

Budget & Financial Plan

FY 2019 - 2020



City of Geneva

Geneva, Illinois

City of Geneva, Illinois
FY 2020 & FY 2021 Annual Budget

For the fiscal year beginning May 1, 2019



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City Council

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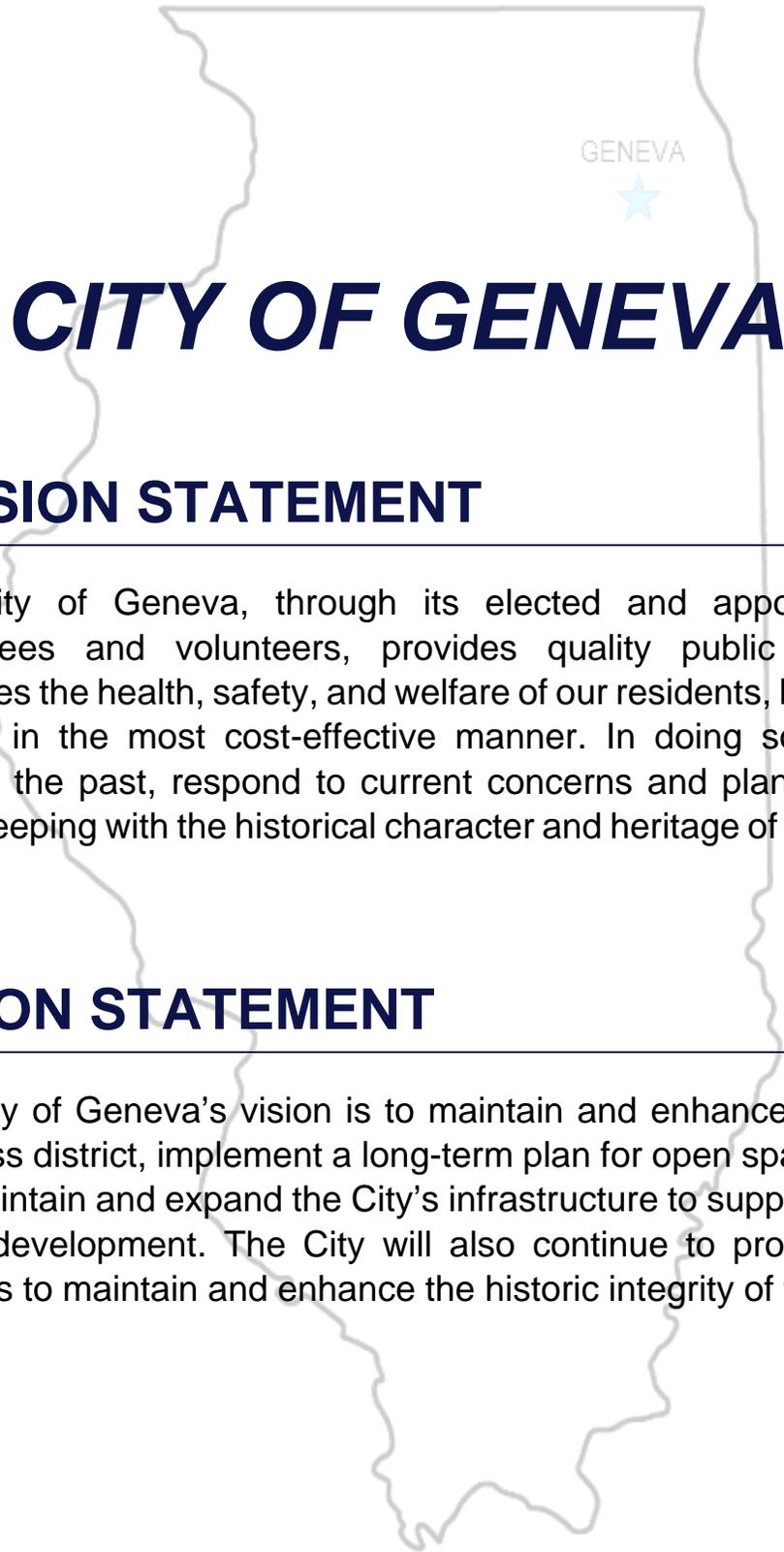


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GENEVA

CITY OF GENEVA

MISSION STATEMENT

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

VISION STATEMENT

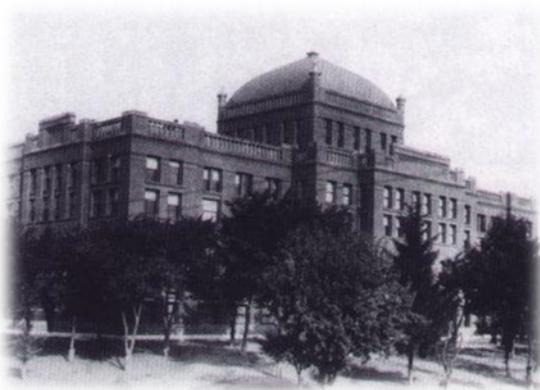
The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

OUR HISTORY

Selected as the Kane County seat in 1835, Geneva is located on the Fox River Valley, 43 miles west of Chicago. The first settlers arrived in 1834 and opened a trading post at the mouth of Mill Creek to trade with the Pottawatomie Indians and settlers.

In 1835, the first courthouse and jail were built. By 1838, growth in Geneva took off. Geneva was developed with wide streets that would accommodate trade. Even today a careful observer will note the main roads in Geneva are considerably wider than those in neighboring communities.

In 1844, a second courthouse was built in Geneva. U.S. Representative Abraham Lincoln dedicated the building. He and his political rival Stephen Douglas both spoke on the building's steps. The courthouse on Third and James Street, still in existence today, was built in 1892.



In 1850, the arrival of the railroad came to Geneva and population hit a new

high of 827. With the railroad came a large influx of Swedish and Irish immigrants. By the turn of the century, one out of every two Genevans immigrated from overseas.

In 1906, architect Frank Lloyd Wright began the first of three projects in Geneva. His projects included the Hoyt House at 318 South Fifth Street, an addition to the Fox River Country Club, and redesigned portions of the Fabyan Villa.

In 1913, the Lincoln Highway became the nation's first coast-to-coast highway. It ran through Geneva along portions of State Street, Illinois Route 31 and later Third Street.



In 1924, Kate Rafferty opened the Little Traveler on Third Street. A remarkable business woman, Rafferty's efforts led to the formation of the Third Street Shopping District.

In 1942, Burgess-Norton received the Army-Navy E for Excellence. During the war, Burgess Norton produced tank tread links and munitions.

In 2001, parts of the movie "Road to Perdition" were filmed in Geneva. That year, Geneva's population reached 19,000, more than doubling since 1970. In 2012, the City of Geneva celebrated the 100th anniversary of City Hall.



GENEVA TODAY



Geneva has grown over the years into a prosperous suburban community and still maintains strong historical characteristics. The City continues to be a top-notch community with distinguished schools, beautiful parks, excellent businesses, welcoming neighborhoods, diverse industries, and a thriving downtown district. Residents assume active roles in sustaining and improving the quality of life in Geneva.

Citizen Engagement

Geneva citizens are actively involved in local decision making through a range of civic organizations and volunteer city boards and commissions. Particularly, the Strategic Plan Advisory Committee (SPAC) is a committee appointed by the Mayor to provide recommendations for the implementation of the City of Geneva Strategic Plan.

Special Events

Geneva is rich in cultural arts and hosts several events and festivals throughout the year. Geneva's most popular event is Swedish Days, a six day festival held in June that attracts thousands of visitors. The Geneva Art's Fair is held in July and is a nationally recognized juried art show. Festival of the Vine, held the first weekend in September, features wine tasting, food vendors, a flower market, and musical entertainment. The annual Christmas Walk and House Tour is held the first weekend in December when Santa makes his appearance to light the "Great Tree" and open his Gingerbread House for the season.

City Government

The City of Geneva is a non-home rule community with a mayor-council form of government. The Mayor, Clerk and Treasurer are elected at-large and serve four year terms. The ten council members are elected by ward (two aldermen per ward) and serve a staggered four year terms. The Mayor and Council appoint the City

Administrator and department heads on an annual basis. The City currently employs 150 full time and approximately 60 part-time, seasonal or paid-on-call employees. City departments include: City Administrator's Office, Administrative Services (Administration, Finance, Human Resources, and Information Technologies), Community Development (Building and Planning), Economic Development, Fire, Police, and Public Works (Engineering, Streets and Fleets, Electric, and Water/Wastewater).



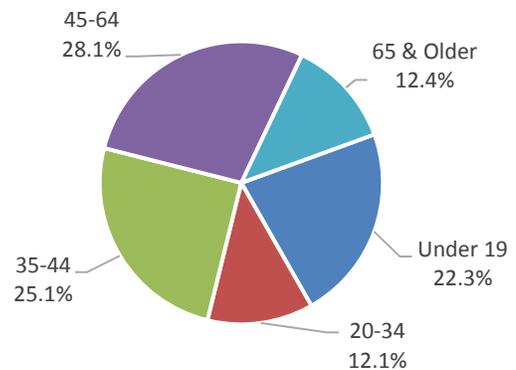
DEMOGRAPHICS

Population, according to 2013-2017 American Community Survey 5-Year Estimates, for 2018 is 21,791 and number of households total 8,341. Of the population, 5,626 are under the age of 19, while the largest age group, 45-64, represent 28.1% of the population or 7,085 persons. The median age is 43.4.

According to the 2010 Census, families comprised 75.4 percent of the

population. Of those families, 37.3% had children under the age of 18 living with them, 63.8% were married couples living together, and 24.6% are non-families. Individuals made up 20.8% of all households and 7.8% had someone living alone who was 65 years of age or older. The average household size was 2.72 and the average family size was 3.18.

Population by Age



The median income for a household in 2017 was \$105,161. Males had a median income of \$96,094 versus \$54,987 for females. The per capita income for the City is \$47,954. About 5.4% of families and 5.7% of the population were below the poverty line, including 9.4% of those under the age of 18 and 4.0% of those ages 65 and older.

A majority of the population, 92.3%, identify as Caucasian. Hispanic or Latino represent 5.0% while Asian represent 2.0% of the population. Those with two or more races represent 0.6% of the population.

GENEVA BY THE NUMBERS

Population: 21,495

Area: 9.75 Square Miles

Median Home Value: \$305,000

Number of Households: 8,201

Average Household Size:

2.72 Persons

Median Household Income:

\$105,161

Per Capita Income: \$47,954

Source: 2010 Census

ECONOMY

Open space and recreation are effortless to find in Geneva. Geneva features 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses plus another 12 (public & private) courses in the vicinity. Home to excellent schools, library and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the

Geneva Commons Lifestyle Shopping Center on Randall Road with 600 mil s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougars baseball, Chicago Steel hockey, festivals, bike trails and fun!

Over 1,000 businesses call Geneva home. Our largest employers are Delnor Community Hospital (Northwestern Medical Group), Kane County, Geneva School District 304, Greencore USA, Burgess-Norton, Houghton Mifflin, Johnson Controls, FONA International, Power Packaging, and Lineage Logistics.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns and operates sanitary sewer and water utilities.



TOP EMPLOYERS

1. DELNOR COMMUNITY HOSPITAL (1,650)
2. KANE COUNTY (1,316)
3. GENEVA SCHOOL DISTRICT (909)
4. GRENCORE U.S.A Inc.(300)
5. BURGESS-NORTON MFG (300)
6. JOHNSON CONTROL, INC. (300)
7. HOUGHTON-MIFFLIN (250)

ELECTED OFFICIALS



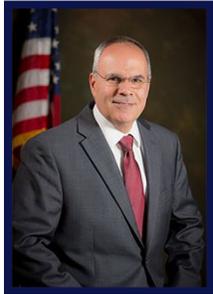
Patrick McQueeney
Treasurer



Kevin Burns
Mayor



Roger Godskesen
City Clerk



Mike Bruno
Alderman
Ward 1



Tara Burghart
Alderman
Ward 1



Richard Marks
Alderman
Ward 2



Mike Clements
Alderman
Ward 2



Dean Kilburg
Alderman
Ward 3



Becky Hruby
Alderman
Ward 3



Jeanne McGowan
Alderman
Ward 4



Gabriel Kaven
Alderman
Ward 4



Craig Maladra
Alderman
Ward 5



Robert Swanson
Alderman
Ward 5

SENIOR MANAGEMENT TEAM

City Administrator

Asst. City Administrator/Director of Administrative Service

Chief of Police

Fire Chief

Director of Public Works

Director of Community Development

Director of Economic Development

Stephanie Dawkins

Benjamin McCready

Eric Passarelli

Michael Antenore

Rich Babica

David DeGroot

Cathleen Tymoszenko

BOARDS & COMMISSIONS

Board of Fire & Police Commissioners

Community Mental Health Board

Cultural Arts Commission

Firefighter Pension Board

Firefighters Foreign Fire Fund Board

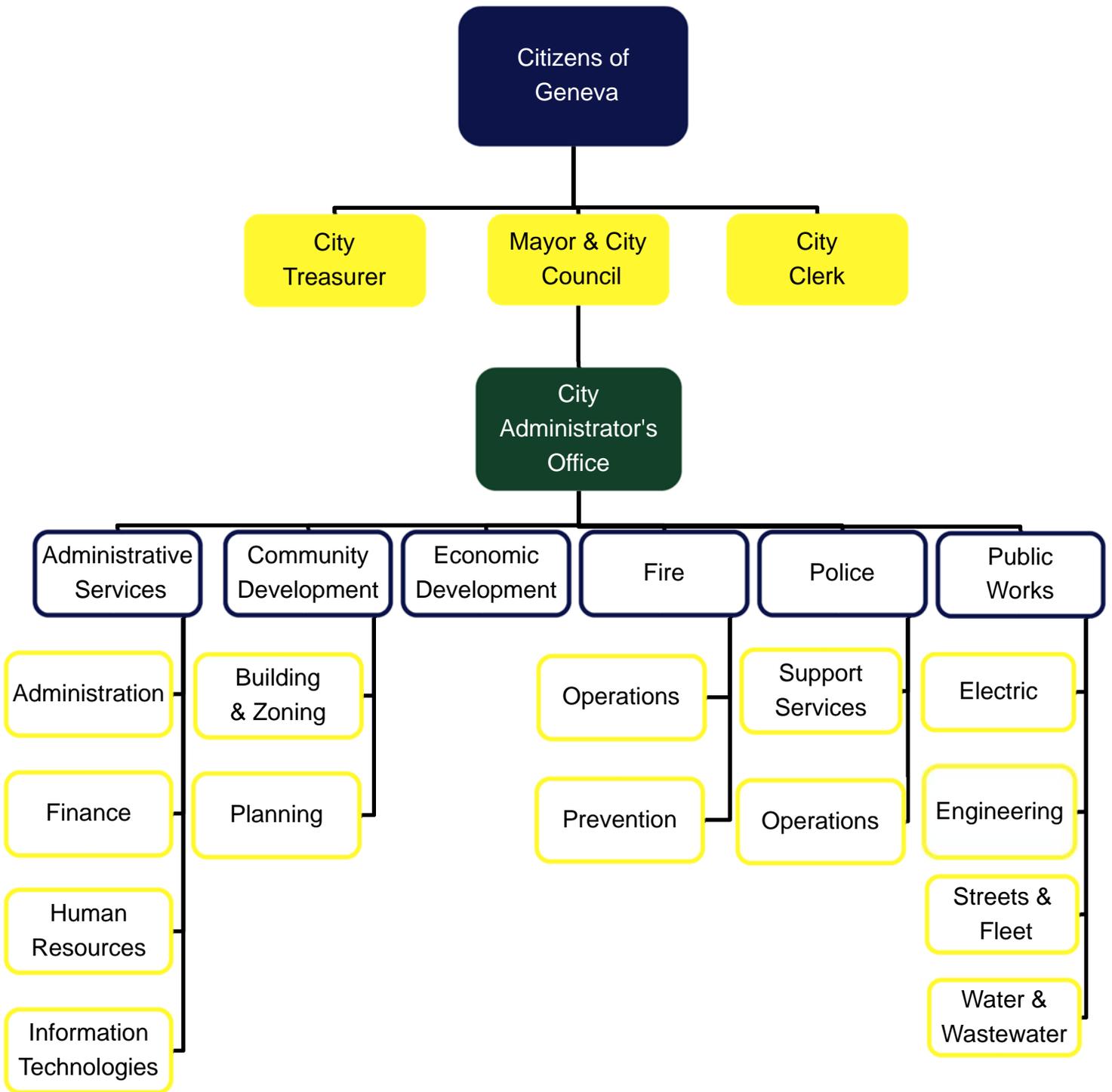
Historic Preservation Commission

Plan Commission

Police Pension Board

Strategic Plan Advisory Committee

Zoning Board of Appeals





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Geneva
Illinois**

For the Fiscal Year Beginning

May 1, 2018

Christopher P. Morill

Executive Director



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LETTER FROM THE CITY ADMINISTRATOR

Overview of the FY 2020 Budget

Mayor Kevin R. Burns and City Council:

I am pleased to present to you the Fiscal Year (FY) 2020 Budget for the City of Geneva, Illinois. The total FY 2020 budget equals \$90,208,785. The primary purpose of the City’s budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given resources. The FY 2020 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

Factors Influencing the FY 2020 Budget Development:

Priorities and Values: In 2017, the City realized the current strategic plan needed to be updated or replaced. Over the next year and a half, the Strategic Plan Advisory Committee (SPAC) spent time to understand what mattered most to the stakeholders of Geneva. In October 2018, the Geneva 2025 plan was adopted by City Council. The plan focused on five key themes:

- Economic Vitality (EV)
- Strong Governance (SG)
- Environmental Stewardship (ES)
- Excellent Municipal Services (EMS)
- Quality of Life (QL)

In November 2018 the City Council, SPAC Chair, and senior management staff attended the annual strategic planning workshop as the kickoff to the budget development process where priorities for the upcoming year were established. The priorities for FY 2020 are:

Theme – Objective	Description
EV – II	Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base.
EMS – II	The City provides equipment, infrastructure, and facilities necessary to maintain efficient and reliable public services.
EV – I	Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.

Theme – Objective	Description
QL – I	Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.
EV – III	Encourage tourism by enhancing the City’s image and better accommodating the needs of visitors.
QL – III	The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds, and ethnicities.

Budget Challenges: The City faced numerous challenges in creating the FY 2020 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges included:

- Federal and State mandates and constraints
- National and regional economic conditions
- Decline or delays in State shared revenues threats
- Increase in required pension contributions
- Aging infrastructure and equipment

Responses to Budget Challenges: The City’s response to budget challenges in FY 2019 was to place a referendum question on the general election ballot to impose an additional 0.5% non-home rule municipal retailer’s occupation tax and non-home rule municipal service occupation tax. The referendum held on March 20, 2018 received overwhelming support of the electorate and passed by a margin of 61.2% to 38.8%. The tax was imposed as of July 1, 2018 with the first payment made to the City in October 2018.

In the early phases of the FY 2020 budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. With the additional non-home rule sales tax, the City will be contributing more than the required minimum for the Police and Firefighters’ Pensions. The City will also be funding capital projects and equipment replacement.

Management staff devised a strategy to present balanced operating budgets, while addressing the priorities of the City Council, advancing a solid capital improvement program, maintaining reserves at a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

- Use of conservative revenue estimates

- Operating budgets were held as close to zero expenditure increases as possible, while implementing an increase in expenditures for public safety pension liability, purchased power, and employee contractual wage increases, and wage adjustments for non-represented employees based on a compensation study completed in FY 2018
- No funding for education reimbursement
- Continued efforts to reduce non-emergency overtime

The FY 2020 Budget recognizes the stated priorities of the City Council. The focus of the FY 2020 budget is to continue providing the high level of service the City has traditionally provided while maintaining the City's strong financial position. While still reflecting staffing levels below FY 2005 workforce totals, the FY 2020 budget does not anticipate the hiring of any additional full-time staff.

National/State/Local Economy: The current outlook for this calendar year is slower growth than past years. With the 2018 tax cuts, growth has increased but was a one-time injection of spending. Unemployment is at a 5 year low of 5.0% nationally, with Kane County at 5.9% as of December 2018. This budget does include an increase in interest income due to the expected increase in Federal funds rate.

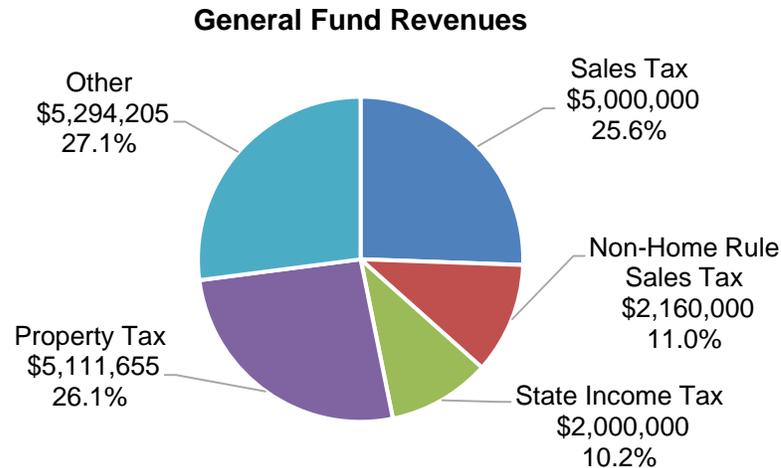
At the state level, Illinois still lags compared to the US and Midwest states. One of the largest issues is the structural budget deficit coupled with a \$130 billion dollar unfunded pension system. The state's budget problems have trickled down to the local municipalities whereas in 2017, the state reduced the local government distribution fund (LGDF) disbursements by 10%. A further reduction is a threat today and into the future.

At the local level, the housing recovery since the recession has been slower than the national average. Relator.com indicates the Chicagoland region will see a (7.9%) sales growth rate and a (1.9%) price growth.

General Fund

The General Fund accounts for resources traditionally associated with the City's operations which are not required legally or by sound financial management to be accounted for in another fund.

Revenue estimates are conservative with sales tax revenues remaining the same as the FY 2019 budgeted amount, but including an additional full year of \$2,160,000 in non-home rule sales tax as a result of passage of the referendum. State income tax revenues are projected to remain the same as FY 2019 projections.

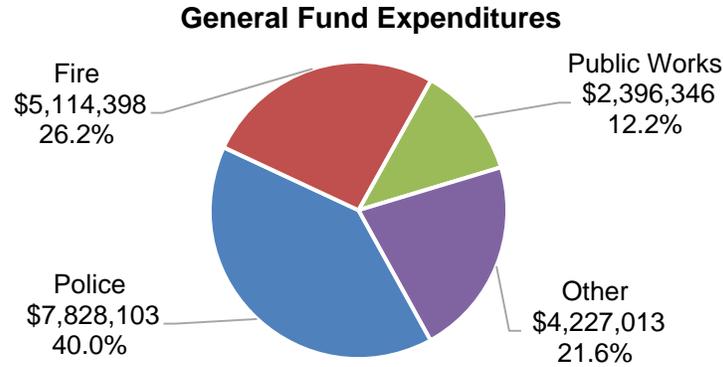


Sales & Non-Home Rule Sales Tax: The largest source of revenue for the City’s General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2018, bringing Geneva’s total sales tax rate to 8.0% effective July 1, 2018. This brought the City’s share of sales tax revenues to 2.0%. Of this portion, 0.5% of the non-home rule sales tax is restricted for capital improvement/infrastructure projects.

The Budget projects combined sales tax receipts of ~\$7.16 million for the General Fund in FY 2020. This figure represents approximately 36.6% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic environment.

Property Tax: The property tax levy rate for 2019 is .563163, a decrease of 7.0%. The total property tax levy is \$5,918,605 which includes \$651,650 for debt service. The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see a decrease of approximately \$1.00 per month. The City’s portion of an average tax bill accounts for approximately 6.5% of the total. The dollars listed above do not include levies for SSAs or TIFs.

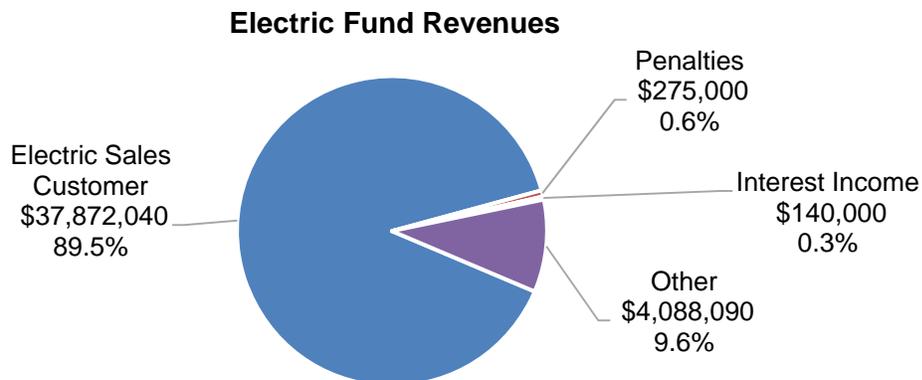
State Income Tax: Another significant revenue source is derived from State income tax. The City currently receives State income tax revenues based on a per capita formula applied to the State’s set-aside 6.06% of individual and 6.85% of corporate income tax for Local Government Distributive Funds. The FY 2020 Budget has a projected increase of 11.1% from the FY 2019 budget. The increase is due to the increase in wages for Illinois employees.



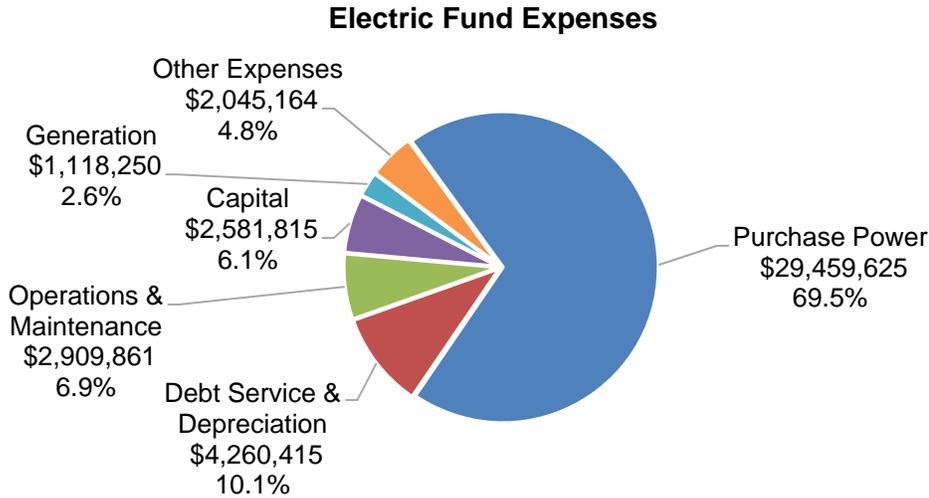
Personnel Services: General Fund personnel services account for a total of \$15,825,537 for salaries and employee benefits in the General Fund. This is a 6.7% increase from the FY 2019 Budget. This increase is mainly attributable to an increase in Police and Fire pension contributions above and beyond the statutory required minimum, and an increase in the calculated workers' compensation premiums to ensure adequate funding for the City's self-insured retention amount up to \$250,000 per claim. Health insurance benefits were budgeted at the current premium rates, with the current rates below the 2017 plan year rates. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.

Electric Fund

The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing, and related debt service, billing and collection.



Electric Sales: The FY 2020 Budget includes Electric Sales (including sales to City) of \$37,872,040. This represents a decrease of 5.9% from the FY 2019 Budget.



Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$29,459,625. Purchased power is directly related to customer sales. The FY 2020 Budget reflects a decrease of 6.5% from the FY 2019 Budget.

Debt Service: The total principal and interest payments in FY 2020 are \$2,260,415.

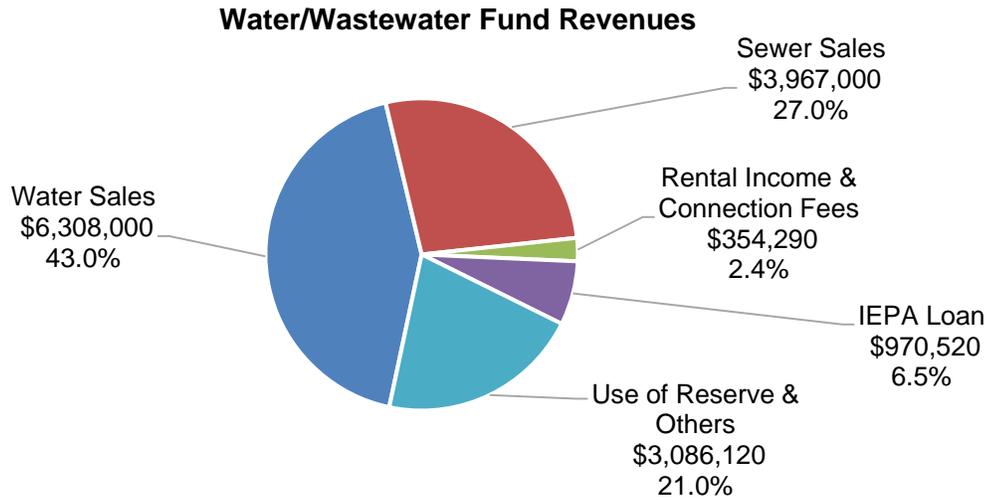
Personnel Services: Electric Fund personnel services account for a total of \$3,804,513 for salaries and employee benefits in the Electric Fund. This is a 0.9% decrease over the FY 2019 Budget.

Water/Wastewater Fund

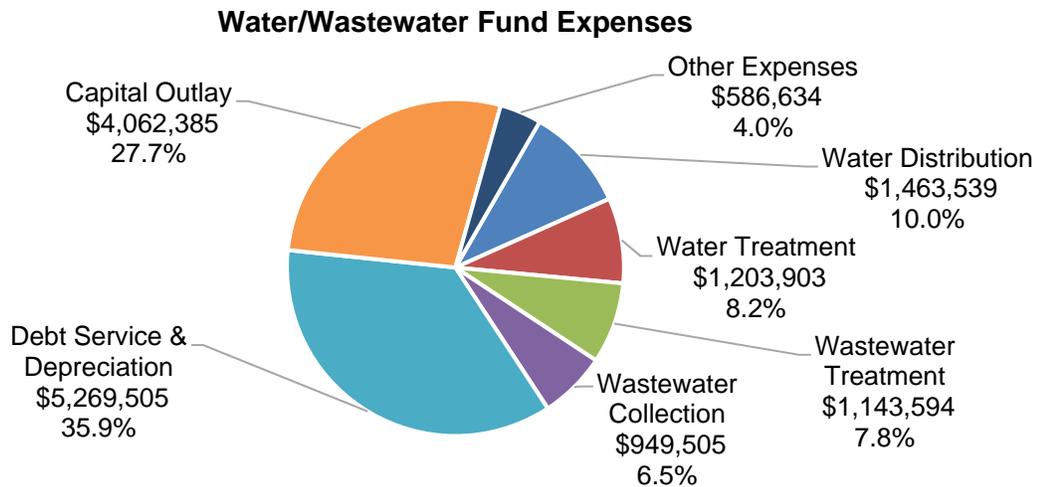
The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Sale of Water: The largest source of revenue for the City’s Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$6,308,000. This represents an increase of 1.6% over the FY 2019 Budget. The budgeted water sales figure comes from a water rate study completed in FY 2016 and takes into account a slight decrease in consumption and an increase in rates.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$3,967,000. This represents an increase 2.6% compared to the FY 2019 Budget.



Other Financing Sources: The City entered into an IEPA loan for the Wastewater Treatment Plant upgrade. The IEPA reimburses the City for the construction costs and once completed, the reimbursements become a 20 year low interest loan from the IEPA. Construction began in FY 2018, with a majority of the work being completed in FY 2019 (\$10,319,800), and the remainder in FY 2020 (\$970,520).



Capital Outlay: As noted in the revenue section, the City has embarked on a \$12.5 million upgrade of the Wastewater Treatment Plant. Construction began in FY 2018; \$10.3 million of the upgrade expended in FY 2019, the remainder in FY 2020.

Water Distribution: Water distribution expenses account for the largest share (excluding debt service, capital outlay and depreciation) in this fund with a budget of \$1,463,539. This represents an increase of 2.5% compared to the FY 2019 Budget.

Debt Service: The FY 2020 Budget includes \$2,769,505 for principal and interest expenses for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility and Alternate Revenue Bonds. This amount does include a small amount for the 2017 IEPA Loan which will begin once the WWTP construction is completed.

Personnel Services: Water/Wastewater Fund personnel services account for a total of \$3,033,090 for salaries and employee benefits in the Water/Wastewater Fund. This is a decrease of 1.3% compared to FY 2019.

Debt Service Fund

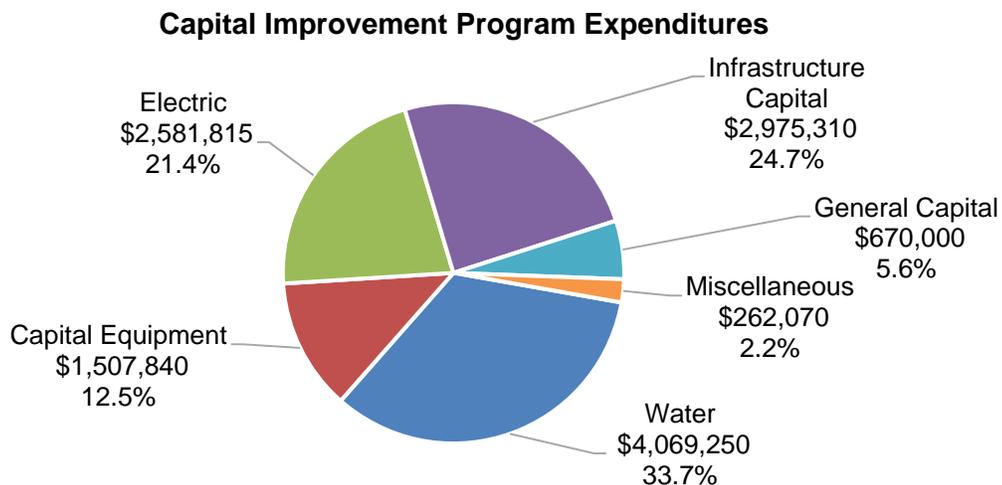
The Debt Service Fund accounts for the principle and interest payments of General Obligation Bonds issued by the City. Payments have decreased from \$2,013,600 to \$653,300 for FY 2020 due to the retirement of 2012A Bonds. All bonds paid from this fund will be retired by FY 2022 if no new debt is issued.

Capital Projects Funds

The General Capital Projects Fund accounts for the purchase of land, furniture and other various special projects through transfers from the General Fund. The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements provided by the 0.5% of the non-home rule sales tax in addition to Federal, State, and Local Grants. The Capital Equipment Fund accounts for the purchase of vehicles and equipment financed mainly by General Fund transfers.

Capital Improvement Program

The City each year expends funds to repair and replace worn out and antiquated facilities and infrastuture. The Capital Improvement Program section of the budget document contains details about the expenditures including descriptions and pictures.



Capital Projects: The total FY 2020 budget for capital outlay is \$12,066,285. The FY 2020 **Infrastructure Capital Projects Program** includes an enhanced street program of \$2,035,000. A total of \$2,975,310 funds the Infrastructure Capital Improvement Program for FY 2020.

Capital projects in the **General Capital Projects Fund** for FY 2020 include a funds to address the needs which arise from the facility assessment, the Southeast Area Master Plan study, and GIS data conversion. A total of \$670,000 funds the General Capital Projects.

The City is able to budget expenditures that have been deferred for several years within the **Capital Equipment Fund** due to the successful non-home rule sales tax referendum. Intended expenditures include three police vehicles, a fire engine, a dump truck, and a one-ton truck. A total of \$1,507,840 has been programmed for FY 2020.

Capital projects in the **Electric Fund** total \$2,581,815, which includes the underground/overhead cable replacement program, Western Avenue Substation improvements, and several vehicle replacements.

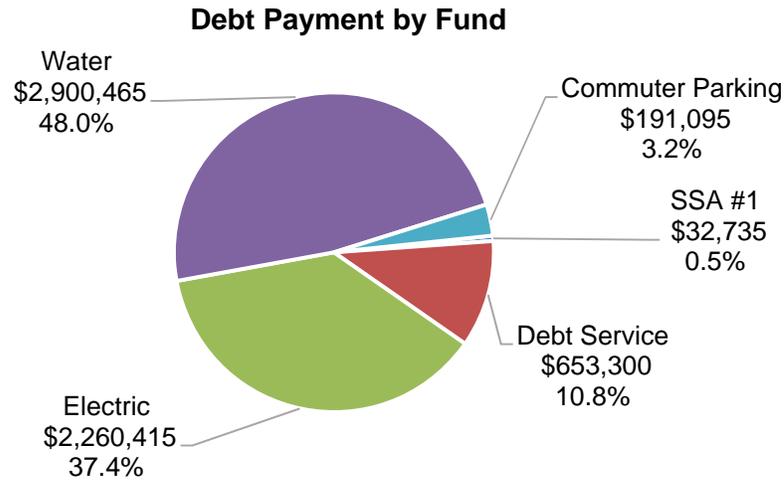
The **Water/Wastewater Fund** has capital projects totaling \$4,069,250 and includes continuation of the water main replacement program, the water meter replacement program, and final phase of the Wastewater Treatment Plant upgrades.

Miscellaneous Funds

Expenses in the various miscellaneous budgets with expenditures above \$100,000 are included in the table below:

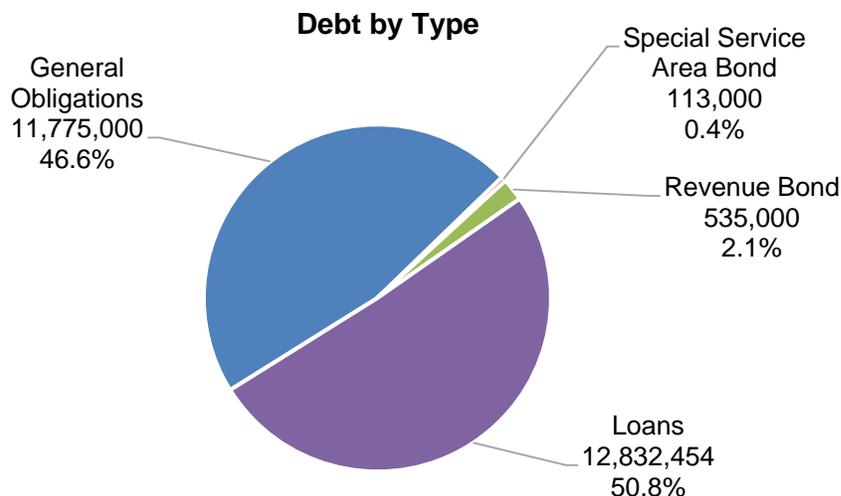
Fund	Expenses	Fund	Expenses
Motor Fuel Tax Fund	\$557,800	TIF #3 Fund	\$169,435
Tourism Fund	\$373,735	Refuse Fund	\$612,230
Mental Health Fund	\$155,600	Commuter Parking Fund	\$888,940
SSA #1	\$269,485	Group Dental Insurance	\$220,260
SSA #16	\$154,320	Workers' Compensation	\$895,465
Debt Service Fund	\$658,450	Police Pension	\$1,821,050
TIF #2 Fund	\$250,660	Fire Pension	\$945,855

Debt Service



On January 30, 2018, Moody’s Investor Services reaffirmed the City’s Aa2 no outlook bond rating stating “Assignment of the Aa2 rating reflects the city’s stable financial operations supported by growing reserves, modestly sized tax base . . . and manageable debt levels. The city’s financial operations will likely remain stable as a result of recent expenditure reductions and conservative budget estimates, which have increased General Fund reserves.”

The City’s overall debt totals \$25,255,454 for both the Governmental Funds and Enterprise Funds. (The totals above do not include the approximate \$12.5 million IEPA loan. The IEPA loan documentation will become final upon the completion of project construction which the City anticipates in FY 2020.)The total debt service represents an approximate \$1,175 debt per capita. The FY 2020 Budget includes current debt service retirement totaling approximately \$5,242,037.



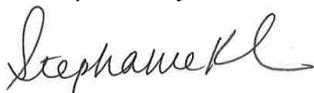
Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the high quality of life and well-being of our community. The FY 2020 Budget reflects a concerted effort on the part of the City's leadership to work together to meet current service demands, while also preparing for the future. This budget will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor revenues and expenditures to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this budget was a multifaceted and challenging process that was developed over a period of several months. I am particularly proud of our Department Heads - Director of Administrative Services/Assistant City Administrator Benjamin McCready, Community Development Director David DeGroot, Economic Development Director Cathleen Tymoszenko, Fire Chief Michael Antenore, Police Chief Eric Passarelli, and Public Works Director Richard Babica for their dedication to the City and professionalism in reducing operational expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Manager Rita Kruse, Accounting Supervisor Jennifer Milewski, Administrative Analyst Chris Ranney and Administrative Intern Matt Pasquini, who worked diligently to assist in the preparation of the FY 2020 Budget document. I would also like to thank the City Council for their leadership in recognizing the need for additional revenue and proposing the non-home rule sales tax referendum, the Strategic Plan Advisory Committee for their efforts in updating the strategic plan, and the Citizens of Geneva who recognize and value the quality services the City provides and supported the increase in the non-home rule sales tax.

Therefore, it is with pride that I submit the FY 2020 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,



Stephanie K. Dawkins
City Administrator



City of Geneva Strategic Plan 2025 Summary

A full copy of the Strategic Plan 2025 is available for viewing on the City of Geneva's website – www.geneva.il.us

STRATEGIC PLAN 2025



Economic Vitality

Stimulating Strong and Competitive Opportunities

In 2025, Geneva is a destination community with an economy that reflects, preserves and enhances the City's unique culture and historic character. The City's economic development strategy results in greater economic vitality, diversification of the tax base and an improved quality of life for residents. New and redeveloped areas feature greater housing diversity, supporting independent business and large employers alike. Visitors are continually drawn to Geneva as a place to work, shop, stay and play.

Objective EV-I: Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.

Objective EV-II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.

Objective EV-III: Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.



Strong Governance

Setting Vision and Valuing Collaboration

In 2025, Geneva's City Council and Administration are respectful and transparent in their communication. Elected officials work collaboratively with staff to implement the strategic plan, utilizing a wide array of traditional and electronic communication methods to engage residents and solicit feedback. City Council and staff find value in opportunities to partner with neighboring municipalities to promote financial stability and maximize efficiency.

Objective SG-I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

Objective SG-II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.



Environmental Stewardship

Preserving the Natural Environment

In 2025, Geneva has a vibrant and diverse tree canopy spanning every neighborhood. Relationships with neighboring communities are continually strengthened through united efforts to reduce our carbon footprint and preserve the environment. Geneva benefits from environmentally friendly development that enhances access to all of the community's natural resources from the Fox River to Prairie Green. The City champions best practices and policies to promote long-term sustainability.

Objective ES-I: Maintain and enhance a healthy and diverse tree canopy throughout the City.

STRATEGIC PLAN 2025

Objective ES-II: Take actions to promote long-term sustainability and reduce the City’s carbon footprint.

Objective ES-III: Implement initiatives to protect the Fox River and preserve groundwater resources.

Objective ES-IV: Geneva residents actively contribute to preserving the City’s natural environment.



Excellent Municipal Services
Superior Delivery and Commitment

In 2025, the City delivers outstanding public services and maintains its high customer satisfaction rating. The City engages its employees to ensure they feel valued and remain dedicated to serving the community. Staff at all levels play an essential role in making the City of Geneva an efficient, innovative and data-driven organization. The City Council partners with staff to maintain fiscal integrity, while implementing improvements for the community.

Objective EMS-I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

Objective EMS-II: The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.

Objective EMS-III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.

Objective EMS-IV: The City is a data driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcomes and objectives defined in this plan.



Quality of Life
Fostering a Resilient, Safe, Inclusive, and Vibrant City

In 2025, residents take great pride in calling Geneva “home.” The City adapts to the changing needs of the community by adopting a progressive outlook, while preserving Geneva’s distinct sense of place and historic charm. Residents and visitors benefit from efforts to improve bicycle and pedestrian safety that enhance access to civic and cultural amenities. Geneva’s commitment to diversity ensures the community is a welcoming place for all individuals.

Objective QL-I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.

Objective QL-II: Geneva’s distinct sense of place is enhanced through the development of engaging public places and an active public arts program.

Objective QL-III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.

FINANCIAL POLICIES & PROVISIONS

General Provisions

The City of Geneva’s financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents will be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards and auditing requirements. Included are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) will be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 4, 2019:

FINANCIAL POLICIES & PROVISIONS

General Policies

1. **Economic Development:** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. **Investments:** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification and yield.
3. **Citizen Participation:** The City will develop methods to ensure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

1. **Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for the subsequent year. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

FINANCIAL POLICIES & PROVISIONS

Operating Policies

1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City’s level of operating revenue.
2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
3. **Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives are not capitalized. The City will provide for the adequate maintenance of capital assets.
4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City’s ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

TIF Allocation Policies

1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City’s public financing methods.
2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator, with assistance from the City Administrator, Community Development Director, Business Development Analyst, Finance Manager, Accounting Supervisor and City Planner.
3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30.0% of the total designated TIF funds.

FINANCIAL POLICIES & PROVISIONS

Investment Policies

1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
 - a. **Credit Risk:** Credit risk is the risk that an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
 - i. Limiting investments to the types of securities identified in the policy.
 - ii. Diversifying the portfolio in accordance with the policy so that potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.

 - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:
 - i. Structuring the portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.

3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.

4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's

FINANCIAL POLICIES & PROVISIONS

funds and conforming to all State and local statutes governing the investment of public funds.

- 5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

- 6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2

FINANCIAL POLICIES & PROVISIONS

- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Manager, or designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Manager of the City.

7. *Authorized and Suitable Investments:* Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least

FINANCIAL POLICIES & PROVISIONS

two standard rating services and which mature not later than three years from the date of purchase, (ii) such purchases do not exceed 10.0% of the corporation's outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
- g. Short term discount obligations of the Federal National Mortgage Association.
- h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
- i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
- j. Illinois Metropolitan Investment Fund.
- k. Any other investment permitted by Illinois statute.

FINANCIAL POLICIES & PROVISIONS

- 8. Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6(d)), witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105.0% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

- 9. Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.

- 10. Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.

- 11. Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three (3) years from the date of purchase. However, reserve funds may be invested in securities exceeding three (3) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

- 12. Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.

- 13. Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the

FINANCIAL POLICIES & PROVISIONS

City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting
- Custodial safekeeping
- Written confirmation of telephone transactions for investments and wire transfers

14. Performance Standards: This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

15. Reporting: The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

16. Legislation and Documentation: The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Manager will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Manager shall review this list from time to time and shall submit any modifications to the City Council for approval.

Debt Policies

1. **Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.

FINANCIAL POLICIES & PROVISIONS

2. **Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen (15) years.
3. **Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Pension Funding Policies

1. **Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure that the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
2. **Guidelines:** The City believes that this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:
 - **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability.
 - **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure that sufficient assets are available for all current and future retirees.
 - **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
 - **Contributions as a stable percentage of payroll** – contributions should be managed so that employer costs remain consistent as a percentage of payroll over time.

FINANCIAL POLICIES & PROVISIONS

- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.
3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund based upon the advisement of the City’s enrolled actuary¹ while maintaining a minimum ARC based upon state statute.

The City will make its actuarially determined contributions to the Pension Funds after the property taxes are received each fiscal year.

¹Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:
- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
 - The City’s Comprehensive Annual Financial Report shall be published on the City’s website. This report includes information on the City’s annual contribution and funded status of the Pension Funds.
 - The City Council shall approve the City’s annual contribution to the Pension Funds.
 - The City’s annual operating budget shall include the City’s contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each Pension Fund budget is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City’s operating budget document shall be published on the City’s website and made available for public inspection at the Geneva Public Library.

FINANCIAL POLICIES & PROVISIONS

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year to year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 1997. This document has been updated over the years. In 2017, the City Council identified a need to begin the process for a new strategic plan and tasked this responsibility to the Strategic Plan Advisory Committee (SPAC).

Over the next year and a half, SPAC volunteered countless hours of time to understand what matters most to Geneva. Their efforts included reflecting on the community’s accomplishments, identifying Geneva’s strengths, and acknowledging areas for improvement. The end result is a strategic plan that incorporates the voice of the residents, business owners, and other stakeholders. The plan was formally adopted by the City Council in October of 2018. The new plan focuses on five key themes: Economic Vitality (EV), Strong Governance (SG), Environmental Stewardship (ES), Excellent Municipal Services (EMS), and Quality of Life (QL). Within each theme is a vision for 2025, along with outcomes (anticipated changes that will occur as the City achieves each vision’s strategic objectives), objectives (strategies and activities that must be completed to achieve the vision), action items (specific tactics that will take place in pursuit of desired outcomes and objectives), and performance indicators (help to communicate progress in achieving desired outcomes).

In November 2018, at the annual strategic plan workshop (which is traditionally the kickoff to the budget development process), the City Council along with senior management staff and representative of SPAC met to prioritize the objectives within the plan for the upcoming fiscal year.

FINANCIAL POLICIES & PROVISIONS

Theme – Objective	PRIORITY OBJECTIVES FOR FY 2020
EV – II	Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base.
EMS – II	The City provides equipment, infrastructure, and facilities necessary to maintain efficient and reliable public services.
EV – I	Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.
QL – I	Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.
EV – III	Encourage tourism by enhancing the City’s image and better accommodating the needs of visitors.
QL – III	The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds, and ethnicities.

The results of the prioritization then allowed Staff to begin the budget development process and include as many of the top priority goals as resources would allow.

The Strategic Plan workshop also included an update on current fiscal year goals, a review of the two year budget process that was implemented in FY 2019, along with discussions on revenue and compensation and other policy considerations for the upcoming budget years.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator and Finance Manager conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated Economic Development Department who work to attract appropriate commercial, office/research and light industrial developments to the City.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination

FINANCIAL POLICIES & PROVISIONS

location. In FY 2013 the City completed and published a downtown/station area master plan describing the City’s overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Two fiscal year budget – The City implemented a two fiscal year budget. Although ultimately the City Council only passes one fiscal year (FY 2020); FY 2021 is contemplated and budgeted (albeit not adopted).

Annual Budget Adoption

During the second quarter of this year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the end of August. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

In early January 2019, the City Administrator presented a recommended budget and provided an overview of the FY 2020 and FY 2021 budgets at a City Council meeting. Over the next several weeks, the Council members met as a Committee of the Whole to consider and discuss the budget and specific funds. Staff was available to answer questions, present additional information, or provide justification concerning the requests.

After the initial review by the Council and action to set a public hearing date, copies of the proposed budget were made available on the City’s website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty (20) days after publication of the notice, but not less than ten (10) days, in accordance with state statutes. The Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer

FINANCIAL POLICIES & PROVISIONS

questions and comments concerning the proposed budget. The budget was adopted on February 4, 2019 prior to the May 1, 2019 deadline as required by state statute.

Budget Development Schedule

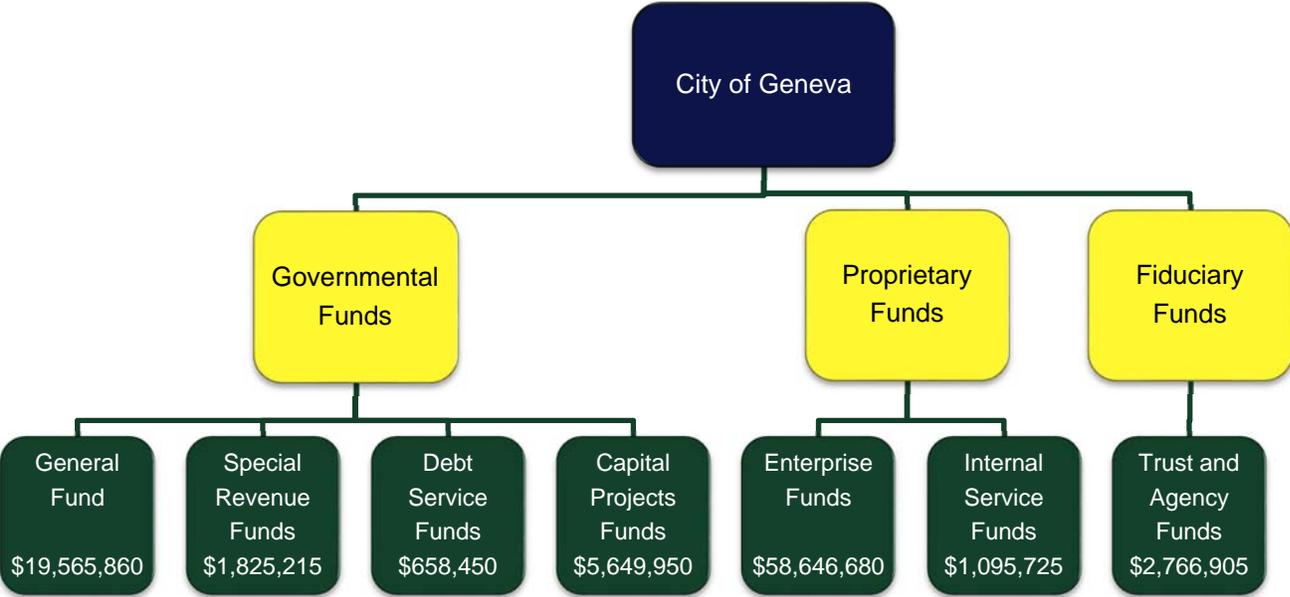
DATE	ITEM DESCRIPTION	ACTION
Week of July 23, 2018	Preliminary Capital Equipment Plan Meeting	City Administrator (CA) Assistant City Administrator (ACA), Finance Manager (FM) Department Head (DH)
Week of August 27, 2018	Provide Budget Schedule and Standards to Department Heads	CA
End of September 2018	Estimated Property Tax Levy from Kane County	FM
Monday, October 1, 2018	Approval of the prior year CAFR	FM
Week of October 15, 2018	SSA Meeting	CA, ACA, FM, and DH
Week of October 22, 2018	Capital Project Meetings	CA, ACA, FM, and DH
Friday, November 2, 2018	Official Budget Kick-off During Strategic Plan Workshop	City Council (CC), Strategic Plan Advisory Committee Chair, and CA and DH
Monday, November 12, 2018	Estimated Levy to Council	FM, COW
Week of November 26, 2018	Water/Wastewater, Administrative Services, Engineering, Streets/Fleet, Community Development, Economic Development, TIFs, Tourism, and Cultural Arts Commission operating budgets	CA, ACA, FM, and DH

FINANCIAL POLICIES & PROVISIONS

DATE	ITEM DESCRIPTION	ACTION
Week of December 3, 2018	Fire, Police, and Electric Operating budgets	CA, ACA, FM, and DH
Monday, December 3, 2018	Final Levy to Council	FM, CC
Week of December 10, 2018	Follow-up and Review of Operating Budgets. DH submit capital priorities to CA	CA, ACA, FM, and DH
Week of December 17, 2018	Draft budget review by CA & follow-up meetings with DH if needed	CA, ACA, FM, and DH
Monday, January 7, 2019	Present FY20 & FY21 Budgets to CC & Set Public Hearing Date (10 days 65 ILCS 5/8-2-9)	CC Meeting
Week of January 7, 2019	Revisions to Budget as directed by CC. DH to submit Goals to CA.	CA, ACA, FM, and DH
Monday, January 14, 2019	Review of General Fund	COW Meeting
Tuesday, January 22, 2019	Review of all funds excluding General Fund	CC Meeting
Week of January 28, 2019	Revisions to Budget as directed by CC. Follow-up meetings with DH as needed.	CA, ACA, FM, and DH
Monday, February 4, 2019	Public Hearing for FY 20 Budget	CC Meeting
Monday, February 4, 2019	Approval of Resolution Adopting the FY 20 Budget	CC Meeting

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 vote.

FINANCIAL STRUCTURE



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which is not included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

FINANCIAL STRUCTURE

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification Committee
 - Tourism
 - Restricted Police Fines
 - Tri-Com
 - Public, Educational and Government Access (PEG)
 - Geneva Community Mental Health Board
 - Foreign Fire Insurance
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eagle Brook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
 - Special Service Area #32 (On Brentwood's Pond)

- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences that are paid from the governmental funds. The City has only one Debt Service Fund.

FINANCIAL STRUCTURE

- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)
 - Tax Increment Financing #3 (TIF #3)
 - Capital Equipment

Proprietary Funds are for those services for which the City charges customers a fee. There are two (2) types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities, refuse, and commuter parking functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking
- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Internal Service Funds for the City include:

FINANCIAL STRUCTURE

- Group Dental Insurance
- Workers' Compensation
- Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters' Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with "Generally Accepted Accounting Principles" (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception of principal and interest payments on general long-term debt that are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal or exceed total obligations. The State Budget Law prohibits a budget

FINANCIAL STRUCTURE

which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. Adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

DEBT SERVICE

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements producing a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City’s debt policy is to maintain the ability to provide high quality essential City services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen years.

Outstanding Debt

The following provides a summary of the City’s outstanding debt issues. The City’s bonds have received a credit rating of “Aa2” by Moody’s Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

DEBT SERVICE

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/19)	Principal Payments FY 2020
2011 Refunding Bonds	Electric	05-01-2021	9,935,000	3,605,000	1,535,000
2012B Refunding Bonds	Water/Wastewater	02-01-2030	5,250,000	5,100,000	20,000
2013 Refunding Bonds	Electric	05-01-2021	1,505,000	390,000	170,000
2014 Refunding Bonds	Electric	02-01-2021	1,815,000	830,000	425,000
2016A Refunding Bonds (Taxable)	Debt Service	12-15-2021	365,000	235,000	75,000
2016B Refunding Bonds (Taxable)	Debt Service	12-15-2021	2,485,000	1,615,000	500,000
Total General Obligation Bonds				11,775,000	2,725,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/19)	Principal Payments FY 2020
2016 Refunding	08-01-2022	200,000	113,000	29,000
Total SSA Bonds			113,000	29,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

DEBT SERVICE

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/19)	Principal Payments FY 2020
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	535,000	170,000
Total Revenue Bonds			535,000	170,000

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities.

The City also issued an additional loan, not to exceed \$12,500,000, during fiscal year 2018. The loan documentation will become final upon the completion of project construction which the City anticipates in fiscal year 2020. Loans payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/19)	Principal Payments FY 2020
IEPA Loan (L17-0986)	08-01-2020	5,400,000	510,622	338,190
IEPA Loan (L17-1854)	06-01-2023	5,500,000	1,522,224	323,319
IEPA Loan (L17-2330)	12-09-2026	3,148,969	1,473,953	173,332
IEPA Loan (L17-2851)	12-03-2027	8,617,559	4,496,818	451,450
IEPA Loan (L17-2104)	07-01-2027	9,931,439	4,828,837	516,613
Total Notes Payable			12,832,454	1,802,904

Legal Debt Margin

Percentage of legal debt margin used measures the City’s ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its EAV.

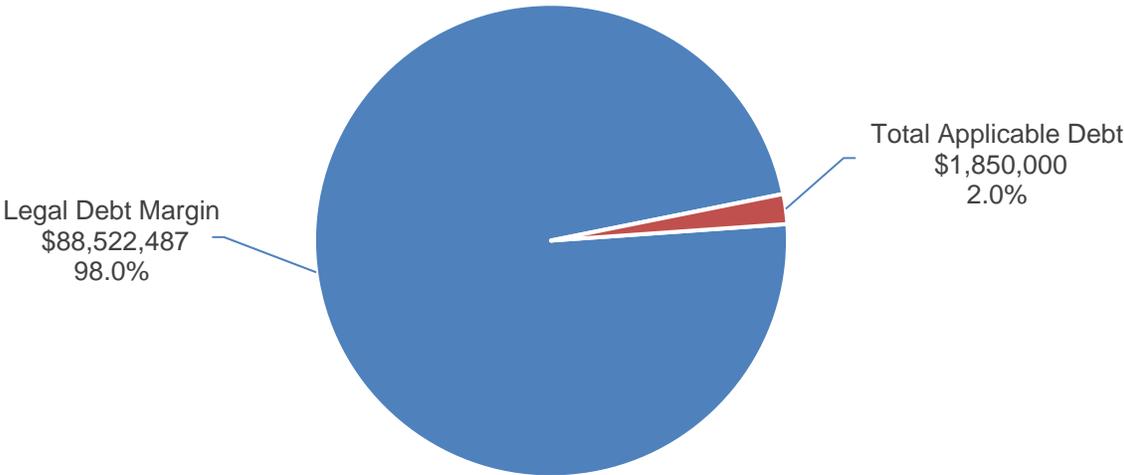
DEBT SERVICE

Legal Debt Margin

2018 Equalized Assessed Valuation		\$1,047,796,274
Statutory Debt Limitation (8.625% of EAV)		90,372,487
General Obligation Debt:		
Series 2011 (1)	3,605,000	
Series 2012B (1)	5,100,000	
Series 2013 (1)	390,000	
Series 2014 (1)	830,000	
Series 2016A	235,000	
Series 2016B	1,615,000	
Less: Alternate Revenue Bonds (1)	<u>(9,925,000)</u>	
Total Bonds	1,850,000	
Total Applicable Debt		<u>1,850,000</u>
Legal Debt Margin		\$88,522,487

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, Series 2013 and Series 2014 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.

Legal Debt Margin



DEBT SERVICE

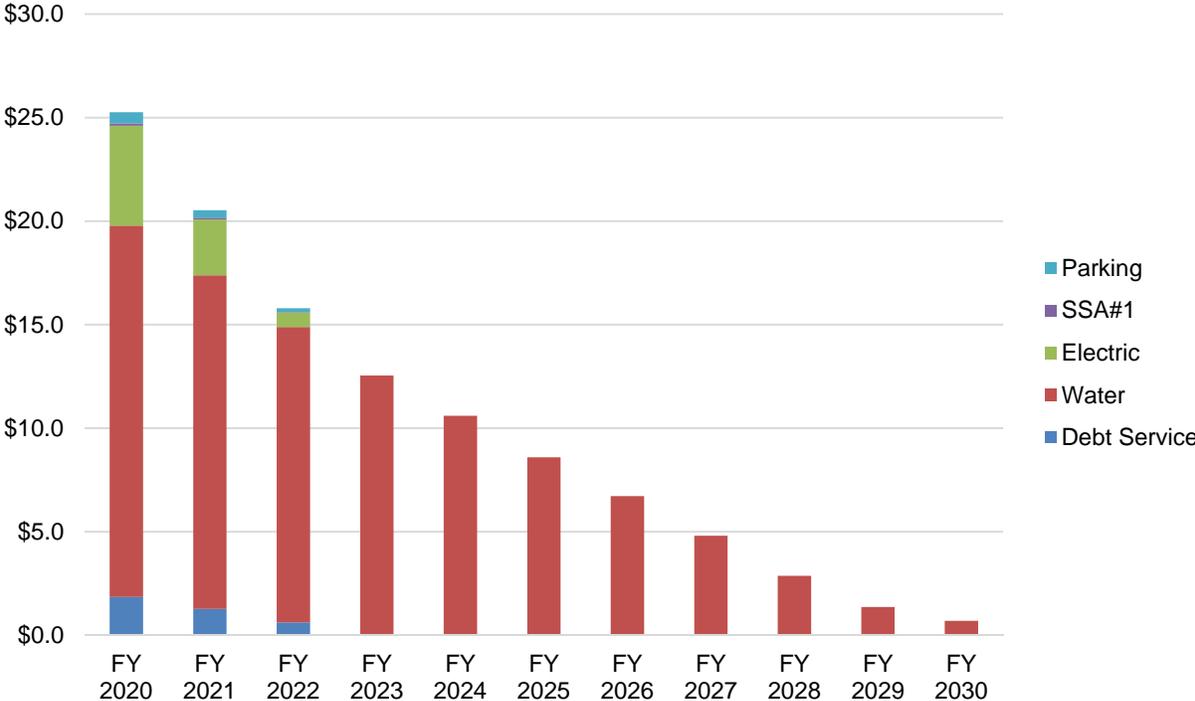
Annual Debt Service

The following table provides a summary of the City’s annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2020	4,726,903	703,479	5,430,383
2021	4,703,221	560,995	5,264,216
2022	3,253,804	424,995	3,678,799
2023	1,969,781	341,545	2,311,325
2024	2,003,556	290,002	2,293,558
2025 – 2029	7,898,190	698,568	8,596,758
2030	700,000	24,500	724,500

**Long Term Debt Oblitgations
(In Millions)**



DEBT SERVICE

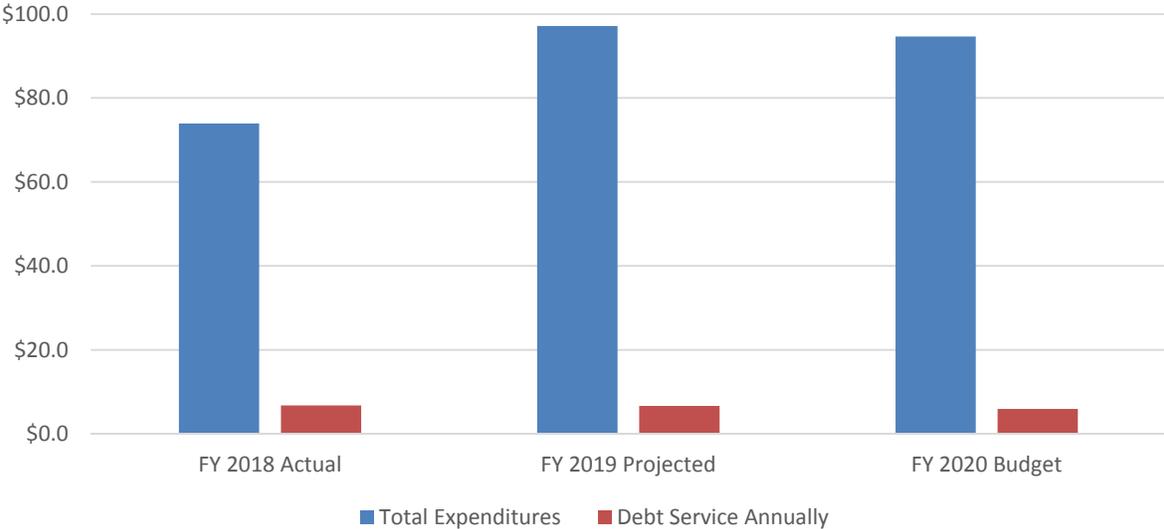
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	FY 2018 Actual	FY 2019 Projected	FY 2020 Budget
Total Expenditures	73,908,461	97,149,921	94,636,440
Debt Service Annually	6,758,894	6,644,500	5,904,055
Debt Service as a Percentage of Total Expenditures	9.1%	6.8%	6.2%

Debt Service Compared to Total Expenditures (In Millions)



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax levy for alternate revenue debt, no contributions from operating funds, and only minor growth in sales tax revenues.

REVENUE SOURCES

Overview of Revenues

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. This section describes forecast methods, major revenue sources, trends, and effects on the City. Special emphasis is placed on four major revenue sources for the General Fund. Collectively, these revenues represent 72.9% of the City’s budgeted revenues within the General Fund for FY 2020. Property taxes are noted as a stand out item in this section as these revenues are recognized in several City funds (General Fund, Geneva Community Mental Health, and Debt Service Funds).

Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and Township assessors and the Illinois Municipal League and rate studies for the Electric and Water/Wastewater Funds. Included in trend forecasting are sales tax, municipal tax, telecommunications tax, income tax, MFT tax and electric and water sales. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

Major Revenues

Ad Valorem Property Tax (\$5,918,605)

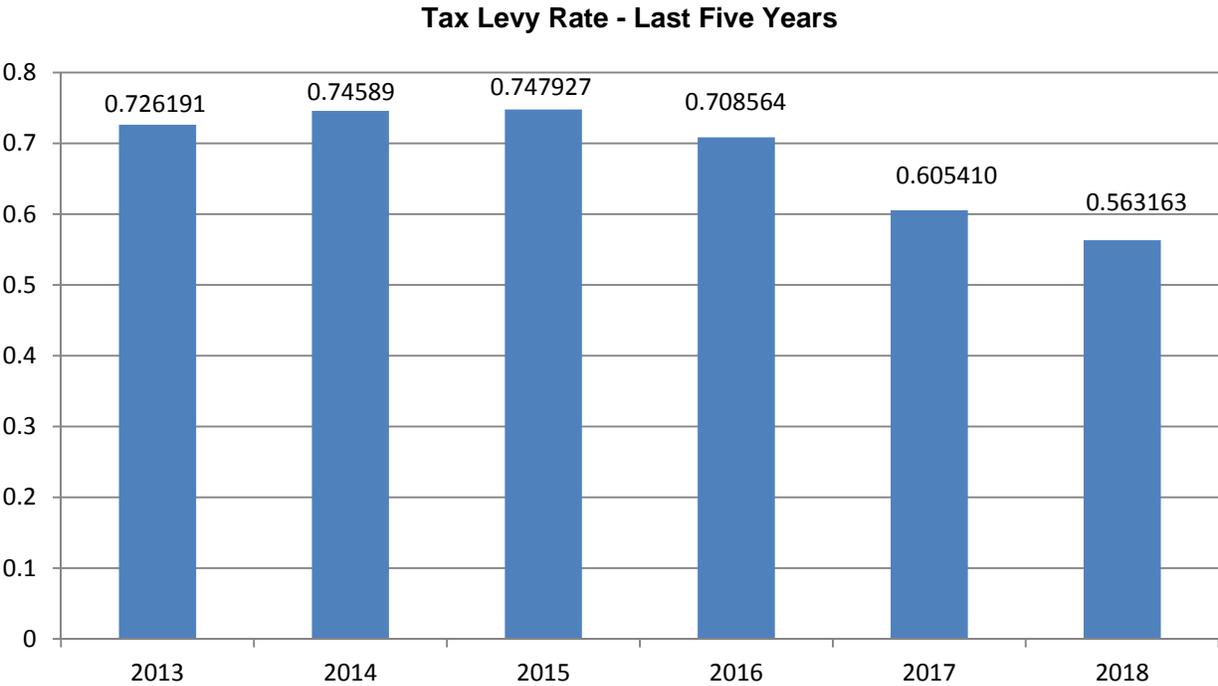
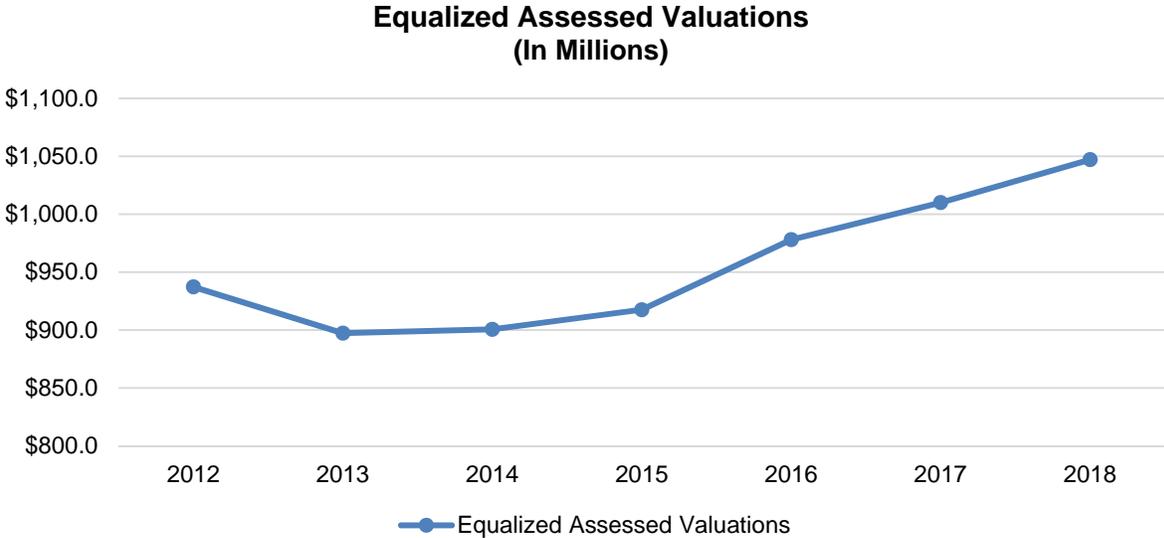
Property taxes are collected on the assessed valuation of taxable real personal property. The City establishes a legal right to the property tax assessments upon the enactment of a tax levy ordinance by the City Council. These tax assessments are levied in December and attached as an enforceable lien on the previous January 1. Tax bills are prepared by Kane County around May and August of the following year and are due in June and September, respectively. Taxes are collected and remitted to the City by the County Treasurer. The 2018 property taxes are collected in 2019 and provide funding for the FY 2020 budget.

