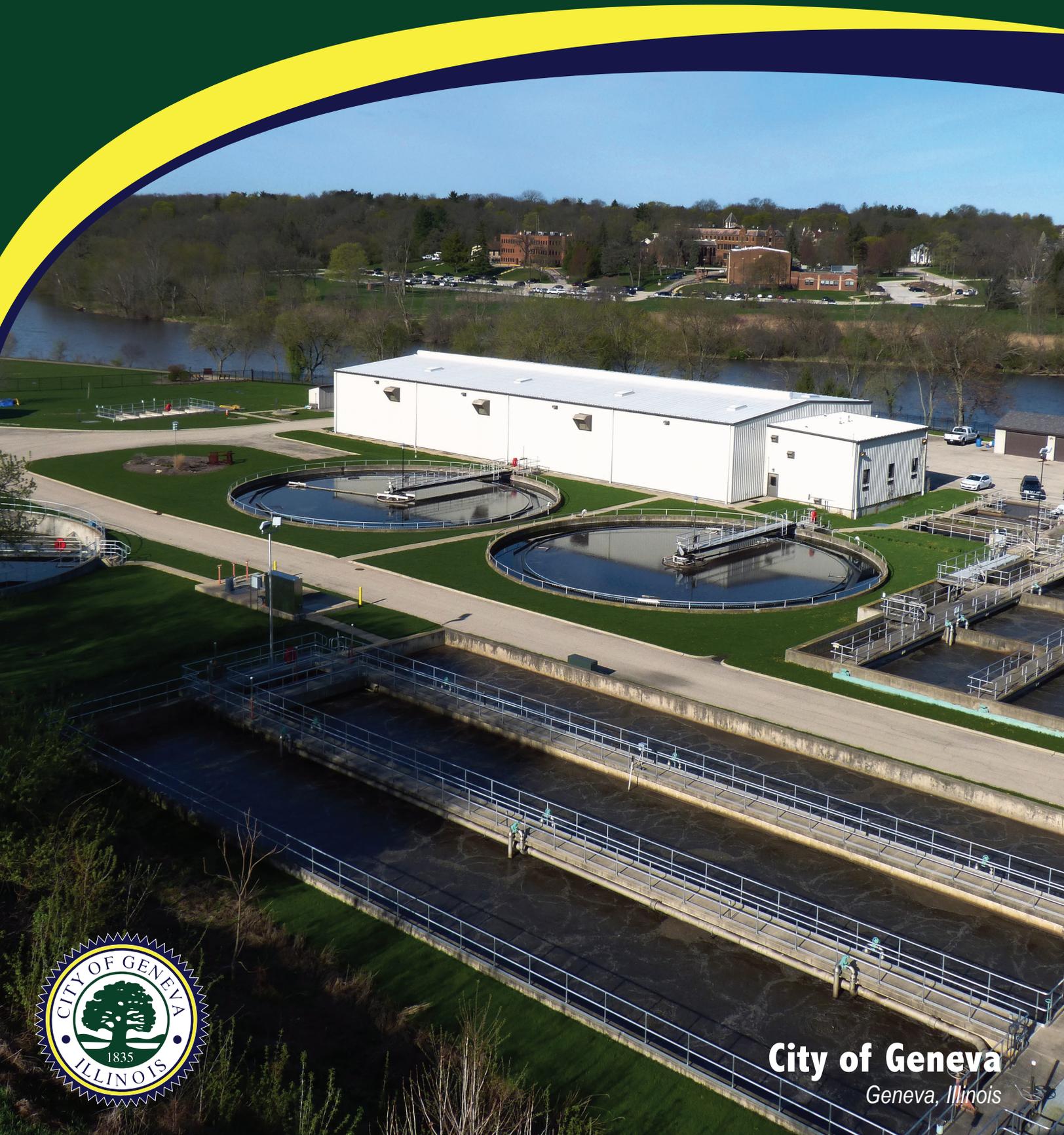


Budget & Financial Plan

FY 2017 - 2018



City of Geneva
Geneva, Illinois

Table of Contents

| | |
|--|----|
| Table of Contents..... | i |
| <u>Introductory Section</u> | |
| Mission/Vision Statements | 1 |
| About Geneva | 2 |
| Elected Officials and Senior Management Team..... | 3 |
| City Organizational Chart | 4 |
| GFOA Distinguished Budget Award | 5 |
| <u>Budget Overview</u> | |
| Transmittal Letter | 7 |
| Strategic Plan, Amended November 21, 2016 | 15 |
| <u>Financial Section</u> | |
| Financial Policies and Provisions | 23 |
| Financial Structure | 37 |
| Debt Service | 41 |
| Revenue Sources | 46 |
| Typical Tax Bill..... | 54 |
| Budget Summary – Total By Fund | 55 |
| Budget Summary – Total By Category and Fund | 58 |
| Budget Summary - Total by Department and Fund | 59 |
| Estimated Change in Fund Balance | 60 |
| <u>General Fund</u> | |
| General Fund Graphs and Charts | 63 |
| General Fund – Budget Summary by Account | 65 |
| General Fund – Expenditure Budget Summary by Department..... | 68 |
| General Fund – Expenditure Budget Summary by Department and Category | 69 |
| Legislative | |
| Program Description | 71 |
| Ward Map | 72 |
| Budget Detail | 73 |
| City Administrator’s Office | |
| Organizational Chart | 75 |
| Program Description, Mission, Goals, Personnel Summary | 76 |
| Budget Detail | 79 |
| Administrative Services Department | |
| Organizational Chart | 81 |
| Program Description, Mission, Goals, Personnel Summary | 82 |
| Budget Detail | 88 |
| Community Development Department | |
| Organizational Chart | 93 |
| Program Description, Mission, Goals, Personnel Summary..... | 94 |

Table of Contents

| | |
|--|-----|
| Budget Detail | 99 |
| Economic Development Department | |
| Organizational Chart | 101 |
| Program Description, Mission, Goals, Personnel Summary | 102 |
| Budget Detail | 105 |
| Police Department | |
| Organizational Chart | 107 |
| Program Description, Mission, Goals, Personnel Summary | 108 |
| Budget Detail | 112 |
| Fire Department | |
| Organizational Chart | 115 |
| Program Description, Mission, Goals, Personnel Summary | 116 |
| Budget Detail | 120 |
| Public Works – Streets and Fleet Maintenance Divisions | |
| Organizational Chart | 123 |
| Program Description, Mission, Goals, Personnel Summary | 124 |
| Streets & Walks Budget Detail | 128 |
| Fleet Maintenance Budget Detail | 130 |
| Public Works – Engineering Division/Storm Drainage Division | |
| Organizational Chart | 131 |
| Program Description, Mission, Goals, Personnel Summary | 132 |
| Budget Detail | 137 |
| <u>Special Revenue Funds</u> | |
| Motor Fuel Tax Fund..... | 139 |
| Cultural Arts Commission Fund..... | 141 |
| Strategic Plan Advisory Committee (SPAC) Fund..... | 143 |
| Beautification Fund | 145 |
| Tourism Fund..... | 147 |
| Restricted Police Fines Fund | 149 |
| PEG Fund | 151 |
| Mental Health Fund..... | 153 |
| Foreign Fire Insurance Fund | 155 |
| Special Service Area #1 Fund..... | 157 |
| Special Service Area #4 Fund..... | 161 |
| Special Service Area #5 Fund..... | 163 |
| Special Service Area #7 Fund..... | 165 |
| Special Service Area #9 Fund..... | 167 |
| Special Service Area #11 Fund..... | 169 |
| Special Service Area #16 Fund..... | 171 |
| Special Service Area #18 Fund..... | 173 |
| Special Service Area #23 Fund..... | 175 |
| Special Service Area #26 Fund..... | 177 |

Table of Contents

Special Service Area #32 Fund..... 179

Debt Service Fund

Debt Service Fund 181

Capital Projects Funds

General Capital Projects Fund 183
Infrastructure Capital Projects Fund 185
Prairie Green Capital Projects Fund..... 187
Tax Increment Finance District (TIF #2) Fund 189
Tax Increment Finance District (TIF #3) Fund 191
Capital Equipment Fund..... 193

Enterprise Funds

Electric Fund

Electric Fund Graphs and Charts 195
Organizational Chart 197
Program Description, Mission, Goals, Personnel Summary 198
Electric Fund – Budget Detail by Fund 203
Electric Fund – Expenditure Budget Summary by Division 206
Budget Detail by Department 207

Water/Wastewater Fund

Water/Wastewater Fund Graphs and Charts..... 213
Organizational Chart 215
Program Description, Mission, Goals, Personnel Summary 216
Water/Wastewater Fund – Budget Detail by Fund..... 220
Water/Wastewater Fund – Expenditure Budget Summary by Division..... 223
Budget Detail by Department 224

Refuse Fund 231
Cemetery Fund 233
Commuter Parking Fund..... 235

Internal Service Funds

Group Dental Insurance Fund 239
Workers' Compensation Fund..... 241

Trust and Agency Funds

Police Pension Fund 243
Firefighters' Pension Fund 245

Capital Improvement Program

Capital Improvement Program 247
Capital Improvement Program Table I – Summary Detail by Fund..... 249
Capital Improvement Program Table II – Summary Detail by Category..... 252

Table of Contents

| | |
|--|-----|
| Capital Improvement Program – Detail by Project..... | 255 |
|--|-----|

Supplemental Information

| | |
|--|-----|
| Resolution Approving Budget..... | 279 |
| Full-Time Employee Census | 280 |
| Summary of Employees by Position..... | 281 |
| Employee Census Charts | 283 |
| Classification and Compensation Plan | 286 |
| Property Assessment and Tax Information..... | 288 |
| Statement of Direct and Overlapping Bonded Debt..... | 289 |
| Principal Taxpayers | 290 |

Glossary

| | |
|-----------------------------|-----|
| Glossary of Terms..... | 291 |
| Commonly Used Acronyms..... | 301 |



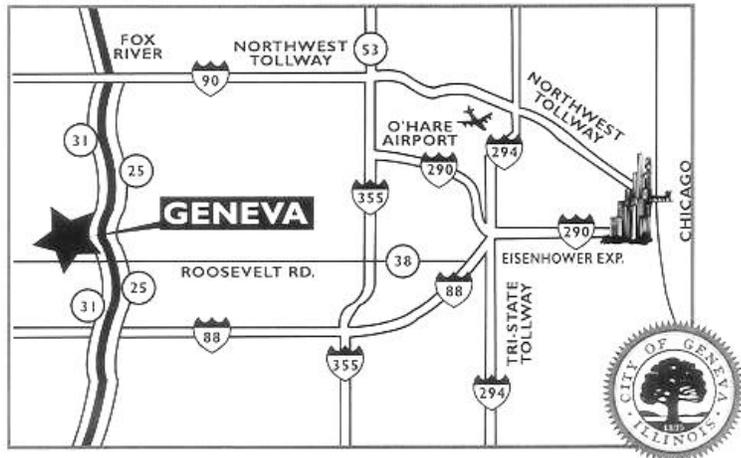
Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

About Geneva



Founded in 1835 and selected as the Kane County seat, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards)

and serve four year, staggered terms. The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

The City of Geneva has a population of 21,495 (2010 census). Within the 5 mile ring from downtown Geneva, over 116,722 people live in 43,077 households with a 2010 average household income of \$108,634 - 60.3% of households have an income greater than \$75,000 (source: ESRI). Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. Home to excellent schools, library and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunities and open space, a full selection of shopping and quality employers. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougar baseball, festivals, bike trails and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1,000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital (Northwestern Medical Group), Kane County, Peacock Engineering, Burgess-Norton, Houghton Mifflin, Johnson Controls, FONA International, Power Packaging, Home Depot, Millard Refrigeration, Gordon Fleisch, On-Cor Frozen Foods, Continental Envelope and Miner Enterprises.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities.

Elected Officials



Front Row (Left to Right) – Robert Swanson, Ward 5; Becky Hruby, Ward 3; Kevin R. Burns, Mayor; Jeanne McGowan, Ward 4; Tara Burghart, Ward 1.

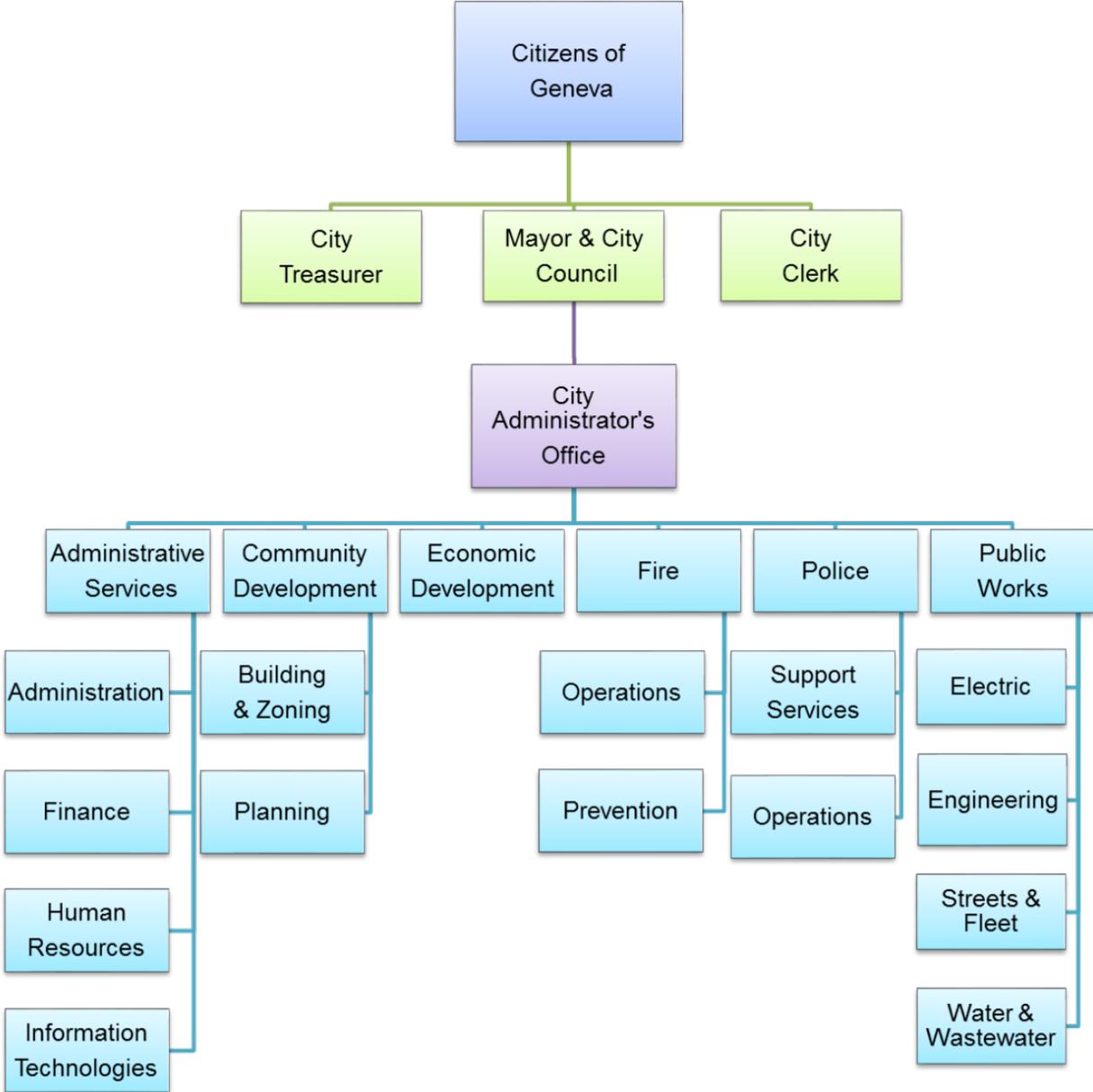
Back Row (Left to Right) – Jim Radecki, Ward 4; Donald B. Cummings, Jr., Ward 2; Richard Marks, Ward 2; Mike Bruno, Ward 1; Craig Maladra, Ward 5; Dean Kilburg, Ward 3.

Senior Management Team

City Administrator
Chief of Police
Fire Chief
Director of Public Works
Director of Community Development
Director of Economic Development

Stephanie Dawkins
Eric Passarelli
Mike Antenore
Rich Babica
David DeGroot
Cathleen Tymoszenko

City of Geneva





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Geneva
Illinois**

For the Fiscal Year Beginning

May 1, 2016

Executive Director

This page intentionally left blank



Kevin R. Burns, Mayor

Mayor Kevin R. Burns and City Council:

- Tara Burghart, Ward 1*
- Mike Bruno, Ward 1*
- Donald B. Cummings, Jr., Ward 2*
- Richard Marks, Ward 2*
- Dean Kilburg, Ward 3*
- Becky Hruby, Ward 3*
- Jim Radecki, Ward 4*
- Jeanne McGowan, Ward 4*
- Craig Maladra, Ward 5*
- Robert C. Swanson, Ward 5*

I am pleased to present to you the Fiscal Year (FY) 2018 Budget for the City of Geneva, Illinois. The total FY 2018 budget equals \$96,141,405. The primary purpose of the City's budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given resources. The FY 2018 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

*Stephanie K. Dawkins,
City Administrator*

Factors Influencing the FY 2018 Budget Development:

Priorities and Values: The City Council, senior management staff, and a representative of the Strategic Plan Advisory Committee (SPAC) attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop, the participants reviewed the Strategic Plan, initially adopted in 2007 and revised in 2014, to prioritize and set short-term and long-term goals and objectives for the upcoming fiscal year. The priorities adopted by the City Council for FY 2018 include:

- Review the East Side Corridor Development Plan and formulate recommendations for a better use of TIF 2 funds prior to expiration in 2022.
- Develop the necessary infrastructure to implement the Southeast Area Master Plan.
- Consider zoning changes to implement the Downtown Master Plan.
- Annex the Kane County Events Center and County Judicial Center.
- Develop and provide funding for capital investment and projects that consider a variety of local capital needs and those mandated by state/federal agencies.

Budget Challenges: The City faced numerous challenges in creating the FY 2018 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges included:

- Federal and State mandates and constraints
- National and regional economic conditions
- Decline or delays in State shared revenues
- Customer service response levels associated with reduced workforce
- Aging infrastructure and equipment

- Lack of a state budget for more than a year including threats to Local Government Distributive Funds (LGDF) and a property tax freeze as proposed by the Governor

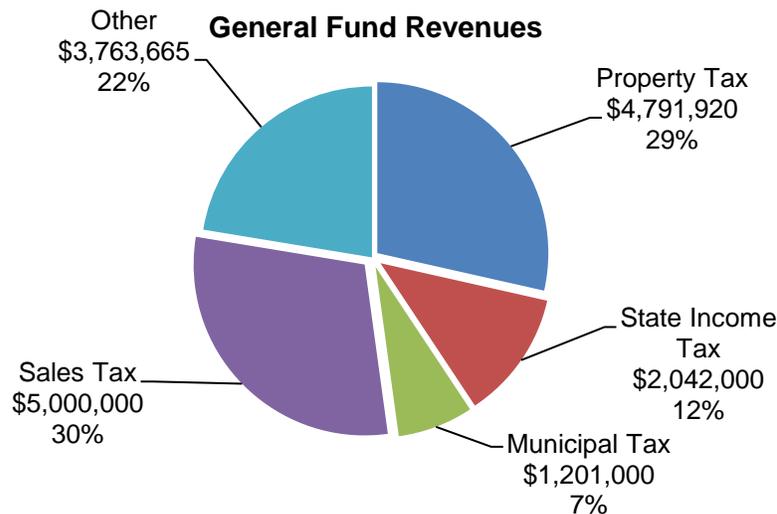
Responses to Budget Challenges: In the early phases of the FY 2018 Budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. Management staff devised a strategy to present balanced operating budgets, while addressing the priorities of the City Council, advancing a solid capital improvement program, maintaining reserves at a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

- Operating budgets were held as close to zero expenditure increases as possible, while implementing an increase in expenditures for public safety pension liability, purchased power, fuel/gasoline and employee contractual wage increases
- No funding for education reimbursement
- Limited professional development and no overnight travel unless funded through grant or other means
- Continued to reduce non-emergency overtime

The FY 2018 Budget recognizes the stated priorities of the City Council. The focus of the FY 2018 budget is to continue providing the high level of service the City has traditionally provided while maintaining the City’s strong financial position. While still reflecting staffing levels below FY 2005 workforce totals, the FY 2018 budget includes the addition of a full-time combination building inspector (whose expense is off-set by previously contracting out these duties); increasing the preservation planner from part-time to full-time; an additional firefighter/paramedic as agreed to in the collective bargaining process; and a utility locator (whose wages and benefits are split between the Electric and Water/Wastewater enterprise funds).

Revenue estimates are conservative with sales tax revenues remaining the same as the FY 2017 budgeted amount and State income tax revenues down 2% below FY 2017 projections matching the Illinois Municipal League projections.

A summary of revenues and expenditures follows:



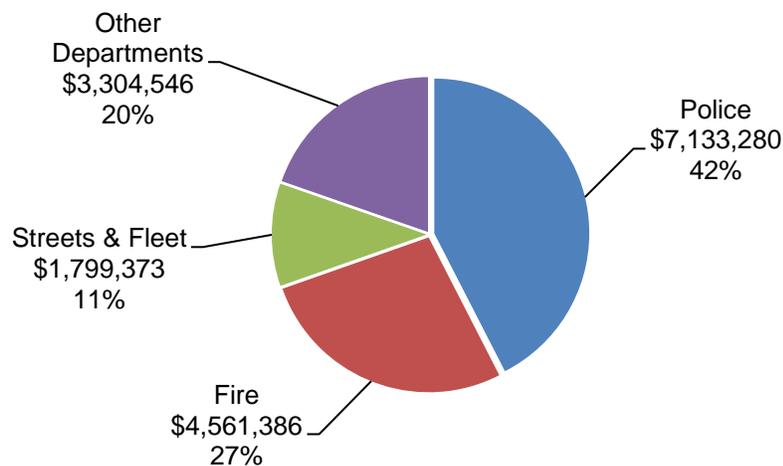
Sales Tax: The largest sources of revenue for the City's General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2007, bringing the City's total sales tax rate to 7.5%. Of the 1.5% sales tax revenue received, 0.5% is restricted for capital improvement/infrastructure projects. The Budget projects sales tax receipts of ~\$7 million for FY 2018 (\$5 million for the General Fund and \$2 million for the Infrastructure Capital Projects Fund). This figure represents approximately 30% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic environment.

Property Tax: The final tax levy rate for 2016 is .708564, a decrease of 5.4%. The total property tax levy is \$6,956,394 which includes \$1,965,077 for debt service. The annual City property tax bill for the average Geneva home with a market value of \$300,000 will see a decrease of approximately \$3.81 per month. The City's portion of an average tax bill accounts for approximately 8% of the total.

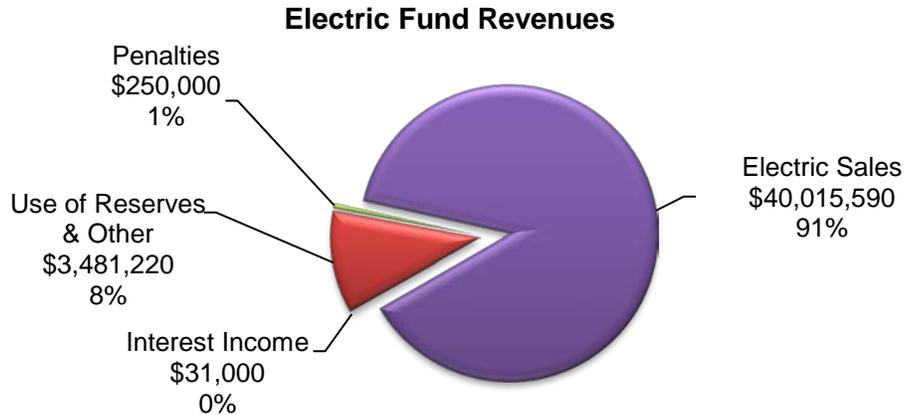
State Income Tax: Another significant revenue source is derived from State income tax. The City currently receives State income tax revenues based on a per capita formula applied to the State's set-aside 8% of individual and 9.14% of corporate income tax for Local Government Distributive Funds. The FY 2018 Budget has a projected decrease of 7% from the FY 2017 budget.

Municipal Tax: The City collects a municipal tax on gas, electric, and water utilities. The Budget includes \$1,201,000 in Municipal Taxes for FY 2018.

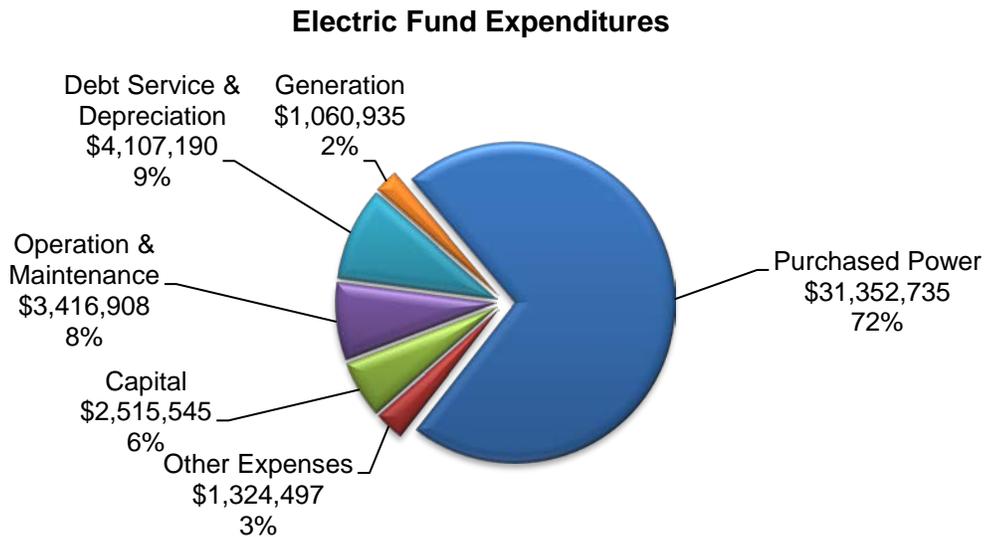
General Fund Expenditures



Personnel Services: General Fund personnel services account for a total of \$13,939,872 for salaries and employee benefits in the General Fund. This is a 2.5% increase from the FY 2017 Budget. This amount includes collective bargaining wage increases, an increase in Fire pension contributions, the addition of two full-time positions, and one position going from part-time to full-time. Wage increases for non-union employees were not budgeted as the City Council authorized a compensation study to be completed by an outside consultant during the first quarter of the fiscal year. Additionally, health insurance benefits were budgeted at the current premium rates, anticipating a need for plan design changes as opposed to an increased budget. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.



Electric Sales: The FY 2018 Budget includes Electric Sales (including sales to City) of \$40,015,590. This represents an increase of 1% from the FY 2017 Budget.

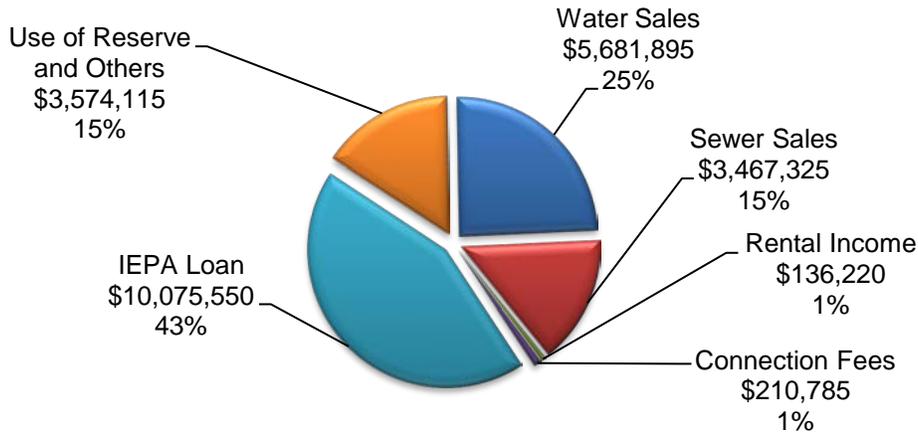


Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$31,352,735. Purchased power is directly related to customer sales. The FY 2018 Budget reflects an increase of 3% decrease from the FY 2017 Budget.

Debt Service: The total principal and interest payments in FY 2018 are \$2,107,190.

Personnel Services: Electric Fund personnel services account for a total of \$3,688,055 for salaries and employee benefits in the Electric Fund. This is an 11% increase over the FY 2017 Budget. The majority of this increase (\$271,850 or ~7%) is attributable to the implementation of Governmental Accounting Standards Board (GASB) 67 & 68 effective as of April 30, 2016. This new reporting standard requires the City to account for the future pension costs in the current year pension costs based upon an actuarial study. The remaining increase is due to anticipated collective bargaining wage increases (current contract expires April 30, 2017), the addition of a utility locator (1/2 salary and benefits) and reallocation of other wages.

Water/Wastewater Fund Revenues

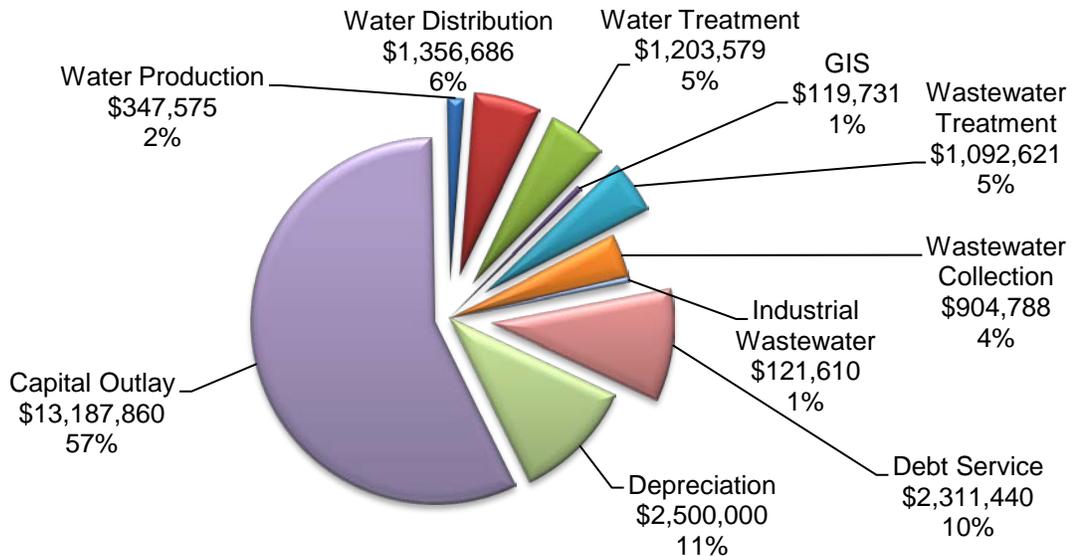


Other Financing Sources: The largest revenue source for FY 2018 is from the reimbursed expenses related to the IEPA loan and the Wastewater Treatment Plant upgrade. The IEPA reimburses the City for the construction costs and once completed, the reimbursements become a 20 year low interest loan from the IEPA.

Sale of Water: The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$5,681,895. This represents an increase of 8% over the FY 2017 Budget. The budgeted water sales figure comes from a water rate study completed in FY 2016 and takes into account a slight decrease in consumption and an increase in the fixed charge portion of the customer's bill.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$3,467,325. This represents an increase 7.0% compared to the FY 2017 Budget.

Water/Wastewater Expenditures



Capital Outlay: As noted in the revenue section, the City is embarking on a \$12.5 million upgrade of the Wastewater Treatment Plant. \$10.075 million of the upgrade will be expended in FY 2018, the remainder in FY 2019.

Water Distribution: Water distribution expenses account for the largest share (excluding debt service, capital outlay and depreciation) in this Fund with a Budget of \$1,356,686. This represents an increase of 12% compared to the FY 2017 Budget.

Debt Service: The FY 2018 Budget includes \$2,311,440 for principal and interest expenses for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility and Alternate Revenue Bonds.

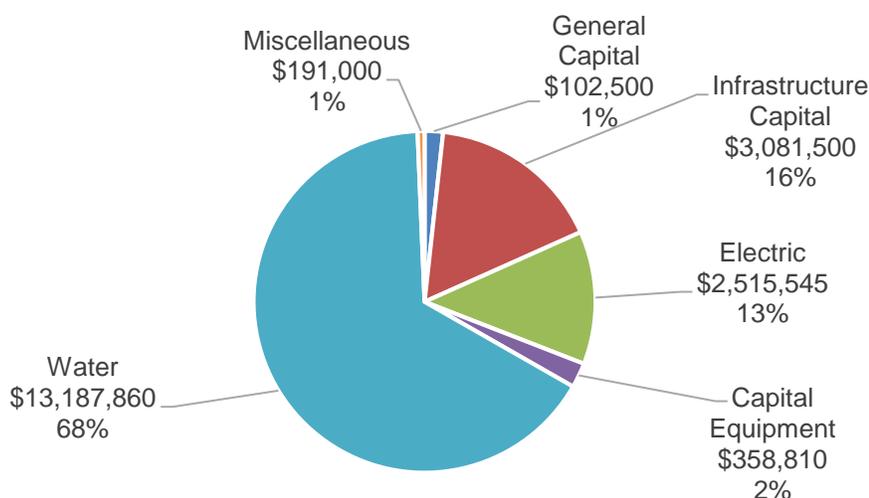
Personnel Services: Water/Wastewater Fund personnel services account for a total of \$2,863,952 for salaries and employee benefits in the Water/Wastewater Fund. This is an increase of 15% compared to FY 2017. The majority of this increase (\$213,625 or ~7.5%) is attributable to the implementation of GASB 67&68 effective as of April 30, 2016. This new reporting standard requires the City to account for the future pension costs in the current year pension costs based upon an actuarial study. The remaining increase is due to the addition of a utility locator (1/2 salary and benefits) and reallocation of other wages.

All Funds

Budget Totals: The proposed Budget for FY 2018, including all expenditures and transfers, totals \$96,141,405.

Notable Budget Impacts: Prior to the adoption of the FY 2018 budget, the Governor indicated the potential of freezing property taxes for the next two years, which would affect FY 2017-18 and FY 2018-19. This freeze may not affect any public safety or debt service levies. The City has positioned itself to take advantage of this change. At the time of adoption, the State's final budget plans were still unknown and may not be known until well into the City's fiscal year.

Capital Project Expenditures



Capital Projects: The total FY 2018 budget for capital outlay is \$19,437,215. The FY 2018 **Infrastructure Capital Improvement Program** includes an enhanced street program of \$2,020,000 and \$110,000 for Kautz Road Intersection Engineering Phase 1. A total of \$3,081,500 funds the Infrastructure Capital Improvement Program for FY 2018.

Capital projects in the **General Capital Projects Fund** are financed mainly by General Fund transfers. Projects for FY 2018 include building improvements, the Southeast Area Master Plan TIF study, and an update to the Downtown Zoning Ordinance. A total of \$102,500 funds the General Capital Projects.

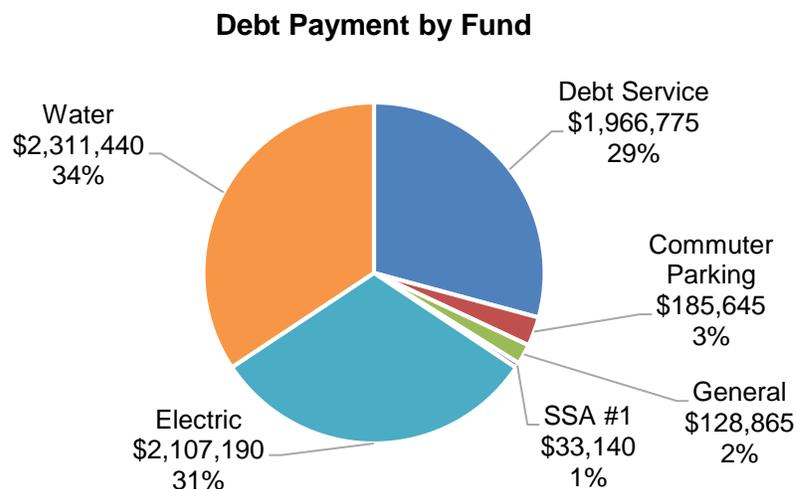
Capital projects in the **Capital Equipment Fund** are financed mainly by General Fund transfers. This year two police vehicles, a fire administrative vehicle, and one plow truck will be purchased. A total of \$358,810 has been programmed for FY 2018.

Capital projects in the **Electric Fund** total \$2,515,545, which includes the underground/overhead cable replacement program, Western Avenue Substation improvements, and several vehicle replacements.

The **Water/Wastewater Fund** totals \$13,187,860 and includes continuation of the water main replacement program, the water meter replacement program, and Wastewater Treatment Plant upgrades (in the amount of \$10,075,550).

Miscellaneous Funds: Expenses in the various Miscellaneous Budgets are included in the table below:

| Fund | Expenses | Fund | Expenses |
|---------------------|-------------|------------------------|-------------|
| Motor Fuel Tax Fund | \$554,100 | Refuse Fund | \$537,750 |
| Tourism Fund | \$399,855 | Cemetery Fund | \$85,200 |
| Mental Health Fund | \$158,175 | Commuter Parking Fund | \$785,900 |
| SSA #1 | \$226,500 | Group Dental Insurance | \$207,260 |
| SSA #16 | \$154,100 | Workers Compensation | \$525,000 |
| Debt Service Fund | \$1,985,975 | Police Pension | \$1,509,950 |
| TIF #2 Fund | \$246,535 | Fire Pension | \$805,410 |
| TIF #3 Fund | \$171,035 | | |



Debt: Moody's Investor Services reaffirmed the City's Aa2 (double A-2) bond rating stating "Assignment of the Aa2 rating reflects the city's stable financial operations supported by growing reserves, modestly sized tax base . . . and manageable debt levels. The city's financial operations

will likely remain stable as a result of recent expenditure reductions and conservative budget estimates, which have increased General Fund reserves.”

The City’s overall debt totals \$36,737,665 for both the Governmental Funds and Enterprise Funds. The total debt service represents an approximate \$1,709 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2018 Budget includes debt service totaling approximately \$6,733,055.

Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the high quality of life and well-being of our community. The FY 2018 Budget reflects a concerted effort on the part of the City’s leadership to work together to meet current service demands, while also preparing for the future. This Budget will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor revenues and expenditures to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this Budget was a multifaceted and challenging process that was developed over a period of six (6) months. I am particularly proud of our Department Heads - Community Development Director David DeGroot, Economic Development Director Cathleen Tymoszenko, Fire Chief Michael Antenore, Police Chief Eric Passarelli, and Public Works Director Rich Babica, for their dedication to the City and professionalism in reducing their operational expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator’s Office and the Administrative Services Department including Finance Manager Rita Kruse, Accounting Supervisor Jennifer Milewski, CA Intern Chris Ranney, and Administrative Assistant Sherri Weitzl who worked diligently to assist in the preparation of the FY 2018 Budget document.

Therefore, it is with pride that I submit the FY 2018 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,



Stephanie K. Dawkins
City Administrator



City of Geneva Strategic Plan

Adopted April 7, 2014
Amended November 7, 2014
Amended December 7, 2015
Amended November 21, 2016

The Geneva Strategic Plan was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse team of Geneva stakeholders.

GENEVA STRATEGIC PLAN

The following presentation of Visions and Goals is the result of a multi-year process and the culmination of the City's comprehensive and inclusive strategic planning process. This was a highly participative process and highlights the City's commitment to honoring volunteerism, expertise, and ideas from the community.

Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goals

- A. Annex the following properties:
 - 1. Kane County Events Center (33W848 Cherry Lane)
 - 2. County Judicial Center (37W777 IL-38)
- B. Educate and communicate the impact of Home Rule and explore potential options for implementation.

Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of the City's business districts and corridors.

Goals

- A. Review the East Side Corridor Development Plan and formulate recommendations for a better use of TIF 2 funds prior to expiration in 2022:
 - 1. Develop a conceptual/action framework and action plan for the downtown corridor to physically expand to the east side of the river.
 - 2. Interface West and East State Street redevelopment plans with current and future business and development planning for the central downtown business district.
- B. Determine potential future parking demand and assess current parking inventory to calculate actual occupancy rates:
 - 1. Based on need, increase downtown parking options for shoppers and employees in specific areas.
 - 2. Study cost-effectiveness of constructing a centrally located parking deck to serve the local business community's employees and/or visiting clientele.
- C. Assemble the strategic parcels necessary to implement the goals of the Downtown Master Plan.
- D. Consider zoning changes to:
 - 1. Implement the approved Downtown Master Plan
 - 2. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.
- E. Enhance and support property development and improvement by doing the following:
 - 1. Promote and influence the retention of existing public services (City Hall, Geneva Library, Kane County Courts and Administration, U.S. Post Office) within the downtown business district.

Vision 3: Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.

Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality and wholeness.

Goals

- A. Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.

Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires.

Goals

- A. Work with the Park District and School District to explore establishing a performing arts center or finalize plans to construct a new Cultural Arts Center in the community.
- B. Develop the necessary infrastructure to implement the Southeast Area Master Plan.
- C. Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).
- D. Develop a long-range facility plan for the City:
 - 1. Initiate a long-range planning effort to optimize timing, funding, and location options for anticipated public facility needs.
 - 2. Determine opportunities for collaboration and coordination with respect to new and renewed space options.
 - 3. Develop and finalize plans for a new City Hall that addresses concerns regarding space and modernization.
- E. Maintain high-quality public services that serve and protect our residents and businesses:
 - 1. Maintain adequate staffing levels required to continue to provide all core services that meet quality standards and expectations.
 - 2. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Vision 6: Facilitate, encourage and promote environmental awareness, natural assets, energy efficiency and open space as central community values for policy and operations.

Goals

- A. Continue to take a proactive role in the Settler's Hill development plans.

- B.** Address issues with the dam.
- C.** Encourage green initiatives:
 1. Support and expand the City's beautification efforts including curb-side landscaping using the City's funds and other funding sources.
- D.** Preserve and enhance trails, as well as public access on the Fox River:
 1. Complete engineering, design, and construction of the Geneva North Central Trail (from the intersection of IL Rt. 38 and 7th St. to Wheeler Park).
 2. Extend the Fox River Trail where possible.

Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system.

Goals

- A.** Evaluate alternative access improvements and pedestrian crossings:
 1. Enhance mobility options by working with IDOT on the timing of walk lights at State and 3rd Streets.
 2. Enhance pedestrian and bike safety via installation of traffic signals and other techniques at identified locations.
 3. Work with the Union Pacific Railroad to construct a pedestrian walkway over Route 31 to access the train station.
- B.** Review and implement a city bike plan and pursue funding opportunities that consider the following:
 1. Connect bike paths from West and East to downtown.
- C.** Evaluate and improve intersections (e.g., Fisher Drive and Keslinger Road).
- D.** Work with developers to construct Kautz Road extended south to Fabyan Parkway per the Southeast Master Plan.

In Process, On-Going and/or Completed Goals:

- A. Continue to work with Metra to complete the third tier of the parking deck at the Metra Station (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- B. Determine the final direction of Phase II of the Business District Study (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- C. Evaluate existing, and explore potential, means for creating new funding measures and incentives to economic development in the City's downtown business district (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- D. Publish clear statements of purpose and functions of the appointed boards, committees, and commissions and support them in pursuit of their goals and objectives (*Vision 3; Encourage, foster and facilitate the ongoing strength of community participation and commitment to public affairs*).
- E. Continue to consider and adopt a housing plan (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness*).
- F. Define the issue and evaluate the current need for affordable/attainable housing (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness*).
- G. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable/attainable housing (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness*).
- H. Identify available sites that can be developed for affordable/attainable housing (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness*).
- I. Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- J. Finalize the utility's facility plan and necessary updates/improvements to comply with mandates (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- K. Consider/evaluate sales tax revisions for capital improvements and projects that enhance the Downtown Business District (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- L. Adopt and fund an effective succession planning process (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- M. Explore solutions for effluent in Mill Creek (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).

- N. Investigate Rt. 31 Road Diet improvements (*Vision 7; Encourage and promote a variety of mobility options that promote an efficient and varied transportation system*).
- O. Construct a new permit parking lot or deck on 4th Street (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- P. Explore methods to add/provide more music in the downtown area including live music in the summer and recorded music for other seasons (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- Q. Explore regulations and resources that examine preservation and rehabilitation of historic properties (*Vision 1; Recognize, honor, preserve, and enhance community heritage and character*).
- R. Explore the extension of diagonal parking on West State Street (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- S. Develop a plan to create affordable and attainable housing (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness*).
- T. Secure emergency communications by establishing a redundant connection to the present fiber optic line (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- U. Implement the development of community supported children's safety programs (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- V. Enhance and support property development and improvement by doing the following:
 - a. Encourage development and redevelopment of such properties as: the former Geneva Bottling Works property, Geneva Dam projects, and the Mill Race Restaurant.
 - b. Explore the use of incentives to promote economic development or private-public partnerships.
 - c. Consider economic incentives to give downtown a competitive advantage during site selection for additional housing opportunities and provide for additional housing opportunities within the downtown district.
 (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- W. Continue implementing technology upgrades in various core service areas of the City:
 - a. Upgrades include fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance.
 - b. Plan, fund and install necessary technology to insure quality operations and citizen services, as well as upgrades within a strategic technology framework.
 - c. Develop wireless data communications network for public services.
 (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- X. Compile inventory of inter-jurisdictional space-needs studies and projections (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).

- Y. Explore the creation of a stormwater utility to address long-term stormwater issues, needs, and mandates (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).
- Z. Extend beautification efforts to Kautz Road/Gateways to the City (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).
- AA. Evaluation and incorporate walk/bike paths into State Street improvements (*Vision 7; Encourage and promote a variety of mobility options that promote an efficient and varied transportation system*).
- BB. Optimize technology's effectiveness at delivery of public services (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires*).
- CC. Collaborate with the Natural Resources Committee to establish a volunteer effort to replant trees (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).

Deleted Goals:

- A. Direct Legal Counsel to review the City's authority for implementing a property maintenance code enforcement program including:
 - o Sign violations
 - o A rental licensing program
 - o Foreclosed property maintenance
 (*Vision 1; Recognize, honor, preserve, and enhance community heritage and character*).
- B. Encourage additional single use/special events within the community (i.e., Old Town Clydesdales; 2nd Street Festivals) (*Vision 2; Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors*).
- C. Investigate the use of Fox River for hydro-power (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).
- D. Collaborate with the Geneva Park District in the development and maintenance of a new park and open space sites (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).
- E. Expand RiverPark and other open spaces on the Fox River (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations*).
- F. Explore the feasibility of installing a traffic circle at 3rd Street and Route 31 (*Vision 7; Encourage and promote a variety of mobility options that promote an efficient and varied transportation system*).
- G. Develop a citizen's academy to cultivate awareness of local government functions, ways of participating and understanding of issues (*Vision 3; Encourage, foster, and*

- facilitate the ongoing strength of community participation and commitment to public affairs).*
- H.** Collaborate on an analysis of potential shared resources (*Vision 3; Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs).*
 - I.** Establish a citizen-based Housing Commission (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness).*
 - J.** Analyze local and state resources to support affordable/attainable housing development (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness).*
 - K.** Begin exploration of a joint Fox River/Dam initiative with City of Batavia and City of St. Charles (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations).*
 - L.** Create an Annual Landscape Enhancement Award Program and establish eligibility criteria, program schedule and committee to review award applications (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations).*
 - M.** Evaluate and expand resources available for reforestation (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations).*
 - N.** Implement the 2nd phase of recreational trail construction; evaluate the 2nd phase of wetland construction (Prairie Green) (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations).*
 - O.** Establish a Prairie Green Preserve Citizens Advisory Committee (*Vision 6; Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations).*
 - P.** Encourage higher density in-fill in core parts of the City (included in another goal) (*Vision 4; Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness).*
 - Q.** Create a budget to implement an enhanced code enforcement program (*Vision 1; Recognize, honor, preserve, and enhance community heritage and character).*
 - R.** Facilitate development of currently underutilized property in the City (*Vision 5; Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires).*

Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) shall be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on October 20, 2014:

General Policies

1. **Economic Development:** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. **Investments:** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification and yield.

Financial Policies and Provisions

- 3. Citizen Participation:** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

- 1. Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

- 1. Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives are not capitalized. The City will provide for the adequate maintenance of capital assets.

Financial Policies and Provisions

4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

TIF Allocation Policies

1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director, Business Development Specialist and the Finance Manager.
3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30% of the total designated TIF funds.

Investment Policies

1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
 - a. **Credit Risk:** Credit risk is the risk that an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
 - i. Limiting investments to the types of securities identified in the policy.
 - ii. Diversifying the portfolio in accordance with the policy so that potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
 - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

Financial Policies and Provisions

- i. Structuring the portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all State and local statutes governing the investment of public funds.
5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

Financial Policies and Provisions

All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Manager, or his or her designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Manager of the City.

7. *Authorized and Suitable Investments:* Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's

Financial Policies and Provisions

outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
 - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
 - g. Short term discount obligations of the Federal National Mortgage Association.
 - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
 - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
 - j. Illinois Metropolitan Investment Fund.
 - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6d), witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

Financial Policies and Provisions

value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

9. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.
10. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
11. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, reserve funds may be invested in securities exceeding three (3) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
12. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
13. **Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
 - Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers
14. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.
15. **Reporting:** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made

Financial Policies and Provisions

available upon request. The report should be in a format suitable for review by the general public.

- 16. Legislation and Documentation:** The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Manager will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Manager shall review this list from time to time and shall submit any modifications to the City Council for approval.

Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen (15) years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Pension Funding Policies

- 1. Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
- 2. Guidelines:** The City believes that this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

Financial Policies and Provisions

- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan’s unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund using the following principles:

- The ARC will be calculated by an enrolled actuary¹.
- The ARC will include the normal cost for current service and amortization to collect or refund any under or over funded amount.
- The normal cost will be calculated using the entry age normal level of percentage of payroll actuarial cost method using assumptions for investment rate of return, salary increase and non-economic assumptions such as rate of separation, disability, retirement, mortality rates that reflect current experience.
- The difference between the accrued liability and actuarial value of assets will be amortized to achieve 100% funding in 2040 (a 30 year closed period that began in 2011) based upon a level percentage of payroll.
- Actuarial assets will be determined using market valuation.

¹Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

The City will make its actuarially determined contribution to the Pension Funds in 12 monthly installments each fiscal year.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

Financial Policies and Provisions

- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
- The City's Comprehensive Annual Financial Report shall be published on the City's website. This report includes information on the City's annual contribution and funded status of the Pension Funds.
- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each of the Pension Fund budgets is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website and made available for public inspection at the Geneva Public Library.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year to year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 2007. This document was revised in 2014 to replace goals/priorities that had shifted over time or had been completed.

The original Strategic Plan for 2017 document set out the visions which were also reaffirmed and reworked to fit present day during the 2014 revised plan. These visions are:

1. Recognize, honor, preserve, and enhance community heritage and character.
2. Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.
3. Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.
4. Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.
5. Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.
6. Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Financial Policies and Provisions

7. Encourage and promote a variety of mobility options that promote an efficient and varied transportation system

In November 2016, as kickoff to the budget development process, the City Council met along with senior management staff and the Strategic Plan Advisory Committee (SPAC) chair at the annual strategic plan workshop to revisit the visions and goals established in the Strategic Plan in order to set priorities for the upcoming fiscal year. Below are the results of the prioritization that took place at the workshop.

Priority One Goals

1. Vision #2 Goal A. Review the East Side Corridor Development Plan and formulate recommendations for a better use of TIF 2 funds prior to expiration in 2022.
2. Vision #5 Goal C. Develop the necessary infrastructure to implement the Southeast Area Master Plan.
3. Vision #2 Goal D. Consider zoning changes to: 1) implement the approved Downtown Master Plan, and 2) Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.
4. Vision #1 Goal A. Annex the following properties: 1) Kane County Events Center (33W848 Cherry Lane); and 2) County Judicial Center (37W777 IL-38).
5. Vision #5 Goal D. Develop and provide funding for capital investment and projects that consider a variety of local capital needs and those mandated by state/federal agencies.

Priority Two Goals

1. Vision #7 Goal A. Evaluate alternative access improvements and pedestrian crossing.
2. Vision #1 Goal B. Educate and communicate the impact of Home Rule and explore potential options for implementation.
3. Vision #7 Goal B. Review and implement a city bike plan and pursue funding opportunities that consider the following: 1) connect bike paths; and 2) optimize opportunities for pedestrian and bicycle options when performing street maintenance.
4. Vision #6 Goal D. Preserve and enhance trails, as well as public access on the Fox River.
5. Vision #6 Goal A. Continue to take a proactive role in the Settler's Hill development plans.
6. Vision #5 Goal E. Develop a long-range facility plan for the City.
7. Vision #2 Goal E. Enhance and support property development and improvement by doing the following: promote and influence the retention of existing public services within the downtown business district.
8. Vision #2 Goal C. Assemble the strategic parcels necessary to implement the goals of the Downtown Master Plan.

The results of the prioritization then allowed Staff to begin the budget development process and include as many of the top priority goals as resources would allow.

Financial Policies and Provisions

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator and Finance Manager conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only forty (40) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. In FY 2013 the City completed and published a downtown/station area master plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the middle of December. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

In late January, a Special City Council Committee of the Whole meeting was held to discuss the budget process, revenue forecasts, and to seek direction from the Council on several key policy questions affecting the budget. In late February, a first draft of the budget was issued to Council for their review.

In March, the City Administrator formulated a recommended budget and submitted it to the Council for consideration. Over the next several weeks, the Council met as a Committee of the

Financial Policies and Provisions

Whole to consider and discuss the budget. Staff was available to answer questions, present additional information, or provide justification concerning the requests.

After the initial review by the Council and action to set a public hearing date, copies of the proposed budget were made available on the City's website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty (20) days after publication of the notice, but not less than ten (10) days, in accordance with state statutes. The Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget was adopted on April 17, 2017 prior to the May 1, 2017 deadline as required by state statute.

Budget Development Schedule

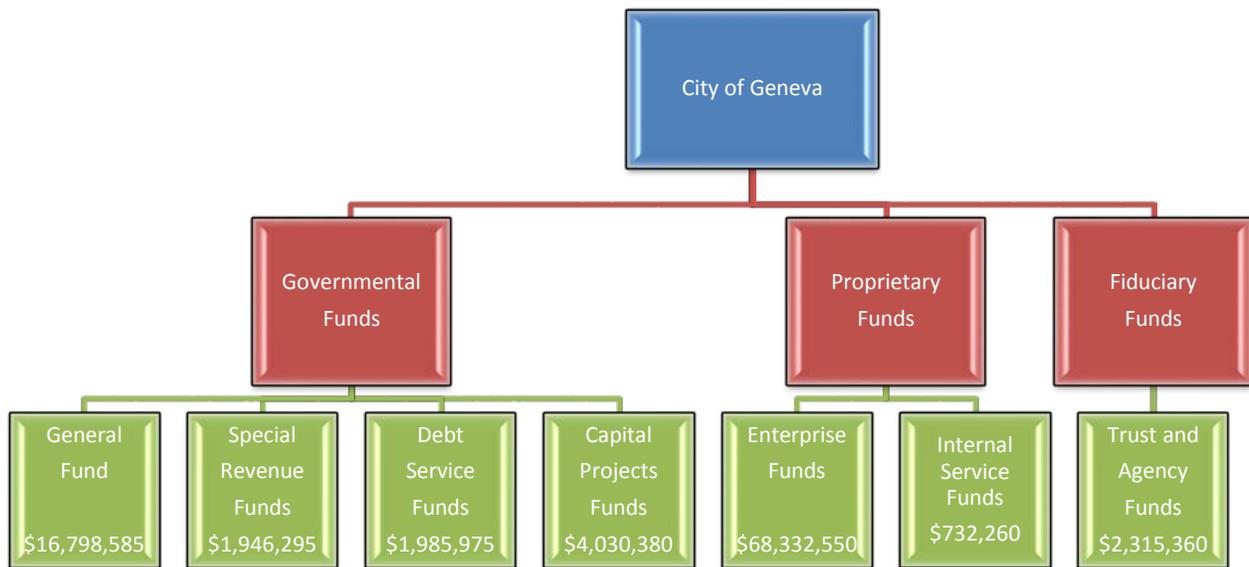
| DATE | ITEM DESCRIPTION | ACTION |
|---|--|---|
| November 4, 2016 | Strategic Planning Workshop; Prioritization of FY 2017-18 Goals and Objectives | City Council (CC), Strategic Plan Advisory Committee Chairman, and Senior Management Staff (DH) |
| November 21, 2016 | Acceptance of Revised Strategic Plan with prioritized goals and objectives. | CC |
| December 23-30, 2016 | Provide Budget Schedule and Standards to Department Heads | City Administrator (CA) |
| Week of January 2, 2017 | Legislative, CA's Office, Administrative Services | CA |
| Week of January 9, 2017 | Community Development, Economic Development, Fire, Police operating budgets | CA, FM, and DH |
| Week of January 23, 2017 | Engineering, Streets/Fleets, Electric, Water/Wastewater operating budgets | CA, FM, and DH |
| January 30, 2017 | Budget Kick-off Special Committee of the Whole Meeting | CC, CA, FM and DH |
| Week of January 30, 2017 | Follow-up and Review of Operating Budgets. DH submit Capital priorities to CA. | CA, FM, and DH |
| Weeks of February 6, 2017 | Draft budget review (all funds) & follow up meetings with Department Heads if needed | CA, FM, and DH |
| Week of February 13, 2017 | Finalize draft budgets in New World, prepare presentation and report to CC | CA, FM and DH |
| Weeks of February 27 & March 6, 2017 | Individual meetings with CC to review draft Budget to be presented in March. | CA, FM, CC, and DH (as needed) |

Financial Policies and Provisions

| DATE | ITEM DESCRIPTION | ACTION |
|---|---|-------------------|
| Monday, March 20, 2017 | Present FY 2017-2018 Budgets to CC and Recommend FY 2017-2018 for Public Hearing | CC Meeting |
| Week of March 20, 2017 | Revisions to Budget as directed by CC. Follow up meetings with Department Heads as needed | CA, FM, and DH |
| Mondays March 27, April 3, & April 10, 2017 | Additional discussion at COW & CC, if needed | COW & CC Meetings |
| Monday, April 17, 2017 | Public Hearing for FY 2017-18 Budget | CC Meeting |
| Monday, April 17, 2017 | Consider FY 2017-18 Budget Resolution | CC Meeting |

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 (two-thirds) vote.

Financial Structure



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which are not included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types are used by the City.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Financial Structure

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification
 - Tourism
 - Restricted Police Fines
 - Tri-Com
 - Public, Educational and Government Access (PEG)
 - Mental Health
 - Foreign Fire Insurance Board
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eagle Brook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
 - Special Service Area #32 (On Brentwood's Pond)
- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)
 - Tax Increment Financing #3 (TIF #3)
 - Capital Equipment

Financial Structure

Proprietary Funds are for those services for which the City charges customers a fee. There are two (2) types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities and refuse functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise Funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking

- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Internal Service Funds for the City include:
 - Group Dental Insurance
 - Workers' Compensation
 - Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters' Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with "Generally Accepted Accounting Principles" (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become

Financial Structure

measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a Budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen (15) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

| Description | Maturity Date | Original Amount | Outstanding Amount (04/30/17) | Principal Payments FY 2018 |
|------------------------|---------------|-----------------|-------------------------------|----------------------------|
| 2008A Refunding Bonds | 03-01-2018 | 4,580,000 | 965,000 | 965,000 |
| 2011 Refunding Bonds * | 11-01-2021 | 9,935,000 | 6,585,000 | 1,475,000 |

Debt Service

| | | | | |
|---------------------------------|------------|-----------|------------|-----------|
| 2012A Refunding Bonds | 12-15-2018 | 2,355,000 | 1,650,000 | 310,000 |
| 2012B Refunding Bonds ^ | 02-01-2030 | 5,250,000 | 5,140,000 | 20,000 |
| 2013 Refunding Bonds * | 05-01-2021 | 1,505,000 | 715,000 | 165,000 |
| 2014 Refunding Bonds * | 02-01-2021 | 1,815,000 | 1,345,000 | 250,000 |
| 2016A Refunding Bonds (Taxable) | 12-15-2021 | 365,000 | 365,000 | 60,000 |
| 2016B Refunding Bonds (Taxable) | 12-15-2021 | 2,485,000 | 2,485,000 | 410,000 |
| Total General Obligation Bonds | | | 19,250,000 | 3,655,000 |

* Bond payments are paid from the Electric Fund

^ Bond payments are paid from the Water/Wasterwater Fund

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

| Description | Maturity Date | Original Amount | Outstanding Amount (04/30/17) | Principal Payments FY 2018 |
|-----------------|---------------|-----------------|-------------------------------|----------------------------|
| 2016 Refunding | 08-01-2022 | 200,000 | 171,000 | 29,000 |
| Total SSA Bonds | | | 171,000 | 29,000 |

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

| Description | Maturity Date | Original Amount | Outstanding Amount (04/30/17) | Principal Payments FY 2018 |
|-------------------------------------|---------------|-----------------|-------------------------------|----------------------------|
| Commuter Parking Fund – 2008 Series | 10-01-2021 | 1,670,000 | 885,000 | 155,000 |
| Total Revenue Bonds | | | 885,000 | 155,000 |

Debt Service

Certificate of Participation – The City issued certificates of participation for the purchase of a fire truck.

| Description | Maturity Date | Original Amount | Outstanding Amount (04/30/17) | Principal Payments FY 2018 |
|-------------------------------------|---------------|-----------------|-------------------------------|----------------------------|
| 2014 | 05-15-2017 | 378,022 | 126,986 | 126,986 |
| Total Certificates of Participation | | | 126,986 | 126,986 |

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

| Description | Maturity Date | Original Amount | Outstanding Amount (04/30/17) | Principal Payments FY 2018 |
|----------------------|---------------|-----------------|-------------------------------|----------------------------|
| IEPA Loan (L17-0986) | 08-01-2020 | 5,400,000 | 1,161,109 | 321,003 |
| IEPA Loan (L17-1854) | 12-01-2023 | 5,500,000 | 2,214,612 | 307,221 |
| IEPA Loan (L17-2330) | 12-09-2026 | 3,148,969 | 1,807,962 | 164,929 |
| IEPA Loan (L17-2851) | 12-03-2027 | 8,617,559 | 5,366,754 | 429,565 |
| IEPA Loan (L17-2104) | 07-01-2027 | 9,931,439 | 5,824,343 | 491,570 |
| Total Notes Payable | | | 16,374,780 | 1,714,288 |

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its EAV.

Legal Debt Margin

| | |
|---|-------------|
| 2016 Equalized Assessed Valuation | 978,064,190 |
| Statutory Debt Limitation (8.625% of EAV) | 84,358,036 |

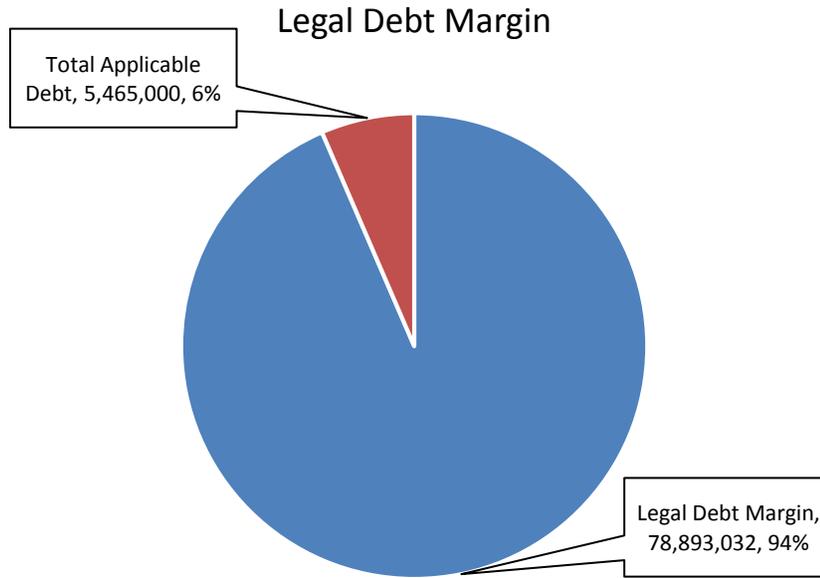
General Obligation Debt:

| | |
|-----------------------------------|---------------------|
| Series 2008A | 965,000 |
| Series 2012A | 1,650,000 |
| Series 2011 (1) | 6,585,000 |
| Series 2012B (1) | 5,140,000 |
| Series 2013 (1) | 715,000 |
| Series 2014 (1) | 1,304,900 |
| Series 2016A | 365,000 |
| Series 2016B | 2,485,000 |
| Less: Alternate Revenue Bonds (1) | <u>(13,744,900)</u> |
| Total Bonds | 5,465,000 |

| | |
|-----------------------|------------------|
| Total Applicable Debt | <u>5,465,000</u> |
| Legal Debt Margin | 78,893,036 |

Debt Service

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, Series 2013 and Series 2014 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

| Year | Principal | Interest | Total |
|-------------|-------------|-------------|--------------|
| 2018 | \$5,680,274 | \$1,039,267 | \$ 6,719,541 |
| 2019 | 5,772,037 | 868,596 | 6,640,633 |
| 2020 | 4,726,903 | 703,479 | 5,430,383 |
| 2021 | 4,703,221 | 560,995 | 5,264,216 |
| 2022 | 3,253,804 | 424,995 | 3,678,799 |
| 2023 – 2027 | 9,697,660 | 1,197,553 | 10,895,213 |
| 2028 – 2030 | 2,873,867 | 157,062 | 3,030,929 |

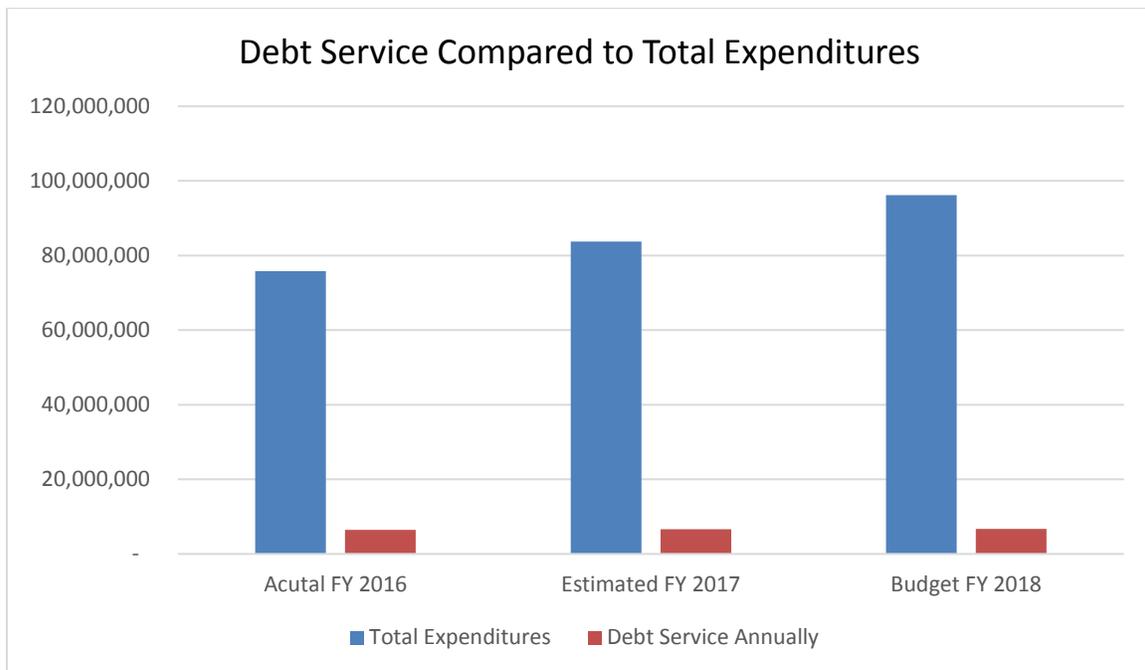
Debt Service

Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

| | Actual FY 2016 | Estimated FY 2017 | Budget FY 2018 |
|--|-------------------|----------------------|-------------------|
| Total Expenditures | 75,778,447 | 83,761,095 | 96,141,405 |
| Debt Service Annually | 6,424,299 | 6,594,260 | 6,719,555 |
| Debt Service as a Percentage of Total Expenditures | 8.5% | 7.8% | 7.0% |



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax levy for alternate revenue debt, no contributions from operating funds, and only minor growth in sales tax revenues.

Revenue Sources

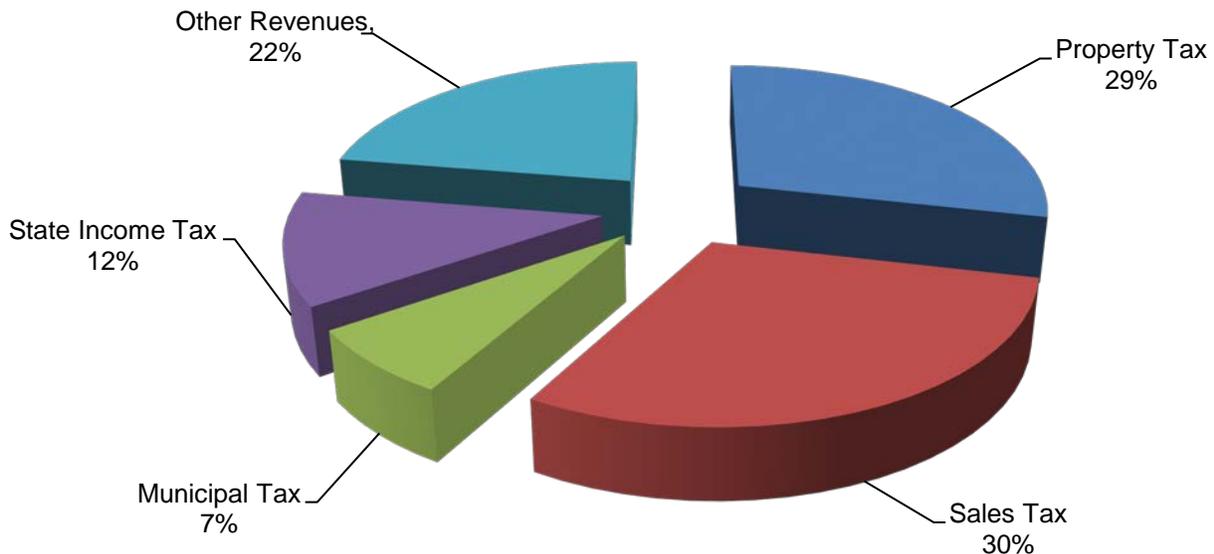
Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant in that they collectively represent 73% of the City's budgeted revenues in the General Fund for FY 2018. Each major source of revenue is described on the following pages. Revenues in the FY 2018 budget total \$16,798,585. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

| Major Revenue Source | Budgeted 2018 Revenue | Percent of Total Current Revenues |
|---------------------------------------|-----------------------|-----------------------------------|
| <i>Property Tax</i> | \$4,791,920 | 29% |
| <i>Sales Tax</i> | \$5,000,000 | 30% |
| <i>Municipal Tax</i> | \$1,201,000 | 7% |
| <i>State Income Tax</i> | \$2,042,000 | 12% |
| <i>Subtotal Major Revenue Sources</i> | \$13,079,275 | 78% |
| Other Revenues | \$3,763,665 | 22% |
| Total Current Revenues | \$16,798,585 | 100% |

Major Revenue Sources - General Fund

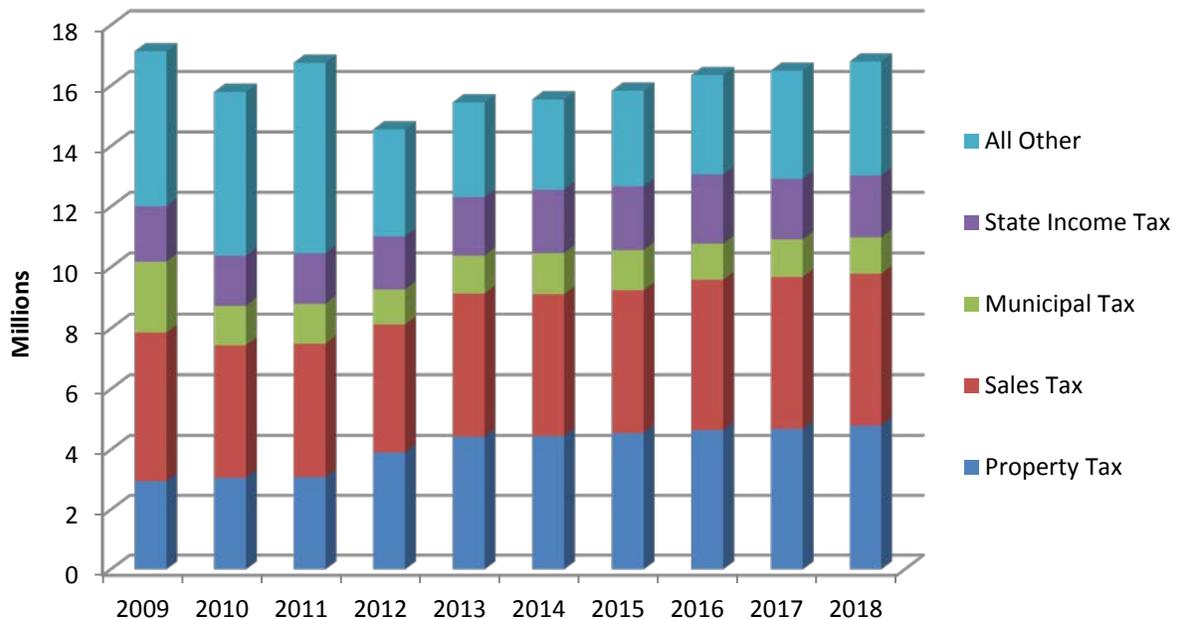


Revenue Sources

Major Revenue Sources – Last Ten Fiscal Years

| Year | Property Tax | Sales Tax | Municipal Tax | State Income Tax | All Other | Total Revenues |
|-----------|--------------|-----------|---------------|------------------|-----------|----------------|
| 2009 | 2,950,241 | 4,917,076 | 2,321,021 | 1,827,127 | 5,120,111 | 17,135,576 |
| 2010 | 3,062,871 | 4,383,719 | 1,301,537 | 1,637,623 | 5,409,004 | 15,794,755 |
| 2011 | 3,086,722 | 4,411,592 | 1,316,989 | 1,652,801 | 6,289,650 | 16,757,754 |
| 2012 | 3,904,829 | 4,229,673 | 1,137,863 | 1,754,844 | 3,527,764 | 14,554,973 |
| 2013 | 4,427,487 | 4,708,771 | 1,250,410 | 1,937,141 | 3,126,611 | 15,450,420 |
| 2014 | 4,450,945 | 4,666,100 | 1,353,762 | 2,094,605 | 2,981,141 | 15,546,553 |
| 2015 | 4,545,724 | 4,701,581 | 1,324,307 | 2,105,104 | 3,194,959 | 15,835,561 |
| 2016 | 4,640,915 | 4,952,394 | 1,189,304 | 2,290,774 | 3,276,200 | 16,349,587 |
| 2017 Est. | 4,684,410 | 5,000,000 | 1,242,000 | 2,000,000 | 3,570,060 | 16,496,470 |
| 2018 Bud. | 4,791,920 | 5,000,000 | 1,201,000 | 2,042,000 | 3,763,665 | 16,798,585 |

Major Revenue Sources - Last Ten Fiscal Years



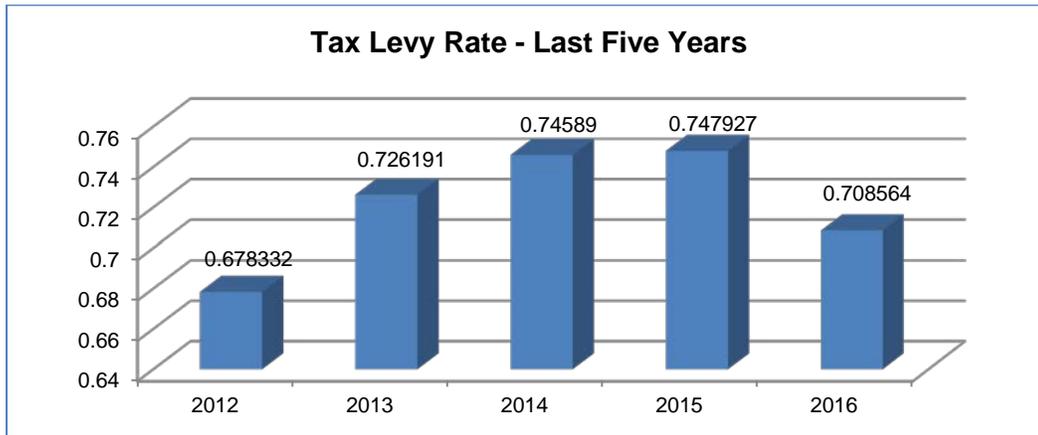
Ad Valorem Property Tax

Budgeted FY 2018 ad valorem property taxes total \$4,791,920 or 29% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the EAV used in the calculation of property taxes necessary to fund the budget.

