

# Budget & Financial Plan

FY 2021 - 2022



**City of Geneva**  
Geneva, Illinois

# ACKNOWLEDGMENT

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This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Geneva organization.

The following individuals are recognized for their significant contribution in the budget process:



Stephanie K. Dawkins, City Administrator

Ben McCready, Asst. City Administrator/Director of Administrative Services

Rita Kruse, Finance Director

Heather Collins, Accounting Supervisor

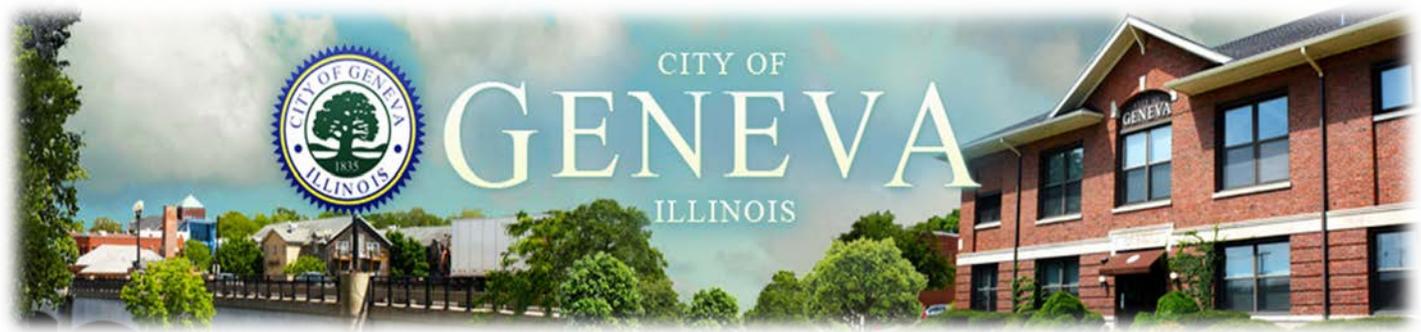
Christopher Ranney, Administrative Analyst



We would also like to acknowledge the cooperation and efforts put forth by the Senior Management team and staff members in assisting with the preparation of this budget.

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Cover Photo: Stahr, K. [Fire Station 1] (2021)



# Fiscal Year 2022 & 2023 Annual Budget

For the fiscal year beginning May 1, 2021

## **Mayor**

Kevin R. Burns

## **City Council**

Mike Bruno  
Tara Burghart  
Becky Hruby  
Gabriel Kaven  
Dean Kilburg

Brad Kosirog  
Craig Maladra  
Richard Marks  
Amy Mayer  
Robert Swanson

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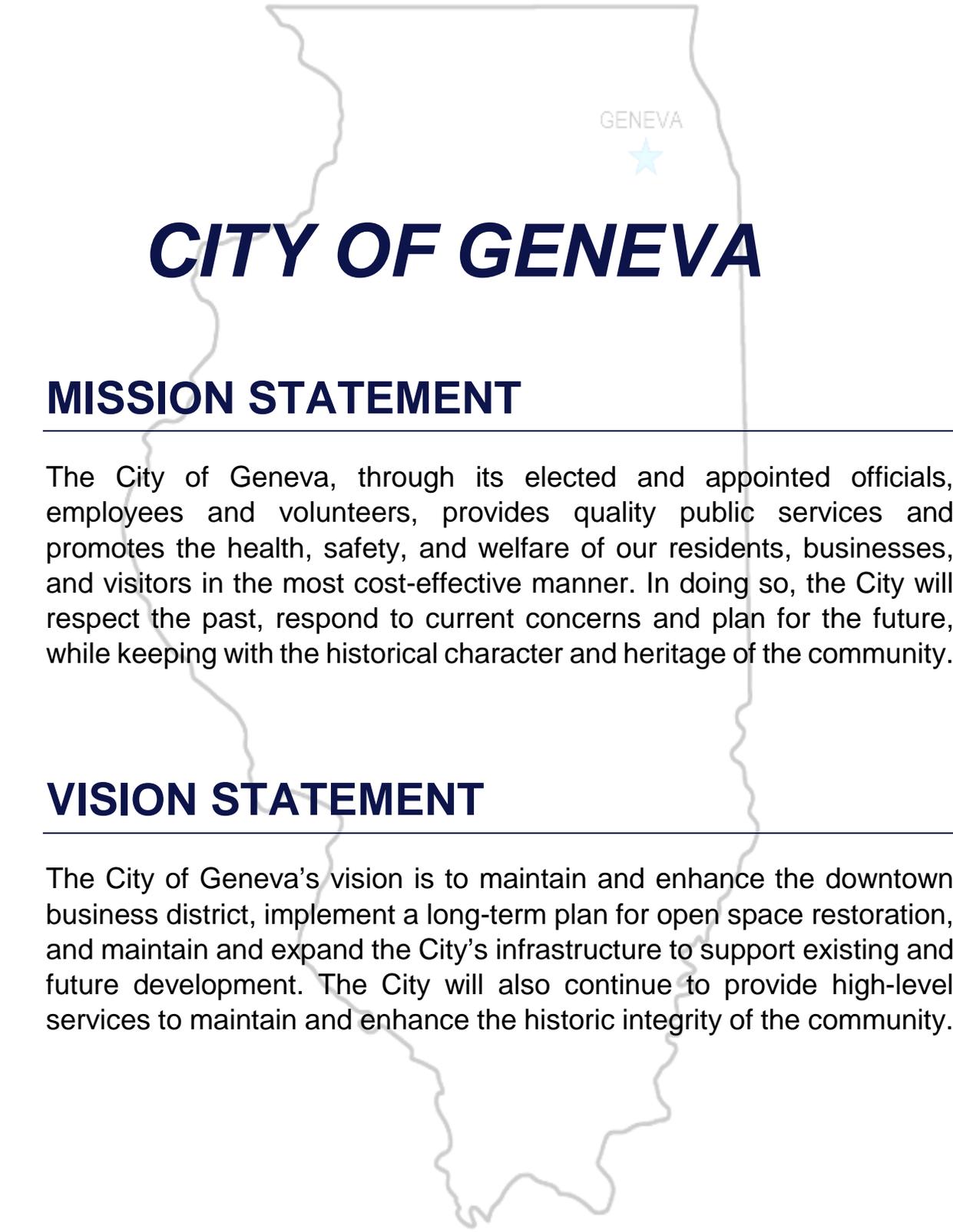


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GENEVA

# ***CITY OF GENEVA***

## **MISSION STATEMENT**

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The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

## **VISION STATEMENT**

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The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high-level services to maintain and enhance the historic integrity of the community.

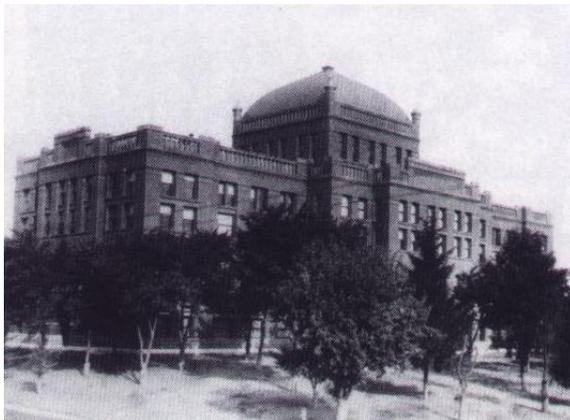
# OUR HISTORY

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Selected as the Kane County seat in 1835, Geneva is located on the Fox River Valley, 43 miles west of Chicago. The first settlers arrived in 1834 and opened a trading post at the mouth of Mill Creek to trade with the Pottawatomie Indians and settlers.

In 1835, the first courthouse and jail were built. By 1838, growth in Geneva took off. Geneva was developed with wide streets that would accommodate trade. Even today a careful observer will note the main roads in Geneva are considerably wider than those in neighboring communities.

In 1844, a second courthouse was built in Geneva. U.S. Representative Abraham Lincoln dedicated the building. He and his political rival Stephen Douglas both spoke on the building's steps. The courthouse on Third and James Street, still in existence today, was built in 1892.



In 1850, the railroad came to Geneva and the population hit a new high of 827. With the railroad came a large influx of Swedish and Irish immigrants. By the turn of the century, one out of every two Genevans immigrated from overseas.

In 1906, architect Frank Lloyd Wright began the first of three projects in Geneva. His projects included the Hoyt House at 318 South Fifth Street, an addition to the Fox River Country Club, and redesigned portions of the Fabyan Villa.

In 1913, the Lincoln Highway became the nation's first coast-to-coast highway. It ran through Geneva along portions of State Street, Illinois Route 31 and later Third Street.



In 1924, Kate Rafferty opened the Little Traveler on Third Street. A remarkable business-woman, Rafferty's efforts led to the formation of the Third Street Shopping District.

In 1942, Burgess-Norton received the Army-Navy E for Excellence. During the war, Burgess Norton produced tank tread links and munitions.

In 2001, parts of the movie *Road to Perdition* were filmed in Geneva. That year, Geneva's population reached 19,000, more than doubling since 1970. In 2012, the City of Geneva celebrated the 100<sup>th</sup> anniversary of City Hall.

# GENEVA TODAY

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Geneva has grown over the years into a prosperous suburban community and still maintains strong historical characteristics. The City continues to be a top-notch community with distinguished schools, beautiful parks, excellent businesses, welcoming neighborhoods, diverse industries, and a thriving downtown district. Residents assume active roles in sustaining and improving the quality of life in Geneva.

## Citizen Engagement

Geneva citizens are actively involved in local decision making through a range of civic organizations and volunteer city boards and commissions. Particularly, the Strategic Plan Advisory Committee (SPAC) consists of residents appointed by the Mayor to provide recommendations for the implementation of the City of Geneva Strategic Plan.

## Special Events

Geneva is rich in cultural arts and hosts several events and festivals throughout the year. Geneva's most popular event is Swedish Days, a six-day festival held in June that attracts thousands of visitors. The Geneva Art's Fair is held in July and is a nationally recognized juried art show. Festival of the Vine, held the first weekend in September, features wine tasting, food vendors, a flower market, and musical

entertainment. The annual Christmas Walk and House Tour held the first weekend in December, is when Santa makes his appearance to light the "Great Tree" and open his Gingerbread House for the season.



## City Government

The City of Geneva is a non-home rule community with a mayor-council form of government. The Mayor, Clerk, and Treasurer are elected at-large and serve four-year terms. The ten council members are elected by ward (two aldermen per ward) and serve staggered four year terms. The Mayor and Council appoint the City Administrator and department heads on an annual basis. The City currently employs 151 full-time and approximately 77 part-time, seasonal or paid-on-call employees. City departments include the City Administrator's Office, Administrative Services (Administration, Human Resources, and Information Technologies), Finance, Community Development (Building and Planning), Economic Development, Fire, Police, and Public Works (Engineering, Streets and Fleets, Electric, and Water-Wastewater).

# DEMOGRAPHICS

## GENEVA BY THE NUMBERS

Population: 21,888  
 Area: 9.75 Square Miles  
 Median Home Value: \$338,300  
 Number of Households: 7,994  
 Average Household Size:  
 2.72 Persons  
 Median Household Income: \$111,916  
 Per Capita Income: \$53,704

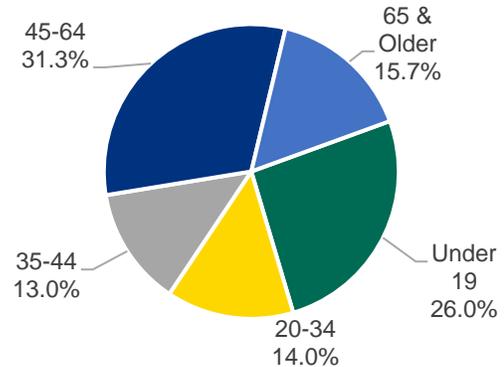
Source: 2015-2019 American Community Survey 5-Year Estimates from U.S. Census Bureau Internet site.

Population, according to 2015-2019 American Community Survey 5-Year Estimates, for 2019 is 21,888 and the number of households total 7,994. Of the population, 5,682 are under the age of 19, while the largest age group, 45-64, represent 31.3% of the population or 6,855 persons. The median age is 43.2.

According to the 2010 Census, families comprised 75.4 percent of the population. Of those families, 37.3% had children under the age of 18 living with them, 63.8% were married couples living together, and 24.6% are non-families. Individuals made up 20.8% of all households and 7.8% had someone living alone who was 65 years of age or older. The average household size was 2.69 and the average family size was 3.18.

The median income for a household in 2019 was \$111,916. The per capita income for the City is \$53,704. About 3.9%

Population by Age



of the population were below the poverty line.

A majority of the population, 89.7%, identify as Caucasian. Hispanic or Latino represent 5.8% while Asian represent 2.4% of the population. Those with two or more races represent 1.6% of the population.



# ECONOMY

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Open space and recreation are effortless to find in Geneva. Geneva features 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580-acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses plus another 12 (public & private) courses in the vicinity. Home to excellent schools, library, and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600 mil s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougars baseball, Chicago Steel hockey, festivals, bike trails and fun!

Over 1,000 businesses call Geneva home. Our largest employers are Northwestern Medicine-Delnor Hospital, Kane County, Geneva School District 304, Greencore USA, Geneva Park District, Burgess-

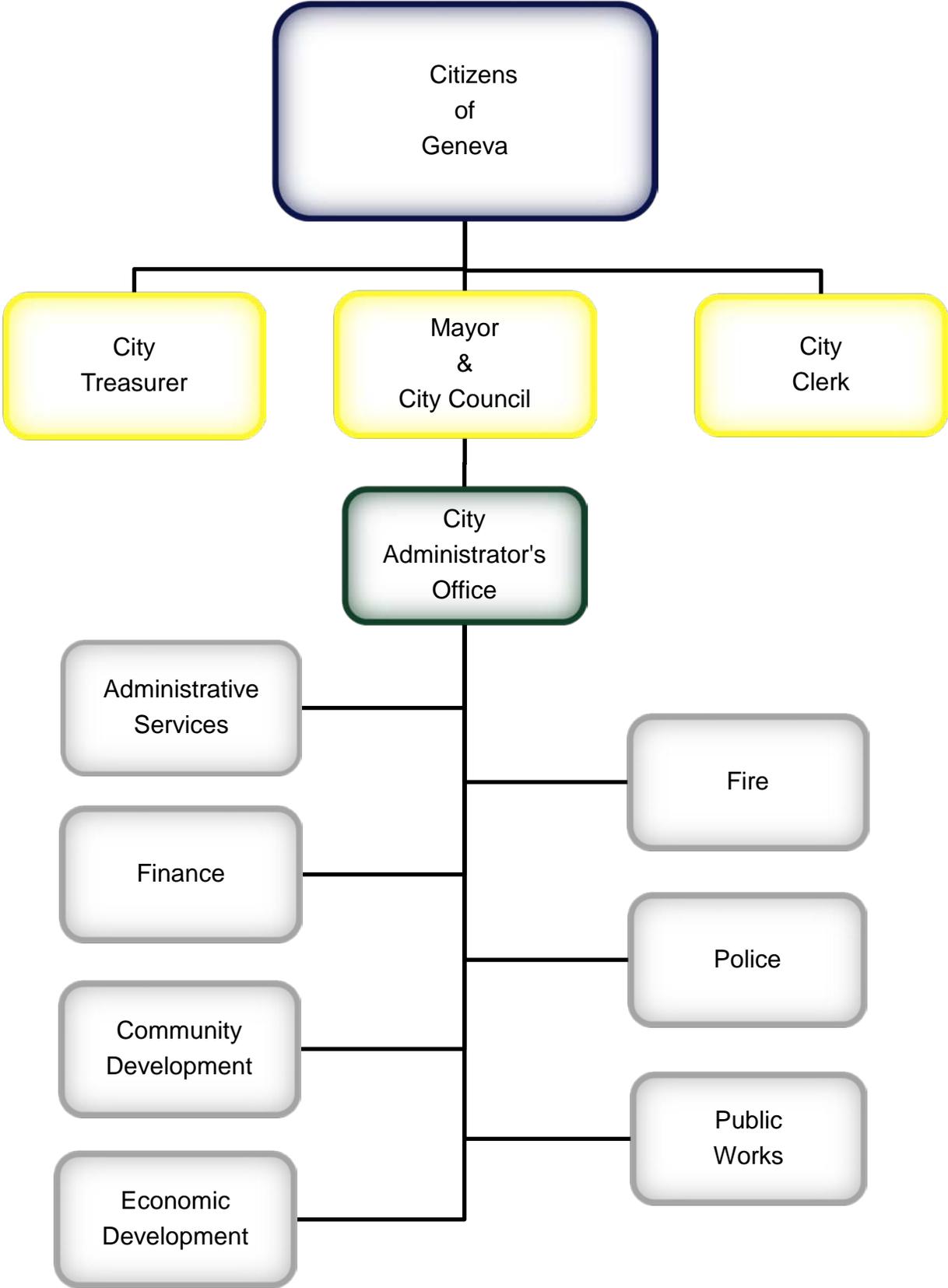
Norton, Johnson Controls, Houghton Mifflin, FONA International, and MSI Express.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns and operates sanitary sewer and water utilities.



# ORGANIZATIONAL CHART

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# DIRECTORY OF OFFICIALS

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## Governing Body



MAYOR  
Kevin Burns



WARD 1  
Mike Bruno



WARD 1  
Tara Burghart



WARD 2  
Richard Marks



WARD 2  
Brad Kosirog



WARD 3  
Dean Kilburg



WARD 3  
Becky Hruby



WARD 4  
Gabriel Kaven



WARD 4  
Amy Mayer



WARD 5  
Craig Maladra



WARD 5  
Robert Swanson

## Management Team

CITY ADMINISTRATOR  
Stephanie K. Dawkins

ASST. CITY ADMINISTRATOR/  
DIRECTOR OF  
ADMINISTRATIVE SERVICES  
Benjamin McCreedy

FINANCE DIRECTOR  
Rita Kruse

DIRECTOR OF COMMUNITY  
DEVELOPMENT  
David DeGroot

DIRECTOR OF ECONOMIC  
DEVELOPEMENT  
Cathleen Tymoszenko

FIRE CHIEF  
Michael Antenore

CHIEF OF POLICE  
Eric Passarelli

DIRECTOR OF PUBLIC WORKS  
Rich Babica

CITY CLERK  
Roger Godskesen

CITY TREASURER  
Vacant



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Geneva**

**Illinois**

For the Fiscal Year Beginning

**May 1, 2020**

*Christopher P. Morill*

Executive Director

# BUDGET MESSAGE

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The Honorable Kevin R. Burns  
Members of the City Council  
City of Geneva, Illinois

Dear Mayor Burns and City Council Members:

It is a pleasure to present to the citizens of Geneva, members of the City Council, and other interested readers the Fiscal Year (FY) 2022 Budget for the City of Geneva, Illinois. I am particularly proud of the City’s financial condition and the leadership of the City Council and professional staff in preparing a financial plan during a time of such uncertainty that continues to serve the residents and taxpayers now and into the future.

The budget for all funds is \$102,896,190, including a General Fund budget of \$19,632,815. This represents an overall budgetary decrease of 3.7% from the amended FY 2021 budget. The corporate property tax rate for FY 2022 is 0.53, a 6% decrease from the current years’ property tax rate. A “Budget Recap” is included following this budget message.

## Budget Principles

The City has developed a set of budget principles to guide the preparation of the annual budget, capital improvement plan (CIP), and multi-year financial models. These budget principles are:

- Fund on-going operating expenditures with ongoing revenue sources
- Use one-time revenues for one-time expenditures (e.g. capital projects)
- Maintain sufficient reserve balances to address unforeseen events
- Use a responsible approach to revenue estimation to avoid budget shortfalls

By adhering to these budget principles, the City continues to operate in a positive economic environment even while experiencing losses associated with the COVID-19 pandemic. Assessed valuation has increased by 1.2% for the FY 2022 budget – this is the eighth consecutive year of growth in assessed valuation. Construction activity in the City has remained steady. Overall, the City’s General Fund financial projections remain in structural balance for the next few years, absent any additional unanticipated economic pressures.

## Building the FY 2022 Budget

City Council conducted its annual strategic planning workshop on November 6, 2020. The senior management team sought direction/guidance on specific topics and updated the Council on accomplishments from the current fiscal year. Council completed the workshop by reaching consensus on areas of priority funding and the allocation of resources for inclusion in the FY 2022 budget. I am pleased that the budget directs resources towards the Council’s high priority initiatives from the [Strategic Plan Geneva 2025](#) as shown below:

 <p><b>Economic Vitality</b> Stimulating Strong and Competitive Opportunities</p>	<p>Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base. (EV-II)</p>
 <p><b>Environmental Stewardship</b> Preserving the Natural Environment</p>	<p>Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels. (EV-I)</p>
 <p><b>Strong Governance</b> Setting Vision and Valuing Collaboration</p>	<p>Take actions to promote long-term sustainability and reduce the City’s carbon footprint. (ES-II)</p>
 <p><b>Excellent Municipal Services</b> Superior Delivery and Commitment</p>	<p>Implement initiatives to protect the Fox River and preserve groundwater resources. (ES-III)</p>
 <p><b>Excellent Municipal Services</b> Superior Delivery and Commitment</p>	<p>The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members. (SG-I)</p>
 <p><b>Excellent Municipal Services</b> Superior Delivery and Commitment</p>	<p>The City is a data driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcome and objectives defined in this plan. (EMS-IV)</p>

### Budget Reflective of Council’s Strategic Plan and Priorities

The budget provides resources for critical investments and provides funding and staff time to support the Council’s strategic plan priorities as follows:

- Update, revise and post regular updates on budgetary and strategic plan performance indicators to City website ([SG-I & EMS-IV](#)).
- Administer the bi-annual community survey and present benchmarked results to City Council & Strategic Plan Advisory Committee ([SG-I](#)).
- Create and maintain a report summarizing the housing characteristics (type, size, affordability) of approved residential developments ([EV-I & EMS-IV](#)).
- Finalize Citywide Watershed Study by prioritizing needed improvements and develop a capital improvement plan that reflects these projects ([ES-III](#)).
- Perform a System Hosting Study to evaluate the solar generation capacity of the Electric Distribution System ([ES-II](#)).
- Complete year three of the sanitary sewer evaluation including the development of a list of improvements to reduce inflow and infiltration, improve capacity and reduce bypass events ([ES-III](#)).
- Contract with the Association for Individual Development (AID) to provide a social worker at the police department one day per week ([EMS-III](#)).

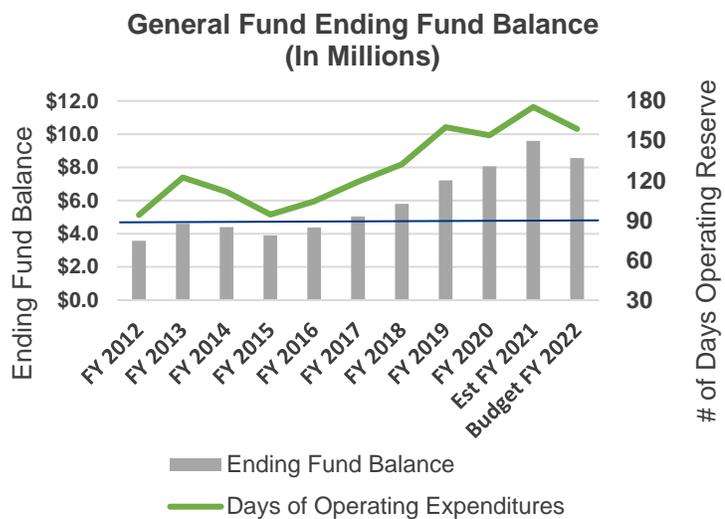
### Challenges with FY 2022 Budget

With the onset of the COVID-19 pandemic one month following the adoption of the FY 2021 budget, challenges remained in building the FY 2022 budget:

- Uncertainty regarding sales tax receipts both from a perspective of effects of the pandemic and significant changes to the taxation of on-line sales with the “Leveling the Playing Field for Illinois Retail Act” that went into effect January 1, 2021.
- The recommended waiver of renewal license fees for all of FY 2022 (~\$200,000 in unrealized revenue in the General Fund) to continue to provide relief to the business community.
- Being fiscally responsible, yet address current and deferred needs, to place the City in a position to weather any additional major changes in the local, state or national economy.

### Financial Outlook

As the City approaches the end of the current fiscal year, most measures of economic and financial health appear positive. The City continues to maintain a strong credit rating of Aa2, which was reaffirmed on March 28, 2021. Revenues are estimated to be slightly reduced and FY 2021 projected expenditures are below authorized budget levels.



FY 2021 General Fund expenditures are projected to come in under budget in the range of \$2.6 Million or about 13.5% below the amended budget. This is primarily a result of action taken early in the fiscal year to make strategic cuts and/or deferrals due to the uncertainty of the economy and the duration of the effects of the pandemic.

The General Fund financial projections, based on year-end estimates and the FY 2022 budget, indicate the City will have a fund balance that exceeds the goal of at least 90 days of operating expenditures. Following the “Great Recession” the City made a concerted effort to grow the fund balance to position the City with the flexibility to meet unexpected costs and position the City to take advantage of unexpected opportunities. While the City planned to continue to make investments in capital equipment that were delayed for many years, much of this was deferred again in FY 2021 as a strategic budget reduction effort.

### Future Risks

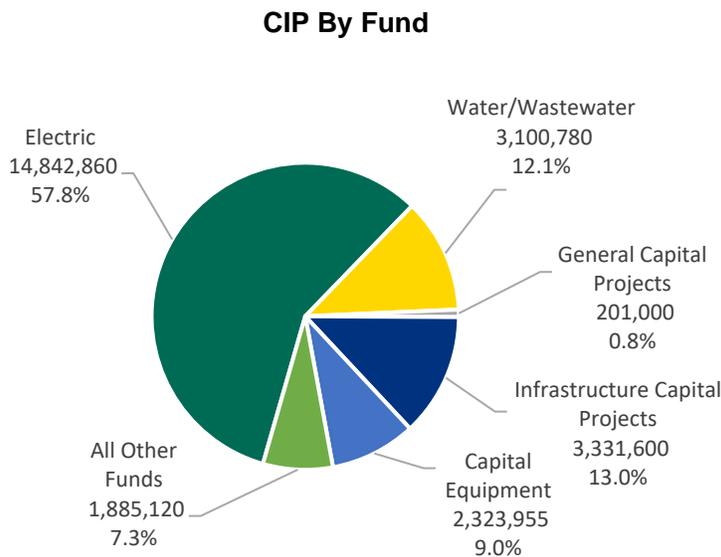
Beyond the financial risks associated with the potential of an economic slowdown or recession, City Council should be cognizant of several issues that may affect the City’s financial position in future years. State legislative actions could have negative impacts on the composition of local revenue structures such as property tax and TIF reforms, and unfunded mandates. In addition,

Illinois voters rejected the Governor’s plan to change Illinois’ flat-rate income tax system to a graduated tax forcing the Governor to warn that the State may be forced to make major budget cuts to the State budget, thus increasing the concern regarding local government distributive funds (LGDF). The City Council must be prepared to advocate for balanced solutions in connection with impacts to the City’s fiscal position as it relates to state legislative action.

**Strategic Investment in Workforce**

The City’s employees provide the foundation for responsive and innovative services. Investment in our employees is reflected in our compensation philosophy and in the implementation of a competitive pay structure. The City is committed to investing in our employees and resources have been directed accordingly. Additionally, recognizing that over 20% of current full-time employees will be eligible for retirement in the next three years, retention and recruitment becomes exceedingly important.

The budget continues with market and merit-based compensation adjustments for our unrepresented (non-union) employees with a maximum achievable increase of 2.75%. The total cost for this adjustment for all funds is approximately \$103,855, with approximately \$78,000 attributable to the General Fund. Compensation for employees represented by one of three unions is determined through the collective bargaining process. Compensation adjustments for union employees are as follows: FOP (sworn police officers) – range increases 2.50% (plus step increases until step 7); IAFF (Firefighters, excluding the rank of Battalion Chief and Chief) – contract expired at the end of FY 20, successor contract still being negotiated; IBEW (Street/Fleet employees) – across the board increase of 2.75% and IBEW (Electric employees) – contract expires at the end of FY 21. Estimated union compensation increases will result in additional compensation expense to the General Fund of approximately \$213,000



**Capital Equipment Investments**

The FY 2022 budget continues the vehicle, equipment, and technology capital replacement program that was curtailed during the Great Recession. The replacement program began again, in earnest, commencing in FY 2019 with revenue derived from the newly enacted one-half percent non-home rule sales tax. The City was gradually getting back on track for replacing capital at appropriate times in the assets’ life cycle until FY 2021 and the

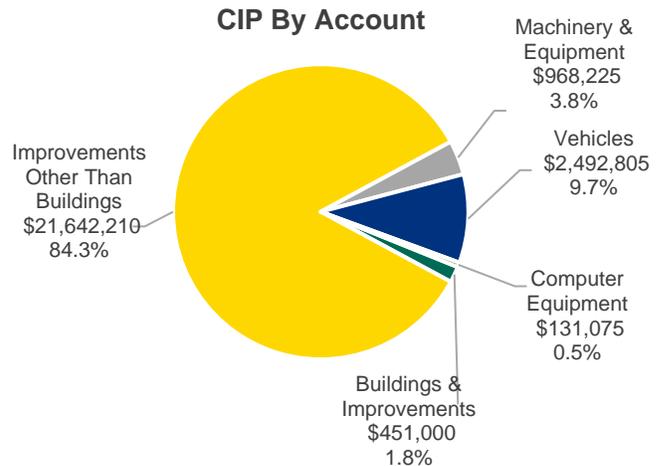
pandemic. As such, the FY 2022 budget includes many of the vehicle/equipment replacements that were originally budgeted in FY 2021. The FY 2022 capital equipment budget includes more than \$3.5 million across all funds. Additional information regarding capital equipment investments can be found within the capital improvement schedules.

### Capital Improvement Plan

The Capital Improvement Plan contains \$26.6 million in funding for FY 2022. The Electric Fund represents the largest anticipated expenditures at \$14.8 million followed by the Infrastructure Capital Projects Fund with \$3.3 million and Water/Wastewater Fund at \$3.1 million.

In FY 2021, the State of Illinois allocated their Rebuild Illinois Bond proceeds to local governments to assist in improving infrastructure. For the next three years the City will receive approximately \$1.4 million to assist in funding road projects.

The critical nature of making strategic capital investments in our community's assets is reflected in the capital budget requests and is representative of the City Council's priorities.



### Transparency

The budget, associated documents, previous budgets, and a myriad of other financial information are easily accessible on the [City's website](#), and staff is always more than willing to answer questions.

### Conclusion

Even in uncertain times, responsible budgeting in the past and a vision for the future provides the City with the resources to support the City Council's strategic priorities for FY 2022. Challenges exist in planning and preparing for the future of our City, but I am confident that with the City Council's leadership, the current status of the City's finances, and our ability to pivot when needed, we are strategically positioned for success. The professional staff looks forward to working with the Mayor and City Council as we lay a solid foundation for our strategic approach to the future.

Respectfully submitted,

Stephanie K. Dawkins  
City Administrator



# City of Geneva Strategic Plan 2025 Summary

The City of Geneva Strategic Plan 2025 was adopted in 2018 and amended in 2019 and 2021. A complete copy (including performance indicators, completed action items, and plan amendments) is available for viewing on the City of Geneva's website.  
[www.geneva.il.us](http://www.geneva.il.us)

# STRATEGIC PLAN 2025

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## Economic Vitality Stimulating Strong and Competitive Opportunities

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In 2025, Geneva is a destination community with an economy that reflects, preserves and enhances the City's unique culture and historic character. The City's economic development strategy results in greater economic vitality, diversification of the tax base, and improved quality of life for residents. New and redeveloped areas feature greater housing diversity, supporting independent businesses and large employers alike. Visitors are continually drawn to Geneva as a place to work, shop, stay and play.

**Objective EV-I:** Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.

**Objective EV-II:** Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.

**Objective EV-III:** Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.



## Strong Governance Setting Vision and Valuing Collaboration

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In 2025, Geneva's City Council and Administration are respectful and transparent in their communication. Elected officials work collaboratively with staff to implement the strategic plan, utilizing a wide array of traditional and electronic communication methods to engage residents and solicit feedback. City Council and staff find value in opportunities to partner with neighboring municipalities to promote financial stability and maximize efficiency.

**Objective SG-I:** The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

**Objective SG-II:** Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.



## Environmental Stewardship Preserving the Natural Environment

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In 2025, Geneva has a vibrant and diverse tree canopy spanning every neighborhood. Relationships with neighboring communities are continually strengthened through united efforts to reduce our carbon footprint and preserve the environment. Geneva benefits from environmentally friendly development that enhances access to all of the community's natural resources from the Fox River to Prairie Green. The City champions best practices and policies to promote long-term sustainability.

**Objective ES-I:** Maintain and enhance a healthy and diverse tree canopy throughout the City.

# STRATEGIC PLAN 2025

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**Objective ES-II:** Take actions to promote long-term sustainability and reduce the City’s carbon footprint.

**Objective ES-III:** Implement initiatives to protect the Fox River and preserve groundwater resources.

**Objective ES-IV:** Geneva residents actively contribute to preserving the City’s natural environment.



Excellent Municipal Services  
Superior Delivery and Commitment

In 2025, the City delivers outstanding public services and maintains its high customer satisfaction rating. The City engages its employees to ensure they feel valued and remain dedicated to serving the community. Staff at all levels play an essential role in making the City of Geneva an efficient, innovative and data-driven organization. The City Council partners with staff to maintain fiscal integrity while implementing improvements for the community.

**Objective EMS-I:** The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

**Objective EMS-II:** The City provides equipment, infrastructure, and facilities necessary to maintain efficient and reliable public services.

**Objective EMS-III:** The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.

**Objective EMS-IV:** The City is a data-driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcomes and objectives defined in this plan.



Quality of Life  
Fostering a Resilient, Safe, Inclusive, and Vibrant City

In 2025, residents take great pride in calling Geneva “home.” The City adapts to the changing needs of the community by adopting a progressive outlook while preserving Geneva’s distinct sense of place and historic charm. Residents and visitors benefit from efforts to improve bicycle and pedestrian safety that enhance access to civic and cultural amenities. Geneva’s commitment to diversity ensures the community is a welcoming place for all individuals.

**Objective QL-I:** Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.

**Objective QL-II:** Geneva’s distinct sense of place is enhanced through the development of engaging public places and an active public arts program.

**Objective QL-III:** The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.

# BUDGET RECAP

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

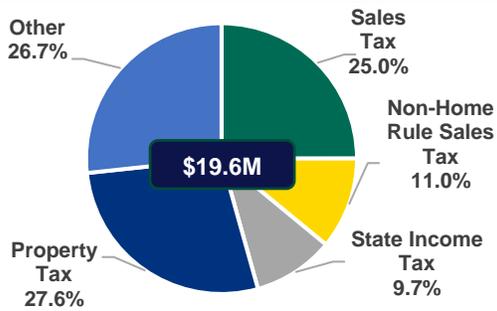
## The Budget Supports our Priorities

Economic Vitality  
Environmental Stewardship  
Strong Governance  
Excellent Municipal Services

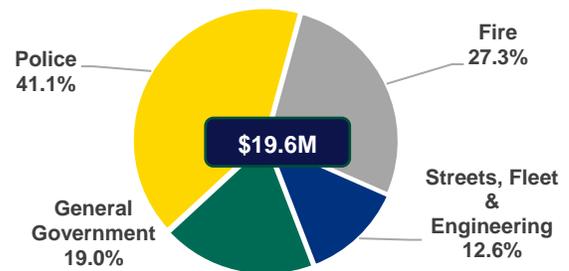
## The Budget Meets our Goals

Balanced Budget  
Fiscally Responsible  
Capital Investment  
Line Item Detail

### General Fund Revenues



### General Fund Expenditures



The following services are supported by property tax dollars (approx. \$.063/\$1 of property tax):

- 24-hour Police and Fire Protection
- Street Maintenance and Snow Plowing
- Storm-water management
- Tree Trimming and Maintenance
- Comprehensive Land Use Planning
- Business Retention and Attraction

### City Services By The Numbers – CY 2020

162 Adopted Ordinances and Resolutions

5 Special Event Applications

Aa2 Credit Rating

156 Tons of Asphalt used for patching

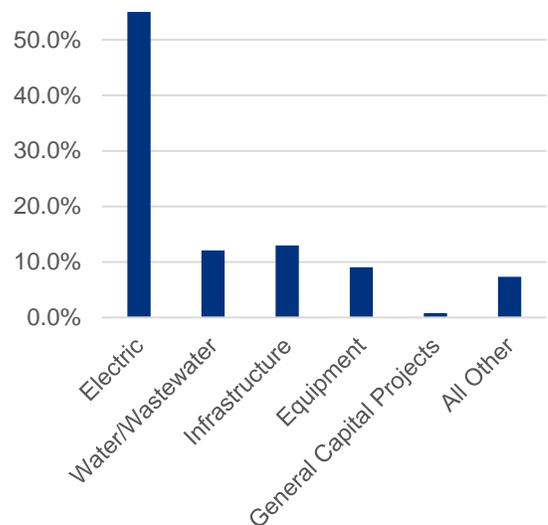
1,606 Fleet Repairs performed

151 Full-Time Employees

11,762 Police calls for service

CFAI Accredited Fire Department

### Capital Improvements \$25.6 Million





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# FINANCIAL POLICIES & PROVISIONS

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## General Provisions

The City of Geneva's financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents will be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) will be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards, and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 4, 2019:

## General Policies

- 1. *Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
- 2. *Investments:*** Investment practices should have an avoidance of risk as the primary objective. Additionally, practices should provide liquidity, diversification, and yield.

# FINANCIAL POLICIES & PROVISIONS

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- 3. **Citizen Participation:** The City will develop methods to ensure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

## Budgetary Policies

- 1. **Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of the current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for the subsequent year. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

## Operating Policies

- 1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. **Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives, are not capitalized. The City will provide for the adequate maintenance of capital assets.

# FINANCIAL POLICIES & PROVISIONS

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- 4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

## TIF Allocation Policies

- 1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
- 2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator, with assistance from the City Administrator, Community Development Director, Business Development Analyst, Finance Director, Accounting Supervisor and City Planner.
- 3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30.0% of the total designated TIF funds.

## Investment Policies

- 1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- 2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
  - a. **Credit Risk:** Credit risk is the risk an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
    - i. Limiting investments to the types of securities identified in the policy.
    - ii. Diversifying the portfolio in accordance with the policy so potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
  - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

# FINANCIAL POLICIES & PROVISIONS

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- i. Structuring the portfolio so securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
  - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
- 3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
- 4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all State and local statutes governing the investment of public funds.
- 5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Director, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
- 6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

# FINANCIAL POLICIES & PROVISIONS

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All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Director or designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire, and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Director of the City.

**7. *Authorized and Suitable Investments:*** Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least two standard rating services and which mature not later than three years from the date of purchase, (ii) such purchases do not exceed 10.0% of the corporation's

# FINANCIAL POLICIES & PROVISIONS

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outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
  - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
  - g. Short term discount obligations of the Federal National Mortgage Association.
  - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
  - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
  - j. Illinois Metropolitan Investment Fund.
  - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6(d)), witnessed by a written agreement and held at an independent third-party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105.0% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

# FINANCIAL POLICIES & PROVISIONS

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value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of the fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

- 9. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third party custodian designated by the Finance Director and evidenced by safekeeping receipts and a written custodial agreement.
  
- 10. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
  
- 11. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to specific cash flow, the City will not directly invest in securities maturing more than three years from the date of purchase. However, reserve funds may be invested in securities exceeding three years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
  
- 12. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure appropriate liquidity is maintained to meet ongoing obligations.
  
- 13. **Internal Control:** The Finance Director is responsible for establishing and maintaining an internal control structure designed to insure assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance these objectives are met. The internal controls shall address the following points:
  - Control of collusion
  - Separation of transaction authority from accounting
  - Custodial safekeeping
  - Written confirmation of telephone transactions for investments and wire transfers
  
- 14. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

# FINANCIAL POLICIES & PROVISIONS

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- 15. **Reporting:** The Finance Director shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council, and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.
  
- 16. **Legislation and Documentation:** The City’s investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Director will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Director shall review this list from time to time and shall submit any modifications to the City Council for approval.

## Debt Policies

- 1. **Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have a useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
  
- 2. **Limits on Debt Issuance:** State statute limits a local government’s debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen years.
  
- 3. **Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City’s ability to meet these covenants will also reflect on how rating agencies view the City.

## Pension Funding Policies

- 1. **Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
  
- 2. **Guidelines:** The City believes this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the

# FINANCIAL POLICIES & PROVISIONS

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State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan’s unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund based upon the advisement of the City’s enrolled actuary<sup>1</sup> while maintaining a minimum ARC based upon state statute.

The City will make its actuarially determined contributions to the Pension Funds after the property taxes are received each fiscal year.

<sup>1</sup>Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
- The City’s Comprehensive Annual Financial Report shall be published on the City’s website. This report includes information on the City’s annual contribution and funded status of the Pension Funds.

# FINANCIAL POLICIES & PROVISIONS

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- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each Pension Fund budget is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year-to-year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

## Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 1997. This document has been updated over the years. In 2017, the City Council identified a need to begin the process for a new strategic plan and tasked this responsibility to the Strategic Plan Advisory Committee (SPAC).

Over the next year and a half, SPAC volunteered countless hours of time to understand what matters most to Geneva. Their efforts included reflecting on the community's accomplishments, identifying Geneva's strengths, and acknowledging areas for improvement. The end result is a strategic plan that incorporates the voice of the residents, business owners, and other stakeholders. The plan was formally adopted by the City Council in October of 2018. The plan focuses on five key themes: Economic Vitality (EV), Strong Governance (SG), Environmental Stewardship (ES), Excellent Municipal Services (EMS), and Quality of Life (QL). Within each theme is a vision for 2025, along with outcomes (anticipated changes that will occur as the City achieves each vision's strategic objectives), objectives (strategies and activities that must be completed to achieve the vision), action items (specific tactics that will take place in pursuit of desired outcomes and objectives), and performance indicators (help to communicate progress in achieving desired outcomes).

In November 2020, at the annual strategic plan workshop (which is traditionally the kickoff to the budget development process), the City Council along with senior management staff and representatives of SPAC met to prioritize the objectives within the plan for the upcoming fiscal year.

# FINANCIAL POLICIES & PROVISIONS

Theme – Objective	PRIORITY OBJECTIVES FOR FY 2022
EV – II	Develop a resilient local economy through the development of new commercial and industrial opportunities to add to the City’s tax base.
EV – I	Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.
ES – II	Take actions to promote long-term sustainability and reduce the City’s carbon footprint.
ES – III	Implement initiatives to protect the Fox River and preserve groundwater resources.
SG – I	The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.
EMS – IV	The City is a data driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcome and objectives defined in this plan.

Several of the priorities remained the same from FY 2021 with a couple new additions. Staff used results of the prioritization exercise to begin the budget development process and include as many projects/programs supporting the top priority goals as resources would allow.

### Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

- Preliminary Budget Work Sessions** – The City Administrator and Finance Director conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.
- Economic Development** – The City has a dedicated Economic Development Department that works to retain and attract appropriate commercial, office/research and light industrial developments to the City.
- Downtown Enhancements** – The downtown business district serves as a focal point for community activities and is a stimulus for the community, and creating a destination location. In FY 2013 the City completed and published a downtown/station area master plan describing the City’s overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government

# FINANCIAL POLICIES & PROVISIONS

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facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces, and urban designs.

- **Infrastructure Maintenance** – The City is committed to infrastructure and property maintenance to maintain property values.
  
- **Two fiscal year budget** – The City implemented a two fiscal year budget. Although legally the City Council may only pass one fiscal year (FY 2022); FY 2023 is forecasted (albeit not adopted).

## Annual Budget Adoption

During the second quarter of the year, the City Administrator establishes the calendar for the adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Director issue budget forms and standards around the end of August. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Director, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. In January 2021, the City Administrator presented a recommended budget and provided an overview of the FY 2022 and FY 2023 budgets at a Special Committee of the Whole City Council meeting. Over the next several weeks, time was set aside at each Committee of the Whole meeting to consider and discuss the budget and specific funds. Staff was available to answer questions, present additional information, or provide justification concerning the requests. In addition, the City Council was able to submit questions regarding the budget for a response from staff and publication on the City’s website.

After the initial review by the Council and the setting of a public hearing date, copies of the proposed budget were made available on the City’s website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty days after publication of the notice, but not less than ten days, in accordance with state statutes. The Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget was adopted on February 1, 2021, prior to the May 1, 2021 deadline as required by state statute.

## Budget Development Schedule

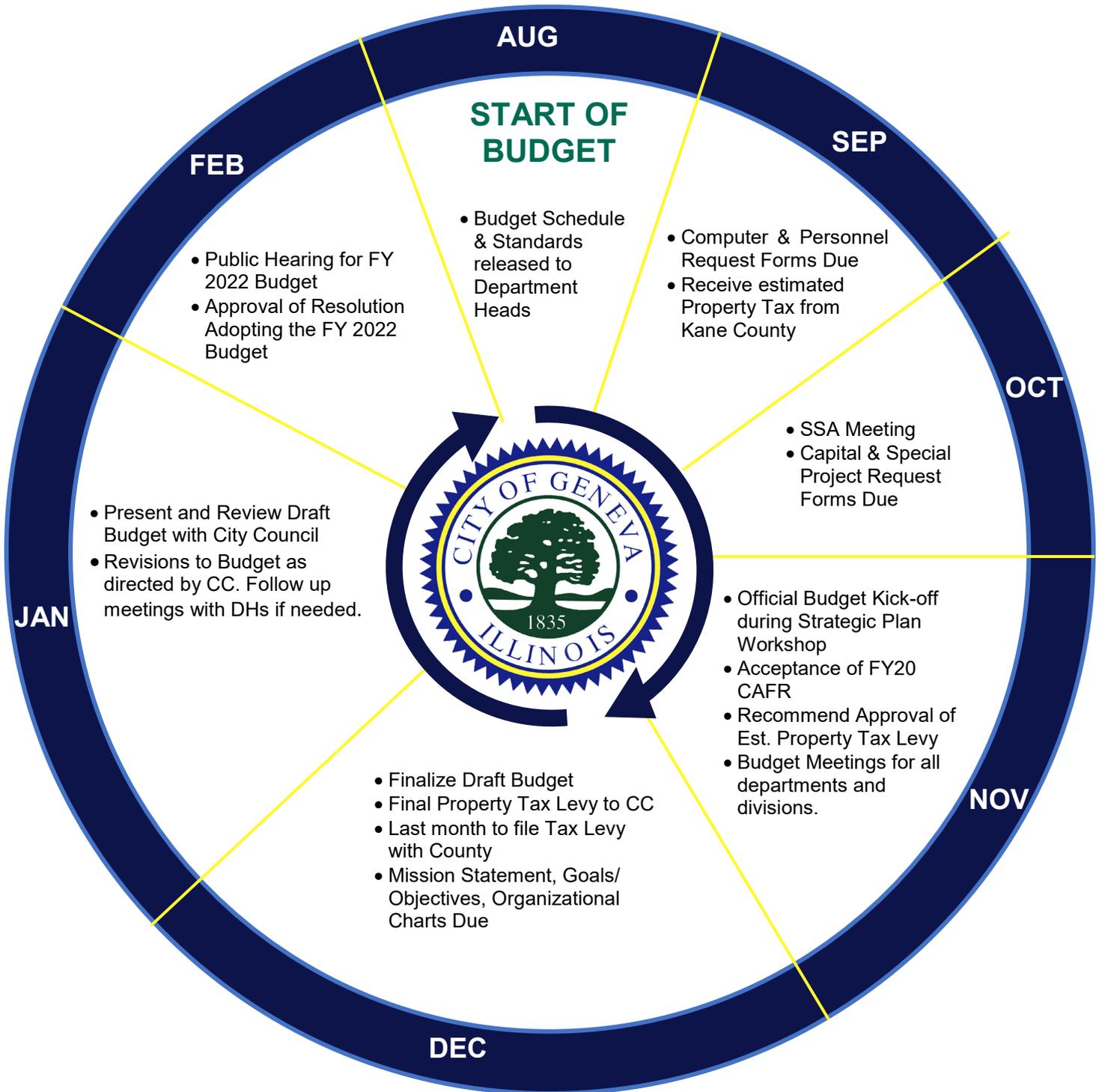
Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line

# FINANCIAL POLICIES & PROVISIONS

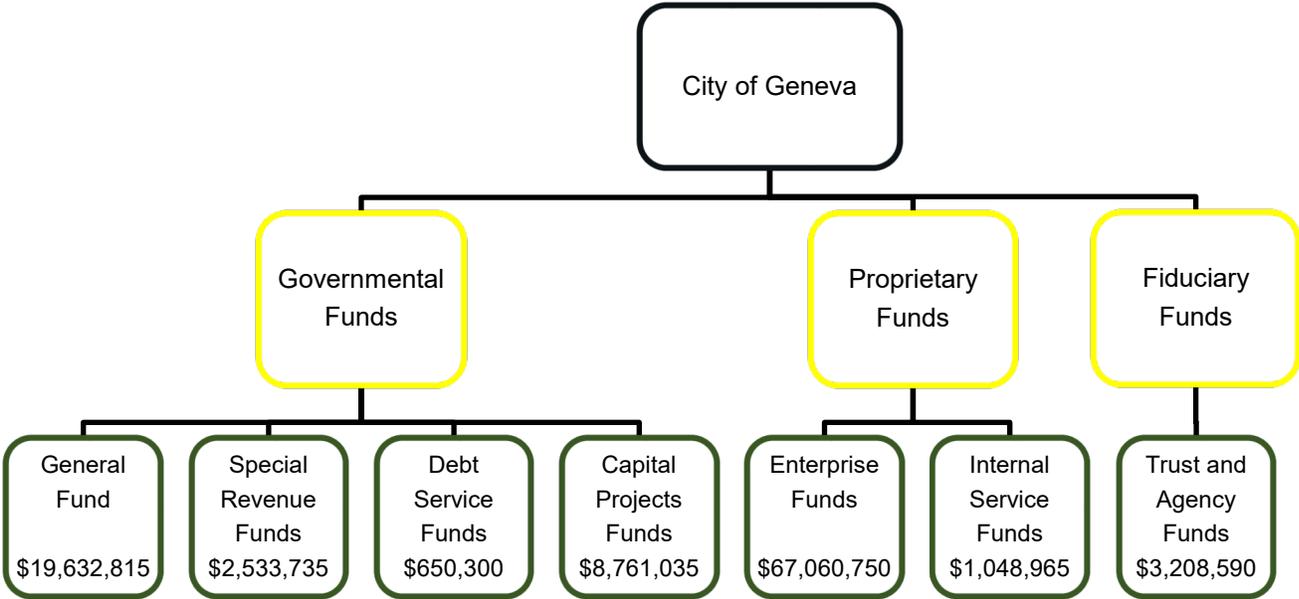
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item to exceed the budget amount. Quarterly budget to actual reports are presented and accepted by the City Council. The major funds, General, Electric and Water/Wastewater, budget to actual reports are presented and accepted on a monthly basis. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 vote.