Kane County provides the Equalized Assessed Values (EAV) used in the calculation of property taxes necessary to fund the budget. Total assessed valuation in Geneva grew steadily during the early to mid 2000’s then began a steady descent after Levy Year 2009 and a slow return since Levy Year 2014. The 2018 assessed valuation of \$1,047,796,274 shows an increase of \$37,754,274 or 7.13% over 2017.

The tax levy rate, also used to calculate property taxes, peaked in 2015 at .7479 per \$1,000 of taxable assessed value and now continues a downward trend due to a decrease

REVENUE SOURCES

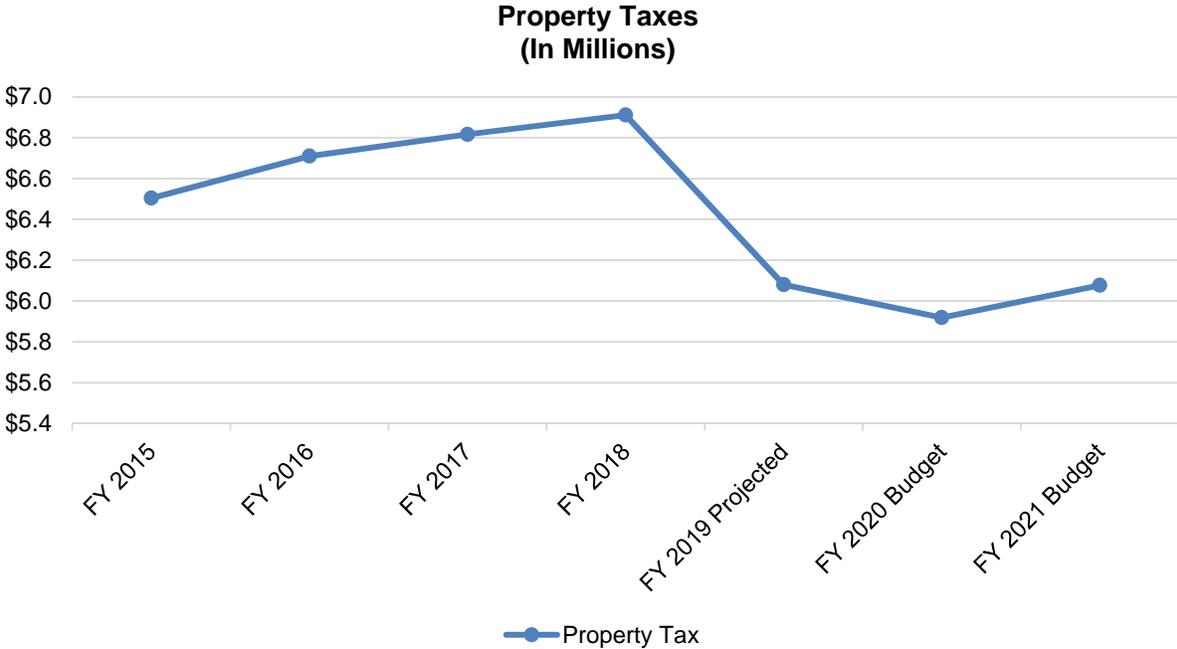
in required debt service payments. The tax rate for 2018 is .563163 per \$1,000 of taxable assessed value.



Property Taxes are reflected in the General Fund, Geneva Community Mental Health and Debt Service Funds. Budgeted FY 2020 ad valorem property taxes total \$5,111,655 or 26.1% of current revenue in the General Fund. This year marks the first time in 20 years

REVENUE SOURCES

property taxes are projected to surpass Sales Tax revenues as the largest revenue source in the General Fund. Geneva Community Mental Health and Debt Service budgeted revenues are \$155,000 and \$651,950, respectively.



General Fund

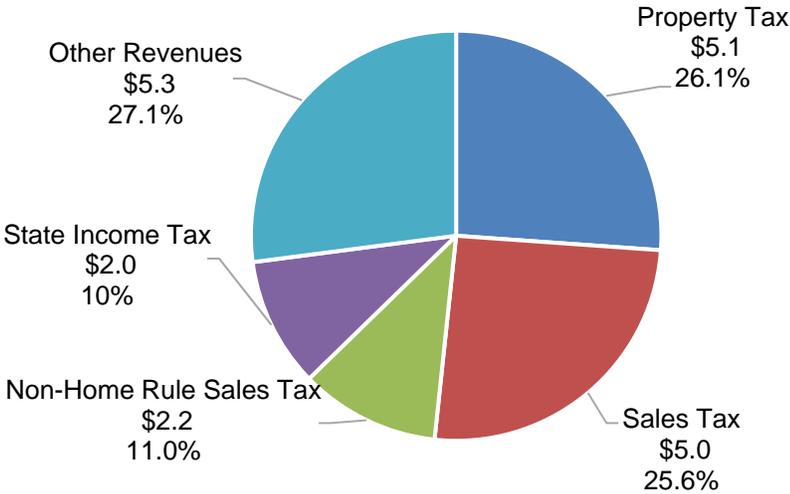
Revenues in the FY 2020 budget total \$19,565,860. The four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2020 Revenue	Percent of Total Current Revenue
Property Tax	\$5,111,655	26.1%
Sales Tax	\$5,000,000	25.6%
Non-Home Rule Sales Tax	\$2,160,000	11.0%
State Income Tax	\$2,000,000	10.2%
Subtotal Major Revenue Sources	\$14,271,655	72.9%
Other Revenues	\$5,294,205	27.1%
Total Current Revenues	\$19,565,860	100.0%

REVENUE SOURCES

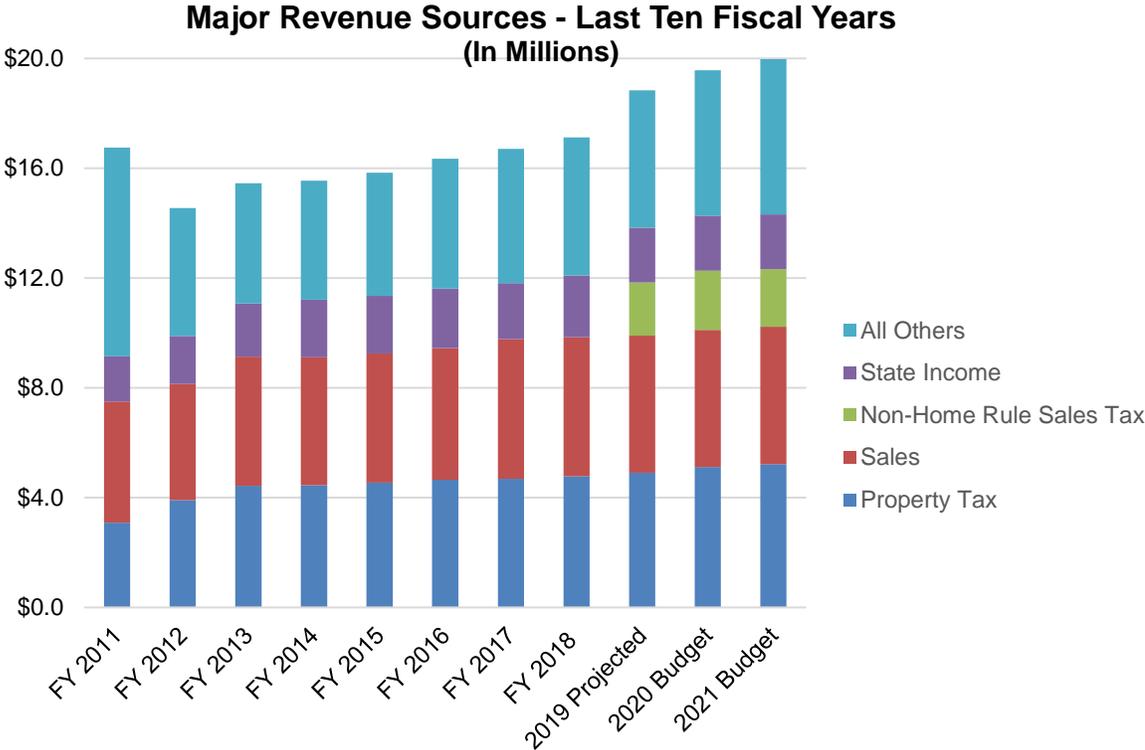
**Major Revenue Sources - General Fund
(In Millions)**



Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Non-Home Rule Sales Tax	State Income Tax	All Other	Total Revenues
2011	3,086,722	4,411,592	-	1,652,801	7,606,639	16,757,754
2012	3,904,829	4,229,673	-	1,754,844	4,665,627	14,554,973
2013	4,427,487	4,708,771	-	1,937,141	4,377,021	15,450,420
2014	4,450,945	4,666,100	-	2,094,605	4,334,903	15,546,553
2015	4,545,724	4,701,581	-	2,105,104	4,483,152	15,835,561
2016	4,640,915	4,952,394	-	2,290,774	4,465,504	16,349,587
2017	4,683,888	5,094,526	-	2,031,811	4,893,357	16,703,582
2018	4,778,699	5,066,293	-	2,244,013	5,030,922	17,119,967
2019 Projected	4,904,260	5,000,000	1,933,000	2,000,000	5,002,120	18,839,380
2020 Budget	5,111,655	5,000,000	2,160,000	2,000,000	5,294,205	19,565,860
2021 Budget	5,222,470	5,000,000	2,100,000	2,000,000	5,620,510	19,942,980

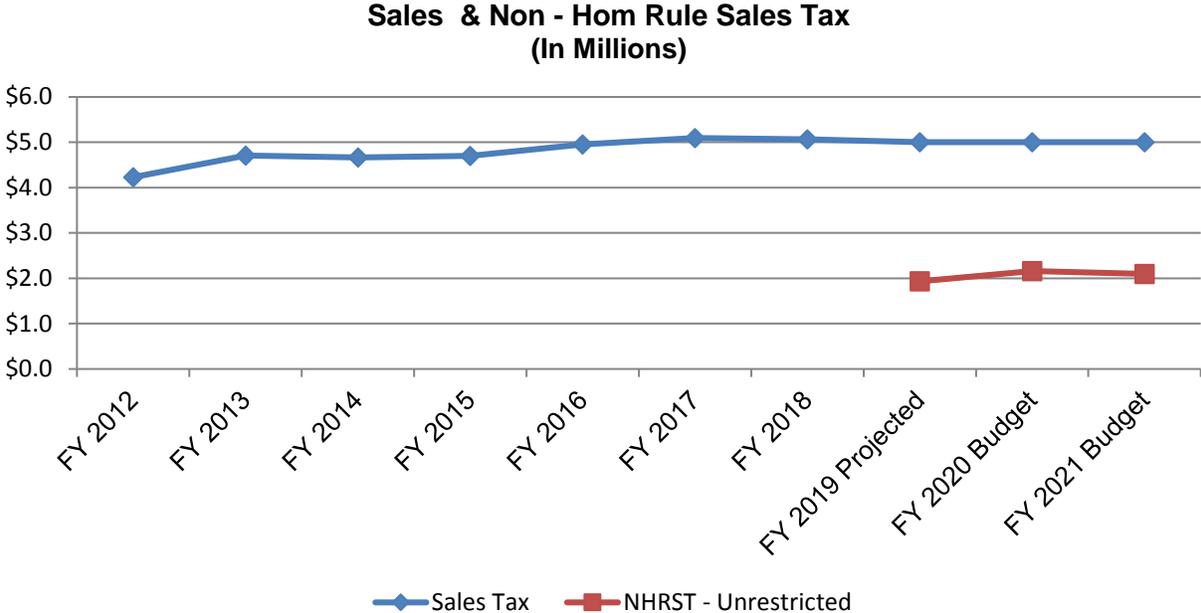
REVENUE SOURCES



Sales Tax (\$5,000,000)

The second largest source of revenue for the City’s General Fund is from local Sales taxes. Retail Sales Tax of 8.0% is collected by the State, effective July 1, 2018. Sales tax is remitted to the City three months after the liability occurs. The City currently receives 2.0% the revenues collected. Of the total sales tax revenue received, 1.5% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to remain stable from the FY 2019 estimated amount based on historical trends. This figure represents approximately 25.6% of the total revenue in the General Fund.

REVENUE SOURCES



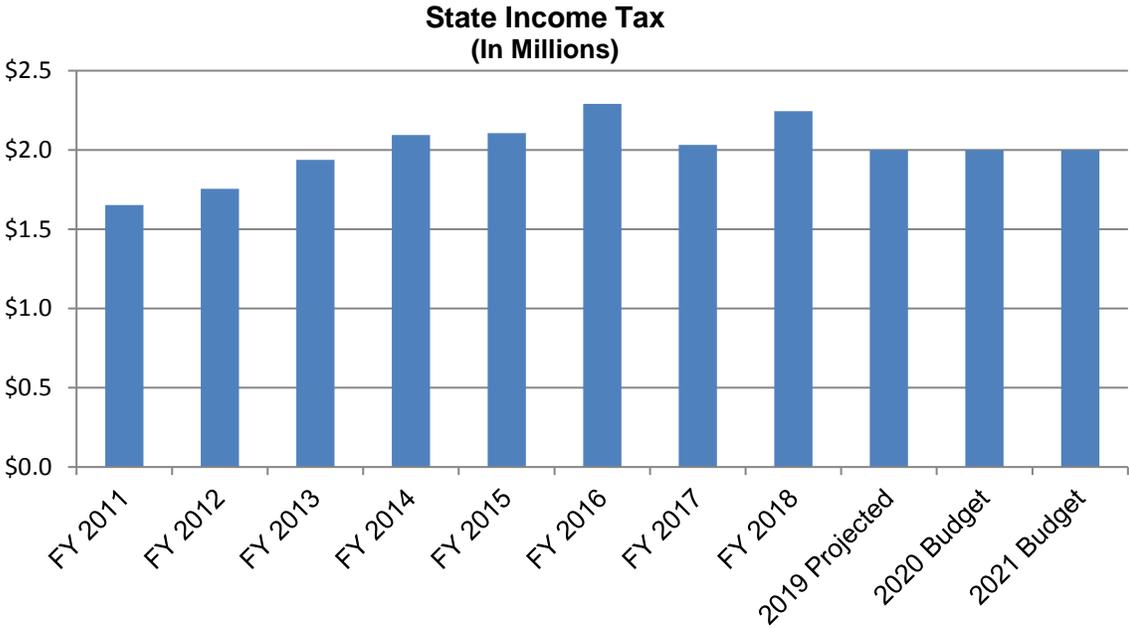
Non-Home Rule Sales Tax – Unrestricted (\$2,160,000)

The City gained a new revenue stream by passing a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer’s occupation tax and non-home rule municipal service occupation tax. The referendum held on March 20, 2018 passed with overwhelming support of the electorate. The additional 0.5% rate began collection on July 1, 2018. (This tax does not apply to sales of food, drugs, and medical appliances.) Effective July 2017, the State began withholding 2.0% of the collections to cover administration costs. Non-home rule sales taxes are expected to increase slightly from the FY 2019 projected totals amount as FY 2020 will reflect a full 12 month collection period. The City estimates to collect approximately \$2,160,000 for FY 2020.

State Income Tax (\$2,000,000)

The City currently receives State Income Tax revenues from the State of Illinois Local Government Distributive Fund (LGDF). LGDF is collected by the State and is distributed, on a per capita basis, three months after the liability occurs through June 30, 2017. The State reduced the amount of income tax received by municipalities by 10% effective July 1, 2017 to balance the State budget, after which the State began to reduce the amount of time to distribute the LGDF. As of April 30, 2018, the State distributes the LGDF only one month after the liability occurs. State Income Tax is expected to maintain the projection from current year estimates. With the current legislature, there is always a threat of a reduction in LGDF.

REVENUE SOURCES



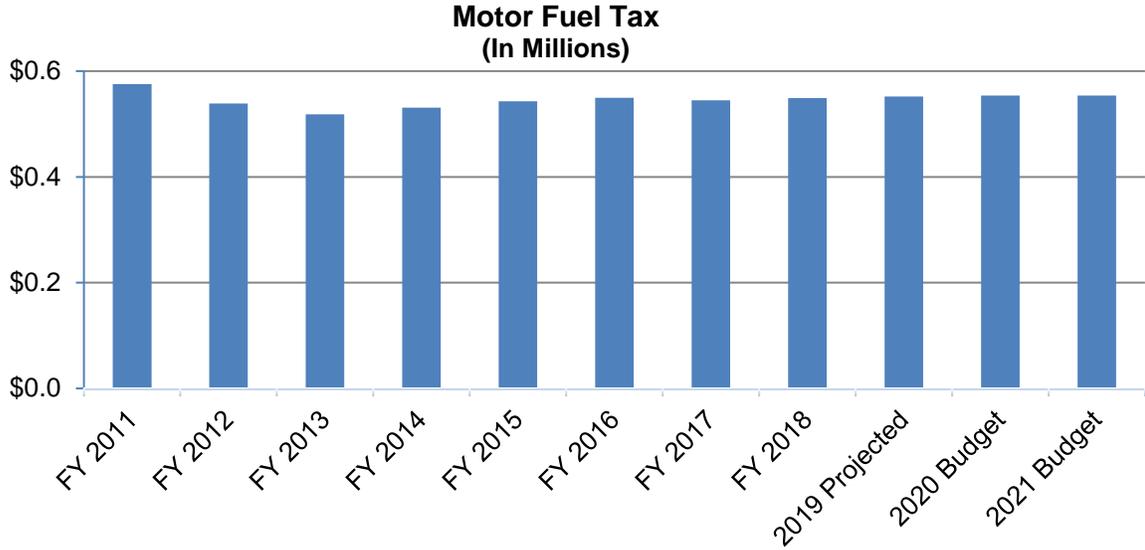
Other Revenue Sources

Motor Fuel Tax (\$553,500)

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

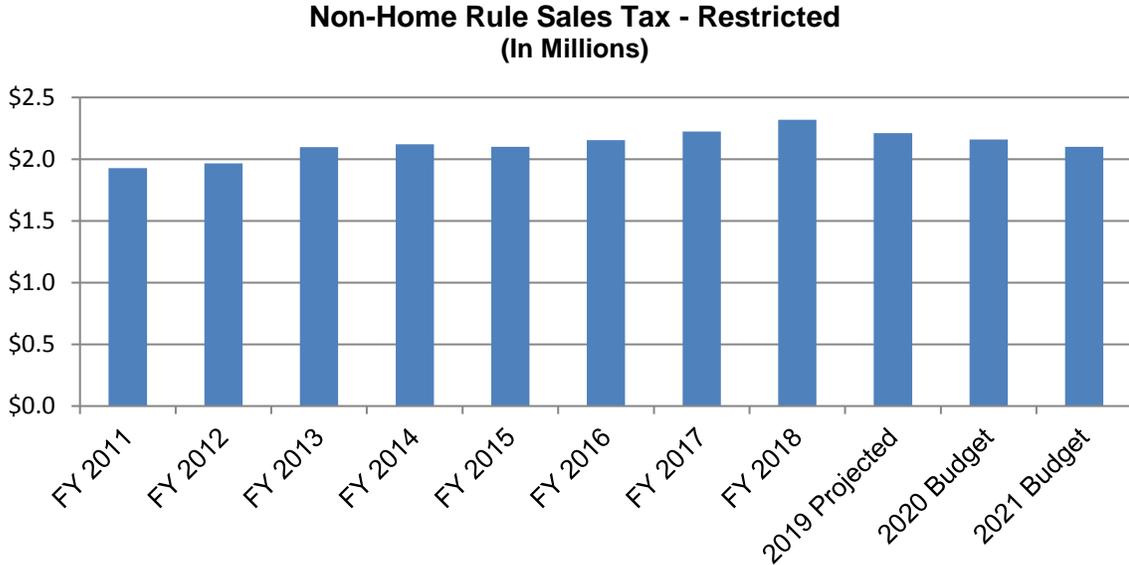
The FY 2020 budget estimates \$553,500 in MFT funds which are recorded in the MFT Special Revenue Fund. The City will use these funds towards a street improvement program. Collections of MFT funds have decreased prior to FY 2018 which can be attributed to fuel prices, conservation of fuel and the overall economic environment. In FY 2018, MFT revenue increased due to the increase in economic activity.

REVENUE SOURCES



Non-Home Rule Sales Tax – Restricted (\$2,160,000)

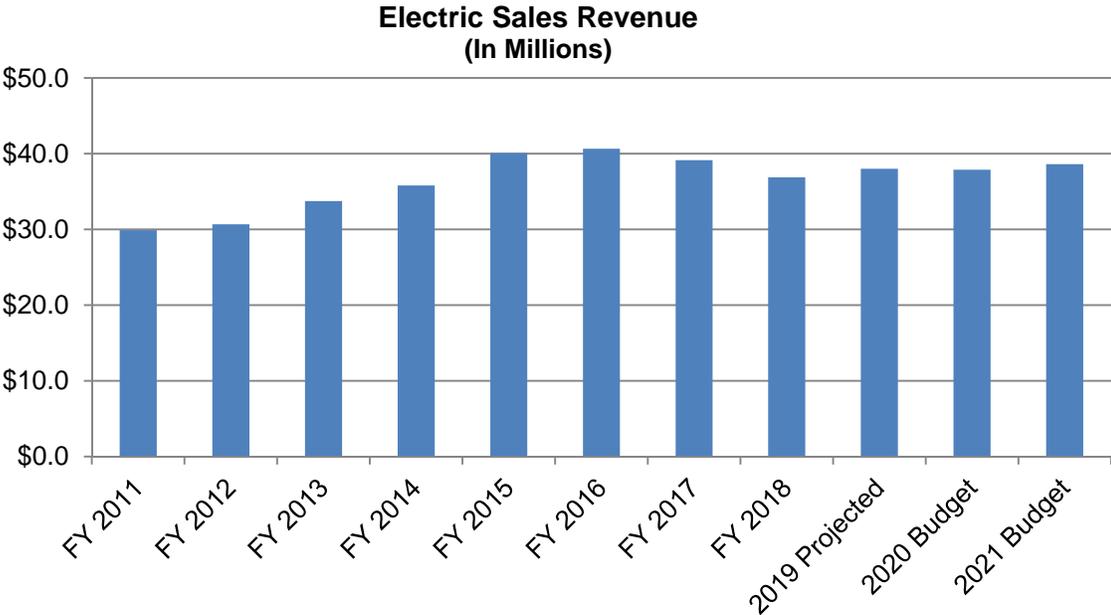
The 0.5% non-home rule sales tax was instituted in 2007 and is restricted to “Infrastructure” related capital projects and is recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances therefore it is not exactly half of the Sales Tax. Effective July 2017 the State withholds 1.5% of the collections to cover administration costs. Non-home rule sales taxes are expected to decrease from the FY 2019 estimated amount due to the vacant store fronts coupled with the increase in the use of e-commerce sites.



REVENUE SOURCES

Electric Sales (\$37,872,040)

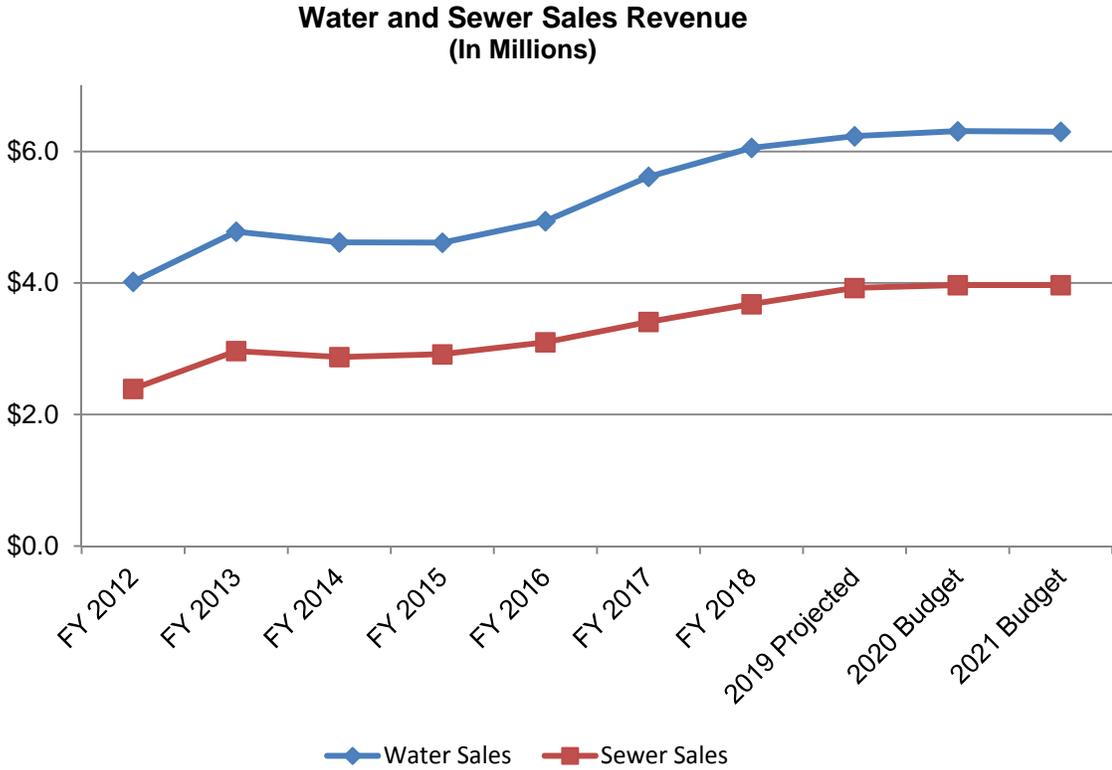
Electric revenues are based on the amount of electricity used by individual homes and businesses and on a Power Cost Adjustment (PCA) factor which accounts for variations in the cost of electricity to the Utility. The City is a partner in the Northern Illinois Municipal Power Agency (NIMPA), which operates a coal-fired generating facility in southern Illinois. The City also generates power during peak demand time via the Geneva Generating Facility (GGF), a behind the meter natural gas-fired generating station, thereby limiting its exposure to seasonal energy and capacity cost market fluctuations. Electric revenues over the past ten years have been mainly driven by three factors. First was a City of Geneva electric rate increase in 2012 due to cost increases in operations and from taking delivery of capacity and energy from NIMPA for Geneva’s share of the NIMPA ownership in the Prairie State Generating Facility. The second factor was an overall increase in capacity costs within the PJM RTO. The final factor is weather; 2012 and 2013 had record periods of hot weather while 2014 was the year of the Polar Vortex, all of which significantly impacted consumption and market costs. As market costs vary, the PCA factor correspondingly adjusts revenues. Recent decreases are primarily related to improved performance at Prairie State and a NIMPA Bond Refinancing in 2016. The FY 2020 budget of \$37,872,040 is based on a flat market expectation and a slight projected increase in consumption over estimated FY 2019 usage.



REVENUE SOURCES

Water Sales (\$6,308,000)

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Facility. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2015 has provided a fixed component that is independent of usage. The FY 2020 budget of \$6,308,000 is an increase of 1.0% from the FY 2019 projected and is based on the 2015 rate study projections and scheduled consumption increase scheduled for May 15, 2019.



Sewer Sales (\$3,967,000)

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2020 budget of \$3,967,000 is an increase of 1.0% from the FY 2019 projected and is based on the 2015 rate study projections.

TYPICAL TAX BILL

Market Value of Home:	\$350,000	Annual Tax Liability for City Services: \$656.96
Tax Levy:	.563163	To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .563163 = 65,695.78$; $65,695.78 \div 100 = \$656.96$
Assessed Valuation:	\$116,655	Monthly Expenses for City Services: \$54.75
To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$		To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$656.96 \div 12 = \54.75

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts.

The City is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5.0% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception is that all property tax dollars go to the City. The City's portion of a resident's total tax bill is approximately 6.5%. The chart below illustrates the breakdown of a typical residential tax bill.





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CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2020 & 2021

Fund	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources						
General	\$ 16,703,582	\$ 17,119,967	\$ 18,905,485	\$ 18,839,380	\$ 19,565,860	\$ 19,942,980
Special Revenue Funds						
Motor Fuel Tax	545,687	552,318	556,000	556,200	557,800	557,900
Cultural Arts Commission	37,851	31,053	45,980	19,950	42,390	42,440
SPAC	26,828	33,166	15,030	13,845	15,030	15,530
Beautification	12,372	8,773	12,900	4,600	15,650	15,700
Tourism	255,508	259,657	322,960	256,700	373,735	327,450
Restricted Police Fines	21,724	24,644	29,695	22,750	29,655	29,655
PEG	35,519	34,051	35,140	35,000	35,000	35,000
Mental Health	153,005	154,094	155,600	153,815	155,600	155,600
Foreign Fire Insurance	44,246	53,439	51,505	54,315	54,105	55,105
SSA #1	208,222	269,121	265,395	264,865	269,485	270,785
SSA #4 (Randall Square)	12,085	18,885	47,510	19,250	34,615	22,905
SSA #5 (Williamsburg)	7,635	9,021	8,990	9,110	9,130	9,150
SSA #7 (Blackberry)	2,873	2,961	2,945	3,025	3,030	3,035
SSA #9 (Geneva Knolls)	3,187	3,241	3,225	3,330	3,335	3,340
SSA #11 (Eagle Brook)	55,527	55,539	97,650	55,640	57,320	59,040
SSA #16 (Fisher Farms)	153,825	155,087	155,200	154,215	154,310	154,320
SSA #18 (Wildwood)	1,536	3,257	3,255	3,270	3,270	3,270
SSA #23 (Sunset Meadows)	1,131	1,164	6,790	1,210	1,210	1,210
SSA #26 (Westhaven)	7,368	7,447	7,450	7,455	7,455	7,455
SSA #32 (On Brentwood's Pond)	3,000	3,000	3,000	3,000	3,090	3,185
	<u>1,589,129</u>	<u>1,679,915</u>	<u>1,826,220</u>	<u>1,641,545</u>	<u>1,825,215</u>	<u>1,772,075</u>
Debt Service Funds						
Debt Service	5,084,603	1,988,422	2,027,075	2,028,375	658,450	706,100
	<u>5,084,603</u>	<u>1,988,422</u>	<u>2,027,075</u>	<u>2,028,375</u>	<u>658,450</u>	<u>706,100</u>
Capital Projects Funds						
General Capital Projects	100,227	60,358	271,865	271,865	670,000	300,000
Infrastructure Capital Projects	2,820,910	2,286,876	3,269,140	2,257,375	2,975,310	3,644,505
Prairie Green	92,830	1,109,849	1,008,500	681,580	76,705	77,000
TIF #2	270,233	245,331	242,990	251,290	250,660	674,310
TIF #3	-	34,824	114,490	42,690	169,435	678,480
Capital Equipment	31,738	345,490	1,666,235	1,684,525	1,507,840	1,205,000
	<u>3,315,938</u>	<u>4,082,726</u>	<u>6,573,220</u>	<u>5,189,325</u>	<u>5,649,950</u>	<u>6,579,295</u>
Enterprise Funds						
Electric	38,482,072	37,559,824	44,761,730	38,749,705	42,375,130	42,657,655
Water/Wastewater	9,775,508	11,079,255	24,137,095	20,952,661	14,685,930	13,082,445
Refuse	512,973	522,441	564,790	540,000	612,230	612,230
Cemetery	64,789	87,657	84,950	84,730	84,450	84,500
Commuter Parking	581,746	630,265	811,460	635,000	888,940	802,640
	<u>49,417,088</u>	<u>49,879,442</u>	<u>70,360,025</u>	<u>60,962,096</u>	<u>58,646,680</u>	<u>57,239,470</u>
Internal Service Funds						
Group Dental Insurance	189,260	186,192	199,780	200,260	200,260	200,260
Workers' Compensation	1,011,392	527,750	624,675	476,520	895,465	928,125
	<u>1,200,652</u>	<u>713,942</u>	<u>824,455</u>	<u>676,780</u>	<u>1,095,725</u>	<u>1,128,385</u>
Trust and Agency Funds						
Police Pension	3,595,729	3,538,022	3,015,780	2,953,600	3,365,330	3,377,020
Fire Pension	1,976,100	1,782,846	1,684,065	1,652,695	1,910,175	1,925,775
	<u>5,571,829</u>	<u>5,320,869</u>	<u>4,699,845</u>	<u>4,606,295</u>	<u>5,275,505</u>	<u>5,302,795</u>
Total Revenues	<u>\$ 82,882,822</u>	<u>\$ 80,785,283</u>	<u>\$ 105,216,325</u>	<u>\$ 93,943,796</u>	<u>\$ 92,717,385</u>	<u>\$ 92,671,100</u>

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2020 & 2021

Fund	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures and Other Financing Uses						
General	\$ 16,035,712	\$ 16,367,206	\$ 18,905,485	\$ 18,662,350	\$ 19,565,860	\$ 19,942,980
Special Revenue Funds						
Motor Fuel Tax	490,757	589,971	556,000	556,000	557,800	557,900
Cultural Arts Commission	22,474	63,614	45,980	36,868	42,390	42,440
SPAC	14,516	38,722	15,030	3,190	15,030	15,530
Beautification	9,976	10,239	12,900	19,585	15,650	15,700
Tourism	200,219	242,578	322,960	274,775	373,735	327,450
Restricted Police Fines	10,802	10,990	29,695	29,600	29,655	29,655
PEG	4,297	50,108	35,140	32,860	35,000	35,000
Mental Health	250,760	180,319	155,600	143,775	155,600	155,600
Foreign Fire Insurance	35,385	39,056	51,505	33,440	54,105	55,105
SSA #1	241,175	235,309	265,395	247,285	269,485	270,785
SSA #4 (Randall Square)	21,369	9,514	47,510	47,510	34,615	22,905
SSA #5 (Williamsburg)	12,295	5,739	8,990	6,530	9,130	9,150
SSA #7 (Blackberry)	3,563	1,687	2,945	2,515	3,030	3,035
SSA #9 (Geneva Knolls)	2,593	2,638	3,225	2,750	3,335	3,340
SSA #11 (Eagle Brook)	75,300	43,150	97,650	62,650	57,320	59,040
SSA #16 (Fisher Farms)	160,498	189,844	155,200	134,900	154,310	154,320
SSA #18 (Wildwood)	960	1,238	3,255	790	3,270	3,270
SSA #23 (Sunset Meadows)	609	631	6,790	790	1,210	1,210
SSA #26 (Westhaven)	5,666	3,310	7,450	2,485	7,455	7,455
SSA #32 (On Brentwood's Pond)	3,000	3,000	3,000	3,000	3,090	3,185
	<u>1,566,214</u>	<u>1,721,656</u>	<u>1,826,220</u>	<u>1,641,298</u>	<u>1,825,215</u>	<u>1,772,075</u>
Debt Service Funds						
Debt Service	5,074,487	1,967,116	2,027,075	2,013,600	658,450	706,100
	<u>5,074,487</u>	<u>1,967,116</u>	<u>2,027,075</u>	<u>2,013,600</u>	<u>658,450</u>	<u>706,100</u>
Capital Projects Funds						
General Capital Projects	92,897	56,928	271,865	230,185	670,000	300,000
Infrastructure Capital Projects	2,371,136	2,341,504	3,269,140	3,250,670	2,975,310	3,644,505
Prairie Green	19,971	41,634	1,008,500	1,494,950	76,705	77,000
TIF #2	120,051	61,601	242,990	121,335	250,660	674,310
TIF #3	111,132	55,403	114,490	87,405	169,435	678,480
Capital Equipment	297,983	365,630	1,666,235	750,325	1,507,840	1,205,000
	<u>3,013,170</u>	<u>2,922,699</u>	<u>6,573,220</u>	<u>5,934,870</u>	<u>5,649,950</u>	<u>6,579,295</u>
Enterprise Funds						
Electric	36,762,540	36,477,101	44,761,730	40,975,175	42,375,130	42,657,655
Water/Wastewater	9,757,408	10,040,548	24,137,095	22,963,365	14,685,930	13,082,445
Refuse	571,401	535,617	564,790	562,395	612,230	612,230
Cemetery	59,285	75,069	84,950	55,215	84,450	84,500
Commuter Parking	599,643	604,305	811,460	801,203	888,940	802,640
	<u>47,750,277</u>	<u>47,732,641</u>	<u>70,360,025</u>	<u>65,357,353</u>	<u>58,646,680</u>	<u>57,239,470</u>
Internal Service Funds						
Group Dental Insurance	159,653	169,714	199,780	160,705	200,260	200,260
Workers' Compensation	825,239	760,635	624,675	892,195	895,465	928,125
	<u>984,892</u>	<u>930,349</u>	<u>824,455</u>	<u>1,052,900</u>	<u>1,095,725</u>	<u>1,128,385</u>
Trust and Agency Funds						
Police Pension	1,497,001	1,458,324	1,677,450	1,596,720	1,821,050	2,163,150
Fire Pension	621,069	808,470	961,530	888,830	945,855	976,560
	<u>2,118,070</u>	<u>2,266,794</u>	<u>2,638,980</u>	<u>2,485,550</u>	<u>2,766,905</u>	<u>3,139,710</u>
Total Expenditures	<u>\$ 76,542,822</u>	<u>\$ 73,908,461</u>	<u>\$ 103,155,460</u>	<u>\$ 97,147,921</u>	<u>\$ 90,208,785</u>	<u>\$ 90,508,015</u>

BUDGET SUMMARY – TOTAL BY FUND

General Fund

The General Fund budget has increased \$660,375, or 3.4%, above the FY 2019 budget as a result of the implementation of a 0.5% non-home rule sales tax – unrestricted. FY 2019 included nine months and FY 2020 will be the first full year of revenue, \$2,160,000.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2019 amended budget, except for the Tourism Fund. The increase in the Tourism Fund is caused by the increased investment in the Welcome Signs.

Debt Service Funds

The Debt Service Fund budget is for FY 2020 \$658,450, or 67.2%, lower than the FY 2019 budget resulting from maturity of the 2012A refunding bonds in FY 2019.

Capital Projects Funds

The Capital Projects Funds budget is \$923,270, or 14.0%, lower than the FY 2019 budget. The Prairie Green Fund budget has decreased driven by the absence of the one-time transfer to the Debt Service Fund while General Capital Projects and Capital Equipment Funds have increased respectively due to the transfers from General Fund funded by the non-home rule sales tax – unrestricted.

Enterprise Funds

The Electric Fund budget is \$2,386,600, or 5.3%, lower than the FY 2019 budget attributed by lower purchased power costs. The Water/Wastewater FY 2020 budget is \$9,451,165, or 39.1%, lower compared to FY 2019 budget due to completion of the upgrades at the Wastewater Treatment Plant to remove phosphorous from the effluent into the Fox River as required by the EPA.

Internal Service Funds

The Workers' Compensation Fund budget is \$270,790, or 32.9%, higher than FY 2019 budget due to a combined higher claims experience and premium increases.

Trust and Agency Funds

The Police and Fire Pension's budgets are higher due to increased costs for retiree pension payments caused by expected retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2020

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Revenues and Other Financing Sources								
Taxes	9,387,505	928,670	651,950	2,435,000	-	-	-	13,403,125
Licenses	180,100	-	-	-	-	-	-	180,100
Permits	442,300	-	-	-	-	-	-	442,300
Intergovernmental Revenues	7,782,600	553,500	-	215,000	-	-	-	8,551,100
Fines and Forfeits	183,000	115,250	-	-	532,000	-	-	830,250
Service Charges	-	1,820	-	-	49,120,640	-	-	49,122,460
Service Fees	741,900	2,100	-	5,000	695,390	1,095,725	-	2,540,115
Other Revenues	481,085	158,760	6,500	497,975	579,545	-	5,275,505	6,999,370
Other Financing Sources	367,370	65,115	-	2,496,975	7,719,105	-	-	10,648,565
Total Revenues	19,565,860	1,825,215	658,450	5,649,950	58,646,680	1,095,725	5,275,505	92,717,385
Expenditures and Other Financing Uses								
Personal Services	15,825,537	224,696	-	127,136	6,968,564	-	2,539,440	25,685,373
Contractual Services	1,889,708	567,689	-	136,979	33,768,001	1,056,170	227,465	37,646,012
Commodities	857,870	98,240	-	-	897,325	-	-	1,853,435
Debt Service	-	32,735	653,300	-	5,217,970	-	-	5,904,005
Capital Outlay	-	112,510	-	5,212,710	6,741,065	-	-	12,066,285
Other Expenditures	(538,595)	706,775	5,150	8,500	5,024,505	-	-	5,206,335
Other Financing Uses	1,531,340	82,570	-	164,625	29,250	39,555	-	1,847,340
Total Expenditures/Expenses	19,565,860	1,825,215	658,450	5,649,950	58,646,680	1,095,725	2,766,905	90,208,785

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Department and Fund
 Fiscal Year Ending April 30, 2020

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses								
Legislative	128,009	228,670	-	-	-	-	-	356,679
City Administrator's Office	236,266		-	-	-	-	-	236,266
Administrative Services	2,607,412	68,455	658,450	-	588,050	1,095,725	-	5,018,092
Community Development	1,105,175	276,765	-	76,705	-	-	-	1,458,645
Economic Development	150,151	372,735	-	420,095	-	-	-	942,981
Police Department	7,828,103	71,681	-	-	83,781	-	1,821,050	9,804,615
Fire Department	5,114,398	54,105	-	-	-	-	945,855	6,114,358
Public Works	2,396,346	752,804	-	5,153,150	57,974,849	-	-	66,277,149
Total Expenditures/Expenses	19,565,860	1,825,215	658,450	5,649,950	58,646,680	1,095,725	2,766,905	90,208,785

CITY OF GENEVA, ILLINOIS
 Estimated Change in Fund Balance
 Fiscal Year Ending April 30, 2020 & April 30, 2021

Fund	April 30, 2018 Fund Balance	Estimated May 1, 2019 Fund Balance	Estimated April 30, 2020 Fund Balance	Estimated April 30, 2021 Fund Balance
General (1)	5,798,748	5,975,778	5,608,408	4,905,933
Special Revenue Funds				
Motor Fuel Tax	873,810	874,010	881,810	889,710
Cultural Arts Commission (1)	54,231	37,313	12,648	(12,067)
SPAC	49,132	59,787	58,277	56,267
Beautification (1)	42,089	27,104	15,554	3,954
Tourism (1)	160,636	142,561	25,726	(44,724)
Restricted Police Fines (1)	47,631	40,781	33,876	26,971
PEG (1)	125,526	127,666	137,666	147,666
Mental Health (1)	26,592	36,632	36,052	35,472
Foreign Fire Insurance (1)	75,514	96,389	117,849	140,309
SSA #1 (1)	155,704	173,284	174,004	184,369
SSA #4 (Randall Square) (1)	52,461	24,201	8,886	5,331
SSA #5 (Williamsburg) (1)	20,966	23,546	25,811	27,936
SSA #7 (Blackberry) (1)	12,066	12,576	12,971	14,071
SSA #9 (Geneva Knolls) (1)	10,061	10,641	13,116	15,571
SSA #11 (Eagle Brook) (1)	66,729	59,719	58,049	54,664
SSA #16 (Fisher Farms) (1)	101,160	120,475	149,885	179,305
SSA #18 (Wildwood) (1)	5,585	8,065	10,495	12,900
SSA #23 (Sunset Meadows) (1)	8,089	8,509	8,879	9,224
SSA #26 (Westhaven) (1)	20,195	25,165	30,320	35,405
SSA #32 (On Brentwood's Pond)	0	0	90	275
	<u>1,908,177</u>	<u>1,908,424</u>	<u>1,811,964</u>	<u>1,782,609</u>
Debt Service Funds				
Debt Service (1)	344,265	359,040	364,190	369,240
Capital Projects Funds				
General Capital Projects	17,605	59,285	59,285	59,285
Infrastructure Capital Projects (1)	1,336,956	343,661	142,551	(770,349)
Prairie Green (1)	1,520,860	707,490	755,695	824,195
TIF #2 (1)	1,002,507	1,132,462	1,248,882	1,091,712
TIF #3 (1)	(131,710)	(176,425)	(299,450)	(96,900)
Capital Equipment	33,570	967,770	322,770	322,770
	<u>3,779,788</u>	<u>3,034,243</u>	<u>2,229,733</u>	<u>1,430,713</u>
Enterprise Funds				
Electric (2)	10,539,415	10,337,045	8,619,055	7,379,695
Water/Wastewater (2)	3,190,364	3,775,240	3,605,265	4,079,790
Refuse (2)	174,618	152,223	179,663	191,003
Cemetery (2)	334,254	363,769	393,019	421,969
Commuter Parking (2)	1,099,236	933,033	691,093	537,553
	<u>15,337,887</u>	<u>15,561,310</u>	<u>13,488,095</u>	<u>12,610,010</u>
Internal Service Funds				
Group Dental Insurance	101,498	141,053	180,608	220,163
Workers Compensation	(196,145)	(611,820)	(611,820)	(611,820)
	<u>94,647</u>	<u>470,767</u>	<u>431,212</u>	<u>391,657</u>
Trust and Agency Funds				
Police Pension	22,398,007	23,754,887	25,299,167	26,513,037
Fire Pension	15,085,968	15,849,833	16,814,153	17,763,368
	<u>37,483,975</u>	<u>39,604,720</u>	<u>42,113,320</u>	<u>44,276,405</u>

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves

(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension Expense

ESTIMATED CHANGE IN FUND BALANCE

General Fund

The General Fund fund balance is expected to increase slightly to \$5,975,778 at the end of FY 2019 due to revenues coming in higher than expected in taxes, licenses and permits. The City Council policy strives to maintain a General Fund reserve level of 25.0% of anticipated expenditures. The estimated April 30, 2020 and 2021 fund balance will be at 28.7% and 24.6% respectively. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Cultural Arts Commission Fund fund balance decrease is attributed to lower revenues from donations and special event fees.

The Beautification Committee Fund fund balance decrease is to intentionally lower the fund balance from to 210.1% to 99.4%.

The Tourism Fund has a budgeted decrease in fund balance due to use of Hotel/Motel tax receipts to cover the City’s cost for five special events offered by the Geneva Chamber of Commerce and construction of new welcome signs.

Restricted Police Fines will also see a fund balance decrease of 16.9% due to the purchasing of equipment.

The Foreign Fire Fund will continue with historical trend and see a fund balance increase of 22.3% due to declining expenses.

SSA’s 4, 9, 16, 18 and 26 have budgeted decrease in fund balance to fund current capital projects.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable.

Capital Projects Funds

The Infrastructure Capital Projects Fund fund balance is expected to decrease 58.5% due to the use of accumulation of reserves in prior years and reduction of transfer from the General Fund to fund current projects.

The Capital Equipment Fund fund balance will likely see a notable increase of 66.6% due to an increase in the transfer from the General Fund related to the new revenue source of the non-home rule sales tax.

The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover prior year’s expenditures.

ESTIMATED CHANGE IN FUND BALANCE

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$1,717,990 to \$8,619,055, 16.6%, as a result of the continued investment in capital improvements to the system.

The Water/Wastewater Fund cash balance is expected to decrease \$169,975 or 4.5% traceable to investments in the Wastewater Treatment Plant.

The Refuse Fund assumed an 18.0% increase in fund balance to \$179,663 assignable to a potential rate increase due to expiring contracts.

A 25.9% fund balance decrease is expected in the Commuter Lot Fund fund balance imputable to anticipated improvements to facilities.

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

Trust and Agency Funds

The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.



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GENERAL FUND



Geneva Named One of Illinois' Safest Cities by SafeWise



Geneva Wins Salt Institute's Snowfighting Award



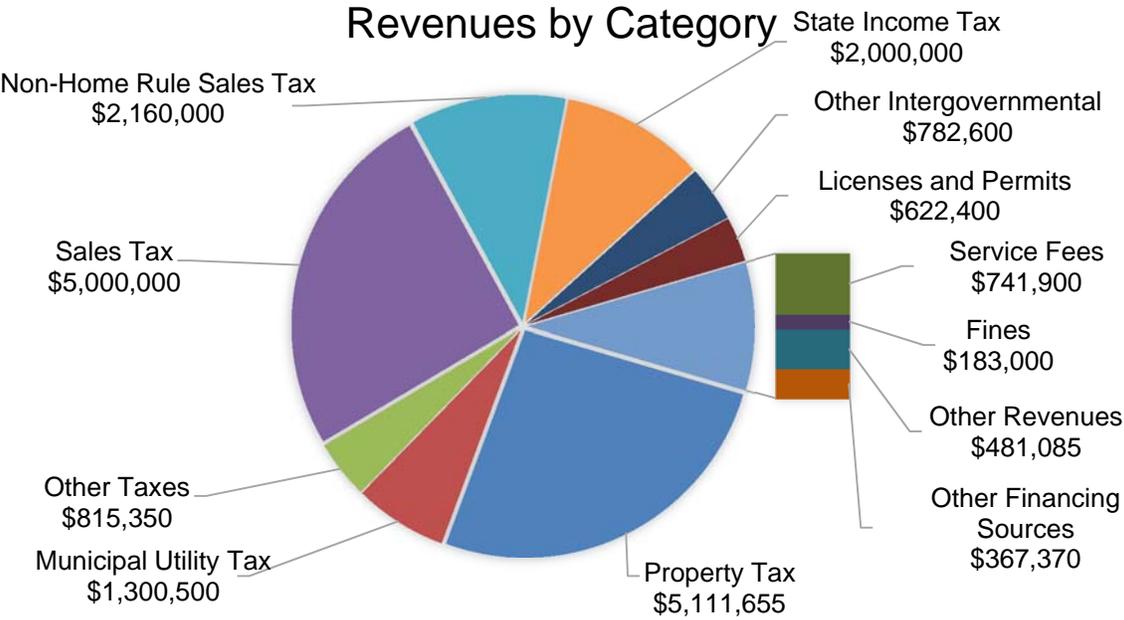
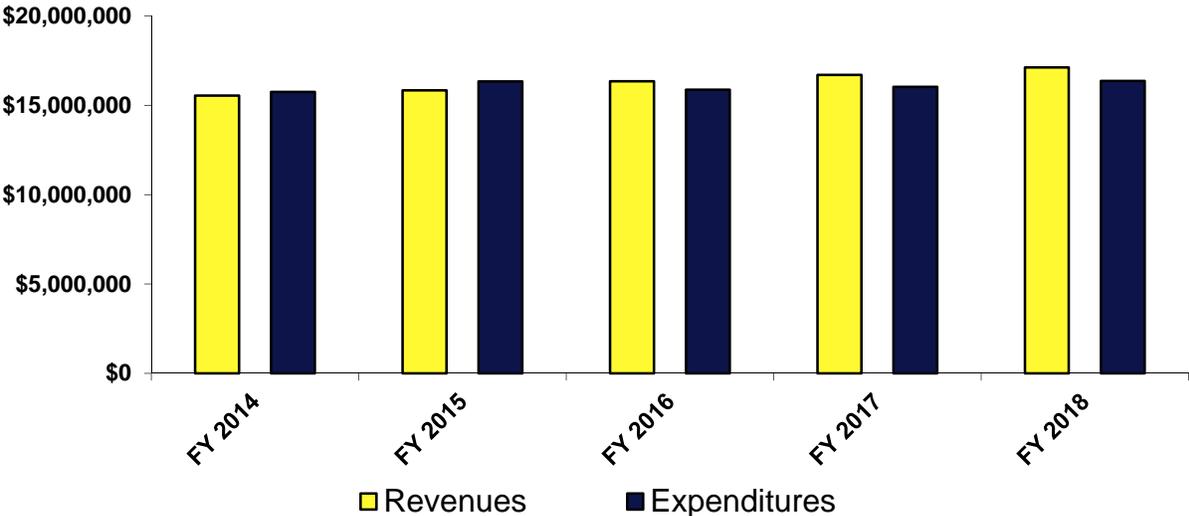
Geneva Fire Accredited by Comm. on Fire Accreditation International

The General Fund accounts for resources traditionally associated with the City's operations, which are not required legally or by sound financial management to be accounted for in another fund. The City's General Fund is categorized into functional areas as follows:

- Legislative
- City Administrator's Office
- Administrative Services Department
- Community Development Department
- Economic Development Department
- Police Department
- Fire Department
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division

Departmental organization charts, program descriptions, fiscal year goals, performance measures, personnel summaries, and detail budgets for departments listed above are explained further within this section.

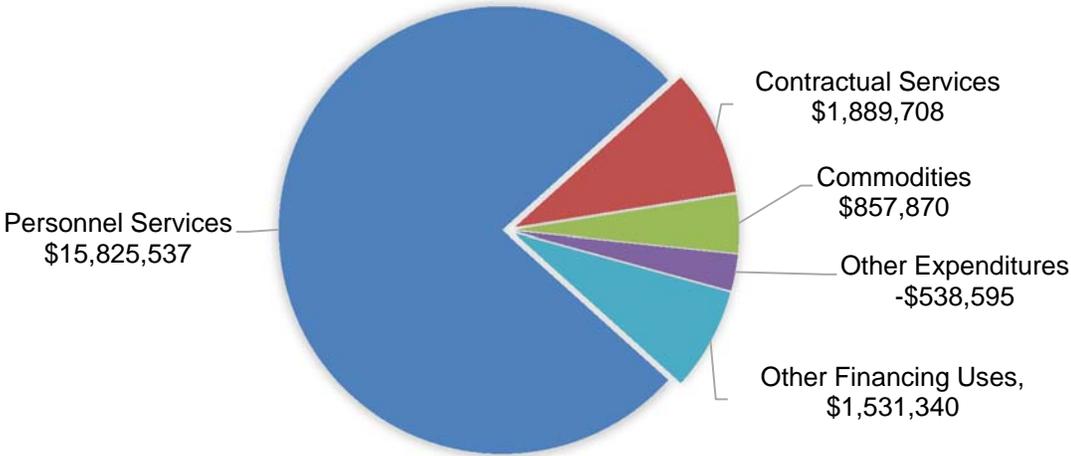
GENERAL FUND



Total General Fund budgeted revenues have increased from FY 2019. This is primarily due to the passing of the new Non-Home Rule Sales Tax revenues. Property Tax revenues are projected to surpass Sales Tax for the first time since 1997. Sales Tax revenues derive from a large number of commercial businesses in the City and the vibrant historic downtown area.

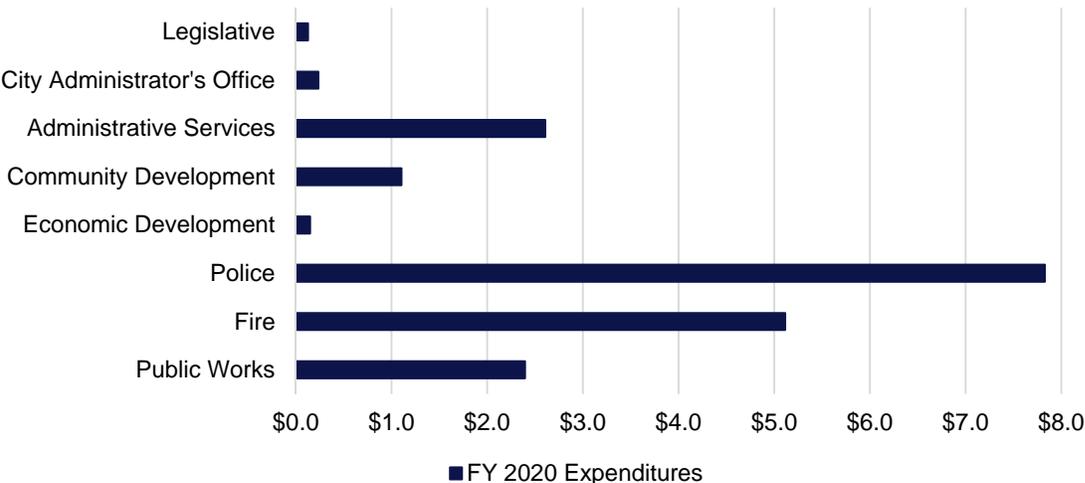
GENERAL FUND

Expenditures by Category



Personnel Services account for 80.9% of the General Fund budget. FY 2020 budgeted personnel services expenditures increase 6.0% over FY 2019 budget due to a combination of compensation study implementations, increases in the City’s Police Pension and Fire Pension contributions, and collective bargaining wage increases. Overall, expenditures have been controlled to ensure recurring revenues cover operating expenditures. The General Fund expenditures increased by \$660,375 or 3.5%, which will fund capital equipment purchases.

Expenditures by Department (In Millions)



CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 4,683,888	\$ 4,778,699	\$ 4,939,580	\$ 4,904,260	\$ 5,111,655	\$ 5,222,470
412	Simplified Telecommunications Tax	799,882	772,727	725,000	778,000	745,000	727,000
413	Municipal Utility Tax	1,292,902	1,318,427	1,295,000	1,312,500	1,300,500	1,298,500
415	Township Fire Tax	71,947	60,072	77,500	70,000	70,000	70,000
416	Auto Rental Tax	8	9	50	50	50	50
417	Charitable Games Tax	310	-	300	-	300	-
419	Non-Home Rule Sales Tax	-	-	1,933,000	1,933,000	2,160,000	2,100,000
Total Taxes		6,848,937	6,929,934	8,970,430	8,997,810	9,387,505	9,418,020
420	Business Licenses	178,115	178,178	167,875	192,725	180,100	180,000
Total Licenses		178,115	178,178	167,875	192,725	180,100	180,000
430	Building Permits	432,889	426,381	365,250	440,200	429,300	429,300
431	Sign Permits	11,461	9,660	9,000	10,000	10,000	10,000
433	Overweight Permits	3,750	3,540	5,000	3,000	3,000	3,000
Total Permits		448,099	439,581	379,250	453,200	442,300	442,300
440	Sales Tax	5,094,526	5,066,293	5,000,000	5,000,000	5,000,000	5,000,000
442	State Income Tax	2,031,811	2,244,013	1,800,000	2,000,000	2,000,000	2,000,000
443	Replacement Tax	102,270	84,909	95,000	95,000	90,000	90,000
444	Local Use Tax	536,255	568,096	565,320	600,000	600,000	600,000
446	Reimbursements	146,588	89,356	91,200	89,200	91,800	94,400
447	Federal Grants	-	5,985	-	-	-	-
448	State/Local Grants	7,208	717	2,500	-	800	800
Total Intergovernmental Revenues		7,918,657	8,059,368	7,554,020	7,784,200	7,782,600	7,785,200
450	Circuit Court Fines	88,446	109,597	85,000	100,000	100,000	100,000
451	Parking Violations	140,781	32,201	30,635	32,000	35,000	35,000
453	Ordinance Fines	12,495	41,079	35,000	35,000	35,000	35,000
454	False Alarm Fines	3,230	8,500	8,000	8,000	8,000	8,000
455	Penalties	-	651	-	-	-	-
456	Compliance Fines	(1,300)	2,000	1,000	-	1,000	1,000
459	Civil Law Violations	1,275	4,680	4,300	4,000	4,000	4,000
Total Fines & Forfeits		244,926	198,709	163,935	179,000	183,000	183,000
471	General Government Fees	406,946	537,153	406,750	406,850	401,750	401,750
472	Community Development Fees	182,745	147,712	170,000	164,000	164,000	164,000
473	Public Safety Fees	140,282	160,950	136,770	184,150	176,150	175,150
Total Service Fees		729,972	845,815	713,520	755,000	741,900	740,900
481	Interest Income	14,629	37,677	30,000	55,000	55,000	55,000
482	Rental Income	174,007	177,703	181,085	181,085	181,085	181,085
483	Insurance & Property Damage	6,072	7,721	-	-	-	-
484	Sale of Capital Assets	-	-	5,000	-	-	-
485	Reimbursed Expenditures	126,727	228,692	145,425	228,700	235,000	245,000
486	Donations	1,014	1,485	500	2,660	-	-
489	Miscellaneous	12,162	15,105	10,000	10,000	10,000	10,000
Total Other Revenues		334,612	468,383	372,010	477,445	481,085	491,085
491	Transfers In	263	-	-	-	-	-
499	Reappropriation	-	-	584,445	-	367,370	702,475
Total Other Financing Sources		263	-	584,445	-	367,370	702,475
Total Revenues and Other Financing Sources		\$ 16,703,582	\$ 17,119,967	\$ 18,905,485	\$ 18,839,380	\$ 19,565,860	\$ 19,942,980
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 7,931,886	\$ 8,205,830	\$ 8,620,904	\$ 8,619,116	\$ 8,857,915	\$ 9,108,475
502	Wages - Part-Time/Seasonal	221,809	155,003	214,291	172,125	209,750	203,692
503	Overtime	633,238	647,588	660,110	772,570	684,539	688,489
504	Stand-By	97,647	102,244	93,350	89,375	95,000	95,000
506	Wages - Meetings	5,427	4,210	11,305	5,885	9,640	9,730
513	POC Holiday	5,435	5,577	12,820	5,430	12,950	13,080
514	Overnight Duty	374,123	375,534	417,270	378,700	410,080	416,790
515	Still Alarms	36,000	37,322	36,000	36,000	36,000	36,000
516	Training	5,938	3,553	16,485	8,580	14,280	14,415

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
521	Group Insurance	1,825,785	1,887,863	2,040,255	1,896,370	2,232,128	2,315,599
522	Medicare	129,364	143,789	143,315	137,470	149,783	154,541
523	Social Security	169,468	261,489	219,805	214,190	230,840	238,362
524	IMRF	336,390	345,430	377,028	360,635	320,557	344,796
525	Police/Fire Pension	1,800,697	1,884,381	1,959,085	1,979,085	2,562,075	2,562,075
528	Unemployment Compensation	-	-	-	2,100	-	-
Total Personnel Services		13,573,205	14,059,814	14,822,023	14,677,631	15,825,537	16,201,044
531	Maintenance Service	213,386	243,165	258,865	255,670	298,395	295,355
541	Accounting & Auditing Service	14,554	19,285	21,010	30,000	29,380	30,500
542	Engineering Service	48,005	28,182	40,000	10,000	40,000	40,000
543	Legal Service	91,874	99,428	78,000	115,000	120,000	120,000
544	Medical Services	7,325	9,760	24,225	26,100	22,905	22,740
546	Janitorial Service	57,351	59,474	56,400	56,400	56,400	56,400
547	Banking Service	13,007	6,262	8,500	8,000	8,500	9,000
550	Collection Service	55	-	-	-	-	-
551	Advertising	-	100	500	100	500	500
552	Data Programming Service	1,410	330	2,500	500	2,500	2,500
559	Other Professional Services	49,217	63,951	90,348	73,750	86,785	86,555
561	Postage	6,149	5,744	9,015	8,670	7,868	7,886
562	Telephone	58,406	56,845	63,315	61,410	61,390	62,170
563	Publishing	9,211	11,142	14,300	15,435	12,900	12,900
564	Printing	10,392	8,120	17,525	14,070	13,285	13,330
565	Internet	2,053	2,129	2,500	2,500	2,680	2,680
566	Recording Fees	741	2,649	4,000	4,200	1,500	1,500
571	Dues & Subscriptions	27,765	33,730	35,635	38,385	42,445	42,920
572	Travel & Meals	18,075	9,325	16,095	12,555	17,065	23,080
573	Training & Professional Development	44,035	48,813	70,636	58,115	70,100	71,420
575	Publications	605	727	1,175	725	825	825
581	Utilities	11,430	10,386	11,235	12,060	12,040	12,040
582	Street Lighting	587	498	600	600	600	600
584	Landfill Charges	1,472	-	2,000	500	2,000	2,000
587	Mosquito Abatement	46,402	59,998	60,000	48,295	60,000	60,000
592	General Insurance	136,697	123,745	210,000	210,000	220,500	231,525
595	Rentals	24,195	25,244	25,815	26,785	27,265	27,315
596	Public Transportation	13,618	13,957	30,000	17,000	30,000	30,000
597	Tri-City Ambulance/Tri-Com	601,558	659,349	527,090	527,090	473,455	475,720
599	Other Contractual Services	156,994	166,681	181,748	165,625	168,425	170,310
Total Contractual Services		1,666,569	1,769,019	1,863,032	1,799,540	1,889,708	1,911,771
601	Maintenance Supplies	281,950	336,964	422,550	421,995	421,450	421,465
621	Office Supplies	20,794	18,524	25,235	22,240	25,255	25,625
622	Office Equipment	6,615	4,892	6,150	5,230	7,250	6,800
623	Office Furniture	5,195	1,077	3,300	3,050	5,050	3,300
624	Operating Supplies	51,106	56,394	78,600	64,275	76,060	76,095
625	Small Tools	13,426	9,790	12,350	9,400	14,000	14,000
626	Janitorial Supplies	3,126	3,709	4,850	4,050	4,650	4,650
627	Motor Fuel & Lubricants	103,168	96,333	160,530	143,030	144,040	150,310
630	Ammunition	10,435	5,387	10,750	10,759	10,750	10,750
631	Clothing	72,827	75,987	75,270	78,070	80,625	82,825
632	Per Copy Charges	8,938	7,565	10,390	8,990	9,140	9,150
641	Books	46	1,228	2,150	1,700	2,800	1,910
642	Periodicals	214	203	350	350	350	350
662	Film/Video	-	-	100	-	-	-
663	Computer Software	1,109	108	14,770	19,900	56,450	59,055
Total Commodities		578,948	618,161	827,345	793,039	857,870	866,285
705.39	Principal 2014 Certificates of Participation	125,139	126,986	-	-	-	-
710.33	Interest 2014 Certificates of Participation	3,722	1,875	-	-	-	-
Total Debt Service		128,861	128,861	-	-	-	-

CITY OF GENEVA, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
910	Capitalized Assets	(490,757)	(589,971)	(554,100)	(554,100)	(550,000)	(550,000)
912	Bad Debt	-	4,357	1,500	1,500	1,500	1,500
913	Community Relations	912	451	1,330	900	1,830	1,830
914	State/Federal Permit Fees	500	500	500	500	500	500
916	Property Taxes	1,070	1,055	1,250	1,250	1,250	1,250
917	Employee Awards	3,673	4,352	6,105	5,590	6,325	5,300
Total Other Expenditures		<u>(484,601)</u>	<u>(579,256)</u>	<u>(543,415)</u>	<u>(544,360)</u>	<u>(538,595)</u>	<u>(539,620)</u>
951.17	Interfund Transfers Out SPAC	5,000	3,500	3,500	3,500	3,500	3,500
951.18	Interfund Transfers Out Beautification	5,000	-	-	-	-	-
951.41	Interfund Transfers Out General Capital Proj	71,974	63,223	271,865	271,865	670,000	300,000
951.42	Interfund Transfers Out Infrastructure Cap.	490,757	-	-	-	-	-
951.44	Transfers Out - Capital Equipment	-	303,883	1,661,135	1,661,135	857,840	1,200,000
Total Other Financing Uses		<u>572,731</u>	<u>370,606</u>	<u>1,936,500</u>	<u>1,936,500</u>	<u>1,531,340</u>	<u>1,503,500</u>
Total Expenditures and Other Financing Uses		<u>\$ 16,035,712</u>	<u>\$ 16,367,206</u>	<u>\$ 18,905,485</u>	<u>\$ 18,662,350</u>	<u>\$ 19,565,860</u>	<u>\$ 19,942,980</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
10 Legislative	\$ 101,542	\$ 119,686	\$ 134,676	\$ 126,395	\$ 128,009	\$ 129,140
30 City Administrator's Office	217,594	214,704	252,765	211,425	236,266	240,238
40 Administrative Services	1,435,804	1,280,071	2,910,009	2,953,415	2,607,412	2,608,026
50 Community Development	916,829	952,587	1,092,050	1,051,900	1,105,175	1,149,260
60 Economic Development	132,688	87,071	139,609	103,545	150,151	150,981
70 Police	6,942,227	7,131,246	7,361,581	7,406,070	7,828,103	7,966,937
80 Fire	4,236,193	4,556,017	4,717,524	4,671,280	5,114,398	5,257,070
90 Pubic Works	2,052,835	2,025,824	2,297,271	2,138,320	2,396,346	2,441,328
Total General Fund	16,035,712	16,367,206	18,905,485	18,662,350	19,565,860	19,942,980

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
10 Legislative						
Personnel Services	\$ 68,465	\$ 67,980	\$ 68,461	\$ 72,300	\$ 72,709	\$ 72,815
Contractual Services	30,573	49,981	58,565	51,845	50,800	51,825
Commodities	1,801	1,324	6,650	1,650	3,500	3,500
Other Expenditures	703	401	1,000	600	1,000	1,000
Total	<u>101,542</u>	<u>119,686</u>	<u>134,676</u>	<u>126,395</u>	<u>128,009</u>	<u>129,140</u>
30 City Administrator						
Personnel Services	184,306	175,315	192,592	185,645	194,463	198,352
Contractual Services	29,853	38,401	57,173	23,980	39,453	39,386
Commodities	1,996	889	2,900	1,700	2,350	2,350
Other Expenditures	1,439	100	100	100	-	150
Total	<u>217,594</u>	<u>214,704</u>	<u>252,765</u>	<u>211,425</u>	<u>236,266</u>	<u>240,238</u>
40 Administrative Services						
Personnel Services	397,381	429,451	553,299	539,205	565,207	581,061
Contractual Services	325,369	337,387	401,885	463,025	492,485	506,315
Commodities	10,344	7,347	14,375	11,335	14,180	13,150
Debt Service	128,861	128,861	-	-	-	-
Other Expenditures	1,120	6,418	3,950	3,350	4,200	4,000
Other Financing Uses	572,730	370,606	1,936,500	1,936,500	1,531,340	1,503,500
Total	<u>1,435,804</u>	<u>1,280,071</u>	<u>2,910,009</u>	<u>2,953,415</u>	<u>2,607,412</u>	<u>2,608,026</u>
50 Community Development						
Personnel Services	719,013	779,255	964,860	825,600	871,520	913,820
Contractual Services	186,840	165,254	109,570	211,900	218,345	219,895
Commodities	10,852	7,978	16,940	13,720	14,980	15,115
Other Expenditures	124	100	680	680	330	430
Total	<u>916,829</u>	<u>952,587</u>	<u>1,092,050</u>	<u>1,051,900</u>	<u>1,105,175</u>	<u>1,149,260</u>
60 Economic Development						
Personnel Services	124,021	72,520	108,984	87,620	114,406	116,501
Contractual Services	7,914	13,997	27,825	14,455	32,195	32,280
Commodities	669	554	2,800	1,400	3,000	1,700
Other Expenditures	85	-	-	70	550	500
Total	<u>132,688</u>	<u>87,071</u>	<u>139,609</u>	<u>103,545</u>	<u>150,151</u>	<u>150,981</u>
70 Police						
Personnel Services	6,397,214	6,564,528	6,734,815	6,788,540	7,225,218	7,360,617
Contractual Services	429,629	465,102	467,336	468,290	412,720	405,170
Commodities	114,064	99,896	156,725	146,400	187,640	199,350
Other Expenditures	1,320	1,720	2,705	2,840	2,525	1,800
Total	<u>6,942,227</u>	<u>7,131,246</u>	<u>7,361,581</u>	<u>7,406,070</u>	<u>7,828,103</u>	<u>7,966,937</u>
80 Fire						
Personnel Services	3,763,116	4,015,872	4,276,279	4,220,901	4,665,978	4,798,860
Contractual Services	400,030	447,973	345,185	349,540	352,605	362,185
Commodities	72,287	90,996	94,860	99,639	94,615	94,825
Other Expenditures	759	1,176	1,200	1,200	1,200	1,200
Total	<u>4,236,193</u>	<u>4,556,017</u>	<u>4,717,524</u>	<u>4,671,280</u>	<u>5,114,398</u>	<u>5,257,070</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department & Classification
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
90 Public Works						
Personnel Services	1,919,689	1,951,336	2,028,836	1,957,820	2,116,036	2,159,018
Contractual Services	256,363	254,478	288,340	216,505	291,105	294,715
Commodities	366,936	409,181	533,145	517,195	537,605	536,295
Other Expenditures	(490,152)	(589,171)	(553,050)	(553,200)	(548,400)	(548,700)
Total	<u>2,052,835</u>	<u>2,025,824</u>	<u>2,297,271</u>	<u>2,138,320</u>	<u>2,396,346</u>	<u>2,441,328</u>
 Total General Fund	 <u>16,035,712</u>	 <u>16,367,206</u>	 <u>18,905,485</u>	 <u>18,662,350</u>	 <u>19,565,860</u>	 <u>19,942,980</u>
 Total General Fund						
Personnel Services	\$ 13,573,204	\$ 14,056,257	\$ 14,928,126	\$ 14,677,631	\$ 15,825,537	\$ 16,201,044
Contractual Services	1,666,571	1,772,573	1,755,879	1,799,540	1,889,708	1,911,771
Commodities	578,948	618,165	828,395	793,039	857,870	866,285
Debt Service	128,861	128,861	-	-	-	-
Other Expenditures	(484,602)	(579,256)	(543,415)	(544,360)	(538,595)	(539,620)
Other Financing Uses	572,730	370,606	1,936,500	1,936,500	1,531,340	1,503,500
Total	<u>16,035,712</u>	<u>16,367,206</u>	<u>18,905,485</u>	<u>18,662,350</u>	<u>19,565,860</u>	<u>19,942,980</u>



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LEGISLATIVE

PROGRAM DESCRIPTION

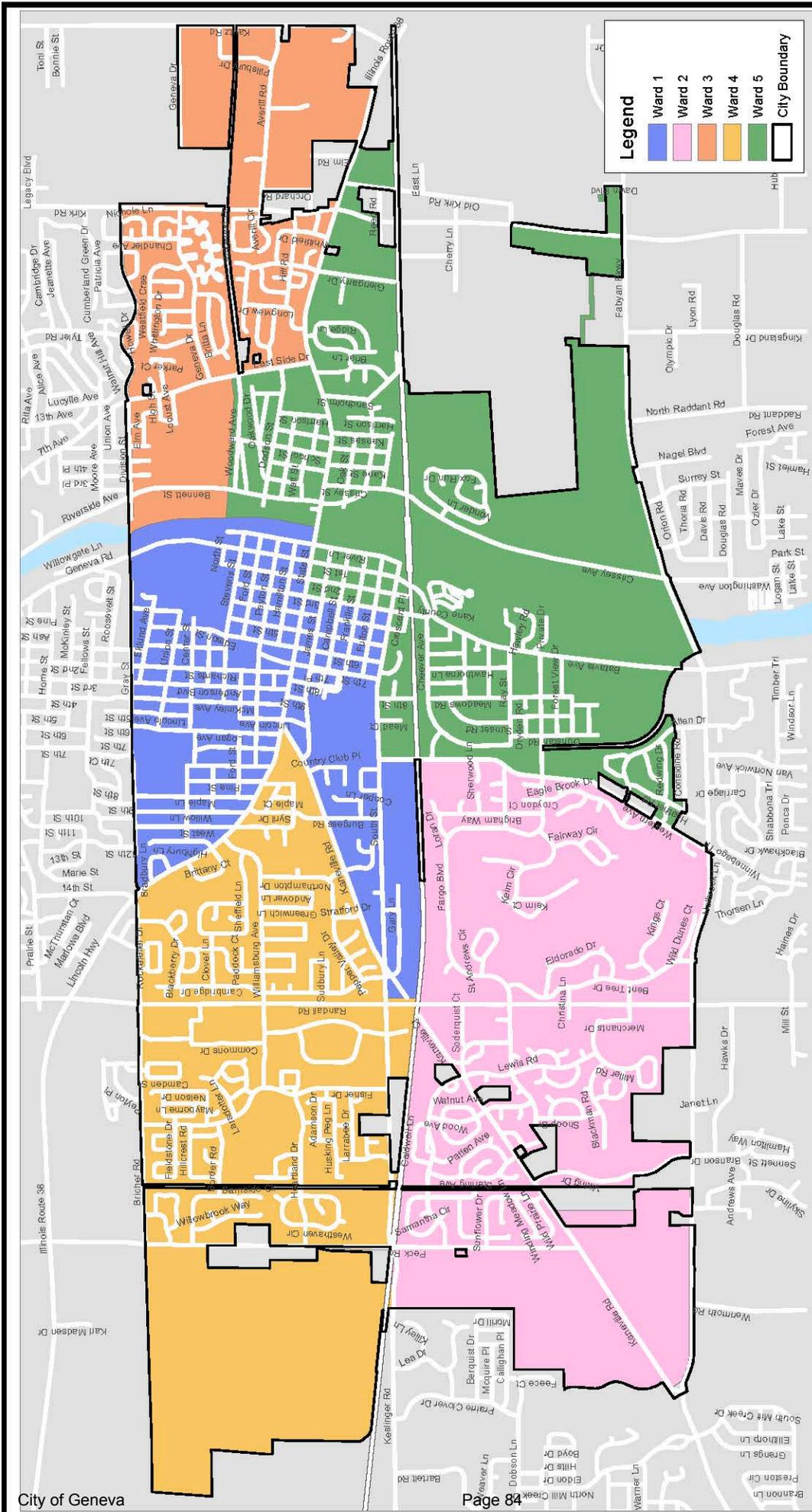
The City Council is composed of eleven members elected by the voters, including the Mayor and ten Aldermen. Two Aldermen are elected from each of five Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five Aldermen elected the year preceding Leap Year and five Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in the Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in the Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The Mayor with the advice and consent of the City Council, appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes and priorities of all the residents of the City of Geneva. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations. They strive to promote the economic, cultural and governmental well-being of the community.



