

Budget & Financial Plan

FY 2018 - 2019



City of Geneva
Geneva, Illinois

City of Geneva, Illinois
FY 2019 & FY 2020 Annual Budget

For the fiscal year beginning May 1, 2018



Mayor

Kevin R. Burns

City Council

Tara Burghart

Mike Bruno

Donald B. Cummings, Jr.

Becky Hruby

Dean Kilburg

Craig Maladra

Richard Marks

Jeanne McGowan

Jim Radecki

Robert Swanson

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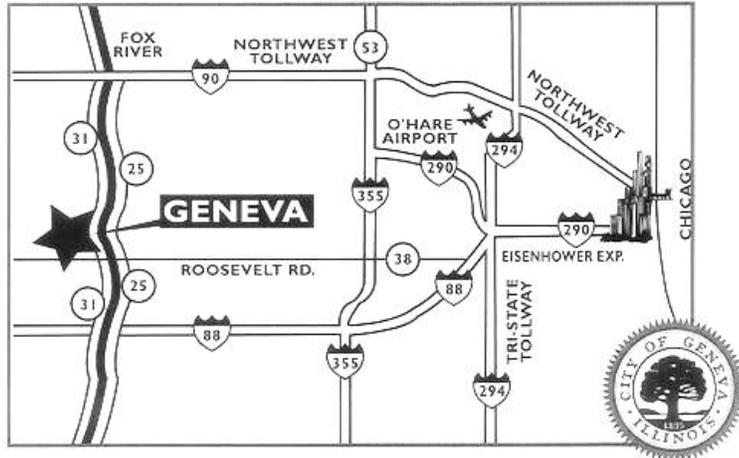
Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

About Geneva



Founded in 1835 and selected as the Kane County seat, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards)

and serve four year, staggered terms. The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

The City of Geneva has a population of 21,495 (2010 census). Within the 5 mile ring from downtown Geneva, over 116,722 people live in 43,077 households with a 2010 average household income of \$108,634 - 60.3% of households have an income greater than \$75,000 (source: ESRI). Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. Home to excellent schools, library and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunities and open space, a full selection of shopping and quality employers. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougar baseball, festivals, bike trails and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1,000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital (Northwestern Medical Group), Kane County, Greencore USA, Burgess-Norton, Houghton Mifflin, Johnson Controls, FONA International, Power Packaging, and Lineage Logistics.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities.

Elected Officials



Front Row (Left to Right) – Robert Swanson, Ward 5; Becky Hruby, Ward 3; Kevin R. Burns, Mayor; Jeanne McGowan, Ward 4; Tara Burghart, Ward 1.

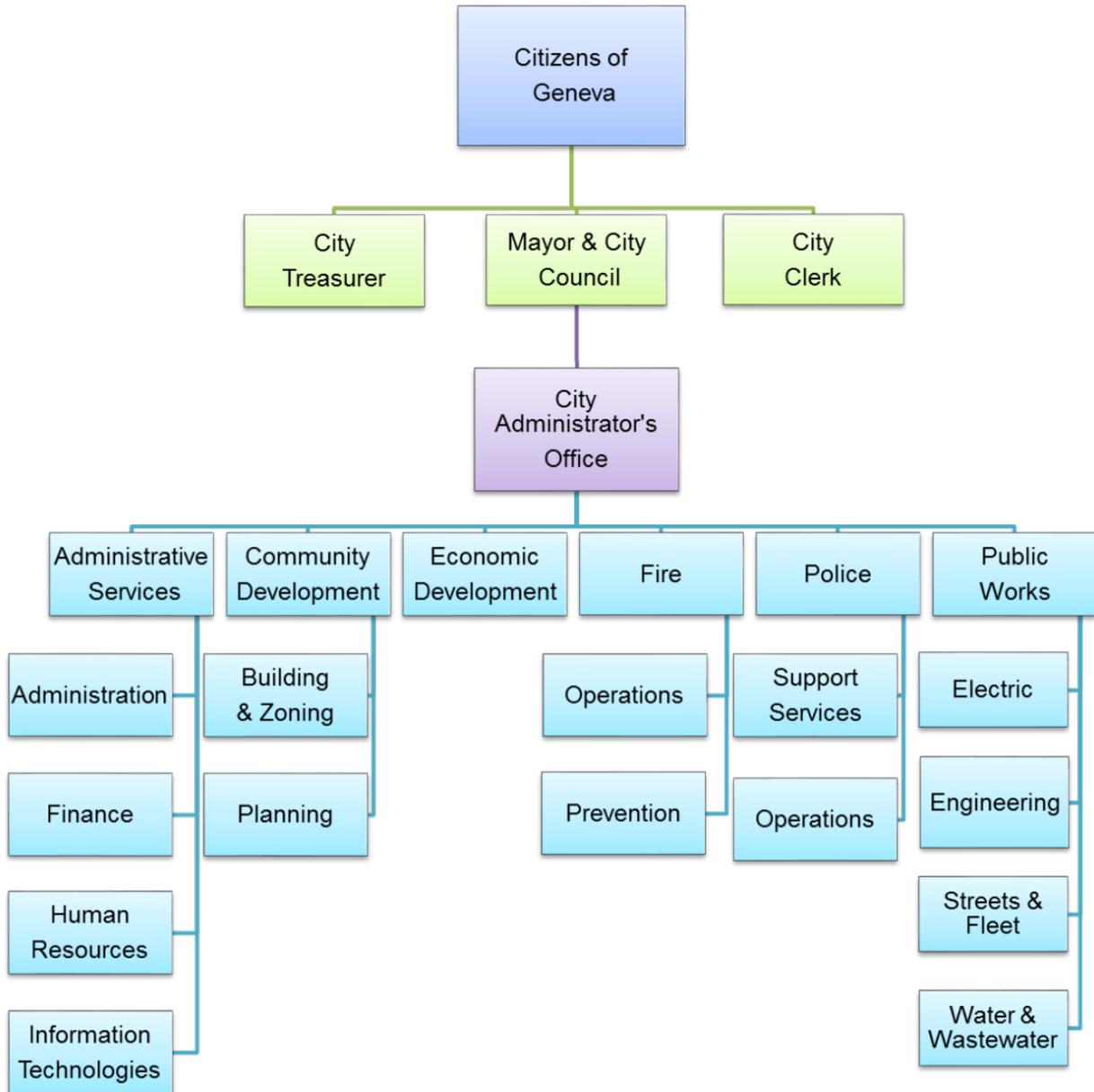
Back Row (Left to Right) – Jim Radecki, Ward 4; Donald B. Cummings, Jr., Ward 2; Richard Marks, Ward 2; Mike Bruno, Ward 1; Craig Maladra, Ward 5; Dean Kilburg, Ward 3.

Senior Management Team

City Administrator
Assistant City Administrator/Director of Administrative Service
Chief of Police
Fire Chief
Director of Public Works
Director of Community Development
Director of Economic Development

Stephanie Dawkins
Vacant
Eric Passarelli
Mike Antenore
Rich Babica
David DeGroot
Cathleen Tymoszenko

City of Geneva





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Geneva
Illinois**

For the Fiscal Year Beginning

May 1, 2017

Christopher P. Morrill

Executive Director

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Kevin R. Burns, Mayor

Mayor Kevin R. Burns and City Council:

- Tara Burghart, Ward 1*
- Mike Bruno, Ward 1*
- Donald B. Cummings, Jr., Ward 2*
- Richard Marks, Ward 2*
- Dean Kilburg, Ward 3*
- Becky Hruby, Ward 3*
- Jim Radecki, Ward 4*
- Jeanne McGowan, Ward 4*
- Craig Maladra, Ward 5*
- Robert C. Swanson, Ward 5*

I am pleased to present to you the Fiscal Year (FY) 2019 Budget for the City of Geneva, Illinois. The total FY 2019 budget equals \$103,072,520. The primary purpose of the City’s budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given resources. The FY 2019 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

*Stephanie K. Dawkins,
City Administrator*

Factors Influencing the FY 2019 Budget Development:

Priorities and Values: The City Council and senior management staff attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop, the participants met with a consultant to provide input and receive an update on the new Strategic Plan public engagement process. Following the session with the consultant, the City Council was asked to identify their top priorities for the upcoming budget year.

The top stated priorities from the City Council were:

- Pedestrian Safety
- East Side Development
- Zoning Updates
- Affordable and/or Senior Housing

Other stated priorities included stormwater management and lead service line replacements. The results of the prioritization were used by professional staff in the budget development process.

Looking ahead, it is anticipated that a new strategic plan will be completed in early fall 2018, just in time for the next strategic planning workshop.

Budget Challenges: The City faced numerous challenges in creating the FY 2019 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges included:

- Federal and State mandates and constraints
- National and regional economic conditions
- Decline or delays in State shared revenues
- Aging infrastructure and equipment

Prior to the adoption of the FY 2019 budget, the Governor indicated he was recommending reducing the local government distributive funds (LGDF) by 10.0% in state FY 2019. During the last budget cycle this reduction in LGDF was intended to be temporary (for state FY 2018). In addition, there continues to be discussions regarding the freezing of property taxes. Lastly, the state enacted legislation last year that allows the state to retain 2.0% of any locally imposed taxes. For the City of Geneva, this equates to a loss of approximately \$84,000. Overall the City has positioned itself well to these challenges imposed by the state.

Responses to Budget Challenges: In the early phases of the FY 2019 budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. As part of these discussions, the City Council opted to pursue two options for enhancing the City's revenues. First, the City Council passed a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer's occupation tax and non-home rule municipal service occupation tax. Second, the City Council passed an ordinance for a 2.0% places for eating tax, with the caveat that the ordinance would terminate and be of no further force and effect, if the referendum, was approved by the electorate. The referendum held on March 20, 2018 received overwhelming support of the electorate and passed by a margin of 61.2% to 38.8%.

Management staff also devised a strategy to present balanced operating budgets, while addressing the priorities of the City Council, advancing a solid capital improvement program, maintaining reserves at a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

- Operating budgets were held as close to zero expenditure increases as possible, while implementing an increase in expenditures for public safety pension liability, purchased power, fuel/gasoline and employee contractual wage increases, and wage adjustments for non-represented employees based on a compensation study completed in FY 2018.
- No funding for education reimbursement
- Limited professional development and limited overnight travel
- Continued to reduce non-emergency overtime

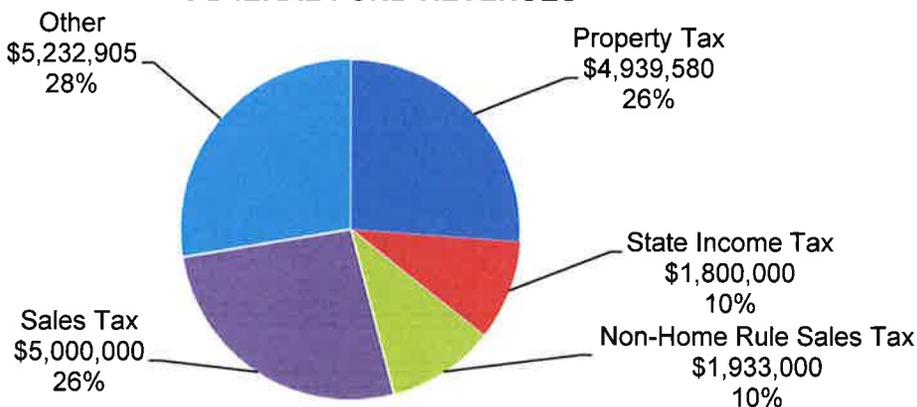
The FY 2019 Budget recognizes the stated priorities of the City Council. The focus of the FY 2019 budget is to continue providing the high level of service the City has traditionally provided while maintaining the City's strong financial position. While still reflecting staffing levels below FY 2005 workforce totals, the FY 2019 budget does not anticipate the hiring of any additional full-time staff.

General Fund

The General Fund accounts for resources traditionally associated with the City's operations which are not required legally or by sound financial management to be accounted for in another fund.

Revenue estimates are conservative with sales tax revenues remaining the same as the FY 2019 budgeted amount, but including an additional \$1,933,000 in non-home rule sales tax as a result of passage of the referendum. State income tax revenues are projected to decrease 10.0% below FY 2018 projections matching the Illinois Municipal League projections.

GENERAL FUND REVENUES



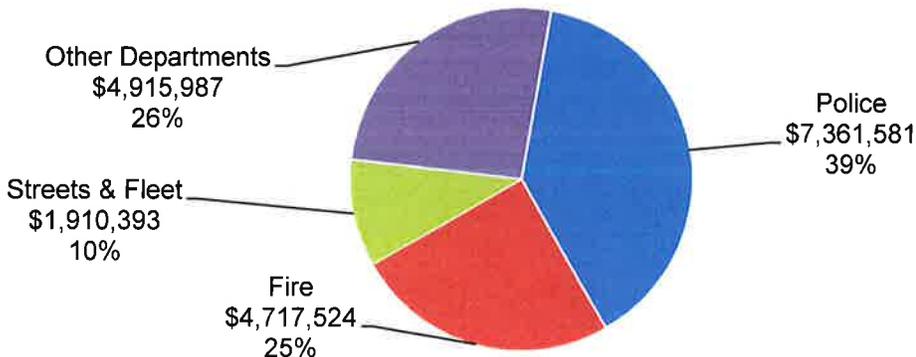
Sales & Non-Home Rule Sales Tax: The largest sources of revenue for the City’s General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2018, bringing the City’s total sales tax rate to 8.0% effective July 1, 2018. Of the 2.0% sales tax revenue received, 0.5% of the non-home rule sales tax is restricted for capital improvement/infrastructure projects.

The Budget projects combined sales tax receipts of ~\$6.9 million for the General Fund in FY 2019. This figure represents approximately 36.7% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic environment.

Property Tax: The final tax levy rate for 2017 is .605410, a decrease of 14.6%. The total property tax levy is \$6,160,679 which includes \$1,011,950 for debt service. The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see a decrease of approximately \$10.04 per month. The City’s portion of an average tax bill accounts for approximately 6.9% of the total.

State Income Tax: Another significant revenue source is derived from State income tax. The City currently receives State income tax revenues based on a per capita formula applied to the State’s set-aside 6.06% of individual and 6.85% of corporate income tax for Local Government Distributive Funds. The FY 2019 Budget has a projected decrease of 11.9% from the FY 2018 budget. The decrease is twofold; the reduction of population in Illinois coupled with the State reduction in the share to local governments.

GENERAL FUND EXPENDITURES

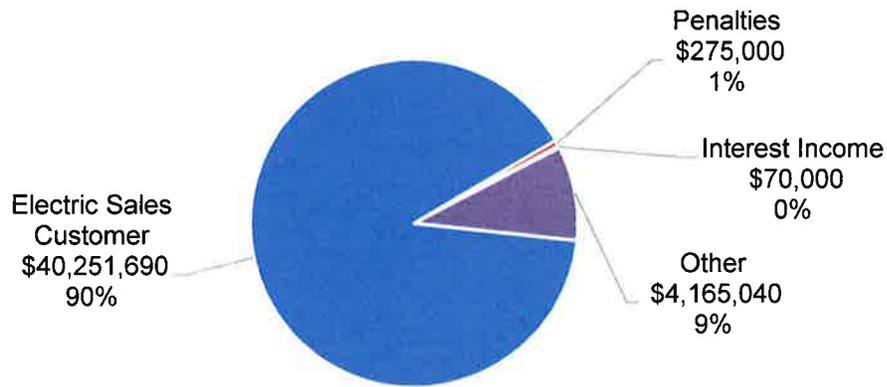


Personnel Services: General Fund personnel services account for a total of \$14,928,126 for salaries and employee benefits in the General Fund. This is a 7.1% increase from the FY 2018 Budget. This amount includes collective bargaining wage increases, an increase in Police and Fire pension contributions, and the second year of a two-year implementation of a compensation plan for unrepresented employees. Health insurance benefits were budgeted at the current premium rates, anticipating a need for plan design changes as opposed to an increased budget. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.

Electric Fund

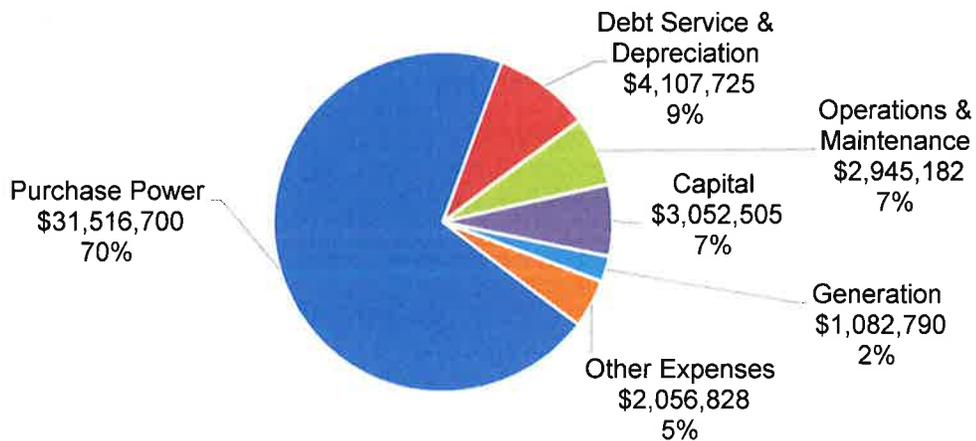
The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing, and related debt service, billing and collection.

ELECTRIC FUND REVENUES



Electric Sales: The FY 2019 Budget includes Electric Sales (including sales to City) of \$40,251,690. This represents an increase of 0.6% from the FY 2018 Budget.

ELECTRIC FUND EXPENDITURES



Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$31,516,700. Purchased power is directly related to customer sales. The FY 2019 Budget reflects an increase of 0.5% increase from the FY 2018 Budget.

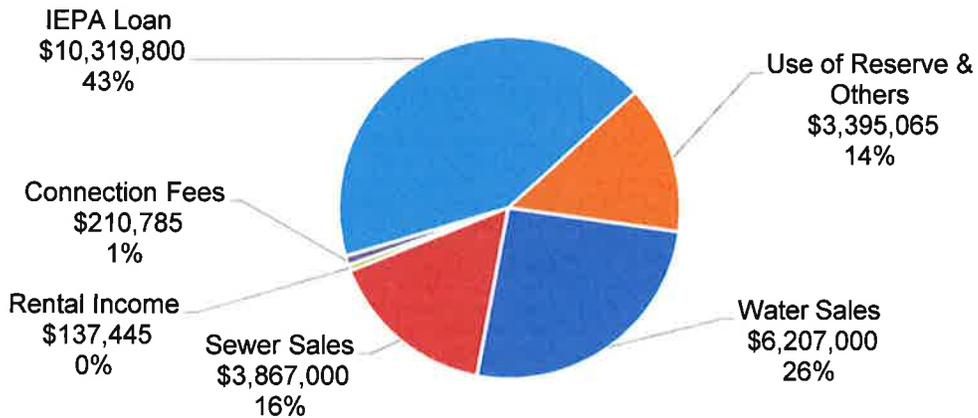
Debt Service: The total principal and interest payments in FY 2019 are \$2,106,075.

Personnel Services: Electric Fund personnel services account for a total of \$3,840,637 for salaries and employee benefits in the Electric Fund. This is a 4.1% increase over the FY 2018 Budget.

Water/Wastewater Fund

The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

WATER/WASTEWATER FUND REVENUES

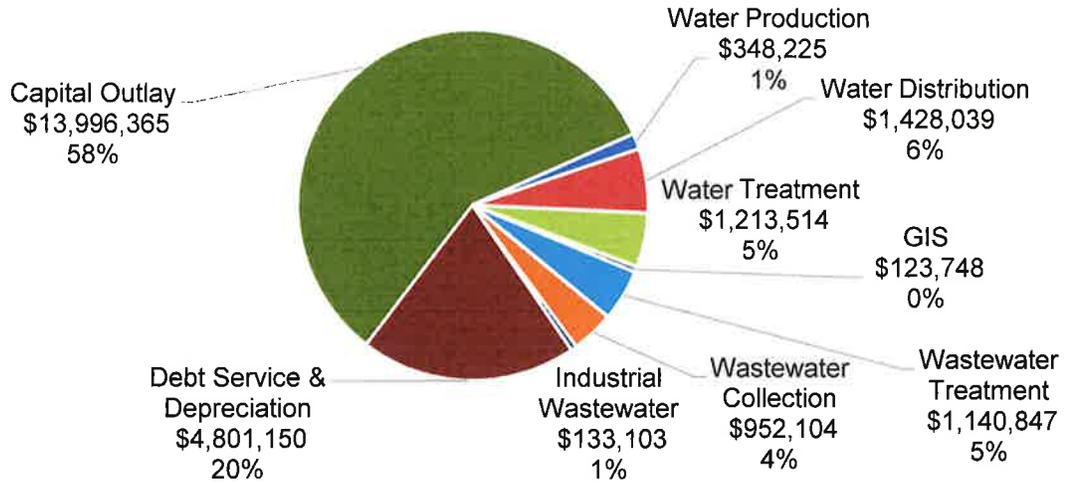


Other Financing Sources: The largest revenue source for FY 2019 is from the reimbursed expenses related to the IEPA loan and the Wastewater Treatment Plant upgrade. The IEPA reimburses the City for the construction costs and once completed, the reimbursements become a 20 year low interest loan from the IEPA.

Sale of Water: The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$6,207,000. This represents an increase of 9.2% over the FY 2018 Budget. The budgeted water sales figure comes from a water rate study completed in FY 2016 and takes into account a slight decrease in consumption and an increase in rates.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$3,867,000. This represents an increase 11.5% compared to the FY 2018 Budget.

WATER/WASTEWATER FUND EXPENDITURES



Capital Outlay: As noted in the revenue section, the City is embarking on a \$12.5 million upgrade of the Wastewater Treatment Plant. Construction began in FY 2018; \$11 million of the upgrade will be expended in FY 2019, the remainder in FY 2020.

Water Distribution: Water distribution expenses account for the largest share (excluding debt service, capital outlay and depreciation) in this Fund with a Budget of \$1,428,039. This represents an increase of 5.3% compared to the FY 2018 Budget.

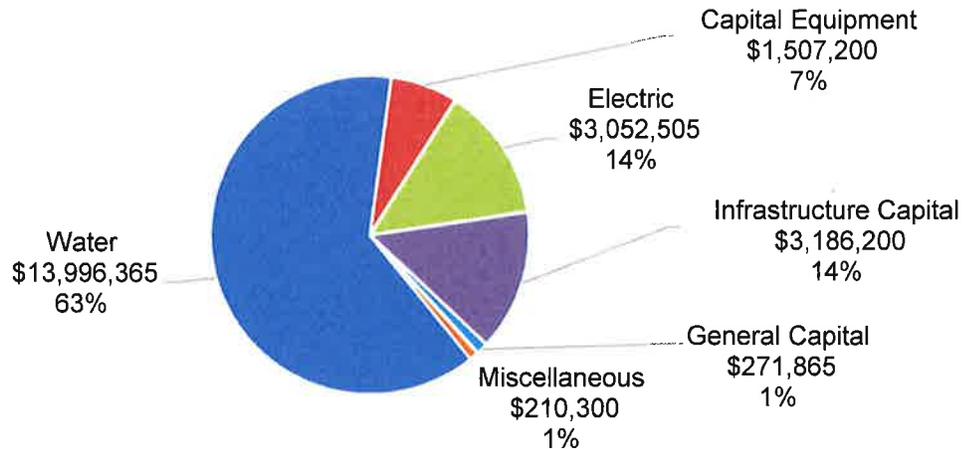
Debt Service: The FY 2018 Budget includes \$2,301,150 for principal and interest expenses for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility and Alternate Revenue Bonds.

Personnel Services: Water/Wastewater Fund personnel services account for a total of \$3,073,155 for salaries and employee benefits in the Water/Wastewater Fund. This is an increase of 7.3% compared to FY 2018.

Capital Projects Fund

The **General Capital Project Funds** account for the purchase of land, office, equipment, furniture and other equipment, and for various capital improvements through transfers from the General Fund. **Infrastructure Capital Projects Fund** accounts for various infrastructure capital improvements provided by the 0.5% of the non-home rule sales tax in addition to Federal, State, and Local Grants. Capital projects in the **Capital Equipment Fund** accounts for the purchase of vehicles and equipment financed mainly by General Fund transfers.

CAPITAL PROJECT EXPENDITURES



Capital Projects: The total FY 2019 budget for capital outlay is \$22,224,435. The FY 2019 **Infrastructure Capital Projects Program** includes an enhanced street program of \$2,035,000. A total of \$3,186,200 funds the Infrastructure Capital Improvement Program for FY 2019.

Capital projects in the **General Capital Projects Fund** for FY 2019 include a facility assessment, the Southeast Area Master Plan study, and GIS data conversion. A total of \$271,865 funds the General Capital Projects.

The City is able to budget expenditures that have been deferred for several years within the **Capital Equipment Fund** due to the successful non-home rule sales tax referendum. Intended expenditures include three police vehicles, a fire engine, a dump truck, and a one-ton truck. A total of \$1,507,200 has been programmed for FY 2019.

Capital projects in the **Electric Fund** total \$3,052,505, which includes the underground/overhead cable replacement program, Western Avenue Substation improvements, and several vehicle replacements.

The **Water/Wastewater Fund** totals \$13,996,365 and includes continuation of the water main replacement program, the water meter replacement program, and Wastewater Treatment Plant upgrades (in the amount of \$11,001,800).

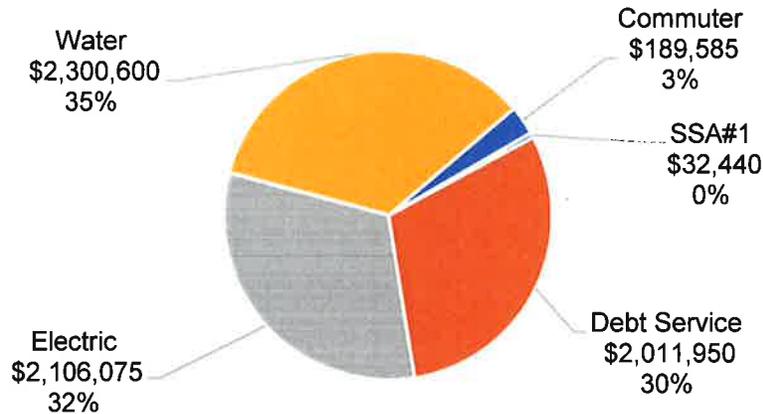
Miscellaneous Funds

Expenses in the various Miscellaneous Budgets are included in the table below:

Fund	Expenses	Fund	Expenses
Motor Fuel Tax Fund	\$556,000	Refuse Fund	\$564,790
Tourism Fund	\$322,960	Cemetery Fund	\$84,950
Mental Health Fund	\$155,600	Commuter Parking Fund	\$811,460
SSA #1	\$265,395	Group Dental Insurance	\$199,780
SSA #16	\$155,200	Workers' Compensation	\$624,675
Debt Service Fund	\$2,027,075	Police Pension	\$1,677,450
TIF #2 Fund	\$242,990	Fire Pension	\$961,530
TIF #3 Fund	\$114,490		

Debt

DEBT PAYMENT BY FUND



On January 30, 2018, Moody's Investor Services reaffirmed the City's Aa2 no outlook bond rating stating "Assignment of the Aa2 rating reflects the city's stable financial operations supported by growing reserves, modestly sized tax base . . . and manageable debt levels. The city's financial operations will likely remain stable as a result of recent expenditure reductions and conservative budget estimates, which have increased General Fund reserves."

The City's overall debt totals \$31,027,491 for both the Governmental Funds and Enterprise Funds. The total debt service represents an approximate \$1,443 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2019 Budget includes current debt service retirement totaling approximately \$6,640,633. The City has also issued an additional loan, not to exceed \$12,500,000, during fiscal year 2018. The loan documentation will become final upon the completion of project construction which the City anticipates in fiscal year 2020.

Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the high quality of life and well-being of our community. The FY 2019 Budget reflects a concerted effort on the part of the City's leadership to work together to meet current service demands, while also preparing for the future. This Budget will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor revenues and expenditures to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this Budget was a multifaceted and challenging process that was developed over a period of six (6) months. I am particularly proud of our Department Heads - Community Development Director David DeGroot, Economic Development Director Cathleen Tymoszenko, Fire Chief Michael Antenore, Police Chief Eric Passarelli, and Public Works Director Rich Babica, for their dedication to the City and professionalism in reducing their operational expenditures while

still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Manager Rita Kruse, Accounting Supervisor Jennifer Milewski, and Administrative Intern Chris Ranney, who worked diligently to assist in the preparation of the FY 2019 Budget document. I would also like to thank the City Council for their leadership in recognizing the need for additional revenue and proposing the non-home rule sales tax referendum, and the Citizens of Geneva who recognize and value the quality services the City provides and supported the increase in the non-home rule sales tax.

Therefore, it is with pride that I submit the FY 2019 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Stephanie K. Dawkins".

Stephanie K. Dawkins
City Administrator

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Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) shall be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on October 20, 2014:

General Policies

1. **Economic Development:** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. **Investments:** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification and yield.

Financial Policies and Provisions

- 3. Citizen Participation:** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

- 1. Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

- 1. Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives are not capitalized. The City will provide for the adequate maintenance of capital assets.

Financial Policies and Provisions

4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

TIF Allocation Policies

1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director, Business Development Specialist and the Finance Manager.
3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30.0% of the total designated TIF funds.

Investment Policies

1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
 - a. **Credit Risk:** Credit risk is the risk that an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
 - i. Limiting investments to the types of securities identified in the policy.
 - ii. Diversifying the portfolio in accordance with the policy so that potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
 - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

Financial Policies and Provisions

- i. Structuring the portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all State and local statutes governing the investment of public funds.
5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

Financial Policies and Provisions

All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Manager, or designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Manager of the City.

7. *Authorized and Suitable Investments:* Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10.0% of the corporation's

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outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
 - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
 - g. Short term discount obligations of the Federal National Mortgage Association.
 - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
 - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
 - j. Illinois Metropolitan Investment Fund.
 - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6(d)), witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105.0% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

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value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

9. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.
10. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
11. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, reserve funds may be invested in securities exceeding three (3) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
12. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
13. **Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
 - Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers
14. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.
15. **Reporting:** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made

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available upon request. The report should be in a format suitable for review by the general public.

- 16. Legislation and Documentation:** The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Manager will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Manager shall review this list from time to time and shall submit any modifications to the City Council for approval.

Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen (15) years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Pension Funding Policies

- 1. Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
- 2. Guidelines:** The City believes that this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

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- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund using the following principles:

- The ARC will be calculated by an enrolled actuary¹.
- The ARC will include the normal cost for current service and amortization to collect or refund any under or over funded amount.
- The normal cost will be calculated using the entry age normal level of percentage of payroll actuarial cost method using assumptions for investment rate of return, salary increase and non-economic assumptions such as rate of separation, disability, retirement, mortality rates that reflect current experience.
- The difference between the accrued liability and actuarial value of assets will be amortized to achieve 100.0% funding in 2040 (a 30 year closed period that began in 2011) based upon a level percentage of payroll.
- Actuarial assets will be determined using market valuation.

The City will make its actuarially determined contribution to the Pension Funds in 12 monthly installments each fiscal year.

¹Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

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- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
- The City's Comprehensive Annual Financial Report shall be published on the City's website. This report includes information on the City's annual contribution and funded status of the Pension Funds.
- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each of the Pension Fund budgets is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website and made available for public inspection at the Geneva Public Library.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year to year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 1997. This document has been updated and changed over the years. The most recent update was in 2014 to replace goals/priorities that had shifted over time or had been completed. In 2017, the City Council recognized the need to begin the process for a new strategic plan and tasked that responsibility to the Strategic Plan Advisory Committee (SPAC).

In November 2017, at the annual strategic plan workshop (which is traditionally the kickoff to the budget development process), the City Council along with senior management staff met with a consultant to provide input and receive an update on the new Strategic Plan public engagement process. Following the session with the consultant, the Council was asked to list their top priorities for the upcoming budget year.

The top stated priorities from the City Council were:

1. Pedestrian Safety
2. East Side Development
3. Zoning Updates
4. Affordable and/or Senior Housing

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Other stated goals included stormwater management and lead service line replacements.

The results of the prioritization then allowed Staff to begin the budget development process and include as many of the top priority goals as resources would allow.

Also included in the strategic planning workshop was an overview of the two fiscal year budget process the City would be implementing as a result of a planning discussion held in January 2017. In lieu of changing the City's fiscal year from May 1 to a calendar year, the City opted a two fiscal year budget process. This would allow for large capital projects to be put out to bid earlier in the season to achieve better results and a longer construction season.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator and Finance Manager conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only forty (40) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. In FY 2013 the City completed and published a downtown/station area master plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Two fiscal year budget – The City implemented a two fiscal year budget. Although ultimately the City Council only passed one fiscal year (FY 2019); FY 2020 was contemplated and budgeted (albeit not adopted).

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

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The City Administrator and Finance Manager issue budget forms and standards around the middle of December. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

In late January, a Special City Council Committee of the Whole meeting was held to discuss the budget process, revenue forecasts, and to seek direction from the Council on several key policy questions affecting the budget.

In March, the City Administrator formulated a recommended budget and submitted it to the Council for consideration. Over the next several weeks, the Council met as a Committee of the Whole to consider and discuss the budget. Staff was available to answer questions, present additional information, or provide justification concerning the requests.

After the initial review by the Council and action to set a public hearing date, copies of the proposed budget were made available on the City's website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty (20) days after publication of the notice, but not less than ten (10) days, in accordance with state statutes. The Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget was adopted on April 2, 2018 prior to the May 1, 2018 deadline as required by state statute.

Budget Development Schedule

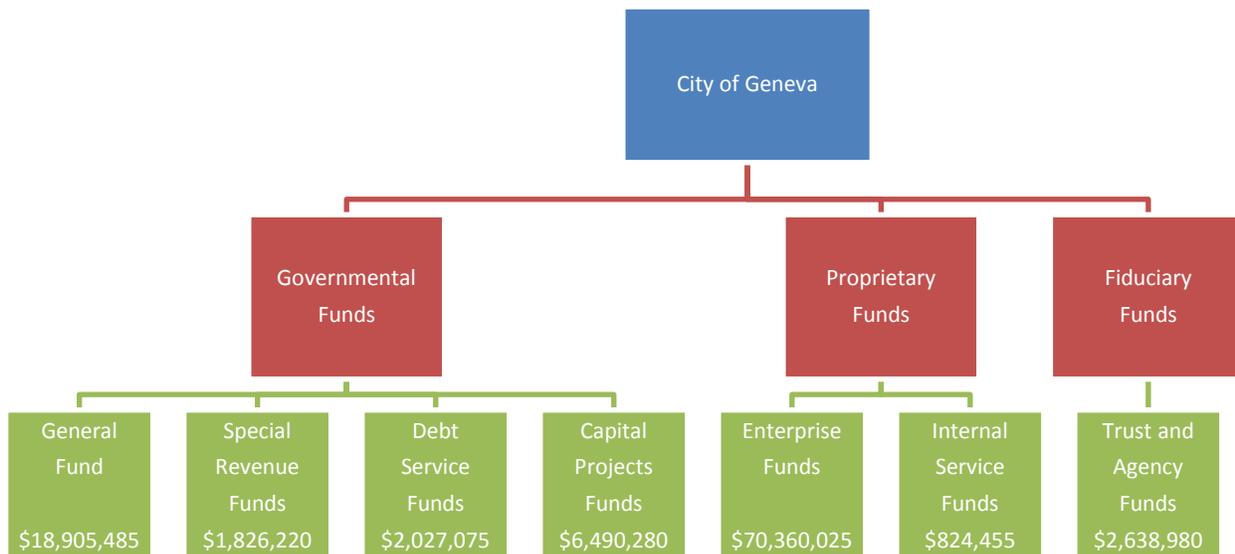
DATE	ITEM DESCRIPTION	ACTION
November 3, 2017	Strategic Planning Workshop	City Council (CC), Strategic Plan Advisory Committee Chairman, and Senior Management Staff (DH)
December 18-22, 2017	Provide Budget Schedule and Standards to Department Heads	City Administrator (CA)
Week of January 1, 2018	Legislative, CA's Office, Administrative Services, and other Miscellaneous operation budgets	CA
Week of January 8, 2018	Community Development, Economic Development, Fire, Police, SSA #1, TIF #2, TIF #3 operating budgets	CA, FM, and DH
Week of January 22, 2018	Engineering, Streets/Fleets, Electric, Water/Wastewater operating budgets	CA, FM, and DH

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DATE	ITEM DESCRIPTION	ACTION
January 29, 2018	Budget Kick-off Special Committee of the Whole Meeting	CC, CA, FM and DH
Week of January 29, 2018	Follow-up and Review of Operating Budgets. DH submit Capital priorities to CA.	CA, FM, and DH
Weeks of February 5 & 12, 2018	Draft budget review by CA & follow up meetings with Department Heads if needed	CA, FM, and DH
Weeks of February 19 & 26, 2018	Finalize draft budgets in New World, prepare presentation and report to CC	CA, FM and DH
Monday, March 5, 2018	Present FY 2019-2020 Budgets to CC Recommend FY 2019 for Public Hearing	CC Meeting
Weeks of March 5 & 12, 2018	Revisions to Budget as directed by CC. Follow up meetings with Department Heads as needed	CA, FM, and DH
Monday, March 19, 2018	Review of all funds but General	CC Meeting
Monday, March 26, 2018	Review of General Fund	COW Meeting
Monday, April 2, 2018	Public Hearing for FY 2019 & 2020 Budget	CC Meeting
Monday, April 2, 2018	Approval of FY 2019 Budget Resolution	CC Meeting

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 (two-thirds) vote.

Financial Structure



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which is not included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types are used by the City.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Financial Structure

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification
 - Tourism
 - Restricted Police Fines
 - Tri-Com
 - Public, Educational and Government Access (PEG)
 - Mental Health
 - Foreign Fire Insurance Board
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eagle Brook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
 - Special Service Area #32 (On Brentwood's Pond)
- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)
 - Tax Increment Financing #3 (TIF #3)
 - Capital Equipment

Financial Structure

Proprietary Funds are for those services for which the City charges customers a fee. There are two (2) types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities and refuse functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise Funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking

- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Internal Service Funds for the City include:
 - Group Dental Insurance
 - Workers' Compensation
 - Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters' Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with "Generally Accepted Accounting Principles" (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become

Financial Structure

measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a Budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen (15) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Debt Service

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/18)	Principal Payments FY 2019
2011 Refunding Bonds	Electric	11-01-2021	9,935,000	5,110,000	1,505,000
2012A Refunding Bonds	Debt Service	12-15-2018	2,335,000	1,340,000	1,340,000
2012B Refunding Bonds	Water/Wastewater	02-01-2030	5,250,000	5,120,000	20,000
2013 Refunding Bonds	Electric	05-01-2021	1,505,000	550,000	160,000
2014 Refunding Bonds	Electric	02-01-2021	1,815,000	1,095,000	265,000
2016A Refunding Bonds (Taxable)	Debt Service	12-15-2021	365,000	305,000	70,000
2016B Refunding Bonds (Taxable)	Debt Service	12-15-2021	2,485,000	2,075,000	460,000
Total General Obligation Bonds				15,595,000	3,820,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/18)	Principal Payments FY 2019
2016 Refunding	08-01-2022	200,000	142,000	29,000
Total SSA Bonds			142,000	29,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/18)	Principal Payments FY 2019
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	700,000	165,000
Total Revenue Bonds			700,000	165,000

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities.

Debt Service

The City has also issued an additional loan, not to exceed \$12,500,000, during fiscal year 2018. The loan documentation will become final upon the completion of project construction which the City anticipates in fiscal year 2020. Loans payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/18)	Principal Payments FY 2019
IEPA Loan (L17-0986)	08-01-2020	5,400,000	840,106	329,484
IEPA Loan (L17-1854)	12-01-2023	5,500,000	1,837,391	315,167
IEPA Loan (L17-2330)	12-09-2026	3,148,969	1,643,032	169,078
IEPA Loan (L17-2851)	12-03-2027	8,617,559	4,937,189	440,372
IEPA Loan (L17-2104)	07-01-2027	9,931,439	5,332,773	503,936
Total Notes Payable			14,590,491	1,758,037

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its EAV.

Legal Debt Margin

2017 Equalized Assessed Valuation	1,010,041,569
Statutory Debt Limitation (8.625% of EAV)	87,116,085

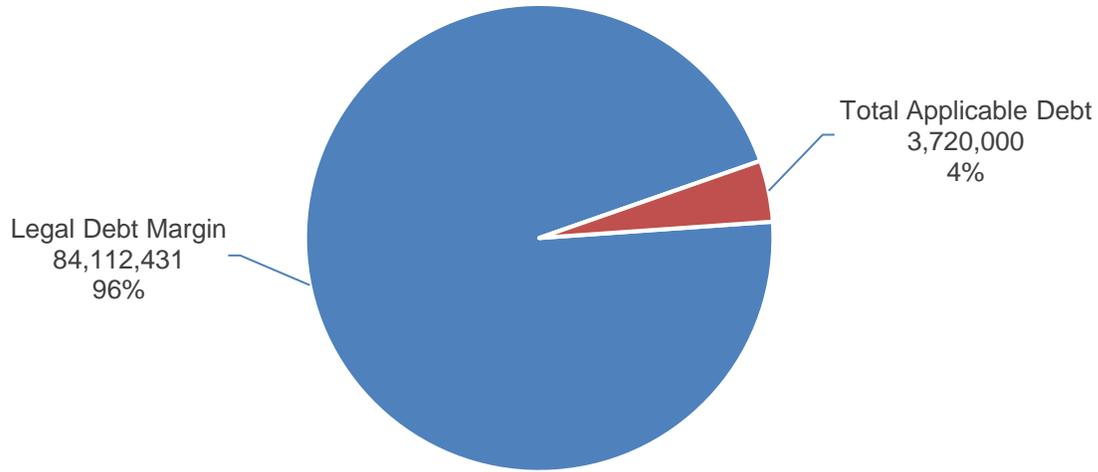
General Obligation Debt:

Series 2012A	1,340,000
Series 2011 (1)	5,110,000
Series 2012B (1)	5,120,000
Series 2013 (1)	550,000
Series 2014 (1)	1,095,000
Series 2016A	305,000
Series 2016B	2,075,000
Less: Alternate Revenue Bonds (1)	<u>(11,875,000)</u>
Total Bonds	3,720,000

Total Applicable Debt	<u>3,720,000</u>
Legal Debt Margin	83,396,085

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, Series 2013 and Series 2014 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.

LEGAL DEBT MARGIN



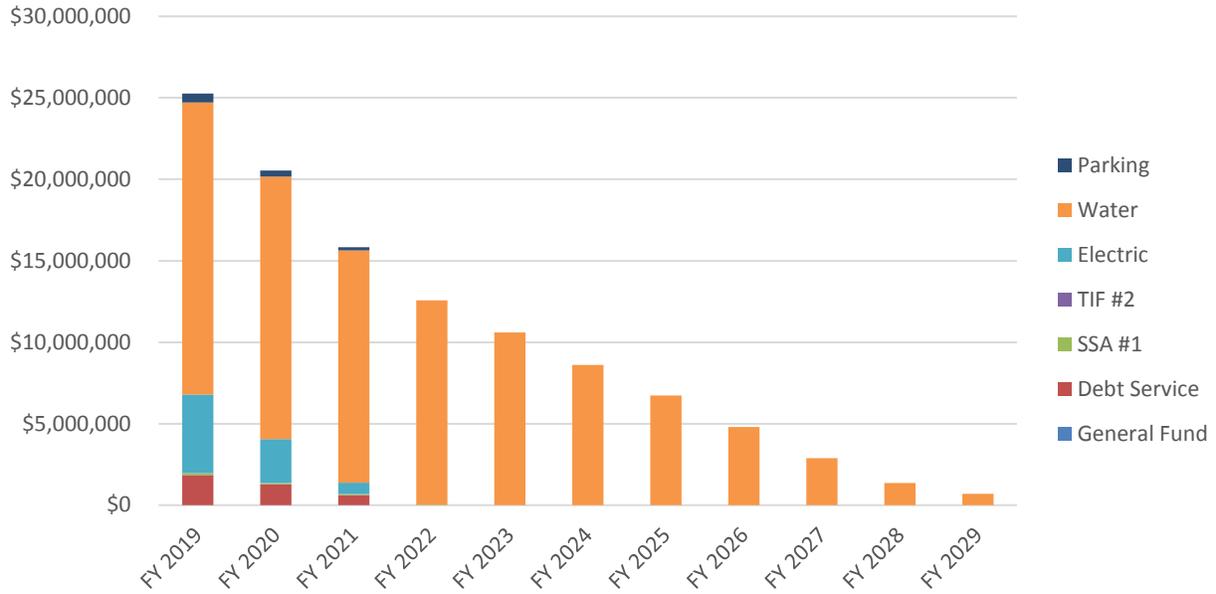
Annual Debt Service

The following table provides a summary of the City’s annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2019	5,772,037	868,596	6,640,633
2020	4,726,903	703,479	5,430,383
2021	4,703,221	560,995	5,264,216
2022	3,253,804	424,995	3,678,799
2023	1,969,781	341,545	2,311,325
2024 – 2027	9,231,746	940,621	10,172,366
2028 – 2030	1,370,000	72,450	1,442,450

LONG TERM DEBT OBLIGATION



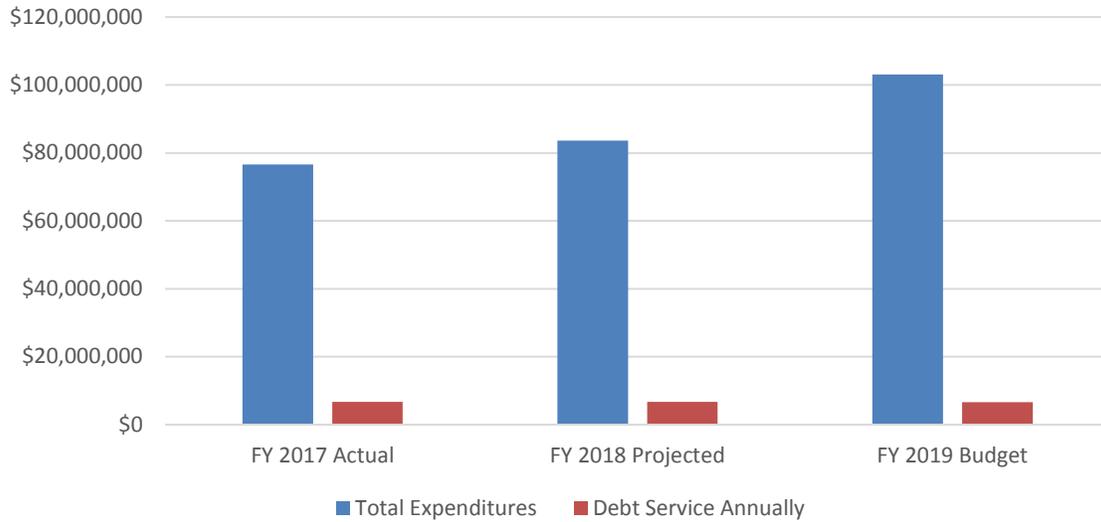
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	FY 2017 Actual	FY 2018 Projected	FY 2019 Budget
Total Expenditures	76,542,821	83,574,920	103,072,520
Debt Service Annually	6,750,041	6,719,555	6,640,633
Debt Service as a Percentage of Total Expenditures	8.8%	8.0%	6.4%

DEBT SERVICE COMPARED TO TOTAL EXPENDITURES



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax levy for alternate revenue debt, no contributions from operating funds, and only minor growth in sales tax revenues.

Revenue Sources

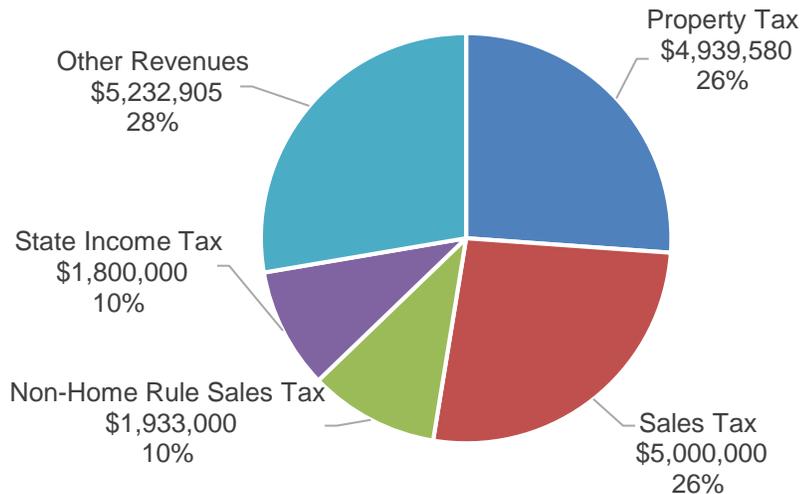
Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant as collectively they represent 72.3% of the City's budgeted revenues in the General Fund for FY 2019. Each major source of revenue is described on the following pages. Revenues in the FY 2019 budget total \$18,905,485. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2019 Revenue	Percent of Total Current Revenue
<i>Property Tax</i>	\$4,939,580	26%
<i>Sales Tax</i>	\$5,000,000	26%
<i>Non-Home Rule Sales Tax</i>	\$1,933,000	10%
<i>State Income Tax</i>	\$1,800,000	10%
<i>Subtotal Major Revenue Sources</i>	\$13,672,580	72%
Other Revenues	\$5,232,905	28%
Total Current Revenues	\$18,905,485	100%

MAJOR REVENUE SOURCES - GENERAL FUND

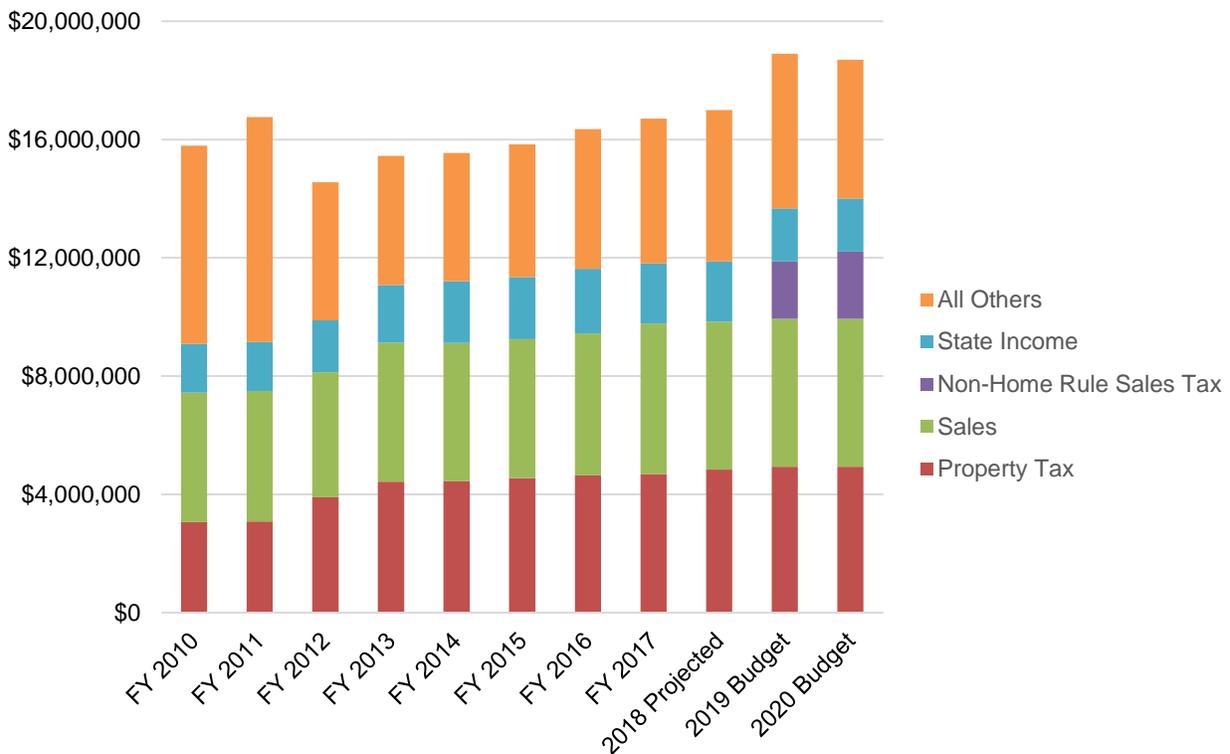


Revenue Sources

Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Non-Home Rule Sales Tax	State Income Tax	All Other	Total Revenues
2010	3,062,871	4,383,719	-	1,637,623	5,409,004	15,794,755
2011	3,086,722	4,411,592	-	1,652,801	6,289,650	16,757,754
2012	3,904,829	4,229,673	-	1,754,844	3,527,764	14,554,973
2013	4,427,487	4,708,771	-	1,937,141	3,126,611	15,450,420
2014	4,450,945	4,666,100	-	2,094,605	2,981,141	15,546,553
2015	4,545,724	4,701,581	-	2,105,104	3,194,959	15,835,561
2016	4,640,915	4,952,394	-	2,290,774	3,276,200	16,349,587
2017	4,683,888	5,094,526	-	2,031,811	3,600,455	16,703,582
2018 Projected	4,791,920	5,305,400	-	2,000,000	3,627,680	16,998,745
2019 Budget	4,939,580	5,000,000	1,933,000	1,800,000	5,232,905	18,905,485
2020 Budget	4,939,580	5,000,000	2,265,000	1,800,000	4,659,295	18,663,875

MAJOR REVENUES SOURCES - LAST TEN FISCAL YEARS



Revenue Sources

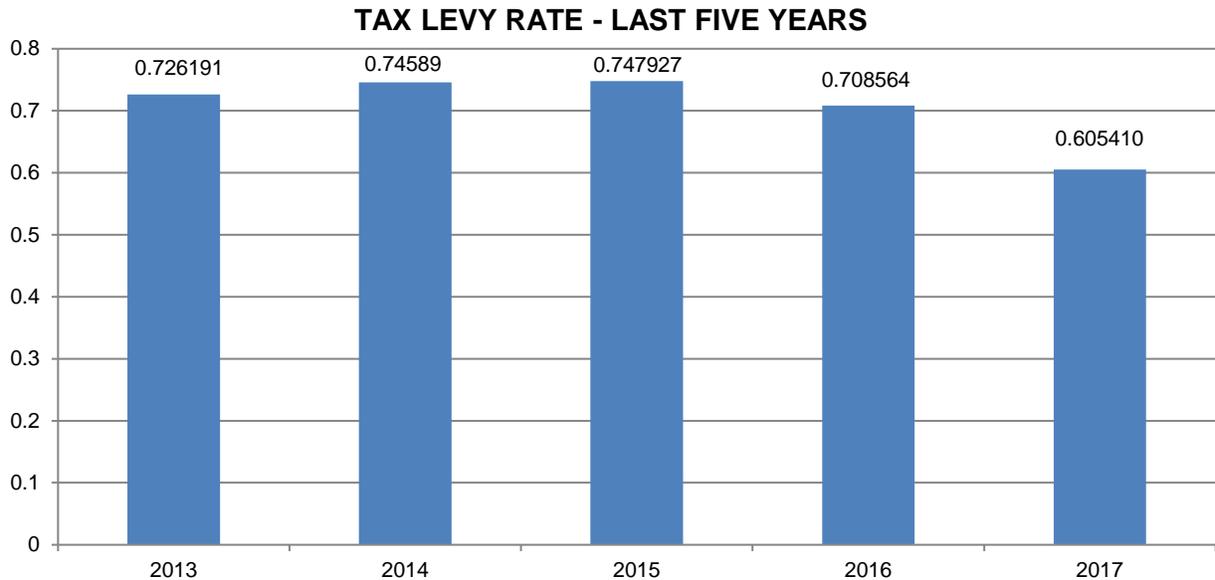
Ad Valorem Property Tax

Budgeted FY 2019 ad valorem property taxes total \$4,939,580 or 26.1% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the EAV used in the calculation of property taxes necessary to fund the budget.

Total assessed valuation in Geneva grew steadily during the early to mid 2000's and then began a steady descent after Levy Year 2009 and a slow return since Levy Year 2014. The 2017 estimated assessed valuation of \$1,013,275,139 shows an increase of \$32,151,104 or 3.3% over 2016.

The decrease in the tax levy rate for the FY 2019 budget is due to a decrease in required debt service payments coupled with the sale of Prairie Green wetland credits.

The 2017 property taxes are collected in 2018 and provide funding for the FY 2019 budget.

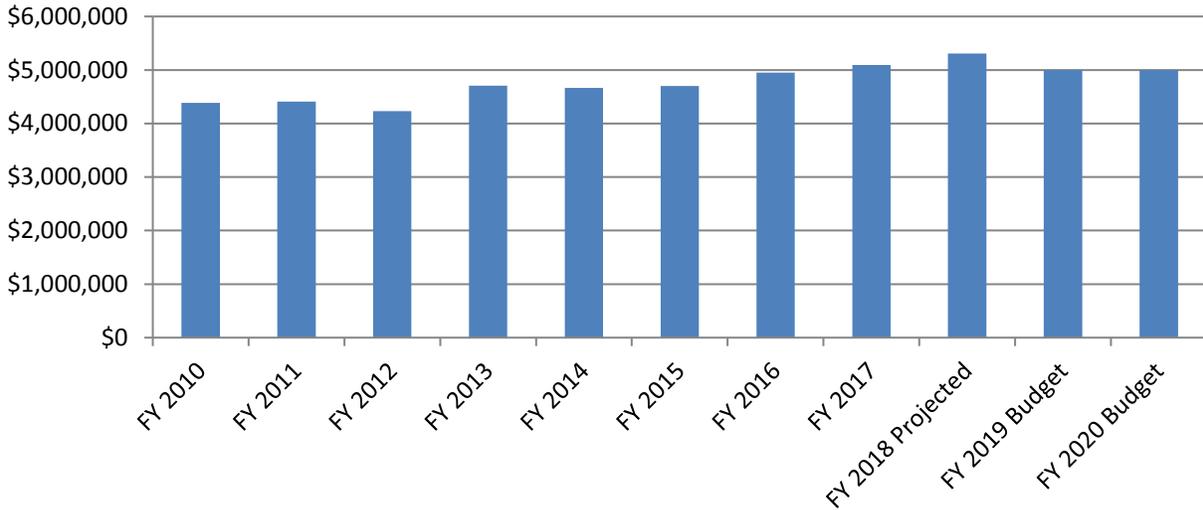


Sales Tax

The largest source of revenue for the City's General Fund is from local Sales Taxes. Retail Sales Tax of 7.5% is collected by the State, effective July 1, 2018 an additional non-home rule sales tax of 0.5% will bring the sales tax rate to 8.0%. The City currently receives 1.5% the revenues collected however this will increase to 2.0% after July 1. Of the total sales tax revenue received 1.5% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to remain stable from the FY 2018 estimated amount. This figure represents approximately 26.4% of the total revenue in the General Fund.

Revenue Sources

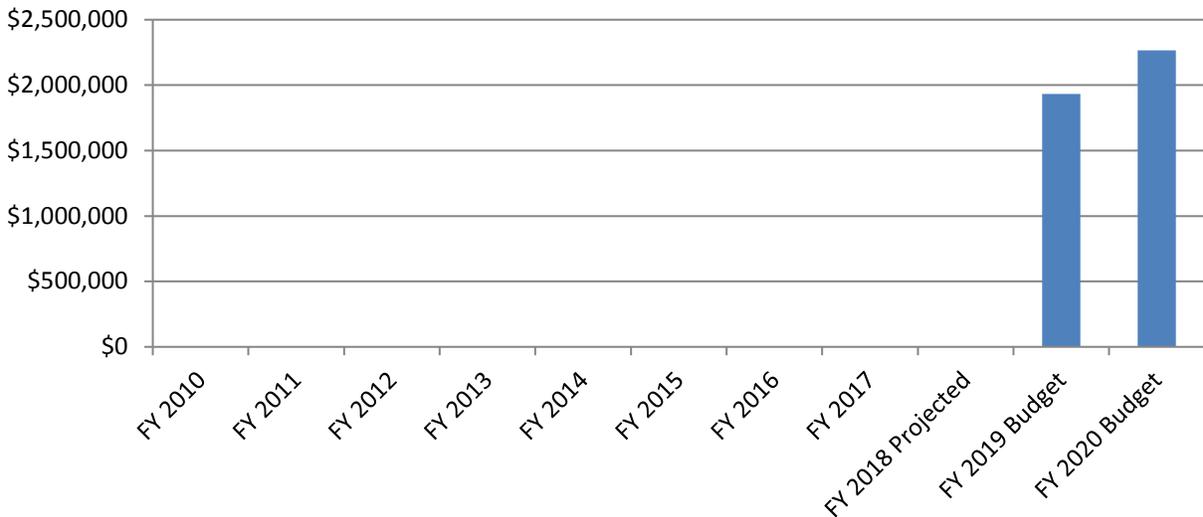
SALES TAX REVENUE



Non-Home Rule Sales Tax

The City gained a new revenue stream via referendum. The City Council passed a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer's occupation tax and non-home rule municipal service occupation tax. The referendum held on March 20, 2018 received overwhelming support of the electorate and passed, the additional 0.5% rate will be in collection on July 1, 2018. The City estimates to collect approximately \$1,933,000 for fiscal year 2019.

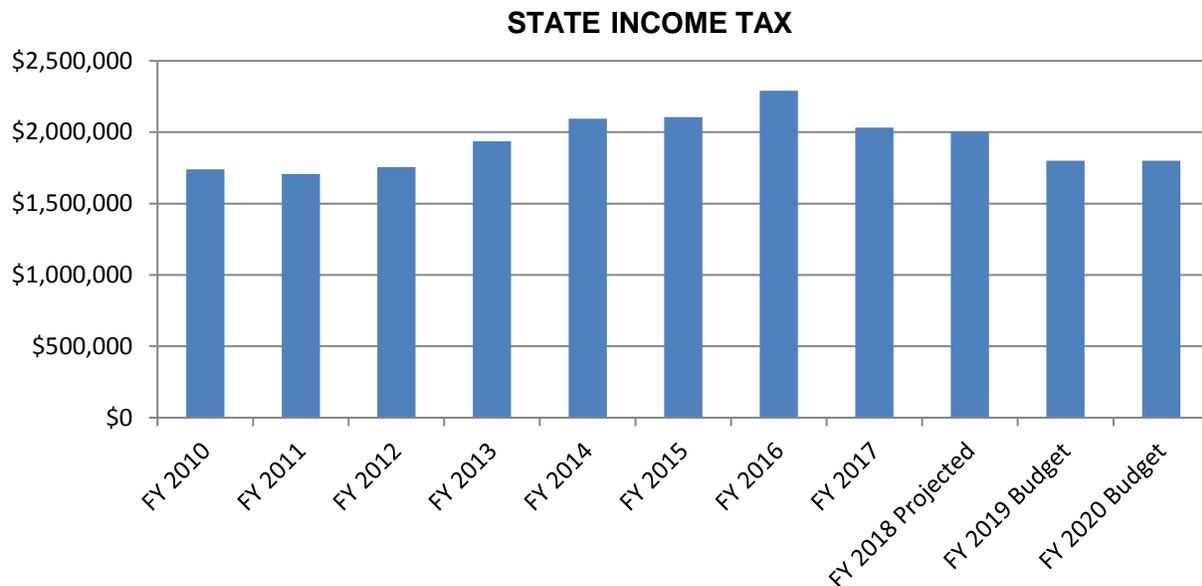
NON-HOME RULE SALES TAX - UNRESTRICTED



Revenue Sources

State Income Tax

The City currently receives State Income Tax revenues based on a per capita formula applied to the State's set-aside 6.06% from individuals and 6.85% from corporations for Local Government Distributive Funds. State Income Tax is expected to decrease slightly (10.0%) from current year estimates due to a state wide decrease in income tax collection and an anticipation of a temporary 10% reduction to the local government distribution fund becoming permanent.



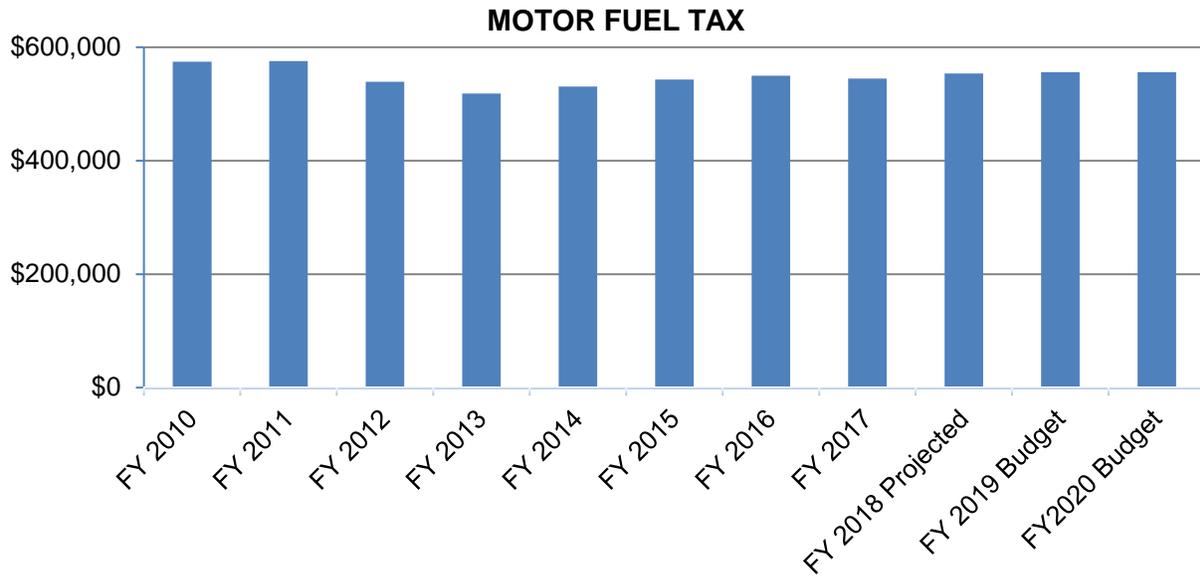
Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

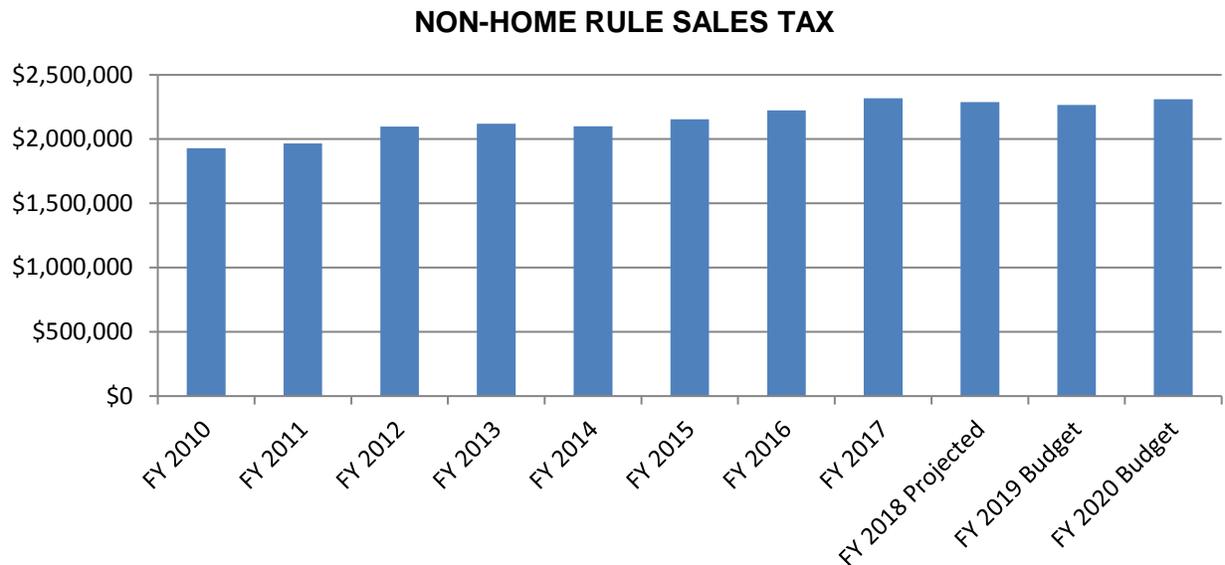
The FY 2019 budget estimates \$556,000 in MFT funds which are recorded in the MFT Special Revenue Fund. The City will use these funds towards a street improvement program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel and the overall economic environment.

Revenue Sources



Non-Home Rule Sales Tax - Restricted

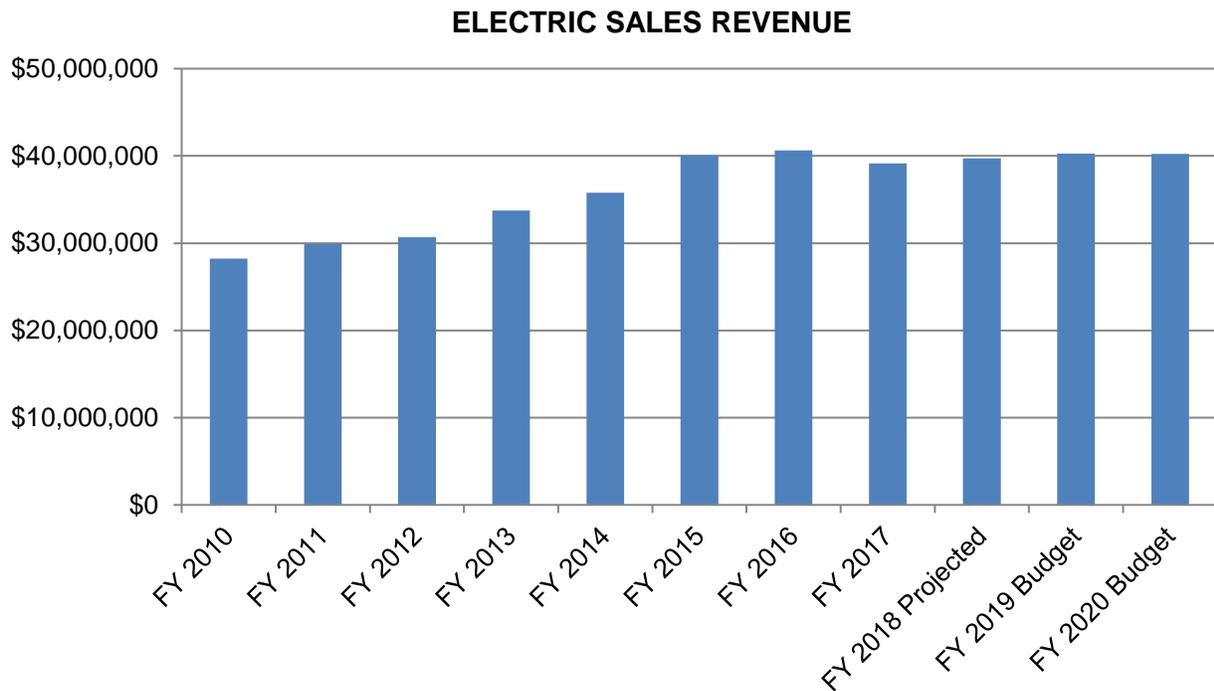
The 0.5% non-home rule sales tax was instituted in 2007 and is restricted to “Infrastructure” related capital projects and is recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances so therefore it is not exactly half of the Sales Tax. Effective July 2017 the State withholds 2.0% of the collections to cover administration costs. Non-home rule sales taxes are expected to remain the same from the FY 2018 estimated amount.



Revenue Sources

Electric Sales

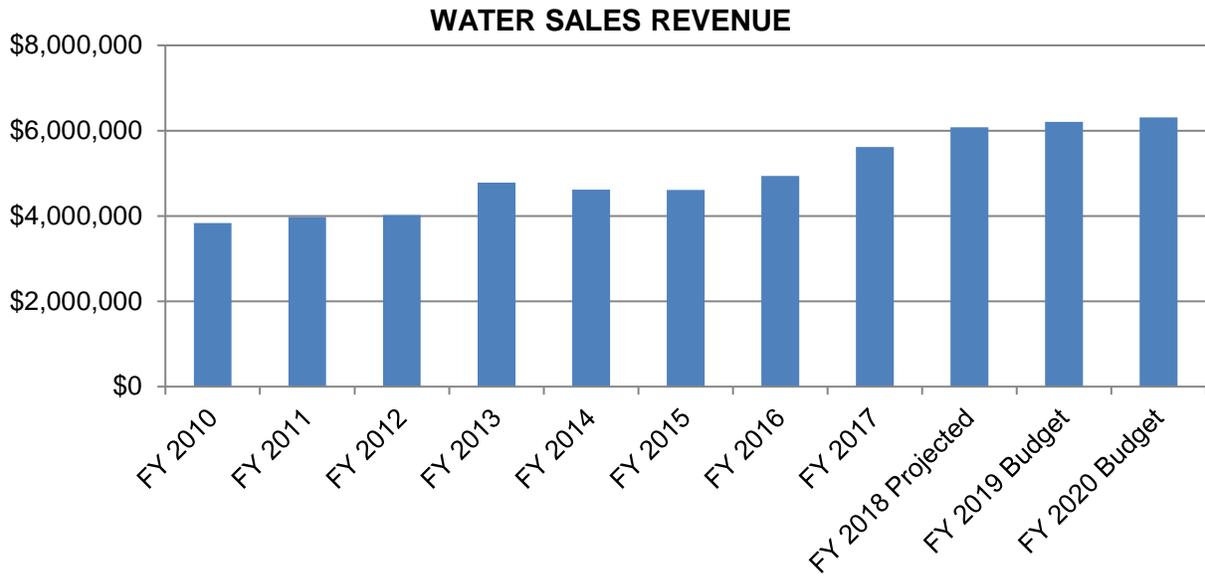
Electric revenues are based on the amount of electricity used by individual homes and businesses. Electric revenues over the past ten (10) years have been driven mainly by three factors. The first factor was rate increases in 2011, 2014 and again in 2015 due to cost increases in operations and purchased power. The second factor was overall increase in growth. The City of Geneva's demand for energy grew, peaking in 2007; followed by an overall decline due to the recession and rebounded in 2012. The final factor is weather, 2012 and 2013 had record periods of hot weather, driving the electric system to peak demand levels. The City is a partner in Northern Illinois Municipal Power Agency (NIMPA) which operates a coal-fired generating station in southern Illinois. The City can also generate power during peak demand via the Geneva Generating Facility (GGF), a natural gas-fired generating station. The FY 2019 budget of \$40,251,690 is based on a slight increase in consumption over the estimated FY 2018 usage.



