businesses.

Project Resources: \$20,000 General Fund for marketing.

Completion Date: On-going Program.

3. Establish a Downtown Business Retention Program.

Project Resources: \$7,500 GDP Funding

Goal 3: Plan and implement a comprehensive marketing program with the purpose of identifying Geneva's downtown as a second-to-none destination for shoppers, diners and day and overnight visitors.

Objectives:

1. Encourage residents to shop and dine locally.

Project Resources: \$2,000 web marketing - Genevadowntown.org \$500 Halloween, \$500 Easter - GDP Funding

Completion Date: On-going Program

2. Develop marketing plans jointly with hospitality businesses in an effort to increase the downtown's hotel and restaurant trade.

Project Resources: Heritage Tourism marketing - (Heritage Brochure \$8,000, Distribution \$5,000, Tote Bags \$2,500), Chicago Plus Regional Tourism \$6,000, Juliet's \$5,150, AAA Living \$9,850, Group Tours \$5,000, Weddings Market \$5,000, Meeting Market \$2,500 totaling \$49,000 from H/MT; \$1600 from GDP for Restaurant Cards

Completion Date: On-going program.

3. Assist the Chamber of Commerce in marketing efforts having district-wide results.

Project Resources: Economic Development staff time

Completion Date: On-going program.

Goal 4: Maintain a strong economic development posture for downtown Geneva to ensure the district stays competitive with surrounding retail and entertainment districts.

Objectives:

1. Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and east to East Side Drive.

Project Resources: Economic and Community Development staff time; cost of Downtown Master Plan*

Completion Date: 6/30/09 Multi Year

2. Interface East State Street redevelopment plans with current and future business and development planning for the central downtown business district.

Project Resources: Economic and Community Development staff time; cost of Downtown Master Plan*

Completion Date: 6/30/09 Multi-Year

Goal 5: Maintain and enhance the downtown's visually attractive physical character.

Objectives:

1. Adhere to principles of historic preservation when constructing improvements within the public realm and approving development proposals for private properties.

Project Resources: Department Training Budgets

Completion Date: 9/30/08

2. Continue beautification efforts.
 - a. Identify and secure sufficient funding in support of the City's Beautification Committee's efforts.

Project Resources: City staff time

Completion Date: On-going program.

3. Continue to improve East State Street streetscape.
 - a. Construct brick-enhanced sidewalks along East State Street that match those found in the central, historic Downtown Business District.
 - b. Obtain right-of-way or, alternatively, sufficient easement area to allow for landscaped parkway areas between roadway curb and sidewalk.
 - c. Construct on public properties and require private land development projects to provide landscaping improvements on public property and other land fronting East State Street.

Project Resources: Public Works, Economic and Community Development Staff Time/\$250,000
Capital Improvement Plan Funding to complete Phase II design.

Completion Date: Multi-year

Goal 6: Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized.

Objectives:

1. Determine present and potential future parking demand and inventory and calculate actual occupancy rates of existing parking assets.

Project Resources: Economic & Community Development staff time.

Completion Date: 4/30/09

Vision 3: The quality of our participation reflects our strong commitment to the community.

Goal 1: Seize opportunities to engage youth and seniors in community matters, events and programs, and cultivate their sense of public stewardship.

Objectives:

1. Support and cultivate existing intergovernmental programs, such as the Student Government Program, to support and enhance its purpose.

Project Resources: Assistant City Administrator/Director of Administrative Services staff time and General Funding from SPAC Budget.

Completion Date: On-going Policy.

2. Develop activities, events, and programs that appeal to stakeholders of all ages (including youth and seniors) through the Cultural Arts Commission.

Project Resources: \$5,000 H/MT Funding

Completion Date: On-going Policy

Goal 2: Elevate the profile of stakeholders who volunteer and serve the City.

Objectives:

1. Publish clear statements of purpose and function of the appointed boards/committees and commissions, and support them in pursuit of their goals and objectives.

Project Resources: Assistant City Administrator/Director of Administrative Services staff time

Completion Date: 4/30/09

2. Create a recognition program.

Project Resources: Assistant City Administrator/Director of Administrative Services staff time

Completion Date: Multi-year

3. Support local non-profit organizations and congregations in their efforts to help the citizens of Geneva.

Project Resources: City Administrator's Office staff time

Completion Date: On-going Policy.

Goal 3: Strengthen partnerships between the City and other local government agencies.

Objectives:

1. Commit to sharing reports of pertinent actions to peer agencies.

Project Resources: City Administrator's Office staff time

Completion Date: On-going Policy.

Goal 4: Own and use the strategic plan in annual goal setting workshops.

Objectives:

1. Engage citizens in the annual process.

Project Resources: Assistant City Administrator/Director of Administrative Services staff time

Completion Date: On-going Policy.

2. Update the plan on an annual basis, utilizing a two-year action plan for the short term strategy and forecasting a ten-year plan for long-range, multi-year planning strategies.

Project Resources: City Administrator's Office, Assistant City Administrator/Director of Administrative Services staff time

Completion Date: On-going Policy.

3. Publicize the updated plan on an annual basis, and amend the plan as needed to meet community-wide goals and objectives.

Project Resources: City Administrator's Office, Assistant City Administrator/Director of Administrative Services staff time; \$200 CA's Office GF Funding for publication costs.

Completion Date: On-going Policy.

Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Objectives:

1. Utilize publications and communication formats, including a more user-friendly, informative and timely web site, to share information, inspire innovation and market events.

Project Resources: City Administrator's Office, Assistant City Administrator/Director of Administrative Services, Economic Development staff time and advertising revenues in upgrade of City Newsletter.

Completion Date: On-going Policy.

Vision 4: Our unity and diversity create community health and wholeness.

Goal 1: Evaluate and identify opportunities to create affordable / attainable housing.

Objectives:

1. Establish a citizen-based Housing Commission.

a. Define the issue and evaluate the current need for affordable /attainable housing for seniors, families and single persons.

b. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable / attainable housing.

Project Resources: Legislative, City Administrator's Office, Community Development staff time; \$2,500 from General Fund for professional services.

Completion Date: 4/30/09

2. Evaluate areas for the creation of mixed income housing.

Project Resources: Economic & Community Development staff time and Cost of Downtown Master Plan*.

Completion Date: 4/30/09

3. Monitor teardown / infill activity in maintaining existing affordable housing.

Project Resources: Community Development staff time.

Completion Date: Multi-year.

Goal 2: Nurture the sense of community for all residents in Geneva.

Objectives:

1. Continue to maintain / enhance code enforcement at a high level in all City neighborhoods.

Project Resources: Community Development staff time

Completion Date: Multi-year

2. Break down geographic barriers, i.e. Randall Road, Fox River, Kirk Road, by implementing pedestrian / bikeway connections throughout Geneva.

Project Resources: \$15,000, \$15,000, \$15,000 CIP Funding.

Completion Date: 4/30/09

3. Develop / redevelop commercial areas in all sections of Geneva to a high standard.

Project Resources: Economic and Community Development staff time; \$50,000 TIF funding available for eastside projects.

Completion Date: Multi-year.

4. Adopt policies or programs that encourage diversity of age, income, race, and ethnicity, (e.g., Student Government, International Cultural Exchange, Cultural Arts Commission).

Project Resources: Assistant City Administrator/Director of Administrative Services staff time.

Completion Date: On-going Policy.

5. Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies.

Project Resources: Legislative & City Administrator's Office staff time.

Completion Date: On-going Policy.

Vision 5: Community needs and desires are effectively and efficiently balanced with required resources.

Goal 1: Partner with other jurisdictions to investigate and plan for anticipated public facility needs.

Objectives:

1. Determine opportunities for collaboration and coordination with respect to new and renewed space options

Project Resources: Legislative & City Administrator's Office staff time.

Completion Date: On-going Policy.

Goal 2: Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance.

Objectives:

1. Provide a positive return on investment for public infrastructure outlays and capital expenditures.

Project Resources: Administration staff time.

Completion Date: On-going Policy.

2. Maintain cost effective and efficient delivery of city services.

Project Resources: Administration staff time.

Completion Date: On-going Policy.

3. Leverage local resources to obtain federal and state grant funding wherever feasible.

Project Resources: Administration staff time.

Completion Date: On-going Policy.

Goal 3: Maintain and enhance high-quality city services.

Objectives:

1. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

a. Maintain competitive compensation and benefit systems.

b. Maintain an effective performance award compensation system.

Project Resources: Assistant City Administrator/Director of Administrative Services staff time.

Completion Date: On-going Policy.

2. Maintain high-quality public services that serve and protect our residents and businesses.

a. Implement the development of community-supported children's safety programs, such as Children's Safety Village.

Project Resources: Administration staff time.

Completion Date: On-going Policy.

Goal 4: Commit to leading edge technology.

Objectives:

1. Optimize technology's effectiveness at delivering public services.

Project Resources: \$4,500 for MSI utility billing upgrade from Enterprise Funds; \$1,200 for Council Chambers Camera upgrade; \$8,000 for TV Video Server; - from Cable Fees.

Completion Date: 4/30/09

2. Continue web site improvement and user-friendliness.

Project Resources: \$10,000 to upgrade customer service web software - Cable Fees Funding

Completion Date: 4/30/09

Vision 6: Open space and environmental awareness are central community values exemplified in our policies and practices.

Goal 1: Implement prairie/wetland restoration and passive recreation improvements at Prairie Green Preserve.

Objectives:

1. Establish a Prairie Green Preserve Citizens Advisory Committee and initiate Prairie Farming as a cost effective method for completing the planting of prairie seed over all planned prairie restoration areas.

Project Resources: Legislative & Community Development staff time.

Completion Date: 6/30/08

2. Prepare a Prairie Management Plan, and conduct annual prairie stewardship (maintenance and care) activities and prairie seeding using prairie farm principles.

Project Resources: Community Development staff time; Geneva Park District, Kane County Forest Preserve District, Fermilab.

Completion Date: 4/30/09

3. Implement the 1st phase of recreational trail construction and the 2nd phase of wetland construction, and pursue grant funding for continued construction of planned site improvements. Project Resources: \$300,000 in Illinois Dept. Natural Resources - RTP Grant and Prairie Green matching funds.

Completion Date: 9/30/08.

Goal 2: Participate in the planning and improvement of open space/recreational sites.

Objectives:

1. Collaborate with the County of Kane in the planning and development of the end uses for the Settler's Hill Landfill site as a multi-purpose regional recreation and open space site.
 - a. Explore a potential role for the Geneva Cultural Arts Commission in a contemplated outdoor performing arts venue at the landfill site.

Project Resources: Community and Economic Development staff time.

Completion Date: On-going Policy.

2. Collaborate with the Geneva Park District in the development and maintenance of new park and open space sites.

Project Resources: Community and Economic Development staff time.

Completion Date: Multi-year.

Goal 3: Expand pedestrian and bicycle accessibility between parks/major open spaces, neighborhoods, business districts and other important destinations in the City.

Objectives:

1. Utilize the Bicycle/Pedestrian Subcommittee of SPAC to guide bike route planning, grantsmanship and project implementation.

Project Resources: Community Development staff time.

Completion Date: On-going Policy.

2. Complete engineering, design and construction of the Geneva North Central Trail (from the intersection of Illinois Route 38 and 7th Street to Wheeler Park).

Project Resources: \$183,000 Grant Funding and \$47,000 from Capital Improvement Plan.

Completion Date: 4/30/09 Phase I

3. Implement (annually) high priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

Project Resources: CIP Funding

Completion Date: 10/31/08

Goal 5: Pursue the ideal of creating a healthy public environment.

Objectives:

1. Investigate City sustainability policies and practices.

Project Resources: Public Works, City Administrator's Office, Assistant City Administrator/Director of Administrative Services staff time.

Completion Date: On-going Policy.

2. Explore public policies and practices with respect to environmental sustainability.
 - a. Adopt policies consistent with Greenest Region Compact adopted by City Council in August 2007 where feasible.

Project Resources: Public Works, City Administrator's Office, Assistant City Administrator/Director of Administrative Services staff time.

Completion Date: On-going Policy.

Vision 7: A variety of mobility options provide an efficient transportation system.

Goal 1: Improve the Randall Rd. corridor to be more user-friendly.

Objectives:

1. Evaluate alternative access improvements and pedestrian crossings.
 - a. Continue to work with KDOT and Park District to build an underpass at Randall Rd. and UPRR.
 - b. Pursue enhanced pedestrian crossings at signalized intersections.

Project Resources: Public Works staff time.

Completion Date: Multi-year.

2. Evaluate North/South traffic alternatives to Randall Rd.

Project Resources: Public Works and Community Development staff time.

Completion Date: Multi-year.

3. Work with KDOT on long range plans of lane additions to Randall Rd.

Project Resources: Public Works staff time.

Completion Date: Multi-year

Goal 2: Plan and implement transportation improvements.

Objectives:

1. Evaluate and improve intersections (e.g., Bricher Rd. & Geneva Commons Dr., Kirk Rd. & Averill Rd., Fisher Dr. & Keslinger Rd., Randall Rd. & Keslinger Rd.).

Project Resources: \$500,000/each from CIP Funding, Public Benefit Fund, Development Contributions, IGA Matching Funds

Completion Date: 12/08 Bricher Rd.08/08 Kirk & Averill

2. Work to encourage rail crossing improvements at Rt. 38.

- a. Continue to work with IDOT/KDOT/DDOT on raised intersection over the UPRR at Kautz Rd. & IL RT 38.

- b. Work with developers south of proposed intersection to construct Kautz Rd. extended south to Fabyan Parkway.

Project Resources: Public Works, Community and Economic Development staff time.

Completion Date: Multi-year.

Goal 3: Evaluate local public transportation potentials, and make existing public transportation opportunities widely known.

Objectives:

1. Evaluate potential for bus routes on a City wide basis.

Project Resources: City Administrator's Office staff time.

Completion Date: 4/30/09

2. Continue to work with KDOT on Bus Route along Randall Rd. and make it more pedestrian friendly.

Project Resources: Public Works and City Administrator's Office staff time.

Completion Date: Multi-year.

3. Continue to enhance and expand the Dial-a-Ride Service.

Project Resources: City Administrator's Office staff time; \$60,000 General Fund for Ride in Kane program.

Goal 4: Continue to enhance the City's pedestrian and bicycle options.

Objectives:

1. Implement City bike plan and pursue funding opportunities.
 - a. Connect bike paths from west and east to Downtown.
 - b. Optimize opportunities for pedestrian and bicycle options when performing street maintenance (striping, signage, etc.).

Project Resources: CIP Funding

Completion Date: 4/30/09

2. Enhance the connections of walk ways across State St.
 - a. Continue to improve pedestrian crossings at traffic signals on State St. (e.g. Implement more countdown pedestrian signals).
 - b. Evaluate and incorporate walk/bike paths into State St. improvements.

Project Resources: CIP Funding

Completion Date: 10/31/08

Goal 5: Maintain and enhance transportation planning efforts.

Objectives:

1. Evaluate traffic impact of new developments.
 - a. Require traffic studies to evaluate impacts.
 - b. Encourage pedestrian/bicycle friendly developments.

Project Resources: Community Development staff time.

Completion Date: On-going Policy.

2. Develop traffic plan; confer w/ County & State.
 - a. Continue to work with KDOT on long range 2030 traffic plan and CRIP priority.
 - b. Pursue maintenance plan with IDOT for State routes.

Project Resources: Public Works staff time

Completion Date: Multi-year.

CIP = Capital Improvement Program

GDP = Geneva Downtown Partnership

GF = General Fund

H/MT = Hotel/Motel Tax

IGA = Intergovernmental Agreement

2008-09 Budget Overview

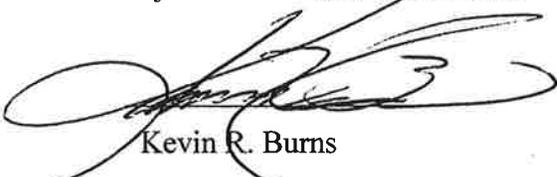
In summary, the 2008-09 Budget has been developed under the sound objective of providing for the ongoing delivery of an efficient level of municipal services while maintaining our commitment to upgrade and expand our public infrastructure in all areas of the City. Recognizing the difficulties in the economy and changing market and regulatory conditions affecting our utilities, the City will continue to successfully develop and redevelop the commercial and business/industrial areas in the City in order to expand the tax base and provide the financial framework for addressing infrastructure and service delivery requirements into the future.

Service delivery is being accomplished in a cost effective manner. The City 's 2007 tax rate for operations has decreased by three cents this year and continues to be one of the lowest rates in the region at .5559 cents per \$100 of Assessed Valuation. Additionally, the City's utility rates, despite the planned water rate increase, continue to be competitive with similar systems in the region. Our relative position will improve as other utilities renew their contracts and address regulatory issues.

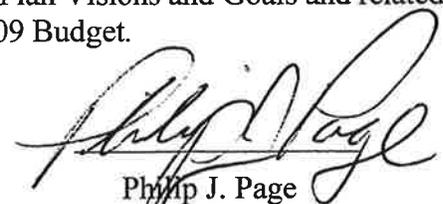
In this context, the implementation of the following major Goals is a priority in 2008-09;

- Develop the Downtown Master Plan as a tool for maintaining and enhancing the downtown business district from Anderson Boulevard to East Side Drive.
- Implement the approved Sales Tax referendum increase to enhance the City's Capital Improvement Program and achieve a positive return on investment through timely improvements to major roads and intersections.
- Initiate a long-range, collaborative facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods including the preparation of a feasibility study for a Geneva Cultural Arts Center.
- Maintain and enhance the integrity of residential neighborhoods in the community while preserving our historic resources, allowing for appropriate growth and redevelopment, and balancing the needs of property owners and developers.
- Initiate the City's Housing Commission to evaluate and address the objective of attainable/affordable housing for senior citizens, families, and single persons in our community.
- Continue developing relationships with neighboring government agencies and elected officials through the Metro West organization and other intergovernmental mechanisms as appropriate.

Although challenging, these opportunities will be met through the constructive collaboration with our citizens, elected officials, and professional staff in all City Departments in the ongoing strategic planning implementation process. The 2008-09 goals and budget represent initiatives for continuing progress in our community and we proudly acknowledge the work of the citizen volunteers, City Council, Assistant City Administrator Mary McKittrick, City Department Heads, and Department employees for their dedicated effort in formulating the Strategic Plan Visions and Goals and related objectives as a solid foundation in the development of the 2008-09 Budget.



Kevin R. Burns
Mayor



Philip J. Page
City Administrator

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	% CHANGE
Fund	2005-6	2006-7	2007-8	2007-8	2008-9	08-9/07-8(BUD)
ALL FUNDS						
Operating Revenue	52,054,440	56,544,574	55,579,265	55,076,062	59,208,399	6.5%
Capital Revenue	11,974,757	20,287,645	29,150,868	30,501,456	8,511,325	-70.8%
Sub-Total Revenue	64,029,197	76,832,219	84,730,133	85,577,518	67,719,724	-20.1%
Operating Expense	42,180,384	49,095,561	50,529,330	50,112,034	54,255,761	7.4%
Capital Expense	16,468,050	24,206,961	42,882,160	42,725,550	16,785,223	-60.9%
Sub-Total Expense	58,648,434	73,302,522	93,411,490	92,837,584	71,040,984	-23.9%
Net Income (Loss)	5,380,763	3,529,697	(8,681,357)	(7,260,066)	(3,321,260)	
Funded from Balance	(7,995,396)	(6,497,290)	5,043,725	3,786,374	(704,635)	
Funded from Depreciation	2,614,633	2,967,593	3,637,632	3,473,692	4,025,895	

08-9 SUMMARY NOTES:	<p>Operating Revenue: the overall increase in revenues for operations of 6.5% is explained by the phased increase of 15% in water rates for operating the new Water Treatment Facility. Recommended increases in Refuse Fees for brush pick up and Commuter Parking permit fees also contribute to the overall increase. The average increase for all Funds is balanced out by a 2% increase in overall property taxes, stable electric rates, and no increase in sewer rates.</p> <p>Operating Expense: the 7.4% overall increase for all Funds is primarily explained by the increase in electric power costs due to system growth and expected market and distribution system charges, the Water Treatment Facility start up operations, the outsourced brush pick up program, and operating expense for the commuter parking deck and capital parking repair reserves. Other factors are a 7.5% increase in employee group insurance and a 20-25% increase in motor fuel expense. These increases are offset by the 2.5% standard allowed for operating expense increases.</p> <p>Capital Revenue: the 70.8% reduction in capital funding is primarily attributed to the completion of major projects in 2007-08 including the Water Treatment Facility and Commuter Parking Deck. Additionally, the completion of the Aldi redevelopment project and the Tri-Com dispatch system are explaining factors. The General Fund Sales Tax increase will add \$1.9 million in capital funding.</p> <p>Capital Expense: a similar 60.9% decrease in capital expenses reflects the completion of construction of the Water Treatment Facility and the Commuter Parking Deck in 2007-08. Enhanced projects include the General Fund Capital Improvement Program at \$4.0 million Capital replacement in the utility systems funded from reserves, designated capital revenues, and utility system depreciation funding also continues at a significant \$7.6 million..</p> <p>Net Loss: the net loss of \$3.3 million in 2008-09 for all Funds is explained by capital expenditures in the General Fund, Water Fund, Electric Fund being funded from prior year reserves and utility system depreciation funding provided from current operating rates. Other capital projects funded from prior year reserves are in the Prairie Green Fund and the East State TIF District.</p>
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**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
GENERAL FUND	10						
Operating Revenue		12,370,300	12,287,271	12,689,905	12,507,995	13,170,485	3.8%
Capital Revenue		2,421,319	1,880,720	3,033,799	2,309,695	4,691,300	54.6%
S-T Revenue		14,791,619	14,167,991	15,723,704	14,817,690	17,861,785	13.6%
Operating Expense		11,587,997	12,425,875	12,683,235	12,655,345	13,116,240	3.4%
Capital Expense		3,823,769	1,871,933	5,521,535	3,662,350	5,253,000	-4.9%
S-T Expense		15,411,766	14,297,808	18,204,770	16,317,695	18,369,240	0.9%
Net Income (Loss)		(620,147)	(129,817)	(2,481,066)	(1,500,005)	(507,455)	
Funded from Balance		620,147	129,817	2,481,068	1,285,003	517,465	
ELECTRIC FUND	20						
Operating Revenue		26,105,826	31,078,802	30,112,591	29,828,902	32,010,544	6.3%
Capital Revenue		711,356	2,433,100	4,730,825	5,669,000	455,825	-90.4%
S-T Revenue		26,817,182	33,511,902	34,843,416	35,497,902	32,466,369	-6.8%
Operating Expense		22,428,522	27,725,462	27,514,984	27,450,737	29,899,927	8.7%
Capital Expense		3,225,940	4,676,052	7,850,075	7,373,709	4,611,393	-41.3%
S-T Expense		25,654,462	32,401,514	35,365,059	34,824,446	34,511,320	-2.4%
Net Income (Loss)		1,162,720	1,110,388	(521,643)	673,456	(2,044,951)	
Funded from Balance		(2,192,718)	(2,488,511)	(1,031,917)	(2,180,956)	367,251	
Funded from Depreciation		1,029,998	1,378,123	1,553,560	1,507,500	1,677,700	
WATER & SEWER	30						
Operating Revenue		6,084,564	5,962,464	6,904,885	6,802,050	7,604,497	10.1%
Capital Revenue		6,163,819	9,146,202	13,278,066	14,175,834	350,300	-97.4%
S-T Revenue		12,248,383	15,108,666	20,182,951	20,977,884	7,954,797	-60.6%
Operating Expense		4,401,660	4,669,468	5,828,270	5,695,796	6,467,515	11.0%
Capital Expense		3,813,872	12,572,832	18,923,274	21,451,712	2,956,768	-84.4%
S-T Expense		8,215,532	17,242,300	24,751,544	27,147,508	9,424,283	-61.9%
Net Income (Loss)		4,032,851	(2,133,634)	(4,568,593)	(6,169,624)	(1,469,486)	
Funded from Balance		(5,582,749)	578,901	2,532,713	4,251,624	(830,514)	
Funded from Depreciation		1,549,898	1,554,733	2,035,880	1,918,000	2,300,000	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
REFUSE FUND	43						
Operating Revenue		145,846	147,107	149,500	147,500	315,650	111.1%
Capital Revenue							0.0%
S-T Revenue		145,846	147,107	149,500	147,500	315,650	111.1%
Operating Expense		168,654	197,961	154,584	141,034	336,158	117.5%
Capital Expense							
S-T Expense		168,654	197,961	154,584	141,034	336,158	117.5%
Net Income (Loss)		(22,808)	(50,854)	(5,084)	6,466	(20,508)	
Funded from Balance		22,808	50,854	5,084	-	20,508	
SSA #1	53						
Operating Revenue		191,152	223,247	221,220	225,860	221,645	0.2%
Capital Revenue							0.0%
S-T Revenue		191,152	223,247	221,220	225,860	221,645	0.2%
Operating Expense		88,829	107,213	114,931	140,399	117,403	2.2%
Capital Expense		93,646	69,417	109,660	73,157	123,585	12.7%
S-T Expense		182,475	176,630	224,591	213,556	240,988	7.3%
Net Income (Loss)		8,677	46,617	(3,371)	12,304	(19,343)	
Funded from Balance		-	-	3,371	-	19,343	
COMMUTER PARK	60						
Operating Revenue		354,209	402,430	376,800	400,000	485,000	28.7%
Capital Revenue			3,950,905	4,238,750	4,700,075		0.0%
S-T Revenue		354,209	4,353,335	4,615,550	5,100,075	485,000	-89.5%
Operating Expense		123,423	129,750	149,327	146,085	185,270	24.1%
Capital Expense		374,202	1,704,527	5,386,428	5,707,868	386,395	-92.8%
S-T Expense		497,625	1,834,277	5,535,755	5,853,953	571,665	-89.7%
Net Income (Loss)		(143,416)	2,519,058	(920,205)	(753,878)	(86,665)	
Funded from Balance		108,679	(2,553,795)	872,013	705,686	38,470	
Funded from Depreciation		34,737	34,737	48,192	48,192	48,195	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
TIF #1 RIVERFRONT	6/8						
Operating Revenue		1,307,852					
Capital Revenue				-		-	0.0%
S-T Revenue		1,307,852	-	-	-	-	
Operating Expense		34,491					0.0%
Capital Expense		2,012,572					0.0%
S-T Expense		2,047,063	-	-	-	-	0.0%
Net Income (Loss)		(739,211)	-	-	-	-	
Funded from Balance		739,211					
TIF #2 EAST STATE	54						
Operating Revenue		182,959	249,744	210,000	229,675	232,500	10.7%
Capital Revenue				450,000	450,000	-	0.0%
S-T Revenue		182,959	249,744	660,000	679,675	232,500	-64.8%
Operating Expense		42,643	64,437	79,300	68,778	80,473	1.5%
Capital Expense		56,757	56,057	615,126	515,126	261,182	-57.5%
S-T Expense		99,400	120,494	694,426	583,904	341,655	-50.8%
Net Income (Loss)		83,559	129,250	(34,426)	95,771	(109,155)	
Funded from Balance		-	-	34,426	-	109,155	
TREE NURSERY	1						
Operating Revenue		4,033	4,948	4,500	4,500	2,750	-38.9%
Capital Revenue				-		-	0.0%
S-T Revenue		4,033	4,948	4,500	4,500	2,750	-38.9%
Operating Expense		1,840	3,400	3,800	3,800	2,340	-38.4%
Capital Expense							0.0%
S-T Expense		1,840	3,400	3,800	3,800	2,340	-38.4%
Net Income (Loss)		2,193	1,548	700	700	410	
Funded from Balance		-	-	-	-	-	
GROUP INSUR	2						
Operating Revenue		82,524	96,833	110,500	110,500	115,850	4.8%
Capital Revenue				-		-	0.0%
S-T Revenue		82,524	96,833	110,500	110,500	115,850	4.8%
Operating Expense		85,041	99,885	114,200	114,200	119,805	4.9%
Capital Expense				-			0.0%
S-T Expense		85,041	99,885	114,200	114,200	119,805	4.9%
Net Income (Loss)		(2,517)	(3,052)	(3,700)	(3,700)	(3,955)	
Funded from Balance		2,517	3,052	3,700	3,700	3,955	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
INSURANCE LOSS	3						
Operating Revenue		246,566	49,824	105,000	200,550	203,000	93.3%
Capital Revenue				-		-	0.0%
S-T Revenue		246,566	49,824	105,000	200,550	203,000	93.3%
Operating Expense		85,130	192,671	152,500	152,500	160,000	4.9%
Capital Expense				-			0.0%
S-T Expense		85,130	192,671	152,500	152,500	160,000	4.9%
Net Income (Loss)		161,436	(142,847)	(47,500)	48,050	43,000	
Funded from Balance		-	142,847	47,500	-	-	
SPEC SER AREAS	5						
Operating Revenue		141,537	239,620	220,720	218,892	223,100	1.1%
Capital Revenue							
S-T Revenue		141,537	239,620	220,720	218,892	223,100	1.1%
Operating Expense		160,995	230,217	235,030	239,363	197,200	-16.1%
Capital Expense							
S-T Expense		160,995	230,217	235,030	239,363	197,200	-16.1%
Net Income (Loss)		(19,458)	9,403	(14,310)	(20,471)	25,900	
Funded from Balance		19,458	-	14,310	20,471	-	
DEBT SERVICE	9						
Operating Revenue				-		-	0.0%
Capital Revenue		1,830,911	1,819,933	1,849,195	1,832,950	1,777,900	-3.9%
S-T Revenue		1,830,911	1,819,933	1,849,195	1,832,950	1,777,900	-3.9%
Operating Expense				-		-	0.0%
Capital Expense		1,843,536	1,823,294	1,820,829	1,800,450	1,755,700	-3.6%
S-T Expense		1,843,536	1,823,294	1,820,829	1,800,450	1,755,700	-3.6%
Net Income (Loss)		(12,625)	(3,361)	28,366	32,500	22,200	
Funded from Balance		12,625	3,361	-	-	-	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
PUBLIC BENEFIT	11						
Operating Revenue		3,425	4,967	4,500	4,500		-100.0%
Capital Revenue				-		-	0.0%
S-T Revenue		3,425	4,967	4,500	4,500	-	-100.0%
Operating Expense			-	102,465	102,532	-	0.0%
Capital Expense							0.0%
S-T Expense		-		102,465	102,532	-	-100.0%
Net Income (Loss)		3,425	4,967	(97,965)	(98,032)	-	
Funded from Balance		-	-	97,965	98,032	-	
MOTOR FUEL TAX	14						
Operating Revenue				-		-	0.0%
Capital Revenue		672,636	678,081	640,000	640,000	631,000	-1.4%
S-T Revenue		672,636	678,081	640,000	640,000	631,000	-1.4%
Operating Expense				-		-	0.0%
Capital Expense		700,829	624,593	625,000	623,300	625,000	0.0%
S-T Expense		700,829	624,593	625,000	623,300	625,000	0.0%
Net Income (Loss)		(28,193)	53,488	15,000	16,700	6,000	
Funded from Balance		28,193	-	-	-	-	
WORKING CASH	15						
Operating Revenue		14,465	19,206	85,000	16,000	10,000	-88.2%
Capital Revenue				-	-	-	0.0%
S-T Revenue		14,465	19,206	85,000	16,000	10,000	-88.2%
Operating Expense		20,149	7,500	20,000	20,000	10,000	-50.0%
Capital Expense				-	-	-	0.0%
S-T Expense		20,149	7,500	20,000	20,000	10,000	-50.0%
Net Income (Loss)		(5,684)	11,706	65,000	(4,000)	-	
Funded from Balance		5,684	-	-	4,000	-	
TRI COM	36						
Operating Revenue		1,636,847	2,109,146	1,855,435	1,865,135	2,003,350	8.0%
Capital Revenue				570,225	570,225	205,500	-64.0%
S-T Revenue		1,636,847	2,109,146	2,425,660	2,435,360	2,208,850	-8.9%
Operating Expense		1,492,700	1,663,165	1,836,435	1,704,690	1,931,850	5.2%
Capital Expense		121,021	299,091	589,225	346,970	277,000	-53.0%
S-T Expense		1,613,721	1,962,256	2,425,660	2,051,660	2,208,850	-8.9%
Net Income (Loss)		23,126	146,890	-	383,700	-	
Funded from Balance		-	-	-	-	-	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
PRAIRIE GREEN BOND	39						
Operating Revenue				-	-	-	0.0%
Capital Revenue		86,829	208,266	304,000	80,988	380,000	25.0%
S-T Revenue		86,829	208,266	304,000	80,988	380,000	25.0%
Operating Expense				-	-	-	0.0%
Capital Expense		284,753	394,319	935,000	670,000	465,200	-50.2%
S-T Expense		284,753	394,319	935,000	670,000	465,200	-50.2%
Net Income (Loss)		(197,924)	(186,053)	(631,000)	(589,012)	(85,200)	
Funded from Balance		197,924	186,053	631,000	589,012	85,200	
MENTAL HEALTH	42						
Operating Revenue		170,217	186,827	222,750	209,900	190,500	-14.5%
Capital Revenue				-	-	-	0.0%
S-T Revenue		170,217	186,827	222,750	209,900	190,500	-14.5%
Operating Expense		135,914	140,972	160,850	142,150	166,720	3.6%
Capital Expense				399,000	393,900	20,000	-95.0%
S-T Expense		135,914	140,972	559,850	536,050	186,720	-66.6%
Net Income (Loss)		34,303	45,855	(337,100)	(326,150)	3,780	
Funded from Balance		-		337,100	326,150	-	
FIRE FACILITY	44						
Operating Revenue				-	-	-	0.0%
Capital Revenue		24,138	106,333	24,000	40,000	19,500	-18.8%
S-T Revenue		24,138	106,333	24,000	40,000	19,500	-18.8%
Operating Expense				-	-	-	0.0%
Capital Expense		50,000	50,000	75,000	75,000	50,000	-33.3%
S-T Expense		50,000	50,000	75,000	75,000	50,000	-33.3%
Net Income (Loss)		(25,862)	56,333	(51,000)	(35,000)	(30,500)	
Funded from Balance		25,862	-	51,000	35,000	30,500	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
SSA # 12	49						
Operating Revenue		34	458	458			0.0%
Capital Revenue		63,749	64,105	32,008	32,689		-100.0%
S-T Revenue		63,783	64,563	32,466	32,689	-	-100.0%
Operating Expense		647	648	-	600		0.0%
Capital Expense		63,547	63,908	32,008	32,008		-100.0%
S-T Expense		64,194	64,556	32,008	32,608	-	-100.0%
Net Income (Loss)		(411)	7	458	81	-	
Funded from Balance		411	-	-	-		
IMRF	55						
Operating Revenue		557,432	537,838	580,916	581,000	598,135	3.0%
Capital Revenue				-	-	-	0.0%
S-T Revenue		557,432	537,838	580,916	581,000	598,135	3.0%
Operating Expense		625,943	502,011	545,351	541,145	563,254	3.3%
Capital Expense				-	-	-	0.0%
S-T Expense		625,943	502,011	545,351	541,145	563,254	3.3%
Net Income (Loss)		(68,511)	35,827	35,565	39,855	34,881	
Funded from Wk. Cash		68,511	-	-	-	-	

**CITY OF GENEVA
2008-09 BUDGET SUMMARY**

Fund		ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8(BUD)
POLICE PENSION	56						
Operating Revenue		1,662,226	1,798,946	1,093,088	1,093,128	1,161,567	6.3%
Capital Revenue				-	-	-	0.0%
S-T Revenue		1,662,226	1,798,946	1,093,088	1,093,128	1,161,567	6.3%
Operating Expense		534,164	760,858	610,629	610,629	701,076	14.8%
Capital Expense				-	-	-	0.0%
S-T Expense		534,164	760,858	610,629	610,629	701,076	14.8%
Net Income (Loss)		1,128,062	1,038,088	482,459	482,499	460,491	
Funded from Balance		-	-	-	-	-	
FIRE PENSION	57						
Operating Revenue		708,481	1,057,623	541,594	541,633	566,553	4.6%
Capital Revenue				-	-	-	0.0%
S-T Revenue		708,481	1,057,623	541,594	541,633	566,553	4.6%
Operating Expense		83,489	85,438	133,536	93,909	107,257	-19.7%
Capital Expense				-	-	-	0.0%
S-T Expense		83,489	85,438	133,536	93,909	107,257	-19.7%
Net Income (Loss)		624,992	972,185	408,058	447,724	459,296	
Funded from Balance		-	-	-	-	-	
CEMETERY							
Operating Revenue		83,945	87,273	89,903	88,342	93,273	3.7%
Capital Revenue				-	-	-	0.0%
S-T Revenue		83,945	87,273	89,903	88,342	93,273	3.7%
Operating Expense		78,153	88,630	89,903	88,342	93,273	3.7%
Capital Expense		3,606	938	-	-	-	0.0%
S-T Expense		81,759	89,568	89,903	88,342	93,273	3.7%
Net Income (Loss)		2,186	(2,295)	-	-	-	
Funded from Balance		-	2,295	-	-	-	

CITY OF GENEVA 2008-09 BUDGET

GENERAL FUND OPERATING BUDGET

Revenue – as shown in the following summary table, General Fund revenues are estimated to increase by 5.1% to \$13.2 million, which is largely due to a 24.0% increase in State Income Tax to \$2.0 million resulting from the adjustment for a 100% of the income tax revenues remaining in the operating budget. Property taxes for operations in the amount of \$2.95 million represent a 3% increase over the prior year which is provided from the approved 2007 Tax Levy for general operations. The Sales Tax estimate in the amount of \$5.3 million represents a 2.0% increase over the actual performance of 07-08 which reflected a sluggish economy expected to continue into 2008 with some pick up estimated in the second half of the year.

While items such as Municipal Utility Tax at \$1.1 million and Police fines at \$195k conservatively recognizing Redflex fine estimates have shown positive growth, Building Permits and Interest Income have been scaled back to reflect reduced building activity and return investment rates.

Expense – operating expenses are estimated to increase by 3.4% to \$13.1 million. The budget for General Fund operations continues to meet service delivery requirements while providing for employee group and risk insurance and motor fuel increases and maintaining a net operating income of \$54,245. While retirement contributions continue to increase, no new positions (except for one part time support position in Economic Development) or position upgrades are proposed and positions directly funded by declining growth revenues were evaluated and reassigned where feasible.

Operating expenses for contractual services, commodities, and other expense accounts were held at a 2.5% increase overall from the prior year. While purchased power costs have stabilized with no new rate increase, group medical insurance, motor fuel costs at a 20-25% increase, and risk insurance expense continue to strain the budget. Operating capital items are based on replacements as justified in the five-year equipment plan.

Three-Year Projection – the projection through 2010-11 estimates positive increases in the operating position with increased revenues from retiring Geneva Commons sales tax rebates and the upcoming decennial census in 2010 enhancing the 2010-11 fiscal year projection. Even with a flattening out of some major revenues, operating income is stable at \$26,700 in 2009-10 and increases to \$280,600 in 2010-11. However, the declining trends in major revenue will continue to present significant challenges and expense levels will need to be closely controlled through the projection period in order to maintain balanced budgets.

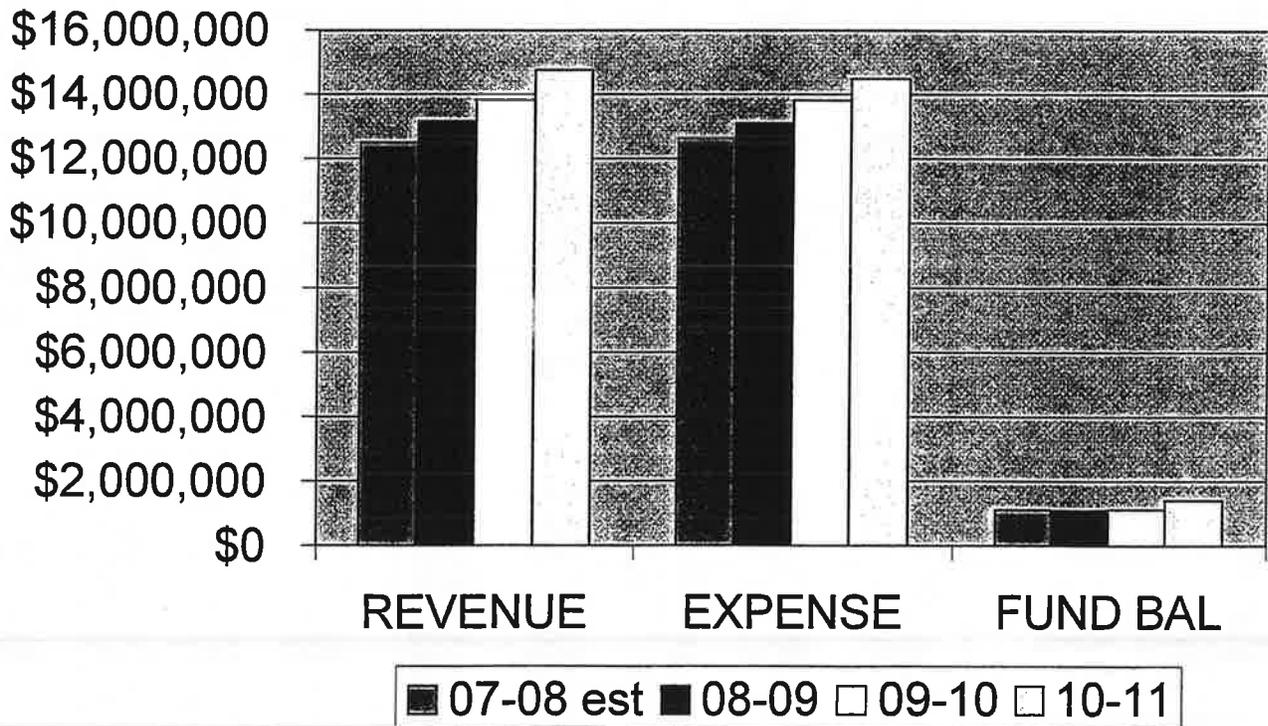
(Also see Appendix 2 – General Fund Objectives and Budget Detail)

CITY OF GENEVA
GENERAL FUND BUDGET
 2008-09 Budget Proposal, 09-10, 10-11 Projections

4/7/2008

	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	% Change	PROJECTED	PROJECTED
	04-05	05-06	06-07	07-08	07-08	08-09	07-8 / 06-7	09-10	10-11
REVENUES							(to actual)		
PROPERTY TAXES	2,502,681	2,599,861	2,798,315	2,855,000	2,864,000	2,950,000	3.0%	3,044,400	3,141,821
SALES TAX	4,989,434	5,246,534	5,303,859	5,484,750	5,171,600	5,275,000	2.0%	5,538,750	5,760,300
MUNICIPAL TAX	997,703	1,307,384	997,490	1,030,000	1,085,000	1,117,550	3.0%	1,162,252	1,208,742
STATE INCOME TAX	1,290,663	1,311,294	1,415,434	1,540,000	1,600,000	1,985,000	24.1%	2,064,400	2,250,196
SUB-TOTAL MAJOR REVENUES	9,780,481	10,465,073	10,515,098	10,909,750	10,720,600	11,327,550	5.7%	11,809,802	12,361,059
Annual % Change	6.3%	7.0%	0.5%	3.8%	2.0%	5.7%		4.3%	4.7%
REPLACEMENT TAX	66,721	84,605	93,466	75,710	75,710	79,500	5.0%	81,885	84,342
SALES TAX - LOCAL USE	228,489	267,391	285,270	281,875	275,000	285,000	3.6%	299,250	314,213
LICENSES	105,253	110,046	118,745	113,200	124,900	122,500	-1.9%	122,500	122,500
PERMITS	240,572	297,269	256,161	250,000	295,000	225,000	-23.7%	250,000	250,000
INTEREST	45,391	187,977	162,323	100,000	120,000	75,000	-37.5%	75,000	75,000
CABLE REVENUE	35,575	35,400	39,421	38,625	42,500	44,500	4.7%	46,725	49,061
PUBLIC HEARING	6,021	3,140	10,406	2,500	2,500	2,500	0.0%	5,000	5,000
COMMUTER PARKING TRANSFER	105,872	111,200	116,760	122,015	122,015	127,500	4.5%	133,875	140,569
POLICE COURT FINES / REDFLEX	153,452	134,817	143,160	156,300	90,000	195,000	116.7%	300,000	305,000
O-TICKET FINES	15,700	33,005	19,830	15,920	15,920	16,235	2.0%	16,560	16,891
PARKING VIOLATIONS	91,274	95,371	88,386	88,230	88,230	89,995	2.0%	92,694	95,475
STAFF TRAINING REIMBURSEMENT	3,404	7,574	-	6,825	6,825	7,250	6.2%	7,500	7,500
TELECOMMUNICATIONS TAX	169,382	219,505	256,234	214,200	215,000	215,000	0.0%	220,000	225,000
FOREIGN FIRE INSURANCE	31,321	28,448	30,016	31,200	31,200	31,835	2.0%	32,790	33,774
STATE HWY MAINT REIMBURSE	54,130	13,608	88,049	58,000	61,700	62,500	1.3%	64,375	66,306
TOWNSHIP FIRE TAX	56,730	56,478	57,245	60,200	58,300	60,500	3.8%	62,315	64,184
WASTE MANAGEMENT	31,633	32,898	-	-	-	-	0.0%	-	-
ENGINEERING FEES	83,419	17,224	12,913	5,000	21,500	12,500	-41.9%	10,000	10,000
SUB-TOTAL OTHER REVENUES	1,524,339	1,735,956	1,778,385	1,619,800	1,646,300	1,652,315	0.4%	1,820,469	1,864,815
TRANSFERS IN	423,137	590,876	558,469	598,620	598,660	687,900	14.9%	719,520	744,115
POLICE PROGRAM REIMB.	74,960	80,970	84,170	89,295	89,295	93,760	5.0%	98,450	103,372
TRANSFERS OUT	(421,838)	(502,575)	(648,852)	(527,560)	(527,560)	(591,040)	12.0%	(608,215)	(304,225)
SUB-TOTAL TRANSFERS	76,259	169,271	(6,213)	160,355	160,395	190,620	18.8%	209,755	543,262
TOTAL REVENUE	11,381,079	12,370,300	12,287,270	12,689,905	12,527,295	13,170,485		13,840,026	14,769,136
% CHANGE REVENUE/PRIOR YR	7.5%	8.7%	-0.7%	3.3%	2.0%	5.1%		5.1%	6.7%
EXPENSES							(to budget)		
LEGISLATIVE /ADMIN /ECON DEVEL.	336,375	321,818	384,545	624,985	610,000	653,910	4.6%	678,800	704,010
ADMINISTRATION & FINANCE	281,172	289,676	301,781	-	-	-	0.0%	-	-
ADMINISTRATIVE SERVICES	248,622	337,243	340,029	474,780	460,000	491,390	3.5%	518,416	546,929
COMMUNITY DEVELOPMENT	610,874	665,690	707,941	696,795	710,000	741,615	6.4%	768,495	799,835
POLICE	4,031,108	4,296,151	4,622,113	4,653,120	4,610,000	4,840,380	4.0%	5,115,555	5,380,505
FIRE	2,579,535	2,776,387	2,989,501	3,009,005	2,995,000	3,112,230	3.4%	3,276,990	3,419,295
STREETS & WALKS	1,615,694	1,630,396	1,746,836	1,846,820	1,900,000	1,822,780	-1.3%	1,918,085	2,019,185
PUBLIC WORKS ENGINEERING	275,749	289,005	290,680	305,545	305,545	316,265	3.5%	333,660	352,011
MAINTENANCE	241,540	244,729	263,748	246,600	255,000	263,400	6.8%	277,065	291,715
STORM DRAINAGE	40,699	49,826	39,243	55,225	55,225	57,110	3.4%	59,685	62,405
ESDA	27,504	26,227	29,269	32,990	30,000	37,310	13.1%	37,655	38,735
POLICE & FIRE COMMISSION	6,510	16,243	8,310	10,845	9,050	13,480	24.3%	7,615	13,755
TRANSFER TO TRICOM	319,426	330,394	364,914	358,615	358,615	389,620	8.6%	409,101	429,556
STREETS & WALKS CAPITAL LEASE	59,519	85,529	136,710	140,960	140,960	145,500	3.2%	176,300	190,000
CITY STREET LIGHTING	153,725	178,683	220,255	226,950	226,950	231,250	1.9%	235,875	240,593
POSITION REDUCTION (see transfers)							0.0%	-	-
TOTAL EXPENSE	10,828,052	11,537,997	12,425,875	12,683,235	12,666,345	13,116,240	3.4%	13,813,297	14,488,529
% CHANGE EXPENSE/PRIOR YR	5.6%	6.6%	7.7%	2.1%	1.9%	3.4%		5.3%	4.9%
						4.4%	w/o St. Dept.		
OPERATING INCOME (LOSS)	553,027	832,303	(138,605)	6,670	(139,050)	54,245		26,729	280,607
LESS: SALES TAX TRF	75,000	50,000							
NET INCOME / (LOSS)	478,027	782,303	(138,605)	6,670	(139,050)	54,245		26,729	280,607

GENERAL FUND BUDGET SUMMARY



**CITY OF GENEVA
2008-09 BUDGET**

GENERAL FUND CAPITAL AND SPECIAL PROJECTS BUDGET

Revenue – major capital revenue sources are estimated at \$4.7 million funded mainly this year from the referendum approved sales tax increase at \$1.9 million, sales tax replaced State Income Tax at \$428k and Municipal Tax at \$1.1 million dedicated to the Street Program. The overall Capital improvement Program (CIP) also receives a boost of state grant monies of \$183k and developer fees at \$200k. Installment contract funding is included for vehicle and heavy equipment replacement in the amount of \$350,000 with bond proceeds of \$300k for City Hall repairs and additional renovation improvements. Cable TV revenues in the amount of \$218,400 provide for the repayment of the fiber optic bonds and system maintenance. The carry over Street Program reserves in the amount of \$750,000 provides for additional capital street repair work.

Expenditures – the estimated budgets decline slightly to \$5.3 million highlighted by the street program at \$4.0 million and the increased Special Project areas of \$352,000. This includes major intersection improvements and the final design of East State Street improvements. Enhanced Street Program improvements, \$350,000 for capital vehicle and equipment replacement, \$300,000 for City Hall repairs and renovation, and \$75,000 for the IMRF retirement transfer are some of the major capital and special projects in the Budget. The Downtown Partnership Promotion has been continued at \$50,000.

Bikeway improvements are budgeted at \$245,000 and storm drainage improvements are estimated at \$80,000. Additional special projects for the year include Third Street Public Plaza in the amount of \$85,000, downtown master plan study in the amount of \$55,000, and a continuation of the highly successful façade program. After capital expenditures, the fiscal year end fund balance (4/30/09) is estimated just over the targeted fund balance of \$1,000,000.

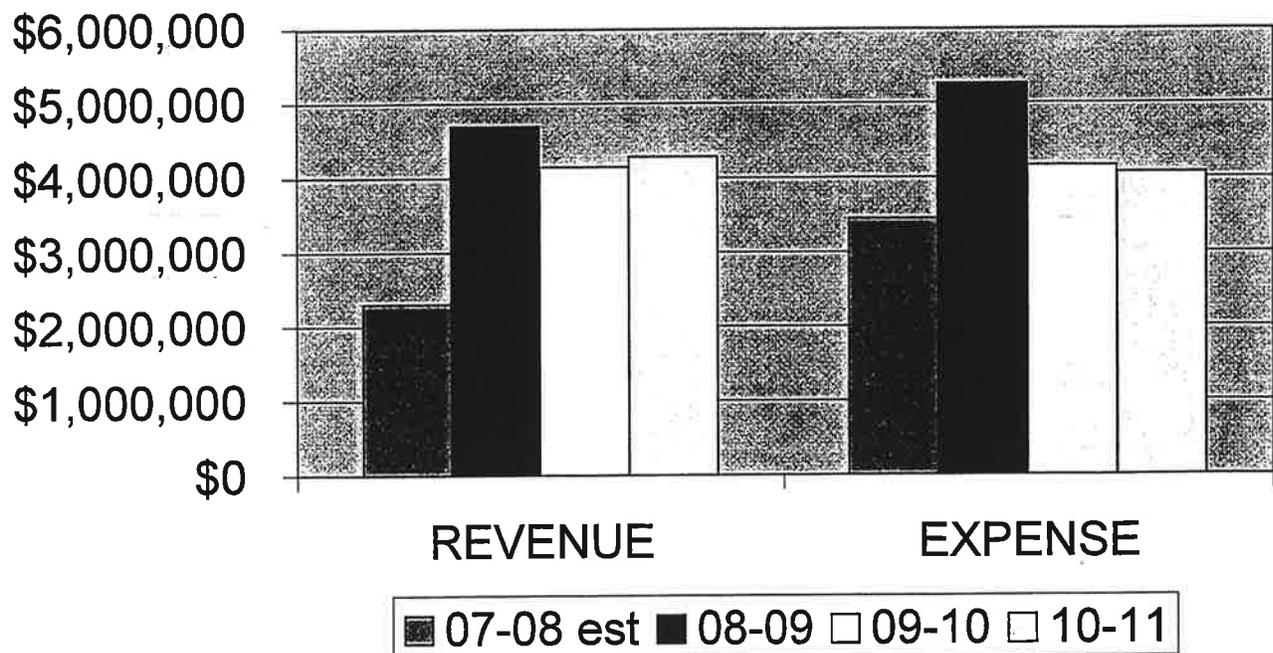
Three-Year Projection – Capital Improvement Program revenues bolstered by the influx of the new sales tax receipts are estimated to continue to provide for the ongoing maintenance needs and improvements to the City transportation system through the projection period of 2010-11. In addition, fund balances grow in this time frame as we reserve \$600,000 of the Sales Tax increase for future projects as presented with the CIP. This position reflects careful planning of future capital and special project expenditures while applying the new Sales Tax capital revenues to improve and enhance the city infrastructure. A sound unrestricted reserve balance is maintained through this period with balances projected to increase to \$1,042,000 in 2009-10 and \$1,423,000 in 2010-11.