GENERATED BY:
 City of Geneva, Illinois
 Engineering / GIS Division
 April 2019

City of Geneva - Ward Boundaries

Information shown on this map is schematic in nature and accuracy is not guaranteed. It is the responsibility of the user to field verify all information shown. The data is subject to change without notice. Original base maps provided by Kane County GIS Technologies. Reproduction without permission from the City of Geneva is forbidden.



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Fiscal Year 2020

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Mayor & Council							
502	Wages - Part-Time/Seasonal	\$ 63,600	\$ 63,149	\$ 63,600	\$ 67,360	\$ 67,538	\$ 67,640
521	Group Insurance	-	-	-	5	9	10
522	Medicare	922	916	920	935	977	980
523	Social Security	3,943	3,915	3,941	4,000	4,185	4,185
Total Personnel Services		68,465	67,980	68,461	72,300	72,709	72,815
543	Legal Service	-	\$ 882	-	-	-	-
559	Other Contractual Services	6,015	12,553	10,000	10,000	10,000	10,000
561	Postage	102	350	500	100	250	250
562	Telephone	778	648	1,000	700	700	725
563	Publishing	5,070	7,166	6,000	11,000	6,000	6,000
564	Printing	-	235	750	500	750	750
566	Recording Fees	94	-	150	150	150	150
571	Dues	11,155	11,155	10,140	11,600	11,400	11,400
572	Travel	4,632	1,587	3,500	2,500	3,500	3,500
573	Training	941	129	2,500	500	2,500	2,500
575	Publications	-	-	250	-	-	-
Total Contractual Services		28,787	34,705	34,790	37,050	35,250	35,275
621	Office Supplies	891	904	1,500	1,000	1,000	1,000
622	Office Equipment	26	-	500	-	250	250
624	Operating Supplies	578	15	2,000	300	1,500	1,500
626	Janitorial Supplies	-	-	150	-	-	-
631	Clothing	-	170	-	50	250	250
632	Per Copy Charges	306	195	500	250	250	250
Total Commodities		1,801	1,284	4,650	1,600	3,250	3,250
913	Community Relations	703	401	1,000	500	1,000	1,000
917	Employee Awards	-	-	-	100	-	-
Total Other Expenditures		703	401	1,000	600	1,000	1,000
Total Mayor & Council		99,756	104,370	108,901	111,550	112,209	112,340
Fire & Police Commission							
559	Other Professional Services	1,766	14,694	21,500	13,195	14,000	15,000
561	Postage	-	12	150	10	25	25
563	Publishing	20	84	650	300	350	350
564	Printing	-	-	500	-	-	-
571	Dues	-	375	425	510	375	375
572	Travel	-	111	100	130	150	150
573	Training	-	-	450	650	650	650
Total Contractual Services		1,786	15,276	23,775	14,795	15,550	16,550

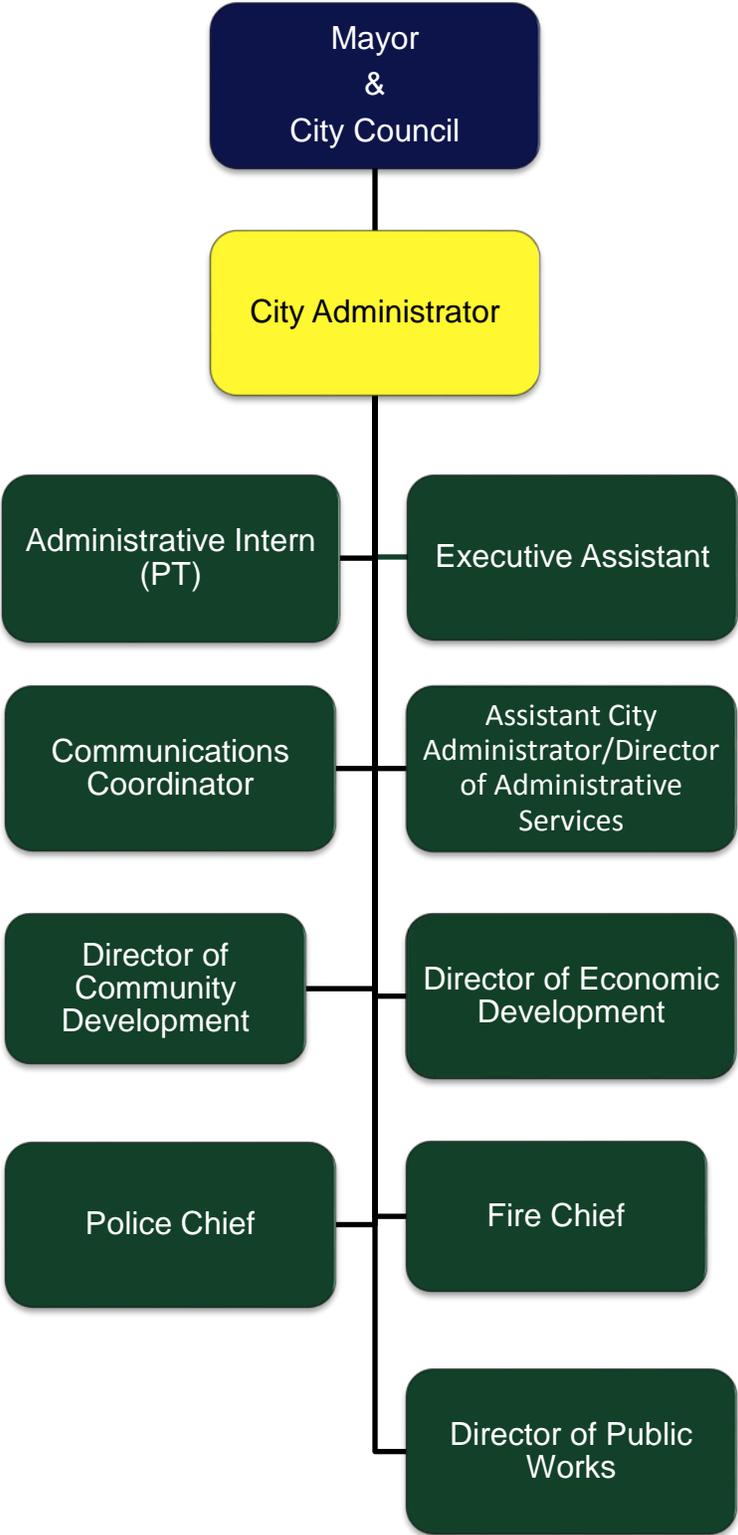
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
	624 Operating Supplies	-	40	2,000	50	250	250
	Total Commodities	-	40	2,000	50	250	250
	Total Fire & Police Commission	1,786	15,316	25,775	14,845	15,800	16,800
	Total Legislative	\$ 101,542	\$ 119,686	\$ 134,676	\$ 126,395	\$ 128,009	\$ 129,140

CITY ADMINISTRATOR'S OFFICE



CITY ADMINISTRATOR'S OFFICE

PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

FY 2020 GOALS

Goal # 1 Complete inventory of City's efforts towards meeting the goals of the Greenest Region Compact and create a plan to measure, track, and report the City's progress in meeting the goals.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-II

Goal # 2 Assess the City's usage of postage meters and offer recommendations to streamline such usage to achieve potential cost savings.

Funding: General Operating, staff time

Completion Date: 10/31/2019

Strategic Plan: N/A

Goal # 3 Monitor state legislative trends that impact the city's financial condition and provide appropriate recommendations for action to the City Council.

Funding: General Operating, staff time

Completion Date: on-going

Strategic Plan: N/A

Goal # 4 Continue evaluation of City Code of Ordinances and provide updates to Code on a periodic basis.

CITY ADMINISTRATOR'S OFFICE

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: SG-I

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Expenditures per Capita: All general fund services	\$725	\$735	\$765	\$756
Bond Rating	Aa2	Aa2	Aa2	Aa2
Funded Ratio for Police Pension Fund	53.8%	54.4%	56.2%	57.4%
Funded Ratio for Fire Pension Fund	67.6%	71.6%	71.3%	72.0%
Funded Ratio for Illinois Municipal Retirement Fund	88.9%	92.9%	~93.0%	94.0%
Number of Licenses Issued	527	413	429	464
Number of FOIA Requests Processed	488	479	500	450
Number of Ordinances Registered/Filed	76	66	47	64
Number of Resolutions Registered/Filed	145	92	124	161
Number of Cemetery Deeds Issued	30	28	36	24
Number of Facebook Fans	7,375	8,480	9,108	9,625
Number of Twitter Followers	1,961	3,244	3,800	5,050
YouTube Video Viewers	18,585	30,953	44,290	58,970
Quarterly Newsletter Subscribers	2,153	2,128	2,109	2,134
GenevaMail Unique Open Rate	N/A	N/A	N/A	47.65%

CITY ADMINISTRATOR'S OFFICE

PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Communications Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
501	Wages - Regular	\$ 126,540	\$ 125,100	\$ 121,575	\$ 121,420	\$ 125,670	\$ 127,944
502	Wages - Part-Time/Seasonal	5,046	1,240	18,720	13,100	19,720	18,720
521	Group Insurance	25,700	25,837	25,677	25,355	24,744	26,532
522	Medicare	1,898	1,860	2,034	1,870	2,107	2,126
523	Social Security	7,666	7,490	8,159	8,100	8,413	8,366
524	IMRF	17,456	13,786	16,427	15,800	13,809	14,664
Total Personnel Services		184,306	175,315	192,592	185,645	194,463	198,352
544	Medical Service	85	-	-	85	-	85
559	Other Professional Services	130	-	753	55	500	500
561	Postage	260	149	300	75	153	151
562	Telephone	756	755	800	765	800	800
563	Publishing	-	-	2,000	-	-	-
564	Printing	109	-	200	200	200	-
571	Dues	1,128	1,858	1,640	1,650	1,700	1,750
572	Travel	2,564	1,423	3,000	2,000	3,000	3,000
573	Training	1,917	1,384	3,500	1,500	3,000	3,000
575	Publications	-	30	100	-	100	100
596	Public Transportation	13,618	13,957	30,000	17,000	30,000	30,000
599	Other Contractual Services	9,286	18,845	14,880	650	-	-
Total Contractual Services		29,853	38,401	57,173	23,980	39,453	39,386
621	Office Supplies	973	276	1,200	500	750	750
622	Office Equipment	269	-	500	250	500	500
623	Office Furniture	230	-	300	300	300	300
624	Operating Supplies	22	-	250	100	250	250
627	Motor Fuel & Lubricants	78	186	-	-	-	-
632	Per copy Charges	424	223	550	400	400	400
641	Books	-	95	50	-	-	-
663	Computer Software	-	108	50	150	150	150
Total Commodities		1,996	889	2,900	1,700	2,350	2,350
917	Employee Awards	1,439	100	100	100	-	150
Total Other Expenditures		1,439	100	100	100	-	150
Total City Administrator's Office		\$ 217,594	\$ 214,704	\$ 252,765	\$ 211,425	\$ 236,266	\$ 240,238



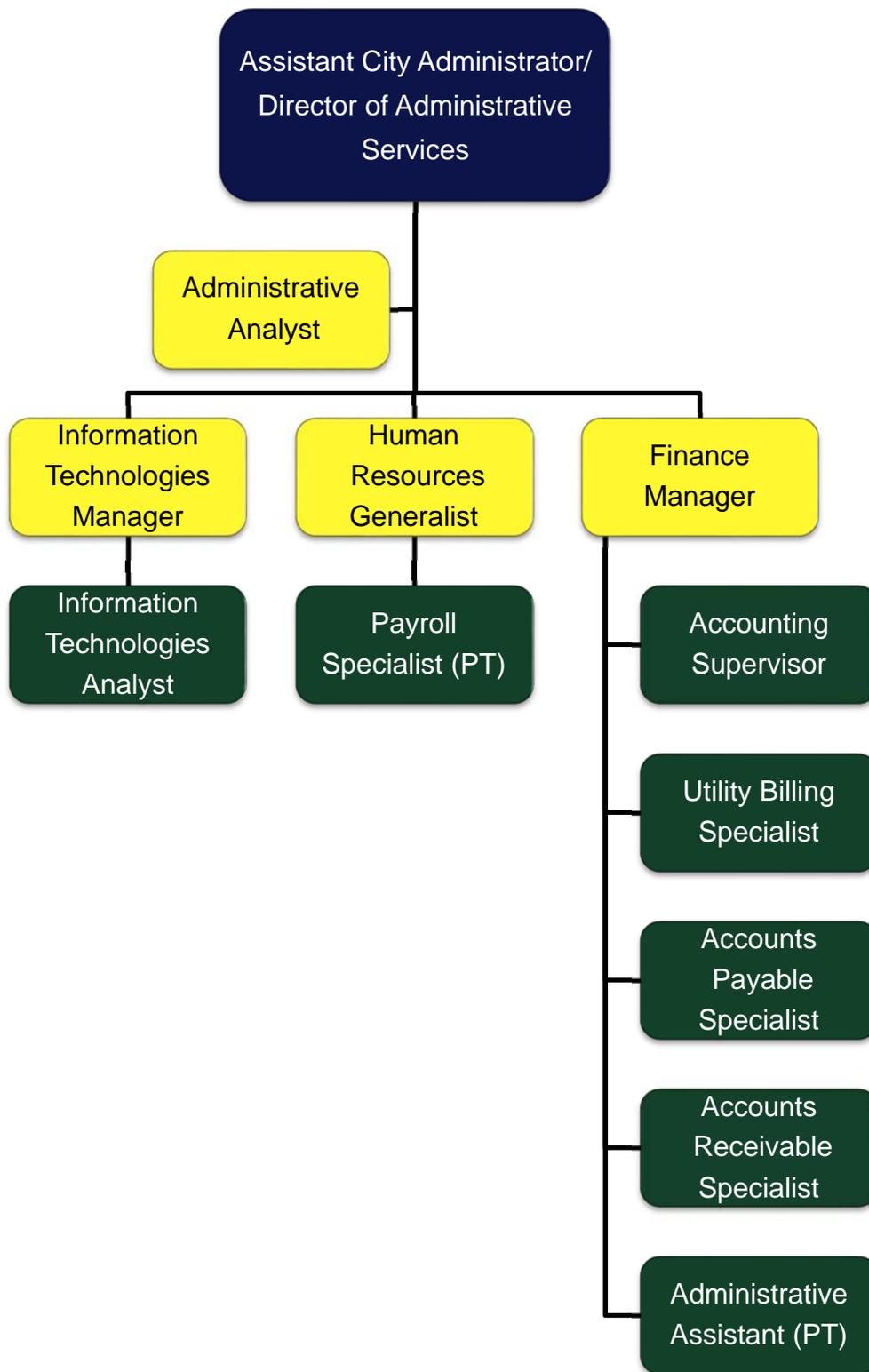
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ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources and Finance. The Administration Division handles a wide range of administrative function including interactions with citizens of Geneva, the governing body, City management, and responsibilities relating to risk management. The Information Technologies Division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources Division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination. The Finance Division develops, implements and maintains all accounting systems and procedures, including maintenance of books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources, and Finance.

FY 2020 GOALS

Administration Division

Goal # 1 Administer a community survey that engages residents, stakeholders, and business owners. Survey will include a well-developed communications plan and engagement strategy to drive participation.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: SG-I

Goal #2 Activate underutilized modules and implement functionalities in the New World ERP system, transitioning paper based process to electronic platform. Focus will be on digitalizing open enrollment process.

Funding: General Operating, staff time

Completion Date: 10/31/2019

Strategic Plan: EMS-IV

ADMINISTRATIVE SERVICES

Goal # 3 Complete a comprehensive review and update of the City's Personnel Policy Manual.

Funding: General Operating, staff time

Completion Date: 02/28/2020

Strategic Plan: N/A

Information Technology Division

Goal # 1 Complete the replacement of 15 internet switches to improve network reliability, provide necessary capacity for phone system improvements, and reduce energy usage by consolidating equipment.

Funding: Capital Equipment, \$5,000, General Operating, staff time

Completion Date: 03/31/2020

Strategic Plan: EMS-II, EMS-IV

Goal # 2 Replace the Police Department server.

Funding: Capital Equipment, \$3,800, General Operating, staff time

Completion Date: 12/31/2019

Strategic Plan: EMS-II, EMS-IV

Goal # 3 Evaluate and provide recommendations regarding opportunities to recycle obsolete computers and electronics.

Funding: General Operating, staff time

Completion Date: 11/30/2019

Strategic Plan: ES-II

Human Resources Division

Goal # 1 Develop a comprehensive benefits guide, a key resource to use in helping the City attract diverse and qualified candidates for open positions.

Funding: General Operating, staff time

Completion Date: 12/31/2019

Strategic Plan: QL-III

Goal # 2 Engage city employees in a process to develop and implement a citywide wellness initiative to support healthy lifestyles, as well as mental and physical

ADMINISTRATIVE SERVICES

well-being. Objective is to have 30% of employees participate in at least one event or activity.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EMS-I

Finance Division

Goal # 1 Work within Administrative Services to develop citywide training program to increase use of New World reporting and analysis capabilities throughout all City Departments. Efforts will result in the creation of “micro-training” videos to help new and existing employees become proficient analysis and New World capabilities.

Funding: General Operating, staff time

Completion Date: 10/31/2019

Strategic Plan: EMS-IV

Goal #2 Review the City’s capital asset inventory and update the capitalization threshold policy to align with GFOA’s best practices.

Funding: General Operating, staff time

Completion Date: 12/30/2019

Strategic Plan: EMS-II

Goal #3 In conjunction with other City departments, work to utilize technology to implement efficiencies in areas relating to but not limited to work orders, commuter parking permits, and utility billing.

Funding: General Operating, staff time; Electric Operating, \$5,000 (training)

Completion Date: 04/30/2019

Strategic Plan: EMS-IV

ADMINISTRATIVE SERVICES

Administration Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Ride in Kane (New Registrations)	35	38	25	21
Ride in Kane (Total Registrations)	325	258*	198	214
Ride in Kane (Average Monthly One-way Rides)	257	227	176	195
Ride in Kane (Total Miles Ridden)	11,334	10,399	10,382	6,111

*During FY 2016-17 all registrations were audited resulting in the removal of many riders who no longer met residency requirements.

Information Technology Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of E-mail Accounts	N/A	260	267	267
Number of Servers	N/A	25	25	25
Number of Desktops	N/A	114	114	112
Number of Laptops	N/A	57	57	50
Number of Tablets	N/A	5	10	19
Number of Telephones	N/A	250	250	250
Number of Cell Devices/Phones	N/A	105	103	103
Number of Voice Mail Boxes	N/A	200	200	200
Number of City Sites on the Network	N/A	8	8	8
Miles of Optical Fiber Installed	N/A	20	20	20
Total E-mails Received	N/A	20,788,867	23,538,144	26,555,553

ADMINISTRATIVE SERVICES

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of E-mails Blocked	N/A	13,433,661	14,311,678	15,208,283
E-mail Viruses Blocked	N/A	65,086	68,076	69,182
E-mails Quarantined	N/A	459	463	467

N/A – Not Available

Human Resources Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Sick Leave Hours Used per 1,000 Hours Worked	45.0	39.0	37	38
Number of Employee Grievances/Appeals per 100 Employees	0	<1	0	1
Number of Workers' Compensation Claims	20	24	9	17
Turnover Rate: Total	6%	6%	5%	7%
Turnover Rate: Voluntary	5%	5%	4%	7%
Turnover Rate: Involuntary	0%	1%	1%	0%
Total Full-Time Staff per 1,000 Residents	6.51	6.55	6.70	6.70
Non Public-Safety Full-Time Staff per 1,000 Residents	4	4	4	4
Public-Safety Full-Time Staff per 1,000 Residents	2.51	2.55	2.70	2.70
Liability/Property Claims Processed	25	26	21	12
Average Number of Working Days to Complete External Recruitment	25	26	31	44

ADMINISTRATIVE SERVICES

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Total Number of Workdays Lost	45	115	144	184
Number of Employee Training Programs Initiated	N/A	6	6	11

Finance Division

Performance Measures		FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Cycle 1	# of Utility Accounts	2,983	2,677	2,716	2,725
	Total Amount Billed	\$23,068,039	\$22,274,329	\$20,069,486	\$22,577,470
Cycle 2	# of Utility Accounts	3,789	3,276	3,285	3,290
	Total Amount Billed	\$7,434,815	\$8,382,409	\$7,554,908	\$8,659,855
Cycle 3	# of Utility Accounts	2,651	2,382	2,398	2,390
	Total Amount Billed	\$6,865,042	\$6,880,471	\$6,023,426	\$6,686,225
Cycle 4	# of Utility Accounts	2,165	1,936	1,934	1,935
	Total Amount Billed	\$12,356,930	\$11,983,952	\$10,631,460	\$11,554,975
Number of Utility Accounts – Adjustments Processed		6,871	1,008	2,110	2,110
Number of Utility Accounts- Accounts Penalized		5,489	5,437	5,108	5,100
Number of Utility Penalties Assessed		20,695	19,604	17,918	19,000
Number of AP invoices processed		8,157	8,283	7,515	7,775
Cash Receipts					
Cash		\$440,381	\$524,025	\$484,713	\$478,370
Check		\$48,765,578	\$46,811,259	\$50,598,776	\$46,562,170
Credit Card		\$1,259,438	\$1,408,645	\$1,780,594	\$1,882,460
Online Credit Card		\$3,783,731	\$4,279,425	\$7,678,693	\$4,066,740
ACH		\$25,027,205	\$26,803,212	\$26,117,036	\$37,105,600
Other		\$18,131	\$3,870	\$15,645	0
Total		\$79,294,465	\$79,830,436	\$86,659,813	\$90,095,340

ADMINISTRATIVE SERVICES

PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Assistant City Administrator/Director of Administrative Services	1.00	0.00	1.00	1.00	1.00	1.00
Administrative Analyst	0.00	0.00	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00	0.00
Information Technologies Manager	1.00	1.00	1.00	1.00	1.00	1.00
Information Technologies Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Accounts Payable Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Finance Intern/Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Total	12.00	11.00	12.00	12.00	12.00	12.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Administration							
501	Wages - Regular	\$ 30,326	\$ 69,565	\$ 139,667	\$ 130,990	\$ 147,985	\$ 152,006
521	Group Insurance	14,890	13,472	21,740	20,710	21,571	21,999
522	Medicare	367	1,085	2,026	1,840	2,146	2,205
523	Social Security	1,570	4,641	8,660	7,680	9,176	9,373
524	IMRF	6,067	6,607	16,358	15,300	14,061	15,201
Total Personnel Services		53,220	95,370	188,451	176,520	194,939	200,784
544	Medical Service	-	85	-	-	-	-
561	Postage	67	42	50	100	100	100
562	Telephone	-	-	-	800	780	800
563	Publishing	-	50	-	-	-	-
564	Printing	-	-	-	245	150	150
571	Dues	517	-	200	1,460	1,285	1,300
572	Travel	116	28	500	150	500	500
573	Training	-	-	750	500	2,545	3,650
Total Contractual Services		700	205	1,500	3,255	5,360	6,500
621	Office Supplies	125	86	250	200	250	250
622	Office Equipment	348	114	250	-	250	250
624	Operating Supplies	-	-	150	-	150	100
632	Per Copy Charges	87	69	250	200	250	250
Total Commodities		560	269	900	400	900	850
Total Administration		54,480	95,844	190,851	180,175	201,199	208,134
Information Technology							
501	Wages - Regular	\$ 39,805	\$ 33,005	\$ 38,436	\$ 38,400	\$ 40,025	\$ 40,541
521	Group Insurance	9,097	9,414	9,947	9,380	10,539	11,196
522	Medicare	553	510	557	535	581	588
523	Social Security	2,363	2,182	2,383	2,270	2,482	2,513
524	IMRF	4,135	4,263	4,500	4,495	3,802	4,053
Total Personnel Services		55,953	49,374	55,823	55,080	57,429	58,891
531	Maintenance Service	27,670	29,434	30,635	7,260	7,285	7,475
544		-	-	-	100	-	-
559	Other Professional Services	63	-	-	-	-	-
561	Postage	-	2	100	295	100	100
562	Telephone	5,199	5,453	5,000	5,250	5,250	5,250
564	Printing	-	-	-	125	-	-
565	Internet	2,053	2,129	2,500	2,500	2,680	2,680
571	Dues	-	-	-	210	210	210
573	Training	-	1,602	1,400	1,400	1,400	1,400
581	Utilities	221	568	480	480	480	480
595	Rentals	2,313	2,502	2,775	2,775	3,285	3,285
Total Contractual Services		37,519	41,690	42,890	20,395	20,690	20,880

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
601	Maintenance Supplies	1,803	1,120	2,000	2,000	2,000	2,000
621	Office Supplies	193	274	250	250	250	250
622	Office Equipment	839	96	1,000	1,000	1,000	1,000
632	Per Copy Charges	9	13	50	50	50	50
663	Computer Software	621	-	-	375	-	-
Total Commodities		3,464	1,503	3,300	3,675	3,300	3,300
Total Information Technology		96,936	92,568	102,013	79,150	81,419	83,071
Human Resources							
501	Wages - Regular	\$ 72,531	\$ 64,487	\$ 70,573	\$ 70,575	\$ 72,538	\$ 73,345
502	Wages - Part-Time/Seasonal	13,730	16,137	16,006	17,000	16,738	16,774
521	Group Insurance	8,158	10,835	11,026	10,745	10,632	11,500
522	Medicare	1,227	1,211	1,256	1,225	1,295	1,306
523	Social Security	5,248	5,177	5,369	5,220	5,536	5,587
524	IMRF	7,683	8,129	8,267	8,265	6,891	7,334
Total Personnel Services		108,578	105,975	112,497	113,030	113,630	115,846
544	Medical Service	971	784	1,800	1,000	2,160	2,160
561	Postage	301	136	325	325	325	325
563	Publishing	-	-	-	100	-	-
564	Printing	332	387	360	295	320	320
571	Dues	190	1,054	920	920	830	830
572	Travel	11	-	225	80	75	75
573	Training	2,268	3,108	3,750	2,150	3,800	3,800
Total Contractual Services		4,072	5,470	7,380	4,870	7,510	7,510
621	Office Supplies	1,215	562	1,350	750	1,225	1,225
624	Operating Supplies	1,270	1,619	2,400	1,500	1,500	1,500
632	Per Copy Charges	465	548	850	550	650	650
Total Commodities		2,951	2,729	4,600	2,800	3,375	3,375
917	Employee Awards	50	1,006	1,200	600	1,200	1,200
Total Other Expenditures		50	1,006	1,200	600	1,200	1,200
Total Human Resources		115,651	115,180	125,677	121,300	125,715	127,931

Finance

501	Wages - Regular	\$ 120,681	117,214	\$ 129,669	\$ 129,485	\$ 134,938	\$ 138,010
502	Wages - Part-Time/Seasonal	9,424	8,888	12,082	11,700	12,632	13,024
521	Group Insurance	25,846	28,044	27,334	26,640	26,333	27,849
522	Medicare	1,810	1,807	2,055	1,940	2,139	2,190
523	Social Security	7,741	7,728	8,789	8,290	9,148	9,364

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
524	IMRF	14,128	15,051	16,599	16,520	14,019	15,103
Total Personnel Services		179,630	178,732	196,528	194,575	199,209	205,540
541	Accounting & Auditing Service	14,554	19,285	17,900	30,000	29,380	30,500
544	Medical Service	85	-	100	-	-	-
547	Banking Service	13,007	6,262	10,510	8,000	8,500	9,000
550	Collection Service	55	-	-	-	-	-
561	Postage	1,465	1,264	1,875	1,300	1,400	1,400
563	Publishing	250	-	-	-	-	-
564	Printing	2,000	1,949	3,010	3,010	3,010	3,050
571	Dues	2,333	2,028	2,350	2,500	2,350	2,350
572	Travel	291	-	300	300	600	600
573	Training	1,348	1,018	2,000	1,500	900	900
595	Rentals	2,426	2,239	2,280	2,280	2,280	2,280
599	Other Contractual Services	77	30	60	60	60	60
Total Contractual Services		37,890	34,075	40,385	48,950	48,480	50,140
601	Maintenance Supplies Equipment	-	-	-	20	-	-
621	Office Supplies	1,322	1,198	1,500	1,300	1,500	1,500
622	Office Equipment	155	59	1,000	15	550	-
623	Office Furniture	125	-	-	-	450	-
624	Operating Supplies	-	-	-	50	50	50
632	Per Copy Charges	327	410	350	350	350	350
Total Commodities		1,929	1,667	2,850	1,735	2,900	1,900
912	Bad Debt	-	4,357	1,500	1,500	1,500	1,500
917	Employee Awards	-	-	-	-	250	50
Total Other Expenditures		-	4,357	1,500	1,500	1,750	1,550
Total Finance		219,449	218,831	241,263	246,760	252,339	259,130
City-Wide Services							
531	Maintenance Service	\$ 480	\$ 440	\$ 480	\$ 40,000	\$ 47,645	\$ 49,060
543	Legal Service	85,944	98,547	78,000	115,000	120,000	120,000
559	Other Professional Services	2,987	600	2,300	725	2,350	750
562	Telephone	3,426	3,482	4,000	3,600	4,060	4,060
563	Publishing	-	-	250	-	250	250
571	Dues	-	-	575	590	-	-
572	Travel	-	-	-	15	15	15
581	Utilities	10,997	9,657	10,500	10,500	10,500	10,500
592	General Insurance	136,697	123,745	210,000	210,000	220,500	231,525
595	Rentals	4,656	5,826	3,625	5,125	5,125	5,125
599	Other Contractual Services	-	13,650	-	-	-	-
Total Contractual Services		245,188	255,947	309,730	385,555	410,445	421,285

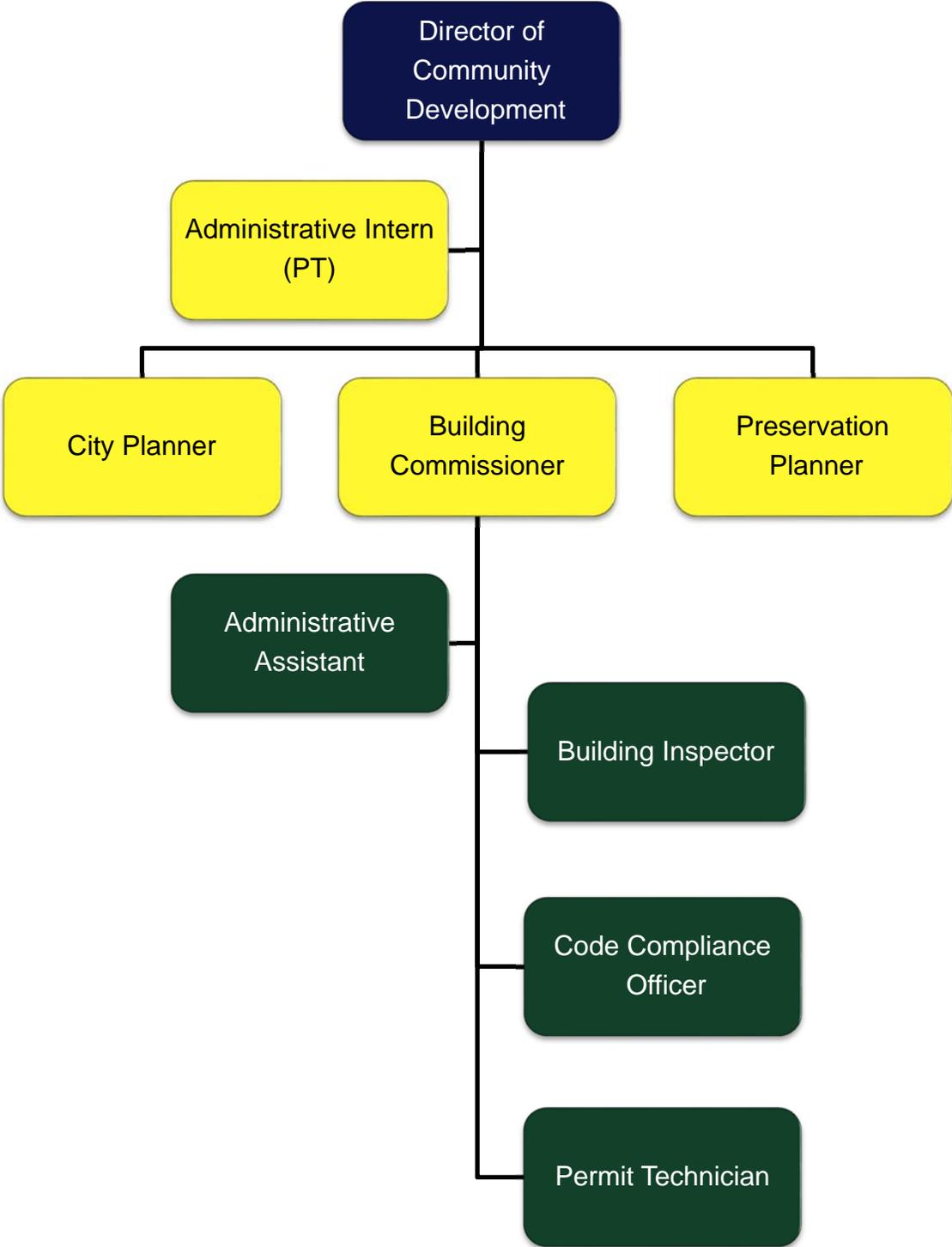
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
621	Office Supplies	1,414	1,179	2,500	2,500	2,500	2,500
627	Motor Fuel & Lubricants	-	-	225	225	225	225
663	Computer Software	-	-	-	-	980	1,000
632	Per Copy Charges	25	-	-	-	-	-
Total Commodities		1,439	1,179	2,725	2,725	3,705	3,725
916	Property Taxes	1,070	1,055	1,250	1,250	1,250	1,250
Total Other Expenditures		1,070	1,055	1,250	1,250	1,250	1,250
951.17	Transfers Out - SPAC	5,000	3,500	3,500	3,500	3,500	3,500
951.18	Transfers Out - Beautification	5,000	-	-	-	-	-
951.41	Transfers Out - General Capital Projects	71,974	63,223	271,865	271,865	670,000	300,000
951.42	Transfers Out - Infrastructure Capital Proj.	490,757	-	-	-	-	-
951.44	Transfers Out - Capital Equipment	-	303,883	1,661,135	1,661,135	857,840	1,200,000
951.51	Transfers Out - SSA #1	-	-	-	-	-	-
951.72	Transfers Out- SSA #22	-	-	-	-	-	-
Total Other Financing Uses		572,730	370,606	1,936,500	1,936,500	1,531,340	1,503,500
705.39	Principal - 2014 Capital Lease	125,139	126,986	-	-	-	-
710.39	Interest - 2014 Capital Loan	3,722	1,875	-	-	-	-
715	Paying Agent Fees	-	-	-	-	-	-
Total Debt Service		128,861	128,861	-	-	-	-
Total City-Wide Services		949,288	757,648	2,250,205	2,326,030	1,946,740	1,929,760
Total Administrative Services		\$ 1,435,804	\$ 1,280,071	\$ 2,910,009	\$ 2,953,415	\$ 2,607,412	\$ 2,608,026

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT

PROGRAM DESCRIPTION

The Community Development Department include the Building and Zoning, and Planning Divisions. The Building and Zoning Division is responsible for issuing building permits for new construction projects, as well as certain required remodeling and maintenance projects. The division reviews the applications, construction plans, and plats of survey to ensure compliance with local, state, and national standards as recognized by the adopted codes. City Staff also inspects the construction work and provides technical assistance to residents and contractors. The Planning Division serves residents, business owners, and developers within the City by managing land-use entitlements for proposed residential and commercial projects, including projects requiring review by the Plan Commission and /or Historic Preservation Commission. The Historic Preservation Commission reviews any projects, including building permit application, which involves exterior alterations to buildings located within the Historic District.

MISSION STATEMENT

The Community Development Department develops, maintains, and implements plans, policies, codes, and ordinances that provide for orderly development; promote the public health, safety, and general welfare of citizens in the City; protect property values; and preserve the City's unique historic character.

FY 2020 GOALS

Building & Zoning Division

Goal # 1 Define Code requirements for residential uses above existing commercial structures.

Funding: General Operating, staff time

Completion Date: 11/01/2019

Strategic Plan: EV-I

Goal # 2 Reformatting of Zoning Districts outside of the Downtown area to mirror the user-friendly format proposed in the Downtown Zoning Update.

Funding: General Capital Projects, \$5,000 (consultant assistance); General Operating, staff time

Completion Date: 11/01/2019

Strategic Plan: N/A

COMMUNITY DEVELOPMENT

Planning Division

Goal # 3 Review and update the Homes for a Changing Region Plan, including the affordable housing plan component in accordance with the Affordable Housing Planning and Appeal Act.

Funding: General Capital Projects, \$20,000 (consultant assistance); General Operating, staff time

Completion Date: 11/01/2019

Strategic Plan: EV-I

Goal # 4 Draft and Inclusionary Housing Ordinance and hold a study session with the City Council and stakeholders to discuss affordable housing.

Funding: General Operating, staff time

Completion Date: 08/01/2019

Strategic Plan: EV-I, QL-III

Goal # 5 Revise Bikeways Plan to reflect updated priorities, implementation timelines, and identify funding.

Funding: Capital Improvement for \$65,000 (consultant assistance) General Operating for staff time

Completion Date: 04/30/2020

Strategic Plan: QL-I

Goal # 6 Revise parking standards to promote cycling, walking, and alternative transit.

Funding: General Operating, staff time

Completion Date: 02/01/2019

Strategic Plan: QL-I

COMMUNITY DEVELOPMENT

Building & Zoning Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Zoning Board of Appeals Cases	14	10	5	7
Number of Permits Issued:				
Residential	1,079	1,070	818	940
Commercial	174	143	183	166
Industrial	3	1	0	0
Other	656	649	540	682
Number of Inspections Completed	4,945	5,682	5,325	3,350
Number of Code Enforcement Contacts	1,224	923	817	750
Number of Code Enforcement Cases sent to Adjudication	11	8	8	11

Planning Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Plan Commission Cases Reviewed	17	14	16	13
Number of Administrative Reviews of Historic Preservation Commission Cases	92	127	77	88
Number of Commission Reviews of Historic Preservation Commission Cases	37	18	66	48

COMMUNITY DEVELOPMENT PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Preservation Planner	1.00	1.00	0.00	0.00	0.00	0.00
Preservation Planner	0.00	0.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Building Commissioner	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Code Compliance Officer	1.00	1.00	1.00	1.00	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total	9.00	9.00	9.00	9.00	9.00	9.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Building Division							
501	Wages - Regular	\$ 314,948	\$ 358,481	\$ 442,404	\$ 370,075	\$ 385,048	\$ 392,842
502	Wages - Part-Time/Seasonal	-	120	-	-	-	-
521	Group Insurance	74,815	75,277	113,998	86,960	95,905	103,991
522	Medicare	4,279	5,418	6,416	4,830	5,584	6,716
523	Social Security	18,297	23,169	27,430	20,650	23,874	28,714
524	IMRF	37,588	39,568	51,805	43,340	36,578	46,313
Total Personnel Services		449,927	502,033	642,053	525,855	546,989	578,576
531	Maintenance Service	3,491	2,615	14,270	14,070	16,590	16,755
544	Medical Services	85	-	85	-	-	-
546	Janitorial Service	17,058	18,303	15,880	15,880	15,880	15,880
559	Other Professional Services	11,262	11,535	13,360	13,360	10,000	10,100
561	Postage	509	662	800	700	800	810
562	Telephone	4,857	4,434	6,480	4,700	3,480	3,515
563	Publishing	992	488	1,600	1,200	-	-
564	Printing	338	505	500	500	500	510
566	Recording Fees	376	1,049	500	500	-	-
571	Dues	575	400	1,550	1,000	1,300	1,300
572	Travel	829	258	1,500	1,500	1,500	1,515
573	Training	3,350	1,478	5,465	5,000	4,100	4,140
595	Rentals	2,248	2,076	2,200	2,200	2,200	2,220
599	Other Contractual Services	119,265	94,006	16,180	122,285	124,180	125,420
Total Contractual Services		165,235	137,809	80,370	182,895	180,530	182,165
601	Maintenance Supplies	2,538	1,698	4,100	3,100	3,250	3,280
621	Office Supplies	1,657	1,102	2,000	1,400	2,000	2,020
622	Office Equipment	34	-	350	350	350	350
624	Operating Supplies	57	-	150	50	150	150
625	Small Tools	22	97	200	150	150	150
626	Janitorial Supplies	-	-	150	50	100	100
627	Motor Fuel & Lubricants	2,298	2,459	4,590	3,500	3,500	3,560
631	Clothing	458	295	850	600	750	750
632	Per Copy Charges	1,053	959	1,000	1,000	1,000	1,010
641	Books	-	334	1,400	1,000	1,200	1,210
663	Computer Software	-	-	-	480	480	485
Total Commodities		8,116	6,944	14,790	11,680	12,930	13,065
917	Employee Awards	-	-	150	150	-	-
Total Other Expenditures		-	-	150	150	-	-
Total Building Division		623,279	646,786	737,363	720,580	740,449	773,806
Planning Division							
501	Wages - Regular	\$ 131,921	\$ 193,535	\$ 222,477	\$ 221,960	\$ 231,868	\$ 236,649
502	Wages - Part-Time/Seasonal	71,979	11,594	19,968	2,390	18,720	19,968
521	Group Insurance	28,124	32,963	33,491	32,680	32,935	33,777
522	Medicare	2,835	3,030	3,515	3,240	3,634	3,725
523	Social Security	12,122	12,955	14,966	13,480	15,346	15,460
524	IMRF	22,105	23,145	28,390	25,995	22,028	25,665
Total Personnel Services		269,086	277,222	322,807	299,745	324,531	335,244

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
544	Medical Service	-	85	-	-	85	-
559	Other Professional Services	12,666	12,024	8,580	9,500	16,150	16,150
561	Postage	203	64	150	1,250	150	150
562	Telephone	711	705	840	840	840	840
563	Publishing	2,338	1,976	3,000	2,000	4,500	4,500
564	Printing	1,738	116	-	-	-	-
566	Recording Fees	47	1,273	3,000	3,200	1,000	1,000
571	Dues	1,976	2,240	2,500	2,575	2,575	2,575
572	Travel	148	254	200	-	1,200	1,200
573	Training	1,777	2,163	1,690	400	2,075	2,075
599	Other Contractual Services	-	6,545	9,240	9,240	9,240	9,240
Total Contractual Services		<u>21,604</u>	<u>27,445</u>	<u>29,200</u>	<u>29,005</u>	<u>37,815</u>	<u>37,730</u>
621	Office Supplies	342	405	400	450	450	450
622	Office Equipment	865	-	400	390	400	400
623	Office Furniture	994	-	400	400	400	400
632	Per Copy Charges	489	585	750	600	600	600
641	Books	46	44	200	200	200	200
Total Commodities		<u>2,736</u>	<u>1,034</u>	<u>2,150</u>	<u>2,040</u>	<u>2,050</u>	<u>2,050</u>
913	Community Relations	124	50	330	330	330	330
917	Employee Awards	-	50	200	200	-	100
Total Other Expenditures		<u>124</u>	<u>100</u>	<u>530</u>	<u>530</u>	<u>330</u>	<u>430</u>
Total Planning Division		<u>293,550</u>	<u>305,801</u>	<u>354,687</u>	<u>331,320</u>	<u>364,726</u>	<u>375,454</u>
Total Community Development		<u>\$ 916,829</u>	<u>\$ 952,587</u>	<u>\$ 1,092,050</u>	<u>\$ 1,051,900</u>	<u>\$ 1,105,175</u>	<u>\$ 1,149,260</u>



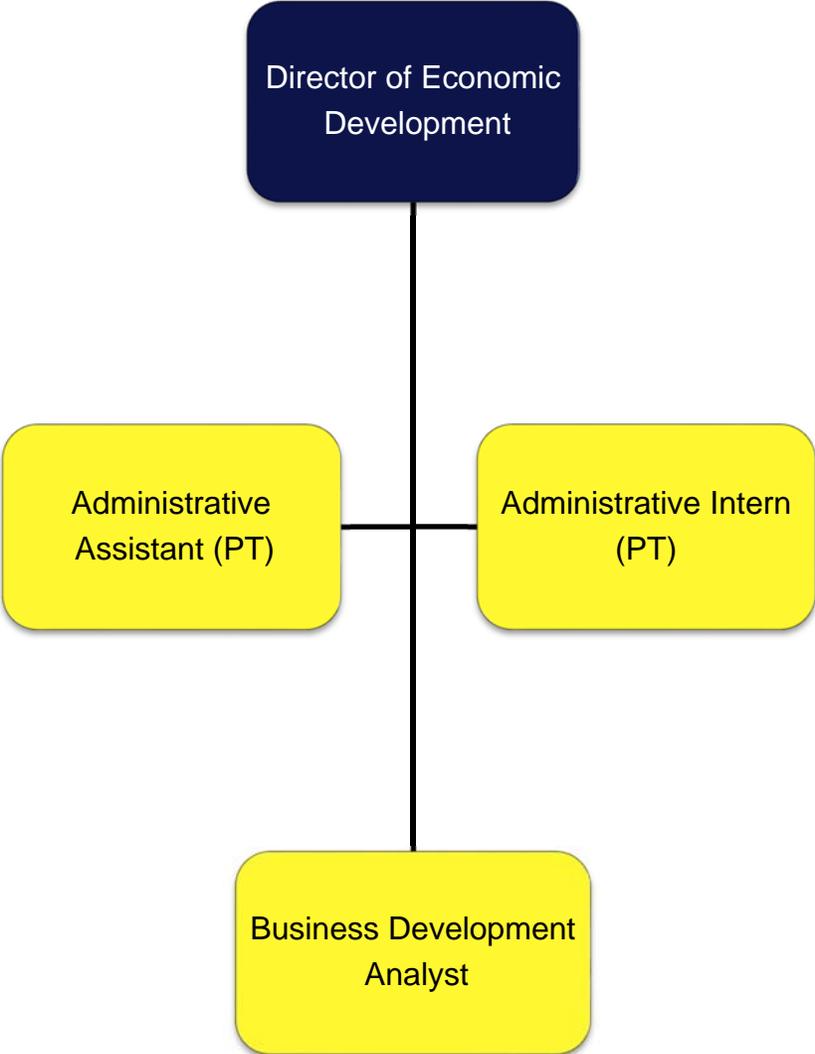
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ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of tourism, with an emphasis on developing and implementing strategies and programs to retain, expand and attract appropriate commercial, office/research and light industrial developments within the City.

MISSION STATEMENT

The City of Geneva’s Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2020 GOALS

Goal # 1 Work with owners/developers to implement the vision and development goals described in the Southeast Subarea Plan including completing annexation and defining and implementing funding strategies (TIF 4).

Funding: General Operating, staff time; General Capital Projects, \$60,000 (possibly reimbursable to future TIF fund)

Completion Date: 04/30/2020

Strategic Plan: EV-II

Goal # 2 Work with developers, property owners and end users in the City’s Tax Increment Financing Districts to implement redevelopment objectives as defined in the Redevelopment Project and Plan for each District.

Funding: General Operating, TIF 2, TIF 3, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-II

Goal # 3 Collaborate with stakeholders to update downtown market study and develop new destination marketing approaches and strategies.

Funding: General Operating, Tourism, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-III

ECONOMIC DEVELOPMENT

Goal # 4 Work to streamline requirements and processes to meet changing needs and assist in recruiting innovative end users and events including experiential retailers, pop up shops, food trucks, bed and breakfasts and residential uses above existing retail.

Funding: General Operating, staff time

Completion Date: 4/3/2020

Strategic Plan: EV-II

Goal # 5 Improve data tracking, assessment of economic indicators and outcome analysis to assist with public perceptions and policy analysis.

Funding: General Operating, Staff time; General Capital Projects, \$7,500

Completion Date: 07/31/2019

Strategic Plan: SG-I, EMS-IV

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Active Businesses	1,198	1,083	1,066	1,082
Number of New Businesses	60	58	57	62
Number of Sales Tax Payers	1,060	1,918	1,797	1,562
Total Equalized Assessed Value (EAV) of TIF 2	5,737,853	5,354,013	5,656,416	5,698,572
Total Equalized Assessed Value (EAV) of TIF 3	N/A	7,024,237	7,361,518	7,516,619
Number of Special Event Applications Processed	85	77	75	43*

*Less applications processed due to streamlining of approval requirements

ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Director of Economic Development	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Business Development Specialist	1.00	1.00	1.00	0.00	0.00	0.00
Business Development Analyst	0.00	0.00	0.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00	4.00	4.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
501	Wages - Regular	\$ 72,239	\$ 37,529	\$ 58,050	\$ 47,895	\$ 63,390	\$ 64,007
502	Wages - Part-Time/Seasonal	15,757	14,736	19,344	14,280	19,824	20,096
521	Group Insurance	20,208	9,893	16,620	11,525	16,954	17,628
522	Medicare	1,137	738	1,121	860	1,206	1,219
523	Social Security	4,861	3,153	4,787	3,680	5,127	5,140
524	IMRF	9,819	6,471	9,062	7,280	7,905	8,411
528	Unemployment Compensation	-	-	-	2,100	-	-
Total Personnel Services		124,021	72,520	108,984	87,620	114,406	116,501
544	Medical Service	-	-	85	170	-	85
551	Advertising	-	100	500	100	500	500
552	Data Programming Service	1,410	330	2,500	500	2,500	2,500
559	Other Professional Services	45	-	9,000	1,000	9,000	9,000
561	Postage	63	166	300	100	300	300
562	Telephone	1,962	1,218	1,440	1,440	1,440	1,440
563	Publishing	251	119	-	-	1,000	1,000
564	Printing	701	-	1,750	500	500	500
571	Dues	1,614	6,960	6,495	6,495	11,545	11,545
572	Travel	377	254	795	450	550	550
573	Training	195	350	2,160	1,500	2,160	2,160
575	Publications	83	-	300	200	200	200
599	Other Contractual Services	1,213	4,500	2,500	2,000	2,500	2,500
Total Contractual Services		7,914	13,997	27,825	14,455	32,195	32,280
621	Office Supplies	207	300	900	500	500	500
622	Office Equipment	65	-	250	200	250	250
623	Office Furniture	-	-	500	250	1,800	500
624	Operating Supplies	30	47	400	200	200	200
632	Per Copy Charges	367	207	750	250	250	250
Total Commodities		669	554	2,800	1,400	3,000	1,700
913	Community Relations	85	-	-	70	500	500
917	Employee Awards	-	-	-	-	50	-
Total Other Expenditures		85	-	-	70	550	500
Total Economic Development		\$ 132,688	\$ 87,071	\$ 139,609	\$ 103,545	\$ 150,151	\$ 150,981



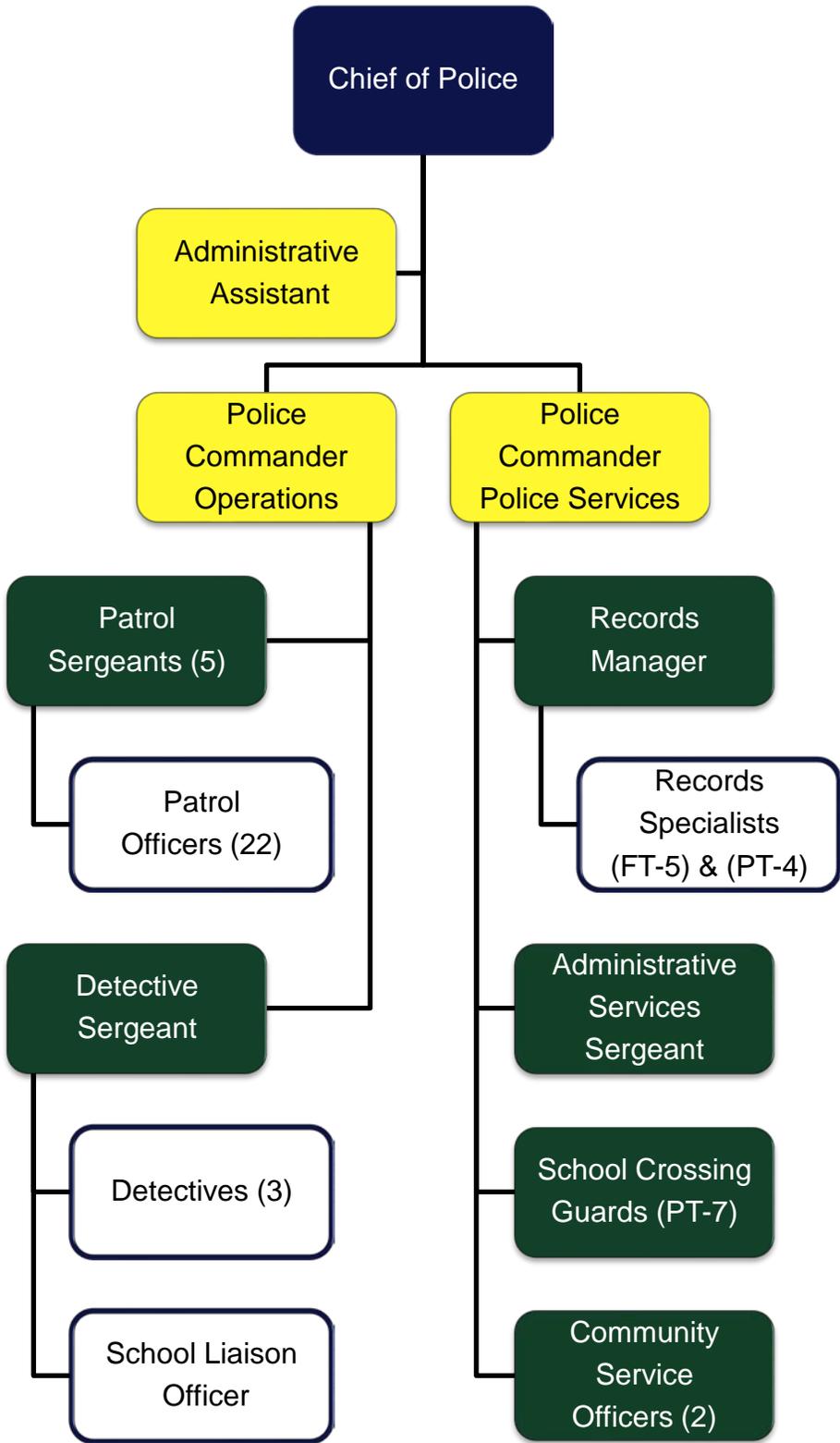
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POLICE



POLICE

PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2020 GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Patrol Division

Goal # 1 Engage in proactive and measurable crime prevention efforts that will enhance the safety of the community:

- Identify opportunities to reduce the risk of criminal activity at private residences and businesses by identifying areas of vulnerability and educating the public through the issuance of a minimum of 1,500 crime prevention notices.
- Crime Prevention Specialists will engage in activities that will assist in educating the public and business community on measures that will reduce the potential for criminal activity.

POLICE

- Conduct a minimum of 1,500 premise checks of various public and private locations throughout the city.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan Objective: EMS-III

Goal # 2 Promote pedestrian and bicycle safety throughout the community by utilizing proven and innovative measures.

- Public Education utilizing social media, Geneva Broadcast Network, Geneva Works, and media resources.
- Utilization of a public safety blog to disseminate timely and pertinent information.
- Utilization of a message board speed trailer that will allow for specific messaging regarding pedestrian safety.
- Utilize, when feasible, grants through the Illinois Department of Transportation to defray the cost of overtime to more effectively address pedestrian and bicycle safety.
- Traffic law enforcement throughout the community during times when pedestrian activity is at its highest.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan Objective: QL-I, EMS-II

Goal # 3 Partner with other Kane County Police agencies, along with the Kane County State's Attorney, Kane County Coroner, and Delnor Hospital, to research and implement a "way out" program for those within our community suffering from addiction to opioids.

- Meet with partners to develop relationships and methodology for program implementation.
- Develop policy to implement this program.
- Initiate the program.
- Evaluate the impacts and results of this program as it relates to successes, areas for improvement and impact on department and community.

Funding: General Operating, staff time

Completion Date: 03/31/2020

Strategic Plan Objective: EMS-III

POLICE

Police Services Division

Goal # 4 Purchase and install in-car video cameras in each patrol vehicle within our fleet to enhance the safety of officers and the community along with providing transparency as it relates to those incidents captured on the in-car cameras.

- Select the system most appropriate for department and City needs.
- Develop policy as it relates to all aspects of the new system.
- Choose and install system.
- Train the entire department on use of the new system.

Funding: Capital Equipment, \$57,980; General Operating, \$12,020 (data storage), staff time.

Completion Date: 12/30/2019

Strategic Plan Objective: EMS-III

Goal # 5 Transition from current policy and procedure manuals to the Lexipol Policy Software System to provide standardized policies that are reviewed and updated on an annual basis assuring compliance with state statutes.

- Purchase the software.
- Coordinate with Lexipol a project plan and implementation schedule.
- Work with Lexipol to create the policy manual.
- Assure for training of all staff.
- Implementation of new policy manual.

Funding: General Operating, \$19,800 (software), staff time

Completion Date: 04/01/2020

Strategic Plan Objective: EMS-II

Goal # 6 Facilitate and coordinate the facilities study for the police department and provide recommendations and directions based upon the completed report.

- Assure that study addresses important aspects of police facility and operations.
- Assist consultant as they evaluate the police facility.
- Prepare plan addressing recommended immediate and future repairs or modifications.

Funding: General Operating, staff time

Completion Date: 04/01/2020

POLICE

Strategic Plan Objective: EMS-II

Performance Measures	CY 2015	CY 2016	CY 2017	CY 2018
Number of Calls for Service	12,434	12,727	13,105	11,973
Number of Traffic Stops	5,876	5,911	6,221	5,933
Number of Parking Tickets Issued	8,335	8,647	6,995	7,853
Number of Accident Reports	1,004	1,013	1,079	998
Number of DUI Tickets Issued	66	53	62	54
Number of Domestic Battery Cases	34	33	41	35
Service Satisfaction Survey Results (Average out of 4.0 scale)	3.75	3.82	3.80	3.84

POLICE PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00	7.00
Police Officer	26.00	26.00	26.00	26.00	26.00	26.00
Community Service Officer/Evidence Technician	1.00	0.00	0.00	0.00	0.00	0.00
Community Service Officer	1.00	2.00	2.00	2.00	2.00	2.00
Records Manager	1.00	1.00	1.00	1.00	1.00	1.00
Records Specialist	5.00	5.00	5.00	5.00	5.00	5.00
Part-Time Records Specialist	4.00	4.00	4.00	4.00	4.00	4.00
Part-Time Crossing Guard	7.00	7.00	7.00	7.00	7.00	7.00
Total	56.00	56.00	56.00	56.00	56.00	56.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 70 - Police

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Police Services							
501	Wages - Regular	\$ 3,254,778	\$ 3,415,178	\$ 3,468,215	\$ 3,562,005	\$ 3,520,274	\$ 3,645,330
503	Overtime	389,346	373,719	368,410	414,100	397,530	397,530
504	Stand-By	20,122	16,527	20,000	17,065	20,000	20,000
521	Group Insurance	581,825	611,913	650,093	596,340	697,819	697,260
522	Medicare	51,387	58,030	55,918	55,740	57,100	58,920
523	Social Security	(23,663)	23,663	-	-	-	-
525	Police/Fire Pension	1,365,906	1,365,906	1,389,260	1,389,260	1,756,100	1,756,100
Total Personnel Services		<u>5,639,701</u>	<u>5,864,936</u>	<u>5,951,896</u>	<u>6,034,510</u>	<u>6,448,823</u>	<u>6,575,140</u>
531	Maintenance Service	18,823	24,690	20,220	26,395	20,035	19,650
544	Medical Services	-	-	2,510	4,420	2,750	2,500
546	Janitorial Service	35,419	36,016	35,460	35,460	35,460	35,460
559	Other Professional Services	-	-	1,140	2,000	1,140	1,140
561	Postage	-	66	-	-	-	-
562	Telephone	-	14,128	-	15,000	15,200	15,400
564	Printing	4,141	4,720	8,635	7,500	6,635	6,700
571	Dues	1,180	860	1,890	1,890	1,890	2,000
572	Travel	1,176	1,562	1,450	1,450	1,450	1,450
573	Training	12,284	14,376	18,626	16,000	18,625	18,800
575	Publications	522	578	525	525	525	525
595	Rentals	-	-	800	800	800	800
597	Tri-City Ambulance/Tri-Com	285,526	311,986	298,350	298,350	236,225	236,225
599	Other Contractual Services	-	5,857	7,590	7,590	7,590	7,590
Total Contractual Services		<u>359,071</u>	<u>414,839</u>	<u>397,196</u>	<u>417,380</u>	<u>348,325</u>	<u>348,240</u>
601	Maintenance Supplies	7,546	3,630	9,015	9,170	9,015	9,000
621	Office Supplies	-	70	-	5	-	-
622	Office Equipment	-	225	-	-	-	-
624	Operating Supplies	284	894	1,875	2,070	1,605	2,000
627	Motor Fuel & Lubricants	40,085	42,774	74,340	60,000	60,000	66,000
630	Ammunition	10,435	5,387	10,750	10,750	10,750	10,750
631	Clothing	28,972	25,579	33,250	33,250	36,800	39,000
642	Periodicals	213	203	350	350	350	350
663	Computer Software	189	-	-	-	31,820	26,250
Total Commodities		<u>87,724</u>	<u>78,762</u>	<u>129,580</u>	<u>115,595</u>	<u>150,340</u>	<u>153,350</u>
917	Employee Awards	-	1,418	2,205	2,500	2,175	1,500
Total Other Expenditures		<u>-</u>	<u>1,418</u>	<u>2,205</u>	<u>2,500</u>	<u>2,175</u>	<u>1,500</u>
Total Police Services		<u>6,086,496</u>	<u>6,359,955</u>	<u>6,480,877</u>	<u>6,569,985</u>	<u>6,949,663</u>	<u>7,078,230</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 70 - Police

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Records							
501	Wages - Regular	\$ 473,254	\$ 406,030	\$ 449,542	\$ 450,355	\$ 466,080	\$ 470,604
502	Wages - Part-Time/Seasonal	4,736	7,489	8,371	8,030	8,602	8,830
503	Overtime	464	518	11,038	740	1,260	1,260
521	Group Insurance	112,841	116,911	117,247	118,800	121,389	127,980
522	Medicare	6,461	6,178	6,799	6,175	6,901	7,113
523	Social Security	27,628	26,414	29,076	26,435	29,508	30,411
524	IMRF	49,069	51,682	53,935	52,715	44,276	47,059
Total Personnel Services		<u>674,452</u>	<u>615,222</u>	<u>676,008</u>	<u>663,250</u>	<u>678,016</u>	<u>693,257</u>
531	Maintenance Service	14,923	12,372	12,855	12,855	25,340	16,500
544	Medical Service	2,175	255	2,510	-	500	500
559	Other Professional Services	3,248	3,115	1,730	2,000	1,730	2,000
561	Postage	2,454	1,942	3,235	3,235	3,235	3,235
562	Telephone	16,979	2,292	19,200	3,000	3,000	3,300
564	Printing	-	-	570	570	170	300
572	Travel	-	54	755	300	755	755
573	Training	-	1,354	1,850	1,000	1,850	1,850
581	Utilities	76	76	95	200	240	240
595	Rentals	6,152	6,166	6,720	6,750	6,720	6,750
599	Other Contractual Services	17,404	12,350	12,705	13,000	12,855	13,500
Total Contractual Services		<u>63,411</u>	<u>39,976</u>	<u>62,225</u>	<u>42,910</u>	<u>56,395</u>	<u>48,930</u>
601	Maintenance Supplies	27	70	-	250	-	-
621	Office Supplies	9,434	9,344	10,005	10,005	11,450	11,800
622	Office Equipment	2,154	1,032	1,100	1,100	1,900	2,000
623	Office Furniture	3,347	311	2,100	2,100	2,100	2,100
624	Operating Supplies	5,142	3,973	4,540	4,550	4,200	4,300
631	Clothing	2,164	1,655	3,100	3,100	3,100	3,100
632	Per Copy Charges	3,265	3,204	3,000	3,000	3,000	3,000
663	Computer Software	299	-	1,600	5,000	9,850	18,000
Total Commodities		<u>25,832</u>	<u>19,589</u>	<u>25,445</u>	<u>29,105</u>	<u>35,600</u>	<u>44,300</u>
917	Employee Awards	1,320	302	500	340	350	300
Total Other Expenditures		<u>1,320</u>	<u>302</u>	<u>500</u>	<u>340</u>	<u>350</u>	<u>300</u>
Total Records		<u>765,015</u>	<u>675,089</u>	<u>764,178</u>	<u>735,605</u>	<u>770,361</u>	<u>786,787</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 70 - Police

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Community Service							
501	Wages - Regular	\$ 30,224	\$ 30,653	\$ 32,570	\$ 32,525	\$ 34,052	\$ 35,110
502	Wages - Part-Time/Seasonal	33,105	31,650	49,000	34,500	39,400	32,400
503	Overtime	1,193	1,712	1,862	1,800	1,863	1,863
504	Stand-By	538	1,559	1,350	2,300	1,800	1,800
521	Group Insurance	9,680	9,993	11,449	9,965	11,956	12,094
522	Medicare	921	937	1,233	925	1,117	1,029
523	Social Security	3,938	4,010	5,257	4,360	4,784	4,414
524	IMRF	3,462	3,856	4,190	4,405	3,407	3,510
Total Personnel Services		<u>83,060</u>	<u>84,370</u>	<u>106,911</u>	<u>90,780</u>	<u>98,379</u>	<u>92,220</u>
562	Telephone		912	915	1,000	1,000	1,000
572	Travel	97	-	-	-	-	-
599	Other Contractual Services	7,050	9,375	7,000	7,000	7,000	7,000
Total Contractual Services		<u>7,147</u>	<u>10,287</u>	<u>7,915</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
624	Operating Supplies	-	676	900	900	900	900
631	Clothing	508	869	800	800	800	800
Total Commodities		<u>508</u>	<u>1,545</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>
Total Community Service		<u>90,715</u>	<u>96,202</u>	<u>116,526</u>	<u>100,480</u>	<u>108,079</u>	<u>101,920</u>
Total Police		<u>\$ 6,942,227</u>	<u>\$ 7,131,246</u>	<u>\$ 7,361,581</u>	<u>\$ 7,406,070</u>	<u>\$ 7,828,103</u>	<u>\$ 7,966,937</u>



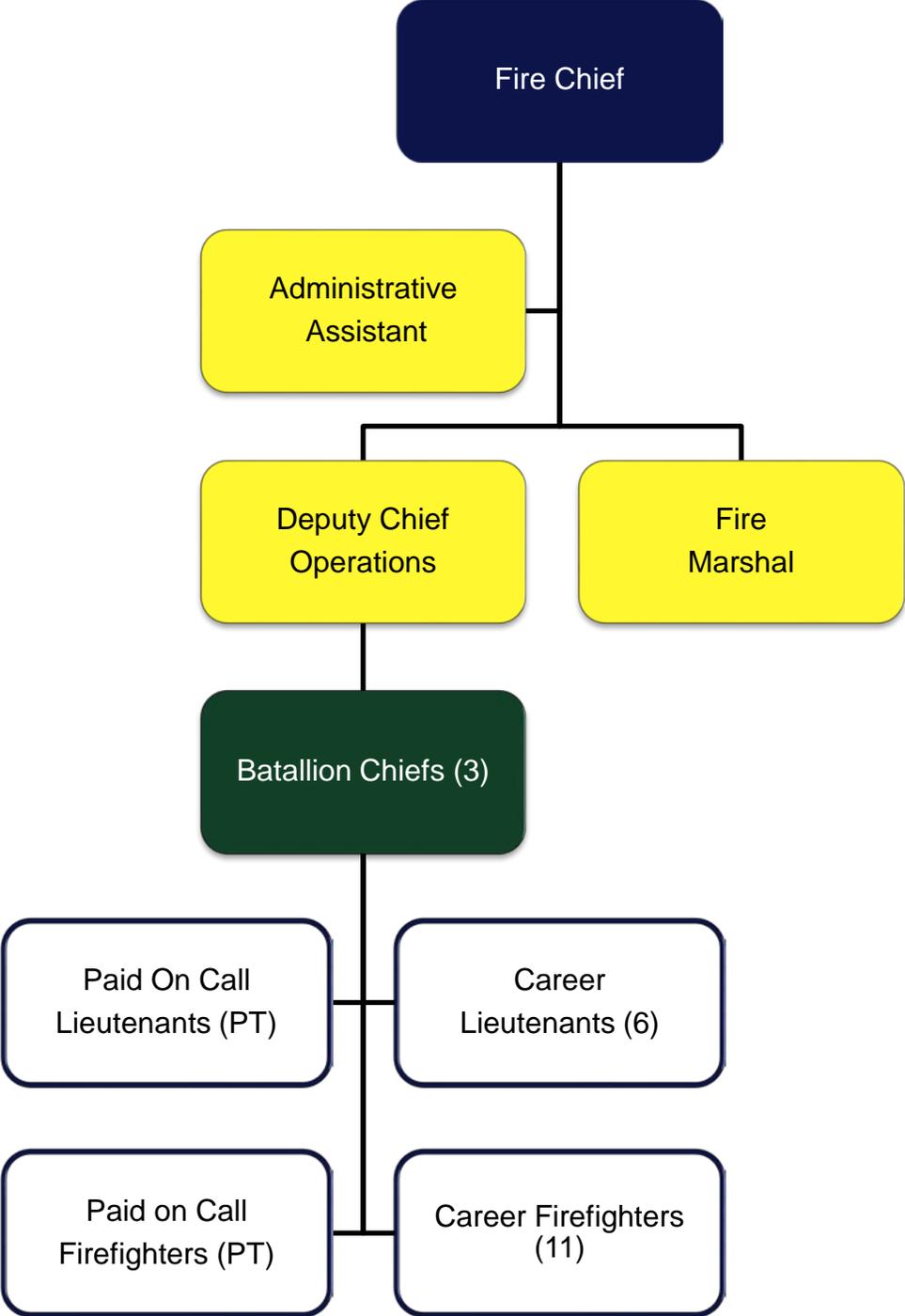
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FIRE



FIRE

PROGRAM DESCRIPTION

The Geneva Fire Department provides fire suppression, advanced life support emergency medical response, basic and advanced rescue, hazardous materials mitigation, fire inspection, plans review, public education, fire investigation and emergency preparedness planning and response services to the citizens, employers and visitors of Geneva.

MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire and non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

FY 2020 GOALS

Goal # 1 Develop and deploy training programs utilizing the West Chicago Fire Protection District Regional Training Center

Funding: General Operating, \$2,700 (usage fee), staff time
Completion Date: 07/31/2019
Accreditation Objective: 8B, 8C
Strategic Plan: EMS-II

Goal # 2 Support the CFAI accreditation process by updating the Fire and Emergency Service Self-Assessment Manual (FESSAM) to the 9th Edition standards, update the 2015 Strategic Plan and update the 2015 Standard of Cover/Community Risk Assessment

Funding: General Operating, staff time
Completion Date: 04/30/2020
Accreditation Objective: 2D.1, 2D.7
Strategic Plan: EMS-II, EMS-IV

Goal # 3 Deploy the cancer risk reduction program that was developed during FY19

Funding: General Operating, staff time
Completion Date: 01/31/2020
Accreditation Objective: 7F

FIRE

Strategic Plan: N/A

Goal # 4 Utilize live data in the field by digitizing commercial and industrial facility floor plans, expanding the fire preplan program, converting to digital utility infrastructure maps, digitizing hydrant flow test data and utilizing the City of Geneva GIS system to distribute content to the mobile Command iPad platform.

Funding: General Operating, staff time
Completion Date: 10/31/2019
Accreditation Objective: 5, 9
Strategic Plan: EMS-IV

Goal # 5 Implement a Commercial Inspection Compliance Software Package

Funding: General Operating, staff time
Completion Date: 12/31/2019
Accreditation Objective: 5A.2, 5A.6
Strategic Plan: EMS-IV

Performance Measures	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
Total Response Time – 1 st Due	6:39	6:15	6:49	7:20	7:21
Call Volume:					
Fire % of total	2.9	2.9	3.5	3.2	2.8
EMS % of total	48.8	53.5	56.3	62.1	61.9
Other % of total	48.3	43.6	40.2	34.7	35.4
Structure Fires (Geneva ERF)	2	4	4	5	4
Patient Transports	1,165	1,148	1,102	1,033	1,131
Training Hours	13,385	16,689	15,728	13,221	16,685

FIRE PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00	6.00
Firefighter	8.00	10.00	11.00	11.00	11.00	11.00
Part-Time Paid- On-Call Firefighter	50.00	50.00	50.00	50.00	50.00	50.00
Total	71.00	73.00	74.00	74.00	74.00	74.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Command							
501	Wages - Regular	\$ 767,417	\$ 765,011	\$ 770,243	\$ 771,815	\$ 796,791	\$ 812,532
521	Group Insurance	156,458	181,354	199,974	191,560	220,479	228,038
522	Medicare	10,025	11,722	11,169	10,705	11,553	11,781
523	Social Security	(8,665)	22,023	10,554	9,925	10,981	11,159
524	IMRF	8,348	17,977	19,934	19,895	16,520	17,997
Total Personnel Services		933,583	998,087	1,011,874	1,003,900	1,056,324	1,081,507
531	Maintenance Service	6,598	5,064	8,150	8,150	5,210	5,210
544	Medical Service	-	218	1,320	1,320	1,320	1,320
559	Other Professional Services	186	306	285	285	265	265
561	Postage	263	238	500	500	300	300
562	Telephone	8,839	9,463	9,540	10,170	10,320	10,320
564	Printing	547	40	350	350	350	350
571	Dues	4,454	4,744	4,905	4,940	4,940	4,940
572	Travel	5,507	730	1,000	1,000	1,000	7,000
573	Training	283	388	500	500	500	500
595	Rentals	2,368	2,132	2,180	2,180	2,180	2,180
597	Tri-City Ambulance/Tri-Com	316,032	347,363	228,740	228,740	237,230	239,495
Total Contractual Services		345,078	370,686	257,470	258,135	263,615	271,880
601	Maintenance Supplies	248	42	500	785	500	500
621	Office Supplies	1,298	1,451	1,500	1,500	1,500	1,500
622	Office Equipment	596	1,299	300	300	300	300
624	Operating Supplies	865	152	1,000	1,000	1,000	1,000
631	Clothing	8,490	2,337	2,100	2,100	2,100	2,100
632	Per Copy Charges	1,412	604	1,500	1,500	1,500	1,500
Total Commodities		12,910	5,885	6,900	7,185	6,900	6,900
917	Employee Awards	759	1,176	1,200	1,200	1,200	1,200
Total Other Expenditures		759	1,176	1,200	1,200	1,200	1,200
Total Command		1,292,330	1,375,834	1,277,444	1,270,420	1,328,039	1,361,487
Fire Services							
501	Wages - Regular	\$ 1,292,036	\$ 1,387,711	\$ 1,497,436	\$ 1,426,986	\$ 1,551,407	\$ 1,606,380
503	Overtime	193,318	200,381	198,800	280,520	202,300	206,250
506	Wages - Meetings	5,427	4,210	11,305	5,885	9,640	9,730
513	POC Holiday	5,435	5,577	12,820	5,430	12,950	13,080
514	Overnight Duty	374,123	375,534	417,270	378,700	410,080	416,790
515	Still Alarms	36,000	37,322	36,000	36,000	36,000	36,000
516	Training	5,938	-	16,485	8,580	14,280	14,415
521	Group Insurance	428,988	432,112	463,562	430,315	521,935	562,759
522	Medicare	26,867	29,714	28,874	29,225	32,430	33,275
523	Social Security	26,610	26,749	12,028	25,535	12,657	12,699
525	Police/Fire Pension	434,791	518,475	569,825	589,825	805,975	805,975
Total Personnel Services		2,829,533	3,017,785	3,264,405	3,217,001	3,609,654	3,717,353
531	Maintenance Service	-	-	-	6,500	6,500	6,500
544	Medical Service	2,347	7,355	14,495	17,420	14,670	14,670
572	Travel	595	652	1,000	1,000	1,000	1,000
573	Training	13,543	17,870	17,000	17,000	17,000	17,000
Total Contractual Services		16,484	25,877	32,495	41,920	39,170	39,170

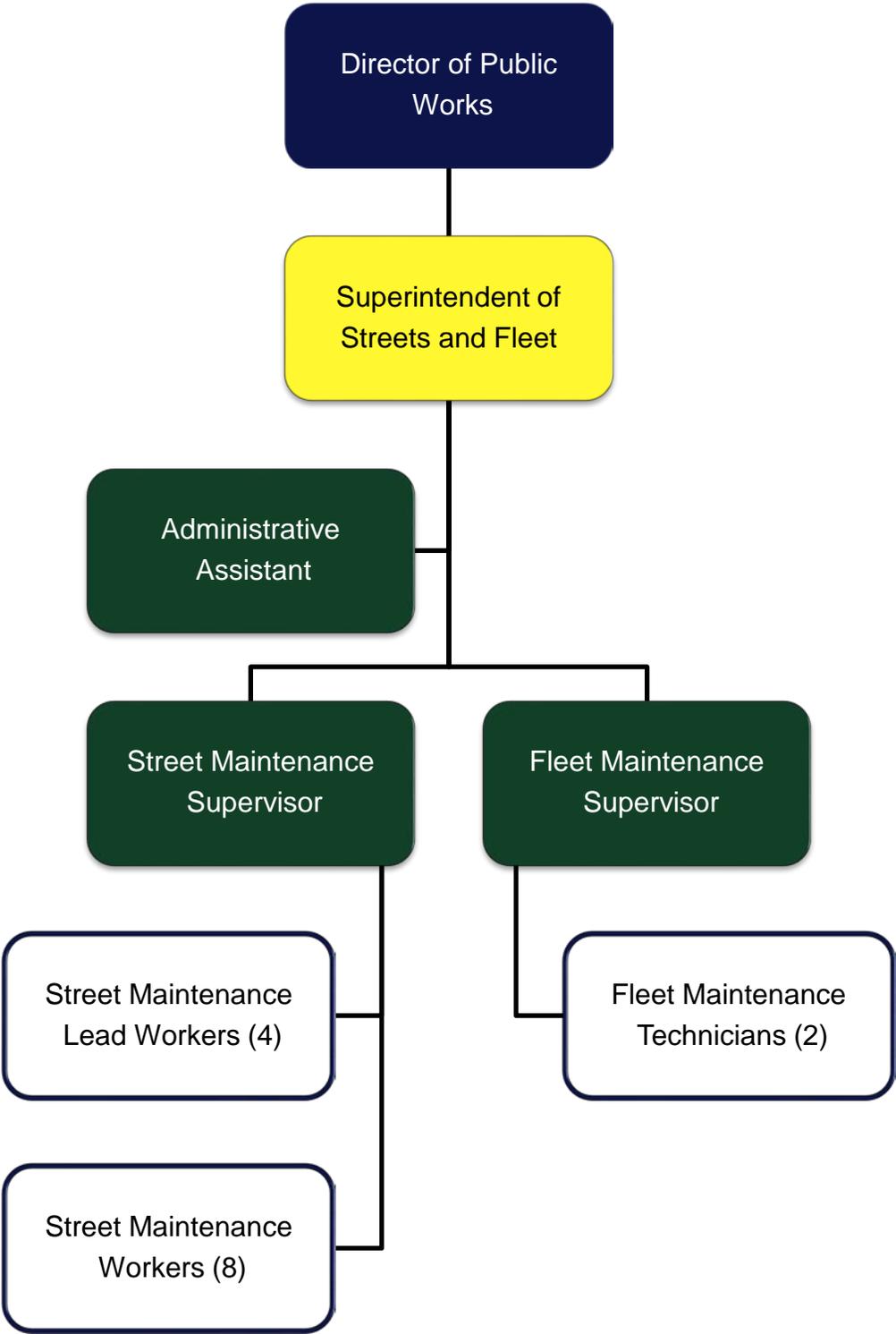
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
601	Maintenance Supplies	-	-	-	5,045	5,000	5,000
624	Operating Supplies	11,087	21,051	23,050	24,170	23,050	23,050
625	Small Tools	-	-	500	500	500	500
627	Motor Fuel & Lubricants	-	-	-	20,809	20,805	21,010
631	Clothing	23,664	36,365	24,000	27,000	24,000	24,000
641	Books	-	755	500	500	500	500
Total Commodities		34,752	58,171	48,050	78,024	73,855	74,060
Total Fire Services		2,880,769	3,101,833	3,344,950	3,336,945	3,722,679	3,830,583
Facility Maintenance							
531	Maintenance Service	\$ 18,932	\$ 36,301	\$ 24,905	\$ 18,405	\$ 18,405	\$ 19,720
581	Utilities	-	-	-	720	660	660
595	Rentals	523	465	950	950	950	950
599	Other Contractual Services	742	742	1,000	1,000	1,000	1,000
Total Contractual Services		20,197	37,508	26,855	21,075	21,015	22,330
601	Maintenance Supplies	8,589	8,040	11,800	6,800	6,800	6,800
624	Operating Supplies	693	1,044	1,450	1,520	1,450	1,450
626	Janitorial Supplies	2,475	3,261	3,500	3,500	3,500	3,500
627	Motor Fuel & Lubricants	12,069	13,920	20,805	-	-	-
Total Commodities		23,826	26,265	37,555	11,820	11,750	11,750
Total Facility Maintenance		44,022	63,773	64,410	32,895	32,765	34,080
GEMA							
531	Maintenance Service	5,027	4,125	5,125	5,125	5,145	5,145
559	Other Professional Services	6,000	4,027	16,000	16,000	16,000	16,000
562	Telephone	7,027	5,750	6,240	6,285	6,660	6,660
573	Training	219	-	1,000	1,000	1,000	1,000
Total Contractual Services		18,272	13,902	28,365	28,410	28,805	28,805
622	Office Equipment	-	-	-	125	-	-
624	Operating Supplies	352	610	750	880	750	750
627	Motor Fuel & Lubricants	273	65	305	305	305	310
631	Clothing	175	-	1,300	1,300	1,055	1,055
Total Commodities		800	675	2,355	2,610	2,110	2,115
Total GEMA		19,072	14,577	30,720	31,020	30,915	30,920
Total Fire		\$ 4,236,193	\$ 4,556,017	\$ 4,717,524	\$ 4,671,280	\$ 5,114,398	\$ 5,257,070

PUBLIC WORKS – STREETS & FLEET



PUBLIC WORKS – STREETS & FLEET

PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2020 GOALS

Forestry Division

Goal # 1 Implement and employ GIS database using collected tree inventory to include species of tree, size and condition of tree, and work history and make available to the public.

Funding: General Operating, staff time

Completion Date: 7/30/2020

Strategic Plan: ES-I, EMS -IV

Goal # 2 Expand the Parkway Tree Trimming Program to trim at least 1,100 trees.

Funding: Infrastructure Capital Project Fund, \$30,000; General Operating, staff time

Completion Date: 4/30/2020

Strategic Plan: ES-I, EMS-IV

Streets Division

Goal # 3 Expand the GIS sign database to maintain GIS data for all regulatory (STOP, YIELD, SPEED LIMIT, SCHOOL ZONE) signs within the City.

Funding: General Operating, staff time

Completion Date: 4/30/2020

PUBLIC WORKS – STREETS & FLEET

Strategic Plan: EMS-IV

Goal # 4 Expand the Pavement Marking Maintenance Program by utilizing the existing inventory of pavement markings and install or replace one fifth of the City’s pavement markings annually utilizing in house staff as well as contractual labor.

Funding: Capital Infrastructure Project Fund, \$45,000

Completion Date: 4/30/2020

Strategic Plan: EMS-II, QL-I

Goal # 5 Convert lighting in commuter parking garage structure to LED.

Funding: Commuter Parking Fund, \$90,000

Completion Date: 04/30/2020

Strategic Plan: ES-II

Goal # 6 Meet the requirements of the NPDES MS4 storm sewer program.

Funding: General Operating, staff time

Completion Date: 8/30/2020

Strategic Plan: EMS-II, EMS-IV, ES-III

Cemetery

Goal # 7 Implement and employ GIS database for cemetery mapping using the E-cims program for both internal and external use.

Funding: General Operating, \$2,400 (Software), staff time

Completion Date: 9/30/2020

Strategic Plan: EMS-IV

Forestry Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Trees Removed	238	40	152	160
Total Number of Parkway Trees Trimmed	2,354	2,514	2,416	3000

PUBLIC WORKS – STREETS & FLEET

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Parkway Trees Planted	60	100	60	60

Street Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Snow Events	14	13	17	17
Salt Used (Tons)	1,400	1,426	2,140	1800
Asphalt Patching (Tons)	250	330	330	225

Fleet Division

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Fleet Repairs Performed	2,850	2,825	2,837	1,650

Cemetery

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Burials	49	43	40	40
Number of Plots Sold	40	38	42	45

PUBLIC WORKS – STREETS & FLEET DIVISION PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Superintendent of Streets and Fleet	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Street Maintenance Lead Worker	4.00	4.00	4.00	4.00	4.00	4.00
Street Maintenance Worker	8.00	8.00	8.00	8.00	8.00	8.00
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Technician	2.00	2.00	2.00	2.00	2.00	2.00
Total	18.00	18.00	18.00	18.00	18.00	18.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
General Maintenance							
501	Wages - Regular	\$ 838,195	\$ 892,722	\$ 904,223	\$ 900,150	\$ 931,679	\$ 951,513
502	Wages - Part-Time/Seasonal	4,433	-	-	3,420	5,760	5,760
503	Overtime	48,291	70,984	79,000	75,000	80,580	80,580
504	Stand-By	76,952	84,103	72,000	70,000	73,200	73,200
521	Group Insurance	257,413	268,911	293,074	263,645	348,243	359,352
522	Medicare	13,430	15,837	15,302	12,605	15,821	16,095
523	Social Security	57,406	67,719	60,875	53,890	67,540	68,642
524	IMRF	113,987	118,873	115,136	106,270	103,120	103,213
Total Personnel Services		1,410,107	1,519,149	1,539,610	1,484,980	1,625,943	1,658,355
531	Maintenance Service	52,278	63,845	69,230	68,915	73,245	76,345
544	Medical Service	1,407	977	1,330	1,330	1,330	1,330
546	Janitorial Service	2,437	2,577	2,540	2,540	2,540	2,540
559	Other Professional Services	1,922	1,288	500	500	500	500
561	Postage	13	-	250	200	250	250
562	Telephone	2,904	1,992	2,400	2,400	2,400	2,400
563	Publishing	-	503	300	300	300	300
564	Printing	93	113	200	200	100	100
571	Dues	972	776	670	670	670	970
572	Travel	856	1,996	540	540	540	540
573	Training	3,658	3,528	3,195	3,215	3,195	3,195
581	Utilities	135	85	160	160	160	160
582	Street Lighting	587	498	600	600	600	600
584	Landfill Charges	1,472	-	2,000	500	2,000	2,000
595	Rentals	1,666	2,140	2,070	2,070	2,070	2,070
599	Other Contractual Services	153	451	990	300	500	500
Total Contractual Services		70,553	80,769	86,975	84,440	90,400	93,800
601	Maintenance Supplies	25,151	29,311	31,960	31,635	31,710	31,710
621	Office Supplies	846	692	800	800	800	800
622	Office Equipment	796	1,468	500	500	500	500
623	Office Furniture	499	766	-	-	-	-
624	Operating Supplies	19,436	17,899	23,100	17,600	23,560	23,100
625	Small Tools	9,922	2,090	6,000	4,000	6,000	6,000
626	Janitorial Supplies	137	104	400	100	400	400
627	Motor Fuel & Lubricants	22,045	32,258	43,840	43,840	43,840	43,840
631	Clothing	6,941	5,671	7,200	7,200	8,800	8,800
632	Per Copy Charges	354	274	480	480	480	480
641	Books	-	-	-	-	900	-
662	Film/Video	-	-	100	-	-	-
663	Computer Software	-	-	11,200	11,925	11,200	11,200
Total Commodities		86,127	90,533	125,580	118,080	128,190	126,830
910	Capitalized Assets	(490,757)	(589,971)	(554,100)	(554,100)	(550,000)	(550,000)
917	Employee Awards	5	300	500	350	500	600
Total Other Expenditures		(490,752)	(589,671)	(553,600)	(553,750)	(549,500)	(549,400)
Total General Maintenance		1,076,035	1,100,780	1,198,565	1,133,750	1,295,033	1,329,585

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Snow Control							
	559 Other Professional Services	2,073	2,104	2,100	2,100	2,100	2,100
	Total Contractual Services	2,073	2,104	2,100	2,100	2,100	2,100
	601 Maintenance Supplies	147,967	218,497	273,000	273,000	273,000	273,000
	624 Operating Supplies	55	-	700	700	700	700
	625 Small Tools	-	-	100	100	100	100
	Total Commodities	148,022	218,497	273,800	273,800	273,800	273,800
	Total Snow & Ice Control	150,095	220,601	275,900	275,900	275,900	275,900
Forestry							
	531 Maintenance Service	122	539	2,000	2,000	2,000	2,000
	559 Other Professional Services	828	1,705	3,000	3,000	3,000	3,000
	564 Printing	337	-	500	-	500	500
	571 Dues & Subscriptions	575	575	600	600	600	600
	587 Mosquito Abatement	46,402	59,998	60,000	48,295	60,000	60,000
	Total Contractual Services	48,264	62,817	66,100	53,895	66,100	66,100
	601 Maintenance Supplies	1,051	813	1,000	1,000	1,000	1,000
	624 Operating Supplies	179	-	600	350	600	600
	625 Small Tools	1,138	1,948	4,000	4,000	4,000	4,000
	627 Motor Fuel & Lubricants	259	155	205	200	205	205
	Total Commodities	2,626	2,916	5,805	5,550	5,805	5,805
	Total Forestry	50,890	65,733	71,905	59,445	71,905	71,905
	Total Streets & Walks	\$ 1,277,020	\$ 1,387,114	\$ 1,546,370	\$ 1,469,095	\$ 1,642,838	\$ 1,677,390

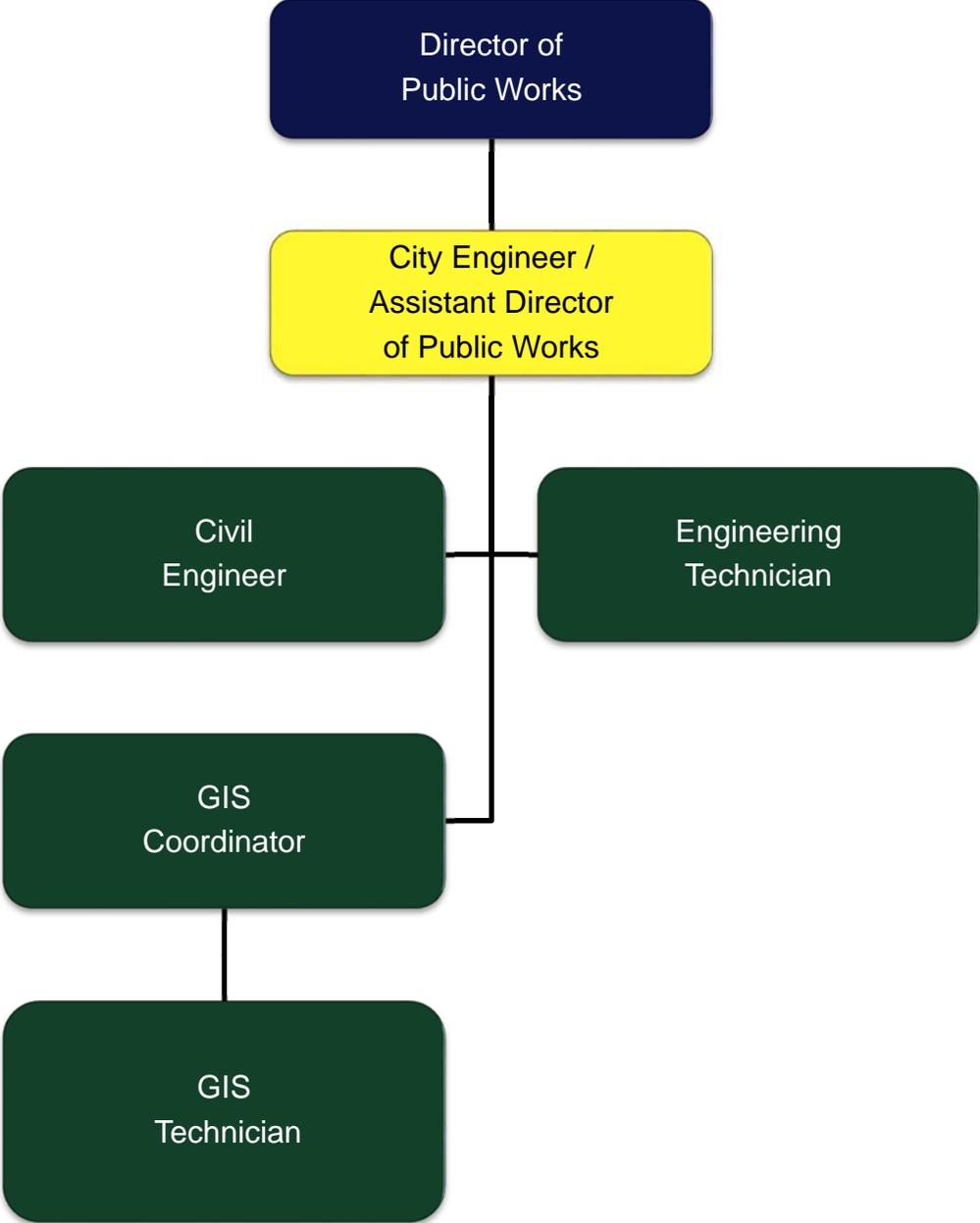
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Fleet Maintenance							
501	Wages - Regular	\$ 140,106	\$ 102,961	\$ 133,564	\$ 133,170	\$ 138,203	\$ 140,699
503	Overtime	605	149	1,000	350	1,006	1,006
521	Group Insurance	23,065	16,943	20,868	19,405	23,124	24,533
522	Medicare	2,092	1,561	1,952	1,895	2,020	2,055
523	Social Security	8,943	6,678	8,346	8,100	8,630	8,786
524	IMRF	16,181	12,464	15,763	15,610	13,762	14,171
Total Personnel Services		<u>190,993</u>	<u>140,756</u>	<u>181,493</u>	<u>178,530</u>	<u>186,745</u>	<u>191,250</u>
531	Maintenance Service	62,515	63,564	70,000	45,000	70,000	70,000
562	Telephone	609	511	660	660	660	660
563	Publishing	-	-	-	30	-	-
571	Dues	-	529	185	185	185	185
572	Travel	-	-	-	10	-	-
573	Training	100	1,534	1,500	1,500	1,500	1,500
595	Rentals	1,160	1,060	1,560	1,000	1,000	1,000
599	Other Contractual Services	-	-	1,000	-	1,000	1,000
Total Contractual Services		<u>64,385</u>	<u>67,198</u>	<u>74,905</u>	<u>48,385</u>	<u>74,345</u>	<u>74,345</u>
601	Maintenance Supplies	75,911	62,744	78,000	78,000	78,000	78,000
621	Office Supplies	-	-	-	-	-	-
622	Office Equipment	-	-	-	-	-	-
624	Operating Supplies	8,436	5,731	10,125	5,125	10,685	10,685
625	Small Tools	2,266	5,655	1,500	600	3,200	3,200
626	Janitorial Supplies	444	254	500	250	500	500
627	Motor Fuel & Lubricants	25,093	3,519	14,180	12,120	13,120	13,120
631	Clothing	238	1,920	1,350	1,350	1,650	1,650
663	Computer Software	-	-	1,970	1,970	1,970	1,970
Total Commodities		<u>112,388</u>	<u>79,823</u>	<u>107,625</u>	<u>99,415</u>	<u>109,125</u>	<u>109,125</u>
Total Fleet Maintenance		<u>\$ 367,765</u>	<u>\$ 287,777</u>	<u>\$ 364,023</u>	<u>\$ 326,330</u>	<u>\$ 370,215</u>	<u>\$ 374,720</u>

PUBLIC WORKS - ENGINEERING



PUBLIC WORKS - ENGINEERING

PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The GIS division maintains and oversees the City's land-based GIS and provides information systems support and back up. The GIS Division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the internet and intranet, and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2020 GOALS

Engineering Division

Goal # 1 Finalize design and initiate construction for the East Street Corridor including finalization of land acquisition with IDOT, Phase II design, project specifications, and coordination of bidding operations with IDOT to target a 2020 road construction start date.

Funding: General Operating, staff time

Completion Date: ~11/30/2022

Strategic Plan: EMS-II, EV-III, ES-II, ES-III, QL-I

Goal # 2 In conjunction with the Economic Development Department, develop the necessary infrastructure for the development of the Southeast Industrial Park.

Funding: General Operating, staff time

Completion Date: ~ 11/01/2020 (Roadway/Utilities Phase 2 construction)

Strategic Plan: EV-II, EMS-II

Goal # 3 Identify preferred location and funding strategy for downtown parking structure.

PUBLIC WORKS - ENGINEERING

Funding: General Operating, staff time

Completion Date: Open

Strategic Plan: EV-III

Goal # 4 Expand the Pavement Marking Maintenance Program by utilizing the existing inventory of pavement markings and install or replace one fifth of the City's pavement markings annually utilizing in house staff as well as contractual labor.

Funding: Capital Infrastructure Projects Fund, \$45,000

Completion Date: 4/30/2020

Strategic Plan: EMS-II, QL-I

Goal # 5 Include a multi-year pavement maintenance program in the Capital Improvement Plan.

Funding: General Operating, staff time

Completion Date: 11/30/2019

Strategic Plan: EMS-II, EMS-IV, QL-I

Goal # 6 Meet the requirements of the NPDES MS4 storm sewer program.

Funding: General Operating, staff time

Completion Date: 4/30/2020

Strategic Plan: EMS-II, EMS-IV, ES-III

GIS Division

Goal # 7 Improve digital mapping applications for use by the City by updating the asset database, digitizing infrastructure information, providing timely and relevant information to decision makers, stakeholders and the public.

Funding: General Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-III, EMS-III, EMS-IV

Goal # 8 Develop and provide in-house training sessions to City staff to promote the use of the City's GIS database system.

Funding: General Operating, staff time

Completion Date: 04/30/2020

PUBLIC WORKS - ENGINEERING

Strategic Plan: EMS-II

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Sidewalk Replaced/Repaired (Sq. Ft)	25,000	25,000	34,300	17,858
Curb Removed/Replaced (Sq. Ft)	10,600	8,900	8,956	6,879
Pavement Maintenance (Miles)	3.0	3.0	2.0	2.0
Roadway Resurfaced (Miles)	5.0	3.5	3.0	6.0
Number of Drainage & Utility Structures Improved (Each)	89	75	74	57
Sidewalk Repaired/Trip Hazard Removed (Each)	N/A	N/A	N/A	475

PUBLIC WORKS – ENGINEERING DIVISION PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Director of Public Works	1.00	1.00	1.00	1.00	1.00	1.00
City Engineer / Assistant Director of Public Works	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	0.00	0.00	1.00	1.00	1.00	1.00
GIS Technician	2.00	2.00	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00	6.00	6.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Engineering							
501	Wages - Regular	\$ 192,294	\$ 169,035	\$ 172,324	\$ 175,415	\$ 176,990	\$ 179,050
502	Wages - Part-time/Seasonal	-	-	7,200	345	816	480
503	Overtime	-	49	-	-	-	-
521	Group Insurance	39,204	32,671	34,834	32,550	37,176	38,321
522	Medicare	2,661	2,680	2,603	2,430	2,579	2,610
523	Social Security	11,361	11,458	11,047	10,460	10,910	10,950
524	IMRF	22,479	19,140	20,180	20,535	16,483	17,910
Total Personnel Services		267,999	235,033	248,188	241,735	244,954	249,321
531	Maintenance Service	1,734	969	995	995	995	995
542	Engineering Service	48,005	28,182	40,000	10,000	40,000	40,000
543	Legal Services	5,930	-	-	-	-	-
544	Medical Service	170	-	90	255	90	90
546	Janitorial Service	2,437	2,577	2,520	2,520	2,520	2,520
559	Other Professional Services	30	-	50	30	50	50
561	Postage	449	650	480	480	480	490
562	Telephone	4,968	5,101	4,800	4,800	4,800	5,000
563	Publishing	290	876	500	505	500	500
564	Printing	57	55	200	75	100	100
566	Recording Fees	224	327	350	350	350	350
571	Dues	488	177	590	590	590	590
572	Travel	875	417	1,080	1,080	1,080	1,080
573	Training	1,970	2,084	3,300	2,800	3,300	3,300
595	Rentals	682	638	655	655	655	655
599	Other Contractual Services	30	-	-	-	-	-
Total Contractual Services		68,337	42,053	55,610	25,135	55,510	55,720
601	Maintenance Supplies	84	18	100	115	100	100
621	Office Supplies	844	684	1,000	1,000	1,000	1,000
622	Office Equipment	468	598	1,000	1,000	1,000	1,000
624	Operating Supplies	259	270	600	600	950	1,000
625	Small Tools	42	-	-	-	-	-
626	Janitorial Supplies	70	90	150	150	150	150
627	Motor Fuel & Lubricants	971	997	2,040	2,040	2,040	2,040
631	Clothing	1,217	1,127	1,320	1,320	1,320	1,320
632	Per Copy Charge	354	274	360	360	360	360
641	Books	-	-	-	-	-	-
Total Commodities		4,309	4,058	6,570	6,585	6,920	6,970
917	Employee Awards	100	-	50	50	600	200
Total Other Expenditures		100	-	50	50	600	200
Total Engineering		340,746	281,144	310,418	273,505	307,984	312,211
GIS							
501	Wages - Regular	\$ 9,511	\$ 11,922	\$ 13,441	\$ 9,605	\$ 13,057	\$ 13,445
521	Group Insurance	1,718	3,297	3,328	1,715	1,597	1,684
522	Medicare	144	177	195	135	189	195
523	Social Security	614	757	833	575	810	834
524	IMRF	1,074	1,497	1,574	1,130	1,241	1,344
Total Personnel Services		13,061	17,650	19,371	13,160	16,894	17,502

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
531	Maintenance Service	794	(794)	-	-	-	-
572	Travel	-	-	150	50	150	150
573	Training	183	-	-	-	-	-
Total Contractual Services		977	(794)	150	50	150	150
601	Maintenance Supplies	34	-	75	75	75	75
621	Office Supplies	33	-	80	80	80	80
624	Operating Supplies	-	-	60	60	60	60
625	Small Tools	37	-	50	50	50	50
Total Commodities		104	-	265	265	265	265
Total GIS		14,142	16,856	19,786	13,475	17,309	17,917
Storm Drainage							
501	Wages - Regular	\$ 25,079	\$ 25,693	\$ 26,778	\$ 26,290	\$ 27,920	\$ 28,468
503	Overtime	20	81	-	60	-	-
504	Stand-By	35	51	-	10	-	-
521	Group Insurance	7,751	8,022	8,206	8,075	8,788	9,096
522	Medicare	348	376	389	360	404	413
523	Social Security	1,486	1,605	1,663	1,540	1,733	1,765
524	IMRF	2,809	2,920	3,138	3,080	2,655	2,848
Total Personnel Services		37,529	38,748	40,174	39,415	41,500	42,590
599	Other Contractual Services	1,774	331	2,500	2,500	2,500	2,500
Total Contractual Services		1,774	331	2,500	2,500	2,500	2,500
601	Maintenance Supplies	11,000	10,981	11,000	11,000	11,000	11,000
624	Operating Supplies	2,360	2,373	2,500	2,500	2,500	2,500
Total Commodities		13,360	13,354	13,500	13,500	13,500	13,500
914	State/Federal Permit Fees	500	500	500	500	500	500
Total Other Expenditures		500	500	500	500	500	500
Total Storm Drainage		53,162	52,933	56,674	55,915	58,000	59,090
Total Engineering & Storm Drainage		\$ 408,050	\$ 350,933	\$ 386,878	\$ 342,895	\$ 383,293	\$ 389,218



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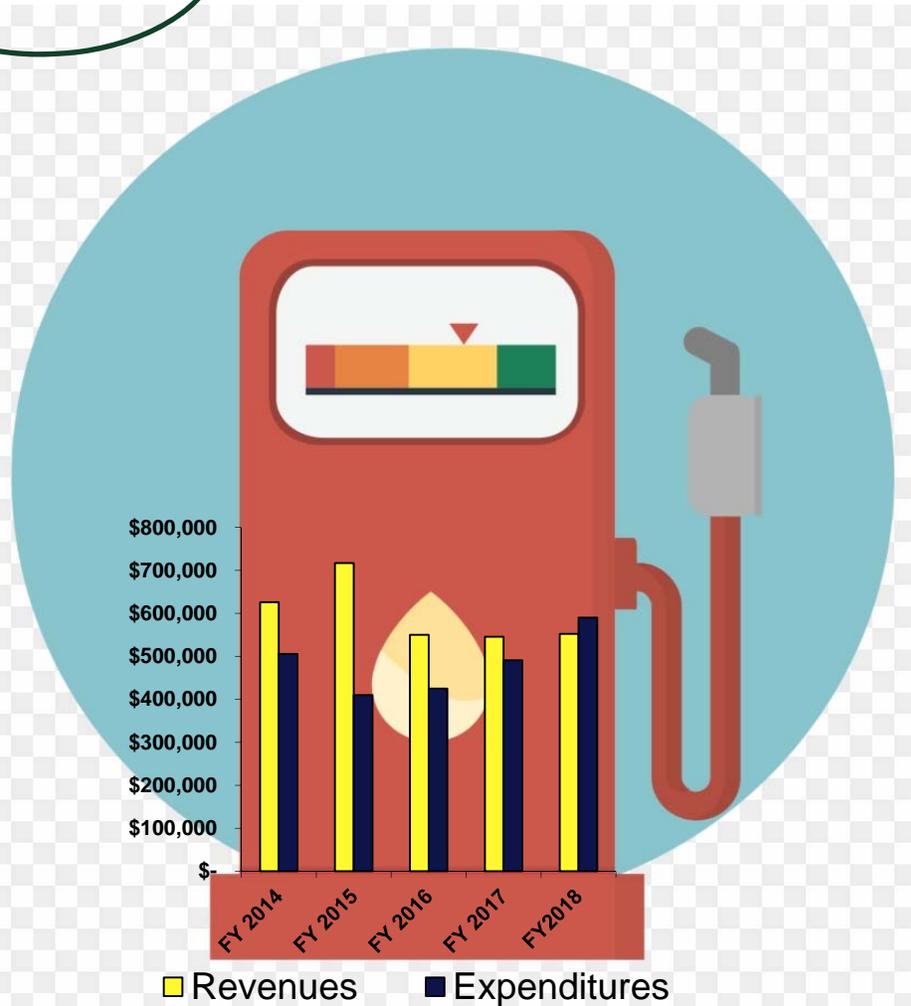


MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures of maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires gasoline taxes be used to maintain streets. Illinois Motor Fuel Tax rate for gasoline, gasoline products, propane and gasohol is \$0.19 per gallon. Special fuels, such as diesel and biodiesel, are currently taxed at \$0.215 per gallon.

Illinois Motor Fuel Tax Rate
\$0.19 per gallon

**FY 2020 Budget
Revenues &
Expenditures:
\$557,800**



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 214 - Motor Fuel Tax Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
445	Motor Fuel Tax	\$ 544,823	\$ 548,832	\$ 553,500	\$ 552,000	\$ 553,500	\$ 553,500
Total Intergovernmental Revenues		<u>544,823</u>	<u>548,832</u>	<u>553,500</u>	<u>552,000</u>	<u>553,500</u>	<u>553,500</u>
481	Interest Income	864	3,485	2,500	4,200	4,300	4,400
Total Other Revenues		<u>864</u>	<u>3,485</u>	<u>2,500</u>	<u>4,200</u>	<u>4,300</u>	<u>4,400</u>
Total Revenues and Other Financing Sources		<u>\$ 545,687</u>	<u>\$ 552,318</u>	<u>\$ 556,000</u>	<u>\$ 556,200</u>	<u>\$ 557,800</u>	<u>\$ 557,900</u>
Expenditures and Other Financing Uses							
920	Reimbursed MFT Expenditures	490,757	589,971	556,000	556,000	550,000	550,000
Total Other Expenditures		<u>490,757</u>	<u>589,971</u>	<u>556,000</u>	<u>556,000</u>	<u>550,000</u>	<u>550,000</u>
999	Source of Reserves	-	-	-	-	7,800	7,900
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,800</u>	<u>7,900</u>
Total Expenditures and Other Financing Uses		<u>\$ 490,757</u>	<u>\$ 589,971</u>	<u>\$ 556,000</u>	<u>\$ 556,000</u>	<u>\$ 557,800</u>	<u>\$ 557,900</u>

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission is tasked with creating diverse cultural arts experiences that engage the community by: pursuing the active participation and cooperation of the arts community, government, business, education, and the public; providing resources and opportunities for both the community and art patron; and developing new and exciting cultural initiatives that encourage economic and social growth. This fund accounts for special events including an annual fundraising event, Steeple Walk, Shakespeare in the Park, and River Park Concerts. Resources for the fund include special event fees and donations.

FY 2020 BUDGET REVENUES & EXPENDITURES: \$42,390



DALA HITCHING POST

Swedish Dala Horse Bike Sculptures installed in downtown Geneva September 2018.
Artist: Eric Fuentes

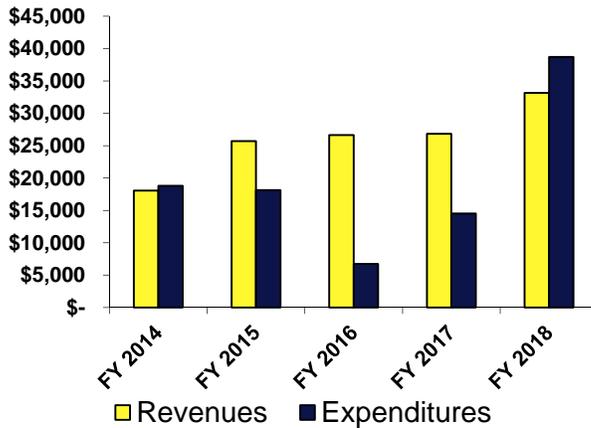
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 216 - Cultural Arts Commission Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
481	Interest Income	\$ 135	\$ 333	\$ 250	\$ 500	\$ 500	\$ 500
486	Donations	17,181	9,390	8,975	15,500	11,975	11,975
487	Special Event Fees	14,815	15,429	20,275	3,950	4,950	4,950
489	Miscellaneous	5,720	5,900	5,250	-	300	300
Total Other Revenue		37,851	31,053	34,750	19,950	17,725	17,725
499	Reappropriation	-	-	11,230	-	24,665	24,715
Total Other Financing Sources		-	-	11,230	-	24,665	24,715
Total Revenues and Other Financing Sources		\$ 37,851	\$ 31,053	\$ 45,980	\$ 19,950	\$ 42,390	\$ 42,440
Expenditures and Other Financing Uses							
547	Banking Service	\$ 551	\$ 568	\$ 1,050	\$ 1,050	\$ 600	\$ 650
551	Advertising	254	250	500	250	750	750
559	Other Professional Services	2,625	2,570	800	800	500	500
561	Postage	89	129	100	150	500	500
564	Printing	1,536	4,555	4,660	4,000	4,610	4,610
565	Internet	-	-	-	25	-	-
571	Dues & Subscriptions	100	159	100	100	100	100
572	Travel & Meals	70	1,414	900	100	100	100
573	Training & Professional Development	-	2,450	500	-	100	100
595	Rentals	1,432	4,526	6,290	2,243	4,800	4,800
598	Program Support	-	40,000	1,500	2,000	2,000	2,000
599	Other Contractual Services	14,860	5,737	25,050	25,000	26,650	26,650
Total Contractual Services		21,517	62,358	41,450	35,718	40,710	40,760
621	Office Supplies	57	208	200	200	200	200
624	Operating Supplies	522	438	3,930	500	930	930
632	Copy Charges	22	2	50	100	100	100
Total Commodities		601	648	4,180	800	1,230	1,230
913	Community Relations	356	609	350	350	450	450
Total Other Expenditures		356	609	350	350	450	450
Total Expenditures and Other Financing Uses		\$ 22,474	\$ 63,614	\$ 45,980	\$ 36,868	\$ 42,390	\$ 42,440

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND

The Strategic Plan Advisory Committee preserves the life of the Strategic Plan document by prioritizing strategic communal goals, conveying them to City staff and elected officials, and where possible, assist in their implementation. Several sub-committees help to further the goals of SPAC, these include: the Natural Resources Committee, International Cultural Exchange Committee and Student Government. This fund accounts for activities related to SPAC. Resources include an annual fundraising event, donations, and a transfer from the General Fund.



**FY 2020 Budget
Revenues &
Expenditures:
\$15,030**



Geneva 2025



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 217 - SPAC Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
469	Sale of Materials	\$ 525	\$ 1,240	\$ 1,820	\$ 1,820	\$ 1,820	\$ 1,820
Total Service Charges		525	1,240	1,820	1,820	1,820	1,820
481	Interest Income	22	55	10	100	100	100
486	Donations	6,207	21,041	6,500	6,500	6,500	6,500
487	Special Event Fees	15,049	7,070	1,500	1,500	1,500	1,500
489	Miscellaneous Income	25	260	100	425	100	100
Total Other Revenues		21,303	28,426	8,110	8,525	8,200	8,200
491.10	Transfers In - General Fund	5,000	3,500	3,500	3,500	3,500	3,500
499	Reappropriation	-	-	1,600	-	1,510	2,010
Total Other Financing Sources		5,000	3,500	5,100	3,500	5,010	5,510
Total Revenues and Other Financing Sources		\$ 26,828	\$ 33,166	\$ 15,030	\$ 13,845	\$ 15,030	\$ 15,530
Expenditures and Other Financing Uses							
547	Banking Service	\$ 399	\$ 420	\$ 200	\$ 200	\$ 200	\$ 200
559	Other Professional Services	-	1,050	-	90	-	-
561	Postage	142	-	145	-	145	145
564	Printing	-	301	-	25	-	-
565	Internet	-	-	-	-	-	-
571	Dues & Subscriptions	-	100	100	100	100	100
572	Travel & Meals	2,497	2,115	1,500	1,000	1,500	1,500
595	Rentals	-	100	-	500	-	500
599	Other Contractual Services	526	666	-	-	-	-
Total Contractual Services		3,564	4,752	1,945	1,915	1,945	2,445
621	Office Supplies	17	30	60	30	60	60
624	Operating Supplies	10,935	33,941	13,000	1,220	13,000	13,000
632	Per Copy Charges	-	-	25	25	25	25
Total Commodities		10,952	33,971	13,085	1,275	13,085	13,085
Total Expenditures and Other Financing Uses		\$ 14,516	\$ 38,722	\$ 15,030	\$ 3,190	\$ 15,030	\$ 15,530

BEAUTIFICATION COMMITTEE FUND



FY 2020 Budget
Revenues &
Expenditures:

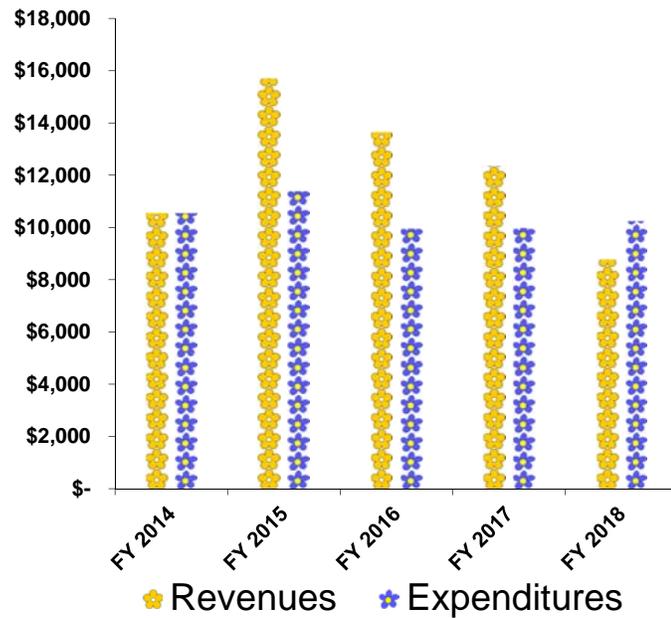
\$15,650



The Beautification Committee consists of families, organizations, businesses, and individual volunteers that adopt and maintain planting beds, containers and flower boxes within Geneva's Central Business District. This fund accounts for the purchase, planting and maintenance of flowers and plants. Resources include special event fees, and donations.

Planting Calendar

Date	Description
April 6, 2019	Spring Planting
May 18, 2019	Summer Planting
Aug. 24, 2019	Fall Planting
Nov. 2, 2019	Winter Clean Out



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 218 - Beautification Fund

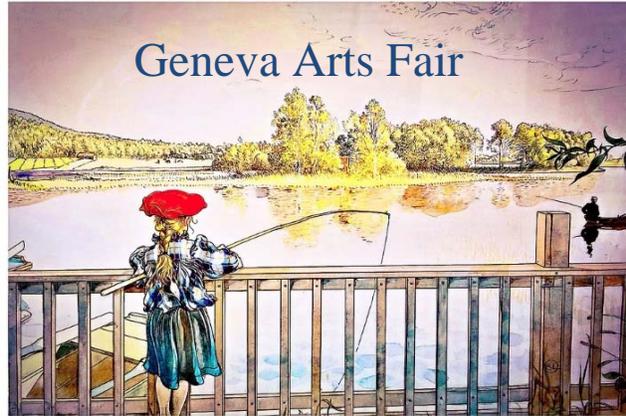
Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
481	Interest Income	\$ 112	\$ 278	\$ 50	\$ 500	\$ 500	\$ 500
486	Donations	7,260	8,495	5,300	4,100	3,600	3,600
Total Other Revenues		7,372	8,773	5,350	4,600	4,100	4,100
491.10	Transfers In - General Fund	5,000	-	-	-	-	-
499	Reappropriation	-	-	7,550	-	11,550	11,600
Total Other Financing Sources		5,000	-	7,550	-	11,550	11,600
Total Revenues and Other Financing Sources		\$ 12,372	\$ 8,773	\$ 12,900	\$ 4,600	\$ 15,650	\$ 15,700

Expenditures and Other Financing Uses

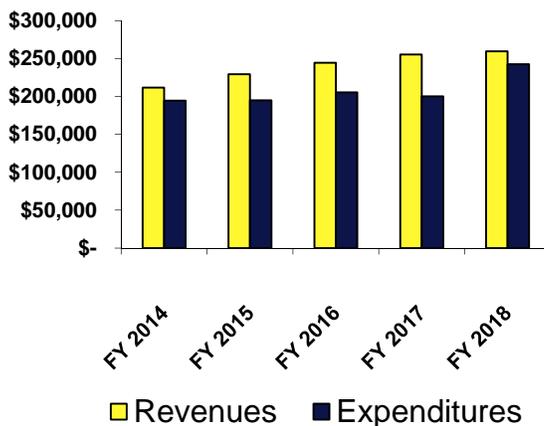
531	Maintenance Services	\$ -	\$ 46	\$ -	\$ -	\$ -	\$ 50
547	Banking Services	37	38	50	50	50	50
561	Postage	66	59	100	75	100	100
564	Printing	229	88	750	400	600	600
599	Other Contractual Services	-	-	-	4,110	2,000	2,000
Total Contractual Services		332	230	900	4,635	2,750	2,800
624	Operating Supplies	9,644	10,008	12,000	14,950	12,900	12,900
Total Commodities		9,644	10,008	12,000	14,950	12,900	12,900
Total Expenditures and Other Financing Uses		\$ 9,976	\$ 10,239	\$ 12,900	\$ 19,585	\$ 15,650	\$ 15,700

TOURISM FUND

The City of Geneva is home to many events sponsored by various organizations. Events, including Swedish Days Festival, Geneva Arts Fair, Geneva Concours d'Elegance, and Festival of the Vine, help make Geneva a tourist destination. The Tourism Fund accounts for the marketing of the City and provides support to the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts of 5.0% total fee charged for overnight stays.



Calendar of Events 2019	
Swedish Days	June 18-23
Geneva Arts Festival	July 27-28
Concours D'Elegance	August 25
Festival of the Vine	September 6-8
Christmas Walk	December 6
Holiday House Tour	December 6-7



**FY 2020 Budget
Revenues &
Expenditures:
\$373,735**

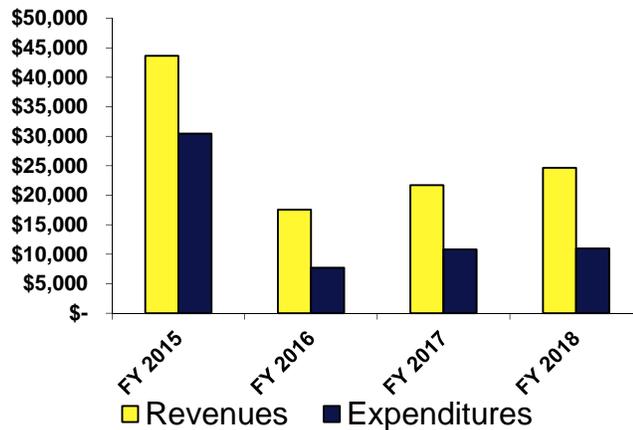
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 219 - Tourism Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
414	Hotel/Motel Tax	\$ 252,686	\$ 258,139	\$ 270,000	\$ 255,000	\$ 255,000	\$ 255,000
Total Taxes		252,686	258,139	270,000	255,000	255,000	255,000
455	Penalties	-	816	850	-	-	-
Total Fines & Forfeits		-	816	850	-	-	-
481	Interest Income	-	702	350	1,700	1,900	2,000
485	Reimbursed Expenditures	2,822	-	-	-	-	-
499	Reappropriation	-	-	51,760	-	116,835	70,450
Total Other Revenues		2,822	702	52,110	1,700	118,735	72,450
Total Revenues and Other Financing Sources		\$ 255,508	\$ 259,657	\$ 322,960	\$ 256,700	\$ 373,735	\$ 327,450
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 403	\$ 24,039	\$ 31,037	\$ 27,625	\$ 33,332	\$ 33,812
502	Wages - Part-Time/Seasonal	18,053	19,992	24,710	22,750	26,000	26,534
521	Group Insurance	23	4,832	8,001	6,120	8,304	8,611
522	Medicare	268	611	807	665	860	875
523	Social Security	1,144	2,614	3,445	3,030	3,647	3,668
524	IMRF	-	2,612	3,635	3,230	3,166	3,383
528	Unemployment Compensation	-	-	-	700	-	-
Total Personnel Services		19,891	54,701	71,635	64,120	75,309	76,883
551	Advertising	13,368	-	-	-	-	-
559	Other Professional Services	1,000	-	-	-	20,001	10,002
561	Postage	19	-	105	100	100	100
564	Printing	639	5,906	7,900	2,400	2,400	2,400
571	Dues & Subscriptions	4,737	4,119	4,350	350	450	450
572	Travel & Meals	147	32	680	500	500	500
573	Training & Professional Development	-	-	500	250	500	500
575	Publications	-	-	250	150	150	150
598	Program Support	156,399	175,071	192,575	183,925	183,275	182,925
599	Other Contractual Services	3,635	2,065	2,065	2,065	2,065	2,065
Total Contractual Services		179,944	187,193	208,425	189,740	209,441	199,092
621	Office Supplies	364	-	250	150	150	150
624	Operating Supplies	-	-	50	50	50	50
632	Per Copy Charges	20	1	100	100	100	100
663	Computer Software	-	-	-	-	175	175
Total Commodities		384	1	400	300	475	475
815.05	Improvement Other than Buildings	-	-	42,500	20,000	87,510	50,000
Total Capital Outlay		-	-	42,500	20,000	87,510	50,000
Total Economic Development		\$ 200,219	\$ 241,895	\$ 322,960	\$ 274,160	\$ 372,735	\$ 326,450
599	Other Contractual Services	-	683	-	615	1,000	1,000
Total Contractual Services		-	683	-	615	1,000	1,000
Total Police		\$ -	\$ 683	\$ -	\$ 615	\$ 1,000	\$ 1,000
Total Expenditures and Other Financing Uses		\$ 200,219	\$ 242,578	\$ 322,960	\$ 274,775	\$ 373,735	\$ 327,450

RESTRICTED POLICE FINES FUND

Restricted Police Fines, as set forth by Illinois State Statute 625 ILCS 5/11-501.01(f), are to be used for the enforcement and prevention of driving while under the influence of alcohol or drugs. This fund accounts for maintenance, training, and equipment purchases for the Police Department. The source of funds are DUI fines, drug forfeitures and court supervision fees. This fund was established in FY 2015.



FY 2020 Budget
Revenues &
Expenditures:
\$29,655

2018 MONTH	Cannabis	Controlled	Hypodermic	Drug
	Control Act	Substance Act	Syringes and Needles Act	Paraphernalia Act
Jan.	0	1	1	4
Feb.	0	0	1	1
March	1	1	0	1
April	2	2	0	4
May	2	2	0	4
June	0	0	0	0
July	0	0	0	0
Aug.	0	0	0	1
Sept.	1	2	0	2
Oct.	1	2	0	4
Nov.	1	2	0	3
Dec.	0	0	0	5
Total	51	12	2	29

Above are Drug Crime Arrests reported to the State of Illinois. Numbers represent the arrest made in the City of Geneva for violations of the Acts indicated.

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 235 - Restricted Police Fines Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
457	Restricted Police Fines	\$ 21,724	\$ 24,644	\$ 27,450	\$ 22,750	\$ 22,750	\$ 22,750
Total Fines & Forfeits		21,724	24,644	27,450	22,750	22,750	22,750
499	Reappropriation	-	-	2,245	-	6,905	6,905
Total Other Financing Sources		-	-	2,245	-	6,905	6,905
Total Revenues and Other Financing Sources		\$ 21,724	\$ 24,644	\$ 29,695	\$ 22,750	\$ 29,655	\$ 29,655
Expenditures and Other Financing Uses							
502	Wages - Part-Time/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
503	Overtime	-	-	2,500	2,500	2,500	2,500
521	Group Insurance	-	-	56	-	54	54
522	Medicare	-	-	36	-	-	-
Total Personnel Services		-	-	2,592	2,500	2,554	2,554
531	Maintenance Service	6,724	5,575	11,103	11,100	11,101	11,101
573	Training & Professional Development	-	-	1,000	1,000	1,000	1,000
Total Contractual Services		6,724	5,575	12,103	12,100	12,101	12,101
601	Maintenance Supplies	-	2,619	7,000	7,000	7,000	7,000
624	Operating Supplies	2,456	2,139	6,000	6,000	6,000	6,000
631	Clothing Allowance	1,622	658	2,000	2,000	2,000	2,000
Total Commodities		4,078	5,416	15,000	15,000	15,000	15,000
Total Expenditures and Other Financing Uses		\$ 10,802	\$ 10,990	\$ 29,695	\$ 29,600	\$ 29,655	\$ 29,655

PUBLIC, EDUCATION AND GOVERNMENT ACCESS (PEG) TELEVISION FUND

The Communications Act of 1934 established the use of cable channels for public, educational, or governmental use. In addition to broadcasting various City meetings, the Geneva Broadcast Network also includes original programming such as “Business Beat” and “Officially Speaking”. The PEG Fund accounts for the maintenance of television production equipment, computers, office furniture and other capital necessary for broadcasting. The source of revenue is the cable television franchise fee from cable TV companies servicing the community. This fund was established in FY 2015.

FY 2020
Revenues &
Expenditures:
\$35,000



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

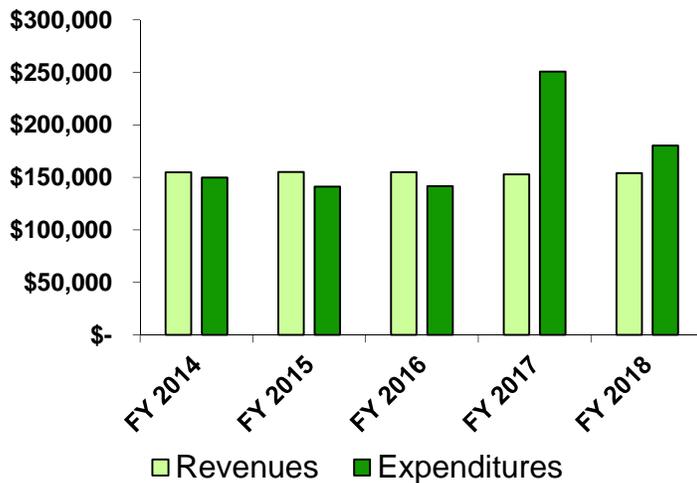
Fund 240 - PEG Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
471	General Government Fees	\$ 35,519	\$ 33,460	\$ 35,140	\$ 33,500	\$ 33,500	\$ 33,500
Total Fines & Forfeits		<u>35,519</u>	<u>33,460</u>	<u>35,140</u>	<u>33,500</u>	<u>33,500</u>	<u>33,500</u>
481	Interest Income	-	591	-	1,500	1,500	1,500
Total Other Revenues		<u>-</u>	<u>591</u>	<u>-</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 35,519</u>	<u>\$ 34,051</u>	<u>\$ 35,140</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>
Expenditures and Other Financing Uses							
622	Office Equipment	\$ 644	\$ 414	-	\$ 235	-	-
Total Commodities		<u>644</u>	<u>414</u>	<u>-</u>	<u>235</u>	<u>-</u>	<u>-</u>
810	Buildings & Improvements	-	10,526	4,000	7,625	-	-
820	Office Furniture	-	-	-	-	-	-
835	Computer Equipment	3,653	39,168	25,000	25,000	25,000	25,000
Total Capital Outlay		<u>3,653</u>	<u>49,695</u>	<u>29,000</u>	<u>32,625</u>	<u>25,000</u>	<u>25,000</u>
999	Source of Reserves	-	-	6,140	-	10,000	10,000
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>6,140</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 4,297</u>	<u>\$ 50,108</u>	<u>\$ 35,140</u>	<u>\$ 32,860</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>

GENEVA COMMUNITY MENTAL HEALTH FUND

The Geneva Community Mental Health Board is established under state statute 405 ILCS 20. The Board grants funding to various non-for-profit organizations that provide services to City of Geneva residents. Resources are provided by property taxes. FY 2020 Budget revenues and expenditures are \$155,600.

Geneva Community Mental Health Board FY 2019 Grant Recipients	
Association of Individual Development	\$ 28,000
Ecker Center for Mental Health	\$ 28,000
TriCity Family Service	\$ 26,500
Lazarus House	\$ 11,000
Suicide Prevention Service	\$ 9,000
Renz Addiction and Counseling Center	\$ 9,000
Elderday Center	\$ 8,000
DayOne Pact	\$ 8,000
National Alliance on Mental Illness	\$ 5,500
The Joshua Tree Community	\$ 5,000
Fox Valley Special Recreation	\$ 3,000



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 242 - Mental Health

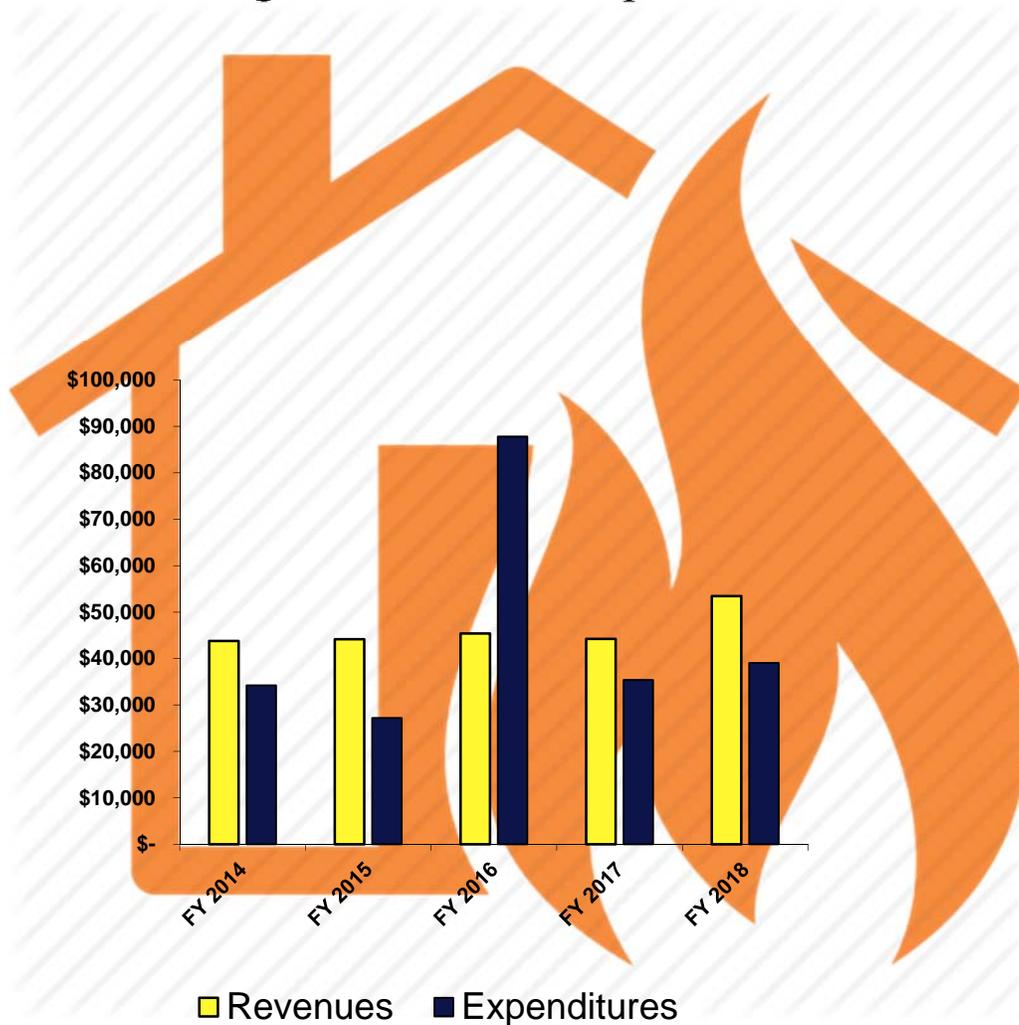
Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 152,585	\$ 153,163	\$ 155,000	\$ 153,795	\$ 155,000	\$ 155,000
Total Taxes		152,585	153,163	155,000	153,795	155,000	155,000
481	Interest Income	420	921	600	20	20	20
486	Donations Gifts	-	10	-	-	-	-
499	Reappropriation	-	-	-	-	580	580
Total Other Revenues		420	931	600	20	600	600
Total Revenues and Other Financing Sources		\$ 153,005	\$ 154,094	\$ 155,600	\$ 153,815	\$ 155,600	\$ 155,600
Expenditures and Other Financing Uses							
543	Legal Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
559	Other Professional Services	1,554	1,069	2,000	2,000	2,000	2,000
561	Postage	1	-	-	-	-	-
571	Dues & Subscriptions	620	500	775	775	775	775
Total Contractual Services		2,175	1,569	2,775	2,775	2,775	2,775
915	Charitable Donations	248,585	178,750	152,825	141,000	152,825	152,825
Total Other Expenditures		248,585	178,750	152,825	141,000	152,825	152,825
Total Expenditures and Other Financing Uses		\$ 250,760	\$ 180,319	\$ 155,600	\$ 143,775	\$ 155,600	\$ 155,600

FOREIGN FIRE INSURANCE FUND

The Geneva Foreign Fire Board is established in accordance with Illinois State Statute 65 ILCS 5/11-10-2. The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. Resources come from the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies.

The Foreign Fire Insurance Board is comprised of 7 trustees; 6 members are elected at large by the sworn members of the department. The Fire Chief is required to hold the last trustee position per statute.

FY 2020 Budget Revenues & Expenditures: \$54,105



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 245 - Foreign Fire Insurance Board

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
411	Foreign Fire Insurance Tax	\$ 41,273	\$ 49,394	\$ 50,000	\$ 51,380	\$ 52,000	\$ 53,000
Total Taxes		41,273	49,394	50,000	51,380	52,000	53,000
473	Public Safety Fees	2,892	2,761	-	2,100	2,100	2,100
Total Service Fees		2,892	2,761	-	2,100	2,100	2,100
481	Interest Income	6	5	5	5	5	5
485	Reimbursed Expenditures	-	1,283	1,500	-	-	-
489	Miscellaneous	75	(5)	-	830	-	-
Total Other Revenues		81	1,284	1,505	835	5	5
Total Revenues and Other Financing Sources		\$ 44,246	\$ 53,439	\$ 51,505	\$ 54,315	\$ 54,105	\$ 55,105
Expenditures and Other Financing Uses							
542	Engineering Service	-	300	-	-	-	-
561	Banking Service	15	144	-	75	-	-
571	Dues & Subscriptions	523	1,522	250	250	250	250
573	Training & Professional Development	3,414	300	5,000	5,000	5,000	5,000
592	General Insurance	90	622	195	195	195	195
599	Other Contractual Services	-	763	-	-	-	-
Total Contractual Services		4,042	3,651	5,445	5,520	5,445	5,445
601	Maintenance Supplies	-	1,137	500	500	500	500
621	Office Supplies	-	2,402	-	-	-	-
622	Office Equipment	959	2,028	-	-	-	-
623	Office Furniture	-	3,313	-	-	-	-
624	Operating Supplies	7,984	4,520	20,000	20,000	20,000	20,000
631	Clothing	1,215	5,634	3,200	3,200	3,200	3,200
Total Commodities		10,158	19,033	23,700	23,700	23,700	23,700
810	Buildings & Improvements	6,815	-	-	-	-	-
820	Machinery & Equipment	12,045	19,356	-	-	-	-
Total Capital Outlay		18,860	19,356	-	-	-	-
913	Community Relations	413	1,542	1,500	1,500	1,500	1,500
917	Employee Awards	1,912	(4,526)	2,000	2,720	2,000	2,000
Total Other Expenditures		2,325	(2,984)	3,500	4,220	3,500	3,500
999	Source of Reserves	-	-	18,860	-	21,460	22,460
Total Other Financing Uses		-	-	18,860	-	21,460	22,460
Total Expenditures and Other Financing Uses		\$ 35,385	\$ 39,056	\$ 51,505	\$ 33,440	\$ 54,105	\$ 55,105

SPECIAL SERVICE AREAS

Special Service Areas (SSA's) are a financing technique that allows the cost of a subdivision's continuing maintenance costs to be borne by the subdivision itself (rather than the City as whole). The amount is added to each resident's property tax bill and is only for the cost of the maintenance of the subdivision's public areas (examples include: stormwater basins, landscaping, etc.) It is not a fixed amount and cannot be paid off as the maintenance is a continuing cost.

The City has twenty-four SSA's throughout the City of which eleven are active. Activation of a dormant SSA may occur when a developer or homeowner association discontinue maintenance responsibility within an SSA area. When an SSA is activated for a development, the tax the residents pay toward the SSA will only be used for that SSA and any surplus remains within the fund for future use on that neighborhood only.