Revenue Sources

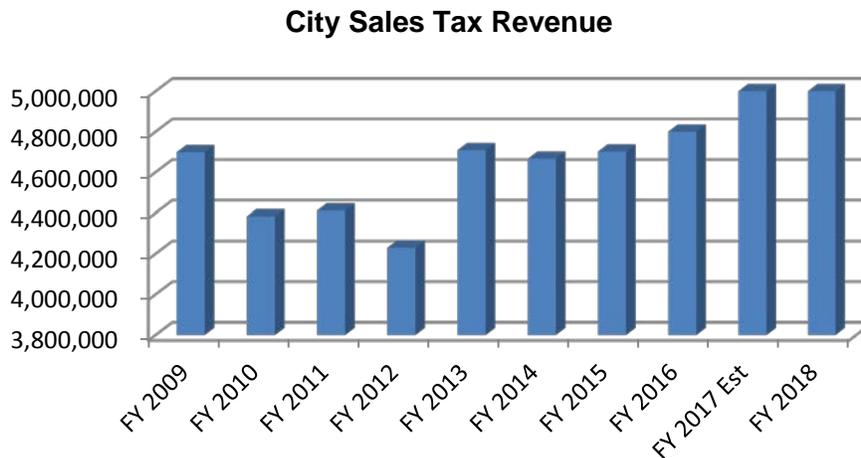
Total assessed valuation in Geneva grew steadily during the early to mid 2000's and then began a steady descent after Levy Year 2009 and a slow return since Levy Year 2014. The 2016 assessed valuation of \$978,064,190 shows an increase of \$60,490,864 or 7% over 2015.

The 2016 property taxes are collected in 2017 and provide funding for the FY 2018 budget.



Sales Tax

The largest source of revenue for the City's General Fund is from local Sales Taxes. Retail Sales Tax of 7.5% is collected by the State. The City receives 1.5% of the revenues collected. Of the total sales tax revenue received 1% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to remain stable from the FY 2017 estimated amount. This figure represents approximately 30% of the total revenue in the General Fund.

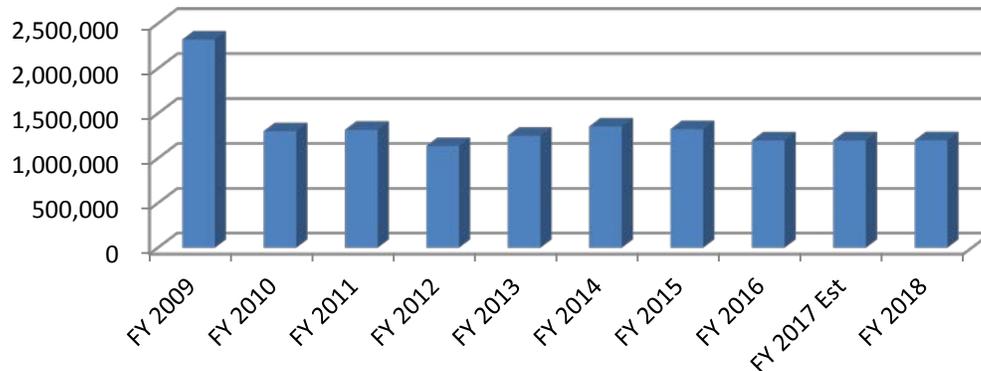


Revenue Sources

Municipal Tax

The City collects a municipal tax on gas, electric and water utilities. The Budget projects \$1,201,000 in Municipal Tax for FY 2018. Revenue received for these taxes depends largely upon changes in the cost of natural gas, changes in population and/or whether the area experiences extreme temperatures.

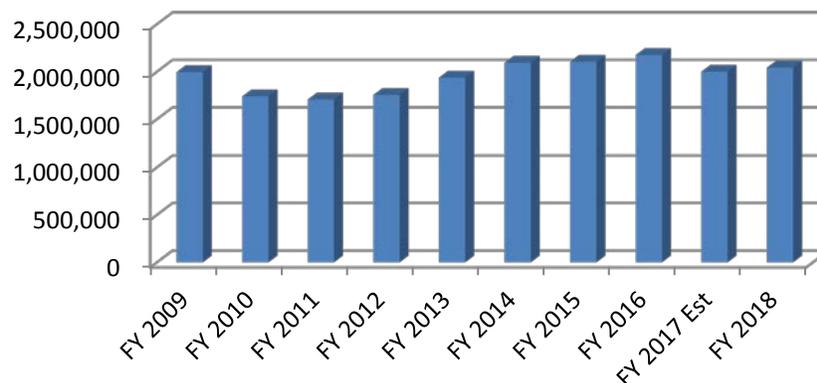
Municipal Utility Tax Revenue



State Income Tax

The City currently receives State Income Tax revenues based on a per capita formula applied to the State's set-aside 8% from individuals and 9.14% from corporations for Local Government Distributive Funds. State Income Tax is expected to increase slightly (2.1%) from current year estimates due to signs that the economic recovery is putting more people back to work in the State of Illinois. However past statements from the governor regarding the possibility of reducing the amount distributed to municipalities could be as much as 50%. The budget was prepared as if the reduction would not take place, but contingency plans have been developed.

Income Tax Revenue



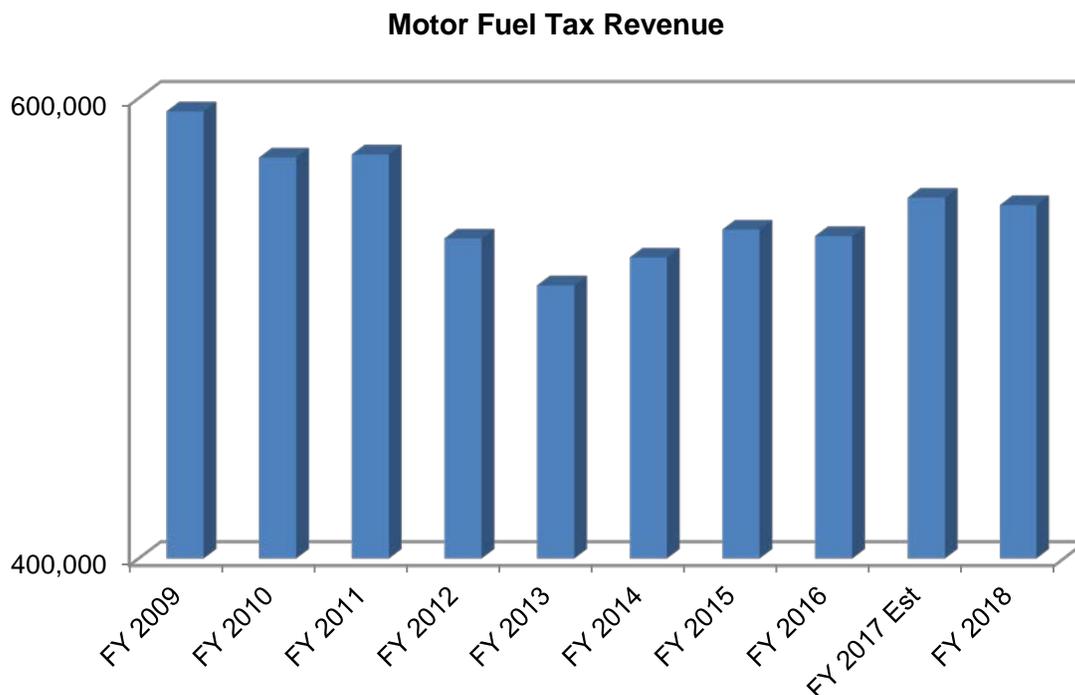
Revenue Sources

Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

The FY 2018 budget estimates \$553,500 in MFT funds which are recorded in the MFT Special Revenue Fund. The City will use these funds towards a street improvement program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel and the overall economic environment.

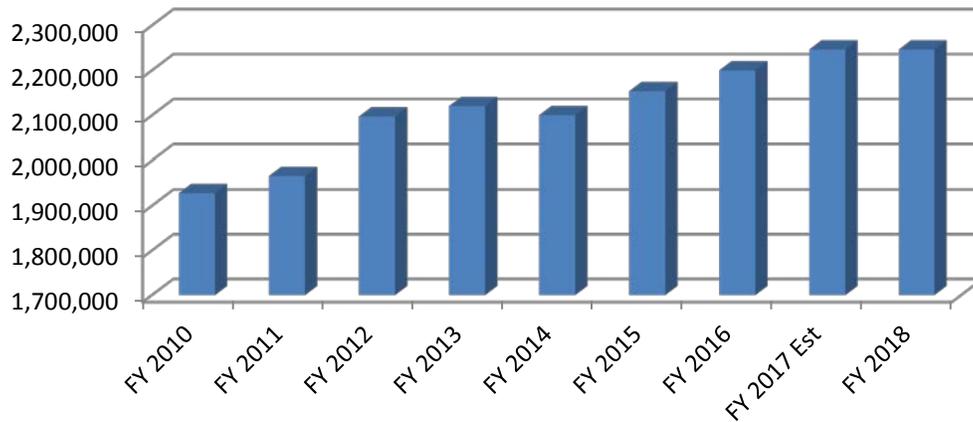


Non-Home Rule Sales Tax

The 0.5% Non-Home Rule Sales Tax was instituted in 2007 and is restricted to “Infrastructure” related capital projects and is recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances so therefore it is not exactly half of the Sales Tax. Non-Home Rule Sales taxes are expected to remain the same from the FY 2017 estimated amount.

Revenue Sources

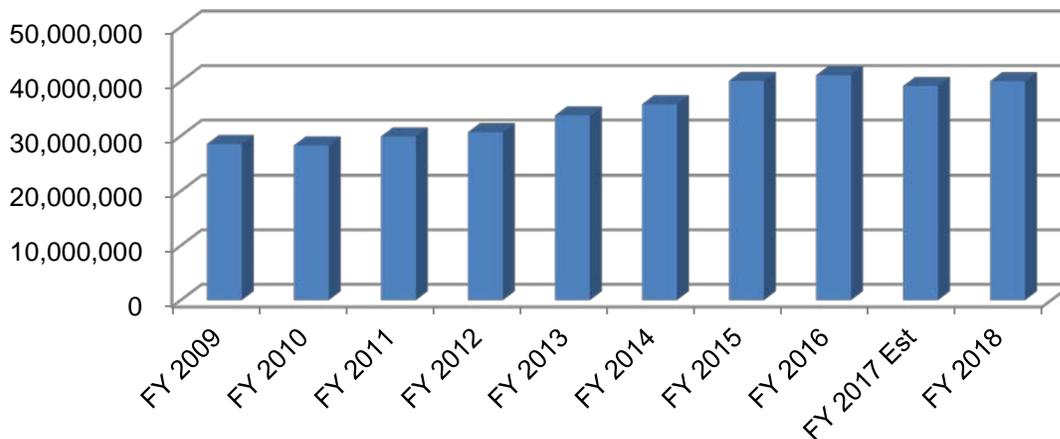
Non-Home Rule Sales Tax Revenue



Electric Sales

Electric revenues are based on the amount of electricity used by individual homes and businesses. Electric revenues over the past ten (10) years have been driven mainly by three factors. The first factor was rate increases in 2011, 2014 and again in 2015 due to cost increases in operations and purchased power. The second factor was overall increase in growth. The City of Geneva's demand for energy grew, peaking in 2007; followed by an overall decline due to the recession and rebounded in 2012. The final factor is weather, 2012 and 2013 had record periods of hot weather, driving the electric system to peak demand levels. The City is a partner in Northern Illinois Municipal Power Agency (NIMPA) which operates a coal-fired generating station in southern Illinois. The City can also generate power during peak demand via the Geneva Generating Facility (GGF), a natural gas-fired generating station. The FY 2018 budget of \$40,015,590 is based on a slight increase in consumption over the estimated FY 2017 usage.

Electric Sales Revenue

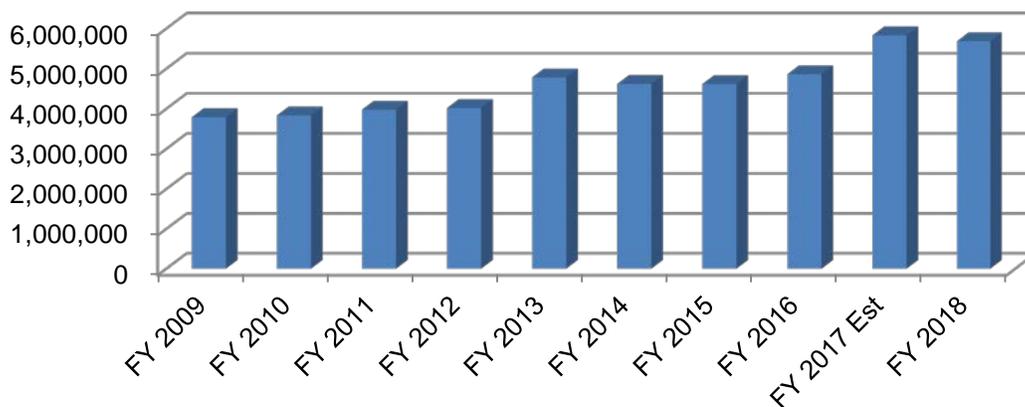


Revenue Sources

Water Sales

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Facility. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2016 has provided a fixed component that is independent of usage. The FY 2018 budget of \$5,681,895 is a decrease of 3% and is based on the 2015 rate study projections.

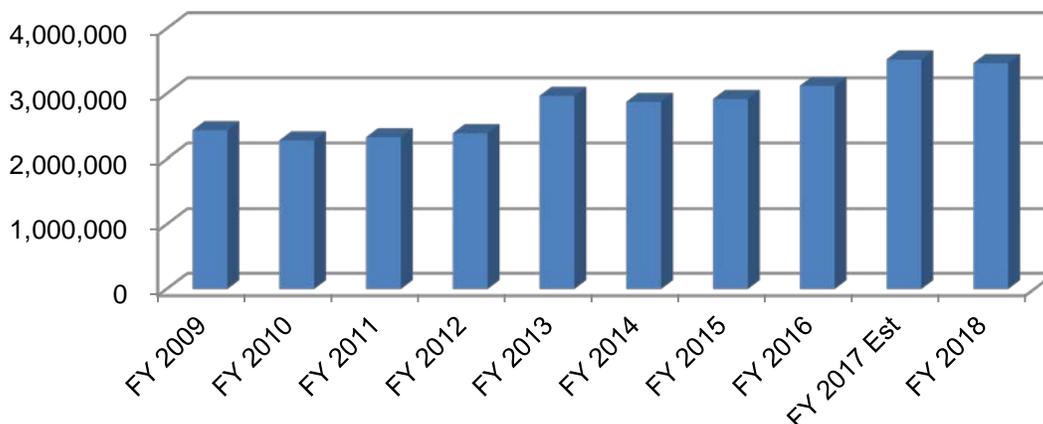
Water Sales Revenue



Sewer Sales

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2018 budget of \$3,467,325 is a decrease of 2% from the FY 2017 estimate and is based on the 2015 rate study projections.

Sewer Sales Revenue



Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and Township assessors and the Illinois Municipal League and rate studies for the Electric and Water/Wastewater Funds. Included in trend forecasting are sales tax, municipal tax, telecommunications tax, income tax, MFT tax and electric and water sales. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

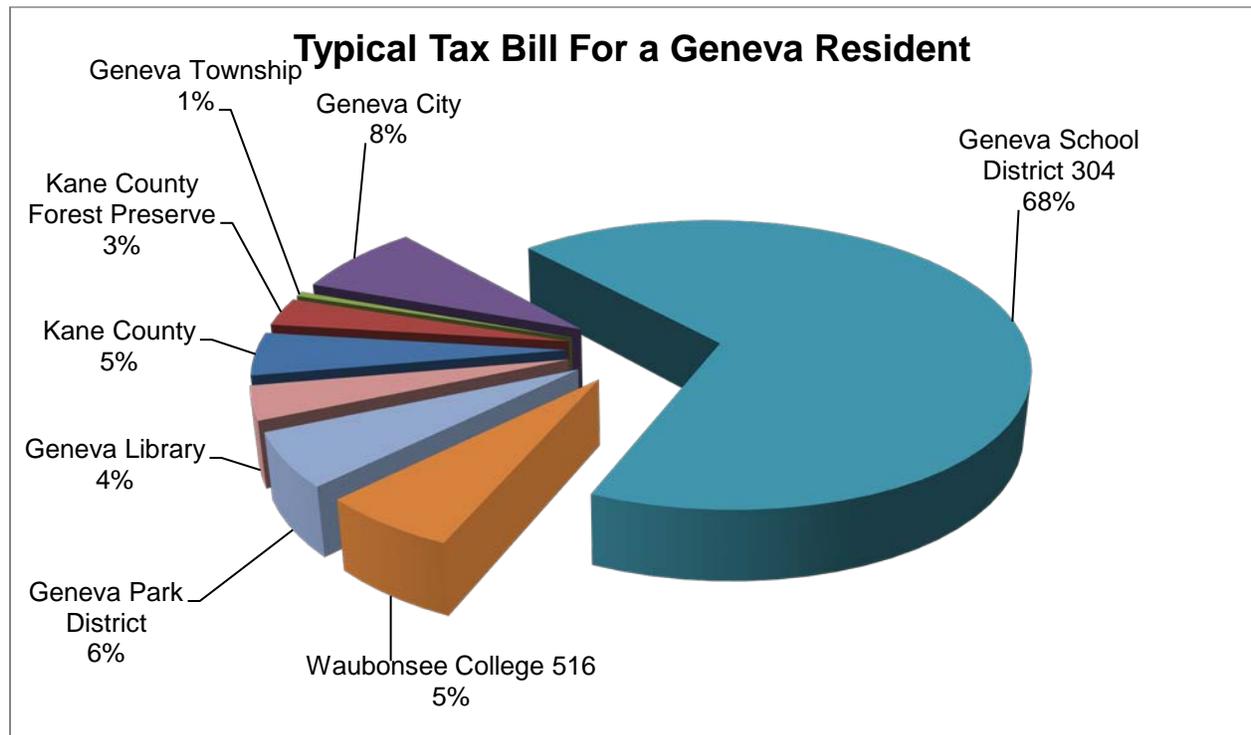
Typical Tax Bill

| | | |
|---|------------------|--|
| Market Value of Home: | \$350,000 | Annual Tax Liability for City Services: \$826.68 To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .708654 = 82,668.03$; $82,668.03 \div 100 = \$826.68$ |
| Current Tax Levy: | .708654 | |
| Assessed Valuation: | \$116,655 | Monthly Expenses for City Services: \$68.89 To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$826.68 \div 12 = \68.89 |
| To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$ | | |

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 8%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2018

| Fund | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|----------------------|----------------------|----------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | |
| General | \$ 15,835,561 | \$ 16,349,587 | \$ 17,314,830 | \$ 16,496,470 | \$ 16,798,585 |
| Special Revenue Funds | | | | | |
| Motor Fuel Tax | 717,322 | 550,217 | 557,075 | 557,285 | 554,100 |
| Cultural Arts Commission | 57,137 | 23,904 | 49,795 | 37,725 | 86,145 |
| SPAC | 25,705 | 26,641 | 14,935 | 26,135 | 14,930 |
| Beautification | 15,714 | 13,666 | 12,900 | 12,275 | 12,900 |
| Tourism | 229,333 | 244,513 | 271,775 | 268,000 | 399,855 |
| Restricted Police Fines | 43,656 | 17,555 | 21,155 | 23,750 | 29,695 |
| PEG | 143,213 | 36,042 | 36,640 | 35,630 | 84,000 |
| Mental Health | 155,155 | 154,995 | 293,175 | 153,185 | 158,175 |
| Foreign Fire Insurance | 44,165 | 45,401 | 46,655 | 45,775 | 43,505 |
| SSA #1 | 295,301 | 497,488 | 212,130 | 208,345 | 226,500 |
| SSA #4 (Randall Square) | 12,093 | 12,145 | 28,950 | 12,150 | 50,450 |
| SSA #5 (Williamsburg) | 8,148 | 8,514 | 23,250 | 7,625 | 13,250 |
| SSA #7 (Blackberry) | 2,763 | 2,762 | 11,865 | 2,860 | 2,905 |
| SSA #9 (Geneva Knolls) | 3,018 | 3,018 | 3,165 | 3,180 | 3,180 |
| SSA #11 (Eagle Brook) | 52,875 | 52,978 | 55,600 | 55,530 | 92,000 |
| SSA #16 (Fisher Farms) | 154,022 | 153,893 | 154,165 | 153,920 | 154,100 |
| SSA #18 (Wildwood) | 1,462 | 1,464 | 1,535 | 1,535 | 4,035 |
| SSA #23 (Sunset Meadows) | 1,068 | 1,069 | 1,120 | 1,120 | 6,120 |
| SSA #26 (Westhaven) | 7,100 | 7,094 | 13,825 | 7,370 | 7,450 |
| SSA #32 (On Brentwood's Pond) | - | - | 3,000 | 3,200 | 3,000 |
| | <u>1,969,250</u> | <u>1,853,361</u> | <u>1,812,710</u> | <u>1,616,595</u> | <u>1,946,295</u> |
| Debt Service Funds | | | | | |
| Debt Service | 1,810,825 | 1,932,287 | 1,975,175 | 5,083,420 | 1,985,975 |
| | <u>1,810,825</u> | <u>1,932,287</u> | <u>1,975,175</u> | <u>5,083,420</u> | <u>1,985,975</u> |
| Capital Projects Funds | | | | | |
| General Capital Projects | 1,125,503 | 128,345 | 169,800 | 122,780 | 102,500 |
| Infrastructure Capital Projects | 2,647,653 | 2,663,538 | 3,334,575 | 2,870,375 | 3,081,500 |
| Prairie Green | 105,629 | 106,812 | 70,420 | 69,500 | 70,000 |
| TIF #2 | 254,685 | 242,920 | 245,795 | 232,785 | 246,535 |
| TIF #3 | - | - | - | - | 171,035 |
| Capital Equipment | 56,708 | 85,560 | 332,385 | 34,715 | 358,810 |
| | <u>4,190,179</u> | <u>3,227,174</u> | <u>4,152,975</u> | <u>3,330,155</u> | <u>4,030,380</u> |
| Enterprise Funds | | | | | |
| Electric | 41,108,768 | 41,268,391 | 45,148,710 | 39,879,945 | 43,777,810 |
| Water/Wastewater | 8,955,964 | 8,995,692 | 12,700,705 | 10,055,220 | 23,145,890 |
| Refuse | 500,237 | 520,204 | 557,520 | 537,105 | 537,750 |
| Cemetery | 69,738 | 66,158 | 61,600 | 59,500 | 85,200 |
| Commuter Parking | 5,301,185 | 683,363 | 649,270 | 585,700 | 785,900 |
| | <u>55,935,891</u> | <u>51,533,808</u> | <u>59,117,805</u> | <u>51,117,470</u> | <u>68,332,550</u> |
| Internal Service Funds | | | | | |
| Group Dental Insurance | 168,571 | 180,606 | 156,200 | 194,735 | 207,260 |
| Workers Compensation | 467,372 | 629,154 | 524,730 | 992,280 | 525,000 |
| | <u>635,943</u> | <u>809,760</u> | <u>680,930</u> | <u>1,187,015</u> | <u>732,260</u> |
| Trust and Agency Funds | | | | | |
| Police Pension | 2,725,824 | 1,215,064 | 2,227,735 | 2,877,735 | 2,927,735 |
| Fire Pension | 1,080,512 | 222,978 | 831,305 | 1,461,040 | 1,586,690 |
| | <u>3,806,336</u> | <u>1,438,042</u> | <u>3,059,040</u> | <u>4,338,775</u> | <u>4,514,425</u> |
| Total Revenues | <u>\$ 84,183,985</u> | <u>\$ 77,144,019</u> | <u>\$ 88,113,465</u> | <u>\$ 83,169,900</u> | <u>\$ 98,340,470</u> |

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2018

| Fund | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|----------------------|----------------------|----------------------|------------------------|----------------------|
| Expenditures and Other Financing Uses | | | | | |
| General | \$ 16,333,865 | \$ 15,874,789 | \$ 17,314,830 | \$ 16,217,230 | \$ 16,798,585 |
| Special Revenue Funds | | | | | |
| Motor Fuel Tax | 409,893 | 425,150 | 557,075 | 557,075 | 554,100 |
| Cultural Arts Commission | 33,560 | 46,382 | 49,795 | 24,545 | 86,145 |
| SPAC | 18,139 | 6,722 | 14,935 | 14,130 | 14,930 |
| Beautification | 11,391 | 9,962 | 12,900 | 9,890 | 12,900 |
| Tourism | 194,944 | 205,563 | 271,775 | 235,845 | 399,855 |
| Restricted Police Fines | 30,451 | 7,706 | 21,155 | 21,150 | 29,695 |
| PEG | 57,991 | 10,901 | 36,640 | 4,350 | 84,000 |
| Mental Health | 141,231 | 141,735 | 293,175 | 293,175 | 158,175 |
| Foreign Fire Insurance | 27,221 | 87,799 | 46,655 | 37,865 | 43,505 |
| SSA #1 | 295,853 | 496,025 | 212,130 | 283,865 | 226,500 |
| SSA #4 (Randall Square) | 9,591 | 10,348 | 28,950 | 32,490 | 50,450 |
| SSA #5 (Williamsburg) | 6,902 | 5,553 | 23,250 | 23,250 | 13,250 |
| SSA #7 (Blackberry) | 1,678 | 1,468 | 11,865 | 6,865 | 2,905 |
| SSA #9 (Geneva Knolls) | 2,526 | 2,696 | 3,165 | 3,020 | 3,180 |
| SSA #11 (Eagle Brook) | 62,800 | 16,500 | 55,600 | 53,000 | 92,000 |
| SSA #16 (Fisher Farms) | 153,124 | 143,909 | 154,165 | 139,530 | 154,100 |
| SSA #18 (Wildwood) | 960 | 840 | 1,535 | 1,535 | 4,035 |
| SSA #23 (Sunset Meadows) | 609 | 533 | 1,120 | 1,120 | 6,120 |
| SSA #26 (Westhaven) | 3,476 | 3,042 | 13,825 | 13,825 | 7,450 |
| SSA #32 (On Brentwood's Pond) | - | - | 3,000 | 3,000 | 3,000 |
| | <u>1,462,342</u> | <u>1,622,834</u> | <u>1,812,710</u> | <u>1,759,525</u> | <u>1,946,295</u> |
| Debt Service Funds | | | | | |
| Debt Service | 1,836,046 | 1,899,381 | 1,975,175 | 5,074,955 | 1,985,975 |
| | <u>1,836,046</u> | <u>1,899,381</u> | <u>1,975,175</u> | <u>5,074,955</u> | <u>1,985,975</u> |
| Capital Projects Funds | | | | | |
| General Capital Projects | 619,481 | 633,494 | 169,800 | 121,830 | 102,500 |
| Infrastructure Capital Projects | 2,769,946 | 2,985,436 | 3,334,575 | 2,644,300 | 3,081,500 |
| Prairie Green | 16,644 | 22,051 | 70,420 | 48,705 | 70,000 |
| TIF #2 | 202,960 | 180,228 | 245,795 | 125,145 | 246,535 |
| TIF #3 | - | - | - | 112,650 | 171,035 |
| Capital Equipment | - | - | 332,385 | 325,555 | 358,810 |
| | <u>3,609,031</u> | <u>3,821,209</u> | <u>4,152,975</u> | <u>3,378,185</u> | <u>4,030,380</u> |
| Enterprise Funds | | | | | |
| Electric | 37,613,361 | 39,695,722 | 45,148,710 | 40,797,355 | 43,777,810 |
| Water/Wastewater | 8,163,865 | 8,959,572 | 12,700,705 | 12,008,335 | 23,145,890 |
| Refuse | 465,624 | 496,294 | 557,520 | 614,350 | 537,750 |
| Cemetery | 54,091 | 50,322 | 61,600 | 59,350 | 85,200 |
| Commuter Parking | 477,494 | 660,496 | 649,270 | 760,975 | 785,900 |
| | <u>46,774,436</u> | <u>49,862,406</u> | <u>59,117,805</u> | <u>54,240,365</u> | <u>68,332,550</u> |
| Internal Service Funds | | | | | |
| Group Dental Insurance | 155,100 | 159,999 | 156,200 | 154,250 | 207,260 |
| Workers Compensation | 540,732 | 695,813 | 524,730 | 820,275 | 525,000 |
| | <u>695,832</u> | <u>855,812</u> | <u>680,930</u> | <u>974,525</u> | <u>732,260</u> |
| Trust and Agency Funds | | | | | |
| Police Pension | 1,198,563 | 1,328,765 | 1,596,550 | 1,493,965 | 1,509,950 |
| Fire Pension | 412,657 | 513,250 | 651,000 | 622,345 | 805,410 |
| | <u>1,611,221</u> | <u>1,842,015</u> | <u>2,247,550</u> | <u>2,116,310</u> | <u>2,315,360</u> |
| Total Expenditures | <u>\$ 72,322,772</u> | <u>\$ 75,778,447</u> | <u>\$ 87,301,975</u> | <u>\$ 83,761,095</u> | <u>\$ 96,141,405</u> |

Budget Summary – Total by Fund

General Fund

The General Fund budget has decreased \$516,245 or 3.0% below the FY 2017 amended budget. While there are slight differences throughout the General Fund budget, the main reason for the funds decrease is due to a reduction of street expenditures.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2017 amended budget, except for Tourism and Mental Health. The increase in the Tourism Fund is due to the increase in expenditures for special events. The decrease in the Mental Health Fund is due to the Geneva Mental Health Board returning to their annual distributions.

Debt Service Funds

The Debt Service Fund budget is \$10,800 or .5% higher than the FY 2017 budget which is due to the debt payment schedule.

Capital Project Funds

The Capital Projects Funds budget is \$122,595 or 2.9% lower than the FY 2017 budget. The Infrastructure Capital Projects Fund budget is lower by \$253,075 while TIF 3 is a new fund for FY 2018 with a budget of \$171,035.

Enterprise Funds

The Electric Fund budget is \$1,370,900 or 3.0% lower than the FY 2017 budget due to lower cost of purchase and related usage. The Water/Wastewater budget is \$10,445,185 or 82.2% higher due to the \$12,500,000 budgeted for upgrades at the Wastewater Treatment Plant to remove phosphorous from the effluent into the Fox River as required by the EPA and increased rates based upon the 2015 Water Rate Study. The Commuter Parking Fund budget has increased \$136,630 or 21.0% due to receiving the allocation of parking ticket revenue.

Internal Service Funds

The Group Dental Insurance Fund budget is \$51,060 or 32.7% higher than FY 2017 budget due to higher than expected claims experienced in the past two years.

Trust and Agency Funds

The Police and Fire Pensions budgets are higher due to increased costs for retiree pension payments caused by expected retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2018

| | General | Special Revenue Funds | Debt Service Fund | Capital Projects Fund | Enterprise Funds | Internal Service | Pension Trust Funds | Total |
|--|-------------------|--------------------------|----------------------|--------------------------|---------------------|---------------------|------------------------|-------------------|
| Revenues and Other Financing Sources | | | | | | | | |
| Taxes | 6,870,695 | 955,315 | 1,984,725 | 274,130 | - | - | - | 10,084,865 |
| Licenses | 168,000 | - | - | - | - | - | - | 168,000 |
| Permits | 381,750 | - | - | - | - | - | - | 381,750 |
| Intergovernmental Revenues | 7,781,370 | 553,500 | - | 2,246,500 | - | - | - | 10,581,370 |
| Fines and Forfeits | 153,250 | 27,450 | - | - | 489,500 | - | - | 670,200 |
| Service Charges | - | 1,820 | - | - | 50,110,595 | - | - | 50,112,415 |
| Service Fees | 739,450 | 35,600 | - | 30,000 | 672,330 | 732,260 | - | 2,209,640 |
| Other Revenues | 388,190 | 51,680 | 1,250 | 87,800 | 442,470 | - | 4,514,425 | 5,485,815 |
| Other Financing Sources | 315,880 | 320,930 | - | 1,391,950 | 16,617,655 | - | - | 18,646,415 |
| Total Revenues | 16,798,585 | 1,946,295 | 1,985,975 | 4,030,380 | 68,332,550 | 732,260 | 4,514,425 | 98,340,470 |
| Expenditures and Other Financing Uses | | | | | | | | |
| Personal Services | 13,939,872 | 232,903 | - | 104,929 | 6,675,969 | - | 2,105,550 | 23,059,223 |
| Contractual Services | 1,884,266 | 652,066 | - | 105,956 | 35,501,143 | 681,200 | 209,810 | 39,034,441 |
| Commodities | 818,882 | 88,066 | - | - | 876,568 | - | - | 1,783,516 |
| Debt Service | 128,865 | 33,140 | 1,966,775 | - | 4,604,275 | - | - | 6,733,055 |
| Capital Outlay | - | 191,000 | - | 3,542,810 | 15,703,405 | - | - | 19,437,215 |
| Other Expenditures | (546,020) | 711,450 | - | 8,500 | 4,954,355 | - | - | 5,128,285 |
| Other Financing Uses | 572,720 | 37,670 | 19,200 | 268,185 | 16,835 | 51,060 | - | 965,670 |
| Total Expenditures/Expenses | 16,798,585 | 1,946,295 | 1,985,975 | 4,030,380 | 68,332,550 | 732,260 | 2,315,360 | 96,141,405 |

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Department and Fund
 Fiscal Year Ending April 30, 2018

| | General | Special Revenue Funds | Debt Service Fund | Capital Projects Fund | Enterprise Funds | Internal Service | Pension Trust Funds | Total |
|--|-------------------|--------------------------|----------------------|-----------------------------|---------------------|---------------------|------------------------|-------------------|
| Expenditures and Other Financing Uses | | | | | | | | |
| Legislative | 133,936 | 272,150 | - | - | - | - | - | 406,086 |
| City Administrator's Office | 227,088 | 562,990 | - | - | - | - | - | 790,078 |
| Administrative Services | 1,516,906 | 80,000 | 1,985,975 | 60,720 | 585,645 | 732,260 | - | 4,961,506 |
| Community Development | 936,244 | 4,000 | - | 110,500 | - | - | - | 1,050,744 |
| Economic Development | 129,263 | 359,520 | - | 452,570 | - | - | - | 941,353 |
| Police Department | 7,133,280 | 47,852 | - | 102,590 | 70,193 | - | 1,509,950 | 8,863,865 |
| Fire Department | 4,561,386 | 43,505 | - | 102,500 | - | - | 805,410 | 5,512,801 |
| Public Works | 2,160,482 | 576,278 | - | 3,201,500 | 67,676,712 | - | - | 73,614,972 |
| Total Expenditures/Expenses | 16,798,585 | 1,946,295 | 1,985,975 | 4,030,380 | 68,332,550 | 732,260 | 2,315,360 | 96,141,405 |

CITY OF GENEVA, ILLINOIS
 Estimated Change in Fund Balance
 Fiscal Year Ending April 30, 2018

| Fund | Beginning Fund Balance | 2017-2018 Revenues | 2017-2018 Expenditures | Ending Fund Balance |
|---------------------------------|---------------------------|-----------------------|---------------------------|------------------------|
| General (1) | 4,657,353 | 16,482,705 | 16,798,585 | 4,341,473 |
| Special Revenue Funds | | | | |
| Motor Fuel Tax | 856,744 | 554,100 | 554,100 | 856,744 |
| Cultural Arts Commission (1) | 84,596 | 34,565 | 86,145 | 33,016 |
| SPAC | 54,380 | 13,430 | 14,930 | 52,880 |
| Beautification (1) | 43,544 | 5,350 | 12,900 | 35,994 |
| Tourism (1) | 120,423 | 290,000 | 399,855 | 10,568 |
| Restricted Police Fines (1) | 25,654 | 27,450 | 29,695 | 23,409 |
| PEG (1) | 141,643 | 35,600 | 84,000 | 93,243 |
| Mental Health (1) | 10,581 | 155,600 | 158,175 | 8,006 |
| Foreign Fire Insurance (1) | 69,735 | 43,505 | 31,380 | 81,860 |
| SSA #1 (1) | 79,327 | 210,700 | 226,500 | 63,527 |
| SSA #4 (Randall Square) (1) | 32,034 | 18,700 | 50,450 | 284 |
| SSA #5 (Williamsburg) (1) | 6,720 | 8,935 | 13,250 | 2,405 |
| SSA #7 (Blackberry) (1) | 7,477 | 2,905 | 2,865 | 7,517 |
| SSA #9 (Geneva Knolls) (1) | 9,023 | 3,180 | 3,020 | 9,183 |
| SSA #11 (Eagle Brook) (1) | 76,644 | 55,600 | 92,000 | 40,244 |
| SSA #16 (Fisher Farms) (1) | 156,980 | 154,100 | 132,380 | 178,700 |
| SSA #18 (Wildwood) (1) | 2,990 | 3,245 | 4,035 | 2,200 |
| SSA #23 (Sunset Meadows) (1) | 7,034 | 1,120 | 6,120 | 2,034 |
| SSA #26 (Westhaven) (1) | 7,901 | 7,450 | 3,825 | 11,526 |
| SSA #32 (On Brentwood's Pond) | 200 | 3,000 | 3,000 | 200 |
| | <u>1,793,630</u> | <u>1,628,535</u> | <u>1,908,625</u> | <u>1,513,540</u> |
| Debt Service Funds | | | | |
| Debt Service (1) | 321,309 | 1,985,975 | 1,966,775 | 340,509 |
| Capital Projects Funds | | | | |
| General Capital Projects | 7,795 | 102,500 | 102,500 | 7,795 |
| Infrastructure Capital Projects | 717,886 | 2,424,710 | 3,081,500 | 61,096 |
| Prairie Green (1) | 400,581 | 70,000 | 8,500 | 462,081 |
| TIF #2 (1) | 775,734 | 240,805 | 105,660 | 910,879 |
| TIF #3 (1) | (112,190) | 34,825 | 105,155 | (182,520) |
| Capital Equipment | 35,870 | 334,810 | 358,810 | 11,870 |
| | <u>1,825,676</u> | <u>3,207,650</u> | <u>3,762,125</u> | <u>1,271,201</u> |
| Enterprise Funds | | | | |
| Electric (2) | 9,993,419 | 40,664,090 | 41,505,960 | 9,151,549 |
| Water/Wastewater (2) | 3,160,628 | 19,866,705 | 20,432,265 | 2,595,068 |
| Refuse (2) | 1,253 | 537,750 | 533,785 | 5,218 |
| Cemetery (2) | 366,411 | 85,200 | 62,150 | 389,461 |
| Commuter Parking (2) | 850,481 | 636,700 | 378,620 | 1,108,561 |
| | <u>14,372,191</u> | <u>61,790,445</u> | <u>62,912,780</u> | <u>13,249,856</u> |
| Internal Service Funds | | | | |
| Group Dental Insurance | 95,898 | 207,260 | 156,200 | 146,958 |
| Workers Compensation | (77,409) | 525,000 | 525,000 | (77,409) |
| | <u>868,969</u> | <u>1,368,960</u> | <u>1,059,820</u> | <u>1,178,109</u> |
| Trust and Agency Funds | | | | |
| Police Pension | 19,603,351 | 2,927,735 | 1,509,950 | 21,021,136 |
| Fire Pension | 13,595,256 | 1,586,690 | 805,410 | 14,376,536 |
| | <u>33,121,199</u> | <u>5,039,425</u> | <u>2,840,360</u> | <u>35,320,264</u> |

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves
 (2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension

Estimated Change in Fund Balance

General Fund

The General Fund fund balance is expected to slightly decrease to \$4,341,473 at the end of FY 2018. The City Council policy requires a General Fund reserve level of 25% of anticipated expenditures. The estimated April 30, 2018 fund balance will be at 25.8% of anticipated FY 2018 expenditures. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Cultural Arts Commission (CAC) Fund has a budgeted decrease in fund balance due to the removal of the transfer from the general fund and an expected donation. The Tourism fund has a budgeted decrease in fund balance due to use of Hotel/Motel tax receipts to cover the City's cost of Swedish Days. The PEG Fund has a budgeted 65.8% decrease in fund balance due to the budgeted use of funds for capital projects. SSA #1, 4, 11 and 23 have budgeted decrease in fund balance to fund current capital projects.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable.

Capital Project Funds

The Infrastructure Capital Projects Fund fund balance is expected to decrease 91.5% due to the use of accumulation of reserves in prior years and reduction of transfer from the General Fund. The fund balance in the Prairie Green Fund is expected to increase \$61,500 to \$462,081 or 15.3% at the end of FY 2018. The Capital Equipment Fund fund balance will remain stable as its expenditures are being funded by a transfer from the General Fund. The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover prior year's expenditures.

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$841,870 to \$9,151,549 or 15.3% due mainly to the continued investment in capital improvements to the system. The Water/Wastewater Fund cash balance is expected to decrease \$565,560 or 17.9% due mainly to investments in the Wastewater Treatment Plant.

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

Trust and Agency Funds

The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

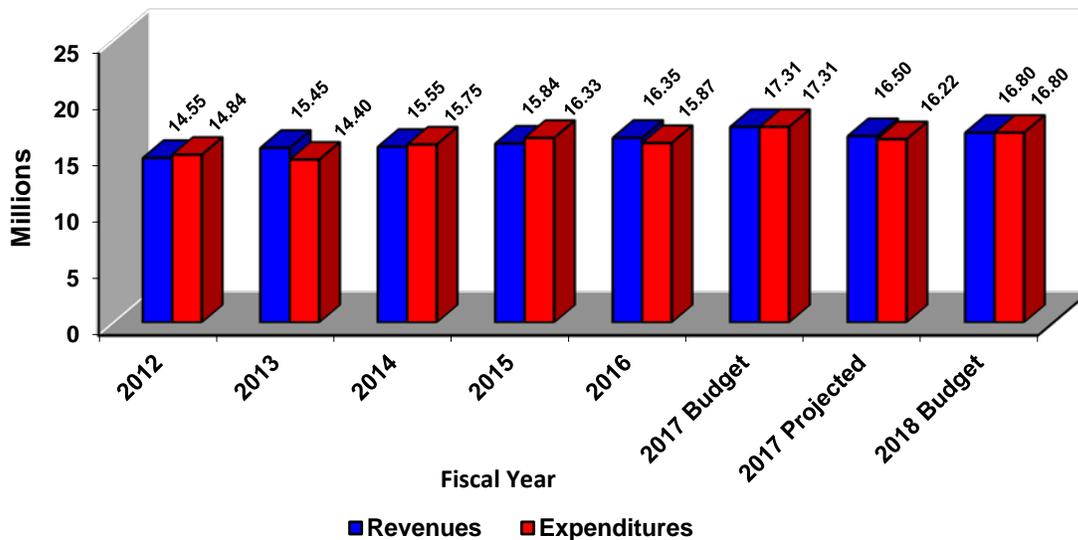
This page intentionally left blank

GENERAL FUND

The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. The City’s General Fund is categorized into functional areas as follows:

- Legislative
- City Administrator’s Office
- Administrative Services Department
- Community Development Department
- Economic Development Department
- Police Department
- Fire Department
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division

General Fund Revenues and Expenditures

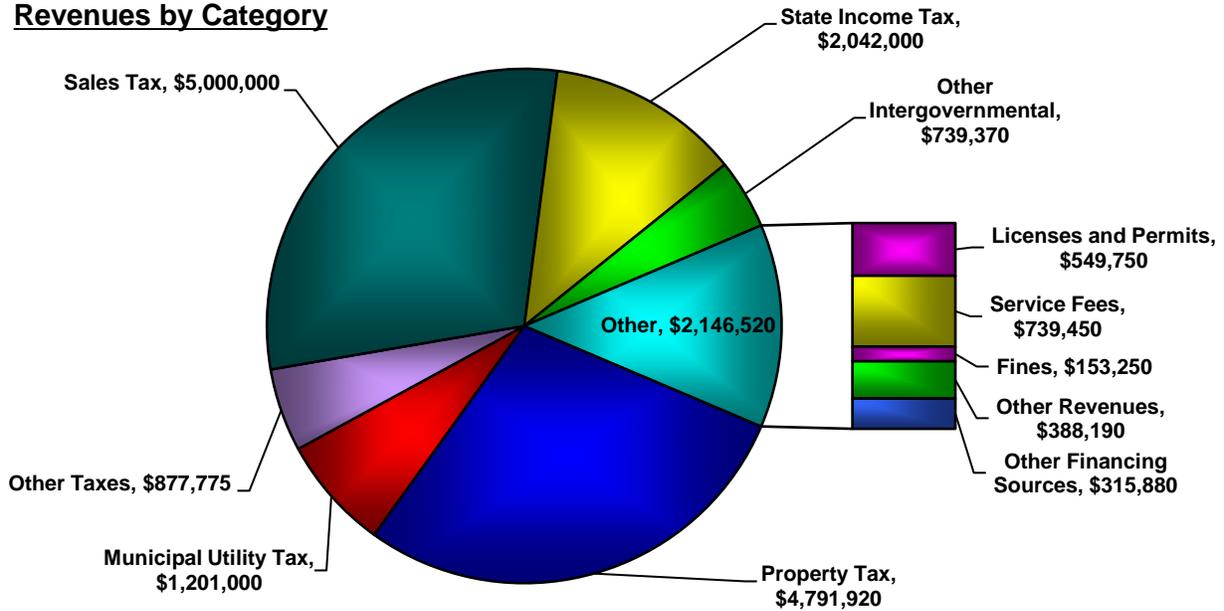


Fiscal Year 2012 – 2016: Actual Revenues and Expenditures

Total General Fund budgeted revenues have increased from FY 2017. This is primarily due to increases in Reappropriation and Local Use Tax. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

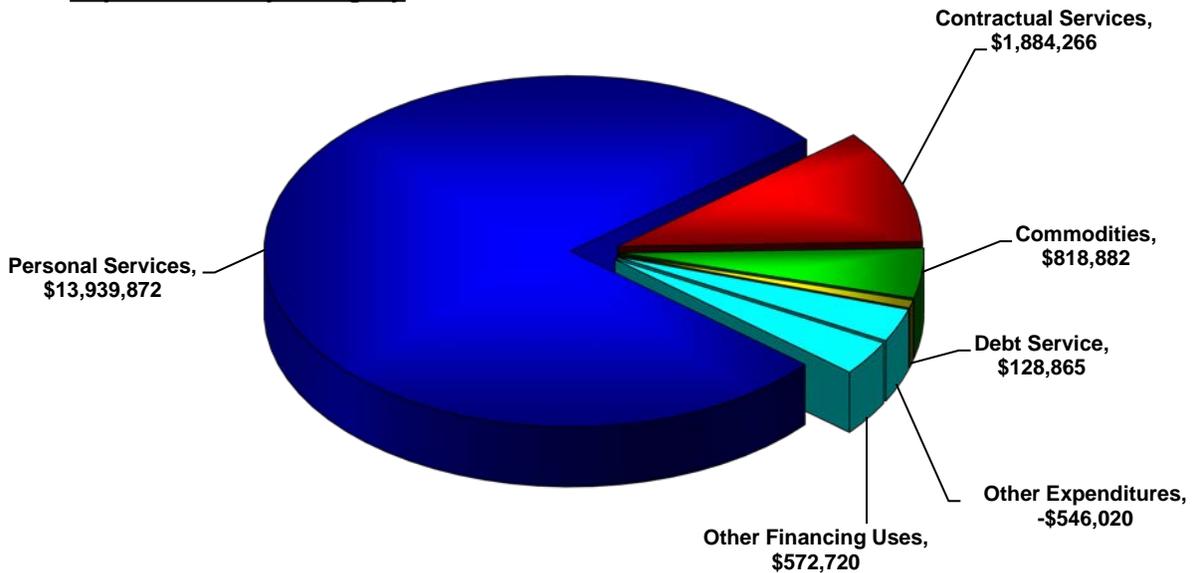
GENERAL FUND FY 2018 Budget

Revenues by Category



Sales Tax revenue is the largest revenue source in the General Fund due to the large number of commercial businesses in the City and the vibrant historic downtown area.

Expenditures by Category



Personal Services account for 83% of the General Fund budget. FY 2018 budgeted Personal Services expenditures increase 2.3% over FY 2017 budget due to an increase in the City's Police Pension and Fire Pension contributions and collective bargaining wage increases. Overall the General Fund expenditures decreased by \$516,245 or 3.0%.

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-----------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 4,545,724 | \$ 4,640,915 | \$ 4,752,240 | \$ 4,684,410 | \$ 4,791,920 |
| 412 | Simplified Telecommunications Tax | 970,585 | 898,149 | 873,270 | 825,000 | 800,000 |
| 413 | Municipal Utility Tax | 1,324,307 | 1,189,304 | 1,247,420 | 1,242,000 | 1,201,000 |
| 415 | Township Fire Tax | 150,587 | 71,315 | 75,000 | 71,970 | 77,375 |
| 416 | Auto Rental Tax | 1,044 | 760 | 1,000 | 10 | 100 |
| 417 | Charitable Games Tax | 279 | - | 300 | 310 | 300 |
| Total Taxes | | 6,992,527 | 6,800,443 | 6,949,230 | 6,823,700 | 6,870,695 |
| 420 | Business Licenses | 161,535 | 168,215 | 167,140 | 178,200 | 168,000 |
| Total Licenses | | 161,535 | 168,215 | 167,140 | 178,200 | 168,000 |
| 430 | Building Permits | 281,248 | 356,288 | 364,500 | 416,900 | 367,750 |
| 431 | Sign Permits | 14,127 | 9,425 | 9,000 | 10,000 | 9,000 |
| 433 | Overweight Permits | 4,940 | 1,460 | 5,000 | 3,700 | 5,000 |
| Total Permits | | 300,315 | 367,172 | 378,500 | 430,600 | 381,750 |
| 440 | Sales Tax | 4,701,581 | 4,952,394 | 5,000,000 | 5,000,000 | 5,000,000 |
| 442 | State Income Tax | 2,105,104 | 2,290,774 | 2,192,490 | 2,000,000 | 2,042,000 |
| 443 | Replacement Tax | 94,330 | 97,268 | 95,000 | 102,270 | 95,000 |
| 444 | Local Use Tax | 438,624 | 498,691 | 505,130 | 525,000 | 553,500 |
| 446 | Reimbursements | 83,612 | 46,126 | 86,605 | 106,010 | 88,370 |
| 447 | Federal Grants | 55 | - | - | - | - |
| 448 | State/Local Grants | 6,686 | 10,800 | 2,500 | 7,210 | 2,500 |
| Total Intergovernmental Revenues | | 7,429,991 | 7,896,053 | 7,881,725 | 7,740,490 | 7,781,370 |
| 450 | Circuit Court Fines | 78,996 | 86,861 | 76,100 | 86,000 | 78,500 |
| 451 | Parking Violations | 73,438 | 75,911 | 150,000 | 134,000 | 28,750 |
| 452 | Red Light Violations | 1,002 | - | - | - | - |
| 453 | Ordinance Fines | 29,885 | 29,960 | 35,000 | 36,210 | 35,000 |
| 454 | False Alarm Fines | 7,525 | 5,211 | 10,000 | 9,000 | 10,000 |
| 456 | Compliance Fines | (8,586) | (11,200) | 1,000 | 1,000 | 1,000 |
| 459 | Civil Law Violations | - | - | - | 405 | - |
| Total Fines & Forfeits | | 182,259 | 186,743 | 272,100 | 266,615 | 153,250 |
| 471 | General Government Fees | 381,167 | 402,607 | 393,950 | 400,160 | 401,750 |
| 472 | Community Development Fees | 143,748 | 185,781 | 194,000 | 191,500 | 193,500 |
| 473 | Public Safety Fees | 100,129 | 112,257 | 130,650 | 138,020 | 144,200 |
| Total Service Fees | | 625,044 | 700,645 | 718,600 | 729,680 | 739,450 |
| 481 | Interest Income | 9,477 | 8,177 | 7,455 | 10,000 | 8,000 |
| 482 | Rental Income | 39,839 | 42,093 | 185,840 | 175,000 | 179,860 |
| 483 | Insurance & Property Damage | 20,703 | 27,207 | 6,660 | 6,170 | - |
| 484 | Sale of Capital Assets | 5,610 | 1,015 | 5,000 | - | 5,000 |
| 485 | Reimbursed Expenditures | 57,230 | 141,615 | 175,000 | 125,000 | 184,825 |
| 486 | Donations | 775 | 366 | 500 | 1,000 | 500 |
| 489 | Miscellaneous | 10,256 | 9,841 | 10,005 | 10,015 | 10,005 |
| Total Other Revenues | | 143,891 | 230,315 | 390,460 | 327,185 | 388,190 |
| 491.14 | Transfers In MFT | - | - | 557,075 | - | - |
| 499 | Reappropriation | - | - | - | - | 315,880 |
| Total Other Financing Sources | | - | - | 557,075 | - | 315,880 |
| Total Revenues and Other Financing Sources | | \$ 15,835,561 | \$ 16,349,587 | \$ 17,314,830 | \$ 16,496,470 | \$ 16,798,585 |

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 8,001,777 | \$ 7,962,050 | \$ 7,909,601 | \$ 7,734,165 | \$ 8,062,656 |
| 502 | Wages - Part-Time/Seasonal | 193,932 | 211,851 | 246,669 | 221,215 | 175,861 |
| 503 | Overtime | 602,086 | 571,802 | 612,205 | 616,050 | 619,700 |
| 504 | Stand-By | 71,432 | 97,552 | 74,775 | 92,395 | 83,220 |
| 506 | Wages - Meetings | 6,173 | 8,472 | 8,000 | 5,470 | 10,285 |
| 513 | POC Holiday | 4,766 | 7,585 | (33,240) | 5,850 | 12,070 |
| 514 | Overnight Duty | 399,455 | 443,053 | 505,240 | 365,480 | 434,435 |
| 515 | Still Alarms | 36,000 | 36,198 | 36,500 | 36,500 | 36,000 |
| 516 | Training | 10,700 | 7,545 | 14,000 | 6,250 | 14,000 |
| 521 | Group Insurance | 1,674,907 | 1,760,338 | 1,748,214 | 1,823,745 | 1,950,454 |
| 522 | Medicare | 124,932 | 126,080 | 131,827 | 127,025 | 136,992 |
| 523 | Social Security | 206,916 | 207,291 | 226,488 | 200,075 | 201,568 |
| 524 | IMRF | 361,945 | 344,267 | 338,256 | 331,885 | 337,931 |
| 525 | Police/Fire Pension | 1,593,765 | 1,500,045 | 1,800,710 | 1,800,700 | 1,864,700 |
| Total Personal Services | | 13,288,785 | 13,284,128 | 13,619,245 | 13,366,805 | 13,939,872 |
| 531 | Maintenance Service | 264,217 | 247,612 | 270,201 | 266,855 | 267,850 |
| 541 | Accounting & Auditing Service | 12,080 | 17,161 | 17,180 | 14,445 | 16,520 |
| 542 | Engineering Service | 21,244 | 23,942 | 11,000 | 51,000 | 41,855 |
| 543 | Legal Service | 53,880 | 75,913 | 79,000 | 70,400 | 79,000 |
| 544 | Medical Services | 14,543 | 16,262 | 17,925 | 16,330 | 23,769 |
| 546 | Janitorial Service | 28,414 | 57,351 | 57,598 | 57,496 | 57,579 |
| 547 | Banking Service | 10,210 | 12,619 | 11,625 | 13,000 | 11,515 |
| 551 | Advertising | 4,791 | 25 | 1,100 | - | 5,500 |
| 552 | Data Programming Service | 870 | 1,190 | 2,500 | 600 | 2,500 |
| 559 | Other Professional Services | 51,140 | 71,195 | 88,235 | 82,540 | 89,045 |
| 561 | Postage | 8,007 | 7,530 | 11,090 | 8,290 | 10,430 |
| 562 | Telephone | 56,040 | 64,281 | 61,069 | 60,870 | 61,784 |
| 563 | Publishing | 7,716 | 10,201 | 17,235 | 10,140 | 13,975 |
| 564 | Printing | 12,614 | 11,164 | 23,095 | 12,650 | 22,440 |
| 565 | Internet | 2,440 | 2,256 | 2,680 | 2,680 | 2,500 |
| 566 | Recording Fees | 615 | 487 | 1,695 | 1,645 | 1,640 |
| 571 | Dues & Subscriptions | 26,231 | 30,017 | 34,785 | 30,370 | 31,165 |
| 572 | Travel & Meals | 15,415 | 12,273 | 18,150 | 20,673 | 16,920 |
| 573 | Training & Professional Development | 48,359 | 51,053 | 67,445 | 62,385 | 69,595 |
| 575 | Publications | 801 | 610 | 1,750 | 1,150 | 1,500 |
| 581 | Utilities | 6,552 | 5,846 | 6,820 | 12,320 | 6,980 |
| 582 | Street Lighting | 475 | 523 | 480 | 480 | 480 |
| 583 | Garbage Disposal | - | - | 2,000 | - | - |
| 584 | Landfill Charges | 1,640 | 2,571 | 7,000 | 7,000 | 2,000 |
| 587 | Mosquito Abatement | 45,474 | 45,474 | 60,000 | 60,000 | 60,000 |
| 592 | General Insurance | 94,380 | 218,388 | 205,000 | 170,000 | 200,000 |
| 595 | Rentals | 25,215 | 25,660 | 29,895 | 27,135 | 26,793 |
| 596 | Public Transportation | 15,014 | 16,198 | 35,000 | 13,500 | 30,000 |
| 597 | Tri-City Ambulance/Tri-Com | 625,906 | 597,189 | 647,690 | 648,200 | 659,363 |
| 599 | Other Contractual Services | 113,880 | 140,765 | 169,442 | 168,535 | 71,568 |
| Total Contractual Services | | 1,568,163 | 1,765,757 | 1,958,685 | 1,890,689 | 1,884,266 |
| 601 | Maintenance Supplies | 307,384 | 274,478 | 428,950 | 270,990 | 422,900 |
| 621 | Office Supplies | 25,478 | 24,411 | 28,895 | 24,385 | 28,185 |
| 622 | Office Equipment | 11,574 | 9,139 | 9,600 | 9,000 | 7,100 |
| 623 | Office Furniture | 4,347 | 430 | 5,650 | 4,850 | 3,800 |
| 624 | Operating Supplies | 51,264 | 54,971 | 102,060 | 96,000 | 79,597 |

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|---|----------------------|----------------------|----------------------|------------------------|----------------------|
| 625 | Small Tools | 8,323 | 4,766 | 11,950 | 11,855 | 12,350 |
| 626 | Janitorial Supplies | 4,502 | 4,427 | 5,620 | 5,520 | 5,050 |
| 627 | Motor Fuel & Lubricants | 141,853 | 90,846 | 175,670 | 180,855 | 157,790 |
| 630 | Ammunition | 5,597 | 9,093 | 10,750 | 10,750 | 10,750 |
| 631 | Clothing | 48,902 | 54,575 | 65,255 | 63,121 | 76,720 |
| 632 | Per Copy Charges | 11,077 | 10,546 | 11,180 | 9,955 | 10,590 |
| 641 | Books | 553 | 1,884 | 1,760 | 1,560 | 2,150 |
| 642 | Periodicals | 267 | 290 | 350 | 350 | 350 |
| 662 | Film/Video | 468 | - | 800 | - | 400 |
| 663 | Computer Software | 1,250 | 2,898 | (250) | 2,015 | 1,150 |
| Total Commodities | | <u>622,837</u> | <u>542,755</u> | <u>858,240</u> | <u>691,206</u> | <u>818,882</u> |
| 705.39 | Principal 2014 Certificates of Participation | - | 125,897 | 125,140 | 125,900 | 125,140 |
| 710.33 | Interest 2014 Certificates of Participation | - | 2,964 | 3,725 | 2,960 | 3,725 |
| 715 | Paying Agent Fees | 195 | - | - | - | - |
| Total Debt Service | | <u>195</u> | <u>128,861</u> | <u>128,865</u> | <u>128,860</u> | <u>128,865</u> |
| 910 | Capitalized Assets | (409,893) | (425,150) | - | (557,075) | (554,100) |
| 912 | Bad Debt | - | 75 | - | - | - |
| 913 | Community Relations | 3,878 | 2,131 | 6,850 | 1,450 | 1,330 |
| 914 | State/Federal Permit Fees | 500 | 500 | 500 | 500 | 500 |
| 916 | Property Taxes | 6,200 | 1,053 | 1,250 | 1,070 | 1,250 |
| 917 | Employee Awards | 5,482 | 4,707 | 4,320 | 4,820 | 5,000 |
| 919 | General Claims Expense | - | - | - | - | - |
| Total Other Expenditures | | <u>(393,833)</u> | <u>(416,684)</u> | <u>12,920</u> | <u>(549,235)</u> | <u>(546,020)</u> |
| 951.17 | Interfund Transfers Out SPAC | 5,000 | 5,000 | 5,000 | 5,000 | 3,500 |
| 951.18 | Interfund Transfers Out Beautification | 5,000 | 5,000 | 5,000 | 5,000 | - |
| 951.41 | Interfund Transfers Out General Capital Proj. | 737,824 | 31,646 | 169,800 | 121,830 | 102,500 |
| 951.42 | Interfund Transfers Out Infrastructure Cap. | 409,893 | 425,150 | 557,075 | 557,075 | 152,010 |
| 951 | Transfers Out - Capital Equipment | - | - | - | - | 314,710 |
| 951.51 | Interfund Transfers Out SSA #1 | 90,000 | 90,000 | - | - | - |
| 951.72 | Interfund Transfers Out SSA #22 | - | 13,175 | - | - | - |
| Total Other Financing Uses | | <u>1,247,717</u> | <u>569,972</u> | <u>736,875</u> | <u>688,905</u> | <u>572,720</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 16,333,865</u> | <u>\$ 15,874,789</u> | <u>\$ 17,314,830</u> | <u>\$ 16,217,230</u> | <u>\$ 16,798,585</u> |

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Description | | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---------------------------|------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| 10 | Legislative | \$ 115,256 | \$ 121,355 | \$ 143,436 | \$ 113,755 | \$ 133,936 |
| 30 | City Administrator's Office | 210,680 | 213,436 | 247,864 | 225,235 | 227,088 |
| 40 | Administrative Services | 1,957,191 | 1,570,556 | 1,681,870 | 1,574,015 | 1,516,906 |
| 50 | Community Development | 891,037 | 902,960 | 944,662 | 932,036 | 936,244 |
| 60 | Economic Development | 145,360 | 138,831 | 170,948 | 131,695 | 129,263 |
| 70 | Police | 6,733,203 | 6,767,684 | 6,913,328 | 6,902,400 | 7,133,280 |
| 80 | Fire | 4,120,708 | 4,162,402 | 4,366,829 | 4,271,528 | 4,561,386 |
| 91 | Streets & Walks | 1,429,446 | 1,266,412 | 2,102,934 | 1,293,856 | 1,421,420 |
| 91.50 | Fleet Maintenance | 351,600 | 338,525 | 371,900 | 365,615 | 377,953 |
| 93 | Engineering & Storm Drainage | 379,382 | 392,627 | 371,059 | 407,095 | 361,109 |
| Total General Fund | | 16,333,865 | 15,874,789 | 17,314,830 | 16,217,230 | 16,798,585 |

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| 10 Legislative | | | | | |
| Personal Services | \$ 68,465 | \$ 69,699 | \$ 68,461 | \$ 68,470 | \$ 68,461 |
| Contractual Services | 42,080 | 47,723 | 64,325 | 42,335 | 57,825 |
| Commodities | 2,979 | 3,361 | 7,650 | 1,950 | 6,650 |
| Other Expenditures | 1,733 | 572 | 3,000 | 1,000 | 1,000 |
| Total | <u>115,256</u> | <u>121,355</u> | <u>143,436</u> | <u>113,755</u> | <u>133,936</u> |
| 30 City Administrator | | | | | |
| Personal Services | 177,015 | 188,621 | 179,394 | 185,955 | 166,733 |
| Contractual Services | 29,789 | 22,784 | 64,050 | 35,060 | 57,130 |
| Commodities | 3,876 | 1,931 | 4,020 | 2,720 | 3,125 |
| Other Expenditures | - | 100 | 400 | 1,500 | 100 |
| Total | <u>210,680</u> | <u>213,436</u> | <u>247,864</u> | <u>225,235</u> | <u>227,088</u> |
| 40 Administrative Services | | | | | |
| Personal Services | 443,550 | 463,426 | 400,372 | 396,800 | 405,171 |
| Contractual Services | 242,001 | 395,317 | 397,683 | 346,645 | 390,673 |
| Commodities | 17,176 | 11,053 | 15,625 | 11,135 | 17,027 |
| Debt Service | 195 | 128,861 | 128,865 | 128,860 | 128,865 |
| Other Expenditures | 6,552 | 1,928 | 2,450 | 1,670 | 2,450 |
| Other Financing Uses | 1,247,717 | 569,972 | 736,875 | 688,905 | 572,720 |
| Total | <u>1,957,191</u> | <u>1,570,556</u> | <u>1,681,870</u> | <u>1,574,015</u> | <u>1,516,906</u> |
| 50 Community Development | | | | | |
| Personal Services | 747,083 | 711,270 | 736,254 | 707,020 | 812,290 |
| Contractual Services | 129,635 | 179,738 | 186,983 | 205,441 | 106,674 |
| Commodities | 14,162 | 11,902 | 20,925 | 19,325 | 16,850 |
| Other Expenditures | 157 | 50 | 500 | 250 | 430 |
| Total | <u>891,037</u> | <u>902,960</u> | <u>944,662</u> | <u>932,036</u> | <u>936,244</u> |
| 60 Economic Development | | | | | |
| Personal Services | 124,853 | 112,636 | 130,828 | 118,755 | 97,713 |
| Contractual Services | 16,119 | 23,516 | 33,520 | 10,540 | 28,550 |
| Commodities | 2,276 | 1,152 | 3,200 | 2,150 | 2,900 |
| Other Expenditures | 2,112 | 1,527 | 3,400 | 250 | 100 |
| Total | <u>145,360</u> | <u>138,831</u> | <u>170,948</u> | <u>131,695</u> | <u>129,263</u> |
| 70 Police | | | | | |
| Personal Services | 6,177,504 | 6,201,506 | 6,287,853 | 6,275,515 | 6,493,620 |
| Contractual Services | 431,644 | 446,010 | 472,110 | 473,280 | 483,315 |
| Commodities | 121,740 | 119,025 | 151,995 | 152,235 | 154,345 |
| Other Expenditures | 2,316 | 1,143 | 1,370 | 1,370 | 2,000 |
| Total | <u>6,733,203</u> | <u>6,767,684</u> | <u>6,913,328</u> | <u>6,902,400</u> | <u>7,133,280</u> |
| 80 Fire | | | | | |
| Personal Services | 3,660,146 | 3,694,728 | 3,817,024 | 3,715,740 | 4,001,632 |
| Contractual Services | 399,168 | 400,038 | 457,635 | 463,468 | 460,649 |
| Commodities | 60,803 | 65,490 | 90,970 | 91,120 | 97,905 |

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

| Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|---------------------|---------------------|---------------------|------------------------|----------------------|
| Other Expenditures | 591 | 2,147 | 1,200 | 1,200 | 1,200 |
| Total | <u>4,120,708</u> | <u>4,162,402</u> | <u>4,366,829</u> | <u>4,271,528</u> | <u>4,561,386</u> |
| 91 Streets & Walks | | | | | |
| Personal Services | 1,371,685 | 1,343,731 | 1,490,545 | 1,398,880 | 1,419,175 |
| Contractual Services | 171,723 | 138,855 | 171,569 | 164,540 | 162,465 |
| Commodities | 294,831 | 208,627 | 440,720 | 287,411 | 393,580 |
| Other Expenditures | (408,793) | (424,800) | 100 | (556,975) | (553,800) |
| Total | <u>1,429,446</u> | <u>1,266,412</u> | <u>2,102,934</u> | <u>1,293,856</u> | <u>1,421,420</u> |
| 91.50 Fleet Maintenance | | | | | |
| Personal Services | 192,662 | 173,237 | 188,405 | 185,440 | 193,458 |
| Contractual Services | 69,556 | 65,178 | 80,345 | 77,295 | 78,540 |
| Commodities | 89,383 | 100,110 | 103,150 | 102,880 | 105,955 |
| Total | <u>351,600</u> | <u>338,525</u> | <u>371,900</u> | <u>365,615</u> | <u>377,953</u> |
| 93 Engineering & Storm Drainage | | | | | |
| Personal Services | 325,822 | 325,274 | 320,109 | 314,230 | 281,619 |
| Contractual Services | 36,449 | 46,598 | 30,465 | 72,085 | 58,445 |
| Commodities | 16,261 | 20,105 | 19,985 | 20,280 | 20,545 |
| Other Expenditures | 850 | 650 | 500 | 500 | 500 |
| Total | <u>379,382</u> | <u>392,627</u> | <u>371,059</u> | <u>407,095</u> | <u>361,109</u> |
| Total General Fund | <u>16,333,865</u> | <u>15,874,789</u> | <u>17,314,830</u> | <u>16,217,230</u> | <u>16,798,585</u> |
| Total General Fund | | | | | |
| Personal Services | \$ 13,288,785 | \$ 13,284,128 | \$ 13,619,245 | \$ 13,366,805 | \$ 13,939,872 |
| Contractual Services | 1,568,163 | 1,765,757 | 1,958,685 | 1,890,689 | 1,884,266 |
| Commodities | 623,487 | 542,755 | 858,240 | 691,206 | 818,882 |
| Debt Service | 195 | 128,861 | 128,865 | 128,860 | 128,865 |
| Other Expenditures | (394,483) | (416,684) | 12,920 | (549,235) | (546,020) |
| Other Financing Uses | 1,247,717 | 569,972 | 736,875 | 688,905 | 572,720 |
| Total | <u>16,333,865</u> | <u>15,874,789</u> | <u>17,314,830</u> | <u>16,217,230</u> | <u>16,798,585</u> |

PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

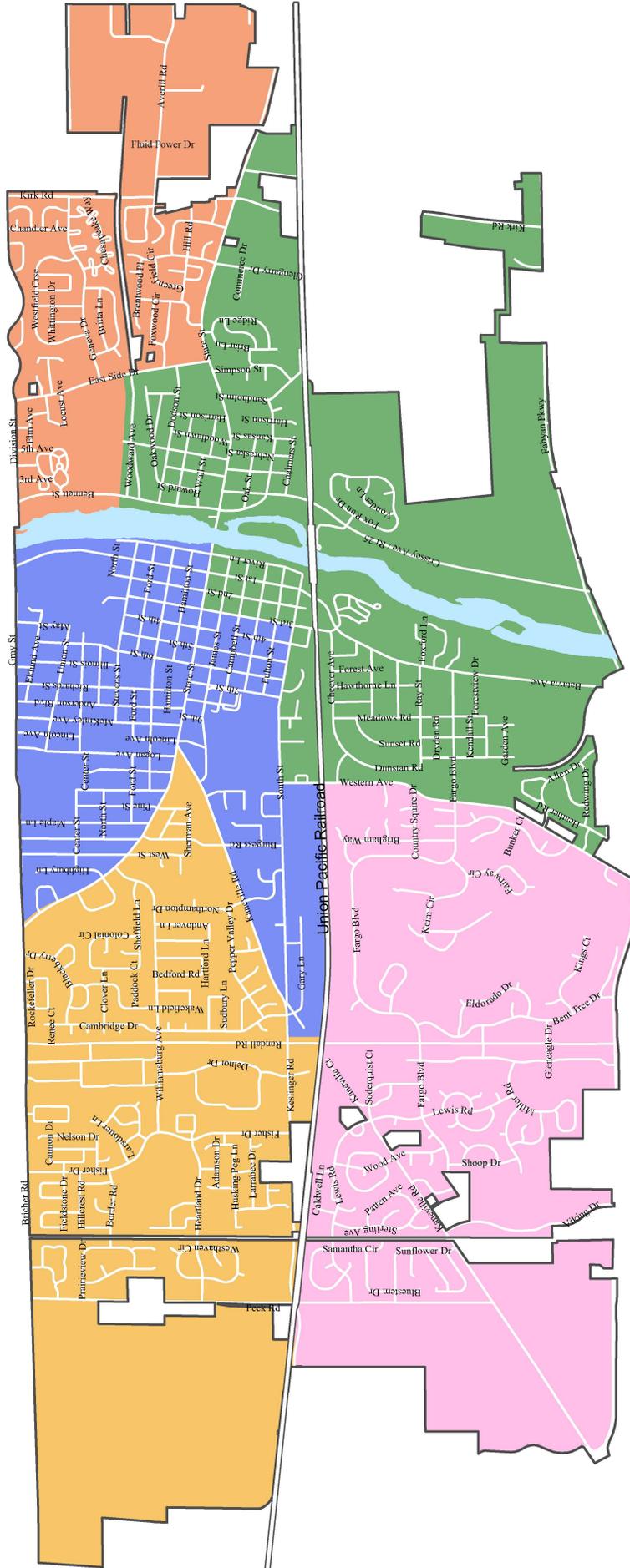
The Mayor with the advice and consent of the City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

CITY OF GENEVA

Ward Boundary Map

City of Geneva



| | |
|--------|-----------------|
| Ward 1 | Tara Barghart |
| Ward 2 | Mike Bruno |
| Ward 3 | Richard Marks |
| Ward 4 | Becky Trnby |
| Ward 5 | Donald Cummings |
| | Deam Kilburg |
| | Jim Radecki |
| | Jeanne McGowan |
| | Craig Malinda |
| | Robert Swanson |
| | Corporate Limit |



Not to Scale

GENERATED BY:

City of Geneva
Engineering Division
May 2017

Original base maps provided via intergovernmental agreement with Kane County GIS-Technologies. Reproduction or resale of this map is in violation of copyright laws and is therefore forbidden.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 10 - Legislative

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-------------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Mayor & Council | | | | | | |
| 502 | Wages - Part-Time/Seasonal | \$ 63,600 | \$ 64,746 | \$ 63,600 | \$ 63,600 | \$ 63,600 |
| 522 | Medicare | 922 | 939 | 920 | 925 | 920 |
| 523 | Social Security | 3,943 | 4,014 | 3,941 | 3,945 | 3,941 |
| Total Personal Services | | 68,465 | 69,699 | 68,461 | 68,470 | 68,461 |
| 543 | Legal Service | - | 1,094 | - | - | - |
| 599 | Other Contractual Services | 5,815 | 17,015 | 15,000 | 15,000 | 15,000 |
| 561 | Postage | 825 | 346 | 800 | 100 | 500 |
| 562 | Telephone | 729 | 790 | 1,500 | 800 | 1,000 |
| 563 | Publishing | 2,404 | 5,305 | 6,500 | 5,200 | 6,000 |
| 564 | Printing | 122 | 273 | 2,000 | - | 750 |
| 566 | Recording Fees | 2 | 225 | 150 | 100 | 150 |
| 572 | Dues | 10,234 | 12,148 | 15,000 | 12,000 | 10,000 |
| 573 | Travel | 4,700 | 1,854 | 3,500 | 4,635 | 3,500 |
| 574 | Training | 4,820 | (75) | 3,100 | 3,000 | 2,500 |
| 575 | Publications | - | - | 500 | - | 250 |
| Total Contractual Services | | 29,650 | 38,975 | 48,050 | 40,835 | 39,650 |
| | | - | - | - | - | - |
| 621 | Office Supplies | 1,667 | 1,912 | 2,000 | 750 | 1,500 |
| 622 | Office Equipment | 209 | - | 500 | 50 | 500 |
| 624 | Operating Supplies | 582 | 664 | 2,000 | 750 | 2,000 |
| 626 | Janitorial Supplies | - | - | 150 | 100 | 150 |
| 631 | Clothing | - | 97 | - | - | - |
| 632 | Per Copy Charges | 435 | 688 | 500 | 300 | 500 |
| 641 | Books | - | - | 500 | - | - |
| Total Commodities | | 2,893 | 3,361 | 5,650 | 1,950 | 4,650 |
| 913 | Community Relations | 1,610 | 554 | 3,000 | 1,000 | 1,000 |
| 917 | Employee Awards | 123 | 18 | - | - | - |
| Total Other Expenditures | | 1,733 | 572 | 3,000 | 1,000 | 1,000 |
| Total Mayor & Council | | 102,741 | 112,607 | 125,161 | 112,255 | 113,761 |
| Fire & Police Commission | | | | | | |
| 543 | Legal Service | - | - | 1,000 | - | 1,000 |
| 544 | Medical Service | 2,315 | - | 500 | - | 500 |
| 559 | Other Professional Services | 9,719 | 7,448 | 10,000 | 1,500 | 11,900 |
| 561 | Postage | - | 12 | 150 | - | 150 |

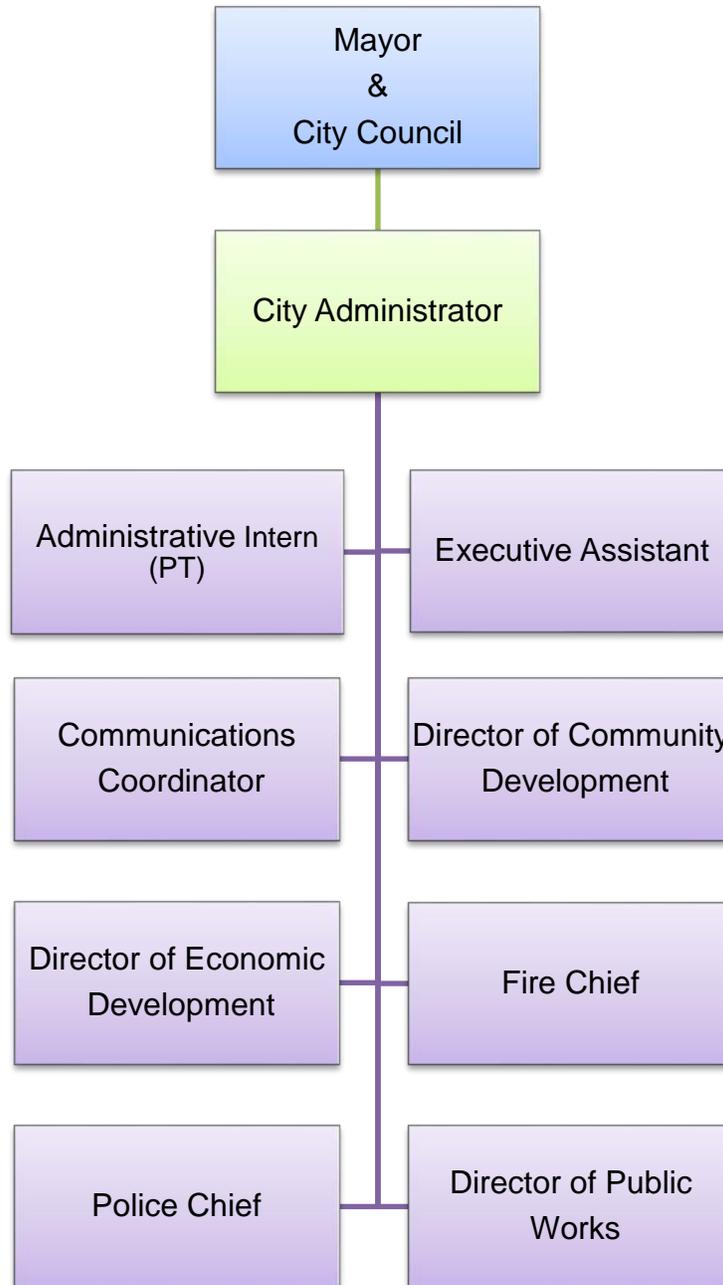
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 10 - Legislative

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--------------------------------|--------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 563 | Publishing | 21 | 433 | 650 | - | 650 |
| 564 | Printing | - | - | 3,000 | - | 3,000 |
| 571 | Dues | 375 | 375 | 425 | - | 425 |
| 572 | Travel | - | 146 | 100 | - | 100 |
| 573 | Training | - | 335 | 450 | - | 450 |
| Total Contractual Services | | <u>12,430</u> | <u>8,748</u> | <u>16,275</u> | <u>1,500</u> | <u>18,175</u> |
| 624 | Operating Supplies | 86 | - | 2,000 | - | 2,000 |
| Total Commodities | | <u>86</u> | <u>-</u> | <u>2,000</u> | <u>-</u> | <u>2,000</u> |
| Total Fire & Police Commission | | <u>12,515</u> | <u>8,748</u> | <u>18,275</u> | <u>1,500</u> | <u>20,175</u> |
| Total Legislative | | <u>\$ 115,256</u> | <u>\$ 121,355</u> | <u>\$ 143,436</u> | <u>\$ 113,755</u> | <u>\$ 133,936</u> |

City Administrator's Office



PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

FY 2018 GOALS

Goal # 1 Research and implement using 360° performance evaluations for City Administrator and Department Heads.