Water Sales

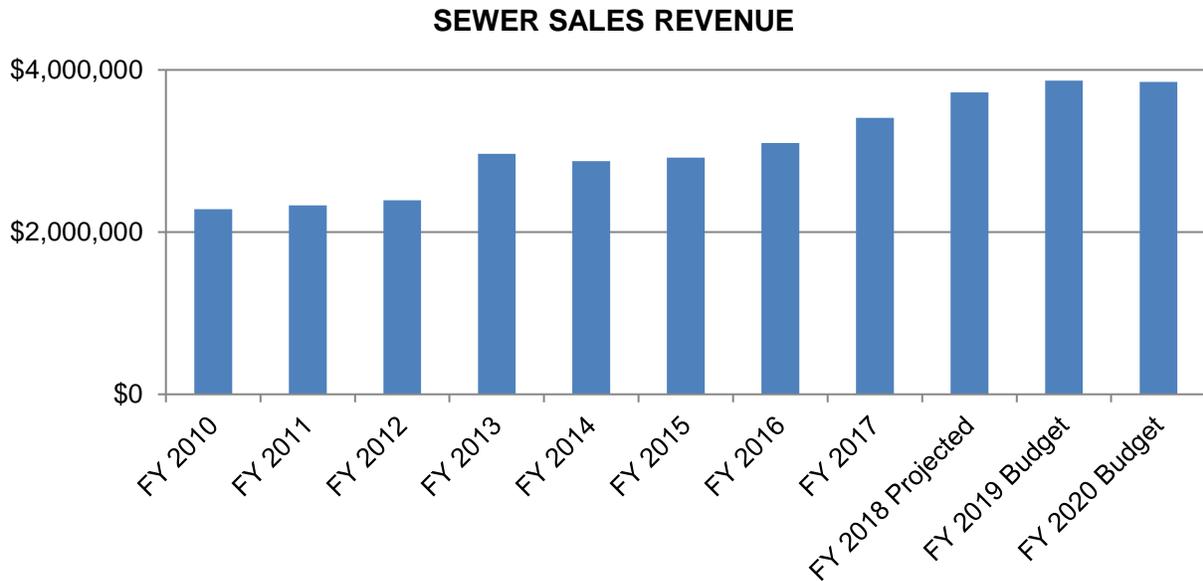
Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Facility. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2016 has provided a fixed component that is independent of usage. The FY 2019 budget of \$6,207,000 is an increase of 2.1% from the FY 2018 projected and is based on the 2015 rate study projections.

Revenue Sources



Sewer Sales

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2019 budget of \$3,867,000 is an increase of 3.9% from the FY 2018 projected and is based on the 2015 rate study projections.



Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and Township assessors and the Illinois Municipal League and rate studies for the Electric and Water/Wastewater Funds. Included in trend forecasting are sales tax, municipal tax, telecommunications tax, income tax, MFT tax and electric and water sales. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

Typical Tax Bill

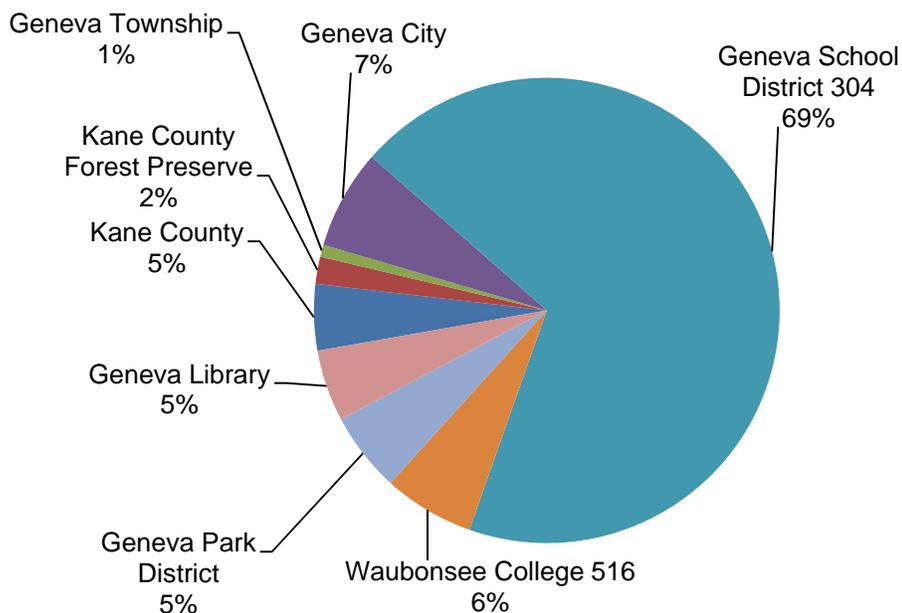
Market Value of Home:	\$350,000	Annual Tax Liability for City Services: \$706.24 To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .605410 = 70,624.10$; $70,624.10 \div 100 = \$706.24$
Current Tax Levy:	.605410	
Assessed Valuation:	\$116,655	Monthly Expenses for City Services: \$58.85 To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$706.24 \div 12 = \58.85
To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$		

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5.0% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 6.9%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.

Typical Tax Bill For a Geneva Resident-Levy Year 2017



CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2019 & 2020

Fund	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources						
General	\$ 16,349,587	\$ 16,703,582	\$ 16,798,585	\$ 16,998,745	\$ 18,905,485	\$ 18,693,875
Special Revenue Funds						
Motor Fuel Tax	550,217	545,687	554,100	554,500	556,000	556,000
Cultural Arts Commission	23,904	37,851	86,145	31,300	45,980	45,980
SPAC	26,641	26,828	14,930	12,890	15,030	15,030
Beautification	13,666	12,372	12,900	8,045	12,900	12,900
Tourism	244,513	255,508	399,855	266,160	322,960	285,550
Restricted Police Fines	17,555	21,724	29,695	27,450	29,695	29,655
PEG	36,042	35,519	84,000	35,000	35,140	35,140
Mental Health	154,995	153,005	158,175	153,870	155,600	155,600
Foreign Fire Insurance	45,401	44,246	43,505	53,655	51,505	51,505
SSA #1	497,488	208,222	226,500	266,285	265,395	264,680
SSA #4 (Randall Square)	12,145	12,085	50,450	18,800	47,510	21,300
SSA #5 (Williamsburg)	8,514	7,635	13,250	8,990	8,990	8,990
SSA #7 (Blackberry)	2,762	2,873	2,905	2,945	2,945	2,945
SSA #9 (Geneva Knolls)	3,018	3,187	3,180	3,220	3,225	3,225
SSA #11 (Eagle Brook)	52,978	55,527	92,000	55,540	97,650	62,650
SSA #16 (Fisher Farms)	153,893	153,825	154,100	155,120	155,200	155,200
SSA #18 (Wildwood)	1,464	1,536	4,035	3,255	3,255	3,255
SSA #23 (Sunset Meadows)	1,069	1,131	6,120	1,160	6,790	1,160
SSA #26 (Westhaven)	7,094	7,368	7,450	7,450	7,450	7,450
SSA #32 (On Brentwood's Pond)	-	3,000	3,000	3,000	3,000	3,000
	<u>1,853,360</u>	<u>1,589,129</u>	<u>1,946,295</u>	<u>1,668,635</u>	<u>1,826,220</u>	<u>1,721,215</u>
Debt Service Funds						
Debt Service	1,932,287	5,084,603	1,985,975	1,989,215	2,027,075	656,650
	<u>1,932,287</u>	<u>5,084,603</u>	<u>1,985,975</u>	<u>1,989,215</u>	<u>2,027,075</u>	<u>656,650</u>
Capital Projects Funds						
General Capital Projects	128,345	100,227	102,500	99,635	271,865	129,000
Infrastructure Capital Projects	2,663,538	2,820,910	3,081,500	2,470,190	3,186,200	2,975,500
Prairie Green	106,812	92,830	70,000	1,107,485	1,008,500	76,205
TIF #2	242,920	270,233	246,535	241,495	242,990	243,010
TIF #3	-	-	171,035	34,825	114,490	115,855
Capital Equipment	85,560	31,738	358,810	347,405	1,666,235	1,166,100
	<u>3,227,174</u>	<u>3,315,938</u>	<u>4,030,380</u>	<u>4,301,035</u>	<u>6,490,280</u>	<u>4,705,670</u>
Enterprise Funds						
Electric	41,268,391	38,482,072	43,777,810	40,323,145	44,761,730	44,441,800
Water/Wastewater	8,995,692	9,775,508	23,145,890	11,620,705	24,137,095	12,264,990
Refuse	520,204	512,973	537,750	537,750	564,790	580,015
Cemetery	66,158	64,789	85,200	72,150	84,950	84,950
Commuter Parking	683,363	581,746	785,900	646,265	811,460	799,530
	<u>51,533,808</u>	<u>49,417,088</u>	<u>68,332,550</u>	<u>53,200,015</u>	<u>70,360,025</u>	<u>58,171,285</u>
Internal Service Funds						
Group Dental Insurance	180,606	189,260	207,260	192,575	199,780	199,880
Workers' Compensation	629,154	1,011,392	525,000	502,825	624,675	618,290
	<u>809,760</u>	<u>1,200,652</u>	<u>732,260</u>	<u>695,400</u>	<u>824,455</u>	<u>818,170</u>
Trust and Agency Funds						
Police Pension	1,215,064	3,595,729	2,927,735	4,253,910	3,015,780	3,099,305
Fire Pension	222,978	1,976,100	1,586,690	2,506,790	1,684,065	1,718,975
	<u>1,438,042</u>	<u>5,571,829</u>	<u>4,514,425</u>	<u>6,760,700</u>	<u>4,699,845</u>	<u>4,818,280</u>
Total Revenues	<u>\$ 77,144,018</u>	<u>\$ 82,882,822</u>	<u>\$ 98,340,470</u>	<u>\$ 85,613,745</u>	<u>\$ 105,133,385</u>	<u>\$ 89,585,145</u>

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2019 & 2020

Fund	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures and Other Financing Uses						
General	\$ 15,874,789	\$ 16,035,712	\$ 16,798,585	\$ 16,506,745	\$ 18,905,485	\$ 18,693,875
Special Revenue Funds						
Motor Fuel Tax	425,150	490,757	554,100	554,500	556,000	556,000
Cultural Arts Commission	46,382	22,474	86,145	67,670	45,980	45,980
SPAC	6,722	14,516	14,930	32,810	15,030	15,030
Beautification	9,962	9,976	12,900	6,695	12,900	12,900
Tourism	205,563	200,219	399,855	328,215	322,960	285,550
Restricted Police Fines	7,706	10,802	29,695	21,640	29,695	29,655
PEG	10,901	4,297	84,000	80,035	35,140	35,140
Mental Health	141,735	250,760	158,175	181,925	155,600	155,600
Foreign Fire Insurance	87,799	35,385	43,505	56,700	51,505	51,505
SSA #1	496,025	241,175	226,500	217,425	265,395	264,680
SSA #4 (Randall Square)	10,348	21,369	50,450	11,015	47,510	21,300
SSA #5 (Williamsburg)	5,553	12,295	13,250	10,500	8,990	8,990
SSA #7 (Blackberry)	1,468	3,563	2,905	2,445	2,945	2,945
SSA #9 (Geneva Knolls)	2,696	2,593	3,180	855	3,225	3,225
SSA #11 (Eagle Brook)	16,500	75,300	92,000	60,000	97,650	62,650
SSA #16 (Fisher Farms)	143,909	160,498	154,100	149,800	155,200	155,200
SSA #18 (Wildwood)	840	960	4,035	3,740	3,255	3,255
SSA #23 (Sunset Meadows)	533	609	6,120	635	6,790	1,160
SSA #26 (Westhaven)	3,042	5,666	7,450	3,310	7,450	7,450
SSA #32 (On Brentwood's Pond)	-	3,000	3,000	3,000	3,000	3,000
	<u>1,622,834</u>	<u>1,566,214</u>	<u>1,946,295</u>	<u>1,792,915</u>	<u>1,826,220</u>	<u>1,721,215</u>
Debt Service Funds						
Debt Service	1,899,381	5,074,487	1,985,975	1,966,775	2,027,075	656,650
	<u>1,899,381</u>	<u>5,074,487</u>	<u>1,985,975</u>	<u>1,966,775</u>	<u>2,027,075</u>	<u>656,650</u>
Capital Projects Funds						
General Capital Projects	633,494	92,897	102,500	110,200	271,865	129,000
Infrastructure Capital Projects	2,985,436	2,371,136	3,081,500	2,287,000	3,186,200	2,975,500
Prairie Green	22,051	19,971	70,000	41,645	1,008,500	76,205
TIF #2	180,228	120,051	246,535	61,670	242,990	243,010
TIF #3	-	111,132	171,035	56,605	114,490	115,855
Capital Equipment	-	297,983	358,810	346,635	1,666,235	1,166,100
	<u>3,821,209</u>	<u>3,013,170</u>	<u>4,030,380</u>	<u>2,903,755</u>	<u>6,490,280</u>	<u>4,705,670</u>
Enterprise Funds						
Electric	39,695,722	36,762,540	43,777,810	42,189,845	44,761,730	44,441,800
Water/Wastewater	8,959,572	9,757,408	23,145,890	13,830,485	24,137,095	12,264,990
Refuse	496,294	571,401	537,750	523,700	564,790	580,015
Cemetery	50,322	59,285	85,200	80,460	84,950	84,950
Commuter Parking	660,496	599,643	785,900	783,885	811,460	799,530
	<u>49,862,406</u>	<u>47,750,277</u>	<u>68,332,550</u>	<u>57,408,375</u>	<u>70,360,025</u>	<u>58,171,285</u>
Internal Service Funds						
Group Dental Insurance	159,999	159,653	207,260	162,845	199,780	199,880
Workers' Compensation	695,813	825,239	525,000	518,020	624,675	618,290
	<u>855,812</u>	<u>984,892</u>	<u>732,260</u>	<u>680,865</u>	<u>824,455</u>	<u>818,170</u>
Trust and Agency Funds						
Police Pension	1,328,765	1,497,001	1,509,950	1,497,695	1,677,450	2,037,440
Fire Pension	513,250	621,069	805,410	817,795	961,530	988,905
	<u>1,842,015</u>	<u>2,118,070</u>	<u>2,315,360</u>	<u>2,315,490</u>	<u>2,638,980</u>	<u>3,026,345</u>
Total Expenditures	<u>\$ 75,778,447</u>	<u>\$ 76,542,822</u>	<u>\$ 96,141,405</u>	<u>\$ 83,574,920</u>	<u>\$ 103,072,520</u>	<u>\$ 87,793,210</u>

Budget Summary – Total by Fund

General Fund

The General Fund budget has increased \$2,106,900 or 12.5% above the FY 2018 budget due to the implementation of a 0.5% non-home rule sales tax - unrestricted, which is estimated to be \$1.933 Million in FY 2019.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2018 amended budget, except for Tourism. The decrease in the Tourism Fund is due to the reduced investment in the Welcome Signs.

Debt Service Funds

The Debt Service Fund budget is \$41,100 or 2.1% higher than the FY 2018 budget which is due to the debt payment schedule.

Capital Project Funds

The Capital Projects Funds budget is \$2,459,900 or 61.0% higher than the FY 2018 budget. The Prairie Green fund budget has increased due to a transfer to the Debt Service Fund while General Capital Projects and Capital Equipment Funds have increased by \$169,365 and \$1,307,425 respectively due to the transfers from General Fund funded by the non-home rule sales tax – unrestricted.

Enterprise Funds

The Electric Fund budget is \$983,920 or 2.2% higher than the FY 2018 budget due to higher personnel and purchased power costs. The Water/Wastewater FY 2019 budget is \$24,137,095 or 74.5% higher compared to FY 2018 estimates due to the \$12,500,000 budgeted for upgrades at the Wastewater Treatment Plant to remove phosphorous from the effluent into the Fox River as required by the EPA which was delayed.

Internal Service Funds

The Workers' Compensation Fund budget is \$99,675 or 19.0% higher than FY 2018 budget due to a combined higher claims experience and reinsurance premiums.

Trust and Agency Funds

The Police and Fire Pensions budgets are higher due to increased costs for retiree pension payments caused by expected retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Category and Fund
Fiscal Year Ending April 30, 2019

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Revenues and Other Financing Sources								
Taxes	7,037,430	942,295	1,022,075	283,460	-	-	-	9,285,260
Licenses	167,875	-	-	-	-	-	-	167,875
Permits	379,250	-	-	-	-	-	-	379,250
Intergovernmental Revenues	9,487,020	553,500	-	2,264,855	-	-	-	12,305,375
Fines and Forfeits	163,935	83,445	-	-	526,765	-	-	774,145
Service Charges	-	1,820	-	-	51,271,475	-	-	51,273,295
Service Fees	713,520	35,140	-	30,000	678,600	780,759	-	2,238,019
Other Revenues	372,010	55,745	5,000	80,255	514,645	26	4,699,845	5,727,526
Other Financing Sources	584,445	154,275	1,000,000	3,831,710	17,368,540	43,670	-	22,982,640
Total Revenues	18,905,485	1,826,220	2,027,075	6,490,280	70,360,025	824,455	4,699,845	105,133,385
Expenditures and Other Financing Uses								
Personal Services	14,928,126	214,154	-	123,535	7,048,151	-	2,415,865	24,729,831
Contractual Services	1,755,879	587,331	-	105,055	35,749,989	785,380	223,115	39,206,749
Commodities	828,395	85,815	-	-	874,990	-	-	1,789,200
Debt Service	-	32,440	2,013,600	-	4,598,460	-	-	6,644,500
Capital Outlay	-	132,000	-	5,031,565	17,060,870	-	-	22,224,435
Other Expenditures	(543,415)	712,675	-	8,500	5,000,915	-	-	5,178,675
Other Financing Uses	1,936,500	61,805	13,475	1,221,625	26,650	39,075	-	3,299,130
Total Expenditures/Expenses	18,905,485	1,826,220	2,027,075	6,490,280	70,360,025	824,455	2,638,980	103,072,520

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Department and Fund
 Fiscal Year Ending April 30, 2019

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses								
Legislative	134,676	229,510	-	-	-	-	-	364,186
City Administrator's Office	252,765	601,410	-	-	-	-	-	854,175
Administrative Services	2,910,009	31,140	2,027,075	50,000	589,585	824,455	-	6,432,264
Community Development	1,092,050	4,000	-	1,008,500	-	-	-	2,104,550
Economic Development	139,609	322,960	-	464,845	-	-	-	927,414
Police Department	7,361,581	29,695	-	323,450	94,208	-	1,677,450	9,486,384
Fire Department	4,717,524	51,505	-	919,250	-	-	961,530	6,649,809
Public Works	2,297,271	556,000	-	3,724,235	69,676,232	-	-	76,253,738
Total Expenditures/Expenses	18,905,485	1,826,220	2,027,075	6,490,280	70,360,025	824,455	2,638,980	103,072,520

CITY OF GENEVA, ILLINOIS
Estimated Change in Fund Balance
Fiscal Year Ending April 30, 2019 & April 30, 2020

Fund	April 30, 2017 Fund Balance	Estimated May 1, 2018 Fund Balance	Estimated April 30, 2019 Fund Balance	Estimated April 30, 2020 Fund Balance
General (1)	5,045,986	5,537,986	4,953,541	4,923,161
Special Revenue Funds				
Motor Fuel Tax	911,464	911,464	911,464	911,464
Cultural Arts Commission (1)	86,792	50,422	39,192	27,962
SPAC	54,687	34,767	33,167	31,567
Beautification (1)	43,554	44,904	37,354	29,804
Tourism (1)	143,557	81,502	29,742	20,392
Restricted Police Fines (1)	33,976	39,786	37,541	35,336
PEG (1)	141,585	96,550	102,690	108,830
Mental Health (1)	52,816	24,761	24,761	24,761
Foreign Fire Insurance (1)	61,132	70,537	89,397	108,257
SSA #1 (1)	121,893	170,753	176,078	203,198
SSA #4 (Randall Square) (1)	43,091	50,876	22,166	19,666
SSA #5 (Williamsburg) (1)	17,684	16,174	18,634	20,939
SSA #7 (Blackberry) (1)	10,792	11,292	11,722	12,097
SSA #9 (Geneva Knolls) (1)	9,457	12,157	12,667	15,072
SSA #11 (Eagle Brook) (1)	54,341	49,881	7,831	781
SSA #16 (Fisher Farms) (1)	135,917	141,237	161,537	191,837
SSA #18 (Wildwood) (1)	3,566	3,081	5,546	7,986
SSA #23 (Sunset Meadows) (1)	7,556	8,081	2,451	2,796
SSA #26 (Westhaven) (1)	16,057	20,197	25,492	30,787
SSA #32 (On Brentwood's Pond)	0	0	10	20
	<u>1,949,917</u>	<u>1,838,422</u>	<u>1,749,442</u>	<u>1,803,552</u>
Debt Service Funds				
Debt Service (1)	322,961	345,401	358,876	362,226
Capital Projects Funds				
General Capital Projects	14,175	3,610	3,610	117,610
Infrastructure Capital Projects (1)	1,391,584	1,574,774	720,179	81,629
Prairie Green (1)	452,645	1,518,485	586,190	653,895
TIF #2 (1)	818,776	998,601	1,061,191	1,137,801
TIF #3 (1)	(111,132)	(132,912)	(204,732)	(277,917)
Capital Equipment	53,710	54,480	213,515	1,374,615
	<u>2,619,758</u>	<u>4,017,038</u>	<u>2,379,953</u>	<u>3,087,633</u>
Enterprise Funds				
Electric (2)	10,081,804	10,507,684	9,002,724	7,795,199
Water/Wastewater (2)	2,464,374	2,993,120	2,671,780	4,048,495
Refuse (2)	166,413	183,623	144,488	105,383
Cemetery (2)	362,611	354,300	380,950	407,005
Commuter Parking (2)	828,766	1,098,341	1,341,271	1,596,131
	<u>13,903,968</u>	<u>15,137,068</u>	<u>13,541,213</u>	<u>13,952,213</u>
Internal Service Funds				
Group Dental Insurance	85,020	114,750	153,825	193,000
Workers Compensation	36,740	21,545	(22,125)	(68,925)
	<u>121,760</u>	<u>136,295</u>	<u>131,700</u>	<u>124,075</u>
Trust and Agency Funds				
Police Pension	20,318,309	23,074,524	24,412,854	25,474,719
Fire Pension	14,111,592	15,800,587	16,523,122	17,253,192
	<u>34,429,901</u>	<u>38,875,111</u>	<u>40,935,976</u>	<u>42,727,911</u>

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves

(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension Expense

Estimated Change in Fund Balance

General Fund

The General Fund fund balance is expected to slightly increase to \$5,537,986 at the end of FY 2018 due to a mild winter. The City Council policy requires a General Fund reserve level of 25.0% of anticipated expenditures. The estimated April 30, 2019 and 2020 fund balance will be at 26.2% and 26.3% respectively. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Tourism fund has a budgeted decrease in fund balance due to use of Hotel/Motel tax receipts to cover the City's cost five special events offered by the Geneva Chamber of Commerce and welcome signs. SSA's 4 and 11 has budgeted decrease in fund balance to fund current capital projects.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable.

Capital Project Funds

The Infrastructure Capital Projects Fund fund balance is expected to decrease 54.3% due to the use of accumulation of reserves in prior years and reduction of transfer from the General Fund. The fund balance in the Prairie Green Fund is expected to decrease \$932,295 to \$586,190 due to the transfer to debt service fund. The Capital Equipment Fund fund balance will remain stable as its expenditures are being funded by a transfer from the General Fund. The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover prior year's expenditures.

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$1,504,960 to \$9,002,724 or 14.3% due mainly to the continued investment in capital improvements to the system. The Water/Wastewater Fund cash balance is expected to decrease \$321,340 or 10.7% due mainly to investments in the Wastewater Treatment Plant.

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

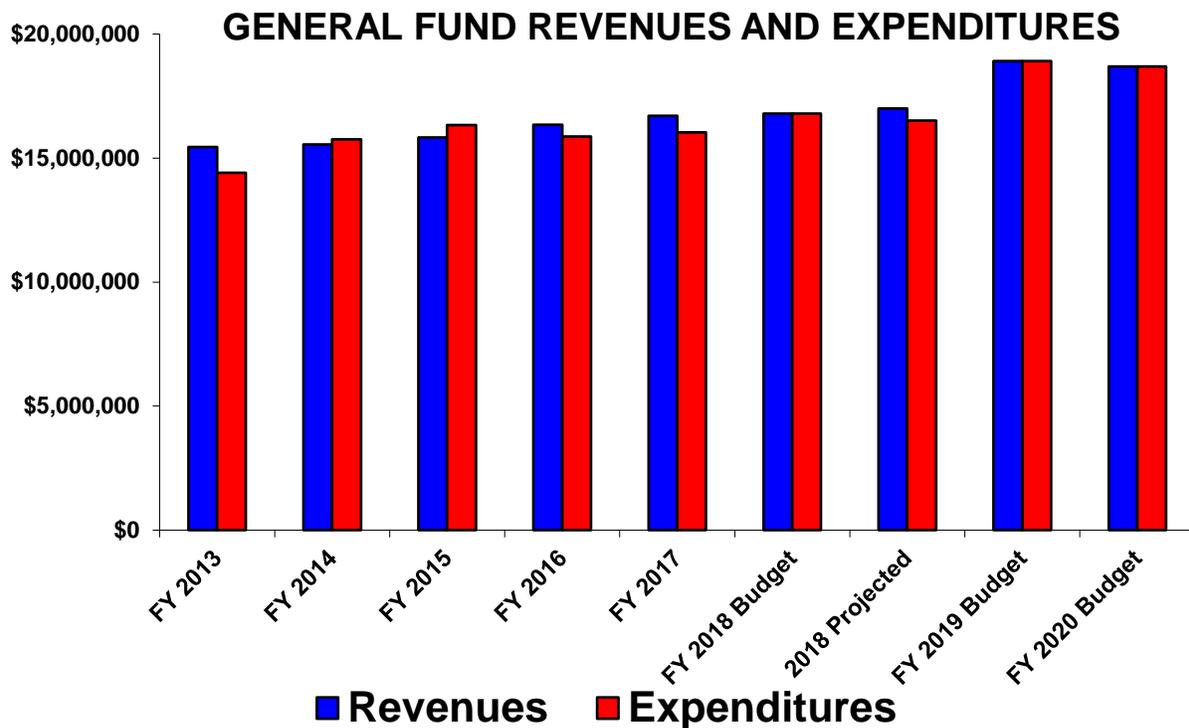
Trust and Agency Funds

The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. The City’s General Fund is categorized into functional areas as follows:

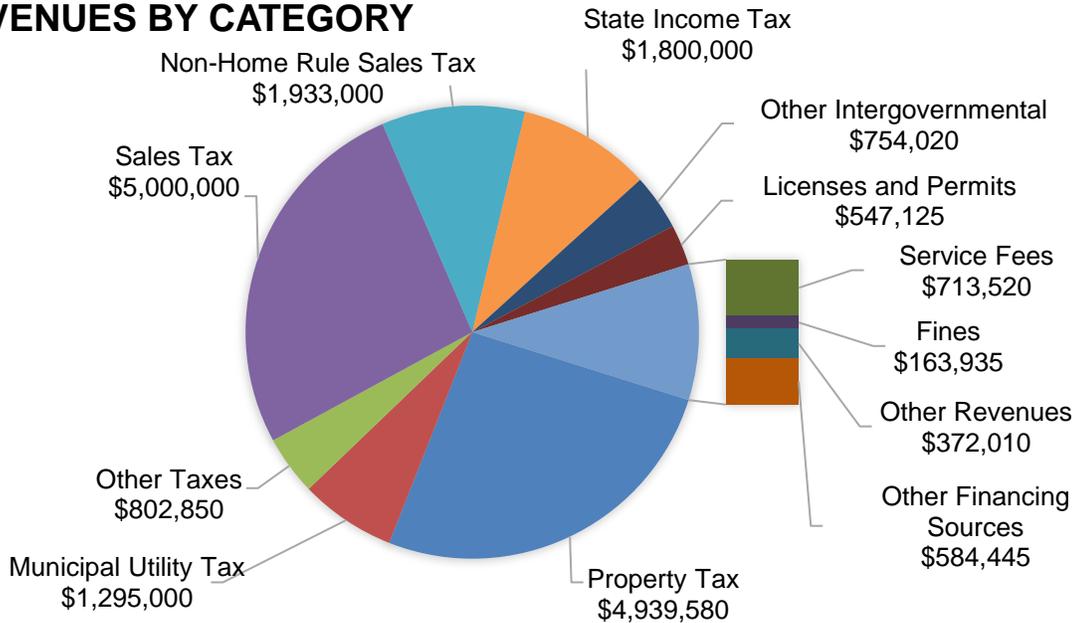
- Legislative
- City Administrator’s Office
- Administrative Services Department
- Community Development Department
- Economic Development Department
- Police Department
- Fire Department
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division



Total General Fund budgeted revenues have increased from FY 2019. This is primarily due to the passing of the new non-home rule sales tax revenues. Expenditures have been controlled to ensure recurring revenues cover operating expenditures.

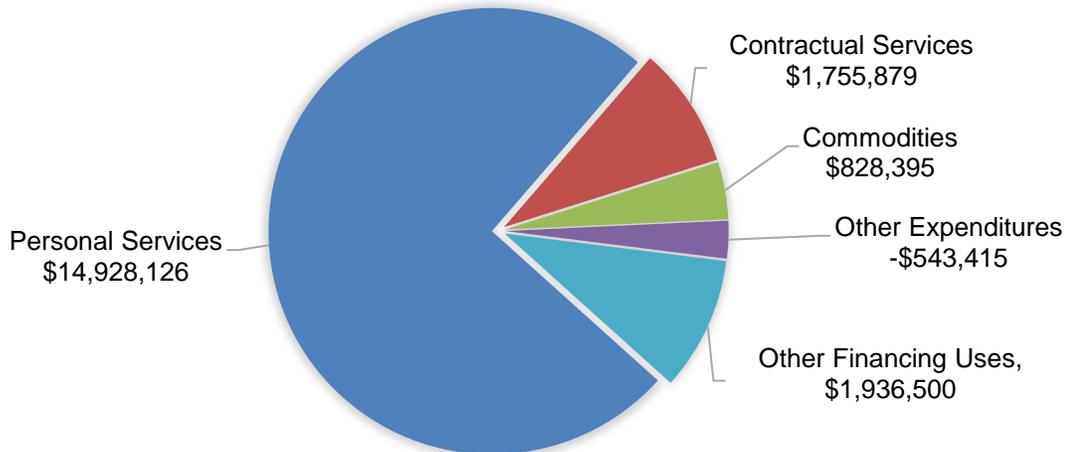
GENERAL FUND FY 2019 Budget

REVENUES BY CATEGORY



Sales Tax revenue is the largest revenue source in the General Fund due to the large number of commercial businesses in the City and the vibrant historic downtown area.

EXPENDITURES BY CATEGORY



Personal Services account for 79.0% of the General Fund budget. FY 2019 budgeted Personal Services expenditures increase 7.1% over FY 2018 budget due to a combination of compensation study implementations, an increases in the City's Police Pension and Fire Pension contributions and collective bargaining wage increases. Overall the General Fund expenditures increased by \$2,106,900 or 12.5% which will fund capital equipment purchases.

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 4,640,915	\$ 4,683,888	\$ 4,791,920	\$ 4,779,885	\$ 4,939,580	\$ 4,969,580
412	Simplified Telecommunications Tax	898,149	799,882	800,000	755,975	725,000	700,000
413	Municipal Utility Tax	1,189,304	1,292,902	1,201,000	1,273,745	1,295,000	1,295,000
415	Township Fire Tax	71,315	71,947	77,375	60,075	77,500	75,000
416	Auto Rental Tax	760	8	100	-	50	50
417	Charitable Games Tax	-	310	300	-	300	300
Total Taxes		6,800,443	6,848,937	6,870,695	6,869,680	7,037,430	7,039,930
420	Business Licenses	168,215	178,115	168,000	177,905	167,875	167,875
Total Licenses		168,215	178,115	168,000	177,905	167,875	167,875
430	Building Permits	356,288	432,889	367,750	413,025	365,250	365,250
431	Sign Permits	9,425	11,461	9,000	8,580	9,000	9,000
433	Overweight Permits	1,460	3,750	5,000	5,000	5,000	5,000
Total Permits		367,172	448,099	381,750	426,605	379,250	379,250
440	Sales Tax	4,952,394	5,094,526	5,000,000	5,305,400	5,000,000	5,000,000
441	Non-Home Rule Sales Tax	-	-	-	-	1,933,000	2,265,000
442	State Income Tax	2,290,774	2,031,811	2,042,000	2,000,000	1,800,000	1,800,000
443	Replacement Tax	97,268	102,270	95,000	95,000	95,000	95,000
444	Local Use Tax	498,691	536,255	553,500	570,930	565,320	565,320
446	Reimbursements	46,126	146,588	88,370	87,015	91,200	92,460
447	Federal Grants	-	-	-	5,985	-	-
448	State/Local Grants	10,800	7,208	2,500	-	2,500	2,500
Total Intergovernmental Revenues		7,896,053	7,918,657	7,781,370	8,064,330	9,487,020	9,820,280
450	Circuit Court Fines	86,861	88,446	78,500	95,300	85,000	85,000
451	Parking Violations	75,911	140,781	28,750	30,600	30,635	30,635
453	Ordinance Fines	29,960	12,495	35,000	36,185	35,000	35,000
454	False Alarm Fines	5,211	3,230	10,000	8,000	8,000	9,000
456	Compliance Fines	(11,200)	(1,300)	1,000	2,000	1,000	1,000
459	Civil Law Violations	-	1,275	-	4,300	4,300	4,300
Total Fines & Forfeits		186,743	244,926	153,250	176,385	163,935	164,935
471	General Government Fees	402,607	406,946	401,750	542,790	406,750	406,750
472	Community Development Fees	185,781	182,745	193,500	138,000	170,000	170,000
473	Public Safety Fees	112,257	140,282	144,200	152,375	136,770	138,770
Total Service Fees		700,645	729,972	739,450	833,165	713,520	715,520
481	Interest Income	8,177	14,629	8,000	30,000	30,000	32,000
482	Rental Income	42,093	174,007	179,860	179,860	181,085	181,085
483	Insurance & Property Damage	27,207	6,072	-	5,220	-	-
484	Sale of Capital Assets	1,015	-	5,000	-	5,000	5,000
485	Reimbursed Expenditures	141,615	126,727	184,825	225,000	145,425	147,120
486	Donations	366	1,014	500	495	500	500
489	Miscellaneous	9,841	12,162	10,005	10,100	10,000	10,000
Total Other Revenues		230,315	334,612	388,190	450,675	372,010	375,705
491	Transfers In	-	263	-	-	-	-
499	Reappropriation	-	-	315,880	-	584,445	30,380
Total Other Financing Sources		-	263	315,880	-	584,445	30,380
Total Revenues and Other Financing Sources		\$ 16,349,587	\$ 16,703,582	\$ 16,798,585	\$ 16,998,745	\$ 18,905,485	\$ 18,693,875
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 7,962,050	\$ 7,931,886	\$ 8,002,711	\$ 7,977,975	\$ 8,691,187	\$ 9,004,179
502	Wages - Part-Time/Seasonal	211,851	221,809	168,931	155,965	214,291	217,381
503	Overtime	571,802	633,238	619,700	627,325	660,110	664,265
504	Stand-By	97,552	97,647	83,220	90,780	93,350	95,350
506	Wages - Meetings	8,472	5,427	10,285	3,900	11,305	12,845
513	POC Holiday	7,585	5,435	12,070	6,350	12,820	12,950
514	Overnight Duty	443,053	374,123	434,435	360,325	417,270	425,025
515	Still Alarms	36,198	36,000	36,000	35,925	36,000	36,000
516	Training	7,545	5,938	14,000	5,000	16,485	19,030
521	Group Insurance	1,760,338	1,825,785	1,940,147	1,885,945	2,062,468	2,014,354

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
522	Medicare	126,080	129,364	136,123	128,150	144,334	152,076
523	Social Security	207,291	169,468	197,851	205,295	224,163	234,916
524	IMRF	344,267	336,390	331,045	333,850	385,258	394,618
525	Police/Fire Pension	1,500,045	1,800,697	1,864,700	1,864,700	1,959,085	2,057,040
Total Personnel Services		13,284,128	13,573,205	13,851,218	13,681,485	14,928,126	15,340,029
531	Maintenance Service	247,612	213,386	267,850	274,515	258,865	278,495
541	Accounting & Auditing Service	17,161	14,554	16,685	16,700	17,900	18,100
542	Engineering Service	23,942	48,005	41,855	31,355	40,000	40,000
543	Legal Service	75,913	91,874	79,065	78,065	78,000	78,000
544	Medical Services	16,262	7,325	23,769	17,325	24,325	24,325
546	Janitorial Service	57,351	57,351	57,579	57,580	56,400	56,400
547	Banking Service	12,619	13,007	11,515	14,000	10,510	10,510
550	Collection Service	-	55	-	-	-	-
551	Advertising	25	-	500	5,500	500	500
552	Data Programming Service	1,190	1,410	2,500	500	2,500	2,500
559	Other Professional Services	71,195	49,217	91,745	76,210	90,298	79,060
561	Postage	7,530	6,149	10,200	9,070	9,015	9,015
562	Telephone	64,281	58,406	61,784	73,070	63,315	63,315
563	Publishing	10,201	9,211	13,975	12,420	14,300	14,300
564	Printing	11,164	10,392	19,340	14,920	17,525	17,525
565	Internet	2,256	2,053	2,500	2,500	2,500	2,500
566	Recording Fees	487	741	1,640	2,895	4,000	1,800
571	Dues & Subscriptions	30,017	27,765	36,865	31,625	35,635	35,535
572	Travel & Meals	12,273	18,075	16,935	14,340	16,095	15,945
573	Training & Professional Development	51,053	44,035	70,520	67,650	70,636	70,636
575	Publications	610	605	1,500	650	1,175	1,175
581	Utilities	5,846	11,430	6,980	10,740	11,235	11,835
582	Street Lighting	523	587	480	480	600	600
584	Landfill Charges	2,571	1,472	2,000	2,000	2,000	2,000
587	Mosquito Abatement	45,474	46,402	60,000	60,000	60,000	60,000
592	General Insurance	218,388	136,697	200,000	200,000	210,000	220,500
595	Rentals	25,660	24,195	26,793	25,515	25,815	25,815
596	Public Transportation	16,198	13,618	29,700	15,000	30,000	30,000
597	Tri-City Ambulance/Tri-Com	597,189	601,558	659,363	659,365	527,090	527,090
599	Other Contractual Services	140,765	156,994	160,222	167,470	75,645	76,150
Total Contractual Services		1,765,757	1,666,569	1,973,860	1,941,460	1,755,879	1,773,626
601	Maintenance Supplies	274,478	281,950	422,900	365,860	422,550	422,050
621	Office Supplies	24,411	20,794	28,185	23,860	25,235	25,485
622	Office Equipment	9,139	6,615	6,590	5,640	7,150	7,150
623	Office Furniture	430	5,195	3,400	3,770	3,300	3,300
624	Operating Supplies	54,971	51,106	79,397	77,010	78,600	78,600
625	Small Tools	4,766	13,426	12,350	13,750	12,350	12,350
626	Janitorial Supplies	4,427	3,126	5,050	4,800	4,850	4,850
627	Motor Fuel & Lubricants	90,846	103,168	157,790	132,715	160,530	163,465
630	Ammunition	9,093	10,435	10,750	10,750	10,750	10,750
631	Clothing	54,575	72,827	76,920	76,520	75,270	75,280
632	Per Copy Charges	10,546	8,938	10,590	9,440	10,390	10,390
641	Books	1,884	46	2,085	1,285	2,150	1,950
642	Periodicals	290	214	350	350	350	350
662	Film/Video	-	-	400	-	100	100
663	Computer Software	2,898	1,109	1,210	810	14,820	14,820
Total Commodities		542,755	578,948	817,967	726,560	828,395	830,890
705.39	Principal 2014 Certificates of Participation	125,897	125,139	125,140	126,990	-	-
710.33	Interest 2014 Certificates of Participation	2,964	3,722	3,725	3,725	-	-
Total Debt Service		128,861	128,861	128,865	130,715	-	-
910	Capitalized Assets	(425,150)	(490,757)	(554,100)	(554,100)	(554,100)	(554,100)
912	Bad Debt	75	-	-	-	1,500	1,500
913	Community Relations	2,131	912	1,305	1,305	1,330	1,330
914	State/Federal Permit Fees	500	500	500	500	500	500
916	Property Taxes	1,053	1,070	1,250	1,250	1,250	1,250
917	Employee Awards	4,707	3,673	5,000	4,850	6,105	5,350
Total Other Expenditures		(416,684)	(484,601)	(546,045)	(546,195)	(543,415)	(544,170)

CITY OF GENEVA, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
951.17	Interfund Transfers Out SPAC	5,000	5,000	3,500	3,500	3,500	3,500
951.18	Interfund Transfers Out Beautification	5,000	5,000	-	-	-	-
951.41	Interfund Transfers Out General Capital Proj	31,646	71,974	102,500	102,500	271,865	129,000
951.42	Interfund Transfers Out Infrastructure Cap.	425,150	490,757	152,010	152,010	-	-
951.44	Transfers Out - Capital Equipment	-	-	314,710	314,710	1,661,135	1,161,000
951.51	Interfund Transfers Out SSA #1	90,000	-	-	-	-	-
951.72	Interfund Transfers Out SSA #22	13,175	-	-	-	-	-
Total Other Financing Uses		<u>569,972</u>	<u>572,731</u>	<u>572,720</u>	<u>572,720</u>	<u>1,936,500</u>	<u>1,293,500</u>
Total Expenditures and Other Financing Uses		<u>\$ 15,874,789</u>	<u>\$ 16,035,712</u>	<u>\$ 16,798,585</u>	<u>\$ 16,506,745</u>	<u>\$ 18,905,485</u>	<u>\$ 18,693,875</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
10 Legislative	\$ 121,355	\$ 101,540	\$ 133,936	\$ 129,210	\$ 134,676	\$ 125,676
30 City Administrator's Office	213,437	217,594	227,088	210,355	252,765	257,857
40 Administrative Services	1,570,556	1,435,804	1,516,906	1,526,090	2,910,009	2,290,876
50 Community Development	902,960	916,829	936,244	936,425	1,092,050	1,105,371
60 Economic Development	138,831	132,688	129,263	99,240	139,609	140,357
70 Police	6,767,684	6,942,227	7,133,280	7,038,785	7,361,581	7,586,244
80 Fire	4,162,402	4,236,193	4,561,386	4,482,445	4,717,524	4,841,074
90 Pubic Works	1,997,564	2,052,835	2,160,482	2,084,195	2,297,271	2,346,420
Total General Fund	15,874,788	16,035,710	16,798,585	16,506,745	18,905,485	18,693,875

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
10 Legislative						
Personnel Services	\$ 69,699	\$ 68,465	\$ 68,461	\$ 68,470	\$ 68,461	\$ 68,461
Contractual Services	47,723	30,571	57,825	54,090	58,565	49,565
Commodities	3,361	1,801	6,650	5,650	6,650	6,650
Other Expenditures	572	703	1,000	1,000	1,000	1,000
Total	<u>121,355</u>	<u>101,540</u>	<u>133,936</u>	<u>129,210</u>	<u>134,676</u>	<u>125,676</u>
30 City Administrator						
Personnel Services	188,621	184,306	166,733	165,070	192,592	197,687
Contractual Services	22,784	29,853	57,130	42,360	57,173	57,170
Commodities	1,932	1,996	3,125	2,925	2,900	2,900
Other Expenditures	100	1,439	100	-	100	100
Total	<u>213,437</u>	<u>217,594</u>	<u>227,088</u>	<u>210,355</u>	<u>252,765</u>	<u>257,857</u>
40 Administrative Services						
Personnel Services	463,426	397,381	405,171	410,800	553,299	565,626
Contractual Services	395,318	325,369	390,673	398,225	401,885	413,675
Commodities	11,052	10,344	17,027	11,180	14,375	14,275
Debt Service	128,861	128,861	128,865	130,715	-	-
Other Expenditures	1,928	1,120	2,450	2,450	3,950	3,800
Other Financing Uses	569,971	572,730	572,720	572,720	1,936,500	1,293,500
Total	<u>1,570,556</u>	<u>1,435,804</u>	<u>1,516,906</u>	<u>1,526,090</u>	<u>2,910,009</u>	<u>2,290,876</u>
50 Community Development						
Personnel Services	711,270	719,013	723,636	750,625	964,860	980,721
Contractual Services	179,738	186,840	196,268	176,825	109,570	107,980
Commodities	11,902	10,852	15,935	8,620	16,940	16,340
Other Expenditures	50	124	405	355	680	330
Total	<u>902,960</u>	<u>916,829</u>	<u>936,244</u>	<u>936,425</u>	<u>1,092,050</u>	<u>1,105,371</u>
60 Economic Development						
Personnel Services	112,636	124,021	97,713	80,405	108,984	112,182
Contractual Services	23,516	7,914	28,550	15,935	27,825	25,325
Commodities	1,152	669	2,900	2,900	2,800	2,800
Other Expenditures	1,527	85	100	-	-	50
Total	<u>138,831</u>	<u>132,688</u>	<u>129,263</u>	<u>99,240</u>	<u>139,609</u>	<u>140,357</u>
70 Police						
Personnel Services	6,201,506	6,397,214	6,493,620	6,416,750	6,734,815	6,947,603
Contractual Services	446,010	429,629	483,315	488,605	467,336	478,481
Commodities	119,025	114,064	154,345	131,330	156,725	158,560
Other Expenditures	1,143	1,320	2,000	2,100	2,705	1,600
Total	<u>6,767,684</u>	<u>6,942,227</u>	<u>7,133,280</u>	<u>7,038,785</u>	<u>7,361,581</u>	<u>7,586,244</u>
80 Fire						
Personnel Services	3,694,728	3,763,116	4,001,632	3,909,950	4,276,279	4,392,369
Contractual Services	400,038	400,030	460,649	473,355	345,185	352,185
Commodities	65,490	72,287	97,905	97,940	94,860	95,320
Other Expenditures	2,147	759	1,200	1,200	1,200	1,200
Total	<u>4,162,402</u>	<u>4,236,193</u>	<u>4,561,386</u>	<u>4,482,445</u>	<u>4,717,524</u>	<u>4,841,074</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
90 Public Works						
Personnel Services	1,842,242	1,919,689	1,894,252	1,879,415	2,028,836	2,075,380
Contractual Services	250,631	256,363	299,450	292,065	288,340	289,245
Commodities	328,841	366,936	520,080	466,015	533,145	534,045
Other Expenditures	(424,150)	(490,152)	(553,300)	(553,300)	(553,050)	(552,250)
Total	<u>1,997,564</u>	<u>2,052,835</u>	<u>2,160,482</u>	<u>2,084,195</u>	<u>2,297,271</u>	<u>2,346,420</u>
 Total General Fund	 <u>15,874,788</u>	 <u>16,035,710</u>	 <u>16,798,585</u>	 <u>16,506,745</u>	 <u>18,905,485</u>	 <u>18,693,875</u>
 Total General Fund						
Personnel Services	\$ 13,284,128	\$ 13,573,204	\$ 13,851,218	\$ 13,681,485	\$ 14,928,126	\$ 15,340,029
Contractual Services	1,765,758	1,666,569	1,973,860	1,941,460	1,755,879	1,773,626
Commodities	542,755	578,948	817,967	726,560	828,395	830,890
Debt Service	128,861	128,861	128,865	130,715	-	-
Other Expenditures	(416,684)	(484,602)	(546,045)	(546,195)	(543,415)	(544,170)
Other Financing Uses	569,971	572,730	572,720	572,720	1,936,500	1,293,500
Total	<u>15,874,788</u>	<u>16,035,710</u>	<u>16,798,585</u>	<u>16,506,745</u>	<u>18,905,485</u>	<u>18,693,875</u>

PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

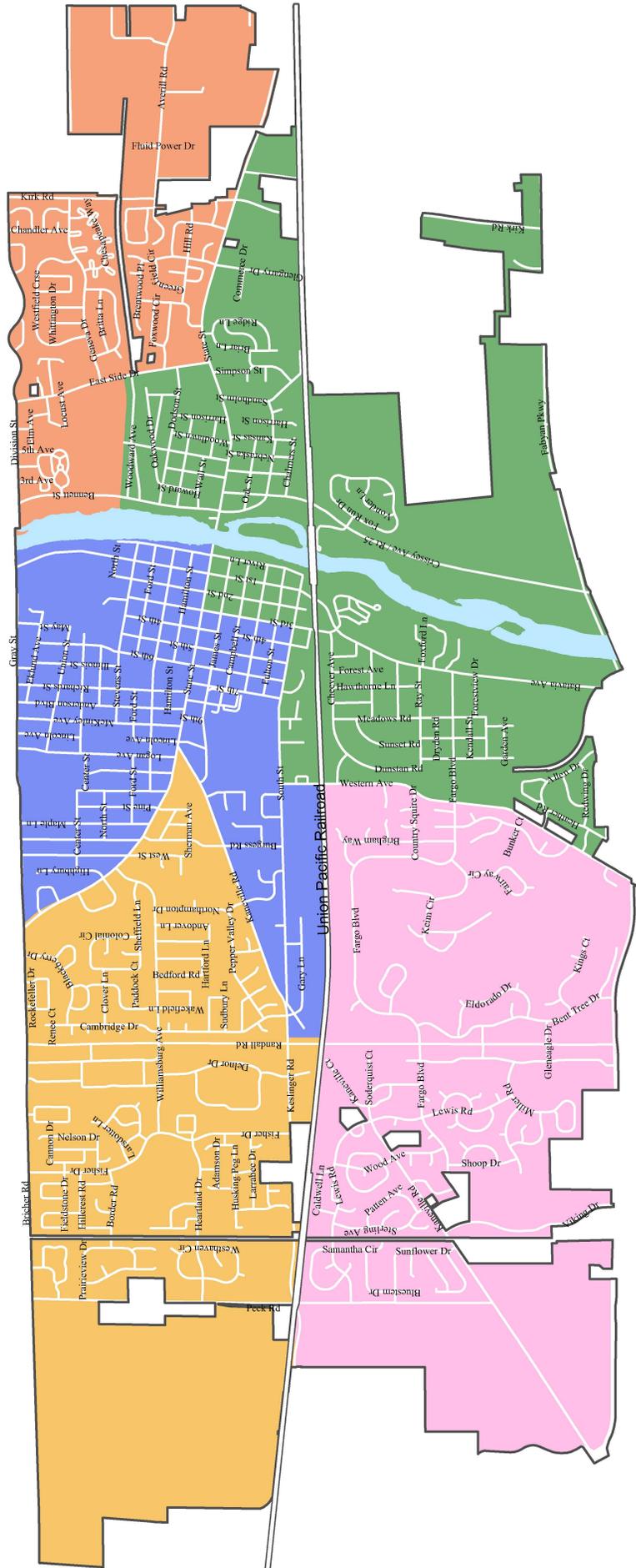
The Mayor with the advice and consent of the City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

CITY OF GENEVA

Ward Boundary Map

City of Geneva



Ward 1	Tara Barghart Mike Bruno
Ward 2	Richard Marks Donald Cummings
Ward 3	Becky Trnby Dean Kilburg
Ward 4	Jim Radecki Jennie McGowan
Ward 5	Craig Malinda Robert Swanson
Corporate Limit	



Not to Scale

GENERATED BY:

City of Geneva
Engineering Division
May 2017

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CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Mayor & Council							
502	Wages - Part-Time/Seasonal	\$ 64,746	\$ 63,600	\$ 63,600	\$ 63,600	\$ 63,600	\$ 63,600
522	Medicare	939	922	920	925	920	920
523	Social Security	4,014	3,943	3,941	3,945	3,941	3,941
Total Personnel Services		69,699	68,465	68,461	68,470	68,461	68,461
543	Legal Service	1,094	-	65	65	-	-
599	Other Contractual Services	17,015	6,015	15,000	12,555	10,000	10,000
561	Postage	346	102	435	300	500	500
562	Telephone	790	778	1,000	650	1,000	1,000
563	Publishing	5,305	5,070	6,000	6,000	6,000	6,000
564	Printing	273	-	350	30	750	750
566	Recording Fees	225	94	150	150	150	150
571	Dues	12,148	11,155	10,400	11,200	10,140	10,140
572	Travel	1,854	4,632	3,500	3,500	3,500	3,500
573	Training	(75)	941	2,500	2,500	2,500	2,500
575	Publications	-	-	250	250	250	250
Total Contractual Services		38,975	28,787	39,650	37,200	34,790	34,790
621	Office Supplies	1,912	891	1,500	1,500	1,500	1,500
622	Office Equipment	-	26	500	-	500	500
624	Operating Supplies	664	578	1,800	1,800	2,000	2,000
626	Janitorial Supplies	-	-	150	-	150	150
631	Clothing	97	-	200	200	-	-
632	Per Copy Charges	688	306	500	150	500	500
641	Books	-	-	-	-	-	-
Total Commodities		3,361	1,801	4,650	3,650	4,650	4,650
913	Community Relations	554	703	1,000	1,000	1,000	1,000
917	Employee Awards	18	-	-	-	-	-
Total Other Expenditures		572	703	1,000	1,000	1,000	1,000
Total Mayor & Council		112,607	99,756	113,761	110,320	108,901	108,901
Fire & Police Commission							
543	Legal Service	-	-	1,000	-	-	-
544	Medical Service	-	-	500	-	-	-
559	Other Professional Services	7,448	1,764	14,600	14,600	21,500	12,500
561	Postage	12	-	150	150	150	150
563	Publishing	432	20	650	650	650	650
564	Printing	-	-	300	500	500	500
571	Dues	375	-	425	425	425	425
572	Travel	146	-	115	115	100	100
573	Training	335	-	435	450	450	450
Total Contractual Services		8,748	1,784	18,175	16,890	23,775	14,775

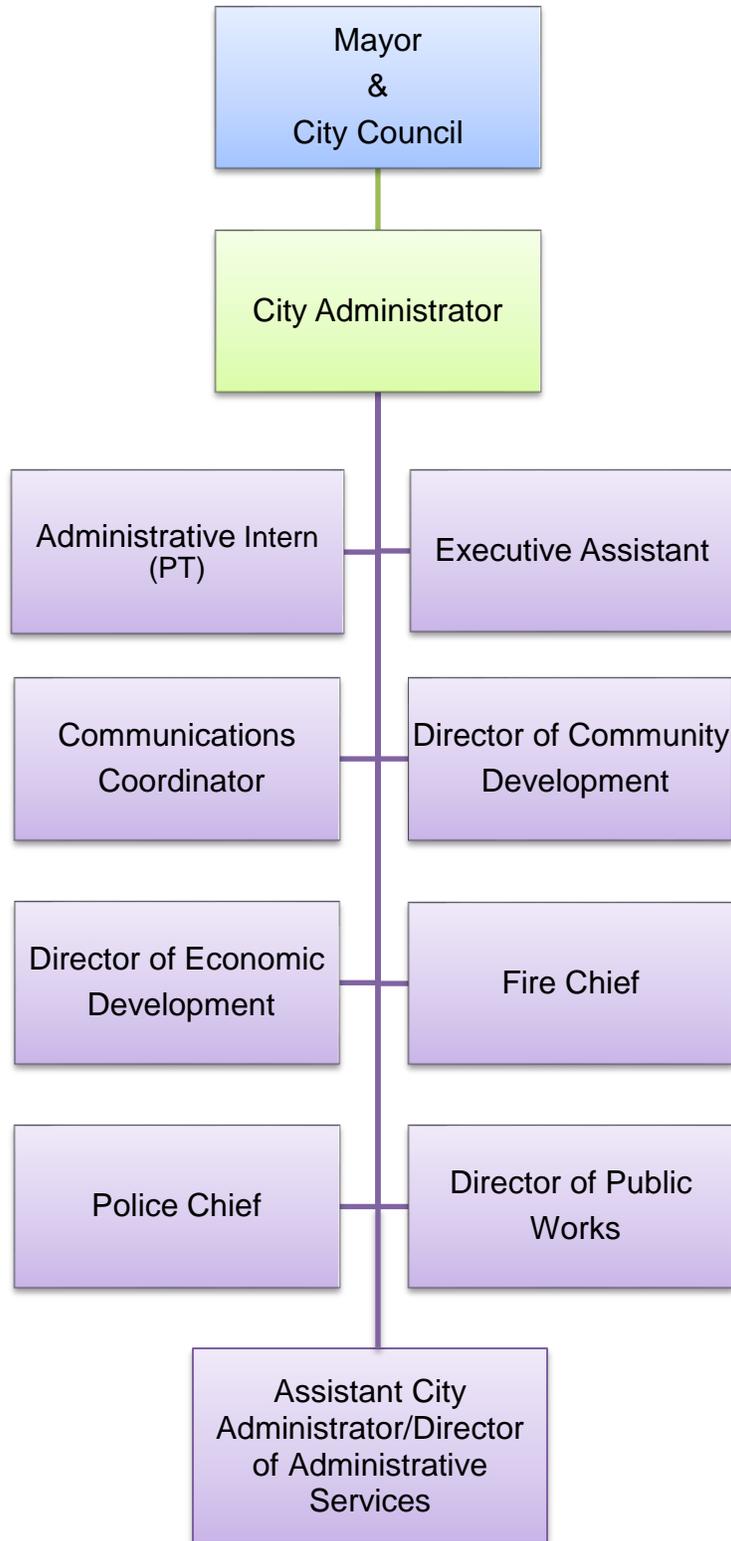
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
	624 Operating Supplies	-	-	2,000	2,000	2,000	2,000
	Total Commodities	-	-	2,000	2,000	2,000	2,000
	Total Fire & Police Commission	8,748	1,784	20,175	18,890	25,775	16,775
	Total Legislative	\$ 121,355	\$ 101,540	\$ 133,936	\$ 129,210	\$ 134,676	\$ 125,676

City Administrator's Office



PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

FY 2019 GOALS

Goal # 1 Research a system to measure, track, and report the City's carbon footprint to show progress towards meeting the goals of the Chicago climate charter.

Funding: General Operating, staff time
Completion Date: 04/30/2019

Goal # 2 Monitor state legislative trends that impact the city's financial condition and provide appropriate recommendations for action to the City Council.

Funding: General Operating, staff time
Completion Date: on-going

Goal # 3 Continue evaluation of City Code of Ordinances and provide updates to Code on a periodic basis.

Funding: General Operating, staff time
Completion Date: 04/30/2019

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Licenses Issued	405	527	413	532
Number of FOIA Requests Processed	437	488	479	500
Number of Ordinances Registered/Filed	44	76	66	47
Number of Resolutions Registered/Filed	95	145	92	124
Number of City Council Meeting Agenda Packets	28	30	30	34
Number of Committee of the Whole Meeting Agenda Packets	32	35	36	36

City Administrator's Office

Number of Cemetery Deeds Issued	46	30	28	36
Number of Facebook Fans	6,355	7,375	8,480	9,108
Number of Twitter Followers	3,460	4,512	5,338	5,926
Number of Instagram Followers	558	1,961	3,244	3,800
YouTube Video Viewers	4,444	18,585	30,953	44,290
GenevaMail Subscribers	2,176	1,890	1,881	1,879
Quarterly Newsletter Subscribers	2,476	2,153	2,128	2,109

City Administrator's Office – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

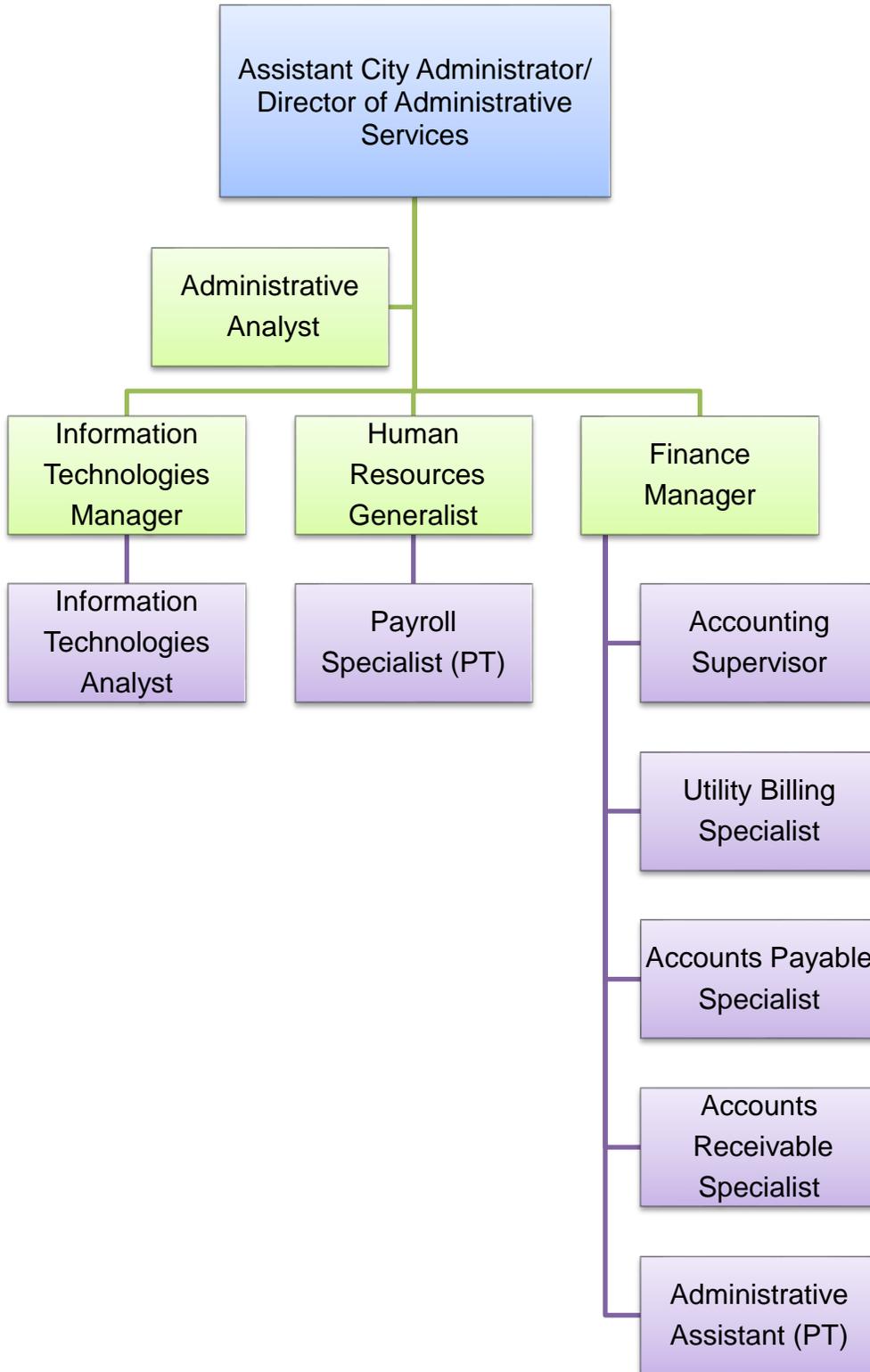
Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
501	Wages - Regular	\$ 117,353	\$ 126,540	\$ 114,097	\$ 117,050	\$ 121,575	\$ 124,615
502	Wages - Part-Time/Seasonal	18,550	5,046	6,200	1,000	18,720	19,968
521	Group Insurance	27,248	25,700	24,712	25,585	25,677	25,674
522	Medicare	1,858	1,898	1,743	1,620	2,034	2,097
523	Social Security	7,431	7,666	6,882	6,350	8,159	8,404
524	IMRF	16,182	17,456	13,099	13,465	16,427	16,929
Total Personnel Services		188,621	184,306	166,733	165,070	192,592	197,687
544	Medical Service	-	85	-	-	-	-
559	Other Professional Services	145	130	750	750	753	750
561	Postage	152	260	300	300	300	300
562	Telephone	1,739	756	800	800	800	800
563	Publishing	-	-	2,000	2,000	2,000	2,000
564	Printing	-	109	200	200	200	200
571	Dues	1,420	1,128	1,900	1,900	1,640	1,640
572	Travel	2,050	2,564	3,000	3,000	3,000	3,000
573	Training	1,000	1,917	3,500	3,500	3,500	3,500
575	Publications	79	-	100	30	100	100
592	General Insurance	-	-	-	-	-	-
596	Public Transportation	16,198	13,618	29,700	15,000	30,000	30,000
599	Other Contractual Services	-	9,286	14,880	14,880	14,880	14,880
Total Contractual Services		22,784	29,853	57,130	42,360	57,173	57,170
621	Office Supplies	829	973	1,200	1,000	1,200	1,200
622	Office Equipment	39	269	390	390	500	500
623	Office Furniture	-	230	300	300	300	300
624	Operating Supplies	278	22	250	250	250	250
626	Janitorial Supplies	-	-	-	-	-	-
627	Motor Fuel & Lubricants	72	78	225	225	-	-
632	Per copy Charges	571	424	550	550	550	550
641	Books	142	-	100	100	50	50
663	Computer Software	-	-	110	110	50	50
Total Commodities		1,932	1,996	3,125	2,925	2,900	2,900
917	Employee Awards	100	1,439	100	-	100	100
Total Other Expenditures		100	1,439	100	-	100	100
Total City Administrator's Office		\$ 213,437	\$ 217,594	\$ 227,088	\$ 210,355	\$ 252,765	\$ 257,857

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Administrative Services Department



PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body and City management, including responsibilities relating to risk management. The Information Technologies division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination. The Finance division develops, implements and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources, and Finance.

FY 2019 GOALS

Administration

Goal # 1 Create meaningful performance measures to assess the effectiveness and efficiency of City departments.

Funding: General Operating, staff time

Completion Date: 10/31/2018

Goal # 2 In conjunction with the City Administrator's Office, review and research City Code to update and ensure statutory citations are correct.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Goal # 3 Update and enhance Capital Improvement Plan reporting to provide a descriptive view of select major projects and work towards achieving recognition from the Government Finance Officers Association.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Information Technology Division

Goal # 1 Research, specify, and implement internal I.T. support tracking and documentation software.

Administrative Services

The I.T. Division sees a value in the tracking and documentation of end user issues for future statistical and trouble-shooting insight. The intent is not for the end user to experience any difference to how they currently reach out to I.T. Staff, but rather to employ this in I.T.'s working environment so that the response is more thorough and consistent.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Goal # 2 Migrate existing City Hall server technology to Public Safety headend.

As actual space in City Hall is rather limited, I.T. Staff wish to relocate most critical infrastructure to a more suitable, easier-cooled, existing location within the Public Safety facility.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Human Resources Division

Goal # 1 Analyze current recruitment practices and establish recruitment standards to affirm and promote the City's commitment to Equal Employment Opportunity. Human Resources will investigate the use of technology to promote employment with the goal of reaching a diversified applicant pool.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Goal # 2 Seek ways to improve processes and efficiencies within payroll processing including, but not limited to reviewing payroll codes and streamlining the processing of hours that require overrides and coordination with the general ledger.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Goal #3 Perform point factor evaluation on all union positions to better forecast future issues with compression as individuals are promoted from a union to a non-union position.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Finance Division

Goal # 1 Review and update the City's ERP system security to ensure proper internal controls and efficient processing.

Administrative Services

Funding: General Operating, staff time

Completion Date: 06/30/2018

Goal #2 In conjunction with other City departments, work to utilize technology to implement efficiencies in areas relating to but not limited to utility billing, stormwater management, and inventory control.

Funding: General Operating, staff time; Electric Operating, \$5,000

Completion Date: 04/30/2019

Goal #3 Develop a city-wide 10-year capital equipment replacement plan as an internal service fund.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Administration Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Ride in Kane (New Registrations)	27	35	38	27
Ride in Kane (Average Total Registrations)	323	325	258*	185
Ride in Kane (Average Total One-way Rides)	252	257	227	166
Ride in Kane (Total Miles Ridden)	10,524	11,334	10,399	7,810

*During FY 2016-17 all registrations were verified resulting in the removal of many riders who no longer lived in the City of Geneva but had not notified the City to remove their registration from the records.