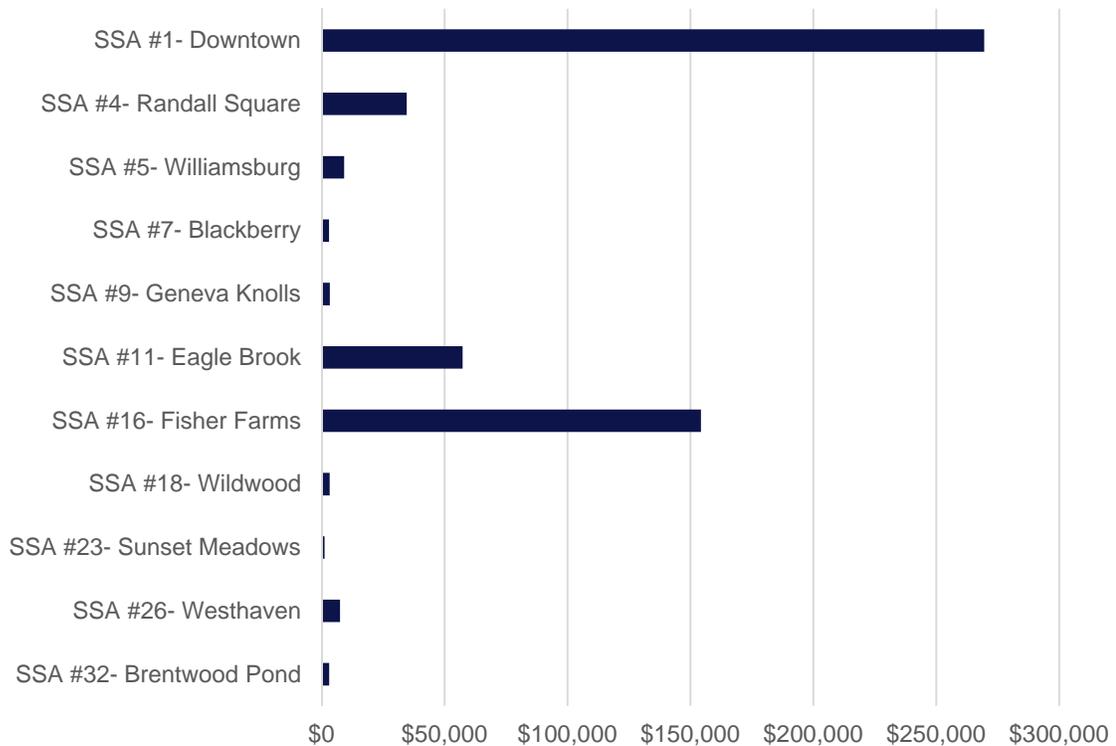
Active SSA's

- SSA #1 – Downtown*
- SSA #4 – Randall Square
- SSA #5 – Williamsburg
- SSA #6 – Blackberry
- SSA #9 – Geneva Knolls
- SSA #11 – Eagle Brook
- SSA #16 – Fisher Farms
- SSA #18 – Wildwood
- SSA #23 – Sunset Meadows
- SSA #26 – Westhaven
- SSA #32 – Brentwood's Pond

*SSA #1- Located in the downtown historic district of the City; this fund accounts for the financing of maintenance, parking control and capital improvement activities within SSA #1 and the repayment of SSA bonds. Resources include special service area property taxes and property leases.

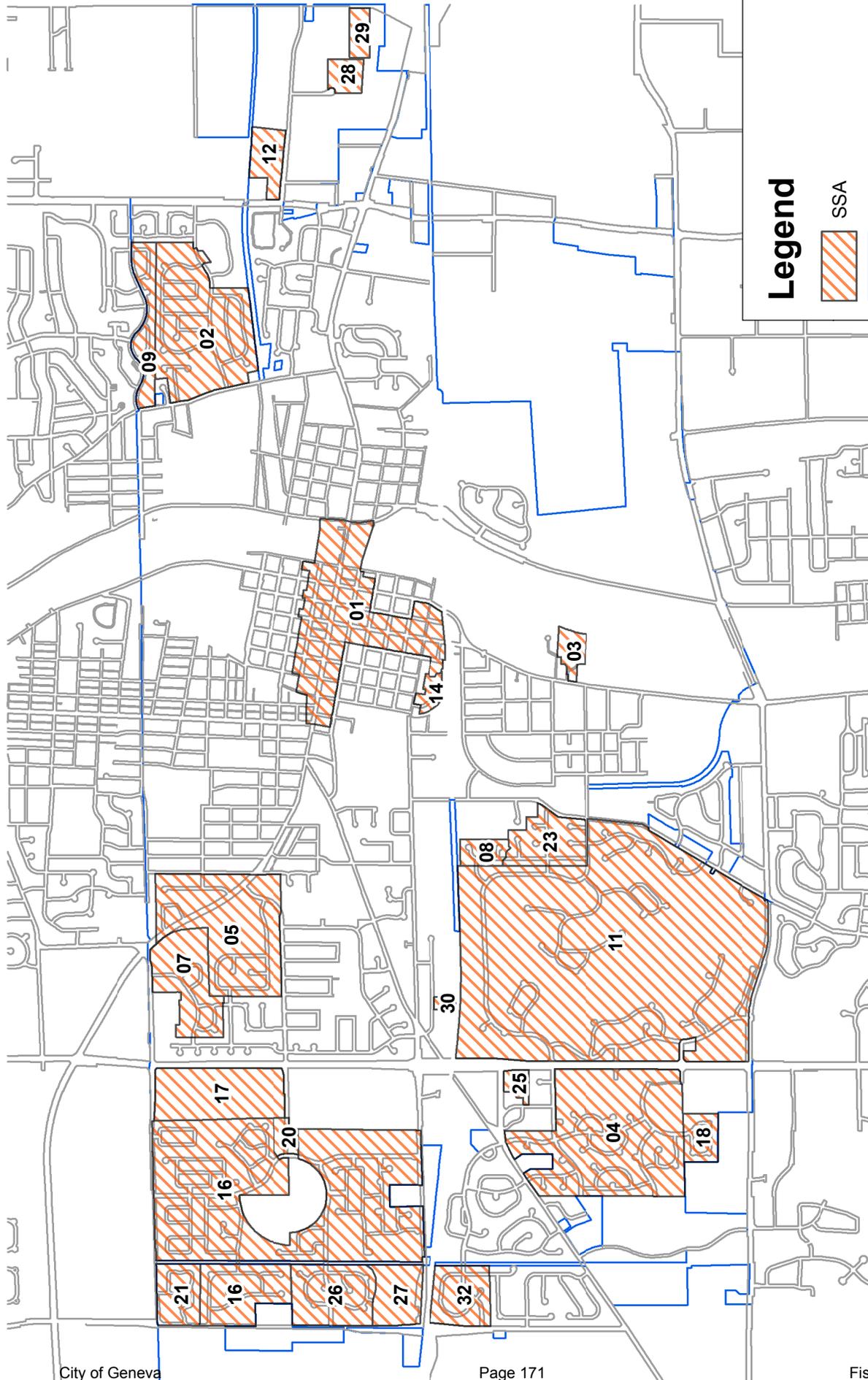
SPECIAL SERVICE AREAS

SSA Expenditures



Inactive SSA's

- SSA #2 – Geneva East
- SSA #3 – McLaughlin Subdivision
- SSA #8 – Sunset Meadows III
- SSA #12 – Averill Road Extension
- SSA #14 – Creekside Drive
- SSA #17 – Fisher Farms Commercial Area A
- SSA #20 – Fisher Farms Commercial Area C
- SSA #21 – Fisher Farms Commercial Area D
- SSA #25 – 1000 Randall Road
- SSA #27 – Westhaven First Baptist Church
- SSA #28 – Northern Illinois Food Bank
- SSA #29 – Roquette
- SSA #30 – 2202 Gary Lane



Legend

-  SSA
-  Geneva Municipal Boundary

Geneva SSAs



GENERATED BY:
 City of Geneva, Illinois
 Engineering Division
 M.B. - January 2019



Not to Scale

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CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 251 - SSA #1

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 207,842	\$ 210,029	\$ 209,450	\$ 206,115	\$ 208,735	\$ 208,035
Total Taxes		207,842	210,029	209,450	206,115	208,735	208,035
451	Parking Violations	-	58,050	55,145	57,000	59,000	61,000
Total Fines & Forfeits		-	58,050	55,145	57,000	59,000	61,000
481	Interest Income	380	1,042	800	1,750	1,750	1,750
482	Rental Income	-	-	-	-	-	-
Total Other Revenues		380	1,042	800	1,750	1,750	1,750
Total Revenues and Other Financing Sources		\$ 208,222	\$ 269,121	\$ 265,395	\$ 264,865	\$ 269,485	\$ 270,785
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,541	\$ 33,245	\$ 18,612	\$ 18,575	\$ 19,458	\$ 20,062
503	Overtime	-	20	-	30	-	-
504	Stand-by	-	11	-	-	-	-
521	Group Insurance	4,828	5,010	5,205	4,985	5,230	5,463
522	Medicare	11	477	270	260	282	290
523	Social Security	47	2,040	1,154	1,105	1,206	1,244
524	IMRF	1,899	2,047	2,180	2,180	1,848	2,006
Total Personnel Services		8,326	42,851	27,421	27,135	28,024	29,065
547	Banking Fees	-	40	-	280	402	404
561	Postage	621	246	335	500	600	600
564	Printing	2,175	1,012	570	1,200	1,200	1,200
599	Other Contractual Services	75	-	-	-	-	-
Total Contractual Services		2,871	1,298	905	1,980	2,202	2,204
621	Office Supplies	-	-	-	5	-	-
631	Clothing	-	-	-	-	-	-
663	Computer Software	-	-	-	-	10,800	10,800
Total Commodities		-	-	-	5	10,800	10,800
Total Community Service		\$ 11,197	\$ 44,149	\$ 28,326	\$ 29,120	\$ 41,026	\$ 42,069
501	Wages - Regular	\$ 98,225	\$ 58,900	\$ 71,209	\$ 67,665	\$ 74,013	\$ 75,497
502	Wages - Part-Time	-	-	4,800	-	5,760	-
503	Overtime	274	6,937	-	125	-	-
504	Stand-by	-	563	-	-	-	-
521	Group Insurance	14,691	21,246	22,450	20,695	26,024	26,419
522	Medicare	1,549	989	1,103	915	1,157	1,094
523	Social Security	6,534	4,135	4,605	3,795	4,825	4,536
524	IMRF	36,357	8,269	8,339	7,790	7,030	7,550
528	Unemployment Compensation	-	-	-	350	-	-
Total Personnel Services		157,630	101,038	112,506	101,335	118,809	115,096

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 251 - SSA #1

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
531	Maintenance Service	14,171	31,067	28,453	28,100	28,450	25,000
543	Legal Service	-	-	500	-	500	-
561	Postage	-	-	-	-	-	-
564	Printing	-	-	-	-	-	-
566	Recording Fees	48	-	55	-	55	-
583	Garbage Disposal	-	-	-	-	11,300	11,580
595	Rentals	14,535	14,354	14,840	14,290	14,840	14,840
Total Contractual Services		<u>28,754</u>	<u>45,421</u>	<u>43,848</u>	<u>42,390</u>	<u>55,145</u>	<u>51,420</u>
601	Maintenance Supplies	5,437	5,682	11,450	11,000	11,450	11,200
624	Operating Supplies	6,549	5,292	5,500	5,000	9,100	9,100
625	Small Tools	511	589	500	500	500	500
Total Commodities		<u>12,497</u>	<u>11,562</u>	<u>17,450</u>	<u>16,500</u>	<u>21,050</u>	<u>20,800</u>
Total Streets		<u>\$ 198,881</u>	<u>\$ 158,022</u>	<u>\$ 173,804</u>	<u>\$ 160,225</u>	<u>\$ 195,004</u>	<u>\$ 187,316</u>
820	Machinery & Equipment	-	-	7,500	7,500	-	-
835	Computer Equipment	-	-	18,000	18,000	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>25,500</u>	<u>25,500</u>	<u>-</u>	<u>-</u>
543	Legal Service	-	-	-	-	-	-
547	Banking Services	-	-	-	-	-	-
705.40	Principal 2016 Refunding SSA #1	29,000	29,000	29,000	29,000	29,000	29,000
710.40	Interest 2016 Refunding SSA #1	2,097	4,138	3,440	3,440	3,735	2,035
952	Payments to Refunded Bond Escrow Agent	-	-	5,325	-	-	-
Total Debt Service		<u>31,097</u>	<u>33,138</u>	<u>37,765</u>	<u>32,440</u>	<u>32,735</u>	<u>31,035</u>
999	Source of Reserves	-	-	-	-	720	10,365
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>720</u>	<u>10,365</u>
Total Expenditures and Other Financing Uses		<u>\$ 241,175</u>	<u>\$ 235,309</u>	<u>\$ 265,395</u>	<u>\$ 247,285</u>	<u>\$ 269,485</u>	<u>\$ 270,785</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 254 - SSA #4 (Randall Square)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 11,943	\$ 18,494	\$ 18,500	\$ 18,500	\$ 18,500	\$ 18,500
Total Taxes		<u>11,943</u>	<u>18,494</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>	<u>18,500</u>
481	Interest Income	142	391	300	750	800	850
Total Other Revenues		<u>142</u>	<u>391</u>	<u>300</u>	<u>750</u>	<u>800</u>	<u>850</u>
499	Reappropriation	-	-	28,710	-	15,315	3,555
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>28,710</u>	<u>-</u>	<u>15,315</u>	<u>3,555</u>
Total Revenues and Other Financing Sources		<u>\$ 12,085</u>	<u>\$ 18,885</u>	<u>\$ 47,510</u>	<u>\$ 19,250</u>	<u>\$ 34,615</u>	<u>\$ 22,905</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 9,591	\$ 9,514	\$ 47,510	\$ 47,510	\$ 34,615	\$ 22,905
Total Contractual Services		<u>9,591</u>	<u>9,514</u>	<u>47,510</u>	<u>47,510</u>	<u>34,615</u>	<u>22,905</u>
815	Improvements Other than Buildings	11,778	-	-	-	-	-
Total Capital Outlay		<u>11,778</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 21,369</u>	<u>\$ 9,514</u>	<u>\$ 47,510</u>	<u>\$ 47,510</u>	<u>\$ 34,615</u>	<u>\$ 22,905</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 255 - SSA #5 (Williamsburg)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 7,590	\$ 8,909	\$ 8,910	\$ 8,910	\$ 8,910	\$ 8,910
Total Taxes		<u>7,590</u>	<u>8,909</u>	<u>8,910</u>	<u>8,910</u>	<u>8,910</u>	<u>8,910</u>
481	Interest Income	45	112	80	200	220	240
Total Other Revenues		<u>45</u>	<u>112</u>	<u>80</u>	<u>200</u>	<u>220</u>	<u>240</u>
Total Revenues and Other Financing Sources		<u>\$ 7,635</u>	<u>\$ 9,021</u>	<u>\$ 8,990</u>	<u>\$ 9,110</u>	<u>\$ 9,130</u>	<u>\$ 9,150</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 5,557	\$ 5,739	\$ 6,530	\$ 6,530	\$ 6,865	\$ 7,025
Total Contractual Services		<u>5,557</u>	<u>5,739</u>	<u>6,530</u>	<u>6,530</u>	<u>6,865</u>	<u>7,025</u>
815	Improvements Other than Buildings	6,738	-	-	-	-	-
Total Capital Outlay		<u>6,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	2,460	-	2,265	2,125
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,460</u>	<u>-</u>	<u>2,265</u>	<u>2,125</u>
Total Expenditures and Other Financing Uses		<u>\$ 12,295</u>	<u>\$ 5,739</u>	<u>\$ 8,990</u>	<u>\$ 6,530</u>	<u>\$ 9,130</u>	<u>\$ 9,150</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 257 - SSA #7 (Blackberry)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 2,841	\$ 2,884	\$ 2,885	\$ 2,885	\$ 2,885	\$ 2,885
Total Taxes		<u>2,841</u>	<u>2,884</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>
481	Interest Income	32	77	60	140	145	150
Total Other Revenues		<u>32</u>	<u>77</u>	<u>60</u>	<u>140</u>	<u>145</u>	<u>150</u>
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 2,873</u>	<u>\$ 2,961</u>	<u>\$ 2,945</u>	<u>\$ 3,025</u>	<u>\$ 3,030</u>	<u>\$ 3,035</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 3,563	\$ 1,687	\$ 2,515	\$ 2,515	\$ 2,635	\$ 1,935
Total Contractual Services		<u>3,563</u>	<u>1,687</u>	<u>2,515</u>	<u>2,515</u>	<u>2,635</u>	<u>1,935</u>
999	Source of Reserves	-	-	430	-	395	1,100
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>430</u>	<u>-</u>	<u>395</u>	<u>1,100</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,563</u>	<u>\$ 1,687</u>	<u>\$ 2,945</u>	<u>\$ 2,515</u>	<u>\$ 3,030</u>	<u>\$ 3,035</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,147	\$ 3,141	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150
Total Taxes		<u>3,147</u>	<u>3,141</u>	<u>3,150</u>	<u>3,150</u>	<u>3,150</u>	<u>3,150</u>
481	Interest Income	40	100	75	180	185	190
Total Other Revenues		<u>40</u>	<u>100</u>	<u>75</u>	<u>180</u>	<u>185</u>	<u>190</u>
Total Revenues and Other Financing Sources		<u>\$ 3,187</u>	<u>\$ 3,241</u>	<u>\$ 3,225</u>	<u>\$ 3,330</u>	<u>\$ 3,335</u>	<u>\$ 3,340</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 2,593	\$ 2,638	\$ 2,705	\$ 2,750	\$ 860	\$ 885
Total Contractual Services		<u>2,593</u>	<u>2,638</u>	<u>2,705</u>	<u>2,750</u>	<u>860</u>	<u>885</u>
999	Source of Reserves	-	-	520	-	2,475	2,455
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>520</u>	<u>-</u>	<u>2,475</u>	<u>2,455</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,593</u>	<u>\$ 2,638</u>	<u>\$ 3,225</u>	<u>\$ 2,750</u>	<u>\$ 3,335</u>	<u>\$ 3,340</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 55,527	\$ 55,539	\$ 55,600	\$ 55,600	\$ 55,600	\$ 55,600
Total Taxes		<u>55,527</u>	<u>55,539</u>	<u>55,600</u>	<u>55,600</u>	<u>55,600</u>	<u>55,600</u>
481	Interest Income	-	-	-	40	50	55
Total Other Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>40</u>	<u>50</u>	<u>55</u>
499	Reappropriation	-	-	42,050	-	1,670	3,385
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>42,050</u>	<u>-</u>	<u>1,670</u>	<u>3,385</u>
Total Revenues and Other Financing Sources		<u>\$ 55,527</u>	<u>\$ 55,539</u>	<u>\$ 97,650</u>	<u>\$ 55,640</u>	<u>\$ 57,320</u>	<u>\$ 59,040</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 75,300	\$ 43,150	\$ 62,650	\$ 62,650	\$ 57,320	\$ 59,040
Total Contractual Services		<u>75,300</u>	<u>43,150</u>	<u>62,650</u>	<u>62,650</u>	<u>57,320</u>	<u>59,040</u>
815	Improvements Other than Buildings	-	-	35,000	-	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>35,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 75,300</u>	<u>\$ 43,150</u>	<u>\$ 97,650</u>	<u>\$ 62,650</u>	<u>\$ 57,320</u>	<u>\$ 59,040</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 153,807	\$ 153,914	\$ 154,000	\$ 153,915	\$ 154,000	\$ 154,000
Total Taxes		153,807	153,914	154,000	153,915	154,000	154,000
481	Interest Income	18	1,173	1,200	300	310	320
Total Other Revenues		18	1,173	1,200	300	310	320
Total Revenues and Other Financing Sources		\$ 153,825	\$ 155,087	\$ 155,200	\$ 154,215	\$ 154,310	\$ 154,320
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 138,217	\$ 148,947	\$ 100,900	\$ 100,900	\$ 90,900	\$ 90,900
559	Other Professional Services	8,250	24,547	11,000	11,000	11,000	11,000
581	Utilities	14,031	16,350	23,000	23,000	23,000	23,000
Total Contractual Services		160,498	189,844	134,900	134,900	124,900	124,900
999	Source of Reserves	-	-	20,300	-	29,410	29,420
Total Other Financing Uses		-	-	20,300	-	29,410	29,420
Total Expenditures and Other Financing Uses		\$ 160,498	\$ 189,844	\$ 155,200	\$ 134,900	\$ 154,310	\$ 154,320

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 268 - SSA #18 (Wildwood)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,530	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240
Total Taxes		1,530	3,240	3,240	3,240	3,240	3,240
481	Interest Income	6	17	15	30	30	30
Total Other Revenues		6	17	15	30	30	30
Total Revenues and Other Financing Sources		\$ 1,536	\$ 3,257	\$ 3,255	\$ 3,270	\$ 3,270	\$ 3,270
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 960	\$ 1,238	\$ 790	\$ 790	\$ 840	\$ 865
Total Contractual Services		960	1,238	790	790	840	865
999	Source of Reserves	-	-	2,465	-	2,430	2,405
Total Other Financing Uses		-	-	2,465	-	2,430	2,405
Total Expenditures and Other Financing Uses		\$ 960	\$ 1,238	\$ 3,255	\$ 790	\$ 3,270	\$ 3,270

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,109	\$ 1,109	\$ 1,110	\$ 1,110	\$ 1,110	\$ 1,110
Total Taxes		<u>1,109</u>	<u>1,109</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>	<u>1,110</u>
481	Interest Income	22	55	50	100	100	100
Total Other Revenues		<u>22</u>	<u>55</u>	<u>50</u>	<u>100</u>	<u>100</u>	<u>100</u>
499	Reappropriation	-	-	5,630	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>5,630</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,131</u>	<u>\$ 1,164</u>	<u>\$ 6,790</u>	<u>\$ 1,210</u>	<u>\$ 1,210</u>	<u>\$ 1,210</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 609	\$ 631	\$ 6,790	\$ 790	\$ 840	\$ 865
Total Contractual Services		<u>609</u>	<u>631</u>	<u>6,790</u>	<u>790</u>	<u>840</u>	<u>865</u>
999	Source of Reserves	-	-	-	-	370	345
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>370</u>	<u>345</u>
Total Expenditures and Other Financing Uses		<u>\$ 609</u>	<u>\$ 631</u>	<u>\$ 6,790</u>	<u>\$ 790</u>	<u>\$ 1,210</u>	<u>\$ 1,210</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 276 - SSA #26 (Westhaven)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 7,368	7,446.88	\$ 7,450	\$ 7,450	\$ 7,450	\$ 7,450
Total Taxes		7,368	7,447	7,450	7,450	7,450	7,450
481	Interest Income	-	-	-	5	5	5
Total Other Revenues		-	-	-	5	5	5
Total Revenues and Other Financing Sources		\$ 7,368	\$ 7,447	\$ 7,450	\$ 7,455	\$ 7,455	\$ 7,455
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 5,666	\$ 3,310	\$ 2,155	\$ 2,485	\$ 2,300	\$ 2,370
Total Contractual Services		5,666	3,310	2,155	2,485	2,300	2,370
999	Source of Reserves	-	-	5,295	-	5,155	5,085
Total Other Financing Uses		-	-	5,295	-	5,155	5,085
Total Expenditures and Other Financing Uses		\$ 5,666	\$ 3,310	\$ 7,450	\$ 2,485	\$ 7,455	\$ 7,455

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 282 - SSA #32 (On Brentwood's Pond)

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,000	\$ 2,998	\$ 3,000	\$ 3,000	\$ 3,090	\$ 3,185
Total Taxes		<u>3,000</u>	<u>2,998</u>	<u>3,000</u>	<u>3,000</u>	<u>3,090</u>	<u>3,185</u>
481	Interest Income	-	2	-	-	-	-
Total Other Revenues		<u>-</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,090</u>	<u>\$ 3,185</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 3,000	\$ 3,000	\$ 2,990	\$ 3,000	\$ 3,000	\$ 3,000
Total Contractual Services		<u>3,000</u>	<u>3,000</u>	<u>2,990</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
999	Source of Reserves	-	-	10	-	90	185
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>10</u>	<u>-</u>	<u>90</u>	<u>185</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,090</u>	<u>\$ 3,185</u>



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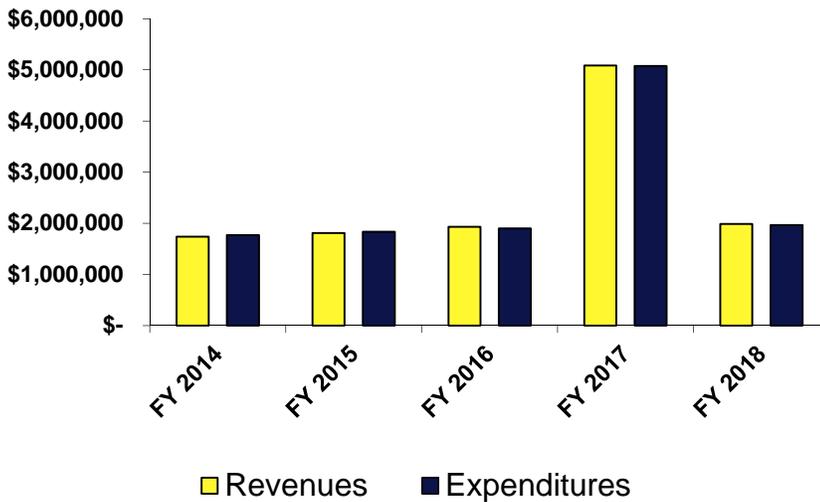
DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 2016A, and 2016B general obligation bonds. Financing is provided by property tax revenues.



2012A General Obligations Refunding Bonds for East Side Drive Fire Station matured on December 15, 2018.

FY 2020 Revenues & Expenditures:
\$658,450



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

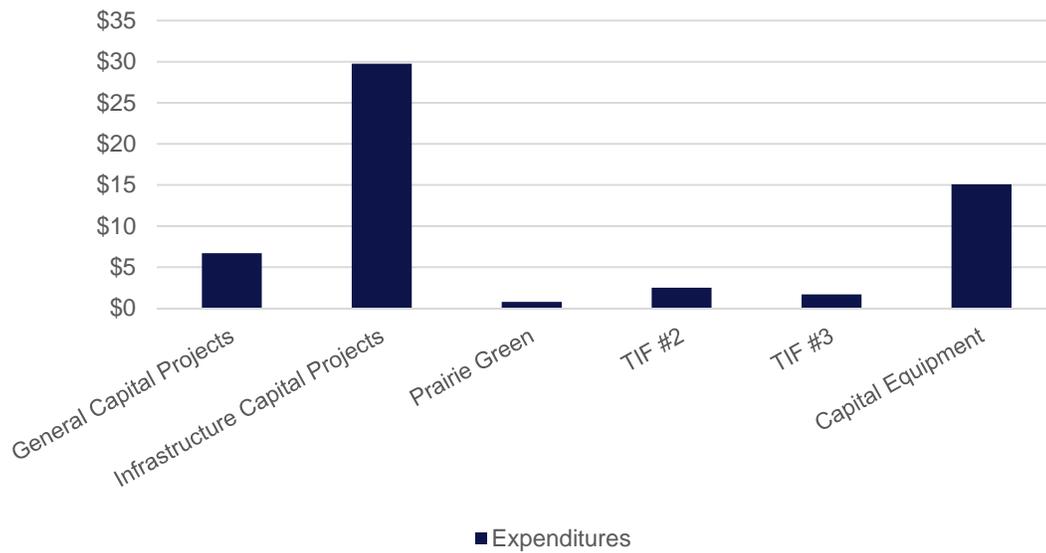
Fund 301 - Debt Service Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,979,657	\$ 1,979,244	\$ 1,022,075	\$ 1,022,075	\$ 651,950	\$ 699,400
Total Taxes		<u>1,979,657</u>	<u>1,979,244</u>	<u>1,022,075</u>	<u>1,022,075</u>	<u>651,950</u>	<u>699,400</u>
472	Community Development Fees	532	-	-	-	-	-
Total Other Revenues		<u>532</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
481	Interest Income	1,648	9,178	5,000	6,300	6,500	6,700
489	Miscellaneous	3,325	-	-	-	-	-
Total Other Revenues		<u>4,973</u>	<u>9,178</u>	<u>5,000</u>	<u>6,300</u>	<u>6,500</u>	<u>6,700</u>
491	Transfer from Prairie Green	-	-	1,000,000	1,000,000	-	-
493	Other Financing Source	3,099,441	-	-	-	-	-
499	Reappropriation	-	-	-	-	-	-
Total Other Financing Sources		<u>3,099,441</u>	<u>-</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 5,084,603</u>	<u>\$ 1,988,422</u>	<u>\$ 2,027,075</u>	<u>\$ 2,028,375</u>	<u>\$ 658,450</u>	<u>\$ 706,100</u>
Expenditures and Other Financing Uses							
561	Postage	\$ 116	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services		<u>116</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
705.21	Principal 2006B Bonds	800,000	-	-	-	-	-
705.30	Principal 2008A GO Bonds	885,000	965,000	-	-	-	-
705.35	Principal 2012A Bonds	-	310,000	1,340,000	1,340,000	-	-
705.41	Principal 2016A GO Refunding	-	60,000	70,000	70,000	75,000	80,000
705.42	Principal 2016B GO Refunding	-	410,000	460,000	460,000	500,000	570,000
710.21	Interest 2006B Bonds	102,488	-	-	-	-	-
710.30	Interest 2008A GO Bonds	74,000	38,600	-	-	-	-
710.35	Interest 2012A Bonds	49,500	49,500	40,200	40,200	-	-
710.41	Interest 2016A GO Refunding	-	11,650	9,150	9,150	7,050	4,800
710.42	Interest 2016B GO Refunding	-	120,326	92,600	92,600	69,600	44,600
715	Paying Agent Fees	1,235	2,041	1,650	1,650	1,650	1,650
720	Bond Issue Costs	70,148	-	-	-	-	-
Total Debt Service		<u>1,982,371</u>	<u>1,967,116</u>	<u>2,013,600</u>	<u>2,013,600</u>	<u>653,300</u>	<u>701,050</u>
999	Source of Reserves	-	-	13,475	-	5,150	5,050
952	Payments to Refunded Bond Escrow Agent	3,092,000	-	-	-	-	-
Other Expenditures		<u>3,092,000</u>	<u>-</u>	<u>13,475</u>	<u>-</u>	<u>5,150</u>	<u>5,050</u>
Total Expenditures and Other Financing Uses		<u>\$ 5,074,487</u>	<u>\$ 1,967,116</u>	<u>\$ 2,027,075</u>	<u>\$ 2,013,600</u>	<u>\$ 658,450</u>	<u>\$ 706,100</u>

CAPITAL FUNDS



Capital Expenditures
(In Millions)



CAPITAL FUNDS

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, furniture and for various special projects and capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and grant revenues.

Infrastructure Capital Project Fund

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non-Home-Rule Sales Tax instituted in 2007 and Federal, State and Local Grants.

Prairie Green Capital Project Fund

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Objectives of the project include:

- Establish a large publicly owned open space that defines the west edge of the City.
- Restore the pre-settlement native vegetation on the site, including native prairie plants and wetlands.
- Create opportunities for passive recreation activities such as hiking, biking, birding and exporting nature.
- Enhance surface water quality and provide additional management of stormwater in the Upper Mill Creek Watershed.

The Prairie Green Capital Projects Fund accounts for capital improvements within the wetlands area. Resources are provided by grant revenues, farm lease revenue, and sale of wetland credits.

Capital Equipment

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and transfers from the General Fund.

CAPITAL FUNDS

Tax Increment Financing District #2 Capital Project Fund

The East State Street TIF District, TIF #2, encompasses twenty four acres just a mile east of Geneva's historic downtown. The TIF #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

East State Street TIF District

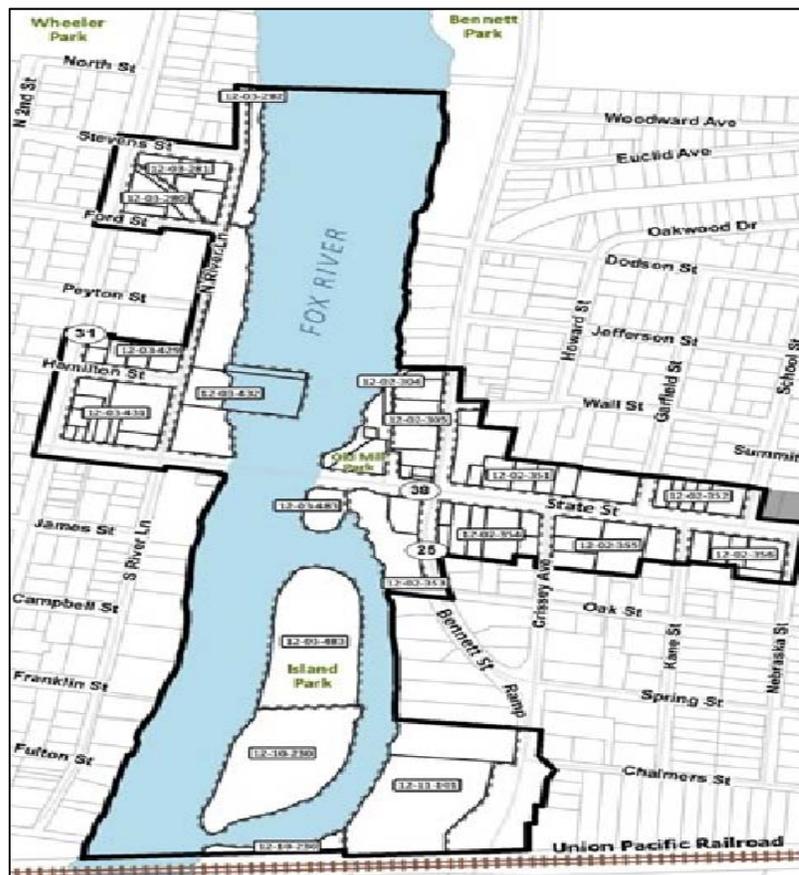


CAPITAL FUNDS

Tax Increment Financing District #3 Capital Project Fund

The Geneva Fox River TIF District, TIF #3, consists of 84 tax parcels and 49 buildings located east and west of the Fox River. The redevelopment area primarily includes commercial and multifamily residential properties and public open space along the river. Financing is provided by incremental property tax. This TIF district was enacted in September 2016.

Geneva Fox River TIF District



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
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Fund 410 - General Capital Projects

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
447	Federal Grants	\$ 2,865	\$ (2,865)	\$ -	\$ -	\$ -	\$ -
Total Intergovernmental Revenues		<u>2,865</u>	<u>(2,865)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
491.10	Transfers In - General Fund	97,362	63,223	271,865	271,865	670,000	300,000
Total Other Financing Sources		<u>97,362</u>	<u>63,223</u>	<u>271,865</u>	<u>271,865</u>	<u>670,000</u>	<u>300,000</u>
Total Revenues and Other Financing Sources		<u>\$ 100,227</u>	<u>\$ 60,358</u>	<u>\$ 271,865</u>	<u>\$ 271,865</u>	<u>\$ 670,000</u>	<u>\$ 300,000</u>
Expenditures and Other Financing Uses							
810	Buildings & Improvements	\$ 33,396	\$ 39,135	\$ 55,000	\$ 55,000	\$ 465,000	\$ 15,000
815.05	Impr Other Than Buildings	-	9,596	199,365	157,685	195,000	285,000
820	Machinery & Equipment	36,093	8,197	-	-	10,000	-
825	Vehicles	23,408	-	-	-	-	-
835	Computer Equipment	-	-	17,500	17,500	-	-
Total Capital Outlay		<u>92,897</u>	<u>56,928</u>	<u>271,865</u>	<u>230,185</u>	<u>670,000</u>	<u>300,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 92,897</u>	<u>\$ 56,928</u>	<u>\$ 271,865</u>	<u>\$ 230,185</u>	<u>\$ 670,000</u>	<u>\$ 300,000</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
419	Non-HR Sales Tax	\$ 2,319,148	\$ 2,263,616	\$ 2,264,855	\$ 2,210,000	\$ 2,160,000	\$ 2,100,000
Total Taxes		<u>2,319,148</u>	<u>2,263,616</u>	<u>2,264,855</u>	<u>2,210,000</u>	<u>2,160,000</u>	<u>2,100,000</u>
447	Federal Grants	-	-	-	-	65,000	-
448	State/Local Grants	-	-	-	-	150,000	-
Total Intergovernmental Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>215,000</u>	<u>-</u>
471	General Government Fees	9,450	7,800	25,000	5,000	5,000	5,000
Total Service Fees		<u>9,450</u>	<u>7,800</u>	<u>25,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
481	Interest Income	1,555	2,096	1,750	3,000	3,200	3,400
485	Reimbursed Expenditures	-	12,863	-	39,375	-	232,205
489	Miscellaneous	-	500	-	-	391,000	391,000
Total Other Revenues		<u>1,555</u>	<u>15,459</u>	<u>1,750</u>	<u>42,375</u>	<u>394,200</u>	<u>626,605</u>
491.10	Transfers In - General Fund	490,757	-	-	-	-	-
499	Reappropriation	-	-	977,535	-	201,110	912,900
Total Other Financing Sources		<u>490,757</u>	<u>-</u>	<u>977,535</u>	<u>-</u>	<u>201,110</u>	<u>912,900</u>
Total Revenues and Other Financing Sources		<u>\$ 2,820,910</u>	<u>\$ 2,286,876</u>	<u>\$ 3,269,140</u>	<u>\$ 2,257,375</u>	<u>\$ 2,975,310</u>	<u>\$ 3,644,505</u>
Expenditures and Other Financing Uses							
815.05	Impr Other Than Buildings	\$ 223,189	\$ 238,180	\$ 623,700	\$ 645,495	\$ 1,098,810	\$ 824,460
815.10	Improvements - Streets	2,088,655	1,952,833	2,117,940	2,068,800	1,145,000	2,303,545
815.15	Improvements - Storm Sewers	10,396	74,800	330,000	454,000	730,000	350,000
815.20	Improvements - Bridges/Culverts	-	75,690	5,000	5,000	1,500	66,500
815.40	Improvements - Parking Lots	48,896	-	192,500	77,375	-	100,000
Total Capital Outlay		<u>2,371,136</u>	<u>2,341,504</u>	<u>3,269,140</u>	<u>3,250,670</u>	<u>2,975,310</u>	<u>3,644,505</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,371,136</u>	<u>\$ 2,341,504</u>	<u>\$ 3,269,140</u>	<u>\$ 3,250,670</u>	<u>\$ 2,975,310</u>	<u>\$ 3,644,505</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 420 - Prairie Green

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
481	Interest Income	\$ 316	\$ 10,866	\$ 1,500	\$ 22,100	\$ 2,000	\$ 2,000
482	Rental Income	68,700	68,750	74,705	74,705	74,705	75,000
489	Miscellaneous	23,814	1,030,233	-	584,775	-	-
Total Other Revenues		92,830	1,109,849	76,205	681,580	76,705	77,000
499	Reappropriation	-	-	932,295	-	-	-
Total Other Financing Sources		-	-	932,295	-	-	-
Total Revenues and Other Financing Sources		\$ 92,830	\$ 1,109,849	\$ 1,008,500	\$ 681,580	\$ 76,705	\$ 77,000
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 6,832	\$ (83)	\$ -	\$ -	\$ -	\$ -
521	Group Insurance	1,767	-	-	-	-	-
522	Medicare	93	16	-	-	-	-
523	Social Security	401	67	-	-	-	-
524	IMRF	904	-	-	-	-	-
Total Personnel Services		9,997	(0)	-	-	-	-
543	Legal Services	-	-	-	3,000	-	-
599	Other Contractual Services	2,400	-	-	2,150	-	-
Total Contractual Services		2,400	-	-	5,150	-	-
624	Operating Supplies	-	96	-	-	-	-
Total Commodities		-	96	-	-	-	-
916	Property Taxes	7,574	7,493	8,500	14,800	8,500	8,500
Total Other Expenditures		7,574	7,493	8,500	14,800	8,500	8,500
951	Transfer to Debt Service	-	-	1,000,000	1,000,000	-	-
999	Source of Reserves	-	-	-	-	48,205	68,500
Total Other Financing Uses		-	-	1,000,000	1,000,000	48,205	68,500
805	Land	-	-	-	475,000	-	-
815.05	Impr Other Than Buildings	-	34,045	-	-	20,000	-
Total Capital Outlay		-	34,045	-	475,000	20,000	-
Total Expenditures and Other Financing Uses		\$ 19,971	\$ 41,634	\$ 1,008,500	\$ 1,494,950	\$ 76,705	\$ 77,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 425 - TIF #2

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ 230,784	\$ 239,285	\$ 240,790	\$ 240,790	\$ 235,000	\$ 235,000
Total Taxes		<u>230,784</u>	<u>239,285</u>	<u>240,790</u>	<u>240,790</u>	<u>235,000</u>	<u>235,000</u>
448	State/Local Grants	-	-	-	-	-	-
Total Intergovernmental Revenues		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
481	Interest Income	2,247	6,046	2,200	10,500	11,500	12,500
485	Reimbursed Expenditures	-	-	-	-	4,160	269,640
Total Other Revenues		<u>2,247</u>	<u>6,046</u>	<u>2,200</u>	<u>10,500</u>	<u>15,660</u>	<u>282,140</u>
491.26	Interfund Transfers - TIF #3	37,202	-	-	-	-	-
499	Reappropriation	-	-	-	-	-	157,170
Total Other Financing Sources		<u>37,202</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>157,170</u>
Total Revenues and Other Financing Sources		<u>\$ 270,233</u>	<u>\$ 245,331</u>	<u>\$ 242,990</u>	<u>\$ 251,290</u>	<u>\$ 250,660</u>	<u>\$ 674,310</u>
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 37,221	\$ 41,359	\$ 44,878	\$ 43,940	\$ 47,078	\$ 47,956
521	Group Insurance	7,399	7,426	8,269	7,535	8,531	8,743
522	Medicare	524	614	649	610	684	695
523	Social Security	2,173	2,580	2,707	2,495	2,794	2,751
524	IMRF	5,013	4,561	5,255	5,145	4,472	4,795
528	Unemployment Compensation	-	-	-	175	-	-
Total Personnel Services		<u>52,330</u>	<u>56,542</u>	<u>61,758</u>	<u>59,900</u>	<u>63,559</u>	<u>64,940</u>
541	Accounting & Auditing Service	1,804	1,858	1,860	1,860	1,601	1,650
543	Legal Service	2,725	-	4,000	2,500	4,000	4,000
551	Advertising	-	-	5,000	1,000	5,000	5,000
559	Other Professional Services	480	-	40,000	5,000	43,000	50,000
561	Postage	13	-	-	-	200	200
563	Publishing	-	-	200	200	200	200
564	Printing	(210)	-	207	450	200	200
571	Dues & Subscriptions	650	650	650	425	450	450
573	Training & Professional Development	350	-	425	-	425	425
Total Contractual Services		<u>5,812</u>	<u>2,508</u>	<u>52,342</u>	<u>11,435</u>	<u>55,076</u>	<u>62,125</u>
624	Operating Supplies	-	2,551	-	-	-	-
Total Commodities		<u>-</u>	<u>2,551</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
705.24	Principal 2006 TIF Bonds	59,243	-	-	-	-	-
710.24	Interest 2006 TIF Bonds	2,666	-	-	-	-	-
Total Debt Service		<u>61,909</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	62,590	-	116,420	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>62,590</u>	<u>-</u>	<u>116,420</u>	<u>-</u>
815.05	Impr Other Than Buildings	-	-	66,300	50,000	-	-
815.10	Improvements - Streets	-	-	-	-	15,605	547,245
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>66,300</u>	<u>50,000</u>	<u>15,605</u>	<u>547,245</u>
Total Expenditures and Other Financing Uses		<u>\$ 120,051</u>	<u>\$ 61,601</u>	<u>\$ 242,990</u>	<u>\$ 121,335</u>	<u>\$ 250,660</u>	<u>\$ 674,310</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 426 - TIF #3

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
410	Property Tax	\$ -	\$ 34,824	\$ 42,670	\$ 42,670	\$ 40,000	\$ 40,000
Total Taxes		-	34,824	42,670	42,670	40,000	40,000
448	State/Local Grants	-	-	-	-	-	-
Total Intergovernmental Revenues		-	-	-	-	-	-
481	Interest Income	-	-	-	20	20	20
485	Reimbursed Expenditures	-	-	-	-	6,390	242,110
Total Other Revenues		-	-	-	20	6,410	242,130
499	Reappropriation	-	-	71,820	-	123,025	396,350
Total Other Financing Sources		-	-	71,820	-	123,025	396,350
Total Revenues and Other Financing Sources		\$ -	\$ 34,824	\$ 114,490	\$ 42,690	\$ 169,435	\$ 678,480
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 23,511	\$ 40,538	\$ 44,878	\$ 43,940	\$ 47,077	\$ 47,953
521	Group Insurance	3,833	7,426	8,273	7,540	8,532	8,745
522	Medicare	322	554	652	610	684	698
523	Social Security	1,355	2,323	2,711	2,495	2,800	2,757
524	IMRF	2,353	4,561	5,263	5,145	4,484	4,806
528	Unemployment Compensation	-	-	-	175	-	-
Total Personnel Services		31,374	55,403	61,777	59,905	63,577	64,959
541	Accounting & Auditing Service	-	-	1,860	-	1,603	1,651
543	Legal Service	-	-	10,000	2,500	10,000	5,000
559	Other Professional Services	13,883	-	40,000	25,000	70,000	50,000
561	Postage	-	-	353	-	300	300
563	Publishing	1,155	-	500	-	-	-
Total Contractual Services		15,038	-	52,713	27,500	81,903	56,951
815.05	Impr Other Than Buildings	1,866	-	-	-	-	-
815.10	Improvements - Streets	-	-	-	-	23,955	556,570
Total Capital Outlay		1,866	-	-	-	23,955	556,570
951	Transfers Out - Capital Equipment	62,854	-	-	-	-	-
Total Other Financing Uses		62,854	-	-	-	-	-
Total Expenditures and Other Financing Uses		\$ 111,132	\$ 55,403	\$ 114,490	\$ 87,405	\$ 169,435	\$ 678,480

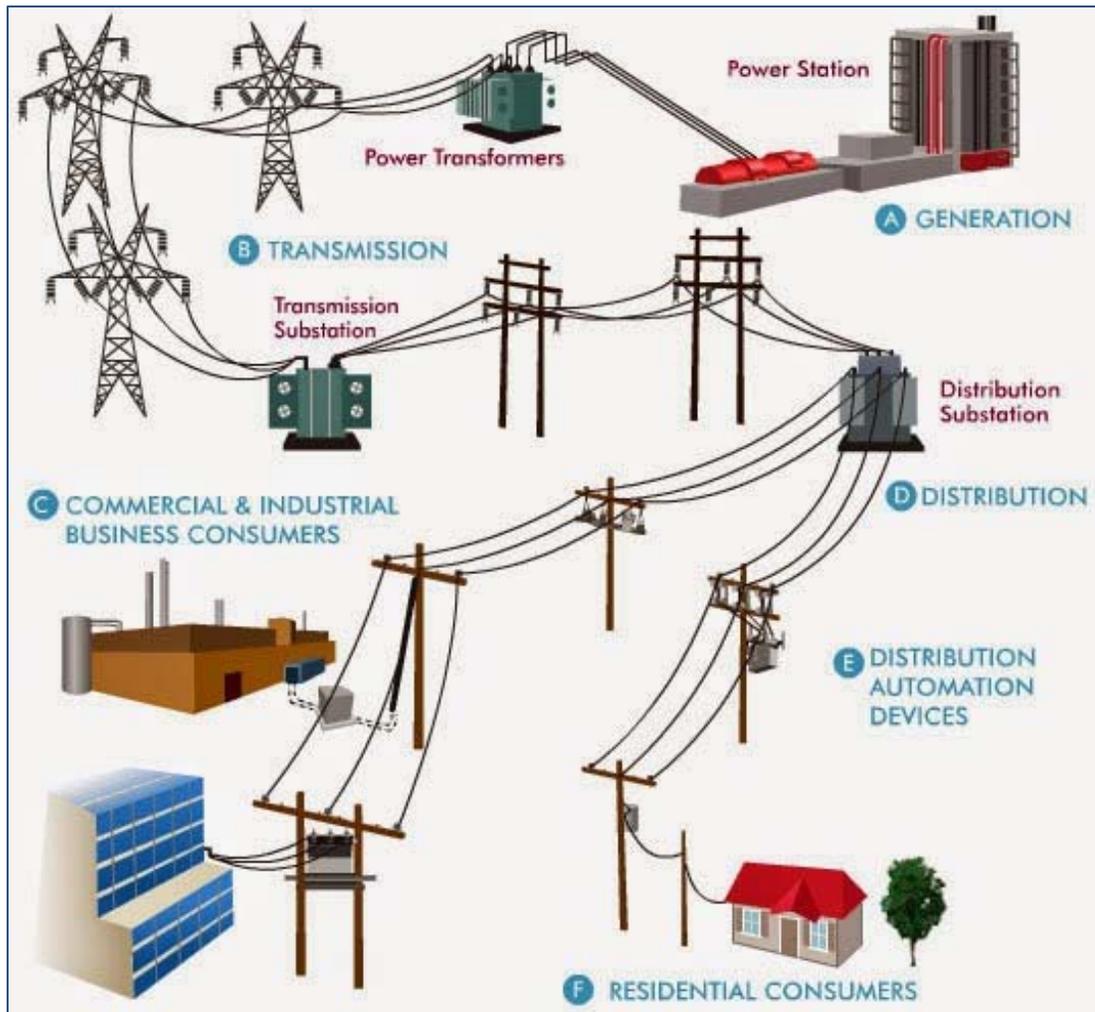
CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 430 - Capital Equipment

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
472	Community Development Fees	\$ 17,565	\$ 4,793	\$ 5,000	\$ 4,000	\$ 5,000	\$ 5,000
481	Interest Income	908	476	100	-	-	-
483	Insurance & Property Damage	-	-	-	14,765	-	-
484	Sale of Capital Assets	13,265	36,337	-	4,625	-	-
Total Other Revenues		31,738	41,607	5,100	23,390	5,000	5,000
491.10	Transfers In - General Fund	-	303,883	1,661,135	1,661,135	857,840	1,200,000
499	Reappropriation	-	-	-	-	645,000	-
Total Other Financing Sources		-	303,883	1,661,135	1,661,135	1,502,840	1,200,000
Total Revenues and Other Financing Sources		\$ 31,738	\$ 345,490	\$ 1,666,235	\$ 1,684,525	\$ 1,507,840	\$ 1,205,000
Expenditures and Other Financing Uses							
820	Machinery & Equipment	\$ 15,816	\$ 61,961	\$ 362,250	\$ 253,250	\$ 243,200	\$ -
825	Vehicles	282,167	244,333	1,094,950	447,075	1,179,975	1,111,000
835	Computer Equipment	-	59,335	50,000	50,000	84,665	94,000
Total Capital Outlay		297,983	365,630	1,507,200	750,325	1,507,840	1,205,000
999	Source of Reserves	-	-	159,035	-	-	-
Total Other Financing Uses		-	-	159,035	-	-	-
Total Expenditures and Other Financing Uses		\$ 297,983	\$ 365,630	\$ 1,666,235	\$ 750,325	\$ 1,507,840	\$ 1,205,000

ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.



The electric distribution diagram above serves as a reference to key components found within a basic electric distribution system and is not a representation of the City of Geneva electric system.

About the Electric System

The City has owned and operated a Municipal Electric Distribution System since 1896. The City operates the system without competition from other suppliers or distributors of electrical power. The utility is not subject to regulation by the Illinois Commerce Commission.

ELECTRIC FUND

The City's electric system is inter-connected to the Commonwealth Edison's (ComEd) 34.5 kV sub-transmission system in seven locations, which include the South Street, Peyton Street, Keslinger Road, Delnor Hospital, Western Avenue, East Side Drive and the Geneva Business Park substations. The City's distribution system voltage is 12.47 kV.

The City owns and operates a 30 MW natural gas peaking power plant consisting of five reciprocating engine/generators. The power plant is located within the corporate limits of the City, and is interconnected with the City's distribution system. The City's power plant is economically dispatched based upon day-ahead market prices. This procedure reduces the City's purchased power, transmission and capacity costs from the regional transmission provider PJM.



The generators at the Geneva Generation Facility, pictured above.

The City has several multi-year power purchase agreements:

- WMRE is a landfill gas generator located within its corporate limits. This agreement provides about 8 percent of the City's energy requirements.
- NextEra Energy Power Marketing, LLC which began in 2014 and ends Dec. 31, 2024. This agreement supplies about 17 percent of the City's energy requirements.
- The City is a member of the Northern Illinois Municipal Power Agency. NIMPA owns 7.6 percent of Prairie State Generating Company. NIMPA provides about 74 percent of the City's energy requirements.

Geneva offers both interconnection and net metering for small Power Generation facilities including photovoltaic (PV) generation. Interconnection does not account for any energy “pushed” back to the grid. Net metering allows credits for energy not used to be banked and applied to the account in the future.

ELECTRIC FUND

Electric Rates

Residential Rates	
Monthly Customer Charge	\$ 6.75
Energy Charges per kWh	
0-500 kWh	\$ 0.11392
500+ kWh	\$ 0.10055

Large General Service - Demand great than 400 kW but less than 2,000 kw	
Monthly Customer Charge	\$ 85.00
Energy Charge	\$ 0.03375
Demand Charge, per kW	\$ 24.32

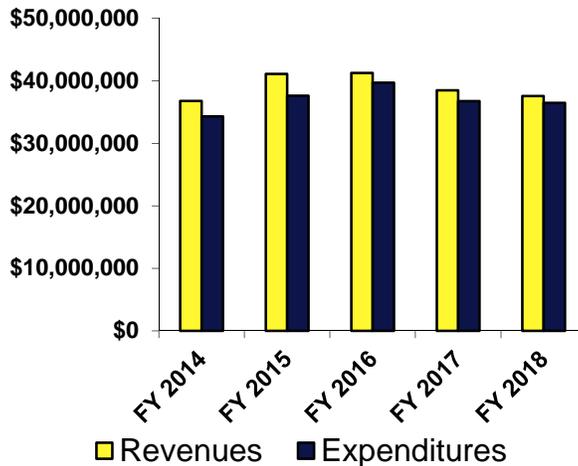
General Service Rate - Demand less than 25 kW	
Monthly Customer Charge	\$ 14.00
Energy Charges per kWh	
0-500 kWh	\$ 0.10841
500+ kWh	\$ 0.10009

Large Industrial Rate - Non-Time of Day Demand greater than 2,000 kW	
Monthly Customer Charge	\$ 260.00
Energy Charge	\$ 0.03386
Demand Charge, per kW	\$ 25.06

Medium General Service - Demand greater than 25kW but less than 400 kW	
Monthly Customer Charge	\$ 50.00
Energy Charge	\$ 0.03414
Demand Charge, per kW	\$ 22.82

Large Industrial- Time of Day Energy Charge	
Monthly Customer Charge	\$ 240.00
On-Peak	\$ 0.03881
Off-Peak	\$ 0.03040
Demand Charge, per kW	\$ 21.60

Secondary Meter	2.0%
------------------------	------

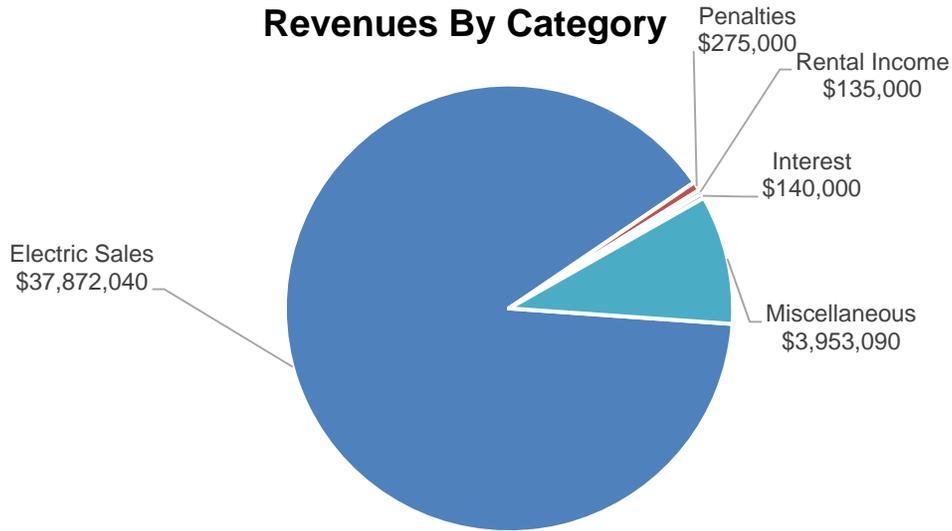


Help do your part to reduce peak electric load to:

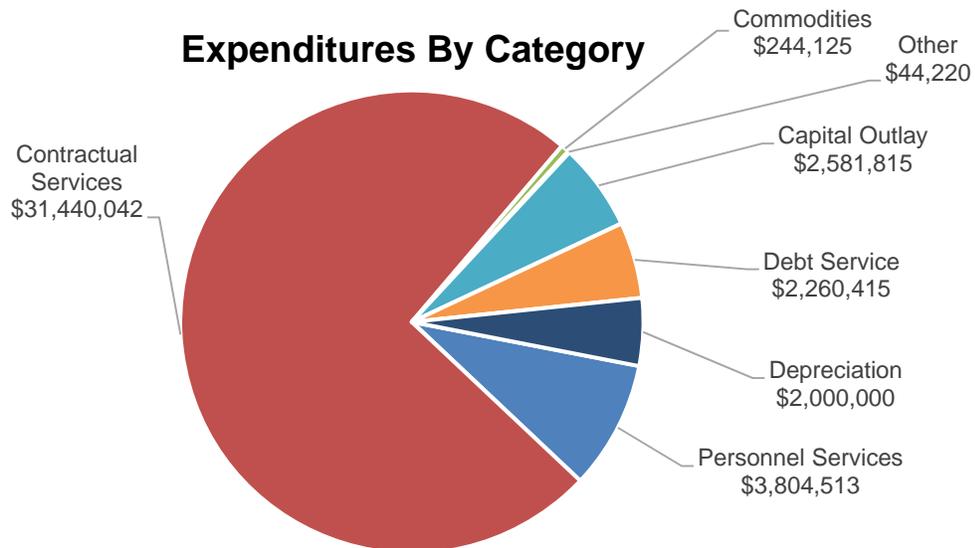
**Be a greener community!
Keep electric costs down!
Reduce the need for new infrastructure!
We're all in this together!**



ELECTRIC FUND

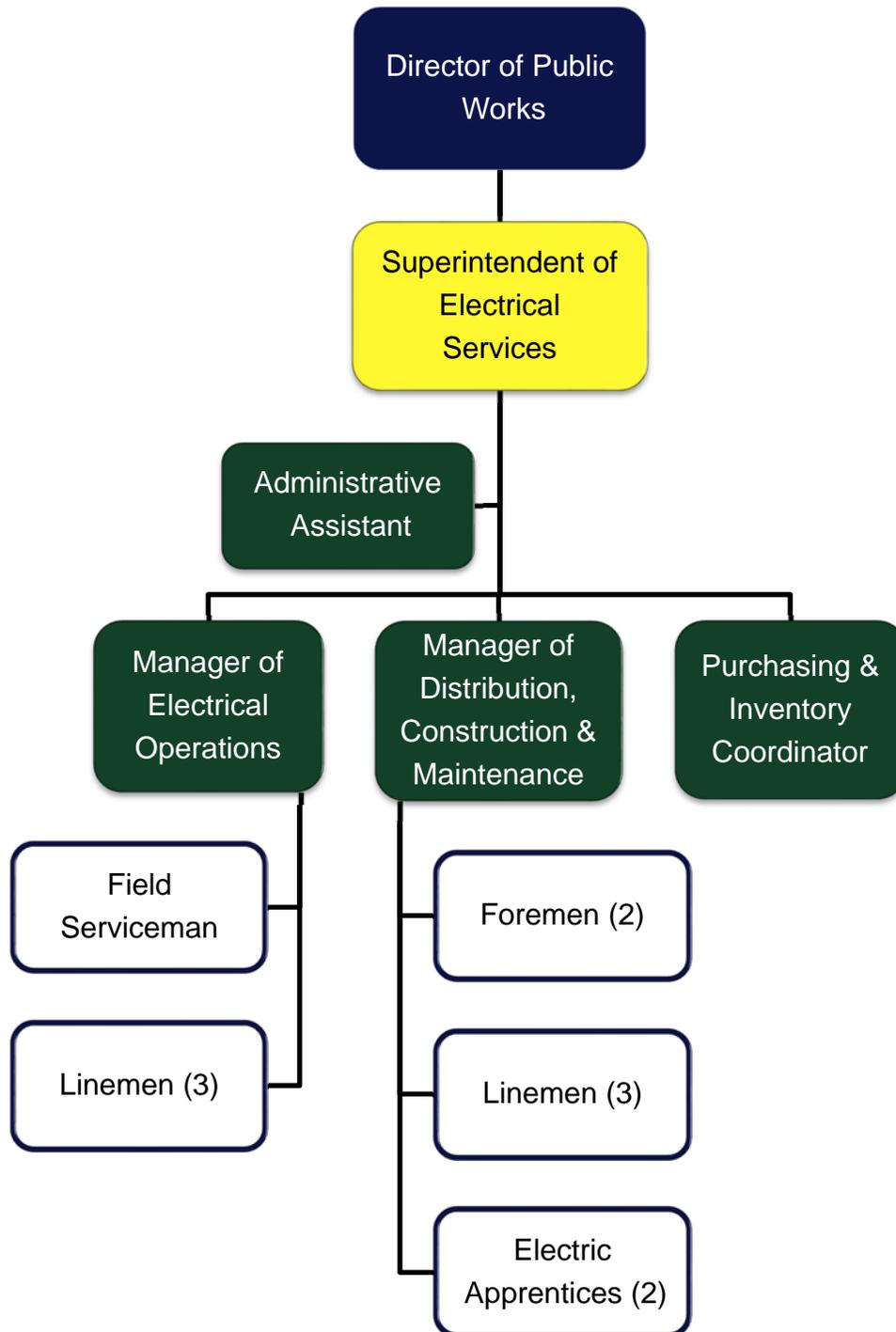


Electric sales account for 89.7% of the revenues in the Electric Fund.



Contractual Services, the largest expenditure category includes purchased power which accounts for \$31,440,042 of the total. Personnel Services account for 9.0% of expenditures.

PUBLIC WORKS - ELECTRIC



PUBLIC WORKS - ELECTRIC

PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements and observe all required safety precautions in delivery of dependable electric services to customers.

The Electric Fund is divided into 9 divisions:

Division 20 – Administration: The administration and supervision division that includes professional services, communications, professional development and the purchase of power for distribution.

Division 25 – Operation & Maintenance: The operation and maintenance of the distribution overhead and underground lines, structures, transformers and street lights.

Division 27 – Substations: The operation and maintenance of the substation buildings, structures, station equipment, transformers and SCADA system.

Division 30 – Customer Accounting: The meter reading, customer information system, billing and collection functions.

Division 35 – Electric Generation: The operation and maintenance of the Geneva Generation Facility (GGF), a 30 MW power generating facility, consisting of five Caterpillar natural gas engines and controls, buildings, station equipment, transformers and radiators.

Division 45 – Fiber Optics: The maintenance of the Geneva fiber optic system. This fiber system is the communication system of the City of Geneva, Geneva School District, Kane County Government and Geneva electric distribution system.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 90 – Debt Service: The annual principal and interest payments of the outstanding debt.

Division 95 – Capital Outlay: The construction and replacement of distribution overhead and underground lines, structures, transformers, street lights, substations, generation equipment, vehicles, equipment and computers.

MISSION STATEMENT

Serving the community with reliable power at the lowest possible rates.

PUBLIC WORKS - ELECTRIC

FY 2020 GOALS

Goal # 1 Position the City of Geneva for future renewable energy installations located, and owned by, the Electric Division's rate payers. Lowering costs and increased incentives have the protentional to greatly speed the adoption of roof-top solar and energy storage within the City of Geneva. It is the goal to address any revenue loss, capacity and transmission cost avoidance, cost shifting and energy diversification without undue burden on the rate payers or any one rate class.

Funding: Electric Operating, \$20,000 (consultant)

Completion Date: 02/28/2020

Strategic Plan: EMS-II

Goal # 2 In conjunction with the Economic Development Department and the Engineering Division of Public Works, develop the necessary infrastructure for the development of the Southeast Industrial Park.

Funding: Electric Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-II

Goal # 3 Explore Load Growth Options including Electric Vehicle Charging Stations for Potential Revenue Enhancement.

Funding: Electric Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EV-III

Goal # 4 Combine the Public Works and APPA Safety Manuals into one comprehensive safety manual for Public Works employees. Work with the other divisions of Public Works, (Streets and Fleets, Water and Waste Water, and Engineering) to address division specific concerns.

Funding: Electric Operating, staff time

Completion Date: 9/30/2019

Strategic Plan: EMS-III

Goal # 5 Continue to work with Milsoft Electric Utility GIS and Analysis Applications to interface with the GIS and CIS systems for implementation of new outage

PUBLIC WORKS - ELECTRIC

management and mobile solutions capabilities that will support system planning, and real time operations.

Funding: Electric Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EMS-II

Goal # 6 Continue to work with the Finance Division on the utility billing cycle to improve the process.

Funding: Electric Operating, staff time

Completion Date: 12/31/2019

Strategic Plan: EMS-II & EMS-IV

Goal # 7 Work with the Finance Division to implement our Work-Order Module in New World Systems.

Funding: Electric Operating, staff time

Completion Date: 09/30/2019

Strategic Plan: EMS-IV

Goal # 8 Continue reliability tracking and support programs that will maintain and improve reliability, such as: Cable Replacement, Substation Infrastructure Maintenance, Tree Trimming, and Utility Pole Replacements.

Funding: Electric Operating, staff time

Completion Date: 02/28/2020

Strategic Plan: EMS-II, EMS-IV

PUBLIC WORKS - ELECTRIC

Performance Measures	CY 2016	CY 2017	CY 2018	CY 2019 TARGET
Average Number of Service Interruptions *	0.45	0.37	0.14	<0.8
Average Length of Outage (Minutes)	32.0	34.6	17.9	<40
Average Number of Days to Repair Street Lights	6.3	5.5	6.8	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	764	988	993	900

* This number represents the electric system’s reliability i.e. average number of times in a 12 month period, each customer will experience interruption in electric service (not counting ComEd interruptions).