# BUDGET CALENDAR



# FINANCIAL STRUCTURE



## Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters.

The City’s accounts are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts comprised of assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds.

## Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

*Governmental Funds* are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

# FINANCIAL STRUCTURE

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- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments that are not required to be accounted for in another fund.
- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
  - Motor Fuel Tax
  - Cultural Arts Commission (CAC)
  - Strategic Plan Advisory Committee (SPAC)
  - Beautification Committee
  - Tourism
  - Restricted Police Fines
  - Public, Educational and Government Access (PEG) Television
  - Geneva Community Mental Health Board
  - Foreign Fire Insurance
  - Special Service Area #1
  - Special Service Area #4 (Randall Square)
  - Special Service Area #5 (Williamsburg)
  - Special Service Area #7 (Blackberry)
  - Special Service Area #9 (Geneva Knolls)
  - Special Service Area #11 (Eagle Brook)
  - Special Service Area #16 (Fisher Farms)
  - Special Service Area #18 (Wildwood)
  - Special Service Area #23 (Sunset Meadows)
  - Special Service Area #26 (Westhaven)
  - Special Service Area #32 (On Brentwood's Pond)
- *Debt Service Funds* are used to account for the accumulation of resources for and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
  - General Capital Projects
  - Infrastructure Capital Projects
  - Prairie Green
  - Tax Increment Financing #2 (TIF #2)

# FINANCIAL STRUCTURE

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- Tax Increment Financing #3 (TIF #3)
- Capital Equipment

*Proprietary Funds* are for those services for which the City charges customers a fee. There are two types of proprietary funds, enterprise, and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities, refuse, and commuter parking functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds for the City include:
  - Electric
  - Water/Wastewater
  - Refuse
  - Cemetery
  - Commuter Parking
- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. Internal Service Funds for the City include:
  - Group Dental Insurance
  - Workers' Compensation
  - Compensated Absences (Unbudgeted)

*Fiduciary Funds* are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
  - Police Pension Fund
  - Firefighters' Pension Fund

# FINANCIAL STRUCTURE

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## Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with “Generally Accepted Accounting Principles” (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception of principal and interest payments on general long-term debt that are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report shows the status of the City’s finances on the basis of GAAP and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal or exceed total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City’s budget is prepared on the modified accrual basis and assumes the prior year’s ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. Adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

## Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the government are protected from loss, theft or misuse and to ensure adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, albeit not absolute, assurance these objectives are met. The concept of reasonable assurance recognizes the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

# FINANCIAL STRUCTURE

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## Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

# DEBT SERVICE

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## Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements producing a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City’s debt policy is to maintain the ability to provide high-quality essential City services and improvements in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen years.

## Outstanding Debt

The following provides a summary of the City’s outstanding debt issues. The City’s general obligation bonds have received a credit rating of “Aa2” by Moody’s Investors Service. The rating was reaffirmed on March 29, 2021.

*General Obligation Bonds* – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

# DEBT SERVICE

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/21)	Principal Payments FY 2022
2011 Refunding Bonds	Electric	05-01-2021	9,935,000	630,000	630,000
2012B Refunding Bonds	Water/Wastewater	02-01-2030	5,250,000	4,910,000	180,000
2013 Refunding Bonds	Electric	05-01-2021	1,505,000	65,000	65,000
2016A Refunding Bonds (Taxable)	Debt Service	12-15-2021	365,000	80,000	80,000
2016B Refunding Bonds (Taxable)	Debt Service	12-15-2021	2,485,000	545,000	545,000
Total General Obligation Bonds				6,230,000	1,500,000

*Special Service Area Bonds* – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/21)	Principal Payments FY 2022
2016 Refunding	08-01-2022	200,000	55,000	29,000
Total SSA Bonds			55,000	29,000

*Loans Payable* – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/21)	Principal Payments FY 2022
IEPA Loan (L17-1854)	06-01-2023	5,500,000	867,224	340,261
IEPA Loan (L17-2330)	12-09-2026	3,148,969	1,122,929	182,162
IEPA Loan (L17-2851)	12-03-2027	8,617,559	3,582,562	474,449
IEPA Loan (L17-2104)	07-01-2027	9,931,439	3,782,615	542,932
IEPA Loan (L17-5415)	06-20-2039	11,626,046	10,927,874	513,834
Total Notes Payable			20,283,204	2,053,638

# DEBT SERVICE

*Vehicle Lease* – The City entered into an agreement with Enterprise to lease vehicles in July 2019. The first vehicles were delivered in January 2020. The last vehicle was received in September 2020:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/21)	Principal Payments FY 2022
Enterprise Lease	Various	594,642	482,775	102,430
		Total Lease	482,775	102,430

## Legal Debt Margin

The percentage of legal debt margin used measures the City’s ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute limit the debt of the City to 8.625% of its EAV.

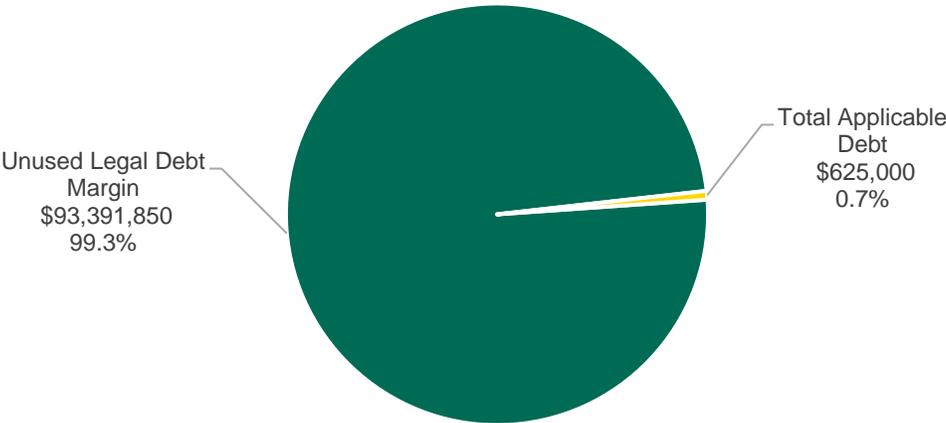
### Legal Debt Margin

2020 Est. Equalized Assessed Valuation		\$1,090,050,433
Statutory Debt Limitation (8.625% of EAV)		94,016,850
General Obligation Debt:		
Series 2011 (1)	\$ 630,000	
Series 2012B (1)	4,910,000	
Series 2013 (1)	65,000	
Series 2016A	80,000	
Series 2016B	545,000	
Less: Alternate Revenue Bonds (1)	<u>(5,605,000)</u>	
Total Bonds	625,000	
Total Applicable Debt		<u>625,000</u>
Legal Debt Margin		\$93,391,850

Notes: (1) The Series 2011 Bonds, Series 2012B Bonds, and Series 2013 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds are abated annually and not extended.

# DEBT SERVICE

## Legal Debt Margin



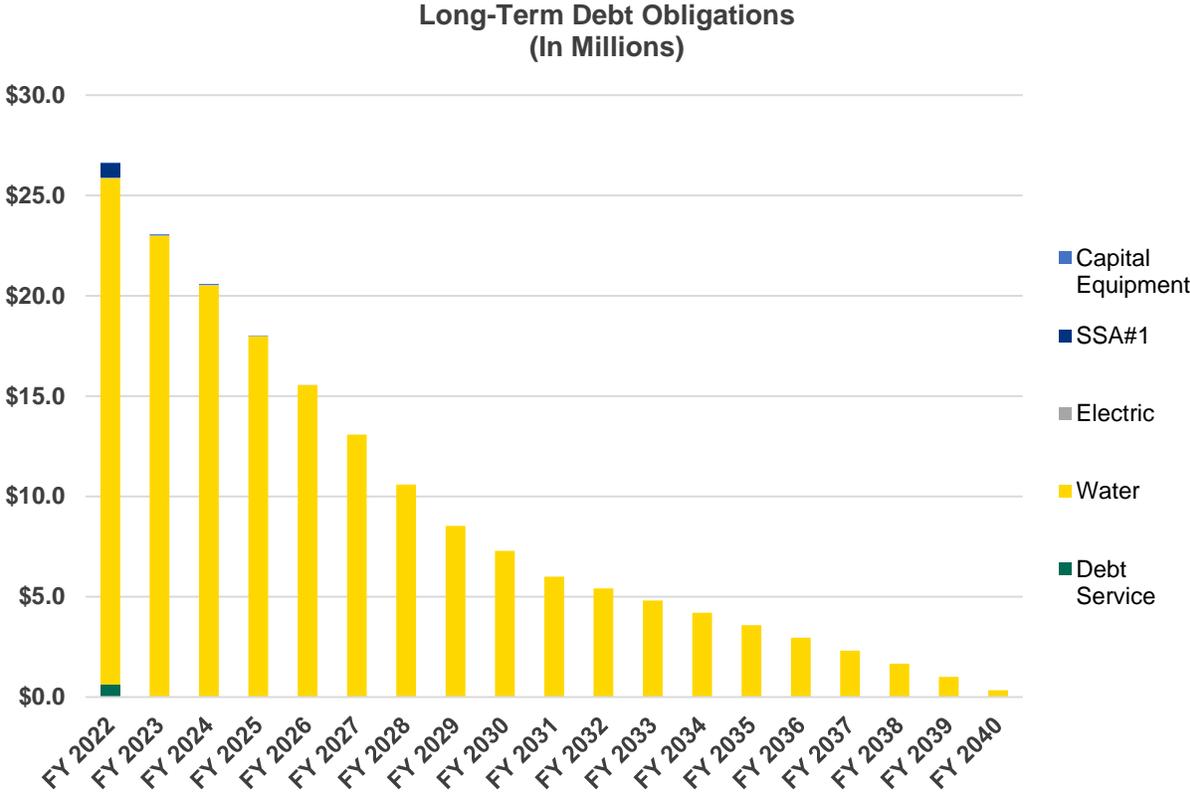
## Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never defaulted on the payment of any of its debt obligations.

### Annual Debt Service Requirements

Year	Principal	Interest	Total
2022	3,870,068	606,782	4,361,111
2023	2,594,092	515,285	2,993,638
2024	2,634,928	455,452	2,975,871
2025	2,477,510	391,542	2,798,733
2026 – 2030	9,542,606	1,074,780	10,616,400
2031 – 2040	6,002,837	479,131	6,481,968

# DEBT SERVICE



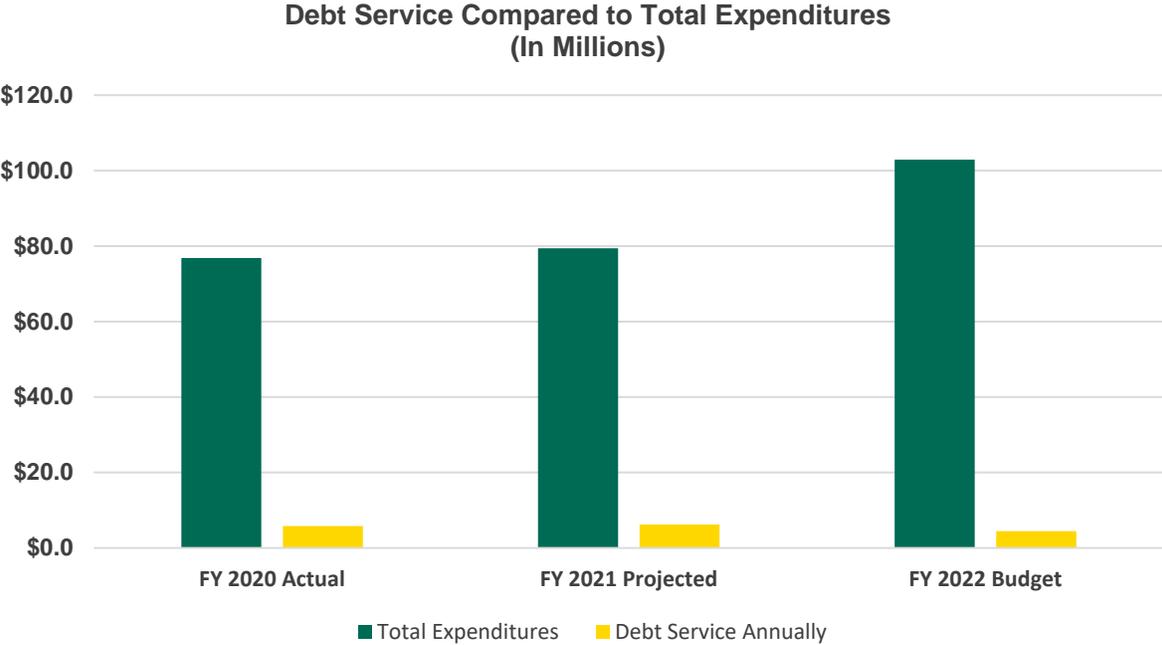
## Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

**Debt Service as a Percentage of Total Expenditures**

	FY 2020 Actual	FY 2021 Projected	FY 2022 Budget
Total Expenditures	76,866,449	79,417,494	102,896,190
Debt Service Annually	5,825,506	6,229,415	4,476,850
Debt Service as a Percentage of Total Expenditures	7.6%	7.8%	4.4%

# DEBT SERVICE



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast indicates alternate revenue sources will provide sufficient funding of future debt service payments abating the use of property tax levies, contributions from operating funds, and minor growth in sales tax revenues.

# REVENUE SOURCES

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## Overview of Revenues

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. This section describes forecast methods, major revenue sources, trends, and effects on the City. Special emphasis is placed on four major revenue sources for the General Fund. Collectively, these revenues represent 73.3% of the City’s budgeted revenues within the General Fund for FY 2022. Property taxes are noted as a stand out item in this section as these revenues are recognized in several City funds (General Fund, Geneva Community Mental Health, and Debt Service Funds).

## Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. This includes previous year trends, economic conditions, information from the County and Township assessors, the Illinois Municipal League, and rate studies for the Electric and Water/Wastewater Funds. Trend forecast models are used for sales tax, municipal tax, telecommunications tax, income tax, MFT tax, and enterprise funds. External economic conditions including inflation, unemployment, and interest rates are also taken into consideration when forecasting revenues.

## Major Revenues

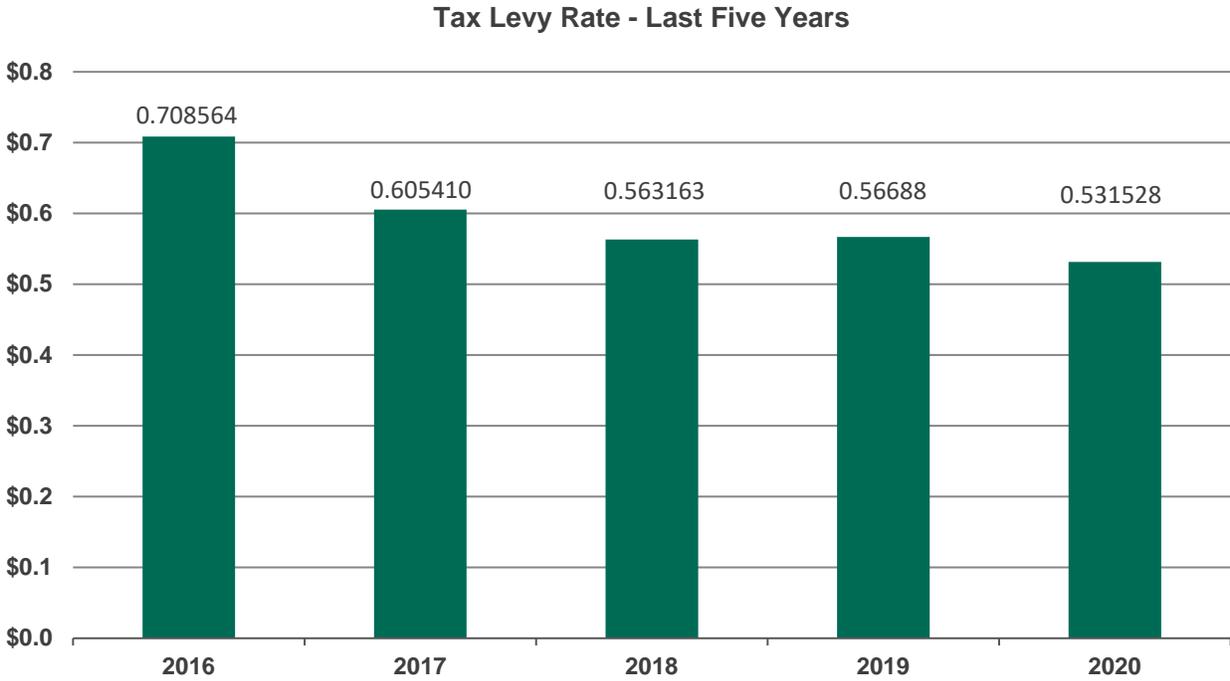
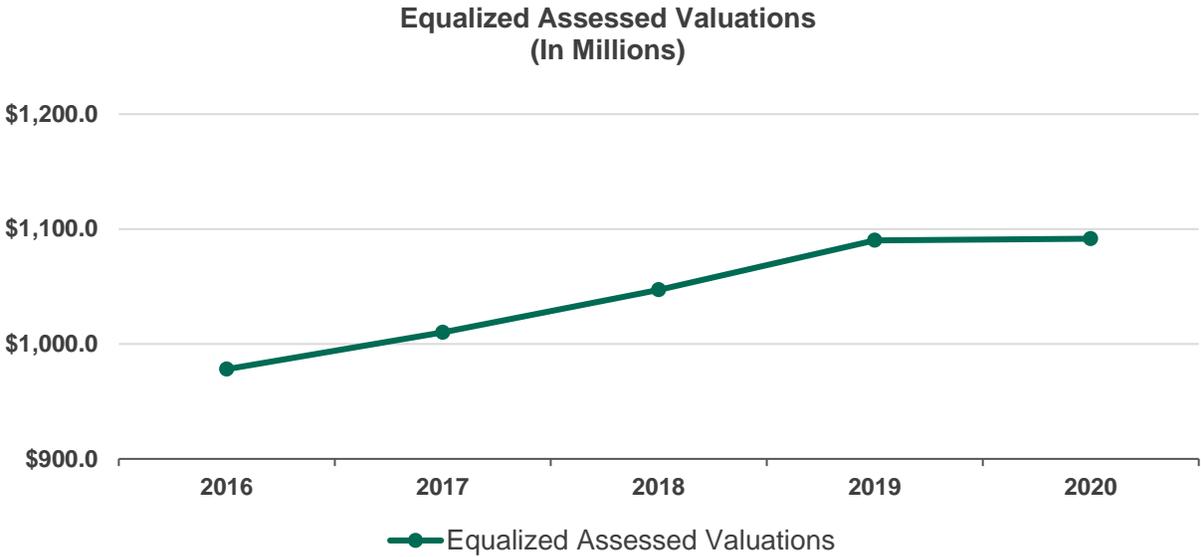
### Ad Valorem Property Tax (\$5,871,240)

Property taxes are collected on the assessed valuation of taxable real personal property. The City establishes a legal right to the property tax assessments upon the enactment of a tax levy ordinance by the City Council. These tax assessments are levied in December and attached as an enforceable lien on the property as of January 1 of the same year. Tax bills are prepared by Kane County around May and August of the following year and are due in June and September, respectively. Taxes are collected and remitted to the City by the County Treasurer. The 2020 property taxes are collected in 2021 and provide funding for the FY 2022 budget.

Kane County provides the Equalized Assessed Values (EAV) used in the calculation of property taxes necessary to fund the budget. Total assessed valuation in Geneva increased steadily during the early to mid-2000’s then began a steady descent after Levy Year 2009 with a slow return since Levy Year 2014. The 2020 assessed valuation of \$1,090,050,433 shows an increase of \$17,808,659 or 1.7% over 2019.

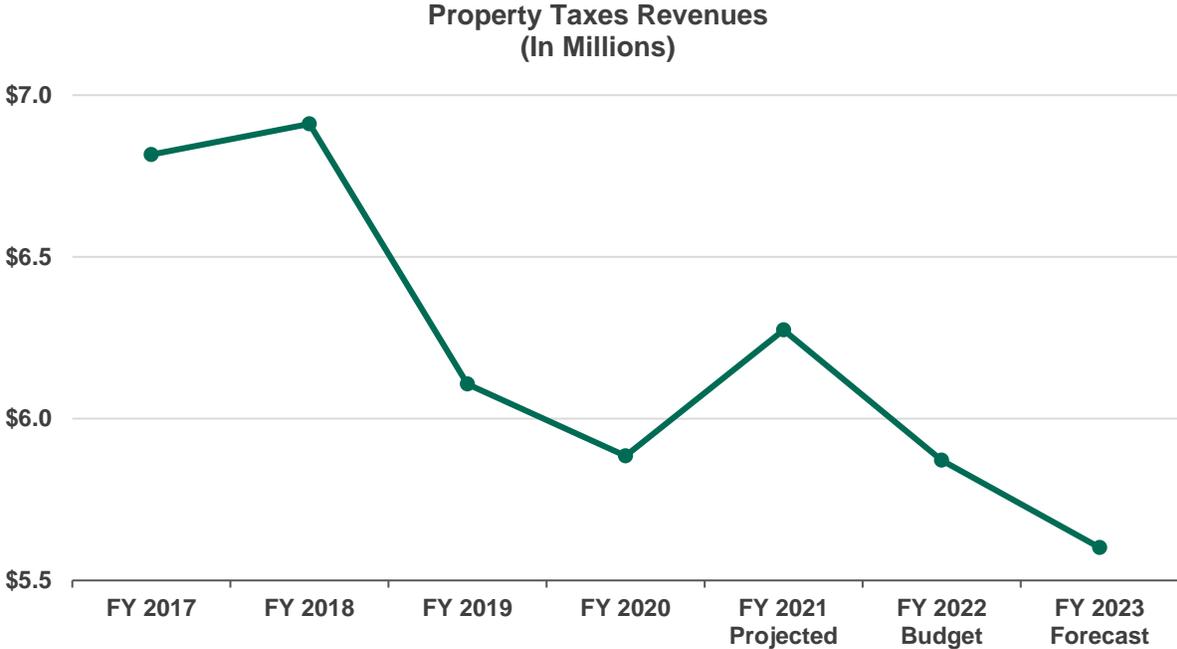
The tax levy rate also used to calculate property taxes, peaked in 2015 at \$0.7479 per \$100 of taxable assessed value and now continues a downward trend due to a decrease in required debt service payments. The tax rate for 2020 is \$0.531528 per \$100 of taxable assessed value.

# REVENUE SOURCES



Property Taxes are reflected in the General, Geneva Community Mental Health and Debt Service Funds. Budgeted FY 2022 ad valorem property taxes total \$5,423,240 or 27.7% of current revenue in the General Fund. This year marks the third time in over 20 years property taxes are projected to surpass Sales Tax revenues as the largest revenue source in the General Fund. Geneva Community Mental Health and Debt Service budgeted revenues are \$178,000 and \$270,000, respectively.

# REVENUE SOURCES



## General Fund

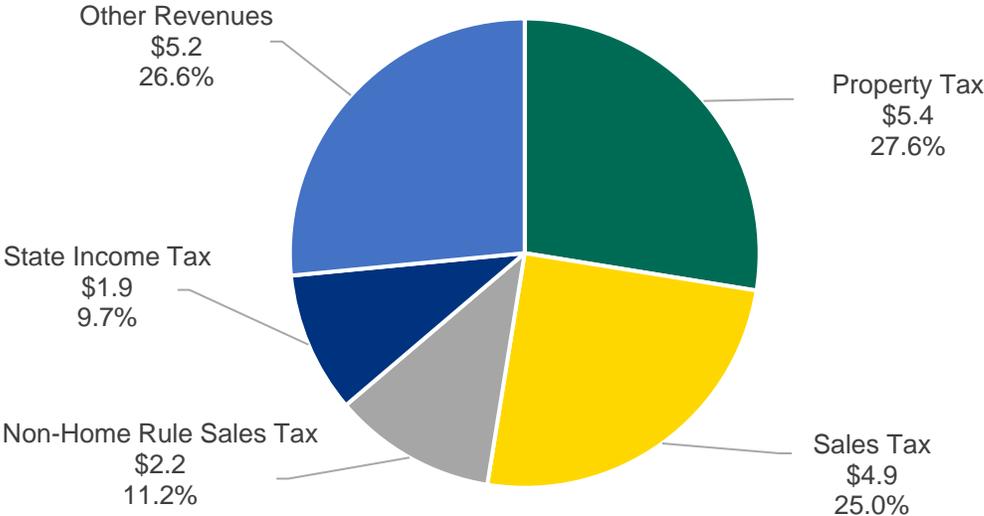
Fiscal Year 2022 budget revenues total \$19,612,815. The four major revenue sources and their contribution to overall revenues are summarized in the charts below.

### Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2022 Revenue	Percent of Total Current Revenue
Property Tax	\$5,423,240	27.7%
Sales Tax	\$4,900,000	25.0%
Non-Home Rule Sales Tax	\$2,154,000	11.0%
State Income Tax	\$1,900,000	9.7%
Subtotal Major Revenue Sources	\$14,377,240	73.3%
Other Revenues	\$5,255,575	26.7%
<b>Total Current Revenues</b>	<b>\$19,632,815</b>	<b>100.0%</b>

# REVENUE SOURCES

**Major Revenue Sources - General Fund  
(In Millions)**

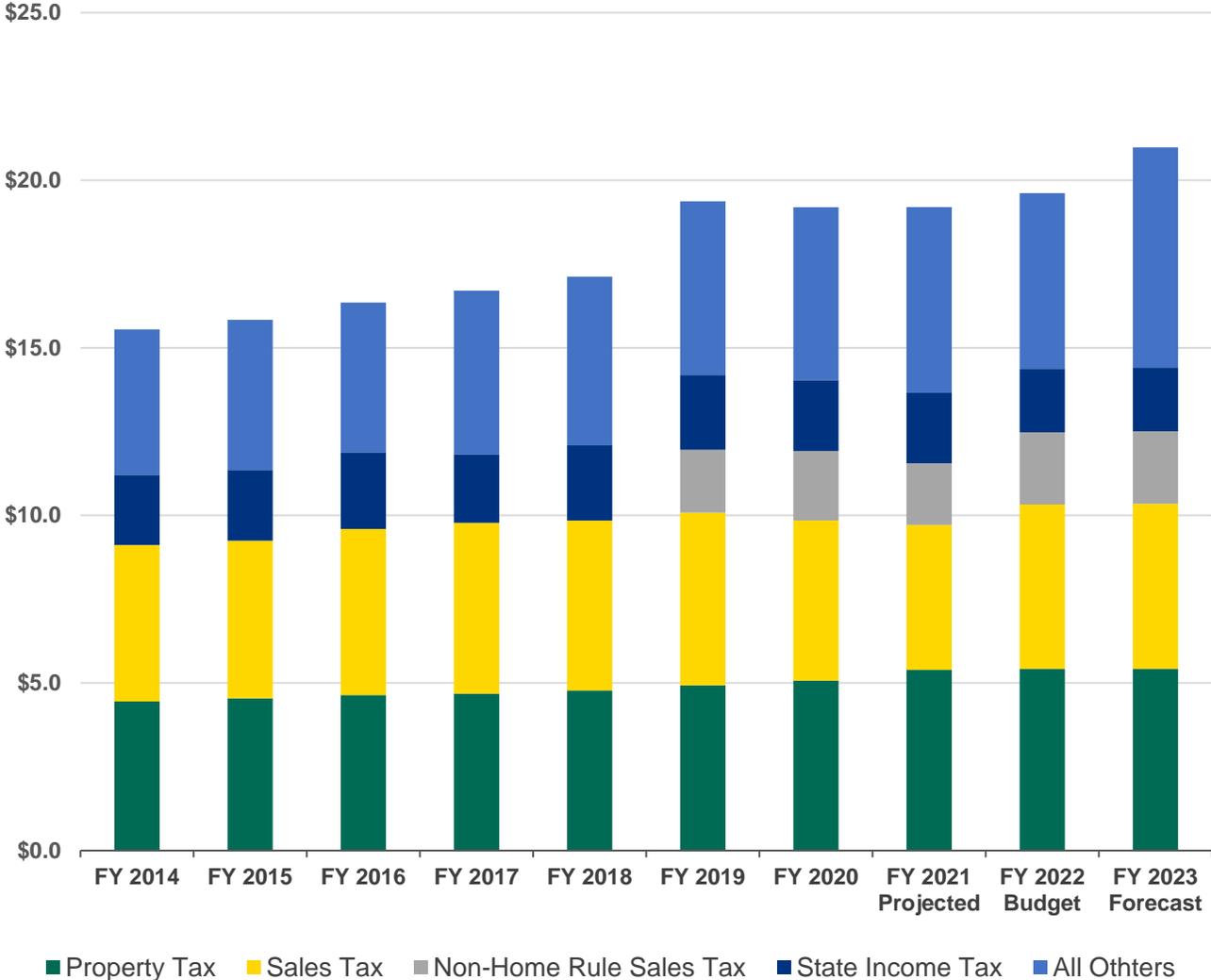


**Major Revenue Sources – Last Ten Fiscal Years**

Fiscal Year	Property Tax	Sales Tax	Non-Home Rule Sales Tax	State Income Tax	All Other	Total Revenues
2014	4,450,945	4,666,100	-	2,094,605	4,334,903	15,546,553
2015	4,545,724	4,701,581	-	2,105,104	4,483,152	15,835,561
2016	4,640,915	4,952,394	-	2,290,774	4,465,504	16,349,587
2017	4,683,888	5,094,526	-	2,031,811	4,893,357	16,703,582
2018	4,778,699	5,066,293	-	2,244,013	5,030,922	17,119,967
2019	4,931,337	5,151,383	1,876,571	2,223,771	5,189,073	19,372,135
2020	5,073,829	4,776,660	2,070,514	2,114,785	5,158,474	19,194,262
2021 Projected	5,393,515	4,320,000	1,840,000	2,100,000	5,542,120	19,105,635
2022 Budget	5,423,240	4,900,000	2,154,000	1,900,000	5,255,575	19,632,815
2023 Forecast	5,423,240	4,925,000	2,159,000	1,900,000	6,573,190	20,980,430

# REVENUE SOURCES

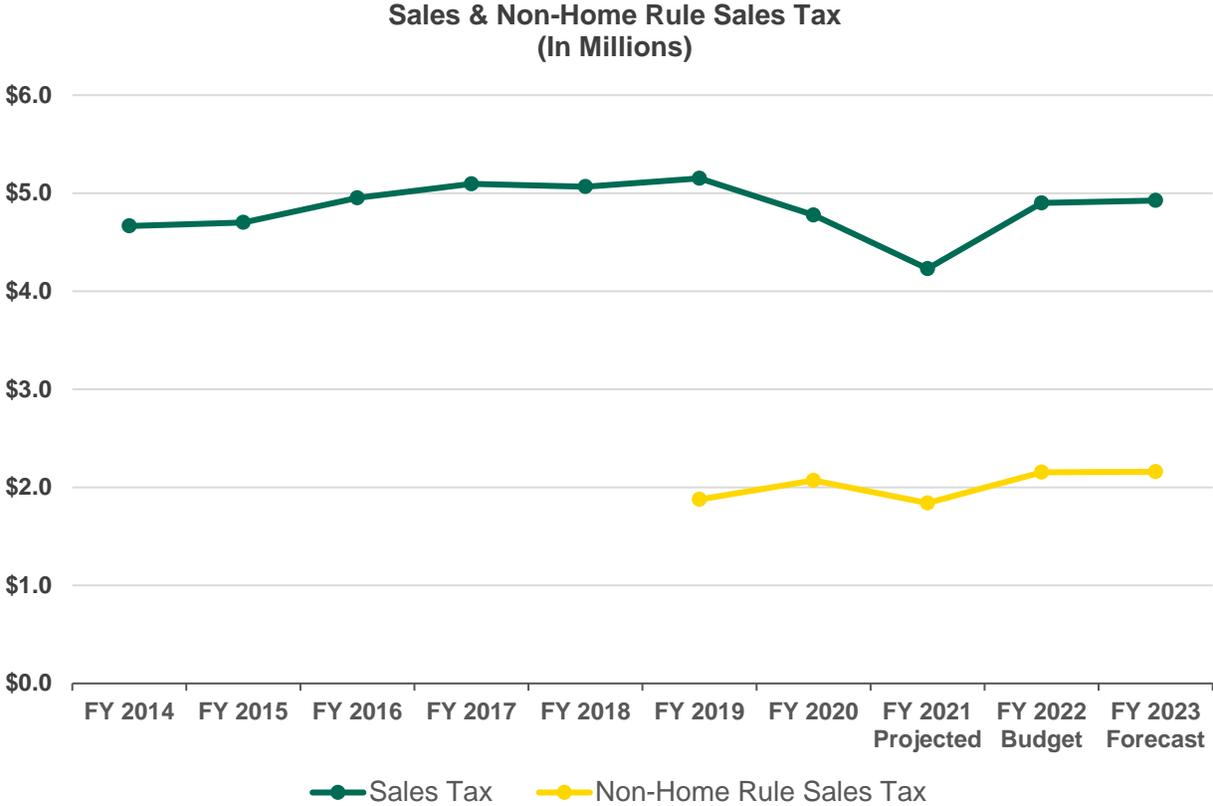
Major Revenue Sources - Last Ten Fiscal Years  
(In Millions)



## Sales Tax (\$4,900,000)

The second-largest source of revenue for the City’s General Fund is from local Sales taxes. Retail Sales Tax of 8.0% is collected by the State, effective July 1, 2018. Sales tax is remitted to the City three months after the liability occurs. The City currently receives 2.0% of the revenues collected. Of the total sales tax revenue received, 1.5% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted for infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. This figure represents approximately 25.0% of the total revenue in the General Fund.

# REVENUE SOURCES



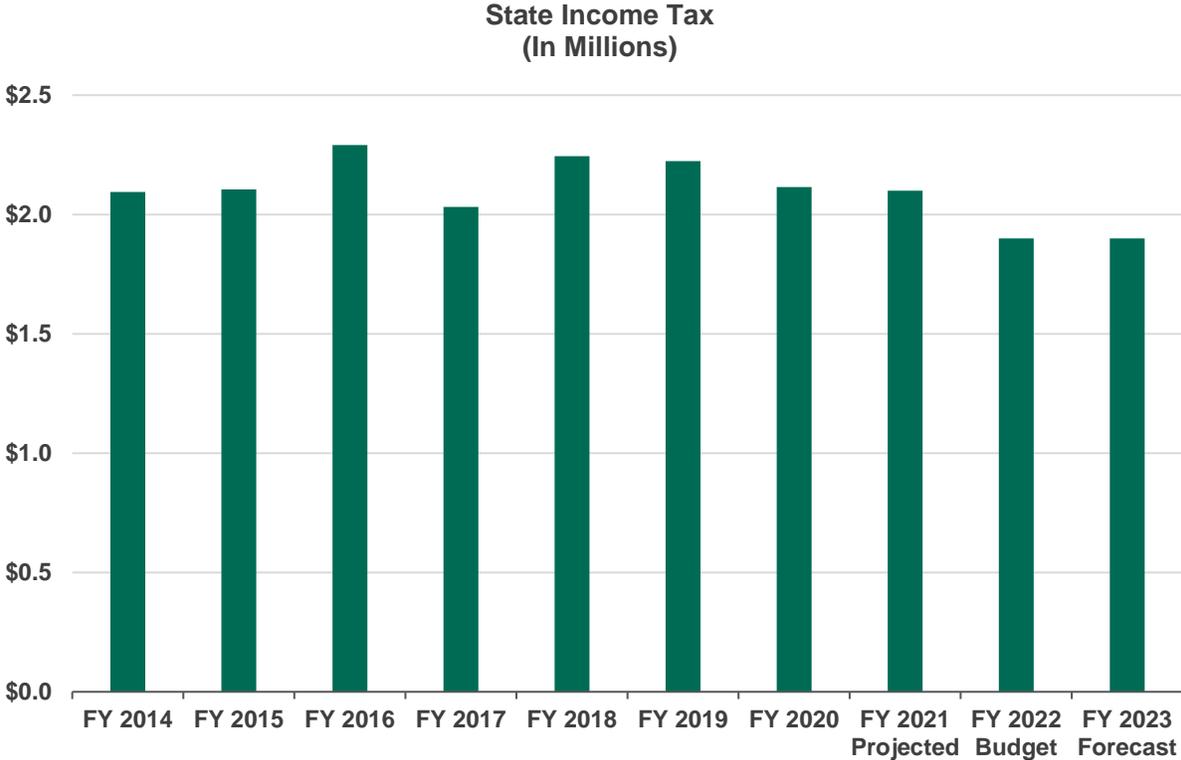
### Non-Home Rule Sales Tax – Unrestricted (\$2,154,000)

On March 20, 2018, the City gained a new revenue stream by passing a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer’s occupation tax and non-home rule municipal service occupation tax. The additional 0.5% rate began collection on July 1, 2018. (This tax does not apply to sales of food, drugs, and medical appliances.) The State withholds 1.5% of collections to cover administration costs. Non-home rule sales taxes are expected to increase slightly from the FY 2021 totals. The City estimates to collect approximately \$2,154,000 for FY 2022.

### State Income Tax (\$1,900,000)

The City currently receives State Income Tax revenues from the State of Illinois Local Government Distributive Fund (LGDF). LGDF is collected by the State and is distributed, on a per capita basis, one month after the liability occurs. State Income Tax is expected to decline slightly from the current year estimates. There is always a threat of a reduction in LGDF, and this fiscal year will be no exception. The estimated reduction in revenues is attributable to an increase in the unemployment rate due to the pandemic. In addition, Illinois voters rejected the Governor’s plan to change Illinois’ flat-rate income tax system to a graduated income tax earlier this year, forcing the Governor to warn he will be forced to make major budget cuts to the State budget, thus increasing the concern regarding LGDF distributions.

# REVENUE SOURCES



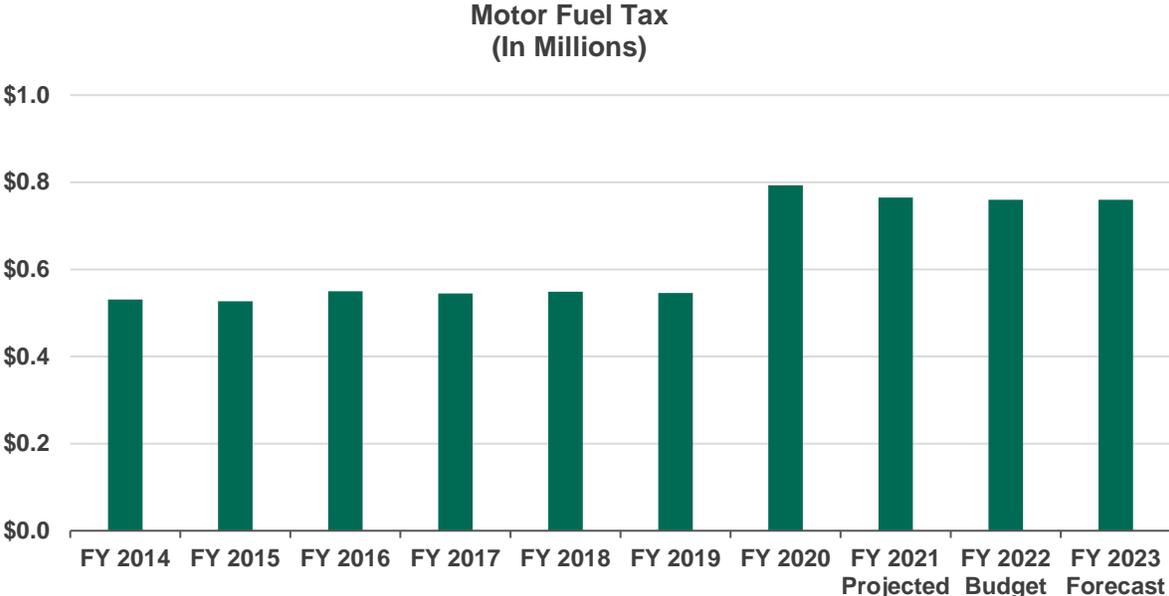
## Other Revenue Sources

### Motor Fuel Tax (\$760,000)

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships, and municipalities. Effective July 1, 2019, the State of Illinois doubled the motor fuel tax rate for all unleaded gas purchases.

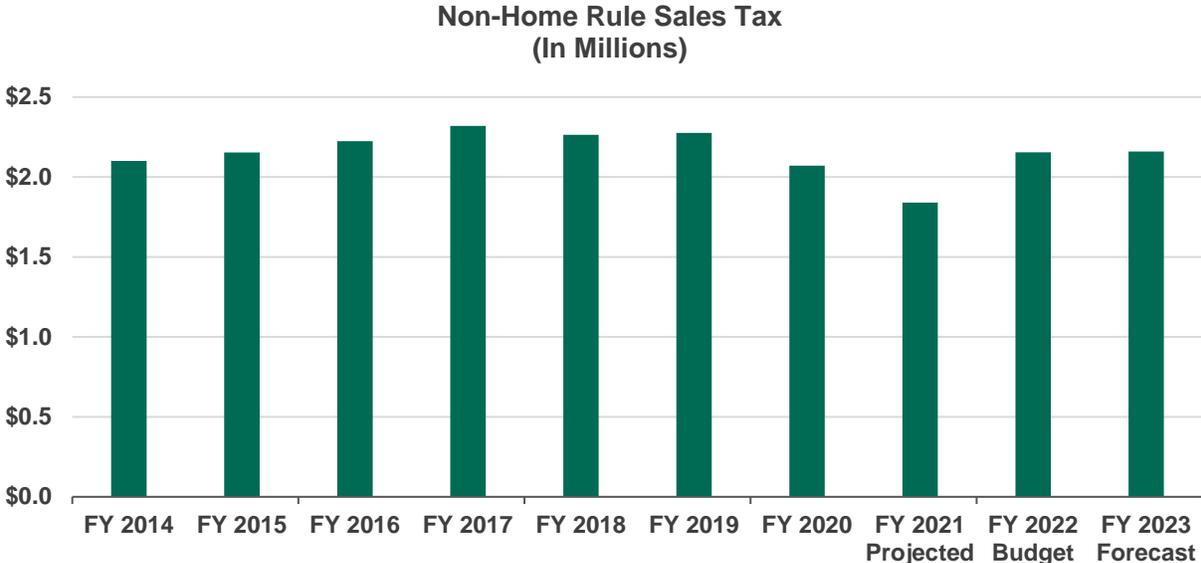
The FY 2021 projection is \$765,000. The FY 2022 budget estimates \$760,000 in MFT revenues to be recorded in the MFT Special Revenue Fund. The City will use these funds towards the street improvement program.

# REVENUE SOURCES



**Non-Home Rule Sales Tax – Restricted (\$2,154,000)**

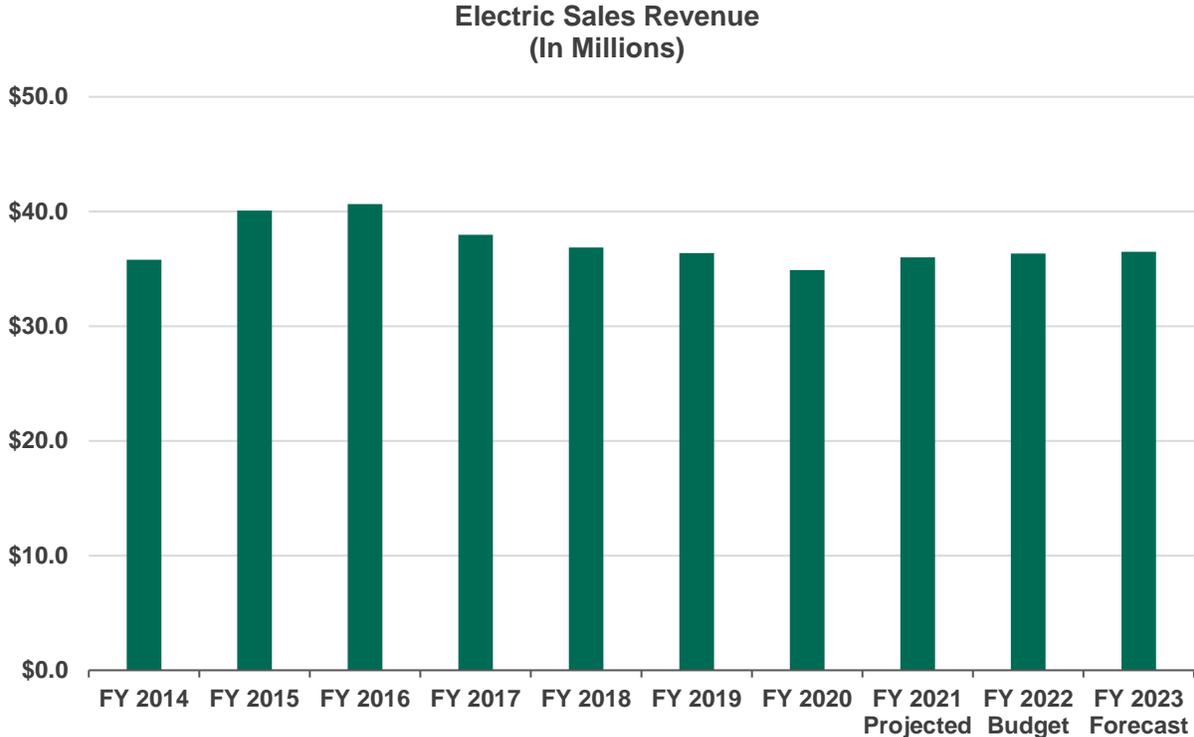
The 0.5% non-home rule sales tax was instituted by referendum in 2007 and is restricted to “Infrastructure” related capital projects and recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances; therefore, it is not exactly half of the Sales Tax. The State withholds 1.5% of the collections to cover administration costs. Non-home rule sales taxes are expected to increase due to the improving economy and an increase in e-commerce transactions.



# REVENUE SOURCES

## Electric Sales (\$36,340,680)

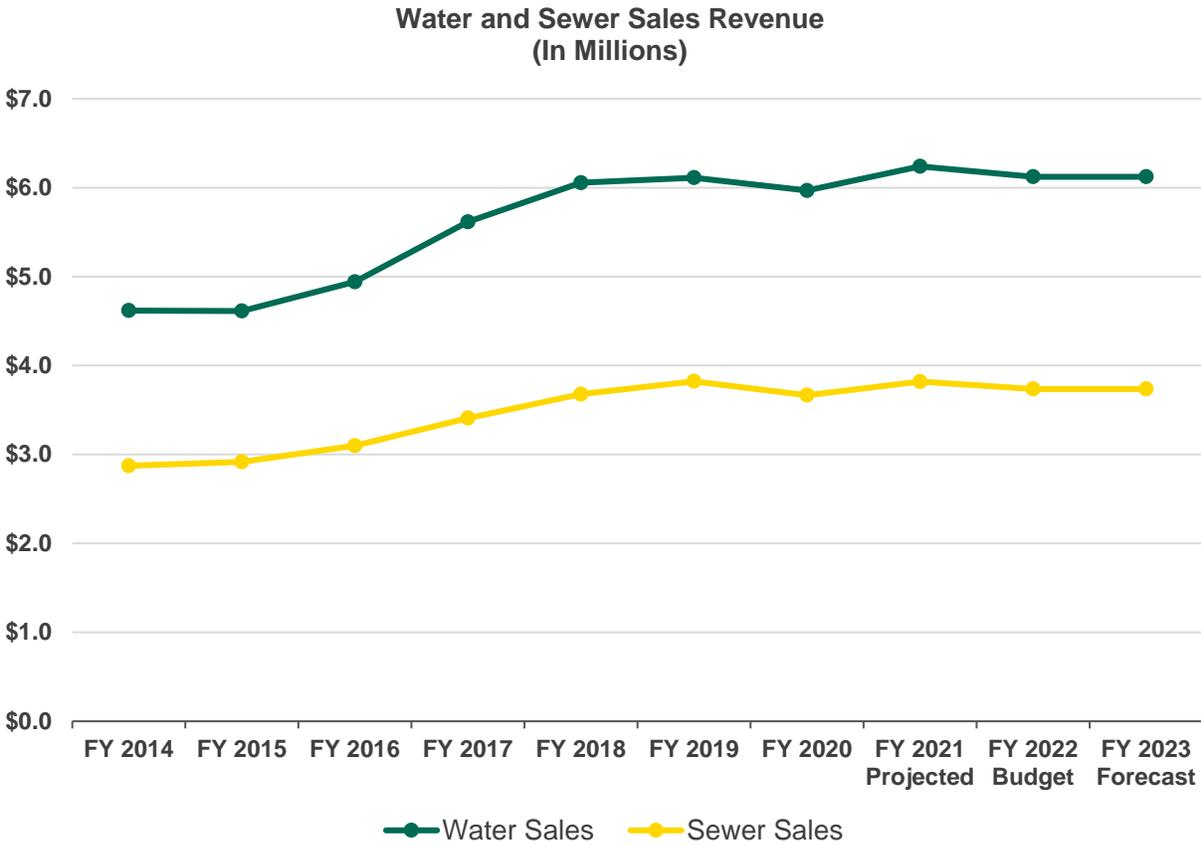
Electric revenues are based on a Class Cost of Service rate structure developed to assure each rate class pays its fair share of the utility’s cost of providing reliable electric service to the community. Geneva’s rates contain a Power Cost Adjustment (PCA) factor, which accounts for variations in the cost of electricity to the utility. Geneva utilizes a third party to conduct Class Cost of Service Studies and make rate recommendations with the last two recommendations made in FY 2014 and FY 2020. The results of these studies have shown the utility rates continue to recover the utility’s projected costs to provide electric service. Therefore, rate adjustment recommendations from these studies have been revenue-neutral to the utility. The City is a partner in the Northern Illinois Municipal Power Agency (NIMPA), which owns part of a coal-fired generating facility in southern Illinois. The City also generates power during peak demand time via the Geneva Generating Facility (GGF), a behind-the-meter natural gas-fired generating station, thereby limiting exposure to seasonal energy and capacity cost market fluctuations. As market costs vary, the PCA factor correspondingly adjusts revenues. The FY 2022 budget of \$36,340,680 is based on a flat market expectation and budgeted five percent decrease in NIMPA power supply costs.



