



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Resolution Authorizing Contract with Aurora Sign Company for Fabrication and Installation of City Signs		
Presenter & Title:	Cathleen Tymoszenko, Economic Development Director		
Date:	October 16, 2019		
Please Check Appropriate Box:			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: EV:III			
Estimated Cost: \$64,947.00	Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>If "Other Funding," please explain how the item will be funded:</i>			
Executive Summary:			
<p>Resolution 2016-05, adopted on February 1, 2016 approved the City Identification Sign Design Package which included elevation and location details. A Project Specification Manual and bid process was completed resulting in selection of Aurora Sign Company, the lowest and responsible bidder.</p> <p>To date, Aurora Sign Company has completed four signs. Locating signs at the identified gateways is challenging due to state regulations for town signage and design parameters. To realize the plan, we have worked to locate signs outside state right-of-ways on private or other public entity's properties through easement agreements. Five new sites are near to being ready for installation and Aurora Sign Company has agreed to carry forward the same pricing from the bid process without any increases. Aurora Sign Company has submitted a proposal in the amount of \$64,947.00 for the fabrication and installation of five (5) new signs (1 arterial/4 secondary). A Resolution approving such contract has been prepared.</p>			
Attachment (please list)			
<ul style="list-style-type: none"> • Resolution Contract from Aurora Sign Company 			
Voting Requirements:			
<p><i>This motion requires <u>6</u> affirmative votes for passage.</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the aldermen or trustees has resulted in a tie; (b) when one half of the aldermen or trustees elected have voted in favor of an ordinance, resolution, or motion even though there is no tie votes; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
Recommendation / Suggested Action: (how item should be listed on agenda)			
<p>Motion approving Resolution Authorizing Execution of Contract with Aurora Sign Company for Fabrication and Installation of New City Identification Signage in the amount of \$64,947.00.</p>			

RESOLUTION NO. 2019-; 7

**RESOLUTION AUTHORIZING EXECUTION OF
CONTRACT WITH AURORA SIGN COMPANY FOR FABRICATION AND
INSTALLATION OF NEW CITY IDENTIFICATION SIGNAGE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: That the City Administrator is hereby authorized to execute, on behalf of the City of Geneva, a Contract with Aurora Sign Company for the fabrication and installation of five (5) City identification signs in the amount of \$64,947.00 in the form attached hereto at Exhibit "A".

SECTION 2: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this ____ day of _____, 2019.

AYES: __ NAYS: __ ABSENT: __ ABSTAINING: __ HOLDING OFFICE: __

Approved by me this ____ day of _____, 2019.

Mayor

ATTEST:

City Clerk



PROPOSAL

190968-02

Date: 10/16/2019

Expires:

Drawing Numbers:

Project: City of Geneva - Monument Signs
22 S First St
Geneva, IL 60134

Client: City of Geneva - Monument Signs
22 S First St
Geneva, IL 60134

Contact: Cathleen Tymoszenko 630-232-7449 Ctymoszenko@geneva.il.us

We are pleased to offer this proposal for the following services at the above location.

Project Description: **Item Total:**

Fabricate and install five (5) single face Gateway Signs. The Signs shall be substantially in appearance to the proforma drawings attached hereto. (see below) Frame to be steel angle, cabinet to be .125 aluminum panel. All exposed surfaces to be coated with Matthews acrylic polyurethane paint. Sign to be mounted on steel pipe set within engineered concrete footings provided by Aurora Sign

Rt 31 at Fabyan Arterial - \$16275 \$64,947.00

Rt 25 at Fabyan Secondary - \$12168

Randall Rd at Britcher Secondary - \$12168

Randall Rd at Fabyan Secondary - \$12168

Kirk Rd at Division Secondary - \$12168

Deposit Rate: 50%
Deposit: \$32,473.50

Subtotal: \$64,947.00

Total: \$64,947.00

TERMS: A deposit of 50% of the total project is required with order. The balance is due within 10 days of completion invoice.

OPTION: A 2%DISCOUNT WILL APPLY TO PAYMENT IN FULL AT CONTRACT SIGNING. Permit costs will be billed separately.

PERMITS: Permit fees, engineering fees required by cities, and procurement fees will be additional. Sign construction will commence upon receipt of permit. Delivery dates are estimated from receipt of permit.

TAXES: The total cost of this contract is subject to the State of Illinois Service Occupation Tax (equivalent to 3.63%) effective January 1, 1990 **TO BE BILLED ON FINAL INVOICE.**

EXCAVATION AND LANDSCAPING: In the instance where trenching and/or excavating for a sign base is involved, Aurora Sign Company assumes no responsibility for the final reseeding, planting and/or black dirt replacement involve in this operation. Aurora Sign Company will return the area to a workable condition to allow the customer to do the final landscaping involved. The above contract pricing is calculated with engineered footings for soil types common to your area. Upon excavation of abnormal soil conditions, (i.e.loose compaction, fresh backfill, abnormal backfill, building debris, hidden concrete) additional cost may be incurred. These additional costs will be passed along to the customer at a rate of cost plus 15% for handling.

WARRANTY: The above signage is guaranteed against defects in workmanship for a period of 24 months after the completion date. A Maintenance Contract is

Salesperson: Ron Poplawski

Buyer _____ Seller _____



PROPOSAL

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available to continue regular service following the warranty period.

DRAWINGS: The drawings that are submitted with this proposal are the property of Aurora Sign Company and are to be used only in connection with work performed by them. Reproduction in whole or in part for any other purpose is expressly forbidden without written consent from Aurora Sign Company. Design and layout charges of up to \$3000.00 may be assessed for misuse or reproduction of these plans.

Salesperson: Ron Poplawski

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____