(Also see Appendix 2 on the Capital and Special Project items and Appendix 2.a. on the Capital Improvement Program)

Capital and Special Projects
2008-09 Budget Proposal, 2009-10, 2010-11 Projections

	ACTUAL 04-05	ACTUAL 05-06	ACTUAL 06-07	BUDGET 07-08	ESTIMATE 07-08	BUDGET 08-09	% Change 07-8 / 08-7	PROJECTED 09-10	PROJECTED 10-11
CAPITAL FUNDING									
MUNICIPAL TAX-STREET PROGRAM	997,498	1,307,382	997,490	1,030,000	1,080,000	1,112,400	3.0%	1,168,020	1,226,421
SALES TAX REPL SIT - STREETS	363,099	418,376	461,473	475,800	475,800	427,500	-10.2%	440,325	453,535
PUBLIC BENEFIT TRANSFER					102,000		0.0%		
SALE TAX INCREASE - CAPITAL						1,900,000	0.0%	1,957,000	2,015,710
DEVELOPER CAPITAL FEE/ REIMB.					193,095	200,000	0.0%		
STATE GRANTS			140,718	1,114,000	67,800	183,000	0.0%		
SUB-TOTAL ROAD PROGRAM FUNDS	1,360,597	1,725,758	1,599,681	2,619,800	1,918,695	3,822,900	99.2%	3,565,345	3,695,666
CABLE TELEVISION FEES	167,220	186,007	207,097	200,645	210,000	218,400	4.0%	229,320	240,785
GRANT REVENUE		125,000		68,355	36,000		-100.0%		
BOND PROCEEDS / INTEREST	64,581					300,000	0.0%		
INSTALLMENT CONTRACT FINANCING	120,000	130,414	73,942	145,000	145,000	350,000	141.4%	350,000	350,000
OTHER REIMBURSE	11,375	254,140					0.0%		
SUB-TOTAL OTHER FUNDING	363,176	695,561	281,039	414,000	391,000	868,400	122.1%	579,320	590,785
TOTAL CAPITAL FUNDING	1,723,773	2,421,319	1,880,720	3,033,800	2,309,695	4,691,300	103.1%	4,144,665	4,286,451
CAPITAL EXPENDITURES									
ENHANCED STREET PROGRAM	577,717	1,500,957	904,165	4,592,825	2,950,000	2,615,000	-11.4%	2,210,000	2,180,000
INTERSECTION IMPROVEMENTS	3,629					1,000,000	0.0%	500,000	500,000
EAST STATE STREETScape						250,000	0.0%	500,000	500,000
SUB-TOTAL STREET PROGRAM	581,346	1,500,957	904,165	4,592,825	2,950,000	3,865,000	31.0%	3,210,000	3,180,000
COMPENSATION STUDY / FLSA	6,125	46,057				-	0.0%		
TIF REDEVELOPMENT / LIGHTING(c/o)	-	159,833	6,197	154,150	52,820	-	-100.0%		
BIKEWAY CAPITAL IMPROVEMENTS	34,179	10,125				245,000	0.0%	100,000	100,000
DOWNTOWN MASTER PLAN /SE STUDY	-			37,550	-	55,000	0.0%	20,000	
SR. HOUS PROF. SERVICES	29,225	1,287	23,082	5,000	5,500	2,500	-54.5%	-	-
CABLE TV / FIBER STUDIES	39,570	38				-	0.0%		
DOWNTOWN PARTNERSHIP PROMO	95,783	62,357	47,961	64,940	64,940	50,000	-23.0%	50,000	50,000
SUB-TOTAL SPECIAL PROJECTS	204,882	279,697	77,240	261,640	123,260	352,500	186.0%	170,000	150,000
VEHICLES & EQUIPMENT	151,592	156,075	150,631	145,000	145,000	350,000	141.4%	350,000	350,000
HISTORIC PRESERVATION LITIGAT	-			23,500	23,500		0.0%		
THIRD STREET PUBLIC PLAZA	8,416	-				85,000	0.0%		
STORM DRAINAGE IMPROVEMENTS	83,234	15,562				80,000	0.0%	150,000	150,000
CITY HALL IMPROVEMENTS	17,500	74,762	56,886	150,000	103,300	300,000	190.4%	-	-
SIRENS / PUBLIC SAFETY EQUIP	9,203	11,952	78,845	96,190	60,410	-	0.0%		
FACADE PROGRAM	26,416	38,588	12,622	38,380	38,380	25,000	-34.9%	25,000	25,000
PRAIRIE GREEN CONSTRUCTION	-		64,502			-	0.0%	-	-
FIBER OPTIC I-NET DEBT / MAINT.	100,589	117,661	104,853	105,000	109,500	110,000	0.5%	115,000	120,000
COMPUTER UPGRADE / SOFTWARE	24,690	59,663	5,500	9,000	9,000	10,500	16.7%	10,300	10,300
TRAFFIC CALMING / SIGNAGE	12,180	9,383					0.0%		
IMF SETTLEMENT / RETIREMENT TRF	-	238,640	102,213	100,000	100,000	75,000	-25.0%	-	-
PUBLIC SAFETY DESIGN / CONST	657,739	1,320,849	314,476						
SUB-TOTAL VEH, EQUIP, BLDG	1,091,559	2,043,115	890,528	667,070	589,090	1,035,500	75.8%	650,300	655,300
TOTAL CAPITAL EXPENDITURES	1,877,787	3,823,769	1,871,933	5,521,535	3,662,350	5,253,000	43.4%	4,030,300	3,985,300
CAPITAL INCOME (LOSS)	(154,014)	(1,402,450)	8,787	(2,487,735)	(1,352,655)	(561,700)		114,365	301,151
TOTAL OPER & CAP INCOME (LOSS)	324,013	(620,147)	(129,818)	(2,481,065)	(1,491,705)	(507,455)		141,094	581,758
OPENING FUND BALANCE	3,775,727	4,099,540	3,479,593	3,349,775	3,349,775	1,858,070		1,350,615	1,491,709
CLOSING FUND BALANCE	4,099,540	3,479,593	3,349,775	868,710	1,858,070	1,350,615		1,491,709	2,073,467
LESS RESTRICTED FOR ROADS/CIP	1,070,150	1,185,000	1,925,000	-	835,000	300,000		400,000	600,000
LESS OTHER RESTRICTED PURPOSES	1,512,850	421,640	181,150	50,000	50,000	50,000		50,000	50,000
NET OPERATING FUND BALANCE	1,516,540	1,872,953	1,243,625	818,710	973,070	1,000,615		1,041,709	1,423,467

GENERAL FUND CAPITAL BUDGET SUMMARY



CITY OF GENEVA 2008-09 BUDGET

ELECTRIC FUND BUDGET

Revenue – per the attached Fund summary, electric sales are estimated to increase by 5.8% to \$29.9 million due mainly to continued system growth at 2% and pass through of market and distribution charges. Rates remain stable under the Exelon contract through 2010. In addition, the output from the electric generation plant will continue to be used to reduce purchased power costs as incorporated under the current Exelon contract for meeting our peak requirements during the high summer months.

Sales to the City are increased to reflect system growth while maintaining stable rates. State taxes a neutral in and out factor of revenue are a function of sales and are reflected as such. Connection fees are projected to remain flat bolstered by potential reimbursed miscellaneous development maintaining \$350,825. Interest income has been reduced to \$75k with the drop in rates and the declining reserve balances.

Expense – operating expenses are proposed to increase 8.7% to \$29.7 million. This increase is due largely to the increase in purchase power costs as part of the increased system growth and anticipated market and distribution charge increases. As projected this increase is offset by the “behind the meter” treatment of our generation plant resulting in lower transmission costs. With the exception of increased retirement contributions, rising fuel costs, and group and risk insurance, all other expenses including contractual services have been held the 2.5% increase standard. Depreciation expense shows modest growth to \$1.7 million with the generation plant highlighting.

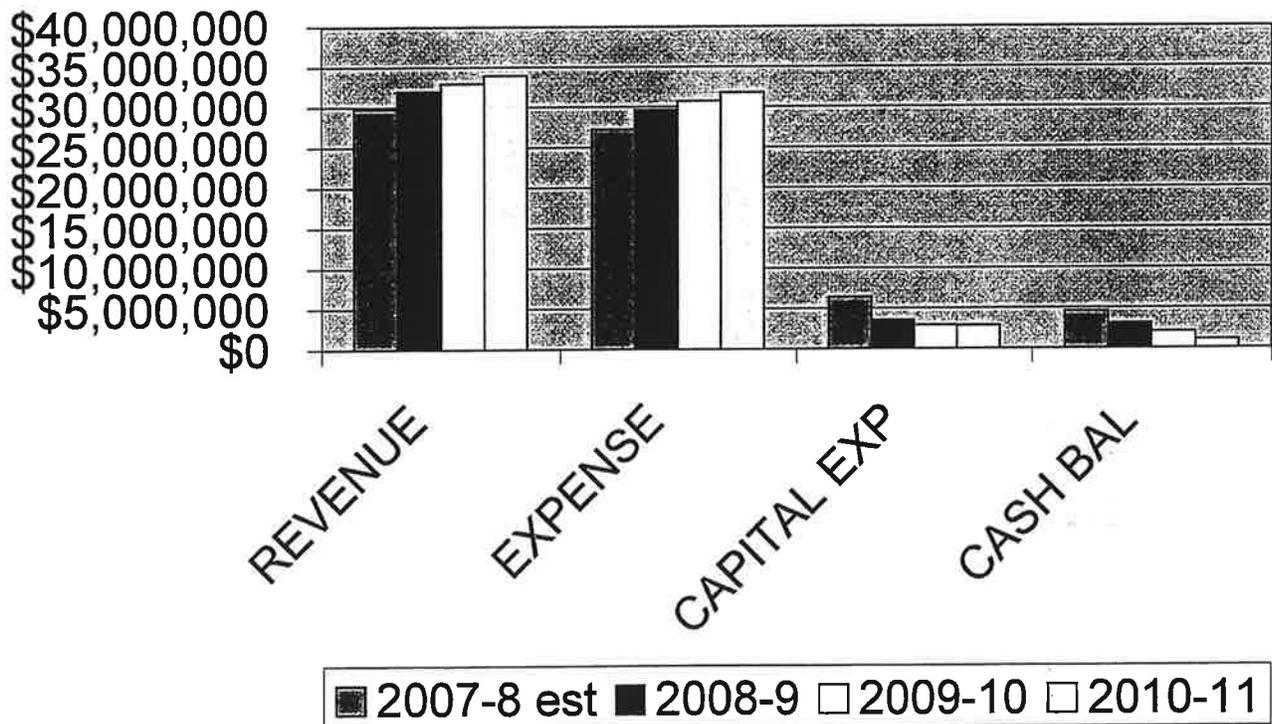
Capital – the continuing underground cable replacement program at \$1,000,000, continuing west side substation construction funded from revenue bonds and Delnor Hospital contributions, and various system improvements highlight the capital budget of \$3.6 million. Capital projects were developed on an as required basis deferring to future years projects not deemed priority in the three year period. Debt service rises to \$2.2 million to fund generation bonds.

Cash Flow and Three-Year Projection – the projection through 2010-11 indicates a controlled reduction of the reserve position to just over \$1.1 million. With stable rates in place cash balances drop below our minimum balance requirement for operations and bond covenants at the end of the three-year projection facilitating a possible rate review. The combined use of cash reserves, connection fees, and depreciation will provide adequate capital for minimum cash balance requirements and fund anticipated capital budget needs until 2010-11.

(Also see Appendix 3 – Electric Fund Objectives and Budget Detail)

		ELECTRIC FUND								
		2008-09 BUDGET SUMMARY							3/6/2008	
AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11		
OPERATING REVENUE										
ELECTRIC SALES - CUSTOMERS	23,071,078	28,962,579	28,269,518	27,800,000	29,912,500	105.8%	30,812,737	31,759,619		
SALES TO CITY	589,021	746,040	569,927	750,000	750,000	131.6%	750,000	750,000		
GENERATION SALES	1,236,733									
POLE ATTACHMENT FEES	25,802	25,802	26,500	25,802	26,500	100.0%	26,500	26,500		
STATE TAXES	1,055,970	1,162,184	1,116,646	1,098,100	1,181,544	105.8%	1,217,103	1,254,505		
MISCELLANEOUS	18,603	61,209	20,000	35,000	20,000	100.0%	20,000	20,000		
PENALTIES	108,619	120,988	110,000	120,000	120,000	109.1%	120,000	120,000		
TOTAL OPERATING REVENUE	26,105,826	31,078,802	30,112,591	29,828,902	32,010,544	106.3%	32,946,340	33,930,624		
EXPENSES										
PURCHASED POWER	15,976,417	21,499,597	20,709,798	20,850,000	22,599,386	109.1%	23,273,771	23,971,985		
STATE UTILITY TAX	1,050,240	1,153,172	1,116,646	1,098,100	1,181,544	105.8%	1,217,103	1,254,505		
GENERATION	1,756,894	678,547	917,202	867,551	1,021,681	111.4%	1,070,276	1,112,604		
OPERATION & MAINTENANCE	1,647,671	1,812,752	1,933,646	1,818,307	2,020,080	104.5%	2,133,176	2,228,878		
CUSTOMER ACCOUNTING	26,803	73,301	100,405	94,185	103,715	103.3%	106,030	108,210		
ADMINISTRATION	492,637	527,599	542,652	571,261	633,176	116.7%	666,557	696,424		
FIBER OPTICS	18,441	2,584	18,175	20,933	24,610	135.4%	25,779	26,695		
DEPRECIATION	1,029,998	1,378,123	1,553,560	1,507,500	1,677,700	108.0%	1,797,000	1,908,000		
IMRF CITY PORTION	130,944	210,634	225,380	225,380	232,140	103.0%	246,070	260,835		
SOCIAL SECURITY CITY PORTIO	98,800	152,446	163,115	163,115	171,270	105.0%	181,545	192,440		
PUBLIC WORKS FACILITY	21,501	17,964	22,005	22,005	22,225	101.0%	22,225	22,225		
TOTAL OPERATING EXPENSE	22,250,346	27,506,719	27,302,584	27,238,337	29,687,527	108.7%	30,739,532	31,782,801		
OPERATING INCOME (LOSS)	3,855,480	3,572,083	2,810,007	2,590,565	2,323,017	82.7%	2,206,808	2,147,823		
OTHER INCOME & EXPENSE										
CONNECTION FEES	517,426	401,798	350,825	475,000	350,825	100.0%	350,825	350,825		
INTEREST INCOME	83,679	179,573	150,000	150,000	75,000	50.0%	55,000	55,000		
INTEREST EXPENSE	1,025,620	961,893	974,972	962,000	1,034,500	106.1%	962,600	896,200		
BOND AMORTIZATION	26,143	26,143	26,150	26,150	26,150	100.0%	26,150	26,150		
MISCELLANEOUS INCOME	110,251	59,529	30,000	48,000	30,000	100.0%	30,000	30,000		
TOTAL OTHER INC & EXP	(340,407)	(347,136)	(470,297)	(315,150)	(604,825)	128.6%	(552,925)	(486,525)		
STREET LIGHT TRANSFER	178,176	218,743	212,400	212,400	212,400	100.0%	212,400	212,400		
NET INCOME (LOSS)	3,336,897	3,006,204	2,127,310	2,063,015	1,505,792	70.8%	1,441,483	1,448,898		
CASH FLOW PROJECTIONS										
OPERATING INCOME	3,855,480	3,572,083	2,810,007	2,590,565	2,323,017		2,206,808	2,147,823		
DEPRECIATION	1,029,998	1,378,123	1,553,560	1,507,500	1,677,700		1,797,000	1,908,000		
NON-OPERATING REVENUES	507,037	396,014	292,275	434,450	217,275		197,275	197,275		
REVENUE BOND		1,792,200	3,400,000	2,450,000						
NIMPA REIMBURSEMENT			800,000	1,046,000						
DELNOR CONTRIBUTION				1,500,000						
ASSET ACQUISITION	(2,174,177)	(3,688,016)	(6,848,953)	(6,385,559)	(3,550,743)		(2,906,190)	(2,846,723)		
DEBT SERVICE	(1,772,883)	(3,776,837)	(2,062,022)	(2,049,022)	(2,173,700)		(2,360,800)	(2,362,200)		
NET INCR (DECR) IN CASH	1,445,455	(326,433)	(55,133)	1,093,934	(1,506,451)		(1,065,907)	(955,825)		
BEGINNING BALANCE	2,390,482	3,835,937	3,509,504	3,509,504	4,603,438		3,096,987	2,031,080		
ENDING BALANCE	3,835,937	3,509,504	3,454,371	4,603,438	3,096,987		2,031,080	1,075,255		

ELECTRIC FUND BUDGET SUMMARY



**CITY OF GENEVA
2008-09 BUDGET**

WATER AND WASTEWATER FUND BUDGET

Revenue – total revenue is up 10.1% to \$7.6 million due to the proposed 15% water rate increase which reflects step three of the phased increase based on the IEPA low-interest loan commitments for the new Water Treatment Facility. Sewer rates remain unchanged but showing revenue growth due to anticipated increased consumption. Miscellaneous revenues and lawn permits remain flat but an additional water tower lease raises that revenue to \$152k highlighting other income sources.

Water and sewer connection fees remain flat at \$300,000 next year as the City's build out continues with sources mainly due to residential building permits. Interest income is reduced to \$50k as rates dwindle and cash reserves decline from anticipated capital projects financing.

Expense – operating expenses are proposed to increase by 9.9% to \$4.2 million due mainly to the full staffing and operation of the Water Treatment Department recognizing the plant opening in 2008. Contractual services and all other expense accounts have been held to a minimum to offset cost increases for retirement contributions, gasoline expense, continued compensation study implementation, and insurance costs. Depreciation expense increases modestly to \$2.3 million highlighted by the addition of the Water Treatment Facility.

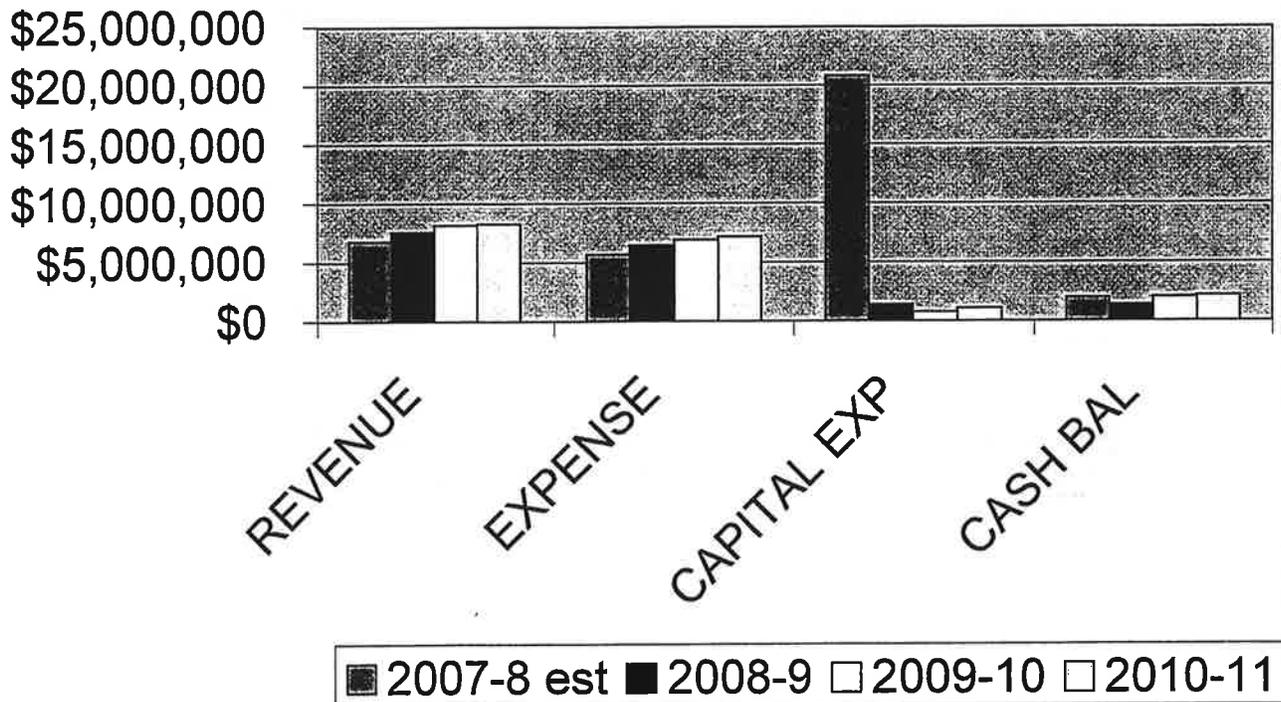
Capital – the proposed capital budget at a modest \$1.4 million is highlighted by the continuation of drinking water improvements, water main replacement and \$750k for sanitary sewer rehab. All projects will be funded by the increased rates, depreciation and reserves, which are projected to be \$2.0 million at 4/30/08.

Cash Flow and Three-Year Projection – the projection through 2010-11 indicates a controlled flow of cash reaching a low point of \$1.4 million at the end of 2008-9 as IEPA loan construction interest and repayment begins climbing back to \$2.2 million at the end of year three when the phased rate increases are fully implemented. The forecast demonstrates the completion of the finished water project component and continued asset acquisition throughout the three year period from cash reserves maintaining strict budget guideline compliance.

(Also see Appendix 4 – Water and Wastewater Objectives and Budget Detail)

WATER & WASTEWATER FUND								
2008-09 BUDGET SUMMARY								
3/6/2008								
AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11
REVENUES					15%		10%	
SALE OF WATER	2,989,172	3,018,662	3,881,194	3,795,000	4,528,327	116.7%	5,052,920	5,128,714
SEWAGE FEES	2,907,281	2,686,796	2,862,471	2,815,000	2,904,170	101.5%	2,945,869	2,990,057
PRIVATE FIRE SERVICE	16,200	17,010	15,000	17,550	15,000	100.0%	15,000	15,000
MISCELLANEOUS INCOME	20,691	23,058	2,500	20,000	2,500	100.0%	2,500	2,500
LAWN PERMITS FEES	2,675	3,300	2,000	2,000	2,000	100.0%	2,000	2,000
WATER TOWER LEASE	148,545	213,638	141,720	152,500	152,500	107.6%	152,500	152,500
TOTAL OPERATING REVENUES	6,084,564	5,962,464	6,904,885	6,802,050	7,604,497	110.1%	8,170,789	8,290,771
OPERATING EXPENSES								
WATER PRODUCTION	413,913	436,086	300,907	422,585	221,887	73.7%	232,660	242,830
WATER TREATMENT		31,111	848,274	712,901	1,215,614	143.3%	1,466,769	1,540,048
WATER DISTRIBUTION	1,131,357	1,147,985	1,178,539	1,167,269	1,217,130	103.3%	1,283,501	1,359,688
WASTEWATER TREATMENT	650,007	689,741	688,883	667,816	701,984	101.9%	738,249	776,594
WASTEWATER COLLECTION	566,057	714,264	678,856	709,408	706,166	104.0%	745,156	786,443
INDUSTRIAL WASTEWATER	86,203	91,323	92,706	93,592	100,509	108.4%	104,160	110,130
SUBTOTAL	2,847,537	3,110,510	3,788,165	3,773,571	4,163,290	109.9%	4,570,495	4,815,733
DEPRECIATION	1,549,898	1,554,733	2,035,880	1,918,000	2,300,000	113.0%	2,325,000	2,350,000
BOND AMORTIZATION	4,225	4,225	4,225	4,225	4,225	0.0%	4,225	4,225
TOTAL OPERATING EXPENSE	4,401,660	4,669,468	5,828,270	5,695,796	6,467,515	111.0%	6,899,720	7,169,958
OPERATING INCOME (LOSS)	1,682,904	1,292,996	1,076,615	1,106,254	1,136,982	105.6%	1,271,069	1,120,813
CONNECTION FEES	585,407	402,988	300,000	300,000	300,000	100.0%	200,000	150,000
INTEREST	220,197	342,331	150,000	250,000	50,000	33.3%	50,000	50,000
INDUST. WASTEWATER MNTR.	-	4,651	300	300	300	100.0%	300	300
GRANT REVENUE	358,215							
INTEREST EXPENSE	(340,602)	(465,868)	(642,400)	(642,400)	(1,557,861)	242.5%	(972,310)	(949,169)
TOTAL OTHER INCOME & EXP.	823,217	284,102	(192,100)	(92,100)	(1,207,561)	628.6%	(722,010)	(748,869)
NET INCOME (LOSS)	2,506,121	1,577,098	884,515	1,014,154	(70,579)	-8.0%	549,059	371,944
CASH FLOW PROJECTIONS								
OPERATING INCOME	1,682,904	1,292,996	1,076,615	1,106,254	1,136,982		1,271,069	1,120,813
DEPRECIATION	1,549,898	1,554,733	2,035,880	1,918,000	2,300,000		2,325,000	2,350,000
NON-OPERATING REVENUES	805,604	749,970	450,300	550,300	350,300		250,300	200,300
IEPA LOAN /REVENUE BONDS	5,000,000	8,396,232	12,827,766	13,625,534				
GRANT	358,215							
WATER TREATMENT PLANT		(13,627,910)	(16,839,836)	(16,839,836)				
OTHER ASSET ACQUISITION	(3,473,270)	1,520,946	(1,441,038)	(3,969,476)	(1,398,907)		(755,762)	(1,074,271)
DEBT SERVICE	(806,868)	(1,330,085)	(1,584,900)	(1,584,900)	(2,996,199)		(2,449,700)	(2,449,700)
NET INCR (DECR) IN CASH	5,116,483	(1,443,118)	(3,475,213)	(5,194,124)	(607,824)		640,907	147,142
BEGINNING BALANCE	3,505,264	8,621,747	7,178,629	7,178,629	1,984,505		1,376,681	2,017,588
ENDING BALANCE	8,621,747	7,178,629	3,703,416	1,984,505	1,376,681		2,017,588	2,164,730

WATER FUND BUDGET SUMMARY



2008-09 Special Service Area # 1 Budget (downtown parking and beautification)

- **Real Estate Tax (000)** – the estimate for real estate tax of \$102,145 includes \$72,000 for operating expense and \$30,145 for the bond payment on the former Seigle lot.
- **Wages (112 - Maintenance Labor)** –continues to carry \$22,500 to fund a streetscape crew maintenance worker at 50% of wages.
- **Streetscape and Beautification (501)** – increased to \$15,500 to provide for a \$10,000 allocation to the Beautification Committee, miscellaneous bench and trash receptacle replacement (\$5,000), and maintenance of the natural areas at Riverpark (\$500).
- **Additional Parking Facilities (500)** - \$5,500 is carried over to add seven temporary spaces on the former Kris Kringle property (three-year no cost lease).
- **Parking Study (503)** – \$10,000 is added for participation in the Parking Study component of the Downtown Master Plan.
- **Lot Rehabilitation (551)** – the lot resurfacing program is continued at \$25,000 per year to be set aside for a lot resurfacing reserve. Estimated at \$125,000 by 2010-11. It is recommended to be increased to \$50,000 once the Hi-Hat parking lot construction debt is paid off in 2010.
- **Fund Balance** - \$152,500 has been contractually set aside for purchase of a property on the 215 Campbell St. for a future parking lot subject to the owner's occupancy status. The remaining reserve balance including the repair reserve is estimated to exceed \$100,000 over the three-year period.

Note: the SSA #1 Budget has been unanimously recommended by Geneva Downtown Partnership Committee consistent with the Special Service Area #1 Ordinance requirements.

**SPECIAL SERVICE AREA #1
2008-09 BUDGET**

3/19/2008

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2008-10	PROJECTED 2010-11	2008-09 COMMENTS
REVENUES										
5300901000	REAL ESTATE TAX	78,832	108,109	101,720	99,860	102,145	0.4%	103,555	104,890	ESA 1 Levy (+\$1,000) + B & J Levy
5300901001	PROPERTY SALES	1,000	1,000	1,000	1,000	1,000	0.0%	1,000	1,000	Lot Rental Fee - Hi-Hat Lot
5300903000	SPACE FEES		9,000	9,000	18,000	9,000	0.0%	9,000	9,000	Est. developer payment (2 spaces)
5300942000	INTEREST	6,920	10,138	10,000	7,500	7,500	-25.0%	7,500	7,500	Rates decreasing / Reserve balance
5300996010	TRANSFER FROM GENERAL FUND	94,500	97,000	99,500	99,500	102,000	2.5%	104,500	107,000	City Contribution(+2,500 annually)
5300998011	HI-HAT CONSTRUCTION FINANCING					-	0.0%			
5300998012	TRANSFER OF BOND FUNDS					-	0.0%			
5300998013	PARKING LOT BONDS					-	0.0%			
5300998014	DEVELOPER CONTRIBUTION	9,900					0.0%			
	TOTAL REVENUES	191,152	228,247	221,220	225,860	221,645	0.2%	225,555	229,390	
EXPENSES										
5319001101	SICK TIME						0.0%			
5319001102	VACATION TIME						0.0%			
5319001103	HOLIDAY TIME						0.0%			
5319001112	WAGES	9,265	20,917	28,581	20,000	25,000	-12.5%	26,375	27,626	Streetscape maintenance position (50%)
5319001119	WORK RELATED INJURY						0.0%			
5319001151	PARKING CONTROL	12,537	14,435	20,517	16,500	17,243	-16.0%	18,191	19,191	
5319001152	ADMINISTRATIVE SERVICES	7,973	7,782	9,032	8,000	8,360	-7.4%	8,820	9,305	
5319001196	GROUP INSURANCE	2,790	7,861	3,473	5,500	5,748	65.5%	6,351	6,666	
5319001198	SOCIAL SECURITY	1,548	1,624	1,698	1,698	1,774	4.5%	1,872	1,974	
5319001201	LEGAL			500	360	500	0.0%	500	500	
5319001203	ENGINEERING			500	-	500	0.0%	500	500	
5319001209	PRINTING & PUBLICATION	1,352	2,777	253	2,928	2,500	89.0%	2,575	2,652	Correct budget error in 07-8
5319001210	INSURANCE	4,107	4,313	4,744	4,744	4,881	5.0%	5,131	5,285	
5319001215	RENTAL PARKING LOT	16,519	6,710	15,084	15,084	15,537	3.0%	16,003	16,483	
5319001299	OTHER CONTRACTUAL EXPENSE	29,147	40,003	30,300	85,000	35,000	15.5%	38,050	37,132	Lot snow removal
5319001399	MISCELLANEOUS	648	770	250	567	261	4.5%	269	277	
5319001451	OTHER GENERAL EXPENSE	943	21	-	-	-	0.0%	-	-	
	SUB-TOTAL OPERATING EXPENSE	86,829	107,213	114,931	140,399	117,403	2.2%	122,838	128,111	
CAPITAL EXPENSES										
5319002500	ADDITIONAL PARKING FACILITIES			5,500	-	5,500	0.0%	-	-	Former Kris Kingle lot improve.
5319002501	STREETSCAPE & BEAUTIFICATION	2,850	5,799	10,000	10,000	15,500	65.0%	15,500	15,500	Beautification Flowers / Misc / RiverPark
5319002502	HI-HAT LOT FINANCING	32,440	32,441	32,440	32,440	32,440	0.0%	32,440	32,440	Annual debt pymt (paid off in 2010)
5319002503	PARKING STUDY			1,000	-	10,000	0.0%	-	-	Downtown Study - Parking
5319002520	PARKING DEBT - (SEIGLE'S LOT)	30,784	30,250	30,720	30,717	30,145	-1.9%	30,555	30,890	Annual B & J payment.
5319002550	PARKING LOT IMPROVEMENTS			5,000	-	5,000	0.0%	5,000	5,000	Maintenance / Seal coating of lots
5319002551	LOT REHABILITATION	27,572	927	25,000	-	25,000	0.0%	25,000	25,000	Lot Rehabilitation Reserve
5319003500	PARKING VEHICLE REPLACEMENT						0.0%	6,000	-	
	SUB-TOTAL CAPITAL EXPENSE	83,646	69,417	108,660	73,157	123,585	12.7%	114,495	108,830	
	TOTAL EXPENSES	182,475	176,630	224,591	213,556	240,988	7.3%	237,333	236,941	
	INCOME/(LOSS)	8,677	46,617	(3,371)	12,304	(19,343)		(11,576)	(7,551)	
	FUND BALANCE BEGINNING	160,830	169,607	216,224	216,224	253,628		259,185	272,699	
	OTHER CASH ITEMS			25,000	25,000	25,000		25,000	25,000	Lot Rehabilitation Reserve added back
	FUND BALANCE CLOSE	169,607	216,224	237,853	253,528	259,185		272,609	290,058	
	ADD: OTHER									
	LESS: RESTRICTED - PROPERTY PURCHASE	152,500	152,500	152,500	152,500	152,500		152,500	152,500	Not to be used for property reserve
	ADJUSTED FUND BALANCE	17,107	63,724	85,353	101,028	106,685		120,109	137,558	Includes repair reserve

2008-09 Commuter Parking Fund Budget and Projections

- **Parking Fee Revenue (000)** – fee revenue in 2007-08 was reduced due to the loss of displaced commuters during the extended deck construction period. With the deck for a full year at the proposed daily fee rate of \$1.50 per space, the revenues are estimated at \$395,000.
- **Permit Fee Increase** - It is recommended that the quarterly permits, which have not been increased since 1998, be increased from \$80 to \$100, to add \$50,000 to fund operation costs and repair reserves. The Fund has been able to keep up with requirements during this period thru the 40% oversell of permits but the operations of the fund have tightened and the increase is needed in 2008-09
- **Grant Revenue (001)** – the additional FTA payments in 2008 and 2009 are not required based on the two-tier deck construction costs and will be recommended for reprogramming to another capital project.
- **Purchased Power** – the increase including the for new parking deck lighting estimated at \$8,500.
- **M & R Equipment(250)** - \$12,500 in obligations for deck maintenance agreements for pay boxes and supplies, security cameras, the fire alarm system, and elevator begin in 2008-09.
- **Lease Payments UP (265)** – increased by \$15,000 to reflect the permit fee increase as our lease agreement with Union Pacific calls us to pay them 33% of revenue for parking spaces in their ROW .
- **Parking Deck Construction (501)** – construction was completed in 2007-08.
- **Parking System Improvements (500)** – the lot resurfacing program reserve is increased from \$25,000 to \$50,000 per year for future repair and resurfacing of lots. Due to the good condition of the lots, none are required in the three-year budget forecast period.
- **Parking Study (503)** – \$10,000 is added for participation in the Parking Study component of the Downtown Master Plan.
- **Dodson Place Exchange Credit** – this is the contractual obligation now due in the amount of \$50,200 from a term in the Property Exchange Agreement in 2000.
- **Parking Deck Debt-** the initial Seigle lot purchase debt was refinancing over ten years rolling in the new funding of \$1,050,000 for the local share of the parking deck was at \$197,663 in 2008-09. With the lower revenues from the two-tier deck and other unanticipated costs, it is proposed that the debt be refinanced/restructured from a 10-year retirement to a 17- year retirement to 2023. The 2008-09 debt and the 2009-10 and 2010-11 payments reflect the estimated bond restructuring with Harris Bank. It is recommended that a daily fee increase be implemented 2010-11 to fund the escalating costs of the restructured debt.
- **Parking Deck Loan Advance** – the two-year \$1,668,000 construction loan advance at 4% interest for the remaining federal payments will still need to be paid off as scheduled. The loan is not callable for an earlier retirement.
- **Fund Balance** – based on the permit revenue increase in 2008-09 and full revenues from the deck, an unrestricted reserve position of over \$200,000 is maintained in 2008-09. With the proposed restructuring and a proposed increase on parking deck fees in 2010-11, the reserve position including the repair reserve is maintained in the \$200,000 range through 2010-11.

COMMUTER PARKING FUND
2008-09 BUDGET

4/3/2008

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 07-8/06-7	PROJECTED 2009-10	PROJECTED 2010-11	2008-09 COMMENTS
	REVENUES									
6000942000	INTEREST	11,677	90,643	25,000	80,000	35,000	140.0%	12,500	6,000	
6000947000	PARKING METER COLLECTION	342,532	311,787	351,800	320,000	455,000	129.3%	455,000	493,600	Incr.ctr. permits to \$100
6000975001	METRA GRANT/CMAQ/SAFETEA-LU		1,162,605	4,238,750	4,700,075	-	0.0%	-	-	Deck completed in 07-8
6000999000	MISCELLANEOUS REVENUE - BONDS		2,788,300	-	-	-	0.0%	-	-	
	TOTAL REVENUES	354,209	4,353,335	4,615,550	5,100,075	490,000	10.6%	467,500	499,600	
6017001101	SICK TIME			-	-	-	0.0%	-	-	
6017001102	VACATION TIME			-	-	-	0.0%	-	-	
6017001103	HOLIDAY TIME			-	-	-	0.0%	-	-	
6017001111	DEPOT PARKING	245		1,045	500	500	47.8%	528	557	
6017001112	WAGES			2,613	1,000	1,000	0.0%	1,055	1,113	
6017001151	PARKING CONTROL	24,503	27,923	27,732	32,000	33,440	120.6%	35,279	37,220	
6017001160	ADMINISTRATION	17,084	17,825	21,512	18,500	19,333	89.9%	20,396	21,518	
6017001196	GROUP INSURANCE	4,145	4,419	4,567	4,850	5,214	114.2%	5,735	6,309	
6017001201	LEGAL		1,040	500	340	500	100.0%	500	500	
6017001202	AUDIT EXPENSE	4,300	3,500	3,535	3,535	3,623	102.5%	3,732	3,844	
6017001203	ENGINEERING			500	-	500	100.0%	500	500	
6017001208	POSTAGE	1,246	1,114	1,400	1,400	1,435	102.5%	1,478	1,522	
6017001209	PRINTING	3,057	2,115	3,705	3,700	3,793	102.4%	3,906	4,023	
6017001210	INSURANCE	6,546	6,873	7,561	7,560	7,939	105.0%	8,177	8,586	
6017001215	RENTAL PARKING LOT	9,600		-	-	-	0.0%	-	-	
6017001224	PURCHASED POWER		79		5,200	8,500	0.0%	8,755	9,193	Parking Deck Lighting
6017001250	M & R EQUIPMENT			533	-	12,500	2344.0%	12,875	13,519	Deck cameras, pay boxes, etc.
6017001260	MAINTENANCE OF LOTS			5,000	-	5,000	100.0%	5,150	5,305	Lot seal coating
6017001265	LEASE PAYMENTS (UP)	45,559	45,634	47,470	47,500	62,500	131.7%	62,500	62,500	33% of increase for leased spaces
6017001299	SNOW REMOVAL-TRAIN PKG. LOT	4,932	10,659	15,605	16,500	15,995	102.5%	16,474	16,969	
6017001300	M & R PARKING LOT MAINTENANCE			5,050	2,500	2,500	49.5%	2,575	2,652	
6017001399	MISCELLANEOUS	2,206	8,469	1,000	1,000	1,000	100.0%	1,000	1,000	
	SUB-TOTAL OPERATING	123,423	129,750	149,327	146,085	185,270	124.1%	190,615	196,828	
6017001413	DEPRECIATION EXPENSE	34,737	34,737	48,192	48,192	48,195	100.0%	48,195	48,195	
6017001414	TRANSFER TO GENERAL	111,200	116,760	124,325	124,325	127,500	102.6%	133,875	140,569	
6017001500	PARKING SYSTEM IMPROVEMENTS	117,213	142	25,000	-	50,000	200.0%	50,000	50,000	Parking Lot Repair Reserve
6017001501	PARKING LOT CONSTRUCTION		1,552,888	5,000,000	5,359,800	-	0.0%	-	-	Deck Construction
6017001503	VEHICLE REPLACEMENT			-	-	-	0.0%	6,000	-	
6017001504	DODSON PL. EXCHANGE CREDIT					50,700	0.0%	-	-	Land Exchange Credit
6017001505	PARKING STUDY CONTRIBUTION					10,000	0.0%	-	-	Downtown Study
	SUB-TOTAL CAPITAL	263,150	1,704,527	5,197,517	5,532,317	286,395	5.5%	238,070	238,764	
	TOTAL EXPENSES	386,573	1,834,277	5,346,844	5,678,402	471,665	8.8%	428,685	435,592	
	NET INCOME	(32,364)	2,519,058	(731,294)	(578,327)	18,335		38,815	64,008	
	OPENING BALANCE	256,563	106,895	2,590,134	2,590,134	1,909,448		1,025,258	194,907	
	ADD: DEPRECIATION	34,737	34,737	48,192	48,192	48,195		48,195	48,195	
	LESS: DECK PARKING BONDS	(111,052)		(188,911)	(119,395)	(100,000)		(100,000)	(135,000)	Debt - Restructured 08-9.
	FEDERAL GRANT ADVANCE FINANCING			(1,868,000)	(66,156)	(900,720)		(867,360)		Repay S-T Constr. Loan
	OTHER CASH ITEMS / RESERVE	(40,989)	(70,556)	25,000	25,000	50,000		50,000	50,000	Lot Repair Reserve
	ENDING BALANCE	106,895	2,590,134	75,121	1,909,448	1,025,258		194,907	222,111	Includes repair reserve

2008-09 Refuse Fund Budget and Projections

- **Refuse Fees (100)** - fees are recommended to increase from \$1.60 per month to \$1.85 per month (15.6%) in order to provide for leaf pick up operations and capital replacement needs for leaf loader equipment on three year cycles. Leaf loaders are presently \$40,000 a piece and the increase would provide an additional \$21,300 in revenues per year. The last increase was in 2002.
- **Brush Pick Up Fee (101)** – it is proposed to increase the refuse fee by \$1.70 per month (\$20.40 per year) over the three-year contract period (see 004-299) to support twice a month brush pick up (see attached schedule). Contracting out brush pick up is proposed in order to allow Street Division crews to concentrate on tree trimming, street repair, and removal of trees infested with Emerald Ash Borer (EAB).
- **Bulk Leaf Collection (003-200's)** - these accounts are adjusted based on the prior year experience and looking at the average costs in normal years. The standard 2.5% increase is applied for operating expenses.
- **Brush Pick Up Contract (004-299)** – the brush pick up contract is proposed for implementation in the amount of \$139,720 per the bid from Kramer Tree Service. This contracted service is paid for
- **Capital Equipment (510)** – leaf box replacement of \$40,000 is planned for 2008-09. An additional unit will need replacement in the 2010-11 fiscal year.
- **Access Road (520)** – a combination access road/ bike path has been deferred to 2010-11 based pending the relocation of the leaf disposal site to the northwest corner of Prairie Green. An interim option is being used pending Phase II Wetlands development of the site. The Refuse share estimated at \$75,000 is proposed to be advanced through the Capital Improvement Program and be repaid over three years.
- **Fund Balance** - the 15% increase in operating fees amounting to \$21,300 per year provides for capital replacement while maintaining a positive balance in the Fund. The Fund Balance would go negative in the three-year projection if the operating fee increase is not implemented.

**REFUSE FUND
2008-09 BUDGET**

3/19/2008

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11	2008-09 Comments
REVENUES										
4300980100	REFUSE FEES	136,476	136,848	140,000	138,000	161,300	115.2%	162,913	164,542	Includes fee increase of .25 per/mo.to \$1.85
4300980101	BRUSH PICK UP FEE					144,850	0.0%	146,299	147,761	Fee increase of \$1.70 per/mo - two pick ups
4300999000	MISCELLANEOUS INCOME	9,370	10,259	9,500	9,500	9,500	100.0%	9,595	9,691	
	TOTAL REVENUE	145,846	147,107	149,500	147,500	315,650	211.1%	318,807	321,995	
EXPENSES										
4343001111	ADMINISTRATION ALLOCATION	24,286	25,638	25,664	25,650	26,840	104.5%	28,316	29,873	
4343001196	GROUP INSURANCE	2,366	2,833	2,844	2,850	3,057	107.5%	3,363	3,699	
4343001201	LEGAL SERVICES			250	250	250	100.0%	250	250	
4343001205	MISC - HAZWASTE PYMT	14,630	17,452	6,000	5,000	7,000	116.7%	7,000	7,000	Annual payment to Kane County
4343001207	DUES & SUBSCRIPTIONS						0.0%			
4343001208	POSTAGE		554	505	500	518	102.5%	533	549	
4343001209	PRINTING			505	450	518	102.5%	533	549	
4343001210	INSURANCE	315	398	384	384	382	105.0%	401	421	
4343001211	TRAINING			202	-	200	99.0%	206	212	
4343001226	COLLECTION EXPENSE	71	76	51	50	50	99.0%	52	53	
4343001228	REFUSE COLLECTION	132					0.0%			
4343001289	CONTRACT BILLING SERVICES			3,535	3,535	3,623	102.5%	3,732	3,844	
4343001399	MISC.(COMMUNITY EDUC)	363	463	505	500	500	99.0%	515	530	
4343002111	RECYCLING COORDINATOR	9,444	8,642	2,500	-	1,000	40.0%	1,030	1,061	Limited admin support for recycling
4343002197	IMRF/COORDINATOR						0.0%			
4343002198	FICA/COORDINATOR						0.0%			
4343002207	DUE & SUBSCRIPTIONS	276		202	200	200	99.0%	206	212	
4343002208	POSTAGE - RECYCLING	285	389	758	750	776	102.5%	800	824	
4343002209	PRINTING RECYCLING	1,883	1,101	1,500	1,500	1,538	102.5%	1,584	1,631	
4343002399	MISC. - RECYCLING BINS	5,163	3,422	3,500	3,535	3,588	102.5%	3,695	3,806	
4343003100	DRIVERS-BULK LEAF COLL	60,129	52,500	48,500	48,500	50,683	104.5%	53,470	56,144	Updated based on trended average
4343003196	GROUP INSURANCE	8,007	6,973	6,381	6,000	6,859	107.5%	7,545	8,299	Updated based on trended average
4343003254	BULK LEAF COLL-CONTRCT LABOR	6,373	7,174	6,400	4,500	6,580	102.5%	6,921	7,301	Updated based on trended average
4343003255	BULK LEAF COLL-VACUMN O&M	8,816	8,585	7,500	2,500	5,000	66.7%	5,150	5,305	Lower repairs in 07-8
4343003299	BULK LEAF COLL-DISPOSAL	23,341	20,015	21,000	18,500	21,000	100.0%	21,630	22,279	No increase based on 07-08 disposal fees.
4343003413	BULK LEAF COLL-DEPRECIATION	2,774	4,033	15,900	15,900	16,298	102.5%	16,786	17,290	Depreciation expense.
4343003510	BULK LEAF COLL-CAPITAL EQUIP.		37,735			40,000	0.0%		42,500	Leaf Loader replacement
4343003520	BULK LEAF COLL- ACCESS ROAD						0.0%		25,000	Road Access (50%)- New Disposal Site
4343004299	BRUSH PICK UP COLLECTION					139,720	0.0%	143,200	147,620	Contract out for brush service.
	TOTAL EXPENSE	168,654	197,961	154,564	141,034	336,158	217.5%	306,918	386,154	
	NET INCOME (LOSS)	(22,808)	(50,854)	(5,064)	6,466	(20,508)		11,889	(64,159)	
	OPENING BALANCE	66,784	47,992	6,375	6,375	28,741		24,530	53,205	
	ADD: DEPRECIATION	2,774	4,033	15,900	15,900	16,298		16,786	17,290	
	OTHER CASH ITEMS	1,242	5,204							
	CLOSING BALANCE	47,992	6,375	17,191	28,741	24,530		53,205	6,336	

2008-09 East State St. TIF Budget and Projections

- **Real Estate Tax (000)** – revenue estimate increases by 12.5% to \$225,000 with the continuing new growth in Assessed Valuation of the TIF District.
- **Contractual Services (402)** – \$55,125 is budgeted for the first payment of the Phase II debt (Aldi redevelopment). Bond coverage on both Phase I and Phase II bond issues is more than adequate.
- **East State Streetscape (500)** - \$100,000 is budgeted for matching state and federal funding proposals for the phase II engineering that will be advanced in 2008-09.
- **Improvements (501) – 801 E. State St.** - \$50,000 is carried over from the Phase I bond issue to support improvements to the southeast corner property (ESD/Route 38).
- **Fund Balance** – a reserve position of over \$200,000 is maintained over the three-year period to support redevelopment initiatives in the TIF District.

TAX INCREMENT FINANCING FUND #2
 2008-09 BUDGET
 East State Street

2/27/2008

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHNGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11	2008-09 Comments
	REVENUES									
5400901000	REAL ESTATE TAXES	180,585	197,083	200,000	221,175	225,000	112.5%	265,000	265,000	Increase in Incremental E.A.V. / Aldi 09
5400942000	INTEREST	2,374	7,145	10,000	8,500	7,500	0.0%	7,500	7,500	
5400944000	ADVANCE/TRANSFER - GENERAL FUND				-	-	0.0%	-	-	
5400944001	ADVANCE/TRANSFER - STREET PROGRAM				-	-	0.0%	-	-	
5400944002	BOND PROCEEDS			450,000	450,000	-	0.0%	-	-	Aldi project funding
5400944003	OTHER CONTRIBUTIONS - IEPA REIMB		45,516	-	-	-	0.0%	-	-	
	TOTAL REVENUES	182,959	249,744	660,000	679,675	232,500	35.2%	272,500	272,500	
5425001100	SALARIES (ED Dir, Coord., CD Dir.)	24,812	46,822	65,000	55,000	67,925	104.5%	71,661	75,602	
5425001196	GROUP INSURANCE	765	2,920	3,300	2,500	3,548	107.5%	3,902	4,292	
5425001201	LEGAL EXPENSE	11,688	8,332	5,000	7,000	5,000	100.0%	5,000	5,000	
5425001296	SURVEY EXPENSE			1,000	-	1,000	100.0%	1,000	1,000	New sites
5425001297	APPRAISAL SERVICES			2,500	2,500	2,500	100.0%	2,500	2,500	New sites
5425001299	CONTRACTUAL SERVICES-REMEDATION	5,378	6,363	2,500	1,778	500	20.0%	500	500	Remediation completed (801 E. State)
	SUB TOTAL OPERATIONS	42,643	64,437	79,300	68,778	80,473	101.5%	84,563	88,895	
5425001401	BOND AND INTEREST EXPENSE	56,057	56,057	56,057	56,057	56,057	100.0%	56,057	56,057	Phase I Bond payments to 2010
5425001402	BOND AND INTEREST EXPENSE - Aldi			9,069	9,069	55,125	607.8%	55,125	55,125	Phase II Bond payments to 2017
5425001520	LAND ACQUISITION WRITEDOWN			325,000	325,000	-	0.0%	-	-	Aldi Redevelopment completed
5425001522	DEMOLITION			75,000	75,000	-	0.0%	-	-	Aldi Redevelopment completed
5425001525	UTILITY / SIDEWALK IMPROVEMENTS			50,000	50,000	-	0.0%	-	-	Aldi Redevelopment completed
5425002500	E. STATE STREETSCAPE PHASE II	700		50,000	-	100,000	200.0%	100,000	100,000	Local Match
5425002501	IMPROVEMENTS - 801 E. State			50,000	-	50,000	100.0%	-	-	Site Improvements
	SUB TOTAL CAPITAL	56,757	56,057	615,126	515,126	261,182	42.5%	211,182	211,182	
	TOTAL EXPENSES	99,400	120,494	694,426	593,904	341,655	49.2%	295,745	300,077	
	NET INCOME	83,559	129,250	(34,426)	95,771	(109,155)		(23,245)	(27,577)	
	OPENING BALANCE	53,233	136,792	266,042	266,042	361,813		252,659	229,413	
	CLOSING BALANCE	136,792	266,042	231,616	361,813	252,659		229,413	201,837	

2008-09 Budget Comments

All Other Funds

Motor Fuel Tax Fund

- **MFT / Contractual Expense (000/299)** – the \$625,000 in per capita Motor Fuel Tax revenues provides the contribution to the annual street program contract.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
Motor Fuel Tax Fund 14										
REVENUES										
1400942000	INTEREST	15,375	18,022	15,000	15,000	6,000	40.0%	6,000	8,000	
1400963000	MOTOR FUEL TAX	657,261	660,059	625,000	625,000	625,000	100.0%	625,000	625,000	
1400999000	OTHER INCOME						0.0%			
	Subtotal Revenues	672,636	678,081	640,000	640,000	631,000	98.6%	631,000	633,000	
EXPENSE										
1412001299	OTHER CONTRACTUAL EXPE	700,829	624,593	625,000	623,300	625,000	100.0%	625,000	625,000	Annual Street Program
	Subtotal Expense	700,829	624,593	625,000	623,300	625,000	100.0%	625,000	625,000	
	Excess Revenue/(Expense)	(28,193)	53,488	15,000	16,700	6,000	40.0%	6,000	8,000	
	Opening Balance	156,483	128,290	181,778	181,778	198,478		204,478	210,478	
	Closing Balance	128,290	181,778	196,778	198,478	204,478		210,478	218,478	

Prairie Green Fund

- **Interest Earnings (000)** – reduced to \$8,000 with rate decreases coupled with lower Fund Balances
- **Wetland Bank Sales (000)** – \$180,000 is the estimate from the sale of four acres of wetland credits. Marketing program will be implemented. Four acres in projection years.
- **Grant Revenues (001)** - \$150,000 has been approved and carried over from the Department of Natural Resources trails grant. Designed in 07-8.
- **Capital Outlay (500)** - \$300,000 is budgeted for the state grant funding and use of reserves for matching funds for the Phase I project construction i.e. south bike trail loop, project elements, and parking lot proposed at Bricher Road entrance.
- **Transfers to Bond and Interest (009)** - \$160,000 for abatement of bonds from farm lease revenue, interest, and wetland bank sales.
- **Wetland Improvements (501)** - Phase I Improvements for 35 acres were completed in 2007-08. Will be hydrated in spring, 2008. A portion of Wetland Bank sales will provide for ongoing maintenance.
- **Fund Balance** – a reserve position of \$186,800 is maintained to support matching requirements for additional site improvements.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
Prairie Green Bond Fund 39										
REVENUES										
3900942000	INTEREST	51,457	60,790	20,000	35,000	6,000	30.0%	7,500	10,000	
3900997001	BOND PROCEEDS						0.0%			
3900997002	WETLAND BANK SALES			90,000		180,000	200.0%	180,000	180,000	Wetland Bank sales - 4 acres
3900999000	FARM LEASES	35,372	77,476	44,000	45,988	44,000	100.0%	44,000	44,000	Farm leases at reduced acreage
3900999001	GRANT REVENUES		70,000	150,000		150,000	100.0%	250,000	250,000	DNR trails grants for project
	Subtotal Revenues	86,829	208,266	304,000	80,988	380,000	125.0%	481,500	484,000	
EXPENSE										
3939001414	TRANSFERS TO BOND & INT.	160,000	160,000	160,000	160,000	160,000	100.0%	160,000	100,000	Bond abatement
3939001451	PRAIRIE MAINTENANCE			10,000	10,000	5,200	0.0%	20,000	20,000	Prairie maintenance
3939001500	CAPITAL DEVELOPMENT	124,753	234,319	305,000	100,000	300,000	98.4%	250,000	250,000	Bike trail and parking construction
3939001501	WETLAND IMPROVEMENTS			460,000	400,000		0.0%			40-acre wetland completed in 07-8
	Subtotal Expense	284,753	394,319	935,000	670,000	465,200	49.8%	430,000	370,000	
	Excess Revenue/(Expense)	(197,924)	(186,053)	(631,000)	(589,012)	(85,200)	13.5%	51,500	114,000	
	Opening Balance	1,268,244	1,070,320	884,267	884,267	295,255		210,055	261,555	
	Closing Balance	1,070,320	884,267	253,267	295,255	210,055		261,555	375,555	Improvement Reserve.