Funding: Staff Time & Potential Cost for Evaluation Tool

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Goal # 2 Catalog contents of City vault to determine future storage needs of official city documents.

Funding: Staff Time

Completion Date: 04/30/2018

Strategic Plan: N/A

Goal # 3 Update website with a redesign to keep fresh and current.

Funding: General Operating

Completion Date: 10/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 4 Monitor state legislative trends that impact the city's financial condition and provide appropriate recommendations for action to the City Council.

Funding: Staff Time

Completion Date: on-going

Strategic Plan: N/A

Goal # 5 Evaluate ordinances and policies. Update where necessary.

Funding: Staff Time

Completion Date: 04/30/2017

Strategic Plan: N/A

City Administrator's Office

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---|----------------|----------------|----------------|----------------|
| Number of Licenses Issued | 387 | 405 | 527 | 413 |
| Number of FOIA Requests Processed | 357 | 437 | 488 | 479 |
| Number of Ordinances Registered/Filed | 56 | 44 | 76 | 66 |
| Number of Resolutions Registered/Filed | 129 | 95 | 145 | 92 |
| Number of City Council Meeting Agenda Packets | 27 | 28 | 30 | 30 |
| Number of Committee of the Whole Meeting Agenda Packets | 30 | 32 | 35 | 36 |
| Number of Cemetery Deeds Issued | 29 | 46 | 30 | 28 |
| Number of Facebook Fans | 5,328 | 6,355 | 7,375 | 8,480 |
| Number of Twitter Followers | 2,652 | 3,460 | 4,512 | 5,338 |
| Number of Instagram Followers | N/A | 558 | 1,961 | 3,244 |
| YouTube Video Viewers | N/A | 4,444 | 18,585 | 30,953 |
| GenevaMail Subscribers | 2,124 | 2,176 | 1,890 | 1,881 |
| Quarterly Newsletter Subscribers | 2,451 | 2,476 | 2,153 | 2,128 |

N/A – Not Available

City Administrator's Office – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| City Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Intern | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

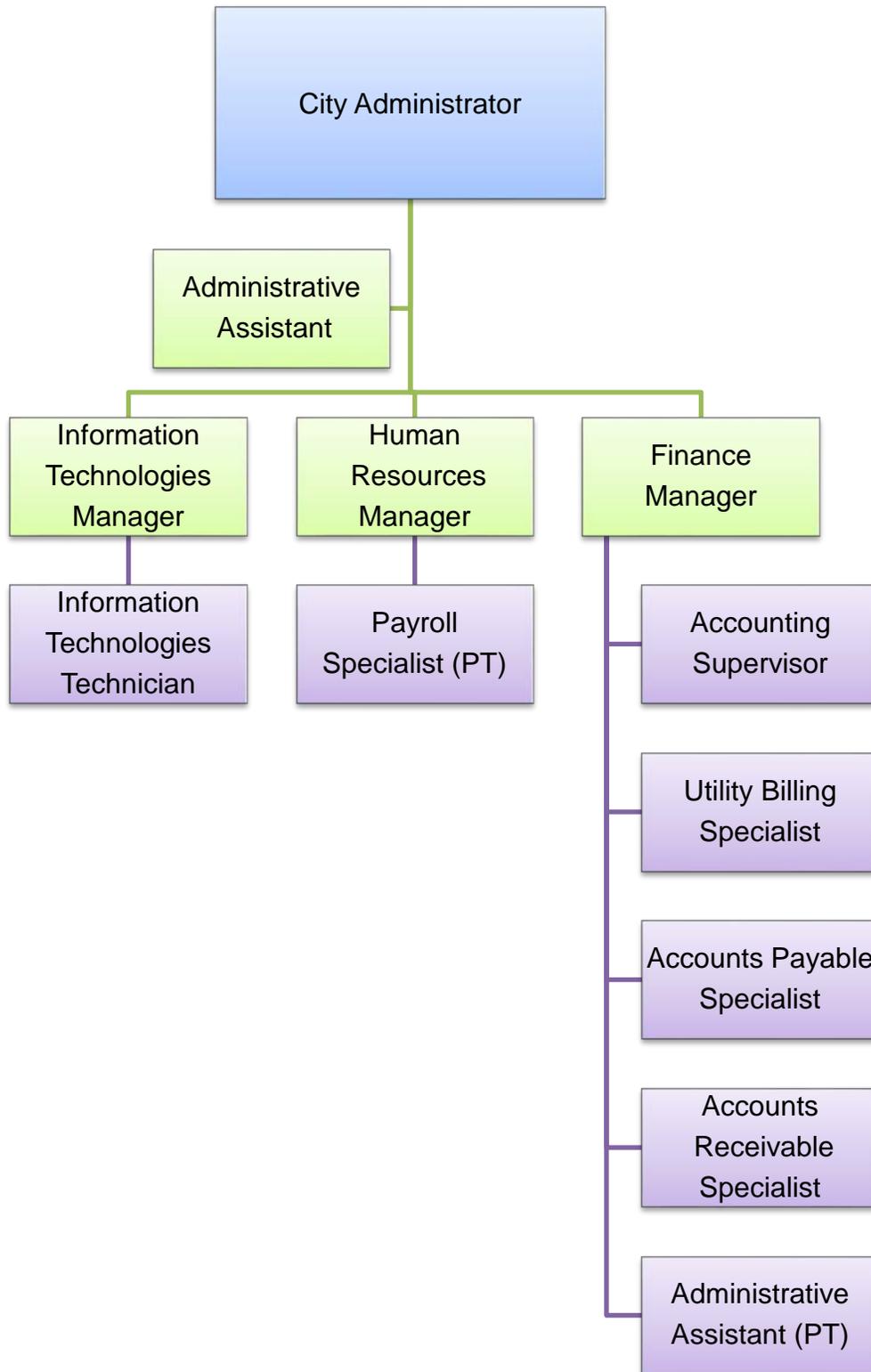
Fund 100 - General Fund

Department 30 - City Administrator's Office

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 501 | Wages - Regular | \$ 114,352 | \$ 117,353 | \$ 116,844 | \$ 128,640 | \$ 114,097 |
| 502 | Wages - Part-Time/Seasonal | 11,828 | 18,550 | 8,532 | 5,050 | 6,200 |
| 521 | Group Insurance | 26,234 | 27,248 | 28,281 | 25,710 | 24,712 |
| 522 | Medicare | 1,737 | 1,858 | 1,970 | 1,850 | 1,743 |
| 523 | Social Security | 7,137 | 7,431 | 7,979 | 7,500 | 6,882 |
| 524 | IMRF | 15,728 | 16,182 | 15,788 | 17,205 | 13,099 |
| Total Personal Services | | 177,015 | 188,621 | 179,394 | 185,955 | 166,733 |
| 544 | Medical Service | 45 | - | 100 | 85 | - |
| 559 | Other Professional Services | 32 | 145 | 750 | 200 | 750 |
| 561 | Postage | 87 | 152 | 300 | 100 | 300 |
| 562 | Telephone | 1,787 | 1,739 | 1,600 | 775 | 800 |
| 563 | Publishing | 1,256 | - | 4,000 | - | 2,000 |
| 564 | Printing | 112 | - | 700 | 200 | 200 |
| 571 | Dues | 1,486 | 1,420 | 1,500 | 1,200 | 1,600 |
| 572 | Travel | 2,918 | 2,050 | 2,500 | 2,500 | 3,000 |
| 573 | Training | 1,009 | 1,000 | 3,500 | 2,500 | 3,500 |
| 575 | Publications | - | 79 | 100 | - | 100 |
| 592 | General Insurance | 43 | - | - | - | - |
| 596 | Public Transportation | 15,014 | 16,198 | 35,000 | 13,500 | 30,000 |
| 599 | Other Contractual Services | 6,000 | - | 14,000 | 14,000 | 14,880 |
| Total Contractual Services | | 29,789 | 22,784 | 64,050 | 35,060 | 57,130 |
| 621 | Office Supplies | 1,283 | 829 | 1,400 | 1,400 | 1,200 |
| 622 | Office Equipment | 223 | 39 | 1,500 | 500 | 500 |
| 623 | Office Furniture | 29 | - | - | - | 300 |
| 624 | Operating Supplies | 951 | 278 | 250 | 100 | 250 |
| 626 | Janitorial Supplies | 151 | - | - | - | - |
| 627 | Motor Fuel & Lubricants | 397 | 72 | 220 | 220 | 225 |
| 632 | Per copy Charges | - | 571 | 550 | 500 | 550 |
| 641 | Books | 192 | 142 | 50 | - | 50 |
| 663 | Computer Software | 650 | - | 50 | - | 50 |
| Total Commodities | | 3,876 | 1,931 | 4,020 | 2,720 | 3,125 |
| 917 | Employee Awards | - | 100 | 400 | 1,500 | 100 |
| Total Other Expenditures | | - | 100 | 400 | 1,500 | 100 |
| Total City Administrator's Office | | \$ 210,680 | \$ 213,436 | \$ 247,864 | \$ 225,235 | \$ 227,088 |

This page intentionally left blank

Administrative Services Department



PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body and City management, including responsibilities relating to risk management. The Information Technologies division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination. The Finance division develops, implements and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources and Finance.

FY 2018 GOALS

Information Technology Division

Goal # 1 Research, specify, and deploy new broadcasting camera system in City Council Chambers. Upgrade current broadcast web streaming device to more robust offering.

Funding: Staff Time

Completion Date: 12/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal V: Optimize technology's effectiveness at delivery of public services.

Goal # 2 Migrate existing New World installations to newer operating systems as required by vendor.

Funding: Staff Time

Completion Date: 12/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal V: Optimize technology's effectiveness at delivery of public services.

Human Resources Division

Goal # 1 Update Personnel Policy Manual for legal compliance and miscellaneous changes.

Funding: Staff Time

Completion Date: 09/30/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Goal # 2 Investigate interest based bargaining (IBB) to determine its applicability and effectiveness in negotiating future collective bargaining agreements.

Funding: Staff Time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Finance Division

Goal # 1 Review and update the City's ERP system security to ensure proper internal controls and efficient processing.

Funding: Staff Time

Completion Date: 06/30/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 2 Issue and implement RFP for utility printing services.

Funding: Staff Time

Completion Date: 09/30/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal #3 Analyze advantages and disadvantages of moving from a May 1 fiscal year to calendar fiscal year.

Funding: Staff Time

Completion Date: 07/31/2017

Administrative Services

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal #4 Audit and implement changes to the City's utility billing process to ensure proper and efficient billing.

Funding: Staff Time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal #5 Work with the Community Development Department, Building Division to implement a weed lien procedure to ensure reimbursement of City expenditures related to vacant property grass cutting.

Funding: Staff Time

Completion Date: 06/30/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Administration Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|---------|---------|---------|---------|
| Ride in Kane (New Registrations) | 43 | 27 | 35 | 38 |
| Ride in Kane (Average Total Registrations) | 313 | 323 | 325 | 258* |
| Ride in Kane (Average Total One-way Rides) | 346 | 252 | 257 | 227 |

*During FY 2016-17 all registrations were verified resulting in the removal of many riders who no longer lived in the City of Geneva but had not notified the City to remove their registration from the records.

Information Technology Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---------------------------|---------|---------|---------|---------|
| Number of E-mail Accounts | N/A | N/A | N/A | 260 |

Administrative Services

| | | | | |
|-------------------------------------|-----|-----|-----|------------|
| Number of Servers | N/A | N/A | N/A | 25 |
| Number of Desktops | N/A | N/A | N/A | 114 |
| Number of Laptops | N/A | N/A | N/A | 57 |
| Number of Tablets | N/A | N/A | N/A | 5 |
| Number of Telephones | N/A | N/A | N/A | 250 |
| Number of Cell Devices/Phones | N/A | N/A | N/A | 105 |
| Number of Voice Mail Boxes | N/A | N/A | N/A | 200 |
| Number of City Sites on the Network | N/A | N/A | N/A | 8 |
| Miles of Optical Fiber Installed | N/A | N/A | N/A | 20 |
| Total E-mails Received* | N/A | N/A | N/A | 20,788,867 |
| Number of E-mails Blocked* | N/A | N/A | N/A | 13,433,661 |
| E-mail Viruses Blocked* | N/A | N/A | N/A | 65,086 |
| E-mails Quarantined* | N/A | N/A | N/A | 459 |

*Numbers are in their entirety as of April 12, 2017, not based on the amount within the fiscal year.

Human Resources Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---|---------|---------|---------|---------|
| Sick Leave Hours Used per 1,000 Hours Worked | 41.27 | 46.4 | 45.0 | 39.0 |
| Number of Employee Grievances/Appeals per 100 Employees | <1 | 0 | 0 | <1 |
| Number of Workers' Compensation Claims | 27 | 15 | 20 | 24 |
| Turnover Rate: Total | 4.20% | 10% | 6% | 6% |
| Turnover Rate: Voluntary | 2.10% | 10% | 5% | 5% |
| Turnover Rate: Involuntary | 2.10% | 0% | 0% | 1% |
| Total Full-Time Staff per 1,000 Residents | 6.65 | 6.65 | 6.65 | 6.84 |
| Non Public-Safety Full-Time Staff per 1,000 Residents | 3.58 | 3.58 | 3.58 | 3.68 |

Administrative Services

| | | | | |
|---|------|------|------|------|
| Public-Safety Full-Time Staff per 1,000 Residents | 3.07 | 3.07 | 3.07 | 3.16 |
| Liability/Property Claims Processed | 17 | 21 | 20 | 29 |
| Average Number of Working Days to Complete External Recruitment | N/A | 24.5 | 25 | 26 |
| Total Number of Workdays Lost | 64 | 89 | 45 | 115 |
| Number of Employee Training Programs Initiated | N/A | 8 | N/A | 6 |

Finance Division

| Performance Measures | | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|-----------------------|--------------|--------------|--------------|--------------|
| Cycle 1 | # of Utility Accounts | 2,839 | 2,948 | 2,983 | 2,677 |
| | Total Amount Billed | \$19,557,389 | \$23,952,010 | \$23,068,039 | \$22,274,329 |
| Cycle 2 | # of Utility Accounts | 3,580 | 3,711 | 3,789 | 3,276 |
| | Total Amount Billed | \$7,790,762 | \$8,237,505 | \$7,434,815 | 8,382,409 |
| Cycle 3 | # of Utility Accounts | 2,575 | 2,625 | 2,651 | 2,382 |
| | Total Amount Billed | \$6,393,919 | \$6,748,974 | \$6,865,042 | 6,880,471 |
| Cycle 4 | # of Utility Accounts | 2,081 | 2,173 | 2,165 | 1,936 |
| | Total Amount Billed | \$9,163,118 | \$11,770,368 | \$12,356,930 | 11,983,952 |
| Number of Utility Accounts – Adjustments Processed | | 1,667 | 6,871 | 1,008 | 3,414 |
| Number of Utility Accounts – Penalty Assessed | | 5,281 | 5,489 | 5,437 | 5,108 |
| Number of AP invoices processed | | 8,269 | 8,157 | 8,283 | 7,515 |
| Cash Receipts | | | | | |
| Cash | | \$503,201 | \$440,381 | \$524,025 | \$498,821 |
| Check | | \$36,096,264 | \$48,765,578 | \$46,811,259 | 41,921,248 |
| Credit Card | | \$1,150,759 | \$1,259,438 | \$1,408,645 | \$1,585,865 |
| Online Credit Card | | \$1,479,607 | \$3,783,731 | \$4,279,425 | \$4,788,340 |
| ACH | | \$32,366,751 | \$25,027,205 | \$26,803,212 | \$27,652,113 |
| Other | | \$12,745 | \$18,131 | \$3,870 | \$15,645 |
| Total | | \$71,609,327 | \$79,294,465 | \$79,830,436 | \$76,462,033 |

N/A – Not Available

Administrative Services – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|--|--------------|--------------|--------------|--------------|-----------------------|
| Assistant City Administrator/Director of Administrative Services | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Technologies Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Technologies Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Payroll Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounts Payable Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounts Receivable Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Utility Billing Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Finance Intern/Administrative Assistant | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 11.00 | 12.00 | 12.00 | 11.00 | 11.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 40 - Administrative Services

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Administration | | | | | | |
| 501 | Wages - Regular | \$ 128,808 | \$ 133,307 | \$ 52,865 | \$ 51,710 | \$ 44,002 |
| 521 | Group Insurance | 18,493 | 17,891 | 14,877 | 14,880 | 14,696 |
| 522 | Medicare | 1,773 | 1,649 | 767 | 690 | 638 |
| 523 | Social Security | 7,580 | 7,052 | 3,278 | 2,950 | 2,728 |
| 524 | IMRF | 15,801 | 14,229 | 6,143 | 6,050 | 5,052 |
| Total Personal Services | | <u>172,455</u> | <u>174,128</u> | <u>77,930</u> | <u>76,280</u> | <u>67,116</u> |
| 561 | Postage | 20 | 45 | 50 | 75 | 50 |
| 571 | Dues | 353 | 435 | 405 | 520 | 200 |
| 572 | Travel | 595 | 324 | 600 | 250 | 500 |
| 573 | Training | 730 | 672 | 750 | - | 750 |
| 592 | General Insurance | 17 | - | - | - | - |
| Total Contractual Services | | <u>1,715</u> | <u>1,477</u> | <u>1,805</u> | <u>845</u> | <u>1,500</u> |
| 621 | Office Supplies | 667 | 128 | 500 | 250 | 500 |
| 622 | Office Equipment | - | - | 250 | 200 | 250 |
| 624 | Operating Supplies | - | 15 | 275 | - | 277 |
| 632 | Per Copy Charges | 373 | 212 | 400 | 75 | 400 |
| Total Commodities | | <u>1,040</u> | <u>355</u> | <u>1,425</u> | <u>525</u> | <u>1,427</u> |
| Total Administration | | <u>175,211</u> | <u>175,960</u> | <u>81,160</u> | <u>77,650</u> | <u>70,043</u> |
| Information Technology | | | | | | |
| 501 | Wages - Regular | \$ 33,701 | \$ 35,174 | \$ 35,938 | \$ 35,180 | \$ 36,004 |
| 521 | Group Insurance | 7,735 | 8,640 | 9,107 | 9,085 | 9,614 |
| 522 | Medicare | 478 | 488 | 521 | 485 | 522 |
| 523 | Social Security | 2,046 | 2,086 | 2,228 | 2,080 | 2,232 |
| 524 | IMRF | 4,293 | 4,230 | 4,176 | 4,060 | 4,134 |
| Total Personal Services | | <u>48,253</u> | <u>50,618</u> | <u>51,970</u> | <u>50,890</u> | <u>52,506</u> |
| 531 | Maintenance Service | 26,110 | 27,173 | 26,590 | 27,350 | 28,065 |
| 544 | Medical Service | 85 | - | - | - | - |
| 599 | Other Professional Services | - | - | - | 65 | - |
| 561 | Postage | 28 | 26 | 100 | 100 | 100 |
| 562 | Telephone | 7,368 | 5,283 | 5,000 | 5,000 | 5,000 |
| 564 | Printing | 142 | - | - | - | - |
| 565 | Internet | 2,440 | 2,256 | 2,680 | 2,680 | 2,500 |
| 572 | Travel & Meals | - | 15 | - | - | - |
| 573 | Training | 996 | - | 1,000 | 1,000 | 1,400 |
| 581 | Utilities | 210 | 234 | 240 | 240 | 240 |
| 595 | Rentals | 2,505 | 2,274 | 2,775 | 2,775 | 2,775 |
| Total Contractual Services | | <u>39,884</u> | <u>37,260</u> | <u>38,385</u> | <u>39,210</u> | <u>40,080</u> |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 40 - Administrative Services

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-------------------------------------|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 601 | Maintenance Supplies | 2,012 | 361 | 500 | 1,600 | 2,000 |
| 621 | Office Supplies | 155 | 7 | 250 | 250 | 250 |
| 622 | Office Equipment | 2,471 | 1,790 | 1,000 | 1,000 | 1,000 |
| 624 | Operating Supplies | - | - | - | - | - |
| 625 | Small Tools | 17 | - | - | - | - |
| 632 | Per Copy Charges | 40 | - | 50 | 10 | 50 |
| 663 | Computer Software | 808 | - | - | 625 | - |
| Total Commodities | | 5,502 | 2,158 | 1,800 | 3,485 | 3,300 |
| Total Information Technology | | 93,639 | 90,036 | 92,155 | 93,585 | 95,886 |
| Human Resources | | | | | | |
| 501 | Wages - Regular | \$ 58,841 | \$ 64,952 | \$ 66,644 | \$ 65,365 | \$ 66,901 |
| 502 | Wages - Part-Time/Seasonal | 10,908 | 13,407 | 13,610 | 13,480 | 13,610 |
| 521 | Group Insurance | 4,095 | 4,539 | 4,780 | 8,160 | 10,683 |
| 522 | Medicare | 1,008 | 1,130 | 1,164 | 1,120 | 1,168 |
| 523 | Social Security | 4,309 | 4,832 | 4,976 | 4,795 | 4,992 |
| 524 | IMRF | 7,355 | 7,807 | 7,744 | 7,540 | 7,682 |
| Total Personal Services | | 86,516 | 96,668 | 98,918 | 100,460 | 105,036 |
| 544 | Medical Service | 1,580 | - | 2,000 | 945 | 2,000 |
| 561 | Postage | 174 | 311 | 325 | 275 | 325 |
| 563 | Publishing | 20 | 85 | 35 | - | 35 |
| 564 | Printing | 277 | 318 | 300 | 335 | 335 |
| 571 | Dues | 725 | 580 | 600 | 585 | 805 |
| 572 | Travel | - | 671 | 300 | - | 300 |
| 573 | Training | 1,805 | 3,467 | 3,750 | 3,000 | 3,750 |
| Total Contractual Services | | 4,581 | 5,433 | 7,310 | 5,140 | 7,550 |
| 621 | Office Supplies | 976 | 878 | 1,250 | 1,050 | 1,250 |
| 622 | Office Equipment | - | 120 | - | - | - |
| 624 | Operating Supplies | 1,566 | 986 | 2,500 | 1,225 | 2,400 |
| 632 | Per Copy Charges | 733 | 579 | 900 | 500 | 900 |
| Total Commodities | | 3,276 | 2,563 | 4,650 | 2,775 | 4,550 |
| 917 | Employee Awards | 352 | 800 | 1,200 | 600 | 1,200 |
| Total Other Expenditures | | 352 | 800 | 1,200 | 600 | 1,200 |
| Total Human Resources | | 94,726 | 105,464 | 112,078 | 108,975 | 118,336 |
| Finance | | | | | | |
| 501 | Wages - Regular | \$ 98,724 | \$ 100,366 | \$ 113,911 | \$ 110,620 | \$ 115,666 |
| 502 | Wages - Part-Time/Seasonal | - | - | 10,873 | 10,535 | 10,555 |
| 521 | Group Insurance | 18,139 | 19,788 | 22,722 | 25,795 | 30,155 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 40 - Administrative Services

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 522 | Medicare | 1,365 | 1,565 | 1,810 | 1,725 | 1,830 |
| 523 | Social Security | 5,836 | 6,692 | 7,737 | 7,380 | 7,826 |
| 524 | IMRF | 12,261 | 13,601 | 14,501 | 13,115 | 14,481 |
| Total Personal Services | | 136,325 | 142,012 | 171,554 | 169,170 | 180,513 |
| 541 | Accounting & Auditing Service | 12,080 | 17,161 | 17,180 | 14,445 | 16,520 |
| 544 | Medical Service | 85 | 85 | 100 | 85 | 100 |
| 547 | Banking Service | 10,210 | 12,619 | 11,625 | 13,000 | 11,515 |
| 561 | Postage | 1,786 | 1,696 | 1,875 | 1,875 | 1,875 |
| 563 | Publishing | - | 270 | - | 250 | - |
| 564 | Printing | 4,055 | 3,045 | 4,730 | 2,000 | 4,730 |
| 571 | Dues | 1,800 | 1,810 | 1,800 | 2,335 | 2,350 |
| 572 | Travel | 317 | - | 300 | 295 | 300 |
| 573 | Training | 895 | 1,389 | 2,000 | 2,000 | 2,000 |
| 595 | Rentals | 560 | 2,239 | 2,280 | 2,280 | 2,280 |
| 599 | Other Contractual Services | 32 | 60 | 68 | 80 | 68 |
| Total Contractual Services | | 31,819 | 40,375 | 41,958 | 38,645 | 41,738 |
| 621 | Office Supplies | 2,043 | 1,711 | 1,500 | 1,500 | 1,500 |
| 622 | Office Equipment | 190 | 916 | 500 | - | 500 |
| 623 | Office Furniture | 3,557 | 37 | 400 | - | 400 |
| 632 | Per Copy Charges | 93 | - | - | 350 | 350 |
| 641 | Books | - | 358 | 350 | - | - |
| 663 | Computer Software | - | 1,000 | - | - | - |
| Total Commodities | | 5,882 | 4,022 | 2,750 | 1,850 | 2,750 |
| 912 | Bad Debt | - | 75 | - | - | - |
| Total Other Expenditures | | - | 75 | - | - | - |
| Total Finance | | 174,026 | 186,484 | 216,262 | 209,665 | 225,001 |
| City-Wide Services | | | | | | |
| 531 | Maintenance Service | \$ 505 | \$ 512 | \$ 480 | \$ 480 | \$ 480 |
| 543 | Legal Service | 53,880 | 74,452 | 78,000 | 65,000 | 78,000 |
| 559 | Other Professional Services | - | 3,050 | 6,200 | 6,200 | 5,700 |
| 562 | Telephone | 3,913 | 3,748 | 5,020 | 4,000 | 4,000 |
| 581 | Utilities | 6,260 | 5,532 | 6,500 | 12,000 | 6,500 |
| 583 | Garbage Disposal | - | - | 2,000 | - | - |
| 592 | General Insurance | 94,321 | 218,388 | 205,000 | 170,000 | 200,000 |
| 595 | Rentals | 5,123 | 5,091 | 5,025 | 5,125 | 5,125 |
| 599 | Other Contractual Services | - | - | - | - | - |
| Total Contractual Services | | 164,002 | 310,773 | 308,225 | 262,805 | 299,805 |
| 621 | Office Supplies | 1,475 | 1,955 | 5,000 | 2,500 | 5,000 |
| Total Commodities | | 1,475 | 1,955 | 5,000 | 2,500 | 5,000 |
| City of Geneva | | 90 | | | Fiscal Year 2018 | |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

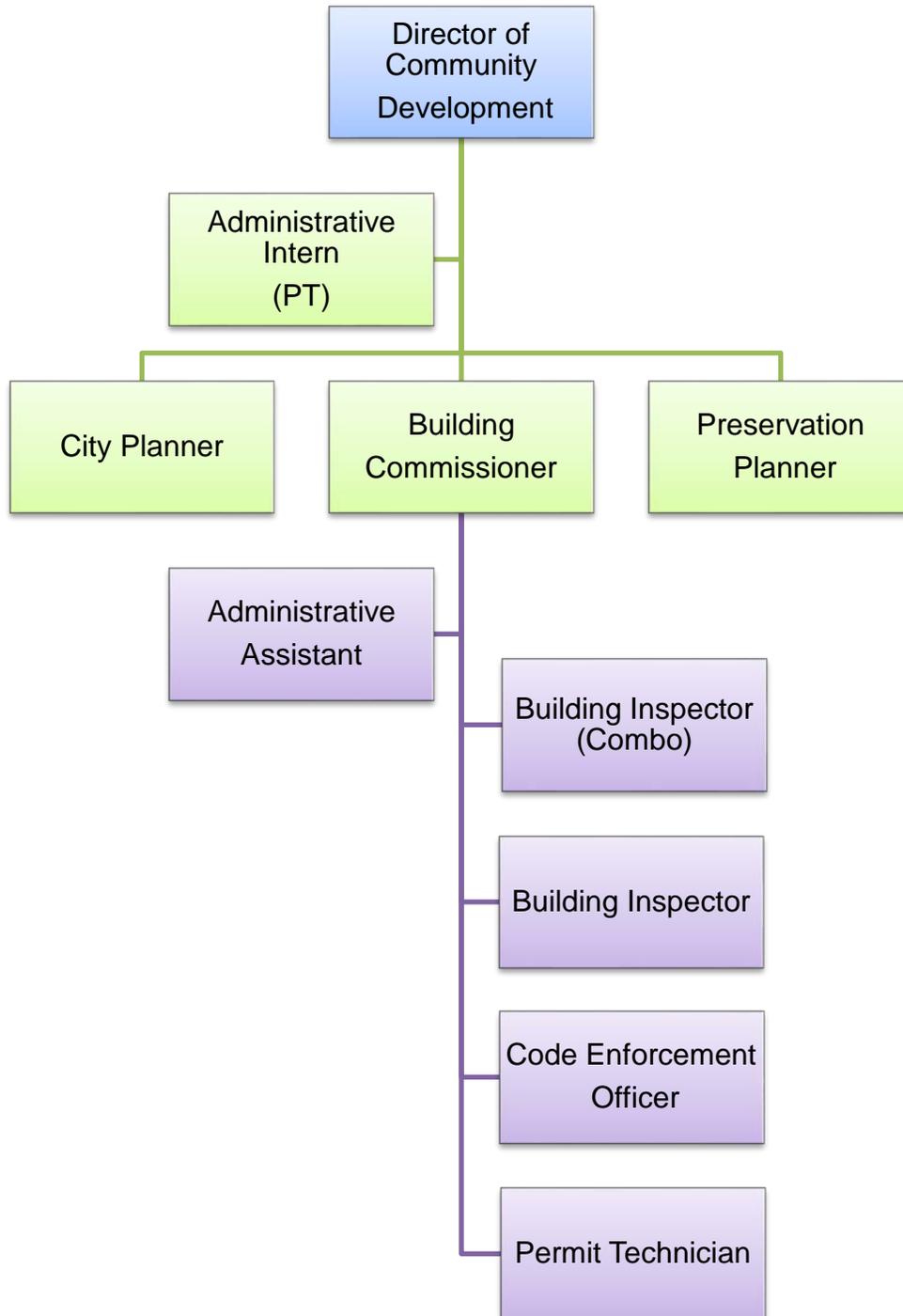
Fund 100 - General Fund

Department 40 - Administrative Services

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-------------------------------|--|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 916 | Property Taxes | 6,200 | 1,053 | 1,250 | 1,070 | 1,250 |
| Total Other Expenditures | | <u>6,200</u> | <u>1,053</u> | <u>1,250</u> | <u>1,070</u> | <u>1,250</u> |
| 951.17 | Transfers Out - SPAC | 5,000 | 5,000 | 5,000 | 5,000 | 3,500 |
| 951.18 | Transfers Out - Beautification | 5,000 | 5,000 | 5,000 | 5,000 | - |
| 951.41 | Transfers Out - General Capital Projects | 737,824 | 31,646 | 169,800 | 121,830 | 102,500 |
| 951.42 | Transfers Out - Infrastructure Capital Proj. | 409,893 | 425,150 | 557,075 | 557,075 | 152,010 |
| 951.44 | Transfers Out - Capital Equipment | - | - | - | - | 314,710 |
| 951.51 | Transfers Out - SSA #1 | 90,000 | 90,000 | - | - | - |
| 951.72 | Transfers Out- SSA #22 | - | 13,175 | - | - | - |
| Total Other Financing Uses | | <u>1,247,717</u> | <u>569,972</u> | <u>736,875</u> | <u>688,905</u> | <u>572,720</u> |
| 705.39 | Principal - 2014 Capital Lease | - | 125,897 | 125,140 | 125,900 | 125,140 |
| 710.39 | Interest - 2014 Capital Loan | - | 2,964 | 3,725 | 2,960 | 3,725 |
| 715 | Paying Agent Fees | 195 | - | - | - | - |
| Total Debt Service | | <u>195</u> | <u>128,861</u> | <u>128,865</u> | <u>128,860</u> | <u>128,865</u> |
| Total City-Wide Services | | <u>1,419,589</u> | <u>1,012,613</u> | <u>1,180,215</u> | <u>1,084,140</u> | <u>1,007,640</u> |
| Total Administrative Services | | <u>\$ 1,957,191</u> | <u>\$ 1,570,556</u> | <u>\$ 1,681,870</u> | <u>\$ 1,574,015</u> | <u>\$ 1,516,906</u> |

This page intentionally left blank

Community Development Department



PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

Building Division

MISSION STATEMENT

The Building Division of the Community Development Department develops, maintains, and enforces plans, policies, codes, and ordinances that promote the public health, safety, and general welfare of citizens in the City while preserving property values. The Building Division provides professional building and zoning plan reviews, issues permits, interprets and applies city codes, performs inspections, and conducts code enforcement activities so that the City continues to be one of the most desirable communities in the State of Illinois to live, work, shop and raise a family.

FY 2018 GOALS

Goal #1 Review and evaluate the differences between the City's current adopted 2006 edition of the International Mechanical Code and the most recent 2015 edition. Formulate a recommendation to the City Council regarding the possible adoption of the 2015 International Mechanical Code, including local amendments where appropriate.

Funding: General Operating, staff time

Completion Date: 09/01/2017

Strategic Plan: N/A

Goal #2 Review and evaluate the differences between the City's current adopted 2005 edition of the National Electric Code and the 2014 edition. Formulate a recommendation to the City Council regarding the possible adoption of the 2014 National Electric Code, including local amendments where appropriate.

Funding: General Operating, staff time

Completion Date: 09/01/2017

Strategic Plan: N/A

Goal #3 Review and evaluate the differences between the City's current adopted 1997 edition of the International Fuel and Gas Code and the most recent 2015 edition. Formulate a recommendation to the City Council regarding the possible adoption of the 2015 International Fuel and Gas Code, including local amendments where appropriate.

Funding: General Operating, staff time

Completion Date: 09/01/2017

Strategic Plan: N/A

Goal #4 Review and evaluate the 2015 International Swimming Pool and Spa Code. Formulate a recommendation to the City Council regarding the possible adoption of the 2015 International Swimming Pool and Spa Code, including local amendments where appropriate.

Funding: General Operating, staff time

Completion Date: 07/01/2017

Strategic Plan: N/A

Goal #5 Research standards on private parking lot maintenance. Address issues such as potholes, large cracks, deteriorated areas, broken curbs and wheel stops, debris or loose gravel, surface lifting, adequate striping, and methods of repair. Formulate a recommendation to the City Council regarding possible amendments to the City Code. If amendments are made to the City Code, inspect properties for compliance with the adopted maintenance standards. Provide written notice of the violations to property owners with a set deadline to bring the property into compliance. Conduct follow up inspections to ensure compliance.

Funding: General Operating, staff time

Completion Date: 04/30/2018

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Planning Division

MISSION STATEMENT

To formulate, maintain and implement City plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protect property values and preserve the City's unique historic character.

FY 2018 GOALS

Goal # 1 Working with the Economic Development Department, study and evaluate what factors may be contributing to the lack of development activity and completion of the East State Street Redevelopment Plan. Focus on development controls and approval processes to understand what challenges or barriers to redevelopment they present. Formulate recommendations for better utilization of the East State Street Tax Increment Finance District prior to its expiration in 2022.

Funding: General Operating, staff time

Completion Date: 04/30/2018

Community Development

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors. Goal A: Review the East State Street Corridor Development Plan and formulate recommendations for better use of TIF 2 funds prior to expiration in 2022.

Goal # 2 Formulate amendments to the City’s zoning regulations that encourage higher density residential development as envisioned in the adopted Geneva Downtown/Station Area Master Plan. Review and consider other related changes and upgrades to the city’s zoning regulations pertaining to allowable uses, expansion of by-right development, bulk regulations, form-based coding, use of graphic illustrations, buffer screening, off-street parking, public open space/plazas, public art, and LEED certification.

Funding: General Capital - \$25,000.00 (consultant assistance) and General Operating, staff time

Completion Date: 04/30/2018

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors. Goal D: Consider zoning changes to implement the approved Downtown Station-Area Master Plan and consider higher density (dwelling units per acre) than typically permitted through traditional zoning and land use regulations.

Goal # 3 Utilize the architectural resources inventory data to create an online interactive map for the Geneva Historic District and Historic Landmark properties. The map will display the location and rating (significant, contributing, and non-contributing) of each designated property and include interactive features that provide photographs, historical information, and links to the architectural inventory data sheets.

Funding: General Operating, staff time

Completion: 04/30/2018

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Building Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---|---------|---------|---------|---------|
| Number of Zoning Board of Appeals Cases | 12 | 10 | 14 | 10 |
| Number of Permits Issued: | | | | |
| Residential | 853 | 910 | 1079 | 1070 |
| Commercial | 182 | 195 | 174 | 143 |
| Industrial | 4 | 2 | 3 | 1 |
| Other | 533 | 574 | 656 | 649 |
| Number of Inspections Completed | N/A | 4,034 | 4,945 | 5,682 |
| Number of Code Enforcement Contacts | N/A | 843 | 1,224 | 923 |

Community Development

| | | | | |
|---|-----|----|----|---|
| Number of Code Enforcement Cases sent to Adjudication | N/A | 16 | 11 | 8 |
|---|-----|----|----|---|

Planning Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|----------------|----------------|----------------|----------------|
| Number of Plan Commission Cases Reviewed | N/A | 19 | 17 | 14 |
| Number of Administrative Reviews of Historic Preservation Commission Cases | N/A | 78 | 92 | 127 |
| Number of Commission Reviews of Historic Preservation Commission Cases | N/A | 31 | 37 | 18 |

Community Development – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|-----------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Director of Community Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| City Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Preservation Planner | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Preservation Planner | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Part-Time Intern | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Commissioner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspector (Combo) | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Building Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Code Enforcement Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Permit Technician | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 8.00 | 9.00 | 9.00 | 9.00 | 10.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 50 - Community Development

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Building Division | | | | | | |
| 501 | Wages - Regular | \$ 314,683 | \$ 324,563 | \$ 329,384 | \$ 319,800 | \$ 385,756 |
| 521 | Group Insurance | 69,296 | 75,549 | 80,092 | 74,670 | 78,417 |
| 522 | Medicare | 4,159 | 4,343 | 4,776 | 4,355 | 5,594 |
| 523 | Social Security | 17,785 | 18,571 | 20,422 | 18,620 | 23,917 |
| 524 | IMRF | 38,199 | 38,485 | 38,274 | 36,880 | 44,295 |
| Total Personal Services | | 444,122 | 461,511 | 472,948 | 454,325 | 537,979 |
| 531 | Maintenance Service | 8,576 | 3,634 | 15,200 | 13,250 | 13,930 |
| 544 | Medical Services | - | - | - | 85 | 85 |
| 546 | Janitorial Service | 7,285 | 17,058 | 17,058 | 17,056 | 17,059 |
| 559 | Other Professional Services | 2,190 | 2,798 | 2,010 | 20,000 | 13,360 |
| 561 | Postage | 577 | 624 | 800 | 800 | 800 |
| 562 | Telephone | 3,952 | 4,602 | 4,635 | 5,000 | 6,480 |
| 563 | Publishing | 962 | 1,718 | 1,600 | 1,000 | 1,600 |
| 564 | Printing | 95 | 276 | 430 | 490 | 520 |
| 566 | Recording Fees | 329 | - | 500 | 500 | 500 |
| 571 | Dues | 505 | 490 | 1,000 | 1,000 | 1,550 |
| 572 | Travel | 760 | 1,218 | 1,050 | 1,500 | 1,500 |
| 573 | Training | 1,910 | 1,337 | 4,225 | 4,100 | 5,465 |
| 595 | Rentals | 2,769 | 2,076 | 2,100 | 2,100 | 2,100 |
| 599 | Other Contractual Services | 66,246 | 112,953 | 116,050 | 116,500 | 21,330 |
| Total Contractual Services | | 96,155 | 148,784 | 166,658 | 183,381 | 86,279 |
| 601 | Maintenance Supplies | 3,539 | 1,570 | 7,100 | 6,100 | 4,100 |
| 621 | Office Supplies | 1,570 | 958 | 2,000 | 2,000 | 2,000 |
| 622 | Office Equipment | 280 | 1,165 | 350 | 450 | 350 |
| 623 | Office Furniture | 501 | - | - | - | - |
| 624 | Operating Supplies | 382 | 58 | 200 | 150 | 150 |
| 625 | Small Tools | 50 | 265 | 350 | 200 | 200 |
| 626 | Janitorial Supplies | 348 | 26 | 150 | 100 | 150 |
| 627 | Motor Fuel & Lubricants | 3,208 | 2,661 | 4,000 | 3,500 | 4,500 |
| 631 | Clothing | 846 | 393 | 850 | 800 | 850 |
| 632 | Per Copy Charges | 1,098 | 1,108 | 1,000 | 1,000 | 1,000 |
| 641 | Books | 163 | 1,558 | 960 | 1,360 | 1,400 |
| Total Commodities | | 11,985 | 9,761 | 16,960 | 15,660 | 14,700 |
| 917 | Employee Awards | - | - | 50 | 50 | 50 |
| Total Other Expenditures | | - | - | 50 | 50 | 50 |
| Total Building Division | | 552,262 | 620,056 | 656,616 | 653,416 | 639,008 |
| Planning Division | | | | | | |
| 501 | Wages - Regular | \$ 176,578 | \$ 117,498 | \$ 119,881 | \$ 117,605 | \$ 183,033 |
| 502 | Wages - Part-Time/Seasonal | 46,619 | 68,954 | 77,802 | 71,340 | 20,250 |
| 503 | Overtime | 1,731 | 540 | - | - | - |
| City of Geneva | | 99 | | | | Fiscal Year 2018 |

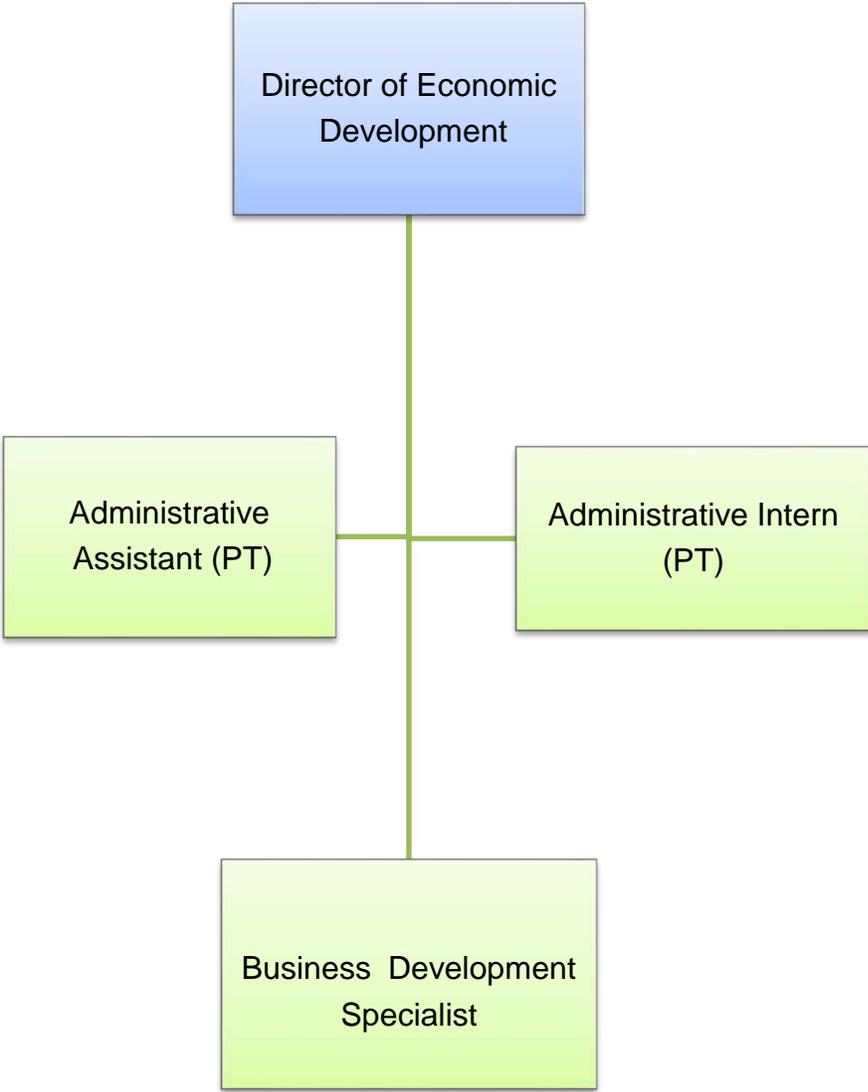
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 50 - Community Development

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 521 | Group Insurance | 32,119 | 26,826 | 27,529 | 28,110 | 32,159 |
| 522 | Medicare | 3,231 | 2,593 | 2,867 | 2,625 | 2,947 |
| 523 | Social Security | 13,816 | 11,087 | 12,257 | 11,215 | 12,604 |
| 524 | IMRF | 28,866 | 22,260 | 22,970 | 21,800 | 23,318 |
| Total Personal Services | | 302,961 | 249,759 | 263,306 | 252,695 | 274,311 |
| 544 | Medical Service | - | 85 | - | - | 85 |
| 559 | Other Professional Services | 10,395 | 14,926 | 8,500 | 13,000 | 8,580 |
| 561 | Postage | 269 | 72 | 1,025 | 300 | 1,025 |
| 562 | Telephone | 853 | 1,279 | 750 | 730 | 730 |
| 563 | Publishing | 1,984 | 1,932 | 3,000 | 3,000 | 3,000 |
| 564 | Printing | 698 | - | 1,000 | 100 | 1,000 |
| 566 | Recording Fees | 1,651 | 48 | 805 | 805 | 750 |
| 571 | Dues | 160 | 2,301 | 2,420 | 2,180 | 3,335 |
| 572 | Travel | 1,804 | 195 | 200 | 200 | 200 |
| 573 | Training | - | 9,178 | 1,730 | 1,745 | 1,690 |
| 595 | Rentals | - | 283 | - | - | - |
| 599 | Other Contractual Services | 15,667 | 656 | 895 | - | - |
| Total Contractual Services | | 33,480 | 30,954 | 20,325 | 22,060 | 20,395 |
| 621 | Office Supplies | 761 | 384 | 315 | 315 | 400 |
| 622 | Office Equipment | 120 | 326 | 1,550 | 1,550 | 400 |
| 623 | Office Furniture | - | - | 1,000 | 1,000 | 400 |
| 624 | Operating Supplies | - | 590 | - | - | - |
| 632 | Per Copy Charges | 1,104 | 657 | 900 | 600 | 750 |
| 641 | Books | 192 | 185 | 200 | 200 | 200 |
| Total Commodities | | 2,177 | 2,142 | 3,965 | 3,665 | 2,150 |
| 913 | Community Relations | 157 | 50 | 450 | 200 | 330 |
| 917 | Employee Awards | - | - | - | - | 50 |
| Total Other Expenditures | | 157 | 50 | 450 | 200 | 380 |
| Total Planning Division | | 338,775 | 282,905 | 288,046 | 278,620 | 297,236 |
| Total Community Development | | \$ 891,037 | \$ 902,960 | \$ 944,662 | \$ 932,036 | \$ 936,244 |

Economic Development Department



PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development including tourism, with an emphasis on developing and implementing strategies and programs that will retain, expand and attract appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2018 GOALS

Goal # 1 Work with developers and property owners to implement the vision and development goals described in the Southeast Subarea Plan including annexation, land assembly and financing (TIF 4). Collaborate with developers and Public Works to further planning efforts for infrastructure upgrades, utility connections and access and roadway circulation improvements including the extension of Kautz Road to Fabyan Parkway.

Funding: General Operating, staff time; Infrastructure Capital \$110,000; General Capital \$35,000 (possibly reimbursable to future TIF fund)

Completion Date: 4/30/18

Strategic Plan: Vision #5: Manage City resources and assets to provide for capital investment: Goal C. Develop the necessary infrastructure for a Southeast Industrial Park. Vision #7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system; Goal D. Work with developers to construct Kautz Road extended south to Fabyan Parkway per the Southeast Master Plan.

Goal # 2 Work with developers and property owners in TIF 2 and TIF 3 to implement redevelopment objectives as defined in the Redevelopment Project and Plan for each District and continue to promote the City adopted Economic Development Incentive Policy on a case by case basis.

Funding: General Operating, staff time; TIF 2 and TIF 3 Funds

Completion Date: 4/30/18

Strategic Plan: Vision # 2 Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of the City's business districts and corridors.

Goal # 3 Work with Community Development to study and evaluate what factors may be contributing to the lack of development activity and completion of the East State Street Redevelopment Plan. Focus on development controls and approval processes to understand what challenges or barriers to redevelopment they present. Formulate

Economic Development

recommendations for better utilization of the East State Street Tax Increment Finance District prior to its expiration in 2022.

Funding: TIF 2 \$25,000; TIF 2 staff time

Completion Date: 04/30/2018

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 4 Continue to work with Geneva Public Works Department to implement multi-year Welcome to Geneva signage program.

Funding: General Operating staff time and Tourism \$50,000

Completion Date: 10/31/2017

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal #5 Work with City Administrator and Community Development to update and streamline special event application process including itinerant merchants and outdoor sales.

Funding: General Operating, staff time

Completion Date: 12/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 6 Formulate an Economic Development Department Strategic Plan.

Funding: General Operating, staff time

Completion Date: 01/31/2018

Strategic Plan: Vision 5: Manage city resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|-----------|-----------|-----------|-----------|
| Number of Active Businesses* | 1,061 | 1,043 | 1,198 | 1,083 |
| Number of New Businesses* | 80 | 79 | 60 | 58 |
| Number of Sales Tax Payers** | 1,061 | 1,043 | 1,060 | 1,918 |
| Total Equalized Assessed Value (EAV) of Tax Increment Financing (TIF) District 2 | 5,698,853 | 5,599,183 | 5,737,853 | 5,354,013 |
| Number of Special Event Applications Processed | 55 | 58 | 85 | 77 |

*Does not include home-based businesses.

**Includes home-based taxpayers.

Economic Development – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Director of Economic Development | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Business Development Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Part-Time Intern | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

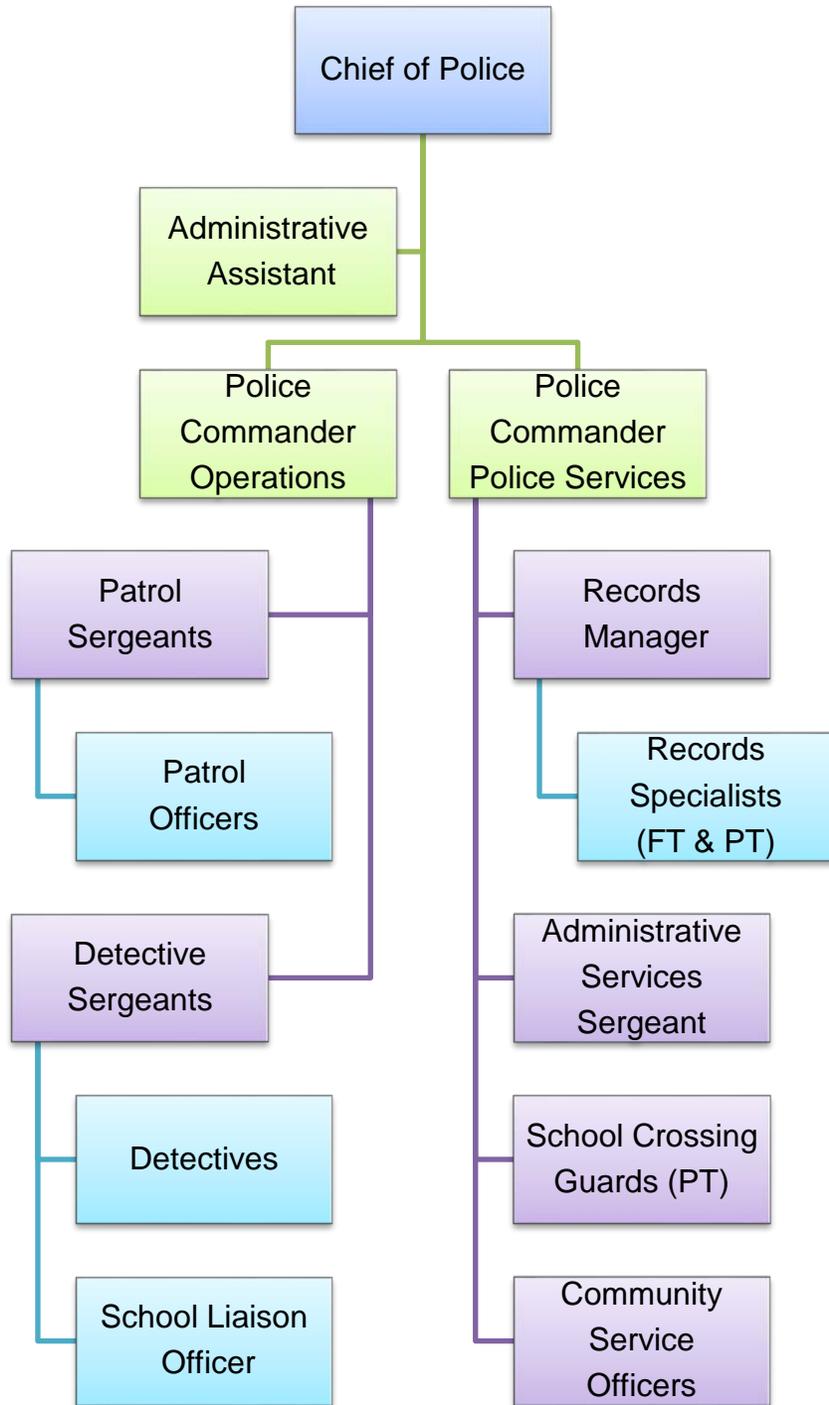
Fund 100 - General Fund

Department 60 - Economic Development

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 501 | Wages - Regular | \$ 73,002 | \$ 71,885 | \$ 74,195 | \$ 68,025 | \$ 50,098 |
| 502 | Wages - Part-Time/Seasonal | 15,728 | 6,405 | 18,720 | 15,360 | 19,200 |
| 521 | Group Insurance | 18,267 | 19,388 | 20,008 | 20,150 | 15,179 |
| 522 | Medicare | 1,234 | 1,042 | 1,347 | 1,070 | 1,004 |
| 523 | Social Security | 5,277 | 4,454 | 5,762 | 4,570 | 4,297 |
| 524 | IMRF | 11,347 | 9,462 | 10,796 | 9,580 | 7,935 |
| Total Personal Services | | 124,853 | 112,636 | 130,828 | 118,755 | 97,713 |
| 544 | Medical Service | 215 | 255 | 85 | - | 85 |
| 551 | Advertising | 4,791 | 25 | 1,100 | - | 5,500 |
| 552 | Data Programming Service | 870 | 1,190 | 2,500 | 600 | 2,500 |
| 559 | Other Professional Services | 161 | 14,238 | 16,000 | 150 | 9,000 |
| 561 | Postage | 309 | 69 | 1,200 | 100 | 550 |
| 562 | Telephone | 1,931 | 2,004 | 1,920 | 1,920 | 1,440 |
| 563 | Publishing | - | - | 250 | 250 | 250 |
| 564 | Printing | 1,922 | 802 | 2,000 | 700 | 1,500 |
| 571 | Dues | 766 | 1,739 | 2,245 | 1,970 | 1,970 |
| 572 | Travel | 905 | 622 | 795 | 550 | 795 |
| 573 | Training | 1,505 | - | 2,600 | 1,500 | 2,160 |
| 575 | Publications | 106 | - | 300 | 300 | 300 |
| 599 | Other Contractual Services | 2,638 | 2,573 | 2,525 | 2,500 | 2,500 |
| Total Contractual Services | | 16,119 | 23,516 | 33,520 | 10,540 | 28,550 |
| 621 | Office Supplies | 615 | 609 | 900 | 500 | 900 |
| 622 | Office Equipment | 506 | - | 250 | 150 | 250 |
| 623 | Office Furniture | 260 | - | 400 | - | 600 |
| 624 | Operating Supplies | 219 | 23 | 450 | 300 | 400 |
| 632 | Per Copy Charges | 676 | 520 | 1,200 | 1,200 | 750 |
| Total Commodities | | 2,276 | 1,152 | 3,200 | 2,150 | 2,900 |
| 913 | Community Relations | 2,112 | 1,527 | 3,400 | 250 | - |
| 917 | Employee Awards | - | - | - | - | 100 |
| Total Other Expenditures | | 2,112 | 1,527 | 3,400 | 250 | 100 |
| Total Economic Development | | \$ 145,360 | \$ 138,831 | \$ 170,948 | \$ 131,695 | \$ 129,263 |

This page intentionally left blank

Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2018 GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Patrol Division

Goal # 1 Engage in proactive and measurable crime prevention efforts that will enhance the safety of the community:

- Identify opportunities to reduce the risk of criminal activity at private residences and businesses by identifying areas of vulnerability and educating the public through the issuance of a minimum of 1400 crime prevention notices.
- Crime Prevention Specialists will provide presentations and engage in other activity that would assist in educating the public on measures that will reduce the potential for criminal activity.
- Conduct crime prevention assessments of businesses within the community that have been identified as having deficiencies in their crime prevention practices.
- Conduct a minimum of 1500 premise checks of various public and private locations throughout the city.

Funding: Staff Time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community

needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 2 Participate in a minimum of three (3) public service announcements addressing various police-related topics that could include subject matter such as:

- Crime prevention tips for individuals and/or businesses
- Pedestrian safety
- Internet safety
- Parking-related information

Funding: Staff Time

Completion Date: 03/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses. Goal V. Optimize technology's effectiveness at delivery of public services.

Goal # 3 Develop and implement an 8-10 week Citizens Police Academy to introduce members of our community to the services the Geneva Police Department provides:

- Develop policy to promulgate this program
- Develop curriculum
- Initiate academy

Funding: Staff Time

Completion Date: 02/28/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

Police Services Division

Goal # 1 Coordinate with the fire department to provide quarterly community meetings with fire and police administration:

- Determine best sites for hosting of meetings
- Prioritize topics of discussion for community presentations
- Advertise and hold community meetings
- Evaluate feedback from community members and take action if/when appropriate

Funding: Staff Time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community

needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 2 Conduct a pedestrian safety campaign within the city:

- Solicit input from stakeholders inside and outside of the department
- Identify, review, and implement options for education and enforcement
- Create a plan for implementation and act on the plan

Funding: Staff Time

Completion Date: 01/31/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 3 Utilize and improve upon crisis intervention and mental health efforts within the department:

- Increase the number of Geneva Police Officers currently CIT certified
- Develop and implement policy for their utilization
- Create a system to monitor the use of CIT officers
- Monitor crisis intervention efforts and services provided for residents
- Network with available resources to assure the best services are provided

Funding: Staff Time

Completion Date: 12/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

| Performance Measures | CY 2013 | CY 2014 | CY 2015 | CY 2016 |
|---|----------------|----------------|----------------|----------------|
| Number of Calls for Service | 10,786 | 10,663 | 12,434 | 12,727 |
| Number of Traffic Stops | 6,504 | 6,024 | 5,876 | 5,911 |
| Number of Parking Tickets Issued | 5,574 | 5,978 | 8,335 | 8,647 |
| Number of Accident Reports | 1052 | 1,000 | 1,004 | 1,013 |
| Number of DUI Tickets Issued | 76 | 47 | 66 | 53 |
| Number of Domestic Battery Cases | 28 | 40 | 34 | 33 |
| Service Satisfaction Survey Results (Average out of 4.0 scale) | 3.76 | 3.72 | 3.75 | 3.82 |

Police – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|---|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Chief of Police | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Commander | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Sergeant | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Police Officer | 26.00 | 26.00 | 26.00 | 26.00 | 26.00 |
| Community Service Officer/Evidence Technician | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Community Service Officer | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 |
| Records Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Records Specialist | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Part-Time Records Specialist | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Part-Time Crossing Guard | 8.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Total | 57.00 | 56.00 | 56.00 | 56.00 | 56.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 70 - Police

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Police Services | | | | | | |
| 501 | Wages - Regular | \$ 3,293,072 | \$ 3,356,579 | \$ 3,236,248 | \$ 3,182,400 | \$ 3,335,419 |
| 503 | Overtime | 336,215 | 355,698 | 355,405 | 380,000 | 358,650 |
| 504 | Stand-By | 17,305 | 18,913 | 14,275 | 19,545 | 20,000 |
| 521 | Group Insurance | 539,978 | 584,683 | 572,187 | 580,940 | 620,167 |
| 522 | Medicare | 49,037 | 49,471 | 50,010 | 51,185 | 53,848 |
| 525 | Police/Fire Pension | 1,247,900 | 1,144,355 | 1,365,910 | 1,365,910 | 1,365,910 |
| Total Personal Services | | 5,483,507 | 5,509,699 | 5,594,035 | 5,579,980 | 5,753,994 |
| 531 | Maintenance Service | 19,269 | 16,486 | 22,020 | 22,870 | 21,455 |
| 544 | Medical Services | - | - | - | - | 2,510 |
| 546 | Janitorial Service | 17,859 | 35,419 | 35,460 | 35,460 | 35,460 |
| 599 | Other Professional Services | - | - | - | - | 300 |
| 564 | Printing | 4,755 | 5,314 | 7,485 | 7,485 | 8,685 |
| 571 | Dues | 1,440 | 2,075 | 2,090 | 2,090 | 2,090 |
| 572 | Travel | 1,707 | 964 | 2,355 | 2,300 | 1,450 |
| 573 | Training | 20,592 | 15,988 | 19,740 | 19,740 | 18,610 |
| 575 | Publications | 695 | 471 | 850 | 850 | 850 |
| 595 | Rentals | - | - | - | - | 800 |
| 597 | Tri-City Ambulance/Tri-Com | 302,791 | 295,565 | 306,300 | 306,300 | 312,000 |
| 599 | Other Contractual Services | - | - | - | - | 7,615 |
| Total Contractual Services | | 369,107 | 372,281 | 396,300 | 397,095 | 411,825 |
| 601 | Maintenance Supplies | 7,075 | 13,101 | 11,450 | 11,485 | 9,225 |
| 621 | Office Supplies | 63 | - | - | 15 | - |
| 622 | Office Equipment | 1,267 | - | - | - | - |
| 624 | Operating Supplies | 1,385 | 214 | 1,150 | 1,150 | 2,045 |
| 627 | Motor Fuel & Lubricants | 54,544 | 42,133 | 71,450 | 71,450 | 72,880 |
| 630 | Ammunition | 5,597 | 9,093 | 10,750 | 10,750 | 10,750 |
| 631 | Clothing | 23,536 | 23,017 | 24,780 | 24,780 | 31,450 |
| 641 | Books | 95 | - | - | - | - |
| 642 | Periodicals | 267 | 290 | 350 | 350 | 350 |
| 663 | Computer Software | - | - | - | 190 | - |
| Total Commodities | | 93,829 | 87,848 | 119,930 | 120,170 | 126,700 |
| 917 | Employee Awards | - | - | - | - | 1,800 |
| Total Other Expenditures | | - | - | - | - | 1,800 |
| Total Police Services | | 5,946,443 | 5,969,829 | 6,110,265 | 6,097,245 | 6,294,319 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 70 - Police

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Records | | | | | | |
| 501 | Wages - Regular | \$ 433,290 | \$ 422,238 | \$ 423,480 | \$ 418,650 | \$ 424,262 |
| 502 | Wages - Part-Time/Seasonal | - | 5,453 | 7,582 | 4,400 | 7,446 |
| 503 | Overtime | 1,313 | 655 | - | 500 | 11,060 |
| 521 | Group Insurance | 79,329 | 92,767 | 101,739 | 112,745 | 126,572 |
| 522 | Medicare | 6,065 | 6,062 | 6,248 | 5,670 | 6,420 |
| 523 | Social Security | 25,932 | 25,919 | 26,726 | 24,265 | 27,452 |
| 524 | IMRF | 55,354 | 53,084 | 49,208 | 48,495 | 49,972 |
| Total Personal Services | | <u>601,283</u> | <u>606,178</u> | <u>614,983</u> | <u>614,725</u> | <u>653,184</u> |
| 531 | Maintenance Service | 13,646 | 16,470 | 14,210 | 14,285 | 14,795 |
| 544 | Medical Service | 3,079 | 2,849 | 2,510 | 2,500 | 2,510 |
| 559 | Other Professional Services | 2,658 | 3,924 | 2,030 | 2,310 | 1,730 |
| 561 | Postage | 2,740 | 3,035 | 3,000 | 3,000 | 3,235 |
| 562 | Telephone | 17,508 | 19,266 | 19,320 | 19,320 | 19,320 |
| 564 | Printing | - | - | - | - | 570 |
| 571 | Dues | 115 | - | - | - | - |
| 572 | Travel | 131 | - | - | 30 | 755 |
| 573 | Training | 135 | - | - | - | 2,290 |
| 581 | Utilities | 82 | 76 | 80 | 80 | 80 |
| 595 | Rentals | 6,437 | 5,862 | 7,770 | 7,770 | 6,720 |
| 599 | Other Contractual Services | 8,415 | 14,552 | 19,890 | 19,890 | 12,485 |
| Total Contractual Services | | <u>54,947</u> | <u>66,034</u> | <u>68,810</u> | <u>69,185</u> | <u>64,490</u> |
| 601 | Maintenance Supplies | 23 | 35 | - | - | - |
| 621 | Office Supplies | 11,217 | 11,544 | 10,480 | 10,480 | 10,305 |
| 622 | Office Equipment | 4,251 | 2,113 | 2,800 | 2,800 | 1,300 |
| 623 | Office Furniture | - | 393 | 3,850 | 3,850 | 2,100 |
| 624 | Operating Supplies | 5,053 | 8,618 | 7,035 | 7,035 | 4,740 |
| 631 | Clothing | 2,894 | 2,139 | 3,100 | 3,100 | 3,100 |
| 632 | Per Copy Charges | 3,597 | 3,157 | 3,000 | 3,000 | 3,000 |
| 663 | Computer Software | 250 | 398 | 1,200 | 1,200 | 1,100 |
| Total Commodities | | <u>27,285</u> | <u>28,396</u> | <u>31,465</u> | <u>31,465</u> | <u>25,645</u> |
| 917 | Employee Awards | 2,316 | 1,143 | 1,370 | 1,370 | 200 |
| Total Other Expenditures | | <u>2,316</u> | <u>1,143</u> | <u>1,370</u> | <u>1,370</u> | <u>200</u> |
| Total Records | | <u>685,830</u> | <u>701,751</u> | <u>716,628</u> | <u>716,745</u> | <u>743,519</u> |

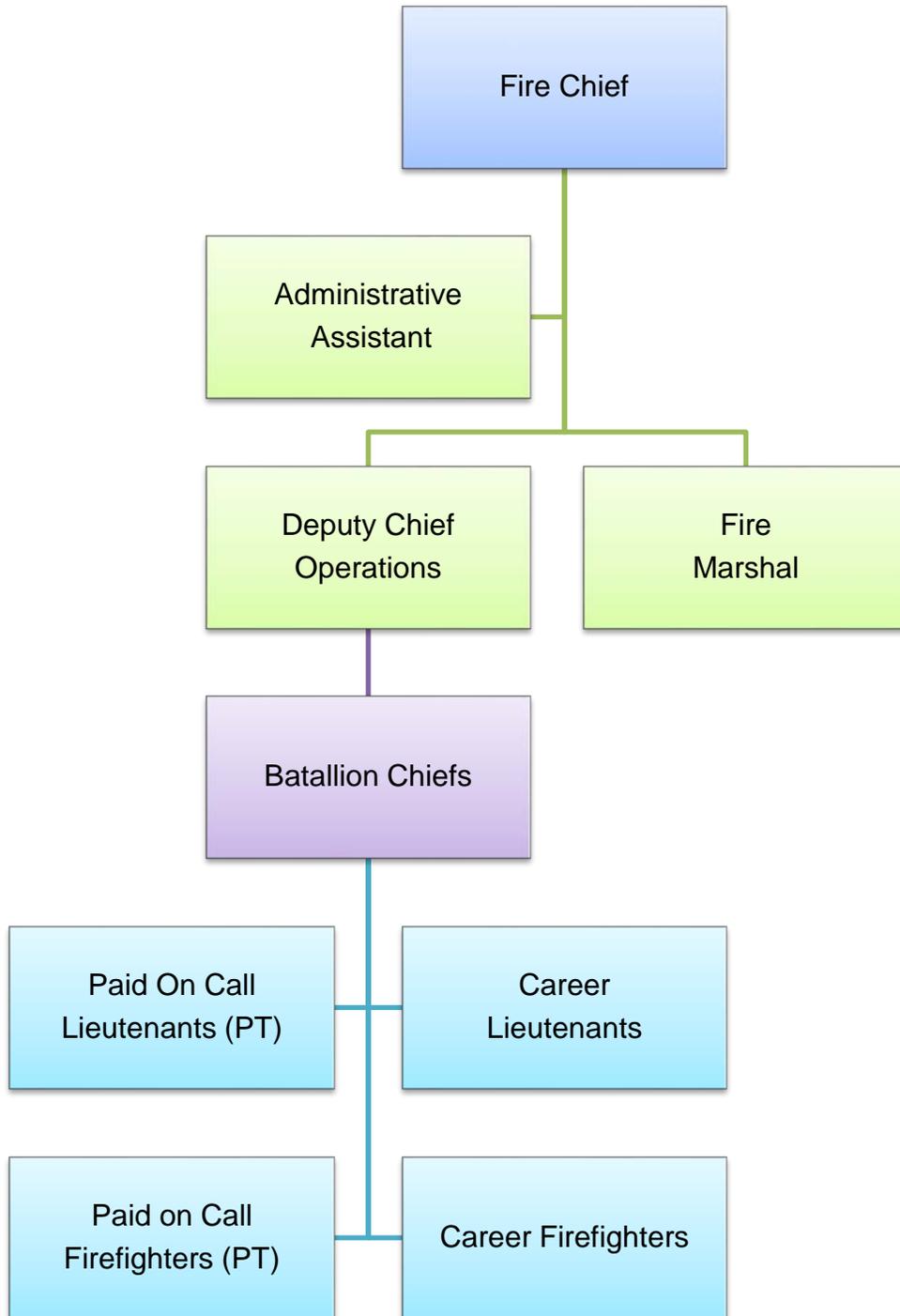
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 70 - Police

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Community Service | | | | | | |
| 501 | Wages - Regular | \$ 36,958 | \$ 32,194 | \$ 28,790 | \$ 28,210 | \$ 29,122 |
| 502 | Wages - Part-Time/Seasonal | 34,905 | 34,335 | 33,450 | 33,000 | 35,000 |
| 503 | Overtime | 26 | 535 | - | 1,200 | 1,730 |
| 504 | Stand-By | 56 | - | - | 500 | 1,220 |
| 521 | Group Insurance | 10,802 | 9,465 | 8,488 | 9,670 | 10,555 |
| 522 | Medicare | 1,012 | 1,128 | 902 | 900 | 976 |
| 523 | Social Security | 4,329 | 4,016 | 3,860 | 3,845 | 4,159 |
| 524 | IMRF | 4,627 | 3,957 | 3,345 | 3,485 | 3,680 |
| Total Personal Services | | <u>92,714</u> | <u>85,629</u> | <u>78,835</u> | <u>80,810</u> | <u>86,442</u> |
| 599 | Other Contractual Services | 7,590 | 7,695 | 7,000 | 7,000 | 7,000 |
| Total Contractual Services | | <u>7,590</u> | <u>7,695</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> |
| 624 | Operating Supplies | - | - | - | - | 950 |
| 631 | Clothing | 626 | 2,780 | 600 | 600 | 1,050 |
| Total Commodities | | <u>626</u> | <u>2,780</u> | <u>600</u> | <u>600</u> | <u>2,000</u> |
| Total Community Service | | <u>100,931</u> | <u>96,104</u> | <u>86,435</u> | <u>88,410</u> | <u>95,442</u> |
| Total Police | | <u>\$ 6,733,203</u> | <u>\$ 6,767,684</u> | <u>\$ 6,913,328</u> | <u>\$ 6,902,400</u> | <u>\$ 7,133,280</u> |

Fire Department



PROGRAM DESCRIPTION

The Geneva Fire Department provides fire suppression, advanced life support emergency medical response, basic and advanced rescue, hazardous materials mitigation, fire inspection, plans review, public education, fire investigation and emergency preparedness planning and response services to the citizens, employers and visitors of Geneva.

MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire & non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

FY 2018 GOALS

Goal # 1 Develop a Safety Investment Program

The department has started an investment program to replace worn and outdated personal protective equipment (PPE) that is used by the members. This program includes, but is not limited to: turnout gear, helmets, gloves/boots as well as specialized special team equipment. Much of the current PPE is reaching or has reached industry mandated retirement dates.

Funding: Expense line items, Capital line items

Completion Date: 07/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal F: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 6F.1-3

Goal # 2 Continue the CFAI Accreditation Process

The fire department has been an accredited agency by the Commission on Fire Accreditation International since 2001 and has been re-assessed and reaccredited every five years since.

A key and vital goal is to continue to enhance the self-assessment process started in 2001. There are three core accreditation documents that provide the foundation of the accreditation process. Each will be reviewed:

- Update the Fire and Emergency Service Self-Assessment Manual (FESSAM) to the 9th Edition
- Review and update as necessary the 2015 Strategic Plan
- Review and update as necessary the 2015 Standard of Cover

Funding: Staff time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal F: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 2D.1, 2D.7

Goal # 3 Develop and fund a long term capital replacement program

The effective and sustained high quality delivery of core services is dependent on a robust long term capital replacement program. Additionally the safety of the department members is directly related to equipment that is in proper functional condition as well as up to modern safety standards.

The medium term goal is to develop and maintain the capital fleet in a manner that is consistent with the Standard of Cover as well as the available financial resources.

The execution of this goal will be accomplished by working with the City Council, Senior Staff and Community leadership to identify the proper balance of funding and needs to accomplish the planned replacement of major equipment.

Funding: Staff time

Completion Date: 01/31/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal F: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 6C.1-2, 5E.1

Goal # 4 Recommend a comprehensive update to the City of Geneva Domestic Preparedness Planning and Response plan

The City of Geneva Domestic Preparedness Plan is made up of the Emergency Operations Plan, the GEMA organization as well as the Emergency Operations Center. The plan documents, processes and equipment that have been in place for many years are in need of a complete review. A thorough top to bottom review will be conducted and recommendations will be made.

Funding: Staff time

Completion Date: 01/31/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal F: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 5D.1-8

Goal # 5 Coordinate with the police department to provide quarterly community meetings with fire and police administration:

- Determine best sites for hosting of meetings
- Prioritize topics of discussion for community presentations
- Advertise and hold community meetings
- Evaluate feedback from community members and take action if/when appropriate

Funding: Staff time

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 5B, 10A.1

| Performance Measures | CY 2013 | CY 2014 | CY 2015 | CY 2016 |
|--|---------|---------|---------|---------|
| Response Time (Minutes) | 6.45 | 6.39 | 6:15 | 6:49 |
| Call Volume: | | | | |
| Fire % of total | 3.1 | 2.9 | 3.2 | 3.6 |
| EMS % of total | 52.3 | 49.7 | 54.0 | 57.2 |
| Other % of total | 44.6 | 44.3 | 42.8 | 39.2 |
| Number of Structure Fires | 8 | 2 | 4 | 4 |
| Number of Patient Transports | 1,145 | 1,165 | 1,148 | 1,102 |
| Number of training hours (75 attendees includes employees, POC, contractual) | 11,649 | 13,385 | 16,689 | 15,728 |

Fire – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|------------------------------------|----------------|----------------|----------------|----------------|---------------------------|
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Fire Chief | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| Fire Battalion Chief | 0.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Fire Marshal | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Lieutenant | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Firefighter | 11.00 | 8.00 | 8.00 | 10.00 | 11.00* |
| Part-Time Paid-On-Call Firefighter | 45.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| | | | | | |
| Total | 66.00 | 72.00 | 71.00 | 73.00 | 74.00 |

*Authorized filling additional Firefighter/Paramedic effective 11-01-2017.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 80 - Fire

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Command | | | | | | |
| 501 | Wages - Regular | \$ 428,079 | \$ 748,066 | \$ 715,583 | \$ 731,300 | \$ 697,511 |
| 503 | Overtime | 343 | - | - | - | - |
| 521 | Group Insurance | 94,244 | 156,233 | 159,732 | 155,875 | 172,869 |
| 522 | Medicare | 2,442 | 8,350 | 8,490 | 9,255 | 10,113 |
| 523 | Social Security | 2,508 | 2,560 | 2,851 | 4,060 | 7,964 |
| 524 | IMRF | 5,487 | 5,389 | 5,343 | 8,080 | 14,749 |
| Total Personal Services | | <u>533,103</u> | <u>920,598</u> | <u>891,999</u> | <u>908,570</u> | <u>903,206</u> |
| 531 | Maintenance Service | 7,196 | 7,312 | 8,015 | 8,015 | 7,200 |
| 544 | Medical Service | 1,440 | - | - | - | 1,050 |
| 559 | Other Professional Services | 61 | 194 | 500 | 500 | 375 |
| 561 | Postage | 512 | 478 | 565 | 565 | 500 |
| 562 | Telephone | 7,338 | 9,403 | 9,760 | 9,760 | 9,589 |
| 564 | Printing | 43 | 372 | 350 | 700 | 350 |
| 571 | Dues | 4,300 | 4,448 | 4,400 | 4,400 | 4,760 |
| 572 | Travel | 478 | 1,703 | 3,500 | 5,463 | 1,000 |
| 573 | Training | 185 | 79 | 500 | 500 | 500 |
| 595 | Rentals | 2,468 | 2,149 | 2,660 | 2,660 | 2,168 |
| 597 | Tri-City Ambulance/Tri-Com | 323,115 | 301,624 | 341,390 | 341,900 | 347,363 |
| Total Contractual Services | | <u>347,135</u> | <u>327,763</u> | <u>371,640</u> | <u>374,463</u> | <u>374,855</u> |
| 601 | Maintenance Supplies | 197 | 749 | 1,000 | 1,000 | 500 |
| 621 | Office Supplies | 1,506 | 1,494 | 1,500 | 1,500 | 1,500 |
| 622 | Office Equipment | 616 | 200 | 150 | 300 | 300 |
| 624 | Operating Supplies | 913 | 928 | 1,200 | 1,200 | 1,000 |
| 631 | Clothing | 8,045 | 6,674 | 9,900 | 9,900 | 2,100 |
| 632 | Per Copy Charges | 1,835 | 1,972 | 1,600 | 1,600 | 1,500 |
| Total Commodities | | <u>13,112</u> | <u>12,017</u> | <u>15,350</u> | <u>15,500</u> | <u>6,900</u> |
| 917 | Employee Awards | 591 | 2,147 | 1,200 | 1,200 | 1,200 |
| Total Other Expenditures | | <u>591</u> | <u>2,147</u> | <u>1,200</u> | <u>1,200</u> | <u>1,200</u> |
| Total Command | | <u>893,941</u> | <u>1,262,525</u> | <u>1,280,189</u> | <u>1,299,733</u> | <u>1,286,161</u> |
| Fire Services | | | | | | |
| 501 | Wages - Regular | \$ 1,613,411 | \$ 1,277,684 | \$ 1,351,192 | \$ 1,287,300 | \$ 1,398,478 |
| 503 | Overtime | 202,189 | 164,317 | 182,000 | 185,000 | 189,115 |
| 506 | Wages - Meetings | 6,173 | 8,472 | 8,000 | 5,470 | 10,285 |
| 513 | POC Holiday | 4,766 | 7,585 | (33,240) | 5,850 | 12,070 |
| 514 | Overnight Duty | 399,455 | 443,053 | 505,240 | 365,480 | 434,435 |
| 515 | Still Alarms | 36,000 | 36,198 | 36,500 | 36,500 | 36,000 |
| 516 | Training | 10,700 | 7,545 | 14,000 | 6,250 | 14,000 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 80 - Fire

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 521 | Group Insurance | 447,907 | 414,927 | 358,531 | 427,730 | 463,051 |
| 522 | Medicare | 32,214 | 27,381 | 29,927 | 26,665 | 30,369 |
| 523 | Social Security | 28,363 | 31,266 | 38,075 | 26,135 | 11,833 |
| 524 | IMRF | - | 12 | - | - | - |
| 525 | Police/Fire Pension | 345,865 | 355,690 | 434,800 | 434,790 | 498,790 |
| Total Personal Services | | 3,127,043 | 2,774,129 | 2,925,025 | 2,807,170 | 3,098,426 |
| 542 | Engineering Service | - | - | 1,000 | 1,000 | 355 |
| 544 | Medical Service | 4,165 | 11,666 | 11,200 | 11,200 | 13,524 |
| 559 | Other Professional Services | 189 | - | - | - | - |
| 572 | Travel | 845 | 343 | 1,000 | 1,000 | 1,000 |
| 573 | Training | 7,156 | 9,550 | 17,000 | 17,000 | 17,000 |
| Total Contractual Services | | 12,354 | 21,559 | 30,200 | 30,200 | 31,879 |
| 601 | Maintenance Supplies | 141 | - | - | - | - |
| 624 | Operating Supplies | 7,837 | 10,876 | 21,750 | 21,750 | 23,500 |
| 625 | Small Tools | 59 | - | - | - | 500 |
| 631 | Clothing | 5,268 | 11,178 | 14,500 | 14,500 | 27,000 |
| 641 | Books | 54 | - | - | - | 500 |
| Total Commodities | | 13,359 | 22,054 | 36,250 | 36,250 | 51,500 |
| Total Fire Services | | 3,152,755 | 2,817,742 | 2,991,475 | 2,873,620 | 3,181,805 |
| Facility Maintenance | | | | | | |
| 531 | Maintenance Service | \$ 21,500 | \$ 31,992 | \$ 24,500 | \$ 26,500 | \$ 24,500 |
| 595 | Rentals | 59 | - | 500 | 500 | 500 |
| 599 | Other Contractual Services | 1,518 | 742 | 1,000 | 1,000 | 1,000 |
| Total Contractual Services | | 23,077 | 32,734 | 26,000 | 28,000 | 26,000 |
| 601 | Maintenance Supplies | 11,130 | 12,309 | 11,800 | 11,800 | 11,800 |
| 624 | Operating Supplies | 485 | 758 | 1,450 | 1,450 | 1,450 |
| 626 | Janitorial Supplies | 3,591 | 3,621 | 3,770 | 3,770 | 3,500 |
| 627 | Motor Fuel & Lubricants | 18,537 | 14,045 | 20,000 | 20,000 | 20,400 |
| Total Commodities | | 33,743 | 30,734 | 37,020 | 37,020 | 37,150 |
| Total Facility Maintenance | | 56,820 | 63,467 | 63,020 | 65,020 | 63,150 |
| GEMA | | | | | | |
| 531 | Maintenance Service | 6,148 | 5,410 | 5,250 | 5,250 | 5,250 |
| 559 | Other Professional Services | 6,448 | 3,563 | 18,445 | 18,455 | 16,000 |
| 562 | Telephone | 4,006 | 9,009 | 5,000 | 6,000 | 5,565 |
| 564 | Printing | - | - | 100 | 100 | 100 |
| 573 | Training | - | - | 1,000 | 1,000 | 1,000 |

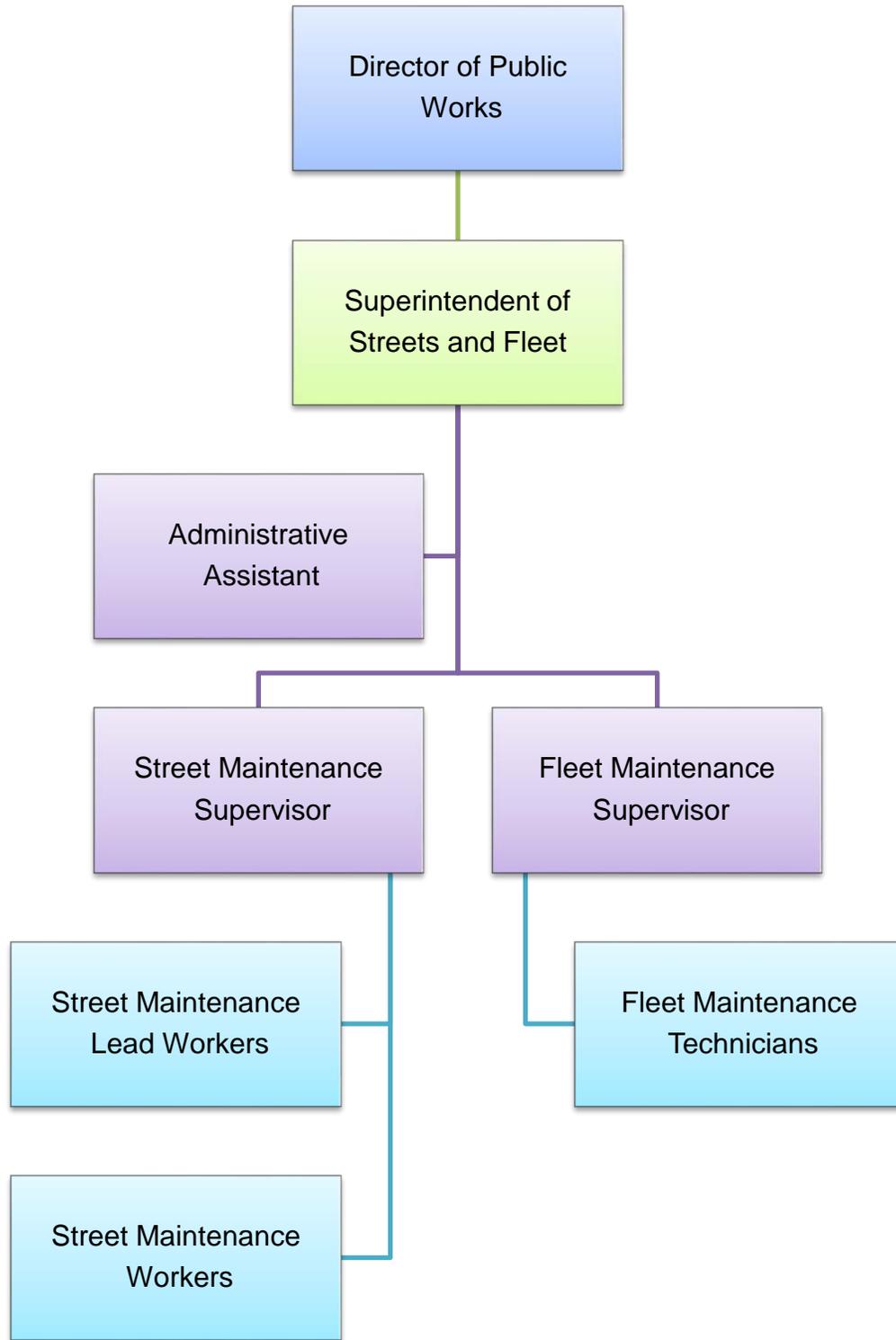
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Department 80 - Fire

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Total Contractual Services | | 16,602 | 17,982 | 29,795 | 30,805 | 27,915 |
| 622 | Office Equipment | 56 | 90 | 750 | - | - |
| 624 | Operating Supplies | 10 | - | - | 750 | 750 |
| 627 | Motor Fuel & Lubricants | 214 | 558 | 300 | 300 | 305 |
| 631 | Clothing | 309 | 38 | 1,300 | 1,300 | 1,300 |
| Total Commodities | | 589 | 686 | 2,350 | 2,350 | 2,355 |
| Total GEMA | | 17,191 | 18,668 | 32,145 | 33,155 | 30,270 |
| Total Fire | | \$ 4,120,708 | \$ 4,162,402 | \$ 4,366,829 | \$ 4,271,528 | \$ 4,561,386 |

Public Works Department
Streets & Fleet Maintenance Division



PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2018 GOALS

Goal # 1 Street Sign Inventory and Scheduled Replacement

Funding: General Fund Project - \$15,000

Completion Date: 4/30/18

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).

Goal # 2 Continue the Emerald Ash Borer (EAB) replacement parkway tree planting program. With the addition of the 50/50 program, the number of trees that will be replaced is approximately 100 trees. A spring planting is anticipated.

Funding: General Operating - \$80,000

Completion Date: Ongoing

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal D: Evaluate and expand resources available for reforestation.

Goal # 3 Perform necessary repairs on downtown brick pavers.

Funding: Infrastructure Capital Projects Fund - \$25,000

Completion Date: 11/01/2017

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Public Works – Streets & Fleet Maintenance

Goal # 4 Continue to evaluate and possibly sell seldom used equipment or vehicles.

Funding: N/A

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 5 Continuation of Zoned Parkway Tree Trimming

Funding: General Fund Project

Completion Date: 4/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 6 Oak Hill Cemetery Building Demolition

Funding: Cemetery Fund Project

Completion Date: 8/31/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 7 Expansion of Anti-Icing to Residential Streets

Funding: General Fund Project - \$10,000

Completion Date: 4/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 8 Replace 1 ton dump truck

Funding: Capital Fund Capital Equipment - \$65,000

Completion Date: 2/28/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Maintain high-quality public services that serve and protect our residents and businesses.

Public Works – Streets & Fleet Maintenance

Forestry Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|---|---------|---------|---------|---------|
| Number of Emerald Ash Borer (EAB) Trees Removed | 636 | 409 | 238 | 40 |
| Total Number of Trees Removed | N/A | N/A | N/A | 145 |
| Total Number of Parkway Trees | 2,761 | 2,532 | 2,354 | 2,514 |
| Number of Parkway Trees Planted | 271 | 180 | 60 | 100 |

Street Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|-------------------------------------|---------|---------|---------|---------|
| Number of Snow Events | 42 | 18 | 14 | 13 |
| Salt Used (Tons) | 3,704 | 2,070 | 1,400 | 1,426 |
| Asphalt Patching (Tons) | 250 | 250 | 250 | 330 |
| Giving Program Benches Installed | N/A | N/A | N/A | 3 |
| Giving Program Bike Racks Installed | N/A | N/A | N/A | 0 |

Fleet Division

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|-----------------------------------|---------|---------|---------|---------|
| Number of Fleet Repairs Performed | 3,275 | 3,200 | 2,850 | 2,825 |

Cemetery

| Performance Measures | FY 201 | FY 2015 | FY 2016 | FY 2017 |
|----------------------|--------|---------|---------|---------|
| Number of Burials | 40 | 49 | 43 | 40 |
| Number of Plots Sold | 54 | 40 | 38 | 32 |

Public Works – Streets & Fleet Maintenance – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|-------------------------------------|--------------|--------------|--------------|--------------|-----------------------|
| Superintendent of Streets and Fleet | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Street Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Street Maintenance Lead Worker | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Street Maintenance Worker | 9.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Fleet Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fleet Maintenance Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total | 19.00 | 18.00 | 18.00 | 18.00 | 18.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Division 91 - Streets & Walks

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| General Maintenance | | | | | | |
| 501 | Wages - Regular | \$ 821,841 | \$ 798,632 | \$ 878,419 | \$ 830,000 | \$ 843,176 |
| 502 | Wages - Part-Time/Seasonal | 10,345 | - | 12,500 | 4,450 | - |
| 503 | Overtime | 59,886 | 49,379 | 73,800 | 48,550 | 58,145 |
| 504 | Stand-By | 54,002 | 78,610 | 60,500 | 72,350 | 62,000 |
| 521 | Group Insurance | 241,604 | 235,650 | 269,218 | 258,465 | 271,726 |
| 522 | Medicare | 12,970 | 13,052 | 14,782 | 13,465 | 13,968 |
| 523 | Social Security | 55,458 | 55,807 | 63,653 | 57,600 | 59,688 |
| 524 | IMRF | 115,580 | 112,601 | 117,673 | 114,000 | 110,472 |
| Total Personal Services | | <u>1,371,685</u> | <u>1,343,731</u> | <u>1,490,545</u> | <u>1,398,880</u> | <u>1,419,175</u> |
| 531 | Maintenance Service | 55,871 | 66,839 | 70,611 | 70,610 | 73,930 |
| 544 | Medical Service | 1,364 | 1,237 | 1,230 | 1,230 | 1,230 |
| 546 | Janitorial Service | 1,635 | 2,437 | 2,540 | 2,540 | 2,540 |
| 559 | Other Professional Services | 414 | 1,537 | 2,500 | 2,500 | 1,500 |
| 561 | Postage | 421 | 123 | 500 | 500 | 540 |
| 562 | Telephone | 3,132 | 3,043 | 3,064 | 3,065 | 3,060 |
| 563 | Publishing | 100 | - | 100 | 100 | 100 |
| 564 | Printing | 158 | 153 | 400 | 100 | 100 |
| 571 | Dues | 1,115 | 533 | 1,100 | 1,100 | 340 |
| 572 | Travel | 717 | 959 | 750 | 750 | 1,290 |
| 573 | Training | 3,458 | 4,772 | 3,100 | 3,100 | 4,035 |
| 581 | Utilities | - | 4 | - | - | 160 |
| 582 | Street Lighting | 475 | 523 | 480 | 480 | 480 |
| 584 | Landfill Charges | 1,640 | 2,571 | 7,000 | 7,000 | 2,000 |
| 595 | Rentals | 3,416 | 4,019 | 4,570 | 1,670 | 2,070 |
| 599 | Other Contractual Services | 4,755 | 370 | 4,324 | 4,325 | 1,190 |
| Total Contractual Services | | <u>78,669</u> | <u>89,120</u> | <u>102,269</u> | <u>99,070</u> | <u>94,565</u> |
| 601 | Maintenance Supplies | 39,598 | 31,059 | 34,100 | 34,100 | 32,100 |
| 621 | Office Supplies | 636 | 829 | 800 | 800 | 800 |
| 622 | Office Equipment | 1,156 | 1,295 | 500 | 500 | 500 |
| 623 | Office Furniture | - | - | - | - | - |
| 624 | Operating Supplies | 18,596 | 21,271 | 46,190 | 46,190 | 23,100 |
| 625 | Small Tools | 3,210 | 3,397 | 6,000 | 6,000 | 6,000 |
| 626 | Janitorial Supplies | 367 | 294 | 700 | 700 | 400 |
| 627 | Motor Fuel & Lubricants | 46,032 | 13,126 | 63,000 | 63,000 | 43,000 |
| 631 | Clothing | 6,141 | 5,630 | 8,650 | 6,641 | 7,200 |
| 632 | Per Copy Charges | 348 | 363 | 480 | 480 | 480 |
| 662 | Film/Video | 468 | - | 800 | - | 400 |
| Total Commodities | | <u>116,551</u> | <u>77,263</u> | <u>161,220</u> | <u>158,411</u> | <u>113,980</u> |
| 910 | Capitalized Assets | (409,893) | (425,150) | - | (557,075) | (554,100) |
| 917 | Employee Awards | 1,100 | 350 | 100 | 100 | 300 |
| Total Other Expenditures | | <u>(408,793)</u> | <u>(424,800)</u> | <u>100</u> | <u>(556,975)</u> | <u>(553,800)</u> |
| City of Geneva | | 128 | | | Fiscal Year 2018 | |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Division 91 - Streets & Walks

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---------------------------------|-------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Total General Maintenance | | 1,158,112 | 1,085,314 | 1,754,134 | 1,099,386 | 1,073,920 |
| Snow Control | | | | | | |
| 559 Other Professional Services | | 2,029 | 2,059 | 1,800 | 1,800 | 1,800 |
| Total Contractual Services | | 2,029 | 2,059 | 1,800 | 1,800 | 1,800 |
| 601 Maintenance Supplies | | 172,890 | 128,950 | 273,000 | 123,000 | 273,000 |
| 624 Operating Supplies | | 1,325 | 232 | 700 | 200 | 700 |
| 625 Small Tools | | 369 | | 100 | 100 | 100 |
| Total Commodities | | 174,584 | 129,183 | 273,800 | 123,300 | 273,800 |
| Total Snow & Ice Control | | 176,613 | 131,242 | 275,600 | 125,100 | 275,600 |
| Forestry | | | | | | |
| 531 Maintenance Service | | 34,355 | 768 | 2,000 | 2,000 | 2,000 |
| 559 Other Professional Services | | 10,998 | 298 | 4,500 | 830 | 3,000 |
| 564 Printing | | 197 | 560 | 500 | 340 | 500 |
| 571 Dues & Subscriptions | | - | 575 | 500 | 500 | 600 |
| 587 Mosquito Abatement | | 45,474 | 45,474 | 60,000 | 60,000 | 60,000 |
| Total Contractual Services | | 91,024 | 47,676 | 67,500 | 63,670 | 66,100 |
| 601 Maintenance Supplies | | 202 | 1,283 | 1,000 | 1,000 | 1,000 |
| 624 Operating Supplies | | 122 | 648 | 600 | 600 | 600 |
| 625 Small Tools | | 3,208 | 183 | 4,000 | 4,000 | 4,000 |
| 627 Motor Fuel & Lubricants | | 164 | 67 | 100 | 100 | 200 |
| Total Commodities | | 3,696 | 2,181 | 5,700 | 5,700 | 5,800 |
| Total Forestry | | 94,720 | 49,856 | 73,200 | 69,370 | 71,900 |
| Total Streets & Walks | | \$ 1,429,446 | \$ 1,266,412 | \$ 2,102,934 | \$ 1,293,856 | \$ 1,421,420 |

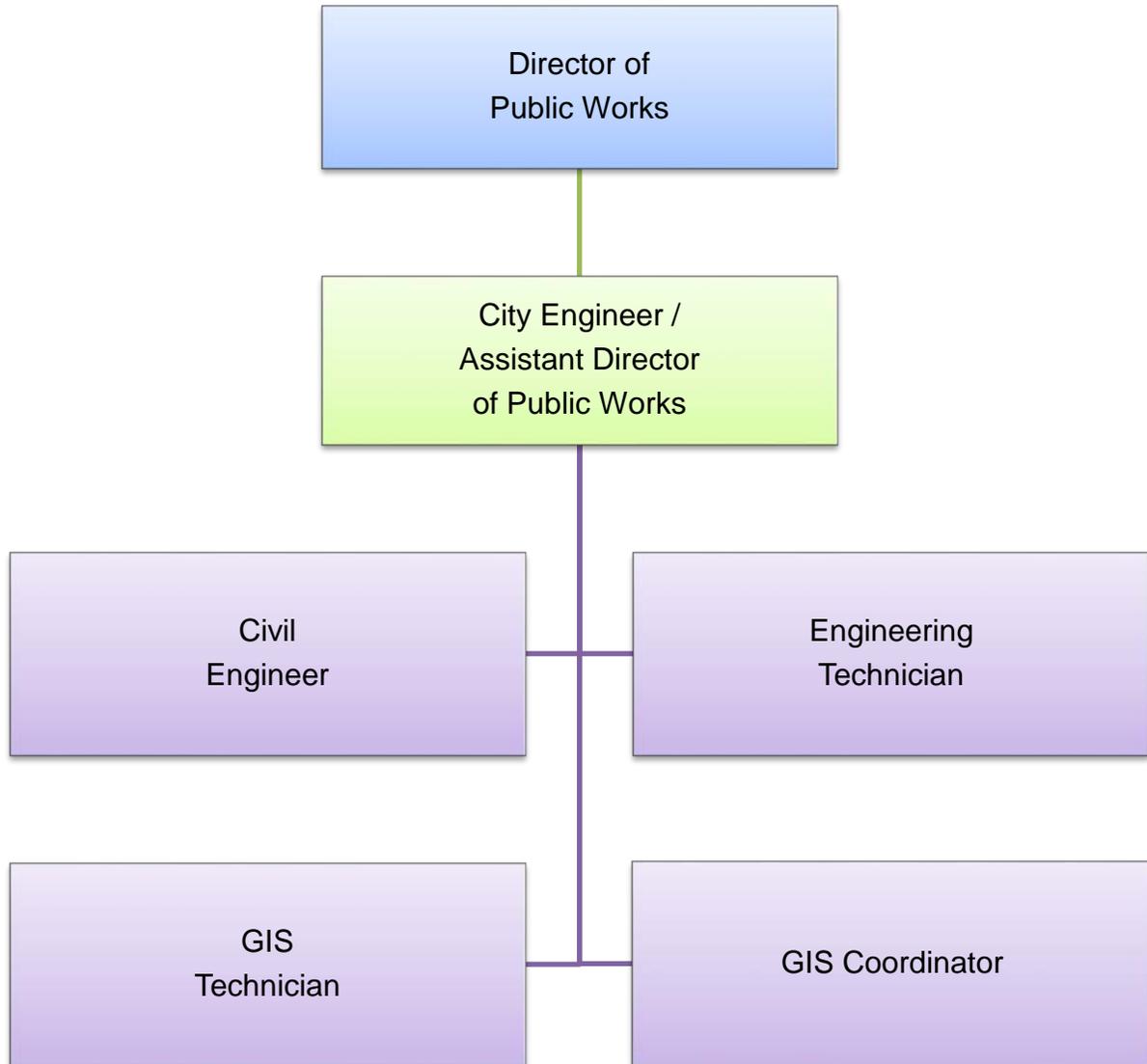
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Fleet Maintenance | | | | | | |
| 501 | Wages - Regular | \$ 142,219 | \$ 127,046 | \$ 137,584 | \$ 134,805 | \$ 140,218 |
| 503 | Overtime | 359 | 677 | 1,000 | 800 | 1,000 |
| 521 | Group Insurance | 21,566 | 20,527 | 23,102 | 23,490 | 25,222 |
| 522 | Medicare | 2,030 | 1,820 | 2,010 | 1,920 | 2,048 |
| 523 | Social Security | 8,681 | 7,781 | 8,596 | 8,715 | 8,755 |
| 524 | IMRF | 17,808 | 15,387 | 16,113 | 15,710 | 16,215 |
| Total Personal Services | | <u>192,662</u> | <u>173,237</u> | <u>188,405</u> | <u>185,440</u> | <u>193,458</u> |
| 531 | Maintenance Service | 66,810 | 63,448 | 76,195 | 74,695 | 74,695 |
| 571 | Dues | 519 | 499 | 550 | - | 550 |
| 573 | Training | - | 7 | 1,000 | - | 695 |
| 575 | Publications | - | 60 | - | - | - |
| 595 | Rentals | 1,207 | 1,029 | 1,600 | 1,600 | 1,600 |
| 599 | Other Contractual Services | 1,020 | 135 | 1,000 | 1,000 | 1,000 |
| Total Contractual Services | | <u>69,556</u> | <u>65,178</u> | <u>80,345</u> | <u>77,295</u> | <u>78,540</u> |
| 601 | Maintenance Supplies | 61,412 | 73,151 | 78,000 | 69,770 | 78,000 |
| 621 | Office Supplies | 16 | 104 | - | - | - |
| 622 | Office Equipment | - | - | - | - | - |
| 624 | Operating Supplies | 9,424 | 5,585 | 10,100 | 10,125 | 10,125 |
| 625 | Small Tools | 1,411 | 921 | 1,500 | 1,500 | 1,500 |
| 626 | Janitorial Supplies | 50 | 445 | 700 | 700 | 700 |
| 627 | Motor Fuel & Lubricants | 16,820 | 16,781 | 14,100 | 20,285 | 14,280 |
| 631 | Clothing | 250 | 1,622 | 250 | 500 | 1,350 |
| 632 | Per Copy Charges | - | - | - | - | - |
| 663 | Computer Software | - | 1,500 | (1,500) | - | - |
| Total Commodities | | <u>89,383</u> | <u>100,110</u> | <u>103,150</u> | <u>102,880</u> | <u>105,955</u> |
| Total Fleet Maintenance | | <u>\$ 351,600</u> | <u>\$ 338,525</u> | <u>\$ 371,900</u> | <u>\$ 365,615</u> | <u>\$ 377,953</u> |

Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The Engineering division maintains and oversees the City's land-based GIS and provides information systems support and back up. This division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet, and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2018 GOALS

Goal # 1 In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's public properties to continue to provide a high level of City services on a cost effective basis.

- Richards Street & Stevens Street – Reconstruction

Richards Street between Peyton Street and Union Street will have the roadway pavement/curbs/sidewalks reconstructed. The existing sanitary sewer main will be evaluated (and if necessary treated to eliminate ground water infiltration) and the existing undersized 4" watermain will be replaced with an 8" watermain. The existing water services are assumed to be lead, and these will be replaced within the ROW to copper piping. Stevens Street between 6th/Edison Street and Anderson Boulevard; and a block of Stevens Street west of Anderson Boulevard will be resurfaced after the existing undersized watermain is replaced with a 10" watermain.

Wills Burke Kelsey Associates (WBK) has been selected to perform the surveying and phase 2 engineering design/permitting work for this project. Staff will hold a meeting with the affected residents to confirm the reconstruction addresses and other roadway/drainage issues in this area. Staff will include the bidding for this project within the bidding for the annual roadway program, and staff will observe/manage the project to minimize costs with the consultant. Staff anticipates this project will commence this summer, with substantial completion this fall, and final landscaping completed in the spring of 2018.

Funding: Construction – Infrastructure Capital

Completion Date: 11/30/2017

Strategic Plan: Vision 1: We honor and preserve our community heritage and character. Goal 1: Encourage beautification and improvement of public and private property. Vision 5: Community needs and desires are effectively and efficiently balanced with available resources. Goal 3: Maintain and enhance high-quality City services.

Goal # 2 In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- East State Street Reconstruction Project

In 2010, IDOT approved the City's Phase 1 report for the reconstruction of East State Street. Bollinger, Lach, and Associates (BLA) was selected and approved by the City Council as the Phase 2 Engineering Consultant on Jan. 21, 2013. BLA is now working on final engineering plans for the various utilities and commencing the landscaping plans with their sub-consultant. This design work could be completed this fiscal year. Staff will continue to oversee and manage this consultant's work and contract. *Staff and BLA have also secured an additional ~\$4.5 million in CMAQ grants resulting in the City securing ~\$8.2 million in funding (ITEP and STP funding) to offset the total estimated project cost of ~\$18 million.* This project could proceed to construction in 2019 if IDOT can program the balance of the project cost.

Funding: Design – Staff Time; Construction – TIF #2 Capital \$200,000; Infrastructure Capital Projects \$300,000

Completion Date: Phase 2 Design completed 11/30/2017

Strategic Plan: Vision 7: A variety of mobility options provide an efficient transportation system. Goal 2: Plan and Implement Transportation Improvements.

Goal # 3 Assist the Water and Wastewater Division with the design of Sanitary Sewer, Storm and Water Improvements within the City.

- Water Main Upgrades – Cheever Avenue Watermain Replacement

Staff has developed the necessary plans and specifications for a new 6" bored-in-place watermain to replace an under-sized and aged 4" watermain in the rear yards that is experiencing poor pressure and numerous failures.

Funding: Design – Staff time; Construction – Water Capital ~\$76,000

Completion Date: 9/30/2017

Strategic Plan: Vision 5: Community needs and desires are effectively and efficiently balanced with available resources. Goal 3: Maintain and enhance high-quality city services.

Goal # 4 Support the Visions and Goals identified in the City's Strategic Plan by providing mapping and data services in conjunction with various departments and projects:

- In cooperation with the various City departments, Tri-Com, and the Fire Department, GIS staff will continue to assess the city's existing address data base and address map; and coordinate any changes necessary to ensure agreement between the various departments.

The City's municipal code establishes the Building Commissioner as the person responsible for assigning addresses to properties. Over the years, some addresses have been placed by the property owners, which do not agree with the City's records for the property. This address discrepancy creates an issue for first responders in the event of an emergency, and for the City with our records. GIS staff will work with the various City departments, Fire Department, and Tri-Com to analyze the existing GIS maps and data bases to ensure agreement between all of the departments.

Funding: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5: Community needs and desires are effectively and efficiently balanced with available resources. Goal 3: Maintain and enhance high-quality city services.

Goal # 5 In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- Various Engineering Phase 1 Studies – To position the City in a favorable position for future Federal/State funding options that require the completion of Phase 1 studies, staff will be evaluating the consultants that the City has an existing working relationship with to determine the best candidate for the preparation of the Phase 1 studies for several potential capital projects. Subject to Council concurrence, staff is recommending the following Phase 1 studies:
 1. *Kautz Road/ IL Route 38 South Leg Extension* – This is the extension of the south leg of the signalized intersection into the undeveloped acreage referred to as the Southeast Industrial Park. The City envisions this acreage as a potential business park and the City is currently planning to expand our electrical services into this area in the near future. The City believes that the completion of the Phase 1 study for this intersection will encourage the potential business park development. WBK Engineering was selected to complete this Phase 1 study. The City Council recently approved a WBK contract addendum to extend the study limits all the way down to the connection at Fabyan Parkway.

Funding: Phase 1 Study Infrastructure Capital Projects \$320,000 (estimated); construction cost \$10 million (estimated) including water, storm and sanitary sewer installation for extending Kautz Road south to Fabyan Parkway.

Completion Date: Phase 1 Study ~12 – 18 months; construction ~2 years

Public Works – Engineering

Strategic Plan: Vision 5: Manage City resources and assets to provide for capital investment. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park.

2. *7th Street/West State Street Intersection* – This is the extension of the north leg of the signalized intersection into the potential “Marquette Development”. The City believes that the completion of the Phase 1 study will assist in pursuing external funding options and encourage the potential re-development in this immediate area. V3 Consulting was selected to complete this Phase 1 study.

Funding: Phase 1 Study Infrastructure Capital Projects ~\$120,000; Construction cost ~\$2.6 million including utility relocations.

Completion Date: Phase 1 Study 4/30/2018; construction 11/30/2019

Strategic Plan: Vision 5: Manage City resources and assets to provide for capital investment. Goal B: Facilitate the development of currently underutilized property. Vision 4: Promote and amplify community unity and diversity. Goal A: Encourage higher density in-fill in core parts of the City.

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|---------|---------|---------|---------|
| Sidewalk Replaced/Repaired (Sq. Ft) | 25,308 | 12,326 | 25,000 | 25,000 |
| Curb Removed/Replaced (Sq. Ft) | 9,425 | 5,320 | 10,600 | 8,900 |
| Pavement Maintenance (Miles) | 2.0 | 2.0 | 3.0 | 3.0 |
| Roadway Resurfaced (Miles) | 6.0 | 6.0 | 5.0 | 3.5 |
| Number of Drainage & Utility Structures Improved | 110 | 76 | 89 | 7.5 |

Public Works – Engineering – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|--|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| City Engineer / Assistant Director of Public Works | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Civil Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| GIS Coordinator | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| GIS Technicians | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 |
| Total | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Engineering | | | | | | |
| 501 | Wages - Regular | \$ 198,918 | \$ 198,805 | \$ 190,630 | \$ 191,500 | \$ 161,491 |
| 521 | Group Insurance | 36,963 | 36,642 | 37,331 | 38,800 | 33,546 |
| 522 | Medicare | 2,757 | 2,714 | 2,765 | 2,660 | 2,343 |
| 523 | Social Security | 11,788 | 11,605 | 11,788 | 10,450 | 9,977 |
| 524 | IMRF | 24,748 | 23,448 | 22,158 | 22,085 | 18,549 |
| Total Personal Services | | <u>275,172</u> | <u>273,213</u> | <u>264,672</u> | <u>265,495</u> | <u>225,906</u> |
| 531 | Maintenance Service | 1,302 | 1,905 | 5,130 | 1,550 | 1,550 |
| 542 | Engineering Service | 21,244 | 23,942 | 10,000 | 50,000 | 41,500 |
| 543 | Legal Services | - | 368 | - | 5,400 | - |
| 544 | Medical Service | 170 | 85 | 200 | 200 | 90 |
| 546 | Janitorial Service | 1,635 | 2,437 | 2,540 | 2,440 | 2,520 |
| 559 | Other Professional Services | 32 | - | - | 30 | 50 |
| 561 | Postage | 259 | 540 | 400 | 500 | 480 |
| 562 | Telephone | 3,525 | 4,115 | 3,500 | 4,500 | 4,800 |
| 563 | Publishing | 970 | 423 | 1,000 | 340 | 340 |
| 564 | Printing | 93 | 49 | 100 | 100 | 100 |
| 566 | Recording Fees | 230 | 214 | 240 | 240 | 240 |
| 571 | Dues | 747 | 551 | 750 | 490 | 590 |
| 572 | Travel | 1,183 | 1,131 | 1,200 | 1,200 | 1,080 |
| 573 | Training | 1,360 | 2,265 | 2,000 | 2,000 | 1,800 |
| 595 | Rentals | 671 | 638 | 615 | 655 | 655 |
| 599 | Other Contractual Services | - | 30 | 50 | 30 | - |
| Total Contractual Services | | <u>33,419</u> | <u>38,693</u> | <u>27,725</u> | <u>69,675</u> | <u>55,795</u> |
| 601 | Maintenance Supplies | 39 | 34 | - | 85 | 100 |
| 621 | Office Supplies | 556 | 742 | 1,000 | 1,000 | 1,000 |
| 622 | Office Equipment | 86 | 1,174 | 250 | 1,500 | 1,250 |
| 624 | Operating Supplies | 669 | 322 | 1,100 | 600 | 600 |
| 626 | Janitorial Supplies | 146 | 41 | 150 | 150 | 150 |
| 627 | Motor Fuel & Lubricants | 2,183 | 1,404 | 2,500 | 2,000 | 2,000 |
| 631 | Clothing | 987 | 1,007 | 1,325 | 1,000 | 1,320 |
| 632 | Per Copy Charge | 348 | 363 | 250 | 340 | 360 |
| 641 | Books | 50 | - | 50 | - | - |
| Total Commodities | | <u>5,064</u> | <u>5,087</u> | <u>6,625</u> | <u>6,675</u> | <u>6,780</u> |
| 917 | Employee Awards | 350 | 150 | - | - | - |
| Total Other Expenditures | | <u>350</u> | <u>150</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Engineering | | <u>314,005</u> | <u>317,143</u> | <u>299,022</u> | <u>341,845</u> | <u>288,481</u> |
| GIS | | | | | | |
| 501 | Wages - Regular | \$ 9,855 | \$ 13,473 | \$ 13,724 | \$ 9,170 | \$ 12,892 |
| 521 | Group Insurance | 1,914 | 2,297 | 2,401 | 1,725 | 3,222 |
| 522 | Medicare | 135 | 187 | 199 | 130 | 186 |
| 523 | Social Security | 577 | 797 | 851 | 545 | 799 |
| 524 | IMRF | 1,238 | 1,617 | 1,595 | 1,060 | 1,480 |
| Total Personal Services | | <u>13,719</u> | <u>18,371</u> | <u>18,770</u> | <u>12,630</u> | <u>18,579</u> |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 100 - General Fund

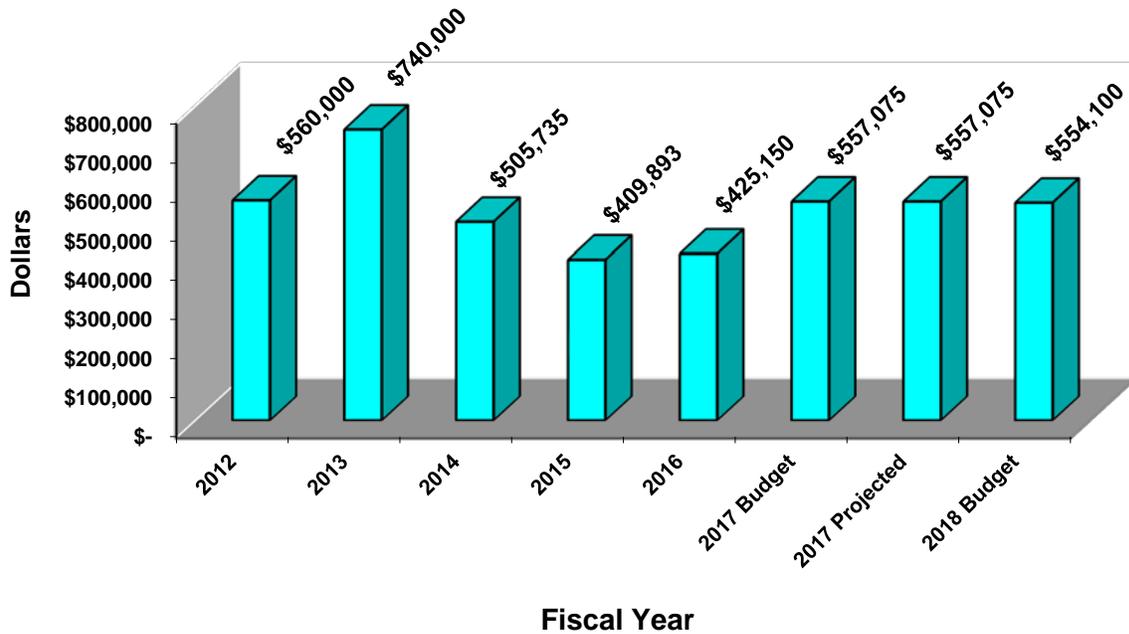
Division 93 - Engineering/Division 94 - Storm Drainage

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 531 | Maintenance Service | 1,587 | 5,664 | - | - | - |
| 563 | Publishing | - | 35 | 100 | - | - |
| 571 | Dues | 100 | 40 | - | - | - |
| 572 | Travel | - | 78 | - | - | 150 |
| 573 | Training | - | 1,088 | - | 200 | - |
| Total Contractual Services | | 1,687 | 6,906 | 100 | 200 | 150 |
| 601 | Maintenance Supplies | 98 | - | - | 50 | 75 |
| 621 | Office Supplies | 272 | 326 | - | 75 | 80 |
| 622 | Office Equipment | 142 | - | - | - | - |
| 624 | Operating Supplies | - | 64 | - | 65 | 60 |
| 625 | Small Tools | - | - | - | 55 | 50 |
| Total Commodities | | 512 | 390 | - | 245 | 265 |
| Total GIS | | 15,917 | 25,667 | 18,870 | 13,075 | 18,994 |
| Storm Drainage | | | | | | |
| 501 | Wages - Regular | \$ 25,447 | \$ 22,235 | \$ 24,289 | \$ 23,885 | \$ 24,530 |
| 503 | Overtime | 25 | 1 | - | - | - |
| 504 | Stand-By | 68 | 30 | - | - | - |
| 521 | Group Insurance | 6,224 | 7,278 | 8,089 | 7,745 | 7,909 |
| 522 | Medicare | 363 | 309 | 352 | 330 | 355 |
| 523 | Social Security | 1,552 | 1,319 | 1,508 | 1,405 | 1,522 |
| 524 | IMRF | 3,254 | 2,518 | 2,429 | 2,740 | 2,818 |
| Total Personal Services | | 36,932 | 33,690 | 36,667 | 36,105 | 37,134 |
| 531 | Maintenance Service | 1,343 | - | - | - | - |
| 595 | Rentals | - | - | - | - | - |
| 599 | Other Contractual Services | - | 1,000 | 2,640 | 2,210 | 2,500 |
| Total Contractual Services | | 1,343 | 1,000 | 2,640 | 2,210 | 2,500 |
| 601 | Maintenance Supplies | 9,027 | 11,876 | 11,000 | 11,000 | 11,000 |
| 624 | Operating Supplies | 1,657 | 2,751 | 2,360 | 2,360 | 2,500 |
| Total Commodities | | 10,685 | 14,627 | 13,360 | 13,360 | 13,500 |
| 914 | State/Federal Permit Fees | 500 | 500 | 500 | 500 | 500 |
| Total Other Expenditures | | 500 | 500 | 500 | 500 | 500 |
| Total Storm Drainage | | 49,460 | 49,817 | 53,167 | 52,175 | 53,634 |
| Total Engineering & Storm Drainage | | \$ 379,382 | \$ 392,627 | \$ 371,059 | \$ 407,095 | \$ 361,109 |

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2018

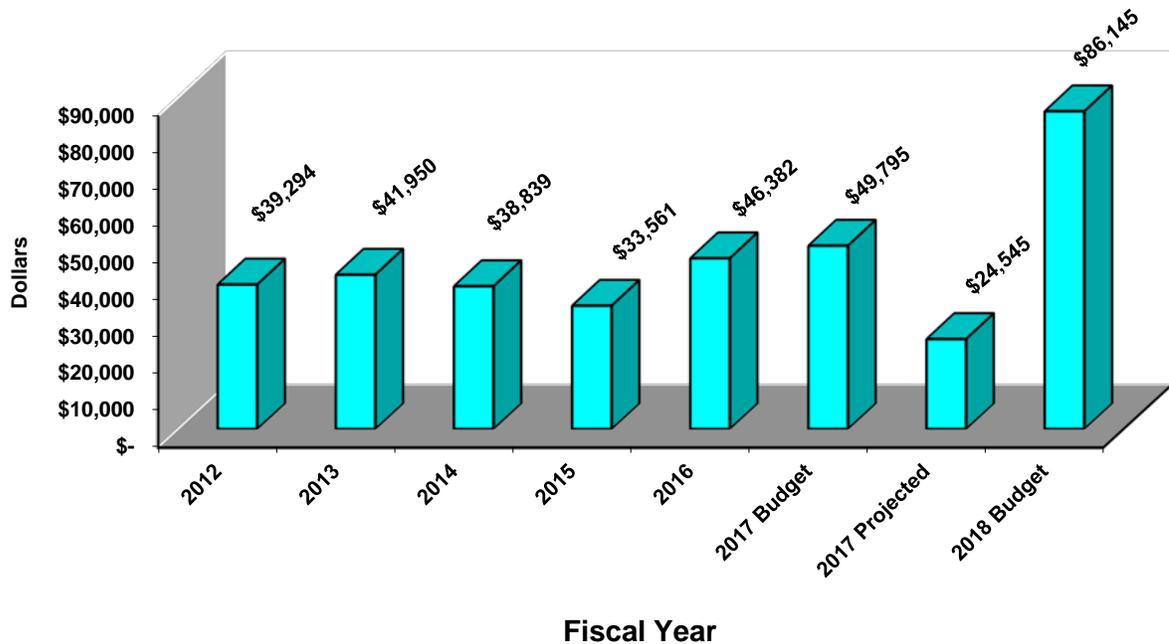
Fund 214 - Motor Fuel Tax Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 445 | Motor Fuel Tax | \$ 526,781 | \$ 549,818 | \$ 556,725 | \$ 556,725 | \$ 553,500 |
| Total Intergovernmental Revenues | | <u>526,781</u> | <u>549,818</u> | <u>556,725</u> | <u>556,725</u> | <u>553,500</u> |
| 481 | Interest Income | 323 | 399 | 350 | 560 | 600 |
| 489 | Miscellaneous | 190,218 | - | - | - | - |
| Total Other Revenues | | <u>190,541</u> | <u>399</u> | <u>350</u> | <u>560</u> | <u>600</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 717,322</u> | <u>\$ 550,217</u> | <u>\$ 557,075</u> | <u>\$ 557,285</u> | <u>\$ 554,100</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 920 | Reimbursed MFT Expenditures | 409,893 | 425,150 | - | - | - |
| Total Other Expenditures | | <u>409,893</u> | <u>425,150</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 951.10 | Transfers Out - General Fund | - | - | 557,075 | 557,075 | 554,100 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>557,075</u> | <u>557,075</u> | <u>554,100</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 409,893</u> | <u>\$ 425,150</u> | <u>\$ 557,075</u> | <u>\$ 557,075</u> | <u>\$ 554,100</u> |

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission Fund accounts for the promotion of cultural arts within the City. Special Events include an Annual Fund Raising Event, Steeple Walk, Shakespeare in the Park, Geneva Film Festival and RiverPark Concerts. Resources include special event fees. This fund was established in FY 2012.

Cultural Arts Commission Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 216 - Cultural Arts Commission Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|--------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 481 | Interest Income | \$ 59 | \$ 62 | \$ 65 | \$ 100 | \$ 65 |
| 486 | Donations | 20,272 | 7,016 | 18,530 | 17,055 | 8,975 |
| 487 | Special Event Fees | 34,544 | 15,691 | 28,950 | 14,815 | 20,275 |
| 489 | Miscellaneous | 2,262 | 1,135 | 2,250 | 5,755 | 5,250 |
| Total Other Revenue | | 57,137 | 23,904 | 49,795 | 37,725 | 34,565 |
| 499 | Reappropriation | - | - | - | - | 51,580 |
| Total Other Financing Sources | | - | - | - | - | 51,580 |
| Total Revenues and Other Financing Sources | | \$ 57,137 | \$ 23,904 | \$ 49,795 | \$ 37,725 | \$ 86,145 |

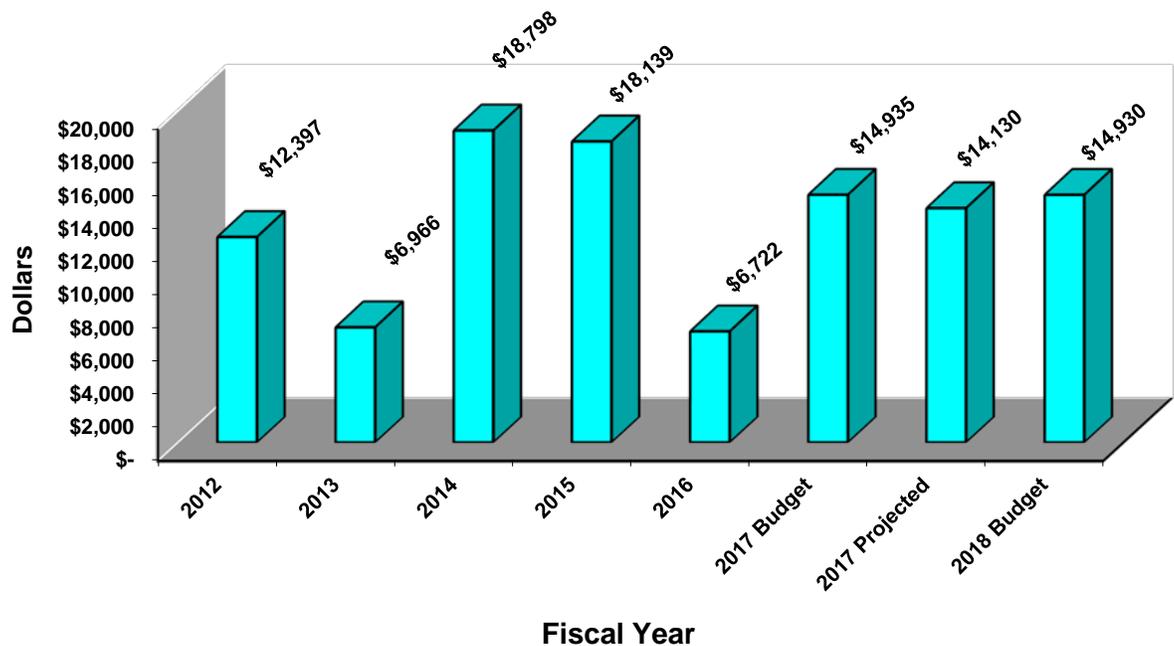
Expenditures and Other Financing Uses

| | | | | | | |
|--|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 547 | Banking Service | \$ 828 | \$ 1,070 | \$ 1,550 | \$ 1,100 | \$ 1,050 |
| 551 | Advertising | 300 | 450 | 1,200 | 255 | 1,200 |
| 559 | Other Professional Services | 7,277 | 4,100 | 5,525 | 2,625 | 19,750 |
| 561 | Postage | 289 | 13 | 350 | 90 | 250 |
| 564 | Printing | 1,742 | 4,271 | 5,525 | 3,550 | 2,775 |
| 565 | Internet | - | 62 | - | 60 | - |
| 571 | Dues & Subscriptions | 100 | 180 | 100 | 100 | 100 |
| 572 | Travel & Meals | 815 | 1,903 | 900 | 70 | 900 |
| 573 | Training & Professional Development | 35 | 530 | 500 | - | 500 |
| 595 | Rentals | 4,385 | 1,978 | 6,750 | 1,310 | 6,690 |
| 598 | Program Support | 425 | 27,500 | 1,500 | - | 41,500 |
| 599 | Other Contractual Services | 12,372 | 1,086 | 14,750 | 14,800 | 6,400 |
| Total Contractual Services | | 28,568 | 43,143 | 38,650 | 23,960 | 81,115 |
| 621 | Office Supplies | 707 | 291 | 150 | 60 | 150 |
| 624 | Operating Supplies | 3,956 | 2,628 | 4,430 | 495 | 4,530 |
| Total Commodities | | 4,662 | 2,919 | 4,580 | 555 | 4,680 |
| 913 | Community Relations | 330 | 320 | 350 | 30 | 350 |
| 999 | Source of Reserves | - | - | 6,215 | - | - |
| Total Other Expenditures | | 330 | 320 | 6,565 | 30 | 350 |
| Total Expenditures and Other Financing Uses | | \$ 33,560 | \$ 46,382 | \$ 49,795 | \$ 24,545 | \$ 86,145 |

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND

The Strategic Plan Advisory Committee Fund accounts for the implementation of the strategic planning goals approved by the City Council. Several sub-committees help to further the goals of SPAC. These include: the Natural Resources Committee, International Cultural Exchange Committee and Student Government. Resources include fundraising and a transfer from the General Fund. This fund was established in FY 2012.

SPAC Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

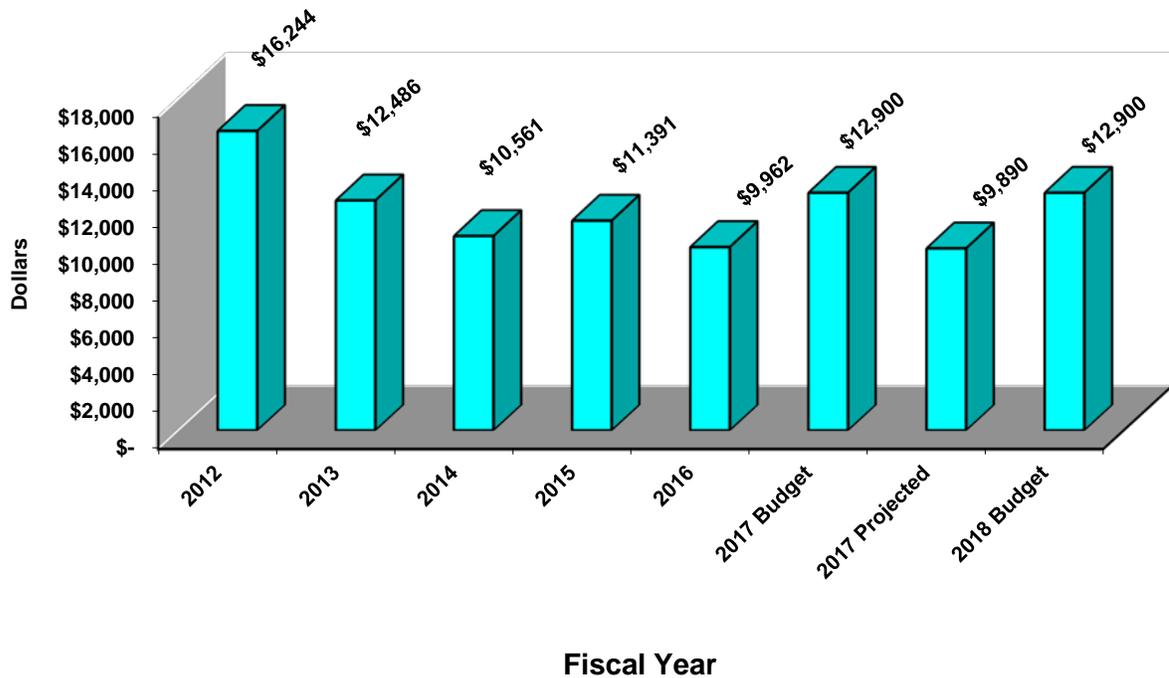
Fund 217 - SPAC Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 469 | Sale of Materials | \$ 2,630 | \$ 1,272 | \$ 1,820 | \$ 75 | \$ 1,820 |
| Total Service Charges | | 2,630 | 1,272 | 1,820 | 75 | 1,820 |
| 481 | Interest Income | 10 | 11 | 15 | 15 | 10 |
| 486 | Donations | 16,694 | 15,387 | 6,500 | 6,500 | 6,500 |
| 487 | Special Event Fees | 1,320 | 4,871 | 1,500 | 14,430 | 1,500 |
| 489 | Miscellaneous Income | 50 | 100 | 100 | 115 | 100 |
| Total Other Revenues | | 18,074 | 20,369 | 8,115 | 21,060 | 8,110 |
| 491.10 | Transfers In - General Fund | 5,000 | 5,000 | 5,000 | 5,000 | 3,500 |
| 499 | Reappropriation | - | - | - | - | 1,500 |
| Total Other Financing Sources | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Total Revenues and Other Financing Sources | | \$ 25,705 | \$ 26,641 | \$ 14,935 | \$ 26,135 | \$ 14,930 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ - | \$ - | \$ - | \$ - | \$ - |
| 547 | Banking Service | 192 | 406 | 225 | 400 | 200 |
| 559 | Other Professional Services | 25 | - | - | - | - |
| 561 | Postage | 15 | - | 25 | - | - |
| 564 | Printing | 572 | 416 | 500 | - | 145 |
| 565 | Internet | 36 | - | - | - | - |
| 572 | Travel & Meals | 1,089 | - | 1,100 | 2,570 | 1,500 |
| 595 | Rentals | - | - | - | - | - |
| 599 | Other Contractual Services | 126 | 476 | - | 475 | - |
| Total Contractual Services | | 2,055 | 1,298 | 1,850 | 3,445 | 1,845 |
| 601 | Maintenance Supplies | - | 26 | - | 25 | - |
| 621 | Office Supplies | 35 | 91 | 60 | 50 | 60 |
| 624 | Operating Supplies | 16,042 | 5,296 | 13,000 | 10,600 | 13,000 |
| 632 | Per Copy Charges | 7 | 11 | 25 | 10 | 25 |
| Total Commodities | | 16,084 | 5,424 | 13,085 | 10,685 | 13,085 |
| Total Expenditures and Other Financing Uses | | \$ 18,139 | \$ 6,722 | \$ 14,935 | \$ 14,130 | \$ 14,930 |

BEAUTIFICATION FUND

The Beautification Fund accounts for the beautification of the downtown area through the purchase, planting and maintenance of flowers and plants. Resources include special event fees, donations and a transfer from the General Fund. This fund was established in FY 2012.

Beautification Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2018

Fund 218 - Beautification Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 469 | Sale of Materials | \$ 3,112 | \$ 72 | \$ - | \$ - | \$ - |
| Total Service Charges | | <u>3,112</u> | <u>72</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 481 | Interest Income | 51 | 51 | 50 | 100 | 50 |
| 486 | Donations | 7,551 | 8,543 | 5,300 | 7,175 | 5,300 |
| Total Other Revenues | | <u>7,602</u> | <u>8,594</u> | <u>5,350</u> | <u>7,275</u> | <u>5,350</u> |
| 491.10 | Transfers In - General Fund | 5,000 | 5,000 | 5,000 | 5,000 | - |
| 499 | Reappropriation | - | - | 2,550 | - | 7,550 |
| Total Other Financing Sources | | <u>5,000</u> | <u>5,000</u> | <u>7,550</u> | <u>5,000</u> | <u>7,550</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 15,714</u> | <u>\$ 13,666</u> | <u>\$ 12,900</u> | <u>\$ 12,275</u> | <u>\$ 12,900</u> |

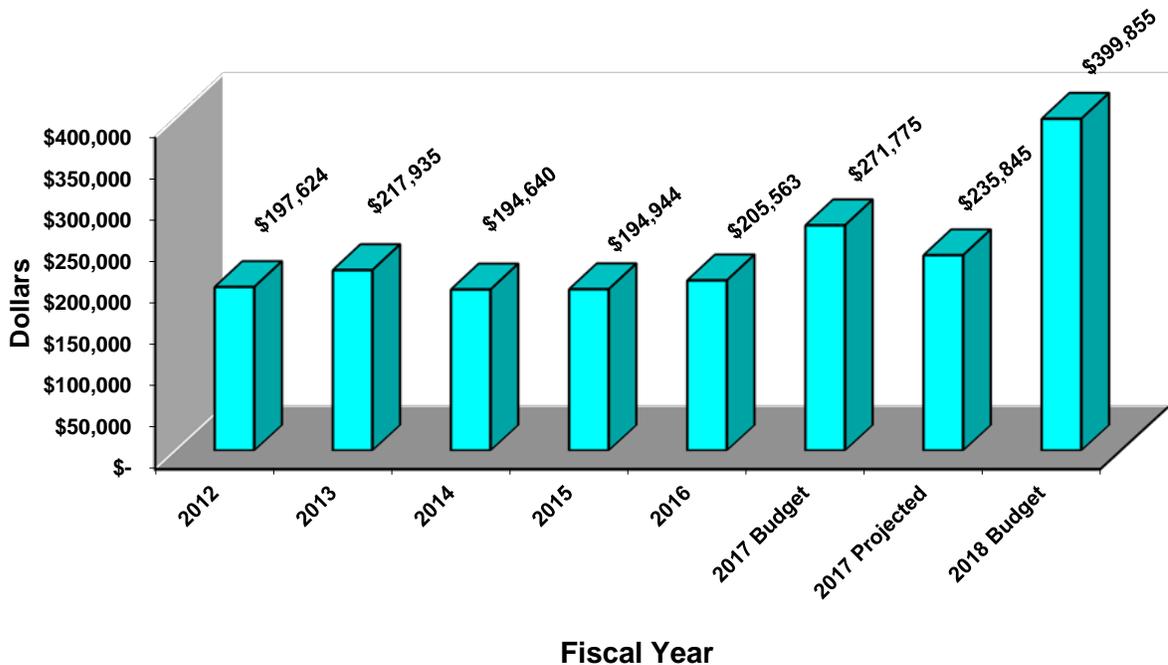
Expenditures and Other Financing Uses

| | | | | | | |
|---|----------------------------|------------------|-----------------|------------------|-----------------|------------------|
| 547 | Banking Services | \$ - | \$ - | \$ - | \$ 40 | \$ 50 |
| 561 | Postage | - | 38 | 50 | 70 | 100 |
| 564 | Printing | 103 | 471 | 850 | 160 | 750 |
| 599 | Other Contractual Services | 1,794 | - | - | - | - |
| Total Contractual Services | | <u>1,896</u> | <u>509</u> | <u>900</u> | <u>270</u> | <u>900</u> |
| 624 | Operating Supplies | 9,495 | 9,454 | 12,000 | 9,620 | 12,000 |
| Total Commodities | | <u>9,495</u> | <u>9,454</u> | <u>12,000</u> | <u>9,620</u> | <u>12,000</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 11,391</u> | <u>\$ 9,962</u> | <u>\$ 12,900</u> | <u>\$ 9,890</u> | <u>\$ 12,900</u> |

TOURISM FUND

The Tourism Fund accounts for the marketing of the City as a tourist destination and provides support for the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts. This fund was established in FY 2012.

Tourism Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

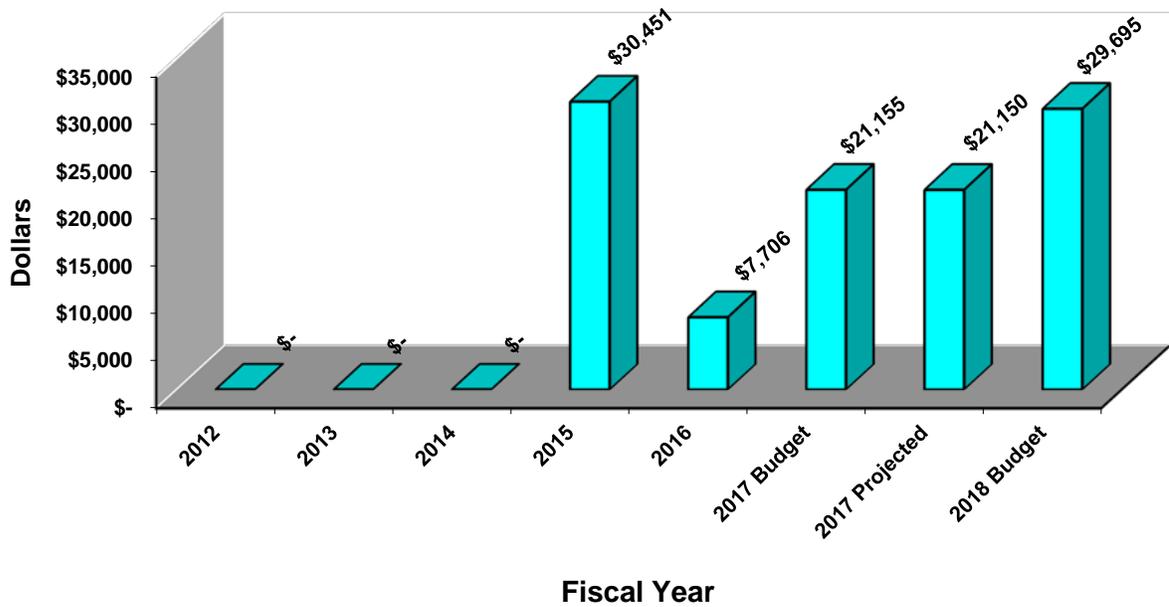
Fund 219 - Tourism Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 414 | Hotel/Motel Tax | \$ 228,633 | \$ 244,513 | \$ 230,000 | \$ 268,000 | \$ 290,000 |
| Total Taxes | | 228,633 | 244,513 | 230,000 | 268,000 | 290,000 |
| 485 | Reimbursed Expenditures | 700 | - | - | - | - |
| 499 | Reappropriation | - | - | 41,775 | - | 109,855 |
| Total Other Revenues | | 700 | - | 41,775 | - | 109,855 |
| Total Revenues and Other Financing Sources | | \$ 229,333 | \$ 244,513 | \$ 271,775 | \$ 268,000 | \$ 399,855 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ - | \$ 391 | \$ - | \$ - | \$ 26,974 |
| 502 | Wages - Part-Time/Seasonal | - | 18,454 | 20,806 | 17,805 | 21,065 |
| 503 | Overtime | - | - | - | - | 35,000 |
| 521 | Group Insurance | 18,254 | 25 | 27 | - | 9,112 |
| 522 | Medicare | 37 | 273 | 302 | 260 | 1,204 |
| 523 | Social Security | 269 | 1,168 | 1,290 | 1,110 | 4,064 |
| 524 | IMRF | 1,151 | - | - | - | 5,087 |
| Total Personal Services | | 19,711 | 20,312 | 22,425 | 19,175 | 102,506 |
| 551 | Advertising | 44 | 22,988 | 21,100 | 18,000 | - |
| 552 | Data Programming Services | 13,250 | - | - | - | - |
| 559 | Other Professional Services | 1,200 | - | 34,200 | 2,500 | 32,500 |
| 561 | Postage | 2 | 59 | 200 | - | 200 |
| 564 | Printing | 7,582 | 1,614 | 8,000 | 6,000 | 8,400 |
| 571 | Dues & Subscriptions | 4,996 | 4,932 | 4,850 | 4,740 | 4,850 |
| 572 | Travel & Meals | 230 | 180 | 600 | 200 | 684 |
| 573 | Training & Professional Development | 1,395 | 1,445 | 900 | - | 500 |
| 575 | Publications | - | - | 250 | 250 | 250 |
| 598 | Program Support | 143,564 | 153,665 | 151,000 | 156,120 | 184,650 |
| 599 | Other Contractual Services | 2,593 | - | - | 3,340 | 2,065 |
| Total Contractual Services | | 174,855 | 184,884 | 221,100 | 191,150 | 234,099 |
| 621 | Office Supplies | 121 | 91 | 700 | 500 | 700 |
| 624 | Operating Supplies | 32 | 24 | 50 | - | 50 |
| 632 | Per Copy Charges | 225 | 253 | 500 | 20 | 500 |
| 642 | Periodicals | - | - | - | - | - |
| Total Commodities | | 378 | 368 | 1,250 | 520 | 1,250 |
| 815.05 | Improvement Other than Buildings | - | - | 27,000 | 25,000 | 62,000 |
| Total Capital Outlay | | - | - | 27,000 | 25,000 | 62,000 |
| Total Expenditures and Other Financing Uses | | \$ 194,944 | \$ 205,563 | \$ 271,775 | \$ 235,845 | \$ 399,855 |

RESTRICTED POLICE FINES FUND

The Restricted Police Fines Fund accounts for restricted expenditures for the maintenance, use and benefit of the Police Department. The source of funds are DUI fines, drug forfeitures and court supervision fees. This fund was established in FY 2015.