# REVENUE SOURCES

## Water Sales (\$6,123,000)

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Plant. Water consumption has been steadily decreasing over the past several years and a rate restructuring in 2015 has provided a fixed component that is independent of usage. The FY 2022 budget of \$6,123,000 is flat from the FY 2021 projected.



## Sewer Sales (\$3,736,500)

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2022 budget of \$3,736,500 is consistent with FY 2021 projected.

# TYPICAL TAX BILL

<b>Market Value of Home:</b>	<b>\$350,000</b>	<b>Annual Tax Liability for City Services: \$620.05</b> To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $\$116,655 \times 0.531528 = \$62,005.40$ ; $\$62,005.40 \div 100 = \$620.05$
<b>Estimated Tax Levy Rate:</b>	<b>\$0.531528</b>	
<b>Assessed Valuation:</b>	<b>\$116,655</b>	<b>Monthly Expenses for City Services: \$51.67</b> To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$620.05 \div 12 = \$51.67$
To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$		

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts. The City must comply with the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5.0% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception is all property tax dollars go to the City; the City's portion of a resident's total tax bill is approximately 6.3%. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS  
Budget Summary - Total by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>						
General	\$ 19,372,148	\$ 19,194,262	\$ 19,965,890	\$ 19,105,635	\$ 19,632,815	\$ 20,980,430
<b>Special Revenue Funds</b>						
Motor Fuel Tax	558,868	815,692	840,000	1,240,005	1,234,605	1,234,605
Cultural Arts Commission	21,981	9,886	42,410	15	40,265	40,015
SPAC	10,536	8,568	15,330	8,850	16,270	16,270
Beautification	8,312	8,890	15,000	2,650	15,375	15,025
Tourism	259,678	260,102	395,115	140,075	191,350	356,120
Restricted Police Fines	34,001	32,452	29,720	35,500	73,590	35,500
PEG	34,611	34,670	39,500	31,500	30,600	29,600
Mental Health	154,835	155,826	178,600	178,200	179,775	179,775
Foreign Fire Insurance	54,751	56,215	54,505	59,685	62,510	62,510
SSA #1	281,476	272,430	299,625	215,185	312,280	281,665
SSA #4 (Randall Square)	19,324	19,579	34,620	19,450	34,905	35,400
SSA #5 (Williamsburg)	9,122	9,198	9,150	9,330	32,025	10,240
SSA #7 (Blackberry)	3,035	3,062	3,035	2,945	3,555	3,695
SSA #9 (Geneva Knolls)	3,340	3,347	3,340	3,315	7,685	3,355
SSA #11 (Eagle Brook)	55,842	57,427	59,040	56,100	99,040	59,040
SSA #16 (Fisher Farms)	155,600	156,394	155,400	154,600	154,600	154,600
SSA #18 (Wildwood)	3,272	3,336	3,270	3,270	5,865	3,270
SSA #23 (Sunset Meadows)	1,216	1,221	1,160	1,130	8,795	1,885
SSA #26 (Westhaven)	7,450	7,574	7,490	7,835	27,365	8,555
SSA #32 (On Brentwood's Pond)	3,001	3,100	3,185	3,190	3,280	3,375
	<u>1,680,252</u>	<u>1,918,969</u>	<u>2,189,495</u>	<u>2,172,830</u>	<u>2,533,735</u>	<u>2,534,500</u>
<b>Debt Service Funds</b>						
Debt Service	2,027,180	670,848	704,800	703,640	650,300	-
	<u>2,027,180</u>	<u>670,848</u>	<u>704,800</u>	<u>703,640</u>	<u>650,300</u>	<u>-</u>
<b>Capital Projects Funds</b>						
General Capital Projects	153,791	74,919	767,300	83,405	201,000	215,000
Infrastructure Capital Projects	2,328,811	2,495,497	3,880,565	2,003,000	3,331,600	2,725,000
Prairie Green	689,335	32,221	424,615	66,360	419,615	67,500
TIF #2	257,567	274,144	357,125	255,000	1,540,765	379,810
TIF #3	43,529	62,831	330,230	107,000	871,240	219,445
Capital Equipment	1,423,951	1,153,181	2,087,310	82,235	2,396,815	1,951,675
	<u>4,896,983</u>	<u>4,092,793</u>	<u>7,847,145</u>	<u>2,597,000</u>	<u>8,761,035</u>	<u>5,558,430</u>
<b>Enterprise Funds</b>						
Electric	37,970,083	36,094,600	54,304,830	36,734,625	51,620,110	41,050,450
Water/Wastewater	21,048,785	13,681,027	15,746,590	10,597,065	14,231,180	14,404,395
Refuse	528,068	541,525	612,230	546,580	546,580	548,580
Cemetery	79,814	61,102	86,450	70,875	72,400	71,150
Commuter Parking	647,062	655,957	997,470	10,000	590,480	623,750
	<u>60,273,811</u>	<u>51,034,211</u>	<u>71,747,570</u>	<u>47,959,145</u>	<u>67,060,750</u>	<u>56,698,325</u>
<b>Internal Service Funds</b>						
Group Dental Insurance	179,260	178,345	195,040	182,350	196,830	196,830
Workers' Compensation	505,437	824,076	895,855	793,335	852,135	893,855
	<u>684,697</u>	<u>1,002,421</u>	<u>1,090,895</u>	<u>975,685</u>	<u>1,048,965</u>	<u>1,090,685</u>
<b>Trust and Agency Funds</b>						
Police Pension	3,229,067	2,105,076	3,377,020	6,490,300	3,387,400	3,387,400
Fire Pension	921,160	(162,380)	1,919,450	1,919,450	1,934,275	1,941,125
	<u>4,150,227</u>	<u>1,942,696</u>	<u>5,296,470</u>	<u>8,409,750</u>	<u>5,321,675</u>	<u>5,328,525</u>
<b>Total Revenues</b>	<u>\$ 93,085,299</u>	<u>\$ 79,856,200</u>	<u>\$ 108,842,265</u>	<u>\$ 81,923,685</u>	<u>\$ 105,009,275</u>	<u>\$ 92,190,895</u>

CITY OF GENEVA, ILLINOIS  
Budget Summary - Total by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures and Other Financing Uses</b>						
General	\$ 17,956,264	\$ 18,342,535	\$ 19,965,890	\$ 17,273,312	\$ 19,632,815	\$ 20,980,430
<b>Special Revenue Funds</b>						
Motor Fuel Tax	585,522	402,706	840,000	550,000	1,234,605	1,234,605
Cultural Arts Commission	27,563	17,486	42,410	17,700	40,265	40,015
SPAC	16,317	2,651	15,330	10,185	16,270	16,270
Beautification	18,319	12,854	15,000	14,175	15,375	15,025
Tourism	251,683	256,187	395,115	221,427	191,350	356,120
Restricted Police Fines	8,220	6,526	29,720	20,200	73,590	35,500
PEG	37,168	1,042	39,500	22,320	30,600	29,600
Mental Health	142,700	187,275	178,600	201,775	179,775	179,775
Foreign Fire Insurance	40,576	38,790	54,505	60,505	62,510	62,510
SSA #1	245,066	260,667	279,625	273,330	312,280	281,665
SSA #4 (Randall Square)	10,049	20,017	34,620	15,120	34,905	35,400
SSA #5 (Williamsburg)	6,947	6,144	9,150	6,865	32,025	10,240
SSA #7 (Blackberry)	1,759	1,814	3,035	4,500	3,555	3,695
SSA #9 (Geneva Knolls)	2,679	828	3,340	2,660	7,685	3,355
SSA #11 (Eagle Brook)	35,500	40,600	59,040	59,040	99,040	59,040
SSA #16 (Fisher Farms)	158,740	144,895	155,400	124,900	154,600	154,600
SSA #18 (Wildwood)	787	812	3,270	840	5,865	3,270
SSA #23 (Sunset Meadows)	787	924	1,160	840	8,795	1,885
SSA #26 (Westhaven)	3,027	2,219	7,490	2,370	27,365	8,555
SSA #32 (On Brentwood's Pond)	3,000	3,000	3,185	3,000	3,280	3,375
	<u>1,596,410</u>	<u>1,407,435</u>	<u>2,169,495</u>	<u>1,611,752</u>	<u>2,533,735</u>	<u>2,534,500</u>
<b>Debt Service Funds</b>						
Debt Service	2,013,367	652,991	704,800	700,500	650,300	-
	<u>2,013,367</u>	<u>652,991</u>	<u>704,800</u>	<u>700,500</u>	<u>650,300</u>	<u>-</u>
<b>Capital Projects Funds</b>						
General Capital Projects	153,791	74,975	767,300	100,950	201,000	215,000
Infrastructure Capital Projects	2,801,997	1,803,265	3,880,565	1,004,205	3,331,600	2,725,000
Prairie Green	1,496,942	21,931	424,615	38,980	419,615	67,500
TIF #2	62,114	66,630	357,125	317,020	1,540,765	379,810
TIF #3	67,418	174,208	330,230	383,470	871,240	219,445
Capital Equipment	768,644	1,331,548	2,087,310	157,905	2,396,815	1,951,675
	<u>5,350,905</u>	<u>3,472,558</u>	<u>7,847,145</u>	<u>2,002,530</u>	<u>8,761,035</u>	<u>5,558,430</u>
<b>Enterprise Funds</b>						
Electric	37,217,062	36,974,155	54,304,830	38,058,315	51,620,110	41,050,450
Water/Wastewater	16,800,861	11,342,866	15,746,590	14,279,335	14,231,180	14,404,395
Refuse	549,336	504,332	612,230	534,985	546,580	548,580
Cemetery	47,404	45,477	86,450	56,135	72,400	71,150
Commuter Parking	622,055	610,062	997,470	893,875	590,480	623,750
	<u>55,236,720</u>	<u>49,476,893</u>	<u>71,747,570</u>	<u>53,822,645</u>	<u>67,060,750</u>	<u>56,698,325</u>
<b>Internal Service Funds</b>						
Group Dental Insurance	166,058	144,592	195,040	166,130	196,830	196,830
Workers' Compensation	130,188	603,690	895,855	893,095	852,135	893,855
	<u>296,246</u>	<u>748,282</u>	<u>1,090,895</u>	<u>1,059,225</u>	<u>1,048,965</u>	<u>1,090,685</u>
<b>Trust and Agency Funds</b>						
Police Pension	1,609,956	1,909,114	2,157,320	2,057,610	2,262,715	2,429,565
Fire Pension	837,672	856,641	969,920	889,920	945,875	974,240
	<u>2,447,628</u>	<u>2,765,755</u>	<u>3,127,240</u>	<u>2,947,530</u>	<u>3,208,590</u>	<u>3,403,805</u>
<b>Total Expenditures</b>	<u>\$ 84,897,540</u>	<u>\$ 76,866,449</u>	<u>\$ 106,653,035</u>	<u>\$ 79,417,494</u>	<u>\$ 102,896,190</u>	<u>\$ 90,266,175</u>

# BUDGET SUMMARY – TOTAL BY FUND

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## General Fund

The General Fund budget has decreased (\$333,075) or (1.7%), compared to the FY 2021 budget resulting from decreases in maintenance supplies, motor fuel, and transfers to the Capital Projects Fund.

## Special Revenue Funds

Many of the Special Revenue Funds held steady over the FY 2021 amended budget. The increase in the Motor Fuel Tax (MFT) Fund is due to budgeted grant revenue of \$472,205. The Tourism Fund budget decreased (\$203,765) or (51.6%) and can be attributed to the reduced revenues due to the coronavirus. The Restricted Police Fines budget increased \$43,870 or 147.6%, which is due to budgeting the purchase of two police vehicles. Several of the Special Service Area (SSA) Funds saw budgeted increases over the prior year, mostly for contracted landscaping increases. The increase is related to projects that were deferred due to the coronavirus or were projects that had been previously planned to occur in FY 2022.

## Debt Service Fund

Scheduled decreases of principal payments on outstanding debt resulted in a decrease for FY 2022 to \$650,300 or (7.7%) lower than the FY 2021 budget. At the conclusion of FY 2022, all debt in the Debt Service Fund will be paid off.

## Capital Projects Funds

The Capital Projects Funds budget is \$2,197,195 or 38.9% higher than the FY 2020 amended budget. Reduced project completion in FY 2021 due to the coronavirus as well as scheduled TIF projects in FY 2022 attributed to the increase.

## Enterprise Funds

The Electric Fund budget is (\$2,684,720) or (4.9%) lower than the FY 2021 budget due to reduced electric purchase/consumption and lower scheduled debt payments. The Water/Wastewater FY 2021 budget is (\$1,515,410) or (9.6%) lower compared to FY 2021 budget due to capital project costs. The Commuter Parking Fund budget is (\$406,990) or (40.8%) lower than the FY 2021 budget due to early repayment or remaining debt service at the end of FY 2021.

## Internal Service Funds

The Internal Service Funds remain stable with a decrease of (\$41,930) or (3.8%) lower than FY 2021 budget.

## Trust and Agency Funds

The Police and Fire Pension's budgets are higher by \$81,350 or 2.6% due to increased costs for retiree pension payments caused by anticipated retirements.

CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Category and Fund  
 Fiscal Year Ending April 30, 2022

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Enterprise Funds	Internal Service	Pension Trust Funds	Total
<b>Revenues and Other Financing Sources</b>								
Taxes	\$ 9,422,265	\$ 908,780	\$ 270,000	\$ 2,499,000	\$ -	\$ -	\$ -	\$ 13,100,045
Licenses	-	-	-	-	-	-	-	-
Permits	379,200	-	-	-	-	-	-	379,200
Intergovernmental Revenues	7,806,710	1,232,205	-	-	-	-	-	9,038,915
Fines and Forfeits	174,200	51,640	-	-	530,000	-	-	755,840
Service Charges	-	1,820	-	-	47,015,825	-	-	47,017,645
Service Fees	646,525	2,500	-	5,000	278,220	1,042,400	-	1,974,645
Other Revenues	429,500	38,660	2,200	1,777,710	542,895	1,000	5,321,675	8,113,640
Other Financing Sources	774,415	298,130	378,100	4,479,325	18,693,810	5,565	-	24,629,345
<b>Total Revenues</b>	<b>\$ 19,632,815</b>	<b>\$ 2,533,735</b>	<b>\$ 650,300</b>	<b>\$ 8,761,035</b>	<b>\$ 67,060,750</b>	<b>\$ 1,048,965</b>	<b>\$ 5,321,675</b>	<b>\$ 105,009,275</b>
<b>Expenditures and Other Financing Uses</b>								
Personal Services	\$ 16,460,984	\$ 237,476	\$ -	\$ 122,348	\$ 7,194,741	\$ -	\$ 2,980,850	\$ 26,996,399
Contractual Services	1,922,576	553,064	-	930,082	32,131,959	1,023,315	227,740	36,788,736
Commodities	812,335	102,020	-	-	897,010	-	-	1,811,365
Debt Service	-	30,335	650,300	67,800	3,543,400	-	-	4,291,835
Capital Outlay	-	115,870	-	7,625,805	17,943,640	-	-	25,685,315
Other Expenditures	(536,830)	735,250	-	15,000	5,333,770	-	-	5,547,190
Other Financing Uses	973,750	759,720	-	-	16,230	25,650	-	1,775,350
<b>Total Expenditures/Expenses</b>	<b>\$ 19,632,815</b>	<b>\$ 2,533,735</b>	<b>\$ 650,300</b>	<b>\$ 8,761,035</b>	<b>\$ 67,060,750</b>	<b>\$ 1,048,965</b>	<b>\$ 3,208,590</b>	<b>\$ 102,896,190</b>

CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Department and Fund  
 Fiscal Year Ending April 30, 2022

	General	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses								
Legislative	\$ 140,732	\$ 251,685	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,417
City Administrator's Office	249,193	-	-	-	-	-	-	249,193
Administrative Services	1,815,491	60,935	650,300	-	400,000	1,048,965	-	3,975,691
Finance Department	261,370	-	-	-	-	-	-	261,370
Community Development	1,127,352	377,115	-	419,615	-	-	-	1,924,082
Economic Development	129,005	191,350	-	2,412,005	-	-	-	2,732,360
Police Department	8,075,896	114,043	-	-	61,320	-	2,262,715	10,513,974
Fire Department	5,367,913	62,510	-	-	-	-	945,875	6,376,298
Public Works	2,465,863	1,476,097	-	5,929,415	66,599,430	-	-	76,470,805
<b>Total Expenditures/Expenses</b>	<b>\$ 19,632,815</b>	<b>\$ 2,533,735</b>	<b>\$ 650,300</b>	<b>\$ 8,761,035</b>	<b>\$ 67,060,750</b>	<b>\$ 1,048,965</b>	<b>\$ 3,208,590</b>	<b>\$ 102,896,190</b>

CITY OF GENEVA, ILLINOIS  
 Estimated Change in Fund Balance  
 Fiscal Year Ending April 30, 2022 & April 30, 2023

Fund	April 30, 2020 Fund Balance	Estimated April 30, 2021 Fund Balance	Estimated April 30, 2022 Fund Balance	Estimated April 30, 2023 Fund Balance
General (1)	8,066,417	7,206,162	6,431,747	4,515,742
Special Revenue Funds				
Motor Fuel Tax	1,260,142	1,950,147	2,634,752	3,319,357
Cultural Arts Commission (1)	41,049	23,364	(376)	(23,866)
SPAC	49,268	47,933	48,873	49,813
Beautification (1)	28,118	16,593	14,328	2,413
Tourism (1)	172,547	91,195	100,025	(995)
Restricted Police Fines (1)	99,336	114,636	76,546	82,326
PEG (1)	156,596	165,776	171,376	175,976
Mental Health (1)	7,279	(16,296)	(18,046)	(19,796)
Foreign Fire Insurance (1)	107,114	132,749	162,514	192,279
SSA #1 (1)	203,877	145,732	40,177	8,352
SSA #4 (Randall Square) (1)	61,298	65,628	50,183	34,243
SSA #5 (Williamsburg) (1)	26,195	28,660	6,435	9,375
SSA #7 (Blackberry) (1)	14,590	13,035	12,425	11,735
SSA #9 (Geneva Knolls) (1)	13,242	13,897	9,567	10,192
SSA #11 (Eagle Brook) (1)	103,898	100,958	58,018	55,078
SSA #16 (Fisher Farms) (1)	109,518	139,218	168,918	198,618
SSA #18 (Wildwood) (1)	10,595	13,025	10,430	12,790
SSA #23 (Sunset Meadows) (1)	8,815	9,105	1,445	695
SSA #26 (Westhaven) (1)	29,973	35,438	16,263	22,333
SSA #32 (On Brentwood's Pond)	101	291	571	946
	2,503,551	3,091,084	3,564,424	4,141,864
Debt Service Funds				
Debt Service (1)	375,936	379,076	976	976
Capital Projects Funds				
General Capital Projects	17,549	4	4	4
Infrastructure Capital Projects (1)	1,556,000	2,554,795	1,947,090	1,393,090
Prairie Green (1)	723,541	750,921	398,806	398,806
TIF #2 (1)	1,405,474	1,343,454	710,404	585,594
TIF #3 (1)	(266,977)	(543,447)	(877,087)	(1,001,532)
Capital Equipment	510,511	434,841	32,276	285,076
	3,946,098	4,540,568	2,211,493	1,661,038
Enterprise Funds				
Electric (2)	9,209,046	10,005,126	10,130,196	8,476,791
Water/Wastewater (2)	4,004,428	2,918,303	1,728,818	366,118
Refuse (2)	160,573	175,733	186,063	195,693
Cemetery (2)	442,783	457,523	473,753	488,833
Commuter Parking (2)	1,757,796	873,921	910,671	1,170,661
	15,574,626	14,430,606	13,429,501	10,698,096
Internal Service Funds				
Group Dental Insurance	148,452	164,672	190,322	215,972
Workers Compensation	399,490	299,730	294,165	258,530
	547,942	464,402	484,487	474,502
Trust and Agency Funds				
Police Pension	24,213,080	28,645,770	29,770,455	30,728,290
Fire Pension	14,150,435	15,179,965	16,168,365	17,135,250
	38,363,515	43,825,735	45,938,820	47,863,540

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves

(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension Expense

# ESTIMATED CHANGE IN FUND BALANCE

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## General Fund

The General Fund fund balance is expected to decrease to \$7,206,162 at the end of FY 2021 due to revenues coming in lower than expected in sales taxes, licenses, and permits and is primarily due to COVID. The City Council policy strives to maintain a General Fund reserve level of at least 25.0% of anticipated expenditures. The estimated April 30, 2022 and 2023 fund balance will be at 32.8% and 21.5%, respectively. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

## Special Revenue Funds

The Motor Fuel Tax Fund is anticipated to increase in fund balance over the next several years due to a multi-year grant.

The Cultural Arts Commission Fund and Beautification fund balance decreases are attributed to lower revenues from donations and/or special event fees.

The Tourism Fund has a budgeted decrease in fund balance due to lower Hotel/Motel tax receipts due to COVID.

The Mental Health Fund fund balance is expected to decrease due to larger charitable grant awards.

SSA's 1, 4, 5, 11, 23, and 26 have budgeted a decrease in fund balance to fund current capital projects. SSA's 16 and 32 are expected to see fund balances increases to support future capital projects in these areas.

## Debt Service Funds

The Debt Service Fund is expected to reduce as the debt in the fund will be paid off in FY 2022.

## Capital Projects Funds

The Infrastructure Capital Projects Fund fund balance is expected to increase for FY 2021 due to fewer projects being completed than budgeted due to COVID.

A reduction of 46.9% or \$352,115, in the Prairie Green fund balance for FY 2022 is related to the construction of a trail head parking lot.

The TIF #2 fund balance is expected to reduce in FY 2022 due to capital project expenditures.

The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover the prior year's expenditures.

## Enterprise Funds

The Electric Fund cash balance is expected to increase \$796,080 or 8.64% FY 2021 and \$125,070 or 1.25% in FY 2022 due to fewer capital improvements.

# ESTIMATED CHANGE IN FUND BALANCE

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The Water/Wastewater Fund cash balance is expected to decrease \$1,086,125 or 27.12%, which is traceable to investments in capital improvements to the water and wastewater infrastructures.

The Refuse Fund assumed an increase in fund balance to \$186,063 assignable to a lower than expected contractual service cost.

A large decrease in fund balance of 50.28% or \$883,875 expected in the Commuter Lot Fund fund balance for FY 2021 imputable to the City halting paid permit parking due to COVID. A modest increase of 4.21% or \$36,750 is budgeted for FY 2022.

## Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

## Trust and Agency Funds

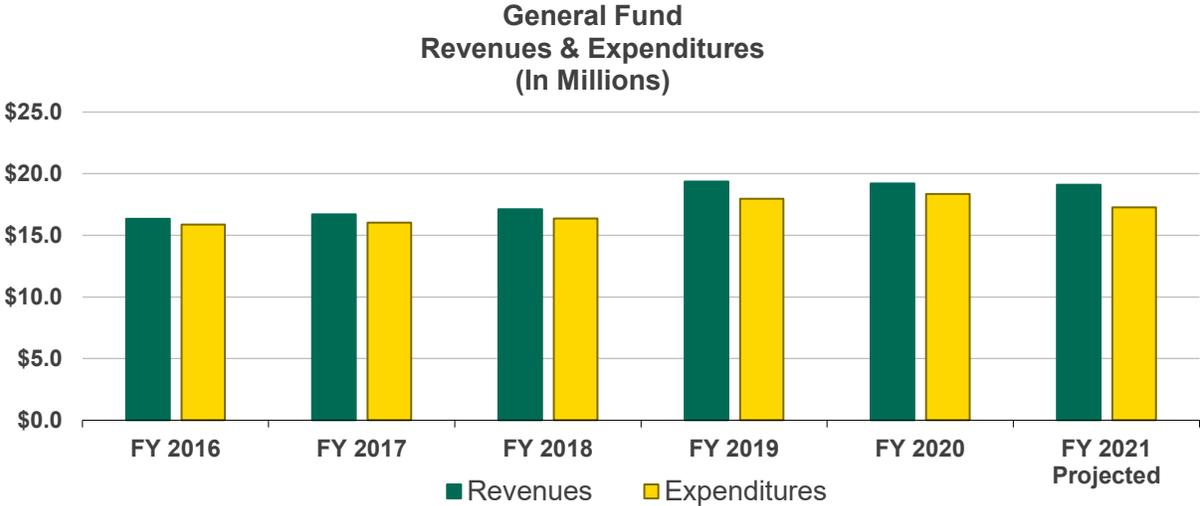
The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

# GENERAL FUND



The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. Organizational charts, descriptions, fiscal year goals, performance measures, personnel summaries, and detail budgets for departments listed to the right are explained further within this section.

- Legislative
- City Administrator’s Office
- Administrative Services
- Finance
- Community Development
- Economic Development
- Police
- Fire
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division



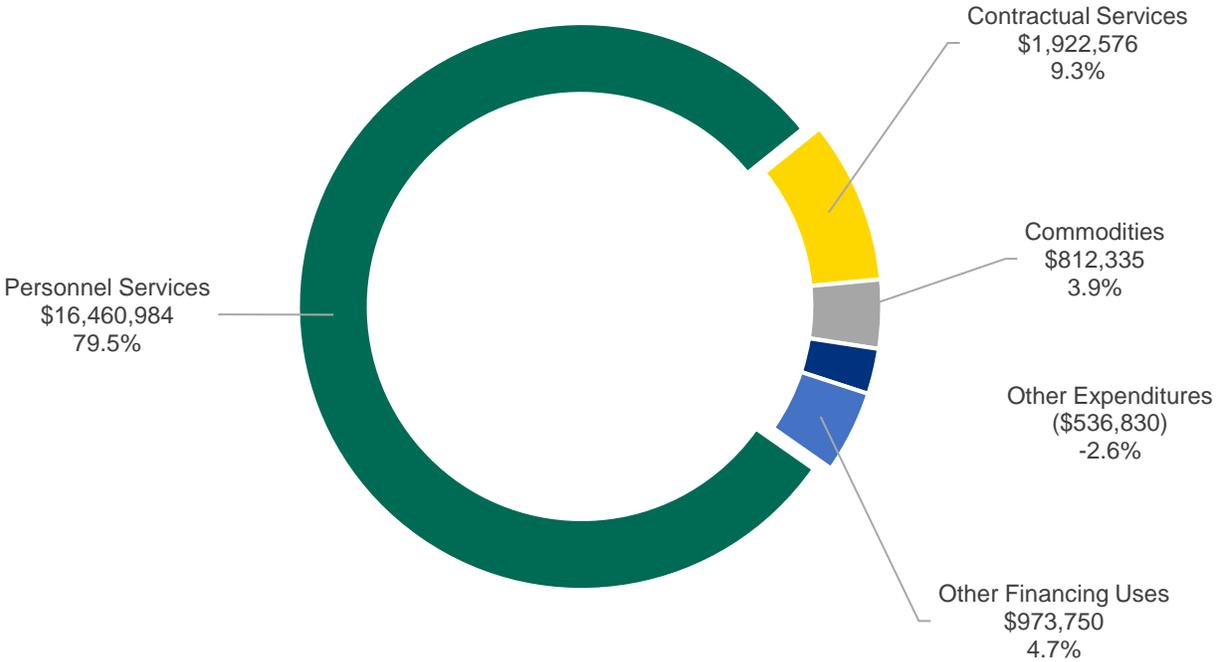
# GENERAL FUND



Total General Fund budgeted revenues have decreased from FY 2021. This is primarily due to no business license revenue being budgeted in FY 2022. Additionally, sales tax, permits, state income tax are budgeted to be down due to COVID. Local use tax is budgeted to increase, which is due to the increase in on-line sales.

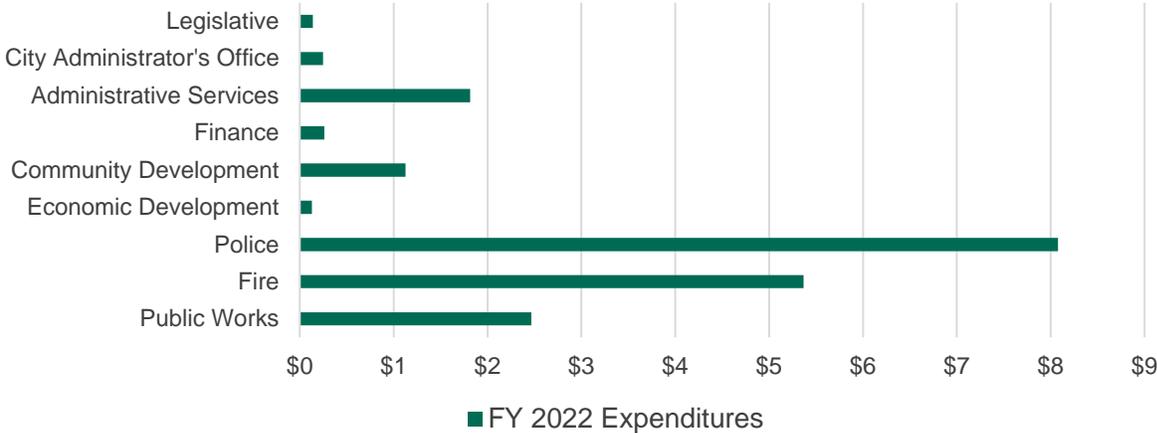
# GENERAL FUND

FY 2022 Expenditures by Category



Personnel Services account for 79.5% of the General Fund budget. FY 2022 budgeted personnel services expenditures increased 2.58% over FY 2021 budget due to a combination of increased health insurance costs, and budgeted pay increases. Overall, expenditures have been controlled to ensure recurring revenues cover operating expenditures. The budgeted General Fund expenditures decreased by \$333,075 or 1.67%, which is due to reduced funding of capital projects.

Expenditures by Department (In Millions)



CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 4,931,337	\$ 5,073,829	\$ 5,173,240	\$ 5,393,515	\$ 5,423,240	\$ 5,423,240
412	Simplified Telecommunications Tax	791,992	623,783	760,000	490,000	465,000	440,000
413	Municipal Utility Tax	1,339,033	1,273,532	1,315,000	1,140,000	1,310,000	1,310,000
415	Township Fire Tax	75,724	77,754	70,000	78,505	70,000	70,000
416	Auto Rental Tax	47	38	50	25	25	25
419	Non-Home Rule Sales Tax	1,876,571	2,070,514	2,200,000	1,840,000	2,154,000	2,159,000
<b>Total Taxes</b>		<b>9,014,704</b>	<b>9,119,449</b>	<b>9,518,290</b>	<b>8,942,045</b>	<b>9,422,265</b>	<b>9,402,265</b>
420	Business Licenses	193,225	194,065	190,950	20,950	-	190,900
<b>Total Licenses</b>		<b>193,225</b>	<b>194,065</b>	<b>190,950</b>	<b>20,950</b>	<b>-</b>	<b>190,900</b>
430	Building Permits	468,866	330,190	430,400	320,200	366,200	366,200
431	Sign Permits	10,310	8,700	10,000	8,500	10,000	10,000
433	Overweight Permits	2,290	3,230	3,000	3,000	3,000	3,000
<b>Total Permits</b>		<b>481,466</b>	<b>342,120</b>	<b>443,400</b>	<b>331,700</b>	<b>379,200</b>	<b>379,200</b>
440	Sales Tax	5,151,383	4,776,660	5,100,000	4,230,000	4,900,000	4,925,000
442	State Income Tax	2,223,771	2,114,785	2,200,000	2,100,000	1,900,000	1,900,000
443	Replacement Tax	84,451	111,185	85,000	94,500	83,000	83,000
444	Local Use Tax	662,906	768,270	600,000	775,000	825,000	825,000
446	Reimbursements	91,133	87,173	95,100	90,500	95,950	98,775
447	Federal Grants	2,288	968	-	2,760	2,760	2,760
448	State/Local Grants	2,423	2,793	800	1,283,595	-	-
<b>Total Intergovernmental Revenues</b>		<b>8,218,355</b>	<b>7,861,834</b>	<b>8,080,900</b>	<b>8,576,355</b>	<b>7,806,710</b>	<b>7,834,535</b>
450	Circuit Court Fines	112,762	156,727	110,000	125,000	125,000	125,000
451	Parking Violations	38,260	33,486	35,000	5,000	8,700	26,000
453	Ordinance Fines	34,770	19,735	35,000	30,000	30,000	30,000
454	False Alarm Fines	7,700	6,933	7,500	8,000	8,000	8,000
456	Compliance Fines	2,100	3,450	2,500	2,000	2,000	2,000
459	Civil Law Violations	1,825	50	1,500	1,000	500	500
<b>Total Fines &amp; Forfeits</b>		<b>197,417</b>	<b>220,382</b>	<b>191,500</b>	<b>171,000</b>	<b>174,200</b>	<b>191,500</b>
471	General Government Fees	413,355	399,985	407,750	377,810	362,800	352,800
472	Community Development Fees	141,892	121,488	141,500	131,500	131,500	131,500
473	Public Safety Fees	199,303	181,180	160,325	127,225	152,225	152,225
<b>Total Service Fees</b>		<b>754,550</b>	<b>702,653</b>	<b>709,575</b>	<b>636,535</b>	<b>646,525</b>	<b>636,525</b>
481	Interest Income	112,854	122,784	95,000	23,000	23,000	23,000
482	Rental Income	184,343	162,478	195,000	195,000	201,500	201,500
483	Insurance & Property Damage	717	3,421	-	1,050	-	-
484	Sale of Capital Assets	-	261,413	-	-	-	-
485	Reimbursed Expenditures	202,927	190,106	195,000	195,000	195,000	195,000
486	Donations	2,660	-	-	3,000	-	-
489	Miscellaneous	8,933	13,557	10,000	10,000	10,000	10,000
<b>Total Other Revenues</b>		<b>512,432</b>	<b>753,759</b>	<b>495,000</b>	<b>427,050</b>	<b>429,500</b>	<b>429,500</b>
499	Reappropriation	-	-	336,275	-	774,415	1,916,005
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>336,275</b>	<b>-</b>	<b>774,415</b>	<b>1,916,005</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 19,372,148</b>	<b>\$ 19,194,262</b>	<b>\$ 19,965,890</b>	<b>\$ 19,105,635</b>	<b>\$ 19,632,815</b>	<b>\$ 20,980,430</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 8,643,329	\$ 8,833,182	\$ 9,100,802	\$ 8,733,072	\$ 9,384,366	\$ 9,537,812
502	Wages - Part-Time/Seasonal	168,581	161,168	209,623	111,915	184,164	178,277
503	Overtime	758,126	635,473	697,215	491,620	693,545	693,545
504	Stand-By	93,401	86,924	98,650	102,340	96,400	96,400
506	Wages - Meetings	4,641	4,752	9,720	3,225	5,000	5,000
513	POC Holiday	5,502	4,336	13,080	2,060	6,000	6,000
514	Overnight Duty	333,409	300,081	416,800	260,205	375,000	375,000
515	Still Alarms	35,375	39,098	36,000	27,845	36,000	36,000
516	Training	16,292	9,379	14,400	3,520	14,400	14,400

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
521	Group Insurance	1,883,519	2,074,684	2,267,436	2,114,890	2,305,256	2,312,027
522	Medicare	140,296	140,822	153,619	133,140	156,519	159,374
523	Social Security	225,257	224,519	232,354	202,445	247,839	252,928
524	IMRF	348,157	330,852	391,001	349,465	394,420	391,292
525	Police/Fire Pension	1,959,085	2,562,075	2,562,075	2,562,075	2,562,075	2,562,075
528	Unemployment Compensation	2,097	-	-	-	-	-
<b>Total Personnel Services</b>		<b>14,617,068</b>	<b>15,407,347</b>	<b>16,202,775</b>	<b>15,097,817</b>	<b>16,460,984</b>	<b>16,620,130</b>
531	Maintenance Service	253,938	277,767	298,665	307,640	297,810	300,895
541	Accounting & Auditing Service	31,165	23,287	30,285	31,550	22,085	27,075
542	Engineering Service	25,048	22,499	20,000	22,500	20,000	20,000
543	Legal Service	143,224	165,871	120,000	150,000	147,000	150,000
544	Medical Services	25,137	13,358	24,650	22,185	23,060	22,890
546	Janitorial Service	56,097	56,107	56,400	56,260	56,400	56,400
547	Banking Service	6,457	7,878	8,000	9,000	9,000	9,000
550	Collection Service	-	35	250	50	250	250
551	Advertising	100	-	-	-	-	-
552	Data Programming Service	-	2,084	1,500	2,085	1,500	1,500
559	Other Professional Services	45,442	48,147	86,135	61,500	69,445	81,445
561	Postage	8,467	8,052	7,365	6,720	7,275	7,275
562	Telephone	64,055	71,097	62,790	72,880	68,730	67,495
563	Publishing	13,204	14,245	14,995	13,195	14,700	14,700
564	Printing	9,990	8,629	13,147	9,270	12,055	10,555
565	Internet	3,427	2,417	2,680	2,680	2,680	2,680
566	Recording Fees	4,235	1,739	3,350	2,610	3,000	3,000
571	Dues & Subscriptions	36,221	38,437	37,763	49,260	51,280	51,280
572	Travel & Meals	10,207	7,369	17,105	6,095	21,515	16,065
573	Training & Professional Development	46,509	43,785	71,680	53,430	69,545	70,935
575	Publications	143	738	825	830	930	930
581	Utilities	10,551	13,005	12,195	12,255	12,315	12,315
582	Street Lighting	538	443	600	600	600	600
584	Landfill Charges	566	3,160	2,000	2,000	2,000	2,000
587	Mosquito Abatement	48,294	49,548	60,000	60,000	60,000	60,000
592	General Insurance	104,601	126,492	220,500	200,500	200,501	200,500
595	Rentals	25,156	23,721	26,325	26,190	27,325	27,265
596	Public Transportation	14,946	13,290	30,000	30,000	30,000	30,000
597	Tri-City Ambulance/Tri-Com	527,083	452,611	484,870	482,785	488,970	488,970
599	Other Contractual Services	130,086	131,077	179,125	157,285	202,605	212,605
<b>Total Contractual Services</b>		<b>1,644,885</b>	<b>1,626,891</b>	<b>1,893,200</b>	<b>1,851,355</b>	<b>1,922,576</b>	<b>1,948,625</b>
601	Maintenance Supplies	372,430	187,290	396,150	388,705	393,650	426,350
621	Office Supplies	19,647	19,214	24,805	22,905	24,330	24,330
622	Office Equipment	8,009	4,616	14,950	10,450	9,200	8,900
623	Office Furniture	2,268	1,079	7,300	2,500	6,500	3,200
624	Operating Supplies	46,067	38,993	72,510	70,920	72,410	72,610
625	Small Tools	4,231	4,232	18,500	16,950	18,500	18,500
626	Janitorial Supplies	3,213	4,692	4,450	4,390	4,450	4,450
627	Motor Fuel & Lubricants	116,061	115,626	143,810	116,400	116,705	116,705
630	Ammunition	4,372	8,557	10,750	10,750	10,750	10,750
631	Clothing	80,279	66,561	80,635	77,785	92,735	80,535
632	Per Copy Charges	8,816	8,671	8,340	7,925	8,440	8,440
641	Books	1,369	659	2,200	1,655	1,700	1,700
642	Periodicals	207	187	350	350	350	350
663	Computer Software	21,637	42,353	50,110	41,660	52,615	52,615
<b>Total Commodities</b>		<b>688,606</b>	<b>502,732</b>	<b>834,860</b>	<b>773,345</b>	<b>812,335</b>	<b>829,435</b>
910	Capitalized Assets	(585,522)	(402,706)	(550,000)	(550,000)	(550,000)	(550,000)
912	Bad Debt	(4,221)	1,631	5,000	5,000	5,000	5,000
913	Community Relations	545	975	1,830	755	1,375	1,530
914	State/Federal Permit Fees	500	500	500	500	500	500
916	Property Taxes	60,611	2,714	1,250	2,210	500	-
917	Employee Awards	5,859	5,032	5,675	5,425	5,795	5,095
<b>Total Other Expenditures</b>		<b>(522,227)</b>	<b>(391,854)</b>	<b>(535,745)</b>	<b>(536,110)</b>	<b>(536,830)</b>	<b>(537,875)</b>

CITY OF GENEVA, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
951.16	Transfers Out - Cultural Arts	-	-	-	-	10,000	-
951.17	Transfers Out - SPAC	3,500	3,500	3,500	3,500	3,500	3,500
951.18	Transfers Out - Beautification	-	-	-	-	10,000	-
951.41	Transfers Out - Gen Capital Proj.	153,790	74,919	767,300	83,405	201,000	215,000
951.42	Transfers Out - Infrastructure Cap.	-	-	-	-	-	-
951.44	Transfers Out - Capital Equip	1,370,642	857,840	800,000	-	749,250	1,901,615
951.63	Transfers Out - Water	-	261,160	-	-	-	-
Total Other Financing Uses		<u>1,527,932</u>	<u>1,197,419</u>	<u>1,570,800</u>	<u>86,905</u>	<u>973,750</u>	<u>2,120,115</u>
Total Expenditures and Other Financing Uses		<u>\$ 17,956,264</u>	<u>\$ 18,342,535</u>	<u>\$ 19,965,890</u>	<u>\$ 17,273,312</u>	<u>\$ 19,632,815</u>	<u>\$ 20,980,430</u>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Description	2018-2019	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023
	Actual	Actual	Budget	Projected	Budget	Forecast
10 Legislative	\$ 108,841	\$ 99,587	\$ 131,197	\$ 103,420	\$ 140,732	\$ 129,397
30 City Administrator's Office	207,961	213,898	246,237	210,265	249,193	251,615
40 Administrative Services	2,303,517	1,960,955	2,401,871	880,285	1,815,491	2,977,010
40.44 Finance	239,056	242,186	263,369	254,016	261,370	270,470
50 Community Development	1,014,313	1,032,467	1,139,738	1,019,020	1,127,352	1,142,330
60 Economic Development	102,827	111,115	137,111	96,625	129,005	125,641
70 Police	7,279,046	7,624,826	7,964,522	7,505,296	8,075,896	8,211,924
80 Fire	4,609,231	4,957,657	5,266,833	5,020,460	5,367,913	5,344,922
90 Pubic Works	2,091,471	2,099,846	2,415,012	2,183,925	2,465,863	2,527,121
<b>Total General Fund</b>	<b>17,956,264</b>	<b>18,342,535</b>	<b>19,965,890</b>	<b>17,273,312</b>	<b>19,632,815</b>	<b>20,980,430</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department & Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>10 Legislative</b>						
Personnel Services	\$ 69,031	\$ 69,024	\$ 72,947	\$ 68,805	\$ 73,857	\$ 72,947
Contractual Services	38,252	28,983	54,550	33,415	63,325	53,350
Commodities	1,131	760	2,700	700	2,550	2,100
Other Expenditures	427	820	1,000	500	1,000	1,000
<b>Total</b>	<b>108,841</b>	<b>99,587</b>	<b>131,197</b>	<b>103,420</b>	<b>140,732</b>	<b>129,397</b>
<b>30 City Administrator</b>						
Personnel Services	185,218	188,736	201,972	174,515	205,893	210,015
Contractual Services	21,657	23,747	39,815	33,750	39,500	39,500
Commodities	1,086	1,415	4,300	2,000	3,800	2,100
Other Expenditures	-	-	150	-	-	-
<b>Total</b>	<b>207,961</b>	<b>213,898</b>	<b>246,237</b>	<b>210,265</b>	<b>249,193</b>	<b>251,615</b>
<b>40 Administrative Services</b>						
Personnel Services	357,909	356,456	371,141	315,035	352,065	362,390
Contractual Services	349,269	396,711	445,650	463,810	474,621	479,950
Commodities	7,596	7,154	11,830	11,325	13,355	13,355
Other Expenditures	60,811	3,214	2,450	3,210	1,700	1,200
Other Financing Uses	1,527,932	1,197,419	1,570,800	86,905	973,750	2,120,115
<b>Total</b>	<b>2,303,517</b>	<b>1,960,955</b>	<b>2,401,871</b>	<b>880,285</b>	<b>1,815,491</b>	<b>2,977,010</b>
<b>40.44 Finance</b>						
Personnel Services	194,764	199,576	207,384	197,421	214,615	218,435
Contractual Services	47,157	38,915	48,485	50,045	40,105	45,235
Commodities	1,357	1,815	2,450	1,500	1,400	1,800
Other Expenditures	(4,221)	1,881	5,050	5,050	5,250	5,000
<b>Total</b>	<b>239,056</b>	<b>242,186</b>	<b>263,369</b>	<b>254,016</b>	<b>261,370</b>	<b>270,470</b>
<b>50 Community Development</b>						
Personnel Services	832,490	874,512	894,283	816,405	880,627	897,285
Contractual Services	170,733	148,583	230,280	187,910	231,305	229,720
Commodities	10,593	9,217	14,745	14,350	14,895	14,895
Other Expenditures	497	155	430	355	525	430
<b>Total</b>	<b>1,014,313</b>	<b>1,032,467</b>	<b>1,139,738</b>	<b>1,019,020</b>	<b>1,127,352</b>	<b>1,142,330</b>
<b>60 Economic Development</b>						
Personnel Services	93,282	99,204	108,326	79,565	105,360	103,791
Contractual Services	8,706	11,002	24,485	15,860	20,295	20,150
Commodities	770	859	3,800	1,200	3,100	1,500
Other Expenditures	70	50	500	-	250	200
<b>Total</b>	<b>102,827</b>	<b>111,115</b>	<b>137,111</b>	<b>96,625</b>	<b>129,005</b>	<b>125,641</b>
<b>70 Police</b>						
Personnel Services	6,706,219	7,065,880	7,370,722	6,937,126	7,499,001	7,613,579
Contractual Services	451,525	402,937	403,345	404,320	408,670	430,470
Commodities	118,010	154,012	188,280	161,675	166,130	165,880
Other Expenditures	3,293	1,997	2,175	2,175	2,095	1,995
<b>Total</b>	<b>7,279,046</b>	<b>7,624,826</b>	<b>7,964,522</b>	<b>7,505,296</b>	<b>8,075,896</b>	<b>8,211,924</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department & Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
80 Fire						
Personnel Services	4,169,397	4,548,470	4,801,868	4,537,800	4,900,388	4,883,397
Contractual Services	337,005	345,116	368,005	389,135	363,335	369,335
Commodities	101,614	62,986	95,760	92,325	102,990	90,990
Other Expenditures	1,216	1,085	1,200	1,200	1,200	1,200
Total	<u>4,609,231</u>	<u>4,957,657</u>	<u>5,266,833</u>	<u>5,020,460</u>	<u>5,367,913</u>	<u>5,344,922</u>
90 Public Works						
Personnel Services	2,008,759	2,005,489	2,174,132	1,971,145	2,229,178	2,258,291
Contractual Services	220,583	230,898	278,585	273,110	281,420	280,915
Commodities	446,450	264,514	510,995	488,270	504,115	536,815
Other Expenditures	(584,322)	(401,056)	(548,700)	(548,600)	(548,850)	(548,900)
Total	<u>2,091,471</u>	<u>2,099,846</u>	<u>2,415,012</u>	<u>2,183,925</u>	<u>2,465,863</u>	<u>2,527,121</u>
Total General Fund	<u>17,956,264</u>	<u>18,342,535</u>	<u>19,965,890</u>	<u>17,273,312</u>	<u>19,632,815</u>	<u>20,980,430</u>
Total General Fund						
Personnel Services	\$ 14,617,068	\$ 15,407,347	\$ 16,202,775	\$ 15,097,817	\$ 16,460,984	\$ 16,620,130
Contractual Services	1,644,885	1,626,891	1,893,200	1,851,355	1,922,576	1,948,625
Commodities	688,606	502,732	834,860	773,345	812,335	829,435
Other Expenditures	(522,227)	(391,854)	(535,745)	(536,110)	(536,830)	(537,875)
Other Financing Uses	1,527,932	1,197,419	1,570,800	86,905	973,750	2,120,115
Total	<u>17,956,264</u>	<u>18,342,535</u>	<u>19,965,890</u>	<u>17,273,312</u>	<u>19,632,815</u>	<u>20,980,430</u>



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# LEGISLATIVE

## DEPARTMENT DESCRIPTION

The Corporate Authorities are composed of ten City Council members and a Mayor elected by the voters. Two Aldermen are elected from each of five wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five Aldermen elected the year preceding Leap Year and five Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Terms of office are four-years commencing the first regular council meeting in May, following the April election. The Mayor's responsibilities include presiding over the City Council meetings, Committee of the Whole meetings, and signing all documents on behalf of the City Council. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council and Committee of the Whole are held on the first and third Monday of each month in the Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular

meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The Mayor with the advice and consent of the City Council, appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions that operate in an advisory capacity to the Council.