Tree Nursery Fund

- **Project Expenditures (500)** – the interest transfer to the Tree Program is decreased to \$2,350 to reflect 85% of the estimated lower earnings in the Fund.
- **Fund Balance** - the original Wheeler Trust funds are estimated to increase to \$91,500 by year-end. This fund could be considered to assist with the cost of Emerald Ash Borer tree replacement if that disease should accelerate in the City in future years..

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 06-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Tree Nursery Fund 01									
	REVENUES									
0100942000	INTEREST	4,033	4,948	4,500	4,500	2,750	61.1%	2,500	2,500	
0100999000	OTHER REVENUE			-			0.0%			
	Subtotal Revenues	4,033	4,948	4,500	4,500	2,750	61.1%	2,500	2,500	
	EXPENSE									
0100001500	PROJECT EXPENDITURES	1,840	3,400	3,800	3,800	2,350	61.8%	2,125	2,125	85% of interest: 100 trees EAB
	Subtotal Expense	1,840	3,400	3,800	3,800	2,350	61.8%	2,125	2,125	
	Excess Revenue/(Expense)	2,193	1,548	700	700	400	57.1%	375	375	
	Opening Balance	88,617	88,810	90,358	90,358	91,058		91,458	91,833	
	Closing Balance	88,810	90,358	91,058	91,058	91,458		91,833	92,208	

Mental Health Fund

- **Real Estate Tax (1-000)** – based on 2007 Levy estimate, estimated at \$190,000 in 2008-09.
- **Interest Income (2-000)** – earnings reduced to \$500 based on Fund Balance depletion from purchase of group home property in 2007-08.
- **Distribution of Funds (450)** – 85% of funding is distributed to agencies with the balance being retained for a reserve for an additional group home for the disabled. Additionally, a \$20,000 loan from the City General Fund will be paid off from this year's reserves.
- **Fund Balance** – the 07-8 reserve position of \$379,650 was used for the acquisition of a residence for a group home this year with year-end 08-9 estimated at \$11,965.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Mental Health Fund 42									
	REVENUES									
4200901000	REAL ESTATE TAX	158,123	170,353	188,000	178,900	190,000	102.2%	197,000	204,000	
4200942000	INTEREST/OTHER INCOME	12,094	16,474	36,750	31,000	500	1.4%	1,000	2,000	
	Subtotal Revenues	170,217	186,827	222,750	209,900	190,500	85.5%	198,000	206,000	
	EXPENSE									
4242001224	PURCHASED POWER				600	2,400	0.0%	2,460	2,583	
4242001450	DISTRIBUTION OF FUNDS	132,000	139,762	158,100	138,800	161,500	102.2%	167,450	173,400	Distributions to agencies - 85%
4242001451	OTHER GENERAL EXPENSE	3,914	1,210	2,750	2,750	2,820	102.5%	2,961	3,109	
4242001500	CAPITAL			399,000	393,900	20,000				Repayment to City
	Subtotal Expense	135,914	140,972	559,850	536,050	188,720	33.4%	172,871	179,092	
	Excess Revenue/(Expense)	34,303	45,855	(337,100)	(326,150)	3,780	-1.1%	25,129	26,908	
	Opening Balance	257,957	292,260	338,115	338,115	11,965		15,745	40,874	
	Closing Balance	292,260	338,115	1,015	11,965	15,745		40,874	67,782	

Group Claims Fund

- **Deposits / Contributions (009,010)** - trended forward based on higher renewal at mid-year renewal and at 5% increase for mid-year 2008-09.
- **Claims Expense (196 – dental)** - trended forward at a 5% increase.
- **Fund Balance** – estimated to stabilize at \$7,500 at the end of 2008-09. Deficit projections by 2010-11 will trigger a premium increase consideration.

FUND		GROUP CLAIMS & WORKERS COMP										
DEPARTMENT		2008-09 BUDGET										
		ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	% CHANGE	PROJ	PROJ			
AccountNum	AccountDesc	2005-6	2006-7	2007-8	2007-8	2008-9	08-9/07-8	2009-10	2010-11		2008-09 Comments	
	Group Claims Fund 02											
	REVENUES											
0200942000	INTEREST INCOME	907	1,018	500	500	350	70.0%	250	250			
0200997002	RESERVE DEPOSITS			-			0.0%					
0200997009	EMPLOYER DEPOSITS	67,732	79,512	91,285	91,285	95,850	105.0%	100,643	105,675			
0200999000	EMPLOYEE CONTRIBUTION	13,885	16,303	18,715	18,715	19,650	105.0%	20,633	21,664			
	Subtotal Revenues	82,524	96,833	110,500	110,500	115,850	104.8%	121,525	127,589			
	EXPENSE											
0202001196	CLAIMS EXPENSE	81,616	95,815	110,000	110,000	115,500	105.0%	121,275	127,339		Dental fund claims	
0202001399	MISC - WELLNESS PROGRAM	3,425	4,070	4,200	4,200	4,305	102.5%	4,520	4,746			
0202002196	HEALTH CARE REIMB.											
	Subtotal Expense	85,041	99,885	114,200	114,200	119,805	104.9%	125,795	132,085			
	Excess Revenue/(Expense)	(2,517)	(3,052)	(3,700)	(3,700)	(3,955)	106.9%	(4,270)	(4,486)			
	Opening Balance	20,749	18,232	15,180	15,180	11,480		7,525	3,255			
	Closing Balance	18,232	15,180	11,480	11,480	7,525		3,255	(1,242)			

Workers Comp Loss Fund

- **Revenue Transfers (002)** – \$200,000 will be transferred in from other fund budgets insurance expense line items to fund workers compensation claims.
- **Insurance Claims (210)** – estimated at \$157,500 in 2008-09 representing the three-year average of trends in claims experience in the self funded program.
- **Transfers to Working Cash (451)** - no reimbursement transfers are budgeted pending the claims experience performance in 2008-09.
- **Fund Balance** – estimated at an improved \$187,120 at 08-9 fiscal year-end.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Workers Comp Loss Fund 03									
	REVENUES									
0300942000	INTEREST	772	5,948	5,000	550	3,000	0.0%	4,000	5,000	
0300997002	FUND REVENUE/TRANSFERS	245,794	43,876	100,000	200,000	200,000	0.0%	210,000	220,500	Fund transfers
	Subtotal Revenues	246,566	49,824	105,000	200,550	203,000	0.0%	214,000	225,500	
	EXPENSE									
0303001210	CLAIMS / HANDLING EXP	85,130	192,671	150,000	150,000	157,500	105.0%	165,375	173,644	Estimated claims expense
0303001212	EMPLOYEE SAFETY			2,500	2,500	2,500	0.0%	2,500	2,500	
0303001451	TRF TO WKG. CASH FUND				-	-	0.0%			
0303001500	SAFETY EQUIPMENT						0.0%			
	Subtotal Expense	85,130	192,671	152,500	152,500	160,000	104.9%	167,875	176,144	
	Excess Revenue/(Expense)	161,436	(142,847)	(47,500)	48,050	43,000	-90.5%	46,125	49,356	
	Opening Balance	77,483	238,919	96,072	96,072	144,122		187,122	233,247	
	Closing Balance	238,919	96,072	48,572	144,122	187,122		233,247	282,603	
	Working Cash Transfer	-		(146,800)	(146,800)	(146,800)		(146,800)	(146,800)	

Special Service Area Funds

- **Real Estate Tax / Maintenance (000/451)** – based on 2007 Levy, estimated at a 3% average decrease to the total amount of \$29,200 in 2008-09 for detention/ retention pond maintenance levies base on new bids.
- **Real Estate Tax (022)** – Riverfront SSA decreases to \$65,000 for the annual payment of the developer Riverfront Improvement Bonds (former TIF District) that are paid from SSA#22.
- **Real Estate Tax (016)** –Fisher Farms retention and streetscape maintenance increases 10% to \$126,500 to reflect annual maintenance costs, approved repairs, and restoring the reserve position at \$20,000. The levy and budget were approved by the Homeowners Association.

FUND		SPECIAL SERVICE AREAS										
DEPARTMENT		2008-09 BUDGET										
AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments		
SSA'S 4,5,7,9 Fund 05												
REVENUES												
0500901004	R.E. TAX SSA 4 (Randall Squ	10,858	10,858	10,845	10,860	12,600	116.2%	12,978	13,367	Based on 2007 Tax Levies		
0500901005	R.E. TAX SSA 5 (Williamsburg	10,248	10,185	10,215	10,200	8,070	79.0%	8,312	8,561	"		
0500901007	R.E. TAX SSA 7 (Blackberry)	3,145	3,141	2,850	2,855	2,950	103.5%	3,039	3,130	"		
0500901009	R.E. TAX SSA9 (Geneva Knoll)	3,085	3,094	3,240	3,208	3,030	93.5%	3,121	3,215	"		
0500901018	R.E. TAX SSA 18 (Wildwood)	1,765	1,768	1,765	1,768	1,490	84.4%	1,535	1,581	"		
0500901022	R.E. TAX SSA 22 (Riverfront)	1,436	89,051	70,450	68,063	65,000	92.3%	66,950	68,959	Full B & I Tax from SSA / TIF over		
0500901023	R.E. TAX SSA 23(Sunset Mead	1,356	1,353	1,355	1,360	1,060	78.2%	1,092	1,125	"		
0500901025	R.E. TAX SSA 25(ENCLAVES)											
0500942000	INTEREST INCOME	1,818	7,241	2,500	2,500	1,200	48.0%	1,300	1,400			
	Subtotal Revenues	33,711	126,691	103,220	100,814	95,400	92.4%	98,326	101,337			
EXPENSE												
0505004451	DET POND MTCE SSA 4(and r	9,872	8,352	10,845	10,845	10,600	97.7%	10,918	11,246	Randall Sq. maintenance/repair		
0505005451	DET POND MTCE SSA 5(and r	9,216	12,666	10,215	10,215	5,570	54.5%	5,737	5,909	Williamsburg maintenance/repair		
0505007451	DET POND MTCE SSA 7(and r	2,152	2,454	2,850	2,850	1,950	68.4%	2,009	2,069	Blackberry maintenance/repair		
0505009451	DET POND MTCE SSA 9	2,602	1,712	3,240	3,240	2,030	62.7%	2,091	2,154	Geneva Knolls maint./repair/algae		
0505010451	DET POND MTCE SSA 18	1,288	1,288	1,765	1,765	990	56.1%	1,020	1,050	Wildwood maintenance/repair		
0505022451	Trf to Bond and Int. - SSA 22	1,436	71,408	70,450	68,283	65,000	92.3%	66,950	68,959	Developer Bonds / TIF transfer		
0505023451	DET POND MTCE SSA 23	856	856	1,355	1,355	560	41.3%	577	594	Sunset Meadows maint./repair		
0505025451	ENCLAVES				6,500							
	Subtotal Expense	27,422	98,736	100,720	105,053	86,700	86.1%	89,301	91,980			
	Excess Revenue/(Expense)	6,289	27,955	2,500	(4,239)	8,700	348.0%	9,025	9,357			
	Opening Balance	42,986	49,275	77,230	77,230	72,991		81,691	90,716			
	Closing Balance	49,275	77,230	79,730	72,991	81,691		90,716	100,073	Repair reserves		

FUND DEPARTMENT	SPECIAL SERVICE AREA #16										
	2008-09 BUDGET										
	AccountNumb	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2007-8	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	SSA #16										
	REVENUES										
	R.E. TAX SSA 16(Fisher Farm)	104,826	109,756	115,000	115,578	126,500	110.0%	130,295	134,204	Per 2007 Tax Levy	
	INTEREST INCOME	3,000	3,173	2,500	2,500	1,200	48.0%	1,300	1,400		
	MISCELLANEOUS INCOME										
	Subtotal Revenues	107,826	112,929	117,500	118,078	127,700	108.7%	131,595	135,604		
	EXPENSE										
	ADMIN CONTRACT	4,600	10,333	11,000	11,000	10,000	90.9%	10,300	10,609	As recommended by Association	
	PURCHASE POWER	6,475	11,181	12,500	13,500	12,875	103.0%	13,261	13,659	Electric increase - aerators	
	M & R GROUNDS	50,391	43,870	39,695	32,810	10,285	25.9%	10,594	10,911	As recommended by Association	
	MISCELLANEOUS CONTRACTUAL	72,107	66,097	71,115	77,000	77,340	108.8%	79,660	82,050	Maintenance contracts	
	MISCELLANEOUS										
	Subtotal Expense	133,573	131,481	134,310	134,310	110,500	82.3%	113,815	117,229		
	Excess Revenue/(Expense)	(25,747)	(18,552)	(16,810)	(16,232)	17,200		17,780	18,374		
	Opening Balance	64,265	38,518	19,966	19,966	3,734		20,934	38,714		
	Closing Balance	38,518	19,966	3,156	3,734	20,934		38,714	57,086	Repair reserves	

Debt Service

- **Real Estate Tax / Bond and Interest (000)** – the real estate revenues are from the 2007 Tax Levy for bond and interest requirements and reflect a 3% decrease in the levy to \$1,558,900. Fund revenues also include the abatement transfers from Prairie Green (\$160,000) and Fire Facility Funds (\$50,000).

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Debt Service Fund 09									
	REVENUES									
0900901000	REAL ESTATE TAX	1,559,716	1,595,522	1,601,695	1,585,450	1,558,900	97.3%	1,547,300	1,540,325	
0900941000	CAPITAL LEASE PROCEEDS						0.0%			
0900942000	INTEREST	11,195	14,411	12,500	12,500	9,000	72.0%	9,000	10,500	
0900947000	OTHER FUNDING SOURCES						0.0%			
0900997010	TRANS FROM GENL FUND	50,000		-			0.0%			
0900997044	TRANS FROM FIRE FACILITY	50,000	50,000	75,000	75,000	50,000	0.0%	25,000	25,000	Public Safety Bond abatement
0900997039	TRANSFER FROM STREETS						0.0%			
0900999000	PRAIRIE GREEN TRANSFER	160,000	160,000	160,000	160,000	160,000	0.0%	160,000	100,000	Pr. Green Bond Abate. - Wetland Bk
	Subtotal Revenues	1,830,911	1,819,933	1,849,195	1,832,950	1,777,900	0.0%	1,741,300	1,675,825	
	EXPENSE									
0909001451	BOND ISSUANCE COSTS			-		-	0.0%			
0909001556	CAPITAL EQUIP B & I			-		-	0.0%			
0909001557	CITY HALL LEASE			-		-	0.0%			
0909001560	PUBLIC SAFETY LEASE			-		-	0.0%			
0909401000	BOND & INTEREST EXPENSE	1,843,536	1,823,294	1,820,829	1,800,450	1,755,700	96.4%	1,718,900	1,651,700	St. Improve, Pr. Green, Pub. Safety
0909401001	TRANSFER to SSA #1									
	Subtotal Expense	1,843,536	1,823,294	1,820,829	1,800,450	1,755,700	96.4%	1,718,900	1,651,700	
	Excess Revenue/(Expense)	(12,625)	(3,361)	28,366	32,500	22,200	78.3%	22,400	24,125	
	Opening Balance	272,943	260,318	256,957	256,957	289,457		311,657	334,057	
	Closing Balance	260,318	256,957	285,323	289,457	311,657		334,057	358,182	

Fire Facility Fund

- **Public Safety Bond and Interest** - \$50,000 provided from developer contributions for bond and interest abatement in 2008-09.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Fire Facility Fund 44									
	REVENUES									
4400942000	INTEREST EARNED	6,662	8,057	9,000	10,000	4,500	50.0%	4,000	5,000	
4400984000	DEVELOPER CONTRIBUTION	17,476	98,276	15,000	30,000	15,000	100.0%	15,000	15,000	Fee contributions from developers
	Subtotal Revenues	24,138	106,333	24,000	40,000	19,500	81.3%	19,000	20,000	
	EXPENSE									
4444001515	FIRE STATION BOND AND INT	50,000	50,000	75,000	75,000	50,000	0.0%	25,000	25,000	Bond abatement transfer
	Subtotal Expense	50,000	50,000	75,000	75,000	50,000	0.0%	25,000	25,000	
	Excess Revenue/(Expense)	(25,862)	56,333	(51,000)	(35,000)	(30,500)	59.8%	(6,000)	(5,000)	
	Opening Balance	172,917	147,055	203,388	203,388	168,388		137,888	131,888	
	Closing Balance	147,055	203,388	152,388	168,388	137,888		131,888	126,888	

Public Benefit Fund (closed)

- **Kirk/ Averill Traffic Signal (500)** – the funding of \$102,500 was pledged to the City’s portion of the Kirk/Averill Traffic Signal in 2007-08 as warrants have met and the project is underway. The fund is now closed.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
Public Benefit Fund 11										
REVENUES										
1100942000	INTEREST	3,425	4,967	4,500	4,500		0.0%	-	-	
1100999000	OTHER REVENUE						0.0%	-	-	
	Subtotal Revenues	3,425	4,967	4,500	4,500	-	0.0%	-	-	
EXPENSE										
1111001500	KIRK/AVERILL SIGNAL			102,465	102,532		0.0%	-	-	Closed out in 2008
	Subtotal Expense	-	-	102,465	102,532	-	0.0%	-	-	
	Excess Revenue/(Expense)	3,425	4,967	(97,965)	(98,032)	-	0.0%	-	-	
	Opening Balance	89,640	93,065	98,032	98,032	-		-	-	
	Closing Balance	93,065	98,032	67	-	-		-	-	

Special Service Area #12 (closed)

- **Debt Service Averill Road (002)**– the final payment of \$32,008 on the Averill Road extension bonds was made in 2007-08 and the fund is now closed.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	SSA #12 Fund 49									
	REVENUES									
4900901012	R.E. TAX SSA #12	25,704	25,873	10,364	12,954		0.0%			
4900942000	INTEREST INCOME	34	458	458			0.0%			
4900999000	MISC. INCOME	38,045	38,232	21,644	19,735		0.0%			
	Subtotal Revenues	63,783	64,563	32,466	32,689	-	0.0%	-	-	
	EXPENSE									
4949001299	CONTRACT SERVICES	647	648		600		0.0%			
4900997002	DEBT SERVICE - Averill Road	63,547	63,908	32,008	32,008		0.0%			closed out in 2008
	Subtotal Expense	64,194	64,556	32,008	32,608	-	0.0%	-	-	
	Excess Revenue/(Expense)	(411)	7	458	81	-	0.0%	-	-	
	Opening Balance	323	(88)	(81)	(81)	-		-	-	
	Closing Balance	(88)	(81)	377	-	-		-	-	

NOTE: this Fund is responsible for the collection and payment of debt for the Averill Road extension into the Geneva Business Park..

Working Cash Fund

- **Interest / Transfers (000)** – the budget of \$10,000 represents reduced interest earnings in 2008-09.
- **Transfers to General Fund (010)** – the budget of \$10,000 represents the interest earnings transfer.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Working Cash Fund 16									
	REVENUES									
1500942000	INTEREST / TRANSFERS	14,465	19,206	85,000	16,000	10,000	11.8%	10,000	15,000	Int./ Reimb.
	Subtotal Revenues	14,465	19,206	85,000	16,000	10,000	11.8%	10,000	15,000	
	EXPENSE									
1500998010	TRANSFER TO GENERAL FUND	20,149	7,500	20,000	20,000	10,000	50.0%	10,000	15,000	Interest transfer
	Subtotal Expense	20,149	7,500	20,000	20,000	10,000	50.0%	10,000	15,000	
	Excess Revenue/(Expense)	(5,684)	11,706	65,000	(4,000)	-	0.0%	-	-	
	Opening Balance	378,908	373,224	384,930	384,930	380,930		380,930	380,930	
	Closing Balance	373,224	384,930	449,930	380,930	380,930		380,930	380,930	

NOTE: interest earned in the Working Cash Fund is transferred to the General Fund for operating expenses. Fund supports IMRF shortfalls as needed.

2008-09 Pension Fund Budgets and Projections

IMRF/FICA

- **Real Estate Tax (100)** - \$474,300 from the 2007 Tax Levy represents a 3.5% increase based on the Tax Cap and growth. The lower trends continue in the projection years.
- **Transfers – Other Funds** – the \$100,000 is the transfer necessary from the General Fund to make up for the escalating contribution rates in the past.
- **IMRF/ FICA City Portion (197, 198)** – the moderating contribution rate decrease to 10.18% from 10.59% contributes to more moderate fund expenses in 2008-09 (finally). Increases in salary and wages are an offsetting factor. From 2003 to 2006, the City’s contribution rate had increased by an alarming 64%.
- **Fund Balance** – with revenues and transfers exceeding expenses, the deficit Fund Balance has been reduced from (\$407,000) in 2006-07 to an estimated (\$332,300) in 2008-09 which continues to be supported from the Working Cash Fund transfer. The anticipated moderating trend in the projection years from the rate stabilization factors noted and transfers is projected to reduce the negative balance to 305,000 by 2010-11.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	IMRF Fund 65									2008-09 Comments
	REVENUES									2008-09 Comments
5500901000	REAL ESTATE TAX	388,341	416,218	458,216	458,300	474,300	103.5%	488,500	503,150	Based on 2007 Tax Levy
5500902000	REPLACEMENT TAX	20,591	21,620	22,700	22,700	23,835	105.0%	25,027	26,278	
5500942000	INTEREST	500					0.0%			
5500999000	TRANSFERS - OTHER FUNDS	150,000	100,000	100,000	100,000	100,000	100.0%	100,000	100,000	From General Fund
	Subtotal Revenues	557,432	537,838	580,916	581,000	598,135	103.0%	613,527	629,428	
	EXPENSE									
5524001197	I.M.R.F. CITY PORTION	311,774	236,756	261,856	247,400	254,822	97.3%	268,837	283,623	Based on estimate +3% (rate reduct.)
5524001198	S. S. CITY PORTION	152,787	97,542	108,171	113,345	119,012	110.0%	124,963	131,211	Based on estimate +5%
5524001199	MEDICARE CITY PORTION	161,382	167,713	175,324	180,400	189,420	108.0%	198,891	208,836	Based on estimate +5%
	Subtotal Expense	625,943	502,011	545,351	541,145	563,254	103.3%	592,691	623,670	
	Excess Revenue/(Expense)	(68,511)	35,827	35,566	39,855	34,881	98.1%	20,836	5,758	
	Opening Balance	(374,271)	(442,782)	(406,955)	(406,955)	(367,100)		(332,219)	(311,384)	
	Closing Balance	(442,782)	(406,955)	(371,390)	(367,100)	(332,219)		(311,384)	(305,625)	Funded from working cash transfer

Police Pension

- **Real Estate Tax** - \$393,100 from the 2007 Tax Levy represents a 5 % increase based on funding levels at 70% which is a continuing concern under the Tax Cap.
- **Fund Balance** – the fund is estimated to grow to \$14,292,600 by the end of 2008-09.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 06-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Police Pension Fund									
	REVENUES									
	REAL ESTATE TAX	290,390	325,897	375,101	375,141	393,000	104.8%	404,790	416,934	Based on 2007 Tax Levy
	REPLACEMENT TAX	17,098	17,610	18,139	18,139	18,653	103.0%	19,244	19,821	
	INTEREST/ MARKET	1,025,441	1,090,043	402,233	402,233	434,412	108.0%	469,165	508,698	Improvement in investment return
	EMPLOYEE CONTRIBUTION	329,297	365,396	297,615	297,615	315,472	106.0%	334,400	354,464	
	Subtotal Revenues	1,662,226	1,798,946	1,093,088	1,093,128	1,161,567	106.3%	1,227,599	1,297,917	
	EXPENSE									
	PENSION PAYMENTS	433,071	678,155	601,450	601,450	691,668	115.0%	795,418	914,730	Increase for retirees
	ADMIN COSTS	101,093	82,703	9,179	9,179	9,409	102.5%	9,691	9,691	
	REFUNDS						0.0%			
	Subtotal Expense	534,164	760,858	610,629	610,629	701,076	114.8%	805,109	924,421	
	Excess Revenue/(Expense)	1,128,062	1,038,088	482,459	482,499	460,491	95.4%	422,490	373,496	
	Opening Balance	11,183,421	12,311,483	13,349,571	13,349,571	13,832,070		14,292,561	14,715,050	
	Closing Balance	12,311,483	13,349,571	13,832,030	13,832,070	14,292,561		14,715,050	15,088,546	

Firefighter Pension

- **Real Estate Tax** - \$234,900 from the 20076 Tax Levy represents just a 1.3% increases based on solid funding levels at 85%.
- **Fund Balance** - the fund is estimated to grow to \$8,378,400 by the end of 2008-09.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
	Fire Pension Fund									
	REVENUES									
	REAL ESTATE TAX	211,728	216,486	231,821	231,861	234,875	101.3%	241,921	249,179	Based on 2007 Tax Levy
	REPLACEMENT TAX	7,102	7,315	7,534	7,534	7,760	103.0%	7,993	8,233	
	INTEREST/MARKET	339,816	663,551	177,234	177,234	191,413	108.0%	206,726	223,264	Improvement in investment return
	EMPLOYEE CONTRIBUTION	149,835	170,271	125,004	125,004	132,504	106.0%	140,454	148,881	
	Subtotal Revenues	708,481	1,057,623	541,594	541,633	566,553	104.6%	597,095	629,558	
	EXPENSE									
	PENSION PAYMENTS	72,318	74,429	127,627	88,000	101,200	79.3%	116,380	133,837	
	ADMIN COSTS	11,171	11,009	5,909	5,909	6,057	102.5%	6,239	6,426	
	REFUNDS			-			0.0%			
	Subtotal Expense	83,489	85,438	133,536	93,909	107,257	80.3%	122,619	140,263	
	Excess Revenue/(Expense)	624,992	972,185	408,058	447,724	459,296	112.6%	474,476	489,295	
	Opening Balance	5,874,209	6,499,201	7,471,386	7,471,386	7,919,110		8,378,406	8,852,882	
	Closing Balance	6,499,201	7,471,386	7,879,444	7,919,110	8,378,406		8,852,882	9,342,177	

Cemetery Fund – a balanced operating budget is proposed recognizing the increase in cemetery fees last year. However, the Fund continues to be unable to fund capital replacement from normal revenues.

- In 2008-09, there is a need to replace the 1992 one-ton maintenance truck Due to operating budget constraints, this expenditure is proposed to be advanced from the Development Fund in 2008-09.
- Sales of lots from the newly established northern area of the cemetery will be a source for repayment in future years.

CEMETERY FUND										
2008-09 BUDGET										
Account	Account Desc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJ 2009-10	PROJ 2010-11	2008-09 Comments
REVENUES										
	Sale of Lots	14,625	23,200	18,128	15,000	18,672	103.0%	19,232	19,809	Based on new rates
	Grave Openings	19,500	24,000	24,514	32,100	25,249	103.0%	26,007	26,787	
	Sale of Markers	4,991	1,336	2,575	400	2,652	103.0%	2,732	2,814	
	Infant Graves and Ashes	5,300	5,200	7,416	9,000	7,638	103.0%	7,868	8,104	
	Interest	4					0.0%			
	Interest Transfer	39,525	30,222	37,170	28,142	35,561	95.7%	37,498	39,680	
	Other Misc		3,315	100	3,700	3,500	3500.0%	3,605	3,713	
	Subtotal Revenues	83,945	87,273	89,903	88,342	93,273	103.7%	96,941	100,907	
EXPENSE										
	Salary of Sexton	45,985	54,328	51,415	51,415	53,472	104.0%	55,744	58,113	
	Other Salary Costs	7,364	9,217	9,532	7,971	9,913	104.0%	10,335	10,774	
	Utilities	4,196	3,822	5,196	5,196	5,326	102.5%	5,459	5,732	
	Supplies	5,632	7,594	5,050	5,050	5,050	100.0%	5,050	5,050	
	Marker Purchases	3,282	694	2,575	2,575	2,575	100.0%	2,575	2,575	
	Insurance	11,489	12,937	16,035	16,035	16,837	105.0%	17,679	18,563	
	Other Expense	205	38	100	100	100	100.0%	100	100	
	Capital Equipment(mower replace.)	3,606	938	-	-	-	0.0%	-	-	
	Subtotal Expense	81,759	89,568	89,903	88,342	93,273	103.7%	96,941	100,907	
	Excess Revenue/(Expense)	2,186	(2,295)	-	-	0		(0)	0	
	Opening Balance	408	2,594	299	299	299		299	299	
	Closing Balance General Fund	2,594	299	299	299	299		299	299	
	Endowed Care	261,365	265,316	265,316	265,316	265,316		270,622	276,035	
	New Development	192,120	104,524	104,524	104,524	86,963		45,963	45,963	
	Total Balance All	456,079	370,139	370,139	370,139	352,578		316,865	322,297	
CAPITAL EXPENSE										
	Cemetery Road Resurfacing	92,000								
	Mower Replacement (2)			16,000	17,561					Commercial mower replacement
	Truck Replacement					41,000				Replace Cemetery's 1-ton truck.
	Phase II Expansion (Construction)									
	Adjusted New Development Fund	100,120	104,524	88,524	86,963	45,963		45,963	45,963	

Tri-Com Fund - the Tri-Com draft budget represent a 9% reduction in expense from the prior year attributed to lower capital budgets due to completion of the dispatch software program.

- Operating expenses are proposed to increase by 2.4% and 3.5%, respectively.

The new dispatch position not hired at mid-year last year due to higher software conversion costs has been reinstated by the Board for hiring in 2008-09.

		TRI-COM FY08 PROPOSED BUDGET								
Account Num	Tri-Com Dispatch Agency Account Desc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11
3600911000	WIRELESS 911 REVENUE	379,175	418,188	409,067	304,178	409,067	450,000	110.0%	468,000	480,000
3600942000	INTEREST EARNED	21,577	30,988	9,000	17,703	21,703	7,000	77.8%	6,000	6,000
3600943000	LEASE REVENUE FROM ALARM BOARD	34,278	34,278	-	-	-	-	0.0%	30,000	30,000
3600944000	SALE OF SURPLUS EQUIPMENT	-	49,500	3,000	-	-	-	0.0%	-	-
3600955000	FROM OTHER GOVERNMENTS	893,895	1,000,353	1,096,430	840,670	1,096,430	1,154,830	105.3%	1,217,663	1,223,323
3600996000	LEASE REVENUE FROM RADIO TOWER	6,917	7,125	7,212	3,005	7,212	7,400	102.6%	7,622	7,850
3600997010	TRANSFER FROM GV GENERAL FUND	301,204	336,500	330,725	248,043	330,725	384,120	116.1%	400,208	401,228
3600999000	MISC. REVENUE / GRANTS & LOANS	-	232,214	570,224	-	570,224	205,500	36.0%	-	-
	TOTAL REVENUE	1,636,847	2,109,146	2,425,658	1,413,600	2,435,361	2,208,850	91.1%	2,129,491	2,148,401
3636001100	ADMINISTRATION -WAGES	149,515	167,662	173,863	111,460	148,600	180,087	3.5%	186,392	192,916
3636001101	ADMINISTRATION -SICK TIME	389	1,864	-	596	795	-	0.0%	-	-
3636001102	ADMINISTRATION -VACATION	6,503	9,980	-	10,047	13,396	-	0.0%	-	-
3636001103	HOLIDAY TIME	3,148	6,448	-	5,337	7,116	-	0.0%	-	-
3636001104	FUNERAL TIME	-	-	-	-	-	-	0.0%	-	-
3636001105	SAFETY DAY	-	137	-	-	-	-	0.0%	-	-
3636001106	WORKMENS COMP.	-	-	-	-	-	-	0.0%	-	-
3636001107	MILITARY TIME	-	-	-	-	-	-	0.0%	-	-
3636001143	JURY DUTY	-	-	-	-	-	-	0.0%	-	-
3636001196	ADMINISTRATION GROUP INSURANCE	16,538	18,067	23,213	15,283	20,377	24,953	107.5%	26,824	28,835
3636001197	ADMINISTRATION IMRF	24,872	27,856	29,807	22,356	29,808	30,701	103.0%	31,622	32,570
3636001198	ADMINISTRATION SOCIAL SECURITY	17,688	18,576	19,876	14,907	19,876	20,870	105.0%	21,913	23,008
	SUBTOTAL	218,653	250,590	246,759	179,976	239,967	256,611	104.0%	266,751	277,329
3636001201	LEGAL EXPENSES	998	4,374	5,000	1,258	1,677	5,000	100.0%	5,000	5,000
3636001202	AUDIT EXPENSES	3,125	2,040	2,061	2,081	2,748	2,113	102.5%	2,166	2,221
3636001206	TRAVEL EXPENSES	1,043	522	1,020	74	98	1,045	102.5%	1,072	1,099
3636001207	DUES AND SUBSCRIPTIONS	433	537	625	438	584	625	100.0%	640	656
3636001208	POSTAGE	22	445	600	732	978	750	125.0%	788	787
3636001209	PRINTING AND PUBLICATIONS	1,323	(536)	2,080	1,081	1,441	2,000	97.1%	2,050	2,100
3636001210	INSURANCE	1,331	1,464	1,830	1,311	1,748	1,922	105.0%	2,019	2,120
3636001211	TRAINING	1,315	(159)	2,245	25	33	2,300	102.4%	2,358	2,417
3636001213	XEROX RENTAL	711	386	1,530	190	253	1,530	100.0%	1,530	1,530
3636001214	EQUIP. & AUTO INS. EXPENSE	6,872	8,158	16,218	11,040	14,720	16,624	102.5%	17,040	17,466
3636001222	TELEPHONE	6,093	1,121	4,750	703	938	4,869	102.5%	4,990	5,115
3636001224	ELECTRICITY	3,141	2,990	1,836	-	-	1,882	102.5%	1,930	1,979
3636001250	M & R BUILDINGS AND GROUNDS	1,814	1,830	2,720	5	7	2,788	102.5%	2,858	2,930
3636001252	MAINT. & REPAIR/EQUIPMENT	155	-	420	-	-	430	102.4%	441	452
3636001253	MAINT. & REPAIR AUTO	129	567	675	21	28	675	100.0%	692	710
3636001259	M & R HEATING AND COOLING	-	-	430	-	-	440	102.3%	451	463
3636001299	MISCELLANEOUS	436	155	535	55	73	535	100.0%	549	563
3636001301	CLOTHING ALLOWANCE	-	(53)	612	121	161	612	100.0%	628	644
3636001304	TAPE RECORDER SUPPLIES	75	-	100	9	11	100	100.0%	103	106
3636001352	OFFICE SUPPLIES	1,181	1,589	1,545	290	386	1,584	102.5%	1,624	1,665
3636001356	SECRETARIAL SERVICES	-	-	-	-	-	-	0.0%	-	-
3636001357	ACCOUNTING SERVICES	7,216	7,583	7,185	5,802	7,736	7,400	103.0%	7,622	7,851
3636001363	MOTOR FUEL EXPENSE	976	1,135	1,229	798	1,064	1,352	110.0%	1,460	1,577
3636001364	TRI-COM VEHICLE MAINTENANCE	-	-	510	-	-	525	102.9%	541	558
	SUBTOTAL	38,388	34,148	55,736	26,013	34,683	57,101	102.4%	58,532	60,009
3636001501	OFFICE COMPUTERS-ADMINISTRATION	8,021	1,031	1,500	-	-	1,600	106.7%	4,800	4,800
3636001502	OFFICE FURNITURE-ADMINISTRATION	-	-	-	-	-	-	0.0%	5,000	5,000
3636001503	VEHICLE	-	-	22,000	-	-	-	0.0%	-	-
	SUBTOTAL	8,021	1,031	23,500	-	-	1,600	6.8%	9,800	9,800

Account Num	Tri-Com Dispatch Agency Account Desc	ACTUAL 2005-5	ACTUAL 2005-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9107-8	PROJECTED 2009-10	PROJECTED 2010-11
3636002100	OPERATIONS - WAGES	692,297	727,302	985,985	572,821	763,762	1,036,002	7.2%	1,067,275	1,104,630
3636002101	OPERATIONS - SICK TIME	23,541	34,326	-	28,014	37,352	-	0.0%	-	-
3636002102	OPERATIONS - VACATION TIME	42,859	52,830	-	42,859	68,037	-	0.0%	-	-
3636002103	HOLIDAY TIME	37,434	45,020	41,600	39,913	51,883	43,056	3.5%	44,563	46,123
3636002104	FUNERAL LEAVE	1,269	1,238	-	1,126	1,501	-	0.0%	-	-
3636002105	SAFETY TIME	1,234	1,113	-	1,409	1,873	-	0.0%	-	-
3636002106	WORKMENS COMP.	-	245	-	-	-	-	0.0%	-	-
3636002143	MILITARY TIME	-	455	-	-	-	-	0.0%	-	-
3636002186	OPERATIONS GROUP INSURANCE	74,804	89,159	127,127	71,627	95,503	136,700	0.0%	-	-
3636002197	OPERATIONS IMRF	60,416	89,782	96,047	72,036	96,048	105,465	109.8%	146,953	157,975
3636002198	OPERATIONS SOCIAL SECURITY	53,092	68,552	71,207	53,406	71,208	79,823	111.7%	101,886	104,953
	SUBTOTAL	986,946	1,116,999	1,301,966	890,376	1,187,168	1,400,748	107.6%	1,439,193	1,496,113
3636002206	TRAVEL EXPENSES	947	984	1,000	72	96	1,500	150.0%	1,538	1,576
3636002207	DUES & SUBSCRIPTIONS	161	400	400	-	-	410	100.0%	410	421
3636002208	POSTAGE	334	525	650	462	615	665	102.3%	682	700
3636002209	PRINTING AND PUBLICATIONS	1,392	939	927	334	445	950	102.5%	955	979
3636002210	WORKMENS COMPENSATION	2,750	2,888	3,610	2,587	3,449	3,781	105.0%	3,981	4,161
3636002211	SCHOOL/TRAINING	2,204	1,730	5,000	1,046	1,395	5,500	110.0%	5,638	5,841
3636002213	XEROX RENTAL	2,308	2,317	2,346	2,058	2,744	2,345	100.0%	2,345	2,345
3636002214	EQUIP. & AUTO INS. EXPENSE	2,622	2,125	2,900	2,900	-	2,950	101.7%	3,024	4,000
3636002215	TELETYPE RENTAL EXPENSE	18,430	14,848	18,400	9,217	12,269	18,400	100.0%	18,400	18,400
3636002220	UNEMPLOYMENT COMPENSATION	-	-	5,530	-	-	5,668	102.5%	5,810	5,956
3636002222	TELEPHONE EXPENSE	61,977	59,093	57,000	54,254	72,338	58,425	102.5%	59,888	61,384
3636002224	ELECTRICITY	6,632	11,117	11,800	12,174	16,232	16,250	137.7%	16,657	17,074
3636002250	MAINT. & REPAIR/BUILDING	27,469	35,797	35,000	18,535	24,714	35,000	100.0%	35,875	36,772
3636002252	MAINT. & REPAIR/EQUIPMENT	1,807	1,802	1,900	1,365	1,820	1,948	102.5%	1,987	2,047
3636002253	MAINT. & REPAIR AUTO	70	28	200	29	39	200	100.0%	205	210
3636002255	MAINT. & REPAIR GENERATORS	236	1,000	1,000	195	260	1,000	100.0%	1,025	1,050
3636002258	M & R HEATING AND COOLING	8,348	6,514	8,910	8,810	11,747	9,132	102.5%	9,360	9,594
3636002289	OTHER CONTRACTUAL EXPENSE	1,322	390	4,000	192	256	4,000	100.0%	4,100	4,202
3636002301	CLOTHING ALLOWANCE	45,179	14,952	16,000	4,873	6,831	16,400	102.5%	16,810	17,230
3636002304	TAPE RECORDER SUPPLIES	(387)	4,016	4,900	3,247	4,330	5,022	102.5%	5,147	5,275
3636002352	OFFICE SUPPLIES	3,428	2,638	4,000	1,025	1,968	4,000	100.0%	4,100	4,203
3636002353	LEADS MAINTENANCE	4,989	19,514	-	967	1,290	-	0.0%	-	-
3636002355	DISPATCHER TRAINING	1,675	2,493	2,800	1,686	2,249	1,600	0.0%	-	-
3636002358	COMPUTER PAPER SUPPLIES	5,253	6,148	6,000	34	45	6,150	57.1%	1,640	1,661
3636002359	NATURAL GAS FUEL	-	29,303	6,000	455	607	6,150	102.5%	6,304	6,462
3636002361	CAD MAINTENANCE	-	14	206	25,372	33,829	227	110.2%	246	266
3636002363	MOTOR FUEL EXPENSE	87	285	827	339	451	849	103.5%	465	477
3636002364	MECHANICAL SERVICES	580	3,201	-	6,557	8,876	-	0.0%	-	-
3636002365	IBR CRIME REPORTING	7,847	17,751	-	17,479	23,305	-	0.0%	-	-
3636002368	DISPATCHER TRAINING INSTRUCTION	19,397	2,855	1,000	6,898	9,197	10,084	103.0%	10,397	10,709
3636002369	TRAINING PREMIUM	313	7,127	2,365	1,682	2,257	2,424	102.5%	2,485	2,548
3636002371	T. I. C. PREMIUM	1,797	2,666	2,365	1,682	2,257	2,424	102.5%	2,485	2,548
3636002451	OTHER GENERAL EXPENSE	236,283	258,024	208,471	182,152	242,870	215,790	103.5%	220,615	226,550
	SUBTOTAL	236,283	258,024	208,471	182,152	242,870	215,790	103.5%	220,615	226,550

Account Num	Trf-Com Dispatch Agency	Account Desc	ACTUAL 2005-5	ACTUAL 2006-7	BUDGET 2007-9	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-11
3536002501		MISC. EQUIPMENT - EMERGEN PAGING	-	14,818	12,000	14,818	19,757	15,000	125.0%	-	-
3536002502		CAD PROJECT	-	-	521,724	199,011	265,348	205,500	39.4%	-	-
3536002504		MICROWAVE RADIO PURCHASE	-	-	1	-	-	32,000	3700000.0%	-	-
3536002505		OFFICE FURNITURE-OPERATIONS	21,356	1,584	5,000	1,196	1,594	5,000	100.0%	-	-
3536002507		U.P.S. POWER SUPPLY	-	-	-	-	-	-	0.0%	10,000	-
3536002508		RELOCATE POLICE SITE R6	-	-	6,500	6,500	8,687	-	0.0%	-	-
3536002509		TOWER RESTORATION PROJECT	-	210,673	-	4,238	5,651	-	0.0%	-	-
3536002510		RADIO CONSOLE REPLACEMENTS	-	-	-	-	-	-	0.0%	65,000	-
3536002511		REMODELING	-	-	-	-	-	-	0.0%	30,000	30,000
3536002514		POLICE RXER SITE REFURBISH	-	-	-	-	-	-	0.0%	-	-
3536002515		RADIO RECORDERS	-	-	-	-	-	-	0.0%	-	-
3536002516		CELLULAR PHONE EQUIPMENT	-	-	-	-	-	-	0.0%	-	-
3536002517		FAX MACHINE	280	300	-	-	-	-	0.0%	-	-
3536002518		COMPUTER SOFTWARE	(2,994)	4,500	8,000	593	791	5,000	62.5%	3,000	3,000
3536002522		AV TRAINING EQUIPMENT	-	17,015	-	-	-	-	0.0%	-	-
3536002523		COMPUTER HARDWARE	-	5,842	3,000	1,301	1,735	-	0.0%	2,400	-
3536002524		EMPLOYEE LOCKERS	-	-	-	-	-	-	0.0%	-	-
3536002525		RADIO EQUIP. REPLACEMENT	4,629	23,147	30,000	32,571	43,428	10,000	33.3%	20,000	2,400
3536002526		LICENSE FEES	-	-	1	-	-	1,500	150000.0%	1,000	-
3536002528		CCTV SECURITY EQUIPMENT	-	38,031	3,000	-	-	3,000	100.0%	3,200	2,400
3536002529		RADIO TOWER PAINTING	-	-	-	-	-	-	0.0%	-	8,000
3536003500		BUILDING CONSTRUCTION	97,750	-	-	-	-	-	0.0%	-	-
		SUBTOTAL	121,021	299,091	589,226	260,228	346,970	277,000	47.0%	134,600	78,600
		TOTAL EXPENSE	1,611,312	1,959,883	2,425,658	1,538,744	2,051,659	2,208,850	91.1%	2,129,491	2,148,401
		NET INCOME	25,535	149,263	-	(125,145)	383,702	-	0.0%	-	-

Appendix 1

Strategic Plan Vision 2017 Overview

City of Geneva

Strategic Plan for 2017

Purpose

Purpose or mission is a statement of the fundamental reason the City of Geneva exists. It addresses what we do and why.

The purpose of the City of Geneva is
to advance our well-being and quality of life
by honoring our heritage and cultivating
a dynamic, engaged, diverse and sustainable community.

City of Geneva Guiding Principles

Our guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community.

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.
6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Our Vision for 2017

1. We honor and preserve our community heritage and character.
2. The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.
3. The quality of our participation reflects our strong commitment to the community.
4. Our unity and diversity create community health and wholeness.
5. Community needs and desires are effectively and efficiently balanced with required resources.
6. Open space and environmental awareness are central community values exemplified in our policies and practices.
7. A variety of mobility options provide an efficient transportation system.

Who are City of Geneva stakeholders?

City of Geneva stakeholders are part of these broad categories: residents, retail and other businesses, visitors, property owners, civic, religious, and cultural organizations and institutions, health care entities, governments at all levels, the City of Geneva elected and appointed officials and staff.

Appendix 2

General Fund 2008-09 Budget

New Positions and Personnel Adjustments (p.1)

Capital and Special Project Items (p. 2)

General Fund Short-Term Debt (p. 3)

Goals and Objectives /Line Item Detail

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Economic Development (p. 6-8)

City Administrator (p. 9-12)

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Police Department (p. 33-38)

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Streets and Fleets (p. 52-57)

Engineering Department (p. 58-62)

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Emergency Services and Disaster Agency (p. 66-69)

**General Fund Capital and Special Projects
2008-09 Budget**

Department	Capital Item / Special Project	Strategic Plan Goal (X)	Total Amount (projects funded from Sales Tax Increase)	Operating Budget	Capital / SP Budget	Other Funds / Defer	Comments / Funding Sources
Legislative / Administrator	City Hall Capital Repair Improvements	X	\$ 300,000	\$ -	\$ 300,000	\$ -	CIP = Capital Improvement Program
	Housing Commission Professional Serv		\$ 2,500	\$ -	\$ 2,500	\$ -	issue non-referendum GO bonds.
Economic Development	Downtown Partnership Promotions		\$ 50,000	\$ -	\$ 50,000	\$ -	Support Strategic Plan Goal
	Facade Program		\$ 50,000	\$ -	\$ 50,000	\$ -	Sales Tax Revenues
	Tourism/Visitor Marketing		\$ 91,000	\$ 91,000	\$ -	\$ 25,000	Private Matching
Administrative Services	Customer Service Software Maintenance	X	\$ 10,500	\$ -	\$ 10,500	\$ -	Funded by 2% Hotel Tax Increase
	Fiber I-Net Debt / System Maintenance		\$ 91,600	\$ -	\$ 91,600	\$ -	Ongoing Maintenance + MSI upgrade
	Broadcasting and Back Up Equipment		\$ 18,400	\$ -	\$ 18,400	\$ -	Cable Television Fees
Public Works	Kirk/Averill Intersection	X	\$ 500,000	\$ -	\$ 325,000	\$ 175,000	Cable Television Fees
	Geneva Commons/ Bricher Intersection	X	\$ 500,000	\$ -	\$ 300,000	\$ 200,000	CIP / Public Benefit / Developer Contr.
	Enhanced Street Repair Program	X	\$ 600,000	\$ -	\$ 600,000	\$ -	CIP/ Intergovernmental Support
	East State Streetscape Phase II Engr.	X	\$ 250,000	\$ -	\$ 250,000	\$ -	CIP funding
Community Development	Downtown Master Plan	X	\$ 80,000	\$ -	\$ 55,000	\$ 25,000	CIP funding
	Southeast Land Use Analysis Consulting		\$ (20,000)	\$ -	\$ (20,000)	\$ -	Sir Plan Goal - GDP, SSA#1, Commuter
	North Central Bike Trail	X	\$ 230,000	\$ -	\$ 47,000	\$ 183,000	Defer to 2009-10
	Keslinger Bike Path Section	X	\$ 15,000	\$ -	\$ 15,000	\$ -	DNR grant pays 80%
	Third Street Public Plaza		\$ 85,000	\$ -	\$ 85,000	\$ -	CIP
							Dodson 8 developer land purchase
Police Department	Replace Three Patrol Vehicles		\$ 60,000	\$ 60,000	\$ -	\$ -	Normal replacement
	Record Management System Maintenance		\$ 11,000	\$ 11,000	\$ -	\$ -	Funded thru 07-8 personnel reduction
Fire Department	Replace Brush Truck		\$ 50,000	\$ -	\$ 50,000	\$ -	Capital financing
ESDA	Radio Replacement and Conversion		\$ 4,000	\$ 4,000	\$ -	\$ -	Operating capital
Storm Drainage	Dunstan Drainage Channel Reconstruct		\$ 80,000	\$ -	\$ 80,000	\$ -	CIP funding
Streets and Fleets	Replace Vehicles and Equipment		\$ 300,000	\$ -	\$ 260,000	\$ 40,000	Capital financing, cemetery funding.
	fleet maint. vehicle, asphalt grinder)		\$ 30,000	\$ 30,000	\$ -	\$ -	
	Emerald Ash Borer Replacement Program		\$ 3,389,000	\$ 196,000	\$ 2,545,000	\$ 648,000	Operating budget at 100 trees per year
TOTAL ALL FUNDS	Total of Sales Tax funded CIP projects				\$ 1,570,000		

GENERAL FUND SHORT AND MID-TERM DEBT
2008-09 to 2012-13

Capital Financing	TERM	ACCOUNT	2007-8	2008-9	2009-10	2010-11	2011-12	2012-13
STATE BANK CAPITAL EQUIP	5-Yr	10-45-004-611	\$ 26,278	\$ 26,278	\$ 26,278	\$ -	\$ -	\$ -
ILLINOIS RURAL BOND BANK	13-Yr	10-45-004-611	\$ 57,628	\$ 56,960	\$ 57,777	\$ 58,360	\$ 58,900	\$ 58,500
PRIVATE BANK TRUCK	5-Yr	10-45-004-611	\$ 25,555	\$ 22,314	\$ 22,314	\$ 22,314	\$ -	\$ -
2006-07 Capital Vehicles (\$73,942)	5-Yr	10-45-004-611	\$ 16,750	\$ 16,750	\$ 16,750	\$ 16,750	\$ 16,750	\$ -
2007-08 Capital Vehicles (\$145,000)	7-Yr	10-45-004-611	\$ -	\$ 23,200	\$ 23,200	\$ 23,200	\$ 23,200	\$ 23,200
2008-09 Capital Vehicles (\$310,000)	10-Yr	10-45-004-611	\$ -	\$ -	\$ 35,500	\$ 35,500	\$ 35,500	\$ 35,500
2009-10 Capital Vehicles (\$350,000)	10-Yr	10-45-004-611	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000	\$ 42,000
2010-11 Capital Vehicles (\$350,000)	10-Yr	10-45-004-611	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 42,000
Total General Capital Financing		10-45-004-611	\$ 126,211	\$ 145,502	\$ 181,819	\$ 198,124	\$ 218,350	\$ 117,200
Other General Fund Debt								
FIFTH THIRD FIRE PUMPER TRUCK	7-Yr	10-32-002-501	\$ 43,510	\$ 42,593	\$ 41,676	\$ 40,760	\$ -	\$ -
FIRE MIDI PUMPER REPLACE (\$450,000)	10-Yr	10-32-002-501				\$ -	\$ 57,500	\$ 57,500
GO LIMITED TAX DEBT (Fiber Optic Bonds)	10-Yr	10-45-004-714	\$ 102,915	\$ 102,446	\$ 101,785	\$ 103,595	\$ 102,432	\$ 103,848
TOTAL ALL			\$ 272,636	\$ 290,541	\$ 325,280	\$ 342,479	\$ 378,282	\$ 278,548

LEGISLATIVE

2008-09 GOALS AND OBJECTIVES

Priority Goals and Objectives:

- Maintain and enhance the downtown business district from Anderson Boulevard to East Side Drive .
- Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods (including preparation of feasibility study of a Geneva Cultural Arts Center).
- Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district.
- Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies. Partner with other jurisdictions to investigate and plan for anticipated public facility needs.
- Continue developing relationships with neighboring governing agencies and elected officials.
- Continue to evaluate local measures to take greater control over the City's future.
- With the assistance of the City Administrator, track the 2008-09 City Strategic Plan Policy Goals and Objectives for timely completion.