PUBLIC WORKS – ELECTRIC DIVISION PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Superintendent of Electrical Services	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Manager of Electrical Operations	1.00	1.00	1.00	1.00	1.00	1.00
Manager of Distribution, Construction & Maintenance	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing & Inventory Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Field Serviceman	1.00	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00	2.00
Lineman	6.00	6.00	6.00	6.00	6.00	6.00
Electric Apprentice	1.00	2.00	2.00	2.00	2.00	2.00
Total	15.00	16.00	16.00	16.00	16.00	16.00

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
455	Penalties	\$ 249,500	\$ 259,367	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
Total Fines & Forefeits		249,500	259,367	275,000	275,000	275,000	275,000
461	Electric Sales	37,791,413	36,867,310	40,251,690	37,998,400	37,872,040	38,608,195
466	Meter Sales	-	672	-	500	-	-
468	New Service Installation	154,752	176,170	200,000	125,000	150,000	150,000
Total Service Charges		37,946,165	37,044,153	40,451,690	38,123,900	38,022,040	38,758,195
479	Disconnection/Reconnection Fees	-	-	500	30,000	30,000	30,000
Total Service Fees		-	-	500	30,000	30,000	30,000
481	Interest Income	61,513	106,927	70,000	120,000	140,000	160,000
482	Rental Income	94,095	95,221	130,000	130,000	135,000	140,000
483	Insurance & Property Damage	95,213	26,803	-	43,805	-	-
484	Sale of Capital Assets	11,300	22,867	10,000	-	5,000	5,000
485	Reimbursed Expenditures	19,970	285	17,000	17,000	17,000	17,000
486	Donations	-	-	-	-	-	-
489	Miscellaneous	4,316	4,202	10,000	10,000	10,000	10,000
Total Other Revenues		286,407	256,304	237,000	320,805	307,000	332,000
499	Reappropriation	-	-	3,797,540	-	3,741,090	3,262,460
Total Other Financing Sources		-	-	3,797,540	-	3,741,090	3,262,460
Total Revenues and Other Financing Sources		\$ 38,482,072	\$ 37,559,824	\$ 44,761,730	\$ 38,749,705	\$ 42,375,130	\$ 42,657,655
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,918,010	\$ 2,118,527	\$ 2,266,290	\$ 2,208,295	\$ 2,350,154	\$ 2,405,347
502	Wages - Part-Time/Seasonal	85,635	85,475	88,897	88,565	110,764	108,682
503	Overtime	49,832	40,696	154,500	51,745	157,590	157,590
504	Stand-By	101,101	103,808	106,500	104,950	108,630	108,630
521	Group Insurance	386,906	423,002	472,147	435,410	471,091	474,775
522	Medicare	30,570	39,481	37,981	34,535	39,528	38,784
523	Social Security	129,748	168,085	153,262	146,560	166,206	161,905
524	IMRF	246,340	259,562	285,960	279,040	281,795	247,660
527	Car Allowance	3,195	3,250	3,250	3,250	3,250	3,250
529	Pension Expense	119,307	115,501	271,850	115,505	115,505	115,505
Total Personnel Services		3,070,644	3,357,386	3,840,637	3,467,855	3,804,513	3,822,128
531	Maintenance Service	437,399	462,883	612,225	546,165	597,020	601,330
541	Accounting & Auditing Service	20,663	30,196	19,620	18,600	19,440	20,000
543	Legal Service	16,880	18,985	30,875	18,000	30,875	30,875
544	Medical Service	544	844	1,400	1,200	2,250	1,650
546	Janitorial Service	4,874	5,155	5,160	5,160	5,160	5,160
547	Banking Service	121,250	208,239	102,160	85,000	102,000	102,000
550	Collection Service	37	-	2,500	-	-	-
559	Other Professional Services	16,420	27,616	49,600	46,400	54,520	52,920
561	Postage	26,514	27,374	28,627	27,630	28,115	28,115
562	Telephone	40,619	48,101	55,700	49,215	56,392	56,455
563	Publishing	1,130	1,607	2,000	2,550	2,000	2,000
564	Printing	13,252	13,659	14,158	9,215	8,840	8,840
565	Internet	1,933	2,009	2,340	2,125	2,340	2,340
566	Recording Fees	174	615	403	200	400	400
571	Dues & Subscriptions	29,140	29,188	31,285	30,240	31,285	31,685

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
572	Travel & Meals	5,123	6,700	11,425	9,000	10,425	10,175
573	Training & Professional Development	9,293	11,500	26,345	23,945	24,620	20,220
581	Utilities	384,249	299,045	586,495	350,480	607,430	607,507
583	Garbage Disposal	-	125	200	125	200	200
584	Landfill Charges	1,776	2,060	4,200	2,500	3,000	3,000
585	Electric Purchases	29,869,954	29,158,670	31,516,700	29,512,395	29,459,625	29,966,020
592	General Insurance	207,673	202,842	262,125	262,125	275,235	288,995
595	Rentals	26,960	26,076	38,755	38,315	39,390	39,860
599	Other Contractual Services	58,961	69,384	78,400	69,065	79,480	79,480
Total Contractual Services		31,294,818	30,652,873	33,482,698	31,109,650	31,440,042	31,959,227
601	Maintenance Supplies	47,582	73,209	102,335	62,985	106,730	106,730
621	Office Supplies	3,624	3,798	7,785	5,100	6,435	6,435
622	Office Equipment	702	984	1,000	1,130	1,000	1,000
622	Office Furniture	995	980	1,000	1,000	1,000	1,000
624	Operating Supplies	21,000	20,489	32,395	25,380	31,395	31,490
625	Small Tools	4,664	4,829	4,680	4,450	4,680	4,680
626	Janitorial Supplies	399	366	1,100	700	1,100	1,100
627	Motor Fuel & Lubricants	30,908	28,020	64,450	47,125	64,590	64,590
631	Clothing	6,930	12,313	17,150	15,000	17,150	17,150
632	Per Copy Charges	688	532	660	660	660	660
641	Books	480	655	845	800	845	845
662	Film/Video	430	-	500	500	500	500
663	Computer Software	-	324	620	4,200	8,040	7,955
Total Commodities		118,402	146,501	234,520	169,030	244,125	244,135
705.34	Principal 2011 Bonds	1,445,000	1,475,000	1,505,000	1,505,000	1,535,000	1,440,000
705.37	Principal 2013 Bonds	155,000	165,000	160,000	160,000	170,000	155,000
705.38	Principal 2014 Bonds	245,000	250,000	265,000	265,000	425,000	405,000
710.34	Interest 2011 Bonds	263,158	232,491	132,625	132,625	93,865	50,325
710.37	Interest 2013 Bonds	12,503	8,979	13,250	13,250	10,000	5,325
710.38	Interest 2014 Bonds	28,893	24,135	30,200	30,200	24,900	12,150
715	Paying Agent Fees	1,685	1,615	1,650	1,650	1,650	1,650
Total Debt Service		2,151,239	2,157,220	2,107,725	2,107,725	2,260,415	2,069,450
810	Buildings & Improvements	32,182	15,740	20,000	20,000	20,000	20,000
815.05	Improvements Other Than Buildings	81,271	21,817	152,000	30,800	152,000	142,000
815.25	Electric System	591,812	1,089,004	2,670,190	1,902,000	2,087,500	2,142,170
820	Machinery & Equipment	54,023	29,933	20,000	20,000	32,000	120,000
825	Vehicles	232,682	195,770	35,000	31,000	35,000	75,000
835	Computer Equipment	48,287	103,284	155,315	75,000	255,315	20,000
910	Capitalized Assets	(2,800,798)	(3,249,355)	-	-	-	-
Total Capital Outlay		(1,760,541)	(1,793,807)	3,052,505	2,078,800	2,581,815	2,519,170
911	Depreciation	1,881,874	1,914,085	2,000,000	2,000,000	2,000,000	2,000,000
912	Bad Debt	-	36,829	35,970	35,970	35,970	35,970
914	State/Federal Permits	5,444	5,514	6,875	5,445	6,875	6,875
917	Employee Awards	550	350	600	600	1,175	500
918	Easements	110	150	200	100	200	200
Total Other Expenditures		1,887,978	1,956,928	2,043,645	2,042,115	2,044,220	2,043,545
Total Expenditures and Other Financing Uses		\$ 36,762,540	\$ 36,477,101	\$ 44,761,730	\$ 40,975,175	\$ 42,375,130	\$ 42,657,655

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program
Fiscal Year Ending April 30, 2020 & 2021

620 - Electric Fund

Division	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
20	Administration	\$ 30,378,285	\$ 30,370,310	\$ 33,052,018	\$ 30,957,145	\$ 31,007,262	\$ 31,533,591
25	Operation & Maintenance	2,980,892	2,705,807	2,945,182	2,464,010	2,909,861	2,905,056
27	Substations	81,236	92,551	110,915	94,165	111,270	111,270
30	Customer Accounting	122,125	152,553	282,965	253,135	272,532	273,943
35	Electric Generation	788,024	693,582	1,082,790	845,110	1,118,250	1,130,317
40	New Service	27,990	75,985	2,900	66,860	3,140	3,140
45	Fiber Optics	5,485	17,485	20,315	19,940	20,480	20,650
73	GIS	102,825	91,329	104,415	88,285	90,105	91,068
90	Debt Service & Depreciation	2,188,114	2,181,306	4,107,725	4,107,725	4,260,415	4,069,450
95	Capital Outlay	84,460	96,193	3,052,505	2,078,800	2,581,815	2,519,170
Total Electric Fund		<u>\$ 36,759,435</u>	<u>\$ 36,477,102</u>	<u>\$ 44,761,730</u>	<u>\$ 40,975,175</u>	<u>\$ 42,375,130</u>	<u>\$ 42,657,655</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
20 Administration						
Personnel Services	\$ 249,899	\$ 833,204	\$ 1,228,670	\$ 1,177,180	\$ 1,228,497	\$ 1,249,566
Contractual Services	30,123,029	29,530,881	31,814,368	29,773,605	29,770,200	30,275,545
Commodities	5,247	6,075	8,780	6,260	8,365	8,280
Other Expenditures	110	150	200	100	200	200
Total	<u>30,378,285</u>	<u>30,370,310</u>	<u>33,052,018</u>	<u>30,957,145</u>	<u>31,007,262</u>	<u>31,533,591</u>
25 Operations and Maintenance						
Personnel Services	2,583,773	2,275,895	2,370,307	1,949,220	2,333,131	2,327,681
Contractual Services	318,483	328,462	425,370	397,950	424,315	425,540
Commodities	78,086	101,100	148,905	116,240	151,240	151,335
Other Expenditures	550	350	600	600	1,175	500
Total	<u>2,980,892</u>	<u>2,705,807</u>	<u>2,945,182</u>	<u>2,464,010</u>	<u>2,909,861</u>	<u>2,905,056</u>
27 Substation						
Contractual Services	72,592	85,888	91,700	87,065	92,670	92,670
Commodities	8,644	6,663	19,215	7,100	18,600	18,600
Total	<u>81,236</u>	<u>92,551</u>	<u>110,915</u>	<u>94,165</u>	<u>111,270</u>	<u>111,270</u>
30 Customer Accounting						
Personnel Services	37,558	29,421	145,030	139,880	163,647	164,678
Contractual Services	84,567	86,303	101,965	76,855	72,915	73,295
Commodities	-	-	-	430	-	-
Other Expenditures	-	36,829	35,970	35,970	35,970	35,970
Total	<u>122,125</u>	<u>152,553</u>	<u>282,965</u>	<u>253,135</u>	<u>272,532</u>	<u>273,943</u>
35 Electric Generation						
Personnel Services	75,950	66,341	7,000	62,830	2,680	2,680
Contractual Services	681,323	600,873	1,014,745	744,835	1,050,185	1,062,252
Commodities	25,307	20,854	54,170	32,000	58,510	58,510
Other Expenditures	5,444	5,514	6,875	5,445	6,875	6,875
Total	<u>788,024</u>	<u>693,582</u>	<u>1,082,790</u>	<u>845,110</u>	<u>1,118,250</u>	<u>1,130,317</u>
40 New Service						
Personnel Services	27,990	75,985	2,900	66,860	3,140	3,140
Total	<u>27,990</u>	<u>75,985</u>	<u>2,900</u>	<u>66,860</u>	<u>3,140</u>	<u>3,140</u>
45 Fiber Optics						
Contractual Services	5,127	6,222	20,315	15,440	15,610	15,780
Commodities	357	11,263	-	4,500	4,870	4,870
Total	<u>5,485</u>	<u>17,485</u>	<u>20,315</u>	<u>19,940</u>	<u>20,480</u>	<u>20,650</u>
73 GIS						
Personnel Services	92,368	76,543	86,730	71,885	73,418	74,383
Contractual Services	9,695	14,242	14,235	13,900	14,147	14,145
Commodities	762	544	3,450	2,500	2,540	2,540
Total	<u>102,825</u>	<u>91,329</u>	<u>104,415</u>	<u>88,285</u>	<u>90,105</u>	<u>91,068</u>
90 Debt Service and Depreciation						
Debt Service	306,239	267,221	2,107,725	2,107,725	2,260,415	2,069,450
Other Expenditures	1,881,875	1,914,085	2,000,000	2,000,000	2,000,000	2,000,000
Total	<u>2,188,114</u>	<u>2,181,306</u>	<u>4,107,725</u>	<u>4,107,725</u>	<u>4,260,415</u>	<u>4,069,450</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Program
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
95 Capital Outlay						
Capital Outlay	84,460	96,193	3,052,505	2,078,800	2,581,815	2,519,170
Total	<u>84,460</u>	<u>96,193</u>	<u>3,052,505</u>	<u>2,078,800</u>	<u>2,581,815</u>	<u>2,519,170</u>
Total Electric Fund	<u>36,759,435</u>	<u>36,477,102</u>	<u>44,761,730</u>	<u>40,975,175</u>	<u>42,375,130</u>	<u>42,657,655</u>
Total Electric Fund						
Personnel Services	\$ 3,067,538	\$ 3,357,389	\$ 3,840,637	\$ 3,467,855	\$ 3,804,513	\$ 3,822,128
Contractual Services	31,294,816	30,652,871	33,482,698	31,109,650	31,440,042	31,959,227
Commodities	118,403	146,499	234,520	169,030	244,125	244,135
Debt Service	306,239	267,221	2,107,725	2,107,725	2,260,415	2,069,450
Other Expenditures	1,887,979	1,956,928	2,043,645	2,042,115	2,044,220	2,043,545
Capital Outlay	84,460	96,193	3,052,505	2,078,800	2,581,815	2,519,170
Total	<u>36,759,435</u>	<u>36,477,102</u>	<u>44,761,730</u>	<u>40,975,175</u>	<u>42,375,130</u>	<u>42,657,655</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Division 20 - Administration							
501	Wages - Regular	\$ 86,066	\$ 607,685	\$ 836,109	\$ 826,140	\$ 867,674	\$ 882,777
502	Wages - Part-Time/Seasonal	-	-	5,335	5,650	5,579	5,591
503	Overtime	-	24	-	600	-	-
504	Stand-By	-	2	-	-	-	-
521	Group Insurance	81,558	78,327	167,503	160,870	172,505	180,065
522	Medicare	1,133	13,078	12,249	11,655	12,710	12,930
523	Social Security	4,777	55,883	51,435	48,755	53,159	53,248
524	IMRF	49,248	51,907	98,289	97,160	90,520	88,605
527	Car Allowance	3,195	3,200	3,250	3,250	3,250	3,250
529	Pension Expense	23,921	23,098	54,500	23,100	23,100	23,100
Total Personnel Services		249,899	833,204	1,228,670	1,177,180	1,228,497	1,249,566
531	Maintenance Service	5,148	5,788	6,830	19,000	21,375	21,565
541	Accounting & Auditing Service	20,663	30,196	19,620	18,600	19,440	20,000
543	Legal Service	16,880	18,985	30,875	18,000	30,875	30,875
544	Medical Service	-	-	-	-	600	-
547	Banking Service	121,250	208,239	102,160	85,000	102,000	102,000
559	Other Professional Services	8,801	21,128	32,700	28,000	34,300	32,700
561	Postage	629	1,085	2,500	1,500	2,000	2,000
562	Telephone	36,104	42,856	49,800	43,000	49,800	49,800
563	Publishing	1,130	1,607	2,000	2,520	2,000	2,000
564	Printing	1,057	1,152	630	1,125	1,000	1,000
565	Internet	1,933	2,009	2,340	2,125	2,340	2,340
566	Recording Fees	174	615	403	200	400	400
571	Dues	28,992	29,068	30,785	30,000	30,785	31,185
572	Travel	4,490	4,921	8,275	6,000	7,575	7,575
573	Training	4,605	3,254	7,495	5,000	4,830	4,830
585	Electric Purchases	29,869,954	29,158,670	31,516,700	29,512,395	29,459,625	29,966,020
595	Rentals	1,219	1,134	1,255	1,140	1,255	1,255
599	Other Contractual Services	-	174	-	-	-	-
Total Contractual Services		30,123,029	29,530,881	31,814,368	29,773,605	29,770,200	30,275,545
621	Office Supplies	2,862	3,619	5,500	3,500	5,000	5,000
622	Office Equipment	702	620	1,000	700	1,000	1,000
623	Office Furniture	995	980	1,000	1,000	1,000	1,000
632	Per Copy Charges	688	532	660	660	660	660
663	Computer Software	-	324	620	400	705	620
Total Commodities		5,247	6,075	8,780	6,260	8,365	8,280
918	Easements	110	150	200	100	200	200
Total Other Expenditures		110	150	200	100	200	200
Total Administration		\$ 30,378,285	\$ 30,370,310	\$ 33,052,018	\$ 30,957,145	\$ 31,007,262	\$ 31,533,591
Division 25 - Operation & Maintenance							
501	Wages - Regular	\$ 1,685,953	\$ 1,348,730	\$ 1,313,367	\$ 1,173,740	\$ 1,364,506	\$ 1,401,658
502	Wages - Part-Time/Seasonal	50,991	58,801	38,889	41,000	43,007	44,153
503	Overtime	48,295	39,179	154,500	44,345	157,590	157,590
504	Stand-By	101,101	103,805	106,500	104,950	108,630	108,630
521	Group Insurance	291,716	328,681	270,453	244,840	271,149	265,988
522	Medicare	23,695	23,698	23,392	19,295	24,206	23,246
523	Social Security	113,725	100,624	91,816	82,495	101,878	97,507
524	IMRF	180,728	188,498	171,890	154,675	178,285	145,029
529	Pension Expense	87,568	83,879	199,500	83,880	83,880	83,880
Total Personnel Services		2,583,773	2,275,895	2,370,307	1,949,220	2,333,131	2,327,681

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
531	Maintenance Service	167,209	174,101	254,295	235,620	247,230	247,230
544	Medical Service	544	844	1,400	1,200	1,650	1,650
546	Janitorial Service	4,874	5,155	5,160	5,160	5,160	5,160
559	Other Professional Services	7,286	6,487	12,400	7,400	13,720	13,720
563	Publishing	-	-	-	10	-	-
571	Dues	148	120	500	240	500	500
572	Travel	633	1,779	3,150	3,000	2,850	2,600
573	Training	3,442	7,240	15,490	15,490	15,540	11,140
581	Utilities	6,652	7,273	7,885	7,480	7,885	7,960
584	Landfill Charges	1,775	2,060	4,200	2,500	3,000	3,000
592	General Insurance	111,430	106,068	104,750	104,750	109,990	115,490
595	Rentals	3,758	3,895	4,620	4,600	5,090	5,390
599	Other Contractual Services	10,731	13,440	11,520	10,500	11,700	11,700
Total Contractual Services		318,483	328,462	425,370	397,950	424,315	425,540
601	Maintenance Supplies	31,265	47,696	65,585	42,085	65,585	65,585
621	Office Supplies	-	-	-	200	-	-
624	Operating Supplies	20,471	18,991	27,395	23,380	26,395	26,490
625	Small Tools	4,168	4,050	4,180	4,000	4,180	4,180
626	Janitorial Supplies	218	184	500	350	500	500
627	Motor Fuel & Lubricants	14,124	17,211	32,750	26,125	28,750	28,750
631	Clothing	6,930	12,313	17,150	15,000	17,150	17,150
641	Books	481	655	845	800	845	845
662	Film/Video	430	-	500	500	500	500
663	Computer Software	-	-	-	3,800	7,335	7,335
Total Commodities		78,086	101,100	148,905	116,240	151,240	151,335
917	Employee Awards	550	350	600	600	1,175	500
Total Other Expenditures		550	350	600	600	1,175	500
Total Operation & Maintenance		\$ 2,980,892	\$ 2,705,807	\$ 2,945,182	\$ 2,464,010	\$ 2,909,861	\$ 2,905,056
Division 27 - Substations							
531	Maintenance Service	\$ 69,239	\$ 82,082	\$ 87,200	\$ 83,500	\$ 88,170	\$ 88,170
599	Other Contractual Services	3,353	3,806	4,500	3,565	4,500	4,500
Total Contractual Services		72,592	85,888	91,700	87,065	92,670	92,670
601	Maintenance Supplies	7,820	5,712	17,415	6,000	17,000	17,000
626	Janitorial Supplies	-	-	100	100	100	100
627	Motor Fuel & Lubricants	824	951	1,700	1,000	1,500	1,500
Total Commodities		8,644	6,663	19,215	7,100	18,600	18,600
Total Substations		\$ 81,236	\$ 92,551	\$ 110,915	\$ 94,165	\$ 111,270	\$ 111,270
Division 30 - Customer Accounting							
501	Wages - Regular	\$ -	\$ -	\$ 63,050	\$ 61,595	\$ 65,746	\$ 67,149
502	Wages - Part-Time/Seasonal	34,644	26,674	43,473	40,535	58,914	57,018
503	Overtime	56	-	-	55	-	-
521	Group Insurance	203	535	20,874	21,070	21,382	22,322
522	Medicare	503	396	1,544	1,395	1,808	1,801
523	Social Security	2,151	1,695	6,604	5,975	7,729	7,698
524	IMRF	-	84	9,485	9,215	8,028	8,650
529	Pension Expense	-	37	-	40	40	40
Total Personnel Services		37,558	29,421	145,030	139,880	163,647	164,678

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
531	Maintenance Service	34,187	35,110	36,200	12,430	12,580	12,960
550	Collection Service	37	-	2,500	-	-	-
559	Other Professional Services	-	-	-	6,500	2,000	2,000
561	Postage	25,885	26,289	26,115	26,130	26,115	26,115
564	Printing	12,195	12,506	13,540	8,090	7,840	7,840
573	Training	-	-	-	95	770	770
595	Rentals	12,262	12,398	23,610	23,610	23,610	23,610
Total Contractual Services		84,567	86,303	101,965	76,855	72,915	73,295
622	Office Equipment	-	-	-	430	-	-
Total Commodities		-	-	-	430	-	-
912	Bad Debt	-	36,829	35,970	35,970	35,970	35,970
Total Other Expenditures		-	36,829	35,970	35,970	35,970	35,970
Total Customer Accounting		\$ 122,125	\$ 152,553	\$ 282,965	\$ 253,135	\$ 272,532	\$ 273,943
Division 35 - Electric Generation							
501	Wages - Regular	\$ 59,215	\$ 51,269	\$ -	\$ 47,305	\$ -	\$ -
503	Overtime	1,006	1,369	-	2,320	-	-
521	Group Insurance	1,254	1,096	-	1,035	-	-
522	Medicare	851	738	-	700	-	-
523	Social Security	3,626	3,157	-	2,980	-	-
524	IMRF	6,939	6,029	-	5,810	-	-
529	Pension Expense	3,059	2,683	7,000	2,680	2,680	2,680
Total Personnel Services		75,950	66,341	7,000	62,830	2,680	2,680
531	Maintenance Service	154,889	153,421	204,180	177,035	208,965	212,705
559	Other Professional Services	333	-	4,500	4,500	4,500	4,500
562	Telephone	4,514	5,173	5,400	6,000	6,350	6,415
581	Utilities	377,596	291,772	578,610	343,000	599,545	599,547
583	Garbage Disposal	-	125	200	125	200	200
592	General Insurance	96,243	96,774	157,375	157,375	165,245	173,505
595	Rentals	2,871	1,645	2,100	1,800	2,100	2,100
599	Other Contractual Services	44,877	51,963	62,380	55,000	63,280	63,280
Total Contractual Services		681,323	600,873	1,014,745	744,835	1,050,185	1,062,252
601	Maintenance Supplies	8,140	8,538	18,170	9,300	18,170	18,170
624	Operating Supplies	529	1,496	5,000	2,000	5,000	5,000
625	Small Tools	496	779	500	450	500	500
626	Janitorial Supplies	181	182	500	250	500	500
627	Motor Fuel & Lubricants	15,961	9,859	30,000	20,000	34,340	34,340
Total Commodities		25,307	20,854	54,170	32,000	58,510	58,510
914	State/Federal Permit Fees	5,444	5,514	6,875	5,445	6,875	6,875
Total Other Expenditures		5,444	5,514	6,875	5,445	6,875	6,875
Total Electric Generation		\$ 788,024	\$ 693,582	\$ 1,082,790	\$ 845,110	\$ 1,118,250	\$ 1,130,317

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Division 40 - New Service							
501	Wages - Regular	\$ 21,529	\$ 59,840	\$ -	\$ 48,165	\$ -	\$ -
503	Overtime	474	112	-	4,425	-	-
521	Group Insurance	466	1,286	-	1,050	-	-
522	Medicare	314	863	-	745	-	-
523	Social Security	1,335	3,687	-	3,175	-	-
524	IMRF	2,601	7,057	-	6,160	-	-
529	Pension Expense	1,270	3,140	2,900	3,140	3,140	3,140
Total Personnel Services		<u>27,990</u>	<u>75,985</u>	<u>2,900</u>	<u>66,860</u>	<u>3,140</u>	<u>3,140</u>
Total New Service		<u>\$ 27,990</u>	<u>\$ 75,985</u>	<u>\$ 2,900</u>	<u>\$ 66,860</u>	<u>\$ 3,140</u>	<u>\$ 3,140</u>
Division 45 - Fiber Optics							
531	Maintenance Service	\$ -	\$ 940	\$ 14,870	\$ 10,000	\$ 10,000	\$ 10,000
595	Rentals	5,127	5,282	5,445	5,440	5,610	5,780
Total Contractual Services		<u>5,127</u>	<u>6,222</u>	<u>20,315</u>	<u>15,440</u>	<u>15,610</u>	<u>15,780</u>
601	Maintenance Supplies	357	11,263	-	4,500	4,870	4,870
Total Commodities		<u>357</u>	<u>11,263</u>	<u>-</u>	<u>4,500</u>	<u>4,870</u>	<u>4,870</u>
Total Fiber Optics		<u>\$ 5,485</u>	<u>\$ 17,485</u>	<u>\$ 20,315</u>	<u>\$ 19,940</u>	<u>\$ 20,480</u>	<u>\$ 20,650</u>
Division 73 - GIS							
501	Wages - Regular	\$ 65,247	\$ 51,003	\$ 53,764	\$ 51,350	\$ 52,228	\$ 53,763
502	Wages - Part-Time	-	-	1,200	1,380	3,264	1,920
503	Overtime	-	12	-	-	-	-
521	Group Insurance	11,710	13,128	13,317	6,545	6,055	6,400
522	Medicare	967	711	796	745	804	807
523	Social Security	4,133	3,039	3,407	3,180	3,440	3,452
524	IMRF	6,823	5,986	6,296	6,020	4,962	5,376
529	Pension Expense	3,489	2,664	7,950	2,665	2,665	2,665
Total Personnel Services		<u>92,368</u>	<u>76,543</u>	<u>86,730</u>	<u>71,885</u>	<u>73,418</u>	<u>74,383</u>
531	Maintenance Service	6,727	11,442	8,650	8,580	8,700	8,700
562	Telephone	-	72	500	215	242	240
563	Publishing	-	-	-	20	-	-
573	Training	1,246	1,006	3,360	3,360	3,480	3,480
595	Rentals	1,722	1,722	1,725	1,725	1,725	1,725
Total Contractual Services		<u>9,695</u>	<u>14,242</u>	<u>14,235</u>	<u>13,900</u>	<u>14,147</u>	<u>14,145</u>
601	Maintenance Supplies	-	-	1,165	1,100	1,105	1,105
621	Office Supplies	762	179	2,285	1,400	1,435	1,435
622	Office Equipment	-	365	-	-	-	-
Total Commodities		<u>762</u>	<u>544</u>	<u>3,450</u>	<u>2,500</u>	<u>2,540</u>	<u>2,540</u>
Total GIS		<u>\$ 102,825</u>	<u>\$ 91,329</u>	<u>\$ 104,415</u>	<u>\$ 88,285</u>	<u>\$ 90,105</u>	<u>\$ 91,068</u>

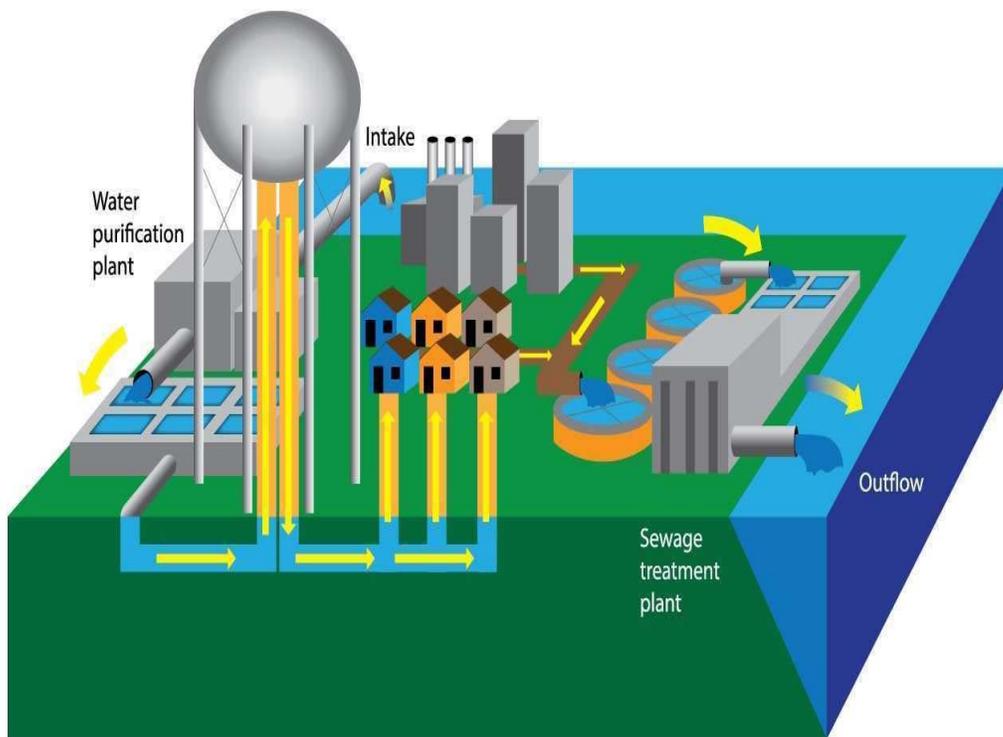
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 620 - Electric Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Division 90 - Debt Service & Depreciation							
705.34	Principal - 2011 Bonds	\$ 1,445,000	\$ 1,475,000	\$ 1,505,000	\$ 1,505,000	\$ 1,535,000	\$ 1,440,000
705.37	Principal - 2013 Bonds	155,000	165,000	160,000	160,000	170,000	155,000
705.38	Principal - 2014 Bonds	245,000	250,000	265,000	265,000	425,000	405,000
710.34	Interest - 2011 Bonds	263,158	232,491	132,625	132,625	93,865	50,325
710.37	Interest - 2013 Bonds	12,503	8,979	13,250	13,250	10,000	5,325
710.38	Interest - 2014 Bonds	28,893	24,135	30,200	30,200	24,900	12,150
715	Paying Agent Fees	1,685	1,616	1,650	1,650	1,650	1,650
910	Capitalized Assets	(1,845,000)	(1,890,000)	-	-	-	-
Total Debt Service		<u>306,239</u>	<u>267,221</u>	<u>2,107,725</u>	<u>2,107,725</u>	<u>2,260,415</u>	<u>2,069,450</u>
911	Depreciation	1,881,875	1,914,085	2,000,000	2,000,000	2,000,000	2,000,000
Total Other Expenditures		<u>1,881,875</u>	<u>1,914,085</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
Total Debt Service & Depreciation		<u>\$ 2,188,114</u>	<u>\$ 2,181,306</u>	<u>\$ 4,107,725</u>	<u>\$ 4,107,725</u>	<u>\$ 4,260,415</u>	<u>\$ 4,069,450</u>
Division 95 - Capital Outlay							
810	Buildings & Improvements	\$ 32,182	\$ 15,740	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
815.05	Improvements Other than Buildings	673,083	21,817	152,000	30,800	152,000	142,000
815.25	Improvements - Electric System	54,023	1,089,004	2,670,190	1,902,000	2,087,500	2,142,170
820	Machinery & Equipment	232,682	29,933	20,000	20,000	32,000	120,000
825	Vehicles	-	195,770	35,000	31,000	35,000	75,000
835	Computer Equipment	48,287	103,284	155,315	75,000	255,315	20,000
910	Capitalized Assets	(955,798)	(1,359,355)	-	-	-	-
Total Capital Outlay		<u>84,460</u>	<u>96,193</u>	<u>3,052,505</u>	<u>2,078,800</u>	<u>2,581,815</u>	<u>2,519,170</u>
Total Capital Outlay		<u>\$ 84,460</u>	<u>\$ 96,193</u>	<u>\$ 3,052,505</u>	<u>\$ 2,078,800</u>	<u>\$ 2,581,815</u>	<u>\$ 2,519,170</u>
Total Electric Fund		<u>\$ 36,759,435</u>	<u>\$ 36,477,102</u>	<u>\$ 44,761,730</u>	<u>\$ 40,975,175</u>	<u>\$ 42,375,130</u>	<u>\$ 42,657,655</u>

WATER/WASTEWATER FUND

The Water/Wastewater Fund accounts for the provision of water and sewer services to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2020 revenues and expenditures are \$14,685,930.



The water and wastewater distribution diagram above serves as a reference to key components found within a basic water and wastewater system and is not a representation of the City of Geneva water and wastewater system.

About the Water & Sewer System

The Water and Wastewater Divisions are composed of the following Divisions: Water Treatment and Supply, Wastewater Treatment, and Water and Sewer Maintenance. The Division is responsible for providing high quality reliable drinking water and wastewater treatment-related services, which are protective of customer health and safety, 100 percent compliant with state and federal standards, and at the most economical price obtainable.

WATER/WASTEWATER FUND

The City's Water Division serves about 7,300 residential, 730 commercial, 31 industrial, and 40 governmental customers.

Water Treatment Plant

The Water Treatment Facility was completed in 2008. The \$24 million project was primarily financed with low interest loans through the Illinois Environmental Protection Agency.

To meet the future needs of the community, an investment was made in the best municipal treatment technology available, reverse osmosis, which meets current drinking water standards as well as any future regulations.

Prior to 2008, deep and shallow well water was treated for iron and manganese, disinfected and sent to the distribution system with a very high hardness level. Now, roughly 85 percent of the deep and shallow well water is treated by reverse osmosis, with the other 15 percent blended in the final product to go into the distribution system.

The Water Treatment Facility produces final drinking water at a hardness of 5 to 7 grains, which allows residents, commercial accounts and industries to reduce or eliminate the need for additional treatment equipment like water softeners.

Wastewater Treatment Plant

Construction for a \$12.5 million upgrade to the Geneva Wastewater Treatment Plant started in 2018 to maintain a compliance schedule set forth by new state environmental regulations.

The Illinois Environmental Protection Agency (IEPA) is mandating all wastewater plants along the Fox River reduce the amount of phosphorous being discharged into the river after treatment. The river is an impaired water way in part due to low dissolved oxygen levels. Phosphorous causes algae blooms that reduces dissolved oxygen.

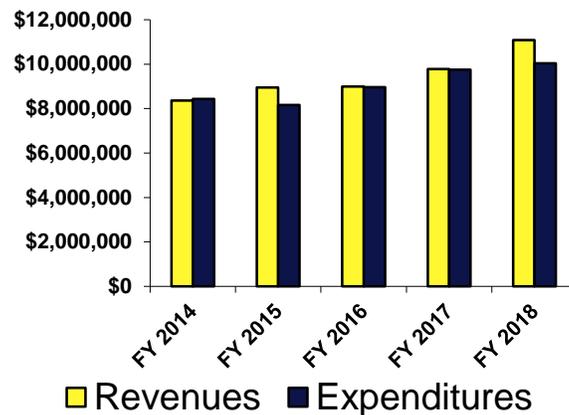
The City of Geneva project is partially funded through the IEPA Water Pollution Control Loan Program at an interest rate of 1.56%. Geneva also has been adjusting its water rates to pay for the Wastewater Treatment Plant enhancements.

WATER/WASTEWATER FUND

The effort is one of the biggest water-related projects in the City's history, but Geneva customers should not see any noticeable changes in their service. The improvements are expected to be completed in fiscal year 2020.

Water and Sewer Rates

Monthly Customer Charge		
Meter Size	Water	Sewer
3/4" Meter	\$ 14.54	\$ 5.46
1" Meter	\$ 21.40	\$ 9.92
1.5" Meter	\$ 38.41	\$ 20.99
2" Meter	\$ 58.89	\$ 34.32
3" Meter	\$106.72	\$ 65.43
4" Meter	\$175.02	\$109.87
6" Meter	\$345.66	\$220.89

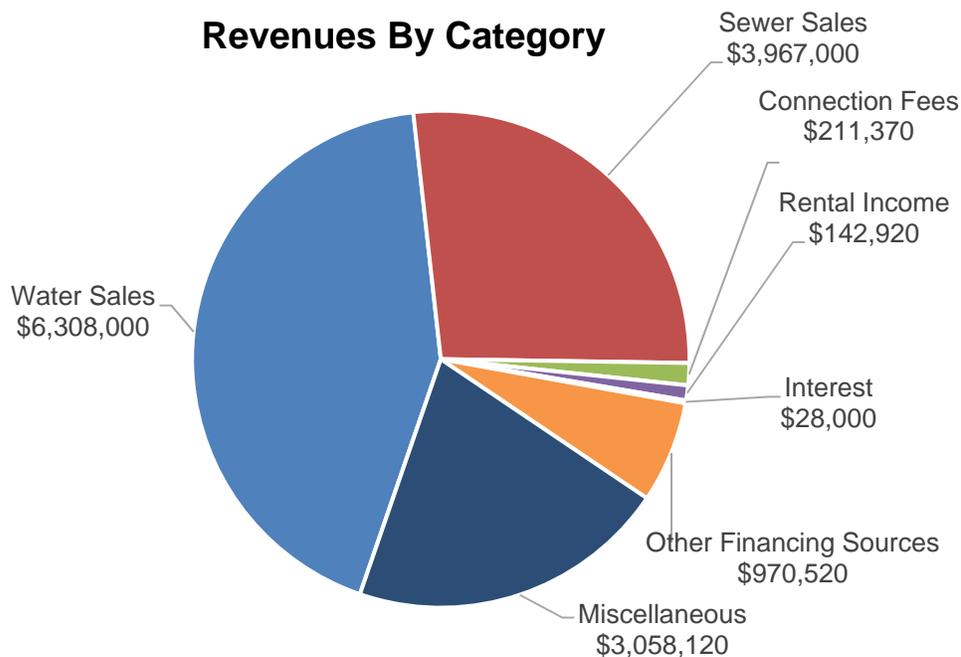


Water Consumption Per 1,000 Cubic Feet	
Tier 1 (0-1,500)	\$ 5.31
Tier 2 (1,501-20,000)	\$ 4.91
Tier 3 (20,001+)	\$ 4.75

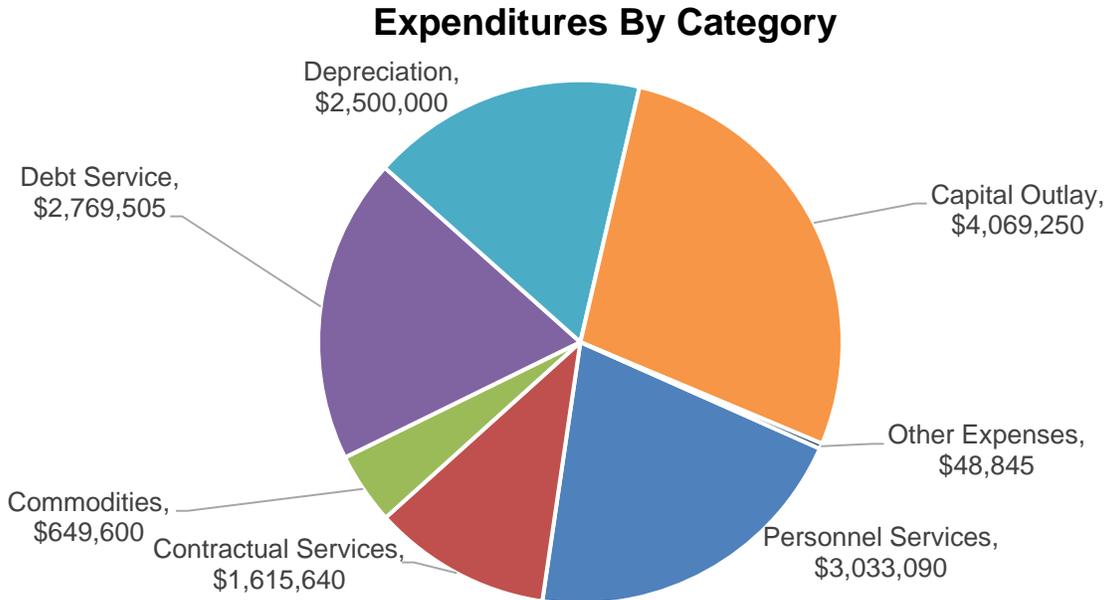
Sewer Consumption Per 1,000 Cubic Feet	
Non-Industrial	\$ 2.91
Industrial	\$ 4.37



WATER/WASTEWATER FUND

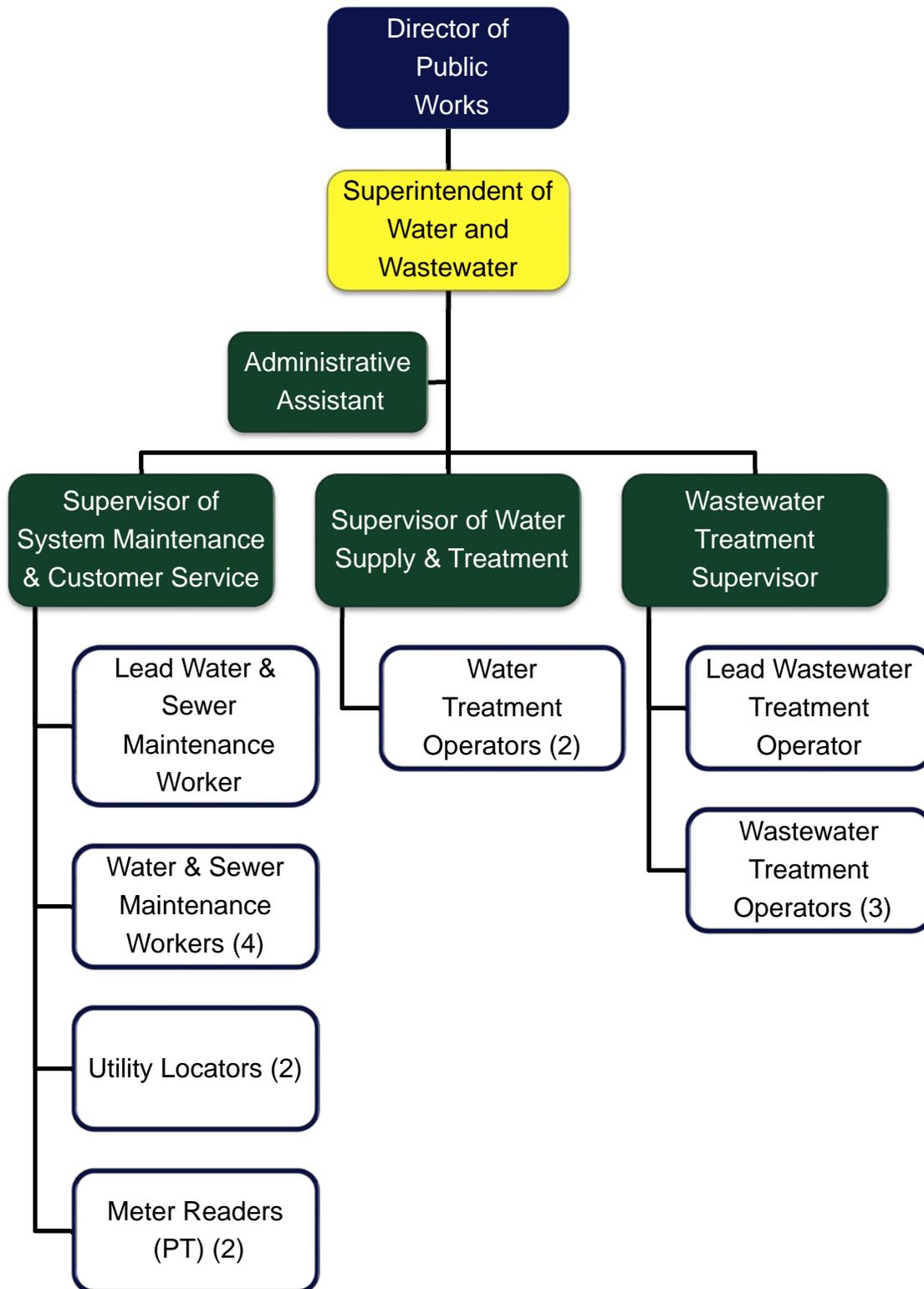


Water and Sewer sales account for 70.0% of the revenues in the Water/Wastewater Fund.



Personnel Services accounts for 20.5% of expenditures and Debt Service accounts for 18.7% of expenditures.

PUBLIC WORKS – WATER/WASTEWATER



PUBLIC WORKS – WATER/WASTEWATER

PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

The Water/Wastewater Fund is divided into 9 divisions:

Division 60 – Water Production: The maintenance and supply of shallow and deep well water which is transmitted to the Water Treatment facility to be used in the production of potable water for the City of Geneva.

Division 65 – Water Distribution: Responsible for the repair, maintenance and construction of 150 miles of water distribution piping and components. The primary responsibility of staff is to respond to water main breaks and provide preventive maintenance.

Division 70 – Water Treatment: Responsible for the treatment of potable water to the City of Geneva. The water is treated using reverse osmosis membrane filtration. The primary responsibility of staff is to comply with the Illinois Environment Protection Agency drinking water standards as well as providing the necessary supply of water for firefighting.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 75 – Wastewater Treatment: Responsible for the biological treatment of residential, commercial and industrial wastewater of the City of Geneva. Approximately 1.4 billion gallons are treated annually, generating approximately 2,500 cubic yards of biosolids. The primary responsibility of staff is to comply with the Illinois Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit.

Division 80 – Wastewater Collection: Responsible for the repair, maintenance and construction of 120 miles of sanitary sewer collection piping and structures. The primary responsibility of staff is to provide preventive maintenance of the sanitary sewer system to avoid system backups.

Division 85 – Industrial Wastewater: Responsible for administering the United States Environmental Protection Agency (USEPA) regulated Industrial Pretreatment Program.

PUBLIC WORKS – WATER/WASTEWATER

The Program requires control measures by both the industrial customer and the City of Geneva for the protection of the wastewater plant, employees and the Fox River.

Division 90 – Debt Service & Depreciation: The annual principal and interest payments of the outstanding debt and the annual depreciation expense.

Division 95 – Capital Outlay: The construction and replacement of water lines, sewer lines, storm sewer lines, water treatment facility and wastewater treatment facility improvements, vehicles, equipment and computers.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2020 GOALS

Goal # 1 Advocate for the customers of the City of Geneva regarding legislation for lead service line replacement by working with the Water Utility Council to promote legislation regarding the replacement of lead service lines on both private and public property; Educating customers with lead service lines on the health risks when the service line is disrupted; and continuing to update the service line material inventory and annually submit the inventory to the Illinois Environmental Protection Agency

Funding: Water/Wastewater Operating, staff time

Completion Date: 12/31/2019

Strategic Plan: EMS-II

Goal # 2 Meet compliance schedule in Geneva's Illinois Environmental Protection Agency NPDES Permit to meet 1.0 mg/l phosphorus discharge.

Funding: Water/Wastewater Operating, staff time

Completion Date: TBD

Strategic Plan: EMS-II

Goal # 3 Meet the requirements of the NPDES MS4 storm sewer program.

Funding: Water/Wastewater Operating, staff time

Completion Date: 4/30/2020

PUBLIC WORKS – WATER/WASTEWATER

Strategic Plan: EMS-II

Goal # 4 Integrate GIS applications to improve existing workflows.

Funding: Water/Wastewater Operating, staff time

Completion Date: 4/30/2020

Strategic Plan: EMS-II

Goal # 5 Continue tracking programs that will maintain and improve reliability, such as: Water Main Replacement, Sanitary Sewer Lining, Water Meter Replacement, and Leak Letters.

Funding: Water/Wastewater Operating, staff time

Completion Date: 04/30/2020

Strategic Plan: EMS-II, EMS-IV

Performance Measures	FY 2016	FY 2017	FY 2018	FY 2019 TARGET
Number of Electronic Read Transmitter (ERT) Meters Installed	937	901	1,073	1,000
Number of ERT Leak Letters sent to Customers	65	56	27	50
Number of Work Orders Completed	1,346	1,536	1,860	1,900
Number of Water Main Breaks Repaired	26	36	34	30
Number of Fire Hydrants Flushed	1,863	1,863	1,890	1,890
Length of Water Mains Replaced (Ft)	2,265	2,025	3,591	3,600
Length of Sanitary Sewers Lined/Replaced (Ft)	7,673	4,846	6,789	6,510
Snow Plowing (Hrs)	202.25	187.5	353	250

PUBLIC WORKS – WATER/WASTEWATER DIVISION – PERSONNEL SUMMARY

Position Title	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Superintendent of Water/Wastewater	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of System Maintenance & Customer Service	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Water Supply & Treatment	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Water & Sewer Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Worker	4.00	4.00	4.00	4.00	4.00	4.00
Water Treatment Operator	2.00	2.00	2.00	2.00	2.00	2.00
Lead Wastewater Treatment Operator	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Operator	3.00	3.00	3.00	3.00	3.00	3.00
Utility Locator	1.00	1.00	2.00	2.00	2.00	2.00

PUBLIC WORKS – WATER/WASTEWATER DIVISION – PERSONNEL SUMMARY

Part Time Meter Reader	2.00	2.00	2.00	2.00	2.00	2.00
Total	19.00	19.00	20.00	20.00	20.00	20.00

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
455	Penalties	\$ 90,596	\$ 105,972	\$ 100,000	\$ 140,000	\$ 100,000	\$ 100,000
458	Industrial Wastewater Surcharge	121,582	122,570	115,000	115,000	115,000	115,000
Total Fines & Forfeits		212,178	228,541	215,000	255,000	215,000	215,000
462	Water Sales	5,615,725	6,055,740	6,207,000	6,234,000	6,308,000	6,308,000
463	Sewer Sales	3,409,156	3,678,038	3,867,000	3,925,000	3,967,000	3,967,000
465	Connection Fees	307,469	168,910	210,785	301,280	211,370	211,370
466	Meter Sales	32,769	23,040	20,000	32,000	25,000	25,000
Total Service Charges		9,365,119	9,925,728	10,304,785	10,492,280	10,511,370	10,511,370
475	Private Fire Service	33,750	34,200	34,200	34,740	34,740	34,740
476	Lawn Permit Fees	1,325	1,464	1,000	1,000	1,000	1,000
479	Disconnection/Reconnection Fees	-	-	1,000	-	-	-
Total Service Fees		35,075	35,664	36,200	35,740	35,740	35,740
481	Interest Income	8,090	22,725	18,000	28,411	28,000	30,000
482	Rental Income	138,545	132,739	137,445	137,445	142,920	146,035
483	Insurance & Property Damage	7,339	1,932	-	1,025	-	-
484	Sale of Capital Assets	-	42,000	30,000	30,000	10,000	10,000
485	Reimbursed Expenditures	1,900	143	-	1,200	1,825	8,245
489	Miscellaneous	7,262	3,968	16,000	1,850	5,000	5,000
Total Other Revenues		163,136	203,506	201,445	199,931	187,745	199,280
493	Other Financing Source	-	685,817	10,319,800	9,969,710	970,520	-
499	Reappropriation	-	-	3,059,865	-	2,765,555	2,121,055
Total Other Financing Sources		-	685,817	13,379,665	9,969,710	3,736,075	2,121,055
Total Revenues and Other Financing Sources		\$ 9,775,508	\$ 11,079,255	\$ 24,137,095	\$ 20,952,661	\$ 14,685,930	\$ 13,082,445
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 1,540,174	\$ 1,689,995	\$ 1,785,370	\$ 1,774,890	\$ 1,844,997	\$ 1,874,758
502	Wages - Part-Time/Seasonal	66,720	71,094	65,680	69,065	89,546	76,786
503	Overtime	71,561	73,723	78,500	81,695	80,070	80,070
504	Stand-By	99,845	106,845	106,000	113,845	108,130	108,130
521	Group Insurance	398,058	405,963	442,541	417,320	456,286	470,253
522	Medicare	24,957	32,878	29,565	28,340	30,823	31,071
523	Social Security	106,197	139,985	121,090	120,610	130,642	131,192
524	IMRF	202,991	214,800	227,534	230,260	193,766	207,049
527	Car Allowance	3,189	3,250	3,250	3,250	3,250	3,250
528	Unemployment Compensation	705	-	-	-	-	-
529	Pension Expense	93,768	95,583	213,625	95,580	95,580	95,580
Total Personnel Services		2,608,165	2,834,116	3,073,155	2,934,855	3,033,090	3,078,139
531	Maintenance Service	176,294	177,687	211,590	201,085	201,570	201,285
541	Accounting & Auditing Service	4,477	6,542	5,520	5,520	6,870	7,100
542	Engineering Service	1,173	2,355	1,065	1,065	2,065	1,985
543	Legal Service	1,223	4,860	6,660	6,680	6,560	6,560
544	Medical Service	799	984	2,350	2,350	3,150	2,350
546	Janitorial Service	4,874	5,155	4,900	4,900	4,900	4,900
547	Banking Service	27,495	48,387	21,950	44,000	46,500	48,000
550	Collection Service	35	-	1,000	1,000	500	500
559	Other Professional Services	48,255	47,182	54,370	52,360	59,040	63,910
561	Postage	25,821	26,531	26,480	26,480	26,480	26,481

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
562	Telephone	12,954	14,979	16,890	19,500	19,595	25,095
563	Publishing	515	636	765	810	650	650
564	Printing	13,287	13,526	13,610	10,150	9,820	9,820
565	Internet	1,934	2,043	2,400	2,400	2,400	2,400
566	Recording Fees	-	423	1,000	600	500	500
571	Dues & Subscriptions	1,297	1,396	1,710	1,825	2,175	2,225
572	Travel & Meals	714	1,237	3,150	2,150	3,550	3,150
573	Training & Professional Development	6,846	8,570	18,250	17,000	17,480	16,425
581	Utilities	792,529	798,057	893,160	808,800	893,160	893,160
583	Garbage Disposal	958	-	-	-	-	-
584	Landfill Charges	66,785	66,063	53,000	53,000	53,200	55,200
586	Sewer Charges	27,557	29,151	32,000	32,000	34,000	36,000
592	General Insurance	81,615	87,311	110,000	112,155	115,000	118,750
595	Rentals	21,139	20,700	25,905	25,905	26,730	26,730
599	Other Contractual Services	53,761	63,819	68,680	77,785	79,745	81,745
Total Contractual Services		1,372,337	1,427,595	1,576,405	1,509,520	1,615,640	1,634,921
601	Maintenance Supplies	106,321	119,179	121,205	120,755	124,930	124,930
621	Office Supplies	5,023	4,808	8,145	8,145	7,325	7,325
622	Office Equipment	1,192	998	2,675	2,675	1,875	1,875
623	Office Furniture	62	-	-	-	-	-
624	Operating Supplies	400,948	375,553	449,610	413,000	455,010	461,010
625	Small Tools	5,519	4,635	4,620	4,620	4,620	4,685
626	Janitorial Supplies	962	844	1,350	1,350	1,350	850
627	Motor Fuel & Lubricants	18,811	24,277	38,140	40,280	38,545	39,940
631	Clothing	6,849	7,298	9,625	9,625	9,625	9,625
632	Per Copy Charges	688	532	850	850	850	850
663	Computer Software	-	-	5,530	5,530	5,470	5,470
Total Commodities		546,376	538,122	641,750	606,830	649,600	656,560
705.15	Principal 2001 IEPA Loan (L17-0986)	312,740	321,003	329,485	329,485	338,190	172,435
705.19	Principal 2004 IEPA Loan (L17-1854)	299,475	307,221	315,170	315,170	323,320	331,685
705.27	Principal 2007 IEPA Loan (L17-2330)	160,882	164,929	169,080	169,080	173,335	177,695
705.28	Principal 2008A IEPA Loan (L17-2851)	419,025	429,565	440,375	440,375	451,450	462,810
705.29	Principal 2008B IEPA Loan (L17-2104)	479,507	491,570	503,935	503,935	516,615	529,610
705.36	Principal 2012B Bonds	20,000	20,000	20,000	20,000	20,000	170,000
705.43	Principal 2017 IEPA Loan (L17-5415)	-	-	-	-	450,000	575,000
710.15	Interest 2001 IEPA Loan (L17-0986)	34,599	26,339	19,910	19,910	11,200	2,265
710.19	Interest 2004 IEPA Loan (L17-1854)	57,699	49,902	45,210	45,210	37,060	28,695
710.27	Interest 2007 IEPA Loan (L17-2330)	46,623	42,566	40,025	40,025	35,775	31,415
710.28	Interest 2008A IEPA Loan (L17-2851)	137,709	127,134	120,695	120,695	109,620	98,260
710.29	Interest 2008B IEPA Loan (L17-2104)	150,529	138,515	130,190	130,190	117,515	104,520
710.36	Interest 2012B Bonds	167,876	167,810	166,525	166,525	166,125	165,525
710.43	Interest 20017 IEPA Loan (L17-5415)	-	-	-	-	18,750	50,000
715	Paying Agent Fees	786	716	550	550	550	550
720	Bond Issue Costs	-	-	-	-	-	-
Total Debt Service		2,287,450	2,287,270	2,301,150	2,301,150	2,769,505	2,900,465

CITY OF GENEVA, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
810	Buildings & Improvements	82,397	66,723	67,500	33,060	68,000	65,000
815.05	Improvements Other than Buildings Improve	6,895	13,177	150,000	150,000	125,000	195,000
815.30	Water System	1,358,923	1,685,585	2,561,000	2,045,450	1,251,500	1,006,500
815.35	Sewer System	1,228,016	456,278	11,001,800	10,630,765	2,000,185	617,290
820	Machinery & Equipment	105,417	126,932	155,750	143,150	509,250	5,250
825	Vehicles	-	398,484	30,000	30,000	85,000	380,000
835	Computer Equipment	-	20,959	30,315	30,315	30,315	-
910	Capitalized Assets	(2,226,710)	(2,217,560)	-	-	-	-
Total Capital Outlay		<u>554,938</u>	<u>550,577</u>	<u>13,996,365</u>	<u>13,062,740</u>	<u>4,069,250</u>	<u>2,269,040</u>
911	Depreciation	2,350,693	2,357,681	2,500,000	2,500,000	2,500,000	2,500,000
912	Bad Debt	-	5,058	9,500	9,500	9,500	4,750
914	State/Federal Permits	37,024	39,229	38,570	38,570	38,570	38,570
917	Employee Awards	205	900	200	200	775	-
918	Easements	220	-	-	-	-	-
Total Other Expenditures		<u>2,388,142</u>	<u>2,402,868</u>	<u>2,548,270</u>	<u>2,548,270</u>	<u>2,548,845</u>	<u>2,543,320</u>
Total Expenditures and Other Financing Uses		<u>\$ 9,757,408</u>	<u>\$ 10,040,548</u>	<u>\$ 24,137,095</u>	<u>\$ 22,963,365</u>	<u>\$ 14,685,930</u>	<u>\$ 13,082,445</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2020 & 2021

630 - Water/Wastewater Fund

Division	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
60	Water Production	\$ 308,380	\$ 294,728	\$ 348,225	\$ 318,565	\$ 347,870	\$ 347,870
65	Water Distribution	907,555	1,427,871	1,428,039	1,403,810	1,463,539	1,496,609
70	Water Treatment	1,139,103	1,045,259	1,213,514	1,115,000	1,203,903	1,208,757
73	GIS	120,477	107,711	123,748	107,355	108,456	109,663
75	Wastewater Treatment	1,092,820	1,021,257	1,140,847	1,115,660	1,143,594	1,154,167
80	Wastewater Collection	864,708	827,752	952,104	912,125	949,505	963,680
85	Industrial Wastewater	131,283	120,442	133,103	126,960	130,308	132,194
90	Debt Service & Depreciation	2,946,513	2,910,662	4,801,150	4,801,150	5,269,505	5,400,465
95	Capital Outlay	2,246,567	2,284,865	13,996,365	13,062,740	4,069,250	2,269,040
Total Water/Wastewater Fund		<u>\$ 9,757,407</u>	<u>\$ 10,040,547</u>	<u>\$ 24,137,095</u>	<u>\$ 22,963,365</u>	<u>\$ 14,685,930</u>	<u>\$ 13,082,445</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
60 Water Production						
Personnel Services	\$ 24,903	\$ 5,392	\$ 24,900	\$ 24,290	\$ 24,900	\$ 24,900
Contractual Services	281,149	284,086	320,075	291,575	320,270	320,270
Commodities	2,328	2,042	3,250	2,700	2,700	2,700
Other Expenditures	-	3,208	-	-	-	-
Total	<u>308,380</u>	<u>294,728</u>	<u>348,225</u>	<u>318,565</u>	<u>347,870</u>	<u>347,870</u>
65 Water Distribution						
Personnel Services	586,730	1,057,623	1,018,404	970,400	1,015,259	1,032,639
Contractual Services	211,053	251,529	275,045	294,890	309,105	318,975
Commodities	109,451	117,848	129,840	133,770	133,850	140,245
Other Expenditures	320	870	4,750	4,750	5,325	4,750
Total	<u>907,555</u>	<u>1,427,871</u>	<u>1,428,039</u>	<u>1,403,810</u>	<u>1,463,539</u>	<u>1,496,609</u>
70 Water Treatment						
Personnel Services	516,374	419,572	486,884	460,545	472,453	478,232
Contractual Services	354,454	369,770	411,645	379,970	416,465	415,960
Commodities	268,126	255,517	314,985	274,485	314,985	314,565
Other Expenditures	150	400	-	-	-	-
Total	<u>1,139,103</u>	<u>1,045,259</u>	<u>1,213,514</u>	<u>1,115,000</u>	<u>1,203,903</u>	<u>1,208,757</u>
73 GIS						
Personnel Services	109,663	92,925	106,093	89,935	91,771	92,978
Contractual Services	9,695	14,242	14,235	14,000	14,145	14,145
Commodities	1,119	544	3,420	3,420	2,540	2,540
Total	<u>120,477</u>	<u>107,711</u>	<u>123,748</u>	<u>107,355</u>	<u>108,456</u>	<u>109,663</u>
75 Wastewater Treatment						
Personnel Services	539,235	488,405	551,997	546,875	546,799	549,657
Contractual Services	382,693	368,386	409,280	384,515	410,825	416,740
Commodities	133,913	123,757	140,800	145,500	147,200	149,200
Other Expenditures	36,979	40,709	38,770	38,770	38,770	38,570
Total	<u>1,092,820</u>	<u>1,021,257</u>	<u>1,140,847</u>	<u>1,115,660</u>	<u>1,143,594</u>	<u>1,154,167</u>
80 Wastewater Collection						
Personnel Services	718,890	669,256	771,114	735,190	770,940	786,799
Contractual Services	122,412	128,327	139,985	133,550	133,810	137,891
Commodities	23,406	30,169	36,255	38,635	40,005	38,990
Other Expenditures	-	-	4,750	4,750	4,750	-
Total	<u>864,708</u>	<u>827,752</u>	<u>952,104</u>	<u>912,125</u>	<u>949,505</u>	<u>963,680</u>
85 Industrial Wastewater						
Personnel Services	112,370	100,941	113,763	107,620	110,968	112,934
Contractual Services	10,879	11,256	11,020	11,020	11,020	10,940
Commodities	8,034	8,245	8,320	8,320	8,320	8,320
Total	<u>131,283</u>	<u>120,442</u>	<u>133,103</u>	<u>126,960</u>	<u>130,308</u>	<u>132,194</u>
90 Debt Service and Depreciation						
Debt Service	595,820	552,981	2,301,150	2,301,150	2,769,505	2,900,465
Other Expenditures	2,350,693	2,357,681	2,500,000	2,500,000	2,500,000	2,500,000
Total	<u>2,946,513</u>	<u>2,910,662</u>	<u>4,801,150</u>	<u>4,801,150</u>	<u>5,269,505</u>	<u>5,400,465</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division and Classification
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
95 Capital Outlay						
Capital Outlay	2,246,567	2,284,865	13,996,365	13,062,740	4,069,250	2,269,040
Total	<u>2,246,567</u>	<u>2,284,865</u>	<u>13,996,365</u>	<u>13,062,740</u>	<u>4,069,250</u>	<u>2,269,040</u>
Total Water/Wastewater Fund	<u>9,757,407</u>	<u>10,040,547</u>	<u>24,137,095</u>	<u>22,963,365</u>	<u>14,685,930</u>	<u>13,082,445</u>
Total Water/Wastewater Fund						
Personnel Services	\$ 2,608,165	\$ 2,834,114	\$ 3,073,155	\$ 2,934,855	\$ 3,033,090	\$ 3,078,139
Contractual Services	1,372,335	1,427,596	1,581,285	1,509,520	1,615,640	1,634,921
Commodities	546,377	538,122	636,870	606,830	649,600	656,560
Debt Service	595,820	552,981	2,301,150	2,301,150	2,769,505	2,900,465
Other Expenditures	2,388,142	2,402,868	2,548,270	2,548,270	2,548,845	2,543,320
Capital Outlay	<u>2,246,567</u>	<u>2,284,865</u>	<u>13,996,365</u>	<u>13,062,740</u>	<u>4,069,250</u>	<u>2,269,040</u>
Total	<u>9,757,407</u>	<u>10,040,547</u>	<u>24,137,095</u>	<u>22,963,365</u>	<u>14,685,930</u>	<u>13,082,445</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Division 60 - Water Production							
521	Group Insurance	\$ 24,903	\$ 5,392	\$ 24,900	\$ 24,290	\$ 24,900	\$ 24,900
Total Personnel Services		24,903	5,392	24,900	24,290	24,900	24,900
531	Maintenance Service	8,729	7,144	9,575	9,575	9,770	9,770
581	Utilities	272,420	276,942	310,500	282,000	310,500	310,500
Total Contractual Services		281,149	284,086	320,075	291,575	320,270	320,270
601	Maintenance Supplies	2,232	2,042	3,150	2,700	2,700	2,700
624	Operating Supplies	96	-	100	-	-	-
Total Commodities		2,328	2,042	3,250	2,700	2,700	2,700
912	Bad Debt		3,208	-	-	-	-
Total Other Expenditures		-	3,208	-	-	-	-
Total Water Production		\$ 308,380	\$ 294,728	\$ 348,225	\$ 318,565	\$ 347,870	\$ 347,870
Division 65 - Water Distribution							
501	Wages - Regular	\$ 257,441	\$ 659,116	\$ 597,626	\$ 595,085	\$ 621,533	\$ 634,029
502	Wages - Part-Time/Seasonal	34,613	37,240	34,490	37,030	42,463	37,193
503	Overtime	21,361	18,099	22,000	18,000	22,440	22,440
504	Stand-By	20,800	19,699	21,000	20,400	21,420	21,420
521	Group Insurance	133,458	145,366	150,179	145,930	157,914	163,076
522	Medicare	4,523	14,610	9,814	9,185	10,286	10,391
523	Social Security	19,082	62,173	40,184	38,915	43,404	43,600
524	IMRF	64,867	68,993	75,441	73,530	63,474	68,165
527	Car Allowance	1,595	1,625	1,625	1,625	1,625	1,625
529	Pension Expense	28,991	30,702	66,045	30,700	30,700	30,700
Total Personnel Services		586,730	1,057,623	1,018,404	970,400	1,015,259	1,032,639
531	Maintenance Service	36,751	37,315	44,830	35,940	35,545	35,645
541	Accounting & Auditing Service	2,238	3,271	2,760	2,760	3,435	3,550
542	Engineering Service	950	1,615	1,000	500	1,500	1,500
543	Legal Service	503	4,427	1,600	6,100	6,000	6,000
544	Medical Service	654	839	1,500	1,500	2,100	1,500
546	Janitorial Service	2,437	2,578	2,450	2,450	2,450	2,450
547	Banking Service	17,779	29,194	12,900	32,000	34,000	35,000
550	Collection Service	18	-	500	500	500	500
559	Other Professional Services	5,632	8,250	10,770	11,500	13,105	15,540
561	Postage	13,176	13,932	13,590	13,590	13,590	13,590
562	Telephone	7,625	8,831	9,730	10,705	10,880	13,350
563	Publishing	515	636	650	770	650	650
564	Printing	7,119	7,188	7,730	5,100	5,110	5,110
565	Internet	967	1,022	1,200	1,200	1,200	1,200
566	Recording Fees	-	423	1,000	600	500	500
571	Dues	449	1,030	1,260	1,260	1,540	1,540
572	Travel	711	1,144	1,300	1,300	1,700	1,300
573	Training	4,523	3,843	5,410	5,410	5,910	5,410
581	Utilities	4,808	5,078	5,800	5,800	5,800	5,800
584	Landfill Charges	2,180	4,807	5,200	5,000	5,200	5,200
592	General Insurance	40,808	47,125	60,000	60,000	65,000	68,250
595	Rentals	8,244	8,341	13,865	13,865	14,390	14,390
599	Other Contractual Services	52,969	60,640	70,000	77,040	79,000	81,000
Total Contractual Services		211,053	251,529	275,045	294,890	309,105	318,975

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
601	Maintenance Supplies	58,190	66,325	63,400	62,365	64,600	66,600
621	Office Supplies	2,374	2,131	2,800	2,800	2,800	2,800
622	Office Equipment	207	154	500	1,500	1,000	1,000
623	Office Furniture	62	-	-	-	-	-
624	Operating Supplies	36,034	35,431	45,750	44,500	45,750	47,750
625	Small Tools	1,960	2,330	1,600	1,835	1,835	1,900
626	Janitorial Supplies	156	264	400	400	400	400
627	Motor Fuel & Lubricants	7,649	8,902	12,540	14,630	11,880	14,210
631	Clothing	2,475	2,045	2,400	2,400	2,400	2,400
632	Per Copy Charges	344	266	450	450	450	450
663	Computer Software	-	-	-	2,890	2,735	2,735
Total Commodities		109,451	117,848	129,840	133,770	133,850	140,245
912	Bad Debt	-	-	4,750	4,750	4,750	4,750
914	State/Federal Permit Fees	95	520	-	-	-	-
917	Employee Awards	5	350	-	-	575	-
918	Easements	220	-	-	-	-	-
Total Other Expenditures		320	870	4,750	4,750	5,325	4,750
Total Water Distribution		\$ 907,555	\$ 1,427,871	\$ 1,428,039	\$ 1,403,810	\$ 1,463,539	\$ 1,496,609
Division 70 - Water Treatment							
501	Wages - Regular	\$ 320,887	\$ 224,960	\$ 265,400	\$ 265,220	\$ 271,942	\$ 274,484
503	Overtime	17,641	18,896	19,500	18,000	19,890	19,890
504	Stand-By	39,133	40,567	41,500	40,695	42,340	42,340
521	Group Insurance	57,320	58,691	60,037	58,450	64,686	65,851
522	Medicare	5,356	4,495	4,734	4,565	4,846	4,882
523	Social Security	22,901	19,221	17,663	19,510	20,718	20,874
524	IMRF	35,652	36,500	38,220	37,865	31,791	33,671
529	Pension Expense	17,483	16,242	39,830	16,240	16,240	16,240
Total Personnel Services		516,374	419,572	486,884	460,545	472,453	478,232
531	Maintenance Service	53,234	60,795	61,565	67,065	67,020	67,020
544	Medical Service	51	51	300	300	300	300
559	Other Professional Services	11,787	11,658	12,000	12,000	12,000	12,000
562	Telephone	711	669	745	745	745	745
563	Publishing	-	-	-	5	-	-
564	Printing	210	400	500	500	500	500
571	Dues	564	256	340	410	400	450
572	Travel	1	38	1,500	500	1,500	1,500
573	Training	770	1,476	3,250	2,000	2,555	2,000
581	Utilities	285,427	293,070	330,000	295,000	330,000	330,000
583	Garbage Disposal	958	-	-	-	-	-
595	Rentals	-	615	700	700	700	700
599	Other Contractual Services	742	742	745	745	745	745
Total Contractual Services		354,454	369,770	411,645	379,970	416,465	415,960
601	Maintenance Supplies	13,729	9,559	12,550	12,550	12,550	12,550
621	Office Supplies	606	424	650	650	650	650
622	Office Equipment	472	450	475	475	475	475
624	Operating Supplies	246,610	238,303	289,000	248,500	289,000	289,000
625	Small Tools	1,441	987	1,000	1,000	1,000	1,000
626	Janitorial Supplies	434	233	500	500	500	-
627	Motor Fuel & Lubricants	3,715	3,942	8,710	8,710	8,710	8,790
631	Clothing	1,119	1,619	2,100	2,100	2,100	2,100
663	Computer Software	-	-	-	-	-	-
Total Commodities		268,126	255,517	314,985	274,485	314,985	314,565

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
917	Employee Awards	150	400	-	-	-	-
Total Other Expenditures		150	400	-	-	-	-
Total Water Treatment		\$ 1,139,103	\$ 1,045,259	\$ 1,213,514	\$ 1,115,000	\$ 1,203,903	\$ 1,208,757
Division 73 - GIS							
501	Wages - Regular	\$ 77,732	\$ 60,999	\$ 67,205	\$ 64,190	\$ 65,285	\$ 67,204
502	Wages - Part-Time	-	-	1,200	1,720	4,080	2,400
503	Overtime	-	15	-	-	-	-
521	Group Insurance	14,642	16,411	16,645	8,275	7,569	7,999
522	Medicare	1,126	888	992	945	1,005	1,009
523	Social Security	4,814	3,799	4,241	3,965	4,300	4,315
524	IMRF	7,867	7,483	7,870	7,510	6,202	6,721
529	Pension Expense	3,482	3,330	7,940	3,330	3,330	3,330
Total Personnel Services		109,663	92,925	106,093	89,935	91,771	92,978
531	Maintenance Service	6,727	11,442	8,650	8,650	8,700	8,700
562	Telephone	-	72	500	240	240	240
563	Publishing	-	-	-	25	-	-
573	Training	1,246	1,006	3,360	3,360	3,480	3,480
595	Rentals	1,722	1,722	1,725	1,725	1,725	1,725
Total Contractual Services		9,695	14,242	14,235	14,000	14,145	14,145
601	Maintenance Supplies	-	-	1,165	1,165	1,105	1,105
621	Office Supplies	762	179	2,255	2,255	1,435	1,435
622	Office Equipment	357	365	-	-	-	-
Total Commodities		1,119	544	3,420	3,420	2,540	2,540
Total GIS		\$ 120,477	\$ 107,711	\$ 123,748	\$ 107,355	\$ 108,456	\$ 109,663
Division 75 - Wastewater Treatment							
501	Wages - Regular	\$ 327,830	\$ 264,733	\$ 304,063	\$ 303,120	\$ 313,974	\$ 317,565
502	Wages - Part-time/Seasonal	-	-	-	-	5,040	-
503	Overtime	25,147	29,915	29,000	38,695	29,580	29,580
504	Stand-By	32,051	35,860	34,000	42,390	34,680	34,680
521	Group Insurance	70,757	72,645	78,035	71,115	80,010	82,221
522	Medicare	5,392	4,943	5,322	5,375	5,557	5,537
523	Social Security	23,058	21,134	22,758	22,970	23,761	23,672
524	IMRF	37,522	40,953	38,999	44,990	35,977	38,182
529	Pension Expense	17,477	18,222	39,820	18,220	18,220	18,220
Total Personnel Services		539,235	488,405	551,997	546,875	546,799	549,657
531	Maintenance Service	37,577	34,123	53,000	53,200	53,200	52,700
544	Medical Service	51	51	250	250	250	250
559	Other Professional Services	15,264	12,828	19,400	16,000	19,400	19,400
562	Telephone	3,054	3,311	3,630	5,120	5,445	7,860
563	Publishing	-	-	-	5	-	-
571	Dues	99	110	110	110	235	235
572	Travel	1	-	100	100	100	100
573	Training	125	1,779	2,230	2,230	1,535	1,535
581	Utilities	229,874	222,967	248,760	226,000	246,860	246,860
584	Landfill Charges	64,605	61,256	48,000	48,000	48,000	50,000
586	Sewer Charges	27,557	29,151	32,000	32,000	34,000	36,000
595	Rentals	4,487	2,810	1,800	1,500	1,800	1,800
Total Contractual Services		382,693	368,386	409,280	384,515	410,825	416,740
601	Maintenance Supplies	21,594	25,045	23,000	24,800	26,800	24,800

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
621	Office Supplies	770	1,518	1,000	1,500	1,500	1,500
622	Office Equipment	56	-	100	600	300	300
624	Operating Supplies	107,164	92,414	109,500	109,500	109,500	113,500
625	Small Tools	2,030	1,198	2,500	1,500	1,500	1,500
626	Janitorial Supplies	372	347	450	450	450	450
627	Motor Fuel & Lubricants	19	1,174	750	3,650	3,650	3,650
631	Clothing	1,908	2,061	3,500	3,500	3,500	3,500
662	Film/Video	-	-	-	-	-	-
Total Commodities		133,913	123,757	140,800	145,500	147,200	149,200
912	Bad Debt	-	1,850	-	-	-	-
914	State/Federal Permits	36,929	38,709	38,570	38,570	38,570	38,570
917	Employee Awards	50	150	200	200	200	-
Total Other Expenditures		36,979	40,709	38,770	38,770	38,770	38,570
Total Wastewater Treatment		\$ 1,092,820	\$ 1,021,257	\$ 1,140,847	\$ 1,115,660	\$ 1,143,594	\$ 1,154,167
Division 80 - Wastewater Collection							
501	Wages - Regular	\$ 477,378	\$ 414,913	\$ 477,844	\$ 474,165	\$ 496,649	\$ 505,016
502	Wages - Part-Time/Seasonal	32,107	33,854	29,990	30,315	37,963	37,193
503	Overtime	7,377	6,317	8,000	7,000	8,160	8,160
504	Stand-By	7,861	9,990	9,500	10,300	9,690	9,690
521	Group Insurance	80,227	90,094	94,241	92,415	102,480	106,888
522	Medicare	7,456	6,953	7,641	7,250	8,032	8,143
523	Social Security	31,622	29,431	31,704	30,890	33,771	33,990
524	IMRF	49,671	52,650	58,429	57,800	49,140	52,664
527	Car Allowance	1,595	1,625	1,625	1,625	1,625	1,625
528	Unemployment Compensation	705	-	-	-	-	-
529	Pension Expense	22,890	23,429	52,140	23,430	23,430	23,430
Total Personnel Services		718,890	669,256	771,114	735,190	770,940	786,799
531	Maintenance Service	32,836	26,868	36,110	26,215	26,895	27,010
541	Accounting & Auditing Service	2,238	3,271	2,760	2,760	3,435	3,550
542	Engineering Service	223	740	485	485	485	485
543	Legal Service	720	432	560	580	560	560
544	Medical Service	44	44	300	300	500	300
546	Janitorial Service	2,437	2,577	2,450	2,450	2,450	2,450
547	Banking Service	9,716	19,192	9,050	12,000	12,500	13,000
550	Collection Service	18	-	500	500	-	-
559	Other Professional Services	5,134	3,190	1,700	2,360	4,035	6,470
561	Postage	12,644	12,599	12,890	12,890	12,890	12,891
562	Telephone	1,564	2,097	2,285	2,690	2,285	2,900
563	Publishing	-	-	-	5	-	-
564	Printing	5,959	5,938	7,280	4,550	4,210	4,210
565	Internet	967	1,022	1,200	1,200	1,200	1,200
571	Dues	185	-	-	45	-	-
572	Travel	1	56	250	250	250	250
573	Training	183	467	4,000	4,000	4,000	4,000
592	General Insurance	40,808	40,186	50,000	52,155	50,000	50,500
595	Rentals	6,686	7,210	8,115	8,115	8,115	8,115
599	Other Contractual Services	50	2,438	50	-	-	-
Total Contractual Services		122,412	128,327	139,985	133,550	133,810	137,891

CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
601	Maintenance Supplies	10,577	16,035	16,000	16,800	16,800	16,800
621	Office Supplies	511	345	700	700	700	700
622	Office Equipment	100	29	100	100	100	100
624	Operating Supplies	3,456	1,986	3,560	3,300	3,560	3,560
625	Small Tools	89	120	285	285	285	285
627	Motor Fuel & Lubricants	6,982	9,815	13,585	12,785	13,800	12,785
631	Clothing	1,347	1,573	1,625	1,625	1,625	1,625
632	Per Copy Charges	344	266	400	400	400	400
663	Computer Software	-	-	-	2,640	2,735	2,735
Total Commodities		23,406	30,169	36,255	38,635	40,005	38,990
912	Bad Debt	-	-	4,750	4,750	4,750	-
Total Other Expenditures		-	-	4,750	4,750	4,750	-
Total Wastewater Collection		\$ 864,708	\$ 827,752	\$ 952,104	\$ 912,125	\$ 949,505	\$ 963,680
Division 85 - Industrial Wastewater							
501	Wages - Regular	\$ 78,905	\$ 65,274	\$ 73,232	\$ 73,110	\$ 75,614	\$ 76,460
503	Overtime	35	481	-	-	-	-
504	Stand-By	-	729	-	60	-	-
521	Group Insurance	16,750	17,363	18,504	16,845	18,727	19,318
522	Medicare	1,104	988	1,062	1,020	1,097	1,109
523	Social Security	4,720	4,226	4,540	4,360	4,688	4,741
524	IMRF	7,411	8,222	8,575	8,565	7,182	7,646
529	Pension Expense	3,445	3,658	7,850	3,660	3,660	3,660
Total Personnel Services		112,370	100,941	113,763	107,620	110,968	112,934
531	Maintenance Service	440	-	440	440	440	440
542	Engineering Service	-	-	80	80	80	-
559	Other Professional Services	10,439	11,256	10,500	10,500	10,500	10,500
Total Contractual Services		10,879	11,256	11,020	11,020	11,020	10,940
601	Maintenance Supplies	-	173	375	375	375	375
621	Office Supplies	-	211	240	240	240	240
624	Operating Supplies	7,588	7,418	7,200	7,200	7,200	7,200
627	Motor Fuel & Lubricants	446	443	505	505	505	505
Total Commodities		8,034	8,245	8,320	8,320	8,320	8,320
Total Industrial Wastewater		\$ 131,283	\$ 120,442	\$ 133,103	\$ 126,960	\$ 130,308	\$ 132,194

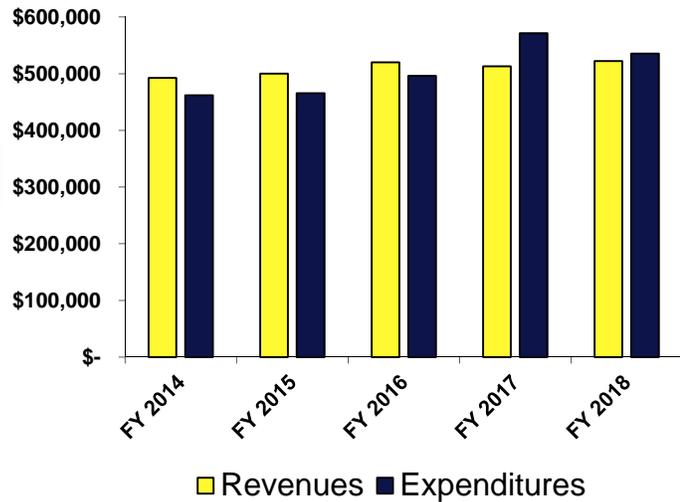
CITY OF GENEVA, ILLINOIS
Budget Detail by Division
Fiscal Year Ending April 30, 2020 & 2021

Fund 630 - Water/Wastewater Fund

Account	Description	2017-2018 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Expenditures							
Division 90 - Debt Service & Depreciation							
705.15	Principal - 2001 IEPA Loan	\$ 312,739	\$ 321,003	\$ 329,485	\$ 329,485	\$ 338,190	\$ 172,435
705.19	Principal - 2004 IEPA Loan	299,475	307,221	315,170	315,170	323,320	331,685
705.27	Principal - 2007 IEPA Loan	160,882	164,929	169,080	169,080	173,335	177,695
705.28	Principal - 2008A IEPA Loan	419,024	429,565	440,375	440,375	451,450	462,810
705.29	Principal - 2008B IEPA Loan	479,507	491,570	503,935	503,935	516,615	529,610
705.36	Principal - 2012B Bonds	20,000	20,000	20,000	20,000	20,000	170,000
705.43	Principal - 2017 IEPA Loan	-	-	-	-	450,000	575,000
710.15	Interest - 2001 IEPA Loan	34,599	26,339	19,910	19,910	11,200	2,265
710.19	Interest - 2004 IEPA Loan	57,699	49,902	45,210	45,210	37,060	28,695
710.27	Interest - 2007 IEPA Loan	46,623	42,566	40,025	40,025	35,775	31,415
710.28	Interest - 2008A IEPA Loan	137,709	127,134	120,695	120,695	109,620	98,260
710.29	Interest - 2008B IEPA Loan	150,529	138,515	130,190	130,190	117,515	104,520
710.36	Interest - 2012B Bonds	167,876	167,810	166,525	166,525	166,125	165,525
710.43	Interest - 2017 IEPA Loan	-	-	-	-	18,750	50,000
715	Paying Agent Fees	785	715	550	550	550	550
910	Capitalized Assets	(1,691,629)	(1,734,288)	-	-	-	-
Total Debt Service		595,820	552,981	2,301,150	2,301,150	2,769,505	2,900,465
911 Depreciation		2,350,693	2,357,681	2,500,000	2,500,000	2,500,000	2,500,000
Total Other Expenditures		2,350,693	2,357,681	2,500,000	2,500,000	2,500,000	2,500,000
Total Debt Service & Depreciation		\$ 2,946,513	\$ 2,910,662	\$ 4,801,150	\$ 4,801,150	\$ 5,269,505	\$ 5,400,465
Division 95 - Capital Outlay							
810	Buildings & Improvements	\$ 82,397	\$ 66,723	\$ 67,500	\$ 33,060	\$ 68,000	\$ 65,000
815.05	Improvements - Other than Buildings	6,895	13,177	150,000	150,000	125,000	195,000
815.30	Improvements - Water System	1,358,923	1,685,585	2,561,000	2,045,450	1,251,500	1,006,500
815.35	Improvements - Sewer System	1,228,016	456,278	11,001,800	10,630,765	2,000,185	617,290
820	Machinery & Equipment	105,417	126,931	155,750	143,150	509,250	5,250
825	Vehicles	-	398,484	30,000	30,000	85,000	380,000
835	Computer Equipment	-	20,959	30,315	30,315	30,315	-
910	Capitalized Assets	(535,081)	(483,272)	-	-	-	-
Total Capital Outlay		2,246,567	2,284,865	13,996,365	13,062,740	4,069,250	2,269,040
Total Capital Outlay		\$ 2,246,567	\$ 2,284,865	\$ 13,996,365	\$ 13,062,740	\$ 4,069,250	\$ 2,269,040
Total Water/Wastewater Fund		\$ 9,757,407	\$ 10,040,547	\$ 24,137,095	\$ 22,963,365	\$ 14,685,930	\$ 13,082,445

REFUSE FUND

The Refuse Fund accounts for the long-term contracts for Leaf Pick Up and Brush Pick Up programs in addition to City-wide street sweeping. Financing is provided through a \$4.30 monthly environmental charge to customers on their utility bill. FY 2020 budget revenues and expenditures are \$612,230.