Information Technology Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of E-mail Accounts	N/A	N/A	260	267
Number of Servers	N/A	N/A	25	25
Number of Desktops	N/A	N/A	114	114
Number of Laptops	N/A	N/A	57	57

Administrative Services

Number of Tablets	N/A	N/A	5	10
Number of Telephones	N/A	N/A	250	250
Number of Cell Devices/Phones	N/A	N/A	105	103
Number of Voice Mail Boxes	N/A	N/A	200	200
Number of City Sites on the Network	N/A	N/A	8	8
Miles of Optical Fiber Installed	N/A	N/A	20	20
Total E-mails Received	N/A	N/A	20,788,867	23,538,144
Number of E-mails Blocked	N/A	N/A	13,433,661	14,311,678
E-mail Viruses Blocked	N/A	N/A	65,086	68,076
E-mails Quarantined	N/A	N/A	459	463

N/A – Not Available

Human Resources Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Sick Leave Hours Used per 1,000 Hours Worked	46.4	45.0	39.0	37
Number of Employee Grievances/Appeals per 100 Employees	0	0	<1	0
Number of Workers' Compensation Claims	15	20	24	9
Turnover Rate: Total	10%	6%	6%	5%
Turnover Rate: Voluntary	10%	5%	5%	4%
Turnover Rate: Involuntary	0%	0%	1%	1%
Total Full-Time Staff per 1,000 Residents	6.51	6.51	6.55	6.70
Non Public-Safety Full-Time Staff per 1,000 Residents	4	4	4	4
Public-Safety Full-Time Staff per 1,000 Residents	2.51	2.51	2.55	2.70
Liability/Property Claims Processed	24.5	25	26	21

Administrative Services

Average Number of Working Days to Complete External Recruitment	24.5	25	26	31
Total Number of Workdays Lost	89	45	115	144
Number of Employee Training Programs Initiated	8	N/A	6	6

Finance Division

Performance Measures		FY 2015	FY 2016	FY 2017	FY 2018
Cycle 1	# of Utility Accounts	2,948	2,983	2,677	2,716
	Total Amount Billed	\$23,952,010	\$23,068,039	\$22,274,329	\$20,069,486
Cycle 2	# of Utility Accounts	3,711	3,789	3,276	3,285
	Total Amount Billed	\$8,237,505	\$7,434,815	\$8,382,409	\$7,554,908
Cycle 3	# of Utility Accounts	2,625	2,651	2,382	2,398
	Total Amount Billed	\$6,748,974	\$6,865,042	\$6,880,471	\$6,023,426
Cycle 4	# of Utility Accounts	2,173	2,165	1,936	1,934
	Total Amount Billed	\$11,770,368	\$12,356,930	\$11,983,952	\$10,631,460
Number of Utility Accounts – Adjustments Processed		6,871	1,008	3,414	1,935
Number of Utility Accounts- Accounts Penalized		5,489	5,437	5,108	5,104
Number of Utility Penalties Assessed		20,695	19,604	17,918	16,264
Number of AP invoices processed		8,157	8,283	7,515	6,939
Cash Receipts					
Cash		\$440,381	\$524,025	\$498,821	\$544,566
Check		\$48,765,578	\$46,811,259	\$41,921,248	\$46,899,218
Credit Card		\$1,259,438	\$1,408,645	\$1,585,865	\$1,616,055
Online Credit Card		\$3,783,731	\$4,279,425	\$4,788,340	\$7,368,721
ACH		\$25,027,205	\$26,803,212	\$27,652,113	\$23,311,692
Other		\$18,131	\$3,870	\$15,645	\$25
Total		\$79,294,465	\$79,830,436	\$76,462,033	\$79,640,178

Administrative Services – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Assistant City Administrator/Director of Administrative Services	1.00	1.00	0.00	1.00	1.00	1.00
Administrative Analyst	0.00	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00	0.00
Information Technologies Manager	1.00	1.00	1.00	1.00	1.00	1.00
Information Technologies Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Accounts Payable Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Finance Intern/Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total	12.00	12.00	11.00	12.00	12.00	12.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Administration							
501	Wages - Regular	\$ 133,307	\$ 30,326	\$ 44,002	\$ 46,000	\$ 139,667	\$ 143,191
521	Group Insurance	17,891	14,890	14,696	14,710	21,740	21,745
522	Medicare	1,649	367	638	595	2,026	2,077
523	Social Security	7,052	1,570	2,728	2,535	8,660	8,879
524	IMRF	14,229	6,067	5,052	5,285	16,358	16,771
Total Personnel Services		174,128	53,220	67,116	69,125	188,451	192,663
561	Postage	45	67	50	50	50	50
571	Dues	435	517	200	-	200	200
572	Travel	324	116	500	-	500	500
573	Training	672	-	750	-	750	750
Total Contractual Services		1,477	700	1,500	50	1,500	1,500
621	Office Supplies	128	125	500	100	250	250
622	Office Equipment	-	348	250	-	250	250
624	Operating Supplies	15	-	277	-	150	150
632	Per Copy Charges	212	87	400	100	250	250
Total Commodities		355	560	1,427	200	900	900
Total Administration		175,960	54,480	70,043	69,375	190,851	195,063
Information Technology							
501	Wages - Regular	\$ 35,174	\$ 39,805	\$ 36,004	\$ 36,235	\$ 38,436	\$ 39,398
521	Group Insurance	8,640	9,097	9,614	9,405	9,947	9,945
522	Medicare	488	553	522	500	557	572
523	Social Security	2,086	2,363	2,232	2,135	2,383	2,445
524	IMRF	4,230	4,135	4,134	4,165	4,500	4,618
Total Personnel Services		50,618	55,953	52,506	52,440	55,823	56,978
531	Maintenance Service	27,173	27,670	28,065	28,585	30,635	31,375
599	Other Professional Services	-	63	-	-	-	-
561	Postage	26	-	100	-	100	100
562	Telephone	5,283	5,199	5,000	5,000	5,000	5,000
565	Internet	2,256	2,053	2,500	2,500	2,500	2,500
572	Travel & Meals	15	-	-	-	-	-
573	Training	-	-	1,400	1,605	1,400	1,400
581	Utilities	234	221	240	500	480	480
595	Rentals	2,274	2,313	2,775	2,775	2,775	2,775
Total Contractual Services		37,260	37,519	40,080	40,965	42,890	43,630
601	Maintenance Supplies	361	1,803	2,000	2,130	2,000	2,000
621	Office Supplies	7	193	250	250	250	250
622	Office Equipment	1,790	839	1,000	1,000	1,000	1,000
632	Per Copy Charges	-	9	50	50	50	50
663	Computer Software	-	621	-	-	-	-
Total Commodities		2,158	3,464	3,300	3,430	3,300	3,300
Total Information Technology		90,036	96,936	95,886	96,835	102,013	103,908
Human Resources							
501	Wages - Regular City of Geneva	\$ 64,952	\$ 72,531	\$ 66,901	\$ 68,895	\$ 70,573	\$ 72,337

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
502	Wages - Part-Time/Seasonal	13,407	13,730	13,610	15,885	16,006	16,616
521	Group Insurance	4,539	8,158	10,683	10,840	11,026	11,025
522	Medicare	1,130	1,227	1,168	1,190	1,256	1,290
523	Social Security	4,832	5,248	4,992	5,075	5,369	5,516
524	IMRF	7,807	7,683	7,682	7,955	8,267	8,473
Total Personnel Services		96,668	108,578	105,036	109,840	112,497	115,257
544	Medical Service	-	971	2,000	760	1,800	1,800
561	Postage	311	301	325	175	325	325
563	Publishing	85	-	35	-	-	-
564	Printing	318	332	335	400	360	360
571	Dues	580	190	805	1,110	920	820
572	Travel	671	11	300	-	225	75
573	Training	3,467	2,268	3,750	3,750	3,750	3,750
Total Contractual Services		5,433	4,072	7,550	6,195	7,380	7,130
621	Office Supplies	878	1,215	1,250	850	1,350	1,250
622	Office Equipment	120	-	-	-	-	-
624	Operating Supplies	986	1,270	2,400	1,250	2,400	2,400
632	Per Copy Charges	579	465	900	600	850	850
Total Commodities		2,563	2,951	4,550	2,700	4,600	4,500
917	Employee Awards	800	50	1,200	1,200	1,200	1,050
Total Other Expenditures		800	50	1,200	1,200	1,200	1,050
Total Human Resources		105,464	115,651	118,336	119,935	125,677	127,937
Finance							
501	Wages - Regular	\$ 100,366	\$ 120,681	\$ 115,666	\$ 119,250	\$ 129,669	\$ 132,910
502	Wages - Part-Time/Seasonal	-	9,424	10,555	8,250	12,082	12,384
521	Group Insurance	19,788	25,846	30,155	28,070	27,334	27,307
522	Medicare	1,565	1,810	1,830	1,740	2,055	2,106
523	Social Security	6,692	7,741	7,826	7,430	8,789	9,008
524	IMRF	13,601	14,128	14,481	14,655	16,599	17,013
Total Personnel Services		142,012	179,630	180,513	179,395	196,528	200,728
541	Accounting & Auditing Service	17,161	14,554	16,685	16,700	17,900	18,100
544	Medical Service	85	85	100	-	100	100
547	Banking Service	12,619	13,007	11,515	14,000	10,510	10,510
550	Collection Service	-	55	-	-	-	-
561	Postage	1,696	1,465	1,710	1,200	1,875	1,875
563	Publishing	270	250	-	-	-	-
564	Printing	3,045	2,000	4,730	2,510	3,010	3,010
571	Dues	1,810	2,333	2,350	2,350	2,350	2,350
572	Travel	-	291	300	-	300	300
573	Training	1,389	1,348	2,000	2,000	2,000	2,000
595	Rentals	2,239	2,426	2,280	2,280	2,280	2,280
599	Other Contractual Services	60	77	68	70	60	60
Total Contractual Services		40,375	37,890	41,738	41,110	40,385	40,585
621	Office Supplies	1,711	1,322	1,500	1,500	1,500	1,500
622	Office Equipment	916	155	500	500	1,000	1,000
623	Office Furniture	37	125	400	-	-	-
632	Per Copy Charges	358	327	-	-	-	-
641	Books	-	-	350	350	350	350

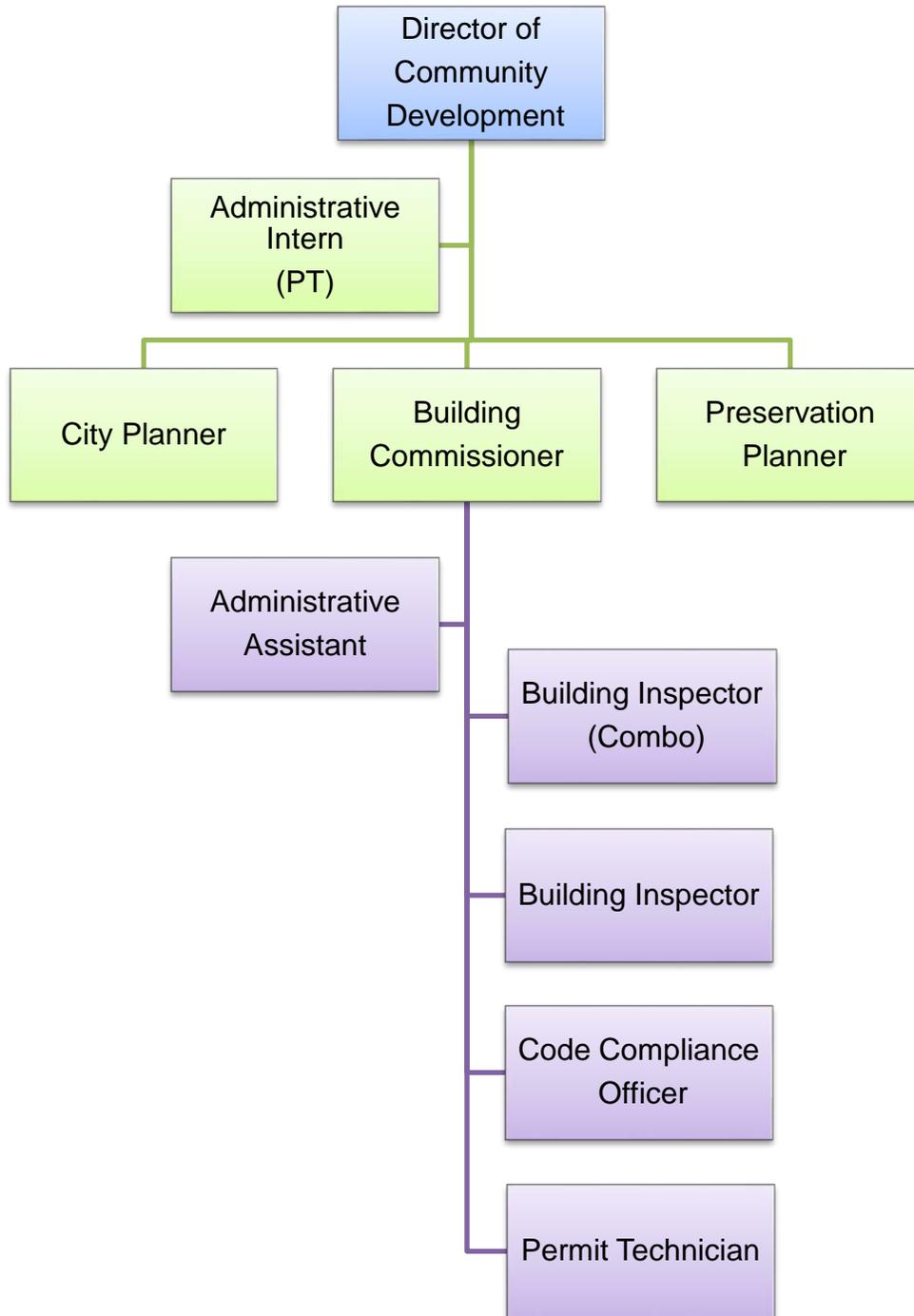
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
663	Computer Software	1,000	-	-	-	-	-
Total Commodities		4,022	1,929	2,750	2,350	2,850	2,850
912	Bad Debt	75	-	-	-	1,500	1,500
Total Other Expenditures		75	-	-	-	1,500	1,500
Total Finance		186,484	219,449	225,001	222,855	241,263	245,663
City-Wide Services							
531	Maintenance Service	\$ 512	\$ 480	\$ 480	\$ 480	\$ 480	\$ 480
543	Legal Service	74,452	85,944	78,000	78,000	78,000	78,000
559	Other Professional Services	3,050	2,987	5,700	2,500	2,300	2,300
562	Telephone	3,748	3,426	4,000	4,000	4,000	4,000
563	Publishing	-	-	-	-	250	250
571	Dues	-	-	-	-	575	575
581	Utilities	5,532	10,997	6,500	10,000	10,500	11,100
592	General Insurance	218,388	136,697	200,000	200,000	210,000	220,500
595	Rentals	5,091	4,656	5,125	3,625	3,625	3,625
599	Other Contractual Services	-	-	-	11,300	-	-
Total Contractual Services		310,773	245,188	299,805	309,905	309,730	320,830
621	Office Supplies	1,954	1,414	5,000	2,500	2,500	2,500
627	Motor Fuel & Lubricants	-	-	-	-	225	225
632	Per Copy Charges	-	25	-	-	-	-
Total Commodities		1,954	1,439	5,000	2,500	2,725	2,725
916	Property Taxes	1,053	1,070	1,250	1,250	1,250	1,250
Total Other Expenditures		1,053	1,070	1,250	1,250	1,250	1,250
951.17	Transfers Out - SPAC	5,000	5,000	3,500	3,500	3,500	3,500
951.18	Transfers Out - Beautification	5,000	5,000	-	-	-	-
951.41	Transfers Out - General Capital Projects	31,646	71,974	102,500	102,500	271,865	129,000
951.42	Transfers Out - Infrastructure Capital Proj.	425,150	490,757	152,010	152,010	-	-
951.44	Transfers Out - Capital Equipment	-	-	314,710	314,710	1,661,135	1,161,000
951.51	Transfers Out - SSA #1	90,000	-	-	-	-	-
951.72	Transfers Out- SSA #22	13,175	-	-	-	-	-
Total Other Financing Uses		569,971	572,730	572,720	572,720	1,936,500	1,293,500
705.39	Principal - 2014 Capital Lease	125,897	125,139	125,140	126,990	-	-
710.39	Interest - 2014 Capital Loan	2,964	3,722	3,725	3,725	-	-
Total Debt Service		128,861	128,861	128,865	130,715	-	-
Total City-Wide Services		1,012,612	949,288	1,007,640	1,017,090	2,250,205	1,618,305
Total Administrative Services		\$ 1,570,556	\$ 1,435,804	\$ 1,516,906	\$ 1,526,090	\$ 2,910,009	\$ 2,290,876

Community Development Department



PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

MISSION STATEMENT

The Community Development Department develops, maintains, and implements plans, policies, codes, and ordinances that provide for orderly development; promote the public health, safety, and general welfare of citizens in the City; protect property values; and preserve the City's unique historic character.

FY 2019 GOALS

Goal # 1 Develop handbooks for members of the Zoning Board of Appeals, Plan Commission, and Historic Preservation Commission. Handbooks should cover duties and responsibilities; application types and applicable standards; meeting procedures; Robert's Rules of Order; Open Meetings Act; and relevant codes, plans, and policies.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Goal # 2 Formulate a Community Development Department Strategic Plan. The plan should include: a program description; division mission statements; description of job responsibilities; standard operating procedures for key job functions; a succession plan; professional development; a prioritized work program; a S.W.O.T analysis (strengths, weaknesses, opportunities, threats); goals (short-term, mid-term, long-term); objectives; and performance measures.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Goal # 3 Develop a single, user-friendly, catalog of all development agreements (planned unit developments, annexation agreements). Files on these development agreements are currently stored in several locations and in several different formats, making research on development inquiries very time consuming and inefficient for staff and the development interest. An audit of these agreements should produce summary sheets for each development, highlighting regulations and/or requirements that vary from those established in the Zoning Ordinance.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Community Development

Goal # 4 Expand the Community Development Department data available in Geographic Information Systems. Layers that should be added include the Southeast Master Plan, the East State Street Sub-Area Plan, and Annexation Agreements. Layers that should be enhanced and/or updated include the Comprehensive Plan, Downtown Station-Area Master Plan, Planned Unit Developments, Historic District Architectural Resources Survey, and Variations.

Funding: General Operating, staff time

Completion Date: 07/01/2019

Building Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Zoning Board of Appeals Cases	10	14	10	5
Number of Permits Issued:				
Residential	910	1,079	1,070	818
Commercial	195	174	143	183
Industrial	2	3	1	0
Other	574	656	649	540
Number of Inspections Completed	4,034	4,945	5,682	5,325
Number of Code Enforcement Contacts	843	1,224	923	817
Number of Code Enforcement Cases sent to Adjudication	16	11	8	8

Planning Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Plan Commission Cases Reviewed	19	17	14	16
Number of Administrative Reviews of Historic Preservation Commission Cases	78	92	127	77
Number of Commission Reviews of Historic Preservation Commission Cases	31	37	18	66

Community Development – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Preservation Planner	1.00	1.00	1.00	0.00	0.00	0.00
Preservation Planner	0.00	0.00	0.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Building Commissioner	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector (Combo)	0.00	0.00	0.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total	9.00	9.00	9.00	10.00	10.00	10.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Building Division							
501	Wages - Regular	\$ 324,563	\$ 314,948	\$ 325,811	\$ 336,250	\$ 442,404	\$ 452,409
521	Group Insurance	75,549	74,815	68,110	75,135	113,998	113,833
522	Medicare	4,343	4,279	4,725	4,590	6,416	6,560
523	Social Security	18,571	18,297	20,200	19,600	27,430	28,049
524	IMRF	38,485	37,588	37,409	38,640	51,805	52,977
Total Personnel Services		461,511	449,927	456,255	474,215	642,053	653,828
531	Maintenance Service	3,634	3,491	13,930	6,830	14,270	14,410
544	Medical Services		85	85	85	85	-
546	Janitorial Service	17,058	17,058	17,059	17,060	15,880	15,880
559	Other Professional Services	2,798	11,262	13,360	12,000	13,360	13,540
561	Postage	624	509	800	775	800	800
562	Telephone	4,602	4,857	6,480	4,750	6,480	6,480
563	Publishing	1,718	992	1,600	800	1,600	1,600
564	Printing	276	338	520	430	500	500
566	Recording Fees	-	376	500	1,200	500	550
571	Dues	490	575	1,550	700	1,550	1,550
572	Travel	1,218	829	1,500	400	1,500	1,500
573	Training	1,337	3,350	5,465	3,000	5,465	5,465
595	Rentals	2,076	2,248	2,100	2,100	2,200	2,200
599	Other Contractual Services	112,953	119,265	103,054	100,000	16,180	16,385
Total Contractual Services		148,784	165,235	168,003	150,130	80,370	80,860
601	Maintenance Supplies	1,570	2,538	4,100	1,750	4,100	3,600
621	Office Supplies	958	1,657	2,000	1,175	2,000	2,000
622	Office Equipment	1,165	34	350	-	350	350
624	Operating Supplies	58	57	150	-	150	150
625	Small Tools	265	22	200	100	200	200
626	Janitorial Supplies	26	-	150	50	150	150
627	Motor Fuel & Lubricants	2,661	2,298	4,500	2,460	4,590	4,680
631	Clothing	393	458	850	450	850	860
632	Per Copy Charges	1,108	1,053	1,000	1,000	1,000	1,000
641	Books	1,558	-	1,400	600	1,400	1,200
Total Commodities		9,761	8,116	14,700	7,585	14,790	14,190
917	Employee Awards	-	-	50	-	150	-
Total Other Expenditures		-	-	50	-	150	-
Total Building Division		620,056	623,279	639,008	631,930	737,363	748,878
Planning Division							
501	Wages - Regular	\$ 117,498	\$ 131,921	\$ 183,033	\$ 194,350	\$ 222,477	\$ 228,038
502	Wages - Part-Time/Seasonal	68,954	71,979	13,320	11,800	19,968	17,856
503	Overtime	540	-	-	-	-	-
521	Group Insurance	26,826	28,124	32,159	32,915	33,491	33,486
522	Medicare	2,593	2,835	2,947	2,880	3,515	3,566
523	Social Security	11,087	12,122	12,604	12,315	14,966	15,153
524	IMRF	22,260	22,105	23,318	22,150	28,390	28,794
Total Personnel Services		249,759	269,086	267,381	276,410	322,807	326,893

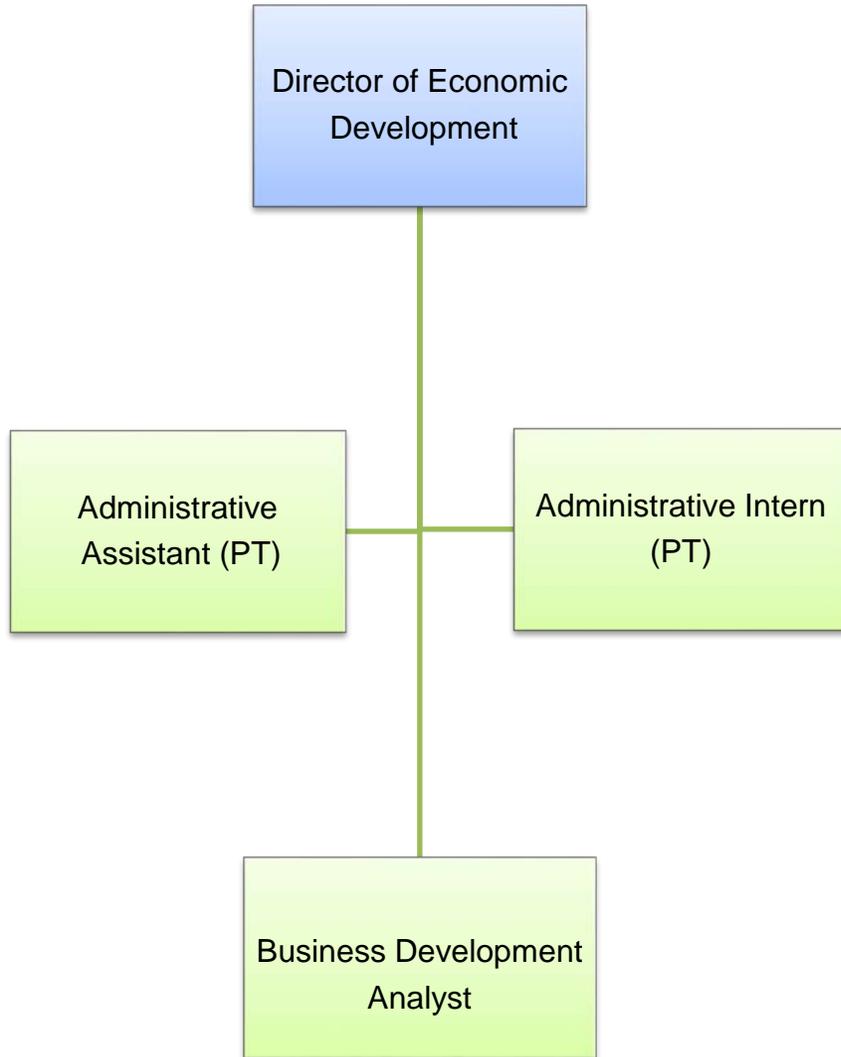
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
544	Medical Service	85	-	85	85	-	85
559	Other Professional Services	14,926	12,666	8,580	8,580	8,580	8,665
561	Postage	72	203	1,025	1,025	150	150
562	Telephone	1,279	711	730	790	840	840
563	Publishing	1,932	2,338	3,000	2,000	3,000	3,000
564	Printing	-	1,738	1,000	1,000	-	-
566	Recording Fees	48	47	750	1,215	3,000	750
571	Dues	2,301	1,976	3,335	2,240	2,500	2,500
572	Travel	195	148	200	200	200	200
573	Training	9,178	1,777	2,630	2,630	1,690	1,690
595	Rentals	283	-	-	-	-	-
599	Other Contractual Services	656	-	6,930	6,930	9,240	9,240
Total Contractual Services		<u>30,954</u>	<u>21,604</u>	<u>28,265</u>	<u>26,695</u>	<u>29,200</u>	<u>27,120</u>
621	Office Supplies	384	342	400	400	400	400
622	Office Equipment	326	865	-	-	400	400
623	Office Furniture	-	994	-	-	400	400
624	Operating Supplies	590	-	-	-	-	-
632	Per Copy Charges	657	489	750	550	750	750
641	Books	185	46	85	85	200	200
Total Commodities		<u>2,142</u>	<u>2,736</u>	<u>1,235</u>	<u>1,035</u>	<u>2,150</u>	<u>2,150</u>
913	Community Relations	50	124	305	305	330	330
917	Employee Awards	-	-	50	50	200	-
Total Other Expenditures		<u>50</u>	<u>124</u>	<u>355</u>	<u>355</u>	<u>530</u>	<u>330</u>
Total Planning Division		<u>282,905</u>	<u>293,550</u>	<u>297,236</u>	<u>304,495</u>	<u>354,687</u>	<u>356,493</u>
Total Community Development		<u>\$ 902,960</u>	<u>\$ 916,829</u>	<u>\$ 936,244</u>	<u>\$ 936,425</u>	<u>\$ 1,092,050</u>	<u>\$ 1,105,371</u>

Economic Development Department



PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development including tourism, with an emphasis on developing and implementing strategies and programs that will retain, expand and attract appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2019 GOALS

Goal # 1 Work with developers and property owners to implement the vision and development goals described in the Southeast Subarea Plan including annexation, land assembly and financing (TIF 4). Collaborate with developers and Public Works to further efforts for infrastructure upgrades, utility connections and access and roadway circulation improvements including the extension of Kautz Road to Fabyan Parkway.

Funding: General Operating staff time; Infrastructure Capital, \$180,000; General Capital, \$20,000 (possibly reimbursable to future TIF fund)

Completion Date: 04/30/2019

Identified as Council priority during Strategic Plan Workshop

Goal # 2 Work with developers and property owners in the City's Tax Increment Financing Districts to implement redevelopment objectives as defined in the Redevelopment Project and Plan for each District and continue to promote the City's adopted Economic Development Incentive Policy on a case by case basis.

Funding: General Operating, TIF 2, TIF 3, staff time

Completion Date: 04/30/2019

Goal # 3 Collaborate to create new destination marketing approaches including but not limited to better utilization of the courthouse kiosk, advancing technology for wayfinding map and facilitating plans for French market pavilion.

Funding: General Operating, Tourism, staff time

Completion Date: 04/30/2019

Goal # 4 Work with departments to update and streamline special event application process including itinerant merchants.

Funding: General Operating, staff time

Completion Date: 12/31/2018

Economic Development

Goal # 5 Update existing MS Access database program to integrate with GIS system to facilitate interactive web map capabilities for data analysis, story mapping and pursuit of economic development activities.

Funding: General Operating, Staff time; General Capital Projects, \$7,500.

Completion Date: 01/31/2019

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Active Businesses*	1,043	1,198	1,083	1,066***
Number of New Businesses*	79	60	58	57
Number of Sales Tax Payers**	1,043	1,060	1,918	1,797
Total Equalized Assessed Value (EAV) of TIF 2	5,599,183	5,737,853	5,354,013	5,656,416
Total Equalized Assessed Value (EAV) of TIF 3	N/A	N/A	7,024,237	7,361,518
Number of Special Event Applications Processed	58	85	77	75

* Does not include home-based businesses.

** Includes home-based taxpayers.

*** Due to audit of the database, several businesses that had closed in previous years were removed; this number does not reflect number of closed businesses.

Economic Development – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Business Development Specialist	1.00	1.00	1.00	1.00	0.0	0.0
Business Development Analyst	0.0	0.0	0.0	0.0	1.0	1.0
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

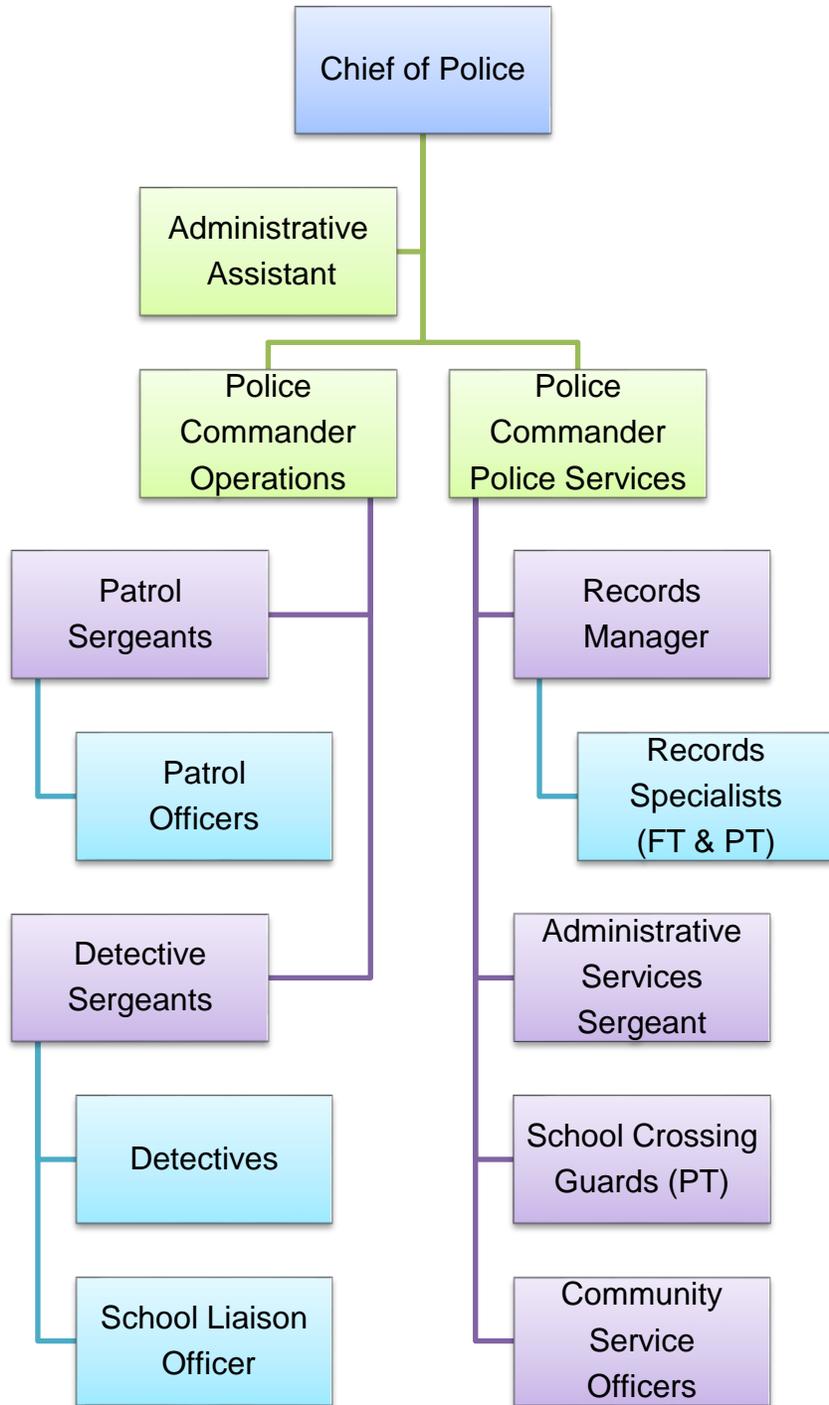
Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
501	Wages - Regular	\$ 71,885	\$ 72,239	\$ 50,098	\$ 42,380	\$ 58,050	\$ 59,499
502	Wages - Part-Time/Seasonal	6,405	15,757	19,200	17,235	19,344	20,592
521	Group Insurance	19,388	20,208	15,179	9,905	16,620	16,604
522	Medicare	1,042	1,137	1,004	795	1,121	1,162
523	Social Security	4,454	4,861	4,297	3,350	4,787	4,949
524	IMRF	9,462	9,819	7,935	6,740	9,062	9,376
Total Personnel Services		112,636	124,021	97,713	80,405	108,984	112,182
544	Medical Service	255	-	85	-	85	85
551	Advertising	25	-	500	5,500	500	500
552	Data Programming Service	1,190	1,410	2,500	500	2,500	2,500
559	Other Professional Services	14,238	45	9,000	-	9,000	6,500
561	Postage	69	63	550	300	300	300
562	Telephone	2,004	1,962	1,440	1,440	1,440	1,440
563	Publishing	-	251	250	-	-	-
564	Printing	802	701	1,500	-	1,750	1,750
571	Dues	1,739	1,614	6,970	2,500	6,495	6,495
572	Travel	622	377	795	795	795	795
573	Training	-	195	2,160	2,100	2,160	2,160
575	Publications	-	83	300	300	300	300
599	Other Contractual Services	2,573	1,213	2,500	2,500	2,500	2,500
Total Contractual Services		23,516	7,914	28,550	15,935	27,825	25,325
621	Office Supplies	609	207	900	900	900	900
622	Office Equipment	-	65	250	250	250	250
623	Office Furniture	-	-	600	600	500	500
624	Operating Supplies	23	30	400	400	400	400
632	Per Copy Charges	520	367	750	750	750	750
Total Commodities		1,152	669	2,900	2,900	2,800	2,800
913	Community Relations	1,527	85	-	-	-	-
917	Employee Awards	-	-	100	-	-	50
Total Other Expenditures		1,527	85	100	-	-	50
Total Economic Development		\$ 138,831	\$ 132,688	\$ 129,263	\$ 99,240	\$ 139,609	\$ 140,357

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Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2019 GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Patrol Division

Goal # 1 Engage in proactive and measurable crime prevention efforts that will enhance the safety of the community:

- Identify opportunities to reduce the risk of criminal activity at private residences and businesses by identifying areas of vulnerability and educating the public through the issuance of a minimum of 1,500 crime prevention notices.
- Crime Prevention Specialists will provide presentations and engage in other activity that would assist in educating the public and business community on measures that will reduce the potential for criminal activity.
- Conduct crime prevention assessments of businesses within the community that have been identified as having deficiencies in their crime prevention practices.
- Conduct a minimum of 1,500 premise checks of various public and private locations throughout the city.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Goal # 2 Promote pedestrian safety throughout the community by utilizing the following methods:

- Public Education utilizing social media, Geneva Broadcast Network, Geneva Works, and media resources
- Utilization of a public safety blog
- Traffic law enforcement throughout the community during times when pedestrian activity is at its highest

Funding: General Operating, staff time

Completion Date: 12/30/2018

Identified as a Council priority during Strategic Planning Workshop.

Goal # 3 Develop and implement a Citizen at Risk program within our community. This program would be utilized to allow residents to register their at risk family member with the police department. The most common categories of at risk residents we interact with are those with dementia who walk away from their residences, those with Autism, or other special needs. Many times these residents are non-communicative. This would provide a method for us to identify the individual based on information that coincides with a bracelet they would be issued by the police department.

- Develop policy to promulgate this program
- Develop the application process
- Secure the most appropriate type of identification for participants
- Advertise to the community
- Fully implement the program

Funding: General Operating and Community Partners

Completion Date: 01/31/2019

Police Services Division

Goal # 1 Develop a three (3) to five (5) year strategic plan for the police department.

- Select stakeholders from the community and within the police department. This would include representatives of elected officials, residents, school district personnel, students, and the business community
- Hold stakeholder meetings and gather feedback
- Compile data and create the plan document
- Present the plan to the city council

Funding: General Operating, staff time

Completion Date: 04/30/2019

Goal # 2 Evaluate and determine the most applicable parking ticket program for the City of Geneva.

- Solicit input from stakeholders who will be utilizing the new software

Police

- Evaluate programs that will fit the needs of the City of Geneva for now and into the future
- Secure the purchase of the new system.
- Assure for training of all staff
- Implementation of new system

Funding: General Capital Projects, \$10,000; SSA #1 Capital, \$18,000; Commuter Parking Capital, \$12,000

Completion Date: 04/01/2019

Performance Measures	CY 2014	CY 2015	CY 2016	CY 2017
Number of Calls for Service	10,663	12,434	12,727	13,105
Number of Traffic Stops	6,024	5,876	5,911	6,221
Number of Parking Tickets Issued	5,978	8,335	8,647	6,995
Number of Accident Reports	1,000	1,004	1,013	1,079
Number of DUI Tickets Issued	47	66	53	62
Number of Domestic Battery Cases	40	34	33	41
Service Satisfaction Survey Results (Average out of 4.0 scale)	3.72	3.75	3.82	3.80

Police – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Police Officer	26.00	26.00	26.00	26.00	26.00	26.00
Community Service Officer/Evidence Technician	1.00	1.00	0.00	0.00	0.00	0.00
Community Service Officer	1.00	1.00	2.00	2.00	2.00	2.00
Records Manager	1.00	1.00	1.00	1.00	1.00	1.00
Records Specialist	5.00	5.00	5.00	5.00	5.00	5.00
Part-Time Records Specialist	4.00	4.00	4.00	4.00	4.00	4.00
Part-Time Crossing Guard	7.00	7.00	7.00	7.00	7.00	7.00
Total	56.00	56.00	56.00	56.00	56.00	56.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 70 - Police

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Police Services							
501	Wages - Regular	\$ 3,356,579	\$ 3,254,778	\$ 3,335,419	\$ 3,281,870	\$ 3,468,215	\$ 3,603,635
503	Overtime	355,698	389,346	358,650	358,650	368,410	368,410
504	Stand-By	18,913	20,122	20,000	18,060	20,000	20,000
521	Group Insurance	584,683	581,825	620,167	610,200	650,093	640,811
522	Medicare	49,471	51,387	53,848	51,120	55,918	57,892
523	Social Security	-	(23,663)	-	-	-	-
525	Police/Fire Pension	1,144,355	1,365,906	1,365,910	1,365,910	1,389,260	1,458,725
Total Personnel Services		5,509,699	5,639,701	5,753,994	5,685,810	5,951,896	6,149,473
531	Maintenance Service	16,486	18,823	21,455	21,005	20,220	20,705
544	Medical Services	-	-	2,510	-	2,510	2,510
546	Janitorial Service	35,419	35,419	35,460	35,460	35,460	35,460
559	Other Professional Services	-	-	300	-	1,140	1,140
561	Postage	-	-	-	40	-	-
562	Telephone	-	-	-	12,000	-	-
564	Printing	5,314	4,141	8,685	8,685	8,635	8,635
571	Dues	2,075	1,180	2,090	2,090	1,890	1,890
572	Travel	964	1,176	1,450	1,000	1,450	1,450
573	Training	15,988	12,284	18,610	18,610	18,626	18,626
575	Publications	471	522	850	70	525	525
595	Rentals	-	-	800	800	800	800
597	Tri-City Ambulance/Tri-Com	295,565	285,526	312,000	312,000	298,350	298,350
599	Other Contractual Services	-	-	7,615	7,615	7,590	7,590
Total Contractual Services		372,281	359,071	411,825	419,375	397,196	397,681
601	Maintenance Supplies	13,101	7,546	9,225	9,340	9,015	9,015
621	Office Supplies	-	-	-	-	-	-
622	Office Equipment	-	-	-	150	-	-
624	Operating Supplies	214	284	2,045	2,045	1,875	1,875
627	Motor Fuel & Lubricants	42,133	40,085	72,880	50,000	74,340	75,825
630	Ammunition	9,093	10,435	10,750	10,750	10,750	10,750
631	Clothing	23,017	28,972	31,450	31,450	33,250	33,250
641	Books	-	-	-	-	-	-
642	Periodicals	290	213	350	350	350	350
663	Computer Software	-	189	-	-	-	-
Total Commodities		87,848	87,724	126,700	104,085	129,580	131,065
917	Employee Awards	-	-	1,800	1,800	2,205	1,450
Total Other Expenditures		-	-	1,800	1,800	2,205	1,450
Total Police Services		5,969,829	6,086,496	6,294,319	6,211,070	6,480,877	6,679,669

Records

501	Wages - Regular	\$ 422,238	\$ 473,254	\$ 424,262	\$ 439,775	\$ 449,542	\$ 461,209
502	Wages - Part-Time/Seasonal	5,453	4,736	7,446	7,220	8,371	8,725
City of Geneva		Page 102				Fiscal Year 2019	

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 70 - Police

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
503	Overtime	655	464	11,060	500	11,038	11,038
521	Group Insurance	92,767	112,841	126,572	117,000	117,247	117,248
522	Medicare	6,062	6,461	6,420	6,020	6,799	6,975
523	Social Security	25,919	27,628	27,452	27,155	29,076	29,823
524	IMRF	53,084	49,069	49,972	50,485	53,935	55,301
Total Personnel Services		606,178	674,452	653,184	648,155	676,008	690,319
531	Maintenance Service	16,470	14,923	14,795	14,795	12,855	23,215
544	Medical Service	2,849	2,175	2,510	500	2,510	2,510
559	Other Professional Services	3,924	3,248	1,730	2,500	1,730	1,730
561	Postage	3,035	2,454	3,235	3,235	3,235	3,235
562	Telephone	19,266	16,979	19,320	19,200	19,200	19,200
564	Printing	-	-	570	-	570	570
571	Dues	-	-	-	-	-	-
572	Travel	-	-	755	100	755	755
573	Training	-	-	2,290	1,700	1,850	1,850
581	Utilities	76	76	80	80	95	95
595	Rentals	5,862	6,152	6,720	6,720	6,720	6,720
599	Other Contractual Services	14,552	17,404	12,485	12,485	12,705	13,005
Total Contractual Services		66,034	63,411	64,490	61,315	62,225	72,885
601	Maintenance Supplies	35	27	-	-	-	-
621	Office Supplies	11,544	9,434	10,305	10,305	10,005	10,355
622	Office Equipment	2,113	2,154	1,300	1,300	1,100	1,100
623	Office Furniture	393	3,347	2,100	2,100	2,100	2,100
624	Operating Supplies	8,618	5,142	4,740	4,740	4,540	4,540
631	Clothing	2,139	2,164	3,100	3,100	3,100	3,100
632	Per Copy Charges	3,157	3,265	3,000	3,000	3,000	3,000
663	Computer Software	398	299	1,100	700	1,600	1,600
Total Commodities		28,396	25,832	25,645	25,245	25,445	25,795
917	Employee Awards	1,143	1,320	200	300	500	150
Total Other Expenditures		1,143	1,320	200	300	500	150
Total Records		701,751	765,015	743,519	735,015	764,178	789,149

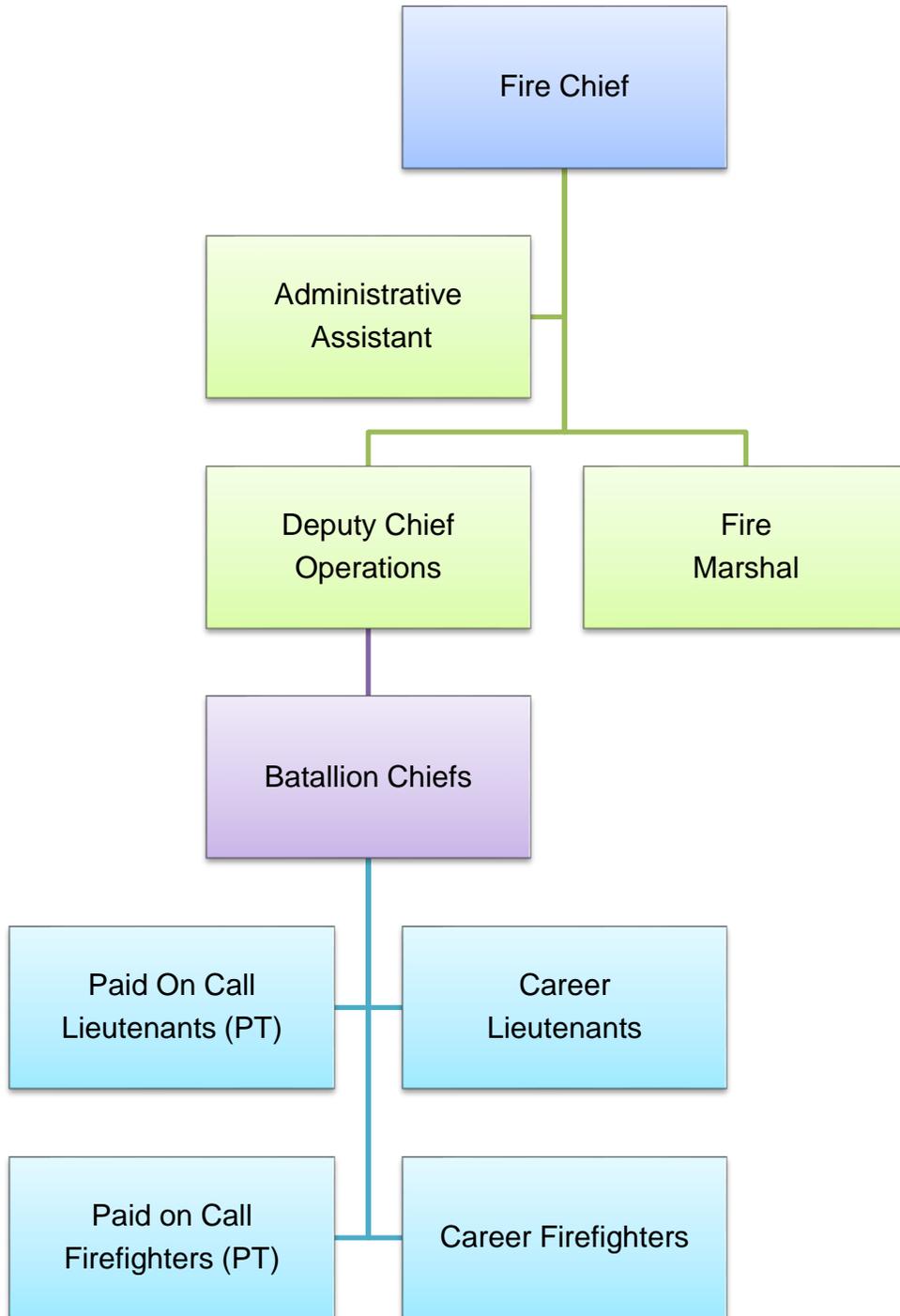
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 70 - Police

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Community Service							
501	Wages - Regular	\$ 32,194	\$ 30,224	\$ 29,122	\$ 30,400	\$ 32,570	\$ 33,386
502	Wages - Part-Time/Seasonal	34,335	33,105	35,000	30,975	49,000	49,000
503	Overtime	535	1,193	1,730	1,730	1,862	1,862
504	Stand-By	-	538	1,220	1,220	1,350	1,350
521	Group Insurance	9,465	9,680	10,555	9,880	11,449	11,375
522	Medicare	1,128	921	976	915	1,233	1,245
523	Social Security	4,016	3,938	4,159	3,900	5,257	5,307
524	IMRF	3,957	3,462	3,680	3,765	4,190	4,286
Total Personnel Services		<u>85,629</u>	<u>83,060</u>	<u>86,442</u>	<u>82,785</u>	<u>106,911</u>	<u>107,811</u>
562	Telephone			-	915	915	915
572	Travel	-	97	-	-	-	-
599	Other Contractual Services	7,695	7,050	7,000	7,000	7,000	7,000
Total Contractual Services		<u>7,695</u>	<u>7,147</u>	<u>7,000</u>	<u>7,915</u>	<u>7,915</u>	<u>7,915</u>
624	Operating Supplies		-	950	950	900	900
631	Clothing	2,780	508	1,050	1,050	800	800
Total Commodities		<u>2,780</u>	<u>508</u>	<u>2,000</u>	<u>2,000</u>	<u>1,700</u>	<u>1,700</u>
Total Community Service		<u>96,104</u>	<u>90,715</u>	<u>95,442</u>	<u>92,700</u>	<u>116,526</u>	<u>117,426</u>
Total Police		<u>\$ 6,767,684</u>	<u>\$ 6,942,227</u>	<u>\$ 7,133,280</u>	<u>\$ 7,038,785</u>	<u>\$ 7,361,581</u>	<u>\$ 7,586,244</u>

Fire Department



PROGRAM DESCRIPTION

The Geneva Fire Department provides fire suppression, advanced life support emergency medical response, basic and advanced rescue, hazardous materials mitigation, fire inspection, plans review, public education, fire investigation and emergency preparedness planning and response services to the citizens, employers and visitors of Geneva.

MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire & non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

FY 2019 GOALS

Goal # 1 Develop and implement a formal officer development program.

Develop and implement an Officer in Charge (OIC), Company Officer (Lieutenant) and Battalion Chief development program. The objective of this goal is to develop key attributes and capabilities in our current and future leaders. The program will utilize a "task book" approach to teaching and evaluation of quantifiable skills in areas such as leadership, public image, communication, department policies and procedures, firefighter safety and operations. The task book, in conjunction with certain Office of the Illinois State Fire Marshal certificates will form the basis to qualify for these leadership positions.

Funding: General Operating, staff time

Completion Date: 10/31/2018

Accreditation Objective: 8A.1, 8A.5

Goal # 2 Support the CFAI Accreditation Process.

The fire department has been an accredited agency by the Commission on Fire Accreditation International since 2001 and has been re-assessed and reaccredited every five years since. The accreditation process is a journey that requires continuous and persistent self-assessment as well as a singular focus on continuous improvement.

There are three core accreditation documents that provide the foundation of the accreditation process. Each will be reviewed:

- Update the Fire and Emergency Service Self-Assessment Manual (FESSAM) to the 9th Edition standards
- Update the 2015 Strategic Plan
- Update the 2015 Standard of Cover/Community Risk Assessment

Funding: General Operating, staff time

Completion Date: 04/30/2019

Accreditation Objective: 2D.1, 2D.7

Goal # 3 Research, develop and deploy a cancer risk reduction program.

The fire service has recognized and focused significant resources on the increase in cancer in the firefighter profession over the past 5 years. The objective of this goal is to research, recommend and develop short, medium and long-term goals that will help reduce the risk of cancer in our membership.

Funding: General Operating, staff time

Completion Date: 01/31/2019

Accreditation Objective: 7F

Goal # 4 Recommend a comprehensive update to the City of Geneva Domestic Preparedness Planning and Response plan.

The City of Geneva Domestic Preparedness Plan is made up of the Emergency Operations Plan, the GEMA organization as well as the Emergency Operations Center (EOC). The plan documents, processes and equipment that have been in place for many years are in need of a complete review. A thorough top to bottom review will be conducted and recommendations will be made. Additionally, investments will need to be made in making the Geneva EOC operationally functional.

Funding: General Operating, staff time

Completion Date: 01/31/2019

Accreditation Objective: 5D.1-8

Goal # 5 Develop a Chaplain Program.

Develop and execute a fire department chaplain program. The department has never had a formal or informal chaplain. Increasingly the population that we serve requires additional support during and after a traumatic incident. Most fire departments utilize a chaplain or network of chaplains to provide emotional and spiritual support to their citizens during their time of need. Additionally a chaplain can provide primary and supplemental support to the membership after particularly stressful incidents.

Funding: General Operating, staff time

Completion Date: 07/31/2018

Accreditation Objective: 5L

Goal # 6 Review and recommended improvements to the fire department data and record management programs.

Fire

Survey and review the current department data and record management programs. Research and review other fire department programs and new industry technologies. Develop a new data management strategy and recommend changes to current programs and practices to execute the new strategy.

Funding: General Operating, staff time

Completion Date: 04/30/2019

Accreditation Objective: 9C

Performance Measures	CY 2014	CY 2015	CY 2016	CY 2017
Response Time (Minutes)	6:39	6:15	6:49	7:20
Call Volume:				
Fire % of total	2.9	3.2	3.6	3.2
EMS % of total	49.7	54.0	57.2	62.8
Other % of total	44.3	42.8	39.2	34.0
Number of Structure Fires	2	4	4	5
Number of Patient Transports	1,165	1,148	1,102	1,033
Number of training hours (75 attendees includes employees, POC, contractual)	13,385	16,689	15,728	13,221

Fire – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Firefighter	8.00	8.00	10.00	11.00	11.00	11.00
Part-Time Paid-On- Call Firefighter	50.00	50.00	50.00	50.00	50.00	50.00
Total	72.00	71.00	73.00	74.00	74.00	74.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Command							
501	Wages - Regular	\$ 748,066	\$ 767,417	\$ 697,511	\$ 762,250	\$ 770,243	\$ 788,085
503	Overtime	-	-	-	-	-	-
521	Group Insurance	156,233	156,458	172,869	180,735	199,974	199,227
522	Medicare	8,350	10,025	10,113	10,575	11,169	11,427
523	Social Security	2,560	(8,665)	7,964	8,945	10,554	10,818
524	IMRF	5,389	8,348	14,749	17,560	19,934	20,432
Total Personnel Services		920,598	933,583	903,206	980,065	1,011,874	1,029,989
531	Maintenance Service	7,312	6,598	7,200	7,200	8,150	13,835
544	Medical Service	-	-	1,050	1,050	1,320	1,320
559	Other Professional Services	194	186	375	375	285	285
561	Postage	478	263	500	500	500	500
562	Telephone	9,403	8,839	9,589	9,590	9,540	9,540
564	Printing	372	547	350	350	350	350
571	Dues	4,448	4,454	4,760	4,760	4,905	4,905
572	Travel	1,703	5,507	1,000	1,000	1,000	1,000
573	Training	79	283	500	500	500	500
595	Rentals	2,149	2,368	2,168	2,170	2,180	2,180
597	Tri-City Ambulance/Tri-Com	301,624	316,032	347,363	347,365	228,740	228,740
Total Contractual Services		327,763	345,078	374,855	374,860	257,470	263,155
601	Maintenance Supplies	749	248	500	500	500	500
621	Office Supplies	1,494	1,298	1,500	1,500	1,500	1,500
622	Office Equipment	200	596	300	300	300	300
624	Operating Supplies	928	865	1,000	1,000	1,000	1,000
631	Clothing	6,674	8,490	2,100	2,100	2,100	2,100
632	Per Copy Charges	1,972	1,412	1,500	1,500	1,500	1,500
Total Commodities		12,017	12,910	6,900	6,900	6,900	6,900
917	Employee Awards	2,147	759	1,200	1,200	1,200	1,200
Total Other Expenditures		2,147	759	1,200	1,200	1,200	1,200
Total Command		1,262,525	1,292,330	1,286,161	1,363,025	1,277,444	1,301,244
Fire Services							
501	Wages - Regular	\$ 1,277,684	\$ 1,292,036	\$ 1,398,478	\$ 1,338,500	\$ 1,497,436	\$ 1,584,808
503	Overtime	164,317	193,318	189,115	196,840	198,800	200,455
506	Wages - Meetings	8,472	5,427	10,285	3,900	11,305	12,845
513	POC Holiday	7,585	5,435	12,070	6,350	12,820	12,950
514	Overnight Duty	443,053	374,123	434,435	360,325	417,270	425,025
515	Still Alarms	36,198	36,000	36,000	35,925	36,000	36,000
516	Training	7,545	5,938	14,000	5,000	16,485	19,030
521	Group Insurance	414,927	428,988	463,051	431,835	463,562	426,584
522	Medicare	27,381	26,867	30,369	26,695	28,874	33,218
523	Social Security	31,266	26,610	11,833	25,725	12,028	13,150
524	IMRF	12	-	-	-	-	-
525	Police/Fire Pension	355,690	434,791	498,790	498,790	569,825	598,315
Total Personnel Services		2,774,129	2,829,533	3,098,426	2,929,885	3,264,405	3,362,380
542	Engineering Service	-	-	355	355	-	-
544	Medical Service	11,666	2,347	13,524	13,525	14,495	14,495
559	Other Professional Services	-	-	-	-	-	-
572	Travel	343	595	1,000	1,000	1,000	1,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

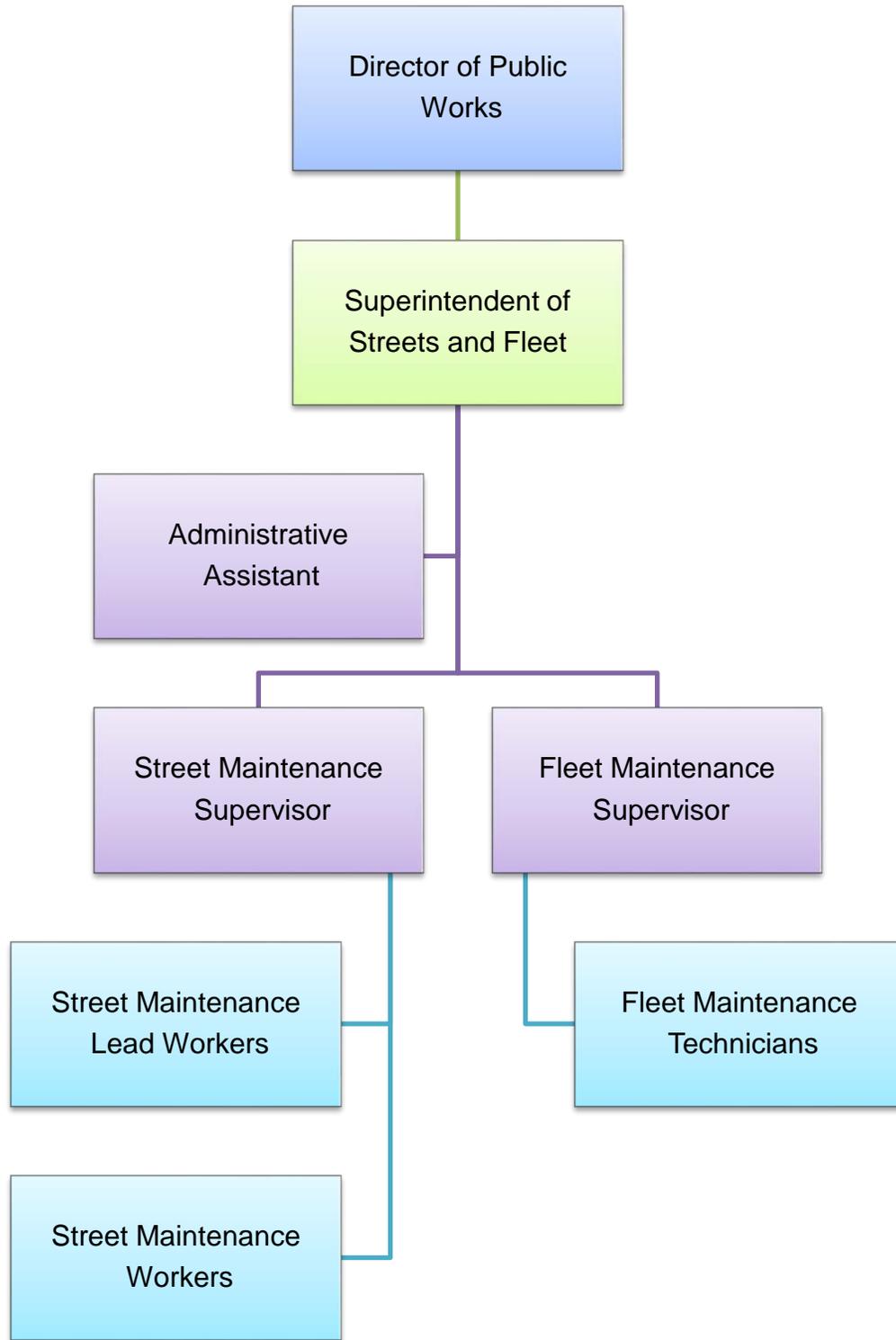
Department 80 - Fire

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
573 Training		9,550	13,543	17,000	17,000	17,000	17,000
Total Contractual Services		21,559	16,484	31,879	31,880	32,495	32,495
601 Maintenance Supplies		-	-	-	-	-	-
624 Operating Supplies		10,876	11,087	23,500	23,500	23,050	23,050
625 Small Tools		-	-	500	500	500	500
631 Clothing		11,178	23,664	27,000	27,000	24,000	24,000
641 Books		-	-	500	500	500	500
Total Commodities		22,054	34,752	51,500	51,500	48,050	48,050
Total Fire Services		2,817,742	2,880,769	3,181,805	3,013,265	3,344,950	3,442,925
Facility Maintenance							
531 Maintenance Service		\$ 31,992	\$ 18,932	\$ 24,500	\$ 37,200	\$ 24,905	\$ 26,220
595 Rentals		-	523	500	500	950	950
599 Other Contractual Services		742	742	1,000	1,000	1,000	1,000
Total Contractual Services		32,734	20,197	26,000	38,700	26,855	28,170
601 Maintenance Supplies		12,309	8,589	11,800	11,800	11,800	11,800
624 Operating Supplies		758	693	1,450	1,450	1,450	1,450
626 Janitorial Supplies		3,621	2,475	3,500	3,500	3,500	3,500
627 Motor Fuel & Lubricants		14,045	12,069	20,400	20,400	20,805	21,265
Total Commodities		30,734	23,826	37,150	37,150	37,555	38,015
Total Facility Maintenance		63,467	44,022	63,150	75,850	64,410	66,185
GEMA							
531 Maintenance Service		5,410	5,027	5,250	5,250	5,125	5,125
559 Other Professional Services		3,563	6,000	16,000	16,000	16,000	16,000
562 Telephone		9,009	7,027	5,565	5,565	6,240	6,240
564 Printing		-	-	100	100	-	-
573 Training		-	219	1,000	1,000	1,000	1,000
Total Contractual Services		17,982	18,272	27,915	27,915	28,365	28,365
622 Office Equipment		-	-	-	-	-	-
624 Operating Supplies		90	352	750	940	750	750
627 Motor Fuel & Lubricants		558	273	305	150	305	305
631 Clothing		38	175	1,300	1,300	1,300	1,300
Total Commodities		686	800	2,355	2,390	2,355	2,355
Total GEMA		18,668	19,072	30,270	30,305	30,720	30,720
Total Fire		\$ 4,162,402	\$ 4,236,193	\$ 4,561,386	\$ 4,482,445	\$ 4,717,524	\$ 4,841,074

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Public Works Department

Streets Division



PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2019 GOALS

Goal # 1 In conjunction with the GIS division, collect, develop, and maintain GIS data for all regulatory (STOP, YIELD, SPEED LIMIT) signs within the City.

Funding: General Operating, staff time

Completion Date: 12/30/2018

Goal # 2 Create and implement a new "Pavement Marking Maintenance Plan" (PMMP).

In conjunction with the Engineering Division, the Street Division will create and implement a "Pavement Marking Maintenance Plan" for all pavement markings within the City. The City does not have a pro-active approach to maintaining the various pavement markings on the City maintained streets and parking lots. The City reacts to resident complaints, staff observations of poor markings, or Police Dept. requests for replacing pavement markings. This objective will be accomplished by creating a comprehensive inventory of the City's pavement markings; using the inventory to divide the City into five areas of approximately the same marking quantities to ease budgeting; using a contractor to replace all of the pavement markings in a rotating area so that every five years all of the pavement markings in that area are replaced; augment the contractor activities with City staff in high priority areas. This blanket replacement in a specific area approach will satisfy the MUTCD minimum standards for pavement markings.

Funding: Capital Infrastructure Fund, \$45,000

Completion Date: 11/30/2018

Identified as a Council priority during the Strategic Planning Workshop

Goal # 3 Meet the requirements of the NPDES program for all storm sewer outfalls.

In conjunction with the Water/Wastewater Division and the Engineering Division, create and implement a compliant MS-4 program for stormwater management within the City. The Engineering Division is already annually inspecting/documenting the storm sewer outfalls to the City creeks and rivers. These outfalls have been included in the City's GIS inventory. The government's MS4 program is expanding to require

Public Works – Streets

the City's annual inspection/documentation of the storm sewer outfalls at the numerous stormwater basins throughout the City. The Engineering Division will coordinate with the GIS Division to implement the use of iPads and the automated updating of the GIS inventory.

Funding: General Operating, staff time

Completion Date: 12/30/2018

Goal # 4 In conjunction with the Engineering/GIS division and Graf Tree Care, develop a GIS database using collected tree inventory from 2018.

Funding: General Operating, staff time

Completion Date: 12/30/2018

Goal # 5 Utilize the urban tree management plan currently under development with Graf Tree Care to develop, maintain, and continue a zoned parkway tree trimming plan.

Funding: General Operating, staff time

Completion Date: 4/30/2019

Goal # 6 Develop an additional Anti-Icing vehicle utilizing in house material and personnel.

Funding: General Operating, staff time

Completion Date: 9/30/2018

Forestry Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Trees Removed	409	238	40	152
Total Number of Parkway Trees Trimmed	2,532	2,354	2,514	2,416
Number of Parkway Trees Planted	180	60	100	60

Street Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Snow Events	18	14	13	17

Public Works – Streets

Salt Used (Tons)	2,070	1,400	1,426	2,140
Asphalt Patching (Tons)	250	250	330	330

Fleet Division

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Fleet Repairs Performed	3,200	2,850	2,825	2837

Public Works – Streets – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Superintendent of Streets and Fleet	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Lead Worker	4.00	4.00	4.00	4.00	4.00	4.00
Street Maintenance Worker	8.00	8.00	8.00	8.00	8.00	8.00
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Total	18.00	18.00	18.00	18.00	18.00	18.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
General Maintenance							
501	Wages - Regular	\$ 798,632	\$ 838,195	\$ 843,176	\$ 862,035	\$ 904,223	\$ 924,962
502	Wages - Part-Time/Seasonal	-	4,433	-	-	-	-
503	Overtime	49,379	48,291	58,145	69,105	79,000	81,500
504	Stand-By	78,610	76,952	62,000	71,500	72,000	74,000
521	Group Insurance	235,650	257,413	271,726	268,955	293,074	292,253
522	Medicare	13,052	13,430	13,968	13,710	15,302	15,668
523	Social Security	55,807	57,406	59,688	58,625	60,875	66,897
524	IMRF	112,601	113,987	110,472	113,600	115,136	117,852
Total Personnel Services		1,343,731	1,410,107	1,419,175	1,457,530	1,539,610	1,573,132
531	Maintenance Service	66,839	52,278	73,930	74,185	69,230	70,120
544	Medical Service	1,237	1,407	1,230	1,230	1,330	1,330
546	Janitorial Service	2,437	2,437	2,540	2,540	2,540	2,540
559	Other Professional Services	1,537	1,922	1,500	1,500	500	500
561	Postage	123	13	540	540	250	250
562	Telephone	3,043	2,904	3,060	3,060	2,400	2,400
563	Publishing	-	-	100	470	300	300
564	Printing	153	93	100	115	200	200
571	Dues	533	972	340	610	670	670
572	Travel	959	856	1,290	2,000	540	540
573	Training	4,772	3,658	4,035	4,035	3,195	3,195
581	Utilities	4	135	160	160	160	160
582	Street Lighting	523	587	480	480	600	600
584	Landfill Charges	2,571	1,472	2,000	2,000	2,000	2,000
595	Rentals	4,019	1,666	2,070	2,320	2,070	2,070
599	Other Contractual Services	370	153	1,190	1,190	990	990
Total Contractual Services		89,120	70,553	94,565	96,435	86,975	87,865
601	Maintenance Supplies	31,059	25,151	32,100	32,100	31,960	31,960
621	Office Supplies	829	846	800	800	800	800
622	Office Equipment	1,295	796	500	500	500	500
623	Office Furniture	-	499	-	770	-	-
624	Operating Supplies	21,271	19,436	23,100	22,670	23,100	23,100
625	Small Tools	3,397	9,922	6,000	6,000	6,000	6,000
626	Janitorial Supplies	294	137	400	400	400	400
627	Motor Fuel & Lubricants	13,126	22,045	43,000	43,000	43,840	44,690
631	Clothing	5,630	6,941	7,200	7,200	7,200	7,200
632	Per Copy Charges	363	354	480	480	480	480
662	Film/Video	-	-	400	-	100	100
663	Computer Software	-	-	-	-	11,200	11,200
Total Commodities		77,263	86,127	113,980	113,920	125,580	126,430
910	Capitalized Assets	(425,150)	(490,757)	(554,100)	(554,100)	(554,100)	(554,100)
917	Employee Awards	350	5	300	300	500	750
Total Other Expenditures		(424,800)	(490,752)	(553,800)	(553,800)	(553,600)	(553,350)
Total General Maintenance		1,085,314	1,076,035	1,073,920	1,114,085	1,198,565	1,234,077

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Snow Control							
	559 Other Professional Services	2,059	2,073	1,800	1,800	2,100	2,100
	Total Contractual Services	2,059	2,073	1,800	1,800	2,100	2,100
	601 Maintenance Supplies	128,950	147,967	273,000	216,000	273,000	273,000
	624 Operating Supplies	232	55	700	700	700	700
	625 Small Tools	-	-	100	100	100	100
	Total Commodities	129,183	148,022	273,800	216,800	273,800	273,800
	Total Snow & Ice Control	131,242	150,095	275,600	218,600	275,900	275,900
Forestry							
	531 Maintenance Service	768	122	2,000	2,000	2,000	2,000
	559 Other Professional Services	298	828	3,000	3,000	3,000	3,000
	564 Printing	560	337	500	500	500	500
	571 Dues & Subscriptions	575	575	600	600	600	600
	587 Mosquito Abatement	45,474	46,402	60,000	60,000	60,000	60,000
	Total Contractual Services	47,676	48,264	66,100	66,100	66,100	66,100
	601 Maintenance Supplies	1,283	1,051	1,000	1,000	1,000	1,000
	624 Operating Supplies	648	179	600	100	600	600
	625 Small Tools	183	1,138	4,000	4,000	4,000	4,000
	627 Motor Fuel & Lubricants	67	259	200	200	205	210
	Total Commodities	2,181	2,626	5,800	5,300	5,805	5,810
	Total Forestry	49,856	50,890	71,900	71,400	71,905	71,910
	Total Streets & Walks	\$ 1,266,412	\$ 1,277,020	\$ 1,421,420	\$ 1,404,085	\$ 1,546,370	\$ 1,581,887

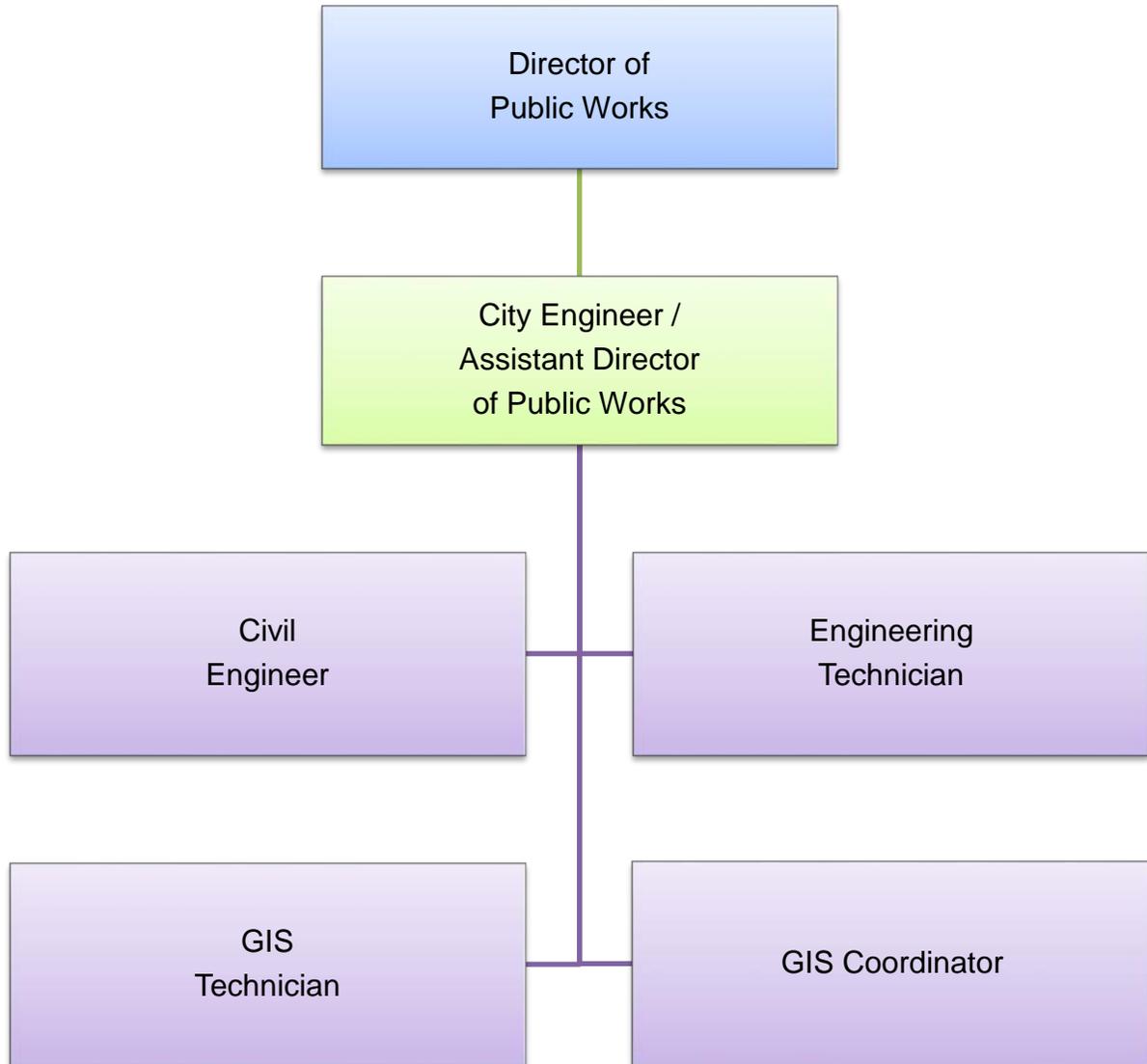
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Fleet Maintenance							
501	Wages - Regular	\$ 127,046	\$ 140,106	\$ 140,218	\$ 105,000	\$ 133,564	\$ 137,841
503	Overtime	677	605	1,000	500	1,000	1,000
521	Group Insurance	20,527	23,065	25,222	16,885	20,868	20,872
522	Medicare	1,820	2,092	2,048	1,500	1,952	2,015
523	Social Security	7,781	8,943	8,755	6,380	8,346	8,612
524	IMRF	15,387	16,181	16,215	12,500	15,763	16,265
Total Personnel Services		<u>173,237</u>	<u>190,993</u>	<u>193,458</u>	<u>142,765</u>	<u>181,493</u>	<u>186,605</u>
531	Maintenance Service	63,448	62,515	74,695	75,900	70,000	70,000
562	Telephone	499	609	-	510	660	660
571	Dues	-	-	550	550	185	185
573	Training	7	100	695	1,470	1,500	1,500
575	Publications	60	-	-	-	-	-
595	Rentals	1,029	1,160	1,600	1,570	1,560	1,560
599	Other Contractual Services	135	-	1,000	-	1,000	1,000
Total Contractual Services		<u>65,178</u>	<u>64,385</u>	<u>78,540</u>	<u>80,000</u>	<u>74,905</u>	<u>74,905</u>
601	Maintenance Supplies	73,151	75,911	78,000	80,065	78,000	78,000
621	Office Supplies	104	-	-	-	-	-
622	Office Equipment	-	-	-	-	-	-
624	Operating Supplies	5,585	8,436	10,125	10,125	10,125	10,125
625	Small Tools	921	2,266	1,500	3,000	1,500	1,500
626	Janitorial Supplies	445	444	700	700	500	500
627	Motor Fuel & Lubricants	16,781	25,093	14,280	14,280	14,180	14,180
631	Clothing	1,622	238	1,350	1,350	1,350	1,350
632	Per Copy Charges	-	-	-	-	-	-
663	Computer Software	1,500	-	-	-	1,970	1,970
Total Commodities		<u>100,110</u>	<u>112,388</u>	<u>105,955</u>	<u>109,520</u>	<u>107,625</u>	<u>107,625</u>
Total Fleet Maintenance		<u>\$ 338,525</u>	<u>\$ 367,765</u>	<u>\$ 377,953</u>	<u>\$ 332,285</u>	<u>\$ 364,023</u>	<u>\$ 369,135</u>

Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The GIS division maintains and oversees the City's land-based GIS and provides information systems support and back up. The GIS division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet, and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2019 GOALS

Goal # 1 Create and implement a new “Pavement Marking Maintenance Plan” (PMMP).

In conjunction with the Street Division, the Engineering/GIS Division will create and implement a “Pavement Marking Maintenance Plan” for all pavement markings within the City. The City does not have a pro-active approach to maintaining the various pavement markings on the City maintained streets and parking lots. The City reacts to resident complaints, staff observations of poor markings, or Police Dept. requests for replacing pavement markings. The PMMP objective will be accomplished by creating a comprehensive inventory of the City’s pavement markings; using the inventory to divide the City into five areas of approximately the same marking quantities to ease budgeting; using a contractor to replace all of the pavement markings in a rotating area so that every five years all of the pavement markings in that area are replaced; augment the contractor activities with City staff in high priority areas. This blanket replacement in a specific area approach will satisfy the MUTCD minimum standards for pavement markings

Funding: General Operating, staff time

Completion Date: 11/30/2018

Identified as a Council priority during the Strategic Planning Workshop

Goal # 2 Create and implement a formal Qualifications Based Selection (QBS) process, including criteria and form(s) for evaluating professional services for all Public Works projects utilizing Federal/State funds.

Both the State and Federal governments are requiring local agencies to implement a QBS evaluation process to select professional services/consultants for any projects

utilizing State/Federal funds. The Engineering Division has been using an informal QBS process for several years to select engineers/surveyors for various projects. This informal QBS process began with the construction of the third deck of the Third Street Commuter Parking Garage and it was derived from a Metra QBS evaluation process. The Engineering Division will formalize this QBS process to meet the minimum criteria established by the government, and it will be tailored for use (or easily modified) by other departments in the City.

Funding: General Operating, staff time

Completion Date: 12/30/2018

- Goal # 3** Develop the necessary contract documents to bid the annual roadway improvement program by March 1, 2019

The Engineering Division is responsible for annually evaluating the City streets for pavement conditions, and then recommending which streets will be re-surfaced/re-constructed using funds from the Infrastructure Capital Projects Fund. With prior budget constraints limiting this bidding procedure to wait for budget approval on May 1 of each year, it was not uncommon for the roadway improvement program to commence in July. There were numerous issues with completing the restoration before the onset of inclement weather. With the recent implementation of a two-year budgeting process, the Engineering Division will endeavor to expedite the evaluation and bidding process so the annual roadway program can be advertised for bidding by March 1. This bidding date would allow for an anticipated construction start of May 1 and restoration completed by November 1.

Funding: General Operating, staff time

Completion Date: 03/01/2019

- Goal # 4** Meet the requirements of the NPDES MS4 program for inspections of all storm sewer outfalls.

In conjunction with the Water/Wastewater Division and the Street Division, create and implement a compliant MS-4 program for stormwater management within the City. The Engineering Division is already annually inspecting/documenting the storm sewer outfalls to the City creeks and rivers. These outfalls have been included in the City's GIS inventory. The government's MS4 program is expanding to require the City's annual inspection/documentation of the storm sewer outfalls at the numerous stormwater basins throughout the City. The Engineering Division will coordinate with the GIS Division to implement the use of iPads and the automated updating of the GIS inventory.

Funding: General Operating, staff time

Completion Date: 12/30/2018

- Goal # 5** Promote, develop and implement new services and/or programs to City Departments and the Public to improve data accessibility.

Upgrades made in FY 2018 have opened the door to new ESRI capabilities. Staff will implement more internal and external interactive maps and take strides in improving the City's GIS capabilities. The aim is to create and maintain various maps that will make information more accessible, accurate and make data updating more efficient.

Funding: General Operating, staff time

Completion Date: 04/30/2019

- Goal # 6** Assist in implementing Milsoft electric utility GIS and analysis applications.

In conjunction with the City's Electric Division, the GIS Division has contracted with Milsoft Utility Solutions to improve the current mapping system. This improvement provides the Electric Division and GIS Division with new capabilities, such as engineering analysis, outage management, mobile solutions, system planning, and real time operations. With these new capabilities come new challenges, which the GIS Division is excited to face and overcome. Some of the challenges are, but not limited to, learning the new applications and capabilities, implementing mobile solutions via tablets similar to the Water Division's, and training Electric Division employees how to use these new tools.

Funding: General Operating, staff time

Completion Date: 04/30/2019

- Goal # 7** Improve digital mapping applications for utility workers.

In conjunction with the Water/Wastewater Division and the Electric Division, the FY 2018 GIS update was a huge step in modernizing the City's utility maps. For the first time, Water Division crews were able to reference all of the City's utility maps on a single tablet, as well as make minor edits which simplified existing workflows. For FY 2019 the GIS Division seeks to hold a stakeholder meeting with Water Division personnel to gain insight on how to improve the existing applications, as well as what new applications could be created to improve their data collection and workflows. As mentioned in Goal #6, the electric utility maps will be delivered via mobile device.

Funding: General Operating, staff time

Completion Date: 04/30/2019

- Goal # 8** Develop and provide in-house training sessions to City staff to promote the use of the City's GIS database system.

Public Works – Engineering

Many City employees will be exposed to interactive maps, either online, or stored on a tablet. General and specific training courses will be developed along with resources for City staff to ensure they understand how to use these tools most effectively.

The GIS Division will be watchful of any seminars or courses that could be beneficial to improving workflows and overall knowledge of GIS capabilities. Potential seminars might include the annual ILGISA event, or a demo on how drones could benefit certain inspections/tasks in the city.