Legislative Budget 2008/09

LEGISLATIVE AccountNum	AccountDesc	ACTUAL		BUDGET		YTD	ESTIMATE		BUDGET		% CHANGE	PROJECTED	
		2005-6	2006-7	2007-8	2007-8		2007-8	2008-9	2009-10	2009-10		2001-11	
1010001111	LEGISLATIVE WORK	60,221	59,849	65,000	47,892	63,856	65,000	71,500	100.0%	71,500	100.0%	71,500	71,500
1010001196	GROUP INSURANCE	469	433	460	404	539	550	605	119.6%	605	119.6%	605	666
	SUBTOTAL	60,691	60,281	65,460	48,296	64,395	65,550	72,105	100.1%	72,105	100.1%	72,105	72,166
1010001201	LEGAL	22,031	22,543	20,000	14,964	19,951	20,000	20,600	100.0%	20,600	100.0%	20,600	21,218
1010001204	RECORDING FEES	431	421	150	150	150	150	155	100.0%	150	100.0%	155	159
1010001206	TRAVEL	397	410	800	692	923	800	824	100.0%	800	100.0%	824	849
1010001207	DUES & SUBSCRIPTIONS	11,520	12,266	11,500	10,105	10,500	11,000	11,330	95.7%	11,000	95.7%	11,330	11,670
1010001208	POSTAGE	1,580	2,076	1,400	1,956	1,500	1,550	1,597	110.7%	1,550	110.7%	1,597	1,644
1010001209	PRINTING	1,931	2,252	2,020	1,384	2,000	2,050	2,112	101.5%	2,050	101.5%	2,112	2,175
1010001210	INSURANCE	24,970	26,220	32,775	23,483	32,775	34,415	35,447	105.0%	34,415	105.0%	35,447	36,511
1010001211	EDUCATION/TRAINING	1	-	250	163	200	250	258	100.0%	250	100.0%	258	265
1010001213	COPIER EXPENSE	824	855	860	578	771	800	824	93.0%	800	93.0%	824	849
1010001214	CITY CODE UPDATES	3,313	3,280	2,500	1,947	2,596	2,600	2,678	104.0%	2,600	104.0%	2,678	2,758
1010001215	POSTAGE MACHINE	559	364	450	298	397	450	464	100.0%	450	100.0%	464	477
1010001222	TELEPHONE	3,153	2,335	1,550	2,014	2,600	2,600	2,678	167.7%	2,600	167.7%	2,678	2,758
1010001224	PURCHASED POWER	2,001	2,624	2,300	2,039	2,600	2,415	2,487	105.0%	2,415	105.0%	2,487	2,562
1010001250	M & R BLDGS AND GROUNDS	4,096	4,820	4,000	2,447	3,262	3,300	3,399	82.5%	3,300	82.5%	3,399	3,501
1010001259	M & R HVAC	109	130	150	525	155	155	160	103.3%	155	103.3%	160	164
1010001350	M & R BLDGS & GROUNDS	1,127	1,800	1,500	2,004	2,400	1,575	1,622	105.0%	1,575	105.0%	1,622	1,671
1010001352	M & S OFFICE SUPPLIES	1,120	1,554	1,265	379	1,000	1,000	1,030	79.1%	1,000	79.1%	1,030	1,061
1010001451	OTHER GENERAL EXPENSE	1,802	1,794	1,500	1,200	1,500	1,500	1,500	100.0%	1,500	100.0%	1,500	1,500
	SUBTOTAL	80,965	85,748	84,970	66,176	85,651	86,610	89,163	101.9%	86,610	101.9%	89,163	91,793
1010001500	EQUIPMENT	360	209	200	141	141	200	200	100.0%	200	100.0%	200	200
1010001510	COMPUTER	265	724	250	40	200	250	250	100.0%	250	100.0%	250	500
	SUBTOTAL	625	934	450	181	341	450	450	100.0%	450	100.0%	450	700
1010002201	LEGAL EXPENSE	5,025	1,740	5,000	4,200	5,000	5,000	5,000	100.0%	5,000	100.0%	5,000	5,000
1010002451	OTHER GENERAL EXPENSE	-	1,680	1,500	1,893	1,893	1,500	1,500	100.0%	1,500	100.0%	1,500	1,500
1010002452	STRATEGIC PLAN SUPPORT	7,078	7,154	6,870	1,733	6,500	7,045	7,256	102.5%	7,045	102.5%	7,256	7,474
	SUBTOTAL	12,103	10,574	13,370	7,826	13,393	13,545	13,756	101.3%	13,545	101.3%	13,756	13,974
	TOTAL	154,365	157,536	164,250	122,479	163,779	166,155	175,475	101.2%	166,155	101.2%	175,475	178,633

**CITY OF GENEVA
ECONOMIC DEVELOPMENT DEPARTMENT
Fiscal Year 2008-2009 Goals and Objectives**

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City. Such new developments shall occur in an orderly and timely manner so not to deleteriously affect the City's existing and planned infrastructure and utility services. Further, the Department shall serve the community by creating and fostering successful programs to retain and bolster existing business activities in the City of Geneva.

A. DOWNTOWN COMMERCIAL DISTRICT

1. Implement Comprehensive Downtown Marketing Study and Strategy per the CLUE Group's findings and recommendations, including late night hours for downtown businesses; target consumer group retail marketing; and, increasing Wedding, Meetings and Group Tour marketing. **(Ongoing Activity)**
2. Continue as principal staff liaison in the coordinated planning and development of Cetron Building and surrounding properties so that these critical downtown properties may move forward to redevelopment. **(Problem Solving)**
3. Incorporate into the Downtown Master Plan a long term strategy to enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings. Strategy will include but not be limited to safety-enhanced street crossings, way-finding signage, educating our business community as to the importance of making parking available to their customers first. **(Problem Solving)**
4. Develop by December 31st a consensus by stakeholders for the design of a Public Pavilion/Kiosk area located on the Old Kane County Courthouse property. Then secure a formal agreement between the City of Geneva and the County of Kane for the permit and construction of the proposed kiosk. **(Problem Solving)**
6. Staff will present and/or further advance the redevelopment of no less than 20,000 square feet of property within the East State Street Tax Increment Financing District by close of the fiscal year. **(Problem Solving)**
7. Publicize to the business community the opportunity for them to advertise in an expanded City Newsletter. (e.g., events calendar, business listings, blog). **(New Initiative)**
8. With the cooperation of the Geneva Chamber of Commerce, by December 31st of each year, staff will create a tourism promotion calendar year-based program and budget for the planning and implementation schedule so to maximize cost-efficiencies in the expenditure of all hotel/motel taxes paid to the City of Geneva. **(Ongoing Activity)**
9. Assume staff liaison role for the City Cultural Arts Commission. Assist them in their goal of bringing cultural activities to the community. **(Ongoing Activity)**
10. In conjunction with the Downtown Master Plan, assist the Community Development Department as needed, as they update the 1997 Downtown Parking Study, examining existing land use by

square foot values to determine parking demand, counting number of on-street and off-street parking spaces to determine adequacy of inventory and observing occupancy rates of such spaces at select times and days of the week to determine efficiency of use. **(Deferred Initiative)**

B. PERIPHERAL ECONOMIC DEVELOPMENT AREAS

1. Assist property owners in marketing of properties within the East State Street Tax Increment Finance District and seek to bring to Council for consideration no less than 20,000 square feet of commercial building space to be constructed along East State Street in the East State Street Tax Increment Finance District. **(Problem Solving)**
2. Staff will work with existing restaurant tenant and property owner in the redevelopment of the two northeast hard-corner properties (Aronson properties) at East State Street and East Side Drive, with the intention of having a site plan for redevelopment to Council before April 30, 2009. **(Problem Solving).**
3. Advance annexation and development plans for no less than forty acres of property located between Kirk Road and the Kane/DuPage county boundary line. **(Problem Solving)**

C. DEPARTMENT ADMINISTRATION

1. Downtown Development Coordinator shall complete Session Three of the International Economic Development Council's "Economic Development Institute", University of Wisconsin Engineering School's "Effective Planning, Zoning and Land Use Management" course, or other appropriate professional development training before April 30, 2009. **(Professional Training/Education).**
2. Expand the use of databases to assist in business retention, recruitment, and marketing activities. **(New Initiative)**
3. Identify the composition, duties, and function of a City Economic Development Commission. Bring the proposed changes to the City Council for evaluation by April 30, 2009. **(New Initiative)**

Economic Development Department 2008-09 Budget

AccountNumr	Account Description	ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	BUDGET	% CHANGE	PROJECTED	PROJECTED
		2005-6	2006-7	2007-8	2007-8	2007-8	2008-9	08-9/07-8	2009-10	2001-11
1010003100	WAGES	71,182	87,924	100,725	56,729	75,638	111,400	110.6%	117,527	123,991
1010003101	SICK TIME	851	1,828	-	3,840	5,120	-	-	-	-
1010003102	VACATION TIME	45,925	23,472	-	7,681	10,241	-	-	-	-
1010003103	HOLIDAY TIME	5,130	9,330	-	4,089	5,452	-	-	-	-
1010003104	FUNERAL TIME	-	-	-	-	-	-	-	-	-
1010003105	SAFETY DAY	-	300	-	-	-	-	-	-	-
	CULTURAL ARTS COMMISSION									
1010003143	STAFFING	-	1,950	3,000	223	298	18,990	633.0%	19,655	20,355
1010003196	GROUP INSURANCE	7,287	7,750	19,075	5,542	7,390	16,470	86.3%	17,046	17,643
	SUBTOTAL	130,375	132,553	122,800	78,105	104,139	146,860	119.6%	154,228	161,989
1010003201	LEGAL	2,274	3,718	3,750	8,034	10,712	3,845	102.5%	3,941	4,040
1010003205	CONFERENCES & SEMINARS	2,033	1,889	2,020	860	1,147	3,500	173.3%	3,588	3,677
1010003206	TRAVEL	2,388	3,359	3,030	1,306	1,741	1,500	49.5%	1,538	1,576
1010003207	DUES & SUBSCRIPTIONS	574	999	1,200	734	979	1,550	129.2%	1,589	1,628
1010003208	POSTAGE & SHIPPING	73	40	100	35	47	105	105.0%	110	113
1010003213	DEV. XEROX RENTAL	131	615	200	699	932	205	102.5%	210	215
1010003222	TELEPHONE	1,774	2,200	2,100	1,725	2,300	2,700	128.6%	2,770	2,840
1010003240	CHAMBER SUPPORT	5,000	5,000	5,000	5,000	6,667	5,000	100.0%	5,125	5,255
1010003242	COMMUNITY RELATIONS	1,282	1,118	1,775	1,467	1,956	1,820	102.5%	1,870	1,920
1010003299	MISC. CONTRACTUAL	486	688	700	2,679	3,572	720	102.9%	738	750
1010003351	M & R VEHICLE	-	-	-	-	-	0	-	0	0
1010003352	M & S OFFICE SUPPLIES	800	892	1,000	398	531	1,025	102.5%	1,050	1,075
1010003363	MOTOR FUEL	-	-	-	-	-	0	-	0	0
1010003451	OTHER GENERAL EXPENSE	250	75	100	68	90	105	105.0%	110	100
1010003453	MARKETING PROGRAM	17,903	20,154	20,000	10,425	13,900	20,000	100.0%	20,000	20,000
1010003454	TOURISM/VISITOR MARKETING	-	50,959	87,040	39,093	52,124	66,000	75.8%	71,335	73,645
1010003455	CULTURAL ARTS COMMISSION						5,000			
	SUBTOTAL	34,967	91,706	128,015	72,523	96,697	113,075	88.3%	113,973	116,834
	COMPUTER EQUIPMENT (SOFTWARE)	2,092	2,750	1,500	39	52	3,250	216.7%	3,500	3,250
	TOTAL	167,433	227,009	252,315	150,666	200,888	263,185	104.3%	271,701	282,073

**CITY ADMINISTRATOR'S OFFICE
GOALS 2008-2009***

MISSION:

IT IS THE MISSION OF THE CITY ADMINISTRATOR'S OFFICE TO SUPPORT AND COMMUNICATE WITH THE MAYOR AND CITY COUNCIL IN THE DEVELOPMENT, EVALUATION, AND ADOPTION OF PUBLIC POLICIES BY ASSEMBLING AND ANALYZING DATA AND MAKING RECOMMENDATIONS; TO PROVIDE LEADERSHIP AND DIRECTION TO DEPARTMENT HEADS AND OTHER CITY EMPLOYEES IN THE IMPLEMENTATION OF CITY POLICIES AND PROGRAMS; TO PROVIDE SUPPORT AND DIRECTION FOR THE DELIVERY OF QUALITY CUSTOMER SERVICE TO GENEVA CITIZENS AND VISITORS; TO MAINTAIN AND NURTURE A QUALITY COMMUNITY; TO IMPROVE INTER-JURISDICTIONAL RELATIONSHIPS; AND TO FOSTER EFFICIENCIES AND ENHANCE EFFECTIVENESS.

POLICY GOALS:

- **PROVIDE EQUITABLE, COST-EFFECTIVE SERVICES FOR THE COMMUNITY.**
- **WORK WITH ELECTED OFFICIALS, BUSINESSES AND RESIDENTS TO SET AND ACHIEVE COMMUNITY GOALS.**
- **FIND SOLUTIONS TO ISSUES FACING THE RESIDENTIAL AND BUSINESS SECTORS OF THE CITY.**
- **PROVIDE LEADERSHIP FOR DEPARTMENT HEADS AND ALL CITY EMPLOYEES THROUGH A VISION FOR THE FUTURE, OPEN COMMUNICATION, AND RECOGNITION OF THEIR CONTRIBUTION TO THE ORGANIZATION AND COMMUNITY.**
- **PROMOTE A SYNERGISTIC APPROACH TO PROBLEM SOLVING.**
- **CULTIVATE PROFESSIONAL EXPERTISE.**

CITY ADMINISTRATOR'S FY2008-09 STRATEGIC PLAN GOALS

Goal 1: Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods (also include preparation of a feasibility study of a Geneva Cultural Arts Center). This is a component of the Downtown Master Plan. Ensure that the project progresses on a timely basis and ensure that regular and on-going reports of such progress are made to the Mayor and City Council. *Complete by 4/30/09 (or multi-year if necessary).*

Goal 2: Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district. This is a component of the Downtown Master Plan. Ensure that the project progresses on a timely basis and ensure that regular and on-going reports of such progress are made to the Mayor and City Council. *Complete by April 30, 2009 (or multi-year if necessary).*

Goal 3: Continue beautification efforts. Investigate methods and means to support the Beautification Committee. Research potential funding sources. *On-going policy; Completion of research and/or programs by April 30, 2008.*

Goal 4: Support local non-profit organizations and congregations in their efforts to help the citizens of Geneva. Provide staff support to appointed Board officials, such as members of the Mental Health Board, on an as-needed basis. *On-going policy.*

Goal 5: Commit to sharing reports of pertinent actions to peer agencies. Propose and organize report/minute/information sharing between local units of government. *On-going policy.*

Goal 6: Work with the Assistant City Administrator to ensure that the Strategic Plan is updated on an annual basis, utilizing a two-year action plan for the short term strategy and forecasting a ten-year plan for long-range, multi-year planning strategies. *On-going policy.*

Goal 7: Ensure that the updated Strategic Plan is publicized on an annual basis, and amend the plan as needed to meet community-wide goals and objectives. *On-going policy.*

Goal 8: Utilize publications and communication formats, including a more user-friendly, informative and timely web site, to share information, inspire innovation and market events. Investigate and initiate upgrades to the City newsletter. *Complete by December 31, 2008.*

Goal 9: Work with the Mayor and Director of Community Development to establish a citizen-based Housing Commission. *Complete by April 30, 2009.*

Goal 10: Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies. Attend quarterly intergovernmental meetings with the Mayor and promote discussion regarding opportunities to coordinate services when feasible. *On-going policy.*

Goal 11: Determine opportunities for collaboration and coordination with respect to new and renewed space options. Attend quarterly intergovernmental meetings with the Mayor and promote discussion regarding opportunities to coordinate long range facility planning when possible. *On-going policy.*

Goal 12: Provide a positive return on investment for public infrastructure outlays and capital expenditures. Report budget status, sales tax revenues and investment in operations and infrastructure to the Mayor, City Council and citizens on a regular basis. *On-going policy.*

Goal 13: Maintain cost effective and efficient delivery of city services. Report regularly to the Mayor, City Council, and citizens regarding expenditures for programs and expected results. *On-going policy.*

Goal 14: Leverage local resources to obtain federal and state grant funding wherever feasible. Recommend local matching resources when grant funding is available and appropriate for priority projects and report status to the Mayor and City Council. *Ongoing policy.*

Goal 15: Maintain effective and efficient staffing levels in all departments. Work with the Human Resources Office to compare employee ratios with comparable communities. *Complete by December 31, 2008.*

Goal 16: Maintain/initiate accreditation/benchmarking processes in all departments. Research and analyze various benchmark systems available to municipal agencies. Report results to Mayor, City Council and Department Heads. *Complete by April 30, 2009.*

Goal 17: Investigate City sustainability policies and practices. Establish a "Green Team" of City staff members representing all City departments to research and recommend green initiatives and related policies. *Complete by November 1, 2008.*

Goal 18: Explore public policies and practices with respect to environmental sustainability. Work with the Natural Resources Committee to establish and evaluate an Earth Day event for annual consideration. Provide a follow up report to the City Council and SPAC. *Complete by June 1, 2008.*

Goal 19: Evaluate potential for bus routes on a City wide basis. Identify current Pace Bus routes and potential additions or deletions by Pace in the future. Report findings to the Mayor and City Council. *Complete by April 30, 2009.*

Goal 20: Assist the Director of Public Works in working with KDOT on Bus Routes along Randall Rd. and make it more pedestrian friendly. Multi-year policy. *Report progress no later than April 30, 2009.*

Goal 21: Continue to enhance and expand the Ride-in-Kane Program. Continue to search for funding opportunities for services to be provided after 2008. *Multi-year policy. Report progress no later than April 30, 2009.*

**See FY 2008-09 Goals Report and FY2008-09 Goals Tracking Report for goals' and objectives' corresponding resources/funding sources unless indicated above.*

City Administrator's Office Budget 2008/09

CITY ADMINISTRATOR'S OFFICE AccountNum	AccountDesc	ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	BUDGET	% CHANGE	PROJECTED	PROJECTED
		2005-6	2006-7	2007-8	2007-8	2007-8	2008-9	08-9/07-8	2009-10	2010-11
1011002101	SICK TIME	2,135	1,173	1,085	1,163	1,300	3,220	296.8%	3,405	3,601
1011002102	VACATION TIME	12,139	7,783	10,310	11,661	12,500	10,920	105.9%	11,548	12,212
1011002103	HOLIDAY TIME	8,578	6,940	8,681	6,098	8,000	8,875	102.2%	9,385	9,925
1011002104	FUNERAL LEAVE							0.0%		
1011002105	SAFETY DAY	101		485	92	400	340	70.1%	360	380
1011002106	WORKMEN'S COMP.							0.0%		
1011002111	CITY ADMINISTRATOR'S OFFICE WAGES	65,801	69,064	79,750	49,023	74,500	74,052	92.9%	78,310	82,813
1011002112	ADMINISTRATIVE INTERN						8,425	100.0%	8,909	9,422
1011002180	VEHICLE ALLOWANCE						1,405	100.0%	1,486	1,571
1011002196	GROUP INSURANCE	10,039	13,934	15,265	12,363	16,484	16,410	107.5%	18,051	19,856
	SUBTOTAL	98,793	98,894	1,15,576	80,399	113,184	123,647	107.0%	131,454	139,780
1011002201	LEGAL	1,232	1,136	1,050	1,388	1,450	1,250	119.0%	1,288	1,326
1011002205	CONFERENCES AND SEMINARS						2,000	100.0%	2,060	2,122
1011002206	TRAVEL	625	184	200	55	150	1,010	505.0%	1,040	1,072
1011002207	DUES & SUBSCRIPTIONS	267	274	300	275	275	1,500	500.0%	1,540	1,591
1011002208	POSTAGE	2,434	2,971	2,200	1,252	2,000	2,000	90.9%	2,060	2,122
1011002209	PRINTING	3,617	3,036	2,900	1,281	2,600	2,800	96.6%	2,884	2,971
1011002210	INSURANCE	6,125	6,430	8,040	5,761	8,040	8,440	105.0%	8,862	9,305
1011002211	EDUCATION	375		250	163	163	250	100.0%	258	265
1011002213	COPIER EXPENSE	987	1,433	1,200	1,093	1,457	1,450	120.8%	1,494	1,538
1011002214	SUPPLIES							0.0%		
1011002215	POSTAGE MACHINE RENTAL	681	490	500	456	600	600	120.0%	618	637
1011002220	UNEMPLOYMENT COMPENSATION							0.0%		
1011002222	TELEPHONE	1,881	1,514	1,400	1,111	1,500	2,100	150.0%	2,163	2,228
1011002224	PURCHASED POWER	2,436	3,195	2,815	2,482	3,000	2,885	102.5%	2,972	3,061
1011002250	M & R BLDGS AND GROUNDS	4,896	5,854	4,500	2,970	3,960	4,000	88.9%	4,120	4,244
1011002252	M & R OFFICE EQUIPMENT						4,000	100.0%	4,120	4,244
1011002259	M & R HEATING	133	159	100	572	572	200	200.0%	206	212
1011002299	MISCELLANEOUS CONTRACTUAL	2,234		50	25	50	50	100.0%	52	53
1011002350	M & S BLDG. & GROUNDS	1,367	2,191	1,515	2,439	2,750	1,555	102.6%	1,602	1,650
1011002351	M & R VEHICLE	18	55	100	39	80	100	100.0%	103	106
1011002352	M & S OFFICE SUPPLIES	911	747	500	328	500	515	103.0%	530	546
1011002359	M & S HEATING			50				0.0%		
1011002363	M & S MOTOR FUEL	22	181	140	198	240	200	142.9%	206	212
1011002399	MISCELLANEOUS	38	100	50				0.0%		
1011002451	OTHER GENERAL EXPENSE	447	141	50	3	50	50	100.0%	50	50
1011002452	ANNUAL APPRECIATION DINNER	4,262	4,181	4,070	1,316	4,070	4,175	102.6%	4,300	4,429
1011002455	CASH OVERSHORT							0.0%		
	SUBTOTAL	34,988	34,272	31,980	23,206	33,507	41,130	128.6%	42,532	43,983
1011002500	EQUIPMENT	176	199	200		100	200	100.0%	200	200
1011002503	RIDE IN KANE	57,572	60,418	60,415	48,014	60,415	61,925	102.5%	63,783	65,697
1011002510	COMPUTER EQUIPMENT		2,205	230		150	250	100.0%	250	500
	SUBTOTAL	57,748	62,822	60,865	48,014	60,665	62,375	102.5%	64,233	66,397
	TOTAL	191,529	195,982	200,421	151,619	207,355	227,153	109.0%	238,219	250,160

**ADMINISTRATIVE SERVICES DEPARTMENT
GOALS 2008-2009***

MISSION:

IT IS THE MISSION OF THE ADMINISTRATIVE SERVICES DEPARTMENT TO PROVIDE QUALITY SERVICES AND PROGRAMS TO INTERNAL AND EXTERNAL CUSTOMERS IN THE MOST EFFECTIVE AND EFFICIENT MANNER POSSIBLE. SPECIFIC OPERATIONS INCLUDE THREE DIVISIONS: ADMINISTRATION, HUMAN RESOURCES, AND INFORMATION TECHNOLOGY.

GOAL:

THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE CITY OF GENEVA HAS AN ON-GOING GOAL OF CREATING AND MAINTAINING AN ENVIRONMENT OF MUTUAL COOPERATION, TRUST, COMMUNICATION, AND GOODWILL WHEN RELATING TO EACH OTHER, FELLOW EMPLOYEES, AND OUR CITIZENS. TO ACHIEVE THIS GOAL, WE AGREE THAT AS AN EMPLOYEE IN THE ADMINISTRATIVE SERVICES DEPARTMENT WE WILL:

- Trust one another's judgment and value each other's expertise.
- Model honesty and integrity as expected behaviors of others.
- Create a supportive work environment where each person is free to express their opinion and raise questions and concerns.
- Respect all people as being of equal value. Recognize the contributions of others – congratulate them with specifics whenever possible.
- Listen actively to one another, never interrupt, and be willing to graciously accept and adopt other's ideas or suggestions.
- Share information in a complete and timely manner.
- Place priority on the fulfillment of City/Department/Division/Individual goals and support others' efforts to achieve them. Pitch in to help someone else when needed - even if it's not our job.
- Strive for excellence through continuous improvement in all aspects of our work.
- Take initiative in personal development, keeping skills current and competitive.
- Ask for only what we need; promise only what we can deliver; write down and fulfill promises; advise others as far in advance as possible when circumstances prevent us from fulfilling commitments.
- Double-check everything we give to others for accuracy, completeness, and consistency. Use spell-check and identify acronyms.

- Be prepared to do our part. Maintain a positive attitude even when faced with less than desirable situations. Be mindful of others - modulate our voice, keep a sense of humor.
- Take care of all items that need to be taken care of to keep the City organization functioning in an effective and efficient manner.
- Create an environment where all enjoy coming to work and leave with a sense of joy, self-esteem, and achievement.
- Hold each other accountable for all of the above.

ADMINISTRATION DIVISION
ADMINISTRATIVE SERVICES DEPARTMENT

Goal 1: Support and cultivate existing intergovernmental programs, such as the Student Government Program, to support and enhance its purpose. *On-going policy and program.*

Goal 2: Publish clear statements of purpose and function of the appointed boards/committees and commissions, and support them in pursuit of their goals and objectives. *Complete by April 30, 2009.*

Goal 3: Create a recognition program for City appointed Boards and Commissions. *Work with SPAC to complete by March 31, 2009.*

Goal 4: Engage citizens in the annual [strategic planning] process. *Complete by November 30, 2008.*

Goal 5: Update the [Strategic] plan on an annual basis, utilizing a two-year action plan for the short term strategy and forecasting a ten-year plan for long-range, multi-year planning strategies. *Complete by December 31, 2008.*

Goal 6: Publicize the updated [Strategic] plan on an annual basis, and amend the plan as needed to meet community-wide goals and objectives. *Complete by December 31, 2008.*

Goal 7: Adopt policies or programs that encourage diversity of age, income, race, and ethnicity, (e.g., Student Government, International Cultural Exchange, Cultural Arts Commission). *On-going policy and programs.*

Goal 8: Provide a positive return on investment for public infrastructure outlays and capital expenditures. *On-going policy.*

Goal 9: Maintain cost effective and efficient delivery of city services. *On-going policy.*

Goal 10: Leverage local resources to obtain federal and state grant funding wherever feasible. *On-going policy.*

HUMAN RESOURCES DIVISION
ADMINISTRATIVE SERVICES DEPARTMENT

GOAL 1: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices. (HR staff will continue to provide HR best practices to City supervisors on a low or no-cost basis- e.g., Intranet, Employee Newsletter, Employee Training). *This is an on-going policy.*

GOAL 2: Review the Personnel Policy Manual and make recommended revisions as necessary in an effort to maintain current, relevant, and comprehensive human resources related policies. (Staff time; *Complete by January 30, 2009*). Print and distribute updated manuals to City employees (\$500) Defer printing and distribution of updated Personnel Manual until FY2009-10.

Goal 3: Create and conduct an Employee Satisfaction Survey. (Staff time; Complete by November 1, 2008) Provide final survey data/report to the Mayor, City Administrator, Assistant City Administrator, Department Heads and City employees. (Staff time; *Complete by April 30, 2009*).

Goal 4: Train Human Resources Assistant to succeed the Administrative Analyst upon her resignation. Instruction will include use of payroll and human resources software applications as well as other human resources related procedures and policies. Complete by September 1, 2008.

Goal 5: Train Human Resources Manager to succeed the Human Resources Coordinator upon her retirement. Instruction will include use of payroll and human resources software applications as well as other human resources related procedures and policies. *Complete by December 31, 2008.*

INFORMATION TECHNOLOGY DIVISION
ADMINISTRATIVE SERVICES DEPARTMENT

Goal 1: Utilize publications and communication formats, including a more user-friendly, informative and timely web site, to share information, inspire innovation and market events.

- Upgrade the camera equipment in Council Chambers. *Complete by August 1, 2008.*
- Purchase and implant a video server to organize and broadcast public access programming. *Complete by December 31 2008.*

Goal 2: Optimize technology's effectiveness at delivering public services.

- Upgrade the accounting/payroll software application (MSI). *Complete by November 1, 2008.*

Goal 3: Continue web site improvement and user-friendliness. Upgrade the current customer service request software application on the City's website. *Complete by April 30, 2009.*

Goal 4: Establish a policy and procedure to ensure that the City website is maintained and updated in a timely manner on a regular and on-going basis. Contact Department Heads (or designee) on a regular basis to ensure current department information is published for public consumption. *Complete by July 1, 2008.*

FINANCE DIVISION
ADMINISTRATIVE SERVICES DEPARTMENT

Goal 1: Continue to work with Community Development providing grant identification and application support for the Prairie Green project. Seek additional development grant sources for completing project improvements in the amount of \$500,000. *Complete by April 30, 2009.*

Goal 2: Sell \$200,000 in acreage from wetland bank. *Complete by April 30, 2009.*

Goal 3: Assist in providing financial support for the Enclaves bond offering for the eastside SSAs. *Complete by April 30, 2009.*

Goal 4: Assist in providing financial support for alternative financing for capital equipment purchases. *On-going policy.*

Goal 5: Assist City Administrator in transition period with more in-depth financial support and monitoring of 2008-09 Budget compliance. *On-going policy.*

Goal 6: Continue to monitor customer service aspects of City utility billing functions making improvements where needed. Provide quarterly reports to Assistant City Administrator/Director of Administrative Services and City Administrator. *On-going policy.*

Goal 7: Look at improving credit card option for automatic payments. *Complete by April 30, 2009.*

Goal 8: Eliminate old metering log books from daily utility billing procedures. *Complete by April 30, 2009.*

Goal 9: Continue to pursue records storage alternatives with other City Departments. *On-going policy.*

*See *FY 2008-09 Goals Report* and *FY2008-09 Goals Tracking Report* for goals' and objectives' corresponding resources/funding sources unless indicated above.

Administrative Services Department Budget 2008/09

ADMINISTRATION DIVISION		ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	BUDGET	% CHANGE	PROJECTED	PROJECTED
Account Number	Account Description	2005-06	2006-07	2007-08	2007-08	2007-08	2008-09	08-09/07-08	2009-10	2010-11
1012001101	SICK TIME	1,229	1,600	1,579	751	1,002	1,590	100.7%	1,715	1,820
1012001102	VACATION TIME	4,802	7,290	10,402	7,512	10,016	4,530	43.5%	5,730	6,090
1012001103	HOLIDAY TIME	6,773	7,180	7,780	5,453	7,271	6,890	88.6%	7,450	7,915
1012001104	FUNERAL LEAVE	-	500	400	867	1,155	400	100.0%	425	450
1012001105	SAFETY DAY	164	275	299	108	144	-	-	285	300
1012001111	ASSISTANT ADMINISTRATOR	59,563	60,628	63,722	48,274	64,366	66,030	103.6%	67,560	71,785
1012001112	ADMINISTRATIVE INTERN	-	8,112	8,112	4,859	6,478	-	-	-	-
1012001113	ADMINISTRATIVE ASSISTANT	23,318	23,134	25,293	18,173	24,230	29,414	116.3%	40,495	43,025
1012001143	JURY DUTY	-	-	-	-	-	-	-	-	-
1012001196	GROUP INSURANCE	12,942	15,283	16,812	11,109	14,812	22,590	134.4%	24,850	27,335
	SUBTOTAL	108,790	124,002	134,399	97,106	129,475	131,444	97.8%	148,510	158,720
1012001201	LEGAL	399	400	300	350	467	300	100.0%	300	310
1012001205	CONFERENCES & SEMINARS	2,142	2,000	2,000	1,928	2,571	1,000	50.0%	1,000	2,110
1012001206	TRAVEL	719	1,000	1,010	756	1,008	250	24.8%	250	1,065
1012001207	DUES & SUBSCRIPTIONS	1,590	1,590	1,500	1,332	1,776	700	46.7%	700	1,585
1012001208	POSTAGE & SHIPPING	-	50	50	50	67	50	100.0%	50	20
1012001209	PRINTING	90	190	150	145	193	150	100.0%	150	155
1012001210	INSURANCE	-	-	-	-	-	-	-	-	-
1012001211	EDUCATION	477	400	350	264	352	400	114.3%	400	370
1012001222	TELEPHONE	1,311	1,600	1,400	939	1,252	1,400	100.0%	1,400	1,480
1012001252	M & S OFFICE EQUIPMENT	200	190	190	-	-	195	102.5%	195	200
1012001299	MISCELLANEOUS CONTRACTUAL	484	500	500	283	377	515	103.0%	515	530
1012001352	M & S OFFICE SUPPLIES	993	950	950	544	725	950	100.0%	950	1,005
1012001399	MISCELLANEOUS	258	200	200	191	255	200	100.0%	200	210
	SUBTOTAL	8,662	9,070	8,600	6,781	9,042	6,110	71.0%	6,110	9,040
1012001500	EQUIPMENT	1,413	1,000	500	-	-	500	100.0%	500	500
1012001510	COMPUTER	2,635	750	2,400	2,408	3,210	1,000	41.7%	1,000	1,000
	SUBTOTAL	4,048	1,750	2,900	2,408	3,210	1,500	51.7%	1,500	1,500
	TOTAL	121,500	134,822	145,899	106,295	141,727	139,054	95.3%	156,120	169,260

Administrative Services Department Budget 2008/09

HUMAN RESOURCES DIVISION		ACTUAL	ACTUAL	BUDGET	YTD	ESTIMATE	BUDGET	% CHANGE	PROJECTED	PROJECTED
Account Number	Account Description	2005-6	2006-7	2007-8	2007-8	2007-8	2008-9	08-9/07-8	2009-10	2010-11
1012003101	SICK TIME	1,521	961	1,274	573	764	1,450	113.8%	1,526	1,618
1012003102	VACATION TIME	2,866	2,974	3,822	3,726	4,969	6,975	182.5%	7,341	7,782
1012003103	HOLIDAY TIME	2,046	2,349	3,312	2,548	3,397	6,280	189.6%	6,610	7,006
1012003104	FUNERAL LEAVE	-	-	250	-	-	-	-	263	279
1012003105	SAFETY DAY	110	172	127	-	-	135	106.3%	134	142
1012003110	HUMAN RESOURCES MANAGER	37,938	37,469	40,224	29,011	38,682	39,435	98.0%	41,505	43,996
1012003111	HUMAN RESOURCES ASSISTANT	18,873	23,386	25,293	16,656	22,208	22,120	87.5%	23,281	24,678
1012003196	GROUP INSURANCE	7,659	7,886	8,432	5,929	7,905	15,811	187.5%	17,392	19,131
	SUBTOTAL	71,013	75,198	82,734	58,444	77,926	92,206	111.4%	98,052	104,631
1012003201	LEGAL	240	270	265	-	-	265	100.0%	273	278
1012003205	CONFERENCES & SEMINARS	745	735	740	20	27	1,750	236.5%	1,803	1,839
1012003207	DUES AND SUBSCRIPTIONS	285	270	275	-	-	310	112.7%	319	326
1012003208	POSTAGE & SHIPPING	75	-	100	-	-	100	100.0%	103	105
1012003209	PRINTING	2,229	1,934	2,500	2,078	2,770	2,500	100.0%	2,575	2,627
1012003211	EDUCATION	403	457	350	-	-	350	100.0%	361	368
1012003213	COPYING COSTS	-	-	1,000	865	1,154	1,000	100.0%	1,030	1,051
1012003222	TELEPHONE	-	-	955	486	649	700	73.3%	721	735
1012003299	MISCELLANEOUS CONTRACTUAL	499	1,019	500	460	613	500	100.0%	515	525
1012003352	M & S OFFICE SUPPLIES	71	1,307	1,200	458	610	1,000	83.3%	1,030	1,051
1012003399	MISCELLANEOUS	2,170	133	90	71	94	90	100.0%	93	95
1012003451	OTHER GENERAL EXPENSE	6,802	1,013	900	946	1,262	1,000	111.1%	1,030	1,051
1012003452	ANNUAL APPRECIATION DINNER	1,034	7,213	7,360	-	-	7,500	101.9%	7,725	7,880
1012003453	WELLNESS/HEALTH PROGRAM	2,033	955	955	-	-	955	100.0%	984	1,003
1012003454	EMPLOYEE TRAINING	-	-	-	-	-	-	-	-	-
1012003455	EMPLOYEE SUMMER EVENT	-	3,916	3,000	3,498	4,664	3,000	100.0%	3,090	3,152
1012003456	EMPLOYEE RECOGNITION PROGRAM	2,161	1,479	1,500	215	287	1,200	80.0%	1,236	1,261
	SUBTOTAL	19,242	21,335	21,690	9,096	12,128	22,220	102.4%	22,887	23,344
1012003500	EQUIPMENT	988	430	400	410	547	400	100.0%	400	400
1012003510	COMPUTER EQUIPMENT	175	1,700	1,000	1,000	1,333	2,000	200.0%	1,000	1,800
	SUBTOTAL	1,162	2,130	1,400	1,410	1,881	2,400	171.4%	1,400	2,200
	TOTAL	91,418	98,663	105,824	68,951	91,935	116,826	110.4%	122,339	130,175

Administrative Services Department Budget 2008/09

INFORMATION TECHNOLOGIES DIVISION		ACTUAL		ACTUAL		BUDGET		YTD		ESTIMATE		BUDGET		% CHANGE		PROJECTED	
Account Number	Account Description	2005-6	2006-7	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2008-9	2008-9	08-9/07-8	2009-10	2009-10	2010-11
1012002101	SICK TIME	3,110	7,516	3,173	1,940	2,587	1,814	57.2%	1,928	2,048							
1012002102	VACATION TIME	6,128	7,917	7,930	6,778	9,037	9,416	118.7%	10,004	10,629							
1012002103	HOLIDAY TIME	5,790	8,443	7,522	7,083	9,444	7,862	104.5%	8,354	8,876							
1012002104	FUNERAL LEAVE	-	305	400	-	-	500	125.0%	531	564							
1012002105	SAFETY DAY	103	115	289	-	-	302	104.6%	321	341							
1012002112	GIS COORDINATOR	44,544	30,633	37,031	27,797	37,062	38,599	104.2%	41,012	43,575							
1012002114	IT MANAGER	8,179	7,140	15,023	5,557	7,410	15,634	104.1%	16,611	17,649							
1012002196	GROUP INSURANCE	6,065	6,641	6,274	5,068	6,757	6,745	107.5%	7,419	8,161							
	SUBTOTAL	73,920	68,709	77,642	54,223	72,297	80,873	104.2%	86,180	91,845							
1012002201	LEGAL	723	1,189	500	1,020	1,361	500	100.0%	515	530							
1012002206	TRAVEL	-	1	375	-	-	375	100.0%	386	398							
1012002208	POSTAGE	32	1	100	118	157	105	105.0%	108	111							
1012002209	PRINTING	8,669	200	200	-	-	200	100.0%	206	212							
1012002210	INSURANCE	1,230	1,230	1,540	1,103	1,471	1,615	104.9%	1,663	1,713							
1012002211	DP TRAINING	135	350	500	1,450	1,933	500	100.0%	515	530							
1012002213	COPIER EXPENSE	172	198	400	71	95	300	75.0%	309	318							
1012002214	COPIER SUPPLIES	-	-	100	-	-	100	100.0%	103	106							
1012002215	POSTAGE MACHINE	-	-	15	28	37	30	200.0%	31	32							
1012002222	TELEPHONE	2,297	4,459	3,000	3,010	4,014	3,250	108.3%	3,348	3,448							
1012002223	INTERNET LEASED LINE	11,498	10,610	10,050	7,058	9,411	10,100	100.5%	10,403	10,715							
1012002224	PURCHASED POWER	783	1,027	725	798	1,064	800	110.3%	824	849							
1012002250	M & R BLDGS AND GROUNDS	1,690	1,901	2,000	1,269	1,692	1,800	90.0%	1,854	1,910							
1012002252	M & R OFFICE EQUIPMENT	139	151	450	640	853	500	111.1%	515	530							
1012002259	M & R HVAC	43	51	205	394	526	205	100.0%	211	217							
1012002290	PROGRAMMING SERVICES	1,615	1,246	1,605	850	1,133	1,605	100.0%	1,653	1,703							
1012002299	MISCELLANEOUS CONTRACTUAL	12,888	7,540	12,125	11,596	15,461	12,800	105.6%	13,184	13,580							
1012002350	M & S BLDG & GROUNDS	446	704	440	784	1,045	440	100.0%	453	467							
1012002352	M & S OFFICE SUPPLIES	729	1,169	600	238	317	840	140.0%	865	891							
1012002399	MISCELLANEOUS	379	260	150	135	180	150	100.0%	155	159							
	SUBTOTAL	43,466	32,288	35,080	30,562	40,750	36,215	103.2%	37,301	38,420							
1012002500	EQUIPMENT	2,891	2,987	1,200	226	302	1,000	83.3%	1,030	1,061							
1012002510	COMPUTER	3,166	154	2,400	2,983	3,978	2,500	104.2%	2,575	2,652							
	SUBTOTAL	6,057	3,141	3,600	3,210	4,280	3,500	97.2%	3,605	3,713							
	TOTAL	123,443	104,138	116,322	87,995	117,326	120,588	103.7%	127,086	133,978							

This document will be reviewed and updated each year, and be used to formulate the annual work program of the Historic Preservation Commission. Pending the results of the a follow-up community meeting, the plan will be finalized for presentation to the Committee of the Whole by 6/30/08.

4. Conduct the 3rd year of the Historic Preservation Information Campaign

Planning Division staff will design, develop and produce the next phase of public education materials on historic preservation in Geneva. The materials will focus on the dissemination of information on historic preservation goals, policies, programs, regulations, design guidelines and review processes to a wide range of audiences including, but not limited to, property owners, business owners, developers, builders, contractors, building material suppliers, realtors, etc by 4/30/09.

5. Complete the City of Geneva Historic Preservation Design Guidelines

Utilizing the commercial design guidelines developed during 2006-07 for the Commercial Facade Improvement Program, expand and create a full set of guidelines for all structure types that describe appropriate design approaches for the restoration, rehabilitation, adaptive reuse, and new additions to existing historic buildings and for new construction in historic districts by Geneva by 4/30/09.

6. Conduct annual May Preservation Month activities

Planning Division staff will plan and coordinate a series of events and activities underscoring the importance of historic preservation, design and produce event promotional fliers and other background materials, and issue press releases by 5/31/08.

Unique and Vibrant Downtown - Parking

1. Determine present and potential future parking demand, and inventory and calculate actual occupancy rates of existing parking assets

Complete the update of the Downtown Parking Study (underway) and incorporate its findings and recommendations into the Master Plan for Downtown Geneva. Also, consider alternative approaches to meeting any unmet parking needs as part of the Master Plan by 4/30/09.

Unique and Vibrant Downtown - Master Plan

1. Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and site in the downtown and nearby neighborhoods (also include the preparation of a feasibility study of a Geneva Cultural Arts Center).

Participate in a dialog to be initiated with local units of government to determine interest in doing collaborative, long range facilities planning. As part of the dialog discuss the benefits and challenges associated with efforts to keep public facilities within or proximate to the downtown. Should decisions be made to partner with other local governing bodies, formulate a scope of work that incorporates collaborative, long range facilities planning into the preparation of a Master Plan for Downtown Geneva. The units of government would include the City of Geneva, Geneva Public Library, Geneva School District and the County of Kane. Additionally, a dialog will be initiated with the Cultural Arts Commission to determine if a feasibility study regarding the creation of a Cultural Arts Center is warranted. The deadline for completion of this objective is 6/30/08.

Provide periodic updates to the City Council, local units of government and other stakeholders on collaborative, long range facilities planning. (Ongoing)

2. Encourage retail and restaurant uses in street-level building spaces along West State Street, between First and Fourth Streets

The Master Plan for Downtown Geneva will address opportunities for creating new retail and restaurant uses in street-level building spaces by 4/30/08.

3. Provide for additional housing opportunities within the downtown district (consider higher densities than typically allowed and encourage/allow development of mixed-income housing).

The Master Plan for Downtown Geneva will address potential locations for constructing new housing downtown. The plan will specifically address land use policy issues pertaining to higher housing densities and mixed-income housing by 4/30/09.

4. Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and east to Eastside Drive.

The Master Plan for Downtown Geneva will specifically address expansion of the downtown business district by 4/30/09.

5. Interface East State Street redevelopment plans with current and future business and development planning for the central downtown business district

The Master Plan for Downtown Geneva will incorporate the East Street Street Corridor as part of the downtown planning area by 4/30/09.

6. Continue to improve the East State Street Streetscape

The Master Plan for Downtown Geneva will review conditions, analyze opportunities and formulate plans for improvement based on Phase 1 engineering and other studies completed to date by 4/30/09.

7. Construct brick-enhanced sidewalks along East State Street that match those found in the central, historic Downtown Business District.

The department will continue to require these improvements as part of new development / redevelopment on private property, and as part of the continuing design process for the East State Street Streetscape Improvement Project. These improvements will also be incorporated into the Master Plan for Downtown Geneva. (Ongoing)

8. Obtain right-of-way, or alternatively, sufficient easement area to allow for landscaped parkway area between the roadway curb and sidewalk along East State Street.

This objective will be addressed as part of the continuing design process for the East State Street Streetscape Improvement Project. (Ongoing)

9. Construct on public properties and require private land development projects to provide landscaping improvements on public property and other land fronting East State Street.

This objective will be addressed as opportunities present themselves and as part of the continuing design process for the East State Street Streetscape Improvement Project. Additionally, City staff will continue to encourage developers of new development/ redevelopment projects to design/plan in accordance with the East State Street Design and Development Guidelines. (Ongoing)

Community Unity and Diversity

1. Establish a citizen-based Housing Commission

The Planning Division staff will serve as staff liaison to the commission. (Ongoing)

2. Define the issue and evaluate the current need for mixed-income housing for seniors, families and single persons

The Planning Division staff will assist the Housing Commission to achieve this objective (through in-house staff research and analysis) by 4/30/09.

3. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop mixed-income housing.

The Planning Division staff will assist the Housing Commission to achieve this objective (through in-house staff research and analysis). (Ongoing)

Open Space and Environmental Awareness - Prairie Green Preserve Restoration Project

1. Establish a Prairie Green Preserve Citizens Advisory Committee and initiate prairie farming as a cost effective method for completing the planting of prairie seed over all planned prairie restoration areas

Establish advisory committee to guide planning, recruit volunteers for field work, and assist in implementing site improvements and related site management activities by 7/31/08.

2. Prepare a prairie management plan, and conduct annual prairie stewardship activities and prairie seeding using prairie farming principles

With the assistance of the Prairie Green Citizens Advisory Committee, prepare a prairie management plan and program (employing the use of prairie farming principles). Work with the staff's of Fermi National Accelerator Laboratory, Kane County Forest Preserve District, and Geneva Park District on the formulation of the plan, and form a group of prairie stewards and community volunteers to harvest, clean, and plant prairie seed by 4/30/09.

3. Implement the first phase of recreational trail construction and the second phase of wetland construction, and pursue grant funding for continued construction of site improvements

Prepare engineering plans and specifications, conduct construction bid process, select contractor, and complete construction of a planned 1.5 mile hiking and biking trail (IDNR-RTP grant) by 10/31/08.

4. Prepare for the marketing and sale of PGP wetland mitigation bank credits by 4/30/08

Execute an Intergency Coordinating Agreement with the U.S. Army Corps of Engineers by 7/31/08 (dependent on the date of USACOE permit issuance).

Open Space and Environmental Awareness

1. Collaborate with the County of Kane in the planning and development of end uses for the Settler's Hill landfill site as a multi-purpose regional recreation and open space site

The Planning Division staff work with the Kane County staff on incorporating a broad range of recreational uses on the site. (Ongoing)

2. Explore the potential role for the Geneva Cultural Arts Commission in a contemplated outdoor performing arts venue at the landfill site.

Work with the Cultural Arts Commission to define the concept of such a facility, and incorporate the concept into Kane County's plans for the site. (Ongoing)

3. Collaborate with the Geneva Park District in the development and maintenance of new park and open space sites

Implement when opportunities arise (i.e. – Wastewater Treatment Plant, Southeast Planning Area, Garden Club Park, RiverPark, Prairie Green Preserve, Water Treatment Facility) (Ongoing)

Mobility Options for an efficient transportation system

1. Utilize the Bicycle-Pedestrian Subcommittee of SPAC (Planning Division serving as staff liaison) to guide bike route planning, grantsmanship, and project implementation:

The BPS will 1) organize and conduct a community bike safety / bikeway plan promotion event, 2) develop a plan for locating an additional 5-6 bicycle racks downtown, 3) develop a design for bike route wayfinding signs, 4) investigate the potential and engage IDOT on creating a pedestrian crosswalk across Batavia Avenue (Route 31) at/near Fargo Boulevard by 4/30/09.

2. Connect bike paths (routes) from the west and east to Downtown Geneva

The BPS and staff will conduct research and develop a plan for a continuous bike route (including wayfinding signage) connecting Downtown Geneva with the east and west side of Geneva by 4/30/09.

3. Complete engineering, design and construction of the Geneva North Central Trail:

Working with the Public Works Department and the engineering consultant for the project, complete construction plans and specifications during by 12/31/08, and construct the trail in FY 2009-10.

4. Evaluate and incorporate walkways and Bikeways into State Street improvements:

Assist the Public Works Department staff in the design of these improvements as part of Phase 2 engineering. (Ongoing)

5. Evaluate alternative access improvements and pedestrian crossings

Assist the Public Works Department staff in its work with KDOT and the Geneva Park District on the design, permit processing, and programming of a bicycle / pedestrian underpass at Randall Road and the Union Pacific Railroad tracks. (Ongoing)

6. Evaluate north/south traffic alternatives to Randall Road

Assist the Public Works Department staff in its work with KDOT to plan alternative routes for movement of north/south arterial traffic west of Geneva. (Ongoing)

9. Work with developers south of the proposed intersection to construct Kautz Road extended to Fabyan Parkway

Assist the Economic Development staff in establishing obligations in annexation agreements with land owners to ensure construction of Kautz Road from Route 38 to Fabyan Parkway (in conjunction with the planned raised intersection over the Union Pacific Railroad tracks at Route 38 and Kautz Road). (Ongoing)

Community Development Department - Planning Division Budget 2008-09

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-8/07-8	PROJECTED 2009-10	PROJECTED 2001-11
1026002100	WAGES	144,325	180,336	239,330	152,208	235,010	242,870	101.5%	255,780	270,480
1026002101	SICK TIME	4,313	6,803	-	4,440	-	-	-	-	-
1026002102	VACATION TIME	10,152	13,307	-	10,815	-	-	-	-	-
1026002103	HOLIDAY TIME	10,535	12,245	-	9,726	-	-	-	-	-
1026002104	FUNERAL LEAVE	327	419	-	-	-	-	-	-	-
1026002105	SAFETY DAY	284	251	-	316	-	-	-	-	-
1026002106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1026002112	ADMIN/COMMUNITY DEV INTERN	-	-	8,110	-	-	8,425	103.9%	8,910	9,420
1026002196	GROUP INSURANCE	21,841	24,765	26,160	21,736	28,982	30,120	115.1%	29,735	31,445
1026002197	UPGRADE PERSONNEL	-	-	-	-	-	-	-	-	-
	SUBTOTAL	191,777	237,926	273,600	199,241	263,992	281,415	102.9%	294,425	311,355
1026002201	LEGAL	7,959	12,980	8,500	10,945	16,000	9,250	108.8%	9,480	9,720
1026002206	TRAVEL	915	542	500	281	500	1,700	340.0%	1,743	1,787
1026002207	DUES AND SUBSCRIPTIONS	2,122	1,602	2,400	1,036	1,600	1,900	79.2%	1,950	2,000
1026002208	POSTAGE AND SHIPPING	1,076	1,462	1,100	503	1,100	1,100	100.0%	1,125	1,155
1026002209	PRINTING AND PUBLICATIONS	4,259	2,014	4,000	1,552	2,800	3,600	90.0%	3,985	3,985
1026002210	INSURANCE	1,250	1,750	2,190	1,589	2,100	2,230	101.8%	2,290	4,085
1026002211	TRAINING	-	-	500	484	800	1,335	260.0%	1,370	1,370
1026002213	COPIER EXPENSE	948	2,127	1,800	1,898	2,200	2,200	122.2%	2,255	2,310
1026002214	SUPPLIES	-	-	-	-	-	-	0	0	0
1026002215	POSTAGE MACHINE	255	105	355	287	355	365	100.0%	375	375
1026002222	TELEPHONE	1,978	1,913	1,770	1,404	1,870	2,170	119.5%	2,170	2,225
1026002224	PURCHASED POWER	-	-	-	-	-	0	0	0	0
1026002232	CONTRACT LABOR	-	-	-	-	-	0	0	0	0
1026002240	CHAMBER SUPPORT	-	-	-	-	-	0	0	0	0
1026002242	COMMUNITY RELATIONS	443	311	360	306	360	360	100.0%	370	380
1026002250	M & R BLDG & GROUNDS	1,865	2,201	1,640	1,107	1,475	1,310	79.9%	1,405	1,440
1026002252	M & R OFFICE EQUIPMENT	-	-	-	-	-	0	0	0	0
1026002258	M & R HVAC	50	59	140	408	200	150	107.1%	155	160
1026002259	MISC. CONTRACTUAL EXPENSE	14,293	9,008	11,500	7,252	9,500	9,500	82.6%	9,740	9,985
1026002350	M & S BLDGS & GROUNDS	533	837	900	915	1,000	915	101.7%	940	965
1026002351	VEHICLE MAINT & REPAIR	-	-	-	-	-	-	-	-	-
1026002352	M & S OFFICE SUPPLIES	2,205	1,513	2,150	652	1,600	1,700	79.1%	1,743	1,785
1026002363	MOTOR FUEL	-	-	-	-	-	-	-	-	-
1026002451	OTHER GENERAL EXPENSE	-	-	-	-	-	-	-	-	-
1026002452	HISTORIC PRESERVATION	877	1,125	1,100	1,180	1,300	2,215	201.4%	2,270	2,325
1026002453	COMPREHENSIVE PLAN UPDATE	-	-	-	-	-	-	-	-	-
1026002454	EAST STATE PROJECT	-	-	-	-	-	-	-	-	-
1026002455	EDUCATION REIMBURSEMENT	-	-	-	-	-	-	-	-	-
1026002456	ZONING ORDINANCE	-	-	-	-	-	-	-	-	-
1026002457	SUBDIVISION ORDINANCE REVISION	-	-	-	-	-	-	-	-	-
1026002458	THIRD STREET PLAN	-	-	-	-	-	-	-	-	-
1026002459	STATE STREET PLAN	-	-	-	-	-	-	-	-	-
	SUBTOTAL	41,028	39,548	40,905	31,758	44,960	41,900	102.4%	43,226	46,052
1026002500	VEHICLE REPLACEMENT	-	-	-	-	-	-	-	-	-
1026002505	GENERAL EQUIPMENT	-	-	-	-	-	-	-	-	-
1026002507	RADIO EQUIPMENT	-	-	-	-	-	-	-	-	-
1026002510	COMPUTER EQUIPMENT	1,676	2,259	-	-	-	1,825	-	1,825	1,825
1026002511	OFFICE FURNITURE	639	-	-	-	-	-	-	-	-
	SUBTOTAL	2,315	2,259	-	-	-	1,825	-	1,825	1,825
	TOTAL	235,121	279,732	314,505	230,999	308,952	325,140	103.4%	339,476	359,232

Community Development Department Building Division Budget 2008-2009

Mission Statement

The Building Division of the Community Development Department develops, maintains, and enforces such plans, policies, codes, and ordinances that promote and ensure the public health, safety, and general welfare of the citizens of the City of Geneva while at the same time preserving its mature property values.