Brush Collection

The City's Brush Program runs from April to November each year. Brush pickup is for the disposal of tree limbs and branches removed by the property owner for normal maintenance and upkeep. The brush program divides the City into two zones; a map can be found on the City's website.

Leaf Collection

Leaf pick up consists of three scheduled curbside vacuums collections and leaf bag collection. The City is divided into three geographical zones. Each zone is collected three times during the five-week program using leaf vacuum equipment. Every street will be collected one time during each of the three separate pickups. Residents are required to rake their leaves to the parkway prior to their scheduled pick up date.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 643 - Refuse Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
464	Refuse Charges	\$ 512,852	\$ 522,425	\$ 515,000	\$ 515,000	\$ 587,230	\$ 587,230
Total Service Charges		512,852	522,425	515,000	515,000	587,230	587,230
484	Sale of Capital Assets	103	-	-	-	-	-
489	Miscellaneous	18	16	22,750	25,000	25,000	25,000
Total Other Revenues		121	16	22,750	25,000	25,000	25,000
499	Reappropriation	-	-	27,040	-	-	-
Total Other Financing Sources		-	-	27,040	-	-	-
Total Revenues and Other Financing Sources		\$ 512,973	\$ 522,441	\$ 564,790	\$ 540,000	\$ 612,230	\$ 612,230
Expenditures and Other Financing Uses							
501	Wages - Regular	\$ 39,571	\$ 32,839	\$ 34,533	\$ 34,255	\$ 35,966	\$ 36,764
502	Wages - Part-Time/Seasonal	239	333	345	335	361	372
503	Overtime	4	-	-	5	-	-
521	Group Insurance	5,181	4,986	4,646	4,425	4,740	4,921
522	Medicare	575	543	507	485	528	539
523	Social Security	2,362	2,278	2,081	1,990	2,153	2,163
524	IMRF	5,006	3,840	4,085	4,050	3,440	3,713
529	Pension Expense	1,387	1,709	3,160	1,710	1,710	1,710
Total Personnel Services		54,325	46,529	49,357	47,255	48,898	50,182
543	Legal Services	-	-	-	1,500	-	-
547	Banking Services	-	2,990	3,005	3,010	3,010	3,010
550	Collection Service	1	-	99	-	-	-
552	Data Programming Service	-	-	124	125	127	128
561	Postage	1,939	1,537	1,085	1,085	1,085	1,085
564	Printing	1,360	1,771	3,540	3,540	3,540	3,540
583	Garbage Disposal	513,776	483,113	505,880	505,880	528,130	542,945
Total Contractual Services		517,076	489,410	513,733	515,140	535,892	550,708
622	Office Equipment	-	-	-	-	-	-
624	Operating Supplies	-	(263)	-	-	-	-
Total Commodities		-	(263)	-	-	-	-
912	Bad Debt	-	(59)	1,700	-	-	-
999	Source of Reserves	-	-	-	-	27,440	11,340
Total Other Financing Uses		-	(59)	1,700	-	27,440	11,340
Total Expenditures and Other Financing Uses		\$ 571,401	\$ 535,617	\$ 564,790	\$ 562,395	\$ 612,230	\$ 612,230

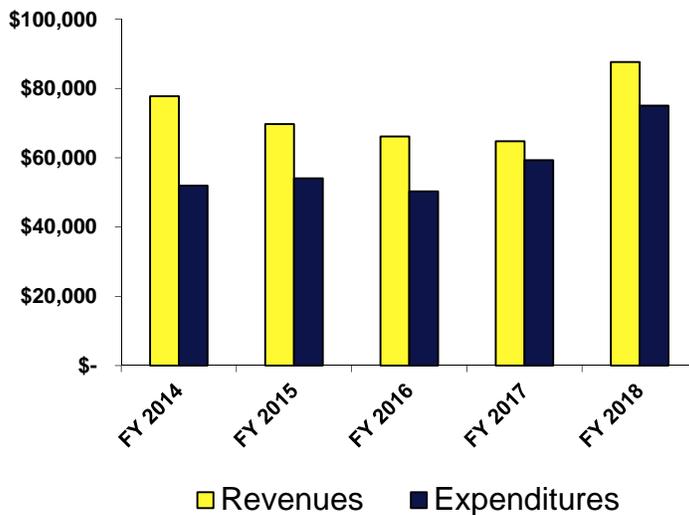
CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries, Oak Hill Cemetery and West Side Cemetery. Financing is provided from the sale of plots, grave openings and interest earnings. Fiscal Year 2020 budget revenues and expenditures are \$84,450.

Cemeteries

Oak Hill Cemetery
799 Bennett St.
Geneva, IL 60134

West Side Cemetery
301 Stevens St.
Geneva, IL 60134



NOW AVAILABLE

Zoom in on cemetery maps or search for relatives by last name at:

BurialSearch.com

Cemetery Rates

Cemetery Rates	
Grave (Resident)	\$ 800
Grave (Non-Resident)	\$ 1,000
Grave Openings	\$ 850
Cremain Openings	\$ 400
Infant Openings	\$ 400
Saturday Funeral Fee - Grave	\$ 250
Saturday Funeral Fee - Cremain	\$ 150

Available Plots	
Oak Hill Cemetery	4,395
West Side Cemetery	0

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 659 - Cemetery Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
474	Grave Opening Fees	\$ 30,100	\$ 28,500	\$ 34,000	\$ 30,000	\$ 29,750	\$ 30,000
Total Service Fees		30,100	28,500	34,000	30,000	29,750	30,000
481	Interest Income	89	3,632	3,150	4,500	4,500	4,500
484	Sale of Capital Assets	-	2,325	-	-	-	-
488	Cemetery Lot Sales	34,600	53,200	47,800	50,000	50,200	50,000
489	Miscellaneous	-	-	-	230	-	-
Total Other Revenues		34,689	59,157	50,950	54,730	54,700	54,500
Total Revenues and Other Financing Sources		\$ 64,789	\$ 87,657	\$ 84,950	\$ 84,730	\$ 84,450	\$ 84,500
Expenditures and Other Financing Uses							
531	Maintenance Service	23,500	22,675	15,950	15,950	15,950	16,000
543	Legal Service	435	-	200	-	200	200
547	Banking Service	-	145	-	100	200	200
559	Other Professional Services	28,263	28,090	33,650	33,650	33,650	33,650
563	Publishing	-	-	50	-	50	50
581	Utilities	1,735	241	550	550	550	550
Total Contractual Services		53,933	51,151	50,400	50,250	50,600	50,650
601	Maintenance Supplies	651	15	300	555	300	300
624	Operating Supplies	-	1,186	300	410	300	300
Total Commodities		651	1,201	600	965	600	600
911	Depreciation	4,551	3,717	7,000	4,000	4,000	4,000
914	State/Federal Permits	150	-	300	-	-	300
Total Other Expenditures		4,701	3,717	7,300	4,000	4,000	4,300
815.05	Improvements Other than Buildings Im	-	19,000	-	-	-	-
Total Capital Outlay		-	19,000	-	-	-	-
999	Source of Reserves	-	-	26,650	-	29,250	28,950
Total Other Financing Uses		-	-	26,650	-	29,250	28,950
Total Expenditures and Other Financing Uses		\$ 59,285	\$ 75,069	\$ 84,950	\$ 55,215	\$ 84,450	\$ 84,500

COMMUTER PARKING FUND

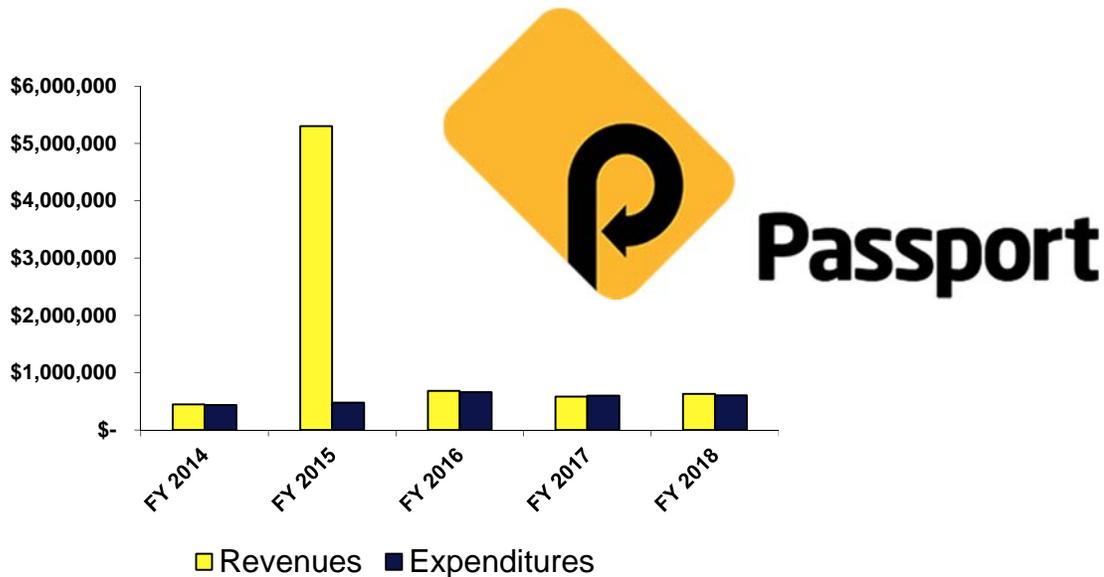
The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales. FY 2020 revenues and expenditures are \$888,940.

Commuter Lots

There are three city-owned permit lots for regular commuters. The cost for a three-month permit is \$100 for Geneva residents and \$125 for non-residents.

Daily parking lots cost \$2.00 per day in the parking deck (now 540 spaces with third-level expansion) and \$1.75 per day in the overflow lot off of Route 31.

Commuters and downtown Geneva visitors can pay for their fee parking spot from the convenience of their smartphone with the Passport Mobile Payment App.



The FY 2015 actual expenditures include the construction of the 3rd level to the parking garage. Funding for the construction was provided by a grant from Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 660 - Commuter Parking Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
451	Parking Violations	\$ -	\$ 37,848	\$ 36,765	\$ 40,000	\$ 42,000	\$ 44,000
Total Fines & Forfeits		-	37,848	36,765	40,000	42,000	44,000
477	Parking Lot Fees	581,513	589,239	607,900	590,000	599,900	599,900
Total Service Fees		581,513	589,239	607,900	590,000	599,900	599,900
481	Interest Income	233	3,178	2,500	5,000	5,100	5,200
484	Sale of Capital Assets	-	-	-	-	-	-
Total Other Revenues		233	3,178	2,500	5,000	5,100	5,200
499	Reappropriation	-	-	164,295	-	241,940	153,540
Total Other Financing Uses		-	-	164,295	-	241,940	153,540
Total Revenues and Other Financing Sources		\$ 581,746	\$ 630,265	\$ 811,460	\$ 635,000	\$ 888,940	\$ 802,640
Expenditures and Other Financing Uses							
Division 44 - Finance							
705.31	Principal 2000 Revenue Bonds	145,000	155,000	165,000	165,000	170,000	180,000
710.31	Interest 2000 Revenue Bonds	35,969	30,287	24,585	24,585	18,050	11,095
Total Debt Service		180,969	185,287	189,585	189,585	188,050	191,095
910	Capitalized Assets	(145,000)	(155,000)	-	-	-	-
911	Depreciation	382,182	382,182	400,000	400,000	400,000	400,000
Total Other Expenditures		237,182	227,182	400,000	400,000	400,000	400,000
Total Finance		\$ 418,151	\$ 412,469	\$ 589,585	\$ 589,585	\$ 588,050	\$ 591,095
Division 73 - Community Service							
501	Wages - Regular	\$ 40,654	\$ 38,019	\$ 41,876	\$ 41,825	\$ 43,782	\$ 45,142
503	Overtime	-	45	-	65	-	-
504	Stand-by	-	26	-	-	-	-
521	Group Insurance	10,865	11,273	11,709	11,210	11,767	12,293
522	Medicare	564	550	608	580	634	654
523	Social Security	2,410	2,353	2,596	2,485	2,714	2,798
524	IMRF	4,270	4,606	4,904	4,900	4,160	4,514
529	Pension Expense	2,417	2,050	5,500	2,050	2,050	2,050
Total Personnel Services		61,180	58,921	67,193	63,115	65,107	67,451
547	Banking Services	2,061	6,181	9,810	13,210	13,004	13,500
561	Postage	1,160	2,070	1,335	1,500	1,800	1,800
564	Printing	2,176	3,109	3,870	3,870	3,870	3,870
599	Other Contractual Services	75	-	-	-	-	-
Total Contractual Services		5,472	11,360	15,015	18,580	18,674	19,170
835	Computer Equipment	-	-	12,000	12,000	-	-
Total Capital Outlay		-	-	12,000	12,000	-	-

CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 660 - Commuter Parking Fund

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Total Community Service		\$ 66,652	\$ 70,282	\$ 94,208	\$ 93,695	\$ 83,781	\$ 86,621
Division 90 - Public Works							
501	Wages - Regular	\$ 15,193	\$ 13,089	\$ 12,233	\$ 12,215	\$ 12,747	\$ 13,061
521	Group Insurance	2,095	1,675	1,540	1,500	1,485	1,588
522	Medicare	228	226	176	175	185	189
523	Social Security	886	921	704	680	729	737
524	IMRF	2,502	1,357	1,431	1,430	1,210	1,306
529	Pension Expense	756	603	1,725	600	600	600
Total Personnel Services		21,660	17,871	17,809	16,600	16,956	17,481
531	Maintenance Service	14,747	21,895	27,100	22,000	29,310	27,100
541	Accounting & Auditing Service	345	503	2,245	310	330	330
562	Telephone	775	878	803	803	803	803
581	Utilities	28,803	30,863	28,900	28,900	28,900	28,900
595	Rentals	47,183	47,307	47,310	47,310	47,310	47,310
599	Other Contractual Services	446	446	500	500	500	500
Total Contractual Services		92,299	101,892	106,858	99,823	107,153	104,943
601	Maintenance Supplies	195	1,315	2,500	1,000	2,500	2,000
624	Operating Supplies	686	476	500	500	500	500
Total Commodities		881	1,791	3,000	1,500	3,000	2,500
815.05	Imp other than Building	-	-	-	-	90,000	-
Total Capital Outlay		-	-	-	-	90,000	-
Total Public Works		\$ 114,840	\$ 121,554	\$ 127,667	\$ 117,923	\$ 217,109	\$ 124,924
Total Expenditures and Other Financing Uses		\$ 599,643	\$ 604,305	\$ 811,460	\$ 801,203	\$ 888,940	\$ 802,640



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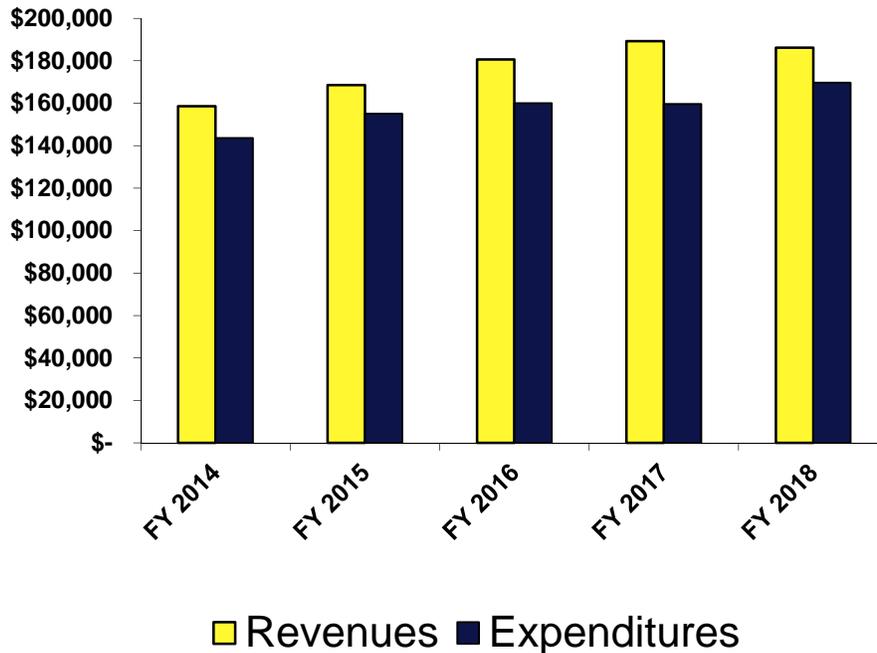
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GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions. FY 2020 revenues and expenditures are \$200,260.



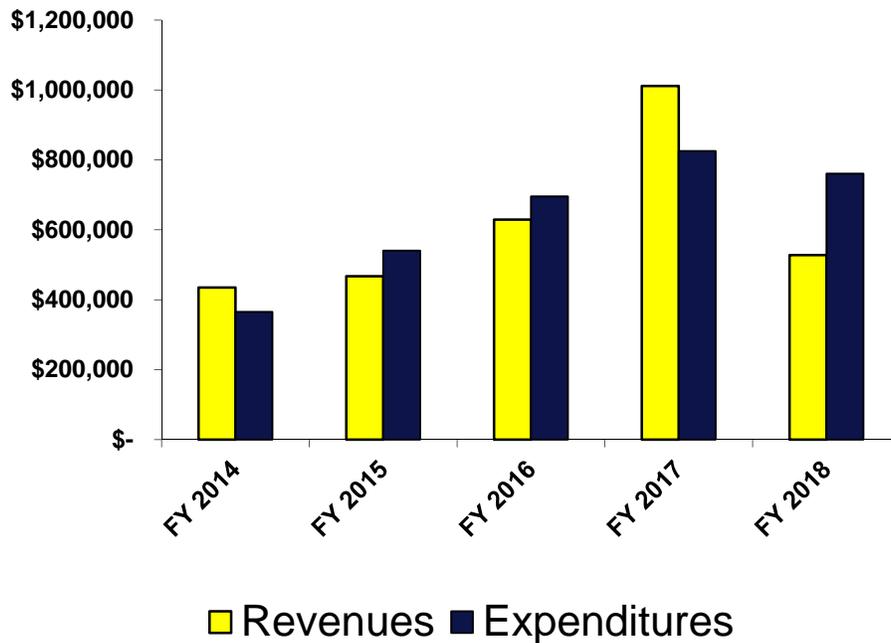
CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 710 - Group Dental Insurance

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 189,255	\$ 186,178	\$ 199,758	\$ 200,260	\$ 200,260	\$ 200,260
Total Service Fees		<u>189,255</u>	<u>186,178</u>	<u>199,758</u>	<u>200,260</u>	<u>200,260</u>	<u>200,260</u>
489	Miscellaneous	5	14	22	-	-	-
Total Other Revenues		<u>5</u>	<u>14</u>	<u>22</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 189,260</u>	<u>\$ 186,192</u>	<u>\$ 199,780</u>	<u>\$ 200,260</u>	<u>\$ 200,260</u>	<u>\$ 200,260</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 10,425	\$ 10,759	\$ 10,705	\$ 10,705	\$ 10,705	\$ 10,705
594	Dental Claims	149,228	158,955	150,000	150,000	150,000	150,000
Total Contractual Services		<u>159,653</u>	<u>169,714</u>	<u>160,705</u>	<u>160,705</u>	<u>160,705</u>	<u>160,705</u>
999	Source of Reserves	-	-	39,075	-	39,555	39,555
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>39,075</u>	<u>-</u>	<u>39,555</u>	<u>39,555</u>
Total Expenditures and Other Financing Uses		<u>\$ 159,653</u>	<u>\$ 169,714</u>	<u>\$ 199,780</u>	<u>\$ 160,705</u>	<u>\$ 200,260</u>	<u>\$ 200,260</u>

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$250,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions. FY 2020 revenues and expenditures are \$895,465.



CITY OF GENEVA, ILLINOIS
 Budget Detail by Account
 Fiscal Year Ending April 30, 2020 & 2021

Fund 715 - Workers' Compensation

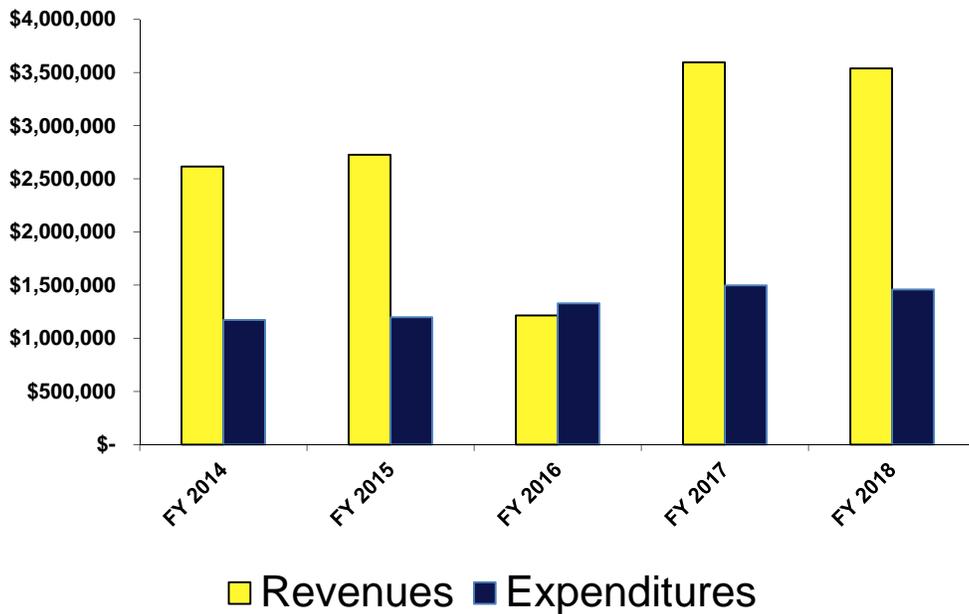
Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2020-2021 Request
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 472,328	\$ 495,846	\$ 581,001	\$ 476,520	\$ 895,465	\$ 928,125
Total Service Fees		<u>472,328</u>	<u>495,846</u>	<u>581,001</u>	<u>476,520</u>	<u>895,465</u>	<u>928,125</u>
481	Interest Income	-	-	-	-	-	-
483	Insurance & Property Damage	-	31,904	-	-	-	-
485	Reimbursed Expenditures	539,064	-	4	-	-	-
Total Other Revenues		<u>539,064</u>	<u>31,904</u>	<u>4</u>	<u>-</u>	<u>-</u>	<u>-</u>
499	Reappropriation	-	-	43,670	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>43,670</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 1,011,392</u>	<u>\$ 527,750</u>	<u>\$ 624,675</u>	<u>\$ 476,520</u>	<u>\$ 895,465</u>	<u>\$ 928,125</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 12,199	\$ 16,418	\$ 16,400	\$ 13,325	\$ 10,000	\$ 10,000
573	Training & Professional Development	-	-	1,800	1,200	1,200	1,200
592	General Insurance	83,523	81,530	127,670	127,670	127,670	127,670
593	Workers Compensation Claims	729,517	662,687	478,805	750,000	756,595	789,255
Total Contractual Services		<u>825,239</u>	<u>760,635</u>	<u>624,675</u>	<u>892,195</u>	<u>895,465</u>	<u>928,125</u>
Total Expenditures and Other Financing Uses		<u>\$ 825,239</u>	<u>\$ 760,635</u>	<u>\$ 624,675</u>	<u>\$ 892,195</u>	<u>\$ 895,465</u>	<u>\$ 928,125</u>

POLICE PENSION FUND

The Police Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



FY 2020
Revenues:
\$3,365,330
Expenditures:
\$1,821,050



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 801 - Police Pension

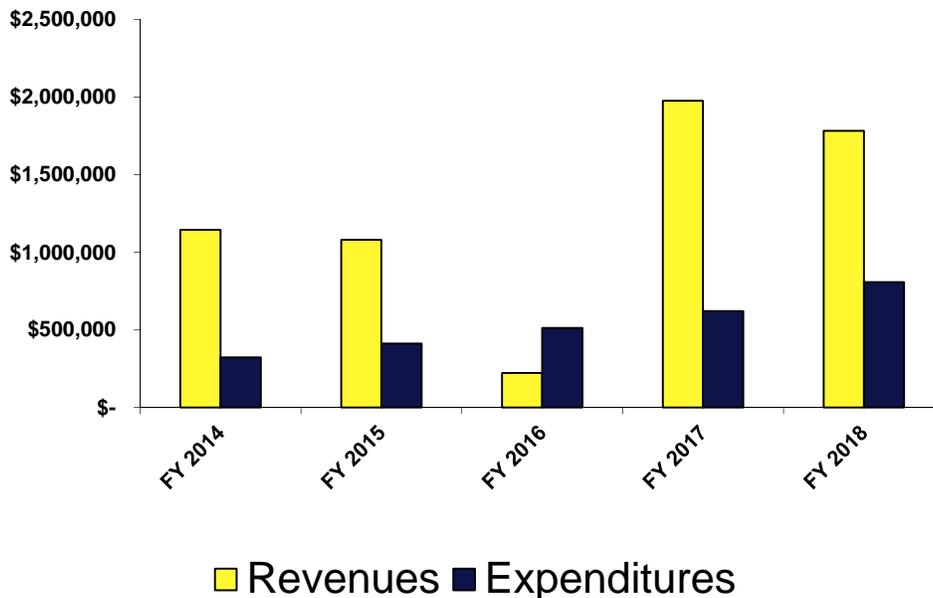
Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2019-2020 Request
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 1,685,559	\$ 1,701,182	\$ 1,740,780	\$ 1,678,600	\$ 2,090,330	\$ 2,102,020
481	Interest Income	1,910,098	1,836,841	1,275,000	1,275,000	1,275,000	1,275,000
489	Miscellaneous	72	-	-	-	-	-
Total Other Revenues		3,595,729	3,538,022	3,015,780	2,953,600	3,365,330	3,377,020
Total Revenues and Other Financing Sources		\$ 3,595,729	\$ 3,538,022	\$ 3,015,780	\$ 2,953,600	\$ 3,365,330	\$ 3,377,020
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 1,330,913	\$ 1,342,440	\$ 1,517,900	\$ 1,455,905	\$ 1,661,100	\$ 2,000,000
526	Pension Refunds	39,373	-	-	-	-	-
Total Personnel Services		1,370,286	1,342,440	1,517,900	1,455,905	1,661,100	2,000,000
541	Accounting & Auditing Service	23,300	20,775	25,000	25,000	25,000	25,000
543	Legal Service	262	-	6,000	2,000	6,000	6,000
544	Medical Service	-	-	10,000	-	10,000	10,000
547	Banking Service	-	25	600	-	-	-
548	Financial Service	94,380	86,156	104,000	104,000	108,000	112,000
571	Dues & Subscriptions	795	795	750	750	750	750
572	Travel	-	175	-	-	-	-
573	Training & Professional Development	1,070	935	2,000	1,000	2,000	1,000
591	Liability Insurance	6,908	5,355	7,200	4,065	4,200	4,400
599	Other Contractual Services	-	1,668	4,000	4,000	4,000	4,000
Total Contractual Services		126,715	115,885	159,550	140,815	159,950	163,150
Total Expenditures and Other Financing Uses		\$ 1,497,001	\$ 1,458,324	\$ 1,677,450	\$ 1,596,720	\$ 1,821,050	\$ 2,163,150

FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Firefighters' Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



FY 2020 Revenues:
\$1,910,17
Expenditures:
\$945,855



CITY OF GENEVA, ILLINOIS
Budget Detail by Account
Fiscal Year Ending April 30, 2020 & 2021

Fund 802 - Fire Pension

Account	Description	2016-2017 Actual	2017-2018 Actual	2018-2019 Budget	2018-2019 Projected	2019-2020 Budget	2019-2020 Request
Revenues and Other Financing Sources							
480	Pension Contributions	\$ 617,122	\$ 694,803	\$ 784,065	\$ 752,695	\$ 1,010,175	\$ 1,025,775
481	Interest Income	1,358,978	1,088,043	900,000	900,000	900,000	900,000
Total Other Revenues		<u>1,976,100</u>	<u>1,782,846</u>	<u>1,684,065</u>	<u>1,652,695</u>	<u>1,910,175</u>	<u>1,925,775</u>
Total Revenues and Other Financing Sources		<u>\$ 1,976,100</u>	<u>\$ 1,782,846</u>	<u>\$ 1,684,065</u>	<u>\$ 1,652,695</u>	<u>\$ 1,910,175</u>	<u>\$ 1,925,775</u>
Expenditures and Other Financing Uses							
525	Police/Fire Pension	\$ 570,114	\$ 748,512	\$ 897,965	\$ 820,000	\$ 878,340	\$ 904,745
526	Pension Refunds	-	13,259	-	7,160	-	-
Total Personnel Services		<u>570,114</u>	<u>761,771</u>	<u>897,965</u>	<u>827,160</u>	<u>878,340</u>	<u>904,745</u>
541	Accounting & Auditing Service	14,925	11,645	14,560	14,560	14,670	15,770
543	Legal Service	-	-	750	750	750	750
544	Medical Service	-	-	500	-	500	500
547	Banking Service	15	15	500	-	500	500
548	Financial Service	28,459	29,179	36,360	36,360	40,000	44,000
561	Postage	-	-	-	-	-	-
571	Dues & Subscriptions	662	795	795	795	795	795
573	Training & Professional Development	2,000	160	2,000	1,000	2,000	1,000
591	Liability Insurance	4,894	4,905	5,100	5,205	5,300	5,500
599	Other Contractual Services	-	-	3,000	3,000	3,000	3,000
Total Contractual Services		<u>50,955</u>	<u>46,698</u>	<u>63,565</u>	<u>61,670</u>	<u>67,515</u>	<u>71,815</u>
Total Expenditures and Other Financing Uses		<u>\$ 621,069</u>	<u>\$ 808,470</u>	<u>\$ 961,530</u>	<u>\$ 888,830</u>	<u>\$ 945,855</u>	<u>\$ 976,560</u>

CAPITAL IMPROVEMENT PROGRAM

Objectives and Goals of the Capital Improvement Plan

Municipalities continually face the challenges of maintaining worn out and antiquated facilities and infrastructure. Whether to repair, replace, expand or construct new facilities or infrastructure, municipalities must keep pace with the level of service required by citizens and community growth. It is important for municipalities to look beyond the year-to-year budgeting and prepare for the future by identifying future improvements to be made. Thus, staff prepares a capital improvement plan (CIP). The plan is reviewed and updated on an annual basis during the budget process. The plan assists the City Council and staff prepare for the future by ensuring that adequate resources are available to finance facility and infrastructure needs. Without this long-range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the coming two fiscal years (FY 2020 & 2021), the CIP represents a refined plan for actual project completion and expenditures. During the preparation and review of the proposed CIP, staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's budgetary control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures including, but not limited to, engineering plans, traffic studies, comparative cost analyses, and development plans.

The City identifies capital projects as follows:

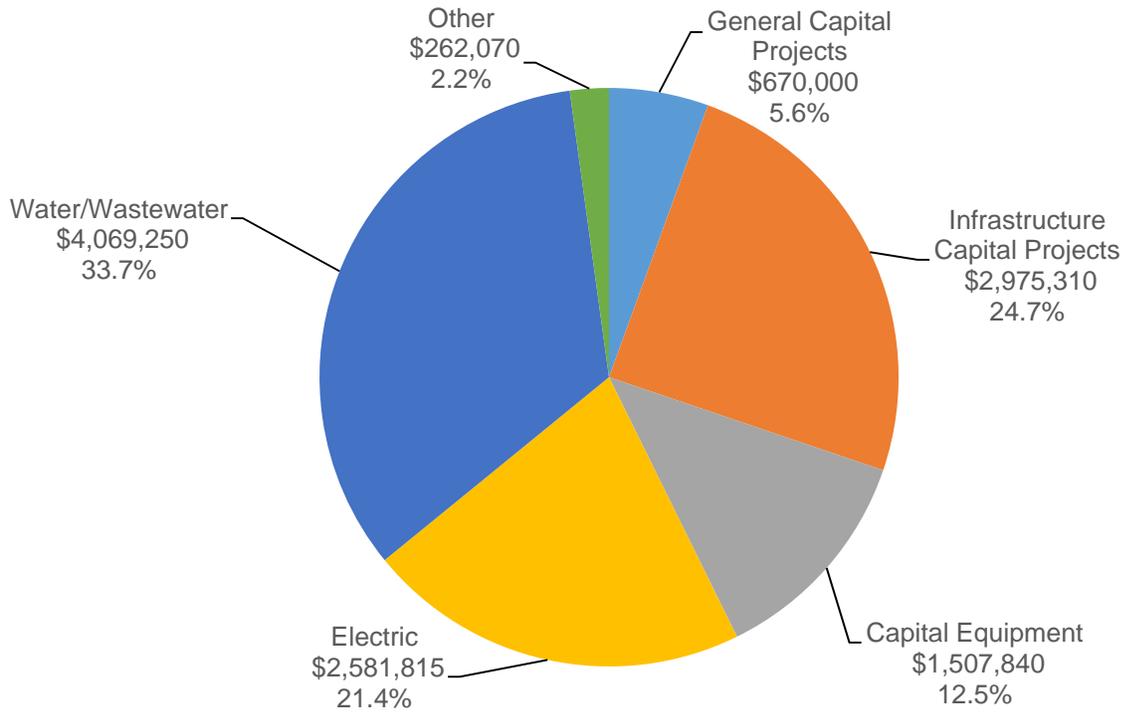
- Cost \$5,000 or more;
- Have an expected useful life of one year or more; and
- Becomes or preserves an asset of the City.

An interactive map showcasing select FY 2020 CIP projects can be found on the City's [website](#).

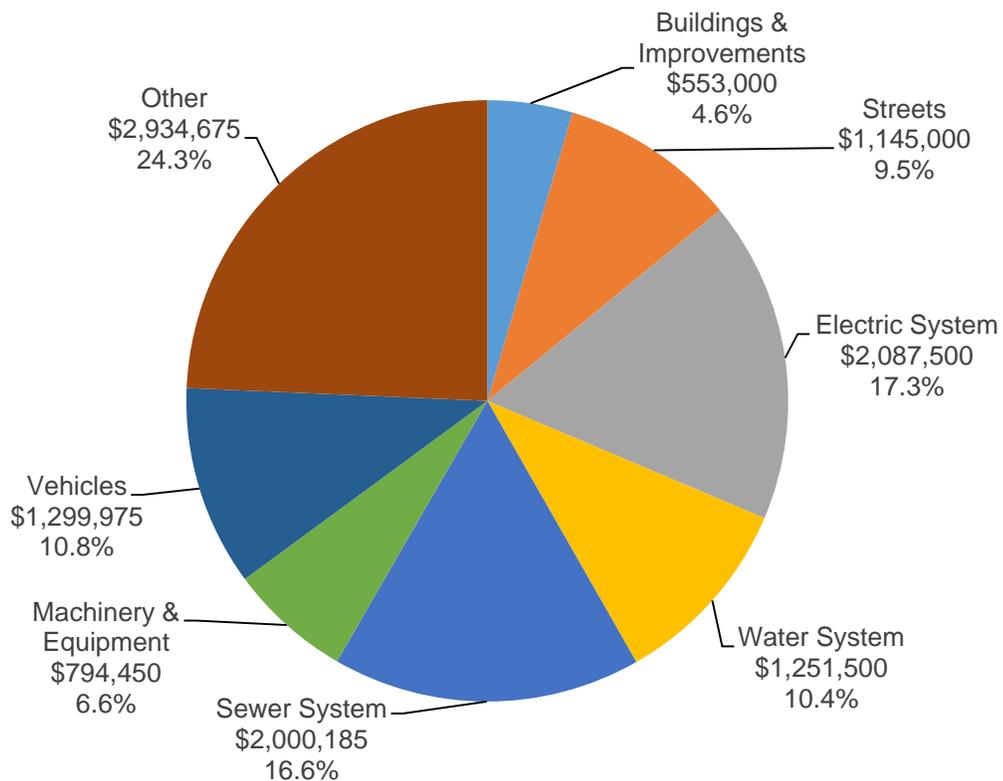
The total Capital Improvement Program for FY 2020 is \$12,066,285 and for FY 2021 is \$11,116,530. The following is a breakdown of FY 2020 by fund and by account:

CAPITAL IMPROVEMENT PROGRAM

Summary of CIP by Fund FY 2020



Summary of CIP by Account FY 2020



CAPITAL IMPROVEMENT PROGRAM

Impact on Operating Budget

Maintenance of road, drainage and facility improvements is an ongoing obligation normally part of the City's operating budget. Many of the road and drainage projects included in the CIP are improvements to existing infrastructure. Each individual project description that follows summarizes the anticipated impact of the project on the operating budget. Operating impacts are ongoing costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, utility costs, maintenance costs, or operating supplies. The cumulative impact of all of the CIP projects will be taken into consideration as the City creates future year operating budgets.

CIP Process and Timeline

The City of Geneva operates on a May 1 to April 30 fiscal year. The CIP process typically begins in July with the beginning of the annual budget process. Department directors and division superintendents submit capital project requests to the Finance Manager. Finance staff and the City Administrator review and analyze the submitted capital requests. Capital project meetings occur throughout November and December. Finalization of the CIP and annual budget take place in January with final adoption occurring in February.

CIP Review

The City Administrator, Administrative Services Department staff and applicable department personnel will review project proposals, determine project phasing, and review and evaluate the draft CIP budget document.

CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a new CIP plan.

Mandated Projects

Mandated projects included in the CIP by either the federal or state government are as follows:

- Phosphorus Removal Feasibility Study \$30,000
- Wastewater Treatment Plant Construction Upgrades \$970,520

Completed Projects and Purchases

A number of former CIP projects were completed and purchases were made in the previous fiscal year (FY 2019). Some of the more notable completions last year were:

- Upgrade Lighting in Council Chambers and Police Station to LED;
- Modernization of parking tickets process by purchasing software system;
- Purchase of land at 1N384 Peck Road;

CAPITAL IMPROVEMENT PROGRAM

- Replacement of the flooring at the Wastewater Treatment Plant;
- Purchase of four new police squad vehicles & one Fire Dept. vehicle;
- Upgrade to the City's GIS system;
- Restoration of Third Street Streetscape;
- South Third Street Fireplace Camera Installation;

City of Geneva Master Plans

The City of Geneva utilizes long-term planning documents to guide future growth and development. Based on public input, community surveys, existing development, physical characteristics, and social and economic conditions, the following long-range plans establish goals, objectives, and policies for the future of Geneva:

- [Comprehensive Plan](#)
- [Bikeway Implementation Plan](#)
- [Downtown/Station-Area Master Plan](#)
- [Southeast Master Plan](#)
- [Strategic Plan](#)
- [Homes for a Changing Region](#)

Funding Sources for Capital Improvement Projects

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

219 – Tourism

Revenues are provided by hotel/motel tax receipts of 5% total fees charged for an overnight stay.

240 – PEG

Revenues are provided by the PEG fees received from the cable TV companies that service the community.

25X – SSA's

Revenues for all SSA's are provided by a special service area property tax levy.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General Fund. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

CAPITAL IMPROVEMENT PROGRAM

420 – Prairie Green Fund

Revenues are provided by the rental of farmland to tenants, grants, and sales of wetland bank credits.

425 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state and local grants.

426 – TIF #3 Fund

Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state and local grants.

430 – Capital Equipment Fund

Revenues are provided by the sale of City capital assets and transfers from the General Fund funded by Non-Home Rule Sales Tax - Unrestricted.

620 – Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Wastewater Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

660 – Commuter Parking Fund

Commuter Parking revenues are provided by daily parking fees and quarterly permit sales. Funds are used for the operations and maintenance of the Metra commuter parking facilities.

Grants

The City applies for grants to reduce the burden on the residents. In FY 2020, the infrastructure capital projects fund anticipate receiving “Safe Routes to School” funding for the solar-powered speed feedback signs with graphic design. The City will also be utilizing state and federal grant funding for the East State Street project. This funding is not a revenue source, but a share, where the City is required to pay 70% of the entire project.

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2020 & 2021

Fund	Account	Description	FY 2020	FY 2021
219	Tourism			
	815.05	Historic Kiosk	\$ 20,000	\$ -
	815.05	Welcome Signage	67,510	50,000
			\$ 87,510	\$ 50,000
			0.73%	0.45%
240	PEG			
	835	Replacing Off-Site Equipment	\$ 25,000	\$ 25,000
			\$ 25,000	\$ 25,000
			0.21%	0.22%
410	General Capital Projects			
	810	Facilities Maintenance Plan	\$ 400,000	\$ -
	810	City Hall Drinking Fountains	5,000	-
	810	City Hall Wheelchair Lift	45,000	-
	810	PW Building Repairs and Upgrades	15,000	-
	815.05	Revise Bikeways Plan and Identify Funding	65,000	-
	815.05	Updated Homes for a Changing Region	20,000	-
	815.05	User-Friendly Reformatting of Zoning Districts	5,000	-
	815.05	GIS Data Conversion	7,500	-
	815.05	SEMP TIF Study	60,000	-
	815.05	Fire Department Keyless Entry Card System	25,000	-
	815.05	LED Lighting - Station 1	12,500	-
	820	2-way Radio Repeater	10,000	-
			\$ 670,000	\$ 300,000
			5.55%	2.70%
415	Infrastructure Capital Projects			
	815.05	Welcome Signage	\$ 67,510	\$ 80,060
	815.05	Kiosk Modification	20,000	-
	815.05	Bike Path Maintenance	-	5,000
	815.05	Annual Tree Maintenance	30,000	30,000
	815.05	Design Engineering	20,000	20,000
	815.05	Downtown Pavilion Design	20,000	-
	805.05	Downtown Pavilion Construction	-	25,000
	815.05	East State Street ROW Acquisition	600,000	-
	815.05	Geneva Drive Extension Engineering Phase 1	-	25,000
	815.05	Joshel Plaza Maintenance	-	5,000
	815.05	Kautz Road Intersection Engineering Phase 2	61,300	-
	815.05	Kautz Road Intersection Engineering Phase 3	100,000	-
	815.05	Annual Sidewalk Program	50,000	50,000
	815.05	South Street LAFO Design	10,000	29,400
	815.05	Streetscape & Median Maintenance	25,000	25,000
	815.05	Annual Tree Replacements	30,000	30,000
	815.05	Safe Routes to Schools (Grant Dependent)	65,000	-
	815.05	East State Street Engineering Phase 3	-	500,000
	815.10	East State Street Engineering & Construction	-	418,545
	815.10	Annual Crack Sealing Program	-	40,000
	815.10	Annual Roadway Improvement Program	1,100,000	1,800,000
	815.10	Annual Pavement Marking Program	45,000	45,000
	815.15	Annual Storm Sewer Maintenance Program	150,000	150,000
	815.15	Miscellaneous Drainage Projects	100,000	100,000
	815.15	Citywide Watershed Study	280,000	50,000
	815.15	Ridge Lane Drainage (Grant Dependent)	150,000	-
	815.15	Storm Sewer Lining	50,000	50,000

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2020 & 2021

Fund	Account	Description	FY 2020	FY 2021
	815.20	Drewes Swale Culverts/Channel Restoration	1,500	1,500
	815.20	Bridge Inventory	-	65,000
	815.40	Parking Lot Reconstruction	-	100,000
			\$ 2,975,310	\$ 3,644,505
			24.66%	32.78%
420	Prairie Green			
	815.05	Improvements at 1N384 Peck Road	\$ 20,000	\$ -
			\$ 20,000	\$ -
			0.17%	0.00%
425	TIF #2			
	815.10	East State Street Engineering & Construction	\$ 15,605	\$ 547,245
			\$ 15,605	\$ 547,245
			0.13%	4.92%
426	TIF #3			
	815.10	East State Street Engineering & Construction	\$ 23,955	\$ 556,570
			\$ 23,955	\$ 556,570
			0.20%	5.01%
430	Capital Equipment			
	820	Automated External Defibrillator (AED) Replacement	\$ 3,500	\$ -
	820	Digital Speed Display	23,000	-
	820	Fire Personal Protective Equipment (PPE)	24,720	-
	820	Fire SCBA Equipment	32,000	-
	820	Patrol Rifles	7,000	-
	820	Squad Cameras	57,980	-
	820	ALS Engine Upgrade (Station #1)	45,000	-
	825	Police Patrol Vehicles (Sedan)	38,225	-
	825	Police Patrol Vehicles (SUV)	40,425	-
	825	Police Van Vehicle	36,325	-
	825	Fire Pumper Engine 205	650,000	-
	825	1 Ton Dump Truck	85,000	-
	825	PW Dump Truck	180,000	-
	825	Snowplow Truck Saddle Tanks	65,000	-
	825	Brine Machine	50,000	-
	825	Engineering Staff SUV	40,000	-
	825	Public Works Pool Vehicle	45,000	-
	835	Computer Equipment	84,665	-
			\$ 1,507,840	\$ 1,205,000
			12.50%	10.84%
620	Electric			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Green Initiative	5,000	5,000
	815.05	Community Betterment Projects	2,000	2,000
	815.05	Miscellaneous Development	120,000	120,000
	815.05	Public Facility Condition Assessment Report	30,000	-
	815.25	Underground/Overhead Cable Replacement	974,715	1,019,315
	815.25	Meter Replacements	140,000	-
	815.25	Geneva Generation Facility (GGF) Equipment	100,000	-
	815.25	Line Supplies	272,785	-
	815.25	South Street Substation	600,000	-
	815.25	Substation Upgrades	-	100,000
	820	Small Equipment Replacement	15,000	15,000
	820	Two-Way Radio Repeater	10,000	-

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2020 & 2021

Fund	Account	Description	FY 2020	FY 2021
	820	Itron Repeaters	7,000	-
	825	G-1121 Midsize 4X4 Pick-up	35,000	-
	835	SCADA System Upgrades	125,000	-
	835	SCADA Com Equipment Replacements	100,000	-
	835	Daily Read Customer Portal	30,315	-
		Other Projects/Equipment	-	1,242,855
			\$ 2,581,815	\$ 2,519,170
			21.40%	22.66%
630	Water/Wastewater			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Water Plant Entrance Drive Partial Brick Replacement	15,000	-
	810	Western Ave. Lift Station Generator Fuel Tank Rehab	5,500	-
	810	WWTP Building Painting Indoor	20,000	-
	810	WWTP Landscaping Renovations	5,000	5,000
	810	WWTP Administration Building Repairs/Rehab	7,500	7,500
	815.05	Phosphorus Removal Feasibility Study	30,000	-
	815.05	Overhead Sewer Grant Program	15,000	15,000
	815.05	Water Main Replacement Engineering	80,000	50,000
	815.30	Dodson Street Pump Station Electrical	50,000	-
	815.30	Dodson Water Tower Painting	550,000	-
	815.30	Fire Hydrant Painting Program	15,000	15,000
	815.30	Fire Hydrant Replacement Program	21,000	21,000
	815.30	Green Sand Filter Anthracite	8,000	-
	815.30	Lead Water Service Replacement	20,000	20,000
	815.30	Valve Replacement Program	10,000	10,000
	815.30	Water Main Relocation Fabyan & Kirk	125,000	-
	815.30	Water Main Removal & Relocation Under UPRR & Cougars	100,000	-
	815.30	Water Meter Replacement 1,200 Total Meters	300,000	300,000
	815.30	Water Meters for New Construction Program	15,000	15,000
	815.30	Water System Leak Survey Program	30,000	30,000
	815.30	Water Tower Washing - Kirk	7,500	-
	815.35	East State Street Sewer Engineering and Construction	6,865	11,890
	815.35	Kautz Road Lift Station Electrical Repairs	25,000	-
	815.35	Lift Station Water Plant VFD's & SCADA Improvements	60,000	-
	815.35	West Side Lift Station Control Cabinet Improvements	40,000	-
	815.35	Wastewater Treatment Plant Ultraviolet Lamps	12,000	-
	815.35	WWTP Construction Upgrades	970,520	-
	815.35	Sanitary System Evaluation	735,800	503,400
	815.35	Sanitary Sewer Lining Program	150,000	-
	820	Centrifuge Drive Motor	7,000	-
	820	Itron Repeaters	7,000	-
	820	Liquid Salt Application Retrofit for G-2045	5,000	-
	820	Sanitary Sewer Flow Meters	64,000	-
	820	Replace (3) 4inch Portable Pumps	5,250	-
	820	Solids Progressive Cavity Pumps	100,000	-
	820	Water Plant De-Humidifier Repairs	28,000	-
	820	Water Plant Fuel Level Sensor System for Generator	10,000	-
	820	Water Plant Security System Upgrade	12,000	-
	820	WWTP Flow Meters	100,000	-
	820	WWTP Polymer Unit	40,000	-
	820	WWTP RAS Moyno Pumps	114,000	-
	820	WWTP Sludge Recirc Pump	17,000	-

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Fund
 Fiscal Year Ending April 30, 2020 & 2021

Fund	Account	Description	FY 2020	FY 2021
	825	G-2031 Televising Van	40,000	-
	825	G-2083 Water Plant Pick-up Truck	45,000	-
	835	Daily Read Customer Portal	30,315	-
		Other Projects/Equipment	-	1,250,250
			\$ 4,069,250	\$ 2,269,040
			33.72%	20.41%
660	Commuter Parking			
	815.40	Parking Deck Light Conversion to LED	\$ 90,000	\$ -
			\$ 90,000	\$ -
			0.75%	0.00%
Grand Total			\$12,066,285	\$11,116,530

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2020 & 2021

Account	Fund	Description	FY 2020	FY 2021
810	Buildings & Improvements			
	410	Facilities Maintenance Plan	\$ 400,000	\$ -
	410	City Hall Drinking Fountains	5,000	-
	410	City Hall Wheelchair Lift	45,000	-
	410/620/630	PW Building Repairs and Upgrades	45,000	-
	620	Green Initiative - LED Lighting at Public Works Building	5,000	-
	630	Water Plant Entrance Drive Partial Brick Replacement	15,000	-
	630	Western Ave. Lift Station Generator Fuel Tank Rehab	5,500	-
	630	WWTP Building Painting Indoor	20,000	-
	630	WWTP Landscaping Renovations	5,000	-
	630	WWTP Administration Building Repairs/Rehab	7,500	-
			\$ 553,000	\$ 100,000
			4.58%	0.90%
815.05	Improvements Other Than Buildings - Other			
	219	Historic Kiosk	\$ 20,000	\$ -
	219/415	Welcome Signage	135,020	80,060
	410	Revise Bikeways Plan and Identify Funding	65,000	-
	410	Updated Homes for a Changing Region	20,000	-
	410	User-Friendly Reformatting of Zoning Districts	5,000	-
	410	GIS Data Conversion	7,500	-
	410	SEMP TIF Study	60,000	-
	410	Fire Department Keyless Entry Card System	25,000	-
	410	LED Lighting - Station 1	12,500	-
	415	Bike Path Maintenance	-	5,000
	415	Annual Tree Maintenance	30,000	30,000
	415	Design Engineering	20,000	20,000
	415	Downtown Pavilion Design	20,000	-
	415	Downtown Pavilion Construction	-	25,000
	425/426	East State Street Engineering & Construction	39,560	1,103,815
	415	East State Street Engineering Phase 3	-	500,000
	415	East State Street ROW Acquisition	600,000	-
	415	Geneva Drive Extension Engineering Phase 1	-	25,000
	415	Joshel Plaza Maintenance	-	5,000
	415	Kautz Road Intersection Engineering Phase 2	61,300	-
	415	Kautz Road Intersection Engineering Phase 3	100,000	-
	415	Kiosk Modification	20,000	-
	415	Safe Route to School (Grant Funding)	65,000	-
	415	Annual Sidewalk Program	50,000	50,000
	415	South Street LAFO Design	10,000	29,400
	415	Streetscape & Median Maintenance	25,000	25,000
	415	Annual Tree Replacements	30,000	30,000
	420	Improvements at 1N384 Peck Road	\$20,000	-
	620	Community Betterment Projects	2,000	2,000
	620	Miscellaneous Development	120,000	120,000
	620	Public Facility Condition Assessment Report	30,000	-
	630	Phosphorus Removal Feasibility Study	30,000	-
	630	Overhead Sewer Grant Program	15,000	15,000
	630	Water Main Replacement Engineering	80,000	50,000
		Additional Improvements	-	485,000
			\$ 1,717,880	\$ 2,600,275
			14.24%	23.39%

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2020 & 2021

Account	Fund	Description	FY 2020	FY 2021
815.10	Improvements Other Than Buildings - Streets			
	415	East State Street Engineering & Construction	-	\$ 418,545
	415	Annual Crack Sealing Program	-	40,000
	415	Annual Roadway Improvement Program	1,100,000	1,800,000
	415	Annual Pavement Marking Program	45,000	45,000
			\$1,145,000	\$2,303,545
			9.49%	20.72%
815.15	Improvements Other Than Buildings - Storm Sewers			
	415	Annual Storm Sewer Maintenance Program	\$ 150,000	\$ 150,000
	415	Miscellaneous Drainage Projects	100,000	100,000
	415	Citywide Watershed Study	280,000	50,000
		Ridge Lane Drainage (Grant Dependent)	150,000	-
		Storm Sewer Lining	50,000	50,000
			\$730,000	\$350,000
			6.05%	3.15%
815.20	Improvements Other Than Buildings - Culverts			
	261	Drewes Swale Culverts/Channel Restoration	\$ 1,500	\$ 1,500
	415	Bridge Inventory	-	65,000
			\$1,500	\$66,500
			0.01%	0.60%
815.25	Improvements Other Than Buildings - Electric System			
	620	Underground/Overhead Cable Replacement	\$ 974,715	\$ -
	620	Meter Replacements	140,000	-
	620	Geneva Generation Facility (GGF) Equipment	100,000	-
	620	Line Supplies	272,785	-
	620	South Street Substation	600,000	-
			\$2,087,500	\$2,142,170
			17.30%	19.27%
815.30	Improvements Other Than Buildings - Water System			
	630	Dodson Street Pump Station Electrical	\$ 50,000	\$ -
	630	Dodson Water Tower Painting	550,000	-
	630	Fire Hydrant Painting Program	15,000	-
	630	Fire Hydrant Replacement Program	21,000	-
	630	Green Sand Filter Anthracite	8,000	-
	630	Lead Water Service Replacement	20,000	-
	630	Valve Replacement Program	10,000	-
	630	Water Main Relocation Fabyan & Kirk	125,000	-
	630	Water Main Removal & Relocation Under UPRR & Cougars	100,000	-
	630	Water Meter Replacement 1,200 Total Meters	300,000	-
	630	Water Meters for New Construction Program	15,000	-
	630	Water System Leak Survey Program	30,000	-
	630	Water Tower Washing - Kirk	7,500	-
			1,251,500	1,006,500
			0.06%	0.00%
815.35	Improvements Other Than Buildings - Sewer System			
	630	Kautz Road Lift Station Electrical Repairs	25,000	-
	630	East State Street Sewer Engineering and Construction	6,865	11,890
	630	Lift Station Water Plant VFD's & SCADA Improvements	60,000	-
	630	West Side Lift Station Control Cabinet Improvements	40,000	-
	630	Wastewater Treatment Plant Ultraviolet Lamps	12,000	-
	630	WWTP Construction Upgrades	970,520	-
	630	Sanitary System Evaluation	735,800	-
	630	Sanitary Sewer Lining Program	150,000	-

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2020 & 2021

Account	Fund	Description	FY 2020	FY 2021
	630	Other Projects/Equipment	-	605,400
			\$2,000,185	\$617,290
			16.58%	5.55%
815.40		Improvements Other Than Buildings - Parking Lots		
	415	Parking Lot Reconstruction	\$ -	\$ 100,000
	415	Parking Deck Light Conversion to LED	90,000	-
			\$90,000	\$100,000
			0.75%	0.90%
820		Machinery & Equipment		
	410	2-way Radio Repeater	\$ 10,000	\$ -
	430	Automated External Defibrillator (AED) Replacement	3,500	-
	430	Digital Speed Display	23,000	-
	430	Fire Personal Protective Equipment (PPE)	24,720	-
	430	Fire SCBA Equipment	32,000	-
	430	Patrol Rifles	7,000	-
	430	Squad Cameras	57,980	-
	430	ALS Engine Upgrade (Station #1)	45,000	-
	430	Brine Machine	50,000	-
	620	Small Equipment Replacement	15,000	-
	620	Two-Way Radio Repeater	10,000	-
	620	Itron Repeaters	7,000	-
	630	Centrifuge Drive Motor	7,000	-
	630	Itron Repeaters	7,000	-
	630	Liquid Salt Application Retrofit for G-2045	5,000	-
	630	Sanitary Sewer Flow Meters	64,000	-
	630	Replace (3) 4inch Portable Pumps	5,250	-
	630	Solids Progressive Cavity Pumps	100,000	-
	630	Water Plant De-Humidifier Repairs	28,000	-
	630	Water Plant Fuel Level Sensor System for Generator	10,000	-
	630	Water Plant Security System Upgrade	12,000	-
	630	WWTP Flow Meters	100,000	-
	630	WWTP Polymer Unit	40,000	-
	630	WWTP RAS Moyno Pumps	114,000	-
	630	WWTP Sludge Recirc Pump	17,000	-
			794,450	125,250
			6.58%	1.13%
825		Vehicles		
	430	Police Patrol Vehicles (Sedan)	\$ 38,225	\$ -
	430	Police Patrol Vehicles (SUV)	40,425	-
	430	Police Van Vehicle	36,325	-
	430	Fire Pumper Engine 205	650,000	-
	430	1 Ton Dump Truck	85,000	-
	430	PW Dump Truck	180,000	-
	430	Snowplow Truck Saddle Tanks	65,000	-
	430	Engineering Staff SUV	40,000	-
	430	Public Works Pool Vehicle	45,000	-
	620	G-1121 Midsize 4X4 Pick-up	35,000	-
	630	G-2031 Televising Van	40,000	-
	630	G-2083 Water Plant Pick-up Truck	45,000	-
			\$1,299,975	\$1,566,000
			10.77%	14.09%
835		Computer Equipment		
	240	Replacing Off-Site Equipment	\$ 25,000	25,000

CITY OF GENEVA, ILLINOIS
 FY 2020 & 21 Capital Improvement Program by Account
 Fiscal Year Ending April 30, 2020 & 2021

Account	Fund	Description	FY 2020	FY 2021
	430	Computer Equipment	84,665	94,000
	620	SCADA System Upgrades	125,000	-
	620	SCADA Com Equipment Replacements	100,000	20,000
	620	Daily Read Customer Portal	30,315	-
	630	Daily Read Customer Portal	30,315	-
			\$395,295	\$139,000
			3.28%	1.25%
Grand Total			\$12,066,285	\$11,116,530

CAPITAL IMPROVEMENT PROGRAM

The following are detailed descriptions of select projects budgeted for FY 2020:

Project Title: Courthouse Kiosk Modification

Project Description: The modification of the existing informational kiosk into a museum quality outdoor exhibit to showcase the historic significance of the Kane County Courthouse. Presently, the kiosk is retrofitted with glass display cabinets for community messaging.



Strategic Plan Objective: EV-III

Source of Funding: Tourism and Infrastructure Capital Projects Funds

Budgeted Costs FY 2020: \$40,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Welcome Signs

Project Description: The replacement of the “Welcome to Geneva” signs that are almost 25 years old and are rapidly deteriorating. This is year 3 of a 4-year program.



Strategic Plan Objective: EV- III

Source of Funding: Tourism and Infrastructure Capital Projects Funds

Budgeted Costs FY 2020: \$135,020

Projected Year of Completion: 2021

Impact on Operating Budget: Cost of maintaining landscaped areas around signs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Replacing Off-site Equipment

Project Description: The purchase and replacement of secondary video and field equipment for the IT Division.

Strategic Plan Objective: SG-I

Source of Funding: PEG Fund

Budgeted Costs FY 2020: \$25,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Two-Way Radio Repeaters

Project Description: The replacement of a two-way repeater that will allow radio communication between Public Works vehicles.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$10,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Revise the Bikeways Plan

Project Description: The revision of the Bikeways Plan to reflect updated priorities, implementation timelines, and identify funding.

Strategic Plan Objective: QL-I

Source of Funding: General Capital Projects Fund



Budgeted Costs FY 2020: \$65,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Update “Homes for a Changing Region” Plan

Project Description: The review and update of the data in the Geneva portion of the Homes for a Changing Region Plan.

Strategic Plan Objective: EV-I

Source of Funding: General Capital Projects Fund



Budgeted Costs FY 2020: \$20,000

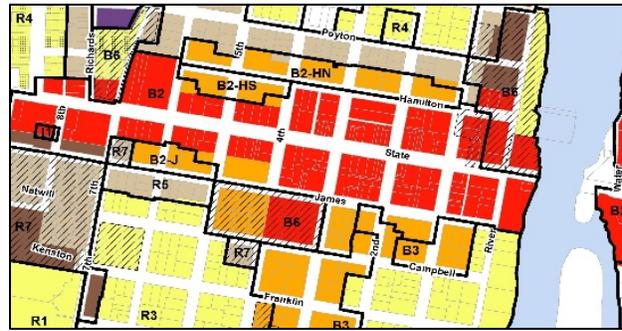
Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: User-friendly Reformatting of Zoning Districts

Project Description: The reformatting of Zoning Districts outside of the Downtown area to mirror the user-friendly format proposed in the Downtown Zoning Update.



Strategic Plan Objective: SG-I

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$5,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Replace City Hall Drinking Fountains

Project Description: The replacement of the dated water coolers with new efficient models with bottle fillers. The new water coolers/bottle filling stations will reduce lead and other harmful particulates, putting cleaner, healthier water within everyone's reach, and will promote the use of refillable water bottles.



Strategic Plan Objective: ES-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$5,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease in water and energy use with a newer compressor for cooling purposes.

CAPITAL IMPROVEMENT PROGRAM

Project Title: GIS Data Conversion

Project Description: The conversion of records from Microsoft Access to GIS to be more compatible with other planning and property data records.

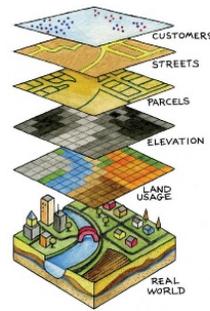
Strategic Plan Objective: EMS-IV

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$7,500

Projected Year of Completion: 2020

Impact on Operating Budget: GIS staff time to convert data.



GIS
geographic
information
system

Project Title: Keyless Entry Card System

Project Description: The second year of a two-year project to add a keyless entry card system to Fire Station 1 and Station 2.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$25,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: LED Lighting Upgrades– Fire Station 1

Project Description: The replacement of the high bay lighting apparatus with light-emitting diode (LED) fixtures at Fire Station 1. The current lighting system is 15 years old and antiquated.