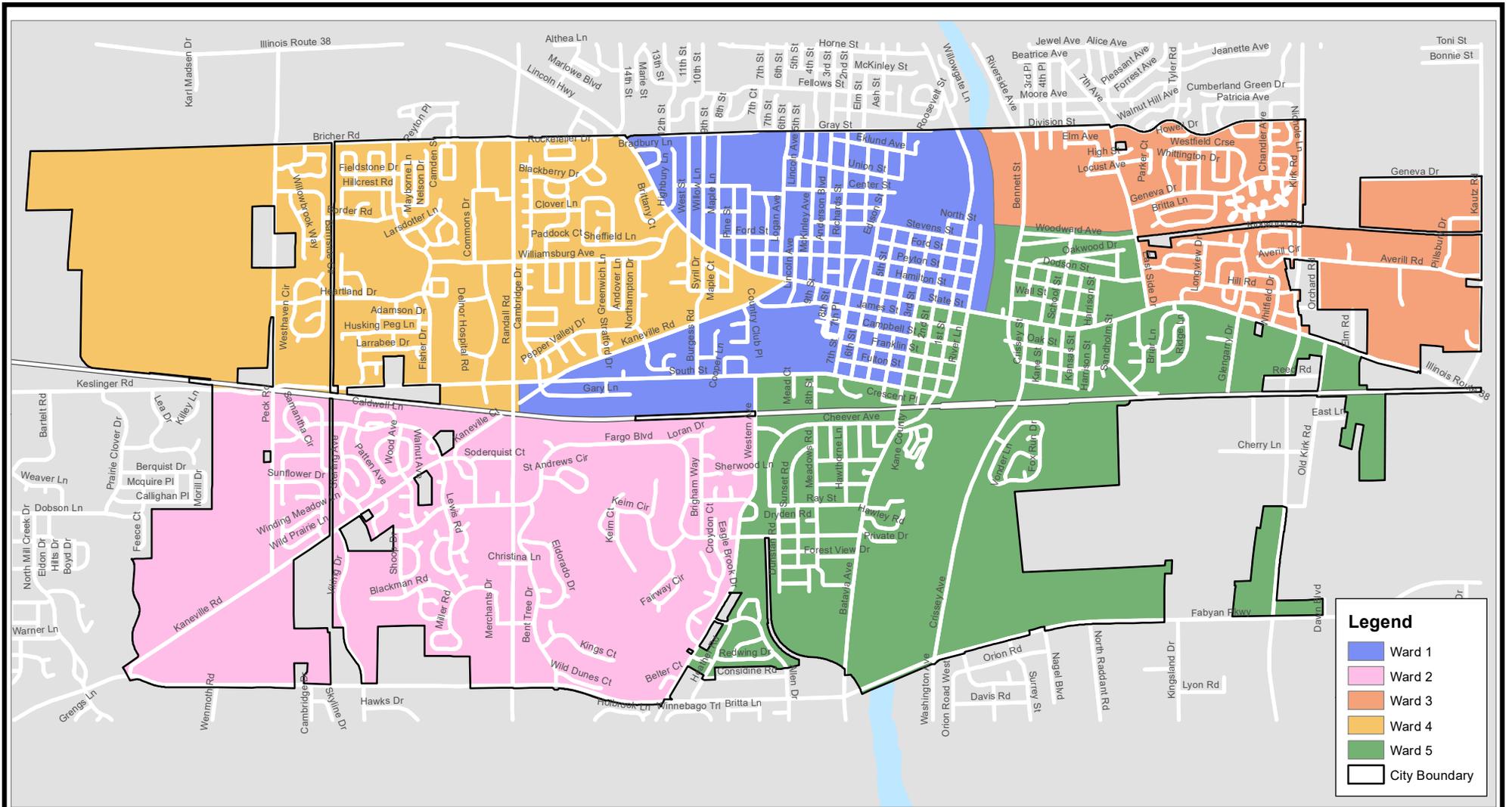
The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation reflecting the needs, wishes and priorities of all the residents of the City of Geneva. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations. They strive to promote the economic, cultural and governmental well-being of the community.

## Virtual Meetings



FY 2021 required the City to adapt and change the way meetings were conducted, from in-person to on-line (while remaining in compliance with the Illinois Open Meeting Act).





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# City of Geneva - Ward Boundaries

Information shown on this map is schematic in nature and accuracy is not guaranteed. It is the responsibility of the user to field verify all information shown. The data is subject to change without notice. Original base maps provided by Kane County GIS Technologies. Reproduction without permission from the City of Geneva is forbidden.



GENERATED BY:  
City of Geneva, Illinois  
Engineering / GIS Division  
April 2021

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Mayor &amp; Council</b>							
502	Wages - Part-Time/Seasonal	\$ 64,125	\$ 64,117	\$ 67,760	\$ 63,890	\$ 68,606	\$ 67,760
521	Group Insurance	1	1	8	5	8	8
522	Medicare	930	930	980	930	992	980
523	Social Security	3,976	3,975	4,199	3,980	4,251	4,199
<b>Total Personnel Services</b>		<b>69,031</b>	<b>69,024</b>	<b>72,947</b>	<b>68,805</b>	<b>73,857</b>	<b>72,947</b>
543	Legal Service	-	242	-	-	-	-
544	Medical Services	100	-	-	-	-	-
559	Other Contractual Services	248	2,250	10,000	-	10,000	10,000
561	Postage	146	86	175	175	175	175
562	Telephone	651	666	725	675	700	725
563	Publishing	7,636	8,927	8,500	8,000	8,500	8,500
564	Printing	371	125	750	500	500	500
566	Recording Fees	-	104	150	500	150	150
571	Dues	11,599	11,475	11,400	11,400	11,450	11,450
572	Travel	1,876	1,100	3,500	500	2,500	2,500
573	Training	-	-	2,500	500	2,500	2,500
599	Other Contractual Services	-	-	-	-	10,000	-
<b>Total Contractual Services</b>		<b>22,627</b>	<b>24,974</b>	<b>37,700</b>	<b>22,250</b>	<b>46,475</b>	<b>36,500</b>
621	Office Supplies	741	511	1,000	500	1,000	1,000
622	Office Equipment	-	-	500	-	500	250
624	Operating Supplies	83	-	500	-	250	250
631	Clothing	27	-	250	-	350	150
632	Per Copy Charges	280	249	200	200	200	200
<b>Total Commodities</b>		<b>1,131</b>	<b>760</b>	<b>2,450</b>	<b>700</b>	<b>2,300</b>	<b>1,850</b>
913	Community Relations	327	820	1,000	500	1,000	1,000
917	Employee Awards	100	-	-	-	-	-
<b>Total Other Expenditures</b>		<b>427</b>	<b>820</b>	<b>1,000</b>	<b>500</b>	<b>1,000</b>	<b>1,000</b>
<b>Total Mayor &amp; Council</b>		<b>93,216</b>	<b>95,577</b>	<b>114,097</b>	<b>92,255</b>	<b>123,632</b>	<b>112,297</b>
<b>Fire &amp; Police Commission</b>							
559	Other Professional Services	13,840	3,225	15,000	10,200	15,000	15,000
561	Postage	7	48	25	15	25	25
563	Publishing	640	349	650	125	650	650
571	Dues	375	375	375	375	375	375
572	Travel	129	13	150	-	150	150
573	Training	634	-	650	450	650	650
<b>Total Contractual Services</b>		<b>15,624</b>	<b>4,009</b>	<b>16,850</b>	<b>11,165</b>	<b>16,850</b>	<b>16,850</b>
624	Operating Supplies	-	-	250	-	250	250
<b>Total Commodities</b>		<b>-</b>	<b>-</b>	<b>250</b>	<b>-</b>	<b>250</b>	<b>250</b>
<b>Total Fire &amp; Police Commission</b>		<b>15,624</b>	<b>4,009</b>	<b>17,100</b>	<b>11,165</b>	<b>17,100</b>	<b>17,100</b>
<b>Total Legislative</b>		<b>\$ 108,841</b>	<b>\$ 99,587</b>	<b>\$ 131,197</b>	<b>\$ 103,420</b>	<b>\$ 140,732</b>	<b>\$ 129,397</b>



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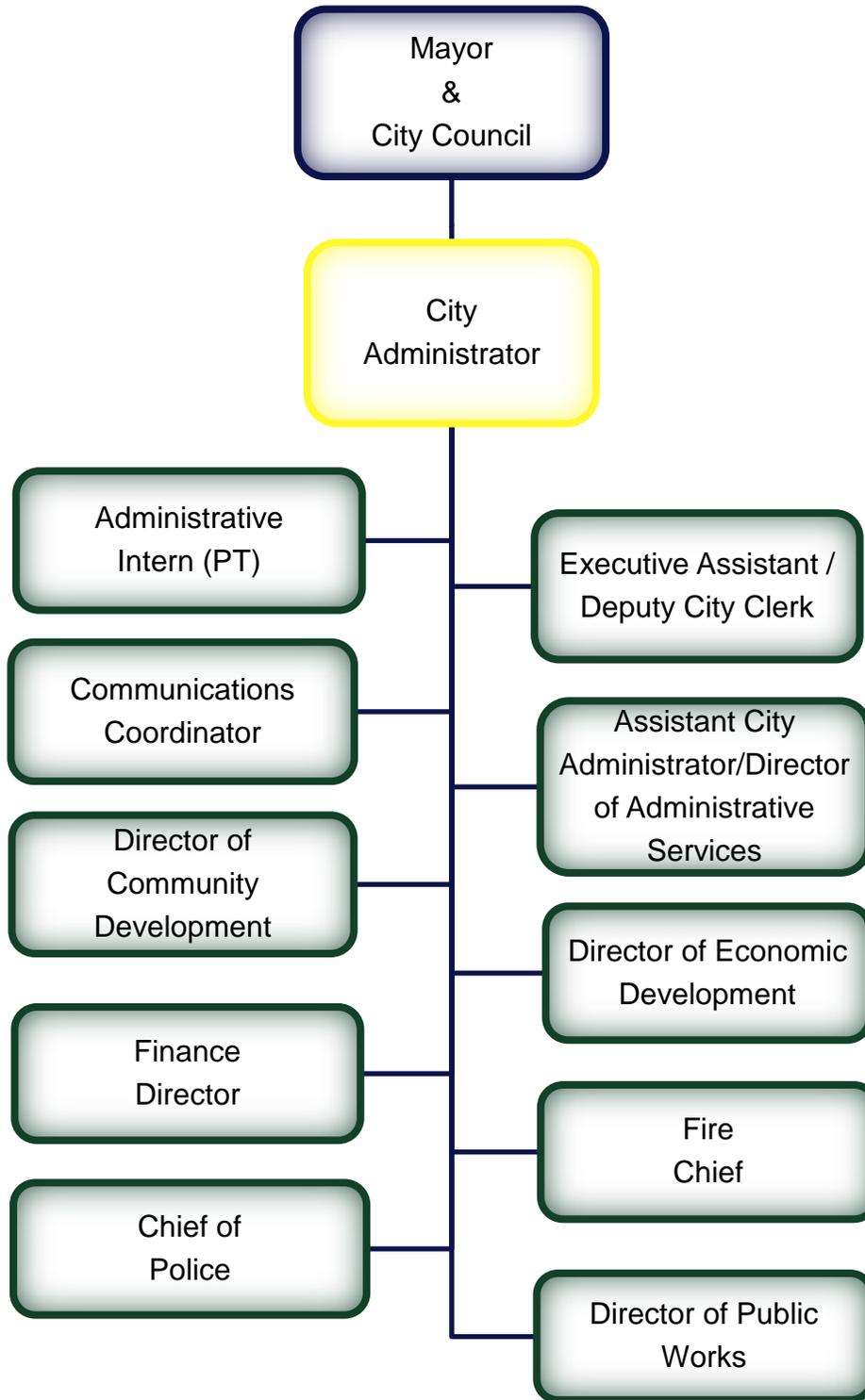
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# CITY ADMINISTRATOR'S OFFICE

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# CITY ADMINISTRATOR'S OFFICE

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## DEPARTMENT DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

## MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

## FY 2022 GOALS

**Goal # 1** In conjunction with the Assistant City Administrator, work with Departments to update, revise, and post regular updates on budgetary and strategic plan performance indicators to City website.

**Funding:** General Operating, Staff time

**Completion Date:** 06/01/2021

**Strategic Plan:** SG-1, EMS-IV

**Goal # 2** Review the Facilities Assessment Study and with input from various departments formulate recommendations for implementation including funding sources and timelines.

**Funding:** General Operating, Staff time

**Completion Date:** 12/01/2021

**Strategic Plan:** EMS-II

**Goal # 3** Negotiate and effectuate renewal franchise agreement with Nicor Gas.

**Funding:** General Operating, Staff time

**Completion Date:** 12/01/2021

**Strategic Plan:** N/A

**Goal # 4** Initiate best practices for records retention to include migration to electronic retention.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** N/A

**Goal # 5** Provide resources and training for FOIA officers on an annual basis to include changes and updates to the law and/or interpretation.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** SG-I

# CITY ADMINISTRATOR'S OFFICE

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Licenses Issued	532	468	406	450
Number of FOIA Requests Processed	500	481	412	500
Number of Ordinances Registered/Filed	47	45	58	65
Number of Resolutions Registered/Filed	124	142	95	130
Number of City Council Meeting Agenda Packets	34	27	22	24
Number of Committee of the Whole Meeting Agenda Packets	36	30	27	34
Number of Cemetery Deeds Issued	36	25	30	30
Number of Facebook Fans	9,108	9,964	10,255	10,800
Number of Twitter Followers	5,926	6,482	6,844	6,900
Number of Instagram Followers	3,800	5,156	6,709	7,100
YouTube Video Viewers	44,290	60,185	72,884	86,000
GenevaMail Subscribers	1,879	1,916	1,888*	1,900
Quarterly Newsletter Subscribers	2,109	2,135	2,092*	2,090

\*An audit performed in FY 2020 resulted in the removal of e-mail addresses

# CITY ADMINISTRATOR'S OFFICE PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
City Administrator	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Communications Coordinator	1	1	1	1	1	1
<b><i>Part-Time</i></b>						
Administrative Intern	1	1	1	1	1	1
Total	4	4	4	4	4	4

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
501	Wages - Regular	\$ 121,604	\$ 128,030	\$ 128,132	\$ 125,535	\$ 130,090	\$ 132,178
502	Wages - Part-Time/Seasonal	14,582	12,330	19,968	-	18,720	19,968
521	Group Insurance	25,043	24,877	26,382	27,020	28,934	29,297
522	Medicare	1,883	1,939	2,147	1,720	2,157	2,206
523	Social Security	7,538	7,770	8,462	5,920	8,556	8,800
524	IMRF	14,568	13,791	16,881	14,320	17,436	17,566
<b>Total Personnel Services</b>		<b>185,218</b>	<b>188,736</b>	<b>201,972</b>	<b>174,515</b>	<b>205,893</b>	<b>210,015</b>
544	Medical Service	85	-	85	-	-	-
559	Other Professional Services	54	-	500	-	250	250
561	Postage	148	479	150	150	150	150
562	Telephone	761	767	800	775	800	800
563	Publishing	-	2,939	-	-	-	-
564	Printing	10	632	250	250	250	250
571	Dues	1,648	2,058	1,930	1,825	1,950	1,950
572	Travel	2,146	2,013	3,000	250	3,000	3,000
573	Training	1,240	1,569	3,000	500	3,000	3,000
575	Publications	-	-	100	-	100	100
596	Public Transportation	14,946	13,290	30,000	30,000	30,000	30,000
599	Other Contractual Services	619	-	-	-	-	-
<b>Total Contractual Services</b>		<b>21,657</b>	<b>23,747</b>	<b>39,815</b>	<b>33,750</b>	<b>39,500</b>	<b>39,500</b>
621	Office Supplies	374	357	750	350	500	500
622	Office Equipment	226	412	750	-	500	500
623	Office Furniture	-	-	2,000	-	2,000	300
624	Operating Supplies	-	-	250	1,140	250	250
632	Per copy Charges	379	392	400	400	400	400
641	Books	-	146	-	-	-	-
663	Computer Software	108	108	150	110	150	150
<b>Total Commodities</b>		<b>1,086</b>	<b>1,415</b>	<b>4,300</b>	<b>2,000</b>	<b>3,800</b>	<b>2,100</b>
917	Employee Awards	-	-	150	-	-	-
<b>Total Other Expenditures</b>		<b>-</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total City Administrator's Office</b>		<b>\$ 207,961</b>	<b>\$ 213,898</b>	<b>\$ 246,237</b>	<b>\$ 210,265</b>	<b>\$ 249,193</b>	<b>\$ 251,615</b>



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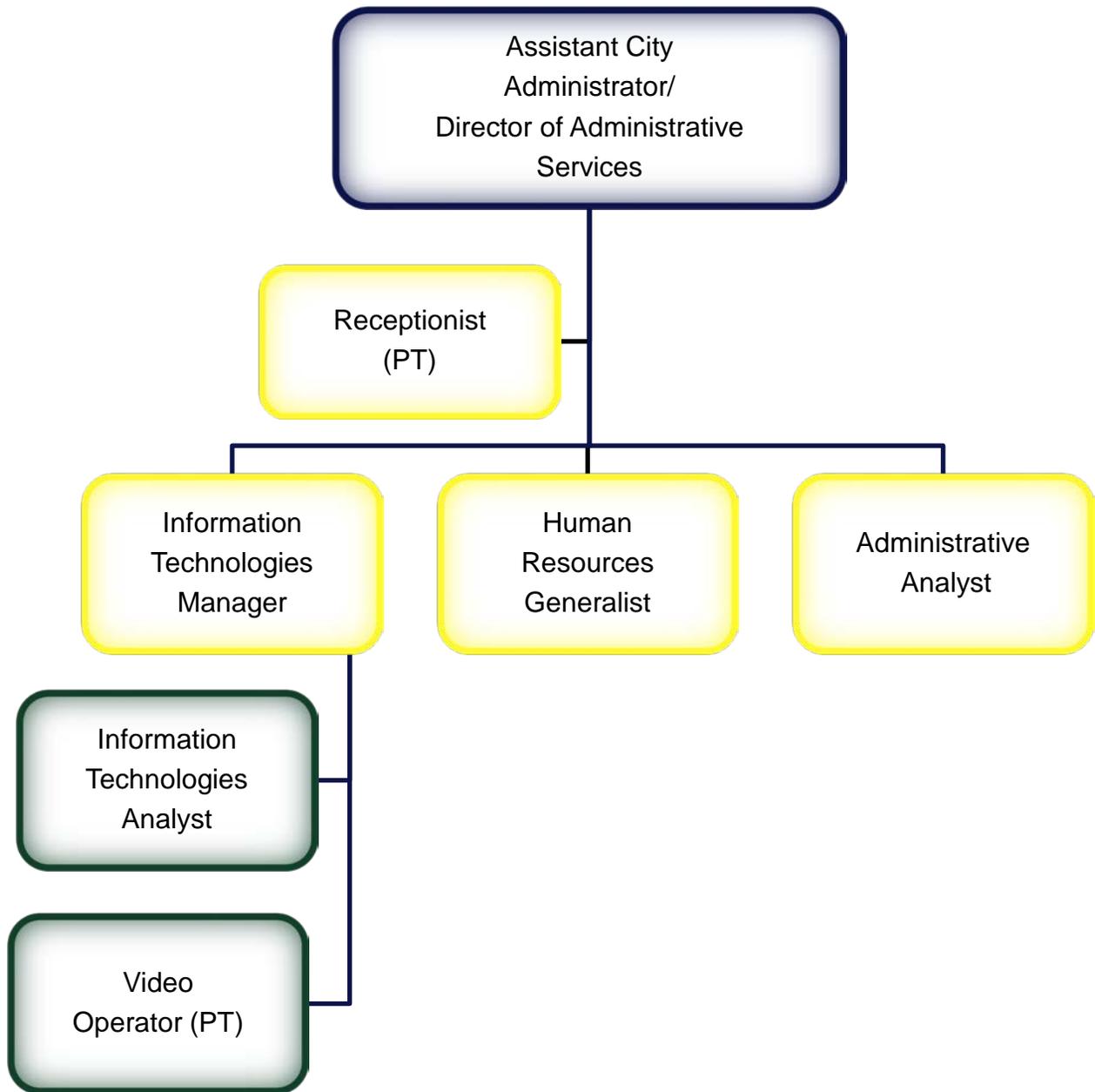
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# ADMINISTRATIVE SERVICES

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# ADMINISTRATIVE SERVICES

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## DEPARTMENT DESCRIPTION

The Administrative Services Department is comprised of three divisions:

- Administration – Handles a wide range of administrative functions including interactions with citizens, the City Council, and management.
- Information Technologies – Responsible for the maintenance and procurement of all telephone and data networks, computers, servers, email and voicemail systems for all City employees.
- Human Resources – Responsible for overseeing Human Resources related business functions and operations including recruitment, job analysis, data tracking, benefit administration, compensation and classification, reporting, employee relations, and payroll.

## MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible.

## FY 2022 GOALS

**Goal # 1** Administer the bi-annual community survey and present benchmarked results to City Council & Strategic Plan Advisory Committee.

**Funding:** General Operating, Staff time

**Completion Date:** 10/31/2021

**Strategic Plan:** SG-1

**Goal # 2** In conjunction with the City Administrator, work with Departments to update, revise, and post regular updates on budgetary and strategic plan performance indicators to City website.

**Funding:** General Operating, Staff time

**Completion Date:** 06/01/2021

**Strategic Plan:** SG-1, EMS-IV

# ADMINISTRATIVE SERVICES

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**Goal # 3** Complete a comprehensive review and provide recommendations to the City Council for updates to the City's Personnel Policy Manual.

**Funding:** General Operating, Staff time

**Completion Date:** 06/30/2021

**Strategic Plan:** N/A

**Goal # 4** Review and update the City's Human Resources webpage and update jobs portal to better promote City of Geneva career opportunities, including development of a new employee welcome video.

**Funding:** General Operating, Staff time

**Completion Date:** 03/30/2022

**Strategic Plan:** QL-III, EMS-IV

**Goal # 5** Evaluate departmental safety policies and develop recommendations to reduce accidents and improve safety practices throughout the City including revision of reporting forms to better differentiate and track general liability and workers compensation injury reporting.

**Funding:** General Operating, Staff time

**Completion Date:** 02/28/2022

**Strategic Plan:** EMS-III

**Goal # 6:** Evaluate and implement updates to the City's intranet site to streamline and digitalize processes to improve efficiency and better serve employees.

**Funding:** General Operating, Staff Time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-III

**Goal # 7:** Develop policy guidance regarding procedures and best practices for employees and city officials participating in virtual meetings.

**Funding:** General Operating, Staff Time

**Completion Date:** 06/01/2021

**Strategic Plan:** EMS-III

# ADMINISTRATIVE SERVICES

## Administration Division

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Ride in Kane Paratransit - New Registrations	21	24	22	20
Ride in Kane Paratransit - Total Registered Riders	198	217	219	230
Ride in Kane Paratransit - Average Monthly One-way Rides	176	197	166	200
Ride in Kane Paratransit - Total Miles Ridden	10,382	10,192	6,396	9,500

## Information Technology Division

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of E-mail Accounts	267	266	266	265
Number of Desktops	114	113	113	110
Number of Laptops	57	59	59	65
Number of Tablets	10	15	15	15
Number of Telephones	250	250	250	250
Number of Cell Devices/Phones	103	102	102	105
Number of Voice Mail Boxes	200	200	200	200
Number of City Sites on the Network	8	8	8	8
Miles of Optical Fiber Installed	20	20	20	20
Total E-mails Received	23,538,144	29,417,073	30,958,256	32,000,000
Number of E-mails Blocked	14,311,678	16,224,850	17,655,489	18,000,000
E-mail Viruses Blocked	68,076	70,184	71,268	73,000
E-mails Quarantined	463	495	515	525

# ADMINISTRATIVE SERVICES

## Human Resources Division

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Sick Leave Hours Used per 1,000 Hours Worked	37	32	35	39
Number of Employee Grievances/Appeals per 100 Employees	0	1	1	1
Number of Workers' Compensation Claims	9	19	19	9
Turnover Rate: Total	5%	7%	6%	7%
Turnover Rate: Voluntary	4%	7%	6%	6%
Turnover Rate: Involuntary	1%	0%	0%	1%
Total Full-Time Staff per 1,000 Residents	6.7	6.7	6.7	6.7
Non Public-Safety Full-Time Staff per 1,000 Residents	4	4	4	4
Public-Safety Full-Time Staff per 1,000 Residents	2.7	2.7	2.7	2.7
Liability/Property Claims Processed	21	12	14	13
Average Number of Working Days to Complete External Recruitment	31	44	38	37
Total Number of Workdays Lost	144	184	29	2
Number of Employee Training Programs Initiated	6	11	17	5

# ADMINISTRATIVE SERVICES PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
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### *Full-Time*

Assistant City Administrator/ Director of Administrative Services	1	1	1	1	1	1
Administrative Analyst	-	1	1	1	1	1
Administrative Assistant	1	-	-	-	-	-
Information Technologies Manager	1	1	1	1	1	1
Information Technologies Analyst	1	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1	1

### *Part-Time*

Payroll Specialist	1	1	-	-	-	-
Receptionist	-	-	1	1	1	1
Video Operator	-	-	-	1	1	1

Total	6	6	6	7	7	7
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CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Administration</b>							
501	Wages - Regular	\$ 141,827	\$ 146,356	\$ 142,482	\$ 138,765	\$ 145,485	\$ 149,486
502	Wages - Part-Time/Seasonal	-	-	-	12,005	14,308	14,702
521	Group Insurance	20,977	21,083	21,709	21,635	22,535	22,939
522	Medicare	1,995	2,053	2,066	2,120	2,317	2,380
523	Social Security	8,528	8,780	8,799	9,060	9,909	10,181
524	IMRF	14,448	14,282	16,246	15,820	17,053	17,213
<b>Total Personnel Services</b>		<b>187,775</b>	<b>192,555</b>	<b>191,302</b>	<b>199,405</b>	<b>211,607</b>	<b>216,901</b>
544	Medical Service	-	85	-	-	-	-
559	Other Professional Services	-	28	-	-	-	-
561	Postage	163	189	100	175	150	150
562	Telephone	794	767	780	780	800	800
564	Printing	242	-	150	75	150	150
571	Dues	1,457	1,457	1,510	1,520	1,590	1,590
572	Travel	30	-	500	-	500	500
573	Training	521	230	3,880	1,000	2,995	2,995
<b>Total Contractual Services</b>		<b>3,206</b>	<b>2,755</b>	<b>6,920</b>	<b>3,550</b>	<b>6,185</b>	<b>6,185</b>
621	Office Supplies	194	340	300	300	300	300
622	Office Equipment	(10)	-	250	250	250	250
624	Operating Supplies	-	10	150	100	150	150
632	Per Copy Charges	212	277	250	200	250	250
<b>Total Commodities</b>		<b>396</b>	<b>627</b>	<b>950</b>	<b>850</b>	<b>950</b>	<b>950</b>
<b>Total Administration</b>		<b>191,377</b>	<b>195,937</b>	<b>199,172</b>	<b>203,805</b>	<b>218,742</b>	<b>224,036</b>
<b>Information Technology</b>							
501	Wages - Regular	39,330	40,408	40,687	37,910	41,342	42,018
521	Group Insurance	9,412	10,531	10,937	9,365	9,558	9,724
522	Medicare	545	561	590	555	599	609
523	Social Security	2,332	2,399	2,524	2,365	2,563	2,605
524	IMRF	4,163	4,022	4,640	4,550	4,844	4,862
<b>Total Personnel Services</b>		<b>55,781</b>	<b>57,921</b>	<b>59,378</b>	<b>54,745</b>	<b>58,906</b>	<b>59,818</b>
531	Maintenance Service	8,035	7,413	7,260	7,160	7,270	6,915
561	Postage	292	-	100	-	100	100
562	Telephone	8,128	10,809	5,250	10,900	10,900	10,900
564	Printing	121	-	-	-	-	-
565	Internet	3,427	2,417	2,680	2,680	2,680	2,680
571	Dues	210	272	210	210	210	210
573	Training	325	176	1,400	-	1,400	1,400

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
581	Utilities	463	505	480	480	480	480
595	Rentals	4,621	3,285	3,285	3,290	3,290	3,290
<b>Total Contractual Services</b>		<b>25,620</b>	<b>24,877</b>	<b>20,665</b>	<b>24,720</b>	<b>26,330</b>	<b>25,975</b>
601	Maintenance Supplies	522	329	2,000	1,000	2,000	2,000
621	Office Supplies	219	23	250	125	250	250
622	Office Equipment	1,281	875	1,000	750	1,000	1,000
626	Janitorial Supplies	-	-	-	30	-	-
632	Per Copy Charges	2	-	50	15	50	50
663	Computer Software	372	-	-	1,065	1,065	1,065
<b>Total Commodities</b>		<b>2,397</b>	<b>1,227</b>	<b>3,300</b>	<b>2,985</b>	<b>4,365</b>	<b>4,365</b>
917	Employee Awards	200	-	-	-	-	-
<b>Total Other Expenditures</b>		<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Information Technology</b>		<b>83,999</b>	<b>84,025</b>	<b>83,343</b>	<b>82,450</b>	<b>89,601</b>	<b>90,158</b>
<b>Human Resources</b>							
501	Wages - Regular	72,047	74,617	73,345	47,335	63,249	65,773
502	Wages - Part-Time/Seasonal	17,335	7,065	18,237	-	-	-
521	Group Insurance	10,738	10,818	11,434	4,650	6,050	6,185
522	Medicare	1,249	1,151	1,327	665	917	1,156
523	Social Security	5,339	4,921	5,678	2,835	3,922	4,945
524	IMRF	7,645	7,409	10,440	5,400	7,414	7,612
<b>Total Personnel Services</b>		<b>114,353</b>	<b>105,981</b>	<b>120,461</b>	<b>60,885</b>	<b>81,552</b>	<b>85,671</b>
544	Medical Service	792	767	2,160	1,000	1,500	1,500
561	Postage	248	144	275	120	275	275
563	Publishing	-	-	-	50	-	-
564	Printing	299	282	300	100	300	300
571	Dues	724	699	1,005	1,005	1,005	1,005
572	Travel	66	94	230	100	230	230
573	Training	1,635	561	3,800	1,900	3,800	3,800
<b>Total Contractual Services</b>		<b>3,764</b>	<b>2,548</b>	<b>7,770</b>	<b>4,275</b>	<b>7,110</b>	<b>7,110</b>
621	Office Supplies	712	825	1,225	900	1,000	1,000
622	Office Equipment	-	-	500	500	300	300
624	Operating Supplies	1,198	614	1,500	1,200	1,500	1,500
632	Per Copy Charges	649	488	650	300	650	650
<b>Total Commodities</b>		<b>2,559</b>	<b>1,927</b>	<b>3,875</b>	<b>2,900</b>	<b>3,450</b>	<b>3,450</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
917	Employee Awards	-	500	1,200	1,000	1,200	1,200
<b>Total Other Expenditures</b>		<b>-</b>	<b>500</b>	<b>1,200</b>	<b>1,000</b>	<b>1,200</b>	<b>1,200</b>
<b>Total Human Resources</b>		<b>120,676</b>	<b>110,955</b>	<b>133,306</b>	<b>69,060</b>	<b>93,312</b>	<b>97,431</b>
<b>City-Wide Services</b>							
531	Maintenance Service	49,107	47,164	49,060	52,140	53,705	56,390
543	Legal Service	143,224	165,629	120,000	150,000	147,000	150,000
559	Other Professional Services	1,675	333	750	750	750	750
562	Telephone	3,498	3,565	4,060	-	4,060	4,060
563	Publishing	-	107	250	250	250	250
564	Printing	78	-	-	-	-	-
571	Dues	588	2,194	35	12,000	12,755	12,755
572	Travel	25	-	15	-	15	15
581	Utilities	8,970	11,317	10,500	10,500	10,500	10,500
592	General Insurance	104,601	126,492	220,500	200,500	200,501	200,500
595	Rentals	4,912	4,580	5,125	5,125	5,460	5,460
599	Other Contractual Services	-	5,151	-	-	-	-
<b>Total Contractual Services</b>		<b>316,678</b>	<b>366,532</b>	<b>410,295</b>	<b>431,265</b>	<b>434,996</b>	<b>440,680</b>
621	Office Supplies	1,659	1,747	2,500	2,500	2,500	2,500
627	Motor Fuel & Lubricants	91	47	225	150	150	150
641	Books	14	-	-	-	-	-
663	Computer Software	480	1,578	980	1,940	1,940	1,940
<b>Total Commodities</b>		<b>2,244</b>	<b>3,373</b>	<b>3,705</b>	<b>4,590</b>	<b>4,590</b>	<b>4,590</b>
916	Property Taxes	60,611	2,714	1,250	2,210	500	-
<b>Total Other Expenditures</b>		<b>60,611</b>	<b>2,714</b>	<b>1,250</b>	<b>2,210</b>	<b>500</b>	<b>-</b>
951	Transfers Out	1,527,932	1,197,419	1,570,800	86,905	973,750	2,120,115
999	Source of Reserve	-	-	-	-	-	-
<b>Total Other Financing Uses</b>		<b>1,527,932</b>	<b>1,197,419</b>	<b>1,570,800</b>	<b>86,905</b>	<b>973,750</b>	<b>2,120,115</b>
<b>Total City-Wide Services</b>		<b>1,907,465</b>	<b>1,570,038</b>	<b>1,986,050</b>	<b>524,970</b>	<b>1,413,836</b>	<b>2,565,385</b>
<b>Total Administrative Services</b>		<b>\$ 2,303,517</b>	<b>\$ 1,960,955</b>	<b>\$ 2,401,871</b>	<b>\$ 880,285</b>	<b>\$ 1,815,491</b>	<b>\$ 2,977,010</b>



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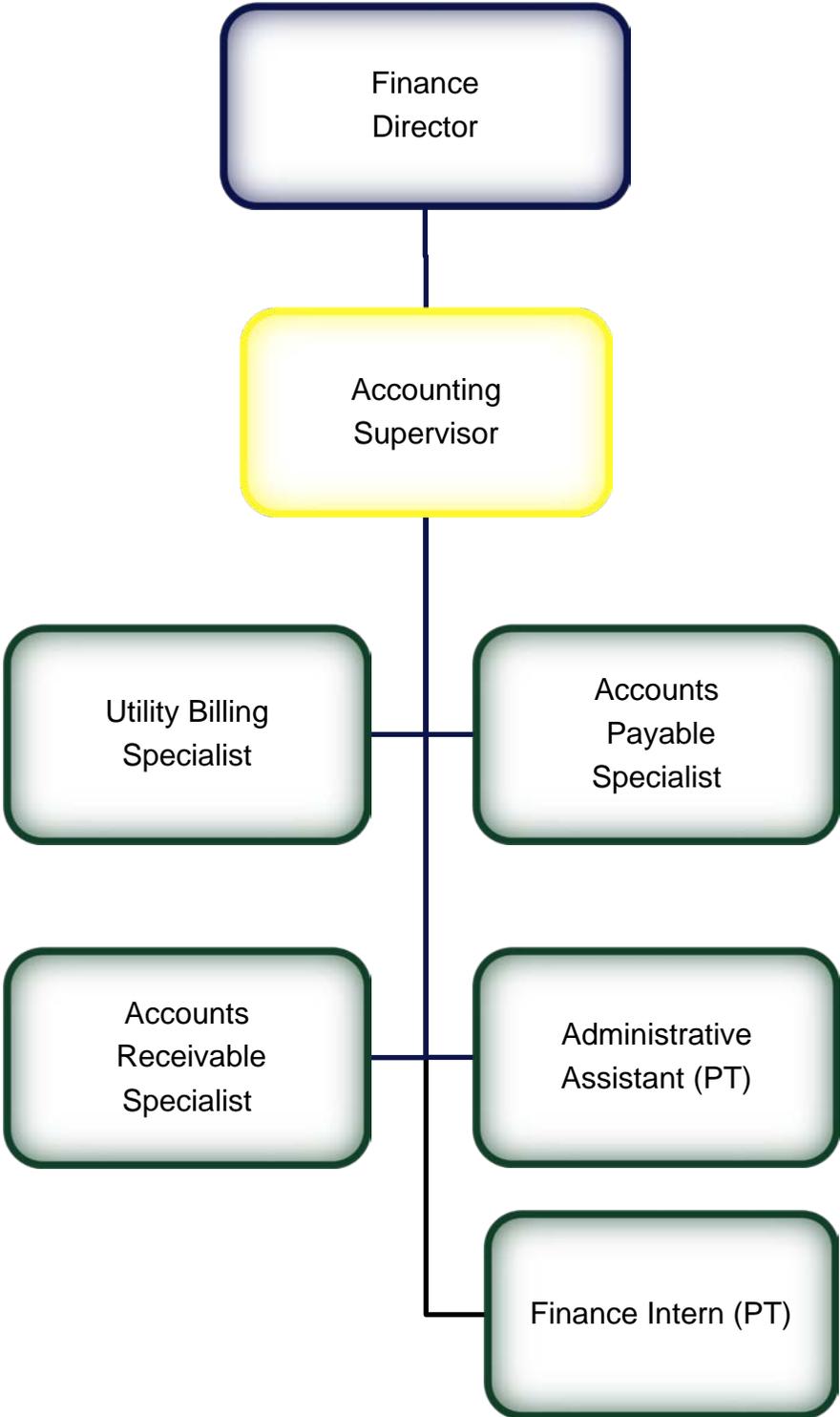
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# FINANCE

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# FINANCE

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## PROGRAM DESCRIPTION

The Finance Department is responsible for the administration of all fiscal operations of the City. These activities include accounting and financial reporting, budget development, treasury management, debt management, utility billing, accounts payable and accounts receivable.

## MISSION STATEMENT

Develop and implement effective and efficient financial planning, reporting, and accounting systems that help the operating departments achieve their objectives. Provide excellent customer service and protecting the City's resources from unauthorized use.

## FY 2022 GOALS

**Goal # 1** Work with the Fire Department to review and update the intergovernmental agreement with Geneva Township Special Fire District.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-II

**Goal # 2** Assist with a comprehensive review and implementation of recommended updates to Title 9 (Municipal Utilities) of the Geneva City Code.

**Funding:** General, Electric and Water/Wastewater Operating, Staff time

**Completion Date:** 10/31/2021

**Strategic Plan:** SG-I

**Goal # 3** Work with City Administrator and Economic Development Departments to further the extension of SSA #1 and determine the parameters of a Tourism Grant Program.

**Funding:** General and SSA 1 Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II

**Goal # 4** Identify all contacts that qualify for new accounting treatment due to the release of GASB 84.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II

# FINANCE

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Accounts Cycle 1	2,716	2,703	2,729	2,729
Cycle 2	3,285	3,261	3,275	3,275
Cycle 3	2,398	2,373	2,389	2,389
Cycle 4	1,934	1,928	1,940	1,940
Total Amount Billed Cycle 1	\$20,069,486	\$22,274,329	\$21,284,305	\$22,696,696
Cycle 2	\$7,554,908	\$8,382,409	\$7,985,642	\$8,379,583
Cycle 3	\$6,023,426	\$6,880,471	\$6,694,589	\$6,346,981
Cycle 4	\$10,631,460	\$11,983,952	\$11,014,630	\$11,024,468
Utility Accounts Adjustments Processed	2,110	1,846	2,172	1,500
Accounts Penalized	5,314	5,518	5,152	3,750
Number of Utility Penalties Assessed	18,365	19,879	15,330	8,500
AP invoices processed	7,515	8,584	8,062	8,150
Cash Receipts Cash	\$484,713	\$457,698	\$333,175	\$90,000
Check	\$50,598,776	\$44,014,590	\$37,687,884	\$37,236,560
Credit Card	\$1,780,594	\$1,830,993	\$1,206,169	\$518,585
Online Credit Card	\$7,678,693	\$4,140,192	\$4,959,080	\$5,545,600
ACH	\$26,117,036	\$35,035,759	\$34,600,742	\$30,992,250
Other	\$15,645	\$600	-	-

# FINANCE PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
Finance Director	-	-	-	1	1	1
Finance Manager	1	1	1	-	-	-
Accounting Supervisor	1	1	1	1	1	1
Accounts Payable Specialist	1	1	1	1	1	1
Accounts Receivable Specialist	1	1	1	1	1	1
Utility Billing Specialist	1	1	1	1	1	1
<b><i>Part-Time</i></b>						
Finance Administrative Assistant	1	1	1	1	-	-
Finance Intern	-	-	-	-	1	1
Total	6	6	6	6	6	6

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 40.44 - Finance

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Finance</b>							
501	Wages - Regular	130,960	135,773	137,948	132,086	141,852	144,471
502	Wages - Part-Time/Seasonal	11,533	11,856	12,993	11,955	13,266	13,631
521	Group Insurance	26,645	26,489	27,687	26,445	29,456	29,969
522	Medicare	1,959	2,031	2,188	1,995	2,249	2,293
523	Social Security	8,376	8,686	9,360	8,520	9,615	9,802
524	IMRF	15,292	14,740	17,208	16,420	18,177	18,269
<b>Total Personnel Services</b>		<b>194,764</b>	<b>199,576</b>	<b>207,384</b>	<b>197,421</b>	<b>214,615</b>	<b>218,435</b>
541	Accounting & Auditing Service	31,165	23,287	30,285	31,550	22,085	27,075
547	Banking Service	6,457	7,878	8,000	9,000	9,000	9,000
550	Collection Service	-	35	50	50	50	50
544	Medical Services	-	-	-	85	-	-
561	Postage	1,110	892	1,100	950	960	960
562	Telephone	62	823	500	500	-	-
563	Publishing	-	-	-	300	-	-
564	Printing	2,540	1,399	2,250	1,500	1,500	1,500
571	Dues	2,490	2,085	2,460	2,460	2,460	2,460
572	Travel	369	146	600	600	600	600
573	Training	856	261	900	500	900	1,040
575	Publications	-	-	-	130	130	130
595	Rentals	2,053	1,957	2,280	2,280	2,280	2,280
599	Other Contractual Services	56	153	60	140	140	140
<b>Total Contractual Services</b>		<b>47,157</b>	<b>38,915</b>	<b>48,485</b>	<b>50,045</b>	<b>40,105</b>	<b>45,235</b>
601	Maintenance Supplies	19	-	-	-	-	-
621	Office Supplies	954	436	1,000	1,100	1,000	1,000
622	Office Equipment	13	520	550	-	-	400
623	Office Furniture	-	500	-	-	-	-
624	Operating Supplies	45	24	50	50	50	50
632	Per Copy Charges	326	335	350	350	350	350
641	Books	-	-	500	-	-	-
<b>Total Commodities</b>		<b>1,357</b>	<b>1,815</b>	<b>2,450</b>	<b>1,500</b>	<b>1,400</b>	<b>1,800</b>
912	Bad Debt	(4,221)	1,631	5,000	5,000	5,000	5,000
917	Employee Awards	-	250	50	50	250	-
<b>Total Other Expenditures</b>		<b>(4,221)</b>	<b>1,881</b>	<b>5,050</b>	<b>5,050</b>	<b>5,250</b>	<b>5,000</b>
<b>Total Finance</b>		<b>\$ 239,056</b>	<b>\$ 242,186</b>	<b>\$ 263,369</b>	<b>\$ 254,016</b>	<b>\$ 261,370</b>	<b>\$ 270,470</b>



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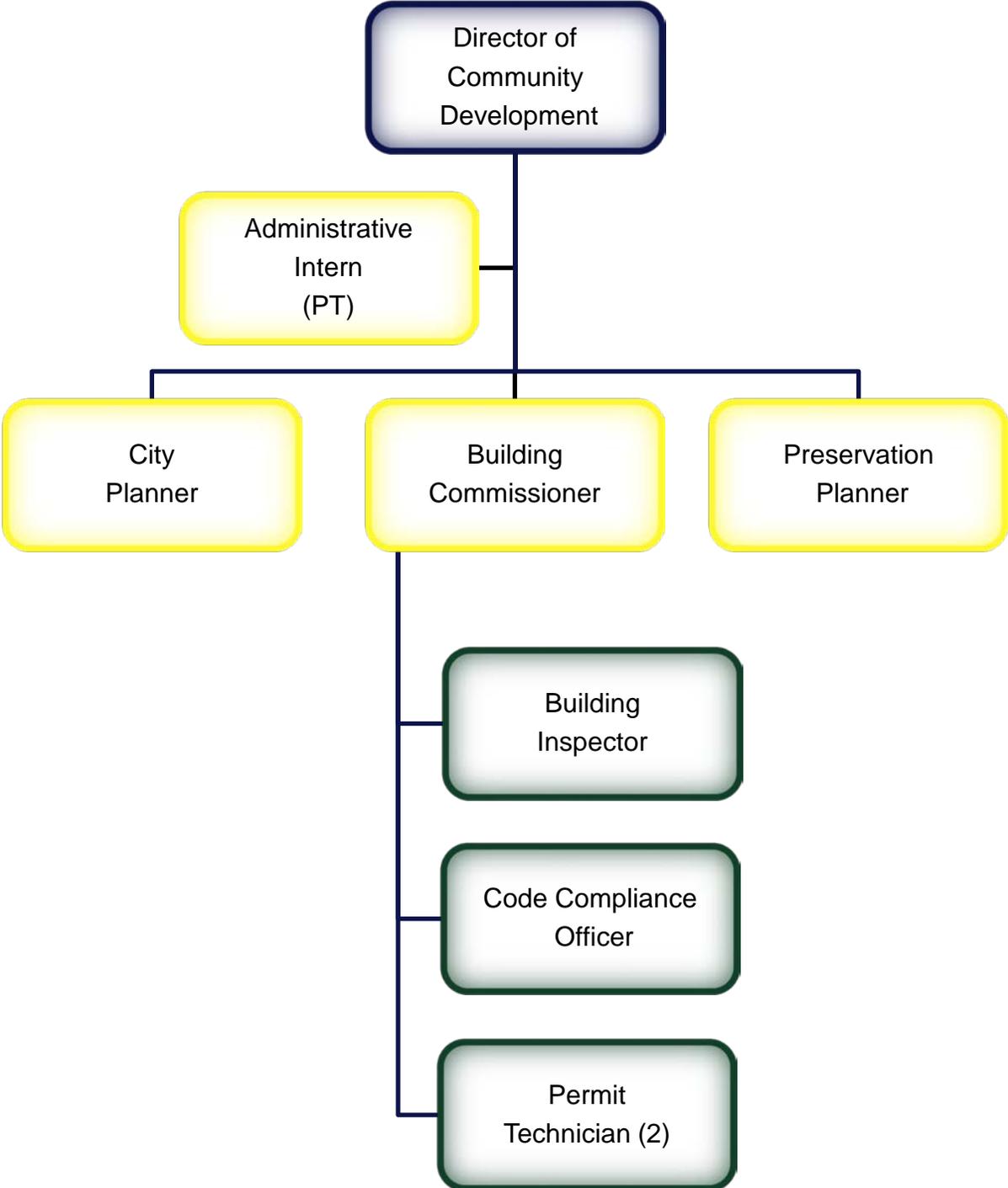
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# COMMUNITY DEVELOPMENT

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# COMMUNITY DEVELOPMENT

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## DEPARTMENT DESCRIPTION

The Community Development Department is comprised of two divisions:

- **Building** - Responsible for issuing building permits for new construction projects, and certain remodeling and maintenance projects. The division reviews the applications, construction plans, and plats of survey to ensure compliance with local, state, and national standards as recognized by the adopted codes. Inspects construction work and provides technical assistance to residents and contractors.
- **Planning** - Serves residents, business owners, and developers by managing land-use entitlements for proposed residential and commercial projects, including projects requiring review by the Planning and Zoning Commission and /or Historic Preservation Commission. The Historic Preservation Commission reviews any projects, including building permit applications involving exterior alterations to buildings located within the Historic District.

## MISSION STATEMENT

The Community Development Department develops, maintains, and implements plans, policies, codes, and ordinances that provide for orderly development; promote the public health, safety, and general welfare of citizens in the City; protect property values; and preserve the City's unique historic character.

## FY 2022 GOALS

**Goal # 1** Revise parking standards to promote cycling, walking, and alternative transit.

**Funding:** General Operating, Staff time

**Completion Date:** 01/31/2022

**Strategic Plan:** QL-I

# COMMUNITY DEVELOPMENT

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**Goal # 2** Create and maintain a report summarizing the housing characteristics (type, size, affordable) of approved residential developments.

**Funding:** General Operating, Staff time

**Completion:** 07/31/2021

**Strategic Plan:** EV-I; EMS-IV

**Goal # 3** Evaluate the Community Development Module in New World for all of the Department's core functions and work to integrate Project Planning, Permits, and Parcel Management.