Goal

The Building Division strives to provide the City Council with professional building and zoning plan reviews, building and zoning code interpretations, inspections, and code enforcement services all designed to maintain the City of Geneva as one of the most desirable communities in the state of Illinois in which to live, work, recreate, shop, and raise a family.

I. Problem Solving

- Goal:** *Continue to maintain the high property maintenance standards the community expects. At present, the City Code refers to temporary but fails to define the term. Example of an issue is the use of these white covered tent like structures that are becoming more common and people are using them as carport type structures.*
- Objective:** *Draft an Ordinance definition(s) TEMPORARY uses and structures and present to the Council for review.*
- Target:** *June 1, 2008*

II. New Initiatives

- Goal:** *To become more efficient in the storage of files*
- Objective:** *Reduce the amount of documents stored in bulk form by scanning 1281 permits and the associated documents for calendar year 2007 onto the Building Permit electronic file system.*
- Status:** *December 31, 2008*

III. Innovative Problem Solving

- Goal:** *To provide the city hall employees and customers a more secure environment.*
- Objective:** *Work with the safety committee on implementation of the safety improvements*
- Target:** *November 15, 2008.*

IV. Professional Development

- Goal:** *Improve our knowledge of our profession and industry.*
- Objective:** *All members of the department will complete training on the newly adopted codes and amendments. Due to the increased costs of the classes in Madison going up so significantly we have decided to seek alternative training resources.*
- Target:** *Ongoing.*

V. Innovative Problem Solving

- Goal:** *Better maintain office supplies in the building and reduce costs for same.*
- Objective:** *Work with finance to better store and inventory building office supplies. Secure better pricing for consumables*
- Target:** *June 30, 2008.*

VI. Innovative Problem Solving

- Goal:** *Work with area Building Officials to address the challenges encountered due to foreclosed homes.*
- Objective:** *Research the ability to locate properties in foreclosure and locate responsible party and secure subject property sooner.
Issues were facing are: frozen pipes, tall grass/weeds, deteriorated exterior, damaged interiors etc.*
- Target:** *August 1, 2008*

VII. New Initiatives

Goal: *Establish Systematic Code Enforcement program.*

Objective: *Systematically and Uniformly, canvass the community, neighborhood by neighborhood for property maintenance code violations. Also design and implement a public relations campaign for Community Code Enforcement*

Target: *August 1, 2008*

Community Development Department Building Division 2008-2009 Budget

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2010-2011
1026001100	WAGES	225,659	205,137	191,000	140,768	187,691	202,000	105.8%	208,000	214,000
1026001101	SICK TIME	4,748	5,055	-	2,779	3,705	-	-	-	-
1026001102	VACATION TIME	22,199	35,441	-	14,462	19,282	-	-	-	-
1026001103	HOLIDAY TIME	12,587	12,826	-	11,827	15,769	-	-	-	-
1026001104	PARTTIME PERSON	-	705	25,000	159	213	25,000	100.0%	25,000	25,000
1026001105	SAFETY DAY	37	554	-	345	460	-	-	-	-
1026001106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1026001110	CODE ENFORCEMENT OFFICER	54,776	54,913	59,500	43,995	58,660	62,700	105.4%	65,000	67,000
1026001143	JURY DUTY	-	-	20,700	28,268	39,024	39,000	188.4%	41,000	42,000
1026001198	GROUP INSURANCE	21,897	21,324	20,700	28,268	39,024	39,000	188.4%	41,000	42,000
	SUBTOTAL	341,904	335,953	298,200	243,603	324,804	328,700	111.0%	339,000	348,000
1026001197	IMRF TRANSFER	19,700	22,100	19,900	14,925	19,900	20,500	103.0%	21,600	22,800
1026001198	FICA TRANSFER	17,632	19,400	16,300	12,225	16,300	17,200	105.5%	18,000	19,000
1026001201	LEGAL	2,055	4,374	1,400	4,463	5,950	2,100	150.0%	2,200	2,300
1026001206	TRAVEL	1,310	1,397	1,500	139	1,500	1,500	100.0%	1,500	1,500
1026001207	DUES AND SUBSCRIPTIONS	180	230	250	185	220	250	100.0%	275	300
1026001208	POSTAGE & SHIPPING	855	1,360	1,200	882	1,200	1,200	100.0%	1,225	1,250
1026001209	PRINTING AND PUBLICATIONS	1,197	947	1,400	1,050	1,401	1,400	100.0%	1,425	1,450
1026001210	INSURANCE	4,717	4,400	5,500	4,117	5,500	5,775	105.0%	6,100	6,400
1026001211	TRAINING	2,088	2,193	3,000	780	2,800	2,800	93.3%	2,100	2,200
1026001213	COPIER EXPENSE	2,604	1,443	2,000	693	924	1,500	75.0%	1,530	1,565
1026001214	COMPLIANCE COST	1,706	41	1,000	320	1,000	1,000	100.0%	1,000	1,000
1026001215	POSTAGE MACHINE	255	232	225	267	267	225	100.0%	250	255
1026001222	TELEPHONE EXPENSE	4,871	4,980	4,000	3,601	4,000	4,000	100.0%	4,100	4,200
1026001224	PURCHASED POWER	1,827	2,396	2,285	1,862	2,482	2,322	102.5%	2,380	2,450
1026001232	DEVELOPMENT CONTRACT LABOR	2,931	3,811	5,000	2,072	4,500	5,000	100.0%	5,100	5,200
1026001240	CHAMBER SUPPORT	-	-	-	-	-	-	-	-	-
1026001242	COMMUNITY RELATIONS	91	80	150	119	150	150	100.0%	150	155
1026001250	M & R BLDG & GROUNDS	2,921	2,201	1,950	1,721	2,295	1,950	100.0%	2,000	2,040
1026001252	OFFICE FURN & EQUIP.	25	8	-	174	174	-	-	-	-
1026001259	M & R HVAC	50	615	100	408	408	100	100.0%	105	110
1026001260	ENVIRONMENTAL TESTING	-	-	-	-	-	-	-	-	-
1026001299	MISC. CONTRACTUAL	13,005	13,216	10,000	3,150	9,500	10,000	100.0%	10,000	10,000
1026001301	CLOTHING ALLOWANCE	144	278	400	581	581	400	100.0%	410	420
1026001350	M & S BLDG & GROUNDS	731	886	700	955	1,273	700	100.0%	715	715
1026001351	VEHICLE MAINT. & REPAIR	1,039	378	1,000	680	906	1,000	100.0%	1,020	1,040
1026001352	M & S OFFICE SUPPLIES	2,613	1,463	1,400	734	1,400	1,230	85.7%	1,225	1,250
1026001363	M & S MOTOR FUEL	1,729	1,693	1,800	1,434	1,800	1,900	105.6%	1,950	2,000
1026001451	OTHER GENERAL EXPENSE	134	-	-	-	-	-	-	-	-
1026001452	UPDATE OF BLDG CODES	-	-	-	-	-	-	-	-	-
1026001453	RENTAL PROPERTY INSPECTION	-	-	-	-	-	-	-	-	-
1026001455	EDUCATION REIMBURSEMENT	-	-	-	-	-	-	-	-	-
1026001456	HISTORIC PRESERVATION	-	-	-	-	-	-	-	-	-
	SUBTOTAL	86,392	90,119	82,440	57,517	86,431	84,172	102.1%	86,360	88,885
1026001500	VEHICLE REPLACEMENT	-	-	-	-	-	-	-	-	-
1026001505	GENERAL EQUIPMENT	31	386	750	466	700	700	93.3%	700	700
1026001507	RADIO EQUIPMENT	-	-	-	-	-	-	-	-	-
1026001510	COMPUTER EQUIPMENT	2,243	1,550	2,400	42	2,400	2,400	100.0%	2,450	2,500
1026001511	OFFICE FURNITURE	-	200	500	-	500	500	100.0%	510	520
	SUBTOTAL	2,274	2,136	3,650	508	3,600	3,600	98.6%	28,660	29,720
	TOTAL	430,569	428,209	382,290	301,828	414,835	416,472	108.9%	454,020	466,605

**POLICE DEPARTMENT
DEPARTMENTAL GOALS AND OBJECTIVES:
2008 - 2009 BUDGET YEAR**

I. DEPARTMENTAL MISSION STATEMENT

A. *PRIDE through quality service, protection and enforcement.*

II. CONTINUED DEPARTMENTAL GOALS FOR FY2008-2009 ARE GERMANE TO THE FIFTH VISION IN THE STRATEGIC PLAN FOR 2017

- A. Police operations and patrol practices will continue to focus on keeping Geneva a safe and secure community in which to live, raise a family, go to school, shop, dine, work and retire.
1. The police department foresees a need for two additional police officers pursuant to the build-out of East Gateway I and II so that a second beat unit east of the river can be manned 80% of the time.
 - a. Current manpower accommodates staffing a second beat unit east of the river 40% of the time.
- B. Continued emphasis on the critical importance of succession planning and preparation so that qualified personnel are always in place and mission-ready when promotional opportunities and/or lateral assignments occur.
1. Safeguards long-term organizational success by perpetuating the *Geneva style of policing* and associated quality control assurance of the law enforcement product provided to the community.
 2. Promotes retention of high quality community-oriented and career-oriented professional police officers.
 3. Fosters loyalty, esprit de corps and teammanship within the organization.
- C. Continue to utilize the Illinois Crime Report and Service Satisfaction Survey returns as proven benchmarks for quantifying: community safety and security (see Attachment A); citizen satisfaction with the quality level of police services (see Attachment B).
- D. Continued multi-tasking of personnel resources as necessary to ensure for high quality and meaningful Community Policing programs (see Attachment C).

III. GENERAL DEPARTMENTAL OBJECTIVES FOR FY2008-2009 ARE RELEVANT TO GOAL 3 OF THE FIFTH VISION IN THE STRATEGIC PLAN FOR 2017

- A. Keep Geneva a safe and secure community.
1. Maintain 2008 Part I Crime Index at no increase on an adjusted per capita basis from the 2007 calendar year **-and-** keeping in mind the regional nature of the Geneva Commons, Delnor-Community Hospital campus and commuter depot/parking deck/parking lots.
- B. Maintain Service Satisfaction Survey average response rating at or above 2007 level.

IV. SPECIFIC DEPARTMENTAL OBJECTIVES FOR FY2008-2009 ARE DIRECTED TOWARDS OBJECTIVE 2 UNDER GOAL 3 OF THE FIFTH VISION IN THE STRATEGIC PLAN FOR 2017

A. Police Services Division

1. Conduct traffic signal justifications for possible signalization at the following intersections: Kaneville Road and Viking Drive; Keslinger Road and Fisher Drive.
2. Conduct speed studies to assess the effectiveness of new traffic calming measures along Bent Tree Drive, Fargo Boulevard, Lewis Road and Northampton Drive.
3. Update signage map for Six Ton Load Limit sign modifications.
4. Coordinate a self-funded initiative with the Geneva Park District to install solar powered yellow flashing lights and modernized signage along Western Avenue at Cheever Avenue.

5. Coordinate installation of solar powered yellow flashing lights and corresponding school speed zone signage for the new Williamsburg Avenue elementary school.
6. Review parking in the greater downtown business district to ensure that all posted signage is in conformance with the Municipal Code.
7. Continue to conduct detailed background investigations as required for:
 - a. All newly hired City of Geneva employees, inclusive of paid on call firefighters and seasonal employees.
 - b. Annual liquor license renewals (55 total).
 - c. New applications for liquor licenses.
 - d. Liquor license transfers.
8. Continue to provide the BASSET Certification Training program to the employees of Geneva's liquor license holders who serve, dispense or draw alcoholic liquor.
 - a. Seven separate four hour BASSET Certification Training classes are scheduled for the 2008 calendar year.
9. Continue to conduct annual audits of all liquor license holders to ensure that all applicable employees are in compliance with the City's Liquor Control Ordinance BASSET training requirement.
10. Continue to provide the Child Safety Seat Inspection program to all interested Geneva residents.
11. Continue to administer the Senior Care program and to provide Triad services to Geneva's senior citizens.
12. Continue to administer the Emergency 9-1-1 Cell Phones for Seniors program.
13. Continue to administer graffiti eradication/makeover services to safeguard community image.
14. Continue to administer and fine-tune the *residential permit parking* program on designated streets in proximity to Geneva High School and Coultrap Elementary School.
15. Continue cooperative venture with the fire department to explore various no cost/low cost options for creating a Children's Safety Village.
16. Continue to provide the college intern program during the summer semester to a qualified criminal justice major.

B. Patrol Division:

1. Implement Red Light Running Camera Systems at the following intersections: Kirk Road at Fabyan Parkway; Randall Road at Fargo Boulevard; Randall Road at Kaneville Road/Keslinger Road; Randall Road at Willimasburg Avenue.
 - a. Target date for implementation: 9-1-08.
2. Continued emphasis on maintaining crime prevention oriented patrol practices regarding business/office security during non-business hours, burglaries to motor vehicles and burglaries to residential garages.
 - a. TEAM Objectives: 90 crime prevention notices for unlocked doors and windows during non-business hours at retail, commercial and industrial offices/buildings; 475 crime prevention notices for unlocked motor vehicles; 230 crime prevention notices for open garage doors at unoccupied residences.
3. Continued emphasis on enhancing neighborhood tranquility by promoting driver awareness and education regarding compliance with the sound amplification system provision in the Illinois Vehicle Code.
 - a. TEAM Objective: 55 enforcement actions.
4. Continued emphasis on promoting driver awareness and education regarding speed compliance in designated school speed zones.
 - a. TEAM Objective: 125 enforcement actions.

5. Continued emphasis on promoting awareness and education to truck drivers and scavenger service providers regarding 6 ton load limit streets **-and-** refuse collection before 7:00 am.
 - a. TEAM Objective: 30 enforcement actions.
6. Continued emphasis on promoting driver awareness and education regarding safety belt and child passenger safety seat laws.
 - a. TEAM Objective: 225 enforcement actions.
7. Continued emphasis on promoting driver awareness and education regarding driving without lights when required.
 - a. TEAM Objective: 255 enforcement actions.
8. Continued emphasis on promoting driver awareness and education regarding STOP sign compliance.
 - a. TEAM Objective: 250 enforcement actions.
9. Continued emphasis on promoting driver awareness regarding pedestrian safety in crosswalks in the greater downtown business district.
 - a. TEAM Objective: 30 enforcement actions.
10. Continued emphasis on promoting driver awareness and education regarding proper turn signal utilization as specified in the Illinois Vehicle Code.
 - a. TEAM Objective: 125 enforcement actions.
11. Continued emphasis on promoting driver awareness and education regarding driving on median barriers or to the left of the centerline of the roadway on highways having 4 or more lanes of moving traffic.
 - a. TEAM Objective: 95 enforcement actions.
12. Continued partnership with Community Unit School District 304 to provide weekly School Bus Safety Team assignments on designated school buses/bus routes as a proactive enforcement program specifically aimed at motorists who commit stop arm violations.
13. Continued emphasis on providing timely directed speed control enforcement to identified streets with 85th percentile speeds that meet the warrants in the City Speed Control Policy for either moderate or significant response measures.
14. Continued emphasis on safeguarding motorists and pedestrians from drunk drivers by conducting a minimum of one DUI Roadside Safety Check in conjunction with the Illinois State Police.
15. Continued emphasis on providing a highly visible and friendly patrol presence in the neighborhoods, parks, school campuses, Delnor-Community hospital campus, downtown business district and Randall Road retail corridor.
 - a. Continue to utilize downtown foot patrol assignments, bicycle patrol assignments and designated neighborhood patrol assignments as often as the duty shift schedule and/or weather conditions will allow.
16. Continued emphasis on Article 36 seizures when warranted.

C. Detective Division:

1. Continue to safeguard Geneva's reputation as a safe and secure community by consistently achieving successful results/clearances on high profile cases and/or major case investigations, with continued emphasis on those cases involving suspected heroin and other drug/alcohol addicts from the tri-cities.
2. Obtain successful clearances on three felony criminal offenses, or obtain arrest warrants for three known felons, based on information received from a confidential source (e.g., registered confidential informants, other confidential informants and sources, anonymous contacts).
3. Continue to conduct annual compliance checks at businesses in Geneva that sell cigarettes/tobacco products.

4. Continue to conduct annual compliance checks at businesses in Geneva that have liquor licenses, inclusive of licensed beer gardens during the week of Swedish Days.
5. Continue Registered Sex Offender Neighborhood Advisory program.
 - a. Residents who live within a one block radius of a registered sex offender will receive advisory letters.
6. Continue to administer I-SAFE Internet safety and crime prevention program to the seventh and eighth grade students at both Geneva Middle Schools.
7. Continue to facilitate the Project ALERT Drug Prevention program to seventh grade students at both Geneva Middle Schools, along with booster sessions for the eighth grade students.
8. Continue partnership with the fire department to provide the Risk Watch summer school program to first grade students.
9. Continue to facilitate timely crime prevention security inspections/walk-throughs to victims of residential burglaries and business burglaries.
10. Continue to facilitate Article 36 forfeitures through the State's Attorney's Office.

AccountNum	POLICE DEPARTMENT AccountDesc	ACTUAL		ACTUAL		BUDGET		YTD		ESTIMATE		BUDGET		% CHANGE		PROJECTED		PROJECTED	
		2005-6	2006-7	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2008-9	2008-9	08-9/07-8	2009-10	2009-10	2001-11	2001-11
1031001100	WAGES	-	27,870	3,115,260	-	-	3,239,835	-	-	-	-	-	-	-	104.0%	3,413,760	-	-	-
1031001101	SICK TIME	70,931	52,707	-	63,908	-	-	85,211	-	-	-	-	-	-	0.0%	-	-	-	-
1031001102	VACATION TIME	145,582	345,561	-	146,586	-	-	195,449	-	-	-	-	-	-	0.0%	-	-	-	-
1031001103	HOLIDAY TIME	136,233	140,728	-	117,515	-	-	156,686	-	-	-	-	-	-	0.0%	-	-	-	-
1031001104	FUNERAL LEAVE	1,562	4,239	-	2,706	-	-	3,609	-	-	-	-	-	-	0.0%	-	-	-	-
1031001105	SAFETY DAY	8,090	9,869	-	10,281	-	-	13,709	-	-	-	-	-	-	0.0%	-	-	-	-
1031001106	WORKMENS COMP.	261	15,041	-	410	-	-	547	-	-	-	-	-	-	0.0%	-	-	-	-
1031001107	SPECIAL ASSIGNMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001111	REGULAR POLICE WORK	2,466,202	2,490,159	-	1,871,050	-	-	2,494,733	-	-	-	-	-	-	0.0%	-	-	-	-
1031001113	DETAIL TIME	1,008	758	-	971	-	-	1,294	-	-	-	-	-	-	0.0%	-	-	-	-
1031001116	RESERVE POLICE WORK	523	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001117	COURT TIME	15,840	20,114	-	11,524	-	-	15,365	-	-	-	-	-	-	0.0%	-	-	-	-
1031001118	SCHOOLING	42,251	54,710	-	42,183	-	-	56,243	-	-	-	-	-	-	0.0%	-	-	-	-
1031001119	WORK RELATED INJURY	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001120	EDUCATION INCENTIVE	9,278	10,036	9,000	4,360	9,000	9,000	5,813	9,000	9,000	9,000	9,000	9,000	100.0%	9,000	9,000	9,000	9,000	9,000
1031001125	PREMIUM PAY O & C	14	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001196	GROUP INSURANCE	260,384	279,598	370,655	247,443	329,924	361,825	329,924	361,825	361,825	361,825	361,825	361,825	97.6%	398,005	398,005	437,805	437,805	
	SUBTOTAL	3,158,159	3,451,390	3,494,915	2,518,936	3,358,582	3,610,660	3,358,582	3,610,660	3,610,660	3,610,660	3,610,660	3,610,660	103.3%	3,820,765	3,820,765	4,056,860	4,056,860	
1031001201	LEGAL	26,517	20,698	18,450	16,446	21,928	18,450	21,928	16,446	21,928	18,450	18,450	18,450	100.0%	19,000	19,000	19,575	19,575	
1031001206	TRAVEL	1,770	2,735	2,625	2,560	3,441	2,625	3,441	2,560	3,441	2,625	2,625	2,625	100.0%	2,625	2,625	2,625	2,625	
1031001207	DUES AND SUBSCRIPTIONS	3,229	2,575	2,485	2,115	2,820	2,485	2,820	2,115	2,820	2,485	2,485	2,485	100.0%	2,485	2,485	2,485	2,485	
1031001209	PRINTING AND PUBLICATIONS	12,710	12,358	11,000	6,490	8,653	10,000	8,653	6,490	8,653	10,000	10,000	10,000	90.9%	10,300	10,300	10,610	10,610	
1031001211	SCHOOL TRAINING	21,628	20,827	23,405	18,822	25,085	22,660	25,085	18,822	25,085	22,660	22,660	22,660	96.8%	23,400	23,400	24,000	24,000	
1031001224	PURCHASED POWER	17,775	27,374	22,370	20,260	27,013	24,315	27,013	20,260	27,013	24,315	24,315	24,315	108.7%	26,235	26,235	27,545	27,545	
1031001250	M & R BLDGS AND GROUNDS	46,677	41,426	36,285	29,062	38,749	32,975	38,749	29,062	38,749	32,975	32,975	32,975	90.9%	33,500	33,500	34,500	34,500	
1031001255	M & R PORTABLE EQUIPMENT	1,632	1,697	1,530	1,062	1,416	1,530	1,416	1,062	1,416	1,530	1,530	1,530	100.0%	1,530	1,530	1,530	1,530	
1031001256	PHOTOGRAPHY	104	130	150	150	-	150	-	150	-	150	150	150	100.0%	150	150	150	150	
1031001258	M & R RADIOS	11,432	12,424	10,985	9,749	12,999	10,985	12,999	9,749	12,999	10,985	10,985	10,985	100.0%	11,315	11,315	11,655	11,655	
1031001259	M & R HEATING	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001265	M & R SAFETY EQUIPMENT	273	70	100	71	95	100	95	71	95	100	100	100	100.0%	100	100	100	100	
1031001301	CLOTHING ALLOWANCE	25,587	30,268	26,900	21,105	28,140	26,900	28,140	21,105	28,140	26,900	26,900	26,900	100.0%	26,900	26,900	26,900	26,900	
1031001350	M & S BLDGS AND GROUNDS	11,008	5,078	5,000	4,821	6,428	5,000	6,428	4,821	6,428	5,000	5,000	5,000	100.0%	5,000	5,000	5,000	5,000	
1031001352	M & S OFFICE SUPPLIES	-	14	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-
1031001353	M & S AUTOS	13,984	15,050	9,600	6,100	8,134	14,910	8,134	6,100	8,134	14,910	14,910	14,910	155.3%	10,000	10,000	10,000	10,000	
1031001355	M & S PORTABLE EQUIPMENT	1,916	2,509	2,525	1,708	2,277	2,525	2,277	1,708	2,277	2,525	2,525	2,525	100.0%	2,525	2,525	2,525	2,525	
1031001356	M & S PHOTOGRAPHY	5,440	3,766	3,750	2,172	2,895	3,750	2,895	2,172	2,895	3,750	3,750	3,750	100.0%	3,750	3,750	3,750	3,750	
1031001358	M & S RADIOS	17,455	20,610	13,825	5,600	7,467	13,825	7,467	5,600	7,467	13,825	13,825	13,825	100.0%	16,575	16,575	13,825	13,825	
1031001359	M & S HEATING	2,821	5,240	4,200	4,141	5,522	4,200	5,522	4,141	5,522	4,200	4,200	4,200	100.0%	4,500	4,500	4,800	4,800	
1031001363	M & S MOTOR FUEL	60,361	60,425	61,950	52,170	69,561	74,340	69,561	52,170	69,561	74,340	74,340	74,340	120.0%	70,190	70,190	72,295	72,295	
1031001393	M & S AMMUNITION	6,592	6,849	6,200	1,751	2,335	6,950	2,335	1,751	2,335	6,950	6,950	6,950	112.1%	7,645	7,645	7,645	7,645	
	SUBTOTAL	288,911	292,123	263,335	206,225	274,967	278,665	274,967	206,225	274,967	278,665	278,665	278,665	105.8%	277,725	277,725	281,515	281,515	
1031001503	VEHICLES	60,356	59,104	40,790	-	-	57,165	-	-	-	-	-	-	140.1%	60,000	60,000	42,020	42,020	
1031001504	NEW RIFLE RANGES	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-	-	-	
	SUBTOTAL	60,356	59,104	40,790	-	-	57,165	-	-	-	-	-	-	140.1%	60,000	60,000	42,020	42,020	

1031002100	WAGES	-	-	-	440,035	-	-	-	-	-	459,850	104.5%	486,295	514,260
1031002101	SICK TIME	15,263	18,709	-	-	11,956	15,942	-	-	-	-	0.0%	-	-
1031002102	VACATION TIME	24,807	27,588	-	-	25,147	33,530	-	-	-	-	0.0%	-	-
1031002103	HOLIDAY TIME	19,286	21,094	-	-	18,411	24,549	-	-	-	-	0.0%	-	-
1031002104	FUNERAL LEAVE	-	956	-	-	468	624	-	-	-	-	0.0%	-	-
1031002105	SAFETY DAY	709	618	-	-	727	970	-	-	-	-	0.0%	-	-
1031002106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031002112	CLERICAL WORK	363,359	378,795	-	-	259,415	345,887	-	-	-	-	0.0%	-	-
1031002119	WORK RELATED INJURY	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031002143	JURY DUTY	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031002196	GROUP INSURANCE	41,998	43,063	-	81,380	48,930	65,240	-	-	60,440	98.5%	66,485	73,135	-
	SUBTOTAL	465,422	490,823	-	501,415	365,056	486,742	-	-	520,290	103.8%	552,780	587,395	-
1031002203	CONSULTANTS	10,790	1,079	-	1,000	1,000	1,333	-	-	1,000	100.0%	1,000	1,000	1,000
1031002208	POSTAGE AND SHIPPING	3,863	5,121	-	4,880	2,530	3,374	-	-	4,880	100.0%	4,880	4,880	4,880
1031002210	INSURANCE	72,112	74,560	-	93,095	68,704	91,805	-	-	97,750	105.0%	102,635	107,770	-
1031002213	XEROX RENTAL	6,790	6,260	-	5,370	4,448	5,931	-	-	5,370	100.0%	5,370	5,370	5,370
1031002215	MISCELLANEOUS RENTAL	3,830	3,414	-	3,475	1,918	2,558	-	-	3,475	100.0%	3,475	3,475	3,475
1031002220	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031002222	TELEPHONE	19,797	17,868	-	16,150	13,805	18,406	-	-	16,150	100.0%	16,150	16,150	16,150
1031002240	TRI-CITY FAMILY SERVICES	6,600	5,799	-	6,000	2,873	3,831	-	-	6,000	100.0%	6,000	6,000	6,000
1031002252	M & R OFFICE EQUIPMENT	5,429	5,597	-	5,225	3,994	5,326	-	-	17,125	327.8%	17,125	17,125	17,125
1031002299	MISCELLANEOUS CONTRACTUAL	3,536	3,662	-	3,650	2,050	2,733	-	-	3,650	100.0%	3,650	3,650	3,650
1031002301	CLOTHING ALLOWANCE	10,316	10,283	-	9,800	6,724	8,965	-	-	9,550	97.4%	9,800	9,800	9,800
1031002352	M & S OFFICE SUPPLIES	6,092	6,186	-	5,940	5,886	7,648	-	-	5,940	100.0%	5,940	5,940	5,940
1031002399	MISCELLANEOUS	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031002414	CLAIMS AND JUDGEMENTS	14,319	16,116	-	14,390	12,827	17,103	-	-	12,100	84.1%	12,500	12,500	12,500
1031002451	OTHER GENERAL EXPENSE	163,474	155,945	-	188,975	126,760	169,014	-	-	182,990	108.3%	188,525	193,660	-
	SUBTOTAL	15,832	14,242	-	14,000	12,619	16,825	-	-	15,000	107.1%	15,760	15,760	15,760
1031002500	COMPUTER PURCHASE	47,858	46,844	-	61,340	39,609	52,812	-	-	64,110	104.5%	67,795	71,695	-
1031003100	SICK TIME	5,163	4,128	-	2,423	2,423	3,231	-	-	-	0.0%	-	-	-
1031003102	VACATION TIME	2,771	7,037	-	5,136	6,848	6,848	-	-	-	0.0%	-	-	-
1031003103	HOLIDAY TIME	6,372	8,048	-	4,853	6,470	6,470	-	-	-	0.0%	-	-	-
1031003104	FUNERAL LEAVE	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031003105	SAFETY DAY	429	161	-	451	601	601	-	-	-	0.0%	-	-	-
1031003106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
1031003114	CROSSING GUARD DUTY	46,263	47,549	-	48,060	31,320	41,760	-	-	48,060	100.0%	52,890	59,275	-
1031003115	PARKING CONTROL	25,219	32,193	-	43,380	23,139	30,651	-	-	46,765	107.8%	49,455	52,300	-
1031003116	GENEVA PARK DISTRICT CROSSING	-	-	-	-	-	-	-	-	-	0.0%	-	-	-
1031003196	GROUP INSURANCE	7,938	8,976	-	16,170	6,836	9,115	-	-	15,935	98.5%	17,530	19,265	-
	SUBTOTAL	142,012	154,936	-	188,950	113,766	151,688	-	-	174,870	103.5%	187,670	202,555	-
1031003301	CLOTHING ALLOWANCE	2,184	3,551	-	740	293	391	-	-	740	100.0%	740	740	740
1031003503	VEHICLES	-	-	-	-	-	-	-	-	-	-	0.0%	11,590	-
	GRAND TOTAL	4,296,151	4,622,113	-	4,663,120	3,343,656	4,458,208	-	-	4,840,380	104.0%	5,115,555	5,380,505	-

Fire Department Goals and Objectives Fiscal 2008 - 2009

Mission Statement

The mission of The Geneva Fire Department is:

- 1 To prevent fires through fire and emergency medical safety education, plan review, code enforcement, pre-planning, and fire investigation.***
- 2 To provide advanced life support-based emergency medical service, fire suppression, hazardous materials spill mitigation, and water, trench, confined space and entrapment rescue to the residents of this community and its visitors in the safest manner possible.***
- 3 To provide the highest service feasible for the level of resources allocated to the organization.***

Program I – Administration

Administration shall provide the resources necessary for the support of the fire department. These resources include, but are not limited to, personnel, training, inspections, code enforcement and maintenance.

- 1. Working with the Police Department continue the development of a Children's Village – continuing.**

As we have reported to the City Council over the last four years the Fire and Police Departments have cooperatively hosted a Camp Risk watch each summer for two weeks. Using curriculum created by the National Fire Protection Association, staff from both departments have hosted classes that have increased in size each succeeding year. In 2007 the Camp will be offered over three weeks to accommodate the growing enrollment which was 45% higher over 2006.

With this success, staff from both departments has been considering the possibility of creating a Children's Village that would be used for more hands-on sessions for the students to practice what has been taught in the classroom. Typically, a Children's Village is a scaled-down neighborhood with streets, walks, and buildings that simulate the hazards a child might encounter in the community. The focus of a Children's Village is to develop strong and positive safety habits in children at an early age. Projects using the titles Children's Village, Safety Town, or Safety Village have been in place in Chicago metropolitan communities for several years. All use similar base curriculum's to guide their programs which are typically a mixture of fire, bicycle, and traffic safety concepts. Active and cooperative learning is the foundation of the curriculums. Students are presented and master simple safety concepts which lead

to more complex areas of instruction. The curriculum in development here in Geneva uses ideas from many effective programs already in operation throughout the nation. Many of the concepts relevant to hazards here in Geneva are presented to students; this truly customizes our curriculum.

Over the last 12 months our team has developed a preliminary concept of what the village might look like. This has been shared with the Geneva Park District staff and Board. They have suggested use of 2 acres of park space immediately adjacent to Geneva Middle School-South which now houses the Friendship Station Pre-School program, a jointly operated program by the Park and School District. The Team has approached the pre-school program managers about the possibility of using available space for the classroom portion of the Safety Village curriculum.

Recognizing a need for professional advice regarding the construction of the village the team approached Mr. Dennis Kintop of MIC Construction. For this effort to be successful accurate material and construction costs need to be determined by an individual with extensive experience in construction. Mr. Kintop has agreed to volunteer his time and once a definitive design is developed assist with cost evaluation and the identification of areas for savings.

We believe the next step will be to find an architect with experience in the area of park design to assist with formal project development. With no budget dollars allotted to this project these services would need to be on a pro-bono basis. Once the scope of the project is defined, accurate costs determined, and plans created the team will be in a position to seek grant funding. It should be noted though, that commitment of local funding will likely be necessary to secure any grants.

2. File a grant application with the United States Fire Administration for funding under the FIRE Grant program. Completion date September 30, 2008.

The Firefighter Investment and Response Enhancement Act provided \$720 million in direct grants to fire departments across the United States during calendar year 2006. The Department of Homeland Security – Office of Domestic Preparedness administers the program which received 18,160 applications and continues to announce grant awards for this award period likely will need to be completed in May. Projects eligible for consideration are:

- Training
- Wellness / Fitness Programs
- Personal Protective Equipment
- Firefighting Equipment
- Fire Prevention programs
- Vehicles

Staff is awaiting notification of the status of the 2007 grant request. In 2006 we were successful in obtaining \$56,000 that was used to replace worn and damaged protective clothing as well as mobile and portable radios. The 2007 grant was broken in to two applications. The first would have funded the replacement of engine 207. The second application is for the replacement of Self Contained Breathing Apparatus used by the firefighters on all structural incidents. It is a critical component of the department respiratory protection program. To date, we have been notified the first application was denied and the second is pending review.

In the coming grant cycle the department will seek funding for the replacement of its radio base stations, pagers and installation of mobile data terminals in five vehicles.

3. In coordination with the Human Resources Department negotiate a new contract IAFF Local # 4287, Continuing

The first contract between the City and Local # 4287 was a four-year agreement that will expire in June, 2008. Staff will work with representatives of the Local to reach a fair agreement for both parties in as expeditious manner as possible.

4. Provide staff support to the Tri City Ambulance Board of Directors as it considers the 1982 intergovernmental agreement – ongoing.

The Board has approved a job description for a part time administrator who will be hired as a contractual employee without benefits and for no more than 24 hours per week. The selection of a suitable candidate will take place in the Spring of 2008. Along with this effort the department will provide staff support as the Board considers the existing 25 year-old intergovernmental agreement that provides the basis for the operation of Tri City Ambulance. The review is talking place at the request of the St. Charles Fire Protection District. The topics related to cost sharing, service levels, and fund balance management are likely to be considered. It is important to not that, under the existing agreement, all six agencies must agree to a change in the agreement before it can occur.

5. Develop operating procedures for the opening of the city Emergency Operations Center by June 1, 2008.

The Emergency Operations sub-committee has been meeting over the last few months to develop procedures for the opening of the city EOC. A draft procedure will be presented during the June or July senior staff meeting for comment and improvement. The overall goal is to have this in place before the end of July.

6. Transfer all 645 exhibits supporting the department Accreditation status into electronic format with hyper-links. Completion date April 30, 2009.

The department has maintained the paper exhibits that support the statements the Self Assessment Manual (SAM) in file cabinets for many years. This has caused the staff to spend many hours to keep them up to date. By converting to a searchable electronic format the documents will be more accessible to all of the administrative staff.

7. Place a plan for transition in the Fire Prevention Bureau that insures a smooth and managed change in the management of this critical program. Completion date April 30, 2009.

While a specific date has not been set it is anticipated there will be a change in the staffing of the Fire Prevention Bureau in the next 24 months. Given the critical importance placed upon rigorous enforcement of the city fire prevention codes by the City Council. This transition, in whatever form it finally takes,

must be managed in a methodical manner which demonstrates the Council's commitment to the safety of the community.

Program II – Suppression, Rescue and EMS

The department shall provide the rapid and efficient delivery of fire, rescue and emergency medical service to the residents and visitors of Geneva with the greatest degree of firefighter safety possible.

8. Establish a wireless data link between Tricom / Motorola premier MDT data management software and department apparatus via a third-party network by April 30, 2009.

With the activation of the new CAD software Tricom is ready to move on to the second phase of the project with the establishment of wireless connectivity between field units and the dispatch center. The new CAD software comes with functionality the tri city departments have not previously been able to use under the former CAD software. To do this a high speed wireless connection must be used. Until the tri city communities build their own system a third-party vendor will be required. This has a direct relation to interoperability between the different agencies in Tricom and potentially allows a link to agencies outside the Tri City's.

9. Develop Standard Operating Guideline for response to incidents involving METRA trains. Completed by April 30, 2009.

A carry-over from fiscal 2007 – 2008 this objective address the recently released an emergency operation plan by METRA to responders in community's through which the rail lines trains pass on a daily basis. It details a variety of steps the Line will take in the event of a confirmed threat to the trains. The focus of this objective is to develop an internal SOG that supports the METRA plan.

10. Evaluate & update swift water rescue procedures and equipment. Completion date April 30, 2009.

A recent series of events has created the need for a review of the procedures and equipment used in river rescues.

- The summer of 2007 saw the Fox River reach record high levels following frequent and severe weather events.
- The Office of The State Fire Marshal has created a certification for swift water rescue which requires substantially greater levels of training required to effect rescues on moving bodies of water.
- The older of the department's two water rescue craft developed an irreparable leak leaving one boat for rescues.

Staff has identified equipment needs that, with funding, can be quickly placed into service. Personnel had been scheduled for the certification course in 2007 but, due to an injury, had to withdraw. This will be rescheduled in the coming year.

11. Continue with upgrades for the Emergency Operations Center – continuing.

This objective is critical to the city's ability to effectively respond to a natural or manmade disaster. The EOC will be the central point to coordinate the assessment, response, and recovery for the community. It is imperative the center have the data and communications for the job. Funding for a portion of the needed improvements was obtained through a CYPRESS grant. Remaining to be done are lap top computers dedicated to the center, a redundant fiber optic connection, fax / copy machine, and radio communications.

The EOC sub-committee has been meeting since mid-summer 2006 to review operational procedures in the center and develop a list of improvements that might be acquired over more than a single budget year. The immediate needs identified by the committee are:

1. Computer workstations assigned to each functional Division within the center.
2. Video screen displays for access to local and national media outlets by the center staff during a disaster-related activation.
3. Electronic dry erase board that capture information on the board and convert it to digital format for distribution by email.
4. Copy / fax machine dedicated to the EOC.
5. Maps of the community for each of the disciplines within the center: electrical, water, sewer, streets, property parcels and the like.

12. Update critical infrastructure and target hazard database and mapping by June 30, 2008.

The Critical Infrastructure database identifies all facilities with the community which, if damaged or destroyed will disrupt the ability of the city to recover from a manmade or natural disaster to such an extent that it potentially cripples the community. This information is used for long-range planning and needed by managers in the city Emergency Operations Center as they begin the process of assessing damage to the community.

13. Working with the Public Works Department, develop a debris removal plan that is approved by FEMA for use after a significant weather event. Completion date October 31, 2008.

Following the storm in August, 2007 staff learned from the FEMA representatives who were assisting with the city reimbursement claim that having an approved debris removal plan can be of significant aid following a storm. It insures the costs related to the debris removal operations are recoverable through the federal government if the area is declared a disaster zone. Staff will use existing plans as a model for this project.

14. Staff will develop a Emergency Resource List for use in the Emergency Operations Center following a natural or manmade event of any size and complexity. Completion date October 31, 2008.

A resource list contains contact information for the many types of resources the community may need when recovering from a natural or manmade disaster. These can include excavating companies who can provide heavy equipment for moving debris or equipment, suppliers of food or bedding used in shelters, rental vehicles for basic transportation or medical supplies that can be shipped in-bulk to a stricken area. This is the type of planning that needs to be done well before an incident.

Program III – Training & Education

This department shall establish a training and education program with the goal of preventing occupational injuries, illnesses or deaths. Training and education shall be provided for all members commensurate with their duties and functions.

15. If accepted one member of the department will attend the “Code Management – A Systems Approach” course offered by the National Fire Academy. Completion date April 30, 2009.

With the coming change in the Fire Prevention Bureau the department needs to take steps to insure the operations in this critical function are not unduly interrupted. To that end one member of the staff has expressed an interest in possible filling the future opening as civilian employee of the city.

16. If accepted, one member of the department leadership team will attend the 48-hour “*Command and Control of Fire Department Operations at Target Hazards*”. Completion date April 1, 2008.

This course is designed to expand on the 80-hour “Command and Control” course that all of the career officers have taken. These will be our fourth and fifth student for this course with a long-range goal of having all career officers attend the class. This is also a part of the departments’ initiative to train all of the supervisory staff in the use of Unified Command principals which form the basis of the National Incident Management System (NIMS).

17. Institute field training using the facilities of the Southern Kane County Training Association in North Aurora. Start May 1, 2008.

Through a creative agreement with the Southern Kane County Training Association the department has been able to secure the use of the training / burn tower as well as the technical rescue prop for our personnel. This presents an outstanding opportunity for our staff to practice critical hands-on firefighting skills that are difficult to teach without live-fire situations. Our ability to do this type of training has been limited to the rare occasions when a vacant structure, slated for demolition is made available for our use. These fixed facilities are designed for this type of program and will be of great value to the community.

Program IV – Fire Prevention Bureau

Working in close cooperation with the Public Works, Building and Development departments, this program will review plans submitted for proposed developments, including all new commercial, industrial and multi-family construction for compliance with city, state and federal life safety and fire prevention codes. Manage the on-going company inspection efforts, and all fire scene investigations. Develop, present, and evaluate Life Safety Education programs for the public targeting the needs of specific audiences.

18. Co-host second annual “Camp Risk Watch” with GPD by August 31, 2008.

Using the Risk Watch curriculum developed by the National Fire Protection Association FF. Dave Lentz and Officer Michelle Frangella presented the first Academy during the summer of 2004. Targeted towards Kindergarten and first grade-age children the sessions focus on a variety of safety issues such as bicycle’s and school bus’s. The two sessions in 2005 saw a total attendance of about 52 children while 2006

exceeded that with a waiting list. In 2007 the program was extended to three weeks and experienced a 45% increase in attendance.

19. Update fire flow data by performing flow tests at approximately 80 locations throughout the city. Completion date Jul 1, 2008.

These tests were last performed in 2005. The tests were not performed in 2007 in anticipation of the new water treatment facility coming on line in early 2008. These tests will be scheduled following routine hydrant flushing performed in the Spring by the Water Department. In the event the treatment plant is not fully operational by this Spring, the tests will be re-scheduled to the fall prior to the next round of flushing.

20. Using the results of the flow tests, comparisons will be made between these and previous tests to determine changes in the water system which will require adjustment or augmentation.

The data derived from the flow tests will be mapped into a layer on the city G.I.S. base map to present a graphic depiction of the water flow capacity in the distribution system. The data and the mapping will be shared with the Engineering Division of Public Works to develop long-range plans for improvements to the network.

Program V - Maintenance

This program is responsible for the upkeep and repair of all department vehicles, small tools, communications, and other specialized equipment. Maintenance records shall be maintained for all units to track costs, repair history and assist in projecting future needs.

21. Develop specifications for replacement to Engine 207 – 19 year old engine (**continuing**).

Under the vehicle replacement schedule Engine 207 is slated for replacement in 2007. Purchased in 1989, this now 18 year-old vehicle is used on a variety of incidents, from vehicle fires and trash fires to investigations and vehicle accidents. Its primary mission however, is responding to incidents involving rescue and extrication of trapped victims. While it represented a substantial leap forward in this department's ability to respond to rescue incidents in 1989 its effectiveness has been diminished as the scope of the departments mission has expanded. We have assumed responsibility for hazardous material spills and releases as well as rescues from collapsed trenches and structures, victims trapped in confined or below grade spaces, and incidents involving high angle rescues. The result of this evolving situation is the vehicle can not carry any additional equipment or personnel other than for which it was originally designed.

Maintenance & Upkeep

As the vehicle ages the upkeep has intensified. In the past 12 months staff has dealt with two electrical fires that were found before serious damage to the remaining parts of the electrical system could occur. During a semi-annual inspection this Fall the rear springs were found to have snapped. Staff believes this is a result of the equipment additions. Recently acquired vehicle shoring equipment was added to the Engine. However, due to limited space, only half the set can be carried by 207. The balance is stored on

the lead engine quartered in Station 2. It is staff's assessment that any future equipment purchases can be added only after taking a similar amount (weight) off the Engine so as to avoid overloading the chassis. Since January 1st, the seals on the main pump shaft failed rendering the fire pump inoperative. Repairs took nearly 2 weeks and the final cost is yet to be determined. For the current fiscal year, repairs to this vehicle have consumed nearly half of the department vehicle repair budget.

Personnel Safety:

As even the most basic rescue incidents have grown in their complexity so too have the steps for protecting the safety of the firefighters and victims. What was once an incident that could be handled by two people now takes four. The 18 year-old engine is designed to carry two firefighters wearing protective gear. To accommodate the need for more on-scene staff a second vehicle is used solely for their transport which adds to the congestion on the incident scene. This is a functional and short-term solution to the problem at best. The proposed vehicle will carry as many as six but typically four firefighters in an enclosed cab.

Equipment:

In 1989 firefighters used a hydraulic tool that could pry AND cut metal apart to free a trapped individual. Today that has been replaced with tools that are specifically designed to cut, to pry, and to spread metal. These changes were caused by the evolution in the design of vehicles and the safety systems they carry. The firefighters now use seven hydraulic tools in place of that single combination tool. As the collection has expanded the storage space on the engine has been reorganized to accommodate the changing needs. In the course of reshaping the use of the vehicle staff has custom fabricated brackets, mounts and holders, to store the equipment safely in the most space-efficient manner possible. However, this strategy will no longer work – the vehicle has simply run out of room.

A small collection of air bags is carried on the engine today. Through annual evaluation and experience in the field staff has determined there is a need to expand the lifting capacity of the air bags to better accommodate the potential for large / heavy loads trapping a victim. The most immediate problem is the lack of space on the present vehicle. To accommodate more and larger capacity bags other equipment will need to be taken off the engine.

To accommodate the overflow from the engine a trailer was purchased six years ago through a donation from Pillsbury Corporation. It has been divided between the hazardous materials and technical rescue team equipment storage needs. While this provides a low-cost and functional storage solution, it does not easily integrate into the response procedures since its size dictates that specific vehicles must be used for towing the unit. As an example when the technical rescue team responds to an incident outside Geneva the hazardous material team equipment travels with them. Fortunately the community has not experienced these two types of incidents at the same time. Should that occur however, we would be hampered in our response. It is planned to move the hazardous material team equipment to the new engine and turn all the trailer space over to the technical rescue team. We have found the equipment needs for the TRT team have increased far more quickly than the hazardous material team and the trailer provides a better long-term solution.

The department can continue to use these functional work-around solutions to the identified problems on a short-term basis until the vehicle can be bid out in 2007 – 2008. At that point the vehicle will be 19 years old when a replacement would be delivered. The decision to go forward with the bidding process will be affected in no small part by the capital financing capabilities of the city.

22. Replace Brush 203

Brush 203 is a 1997 light-duty, four-wheel drive chassis using a commercially built utility body that is used for fire and rescue situations off the road, fire inspection activity, and minor incident responses. It meets the standard for replacement having reached 10 years of age. The skid-mounted pump will be relocated to the new vehicle as it is designed to be portable and installed in different types of vehicles.

23. Repair corrosion on Eng. 209 by April 30, 2009.

Engine 209 is a 1991 pumper that is used for mutual aid and second call duty. In the last year staff has noted areas of corrosion which, if not addressed, will result in a shortened service life for the vehicle. We feel that with some extra care the engine has several years service left and those can be insured by repairing the corrosion now. This work is estimated at \$17,000 and the vehicle condition will be monitored on a monthly basis.

24. Repair driveway access to the rear of Station 2. Estimated cost \$11,500 Complete by April 30, 2009 (carryover from 07/08).

Ground water beneath the pavement has continued to push up through cracks in the pavement. This is in spite of repairs made five years ago that tried to divert the flow of the water. As this is the lane used by the fire apparatus quartered in the building the pavement experiences frequent heavy loads which only add to the problem. Working with city engineers a more permanent solution will require the installation of drainage tile to collect the ground water beneath the pavement and drain it away and replace a significant area of damaged pavement. This situation will be monitored on a month-to-month basis.

