



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Authorize the Execution of a Contract with Sauber Manufacturing for the Removal, Refurbishment and Re-installation of Utility Box for Electric Division Truck 4		
Presenter & Title:	Hal Wright, Superintendent of Electrical Services		
Date:	February 8, 2017		
Please Check Appropriate Box:			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: Vision 5, Goal G of the Geneva Strategic Plan, specifically for a regular vehicle replacement schedule and identified capital projects and equipment for all departments and programs			
Estimated Cost: \$25,650.00		Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If "Other Funding," please explain how the item will be funded:</i>			
Executive Summary:			
<p>The current utility budget allows for the replacement of a 2003 Chevy K-3500 utility truck at a budget of \$105,000. Staff has carefully evaluated the condition of the fiberglass utility body and crane and is recommending refurbishment and remounting of the existing utility body and service crane on new chassis at an overall savings of \$43,000 over new construction.</p> <p>Quotes were solicited for remounting of the utility body. Two were received, with a third bidder not responding.</p> <ul style="list-style-type: none"> • Sauber Manufacturing – \$25,650.00 • Altec Manufacturing - \$20,340.73 • Terex Manufacturing – No response <p>The Ford F450 Chassis will be purchased through the State Competitive Bid contract for a price of \$33,047.00 under a separate purchase and City Council action.</p>			

Attachments: <i>(please list)</i>
<ul style="list-style-type: none">• Resolution 2017-14_• Memo from Superintendent Wright dated 02-08-2017
Recommendation / Suggested Action: <i>(how item should be listed on agenda)</i>
Staff requests that the City Council Waive competitive bidding and award a contract to Sauber Manufacturing in the amount of \$25,650.00 to refurbish and remount the existing utility body and apparatus on the new chassis to be purchased under a separate contract.

RESOLUTION NO. 2017-14

**RESOLUTION AUTHORIZING EXECUTION OF
Authorize the Execution of a Contract with Sauber Manufacturing for the removal,
refurbishment and re-installion of a truck utility box for Electric Division Truck #4**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: That the City Administrator is hereby authorized to execute, on behalf of the City of Geneva, to enter into a contract with Sauber Manufacturing to refurbish and remount the existing utility body in the amount of \$25,650.00, as recommended by staff.

SECTION 2: That the City Council waive Competitive Bidding Requirements for this contract.

SECTION 3: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this 21st day of February, 2017

AYES: __ NAYS: __ ABSENT: __ ABSTAINING: __ HOLDING OFFICE: __

Approved by me this 21st day of February, 2017.

Mayor

ATTEST:

City Clerk



**PUBLIC WORKS DEPARTMENT
MEMORANDUM**

February 08, 2017

Memo To: Mayor Burns, Committee of the Whole

From: Hal Wright, Superintendent of Electrical Services

Re: Recommendation for the purchase of new chassis and remount of existing utility body for the Electric Division's truck 4

Truck 4 has been in service since 2004, it has accumulated 168 months in service at 62,300 miles since new.

Staff originally placed in the budget an amount to replace the chassis, utility bed, crane, and apparatus with factory new equipment. However, after carefully evaluating the condition of the utility bed and equipment it was decided to remount the utility bed and existing crane, and other apparatus at a savings of approximately \$43,000. The utility bed is primarily of fiberglass construction, and has been evaluated to be structurally sound and a prime candidate for refurbishment and reuse. This work will encompass a complete refurbishment of the existing bed, including replacement of deteriorated metal components. The bed will be repainted, hinges and latches replaced, lighting will be upgraded and the crane and generator will be serviced.

The replacement chassis will be a Ford F450 purchased through the State of Illinois Competitive Bid program for a cost of \$33,047.00. This price reflects the state competitive bid practice and as such was not bid by the City of Geneva.

Quotes were solicited for the remount of the utility bed. Two companies responded and one company did not.

Sauber Manufacturing	\$25,650.00
Altec Manufacturing	\$20,340.73
Terex Manufacturing	No Bid

The quotes were evaluated against the specifications provided. While Altec provided the lowest quote, it was deficient in several areas. Altec was contacted and offered an opportunity to requote, correcting the deficiencies but no new quote was received. The Altec quote was deficient in the following areas:

- Replacement door seals were not provided
- Front bumper mounted cone holder was not provided
- Heavy Duty galvanized grip strut running boards were not provided
- Aluminum light bar rack w/ window screen and pole chocks was not provided
- Super Spring Helpers to be installed was not provided
- LED Drip rail lighting was not provided
- LED Class 1 Amber strobes front and back were not provided
- One LED High output flood work light for cargo illumination was not provided
- Back up camera system was not provided

Considering the deficiencies in the quote from Altec and that no updated quote was received to address the deficiencies the Sauber quote remains the only one that conforms to the specifications

Staff Recommendation:

It is the staff's recommendation to replace the chassis and remount the utility body as described above for the total price of \$58,597.00.

Cc: Stephanie Dawkins, City Administrator
Rich Babica, Director of Public Works
Aaron Holton, Manager of Electric Operations
Jennifer Hilkemann, Manager of Distribution Construction & Maintenance
Kirk Landberg, Purchasing & Inventory Coordinator



10 North Sauber Road
Virgil, IL 60151-1000

SAUBERMFG.COM

Phone 630.365.6600

Fax 630.365.6610

OK
08/14/2017
JH
Invoice

Invoice Number: PSI180227

Invoice Date: 08/11/17

Page: 1

Bill To:
Geneva Public Works
Aaron Holton
1800 South Street
Geneva, IL 60134

Ship To:
Geneva Public Works
Aaron
1800 South Street
Geneva, IL 60134

Ship Via Customer Pickup
Shipper
FOB Code Origin
Terms Net 30 Days
Due Date 09/07/17

Customer ID C00042
P.O. Number E16601
P.O. Date 02/22/17
Our Order No. SO168310
SalesPerson Justin Farr

Item/Description	Unit	Order Qty	Qty	Unit Price	Total Price
G-OTV MA300 Refurbishment & Up-Fit	Each	1	1	25,640.00	25,640.00

Amount Subject to Sales Tax	Amount Exempt from Sales Tax
0.00	25,640.00

Subtotal:	25,640.00
Sales Tax:	0.00

Please pay directly from this invoice Total US\$: 25,640.00



City of Geneva Check Request

Date 8-14-17 Date Needed 8-21-17

Vendor SAUBER MFG CO Vendor # NOT REQ'D

Address SAUBER MFG CO
10 NORTH SAUBER ROAD
VIRGIL, IL 60151-1000

Check Processing Information

Mail Check Return to Department Employee

Justification for Choosing Vendor

Lowest Price Council Approved Other

Reason _____

Paid Advance of Council Approval

Yes* No Date Required _____

*Requires City Administrator's Approval

Account Number	Amount	Description
620.90.95.95-825	\$ 25,640.00	VEHICLES
Total:	\$ 25,640.00	

Purpose
REFURBISHMENT G4

Approval _____

Division

Finance Manager

Department

City Administrator

Clear