Restricted Police Fines Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

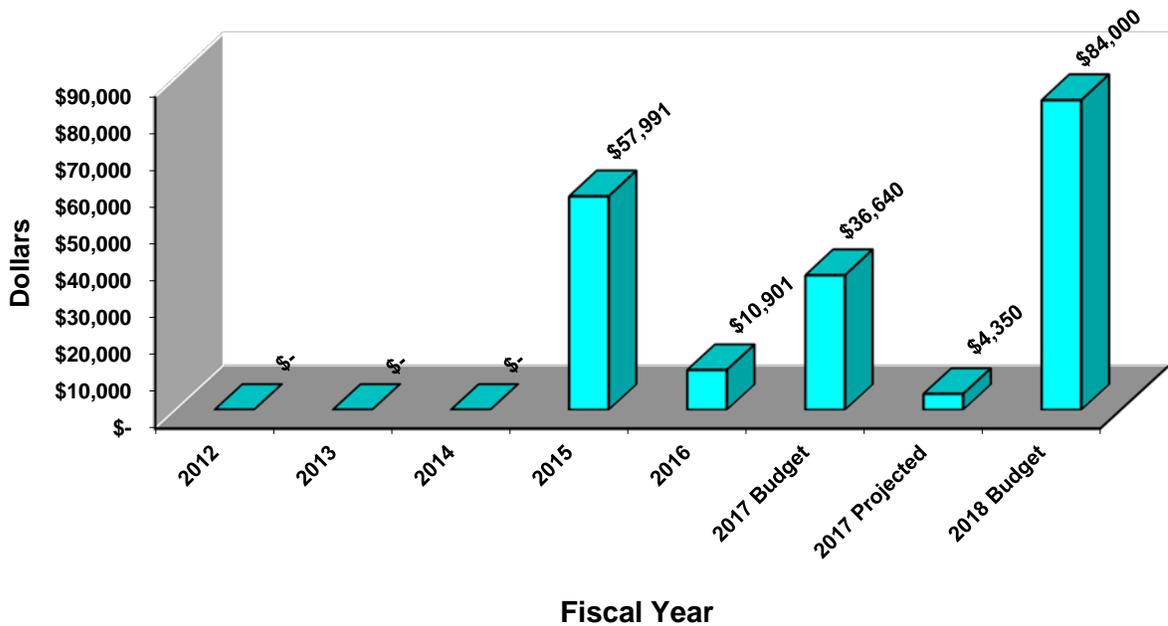
Fund 235 - Restricted Police Fines Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 457 | Restricted Police Fines | \$ 43,656 | \$ 17,555 | \$ 14,200 | \$ 23,750 | \$ 27,450 |
| Total Fines & Forfeits | | 43,656 | 17,555 | 14,200 | 23,750 | 27,450 |
| 499 | Reappropriation | - | - | 6,955 | - | 2,245 |
| Total Other Financing Sources | | - | - | 6,955 | - | 2,245 |
| Total Revenues and Other Financing Sources | | \$ 43,656 | \$ 17,555 | \$ 21,155 | \$ 23,750 | \$ 29,695 |
| Expenditures and Other Financing Uses | | | | | | |
| 502 | Wages - Part-Time/Seasonal | \$ 328 | \$ - | \$ - | \$ - | \$ - |
| 503 | Overtime | 2,082 | - | 2,500 | 2,500 | 2,500 |
| 521 | Group Insurance | 28 | - | - | - | 58 |
| 522 | Medicare | 29 | - | - | - | 36 |
| Total Personal Services | | 2,467 | - | 2,500 | 2,500 | 2,594 |
| 531 | Maintenance Service | 5,229 | 7,327 | 9,100 | 9,100 | 11,100 |
| 573 | Training & Professional Development | - | - | 205 | 200 | 1,000 |
| Total Contractual Services | | 5,229 | 7,327 | 9,305 | 9,300 | 12,100 |
| 601 | Maintenance Supplies | 308 | 379 | 3,400 | 3,400 | 7,000 |
| 624 | Operating Supplies | 2,888 | - | 4,250 | 4,250 | 6,001 |
| 631 | Clothing Allowance | 1,754 | - | 1,700 | 1,700 | 2,000 |
| Total Commodities | | 4,950 | 379 | 9,350 | 9,350 | 15,001 |
| 820 | Machinery & Equipment | 1,100 | - | - | - | - |
| 825 | Vehicles | 16,705 | - | - | - | - |
| Total Capital Outlay | | 17,805 | - | - | - | - |
| Total Expenditures and Other Financing Uses | | \$ 30,451 | \$ 7,706 | \$ 21,155 | \$ 21,150 | \$ 29,695 |

PEG FUND

The Public, Educational and Government-access television (PEG) Fund accounts for the financing and maintenance of television production equipment, computers, office furniture, etc. used for shows televised on public access cable TV channels. The source of revenue is the cable television franchise fee from cable TV companies that service the community. This fund was established in FY 2015.

PEG Fund Expenditures



2011 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2018

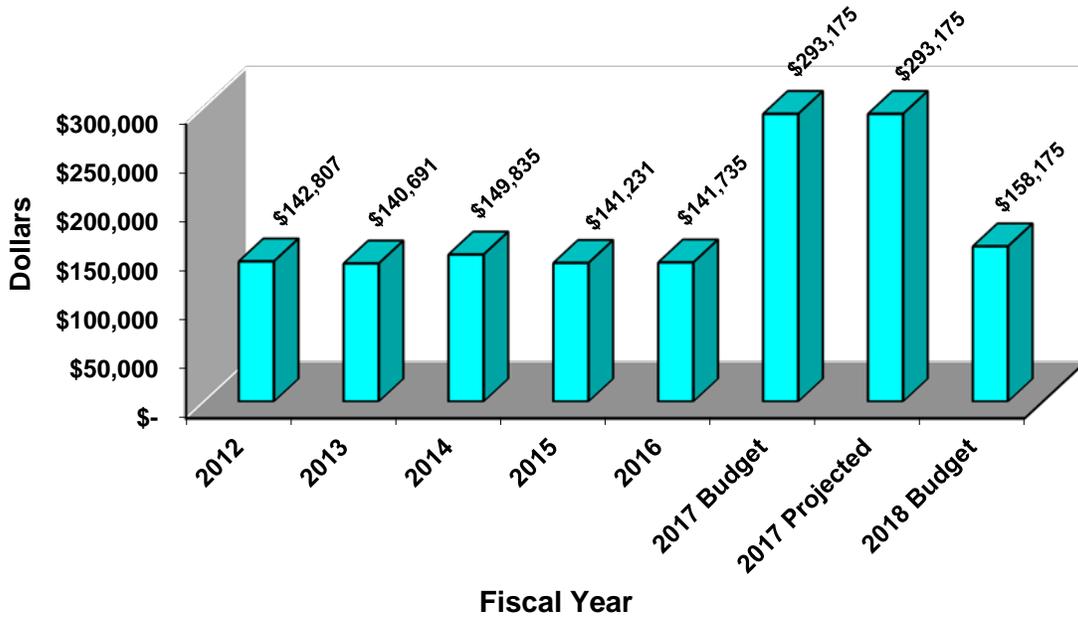
Fund 240 - PEG Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|--------------------------|--------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Revenues and Other Financing Sources | | | | | | |
| 471 | General Government Fees | \$ 143,213 | \$ 36,042 | \$ 36,640 | \$ 35,630 | \$ 35,600 |
| Total Fines & Forfeits | | <u>143,213</u> | <u>36,042</u> | <u>36,640</u> | <u>35,630</u> | <u>35,600</u> |
| 499 | Reappropriation | - | - | - | - | 48,400 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>48,400</u> |
| Total Revenues and Other Financing Sources | | <u><u>\$ 143,213</u></u> | <u><u>\$ 36,042</u></u> | <u><u>\$ 36,640</u></u> | <u><u>\$ 35,630</u></u> | <u><u>\$ 84,000</u></u> |
| | | | | | | |
| Expenditures and Other Financing Uses | | | | | | |
| 622 | Office Equipment | \$ 219 | \$ - | \$ 4,550 | \$ 1,000 | \$ - |
| Total Commodities | | <u>219</u> | <u>-</u> | <u>4,550</u> | <u>1,000</u> | <u>-</u> |
| 810 | Buildings & Improvements | 33,082 | - | 4,000 | - | 4,000 |
| 820 | Office Furniture | 2,527 | - | - | - | - |
| 835 | Computer Equipment | 22,162 | 10,901 | 8,500 | 3,350 | 80,000 |
| Total Capital Outlay | | <u>57,772</u> | <u>10,901</u> | <u>12,500</u> | <u>3,350</u> | <u>84,000</u> |
| 999 | Source of Reserves | - | - | 19,590 | - | - |
| Total Other Financing Uses | | <u>-</u> | <u>-</u> | <u>19,590</u> | <u>-</u> | <u>-</u> |
| Total Expenditures and Other Financing Uses | | <u><u>\$ 57,991</u></u> | <u><u>\$ 10,901</u></u> | <u><u>\$ 36,640</u></u> | <u><u>\$ 4,350</u></u> | <u><u>\$ 84,000</u></u> |

MENTAL HEALTH FUND

The Mental Health Fund provides funding to the City of Geneva Mental Health Board (GMHB). Resources are provided by property taxes.

Mental Health Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2018

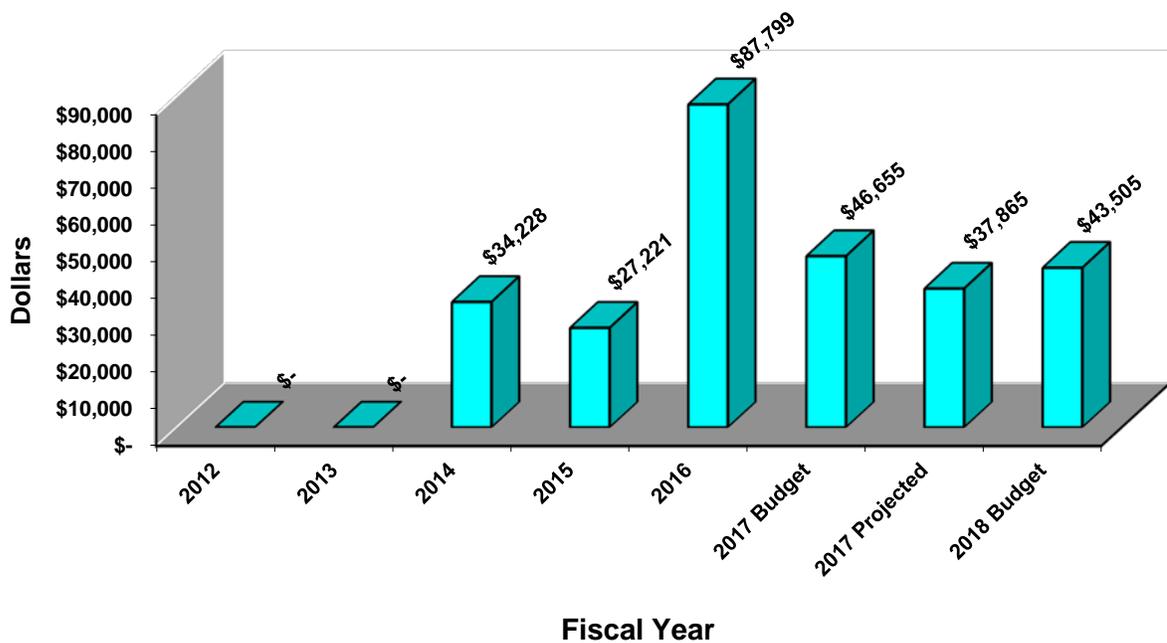
Fund 242 - Mental Health

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 154,709 | \$ 154,362 | \$ 155,000 | \$ 152,585 | \$ 155,000 |
| Total Taxes | | 154,709 | 154,362 | 155,000 | 152,585 | 155,000 |
| 481 | Interest Income | 441 | 630 | 600 | 600 | 600 |
| 486 | Donations Gifts | 5 | 3 | - | - | - |
| 499 | Reappropriation | - | - | 137,575 | - | 2,575 |
| Total Other Revenues | | 446 | 633 | 138,175 | 600 | 3,175 |
| Total Revenues and Other Financing Sources | | \$ 155,155 | \$ 154,995 | \$ 293,175 | \$ 153,185 | \$ 158,175 |
| Expenditures and Other Financing Uses | | | | | | |
| 543 | Legal Service | \$ 420 | \$ - | \$ - | \$ - | \$ - |
| 559 | Other Professional Services | 1,811 | 2,115 | 2,400 | 2,400 | 2,400 |
| 561 | Postage | - | - | - | - | - |
| 571 | Dues & Subscriptions | - | 620 | 775 | 775 | 775 |
| Total Contractual Services | | 2,231 | 2,735 | 3,175 | 3,175 | 3,175 |
| 915 | Charitable Donations | 139,000 | 139,000 | 290,000 | 290,000 | 155,000 |
| Total Other Expenditures | | 139,000 | 139,000 | 290,000 | 290,000 | 155,000 |
| Total Expenditures and Other Financing Uses | | \$ 141,231 | \$ 141,735 | \$ 293,175 | \$ 293,175 | \$ 158,175 |

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. The source of funds is the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies. This fund was established in FY 2014.

Foreign Fire Insurance Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2018

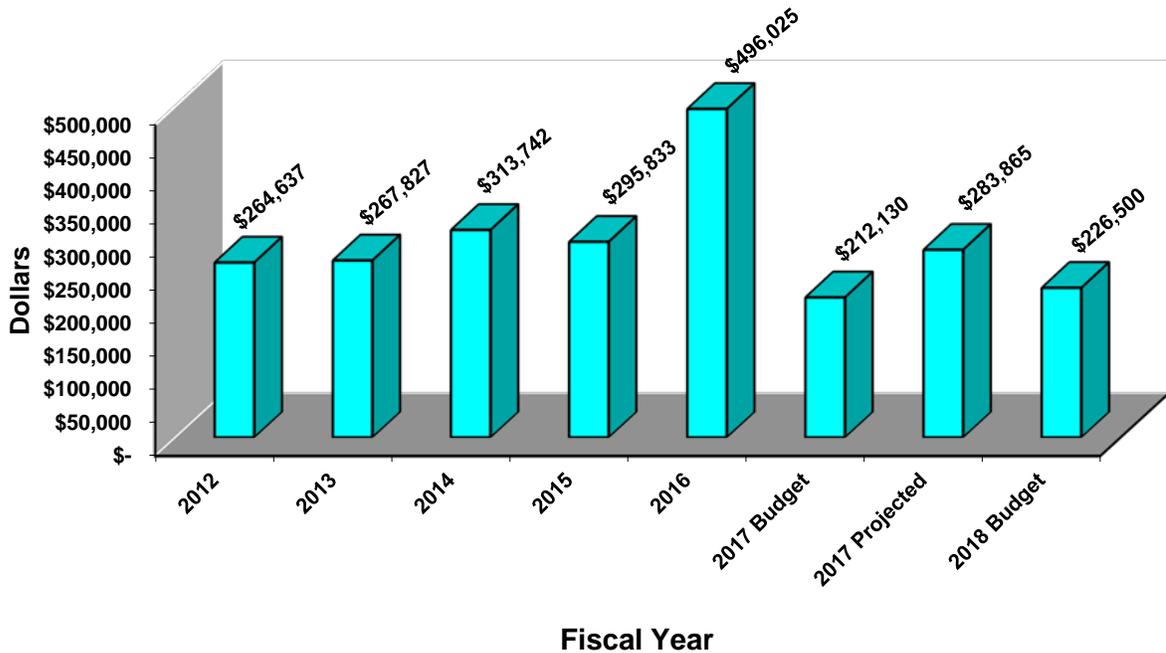
Fund 245 - Foreign Fire Insurance Board

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 411 | Foreign Fire Insurance Tax | \$ 40,819 | \$ 43,757 | \$ 44,200 | \$ 41,275 | \$ 42,000 |
| Total Taxes | | 40,819 | 43,757 | 44,200 | 41,275 | 42,000 |
| 473 | Public Safety Fees | 860 | 1,600 | 850 | 2,895 | - |
| Total Other Revenues | | 860 | 1,600 | 850 | 2,895 | - |
| 481 | Interest Income | 8 | 6 | 5 | 5 | 5 |
| 485 | Reimbursed Expenditures | 2,459 | 38 | 1,500 | 1,500 | 1,500 |
| 489 | Miscellaneous | 20 | - | 100 | 100 | - |
| Total Other Revenues | | 2,486 | 44 | 1,605 | 1,605 | 1,505 |
| Total Revenues and Other Financing Sources | | \$ 44,165 | \$ 45,401 | \$ 46,655 | \$ 45,775 | \$ 43,505 |
| Expenditures and Other Financing Uses | | | | | | |
| 542 | Engineering Service | \$ 1,550 | \$ - | \$ - | \$ - | \$ - |
| 561 | Banking Service | 41 | 109 | 500 | 500 | - |
| 571 | Dues & Subscriptions | 215 | 215 | 250 | 550 | 250 |
| 573 | Training & Professional Development | 2,680 | 3,207 | 4,500 | 4,500 | 5,000 |
| 592 | General Insurance | 90 | 90 | 125 | 125 | 180 |
| Total Contractual Services | | 4,576 | 3,621 | 5,375 | 5,675 | 5,430 |
| 601 | Maintenance Supplies | 1,275 | 1,254 | 3,700 | 3,700 | 500 |
| 622 | Office Equipment | 209 | 1,000 | 250 | 960 | 250 |
| 623 | Office Furniture | - | - | - | - | - |
| 624 | Operating Supplies | 7,431 | 9,305 | 20,000 | 20,000 | 20,000 |
| 631 | Clothing | 12,871 | 1,786 | 3,200 | 3,200 | 3,200 |
| Total Commodities | | 21,786 | 13,344 | 27,150 | 27,860 | 23,950 |
| 810 | Buildings & Improvements | 859 | 46,241 | - | - | - |
| 820 | Machinery & Equipment | - | 22,670 | - | 2,000 | - |
| Total Capital Outlay | | 859 | 68,911 | - | 2,000 | - |
| 913 | Community Relations | - | - | - | 415 | - |
| 917 | Employee Awards | - | 1,922 | 1,300 | 1,915 | 2,000 |
| Total Other Expenditures | | - | 1,922 | 1,300 | 2,330 | 2,000 |
| 999 | Source of Reserves | - | - | 12,830 | - | 12,125 |
| Total Other Financing Uses | | - | - | 12,830 | - | 12,125 |
| Total Expenditures and Other Financing Uses | | \$ 27,221 | \$ 87,799 | \$ 46,655 | \$ 37,865 | \$ 43,505 |

SPECIAL SERVICE AREA #1 FUND

The Special Service Area #1 Fund accounts for the financing of maintenance, parking control and capital improvement activities within Special Service Area #1 located in the downtown historic district of the City and the repayment of SSA bonds. Resources include special service area property taxes and property leases.

Special Service Area #1 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 251 - SSA #1

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 203,925 | \$ 207,973 | \$ 208,100 | \$ 207,845 | \$ 210,470 |
| Total Taxes | | 203,925 | 207,973 | 208,100 | 207,845 | 210,470 |
| 481 | Interest Income | 376 | 515 | 560 | 500 | 560 |
| 482 | Rental Income | 1,000 | (1,000) | - | - | - |
| Total Other Revenues | | 1,376 | (485) | 560 | 500 | 560 |
| 491.10 | Transfers In - General Fund | 90,000 | 90,000 | - | - | - |
| 499 | Reappropriation | - | 200,000 | 3,470 | - | 15,470 |
| Total Other Financing Sources | | 90,000 | 290,000 | 3,470 | - | 15,470 |
| Total Revenues and Other Financing Sources | | \$ 295,301 | \$ 497,488 | \$ 212,130 | \$ 208,345 | \$ 226,500 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 21,119 | \$ 18,396 | \$ 16,452 | \$ 16,120 | \$ 16,642 |
| 503 | Overtime | 15 | 9 | - | - | - |
| 504 | Stand-By | 32 | - | - | - | - |
| 521 | Group Insurance | 5,377 | 4,621 | 4,661 | 4,830 | 5,012 |
| 522 | Medicare | 289 | 63 | 238 | 225 | 242 |
| 523 | Social Security | 1,237 | 1,074 | 1,021 | 955 | 1,032 |
| 524 | IMRF | 2,644 | 2,224 | 1,912 | 1,865 | 1,910 |
| Total Personal Services | | 30,713 | 26,387 | 24,284 | 23,995 | 24,838 |
| 561 | Postage | 230 | 347 | 100 | 800 | 335 |
| 564 | Printing | 1,997 | 2,623 | 2,505 | 2,500 | 570 |
| 599 | Other Contractual Services | - | - | - | 75 | - |
| Total Contractual Services | | 2,227 | 2,970 | 2,605 | 3,375 | 905 |
| 631 | Clothing | - | - | 150 | 150 | 150 |
| Total Commodities | | - | - | 150 | 150 | 150 |
| Total Community Service | | \$ 32,940 | \$ 29,356 | \$ 27,039 | \$ 27,520 | \$ 25,893 |
| 501 | Wages - Regular | \$ 126,837 | \$ 134,147 | \$ 66,178 | \$ 100,790 | \$ 68,597 |
| 503 | Overtime | 865 | 544 | - | - | - |
| 521 | Group Insurance | 27,254 | 26,459 | 6,529 | 14,805 | 21,359 |
| 522 | Medicare | 1,787 | 1,893 | 960 | 1,430 | 994 |
| 523 | Social Security | 7,544 | 7,991 | 4,014 | 5,980 | 4,139 |
| 524 | IMRF | 15,911 | 16,190 | 7,690 | 36,200 | 7,876 |
| Total Personal Services | | 180,198 | 187,224 | 85,371 | 159,205 | 102,965 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 251 - SSA #1

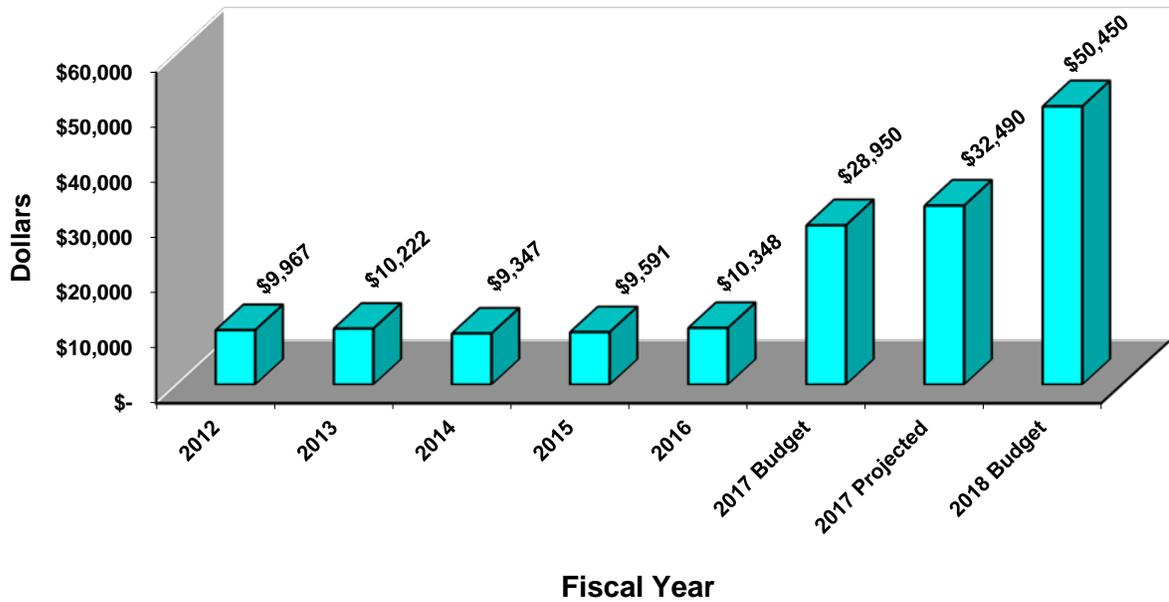
| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|--|---------------------|---------------------|---------------------|------------------------|----------------------|
| 531 | Maintenance Service | 18,401 | 13,463 | 27,200 | 27,200 | 28,700 |
| 543 | Legal Service | 285 | - | 500 | - | 500 |
| 561 | Postage | 6 | - | - | - | 1,800 |
| 563 | Publishing | 822 | - | - | - | - |
| 564 | Printing | - | 618 | - | - | - |
| 566 | Recording Fees | - | - | 50 | 50 | 52 |
| 595 | Rentals | 16,628 | 16,876 | 18,420 | 14,540 | 15,500 |
| Total Contractual Services | | <u>36,143</u> | <u>30,957</u> | <u>46,170</u> | <u>41,790</u> | <u>46,552</u> |
| 601 | Maintenance Supplies | 12,254 | 13,405 | 11,450 | 13,250 | 11,450 |
| 624 | Operating Supplies | 2,931 | 3,026 | 10,500 | 10,500 | 6,000 |
| 625 | Small Tools | 652 | 271 | 500 | 500 | 500 |
| Total Commodities | | <u>15,837</u> | <u>16,702</u> | <u>22,450</u> | <u>24,250</u> | <u>17,950</u> |
| Total Streets | | <u>\$ 232,177</u> | <u>\$ 234,884</u> | <u>\$ 153,991</u> | <u>\$ 225,245</u> | <u>\$ 167,467</u> |
| 543 | Legal Service | - | 4,125 | - | - | - |
| 547 | Banking Services | - | 1,289 | - | - | - |
| 705.14 | Principal 2001 SSA Bonds | 19,000 | 20,000 | 29,000 | - | - |
| 705.40 | Principal 2016 Refunding SSA #1 | - | - | - | 29,000 | 29,000 |
| 710.14 | Interest 2001 SSA Bonds | 11,736 | 10,826 | 2,100 | - | - |
| 710.40 | Interest 2016 Refunding SSA #1 | - | - | - | 2,100 | 4,140 |
| 952 | Payments to Refunded Bond Escrow Agent | - | 195,545 | - | - | - |
| Total Debt Service | | <u>30,736</u> | <u>231,785</u> | <u>31,100</u> | <u>31,100</u> | <u>33,140</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 295,853</u> | <u>\$ 496,025</u> | <u>\$ 212,130</u> | <u>\$ 283,865</u> | <u>\$ 226,500</u> |

This page intentionally left blank

SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of landscape maintenance in SSA #4 located in the Randall Square subdivision. Resources are provided by special service area property taxes.

Special Service Area #4 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

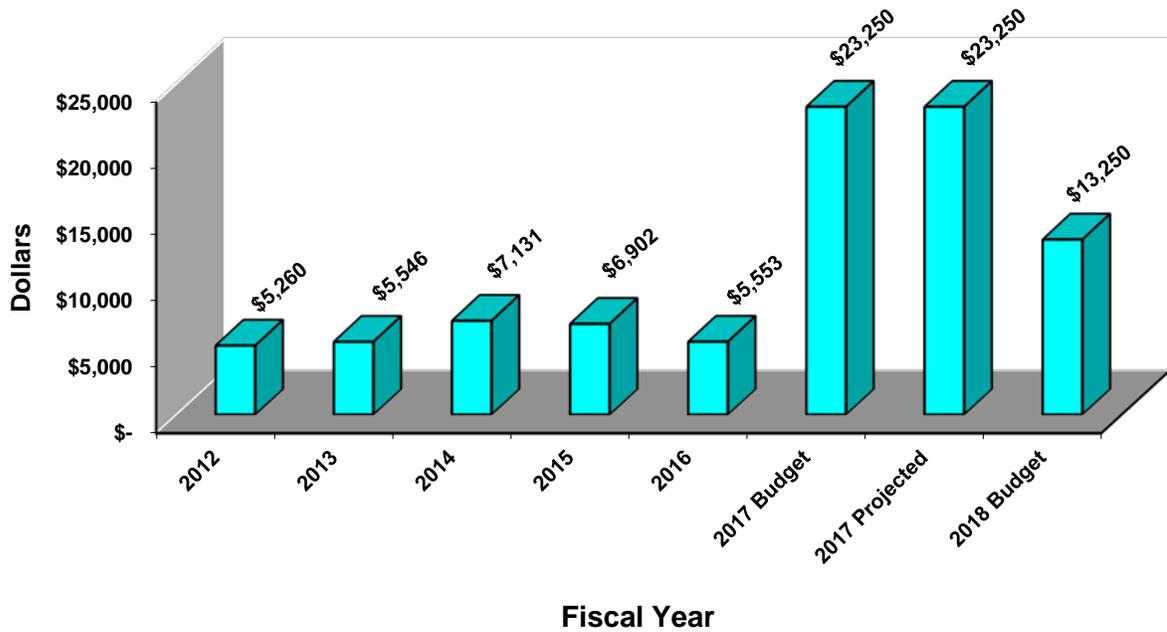
Fund 254 - SSA #4 (Randall Square)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 11,949 | \$ 11,943 | \$ 11,950 | \$ 11,945 | \$ 18,500 |
| Total Taxes | | 11,949 | 11,943 | 11,950 | 11,945 | 18,500 |
| 481 | Interest Income | 143 | 202 | 205 | 205 | 200 |
| 499 | Reappropriation | - | - | 16,795 | - | 31,750 |
| Total Other Revenues | | 143 | 202 | 17,000 | 205 | 31,950 |
| Total Revenues and Other Financing Sources | | \$ 12,093 | \$ 12,145 | \$ 28,950 | \$ 12,150 | \$ 50,450 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 9,591 | \$ 10,348 | \$ 13,950 | \$ 17,490 | \$ 37,450 |
| Total Contractual Services | | 9,591 | 10,348 | 13,950 | 17,490 | 37,450 |
| 815 | Improvements Other than Buildings | \$ - | \$ - | \$ 15,000 | \$ 15,000 | \$ 13,000 |
| Total Capital Outlay | | - | - | 15,000 | 15,000 | 13,000 |
| Total Expenditures and Other Financing Uses | | \$ 9,591 | \$ 10,348 | \$ 28,950 | \$ 32,490 | \$ 50,450 |

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of landscape maintenance in SSA #5 located in the Williamsburg subdivision. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

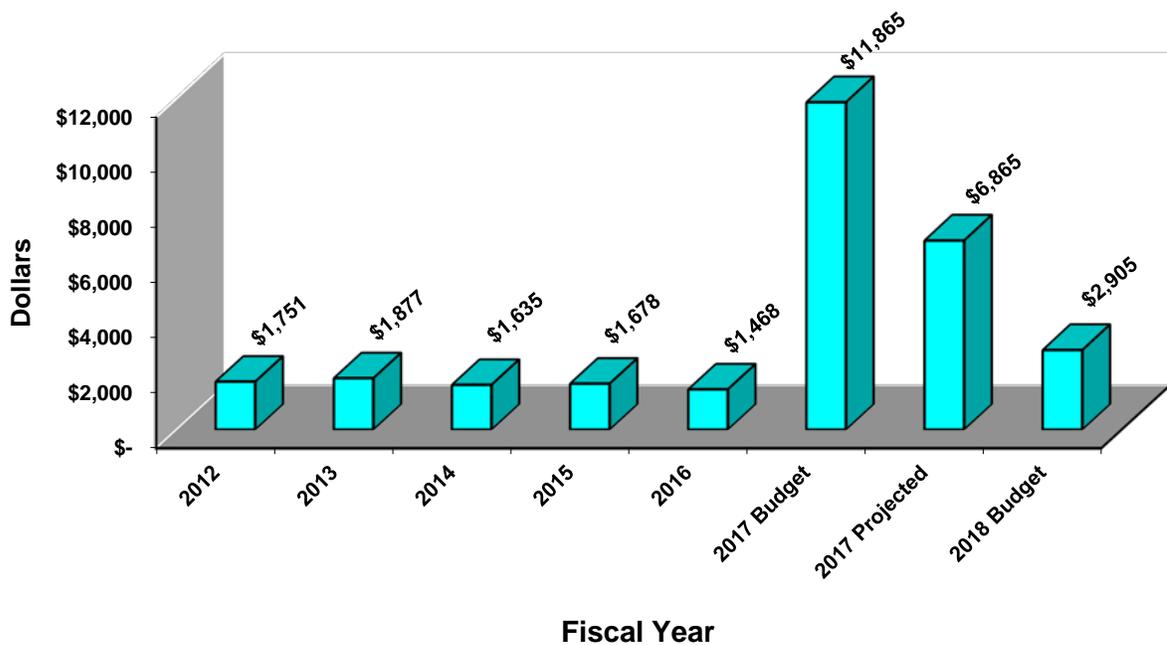
Fund 255 - SSA #5 (Williamsburg)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 8,128 | \$ 8,492 | \$ 8,910 | \$ 7,590 | \$ 8,910 |
| Total Taxes | | <u>8,128</u> | <u>8,492</u> | <u>8,910</u> | <u>7,590</u> | <u>8,910</u> |
| 481 | Interest Income | 21 | 22 | 20 | 35 | 25 |
| Total Other Revenues | | <u>21</u> | <u>22</u> | <u>20</u> | <u>35</u> | <u>25</u> |
| 499 | Reappropriation | - | - | 14,320 | - | 4,315 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>14,320</u> | <u>-</u> | <u>4,315</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 8,148</u> | <u>\$ 8,514</u> | <u>\$ 23,250</u> | <u>\$ 7,625</u> | <u>\$ 13,250</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 6,902 | \$ 5,553 | \$ 13,250 | \$ 13,250 | \$ 13,250 |
| Total Contractual Services | | <u>6,902</u> | <u>5,553</u> | <u>13,250</u> | <u>13,250</u> | <u>13,250</u> |
| 815 | Improvements Other than Buildings | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ - |
| Total Capital Outlay | | <u>-</u> | <u>-</u> | <u>10,000</u> | <u>10,000</u> | <u>-</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 6,902</u> | <u>\$ 5,553</u> | <u>\$ 23,250</u> | <u>\$ 23,250</u> | <u>\$ 13,250</u> |

SPECIAL SERVICE AREA #7 FUND

The Special Service Area #7 Fund accounts for the financing of landscape maintenance in SSA #7 located in the Blackberry subdivision. Resources are provided by special service area property taxes.

Special Service Area #7 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

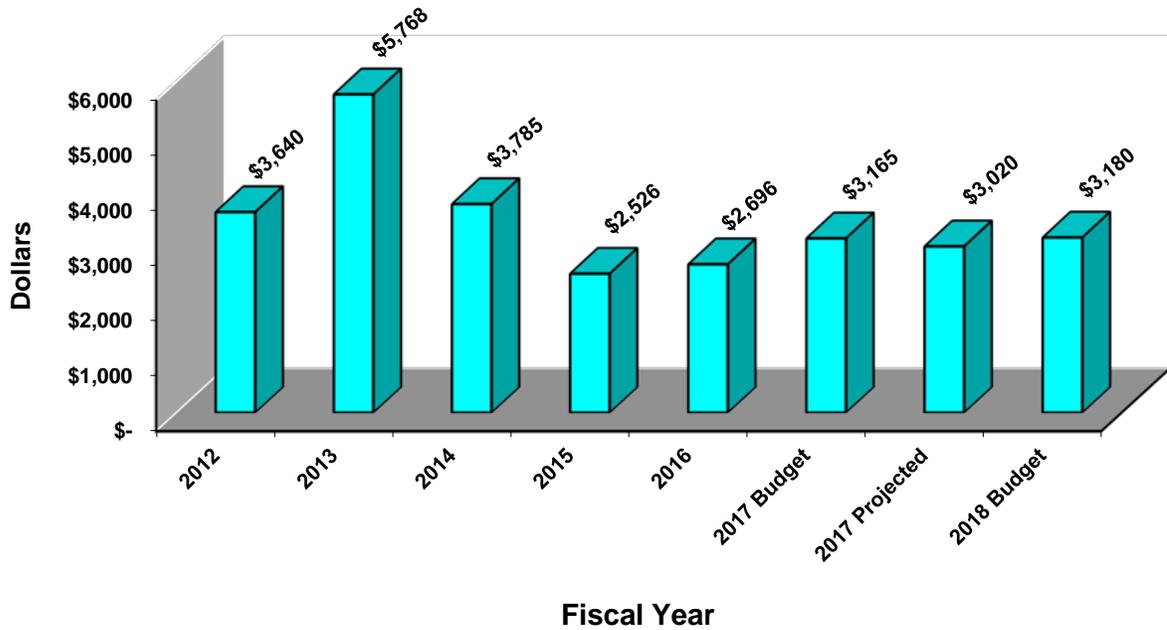
Fund 257 - SSA #7 (Blackberry)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------------|------------------------|------------------------|-------------------------|------------------------|------------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 2,750 | \$ 2,747 | \$ 2,885 | \$ 2,840 | \$ 2,885 |
| Total Taxes | | <u>2,750</u> | <u>2,747</u> | <u>2,885</u> | <u>2,840</u> | <u>2,885</u> |
| 481 | Interest Income | 13 | 15 | 15 | 20 | 20 |
| Total Other Revenues | | <u>13</u> | <u>15</u> | <u>15</u> | <u>20</u> | <u>20</u> |
| 499 | Reappropriation | - | - | 8,965 | - | - |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>8,965</u> | <u>-</u> | <u>-</u> |
| Total Revenues and Other Financing Sources | | <u><u>\$ 2,763</u></u> | <u><u>\$ 2,762</u></u> | <u><u>\$ 11,865</u></u> | <u><u>\$ 2,860</u></u> | <u><u>\$ 2,905</u></u> |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 1,678 | \$ 1,468 | \$ 6,865 | \$ 6,865 | \$ 2,865 |
| Total Contractual Services | | <u>1,678</u> | <u>1,468</u> | <u>6,865</u> | <u>6,865</u> | <u>2,865</u> |
| 815 | Improvements Other than Buildings | \$ - | \$ - | \$ 5,000 | \$ - | \$ - |
| Total Capital Outlay | | <u>-</u> | <u>-</u> | <u>5,000</u> | <u>-</u> | <u>-</u> |
| 999 | Source of Reserves | - | - | - | - | 40 |
| Total Other Expenditures | | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>40</u> |
| Total Expenditures and Other Financing Uses | | <u><u>\$ 1,678</u></u> | <u><u>\$ 1,468</u></u> | <u><u>\$ 11,865</u></u> | <u><u>\$ 6,865</u></u> | <u><u>\$ 2,905</u></u> |

SPECIAL SERVICE AREA #9 FUND

The Special Service Area #9 Fund accounts for the financing of landscape maintenance in SSA #9 located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.

Special Service Area #9 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

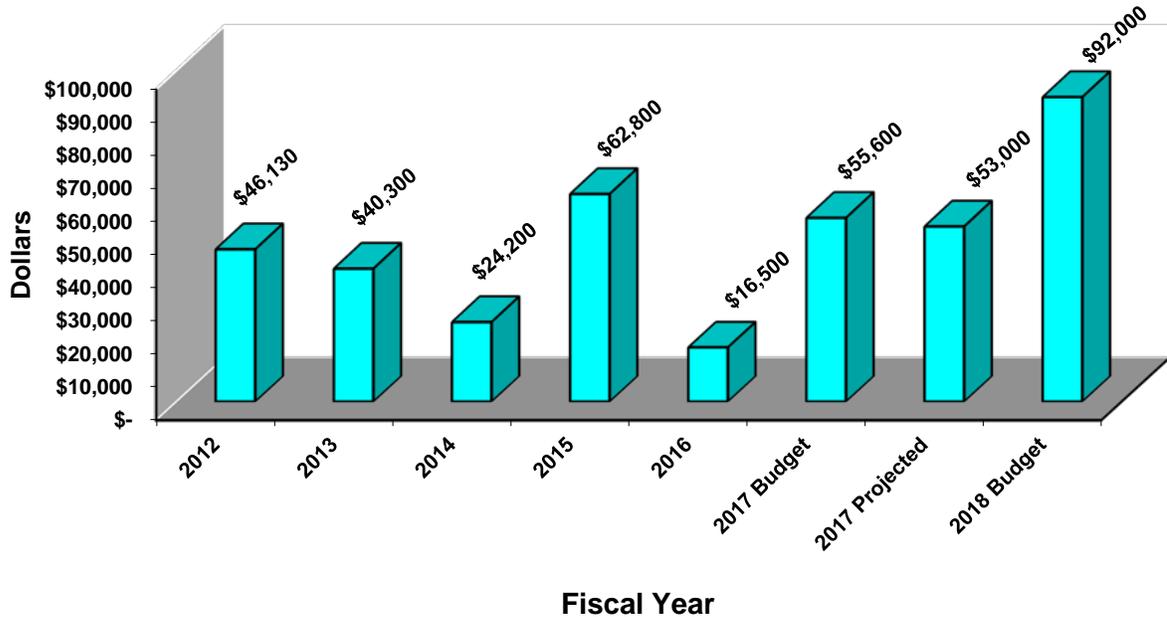
Fund 259 - SSA #9 (Geneva Knolls)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|---------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 3,000 | \$ 3,000 | \$ 3,150 | \$ 3,150 | \$ 3,150 |
| Total Taxes | | 3,000 | 3,000 | 3,150 | 3,150 | 3,150 |
| 481 | Interest Income | 18 | 18 | 15 | 30 | 30 |
| Total Other Revenues | | 18 | 18 | 15 | 30 | 30 |
| Total Revenues and Other Financing Sources | | \$ 3,018 | \$ 3,018 | \$ 3,165 | \$ 3,180 | \$ 3,180 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 2,526 | \$ 2,696 | \$ 3,020 | \$ 3,020 | \$ 3,020 |
| Total Contractual Services | | 2,526 | 2,696 | 3,020 | 3,020 | 3,020 |
| 999 | Source of Reserves | - | - | 145 | - | 160 |
| Total Other Financing Uses | | - | - | 145 | - | 160 |
| Total Expenditures and Other Financing Uses | | \$ 2,526 | \$ 2,696 | \$ 3,165 | \$ 3,020 | \$ 3,180 |

SPECIAL SERVICE AREA #11 FUND

The Special Service Area #11 Fund accounts for the financing of detention pond maintenance in SSA #11 located in the Eagle Brook subdivision. Resources are provided by special service area property taxes. The levy for SSA #11 began in FY 2012.

Special Service Area #11 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2018

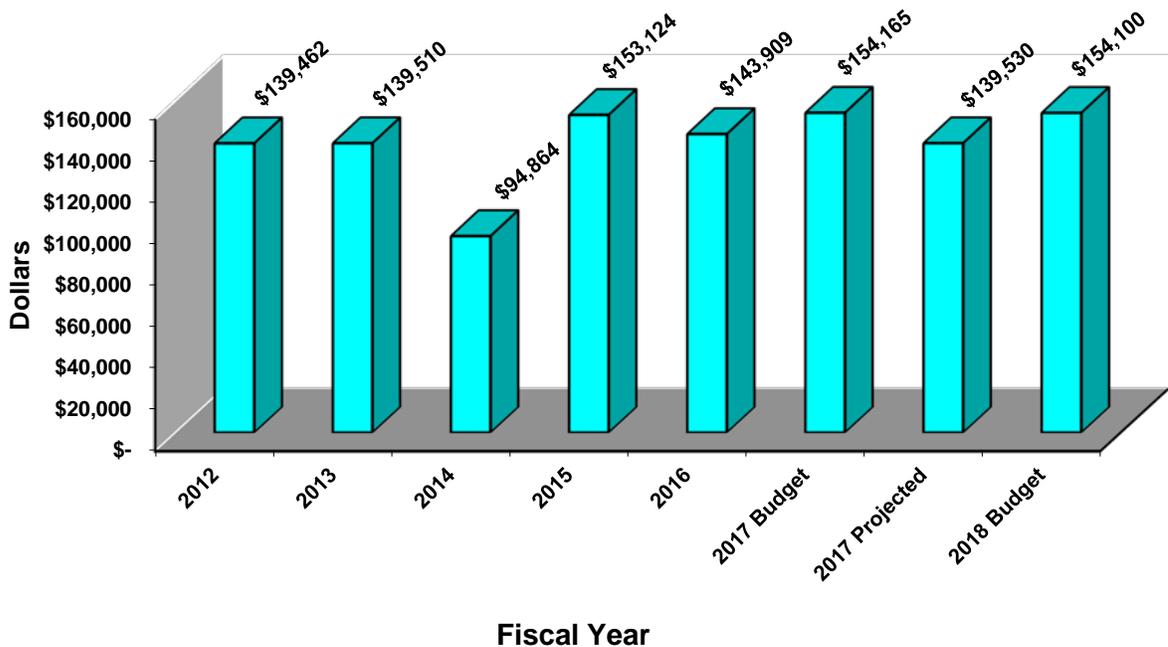
Fund 261 - SSA #11 (Eagle Brook)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 52,875 | \$ 52,978 | \$ 55,600 | \$ 55,530 | \$ 55,600 |
| Total Taxes | | 52,875 | 52,978 | 55,600 | 55,530 | 55,600 |
| 499 | Reappropriation | - | - | - | - | 36,400 |
| Total Other Financing Sources | | - | - | - | - | 36,400 |
| Total Revenues and Other Financing Sources | | \$ 52,875 | \$ 52,978 | \$ 55,600 | \$ 55,530 | \$ 92,000 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Services | \$ 62,800 | \$ 16,500 | \$ 53,000 | \$ 53,000 | \$ 60,000 |
| Total Contractual Services | | 62,800 | 16,500 | 53,000 | 53,000 | 60,000 |
| 815 | Improvements Other than Buildings | \$ - | \$ - | \$ - | \$ - | \$ 32,000 |
| Total Capital Outlay | | - | - | - | - | 32,000 |
| 999 | Source of Reserves | \$ - | \$ - | \$ 2,600 | | |
| Total Other Financing Uses | | - | - | 2,600 | - | - |
| Total Expenditures and Other Financing Uses | | \$ 62,800 | \$ 16,500 | \$ 55,600 | \$ 53,000 | \$ 92,000 |

SPECIAL SERVICE AREA #16 FUND

The Special Service Area #16 Fund accounts for the financing of maintenance and landscaping activities within SSA #16 located in the Fisher Farms subdivision of the City. Resources include special service area property taxes.

Special Service Area #16 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

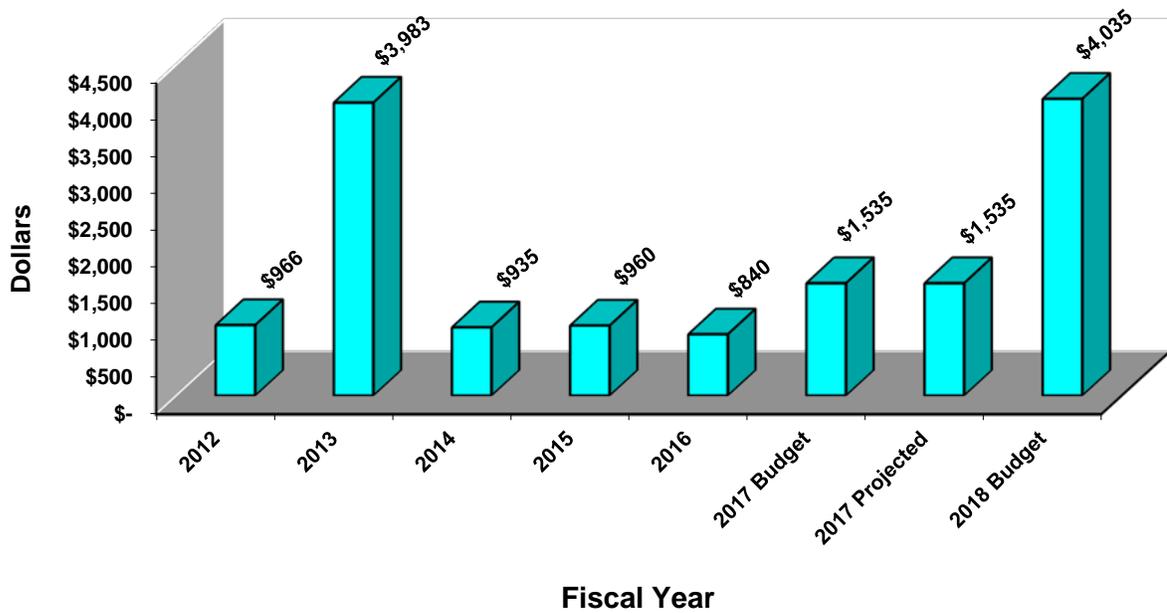
Fund 266 - SSA #16 (Fisher Farms)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 153,932 | \$ 153,747 | \$ 154,000 | \$ 153,810 | \$ 154,000 |
| Total Taxes | | 153,932 | 153,747 | 154,000 | 153,810 | 154,000 |
| 481 | Interest Income | 90 | 147 | 165 | 110 | 100 |
| Total Other Revenues | | 90 | 147 | 165 | 110 | 100 |
| Total Revenues and Other Financing Sources | | \$ 154,022 | \$ 153,893 | \$ 154,165 | \$ 153,920 | \$ 154,100 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 117,288 | \$ 122,598 | \$ 117,000 | \$ 114,750 | \$ 109,380 |
| 559 | Other Professional Services | 19,250 | 11,000 | 11,000 | 11,000 | 11,000 |
| 581 | Utilities | 16,586 | 10,311 | 12,000 | 13,780 | 12,000 |
| Total Contractual Services | | 153,124 | 143,909 | 140,000 | 139,530 | 132,380 |
| 999 | Source of Reserves | - | - | 14,165 | - | 21,720 |
| Total Other Financing Uses | | - | - | 14,165 | - | 21,720 |
| Total Expenditures and Other Financing Uses | | \$ 153,124 | \$ 143,909 | \$ 154,165 | \$ 139,530 | \$ 154,100 |

SPECIAL SERVICE AREA #18 FUND

The Special Service Area #18 Fund accounts for the financing of landscape maintenance in SSA #18 located in the Wildwood subdivision. Resources are provided by special service area property taxes.

Special Service Area #18 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

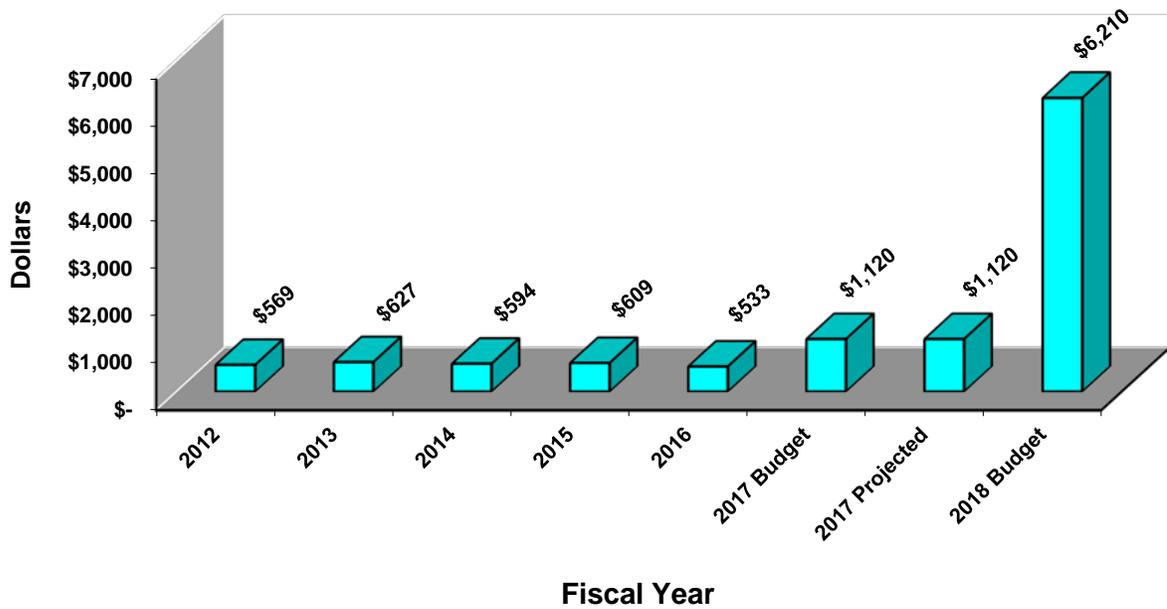
Fund 268 - SSA #18 (Wildwood)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|---------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 1,460 | \$ 1,460 | \$ 1,530 | \$ 1,530 | \$ 3,240 |
| Total Taxes | | <u>1,460</u> | <u>1,460</u> | <u>1,530</u> | <u>1,530</u> | <u>3,240</u> |
| 481 | Interest Income | 2 | 4 | 5 | 5 | 5 |
| Total Other Revenues | | <u>2</u> | <u>4</u> | <u>5</u> | <u>5</u> | <u>5</u> |
| 499 | Reappropriation | - | - | - | - | 790 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>790</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 1,462</u> | <u>\$ 1,464</u> | <u>\$ 1,535</u> | <u>\$ 1,535</u> | <u>\$ 4,035</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | \$ 960 | \$ 840 | \$ 1,535 | \$ 1,535 | \$ 4,035 |
| Total Contractual Services | | <u>960</u> | <u>840</u> | <u>1,535</u> | <u>1,535</u> | <u>4,035</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 960</u> | <u>\$ 840</u> | <u>\$ 1,535</u> | <u>\$ 1,535</u> | <u>\$ 4,035</u> |

SPECIAL SERVICE AREA #23 FUND

The Special Service Area #23 Fund accounts for the financing of landscape maintenance in SSA #23 located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.

Special Service Area #23 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

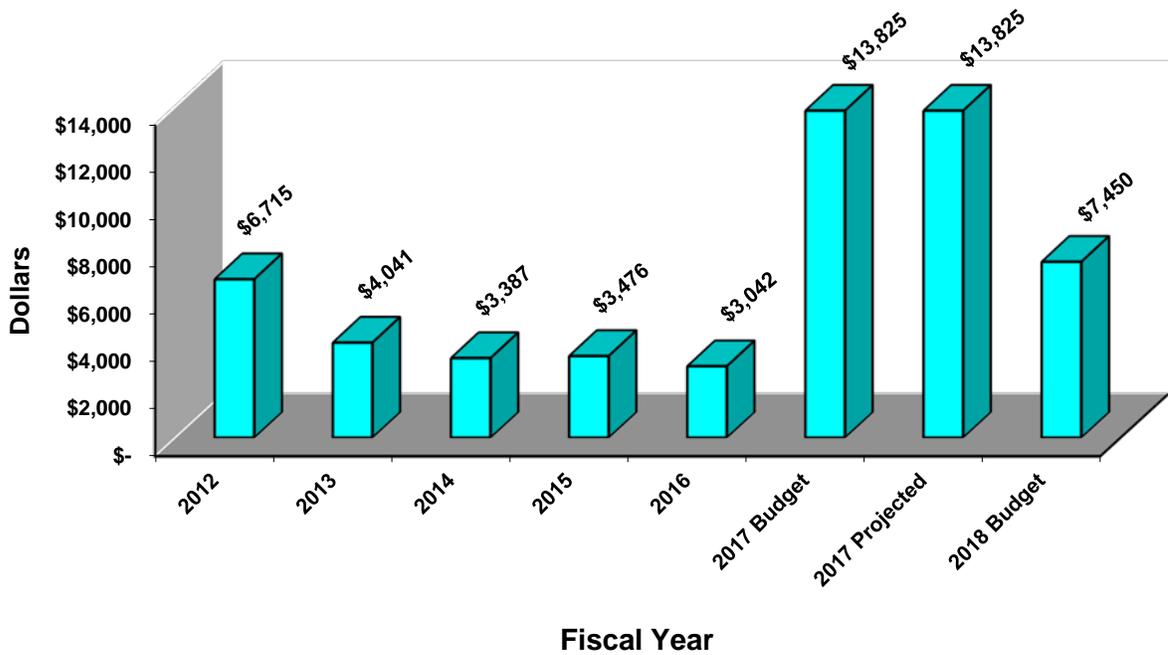
Fund 273 - SSA #23 (Sunset Meadows)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 1,059 | \$ 1,058 | \$ 1,110 | \$ 1,100 | \$ 1,110 |
| Total Taxes | | <u>1,059</u> | <u>1,058</u> | <u>1,110</u> | <u>1,100</u> | <u>1,110</u> |
| 481 | Interest Income | 10 | 11 | 10 | 20 | 10 |
| Total Other Revenues | | <u>10</u> | <u>11</u> | <u>10</u> | <u>20</u> | <u>10</u> |
| 499 | Reappropriation | - | - | - | - | 5,000 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>5,000</u> |
| Total Revenues and Other Financing Sources | | <u><u>\$ 1,068</u></u> | <u><u>\$ 1,069</u></u> | <u><u>\$ 1,120</u></u> | <u><u>\$ 1,120</u></u> | <u><u>\$ 6,120</u></u> |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Services | \$ 609 | \$ 533 | \$ 1,120 | \$ 1,120 | \$ 6,120 |
| Total Contractual Services | | <u>609</u> | <u>533</u> | <u>1,120</u> | <u>1,120</u> | <u>6,120</u> |
| Total Expenditures and Other Financing Uses | | <u><u>\$ 609</u></u> | <u><u>\$ 533</u></u> | <u><u>\$ 1,120</u></u> | <u><u>\$ 1,120</u></u> | <u><u>\$ 6,120</u></u> |

SPECIAL SERVICE AREA #26 FUND

The Special Service Area #26 Fund accounts for the financing of landscape maintenance in SSA #26 located in the Westhaven subdivision. Resources are provided by special service area property taxes. SSA #26 was established in FY 2011.

Special Service Area #26 Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

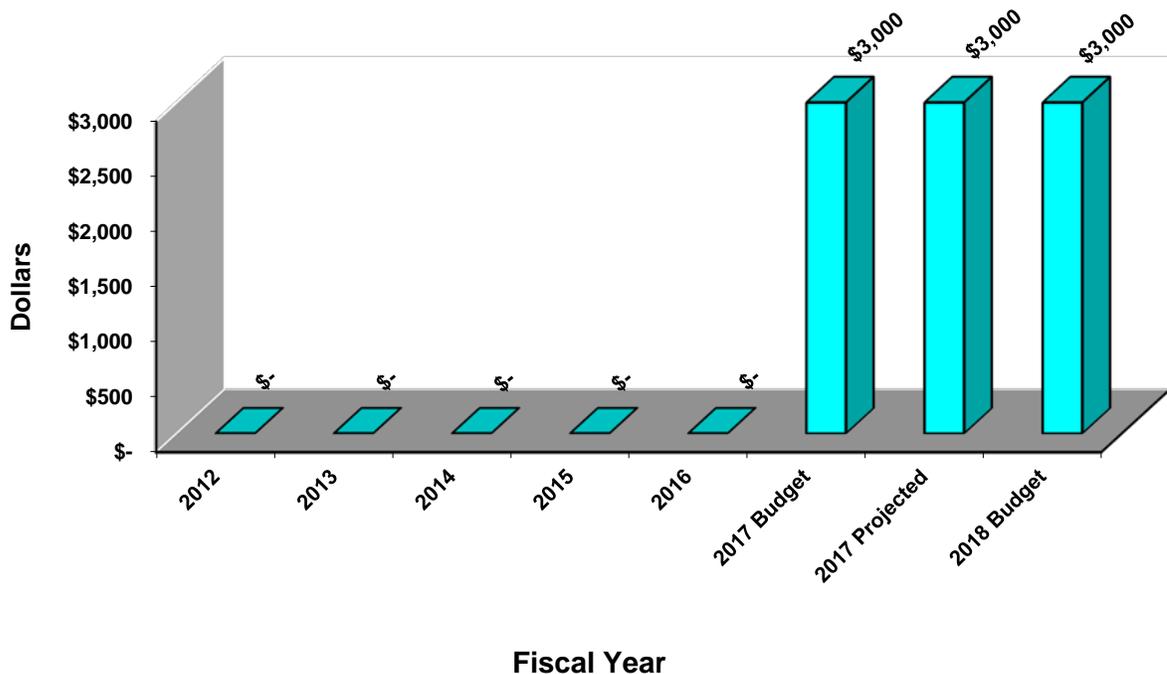
Fund 276 - SSA #26 (Westhaven)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|----------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 7,100 | \$ 7,094 | \$ 7,450 | \$ 7,370 | \$ 7,450 |
| Total Taxes | | 7,100 | 7,094 | 7,450 | 7,370 | 7,450 |
| 499 | Reappropriation | - | - | 6,375 | - | - |
| Total Other Financing Sources | | - | - | 6,375 | - | - |
| Total Revenues and Other Financing Sources | | \$ 7,100 | \$ 7,094 | \$ 13,825 | \$ 7,370 | \$ 7,450 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Services | \$ 3,476 | \$ 3,042 | \$ 13,825 | \$ 13,825 | \$ 3,825 |
| Total Contractual Services | | 3,476 | 3,042 | 13,825 | 13,825 | 3,825 |
| 999 | Source of Reserves | - | - | - | - | 3,625 |
| Total Other Financing Uses | | - | - | - | - | 3,625 |
| Total Expenditures and Other Financing Uses | | \$ 3,476 | \$ 3,042 | \$ 13,825 | \$ 13,825 | \$ 7,450 |

SPECIAL SERVICE AREA #32 FUND

The Special Service Area #32 Fund accounts for the financing of maintenance, repair, renewal and replacement of storm and surface water retention basin. Resources are provided by special service area property taxes. SSA #32 was established in FY 2017.

Special Service Area #32 Fund Expenditures



CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

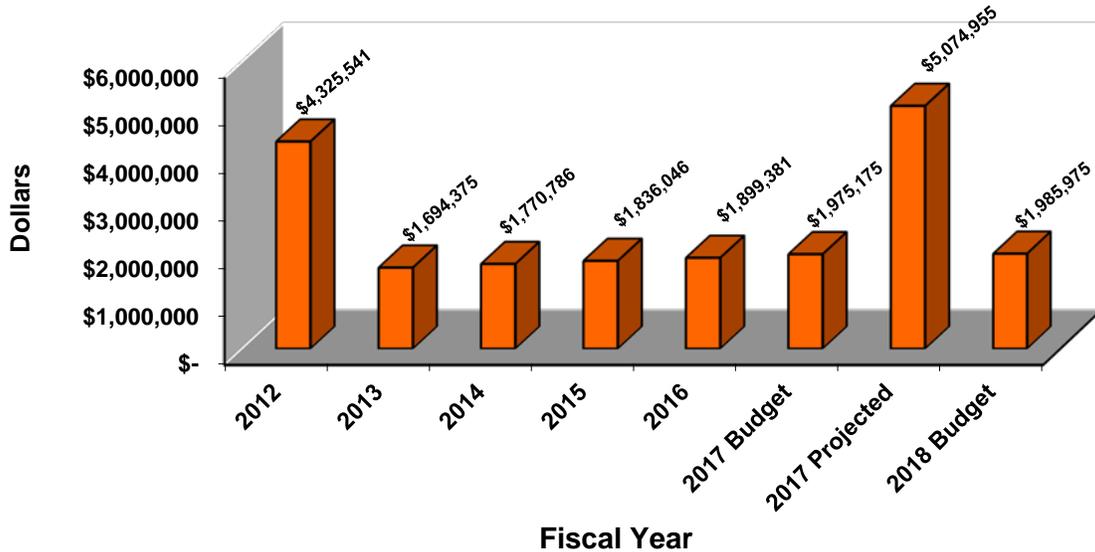
Fund 282 - SSA #32 (On Brentwood's Pond)

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|----------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ - | \$ - | \$ 3,000 | \$ 3,200 | \$ 3,000 |
| Total Taxes | | <u>-</u> | <u>-</u> | <u>3,000</u> | <u>3,200</u> | <u>3,000</u> |
| Total Revenues and Other Financing Sources | | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 3,000</u> | <u>\$ 3,200</u> | <u>\$ 3,000</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Services | \$ - | \$ - | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| Total Contractual Services | | <u>-</u> | <u>-</u> | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 3,000</u> | <u>\$ 3,000</u> | <u>\$ 3,000</u> |

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 1999, 2006B, 2008A, 2011, 2012B, 2013 and 2014 general obligation bonds. Financing is provided by property tax revenues.

Debt Service Fund Expenditures



2012 - 2016: Actual Expenditures

The 2008A General Obligation Refunding Bonds were issued in FY 2009 to refund various other general obligation bonds. The 2012A General Obligation Refunding Bonds were issued in FY 2012 to partially refund the 1999 bonds and fully refund the 2002 bonds. In FY 2017, the 2006A General Obligation Bonds were refunded.

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2018

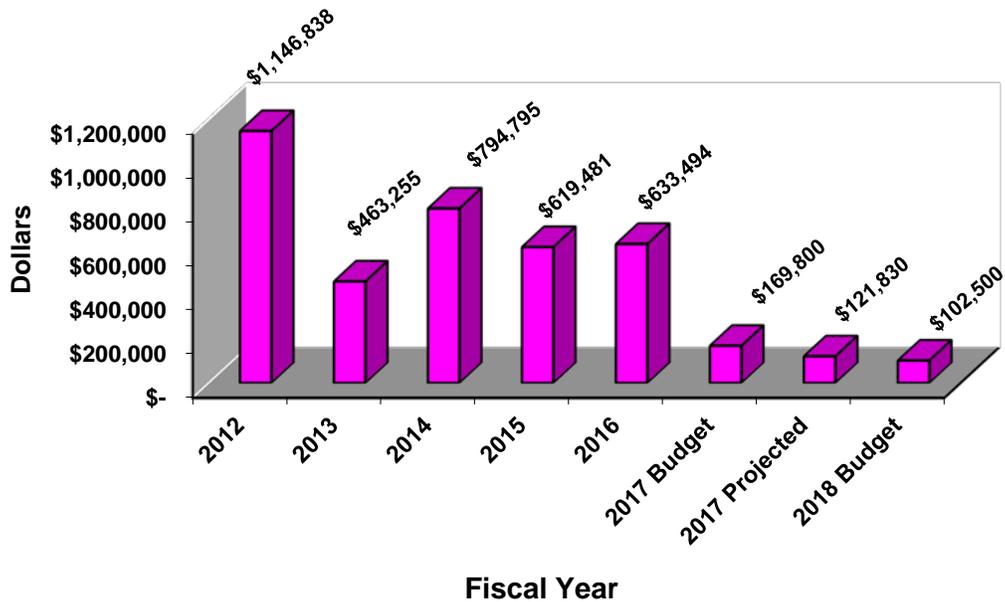
Fund 301 - Debt Service Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|--|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 1,803,530 | \$ 1,914,427 | \$ 1,948,975 | \$ 1,979,655 | \$ 1,984,725 |
| Total Taxes | | 1,803,530 | 1,914,427 | 1,948,975 | 1,979,655 | 1,984,725 |
| 472 | Community Development Fees | 6,386 | 16,039 | 5,000 | - | - |
| Total Other Revenues | | 6,386 | 16,039 | 5,000 | - | - |
| 481 | Interest Income | 832 | 1,820 | 5,000 | 1,000 | 1,250 |
| 489 | Miscellaneous | 77 | - | - | 3,325 | - |
| Total Other Revenues | | 909 | 1,820 | 5,000 | 4,325 | 1,250 |
| 493 | Other Financing Source | - | - | - | 3,099,440 | - |
| 499 | Reappropriation | - | - | 16,200 | - | - |
| Total Other Financing Sources | | - | - | 16,200 | 3,099,440 | - |
| Total Revenues and Other Financing Sources | | \$ 1,810,825 | \$ 1,932,287 | \$ 1,975,175 | \$ 5,083,420 | \$ 1,985,975 |
| Expenditures and Other Financing Uses | | | | | | |
| 561 | Postage | - | - | - | 115 | - |
| Total Contractual Services | | - | - | - | 115 | - |
| 705.12 | Principal 1999 GO Bonds | 330,000 | - | - | - | - |
| 705.21 | Principal 2006B Bonds | 270,000 | 765,000 | 800,000 | 800,000 | - |
| 705.30 | Principal 2008A GO Bonds | 725,000 | 775,000 | 885,000 | 885,000 | 965,000 |
| 705.35 | Principal 2012A Bonds | 95,000 | - | - | - | 310,000 |
| 705.41 | Principal 2016A GO Refunding | - | - | - | - | 60,000 |
| 705.42 | Principal 2016B GO Refunding | - | - | - | - | 410,000 |
| 710.12 | Interest 1999 GO Bonds | 17,325 | - | - | - | - |
| 710.21 | Interest 2006B Bonds | 214,025 | 203,225 | 164,975 | 102,490 | - |
| 710.30 | Interest 2008A GO Bonds | 131,281 | 105,000 | 74,000 | 74,000 | 38,600 |
| 710.35 | Interest 2012A Bonds | 51,400 | 49,500 | 49,500 | 49,500 | 49,500 |
| 710.41 | Interest 2016A GO Refunding | - | - | - | - | 11,650 |
| 710.42 | Interest 2016B GO Refunding | - | - | - | - | 120,325 |
| 715 | Paying Agent Fees | 2,015 | 1,656 | 1,700 | 1,700 | 1,700 |
| 720 | Bond Issue Costs | - | - | - | 70,150 | - |
| Total Debt Service | | 1,836,046 | 1,899,381 | 1,975,175 | 1,982,840 | 1,966,775 |
| 999 | Source of Reserves | - | - | - | - | 19,200 |
| 952 | Payments to Refunded Bond Escrow Agent | - | - | - | 3,092,000 | - |
| Other Expenditures | | - | - | - | 3,092,000 | 19,200 |
| Total Expenditures and Other Financing Uses | | \$ 1,836,046 | \$ 1,899,381 | \$ 1,975,175 | \$ 5,074,955 | \$ 1,985,975 |

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and grant revenues.

General Capital Projects Fund Expenditures



2012 - 2016: Actual Expenditures

The General Capital Projects Fund was established in FY 2011 to account for miscellaneous capital expenditures including land acquisition, vehicle replacement and other equipment and improvements.

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

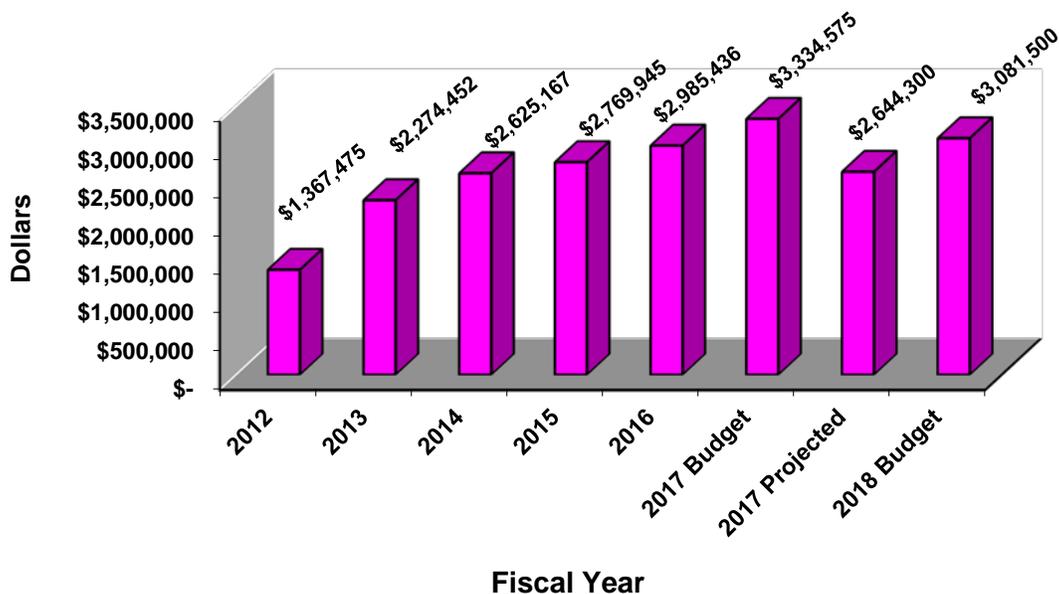
Fund 410 - General Capital Projects

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 447 | Federal Grants | \$ 1,563 | \$ - | \$ - | \$ 950 | \$ - |
| Total Intergovernmental Revenues | | 1,563 | - | - | 950 | - |
| 481 | Interest Income | 24 | 19 | - | - | - |
| 483 | Insurance & Property Damage | - | 96,679 | - | - | - |
| 485 | Reimbursed Expenditures | 8,070 | - | - | - | - |
| Total Other Revenues | | 8,094 | 96,698 | - | - | - |
| 491.10 | Transfers In - General Fund | 737,824 | 31,646 | 169,800 | 121,830 | 102,500 |
| 493.40 | Certificates of Participation | 378,022 | - | - | - | - |
| 499 | Reappropriation | - | - | - | - | - |
| Total Other Financing Sources | | 1,115,846 | 31,646 | 169,800 | 121,830 | 102,500 |
| Total Revenues and Other Financing Sources | | \$ 1,125,503 | \$ 128,345 | \$ 169,800 | \$ 122,780 | \$ 102,500 |
| Expenditures and Other Financing Uses | | | | | | |
| 810 | Buildings & Improvements | \$ 22,421 | \$ 100,326 | \$ 76,000 | \$ 60,500 | \$ 42,500 |
| 815.05 | Impr Other Than Buildings | 25,614 | - | 2,800 | (22,600) | 60,000 |
| 820 | Machinery & Equipment | 151,222 | 13,128 | 60,000 | 50,000 | - |
| 825 | Vehicles | 310,802 | 505,559 | 31,000 | 33,930 | - |
| 830 | Office Furniture | 986 | - | - | - | - |
| 835 | Computer Equipment | 108,436 | 14,480 | - | - | - |
| Total Capital Outlay | | 619,481 | 633,494 | 169,800 | 121,830 | 102,500 |
| Total Expenditures and Other Financing Uses | | \$ 619,481 | \$ 633,494 | \$ 169,800 | \$ 121,830 | \$ 102,500 |

INFRASTRUCTURE CAPITAL PROJECTS FUND

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non Home-Rule Sales Tax instituted in 2007 and Federal, State and Local Grants.

Infrastructure Capital Projects Fund Expenditures



2012 - 2016: Actual Expenditures

The Infrastructure Capital Projects Fund was established in FY 2012 to account for infrastructure capital improvements throughout the City. These improvements were previously accounted for in the General Fund.

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2018

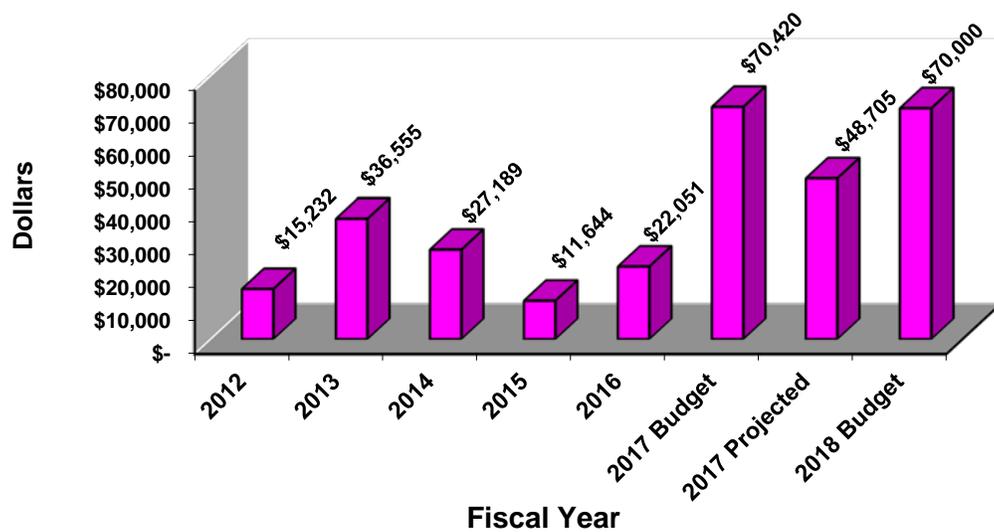
Fund 415 - Infrastructure Capital Projects Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|---------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 441 | Non-HR Sales Tax | \$ 2,153,598 | \$ 2,223,599 | \$ 2,246,500 | \$ 2,300,000 | \$ 2,246,500 |
| 448 | State/Local Grants | - | - | - | - | - |
| Total Intergovernmental Revenues | | 2,153,598 | 2,223,599 | 2,246,500 | 2,300,000 | 2,246,500 |
| 471 | General Government Fees | 35,550 | 7,000 | 25,000 | 12,000 | 25,000 |
| Total Service Fees | | 35,550 | 7,000 | 25,000 | 12,000 | 25,000 |
| 481 | Interest Income | 1,012 | 1,262 | 1,000 | 1,300 | 1,200 |
| 485 | Reimbursed Expenditures | 47,600 | 6,526 | 5,000 | - | - |
| 486 | Donations | - | - | 100,000 | - | - |
| 489 | Miscellaneous | - | - | - | - | - |
| Total Other Revenues | | 48,612 | 7,788 | 106,000 | 1,300 | 1,200 |
| 491.10 | Transfers In - General Fund | 409,893 | 425,150 | 557,075 | 557,075 | 152,010 |
| 499 | Reappropriation | - | - | 400,000 | - | 656,790 |
| Total Other Financing Sources | | 409,893 | 425,150 | 957,075 | 557,075 | 808,800 |
| Total Revenues and Other Financing Sources | | \$ 2,647,653 | \$ 2,663,538 | \$ 3,334,575 | \$ 2,870,375 | \$ 3,081,500 |
| Expenditures and Other Financing Uses | | | | | | |
| 815.05 | Impr Other Than Buildings | \$ 318,442 | \$ 195,320 | \$ 921,500 | \$ 360,500 | \$ 559,000 |
| 815.10 | Improvements - Streets | 2,055,154 | 2,398,425 | 2,152,000 | 2,150,000 | 2,090,000 |
| 815.15 | Improvements - Storm Sewers | - | 30,000 | 150,000 | 46,000 | 130,000 |
| 815.20 | Improvements - Bridges/Culverts | 60,231 | - | - | 15,000 | 130,000 |
| 815.40 | Improvements - Parking Lots | 336,119 | 361,691 | 42,500 | 72,800 | 172,500 |
| Total Capital Outlay | | 2,769,946 | 2,985,436 | 3,266,000 | 2,644,300 | 3,081,500 |
| 999 | Source of Reserves | \$ - | \$ - | \$ 68,575 | \$ - | \$ - |
| Total Other Financing Uses | | - | - | 68,575 | - | - |
| Total Expenditures and Other Financing Uses | | \$ 2,769,946 | \$ 2,985,436 | \$ 3,334,575 | \$ 2,644,300 | \$ 3,081,500 |

PRAIRIE GREEN CAPITAL PROJECTS FUND

The Prairie Green Capital Projects Fund accounts for capital improvements within the Prairie Green wetlands area. Resources are provided by grant revenues and farm lease revenue.