AccountNum	Account Description	2005-6 ACTUAL	2006-7 ACTUAL	2007-8 BUDGET	2007-8 YTD	2007-8 ESTIMATE	2008-9 BUDGET	06-09/07-08 % CHANGE	2009-10 PROJECTED	2010-11 PROJECTED
1032001100	WAGES	127,542	127,769	164,415	86,723	121,411	169,759	103.3%	177,205	186,624
1032001101	SICK TIME	2,115	1,773		991	1,356				
1032001102	VACATION TIME	9,190	70,989		12,541	15,986				
1032001103	HOLIDAY TIME	5,172	6,687		4,828	6,607				
1032001104	FUNERAL LEAVE				475	650				
1032001105	SAFETY DAY	89								
1032001106	WORKMENS COMP.	245	73		122	167				
1032001196	GROUP INSURANCE	17,421	18,996	23,045	13,685	18,700	20,775	90.1%	27,253	29,978
	SUBTOTAL	161,774	226,287	187,460	121,345	164,877	190,534	101.6%	204,458	216,602
1032001201	LEGAL	343	741	500	296	395	500	100.0%	1,030	1,061
1032001206	TRAVEL								515	530
1032001207	DUES AND SUBSCRIPTIONS	295	560	600	335	475	615	102.5%	656	676
1032001208	POSTAGE	817	664	850	486	726	870	102.4%	925	953
1032001209	PRINTING	594	360	555	276	375	550	99.1%	720	742
1032001210	INSURANCE	81,170	85,210	106,515	76,320	101,760	111,840	105.0%	123,024	135,326
1032001213	COPIER EXPENSE	1,381	1,010	1,200	696	1,010	1,225	102.1%	1,545	1,591
1032001222	TELEPHONE	7,464	6,922	7,500	3,867	6,995	7,500	100.0%	9,193	9,469
1032001301	CLOTHING ALLOWANCE	6,142	7,249	9,900	2,878	9,900	9,900	100.0%	10,197	10,503
1032001352	M & S OFFICE SUPPLIES	1,206	1,500	1,365	886	1,365	1,400	102.6%	1,442	1,485
1032001353	GIS / MAPPING	4,336	4,257	4,490	1,565	4,895	4,600	102.4%	4,738	4,880
1032001410	FOREIGN FIRE INS.	28,448	30,016	30,000	30,073	30,073	30,150	100.5%	31,055	31,986
1032001450	TRI CITY AMBULANCE	291,881	315,939	256,000	136,217	256,000	268,800	105.0%	283,000	299,850
1032001451	OTHER GENERAL EXPENSE	1,634	2,256	1,770	1,151	1,685	1,815	102.5%	1,869	1,926
	SUBTOTAL	425,711	456,684	421,245	255,046	415,654	439,765	104.4%	469,909	500,978
1032001500	VEHICLE PURCHASE									
1032001501	ACCREDITATION	1,441	5,020	600	600	600	600	100.0%	600	600
1032001510	COMPUTER	12,000	9,000	10,000	8,141	9,855	10,000	100.0%	10,000	10,000
	SUBTOTAL	13,441	14,020	10,600	8,741	10,455	10,600	100.0%	10,600	10,600
	TOTAL PROGRAM 1	600,926	696,991	619,305	385,132	590,986	640,899	103.5%	684,967	728,180

AccountNum	Account Description	2005-6 ACTUAL	2006-7 ACTUAL	2007-8 BUDGET	2007-8 YTD	2007-8 ESTIMATE	2008-9 BUDGET	08-09/07-08 % CHANGE	2008-9 PROJECTED	2009-10 PROJECTED
1032002100	WAGES - FULLTIME	1,123,766	1,192,375	1,319,691	881,746	1,204,246	1,410,235	106.9%	1,460,330	1,521,801
1032002101	SICK TIME	40,442	29,018		48,390	66,220				
1032002102	VACATION TIME	58,529	71,834		67,843	92,838				
1032002103	HOLIDAY TIME	47,043	44,745		40,752	55,765				
1032002104	POC HOLIDAY						4,000			
1032002105	SAFETY DAY WAGES	989								
1032002106	WAGES-MEETINGS	3,761	5,577	5,025	3,629	4,965	5,025	100.0%	5,350	5,537
1032002114	MUTUAL AID	33								
1032002115	OVERNIGHT DUTY	243,583	259,637	273,940	199,974	273,660	284,843	104.0%	296,100	305,724
1032002116	STILL ALARMS	27,310	27,473	32,455	20,336	27,985	33,510	103.3%	34,599	35,724
1032002117	DRILLS	9,084	13,351	18,620	5,758	17,250	19,225	103.2%	19,650	20,495
1032002118	EMS INCENTIVE/TRAINING	16,644	20,500	21,000		21,000	21,000	100.0%	21,000	21,000
1032002196	GROUP INSURANCE	115,146	127,135	191,775		161,465	181,160	94.5%	199,276	219,204
	SUBTOTAL	1,686,330	1,791,645	1,862,506	1,17,992	1,925,384	1,958,998	105.2%	2,036,505	2,129,484
1032002211	TRAINING	2,171	1,991		2,226	2,226				
1032002275	P.O.C. INSURANCE									
1032002301	CLOTHING ALLOWANCE - FULLTIME	108	59		59	59				
1032002302	CLOTHING ALLOWANCE - P.O.C.	2,966	3,515	4,225	2,978	4,225	4,350	103.0%	4,481	4,615
1032002303	PROT. CLOTH. REPL.	11,761	3,979	13,230	22,230	3,761	13,100	99.0%	13,493	13,898
1032002351	CHEMICALS									0
1032002352	HAZARDOUS MATERIALS TEAM	(469)	(1,246)	1,910	800	1,067	1,955	102.4%	2,014	2,074
	SUBTOTAL	16,537	8,239	19,365	28,293	11,338	19,405	100.2%	19,987	20,587
1032002500	PAGERS	10,774	2,586	6,000	2,906	6,000	6,000	100.0%	20,000	10,000
1032002501	ENGINE	45,340	44,477	43,510	43,510	43,510	42,593	97.9%	41,676	41,676
1032002502	REPLACEMENT FIREHOSE	4,991	4,046	4,000	575	767	2,000	50.0%	3,000	3,000
1032002503	S.C.B.A.	3,344	1,734	4,000		1,663	4,000	100.0%	18,500	18,500
1032002504	ALS ENGINE EQUIPMENT	2,251	2,019	2,000	1,545	1,837	2,000	100.0%	2,000	4,000
1032002505	SAFETY EQUIPMENT	3,848	7,049	3,000		3,911	4,000	133.3%	4,000	4,000
1032002507	PUBLIC ACCESS TO DEFIB. PROGRAM								0	0
1032002508	CAD / AVL IMPLEMENTATION									
1032002521	ANNUAL PHYSICAL	3,860	3,440	8,735		8,650	8,955	102.5%	9,224	9,500
1032002522	ENTRY PHYSICALS	1,440	1,508	1,590		837	1,630	102.5%	1,679	1,729
1032002523	HEPATITIS / TB VACC. & TESTING	225	773	1,010			1,020	101.0%	1,051	1,082
	SUBTOTAL	76,093	67,632	73,845	48,536	67,176	72,198	97.8%	101,129	93,488
	TOTAL PROGRAM 2	1,778,960	1,867,516	1,955,716	184,821	2,003,898	2,050,601	104.9%	2,157,622	2,243,558

AccountNum	Account Description	2005-6 ACTUAL	2006-7 ACTUAL	2007-8 BUDGET	2007-8 YTD	2007-8 ESTIMATE	2008-9 BUDGET	08-09/07-08 % CHANGE	PROJECTED	2009-10 PROJECTED
1032003100	WAGES	76,542	77,314	98,600	62,016	84,865	106,173	107.7%	110,790	115,580
1032003101	SICK TIME	327	350	-	-	-	-	-	-	-
1032003102	VACATION TIME	7,529	9,813	6,067	6,067	8,305	15,965	107.5%	17,562	19,318
1032003103	HOLIDAY TIME	3,274	3,658	3,792	3,792	5,190	122,138	107.7%	128,352	134,898
1032003105	SAFETY DAY	-	-	-	-	-	-	-	-	-
1032003106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1032003196	GROUP INSURANCE	11,318	12,311	14,850	9,501	13,005	15,965	107.5%	17,562	19,318
	SUBTOTAL	98,990	103,446	113,450	81,376	111,365	122,138	107.7%	128,352	134,898
1032003207	DUES AND SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-
1032003211	EDUCATION	10,161	6,229	9,245	3,019	4,025	9,480	102.5%	9,764	10,057
1032003212	PUBLIC EDUCATION	3,465	2,338	2,400	715	2,245	2,480	102.5%	2,534	2,610
1032003301	CLOTHING	-	-	-	-	-	-	-	-	-
	SUBTOTAL	13,626	8,567	11,645	3,734	6,270	11,940	102.5%	12,298	12,667
	TOTAL PROGRAM 3	112,616	112,013	125,095	85,110	117,635	134,078	107.2%	140,650	147,565
1032004100	WAGES	77,851	80,044	98,600	62,016	84,865	106,173	107.7%	110,790	115,580
1032004101	SICK TIME	-	-	-	-	-	-	-	-	-
1032004102	VACATION TIME	5,892	7,360	6,446	6,446	8,820	12,645	107.5%	13,910	15,300
1032004103	HOLIDAY TIME	3,928	4,083	3,928	3,413	4,670	10,925	107.5%	11,910	12,667
1032004105	SAFETY DAY	-	-	-	-	-	-	-	-	-
1032004106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1032004196	GROUP INSURANCE	9,511	10,336	11,765	7,982	10,925	12,645	107.5%	13,910	15,300
	SUBTOTAL	97,182	101,823	110,365	79,857	109,280	118,818	107.7%	124,700	130,880
1032004203	FIRE ENGINEERING	6,955	4,841	3,000	140	2,850	3,000	100.0%	3,600	3,708
1032004353	PHOTOGRAPHY SUPPLIES	237	239	430	266	440	440	102.3%	453	467
1032004451	OTHER GENERAL EXPENSE	1,282	1,000	1,000	1,247	1,020	1,020	102.0%	1,051	1,082
	SUBTOTAL	8,474	6,080	4,430	140	4,363	4,460	100.7%	5,104	5,257
1032004500	FIRE INSP. VEHICLE	-	-	-	-	-	-	-	-	-
1032004501	FIRE INVEST. EQUIP.	-	-	-	-	-	-	-	-	-
	SUBTOTAL	-	-	-	-	-	-	-	-	-
	TOTAL PROGRAM 4	105,656	107,903	114,795	79,997	113,643	123,278	107.4%	129,803	136,137

Account Num	Account Description	2005-6 ACTUAL	2006-7 ACTUAL	2007-8 BUDGET	2007-8 YTD	2007-8 ESTIMATE	2008-9 BUDGET	08-09/07-08 % CHANGE	PROJECTED	2009-10 PROJECTED
1032005100	WAGES	86,165	86,536	95,260	65,230	86,973	98,396	103.3%	102,459	106,253
1032005101	SICK TIME	685	542		323	323				
1032005102	VACATION TIME	8085	7537	4,234	4,234	5,645				
1032005103	HOLIDAY TIME	3485	3198	2,705	2,705	3,606				
1032005105	SAFETY DAY									
1032005106	WORKMENS COMP.									
1032005196	GROUP INSURANCE	4,359	5,269	5,565	3,792	5,055	5,985	107.5%	6,584	7,242
	SUBTOTAL	102,759	103,082	100,825	76,284	101,602	104,381	103.5%	109,043	113,495
1032005224	ELECTRIC / WATER / SEWER	16,084	15,544	16,890	10,623	14,164	15,800	93.5%	16,274	16,599
1032005250	M & R BLDGS AND GROUNDS	5,409	4,701	5,375	3,692	4,923	5,510	102.5%	5,675	5,946
1032005253	M & R VEHICLES	11,118	13,662	9,530	7,609	10,145	9,765	102.5%	10,058	10,360
1032005255	M & R PORTABLE EQUIPMENT	592	547	675	18	24	690	102.2%	711	732
1032005258	M & R RADIO EQUIPMENT	3,984	4,970	5,000	2,517	3,356	5,125	102.5%	5,279	5,437
1032005259	M & R HEATING	190	361	705		199	705	100.0%	726	748
1032005264	M & R TOOLS	109	561	800	229	306	820	102.5%	845	870
1032005285	M & R SAFETY EQUIPMENT	4,043	4,275	4,300	2,028	2,704	4,390	102.1%	4,522	4,657
1032005303	M & S CLEANING SUPPLIES	2,720	2,821	2,600	2,160	2,880	2,660	102.3%	2,740	2,822
1032005353	M & S VEHICLES	2,334	2,337	2,735	770	1,027	2,800	102.4%	2,884	2,971
1032005355	M & S PORTABLE EQUIPMENT	819	823	1,500	542	722	1,535	102.3%	1,561	1,628
1032005359	OPTICOM MAINT	630	943	1,000	850	850	1,010	101.0%	1,040	1,072
1032005363	FUEL AND LUBRICANTS	13,043	16,318	16,715	12,212	16,283	18,385	110.0%	18,937	19,505
1032005365	M & S SAFETY EQUIPMENT									
1032005399	MISCELLANEOUS	35	136	460	5	398	460	100.0%	474	479
	SUBTOTAL	61,110	67,989	68,285	43,255	57,981	69,655	102.0%	71,745	73,725
1032005501	TIRES/CORROSION FACIL REPAIR	5,156	4,914	6,000	2,802	3,736	6,000	100.0%	6,000	6,000
	SUBTOTAL	5,156	4,914	6,000	2,802	3,736	6,000	100.0%	6,000	6,000
	TOTAL PROGRAM 5	169,025	175,995	175,110	122,341	163,319	180,036	102.8%	186,787	193,220
1032006222	TELEPHONE	3,824	4,366	3,300	2,507	3,343	3,375	102.3%	4,120	4,244
1032006224	PURCHASED POWER	826		350	326	326	350	100.0%	850	876
1032006250	M/R BLDG & GROUNDS	2,425	1,829	2,160	1,179	1,572	2,210	102.3%	2,276	2,345
1032006259	M/R HEATING		100	100			100	100.0%	103	106
1032006303	CLEANING SUPPLIES	992	814	1,075	604	1,132	1,100	102.3%	1,133	1,167
	SUBTOTAL	8,067	7,109	6,985	4,290	6,373	7,135	102.1%	8,482	8,737
1032006500	STATION #2 EQUIP.	2,772	2,366	3,000	1,571	2,095	3,000	100.0%	3,000	3,000
	SUBTOTAL	2,772	2,366	3,000	1,571	2,095	3,000	100.0%	3,000	3,000
	TOTAL PROGRAM 6	10,839	9,475	9,985	5,861	8,468	10,135	101.5%	8,482	8,737
	TOTAL FIRE DEPT	2,778,022	2,968,893	3,000,006	873,262	2,997,949	3,139,027	104.6%	3,308,311	3,457,397

PUBLIC WORKS DEPARTMENT
STREET AND FLEET DIVISION
GOALS 2008-09

Goal #1: Implement high priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

1. This division will construct a temporary bike path connection at the White Property along Keslinger Road by September 1, 2008.
2. Assist with installation of new bike racks to be placed in the Central Business District.
3. Assist with the installation of new bike pathway signs as requested.

Goal #2: Continue to Improve the East State Street Streetscape.

1. Design a landscape enhancement plan for the East State Street Median by Spring, 2008
2. Install the new landscape plants and materials on the Median by Spring 2008
3. Continue to assist the City's Beautification Committee's efforts. Annual efforts

Goal #3: Assist with the extension of beautification efforts to Kautz Road/Gateway to the City.

1. Relocate and re- install the "Welcome to Geneva" entranceway sign/signs by October 2, 2008

Goal #4: Maintain cost effective and efficient delivery of City services.

1. Implement the City's Emerald Ash Borer Response Plan as approved by the City Council. This will require an Ash Reduction Strategy; closely monitor the spread of the infestation and a public education effort. A vital component of this program is having an up to date and accurate Tree Inventory. Staff is recommending a new tree inventory be conducted. The original tree inventory was conducted in 1999 and didn't include some of the new subdivisions. Begin May 1, 2008

2. Implement new Brush Collection Program. The brush program is to be outsourced utilizing a forestry contractor to collect the brush once a month as approved by the City Council. The new program is consistent with the City of St.Charles, City of Batavia and the City of West Chicago. The change in this program, will allow City staff to focus on the EAB program, Pavement Maintenance and the City's Urban Forest. Staff is going out to bid in March to secure a contractor in time for the April 1, 2008 start date of the program.

3. Implement to modifications to the City's Leaf Collection Program. The new program will maintain the current collections of the streets twice, beginning on the third Monday of October and ending on November 30th annually utilizing 3 crews using leaf vacuum machines. During the month of December leaves would be bagged and collected by the refuse contractor. The bags would not require refuse stickers. These changes will allow our crews to focus on winter related activities and would provide a weekly collection of the leaves. These modifications will help eliminate the problems that we experienced with the 2007 program due to late falling of the leaves and the early winter storm events. This change will also insure the leaves are collected during the month of December. Implement this program on October 20, 2008. Each zone will be collected twice by City crews prior to the beginning of the bag program.

4. Green Initiative Efforts. Continue to monitor and evaluate new equipment and replacement equipment purchases for the most fuel – efficient options available. The Fleet vehicle was scheduled for replacement in 07-08, but was deferred to 08-09 because there will be some hybrid work vehicles available that will produce significant fuel savings. As an ongoing component of this objective, staff will continue to evaluate the type of vehicle that is necessary and research for more fuel efficient vehicles such as hybrid vehicles when it is time for replacement vehicles. Public Works will maintain the ongoing component of this objective by continuing to reduce fuel consumption. In addition, Public Works will strive to reduce energy usage by implementing fluorescent lighting and other energy efficiencies at all Public Works facilities such as installing programmable thermostats.

5. Pavement Maintenance and Repairs: Due the significant damage to the City's streets as a results of the past winter storm season, the Engineering and Street Division's are placing a higher priority to accomplishing significant repairs to the more severe streets and locations (west state, rt.38, rt.25, western ave, james, etc...). The Engineering Division will outsource the larger locations that require specialized equipment and the Street Division will focus on the smaller locations that don't require the specialized equipment. Expect to complete this work by October 1, 2008.

6. Geneva History Training: One of the Visions in the City's Strategic Plan is to honor and preserve the heritage and character of the community. In accordance with this Vision, Public Works staff will attend a Geneva history class presented by the Geneva History Center. The class will consist of a presentation providing an overview of the City's history and a walking tour of the downtown area highlighting community history and architecture. This class will give Public Works employees an appreciation of the community in which they work and increase their awareness of historical and cultural facets of the City.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
1045001101	SICK TIME	33,391	32,567	23,575	26,304	35,072	24,610	104.4%	26,025	27,522
1045001102	VACATION TIME	59,298	93,958	56,355	55,723	74,297	58,835	104.4%	62,218	65,795
1045001103	HOLIDAY TIME	44,087	47,446	42,950	40,410	42,950	44,840	104.4%	47,418	50,145
1045001104	FUNERAL LEAVE	-	529	-	3,951	3,951	-	-	-	-
1045001105	SAFETY DAY	2,932	2,726	3,140	1,311	3,140	3,280	104.5%	3,489	3,668
1045001106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1045001111	GENERAL MAINTENANCE	468,363	443,561	486,375	320,090	426,786	507,775	104.4%	536,972	567,848
1045001112	ASSISTANT DIRECTOR'S WAGES	37,272	24,168	35,560	18,906	25,209	37,125	104.4%	39,259	41,517
1045001113	RESURFACING	-	-	-	-	-	-	-	-	-
1045001115	WAGE ALLOCATION	15,189	14,753	14,710	10,684	14,245	15,350	104.4%	16,233	17,166
1045001117	SWEDISH DAYS	9,743	8,131	8,950	12,457	1,247	9,345	104.4%	9,882	10,451
1045001120	PUBLIC WORKS LABOR	-	-	-	-	-	-	-	-	-
1045001121	CHAMBER OF COMMERCE	860	899	2,670	966	1,289	2,785	104.3%	2,945	3,114
1045001122	CHRISTMAS DECORATIONS	17,007	14,863	15,030	16,188	16,188	15,690	104.4%	16,592	17,546
1045001143	JURY DUTY	-	500	-	-	-	-	-	-	-
1045001144	STREETSCAPE MAINTENANCE	61,199	62,306	52,950	47,022	52,950	55,280	104.4%	58,458	61,820
1045001196	GROUP INSURANCE	93,722	100,826	116,480	80,913	107,884	125,215	107.5%	137,737	151,510
	SUBTOTAL	843,064	847,232	858,745	634,925	805,208	900,129	104.8%	957,208	1,018,101
1045001201	LEGAL	75	340	450	80	107	150	33.3%	155	159
1045001203	ENGINEERING	-	-	-	-	-	-	-	-	-
1045001207	DUES AND SUBSCRIPTIONS	306	198	205	157	205	200	97.6%	206	212
1045001209	PRINTING AND PUBLICATIONS	315	177	600	164	218	200	33.3%	206	212
1045001210	INSURANCE	31,221	32,730	40,915	29,315	39,087	42,960	105.0%	45,108	47,363
1045001211	TRAINING	6,089	5,741	6,325	5,239	6,325	6,325	100.0%	6,515	6,710
1045001215	RENTAL	595	-	1,000	-	-	400	40.0%	412	424
1045001220	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-	-
1045001222	TELEPHONE	5,099	4,258	4,280	3,293	4,280	4,385	102.5%	4,517	4,652
1045001223	WATER AND SEWER	587	520	500	345	460	500	100.0%	515	530
1045001224	PURCHASED POWER	2,644	3,344	3,275	3,053	4,071	4,000	122.1%	4,100	4,305
1045001229	LANDFILL DISPOSAL	-	-	-	-	-	-	-	-	-
1045001250	M & R BLDGS AND GROUNDS	7,735	5,758	4,760	5,814	5,814	4,880	102.5%	5,026	5,177
1045001254	M & R MOBILE EQUIPMENT	16,231	17,319	16,000	12,139	16,000	16,400	102.5%	16,892	17,399
1045001255	M & R PORTABLE EQUIPMENT	5,760	3,953	3,790	2,840	3,787	3,885	102.5%	4,001	4,121
1045001258	M & R RADIOS	1,016	58	-	-	-	-	-	-	-
1045001259	M & R HEATING	327	-	-	-	-	-	-	-	-
1045001264	M & R TOOLS	95	116	-	-	-	-	-	-	-
1045001284	M & R SIDEWALKS	31,660	27,284	26,970	32,097	32,097	10,735	39.8%	11,057	11,389
1045001285	M & R STREETS	54,599	58,869	43,764	37,409	43,765	60,000	137.1%	61,800	63,654
1045001286	M & R STREET LAMPS - GASLIGHT	-	-	-	-	-	-	-	-	-
1045001288	M & R SIGNS AND POSTS	325	-	-	-	-	-	-	-	-
1045001290	M & R PARKWAY RESTORATION	-	-	-	-	-	-	-	-	-
1045001291	M & R TRAFFIC CONTROL DEVICES	17,959	10,223	9,485	10,315	10,315	9,720	102.5%	10,012	10,312
1045001299	MISCELLANEOUS CONTRACTUAL	9,652	9,711	11,625	10,312	11,625	11,915	102.5%	12,272	12,641
1045001301	UNIFORM RENTAL	5,178	4,870	4,610	5,020	5,020	4,725	102.5%	4,867	5,013
1045001355	M & S PORTABLE EQUIPMENT	1,055	828	1,000	495	659	1,025	102.5%	1,056	1,087
1045001359	M & S HEATING	5,332	4,450	1,000	1,156	1,541	1,025	102.5%	1,056	1,087
1045001363	M & S MOTOR FUEL & LUBRICANTS	49,888	60,728	47,625	54,510	61,230	59,530	125.0%	61,316	63,155
1045001364	M & S TOOLS	3,631	2,572	2,615	1,033	2,615	2,680	102.5%	2,761	2,844
1045001365	M & S SAFETY EQUIPMENT	8,400	8,199	7,335	6,198	7,335	7,520	102.5%	7,746	7,978

STREET

1045001388	M & S SIGNS & POSTS	15,245	8,161	14,000	6,063	14,000	12,350	88.2%	12,721	13,102
1045001390	M & S PARKWAY RESTORATION	4,233	4,219	3,555	1,875	3,555	3,645	102.5%	3,754	3,867
1045001391	M & S IRRIGATION	9,473	12,707	10,000	571	10,000	10,000	100.0%	10,300	10,609
1045001399	MISCELLANEOUS	3,073	4,049	3,210	2,540	3,210	3,290	102.5%	3,389	3,491
1045001414	CLAIMS AND JUDGEMENTS	-	-	-	-	-	-	-	-	-
1045001451	OTHER GENERAL EXPENSE	802	-	-	-	-	-	-	-	-
	SUBTOTAL	298,602	291,380	268,894	232,031	287,321	282,446	105.0%	291,758	301,495
1045001500	PUBLIC WORKS FACILITY	15,452	13,084	9,000	2,221	9,000	7,000	77.8%	7,210	7,426
1045001501	STREET SWEEPER	2,568	-	-	-	-	-	-	-	-
	SUBTOTAL	18,020	13,084	9,000	2,221	9,000	7,000	77.8%	7,210	7,426
1045002112	SNOW REMOVAL AND ICE CONTROL	81,849	151,673	120,015	97,776	130,368	125,415	104.5%	132,626	140,252
1045002116	WINTER STAND-BY	43,688	44,535	46,420	21,431	46,420	51,265	110.4%	54,213	57,330
1045002196	GROUP INSURANCE	13,178	21,763	11,915	12,300	16,400	12,810	107.5%	14,091	15,500
	SUBTOTAL	138,714	217,972	178,350	131,507	193,188	189,490	106.2%	200,930	213,082
1045002210	INSURANCE	5,865	6,160	7,700	5,517	7,356	8,085	105.0%	8,489	8,914
1045002299	MISCELLANEOUS CONTRACTUAL	2,945	1,391	5,230	937	5,230	5,360	102.5%	5,521	5,686
1045002389	M & S SNOW REMOVAL	57,994	126,211	99,270	103,870	138,493	101,750	102.5%	104,803	107,947
	SUBTOTAL	66,804	132,762	112,200	110,324	151,079	115,195	102.7%	118,813	122,547
1045003102	VACATION TIME	-	-	-	182	243	-	-	-	-
1045003103	HOLIDAY TIME	689	303	-	448	597	-	-	-	-
1045003111	GENERAL MAINTENANCE	77	380	-	-	-	-	-	-	-
1045003119	FORESTRY LABOR	98,941	88,176	104,100	87,336	104,100	77,970	74.9%	82,453	87,194
1045003120	EMERALD ASH BORER LABOR	-	-	-	-	-	30,815	-	32,587	34,461
1045003122	CHRISTMAS DECORATIONS	-	-	-	-	-	-	-	-	-
1045003196	GROUP INSURANCE	12,994	9,470	15,255	10,213	13,618	16,400	107.5%	18,040	19,844
	SUBTOTAL	112,701	98,328	119,355	98,180	118,558	125,185	104.9%	133,080	141,499
1045003210	INSURANCE	19,920	20,915	26,145	18,733	24,977	27,450	105.0%	28,823	30,264
1045003229	LANDFILL DISPOSAL	-	-	-	-	-	-	-	-	-
1045003230	TREE PURCHASE	27,196	39,540	27,935	24,473	27,935	28,635	102.5%	29,494	30,379
1045003233	TREE AND STUMP REMOVAL	23,741	17,711	17,000	27,199	27,199	17,425	102.5%	17,948	18,486
1045003264	M & R TOOLS	16	-	-	-	-	-	-	-	-
1045003290	PARKWAY RESTORATION	-	-	-	-	-	-	-	-	-
1045003351	M & S CHEMICALS	-	-	-	-	-	-	-	-	-
1045003364	M & S TOOLS	1,368	1,265	1,255	1,018	1,255	1,285	102.4%	1,324	1,363
	SUBTOTAL	72,241	79,432	72,335	71,424	81,366	74,795	103.4%	77,588	80,492
1045004196	GROUP INSURANCE	-	-	-	-	-	-	-	-	-
1045004500	EQUIP & VEHICLE REPLACEMENT	11,463	8,021	7,000	9,404	9,404	7,000	100.0%	7,210	7,426
1045004610	MOSQUITO ABATEMENT	68,785	58,625	91,541	80,623	80,623	91,540	100.0%	94,286	97,115
1045004611	EAB CONTRACTUAL SERVICES	-	-	-	-	-	30,000	-	30,000	30,000
	SUBTOTAL	80,247	66,646	98,541	90,027	90,027	128,540	130.4%	131,496	134,541

STREET

TOTAL	1,630,395	1,746,836	1,717,420	1,370,640	1,735,747	1,822,779	106.1%	1,918,083	2,019,184
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FLEET

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
1016001101	SICK TIME	7,878	9,209	9,585	10,475	13,966	9,995	104.3%	10,570	11,177
1016001102	VACATION TIME	15,981	25,895	16,670	11,957	15,942	17,385	104.3%	18,385	19,442
1016001103	HOLIDAY TIME	11,240	9,422	10,320	8,189	10,320	10,765	104.3%	11,384	12,039
1016001104	FUNERAL LEAVE	-	-	-	-	-	-	-	-	-
1016001105	SAFETY DAY	646	794	825	-	825	860	104.3%	910	962
1016001106	WORKMENS COMP.	-	-	-	-	-	-	-	-	-
1016001111	MAINT. OF GARAGE FACILITIES	14,100	7,194	9,580	5,543	7,390	9,990	104.3%	10,564	11,172
1016001112	CEMETERY VEHICLE MAINTENANCE	-	205	-	-	-	-	-	-	-
1016001113	POLICE VEHICLE MAINTENANCE	31,519	30,695	28,710	23,270	28,270	29,945	104.3%	31,666	33,487
1016001114	STREET VEHICLE MAINTENANCE	70,702	71,629	70,300	53,179	70,300	73,325	104.3%	77,541	82,000
1016001115	FIRE VEHICLE MAINTENANCE	-	-	-	-	-	-	-	-	-
1016001116	BUILDING VEHICLE MAINTENANCE	2,292	2,178	2,130	750	1,000	2,220	104.2%	2,348	2,483
1016001117	VEHICLE MAINTENANCE	302	1,391	775	-	775	810	104.5%	857	906
1016001118	CITY HALL VEHICLE MAINT.	-	-	-	-	-	-	-	-	-
1016001119	PARK DISTRICT VEHICLE MAINT.	-	-	-	-	-	-	-	-	-
1016001120	FIRE VEHICLE MAINTENANCE	-	-	-	-	-	-	-	-	-
1016001121	ESDA VEHICLE MAINT.	-	-	-	-	-	-	-	-	-
1016001143	JURY DUTY	-	-	-	-	-	-	-	-	-
1016001196	GROUP INSURANCE	9,362	15,750	10,995	12,652	16,870	19,350	176.0%	21,285	23,414
	SUBTOTAL	164,021	174,362	159,890	126,015	165,659	174,645	109.2%	185,509	197,081
1016001207	DUES AND SUBSCRIPTIONS	25	30	20	30	40	20	100.0%	21	21
1016001209	PRINTING AND PUBLICATIONS	41	-	50	-	-	50	100.0%	52	53
1016001210	INSURANCE	6,280	6,594	8,245	5,905	7,873	8,655	105.0%	9,088	9,542
1016001211	TRAINING	1,533	1,367	2,575	138	2,575	2,575	100.0%	2,652	2,732
1016001220	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-	-
1016001222	TELEPHONE	338	600	750	432	750	750	100.0%	773	796
1016001224	PURCHASED POWER	7,291	8,768	7,180	6,087	7,180	7,360	102.5%	7,543	7,921
1016001250	M & R BLDGS AND GROUNDS	-	286	525	-	525	535	101.9%	551	568
1016001253	M & R AUTOS AND TRUCKS	45,761	52,627	48,515	42,079	48,515	49,740	102.5%	51,232	52,769
1016001254	M & R MOBILE EQUIPMENT	-	-	-	-	-	-	-	-	-
1016001255	M & R PORTABLE EQUIPMENT	-	-	-	48	48	48	-	-	-
1016001258	M & R RADIOS	111	-	-	200	-	-	0.0%	-	-
1016001264	M & R TOOLS	16	360	-	107	-	-	-	-	-
1016001301	UNIFORM RENTAL	2,244	1,968	2,100	1,622	2,100	2,155	102.6%	2,220	2,286
1016001360	M & S MAINTENANCE	3,898	3,784	5,150	1,233	5,150	5,280	102.5%	5,438	5,602
1016001363	M & S MOTOR FUEL & LUBRICANTS	8,340	5,969	6,005	6,814	6,814	6,155	102.5%	6,340	6,530
1016001364	M & S TOOLS	1,569	1,892	2,090	1,465	2,090	2,140	102.4%	2,204	2,270
1016001365	M & S SAFETY EQUIPMENT	483	368	490	329	490	500	102.0%	515	530
1016001399	MISCELLANEOUS	2,076	4,334	1,040	350	1,040	1,065	102.4%	1,097	1,130
	SUBTOTAL	80,006	88,947	84,935	66,639	85,297	86,980	102.4%	89,725	92,750
1016001500	EQUIPMENT	702	440	1,775	-	1,775	1,775	100.0%	1,828	1,883
	TOTAL	244,729	263,748	246,600	192,653	252,731	263,400	106.8%	277,063	291,714

**CITY OF GENEVA
PUBLIC WORKS DEPARTMENT
ENGINEERING/ADMINISTRATION DIVISION**

2008 - 2009 GOALS AND OBJECTIVES

MISSION STATEMENT

"To provide the City of Geneva professional engineering design consultation, engineering plan review, project management, and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out."

GOAL I: Complete the design of the 2009 Street Improvement Project to maintain and enhance the integrity of the neighborhoods in the Community.

Objectives & Schedule:

- A. Complete program identification by September 29, 2008.
- B. Contract soils investigation (if necessary) on identified streets. (10-2-08 RFP / 10-31-08 complete)
- C. Contract topographic survey of streets (if necessary) in program. (10-2-08 RFP / 10-31-08 complete)
- D. Perform field design. (10-02-08 to 11-26-08)
 - 1. Curb and Gutter analysis
 - 2. Structure Improvement Identification
 - 3. Base repair locations
- E. Perform individual street design. (11-1-08 to 11-26-08)
- F. Perform Quantity take off. (11-1-08 to 12-15-08)
- G. Specification creation and preparation. (11-1-08 to 1-19-09)
- H. In house review completed between 12-18-08 and 1-19-09.
- I. Submittal to IDOT on January 19, 2009.
- J. Review with Committee of the Whole on January 26, 2009.
- K. Advertise in February 2009.
- L. Bid Opening in March 2009.
- M. Award Contract in April 2009 with construction from April – September 2009

Project Manager: Elton Orozco, Civil Engineer I.

GOAL II: Complete preparation of contract specifications, bidding, and construction of the maintenance contracts identified in the 2008-2009 Capital Improvement Program on schedule and under budget to maintain and enhance the integrity of the neighborhoods in the Community.

Objectives:

- A. Complete contract specifications and bidding of 2008 Roadway Crack Sealing project by March 27, 2008 with City Council award on April 7, 2008. Construction completed by June 20, 2008.
- B. Complete contract specifications and bidding of 2008 Sidewalk / Curb and Gutter project by May 8, 2008 with City Council award on May 19, 2008. Construction completed by August 2008.
- C. Complete contract specifications and bidding of 2008 Alley Reconstruction project by March 6, 2008 with City Council award on March 17, 2008. Construction completed by July 1, 2008.

Project Manager: Chris Bong, Civil Engineer I

GOAL III: In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City Services on a cost effective basis.

Objectives:

- A. Oversee the design of the following projects in FY 08-09.
 - 1) East State Street Streetscape – Phase I Design (Design Completion June 08).
 - 2) East State Street Streetscape – Phase II Design of 1st Section (July 08 – July 09)
 - 3) Traffic Signal Installation at Bricher Road and Commons Drive (Design Complete July 08)
 - 4) Dunstan Road Drainage Improvements (Design Complete September 08)
- B. Oversee the construction of the following projects in FY 08-09
 - 1) Dunstan Road Drainage Improvements (Construction Complete November 08 with final restoration in Spring 09).
 - 2) Kirk Road & Averill Road Traffic Signal Installation (Construction Complete August 08).
 - 3) Traffic Signal Installation at Bricher Road and Commons Drive (Construction Complete November 08)
 - 4) 2008-09 Street Improvement Program (Construction completion September 08)

Project Manager: Jason Elias, City Engineer/ADPW

GOAL IV: Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various projects:

Objectives:

- A. Prairie Green Project
 - a. Implement 1st Phase of Recreational Trail
 - b. Implement 2nd Phase of Wetland Construction
- B. North Central Bike Trail
- C. Implementing bike route projects in conjunction with our street rehabilitation program where feasible.
- D. Geneva Beautification Committee
- E. Geographic Information Systems Development
- F. Engineering Plan Reviews for Development Projects
- G. Illinois Route 38/UPRR Grade Separation (IDOT)
- H. Randall Road Corridor Streetscape Beautification

GOAL V: Update the multi-year street improvement plan and investigate the use of microsurfacing as a viable maintenance activity for the City's street network.

Objectives:

- A. Improve long range planning of street maintenance activities by consistent evaluation of current pavement conditions.
- B. Establish long term funding needs for management of street network.
- C. Provide enhanced customer service to residents by publishing multi-year plan contingent on funding allocations.

Project Manger: Jason Elias, City Engineer/ADPW

GOAL VI: FY 2008-09 Public Works Department Team Goals

1. **Green Initiative Efforts:** Continue to monitor and evaluate new equipment and replacement equipment purchases for the most fuel – efficient options available. The Fleet vehicle was scheduled for replacement in 07-08, but was deferred to 08-09 because there will be some hybrid work vehicles available that will produce significant fuel savings. As an ongoing component of this objective, staff will continue to evaluate the type of vehicle that is necessary and research for more fuel efficient vehicles such as hybrid vehicles when it is time for replacement vehicles. Public Works will maintain the ongoing component of this objective by continuing to reduce fuel consumption. In addition, Public Works will strive to reduce energy usage by implementing fluorescent lighting and other energy efficiencies at all Public Works facilities such as installing programmable thermostats.
2. **Pavement Maintenance and Repairs:** Due the significant damage to the City's streets as a results of the past winter storm season, the Engineering and Street Division's are

placing a higher priority to accomplishing significant repairs to the more severe streets and locations (west state, rt.38, rt.25, western ave, james, etc...). The Engineering Division will outsource the larger locations that require specialized equipment and the Street Division will focus on the smaller locations that don't require the specialized equipment. Staff will also seek additional funding from the State for the use on State routes. Expect to complete this work by October 1, 2008.

3. **Leaf Disposal Site and Access Trail:** As a component of the Prairie Green design and development, 65 acres have been established on the northwest quadrant for agricultural and leaf disposal land application. The next phase for this objective is to design and construct the trail way that was included in the approved design. The trail way will serve as the access roadway to the leaf site and as a trail for Prairie Green. This access trail will only be used for the leaf collection program during the month of November and the early part of December annually. The alignment and need for the access road will be evaluated in conjunction with the planning and construction of the trail system at Prairie Green.
4. **Geneva History Training:** One of the Visions in the City's Strategic Plan is to honor and preserve the heritage and character of the community. In accordance with this Vision, Public Works staff will attend a Geneva history class presented by the Geneva History Center. The class will consist of a presentation providing an overview of the City's history and a walking tour of the downtown area highlighting community history and architecture. This class will give Public Works employees an appreciation of the community in which they work and increase their awareness of historical and cultural facets of the City.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
1014001101	SICK TIME	3,423	5,302	5,200	6,450	7,500	5,430	104.4%	5,742.23	6,072.40
1014001102	VACATION TIME	11,983	23,415	13,380	8,752	13,380	13,980	104.5%	14,783.85	15,633.92
1014001103	HOLIDAY TIME	9,178	9,757	10,470	8,966	10,470	10,940	104.5%	11,569.05	12,234.27
1014001104	FUNERAL LEAVE	-	516	720	906	1,208	750	104.2%	793.13	836.73
1014001105	SAFETY DAY	409	584	805	-	-	640	104.3%	888.30	939.38
1014001107	DEPT. OF EMPLOYMENT SECURITY	-	-	-	-	-	-	-	-	-
1014001111	CLERICAL WAGES	6,400	6,877	7,740	4,880	6,507	8090	104.5%	8,555.18	9,047.10
1014001112	ENGINEERING TECHNICIAN	26,713	13,059	14,000	11,603	15,471	14630	104.5%	15,471.23	16,360.82
1014001113	STAFF CIVIL ENGINEER	-	-	-	-	-	-	-	-	-
1014001114	CIVIL ENGINEER I	127,397	127,299	130,000	97,172	129,563	135850	104.5%	143,661.38	151,921.90
1014001115	SUMMER INTERN	5,035	3,767	5,400	4,488	4,488	5520	102.2%	5,837.40	6,173.05
1014001143	JURY DUTY	-	-	350	-	-	370	105.7%	391.28	413.77
1014001196	GROUP INSURANCE	22,892	23,823	29,570	18,567	25,400	27310	92.4%	30,041.00	33,045.10
1014001197	IMRF TRANSFER	19,696	22,060	23,605	17,703	23,604	24310	103.0%	25,647.05	27,067.64
1014001198	FICA TRANSFER	10,128	10,636	11,165	8,373	11,164	11780	105.5%	12,427.90	13,111.43
	SUBTOTAL	243,253	247,094	252,405	187,860	248,755	259,800	102.9%	275,809	292,850
1014001201	LEGAL	415	376	500	-	-	500	100.0%	510	520.20
1014001206	TRAVEL	340	21	300	4	300	300	100.0%	306	312.12
1014001207	DUES AND SUBSCRIPTIONS	465	333	500	466	500	510	102.0%	520	530.60
1014001208	POSTAGE AND SHIPPING	785	776	800	732	800	820	102.5%	836	853.13
1014001209	PRINTING AND PUBLICATIONS	2,397	1,895	3,000	1,400	3,000	3000	100.0%	3,060	3,121.20
1014001210	INSURANCE	5,940	6,825	8,530	6,112	8,530	8955	105.0%	9,403	9,872.89
1014001211	TRAINING	4,704	4,997	7,000	3,063	7,000	7100	101.4%	7,242	7,386.84
1014001222	TELEPHONE	3,924	4,599	4,800	4,124	4,800	4800	100.0%	4,896	4,993.92
1014001224	PURCHASED POWER	6,528	6,557	5,910	4,060	5,910	6060	102.5%	6,212	6,522.08
1014001250	M & R BLDGS AND GROUNDS	47	9	200	5,463	6,200	6300	101.6%	6,428	6,554.52
1014001252	M & R OFFICE EQUIPMENT	35	42	300	20	300	305	101.7%	311	317.32
1014001253	M & R AUTOS AND TRUCKS	-	-	100	100	100	100	100.0%	102	104.04
1014001258	M & R RADIOS	-	-	-	-	-	-	-	-	-
1014001259	M & R HEATING	-	-	-	-	-	-	-	-	-
1014001289	MISCELLANEOUS CONTRACTUAL	-	-	-	-	-	-	-	-	-
1014001301	UNIFORM RENTAL	376	295	700	485	700	700.00	100.0%	714	728.28
1014001352	M & S OFFICE SUPPLIES	2,076	1,600	1,800	1,068	1,800	1,845.00	102.5%	1,882	1,919.54
1014001363	M & S MOTOR FUELS	3,150	2,663	3,500	3,322	4,430	3,850.0	110.0%	3,966	4,084.47
1014001365	M & S SAFETY EQUIPMENT	1,076	339	1,200	375	1,200	1,200.00	100.0%	1,224	1,248.48
1014001368	M & S MISCELLANEOUS	1,423	1,162	1,500	1,011	1,500	1,500.00	100.0%	1,530	1,560.60
1014001398	ENVIRONMENTAL CONTROL	1,903	1,503	2,000	1,128	2,000	2,000.00	102.5%	2,040	2,080.80
1014001399	MISCELLANEOUS	40,183	39,586	49,340	32,932	49,770	50,563	102.5%	51,911	53,458
	SUBTOTAL	40,183	39,586	49,340	32,932	49,770	50,563	102.5%	51,911	53,458
1014001500	PUBLIC WORKS FACILITY	-	-	300	81	300	300	100.0%	306	312.12
1014001501	CAPITAL EQUIPMENT	5,570	4,000	3,500	3,495	3,495	5600	160.0%	-	-
	SUBTOTAL	5,570	4,000	3,800	3,576	3,795	5,900	155.3%	306	312
	TOTAL	289,005	290,680	305,545	224,367	302,319	316,263	103.5%	328,026	346,619

**CITY OF GENEVA
STORM DRAINAGE DEPARTMENT
FY 2008-09 GOALS AND OBJECTIVES**

GOAL 1: To operate and maintain the City's storm drainage facilities in a manner that maximizes system capacity and minimizes potential for customer flooding during rain events.

City Policy Goal: Maintain and Expand City Infrastructure to Support the Existing Community and Remaining Build Out.

OBJECTIVES:

PROBLEM SOLVING:

- A. Inspect storm water detention basin facilities once per month.
 - 1. Inspect all stormceptor manholes monthly
- B. Clean and inspect all storm sewer catch basins and man-holes located in the downtown area and east of the river.

NEW INITIATIVE:

- A. Perform Dunstan Road drainage channel reconstruction (project to be completed contingent on funding and at such time when easements are granted through the Darrow Subdivision).

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2007-11
1018001111	DRAINAGE SYSTEM I	27,614	15,833	30,097	5,577	7,436	31,300.88	104.0%	33,100.68	35,003.97
1018001196	GROUP INSURANCE	1,305	753	2,548	478	637	2,739.10	107.5%	3,013.01	3,314.31
	SUBTOTAL	28,919	16,586	32,645	6,054	8,073	34,040	104.3%	36,114	38,318
1018001201	LEGAL	-	142	200	-	-	200	100.0%	200	200
1018001203	ENGINEERING	798	1,500	1,500	1,500	2,000	1,500	100.0%	1,500	1,500
1018001210	INSURANCE	2,242	2,354	2,945	2,110	2,813	3,092.25	105.0%	3,246.86	3,409.21
1018001269	M & R DRAINAGE SY	16,576	17,605	15,500	14,440	19,253	15,810.00	102.0%	16,126.20	16,448.72
1018001290	PARKWAY RESTORA	400	-	500	-	-	500	100.0%	500	500
1018001369	M & S DRAINAGE SY	891	783	1,525	4,864	6,485	1,555.50	102.0%	1,586.61	1,618.34
1018001390	M & S PARKWAY RE	-	-	-	31	42	-	#DIV/0!	-	-
1018001399	MISCELLANEOUS	-	101	235	72	96	235	100.0%	235	235
1018001451	OTHER GENERAL EX	-	171	175	-	-	175	100.0%	175	175
	SUBTOTAL	20,907	22,657	22,580	23,017	30,689	23,068	102.2%	23,570	24,086
	TOTAL	49,826	39,243	55,225	29,071	38,762	57,108	103.4%	59,683	62,405

Fire and Police Commission		ACTUAL		ACTUAL		BUDGET		YTD		ESTIMATE		BUDGET		% CHANGE		PROJECTED		PROJECTED	
AccountNum	AccountDesc	2005-6	2006-7	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2007-8	2008-9	2008-9	08-9/07-8	2009-10	2009-10	2001-11	2001-11	
1035001201	LEGAL	-	-	-	150	-	-	-	-	-	-	150	150	100.0%	150	150	150	150	
1035001206	TRAVEL	-	-	-	100	-	-	-	-	-	-	100	100	100.0%	100	100	100	100	
1035001207	DUES AND SUBSCRIPTIONS	375	-	-	395	-	-	-	-	-	395	425	425	107.6%	450	450	475	475	
1035001208	POSTAGE	10	5	-	100	-	-	-	-	-	50	100	100	100.0%	100	100	100	100	
1035001209	PRINTING AND PUBLICATIONS	3,421	-	3,058	1,500	3,058	3,058	3,058	3,058	3,058	3,058	3,000	3,000	200.0%	1,000	1,000	3,000	3,000	
1035001210	INSURANCE	1,605	1,685	1,504	2,100	1,504	2,100	2,100	2,100	2,100	2,205	2,205	2,205	105.0%	2,315	2,315	2,431	2,431	
1035001299	MISCELLANEOUS CONTRACTUAL	10,832	6,620	3,446	6,500	3,446	6,500	3,446	3,446	3,446	7,500	7,500	7,500	115.4%	3,500	3,500	7,500	7,500	
	TOTAL	16,243	8,310	8,008	10,845	8,008	10,845	8,008	8,008	9,049	13,480	13,480	13,480	124.3%	7,615	7,615	13,756	13,756	

Note 1- 209 account increase is for advertising police officer new appointment list in spring, 2009.

Note 2 - 299 account increase for testing police officers and Fire Deputy Chiefs and Lieutenants in spring, 2009.

2008-09 City of Geneva Department Mission and Budget Statement

Geneva Emergency Services and Disaster Agency

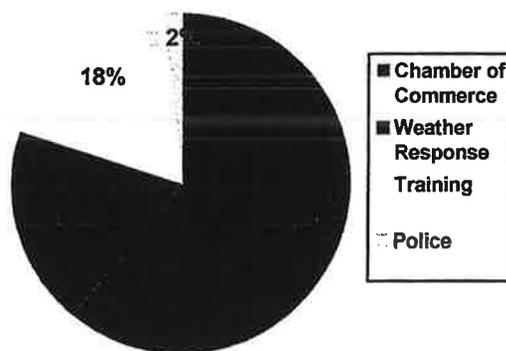
2008-09 Goals and Mission

I. Statement of Department Mission Statement, Goals

- A. During the 2007-08 year the Geneva Emergency Services and Disaster Agency continued to serve the needs of the City and her citizens in all assigned duties. Our team of volunteers met and exceeded all objectives during this period except in the area of recruiting new team members.**

During 2007-8 ESDA provided an estimated* 452 man hours in the support of our police and fire departments, chamber of commerce and in severe weather related on-call requirements. The chart below illustrates our support this past year.

Chamber of Commerce Activities	280 man hours
Training	80 man hours
Weather Reporting	80 man hours
Police Support	12 man hours



The ESDA team will continue to be a capable and professional member of the Geneva's first responder team in the case of any

emergency man-made or natural. The ESDA team will remain the lead agency for severe weather and storm reporting for the city. We are confident of our ability to support the city in the case of emergency and other public safety and community related requirements.

- B. The Geneva Emergency Services and Disaster Agency (ESDA) stated mission as outlined in the City Emergency Operations Plan is to provide trained emergency team volunteers to respond to all man-made and natural disasters and other public safety issues that may be required. ESDA remains the focused single source of trained severe weather and storm reporting personnel for the City.**

The team will continue to support the Geneva Police and Fire departments on an on-call basis for traffic control, crowd control and security patrolling as needed. We will also continue our traditional role as a volunteer support team for all required Chamber of Commerce and other governmental agency requests within the city boundaries.

Continue to maintain departmental liaison and communications with Tri-City and Elburn emergency management teams as well as on-going communication and reporting to the Kane County Office of Emergency Management.

In 2008-09 the team will continue to improve and upgrade all aspects of required training for current and new team members to include advanced storm and severe weather reporting and communications, upgraded communication equipment, vehicular safety and driving procedures, traffic management, crowd control, required first aid training and annual Red Cross lifesaver certification.

Continue our joint planning with the Geneva Fire and Police department for the operation and management of the City Emergency Operations Center (EOC).

C. Major Changes

It is a stated goal of the team to continue to increase the number of volunteers on the Geneva ESDA team. This issue has remained as the single failure of team leadership over the last 3 years. The team requires a minimum of 16 to 20 trained members to fully staff our required needs in a sustained (72-96hour) emergency. We will re-commit ourselves to finding and recruiting these members through the use of personal recruiting, city newsletter and other media resources in 2008.

D. Team Organization Chart

Team Coordinator -	Bob Hudon	Geneva resident
Dep Team Coordinator -	Dale Warfel	Geneva resident
Team Captain-	Jim Hanson	Cortland
Member	Deb Hanson	Cortland
Member	Sam Lang	Geneva Resident
Member	Adam Fortney	Geneva Resident
Member	John Trierweiler	Geneva Resident

Thank you giving me this opportunity to report on your Emergency Services and Disaster Agency. It has been my privilege to serve as the Team Coordinator since 2005. Please call upon me if you have any questions on ESDA or related emergency management issues.