Funding: staff time

Completion Date: 04/30/2019

Goal # 9 In conjunction with the Street Division, develop and obtain GIS data for all regulatory (STOP, YIELD, Speed Limit) signs within the City.

Funding: General Operating, staff time

Completion Date: 12/30/2018

Goal # 10 In conjunction with the Street Division and Graf Tree Care, develop a GIS database using collected tree inventory from 2018.

Funding: General Operating, staff time

Completion Date: 12/30/2018

Goal # 11 In conjunction with the Finance Division, develop a cost accounting and recovery process to document developers paying for staff time and consultant's time spent on reviewing the developer's project for stormwater compliance.

Funding: General Operating, staff time

Completion Date: 06/30/2018

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Sidewalk Replaced/Repaired (Sq. Ft)	12,326	25,000	25,000	34,300
Curb Removed/Replaced (Sq. Ft)	5,320	10,600	8,900	8,956
Pavement Maintenance (Miles)	2.0	3.0	3.0	2.0
Roadway Resurfaced (Miles)	6.0	5.0	3.5	3.0
Number of Drainage & Utility Structures Improved	76	89	75	74

Public Works – Engineering – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Director of Public Works	1.00	1.00	1.00	1.00	1.00	1.00
City Engineer / Assistant Director of Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	0.00	0.00	0.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	2.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00	6.00	6.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Engineering							
501	Wages - Regular	\$ 198,805	\$ 192,294	\$ 161,491	\$ 162,360	\$ 172,324	\$ 176,632
502	Wages - Part-time/Seasonal	-	-	-	-	7,200	8,640
521	Group Insurance	36,642	39,204	33,546	32,660	34,834	34,838
522	Medicare	2,714	2,661	2,343	2,260	2,603	2,688
523	Social Security	11,605	11,361	9,977	9,615	11,047	11,406
524	IMRF	23,448	22,479	18,549	18,520	20,180	20,698
Total Personnel Services		273,213	267,999	225,906	225,415	248,188	254,902
531	Maintenance Service	1,905	1,734	1,550	1,085	995	1,010
542	Engineering Service	23,942	48,005	41,500	31,000	40,000	40,000
543	Legal Services	368	5,930	-	-	-	-
544	Medical Service	85	170	90	90	90	90
546	Janitorial Service	2,437	2,437	2,520	2,520	2,520	2,520
559	Other Professional Services	-	30	50	50	50	50
561	Postage	540	449	480	480	480	480
562	Telephone	4,115	4,968	4,800	4,800	4,800	4,800
563	Publishing	423	290	340	500	500	500
564	Printing	49	57	100	100	200	200
566	Recording Fees	214	224	240	330	350	350
571	Dues	551	488	590	590	590	590
572	Travel	1,131	875	1,080	1,080	1,080	1,080
573	Training	2,265	1,970	1,800	1,800	3,300	3,300
595	Rentals	638	682	655	655	655	655
599	Other Contractual Services	30	30	-	-	-	-
Total Contractual Services		38,693	68,337	55,795	45,080	55,610	55,625
601	Maintenance Supplies	34	84	100	100	100	100
621	Office Supplies	742	844	1,000	1,000	1,000	1,000
622	Office Equipment	1,174	468	1,250	1,250	1,000	1,000
624	Operating Supplies	322	259	600	530	600	600
625	Small Tools	-	42	-	-	-	-
626	Janitorial Supplies	41	70	150	150	150	150
627	Motor Fuel & Lubricants	1,404	971	2,000	2,000	2,040	2,085
631	Clothing	1,007	1,217	1,320	1,320	1,320	1,320
632	Per Copy Charge	363	354	360	360	360	360
641	Books	-	-	-	-	-	-
Total Commodities		5,087	4,309	6,780	6,710	6,570	6,615
917	Employee Awards	150	100	-	-	50	600
Total Other Expenditures		150	100	-	-	50	600
Total Engineering		317,143	340,746	288,481	277,205	310,418	317,742
GIS							
501	Wages - Regular	\$ 13,473	\$ 9,511	\$ 12,892	\$ 10,475	\$ 13,441	\$ 13,777
521	Group Insurance	2,297	1,718	3,222	3,215	3,328	3,328
522	Medicare	187	144	186	175	195	200
523	Social Security	797	614	799	750	833	854
524	IMRF	1,617	1,074	1,480	1,500	1,574	1,613
Total Personnel Services		18,371	13,061	18,579	16,115	19,371	19,772

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

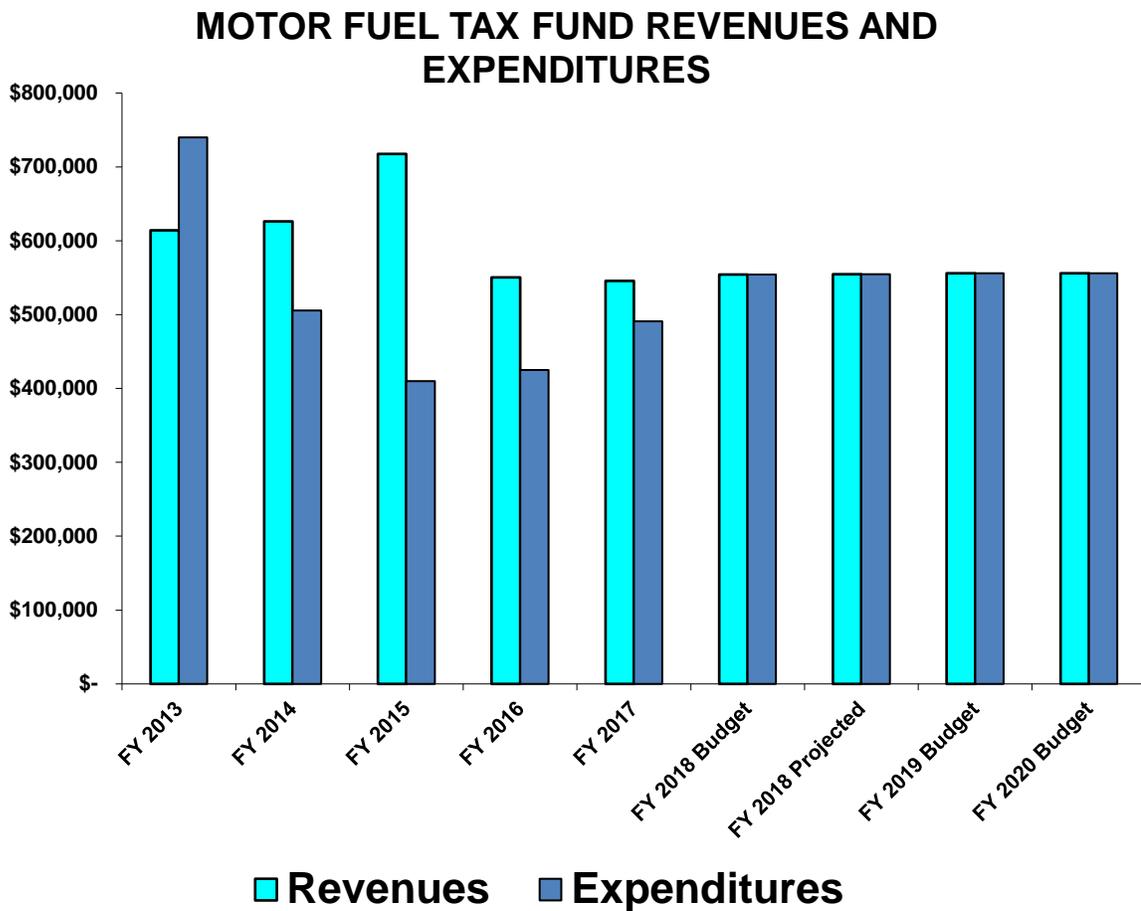
Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
531	Maintenance Service	5,664	794	-	-	-	-
563	Publishing	35	-	-	-	-	-
571	Dues	40	-	-	-	-	-
572	Travel	78	-	150	150	150	150
573	Training	1,088	183	-	-	-	-
Total Contractual Services		6,906	977	150	150	150	150
601	Maintenance Supplies	-	34	75	75	75	75
621	Office Supplies	326	33	80	80	80	80
622	Office Equipment	-	-	-	-	-	-
624	Operating Supplies	64	-	60	60	60	60
625	Small Tools	-	37	50	50	50	50
Total Commodities		390	104	265	265	265	265
Total GIS		25,667	14,142	18,994	16,530	19,786	20,187
Storm Drainage							
501	Wages - Regular	\$ 22,235	\$ 25,079	\$ 24,530	\$ 24,900	\$ 26,778	\$ 27,447
503	Overtime	1	20	-	-	-	-
504	Stand-By	30	35	-	-	-	-
521	Group Insurance	7,278	7,751	7,909	8,015	8,206	8,199
522	Medicare	309	348	355	345	389	398
523	Social Security	1,319	1,486	1,522	1,465	1,663	1,705
524	IMRF	2,518	2,809	2,818	2,865	3,138	3,220
Total Personnel Services		33,690	37,529	37,134	37,590	40,174	40,969
599	Other Contractual Services	1,000	1,774	2,500	2,500	2,500	2,500
Total Contractual Services		1,000	1,774	2,500	2,500	2,500	2,500
601	Maintenance Supplies	11,876	11,000	11,000	11,000	11,000	11,000
624	Operating Supplies	2,751	2,360	2,500	2,500	2,500	2,500
Total Commodities		14,627	13,360	13,500	13,500	13,500	13,500
914	State/Federal Permit Fees	500	500	500	500	500	500
Total Other Expenditures		500	500	500	500	500	500
Total Storm Drainage		49,817	53,162	53,634	54,090	56,674	57,469
Total Engineering & Storm Drainage		\$ 392,627	\$ 408,050	\$ 361,109	\$ 347,825	\$ 386,878	\$ 395,398

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.



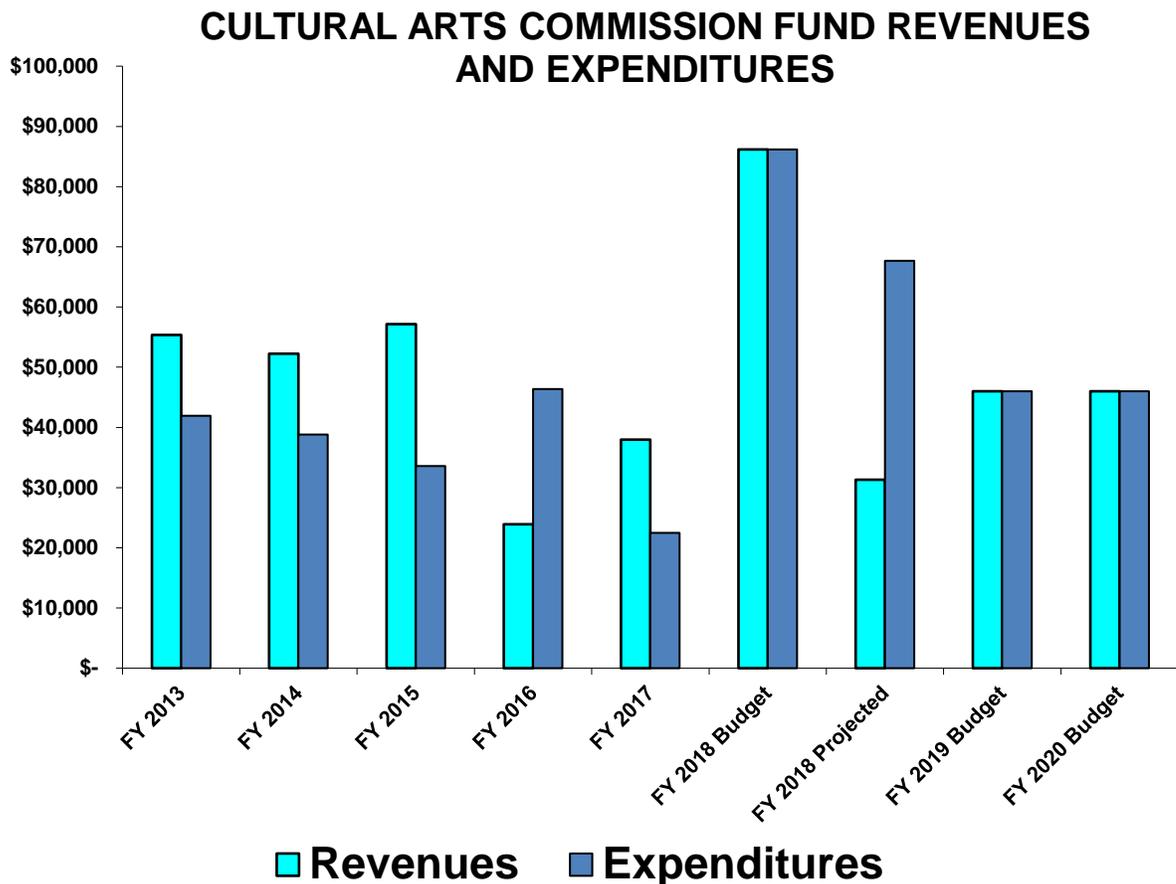
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 214 - Motor Fuel Tax Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
445	Motor Fuel Tax	\$ 549,818	\$ 544,823	\$ 553,500	\$ 552,000	\$ 553,500	\$ 553,500
Total Intergovernmental Revenues		549,818	544,823	553,500	552,000	553,500	553,500
481	Interest Income	399	864	600	2,500	2,500	2,500
489	Miscellaneous	-	-	-	-	-	-
Total Other Revenues		399	864	600	2,500	2,500	2,500
Total Revenues and Other Financing Sources		\$ 550,217	\$ 545,687	\$ 554,100	\$ 554,500	\$ 556,000	\$ 556,000
Expenditures and Other Financing Uses							
920	Reimbursed MFT Expenditures	425,150	490,757	554,100	554,500	556,000	556,000
Total Other Expenditures		425,150	490,757	554,100	554,500	556,000	556,000
951.10	Transfers Out - General Fund	-	-	-	-	-	-
Total Other Financing Sources		-	-	-	-	-	-
Total Expenditures and Other Financing Uses		\$ 425,150	\$ 490,757	\$ 554,100	\$ 554,500	\$ 556,000	\$ 556,000

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission Fund accounts for the promotion of cultural arts within the City. Special Events include an Annual Fund Raising Event, Steeple Walk, Shakespeare in the Park, Geneva Film Festival and River Park Concerts. Resources include special event fees.



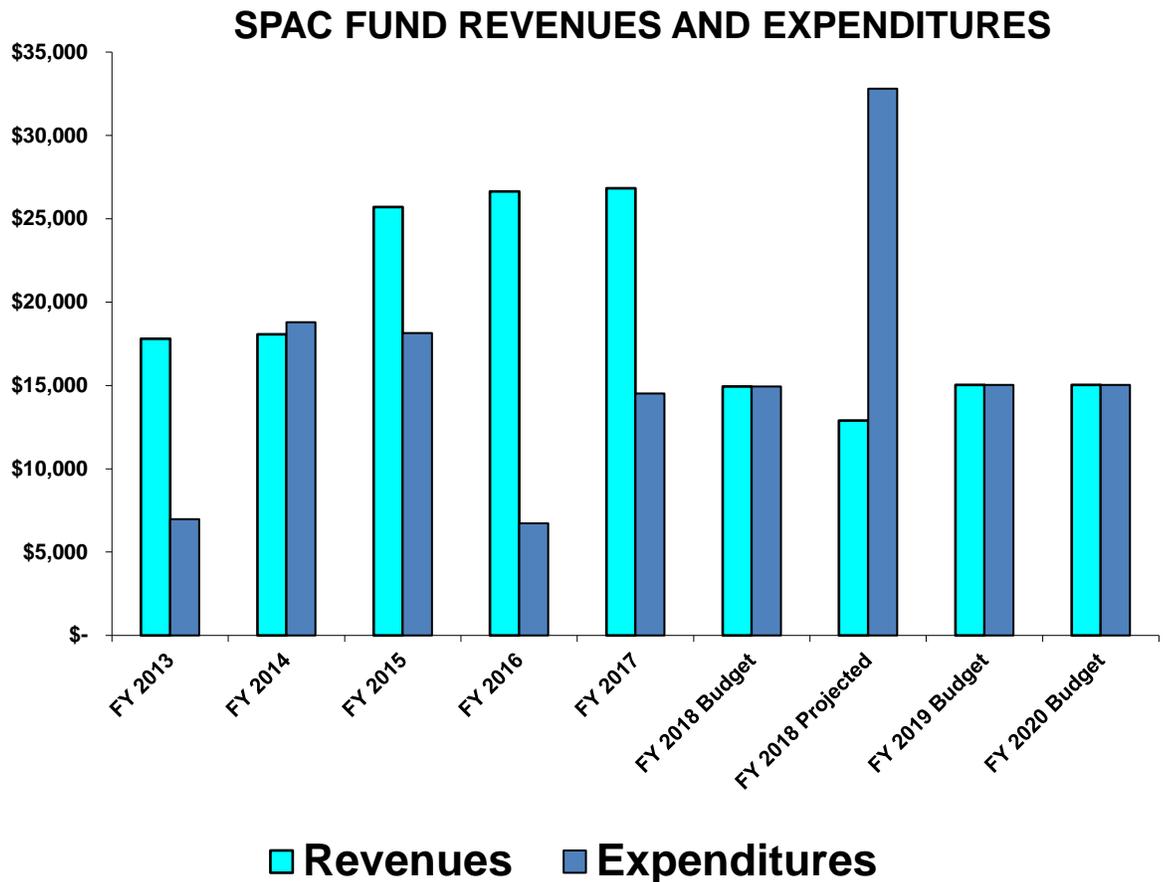
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 216 - Cultural Arts Commission Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
481	Interest Income	\$ 62	\$ 135	\$ 65	\$ 250	\$ 250	\$ 250
486	Donations	7,016	17,181	8,975	7,550	8,975	8,975
487	Special Event Fees	15,691	14,815	20,275	17,600	20,275	20,275
489	Miscellaneous	1,135	5,720	5,250	5,900	5,250	5,250
Total Other Revenue		23,904	37,851	34,565	31,300	34,750	34,750
499	Reappropriation	-	-	51,580	-	11,230	11,230
Total Other Financing Sources		-	-	51,580	-	11,230	11,230
Total Revenues and Other Financing Sources		\$ 23,904	\$ 37,851	\$ 86,145	\$ 31,300	\$ 45,980	\$ 45,980
Expenditures and Other Financing Uses							
547	Banking Service	\$ 1,070	\$ 551	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050
551	Advertising	450	254	1,200	500	500	500
559	Other Professional Services	4,100	2,625	18,525	3,305	800	800
561	Postage	13	89	250	225	100	100
564	Printing	4,271	1,536	2,775	4,000	4,660	4,660
565	Internet	62	-	-	-	-	-
571	Dues & Subscriptions	180	100	100	100	100	100
572	Travel & Meals	1,903	70	900	900	900	900
573	Training & Professional Development	530	-	1,725	2,450	500	500
595	Rentals	1,978	1,432	6,690	6,000	6,290	6,290
598	Program Support	27,500	-	41,500	41,500	1,500	1,500
599	Other Contractual Services	1,086	14,860	6,400	6,400	25,050	25,050
Total Contractual Services		43,143	21,517	81,115	66,430	41,450	41,450
621	Office Supplies	291	57	150	180	200	200
624	Operating Supplies	2,628	522	4,530	800	3,930	3,930
632	Copy Charges	-	22	-	50	50	50
Total Commodities		2,919	601	4,680	1,030	4,180	4,180
913	Community Relations	320	356	350	210	350	350
Total Other Expenditures		320	356	350	210	350	350
Total Expenditures and Other Financing Uses		\$ 46,382	\$ 22,474	\$ 86,145	\$ 67,670	\$ 45,980	\$ 45,980

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND

The Strategic Plan Advisory Committee Fund accounts for the implementation of the strategic planning goals approved by the City Council. Several sub-committees help to further the goals of SPAC. These include: the Natural Resources Committee, International Cultural Exchange Committee and Student Government. Resources include fundraising and a transfer from the General Fund.



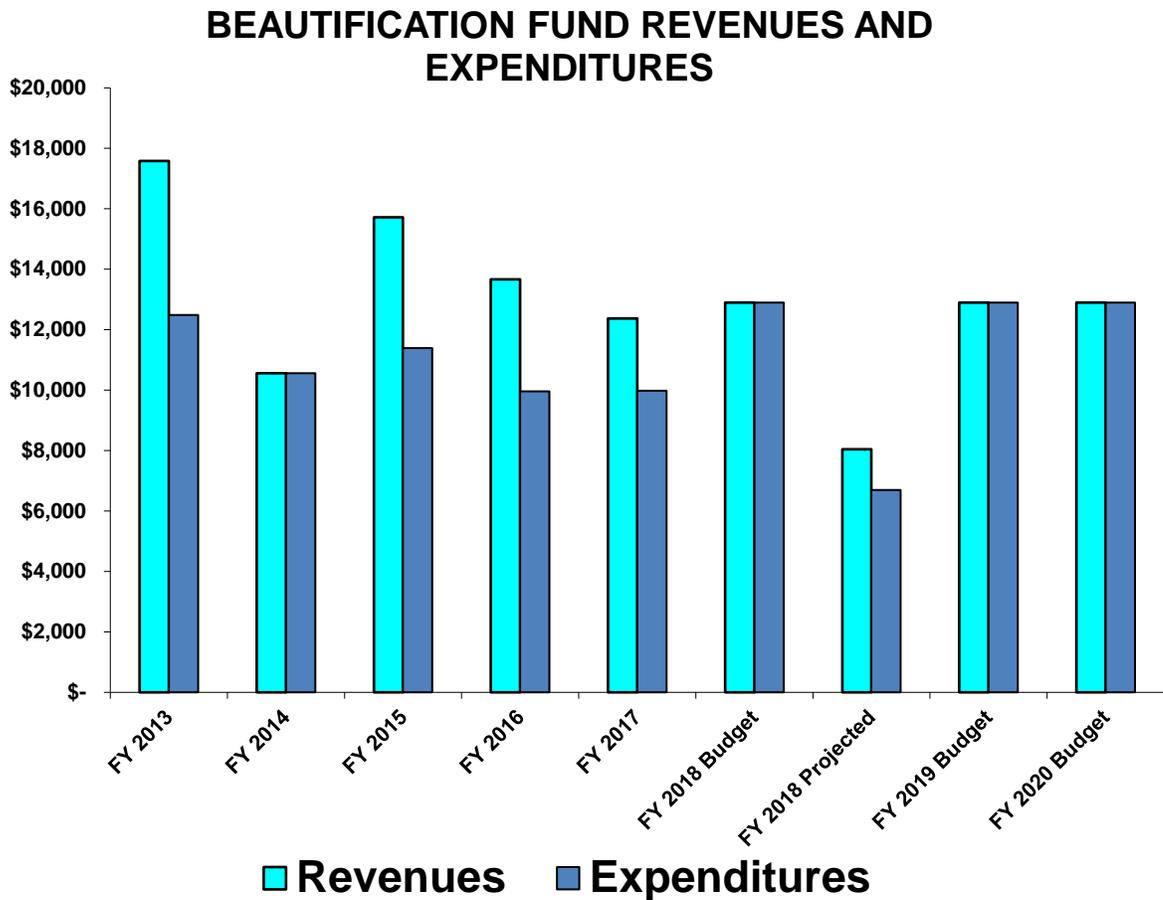
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 217 - SPAC Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
469	Sale of Materials	\$ 1,272	\$ 525	\$ 1,820	\$ 1,000	\$ 1,820	\$ 1,820
Total Service Charges		<u>1,272</u>	<u>525</u>	<u>1,820</u>	<u>1,000</u>	<u>1,820</u>	<u>1,820</u>
481	Interest Income	11	22	10	40	10	10
486	Donations	15,387	6,207	6,500	3,000	6,500	6,500
487	Special Event Fees	4,871	15,049	1,500	5,350	1,500	1,500
489	Miscellaneous Income	100	25	100	-	100	100
Total Other Revenues		<u>20,369</u>	<u>21,303</u>	<u>8,110</u>	<u>8,390</u>	<u>8,110</u>	<u>8,110</u>
491.10	Transfers In - General Fund	5,000	5,000	3,500	3,500	3,500	3,500
499	Reappropriation	-	-	1,500	-	1,600	1,600
Total Other Financing Sources		<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>3,500</u>	<u>5,100</u>	<u>5,100</u>
Total Revenues and Other Financing Sources		<u>\$ 26,641</u>	<u>\$ 26,828</u>	<u>\$ 14,930</u>	<u>\$ 12,890</u>	<u>\$ 15,030</u>	<u>\$ 15,030</u>
Expenditures and Other Financing Uses							
547	Banking Service	\$ 406	\$ 399	\$ 200	\$ 110	\$ 200	\$ 200
559	Other Professional Services	-	-	-	-	-	-
561	Postage	-	142	145	-	145	145
564	Printing	416	-	-	-	-	-
565	Internet	-	-	-	100	100	100
572	Travel & Meals	-	2,497	1,500	2,010	1,500	1,500
595	Rentals	-	-	-	100	-	-
599	Other Contractual Services	476	526	-	-	-	-
Total Contractual Services		<u>1,298</u>	<u>3,564</u>	<u>1,845</u>	<u>2,320</u>	<u>1,945</u>	<u>1,945</u>
601	Maintenance Supplies	26	-	-	-	-	-
621	Office Supplies	91	17	60	30	60	60
624	Operating Supplies	5,296	10,935	13,000	30,460	13,000	13,000
632	Per Copy Charges	11	-	25	-	25	25
Total Commodities		<u>5,424</u>	<u>10,952</u>	<u>13,085</u>	<u>30,490</u>	<u>13,085</u>	<u>13,085</u>
Total Expenditures and Other Financing Uses		<u>\$ 6,722</u>	<u>\$ 14,516</u>	<u>\$ 14,930</u>	<u>\$ 32,810</u>	<u>\$ 15,030</u>	<u>\$ 15,030</u>

BEAUTIFICATION FUND

The Beautification Fund accounts for the beautification of the downtown area through the purchase, planting and maintenance of flowers and plants. Resources include special event fees, donations.



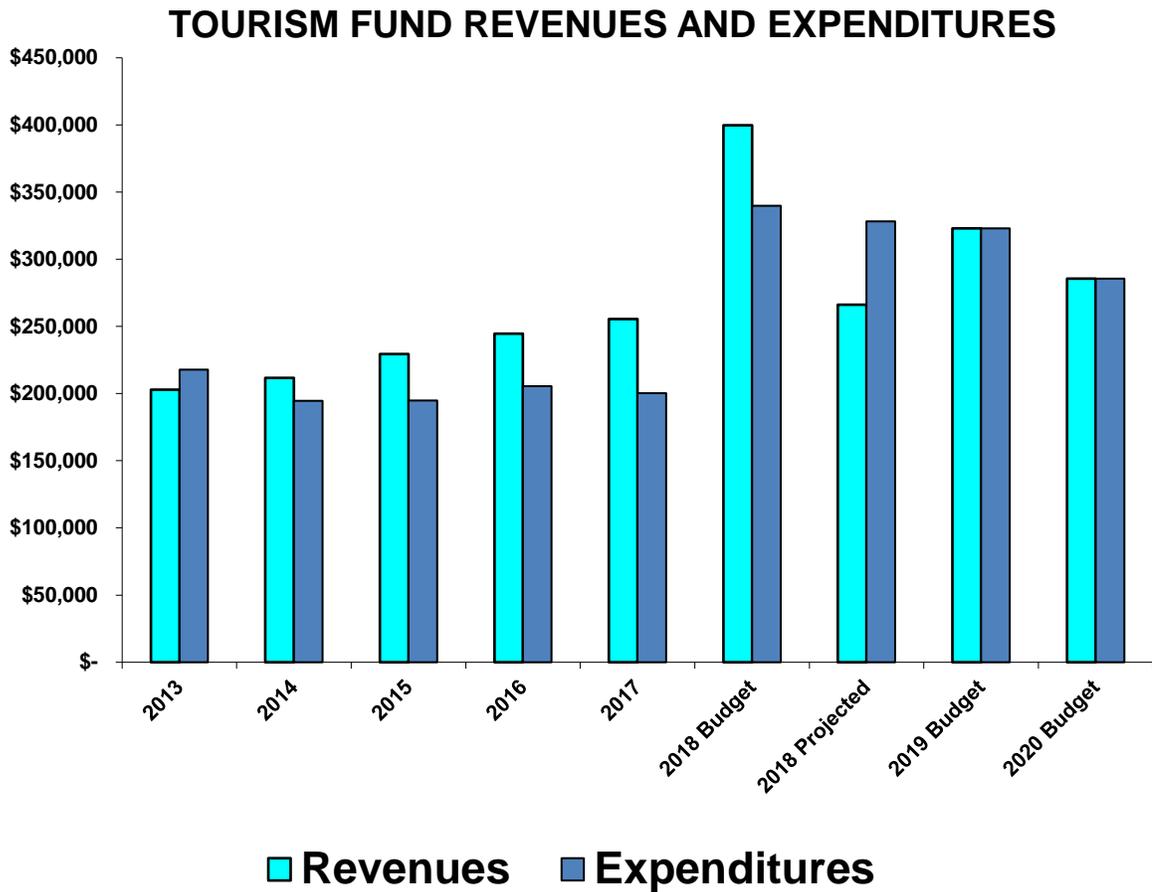
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 218 - Beautification Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
469	Sale of Materials	\$ 72	\$ -	\$ -	\$ -	\$ -	\$ -
Total Service Charges		<u>72</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
481	Interest Income	51	112	50	240	50	50
486	Donations	8,543	7,260	5,300	7,805	5,300	5,300
Total Other Revenues		<u>8,594</u>	<u>7,372</u>	<u>5,350</u>	<u>8,045</u>	<u>5,350</u>	<u>5,350</u>
491.10	Transfers In - General Fund	5,000	5,000	-	-	-	-
499	Reappropriation	-	-	7,550	-	7,550	7,550
Total Other Financing Sources		<u>5,000</u>	<u>5,000</u>	<u>7,550</u>	<u>-</u>	<u>7,550</u>	<u>7,550</u>
Total Revenues and Other Financing Sources		<u>\$ 13,666</u>	<u>\$ 12,372</u>	<u>\$ 12,900</u>	<u>\$ 8,045</u>	<u>\$ 12,900</u>	<u>\$ 12,900</u>
Expenditures and Other Financing Uses							
547	Banking Services	\$ -	\$ 37	\$ 50	\$ 40	\$ 50	\$ 50
561	Postage	38	66	100	100	100	100
564	Printing	471	229	750	100	750	750
Total Contractual Services		<u>509</u>	<u>332</u>	<u>900</u>	<u>240</u>	<u>900</u>	<u>900</u>
624	Operating Supplies	9,454	9,644	12,000	6,455	12,000	12,000
Total Commodities		<u>9,454</u>	<u>9,644</u>	<u>12,000</u>	<u>6,455</u>	<u>12,000</u>	<u>12,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 9,962</u>	<u>\$ 9,976</u>	<u>\$ 12,900</u>	<u>\$ 6,695</u>	<u>\$ 12,900</u>	<u>\$ 12,900</u>

TOURISM FUND

The Tourism Fund accounts for the marketing of the City as a tourist destination and provides support for the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts.



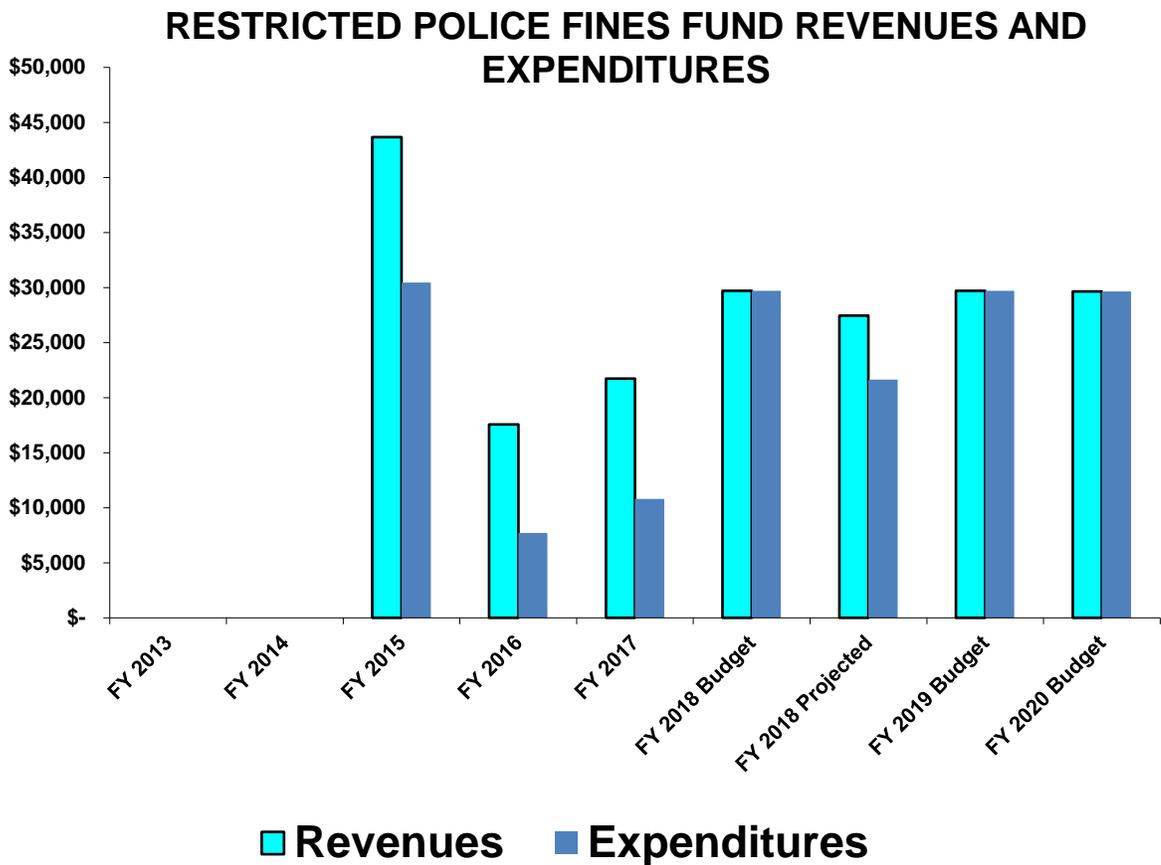
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 219 - Tourism Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
414	Hotel/Motel Tax	\$ 244,513	\$ 252,686	\$ 290,000	\$ 265,000	\$ 270,000	\$ 275,000
Total Taxes		244,513	252,686	290,000	265,000	270,000	275,000
455	Penalties	-	-	-	810	850	850
Total Fines & Forefeits		-	-	-	810	850	850
481	Interest Income	-	-	-	350	350	350
485	Reimbursed Expenditures	-	2,822	-	-	-	-
499	Reappropriation	-	-	109,855	-	51,760	9,350
Total Other Revenues		-	2,822	109,855	350	52,110	9,700
Total Revenues and Other Financing Sources		\$ 244,513	\$ 255,508	\$ 399,855	\$ 266,160	\$ 322,960	\$ 285,550
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 391	\$ 403	\$ 26,974	\$ 22,470	\$ 31,037	\$ 31,811
502	Wages - Part-Time/Seasonal	18,454	18,053	21,065	19,000	24,710	25,328
521	Group Insurance	25	23	7,360	4,845	8,001	7,986
522	Medicare	273	268	696	575	807	829
523	Social Security	1,168	1,144	2,979	2,455	3,445	3,526
524	IMRF	-	-	3,097	2,575	3,635	3,724
Total Personnel Services		20,312	19,891	62,171	51,920	71,635	73,204
551	Advertising	22,988	13,368	-	-	-	-
559	Other Professional Services	-	1,000	32,500	25,000	-	-
561	Postage	59	19	200	50	105	101
564	Printing	1,614	639	8,400	6,100	7,900	7,900
571	Dues & Subscriptions	4,932	4,737	4,850	4,200	4,350	4,350
572	Travel & Meals	180	147	684	200	680	680
573	Training & Professional Development	1,445	-	500	-	500	500
575	Publications	-	-	250	-	250	250
598	Program Support	153,665	156,399	224,302	176,190	192,575	196,100
599	Other Contractual Services	-	3,635	2,748	2,455	2,065	2,065
Total Contractual Services		184,884	179,944	274,434	214,195	208,425	211,946
621	Office Supplies	91	364	700	-	250	250
624	Operating Supplies	24	-	50	-	50	50
632	Per Copy Charges	253	20	500	100	100	100
Total Commodities		368	384	1,250	100	400	400
815.05	Improvement Other than Buildings	-	-	62,000	62,000	42,500	-
Total Capital Outlay		-	-	62,000	62,000	42,500	-
Total Expenditures and Other Financing Uses		\$ 205,563	\$ 200,219	\$ 399,855	\$ 328,215	\$ 322,960	\$ 285,550

RESTRICTED POLICE FINES FUND

The Restricted Police Fines Fund accounts for restricted expenditures for the maintenance, use and benefit of the Police Department. The source of funds are DUI fines, drug forfeitures and court supervision fees. This fund was established in FY 2015.



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

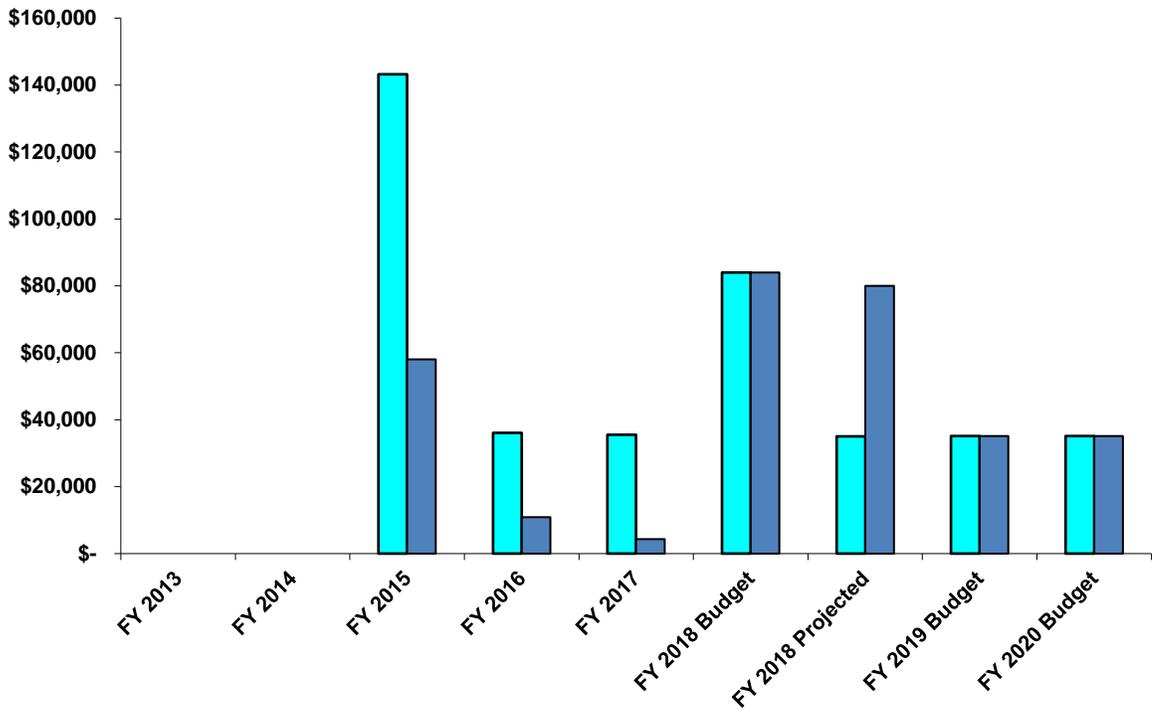
Fund 235 - Restricted Police Fines Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
457	Restricted Police Fines	\$ 17,555	\$ 21,724	\$ 27,450	\$ 27,450	\$ 27,450	\$ 27,450
Total Fines & Forfeits		<u>17,555</u>	<u>21,724</u>	<u>27,450</u>	<u>27,450</u>	<u>27,450</u>	<u>27,450</u>
499	Reappropriation	-	-	2,245	-	2,245	2,205
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>2,245</u>	<u>-</u>	<u>2,245</u>	<u>2,205</u>
Total Revenues and Other Financing Sources		<u>\$ 17,555</u>	<u>\$ 21,724</u>	<u>\$ 29,695</u>	<u>\$ 27,450</u>	<u>\$ 29,695</u>	<u>\$ 29,655</u>
Expenditures and Other Financing Uses							
502	Wages - Part-Time/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
503	Overtime	-	-	2,500	2,500	2,500	2,500
521	Group Insurance	-	-	58	-	56	54
522	Medicare	-	-	36	-	36	-
Total Personnel Services		<u>-</u>	<u>-</u>	<u>2,594</u>	<u>2,500</u>	<u>2,592</u>	<u>2,554</u>
531	Maintenance Service	7,327	6,724	11,100	11,100	11,103	11,101
573	Training & Professional Development	-	-	1,000	400	1,000	1,000
Total Contractual Services		<u>7,327</u>	<u>6,724</u>	<u>12,100</u>	<u>11,500</u>	<u>12,103</u>	<u>12,101</u>
601	Maintenance Supplies	379	-	7,000	5,000	7,000	7,000
624	Operating Supplies	-	2,456	6,001	2,140	6,000	6,000
631	Clothing Allowance	-	1,622	2,000	500	2,000	2,000
Total Commodities		<u>379</u>	<u>4,078</u>	<u>15,001</u>	<u>7,640</u>	<u>15,000</u>	<u>15,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 7,706</u>	<u>\$ 10,802</u>	<u>\$ 29,695</u>	<u>\$ 21,640</u>	<u>\$ 29,695</u>	<u>\$ 29,655</u>

PEG FUND

The Public, Educational and Government-access television (PEG) Fund accounts for the financing and maintenance of television production equipment, computers, office furniture, etc. used for shows televised on public access cable TV channels. The source of revenue is the cable television franchise fee from cable TV companies that service the community. This fund was established in FY 2015.

PEG FUND REVENUES AND EXPENDITURE



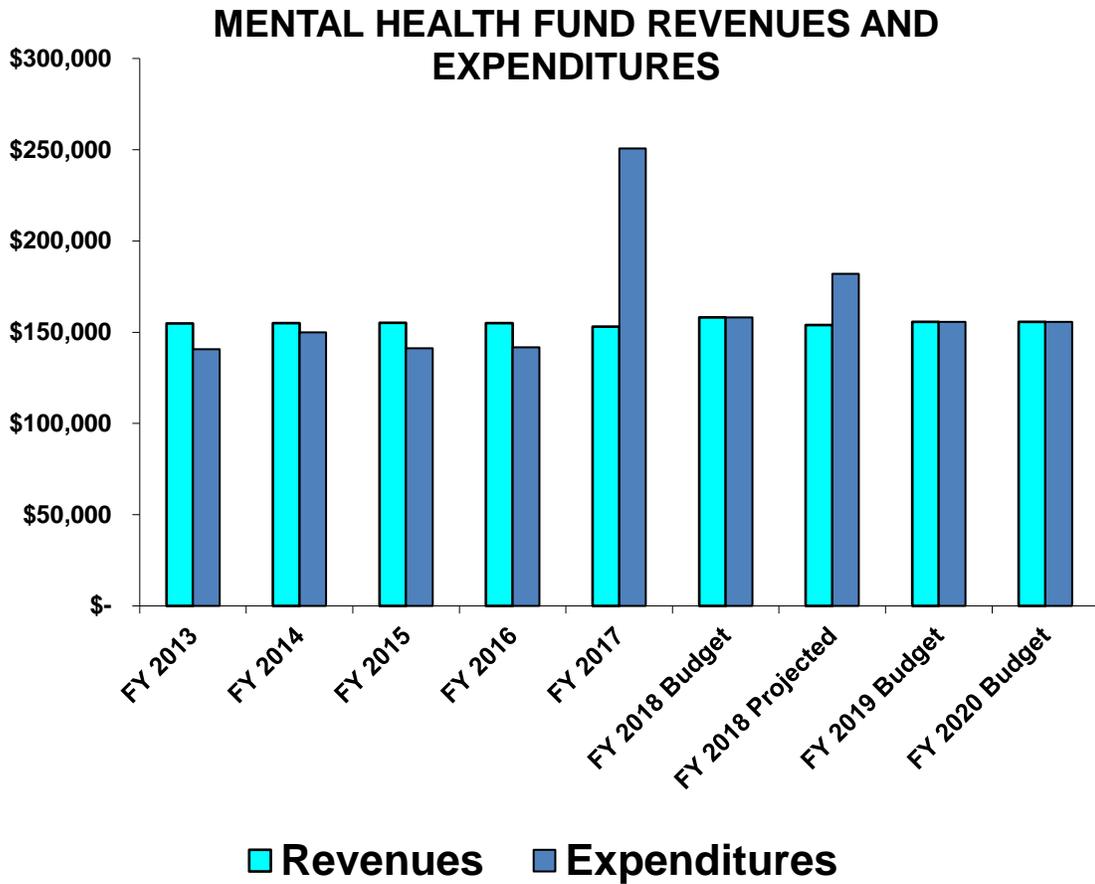
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 240 - PEG Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
471	General Government Fees	\$ 36,042	\$ 35,519	\$ 35,600	\$ 35,000	\$ 35,140	\$ 35,140
Total Fines & Forfeits		<u>36,042</u>	<u>35,519</u>	<u>35,600</u>	<u>35,000</u>	<u>35,140</u>	<u>35,140</u>
499	Reappropriation	-	-	48,400	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>48,400</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 36,042</u>	<u>\$ 35,519</u>	<u>\$ 84,000</u>	<u>\$ 35,000</u>	<u>\$ 35,140</u>	<u>\$ 35,140</u>
Expenditures and Other Financing Uses							
622	Office Equipment	\$ -	\$ 644	\$ -	\$ 35	\$ -	\$ -
Total Commodities		<u>-</u>	<u>644</u>	<u>-</u>	<u>35</u>	<u>-</u>	<u>-</u>
810	Buildings & Improvements	-	-	11,100	7,100	4,000	4,000
820	Office Furniture	-	-	-	-	-	-
835	Computer Equipment	10,901	3,653	72,900	72,900	25,000	25,000
Total Capital Outlay		<u>10,901</u>	<u>3,653</u>	<u>84,000</u>	<u>80,000</u>	<u>29,000</u>	<u>29,000</u>
999	Source of Reserves	-	-	-	-	6,140	6,140
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,140</u>	<u>6,140</u>
Total Expenditures and Other Financing Uses		<u>\$ 10,901</u>	<u>\$ 4,297</u>	<u>\$ 84,000</u>	<u>\$ 80,035</u>	<u>\$ 35,140</u>	<u>\$ 35,140</u>

MENTAL HEALTH FUND

The Mental Health Fund provides funding to the City of Geneva Mental Health Board (GMHB). Resources are provided by property taxes.



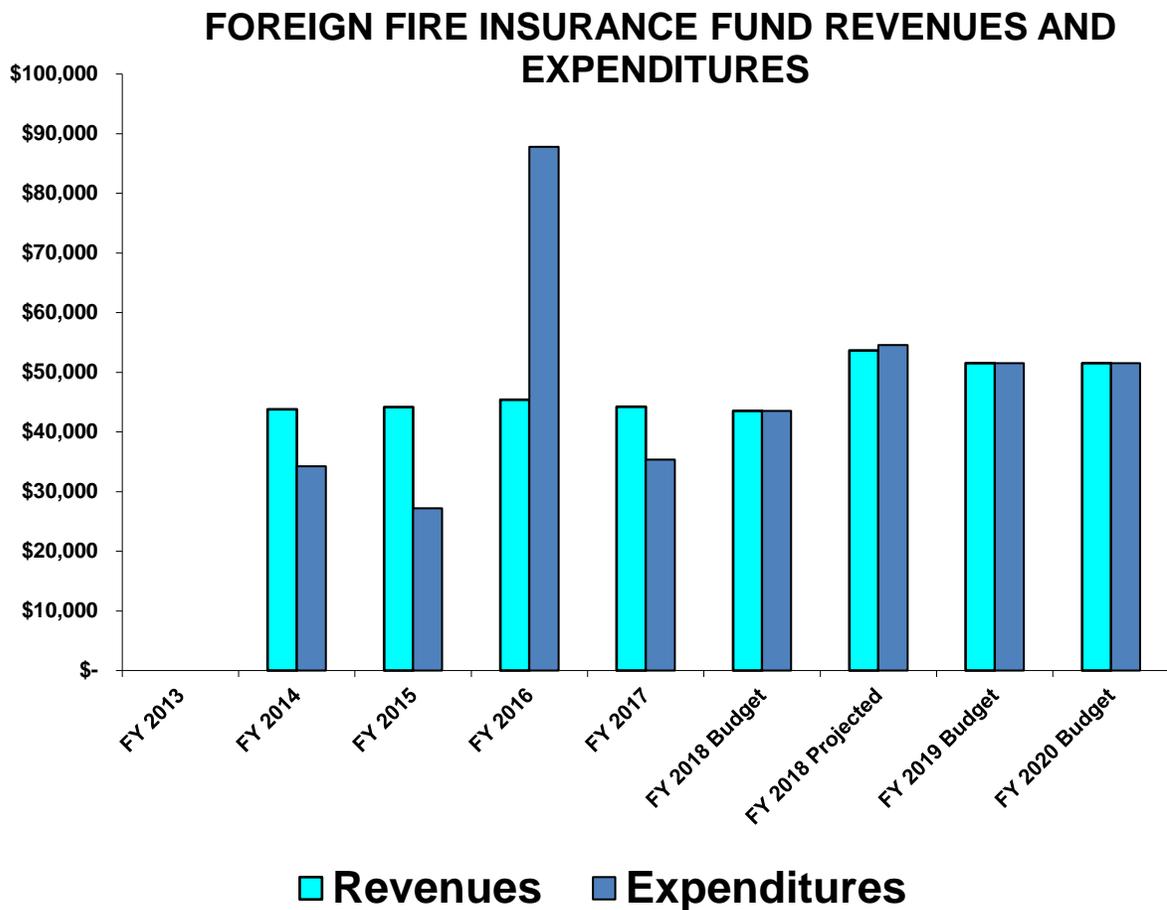
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 242 - Mental Health

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 154,362	\$ 152,585	\$ 155,000	\$ 153,170	\$ 155,000	\$ 155,000
Total Taxes		<u>154,362</u>	<u>152,585</u>	<u>155,000</u>	<u>153,170</u>	<u>155,000</u>	<u>155,000</u>
481	Interest Income	630	420	600	600	600	600
486	Donations Gifts	3	-	-	100	-	-
499	Reappropriation	-	-	2,575	-	-	-
Total Other Revenues		<u>633</u>	<u>420</u>	<u>3,175</u>	<u>700</u>	<u>600</u>	<u>600</u>
Total Revenues and Other Financing Sources		<u><u>\$ 154,995</u></u>	<u><u>\$ 153,005</u></u>	<u><u>\$ 158,175</u></u>	<u><u>\$ 153,870</u></u>	<u><u>\$ 155,600</u></u>	<u><u>\$ 155,600</u></u>
Expenditures and Other Financing Uses							
543	Legal Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
559	Other Professional Services	2,115	1,554	2,400	2,400	2,000	2,000
561	Postage	-	1	-	-	-	-
571	Dues & Subscriptions	620	620	775	775	775	775
Total Contractual Services		<u>2,735</u>	<u>2,175</u>	<u>3,175</u>	<u>3,175</u>	<u>2,775</u>	<u>2,775</u>
915	Charitable Donations	139,000	248,585	155,000	178,750	152,825	152,825
Total Other Expenditures		<u>139,000</u>	<u>248,585</u>	<u>155,000</u>	<u>178,750</u>	<u>152,825</u>	<u>152,825</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 141,735</u></u>	<u><u>\$ 250,760</u></u>	<u><u>\$ 158,175</u></u>	<u><u>\$ 181,925</u></u>	<u><u>\$ 155,600</u></u>	<u><u>\$ 155,600</u></u>

FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. The source of funds is the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies. This fund was established in FY 2014.



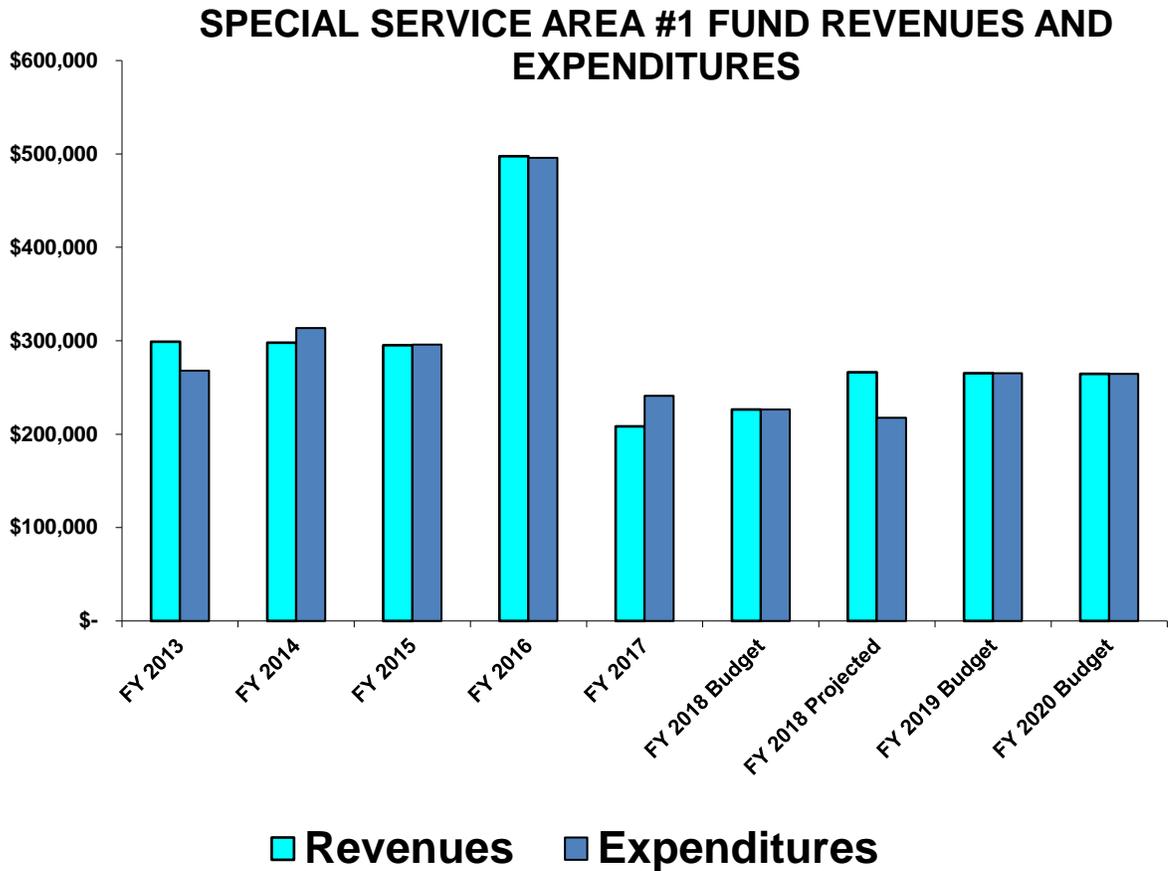
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 245 - Foreign Fire Insurance Board

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
411	Foreign Fire Insurance Tax	\$ 43,757	\$ 41,273	\$ 42,000	\$ 49,390	\$ 50,000	\$ 50,000
Total Taxes		43,757	41,273	42,000	49,390	50,000	50,000
473	Public Safety Fees	1,600	2,892	-	2,760	-	-
Total Other Revenues		1,600	2,892	-	2,760	-	-
481	Interest Income	6	6	5	5	5	5
485	Reimbursed Expenditures	38	-	1,500	1,500	1,500	1,500
489	Miscellaneous	-	75	-	-	-	-
Total Other Revenues		44	81	1,505	1,505	1,505	1,505
Total Revenues and Other Financing Sources		\$ 45,401	\$ 44,246	\$ 43,505	\$ 53,655	\$ 51,505	\$ 51,505
Expenditures and Other Financing Uses							
542	Engineering Service	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -
561	Banking Service	109	15	250	130	-	-
571	Dues & Subscriptions	215	523	-	1,525	250	250
573	Training & Professional Development	3,207	3,414	5,000	300	5,000	5,000
592	General Insurance	90	90	180	195	195	195
599	Other Contractual Services	-	-	-	800	-	-
Total Contractual Services		3,621	4,042	5,430	3,250	5,445	5,445
601	Maintenance Supplies	1,254	-	500	1,635	500	500
621	Office Supplies	-	-	-	2,500	-	-
622	Office Equipment	1,000	959	250	2,100	-	-
623	Office Furniture	-	-	-	3,350	-	-
624	Operating Supplies	9,305	7,984	20,000	2,850	20,000	20,000
631	Clothing	1,786	1,215	3,200	5,600	3,200	3,200
Total Commodities		13,344	10,158	23,950	18,035	23,700	23,700
810	Buildings & Improvements	46,241	6,815	-	19,360	-	-
820	Machinery & Equipment	22,670	12,045	-	-	-	-
Total Capital Outlay		68,911	18,860	-	19,360	-	-
913	Community Relations	-	413	-	1,605	1,500	1,500
917	Employee Awards	1,922	1,912	2,000	2,000	2,000	2,000
Total Other Expenditures		1,922	2,325	2,000	3,605	3,500	3,500
999	Source of Reserves	-	-	12,125	12,450	18,860	18,860
Total Other Financing Uses		-	-	12,125	12,450	18,860	18,860
Total Expenditures and Other Financing Uses		\$ 87,799	\$ 35,385	\$ 43,505	\$ 56,700	\$ 51,505	\$ 51,505

SPECIAL SERVICE AREA #1 FUND

The Special Service Area #1 Fund accounts for the financing of maintenance, parking control and capital improvement activities within Special Service Area #1 located in the downtown historic district of the City and the repayment of SSA bonds. Resources include special service area property taxes and property leases.



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
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Fund 251 - SSA #1

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 207,973	\$ 207,842	\$ 210,470	\$ 210,040	\$ 209,450	\$ 208,735
Total Taxes		207,973	207,842	210,470	210,040	209,450	208,735
451	Parking Violations	-	-	-	55,145	55,145	55,145
Total Fines & Forfeits		-	-	-	55,145	55,145	55,145
481	Interest Income	515	380	560	1,100	800	800
482	Rental Income	(1,000)	-	-	-	-	-
Total Other Revenues		(485)	380	560	1,100	800	800
491.10	Transfers In - General Fund	90,000	-	-	-	-	-
499	Reappropriation	200,000	-	15,470	-	-	-
Total Other Financing Sources		290,000	-	15,470	-	-	-
Total Revenues and Other Financing Sources		\$ 497,488	\$ 208,222	\$ 226,500	\$ 266,285	\$ 265,395	\$ 264,680
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 18,396	\$ 1,541	\$ 16,642	\$ 17,370	\$ 18,612	\$ 19,078
503	Overtime	9	-	-	-	-	-
521	Group Insurance	4,621	4,828	5,012	5,010	5,205	5,201
522	Medicare	63	11	242	245	270	276
523	Social Security	1,074	47	1,032	1,030	1,154	1,184
524	IMRF	2,224	1,899	1,910	2,000	2,180	2,234
Total Personnel Services		26,387	8,326	24,838	25,655	27,421	27,973
561	Postage	347	621	335	165	335	335
564	Printing	2,623	2,175	570	515	570	570
599	Other Contractual Services	-	75	-	-	-	-
Total Contractual Services		2,970	2,871	905	680	905	905
631	Clothing	-	-	150	-	-	-
Total Commodities		-	-	150	-	-	-
Total Community Service		\$ 29,356	\$ 11,197	\$ 25,893	\$ 26,335	\$ 28,326	\$ 28,878
501	Wages - Regular	\$ 134,147	\$ 98,225	\$ 68,597	\$ 63,650	\$ 71,209	\$ 72,955
502	Wages - Part-Time	-	-	-	-	4,800	5,760
503	Overtime	544	274	-	-	-	-
521	Group Insurance	26,459	14,691	21,359	21,540	22,450	22,040
522	Medicare	1,893	1,549	994	1,035	1,103	1,143
523	Social Security	7,991	6,534	4,139	4,330	4,605	4,769
524	IMRF	16,190	36,357	7,876	8,640	8,339	8,542
Total Personnel Services		187,224	157,630	102,965	99,195	112,506	115,209

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

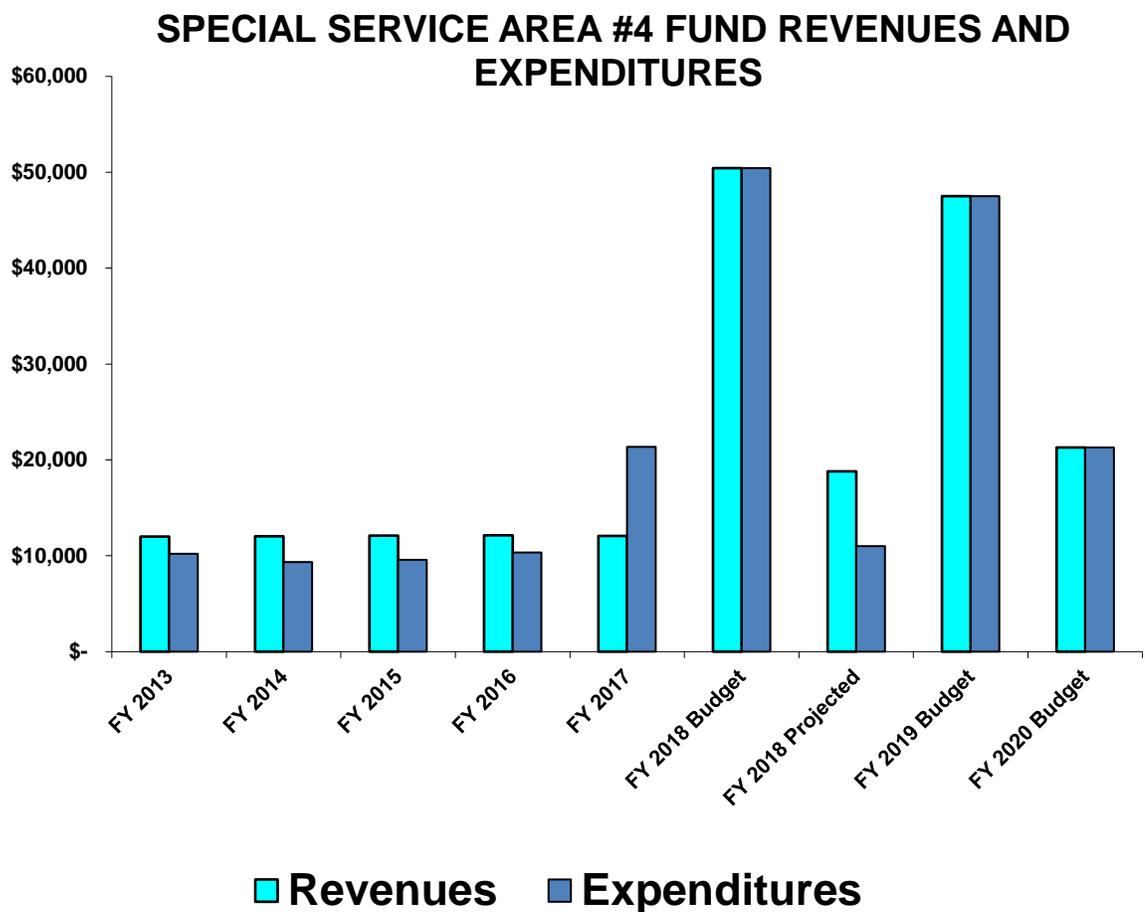
Fund 251 - SSA #1

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
531	Maintenance Service	13,463	14,171	28,700	28,700	28,453	28,453
543	Legal Service	-	-	500	-	500	500
561	Postage	-	-	1,800	-	-	-
564	Printing	618	-	-	-	-	-
566	Recording Fees	-	48	52	-	55	55
595	Rentals	16,876	14,535	15,500	14,355	14,840	15,280
Total Contractual Services		<u>30,957</u>	<u>28,754</u>	<u>46,552</u>	<u>43,055</u>	<u>43,848</u>	<u>44,288</u>
601	Maintenance Supplies	13,405	5,437	11,450	9,700	11,450	11,450
624	Operating Supplies	3,026	6,549	6,000	5,500	5,500	5,500
625	Small Tools	271	511	500	500	500	500
Total Commodities		<u>16,702</u>	<u>12,497</u>	<u>17,950</u>	<u>15,700</u>	<u>17,450</u>	<u>17,450</u>
Total Streets		<u>\$ 234,884</u>	<u>\$ 198,881</u>	<u>\$ 167,467</u>	<u>\$ 157,950</u>	<u>\$ 173,804</u>	<u>\$ 176,947</u>
820	Machinery & Equipment	-	-	-	-	7,500	-
835	Computer Equipment	-	-	-	-	18,000	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,500</u>	<u>-</u>
543	Legal Service	4,125	-	-	-	-	-
547	Banking Services	1,289	-	-	-	-	-
705.14	Principal 2001 SSA Bonds	20,000	-	-	-	-	-
705.40	Principal 2016 Refunding SSA #1	-	29,000	29,000	29,000	29,000	29,000
710.14	Interest 2001 SSA Bonds	10,826	-	-	-	-	-
710.40	Interest 2016 Refunding SSA #1	-	2,097	4,140	4,140	3,440	2,735
952	Payments to Refunded Bond Escrow Agent	195,545	-	-	-	-	-
Total Debt Service		<u>231,785</u>	<u>31,097</u>	<u>33,140</u>	<u>33,140</u>	<u>32,440</u>	<u>31,735</u>
999	Source of Reserves	-	-	-	-	5,325	27,120
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,325</u>	<u>27,120</u>
Total Expenditures and Other Financing Uses		<u>\$ 496,025</u>	<u>\$ 241,175</u>	<u>\$ 226,500</u>	<u>\$ 217,425</u>	<u>\$ 265,395</u>	<u>\$ 264,680</u>

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SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of landscape maintenance in SSA #4 located in the Randall Square subdivision. Resources are provided by special service area property taxes.



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

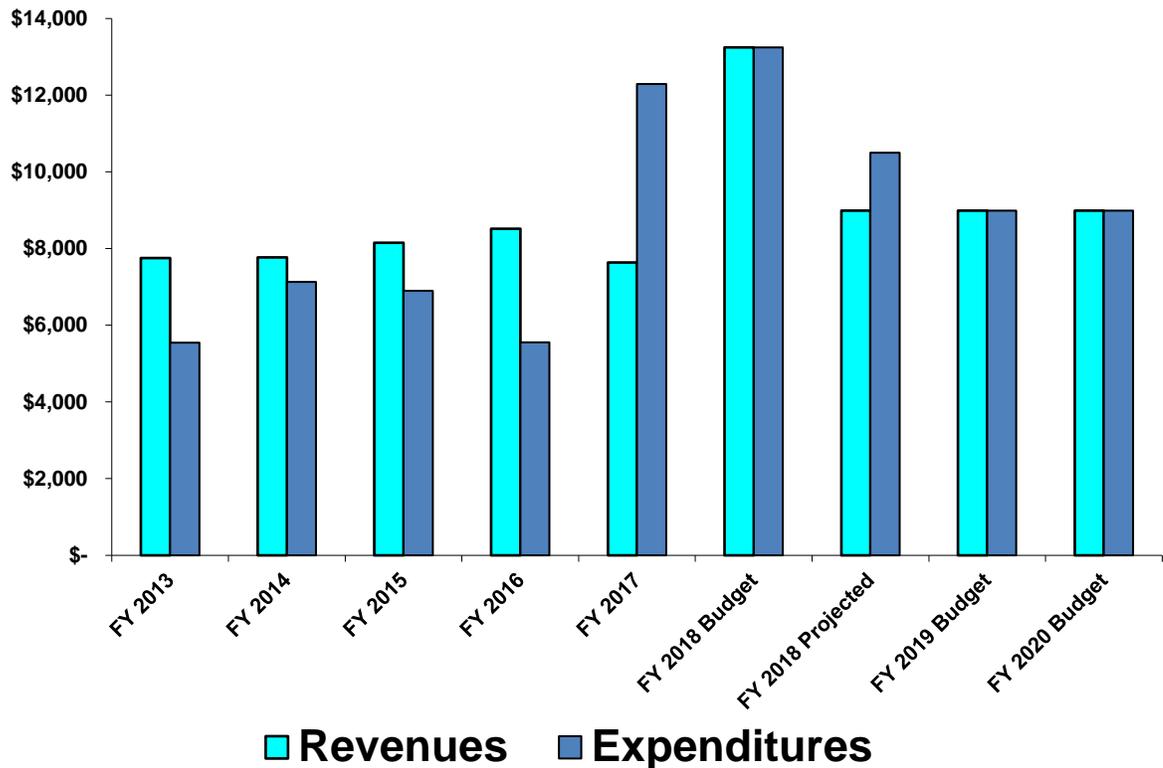
Fund 254 - SSA #4 (Randall Square)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 11,943	\$ 11,943	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500
Total Taxes		11,943	11,943	18,500	18,500	18,500	18,500
481	Interest Income	202	142	200	300	300	300
499	Reappropriation	-	-	31,750	-	28,710	2,500
Total Other Revenues		202	142	31,950	300	29,010	2,800
Total Revenues and Other Financing Sources		\$ 12,145	\$ 12,085	\$ 50,450	\$ 18,800	\$ 47,510	\$ 21,300
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 10,348	\$ 9,591	\$ 37,450	\$ 11,015	\$ 47,510	\$ 21,300
Total Contractual Services		10,348	9,591	37,450	11,015	47,510	21,300
815	Improvements Other than Buildings	-	11,778	13,000	-	-	-
Total Capital Outlay		-	11,778	13,000	-	-	-
Total Expenditures and Other Financing Uses		\$ 10,348	\$ 21,369	\$ 50,450	\$ 11,015	\$ 47,510	\$ 21,300

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of landscape maintenance in SSA #5 located in the Williamsburg subdivision. Resources are provided by special service area property taxes.

SPECIAL SERVICE AREA #5 FUND REVENUES AND EXPENDITURES



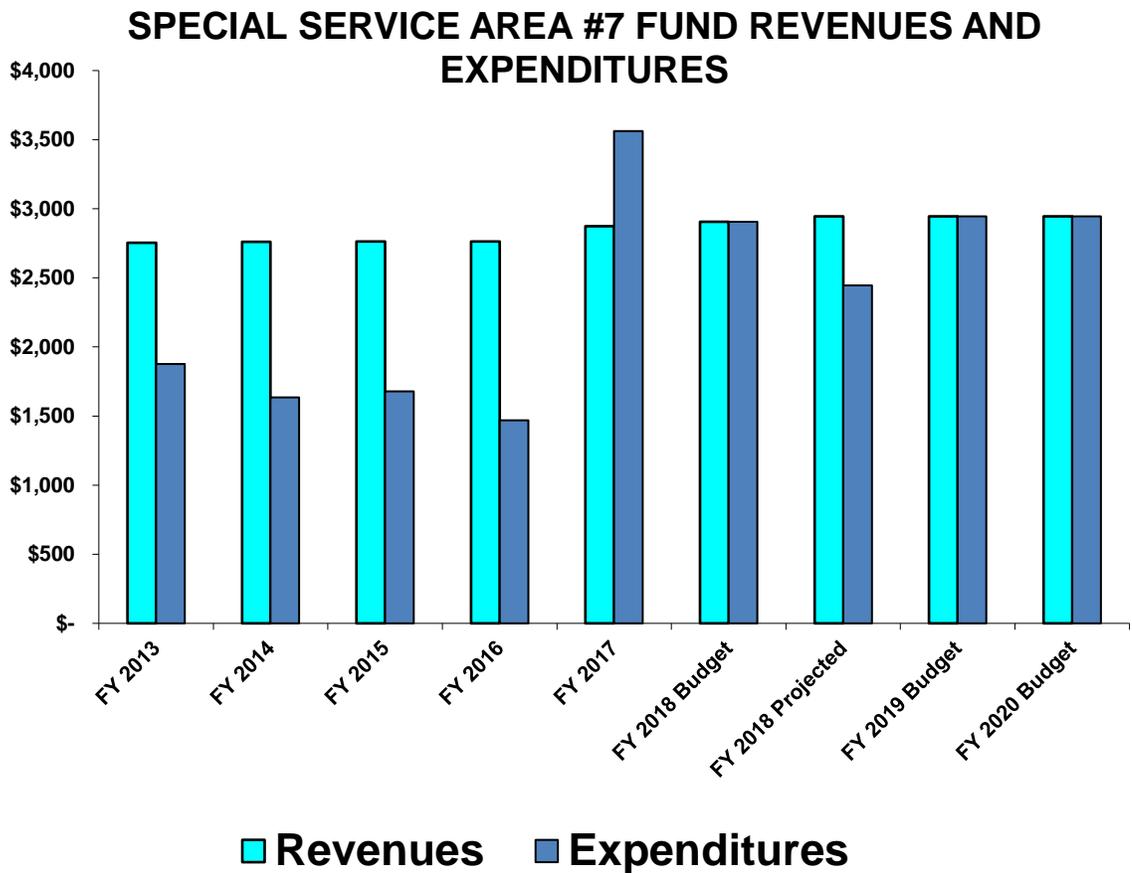
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 255 - SSA #5 (Williamsburg)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 8,492	\$ 7,590	\$ 8,910	\$ 8,910	\$ 8,910	\$ 8,910
Total Taxes		<u>8,492</u>	<u>7,590</u>	<u>8,910</u>	<u>8,910</u>	<u>8,910</u>	<u>8,910</u>
481	Interest Income	22	45	25	80	80	80
Total Other Revenues		<u>22</u>	<u>45</u>	<u>25</u>	<u>80</u>	<u>80</u>	<u>80</u>
499	Reappropriation	-	-	4,315	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>4,315</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 8,514</u>	<u>\$ 7,635</u>	<u>\$ 13,250</u>	<u>\$ 8,990</u>	<u>\$ 8,990</u>	<u>\$ 8,990</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 5,553	\$ 5,557	\$ 13,250	\$ 10,500	\$ 6,530	\$ 6,685
Total Contractual Services		<u>5,553</u>	<u>5,557</u>	<u>13,250</u>	<u>10,500</u>	<u>6,530</u>	<u>6,685</u>
815	Improvements Other than Buildings	-	6,738	-	-	-	-
Total Capital Outlay		<u>-</u>	<u>6,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	-	-	2,460	2,305
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,460</u>	<u>2,305</u>
Total Expenditures and Other Financing Uses		<u>\$ 5,553</u>	<u>\$ 12,295</u>	<u>\$ 13,250</u>	<u>\$ 10,500</u>	<u>\$ 8,990</u>	<u>\$ 8,990</u>

SPECIAL SERVICE AREA #7 FUND

The Special Service Area #7 Fund accounts for the financing of landscape maintenance in SSA #7 located in the Blackberry subdivision. Resources are provided by special service area property taxes.