Prairie Green Capital Projects Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2018

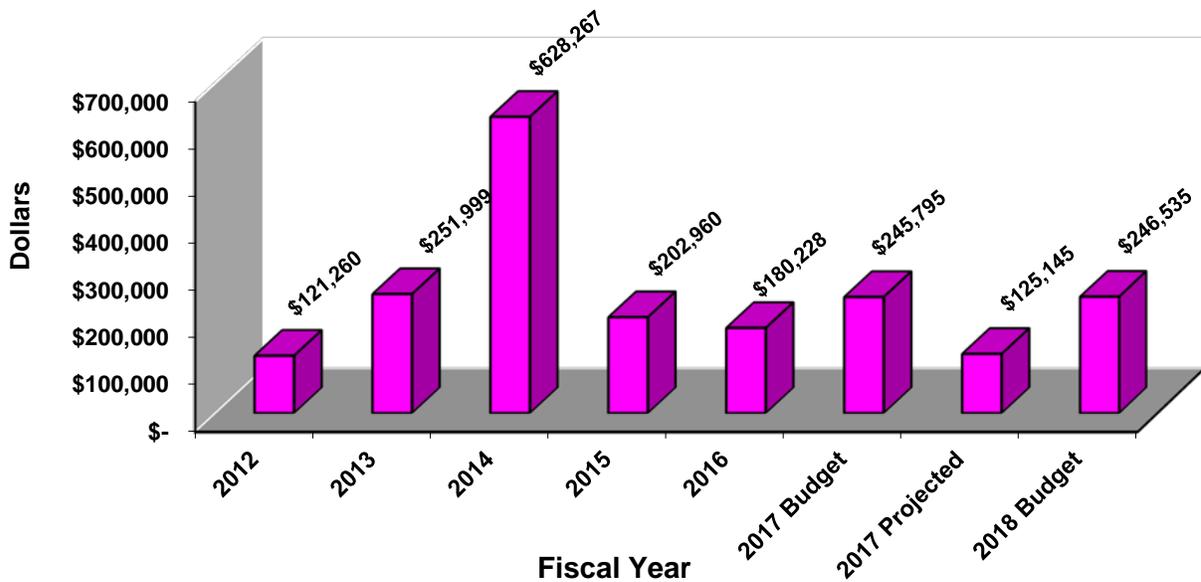
Fund 420 - Prairie Green

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 481 | Interest Income | \$ 629 | \$ 1,812 | \$ 1,670 | \$ 750 | \$ 1,250 |
| 482 | Rental Income | 105,000 | 105,000 | 68,750 | 68,750 | 68,750 |
| Total Other Revenues | | <u>105,629</u> | <u>106,812</u> | <u>70,420</u> | <u>69,500</u> | <u>70,000</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 105,629</u> | <u>\$ 106,812</u> | <u>\$ 70,420</u> | <u>\$ 69,500</u> | <u>\$ 70,000</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ - | \$ 8,989 | \$ 7,932 | \$ 7,760 | \$ - |
| 521 | Group Insurance | - | 1,594 | 1,733 | 1,775 | - |
| 522 | Medicare | - | 110 | 115 | 110 | - |
| 523 | Social Security | - | 469 | 492 | 465 | - |
| 524 | IMRF | - | 941 | 922 | 895 | - |
| Total Personal Services | | <u>-</u> | <u>12,104</u> | <u>11,194</u> | <u>11,005</u> | <u>-</u> |
| 543 | Legal Services | - | 1,215 | - | - | - |
| 599 | Other Contractual Services | 8,540 | - | - | 30,125 | - |
| Total Contractual Services | | <u>8,540</u> | <u>1,215</u> | <u>-</u> | <u>30,125</u> | <u>-</u> |
| 916 | Property Taxes | 6,591 | 7,447 | 8,500 | 7,575 | 8,500 |
| Total Other Expenditures | | <u>6,591</u> | <u>7,447</u> | <u>8,500</u> | <u>7,575</u> | <u>8,500</u> |
| 999 | Source of Reserves | - | - | 50,726 | - | 61,500 |
| Total Other Financing Uses | | <u>-</u> | <u>-</u> | <u>50,726</u> | <u>-</u> | <u>61,500</u> |
| 815.05 | Impr Other Than Buildings | 1,513 | 1,285 | - | - | - |
| Total Capital Outlay | | <u>1,513</u> | <u>1,285</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 16,644</u> | <u>\$ 22,051</u> | <u>\$ 70,420</u> | <u>\$ 48,705</u> | <u>\$ 70,000</u> |

TAX INCREMENT FINANCE DISTRICT #2 CAPITAL PROJECTS FUND

The Tax Increment Finance (TIF) District #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF #2 Capital Projects Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

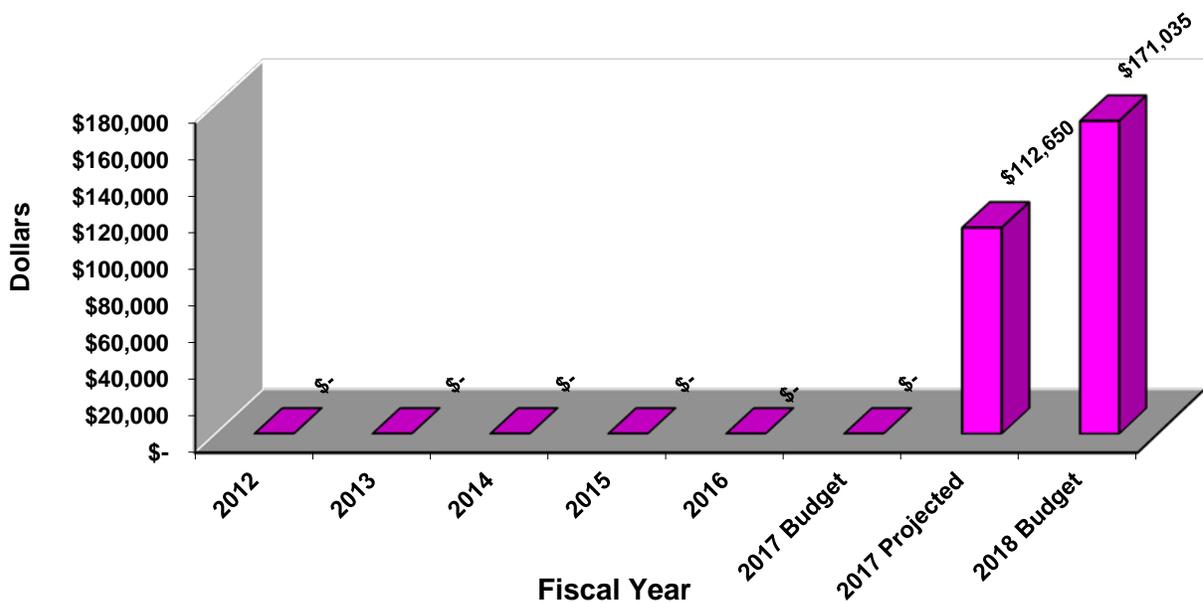
Fund 425 - TIF #2

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ 253,676 | \$ 241,906 | \$ 245,000 | \$ 230,785 | \$ 239,305 |
| Total Taxes | | <u>253,676</u> | <u>241,906</u> | <u>245,000</u> | <u>230,785</u> | <u>239,305</u> |
| 481 | Interest Income | 1,009 | 1,014 | 795 | 2,000 | 1,500 |
| Total Other Revenues | | <u>1,009</u> | <u>1,014</u> | <u>795</u> | <u>2,000</u> | <u>1,500</u> |
| 499 | Reappropriation | - | - | - | - | 5,730 |
| Total Other Financing Sources | | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>5,730</u> |
| Total Revenues and Other Financing Sources | | <u><u>\$ 254,685</u></u> | <u><u>\$ 242,920</u></u> | <u><u>\$ 245,795</u></u> | <u><u>\$ 232,785</u></u> | <u><u>\$ 246,535</u></u> |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 59,311 | \$ 54,978 | \$ 56,896 | \$ 38,890 | \$ 37,389 |
| 521 | Group Insurance | 7,793 | 10,827 | 11,308 | 7,330 | 7,971 |
| 522 | Medicare | 851 | 773 | 826 | 500 | 543 |
| 523 | Social Security | 3,438 | 3,201 | 3,442 | 2,200 | 2,260 |
| 524 | IMRF | 7,567 | 6,808 | 6,621 | 4,950 | 4,291 |
| Total Personal Services | | <u>78,960</u> | <u>76,588</u> | <u>79,093</u> | <u>53,870</u> | <u>52,454</u> |
| 541 | Accounting & Auditing Service | 1,700 | 1,751 | 1,800 | 1,805 | 1,860 |
| 543 | Legal Service | 315 | 90 | 4,000 | 2,500 | 4,000 |
| 551 | Advertising | - | - | 5,000 | - | 5,000 |
| 559 | Other Professional Services | - | 14,653 | 50,000 | 5,000 | 40,000 |
| 561 | Postage | - | 818 | - | (805) | - |
| 563 | Publishing | 811 | - | 800 | (210) | 800 |
| 564 | Printing | - | 210 | 500 | - | 500 |
| 571 | Dues & Subscriptions | 650 | - | 650 | 650 | 656 |
| 573 | Training & Professional Development | - | 650 | 425 | 425 | 425 |
| Total Contractual Services | | <u>3,477</u> | <u>18,172</u> | <u>63,175</u> | <u>9,365</u> | <u>53,241</u> |
| 705.24 | Principal 2006 TIF Bonds | 54,250 | 56,691 | 59,245 | 59,245 | - |
| 710.24 | Interest 2006 TIF Bonds | 7,658 | 5,113 | 2,670 | 2,665 | - |
| Total Debt Service | | <u>61,909</u> | <u>61,805</u> | <u>61,915</u> | <u>61,910</u> | <u>-</u> |
| 916 | Property Taxes | 709 | - | - | - | - |
| Total Other Expenditures | | <u>709</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 999 | Source of Reserves | - | - | 41,610 | - | 140,840 |
| Total Other Financing Uses | | <u>-</u> | <u>-</u> | <u>41,610</u> | <u>-</u> | <u>140,840</u> |
| 815.05 | Impr Other Than Buildings | - | 23,663 | 2 | - | - |
| 815.10 | Improvements - Streets | 57,907 | - | - | - | - |
| Total Capital Outlay | | <u>57,907</u> | <u>23,663</u> | <u>2</u> | <u>-</u> | <u>-</u> |
| Total Expenditures and Other Financing Uses | | <u><u>\$ 202,960</u></u> | <u><u>\$ 180,228</u></u> | <u><u>\$ 245,795</u></u> | <u><u>\$ 125,145</u></u> | <u><u>\$ 246,535</u></u> |

TAX INCREMENT FINANCE DISTRICT #3 CAPITAL PROJECTS FUND

The Tax Increment Finance (TIF) District #3 Capital Projects Fund accumulates resources for capital improvements within the TIF District. Financing is provided by incremental property tax. This TIF district was enacted in September 2016.

TIF #3 Capital Projects Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

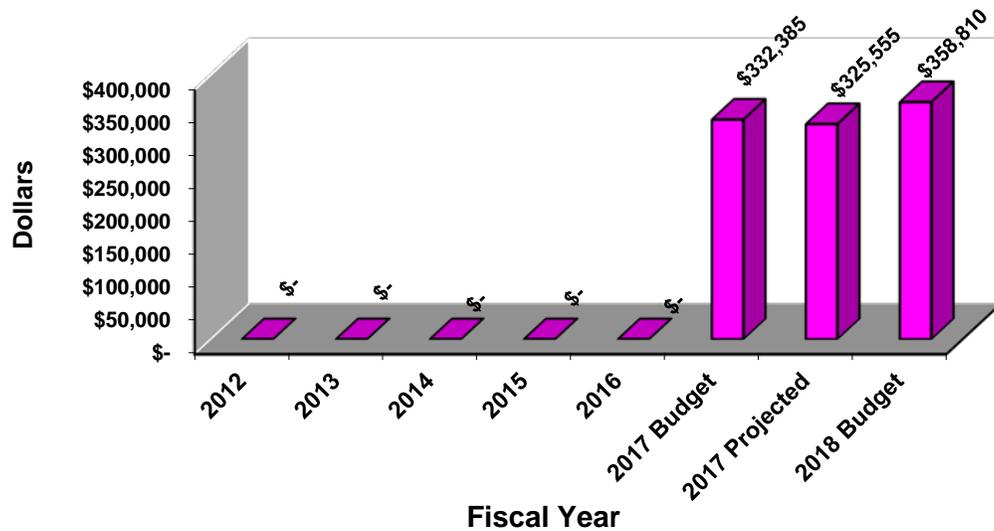
Fund 426 - TIF #3

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 410 | Property Tax | \$ - | \$ - | \$ - | \$ - | \$ 34,825 |
| Total Taxes | | - | - | - | - | 34,825 |
| 481 | Interest Income | - | - | - | - | - |
| Total Other Revenues | | - | - | - | - | - |
| 499 | Reappropriation | - | - | - | - | 136,210 |
| Total Other Financing Sources | | - | - | - | - | 136,210 |
| Total Revenues and Other Financing Sources | | \$ - | \$ - | \$ - | \$ - | \$ 171,035 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ - | \$ - | \$ - | \$ 19,985 | \$ 37,387 |
| 521 | Group Insurance | - | - | - | 3,830 | 7,975 |
| 522 | Medicare | - | - | - | 270 | 543 |
| 523 | Social Security | - | - | - | 1,130 | 2,265 |
| 524 | IMRF | - | - | - | 2,300 | 4,305 |
| Total Personal Services | | - | - | - | 27,515 | 52,475 |
| 541 | Accounting & Auditing Service | - | - | - | - | 1,860 |
| 543 | Legal Service | - | - | - | 5,000 | 10,000 |
| 551 | Advertising | - | - | - | - | - |
| 559 | Other Professional Services | - | - | - | 30,000 | 40,000 |
| 561 | Postage | - | - | - | 900 | 355 |
| 563 | Publishing | - | - | - | 1,420 | 500 |
| Total Contractual Services | | - | - | - | 37,320 | 52,715 |
| 999 | Source of Reserves | - | - | - | - | 65,845 |
| Total Other Financing Uses | | - | - | - | - | 65,845 |
| 815.05 | Impr Other Than Buildings | - | - | - | 47,815 | - |
| Total Capital Outlay | | - | - | - | 47,815 | - |
| Total Expenditures and Other Financing Uses | | \$ - | \$ - | \$ - | \$ 112,650 | \$ 171,035 |

CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and in the future transfers from the General Fund. This fund was established in FY 2012.

Capital Equipment Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2018

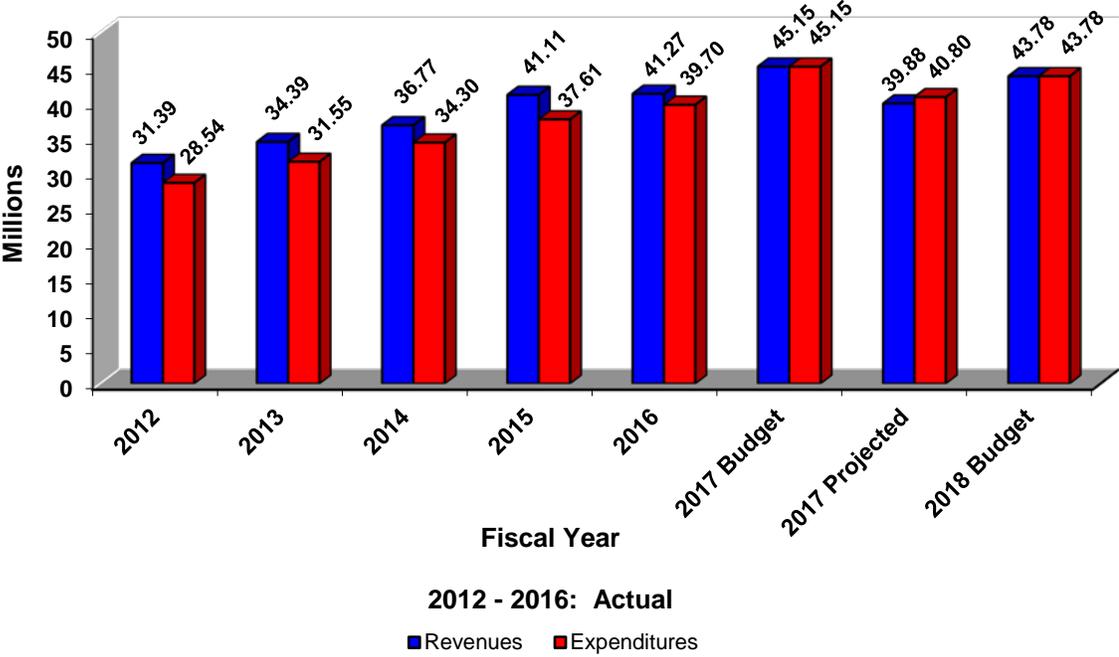
Fund 430 - Capital Equipment

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 472 | Community Development Fees | \$ - | \$ - | \$ - | \$ 16,500 | \$ 5,000 |
| 481 | Interest Income | 1,099 | 1,503 | - | 650 | 100 |
| 484 | Sale of Capital Assets | 55,609 | 84,057 | 35,000 | 17,565 | 15,000 |
| Total Other Revenues | | 56,708 | 85,560 | 35,000 | 34,715 | 20,100 |
| 491.10 | Transfers In - General Fund | - | - | - | - | 314,710 |
| 499 | Reappropriation | - | - | 297,385 | - | 24,000 |
| Total Other Financing Sources | | - | - | 297,385 | - | 338,710 |
| Total Revenues and Other Financing Sources | | \$ 56,708 | \$ 85,560 | \$ 332,385 | \$ 34,715 | \$ 358,810 |
| Expenditures and Other Financing Uses | | | | | | |
| 820 | Machinery & Equipment | \$ - | \$ - | \$ - | \$ - | \$ 55,500 |
| 825 | Vehicles | - | - | 332,385 | 325,555 | 242,590 |
| 835 | Computer Equipment | - | - | - | - | 60,720 |
| Total Capital Outlay | | - | - | 332,385 | 325,555 | 358,810 |
| 999 | Source of Reserves | - | - | - | - | - |
| Total Other Financing Uses | | - | - | - | - | - |
| Total Expenditures and Other Financing Uses | | \$ - | \$ - | \$ 332,385 | \$ 325,555 | \$ 358,810 |

ELECTRIC FUND

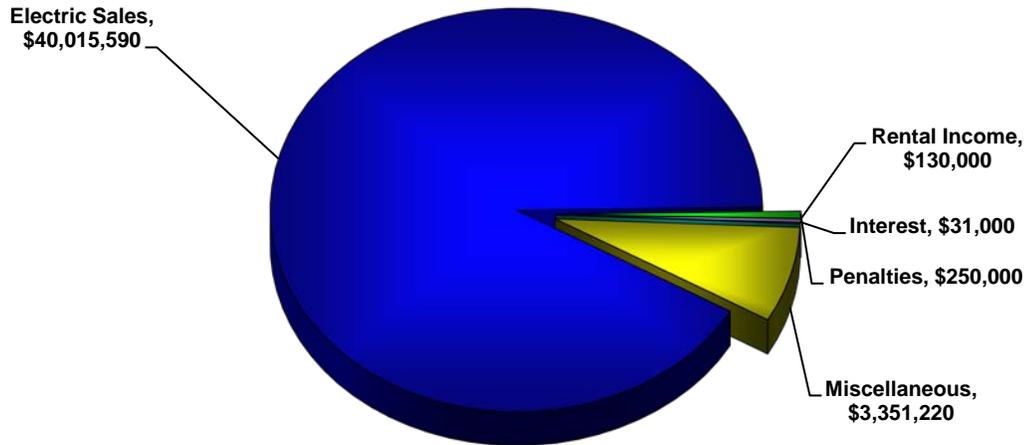
The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Electric Fund Revenues and Expenditures



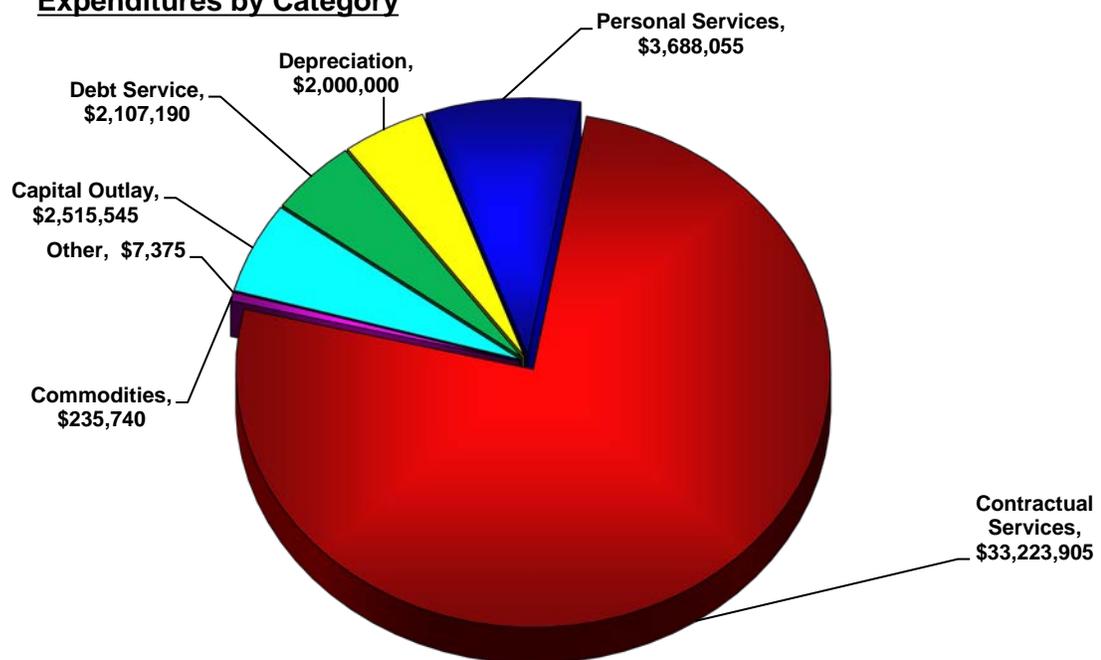
ELECTRIC FUND

Revenues by Category



Electric sales account for 88% of the revenues in the Electric Fund.

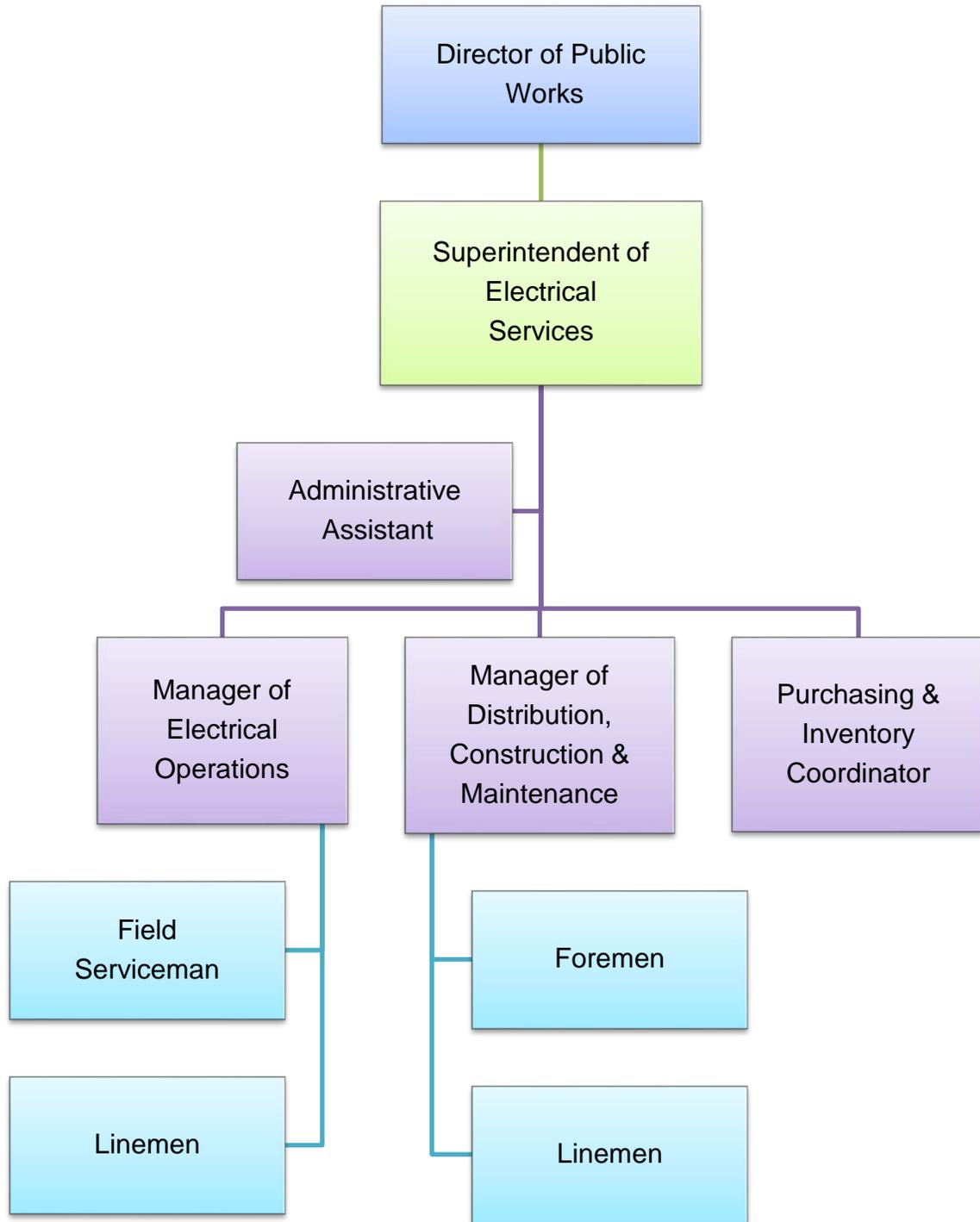
Expenditures by Category



Contractual Services, the largest expenditure category includes purchased power which accounts for \$31,352,735 of the total. Personal Services account for 8.4% of expenditures.

Public Works Department

Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates.

FY 2018 GOALS

Goal # 1 Cable Replacement Program

This year will consist of one project and the purchase of materials for a second project. The main project will be the replacement of underground facilities in Sunset Meadows, an area bounded by Western Ave, Fargo Blvd, and Sherwood Lane. In the spring of 2018 we will order materials for the relocation and upgrade of existing underground electric facilities at the intersection of Kirk Rd and Fabyan Parkway due to the County widening the intersection in the summer of 2018.

Funding: \$1,003,120

Completion Date: 04/29/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).

Goal # 2 Western Ave Substation - Transformer Replacement

This goal is to start the first year of a two year project to replace the transformer at Western Avenue Substation. The existing transformer has nearly 45 years of service and has reached end of life. The capital cost for 2017-18 will cover engineering, specifications, bidding, and ordering of a new power transformer with delivery and installation to occur in the fall of 2018.

Funding: \$135,000

Completion Date: 01/31/2019

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community

needs and desires. Goal F: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).

Goal # 3 Create Electronic SCADA Map

The Electric Utility upgraded the distribution SCADA (Supervisory Control & Data Acquisition) system in the previous fiscal year. The system was specified in anticipation of moving towards an electronic mapping and outage tracking system in the future. The next step in the process is to convert the system maps and install them on a server tied to the SCADA system. A vendor will be hired to perform the initial conversion and then the city will maintain the electronic maps and system.

Funding: \$90,000

Completion Date: 01/31/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Continue implementing technology upgrades in various core service areas of the City including: fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

Goal # 4 Southeast Industrial Park Property Acquisition and Site Development:

- Continue to work with city staff, property owner(s)/developer(s), legal and land consultants to secure a substation site, easements for an electrical feed to the site, construction easements, and right-of-way to access the site so that site engineering and substation design engineering can move forward.
- Continue to work with ComEd and architect and engineering design firm on substation site design, offsite modifications required to feed substation, and equipment specifications.

Funding: N/A

Completion Date: 4/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park.

Public Works – Electric

Goal #5 Utility Pole Inspection Program (year one of two)

- City-owned wooden utility poles were last inspected in 1997. At that time, approximately 800 poles were identified as being structurally deficient and were replaced over the course of 6 years. There are approximately 1400 poles that currently need to be inspected. Staff will hire a contractor to perform pole inspections on half (700) of those this year. The remaining poles will be inspected in the following year. These inspections will allow the utility to schedule pole replacements in the future.

Funding: \$17,500

Completion Date: 11/30/2017

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal L: Maintain high-quality public services that serve and protect our residents and businesses.

Goal #6 Substation Maintenance

Continue with the Substation Maintenance program established in FY 2017 to further drive improvements to the reliability of Geneva's electrical substation infrastructure. The utility has experienced operating issues for equipment within the stations such as feeder breakers, load tap-changers, and transformer monitoring devices. This program brings in substation maintenance professionals to test, verify, and maintain correct operation of major substation components on a five year cycle. This project is complying with industry best practices for substation maintenance.

Funding: \$65,000

Completion Date: 03/31/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal L: Maintain high-quality public services that serve and protect our residents and businesses.

| Performance Measures | CY 2013 | CY 2014 | CY 2015 | CY 2016 | CY 2017 (Goal) |
|---|---------|---------|---------|---------|----------------|
| Average Number of Service Interruptions * | 0.44 | 0.21 | 0.4 | 0.45 | <0.8 |
| Average Length of Outage (Minutes) | 39.15 | 15.74 | 19.31 | 32.0 | <40 |

Public Works – Electric

| | | | | | |
|--|------|------|-----|-----|-----|
| Average Number of Days to Repair Street Lights | 13.8 | 4.9 | 6.9 | 6.3 | <10 |
| Number of Electronic Read Transmitter (ERT) Meters Installed | 938 | 1023 | 864 | 764 | 900 |

* This number represents the electric system's reliability i.e. average number of times in a 12 month period, each customer will experience interruption in electric service (not counting ComEd interruptions).

The Electric Fund is divided into 9 divisions:

Division 20 – Administration: The administration and supervision division that includes professional services, communications, professional development and the purchase of power for distribution.

Division 25 – Operation & Maintenance: The operation and maintenance of the distribution overhead and underground lines, structures, transformers and street lights.

Division 27 – Substations: The operation and maintenance of the substation buildings, structures, station equipment, transformers and SCADA system.

Division 30 – Customer Accounting: The meter reading, customer information system, billing and collection functions.

Division 35 – Electric Generation: The operation and maintenance of the Geneva Generation Facility (GGF), a 30 MW power generating facility, consisting of five Caterpillar natural gas engines and controls, buildings, station equipment, transformers and radiators.

Division 45 – Fiber Optics: The maintenance of the Geneva fiber optic system. This fiber system is the communication system of the City of Geneva, Geneva School District, Kane County Government and Geneva electric distribution system.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 90 – Debt Service: The annual principal and interest payments of the outstanding debt.

Division 95 – Capital Outlay: The construction and replacement of distribution overhead and underground lines, structures, transformers, street lights, substations, generation equipment, vehicles, equipment and computers.

Public Works – Electric – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|---|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Superintendent of Electrical Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Electrical Operations | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Manager of Distribution, Construction & Maintenance | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Field Serviceman | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Foreman | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Lineman | 7.00 | 6.00 | 6.00 | 7.00 | 7.00 |
| Electric Apprentice | 0.00 | 0.00 | 1.00 | 2.00 | 2.00 |
| Total | 14.00 | 13.00 | 14.00 | 16.00 | 16.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|---------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 455 | Penalties | \$ 292,138 | \$ 251,299 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| Total Fines & Forefeits | | 292,138 | 251,299 | 250,000 | 250,000 | 250,000 |
| 461 | Electric Sales | 40,078,957 | 40,648,654 | 39,637,195 | 39,141,845 | 40,015,590 |
| 465 | Connection Fees | 450 | - | - | - | - |
| 468 | New Service Installation | 182,293 | 169,524 | 200,000 | 175,000 | 200,000 |
| Total Service Charges | | 40,261,701 | 40,818,178 | 39,837,195 | 39,316,845 | 40,215,590 |
| 479 | Disconnection/Reconnection Fees | - | - | 500 | - | 500 |
| Total Service Fees | | - | - | 500 | - | 500 |
| 481 | Interest Income | 46,586 | 37,185 | 31,000 | 62,000 | 31,000 |
| 482 | Rental Income | 89,006 | 116,829 | 130,000 | 120,000 | 130,000 |
| 483 | Insurance & Property Damage | 20,588 | 40,471 | - | 97,800 | - |
| 484 | Sale of Capital Assets | 20,652 | 6,788 | 10,000 | 11,300 | 10,000 |
| 485 | Reimbursed Expenditures | 36,830 | (16,802) | 17,000 | 15,000 | 17,000 |
| 486 | Donations | 337,224 | - | - | - | - |
| 489 | Miscellaneous | 4,042 | 14,444 | 35,000 | 7,000 | 10,000 |
| Total Other Revenues | | 554,929 | 198,914 | 223,000 | 313,100 | 198,000 |
| 499 | Reappropriation | - | - | 4,838,015 | - | 3,113,720 |
| Total Other Financing Sources | | - | - | 4,838,015 | - | 3,113,720 |
| Total Revenues and Other Financing Sources | | \$ 41,108,768 | \$ 41,268,391 | \$ 45,148,710 | \$ 39,879,945 | \$ 43,777,810 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 1,703,945 | \$ 1,926,101 | \$ 2,086,950 | \$ 1,920,240 | \$ 2,154,161 |
| 502 | Wages - Part-Time/Seasonal | 83,835 | 77,601 | 97,628 | 83,380 | 90,968 |
| 503 | Overtime | 30,904 | 52,340 | 170,615 | 41,345 | 164,675 |
| 504 | Stand-By | 96,984 | 99,565 | 96,010 | 99,355 | 96,010 |
| 521 | Group Insurance | 304,384 | 344,251 | 377,848 | 365,520 | 439,847 |
| 522 | Medicare | 28,034 | 30,268 | 35,582 | 30,160 | 36,383 |
| 523 | Social Security | 119,173 | 128,723 | 154,426 | 127,965 | 151,764 |
| 524 | IMRF | 238,174 | 249,693 | 276,185 | 242,970 | 279,147 |
| 527 | Car Allowance | 3,718 | 3,227 | 3,233 | 3,195 | 3,250 |
| 529 | Pension Expense | - | 271,785 | - | 271,850 | 271,850 |
| Total Personal Services | | 2,609,152 | 3,183,552 | 3,298,477 | 3,185,980 | 3,688,055 |
| 531 | Maintenance Service | 356,034 | 430,886 | 571,695 | 478,270 | 554,360 |
| 541 | Accounting & Auditing Service | 16,925 | 18,920 | 19,245 | 20,660 | 19,620 |
| 542 | Engineering Service | 7,183 | - | - | - | - |
| 543 | Legal Service | 488 | 7,103 | 30,875 | 30,875 | 30,875 |
| 544 | Medical Service | 3,270 | 824 | 1,100 | 1,100 | 1,600 |
| 546 | Janitorial Service | 95,255 | 4,874 | 5,160 | 5,160 | 5,160 |
| 547 | Banking Service | 642 | 117,746 | 108,935 | 123,800 | 127,535 |
| 550 | Collection Service | - | 964 | 2,500 | 50 | 2,500 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| 552 | Data Programming Service | 30,814 | - | - | - | - |
| 559 | Other Professional Services | 1,308 | 23,895 | 44,800 | 23,300 | 44,550 |
| 561 | Postage | 60,183 | 27,638 | 29,720 | 28,115 | 29,720 |
| 562 | Telephone | 239 | 38,879 | 45,500 | 39,500 | 43,400 |
| 563 | Publishing | 511 | 861 | 1,000 | 1,375 | 2,000 |
| 564 | Printing | 12,033 | 13,053 | 13,830 | 13,750 | 13,830 |
| 565 | Internet | 2,320 | 2,126 | 2,340 | 2,340 | 2,340 |
| 566 | Recording Fees | 85 | 312 | 400 | 300 | 405 |
| 571 | Dues & Subscriptions | 26,237 | 27,378 | 29,315 | 29,100 | 30,345 |
| 572 | Travel & Meals | 319 | 5,045 | 9,250 | 6,500 | 9,250 |
| 573 | Training & Professional Development | 4,108 | 13,015 | 21,895 | 17,545 | 21,695 |
| 581 | Utilities | 257,102 | 371,761 | 650,180 | 389,954 | 586,075 |
| 583 | Garbage Disposal | 145 | 297 | 200 | 200 | 200 |
| 584 | Landfill Charges | 1,640 | 2,571 | 4,550 | 3,500 | 4,200 |
| 585 | Electric Purchases | 31,327,809 | 32,603,168 | 31,052,775 | 30,553,945 | 31,352,735 |
| 592 | General Insurance | 204,074 | 193,560 | 223,560 | 207,675 | 234,750 |
| 595 | Rentals | 20,226 | 23,398 | 27,666 | 25,840 | 28,360 |
| 599 | Other Contractual Services | 57,221 | 60,307 | 72,400 | 74,500 | 78,400 |
| Total Contractual Services | | 32,486,168 | 33,988,578 | 32,968,891 | 32,077,354 | 33,223,905 |
| 601 | Maintenance Supplies | 63,828 | 70,396 | 106,190 | 75,050 | 107,140 |
| 621 | Office Supplies | 4,922 | 3,415 | 8,465 | 6,985 | 7,570 |
| 622 | Office Equipment | 6,826 | 654 | 2,000 | 1,250 | 1,000 |
| 622 | Office Furniture | 641 | 1,615 | 1,000 | 1,000 | 1,000 |
| 624 | Operating Supplies | 24,498 | 26,101 | 34,700 | 29,255 | 33,700 |
| 625 | Small Tools | 3,235 | 4,698 | 4,680 | 4,680 | 4,680 |
| 626 | Janitorial Supplies | 570 | 772 | 1,100 | 1,100 | 1,100 |
| 627 | Motor Fuel & Lubricants | 32,477 | 27,779 | 76,125 | 33,400 | 64,400 |
| 631 | Clothing | 2,156 | 11,173 | 12,525 | 12,525 | 12,525 |
| 632 | Per Copy Charges | 675 | 704 | 660 | 660 | 660 |
| 641 | Books | 172 | 813 | 845 | 845 | 845 |
| 662 | Film/Video | 468 | - | 500 | 500 | 500 |
| 663 | Computer Software | 213 | 1,566 | 620 | - | 620 |
| Total Commodities | | 140,678 | 149,687 | 249,410 | 167,250 | 235,740 |
| 705.23 | Principal 2006D Bonds | 510,000 | - | - | - | - |
| 705.26 | Principal 2007 Bonds | 60,000 | - | - | - | - |
| 705.34 | Principal 2011 Bonds | 520,000 | 1,170,000 | 1,445,000 | 1,445,000 | 1,475,000 |
| 705.37 | Principal 2013 Bonds | 505,000 | 130,000 | 155,000 | 155,000 | 165,000 |
| 705.38 | Principal 2014 Bonds | - | 225,000 | 245,000 | 245,000 | 250,000 |
| 710.18 | Interest 2003 Bonds | - | - | - | - | - |
| 710.23 | Interest 2006D Bonds | 19,301 | - | - | - | - |
| 710.26 | Interest 2007 Bonds | 57,071 | - | - | 193,140 | 164,090 |
| 710.34 | Interest 2011 Bonds | 257,526 | 269,753 | 193,140 | 19,700 | 16,550 |
| 710.37 | Interest 2013 Bonds | 3,234 | 15,995 | 19,700 | 40,100 | 35,200 |
| 710.38 | Interest 2014 Bonds | 30,151 | 39,740 | 40,100 | 1,685 | 1,350 |
| 715 | Paying Agent Fees | 2,480 | - | - | - | - |
| 720 | Bond Issue Costs | 57,634 | 1,656 | 2,700 | - | - |
| Total Debt Service | | 2,022,397 | 1,852,145 | 2,100,640 | 2,099,625 | 2,107,190 |

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-----------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| 810 | Buildings & Improvements | 14,569 | 12,403 | 37,000 | 32,000 | 20,000 |
| 815.05 | Improvements Other Than Buildings | 44,820 | 65,972 | 839,000 | 100,000 | 207,000 |
| 815.25 | Electric System | 684,619 | 1,548,437 | 1,292,130 | 811,710 | 1,901,910 |
| 820 | Machinery & Equipment | 22,924 | 26,120 | 94,000 | 66,230 | 20,000 |
| 825 | Vehicles | 248,431 | 332,707 | 305,000 | 200,000 | 260,000 |
| 835 | Computer Equipment | 4,537 | 3,217 | 100,500 | 50,000 | 106,635 |
| 910 | Capitalized Assets | (2,454,232) | (3,270,453) | - | - | - |
| Total Capital Outlay | | <u>(1,434,333)</u> | <u>(1,281,596)</u> | <u>2,667,630</u> | <u>1,259,940</u> | <u>2,515,545</u> |
| 911 | Depreciation | 1,782,365 | 1,797,186 | 2,000,000 | 2,000,000 | 2,000,000 |
| 914 | State/Federal Permits | 5,514 | 5,444 | 6,875 | 6,600 | 6,875 |
| 917 | Employee Awards | 1,300 | 575 | 500 | 556 | 300 |
| 918 | Easements | 120 | 150 | 200 | 50 | 200 |
| Total Other Expenditures | | <u>1,789,299</u> | <u>1,803,355</u> | <u>2,007,575</u> | <u>2,007,206</u> | <u>2,007,375</u> |
| 999 | Source of Reserves | - | - | 1,856,087 | - | - |
| Total Other Financing Uses | | <u>-</u> | <u>-</u> | <u>1,856,087</u> | <u>-</u> | <u>-</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 37,613,361</u> | <u>\$ 39,695,722</u> | <u>\$ 45,148,710</u> | <u>\$ 40,797,355</u> | <u>\$ 43,777,810</u> |

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2018

620 - Electric Fund

| Division | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|-----------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| 20 | Administration | \$ 32,015,700 | \$ 33,464,302 | \$ 31,917,888 | \$ 31,445,885 | \$ 32,307,585 |
| 25 | Operation & Maintenance | 2,299,726 | 2,746,206 | 3,109,334 | 2,792,220 | 3,416,908 |
| 27 | Substations | 52,938 | 39,219 | 110,715 | 105,715 | 110,715 |
| 30 | Customer Accounting | 129,313 | 128,834 | 141,360 | 123,105 | 135,771 |
| 35 | Electric Generation | 614,257 | 774,118 | 1,120,570 | 820,325 | 1,060,935 |
| 40 | New Service | 34,376 | 29,874 | - | 30,150 | 2,900 |
| 45 | Fiber Optics | 5,649 | 45,968 | 20,000 | 12,630 | 20,000 |
| 73 | GIS | 90,976 | 99,466 | 104,486 | 107,760 | 100,261 |
| 90 | Debt Service & Depreciation | 2,209,762 | 2,124,331 | 5,956,727 | 4,099,625 | 4,107,190 |
| 95 | Capital Outlay | 160,667 | 243,404 | 2,667,630 | 1,259,940 | 2,515,545 |
| Total Electric Fund | | \$ 37,613,364 | \$ 39,695,722 | \$ 45,148,710 | \$ 40,797,355 | \$ 43,777,810 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Division 20 - Administration | | | | | | |
| 501 | Wages - Regular | \$ 347,167 | \$ 413,064 | \$ 426,274 | \$ 415,835 | \$ 425,607 |
| 521 | Group Insurance | 43,391 | 58,213 | 57,626 | 60,615 | 72,084 |
| 522 | Medicare | 5,205 | 5,886 | 6,228 | 5,925 | 6,218 |
| 523 | Social Security | 22,214 | 25,124 | 26,413 | 25,260 | 26,343 |
| 524 | IMRF | 45,468 | 50,064 | 49,904 | 48,315 | 49,238 |
| 527 | Car Allowance | 3,718 | 3,227 | 3,233 | 3,195 | 3,250 |
| 529 | Pension Expense | - | 54,494 | - | 54,500 | 54,500 |
| Total Personal Services | | 467,163 | 610,071 | 569,678 | 613,645 | 637,240 |
| 531 | Maintenance Service | 4,104 | 5,026 | 4,925 | 5,320 | 5,690 |
| 541 | Accounting & Auditing Service | 16,925 | 18,920 | 19,245 | 20,660 | 19,620 |
| 543 | Legal Service | 7,183 | 7,103 | 30,875 | 30,875 | 30,875 |
| 547 | Banking Service | 95,255 | 117,746 | 108,935 | 123,800 | 127,535 |
| 559 | Other Professional Services | 22,504 | 15,543 | 32,700 | 12,000 | 32,700 |
| 561 | Postage | 1,308 | 1,020 | 3,105 | 1,500 | 3,105 |
| 562 | Telephone | 29,512 | 34,172 | 38,000 | 35,000 | 38,000 |
| 563 | Publishing | 242 | 861 | 1,000 | 1,375 | 2,000 |
| 564 | Printing | 560 | 736 | 630 | 550 | 630 |
| 565 | Internet | 2,320 | 2,126 | 2,340 | 2,340 | 2,340 |
| 566 | Recording Fees | 85 | 312 | 400 | 300 | 405 |
| 571 | Dues | 26,057 | 27,258 | 28,815 | 28,800 | 29,845 |
| 572 | Travel | 197 | 4,499 | 6,800 | 4,500 | 6,800 |
| 573 | Training | 550 | 6,939 | 6,450 | 3,100 | 6,850 |
| 585 | Electric Purchases | 31,327,809 | 32,603,168 | 31,052,775 | 30,553,945 | 31,352,735 |
| 592 | General Insurance | 45 | - | - | - | - |
| 595 | Rentals | 1,106 | 1,134 | 1,255 | 1,215 | 1,255 |
| 599 | Other Contractual Services | 4,486 | 223 | - | - | - |
| Total Contractual Services | | 31,540,246 | 32,846,785 | 31,338,250 | 30,825,280 | 31,660,385 |
| 621 | Office Supplies | 4,922 | 519 | - | 5,000 | 6,480 |
| 622 | Office Equipment | 1,220 | 3,238 | 6,480 | 250 | 1,000 |
| 623 | Office Furniture | 641 | 654 | 1,000 | 1,000 | 1,000 |
| 624 | Operating Supplies | 500 | 1,615 | 1,000 | - | - |
| 632 | Per Copy Charges | 675 | 704 | 660 | 660 | 660 |
| 663 | Computer Software | 213 | 566 | 620 | - | 620 |
| Total Commodities | | 8,171 | 7,296 | 9,760 | 6,910 | 9,760 |
| 918 | Easements | 120 | 150 | 200 | 50 | 200 |
| Total Other Expenditures | | 120 | 150 | 200 | 50 | 200 |
| Total Administration | | \$ 32,015,700 | \$ 33,464,302 | \$ 31,917,888 | \$ 31,445,885 | \$ 32,307,585 |
| Division 25 - Operation & Maintenance | | | | | | |
| 501 | Wages - Regular | \$ 1,239,372 | \$ 1,379,347 | \$ 1,598,842 | \$ 1,366,510 | \$ 1,676,985 |
| 502 | Wages - Part-Time/Seasonal | 40,295 | 38,563 | 58,603 | 48,780 | 57,446 |
| 503 | Overtime | 27,742 | 48,874 | 164,675 | 39,800 | 164,675 |
| 504 | Stand-By | 96,984 | 99,565 | 96,010 | 99,355 | 96,010 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 521 | Group Insurance | 249,096 | 273,641 | 309,901 | 291,300 | 354,243 |
| 522 | Medicare | 20,521 | 21,911 | 27,807 | 21,770 | 28,930 |
| 523 | Social Security | 87,153 | 93,037 | 120,999 | 92,185 | 120,146 |
| 524 | IMRF | 177,673 | 183,268 | 218,366 | 178,435 | 223,988 |
| 529 | Pension Expense | - | 199,483 | - | 199,500 | 199,500 |
| Total Personal Services | | 1,938,835 | 2,337,689 | 2,595,203 | 2,337,635 | 2,921,923 |
| 531 | Maintenance Service | 142,895 | 158,519 | 210,645 | 186,560 | 193,025 |
| 544 | Medical Service | 488 | 824 | 1,100 | 1,100 | 1,600 |
| 546 | Janitorial Service | 3,270 | 4,874 | 5,160 | 5,160 | 5,160 |
| 559 | Other Professional Services | 5,936 | 8,352 | 7,600 | 6,800 | 7,350 |
| 564 | Printing | 180 | - | - | - | - |
| 571 | Dues | 123 | 120 | 500 | 300 | 500 |
| 572 | Travel | 3,208 | 546 | 2,450 | 2,000 | 2,450 |
| 573 | Training | - | 6,048 | 11,635 | 11,635 | 12,035 |
| 581 | Utilities | 6,282 | 4,537 | 7,120 | 7,454 | 7,465 |
| 584 | Landfill Charges | 1,640 | 2,571 | 4,550 | 3,500 | 4,200 |
| 592 | General Insurance | 93,838 | 96,088 | 95,000 | 111,430 | 99,750 |
| 595 | Rentals | 5,045 | 2,911 | 4,616 | 4,000 | 4,620 |
| 599 | Other Contractual Services | 3,335 | 12,083 | 5,520 | 10,000 | 11,520 |
| Total Contractual Services | | 266,239 | 297,471 | 355,896 | 349,939 | 349,675 |
| 601 | Maintenance Supplies | 43,271 | 53,336 | 66,005 | 42,585 | 66,005 |
| 624 | Operating Supplies | 22,172 | 23,301 | 28,755 | 26,255 | 27,755 |
| 625 | Small Tools | 3,176 | 4,343 | 4,180 | 4,180 | 4,180 |
| 626 | Janitorial Supplies | 517 | 567 | 500 | 500 | 500 |
| 627 | Motor Fuel & Lubricants | 21,421 | 16,937 | 44,425 | 16,700 | 32,700 |
| 631 | Clothing | 2,156 | 11,173 | 12,525 | 12,525 | 12,525 |
| 641 | Books | 172 | 813 | 845 | 845 | 845 |
| 662 | Film/Video | 468 | - | 500 | 500 | 500 |
| Total Commodities | | 93,352 | 110,471 | 157,735 | 104,090 | 145,010 |
| 917 | Employee Awards | 1,300 | 575 | 500 | 556 | 300 |
| Total Other Expenditures | | 1,300 | 575 | 500 | 556 | 300 |
| Total Operation & Maintenance | | \$ 2,299,726 | \$ 2,746,206 | \$ 3,109,334 | \$ 2,792,220 | \$ 3,416,908 |
| Division 27 - Substations | | | | | | |
| 531 | Maintenance Service | \$ 29,877 | \$ 27,549 | \$ 87,000 | \$ 82,000 | \$ 87,000 |
| 599 | Other Contractual Services | 5,149 | 7,615 | 4,500 | 4,500 | 4,500 |
| Total Contractual Services | | 35,026 | 35,164 | 91,500 | 86,500 | 91,500 |
| 601 | Maintenance Supplies | 11,769 | 4,055 | 17,415 | 17,415 | 17,415 |
| 626 | Janitorial Supplies | 27 | - | 100 | 100 | 100 |
| 627 | Motor Fuel & Lubricants | 6,116 | - | 1,700 | 1,700 | 1,700 |
| Total Commodities | | 17,912 | 4,055 | 19,215 | 19,215 | 19,215 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Total Substations | | \$ 52,938 | \$ 39,219 | \$ 110,715 | \$ 105,715 | \$ 110,715 |
| Division 30 - Customer Accounting | | | | | | |
| 502 | Wages - Part-Time/Seasonal | \$ 43,541 | \$ 39,038 | \$ 39,025 | \$ 34,600 | \$ 33,522 |
| 503 | Overtime | - | - | - | 60 | - |
| 521 | Group Insurance | 900 | 852 | - | 170 | 634 |
| 522 | Medicare | 632 | 566 | 565 | 500 | 487 |
| 523 | Social Security | 2,701 | 2,419 | 2,810 | 2,150 | 2,078 |
| Total Personal Services | | 47,773 | 42,875 | 42,400 | 37,480 | 36,721 |
| 531 | Maintenance Service | 31,354 | 33,196 | 43,205 | 34,190 | 43,205 |
| 550 | Collection Service | 642 | 964 | 2,500 | 50 | 2,500 |
| 561 | Postage | 26,063 | 26,618 | 26,615 | 26,615 | 26,615 |
| 564 | Printing | 11,981 | 12,317 | 13,200 | 13,200 | 13,200 |
| 595 | Rentals | 11,501 | 11,865 | 13,440 | 11,570 | 13,530 |
| Total Contractual Services | | 81,540 | 84,959 | 98,960 | 85,625 | 99,050 |
| 601 | Maintenance Supplies | - | - | - | - | - |
| 663 | Computer Software | - | 1,000 | - | - | - |
| Total Commodities | | - | 1,000 | - | - | - |
| Total Customer Accounting | | \$ 129,313 | \$ 128,834 | \$ 141,360 | \$ 123,105 | \$ 135,771 |
| Division 35 - Electric Generation | | | | | | |
| 501 | Wages - Regular | \$ 32,223 | \$ 52,795 | \$ - | \$ 57,740 | \$ - |
| 503 | Overtime | 676 | 1,403 | 5,940 | 1,010 | - |
| 521 | Group Insurance | 730 | 1,147 | - | 1,250 | - |
| 522 | Medicare | 454 | 752 | 85 | 840 | - |
| 523 | Social Security | 1,943 | 3,216 | 370 | 3,580 | - |
| 524 | IMRF | 4,079 | 6,401 | 730 | 6,860 | - |
| 529 | Pension Expense | - | 6,967 | - | 7,000 | 7,000 |
| Total Personal Services | | 40,106 | 72,681 | 7,125 | 78,280 | 7,000 |
| 531 | Maintenance Service | 140,331 | 163,228 | 201,255 | 153,500 | 201,255 |
| 559 | Other Professional Services | 2,375 | - | 4,500 | 4,500 | 4,500 |
| 562 | Telephone | 4,608 | 4,707 | 7,500 | 4,500 | 5,400 |
| 581 | Utilities | 250,820 | 367,224 | 643,060 | 382,500 | 578,610 |
| 583 | Garbage Disposal | 145 | 297 | 200 | 200 | 200 |
| 592 | General Insurance | 110,191 | 97,472 | 128,560 | 96,245 | 135,000 |
| 595 | Rentals | 840 | 900 | 1,500 | 2,200 | 2,100 |
| 599 | Other Contractual Services | 44,251 | 40,386 | 62,380 | 60,000 | 62,380 |
| Total Contractual Services | | 553,561 | 674,214 | 1,048,955 | 703,645 | 989,445 |
| 601 | Maintenance Supplies | 8,225 | 7,577 | 20,670 | 12,800 | 20,670 |
| 624 | Operating Supplies | 1,826 | 2,799 | 5,945 | 3,000 | 5,945 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|---------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 625 | Small Tools | 59 | 355 | 500 | 500 | 500 |
| 626 | Janitorial Supplies | 26 | 206 | 500 | 500 | 500 |
| 627 | Motor Fuel & Lubricants | 4,940 | 10,842 | 30,000 | 15,000 | 30,000 |
| Total Commodities | | 15,076 | 21,779 | 57,615 | 31,800 | 57,615 |
| 914 | State/Federal Permit Fees | 5,514 | 5,444 | 6,875 | 6,600 | 6,875 |
| Total Other Expenditures | | 5,514 | 5,444 | 6,875 | 6,600 | 6,875 |
| Total Electric Generation | | \$ 614,257 | \$ 774,118 | \$ 1,120,570 | \$ 820,325 | \$ 1,060,935 |
| Division 40 - New Service | | | | | | |
| 501 | Wages - Regular | \$ 25,631 | \$ 20,190 | \$ - | \$ 22,000 | \$ - |
| 503 | Overtime | 2,486 | 2,063 | - | 475 | - |
| 521 | Group Insurance | 706 | 451 | - | 475 | - |
| 522 | Medicare | 396 | 307 | - | 320 | - |
| 523 | Social Security | 1,634 | 1,311 | - | 1,350 | - |
| 524 | IMRF | 3,522 | 2,658 | - | 2,630 | - |
| 529 | Pension Expense | - | 2,894 | - | 2,900 | 2,900 |
| Total Personal Services | | 34,376 | 29,874 | - | 30,150 | 2,900 |
| Total New Service | | \$ 34,376 | \$ 29,874 | \$ - | \$ 30,150 | \$ 2,900 |
| Division 45 - Fiber Optics | | | | | | |
| 531 | Maintenance Service | \$ - | \$ 36,327 | \$ 14,870 | \$ 7,500 | \$ 14,870 |
| 595 | Rentals | - | 4,978 | 5,130 | 5,130 | 5,130 |
| Total Contractual Services | | - | 41,305 | 20,000 | 12,630 | 20,000 |
| 601 | Maintenance Supplies | \$ 42 | \$ 4,663 | \$ - | \$ - | \$ - |
| 622 | Office Equipment | 5,607 | - | - | - | - |
| Total Commodities | | 5,649 | 4,663 | - | - | - |
| Total Fiber Optics | | \$ 5,649 | \$ 45,968 | \$ 20,000 | \$ 12,630 | \$ 20,000 |
| Division 73 - GIS | | | | | | |
| 501 | Wages - Regular | \$ 59,552 | \$ 60,705 | \$ 61,834 | \$ 58,155 | \$ 51,569 |
| 521 | Group Insurance | 9,561 | 9,947 | 10,321 | 11,710 | 12,886 |
| 522 | Medicare | 825 | 846 | 897 | 805 | 748 |
| 523 | Social Security | 3,529 | 3,616 | 3,834 | 3,440 | 3,197 |
| 524 | IMRF | 7,432 | 7,301 | 7,185 | 6,730 | 5,921 |
| 529 | Pension Expense | - | 7,947 | - | 7,950 | 7,950 |
| Total Personal Services | | 80,899 | 90,361 | 84,071 | 88,790 | 82,271 |
| 531 | Maintenance Service | 7,473 | 7,042 | 9,795 | 9,200 | 9,315 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 620 - Electric Fund

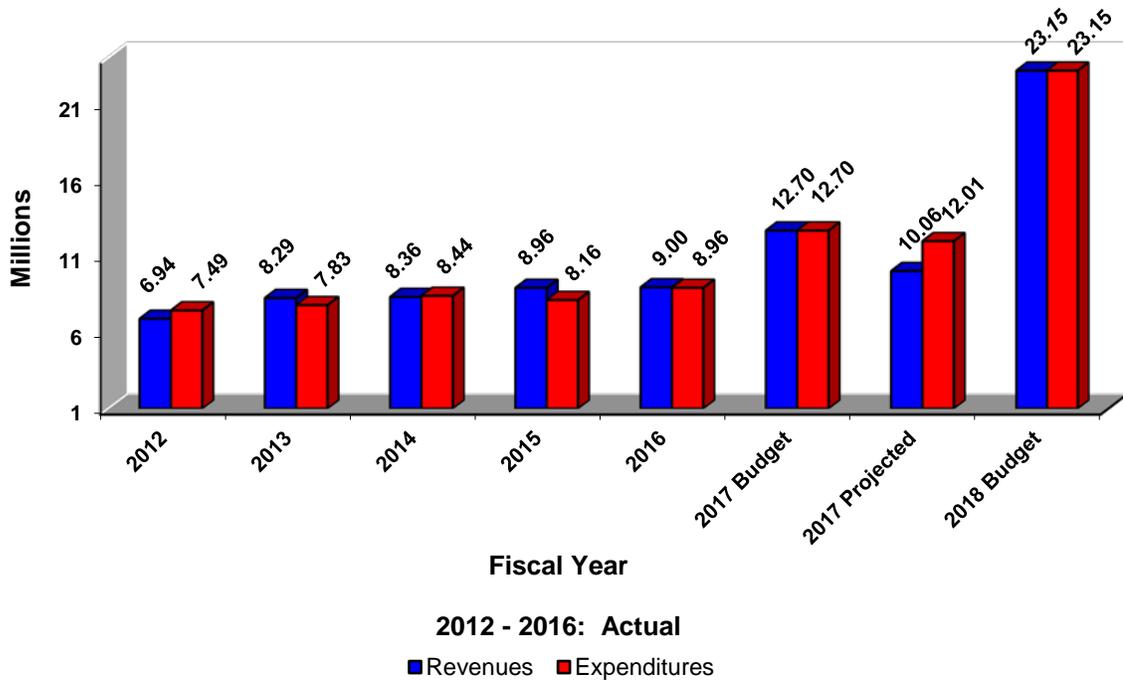
| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------|----------------------|----------------------|----------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 573 Training | | 350 | 28 | 3,810 | 2,810 | 2,810 |
| 595 Rentals | | 1,733 | 1,611 | 1,725 | 1,725 | 1,725 |
| Total Contractual Services | | 9,556 | 8,681 | 15,330 | 13,735 | 13,850 |
| 601 Maintenance Supplies | | 521 | 246 | 2,100 | 2,250 | 3,050 |
| 621 Office Supplies | | - | 178 | 1,985 | 1,985 | 1,090 |
| 622 Office Equipment | | - | - | 1,000 | 1,000 | - |
| Total Commodities | | 521 | 423 | 5,085 | 5,235 | 4,140 |
| Total GIS | | \$ 90,976 | \$ 99,466 | \$ 104,486 | \$ 107,760 | \$ 100,261 |
| Division 90 - Debt Service & Depreciation | | | | | | |
| 705.23 Principal - 2006D Bonds | | \$ 510,000 | \$ - | \$ - | \$ - | \$ - |
| 705.26 Principal - 2007 Bonds | | 60,000 | - | - | - | - |
| 705.34 Principal - 2011 Bonds | | 520,000 | 1,170,000 | 1,445,000 | 1,445,000 | 1,475,000 |
| 705.37 Principal - 2013 Bonds | | 505,000 | 130,000 | 155,000 | 155,000 | 165,000 |
| 705.38 Principal - 2014 Bonds | | - | 225,000 | 245,000 | 245,000 | 250,000 |
| 710.23 Interest - 2006D Bonds | | 19,301 | - | - | - | - |
| 710.26 Interest - 2007 Bonds | | 57,071 | - | - | - | - |
| 710.34 Interest - 2011 Bonds | | 257,526 | 269,753 | 193,140 | 193,140 | 164,090 |
| 710.37 Interest - 2013 Bonds | | 3,234 | 15,995 | 19,700 | 19,700 | 16,550 |
| 710.38 Interest - 2014 Bonds | | 30,151 | 39,740 | 40,100 | 40,100 | 35,200 |
| 715 Paying Agent Fees | | 2,480 | 1,656 | 2,700 | 1,685 | 1,350 |
| 720 Bond Issue Costs | | 57,634 | - | - | - | - |
| 910 Capitalized Assets | | (1,595,000) | (1,525,000) | - | - | - |
| Total Debt Service | | 427,397 | 327,145 | 2,100,640 | 2,099,625 | 2,107,190 |
| 911 Depreciation | | 1,782,365 | 1,797,186 | 2,000,000 | 2,000,000 | 2,000,000 |
| 999 Source of Reserves | | - | - | 1,856,087 | - | - |
| Total Other Expenditures | | 1,782,365 | 1,797,186 | 3,856,087 | 2,000,000 | 2,000,000 |
| Total Debt Service & Depreciation | | \$ 2,209,762 | \$ 2,124,331 | \$ 5,956,727 | \$ 4,099,625 | \$ 4,107,190 |
| Division 95 - Capital Outlay | | | | | | |
| 810 Buildings & Improvements | | \$ 14,569 | \$ 12,403 | \$ 37,000 | \$ 32,000 | \$ 20,000 |
| 815.05 Improvements Other than Buildings | | 44,820 | 65,972 | 202,000 | 100,000 | 207,000 |
| 815.25 Improvements - Electric System | | 684,619 | 1,548,437 | 1,929,130 | 811,710 | 1,901,910 |
| 820 Machinery & Equipment | | 22,924 | 26,120 | 94,000 | 66,230 | 20,000 |
| 825 Vehicles | | 248,431 | 332,707 | 305,000 | 200,000 | 260,000 |
| 835 Computer Equipment | | 4,537 | 3,217 | 100,500 | 50,000 | 106,635 |
| 910 Capitalized Assets | | (859,232) | (1,745,453) | - | - | - |
| Total Capital Outlay | | 160,667 | 243,404 | 2,667,630 | 1,259,940 | 2,515,545 |
| Total Capital Outlay | | \$ 160,667 | \$ 243,404 | \$ 2,667,630 | \$ 1,259,940 | \$ 2,515,545 |
| Total Electric Fund | | \$ 37,613,364 | \$ 39,695,722 | \$ 45,148,710 | \$ 40,797,355 | \$ 43,777,810 |

This page intentionally left blank

WATER/WASTEWATER FUND

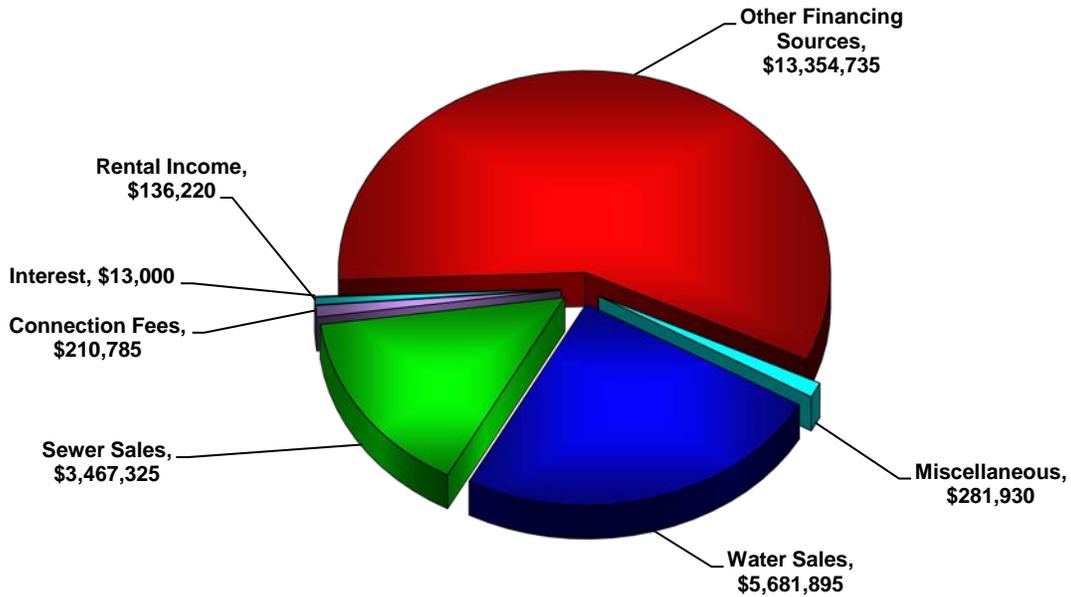
The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Water/Wastewater Fund Revenues and Expenditures



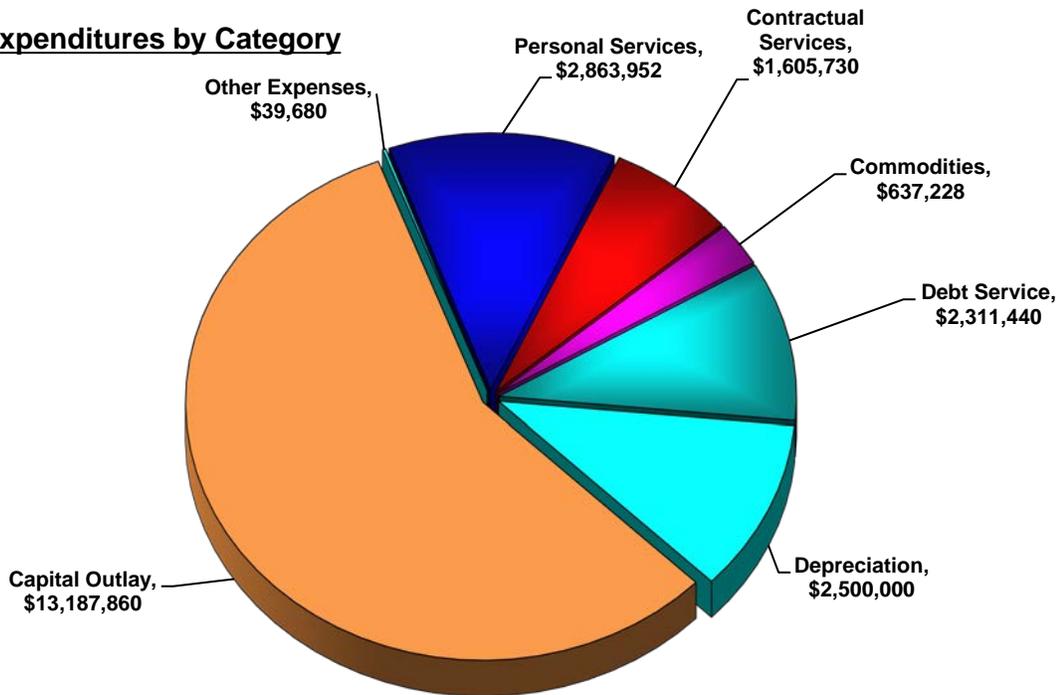
WATER/WASTEWATER FUND

Revenues by Category



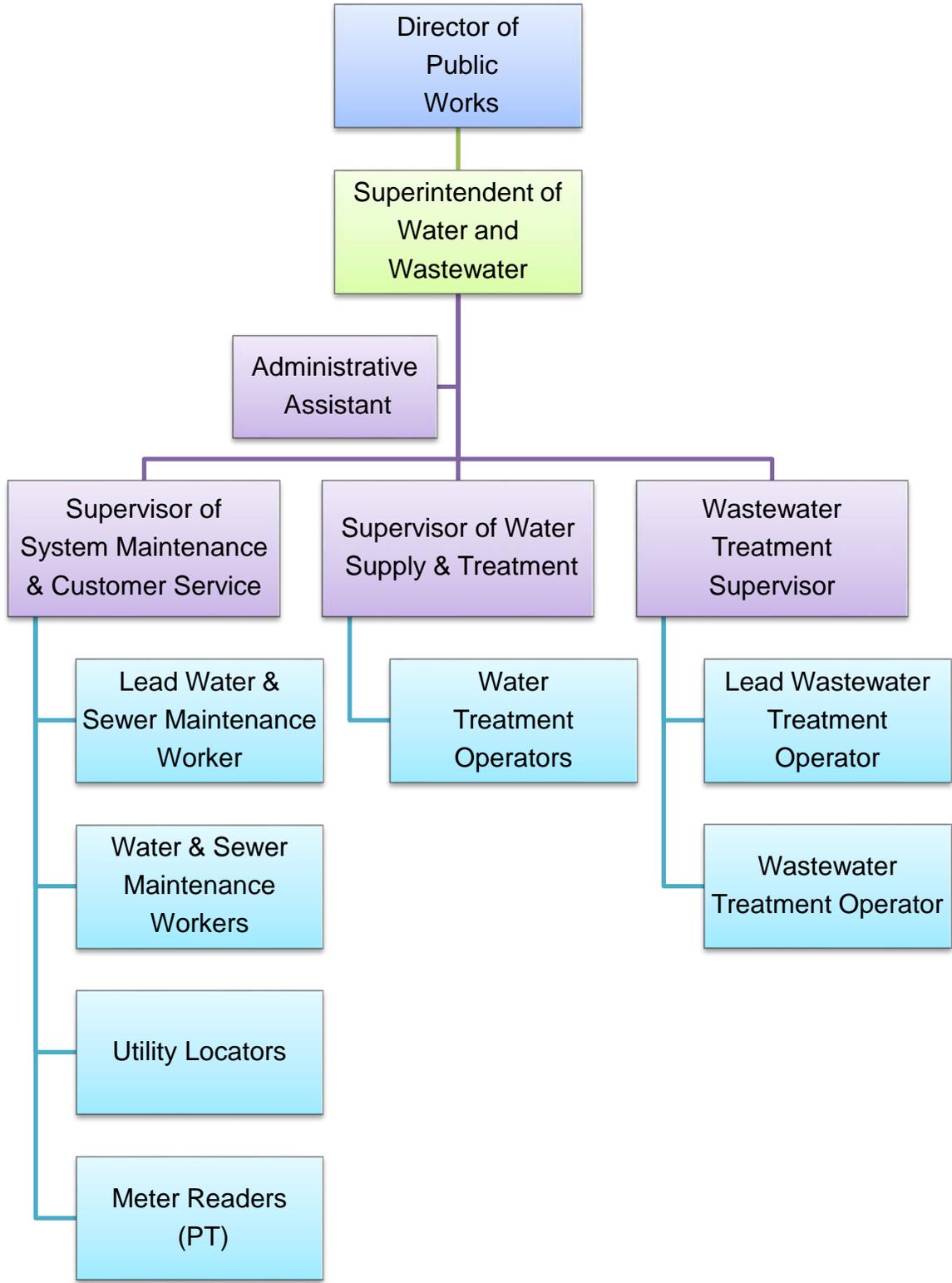
Water and Sewer sales account for 39% of the revenues in the Water/Wastewater Fund.

Expenditures by Category



Personal Services accounts for 12.4% of expenditures and Debt Service accounts for 18% of expenditures.

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2018 GOALS

Goal # 1 Water Main Replacement Project #1 - Replace 2,800 feet of water main on Richards Street from Union Street to Peyton Street with 8 inch water main & the water main on Stevens Street from 6th Street to Richards Street with 10 inch water main. The existing water main has reached the end of its useful life. The water main replacement will coincide with the street resurfacing program.

Funding: Water Capital \$800,000

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 2 Water Main Replacement Project #2 - replace 1,200 feet of 6 inch water main in the rear yards between Dunstan Road and Sunset Road with 8 inch water main. The project has been budgeted in Fiscal Year 2018 to take advantage of open access to the rear yards due to the redevelopment of three lots. Because of the amount of trees in the rear yards, directional drilling will be used in place of traditional open cut construction.

Funding: Water Capital \$600,000

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 3 Sanitary Sewer Rehabilitation - continue the annual investment in sanitary sewer rehabilitation to reduce sanitary sewer overflows as a result of infiltration/inflow, tree roots, and deteriorated pipes. Televising and smoke testing will be used to identify problem areas. Sanitary sewer lining, grouting and/or dig and replace methods will be used to correct problem sewers.

Public Works – Water/Wastewater

Funding: Sewer Capital \$300,000

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 4 Wastewater Construction Upgrades - proceed with bidding the construction of improvements to the Wastewater Treatment Plant based on the design by CDM Smith to comply with new NPDES Permit limits for phosphorus discharge to the Fox River.

Funding: Water Capital \$10,075,550

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 5 Implement year six of the water meter replacement program with radio read Encoder Receiver Transmitters (ERTs) to allow for fixed base meter reading.

Funding: Water Capital \$300,000

Completion Date: 04/30/2018

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal D-5: Optimize technology's effectiveness at delivery of public services.

| Performance Measures | FY 2014 | FY 2015 | FY 2016 | FY 2017 |
|--|---------|---------|---------|---------|
| Number of Electronic Read Transmitter (ERT) Meters Installed | 693 | 772 | 937 | 901 |
| Number of ERT Leak Letters sent to Customers | 18 | 52 | 65 | 56 |
| Number of Work Orders Completed | 2,212 | 1,353 | 1,346 | 1,536 |
| Number of Water Main Breaks Repaired | 34 | 32 | 26 | 38 |
| Number of Fire Hydrants Flushed | 1,863 | 1,863 | 1,863 | 1,863 |
| Length of Water Mains Replaced (Ft) | 3,650 | 2,625 | 2,265 | 2,025 |

Public Works – Water/Wastewater

| | | | | |
|---|-------|-------|--------|-------|
| Length of Sanitary Sewers Lined/Replaced (Ft) | 6,400 | 300 | 7,673 | 4,846 |
| Snow Plowing (Hrs) | 836 | 346.5 | 202.25 | 187.5 |

The Water/Wastewater Fund is divided into 9 divisions:

Division 60 – Water Production: The maintenance and supply of shallow and deep well water which is transmitted to the Water Treatment facility to be used in the production of potable water for the City of Geneva.