**Funding:** General Operating, Staff time

**Completion Date:** 07/31/2021

**Strategic Plan:** N/A

**Goal # 4** Review the 2008 Historic Preservation Plan and report to the Historic Preservation Commission and City Council on the status of goals and recommended action items.

**Funding:** General operating, Staff time

**Completion Date:** 10/31/2021

**Strategic Plan:** N/A

**Goal # 5** Review and update the 2010 Design Guidelines for Historic Properties.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** N/A

**Goal # 6** Reformatting of Zoning Districts outside of the Downtown area to mirror the user-friendly format of the new Downtown zoning districts.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** N/A

**Goal # 7** Investigate opportunities to streamline the process of issuing building permits and completing inspections by eliminating paper and moving to an online platform where possible.

**Funding:** General Operating, Staff time

**Completion Date:** 10/31/2021

**Strategic Plan:** N/A

# COMMUNITY DEVELOPMENT

## Building Division

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Zoning Board of Appeals Cases	5	8	0	N/A
Number of Permits Residential	818	940	904	1,101
Commercial	183	-	163	118
Industrial	-	682	-	1
Other	540	682	596	966
Number of Inspections Completed	5,325	3,055	3,904	4,745
Number of Code Enforcement Contacts	817	703	720	971
Number of Code Enforcement Cases sent to Adjudication	8	11	5	9

## Planning Division

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Planning & Zoning Commission Cases Reviewed	N/A	N/A	7	14
Number of Plan Commission Cases Reviewed	16	14	5	N/A
Number of Administrative Reviews of Historic Preservation Commission Cases	77	79	101	100
Number of Commission Reviews of Historic Preservation Commission Cases	66	43	40	22

# COMMUNITY DEVELOPMENT PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
Director of Community Development	1	1	1	1	1	1
Administrative Assistant	1	1	1	-	-	-
City Planner	1	1	1	1	1	1
Preservation Planner	1	1	1	1	1	1
Building Commissioner	1	1	1	1	1	1
Building Inspector	1	1	1	1	1	1
Code Compliance Officer	1	1	1	1	1	1
Permit Technician	1	1	1	2	2	2
<b><i>Part-Time</i></b>						
Administrative Intern	1	1	1	1	1	1
Total	9	9	9	9	9	9

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Building Division							
501	Wages - Regular	\$ 373,710	\$ 385,568	\$ 392,800	\$ 383,405	\$ 398,518	\$ 406,450
502	Wages - Part-Time/Seasonal	-	1,118	-	-	-	-
521	Group Insurance	87,254	95,777	96,998	96,940	99,516	101,404
522	Medicare	5,075	5,263	5,697	5,220	5,779	5,893
523	Social Security	21,699	22,506	24,354	22,305	24,708	25,200
524	IMRF	40,151	38,582	44,780	43,710	46,701	47,026
Total Personnel Services		<u>527,890</u>	<u>548,815</u>	<u>564,629</u>	<u>551,580</u>	<u>575,222</u>	<u>585,973</u>
531	Maintenance Service	11,103	3,780	16,940	5,340	16,940	16,940
544	Medical Services	-	-	-	85	-	-
546	Janitorial Service	15,876	15,876	15,880	15,880	15,880	15,880
559	Other Professional Services	4,840	4,544	10,000	10,000	10,000	10,000
561	Postage	606	430	800	675	800	800
562	Telephone	4,758	3,652	3,515	3,515	3,515	3,515
563	Publishing	762	-	-	-	-	-
564	Printing	130	464	600	600	600	600
566	Recording Fees	547	52	350	260	-	-
571	Dues	430	660	900	600	900	900
572	Travel	612	172	1,300	400	1,300	1,300
573	Training	4,986	3,547	4,340	1,500	4,340	4,340
595	Rentals	1,903	1,835	2,220	2,220	2,220	2,220
599	Other Contractual Services	88,770	78,994	125,420	105,000	125,420	125,420
Total Contractual Services		<u>135,322</u>	<u>114,006</u>	<u>182,265</u>	<u>146,075</u>	<u>181,915</u>	<u>181,915</u>
601	Maintenance Supplies	1,276	2,161	3,250	2,225	3,250	3,250
621	Office Supplies	1,305	1,037	2,000	2,000	2,000	2,000
622	Office Equipment	-	22	350	300	350	350
624	Operating Supplies	-	229	150	2,500	150	150
625	Small Tools	60	19	150	100	150	150
626	Janitorial Supplies	-	11	-	10	-	-
627	Motor Fuel & Lubricants	2,822	2,587	3,560	2,630	2,630	2,630
631	Clothing	273	200	750	650	750	750
632	Per Copy Charges	1,213	992	1,000	1,000	1,000	1,000
641	Books	843	428	1,000	1,000	1,000	1,000
663	Computer Software	480	481	485	485	485	485
Total Commodities		<u>8,272</u>	<u>8,168</u>	<u>12,695</u>	<u>12,900</u>	<u>11,765</u>	<u>11,765</u>
917	Employee Awards	150	-	-	-	350	-
Total Other Expenditures		<u>150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>350</u>	<u>-</u>
Total Building Division		<u>671,634</u>	<u>670,989</u>	<u>759,589</u>	<u>710,555</u>	<u>769,252</u>	<u>779,653</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Planning Division							
501	Wages - Regular	225,960	243,251	235,939	201,495	230,836	236,153
502	Wages - Part-Time/Seasonal	4,808	7,530	14,560	1,285	8,100	8,320
521	Group Insurance	32,624	31,481	33,532	23,835	26,356	26,832
522	Medicare	3,242	3,538	3,632	2,890	3,464	3,622
523	Social Security	13,864	15,128	15,094	12,345	14,505	15,238
524	IMRF	24,102	24,769	26,897	22,975	22,144	21,147
Total Personnel Services		<u>304,600</u>	<u>325,697</u>	<u>329,654</u>	<u>264,825</u>	<u>305,405</u>	<u>311,312</u>
544	Medical Service	-	85	-	85	85	-
559	Other Professional Services	13,038	13,779	16,150	13,275	16,150	16,150
561	Postage	2,215	128	150	150	150	150
562	Telephone	761	767	840	780	780	780
563	Publishing	3,169	1,836	4,795	3,670	4,500	4,500
564	Printing	-	-	92	95	1,500	-
566	Recording Fees	3,468	1,583	2,500	1,750	2,500	2,500
571	Dues	2,579	1,569	2,128	1,875	2,450	2,450
572	Travel	83	250	1,285	200	1,200	1,200
573	Training	855	697	2,075	1,955	2,075	2,075
599	Other Contractual Services	9,242	13,883	18,000	18,000	18,000	18,000
Total Contractual Services		<u>35,411</u>	<u>34,577</u>	<u>48,015</u>	<u>41,835</u>	<u>49,390</u>	<u>47,805</u>
621	Office Supplies	639	395	450	350	450	450
622	Office Equipment	639	139	400	200	400	400
623	Office Furniture	383	-	400	400	400	400
632	Per Copy Charges	558	514	600	400	600	600
641	Books	102	-	200	100	200	200
663	Computer Software	-	-	-	-	1,080	1,080
Total Commodities		<u>2,321</u>	<u>1,048</u>	<u>2,050</u>	<u>1,450</u>	<u>3,130</u>	<u>3,130</u>
913	Community Relations	147	155	330	255	175	330
917	Employee Awards	200	-	100	100	-	100
Total Other Expenditures		<u>347</u>	<u>155</u>	<u>430</u>	<u>355</u>	<u>175</u>	<u>430</u>
Total Planning Division		<u>342,679</u>	<u>361,478</u>	<u>380,149</u>	<u>308,465</u>	<u>358,100</u>	<u>362,677</u>
Total Community Development		<u>\$ 1,014,313</u>	<u>\$ 1,032,467</u>	<u>\$ 1,139,738</u>	<u>\$ 1,019,020</u>	<u>\$ 1,127,352</u>	<u>\$ 1,142,330</u>



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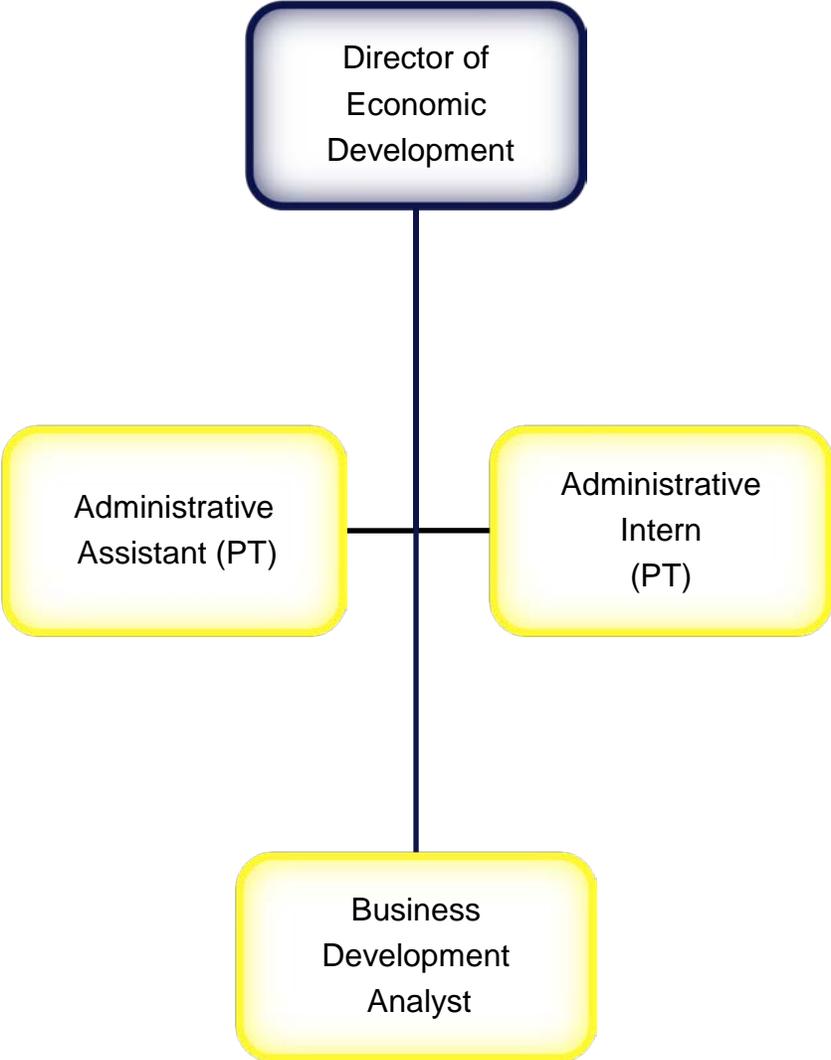
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# ECONOMIC DEVELOPMENT

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# ECONOMIC DEVELOPMENT

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## DEPARTMENT DESCRIPTION

The Economic Development Department is responsible for developing and implementing strategies and programs to retain, expand and attract appropriate commercial, office/research and light industrial developments within the City.

## MISSION STATEMENT

The City of Geneva’s Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

## FY 2022 GOALS

**Goal # 1** Continue work with owners/developers to implement the vision and development goals described in the Southeast Subarea Plan.

**Funding:** General Operating, Staff time; General Capital Projects, \$20,000 (possibly reimbursable to future TIF fund); General Obligation/TIF bonds

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II

**Goal # 2** Formulate a plan to finalize and close TIF 2 including details about final projects, fiscal and statutory obligations and timelines.

**Funding:** General Operating, TIF 2, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II

**Goal # 3** Collaborate with Public Works, Fire and Community Development to develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** General Operating, Staff time

**Completion Date:** 08/31/2021

**Strategic Plan:** EV-III

**Goal # 4** Review the Economic Development Policy adopted in November 2014 to recommend any needed updates in light of present strategic plan goals, economic conditions and legal advice.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II

# ECONOMIC DEVELOPMENT

**Goal # 5** Work with City Administrator and Finance Department to further the extension of SSA #1 and determine the parameters of a Tourism Grant Program.

**Funding:** General and SSA 1 Operating, Staff time  
**Completion Date:** 04/30/2022  
**Strategic Plan:** EV-II

**Goal # 6** Catalog existing parking leases to facilitate a recommendation for future public parking policy.

**Funding:** General Operating, Staff time  
**Completion Date:** 07/31/2021  
**Strategic Plan:** EV-II

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Active Businesses	1,066	1,064	1,044	1,065
Number of New Businesses	57	45	50	35
Number of Sales Tax Payers	1,008	1,005	1,152	1,200
Total Equalized Assessed Value TIF 2	5,656,416	5,893,341	5,899,414	5,950,000
TIF 3	7,361,518	7,702,354	8,268,687	8,350,000
Number of Special Event Applications Processed	75	36*	31	15**

\*Less applications processed due to streamlining of approval requirements

\*\*Review and approval of special event applications were suspended beginning July 2020 due to COVID-19 restrictions. The suspension will remain in place until gathering restrictions are amended under the Restore Illinois Plan.

# ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
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***Full-Time***

Director of Economic Development	1	1	1	1	1	1
Business Development Specialist	1	-	-	-	-	-
Business Development Analyst	-	1	1	1	1	1

***Part-Time***

Administrative Assistant	1	1	1	1	1	1
Administrative Intern	1	1	1	1	1	1

Total	4	4	4	4	4	4
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CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
501	Wages - Regular	\$ 56,501	\$ 52,082	\$ 55,298	\$ 54,110	\$ 56,411	\$ 57,896
502	Wages - Part-Time/Seasonal	14,535	17,545	20,096	-	18,720	17,472
521	Group Insurance	9,632	17,576	18,643	15,405	15,728	16,001
522	Medicare	819	959	1,092	735	1,089	1,092
523	Social Security	3,502	4,100	4,602	3,145	4,607	4,631
524	IMRF	6,196	6,941	8,595	6,170	8,805	6,699
528	Unemployment Compensation	2,097	-	-	-	-	-
<b>Total Personnel Services</b>		<b>93,282</b>	<b>99,204</b>	<b>108,326</b>	<b>79,565</b>	<b>105,360</b>	<b>103,791</b>
544	Medical Service	170	85	85	85	85	-
551	Advertising	100	-	-	-	-	-
552	Data Programming Service	-	2,084	1,500	2,085	1,500	1,500
559	Other Professional Services	-	408	9,000	2,000	5,000	5,000
561	Postage	27	72	200	200	200	200
562	Telephone	641	827	1,440	1,440	1,500	1,440
564	Printing	212	102	500	250	250	250
571	Dues	6,208	7,323	6,350	6,250	6,350	6,350
572	Travel	362	100	550	250	550	550
573	Training	236	-	2,160	2,100	2,160	2,160
575	Publications	-	-	200	200	200	200
599	Other Contractual Services	750	-	2,500	1,000	2,500	2,500
<b>Total Contractual Services</b>		<b>8,706</b>	<b>11,002</b>	<b>24,485</b>	<b>15,860</b>	<b>20,295</b>	<b>20,150</b>
621	Office Supplies	184	416	500	500	500	500
622	Office Equipment	-	-	250	100	250	250
623	Office Furniture	322	-	2,800	-	2,000	400
632	Per Copy Charges	264	443	250	600	350	350
<b>Total Commodities</b>		<b>770</b>	<b>859</b>	<b>3,800</b>	<b>1,200</b>	<b>3,100</b>	<b>1,500</b>
913	Community Relations	70	-	500	-	200	200
917	Employee Awards	-	50	-	-	50	-
<b>Total Other Expenditures</b>		<b>70</b>	<b>50</b>	<b>500</b>	<b>-</b>	<b>250</b>	<b>200</b>
<b>Total Economic Development</b>		<b>\$ 102,827</b>	<b>\$ 111,115</b>	<b>\$ 137,111</b>	<b>\$ 96,625</b>	<b>\$ 129,005</b>	<b>\$ 125,641</b>



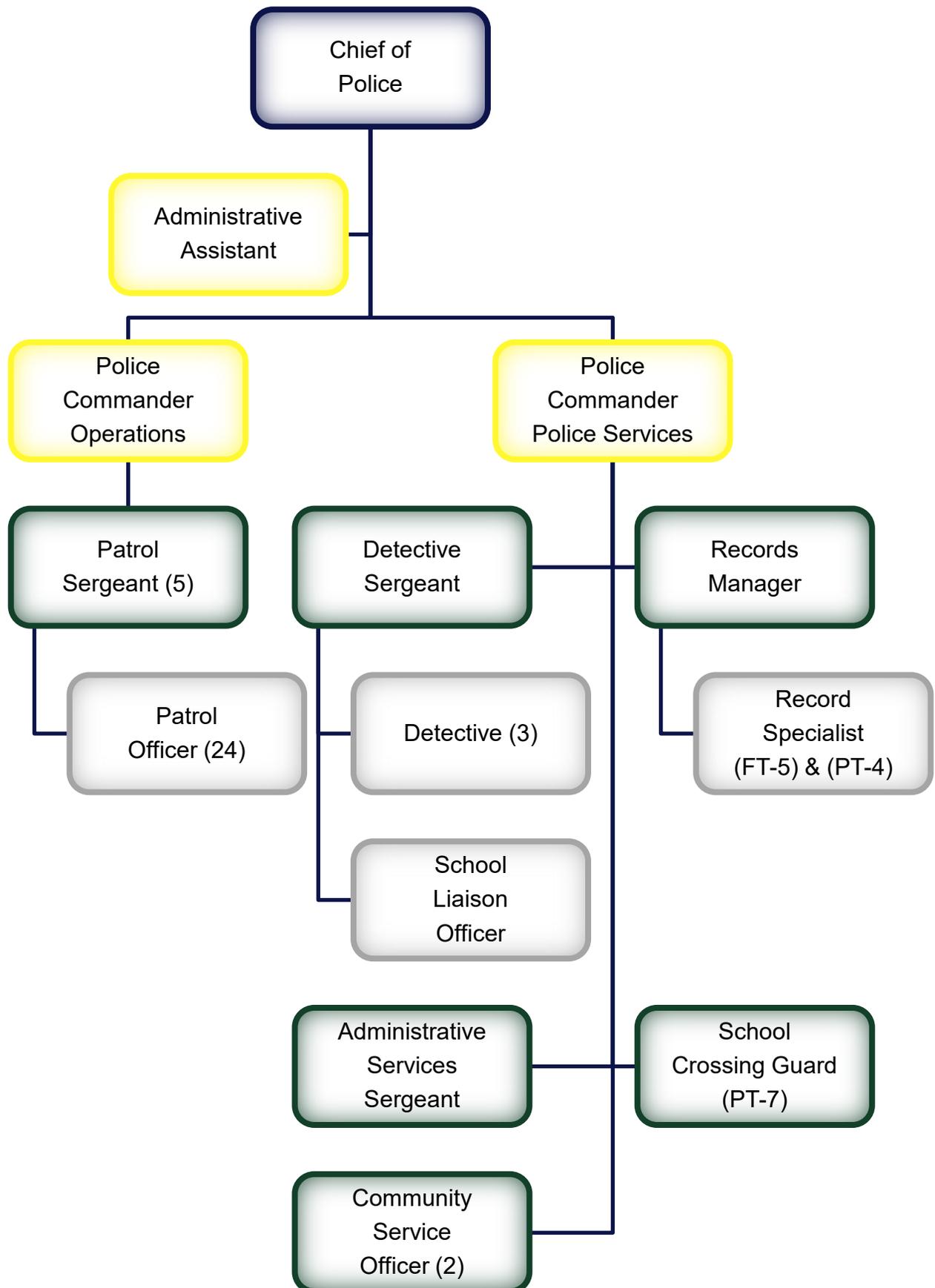
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# POLICE



# POLICE

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## PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

## MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

## FY 2022 GOALS

**Goal # 1** In addition to utilizing on call social workers to assist the city, implement and evaluate the use of an in house social worker one day per week.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/01/2022  
**Strategic Plan:** EMS-II

**Goal # 2** Evaluate cost, viability, and policies relating to body worn cameras in preparation for the possibility of their use being mandated in the future.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2021  
**Strategic Plan:** EMS-II

**Goal # 3** Complete an assessment of the parking signage throughout the community to assure that the signage corresponds to the Geneva City Code.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2022  
**Strategic Plan:** EMS-II

**Goal # 4** Implement and evaluate a two year peer support program to provide support for our staff members while assuring they are able to provide excellent service to our community.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2021  
**Strategic Plan:** EMS-II

# POLICE

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<b>Performance Measures</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020</b>
Number of Calls for Service	13,105	11,973	12,022	11,762
Number of Traffic Stops	6,221	5,933	6,560	4,233
Number of Parking Tickets Issued	6,995	7,853	6,954	300
Number of Accident Reports	1,079	998	932	669
Number of DUI Tickets Issued	62	54	52	28
Number of Domestic Battery Cases	41	35	27	22
Service Satisfaction Survey Results (Average out of 4.0 scale)	3.80	3.84	3.87	3.85

# POLICE PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
Chief of Police	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Police Commander	2	2	2	2	2	2
Police Sergeant	7	7	7	7	7	7
Police Officer	26	26	26	27	27	27
Community Service Officer	2	2	2	2	2	2
Records Manager	1	1	1	1	1	1
Records Specialist	5	5	5	5	5	5
<b><i>Part-Time</i></b>						
Records Specialist	4	4	4	4	4	4
Crossing Guard	7	7	7	7	7	7
Total	56	56	56	57	57	57

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 70 - Police

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Police Services</b>							
501	Wages - Regular	\$ 3,504,463	\$ 3,491,842	\$ 3,643,686	\$ 3,477,285	\$ 3,712,952	\$ 3,830,716
503	Overtime	406,746	392,548	405,000	197,785	397,530	397,530
504	Stand-By	15,731	14,275	22,250	25,110	20,000	20,000
521	Group Insurance	576,322	591,642	691,919	629,550	723,129	722,554
522	Medicare	55,020	54,771	59,026	51,800	59,889	61,600
525	Police/Fire Pension	1,389,261	1,756,100	1,756,100	1,756,100	1,756,100	1,756,100
<b>Total Personnel Services</b>		<b>5,947,544</b>	<b>6,301,178</b>	<b>6,577,981</b>	<b>6,137,630</b>	<b>6,669,600</b>	<b>6,788,500</b>
531	Maintenance Service	22,485	41,323	19,675	24,800	18,525	18,525
544	Medical Services	5,330	5,220	2,750	2,750	2,750	2,750
546	Janitorial Service	35,419	35,419	35,460	35,460	35,460	35,460
559	Other Professional Services	1,879	2,549	1,140	1,140	700	700
561	Postage	7	-	-	-	-	-
562	Telephone	15,082	15,279	15,200	15,200	15,200	15,200
564	Printing	5,706	4,843	6,635	5,000	5,635	5,635
571	Dues	1,330	1,795	2,140	2,140	2,140	2,140
572	Travel	994	1,206	1,450	500	1,450	1,450
573	Training	9,389	12,581	18,625	18,625	18,625	18,625
575	Publications	143	738	525	500	500	500
595	Rentals	200	-	800	500	800	800
597	Tri-City Ambulance/Tri-Com	298,346	221,774	236,225	236,225	236,225	236,225
599	Other Contractual Services	4,106	4,445	7,590	7,590	27,890	28,490
<b>Total Contractual Services</b>		<b>400,417</b>	<b>347,172</b>	<b>348,215</b>	<b>350,430</b>	<b>365,900</b>	<b>366,500</b>
601	Maintenance Supplies	8,440	5,017	9,015	9,015	9,015	9,015
621	Office Supplies	2	445	-	-	-	-
622	Office Equipment	-	-	1,400	1,400	1,400	1,400
624	Operating Supplies	1,800	993	1,800	1,900	1,800	2,000
627	Motor Fuel & Lubricants	45,289	48,009	60,000	45,000	45,000	45,000
630	Ammunition	4,372	8,557	10,750	10,750	10,750	10,750
631	Clothing	31,139	43,081	37,050	37,050	37,050	37,050
642	Periodicals	207	187	350	350	350	350
663	Computer Software	2,000	18,020	25,215	14,000	23,590	23,590
<b>Total Commodities</b>		<b>93,250</b>	<b>124,308</b>	<b>145,580</b>	<b>119,465</b>	<b>128,955</b>	<b>129,155</b>
917	Employee Awards	2,957	1,997	1,825	1,825	1,695	1,695
<b>Total Other Expenditures</b>		<b>2,957</b>	<b>1,997</b>	<b>1,825</b>	<b>1,825</b>	<b>1,695</b>	<b>1,695</b>
<b>Total Police Services</b>		<b>6,444,168</b>	<b>6,774,656</b>	<b>7,073,601</b>	<b>6,609,350</b>	<b>7,166,150</b>	<b>7,285,850</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 70 - Police

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Records</b>							
501	Wages - Regular	463,066	465,298	471,946	464,676	478,504	485,087
502	Wages - Part-Time/Seasonal	7,989	8,204	8,904	9,085	9,204	9,424
503	Overtime	185	607	1,260	920	1,260	1,260
521	Group Insurance	118,822	121,110	127,245	136,785	143,981	146,621
522	Medicare	6,370	6,402	6,971	6,350	7,090	7,190
523	Social Security	27,236	27,371	29,890	27,150	30,316	30,740
524	IMRF	48,894	46,931	53,802	53,060	56,076	55,688
<b>Total Personnel Services</b>		<b>672,561</b>	<b>675,923</b>	<b>700,018</b>	<b>698,026</b>	<b>726,431</b>	<b>736,010</b>
531	Maintenance Service	12,694	12,780	15,840	15,840	14,635	14,635
544	Medical Service	-	-	500	-	500	500
559	Other Professional Services	2,579	1,693	1,730	1,730	1,730	1,730
561	Postage	2,316	4,663	3,235	3,000	3,235	3,235
562	Telephone	3,651	5,473	3,000	4,000	3,000	3,000
564	Printing	-	514	170	170	170	170
572	Travel	10	-	755	-	250	800
573	Training	793	758	1,850	500	600	1,850
581	Utilities	229	392	395	395	395	395
595	Rentals	5,600	6,488	5,900	6,700	5,900	5,900
599	Other Contractual Services	12,873	11,921	13,555	13,555	4,155	23,555
<b>Total Contractual Services</b>		<b>40,746</b>	<b>44,682</b>	<b>46,930</b>	<b>45,890</b>	<b>34,570</b>	<b>55,770</b>
601	Maintenance Supplies	243	18	-	-	-	-
621	Office Supplies	9,648	10,202	11,450	11,000	11,450	11,450
622	Office Equipment	540	996	7,200	5,000	2,450	2,000
623	Office Furniture	1,563	579	2,100	2,100	2,100	2,100
624	Operating Supplies	2,887	2,235	4,200	4,260	4,200	4,200
631	Clothing	1,891	1,676	3,100	3,100	3,100	3,100
632	Per Copy Charges	3,626	3,705	3,000	3,000	3,000	3,000
663	Computer Software	3,399	8,399	9,950	12,200	9,175	9,175
<b>Total Commodities</b>		<b>23,796</b>	<b>27,811</b>	<b>41,000</b>	<b>40,660</b>	<b>35,475</b>	<b>35,025</b>
917	Employee Awards	336	-	350	350	400	300
<b>Total Other Expenditures</b>		<b>336</b>	<b>-</b>	<b>350</b>	<b>350</b>	<b>400</b>	<b>300</b>
<b>Total Records</b>		<b>737,439</b>	<b>748,417</b>	<b>788,298</b>	<b>784,926</b>	<b>796,876</b>	<b>827,105</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 70 - Police

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Community Service</b>							
501	Wages - Regular	32,737	36,703	35,026	55,970	45,756	36,390
502	Wages - Part-Time/Seasonal	29,910	26,550	32,400	13,695	27,000	27,000
503	Overtime	2,187	2,639	2,000	200	2,000	2,000
504	Stand-By	2,282	2,506	2,000	3,030	2,000	2,000
521	Group Insurance	9,978	11,351	11,841	16,685	14,981	12,345
522	Medicare	949	968	1,034	1,020	1,112	976
523	Social Security	4,055	4,139	4,430	4,355	4,759	4,179
524	IMRF	4,015	3,923	3,992	6,515	5,362	4,179
<b>Total Personnel Services</b>		<b>86,114</b>	<b>88,779</b>	<b>92,723</b>	<b>101,470</b>	<b>102,970</b>	<b>89,069</b>
550	Collection Service	-	-	200	-	200	200
562	Telephone	912	912	1,000	1,000	1,000	1,000
599	Other Contractual Services	9,450	10,170	7,000	7,000	7,000	7,000
<b>Total Contractual Services</b>		<b>10,362</b>	<b>11,082</b>	<b>8,200</b>	<b>8,000</b>	<b>8,200</b>	<b>8,200</b>
624	Operating Supplies	453	1,508	900	900	900	900
631	Clothing	510	384	800	650	800	800
<b>Total Commodities</b>		<b>964</b>	<b>1,892</b>	<b>1,700</b>	<b>1,550</b>	<b>1,700</b>	<b>1,700</b>
<b>Total Community Service</b>		<b>97,440</b>	<b>101,753</b>	<b>102,623</b>	<b>111,020</b>	<b>112,870</b>	<b>98,969</b>
<b>Total Police</b>		<b>\$ 7,279,046</b>	<b>\$ 7,624,826</b>	<b>\$ 7,964,522</b>	<b>\$ 7,505,296</b>	<b>\$ 8,075,896</b>	<b>\$ 8,211,924</b>



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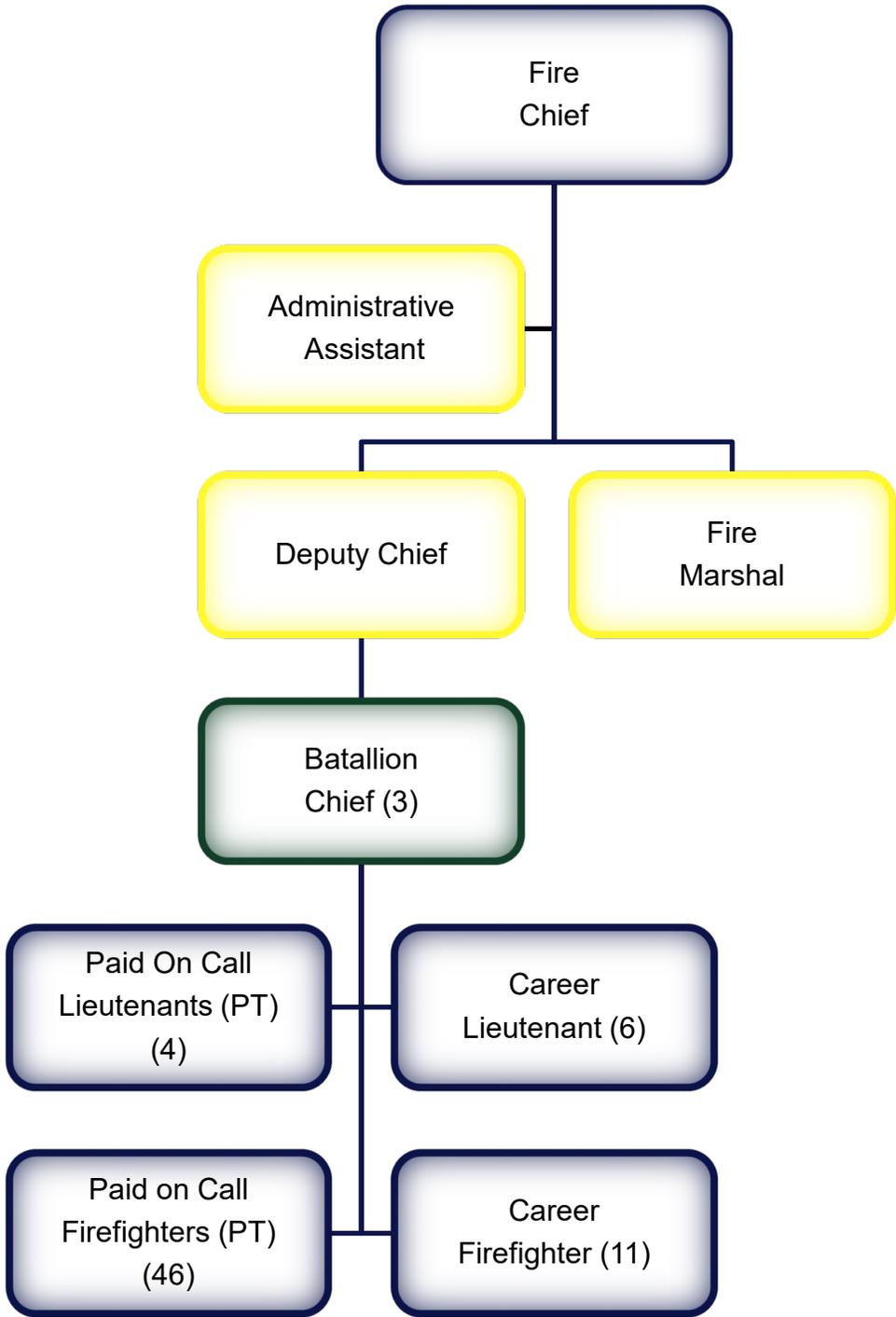
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# FIRE

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# FIRE

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## PROGRAM DESCRIPTION

The Geneva Fire Department provides fire suppression, advanced life support emergency medical response, basic and advanced rescue, hazardous materials mitigation, fire inspection, plans review, public education, fire investigation and emergency preparedness planning and response services to the citizens, employers and visitors of Geneva.

## MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire & non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

## FY 2022 GOALS

**Goal # 1** Complete the CFAI 2021 accreditation cycle: update the Fire and Emergency Service Self-Assessment Manual (FESSAM) to the 9<sup>th</sup> Edition, update the 2015 Strategic Plan and update the 2015 Standard of Cover/Community Risk Assessment, undergo a successful Site Visit and successfully appear before the Commission for approval.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2021  
**CFAI Accreditation Criterion:** 2D.1, 2D.7  
**Strategic Plan:** EMS-II, EMS-IV

**Goal # 2** Update the City of Geneva Domestic Preparedness Planning and Response Plan and engage all Departments in Citywide emergency preparedness drills.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2022  
**CFAI Accreditation Criterion:** 5D  
**Strategic Plan:** EMS-III

**Goal # 3** Implement a web-based commercial inspection compliance service to provide effective management of code inspections, testing, and maintenance of fire protection systems using third party inspection companies.

**Funding:** Third Party Service Vendors, Staff time  
**Completion Date:** 12/31/2021  
**Accreditation Objective:** 5A.2, 5A.6  
**Strategic Plan:** EMS-IV

# FIRE

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**Goal # 4** Research, investigate and if justified, implement an updated training deployment and tracking application.

**Funding:** General Operating, Staff time

**Completion Date:** 10/31/2021

**CFAI Accreditation Criterion:** 8B, 8C

**Strategic Plan:** EMS-IV

**Goal # 5** Review and update the intergovernmental agreement with Geneva Township Special Fire District with assistance from the Finance Department.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2022

**CFAI Accreditation Criterion:** 10A

**Strategic Plan:** EMS-II

Performance Measures	CY 2017	CY 2018	CY 2019	CY 2020
Total Response Time – 1 <sup>st</sup> Due	7:20	7:21	7:21	7:05
Call Volume:				
Fire % of total	3.2	2.8	3.2	3.0
EMS % of Total	62.1	61.9	61.2	63.6
Other % of Total	34.7	35.4	35.6	33.3
Structure Fires (Geneva ERF)	5	4	4	7
Patient Transports	1,033	1,131	1,252	1,078
Training Hours	13,221	16,685	14,793	8,977

# FIRE PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
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## *Full-Time*

Fire Chief	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3	3
Fire Marshal	1	1	1	1	1	1
Fire Lieutenant	6	6	6	6	6	6
Firefighter	11	11	11	11	11	11

## *Part-Time*

Paid-On-Call Lieutenant	4	4	4	4	4	4
Paid-On-Call Firefighter	46	46	46	46	46	46

Total	74	74	74	74	74	74
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CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Command							
501	Wages - Regular	\$ 789,776	\$ 785,632	\$ 813,508	\$ 805,400	\$ 835,963	\$ 837,420
521	Group Insurance	193,071	217,949	229,184	225,060	222,992	223,156
522	Medicare	10,955	10,875	11,795	11,165	12,122	12,144
523	Social Security	10,011	10,397	11,186	10,350	11,361	11,526
524	IMRF	18,442	17,811	20,566	20,160	21,473	21,509
Total Personnel Services		<u>1,022,254</u>	<u>1,042,664</u>	<u>1,086,239</u>	<u>1,072,135</u>	<u>1,103,911</u>	<u>1,105,755</u>
531	Maintenance Service	7,739	5,227	5,210	5,480	5,635	5,635
544	Medical Service	1,138	438	1,465	1,465	1,465	1,465
559	Other Professional Services	448	266	215	215	215	215
561	Postage	473	263	300	300	300	300
562	Telephone	10,434	10,641	10,740	16,565	10,275	10,275
564	Printing	126	42	350	350	350	350
571	Dues	4,895	4,693	4,950	5,055	5,055	5,055
572	Travel	417	161	1,000	1,000	7,000	1,000
573	Training	3,599	661	500	500	500	500
595	Rentals	2,038	1,707	1,940	1,515	1,515	1,515
597	Tri-City Ambulance/Tri-Com	228,737	230,836	248,645	246,560	252,745	252,745
Total Contractual Services		<u>260,043</u>	<u>254,934</u>	<u>275,315</u>	<u>279,005</u>	<u>285,055</u>	<u>279,055</u>
601	Maintenance Supplies	1,491	18	500	500	500	500
621	Office Supplies	1,481	1,080	1,500	1,500	1,500	1,500
622	Office Equipment	3,816	504	300	450	300	300
624	Operating Supplies	69	435	500	500	500	500
631	Clothing	1,986	1,219	2,100	2,100	2,100	2,100
632	Per Copy Charges	700	706	750	750	750	750
Total Commodities		<u>9,543</u>	<u>3,963</u>	<u>5,650</u>	<u>5,800</u>	<u>5,650</u>	<u>5,650</u>
917	Employee Awards	1,216	1,085	1,200	1,200	1,200	1,200
Total Other Expenditures		<u>1,216</u>	<u>1,085</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Total Command		<u>1,293,056</u>	<u>1,302,645</u>	<u>1,368,404</u>	<u>1,358,140</u>	<u>1,395,816</u>	<u>1,391,660</u>
Fire Services							
501	Wages - Regular	1,430,564	1,575,562	1,623,387	1,588,975	1,763,589	1,745,918
503	Overtime	269,718	208,797	205,540	210,330	209,340	209,340
506	Wages - Meetings	4,641	4,752	9,720	3,225	5,000	5,000
513	POC Holiday	5,502	4,336	13,080	2,060	6,000	6,000
514	Overnight Duty	333,409	300,081	416,800	260,205	375,000	375,000
515	Still Alarms	35,375	39,098	36,000	27,845	36,000	36,000
516	Training	16,292	9,379	14,400	3,520	14,400	14,400
521	Group Insurance	427,891	505,304	544,677	516,015	520,408	518,334
522	Medicare	29,542	30,171	33,625	28,975	34,935	35,110
523	Social Security	24,384	22,350	12,425	18,540	25,830	26,565
525	Police/Fire Pension	569,824	805,975	805,975	805,975	805,975	805,975
Total Personnel Services		<u>3,147,142</u>	<u>3,505,806</u>	<u>3,715,629</u>	<u>3,465,665</u>	<u>3,796,477</u>	<u>3,777,642</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

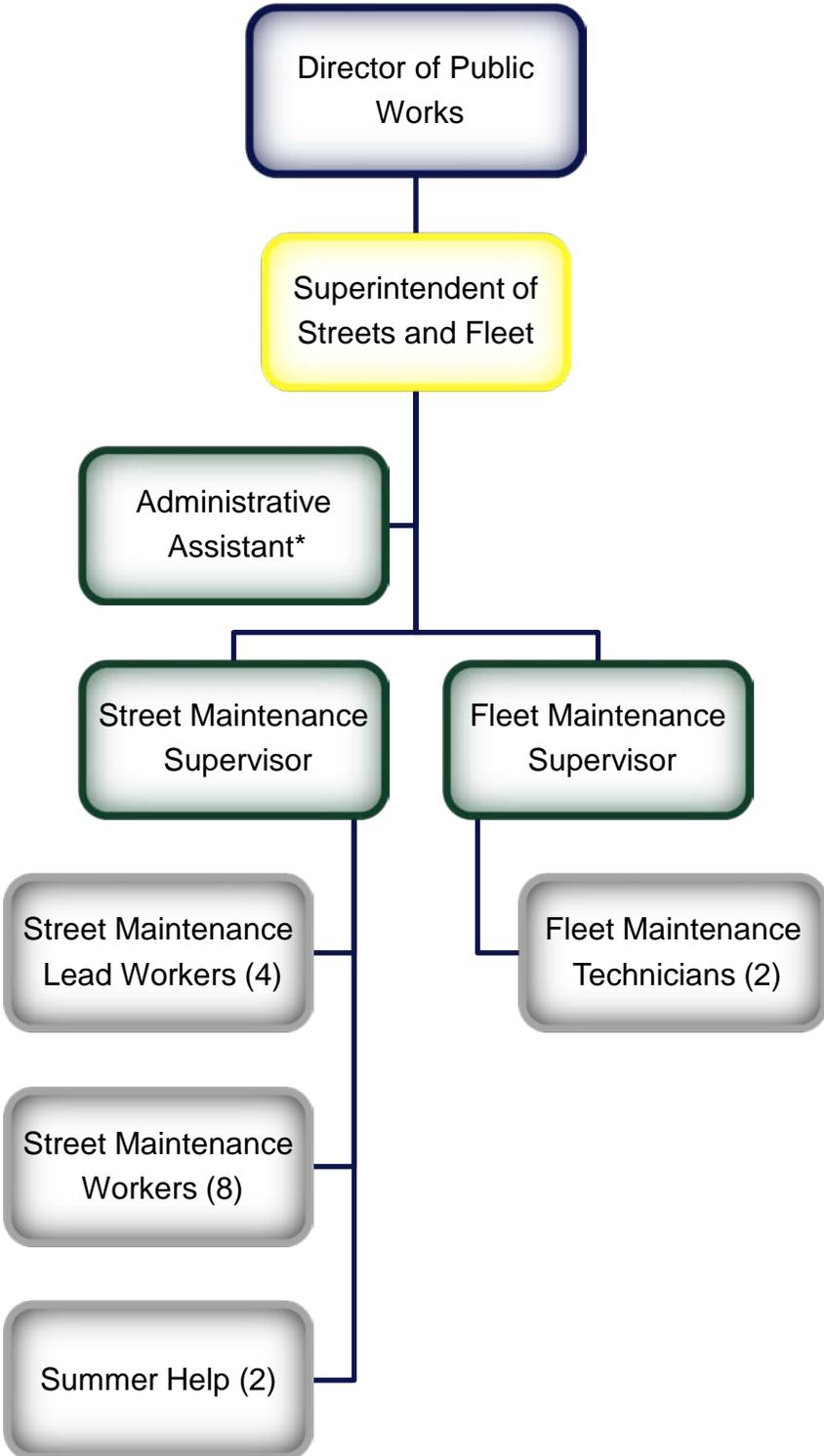
Fund 100 - General Fund

Department 80 - Fire

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
531	Maintenance Service	7,000	2,759	6,500	6,500	6,500	6,500
544	Medical Service	15,917	5,326	16,185	15,255	15,255	15,255
572	Travel	704	985	1,000	1,000	1,000	1,000
573	Training	12,436	17,776	17,000	17,000	17,000	17,000
<b>Total Contractual Services</b>		<b>36,056</b>	<b>26,846</b>	<b>40,685</b>	<b>39,755</b>	<b>39,755</b>	<b>39,755</b>
601	Maintenance Supplies	9,880	7,827	5,000	5,000	5,000	5,000
624	Operating Supplies	17,202	13,044	21,255	20,755	21,255	21,255
625	Small Tools	699	322	5,000	5,000	5,000	5,000
627	Motor Fuel & Lubricants	17,239	15,019	21,010	16,200	16,200	16,200
631	Clothing	34,775	10,306	24,000	24,000	36,000	24,000
641	Books	410	-	500	500	500	500
<b>Total Commodities</b>		<b>80,205</b>	<b>46,516</b>	<b>76,765</b>	<b>71,455</b>	<b>83,955</b>	<b>71,955</b>
<b>Total Fire Services</b>		<b>3,263,404</b>	<b>3,579,168</b>	<b>3,833,079</b>	<b>3,576,875</b>	<b>3,920,187</b>	<b>3,889,352</b>
<b>Facility Maintenance</b>							
531	Maintenance Service	24,292	34,683	20,070	31,020	18,370	18,370
581	Utilities	813	715	660	780	780	780
595	Rentals	505	-	950	950	950	950
599	Other Contractual Services	758	764	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>26,369</b>	<b>36,162</b>	<b>22,680</b>	<b>33,750</b>	<b>21,100</b>	<b>21,100</b>
601	Maintenance Supplies	7,544	6,983	6,800	8,630	6,800	6,800
624	Operating Supplies	504	469	1,450	1,450	1,450	1,450
626	Janitorial Supplies	3,035	4,487	3,500	3,500	3,500	3,500
<b>Total Commodities</b>		<b>11,083</b>	<b>11,940</b>	<b>11,750</b>	<b>13,580</b>	<b>11,750</b>	<b>11,750</b>
<b>Total Facility Maintenance</b>		<b>37,452</b>	<b>48,102</b>	<b>34,430</b>	<b>47,330</b>	<b>32,850</b>	<b>32,850</b>
<b>GEMA</b>							
531	Maintenance Service	4,143	4,164	5,245	12,435	5,285	5,285
559	Other Professional Services	4,028	16,011	16,000	16,000	4,000	16,000
562	Telephone	6,195	6,999	7,080	7,190	7,140	7,140
573	Training	170	-	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>14,536</b>	<b>27,174</b>	<b>29,325</b>	<b>36,625</b>	<b>17,425</b>	<b>29,425</b>
622	Office Equipment	123	38	-	-	-	-
624	Operating Supplies	442	248	500	505	650	650
627	Motor Fuel & Lubricants	219	248	310	200	200	200
631	Clothing	-	34	785	785	785	785
<b>Total Commodities</b>		<b>783</b>	<b>568</b>	<b>1,595</b>	<b>1,490</b>	<b>1,635</b>	<b>1,635</b>
<b>Total GEMA</b>		<b>15,319</b>	<b>27,742</b>	<b>30,920</b>	<b>38,115</b>	<b>19,060</b>	<b>31,060</b>
<b>Total Fire</b>		<b>\$ 4,609,231</b>	<b>\$ 4,957,657</b>	<b>\$ 5,266,833</b>	<b>\$ 5,020,460</b>	<b>\$ 5,367,913</b>	<b>\$ 5,344,922</b>

# PUBLIC WORKS – STREETS & FLEET

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\*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

# PUBLIC WORKS – STREETS & FLEET

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## DIVISION DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

## MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

## FY 2022 GOALS

**Goal # 1** Finalize Citywide Watershed Study. Prioritize needed improvements and develop project budgets. Develop a Capital Improvement Plan that reflects these projects and schedule construction as future budgets resources allow.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2022  
**Strategic Plan:** EMS-II, EMS-III, ES-III

**Goal # 2** Expand the anti-icing program to include additional storage for additives to use for enhanced performance at lower temperatures.

**Funding:** General Operating, Staff time  
**Completion Date:** 03/01/2022  
**Strategic Plan:** ES-III

**Goal # 3** Update the Public Works Department Safety Manual in conjunction with the Public Works Safety Committee and Administrative Services Department.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2022  
**Strategic Plan:** EMS-III

# PUBLIC WORKS – STREETS & FLEET

**Goal # 4** Review and make recommendations to the Tree Preservation Ordinance in conjunction with the Community Development Department and Natural Resources Committee.

**Funding:** General Operating, Staff time  
**Completion Date:** 07/31/2021  
**Strategic Plan:** ES-I

**Goal # 5** Develop bid specifications and project estimates to replace the Polyurethane traffic topping areas throughout the parking garage to protect and extend the longevity of the structure by covering exposed steel and expansion joints in preparation for a capital expenditure in FY 2023.