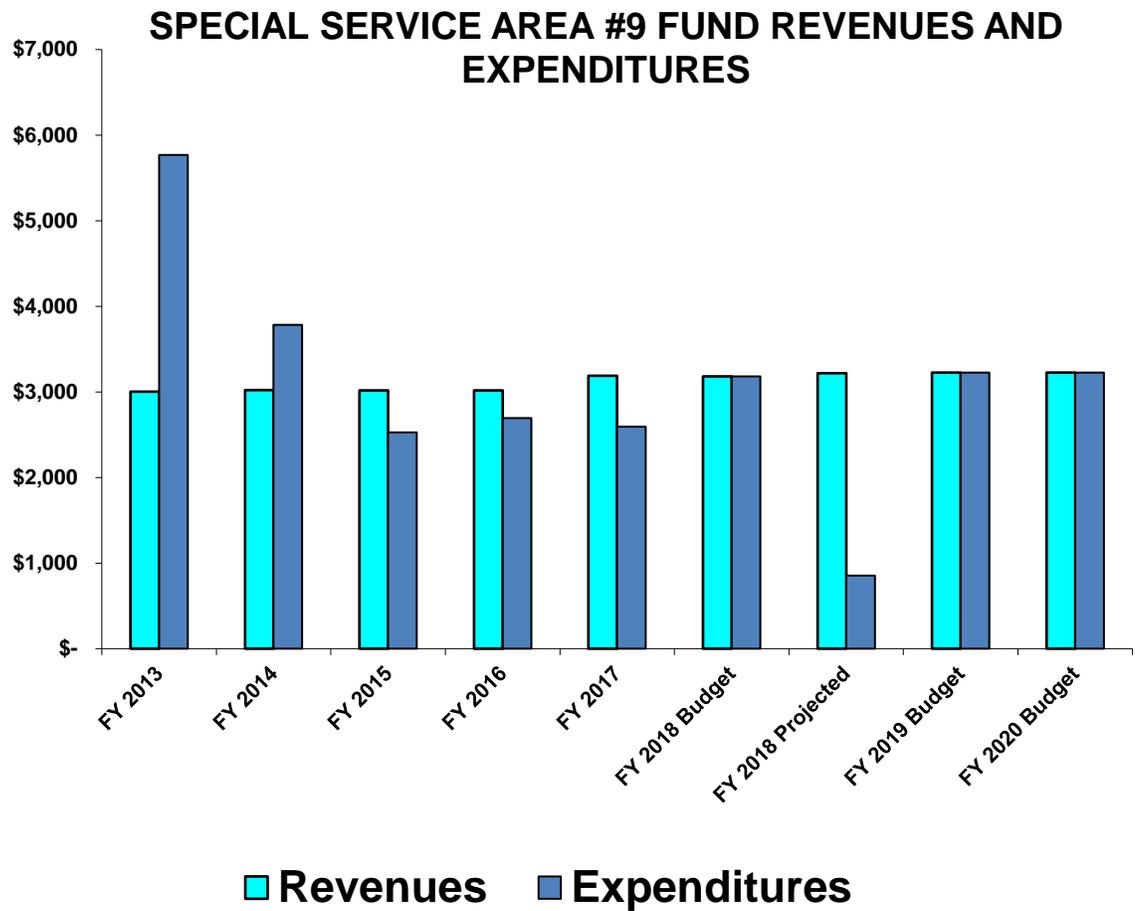
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 257 - SSA #7 (Blackberry)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 2,747	\$ 2,841	\$ 2,885	\$ 2,885	\$ 2,885	\$ 2,885
Total Taxes		<u>2,747</u>	<u>2,841</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>
481	Interest Income	15	32	20	60	60	60
Total Other Revenues		<u>15</u>	<u>32</u>	<u>20</u>	<u>60</u>	<u>60</u>	<u>60</u>
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 2,762</u>	<u>\$ 2,873</u>	<u>\$ 2,905</u>	<u>\$ 2,945</u>	<u>\$ 2,945</u>	<u>\$ 2,945</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 1,468	\$ 3,563	\$ 2,865	\$ 2,445	\$ 2,515	\$ 2,570
Total Contractual Services		<u>1,468</u>	<u>3,563</u>	<u>2,865</u>	<u>2,445</u>	<u>2,515</u>	<u>2,570</u>
815	Improvements Other than Buildings	-	-	-	-	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	40	-	430	375
Total Other Expenditures		<u>-</u>	<u>-</u>	<u>40</u>	<u>-</u>	<u>430</u>	<u>375</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,468</u>	<u>\$ 3,563</u>	<u>\$ 2,905</u>	<u>\$ 2,445</u>	<u>\$ 2,945</u>	<u>\$ 2,945</u>

SPECIAL SERVICE AREA #9 FUND

The Special Service Area #9 Fund accounts for the financing of landscape maintenance in SSA #9 located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.



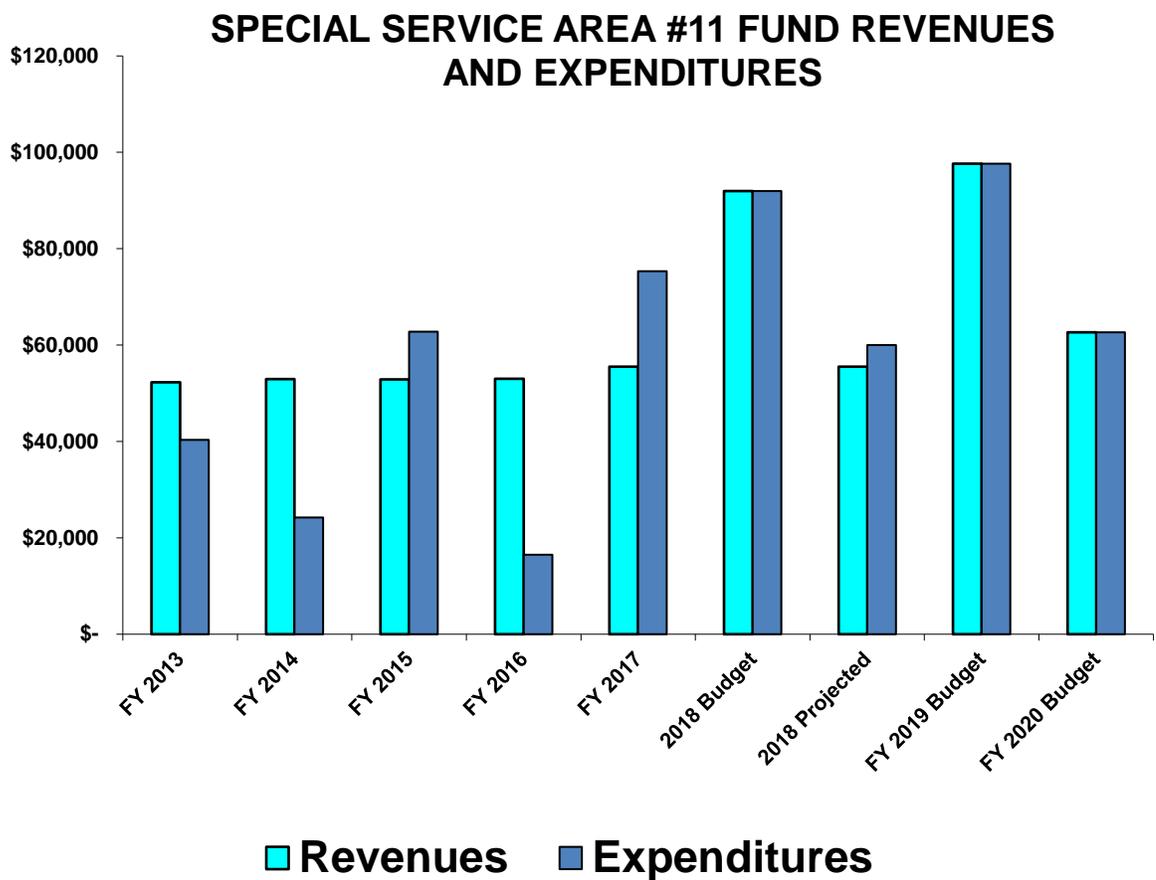
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,000	\$ 3,147	\$ 3,150	\$ 3,145	\$ 3,150	\$ 3,150
Total Taxes		<u>3,000</u>	<u>3,147</u>	<u>3,150</u>	<u>3,145</u>	<u>3,150</u>	<u>3,150</u>
481	Interest Income	18	40	30	75	75	75
Total Other Revenues		<u>18</u>	<u>40</u>	<u>30</u>	<u>75</u>	<u>75</u>	<u>75</u>
Total Revenues and Other Financing Sources		<u>\$ 3,018</u>	<u>\$ 3,187</u>	<u>\$ 3,180</u>	<u>\$ 3,220</u>	<u>\$ 3,225</u>	<u>\$ 3,225</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 2,696	\$ 2,593	\$ 3,020	\$ 855	\$ 2,705	\$ 830
Total Contractual Services		<u>2,696</u>	<u>2,593</u>	<u>3,020</u>	<u>855</u>	<u>2,705</u>	<u>830</u>
999	Source of Reserves	-	-	160	-	520	2,395
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>160</u>	<u>-</u>	<u>520</u>	<u>2,395</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,696</u>	<u>\$ 2,593</u>	<u>\$ 3,180</u>	<u>\$ 855</u>	<u>\$ 3,225</u>	<u>\$ 3,225</u>

SPECIAL SERVICE AREA #11 FUND

The Special Service Area #11 Fund accounts for the financing of detention pond maintenance in SSA #11 located in the Eagle Brook subdivision. Resources are provided by special service area property taxes.



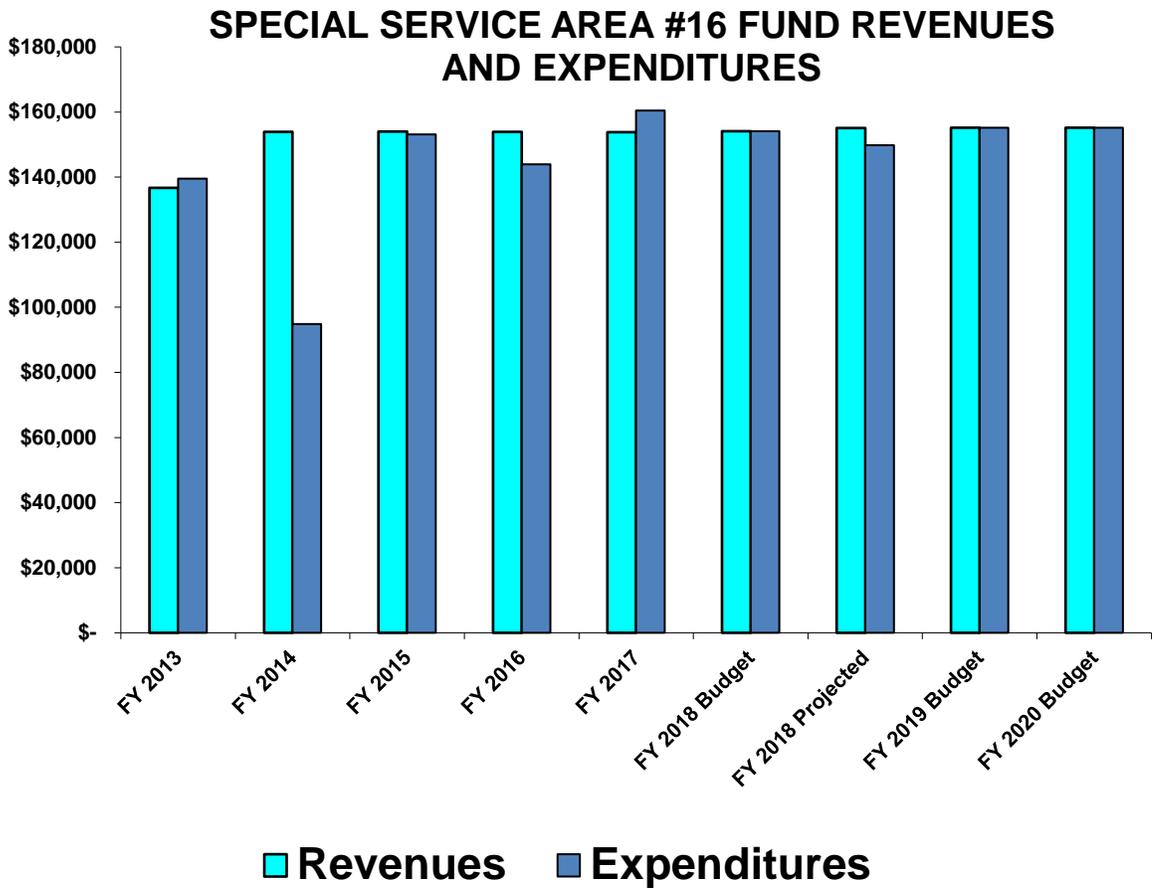
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 52,978	\$ 55,527	\$ 55,600	\$ 55,540	\$ 55,600	\$ 55,600
Total Taxes		<u>52,978</u>	<u>55,527</u>	<u>55,600</u>	<u>55,540</u>	<u>55,600</u>	<u>55,600</u>
499	Reappropriation	-	-	36,400	-	42,050	7,050
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>36,400</u>	<u>-</u>	<u>42,050</u>	<u>7,050</u>
Total Revenues and Other Financing Sources		<u>\$ 52,978</u>	<u>\$ 55,527</u>	<u>\$ 92,000</u>	<u>\$ 55,540</u>	<u>\$ 97,650</u>	<u>\$ 62,650</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 16,500	\$ 75,300	\$ 60,000	\$ 60,000	\$ 62,650	\$ 62,650
Total Contractual Services		<u>16,500</u>	<u>75,300</u>	<u>60,000</u>	<u>60,000</u>	<u>62,650</u>	<u>62,650</u>
815	Improvements Other than Buildings	-	-	32,000	-	35,000	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>32,000</u>	<u>-</u>	<u>35,000</u>	<u>-</u>
999	Source of Reserves	-	-	-	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 16,500</u>	<u>\$ 75,300</u>	<u>\$ 92,000</u>	<u>\$ 60,000</u>	<u>\$ 97,650</u>	<u>\$ 62,650</u>

SPECIAL SERVICE AREA #16 FUND

The Special Service Area #16 Fund accounts for the financing of maintenance and landscaping activities within SSA #16 located in the Fisher Farms subdivision of the City. Resources include special service area property taxes.



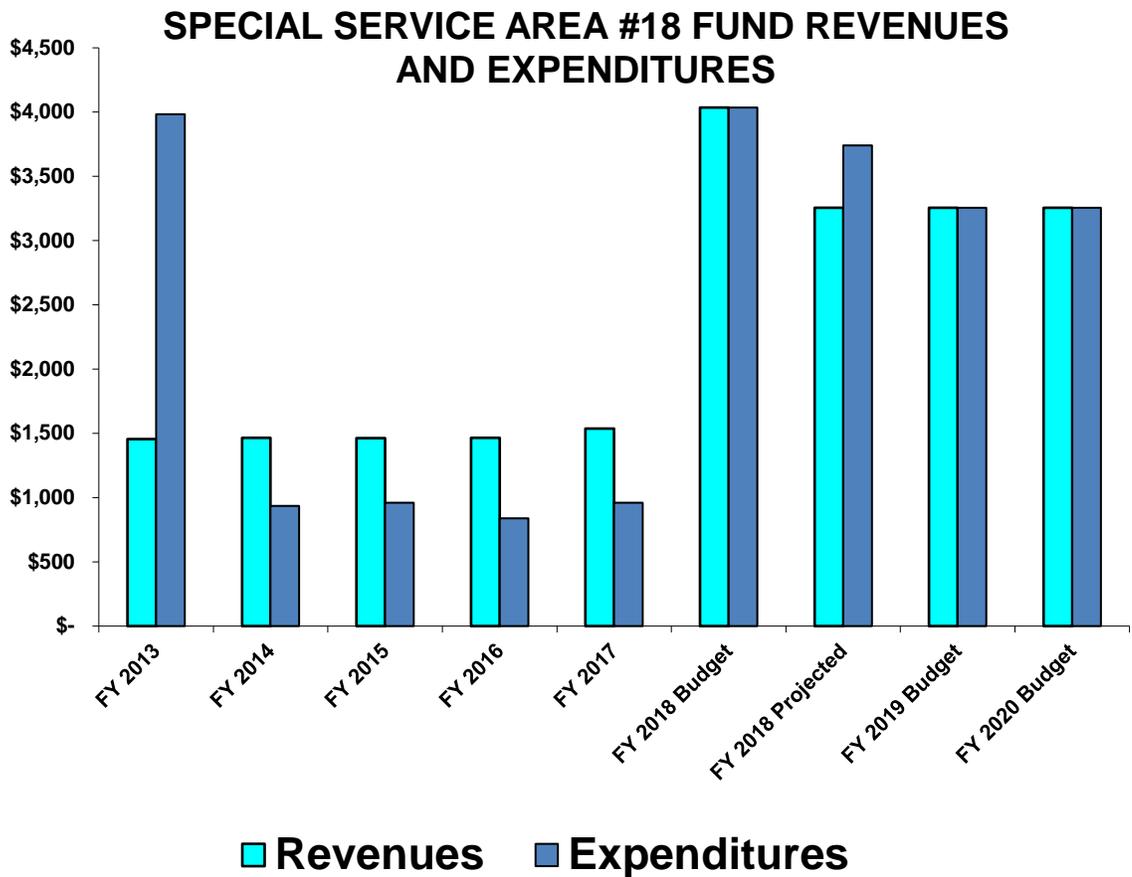
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 153,747	\$ 153,807	\$ 154,000	\$ 153,920	\$ 154,000	\$ 154,000
Total Taxes		<u>153,747</u>	<u>153,807</u>	<u>154,000</u>	<u>153,920</u>	<u>154,000</u>	<u>154,000</u>
481	Interest Income	147	18	100	1,200	1,200	1,200
Total Other Revenues		<u>147</u>	<u>18</u>	<u>100</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Total Revenues and Other Financing Sources		<u>\$ 153,893</u>	<u>\$ 153,825</u>	<u>\$ 154,100</u>	<u>\$ 155,120</u>	<u>\$ 155,200</u>	<u>\$ 155,200</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 122,598	\$ 138,217	\$ 109,380	\$ 110,920	\$ 100,900	\$ 90,900
559	Other Professional Services	11,000	8,250	11,000	20,880	11,000	11,000
581	Utilities	10,311	14,031	12,000	18,000	23,000	23,000
Total Contractual Services		<u>143,909</u>	<u>160,498</u>	<u>132,380</u>	<u>149,800</u>	<u>134,900</u>	<u>124,900</u>
999	Source of Reserves	-	-	21,720	-	20,300	30,300
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>21,720</u>	<u>-</u>	<u>20,300</u>	<u>30,300</u>
Total Expenditures and Other Financing Uses		<u>\$ 143,909</u>	<u>\$ 160,498</u>	<u>\$ 154,100</u>	<u>\$ 149,800</u>	<u>\$ 155,200</u>	<u>\$ 155,200</u>

SPECIAL SERVICE AREA #18 FUND

The Special Service Area #18 Fund accounts for the financing of landscape maintenance in SSA #18 located in the Wildwood subdivision. Resources are provided by special service area property taxes.



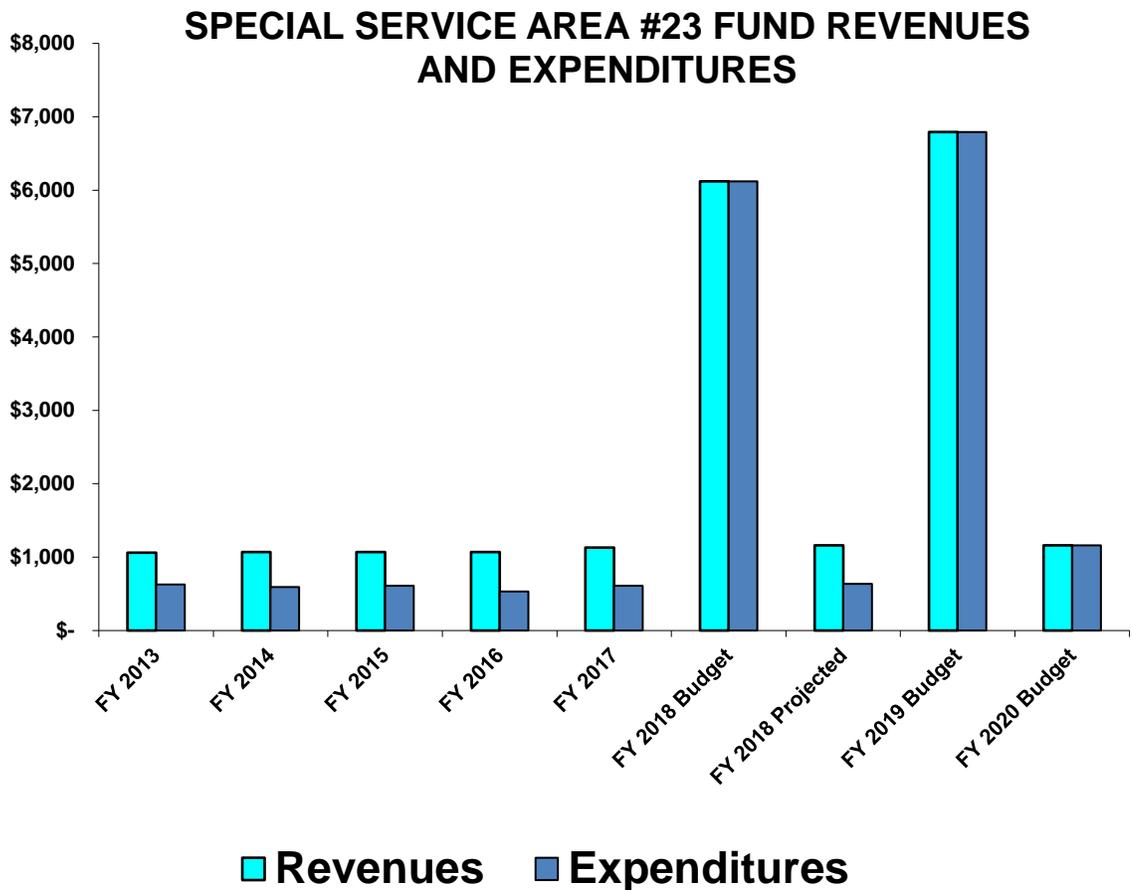
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
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Fund 268 - SSA #18 (Wildwood)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,460	\$ 1,530	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240
Total Taxes		<u>1,460</u>	<u>1,530</u>	<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,240</u>
481	Interest Income	4	6	5	15	15	15
Total Other Revenues		<u>4</u>	<u>6</u>	<u>5</u>	<u>15</u>	<u>15</u>	<u>15</u>
499	Reappropriation	-	-	790	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>790</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,464</u>	<u>\$ 1,536</u>	<u>\$ 4,035</u>	<u>\$ 3,255</u>	<u>\$ 3,255</u>	<u>\$ 3,255</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 840	\$ 960	\$ 4,035	\$ 3,740	\$ 790	\$ 815
Total Contractual Services		<u>840</u>	<u>960</u>	<u>4,035</u>	<u>3,740</u>	<u>790</u>	<u>815</u>
999	Source of Reserves	-	-	-	-	2,465	2,440
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,465</u>	<u>2,440</u>
Total Expenditures and Other Financing Uses		<u>\$ 840</u>	<u>\$ 960</u>	<u>\$ 4,035</u>	<u>\$ 3,740</u>	<u>\$ 3,255</u>	<u>\$ 3,255</u>

SPECIAL SERVICE AREA #23 FUND

The Special Service Area #23 Fund accounts for the financing of landscape maintenance in SSA #23 located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.



CITY OF GENEVA, ILLINOIS
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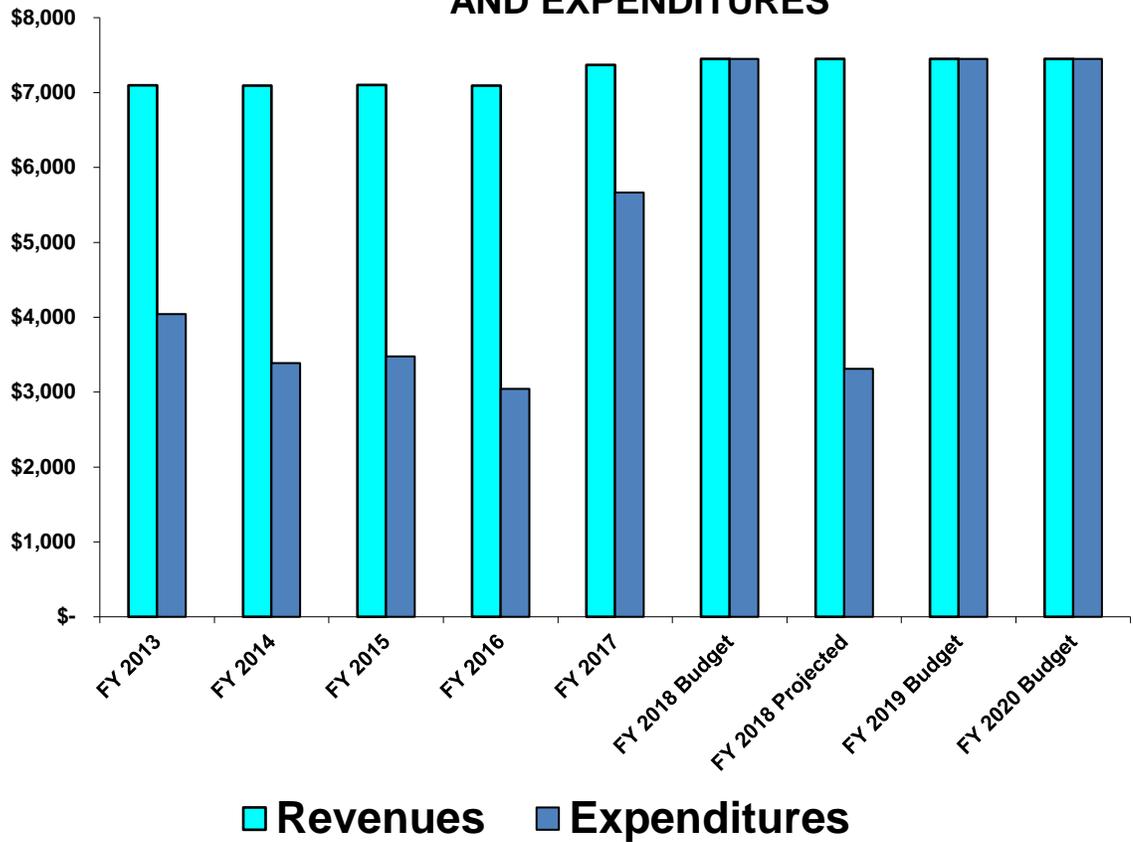
Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,058	\$ 1,109	\$ 1,110	\$ 1,110	\$ 1,110	\$ 1,110
Total Taxes		<u>1,058</u>	<u>1,109</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>
481	Interest Income	11	22	10	50	50	50
Total Other Revenues		<u>11</u>	<u>22</u>	<u>10</u>	<u>50</u>	<u>50</u>	<u>50</u>
499	Reappropriation	-	-	5,000	-	5,630	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,630</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,069</u>	<u>\$ 1,131</u>	<u>\$ 6,120</u>	<u>\$ 1,160</u>	<u>\$ 6,790</u>	<u>\$ 1,160</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 533	\$ 609	\$ 6,120	\$ 635	\$ 6,790	\$ 815
Total Contractual Services		<u>533</u>	<u>609</u>	<u>6,120</u>	<u>635</u>	<u>6,790</u>	<u>815</u>
999	Source of Reserves	-	-	-	-	-	345
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>345</u>
Total Expenditures and Other Financing Uses		<u>\$ 533</u>	<u>\$ 609</u>	<u>\$ 6,120</u>	<u>\$ 635</u>	<u>\$ 6,790</u>	<u>\$ 1,160</u>

SPECIAL SERVICE AREA #26 FUND

The Special Service Area #26 Fund accounts for the financing of landscape maintenance in SSA #26 located in the Westhaven subdivision. Resources are provided by special service area property taxes.

SPECIAL SERVICE AREA #26 FUND REVENUES AND EXPENDITURES



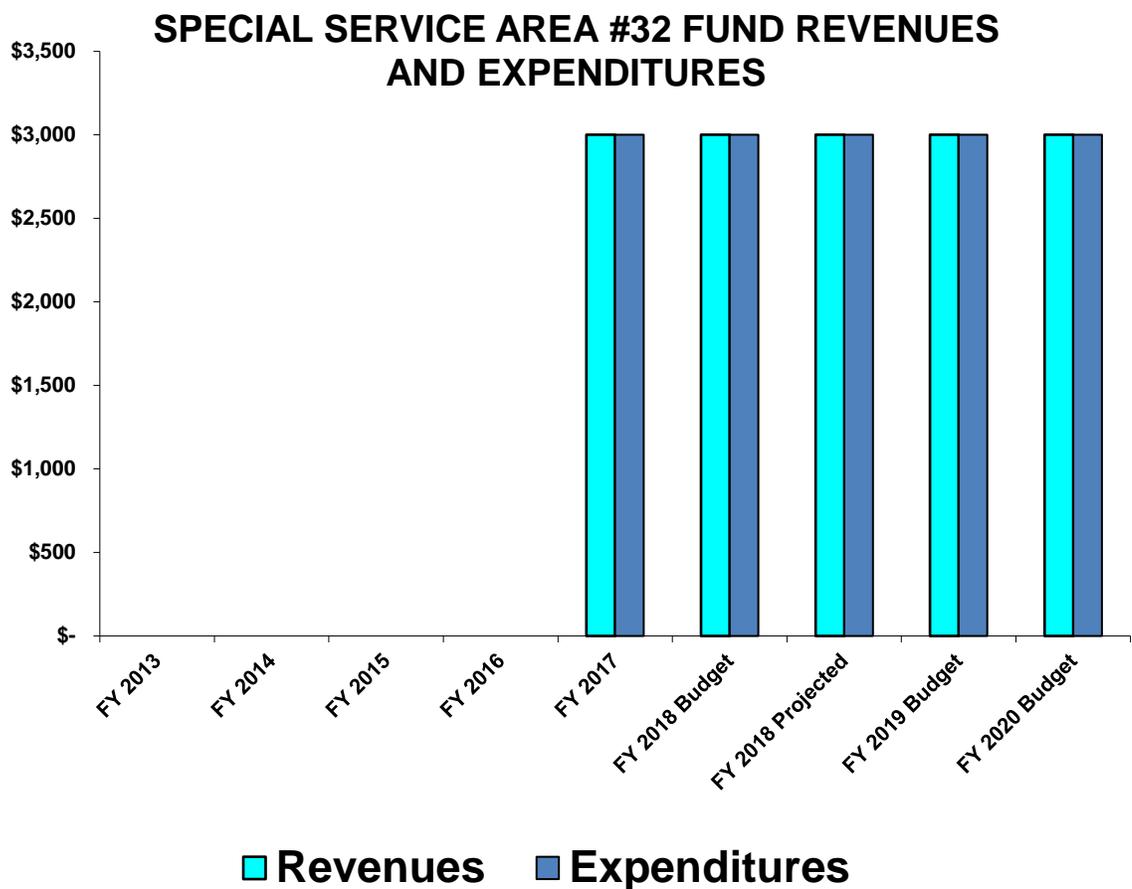
CITY OF GENEVA, ILLINOIS
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Fund 276 - SSA #26 (Westhaven)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 7,094	\$ 7,368	\$ 7,450	\$ 7,450	\$ 7,450	\$ 7,450
Total Taxes		<u>7,094</u>	<u>7,368</u>	<u>7,450</u>	<u>7,450</u>	<u>7,450</u>	<u>7,450</u>
Total Revenues and Other Financing Sources		<u>\$ 7,094</u>	<u>\$ 7,368</u>	<u>\$ 7,450</u>	<u>\$ 7,450</u>	<u>\$ 7,450</u>	<u>\$ 7,450</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 3,042	\$ 5,666	\$ 3,825	\$ 3,310	\$ 2,155	\$ 2,220
Total Contractual Services		<u>3,042</u>	<u>5,666</u>	<u>3,825</u>	<u>3,310</u>	<u>2,155</u>	<u>2,220</u>
999	Source of Reserves	-	-	3,625		5,295	5,230
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>3,625</u>	<u>-</u>	<u>5,295</u>	<u>5,230</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,042</u>	<u>\$ 5,666</u>	<u>\$ 7,450</u>	<u>\$ 3,310</u>	<u>\$ 7,450</u>	<u>\$ 7,450</u>

SPECIAL SERVICE AREA #32 FUND

The Special Service Area #32 Fund accounts for the financing of maintenance, repair, renewal and replacement of storm and surface water retention basin. Resources are provided by special service area property taxes. SSA #32 was established in FY 2017.



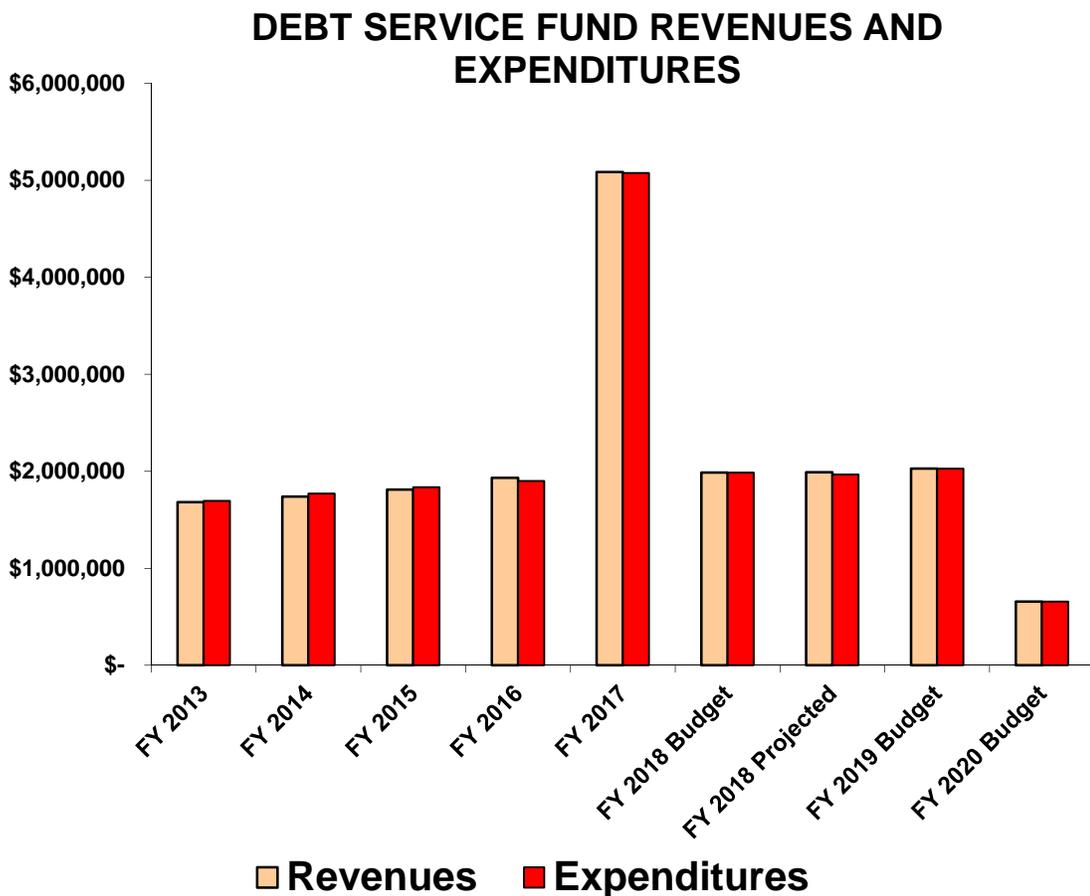
CITY OF GENEVA, ILLINOIS
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Fund 282 - SSA #32 (On Brentwood's Pond)

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Taxes		-	3,000	3,000	3,000	3,000	3,000
Total Revenues and Other Financing Sources		\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,990	\$ 2,990
Total Contractual Services		-	3,000	3,000	3,000	2,990	2,990
999	Source of Reserves	-	-	-	-	10	10
Total Other Financing Uses		-	-	-	-	10	10
Total Expenditures and Other Financing Uses		\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 2012A, 2016A, and 2016B general obligation bonds. Financing is provided by property tax revenues.



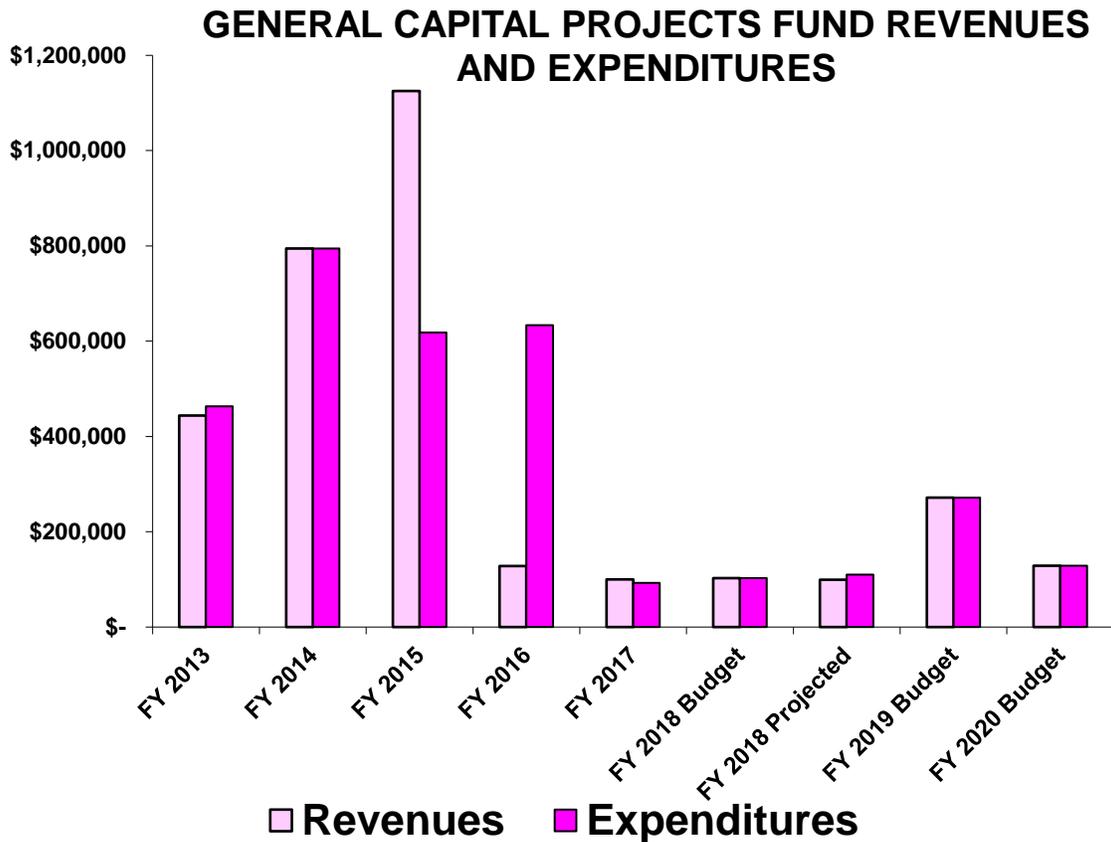
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 301 - Debt Service Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,914,427	\$ 1,979,657	\$ 1,984,725	\$ 1,979,215	\$ 1,022,075	\$ 651,650
Total Taxes		1,914,427	1,979,657	1,984,725	1,979,215	1,022,075	651,650
472	Community Development Fees	16,039	532	-	-	-	-
Total Other Revenues		16,039	532	-	-	-	-
481	Interest Income	1,820	1,648	1,250	10,000	5,000	5,000
489	Miscellaneous	-	3,325	-	-	-	-
Total Other Revenues		1,820	4,973	1,250	10,000	5,000	5,000
491	Transfer from Prairie Green	-	-	-	-	1,000,000	-
493	Other Financing Source	-	3,099,441	-	-	-	-
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		-	3,099,441	-	-	1,000,000	-
Total Revenues and Other Financing Sources		\$ 1,932,287	\$ 5,084,603	\$ 1,985,975	\$ 1,989,215	\$ 2,027,075	\$ 656,650
Expenditures and Other Financing Uses							
561	Postage	-	116	-	-	-	-
Total Contractual Services		-	116	-	-	-	-
705.12	Principal 1999 GO Bonds	-	-	-	-	-	-
705.21	Principal 2006B Bonds	765,000	800,000	-	-	-	-
705.30	Principal 2008A GO Bonds	775,000	885,000	965,000	965,000	-	-
705.35	Principal 2012A Bonds	-	-	310,000	310,000	1,340,000	-
705.41	Principal 2016A GO Refunding	-	-	60,000	60,000	70,000	75,000
705.42	Principal 2016B GO Refunding	-	-	410,000	410,000	460,000	500,000
710.12	Interest 1999 GO Bonds	-	-	-	-	-	-
710.21	Interest 2006B Bonds	203,225	102,488	-	-	-	-
710.30	Interest 2008A GO Bonds	105,000	74,000	38,600	38,600	-	-
710.35	Interest 2012A Bonds	49,500	49,500	49,500	49,500	40,200	-
710.41	Interest 2016A GO Refunding	-	-	11,650	11,650	9,150	7,050
710.42	Interest 2016B GO Refunding	-	-	120,325	120,325	92,600	69,600
715	Paying Agent Fees	1,656	1,235	1,700	1,700	1,650	1,650
720	Bond Issue Costs	-	70,148	-	-	-	-
Total Debt Service		1,899,381	1,982,371	1,966,775	1,966,775	2,013,600	653,300
999	Source of Reserves	-	-	19,200	-	13,475	3,350
952	Payments to Refunded Bond Escrow Agent	-	3,092,000	-	-	-	-
Other Expenditures		-	3,092,000	19,200	-	13,475	3,350
Total Expenditures and Other Financing Uses		\$ 1,899,381	\$ 5,074,487	\$ 1,985,975	\$ 1,966,775	\$ 2,027,075	\$ 656,650

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, furniture and for various special projects capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and grant revenues.



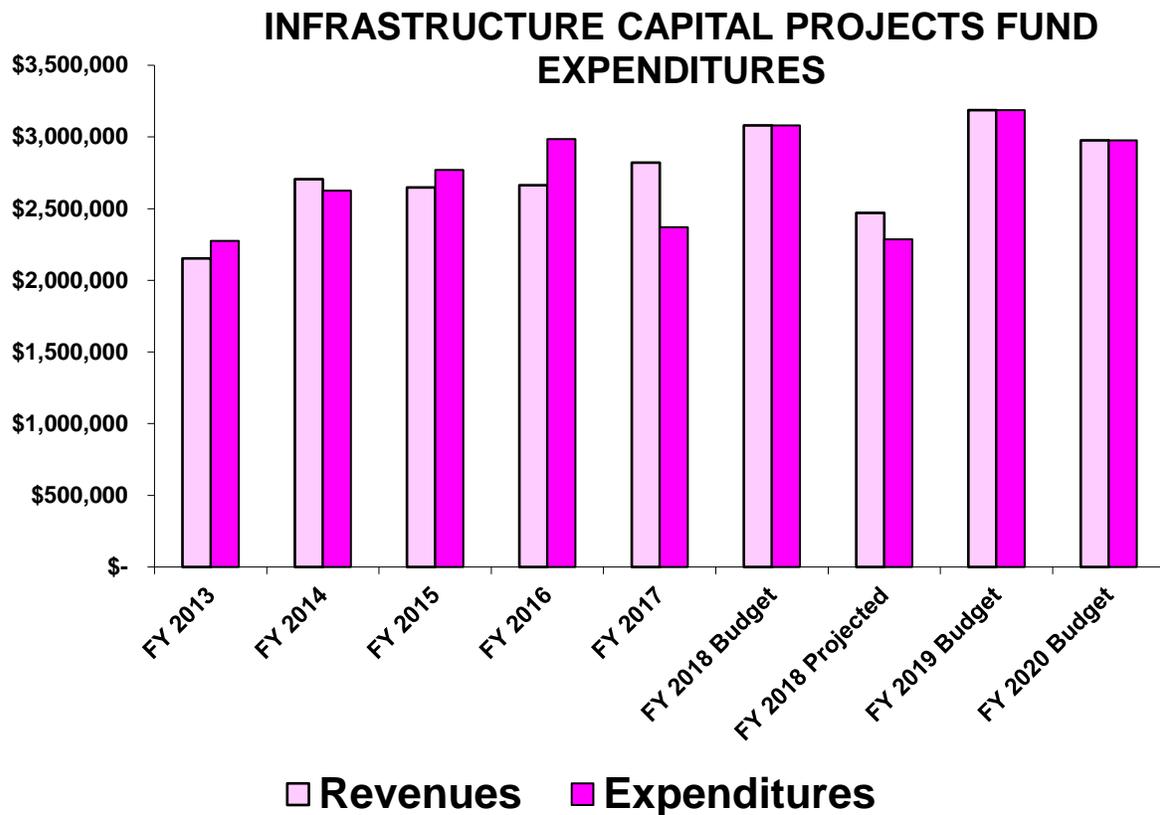
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 410 - General Capital Projects

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
447	Federal Grants	\$ -	\$ 2,865	\$ -	\$ (2,865)	\$ -	\$ -
Total Intergovernmental Revenues		-	2,865	-	(2,865)	-	-
481	Interest Income	19	-	-	-	-	-
483	Insurance & Property Damage	96,679	-	-	-	-	-
Total Other Revenues		96,698	-	-	-	-	-
491.10	Transfers In - General Fund	31,646	97,362	102,500	102,500	271,865	129,000
Total Other Financing Sources		31,646	97,362	102,500	102,500	271,865	129,000
Total Revenues and Other Financing Sources		\$ 128,345	\$ 100,227	\$ 102,500	\$ 99,635	\$ 271,865	\$ 129,000
Expenditures and Other Financing Uses							
810	Buildings & Improvements	\$ 100,326	\$ 33,396	\$ 42,500	\$ 42,000	\$ 55,000	\$ 15,000
815.05	Impr Other Than Buildings	-	-	60,000	60,000	199,365	-
820	Machinery & Equipment	13,128	36,093	-	8,200	-	-
825	Vehicles	505,559	23,408	-	-	-	-
835	Computer Equipment	14,480	-	-	-	17,500	-
Total Capital Outlay		633,494	92,897	102,500	110,200	271,865	15,000
999	Source of Reserves	-	-	-	-	-	114,000
Other Expenditures		-	-	-	-	-	114,000
Total Expenditures and Other Financing Uses		\$ 633,494	\$ 92,897	\$ 102,500	\$ 110,200	\$ 271,865	\$ 129,000

INFRASTRUCTURE CAPITAL PROJECTS FUND

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non Home-Rule Sales Tax instituted in 2007 and Federal, State and Local Grants.



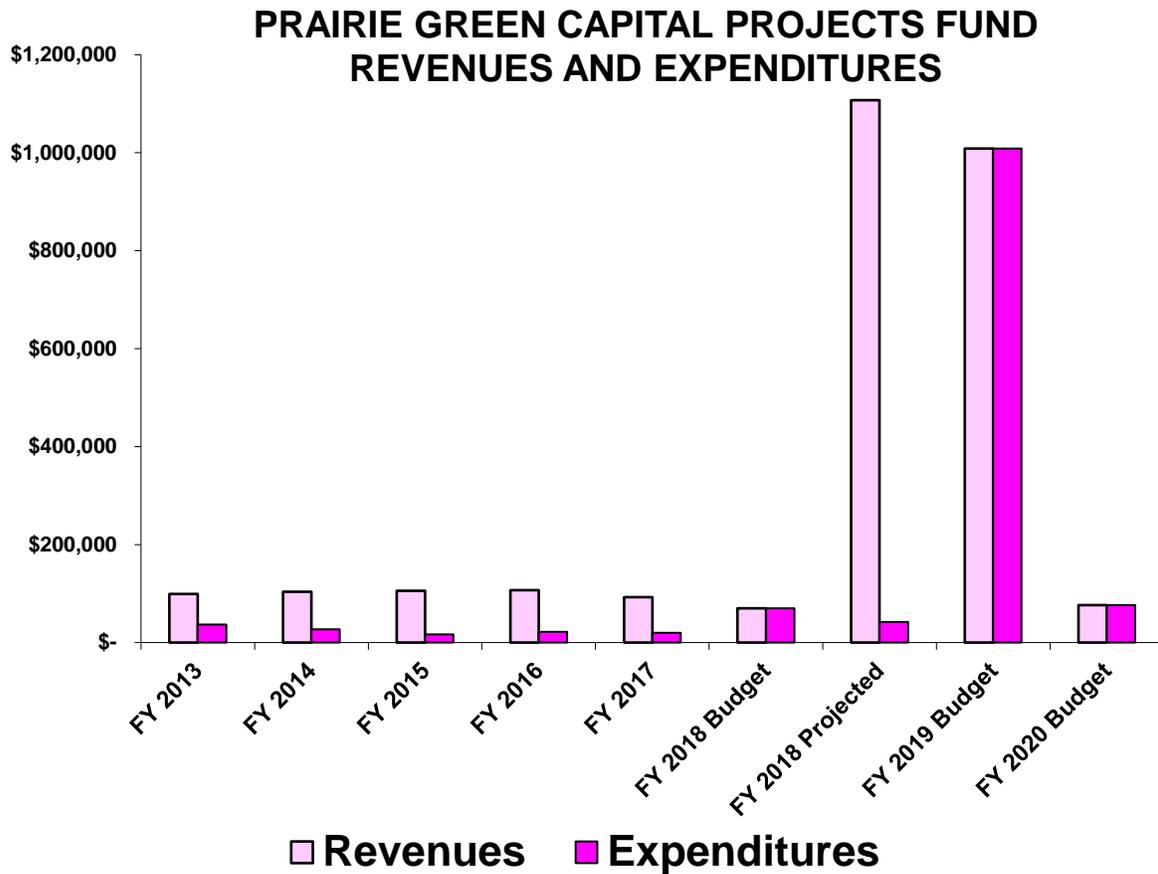
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
441	Non-HR Sales Tax	\$ 2,223,599	\$ 2,319,148	\$ 2,246,500	\$ 2,288,365	\$ 2,264,855	\$ 2,310,150
Total Intergovernmental Revenues		2,223,599	2,319,148	2,246,500	2,288,365	2,264,855	2,310,150
471	General Government Fees	7,000	9,450	25,000	15,000	25,000	25,000
Total Service Fees		7,000	9,450	25,000	15,000	25,000	25,000
481	Interest Income	1,262	1,555	1,200	1,700	1,750	1,800
485	Reimbursed Expenditures	6,526	-	-	12,865	-	-
489	Miscellaneous	-	-	-	250	-	-
Total Other Revenues		7,788	1,555	1,200	14,815	1,750	1,800
491.10	Transfers In - General Fund	425,150	490,757	152,010	152,010	-	-
499	Reappropriation	-	-	656,790	-	894,595	638,550
Total Other Financing Sources		425,150	490,757	808,800	152,010	894,595	638,550
Total Revenues and Other Financing Sources		\$ 2,663,538	\$ 2,820,910	\$ 3,081,500	\$ 2,470,190	\$ 3,186,200	\$ 2,975,500
Expenditures and Other Financing Uses							
815.05	Impr Other Than Buildings	\$ 195,320	\$ 223,189	\$ 559,000	\$ 153,000	\$ 623,700	\$ 439,000
815.10	Improvements - Streets	2,398,425	2,088,655	2,090,000	1,953,000	2,035,000	2,035,000
815.15	Improvements - Storm Sewers	30,000	10,396	130,000	95,000	330,000	330,000
815.20	Improvements - Bridges/Culverts	-	-	130,000	81,000	5,000	1,500
815.40	Improvements - Parking Lots	361,691	48,896	172,500	5,000	192,500	170,000
Total Capital Outlay		2,985,436	2,371,136	3,081,500	2,287,000	3,186,200	2,975,500
Total Expenditures and Other Financing Uses		\$ 2,985,436	\$ 2,371,136	\$ 3,081,500	\$ 2,287,000	\$ 3,186,200	\$ 2,975,500

PRAIRIE GREEN CAPITAL PROJECTS FUND

The Prairie Green Capital Projects Fund accounts for capital improvements within the Prairie Green wetlands area. Resources are provided by grant revenues, farm lease revenue, and sale of wetland credits.



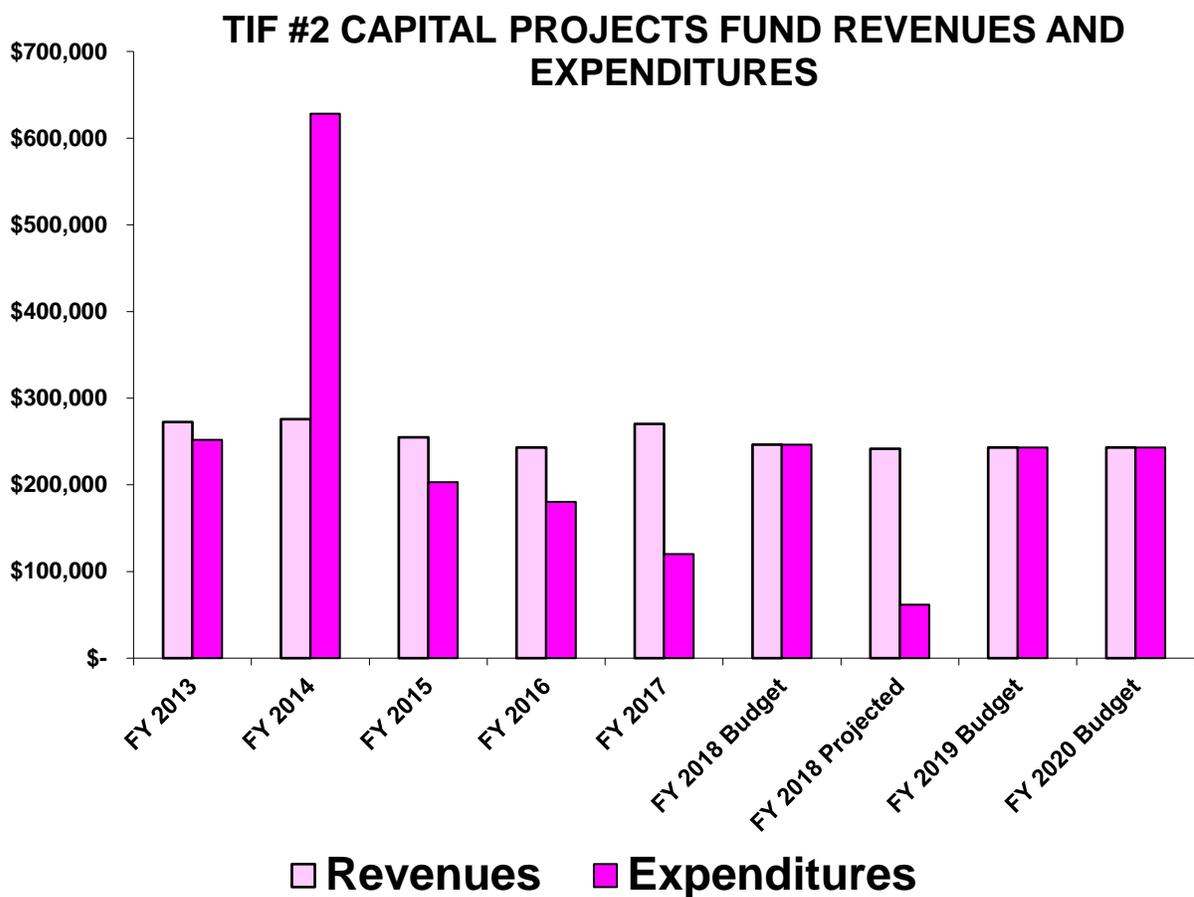
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 420 - Prairie Green

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
481	Interest Income	\$ 1,812	\$ 316	\$ 1,250	\$ 8,500	\$ 1,500	\$ 1,500
482	Rental Income	105,000	68,700	68,750	68,750	74,705	74,705
489	Miscellaneous	-	23,814	-	1,030,235	-	-
Total Other Revenues		106,812	92,830	70,000	1,107,485	76,205	76,205
499	Reappropriation	-	-	-	-	932,295	-
Total Other Financing Sources		-	-	-	-	932,295	-
Total Revenues and Other Financing Sources		\$ 106,812	\$ 92,830	\$ 70,000	\$ 1,107,485	\$ 1,008,500	\$ 76,205
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 8,989	\$ 6,832	\$ -	\$ -	\$ -	\$ -
521	Group Insurance	1,594	1,767	-	-	-	-
522	Medicare	110	93	-	-	-	-
523	Social Security	469	401	-	-	-	-
524	IMRF	941	904	-	-	-	-
Total Personnel Services		12,104	9,997	-	-	-	-
543	Legal Services	1,215	-	-	-	-	-
599	Other Contractual Services	-	2,400	-	-	-	-
Total Contractual Services		1,215	2,400	-	-	-	-
624	Operating Supplies	-	-	-	100	-	-
Total Commodities		-	-	-	100	-	-
916	Property Taxes	7,447	7,574	8,500	7,500	8,500	8,500
Total Other Expenditures		7,447	7,574	8,500	7,500	8,500	8,500
951	Transfer to Debt Service	-	-	-	-	1,000,000	-
999	Source of Reserves	-	-	61,500	-	-	67,705
Total Other Financing Uses		-	-	61,500	-	1,000,000	67,705
815.05	Impr Other Than Buildings	1,285	-	-	34,045	-	-
Total Capital Outlay		1,285	-	-	34,045	-	-
Total Expenditures and Other Financing Uses		\$ 22,051	\$ 19,971	\$ 70,000	\$ 41,645	\$ 1,008,500	\$ 76,205

TAX INCREMENT FINANCING DISTRICT #2 CAPITAL PROJECTS FUND

The Tax Increment Financing (TIF) District #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.



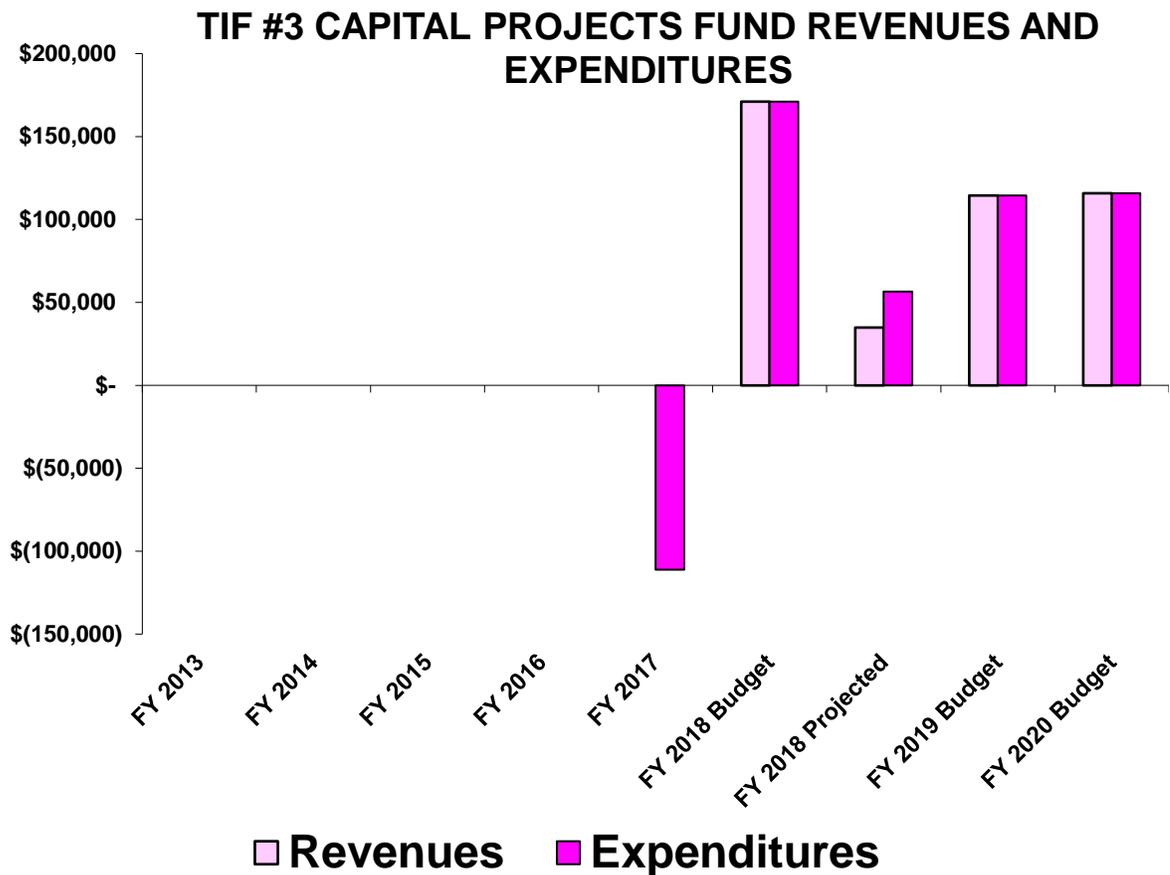
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 425 - TIF #2

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 241,906	\$ 230,784	\$ 239,305	\$ 239,295	\$ 240,790	\$ 240,790
Total Taxes		241,906	230,784	239,305	239,295	240,790	240,790
481	Interest Income	1,014	2,247	1,500	2,200	2,200	2,220
Total Other Revenues		1,014	2,247	1,500	2,200	2,200	2,220
491.26	Interfund Transfers - TIF #3	-	37,202	-	-	-	-
499	Reappropriation	-	-	5,730	-	-	-
Total Other Financing Sources		-	37,202	5,730	-	-	-
Total Revenues and Other Financing Sources		\$ 242,920	\$ 270,233	\$ 246,535	\$ 241,495	\$ 242,990	\$ 243,010
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 54,978	\$ 37,221	\$ 37,389	\$ 40,990	\$ 44,878	\$ 45,998
521	Group Insurance	10,827	7,399	7,971	7,995	8,269	8,257
522	Medicare	773	524	543	560	649	668
523	Social Security	3,201	2,173	2,260	2,350	2,707	2,762
524	IMRF	6,808	5,013	4,291	4,710	5,255	5,380
Total Personnel Services		76,588	52,330	52,454	56,605	61,758	63,065
541	Accounting & Auditing Service	1,751	1,804	1,860	1,860	1,860	1,860
543	Legal Service	90	2,725	4,000	-	4,000	4,000
551	Advertising	-	-	5,000	-	5,000	5,000
559	Other Professional Services	14,653	480	40,000	-	40,000	40,000
561	Postage	818	13	-	-	-	-
563	Publishing	-	-	800	-	200	200
564	Printing	210	(210)	500	-	207	200
571	Dues & Subscriptions	-	650	656	650	650	650
573	Training & Professional Development	650	350	425	-	425	425
Total Contractual Services		18,172	5,812	53,241	2,510	52,342	52,335
624	Operating Supplies	-	-	-	2,555	-	-
Total Commodities		-	-	-	2,555	-	-
705.24	Principal 2006 TIF Bonds	56,691	59,243	-	-	-	-
710.24	Interest 2006 TIF Bonds	5,113	2,666	-	-	-	-
Total Debt Service		61,805	61,909	-	-	-	-
999	Source of Reserves	-	-	140,840	-	62,590	76,610
Total Other Financing Uses		-	-	140,840	-	62,590	76,610
815.05	Impr Other Than Buildings	23,663	-	-	-	66,300	51,000
815.10	Improvements - Streets	-	-	-	-	-	-
Total Capital Outlay		23,663	-	-	-	66,300	51,000
Total Expenditures and Other Financing Uses		\$ 180,228	\$ 120,051	\$ 246,535	\$ 61,670	\$ 242,990	\$ 243,010

TAX INCREMENT FINANCING DISTRICT #3 CAPITAL PROJECTS FUND

The Tax Increment Financing (TIF) District #3 Capital Projects Fund accumulates resources for capital improvements within the TIF District. Financing is provided by incremental property tax. This TIF district was enacted in September 2016.



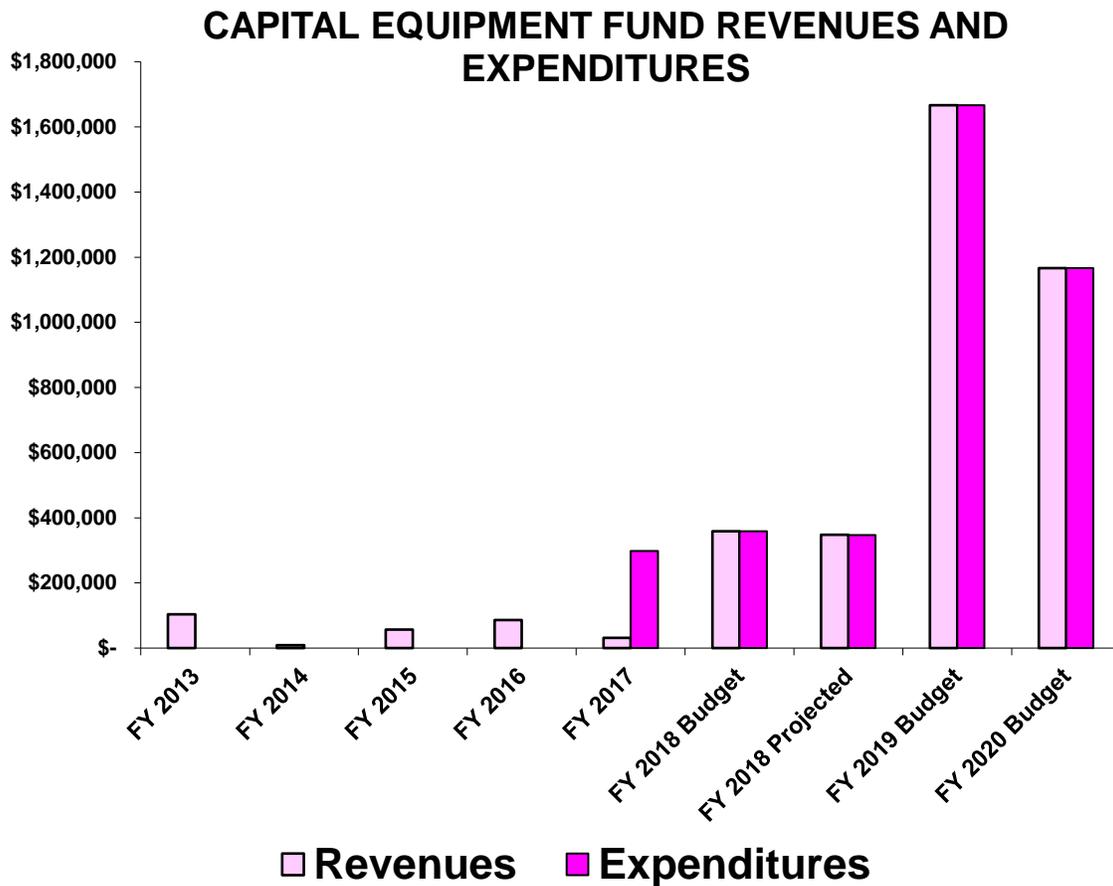
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 426 - TIF #3

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ -	\$ -	\$ 34,825	\$ 34,825	\$ 42,670	\$ 42,670
Total Taxes		-	-	34,825	34,825	42,670	42,670
499	Reappropriation	-	-	136,210	-	71,820	73,185
Total Other Financing Sources		-	-	136,210	-	71,820	73,185
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 171,035	\$ 34,825	\$ 114,490	\$ 115,855
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ -	\$ 23,511	\$ 37,387	\$ 40,990	\$ 44,878	\$ 45,998
521	Group Insurance	-	3,833	7,975	7,995	8,273	8,268
522	Medicare	-	322	543	560	652	669
523	Social Security	-	1,355	2,265	2,350	2,711	2,782
524	IMRF	-	2,353	4,305	4,710	5,263	5,420
Total Personnel Services		-	31,374	52,475	56,605	61,777	63,137
541	Accounting & Auditing Service	-	-	1,860	-	1,860	1,860
543	Legal Service	-	-	10,000	-	10,000	10,000
559	Other Professional Services	-	13,883	40,000	-	40,000	40,000
561	Postage	-	-	355	-	353	358
563	Publishing	-	1,155	500	-	500	500
Total Contractual Services		-	15,038	52,715	-	52,713	52,718
999	Source of Reserves	-	-	65,845	-	-	-
Total Other Financing Uses		-	-	65,845	-	-	-
815.05	Impr Other Than Buildings	-	1,866	-	-	-	-
Total Capital Outlay		-	1,866	-	-	-	-
951	Transfers Out - Capital Equipment	-	62,854	-	-	-	-
Total Other Financing Uses		-	62,854	-	-	-	-
Total Expenditures and Other Financing Uses		\$ -	\$ 111,132	\$ 171,035	\$ 56,605	\$ 114,490	\$ 115,855

CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and in the future transfers from the General Fund.



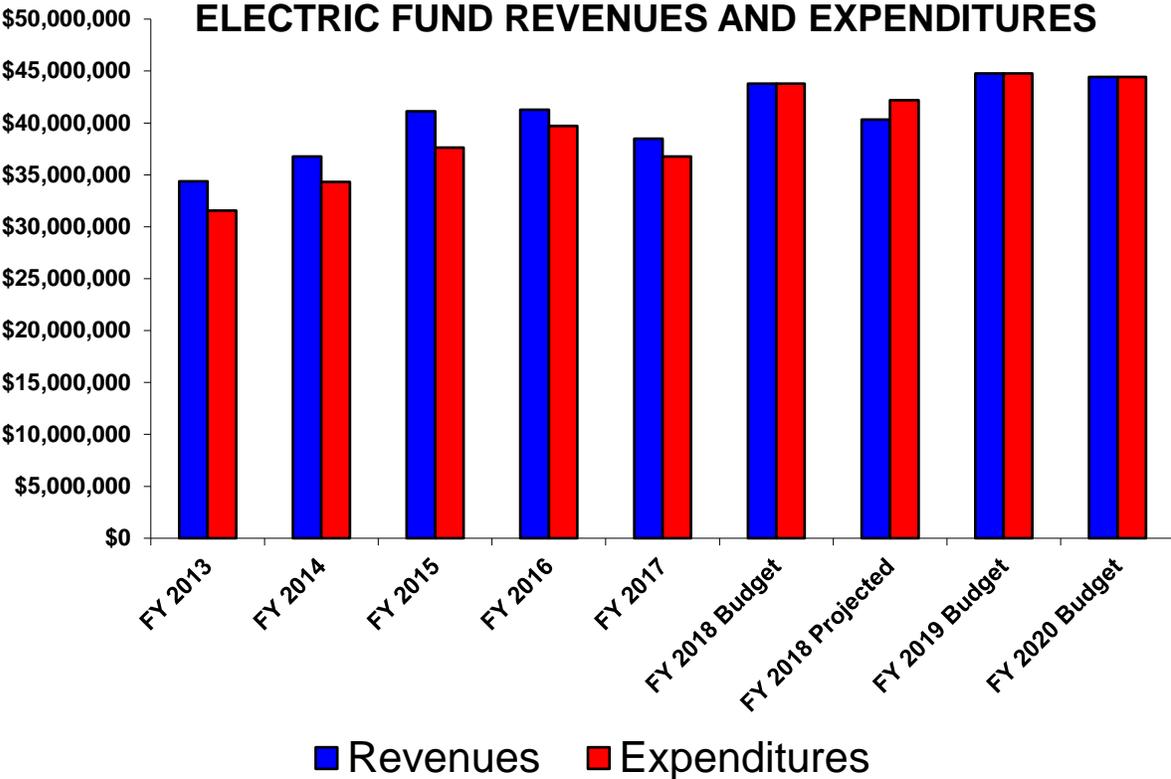
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 430 - Capital Equipment

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
472	Community Development Fees	\$ -	\$ 17,565	\$ 5,000	\$ 3,730	\$ 5,000	\$ 5,000
481	Interest Income	1,503	908	100	100	100	100
484	Sale of Capital Assets	84,057	13,265	15,000	28,865	-	-
Total Other Revenues		85,560	31,738	20,100	32,695	5,100	5,100
491.10	Transfers In - General Fund	-	-	314,710	314,710	1,661,135	1,161,000
499	Reappropriation	-	-	24,000	-	-	-
Total Other Financing Sources		-	-	338,710	314,710	1,661,135	1,161,000
Total Revenues and Other Financing Sources		\$ 85,560	\$ 31,738	\$ 358,810	\$ 347,405	\$ 1,666,235	\$ 1,166,100
Expenditures and Other Financing Uses							
820	Machinery & Equipment	\$ -	\$ 15,816	\$ 55,500	\$ 24,535	\$ 362,250	\$ 5,000
825	Vehicles	-	282,167	242,590	266,205	1,094,950	-
835	Computer Equipment	-	-	60,720	55,895	50,000	-
Total Capital Outlay		-	297,983	358,810	346,635	1,507,200	5,000
999	Source of Reserves	-	-	-	-	159,035	1,161,100
Total Other Financing Uses		-	-	-	-	159,035	1,161,100
Total Expenditures and Other Financing Uses		\$ -	\$ 297,983	\$ 358,810	\$ 346,635	\$ 1,666,235	\$ 1,166,100

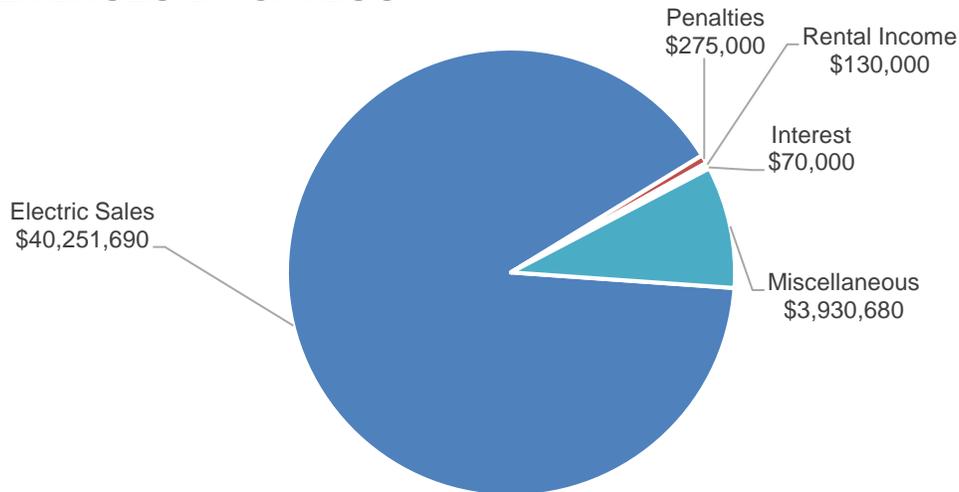
ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.



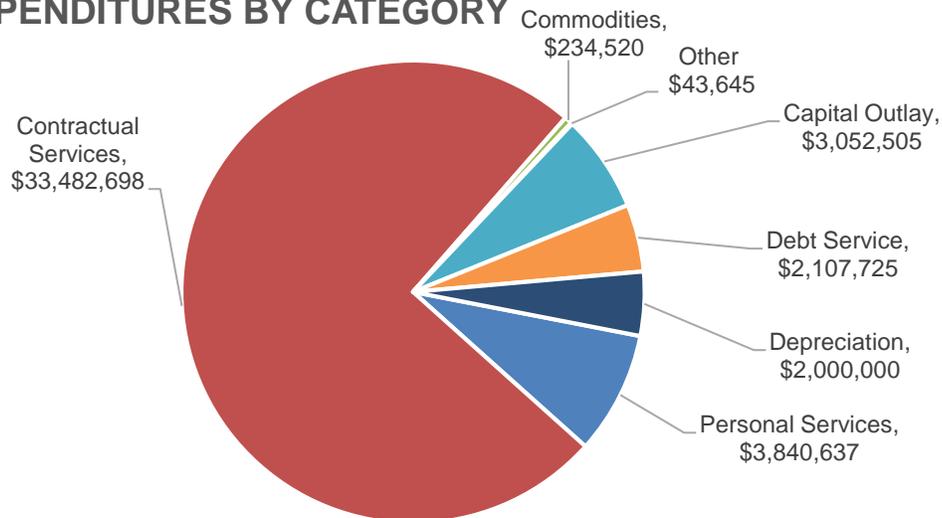
ELECTRIC FUND

REVENUES BY CATEGORY



Electric sales account for 89.9% of the revenues in the Electric Fund.