Strategic Plan Objective: ES-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$12,500

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease annual bulb replacements by an estimated \$900 annually.

Project Title: Public Works Building Repairs and Upgrades

Project Description: The replacement of a portion of the heating system, water line repairs, roof repairs, and landscaping at the Public Works building.



Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects, Electric, and Water/Wastewater Funds

Budgeted Costs FY 2020: \$45,000

Projected Year of Completion: 2021

Impact on Operating Budget: Reduced maintenance cost of approximately \$10,000 annually.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Building Improvements
(Facilities Maintenance Plan)

Project Description: Improvements to City-owned buildings and facilities based on the findings of the Citywide Facilities Study.

Strategic Plan Objective: EMS-II

Source of Funding: General Capital Projects Fund

Budgeted Costs FY 2020: \$400,000

Projected Year of Completion: 2022

Impact on Operating Budget: Unknown until projects are determined.



Project Title: East State Street
Engineering & Construction

Project Description: A phase 2 study to provide the reconstruction of East State Street between Water Street and Glengarry Drive.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater, Infrastructure Capital Projects, TIF #2, and TIF#3 Funds

Budgeted Costs FY 2020: \$46,425

Projected Year of Completion: 2022

Impact on Operating Budget: Reduced street maintenance cost in the first few years of resurfacing.



CAPITAL IMPROVEMENT PROGRAM

Project Title: South Street LAFO Design

Project Description: Engineering design for the resurfacing of South Street from Kaneville Road to State Street/7th Street.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$10,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Kautz Road Extension Engineering Phase 2 & 3

Project Description: A road project to extend Kautz Road to Fabyan Road as discussed in the Southeast Master Plan.

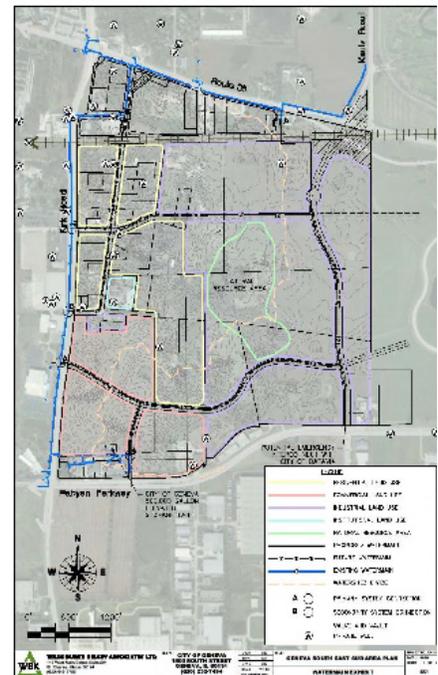
Strategic Plan Objective: EV-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: Phase 2: \$61,300 & Phase 3: \$100,000

Projected Year of Completion: 2022

Impact on Operating Budget: Increased costs for pavement, lighting, snow removal, structural walls and IDOT signal maintenance.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Downtown Pavilion Design

Project Description: Design a permanent Pavilion structure that can house the French Market and other community events.

Strategic Plan Objective: EV-III

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Annual Tree Trimming Maintenance

Project Description: Contractual tree trimming around power lines, the downtown area, and general assistance for public works staff that have been diverted to fighting the Emerald Ash Borer.

Strategic Plan Objective: ES-I

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Tree Replacement Program

Project Description: An ongoing parkway tree replacement program within City Right-of-Way, usually located between the sidewalk/property-line and curb.

Strategic Plan Objective: ES-I

Source of Funding: Infrastructure Capital Projects Fund



Budgeted Costs FY 2020: \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Streetscape and Median Maintenance

Project Description: The maintenance and upgrades to the downtown streetscape area. Improvements include brick crosswalks and addressing other hazards to pedestrians. Deterioration of brick crosswalks necessitate replacement, which will eliminate hazards and continue to keep the downtown area beautiful.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$25,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Design Engineering

Project Description: Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff due to time constraints and/or expertise in a specific area.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$20,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Annual Roadway Improvement Program

Project Description: This year's annual street resurfacing program focuses on ADA upgrades and additional streets that require resurfacing. The actual number of street resurfaced is dependent on bid results.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$1,100,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Reduced street maintenance cost in the first few years of resurfacing.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Sidewalk Replacement Program

Project Description: An annual program to replace damaged sidewalks. Selection is based upon City staff's inspections of sidewalk conditions. The program will also address ADA upgrades.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$50,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget

Project Title: East State Street ROW Acquisition

Project Description: The acquisition of the Right-of-Way on East State Street (IL Rt. 38) in connection with the State's project to widen the road.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Project Fund

Budgeted Costs FY 2020: \$600,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Annual Storm Sewer Maintenance Program

Project Description: An annual program to clean out and televise storm sewers. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

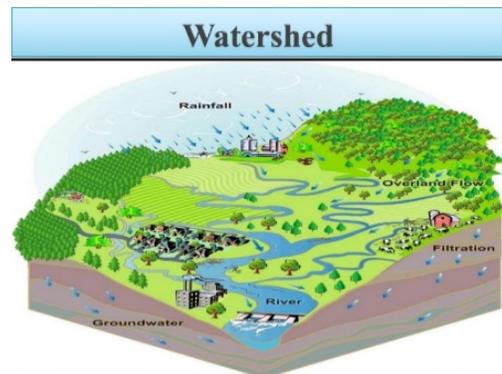
Budgeted Costs FY 2020: \$150,000

Projected Year of Completion: Ongoing program subject to future budgets.

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Citywide Watershed Study

Project Description: As a part of the Phase 1 Study for a possible Municipal Stormwater Utility, the City is developing a "stormwater master plan" to identify and prioritize capital drainage improvement projects throughout the City. This master plan will help the City to identify the stormwater system needs.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$280,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Storm Sewer Infrastructure Improvements (Misc. Drainage Projects)

Project Description: An annual program to install stormwater structures based upon the Stormwater Study. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit, clean structures, and pipes to maintain capacity requirements and to identify and prioritize rehabilitation needs of the system.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$100,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Annual Pavement Marking Program

Project Description: An annual pavement marking program to improve the condition of stop bars, centerlines, edge lines, and other pavement markings based on City staff inspections.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$45,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Storm Sewer Infrastructure Rehabilitation

Project Description: A program to repair and/or line existing storm sewer pipes that need rehabilitation to prevent a complete failure of the pipeline. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.



Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$50,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Ridge Lane Drainage Improvement

Project Description: To improve drainage to the rear yards of Ridge Lane that back up to the electrical substation drive. This project has been identified as needed to reduce back yard ponding in an area that does not contain storm sewers. The project is contingent on grant funding that has been applied for.

Strategic Plan Objective: EMS-II

Source of Funding: Infrastructure Capital Projects Fund

Budgeted Costs FY 2020: \$150,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Digital Speed Display

Project Description: The purchase of a speed display trailer with an integrated message board. This will allow for appropriate safety messaging during special events, pedestrian and bicycle safety campaigns, and road closures.



Strategic Plan Objective: EMS-III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$23,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is estimated to have minimal maintenance cost on the annual operating budget.

Project Title: Patrol Rifles

Project Description: The purchase of replacement patrol rifles for the Police Department. The Police Department has multiple rifles that are over 10 years old and are becoming more expensive to maintain. In addition, there are no spare rifles to utilize for training.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$7,000

Projected Year of Completion: 2020

Impact on Operating Budget: Reduction in maintenance and repair costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Squad Cameras

Project Description: The purchase of in-car video cameras for front line patrol vehicles. This technology will provide added safety to our officers and to the community.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$57,980

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: 2019 Ford Interceptor Sedan

Project Description: The purchase of a police patrol vehicle to replace the current patrol vehicle, which has over 100,000 miles.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$38,225

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: 2019 Ford Interceptor SUV

Project Description: The purchase of a police patrol vehicle to replace the current patrol vehicle, which has over 100,000 miles.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$40,425

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.

Project Title: 2019 Ford Transit Van

Project Description: The purchase of a police transit vehicle to replace the current transit vehicle, which has over 100,000 miles.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$36,325

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: ALS Engine Upgrade (Station 1)

Project Description: The conversion of an engine at Station 1 from BLS (Basic Life Support) to ALS (Advanced Life Support) EMS service. Advanced life support service will provide an upgraded level of care to the citizens, workers, and visitors in the Station 1 district. The upgraded level of care includes the ability to treat advanced trauma, cardiac and stroke incidents

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$45,000

Projected Year of Completion: 2020

Impact on Operating Budget: Modest increase in non-reimbursable EMS supplies - \$1,000.

Project Title: Personal Protective Equipment (PPE)

Project Description: The purchase of replacement personal protective equipment for the Fire Department personnel. According to NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting states gear is to be retired 10 years after the date of manufacture.



Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$24,720

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: SCBA Equipment

Project Description: The purchase of replacement SCBA equipment including bottles, packs, and masks. Modern SCBA systems have several items that wear and expire and therefore need to be replaced on a scheduled basis.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$32,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Fire Engine 205

Project Description: The purchase of a replacement Fire Engine.

Strategic Plan Objective: EMS-II & III

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$650,000

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Brine Machine

Project Description: The purchase of a brine machine used for producing brine to pre-treat roadways before a snow event.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$50,000

Projected Year of Completion: 2020

Impact on Operating Budget: Estimated reduction in operating cost during snowstorms.



Project Title: One-Ton Dump Truck

Project Description: The purchase of one-ton dump truck to replace a GMC one-ton dump truck. The current vehicle is over 15 years old and is deteriorating.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$85,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease of repair and labor cost associated with the maintenance of the vehicle.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Single Axle Dump Truck with Plow

Project Description: The purchase of a single axle dump truck to replace a GMC single axle dump truck with plow. The current vehicle is over 15 years old and is deteriorating.



Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$180,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease of repair and labor cost associated with the maintenance of the vehicle.

Project Title: Engineering Division Vehicle Replacement

Project Description: The purchase of a pick-up truck to replace the Ford Explorer. The current vehicle is over 15 years old and is deteriorating.



Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$40,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease in repair and labor cost associated with the maintenance of the vehicle.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Snowplow Truck Saddle Tank Retrofit

Project Description: The purchase of liquid saddle tanks for ten snowplow trucks to expand the ability to apply a brine solution to roadways before snow events.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$65,000

Projected Year of Completion: 2020

Impact on Operating Budget: Estimated \$5,000 decrease in bulk rock salt purchases.

Project Title: Public Works Pool Car Replacement

Project Description: The purchase of a replacement vehicle for use by the Superintendent of Streets and Fleets, and other Public Works personnel. Current vehicle is deteriorating and needs replacement



Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$45,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease in repair and labor cost associated with the maintenance of the vehicle.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Computer Equipment

Project Description: The purchase of new computers/server equipment replacements across all City departments.

Strategic Plan Objective: EMS-II

Source of Funding: Capital Equipment Fund

Budgeted Costs FY 2020: \$84,665

Projected Year of Completion: Ongoing

Impact on Operating Budget: IT staff time to install replacements computers.



Project Title: Underground/Overhead Cable Replacement

Project Description: The replacement of aging electric cables at various locations within the City.

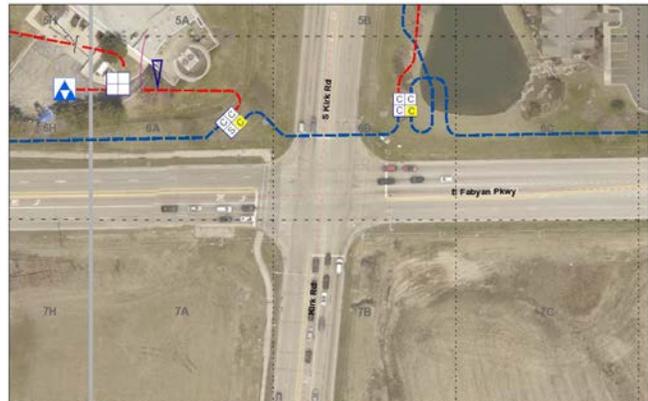
Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$974,715

Projected Year of Completion: 2021

Impact on Operating Budget: Decreased maintenance cost due to fewer power outages and repair time.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Electric Meter Replacements

Project Description: The replacement of older and nonfunctioning meters with radio read meters. Modern radiometers allow for more accurate electric use readings.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$140,000

Projected Year of Completion: 2025

Impact on Operating Budget: Decreased personnel costs.



Project Title: South Street Substation

Project Description: The replacement of substation relays, controls, and RTU's at the South Street Substation. This project will upgrade the electronic protection relays and controls in the South Street Substation. Concurrent to the relay upgrade, the existing Remote Terminal Unit (RTU) will be removed and replaced, as it is no longer supported by the manufacturer. Upgrading the relays and RTU will assure ongoing support for these items, a decrease in system operating costs and an increase in outage protection and system information for the utility.



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$600,000

Projected Year of Completion: 2021

Impact on Operating Budget: Decrease in maintenance costs once completed.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Electric Division Midsize 4x4 Pick-up truck

Project Description: The replacement of a Ford 4x4 pick-up truck, which is almost 15 years old and is deteriorating.



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$35,000

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.

Project Title: Citywide Facility Study

Project Description: A citywide study to assess the conditions of City facilities and prepare an accurate cost estimate for identified repairs/corrective measures along with a schedule to implement these measures.



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$30,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Miscellaneous Development

Project Description: Planned small development projects around the City that require electrical service.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$120,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Geneva Generation Facility (GGF) Equipment

Project Description: The annual purchase of generation supplies and services needed for replacement/repair of the Geneva Generation Facility.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$100,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Two-Way Radio Repeaters

Project Description: The replacement of a two-way repeater to allow radio communication between Public Works vehicles.

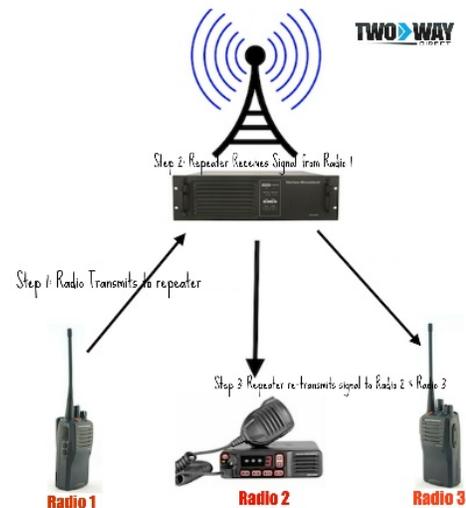
Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$10,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Line Supplies

Project Description: The annual purchase of line supplies needed for replacement/repair of the electric system, including line equipment, wire & cable, street lights, switches and transformers.

Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$272,785

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Daily Read Customer Portal

Project Description: An online portal that allows the customer to review their electric and/or water reads from our automated metering system.

Strategic Plan Objective: EMS-II

Source of Funding: Electric and Water/Wastewater Funds

Budgeted Costs FY 2020: \$60,630

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CUSTOMER WEB PORTAL



Project Title: Green Initiatives

Project Description: The transition to light-emitting diode (LED) lighting at the Public Works building.

Strategic Plan Objective: ES-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$5,000

Projected Year of Completion: 2021

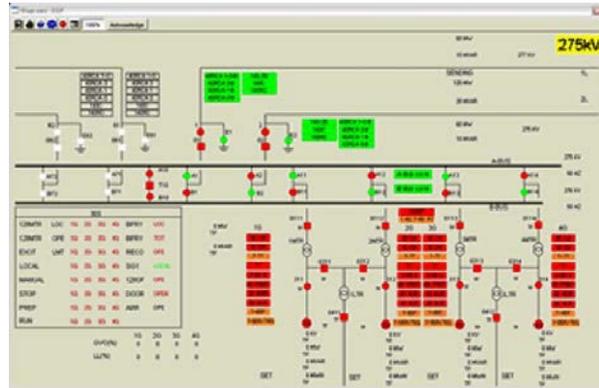
Impact on Operating Budget: Decrease in light bulb replacement and usage costs.



CAPITAL IMPROVEMENT PROGRAM

Project Title: SCADA System Upgrade

Project Description: The final year of a three year, Supervisory Control and Data Acquisition (SCADA) upgrade implementing the use of Graphical Information System (GIS).



Strategic Plan Objective: EMS-II

Source of Funding: Electric Fund

Budgeted Costs FY 2020: \$225,000

Projected Year of Completion: 2020

Impact on Operating Budget: Decrease in power outage length and reduced maintenance and repair costs.

Project Title: Wastewater Treatment Plant Administration Building Repairs and Upgrades

Project Description: The final year of a two-year program to upgrade and the Administration Building of the Wastewater Treatment Plant, including indoor painting and landscape renovations.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$32,500

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Western Avenue Lift Station Generator Fuel Tank Rehabilitation

Project Description: The rehabilitation of the generator fuel tank at the Western Avenue lift station.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$5,500

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Water Plant Entrance Driveway Brick Replacement

Project Description: The partial replacement of deteriorated brick pavers in the entrance drive to the Water Plant at 4000 Keslinger Road.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$15,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water Plant Dehumidifier Repairs

Project Description: The repair of the dehumidifier system at the water plant, which is used to control moisture in the plant process room. Excess moisture will shorten the life of the equipment and is a safety concern.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$28,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Overhead Sewer Grant Program

Project Description: A program that will pay for 50% (up to \$3,000) for a customer who has experienced sewer backups to install an overhead sewer. The installation of an overhead sewer is the best way to avoid sewer backups caused by the city sewer exceeding its capacity during wet weather events.

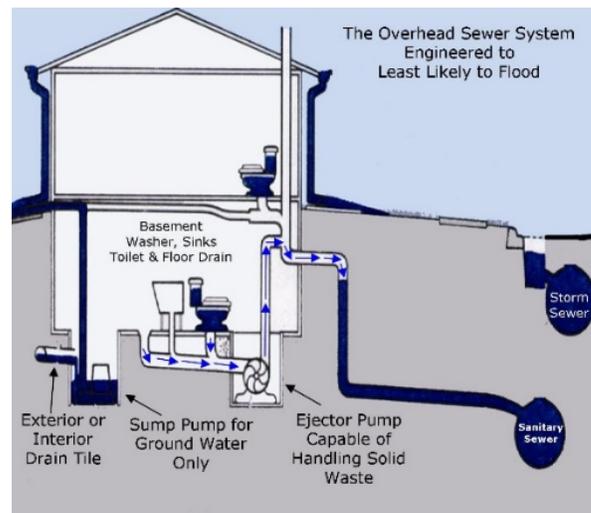
Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Phosphorus Removal Feasibility Program

Project Description: The hiring of an outside engineering service to prepare a phosphorus removal feasibility study required under the City's Wastewater Plant NPDES Permit.

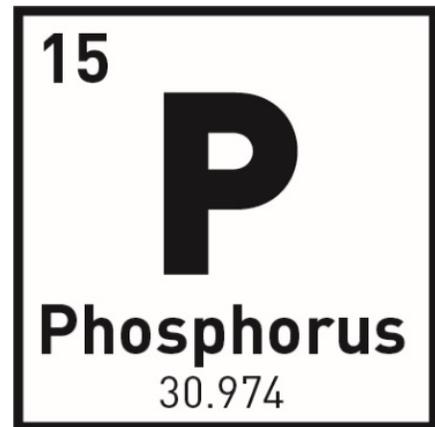
Strategic Plan Objective: ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$30,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Water Main Replacement Engineering

Project Description: Engineering plans for street projects that affect water and/or sewer infrastructure.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$80,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Sanitary System Evaluation

Project Description: The hiring of a consultant to evaluate the City's sanitary sewer collection system. To avoid sanitary sewer overflows and comply with the IEPA NPDES Permit requirements, the consultant will evaluate whether a second river crossing to the Wastewater Treatment Plant is needed, along with other alternatives such as removal of infiltration & inflow, in-line storage, off-line storage, and excess flow treatment facilities

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$735,800

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Water Tower Washing – Kirk Road

Project Description: The cleaning of the exterior of the Kirk Road Water Tower, which will remove mildew stains and then a mildew inhibitor will be applied. Cleaning of the tower will extend the life of the paint.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$7,500

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Dodson Water Tower Engineering and Painting

Project Description: The engineering and painting of Dodson water tower, which is experiencing significant peeling of the existing paint coating and needs repainting.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$550,000

Projected Year of Completion: 2020



Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Fire Hydrant Replacement Program

Project Description: The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations, staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

Strategic Plan Objective: EMS-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$21,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Fire Hydrant Painting Program

Project Description: The complete painting of approximately 300 fire hydrants that are peeling and fading, which will maintain the integrity of City's fire suppression measures and mitigate corrosion of the fire hydrants.

Strategic Plan Objective: EMS-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Water Main Relocation

Project Description: Remove and relocate the water main located under the Union Pacific RR and KC Cougars Stadium. Also, relocation of the Fabyan & Kirk water main. Kane County will be widening the intersection of Kirk and Fabyan, and the UPRR Third Rail project requires the relocation of the water mains.

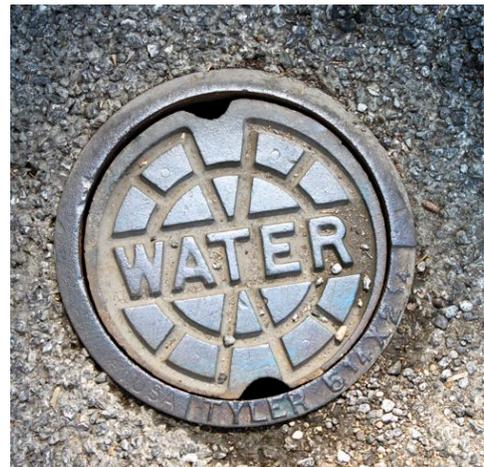
Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$225,000

Projected Year of Completion: 2020

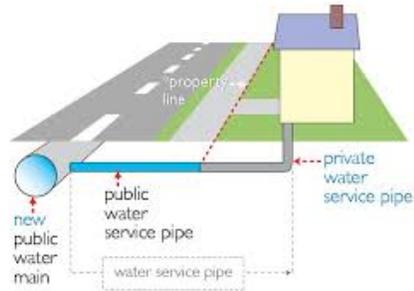
Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Lead Water Service Replacement

Project Description: The replacement of the lead water services on the public maintained portion of the water system. The Illinois Environmental Protection Agency and the Illinois Department of Public Health are working with the Illinois legislature on a law to make it mandatory for communities begin replacing lead water service lines.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$20,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Green Sand Filter Anthracite

Project Description: The replacement of pressure filter anthracite media that has been depleted during filter backwashes over time. The anthracite is required for correct pressure filter operation to remove iron and manganese from the raw water.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$8,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Valve Replacement Program

Project Description: The replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves that cannot be repaired will be replaced.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$10,000

Projected Year of Completion: 2021

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Water Meter Replacement Program

Project Description: The replacement of approximately 1,200 older and nonfunctioning water meters with radio read meters. Using water meters capable of remote reading through a fixed network eliminates sending out staff to read meters manually, eliminates incorrect meter reads and provides customer service tools such as identifying possible leaks inside the property.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$300,000

Projected Year of Completion: 2021

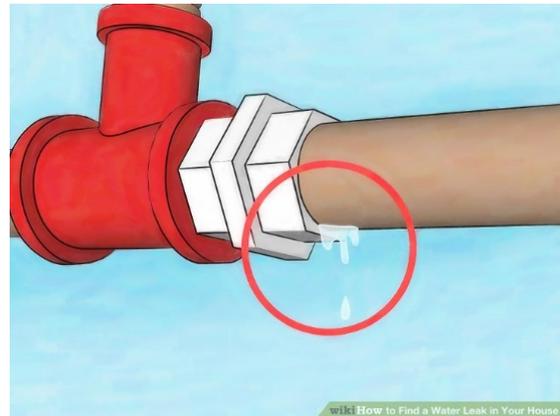
Impact on Operating Budget: This project is estimated to have an impact on the annual operating budget of a \$5,000 decrease.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water System Leak Survey Program

Project Description: A survey of the water system that will identify leaks, repair leaks and reduce the amount of unaccounted for water loss. Reducing unaccounted for water loss will lower electrical costs to pump the water, electrical costs to treat the water, and extend the life of the filters and membranes.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$30,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Decrease of \$25,000 due to reduced unaccounted water loss.

Project Title: Return Activated Sludge Pumps at the WWTP

Project Description: Replace three return activated sludge pumps at the Wastewater Treatment Plant. The existing pumps are over 14 years old and repair parts are no longer available. Replacement is necessary to maintain operation.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$114,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: WWTP Construction Upgrades

Project Description: The final year of construction improvements to the Wastewater Treatment Plant to comply with new NPDES phosphorus discharge limits.

Strategic Plan Objective: ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$970,520

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Sanitary Sewer Lining Program

Project Description: The rehabilitation of sanitary sewers by lining or replacing sections that are structurally deficient. This program will keep the City in compliance with the NPDES Permit.

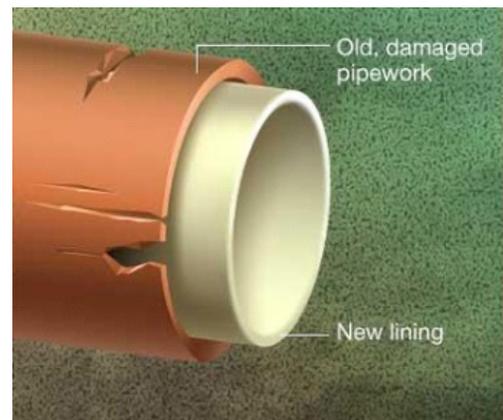
Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$150,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water Plant Pick-up Truck Replacement

Project Description: The purchase of a replacement vehicle for the Water Plant including a snowplow.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$45,000

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.

Project Title: Televising Van Replacement

Project Description: The replacement of the box van, which is over 17 years old and needs replacement. The vehicle will be used for sewer televising.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$40,000

Projected Year of Completion: 2020

Impact on Operating Budget: Expected reduction of maintenance costs.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Lift Station – Water Plant VFD’s & SCADA

Project Description: The installation of Variable Frequency Drives at the Water Treatment Plant Lift Station. Variable Frequency Drives control how much energy the pump uses based on set levels.

Strategic Plan Objective: EMS-II & ES-II

Source of Funding: Water/Wastewater Fund

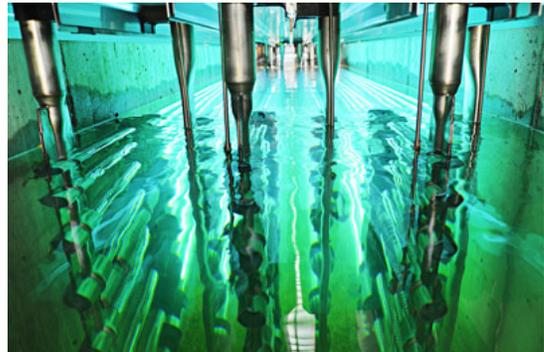
Budgeted Costs FY 2020: \$60,000

Projected Year of Completion: 2020

Impact on Operating Budget: The VFD's will reduce energy costs and increase the life of the pump.

Project Title: Wastewater Treatment Plant UV Lamps

Project Description: The replacement of ultraviolet lamps at the Wastewater Treatment Plant that are used to neutralize the microorganisms in the effluent entering the Fox River and is an Illinois Environmental Protection Agency NPDES Permit requirement.



Strategic Plan Objective: ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$12,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Centrifuge Drive Motor

Project Description: The replacement of the wastewater thickening centrifuge drive motor, which is 18 years old and has over 10,000 hours of operation and needs replacement to continue efficient operations of wastewater treatment.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$7,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Water Meters for New Construction Program

Project Description: The purchase of water meters for new construction/development within the City.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$15,000

Projected Year of Completion: Ongoing

Impact on Operating Budget: Decrease in billing loss coupled with increased revenue.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Sanitary Sewer Flow Meters

Project Description: The purchase of sanitary sewer collection system flow meters that will collect flow data, which will be used to evaluate the sanitary sewer system.

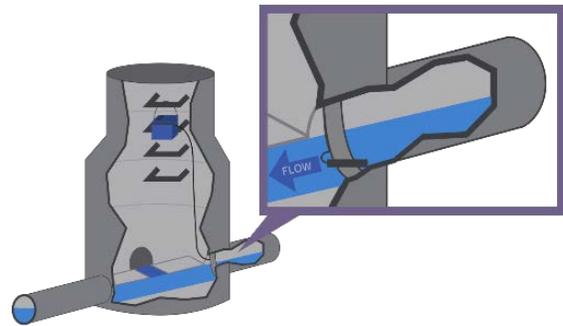
Strategic Plan Objective: EMS-IV

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$64,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Solids Progressive Cavity Pumps

Project Description: The purchase of two solids progressive cavity pumps for the Wastewater Treatment Plant.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$100,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Water Plant Fuel Level Sensor for Generator

Project Description: The replacement of the fuel level sensor system for the emergency generator. The current fuel level sensor's electronic board has failed and the system is obsolete so it cannot be repaired.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$10,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Water Plant Security System Upgrade

Project Description: The upgrade of the security system at the water plant.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$12,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Wastewater Treatment Plant Flow Meters

Project Description: The purchase of four wastewater solids flow meters for the Wastewater Treatment Plant. The process changes at the Wastewater Plant for phosphorus removal will require flow meters to measure solids volume for the proper operation of the Enhanced Biological Phosphorus Removal process.



Strategic Plan Objective: ES-III

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$100,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Wastewater Plant Polymer Feed System

Project Description: The purchase of a polymer feed system at the Wastewater Treatment Plant. The current system is over 15 years old and is deteriorating, requiring frequent maintenance and continual adjustment.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$40,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: Wastewater Plant Sludge Recirculation Pump

Project Description: The replacement of a sludge recirculation pump at the Wastewater Treatment Plant used to circulate heated sludge throughout the constant mix primary anaerobic digester. The current pump is original equipment and has previously been serviced/rebuilt.



Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$17,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: 4-inch Portable Pumps

Project Description: The replacement of three portable trash pumps that are 15 years or older. The portable trash pumps are used during rain event emergencies to help prevent Sanitary Sewer Overflows. The three pumps planned for replacement are unreliable due to age and condition.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$5,250

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

CAPITAL IMPROVEMENT PROGRAM

Project Title: West Side Lift Station Control Cabinet Improvements

Project Description: Improvements to and the replacement of the outdoor electrical control cabinet for the lift station located directly across the river from the Wastewater Treatment Plant.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$40,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.

Project Title: Kautz Road Lift Station Electrical Repairs

Project Description: Replace the electrical junction boxes in the lift due to the corrosive nature of the environment.

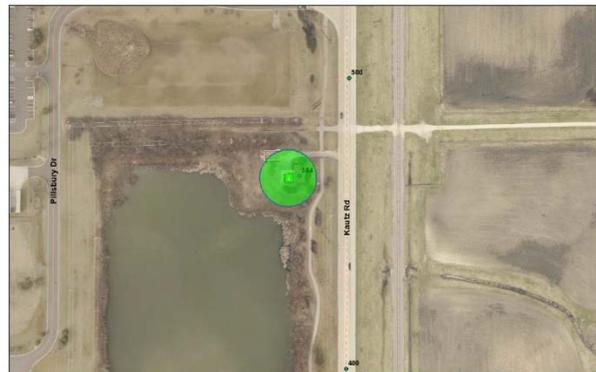
Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$25,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



CAPITAL IMPROVEMENT PROGRAM

Project Title: Liquid Salt Applicator Retrofit

Project Description: The upgrade and retrofit of the liquid salt applicator for City vehicle #2045.

Strategic Plan Objective: EMS-II

Source of Funding: Water/Wastewater Fund

Budgeted Costs FY 2020: \$5,000

Projected Year of Completion: 2020

Impact on Operating Budget: This project is not estimated to have an impact on the annual operating budget.



Project Title: Parking Deck Light Conversion to LED

Project Description: The conversion of lights in the commuter parking deck located on Third Street to light-emitting diode (LED) lights.

Strategic Plan Objective: ES-II

Source of Funding: Commuter Parking Fund

Budgeted Costs FY 2020: \$90,000

Projected Year of Completion: 2020

Impact on Operating Budget: Reduced electric consumption.



RESOLUTION NO. 2019-13**A RESOLUTION ADOPTING THE CITY OF GENEVA
FISCAL YEAR 2019- 2020 BUDGET AND THE TRICOM
CENTRAL DISPATCH FISCAL YEAR 2019- 2020 BUDGET**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2019-2020 Annual Budget for Public Hearing to be held on February 4, 2019; and

WHEREAS, notice of said Public Hearing was published in the Suburban Chronicle on January 23, 2019 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2019-2020 Budget document has been on file at City Hall and on the City's website for public inspection from January 7, 2019 to the present date; and

WHEREAS, the Public Hearing on the FY 2019-2020 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on February 4, 2019; and

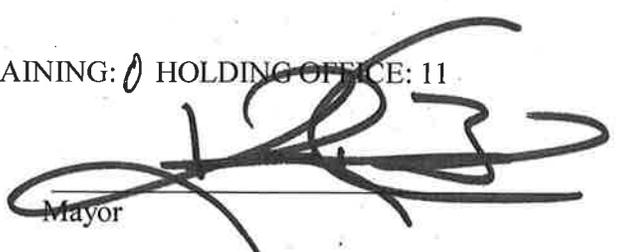
WHEREAS, the TriCom Board of Directors recommended approval of that budget at their special Board Meeting on January 23, 2019;

NOW, THEREFORE BE IT RESOLVED that the FY 2019-2020 Budget for the City of Geneva and TriCom Central Dispatch in the form and substance as attached hereto as Exhibit "B" is adopted in the total amount of Ninety Seven Million, Twelve Thousand, Four Hundred Thirty Dollars (\$97,012,430) in Revenues and Ninety Four Million, Five Hundred Three Thousand, Eight Hundred Thirty Dollars (\$94,503,830) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2019-2020 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 4th day of February, 2019.

AYES: 11 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 11



Mayor

ATTEST:



City Clerk

QUICK FACTS & TOP TEN EMPLOYERS

Geneva Quick Facts

Median Household Income	\$105,161
Median Home Value	\$315,550
Median Age	43.4
Per Capita Income	\$47,954
Total Housing Units	8,341
Total Companies	2,768
Persons in Poverty	5.7%
High School Grad or higher	97.7%
Bachelor's degree or higher	56.6%
Persons without Health Insurance	2.8%
Veterans	1,063
Land Area (sq./mi.)	9.75

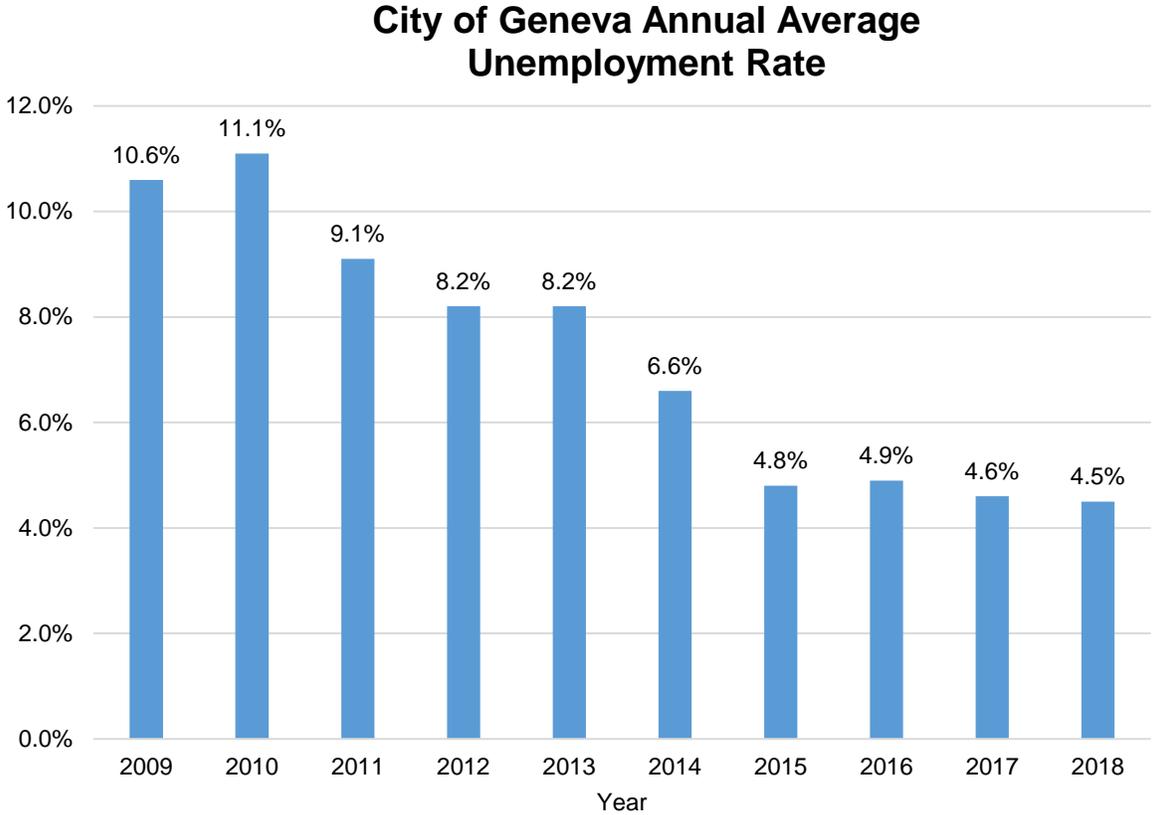
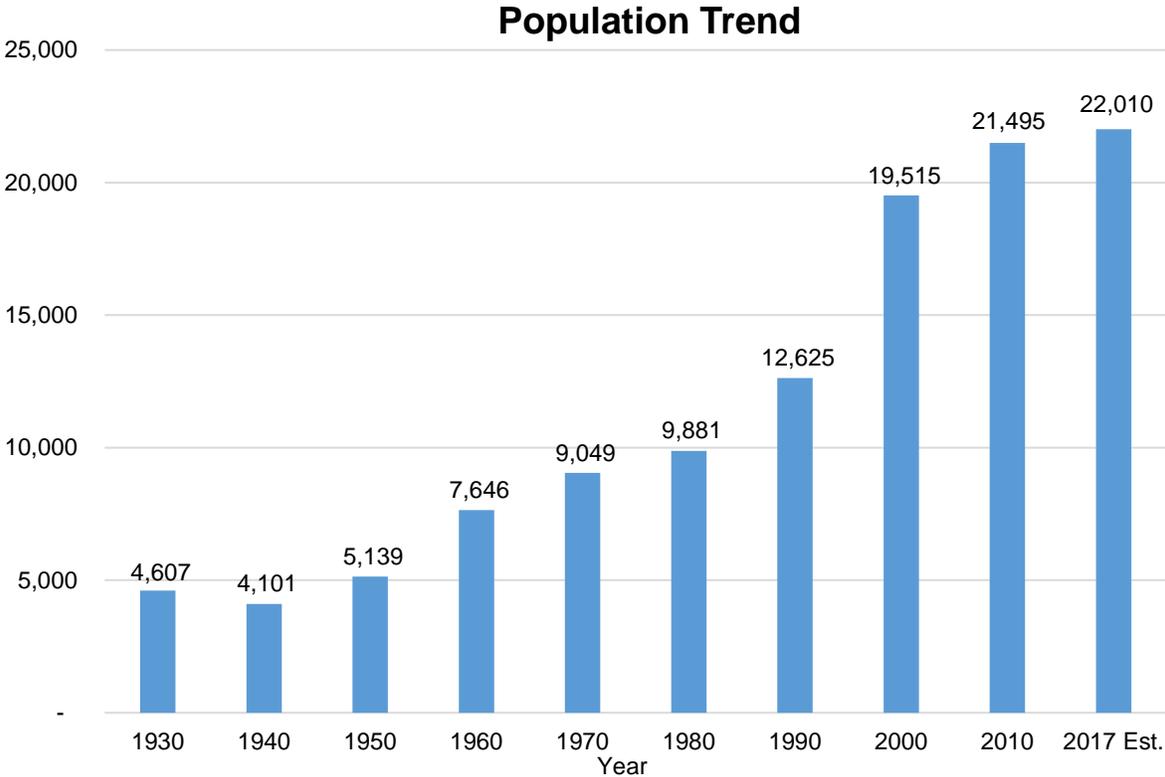
Source: 2013-2017 American Community Survey 5-year Estimates from the U.S. Census Bureau Internet site.

Top Ten Employers (2018)

	Employer	Employees
1.	Delnor Community Hospital	1,650
2.	Kane County	1,316
3.	Geneva School District	909
4.	Greencore USA	300
5.	Burgess-Norton Mfg.	300
6.	Johnson Controls, Inc.	300
7.	Houghton-Mifflin	250
8.	FONA International	250
9.	Power Packaging	200
10.	Lineage Logistics	150

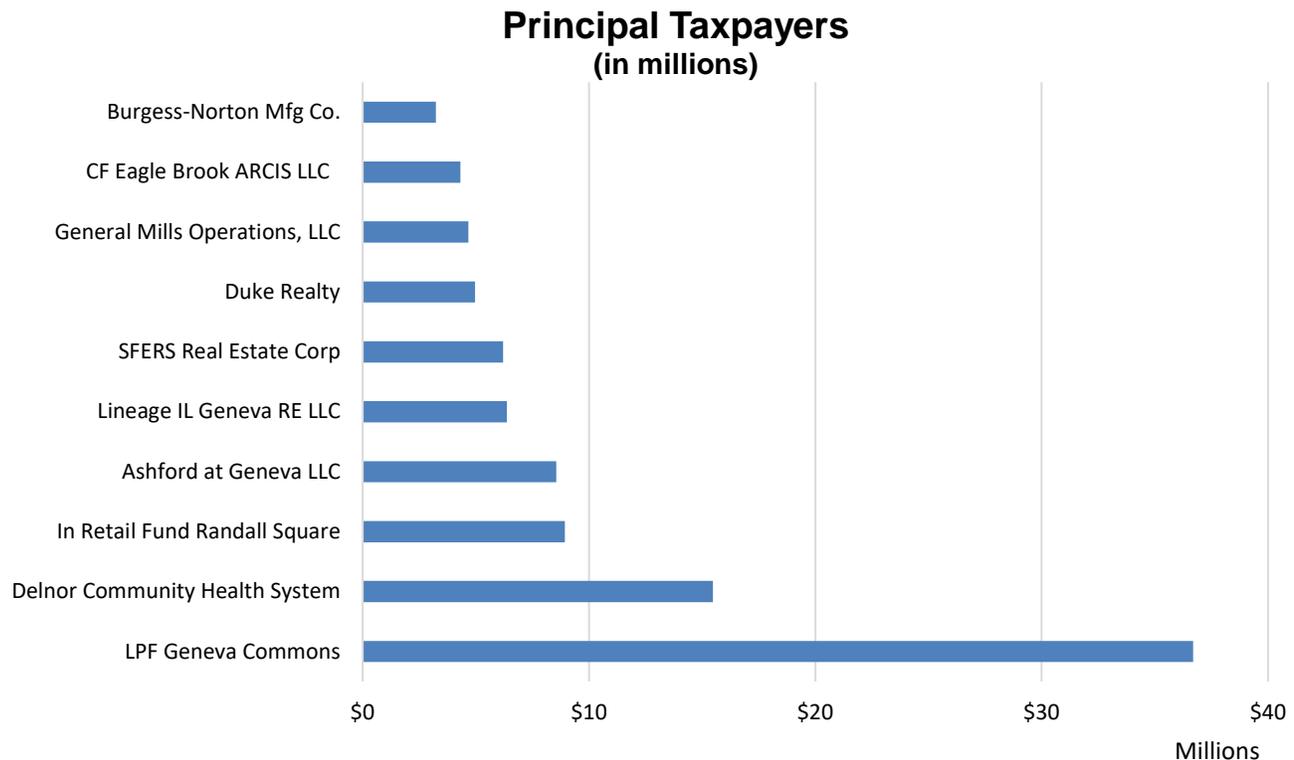
Source: 2017 Illinois Manufacturers Directory, 2017 Illinois Services Directory, and a selective telephone survey.

POPULATION & UNEMPLOYMENT TRENDS



PRINCIPAL TAXPAYERS

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons LLC	Retail Outlet	\$36,694,039	3.61%
Delnor Community Health System	Health Care	15,473,686	1.52%
In Retail Fund Randall Square	Real Property	8,937,441	0.88%
Ashford at Geneva LLC	Apartments	8,554,097	0.85%
Lineage IL Geneva RE LLC	Cold Food Storage	6,366,338	0.63%
SFERS Real Estate Corp	Real Property	6,200,000	0.62%
Duke Realty	Retail Property Mgmt.	4,962,279	0.50%
General Mills Operations, LLC	Real Property	4,671,588	0.47%
CF Eagle Brook ARCIS LLC	Real Property	4,315,825	0.43%
Burgess-Norton Mfg Co.	Industrial	3,238,301	0.33%
TOTALS		\$99,413,594	9.84%



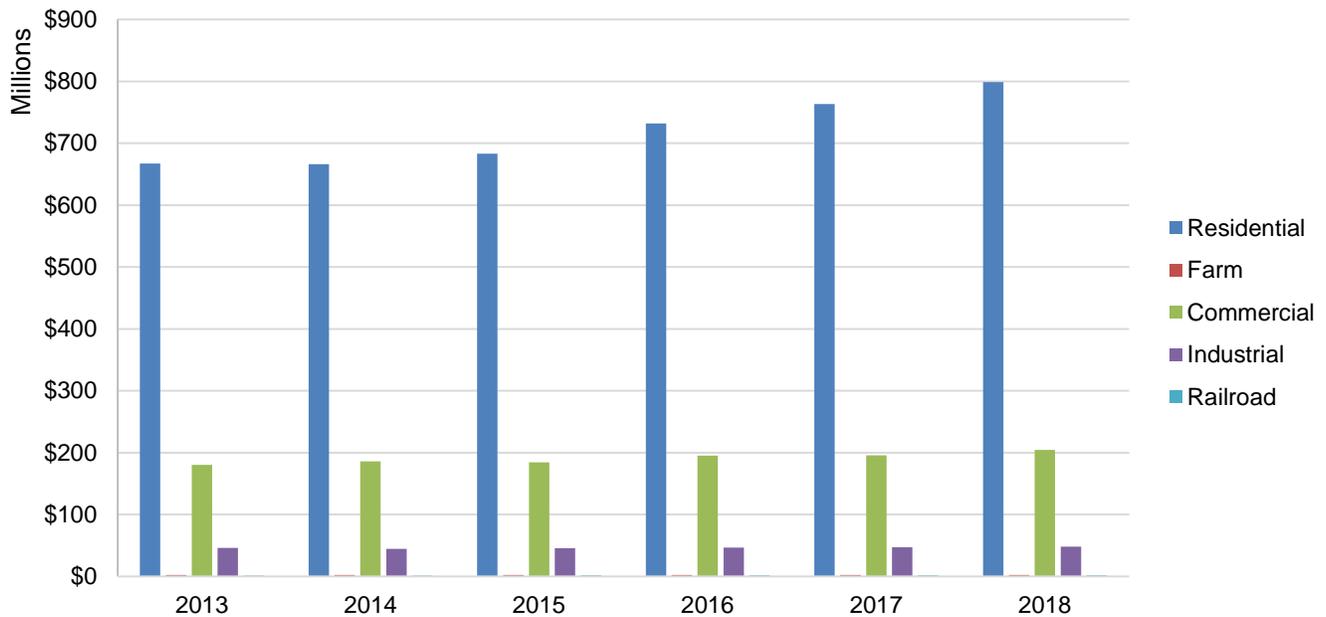
Source: Kane County Clerk, 2017 EAV

PROPERTY ASSESSMENT & TAX INFORMATION

City Equalized Assessed Valuations

Property Class	Levy Years					
	2013	2014	2015	2016	2017	2018.
Residential	667,035,145	666,227,302	683,317,381	732,020,594	763,046,052	796,720,357
Farm	2,408,489	2,422,086	2,279,984	2,397,767	2,433,801	2,502,797
Commercial	180,377,219	186,130,959	184,600,132	195,310,534	195,696,971	199,193,461
Industrial	46,200,397	44,411,334	45,704,458	46,637,112	47,134,749	47,526,535
Railroad	1,283,337	1,403,751	1,671,371	1,698,183	1,729,996	1,853,124
Total	897,304,587	900,595,432	917,573,326	978,064,190	1,010,041,569	1,047,796,274

City Equalized Assessed Valuations (in millions)



STATEMENT OF DIRECT & OVERLAPPING BONDED DEBT

Detailed Overlapping Bonded Debt (As of August 22, 2018)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	\$122,848,296	71.48%	\$87,817,315
Community College District No. 516	58,005,000	10.97%	6,361,397
Total Schools			\$94,178,712
Others:			
Kane County	\$33,945,000	7.40%	\$2,511,095
Kane County Forest Preserve District	154,575,000	7.40%	11,434,747
Geneva Township	0	78.10%	0
Geneva Park District	8,987,535	66.69%	5,993,794
Geneva Library District	9,415,000	68.64%	6,462,665
Special Service Area No. 1	113,000	100.00%	113,000
Special Service Area No. 22	0	100.00%	0
Total Others			\$26,515,300
Total Schools and Other Overlapping Bonded Debt			\$120,694,012

Source: Kane County Clerk via the Municipal Securities Rulemaking Board.

(1) Overlapping debt percentages based on 2017 EAV, the most current available.

Statement of Bonded and Certificate Indebtedness (As of August 22, 2018)

	Amount Applicable (in 100's)	Ratio To		Per Capita (2010 Census Pop 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2017	\$1,010,041	100.00%	33.33%	\$46,989.61
Estimated Actual Value, 2017	\$3,030,124	300.00%	100.00%	\$140,968.82
Direct Bonded Debt	\$14,770	1.46%	0.49%	\$687.14
Less: Self Supporting	(11,050)	(1.09%)	(0.36%)	(514.07)
Net Direct Bonded Debt	\$3,720	0.37%	0.13%	\$173.07
Overlapping Bonded Debt:				
Schools	\$94,178	9.32%	3.11%	\$4,381.42
All Others	26,515	2.63%	0.88%	1,233.56
Total Overlapping Bonded Debt	\$120,694	11.95%	3.99%	\$5,614.87
Total Net Direct and Overlapping Bonded Debt	\$124,414	12.32%	4.12%	\$5,788.05

Source: Kane County Clerk via Municipal Securities Rulemaking Board.

SUMMARY OF EMPLOYEES BY POSITION

<u>Elected Officials</u>	<u>Elected Official by Position</u>
City Clerk	1
City Treasurer	1
Mayor & Alderman	11
Total Number Elected Officials	13

<u>Full-Time Positions</u>	<u>Employees by Position</u>
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Analyst	1
Administrative Assistant	6
Assistant City Administrator/Director of Administrative Services	1
Building Commissioner	1
Building Inspector	1
Business Development Analyst	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Compliance Officer	1
Communications Coordinator	1
Community Service Officer	2
Deputy Fire Chief	1
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Apprentice	2
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Engineering Technician	1
Executive Assistant	1
Finance Manager	1
Fire Battalion Chief	3
Fire Chief	1
Fire Lieutenant	6
Fire Marshal	1
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2

SUMMARY OF EMPLOYEES BY POSITION

GIS Coordinator	1
GIS Technician	1
Human Resources Generalist	1
Information Technologies Manager	1
Information Technologies Analyst	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Police Commander	2
Permit Technician	1
Police Records Manager	1
Police Officer	26
Police Records Specialist	5
Police Sergeant	7
Preservation Planner	1
Purchasing and Inventory Coordinator	1
Supervisor System Maintenance and Customer Service	1
Supervisor Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	2
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
Total Number of Full-Time Employees	150

<u>Part-Time Positions</u>	<u>Employees by Position</u>
Administrative Assistant	2
Administrative Intern	3
Meter Reader	2
Payroll Specialist	1
Police Records Specialist	4
Crossing Guard	7
Paid-on-Call Firefighter	50
Total Number of Part-Time Employees	69

FULL-TIME EMPLOYEE CENSUS - AUTHORIZED

<u>General Fund</u>	<u>FY</u> <u>2012</u>	<u>FY</u> <u>2013</u>	<u>FY</u> <u>2014</u>	<u>FY</u> <u>2015</u>	<u>FY</u> <u>2016</u>	<u>FY</u> <u>2017</u>	<u>FY</u> <u>2018</u>	<u>FY</u> <u>2019</u>	<u>FY</u> <u>2020</u>	<u>FY</u> <u>2021</u>
City Administrator's Office	2	2	3	3	3	3	3	3	3	3
Administrative Services	10	10	10	10	10	9	10	10	10	10
Community Development	7	6	6	7	7	7	9	9	8	8
Economic Development	2	2	2	2	2	2	2	2	2	2
Police	46	45	45	45	45	45	45	45	45	45
Fire	21	21	21	21	21	23	24	24	24	24
Public Works	26	25	25	24	24	24	24	24	24	24
<u>Enterprise Funds</u>										
Cemetery	1	0	0	0	0	0	0	0	0	0
Electric	15	14	14	14	15	16	16	16	16	16
Water/Wastewater	17	17	17	17	17	17	18	18	18	18
Total	147	142	143	143	144	146	151	151	150	150

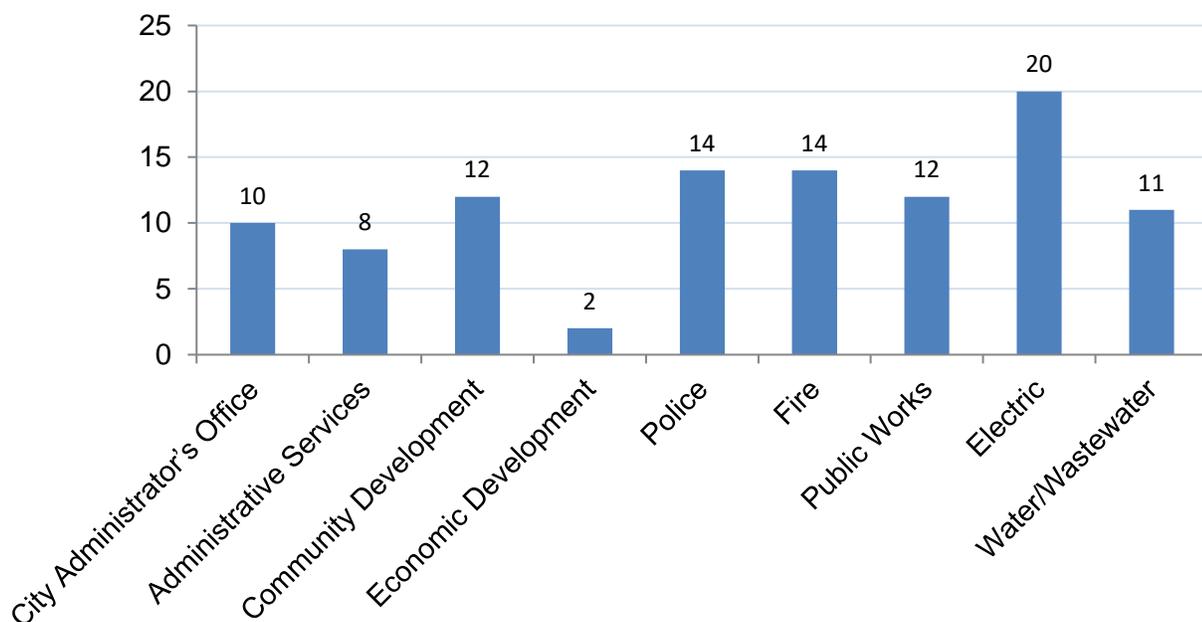
FULL-TIME EMPLOYEE CENSUS

Average Years of Service of Current Full-Time Employees – By Fund

<u>General Fund</u>	# Employees	Total Years of Service	Average Years per Employee
City Administrator's Office	3	29	10
Administrative Services	10	76	8
Community Development	8	97	12
Economic Development	2	5	2
Police	44	605	14
Fire	24	331	14
Public Works	24	296	12
<u>Enterprise Funds</u>			
Electric	15	295	20
Water/Wastewater	18	205	11
Average All Full-Time Employees	148*	1,938	13

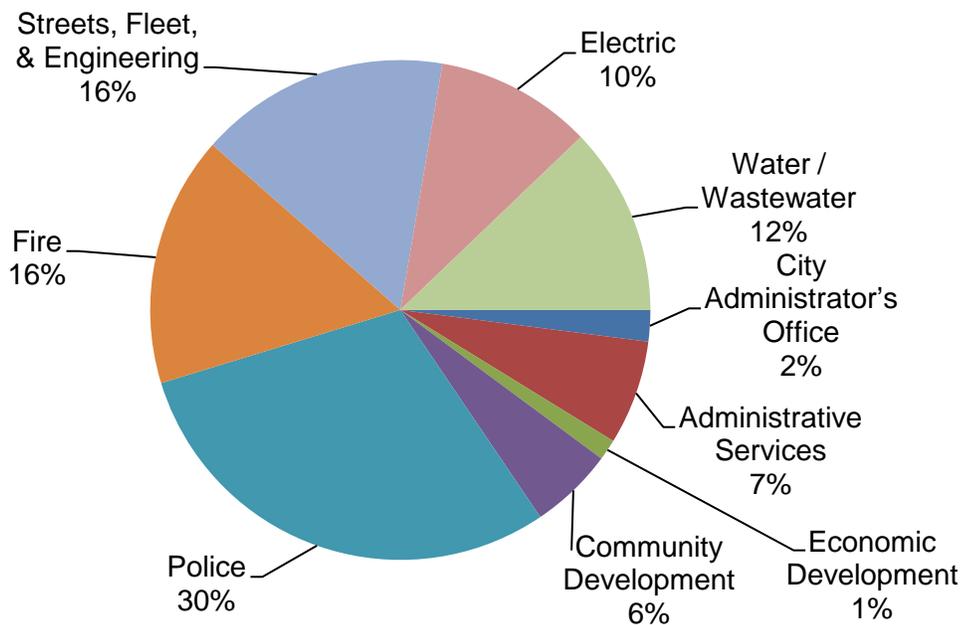
*As of January 14, 2019, there are two (2) full-time vacancies

Average Years of Service by Department



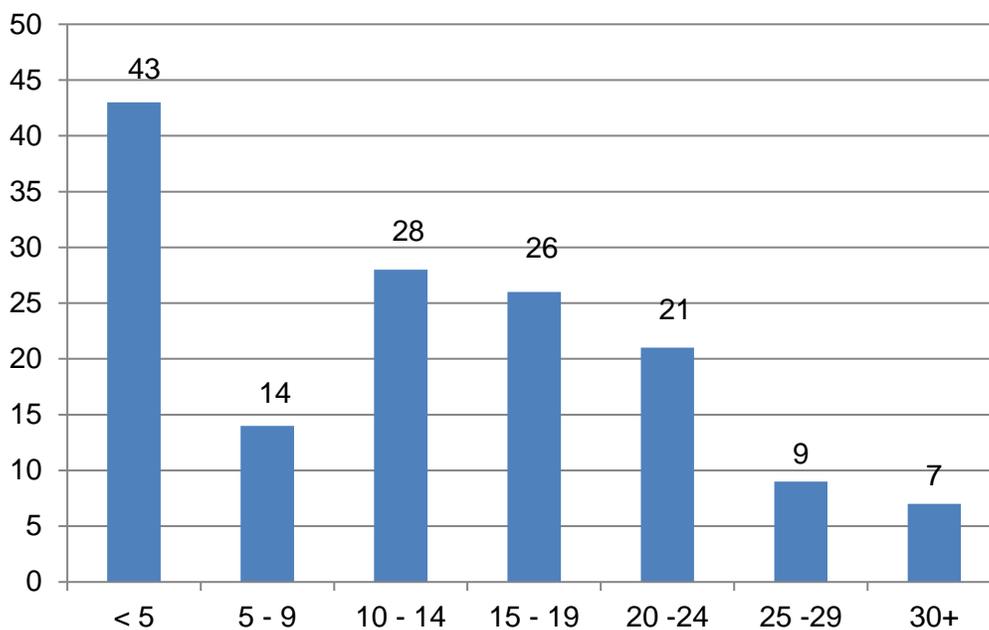
FULL-TIME EMPLOYEE CENSUS

**FY 2020 Authorized Full-Time Staffing by Department/Divison
Percent of Total**



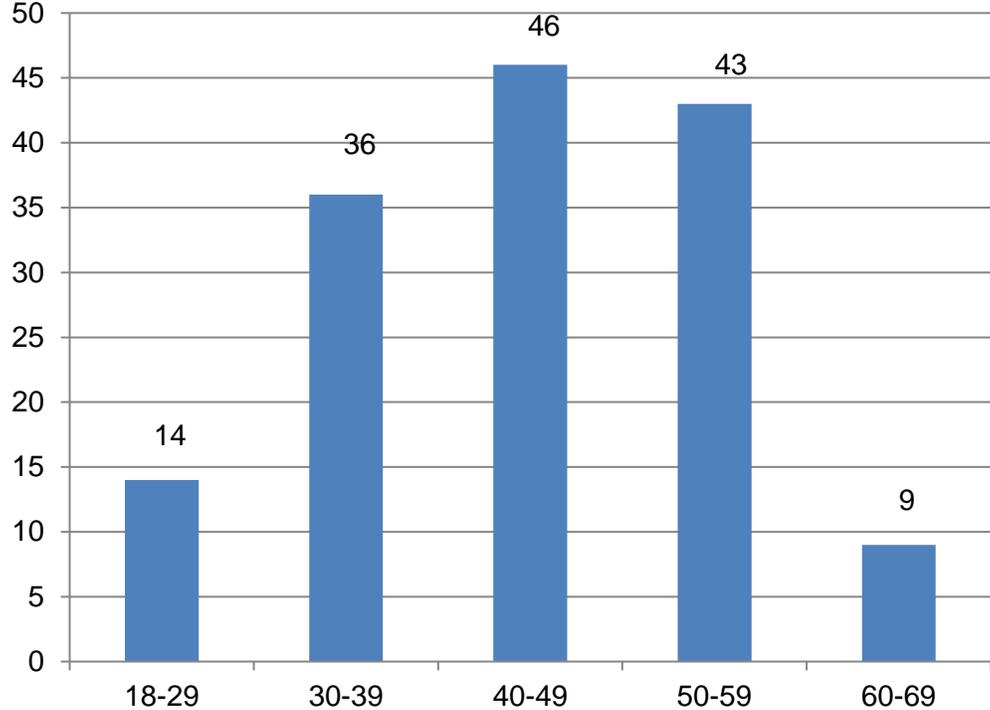
*As of January 14, 2019, there are two (2) full-time vacancies.

Years of Service - Current Full-Time Employees



FULL-TIME EMPLOYEE CENSUS

Age of Current Full-Time Employees



* As of January 14, 2019, there are two full-time vacancies.

CLASSIFICATION & COMPENSATION PLAN

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2020 non-union employees who “meet” or “exceed” performance standards are eligible for a market adjustment of 1%. Those employees who “meet” or “exceed” the standards of their respective position will also be eligible for a merit increase of up to 2.75% depending on their performance appraisal and current placement within the approved salary schedule. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment of up to 1.5% depending on their performance appraisal. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$134,061 \$64.4525	\$164,219 \$78.9516	\$194,378 \$93.4507
42	Chief of Police Fire Chief Director of Public Works	\$126,164 \$60.6560	\$154,551 \$74.3036	\$182,938 \$87.9512
41	Asst. City Administrator / DOAS Director of Community Development Director of Economic Development	\$119,029 \$57.2255	\$145,811 \$70.1012	\$172,592 \$82.9770
39	Superintendent of Electrical Svcs Deputy Fire Chief Police Commander	\$105,349 \$50.6485	\$129,052 \$62.0444	\$152,756 \$73.4403
38	City Engineer/Assistant Director of Public Works Finance Manager	\$99,395 \$47.7860	\$121,752 \$58.5347	\$144,113 \$69.2849
37	Manager of Electric Operations Fire Marshal Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater Building Commissioner	\$93,421 \$44.9138	\$114,440 \$55.0193	\$135,460 \$65.1249
36	Information Technology Manager	\$87,467 \$42.0512	\$107,143 \$51.5110	\$126,819 \$60.9707

CLASSIFICATION & COMPENSATION PLAN

35	Accounting Supervisor Civil Engineer Human Resources Generalist	\$81,513 \$39.1887	\$99,849 \$48.0041	\$118,185 \$56.8195
34	City Planner Preservation Planner	\$76,129 \$36.6005	\$93,254 \$44.8335	\$110,378 \$53.0665
33	Building Inspector GIS Coordinator Records Manager	\$71,337 \$34.2967	\$87,383 \$42.0112	\$103,429 \$49.7257
32	Business Development Analyst	\$66,544 \$31.9925	\$81,516 \$39.1903	\$96,487 \$46.3881
31	Administrative Analyst Code Compliance Officer IT Analyst	\$61,753 \$29.6888	\$75,644 \$36.3672	\$89,535 \$43.0457
30	Engineering Technician GIS Technician	\$56,960 \$27.3845	\$69,776 \$33.5460	\$82,592 \$39.7075
29	Executive Assistant Communications Coordinator	\$52,737 \$25.3545	\$64,603 \$31.0593	\$76,469 \$36.7640
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept.) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$49,127 \$23.6187	\$60,181 \$28.9330	\$71,234 \$34.2472
GRADE	LABOR – TRADES	Minimum	Midpoint	Maximum
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$73,934 \$35.5450	\$90,421 \$43.4715	\$106,908 \$51.3981
132	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$70,260 \$33.7790	\$86,069 \$41.3793	\$101,877 \$48.9795
131	Lead Wastewater Treatment Plant Operator	\$60,633 \$29.1505	\$74,275 \$35.7094	\$87,918 \$42.2682
130	Lead Water/Sewer Maintenance Worker	\$58,965 \$28.3487	\$72,233 \$34.7272	\$85,500 \$41.1057
129	Wastewater Treatment Operator Water Treatment Operator	\$57,699 \$27.7397	\$70,681 \$33.9812	\$83,663 \$40.2226
128	Water Sewer Maintenance Worker Utility Locator	\$51,893 \$24.9485	\$63,569 \$30.5619	\$75,245 \$36.1753

CLASSIFICATION & COMPENSATION PLAN

GRADE	PUBLIC SAFETY – POLICE	Minimum	Midpoint	Maximum
236	Police Sergeant	\$103,377 \$49.7004	\$109,579 \$52.6824	\$115,782 \$55.6644
226	Community Service Officer	\$43,997 \$21.1525	\$53,897 \$25.9118	\$63,796 \$30.6711
GRADE	PUBLIC SAFETY – FIRE	Minimum	Midpoint	Maximum
250	Fire Battalion Chief (2920 annual hours)	\$92,500 \$31.6780	\$113,312 \$38.8056	\$134,125 \$45.9331



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GLOSSARY OF TERMS

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

GLOSSARY OF TERMS

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

GLOSSARY OF TERMS

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

GLOSSARY OF TERMS

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

GLOSSARY OF TERMS

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

GLOSSARY OF TERMS

Fiscal Policy – The City’s policies with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City’s budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City’s taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds

GLOSSARY OF TERMS

based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

Geneva Emergency Management Agency (GEMA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5.0% tax on all room rental receipts must be paid.

GLOSSARY OF TERMS

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

GLOSSARY OF TERMS

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

GLOSSARY OF TERMS

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Photovoltaics – a field of semiconductor technology involving the direct conversion of electromagnetic radiation as sunlight, into electricity.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

GLOSSARY OF TERMS

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6.0% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

GLOSSARY OF TERMS

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

COMMONLY USED ACRONYMS

- ACH** – Automated Clearing House
- AED** – Automated External Defibrillator
- ALS** – Advanced Life Support
- APWA** – American Public Works Association
- ARC** – Annual Required Contribution
- BAN** – Bond Anticipation Note
- CA** – City Administrator
- CAC** – Cultural Arts Commission
- CAD** – Computer Aided Design
- CAFR** – Comprehensive Annual Financial Report
- CAFI** – Commission on Fire Accreditation
- CIP** – Capital Improvements Program
- CMAP** – Chicago Metropolitan Agency for Planning
- COW** – Committee of the Whole
- CPI** – Consumer Price Index
- CRS** – Community Rating System
- CSO** – Community Service Officer
- CY** – Calendar Year
- DVP** – Delivery-versus-payment
- EAP** – Employee Assistance Program
- EAV** – Equalized Assessed Valuation
- EDD** – Economic Development Department
- EMS** – Emergency Medical Services

COMMONLY USED ACRONYMS

EMS-I – Excellent Municipal Services Objective I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

EMS-II – Excellent Municipal Services Objective II: The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.

EMS-III – Excellent Municipal Services Objective III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.

EMS-IV – Excellent Municipal Services Objective IV: The City is a data driven organization that relies on quantifiable data and analysis to make informed decision. The City tracks and measures success in achieving the outcomes and objectives in the plan.

EOC – Emergency Operations Center

ERF – Effective Response Force

ERT – Electronic Read Transmitter

ES-I – Environmental Stewardship Objective I: Maintain and enhance a healthy and diverse tree canopy throughout the City.

ES-II – Environmental Stewardship Objective II: Take actions to promote long-term sustainability and reduce the City’s carbon footprint.

ES-III – Environmental Stewardship Objective III: Implement initiatives to protect the Fox River and preserve groundwater resources.

ES-IV – Environmental Stewardship Objective IV: Geneva residents actively contribute to preserving the City’s natural environment.

ESDA – Emergency Services Disaster Agency

EV-I – Economic Vitality Objective I: Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater diversity of housing.

EV-II – Economic Vitality Objective II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base.

COMMONLY USED ACRONYMS

EV-III – Economic Vitality Objective III: Encourage tourism by enhancing the City’s image and better accommodating the needs of visitors.

FCC – Federal Communications Commission

FDIC – Federal Deposit Insurance Corporation

FICA – Federal Insurance Contributions Act

FOIA – Freedom of Information Act

FTE – Full-Time Equivalent

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GBN – Geneva Broadcast Network

GBP – Geneva Business Park

GFOA – Government Finance Officers Association

GGF – Geneva Generation Facility

GIS – Geographic Information System

GPD – Geneva Police Department

HHW – Household Hazardous Waste

HPC – Historic Preservation Committee

IDOL – Illinois Department of Labor

IDOT – Illinois Department of Transportation

IEPA – Illinois Environmental Protection Agency

IMRF – Illinois Municipal Retirement Fund

IT – Information Technologies

J.U.L.I.E. – Joint Utility Location Information & Excavation System

KDOT – Kane County Department of Transportation

COMMONLY USED ACRONYMS

LAFO – Local Agency Functional Overlay

LEED – Leadership in Energy and Environmental Design

LOIS – Location One Information System

LT - Lieutenant

MABAS – Mutual Aid Box Alarm System

METRA – Metropolitan Rail

MFT – Motor Fuel Tax

MPC – Metropolitan Council

NFPA – National Fire Protection Association

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety & Health Administration

PAFR – Popular Annual Financial Report

PCA – Power Cost Adjustment

PEG – Public, Educational, Government-access

PJM – Pennsylvania New Jersey Maryland Interconnection, LLC

POC – Paid on Call

PPE – Personal Protective Equipment

PT – Part Time

PW – Public Works

QL-1 – Quality of Life Objective I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.

QL-2 – Quality of Life Objective II: Geneva’s distinct sense of place is enhanced through the development of engaging public places and an active arts program.

COMMONLY USED ACRONYMS

QL-3 – Quality of Life Objective III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.

RFQ – Request for Qualifications

RFP – Request for Proposal

RO – Reverse Osmosis

ROW – Right of Way

RTA – Regional Transportation Authority

RTO – Regional Transmission Organization

RTU – Remote Terminal Unit

SCADA – Supervisory Control and Data Acquisition

SCBA – Self Contained Breathing Apparatus

SEC – Securities & Exchange Commission

SEMP – Southeast Master Plan

SG-1 – Strong Governance Objective I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

SG-2 – Strong Governance Objective II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.

SIPC – Securities Investors Protection Corporation

SKCTA – Southern Kane County Training Association

SPAC – Strategic Plan Advisory Committee

SPCC – Spill Prevention and Countermeasure Plan

SSA – Special Service Area

TIF – Tax Increment Financing

UPRR – Union Pacific Railroad

USEPA – United States Environmental Protection Agency

COMMONLY USED ACRONYMS

WRME – Waste Management Renewable Energy

WWTP – Wastewater Treatment Plant

WTF – Water Treatment Facility