



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Resolution No. 2018-119 Authorizing Change Order No. 2 for 2014-2018 Brush and Leaf Collection Services with Kramer Tree Care Specialists, Inc.		
Presenter & Title:	Richard Babica, Director of Public Works		
Date:	11/29/2018		
Please Check Appropriate Box:			
	Committee of the Whole Meeting		Special Committee of the Whole Meeting
X	City Council Meeting		Special City Council Meeting
	Public Hearing		Other -
Estimated Cost: \$19,484.00			
	Budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Executive Summary:			
<p>In late November, 2018 a severe early winter/late fall wintery snowstorm impacted the City of Geneva which included snow in excess of eight inches and winds gusting to 50+ MPH. This event resulted in numerous power outages and damaged public and private trees. Unfortunately, the last scheduled brush collection was completed in early November and the next brush collection will not occur before April, 2019. Therefore, to facilitate the removal of the storm damage, staff secured a quote from the city contractor, Kramer tree Care Specialists to conduct a special brush collection event. This proposal is attached for your review. Kramer proposes to conduct the brush collection event at a daily cost of \$2,500 at a not to exceed amount of \$19,484.00.</p> <p>The current five-year contract was approved at the March 5, 2014 City Council meeting in a net amount of \$1,874,108.50 to provide for brush and leaf collection services. Change Order #1 was approved on Nov. 21, 2016 which increased the contract to \$1,951,628.50. This proposal would be considered Change Order #2 and increase the net contract to \$1,971,112.50.</p> <p>If approved, staff will update the City web page and promote the special collection through the normal channels of communication.</p>			
Attachments: <i>(please list)</i>			
<ul style="list-style-type: none"> • Resolution 2018-119 • Kramer Tree Care Specialists, Inc. Proposal #395117 			
Voting Requirements:			
<p><i>This motion requires 6 affirmative votes for passage.</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the aldermen or trustees has resulted in a tie; (b) when one half of the aldermen or trustees elected have voted in favor of an ordinance, resolution, or motion even though there is no tie votes; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
Recommendation / Suggested Action: <i>(how item should be listed on agenda)</i>			
<p>Recommend Approval of Resolution No. 2018-119 Authorizing the Execution of Change Order No. 2 for the Five-Year Contract for Brush and Leaf Collection Services with Kramer Tree Care Specialists, Inc. to increase the contract to the amount not to exceed \$1,971,112.50</p>			

RESOLUTION NO. 2018-119**RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NUMBER 2 FOR THE FIVE-YEAR CONTRACT FOR BRUSH AND
LEAF COLLECTION SERVICES WITH KRAMER TREE CARE SPECIALIST, INC.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: That the City Council of the City of Geneva, Kane County, Illinois on March 5, 2014 entered into a contract with Kramer Tree Care Specialists, Inc., the "Contractor") that exceeded \$10,000.

SECTION 2: Pursuant to the terms of the Agreement, the Contractor agreed to conduct the Five-Year (2104 through 2018) Contract for Brush and Leaf Collection Services at a cost of \$1,874,108.50.

SECTION 2: That on November 21, 2016 the City Council of Geneva, Kane County, approved Resolution 2016-91 authorizing Change Order #1 to this contract increasing the contract amount to \$1,951,628.50.

SECTION 3: That the Agreement was approved by the City Council and the scope of services to be provided by the Contractor needs to be increased, necessitating a contract modification in the Agreement.

SECTION 4: The Contractor is to make the changes requested by the City.

SECTION 5: Pursuant to 720 ILCS 5/33E-9, Change Orders, the City Council finds (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the Contract was entered; and (2) the change is germane to the original Contract as signed, and (3) the change order is in the best interest of the City.

SECTION 6: Whereas, 720 ILCS 5/33E-9 requires that any change order be made in writing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Geneva, Kane County, Illinois, as follows:

That the provisions outlined in the Commercial Proposal as proposed by Kramer Tree Specialists, Inc., dated November 29, 2018, attached hereto, in the amount not to exceed \$19,484.00 is hereby approved and the City Administrator is authorized to execute these Contract Modifications incorporating said proposal to increase the contract to the amount not to exceed \$1,971,112.50.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this ____ day of _____, 2018

AYES: __ **NAYS:** __ **ABSENT:** __ **ABSTAINING:** __ **HOLDING OFFICE:** __

Approved by me this ____ day of _____, 2018.

Mayor

ATTEST:

City Clerk



Kramer Tree Specialists, Inc.

300 Charles Court
West Chicago, IL 60185

Office: (630) 293-5444 www.kramertree.com Fax: (630) 293-7667



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Commercial Proposal Tree Maintenance

December 4, 2018

Proposal For:
Nate Landers
City of Geneva - Brush/Leaf
1800 South Street
Geneva, IL 60134

Home:
Office: 232-1502
Mobile:
Fax: 208-1503
bnicoloff@geneva.il.us

Proposal #: 395117
Customer #: 30096
Proposal Date: 11/29/2018
Proposal Status: Issued

KTS Certified Arborist:
Office Account
bmeyers@kramertree.com
Cell Phone:

Payment Terms: Net 45

Please initial the box next to the line item you wish to Authorize, then return All pages of the signed Proposal via Email or Fax.

Item #	Plant Species	Qty	Service Recommended	Condition	DBH	Item Charge
<input type="checkbox"/> 1	Brush		Municipal Brush Removal			\$19,484.00

Notes:

Service: **City Wide Special Brush Collection 2018**

One collection crew at \$2,500.00 per day (not to exceed \$19,484.00)
Work dates to be confirmed by Nate Landers (City of Geneva) and Tim Peters (Kramer Tree Specialists)

Payment Due In Full within 45 days of receipt of invoice

Payment via cash, check or credit card accepted



To Authorize this Proposal...

So that we may schedule this work, please return a signed copy of this Proposal via mail or fax, or you may email your Certified Arborist with your authorization.

This Proposal is valid for 30 days.

Authorized By:

Date: 12/04/18 Proposal #: 395117

By accepting this proposal, I acknowledge that I am accepting responsibility for late fees and finance charges, as well as any costs to collect payment including, but not limited to, cost of a third party.

This proposal includes only a visual inspection of accessible components of the trees to determine the scope of the work requested, and shall not be considered a tree risk evaluation.

Kramer Tree Specialists can not be responsible for unmarked underground utilities, structures, sprinkler systems, etc. that may be damaged in the work process. Above listed work includes all hauling, disposal, and rake clean-up of debris- unless otherwise noted.

APPROVED BY CITY COUNCIL

12/03/18

Certificate of Insurance available upon request