**Funding:** General Operating, Staff time  
**Completion Date:** 11/30/2021  
**Strategic Plan:** EMS-II

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Trees Removed	152	165	110	95
Total Number of Parkway Trees Trimmed	2,416	2,625	3,300	3,600
Number of Parkway Trees Planted	60	60	70	70
Number of Snow Events	17	17	15	20
Salt Used (Tons)	2,140	1,800	1,308	1,500
Asphalt Patching (Tons)	330	225	200	200
Number of Fleet Repairs Performed	2,837	1,800	1,258	1,300
Number of Burials	49	43	40	40
Number of Plots Sold	40	38	42	45

# PUBLIC WORKS – STREETS & FLEET PERSONNEL SUMMARY

Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
Director of Public Works	1	1	1	1	1	1
Superintendent of Streets and Fleet	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Street Maintenance Supervisor	1	1	1	1	1	1
Street Maintenance Lead Worker	4	4	4	4	4	4
Street Maintenance Worker	8	8	8	8	8	8
Fleet Maintenance Supervisor	1	1	1	1	1	1
Fleet Maintenance Technician	2	2	2	2	2	2
<b><i>Part-Time</i></b>						
Fleet Summer Intern	-	-	-	1	-	-
Streets Summer Help	-	-	-	1	-	-
Total	19	19	19	21	19	19

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>General Maintenance</b>							
501	Wages - Regular	\$ 915,049	\$ 941,350	\$ 951,575	\$ 888,170	\$ 978,274	\$ 999,664
502	Wages - Part-Time/Seasonal	3,420	4,200	6,000	-	6,240	-
503	Overtime	78,764	30,500	82,200	82,200	82,200	82,200
504	Stand-By	75,044	70,176	74,400	74,000	74,400	74,400
521	Group Insurance	273,223	325,469	343,188	296,125	365,478	369,156
522	Medicare	14,896	14,543	16,154	12,320	16,547	16,768
523	Social Security	63,648	62,113	68,898	52,140	70,599	71,550
524	IMRF	112,762	104,369	126,330	101,530	126,566	127,160
<b>Total Personnel Services</b>		<b>1,536,806</b>	<b>1,552,721</b>	<b>1,668,745</b>	<b>1,506,485</b>	<b>1,720,304</b>	<b>1,740,898</b>
531	Maintenance Service	64,037	61,601	79,945	78,500	78,025	78,740
544	Medical Service	1,095	1,055	1,330	1,000	1,330	1,330
546	Janitorial Service	2,401	2,405	2,540	2,400	2,540	2,540
559	Other Professional Services	500	-	500	500	500	500
561	Postage	12	52	250	200	250	250
562	Telephone	2,023	2,252	2,400	2,400	2,400	2,400
563	Publishing	270	87	300	300	300	300
564	Printing	95	7	100	160	100	100
571	Dues	845	870	670	870	890	890
572	Travel	1,345	517	540	540	540	540
573	Training	5,162	4,107	3,200	3,200	3,200	3,200
581	Utilities	76	76	160	100	160	160
582	Street Lighting	538	443	600	600	600	600
584	Landfill Charges	566	3,160	2,000	2,000	2,000	2,000
595	Rentals	1,820	2,070	2,170	1,870	3,170	3,170
599	Other Contractual Services	126	351	500	500	500	500
<b>Total Contractual Services</b>		<b>80,911</b>	<b>79,055</b>	<b>97,205</b>	<b>95,140</b>	<b>96,505</b>	<b>97,220</b>
601	Maintenance Supplies	32,780	13,135	36,610	36,460	36,610	36,610
621	Office Supplies	816	656	800	700	800	800
622	Office Equipment	540	495	500	500	500	500
624	Operating Supplies	15,973	14,403	23,560	22,200	23,560	23,560
625	Small Tools	2,789	1,570	6,000	5,500	6,000	6,000
626	Janitorial Supplies	119	175	400	300	400	400
627	Motor Fuel & Lubricants	42,998	43,223	43,840	39,600	39,900	39,900
631	Clothing	7,147	6,863	8,800	6,500	8,800	8,800
632	Per Copy Charges	326	285	480	350	480	480
663	Computer Software	12,117	13,267	11,360	11,360	11,560	11,560
<b>Total Commodities</b>		<b>115,605</b>	<b>94,073</b>	<b>132,350</b>	<b>123,470</b>	<b>128,610</b>	<b>128,610</b>
910	Capitalized Assets	(585,522)	(402,706)	(550,000)	(550,000)	(550,000)	(550,000)
917	Employee Awards	650	625	600	700	600	600
<b>Total Other Expenditures</b>		<b>(584,872)</b>	<b>(402,081)</b>	<b>(549,400)</b>	<b>(549,300)</b>	<b>(549,400)</b>	<b>(549,400)</b>
<b>Total General Maintenance</b>		<b>1,148,450</b>	<b>1,323,767</b>	<b>1,348,900</b>	<b>1,175,795</b>	<b>1,396,019</b>	<b>1,417,328</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Snow Control</b>							
	559 Other Professional Services	2,008	3,005	2,100	2,100	2,100	2,100
	<b>Total Contractual Services</b>	<b>2,008</b>	<b>3,005</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>
	601 Maintenance Supplies	227,485	75,820	240,300	240,000	240,300	273,000
	624 Operating Supplies	335	20	700	-	700	700
	625 Small Tools	-	-	100	100	100	100
	<b>Total Commodities</b>	<b>227,820</b>	<b>75,839</b>	<b>241,100</b>	<b>240,100</b>	<b>241,100</b>	<b>273,800</b>
	<b>Total Snow &amp; Ice Control</b>	<b>229,828</b>	<b>78,844</b>	<b>243,200</b>	<b>242,200</b>	<b>243,200</b>	<b>275,900</b>
<b>Forestry</b>							
	531 Maintenance Service	433	366	2,000	500	2,000	2,000
	559 Other Professional Services	250	-	3,000	3,000	3,000	3,000
	564 Printing	-	-	500	-	500	500
	571 Dues & Subscriptions	575	575	600	575	600	600
	587 Mosquito Abatement	48,294	49,548	60,000	60,000	60,000	60,000
	<b>Total Contractual Services</b>	<b>49,552</b>	<b>50,489</b>	<b>66,100</b>	<b>64,075</b>	<b>66,100</b>	<b>66,100</b>
	601 Maintenance Supplies	271	480	1,000	750	1,000	1,000
	624 Operating Supplies	43	10	600	500	600	600
	625 Small Tools	588	2,314	4,000	3,000	4,000	4,000
	627 Motor Fuel & Lubricants	143	138	205	200	205	205
	<b>Total Commodities</b>	<b>1,045</b>	<b>2,942</b>	<b>5,805</b>	<b>4,450</b>	<b>5,805</b>	<b>5,805</b>
	<b>Total Forestry</b>	<b>50,597</b>	<b>53,431</b>	<b>71,905</b>	<b>68,525</b>	<b>71,905</b>	<b>71,905</b>
	<b>Total Streets &amp; Walks</b>	<b>\$ 1,428,876</b>	<b>\$ 1,456,042</b>	<b>\$ 1,664,005</b>	<b>\$ 1,486,520</b>	<b>\$ 1,711,124</b>	<b>\$ 1,765,133</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Fleet Maintenance</b>							
501	Wages - Regular	\$ 136,189	\$ 127,971	\$ 140,924	\$ 124,000	\$ 143,623	\$ 146,457
502	Wages - Part Time	-	-	7,830	-	-	-
503	Overtime	397	208	1,215	185	1,215	1,215
521	Group Insurance	19,523	22,459	24,029	20,645	24,978	25,433
522	Medicare	1,944	1,825	2,176	1,790	2,101	2,141
523	Social Security	8,311	7,804	9,297	7,625	8,980	9,154
524	IMRF	14,505	12,747	16,202	15,115	16,831	16,793
<b>Total Personnel Services</b>		<b>180,870</b>	<b>173,013</b>	<b>201,673</b>	<b>169,360</b>	<b>197,728</b>	<b>201,193</b>
531	Maintenance Service	41,842	55,786	70,000	67,000	70,000	70,000
544	Medical Services	-	-	-	75	-	-
562	Telephone	641	668	660	660	660	660
563	Publishing	30	-	-	-	-	-
571	Dues	166	226	510	510	510	510
572	Travel	15	7	-	-	-	-
573	Training	1,658	180	1,500	1,500	1,500	1,500
595	Rentals	939	1,104	1,000	1,000	1,000	1,000
599	Other Contractual Services	-	375	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>45,292</b>	<b>58,346</b>	<b>74,670</b>	<b>71,745</b>	<b>74,670</b>	<b>74,670</b>
601	Maintenance Supplies	73,941	63,952	78,000	71,500	78,000	78,000
622	Office Equipment	37	-	-	-	-	-
624	Operating Supplies	2,336	3,680	10,685	10,100	10,685	10,685
625	Small Tools	94	8	3,200	3,200	3,200	3,200
626	Janitorial Supplies	29	-	500	500	500	500
627	Motor Fuel & Lubricants	5,941	4,762	12,620	11,120	11,120	11,120
631	Clothing	1,464	1,473	1,650	1,600	1,650	1,650
641	Books	-	33	-	-	-	-
663	Computer Software	2,681	500	1,970	500	3,570	3,570
<b>Total Commodities</b>		<b>86,524</b>	<b>74,408</b>	<b>108,625</b>	<b>98,520</b>	<b>108,725</b>	<b>108,725</b>
<b>Total Fleet Maintenance</b>		<b>\$ 312,686</b>	<b>\$ 305,768</b>	<b>\$ 384,968</b>	<b>\$ 339,625</b>	<b>\$ 381,123</b>	<b>\$ 384,588</b>



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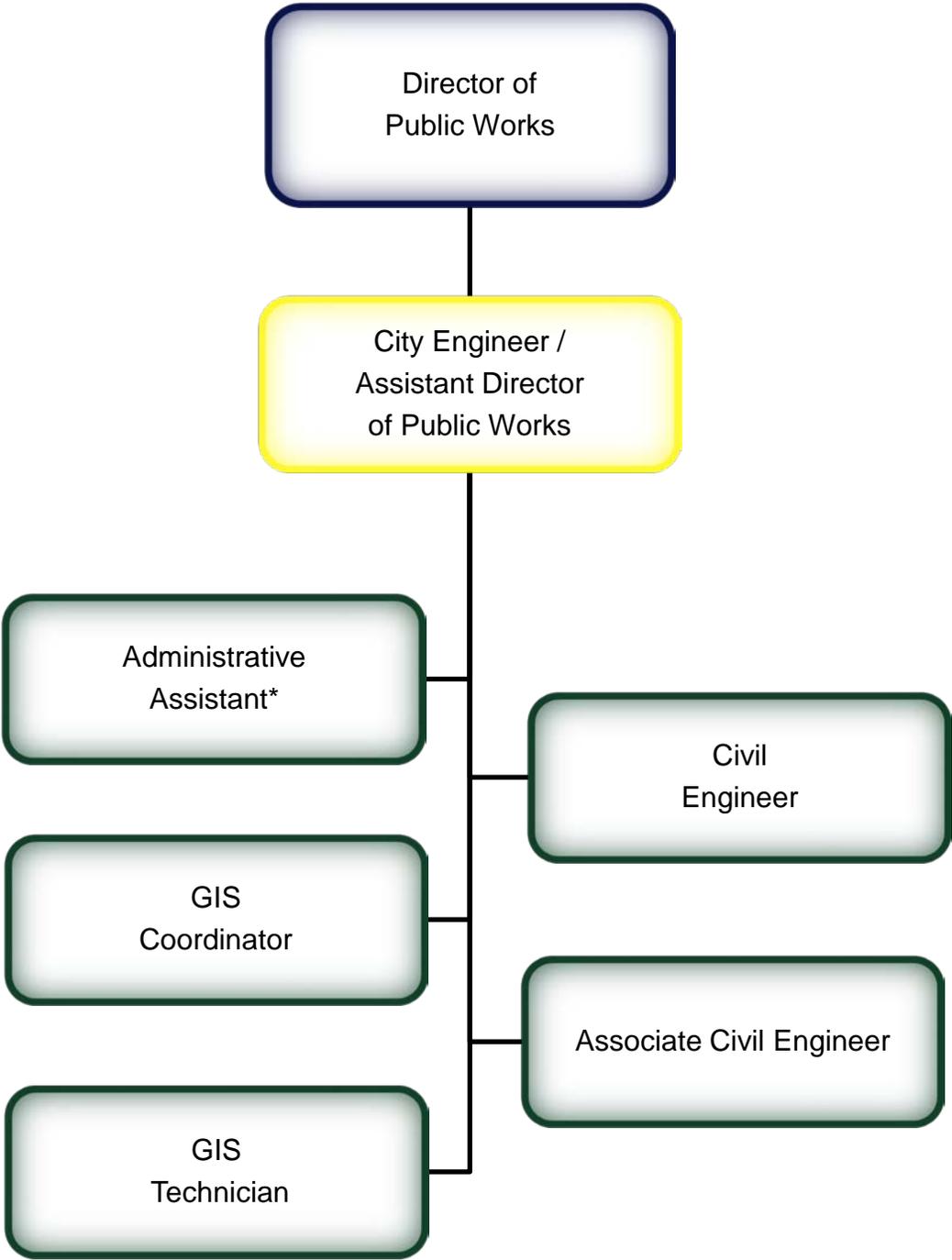
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# PUBLIC WORKS - ENGINEERING

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\*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

# PUBLIC WORKS - ENGINEERING

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## DIVISION DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinances and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The GIS division maintains and oversees the City's land-based GIS and provides information systems support and back up and is responsible for improving workflow of City employees by making data accessible via paper and electronic maps and digital files, as needed for analysis and mapping purposes.

## MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

## FY 2022 GOALS

**Goal # 1** Finalize Design and initiate construction for the East State Street Corridor including finalization of land acquisition with IDOT, Phase II design, project specifications, and coordination of bidding operations with IDOT to target a 2023 road construction start date.

**Funding:** General Operating, staff time  
**Completion Date:** ~11/30/2025  
**Strategic Plan:** EMS-II, EV-III, ES-II, ES-III, QL-I

**Goal # 2** Continue the planning for infrastructure necessary for the development of the Southeast Industrial Park.

**Funding:** General Operating, Staff time  
**Completion Date:** 07/01/2021  
**Strategic Plan:** EV-II, EMS-II

# PUBLIC WORKS - ENGINEERING

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**Goal # 3** Finalize Citywide Watershed Study. Prioritize needed improvements and develop project budgets. Develop a Capital Improvement Plan that reflects these projects and schedule construction as future budgets resources allow.

**Funding:** General Operating, Staff time

**Completion Date:** 4/30/2022

**Strategic Plan:** EMS-II, EMS-III, ES-III

**Goal # 4** Assist all City Departments with reviewing and updating the applicable Titles of the City Code with current engineering practices and standards.

**Funding:** General Operating, Staff time

**Completion Date:** 11/30/2021

**Strategic Plan:** EV-III

**Goal # 5** Develop and provide in-house training sessions to City staff to promote the use of the City's GIS database system.

**Funding:** General Operating, staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-II

**Goal # 6** In conjunction with Administrative Services and the Public Works Safety Committee, update the Public Works Department Safety Manual.

**Funding:** Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-III

# PUBLIC WORKS - ENGINEERING

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Sidewalk Replaced/Repaired (Sq. Ft)	34,300	17,858	15,000	5,263
Curb Removed/Replaced (L. Ft)	8,956	6,879	2,000	400
Pavement Maintenance (Miles)	2.0	2.0	0.00	3,540* s.y.
Roadway Resurfaced (Miles)	3.0	6.0	2.0	1.0
Number of Drainage & Utility Structures Improved (Each)	74	57	50	11
Sidewalk Repaired/Trip Hazard Removed (Each)	n/a	475	450	0**

**NOTES:**

\* This "Pavement Maintenance (miles)" item typically represents crack filling and measured in miles. In FY 2020, there was no budget provided for crack filling and the 3,450 s.y. represents the pavement patching completed instead of crack filling.

\*\* This "Sidewalk Repaired/Trip Hazard Removed (each)" item typically represents sidewalk grindings completed by a contractor. In FY 2020, there was no budget provided for sidewalk grindings. Trip hazards were addressed as a part of the "Sidewalk Replaced/Repaired" item.

# PUBLIC WORKS – ENGINEERING PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
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### *Full-Time*

Director of Public Works	1	1	1	1	1	1
City Engineer / Assistant Director of Public Works	1	1	1	1	1	1
Civil Engineer	1	1	1	1	1	1
Associate Civil Engineer	-	-	-	1	1	1
Engineering Technician	1	1	1	-	-	-
GIS Coordinator	1	1	1	1	1	1
GIS Technician	1	1	1	1	1	1

### *Part-Time*

Engineering Summer Intern	1	1	1	2	2	2
GIS Summer Intern	1	1	1	1	1	1

Total	8	8	8	9	9	9
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CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Engineering</b>							
501	Wages - Regular	\$ 174,038	\$ 168,336	\$ 178,264	\$ 174,835	\$ 181,484	\$ 184,530
502	Wages - Part-time/Seasonal	344	653	875	-	-	-
503	Overtime	123	195	-	-	-	-
504	Stand-by	343	-	-	-	-	-
521	Group Insurance	32,582	30,680	37,460	38,645	39,990	40,689
522	Medicare	2,433	2,365	2,599	2,430	2,632	2,675
523	Social Security	10,358	10,044	10,933	9,860	11,099	11,304
524	IMRF	19,054	17,076	20,334	19,930	21,267	21,290
<b>Total Personnel Services</b>		<b>239,275</b>	<b>229,349</b>	<b>250,465</b>	<b>245,700</b>	<b>256,472</b>	<b>260,488</b>
531	Maintenance Service	1,029	721	920	925	920	960
542	Engineering Service	25,048	22,499	20,000	22,500	20,000	20,000
544	Medical Service	510	297	90	300	90	90
546	Janitorial Service	2,401	2,408	2,520	2,520	2,520	2,520
559	Other Professional Services	55	57	50	590	50	50
561	Postage	697	608	505	610	505	505
562	Telephone	5,062	6,233	4,800	6,500	6,000	4,800
563	Publishing	698	-	500	500	500	500
564	Printing	60	218	500	220	250	250
566	Recording Fees	220	-	350	100	350	350
571	Dues	103	112	590	590	590	590
572	Travel	1,023	604	1,080	605	1,080	1,080
573	Training	2,012	682	3,300	700	3,300	3,300
595	Rentals	566	695	655	740	740	680
<b>Total Contractual Services</b>		<b>39,485</b>	<b>35,133</b>	<b>35,860</b>	<b>37,400</b>	<b>36,895</b>	<b>35,675</b>
601	Maintenance Supplies	15	-	100	50	100	100
621	Office Supplies	719	743	1,000	1,000	1,000	1,000
622	Office Equipment	803	613	1,000	1,000	1,000	1,000
624	Operating Supplies	197	181	950	300	950	950
626	Janitorial Supplies	30	19	50	50	50	50
627	Motor Fuel & Lubricants	1,320	1,593	2,040	1,300	1,300	1,300
631	Clothing	1,067	1,327	1,350	1,350	1,350	1,350
632	Per Copy Charge	281	285	360	360	360	360
641	Books	-	52	-	55	-	-
<b>Total Commodities</b>		<b>4,431</b>	<b>4,812</b>	<b>6,850</b>	<b>5,465</b>	<b>6,110</b>	<b>6,110</b>
917	Employee Awards	50	525	200	200	50	-
<b>Total Other Expenditures</b>		<b>50</b>	<b>525</b>	<b>200</b>	<b>200</b>	<b>50</b>	<b>-</b>
<b>Total Engineering</b>		<b>283,241</b>	<b>269,818</b>	<b>293,375</b>	<b>288,765</b>	<b>299,527</b>	<b>302,273</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2022 & 2023

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>GIS</b>							
501	Wages - Regular	8,986	7,573	7,394	7,235	7,550	7,757
503	Wages - Overtime	-	(77)	-	-	-	-
521	Group Insurance	1,667	1,646	1,662	1,820	1,961	1,995
522	Medicare	125	105	107	100	109	113
523	Social Security	535	449	458	425	468	481
524	IMRF	1,053	723	843	825	885	884
<b>Total Personnel Services</b>		<b>12,366</b>	<b>10,420</b>	<b>10,464</b>	<b>10,405</b>	<b>10,973</b>	<b>11,230</b>
572	Travel	-	-	150	150	150	150
<b>Total Contractual Services</b>		<b>-</b>	<b>-</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>
601	Maintenance Supplies	-	-	75	75	75	75
621	Office Supplies	-	-	80	80	80	80
624	Operating Supplies	-	-	60	60	60	60
625	Small Tools	-	-	50	50	50	50
<b>Total Commodities</b>		<b>-</b>	<b>-</b>	<b>265</b>	<b>265</b>	<b>265</b>	<b>265</b>
<b>Total GIS</b>		<b>12,366</b>	<b>10,420</b>	<b>10,879</b>	<b>10,820</b>	<b>11,388</b>	<b>11,645</b>
<b>Storm Drainage</b>							
501	Wages - Regular	26,523	26,830	28,461	25,885	28,888	29,448
503	Overtime	5	57	-	-	-	-
504	Stand-By	-	(34)	-	200	-	-
521	Group Insurance	8,113	8,440	8,901	8,260	9,217	9,385
522	Medicare	366	371	413	360	419	426
523	Social Security	1,566	1,586	1,765	1,525	1,791	1,828
524	IMRF	2,869	2,737	3,245	2,965	3,386	3,395
<b>Total Personnel Services</b>		<b>39,442</b>	<b>39,987</b>	<b>42,785</b>	<b>39,195</b>	<b>43,701</b>	<b>44,482</b>
599	Other Contractual Services	3,336	4,871	2,500	2,500	5,000	5,000
<b>Total Contractual Services</b>		<b>3,336</b>	<b>4,871</b>	<b>2,500</b>	<b>2,500</b>	<b>5,000</b>	<b>5,000</b>
601	Maintenance Supplies	8,524	11,550	13,500	13,500	11,000	11,000
624	Operating Supplies	2,500	889	2,500	2,500	2,500	2,500
<b>Total Commodities</b>		<b>11,024</b>	<b>12,439</b>	<b>16,000</b>	<b>16,000</b>	<b>13,500</b>	<b>13,500</b>
914	State/Federal Permit Fees	500	500	500	500	500	500
<b>Total Other Expenditures</b>		<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total Storm Drainage</b>		<b>54,302</b>	<b>57,797</b>	<b>61,785</b>	<b>58,195</b>	<b>62,701</b>	<b>63,482</b>
<b>Total Engineering &amp; Storm Drainage</b>		<b>\$ 349,909</b>	<b>\$ 338,035</b>	<b>\$ 366,039</b>	<b>\$ 357,780</b>	<b>\$ 373,616</b>	<b>\$ 377,400</b>



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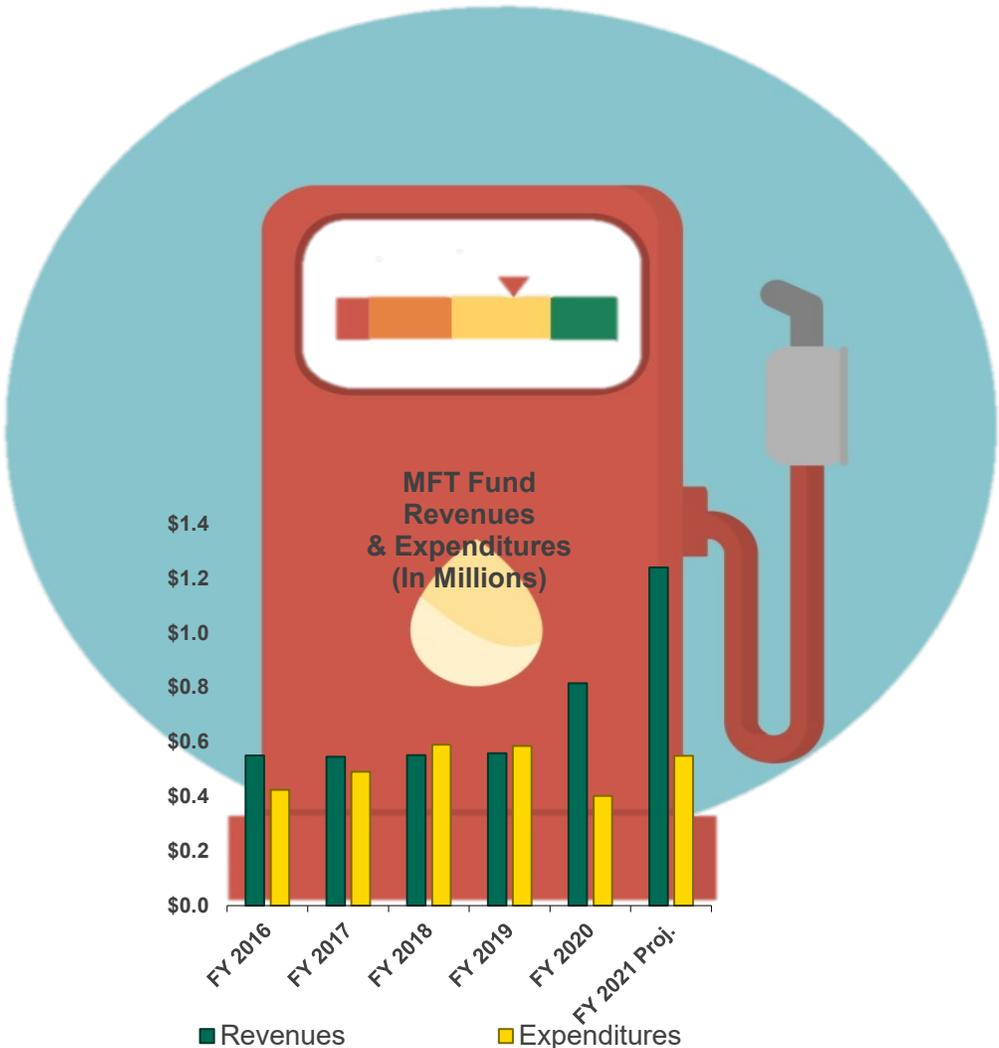


# MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures of maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires gasoline taxes be used to maintain streets. Illinois Motor Fuel Tax rate for gasoline, gasoline products, propane and gasohol is \$0.38 per gallon. Special fuels, such as diesel and biodiesel, are currently taxed at \$0.43 per gallon. In fiscal year 2021, the State of Illinois added the Rebuild Illinois bonds to fund the state's infrastructure. The City should receive approximately \$1.4 million of funding over three years.

Illinois Motor Fuel Tax Rate  
\$0.38 per gallon

**FY 2022 Budget Revenues & Expenditures: \$1,234,605**



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 214 - Motor Fuel Tax Fund

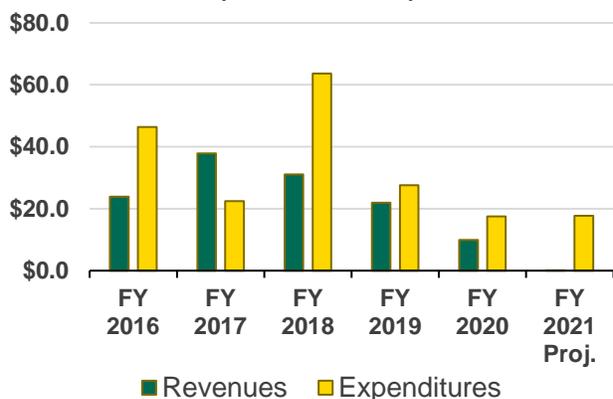
Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
445	Motor Fuel Tax	\$ 545,642	\$ 793,201	\$ 820,000	\$ 765,000	\$ 760,000	\$ 760,000
448	State/Local Grants	-	-	-	472,205	472,205	472,205
<b>Total Intergovernmental Revenues</b>		<u>545,642</u>	<u>793,201</u>	<u>820,000</u>	<u>1,237,205</u>	<u>1,232,205</u>	<u>1,232,205</u>
481	Interest Income	13,226	22,491	20,000	2,800	2,400	2,400
<b>Total Other Revenues</b>		<u>13,226</u>	<u>22,491</u>	<u>20,000</u>	<u>2,800</u>	<u>2,400</u>	<u>2,400</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 558,868</u>	<u>\$ 815,692</u>	<u>\$ 840,000</u>	<u>\$ 1,240,005</u>	<u>\$ 1,234,605</u>	<u>\$ 1,234,605</u>
<b>Expenditures and Other Financing Uses</b>							
920	Reimbursed MFT Expenditures	\$ 585,522	\$ 402,706	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000
<b>Total Other Expenditures</b>		<u>585,522</u>	<u>402,706</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>
999	Source of Reserves	-	-	290,000	-	684,605	684,605
<b>Total Other Financing Sources</b>		<u>-</u>	<u>-</u>	<u>290,000</u>	<u>-</u>	<u>684,605</u>	<u>684,605</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 585,522</u>	<u>\$ 402,706</u>	<u>\$ 840,000</u>	<u>\$ 550,000</u>	<u>\$ 1,234,605</u>	<u>\$ 1,234,605</u>

# CULTURAL ARTS COMMISSION FUND



## FY 2022 BUDGET REVENUES & EXPENDITURES: \$40,265

Cultural Arts Fund  
Revenues & Expenditures  
(In Thousands)



**Photo 1:** Skyward' Artist: Christopher Leslie (2020) for Bike + Rack = Art Program  
**Photo 2:** Stone Soup Shakespeare performed virtual "Much Ado About Nothing" for Shakespeare in the Park Event  
**Photo 3:** 'A Unique Cycle' Artist: James Jenkins (2016) for Bike + Rack = Art Program

The Cultural Arts Commission is an advisory commission which serves to provide recommendations to the City Council for the implementation of policies, programs and practices to encourage the arts to flourish in the community. This fund accounts for special events, including Steeple Walk, Shakespeare in the Park, and River Park Concerts.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

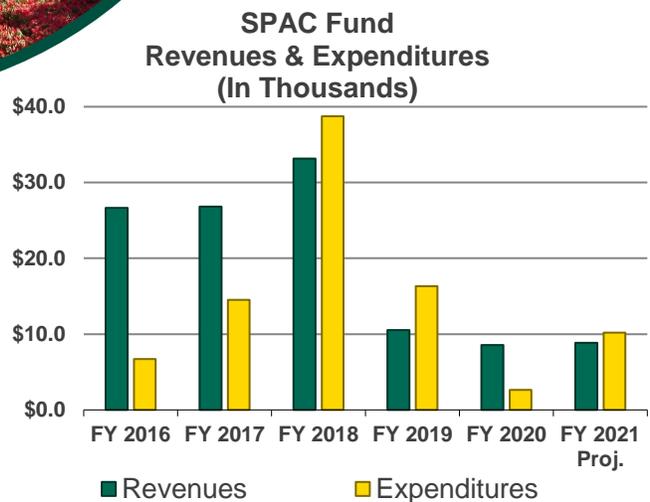
Fund 216 - Cultural Arts Commission Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 639	\$ 516	\$ 600	\$ 15	\$ 100	\$ 100
486	Donations	17,438	3,564	11,975	-	11,975	11,975
487	Special Event Fees	3,904	4,940	4,250	-	4,250	4,250
489	Miscellaneous	-	867	200	-	200	200
<b>Total Other Revenue</b>		<b>21,981</b>	<b>9,886</b>	<b>17,025</b>	<b>15</b>	<b>16,525</b>	<b>16,525</b>
491	Transfers In - General	-	-	-	-	10,000	-
499	Reappropriation	-	-	25,385	-	13,740	23,490
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>25,385</b>	<b>-</b>	<b>23,740</b>	<b>23,490</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 21,981</b>	<b>\$ 9,886</b>	<b>\$ 42,410</b>	<b>\$ 15</b>	<b>\$ 40,265</b>	<b>\$ 40,015</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Service	\$ 114	\$ 117	\$ 150	\$ 150	\$ 150	\$ 150
551	Advertising	250	250	450	200	-	-
559	Other Professional Services	826	550	200	-	500	500
561	Postage	162	-	400	-	-	-
564	Printing	828	3,132	3,460	3,360	3,860	3,860
565	Internet	20	21	25	25	25	25
571	Dues & Subscriptions	146	50	100	50	100	100
572	Travel & Meals	320	-	100	-	-	-
573	Training & Professional Development	-	-	250	-	-	-
595	Rentals	2,926	1,551	2,095	2,000	2,250	2,000
598	Program Support	2,000	4,439	2,000	4,440	-	-
599	Other Contractual Services	19,602	7,100	26,400	7,100	27,900	27,900
<b>Total Contractual Services</b>		<b>27,195</b>	<b>17,210</b>	<b>35,630</b>	<b>17,325</b>	<b>34,785</b>	<b>34,535</b>
621	Office Supplies	71	19	300	100	200	200
624	Operating Supplies	13	-	430	-	430	430
632	Copy Charges	4	7	150	25	100	100
<b>Total Commodities</b>		<b>88</b>	<b>26</b>	<b>880</b>	<b>125</b>	<b>730</b>	<b>730</b>
913	Community Relations	280	250	5,900	250	4,750	4,750
<b>Total Other Expenditures</b>		<b>280</b>	<b>250</b>	<b>5,900</b>	<b>250</b>	<b>4,750</b>	<b>4,750</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 27,563</b>	<b>\$ 17,486</b>	<b>\$ 42,410</b>	<b>\$ 17,700</b>	<b>\$ 40,265</b>	<b>\$ 40,015</b>

# STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND



**FY 2022 Budget  
Revenues &  
Expenditures:  
\$16,270**



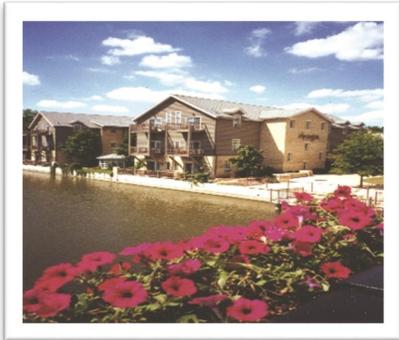
The Strategic Plan Advisory Committee preserves the life of the Strategic Plan document by prioritizing strategic communal goals, conveying them to City staff and elected officials, and where possible, assist in their implementation. Several sub-committees help to further the goals of SPAC, these include the Natural Resources Committee, International Cultural Exchange Committee, and Student Government. This fund accounts for activities related to SPAC. Resources include an annual fundraising event, donations, and a transfer from the General Fund.

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 217 - SPAC Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
469	Sale of Materials	\$ 825	\$ -	\$ 1,820	\$ 400	\$ 1,820	\$ 1,820
<b>Total Service Charges</b>		<b>825</b>	<b>-</b>	<b>1,820</b>	<b>400</b>	<b>1,820</b>	<b>1,820</b>
481	Interest Income	303	823	350	200	200	200
486	Donations	1,115	200	6,500	500	6,500	6,500
487	Special Event Fees	3,643	4,045	1,500	4,000	4,000	4,000
489	Miscellaneous Income	1,150	-	100	250	250	250
<b>Total Other Revenues</b>		<b>6,211</b>	<b>5,068</b>	<b>8,450</b>	<b>4,950</b>	<b>10,950</b>	<b>10,950</b>
491	Transfers In - General Fund	3,500	3,500	3,500	3,500	3,500	3,500
499	Reappropriation	-	-	1,560	-	-	-
<b>Total Other Financing Sources</b>		<b>3,500</b>	<b>3,500</b>	<b>5,060</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 10,536</b>	<b>\$ 8,568</b>	<b>\$ 15,330</b>	<b>\$ 8,850</b>	<b>\$ 16,270</b>	<b>\$ 16,270</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Service	\$ 3	\$ 6	\$ 200	\$ 200	\$ 200	\$ 200
559	Other Professional Services	90	-	-	-	-	-
561	Postage	-	-	145	-	145	145
564	Printing	22	-	-	-	-	-
571	Dues & Subscriptions	100	100	100	100	100	100
572	Travel & Meals	1,901	815	1,800	1,800	1,800	1,800
595	Rentals	900	-	-	-	-	-
599	Other Contractual Services	-	-	-	-	-	-
<b>Total Contractual Services</b>		<b>3,016</b>	<b>922</b>	<b>2,245</b>	<b>2,100</b>	<b>2,245</b>	<b>2,245</b>
621	Office Supplies	24	36	60	60	60	60
624	Operating Supplies	13,258	1,694	13,000	8,000	13,000	13,000
632	Per Copy Charges	19	-	25	25	25	25
<b>Total Commodities</b>		<b>13,301</b>	<b>1,729</b>	<b>13,085</b>	<b>8,085</b>	<b>13,085</b>	<b>13,085</b>
999	Source of Reserves	-	-	-	-	940	940
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>940</b>	<b>940</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 16,317</b>	<b>\$ 2,651</b>	<b>\$ 15,330</b>	<b>\$ 10,185</b>	<b>\$ 16,270</b>	<b>\$ 16,270</b>

# BEAUTIFICATION COMMITTEE FUND



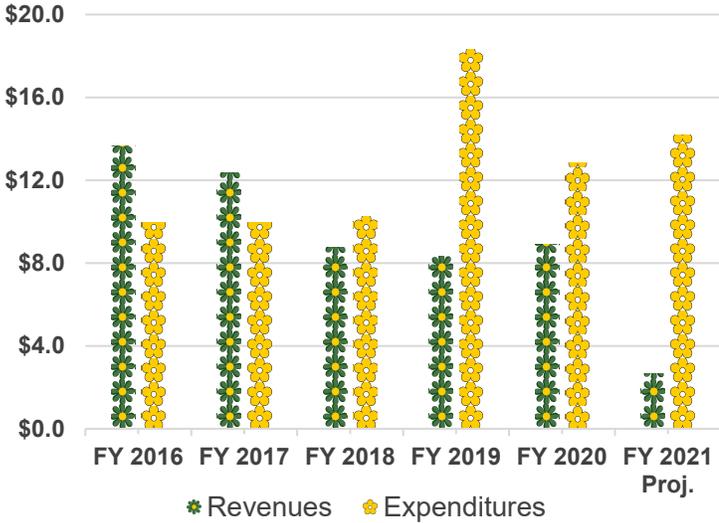
The Beautification Committee consists of families, organizations, businesses, and individual volunteers that adopt and maintain planting beds, containers, and flower boxes within Geneva’s Central Business District. This fund accounts for the purchase and maintenance of flowers and plants. Resources include donations and interest income.

**FY 2022 Budget  
Revenues &  
Expenditures:**

**\$15,375**



**Beautification Committee Fund  
Revenues & Expenditures  
(In Thousands)**



## Planting Calendar

Date	Descriptions
May 15, 2021	Summer Planting
August 21, 2021	Fall Planting
October 29, 2021	Winter Clean Out

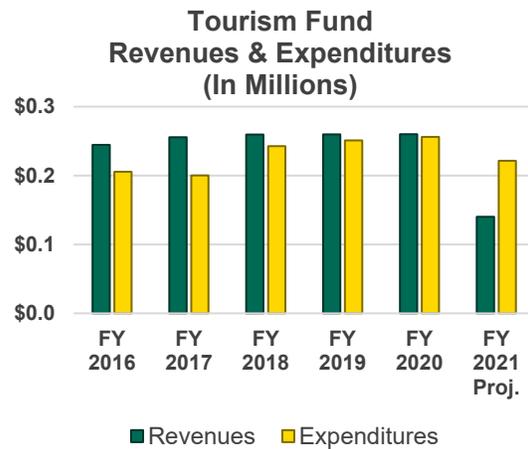
CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 218 - Beautification Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 532	\$ 321	\$ 500	\$ 10	\$ 10	\$ 10
486	Donations	7,780	8,569	3,100	2,640	3,100	3,100
<b>Total Other Revenues</b>		<b>8,312</b>	<b>8,890</b>	<b>3,600</b>	<b>2,650</b>	<b>3,110</b>	<b>3,110</b>
491	Transfers In - General	-	-	-	-	10,000	-
499	Reappropriation	-	-	11,400	-	2,265	11,915
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>11,400</b>	<b>-</b>	<b>12,265</b>	<b>11,915</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 8,312</b>	<b>\$ 8,890</b>	<b>\$ 15,000</b>	<b>\$ 2,650</b>	<b>\$ 15,375</b>	<b>\$ 15,025</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ -	\$ 2,000	\$ 2,050	\$ 1,500	\$ 1,900	\$ 1,550
547	Banking Services	20	22	50	25	25	25
561	Postage	66	-	100	-	500	500
564	Printing	397	-	500	-	300	300
599	Other Contractual Services	4,607	-	-	-	-	-
<b>Total Contractual Services</b>		<b>5,090</b>	<b>2,022</b>	<b>2,700</b>	<b>1,525</b>	<b>2,725</b>	<b>2,375</b>
624	Operating Supplies	13,229	10,832	12,300	12,650	12,650	12,650
<b>Total Commodities</b>		<b>13,229</b>	<b>10,832</b>	<b>12,300</b>	<b>12,650</b>	<b>12,650</b>	<b>12,650</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 18,319</b>	<b>\$ 12,854</b>	<b>\$ 15,000</b>	<b>\$ 14,175</b>	<b>\$ 15,375</b>	<b>\$ 15,025</b>

# TOURISM FUND

The City of Geneva is home to many events sponsored by various organizations, including Swedish Days Festival, Geneva Arts Fair, Geneva Concours d'Elegance, and Festival of the Vine that help make Geneva a tourist destination. The Tourism Fund supports event-related expenses, programs, and initiatives to market the City, including support to the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts of 5.0% total fee charged for overnight stays.



**FY 2022 Budget  
Revenues &  
Expenditures:  
\$191,350**



Photo: Fox Valley Marathon



**Concours d'Elegance**

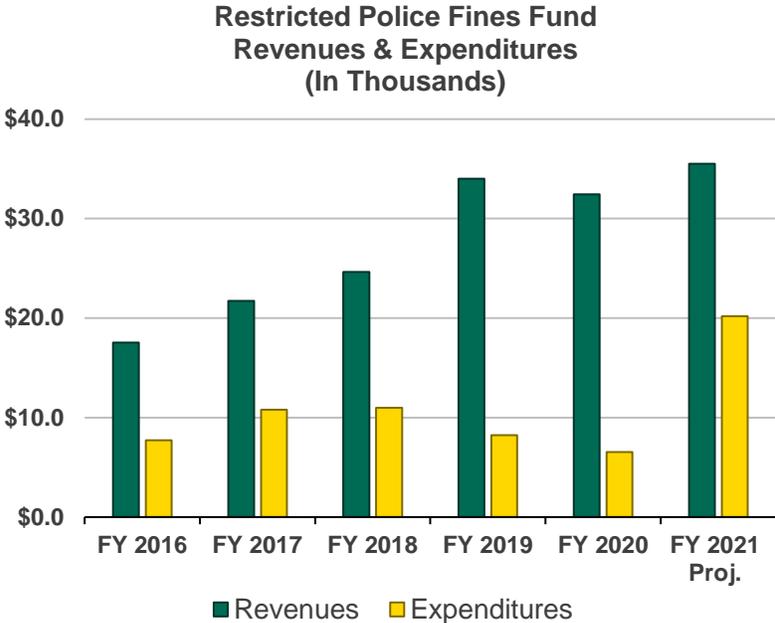
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 219 - Tourism Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
414	Hotel/Motel Tax	\$ 257,496	\$ 258,148	\$ 255,000	\$ 140,000	\$ 191,250	\$ 255,000
<b>Total Taxes</b>		<b>257,496</b>	<b>258,148</b>	<b>255,000</b>	<b>140,000</b>	<b>191,250</b>	<b>255,000</b>
481	Interest Income	2,182	1,954	1,500	75	100	100
489	Miscellaneous	-	-	25,000	-	-	-
<b>Total Other Revenues</b>		<b>2,182</b>	<b>1,954</b>	<b>26,500</b>	<b>75</b>	<b>100</b>	<b>100</b>
499	Reappropriation	-	-	113,615	-	-	101,020
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>113,615</b>	<b>-</b>	<b>-</b>	<b>101,020</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 259,678</b>	<b>\$ 260,102</b>	<b>\$ 395,115</b>	<b>\$ 140,075</b>	<b>\$ 191,350</b>	<b>\$ 356,120</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 26,518	\$ 32,612	\$ 30,879	\$ 30,212	\$ 31,449	\$ 32,233
502	Wages - Part-Time/Seasonal	23,128	11,555	24,044	23,455	33,120	29,476
521	Group Insurance	5,562	8,935	8,862	7,325	7,463	7,593
522	Medicare	697	618	796	755	936	894
523	Social Security	2,979	2,643	3,333	3,220	3,952	3,785
524	IMRF	2,837	3,031	3,520	3,445	3,686	3,729
528	Unemployment Compensation	699	-	-	-	-	-
<b>Total Personnel Services</b>		<b>62,420</b>	<b>59,395</b>	<b>71,434</b>	<b>68,412</b>	<b>80,606</b>	<b>77,710</b>
531	Maintenance Services	-	3,094	-	10,215	18,464	18,460
559	Other Professional Services	-	-	40,001	-	-	40,000
561	Postage	-	-	100	50	100	100
564	Printing	434	41	2,400	2,100	2,100	2,100
571	Dues & Subscriptions	207	84	150	150	150	150
572	Travel & Meals	185	72	250	150	250	250
573	Training & Professional Development	-	-	200	100	200	200
575	Publications	-	-	150	50	150	150
598	Program Support	185,688	169,903	186,150	90,000	49,150	186,150
599	Other Contractual Services	2,692	-	22,865	-	1,000	1,000
<b>Total Contractual Services</b>		<b>189,207</b>	<b>173,193</b>	<b>252,266</b>	<b>102,815</b>	<b>71,564</b>	<b>248,560</b>
621	Office Supplies	56	87	150	100	150	150
624	Operating Supplies	-	137	50	50	50	50
632	Per Copy Charges	-	10	150	50	150	150
<b>Total Commodities</b>		<b>56</b>	<b>234</b>	<b>350</b>	<b>200</b>	<b>350</b>	<b>350</b>
815	Improvement Other than Buildings	-	23,364	71,065	50,000	30,000	29,500
<b>Total Capital Outlay</b>		<b>-</b>	<b>23,364</b>	<b>71,065</b>	<b>50,000</b>	<b>30,000</b>	<b>29,500</b>
999	Source of Reserves	-	-	-	-	8,830	-
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,830</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 251,683</b>	<b>\$ 256,187</b>	<b>\$ 395,115</b>	<b>\$ 221,427</b>	<b>\$ 191,350</b>	<b>\$ 356,120</b>

# RESTRICTED POLICE FINES FUND

Restricted Police Fines, as set forth by Illinois State Statute 625 ILCS 5/11-501.01(f), are to be used for the enforcement and prevention of driving while under the influence of alcohol or drugs. This fund accounts for maintenance, training, and equipment purchases for the Police Department. The source of funds are DUI fines, drug forfeitures, court supervision fees, and the City’s portion of sales tax from cannabis sales.



**FY 2022  
Budget  
Revenues &  
Expenditures:  
\$73,590**

2020 MONTH	Cannabis Control Act	Controlled Substance Act	Hypodermic Syringes and Needles Act	Drug Paraphernalia Act
Jan.	2	2	0	0
Feb.	1	1	0	0
March	0	0	0	0
April	0	0	0	1
May	0	0	0	2
June	0	0	0	0
July	0	0	0	0
Aug.	0	1	0	0
Sept.	0	1	0	0
Oct.	0	0	0	0
Nov.	0	0	0	0
Dec.	0	0	0	0
<b>Total</b>	<b>11</b>	<b>5</b>	<b>0</b>	<b>3</b>

Above are Drug Crime Arrests reported to the State of Illinois for calendar year 2020. Numbers represent the arrest made in the City of Geneva for violations of the Acts indicated.

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 235 - Restricted Police Fines Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
440	Sales Tax	\$ -	\$ 4,530	\$ 1,000	\$ 13,500	\$ 13,500	\$ 13,500
Total Taxes		<u>-</u>	<u>4,530</u>	<u>1,000</u>	<u>13,500</u>	<u>13,500</u>	<u>13,500</u>
457	Restricted Police Fines	34,001	27,922	22,000	22,000	22,000	22,000
Total Fines & Forfeits		<u>34,001</u>	<u>27,922</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
499	Reappropriation	-	-	6,720	-	38,090	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>6,720</u>	<u>-</u>	<u>38,090</u>	<u>-</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 34,001</u>	<u>\$ 32,452</u>	<u>\$ 29,720</u>	<u>\$ 35,500</u>	<u>\$ 73,590</u>	<u>\$ 35,500</u>
<b>Expenditures and Other Financing Uses</b>							
503	Overtime	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
521	Group Insurance	-	-	83	-	81	81
522	Medicare	-	-	36	-	36	36
Total Personnel Services		<u>-</u>	<u>-</u>	<u>2,619</u>	<u>-</u>	<u>2,617</u>	<u>2,617</u>
531	Maintenance Service	5,992	5,438	11,101	11,200	13,103	11,103
573	Training & Professional Development	-	-	1,000	1,000	1,000	1,000
Total Contractual Services		<u>5,992</u>	<u>5,438</u>	<u>12,101</u>	<u>12,200</u>	<u>14,103</u>	<u>12,103</u>
601	Maintenance Supplies	2,228	912	7,000	-	7,000	7,000
624	Operating Supplies	-	175	6,000	6,000	6,000	6,000
631	Clothing Allowance	-	-	2,000	2,000	3,000	2,000
Total Commodities		<u>2,228</u>	<u>1,087</u>	<u>15,000</u>	<u>8,000</u>	<u>16,000</u>	<u>15,000</u>
825	Vehicles	-	-	-	-	40,870	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,870</u>	<u>-</u>
999	Source of Reserves	-	-	-	-	-	5,780
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,780</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 8,220</u>	<u>\$ 6,526</u>	<u>\$ 29,720</u>	<u>\$ 20,200</u>	<u>\$ 73,590</u>	<u>\$ 35,500</u>

# PUBLIC, EDUCATION AND GOVERNMENT ACCESS (PEG) TELEVISION FUND

The Communications Act of 1934 established the use of cable channels for public, educational, or governmental use. In addition to broadcasting various City meetings, the Geneva Broadcast Network also includes original programming such as “Business Beat” and “Officially Speaking”. The PEG Fund accounts for the maintenance of television production equipment, computers, office furniture and other capital necessary for broadcasting. The cable television franchise fee from cable TV companies servicing the community and interest income on investments are the main revenue sources for this fund.