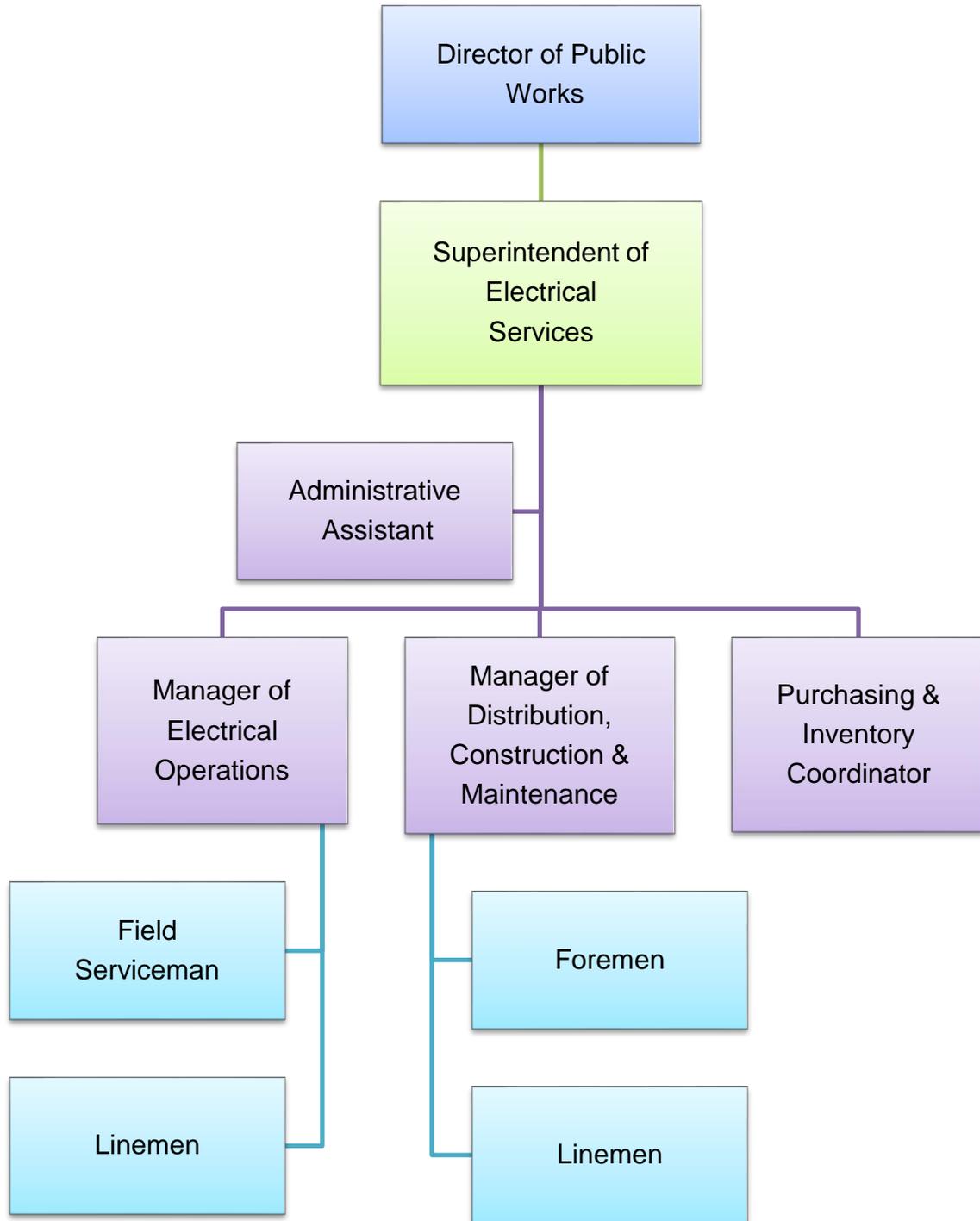
EXPENDITURES BY CATEGORY



Contractual Services, the largest expenditure category includes purchased power which accounts for \$33,482,698 of the total. Personal Services account for 8.6% of expenditures.

Public Works Department

Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates.

FY 2019 GOALS

Goal # 1 Negotiate favorable contracts for the City of Geneva to maintain low energy costs through:

- The Waste Management Renewable Energy (WMRE) Short Term Power Supply Contract expires on December 31, 2018 and will be renegotiated taking into consideration the advantages of the behind the meter capacity and transmission savings.
- The City of Geneva's Transportation and Balancing contract with NICOR for pipe line services to the Geneva Generation Facility also expires in 2018. Negotiations will focus on transportation and storage costs of customer owned gas used for generation of electricity.

Funding: Electric Operating, staff time

Completion Date: 01/31/2019

Goal # 2 Position the City of Geneva for future renewable energy installations located, and owned by, the Electric Division's rate payers. Lowering costs and increased incentives have the protentional to greatly speed the adoption of roof-top solar and energy storage within the City of Geneva. It is the goal to address any revenue loss, capacity and transmission cost avoidance, cost shifting and energy diversification without undue burden on the rate payers or any one rate class.

Funding: Electric Capital, \$15,000

Completion Date: 08/31/2018

Goal # 3 In conjunction with the Economic Development Department and the Engineering Division of Public Works, develop the necessary infrastructure for the development of the Southeast Industrial Park:

- Continue to work with city staff, property owner(s)/developer(s), legal and land consultants to secure a substation site, easements for an electrical feed to the site, construction easements, and right-of-way to access the site so that site engineering and substation design engineering can move forward.

Public Works – Electric

- Continue to work with ComEd and architect and engineering design firm on substation site design, offsite modifications required to feed substation, and equipment specifications.

Funding: Electric Operating, staff time

Completion Date: 04/30/2019

Identified as a Council Priority during Strategic Planning Workshop.

Goal # 4 Explore load growth options including electric vehicle charging stations for potential revenue enhancement.

- Development of electric vehicle charging facilities in Geneva has the potential to enhance revenue for the electric utility and encourage consumer traffic for Geneva businesses. Potential truck charging sites in industrial areas and business parks may also show new options to add to the City of Geneva's load profile.
- Continue to work with City of Geneva's Economic Development department to attract new industrial loads and expansion of existing customer energy requirements.

Funding: Electric Operating, staff time

Completion Date: 04/30/2019

Goal # 5 Combine the Public Works and APPA Safety Manuals into one comprehensive safety manual for Public Works employees. Work with the other divisions of Public Works, (Streets and Fleets, Water and Wastewater, and Engineering) to address division specific concerns.

Funding: Electric Operating, staff time

Completion Date: 09/30/2018

Goal # 6 Assist in Implementing Milsoft Electric Utility GIS and Analysis Applications.

In conjunction with the GIS Section, the City's Electric Division has contracted with Milsoft Utility Solutions to improve the current mapping system. This improvement provides the Electric Division and GIS Section with a path to new capabilities, such as, outage management, mobile solutions, system planning, and real time operations.

Funding: Electric Operating, staff time

Completion Date: 04/30/2019

Goal # 7 Improve digital mapping applications for utility workers.

Collaborate with the GIS Section to modernize the City's utility maps and improve data collection and workflows.

Public Works – Electric

Funding: Electric Operating, staff time

Completion Date: 04/30/2019

Goal # 8 In conjunction with the Finance Division, work to utilize technology to implement efficiencies in areas relating to but not limited to utility billing and inventory control.

Funding: Electric Operating, \$5,000

Completion Date: 12/31/2018

Goal # 9 Continue reliability tracking and support programs that will maintain and improve reliability, such as: Cable Replacement, Substation Infrastructure Maintenance, Tree Trimming, and Utility Pole Replacements. Performance measures and goals are shown in the table below.

Funding: Electric Operating, staff time

Completion Date: 02/28/2019

Performance Measures	CY 2015	CY 2016	CY 2017	CY 2018 (Goal)
Average Number of Service Interruptions *	0.4	0.45	0.37	<0.8
Average Length of Outage (Minutes)	19.31	32.0	34.6	<40
Average Number of Days to Repair Street Lights	6.9	6.3	5.5	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	864	764	988	900

* This number represents the electric system's reliability i.e. average number of times in a 12 month period, each customer will experience interruption in electric service (not including ComEd interruptions).

Public Works – Electric

The Electric Fund is divided into 9 divisions:

Division 20 – Administration: The administration and supervision division that includes professional services, communications, professional development and the purchase of power for distribution.

Division 25 – Operation & Maintenance: The operation and maintenance of the distribution overhead and underground lines, structures, transformers and street lights.

Division 27 – Substations: The operation and maintenance of the substation buildings, structures, station equipment, transformers and SCADA system.

Division 30 – Customer Accounting: The meter reading, customer information system, billing and collection functions.

Division 35 – Electric Generation: The operation and maintenance of the Geneva Generation Facility (GGF), a 30 MW power generating facility, consisting of five Caterpillar natural gas engines and controls, buildings, station equipment, transformers and radiators.

Division 45 – Fiber Optics: The maintenance of the Geneva fiber optic system. This fiber system is the communication system of the City of Geneva, Geneva School District, Kane County Government and Geneva electric distribution system.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 90 – Debt Service: The annual principal and interest payments of the outstanding debt.

Division 95 – Capital Outlay: The construction and replacement of distribution overhead and underground lines, structures, transformers, street lights, substations, generation equipment, vehicles, equipment and computers.

Public Works – Electric – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Superintendent of Electrical Services	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Manager of Electrical Operations	1.00	1.00	1.00	1.00	1.00	1.00
Manager of Distribution, Construction & Maintenance	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing & Inventory Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Field Serviceman	1.00	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00	2.00
Lineman	6.00	6.00	6.00	6.00	6.00	6.00
Electric Apprentice	0.00	1.00	2.00	2.00	2.00	2.00
Total	14.00	15.00	16.00	16.00	16.00	16.00

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
455	Penalties	\$ 251,299	\$ 249,500	\$ 250,000	\$ 275,000	\$ 275,000	\$ 275,000
Total Fines & Forefeits		251,299	249,500	250,000	275,000	275,000	275,000
461	Electric Sales	40,648,654	37,791,413	40,015,590	39,704,635	40,251,690	40,224,195
466	Meter Sales	-	-	-	675	-	-
468	New Service Installation	169,524	154,752	200,000	125,000	200,000	200,000
Total Service Charges		40,818,178	37,946,165	40,215,590	39,830,310	40,451,690	40,424,195
479	Disconnection/Reconnection Fees	-	-	500	-	500	500
Total Service Fees		-	-	500	-	500	500
481	Interest Income	37,185	61,513	31,000	65,000	70,000	75,000
482	Rental Income	116,829	94,095	130,000	95,225	130,000	130,000
483	Insurance & Property Damage	40,471	95,213	-	21,740	-	-
484	Sale of Capital Assets	6,788	11,300	10,000	22,870	10,000	10,000
485	Reimbursed Expenditures	(16,802)	19,970	17,000	8,000	17,000	17,000
486	Donations	-	-	-	-	-	-
489	Miscellaneous	14,444	4,316	10,000	5,000	10,000	10,000
Total Other Revenues		198,914	286,407	198,000	217,835	237,000	242,000
499	Reappropriation	-	-	3,113,720	-	3,797,540	3,500,105
Total Other Financing Sources		-	-	3,113,720	-	3,797,540	3,500,105
Total Revenues and Other Financing Sources		\$ 41,268,391	\$ 38,482,072	\$ 43,777,810	\$ 40,323,145	\$ 44,761,730	\$ 44,441,800
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,926,101	\$ 1,918,010	\$ 2,154,161	\$ 2,048,900	\$ 2,266,290	\$ 2,332,038
502	Wages - Part-Time/Seasonal	77,601	85,635	90,968	84,810	88,897	87,940
503	Overtime	52,340	49,832	164,675	49,620	154,500	152,000
504	Stand-By	99,565	101,101	96,010	103,000	106,500	108,500
521	Group Insurance	344,251	386,906	439,847	448,366	472,147	471,869
522	Medicare	30,268	30,570	36,383	31,705	37,981	38,912
523	Social Security	128,723	129,748	151,764	134,675	153,262	164,103
524	IMRF	249,693	246,340	279,147	251,935	285,960	306,107
527	Car Allowance	3,227	3,195	3,250	3,250	3,250	3,250
529	Pension Expense	271,785	119,307	271,850	271,850	271,850	271,850
Total Personnel Services		3,183,552	3,070,644	3,688,055	3,428,111	3,840,637	3,936,569
531	Maintenance Service	430,886	437,399	557,510	479,325	612,225	617,295
541	Accounting & Auditing Service	18,920	20,663	19,620	24,200	19,620	19,620
543	Legal Service	7,103	16,880	30,875	21,000	30,875	30,875
544	Medical Service	824	544	1,600	1,200	1,400	1,400
546	Janitorial Service	4,874	4,874	5,160	5,160	5,160	5,160
547	Banking Service	117,746	121,250	127,535	213,500	102,160	102,160
550	Collection Service	964	37	2,500	-	2,500	2,500
559	Other Professional Services	23,895	16,420	44,550	33,250	49,600	44,600
561	Postage	27,638	26,514	29,720	28,115	28,615	28,615
562	Telephone	38,879	40,619	43,400	42,520	55,700	55,700
563	Publishing	861	1,130	2,000	2,000	2,000	2,000
564	Printing	13,053	13,252	13,830	14,435	14,170	14,170
565	Internet	2,126	1,933	2,340	2,340	2,340	2,340
566	Recording Fees	312	174	405	400	403	401
571	Dues & Subscriptions	27,378	29,140	30,345	29,240	31,285	31,285
572	Travel & Meals	5,045	5,123	9,250	7,450	11,425	9,400
573	Training & Professional Development	13,015	9,293	19,895	18,945	26,345	23,655
581	Utilities	371,761	384,249	586,075	312,800	586,495	586,735

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
583	Garbage Disposal	297	-	200	125	200	200
584	Landfill Charges	2,571	1,776	4,200	2,600	4,200	4,200
585	Electric Purchases	32,603,168	29,869,954	31,352,735	31,039,595	31,516,700	31,421,775
592	General Insurance	193,560	207,673	234,750	202,550	262,125	275,245
595	Rentals	23,398	26,960	28,360	27,305	38,755	39,920
599	Other Contractual Services	60,307	58,961	78,400	74,270	78,400	78,400
Total Contractual Services		33,988,578	31,294,818	33,225,255	32,582,325	33,482,698	33,397,651
601	Maintenance Supplies	70,396	47,582	105,790	76,700	102,335	102,335
621	Office Supplies	3,415	3,624	7,570	4,590	7,785	7,785
622	Office Equipment	654	702	1,000	1,000	1,000	1,000
622	Office Furniture	1,615	995	1,000	980	1,000	1,000
624	Operating Supplies	26,101	21,000	33,700	23,995	32,395	32,395
625	Small Tools	4,698	4,664	4,680	4,830	4,680	4,680
626	Janitorial Supplies	772	399	1,100	850	1,100	1,100
627	Motor Fuel & Lubricants	27,779	30,908	64,400	32,865	64,450	64,450
631	Clothing	11,173	6,930	12,525	12,525	17,150	17,150
632	Per Copy Charges	704	688	660	550	660	660
641	Books	813	480	845	845	845	845
662	Film/Video	-	430	500	-	500	500
663	Computer Software	1,566	-	620	324	620	620
Total Commodities		149,687	118,402	234,390	160,054	234,520	234,520
705.34	Principal 2011 Bonds	1,170,000	1,445,000	1,475,000	1,475,000	1,505,000	1,535,000
705.37	Principal 2013 Bonds	130,000	155,000	165,000	165,000	160,000	170,000
705.38	Principal 2014 Bonds	225,000	245,000	250,000	250,000	265,000	425,000
710.34	Interest 2011 Bonds	269,753	263,158	164,090	164,100	132,625	93,865
710.37	Interest 2013 Bonds	15,995	12,503	16,550	16,550	13,250	10,000
710.38	Interest 2014 Bonds	39,740	28,893	35,200	35,200	30,200	24,900
715	Paying Agent Fees	-	1,685	1,350	1,620	1,650	1,650
720	Bond Issue Costs	1,656	-	-	-	-	-
Total Debt Service		1,852,145	2,151,239	2,107,190	2,107,470	2,107,725	2,260,415
810	Buildings & Improvements	12,403	32,182	20,000	20,000	20,000	20,000
815.05	Improvements Other Than Buildings	65,972	81,271	207,000	42,000	152,000	122,000
815.25	Electric System	1,548,437	591,812	1,901,910	1,508,350	2,670,190	2,172,100
820	Machinery & Equipment	26,120	54,023	20,000	32,850	20,000	15,000
825	Vehicles	332,707	232,682	260,000	196,420	35,000	35,000
835	Computer Equipment	3,217	48,287	106,635	106,300	155,315	205,000
910	Capitalized Assets	(3,270,453)	(2,800,798)	-	-	-	-
Total Capital Outlay		(1,281,596)	(1,760,541)	2,515,545	1,905,920	3,052,505	2,569,100
911	Depreciation	1,797,186	1,881,874	2,000,000	2,000,000	2,000,000	2,000,000
912	Bad Debt	-	-	-	-	35,970	35,970
914	State/Federal Permits	5,444	5,444	6,875	5,515	6,875	6,875
917	Employee Awards	575	550	300	350	600	500
918	Easements	150	110	200	100	200	200
Total Other Expenditures		1,803,355	1,887,978	2,007,375	2,005,965	2,043,645	2,043,545
Total Expenditures and Other Financing Uses		\$ 39,695,722	\$ 36,762,540	\$ 43,777,810	\$ 42,189,845	\$ 44,761,730	\$ 44,441,800

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2019 & 2020

620 - Electric Fund

Division	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
20	Administration	\$ 33,464,302	\$ 30,378,285	\$ 32,307,585	\$ 32,091,369	\$ 33,052,018	\$ 32,978,349
25	Operation & Maintenance	2,746,206	2,983,999	3,416,908	2,931,201	2,945,182	3,013,631
27	Substations	39,219	81,236	110,715	89,060	110,915	110,915
30	Customer Accounting	128,834	122,125	135,771	126,535	282,965	285,442
35	Electric Generation	774,118	788,024	1,060,935	732,490	1,082,790	1,094,295
40	New Service	29,874	27,990	2,900	85,420	2,900	2,900
45	Fiber Optics	45,968	5,485	20,000	16,285	20,315	20,480
73	GIS	99,466	102,825	100,261	104,095	104,415	106,273
90	Debt Service & Depreciation	2,124,332	2,188,114	4,107,190	4,107,470	4,107,725	4,260,415
95	Capital Outlay	243,404	84,460	2,515,545	1,905,920	3,052,505	2,569,100
Total Electric Fund		<u>\$ 39,695,722</u>	<u>\$ 36,762,542</u>	<u>\$ 43,777,810</u>	<u>\$ 42,189,845</u>	<u>\$ 44,761,730</u>	<u>\$ 44,441,800</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
20 Administration						
Personnel Services	\$ 610,071	\$ 249,899	\$ 637,240	\$ 669,175	\$ 1,228,670	\$ 1,253,748
Contractual Services	32,846,785	30,123,029	31,660,385	31,415,740	31,814,368	31,715,621
Commodities	7,295	5,247	9,760	6,354	8,780	8,780
Other Expenditures	150	110	200	100	200	200
Total	<u>33,464,302</u>	<u>30,378,285</u>	<u>32,307,585</u>	<u>32,091,369</u>	<u>33,052,018</u>	<u>32,978,349</u>
25 Operations and Maintenance						
Personnel Services	2,337,689	2,586,880	2,921,923	2,495,701	2,370,307	2,439,026
Contractual Services	297,471	318,483	349,675	332,905	425,370	425,200
Commodities	110,471	78,086	145,010	102,245	148,905	148,905
Other Expenditures	575	550	300	350	600	500
Total	<u>2,746,206</u>	<u>2,983,999</u>	<u>3,416,908</u>	<u>2,931,201</u>	<u>2,945,182</u>	<u>3,013,631</u>
27 Substation						
Contractual Services	35,164	72,592	91,500	79,460	91,700	91,700
Commodities	4,055	8,644	19,215	9,600	19,215	19,215
Total	<u>39,219</u>	<u>81,236</u>	<u>110,715</u>	<u>89,060</u>	<u>110,915</u>	<u>110,915</u>
30 Customer Accounting						
Personnel Services	42,875	37,558	36,721	29,780	145,030	145,307
Contractual Services	84,959	84,567	99,050	96,755	101,965	104,165
Commodities	1,000	-	-	-	-	-
Other Expenditures	-	-	-	-	35,970	35,970
Total	<u>128,834</u>	<u>122,125</u>	<u>135,771</u>	<u>126,535</u>	<u>282,965</u>	<u>285,442</u>
35 Electric Generation						
Personnel Services	72,681	75,950	7,000	61,950	7,000	7,000
Contractual Services	674,214	681,323	989,445	626,025	1,014,745	1,026,250
Commodities	21,779	25,307	57,615	39,000	54,170	54,170
Other Expenditures	5,444	5,444	6,875	5,515	6,875	6,875
Total	<u>774,118</u>	<u>788,024</u>	<u>1,060,935</u>	<u>732,490</u>	<u>1,082,790</u>	<u>1,094,295</u>
40 New Service						
Personnel Services	29,874	27,990	2,900	85,420	2,900	2,900
Total	<u>29,874</u>	<u>27,990</u>	<u>2,900</u>	<u>85,420</u>	<u>2,900</u>	<u>2,900</u>
45 Fiber Optics						
Contractual Services	41,305	5,127	20,000	16,285	20,315	20,480
Commodities	4,663	357	-	-	-	-
Total	<u>45,968</u>	<u>5,485</u>	<u>20,000</u>	<u>16,285</u>	<u>20,315</u>	<u>20,480</u>
73 GIS						
Personnel Services	90,361	92,368	82,271	86,085	86,730	88,588
Contractual Services	8,681	9,695	15,200	15,155	14,235	14,235
Commodities	423	762	2,790	2,855	3,450	3,450
Total	<u>99,466</u>	<u>102,825</u>	<u>100,261</u>	<u>104,095</u>	<u>104,415</u>	<u>106,273</u>
90 Debt Service and Depreciation						
Debt Service	327,145	306,239	2,107,190	2,107,470	2,107,725	2,260,415
Other Expenditures	1,797,186	1,881,875	2,000,000	2,000,000	2,000,000	2,000,000
Total	<u>2,124,332</u>	<u>2,188,114</u>	<u>4,107,190</u>	<u>4,107,470</u>	<u>4,107,725</u>	<u>4,260,415</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
95 Capital Outlay						
Capital Outlay	243,404	84,460	2,515,545	1,905,920	3,052,505	2,569,100
Total	<u>243,404</u>	<u>84,460</u>	<u>2,515,545</u>	<u>1,905,920</u>	<u>3,052,505</u>	<u>2,569,100</u>
Total Electric Fund	<u>39,695,722</u>	<u>36,762,542</u>	<u>43,777,810</u>	<u>42,189,845</u>	<u>44,761,730</u>	<u>44,441,800</u>
Total Electric Fund						
Personnel Services	\$ 3,183,552	\$ 3,070,645	\$ 3,688,055	\$ 3,428,111	\$ 3,840,637	\$ 3,936,569
Contractual Services	33,988,578	31,294,816	33,225,255	32,582,325	33,482,698	33,397,651
Commodities	149,687	118,403	234,390	160,054	234,520	234,520
Debt Service	327,145	306,239	2,107,190	2,107,470	2,107,725	2,260,415
Other Expenditures	1,803,355	1,887,979	2,007,375	2,005,965	2,043,645	2,043,545
Capital Outlay	243,404	84,460	2,515,545	1,905,920	3,052,505	2,569,100
Total	<u>39,695,722</u>	<u>36,762,542</u>	<u>43,777,810</u>	<u>42,189,845</u>	<u>44,761,730</u>	<u>44,441,800</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Division 20 - Administration							
501	Wages - Regular	\$ 413,064	\$ 86,066	\$ 425,607	\$ 434,755	\$ 836,109	\$ 857,149
502	Wages - Part-Time/Seasonal	-	-	-	-	5,335	5,539
521	Group Insurance	58,213	81,558	72,084	93,990	167,503	167,320
522	Medicare	5,886	1,133	6,218	6,140	12,249	12,558
523	Social Security	25,124	4,777	26,343	26,215	51,435	52,687
524	IMRF	50,064	49,248	49,238	50,325	98,289	100,745
527	Car Allowance	3,227	3,195	3,250	3,250	3,250	3,250
529	Pension Expense	54,494	23,921	54,500	54,500	54,500	54,500
Total Personnel Services		610,071	249,899	637,240	669,175	1,228,670	1,253,748
531	Maintenance Service	5,026	5,148	5,690	5,215	6,830	7,025
541	Accounting & Auditing Service	18,920	20,663	19,620	24,200	19,620	19,620
543	Legal Service	7,103	16,880	30,875	21,000	30,875	30,875
547	Banking Service	117,746	121,250	127,535	213,500	102,160	102,160
559	Other Professional Services	15,543	8,801	32,700	25,000	32,700	32,700
561	Postage	1,020	629	3,105	1,500	2,500	2,500
562	Telephone	34,172	36,104	38,000	37,500	49,800	49,800
563	Publishing	861	1,130	2,000	2,000	2,000	2,000
564	Printing	736	1,057	630	1,030	630	630
565	Internet	2,126	1,933	2,340	2,340	2,340	2,340
566	Recording Fees	312	174	405	400	403	401
571	Dues	27,258	28,992	29,845	29,000	30,785	30,785
572	Travel	4,499	4,490	6,800	5,000	8,275	6,800
573	Training	6,939	4,605	6,850	6,000	7,495	4,955
585	Electric Purchases	32,603,168	29,869,954	31,352,735	31,039,595	31,516,700	31,421,775
595	Rentals	1,134	1,219	1,255	1,210	1,255	1,255
599	Other Contractual Services	223	-	-	1,250	-	-
Total Contractual Services		32,846,785	30,123,029	31,660,385	31,415,740	31,814,368	31,715,621
601	Maintenance Supplies	518	-	-	-	-	-
621	Office Supplies	3,238	2,862	6,480	3,500	5,500	5,500
622	Office Equipment	654	702	1,000	1,000	1,000	1,000
623	Office Furniture	1,615	995	1,000	980	1,000	1,000
632	Per Copy Charges	704	688	660	550	660	660
663	Computer Software	566	-	620	324	620	620
Total Commodities		7,295	5,247	9,760	6,354	8,780	8,780
918	Easements	150	110	200	100	200	200
Total Other Expenditures		150	110	200	100	200	200
Total Administration		\$ 33,464,302	\$ 30,378,285	\$ 32,307,585	\$ 32,091,369	\$ 33,052,018	\$ 32,978,349
Division 25 - Operation & Maintenance							
501	Wages - Regular	\$ 1,379,347	\$ 1,685,953	\$ 1,676,985	\$ 1,455,300	\$ 1,313,367	\$ 1,355,154
502	Wages - Part-Time/Seasonal	38,563	50,991	57,446	57,650	38,889	39,270
503	Overtime	48,874	48,295	164,675	48,000	154,500	152,000
504	Stand-By	99,565	101,101	96,010	103,000	106,500	108,500
521	Group Insurance	273,641	291,716	354,243	327,441	270,453	270,100
522	Medicare	21,911	26,802	28,930	23,040	23,392	23,993
523	Social Security	93,037	113,725	120,146	97,655	91,816	101,320
524	IMRF	183,268	180,728	223,988	184,115	171,890	189,189
529	Pension Expense	199,483	87,568	199,500	199,500	199,500	199,500
Total Personnel Services		2,337,689	2,586,880	2,921,923	2,495,701	2,370,307	2,439,026
531	Maintenance Service	158,519	167,209	193,025	174,280	254,295	254,335

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
544	Medical Service	824	544	1,600	1,200	1,400	1,400
546	Janitorial Service	4,874	4,874	5,160	5,160	5,160	5,160
559	Other Professional Services	8,352	7,286	7,350	5,750	12,400	7,400
571	Dues	120	148	500	240	500	500
572	Travel	546	633	2,450	2,450	3,150	2,600
573	Training	6,048	3,442	12,035	12,000	15,490	15,340
581	Utilities	4,537	6,652	7,465	7,800	7,885	8,125
584	Landfill Charges	2,571	1,775	4,200	2,600	4,200	4,200
592	General Insurance	96,088	111,430	99,750	106,050	104,750	110,000
595	Rentals	2,911	3,758	4,620	3,855	4,620	4,620
599	Other Contractual Services	12,083	10,731	11,520	11,520	11,520	11,520
Total Contractual Services		297,471	318,483	349,675	332,905	425,370	425,200
601	Maintenance Supplies	53,336	31,265	66,005	41,335	65,585	65,585
624	Operating Supplies	23,301	20,471	27,755	23,495	27,395	27,395
625	Small Tools	4,343	4,168	4,180	4,180	4,180	4,180
626	Janitorial Supplies	567	218	500	500	500	500
627	Motor Fuel & Lubricants	16,937	14,124	32,700	19,365	32,750	32,750
631	Clothing	11,173	6,930	12,525	12,525	17,150	17,150
641	Books	813	481	845	845	845	845
662	Film/Video	-	430	500	-	500	500
Total Commodities		110,471	78,086	145,010	102,245	148,905	148,905
917	Employee Awards	575	550	300	350	600	500
Total Other Expenditures		575	550	300	350	600	500
Total Operation & Maintenance		\$ 2,746,206	\$ 2,983,999	\$ 3,416,908	\$ 2,931,201	\$ 2,945,182	\$ 3,013,631
Division 27 - Substations							
531	Maintenance Service	\$ 27,549	\$ 69,239	\$ 87,000	\$ 74,960	\$ 87,200	\$ 87,200
599	Other Contractual Services	7,615	3,353	4,500	4,500	4,500	4,500
Total Contractual Services		35,164	72,592	91,500	79,460	91,700	91,700
601	Maintenance Supplies	4,055	7,820	17,415	8,000	17,415	17,415
626	Janitorial Supplies	-	-	100	100	100	100
627	Motor Fuel & Lubricants	-	824	1,700	1,500	1,700	1,700
Total Commodities		4,055	8,644	19,215	9,600	19,215	19,215
Total Substations		\$ 39,219	\$ 81,236	\$ 110,715	\$ 89,060	\$ 110,915	\$ 110,915
Division 30 - Customer Accounting							
501	Wages - Regular	\$ -	\$ -	\$ -	\$ -	\$ 63,050	\$ 64,627
502	Wages - Part-Time/Seasonal	39,038	34,644	33,522	27,160	43,473	41,691
503	Overtime	-	56	-	-	-	-
521	Group Insurance	852	203	634	540	20,874	21,135
522	Medicare	566	503	487	395	1,544	1,541
523	Social Security	2,419	2,151	2,078	1,685	6,604	6,591
524	IMRF	-	-	-	-	9,485	9,722
Total Personnel Services		42,875	37,558	36,721	29,780	145,030	145,307

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
531	Maintenance Service	33,196	34,187	43,205	43,205	36,200	37,400
550	Collection Service	964	37	2,500	-	2,500	2,500
561	Postage	26,618	25,885	26,615	26,615	26,115	26,115
564	Printing	12,317	12,195	13,200	13,405	13,540	13,540
595	Rentals	11,865	12,262	13,530	13,530	23,610	24,610
Total Contractual Services		84,959	84,567	99,050	96,755	101,965	104,165
601	Maintenance Supplies	-	-	-	-	-	-
663	Computer Software	1,000	-	-	-	-	-
Total Commodities		1,000	-	-	-	-	-
912	Bad Debt	-	-	-	-	35,970	35,970
Total Other Expenditures		-	-	-	-	35,970	35,970
Total Customer Accounting		\$ 128,834	\$ 122,125	\$ 135,771	\$ 126,535	\$ 282,965	\$ 285,442
Division 35 - Electric Generation							
501	Wages - Regular	\$ 52,795	\$ 59,215	\$ -	\$ 45,000	\$ -	\$ -
503	Overtime	1,403	1,006	-	1,500	-	-
521	Group Insurance	1,147	1,254	-	900	-	-
522	Medicare	752	851	-	550	-	-
523	Social Security	3,216	3,626	-	2,500	-	-
524	IMRF	6,401	6,939	-	4,500	-	-
529	Pension Expense	6,967	3,059	7,000	7,000	7,000	7,000
Total Personnel Services		72,681	75,950	7,000	61,950	7,000	7,000
531	Maintenance Service	163,228	154,889	201,255	158,200	204,180	207,815
559	Other Professional Services	-	333	4,500	2,500	4,500	4,500
562	Telephone	4,707	4,514	5,400	5,000	5,400	5,400
581	Utilities	367,224	377,596	578,610	305,000	578,610	578,610
583	Garbage Disposal	297	-	200	125	200	200
592	General Insurance	97,472	96,243	135,000	96,500	157,375	165,245
595	Rentals	900	2,871	2,100	1,700	2,100	2,100
599	Other Contractual Services	40,386	44,877	62,380	57,000	62,380	62,380
Total Contractual Services		674,214	681,323	989,445	626,025	1,014,745	1,026,250
601	Maintenance Supplies	7,577	8,140	20,670	25,600	18,170	18,170
624	Operating Supplies	2,799	529	5,945	500	5,000	5,000
625	Small Tools	355	496	500	650	500	500
626	Janitorial Supplies	206	181	500	250	500	500
627	Motor Fuel & Lubricants	10,842	15,961	30,000	12,000	30,000	30,000
Total Commodities		21,779	25,307	57,615	39,000	54,170	54,170
914	State/Federal Permit Fees	5,444	5,444	6,875	5,515	6,875	6,875
Total Other Expenditures		5,444	5,444	6,875	5,515	6,875	6,875
Total Electric Generation		\$ 774,118	\$ 788,024	\$ 1,060,935	\$ 732,490	\$ 1,082,790	\$ 1,094,295

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Division 40 - New Service							
501	Wages - Regular	\$ 20,190	\$ 21,529	\$ -	\$ 60,000	\$ -	\$ -
503	Overtime	2,063	474	-	120	-	-
521	Group Insurance	451	466	-	11,250	-	-
522	Medicare	307	314	-	850	-	-
523	Social Security	1,311	1,335	-	3,500	-	-
524	IMRF	2,658	2,601	-	6,800	-	-
529	Pension Expense	2,894	1,270	2,900	2,900	2,900	2,900
Total Personnel Services		29,874	27,990	2,900	85,420	2,900	2,900
Total New Service		\$ 29,874	\$ 27,990	\$ 2,900	\$ 85,420	\$ 2,900	\$ 2,900
Division 45 - Fiber Optics							
531	Maintenance Service	\$ 36,327	\$ -	\$ 14,870	\$ 11,000	\$ 14,870	\$ 14,870
595	Rentals	4,978	5,127	5,130	5,285	5,445	5,610
Total Contractual Services		41,305	5,127	20,000	16,285	20,315	20,480
601	Maintenance Supplies	4,663	357	-	-	-	-
622	Office Equipment	-	-	-	-	-	-
Total Commodities		4,663	357	-	-	-	-
Total Fiber Optics		\$ 45,968	\$ 5,485	\$ 20,000	\$ 16,285	\$ 20,315	\$ 20,480
Division 73 - GIS							
501	Wages - Regular	\$ 60,705	\$ 65,247	\$ 51,569	\$ 53,845	\$ 53,764	\$ 55,108
502	Wages - Part-Time	-	-	-	-	1,200	1,440
521	Group Insurance	9,947	11,710	12,886	14,245	13,317	13,314
522	Medicare	846	967	748	730	796	820
523	Social Security	3,616	4,133	3,197	3,120	3,407	3,505
524	IMRF	7,301	6,823	5,921	6,195	6,296	6,451
529	Pension Expense	7,947	3,489	7,950	7,950	7,950	7,950
Total Personnel Services		90,361	92,368	82,271	86,085	86,730	88,588
531	Maintenance Service	7,042	6,727	12,465	12,465	8,650	8,650
559	Other Professional Services	-	-	-	-	-	-
562	Telephone	-	-	-	20	500	500
564	Printing	-	-	-	-	-	-
573	Training	28	1,246	1,010	945	3,360	3,360
595	Rentals	1,611	1,722	1,725	1,725	1,725	1,725
Total Contractual Services		8,681	9,695	15,200	15,155	14,235	14,235
601	Maintenance Supplies	246	-	1,700	1,765	1,165	1,165
621	Office Supplies	178	762	1,090	1,090	2,285	2,285
622	Office Equipment	-	-	-	-	-	-
Total Commodities		423	762	2,790	2,855	3,450	3,450
Total GIS		\$ 99,466	\$ 102,825	\$ 100,261	\$ 104,095	\$ 104,415	\$ 106,273

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

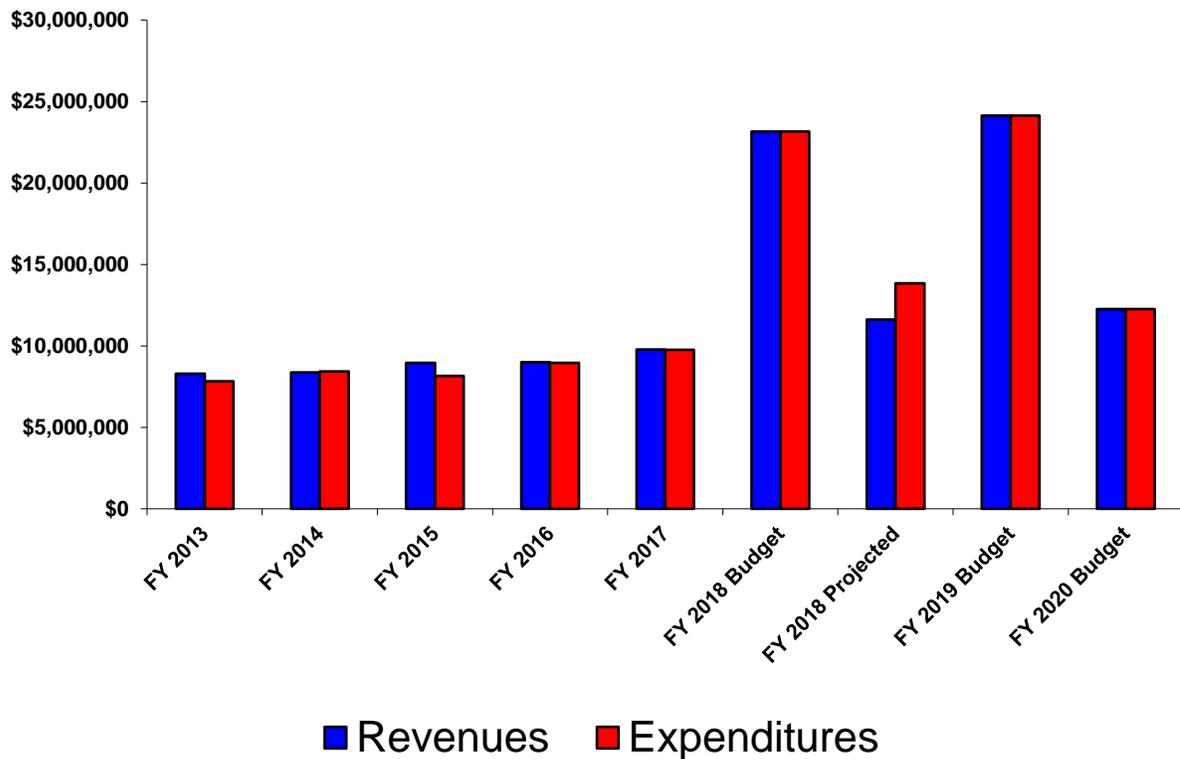
Fund 620 - Electric Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Division 90 - Debt Service & Depreciation							
705.34	Principal - 2011 Bonds	\$ 1,170,000	\$ 1,445,000	\$ 1,475,000	\$ 1,475,000	\$ 1,505,000	\$ 1,535,000
705.37	Principal - 2013 Bonds	130,000	155,000	165,000	165,000	160,000	170,000
705.38	Principal - 2014 Bonds	225,000	245,000	250,000	250,000	265,000	425,000
710.34	Interest - 2011 Bonds	269,754	263,158	164,090	164,100	132,625	93,865
710.37	Interest - 2013 Bonds	15,995	12,503	16,550	16,550	13,250	10,000
710.38	Interest - 2014 Bonds	39,740	28,893	35,200	35,200	30,200	24,900
715	Paying Agent Fees	1,656	1,685	1,350	1,620	1,650	1,650
910	Capitalized Assets	(1,525,000)	(1,845,000)	-	-	-	-
Total Debt Service		<u>327,145</u>	<u>306,239</u>	<u>2,107,190</u>	<u>2,107,470</u>	<u>2,107,725</u>	<u>2,260,415</u>
911	Depreciation	1,797,186	1,881,875	2,000,000	2,000,000	2,000,000	2,000,000
Total Other Expenditures		<u>1,797,186</u>	<u>1,881,875</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
Total Debt Service & Depreciation		<u>\$ 2,124,332</u>	<u>\$ 2,188,114</u>	<u>\$ 4,107,190</u>	<u>\$ 4,107,470</u>	<u>\$ 4,107,725</u>	<u>\$ 4,260,415</u>
Division 95 - Capital Outlay							
810	Buildings & Improvements	\$ 12,403	\$ 32,182	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
815.05	Improvements Other than Buildings	1,614,409	673,083	207,000	42,000	152,000	122,000
815.25	Improvements - Electric System	26,120	54,023	1,901,910	1,508,350	2,670,190	2,172,100
820	Machinery & Equipment	332,707	232,682	20,000	32,850	20,000	15,000
825	Vehicles		-	260,000	196,420	35,000	35,000
835	Computer Equipment	3,217	48,287	106,635	106,300	155,315	205,000
910	Capitalized Assets	(1,745,453)	(955,798)	-	-	-	-
Total Capital Outlay		<u>243,404</u>	<u>84,460</u>	<u>2,515,545</u>	<u>1,905,920</u>	<u>3,052,505</u>	<u>2,569,100</u>
Total Capital Outlay		<u>\$ 243,404</u>	<u>\$ 84,460</u>	<u>\$ 2,515,545</u>	<u>\$ 1,905,920</u>	<u>\$ 3,052,505</u>	<u>\$ 2,569,100</u>
Total Electric Fund		<u>\$ 39,695,722</u>	<u>\$ 36,762,542</u>	<u>\$ 43,777,810</u>	<u>\$ 42,189,845</u>	<u>\$ 44,761,730</u>	<u>\$ 44,441,800</u>

WATER/WASTEWATER FUND

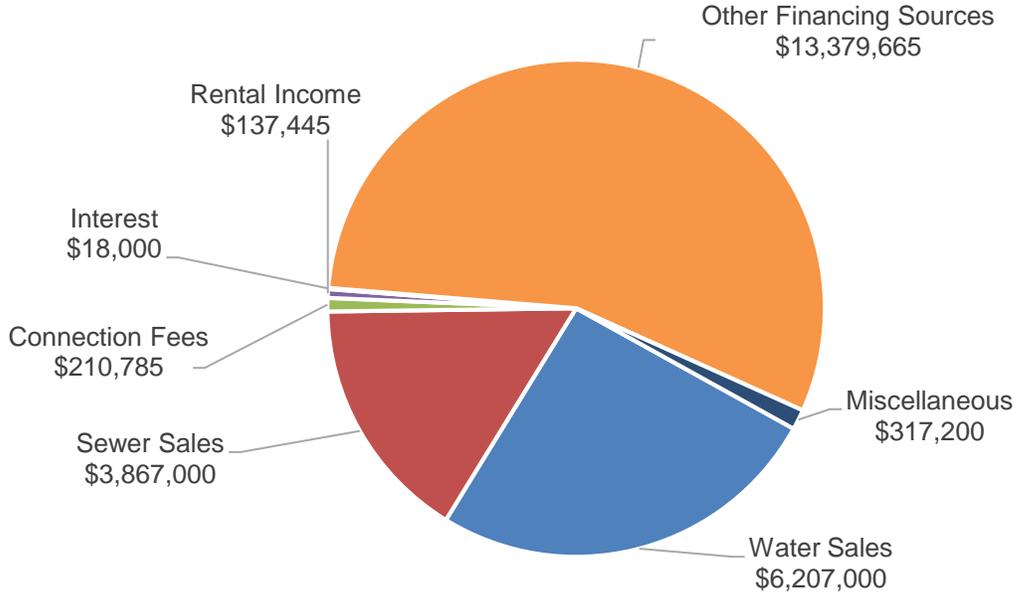
The Water/Wastewater Fund accounts for the provision of water and sewer services to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

WATER/WASTEWATER FUND REVENUES AND EXPENDITURES



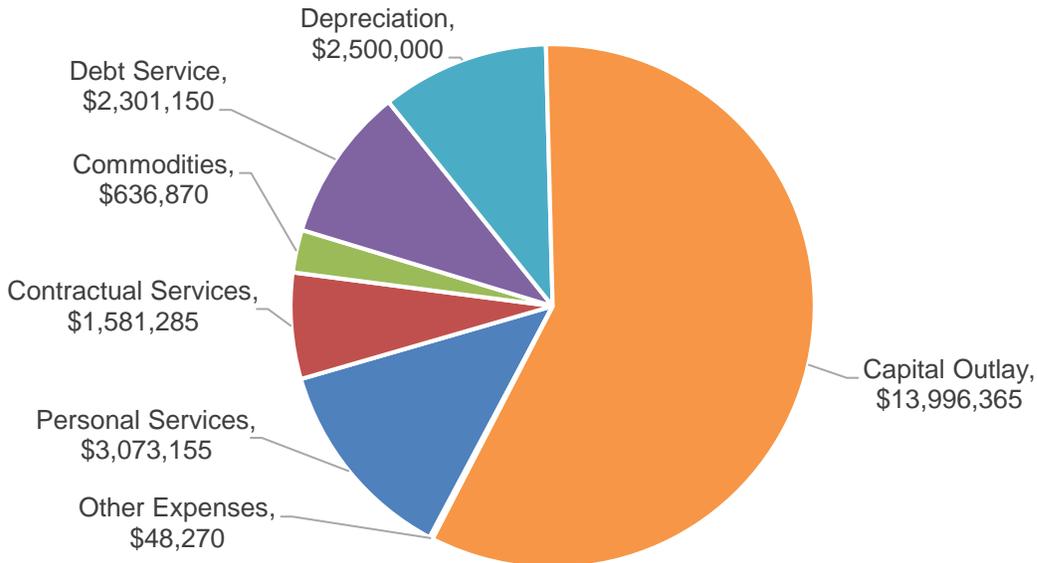
WATER/WASTEWATER FUND

REVENUES BY CATEGORY



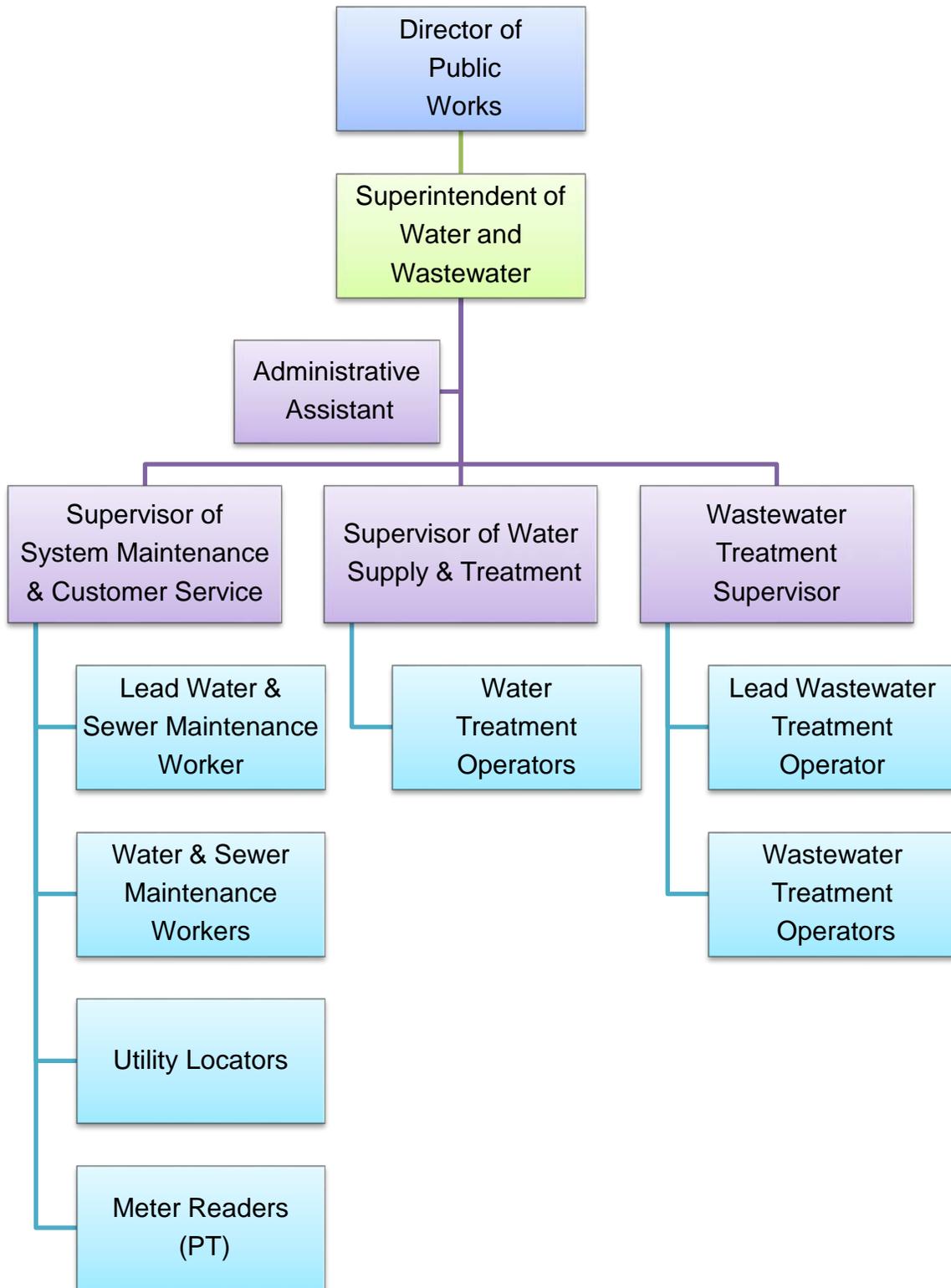
Water and Sewer sales account for 25.7% of the revenues in the Water/Wastewater Fund.

EXPENDITURES BY CATEGORY



Personal Services accounts for 12.7% of expenditures and Debt Service accounts for 9.5% of expenditures.

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2019 GOALS

Goal # 1 Advocate for the customers of the City of Geneva regarding legislation for lead service line replacement.

- Be actively involved with the Water Utility Council to promote common sense legislation regarding the replacement of lead service lines on both private and public property.
- Educate customers with lead service lines on the health risks when the service line is disrupted.
- Continue to update the service line material inventory and annually submit the inventory to the Illinois Environmental Protection Agency.

Funding: Water/Wastewater Operating, staff time

Completion Date: 12/31/2018

Goal # 2 In conjunction with Finance Division, work to utilize technology to implement efficiencies in areas relating to but not limited to utility billing.

Funding: Water/Wastewater Operating, staff time

Completion Date: 12/31/2018

Goal # 3 Meet the requirements of the NPDES MS4 program for inspections of all storm sewer outfalls.

In conjunction with the Engineering Division and the Street Division, create and implement a compliant MS-4 program for stormwater management within the City. The Engineering Division is already annually inspecting/documenting the storm sewer outfalls to the City creeks and rivers. These outfalls have been included in the City's GIS inventory. The government's MS4 program is expanding to require the City's annual inspection/documentation of the storm sewer outfalls at the numerous stormwater basins throughout the City. The Engineering Division will coordinate with the GIS Division to implement the use of iPads and the automated updating of the GIS inventory.

Public Works – Water/Wastewater

Funding: Water/Wastewater Operating, staff time

Completion Date: 12/30/18

Goal # 4 Improve Digital Mapping Applications for Utility Workers

In conjunction with the GIS Division and the Electric Division, the FY 2018 was a huge step in modernizing the City's utility maps. For the first time, Water Division crews were able to reference all of the City's utility maps on a single tablet, as well as make minor edits which simplified existing workflows. For FY 2019 the GIS Division seeks to hold a stakeholder meeting with Water Division personnel to gain insight on how to improve the existing applications, as well as what new applications could be created to improve their data collection and workflows.

Funding: Water/Wastewater Operating, Staff time

Completion Date: 04/30/19

Goal # 5 Continue tracking programs that will maintain and improve reliability, such as: Water Main Replacement, Sanitary Sewer Lining, Water Meter Replacement, and Leak Letters. Performance measures and goals are shown in the table below.

Funding: Water/Wastewater, staff time

Completion Date: 02/28/2019

Performance Measures	FY 2015	FY 2016	FY 2017	FY 2018
Number of Electronic Read Transmitter (ERT) Meters Installed	772	937	901	987
Number of ERT Leak Letters sent to Customers	52	65	56	24*
Number of Work Orders Completed	1,353	1,346	1,536	1,777
Number of Water Main Breaks Repaired	32	26	38	34
Number of Fire Hydrants Flushed	1,863	1,863	1,863	1,863
Length of Water Mains Replaced (Ft)	2,625	2,265	2,025	3,591
Length of Sanitary Sewers Lined/Replaced (Ft)	300	7,673	4,846	6,789
Snow Plowing (Hrs)	346.5	202.25	187.5	353

*In lieu of sending out letters, larger leaks were notified by a phone call hence a reduction in letters sent.

Public Works – Water/Wastewater

The Water/Wastewater Fund is divided into 9 divisions:

Division 60 – Water Production: The maintenance and supply of shallow and deep well water which is transmitted to the Water Treatment facility to be used in the production of potable water for the City of Geneva.

Division 65 – Water Distribution: Responsible for the repair, maintenance and construction of 150 miles of water distribution piping and components. The primary responsibility of staff is to respond to water main breaks and provide preventive maintenance.

Division 70 – Water Treatment: Responsible for the treatment of potable water to the City of Geneva. The water is treated using reverse osmosis membrane filtration. The primary responsibility of staff is to comply with the Illinois Environment Protection Agency drinking water standards as well as providing the necessary supply of water for firefighting.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 75 – Wastewater Treatment: Responsible for the biological treatment of residential, commercial and industrial wastewater of the City of Geneva. Approximately 1.4 billion gallons are treated annually, generating approximately 2,500 cubic yards of biosolids. The primary responsibility of staff is to comply with the Illinois Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit.

Division 80 – Wastewater Collection: Responsible for the repair, maintenance and construction of 120 miles of sanitary sewer collection piping and structures. The primary responsibility of staff is to provide preventive maintenance of the sanitary sewer system to avoid system backups.

Division 85 – Industrial Wastewater: Responsible for administering the United States Environmental Protection Agency (USEPA) regulated Industrial Pretreatment Program. The Program requires control measures by both the industrial customer and the City of Geneva for the protection of the wastewater plant, employees and the Fox River.

Division 90 – Debt Service & Depreciation: The annual principal and interest payments of the outstanding debt and the annual depreciation expense.

Division 95 – Capital Outlay: The construction and replacement of water lines, sewer lines, storm sewer lines, water treatment facility and wastewater treatment facility improvements, vehicles, equipment and computers.

Public Works – Water/Wastewater – Personnel Summary

Position Title	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Superintendent of Water/Wastewater	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of System Maintenance & Customer Service	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Water Supply & Treatment	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water & Sewer Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Worker	4.00	4.00	4.00	4.00	4.00	4.00
Water Treatment Operator	2.00	2.00	2.00	2.00	2.00	2.00
Lead Wastewater Treatment Operator	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Operator	3.00	3.00	3.00	3.00	3.00	3.00
Utility Locator	1.00	1.00	1.00	2.00	2.00	2.00
Part Time Meter Reader	3.00	2.00	2.00	2.00	2.00	2.00
Total	20.00	19.00	19.00	20.00	20.00	20.00

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
455	Penalties	\$ 80,974	\$ 90,596	\$ 90,000	\$ 103,000	\$ 100,000	\$ 100,000
458	Industrial Wastewater Surcharge	113,774	121,582	115,000	115,000	115,000	115,000
Total Fines & Forfeits		194,748	212,178	205,000	218,000	215,000	215,000
462	Water Sales	4,941,495	5,615,725	5,681,895	6,080,015	6,207,000	6,308,000
463	Sewer Sales	3,098,753	3,409,156	3,467,325	3,723,000	3,867,000	3,852,000
465	Connection Fees	354,079	307,469	210,785	170,785	210,785	210,785
466	Meter Sales	39,488	32,769	20,000	20,000	20,000	20,000
Total Service Charges		8,433,816	9,365,119	9,380,005	9,993,800	10,304,785	10,390,785
475	Private Fire Service	33,930	33,750	33,930	34,200	34,200	34,200
476	Lawn Permit Fees	725	1,325	1,000	1,500	1,000	1,000
479	Disconnection/Reconnection Fees	-	-	1,000	-	1,000	1,000
Total Service Fees		34,655	35,075	35,930	35,700	36,200	36,200
481	Interest Income	9,823	8,090	13,000	19,600	18,000	18,000
482	Rental Income	300,806	138,545	136,220	136,060	137,445	137,445
483	Insurance & Property Damage	1,866	7,339	-	3,235	-	-
484	Sale of Capital Assets	18,061	-	5,000	-	30,000	5,000
485	Reimbursed Expenditures	176	1,900	-	-	-	-
489	Miscellaneous	1,741	7,262	16,000	1,700	16,000	16,000
Total Other Revenues		332,474	163,136	170,220	160,595	201,445	176,445
493	Other Financing Source	-	-	10,075,550	1,212,610	10,319,800	84,750
499	Reappropriation	-	-	3,279,185	-	3,059,865	1,361,810
Total Other Financing Sources		-	-	13,354,735	1,212,610	13,379,665	1,446,560
Total Revenues and Other Financing Sources		\$ 8,995,692	\$ 9,775,508	\$ 23,145,890	\$ 11,620,705	\$ 24,137,095	\$ 12,264,990
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,522,975	\$ 1,540,174	\$ 1,632,154	\$ 1,637,540	\$ 1,785,370	\$ 1,830,534
502	Wages - Part-Time/Seasonal	77,020	66,720	75,608	69,365	65,680	64,910
503	Overtime	55,043	71,561	77,000	71,300	78,500	81,500
504	Stand-By	99,933	99,845	100,250	103,285	106,000	109,750
521	Group Insurance	326,554	398,058	410,482	435,015	442,541	442,377
522	Medicare	24,234	24,957	27,314	26,675	29,565	30,302
523	Social Security	103,064	106,197	115,930	111,945	121,090	128,574
524	IMRF	196,242	202,991	208,339	209,270	227,534	237,587
527	Car Allowance	3,176	3,189	3,250	3,250	3,250	3,250
528	Unemployment Compensation	878	705	-	-	-	-
529	Pension Expense	213,605	93,768	213,625	213,625	213,625	213,625
Total Personnel Services		2,622,725	2,608,165	2,863,952	2,881,270	3,073,155	3,142,409
531	Maintenance Service	186,780	176,294	215,715	222,055	214,170	215,931
541	Accounting & Auditing Service	5,287	4,477	5,520	5,275	5,520	5,520
542	Engineering Service	1,030	1,173	2,525	2,440	1,565	1,565
543	Legal Service	2,550	1,223	2,110	2,335	2,160	2,160
544	Medical Service	1,674	799	2,600	2,350	2,350	2,350
546	Janitorial Service	4,874	4,874	4,900	4,900	4,900	4,900
547	Banking Service	26,727	27,495	27,105	45,400	21,950	21,950
550	Collection Service	925	35	2,400	-	1,000	1,000
559	Other Professional Services	38,276	48,255	53,950	53,950	54,370	54,370
561	Postage	26,583	25,821	26,950	26,950	26,480	26,480
562	Telephone	13,538	12,954	16,180	16,240	16,890	17,130
563	Publishing	123	515	650	650	650	650
564	Printing	13,165	13,287	16,425	16,745	15,510	16,375

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
565	Internet	2,128	1,934	2,330	2,330	2,400	2,400
566	Recording Fees	-	-	195	500	1,000	1,000
571	Dues & Subscriptions	1,171	1,297	1,480	1,480	1,710	1,830
572	Travel & Meals	2,261	714	3,400	3,150	3,150	3,150
573	Training & Professional Development	8,809	6,846	12,910	13,110	18,250	17,750
581	Utilities	873,443	792,529	927,975	837,835	895,060	895,060
583	Garbage Disposal	519	958	-	-	-	-
584	Landfill Charges	28,168	66,785	50,785	49,187	53,200	55,200
586	Sewer Charges	25,743	27,557	25,000	30,000	32,000	34,000
592	General Insurance	88,555	81,615	123,775	84,200	110,000	114,000
595	Rentals	22,717	21,139	22,000	21,803	26,205	26,970
599	Other Contractual Services	57,319	53,761	63,035	63,035	70,795	70,795
Total Contractual Services		1,432,364	1,372,337	1,609,915	1,505,920	1,581,285	1,592,536
601	Maintenance Supplies	105,238	106,321	121,516	121,520	119,640	121,640
621	Office Supplies	4,316	5,023	8,350	8,350	7,645	7,645
622	Office Equipment	1,377	1,192	1,125	1,125	1,175	1,175
623	Office Furniture	37	62	-	-	-	-
624	Operating Supplies	428,076	400,948	451,718	432,580	455,110	461,110
625	Small Tools	2,179	5,519	5,347	5,285	5,385	5,385
626	Janitorial Supplies	1,006	962	1,350	1,350	1,350	1,350
627	Motor Fuel & Lubricants	21,959	18,811	34,097	34,095	36,090	36,090
631	Clothing	8,444	6,849	8,245	7,845	9,625	8,375
632	Per Copy Charges	704	688	850	850	850	850
663	Computer Software	1,000	-	-	-	-	-
Total Commodities		574,337	546,376	632,598	613,000	636,870	643,620
705.15	Principal 2001 IEPA Loan (L17-0986)	304,689	312,740	321,005	321,005	329,485	338,190
705.19	Principal 2004 IEPA Loan (L17-1854)	291,924	299,475	307,220	307,220	315,170	323,320
705.27	Principal 2007 IEPA Loan (L17-2330)	156,934	160,882	164,930	164,930	169,080	173,335
705.28	Principal 2008A IEPA Loan (L17-2851)	408,742	419,025	429,565	429,565	440,375	451,450
705.29	Principal 2008B IEPA Loan (L17-2104)	467,741	479,507	491,570	491,570	503,935	516,615
705.36	Principal 2012B Bonds	20,000	20,000	20,000	20,000	20,000	20,000
710.15	Interest 2001 IEPA Loan (L17-0986)	42,810	34,599	28,390	28,390	19,910	11,200
710.19	Interest 2004 IEPA Loan (L17-1854)	65,390	57,699	53,155	53,155	45,210	37,060
710.27	Interest 2007 IEPA Loan (L17-2330)	50,669	46,623	44,175	44,175	40,025	35,775
710.28	Interest 2008A IEPA Loan (L17-2851)	148,243	137,709	131,500	131,500	120,695	109,620
710.29	Interest 2008B IEPA Loan (L17-2104)	162,689	150,529	142,555	142,555	130,190	117,515
710.36	Interest 2012B Bonds	168,749	167,876	166,925	166,925	166,525	166,125
715	Paying Agent Fees	756	786	450	450	550	550
720	Bond Issue Costs	-	-	10,000	-	-	-
Total Debt Service		2,289,336	2,287,450	2,311,440	2,301,440	2,301,150	2,300,755
810	Buildings & Improvements	25,093	82,397	94,000	119,235	67,500	27,500
815.05	Improvements Other than Buildings Improve	34,893	6,895	30,000	24,500	150,000	525,000
815.30	Water System	1,136,674	1,358,923	1,897,210	1,582,115	2,601,000	843,500
815.35	Sewer System	616,686	1,228,016	10,668,150	1,786,175	10,961,800	600,750
820	Machinery & Equipment	109,105	105,417	103,500	103,500	155,750	5,250
825	Vehicles	12,807	-	375,000	353,490	30,000	35,000
835	Computer Equipment	2,540	-	20,000	20,000	30,315	-
910	Capitalized Assets	(2,310,554)	(2,226,710)	-	-	-	-
Total Capital Outlay		(372,756)	554,938	13,187,860	3,989,015	13,996,365	2,037,000
911	Depreciation	2,377,417	2,350,693	2,500,000	2,500,000	2,500,000	2,500,000
912	Bad Debt	-	-	-	-	9,500	9,500
914	State/Federal Permits	36,025	37,024	39,325	39,090	38,570	38,570
917	Employee Awards	125	205	800	750	200	600
918	Easements	-	220	-	-	-	-
Total Other Expenditures		2,413,567	2,388,142	2,540,125	2,539,840	2,548,270	2,548,670

CITY OF GENEVA, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Total Expenditures and Other Financing Uses		\$ 8,959,572	\$ 9,757,408	\$ 23,145,890	\$ 13,830,485	\$ 24,137,095	\$ 12,264,990

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2019 & 2020

630 - Water/Wastewater Fund

Division	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
60	Water Production	\$ 312,372	\$ 308,380	\$ 347,575	\$ 319,785	\$ 348,225	\$ 348,420
65	Water Distribution	1,234,599	907,555	1,356,648	1,332,810	1,428,039	1,458,852
70	Water Treatment	1,140,551	1,139,103	1,203,617	1,161,905	1,213,514	1,225,492
73	GIS	100,177	120,477	119,731	118,745	123,748	126,010
75	Wastewater Treatment	985,872	1,092,820	1,092,621	1,098,040	1,140,847	1,162,550
80	Wastewater Collection	779,626	864,708	904,788	882,540	952,104	970,620
85	Industrial Wastewater	112,229	131,283	121,610	126,205	133,103	135,291
90	Debt Service & Depreciation	3,016,723	2,946,513	4,811,440	4,801,440	4,801,150	4,800,755
95	Capital Outlay	1,277,422	2,246,567	13,187,860	3,989,015	13,996,365	2,037,000
Total Water/Wastewater Fund		<u>\$ 8,959,572</u>	<u>\$ 9,757,407</u>	<u>\$ 23,145,890</u>	<u>\$ 13,830,485</u>	<u>\$ 24,137,095</u>	<u>\$ 12,264,990</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
60 Water Production						
Personnel Services	\$ -	\$ 24,903	\$ -	\$ 24,900	\$ 24,900	\$ 24,900
Contractual Services	309,987	281,149	344,325	291,635	320,075	320,270
Commodities	2,385	2,328	3,250	3,250	3,250	3,250
Total	<u>312,372</u>	<u>308,380</u>	<u>347,575</u>	<u>319,785</u>	<u>348,225</u>	<u>348,420</u>
65 Water Distribution						
Personnel Services	889,290	586,730	954,058	945,595	1,018,404	1,040,401
Contractual Services	229,041	211,053	270,920	256,095	275,045	279,261
Commodities	116,137	109,451	130,750	130,250	129,840	133,840
Other Expenditures	131	320	920	870	4,750	5,350
Total	<u>1,234,599</u>	<u>907,555</u>	<u>1,356,648</u>	<u>1,332,810</u>	<u>1,428,039</u>	<u>1,458,852</u>
70 Water Treatment						
Personnel Services	457,688	516,374	470,604	466,430	486,884	499,802
Contractual Services	384,802	354,454	420,950	391,510	411,645	411,205
Commodities	298,060	268,126	311,663	303,565	314,985	314,485
Other Expenditures	-	150	400	400	-	-
Total	<u>1,140,551</u>	<u>1,139,103</u>	<u>1,203,617</u>	<u>1,161,905</u>	<u>1,213,514</u>	<u>1,225,492</u>
73 GIS						
Personnel Services	91,073	109,663	100,841	99,795	106,093	108,355
Contractual Services	8,681	9,695	15,100	15,160	14,235	14,235
Commodities	423	1,119	3,790	3,790	3,420	3,420
Total	<u>100,177</u>	<u>120,477</u>	<u>119,731</u>	<u>118,745</u>	<u>123,748</u>	<u>126,010</u>
75 Wastewater Treatment						
Personnel Services	461,800	539,235	513,411	526,915	551,997	566,350
Contractual Services	369,910	382,693	398,825	401,975	409,280	413,580
Commodities	118,144	133,913	141,580	130,580	140,800	144,050
Other Expenditures	36,019	36,979	38,805	38,570	38,770	38,570
Total	<u>985,872</u>	<u>1,092,820</u>	<u>1,092,621</u>	<u>1,098,040</u>	<u>1,140,847</u>	<u>1,162,550</u>
80 Wastewater Collection						
Personnel Services	629,940	718,890	722,768	710,690	771,114	786,650
Contractual Services	118,359	122,412	148,775	138,605	139,985	142,965
Commodities	31,327	23,406	33,245	33,245	36,255	36,255
Other Expenditures	-	-	-	-	4,750	4,750
Total	<u>779,626</u>	<u>864,708</u>	<u>904,788</u>	<u>882,540</u>	<u>952,104</u>	<u>970,620</u>
85 Industrial Wastewater						
Personnel Services	92,934	112,370	102,270	106,945	113,763	115,951
Contractual Services	11,583	10,879	11,020	10,940	11,020	11,020
Commodities	7,712	8,034	8,320	8,320	8,320	8,320
Total	<u>112,229</u>	<u>131,283</u>	<u>121,610</u>	<u>126,205</u>	<u>133,103</u>	<u>135,291</u>
90 Debt Service and Depreciation						
Debt Service	639,306	595,820	2,311,440	2,301,440	2,301,150	2,300,755
Other Expenditures	2,377,417	2,350,693	2,500,000	2,500,000	2,500,000	2,500,000
Total	<u>3,016,723</u>	<u>2,946,513</u>	<u>4,811,440</u>	<u>4,801,440</u>	<u>4,801,150</u>	<u>4,800,755</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
95 Capital Outlay						
Capital Outlay	1,277,422	2,246,567	13,187,860	3,989,015	13,996,365	2,037,000
Total	<u>1,277,422</u>	<u>2,246,567</u>	<u>13,187,860</u>	<u>3,989,015</u>	<u>13,996,365</u>	<u>2,037,000</u>
Total Water/Wastewater Fund	<u>8,959,572</u>	<u>9,757,407</u>	<u>23,145,890</u>	<u>13,830,485</u>	<u>24,137,095</u>	<u>12,264,990</u>
Total Water/Wastewater Fund						
Personnel Services	\$ 2,622,725	\$ 2,608,165	\$ 2,863,952	\$ 2,881,270	\$ 3,073,155	\$ 3,142,409
Contractual Services	1,432,364	1,372,335	1,609,915	1,505,920	1,581,285	1,592,536
Commodities	574,189	546,377	632,598	613,000	636,870	643,620
Debt Service	639,306	595,820	2,311,440	2,301,440	2,301,150	2,300,755
Other Expenditures	2,413,567	2,388,142	2,540,125	2,539,840	2,548,270	2,548,670
Capital Outlay	<u>1,277,422</u>	<u>2,246,567</u>	<u>13,187,860</u>	<u>3,989,015</u>	<u>13,996,365</u>	<u>2,037,000</u>
Total	<u>8,959,572</u>	<u>9,757,407</u>	<u>23,145,890</u>	<u>13,830,485</u>	<u>24,137,095</u>	<u>12,264,990</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Division 60 - Water Production							
521 Group Insurance		\$ -	\$ 24,903	\$ -	\$ 24,900	\$ 24,900	\$ 24,900
Total Personnel Services		-	24,903	-	24,900	24,900	24,900
531 Maintenance Service		9,245	8,729	7,905	7,910	9,575	9,770
566 Recording Fees		-	-	95	-	-	-
581 Utilities		300,742	272,420	336,325	283,725	310,500	310,500
Total Contractual Services		309,987	281,149	344,325	291,635	320,075	320,270
601 Maintenance Supplies		2,185	2,232	3,150	3,150	3,150	3,150
624 Operating Supplies		200	96	100	100	100	100
Total Commodities		2,385	2,328	3,250	3,250	3,250	3,250
Total Water Production		\$ 312,372	\$ 308,380	\$ 347,575	\$ 319,785	\$ 348,225	\$ 348,420
Division 65 - Water Distribution							
501 Wages - Regular		\$ 523,496	\$ 257,441	\$ 544,500	\$ 540,080	\$ 597,626	\$ 612,713
502 Wages - Part-Time/Seasonal		45,591	34,613	35,359	36,375	34,490	33,985
503 Overtime		12,377	21,361	22,000	19,000	22,000	24,000
504 Stand-By		20,832	20,800	20,500	20,100	21,000	21,750
521 Group Insurance		116,924	133,458	148,971	150,355	150,179	150,166
522 Medicare		7,969	4,523	9,049	8,925	9,814	10,062
523 Social Security		33,796	19,082	38,267	36,370	40,184	42,531
524 IMRF		60,674	64,867	67,742	66,720	75,441	77,524
527 Car Allowance		1,588	1,595	1,625	1,625	1,625	1,625
529 Pension Expense		66,043	28,991	66,045	66,045	66,045	66,045
Total Personnel Services		889,290	586,730	954,058	945,595	1,018,404	1,040,401
531 Maintenance Service		36,921	36,751	45,545	45,250	44,830	45,681
541 Accounting & Auditing Service		2,643	2,238	2,760	2,650	2,760	2,760
542 Engineering Service		950	950	1,700	1,700	1,000	1,000
543 Legal Service		2,025	503	1,550	1,775	1,600	1,600
544 Medical Service		1,439	654	1,500	1,500	1,500	1,500
546 Janitorial Service		2,437	2,437	2,450	2,450	2,450	2,450
547 Banking Service		17,262	17,779	15,945	26,700	12,900	12,900
550 Collection Service		462	18	1,200	-	500	500
559 Other Professional Services		5,942	5,632	8,250	8,250	10,770	10,770
561 Postage		13,511	13,176	13,975	13,775	13,590	13,590
562 Telephone		8,545	7,625	9,730	9,730	9,730	9,730
563 Publishing		103	515	650	650	650	650
564 Printing		6,962	7,119	8,595	8,915	7,730	8,595
565 Internet		1,064	967	1,165	1,165	1,200	1,200
566 Recording Fees		-	-	100	500	1,000	1,000
571 Dues		604	449	965	965	1,260	1,260
572 Travel		1,147	711	1,300	1,300	1,300	1,300
573 Training		4,424	4,523	4,600	4,600	5,410	5,410
581 Utilities		3,219	4,808	5,800	5,800	5,800	5,800
584 Landfill Charges		2,571	2,180	5,200	5,200	5,200	5,200
592 General Insurance		47,634	40,808	68,650	44,000	60,000	62,000
595 Rentals		12,413	8,244	9,045	8,975	13,865	14,365
599 Other Contractual Services		56,763	52,969	60,245	60,245	70,000	70,000
Total Contractual Services		229,041	211,053	270,920	256,095	275,045	279,261

