



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Consider Resolution Authorizing Bids for the Annual Purchase of Cable		
Presenter & Title:	Hal Wright, Superintendent of Electrical Services		
Date:	June 5, 2017		
Please Check Appropriate Box:			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: Vision 5 – Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal L – Maintain high-quality public services that serve and protect our residents and businesses.			
Estimated Cost: \$83,870		Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
If “Other Funding,” please explain how the item will be funded:			
Executive Summary:			
Bids were opened on Thursday, May 25, 2017 for the annual purchase of cable. Bids were sent out to two qualified vendors who meet our cable specifications and warranty requirements. The cable prices are reasonable and while higher than last year’s prices, are decreased from 2015-16 FY prices. Since the prices are as expected and within the budget expectations, staff is comfortable recommending an award based on the one bid received.			
Future purchases will be on an as needed basis and expensed under FY 2017-2018 line item 620.90.95.95-815.25.			
Attachments: <i>(please list)</i>			
<ul style="list-style-type: none"> • Resolution • Memo 			
Recommendation / Suggested Action: <i>(how item should be listed on agenda)</i>			
Award the purchase of cable to the lowest bidders as indicated in bold on the attached memo.			

RESOLUTION NO. 2017-58
RESOLUTION AUTHORIZING ACCEPTANCE OF
Bids for the Annual Purchase of Cable

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: That the Mayor is hereby authorized to accept, on behalf of the City of Geneva, the bids for the Annual Purchase of cable as recommended by Staff, relating to the construction and maintenance of the electric distribution system.

SECTION 2: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this 19th day of June, 2017.

AYES: __ NAYS: __ ABSENT: __ ABSTAINING: __ HOLDING OFFICE: __

Approved by me this 19th day of June, 2017.

Mayor

ATTEST:

City Clerk



**PUBLIC WORKS DEPARTMENT
MEMORANDUM**

June 02, 2017

Memo To: Mayor Burns and Committee of the Whole

From: Hal Wright, Superintendent of Electrical Services

Re: Recommendation for the Annual Purchase of Primary Cable

Bids were opened on Thursday, May 25, 2017 for the annual purchase of cable. Bids were sent out to two qualified vendors who meet our cable specifications and warranty requirements. One vendor bid as per our specification and one vendor bid an alternate cable that did not meet our specifications. The qualifying quote is as follows:

15 KV Primary Cable (cost per ft.)							
<u>Vendor</u>	1/0 AL	4/0 AL	500MCM AL	750MCM AL	1000MCM AL	500MCM CU	750MCM CU
Anixter (Standard Put Up)	\$2.06	\$2.29	\$4.77	\$6.47	\$7.74	\$12.86	\$18.05
Anixter (*) *(Greater than Standard Put Up)	\$2.02	\$2.23	\$4.60	\$6.25	\$7.49	\$11.44	\$16.26
35 KV Primary Cable (cost per ft.)							
	500MCM CU (1000 ft. Minimum)			1000MCM CU (3000 ft. Minimum)			
Anixter	\$12.70			\$26.94			

Note: Bid price is the base price and may escalate or de-escalate based on market metal prices at the time of shipment.

Staff Recommendations:

After careful and thorough review of the Bids for the annual purchase of cable, it is the staff's recommendation to the City Council to **award the purchase of cable to the Anixter as indicated in bold in the above tabulation.** Purchases for these items will be expensed under FY 2017-2018 budget line item number 620.90.95.95-815.25 in the amount of \$1,901,910. Cable will be purchased on an as-needed basis.

: Stephanie Dawkins, City Administrator
 Rich Babica, Director of Public Works
 Jennifer Hilkemann, Manager of Distribution Construction and Maintenance
 Aaron Holton, Manager of Electric Operations
 Kirk Landberg, Purchasing & Inventory



City of Geneva
Check Request

Date 5-31-17 Date Needed 6-19-17

Vendor UUSCO OF ILLINOIS, INC Vendor # NOT REQ'D

Address UNIVERSAL UTILITY SUPPLY CO.
395 INDUSTRIAL DR. - UNITS A&B
WEST CHICAGO, IL 60185

Check Processing Information

Mail Check Return to Department Employee

Justification for Choosing Vendor

Lowest Price Council Approved Other

Reason _____

Paid Advance of Council Approval

Yes* No Date Required _____

*Requires City Administrator's Approval

Account Number	Amount	Description
620.90.95.95-815.25	\$ 325.96	EL CABLE
		8035
Total:	\$ 325.96	

Purpose
CABLE STOCK

Approval [Signature] 6-1-17

Division

Finance Manager

[Signature]
Department

City Administrator

Clear

INVOICE

UUSCO of Illinois, Inc
Branch: 001 UUSCO - West Chicago
 Universal Utility Supply Co.
 395 Industrial Dr. - Units A&B
 West Chicago, IL 60185



INVOICE	
3024566	
Invoice Date	Page
5/26/2017 13:41:51	1 of 1
ORDER NUMBER	
1023498	

630-231-1680
Bill To:
 City of Geneva
 1800 South St
 Geneva, IL 60134

Ship To:
 City of Geneva
 1800 South St
 Electric Department
 Geneva, IL 60134

****DIRECT SHIPMENT****

Attn: Kirk Landberg

Ordered By: Kirk Landberg

Customer ID: 1294

PO Number		Terms Description	Net Due Date	Disc Due Date	Discount Amount
E16606		Net 30 Days	6/25/2017	6/25/2017	0.00
Order Date	Pick Ticket No	Primary Salesrep Name		Taker	
5/8/2017 12:32:03	2026428	Dan Koleno		KAREN R	
Quantities					
Ordered	Shipped	Remaining	UOM Unit Size	Disp.	Item ID Item Description
					Pricing UOM Unit Price
					Unit Size Extended Price

Delivery Instructions: Attn: Kirk Landberg @ 630-232-3273

Carrier: Best Way - PPD/CHG

Tracking #:

2,015.00	2,015.00	0.00	FT		#14 BARE MOUSING WIRE	FT	0.1488	299.83
				1.0	#14 sol SD bare cu tinned wire		1.0000	
					1 x 25lb reel			

Total Lines: 1

Total Freight In: 0.00

Total Freight Out: 26.13

SUB-TOTAL: 299.83
TOTAL FREIGHT: 26.13
TAX: 0.00
AMOUNT DUE: 325.96

U.S. Dollars

OK To PAY
 CABLE STOCK

ORIGINAL