FY 2022  
Revenues &  
Expenditures:  
\$30,600



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 240 - PEG Fund

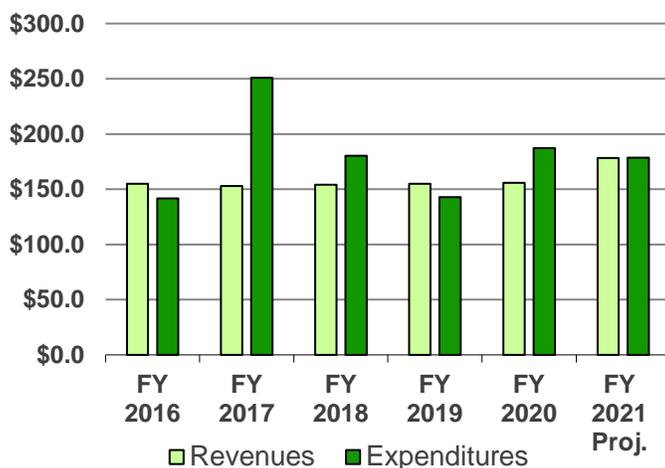
Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
471	General Government Fees	\$ 32,569	\$ 31,146	\$ 33,500	\$ 30,000	\$ 29,000	\$ 28,000
Total Fines & Forfeits		<u>32,569</u>	<u>31,146</u>	<u>33,500</u>	<u>30,000</u>	<u>29,000</u>	<u>28,000</u>
481	Interest Income	2,041	3,524	2,300	1,500	1,600	1,600
Total Other Revenues		<u>2,041</u>	<u>3,524</u>	<u>2,300</u>	<u>1,500</u>	<u>1,600</u>	<u>1,600</u>
499	Reappropriation	-	-	3,700	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>3,700</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 34,611</u>	<u>\$ 34,670</u>	<u>\$ 39,500</u>	<u>\$ 31,500</u>	<u>\$ 30,600</u>	<u>\$ 29,600</u>
<b>Expenditures and Other Financing Uses</b>							
622	Office Equipment	\$ 232	\$ 962	-	-	-	-
623	Office Furniture	-	-	-	2,320	-	-
Total Commodities		<u>232</u>	<u>962</u>	<u>-</u>	<u>2,320</u>	<u>-</u>	<u>-</u>
810	Buildings & Improvements	7,456	-	-	-	-	-
835	Computer Equipment	29,480	80	39,500	20,000	25,000	25,000
Total Capital Outlay		<u>36,936</u>	<u>80</u>	<u>39,500</u>	<u>20,000</u>	<u>25,000</u>	<u>25,000</u>
999	Source of Reserves	-	-	-	-	5,600	4,600
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,600</u>	<u>4,600</u>
Total Expenditures and Other Financing Uses		<u>\$ 37,168</u>	<u>\$ 1,042</u>	<u>\$ 39,500</u>	<u>\$ 22,320</u>	<u>\$ 30,600</u>	<u>\$ 29,600</u>

# GENEVA COMMUNITY MENTAL HEALTH FUND

The Geneva Community Mental Health Board is established under Illinois State Statute 405 ILCS 20. The Board grants funding to various non-for-profit organizations that provide services to City of Geneva residents. Resources are provided by property taxes. FY 2022 budgeted revenues and expenditures are \$179,775.

Geneva Community Mental Health Board FY 2021 Grant Recipients	
Association of Individual Development	\$ 39,100
Ecker Center for Mental Health	\$ 38,100
TriCity Family Service	\$ 24,100
The Lighthouse Foundation	\$ 21,100
Lazarus House	\$ 18,100
Fox Valley Hands of Hope	\$ 15,100
Elderday Center	\$ 10,100
Suicide Prevention Services	\$ 9,100
The Joshua Tree Community	\$ 7,100
National Alliance on Mental Illness	\$ 6,100
Second Act Scene 2	\$ 5,100
DayOnePact	\$ 3,800
Fox Valley Special Recreation	\$ 3,100

**Mental Health Fund  
Revenues & Expenditures  
(In Thousands)**



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 242 - Mental Health

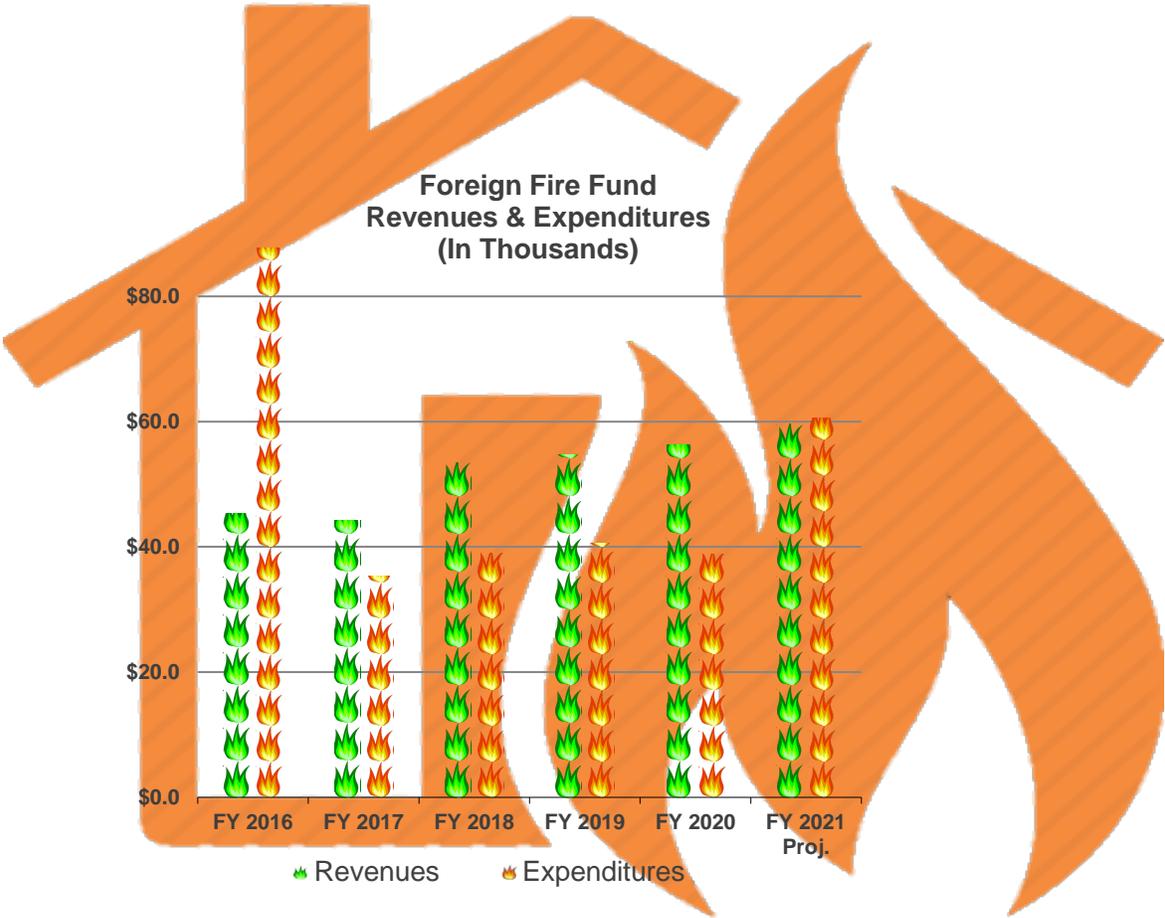
Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 154,795	\$ 154,580	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000
<b>Total Taxes</b>		<b>154,795</b>	<b>154,580</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>
481	Interest Income	40	1,246	600	200	25	25
486	Donations Gifts	-	-	-	-	-	-
499	Reappropriation	-	-	-	-	1,750	1,750
<b>Total Other Revenues</b>		<b>40</b>	<b>1,246</b>	<b>600</b>	<b>200</b>	<b>1,775</b>	<b>1,775</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 154,835</b>	<b>\$ 155,826</b>	<b>\$ 178,600</b>	<b>\$ 178,200</b>	<b>\$ 179,775</b>	<b>\$ 179,775</b>
<b>Expenditures and Other Financing Uses</b>							
559	Other Professional Services	\$ 1,200	\$ 1,275	\$ 2,000	\$ 1,000	\$ 2,000	\$ 2,000
571	Dues & Subscriptions	500	1,000	775	775	775	775
<b>Total Contractual Services</b>		<b>1,700</b>	<b>2,275</b>	<b>2,775</b>	<b>1,775</b>	<b>2,775</b>	<b>2,775</b>
915	Charitable Donations	141,000	185,000	175,825	200,000	177,000	177,000
<b>Total Other Expenditures</b>		<b>141,000</b>	<b>185,000</b>	<b>175,825</b>	<b>200,000</b>	<b>177,000</b>	<b>177,000</b>
999	Source of Reserves	-	-	-	-	-	-
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 142,700</b>	<b>\$ 187,275</b>	<b>\$ 178,600</b>	<b>\$ 201,775</b>	<b>\$ 179,775</b>	<b>\$ 179,775</b>

# FOREIGN FIRE INSURANCE FUND

The Geneva Foreign Fire Board is established in accordance with Illinois State Statute 65 ILCS 5/11-10-2. The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. Resources come from the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies.

The Foreign Fire Insurance Board is comprised of seven trustees; six members are elected at large by the sworn members of the department. The Fire Chief is required to hold the last trustee position per statute.

## FY 2022 Budget Revenues & Expenditures: \$62,510



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 245 - Foreign Fire Insurance Board

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
411	Foreign Fire Insurance Tax	\$ 51,380	\$ 53,124	\$ 52,000	\$ 59,675	\$ 60,000	\$ 60,000
<b>Total Taxes</b>		<b>51,380</b>	<b>53,124</b>	<b>52,000</b>	<b>59,675</b>	<b>60,000</b>	<b>60,000</b>
473	Public Safety Fees	2,100	2,580	2,500	-	2,500	2,500
<b>Total Service Fees</b>		<b>2,100</b>	<b>2,580</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
481	Interest Income	8	10	5	10	10	10
485	Reimbursed Expenditures	120	500	-	-	-	-
489	Miscellaneous	1,143	-	-	-	-	-
<b>Total Other Revenues</b>		<b>1,271</b>	<b>510</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 54,751</b>	<b>\$ 56,215</b>	<b>\$ 54,505</b>	<b>\$ 59,685</b>	<b>\$ 62,510</b>	<b>\$ 62,510</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ -	\$ 6,348	\$ -	\$ -	\$ -	\$ -
547	Banking Service	85	99	100	100	100	100
571	Dues & Subscriptions	-	-	250	250	250	250
572	Travel & Meals	(26)	-	-	-	-	-
573	Training & Professional Development	-	1,000	5,000	5,000	5,000	5,000
592	General Insurance	194	194	195	195	195	195
<b>Total Contractual Services</b>		<b>253</b>	<b>7,641</b>	<b>5,545</b>	<b>5,545</b>	<b>5,545</b>	<b>5,545</b>
601	Maintenance Supplies	-	257	500	500	500	500
622	Office Equipment	-	232	-	-	-	-
623	Office Furniture	8,524	-	-	1,305	-	-
624	Operating Supplies	6,789	8,248	20,000	20,000	20,000	20,000
631	Clothing	6,327	3,451	3,200	3,200	3,200	3,200
<b>Total Commodities</b>		<b>21,640</b>	<b>12,188</b>	<b>23,700</b>	<b>25,005</b>	<b>23,700</b>	<b>23,700</b>
810	Buildings & Improvements	-	9,977	-	-	-	-
820	Machinery & Equipment	14,512	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>14,512</b>	<b>9,977</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
913	Community Relations	300	2,591	1,500	1,500	1,500	1,500
917	Employee Awards	3,871	6,394	2,000	2,000	2,000	2,000
<b>Total Other Expenditures</b>		<b>4,171</b>	<b>8,985</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
999	Source of Reserves	-	-	21,760	26,455	29,765	29,765
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>21,760</b>	<b>26,455</b>	<b>29,765</b>	<b>29,765</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 40,576</b>	<b>\$ 38,790</b>	<b>\$ 54,505</b>	<b>\$ 60,505</b>	<b>\$ 62,510</b>	<b>\$ 62,510</b>

# SPECIAL SERVICE AREAS (SSA)

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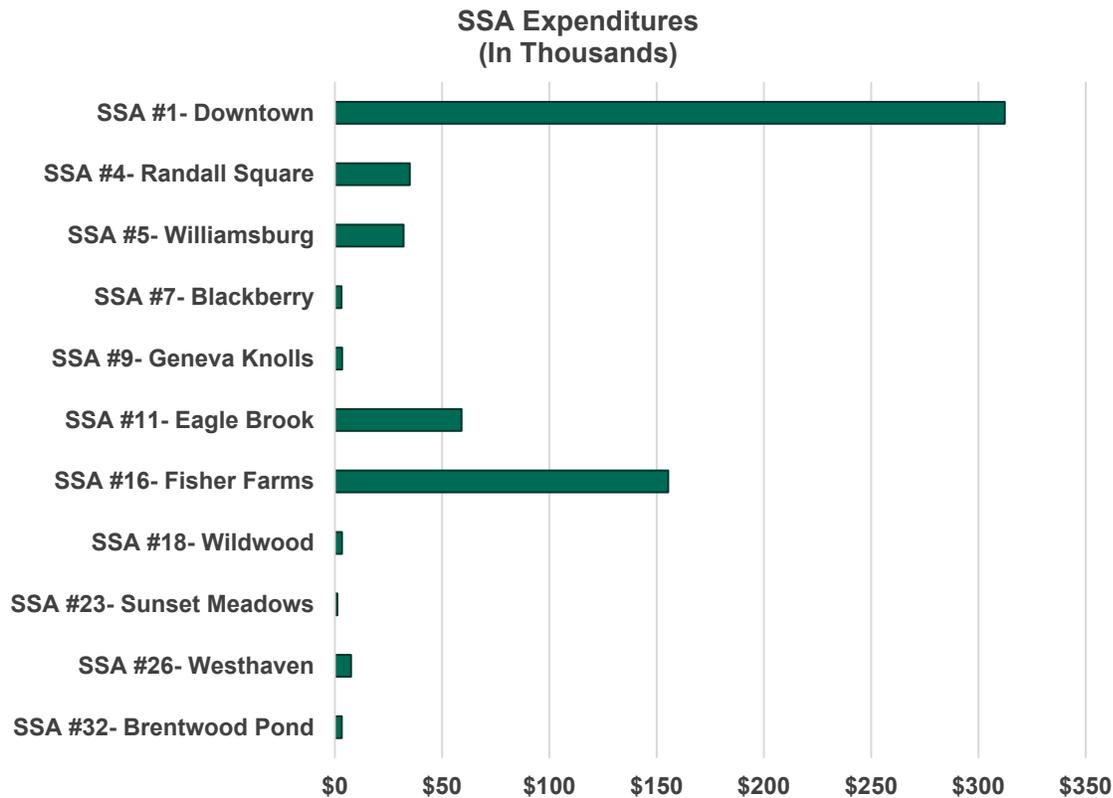
A Special Service Area is a financing technique that allows the continuing maintenance costs for a contiguous area within the City to be borne by that area itself (rather than the City as whole). The City has twenty-five SSA's throughout the City of which eleven are active. Activation of a dormant SSA may occur when a developer or homeowner association discontinue maintenance responsibilities within an SSA.

The City levies an SSA tax annually on each property within an active SSA. The taxes levied offset the maintenance costs of the subdivision's public areas (examples include: storm water basins, landscaping, etc.) and may fluctuate year-to-year. The City accounts for each active SSA within its own fund to ensure proper recording. Surpluses within each fund are used to offset future costs.

## **Active SSA's**

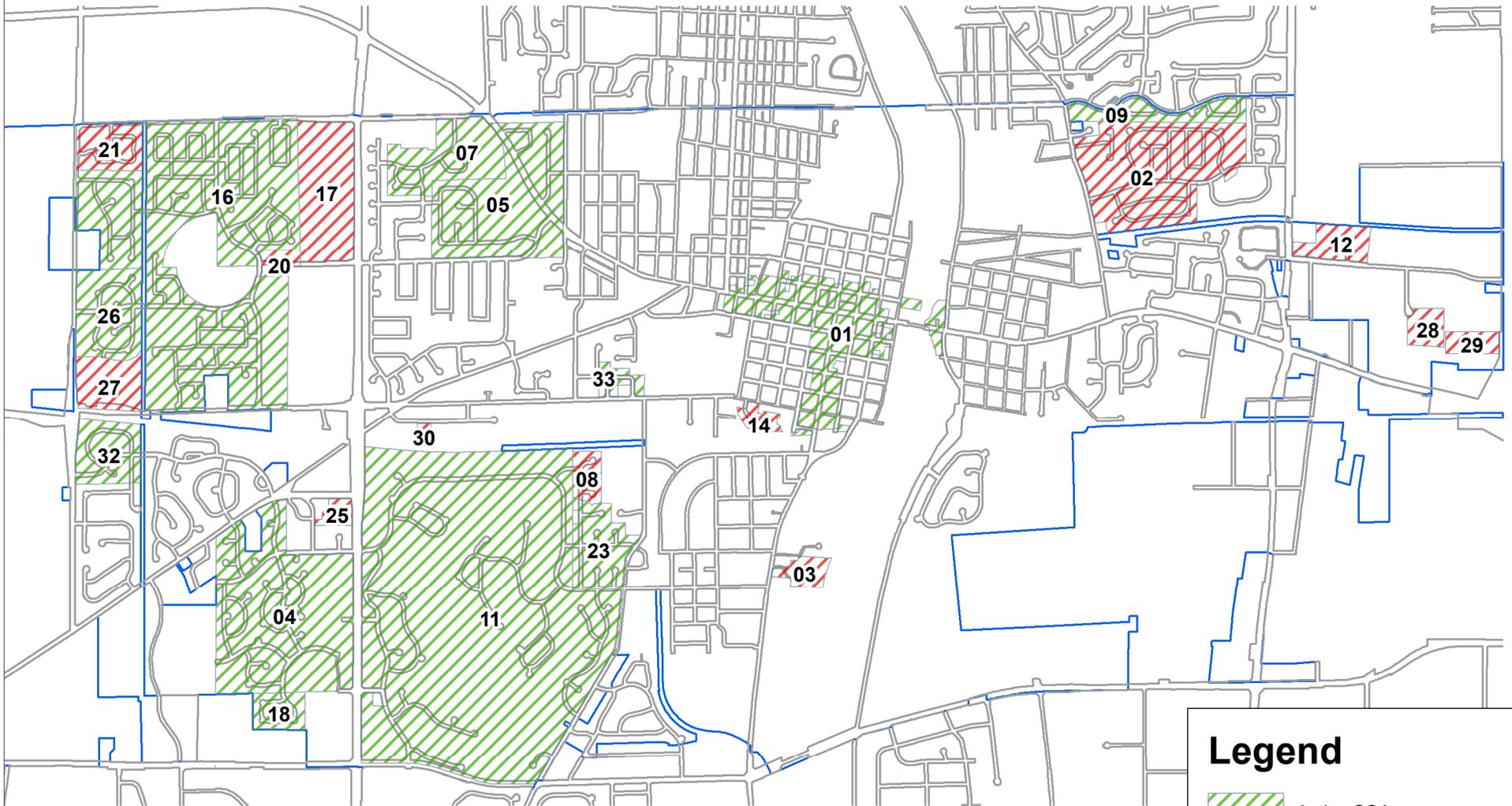
- **SSA #1 – Downtown** Located in the downtown historic district of the City; this fund accounts for the financing of maintenance, parking control, and capital improvement activities within SSA #1 and the repayment of SSA bonds. Resources include special service area property taxes and property leases.
- **SSA #4 – Randall Square** Located in the Randall Square subdivision. Resources are provided by special service area property taxes.
- **SSA #5 – Williamsburg** Located in the Williamsburg subdivision. Resources are provided by special service area property taxes.
- **SSA #7 – Blackberry** Located in the Blackberry subdivision. Resources are provided by special service area property taxes.
- **SSA #9 – Geneva Knolls** Located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.
- **SSA #11 – Eagle Brook** Located in the Eagle Brook subdivision. Resources are provided by special service area property taxes.
- **SSA #16 – Fisher Farms** Located in the Fisher Farms subdivision of the City. Resources are provided by special service area property taxes.
- **SSA #18 – Wildwood** Located in the Wildwood subdivision. Resources are provided by special service area property taxes.
- **SSA #23 – Sunset Meadows** Located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.
- **SSA #26 – Westhaven** Located in the Westhaven subdivision. Resources are provided by special service area property taxes.
- **SSA #32 – Brentwood's Pond** Accounts for the financing of maintenance, repair, renewal, and replacement of storm and surface water retention basin. Resources are provided by special service area property taxes.

# SPECIAL SERVICE AREAS (SSA)



## ***Inactive SSA's***

- SSA #2 – Geneva East
- SSA #3 – McLaughlin Subdivision
- SSA #8 – Sunset Meadows III
- SSA #12 – Averill Road Extension
- SSA #14 – Creekside Drive
- SSA #17 – Fisher Farms Commercial Area A
- SSA #20 – Fisher Farms Commercial Area C
- SSA #21 – Fisher Farms Commercial Area D
- SSA #25 – 1000 Randall Road
- SSA #27 – Westhaven First Baptist Church
- SSA #28 – Northern Illinois Food Bank
- SSA #29 – Roquette
- SSA #30 – 2202 Gary Lane
- SSA #33 – Cooper Woods



**Legend**

-  Active SSA
-  Inactive SSA
-  Geneva Municipal Boundary



Not to Scale

City of Geneva

# Geneva SSAs

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GENERATED BY:  
 City of Geneva, Illinois  
 Engineering Division  
 M.B. - April 2021  
 Fiscal Year 2022



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 251 - SSA #1

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 209,339	\$ 207,625	\$ 146,435	\$ 206,035	\$ 205,335	\$ 201,630
<b>Total Taxes</b>		<b>209,339</b>	<b>207,625</b>	<b>146,435</b>	<b>206,035</b>	<b>205,335</b>	<b>201,630</b>
451	Parking Violations	68,869	60,280	61,000	8,400	640	47,460
<b>Total Fines &amp; Forfeits</b>		<b>68,869</b>	<b>60,280</b>	<b>61,000</b>	<b>8,400</b>	<b>640</b>	<b>47,460</b>
481	Interest Income	3,269	4,525	2,600	750	750	750
<b>Total Other Revenues</b>		<b>3,269</b>	<b>4,525</b>	<b>2,600</b>	<b>750</b>	<b>750</b>	<b>750</b>
499	Reappropriation	-	-	89,590	-	105,555	31,825
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>89,590</b>	<b>-</b>	<b>105,555</b>	<b>31,825</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 281,476</b>	<b>\$ 272,430</b>	<b>\$ 299,625</b>	<b>\$ 215,185</b>	<b>\$ 312,280</b>	<b>\$ 281,665</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 85,535	\$ 90,026	\$ 94,044	\$ 90,760	\$ 96,012	\$ 98,294
502	Wages - Part-Time	-	-	6,000	-	6,240	-
503	Overtime	8,812	2,329	-	-	-	-
504	Stand-by	508	3,363	-	-	-	-
521	Group Insurance	26,335	30,181	31,824	30,665	33,062	32,874
522	Medicare	1,315	1,325	1,450	1,255	1,481	1,426
523	Social Security	5,519	5,561	6,058	5,060	6,207	5,968
524	IMRF	10,010	9,600	10,722	10,365	11,251	11,353
528	Unemployment Compensation	350	-	-	-	-	-
<b>Total Personnel Services</b>		<b>138,383</b>	<b>142,386</b>	<b>150,098</b>	<b>138,105</b>	<b>154,253</b>	<b>149,915</b>
531	Maintenance Service	38,539	12,632	28,450	28,450	28,450	28,450
547	Banking Fees	296	298	350	100	352	350
561	Postage	652	496	2,100	150	1,100	1,100
564	Printing	893	926	570	570	570	1,200
583	Garbage Disposal	-	42,878	11,580	26,875	26,875	26,875
595	Rentals	14,289	14,405	14,840	14,840	14,840	14,840
<b>Total Contractual Services</b>		<b>54,670</b>	<b>71,635</b>	<b>57,890</b>	<b>70,985</b>	<b>72,187</b>	<b>72,815</b>
601	Maintenance Supplies	7,252	4,963	11,200	11,100	11,200	11,200
621	Office Supplies	4	87	-	-	-	-
622	Office Equipment	-	-	5,002	-	-	-
624	Operating Supplies	3,874	1,741	13,100	13,100	15,300	9,100
625	Small Tools	372	21	500	500	500	500
663	Computer Software	3,600	8,100	10,800	8,505	8,505	8,505
<b>Total Commodities</b>		<b>15,102</b>	<b>14,912</b>	<b>40,602</b>	<b>33,205</b>	<b>35,505</b>	<b>29,305</b>
815	Improvement Other than Buildings	-	-	-	-	20,000	-
835	Computer Equipment	4,476	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>4,476</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
705	Principal	29,000	29,000	29,000	29,000	29,000	29,000
710	Interest	3,436	2,735	2,035	2,035	1,335	630
<b>Total Debt Service</b>		<b>32,436</b>	<b>31,735</b>	<b>31,035</b>	<b>31,035</b>	<b>30,335</b>	<b>29,630</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 245,066</b>	<b>\$ 260,667</b>	<b>\$ 279,625</b>	<b>\$ 273,330</b>	<b>\$ 312,280</b>	<b>\$ 281,665</b>

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 251 - SSA #1

Department	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
40	Administrative Services	32,436	31,735	31,035	31,035	30,335	29,630
70	Police	37,054	38,524	48,088	38,040	40,453	41,687
90	Public Works	175,576	190,408	220,502	204,255	241,492	210,348
Total SSA #1		\$ 245,066	\$ 260,667	\$ 299,625	\$ 273,330	\$ 312,280	\$ 281,665

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Department & Classification  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 251 - SSA #1

Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
40 Administrative Services						
Debt Service	32,436	31,735	31,035	31,035	30,335	29,630
Total	<u>32,436</u>	<u>31,735</u>	<u>31,035</u>	<u>31,035</u>	<u>30,335</u>	<u>29,630</u>
70 Police						
Personnel Services	27,133	28,617	29,266	28,715	29,926	30,532
Contractual Services	1,841	1,720	3,020	820	2,022	2,650
Commodities	3,604	8,187	15,802	8,505	8,505	8,505
Capital Outlay	4,476	-	-	-	-	-
Total	<u>37,054</u>	<u>38,524</u>	<u>48,088</u>	<u>38,040</u>	<u>40,453</u>	<u>41,687</u>
90 Public Works						
Personnel Services	111,249	113,769	120,832	109,390	124,327	119,383
Contractual Services	52,829	69,915	54,870	70,165	70,165	70,165
Commodities	11,498	6,725	24,800	24,700	27,000	20,800
Capital Outlay	-	-	20,000	-	20,000	-
Total	<u>175,576</u>	<u>190,408</u>	<u>220,502</u>	<u>204,255</u>	<u>241,492</u>	<u>210,348</u>
Total SSA #1	<u>245,066</u>	<u>260,667</u>	<u>299,625</u>	<u>273,330</u>	<u>312,280</u>	<u>281,665</u>
Total SSA #1						
Personnel Services	\$ 138,383	\$ 142,386	\$ 150,098	\$ 138,105	\$ 154,253	\$ 149,915
Contractual Services	54,670	71,635	57,890	70,985	72,187	72,815
Commodities	15,102	14,912	40,602	33,205	35,505	29,305
Debt Service	32,436	31,735	31,035	31,035	30,335	29,630
Capital Outlay	4,476	-	20,000	-	20,000	-
Total	<u>245,066</u>	<u>260,667</u>	<u>299,625</u>	<u>273,330</u>	<u>312,280</u>	<u>281,665</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Administration</b>							
705	Principal	29,000	29,000	29,000	29,000	29,000	29,000
710	Interest	3,436	2,735	2,035	2,035	1,335	630
<b>Total Debt Service</b>		<b>32,436</b>	<b>31,735</b>	<b>31,035</b>	<b>31,035</b>	<b>30,335</b>	<b>29,630</b>
<b>Total Administration</b>		<b>32,436</b>	<b>31,735</b>	<b>31,035</b>	<b>31,035</b>	<b>30,335</b>	<b>29,630</b>
<b>Community Service</b>							
501	Wages - Regular	18,707	19,935	20,014	19,585	20,336	20,794
503	Overtime	40	-	-	-	-	-
521	Group Insurance	4,991	5,263	5,440	5,455	5,650	5,758
522	Medicare	260	277	290	275	294	302
523	Social Security	1,113	1,185	1,240	1,165	1,262	1,290
524	IMRF	2,022	1,956	2,282	2,235	2,384	2,388
<b>Total Personnel Services</b>		<b>27,133</b>	<b>28,617</b>	<b>29,266</b>	<b>28,715</b>	<b>29,926</b>	<b>30,532</b>
547	Telephone	296	298	350	100	352	350
564	Other Contractual Services	893	926	570	570	570	1,200
561	Postage	652	496	2,100	150	1,100	1,100
<b>Total Contractual Services</b>		<b>1,841</b>	<b>1,720</b>	<b>3,020</b>	<b>820</b>	<b>2,022</b>	<b>2,650</b>
621	Office Supplies	4	87	-	-	-	-
622	Office Equipment	-	-	5,002	-	-	-
663	Computer Software	3,600	8,100	10,800	8,505	8,505	8,505
<b>Total Commodities</b>		<b>3,604</b>	<b>8,187</b>	<b>15,802</b>	<b>8,505</b>	<b>8,505</b>	<b>8,505</b>
835	Computer Equipment	4,476	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>4,476</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Community Service</b>		<b>37,054</b>	<b>38,524</b>	<b>48,088</b>	<b>38,040</b>	<b>40,453</b>	<b>41,687</b>
<b>Public Works</b>							
501	Wages - Regular	66,828	70,091	74,030	71,175	75,676	77,500
502	Wages - Part Time/Seasonal	-	-	6,000	-	6,240	-
503	Overtime	8,771	2,329	-	-	-	-
504	Stand-By	508	3,363	-	-	-	-
521	Group Insurance	21,343	24,918	26,384	25,210	27,412	27,116
522	Medicare	1,054	1,048	1,160	980	1,187	1,124
523	Social Security	4,405	4,376	4,818	3,895	4,945	4,678
524	IMRF	7,989	7,644	8,440	8,130	8,867	8,965

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
	528 Unemployment Compensation	350	-	-	-	-	-
	<b>Total Personnel Services</b>	<b>111,249</b>	<b>113,769</b>	<b>120,832</b>	<b>109,390</b>	<b>124,327</b>	<b>119,383</b>
	531 Maintenance Service	38,539	12,632	28,450	28,450	28,450	28,450
	583 Garbage Disposal	-	42,878	11,580	26,875	26,875	26,875
	595 Rentals	14,289	14,405	14,840	14,840	14,840	14,840
	<b>Total Contractual Services</b>	<b>52,829</b>	<b>69,915</b>	<b>54,870</b>	<b>70,165</b>	<b>70,165</b>	<b>70,165</b>
	601 Maintenance Supplies	7,252	4,963	11,200	11,100	11,200	11,200
	624 Operating Supplies	3,874	1,741	13,100	13,100	15,300	9,100
	625 Small Tools	372	21	500	500	500	500
	<b>Total Commodities</b>	<b>11,498</b>	<b>6,725</b>	<b>24,800</b>	<b>24,700</b>	<b>27,000</b>	<b>20,800</b>
	820 Machinery & Equipment	-	-	20,000	-	20,000	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
	<b>Total Public Works</b>	<b>175,576</b>	<b>190,408</b>	<b>220,502</b>	<b>204,255</b>	<b>241,492</b>	<b>210,348</b>
	<b>Total SSA #1</b>	<b>\$ 245,066</b>	<b>\$ 260,667</b>	<b>\$ 299,625</b>	<b>\$ 273,330</b>	<b>\$ 312,280</b>	<b>\$ 281,665</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 254 - SSA #4 (Randall Square)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 18,494	\$ 18,498	\$ 18,500	\$ 19,350	\$ 19,360	\$ 19,360
Total Taxes		<u>18,494</u>	<u>18,498</u>	<u>18,500</u>	<u>19,350</u>	<u>19,360</u>	<u>19,360</u>
481	Interest Income	830	1,081	850	100	100	100
Total Other Revenues		<u>830</u>	<u>1,081</u>	<u>850</u>	<u>100</u>	<u>100</u>	<u>100</u>
499	Reappropriation	-	-	15,270	-	15,445	15,940
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>15,270</u>	<u>-</u>	<u>15,445</u>	<u>15,940</u>
Total Revenues and Other Financing Sources		<u>\$ 19,324</u>	<u>\$ 19,579</u>	<u>\$ 34,620</u>	<u>\$ 19,450</u>	<u>\$ 34,905</u>	<u>\$ 35,400</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 10,049	\$ 20,017	\$ 34,620	\$ 15,120	\$ 34,905	\$ 35,400
Total Contractual Services		<u>10,049</u>	<u>20,017</u>	<u>34,620</u>	<u>15,120</u>	<u>34,905</u>	<u>35,400</u>
Total Expenditures and Other Financing Uses		<u>\$ 10,049</u>	<u>\$ 20,017</u>	<u>\$ 34,620</u>	<u>\$ 15,120</u>	<u>\$ 34,905</u>	<u>\$ 35,400</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 255 - SSA #5 (Williamsburg)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 8,906	\$ 8,895	\$ 8,910	\$ 9,280	\$ 9,750	\$ 10,190
<b>Total Taxes</b>		<b>8,906</b>	<b>8,895</b>	<b>8,910</b>	<b>9,280</b>	<b>9,750</b>	<b>10,190</b>
481	Interest Income	216	303	240	50	50	50
<b>Total Other Revenues</b>		<b>216</b>	<b>303</b>	<b>240</b>	<b>50</b>	<b>50</b>	<b>50</b>
499	Reappropriation	-	-	-	-	22,225	-
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,225</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 9,122</b>	<b>\$ 9,198</b>	<b>\$ 9,150</b>	<b>\$ 9,330</b>	<b>\$ 32,025</b>	<b>\$ 10,240</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 6,947	\$ 6,144	\$ 6,865	\$ 6,865	\$ 7,025	\$ 7,300
599	Other Contractual Services	-	-	-	-	25,000	-
<b>Total Contractual Services</b>		<b>6,947</b>	<b>6,144</b>	<b>6,865</b>	<b>6,865</b>	<b>32,025</b>	<b>7,300</b>
999	Source of Reserves	-	-	2,285	-	-	2,940
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>2,285</b>	<b>-</b>	<b>-</b>	<b>2,940</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 6,947</b>	<b>\$ 6,144</b>	<b>\$ 9,150</b>	<b>\$ 6,865</b>	<b>\$ 32,025</b>	<b>\$ 10,240</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 257 - SSA #7 (Blackberry)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 2,885	\$ 2,880	\$ 2,885	\$ 2,885	\$ 2,885	\$ 2,885
Total Taxes		<u>2,885</u>	<u>2,880</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>	<u>2,885</u>
481	Interest Income	150	181	150	60	60	60
Total Other Revenues		<u>150</u>	<u>181</u>	<u>150</u>	<u>60</u>	<u>60</u>	<u>60</u>
499	Reappropriation	-	-	-	-	610	750
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>610</u>	<u>750</u>
Total Revenues and Other Financing Sources		<u>\$ 3,035</u>	<u>\$ 3,062</u>	<u>\$ 3,035</u>	<u>\$ 2,945</u>	<u>\$ 3,555</u>	<u>\$ 3,695</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 1,759	\$ 1,814	\$ 1,880	\$ 2,800	\$ 3,555	\$ 3,695
599	Other Contractual Services	-	-	-	1,700	-	-
Total Contractual Services		<u>1,759</u>	<u>1,814</u>	<u>1,880</u>	<u>4,500</u>	<u>3,555</u>	<u>3,695</u>
999	Source of Reserves	-	-	1,155	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>1,155</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,759</u>	<u>\$ 1,814</u>	<u>\$ 3,035</u>	<u>\$ 4,500</u>	<u>\$ 3,555</u>	<u>\$ 3,695</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 3,147	\$ 3,145	\$ 3,150	\$ 3,265	\$ 3,305	\$ 3,305
Total Taxes		<u>3,147</u>	<u>3,145</u>	<u>3,150</u>	<u>3,265</u>	<u>3,305</u>	<u>3,305</u>
481	Interest Income	193	202	190	50	50	50
Total Other Revenues		<u>193</u>	<u>202</u>	<u>190</u>	<u>50</u>	<u>50</u>	<u>50</u>
499	Reappropriation	-	-	-	-	4,330	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,330</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,340</u>	<u>\$ 3,347</u>	<u>\$ 3,340</u>	<u>\$ 3,315</u>	<u>\$ 7,685</u>	<u>\$ 3,355</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 2,679	\$ 828	\$ 860	\$ 2,660	\$ 7,685	\$ 2,730
Total Contractual Services		<u>2,679</u>	<u>828</u>	<u>860</u>	<u>2,660</u>	<u>7,685</u>	<u>2,730</u>
999	Source of Reserves	-	-	2,480	-	-	625
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,480</u>	<u>-</u>	<u>-</u>	<u>625</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,679</u>	<u>\$ 828</u>	<u>\$ 3,340</u>	<u>\$ 2,660</u>	<u>\$ 7,685</u>	<u>\$ 3,355</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 55,566	\$ 55,572	\$ 55,600	\$ 55,600	\$ 55,600	\$ 55,600
Total Taxes		<u>55,566</u>	<u>55,572</u>	<u>55,600</u>	<u>55,600</u>	<u>55,600</u>	<u>55,600</u>
481	Interest Income	277	1,855	900	500	500	500
Total Other Revenues		<u>277</u>	<u>1,855</u>	<u>900</u>	<u>500</u>	<u>500</u>	<u>500</u>
499	Reappropriation	-	-	2,540	-	42,940	2,940
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>2,540</u>	<u>-</u>	<u>42,940</u>	<u>2,940</u>
Total Revenues and Other Financing Sources		<u>\$ 55,842</u>	<u>\$ 57,427</u>	<u>\$ 59,040</u>	<u>\$ 56,100</u>	<u>\$ 99,040</u>	<u>\$ 59,040</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 35,500	\$ 40,600	\$ 59,040	\$ 59,040	\$ 99,040	\$ 59,040
Total Contractual Services		<u>35,500</u>	<u>40,600</u>	<u>59,040</u>	<u>59,040</u>	<u>99,040</u>	<u>59,040</u>
Total Expenditures and Other Financing Uses		<u>\$ 35,500</u>	<u>\$ 40,600</u>	<u>\$ 59,040</u>	<u>\$ 59,040</u>	<u>\$ 99,040</u>	<u>\$ 59,040</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 153,914	\$ 153,701	\$ 154,000	\$ 154,000	\$ 154,000	\$ 154,000
<b>Total Taxes</b>		<b>153,914</b>	<b>153,701</b>	<b>154,000</b>	<b>154,000</b>	<b>154,000</b>	<b>154,000</b>
481	Interest Income	1,686	2,693	1,400	600	600	600
<b>Total Other Revenues</b>		<b>1,686</b>	<b>2,693</b>	<b>1,400</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 155,600</b>	<b>\$ 156,394</b>	<b>\$ 155,400</b>	<b>\$ 154,600</b>	<b>\$ 154,600</b>	<b>\$ 154,600</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 134,121	\$ 91,942	\$ 90,900	\$ 90,900	\$ 90,900	\$ 90,900
559	Other Professional Services	12,200	2,750	11,000	11,000	11,000	11,000
581	Utilities	12,420	9,103	23,000	23,000	23,000	23,000
599	Other Contractual Services	-	-	-	-	-	-
<b>Total Contractual Services</b>		<b>158,740</b>	<b>103,795</b>	<b>124,900</b>	<b>124,900</b>	<b>124,900</b>	<b>124,900</b>
815	Improvement Other than Buildings	-	41,100	-	-	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>41,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
999	Source of Reserves	-	-	30,500	-	29,700	29,700
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>30,500</b>	<b>-</b>	<b>29,700</b>	<b>29,700</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 158,740</b>	<b>\$ 144,895</b>	<b>\$ 155,400</b>	<b>\$ 124,900</b>	<b>\$ 154,600</b>	<b>\$ 154,600</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 268 - SSA #18 (Wildwood)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,240
Total Taxes		<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,240</u>
481	Interest Income	32	96	30	30	30	30
Total Other Revenues		<u>32</u>	<u>96</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>
499	Reappropriation	-	-	-	-	2,595	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,595</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,272</u>	<u>\$ 3,336</u>	<u>\$ 3,270</u>	<u>\$ 3,270</u>	<u>\$ 5,865</u>	<u>\$ 3,270</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 787	\$ 812	\$ 840	\$ 840	\$ 5,865	\$ 910
Total Contractual Services		<u>787</u>	<u>812</u>	<u>840</u>	<u>840</u>	<u>5,865</u>	<u>910</u>
999	Source of Reserves	-	-	2,430	-	-	2,360
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>2,430</u>	<u>-</u>	<u>-</u>	<u>2,360</u>
Total Expenditures and Other Financing Uses		<u>\$ 787</u>	<u>\$ 812</u>	<u>\$ 3,270</u>	<u>\$ 840</u>	<u>\$ 5,865</u>	<u>\$ 3,270</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 1,109	\$ 1,109	\$ 1,110	\$ 1,105	\$ 1,110	\$ 1,110
Total Taxes		<u>1,109</u>	<u>1,109</u>	<u>1,110</u>	<u>1,105</u>	<u>1,110</u>	<u>1,110</u>
481	Interest Income	107	112	50	25	25	25
Total Other Revenues		<u>107</u>	<u>112</u>	<u>50</u>	<u>25</u>	<u>25</u>	<u>25</u>
499	Reappropriation	-	-	-	-	7,660	750
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,660</u>	<u>750</u>
Total Revenues and Other Financing Sources		<u>\$ 1,216</u>	<u>\$ 1,221</u>	<u>\$ 1,160</u>	<u>\$ 1,130</u>	<u>\$ 8,795</u>	<u>\$ 1,885</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 787	\$ 924	\$ 840	\$ 840	\$ 8,795	\$ 1,885
Total Contractual Services		<u>787</u>	<u>924</u>	<u>840</u>	<u>840</u>	<u>8,795</u>	<u>1,885</u>
999	Source of Reserves	-	-	320	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>320</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 787</u>	<u>\$ 924</u>	<u>\$ 1,160</u>	<u>\$ 840</u>	<u>\$ 8,795</u>	<u>\$ 1,885</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 276 - SSA #26 (Westhaven)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 7,447	\$ 7,450	\$ 7,450	\$ 7,810	\$ 8,165	\$ 8,530
Total Taxes		<u>7,447</u>	<u>7,450</u>	<u>7,450</u>	<u>7,810</u>	<u>8,165</u>	<u>8,530</u>
481	Interest Income	3	124	40	25	25	25
Total Other Revenues		<u>3</u>	<u>124</u>	<u>40</u>	<u>25</u>	<u>25</u>	<u>25</u>
499	Reappropriation	-	-	-	-	19,175	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,175</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 7,450</u>	<u>\$ 7,574</u>	<u>\$ 7,490</u>	<u>\$ 7,835</u>	<u>\$ 27,365</u>	<u>\$ 8,555</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 3,027	\$ 2,219	\$ 2,370	\$ 2,370	\$ 27,365	\$ 2,485
Total Contractual Services		<u>3,027</u>	<u>2,219</u>	<u>2,370</u>	<u>2,370</u>	<u>27,365</u>	<u>2,485</u>
999	Source of Reserves	-	-	5,120	-	-	6,070
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>5,120</u>	<u>-</u>	<u>-</u>	<u>6,070</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,027</u>	<u>\$ 2,219</u>	<u>\$ 7,490</u>	<u>\$ 2,370</u>	<u>\$ 27,365</u>	<u>\$ 8,555</u>

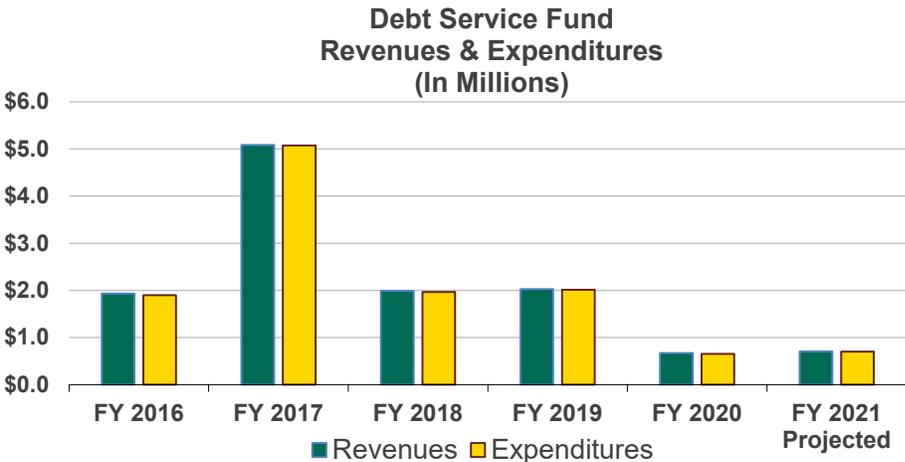
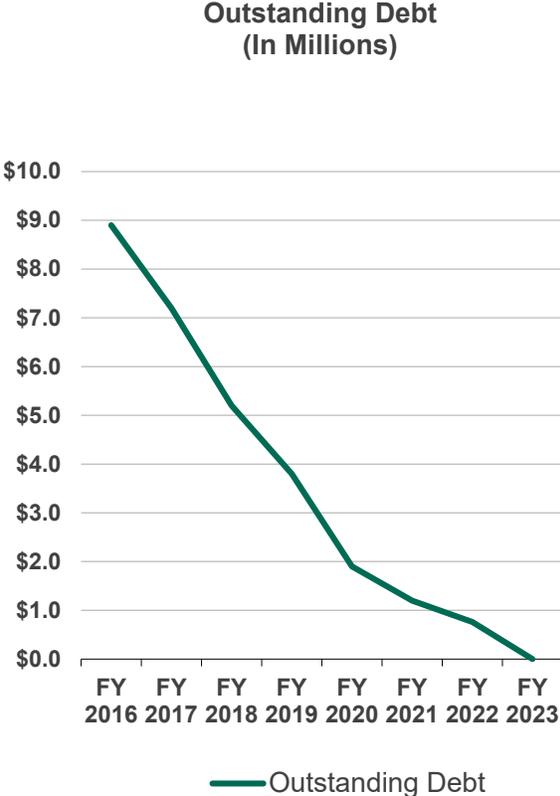
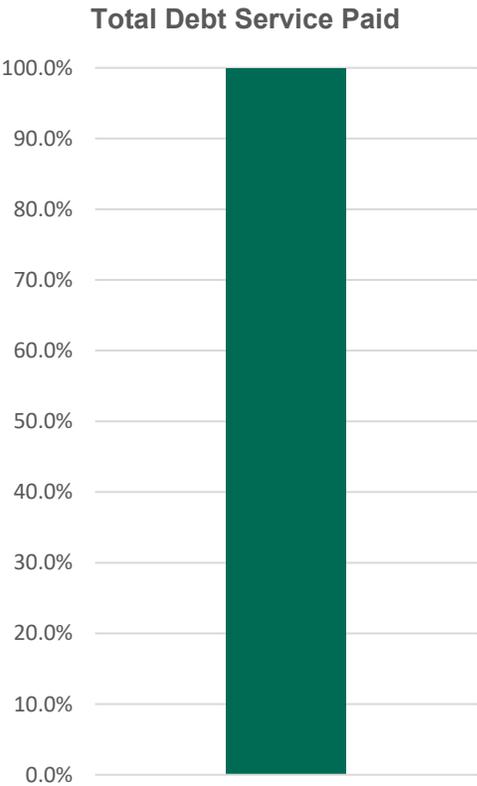
CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 282 - SSA #32 (On Brentwood's Pond)

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,000	\$ 3,090	\$ 3,185	\$ 3,185	\$ 3,280	\$ 3,375
Total Taxes		<u>3,000</u>	<u>3,090</u>	<u>3,185</u>	<u>3,185</u>	<u>3,280</u>	<u>3,375</u>
481	Interest Income	1	10	-	5	-	-
Total Other Revenues		<u>1</u>	<u>10</u>	<u>-</u>	<u>5</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,001</u>	<u>\$ 3,100</u>	<u>\$ 3,185</u>	<u>\$ 3,190</u>	<u>\$ 3,280</u>	<u>\$ 3,375</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Contractual Services		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
999	Source of Reserves	-	-	185	-	280	375
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>185</u>	<u>-</u>	<u>280</u>	<u>375</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,185</u>	<u>\$ 3,000</u>	<u>\$ 3,280</u>	<u>\$ 3,375</u>

# DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 2016A, and 2016B general obligation bonds. Financing is provided by property tax revenues. At the end of FY 2022 the city will have paid 100% of its total outstanding debt in the Debt Service Fund.