Thank you,

Bob Hudon

AccountNum	ESDA AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
1033001113	WAGES	6,535	6,813	8,110	4,960	6,790	7,990	98.5%	8,230	8,477
1033001196	GROUP INSURANCE	22	227	45	10	14	50	111.1%	52	53
	SUBTOTAL	6,557	7,040	8,155	4,970	6,804	8,040	98.6%	8,281	8,530
1033001206	TRAVEL	-	-	150	-	-	150	100.0%	150	150
1033001207	DUES & SUBSCRIPTIONS	-	-	110	-	-	110	100.0%	110	110
1033001208	POSTAGE	-	-	40	-	-	40	100.0%	41	42
1033001209	PRINTING	-	-	110	-	-	110	100.0%	113	117
1033001210	INSURANCE	2,180	2,290	2,865	2,053	2,865	3,010	105.1%	3,161	3,319
1033001211	TRAINING	160	300	1,250	318	424	1,250	100.0%	1,288	1,326
1033001222	TELEPHONE	5,477	5,781	5,300	3,886	5,181	5,435	102.5%	5,598	5,766
1033001224	PURCHASED POWER	463	487	500	1,026	1,200	1,230	246.0%	1,267	1,305
1033001250	M & R BLDG & GROUNDS	-	-	200	-	-	200	100.0%	206	212
1033001252	M & R OFFICE SUPPLIES	38	-	100	-	-	100	100.0%	103	106
1033001253	M & R VEHICLES	1,194	1,960	1,550	190	253	1,550	100.0%	1,597	1,644
1033001258	M & R RADIOS	360	895	400	252	336	400	100.0%	412	424
1033001298	WEATHER INFO CONTRACT	612	672	1,550	732	976	1,500	96.8%	1,545	1,591
1033001299	MISC CONTRACTUAL	7,274	6,050	8,050	6,895	9,193	8,500	105.6%	8,755	9,018
1033001301	CLOTHING ALLOWANCE	761	1,058	1,500	210	279	500	33.3%	515	530
1033001350	M & S BLDG & GROUNDS	-	-	100	-	-	100	100.0%	103	106
1033001352	M & S OFFICE SUPPLIES	331	-	200	-	-	200	100.0%	206	212
1033001358	M & S RADIOS	-	398	400	135	180	400	100.0%	412	424
1033001359	M & S HEATING	-	-	-	-	-	-	0.0%	-	-
1033001363	FUEL	66	176	260	141	188	285	109.6%	294	302
1033001399	M & S MISC.	-	-	-	-	-	-	0.0%	-	-
1033001451	OTHER GENERAL EXPENSE	205	-	200	-	-	200	100.0%	200	200
	SUBTOTAL	19,121	20,066	24,835	15,837	21,075	25,270	101.8%	26,075	26,906
1033001500	RADIO CONVERSION	-	-	-	-	-	1,200	0.0%	-	-
1033001501	PAGER REPLACEMENT	-	199	-	796	796	-	0.0%	1,800	1,800
1033001506	RADIO REPLACEMENT	550	-	-	-	-	2,800	0.0%	1,500	1,500
1033001507	COMPUTER PURCHASE	-	1,964	-	-	-	-	0.0%	-	-
1033001508	RELOCATION EXPENSE	-	-	-	-	-	-	0.0%	-	-
	SUBTOTAL	550	2,163	-	796	796	4,000	0.0%	3,300	3,300
	TOTAL	26,227	29,269	32,990	21,603	28,675	37,310	113.1%	37,656	38,736

Appendix 2a

2008-09 Capital Improvement Program

City of Geneva Public Works Department
Proposed FY 2008-09 Capital Improvement Program
Date: January 10, 2008 Revised April 8, 2008

FY 2008-09 REVENUES	FY 2007-08 Carryover	FY 2008-09	CUMULATIVE
1. FY 2008-09 Motor Fuels Tax Allotments	\$0.00	\$625,000.00	\$625,000.00
2. FY 2008-09 Municipal Utility Tax		\$1,112,400.00	\$1,737,400.00
3. Replacement Sales Tax (former SIT)	\$0.00	\$427,500.00	\$2,164,900.00
4. FY08-09 Sales Tax		\$1,700,000.00	\$3,864,900.00
5. Cost Share - Bricher/Commons Traffic Signal		\$200,000.00	\$4,064,900.00
6. Kirk Road and Averill Road Traffic Signal Revenue	\$175,000.00	\$0.00	\$4,239,900.00
7. CMAQ Funding (North Central Bike Trail)		\$183,000.00	\$4,422,900.00
8. FY 2007-08 TIP Carry Over	\$575,000.00		\$4,997,900.00
9. Refuse Fund & Prairie Green Fund Transfer for Leaf Disposal Access Road/Bike Trail (Deferred)		\$0.00	\$4,997,900.00
10. IDOT Extraordinary Maintenance Funding		\$114,760.00	\$5,112,660.00
FY 2007-08 Capital Improvement Revenues	\$759,000.00	\$4,362,660.00	\$5,112,660.00

FY 2008-09 EXPENDITURES	FY 2008-09 CONST.	FY 2008-09 ENGINEERING	FY 2008-09 TOTAL	CUMULATIVE
SALES TAX REFERENDUM FUNDED PROJECTS ARE LISTED IN BLUE				
1. Kesslinger Road Accessible Bike Path	\$15,000.00		\$15,000.00	\$5,097,660.00
2. Dunstan Road Drainage Improvements	\$60,000.00	\$20,000.00	\$80,000.00	\$5,017,660.00
3. Bike Underpass at Randall Road & Union Pacific Railroad (KDOT Project) (Postponed)	\$0.00		\$0.00	\$5,017,660.00
4. East State Street Streetscape - Phase 1 continued & Phase 2 Engineering		\$250,000.00	\$250,000.00	\$4,767,660.00
5. Bricher Road and Commons Drive Traffic Signal Improvements	\$510,000.00	\$80,000.00	\$590,000.00	\$4,177,660.00
6. Kirk Road and Averill Road Traffic Signal Improvements	\$420,000.00	\$50,000.00	\$470,000.00	\$3,707,660.00
7. FY 2008-09 Street Improvement Program				
a. Heartland Drive: Peck Rd. to about 1100 feet East	\$88,000.00		\$88,000.00	\$3,619,660.00
a. Westhaven Circle	\$329,840.00		\$329,840.00	\$3,289,820.00
t. Fairview Court	\$20,000.00		\$20,000.00	\$3,269,820.00
n. Pheasant Court	\$33,600.00		\$33,600.00	\$3,236,220.00
c. Wood Avenue: Fargo Blvd. to Kaneville Rd.	\$79,360.00		\$79,360.00	\$3,156,860.00
d. Brighton Court	\$20,000.00		\$20,000.00	\$3,136,860.00
e. Coventry Court	\$20,800.00		\$20,800.00	\$3,116,060.00
			Sub Total Sales Tax Referendum Funded Projects	\$1,996,660.00
b. Cambridge Drive: Williamsburg Ave. to N Limit Including: Renee Court George Court Danusa Court Clover Court Brian Court	\$280,000.00		\$280,000.00	\$2,836,060.00
f. Pepper Valley Drive: Southampton Dr. to Stafford Dr.	\$54,000.00		\$54,000.00	\$2,782,060.00
g. West Lane: Gray St to State St	\$146,320.00		\$146,320.00	\$2,635,740.00
h. Brookfield Lane	\$51,520.00		\$51,520.00	\$2,584,220.00
i. Newport Lane	\$26,160.00		\$26,160.00	\$2,558,060.00
j. Wakefield Lane	\$46,320.00		\$46,320.00	\$2,511,740.00
k. Bedford Lane	\$70,160.00		\$70,160.00	\$2,441,580.00
l. Heartford Lane	\$25,520.00		\$25,520.00	\$2,416,060.00
m. Bridgeport Lane	\$69,600.00		\$69,600.00	\$2,346,460.00
o. Brentwood Court	\$13,600.00		\$13,600.00	\$2,332,860.00
p. Center Street: Edson St. to Anderson Blvd.	\$96,000.00		\$96,000.00	\$2,236,860.00
q. North Street: Edison St. to Anderson Blvd.	\$96,000.00		\$96,000.00	\$2,140,860.00
r. Peyton Street: McKinley Ave. to Logan Ave.	\$104,000.00		\$104,000.00	\$2,036,860.00
w. Longview Drive: Hill Rd. to State St.	\$56,800.00		\$56,800.00	\$1,980,060.00
x. Foxwood Circle	\$90,000.00		\$90,000.00	\$1,890,060.00
y. Briar Lane	\$137,600.00		\$137,600.00	\$1,752,460.00
z. Ridge Lane	\$151,800.00		\$151,800.00	\$1,600,660.00
aa. Valley Lane	\$84,000.00		\$84,000.00	\$1,516,660.00
			TOTAL 2008 Street Program	\$2,191,000.00
bb. Civil Engineer I Wages and Engineering Tech Wages (25%)		\$276,422.98	\$276,422.98	\$1,240,237.02
cc. Contract Survey (Design FY 2008-09 Program)		\$30,000.00	\$30,000.00	\$1,210,237.02
dd. Construction Material/Soil Testing (FY 2008-09 Program)		\$35,000.00	\$35,000.00	\$1,175,237.02
8. FY 2008-09 Construction Contingencies (10%)	\$219,100.00		\$219,100.00	\$956,137.02
9. FY 2008-09 Design Contingencies (5%)		\$109,550.00	\$109,550.00	\$846,587.02
10. Contract Crack Filling	\$50,000.00		\$50,000.00	\$796,587.02
11. City-wide Miscellaneous Curb and Sidewalk Project	\$75,000.00		\$75,000.00	\$721,587.02
12. Pavement Striping Maintenance (Bike Lane & Traffic Calming)	\$25,000.00		\$25,000.00	\$696,587.02
13. IMS Pavement Management System		\$5,000.00	\$5,000.00	\$691,587.02
14. Landscape Median Maintenance	\$15,000.00		\$15,000.00	\$676,587.02
15. North Central Bike Trail CMAQ Project (Carry - Over)	\$205,000.00	\$25,000.00	\$230,000.00	\$446,587.02
16. Leaf Disposal Access Road / Bike Trail @ Prairie Green (deferred)	\$0.00		\$0.00	\$446,587.02
17. Alley Reconstruction Project (Britta Drive Alley)	\$100,000.00		\$100,000.00	\$346,587.02
18. Emergency Road Repairs	\$239,765.00		\$239,765.00	\$106,822.02
FY 2007-08 Capital Improvement Expenses	\$3,885,100.00	\$680,972.98	\$4,566,072.98	\$106,822.02

Appendix 3

Electric Fund 2008-09 Budget

Mission Statement, Goals and Objectives (pgs. 1-5)

Line Item Detail (pgs. 6-14)

Capital Line Items (pgs. 15-16)

**CITY OF GENEVA PUBLIC WORKS – ELECTRIC DIVISION
PROPOSED GOALS & OBJECTIVES
FY 2008- 09**

MISSION STATEMENT

”Serving the Community with Reliable Power at the lowest possible Rates”

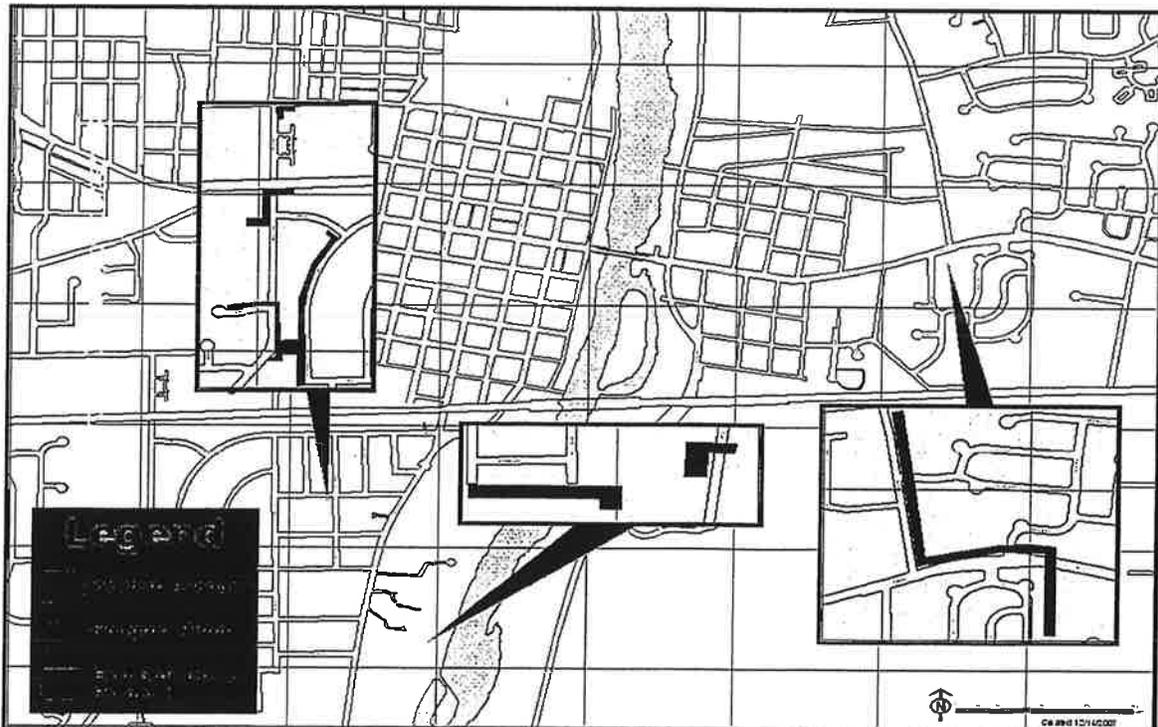
Goal 1: To provide reliable power

Objectives: City Policy Goal - Continue to Provide High Level of City Services on Cost Effective Basis Recognizing Current Requirements and Remaining Build Out.

A. Implement year four of Underground Cable Replacement Program

Year four will consist of feeder circuit replacement out of Western Ave. and East Side Drive Substations and distribution circuit replacement at Houghton Mifflin Company and Riverbank Labs. Contract will be issued for fall construction with landscaping to follow in the spring.

- Jennifer Hilkemann & Bob Frantz
- Design Feb – May 08
- Bid Jun 08
- Construct Oct – Dec 08
- Landscape spring of 09



B. Western Avenue Feeders – Geneva Green House Property

This project involves the upgrade and under-grounding of the existing feeder heading south from Western Ave Substation as well as the conduits for additional feeders needed. This installation will better allow the City to manage loads in this area. There will be a separate project in the following year to tie the feeders into the substation.

- Jennifer Hilkemann
- Project will be designed in conjunction with the residential project where Geneva Greenhouse was located. Easements on the old greenhouse property are necessary to construct these feeders.

C. Peyton Sub Feeder #4

This is the installation of the conduit for the fourth feeder out of Peyton Street Substation west through the Cetron site that will tie into feeders leading west and south of Rt. 38. This installation will allow the Utility to improve the back up to the growing load west of Randall Road. This is being completed in conjunction with the Cetron Redevelopment project. There will be a separate project to complete the wire portion in the following year.

- Jennifer Hilkemann
- Project will be designed in conjunction with the re-development of the Cetron property. Easements are needed along the north lot line to construct this feeder

D. Bork Property – routing, right-of-way and easements

This property is bounded on 3 sides by Rt. 38, Kautz Road extended south of Rt. 38 to Fabyan, and Fabyan Parkway and is seeking annexation. These line items involve the designing routing paths for the electric to feed the entire area east of Kirk Road that is presently in Geneva Township. The design work will most likely be done in conjunction with the water and sewer extensions. Once the design has been prepared for the feeder extensions, easements will need to be obtained from the applicant as well as from surrounding land owners that are not presently seeking annexation. This work will involve land assessments and negotiations with owners for easements across their property.

- Jennifer Hilkemann
- Dependent upon Developer's progress with annexation and development.

E. Substation Capital Improvements

These improvements were identified in the Coordination Study and address safety, security, equipment and operational issues and will span multiple years. The following projects will be addressed with these budgeted funds:

- A two year program involving the installation of hot line tag control circuits for increased worker safety by limiting fault energy released when crews are working on energized lines.
- Security monitoring at substations and generation sites using door alarms.
- A five year rotating program of rehabilitating and maintaining the substation load tap changers (Nine substation load tap changers).
- The engineering for the installation of a high side protective breaker to replace the 34.5kV fusing at Western Ave substation. Replacement of the fuses in 2009-10.
- Hal Wright
- Jan 09

F. Maintain Geneva system wide outage time at an average of 49 minutes per customer. This represents a 5% reduction in outage minutes from last year's goal. Completion of cable replacement projects should allow us to achieve this goal.

- Hal Wright

Goal 2: To provide the lowest possible rates.

G. Negotiate ComEd Local Distribution Charges before FERC

- Mike Buffington
- Completion date Dec 08

H. Negotiate WMRE contract for additional 3 MW landfill gas generation.

Mike Buffington

- Completion date May 08
- Commercial operation Jan 09

I. Prairie State Energy Campus (PSGC)

- Mike Buffington
- Commercial operation – Unit 1 – Aug 2011
- Commercial operation - Unit 2 - May 2012

J. Continued investigation into additional renewable energy wind generation through NIMPA.

- Mike Buffington
- Completion date Oct 08

Objective: Replacement or Purchase of Division Vehicles and Equipment

- K. Replace G-139 Cable Puller
 - Completion date Mar 09

Goal 3: Public Works Department Team Goals:

L. Green Initiative Efforts

Continue to monitor and evaluate new equipment and replacement equipment purchases for the most fuel – efficient options available. As an ongoing component of this objective, staff will continue to evaluate the type of vehicle that is necessary and research for more fuel efficient vehicles such as hybrid vehicles when it is time for replacement vehicles. Public Works will maintain the ongoing component of this objective by continuing to reduce fuel consumption. In addition, Public Works will strive to reduce energy usage by implementing fluorescent lighting and other energy efficiencies at all Public Works facilities such as installing programmable thermostats.

M. Geneva History Training

One of the Visions in the City's Strategic Plan is to honor and preserve the heritage and character of the community. In accordance with this Vision, Public Works staff will attend a Geneva history class presented by the Geneva History Center. The class will consist of a presentation providing an overview of the City's history and a walking tour of the downtown area highlighting community history and architecture. This class will give Public Works employees an appreciation of the community in which they work and increase their awareness of historical and cultural facets of the City.

Goal 4: Community Betterment - Open space and environmental awareness are central community values exemplified in our policies and practices.

Objective: Pursue the ideal of creating a healthy public environment

- N. Work in cooperation with other City Staff and Geneva's Natural Resource Committee (NRC), assisting NRC in its public awareness in energy conservation and green program.
 - Mike Buffington

Goal 5: To reduce the Electric Division's accident/worker's compensation experience to zero claims.

Objective: Safety

- O. Division Superintendent and managers to review any accidents that may occur and assess areas where improvements can be made to prevent recurrence.
 - Mike Buffington

- P. Division supervisors or their appointees to perform monthly walk-through of Facility for potential safety hazards and complete inspection work form for submittal to Director of Public Works.
 - Mike Buffington or assignee

- Q. Conduct monthly safety meetings with Division personnel.
 - Focus on activities related to electric activities, current jobs, and back safety.
 - Hal Wright, Jennifer Hilkemann, Mike Buffington

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Purchase Power & Transmission
62 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-62-002-224	PURCHASED POWER	\$15,976,417	\$21,499,597	\$20,709,798	\$14,924,762	\$19,889,660	\$22,599,386	9.12%	\$23,273,771	\$23,971,985	16
20-62-002-225	STATE UTILITY TAX	\$1,050,240	\$1,153,172	\$1,116,646	\$868,376	\$1,157,835	\$1,181,544	5.81%	\$1,217,103	\$1,254,505	
	TOTAL PROGRAM 2	\$17,026,657	\$22,652,769	\$21,826,444	\$15,793,138	\$21,047,495	\$23,780,930	8.95%	\$24,490,874	\$25,226,490	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Distribution & Substations
63 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2008-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
	OPERATION & MAINTENANCE										
20-63-001-101	SICK TIME	\$38,743	\$35,232	\$35,510	\$35,796	\$47,790	\$37,110	4.51%	\$38,595	\$39,945	
20-63-001-102	VACATION TIME	\$79,017	\$82,801	\$103,910	\$78,451	\$104,600	\$108,585	4.50%	\$112,930	\$116,885	
20-63-001-103	HOLIDAY TIME	\$61,174	\$57,639	\$67,390	\$47,462	\$63,280	\$70,425	4.50%	\$73,240	\$75,805	
20-63-001-104	FUNERAL LEAVE	\$1,967	\$674	\$1,295	\$2,133	\$2,845	\$1,410	4.63%	\$1,410	\$1,460	
20-63-001-105	SAFETY DAY	\$3,218	\$3,276	\$1,560	\$2,353	\$3,135	\$1,630	4.49%	\$1,695	\$1,755	
20-63-001-106	WORKMEN'S COMP.	\$313	\$512	\$485	\$0	\$0	\$505	0.00%	\$525	\$545	
20-63-001-116	STREET LIGHT MAINT.	\$60,434	\$76,145	\$74,200	\$54,763	\$73,015	\$77,540	4.50%	\$80,640	\$83,460	
20-63-001-117	SERVICE & REPAIR	\$130,123	\$109,178	\$178,775	\$119,130	\$158,840	\$186,820	4.50%	\$194,295	\$201,095	
20-63-001-120	LOCATIONS	\$42,768	\$44,684	\$53,100	\$33,550	\$44,735	\$55,490	4.50%	\$57,710	\$59,730	
20-63-001-121	INVENTORY	\$43,617	\$46,159	\$51,795	\$32,890	\$43,855	\$54,125	4.50%	\$56,290	\$59,260	
20-63-001-122	SUBSTATION MAINTENANCE	\$93,142	\$89,245	\$104,900	\$71,578	\$95,440	\$109,620	4.50%	\$114,005	\$117,995	
20-63-001-123	MATERIAL HANDLING	\$13,420	\$12,984	\$13,175	\$8,699	\$11,600	\$13,770	4.52%	\$14,320	\$14,820	
20-63-001-124	TOOL REPAIR	\$990	\$1,109	\$685	\$1,024	\$1,365	\$715	4.36%	\$745	\$770	
20-63-001-125	EQUIPMENT REPAIR	\$1,757	\$3,009	\$1,655	\$5,403	\$7,205	\$1,730	4.53%	\$1,800	\$1,865	
20-63-001-126	CLERICAL	\$46,220	\$47,892	\$51,395	\$37,120	\$49,495	\$53,705	4.49%	\$56,122	\$59,648	
20-63-001-132	CHARGES FROM OTHER DEF	\$201,112	\$214,376	\$229,390	\$163,109	\$217,490	\$239,715	4.50%	\$254,345	\$267,700	
20-63-001-134	ELECTRIC VEHICLE MAINT.	\$29,542	\$32,073	\$36,445	\$22,809	\$30,410	\$38,085	4.50%	\$39,740	\$41,130	
20-63-001-135	SCHOOL TRAINING	\$9,111	\$6,760	\$6,765	\$35,564	\$47,420	\$6,765	0.00%	\$7,035	\$7,280	
20-63-001-136	STAND-BY	\$63,473	\$70,781	\$75,820	\$47,455	\$63,275	\$79,230	4.50%	\$81,505	\$84,360	
20-63-001-137	GIS	\$44,546	\$60,030	\$77,330	\$52,466	\$69,955	\$80,810	4.50%	\$84,325	\$87,275	
20-63-001-138	BLDG & GRNDS MAINTENANC	\$20,875	\$34,053	\$47,845	\$21,257	\$28,345	\$50,105	4.51%	\$52,110	\$53,935	
20-63-001-140	REPAIR OR TEST METERS	\$16,033	\$22,695	\$7,000	\$1,032	\$1,375	\$7,315	4.50%	\$7,610	\$7,875	
20-63-001-141	MEETINGS	\$32,703	\$29,067	\$41,315	\$8,239	\$10,985	\$43,175	4.50%	\$44,900	\$46,470	
20-63-001-142	CIVIC PROJECTS	\$8,210	\$20,056	\$10,375	\$9,147	\$12,195	\$10,840	4.48%	\$11,275	\$11,670	
20-63-001-143	JURY DUTY	\$0	\$290	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-63-001-145	EMERGENCY REPAIRS	\$45,586	\$70,470	\$69,820	\$47,391	\$63,190	\$72,960	4.50%	\$75,860	\$78,535	
20-63-001-196	GROUP INSURANCE	\$129,316	\$142,164	\$169,360	\$124,076	\$165,435	\$182,060	7.50%	\$200,265	\$220,290	
	SUB-TOTAL	\$1,217,410	\$1,313,357	\$1,511,395	\$1,062,899	\$1,417,205	\$1,564,185	4.82%	\$1,663,312	\$1,739,558	

**CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Distribution & Substations
63 Accounts
2008-2009**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
	OPERATION & MAINTENANCE										
20-63-001-201	LEGAL	\$0	\$2,072	\$4,200	\$82	\$110	\$0	2.50%	\$4,435	\$0	
20-63-001-206	TRAVEL	\$1,248	\$0	\$0	\$980	\$1,305	\$4,305	0.00%	\$0	\$0	
20-63-001-207	DUES AND SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0	\$0	2.44%	\$1,730	\$1,780	
20-63-001-208	POSTAGE AND SHIPPING	\$2,520	\$1,789	\$1,640	\$1,648	\$2,195	\$1,680	-47.03%	\$650	\$565	18
20-63-001-209	PRINTING AND PUBLICATION	\$910	\$1,411	\$1,010	\$359	\$480	\$535	5.00%	\$82,510	\$86,635	19
20-63-001-210	INSURANCE	\$62,306	\$59,874	\$74,840	\$53,624	\$74,840	\$78,580	2.51%	\$17,685	\$18,215	
20-63-001-211	SCHOOL TRAINING	\$11,213	\$18,665	\$16,750	\$4,664	\$6,220	\$0	0.00%	\$0	\$0	
20-63-001-213	XEROX RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	2.41%	\$875	\$900	
20-63-001-215	RADIO RENTAL	\$823	\$740	\$830	\$653	\$870	\$850	0.00%	\$1,245	\$1,280	
20-63-001-217	MISCELLANEOUS RENTAL	\$889	\$1,412	\$1,210	\$493	\$655	\$1,210	2.48%	\$6,375	\$6,565	
20-63-001-222	SCADA PHONE RENTAL	\$6,214	\$6,330	\$6,040	\$6,132	\$8,175	\$6,190	2.62%	\$1,010	\$1,040	
20-63-001-223	WATER & SEWER EXPENSE	\$603	\$590	\$955	\$448	\$595	\$980	0.00%	\$0	\$0	
20-63-001-231	SAFETY DEV. (P.W.)	\$0	\$0	\$0	\$0	\$0	\$0	2.56%	\$1,650	\$1,700	
20-63-001-232	CONTRACT LABOR	\$932	\$133	\$1,560	\$0	\$0	\$1,600	0.00%	\$0	\$0	
20-63-001-233	TREE REMOVAL AND TRIMMI	\$0	\$0	\$0	\$0	\$0	\$0	2.49%	\$27,320	\$28,140	
20-63-001-250	M & R BUILDING & GROUNDS	\$26,454	\$25,605	\$25,880	\$18,219	\$24,290	\$26,525	2.51%	\$19,955	\$20,555	
20-63-001-253	M & R AUTOS AND TRUCKS	\$16,054	\$15,024	\$18,900	\$15,768	\$18,900	\$19,375	2.62%	\$2,220	\$2,285	
20-63-001-254	M & R MOBILE EQUIPMENT	\$1,978	\$1,303	\$2,100	\$231	\$310	\$2,155	2.31%	\$685	\$705	
20-63-001-255	M & R PORTABLE EQUIPT	\$999	\$1,271	\$650	\$178	\$240	\$665	2.52%	\$2,305	\$2,375	
20-63-001-256	COLLECTION EXPENSE	\$2,037	\$2,566	\$2,185	\$1,366	\$1,820	\$2,240	3.33%	\$320	\$330	
20-63-001-258	M & R RADIOS	\$0	\$68	\$300	\$586	\$780	\$310	2.58%	\$1,845	\$1,900	
20-63-001-261	M & R METERS	\$2,998	\$1,032	\$1,745	\$454	\$605	\$1,790	2.66%	\$995	\$1,025	
20-63-001-264	M & R TOOLS	\$666	\$5,213	\$940	\$489	\$650	\$965	2.63%	\$605	\$625	
20-63-001-265	M & R SAFETY EQUIPMENT	\$193	\$767	\$570	\$329	\$440	\$585	2.51%	\$38,115	\$39,260	
20-63-001-281	M & R SUBSTATIONS	\$43,011	\$28,858	\$36,100	\$25,416	\$33,890	\$37,005	2.48%	\$5,105	\$5,260	
20-63-001-287	M & R STREET LIGHTS	\$1,482	\$28	\$4,835	\$0	\$0	\$4,955	4.70%	\$108,115	\$111,360	
20-63-001-289	TREE REMOVAL & TRIMMING	\$97,906	\$95,998	\$100,250	\$85,476	\$100,250	\$104,965	2.48%	\$6,390	\$6,580	
20-63-001-290	LANDSCAPING	\$6,462	\$11,448	\$6,055	\$8,071	\$10,760	\$6,205	-11.03%	\$46,030	\$47,410	20
20-63-001-299	MISC. CONTRACTUAL	\$43,194	\$52,451	\$50,230	\$37,308	\$49,745	\$44,680				
	SUB-TOTAL	\$331,092	\$334,661	\$359,775	\$262,972	\$338,125	\$365,530	1.60%	\$378,070	\$391,060	

**CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Distribution & Substations
63 Accounts
2008-2009**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2008-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
OPERATION & MAINTENANCE											
20-63-001-300	TEST EQUIPMENT	\$0	\$330	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-63-001-301	CLOTHING ALLOWANCE	\$12,088	\$13,292	\$13,795	\$12,123	\$16,165	\$20,555	49.00%	\$21,170	\$21,805	21
20-63-001-350	M & S BUILDING & GROUND	\$3,182	\$0	\$2,485	\$70	\$95	\$2,545	2.41%	\$2,620	\$2,700	
20-63-001-351	GIS BUDGET	\$11,331	\$38,735	\$21,440	\$19,456	\$21,440	\$17,950	-16.28%	\$18,490	\$19,045	22
20-63-001-352	M & S OFFICE SUPPLIES	\$5,257	\$1,071	\$3,420	\$85	\$115	\$2,420	-29.24%	\$2,495	\$2,570	23
20-63-001-353	M & S AUTOS AND TRUCKS	\$934	\$201	\$1,145	\$0	\$0	\$1,175	2.62%	\$1,210	\$1,245	
20-63-001-355	M & S PORTABLE EQUIPMENT	\$13	\$47	\$0	\$247	\$330	\$0	0.00%	\$0	\$0	
20-63-001-359	M & S HEATING	\$5,332	\$7,267	\$2,940	\$1,293	\$1,725	\$3,015	2.55%	\$3,105	\$3,200	
20-63-001-362	M & S METER TESTING	\$40,410	\$29,824	\$33,505	\$638	\$33,505	\$34,345	2.51%	\$35,375	\$36,435	
20-63-001-363	M & S MOTOR FUEL	\$21,701	\$22,073	\$25,780	\$17,706	\$23,610	\$28,360	10.01%	\$29,210	\$30,085	
20-63-001-364	M & S TOOLS	\$3,690	\$3,974	\$4,080	\$2,036	\$2,715	\$4,180	2.45%	\$4,305	\$4,435	
20-63-001-365	M & S SAFETY EQUIPMENT	\$6,798	\$8,245	\$7,390	\$8,349	\$8,350	\$7,575	2.50%	\$7,800	\$8,035	
20-63-001-374	M & S LINE SUPPLIES	\$22,149	\$12,612	\$20,440	\$15,571	\$20,760	\$20,950	2.50%	\$21,580	\$22,225	
20-63-001-381	M & S SUBSTATIONS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-63-001-387	M & S STREET LIGHTS	\$10,046	\$10,978	\$12,140	\$4,438	\$5,920	\$12,445	2.51%	\$12,820	\$13,205	
20-63-001-399	M & S MISCELLANEOUS	\$8,906	\$2,492	\$7,000	(\$14,695)	\$7,000	\$7,175	2.50%	\$7,390	\$7,610	
	SUB-TOTAL	\$151,837	\$151,140	\$155,560	\$67,316	\$141,730	\$162,690	4.58%	\$167,570	\$172,595	
20-63-001-451	OTHER GENERAL EXPENSE	\$74	\$74	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	SUB-TOTAL	\$74	\$74	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	TOTAL	\$1,700,413	\$1,799,232	\$2,026,730	\$1,393,187	\$1,897,060	\$2,112,405	4.23%	\$2,208,952	\$2,303,213	
20-63-001-460	LESS ADJ. CAP. O. H.	\$0	\$0	\$0	\$0	\$0	\$0				
20-63-001-600	LESS CAPITALIZED O. H.	(\$32,248)	(\$100,200)	(\$91,865)	(\$45,194)	(\$76,753)	(\$92,325)	0.50%	(\$75,777)	(\$74,335)	
	PROGRAM 1 O & M TOTAL	\$1,668,165	\$1,699,032	\$1,934,865	\$1,347,994	\$1,818,307	\$2,020,080	4.40%	\$2,133,176	\$2,228,878	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Customer Accounting
64 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-64-003-129	ELECTRIC METER READING	\$39,079	\$39,520	\$42,605	\$30,773	\$41,030	\$44,520	4.49%	\$46,300	\$47,920	\$0
20-64-003-196	GROUP INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0
	SUB-TOTAL	\$39,079	\$39,520	\$42,605	\$30,773	\$41,030	\$44,520	4.49%	\$46,300	\$47,920	
20-64-003-201	LEGAL	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	\$0
20-64-003-210	INSURANCE	\$6,079	\$5,695	\$7,120	\$5,101	\$7,120	\$7,475	4.99%	\$7,850	\$8,245	\$8,245
20-64-003-212	DATA PROCESSING	\$7,853	\$3,967	\$5,255	\$4,245	\$5,660	\$5,385	2.47%	\$5,545	\$5,710	\$5,710
20-64-003-227	BAD DEBT EXPENSE	(\$26,208)	\$24,119	\$45,425	\$30,280	\$40,375	\$46,335	2.00%	\$46,335	\$46,335	\$46,335
	SUB-TOTAL	(\$12,276)	\$33,781	\$57,800	\$39,626	\$53,155	\$59,195	2.41%	\$59,730	\$60,280	\$60,280
	PROGRAM 3 TOTAL	\$26,803	\$73,301	\$100,405	\$70,399	\$94,185	\$103,715	3.30%	\$106,030	\$108,210	\$108,210

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Administration
65 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-65-004-113	ENGINEERING	\$66,986	\$80,157	\$57,980	\$89,053	\$89,053	\$73,680	27.08%	\$76,995	\$80,460	25
20-65-004-126	ENGINEERING TECH	\$289	\$12,205	\$17,590	\$9,962	\$13,285	\$17,590	0.00%	\$18,380	\$19,210	
20-65-004-131	ADMINISTRATION	\$170,478	\$292,555	\$323,770	\$160,496	\$298,145	\$335,770	3.71%	\$350,880	\$366,870	
20-65-004-180	DIR OF PW-Vehicle Allowance	\$704	\$2,946	\$2,760	\$2,209	\$2,945	\$2,760	0.00%	\$2,845	\$2,930	
20-65-004-196	INSURANCE	\$16,130	\$16,706	\$20,060	\$15,848	\$21,130	\$21,565	7.50%	\$23,720	\$26,080	17
	SUB-TOTAL	\$254,587	\$404,570	\$422,160	\$277,568	\$424,558	\$451,365	6.92%	\$472,820	\$495,360	
20-65-004-201	LEGAL	\$17,247	\$45,982	\$35,000	\$31,892	\$35,000	\$35,875	2.50%	\$36,950	\$38,060	
20-65-004-202	AUDITING	\$6,905	\$4,445	\$8,905	\$9,095	\$9,095	\$9,095	2.13%	\$9,370	\$9,650	
20-65-004-203	ENGINEERING	\$137,839	\$19,399	\$15,000	\$4,083	\$12,240	\$15,375	2.50%	\$15,835	\$16,310	
20-65-004-205	PROGRAM DEVELOPMENT	\$14,729	\$16,390	\$18,000	\$4,083	\$11,600	\$12,000	-33.33%	\$12,360	\$12,730	26
20-65-004-206	TRAVEL	\$6,740	\$2,964	\$10,325	\$6,246	\$7,990	\$6,000	-22.52%	\$8,240	\$8,485	27
20-65-004-207	DUES AND SUBSCRIPTIONS	\$16,220	\$224	\$5,760	\$198	\$265	\$5,760	0.00%	\$5,935	\$6,115	
20-65-004-208	POSTAGE AND SHIPPING	\$863	\$1,098	\$950	\$1,263	\$1,685	\$975	2.63%	\$1,005	\$1,035	
20-65-004-209	PRINTING AND PUBLICATION	\$647	\$971	\$620	\$1,037	\$620	\$635	2.42%	\$655	\$675	
20-65-004-210	INSURANCE	\$13,575	\$12,720	\$15,900	\$11,393	\$15,900	\$16,695	5.00%	\$17,530	\$18,405	19
20-65-004-211	SCHOOL TRAINING	\$5,563	\$4,518	\$8,960	\$1,926	\$3,115	\$6,745	-2.40%	\$9,005	\$9,275	
20-65-004-222	TELEPHONE	\$7,709	\$6,828	\$7,975	\$6,301	\$8,400	\$8,175	2.81%	\$8,420	\$8,675	
20-65-004-224	NIMPA- General Expenses	\$9,501	\$6,607	\$24,650	\$23,330	\$31,105	\$52,634	113.53%	\$54,215	\$55,840	28
20-65-004-225	PRAIRIE STATE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-65-004-253	M & R AUTO	\$0	\$7,341	\$24,650	\$23,330	\$24,650	\$25,265	0.00%	\$26,025	\$26,805	
	SUB-TOTAL	\$239,538	\$131,485	\$176,695	\$124,178	\$161,665	\$199,229	12.75%	\$205,545	\$212,060	
20-65-004-352	M & S OFFICE SUPPLIES	\$5,490	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	SUB-TOTAL	\$5,490	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-65-004-451	OTHER GENERAL EXPENSE	\$11,113	\$10,541	\$10,600	\$7,334	\$9,780	\$10,600	0.00%	\$10,920	\$11,250	
	SUB-TOTAL	\$11,113	\$10,541	\$10,600	\$7,334	\$9,780	\$10,600	0.00%	\$10,920	\$11,250	
20-65-004-504	OFFICE MACH. AND EQUIP.	\$0	\$725	\$920	\$0	\$0	\$920	0.00%	\$950	\$980	
20-65-004-505	M & R OFFICE MACH/EQUIP	\$721	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	SUB-TOTAL	\$721	\$725	\$920	\$0	\$0	\$920	0.00%	\$950	\$980	
	TOTALS	\$511,449	\$547,321	\$610,375	\$409,080	\$596,003	\$662,114	8.48%	\$690,235	\$719,650	
	CAPITALIZED O.H	(\$9,700)	(\$30,480)	(\$27,666)	(\$13,270)	(\$24,742)	(\$28,938)	4.60%	(\$23,678)	(\$23,226)	
	PROGRAM 4 TOTALS	\$501,749	\$516,841	\$582,709	\$395,810	\$571,261	\$633,176	8.66%	\$666,557	\$696,424	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Interest & Depreciation
66 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-66-005-197	IMRF - CITY PORTION	\$130,944	\$210,634	\$225,380	\$169,035	\$225,380	\$232,140	3.00%	\$246,070	\$260,835	
20-66-005-198	FICA - CITY PORTION	\$98,800	\$152,446	\$163,115	\$122,337	\$163,115	\$171,270	5.00%	\$181,545	\$192,440	
	SUB-TOTAL	\$229,744	\$363,080	\$388,495	\$291,372	\$388,495	\$403,410	3.84%	\$427,615	\$453,275	
20-66-005-401	INTEREST EXPENSE	\$1,025,620	\$951,893	\$974,972	\$899,977	\$1,008,760	\$1,100,971	12.92%	\$1,149,971	\$1,254,224	
20-66-005-403	STREET LIGHT TRANSFER	\$178,176	\$218,743	\$212,400	\$142,828	\$212,400	\$212,400	0.00%	\$212,400	\$212,400	
20-66-005-406	BOND AMORTIZATION EXP.	\$26,143	\$26,143	\$26,150	\$0	\$26,150	\$26,605	2.50%	\$26,150	\$26,150	
20-66-005-413	DEPRECIATION EXPENSE	\$283,143	\$1,378,123	\$1,553,560	\$1,035,720	\$1,492,960	\$1,677,700	7.99%	\$1,797,000	\$1,908,000	
20-66-005-415	DEPREC. EXP - DEV CO	\$748,855	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-61-015-500	PUBLIC WORKS FACILITY	\$21,501	\$17,964	\$22,005	\$5,873	\$22,005	\$22,225	1.00%	\$22,225	\$22,225	
	SUB-TOTAL	\$2,281,438	\$2,602,866	\$2,789,087	\$2,084,399	\$2,762,275	\$3,040,101	9.00%	\$3,207,746	\$3,422,999	
	PROGRAM 5 TOTAL	\$2,511,182	\$2,965,946	\$3,177,582	\$2,375,771	\$3,150,770	\$3,443,511	8.37%	\$3,635,361	\$3,876,274	
Operation & Maint.	PROGRAM 1 TOTAL	\$1,668,165	\$1,699,032	\$1,934,865	\$1,347,994	\$1,818,307	\$2,020,080	4.40%	\$2,133,176	\$2,228,878	
Purchased Power	PROGRAM 2 TOTAL	\$17,026,657	\$22,652,769	\$21,826,444	\$15,793,138	\$21,057,515	\$23,780,930	6.95%	\$24,490,874	\$25,226,490	
Customer Accting	PROGRAM 3 TOTAL	\$26,803	\$73,301	\$100,405	\$70,399	\$94,185	\$103,715	3.30%	\$106,030	\$109,210	
Administration	PROGRAM 4 TOTAL	\$501,749	\$516,841	\$562,709	\$395,810	\$571,261	\$633,176	6.66%	\$666,557	\$696,424	
IMRF/FICA/Depr.	PROGRAM 5 TOTAL	\$2,511,182	\$2,965,946	\$3,177,582	\$2,375,771	\$3,150,770	\$3,443,511	8.37%	\$3,635,361	\$3,876,274	
Fiber	PROGRAM 6 TOTAL	\$18,629	\$3,003	\$23,771	\$9,300	\$20,933	\$24,620	3.57%	\$25,779	\$26,695	
Generation	PROGRAM 7 TOTAL	\$1,765,280	\$684,096	\$917,781	\$650,526	\$867,551	\$1,021,681	11.32%	\$1,070,276	\$1,112,604	
	TOTAL O & M ADMIN	\$23,519,465	\$28,594,987	\$28,563,556	\$20,642,937	\$27,560,523	\$31,027,712	8.63%	\$32,128,052	\$33,275,574	
	CAPITAL PROGRAMS	\$1,605,097	\$3,595,230	\$3,448,953	\$1,692,292	\$2,981,494	\$3,550,743	2.95%	\$2,906,190	\$2,846,723	
	TOTAL O & M ADMIN AND CAPITAL	\$25,124,562	\$32,190,217	\$32,012,509	\$22,335,230	\$30,562,017	\$34,578,455	8.02%	\$35,034,242	\$36,122,297	

**CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Fiber Optics
67 Accounts
2008-2009**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-61-007-116	FIBER OPTICS - ADDL FIBER	\$230	\$230	\$5,525	\$987	\$5,450	\$5,775	4.52%	\$6,005	\$6,215	
	SUBTOTAL	\$230	\$230	\$5,525	\$987	\$5,450	\$5,775	4.52%	\$6,005	\$6,215	
20-63-007-580	FIBER OPTICS - EQUIPMENT	\$2,869	\$2,869	\$5,525	\$1,775	\$1,775	\$5,665	2.53%	\$5,890	\$6,095	
	SUBTOTAL	\$2,869	\$2,869	\$5,525	\$1,775	\$1,775	\$5,665	2.53%	\$5,890	\$6,095	
Sub-totals	100's	\$230	\$230	\$5,525	\$987	\$5,450	\$5,775	4.52%	\$6,005	\$6,215	
Sub-totals	500's less capitalized O.H..	\$2,869	\$2,869	\$5,525	\$1,775	\$1,775	\$5,665	2.53%	\$5,890	\$6,095	
20-67-001-155	FIBER OPTICS TRAINING	\$0	\$0	\$8,000	\$0	\$0	\$8,360	4.50%	\$8,695	\$9,000	
20-67-001-156	FIBER OPTICS LABOR	\$13,058	\$3,180	\$3,200	\$2,833	\$10,860	\$3,345	4.53%	\$3,480	\$3,600	
	SUB-TOTAL	\$13,058	\$3,180	\$11,200	\$2,833	\$10,860	\$11,705	4.51%	\$12,175	\$12,600	
20-67-001-212	FIBER OPTICS TRAINING	\$0	\$0	\$2,000	\$941	\$1,250	\$6,050	202.50%	\$6,290	\$6,510	29
20-67-001-282	M & R FIBER OPTICS	\$1,083	\$0	\$5,850	\$2,919	\$3,880	\$1,995	-65.90%	\$2,055	\$2,115	29
	SUB-TOTAL	\$1,083	\$0	\$7,850	\$3,860	\$5,130	\$8,045	2.48%	\$8,345	\$8,625	
20-67-001-382	M & S FIBER OPTICS	\$4,848	\$0	\$5,850	\$2,919	\$5,850	\$5,995	2.48%	\$6,175	\$6,360	
	SUB-TOTAL	\$4,848	\$0	\$5,850	\$2,919	\$5,850	\$5,995	2.48%	\$6,175	\$6,360	
	TOTAL	\$18,989	\$3,180	\$24,900	\$9,612	\$21,840	\$25,745	3.39%	\$26,695	\$27,565	
	CAPITALIZED OVERHEAD	(\$360)	(\$177)	(\$1,129)	(\$312)	(\$907)	(\$1,125)	-0.30%	(\$916)	(\$890)	
	PROGRAM 6 TOTAL	\$18,629	\$3,003	\$23,771	\$9,300	\$20,933	\$24,620	3.57%	\$25,779	\$26,695	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Geneva Generation Facility & Waste-Water Generator
68 Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-68-001-xxx	CAPITAL MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-68-007-500	INSTALLATION OF NEW EQUIPMENT	\$21,256	\$6,626	\$123,000	\$193,121	\$193,121	\$425,000	245.53%	\$150,000	\$154,500	30
	SUBTOTAL	\$21,256	\$6,626	\$123,000	\$193,121	\$193,121	\$425,000	245.53%	\$150,000	\$154,500	
Sub-totals	100's	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
Sub-totals	500's less capitalized o.h.	\$21,256	\$6,626	\$123,000	\$193,121	\$193,121	\$425,000	245.53%	\$150,000	\$154,500	
20-68-001-120	FACILITY OPERATION	\$29,058	\$9,622	\$0	\$0	\$0	\$6,760	100.00%	\$7,030	\$7,275	31
20-68-001-122	ENGINE MAINTENANCE	\$51,883	\$21,640	\$0	\$0	\$0	\$16,340	100.00%	\$16,995	\$17,590	31
20-68-001-125	BUILDING MAINTENANCE	\$3,378	\$1,043	\$0	\$0	\$0	\$2,370	100.00%	\$2,465	\$2,550	31
20-68-001-196	GROUP INSURANCE	\$6,429	\$4,072	\$0	\$0	\$0	\$7,775	100.00%	\$6,710	\$9,755	31
	SUBTOTAL LABOR	\$90,748	\$36,377	\$0	\$0	\$0	\$33,245	100.00%	\$35,200	\$37,170	
20-68-001-224	FUEL - NATURAL GAS & DIESEL	\$1,257,403	\$317,256	\$507,500	\$374,268	\$395,268	\$424,875	-16.28%	\$437,620	\$450,750	32
20-68-001-225	FUEL - TRANSPORTATION OF GAS	\$241,484	\$218,228	\$242,760	\$103,265	\$242,760	\$254,900	0.00%	\$254,900	\$267,645	
20-68-001-230	OPERATING EXPENSES (Lube Oil)	\$11,819	\$8,582	\$9,440	\$5,691	\$13,750	\$22,005	133.10%	\$22,665	\$23,345	33
20-68-001-270	CONTRACTOR ENGINE & GENERATOR MAINT	\$35,826	\$17,093	\$67,500	\$68,500	\$106,500	\$173,930	157.67%	\$179,150	\$184,525	34
	SUBTOTAL OPERATIONS	\$1,546,532	\$561,160	\$827,200	\$541,725	\$758,278	\$863,570	4.40%	\$894,335	\$926,265	
20-68-001-210	INSURANCE	\$84,678	\$88,910	\$97,800	\$97,800	\$97,800	\$102,690	5.00%	\$107,625	\$113,215	19
20-68-001-223	NON-OPERATING POWER USE AT PLANT	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
20-68-001-299	MISCELLANEOUS CONTRACTS & AGREEMENT	\$60,863	\$30,560	\$27,860	\$20,817	\$33,056	\$51,200	83.78%	\$52,735	\$54,315	35
20-68-001-360	POWER GENERATION EXPENSES	\$16,584	\$7,433	\$8,496	\$11,994	\$15,992	\$17,670	107.98%	\$18,200	\$18,745	36
	SUBTOTAL MAINTENANCE	\$162,125	\$126,904	\$134,156	\$130,611	\$146,848	\$171,560	27.88%	\$178,760	\$186,275	
20-68-001-400	ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
	SUBTOTAL ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0	\$0	
TOTAL		\$1,799,405	\$724,440	\$961,356	\$672,336	\$905,126	\$1,068,375	11.13%	\$1,108,295	\$1,149,710	
	CAPITALIZED OVERHEAD	(\$34,125)	(\$40,344)	(\$43,575)	(\$21,810)	(\$37,575)	(\$46,694)	7.16%	(\$38,019)	(\$37,106)	
	PROGRAM 7 TOTAL	\$1,765,280	\$684,096	\$917,781	\$650,526	\$867,551	\$1,021,681	11.32%	\$1,070,276	\$1,112,604	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Capital Accounts
2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	YTD 12/31/2007	ESTIMATED 2007-08	BUDGET 2008-09	%CHANGE 08-09/07-08%	PROJECTED 2009-10	PROJECTED 2010-11	APPLICABLE JUSTIFICATIONS
20-61-007-111		\$383	\$1,575	\$5,225	\$352	\$470	\$5,460	4.50%	\$5,680	\$5,680	
20-61-007-112	STREET LIGHT'S										
20-61-007-113	NEW ACCT & NEW SERV.	\$78,285	\$50,688	\$60,350	\$72,621	\$96,830	\$63,065	4.50%	\$65,590	\$67,885	
20-61-007-114	NEW SERVICE (Up-grade)	\$60,172	\$24,950	\$33,395	\$12,454	\$33,395	\$34,900	4.51%	\$36,295	\$37,565	
20-61-017-115	SYSTEM IMPROVEMENTS	\$95,230	\$138,691	\$137,005	\$38,414	\$137,005	\$143,170	4.50%	\$148,895	\$154,105	
	CONSTRUCTION (Extend Sys)	\$0	\$0	\$1,000	\$0	\$0	\$1,000	0.00%	\$1,040	\$1,075	
	Sub-Totals	\$234,070	\$215,904	\$236,975	\$123,841	\$267,700	\$247,595	4.48%	\$257,500	\$266,510	
	General Plant & Service										
20-63-007-561	METERING	\$40,925	\$56,086	\$51,020	\$47,194	\$51,020	\$52,295	2.50%	\$53,865	\$55,480	
20-63-017-565	LINE SUPPLIES	\$84,591	\$67,901	\$86,505	\$42,111	\$86,505	\$88,670	2.50%	\$91,330	\$94,070	
20-63-017-567	TRANSFORMERS	\$62,701	\$79,360	\$73,935	\$77,902	\$77,902	\$75,785	2.50%	\$78,060	\$80,400	
20-63-017-568	SWITCHES	\$19,560	\$7,211	\$25,985	\$5,106	\$7,220	\$26,615	2.50%	\$27,415	\$28,235	
20-63-007-569	WIRE AND CABLE	\$34,410	\$66,623	\$81,825	\$52,335	\$90,825	\$83,870	2.50%	\$86,385	\$88,975	
20-63-017-572	STREET LIGHTS	\$6,405	\$19,024	\$14,000	\$5,678	\$13,800	\$14,350	2.50%	\$14,780	\$15,225	
	Sub-Totals	\$248,592	\$296,205	\$333,250	\$230,326	\$327,272	\$341,585	2.50%	\$351,835	\$362,385	
Sub-Total	100's+Prig 6 +prg 7 100s	\$234,300	\$216,134	\$242,500	\$124,828	\$273,150	\$253,370	4.48%	\$263,505	\$272,725	
Sub-Total	500's +Prig.6 +prg7 500s	\$272,717	\$305,700	\$461,775	\$425,222	\$522,168	\$772,250	67.24%	\$507,725	\$522,980	
Total Plant & Service		\$507,017	\$521,834	\$704,275	\$550,050	\$795,318	\$1,025,620	45.63%	\$771,230	\$795,705	
Capital Improvement Programs		\$1,021,647	\$2,902,195	\$2,580,442	\$1,611,707	\$2,044,200	\$2,356,040	-8.70%	\$1,996,570	\$1,915,460	
Total Capital Expenditures		\$1,528,664	\$3,424,029	\$3,284,717	\$1,611,707	\$2,839,518	\$3,381,660	2.95%	\$2,767,800	\$2,711,165	
20-63-007-576	CAPITALIZED OVERHEAD	\$76,433	\$171,201	\$164,236	\$60,585	\$141,976	\$169,083	2.95%	\$138,390	\$135,558	
Total Capital Plus O.H.		\$1,605,097	\$3,595,230	\$3,448,953	\$1,692,292	\$2,981,494	\$3,550,743	2.95%	\$2,906,190	\$2,846,723	

CITY OF GENEVA PUBLIC WORKS - ELECTRIC DIVISION
Capital Improvement Program
2008-2009

CAPITAL IMPROVEMENT PROGRAM ELECTRIC DIVISION FUND FY 2007-08 CAPITAL IMPROVEMENT PROGRAM		FY 2008-09 AMOUNT	FY 2009-10 AMOUNT	FY 2010-11 AMOUNT	FY 2011-12 AMOUNT	FY 2012-13 AMOUNT	GOALS APPLICABLE JUSTIFICATION	RECOMMENDED FINANCING
1.	Generation & Power							
a.	Waste-Water Generator Enclosure			\$45,000	\$200,000			Rates
b.	Pole Barn at Generation Station (24'x24')				\$20,000			Rates
c.	WMRE Generation expansion - carry over							Rates
d.	GGF derate study	\$40,000					1	Rates
2.	Substations							
a.	New Substation west of Randall Rd-Construction	\$284,000					2	Bonds
b.	Peyton Sub Feeder # 4 - carry Over	\$128,600					3	Rates
c.	Bork Property Substation - Design				\$500,000			Bonds
d.	Bork Property Substation - Construction					\$4,000,000		Bonds
e.	Feeder upgrade relay adjustments		\$20,000					
f.	Substation Capital Improvements	\$140,000	\$120,000				4	Rates
h.	Western 34.5 kava circuit switcher	\$60,000	\$300,000				5	Rates
g.	Keslinger 12 kava & 34.5 kava relays			\$151,030				Rates
i.	Peyton 34.5 Relays				\$142,310			Rates
k.	East Side Drive				\$110,710			
l.	Geneva Business Park 1 relays					\$195,470		Rates
j.	Keslinger ComEd Metering		\$40,000					
3.	Distribution Improvements							
a.	Underground Cable Replacement Program	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	6	Rates
b.	Pole Replacement Program			\$25,000	\$100,000	\$100,000		Rates
c.	Street Light program		\$79,000		\$200,000	\$200,000		
d.	Ridgewood Substation dismantle & feeder work	\$95,000					7	Rates
e.	Bork Property - routing & right a-way - carry over	\$120,000					8	Rates
f.	Bork Property - easements - carry over	\$200,000					8	Rates
g.	Western Avenue - Green House feeders- carry over	\$203,900					9	Rates
h.	Kirk road - from Fabyan to Cherry					\$300,000		Rates
i.	Keslinger South feeder				\$200,000			Rates
4.	Public Works - Team Goals							
a.	Garage door	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	10	Rates
b.	Green Initiative	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	10	
5.	Community Betterment Projects							
a.	Miscellaneous Civic Projects	\$5,000	\$5,150	\$5,305	\$5,465	\$5,630	11	Rates
6.	Equipment & Vehicle Replacement							
a.	Equipment list for electric system	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	12	Rates
b.	Five Year Vehicle Replacement Program	\$59,500	\$92,035	\$385,840	\$362,835	\$194,800	13	Rates
7.	Computer Hardware & Software Replacement							
a.	Five Year Equipment Replacement Program	\$48,950	\$78,450	\$34,300	\$48,950	\$78,450	14	Rates
	SUBTOTAL	\$2,411,950	\$1,761,635	\$1,673,475	\$2,917,270	\$6,101,350		
8.	Miscellaneous Development	\$228,090	\$234,935	\$241,985	\$249,245	\$256,720	15	Reimbursable
	SUBTOTAL	\$228,090	\$234,935	\$241,985	\$249,245	\$256,720		
	GRAND TOTAL	\$2,640,040	\$1,996,570	\$1,915,460	\$3,166,515	\$6,358,070		
	BOND TOTAL	\$284,000	\$0	\$0	\$500,000	\$4,000,000		
	RATE TOTAL	\$2,356,040	\$1,996,570	\$1,915,460	\$2,666,515	\$2,358,070		
	PREVIOUSLY RATE FUNDED ITEMS - Carry Over	\$652,500						

Appendix 4

Water and Wastewater Fund 2008-09 Budget

Mission Statement, Goals and Objectives (pgs. 1-7)

Line Item Detail (pgs. 8-14)

Capital Line Items (pgs. 15-16)

**CITY OF GENEVA
WATER AND WASTEWATER DIVISION
FY 2008-2009 GOALS AND OBJECTIVES**

MISSION STATEMENT

"To provide for high quality, reliable water supply and wastewater treatment related services at the most economical price obtainable."

NEW INITIATIVE:

GOAL 1: To improve the City's water infrastructure to meet the needs of it's residents.

A. To improve the City's water distribution system by replacing existing Water main that is a constant source of repair due to age and or Condition.

1. Staff will develop a 3 year water main replacement program by evaluating problem areas on a cost effective basis.

i. Construction of improvements- Replacement of existing water main on S. Bennett St. from Oak St. to Crissey Ave.

PROBLEM SOLVING:

GOAL 2: To maintain compliance with all applicable existing and new Environmental and worker health and safety regulations. To improve the quality of Geneva's drinking water specifically by reducing carbonate hardness to a concentration of approximately 120 Mg/L and removing dissolved iron, manganese and radium.