Division 65 – Water Distribution: Responsible for the repair, maintenance and construction of 150 miles of water distribution piping and components. The primary responsibility of staff is to respond to water main breaks and provide preventive maintenance.

Division 70 – Water Treatment: Responsible for the treatment of potable water to the City of Geneva. The water is treated using reverse osmosis membrane filtration. The primary responsibility of staff is to comply with the Illinois Environment Protection Agency drinking water standards as well as providing the necessary supply of water for firefighting.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 75 – Wastewater Treatment: Responsible for the biological treatment of residential, commercial and industrial wastewater of the City of Geneva. Approximately 1.4 billion gallons are treated annually, generating approximately 2,500 cubic yards of biosolids. The primary responsibility of staff is to comply with the Illinois Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit.

Division 80 – Wastewater Collection: Responsible for the repair, maintenance and construction of 120 miles of sanitary sewer collection piping and structures. The primary responsibility of staff is to provide preventive maintenance of the sanitary sewer system to avoid system backups.

Division 85 – Industrial Wastewater: Responsible for administering the United States Environmental Protection Agency (USEPA) regulated Industrial Pretreatment Program. The Program requires control measures by both the industrial customer and the City of Geneva for the protection of the wastewater plant, employees and the Fox River.

Division 90 – Debt Service & Depreciation: The annual principal and interest payments of the outstanding debt and the annual depreciation expense.

Division 95 – Capital Outlay: The construction and replacement of water lines, sewer lines, storm sewer lines, water treatment facility and wastewater treatment facility improvements, vehicles, equipment and computers.

Public Works – Water/Wastewater – Personnel Summary

| Position Title | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Current Authorized |
|---|--------------------|--------------------|--------------------|--------------------|-------------------------------|
| Superintendent of Water/Wastewater | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor of System Maintenance & Customer Service | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor of Water Supply & Treatment | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Treatment Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Lead Water & Sewer Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Water & Sewer Maintenance Worker | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Water Treatment Operator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Lead Wastewater Treatment Operator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Treatment Operator | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Utility Locator | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 |
| Meter Reader | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 |
| Total | 20.00 | 20.00 | 19.00 | 19.00 | 20.00 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|---------------------------------|---------------------|---------------------|----------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 455 | Penalties | \$ 99,506 | \$ 80,974 | \$ 100,000 | \$ 90,000 | \$ 90,000 |
| 458 | Industrial Wastewater Surcharge | 139,258 | 113,774 | 120,000 | 115,000 | 115,000 |
| Total Fines & Forfeits | | 238,764 | 194,748 | 220,000 | 205,000 | 205,000 |
| 462 | Water Sales | 4,613,282 | 4,941,495 | 5,237,300 | 5,828,900 | 5,681,895 |
| 463 | Sewer Sales | 2,916,796 | 3,098,753 | 3,242,940 | 3,524,825 | 3,467,325 |
| 465 | Connection Fees | 162,045 | 354,079 | 130,200 | 265,875 | 210,785 |
| 466 | Meter Sales | 21,395 | 39,488 | 20,000 | 30,000 | 20,000 |
| Total Service Charges | | 7,713,518 | 8,433,816 | 8,630,440 | 9,649,600 | 9,380,005 |
| 475 | Private Fire Service | 32,760 | 33,930 | 33,930 | 33,750 | 33,930 |
| 476 | Lawn Permit Fees | 500 | 725 | 1,000 | 1,275 | 1,000 |
| 479 | Disconnection/Reconnection Fees | 745 | - | 1,000 | - | 1,000 |
| Total Service Fees | | 34,005 | 34,655 | 35,930 | 35,025 | 35,930 |
| 481 | Interest Income | 12,464 | 9,823 | 13,000 | 13,000 | 13,000 |
| 482 | Rental Income | 273,834 | 300,806 | 116,705 | 138,545 | 136,220 |
| 483 | Insurance & Property Damage | 20,414 | 1,866 | - | 5,000 | - |
| 484 | Sale of Capital Assets | - | 18,061 | 5,000 | - | 5,000 |
| 485 | Reimbursed Expenditures | 14,547 | 176 | - | 1,900 | - |
| 486 | Donations | 636,642 | - | - | - | - |
| 489 | Miscellaneous | 11,776 | 1,741 | 516,000 | 7,150 | 16,000 |
| Total Other Revenues | | 969,677 | 332,474 | 650,705 | 165,595 | 170,220 |
| 493 | Other Financing Source | - | - | - | - | 10,075,550 |
| 499 | Reappropriation | - | - | 3,163,630 | - | 3,279,185 |
| Total Other Financing Sources | | - | - | 3,163,630 | - | 13,354,735 |
| Total Revenues and Other Financing Sources | | \$ 8,955,964 | \$ 8,995,692 | \$ 12,700,705 | \$ 10,055,220 | \$ 23,145,890 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 1,475,471 | \$ 1,522,975 | \$ 1,544,680 | \$ 1,539,715 | \$ 1,632,154 |
| 502 | Wages - Part-Time/Seasonal | 86,812 | 77,020 | 80,094 | 69,385 | 75,608 |
| 503 | Overtime | 53,192 | 55,043 | 81,800 | 56,745 | 77,000 |
| 504 | Stand-By | 95,353 | 99,933 | 98,250 | 97,710 | 100,250 |
| 521 | Group Insurance | 298,141 | 326,554 | 353,142 | 372,240 | 410,482 |
| 522 | Medicare | 24,956 | 24,234 | 26,217 | 24,615 | 27,314 |
| 523 | Social Security | 106,163 | 103,064 | 113,463 | 104,695 | 115,930 |
| 524 | IMRF | 210,485 | 196,242 | 196,138 | 198,340 | 208,339 |
| 527 | Car Allowance | 3,583 | 3,176 | 3,182 | 3,190 | 3,250 |
| 528 | Unemployment Compensation | - | 878 | - | 710 | - |
| 529 | Pension Expense | - | 213,605 | - | 213,625 | 213,625 |
| Total Personal Services | | 2,354,155 | 2,622,725 | 2,496,966 | 2,680,970 | 2,863,952 |
| 531 | Maintenance Service | 219,713 | 186,780 | 199,460 | 197,065 | 208,410 |
| 541 | Accounting & Auditing Service | 4,800 | 5,287 | 4,445 | 4,585 | 5,520 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------|--------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| 542 | Engineering Service | 6,333 | 1,030 | 1,515 | 1,515 | 1,565 |
| 543 | Legal Service | 2,458 | 2,550 | 1,410 | 1,410 | 1,410 |
| 544 | Medical Service | 1,461 | 1,674 | 2,600 | 2,600 | 2,600 |
| 546 | Janitorial Service | 3,270 | 4,874 | 4,900 | 4,900 | 4,900 |
| 547 | Banking Service | 21,630 | 26,727 | 24,700 | 24,700 | 27,105 |
| 550 | Collection Service | 616 | 925 | 2,400 | 100 | 2,400 |
| 552 | Data Programming Service | - | - | - | - | - |
| 559 | Other Professional Services | 37,934 | 38,276 | 49,035 | 48,535 | 50,400 |
| 561 | Postage | 26,104 | 26,583 | 26,950 | 26,950 | 26,950 |
| 562 | Telephone | 13,773 | 13,538 | 15,290 | 15,290 | 16,180 |
| 563 | Publishing | 247 | 123 | 405 | 405 | 250 |
| 564 | Printing | 12,195 | 13,165 | 14,030 | 14,030 | 15,575 |
| 565 | Internet | 2,320 | 2,128 | 2,330 | 2,330 | 2,330 |
| 571 | Dues & Subscriptions | 1,339 | 1,171 | 1,185 | 1,060 | 1,480 |
| 572 | Travel & Meals | 2,380 | 2,261 | 3,000 | 3,000 | 3,400 |
| 573 | Training & Professional Development | 6,674 | 8,809 | 15,435 | 12,415 | 14,585 |
| 575 | Publications | - | - | 25 | - | - |
| 581 | Utilities | 875,479 | 873,443 | 884,915 | 798,530 | 931,330 |
| 583 | Garbage Disposal | 494 | 519 | 960 | 960 | 500 |
| 584 | Landfill Charges | 35,295 | 28,168 | 67,105 | 67,105 | 50,000 |
| 586 | Sewer Charges | 23,959 | 25,743 | 25,000 | 25,000 | 25,000 |
| 592 | General Insurance | 100,338 | 88,555 | 117,875 | 117,875 | 123,775 |
| 595 | Rentals | 19,176 | 22,717 | 20,169 | 19,470 | 19,270 |
| 599 | Other Contractual Services | 2,116 | 57,319 | 70,770 | 70,770 | 70,795 |
| Total Contractual Services | | 1,420,102 | 1,432,364 | 1,555,909 | 1,460,600 | 1,605,730 |
| 601 | Maintenance Supplies | 115,225 | 105,238 | 111,950 | 109,620 | 121,125 |
| 621 | Office Supplies | 5,233 | 4,316 | 7,165 | 6,080 | 7,330 |
| 622 | Office Equipment | 2,193 | 1,377 | 1,640 | 660 | 1,175 |
| 623 | Office Furniture | 67 | 37 | - | - | - |
| 624 | Operating Supplies | 391,417 | 428,076 | 423,835 | 405,250 | 455,648 |
| 625 | Small Tools | 2,962 | 2,179 | 5,750 | 5,750 | 5,385 |
| 626 | Janitorial Supplies | 1,375 | 1,006 | 1,525 | 1,525 | 1,650 |
| 627 | Motor Fuel & Lubricants | 26,953 | 21,959 | 32,655 | 31,605 | 36,090 |
| 631 | Clothing | 6,959 | 8,444 | 7,550 | 7,550 | 7,975 |
| 632 | Per Copy Charges | 675 | 704 | 900 | 850 | 850 |
| 641 | Books | - | - | - | - | - |
| 662 | Film/Video | 1,024 | - | 835 | - | - |
| 663 | Computer Software | 64 | 1,000 | - | - | - |
| Total Commodities | | 554,147 | 574,337 | 593,805 | 568,890 | 637,228 |
| 705.15 | Principal 2001 IEPA Loan (L17-0986) | 296,846 | 304,689 | 312,740 | 312,740 | 321,005 |
| 705.19 | Principal 2004 IEPA Loan (L17-1854) | 284,564 | 291,924 | 299,475 | 299,475 | 307,220 |
| 705.27 | Principal 2007 IEPA Loan (L17-2330) | 153,083 | 156,934 | 160,880 | 160,885 | 164,930 |
| 705.28 | Principal 2008A IEPA Loan (L17-2851) | 398,712 | 408,742 | 419,025 | 419,025 | 429,565 |
| 705.29 | Principal 2008B IEPA Loan (L17-2104) | 456,263 | 467,741 | 479,510 | 479,510 | 491,570 |
| 705.36 | Principal 2012B Bonds | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710.15 | Interest 2001 IEPA Loan (L17-0986) | 50,649 | 42,810 | 36,650 | 36,650 | 28,390 |
| 710.19 | Interest 2004 IEPA Loan (L17-1854) | 72,798 | 65,390 | 60,905 | 60,905 | 53,155 |

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|--|---------------------|---------------------|----------------------|------------------------|----------------------|
| 710.27 | Interest 2007 IEPA Loan (L17-2330) | 54,528 | 50,669 | 48,225 | 48,225 | 44,175 |
| 710.28 | Interest 2008A IEPA Loan (L17-2851) | 158,301 | 148,243 | 142,045 | 142,045 | 131,500 |
| 710.29 | Interest 2008B IEPA Loan (L17-2104) | 174,113 | 162,689 | 154,620 | 154,620 | 142,555 |
| 710.36 | Interest 2012B Bonds | 168,912 | 168,749 | 167,325 | 167,325 | 166,925 |
| 715 | Paying Agent Fees | 765 | 756 | 450 | 450 | 450 |
| 720 | Bond Issue Costs | - | - | 20,000 | 20,000 | 10,000 |
| Total Debt Service | | 2,289,534 | 2,289,336 | 2,321,850 | 2,321,855 | 2,311,440 |
| 810 | Buildings & Improvements | 14,569 | 25,093 | 85,000 | 82,690 | 94,000 |
| 815.05 | Improvements Other than Buildings Improv | 116,542 | 34,893 | 15,000 | 10,000 | 30,000 |
| 815.30 | Water System | 1,052,282 | 1,136,674 | 1,328,500 | 1,364,145 | 1,897,210 |
| 815.35 | Sewer System | 142,068 | 616,686 | 1,676,000 | 900,000 | 10,668,150 |
| 820 | Machinery & Equipment | 71,742 | 109,105 | 90,000 | 81,600 | 103,500 |
| 825 | Vehicles | 109,130 | 12,807 | - | - | 375,000 |
| 835 | Computer Equipment | 29,769 | 2,540 | - | - | 20,000 |
| 910 | Capitalized Assets | (2,396,997) | (2,310,554) | - | - | - |
| Total Capital Outlay | | (860,896) | (372,756) | 3,194,500 | 2,438,435 | 13,187,860 |
| 911 | Depreciation | 2,366,539 | 2,377,417 | 2,500,000 | 2,500,000 | 2,500,000 |
| 914 | State/Federal Permits | 39,119 | 36,025 | 37,475 | 37,380 | 38,880 |
| 917 | Employee Awards | 1,167 | 125 | 200 | 205 | 800 |
| Total Other Expenditures | | 2,406,824 | 2,413,567 | 2,537,675 | 2,537,585 | 2,539,680 |
| Total Expenditures and Other Financing Uses | | \$ 8,163,865 | \$ 8,959,572 | \$ 12,700,705 | \$ 12,008,335 | \$ 23,145,890 |

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2018

630 - Water/Wastewater Fund

| Division | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|------------------------------------|-----------------------------|---------------------|---------------------|----------------------|------------------------|----------------------|
| 60 | Water Production | \$ 325,430 | \$ 312,372 | \$ 339,650 | \$ 281,830 | \$ 347,575 |
| 65 | Water Distribution | 1,055,516 | 1,234,599 | 1,201,845 | 1,257,755 | 1,356,686 |
| 70 | Water Treatment | 1,134,130 | 1,140,551 | 1,120,536 | 1,086,995 | 1,203,579 |
| 73 | GIS | 97,584 | 100,177 | 105,295 | 113,255 | 119,731 |
| 75 | Wastewater Treatment | 896,788 | 985,872 | 1,023,630 | 1,056,875 | 1,092,621 |
| 80 | Wastewater Collection | 759,236 | 779,626 | 781,245 | 832,470 | 904,788 |
| 85 | Industrial Wastewater | 100,005 | 112,229 | 112,154 | 118,865 | 121,610 |
| 90 | Debt Service & Depreciation | 3,046,605 | 3,016,723 | 4,821,850 | 4,821,855 | 4,811,440 |
| 95 | Capital Outlay | 748,572 | 1,277,422 | 3,194,500 | 2,438,435 | 13,187,860 |
| Total Water/Wastewater Fund | | \$ 8,163,865 | \$ 8,959,572 | \$ 12,700,705 | \$ 12,008,335 | \$ 23,145,890 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|----------------------------------|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Division 60 - Water Production | | | | | | |
| 531 | Maintenance Service | \$ 11,226 | \$ 9,245 | \$ 10,200 | \$ 9,750 | \$ 7,900 |
| 581 | Utilities | 311,966 | 300,742 | 326,100 | 268,730 | 336,325 |
| Total Contractual Services | | <u>323,192</u> | <u>309,987</u> | <u>336,300</u> | <u>278,480</u> | <u>344,225</u> |
| 601 | Maintenance Supplies | 2,130 | 2,185 | 3,250 | 3,250 | 3,250 |
| 624 | Operating Supplies | 108 | 200 | 100 | 100 | 100 |
| Total Commodities | | <u>2,238</u> | <u>2,385</u> | <u>3,350</u> | <u>3,350</u> | <u>3,350</u> |
| Total Water Production | | <u>\$ 325,430</u> | <u>\$ 312,372</u> | <u>\$ 339,650</u> | <u>\$ 281,830</u> | <u>\$ 347,575</u> |
| Division 65 - Water Distribution | | | | | | |
| 501 | Wages - Regular | \$ 456,906 | \$ 523,496 | \$ 501,422 | \$ 502,175 | \$ 544,500 |
| 502 | Wages - Part-Time/Seasonal | 49,735 | 45,591 | 37,797 | 34,200 | 35,359 |
| 503 | Overtime | 13,638 | 12,377 | 29,000 | 12,480 | 22,000 |
| 504 | Stand-By | 20,253 | 20,832 | 19,000 | 20,530 | 20,500 |
| 521 | Group Insurance | 108,773 | 116,924 | 124,053 | 133,095 | 148,971 |
| 522 | Medicare | 8,181 | 7,969 | 8,537 | 7,965 | 9,049 |
| 523 | Social Security | 34,713 | 33,796 | 36,599 | 33,815 | 38,267 |
| 524 | IMRF | 66,779 | 60,674 | 59,167 | 63,510 | 67,742 |
| 527 | Car Allowance | 1,791 | 1,588 | 1,591 | 1,595 | 1,625 |
| 529 | Pension Expense | - | 66,043 | - | 66,045 | 66,045 |
| Total Personal Services | | <u>760,771</u> | <u>889,290</u> | <u>817,166</u> | <u>875,410</u> | <u>954,058</u> |
| 531 | Maintenance Service | 42,875 | 36,921 | 43,570 | 43,570 | 45,545 |
| 541 | Accounting & Auditing Service | 2,400 | 2,643 | 2,345 | 2,345 | 2,760 |
| 542 | Engineering Service | 5,483 | 950 | 950 | 950 | 1,000 |
| 543 | Legal Service | 1,893 | 2,025 | 850 | 850 | 850 |
| 544 | Medical Service | 928 | 1,439 | 1,500 | 1,500 | 1,500 |
| 546 | Janitorial Service | 1,635 | 2,437 | 2,450 | 2,450 | 2,450 |
| 547 | Banking Service | 13,963 | 17,262 | 15,985 | 15,985 | 15,945 |
| 550 | Collection Service | 308 | 462 | 1,200 | 50 | 1,200 |
| 559 | Other Professional Services | 7,095 | 5,942 | 6,335 | 6,335 | 6,250 |
| 561 | Postage | 13,442 | 13,511 | 13,975 | 13,975 | 13,975 |
| 562 | Telephone | 8,601 | 8,545 | 9,275 | 9,275 | 9,730 |
| 563 | Publishing | 247 | 103 | 405 | 405 | 250 |
| 564 | Printing | 6,175 | 6,962 | 7,330 | 7,330 | 8,145 |
| 565 | Internet | 1,160 | 1,064 | 1,165 | 1,165 | 1,165 |
| 571 | Dues | 728 | 604 | 450 | 450 | 965 |
| 572 | Travel | 943 | 1,147 | 1,000 | 1,000 | 1,300 |
| 573 | Training | 3,189 | 4,424 | 4,600 | 4,600 | 4,600 |
| 575 | Publications | - | - | 25 | - | - |
| 581 | Utilities | 5,010 | 3,219 | 5,655 | 5,800 | 5,800 |
| 584 | Landfill Charges | 1,640 | 2,571 | 2,500 | 2,500 | 2,000 |
| 592 | General Insurance | 46,919 | 47,634 | 65,375 | 65,375 | 68,650 |
| 595 | Rentals | 8,153 | 12,413 | 8,664 | 8,665 | 8,370 |
| 599 | Other Contractual Services | 1,380 | 56,763 | 70,000 | 70,000 | 70,000 |
| City of Geneva | | 224 | | | Fiscal Year 2018 | |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--------------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| Total Contractual Services | | 174,167 | 229,041 | 265,604 | 264,575 | 272,450 |
| 601 | Maintenance Supplies | 60,779 | 54,488 | 58,400 | 58,400 | 63,400 |
| 621 | Office Supplies | 2,196 | 2,254 | 2,800 | 2,800 | 2,800 |
| 622 | Office Equipment | 711 | 809 | 5 | 25 | 500 |
| 623 | Office Furniture | 33 | 28 | - | - | - |
| 624 | Operating Supplies | 39,437 | 44,500 | 41,390 | 41,390 | 45,288 |
| 625 | Small Tools | 1,729 | 532 | 1,965 | 1,965 | 1,600 |
| 626 | Janitorial Supplies | 387 | 380 | 275 | 275 | 400 |
| 627 | Motor Fuel & Lubricants | 10,208 | 8,296 | 11,010 | 10,010 | 12,540 |
| 631 | Clothing | 2,466 | 3,998 | 2,450 | 2,450 | 2,800 |
| 632 | Per Copy Charges | 338 | 352 | 450 | 450 | 450 |
| 662 | Film/Video | 613 | - | 235 | - | - |
| 663 | Computer Software | 64 | 500 | - | - | - |
| Total Commodities | | 118,961 | 116,137 | 118,980 | 117,765 | 129,778 |
| 914 | State/Federal Permit Fees | 600 | 6 | 95 | - | - |
| 917 | Employee Awards | 1,017 | 125 | - | 5 | 400 |
| Total Other Expenditures | | 1,617 | 131 | 95 | 5 | 400 |
| Total Water Distribution | | \$ 1,055,516 | \$ 1,234,599 | \$ 1,201,845 | \$ 1,257,755 | \$ 1,356,686 |
| Division 70 - Water Treatment | | | | | | |
| 501 | Wages - Regular | \$ 247,633 | \$ 247,723 | \$ 252,900 | \$ 247,440 | \$ 253,454 |
| 503 | Overtime | 15,025 | 17,139 | 19,000 | 17,830 | 19,000 |
| 504 | Stand-By | 38,086 | 39,009 | 40,000 | 38,550 | 40,000 |
| 521 | Group Insurance | 52,490 | 54,745 | 54,737 | 57,175 | 58,607 |
| 522 | Medicare | 4,245 | 4,294 | 4,522 | 4,275 | 4,531 |
| 523 | Social Security | 18,145 | 18,361 | 19,930 | 18,270 | 19,372 |
| 524 | IMRF | 37,568 | 36,590 | 36,247 | 34,970 | 35,810 |
| 529 | Pension Expense | - | 39,827 | - | 39,830 | 39,830 |
| Total Personal Services | | 413,192 | 457,688 | 427,336 | 458,340 | 470,604 |
| 531 | Maintenance Service | 77,055 | 49,837 | 51,965 | 51,965 | 58,465 |
| 544 | Medical Service | 136 | 51 | 300 | 300 | 300 |
| 559 | Other Professional Services | 10,995 | 6,278 | 11,500 | 11,500 | 12,000 |
| 562 | Telephone | 721 | 774 | 720 | 720 | 745 |
| 564 | Printing | 269 | 291 | 300 | 300 | 300 |
| 571 | Dues | 502 | 463 | 510 | 510 | 340 |
| 572 | Travel | 1,437 | 1,114 | 1,500 | 1,500 | 1,500 |
| 573 | Training | 1,843 | 1,680 | 2,350 | 2,350 | 2,500 |
| 581 | Utilities | 338,075 | 322,587 | 314,160 | 285,000 | 340,445 |
| 583 | Garbage Disposal | 494 | 519 | 960 | 960 | 500 |
| 595 | Rentals | 34 | 652 | 700 | - | - |
| 599 | Other Contractual Services | 736 | 556 | 720 | 720 | 745 |
| Total Contractual Services | | 432,296 | 384,802 | 385,685 | 355,825 | 417,840 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 601 | Maintenance Supplies | 13,017 | 11,458 | 14,225 | 14,230 | 12,050 |
| 621 | Office Supplies | 658 | 155 | 650 | 650 | 650 |
| 622 | Office Equipment | 1,019 | 346 | 475 | 475 | 475 |
| 624 | Operating Supplies | 267,835 | 278,898 | 280,690 | 246,000 | 290,000 |
| 625 | Small Tools | 160 | 786 | 1,000 | 1,000 | 1,000 |
| 626 | Janitorial Supplies | 418 | 214 | 500 | 500 | 500 |
| 627 | Motor Fuel & Lubricants | 4,236 | 4,924 | 8,550 | 8,550 | 8,710 |
| 631 | Clothing | 1,299 | 1,280 | 1,275 | 1,275 | 1,350 |
| 663 | Computer Software | - | - | - | - | - |
| Total Commodities | | 288,642 | 298,060 | 307,365 | 272,680 | 314,735 |
| 917 | Employee Awards | - | - | 150 | 150 | 400 |
| Total Other Expenditures | | - | - | 150 | 150 | 400 |
| Total Water Treatment | | \$ 1,134,130 | \$ 1,140,551 | \$ 1,120,536 | \$ 1,086,995 | \$ 1,203,579 |
| Division 73 - GIS | | | | | | |
| 501 | Wages - Regular | \$ 62,696 | \$ 60,555 | \$ 61,681 | \$ 67,000 | \$ 64,460 |
| 521 | Group Insurance | 10,838 | 10,884 | 11,278 | 14,645 | 16,108 |
| 522 | Medicare | 864 | 837 | 894 | 925 | 935 |
| 523 | Social Security | 3,693 | 3,579 | 3,825 | 3,950 | 3,997 |
| 524 | IMRF | 7,831 | 7,287 | 7,167 | 7,735 | 7,401 |
| 529 | Pension Expense | - | 7,931 | - | 7,940 | 7,940 |
| Total Personal Services | | 85,921 | 91,073 | 84,845 | 102,195 | 100,841 |
| 531 | Maintenance Service | 7,473 | 7,042 | 9,315 | 7,365 | 9,215 |
| 559 | Other Professional Services | - | - | 500 | - | - |
| 573 | Training | 425 | 28 | 3,810 | 790 | 2,810 |
| 595 | Rentals | 1,733 | 1,611 | 1,740 | 1,740 | 1,725 |
| Total Contractual Services | | 9,631 | 8,681 | 15,365 | 9,895 | 13,750 |
| 601 | Maintenance Supplies | 412 | 246 | 2,100 | 265 | 3,050 |
| 621 | Office Supplies | 1,477 | 178 | 1,985 | 900 | 2,090 |
| 622 | Office Equipment | 142 | - | 1,000 | - | - |
| Total Commodities | | 2,031 | 423 | 5,085 | 1,165 | 5,140 |
| Total GIS | | \$ 97,584 | \$ 100,177 | \$ 105,295 | \$ 113,255 | \$ 119,731 |
| Division 75 - Wastewater Treatment | | | | | | |
| 501 | Wages - Regular | \$ 251,303 | \$ 249,983 | \$ 269,272 | \$ 263,460 | \$ 269,850 |
| 502 | Wages - Part-time/Seasonal | - | - | 4,500 | - | 4,890 |
| 503 | Overtime | - | 22,896 | 29,000 | 20,585 | 29,000 |
| 504 | Stand-By | 21,752 | 31,108 | 32,250 | 31,275 | 32,250 |
| 521 | Group Insurance | 81,491 | 58,940 | 67,477 | 70,650 | 74,322 |
| 522 | Medicare | 4,315 | 4,261 | 4,861 | 4,390 | 4,802 |
| 523 | Social Security | 18,451 | 18,220 | 21,435 | 18,735 | 20,528 |
| City of Geneva | | 226 | | | | Fiscal Year 2018 |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------------|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 524 | IMRF | 38,147 | 36,577 | 38,410 | 36,330 | 37,949 |
| 529 | Pension Expense | - | 39,814 | - | 39,820 | 39,820 |
| Total Personal Services | | 415,460 | 461,800 | 467,205 | 485,245 | 513,411 |
| 531 | Maintenance Service | 50,766 | 52,677 | 48,200 | 48,200 | 51,900 |
| 544 | Medical Service | 252 | 141 | 500 | 500 | 500 |
| 559 | Other Professional Services | 9,659 | 12,994 | 15,400 | 15,400 | 19,400 |
| 561 | Postage | 23 | - | - | - | - |
| 562 | Telephone | 3,114 | 2,713 | 3,420 | 3,420 | 3,420 |
| 563 | Publishing | - | 20 | - | - | - |
| 571 | Dues | 110 | 104 | 100 | 100 | 175 |
| 572 | Travel | - | - | - | - | 100 |
| 573 | Training | 867 | 1,430 | 1,475 | 1,475 | 1,475 |
| 581 | Utilities | 220,427 | 246,895 | 239,000 | 239,000 | 248,760 |
| 584 | Landfill Charges | 33,655 | 25,597 | 64,605 | 64,605 | 48,000 |
| 586 | Sewer Charges | 23,959 | 25,743 | 25,000 | 25,000 | 25,000 |
| 595 | Rentals | 2,961 | 1,597 | 1,800 | 1,800 | 1,800 |
| Total Contractual Services | | 345,791 | 369,910 | 399,500 | 399,500 | 400,530 |
| 601 | Maintenance Supplies | 18,276 | 18,870 | 21,000 | 20,500 | 23,000 |
| 621 | Office Supplies | 331 | 602 | 790 | 790 | 850 |
| 622 | Office Equipment | - | 21 | 60 | 60 | 100 |
| 624 | Operating Supplies | 74,261 | 94,798 | 90,895 | 107,000 | 109,500 |
| 625 | Small Tools | 754 | 808 | 2,500 | 2,500 | 2,500 |
| 626 | Janitorial Supplies | 508 | 402 | 750 | 750 | 750 |
| 627 | Motor Fuel & Lubricants | 713 | - | 800 | 750 | 750 |
| 631 | Clothing | 2,025 | 2,642 | 2,350 | 2,350 | 2,350 |
| 662 | Film/Video | - | - | 350 | - | - |
| Total Commodities | | 96,868 | 118,144 | 119,495 | 134,700 | 139,800 |
| 914 | State/Federal Permits | 38,519 | 36,019 | 37,380 | 37,380 | 38,880 |
| 917 | Employee Awards | 150 | - | 50 | 50 | - |
| Total Other Expenditures | | 38,669 | 36,019 | 37,430 | 37,430 | 38,880 |
| Total Wastewater Treatment | | \$ 896,788 | \$ 985,872 | \$ 1,023,630 | \$ 1,056,875 | \$ 1,092,621 |

Division 80 - Wastewater Collection

| | | | | | | |
|-----|----------------------------|------------|------------|------------|------------|------------|
| 501 | Wages - Regular | \$ 397,070 | \$ 381,644 | \$ 394,953 | \$ 396,580 | \$ 435,349 |
| 502 | Wages - Part-Time/Seasonal | 37,077 | 31,429 | 37,797 | 35,185 | 35,359 |
| 503 | Overtime | 2,720 | 2,631 | 4,800 | 5,850 | 7,000 |
| 504 | Stand-By | 7,152 | 8,972 | 7,000 | 7,355 | 7,500 |
| 521 | Group Insurance | 62,367 | 71,192 | 79,644 | 79,940 | 94,943 |
| 522 | Medicare | 6,496 | 6,034 | 6,469 | 6,185 | 7,062 |
| 523 | Social Security | 27,506 | 25,525 | 27,677 | 26,185 | 29,765 |
| 524 | IMRF | 52,599 | 47,904 | 47,659 | 48,520 | 52,025 |
| 527 | Car Allowance | 1,791 | 1,588 | 1,591 | 1,595 | 1,625 |
| 528 | Unemployment Compensation | - | 878 | - | 710 | - |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 529 | Pension Expense | - | 52,143 | - | 52,140 | 52,140 |
| Total Personal Services | | 594,777 | 629,940 | 607,590 | 660,245 | 722,768 |
| 531 | Maintenance Service | 30,318 | 31,025 | 35,770 | 35,775 | 34,945 |
| 541 | Accounting & Auditing Service | 2,400 | 2,643 | 2,100 | 2,240 | 2,760 |
| 542 | Engineering Service | 850 | - | 485 | 485 | 485 |
| 543 | Legal Service | 565 | 525 | 560 | 560 | 560 |
| 544 | Medical Service | 144 | 44 | 300 | 300 | 300 |
| 546 | Janitorial Service | 1,635 | 2,437 | 2,450 | 2,450 | 2,450 |
| 547 | Banking Service | 7,666 | 9,465 | 8,715 | 8,715 | 11,160 |
| 550 | Collection Service | 308 | 462 | 1,200 | 50 | 1,200 |
| 559 | Other Professional Services | 1,492 | 1,591 | 4,800 | 4,800 | 2,250 |
| 561 | Postage | 12,640 | 13,072 | 12,975 | 12,975 | 12,975 |
| 562 | Telephone | 1,338 | 1,506 | 1,875 | 1,875 | 2,285 |
| 564 | Printing | 5,751 | 5,912 | 6,400 | 6,400 | 7,130 |
| 565 | Internet | 1,160 | 1,064 | 1,165 | 1,165 | 1,165 |
| 571 | Dues | - | - | 125 | - | - |
| 572 | Travel | - | - | 500 | 500 | 500 |
| 573 | Training | 350 | 1,248 | 3,200 | 3,200 | 3,200 |
| 592 | General Insurance | 53,419 | 40,920 | 52,500 | 52,500 | 55,125 |
| 595 | Rentals | 6,294 | 6,444 | 7,265 | 7,265 | 7,375 |
| 599 | Other Contractual Services | - | - | 50 | 50 | 50 |
| Total Contractual Services | | 126,331 | 118,359 | 142,435 | 141,305 | 145,915 |
| 601 | Maintenance Supplies | 19,451 | 17,826 | 12,600 | 12,600 | 16,000 |
| 621 | Office Supplies | 571 | 902 | 700 | 700 | 700 |
| 622 | Office Equipment | 322 | 202 | 100 | 100 | 100 |
| 623 | Office Furniture | 33 | 9 | - | - | - |
| 624 | Operating Supplies | 3,780 | 2,521 | 3,560 | 3,560 | 3,560 |
| 625 | Small Tools | 319 | 52 | 285 | 285 | 285 |
| 626 | Janitorial Supplies | 62 | 10 | - | - | - |
| 627 | Motor Fuel & Lubricants | 11,672 | 8,427 | 11,800 | 11,800 | 13,585 |
| 631 | Clothing | 1,168 | 525 | 1,475 | 1,475 | 1,475 |
| 632 | Per Copy Charges | 338 | 352 | 450 | 400 | 400 |
| 662 | Film/Video | 411 | - | 250 | - | - |
| 663 | Computer Software | - | 500 | - | - | - |
| Total Commodities | | 38,128 | 31,327 | 31,220 | 30,920 | 36,105 |
| Total Wastewater Collection | | \$ 759,236 | \$ 779,626 | \$ 781,245 | \$ 832,470 | \$ 904,788 |
| Division 85 - Industrial Wastewater | | | | | | |
| 501 | Wages - Regular | \$ 59,863 | \$ 59,574 | \$ 64,452 | \$ 63,060 | \$ 64,541 |
| 503 | Overtime | 57 | - | - | - | - |
| 504 | Stand-By | - | 12 | - | - | - |
| 521 | Group Insurance | 12,042 | 13,870 | 15,953 | 16,735 | 17,531 |
| 522 | Medicare | 855 | 838 | 934 | 875 | 935 |
| 523 | Social Security | 3,655 | 3,583 | 3,997 | 3,740 | 4,001 |
| City of Geneva | | 228 | | | Fiscal Year 2018 | |

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2018

Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 524 | IMRF | 7,561 | 7,209 | 7,488 | 7,275 | 7,412 |
| 529 | Pension Expense | - | 7,847 | - | 7,850 | 7,850 |
| Total Personal Services | | 84,033 | 92,934 | 92,824 | 99,535 | 102,270 |
| 531 | Maintenance Service | - | 32 | 440 | 440 | 440 |
| 542 | Engineering Service | - | 80 | 80 | 80 | 80 |
| 543 | Legal Service | - | - | - | - | - |
| 559 | Other Professional Services | 8,693 | 11,471 | 10,500 | 10,500 | 10,500 |
| Total Contractual Services | | 8,693 | 11,583 | 11,020 | 11,020 | 11,020 |
| 601 | Maintenance Supplies | 1,159 | 16 | 375 | 375 | 375 |
| 621 | Office Supplies | - | 225 | 240 | 240 | 240 |
| 624 | Operating Supplies | 5,996 | 7,159 | 7,200 | 7,200 | 7,200 |
| 627 | Motor Fuel & Lubricants | 125 | 311 | 495 | 495 | 505 |
| Total Commodities | | 7,279 | 7,712 | 8,310 | 8,310 | 8,320 |
| Total Industrial Wastewater | | \$ 100,005 | \$ 112,229 | \$ 112,154 | \$ 118,865 | \$ 121,610 |
| Division 90 - Debt Service & Depreciation | | | | | | |
| 705.15 | Principal - 2001 IEPA Loan | \$ 296,846 | \$ 304,689 | \$ 312,740 | \$ 312,740 | \$ 321,005 |
| 705.19 | Principal - 2004 IEPA Loan | 284,564 | 291,924 | 299,475 | 299,475 | 307,220 |
| 705.27 | Principal - 2007 IEPA Loan | 153,083 | 156,934 | 160,880 | 160,885 | 164,930 |
| 705.28 | Principal - 2008A IEPA Loan | 398,712 | 408,742 | 419,025 | 419,025 | 429,565 |
| 705.29 | Principal - 2008B IEPA Loan | 456,263 | 467,741 | 479,510 | 479,510 | 491,570 |
| 705.36 | Principal - 2012B Bonds | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 710.15 | Interest - 2001 IEPA Loan | 50,649 | 42,810 | 36,650 | 36,650 | 28,390 |
| 710.19 | Interest - 2004 IEPA Loan | 72,798 | 65,390 | 60,905 | 60,905 | 53,155 |
| 710.27 | Interest - 2007 IEPA Loan | 54,528 | 50,669 | 48,225 | 48,225 | 44,175 |
| 710.28 | Interest - 2008A IEPA Loan | 158,301 | 148,243 | 142,045 | 142,045 | 131,500 |
| 710.29 | Interest - 2008B IEPA Loan | 174,113 | 162,689 | 154,620 | 154,620 | 142,555 |
| 710.36 | Interest - 2012B Bonds | 168,912 | 168,749 | 167,325 | 167,325 | 166,925 |
| 715 | Paying Agent Fees | 765 | 756 | 450 | 450 | 450 |
| 720 | Bond Issue Costs | - | - | 20,000 | 20,000 | 10,000 |
| 910 | Capitalized Assets | (1,609,467) | (1,650,030) | - | - | - |
| Total Debt Service | | 680,067 | 639,306 | 2,321,850 | 2,321,855 | 2,311,440 |
| 911 | Depreciation | 2,366,539 | 2,377,417 | 2,500,000 | 2,500,000 | 2,500,000 |
| Total Other Expenditures | | 2,366,539 | 2,377,417 | 2,500,000 | 2,500,000 | 2,500,000 |
| Total Debt Service & Depreciation | | \$ 3,046,605 | \$ 3,016,723 | \$ 4,821,850 | \$ 4,821,855 | \$ 4,811,440 |
| Division 95 - Capital Outlay | | | | | | |
| 601 | Maintenance Supplies | \$ - | \$ 149 | \$ - | \$ - | \$ - |
| 810 | Buildings & Improvements | 14,569 | 25,093 | 85,000 | 82,690 | 94,000 |
| 815.05 | Improvements - Other than Buildings | 116,542 | 34,893 | 15,000 | 10,000 | 30,000 |
| 815.30 | Improvements - Water System | 1,052,282 | 1,136,674 | 1,328,500 | 1,364,145 | 1,897,210 |

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2018

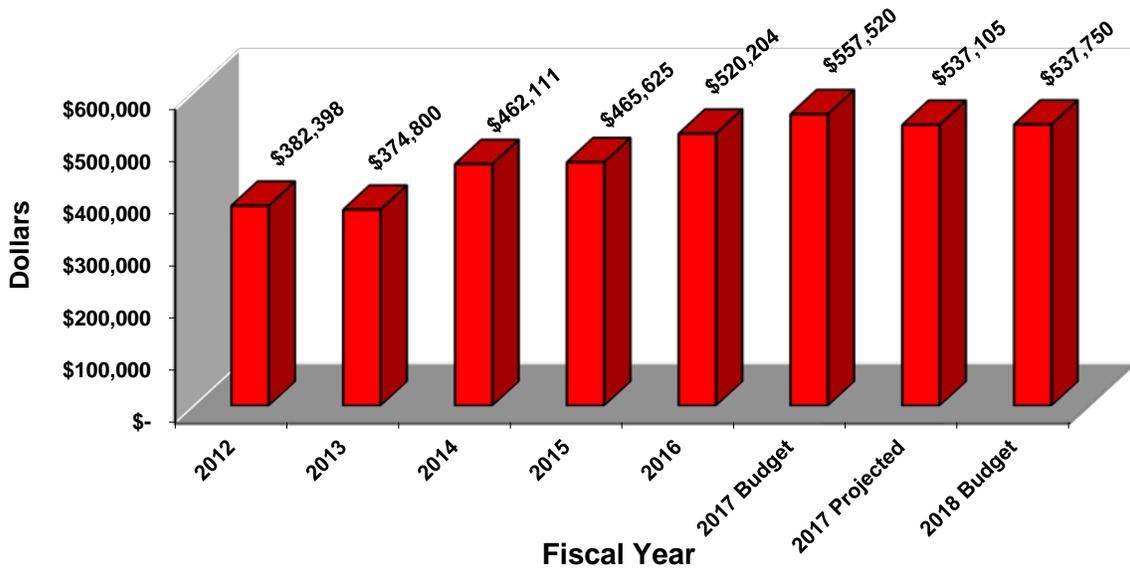
Fund 630 - Water/Wastewater Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|-----------------------------|-----------------------------|---------------------|---------------------|----------------------|------------------------|----------------------|
| Expenditures | | | | | | |
| 815.35 | Improvements - Sewer System | 142,068 | 616,686 | 1,676,000 | 900,000 | 10,668,150 |
| 820 | Machinery & Equipment | 71,742 | 109,105 | 90,000 | 81,600 | 103,500 |
| 825 | Vehicles | 109,130 | 12,807 | - | - | 375,000 |
| 835 | Computer Equipment | 29,769 | 2,540 | - | - | 20,000 |
| 910 | Capitalized Assets | (787,529) | (660,525) | - | - | - |
| Total Capital Outlay | | <u>748,572</u> | <u>1,277,422</u> | <u>3,194,500</u> | <u>2,438,435</u> | <u>13,187,860</u> |
| Total Capital Outlay | | \$ 748,572 | \$ 1,277,422 | \$ 3,194,500 | \$ 2,438,435 | \$ 13,187,860 |
| Total Water/Wastewater Fund | | <u>\$ 8,163,865</u> | <u>\$ 8,959,572</u> | <u>\$ 12,700,705</u> | <u>\$ 12,008,335</u> | <u>\$ 23,145,890</u> |

REFUSE FUND

The Refuse Fund accounts for the Leaf Pick Up and Brush Pick Up programs that are under long-term contracts and City-wide street sweeping. Financing is provided from monthly charges billed to customers on their utility bill.

Refuse Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

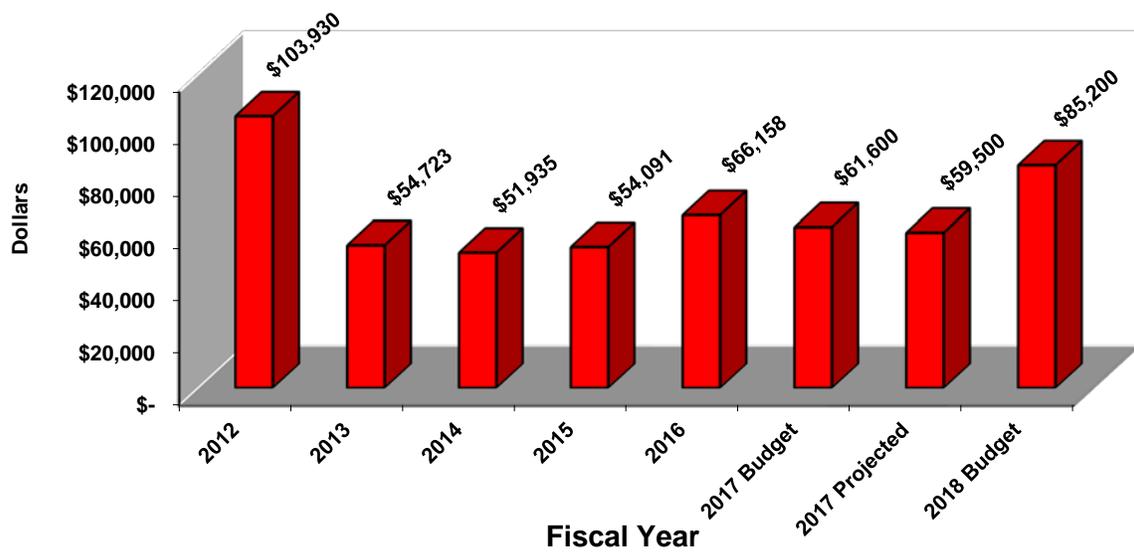
Fund 643 - Refuse Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 464 | Refuse Charges | \$ 472,715 | \$ 488,192 | \$ 519,520 | \$ 514,000 | \$ 515,000 |
| Total Service Charges | | 472,715 | 488,192 | 519,520 | 514,000 | 515,000 |
| 484 | Sale of Capital Assets | - | 9,225 | - | 105 | - |
| 489 | Miscellaneous | 27,523 | 22,787 | 38,000 | 23,000 | 22,750 |
| Total Other Revenues | | 27,523 | 32,012 | 38,000 | 23,105 | 22,750 |
| Total Revenues and Other Financing Sources | | \$ 500,237 | \$ 520,204 | \$ 557,520 | \$ 537,105 | \$ 537,750 |
| Expenditures and Other Financing Uses | | | | | | |
| 501 | Wages - Regular | \$ 30,381 | \$ 21,357 | \$ 36,291 | \$ 38,650 | \$ 31,183 |
| 502 | Wages - Part-Time/Seasonal | | | 311 | 200 | 302 |
| 503 | Overtime | - | 1 | | 5 | - |
| 521 | Group Insurance | 4,510 | 4,482 | 5,298 | 5,155 | 5,008 |
| 522 | Medicare | 409 | 334 | 529 | 550 | 458 |
| 523 | Social Security | 1,651 | 1,326 | 2,169 | 2,250 | 1,883 |
| 524 | IMRF | 3,662 | 2,904 | 4,256 | 4,990 | 3,617 |
| 529 | Pension Expense | - | 3,161 | - | 3,160 | 3,160 |
| Total Personal Services | | 40,613 | 33,565 | 48,854 | 54,960 | 45,611 |
| 547 | Banking Services | - | - | - | - | 1,595 |
| 550 | Collection Service | 26 | 39 | 100 | 5 | 99 |
| 552 | Data Programming Service | - | - | 120 | - | 120 |
| 561 | Postage | 1,042 | 1,059 | 1,085 | 1,085 | 1,085 |
| 564 | Printing | 146,326 | 1,459 | 3,500 | 3,500 | 3,540 |
| 583 | Garbage Disposal | 277,618 | 460,156 | 476,880 | 554,800 | 484,915 |
| Total Contractual Services | | 425,011 | 462,713 | 481,685 | 559,390 | 491,354 |
| 601 | Maintenance Supplies | - | - | - | - | - |
| 622 | Office Equipment | - | 17 | - | - | - |
| 624 | Operating Supplies | - | - | 5,000 | - | - |
| Total Commodities | | - | 17 | 5,000 | - | - |
| 999 | Source of Reserves | - | - | 21,981 | - | 785 |
| Total Other Financing Uses | | - | - | 21,981 | - | 785 |
| Total Expenditures and Other Financing Uses | | \$ 465,624 | \$ 496,294 | \$ 557,520 | \$ 614,350 | \$ 537,750 |

CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries. Financing is provided from the sale of plots, grave openings and interest earnings.

Cemetery Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

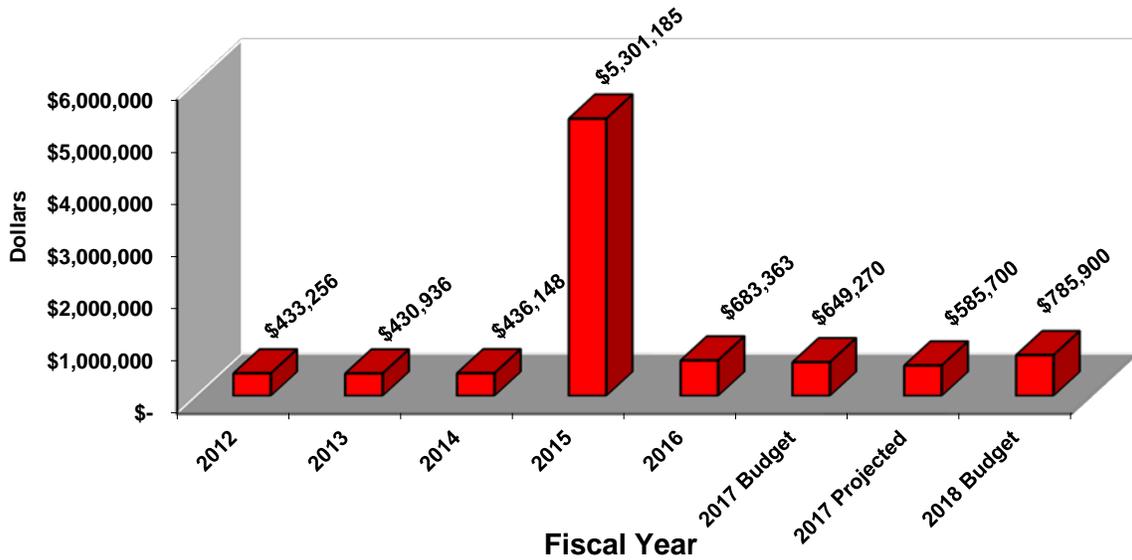
Fund 659 - Cemetery Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 474 | Grave Opening Fees | \$ 31,950 | \$ 31,650 | \$ 33,150 | \$ 28,150 | \$ 34,000 |
| Total Service Fees | | 31,950 | 31,650 | 33,150 | 28,150 | 34,000 |
| 481 | Interest Income | 16,896 | 3,508 | 4,850 | 3,150 | 3,400 |
| 483 | Insurance & Property Damage | - | - | - | - | - |
| 488 | Cemetery Lot Sales | 17,511 | 31,000 | 23,600 | 28,200 | 47,800 |
| 489 | Miscellaneous | 3,381 | - | - | - | - |
| Total Other Revenues | | 37,788 | 34,508 | 28,450 | 31,350 | 51,200 |
| Total Revenues and Other Financing Sources | | \$ 69,738 | \$ 66,158 | \$ 61,600 | \$ 59,500 | \$ 85,200 |
| Expenditures and Other Financing Uses | | | | | | |
| 531 | Maintenance Service | 25,572 | 20,563 | 26,400 | 26,000 | 26,000 |
| 543 | Legal Service | 225 | - | 200 | 200 | 200 |
| 559 | Other Professional Services | 21,050 | 23,463 | 24,200 | 24,200 | 33,650 |
| 563 | Publishing | - | - | 50 | - | 50 |
| 581 | Utilities | 1,014 | 846 | 1,350 | 1,350 | 1,350 |
| 595 | Rentals | 78 | - | 200 | - | - |
| Total Contractual Services | | 47,938 | 44,871 | 52,400 | 51,750 | 61,250 |
| 601 | Maintenance Supplies | 30 | 68 | 500 | 300 | 300 |
| 622 | Office Equipment | 278 | - | - | - | - |
| 624 | Operating Supplies | 442 | - | 300 | - | 300 |
| 626 | Janitorial Supplies | 19 | - | - | - | - |
| Total Commodities | | 769 | 68 | 800 | 300 | 600 |
| 911 | Depreciation | 5,384 | 5,383 | 7,000 | 7,000 | 7,000 |
| 914 | State/Federal Permits | - | - | 300 | 300 | 300 |
| Total Other Expenditures | | 5,384 | 5,383 | 7,300 | 7,300 | 7,300 |
| 999 | Source of Reserves | - | - | 1,100 | - | 16,050 |
| Total Other Financing Uses | | - | - | 1,100 | - | 16,050 |
| Total Expenditures and Other Financing Uses | | \$ 54,091 | \$ 50,322 | \$ 61,600 | \$ 59,350 | \$ 85,200 |

COMMUTER PARKING FUND

The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales.

Commuter Parking Fund Expenditures



2012 - 2016: Actual Expenditures

The FY 2015 actual expenditures include the construction of the 3rd deck to the parking garage. Funding for the construction was provided by a grant from Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 660 - Commuter Parking Fund

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 451 | Parking Violations | \$ - | \$ - | \$ - | \$ - | \$ 34,500 |
| Total Fines & Forfeits | | - | - | - | - | 34,500 |
| 448 | State/Local Grants | 4,921,721 | 175,585 | - | - | - |
| Total Intergovernmental Revenues | | 4,921,721 | 175,585 | - | - | - |
| 477 | Parking Lot Fees | 371,775 | 507,605 | 530,000 | 585,400 | 601,900 |
| Total Service Fees | | 371,775 | 507,605 | 530,000 | 585,400 | 601,900 |
| 481 | Interest Income | 188 | 173 | 300 | 300 | 300 |
| 484 | Sale of Capital Assets | 7,500 | - | - | - | - |
| Total Other Revenues | | 7,688 | 173 | 300 | 300 | 300 |
| 499 | Reappropriation | - | - | 118,970 | - | 149,200 |
| Total Other Financing Uses | | - | - | 118,970 | - | 149,200 |
| Total Revenues and Other Financing Sources | | \$ 5,301,185 | \$ 683,363 | \$ 649,270 | \$ 585,700 | \$ 785,900 |
| Expenditures and Other Financing Uses | | | | | | |
| Division 44 - Finance | | | | | | |
| 595 | Rentals | - | 3,587 | - | - | - |
| Total Contractual Services | | - | 3,587 | - | - | - |
| 705.31 | Principal 2000 Revenue Bonds | \$ 120,000 | \$ 125,000 | \$ 145,000 | \$ 145,000 | \$ 155,000 |
| 710.31 | Interest 2000 Revenue Bonds | 45,291 | 41,012 | 36,410 | 19,545 | 30,645 |
| Total Debt Service | | 165,291 | 166,012 | 181,410 | 164,545 | 185,645 |
| 910 | Capitailized Assets | (120,000) | (125,000) | - | - | - |
| 911 | Depreciation | 183,581 | 382,182 | 280,000 | 400,000 | 400,000 |
| Total Other Expenditures | | 63,581 | 257,182 | 280,000 | 400,000 | 400,000 |
| Total Finance | | \$ 228,872 | \$ 426,782 | \$ 461,410 | \$ 564,545 | \$ 585,645 |
| Division 73 - Community Service | | | | | | |
| 501 | Wages - Regular | \$ 47,517 | \$ 41,392 | \$ 37,015 | \$ 36,270 | \$ 37,444 |
| 503 | Overtime | 33 | 445 | - | - | - |
| 504 | Stand-By | 72 | - | - | - | - |
| 521 | Group Insurance | 12,092 | 10,397 | 10,489 | 10,860 | 11,280 |
| 522 | Medicare | 651 | 567 | 536 | 500 | 542 |
| 523 | Social Security | 2,783 | 2,422 | 2,295 | 2,140 | 2,322 |
| 524 | IMRF | 5,949 | 5,057 | 4,301 | 4,190 | 4,300 |
| 529 | Pension Expense | - | 5,505 | - | 5,500 | 5,500 |

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 660 - Commuter Parking Fund

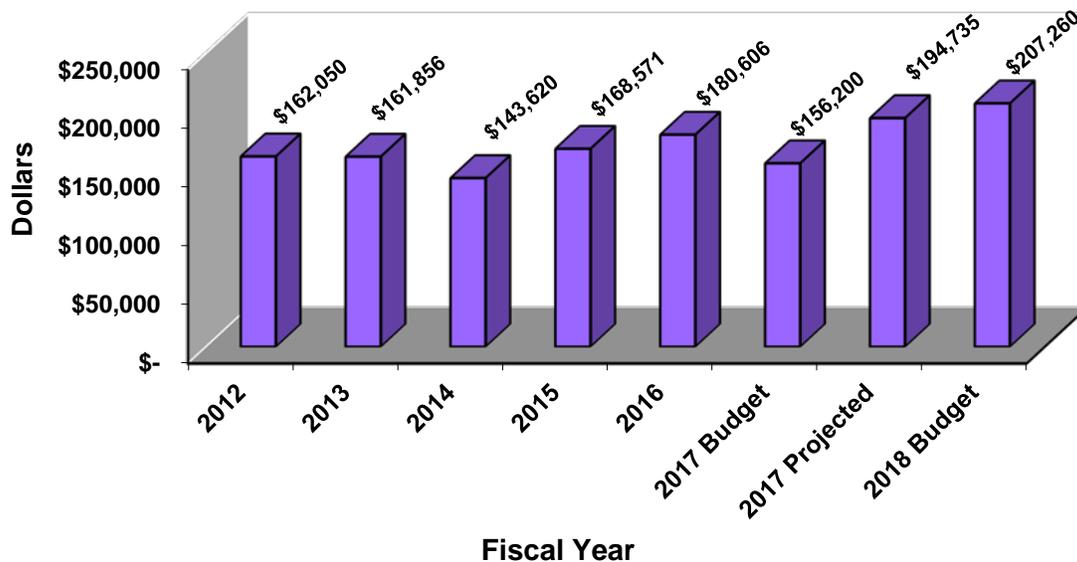
| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|---|-------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Total Personal Services | | 69,097 | 65,785 | 54,636 | 59,460 | 61,388 |
| 547 | Banking Services | - | - | - | 1,200 | 3,600 |
| 561 | Postage | 1,091 | 1,429 | 1,100 | 1,100 | 1,335 |
| 564 | Printing | 2,227 | 2,623 | 2,700 | 2,700 | 3,870 |
| Total Contractual Services | | 3,318 | 4,052 | 3,800 | 5,000 | 8,805 |
| 621 | Office Supplies | - | 87 | - | - | - |
| Total Commodities | | - | 87 | - | - | - |
| Total Community Service | | \$ 72,415 | \$ 69,924 | \$ 58,436 | \$ 64,460 | \$ 70,193 |
| Division 90 - Public Works | | | | | | |
| 501 | Wages - Regular | \$ 35,111 | \$ (1,218) | \$ 14,455 | \$ 17,495 | \$ 11,202 |
| 521 | Group Insurance | 4,236 | 2,222 | 2,517 | 2,095 | 1,953 |
| 522 | Medicare | 483 | 184 | 210 | 245 | 163 |
| 523 | Social Security | 1,968 | 683 | 807 | 950 | 636 |
| 524 | IMRF | 4,283 | 1,583 | 1,680 | 2,480 | 1,284 |
| 529 | Pension Expense | - | 1,723 | - | 1,725 | 1,725 |
| Total Personal Services | | 46,080 | 5,177 | 19,669 | 24,990 | 16,963 |
| 531 | Maintenance Service | 13,229 | 12,676 | 25,100 | 27,200 | 27,100 |
| 541 | Accounting & Auditing Service | 265 | 4,760 | 5,745 | 345 | 5,745 |
| 543 | Legal Service | 450 | - | - | - | - |
| 561 | Postage | 61 | - | - | - | - |
| 562 | Telephone | 693 | 649 | 540 | 620 | 624 |
| 563 | Publishing | 1,400 | - | - | - | - |
| 581 | Utilities | 9,038 | 32,842 | 28,820 | 28,820 | 28,820 |
| 595 | Rentals | 57,146 | 43,476 | 47,150 | 47,345 | 47,410 |
| 599 | Other Contractual Services | 45,117 | 446 | 400 | 300 | 400 |
| Total Contractual Services | | 127,398 | 94,848 | 107,755 | 104,630 | 110,099 |
| 601 | Maintenance Supplies | 2,375 | 1,020 | 1,500 | 1,650 | 2,500 |
| 624 | Operating Supplies | 354 | 185 | 500 | 700 | 500 |
| Total Commodities | | 2,728 | 1,206 | 2,000 | 2,350 | 3,000 |
| 825 | Vehicles | - | - | - | - | - |
| 815.40 | Parking Lots | 4,913,010 | 62,560 | - | - | - |
| 910 | Capitalized Assets | (4,913,010) | - | - | - | - |
| Total Capital Outlay | | - | 62,560 | - | - | - |
| Total Public Works | | \$ 176,207 | \$ 163,791 | \$ 129,424 | \$ 131,970 | \$ 130,062 |
| Total Expenditures and Other Financing Uses | | \$ 477,494 | \$ 660,496 | \$ 649,270 | \$ 760,975 | \$ 785,900 |

This page intentionally left blank

GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions.

Group Dental Insurance Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2018

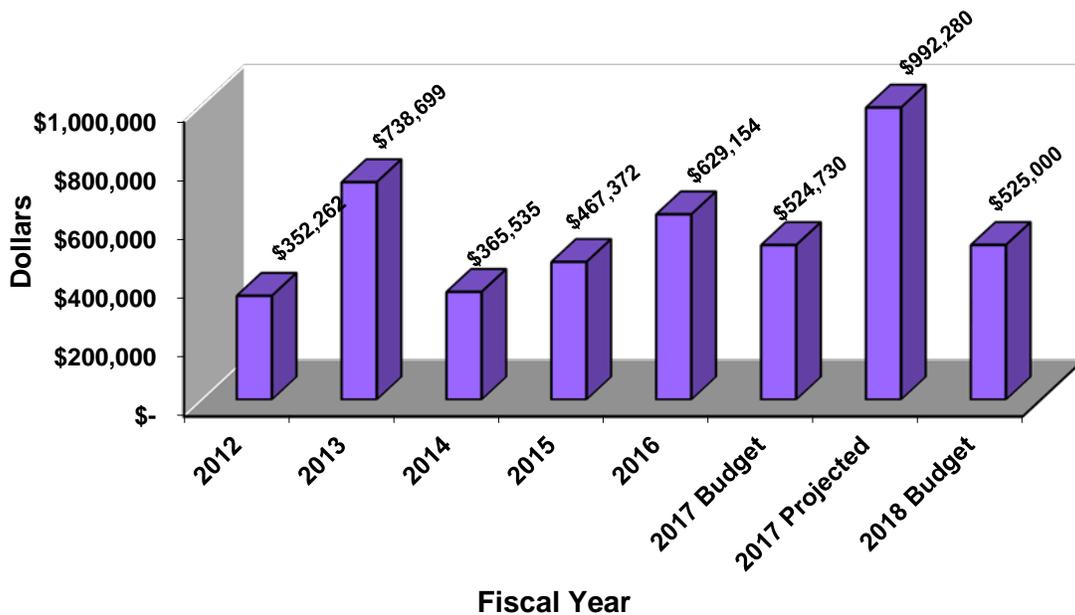
Fund 710 - Group Dental Insurance

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-----------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 478 | Insurance Premiums | \$ 163,304 | \$ 180,603 | \$ 156,200 | \$ 194,725 | \$ 207,260 |
| Total Service Fees | | 163,304 | 180,603 | 156,200 | 194,725 | 207,260 |
| 481 | Interest Income | 5,266 | - | - | - | - |
| 489 | Miscellaneous | - | 3 | - | 10 | - |
| Total Other Revenues | | 5,266 | 3 | - | 10 | - |
| Total Revenues and Other Financing Sources | | \$ 168,571 | \$ 180,606 | \$ 156,200 | \$ 194,735 | \$ 207,260 |
| Expenditures and Other Financing Uses | | | | | | |
| 549 | Claims Administration | \$ 9,525 | \$ 9,875 | \$ 9,870 | \$ 9,520 | \$ 9,870 |
| 594 | Dental Claims | 145,575 | 150,125 | 146,330 | 144,730 | 146,330 |
| Total Contractual Services | | 155,100 | 159,999 | 156,200 | 154,250 | 156,200 |
| 999 | Source of Reserves | - | - | - | - | 51,060 |
| Total Other Financing Uses | | - | - | - | - | 51,060 |
| Total Expenditures and Other Financing Uses | | \$ 155,100 | \$ 159,999 | \$ 156,200 | \$ 154,250 | \$ 207,260 |

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$500,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions.

Workers' Compensation Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2018

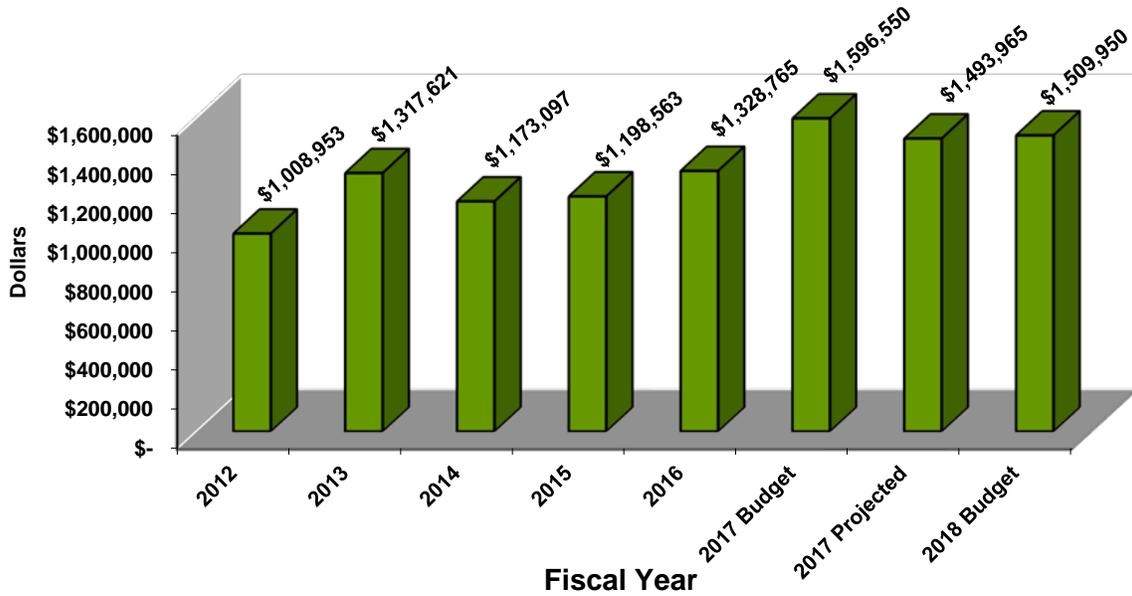
Fund 715 - Workers Compensation

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 478 | Insurance Premiums | \$ 466,555 | \$ 488,278 | \$ 523,730 | \$ 455,640 | \$ 525,000 |
| Total Service Fees | | <u>466,555</u> | <u>488,278</u> | <u>523,730</u> | <u>455,640</u> | <u>525,000</u> |
| 481 | Interest Income | 311 | (311) | 1,000 | - | - |
| 483 | Insurance & Property Damage | 239 | 141,186 | - | - | - |
| 484 | Miscellaneous Income | - | - | - | - | - |
| 485 | Reimbursed Expenditures | - | - | - | 536,640 | - |
| Total Other Revenues | | <u>550</u> | <u>140,875</u> | <u>1,000</u> | <u>536,640</u> | <u>-</u> |
| 499 | Reappropriation | 267 | - | - | - | - |
| Total Other Financing Sources | | <u>267</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 467,372</u> | <u>\$ 629,154</u> | <u>\$ 524,730</u> | <u>\$ 992,280</u> | <u>\$ 525,000</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 549 | Claims Administration | \$ 10,570 | \$ 12,034 | \$ 11,700 | \$ 11,750 | \$ 11,700 |
| 573 | Training & Professional Development | - | 940 | 1,800 | - | 1,800 |
| 592 | General Insurance | 70,985 | 76,299 | 80,000 | 83,525 | 80,000 |
| 593 | Workers Compensation Claims | 459,177 | 606,540 | 431,230 | 725,000 | 431,500 |
| Total Operating | | <u>540,732</u> | <u>695,813</u> | <u>524,730</u> | <u>820,275</u> | <u>525,000</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 540,732</u> | <u>\$ 695,813</u> | <u>\$ 524,730</u> | <u>\$ 820,275</u> | <u>\$ 525,000</u> |

POLICE PENSION FUND

The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.

Police Pension Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

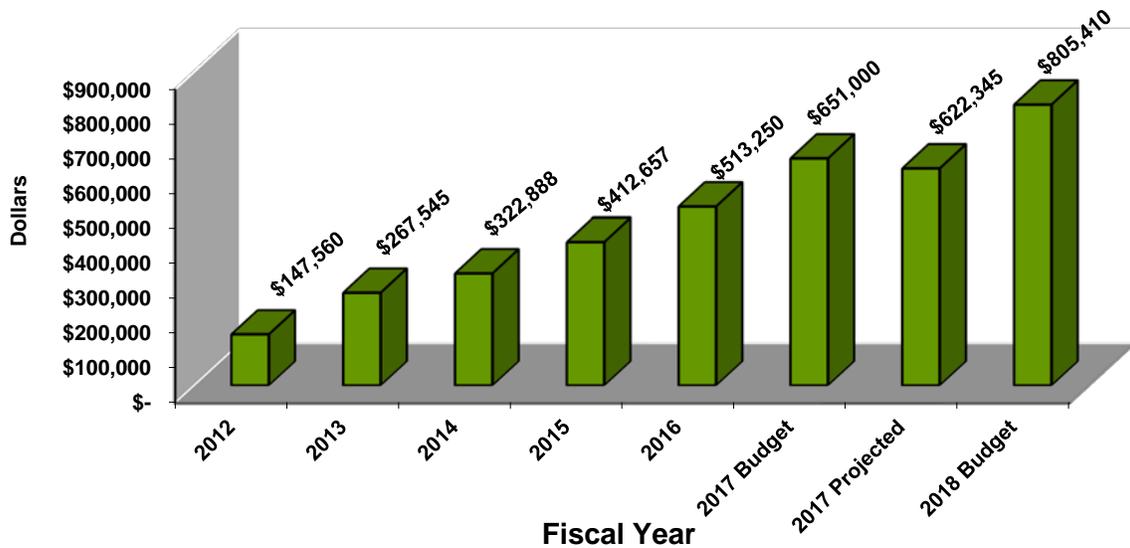
Fund 801 - Police Pension

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 480 | Pension Contributions | \$ 1,561,918 | \$ 1,509,533 | \$ 1,727,735 | \$ 1,727,735 | \$ 1,727,735 |
| 481 | Interest Income | 1,163,905 | (294,469) | 500,000 | 1,150,000 | 1,200,000 |
| Total Other Revenues | | <u>2,725,824</u> | <u>1,215,064</u> | <u>2,227,735</u> | <u>2,877,735</u> | <u>2,927,735</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 2,725,824</u> | <u>\$ 1,215,064</u> | <u>\$ 2,227,735</u> | <u>\$ 2,877,735</u> | <u>\$ 2,927,735</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 525 | Police/Fire Pension | \$ 1,087,272 | \$ 1,153,298 | \$ 1,453,200 | \$ 1,330,720 | \$ 1,362,600 |
| 526 | Pension Refunds | - | 59,212 | - | 39,375 | - |
| Total Personal Services | | <u>1,087,272</u> | <u>1,212,510</u> | <u>1,453,200</u> | <u>1,370,095</u> | <u>1,362,600</u> |
| 541 | Accounting & Auditing Service | 20,070 | 22,610 | 25,000 | 25,000 | 25,000 |
| 543 | Legal Service | 175 | - | 6,000 | - | 6,000 |
| 544 | Medical Service | - | - | 10,000 | - | 10,000 |
| 547 | Banking Service | 508 | 256 | 600 | - | 600 |
| 548 | Financial Service | 82,629 | 85,561 | 88,000 | 90,000 | 92,000 |
| 571 | Dues & Subscriptions | 775 | 382 | 750 | 795 | 750 |
| 573 | Training & Professional Development | 1,055 | 1,000 | 2,000 | 1,070 | 2,000 |
| 591 | Liability Insurance | 3,004 | 3,084 | 7,000 | 7,005 | 7,000 |
| 599 | Other Contractual Services | 3,076 | 3,362 | 4,000 | - | 4,000 |
| Total Contractual Services | | <u>111,291</u> | <u>116,255</u> | <u>143,350</u> | <u>123,870</u> | <u>147,350</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 1,198,563</u> | <u>\$ 1,328,765</u> | <u>\$ 1,596,550</u> | <u>\$ 1,493,965</u> | <u>\$ 1,509,950</u> |

FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.

Firefighters' Pension Fund Expenditures



2012 - 2016: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2018

Fund 802 - Fire Pension

| Account | Description | 2014-2015 Actual | 2015-2016 Actual | 2016-2017 Budget | 2016-2017 Projected | 2017-2018 Request |
|--|-------------------------------------|---------------------|---------------------|---------------------|------------------------|----------------------|
| Revenues and Other Financing Sources | | | | | | |
| 480 | Pension Contributions | \$ 525,022 | \$ 543,962 | \$ 531,305 | \$ 611,040 | \$ 686,690 |
| 481 | Interest Income | 555,490 | (320,984) | 300,000 | 850,000 | 900,000 |
| Total Other Revenues | | <u>1,080,512</u> | <u>222,978</u> | <u>831,305</u> | <u>1,461,040</u> | <u>1,586,690</u> |
| Total Revenues and Other Financing Sources | | <u>\$ 1,080,512</u> | <u>\$ 222,978</u> | <u>\$ 831,305</u> | <u>\$ 1,461,040</u> | <u>\$ 1,586,690</u> |
| Expenditures and Other Financing Uses | | | | | | |
| 525 | Police/Fire Pension | \$ 364,530 | \$ 463,018 | \$ 577,000 | \$ 570,110 | \$ 742,950 |
| 526 | Pension Refunds | - | 2,639 | - | - | - |
| Total Personal Services | | <u>364,530</u> | <u>465,657</u> | <u>577,000</u> | <u>570,110</u> | <u>742,950</u> |
| 541 | Accounting & Auditing Service | 10,135 | 14,500 | 13,500 | 12,100 | 13,500 |
| 543 | Legal Service | 100 | 88 | 750 | - | 750 |
| 544 | Medical Service | - | - | 500 | - | 500 |
| 547 | Banking Service | - | - | 500 | - | 500 |
| 548 | Financial Service | 32,309 | 28,003 | 50,000 | 32,000 | 36,360 |
| 561 | Postage | - | 28 | - | - | - |
| 572 | Dues & Subscriptions | - | - | 750 | 1,195 | 750 |
| 573 | Training & Professional Development | 1,140 | 285 | 2,000 | 2,000 | 2,000 |
| 591 | Liability Insurance | 2,132 | 2,215 | 3,000 | 4,940 | 5,100 |
| 599 | Other Contractual Services | 2,312 | 2,476 | 3,000 | - | 3,000 |
| Total Contractual Services | | <u>48,127</u> | <u>47,593</u> | <u>74,000</u> | <u>52,235</u> | <u>62,460</u> |
| Total Expenditures and Other Financing Uses | | <u>\$ 412,657</u> | <u>\$ 513,250</u> | <u>\$ 651,000</u> | <u>\$ 622,345</u> | <u>\$ 805,410</u> |

Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

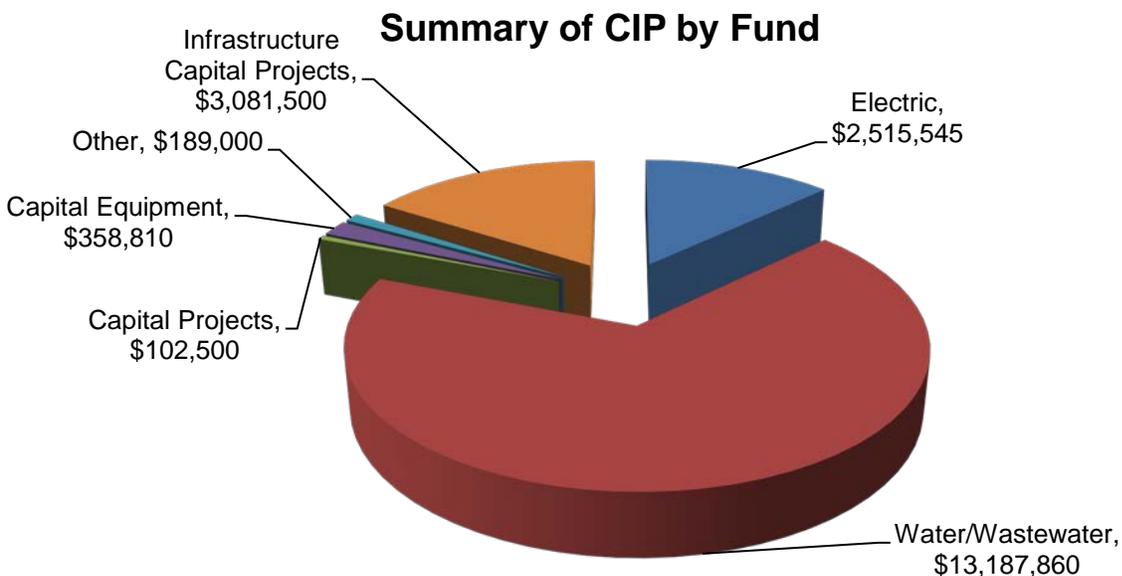
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities and major equipment purchases.