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
601	Maintenance Supplies	54,488	58,190	65,430	65,430	63,400	65,400
621	Office Supplies	2,254	2,374	2,800	2,800	2,800	2,800
622	Office Equipment	809	207	450	450	500	500
623	Office Furniture	28	62	-	-	-	-
624	Operating Supplies	44,500	36,034	45,288	45,250	45,750	47,750
625	Small Tools	532	1,960	1,562	1,500	1,600	1,600
626	Janitorial Supplies	380	156	400	400	400	400
627	Motor Fuel & Lubricants	8,296	7,649	11,570	11,570	12,540	12,540
631	Clothing	3,998	2,475	2,800	2,400	2,400	2,400
632	Per Copy Charges	352	344	450	450	450	450
663	Computer Software	500	-	-	-	-	-
Total Commodities		116,137	109,451	130,750	130,250	129,840	133,840
912	Bad Debt	-	-	-	-	4,750	4,750
914	State/Federal Permit Fees	6	95	520	520	-	-
917	Employee Awards	125	5	400	350	-	600
918	Easements	-	220	-	-	-	-
Total Other Expenditures		131	320	920	870	4,750	5,350
Total Water Distribution		\$ 1,234,599	\$ 907,555	\$ 1,356,648	\$ 1,332,810	\$ 1,428,039	\$ 1,458,852
Division 70 - Water Treatment							
501	Wages - Regular	\$ 247,723	\$ 320,887	\$ 253,454	\$ 252,050	\$ 265,400	\$ 272,113
503	Overtime	17,139	17,641	19,000	17,500	19,500	20,000
504	Stand-By	39,009	39,133	40,000	40,000	41,500	43,000
521	Group Insurance	54,745	57,320	58,607	58,460	60,037	59,982
522	Medicare	4,294	5,356	4,531	4,350	4,734	4,859
523	Social Security	18,361	22,901	19,372	18,600	17,663	20,777
524	IMRF	36,590	35,652	35,810	35,640	38,220	39,241
529	Pension Expense	39,827	17,483	39,830	39,830	39,830	39,830
Total Personnel Services		457,688	516,374	470,604	466,430	486,884	499,802
531	Maintenance Service	49,837	53,234	64,365	72,465	61,565	61,565
544	Medical Service	51	51	300	300	300	300
559	Other Professional Services	6,278	11,787	11,800	11,800	12,000	12,000
562	Telephone	774	711	745	745	745	745
564	Printing	291	210	500	500	500	500
571	Dues	463	564	340	340	340	400
572	Travel	1,114	1	1,500	1,500	1,500	1,500
573	Training	1,680	770	2,500	2,500	3,250	2,750
581	Utilities	322,587	285,427	337,540	300,000	330,000	330,000
583	Garbage Disposal	519	958	-	-	-	-
595	Rentals	652	-	615	615	700	700
599	Other Contractual Services	556	742	745	745	745	745
Total Contractual Services		384,802	354,454	420,950	391,510	411,645	411,205
601	Maintenance Supplies	11,458	13,729	12,726	12,730	12,550	12,550
621	Office Supplies	155	606	650	650	650	650
622	Office Equipment	346	472	475	475	475	475
624	Operating Supplies	278,898	246,610	286,330	278,230	289,000	289,000
625	Small Tools	786	1,441	1,000	1,000	1,000	1,000
626	Janitorial Supplies	214	434	500	500	500	500
627	Motor Fuel & Lubricants	4,924	3,715	8,362	8,360	8,710	8,710
631	Clothing	1,280	1,119	1,620	1,620	2,100	1,600
663	Computer Software	-	-	-	-	-	-
Total Commodities		298,060	268,126	311,663	303,565	314,985	314,485

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
	917 Employee Awards	-	150	400	400	-	-
	Total Other Expenditures	-	150	400	400	-	-
	Total Water Treatment	\$ 1,140,551	\$ 1,139,103	\$ 1,203,617	\$ 1,161,905	\$ 1,213,514	\$ 1,225,492
Division 73 - GIS							
	501 Wages - Regular	\$ 60,555	\$ 77,732	\$ 64,460	\$ 63,575	\$ 67,205	\$ 68,885
	502 Wages - Part-Time	-	-	-	-	1,200	1,440
	521 Group Insurance	10,884	14,642	16,108	16,415	16,645	16,641
	522 Medicare	837	1,126	935	865	992	1,021
	523 Social Security	3,579	4,814	3,997	3,690	4,241	4,360
	524 IMRF	7,287	7,867	7,401	7,310	7,870	8,068
	529 Pension Expense	7,931	3,482	7,940	7,940	7,940	7,940
	Total Personnel Services	91,073	109,663	100,841	99,795	106,093	108,355
	531 Maintenance Service	7,042	6,727	12,365	12,365	8,650	8,650
	559 Other Professional Services	-	-	-	-	-	-
	562 Telephone	-	-	-	60	500	500
	573 Training	28	1,246	1,010	1,010	3,360	3,360
	595 Rentals	1,611	1,722	1,725	1,725	1,725	1,725
	Total Contractual Services	8,681	9,695	15,100	15,160	14,235	14,235
	601 Maintenance Supplies	246	-	1,700	1,700	1,165	1,165
	621 Office Supplies	178	762	2,090	2,090	2,255	2,255
	622 Office Equipment	-	357	-	-	-	-
	Total Commodities	423	1,119	3,790	3,790	3,420	3,420
	Total GIS	\$ 100,177	\$ 120,477	\$ 119,731	\$ 118,745	\$ 123,748	\$ 126,010
Division 75 - Wastewater Treatment							
	501 Wages - Regular	\$ 249,983	\$ 327,830	\$ 269,850	\$ 283,200	\$ 304,063	\$ 311,808
	502 Wages - Part-time/Seasonal	-	-	4,890	-	-	-
	503 Overtime	22,896	25,147	29,000	27,300	29,000	29,000
	504 Stand-By	31,108	32,051	32,250	34,185	34,000	35,000
	521 Group Insurance	58,940	70,757	74,322	77,540	78,035	77,969
	522 Medicare	4,261	5,392	4,802	4,805	5,322	5,450
	523 Social Security	18,220	23,058	20,528	20,550	22,758	23,299
	524 IMRF	36,577	37,522	37,949	39,515	38,999	44,004
	529 Pension Expense	39,814	17,477	39,820	39,820	39,820	39,820
	Total Personnel Services	461,800	539,235	513,411	526,915	551,997	566,350
	531 Maintenance Service	52,677	37,577	51,900	51,900	53,000	53,000
	544 Medical Service	141	51	500	250	250	250
	559 Other Professional Services	12,994	15,264	19,400	19,400	19,400	19,400
	561 Postage	-	-	-	-	-	-
	562 Telephone	2,713	3,054	3,420	3,420	3,630	3,870
	563 Publishing	20	-	-	-	-	-
	571 Dues	104	99	175	175	110	170
	572 Travel	-	1	100	100	100	100
	573 Training	1,430	125	1,800	1,800	2,230	2,230
	581 Utilities	246,895	229,874	248,310	248,310	248,760	248,760
	584 Landfill Charges	25,597	64,605	45,585	43,987	48,000	50,000
	586 Sewer Charges	25,743	27,557	25,000	30,000	32,000	34,000
	595 Rentals	1,597	4,487	2,635	2,633	1,800	1,800
	Total Contractual Services	369,910	382,693	398,825	401,975	409,280	413,580
	601 Maintenance Supplies	18,870	21,594	23,000	23,000	23,000	23,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
621	Office Supplies	602	770	1,870	1,870	1,000	1,000
622	Office Equipment	21	56	100	100	100	100
624	Operating Supplies	94,798	107,164	110,485	99,485	109,500	113,500
625	Small Tools	808	2,030	2,500	2,500	2,500	2,500
626	Janitorial Supplies	402	372	450	450	450	450
627	Motor Fuel & Lubricants	-	19	825	825	750	750
631	Clothing	2,642	1,908	2,350	2,350	3,500	2,750
662	Film/Video	-	-	-	-	-	-
Total Commodities		118,144	133,913	141,580	130,580	140,800	144,050
914	State/Federal Permits	36,019	36,929	38,805	38,570	38,570	38,570
917	Employee Awards	-	50	-	-	200	-
Total Other Expenditures		36,019	36,979	38,805	38,570	38,770	38,570
Total Wastewater Treatment		\$ 985,872	\$ 1,092,820	\$ 1,092,621	\$ 1,098,040	\$ 1,140,847	\$ 1,162,550
Division 80 - Wastewater Collection							
501	Wages - Regular	\$ 381,644	\$ 477,378	\$ 435,349	\$ 430,025	\$ 477,844	\$ 489,936
502	Wages - Part-Time/Seasonal	31,429	32,107	35,359	32,990	29,990	29,485
503	Overtime	2,631	7,377	7,000	7,500	8,000	8,500
504	Stand-By	8,972	7,861	7,500	9,000	9,500	10,000
521	Group Insurance	71,192	80,227	94,943	90,005	94,241	94,235
522	Medicare	6,034	7,456	7,062	6,755	7,641	7,822
523	Social Security	25,525	31,622	29,765	28,585	31,704	32,950
524	IMRF	47,904	49,671	52,025	52,065	58,429	59,957
527	Car Allowance	1,588	1,595	1,625	1,625	1,625	1,625
528	Unemployment Compensation	878	705	-	-	-	-
529	Pension Expense	52,143	22,890	52,140	52,140	52,140	52,140
Total Personnel Services		629,940	718,890	722,768	710,690	771,114	786,650
531	Maintenance Service	31,025	32,836	33,195	31,725	36,110	36,825
541	Accounting & Auditing Service	2,643	2,238	2,760	2,625	2,760	2,760
542	Engineering Service	-	223	745	740	485	485
543	Legal Service	525	720	560	560	560	560
544	Medical Service	44	44	300	300	300	300
546	Janitorial Service	2,437	2,437	2,450	2,450	2,450	2,450
547	Banking Service	9,465	9,716	11,160	18,700	9,050	9,050
550	Collection Service	462	18	1,200	-	500	500
559	Other Professional Services	1,591	5,134	4,000	4,000	1,700	1,700
561	Postage	13,072	12,644	12,975	13,175	12,890	12,890
562	Telephone	1,506	1,564	2,285	2,285	2,285	2,285
563	Publishing	-	-	-	-	-	-
564	Printing	5,912	5,959	7,330	7,330	7,280	7,280
565	Internet	1,064	967	1,165	1,165	1,200	1,200
571	Dues	-	185	-	-	-	-
572	Travel	-	1	500	250	250	250
573	Training	1,248	183	3,000	3,200	4,000	4,000
592	General Insurance	40,920	40,808	55,125	40,200	50,000	52,000
595	Rentals	6,444	6,686	7,980	7,855	8,115	8,380
599	Other Contractual Services	-	50	2,045	2,045	50	50
Total Contractual Services		118,359	122,412	148,775	138,605	139,985	142,965

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
601	Maintenance Supplies	17,826	10,577	15,135	15,135	16,000	16,000
621	Office Supplies	902	511	700	700	700	700
622	Office Equipment	202	100	100	100	100	100
623	Office Furniture	9	-	-	-	-	-
624	Operating Supplies	2,521	3,456	2,315	2,315	3,560	3,560
625	Small Tools	52	89	285	285	285	285
626	Janitorial Supplies	10	-	-	-	-	-
627	Motor Fuel & Lubricants	8,427	6,982	12,835	12,835	13,585	13,585
631	Clothing	525	1,347	1,475	1,475	1,625	1,625
632	Per Copy Charges	352	344	400	400	400	400
662	Film/Video	-	-	-	-	-	-
663	Computer Software	500	-	-	-	-	-
Total Commodities		31,327	23,406	33,245	33,245	36,255	36,255
	912 Bad Debt	-	-	-	-	4,750	4,750
Total Other Expenditures		-	-	-	-	4,750	4,750
Total Wastewater Collection		\$ 779,626	\$ 864,708	\$ 904,788	\$ 882,540	\$ 952,104	\$ 970,620
Division 85 - Industrial Wastewater							
501	Wages - Regular	\$ 59,574	\$ 78,905	\$ 64,541	\$ 68,610	\$ 73,232	\$ 75,079
503	Overtime	-	35	-	-	-	-
504	Stand-By	12	-	-	-	-	-
521	Group Insurance	13,870	16,750	17,531	17,340	18,504	18,484
522	Medicare	838	1,104	935	975	1,062	1,088
523	Social Security	3,583	4,720	4,001	4,150	4,540	4,657
524	IMRF	7,209	7,411	7,412	8,020	8,575	8,793
529	Pension Expense	7,847	3,445	7,850	7,850	7,850	7,850
Total Personnel Services		92,934	112,370	102,270	106,945	113,763	115,951
531	Maintenance Service	32	440	440	440	440	440
542	Engineering Service	80	-	80	-	80	80
543	Legal Service	-	-	-	-	-	-
559	Other Professional Services	11,471	10,439	10,500	10,500	10,500	10,500
Total Contractual Services		11,583	10,879	11,020	10,940	11,020	11,020
601	Maintenance Supplies	16	-	375	375	375	375
621	Office Supplies	225	-	240	240	240	240
624	Operating Supplies	7,159	7,588	7,200	7,200	7,200	7,200
627	Motor Fuel & Lubricants	311	446	505	505	505	505
Total Commodities		7,712	8,034	8,320	8,320	8,320	8,320
Total Industrial Wastewater		\$ 112,229	\$ 131,283	\$ 121,610	\$ 126,205	\$ 133,103	\$ 135,291

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2019 & 2020

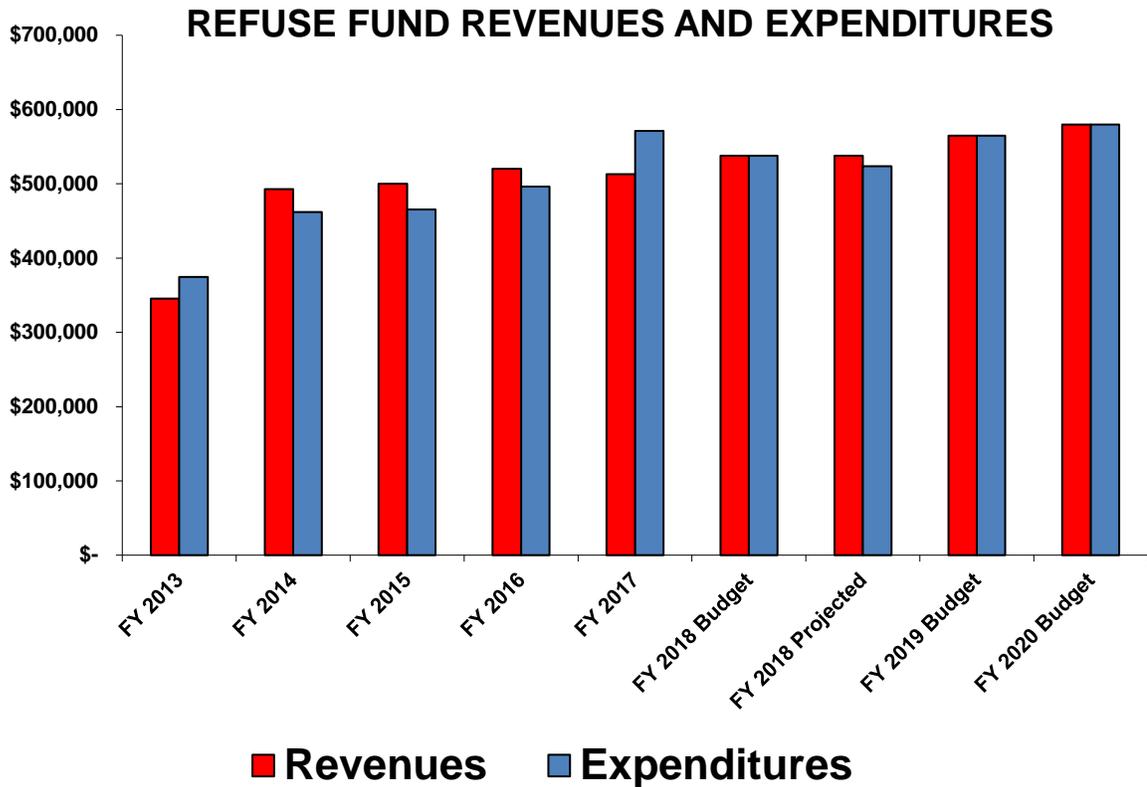
Fund 630 - Water/Wastewater Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Expenditures							
Division 90 - Debt Service & Depreciation							
705.15	Principal - 2001 IEPA Loan	\$ 304,689	\$ 312,739	\$ 321,005	\$ 321,005	\$ 329,485	\$ 338,190
705.19	Principal - 2004 IEPA Loan	291,924	299,475	307,220	307,220	315,170	323,320
705.27	Principal - 2007 IEPA Loan	156,934	160,882	164,930	164,930	169,080	173,335
705.28	Principal - 2008A IEPA Loan	408,742	419,024	429,565	429,565	440,375	451,450
705.29	Principal - 2008B IEPA Loan	467,741	479,507	491,570	491,570	503,935	516,615
705.36	Principal - 2012B Bonds	20,000	20,000	20,000	20,000	20,000	20,000
710.15	Interest - 2001 IEPA Loan	42,810	34,599	28,390	28,390	19,910	11,200
710.19	Interest - 2004 IEPA Loan	65,390	57,699	53,155	53,155	45,210	37,060
710.27	Interest - 2007 IEPA Loan	50,669	46,623	44,175	44,175	40,025	35,775
710.28	Interest - 2008A IEPA Loan	148,243	137,709	131,500	131,500	120,695	109,620
710.29	Interest - 2008B IEPA Loan	162,689	150,529	142,555	142,555	130,190	117,515
710.36	Interest - 2012B Bonds	168,749	167,876	166,925	166,925	166,525	166,125
715	Paying Agent Fees	756	785	450	450	550	550
720	Bond Issue Costs	-	-	10,000	-	-	-
910	Capitalized Assets	(1,650,030)	(1,691,629)	-	-	-	-
Total Debt Service		<u>639,306</u>	<u>595,820</u>	<u>2,311,440</u>	<u>2,301,440</u>	<u>2,301,150</u>	<u>2,300,755</u>
911	Depreciation	2,377,417	2,350,693	2,500,000	2,500,000	2,500,000	2,500,000
Total Other Expenditures		<u>2,377,417</u>	<u>2,350,693</u>	<u>2,500,000</u>	<u>2,500,000</u>	<u>2,500,000</u>	<u>2,500,000</u>
Total Debt Service & Depreciation		<u>\$ 3,016,723</u>	<u>\$ 2,946,513</u>	<u>\$ 4,811,440</u>	<u>\$ 4,801,440</u>	<u>\$ 4,801,150</u>	<u>\$ 4,800,755</u>
Division 95 - Capital Outlay							
601	Maintenance Supplies	\$ 149	\$ -	\$ -	\$ -	\$ -	\$ -
810	Buildings & Improvements	25,093	82,397	94,000	119,235	67,500	27,500
815.05	Improvements - Other than Buildings	34,893	6,895	30,000	24,500	150,000	525,000
815.30	Improvements - Water System	1,136,673	1,358,923	1,897,210	1,582,115	2,601,000	843,500
815.35	Improvements - Sewer System	616,686	1,228,016	10,668,150	1,786,175	10,961,800	600,750
820	Machinery & Equipment	109,105	105,417	103,500	103,500	155,750	5,250
825	Vehicles	12,807	-	375,000	353,490	30,000	35,000
835	Computer Equipment	2,540	-	20,000	20,000	30,315	-
910	Capitalized Assets	(660,525)	(535,081)	-	-	-	-
Total Capital Outlay		<u>1,277,422</u>	<u>2,246,567</u>	<u>13,187,860</u>	<u>3,989,015</u>	<u>13,996,365</u>	<u>2,037,000</u>
Total Capital Outlay		<u>\$ 1,277,422</u>	<u>\$ 2,246,567</u>	<u>\$ 13,187,860</u>	<u>\$ 3,989,015</u>	<u>\$ 13,996,365</u>	<u>\$ 2,037,000</u>
Total Water/Wastewater Fund		<u>\$ 8,959,572</u>	<u>\$ 9,757,407</u>	<u>\$ 23,145,890</u>	<u>\$ 13,830,485</u>	<u>\$ 24,137,095</u>	<u>\$ 12,264,990</u>

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REFUSE FUND

The Refuse Fund accounts for the Leaf Pick Up and Brush Pick Up programs that are under long-term contracts and City-wide street sweeping. Financing is provided from monthly charges billed to customers on their utility bill.



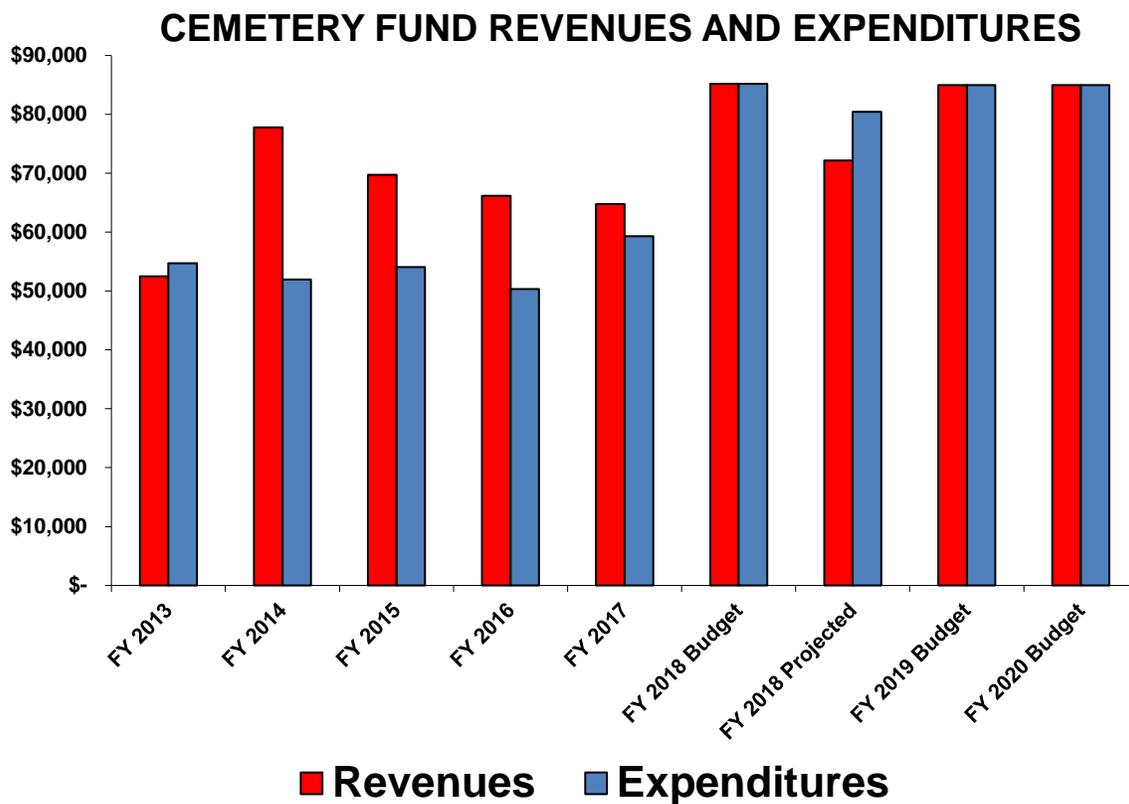
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 643 - Refuse Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
464	Refuse Charges	\$ 488,192	\$ 512,852	\$ 515,000	\$ 515,000	\$ 515,000	\$ 515,000
Total Service Charges		488,192	512,852	515,000	515,000	515,000	515,000
484	Sale of Capital Assets	9,225	103	-	-	-	-
489	Miscellaneous	22,787	18	22,750	22,750	22,750	22,750
Total Other Revenues		32,012	121	22,750	22,750	22,750	22,750
499	Reappropriation	-	-	-	-	27,040	42,265
Total Other Financing Sources		-	-	-	-	27,040	42,265
Total Revenues and Other Financing Sources		\$ 520,204	\$ 512,973	\$ 537,750	\$ 537,750	\$ 564,790	\$ 580,015
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 21,357	\$ 39,571	\$ 31,183	\$ 31,670	\$ 34,533	\$ 35,399
502	Wages - Part-Time/Seasonal	-	239	302	340	345	354
503	Overtime	1	4	-	-	-	-
521	Group Insurance	4,482	5,181	5,008	5,055	4,646	4,638
522	Medicare	334	575	458	445	507	518
523	Social Security	1,326	2,362	1,883	1,840	2,081	2,127
524	IMRF	2,904	5,006	3,617	3,650	4,085	4,187
529	Pension Expense	3,161	1,387	3,160	3,160	3,160	3,160
Total Personnel Services		33,565	54,325	45,611	46,160	49,357	50,383
547	Banking Services	-	-	1,595	3,000	3,005	3,005
550	Collection Service	39	1	99	-	99	99
552	Data Programming Service	-	-	120	-	124	123
561	Postage	1,059	1,939	1,085	1,085	1,085	1,085
564	Printing	1,459	1,360	3,540	2,540	3,540	3,540
583	Garbage Disposal	460,156	513,776	484,915	470,915	505,880	520,080
Total Contractual Services		462,713	517,076	491,354	477,540	513,733	527,932
622	Office Equipment	17	-	-	-	-	-
Total Commodities		17	-	-	-	-	-
999	Source of Reserves	-	-	785	-	1,700	1,700
Total Other Financing Uses		-	-	785	-	1,700	1,700
Total Expenditures and Other Financing Uses		\$ 496,294	\$ 571,401	\$ 537,750	\$ 523,700	\$ 564,790	\$ 580,015

CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries. Financing is provided from the sale of plots, grave openings and interest earnings.



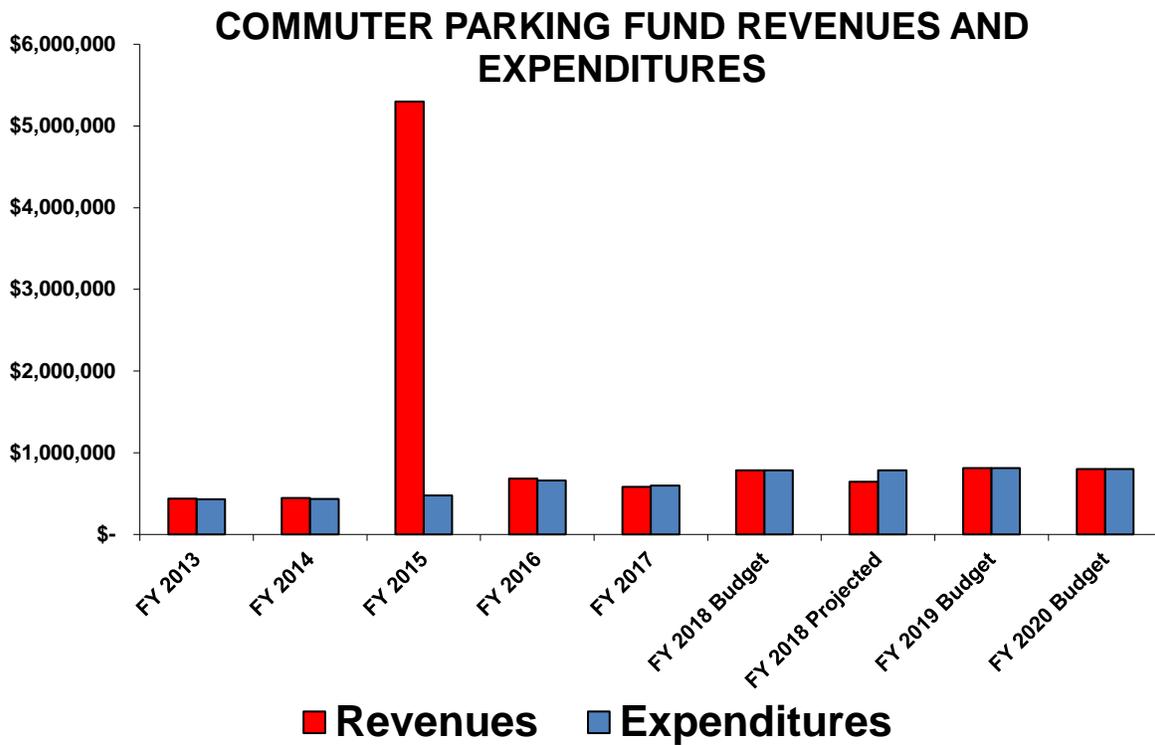
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 659 - Cemetery Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
474	Grave Opening Fees	\$ 31,650	\$ 30,100	\$ 34,000	\$ 25,000	\$ 34,000	\$ 34,000
Total Service Fees		31,650	30,100	34,000	25,000	34,000	34,000
481	Interest Income	3,508	89	3,400	3,150	3,150	3,150
488	Cemetery Lot Sales	31,000	34,600	47,800	44,000	47,800	47,800
Total Other Revenues		34,508	34,689	51,200	47,150	50,950	50,950
Total Revenues and Other Financing Sources		\$ 66,158	\$ 64,789	\$ 85,200	\$ 72,150	\$ 84,950	\$ 84,950
Expenditures and Other Financing Uses							
531	Maintenance Service	20,563	23,500	26,000	26,000	15,950	16,545
543	Legal Service	-	435	200	-	200	200
559	Other Professional Services	23,463	28,263	33,650	33,650	33,650	33,650
563	Publishing	-	-	50	-	50	50
581	Utilities	846	1,735	1,350	550	550	550
Total Contractual Services		44,871	53,933	61,250	60,200	50,400	50,995
601	Maintenance Supplies	68	651	300	300	300	300
624	Operating Supplies	-	-	300	960	300	300
Total Commodities		68	651	600	1,260	600	600
911	Depreciation	5,383	4,551	7,000	-	7,000	7,000
914	State/Federal Permits	-	150	300	-	300	300
Total Other Expenditures		5,383	4,701	7,300	-	7,300	7,300
815.05	Improvements Other than Buildings Im	-	-	-	19,000	-	-
Total Capital Outlay		-	-	-	19,000	-	-
999	Source of Reserves	-	-	16,050	-	26,650	26,055
Total Other Financing Uses		-	-	16,050	-	26,650	26,055
Total Expenditures and Other Financing Uses		\$ 50,322	\$ 59,285	\$ 85,200	\$ 80,460	\$ 84,950	\$ 84,950

COMMUTER PARKING FUND

The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales.



The FY 2015 actual expenditures include the construction of the 3rd deck to the parking garage. Funding for the construction was provided by a grant from Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 660 - Commuter Parking Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
451	Parking Violations	\$ -	\$ -	\$ 34,500	\$ 36,765	\$ 36,765	\$ 36,765
Total Fines & Forfeits		-	-	34,500	36,765	36,765	36,765
448	State/Local Grants	175,585	-	-	-	-	-
Total Intergovernmental Revenues		175,585	-	-	-	-	-
477	Parking Lot Fees	507,605	581,513	601,900	607,000	607,900	607,900
Total Service Fees		507,605	581,513	601,900	607,000	607,900	607,900
481	Interest Income	173	233	300	2,500	2,500	2,500
484	Sale of Capital Assets	-	-	-	-	-	-
Total Other Revenues		173	233	300	2,500	2,500	2,500
499	Reappropriation	-	-	149,200	-	164,295	152,365
Total Other Financing Uses		-	-	149,200	-	164,295	152,365
Total Revenues and Other Financing Sources		\$ 683,363	\$ 581,746	\$ 785,900	\$ 646,265	\$ 811,460	\$ 799,530
Expenditures and Other Financing Uses							
Division 44 - Finance							
595	Rentals	\$ 3,587	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services		3,587	-	-	-	-	-
705.31	Principal 2000 Revenue Bonds	125,000	145,000	155,000	155,000	165,000	170,000
710.31	Interest 2000 Revenue Bonds	41,012	35,969	30,645	30,645	24,585	18,050
Total Debt Service		166,012	180,969	185,645	185,645	189,585	188,050
910	Capitalized Assets	(125,000)	(145,000)	-	-	-	-
911	Depreciation	382,182	382,182	400,000	400,000	400,000	400,000
Total Other Expenditures		257,182	237,182	400,000	400,000	400,000	400,000
Total Finance		\$ 426,782	\$ 418,151	\$ 585,645	\$ 585,645	\$ 589,585	\$ 588,050
Division 73 - Community Service							
501	Wages - Regular	\$ 41,392	\$ 40,654	\$ 37,444	\$ 39,100	\$ 41,876	\$ 42,924
503	Overtime	445	-	-	-	-	-
521	Group Insurance	10,397	10,865	11,280	11,260	11,709	11,703
522	Medicare	567	564	542	540	608	622
523	Social Security	2,422	2,410	2,322	2,310	2,596	2,660
524	IMRF	5,057	4,270	4,300	4,460	4,904	5,026
529	Pension Expense	5,505	2,417	5,500	5,500	5,500	5,500
Total Personnel Services		65,785	61,180	61,388	63,170	67,193	68,435
547	Banking Services	-	2,061	3,600	6,000	9,810	9,810
561	Postage	1,429	1,160	1,335	1,335	1,335	1,335
564	Printing	2,623	2,176	3,870	3,870	3,870	3,870
599	Other Contractual Services	-	75	-	-	-	-
Total Contractual Services		4,052	5,472	8,805	11,205	15,015	15,015

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

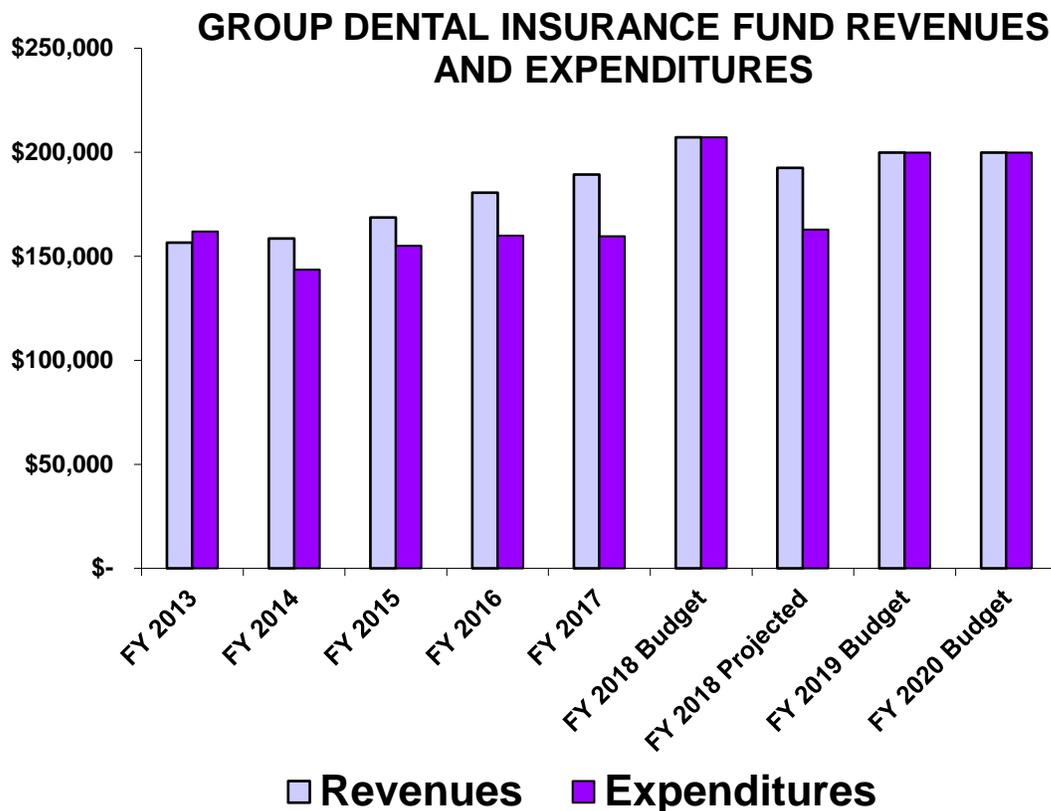
Fund 660 - Commuter Parking Fund

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
621	Office Supplies	87					
Total Commodities		<u>87</u>	-	-	-	-	-
835	Computer Equipment	-	-	-	-	12,000	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,000</u>	<u>-</u>
Total Community Service		<u>\$ 69,924</u>	<u>\$ 66,652</u>	<u>\$ 70,193</u>	<u>\$ 74,375</u>	<u>\$ 94,208</u>	<u>\$ 83,450</u>
Division 90 - Public Works							
501	Wages - Regular	\$ (1,218)	\$ 15,193	\$ 11,202	\$ 11,500	\$ 12,233	\$ 12,539
521	Group Insurance	2,222	2,095	1,953	1,680	1,540	1,540
522	Medicare	184	228	163	160	176	182
523	Social Security	683	886	636	630	704	721
524	IMRF	1,583	2,502	1,284	1,315	1,431	1,468
529	Pension Expense	1,723	756	1,725	1,725	1,725	1,725
Total Personnel Services		<u>5,177</u>	<u>21,660</u>	<u>16,963</u>	<u>17,010</u>	<u>17,809</u>	<u>18,175</u>
531	Maintenance Service	12,676	14,747	27,100	24,100	27,100	27,100
541	Accounting & Auditing Service	4,760	345	5,745	2,245	2,245	2,245
562	Telephone	649	775	624	800	803	800
581	Utilities	32,842	28,803	28,820	29,000	28,900	28,900
595	Rentals	43,476	47,183	47,410	47,310	47,310	47,310
599	Other Contractual Services	446	446	400	400	500	500
Total Contractual Services		<u>94,848</u>	<u>92,299</u>	<u>110,099</u>	<u>103,855</u>	<u>106,858</u>	<u>106,855</u>
601	Maintenance Supplies	1,020	195	2,500	2,500	2,500	2,500
624	Operating Supplies	185	686	500	500	500	500
Total Commodities		<u>1,206</u>	<u>881</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
815.40	Parking Lots	62,560		-	-	-	-
Total Capital Outlay		<u>62,560</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Public Works		<u>\$ 163,791</u>	<u>\$ 114,840</u>	<u>\$ 130,062</u>	<u>\$ 123,865</u>	<u>\$ 127,667</u>	<u>\$ 128,030</u>
Total Expenditures and Other Financing Uses		<u>\$ 660,496</u>	<u>\$ 599,643</u>	<u>\$ 785,900</u>	<u>\$ 783,885</u>	<u>\$ 811,460</u>	<u>\$ 799,530</u>

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GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions.



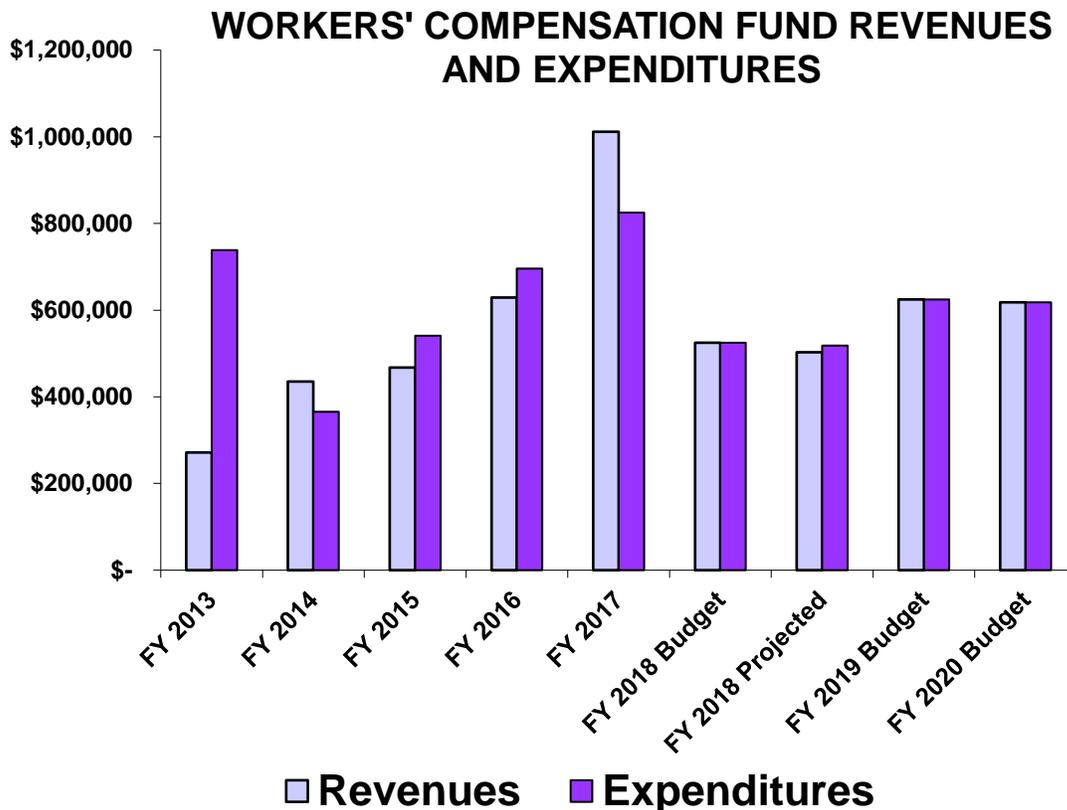
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 710 - Group Dental Insurance

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 180,603	\$ 189,255	\$ 207,260	\$ 192,555	\$ 199,758	\$ 199,858
Total Service Fees		<u>180,603</u>	<u>189,255</u>	<u>207,260</u>	<u>192,555</u>	<u>199,758</u>	<u>199,858</u>
489	Miscellaneous	3	5	-	20	22	22
Total Other Revenues		<u>3</u>	<u>5</u>	<u>-</u>	<u>20</u>	<u>22</u>	<u>22</u>
Total Revenues and Other Financing Sources		<u>\$ 180,606</u>	<u>\$ 189,260</u>	<u>\$ 207,260</u>	<u>\$ 192,575</u>	<u>\$ 199,780</u>	<u>\$ 199,880</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 9,875	\$ 10,425	\$ 9,870	\$ 10,685	\$ 10,705	\$ 10,705
594	Dental Claims	150,125	149,228	146,330	152,160	150,000	150,000
Total Contractual Services		<u>159,999</u>	<u>159,653</u>	<u>156,200</u>	<u>162,845</u>	<u>160,705</u>	<u>160,705</u>
999	Source of Reserves	-	-	51,060	-	39,075	39,175
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>51,060</u>	<u>-</u>	<u>39,075</u>	<u>39,175</u>
Total Expenditures and Other Financing Uses		<u>\$ 159,999</u>	<u>\$ 159,653</u>	<u>\$ 207,260</u>	<u>\$ 162,845</u>	<u>\$ 199,780</u>	<u>\$ 199,880</u>

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$250,000, a decrease from prior year's \$500,000 amount, and utilizes a third-party administrator to pay claims. Resources are provided by City contributions.



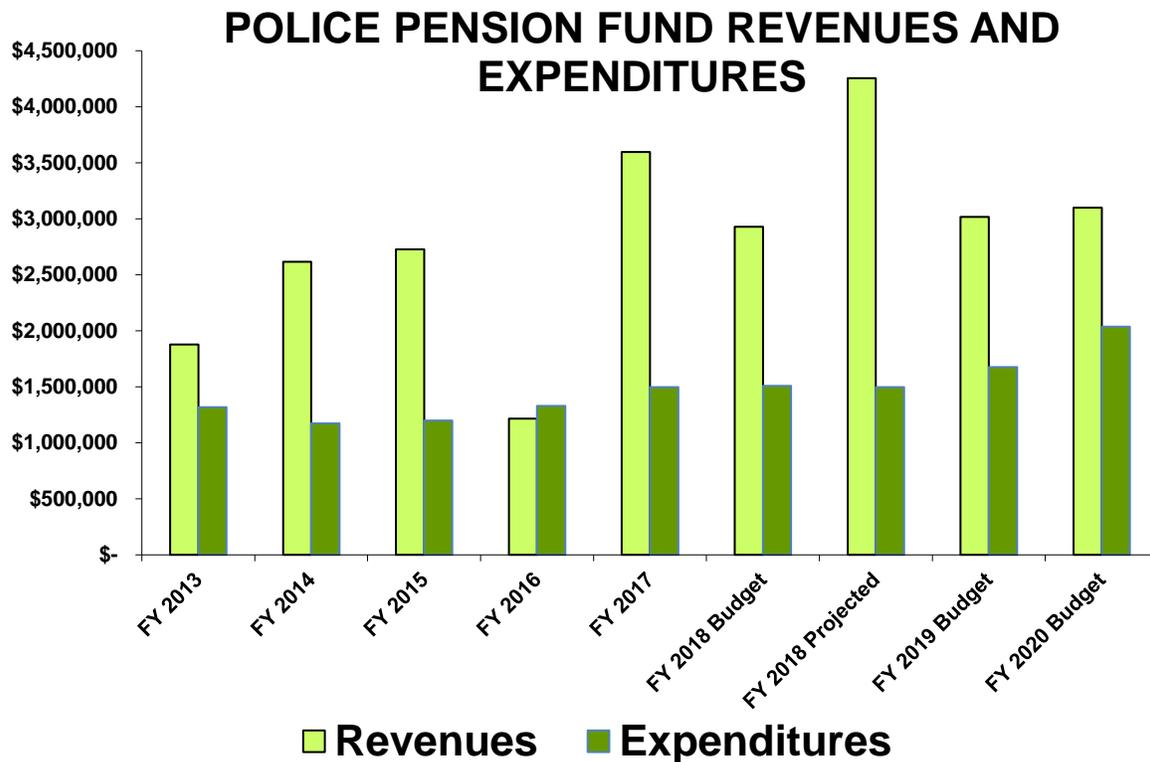
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2019 & 2020

Fund 715 - Workers' Compensation

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 488,278	\$ 472,328	\$ 525,000	\$ 471,915	\$ 581,001	\$ 571,490
Total Service Fees		<u>488,278</u>	<u>472,328</u>	<u>525,000</u>	<u>471,915</u>	<u>581,001</u>	<u>571,490</u>
481	Interest Income	(311)	-	-	-	-	-
483	Insurance & Property Damage	-	-	-	-	-	-
485	Reimbursed Expenditures	141,186	539,064	-	30,910	4	-
Total Other Revenues		<u>140,875</u>	<u>539,064</u>	<u>-</u>	<u>30,910</u>	<u>4</u>	<u>-</u>
499	Reappropriation	-	-	-	-	43,670	46,800
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>43,670</u>	<u>46,800</u>
Total Revenues and Other Financing Sources		<u>\$ 629,154</u>	<u>\$ 1,011,392</u>	<u>\$ 525,000</u>	<u>\$ 502,825</u>	<u>\$ 624,675</u>	<u>\$ 618,290</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 12,034	\$ 12,199	\$ 11,700	\$ 16,420	\$ 16,400	\$ 16,400
573	Training & Professional Development	940	-	1,800	-	1,800	1,800
592	General Insurance	76,299	83,523	80,000	81,600	127,670	135,000
593	Workers Compensation Claims	606,540	729,517	431,500	420,000	478,805	465,090
Total Operating		<u>695,813</u>	<u>825,239</u>	<u>525,000</u>	<u>518,020</u>	<u>624,675</u>	<u>618,290</u>
Total Expenditures and Other Financing Uses		<u>\$ 695,813</u>	<u>\$ 825,239</u>	<u>\$ 525,000</u>	<u>\$ 518,020</u>	<u>\$ 624,675</u>	<u>\$ 618,290</u>

POLICE PENSION FUND

The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



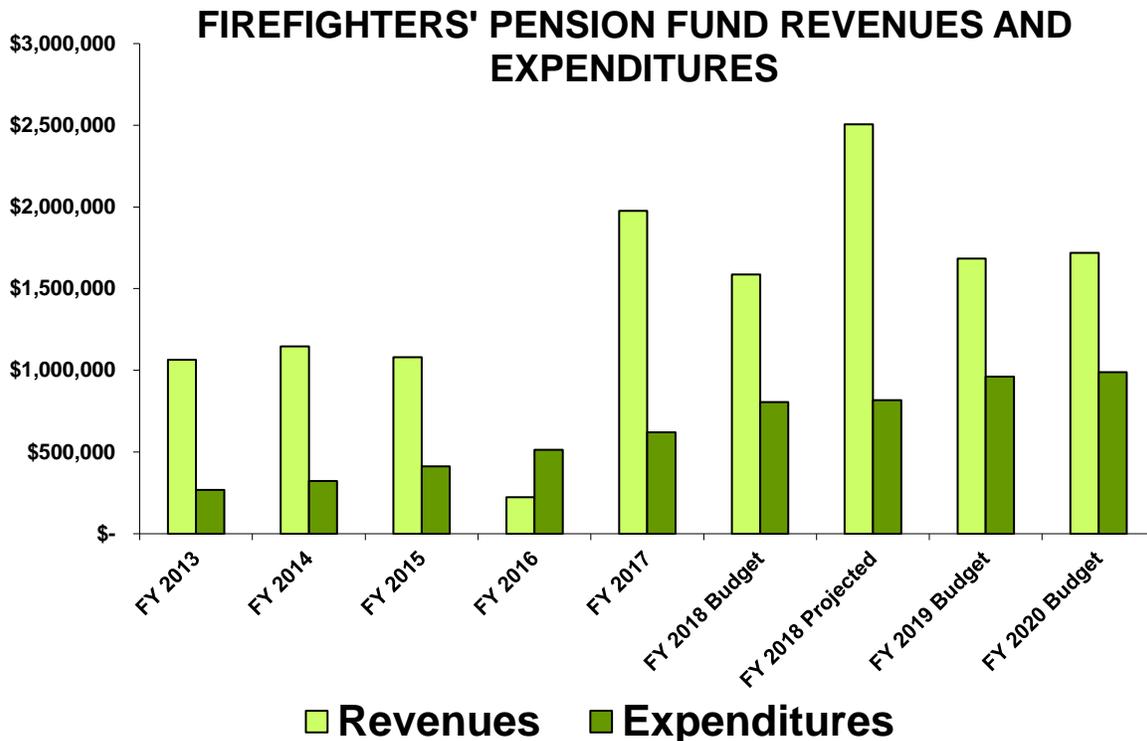
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 801 - Police Pension

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 1,509,533	\$ 1,685,559	\$ 1,727,735	\$ 1,703,910	\$ 1,740,780	\$ 1,824,305
481	Interest Income	(294,469)	1,910,098	1,200,000	2,550,000	1,275,000	1,275,000
489	Miscellaneous	-	72	-	-	-	-
Total Other Revenues		<u>1,215,064</u>	<u>3,595,729</u>	<u>2,927,735</u>	<u>4,253,910</u>	<u>3,015,780</u>	<u>3,099,305</u>
Total Revenues and Other Financing Sources		<u>\$ 1,215,064</u>	<u>\$ 3,595,729</u>	<u>\$ 2,927,735</u>	<u>\$ 4,253,910</u>	<u>\$ 3,015,780</u>	<u>\$ 3,099,305</u>
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 1,153,298	\$ 1,330,913	\$ 1,362,600	\$ 1,362,600	\$ 1,517,900	\$ 1,873,790
526	Pension Refunds	59,212	39,373	-	-	-	-
Total Personnel Services		<u>1,212,510</u>	<u>1,370,286</u>	<u>1,362,600</u>	<u>1,362,600</u>	<u>1,517,900</u>	<u>1,873,790</u>
541	Accounting & Auditing Service	22,610	23,300	25,000	25,000	25,000	25,000
543	Legal Service	-	262	6,000	-	6,000	6,000
544	Medical Service	-	-	10,000	-	10,000	10,000
547	Banking Service	256	-	600	25	600	600
548	Financial Service	85,561	94,380	92,000	100,000	104,000	108,000
571	Dues & Subscriptions	382	795	750	795	750	750
572	Travel	-	-	-	175	-	-
573	Training & Professional Development	1,000	1,070	2,000	2,000	2,000	2,000
591	Liability Insurance	3,084	6,908	7,000	7,100	7,200	7,300
599	Other Contractual Services	3,362	-	4,000	-	4,000	4,000
Total Contractual Services		<u>116,255</u>	<u>126,715</u>	<u>147,350</u>	<u>135,095</u>	<u>159,550</u>	<u>163,650</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,328,765</u>	<u>\$ 1,497,001</u>	<u>\$ 1,509,950</u>	<u>\$ 1,497,695</u>	<u>\$ 1,677,450</u>	<u>\$ 2,037,440</u>

FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2019 & 2020

Fund 802 - Fire Pension

Account	Description	2015-2016 Actual	2016-2017 Actual	2017-2018 Budget	2017-2018 Projected	2018-2019 Request	2019-2020 Request
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 543,962	\$ 617,122	\$ 686,690	\$ 706,790	\$ 784,065	\$ 818,975
481	Interest Income	(320,984)	1,358,978	900,000	1,800,000	900,000	900,000
Total Other Revenues		<u>222,978</u>	<u>1,976,100</u>	<u>1,586,690</u>	<u>2,506,790</u>	<u>1,684,065</u>	<u>1,718,975</u>
Total Revenues and Other Financing Sources		<u>\$ 222,978</u>	<u>\$ 1,976,100</u>	<u>\$ 1,586,690</u>	<u>\$ 2,506,790</u>	<u>\$ 1,684,065</u>	<u>\$ 1,718,975</u>
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 463,018	\$ 570,114	\$ 742,950	\$ 748,515	\$ 897,965	\$ 924,900
526	Pension Refunds	2,639	-	-	13,260	-	-
Total Personnel Services		<u>465,657</u>	<u>570,114</u>	<u>742,950</u>	<u>761,775</u>	<u>897,965</u>	<u>924,900</u>
541	Accounting & Auditing Service	14,500	14,925	13,500	14,140	14,560	15,000
543	Legal Service	88	-	750	-	750	750
544	Medical Service	-	-	500	-	500	500
547	Banking Service	-	15	500	-	500	500
548	Financial Service	28,003	28,459	36,360	36,000	36,360	36,360
561	Postage	28	-	-	-	-	-
571	Dues & Subscriptions	-	662	750	795	795	795
573	Training & Professional Development	285	2,000	2,000	150	2,000	2,000
591	Liability Insurance	2,215	4,894	5,100	4,935	5,100	5,100
599	Other Contractual Services	2,476	-	3,000	-	3,000	3,000
Total Contractual Services		<u>47,593</u>	<u>50,955</u>	<u>62,460</u>	<u>56,020</u>	<u>63,565</u>	<u>64,005</u>
Total Expenditures and Other Financing Uses		<u>\$ 513,250</u>	<u>\$ 621,069</u>	<u>\$ 805,410</u>	<u>\$ 817,795</u>	<u>\$ 961,530</u>	<u>\$ 988,905</u>

Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

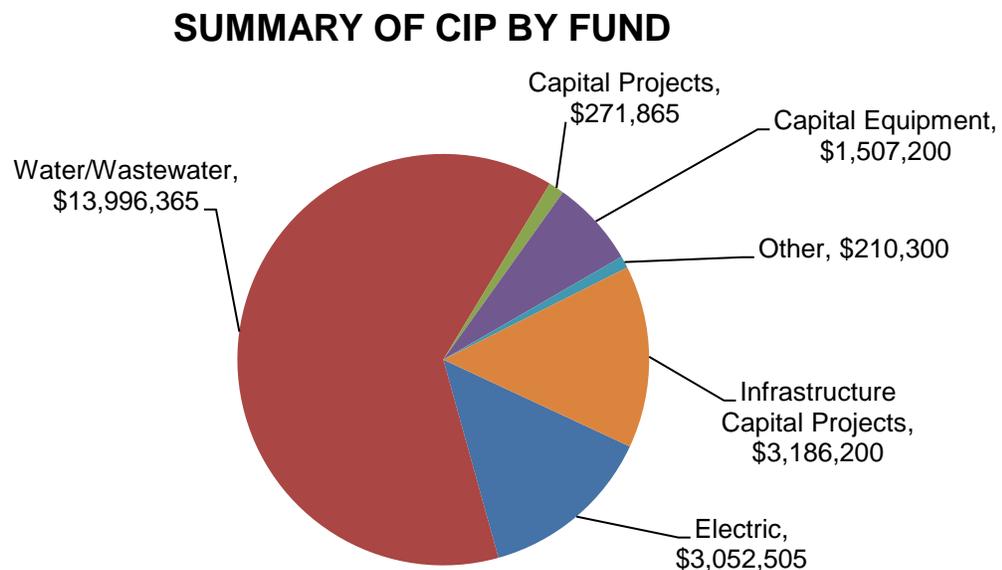
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities and major equipment purchases.

For the coming fiscal year (FY 2019) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses and development plans, to name a few.

The total Capital Improvement Program for FY 2019 is \$22,224,435 and for FY 2020 is \$7,681,600. The following is a breakdown of FY 2019:



Capital Improvement Program

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

219 – Tourism

Revenues are provided by hotel/motel tax receipts of 5% total fees charged for an overnight stay.

240 – PEG

Revenues are provided by the PEG fees received from the cable TV companies that service the community.

25X – SSA's

Revenues for all SSA's are provided by a special service area property tax levy.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General Fund funded by Non-Home Rule Sales Tax - Unrestricted. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

415 – Infrastructure Capital Projects Fund

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state and local grants.

425 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district.

430 – Capital Equipment Fund

Revenues are provided by the sale of City capital assets and transfers from the General Fund funded by Non-Home Rule Sales Tax - Unrestricted.

620 – Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues. In FY 2019, a significant portion of the funding is from the IEPA loan. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

Table I
City of Geneva
FY 2019 & 20 Capital Improvement Program by Fund

Fund	Account	Description	FY 2019	FY 2020
219	Tourism			
	815.05	Welcome Signage	\$ 42,500	\$ -
			\$ 42,500	\$ -
			0.19%	0.00%
240	PEG			
	810	Upgrade Lighting in Council Chambers to LED	\$ 4,000	\$ 4,000
	835	City Council Chambers Computer Replacement	25,000	-
	835	Maintaining Current Equipment	-	25,000
			\$ 29,000	\$ 29,000
			0.13%	0.38%
251	SSA # 1			
	835	Parking Ticket Software	\$ 18,000	\$ -
	820	South Third Street Fireplace Camera Installation	7,500	-
			\$ 25,500	\$ -
			0.11%	0.00%
261	SSA # 11 (Eagle Brook)			
	815.20	Culvert Repair	\$ 35,000	\$ -
			\$ 35,000	\$ -
			0.16%	0.00%
410	General Capital Projects			
	810	Police Facility General Building Maintenance	\$ 20,000	\$ -
	810	Police Facility Lower Level Carpeting	20,000	-
	810	PW Building Repairs and Upgrades	15,000	15,000
	815.05	French Market Pavilion	15,000	-
	815.05	SEMP TIF Study	20,000	-
	815.05	Welcome Signs	64,865	-
	815.05	Floor Replacement (Station 2)	10,000	-
	815.05	HVAC Replacement (Station 1/2)	6,500	-
	815.05	Keyless Entry Card System (Station 1/2)	25,000	-
	815.05	LT/Radio Room HVAC Improvement (Station 1)	15,000	-
	815.05	Sprinkler Maint Repair Replace (Station 1/2)	3,000	-
	815.05	Station Maint/Replace/Improv (Station 1/2)	10,000	-
	815.05	Replace Garage Door Springs (Station 1/2)	10,000	-
	815.05	Public Facility Condition Assessment Report	20,000	-
	835	Data Conversion for Economic Development	7,500	-
	835	Parking Ticket Software	10,000	-
			\$ 271,865	\$ 15,000
			1.22%	0.20%
415	Infrastructure Capital Projects			
	815.05	Welcome Signs	\$ 40,000	\$ -
	815.05	Annual Bike Path Maintenance	30,000	30,000
	815.05	Annual Tree Maintenance	30,000	30,000
	815.05	Design Engineering	40,000	40,000
	815.05	Downtown Pavilion Design	-	25,000
	815.05	East State Street Engineering Phase 2	63,700	-
	815.05	East State Street Engineering Phase 3	-	49,000
	815.05	Geneva Drive Extension Engineering Phase 1	25,000	25,000
	815.05	Joshel Plaza Maintenance	5,000	5,000
	815.05	Kautz Road Intersection Engineering Phase 2	180,000	-
	815.05	Kautz Road Intersection Engineering Phase 3	-	100,000
	815.05	Annual Sidewalk Program	50,000	50,000
	815.05	South Street LAFO Design	50,000	-

Table I
City of Geneva
FY 2019 & 20 Capital Improvement Program by Fund

Fund	Account	Description	FY 2019	FY 2020
	815.05	Streetscape & Median Maintenance	50,000	25,000
	815.05	Annual Tree Replacements	60,000	60,000
	815.10	Annual Crack Sealing Program	40,000	40,000
	815.10	Annual Roadway Improvement Program	1,950,000	1,950,000
	815.10	Annual Pavement Marking Program	45,000	45,000
	815.15	Annual Storm Sewer Maintenance Program	20,000	20,000
	815.15	Cheever Storm Sewer	50,000	50,000
	815.15	Storm Sewer Infrastructure Improvements	260,000	260,000
	815.20	Drewes Swale Culverts/Channel Restoration	5,000	1,500
	815.40	4th and State Steet Reconstruction	170,000	170,000
	815.40	Parking Lots Sealcoating	22,500	-
			\$ 3,186,200	\$ 2,975,500
			14.34%	38.74%
425	TIF #2			
	815.05	East State Street Engineering Phase 2	\$ 66,300	\$ -
	815.05	East State Street Engineering Phase 3	-	51,000
			\$ 66,300	\$ 51,000
			0.30%	0.66%
430	Capital Equipment			
	820	Automated External Defibrillator (AED) Replacement	\$ 12,500	\$ -
	820	Emergency Generators (PD Facility)	70,000	-
	820	Portable and Mobile Radios	50,000	-
	820	Speed Radar	12,000	-
	820	Security Cameras for PD Parking Lot	20,000	-
	820	ALS Cardiac Monitor	30,000	-
	820	Ballistic Vests & Helmets	14,750	5,000
	820	Fire Hose	5,000	-
	820	Gas Detectors	5,000	-
	820	Pagers	5,000	-
	820	Fire Personal Protective Equipment (PPE)	24,000	-
	820	Fire Radio	5,000	-
	820	Small Tool Replacement	5,000	-
	820	Special Team Equipment (Hazmat, TRT, Water Rescue)	15,000	-
	820	Fire SCBA Equipment	25,000	-
	820	Vehicle Lift Repairs	4,000	-
	820	Mobile Vehicle Lifts	60,000	-
	825	Police Patrol Vehicles (Sedan)	35,020	-
	825	Police Patrol Vehicles (SUV)	77,430	-
	825	Fire Chief Command Vehicle (Car 211)	50,000	-
	825	Fire Pumper Engine 205	650,000	-
	825	GEMA Vehicle	2,500	-
	825	1 Ton Pickup Truck	80,000	-
	825	Tandem Axle Plow Truck	200,000	-
	835	Computer & Server Replacement	50,000	-
			\$ 1,507,200	\$ 5,000
			6.78%	

Table I
City of Geneva
FY 2019 & 20 Capital Improvement Program by Fund

Fund	Account	Description	FY 2019	FY 2020
620	Electric			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Green Initiative	5,000	5,000
	815.05	Community Betterment Projects	2,000	2,000
	815.05	Miscellaneous Development	120,000	120,000
	815.05	Public Facility Condition Assessment Report	30,000	-
	815.25	Underground/Overhead Cable Replacement	1,257,405	1,019,315
	815.25	Meter Replacements	140,000	140,000
	815.25	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	815.25	Line Supplies	272,785	312,785
	815.25	South Street Substation	-	500,000
	815.25	Substation Upgrades	-	100,000
	815.25	Western Ave Substation	900,000	-
	820	Small Equipment Replacement	15,000	15,000
	820	Confined Space Entry Trailer and Equipment	5,000	-
	825	G-1121 Midsize 4X4 Pick-up	-	35,000
	825	1/2-ton pickup with lift	35,000	-
	835	SCADA System Upgrades	125,000	125,000
	835	Fiber Substation Communications Upgrade	-	80,000
	835	Daily Read Customer Portal	30,315	-
			\$ 3,052,505	\$ 2,569,100
			13.73%	33.44%
630	Water/Wastewater			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Equipment Storage Building - WWTP	40,000	-
	810	Landscaping Renovations	5,000	5,000
	810	WWTP Administration Building Repairs/Rehab	7,500	7,500
	815.05	City-Wide Facility Study	30,000	-
	815.05	Dodson Water Tower Engineering and Painting	-	460,000
	815.05	Electrical System Condition Assessment	25,000	-
	815.05	Overhead Sewer Grant Program	15,000	15,000
	815.05	Water Main Replacement Engineering	80,000	50,000
	815.30	Dodson Street Pump Station Generator	65,000	-
	815.30	Fire Hydrant Painting Program	15,000	15,000
	815.30	Fire Hydrant Replacement Program	19,000	21,000
	815.30	Valve Replacement Program	10,000	10,000
	815.30	Water Main Relocation	300,000	-
	815.30	Water Main Removal & Relocation	600,000	-
	815.30	Water Main Replacement	1,200,000	450,000
	815.30	Water Main Replacement	300,000	300,000
	815.30	Water Meters for New Construction Program	15,000	10,000
	815.30	Water System Leak Survey Program	29,500	30,000
	815.30	Water Tower Washing	7,500	7,500
	815.35	East State Street Reconstruction - Sewer Laterals	-	130,000
	815.35	Kautz Road Lift Station Electrical Repairs	25,000	-
	815.35	Lift Station SCADA Improvements	85,000	-
	815.35	Lift Station Water Plant VFD's & SCADA Improvements	-	60,000
	815.35	West Side Lift Station Control Cabinet Improvements	40,000	-
	815.35	Lift Station - Western Ave. VFD's	40,000	-
	815.35	Non-Potable Water System Repair/Replacements	20,000	-
	815.35	Wastewater Treatment Plant Ultraviolet Lamps	12,000	12,000

Table I
City of Geneva
FY 2019 & 20 Capital Improvement Program by Fund

Fund	Account	Description	FY 2019	FY 2020
	815.35	WWTP - Return Activated Sludge Pumps	-	114,000
	815.35	River Lane Lift Station Improvements	40,000	-
	815.35	Sanitary Flow Monitoring	120,000	50,000
	815.35	Sanitary Sewer Lining Program	300,000	150,000
	815.35	WWTP Construction Upgrades	10,319,800	84,750
	820	Confined Space Entry Trailer and Equipment	5,000	-
	820	Hydraulic Breaker for Backhoe	14,000	-
	820	Hydrant Meters	20,000	-
	820	4 inch portable pumps	5,250	5,250
	820	Trailer Mounted Pump	34,000	-
	820	Valve Exercising Equipment	10,000	-
	820	WWTP HVAC Renovations	30,000	-
	820	WWTP ISCO Refrigerated Composite Samplers	37,500	-
	825	G-106 Water Superintendent	30,000	-
	825	G-38 Water Plant Pick-up Truck	-	35,000
	835	Daily Read Customer Portal	30,315	-
			\$ 13,996,365	\$ 2,037,000
			62.98%	26.52%
660	Commuter Parking			
	835	Parking Ticket Software	\$ 12,000	\$ -
			\$ 12,000	\$ -
			0.05%	0.00%
Grand Total			\$22,224,435	\$7,681,600

Table II
City of Geneva
FY 2019 & 2020 Capital Improvement Program by Account

Account	Fund	Description	FY 2019	FY 2020
810	Buildings & Improvements			
	240	Upgrade Lighting in Council Chambers	\$ 4,000	\$ 4,000
	410	General Building Maintenance	20,000	-
	410	New Carpeting	20,000	-
	410/620/630	PW Team Goals	45,000	45,000
	620	Green Initiative - LED Lighting at Public Works Building	5,000	5,000
	630	Equipment Storage Building - WWTP	40,000	-
	630	Landscaping Renovations	5,000	5,000
	630	WWTP Administration Building Repairs/Rehab	7,500	7,500
			\$ 146,500	\$ 66,500
			0.66%	0.87%
815.05	Improvements Other Than Buildings - Other			
	219/415	Welcome Signage	\$ 82,500	\$ -
	410	Floor Replacement (Station 2)	10,000	-
	410	HVAC Replacement (Station 1/2)	6,500	-
	410	Keyless Entry Card System (Station 1/2)	25,000	-
	410	LT/Radio Room HVAC Improv (Station 1)	15,000	-
	410	Sprinkler Maint Repair Replace (Station 1/2)	3,000	-
	410	Station Maint/Replace/Improv (Station 1/2)	10,000	-
	410	Replace Garage Door Springs (Station 1/2)	10,000	-
	410	Welcome Signs	64,865	-
	410	French Market Pavilion	15,000	-
	410/620/630	City-wide Facility Study	80,000	-
	410	SEMP Study	20,000	-
	415	Bike Path Maintenance	30,000	30,000
	415	Contractual Tree Maintenance	30,000	30,000
	415	Design Engineering	40,000	40,000
	415	Downtown Pavilion Design	-	25,000
	415/425	East State Street Engineering Phase 2	130,000	-
	415/425	East State Street Engineering Phase 3	-	100,000
	415	Geneva Drive Extension Phase 1	25,000	25,000
	415	Joshel Plaza Maintenance	5,000	5,000
	415	Kautz Road Intersection Engineering Phase 2	180,000	-
	415	Kautz Road Intersection Engineering Phase 3	-	100,000
	415	Sidewalks	50,000	50,000
	415	South St LAFO Design	50,000	-
	415	Streetscape & Median Maintenance	50,000	25,000
	415	Tree Replacements	60,000	60,000
	620	Community Betterment Projects	2,000	2,000
	620	Miscellaneous Development	120,000	120,000
	630	Dodson Water Tower Painting with Engineering	-	460,000
	630	Electrical System Condition Assessment - Wells & Lift Stations	25,000	-
	630	Overhead Sewer Grant Program	15,000	15,000
	630	Water Main Replacement Engineering	80,000	50,000
			\$1,233,865	\$1,137,000
			5.55%	14.80%
815.10	Improvements Other Than Buildings - Streets			
	415	Annual Crack Sealing Program (Alternate with Pavement Marking)	\$ 40,000	\$ 40,000
	415	Annual Roadway Improvement Program	1,950,000	1,950,000
	415	Annual Pavement Markings	45,000	45,000
			\$2,035,000	\$2,035,000
			9.16%	26.49%
815.15	Improvements Other Than Buildings - Storm Sewers			
	415	Annual Storm Sewer Maintenance	\$ 20,000	\$ 20,000
	415	Cheever Storm Sewer	50,000	50,000
	415	Misc Drainage Projects	260,000	260,000
			\$330,000	\$330,000
			1.48%	4.30%

Table II
City of Geneva
FY 2019 & 2020 Capital Improvement Program by Account

Account	Fund	Description	FY 2019	FY 2020
815.20	Improvements Other Than Buildings - Culverts			
	261	Culverts	\$ 35,000	\$ -
	415	Drewes Swale Culverts/Channel Restoration	5,000	1,500
			\$40,000	\$1,500
			0.18%	0.02%
815.25	Improvements Other Than Buildings - Electric System			
	620	Cable Replacement	\$ 1,257,405	\$ 1,019,315
	620	ERT Meter	140,000	140,000
	620	GGF Equipment	100,000	100,000
	620	Inv Line Supplies	60,000	60,000
	620	Inv Metering and Cabinets	20,000	20,000
	620	Inv Street Lights	40,000	40,000
	620	Inv Switches	60,000	100,000
	620	Inv Transformers	42,785	42,785
	620	Inv Wire and Cable	50,000	50,000
	620	South Street Substation	-	500,000
	620	Substation Upgrades	-	100,000
	620	Western Ave Sub	900,000	-
			\$2,670,190	\$2,172,100
			12.01%	28.28%
815.30	Improvements Other Than Buildings - Water System			
	620	Dodson Street Pump Station Generator	\$ 65,000	\$ -
	620	Fire Hydrant Painting	15,000	15,000
	620	Fire Hydrant Replacement	19,000	21,000
	620	Valve Replacement	10,000	10,000
	620	Water Main Relocation Fabyan & Kirk	300,000	-
	620	Water Main Removal & Relocation under UPRR & Cougars Stadium	600,000	-
	620	Water Main Replacement - East State Street	-	450,000
	620	Water Main Replacement - Dunstan Back Yard	1,200,000	-
	620	Water Main Replacement 1,200 Total Meters	300,000	300,000
	620	Water Meters for New Construction	15,000	10,000
	620	Water System Leak Survey	29,500	30,000
	620	Water Tower Washing - Logan FY19, Kirk FY20	7,500	7,500
			\$2,561,000	\$843,500
			11.52%	3.80%
815.35	Improvements Other Than Buildings - Sewer System			
	630	East State Street Reconstruction - Sewer Laterals	\$ -	\$ 130,000
	630	Kautz Road Lift Station Electrical Repairs	25,000	-
	630	Lift Station - SCADA Improvements	85,000	-
	630	Lift Station - Water Plant VFD's & SCADA Improvements	-	60,000
	630	Lift Station - West Side Control Cabinet Improvements	40,000	-
	630	Lift Station - Western Ave. VFD's	40,000	-
	630	Non-Potable Water System Rehab	20,000	-
	630	UV Lamps	12,000	12,000
	630	WWTP - Return Activated Sludge Pumps	-	114,000
	630	River Lane Lift Station Improvements	40,000	-
	630	Sanitary Flow Monitoring	120,000	50,000
	630	Sanitary Sewer Lining	300,000	150,000
	630	WWTP Construction Upgrades	10,319,800	84,750
			\$11,001,800	\$600,750
			49.50%	7.82%

Table II
City of Geneva
FY 2019 & 2020 Capital Improvement Program by Account

Account	Fund	Description	FY 2019	FY 2020
815.40	Improvements Other Than Buildings - Parking Lots			
	415	Parking Lot Reconstruction	\$ 170,000	\$ 170,000
	415	Parking Lots Sealcoating (7 lots)	22,500	-
			\$192,500	\$170,000
			0.87%	2.21%
820	Machinery & Equipment			
	251	Cameras for Fireplace	\$ 7,500	\$ -
	430	PD AED Replacement	9,000	-
	430	Emergency Generators	70,000	-
	430	Portable & Mobile Radios	50,000	-
	430	Radar for 5 Squad Cars	12,000	-
	430	Security Cameras for PD Parking Lot	20,000	-
	430	Fire AED Replacement	3,500	-
	430	ALS Cardiac Monitor	30,000	-
	430	Fire Equipment (Fire Impact Fees)	14,750	5,000
	430	Fire Hose	5,000	-
	430	Gas Detectors	5,000	-
	430	Pagers	5,000	-
	430	Personal Protective Equipment	24,000	-
	430	Fire Radio	5,000	-
	430	Small Tool Replacement	5,000	-
	430	Special Team Equipment (Hazmat, TRT, Water Rescue)	15,000	-
	430	Fire SCBA Equipment	25,000	-
	430	Lift Repairs	4,000	-
	430	Mobile Lifts	60,000	-
	620	Small Equipment Replacement	15,000	15,000
	620/630	Confined Space Entry	10,000	-
	630	Breaker for Backhoe	14,000	-
	630	Hydrant Meters	20,000	-
	630	4 inch portable pumps	5,250	5,250
	630	Trailer Mounted Pump	34,000	-
	630	Valve Exercising Equipment	10,000	-
	630	WWTP HVAC Renovations	30,000	-
	630	WWTP ISCO Refrigerated Composite Samplers	37,500	-
			\$545,500	\$25,250
			2.45%	0.33%
825	Vehicles			
	430	PD Sedan	\$ 33,750	\$ -
	430	PD SUV	36,840	-
	430	PD SUV	38,050	-
	430	Conversion of 3 vehicles	3,810	-
	430	Car 211	50,000	-
	430	Engine 205	650,000	-
	430	GEMA -1	2,500	-
	430	PW Vehicle	80,000	-
	430	PW Vehicle	200,000	-
	620	G-1121 Midsize 4X4 Pick-up	-	35,000
	620	G-1122 (1/2-ton pickup with lift)	35,000	-
	630	G2-106 Water Superintendent	30,000	-
	630	G-38 Water Plant and Pick-up Truck	-	35,000
			\$1,159,950	\$70,000
			5.22%	0.91%

Table II
City of Geneva
FY 2019 & 2020 Capital Improvement Program by Account

Account	Fund	Description	FY 2019	FY 2020
835	Computer Equipment			
	240	Replacement of Dias Computers	\$ 25,000	\$ -
	240	Maintaining Current Equipment	-	25,000
	251/410/660	Parking Ticket Software	40,000	-
	410	Data Conversion for Economic Development	7,500	-
	835	Computer Replacement	50,000	-
	620	SCADA RTU's, Load Flow, Electric Wall Map	125,000	125,000
	620	Fiber - SCADA Communication Equipment	-	80,000
	620	Itron- Daily Read Customer Portal	60,630	-
			\$308,130	\$230,000
			1.39%	2.99%
Grand Total			\$22,224,435	\$7,681,600

Capital Improvement Program – Detail by Project FY 2019

Tourism Fund

Welcome Signage

The “Welcome to Geneva” signs are almost 25 years old and rapidly deteriorating. This is year 2 of a 4 year program.