City Policy Goal: *Maintain and Expand City Infrastructure to Support the Existing Community and Remaining Build Out.*

OBJECTIVE:

A. Implement the FY 2008-2009 elements of the approved Geneva Drinking Water Facility Plan (multi-year goal with completion projected for April, 2008).

FY 2008-2009 Objectives for Project Components:

1. Deep Well Improvements
 - i. Site Work Improvements
 - a. Roadway Improvements (Aug. 08)
Project Manager: Bob Van Gyseghem
3. Shallow Well Improvements
 - i. Site Work Improvements
 - a. Roadway Improvements (Aug. 08)
Project Manager: Bob Van Gyseghem
5. Drinking Water Treatment Facility Improvements
 - i. Final Completion of Improvements (4/30/08)
Project Manager: Mike Martens
6. Well #5 Improvements. Phase 2 Electrical Improvements
 - i. Construction of Improvements (Aug. 08)
Project Manager: Mike Martens

GOAL 3: To reduce the Water and Wastewater Division's accident / workman's compensation experience to zero claims.

City Policy Goal: *Continue to Provide High Level of City Services on a Cost Effective Basis Recognizing Current Requirements and Remaining Build Out of the Community.*

OBJECTIVES:

- A. Division managers review any accidents that may occur and assess areas where improvements can be made to prevent recurrence.
- B. Division supervisors inspect all division facilities for potential safety hazards every month and complete inspection report form for submittal to the Director of Public Works.
- C. Conduct twice monthly safety meetings with Division personnel addressing particular safety topics of importance to water and wastewater activities. Special emphasis on a quarterly basis should be devoted to the reduction of strains and sprains.

IMPROVEMENTS IN RECURRING ACTIVITIES:

GOAL 4: To maintain reported rusty water occurrences at <20 per year.

City Policy Goal: *Maintain and Expand City Infrastructure to Support the Existing Community and Remaining Build Out.*

OBJECTIVES:

- A. Maintain fire hydrant flushing program to 2 times per year (Spring and Fall).

- B. Perform quarterly flushing in chronic rusty water area of Oakwood Dr., Park Avenue, Austin Ave, Downing Place, Geneva Commons.

GOAL 5: To provide for a reliable, cost effective drinking water supply which is protective of customer health and safety.

City Policy Goal: Maintain and Expand City Infrastructure to Support the Existing Community and Remaining Build Out.

OBJECTIVES:

- A. Maintain cross-connection program for 676 residential and 656 commercial customers.
- B. Clean and paint 200 fire hydrants via privatized contract. (by 4/30/09)
- C. Perform system maintenance, which minimizes unscheduled customer outages and maintains fire hydrant reliability.
 - 1. Locate, exercise, adjust to grade, and G.P.S. all residential water b-boxes located in the area north of Rt. 38 to Stevens St., River Lane west to Richards St.
 - 2. Flush 1833 fire hydrants with water and sewer crews at 5.5 hydrants / man-hour (Spring and Fall)
 - 3. Install 5 water main valves at 21 man-hours / valve.
 - 4. Exercise 400 water main valves @ .25 man-hours / valve.
- D. Repair or replace fire hydrants deemed necessary through the hydrant flushing program
- E. Maintain installation/replacement of 550 water meters at 1.6 meters /man-hour.
- F. Install water meters for new construction @ 1.6 meters/man hour.
- G. Continue program to computerize the record keeping of all water Meters in the system.
- H. Maintain customer service requests productivity at 2.0/ man-hour.
- I. Maintain utility locating productivity to 2.9 utility locates /man-hour
- J. Maintain final reading productivity to 7.5 reads/man-hour.
- K. Maintain equipment reliability by:
- L. Maintain divisional emergency response time by all personnel with No response exceeding 30 minutes.

GOAL 6: To treat wastewater in a cost-effective manner, which has 100% compliance with all State, Federal Standards and all NPDES Permit Conditions and effluent limits.

City Policy Goal: Continue to Provide High Level of City Services on a Cost Effective Basis Recognizing Current Requirements and Remaining Build Out of the Community.

OBJECTIVES:

A. Perform sanitary sewer system maintenance to provide maximum system capacity and reduce the occurrence of backups into customer properties

1. Correct problems associated with sub-area 6R-M16 and 4S-M44 (Fargo Blvd. & Rt. 31 to West Side Lift Station (Kane County Government Center). (4/30/09)

i. Based on information and recommendations provided by consultant, along with information received by televising the sewer system, City Staff will implement corrective measures which may include replacement of certain sections of sanitary sewer, lining of the sanitary sewer, and general cleaning, with the intent of correcting the flow problems which have caused sewer overflows in this area. sub-area 6R-M16 and 4S-M44 (Fargo Blvd. & Rt. 31 to West Side Lift Station (Kane County Government Center). (4/30/09)

2. Perform sanitary sewer repairs on 10% of the locations currently on the sanitary sewer repair list. 78 locations in need of repair have been identified through the use of televised sewer inspections by 4/30/09

3. Increase sanitary sewer cleaning to 125,000' @ 300' / Man-hour by 4/30/09

4. Perform preventative maintenance on Wastewater lift station pumps.

i. Replace Westside lift station pump #2 by 4/30/09

B. Perform preventative maintenance at the Wastewater Treatment Facility by:

1. Maintaining mechanical equipment every 30 days.
2. Cleaning aeration tank diffusers 1/year.
3. Clean and inspect heat exchanger fire tube 2/year.
4. Algaecide final clarifiers 4/year.
5. Perform housekeeping in all buildings once a week.
6. Clean (3) secondary clarifier sludge collectors 1/year.
7. Pull, clean & inspect (2) submersible raw pumps 1/year.
8. Pull, clean & inspect (3) submersible R.A.S./ W.A.S. pumps 1/year.
9. Drain and inspect (4) primary clarifier flights, chains & cross collectors 1/year
10. Have all motor control cabinets cleaned and inspected 1/year
11. All flow meters calibrated 1/year

12. Drain and inspect (2) aerated grit chambers 1/year
13. Pull, clean & inspect U.V. sleeves and bulbs 2/year
14. Inspect (6) lift station wet wells for grease 1/month.
15. Inspect (2) grinder / cutters 1/year
16. Clean & inspect (3) re-circulation pumps 4/year
17. Change oil in 5 blowers 2 times/year
18. Maintain equipment reliability by 4/30/09 on:
 - i. Autoclave
 - ii. Drying Oven
 - iii. Replacement of U.V. Bank B. lamps.
 - iv. Replacement of Isco Sampler 1.
 - v. Replacement of Muffle Furnace.
 - vi. Purchase Dissolved Oxygen testing equipment necessary for IEPA testing.

- C. Perform analytical laboratory quality assurance / quality control (QA/QC) testing once a month. Maintain the QA/QC standard deviation required through the Standard Methods for the Examination of Water and Wastewater 19th Edition.

GOAL 7: To treat potable water in a safe and cost-effective manner, which has 100% compliance with all Illinois Environmental Protection Agency Regulations.

City Policy Goal: Continue to provide a high level of city services on a cost effective basis recognizing current requirements and remaining build out of the community.

OBJECTIVES:

- A. Perform maintenance on water distribution systems above ground storage tanks to prolong the life of both interior and exterior protective coatings.
 1. Perform Inspection of Kirk Rd. water tower.
- B. Perform preventative maintenance at the Water Treatment Facility by:
 1. Maintain compressed air system and air blower System. (monthly)
 2. Maintain heating and air conditioning systems. (monthly)
 3. Perform housekeeping duties once a week.
 4. Have all motor control cabinets cleaned and inspected 1/year.
 5. Have all flow meters calibrated 1/year.
 6. Exercise generator and maintain diesel fuel level. (monthly)
 7. Calibrate all water analysis equipment. (quarterly)

- C. Perform preventative maintenance and daily visits to all city wells and well houses.
 - 1. Record pumping/non-pumping levels. (bi-monthly)
 - 2. Check all of the wells battery backup systems. (monthly)
 - 3. Replace (3) exterior doors at well house #6.

- D. Maintain equipment reliability by 4/30/2009.
 - 1. Supervisor WTF computer replacement.
 - 2. Replace G-83

GOAL 8: To participate in City / Departmental TEAM objectives.

City Policy Goal: Continue to Provide High Level of City Services on a Cost Effective Basis Recognizing Current Requirements and Remaining Build Out of the Community.

FY 2008-2009 Public Works Department Team Goals

- A. **Public Works Department Green Initiative Efforts:** Green Initiative Efforts. Continue to monitor and evaluate new equipment and replacement equipment purchases for the most fuel – efficient options available. As an ongoing component of this objective, staff will continue to evaluate the type of vehicle that is necessary and research for more fuel efficient vehicles such as hybrid vehicles when it is time for replacement vehicles. Public Works will maintain the ongoing component of this objective by continuing to reduce fuel consumption. In addition, Public Works will strive to reduce energy usage by implementing fluorescent lighting and other energy efficiencies at all Public Works facilities such as installing programmable thermostats.

- B. **Replacement of Three Overhead Garage Doors At Public Works:** This will be the replacement of the garage doors in the mechanics area at Public Works. Water and Wastewater Division will be responsible for the cost of one of these doors.

- C. **Geneva History Center Training:** One of the visions in the City's strategic plan is to honor and preserve the heritage and character of the community. In accordance with this Vision, Public Works staff will attend a Geneva history class presented by the Geneva History Center. The class will consist of a presentation providing an overview of the City's history and a walking tour of the downtown area highlighting community history and architecture. This class will give Public Works employees an appreciation of the community in which they work and increase their awareness of historical and cultural facets of the City.

GOAL 9: To participate in the City of Geneva Strategic Plan Prioritized Goals.

City Policy Goal: Pursue the Ideal of Creating a Healthy Public Environment.

A. Provide Educational Materials: The Water and Wastewater Division will purchase educational materials and work with the Natural Resource Committee to distribute these materials which will highlight ways the public can conserve water and protect the environment.

B. Continue to Provide Assistance to Organizations:

- i. The Water and Wastewater Division will continue to support to local fundraising drives by supplying biodegradable soap for use at car wash fundraisers.
- ii. The Water and Wastewater Division will continue to financially support the Fox River Study Group Project. The group is continuing to work on a four-phase plan to address water quality issues of the Fox River watershed. The plan's purpose is to develop computer modeling tools which will recommend best management practices and pollution control measures. Currently the Water and Wastewater division supports this group with \$0.25 per customer (\$5,000.00) in assistance.

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
3072001224	PURCHASED POWER	238,592	293,893	215,400	245,790	327,721	151,900	70.5%	159,495	167,470
3072001250	M & R BLDGS AND G	15,674	12,654	12,440	10,763	14,350	11,085	89.1%	11,418	11,761
3072001259	M & R HEATING	-	2,326	260	1,153	1,537	268	103.0%	1,188	1,224
3072001272	M & R WELL CONTR	11,851	4,091	5,150	4,554	6,072	4,691	91.1%	4,808	4,952
3072001273	M & R PUMPS	420	5	657	404	539	416	63.4%	416	428
3072001299	MISCELLANEOUS CO	21,075	22,803	25,755	20,217	26,956	20,823	80.9%	21,448	22,091
3072001301	UNIFORM RENTAL	405	772	636	570	759	652	102.5%	668	688
3072001351	M & S CHEMICALS	28,508	31,964	30,600	31,870	42,493	30,600	100.0%	31,518	32,464
3072001359	M & S HEATING	9,471	5,918	9,755	1,156	1,541	1,191	12.2%	1,226	1,263
3072001399	M & S MISCELLANEC	1,287	243	254	462	616	260	102.5%	475	489
	TOTAL	327,283	374,668	300,907	316,938	422,585	221,887	73.7%	232,660	242,830
Water Distribution										
3073002101	SICK TIME	7,755	10,055	11,755	8,314	11,086	11,086	94.3%	11,723	12,398
3073002102	VACATION TIME	41,410	37,607	45,665	28,957	38,609	37,607	82.4%	39,769	42,056
3073002103	HOLIDAY TIME	18,394	28,237	35,710	23,001	30,668	31,895	89.3%	33,729	35,668
3073002104	FUNERAL LEAVE	857	272	1,158	-	-	1,158	100.0%	1,225	1,295
3073002105	SAFETY DAY	1,484	1,570	2,568	864	1,152	1,600	62.3%	1,692	1,789
3073002106	WORKMENS COMP.	-	-	-	13,384	-	-	#DIV/0!	-	-
3073002112	WATER DEPT. ADMII	79,161	86,600	80,110	55,545	74,061	83,314	104.0%	88,105	93,171
3073002114	M & R WATER DIST.	230,902	225,472	217,560	155,690	207,587	216,929	99.7%	229,402	242,593
3073002115	CLERICAL	25,829	27,875	29,031	21,037	28,049	29,171	100.5%	30,849	32,623
3073002117	ALLOC OF UTILITY DI	22,451	22,055	24,400	18,109	24,145	25,110	102.9%	26,554	28,081
3073002119	WATER VEHICLE MA	17,132	15,175	14,268	10,306	13,742	14,839	104.0%	15,692	16,594
3073002120	ALLOCATION OF OT-	91,540	97,305	98,718	80,592	107,456	112,292	113.8%	118,749	125,577
3073002121	WATER METER REAT	18,936	19,876	22,200	15,769	21,025	21,866	98.5%	23,123	24,453
3073002122	STAND - BY	11,257	13,613	11,985	10,150	13,533	14,733	122.9%	15,580	16,476
3073002126	GIS	17,439	28,410	25,679	26,769	35,692	37,298	145.2%	39,443	41,711
3073002143	JURY DUTY	-	354	230	-	-	239	104.0%	-	-
3073002170	CIVIL ENGINEER	-	-	-	-	-	-	#DIV/0!	-	-
3073002180	VEHICLE ALLOWANC	766	3,881	1,800	3,410	4,547	1,800	100.0%	1,904	2,013
3073002195	HMO ILLINOIS INSUR.	-	-	-	60,552	75,246	80,889	107.5%	88,978	97,876
3073002196	GROUP INSURANCE	59,288	72,361	75,246	97,035	129,380	133,260	103.0%	140,590	148,322
3073002197	IMRF	107,956	120,916	129,379	66,447	88,596	93,467	105.5%	98,607	104,031
3073002198	SOCIAL SECURITY	80,356	84,376	88,594	66,447	88,596	93,467	105.5%	98,607	104,031
	SUBTOTAL	832,912	898,012	916,056	695,933	904,575	948,555	103.5%	1,005,714	1,066,727
3073002201	LEGAL	1,825	1,350	850	831	850	850	100.0%	876	926
3073002202	AUDITING	6,526	5,401	5,401	5,821	5,821	5,536	102.5%	5,702	6,030
3073002203	ENGINEERING	-	322	320	-	320	2,500	100.0%	330	349
3073002206	TRAVEL	357	2,547	2,900	203	500	2,500	86.2%	2,575	2,723
3073002207	DUES AND SUBSCRII	741	480	375	-	375	375	100.0%	386	408
3073002208	POSTAGE AND SHIPT	4,847	3,532	3,625	3,118	3,625	3,716	102.5%	3,827	4,047

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
3073002209	PRINTING AND PUBL	3,099	2,800	3,025	3,033	3,033	3,101	102.5%	3,194	3,377
3073002210	INSURANCE	41,863	44,154	54,944	39,367	54,944	57,691	105.0%	60,576	63,605
3073002211	TRAINING	2,755	2,748	2,615	2,989	2,989	2,500	95.6%	2,575	2,723
3073002212	GIS	10,928	5,814	10,382	6,781	9,041	10,642	102.5%	10,961	11,591
3073002213	RENTAL XEROX	1,610	1,961	1,860	1,860	1,860	1,640	102.5%	1,689	1,786
3073002215	MISCELLANEOUS RE	274	296	290	194	258	290	100.0%	299	316
3073002220	UNEMPLOYMENT CO	-	19	-	-	-	-	#DIV/0!	-	-
3073002222	TELEPHONE	4,458	4,138	4,320	3,264	4,320	4,320	100.0%	4,450	4,705
3073002223	WATER & SEWER EX	397	388	400	295	393	400	100.0%	412	436
3073002226	COLLECTION EXPEN	113	126	54	79	106	100	185.2%	103	109
3073002227	BAD DEBT EXPENSE	(9,098)	459	3,564	2,673	3,564	3,564	100.0%	3,671	3,882
3073002250	M & R BLDGS AND G	9,135	9,171	9,100	6,780	9,039	12,800	140.7%	13,184	13,942
3073002253	M & R AUTOS AND T	7,387	5,774	5,500	5,514	5,514	5,500	100.0%	5,665	5,991
3073002254	M & R MOBILE EQUIP	158	215	250	16	250	250	100.0%	258	272
3073002255	M & R PORTABLE EC	607	215	300	564	564	300	100.0%	309	327
3073002258	M & R RADIOS	200	118	308	56	300	250	81.2%	258	272
3073002261	M & R METERS	6,844	3,805	2,570	-	2,570	1,800	70.0%	1,854	1,961
3073002264	M & R TOOLS	522	127	550	188	500	500	90.9%	515	545
3073002266	M & R HYDRANTS AP	11,354	1,481	3,500	70	3,000	3,000	85.7%	3,090	3,268
3073002270	M & R WATER LEAK:	69,072	64,268	60,500	55,986	60,500	60,500	100.0%	62,315	65,898
3073002273	M & R PUMPS	91	185	185	99	133	185	100.0%	191	202
3073002299	MISCELLANEOUS CO	3,817	3,655	3,350	4,342	4,342	3,434	102.5%	3,537	3,740
3073002301	UNIFORM RENTAL	1,643	1,892	1,800	2,039	2,039	1,872	104.0%	1,928	2,039
3073002352	M & S OFFICE SUPPLI	666	664	615	681	681	630	102.5%	649	687
3073002361	M & S METERS	61,776	41,769	41,000	36,082	41,000	41,000	100.0%	42,230	44,658
3073002363	MOTOR FUEL	11,010	10,692	11,000	9,865	13,153	12,100	110.0%	12,463	12,837
3073002364	M & S TOOLS	473	503	850	507	800	850	100.0%	876	926
3073002365	M & S SAFETY EQUII	6,195	3,561	3,000	2,791	3,000	3,120	104.0%	3,214	3,398
3073002390	PARKWAY RESTORA	2,375	926	2,000	397	2,000	1,500	75.0%	1,545	1,634
3073002399	M & S MISCELLANEC	2,653	2,664	1,750	1,861	1,861	1,750	100.0%	1,803	1,906
3073002414	CLAIMS AND JUDGEI	-	-	240	-	-	240	100.0%	247	261
3073002451	OTHER GENERAL EX	1,461	1,630	1,450	1,347	1,450	1,450	100.0%	1,494	1,579
3073002500	SUBTOTAL	268,133	229,851	244,483	199,690	244,694	250,575	102.5%	259,246	273,356
3073002500	PUBLIC WORKS FAC	30,312	20,021	18,000	8,874	18,000	18,000	100.0%	18,540	19,606
3073002500	SUBTOTAL	30,312	20,021	18,000	8,874	18,000	18,000	100.0%	18,540	19,606
3082003101	Wastewater Treatment	1,131,357	1,147,885	1,178,539	904,497	1,167,269	1,217,130	103.3%	1,283,501	1,359,688
3082003101	SICK TIME	5,028	5,647	3,965	2,530	3,373	4,124	104.0%	4,361	4,611
3082003102	VACATION TIME	14,397	18,721	14,599	14,143	18,857	15,183	104.0%	16,056	16,979
3082003103	HOLIDAY TIME	11,370	11,354	12,141	9,474	12,632	12,627	104.0%	13,353	14,120
3082003104	FUNERAL LEAVE	-	-	-	-	-	-	#DIV/0!	-	-
3082003105	SAFETY DAY	768	1,091	675	449	599	702	104.0%	742	785

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
3082003155	SEWER PLANT OPEF	214,465	224,666	242,000	173,978	231,970	242,409	100.2%	256,347	271,087
3082003156	DISPOSAL PLANT VE	5,718	812	4,121	1,313	1,751	4,000	97.1%	4,230	4,473
3082003162	STAND - BY	22,745	25,440	24,037	18,764	25,018	26,019	108.2%	27,515	29,097
3082003196	GROUP INSURANCE	35,510	38,680	44,825	29,448	39,265	48,187	107.5%	53,006	58,306
	SUBTOTAL	310,002	326,412	346,363	250,099	333,465	353,250	102.0%	375,610	399,460
3082003211	TRAINING	4,279	2,906	3,712	1,776	2,368	3,700	99.7%	3,811	3,925
3082003224	PURCHASED POWER	128,715	174,490	167,955	127,168	189,557	172,154	102.5%	180,762	189,800
3082003231	SLUDGE AND GRIT D	35,984	24,633	24,879	27,849	27,849	32,500	130.6%	33,475	34,479
3082003250	M & R BLDGS AND G	41,686	45,680	32,480	27,234	32,480	32,480	100.0%	33,454	34,458
3082003253	M & R AUTOS AND T	1,604	1,730	2,000	2,149	2,149	2,050	102.5%	2,112	2,175
3082003254	M & R MOBILE EQUIP	999	283	1,275	1,210	1,275	1,275	100.0%	1,313	1,353
3082003273	M & R PUMPS	637	808	850	751	850	850	100.0%	876	902
3082003299	MISCELLANEOUS CO	15,036	6,242	5,555	5,274	5,555	5,694	102.5%	5,865	6,041
3082003301	UNIFORM RENTAL	1,226	928	1,400	1,177	1,400	1,456	104.0%	1,500	1,545
3082003350	M & S BLDGS. & GRO	-	-	-	-	-	-	#DIV/0!	-	-
3082003351	M & S CHEMICALS	40,847	37,621	32,825	19,472	32,000	33,646	102.5%	34,655	35,695
3082003352	M & S OFFICE SUPPL	488	444	285	499	499	350	122.8%	361	371
3082003359	M & S HEATING	11,513	9,969	10,304	1,489	1,985	3,500	34.0%	3,605	3,713
3082003364	M & S TOOLS	674	299	600	127	600	600	100.0%	618	637
3082003365	M & S SAFETY EQUIP	2,598	2,332	2,000	1,409	1,879	2,080	104.0%	2,142	2,207
3082003373	M & S PUMPS	-	-	800	-	800	800	100.0%	824	849
3082003399	M & S MISCELLANEC	5,009	5,048	4,600	5,105	5,105	4,600	100.0%	4,738	4,880
3082003415	ST CHARLES/GENEV.	14,712	14,916	16,000	-	16,000	16,000	100.0%	16,480	16,974
3082003416	NPDES ANNUAL FEE:	34,000	35,000	35,000	32,000	32,000	35,000	100.0%	36,050	37,132
	SUBTOTAL	340,005	363,329	342,520	254,689	334,351	348,734	101.8%	362,639	377,134
3082003500	PUBLIC WORKS FAC	-	-	-	-	-	-	#DIV/0!	-	-
	TOTAL	650,007	689,741	688,883	504,788	667,816	701,984	101.9%	738,249	776,594
	Wastewater Collection									
3083004101	SICK TIME	3,685	5,733	3,551	2,299	3,065	3,693	104.0%	3,905	4,130
3083004102	VACATION TIME	10,501	7,916	12,926	10,628	14,171	13,443	104.0%	14,216	15,033
3083004103	HOLIDAY TIME	7,151	8,375	7,687	6,918	9,224	7,994	104.0%	8,454	8,940
3083004104	FUNERAL LEAVE	909	272	500	-	-	500	100.0%	529	559
3083004105	SAFETY DAY	449	235	782	235	313	782	100.0%	827	875
3083004106	WORKMENS COMP.	-	-	-	-	-	-	#DIV/0!	-	-
3083004112	STAND-BY	-	-	-	-	-	-	#DIV/0!	-	-
3083004143	JURY DUTY	-	-	-	-	-	-	#DIV/0!	-	-
3083004150	ADMINISTRATION	27,457	126,712	69,174	60,717	80,956	71,941	104.0%	76,078	80,452
3083004151	M & R COLLECTION :	122,272	118,119	123,360	84,496	112,661	128,294	104.0%	135,671	143,472
3083004156	CLERICAL	25,828	27,875	29,231	21,021	28,028	29,149	99.7%	30,625	32,598
3083004157	ALLOC OF UTILITY DI	22,451	22,252	25,543	19,596	26,127	26,565	104.0%	28,092	29,707
3083004158	SEWER VEHICLE MA	2,386	3,181	2,824	3,028	4,037	3,149	111.5%	3,330	3,521

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
3083004160	ALLOCATION OF OTF	89,233	94,005	96,579	78,278	104,371	100,442	104.0%	106,218	112,325
3083004161	SEWER METER REAR	20,985	21,927	21,000	15,511	20,681	21,840	104.0%	23,096	24,424
3083004162	STAND - BY	10,576	10,166	10,575	6,045	8,059	13,267	125.5%	14,030	14,837
3083004166	GIS	17,439	28,206	26,114	26,769	35,692	27,159	104.0%	28,720	30,372
3083004170	CIVIL ENGINEER	-	-	-	-	-	-	#DIV/0!	-	-
3083004180	VEHICLE ALLOWANCE	351	1,432	1,400	1,073	1,431	1,456	104.0%	1,540	1,628
3083004196	GROUP INSURANCE	28,094	38,179	36,058	32,037	42,716	38,762	107.5%	42,639	46,902
3083004197	IMRF	31,936	35,772	38,274	28,707	38,276	39,422	103.0%	41,590	43,878
3083004198	SOCIAL SECURITY	29,564	31,044	32,597	24,447	32,596	34,390	105.5%	36,281	38,277
	SUBTOTAL	451,267	581,403	538,175	421,804	562,405	562,249	104.5%	596,041	631,931
3083004201	LEGAL	510	613	560	345	560	560	100.0%	577	594
3083004202	AUDITING	4,814	4,814	4,814	4,814	4,814	4,814	100.0%	4,956	5,107
3083004203	ENGINEERING	-	567	475	483	483	487	102.5%	501	517
3083004206	TRAVEL	178	561	1,200	-	1,000	1,200	100.0%	1,236	1,273
3083004207	DUES AND SUBSCRIP	68	132	120	49	100	125	104.2%	129	133
3083004208	POSTAGE AND SHIP	1,081	1,315	1,000	1,326	1,326	1,025	102.5%	1,056	1,087
3083004209	PRINTING AND PUBL	30	274	365	252	335	365	100.0%	376	387
3083004210	INSURANCE	31,925	37,870	41,900	30,021	41,900	43,995	105.0%	46,195	48,504
3083004211	TRAINING	361	3,052	1,200	893	1,190	1,200	100.0%	1,236	1,273
3083004212	GIS	8,546	5,699	7,382	5,865	7,382	7,567	102.5%	7,794	8,027
3083004213	XEROX RENTAL	1,513	1,619	1,425	1,122	1,425	1,461	102.5%	1,504	1,550
3083004215	MISCELLANEOUS RE	433	257	400	194	400	400	100.0%	412	424
3083004222	TELEPHONE	4,641	4,028	4,450	3,263	4,351	4,450	100.0%	4,584	4,721
3083004226	COLLECTION EXPEN	141	151	99	95	127	100	101.0%	103	106
3083004227	BAD DEBT EXPENSE	(8,643)	855	4,000	3,006	4,008	4,000	100.0%	4,120	4,244

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
3083004250	M & R BLDGS AND G	7,518	7,611	6,900	5,400	6,900	7,000	101.4%	7,210	7,426
3083004253	M & R AUTOS AND T	6,233	6,202	6,000	7,195	7,195	6,150	102.5%	6,335	6,525
3083004254	M & R MOBILE EQUIP	134	1,292	850	749	850	850	100.0%	876	902
3083004255	M & R PORTABLE EC	265	300	315	233	311	315	100.0%	324	334
3083004258	M & R RADIOS	-	-	260	106	260	260	100.0%	268	276
3083004264	M & R PUMPS	2,086	743	2,000	795	2,000	2,000	100.0%	2,060	2,122
3083004268	M & R SANIT. SEWER	18,587	15,809	18,000	16,425	18,000	16,550	91.9%	17,047	17,558
3083004299	MISCELLANEOUS CO	11,231	15,270	9,570	11,004	11,004	9,570	100.0%	9,857	10,153
3083004301	UNIFORM RENTAL	396	1,001	860	868	868	894	104.0%	921	949
3083004352	M & S OFFICE SUPPI	355	389	197	261	261	202	102.5%	208	214
3083004355	M & S PORTABLE EC	-	-	-	-	-	-	#DIV/0!	-	-
3083004363	MOTOR FUEL	14,546	14,889	15,700	14,104	18,806	17,270	110.0%	17,788	18,322
3083004364	M & S TOOLS	23	140	285	37	275	285	100.0%	294	302
3083004365	M & S SAFETY EQUIP	4,502	1,859	1,970	1,711	1,970	2,049	104.0%	2,110	2,174
3083004390	PARKWAY RESTORA	1,922	27	2,000	378	2,000	2,000	100.0%	2,060	2,122
3083004399	M & S MISCELLANEC	772	1,252	610	1,132	1,132	1,000	163.9%	1,030	1,061
3083004414	CLAIMS AND JUDGEA	-	-	-	-	-	-	#DIV/0!	-	-
	SUBTOTAL	114,166	128,590	134,907	112,126	141,233	138,143	102.4%	143,167	148,386
3083004500	PUBLIC WORKS FAC	624	4,271	5,774	2,968	5,770	5,774	100.0%	5,947	6,126
	TOTAL	566,057	714,264	678,856	536,897	709,408	706,166	104.0%	745,156	786,443
	Industrial Wastewater Monitoring									
3084005101	SICK TIME	426	546	450	471	628	468	104.0%	495	523
3084005102	VACATION TIME	2,746	1,309	2,607	2,592	3,455	2,711	104.0%	2,867	3,032
3084005103	HOLIDAY TIME	2,323	2,510	2,995	1,885	2,513	3,115	104.0%	3,294	3,483
3084005105	SAFETY DAY	211	-	240	-	-	240	100.0%	254	268
3084005130	LAB & IND. MONITOR	51,195	55,043	55,096	41,224	54,966	57,300	104.0%	60,595	64,079
3084005131	IND. MONITORING VE	416	349	500	502	670	500	100.0%	529	559
3084005196	GROUP INSURANCE	9,361	10,022	11,772	7,629	10,171	12,655	107.5%	13,920	15,312
	SUTOTAL	66,678	69,779	73,660	54,303	72,404	76,989	104.5%	81,954	87,257
3084005201	LEGAL	-	788	540	507	540	2,500	463.0%	556	573
3084005211	TRAINING	106	-	301	-	301	300	99.7%	309	316
3084005253	M & R AUTOS AND TF	37	75	173	-	170	175	101.2%	180	186
3084005299	MISCELLANEOUS CO	11,821	12,072	10,900	12,921	13,000	13,244	121.5%	13,641	14,051
3084005351	M & S CHEMICALS	850	69	858	-	800	850	99.1%	876	902
3084005352	M & S OFFICE SUPPL	263	172	242	260	260	240	99.2%	247	255
3084005363	M & S MOTOR FUEL	221	328	300	289	385	330	110.0%	340	350
3084005365	M & S SAFETY EQUIP	484	261	375	-	375	390	104.0%	402	414
3084005399	M & S MISCELLANEO	5,744	7,780	5,357	4,942	5,357	5,491	102.5%	5,656	5,825
	SUBTOTAL	19,525	21,544	19,046	18,919	21,188	23,520	123.5%	22,207	22,873

AccountNum	AccountDesc	ACTUAL 2005-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
	TOTAL	86,203	91,323	92,706	73,221	93,592	100,509	108.4%	104,160	110,130
3086008254	PRETREATMENT PEF	-	-	-	-	-	-	#DIV/0!	-	-
3086008401	INTEREST EXPENSE	90,917	-	-	-	-	-	#DIV/0!	-	-
3086008402	INTEREST EXPENSE	-	-	-	-	-	-	#DIV/0!	-	-
3086008405	LOSS ON DEBT RETI	-	-	-	-	-	-	#DIV/0!	-	-
3086008406	BOND AMORTIZATIO	-	-	-	-	-	-	#DIV/0!	-	-
3086008413	DEPRECIATION EXPI	1,549,898	1,554,733	2,035,680	1,526,940	2,035,920	2,300,000	113.0%	2,325,000	2,350,000
3086008415	DEPREC. EXPENSE	-	-	-	-	-	-	#DIV/0!	-	-
3086008416	AMORTIZATION OF B	4,225	4,225	4,225	-	-	4,225	100.0%	4,225	4,225
3086008420	MISCELLANEOUS EX	-	-	-	-	-	-	#DIV/0!	-	-
	TOTAL	1,645,040	1,558,958	2,040,105	1,526,940	2,035,920	2,304,225	112.9%	2,329,225	2,354,225
	Water Treatment									
3087006101	SICK TIME	-	-	1,440	936	1,248	3,907	271.3%	4,132	4,369
3087006102	VACATION TIME	-	-	19,127	3,499	4,666	15,651	81.8%	19,551	23,675
3087006103	HOLIDAY TIME	-	-	6,300	3,114	4,152	10,325	163.9%	12,919	13,662
3087006104	FUNERAL LEAVE	-	-	-	-	-	600	#DIV/0!	-	-
3087006105	SAFETY DAY	-	-	300	-	-	1,440	480.0%	1,523	1,610
3087006111	WATER TREATMENT	-	21,990	140,353	99,105	132,140	248,390	177.0%	312,672	330,651
3087006112	STAND-BY	-	-	9,023	1,624	2,165	34,433	381.6%	36,413	38,507
3087006115	WATER TREATMENT	-	-	22,495	421	561	23,170	103.0%	24,502	25,911
3087006119	VEHICLE MAINTENAN	-	-	2,000	-	1,000	2,100	105.0%	2,221	2,348
3087006196	GROUP INSURANCE	-	2,289	30,000	13,476	17,968	45,277	150.9%	62,835	69,118
3087006197	IMRF	-	3,957	17,522	8,761	11,681	29,000	165.5%	36,409	38,411
3087006198	SOCIAL SECURITY	-	2,875	10,278	5,139	6,852	21,000	204.3%	26,363	27,812
	SUBTOTAL	-	31,111	258,638	136,076	182,435	435,293	168.2%	539,538	576,075
3087006206	TRAVEL	-	-	1,500	-	1,200	1,500	100.0%	1,545	1,591
3087006211	TRAINING	-	-	1,800	200	266	1,500	83.3%	1,545	1,591
3087006224	PURCHASED POWER	-	-	280,000	1,046	280,000	425,000	151.8%	446,250	468,563
3087006250	M & R BLDGS AND GI	-	-	18,000	6,954	18,000	18,540	103.0%	19,096	19,669
3087006272	M & R CONTROLS	-	-	1,000	-	1,000	1,030	103.0%	1,061	1,093
3087006299	MISCELLANEOUS CO	-	-	13,000	-	13,000	1,390	10.7%	1,432	1,475
3087006301	CLOTHING ALLOWAN	-	-	523	240	500	1,000	191.2%	1,030	1,061
3087006351	M & S CHEMICALS	-	-	176,833	24,246	120,000	182,138	103.0%	187,602	193,230
3087006352	M & S OFFICE SUPPL	-	-	500	216	500	515	103.0%	530	546
3087006359	M & S HEATING	-	-	40,280	239	40,000	41,488	103.0%	42,733	44,015
3087006363	M & S MOTOR FUEL	-	-	2,000	-	2,000	2,100	105.0%	2,163	2,228
3087006364	M & S TOOLS	-	-	2,000	-	2,000	2,060	103.0%	2,122	2,185
3087006365	M & S SAFETY EQUIP	-	-	2,000	-	2,000	2,060	103.0%	2,122	2,185
3087006399	M & S MISCELLANEO	-	-	50,000	12,304	50,000	100,000	200.0%	103,000	106,090
3087001414	MEMBRANE REPLACEMENT	-	-	589,436	45,444	530,466	780,321	132.4%	115,000	118,450
	SUBTOTAL	-	-	589,436	45,444	530,466	780,321	132.4%	927,231	963,973

AccountNum	AccountDesc	ACTUAL 2006-6	ACTUAL 2006-7	BUDGET 2007-8	YTD 2007-8	ESTIMATE 2007-8	BUDGET 2008-9	% CHANGE 08-9/07-8	PROJECTED 2009-10	PROJECTED 2001-11
	TOTAL	-	31,111	848,274	181,520	712,901	1,215,614	143.3%	1,466,769	1,540,048
	GRAND TOTAL	4,405,947	4,607,951	5,828,270	4,044,802	5,809,491	6,467,515	111.0%	6,899,720	7,169,959

WATER AND WASTEWATER UTILITY DIVISION
3 YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT NAME	FY 2008-09	FY 2009-10	FY 2010-2011	FINANCING	
1. Water Main Valve Replacement Program	\$17,500.00	\$18,000.00	\$18,500.00	Rates	
2. Excess Flow Diversion (sump pump lines)	\$6,000.00	\$6,000.00	\$6,000.00	Rates	
3. Fire Hydrant Replacement Program	\$16,700.00	\$17,100.00	\$17,600.00	Rates	
4. Drinking Water Treatment Facility					
A. Retainage held for Williams Brothers	\$100,000.00			IEPA Loan / Bonds	
B. Fork Lift	\$25,000.00			Rates	
C. Asphalt pavement for new wells & walking path	\$40,000.00			Rates	
D. Well # 7 Abandonment	\$40,000.00			Rates	
E. Landscaping	\$15,000.00			Rates	
F. Well #5 Phase Two Improvements	\$120,000.00			Rates	
5. Water Main Infrastructure Replacement		\$370,000.00	\$370,000.00		
A. South Bennett from Oak to Crissey Ave.	\$150,000.00			Rates	Justification #1
This project will be done using City of Geneva Water/Sewer Personnel					
6. Sanitary Sewer Rehabilitation Program					
A. Sanitary Sewer Lining Project			\$200,000.00		
B. SSES Investigation			\$150,000.00		
C. SSES Rehabilitation			\$200,000.00		
D. Sanitary Sewer Capacity Improvements(Fargo & Rt. 31)				Rates	Justification #2
a. Construction	\$750,000.00				
7. Rebuild Lift Station Pumps					
D. Fisher Farms Pump #1		\$2,690.00			
E. Fisher Farms Pump #2			\$2,970.00		
F. Kautz Road Pump #1					
G. Kautz Road Pump #2	\$10,660.00			Rates	
H. Wemco Recrc Pump #1		\$7,933.00			
I. Wemco Recrc Pump #2			\$7,933.00		
J. Wemco Recrc Pump #3					
H Westside Pump#1	\$3,162.00			Rates	Justification #3
8. Computer Equipment Replacement					
A. Water Supterintendent Computer Replacement	\$3,500.00		\$3,000.00	Rates	
B. Cust. Service& Maint. Supervisor Computer Replacement		\$2,000.00			
C. Water Treatment Supervisor Computer Replacement	\$2,000.00			Rates	
D. Manager of W.W.T.F. Computer Replacement					
E. Computer Administrative Assistant PW	\$2,000.00			Rates	
F. Water Scada System Laptop Replacement			\$4,650.00		
G. Water Scada System Main Computer Replacement					
H. W.W.T.F Laboratory Computer					
I. W.W.T.F. Scada System Main Computer Replacement					
J. Water/Electric Meter Main Computer Replacement					
K. Water Meter Serviceman Computer Replacement					
L. H.P. Deskjet, W.W.T.P. Manager					
M. Laser Printer, Front Office					
N. PW Administration Computer/Printer (W/S share)					
9. GIS Needs					
A. PW Server Replacement (W/S share)	\$3,500.00			Rates	
B. Corporate Virus-scan Server	\$3,500.00			Rates	
C. 24" Dell Monitors	\$700.00			Rates	
D. Network Attached Storage	\$1,200.00			Rates	
E. HP 425n Printer	\$650.00			Rates	
F. MapLogic Layout Manager	\$1,500.00			Rates	
G. Cisco Switch	\$2,500.00				
H. MSI Software Upgrade	\$1,500.00				
10. Water Tower Inspection					
A. Kirk Road Tower	\$8,500.00			Rates	Justification #4
B. Logan Ave. Tower		\$8,500.00			
11. 1 Ton Pickup Truck(G-83)	\$29,360.00			Rates	Justification #5
12. 1 Ton Service Truck(G-34)		\$31,175.00			
13. 1 Ton Pickup Truck(G13)		\$31,872.00			
14. Ford Taurus (G 101)		\$12,100.00			
15. 1 Ton Pickup Truck(G-86)		\$19,535.00			
16. Sewer Televising Traller (G-149)			\$11,592.00		
17. 1/2 Ton Pickup Truck (G102)		\$31,872.00			
18. 1 Ton Utility Truck (G11)		\$45,890.00			

WATER AND WASTEWATER UTILITY DIVISION
3 YEAR CAPITAL IMPROVEMENT PROGRAM

PROJECT NAME	FY 2008-09	FY 2009-10	FY 2010-2011	FINANCING
19 Trailer (G-74)			\$8,900.00	
20 Trailer (G-75)		\$8,030.00		
21 CSE Trailer (G-125)		\$2,260.00		
22 CSE Trailer (G-126)		\$2,260.00		
23 Maintenance Cart - John Deere Gator		\$10,000.00		
24 Speedshore Bracing		\$3,345.00		
25 Confined Space Entry Equipment		\$8,400.00		
26 Public Works - Team Goals A. Replacement of Three Overhead Garage Doors at Public Works Maintenance area.	\$4,400.00			Rates
27 6" Pump(G-76)		\$26,000.00		
28 6" Thompson Pump (G31)		\$27,000.00		
29 4" Thompson Pump (G-144)			\$18,030.00	
30 Wach's Electric Valve Operator			\$5,944.00	
31 4" Trash Pumps a. #5 Wastewater b. #5A Water c. #6 Water d. #7 Water		\$4,900.00 \$4,900.00 \$4,900.00 \$4,900.00		
32 Portable Generator		\$1,500.00		
33 Honda Generator Trench Trailer			\$2,100.00	
34 Sewer Televising Equipment			\$39,665.00	
35 Linestop Equipment		\$42,500.00		
36 Hand Held Meter Reader	\$2,250.00			Rates
37 Autoclave Model #307	\$3,260.00			Rates
38 Drying Oven	\$2,040.00			Rates
39 Muffle Furnace	\$2,690.00			Rates
40 Isco Sampler 3,				
41 Chlorine Titrimeter			\$1,256.00	
42 Orion 4 Gas Detector			\$1,900.00	
43 Microscope			\$4,231.00	
44 Dissolved Oxygen Meter	\$8,500.00			Rates
45 U.V. Bank B Lamps	\$18,335.00			Rates
46 Asphalt Grinder	\$3,000.00			Rates
TOTAL:	\$1,398,907.00	\$755,762.00	\$1,074,271.00	

Appendix 5

Tax Levy Estimates and Debt Service Forecast

City of Geneva								
2007 Tax Levy								
			%Change	2007			4/9/2008	
Category(rate ceiling)	2006	2007	\$07/\$06	Tax Rate	2008	2009	2010	Trend Factors
General Operat.(.46)	\$ 2,134,500	\$ 2,195,000	102.8%	0.2110	\$ 2,260,850	\$ 2,328,676	\$ 2,398,536	3%
Other Operating(.05)	\$ 65,545	\$ 67,511	103.0%	0.0065	\$ 69,537	\$ 71,623	\$ 73,771	3%
Ambulance (.09)	\$ 355,500	\$ 369,720	104.0%	0.0355	\$ 384,509	\$ 399,889	\$ 415,885	4%
Insurance(no limit)	\$ 294,705	\$ 303,546	103.0%	0.0292	\$ 315,668	\$ 328,316	\$ 341,448	3%
Sub-Total Operating	\$2,850,250	\$2,935,778	103.0%	0.2822	\$3,030,583	\$3,128,503	\$3,229,640	
%Change		103.0%			103.2%	103.2%	103.2%	
Operating Tax Rate	0.2942	0.2822	95.9%		0.2788	0.2780	0.2773	
Retirement -IMRF/FICA	\$ 458,225	\$ 474,263	103.5%	0.0456	\$ 488,491	\$ 503,145	\$ 518,240	3%
(no limit) -Police	\$ 375,100	\$ 393,005	104.8%	0.0378	\$ 404,795	\$ 416,939	\$ 429,447	3%
-Fire	\$ 231,800	\$ 234,900	101.3%	0.0226	\$ 241,947	\$ 249,205	\$ 256,682	3%
Sub-Total Retirement	\$ 1,065,125	\$ 1,102,168	103.5%	0.1059	\$ 1,135,233	\$ 1,169,290	\$ 1,204,369	
%Change		103.5%			103.0%	103.0%	103.0%	
Mental Health Pd(.15)	\$ 178,850	\$ 185,110	103.5%	0.0178	\$ 190,663	\$ 197,336	\$ 204,243	3%
Total Levy w/o Debt *	\$ 4,094,225	\$ 4,223,055	103.1%	0.4059	\$ 4,356,479	\$ 4,495,129	\$ 4,638,252	
%Change		103.1%			103.2%	103.2%	103.2%	
Debt Levies:								
Street Improve.Bonds	\$ 932,490	\$ 822,780	88.2%	0.0791	\$ 730,100	\$ -	\$ -	Paid off 2009
Public Safety Bonds	\$ 268,000	\$ 314,550	117.4%	0.0302	\$ 399,950	\$ 437,360	\$ 467,700	Actual/abated
Prairie Green Bonds	\$ 382,100	\$ 422,255	110.5%	0.0406	\$ 477,300	\$ 1,202,300	\$ 1,234,900	Actual/abated
Sub-Total Debt	\$ 1,582,590	\$ 1,559,585	98.5%	0.1499	\$ 1,607,350	\$ 1,639,660	\$ 1,702,600	
%Change		98.5%			103.1%	102.0%	103.8%	
Total Tax Levy	\$ 5,676,815	\$ 5,782,640	101.9%	0.5559	\$ 5,963,829	\$ 6,134,789	\$ 6,340,852	
%Change		101.9%			103.1%	102.9%	103.4%	
Assessed Valuation**	\$968,946,800	\$1,040,306,200	107.4%		\$1,087,119,979	\$1,125,169,178	\$1,164,550,100	3.5%,3.5%,3.5%
Tax Rate	0.5859	0.5559			0.5486	0.5452	0.5445	

* 2007 tax cap (2.5%) plus estimated new growth (1.0%) sets operating and retirement limit at 3.5%.

** Assessed Valuation Estimates and Projections:

2004 actual comprised of 2.6% growth(1.6% residential, 1.0% commercial/industrial) and 5.9% multiplier/reassessments.
2005 actual comprised of 4.0% growth(1.5% residential, 0.5% commercial/industrial,2% TIF) and 6.0% multiplier/reassessments.
2006 actual based on 1.9% growth(1.4% residential, 0.5% commercial/industrial) and 7.0% multiplier/reassessments.
2007 estimate based on 1.4% growth (1.15% residential, 0.25% commercial/industrial) and 6.0% multiplier/reassessments.
2008 projection based on 0.5% growth(0.025% residential, 0.025% commercial/industrial) and 4.0% multiplier/reassessments.
2009 projection based on 0.5% growth(0.025% residential, 0.025% commercial/industrial) and 3.0% multiplier/reassessments.
2010 projection based on 0.5% growth(0.025% residential, 0.025% commercial/industrial) and 3.0% multiplier/reassessments.

Appendix 6

Salary Range Schedule

2008/2009 SALARY RANGES

GRADE	CLASSIFICATION PROF/TECH/ADM/MGT	85%	90%	95%	100%	120%			
43	City Administrator	\$119,640 \$57.52	\$126,678 \$60.90	\$133,715 \$64.29	\$140,753 \$67.67	\$168,904 \$81.20			
42	Chief of Police Director of Public Works Fire Chief	\$89,990 \$43.26	\$95,284 \$45.81	\$100,577 \$48.35	\$105,871 \$50.90	\$127,045 \$61.08			
41	Assistant City Administrator/Dir Adm. Services Director of Community Development Director of Economic Development	\$83,147 \$39.97	\$88,038 \$42.33	\$92,929 \$44.68	\$97,821 \$47.03	\$117,384 \$56.43			
39	Finance Director Superintendent of Electrical Services Tri-Com Director	\$79,030 \$38.00	\$83,678 \$40.23	\$88,328 \$42.47	\$92,976 \$44.70	\$111,571 \$53.64			
38	City Engineer/Asst. Director of Public Works	\$76,982 \$37.01	\$81,499 \$39.18	\$86,028 \$41.36	\$90,555 \$43.54	\$108,666 \$52.24			
37	Manager of Electric Operations Manager of Dist., Const., and Main. Superintendent Streets & Fleet Superintendent Water/Wastewater	\$73,152 \$35.17	\$77,456 \$37.24	\$81,864 \$39.36	\$86,062 \$41.38	\$103,274 \$49.65			
36	Building Commissioner Downtown Development Coordinator Information Technologies Manager Tri-Com Deputy Director	\$67,829 \$32.61	\$71,820 \$34.53	\$75,809 \$36.45	\$79,799 \$38.36	\$95,758 \$46.04			
35	Civil Engineer Project Engineer	\$62,109 \$29.86	\$65,763 \$31.62	\$69,416 \$33.37	\$73,070 \$35.13	\$87,684 \$42.16			
34	Historic Planner City Planner	\$57,932 \$27.85	\$61,340 \$29.49	\$64,748 \$31.13	\$68,155 \$32.77	\$81,787 \$39.32			
33	GIS Coordinator	\$56,885 \$27.35	\$60,232 \$28.96	\$63,578 \$30.57	\$66,924 \$32.18	\$80,309 \$38.61			
31	Code Enforcement Officer Human Resource Coordinator Tri-Com Computer Technician Administrative Analyst	\$54,793 \$26.34	\$58,016 \$27.89	\$61,239 \$29.44	\$64,463 \$30.99	\$77,355 \$37.19			
30	Building Inspector Engineering Technician GIS Technician IT Technician Office Manager Police Traffic Specialist	\$50,215 \$24.14	\$53,169 \$25.56	\$56,123 \$26.98	\$59,077 \$28.40	\$70,892 \$34.08			
29	Executive Assistant Lab Coordinator	\$45,451 \$21.85	\$48,124 \$23.14	\$50,798 \$24.42	\$53,472 \$25.71	\$64,166 \$30.85			
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Depts) Record Specialists Utility Billing Specialist	\$39,998 \$19.23	\$42,350 \$20.36	\$44,703 \$21.49	\$47,056 \$22.62	\$56,487 \$27.15			
26	Utility Payments Technician	\$32,699 \$15.72	\$34,621 \$16.64	\$36,545 \$17.57	\$38,469 \$18.49	\$46,162 \$22.19			
GRADE	LABOR & TRADES	85%	90%	95%	100%	120%			
133	Wastewater Treatment Supervisor Supervisor of System Main & Cust Serv Supervisor of Water Supply & Treatment	\$65,588 \$31.53	\$69,446 \$33.39	\$73,304 \$35.24	\$77,162 \$37.10	\$92,594 \$44.52			
130	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$58,472 \$28.11	\$61,912 \$29.77	\$65,352 \$31.42	\$68,791 \$33.07	\$82,549 \$39.69			
129	Fleet Maintenance Technician	\$48,490 \$23.31	\$51,342 \$24.68	\$54,194 \$26.05	\$57,047 \$27.43	\$68,456 \$32.91			
128	Cemetery Main. & Admin. Specialist Street Maintenance Lead Worker Wastewater Treatment Plant Operator II Water Treatment Operator	\$46,245 \$22.23	\$48,965 \$23.54	\$51,685 \$24.85	\$54,405 \$26.16	\$65,287 \$31.39			
127	Water Sewer Maintenance Worker Wastewater Treatment Operator	\$43,839 \$21.08	\$46,417 \$22.32	\$48,996 \$23.56	\$51,575 \$24.80	\$61,890 \$29.75			
126	Street Maintenance Worker Utility Locator Water Meter Service Technician	\$41,433 \$19.92	\$43,870 \$21.09	\$46,308 \$22.26	\$48,745 \$23.44	\$58,494 \$28.12			
GRADE	PUBLIC SAFETY	1	2	3	4	5	6	7	8
238	Deputy Fire Chief Police Commander	\$78,476 \$37.73	\$83,092 \$39.95	\$87,708 \$42.17	\$92,325 \$44.39	\$96,941 \$46.61	\$101,557 \$48.83	\$106,173 \$51.04	\$110,790 \$53.26
236	Police Sergeant	\$70,703 \$33.99	\$74,862 \$35.99	\$79,022 \$37.99	\$83,180 \$39.99	\$87,339 \$41.99	\$91,498 \$43.99	\$95,657 \$45.99	\$99,816 \$47.99
232	Tri-Com Training Coordinator	\$55,108 \$26.49	\$58,351 \$28.05	\$61,592 \$29.61	\$64,834 \$31.17	\$68,075 \$32.73	\$71,318 \$34.29	\$74,559 \$35.85	\$77,801 \$37.40
231	Police Officer	\$51,850 \$24.93	\$54,900 \$26.39	\$57,950 \$27.86	\$61,000 \$29.33	\$64,050 \$30.79	\$67,100 \$32.26	\$70,150 \$33.73	\$73,200 \$35.19
230	Tri-Com Shift Supervisor	\$49,981 \$24.03	\$52,922 \$25.44	\$55,862 \$26.86	\$58,802 \$28.27	\$61,742 \$29.68	\$64,682 \$31.10	\$67,622 \$32.51	\$70,563 \$33.92
229	Telecommunicator	\$40,406 \$19.43	\$42,783 \$20.57	\$45,159 \$21.71	\$47,536 \$22.85	\$49,913 \$24.00	\$52,290 \$25.14	\$54,667 \$26.28	\$57,044 \$27.42
228	CSO/Evidence Technician	\$37,836 \$18.19	\$40,062 \$19.26	\$42,288 \$20.33	\$44,514 \$21.40	\$46,740 \$22.47	\$48,965 \$23.54	\$51,190 \$24.61	\$53,416 \$25.68
226	Community Service Officer	\$32,699 \$15.72	\$34,621 \$16.64	\$36,545 \$17.57	\$38,469 \$18.49	\$40,392 \$19.42	\$42,316 \$20.34	\$44,238 \$21.27	\$46,162 \$22.19