For the coming fiscal year (FY 2018) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses and development plans, to name a few.

The total Capital Improvement Program for this fiscal year is \$19,437,215. The following is a breakdown of the \$19.4 million:



Capital Improvement Program

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

219 – Tourism

Revenues are provided by hotel/motel tax receipts of 5% total fees charged for an overnight stay.

240 – PEG

Revenues are provided by the PEG fees received from the cable TV companies that service the community.

25X – SSA's

Revenues for all SSA's are provided by a special service area property tax levy.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General Fund. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

415 – Infrastructure Capital Projects Fund

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state and local grants.

425 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district.

430- Capital Equipment Fund

Revenues are provided by the sale of City capital assets and transfers from the General Fund.

620 - Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues. In FY 2018, a significant portion of the funding is from the IEPA loan. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

Table I
City of Geneva
FY 2018 Capital Improvement Program by Fund

| Fund | Account | Description | FY 2018 Cost |
|------------|--|--|--------------------|
| 219 | Tourism | | |
| | 815.05 | Welcome Signage | 62,000 |
| | | | \$62,000 |
| | | | 0.32% |
| 240 | PEG | | |
| | 810 | Upgrade Lighting in Council Chambers to LED | \$4,000 |
| | 835 | Upgrade Video Broadcast System in Council Chambers | 80,000 |
| | | | \$84,000 |
| | | | 0.43% |
| 254 | SSA # 4 (Randall Square) | | |
| | 815.20 | Slope Restoration | \$13,000 |
| | | | \$13,000 |
| | | | 0.07% |
| 261 | SSA # 11 (Eagle Brook) | | |
| | 815.20 | Culverts Repair | \$32,000 |
| | | | \$32,000 |
| | | | 0.16% |
| 410 | General Capital Projects | | |
| | 810 | New Fire Alarm and City Hall Door Hold | \$4,000 |
| | 810 | City Hall Tuck-pointing at City Hall | 11,500 |
| | 810 | Rooftop Heating & AC at Police | 12,000 |
| | 810 | PW Building Repairs and Upgrades | 15,000 |
| | 815.05 | Downtown Zoning Ordinance Update | 25,000 |
| | 815.05 | SEMP TIF Study | 35,000 |
| | | | \$102,500 |
| | | | 0.53% |
| 415 | Infrastructure Capital Projects | | |
| | 815.05 | 3rd Street Directional Kiosks | \$10,000 |
| | 815.05 | Annual Bike Path Maintenance | 30,000 |
| | 815.05 | Tree Maintenance | 30,000 |
| | 815.05 | Design Engineering | 40,000 |
| | 815.05 | East State Street Engineering Phase 2 | 100,000 |
| | 815.05 | Joshel Plaza Maintenance | 5,000 |
| | 815.05 | Kautz Road Intersection Engineering | 110,000 |
| | 815.05 | Annual Sidewalk Program | 50,000 |
| | 815.05 | South St LAFO Design | 54,000 |
| | 815.05 | Streetscape & Median Maintenance | 25,000 |
| | 815.05 | Tree Replacements | 80,000 |
| | 815.05 | Tree Inventory | 25,000 |
| | 815.10 | Annual Crack Sealing Program | 40,000 |
| | 815.10 | Annual Street Improvement Program | 2,020,000 |
| | 815.10 | Annual Pavement Markings | 30,000 |
| | 815.15 | Annual Storm Water Sewer Maintenance | 20,000 |
| | 815.15 | Cheever Storm Sewer | 50,000 |
| | 815.15 | Stormwater Utility Phase 1 | 40,000 |
| | 815.15 | Wildwood Basin Study | 20,000 |
| | 815.20 | Drewes Swale Culverts/Channel Restoration | 130,000 |
| | 815.40 | Hamilton St South Lot Reconstruction | 150,000 |
| | 815.40 | Parking Lots Sealcoating | 22,500 |
| | | | \$3,081,500 |

Table I
City of Geneva
FY 2018 Capital Improvement Program by Fund

| Fund | Account | Description | FY 2018 Cost |
|------------|--------------------------|--|--------------------|
| | | | 15.85% |
| 430 | Capital Equipment | | |
| | 835 | Computer & Server Replacement | \$60,720 |
| | 820 | Automated External Defibrillator (AED) | 12,500 |
| | 820 | Tasers | 9,000 |
| | 820 | Fire Personal Protective Equipment (PPE) | 24,000 |
| | 820 | Self-Contained Breathing Apparatus (SCBA) Equipment | 10,000 |
| | 825 | Boat & Motor | 15,000 |
| | 825 | 2 Police Patrol Vehicles (Sedan) | 72,590 |
| | 825 | Fire Utility Pick-up Truck | 50,000 |
| | 825 | Ford F-150 Truck | 40,000 |
| | 825 | 1 Ton Truck | 65,000 |
| | | | \$358,810 |
| | | | 1.85% |
| 620 | Electric | | |
| | 810 | PW Building Repairs and Upgrades | \$15,000 |
| | 810 | Green Initiative | 5,000 |
| | 815.05 | Community Betterment Projects | 2,000 |
| | 815.05 | Miscellaneous Development | 200,000 |
| | 815.05 | Update Spill Prevention, Control, & Countermeasure (SPCC) Plan | 5,000 |
| | 815.25 | 15kV Breaker Rebuilds at East Side Drive Substation | 17,000 |
| | 815.25 | Underground/Overhead Cable Replacement | 1,003,120 |
| | 815.25 | Meter Replacement | 144,820 |
| | 815.25 | GGF Equipment | 180,000 |
| | 815.25 | Line Supplies | 394,470 |
| | 815.25 | Keslinger Substation Battery Replacement | 10,000 |
| | 815.25 | Utility Pole Inspection | 17,500 |
| | 815.25 | Western Ave Substation | 135,000 |
| | 820 | Small Equipment Replacement | 15,000 |
| | 820 | Utility Locator | 5,000 |
| | 825 | 1/2 Ton Extended Cab Pickup Truck | 35,000 |
| | 825 | Bucket Truck | 135,000 |
| | 825 | Line Truck | 80,000 |
| | 825 | Utility Locator Vehicle | 10,000 |
| | 835 | Recommended Replacement for Computers | 16,635 |
| | 835 | SCADA Upgrades | 90,000 |
| | | | \$2,515,545 |
| | | | 12.94% |
| 630 | Water/Wastewater | | |
| | 810 | PW Building Repairs and Upgrades | \$15,000 |
| | 810 | Sealcoat Water Plant Asphalt Pavement | 12,000 |
| | 810 | Wastewater Chlorine Building Rehabilitation | 15,000 |
| | 810 | Wastewater Digester Sludge Pump Rebuild | 5,000 |
| | 810 | Wastewater Plant Lab Rehabilitation | 15,000 |
| | 810 | Wastewater Plant LED Light Replacement | 12,000 |
| | 810 | Wastewater Plant Operation Room Flooring | 20,000 |
| | 815.05 | Overhead Sewer Grant Program | 15,000 |
| | 815.05 | Water Main Replacement Engineering | 15,000 |
| | 815.30 | Dodson Water Tower Inspection | 4,000 |

Table I
City of Geneva
FY 2018 Capital Improvement Program by Fund

| Fund | Account | Description | FY 2018 Cost |
|--------------------|---------|--|---------------------|
| | 815.30 | Fire Hydrant Painting | 15,000 |
| | 815.30 | Fire Hydrant Replacement | 17,000 |
| | 815.30 | Valve Replacement Program | 10,000 |
| | 815.30 | Water Main Replacement | 1,400,000 |
| | 815.30 | Watermain Abandonment under UP Railroad | 50,000 |
| | 815.30 | Water Main Replacement | 300,000 |
| | 815.30 | Water Meters for New Construction | 10,000 |
| | 815.30 | Water Plant Reservoir Washing | 3,000 |
| | 815.30 | Water System Leak Survey | 28,210 |
| | 815.30 | Well #8 Generator | 60,000 |
| | 815.35 | Dewatering Centrifuge Drive Motor | 6,600 |
| | 815.35 | Wastewater Digester Sludge Pump | 12,500 |
| | 815.35 | Kautz Rd Lift Station Safety Improvement | 20,000 |
| | 815.35 | Non-Potable Water System Repair/Replacement | 11,000 |
| | 815.35 | Primary Sludge Piston Pumps & Valves Replacement | 60,000 |
| | 815.35 | Sludge Pump and Motor Replacement | 29,900 |
| | 815.35 | Sanitary Sewer Replacement | 50,000 |
| | 815.35 | River Lane Lift Station Improvements | 40,000 |
| | 815.35 | Sanitary Flow Monitoring | 50,000 |
| | 815.35 | Sanitary Sewer Lining | 300,000 |
| | 815.35 | Wastewater Plant Office UV & Air Conditioning System | 12,600 |
| | 815.35 | WWTP Construction Upgrades | 10,075,550 |
| | 820 | Arc Flash Evaluation & PPE Equipment | 30,000 |
| | 820 | Lateral Sewer Camera | 10,000 |
| | 820 | RO Stainless Steel Piping | 3,500 |
| | 820 | Trailer Mounted Pump | 34,000 |
| | 820 | Utility Locating | 5,000 |
| | 820 | Chemical Feed Pumps | 15,000 |
| | 820 | Water Plant Clean-in-Place Flow Control Valves | 6,000 |
| | 825 | Tandem Axel Dump Truck | 175,000 |
| | 825 | Front End Loader | 180,000 |
| | 825 | Utility Locator Vehicle | 20,000 |
| | 835 | Computer & PC Replacement | 20,000 |
| | | | \$13,187,860 |
| | | | 67.85% |
| Grand Total | | | \$19,437,215 |

Table II
City of Geneva
FY 2018 Capital Improvement Program by Category

| Fund | Account | Description | FY 2018 Cost |
|---|---------|--|--------------------|
| Buildings & Improvements | | | |
| 240 | 810 | Upgrade Lighting in Council Chambers to LED | \$4,000 |
| 410 | 810 | New Fire Alarm and City Hall Door Hold | 4,000 |
| 410 | 810 | City Hall Tuck-pointing at City Hall | 11,500 |
| 410 | 810 | Rooftop Heating & AC at Police | 12,000 |
| 410 | 810 | PW Building Repairs and Upgrades | 15,000 |
| 620 | 810 | PW Building Repairs and Upgrades | 15,000 |
| 620 | 810 | Green Initiative | 5,000 |
| 630 | 810 | PW Building Repairs and Upgrades | 15,000 |
| 630 | 810 | Sealcoat Water Plant Asphalt Pavement | 12,000 |
| 630 | 810 | Wastewater Chlorine Building Rehabilitation | 15,000 |
| 630 | 810 | Wastewater Digester Sludge Pump Rebuild | 5,000 |
| 630 | 810 | Wastewater Plant Lab Rehabilitation | 15,000 |
| 630 | 810 | Water Plant LED Light Replacement | 12,000 |
| 630 | 810 | Wastewater Plant Operation Room Flooring | 20,000 |
| | | | \$160,500 |
| | | | 0.83% |
| Improvements Other Than Buildings - Other | | | |
| 219 | 815.05 | Welcome Signage | 62,000 |
| 410 | 815.05 | Downtown Zoning Ordinance Update | 25,000 |
| 410 | 815.05 | SEMP TIF Study | 35,000 |
| 415 | 815.05 | 3rd Street Directional Kiosks | 10,000 |
| 415 | 815.05 | Bike Path Maintenance | 30,000 |
| 415 | 815.05 | Contractual Tree Maintenance | 30,000 |
| 415 | 815.05 | Design Engineering | 40,000 |
| 415 | 815.05 | East State Street Engineering Phase 2 | 100,000 |
| 415 | 815.05 | Joshel Plaza Maintenance | 5,000 |
| 415 | 815.05 | Kautz Road Intersection Engineering | 110,000 |
| 415 | 815.05 | Annual Sidewalk Program | 50,000 |
| 415 | 815.05 | South St LAFO Design | 54,000 |
| 415 | 815.05 | Streetscape & Median Maintenance | 25,000 |
| 415 | 815.05 | Tree Replacements | 80,000 |
| 415 | 815.05 | Tree Survey | 25,000 |
| 620 | 815.05 | Update Spill Prevention, Control, & Countermeasure (SPCC) Plan | 5,000 |
| 620 | 815.05 | Community Betterment Projects | 2,000 |
| 620 | 815.05 | Miscellaneous Development | 200,000 |
| 630 | 815.05 | Overhead Sewer Grant Program | 15,000 |
| 630 | 815.05 | Water Main Replacement Engineering | 15,000 |
| | | | \$918,000 |
| | | | 4.72% |
| Improvements Other Than Buildings - Streets | | | |
| 415 | 815.10 | Annual Crack Sealing Program | \$40,000 |
| 415 | 815.10 | Annual Street Improvement Program | 2,020,000 |
| 415 | 815.10 | Annual Pavement Markings | 30,000 |
| | | | \$2,090,000 |
| | | | 10.75% |
| Improvements Other Than Buildings - Storm Sewers | | | |
| 415 | 815.15 | Annual Storm Water Sewer Maintenance | \$20,000 |
| 415 | 815.15 | Cheever Storm Sewer | 50,000 |
| 415 | 815.15 | Stormwater Utility Phase 1 | 40,000 |
| 415 | 815.15 | Wildwood Basin Study | 20,000 |
| | | | \$130,000 |
| | | | 0.67% |

Table II
City of Geneva
FY 2018 Capital Improvement Program by Category

| Fund | Account | Description | FY 2018 Cost |
|--|----------------|--|---------------------|
| Improvements Other Than Buildings - Culverts | | | |
| 254 | 815.20 | Slope Restoration | \$13,000 |
| 261 | 815.20 | Culverts Repair | 32,000 |
| 257 | 815.20 | Drewes Swale Culverts/Channel Restoration | 130,000 |
| | | | \$175,000 |
| | | | 0.90% |
| Improvements Other Than Buildings - Electric System | | | |
| 620 | 815.25 | 15kV Breaker Rebuilds at East Side Drive Substation | \$17,000 |
| 620 | 815.25 | Underground/Overhead Cable Replacement | 1,003,120 |
| 620 | 815.25 | Meter Replacement | 144,820 |
| 620 | 815.25 | GGF Equipment | 180,000 |
| 620 | 815.25 | Line Supplies | 394,470 |
| 620 | 815.25 | Keslinger Substation Battery Replacement | 10,000 |
| 620 | 815.25 | Utility Pole Inspection | 17,500 |
| 620 | 815.25 | Western Ave Substation | 135,000 |
| | | | \$1,901,910 |
| | | | 9.78% |
| Improvements Other Than Buildings - Water System | | | |
| 630 | 815.30 | Dodson Water Tower Inspection | \$4,000 |
| 630 | 815.30 | Fire Hydrant Painting | 15,000 |
| 630 | 815.30 | Fire Hydrant Replacement | 17,000 |
| 630 | 815.30 | Valve Replacement Program | 10,000 |
| 630 | 815.30 | Water Main Replacement | 1,400,000 |
| 630 | 815.30 | Watermain Abandonment under UP Railroad | 50,000 |
| 630 | 815.30 | Water Main Replacement | 300,000 |
| 630 | 815.30 | Water Meters for New Construction | 10,000 |
| 630 | 815.30 | Water Plant Reservoir Washing | 3,000 |
| 630 | 815.30 | Water System Leak Survey | 28,210 |
| 630 | 815.30 | Well #8 Generator | 60,000 |
| | | | \$1,897,210 |
| | | | 9.76% |
| Improvements Other Than Buildings - Sewer System | | | |
| 630 | 815.35 | Dewatering Centrifuge Drive Motor | \$6,600 |
| 630 | 815.35 | Wastewater Digester Sludge Pump | 12,500 |
| 630 | 815.35 | Kautz Rd Lift Station Safety Improvement | 20,000 |
| 630 | 815.35 | Non-Potable Water System Repair/Replacement | 11,000 |
| 630 | 815.35 | Primary Sludge Piston Pumps & Valves Replacement | 60,000 |
| 630 | 815.35 | Richard Street Sanitary Replacement | 50,000 |
| 630 | 815.35 | River Lane Lift Station Improvements | 40,000 |
| 630 | 815.35 | Sanitary Flow Monitoring | 50,000 |
| 630 | 815.35 | Sanitary Sewer Lining | 300,000 |
| 630 | 815.35 | Sludge Pump and Motor Replacement | 29,900 |
| 630 | 815.35 | Wastewater Plant Office UV & Air Conditioning System | 12,600 |
| 630 | 815.35 | WWTP Construction Upgrades | 10,075,550 |
| | | | \$10,668,150 |
| | | | 54.89% |

Table II
City of Geneva
FY 2018 Capital Improvement Program by Category

| Fund | Account | Description | FY 2018 Cost |
|---|---------|---|---------------------|
| Improvements Other Than Buildings - Parking Lots | | | |
| 415 | 815.40 | Hamilton St South Lot Reconstruction | \$150,000 |
| 415 | 815.40 | Parking Lots Sealcoating | 22,500 |
| | | | \$172,500 |
| | | | 0.89% |
| Machinery & Equipment | | | |
| 430 | 820 | Automated External Defibrillator (AED) | \$12,500 |
| 430 | 820 | Tasers | 9,000 |
| 430 | 820 | Fire Personal Protective Equipment (PPE) | 24,000 |
| 430 | 820 | Self-Contained Breathing Apparatus (SCBA) Equipment | 10,000 |
| 620 | 820 | Small Equipment Replacement | 15,000 |
| 620 | 820 | Utility Locator | 5,000 |
| 630 | 820 | Arc Flash Evaluation & PPE Equipment | 30,000 |
| 630 | 820 | Lateral Sewer Camera | 10,000 |
| 630 | 820 | RO Stainless Steel Piping | 3,500 |
| 630 | 820 | Trailer Mounted Pump | 34,000 |
| 630 | 820 | Utility Locating | 5,000 |
| 630 | 820 | Chemical Feed Pumps | 15,000 |
| 630 | 820 | Water Plant Clean-in-Place Flow Control Valves | 6,000 |
| | | | \$179,000 |
| | | | 0.92% |
| Vehicles | | | |
| 430 | 825 | 2 Police Patrol Vehicles (Sedan) | 72,590 |
| 430 | 825 | Fire Utility Pick-up Truck | 50,000 |
| 430 | 825 | Ford F-150 Truck | 40,000 |
| 430 | 825 | 1 Ton Truck | 65,000 |
| 430 | 825 | Boat & Motor | 15,000 |
| 620 | 825 | 1/2 Ton Extended Cab Pickup Truck | 35,000 |
| 620 | 825 | Bucket Truck | 135,000 |
| 620 | 825 | Line Truck | 80,000 |
| 620 | 825 | Utility Locator Vehicle | 10,000 |
| 630 | 825 | Tandem Axel Dump Truck | 175,000 |
| 630 | 825 | Front End Loader | 180,000 |
| 630 | 825 | Utility Locator Vehicle | 20,000 |
| | | | \$877,590 |
| | | | 4.51% |
| Office Furniture | | | |
| 240 | 835 | Upgrade Video Broadcast System in Council Chambers | \$80,000 |
| 430 | 835 | Computer & Server Replacement | 60,720 |
| 620 | 835 | Computer & Server Replacement | 16,635 |
| 620 | 835 | SCADA Upgrades | 90,000 |
| 630 | 835 | Computer & Server Replacement | 20,000 |
| | | | \$267,355 |
| | | | 1.38% |
| Grand Total | | | \$19,437,215 |

Capital Improvement Program – Detail by Project

Tourism Fund

Welcome Signage

The “Welcome to Geneva” signs are almost 25 years old and rapidly deteriorating. This is year two of a four year program. This year three arterial and one secondary sign will be installed.

- Government Function Economic Development
- Total Project Cost \$62,000
- Operating Impact Decrease maintenance and upkeep
- Funding Source Hotel/Motel Receipts
- Projected Year of Completion 2020

PEG Fund

Upgrade Lighting in Council Chambers to LED

The new LED lighting will not only improve electrical consumption but will aid in the recording of council meetings.

- Government Function Community Development
- Total Project Cost \$4,000
- Operating Impact Decreased Energy Costs
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2017

Upgrade Video Broadcast System in Council Chambers

New HD ptz cameras, controllers, encoders to aid in broadcast & recording of City events & meetings.

- Government Function Administrative Services Department
- Total Project Cost \$80,000
- Operating Impact None
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2018

SSA #4 (Randall Square)

Slope Restoration

Remove and replace the existing landscaping on the east edge of the detention facility located west of the Randall Square Commercial area and east of Miller Road.

- Government Function Public Works
- Total Project Cost \$13,000
- Operating Impact None
- Funding Source Special Service Area Property Taxes
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

SSA #11 (Eagle Brook)

Culvert Repair

Repair and replacement of deteriorated culverts restoring operating functions of the storm sewers system.

- Government Function Public Works
- Total Project Cost \$32,000
- Operating Impact None
- Funding Source Special Service Area Property Taxes
- Projected Year of Completion 2018

General Capital Projects Fund

New Fire Alarm and City Hall Door Hold

The current fire alarm system is over 20 years old and the parts are becoming obsolete when repairs need to be made.

- Government Function General Government
- Total Project Cost \$4,000
- Operating Impact Reduced repair costs
- Funding Source General Fund
- Projected Year of Completion 2018

Tuck Pointing Brick at City Hall

Tuck pointing will be addressed in areas of City Hall to reduce future damage to the bricks.

- Government Function General Government
- Total Project Cost \$11,500
- Operating Impact None
- Funding Source General Fund
- Projected Year of Completion 2018

Rooftop Heating & AC at Police

The current rooftop units are over 20 years old and have required numerous repairs. Due to the age of the units, the parts for the units are unavailable, therefore not repairable.

- Government Function Public Safety
- Total Project Cost \$12,000
- Operating Impact Reduced future maintenance costs
- Funding Source General Fund
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

PW Building Repairs and Upgrades

The public works building requires repair of roof leaks around the skylights and heating system. These funds would also replace a portion of the heating system.

- Government Function General Government
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs approx. \$2,500
- Funding Source General Fund
- Projected Year of Completion 2018

Downtown Zoning Ordinance Update

Updating the zoning regulations for the downtown area is to align the City's development controls with the recommendations set forth in the adopted Downtown/Station Area Master Plan.

- Government Function Community Development
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source General Fund
- Projected Year of Completion 2018

SEMP TIF Study

A TIF study will be completed to fully vet eligibility factors and to prepare a redevelopment project and plan.

- Government Function Economic Development
- Total Project Cost \$35,000
- Operating Impact None
- Funding Source General Fund
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Infrastructure Capital Projects Fund



3rd Street Directional Kiosks

One directional kiosk will be placed at Joshel Plaza. The kiosk will include a map of downtown streets/landmarks/businesses and other community and event information.

- Government Function General Government
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Annual Bike Path Maintenance

An annual program where bike path areas are replaced based upon City inspections. Issues addressed are pavement failures, pavement marking and signage.

- Government Function Public Works
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Tree Maintenance

Contractual tree trimming and removal will be used in trimming around power lines, downtown and catch up for public works staff that have been diverted to fighting the Emerald Ash Borer.

- Government Function General Government
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2017

Capital Improvement Program – Detail by Project

Design Engineering

Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff, due to time constraints, expertise in a specific field, or work load.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

East State Street Engineering Phase 2

A phase 2 study to provide reconstruction of East State Street between Water Street and Glengarry Drive.

- Government Function Highways and Streets
- Total Project Cost \$100,000
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Joshel Plaza Maintenance

Maintenance and repairs on the Joshel Plaza fountain.

- Government Function Highways and Streets
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Kautz Road Intersection Engineering

A phase 1 study to provide a south leg of the signalized intersection of IL Route 38 and Kautz Rd into the undeveloped acreage on the south side of Route 38 to encourage development.

- Government Function Highways and Streets
- Total Project Cost \$110,000
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Annual Sidewalk Program

An annual program where sidewalks are replaced based upon City inspections. Issues addressed are cracks, uneven settlement, ADA upgrades and/or City utility improvements.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

South Street LAFO Design

Engineering design for the resurfacing of South Street from Kaneville Road to State Street/7th Street.

- Government Function Highways and Streets
- Total Project Cost \$54,000
- Operating Impact \$2,000 increase for signs and pavement marking and maintenance
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Streetscape and Median Maintenance

Maintenance and upgrade to the downtown streetscape area. Improvement areas include brick crosswalks and other hazards to pedestrians.

- Government Function Highways and Streets
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Tree Replacements

A tree replacement program which removes trees due to mortality or hazards.

- Government Function Highways and Streets
- Total Project Cost \$80,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Tree Inventory

Year one of a multiyear process to update the City's tree inventory which allows staff to identify trees that need service performed and identify areas where a tree can be planted.

- Government Function Public Works
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source ICPF - Non-Home Rules Sales Tax
- Projected Year of Completion 2019

Annual Crack Sealing Program

An annual program which extends the life of the roadway. Street selection is based upon City staff's inspections of roadway conditions.

- Government Function Highways and Streets
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Annual Street Improvement Program

This year's annual street resurfacing program focuses on Richards/Stevens and Jefferson and additional streets that require resurfacing. The actual number of streets resurfaced will depend on the bid results.

- Government Function Highways and Streets
- Total Project Cost \$2,020,000
- Operating Impact Unknown decrease. The resurfacing reduces ongoing maintenance in the first few years of resurfacing.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Annual Pavement Markings Program

An annual pavement markings program to improve the condition of some of the stop bars, centerlines, edge lines, and other pavement markings based upon City inspections.

- Government Function Highways and Streets
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Annual Storm Water Sewer Maintenance Program

An annual program to repair, rehabilitate or install storm water structures based upon City inspections.

- Government Function Highways and Streets
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Cheever Storm Water Replacement

The replacement of the storm sewer between Cheever and Sunset Avenues.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Stormwater Utility Phase 1

Fund dedicated to use a consultant to determine the feasibility of a Stormwater Utility for the City.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact Undetermined, increased revenue and expense if determined the utility is needed and approved.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Wildwood Basin Study

A study of the “Wildwood” subdivision basin is intended to solve the subdivision’s drainage and storm sewer issues. This study would evaluate the existing stormwater system (including overland flows) to determine a prioritized list of recommended stormwater repairs and then determine an estimate of cost for those repairs

- Government Function Highways and Streets
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Drewes Swale Culverts/Channel Restoration

In cooperation with the City of St. Charles and IDOT, this restoration will repair and reduce the erosion caused by the City’s stormwater flow.

- Government Function Highways and Streets
- Total Project Cost \$130,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Hamilton Street South Lot Reconstruction

Due to age and pavement failure, this parking lot will be completely reconstructed.

- Government Function Highways and Streets
- Total Project Cost \$150,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Parking Lot Sealcoating

Sealcoating of seven parking lots which the City owns.

- Government Function General Government
- Total Project Cost \$22,500
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Capital Equipment Fund



Computer & Server Replacement

New computer/server replacements across all city departments.

- Government Function Administrative Services
- Total Project Cost \$60,720
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Automated External Defibrillator (AED)

The purchase of 8 AED's which replace the current AED's that are over ten years old and have a useful life of 7 years.

- Government Function Public Safety
- Total Project Cost \$12,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Tasers

The purchase of 6 Tasers which replace the current Tasers that are over seven years old and are past their useful life and the warranty expires after 5 years.

- Government Function Public Safety
- Total Project Cost \$9,000
- Operating Impact Reduce the cost of maintenance.
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

2 Police Patrol Vehicles (Sedan)

The purchase of two police patrol vehicles which replace the current stock which has over 100,000 miles. The two patrol cars will be converted to Police administrative vehicles.

- Government Function Public Safety
- Total Project Cost \$72,590
- Operating Impact Reduce the cost of maintenance on the two patrol vehicles
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Fire Personal Protective Equipment (PPE)

The purchase of Personal Protective Equipment (PPE) includes protective coat, pants, boots, helmets, gloves, protective hoods, and eye and hearing protection necessary to provide protection to fire department personnel while operating in immediately dangerous to life and health (IDLH) atmospheres, and all other incidents that pose dangers to operating personnel.

- Government Function Public Safety
- Total Project Cost \$24,000
- Operating Impact None
- Funding Source Community Development Fees
- Projected Year of Completion 2018

Boat & Motor

The purchase of a new fire department rescue boat and motor replaces the current boat/motor that were purchased in 2000 and have reached their effective end of service life.

- Government Function Public Safety
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Self-Contained Breathing Apparatus (SCBA) Equipment

The purchase of SCBA air bottles and masks which protect fire fighters when entering a building.

- Government Function Public Safety
- Total Project Cost \$10,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Fire Utility Pick-up Truck

The purchase of one utility pick-up truck will replace the current utility pickup truck that was purchased in 2000. The current utility pickup has in excess of 92,000 miles, and has significant unreparable corrosion to the vehicle sub-body structure.

- Government Function Public Safety
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

1 Ton Truck

Replacement of a 1999 1 ton pickup with severe rust in the body and bumper.

- Government Function Highways & Streets
- Total Project Cost \$65,000
- Operating Impact Decrease of \$1,000 in mechanical repairs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Ford F-150 Truck

Replacement of a 1998 Ford F-150 with severe rust in the body and bumper which is driven daily and will be used as a plow during a snow event. The 1998 F-150 may be transferred to GEMA.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact Decrease of \$3,000 in mechanical repairs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2018

Electric Fund

PW Building Repairs and Upgrades

The public works building requires repair of roof leaks around the skylights and heating system. These funds would also replace a portion of the heating system.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Electric
- Projected Year of Completion 2018

Green Initiatives

Transition to LED lighting at the Public Works building.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact Decrease in light bulb replacement costs
- Funding Source Electric
- Projected Year of Completion 2018

Community Betterment Projects

Funds spent for Geneva festivals and other civic projects that enhance the quality of life in Geneva.

- Government Function Electric
- Total Project Cost \$2,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Miscellaneous Development

Planned small development projects around the City that require electrical service.

- Government Function Electric
- Total Project Cost \$200,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Update Spill Prevention, Control, and Countermeasure (SPCC) Plan

Update the SPCC plan to ensure compliance with applicable State of Illinois and US codes.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

15kV Breaker Rebuilds at East Side Drive Substation

The second half of the project to rebuild and maintenance the distribution feeders at the East Side Drive substation. These feeders were last maintained in 1990.

- Government Function Electric
- Total Project Cost \$17,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Underground/Overhead Cable Replacement

The replacement of overhead feeder circuits for reliability in three areas of the City and the replacement of old underground cable, transformers and equipment on the east side.

- Government Function Electric
- Total Project Cost \$1,003,120
- Operating Impact Unknown decrease due to fewer power outages and maintenance
- Funding Source Electric
- Projected Year of Completion 2018

Meter Replacements

The replacement of older and nonfunctioning meters with radio read meters.

- Government Function Electric
- Total Project Cost \$95,035
- Operating Impact Potential increase in revenue (estimated to be \$10,000) due to more accurate meter readings
- Funding Source Electric
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Geneva Generation Facility (GGF) Equipment

The annual purchase of generation supplies needed for replacement/repair of the Geneva Generation Facility.

- Government Function Electric
- Total Project Cost \$180,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Line Supplies

The annual purchase of line supplies needed for replacement/repair of the system, including Line Equipment, Wire & Cable, Metering, Street Lights, Switches and Transformers.

- Government Function Electric
- Total Project Cost \$394,470
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Keslinger Substation Battery Replacement

The replacement of the Keslinger Substation battery which provides voltage to operate the circuit breakers and protection relays and uninterrupted power to controls in the event of a substation wide outage.

- Government Function Electric
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Utility Pole Inspections

To contract for the inspection of approximately 700 wooden utility poles which were last inspected in 1997. This is a two-year program with the remaining to be completed in FY 2019.

- Government Function Electric
- Total Project Cost \$17,500
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Western Avenue Substation

Year one of a two-year rebuild of the Western Avenue substation which has been in service for 45 years. In the first year engineering, specification, bidding and ordering of a new power transformer will be completed.

- Government Function Electric
- Total Project Cost \$135,000
- Operating Impact None, decrease once the project is completed
- Funding Source Electric
- Projected Year of Completion 2018

Small Equipment Replacement

Unanticipated replacement of small equipment.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Utility Locator Tool

To purchase a new utility locator for the new locator position which allows the City to locate all underground utilities before excavation.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018



Capital Improvement Program – Detail by Project

½ Ton Extended Cab Pickup Truck

Replacement of the 2001 Dodge 1500 Extended Cab Pickup.

- Government Function Electric
- Total Project Cost \$35,000
- Operating Impact Unknown decrease due to reduced maintenance expenses
- Funding Source Electric
- Projected Year of Completion 2018

Bucket Truck

Replacement of the 2004 Ford F-550 Bucket Truck used for rebuilding and maintaining the high voltage equipment at the tops of the Electric poles.

- Government Function Electric
- Total Project Cost \$135,000
- Operating Impact Unknown decrease due to reduced maintenance expenses
- Funding Source Electric
- Projected Year of Completion 2018

Line Truck

Replacement of the 2003 Chevy K 3500 with utility body and service crane.

- Government Function Electric
- Total Project Cost \$80,000
- Operating Impact Unknown decrease due to reduced maintenance expenses
- Funding Source Electric
- Projected Year of Completion 2018

Utility Locator Vehicle

The purchase of a new vehicle for the new Locator position.

- Government Function Electric
- Total Project Cost \$10,000
- Operating Impact Increase, additional vehicle in the fleet
- Funding Source Electric
- Projected Year of Completion 2018

Computer & Server Replacement

New computer/server replacements across all city departments.

- Government Function Electric
- Total Project Cost \$16,635
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

SCADA System Upgrades

Upgrade of current SCADA system which is no longer supported by the manufacturer and all hardware warranties have expired.

- Government Function Electric
- Total Project Cost \$90,000
- Operating Impact Decrease in power outage length and reduced maintenance and repairs
- Funding Source Electric
- Projected Year of Completion 2018

Water/Wastewater Fund

PW Building Repairs and Upgrades

The public works building requires repair of roof leaks around the skylights and heating system. These funds would also replace a portion of the heating system.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Water
- Projected Year of Completion 2018

Sealcoat Water Plant Asphalt Pavement

To sealcoat the asphalt pavement at the water plant which has not been completed since 2008.

- Government Function Water
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Wastewater Chlorine Building Rehabilitation

To replace equipment such as heater, air exhaust, and chemical supply lines and paint the building.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Wastewater Digester Sludge Pump Rebuild

To rebuild the wastewater digester sludge pump which was last serviced in 2000.

- Government Function Water
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Wastewater Plant Lab Rehabilitation

To replace the floor and paint the building.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Wastewater Plant LED Light Replacement

To replace lighting in the digester control building with high efficiency LED lighting.

- Government Function Water
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water Treatment Plant (WTP) Operation Room Flooring

Replacement of the existing painted operation room floor with a 2-part epoxy chemical and slip resistant floor. The existing painted floor is peeling up due to the environment.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None, safety only
- Funding Source Water
- Projected Year of Completion 2018

Overhead Sewer Grant Program

This program will pay for 50% (up to \$3,000) for a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water Main Replacement Engineering

Bollinger, Lach & Associates has been hired to perform design engineering plans for S. River Lane. The Water & Sewer Fund will be responsible for a portion of the engineering costs.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Dodson Water Tower Inspection

Complete an inspection of the Dodson Water Tower.

- Government Function Water
- Total Project Cost \$4,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Fire Hydrant Painting

Complete painting approximately 150 fire hydrants that are peeling and fading.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Fire Hydrant Replacement

The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$17,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Valve Replacement Program

Replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water Main Replacement

Replace the water main on Dunstan and Richards & Stevens. The replacement coincides with the street resurfacing program.

- Government Function Water
- Total Project Cost \$1,400,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Watermain Abandonment under UP Railroad

Abandon two watermain crossings under the Union Pacific Railroad due to the 3rd rail project. There are current connections which will be utilized.

- Government Function Water
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water Meter Replacements

Replace approximately 1,200 older and nonfunctioning water meters with radio read meters for accurate billing.

- Government Function Water
- Total Project Cost \$300,000
- Operating Impact \$6,000 decrease
- Funding Source Water
- Projected Year of Completion 2018

Water Meters for New Construction

When new construction occurs the Water Department will purchase the meter. Reimbursement for the water meter is then processed through the permit process and is credited to the Water Fund.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water Plant Reservoir Washing

Hiring a contractor to professionally clean the exterior of the 1 million gallon reservoir at the Water Treatment Facility

- Government Function Water
- Total Project Cost \$3,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Water System Leak Survey

A survey of the water system which will identify the leaks, repair the leaks and reduce the amount of unaccounted for water loss.

- Government Function Water
- Total Project Cost \$28,210
- Operating Impact Decrease \$25,000 due to reducing unbilled usage
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Well #8 Generator

Installing a generator at Well #8 located at Keslinger Road just east of Peck Road will keep water pumping to the water system during a power outage.

- Government Function Water
- Total Project Cost \$60,000
- Operating Impact \$150 increase
- Funding Source Water
- Projected Year of Completion 2018

Dewatering Centrifuge Drive Motor

Replace the dewatering centrifuge drive motor that has been in service since 2003.

- Government Function Water
- Total Project Cost \$6,600
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Wastewater Digester Sludge Pump

Rebuild the wastewater digester sludge pump #2 due to its age and condition. The pump's last service was in 2000.

- Government Function Water
- Total Project Cost \$12,500
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Kautz Road Lift Station Safety Improvements

Install needed safety grates to the wet well. The wet well is 12 feet deep. The safety grates provide fall protection when working on the pumps from the top of the wet well. Also, replace the entrance door to the wet well.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Non-Potable Water System Repair/Replacements

Repair the non-potable water system and replace the related pump-motor-strainer.

- Government Function Water
- Total Project Cost \$11,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Primary Sludge Piston Pumps & Valves Replacement

Replace two primary sludge piston pumps and valves due to the age and condition. These pumps have been in service since 1972 and are not able to be repaired.

- Government Function Wastewater
- Total Project Cost \$60,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Sludge Pump and Motor Replacement

Replace the return sludge, feed, and transfer pumps and the conveyor motor.

- Government Function Wastewater
- Total Project Cost \$29,900
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Sanitary Sewer Replacement

Replace 900 ft. of Richards Street six-inch sanitary sewer in conjunction with the street resurfacing program.

- Government Function Wastewater
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

River Lane Lift Station Improvements

Move controls to outside of the station because the location doesn't meet safety rules and are inaccessible.

- Government Function Water
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Sanitary Flow Monitoring

Sewer flow monitoring to locate areas of infiltration and inflow. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Sanitary Sewer Lining

Rehabilitate sanitary sewers by lining or replacing sections that are structurally deficient. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$300,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Wastewater Plant UV Air Conditioning System

Replace the air conditioning unit for the UV System at the Wastewater Plant which no longer keeps the controls cool during the warm months.

- Government Function Wastewater
- Total Project Cost \$12,600
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

WWTP Upgrade (Construction)

FY 2018 will begin the multi-year construction of the wastewater treatment plant to comply with the new NPDES Permit limits for phosphorus discharge.

- Government Function Wastewater
- Total Project Cost \$10,075,550
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Arc Flash Evaluation & PPE Acquisition

OSHA and the IDOL have required that all electric equipment be labeled with the Incident Energy potential and the Arc Flash clothing rating required when work is to be performed.

- Government Function Water
- Total Project Cost \$30,000
- Operating Impact Unknown at this time, the evaluation may show that more protective gear needs to be purchased in the future
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Lateral Sewer Camera

Replace the 2002 camera that is used for 3" to 6" pipes and service lines.

- Government Function Wastewater
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

RO Stainless Steel Piping

Replacing part of the PVC piping on the Reverse Osmosis units with stainless steel. The PVC in certain areas have failed due to high pressure causing the unit to shut down and the process area to flood.

- Government Function Wastewater
- Total Project Cost \$3,500
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Trailer Mounted Pump

Replace a 4-inch trailer-mounted pump which is primarily used during heavy rains. The current pump is over 20 years old and unreliable.

- Government Function Water & Sewer
- Total Project Cost \$34,000
- Operating Impact None.
- Funding Source Water
- Projected Year of Completion 2018

Utility Locator Tool

To purchase a new utility locator for the new locator position which allows the City to locate all underground utilities before excavation.

- Government Function Water & Sewer
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Water & Sewer
- Projected Year of Completion 2018

Chemical Feed Pumps

Replace (2) bleach feed pumps that are unreliable and have become air/gas locked on several occasions which in turn stops the feed of bleach to the water system and/or requires the pumps to have the air physically bled out of them.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Capital Improvement Program – Detail by Project

Water Plant Clean-in-Place Flow Control Valves

Replace two CIP system control valves in the Water Treatment Plant.

- Government Function Water
- Total Project Cost \$6,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion: 2018

Tandem Axel Dump Truck

Replacement of the 2004 tandem axel dump truck for emergency and scheduled repairs. The truck would also have a snow plow and salt spreader for snow operations.

- Government Function Water
- Total Project Cost \$175,000
- Operating Impact Decrease, \$10,000
- Funding Source Water
- Projected Year of Completion 2018

Front End Loader

Replacement of the 2003 front end loader for daily use at the WWTP for sludge production and hauling.

- Government Function Wastewater
- Total Project Cost \$180,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

Utility Locator Vehicle

The purchase of a new vehicle for the new Locator position.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact Increase, additional vehicle in the fleet
- Funding Source Water
- Projected Year of Completion: 2018

Computer & Server Replacement

New computer/server replacements across all city departments.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2018

RESOLUTION NO. 2017-35**A RESOLUTION APPROVING THE CITY OF GENEVA
FISCAL YEAR 2017-18 BUDGET AND THE TRICOM CENTRAL
DISPATCH FISCAL YEAR 2017-18 BUDGET.**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2017-18 Annual Budget for Public Hearing to be held on April 17, 2017; and

WHEREAS, notice of said Public Hearing was published in the Suburban Chronicle on March 29, 2017 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2017-18 Budget document has been available at City Hall and on the City's website for public inspection from March 16, 2016 to the present date; and

WHEREAS, the Public Hearing on the FY 2016-2017 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on April 17, 2017; and

WHEREAS, the TriCom Board of Directors recommended approval of that budget at their regular Board Meeting on March 8, 2017;

NOW, THEREFORE BE IT RESOLVED that the FY 2017-18 Budget for the City of Geneva and TriCom Central Dispatch in the form and substance as attached hereto as Exhibit "B" is approved in the total amount of One Hundred One Million, Six Hundred Fifty Eight Thousand, Thirty Five Dollars (\$101,658,035) in Revenues and Ninety Nine Million, Four Hundred Fifty Eight Thousand, Nine Hundred Seventy Dollars (\$99,458,970) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2017-18 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 17th day of April, 2017.

AYES: 8 NAYS: 2 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 10



City Clerk

Full-Time Employee Census - Actual

| <u>General Fund</u> | FY 2009 | FY 2010 | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | FY 2018 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| City Administrator's Office | 2 | 2 | 2 | 2 | 2 | 3 | 3 | 3 | 3 | 3 |
| Administrative Services | 11 | 10 | 9 | 10 | 10 | 10 | 10 | 10 | 10 | 9 |
| Community Development | 7.75 | 7.75 | 7.5 | 7 | 6 | 6 | 7 | 7 | 7 | 9 ¹ |
| Economic Development | 2.25 | 2.25 | 2.5 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Police | 48 | 46 | 46 | 46 | 45 | 45 | 45 | 45 | 45 | 45 |
| Fire | 22 | 22 | 22 | 21 | 21 | 21 | 21 | 21 | 23 | 24 ² |
| Public Works | 28 | 26 | 26 | 26 | 25 | 25 | 24 | 24 | 24 | 24 |
| <u>Enterprise Funds</u> | | | | | | | | | | |
| Cemetery | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Electric | 17 | 17 | 16 | 15 | 14 | 14 | 14 | 15 | 16 | 16 |
| Water/Wastewater | 17 | 18 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 18 ³ |
| Total | 156 | 152 | 149 | 147 | 142 | 143 | 143 | 144 | 147 | 150 |

¹ Preservation Planner from P-T to F-T; Addition of Combo Building Inspector

² Pursuant to CBA, additional Firefighter/Paramedic to be hired effective November 1, 2017

³ Additional Utility Locator (split between Electric and Water/Wastewater)

Summary of Employees by Position - Authorized

| <u>Elected Officials</u> | <u>Elected Official by Position</u> |
|---------------------------------------|-------------------------------------|
| City Clerk | 1 |
| City Treasurer | 1 |
| Mayor & Alderman | 11 |
| Total Number Elected Officials | 13 |

| <u>Full-Time Positions</u> | <u>Employees by Position</u> |
|--|------------------------------|
| Accounting Supervisor | 1 |
| Accounts Payable Specialist | 1 |
| Accounts Receivable Specialist | 1 |
| Administrative Assistant | 7 |
| Building Commissioner | 1 |
| Building Inspector | 1 |
| Building Inspector (Combo) | 1 |
| Business Development Specialist | 1 |
| Chief of Police | 1 |
| City Administrator | 1 |
| City Engineer/Assistant Director of Public Works | 1 |
| City Planner | 1 |
| Civil Engineer | 1 |
| Code Enforcement Officer | 1 |
| Communications Coordinator | 1 |
| Community Service Officer | 2 |
| Deputy Fire Chief | 2 |
| Director of Economic Development | 1 |
| Director of Community Development | 1 |
| Director of Public Works | 1 |
| Electric Apprentice | 2 |
| Electric Field Serviceman | 1 |
| Electric Foreman | 2 |
| Electric Lineman | 6 |
| Engineering Technician | 1 |
| Executive Assistant | 1 |
| Finance Manager | 1 |
| Fire Chief | 1 |
| Fire Lieutenant | 6 |
| Firefighter | 14 ¹ |
| Fleet Maintenance Supervisor | 1 |
| Fleet Maintenance Technician | 2 |
| GIS Coordinator | 1 |
| GIS Technician | 1 |

¹ Authorized to fill one Firefighter position effective November 1, 2017.

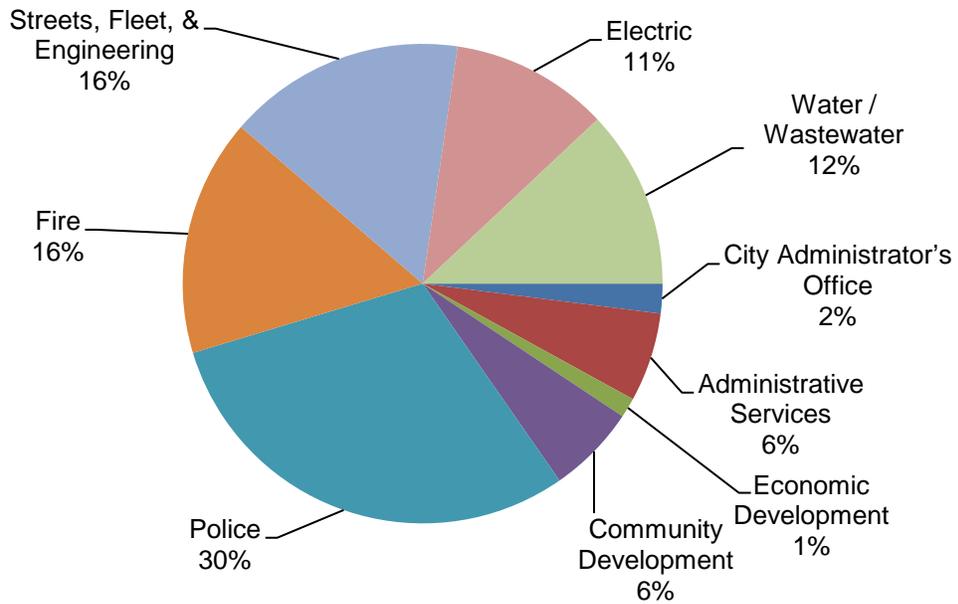
Summary of Employees by Position - Authorized

| | |
|--|------------|
| Human Resources Manager | 1 |
| Information Technologies Manager | 1 |
| Information Technologies Technician | 1 |
| Lead Water/Sewer Maintenance Worker | 1 |
| Lead Wastewater Treatment Plant Operator | 1 |
| Manager of Distribution, Construction, and Maintenance | 1 |
| Manager Electric Operations | 1 |
| Police Commander | 2 |
| Permit Technician | 1 |
| Police Officer | 26 |
| Police Records Specialist | 5 |
| Police Sergeant | 7 |
| Preservation Planner | 1 |
| Purchasing and Inventory Coordinator | 1 |
| Records Manager | 1 |
| Supervisor System Maintenance and Customer Service | 1 |
| Supervisor Water Supply and Treatment | 1 |
| Street Maintenance Lead Worker | 4 |
| Street Maintenance Supervisor | 1 |
| Street Maintenance Worker | 8 |
| Superintendent of Electrical Services | 1 |
| Superintendent of Streets & Fleet Maintenance | 1 |
| Superintendent of Water/Wastewater | 1 |
| Utility Billing Specialist | 1 |
| Utility Locator | 2 |
| Wastewater Treatment Operator | 3 |
| Wastewater Treatment Supervisor | 1 |
| Water/Sewer Maintenance Worker | 4 |
| Water Treatment Operator | 2 |
| Total Number of Full-Time Employees | 150 |

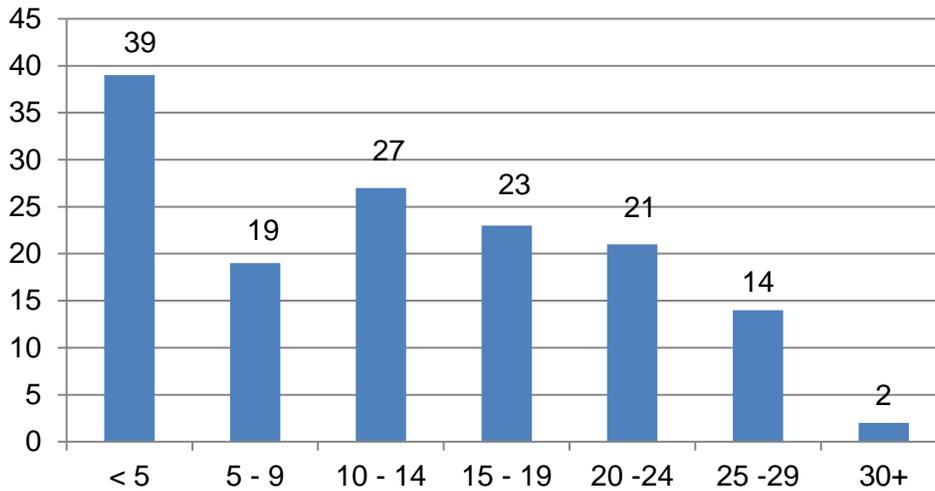
| <u>Part-Time Positions</u> | <u>Employees by Position</u> |
|--|------------------------------|
| Administrative Assistant | 2 |
| Administrative Intern | 3 |
| Meter Reader | 2 |
| Payroll Specialist | 1 |
| Police Records Specialist | 4 |
| Crossing Guard | 8 |
| Paid-on-Call Firefighter | 50 |
| Total Number of Part-Time Employees | 70 |

Full-Time Employee Census

**FY 2018 Authorized Full-Time Staffing by Department/Divison
Percent of Total**



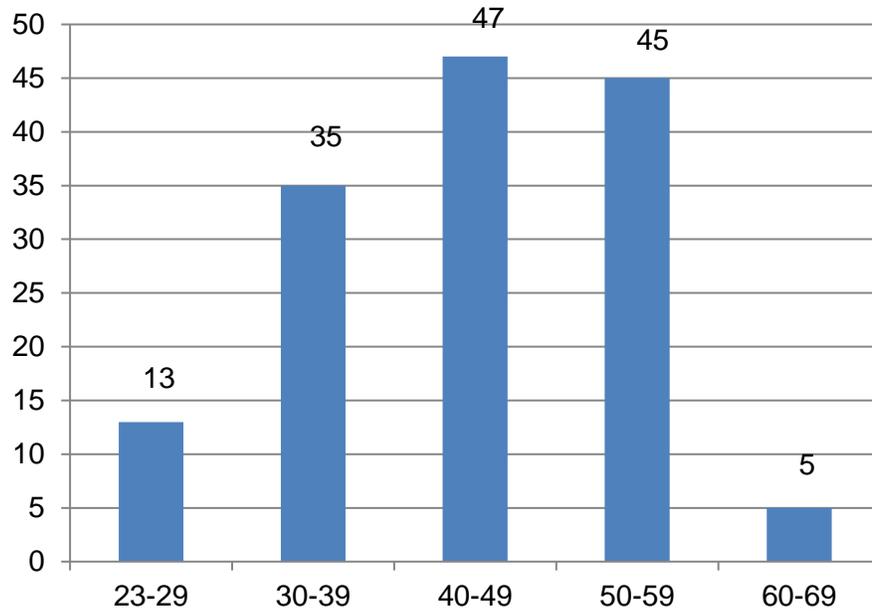
Years of Service - Current Full-Time Employees*



*As of May 1, 2017 there are five (5) full-time vacancies.

Full-Time Employee Census

Age of Current Full-Time Employees*



* As of May 1, 2017 there are five (5) full-time vacancies.

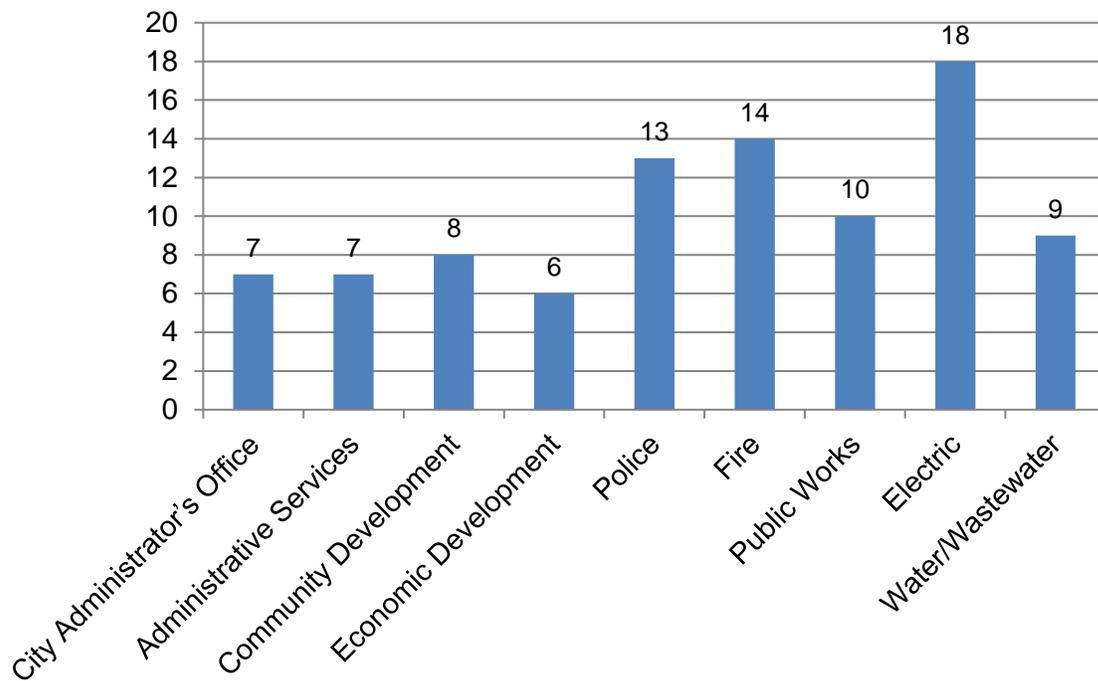
Employee Census

Average Years of Service of Current Full-Time Employees – By Fund

| <u>General Fund</u> | # Employees | Total Years of Service | Average Years per Employee |
|--|-------------|------------------------|----------------------------|
| City Administrator's Office | 3 | 22 | 7 |
| Administrative Services | 9 | 64 | 7 |
| Community Development | 9 | 69 | 8 |
| Economic Development | 2 | 11 | 6 |
| Police | 45 | 588 | 13 |
| Fire | 24 | 322 | 14 |
| Public Works | 24 | 246 | 10 |
| <u>Enterprise Funds</u> | | | |
| Electric | 16 | 284 | 18 |
| Water/Wastewater | 18 | 166 | 9 |
| Average All Full-Time Employees | 150* | 1772 | 12 |

*As of May 1, 2017 there are five (5) full-time vacancies

Average Years of Service by Department



Classification and Compensation Plan

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2018 the City Council has authorized a classification and compensation study to review all unrepresented positions. It is anticipated that the study will be completed during the first quarter of the fiscal year.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process and subject to change once the aforementioned study is completed. Questions regarding the plan may be directed to the Human Resources Division.

| GRADE | PROFESSIONAL – TECHNICAL – MANAGEMENT | Minimum | Midpoint | Maximum |
|-------|--|------------------------|------------------------|------------------------|
| 43 | City Administrator | \$129,575 \$62.2957 | \$157,000 \$75.4808 | \$188,000 \$90.3846 |
| 42 | Chief of Police Fire Chief Director of Public Works | \$100,360 \$48.2500 | \$121,650 \$58.4856 | \$145,675 \$70.0361 |
| 41 | Asst City Administrator / DOAS Director of Community Development Director of Economic Development | \$94,650 \$45.5048 | \$114,725 \$55.1563 | \$137,385 \$66.0505 |
| 39 | Superintendent of Electrical Svcs Deputy Fire Chief Police Commander | \$87,265 \$41.9543 | \$105,750 \$50.8413 | \$126,630 \$60.8798 |
| 38 | City Engineer/Assistant Director of Public Works Finance Manager | \$85,500 \$41.1058 | \$103,360 \$49.6923 | \$123,515 \$59.3822 |
| 37 | Human Resources Manager Manager of Electric Operations Fire Marshal Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater Building Commissioner | \$79,075 \$38.0168 | \$95,820 \$46.0673 | \$114,745 \$55.1659 |
| 36 | Information Technology Manager | \$75,500 \$36.2981 | \$91,500 \$43.9904 | \$108,885 \$52.3486 |
| 35 | Civil Engineer Accounting Supervisor | \$68,500 \$32.9327 | \$82,940 \$39.8750 | \$99,320 \$47.7500 |
| 34 | Business Development Specialist City Planner Historic Planner | \$63,450 \$30.5048 | \$76,850 \$36.9471 | \$92,020 \$44.2404 |

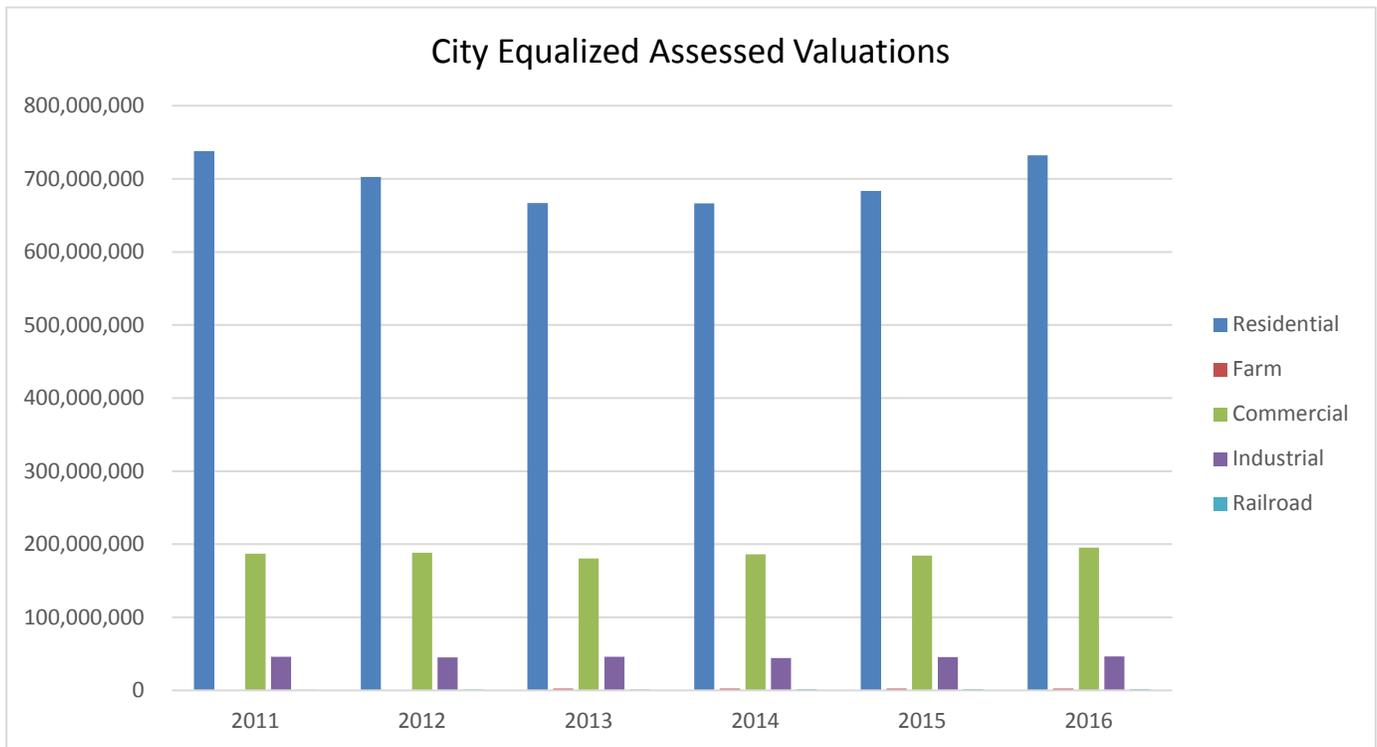
Classification and Compensation Plan

| | | | | |
|--------------|---|-----------------------|------------------------|------------------------|
| 33 | Records Manager Building Inspector GIS Coordinator | \$57,750 \$27.7644 | \$70,000 \$33.6538 | \$83,825 \$40.3005 |
| 31 | Code Compliance Officer IT Technician | \$55,750 \$26.8029 | \$67,545 \$32.4736 | \$80,885 \$38.8870 |
| 30 | Engineering Technician GIS Technician | \$54,505 \$26.2043 | \$66,040 \$31.7499 | \$79,085 \$38.0216 |
| 29 | Executive Assistant Communications Coordinator | \$48,700 \$23.4135 | \$59,000 \$28.3654 | \$70,215 \$33.7572 |
| 28 | Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist | \$42,850 \$20.6010 | \$51,920 \$24.9615 | \$62,175 \$29.8918 |
| GRADE | LABOR - TRADES | Minimum | Midpoint | Maximum |
| 133 | Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment | \$68,350 \$32.8606 | \$82,425 \$39.6274 | \$98,705 \$47.4543 |
| 132 | Fleet Maintenance Supervisor Street Maintenance Supervisor | \$64,950 \$31.2260 | \$78,705 \$37.8389 | \$94,250 \$45.3125 |
| 131 | Lead Wastewater Treatment Plant Operator | \$56,050 \$26.9471 | \$67,940 \$32.6635 | \$81,360 \$39.1154 |
| 130 | Lead Water/Sewer Maintenance Worker | \$54,510 \$26.2067 | \$66,075 \$31.7668 | \$79,125 \$38.0409 |
| 129 | Wastewater Treatment Operator Water Treatment Operator | \$53,330 \$25.6394 | \$64,620 \$31.0673 | \$77,385 \$37.2043 |
| 128 | Water Sewer Maintenance Worker Utility Locator | \$47,980 \$23.0673 | \$58,145 \$27.9543 | \$69,630 \$33.4760 |
| GRADE | PUBLIC SAFETY - POLICE | Minimum | Midpoint | Maximum |
| 236 | Police Sergeant | \$86,570 \$41.6202 | \$96,725 \$46.5024 | \$106,880 \$51.3846 |
| 226 | Community Service Officer | \$40,670 \$19.5529 | \$49,000 \$23.5577 | \$58,600 \$28.1731 |
| GRADE | PUBLIC SAFETY – FIRE* | Minimum | Midpoint | Maximum |
| 250 | Fire Battalion Chief | \$85,500 \$29.2808 | \$103,360 \$35.3973 | \$123,515 \$42.2997 |

*Based on 2920 annual hours

City Equalized Assessed Valuations

| Property Class | Levy Years | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
| Residential | 737,753,764 | 702,448,048 | 667,035,145 | 666,227,302 | 683,317,381 | 732,020,594 |
| Farm | 84,650 | 90,947 | 2,408,489 | 2,422,086 | 2,279,984 | 2,397,767 |
| Commercial | 187,145,172 | 188,598,425 | 180,377,219 | 186,130,959 | 184,600,132 | 195,310,534 |
| Industrial | 45,898,853 | 45,099,838 | 46,200,397 | 44,411,334 | 45,704,458 | 46,637,112 |
| Railroad | 917,812 | 1,038,505 | 1,283,337 | 1,403,751 | 1,671,371 | 1,698,183 |
| Total | 971,800,251 | 937,275,763 | 897,304,587 | 900,595,432 | 917,573,326 | 978,064,190 |



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt (As of July 19, 2016)

| Schools: | Outstanding Debt | Applicable to City | |
|---|---------------------|--------------------|---------------|
| | | Percent (1) | Amount |
| School District No. 304 | 129,531,080 | 71.29% | \$92,342,707 |
| Community College District No. 516 | 66,755,000 | 11.24% (2) | 7,503,262 |
| Total Schools | | | \$99,845,969 |
| Others: | | | |
| Kane County | 41,855,000 | 7.63% | \$3,193,537 |
| Kane County Forest Preserve District | 150,780,000 | 7.633% | 11,504,514 |
| Geneva Township | 0 | 77.64% | 0 |
| Geneva Park District | 14,235,840 | 68.48% | 9,463,986 |
| Geneva Library District | 0 | 68.48% | 0 |
| Special Service Area No. 1 | 200,000 | 100.00% | 200,000 |
| Special Service Area No. 22 | 0 | 100.00% | 0 |
| Total Others | | | \$24,362,037 |
| Total Schools and Other Overlapping Bonded Debt | | | \$124,208,006 |

Source: Kane County Clerk via SPEER Financial, Inc.

(1) Overlapping debt percentages based on 2014 EAV, the most current available.

(2) Percent based on 2014 EAV for Kane County and 2013 EAV for DeKalb, Kendall, LaSalle and Will Counties, the most current available.

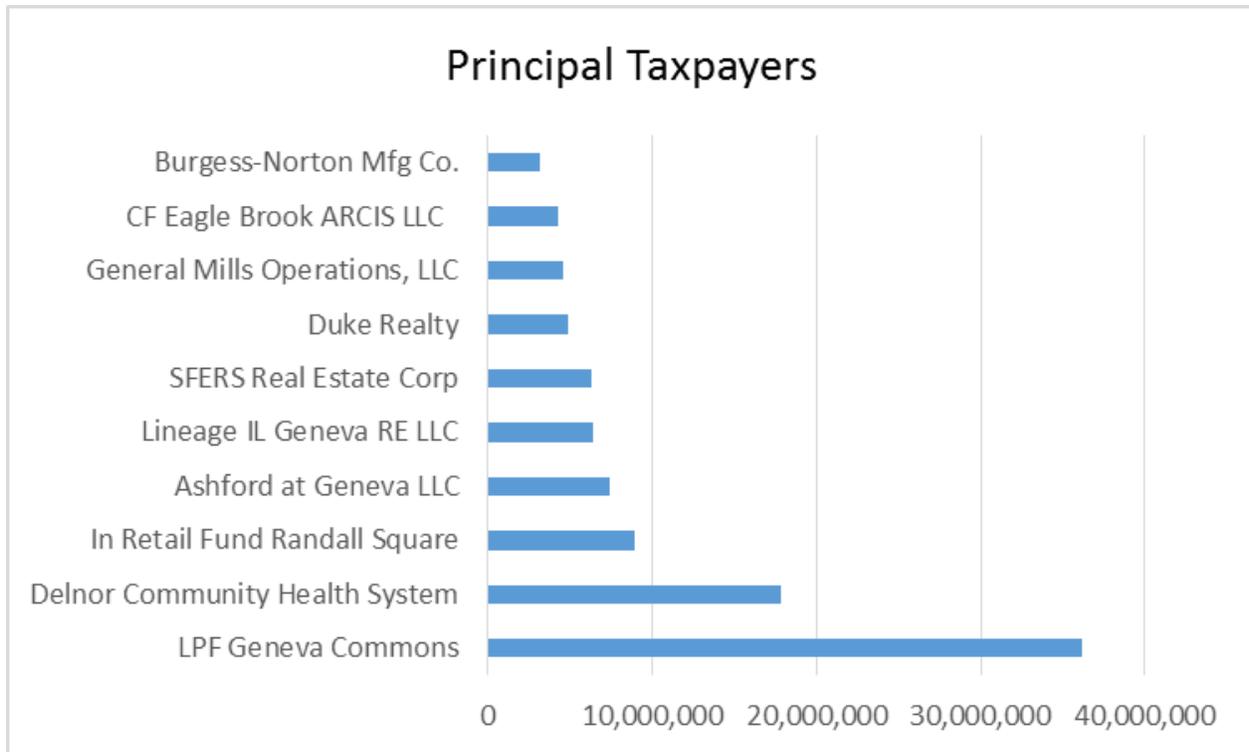
Statement of Bonded and Certificate Indebtedness

| | Amount Applicable (in 100's) | Ratio To | | Per Capita (2010 Census Pop 21,495) |
|---|------------------------------------|-----------------------|---------------------|---|
| | | Equalized Assessed | Estimated Actual | |
| City EAV of Taxable Property, 2015 | \$917,573 | 100.00% | 33.33% | \$42,687.75 |
| Estimated Actual Value, 2015 | \$2,752,719 | 300.00% | 100.00% | \$128,063.27 |
| Direct Bonded Debt | \$22,260 | 2.43% | 0.81% | \$1,035.59 |
| Less: Self Supporting | (14,855) | (1.62%) | (0.54%) | (691.09) |
| Net Direct Bonded Debt | \$7,405 | 0.81% | 0.27% | \$344.50 |
| Overlapping Bonded Debt: | | | | |
| Schools | \$99,846 | 10.88% | 3.63% | \$4,645.08 |
| All Others | 24,362 | 2.66% | 0.89% | 1,133.38 |
| Total Overlapping Bonded Debt | \$124,208 | 13.54% | 4.51% | \$5,778.46 |
| Total Net Direct and Overlapping Bonded Debt | \$131,613 | 14.35% | 4.78% | \$6,122.96 |

Source: Kane County Clerk via SPEER Financial, Inc.

Principal Taxpayers (April 30, 2017)

| Company Name | Business | Assessed Valuation | Percent of Total Assessed Valuation |
|--------------------------------|-------------------|---------------------------|--|
| LPF Geneva Commons | Retail Outlet | 36,192,128 | 3.70% |
| Delnor Community Health System | Health Care | 17,802,844 | 1.82% |
| In Retail Fund Randall Square | Real Property | 8,937,441 | 0.91% |
| Ashford at Geneva LLC | Real Property | 7,440,872 | 0.76% |
| Lineage IL Geneva RE LLC | Cold Food Storage | 6,427,010 | 0.66% |
| SFERS Real Estate Corp | Real Property | 6,289,545 | 0.64% |
| Duke Realty | Industrial | 4,895,214 | 0.50% |
| General Mills Operations, LLC | Industrial | 4,608,453 | 0.47% |
| CF Eagle Brook ARCIS LLC | Golf Course | 4,257,497 | 0.44% |
| Burgess-Norton Mfg Co. | Industrial | 3,194,536 | 0.33% |
| TOTALS | | 100,045,540 | 10.23% |



Source: Kane County Clerk

Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Glossary of Terms

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Glossary of Terms

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Glossary of Terms

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is

Glossary of Terms

assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Glossary of Terms

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

Geneva Emergency Management Agency (GEMA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Glossary of Terms

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b)

Glossary of Terms

expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Glossary of Terms

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for

Glossary of Terms

this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

- ACH** – Automated Clearing House
- AED** – Automated External Defibrillator
- ALS** – Advanced Life Support
- APWA** – American Public Works Association
- ARC** – Annual Required Contribution
- BAN** – Bond Anticipation Note
- CA** – City Administrator
- CAC** – Cultural Arts Commission
- CAD** – Computer Aided Design
- CAFR** – Comprehensive Annual Financial Report
- CFAI** – Commission on Fire Accreditation
- CIP** – Capital Improvements Program
- CMAP** – Chicago Metropolitan Agency for Planning
- COW** – Committee of the Whole
- CPI** – Consumer Price Index
- CRS** – Community Rating System
- CSO** – Community Service Officer
- CY** – CalenderYear
- DVP** – Delivery-versus-payment
- EAP** – Employee Assistance Program
- EAV** – Equalized Assessed Valuation
- EDD** – Economic Development Department
- EMS** – Emergency Medical Services
- EOC** – Emergency Operations Center
- ERT** – Electronic Read Transmitter
- ESDA** – Emergency Services Disaster Agency

Commonly Used Acronyms

- FCC** – Federal Communications Commission
- FDIC** – Federal Deposit Insurance Corporation
- FICA** – Federal Insurance Contributions Act
- FOIA** – Freedom of Information Act
- FTE** – Full-Time Equivalent
- FY** – Fiscal Year
- GAAP** – Generally Accepted Accounting Principles
- GASB** – Governmental Accounting Standards Board
- GBN** – Geneva Broadcast Network
- GBP** – Geneva Business Park
- GFOA** – Government Finance Officers Association
- GGF** – Geneva Generation Facility
- GIS** – Geographic Information System
- GPD** – Geneva Police Department
- HHW** – Household Hazardous Waste
- HPC** – Historic Preservation Committee
- IDOL** – Illinois Department of Labor
- IDOT** – Illinois Department of Transportation
- IEPA** – Illinois Environmental Protection Agency
- IMRF** – Illinois Municipal Retirement Fund
- IT** – Information Technologies
- J.U.L.I.E.** – Joint Utility Location Information & Excavation System
- KDOT** – Kane County Department of Transportation
- LAFO** – Local Agency Functional Overlay
- LEED** – Leadership in Energy and Environmental Design
- LOIS** – Location One Information System

Commonly Used Acronyms

MABAS – Mutual Aid Box Alarm System

METRA – Metropolitan Rail

MFT – Motor Fuel Tax

MPC – Metropolitan Council

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety & Health Administration

PAFR – Popular Annual Financial Report

PEG – Public, Educational, Government-access

POC – Paid on Call

PPE – Personal Protective Equipment

PT – Part Time

PW – Public Works

RFQ – Request for Qualifications

RFP – Request for Proposal

RO – Reverse Osmosis

ROW – Right of Way

RTA – Regional Transportation Authority

RTU – Remote Terminal Unit

SCADA – Supervisory Control and Data Acquisition

SEC – Securities & Exchange Commission

SEMP – Southeast Master Plan

SIPC – Securities Investors Protection Corporation

SKCTA – Southern Kane County Training Association

SPAC – Strategic Plan Advisory Committee

SPCC – Spill Prevention and Countermeasure Plan

Commonly Used Acronyms

SSA – Special Service Area

TIF – Tax Increment Financing

UPRR – Union Pacific Railroad

USEPA – United States Environmental Protection Agency

WWTP – Wastewater Treatment Plant

WTF – Water Treatment Facility