- Government Function Economic Development
- Total Project Cost \$42,500
- Operating Impact Decrease maintenance and upkeep
- Funding Source Hotel/Motel Receipts
- Projected Year of Completion 2021

PEG Fund

Upgrade Lighting in Council Chambers to LED

The new LED lighting will not only improve electrical consumption but will aid in the recording of council meetings.

- Government Function Community Development
- Total Project Cost \$4,000
- Operating Impact Decreased Energy Costs
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2020

City Council Chambers Computer Replacement

Replace City Council Chambers Computers per the replacement program.

- Government Function Administrative Services Department
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2019

SSA #1

Parking Ticket Software

This software will be utilized to more efficiently process parking tickets and possibly parking permits. It will allow staff to use their time more efficiently and provide better customer service.

- Government Function Public Safety
- Total Project Cost \$18,000
- Operating Impact None
- Funding Source Parking Ticket Fines
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

South Third Street Fireplace Camera Installation

This project will allow for the installation of two (2) observation cameras that will be mounted near the South Third Street Fireplace. These cameras will be utilized to assist in reducing repeated vandalism to the fireplace.

- Government Function Streets and Highways
- Total Project Cost \$7,500
- Operating Impact Decrease repair costs
- Funding Source Special Service Area Property Taxes
- Projected Year of Completion 2019

SSA #11 (Eagle Brook)

Culvert Repair

Repair and replacement of deteriorated culverts restoring operating functions of the storm sewers system.

- Government Function Public Works
- Total Project Cost \$35,000
- Operating Impact None
- Funding Source Special Service Area Property Taxes
- Projected Year of Completion 2019

General Capital Projects Fund

Police Facility General Building Maintenance

The police facility was last renovated in 2005. The building is in use 24 hours per day 365 days per year. General maintenance is needed to repair areas within the building.

- Government Function Public Safety
- Total Project Cost \$20,000
- Operating Impact Reduced repair costs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Police Facility Lower Level Carpeting

The police facility was last renovated in 2005. The building is in use 24 hours per day 365 days per year. The carpeting is wearing in many locations and needs to be replaced.

- Government Function Public Safety
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Public Works
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs approx. \$10,000
- Funding Source Transfer from General Fund
- Projected Year of Completion Ongoing

French Market Pavilion

Design a permanent pavilion structure which can house the French Market and other community events.

- Government Function Economic Development
- Total Project Cost \$15,000
- Operating Impact Reduced future maintenance costs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2020

SEMP TIF Study

A TIF study will be completed to fully vet eligibility factors and to prepare a redevelopment project and plan.

- Government Function Economic Development
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Welcome Signage

The “Welcome to Geneva” signs are almost 25 years old and rapidly deteriorating. This is year 2 of a 4 year program.

- Government Function Economic Development
- Total Project Cost \$64,865
- Operating Impact Decrease maintenance and upkeep
- Funding Source Transfer from General Fund
- Projected Year of Completion 2021

Floor Replacement (Station 2)

Year 1 of a 2 year project to remove existing flooring (carpet and tile) in the living quarters of Station 2 and replace with polished concrete.

- Government Function Public Safety
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2019

HVAC Replacement (Station 1/2)

Year 1 of a 5 year project to replace the existing HVAC system RTU (roof top units) at Station 1 as well as the HVAC system at Station 2.

- Government Function Public Safety
- Total Project Cost \$6,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2023

Keyless Entry Card System (Station 1/2)

Year 1 of a 2 year project to add a keyless entry card system to Station 1 and Station 2.

- Government Function Public Safety
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2020

LT/Radio Room HVAC Improvement (Station 1)

Retrofit, replace or add HVAC capability to the Station 1 LT and Radio Rooms.

- Government Function Public Safety
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Sprinkler Maint Repair Replace (Station 1/2)

Project to establish a fire suppression sprinkler maintenance, repair and replacement program.

- Government Function Public Safety
- Total Project Cost \$30,000
- Operating Impact Decrease, \$5,000
- Funding Source Transfer from General Fund
- Projected Year of Completion 2023

Station Maintenance/Replacement/Improvements (Station 1/2)

Station maintenance/replacement/improvement program.

- Government Function Public Safety
- Total Project Cost \$10,000
- Operating Impact Decrease, \$5,000
- Funding Source Transfer from General Fund
- Projected Year of Completion 2023

Capital Improvement Program – Detail by Project FY 2019

Replace Garage Door Springs (Station 1/2)

To establish a proactive apparatus door spring replacement program.

- Government Function Public Safety
- Total Project Cost \$3,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2023

Public Facility Condition Assessment Report

The objective of the project is to develop a proactive approach to facility management by securing a professional assessment and documentation of the conditions of the main City facilities. The report will prepare an accurate cost estimate for identified repairs/corrective measures and will develop a prioritized schedule to implement these measures.

- Government Function Public Works
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Data Conversion for Economic Development

Convert database with employer information into GIS for expanded use.

- Government Function Economic Development
- Total Project Cost \$7,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Parking Ticket Software

This software will be utilized to more efficiently process parking tickets and possibly parking permits. It will allow staff to use their time more efficiently and provide better customer service.

- Government Function Public Safety
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Parking Ticket Fines
- Projected Year of Completion 2019

Infrastructure Capital Projects Fund

Welcome Signage

The “Welcome to Geneva” signs are almost 25 years old and rapidly deteriorating. This is year 2 of a 4 year program.

- Government Function Economic Development
- Total Project Cost \$40,000
- Operating Impact Decrease maintenance and upkeep
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2021

Annual Bike Path Maintenance

An annual program where bike path areas are replaced based upon City inspections. Issues addressed are pavement failures, pavement marking and signage.

- Government Function Public Works
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Tree Maintenance

Contractual tree trimming and removal will be used in trimming around power lines, downtown and catch up for public works staff that have been diverted to fighting the Emerald Ash Borer.

- Government Function General Government
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Design Engineering

Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff, due to time constraints, expertise in a specific field, or work load.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

East State Street Engineering Phase 2

A phase 2 study to provide reconstruction of East State Street between Water Street and Glengarry Drive.

- Government Function Highways and Streets
- Total Project Cost \$67,300
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Geneva Drive Extension Engineering Phase 1

This will be for Phase 1 study/design of the extension of Geneva Drive between Kirk/Kautz Road.

- Government Function Highways and Streets
- Total Project Cost \$25,000
- Operating Impact Increase, roadway maintenance and snow plowing.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Joshel Plaza Maintenance

Maintenance and repairs on the Joshel Plaza fountain.

- Government Function Highways and Streets
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Kautz Road Intersection Engineering Phase 2

A phase 2 study to provide a south leg of the signalized intersection of IL Route 38 and Kautz Road into the undeveloped acreage on the south side of Route 38 to encourage development.

- Government Function Highways and Streets
- Total Project Cost \$180,000
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Annual Sidewalk Program

An annual program where sidewalks are replaced based upon City inspections. Issues addressed are cracks, uneven settlement, ADA upgrades and/or City utility improvements.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2019

South Street LAFO Design

Engineering design for the resurfacing of South Street from Kaneville Road to State Street/7th Street.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact \$2,000 increase for signs and pavement marking and maintenance
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Streetscape and Median Maintenance

Maintenance and upgrade to the downtown streetscape area. Improvement areas include brick crosswalks and other hazards to pedestrians.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Annual Tree Replacements

A tree replacement program which removes trees due to mortality or hazards.

- Government Function Highways and Streets
- Total Project Cost \$60,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Crack Sealing Program

An annual program which extends the life of the roadway. Street selection is based upon City staff's inspections of roadway conditions.

- Government Function Highways and Streets
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Roadway Improvement Program

This year's annual street resurfacing program focuses on Viking Drive and additional streets that require resurfacing. The actual number of streets resurfaced will depend on the bid results.

- Government Function Highways and Streets
- Total Project Cost \$1,950,000
- Operating Impact Unknown decrease. The resurfacing reduces ongoing maintenance in the first few years of resurfacing.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2019

Annual Pavement Marking Program

An annual pavement marking program to improve the condition of some of the stop bars, centerlines, edge lines, and other pavement markings based upon City inspections.

- Government Function Highways and Streets
- Total Project Cost \$45,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Storm Water Sewer Maintenance Program

An annual program for cleanout and televising of storm sewer.

- Government Function Highways and Streets
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Cheever Storm Sewer

The replacement of the storm sewer between Cheever and Sunset Avenues.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact Undetermined, increased revenue and expense if determined the utility is needed and approved.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Storm Sewer Infrastructure Improvements

An annual program to install storm water structures based upon the Stormwater Study.

- Government Function Highways and Streets
- Total Project Cost \$260,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Drewes Swale Culverts/Channel Restoration

In cooperation with the City of St. Charles and IDOT, this restoration was completed in 2018. Geneva is still obligated to cost participate in final landscaping in spring 2018, and then two years of on-going landscaping maintenance of native plantings.

- Government Function Highways and Streets
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2019

4th and State Streets Lot Reconstruction

Year 1 of a 2 year program to completely reconstruct the 4th and State Streets Parking Lot.

- Government Function Highways and Streets
- Total Project Cost \$170,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

Parking Lot Sealcoating

Sealcoating of seven parking lots which the City owns.

- Government Function General Government
- Total Project Cost \$22,500
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2019

TIF 2

East State Street Engineering Phase 2

A phase 2 study to provide reconstruction of East State Street between Water Street and Glengarry Drive.

- Government Function Highways and Streets
- Total Project Cost \$66,300
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source Property Tax Receipts
- Projected Year of Completion 2019

Capital Equipment Fund

Automated External Defibrillator (AED) Replacement

The purchase of AED's which replace the current AED's that are over ten years old and have a useful life of 7 years.

- Government Function Public Safety
- Total Project Cost \$12,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Emergency Generator (PD Facility)

The purchase an emergency generator which ensures the 24/7/365 police facility has power in the event of a power outage.

- Government Function Public Safety
- Total Project Cost \$70,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Portable and Mobile Radios

The Federal Communications Commission has mandated we vacate our current radio frequency (T-Band). Working with Tri-Com Central Dispatch, radios will be purchased to allow interoperability within the City and surrounding communities.

- Government Function Public Safety
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Speed Radar

The current radar units are past their manufacturer recommended usage and are becoming expensive to maintain. The radar must be certified for use and to be upheld in the court of law.

- Government Function Public Safety
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Security Cameras for PD Parking Lot

The purchase security cameras will add security for employees, custody exchanges, domestic disputes, and merchandise exchange through the Internet.

- Government Function Public Safety
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

ALS Cardiac Monitor

The purchase of an ALS Cardiac Monitor which has reached its end of life and replacement parts are unavailable.

- Government Function Public Safety
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Ballistic Vests & Helmets

The purchase ballistic vest and helmets to protect Fire Department staff.

- Government Function Public Safety
- Total Project Cost \$14,750
- Operating Impact None
- Funding Source Fire Impact Fees
- Projected Year of Completion 2019

Fire Hose

The purchase of a fire hose per NFPA specifications.

- Government Function Public Safety
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Gas Detectors

The purchase single and quad gas detectors.

- Government Function Public Safety
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2021

Capital Improvement Program – Detail by Project FY 2019

Pagers

The purchase alerting pages which are worn all fire personnel.

- Government Function Public Safety
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2021

Fire Personal Protective Equipment (PPE)

The purchase of Personal Protective Equipment (PPE) includes protective coat, pants, boots, helmets, gloves, protective hoods, and eye and hearing protection necessary to provide protection to fire department personnel while operating in immediately dangerous to life and health (IDLH) atmospheres, and all other incidents that pose dangers to operating personnel.

- Government Function Public Safety
- Total Project Cost \$24,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Fire Radios

Replacement of portable and mobile radios.

- Government Function Public Safety
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Small Tool Replacement

The purchase worn and broken small tools and equipment.

- Government Function Public Safety
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Special Team Equipment (Hazmat, TRT, Water Rescue)

The purchase of expiring, worn and broken special team equipment use for Hazmat, Technical and water rescue.

- Government Function Public Safety
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2023

Capital Improvement Program – Detail by Project FY 2019

Fire SCBA Equipment

The purchase of SCBA equipment including bottles, packs, and masks.

- Government Function Public Safety
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Vehicle Lift Repairs

Repair the 10,000 pound vehicle lift which was found to be leaking cylinder fluid.

- Government Function Public Works
- Total Project Cost \$4,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Mobile Vehicle Lift

The purchase of a mobile vehicle lift with up-to-date safety features.

- Government Function Public Safety
- Total Project Cost \$55,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Police Patrol Vehicles (Sedan)

The purchase of a police patrol vehicle to replace current patrol vehicle, which has over 100,000 miles. The old patrol car will be converted to the GEMA vehicle.

- Government Function Public Safety
- Total Project Cost \$35,020
- Operating Impact Reduce the cost of maintenance on the two patrol vehicles
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Police Patrol Vehicles (SUV)

The purchase of a police patrol vehicle to replace current patrol vehicle, which has over 100,000 miles. The old patrol car will be converted to the Police administrative vehicle.

- Government Function Public Safety
- Total Project Cost \$77,430
- Operating Impact Reduce the cost of maintenance on the two patrol vehicles
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Fire Chief Command Vehicle (Car 211)

The purchase of one utility vehicle to replace the current utility vehicle that was purchased in 2006. The current utility pickup has in excess of 76,000 miles, and has significant down time.

- Government Function Public Safety
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Fire Pumper Engine (E205)

The purchase of one pumper engine to replace the current engine from 1999. The old engine will be a second run/reserve unit.

- Government Function Public Safety
- Total Project Cost \$650,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

GEMA Vehicle

The GEMA vehicle will be a retro-fit from one squad car from the police department. The cost will add the necessary equipment.

- Government Function Public Safety
- Total Project Cost \$2,500
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

1 Ton Pickup Truck

Replacement of a 2000 1/2 ton pickup with severe rust in the body and bumper.

- Government Function Highways & Streets
- Total Project Cost \$80,000
- Operating Impact Decrease of \$1,000 in mechanical repairs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Tandem Axle Plow Truck

Replacement of a 1999 Tandem Axle Plow Truck with severe rust in the body and bumper which is driven daily and will be used as a plow during a snow event.

- Government Function Public Works
- Total Project Cost \$200,000
- Operating Impact Decrease of \$2,500 in mechanical repairs
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Computer & Server Replacement

New computer/server replacements across all city departments.

- Government Function Administrative Services
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Transfer from General Fund
- Projected Year of Completion 2019

Electric Fund

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Electric
- Projected Year of Completion Ongoing

Green Initiatives

Transition to LED lighting at the Public Works building.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact Decrease in light bulb replacement costs
- Funding Source Electric
- Projected Year of Completion 2019

Community Betterment Projects

Funds spent for Geneva festivals and other civic projects that enhance the quality of life in Geneva.

- Government Function Electric
- Total Project Cost \$2,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Miscellaneous Development

Planned small development projects around the City that require electrical service.

- Government Function Electric
- Total Project Cost \$120,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Public Facility Condition Assessment Report

The objective of the project is to develop a proactive approach to facility management by securing a professional assessment and documentation of the conditions of the main City facilities. The report will prepare an accurate cost estimate for identified repairs/corrective measures and will develop a prioritized schedule to implement these measures.

- Government Function Public Works
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source General Fund
- Projected Year of Completion 2019

Underground/Overhead Cable Replacement

The replacement of the existing electric at the intersection of Kirk Rd and Fabyan Parkway due to the County widening the intersection. Replacement of aged cable along Rosenfelder Court and at Ace Hardware.

- Government Function Electric
- Total Project Cost \$1,257,405
- Operating Impact Unknown decrease due to fewer power outages and maintenance
- Funding Source Electric
- Projected Year of Completion 2019

Geneva Generation Facility (GGF) Equipment

The annual purchase of generation supplies needed for replacement/repair of the Geneva Generation Facility.

- Government Function Electric
- Total Project Cost \$100,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Meter Replacements

The replacement of older and nonfunctioning meters with radio read meters.

- Government Function Electric
- Total Project Cost \$140,000
- Operating Impact Potential increase in revenue (estimated to be \$10,000) due to more accurate meter readings
- Funding Source Electric
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Line Supplies

The annual purchase of line supplies needed for replacement/repair of the system, including Line Equipment, Wire & Cable, Metering, Street Lights, Switches and Transformers.

- Government Function Electric
- Total Project Cost \$272,785
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Western Avenue Substation

Year 2 of 2 year rebuild of the Western Avenue substation which has been in service for 45 years. In the second year the transformer will be purchased and installed.

- Government Function Electric
- Total Project Cost \$900,000
- Operating Impact None, decrease once the project is completed
- Funding Source Electric
- Projected Year of Completion 2019

Small Equipment Replacement

Unanticipated replacement of small equipment.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Confined Space Entry Trailer and Equipment

Replacement of confined space entry trailer and equipment required by OSHA and was last purchased in 1990.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

½ Ton 4X4 Pick-up Truck

The replacement of a 2004 Ford ½ 4X4 pick-up with a bed lift.

- Government Function Electric
- Total Project Cost \$35,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

SCADA System Upgrades

Year 2 of 3 year SCADA upgrade implementing the use of GIS.

- Government Function Electric
- Total Project Cost \$125,000
- Operating Impact Decrease in power outage length and reduced maintenance and repairs
- Funding Source Electric
- Projected Year of Completion 2020

Daily Read Customer Portal

An on-line portal which allows the customer to review their electric and/or water reads from our automated metering system.

- Government Function Electric
- Total Project Cost \$30,315
- Operating Impact None, will provide greater customer service
- Funding Source Electric
- Projected Year of Completion 2019

Water/Wastewater Fund

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Water
- Projected Year of Completion Ongoing

Equipment Storage Building - WWTP

To construct a cold storage building to store equipment at the WWTP. Storing the equipment inside, will increase the life of the equipment because it will be outside of the elements.

- Government Function Wastewater
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Landscaping Renovations

Year 1 of 2 year program to replace the landscaping around the WWTP.

- Government Function Wastewater
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2020

WWTP Administration Building Repairs/Rehab

Year 1 of 2 year program to upgrade the Administration Building of the WWTP.

- Government Function Water
- Total Project Cost \$7,500
- Operating Impact None
- Funding Source Sewer
- Projected Year of Completion 2020

Public Facility Condition Assessment Report

The objective of the project is to develop a proactive approach to facility management by securing a professional assessment and documentation of the conditions of the main City facilities. The report will prepare an accurate cost estimate for identified repairs/corrective measures and will develop a prioritized schedule to implement these measures.

- Government Function Water/ Wastewater
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source Water/ Wastewater
- Projected Year of Completion 2019

Electrical System Condition Assessment

To a consultant to provide an electrical system condition assessment of two wells and five lift stations.

- Government Function Water
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Overhead Sewer Grant Program

This program will pay for 50% (up to \$3,000) for a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion On-going

Capital Improvement Program – Detail by Project FY 2019

Water Main Replacement Engineering

Bollinger, Lach & Associates has been hired to perform design engineering plans for street projects which affect water and/or sewer infrastructure. The Water & Sewer Fund will be responsible for a portion of the engineering costs.

- Government Function Water
- Total Project Cost \$80,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Dodson Street Pump Station Emergency Generator

To purchase an emergency generator at the Dodson Street Pump Station. In the event of a power outage this generator will provide power to pump water to the Kirk Road Water Tower and the distribution system.

- Government Function Water
- Total Project Cost \$65,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Fire Hydrant Painting Program

Complete painting approximately 150 fire hydrants that are peeling and fading.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Fire Hydrant Replacement Program

The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$19,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2019

Valve Replacement Program

Replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Water Main Relocation

To relocate the water main at Fabyan Parkway and Kirk Road due to the widening of the intersection. KDOT is the lead agency with the City reimbursing KDOT for expenditures.

- Government Function Water
- Total Project Cost \$300,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Water Main Removal and Relocation

To relocate the water main at Western Avenue and loop at the Kane County Cougars Stadium due to the Union Pacific's third main line rail project. Also, extend the water main from Aldi to East Side Drive on East State Street.

- Government Function Water
- Total Project Cost \$600,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Water Main Replacement

Replace the water main in the rear yards from 839 Dunstan to Ray Street. The replacement coincides with the street resurfacing program.

- Government Function Water
- Total Project Cost \$1,200,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2019

Water Meter Replacements Program

Replace approximately 1,200 older and nonfunctioning water meters with radio read meters for accurate billing.

- Government Function Water
- Total Project Cost \$300,000
- Operating Impact \$6,000 decrease
- Funding Source Water
- Projected Year of Completion 2022

Water Meters for New Construction Program

When new construction occurs the Water Department will purchase the meter. Reimbursement for the water meter is then processed through the permit process and is credited to the Water Fund.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Water System Leak Survey Program

A survey of the water system which will identify the leaks, repair the leaks and reduce the amount of unaccounted for water loss.

- Government Function Water
- Total Project Cost \$29,500
- Operating Impact Decrease \$25,000 due to reducing unbilled usage
- Funding Source Water
- Projected Year of Completion Ongoing

Water Tower Washing

Hiring a contractor to professionally clean the exterior of the Logan Avenue Water Tower.

- Government Function Water
- Total Project Cost \$7,500
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Kautz Road Lift Station Electrical Repairs

Replace electrical junction boxes in the lift due to the corrosive nature of the environment.

- Government Function Water
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Lift Station SCADA Improvements

Install SCADA communications on the eight sanitary sewer lift stations to obtain real time data which is used during an event.

- Government Function Sewer
- Total Project Cost \$85,000
- Operating Impact None
- Funding Source Sewer
- Projected Year of Completion 2019

West Side Lift Station Electrical and Control Cabinet Modifications

To replace the outdoor electrical control cabinet for the West Side Lift Station located directly across the river from the Wastewater Plant.

- Government Function Wastewater
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2019

Lift Station - Western Ave. VFD's

Installation of Variable Frequency Drives be installed at the Western Avenue Lift Station which increase the life of the pump.

- Government Function Wastewater
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2019

Non-Potable Water System Repair/Replacements

Repair the non-potable water system and replace the related pump-motor-strainer.

- Government Function Water
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Wastewater Treatment Plant Ultraviolet Lamps

To replace one bank of Ultraviolet lamps at the Wastewater Plant which neutralize the microorganisms in the effluent entering the Fox River.

- Government Function Wastewater
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2019

River Lane Lift Station Improvements

Move controls to outside of the station because the location does not meet safety rules and are inaccessible.

- Government Function Water
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Sanitary Flow Monitoring

Sewer flow monitoring to locate areas of infiltration and inflow. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$120,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Sanitary Sewer Lining Program

Rehabilitate sanitary sewers by lining or replacing sections that are structurally deficient. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$300,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2019

WWTP Construction Upgrade

FY 2019 will begin the multi-year construction of the wastewater treatment plant to comply with the new NPDES Permit limits for phosphorus discharge.

- Government Function Wastewater
- Total Project Cost \$10,319,800
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Confined Space Entry Trailer and Equipment

Replacement of confined space entry trailer and equipment required by OSHA and was last purchased in 1990.

- Government Function Water
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

Hydraulic Breaker for Backhoe

To replace the 2008 hydraulic breaker which attaches to the backhoe to break out asphalt and concrete.

- Government Function Wastewater
- Total Project Cost \$14,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Hydrant Meters

To replace four (4) 3-inch hydrant meters. These hydrant meters are used by contractors and residents who are unable to use water from standard plumbing connections.

- Government Function Wastewater
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2019

4 inch portable pumps

To replace three (3) 4-inch portable pumps.

- Government Function Water/Wastewater
- Total Project Cost \$5,250
- Operating Impact None
- Funding Source Water/Wastewater
- Projected Year of Completion 2020

Trailer Mounted Pump

Replace a 4-inch trailer-mounted pump which is primarily used during heavy rains. The current pump is over 20 years old and unreliable.

- Government Function Water/Sewer
- Total Project Cost \$34,000
- Operating Impact None.
- Funding Source Water
- Projected Year of Completion 2019

Valve Exercising Equipment

To purchase a truck mounted device which will turn a valve reducing worker safety.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2019

WWTP HVAC Renovations

Replace two (2) furnace/air conditioning units in the Water Treatment Plant. Some repairs made in 2017 but not all due to lack availability of replacement parts.

- Government Function Water
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion: 2019

WWTP ISCO Refrigerated Composite Samplers

Replace three (3) composite samplers in the Water Treatment Plant.

- Government Function Wastewater
- Total Project Cost \$37,500
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion: 2019

G-106 Water Superintendent

The purchase of a replacement vehicle for the Water Superintendent.

- Government Function Water
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion: 2019

Daily Read Customer Portal

An on-line portal which allows the customer to review their electric and/or water reads from our automated metering system.

- Government Function Water/Wastewater
- Total Project Cost \$30,315
- Operating Impact None, will provide greater customer service
- Funding Source Water/Wastewater
- Projected Year of Completion 2019

Commuter Parking Fund

Parking Ticket Software

This software will be utilized to more efficiently process parking tickets and possibly parking permits. It will allow staff to use their time more efficiently and provide better customer service.

- Government Function Public Safety
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Parking Ticket Fines
- Projected Year of Completion 2019

Capital Improvement Program – Detail by Project FY 2020

PEG Fund

Upgrade Lighting in Council Chambers to LED

The new LED lighting will not only improve electrical consumption but will aid in the recording of council meetings.

- Government Function Community Development
- Total Project Cost \$4,000
- Operating Impact Decreased Energy Costs
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2020

Maintaining Current Equipment

Replace video editing machines and software.

- Government Function Administrative Services Department
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source Cable Franchise Fees
- Projected Year of Completion 2020

General Capital Projects Fund

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Public Works
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs approx. \$10,000
- Funding Source General Fund
- Projected Year of Completion Ongoing

Infrastructure Capital Projects Fund

Annual Bike Path Maintenance

An annual program where bike path areas are replaced based upon City inspections. Issues addressed are pavement failures, pavement marking and signage.

- Government Function Public Works
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2020

Annual Tree Maintenance

Contractual tree trimming and removal will be used in trimming around power lines, downtown and catch up for public works staff that have been diverted to fighting the Emerald Ash Borer.

- Government Function General Government
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Design Engineering

Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff, due to time constraints, expertise in a specific field, or work load.

- Government Function Public Works
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Downtown Pavilion Design

Design a permanent pavilion structure which can house the French Market and other community events.

- Government Function Highways and Streets
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

East State Street Engineering Phase 3

A phase 3 study to provide reconstruction of East State Street between Water Street and Glengarry Drive.

- Government Function Highways and Streets
- Total Project Cost \$49,000
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Geneva Drive Extension Engineering Phase 1

This will be for Phase 1 study/design of the extension of Geneva Drive between Kirk/Kautz Road.

- Government Function Highways and Streets
- Total Project Cost \$25,000
- Operating Impact Increase, roadway maintenance and snow plowing.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Joshel Plaza Maintenance

Maintenance and repairs on the Joshel Plaza fountain.

- Government Function Highways and Streets
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Kautz Road Intersection Engineering Phase 3

A phase 3 study to provide a south leg of the signalized intersection of IL Route 38 and Kautz Road into the undeveloped acreage on the south side of Route 38 to encourage development.

- Government Function Highways and Streets
- Total Project Cost \$180,000
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Annual Sidewalk Program

An annual program where sidewalks are replaced based upon City inspections. Issues addressed are cracks, uneven settlement, ADA upgrades and/or City utility improvements.

- Government Function Highways and Streets
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Streetscape and Median Maintenance

Maintenance and upgrade to the downtown streetscape area. Improvement areas include brick crosswalks and other hazards to pedestrians.

- Government Function Highways and Streets
- Total Project Cost \$25,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Annual Tree Replacements

A tree replacement program which removes trees due to mortality or hazards.

- Government Function Highways and Streets
- Total Project Cost \$60,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2020

Annual Crack Sealing Program

An annual program which extends the life of the roadway. Street selection is based upon City staff's inspections of roadway conditions.

- Government Function Highways and Streets
- Total Project Cost \$40,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Roadway Improvement Program

This year's annual street resurfacing program focuses on Viking Drive and additional streets that require resurfacing. The actual number of streets resurfaced will depend on the bid results.

- Government Function Highways and Streets
- Total Project Cost \$1,950,000
- Operating Impact Unknown decrease. The resurfacing reduces ongoing maintenance in the first few years of resurfacing.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Pavement Marking Program

An annual pavement marking program to improve the condition of some of the stop bars, centerlines, edge lines, and other pavement markings based upon City inspections.

- Government Function Highways and Streets
- Total Project Cost \$45,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Annual Storm Water Sewer Maintenance Program

An annual program to cleanout and televising of storm sewer.

- Government Function Highways and Streets
- Total Project Cost \$20,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Cheever Storm Sewer

The replacement of the storm sewer between Cheever and Sunset Avenues.

- Government Function Public Works
- Total Project Cost \$50,000
- Operating Impact Undetermined, increased revenue and expense if determined the utility is needed and approved.
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Storm Sewer Infrastructure Improvements

An annual program to install storm water structures based upon the Stormwater Study.

- Government Function Highways and Streets
- Total Project Cost \$260,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion Ongoing

Drewes Swale Culverts/Channel Restoration

In cooperation with the City of St. Charles and IDOT, this restoration was completed in 2018. Geneva is still obligated to cost participate in final landscaping in spring 2018, and then two years of on-going landscaping maintenance of native plantings.

- Government Function Highways and Streets
- Total Project Cost \$1,500
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

4th and State Streets Lot Reconstruction

Year 2 of a 2 year program to completely reconstruct the 4th and State Streets Parking Lot.

- Government Function Highways and Streets
- Total Project Cost \$170,000
- Operating Impact None
- Funding Source ICPF – Non-Home Rule Sales Tax
- Projected Year of Completion 2020

TIF 2

East State Street Engineering Phase 3

A phase 3 study to provide reconstruction of East State Street between Water Street and Glengarry Drive.

- Government Function Highways and Streets
- Total Project Cost \$55,100
- Operating Impact None, if the road is built there will be an increase in annual costs for road maintenance, snow removal, etc.
- Funding Source Property Tax Receipts
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Capital Equipment Fund

Ballistic Vests & Helmets

The purchase ballistic vest and helmets to protect Fire Department staff.

- Government Function Public Safety
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Fire Impact Fees
- Projected Year of Completion 2020

Electric Fund

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Electric
- Projected Year of Completion Ongoing

Green Initiatives

Transition to LED lighting at the Public Works building.

- Government Function Electric
- Total Project Cost \$5,000
- Operating Impact Decrease in light bulb replacement costs
- Funding Source Electric
- Projected Year of Completion 2020

Community Betterment Projects

Funds spent for Geneva festivals and other civic projects that enhance the quality of life in Geneva.

- Government Function Electric
- Total Project Cost \$2,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

Miscellaneous Development

Planned small development projects around the City that require electrical service.

- Government Function Electric
- Total Project Cost \$120,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Underground/Overhead Cable Replacement

The replacement of the existing electric at the intersection of Kirk Rd and Fabyan Parkway due to the County widening the intersection. Replacement of aged cable along Rosenfelder Court and at Ace Hardware.

- Government Function Electric
- Total Project Cost \$1,019,315
- Operating Impact Unknown decrease due to fewer power outages and maintenance
- Funding Source Electric
- Projected Year of Completion 2020

Meter Replacements

The replacement of older and nonfunctioning meters with radio read meters.

- Government Function Electric
- Total Project Cost \$140,000
- Operating Impact Potential increase in revenue (estimated to be \$10,000) due to more accurate meter readings
- Funding Source Electric
- Projected Year of Completion 2020

Geneva Generation Facility (GGF) Equipment

The annual purchase of generation supplies needed for replacement/repair of the Geneva Generation Facility.

- Government Function Electric
- Total Project Cost \$100,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

Line Supplies

The annual purchase of line supplies needed for replacement/repair of the system, including Line Equipment, Wire & Cable, Metering, Street Lights, Switches and Transformers.

- Government Function Electric
- Total Project Cost \$312,785
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

South Street Substation

Replace substation relays, controls, and RTU's at the South Street Substation.

- Government Function Electric
- Total Project Cost \$500,000
- Operating Impact None, decrease once the project is completed
- Funding Source Electric
- Projected Year of Completion 2020

Substation Upgrades

On-going maintenance for the distribution substations within the City.

- Government Function Electric
- Total Project Cost \$100,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

Small Equipment Replacement

Unanticipated replacement of small equipment.

- Government Function Electric
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

G-1121 Midsize 4X4 Pick-up Truck

The replacement of a 2004 Ford 4X4 pick-up.

- Government Function Electric
- Total Project Cost \$35,000
- Operating Impact None
- Funding Source Electric
- Projected Year of Completion 2020

SCADA System Upgrades

The final year of a 3 year SCADA upgrade implementing the use of GIS.

- Government Function Electric
- Total Project Cost \$125,000
- Operating Impact Decrease in power outage length and reduced maintenance and repairs
- Funding Source Electric
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Fiber Substation Commutations Upgrade

Replacement of a 2001 serial fiber transceiver hardware and communications.

- Government Function Electric
- Total Project Cost \$80,000
- Operating Impact None, will provide greater customer service
- Funding Source Electric
- Projected Year of Completion 2020

Water/Wastewater Fund

PW Building Repairs and Upgrades

The public works building requires replace a portion of the heating system, water line repairs, roof repairs and landscaping.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact Reduced maintenance costs
- Funding Source Water
- Projected Year of Completion Ongoing

Landscaping Renovations

The final year of a 2 year program to replace the landscaping around the WWTP.

- Government Function Wastewater
- Total Project Cost \$5,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2020

WWTP Administration Building Repairs/Rehab

The final year of a 2 year program to upgrade the Administration Building of the WWTP.

- Government Function Water
- Total Project Cost \$7,500
- Operating Impact None
- Funding Source Sewer
- Projected Year of Completion 2020

Dodson Water Tower Engineering and Painting

The engineering and painting of the Dodson Water Tower.

- Government Function Water
- Total Project Cost \$460,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Overhead Sewer Grant Program

This program will pay for 50% (up to \$3,000) for a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion On-going

Water Main Replacement Engineering

Bollinger, Lach & Associates has been hired to perform design engineering plans for street projects which affect water and/or sewer infrastructure. The Water & Sewer Fund will be responsible for a portion of the engineering costs.

- Government Function Water
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Fire Hydrant Painting Program

Complete painting approximately 150 fire hydrants that are peeling and fading.

- Government Function Water
- Total Project Cost \$15,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Fire Hydrant Replacement Program

The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$21,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2020

Valve Replacement Program

Replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves that cannot be repaired will be replaced.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Water Main Replacement

Replace the water main of East State Street. The replacement coincides with the street resurfacing program.

- Government Function Water
- Total Project Cost \$450,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Water Meter Replacements Program

Replace approximately 1,200 older and nonfunctioning water meters with radio read meters for accurate billing.

- Government Function Water
- Total Project Cost \$300,000
- Operating Impact \$6,000 decrease
- Funding Source Water
- Projected Year of Completion 2022

Water Meters for New Construction Program

When new construction occurs the Water Department will purchase the meter. Reimbursement for the water meter is then processed through the permit process and is credited to the Water Fund.

- Government Function Water
- Total Project Cost \$10,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion Ongoing

Water System Leak Survey Program

A survey of the water system which will identify the leaks, repair the leaks and reduce the amount of unaccounted for water loss.

- Government Function Water
- Total Project Cost \$30,000
- Operating Impact Decrease \$25,000 due to reducing unbilled usage
- Funding Source Water
- Projected Year of Completion Ongoing

Capital Improvement Program – Detail by Project FY 2020

Water Tower Washing

Hiring a contractor to professionally clean the exterior of the Kirk Road Water Tower.

- Government Function Water
- Total Project Cost \$7,500
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

East State Street Reconstruction - Sewer Laterals

Replace sanitary sewer in conjunction with the East State Street Reconstruction project.

- Government Function Water
- Total Project Cost \$130,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Lift Station Water Plan VFD's & SCADA Improvements

Upgrade the communications between the pumps and computers. The VFD will allow multiple speeds based upon the flow.

- Government Function Sewer
- Total Project Cost \$60,000
- Operating Impact None
- Funding Source Sewer
- Projected Year of Completion 2020

Wastewater Treatment Plant Ultraviolet Lamps

To replace one bank of Ultraviolet lamps at the Wastewater Plant which neutralize the microorganisms in the effluent entering the Fox River.

- Government Function Wastewater
- Total Project Cost \$12,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2020

WWTP – Return Activated Sludge Pumps

Replace three return activated sludge pumps at the WWTP.

- Government Function Water
- Total Project Cost \$114,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Capital Improvement Program – Detail by Project FY 2020

Sanitary Flow Monitoring

Sewer flow monitoring to locate areas of infiltration and inflow. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$50,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

Sanitary Sewer Lining Program

Rehabilitate sanitary sewers by lining or replacing sections that are structurally deficient. The City must continue this program to comply with the new NPDES Permit.

- Government Function Wastewater
- Total Project Cost \$150,000
- Operating Impact None
- Funding Source Wastewater
- Projected Year of Completion 2020

WWTP Construction Upgrade

FY 2018 began the multi-year construction of the wastewater treatment plant to comply with the new NPDES Permit limits for phosphorus discharge.

- Government Function Wastewater
- Total Project Cost \$84,750
- Operating Impact None
- Funding Source Water
- Projected Year of Completion 2020

4-inch portable pumps

To replace three (3) 4-inch portable pumps.

- Government Function Water & Wastewater
- Total Project Cost \$5,250
- Operating Impact None
- Funding Source Water & Wastewater
- Projected Year of Completion 2020

G-83 Water Plant Pick-up Truck

The purchase of a replacement vehicle for the Water Plant including a snow plow.

- Government Function Water
- Total Project Cost \$30,000
- Operating Impact None
- Funding Source Water
- Projected Year of Completion: 2020

RESOLUTION NO. 2018-25

**A RESOLUTION ADOPTING THE CITY OF GENEVA
FISCAL YEAR 2018- 2019 BUDGET AND THE TRICOM
CENTRAL DISPATCH FISCAL YEAR 2018-2019 BUDGET**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2018-2019 Annual Budget for Public Hearing to be held on April 2, 2018; and

WHEREAS, notice of said Public Hearing was published in the Suburban Chronicle on March 21, 2018 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2018-2019 Budget document has been on file at City Hall and on the City's website for public inspection from March 21, 2018 to the present date; and

WHEREAS, the Public Hearing on the FY 2018-2019 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on April 2, 2018; and

WHEREAS, the TriCom Board of Directors recommended approval of that budget at their regular Board Meeting on March 14, 2018;

NOW, THEREFORE BE IT RESOLVED that the FY 2018-2019 Budget for the City of Geneva and TriCom Central Dispatch in the form and substance as attached hereto as Exhibit "B" is adopted in the total amount of One Hundred Eight Million, Six Hundred Forty Eight Thousand, Nine Hundred Forty One Dollars (\$108,648,941) in Revenues and One Hundred Six Million, Five Hundred Eighty Eight Thousand, Seventy Six Dollars (\$106,588,076) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2018-19 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 2nd day of April, 2018.

AYES: 8 NAYS: 2 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 11


Mayor

ATTEST:


City Clerk

Geneva Quick Facts

Median Household Income	\$100,284
Median Home Value	\$305,000
Median Age	44.1
Per Capita Income	\$45,002
Total Housing Units	8,201
Total Companies	2,768
Persons in Poverty	6.3%
High School Grad or higher	97.6%
Bachelor's degree or higher	55.8%
Persons without Health Insurance	3.1%
Veterans	1,280
Land Area (sq./mi.)	9.75

Source: 2012-2016 American Community Survey 5-year Estimates from the U.S. Census Bureau Internet site.

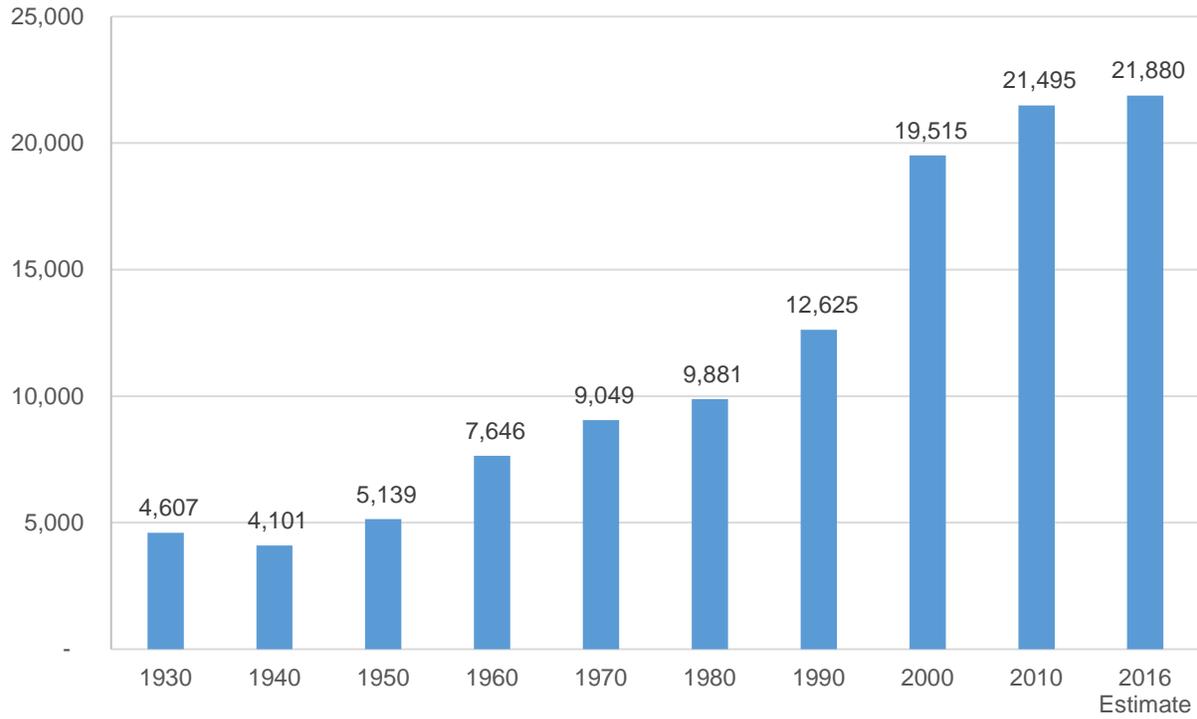
Top Ten Employers (2017)

	Employer	Employees
1.	Delnor Hospital	1,650
2.	Kane County	1,316
3.	Geneva School Dist.	909
4.	Burgess-Norton Mfg.	300
5.	Greencore USA	300
6.	Johnson Controls, Inc.	300
7.	Houghton-Mifflin	250
8.	FONA International	250
9.	Power Packaging	200
10.	Lineage Logistics	150

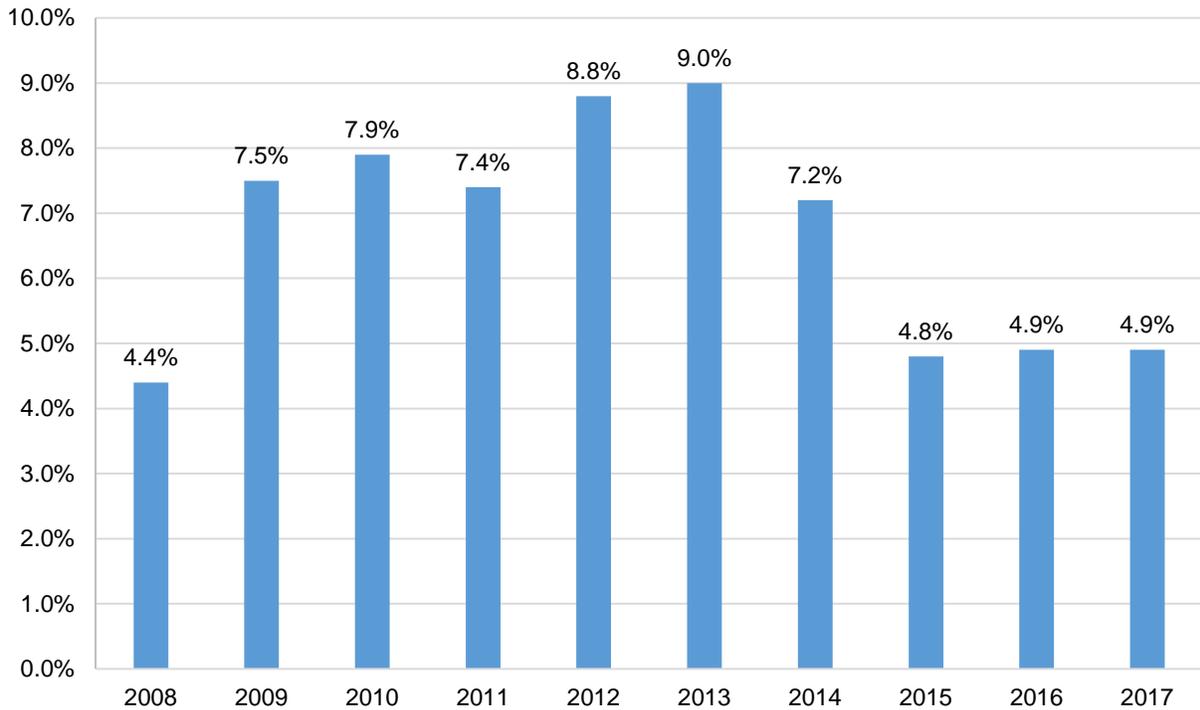
Source: 2017 Illinois Manufacturers Directory, 2017 Illinois Services Directory, and a selective telephone survey.

Population Trend and Average Unemployment Rate Trend

POPULATION TREND



ANNUAL AVERAGE UNEMPLOYMENT RATE



Full-Time Employee Census - Authorized

<u>General Fund</u>	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
City Administrator's Office	2	2	2	3	3	3	3	3	3	3
Administrative Services	9	10	10	10	10	10	9	10*	10*	10
Community Development	7.5	7	6	6	7	7	7	9	9	9
Economic Development	2.5	2	2	2	2	2	2	2	2	2
Police	46	46	45	45	45	45	45	45	45	45
Fire	22	21	21	21	21	21	23	24	24	24
Public Works	26	26	25	25	24	24	24	24	24	24
<u>Enterprise Funds</u>										
Cemetery	1	1	0	0	0	0	0	0	0	0
Electric	16	15	14	14	14	15	16	16	16	16
Water/Wastewater	17	17	17	17	17	17	17	18	18	18
Total	149	147	142	143	143	144	146	151	151	151

*Reinstatement of Assistant City Administrator/Director of Administrative Services.

Summary of Employees by Position - Authorized

<u>Elected Officials</u>	<u>Elected Official by Position</u>
City Clerk	1
City Treasurer	1
Mayor & Alderman	11
Total Number Elected Officials	13

<u>Full-Time Positions</u>	<u>Employees by Position</u>
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Analyst	1
Administrative Assistant	6
Assistant City Administrator/Director of Administrative Services	1
Building Commissioner	1
Building Inspector	1
Building Inspector (Combo)	1
Business Development Analyst	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Compliance Officer	1
Communications Coordinator	1
Community Service Officer	2
Deputy Fire Chief	1
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Apprentice	2
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Engineering Technician	1
Executive Assistant	1
Finance Manager	1
Fire Battalion Chief	3
Fire Chief	1
Fire Lieutenant	6
Fire Marshal	1
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2

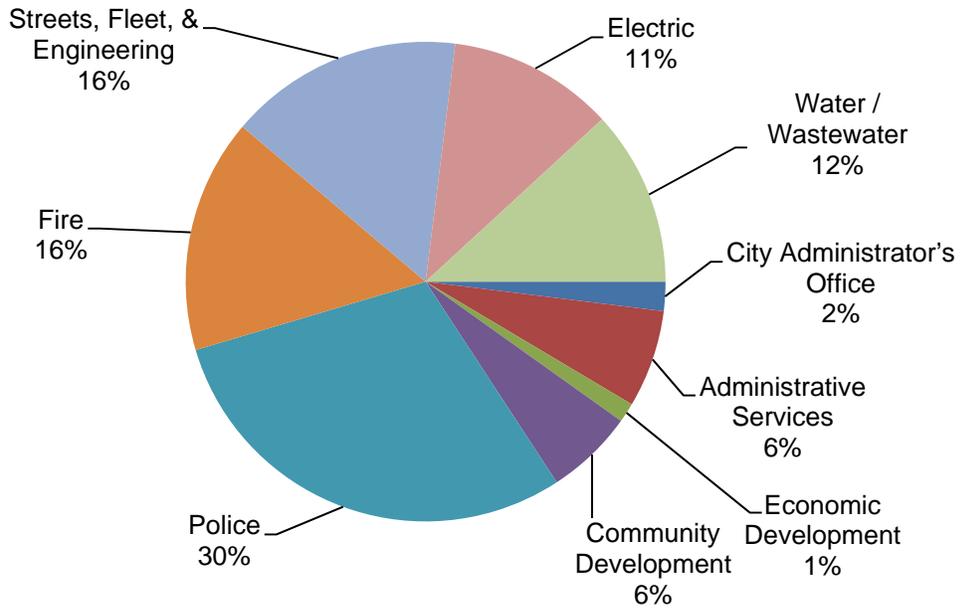
Summary of Employees by Position - Authorized

GIS Coordinator	1
GIS Technician	1
Human Resources Generalist	1
Information Technologies Manager	1
Information Technologies Analyst	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Police Commander	2
Permit Technician	1
Police Records Manager	1
Police Officer	26
Police Records Specialist	5
Police Sergeant	7
Preservation Planner	1
Purchasing and Inventory Coordinator	1
Supervisor System Maintenance and Customer Service	1
Supervisor Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	2
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
Total Number of Full-Time Employees	151

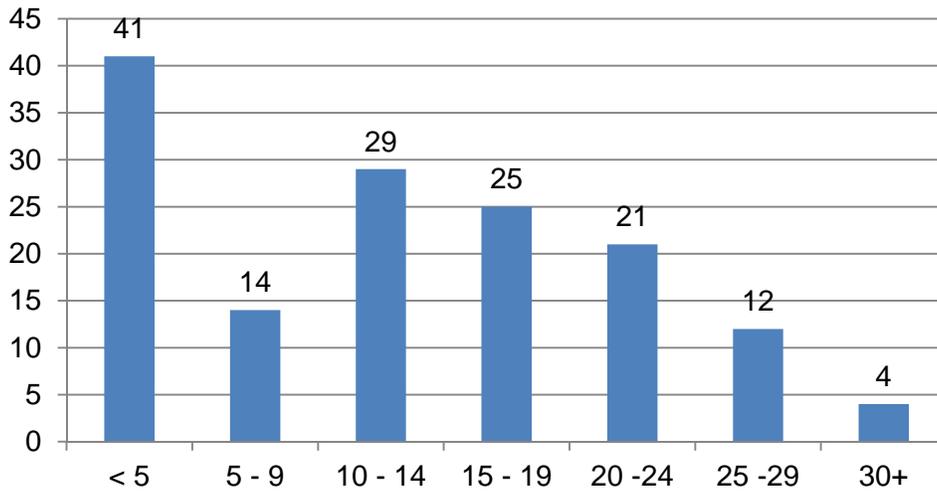
<u>Part-Time Positions</u>	<u>Employees by Position</u>
Administrative Assistant	2
Administrative Intern	3
Meter Reader	2
Payroll Specialist	1
Police Records Specialist	4
Crossing Guard	7
Paid-on-Call Firefighter	50
Total Number of Part-Time Employees	69

Full-Time Employee Census

FY 2019 AUTHORIZED FULL-TIME STAFFING BY DEPARTMENT/DIVISION PERCENT OF TOTAL



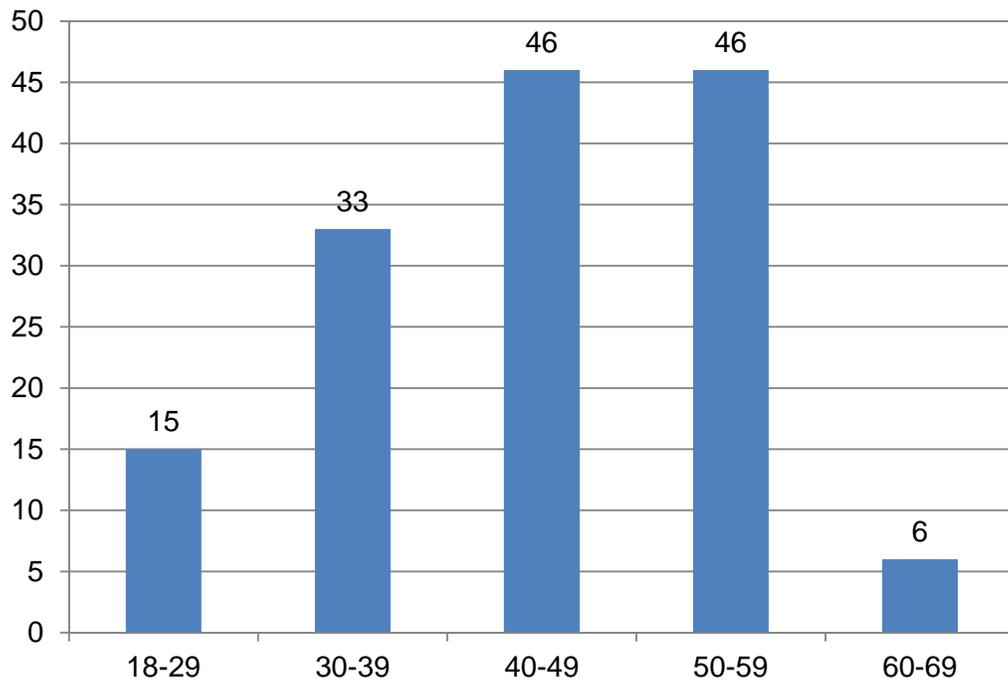
YEARS OF SERVICE - CURRENT FULL-TIME EMPLOYEES*



*As of April 1, 2018, there are five (5) full-time vacancies.

Full-Time Employee Census

AGE OF CURRENT FULL-TIME EMPLOYEES*



* As of April 1, 2018, there are five (5) full-time vacancies.

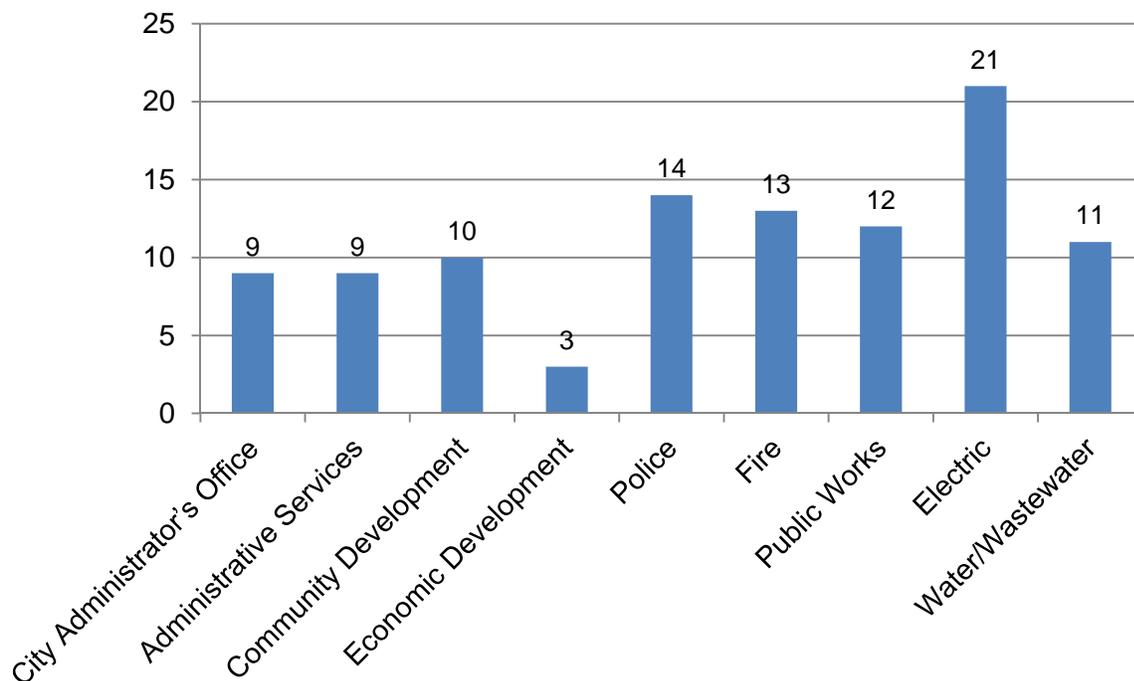
Employee Census

Average Years of Service of Current Full-Time Employees – By Fund

<u>General Fund</u>	<u># Employees</u>	<u>Total Years of Service</u>	<u>Average Years per Employee</u>
City Administrator's Office	3	27	9
Administrative Services	9	77	9
Community Development	8	81	10
Economic Development	1	3	3
Police	45	630	14
Fire	24	316	13
Public Works	24	300	12
<u>Enterprise Funds</u>			
Electric	14	299	21
Water/Wastewater	18	190	11
Average All Full-Time Employees	146*	1,923	13

*As of April 1, 2018, there are five (5) full-time vacancies

AVERAGE YEARS OF SERVICE BY DEPARTMENT



Classification and Compensation Plan – FY 2019

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$132,080 \$63.5000	\$161,803 \$77.7899	\$191,505 \$92.0697
42	Chief of Police Fire Chief Director of Public Works	\$124,300 \$59.7596	\$152,276 \$73.2096	\$180,232 \$86.6500
41	Asst City Administrator / DOAS Director of Community Development Director of Economic Development	\$117,270 \$56.3798	\$143,665 \$69.0697	\$170,040 \$81.7500
40		\$110,240 \$53.0000	\$135,054 \$64.9298	\$159,868 \$76.8596
39	Superintendent of Electrical Svcs Deputy Fire Chief Police Commander	\$103,792 \$49.9000	\$127,150 \$61.1298	\$150,508 \$72.3596
38	City Engineer/Assistant Director of Public Works Finance Manager	\$97,926 \$47.0798	\$119,953 \$57.6697	\$141,980 \$68.2596
37	Manager of Electric Operations Fire Marshal Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater Building Commissioner	\$92,040 \$44.2500	\$112,756 \$54.2096	\$133,473 \$64.1697
36	Information Technology Manager	\$86,174 \$41.4298	\$105,560 \$50.7500	\$124,945 \$60.0697
35	Accounting Supervisor Civil Engineer Human Resources Generalist	\$80,308 \$38.6096	\$98,363 \$42.2899	\$116,438 \$55.9798
34	City Planner Preservation Planner	\$75,004 \$36.0596	\$91,873 \$44.1697	\$108,742 \$52.2798
33	Building Inspector Building Inspector (Combo) GIS Coordinator Records Manager	\$70,283 \$33.7899	\$86,091 41.3899	\$101,899 \$48.9899

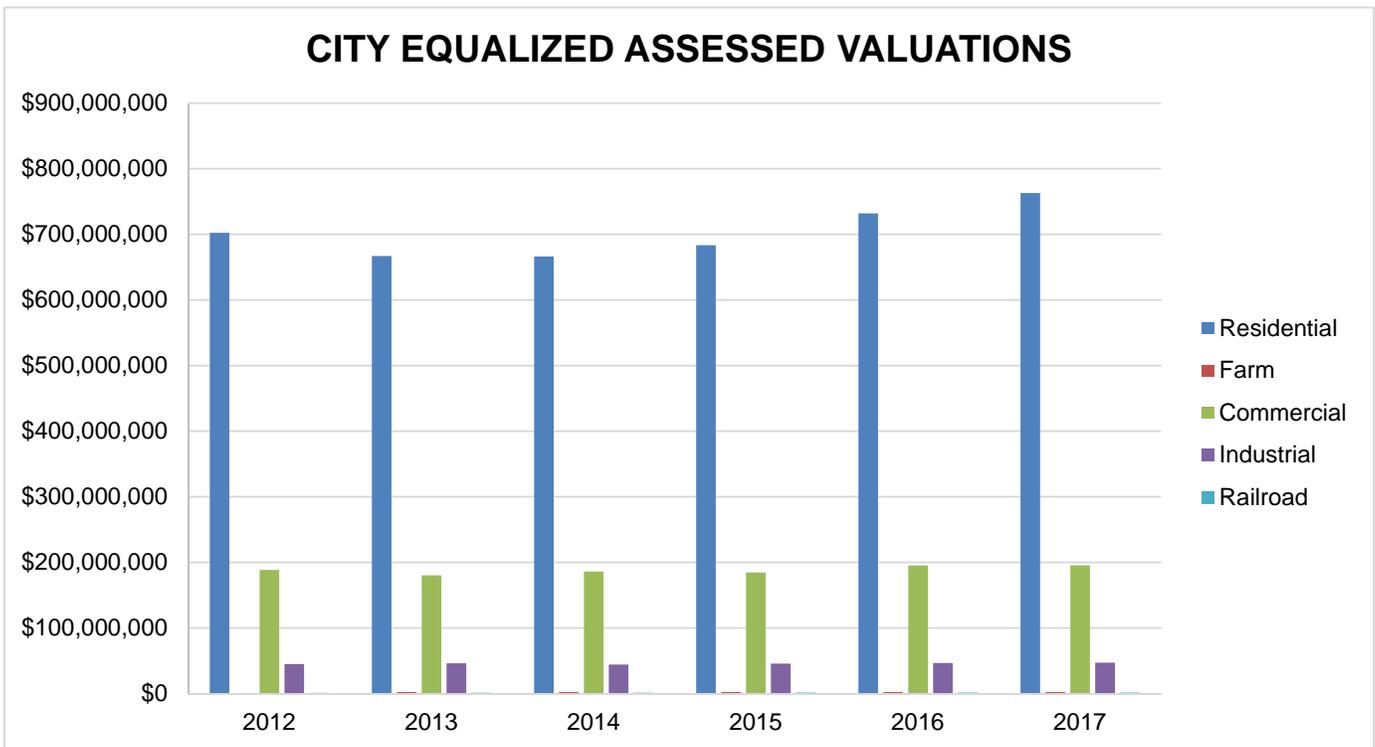
Classification and Compensation Plan – FY 2019

32	Business Development Analyst	\$65,561 \$31.5197	\$80,308 \$38.6096	\$95,056 \$45.7000
31	Administrative Analyst Code Compliance Officer IT Analyst	\$60,840 \$29.2500	\$74,526 \$35.8298	\$88,212 \$42.4096
30	Engineering Technician GIS Technician	\$56,118 \$26.9798	\$68,744 \$33.0500	\$81,369 \$39.1197
29	Executive Assistant Communications Coordinator	\$51,958 \$24.9798	\$63,648 \$30.6000	\$75,337 \$36.2197
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$48,401 23.2697	\$59,280 \$28.5000	\$70,179 \$33.7399
GRADE	LABOR - TRADES	Minimum	Midpoint	Maximum
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$72,841 \$35.0197	\$89,024 \$42.8000	\$105,185 \$50.5697
132	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$69,222 \$33.2798	\$84,843 \$40.7899	\$100,443 \$48.2899
131	Lead Wastewater Treatment Plant Operator	\$59,737 \$28.7197	\$73,216 \$35.2000	\$86,715 \$41.6899
130	Lead Water/Sewer Maintenance Worker	\$58,094 \$27.9298	\$71,219 \$34.2399	\$84,323 \$40.5399
129	Wastewater Treatment Operator Water Treatment Operator	\$56,846 \$27.3298	\$69,659 \$30.1298	\$82,472 \$39.6500
128	Water Sewer Maintenance Worker Utility Locator	\$51,126 \$24.5798	\$62,670 \$30.1298	\$74,214 \$35.6799
GRADE	PUBLIC SAFETY - POLICE	Minimum	Midpoint	Maximum
236	Police Sergeant	\$101,849 \$48.9659	\$107,875 \$51.8628	\$113,900 \$54.7596
226	Community Service Officer	\$43,347 \$20.8399	\$52,894 \$25.4298	\$62,462 \$30.0298
GRADE	PUBLIC SAFETY – FIRE*	Minimum	Midpoint	Maximum
250	Fire Battalion Chief	\$91,133 \$31.2099	\$111,368 \$38.1397	\$131,633 \$45.0798

*Based on 2920 annual hours

City Equalized Assessed Valuations

Property Class	Levy Years					
	2012	2013	2014	2015	2016	2017
Residential	702,448,048	667,035,145	666,227,302	683,317,381	732,020,594	763,046,052
Farm	90,947	2,408,489	2,422,086	2,279,984	2,397,767	2,433,801
Commercial	188,598,425	180,377,219	186,130,959	184,600,132	195,310,534	195,696,971
Industrial	45,099,838	46,200,397	44,411,334	45,704,458	46,637,112	47,134,749
Railroad	1,038,505	1,283,337	1,403,751	1,671,371	1,698,183	1,729,996
Total	937,275,763	897,304,587	900,595,432	917,573,326	978,064,190	1,101,041,569



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt (As of August 3, 2017)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	121,498,214	71.28%	\$86,606,799
Community College District No. 516	62,810,000	11.15% (2)	7,004,253
Total Schools			\$93,611,052
Others:			
Kane County	39,240,000	7.56%	\$2,966,213
Kane County Forest Preserve District	172,205,000	7.56%	13,017,047
Geneva Township	0	77.81%	0
Geneva Park District	10,870,000	68.48%	7,266,137
Geneva Library District	9,415,000	68.43%	6,422,732
Special Service Area No. 1	171,000	100.00%	171,000
Special Service Area No. 22	0	100.00%	0
Total Others			\$29,823,329
Total Schools and Other Overlapping Bonded Debt			\$123,434,381

Source: Kane County Clerk via SPEER Financial, Inc.

(1) Overlapping debt percentages based on 2016 EAV, the most current available.

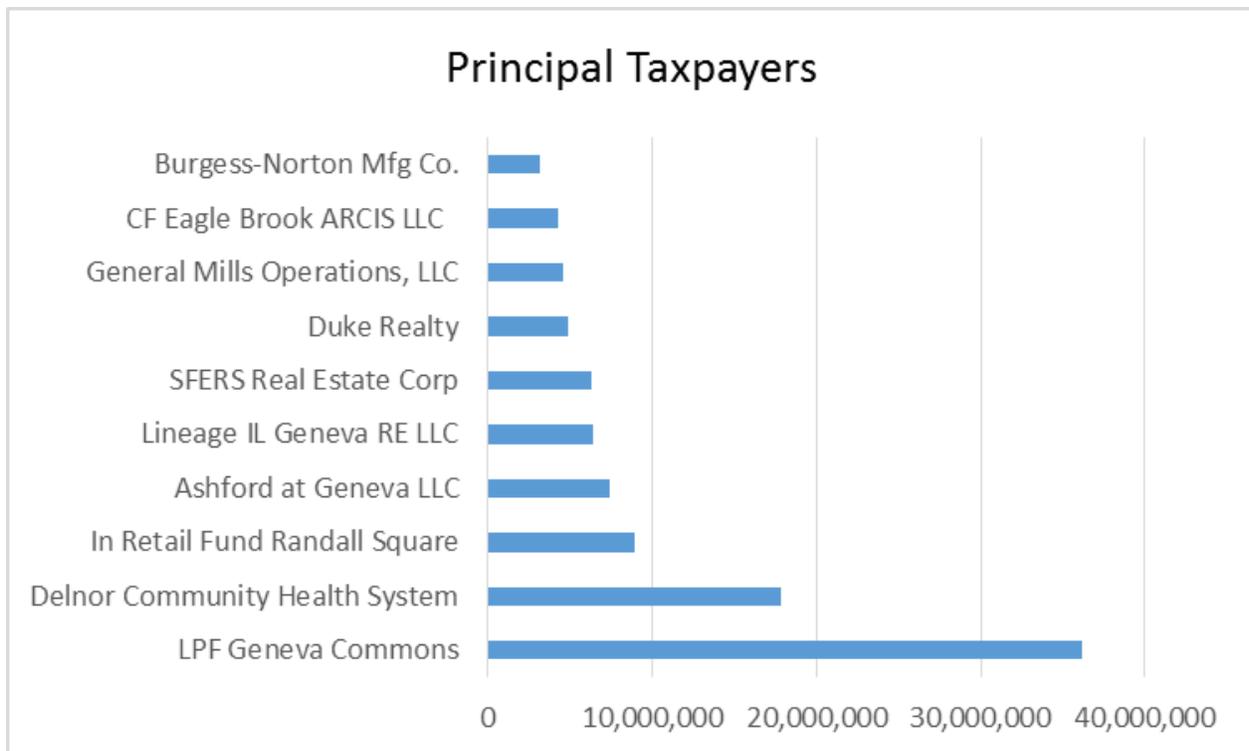
Statement of Bonded and Certificate Indebtedness (As of August 3, 2017)

	Amount Applicable (in 100's)	Ratio To		Per Capita (2010 Census Pop 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2016	\$978,064	100.00%	33.33%	\$45,501.94
Estimated Actual Value, 2016	\$2,934,192	300.00%	100.00%	\$136,505.82
Direct Bonded Debt	\$18,435	1.88%	0.63%	\$857.64
Less: Self Supporting	(12,970)	(1.33%)	(0.44%)	(603.4.)
Net Direct Bonded Debt	\$5,465	0.56%	0.19%	\$254.25
Overlapping Bonded Debt:				
Schools	\$93,611	9.57%	3.19%	\$4,355.02
All Others	29,823	3.05%	1.02%	1,387.45
Total Overlapping Bonded Debt	\$123,434	12.62%	4.21%	\$5,742.47
Total Net Direct and Overlapping Bonded Debt	\$128,900	13.18%	4.39%	\$5,996.71

Source: Kane County Clerk via SPEER Financial, Inc.

Principal Taxpayers (April 30, 2018)

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons LLC	Retail Outlet	36,198,125	3.70%
Delnor Community Health System	Health Care	17,802,834	1.82%
In Retail Fund Randall Square	Real Property	8,937,441	0.91%
Ashford at Geneva LLC	Real Property	7,440,872	0.76%
Lineage IL Geneva RE LLC	Cold Food Storage	6,427,010	0.66%
SFERS Real Estate Corp	Real Property	6,289,545	0.64%
Duke Realty	Industrial	4,895,214	0.50%
General Mills Operations, LLC	Industrial	4,608,453	0.47%
CF Eagle Brook ARCIS LLC	Golf Course	4,257,497	0.44%
Burgess-Norton Mfg Co.	Industrial	3,194,536	0.33%
TOTALS		100,051,527	10.23%



Source: Kane County Clerk, 2016 EAV

Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Glossary of Terms

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Glossary of Terms

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Glossary of Terms

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is

Glossary of Terms

assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Glossary of Terms

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

Geneva Emergency Management Agency (GEMA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Glossary of Terms

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b)

Glossary of Terms

expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Glossary of Terms

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for

Glossary of Terms

this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

ACH – Automated Clearing House

AED – Automated External Defibrillator

ALS – Advanced Life Support

APWA – American Public Works Association

ARC – Annual Required Contribution

BAN – Bond Anticipation Note

CA – City Administrator

CAC – Cultural Arts Commission

CAD – Computer Aided Design

CAFR – Comprehensive Annual Financial Report

CFAI – Commission on Fire Accreditation

CIP – Capital Improvements Program

CMAP – Chicago Metropolitan Agency for Planning

COW – Committee of the Whole

CPI – Consumer Price Index

CRS – Community Rating System

CSO – Community Service Officer

CY – Calendar Year

DVP – Delivery-versus-payment

EAP – Employee Assistance Program

EAV – Equalized Assessed Valuation

EDD – Economic Development Department

EMS – Emergency Medical Services

EOC – Emergency Operations Center

ERT – Electronic Read Transmitter

ESDA – Emergency Services Disaster Agency

Commonly Used Acronyms

FCC – Federal Communications Commission

FDIC – Federal Deposit Insurance Corporation

FICA – Federal Insurance Contributions Act

FOIA – Freedom of Information Act

FTE – Full-Time Equivalent

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GBN – Geneva Broadcast Network

GBP – Geneva Business Park

GFOA – Government Finance Officers Association

GGF – Geneva Generation Facility

GIS – Geographic Information System

GPD – Geneva Police Department

HHW – Household Hazardous Waste

HPC – Historic Preservation Committee

IDOL – Illinois Department of Labor

IDOT – Illinois Department of Transportation

IEPA – Illinois Environmental Protection Agency

IMRF – Illinois Municipal Retirement Fund

IT – Information Technologies

J.U.L.I.E. – Joint Utility Location Information & Excavation System

KDOT – Kane County Department of Transportation

LAFO – Local Agency Functional Overlay

LEED – Leadership in Energy and Environmental Design

LOIS – Location One Information System

Commonly Used Acronyms

LT - Lieutenant

MABAS – Mutual Aid Box Alarm System

METRA – Metropolitan Rail

MFT – Motor Fuel Tax

MPC – Metropolitan Council

NFPA – National Fire Protection Association

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety & Health Administration

PAFR – Popular Annual Financial Report

PEG – Public, Educational, Government-access

POC – Paid on Call

PPE – Personal Protective Equipment

PT – Part Time

PW – Public Works

RFQ – Request for Qualifications

RFP – Request for Proposal

RO – Reverse Osmosis

ROW – Right of Way

RTA – Regional Transportation Authority

RTU – Remote Terminal Unit

SCADA – Supervisory Control and Data Acquisition

SCBA – Self Contained Breathing Apparatus

SEC – Securities & Exchange Commission

SEMP – Southeast Master Plan

SIPC – Securities Investors Protection Corporation

Commonly Used Acronyms

SKCTA – Southern Kane County Training Association

SPAC – Strategic Plan Advisory Committee

SPCC – Spill Prevention and Countermeasure Plan

SSA – Special Service Area

TIF – Tax Increment Financing

UPRR – Union Pacific Railroad

USEPA – United States Environmental Protection Agency

WWTP – Wastewater Treatment Plant

WTF – Water Treatment Facility