**FY 2022  
Revenue &  
Expenditures:  
\$650,300**

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

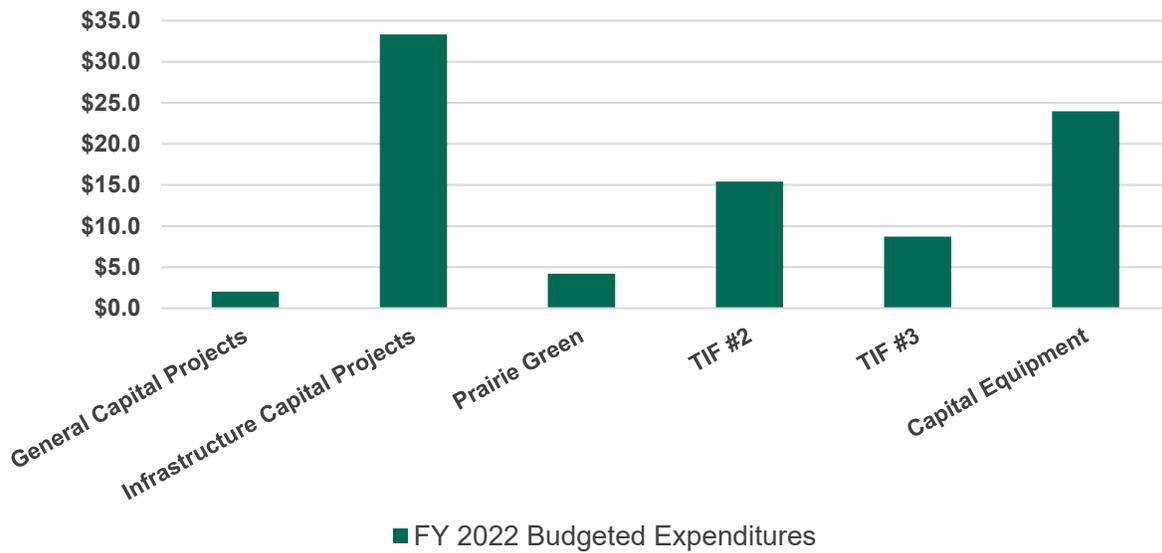
Fund 301 - Debt Service Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 1,020,714	\$ 656,371	\$ 699,400	\$ 702,640	\$ 270,000	\$ -
<b>Total Taxes</b>		<b>1,020,714</b>	<b>656,371</b>	<b>699,400</b>	<b>702,640</b>	<b>270,000</b>	<b>-</b>
481	Interest Income	6,466	14,477	5,400	1,000	2,200	-
<b>Total Other Revenues</b>		<b>6,466</b>	<b>14,477</b>	<b>5,400</b>	<b>1,000</b>	<b>2,200</b>	<b>-</b>
491	Transfers In - Prairie Green	1,000,000	-	-	-	-	-
499	Reappropriation	-	-	-	-	378,100	-
<b>Total Other Financing Sources</b>		<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>378,100</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 2,027,180</b>	<b>\$ 670,848</b>	<b>\$ 704,800</b>	<b>\$ 703,640</b>	<b>\$ 650,300</b>	<b>\$ -</b>
<b>Expenditures and Other Financing Uses</b>							
705	Principal	\$ 1,870,000	\$ 575,000	\$ 650,000	\$ 650,000	\$ 625,000	\$ -
710	Interest	141,950	76,650	49,400	49,400	24,200	-
715	Paying Agent Fees	1,417	1,341	1,100	1,100	1,100	-
<b>Total Debt Service</b>		<b>2,013,367</b>	<b>652,991</b>	<b>700,500</b>	<b>700,500</b>	<b>650,300</b>	<b>-</b>
999	Source of Reserves	-	-	4,300	-	-	-
<b>Total Other Expenditures</b>		<b>-</b>	<b>-</b>	<b>4,300</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 2,013,367</b>	<b>\$ 652,991</b>	<b>\$ 704,800</b>	<b>\$ 700,500</b>	<b>\$ 650,300</b>	<b>\$ -</b>

# CAPITAL FUNDS



Capital Expenditures  
(In Millions)



# CAPITAL FUNDS

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## **General Capital Projects Fund**

The General Capital Projects Fund accounts for the purchase of land, furniture and for various special projects and capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund.

## **Infrastructure Capital Project Fund**

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non-Home-Rule Sales Tax instituted in 2007 and Federal, State and Local grants. Additionally, funds are programmed to be used to reconstruct East State Street included in the budget is an 80% reimbursement from the State of Illinois.

## **Prairie Green Capital Project Fund**

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Objectives of the project include:

- Establish a large publicly owned open space that defines the west edge of the City.
- Restore the pre-settlement native vegetation on the site, including native prairie plants and wetlands.
- Create opportunities for passive recreation activities such as hiking, biking, birding and exporting nature.
- Enhance surface water quality and provide additional management of storm water in the Upper Mill Creek Watershed.

The Prairie Green Capital Projects Fund accounts for capital improvements within the preserve area. Resources are provided by grant revenues, farm lease revenue, and sale of wetland mitigation credits.

## **Capital Equipment**

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by the sale of capital assets and transfers from the General Fund.

# CAPITAL FUNDS

## Tax Increment Financing District #2 Capital Project Fund

The East State Street TIF District, TIF #2, encompasses twenty four acres just a mile east of Geneva's historic downtown. The TIF #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area. Additionally, funds are programmed to be used to reconstruct East State Street included in the budget is an 80% reimbursement from the State of Illinois.

East State Street TIF District



# CAPITAL FUNDS

## Tax Increment Financing District #3 Capital Project Fund

The Geneva Fox River TIF District, TIF #3, consists of 84 tax parcels and 49 buildings located east and west of the Fox River. The redevelopment area primarily includes commercial and multi-family residential properties and public open space along the river. Financing is provided by incremental property tax. This TIF district was enacted in September 2016. Additionally, funds are programmed to be used to reconstruct East State Street included in the budget is an 80% reimbursement from the State of Illinois.

Geneva Fox River TIF District



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 410 - General Capital Projects

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Revenues and Other Financing Sources							
491	Transfers In - General	\$ 153,791	\$ 74,919	\$ 767,300	\$ 83,405	\$ 201,000	\$ 215,000
Total Other Financing Sources		<u>153,791</u>	<u>74,919</u>	<u>767,300</u>	<u>83,405</u>	<u>201,000</u>	<u>215,000</u>
Total Revenues and Other Financing Sources		<u>\$ 153,791</u>	<u>\$ 74,919</u>	<u>\$ 767,300</u>	<u>\$ 83,405</u>	<u>\$ 201,000</u>	<u>\$ 215,000</u>
Expenditures and Other Financing Uses							
Contractual Services							
542	Engineering Service	\$ -	\$ 8,173	\$ -	\$ -	\$ -	\$ -
559	Other Professional Service	-	7,826	-	-	-	-
Total Contractual Services		<u>-</u>	<u>15,999</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
810	Buildings & Improvements	41,100	17,395	649,100	55,350	176,000	215,000
815	Improvement Other Than Buildings	110,204	41,581	107,500	40,000	25,000	-
830	Office Furniture	-	-	10,700	5,600	-	-
835	Computer Equipment	2,487	-	-	-	-	-
Total Capital Outlay		<u>153,791</u>	<u>58,976</u>	<u>767,300</u>	<u>100,950</u>	<u>201,000</u>	<u>215,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 153,791</u>	<u>\$ 74,975</u>	<u>\$ 767,300</u>	<u>\$ 100,950</u>	<u>\$ 201,000</u>	<u>\$ 215,000</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
419	Non-HR Sales Tax	\$ 2,275,450	\$ 2,070,514	\$ 2,200,000	\$ 1,840,000	\$ 2,154,000	\$ 2,159,000
<b>Total Taxes</b>		<b>2,275,450</b>	<b>2,070,514</b>	<b>2,200,000</b>	<b>1,840,000</b>	<b>2,154,000</b>	<b>2,159,000</b>
448	State/Local Grants	-	-	570,830	150,000	-	-
<b>Total Intergovernmental Revenues</b>		<b>-</b>	<b>-</b>	<b>570,830</b>	<b>150,000</b>	<b>-</b>	<b>-</b>
471	General Government Fees	210	19,200	5,000	6,000	5,000	5,000
<b>Total Service Fees</b>		<b>210</b>	<b>19,200</b>	<b>5,000</b>	<b>6,000</b>	<b>5,000</b>	<b>5,000</b>
481	Interest Income	12,188	23,446	15,000	7,000	7,000	7,000
485	Reimbursed Expenditures	40,813	6,770	-	-	557,895	-
489	Miscellaneous	150	375,567	1,830	-	-	-
<b>Total Other Revenues</b>		<b>53,151</b>	<b>405,783</b>	<b>16,830</b>	<b>7,000</b>	<b>564,895</b>	<b>7,000</b>
499	Reappropriation	-	-	1,087,905	-	607,705	554,000
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>1,087,905</b>	<b>-</b>	<b>607,705</b>	<b>554,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 2,328,811</b>	<b>\$ 2,495,497</b>	<b>\$ 3,880,565</b>	<b>\$ 2,003,000</b>	<b>\$ 3,331,600</b>	<b>\$ 2,725,000</b>
<b>Expenditures and Other Financing Uses</b>							
815	Improvement Other Than Buildings	\$ 2,801,997	\$ 1,803,265	\$ 3,880,565	\$ 1,004,205	\$ 3,331,600	\$ 2,725,000
<b>Total Capital Outlay</b>		<b>2,801,997</b>	<b>1,803,265</b>	<b>3,880,565</b>	<b>1,004,205</b>	<b>3,331,600</b>	<b>2,725,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 2,801,997</b>	<b>\$ 1,803,265</b>	<b>\$ 3,880,565</b>	<b>\$ 1,004,205</b>	<b>\$ 3,331,600</b>	<b>\$ 2,725,000</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 420 - Prairie Green

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 29,837	\$ 14,579	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500
482	Rental Income	74,725	17,641	63,945	58,860	60,000	60,000
489	Miscellaneous	584,773	-	-	-	-	-
<b>Total Other Revenues</b>		<b>689,335</b>	<b>32,221</b>	<b>78,945</b>	<b>66,360</b>	<b>67,500</b>	<b>67,500</b>
499	Reappropriation	-	-	345,670	-	352,115	-
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>345,670</b>	<b>-</b>	<b>352,115</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 689,335</b>	<b>\$ 32,221</b>	<b>\$ 424,615</b>	<b>\$ 66,360</b>	<b>\$ 419,615</b>	<b>\$ 67,500</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ -	\$ 6,570	\$ 4,615	\$ 4,615	\$ 4,615	\$ 4,615
543	Legal Services	2,493	-	-	-	-	-
559	Other Professional Services	2,525	650	-	-	-	-
563	Publishing	-	110	-	-	-	-
581	Utilities	341	729	-	150	-	-
<b>Total Contractual Services</b>		<b>5,359</b>	<b>8,059</b>	<b>4,615</b>	<b>4,765</b>	<b>4,615</b>	<b>4,615</b>
624	Operating Supplies	988	202	-	-	-	-
<b>Total Commodities</b>		<b>988</b>	<b>202</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
916	Property Taxes	15,328	-	-	14,215	15,000	15,000
<b>Total Other Expenditures</b>		<b>15,328</b>	<b>-</b>	<b>-</b>	<b>14,215</b>	<b>15,000</b>	<b>15,000</b>
951	Transfers Out - Debt Service	1,000,000	-	-	-	-	-
999	Source of Reserves	-	-	-	-	-	47,885
<b>Total Other Financing Uses</b>		<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,885</b>
805	Land	475,267	-	-	-	-	-
815	Improvement Other Than Buildings	-	13,670	420,000	20,000	400,000	-
<b>Total Capital Outlay</b>		<b>475,267</b>	<b>13,670</b>	<b>420,000</b>	<b>20,000</b>	<b>400,000</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 1,496,942</b>	<b>\$ 21,931</b>	<b>\$ 424,615</b>	<b>\$ 38,980</b>	<b>\$ 419,615</b>	<b>\$ 67,500</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 425 - TIF #2

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 240,780	\$ 251,254	\$ 260,000	\$ 250,000	\$ 250,000	\$ 250,000
Total Taxes		<u>240,780</u>	<u>251,254</u>	<u>260,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
481	Interest Income	16,787	22,891	10,000	5,000	5,000	5,000
485	Reimbursed Expenditures	-	-	4,160	-	652,715	-
Total Other Revenues		<u>16,787</u>	<u>22,891</u>	<u>14,160</u>	<u>5,000</u>	<u>657,715</u>	<u>5,000</u>
499	Reappropriation	-	-	82,965	-	633,050	124,810
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>82,965</u>	<u>-</u>	<u>633,050</u>	<u>124,810</u>
Total Revenues and Other Financing Sources		<u>\$ 257,567</u>	<u>\$ 274,144</u>	<u>\$ 357,125</u>	<u>\$ 255,000</u>	<u>\$ 1,540,765</u>	<u>\$ 379,810</u>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 44,301	\$ 47,575	\$ 47,105	\$ 41,130	\$ 46,475	\$ 47,661
521	Group Insurance	7,407	8,304	8,692	6,265	6,833	6,943
522	Medicare	614	660	681	575	675	691
523	Social Security	2,576	2,773	2,701	2,315	2,710	2,808
524	IMRF	4,725	4,873	5,365	4,690	4,469	4,509
528	Unemployment Compensation	175	-	-	-	-	-
Total Personnel Services		<u>59,799</u>	<u>64,185</u>	<u>64,544</u>	<u>54,975</u>	<u>61,162</u>	<u>62,612</u>
541	Accounting & Auditing Service	1,500	1,550	1,650	1,650	1,750	1,750
543	Legal Service	165	125	4,001	4,000	4,003	4,003
559	Other Professional Services	-	-	20,000	5,000	5,000	10,000
561	Postage	-	-	50	-	50	50
563	Publishing	-	-	200	200	200	200
571	Dues & Subscriptions	650	769	650	770	770	770
573	Training & Professional Development	-	-	425	425	425	425
599	Other Contractual Services	-	-	250,000	250,000	651,405	300,000
Total Contractual Services		<u>2,315</u>	<u>2,444</u>	<u>276,976</u>	<u>262,045</u>	<u>663,603</u>	<u>317,198</u>
815	Improvements Other Than Buildings	-	-	15,605	-	816,000	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>15,605</u>	<u>-</u>	<u>816,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 62,114</u>	<u>\$ 66,630</u>	<u>\$ 357,125</u>	<u>\$ 317,020</u>	<u>\$ 1,540,765</u>	<u>\$ 379,810</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 426 - TIF #3

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 43,516	\$ 62,676	\$ 80,000	\$ 107,000	\$ 95,000	\$ 95,000
Total Taxes		<u>43,516</u>	<u>62,676</u>	<u>80,000</u>	<u>107,000</u>	<u>95,000</u>	<u>95,000</u>
481	Interest Income	13	156	-	-	-	-
485	Reimbursed Expenditures	-	-	6,390	-	442,600	-
Total Other Revenues		<u>13</u>	<u>156</u>	<u>6,390</u>	<u>-</u>	<u>442,600</u>	<u>-</u>
499	Reappropriation	-	-	243,840	-	333,640	124,445
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>243,840</u>	<u>-</u>	<u>333,640</u>	<u>124,445</u>
Total Revenues and Other Financing Sources		<u>\$ 43,529</u>	<u>\$ 62,831</u>	<u>\$ 330,230</u>	<u>\$ 107,000</u>	<u>\$ 871,240</u>	<u>\$ 219,445</u>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 44,301	\$ 47,573	\$ 47,104	\$ 41,130	\$ 46,473	\$ 47,661
521	Group Insurance	7,407	8,303	8,693	6,260	6,831	6,940
522	Medicare	615	661	684	575	676	694
523	Social Security	2,575	2,773	2,710	2,315	2,719	2,818
524	IMRF	4,725	4,872	5,382	4,690	4,487	4,531
528	Unemployment Compensation	175	-	-	-	-	-
Total Personnel Services		<u>59,797</u>	<u>64,181</u>	<u>64,573</u>	<u>54,970</u>	<u>61,186</u>	<u>62,644</u>
541	Accounting & Auditing Service	-	-	1,650	1,750	1,750	1,750
543	Legal Service	2,411	-	5,002	5,000	5,004	5,001
559	Other Professional Services	5,210	110,023	50,000	136,700	50,000	100,000
561	Postage	-	4	50	50	50	50
599	Other Contractual Services	-	-	185,000	185,000	200,000	50,000
Total Contractual Services		<u>7,621</u>	<u>110,027</u>	<u>241,702</u>	<u>328,500</u>	<u>256,804</u>	<u>156,801</u>
815	Improvements Other Than Buildings	-	-	23,955	-	553,250	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>23,955</u>	<u>-</u>	<u>553,250</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 67,418</u>	<u>\$ 174,208</u>	<u>\$ 330,230</u>	<u>\$ 383,470</u>	<u>\$ 871,240</u>	<u>\$ 219,445</u>

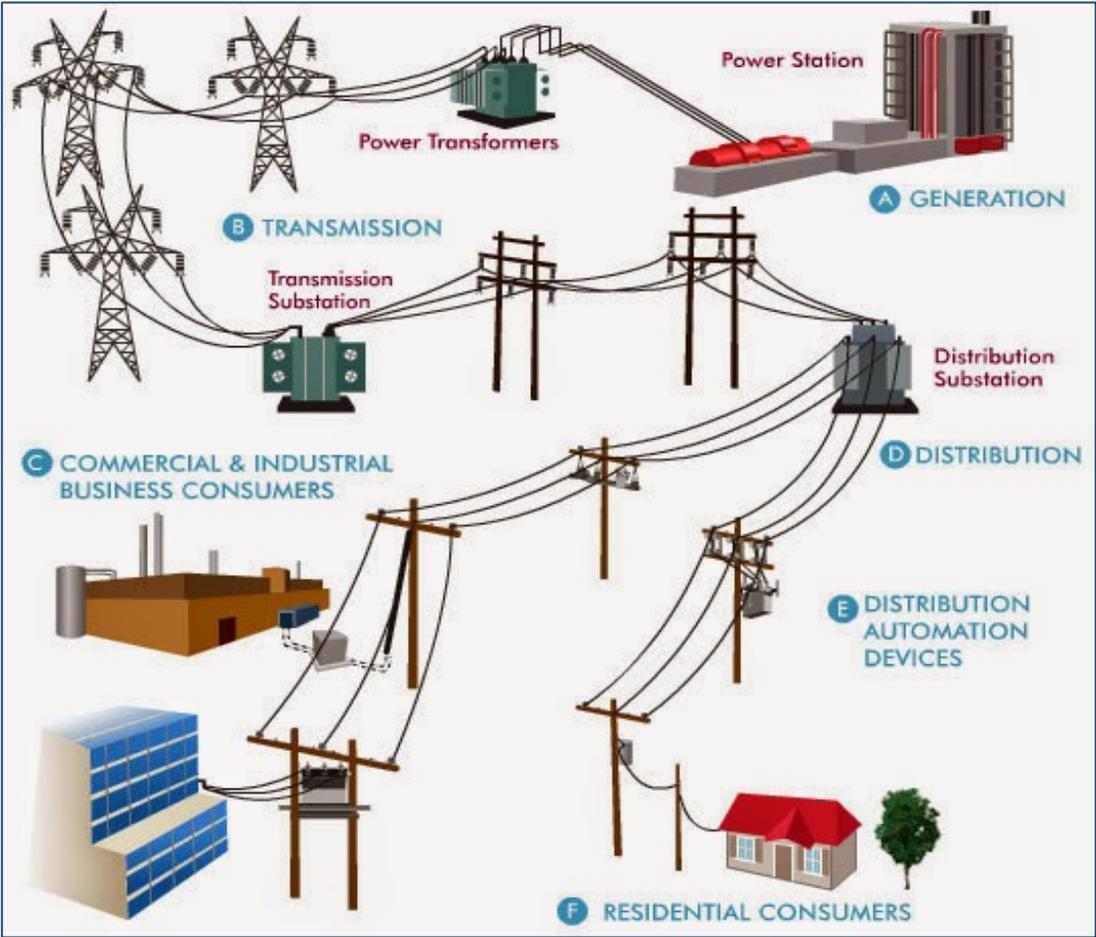
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 430 - Capital Equipment

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
447	Federal Grants	\$ -	\$ 28,851	\$ -	\$ -	\$ -	\$ -
448	State/Local Grants	-	-	-	37,235	-	-
<b>Total Intergovernmental Revenues</b>		<b>-</b>	<b>28,851</b>	<b>-</b>	<b>37,235</b>	<b>-</b>	<b>-</b>
472	Community Development Fees	2,663	-	1,765	-	-	-
483	Insurance & Property Damage	14,764	16,885	-	-	-	-
484	Sale of Capital Assets	4,625	46,230	70,000	45,000	45,000	45,000
485	Reimbursed Expenditures	25,977	9,209	-	-	-	-
489	Miscellaneous	5,281	4,791	-	-	-	-
<b>Total Other Revenues</b>		<b>53,309</b>	<b>77,113</b>	<b>71,765</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
491	Transfers In - General	1,370,642	857,840	800,000	-	749,250	1,901,615
493	Other Financing Source	-	189,377	1,200,000	-	1,200,000	-
499	Reappropriation	-	-	15,545	-	402,565	5,060
<b>Total Other Financing Sources</b>		<b>1,370,642</b>	<b>1,047,217</b>	<b>2,015,545</b>	<b>-</b>	<b>2,351,815</b>	<b>1,906,675</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 1,423,951</b>	<b>\$ 1,153,181</b>	<b>\$ 2,087,310</b>	<b>\$ 82,235</b>	<b>\$ 2,396,815</b>	<b>\$ 1,951,675</b>
<b>Expenditures and Other Financing Uses</b>							
543	Legal Service	\$ -	\$ 9	\$ -	\$ -	\$ -	\$ -
599	Other Contractual Services	-	973	-	4,590	5,060	5,060
<b>Total Contractual</b>		<b>-</b>	<b>981</b>	<b>-</b>	<b>4,590</b>	<b>5,060</b>	<b>5,060</b>
705	Principal	-	9,187	77,520	52,750	60,500	245,500
710	Interest	-	1,579	-	4,590	7,300	7,300
<b>Total Debt Service</b>		<b>-</b>	<b>10,766</b>	<b>77,520</b>	<b>57,340</b>	<b>67,800</b>	<b>252,800</b>
820	Machinery & Equipment	262,845	116,406	352,500	29,310	370,225	108,000
825	Vehicles	470,230	1,097,190	1,594,180	-	1,886,935	1,545,000
835	Computer Equipment	35,569	106,204	63,110	66,665	66,795	40,815
<b>Total Capital Outlay</b>		<b>768,644</b>	<b>1,319,800</b>	<b>2,009,790</b>	<b>95,975</b>	<b>2,323,955</b>	<b>1,693,815</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 768,644</b>	<b>\$ 1,331,548</b>	<b>\$ 2,087,310</b>	<b>\$ 157,905</b>	<b>\$ 2,396,815</b>	<b>\$ 1,951,675</b>

# ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2022 budgeted revenues and expenditures are \$51,620,110.



The electric distribution diagram above serves as a reference to key components found within a basic electric distribution system and is not a representation of the City of Geneva electric system.

## About the Electric System

The City has owned and operated a Municipal Electric Distribution System since 1896. The City operates the system without competition from other suppliers or distributors of electrical power. The utility is not subject to regulation by the Illinois Commerce Commission.

The City's electric system is inter-connected to the Commonwealth Edison's (ComEd) 34.5 kV sub-transmission system in seven locations, which include the South Street,

# ELECTRIC FUND

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Peyton Street, Keslinger Road, North Western Medicine-Delnor Hospital, Western Avenue, East Side Drive and the Geneva Business Park substations. The City's distribution system voltage is 12.47 kV.

The City owns and operates a 30 MW natural gas peaking power plant consisting of five reciprocating engine/generators. The power plant is located within the corporate limits of the City, and is interconnected with the City's distribution system. The City's power plant is economically dispatched based upon day-ahead market prices. This procedure reduces the City's purchased power costs, transmission and capacity costs from the regional transmission provider PJM. This facility provides about 1% of the City's energy requirements.



**Generators at the Geneva Generation Facility, pictured above.**

The City has several multi-year power purchase agreements:

- WMRE is a landfill gas generator located within its corporate limits. This agreement provides about 8 percent of the City's energy requirements.
- NextEra Energy Power Marketing, LLC which began in 2014 and ends Dec. 31, 2024. This agreement supplies about 18 percent of the City's energy requirements.
- The City is a member of the Northern Illinois Municipal Power Agency. NIMPA owns 7.6 percent of Prairie State Generating Company. NIMPA provides about 73 percent of the City's energy requirements.

Geneva offers both interconnection and net metering for small power generation facilities including photovoltaic (PV) generation. Interconnection does not account for any energy “pushed” back to the grid. Net metering allows credits for energy not used to be banked and applied to the account in the future.

# ELECTRIC FUND

## Electric Rates

Residential Rates	
Monthly Customer Charge	\$ 6.75
Energy Charges per kWh	
0-500 kWh	\$ 0.11392
500+ kWh	\$ 0.10055

Large General Service - Demand great than 400 kW but less than 2,000 kw	
Monthly Customer Charge	\$ 85.00
Energy Charge	\$ 0.03375
Demand Charge, per kW	\$ 24.32

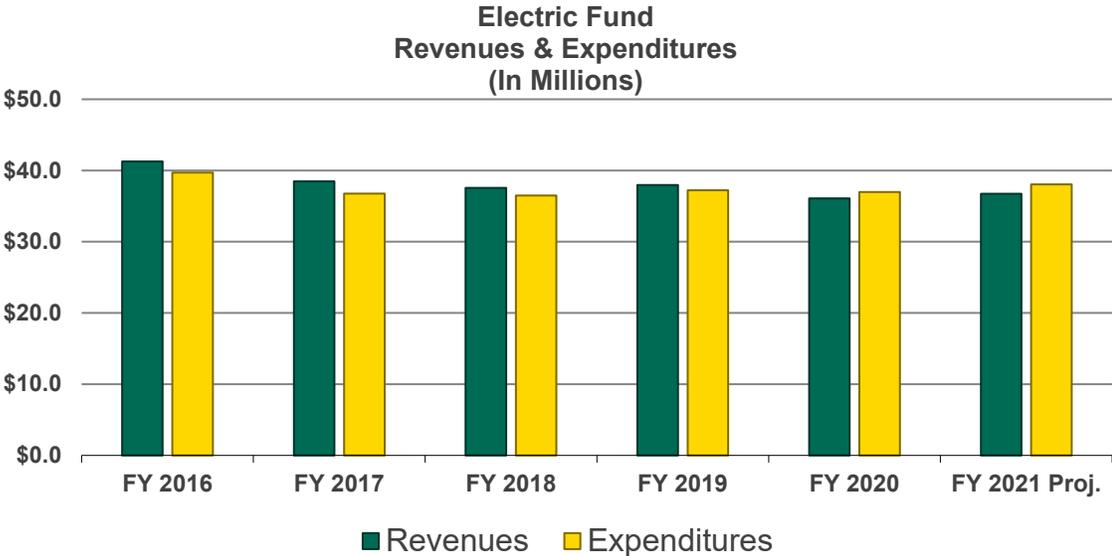
General Service Rate - Demand less than 25 kW	
Monthly Customer Charge	\$ 14.00
Energy Charges per kWh	
0-500 kWh	\$ 0.10841
500+ kWh	\$ 0.10009

Large Industrial Rate - Non-Time of Day Demand greater than 2,000 kW	
Monthly Customer Charge	\$ 260.00
Energy Charge	\$ 0.03386
Demand Charge, per kW	\$ 25.06

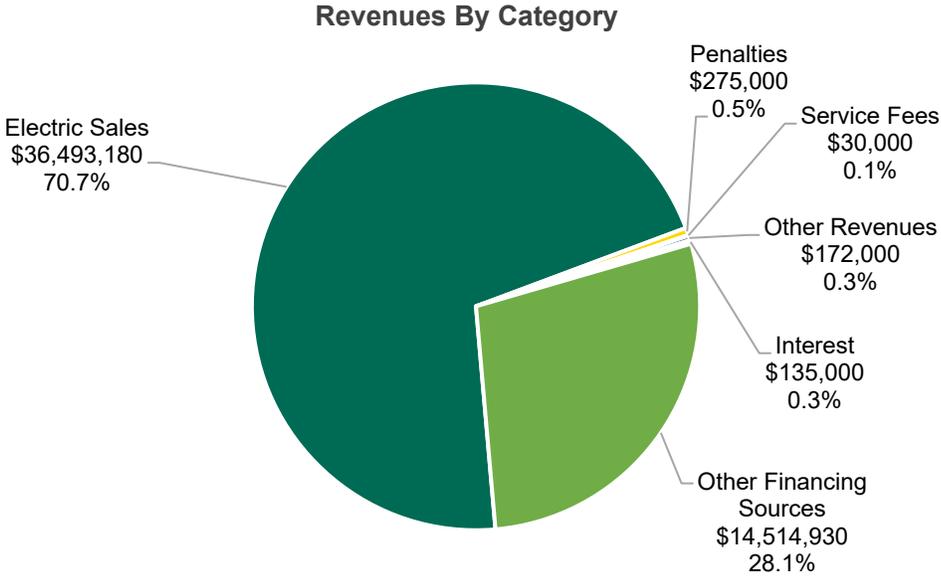
Medium General Service - Demand greater than 25kW but less than 400 kW	
Monthly Customer Charge	\$ 50.00
Energy Charge	\$ 0.03414
Demand Charge, per kW	\$ 22.82

Large Industrial- Time of Day Energy Charge	
Monthly Customer Charge	\$ 240.00
On-Peak	\$ 0.03881
Off-Peak	\$ 0.03040
Demand Charge, per kW	\$ 21.60

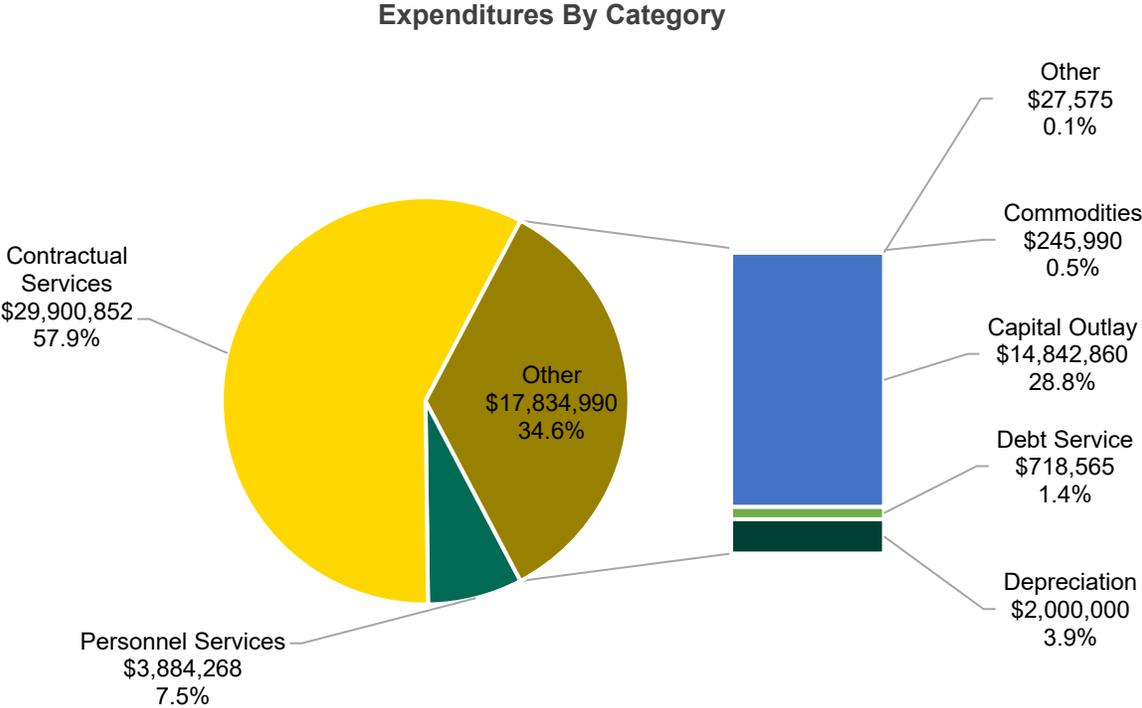
<b>Secondary Meter</b>	2.0%
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# ELECTRIC FUND



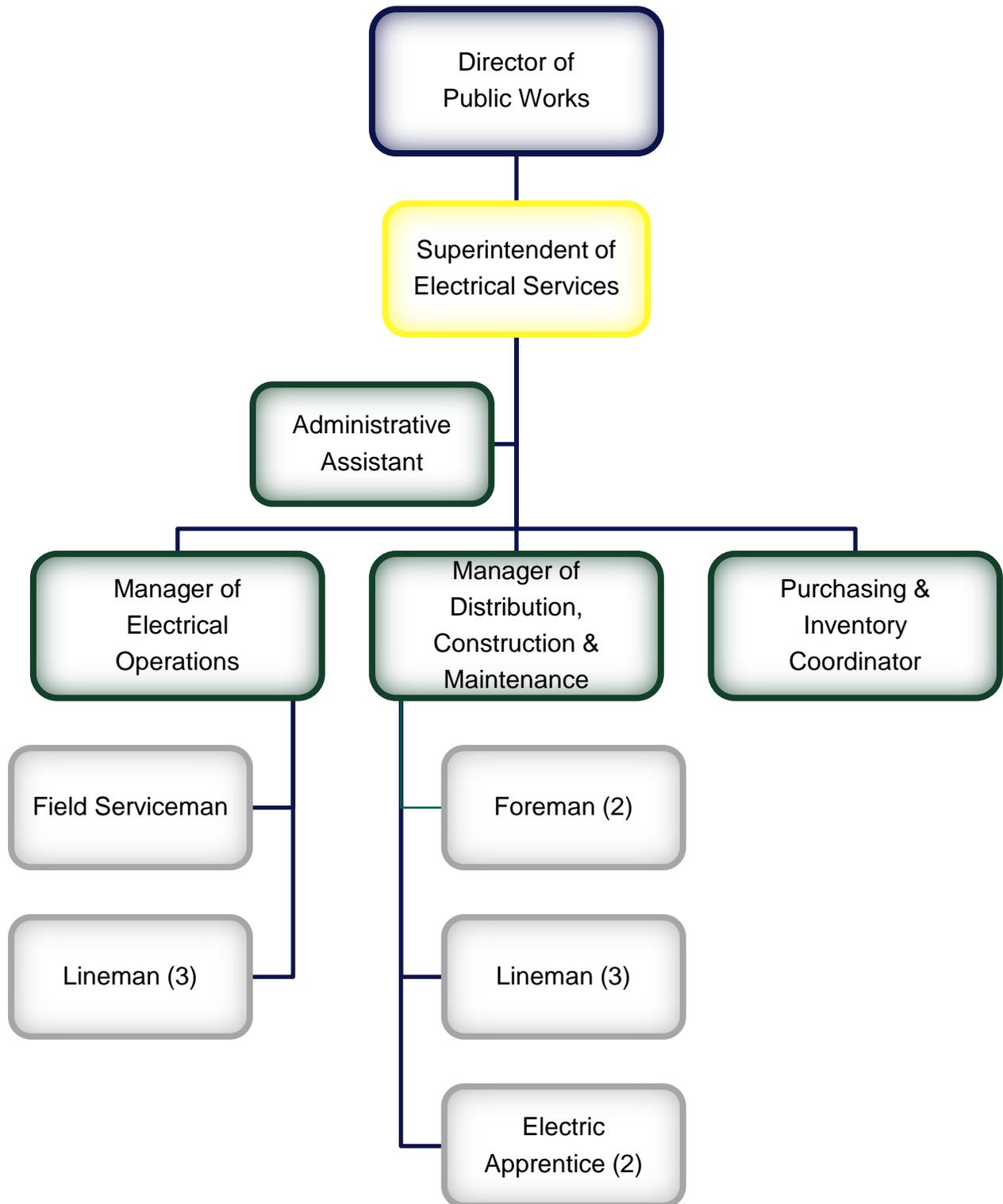
Electric sales account for 70.7% of the revenues in the Electric Fund.



Contractual Services, the largest expenditure category includes purchased power which accounts for \$29,900,852 of the total. Personnel Services account for 7.5% of expenditures.

# PUBLIC WORKS - ELECTRIC

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# PUBLIC WORKS - ELECTRIC

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## DIVISION DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity within the City. The Division ensures all personnel work in compliance with City policy and procedures, regulatory agency requirements, and observe required safety precautions in delivery of dependable electric services to customers.

## MISSION STATEMENT

Serving the community with reliable power at the lowest possible rates.

## FY 2022 GOALS

**Goal # 1** Perform a System Hosting Study to evaluate the solar generation capacity of the Electric Distribution System. Update the City Code for Net Metering.

**Funding:** Electric Operating, Staff time and Consultant (\$40,000)

**Completion Date:** 12/31/2021

**Strategic Plan:** EMS-II, EMS-IV, ES-II

**Goal # 2** Continue the planning for infrastructure necessary for the development of the Southeast Industrial Park.

**Funding:** Electric Operating, Staff and Consultant time; Electric Capital (Bonding)

**Completion Date:** 07/01/2021

**Strategic Plan:** EV-II, EMS-II

**Goal # 3** Develop program to upgrade voltages and infrastructure to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** Electric Operating, Staff time; Electric Capital

**Completion Date:** 04/30/2022

**Strategic Plan:** EV-II, EMS-II

**Goal # 4** Review and provide recommendation for updates to Title 9 (Municipal Utilities) of the Geneva City Code.

**Funding:** Electric Operating, Staff time

**Completion Date:** 10/31/2021

**Strategic Plan:** SG-I

# PUBLIC WORKS - ELECTRIC

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**Goal # 5** Update Billing Software to handle net metering for residential customers.

**Funding:** Electric Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-II, ES-II

**Goal # 6** Update the Public Works Department Safety Manual with the assistance of the Public Works Safety Committee and Administrative Services Department.

**Funding:** Electric Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-III

Performance Measures	CY 2018	CY 2019	CY 2020	CY 2021 Target
Average Number of Service Interruptions *	0.14	0.35	0.72	<0.8
Average Length of Outage (Minutes)	17.9	31.82	83.29	<40
Average Number of Days to Repair Street Lights	6.8	8.2	7.0	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	993	978	1,109	900

\* This number represents the electric system's reliability (i.e. average number of times in a 12-month period; each customer will experience interruption in electric service, excluding interruptions by ComEd).

# PUBLIC WORKS – ELECTRIC PERSONNEL SUMMARY

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Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b><i>Full-Time</i></b>						
Superintendent of Electrical Services	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Manager of Electrical Operations	1	1	1	1	1	1
Manager of Distribution, Construction & Maintenance	1	1	1	1	1	1
Purchasing & Inventory Coordinator	1	1	1	1	1	1
Field Serviceman	1	1	1	1	1	1
Foreman	2	2	2	2	2	2
Lineman	6	6	6	6	6	6
Electric Apprentice	2	2	2	2	2	2
Total	16	16	16	16	16	16

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
455	Penalties	\$ 290,551	\$ 194,299	\$ 275,000	\$ 100,000	\$ 275,000	\$ 275,000
<b>Total Fines &amp; Forfeits</b>		<b>290,551</b>	<b>194,299</b>	<b>275,000</b>	<b>100,000</b>	<b>275,000</b>	<b>275,000</b>
461	Electric Sales	36,380,443	34,899,266	38,433,835	36,001,270	36,340,680	36,492,845
466	Meter Sales	804	1,538	-	2,500	2,500	2,500
468	New Service Installation	95,236	145,239	150,000	150,000	150,000	150,000
<b>Total Service Charges</b>		<b>36,476,483</b>	<b>35,046,043</b>	<b>38,583,835</b>	<b>36,153,770</b>	<b>36,493,180</b>	<b>36,645,345</b>
479	Disconnection/Reconnection Fees	22,725	28,610	30,000	-	30,000	30,000
<b>Total Service Fees</b>		<b>22,725</b>	<b>28,610</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
481	Interest Income	201,660	207,587	160,000	135,000	135,000	135,000
482	Rental Income	111,817	106,017	140,000	140,000	140,000	140,000
483	Insurance & Property Damage	47,919	44,372	-	66,855	-	-
484	Sale of Capital Assets	(3,310)	-	5,000	112,000	5,000	5,000
485	Reimbursed Expenditures	7,913	10,503	17,000	17,000	17,000	17,000
486	Donations	812,895	262,968	-	-	-	-
489	Miscellaneous	1,430	167,669	10,000	10,000	10,000	10,000
<b>Total Other Revenues</b>		<b>1,180,324</b>	<b>799,117</b>	<b>332,000</b>	<b>480,855</b>	<b>307,000</b>	<b>307,000</b>
493	Other Financing Source	-	26,532	12,500,000	-	12,500,000	-
499	Reappropriation	-	-	2,583,995	-	2,014,930	3,793,105
<b>Total Other Financing Sources</b>		<b>-</b>	<b>26,532</b>	<b>15,083,995</b>	<b>-</b>	<b>14,514,930</b>	<b>3,793,105</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 37,970,083</b>	<b>\$ 36,094,600</b>	<b>\$ 54,304,830</b>	<b>\$ 36,734,625</b>	<b>\$ 51,620,110</b>	<b>\$ 41,050,450</b>

**Expenditures and Other Financing Uses**

501	Wages - Regular	\$ 2,182,256	\$ 2,246,018	\$ 2,279,670	\$ 2,106,205	\$ 2,343,000	\$ 2,378,810
502	Wages - Part-Time/Seasonal	84,751	79,801	107,420	75,575	98,734	93,864
503	Overtime	62,059	54,923	160,200	52,585	160,200	160,200
504	Stand-By	106,691	108,206	110,430	106,270	110,430	110,430
521	Group Insurance	357,535	465,398	442,826	476,000	550,226	516,158
522	Medicare	34,268	35,054	38,581	33,100	39,376	36,902
523	Social Security	145,352	148,078	160,890	135,520	165,076	155,071
524	IMRF	253,053	239,115	293,784	251,510	294,081	283,775
527	Car Allowance	3,250	3,250	3,250	3,250	3,375	3,250
529	Pension Expense	22,890	69,326	25,000	119,770	119,770	119,770
<b>Total Personnel Services</b>		<b>3,252,104</b>	<b>3,449,168</b>	<b>3,622,051</b>	<b>3,359,785</b>	<b>3,884,268</b>	<b>3,858,230</b>
531	Maintenance Service	501,276	508,803	612,195	460,965	652,590	659,860
541	Accounting & Auditing Service	18,300	14,472	20,005	20,005	20,000	21,000
543	Legal Service	9,333	16,926	30,875	19,000	30,877	30,875
544	Medical Service	1,178	865	2,250	1,450	2,250	2,250
546	Janitorial Service	4,799	4,795	5,160	5,160	5,160	5,160
547	Banking Service	70,971	76,391	95,000	95,000	95,000	95,000
550	Collection Service	-	378	1,000	1,000	1,000	1,000
559	Other Professional Services	20,745	24,312	55,095	16,200	54,545	53,495
561	Postage	26,568	25,813	28,600	28,600	27,095	27,095
562	Telephone	54,060	81,364	74,465	59,815	20,315	24,090
563	Publishing	2,850	1,131	2,000	1,640	2,000	2,000
564	Printing	9,543	7,474	8,920	7,420	7,405	7,345
565	Internet	3,307	2,297	2,320	2,320	2,320	2,320
566	Recording Fees	52	416	404	405	400	400
571	Dues & Subscriptions	29,954	25,883	31,470	31,470	31,470	31,745

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
572	Travel & Meals	6,608	3,847	8,980	2,000	9,080	8,430
573	Training & Professional Development	26,451	19,326	24,775	14,930	24,455	20,725
581	Utilities	406,527	346,897	608,165	444,920	608,165	608,165
583	Garbage Disposal	125	-	200	435	200	200
584	Landfill Charges	122	4,063	3,000	2,000	3,000	3,000
585	Electric Purchases	29,029,642	27,737,266	29,740,190	27,574,175	27,891,675	30,124,590
592	General Insurance	255,178	174,389	288,995	306,215	288,995	288,995
595	Rentals	29,847	30,079	40,385	40,195	41,650	42,390
599	Other Contractual Services	67,892	72,012	80,680	79,465	81,205	81,505
Total Contractual Services		30,575,330	29,179,197	31,765,129	29,214,785	29,900,852	32,141,635
601	Maintenance Supplies	54,437	54,655	106,730	68,785	106,730	106,730
621	Office Supplies	3,949	2,184	5,285	4,250	5,285	6,435
622	Office Equipment	1,098	613	1,000	750	1,750	1,750
623	Office Furniture	11	-	1,000	-	1,000	1,000
624	Operating Supplies	21,819	30,903	33,015	27,215	33,015	33,015
625	Small Tools	5,073	3,905	4,680	4,680	4,680	4,680
626	Janitorial Supplies	311	225	1,100	850	1,100	1,100
627	Motor Fuel & Lubricants	41,467	35,307	64,590	35,550	63,230	63,230
631	Clothing	12,526	8,660	17,150	10,100	17,150	17,150
632	Per Copy Charges	589	554	660	660	660	660
641	Books	122	-	845	-	845	845
663	Computer Software	7,574	8,575	10,545	9,850	10,545	10,545
Total Commodities		148,974	145,581	246,600	162,690	245,990	247,140
705	Principal 2011 Bonds	1,930,000	2,131,818	2,013,510	2,009,650	705,520	10,520
710	Interest 2011 Bonds	221,747	165,175	67,800	69,200	11,945	1,520
715	Paying Agent Fees	1,967	2,012	1,650	1,650	1,100	-
Total Debt Service		2,153,713	2,299,005	2,082,960	2,080,500	718,565	12,040
810	Buildings & Improvements	14,230	7,946	20,000	-	20,000	20,000
815	Improvements Other Than Buildings	1,198,681	2,789,631	14,395,875	1,225,000	14,648,860	2,452,000
820	Machinery & Equipment	25,948	16,551	17,310	7,000	79,000	100,000
825	Vehicles	30,750	26,790	91,500	-	75,000	160,000
835	Computer Equipment	10,226	200,632	35,830	1,000	20,000	31,830
910	Capitalized Assets	(2,131,427)	(3,103,923)	-	-	-	-
Total Capital Outlay		(851,592)	(62,374)	14,560,515	1,233,000	14,842,860	2,763,830
911	Depreciation	1,948,599	1,940,760	2,000,000	2,000,000	2,000,000	2,000,000
912	Bad Debt	(16,220)	16,383	20,000	-	20,000	20,000
914	State/Federal Permits	5,444	5,444	6,875	6,875	6,875	6,875
917	Employee Awards	600	850	500	500	500	500
918	Easements	110	140	200	180	200	200
Total Other Expenditures		1,938,532	1,963,577	2,027,575	2,007,555	2,027,575	2,027,575
Total Expenditures and Other Financing Uses		\$ 37,217,062	\$ 36,974,155	\$ 54,304,830	\$ 38,058,315	\$ 51,620,110	\$ 41,050,450

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program  
Fiscal Year Ending April 30, 2022 & 2023

620 - Electric Fund

Program	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
20	Administration	\$ 30,444,923	\$ 29,278,326	\$ 31,319,101	\$ 29,112,355	\$ 29,524,195	\$ 31,776,905
25	Operation & Maintenance	2,256,485	2,374,254	2,727,561	2,279,165	2,906,326	2,862,975
27	Substations	81,140	84,654	111,700	54,650	111,795	111,700
30	Customer Accounting	197,084	216,487	257,729	204,245	254,035	250,537
35	Electric Generation	846,966	682,303	1,130,330	940,315	1,136,345	1,143,860
40	New Service	55,557	64,713	430	48,900	1,835	1,835
45	Fiber Optics	6,921	10,355	20,650	11,280	20,650	20,650
73	GIS	77,265	85,485	93,854	93,080	102,979	105,293
90	Debt Service & Depreciation	2,172,312	2,108,133	4,082,960	4,081,325	2,719,090	2,012,865
95	Capital Outlay	1,078,408	2,069,445	14,560,515	1,233,000	14,842,860	2,763,830
Total Electric Fund		<u>\$ 37,217,062</u>	<u>\$ 36,974,155</u>	<u>\$ 54,304,830</u>	<u>\$ 38,058,315</u>	<u>\$ 51,620,110</u>	<u>\$ 41,050,450</u>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>20 Administration</b>						
Personnel Services	\$ 1,190,293	\$ 1,284,429	\$ 1,256,127	\$ 1,274,360	\$ 1,360,103	\$ 1,378,170
Contractual Services	29,249,655	27,990,801	30,055,409	27,830,955	28,156,527	30,390,170
Commodities	4,866	2,956	7,365	6,860	7,365	8,365
Other Expenditures	110	140	200	180	200	200
<b>Total</b>	<b>30,444,923</b>	<b>29,278,326</b>	<b>31,319,101</b>	<b>29,112,355</b>	<b>29,524,195</b>	<b>31,776,905</b>
<b>25 Operations and Maintenance</b>						
Personnel Services	1,743,816	1,850,270	2,126,241	1,774,125	2,280,446	2,239,565
Contractual Services	398,389	406,418	445,955	392,810	476,615	474,145
Commodities	113,680	116,716	154,865	111,730	148,765	148,765
Other Expenditures	600	850	500	500	500	500
<b>Total</b>	<b>2,256,485</b>	<b>2,374,254</b>	<b>2,727,561</b>	<b>2,279,165</b>	<b>2,906,326</b>	<b>2,862,975</b>
<b>27 Substation</b>						
Contractual Services	76,388	68,797	93,100	46,150	93,195	93,100
Commodities	4,752	15,857	18,600	8,500	18,600	18,600
<b>Total</b>	<b>81,140</b>	<b>84,654</b>	<b>111,700</b>	<b>54,650</b>	<b>111,795</b>	<b>111,700</b>
<b>30 Customer Accounting</b>						
Personnel Services	147,099	141,018	161,659	131,625	160,555	155,517
Contractual Services	65,776	59,086	76,070	72,620	73,480	75,020
Commodities	429	-	-	-	-	-
Other Expenditures	(16,220)	16,383	20,000	-	20,000	20,000
<b>Total</b>	<b>197,084</b>	<b>216,487</b>	<b>257,729</b>	<b>204,245</b>	<b>254,035</b>	<b>250,537</b>
<b>35 Electric Generation</b>						
Personnel Services	52,729	34,101	425	55,710	2,785	2,785
Contractual Services	765,924	633,261	1,064,520	845,080	1,063,435	1,070,950
Commodities	22,869	9,498	58,510	32,650	63,250	63,250
Other Expenditures	5,444	5,444	6,875	6,875	6,875	6,875
<b>Total</b>	<b>846,966</b>	<b>682,303</b>	<b>1,130,330</b>	<b>940,315</b>	<b>1,136,345</b>	<b>1,143,860</b>
<b>40 New Service</b>						
Personnel Services	55,557	64,713	430	48,900	1,835	1,835
<b>Total</b>	<b>55,557</b>	<b>64,713</b>	<b>430</b>	<b>48,900</b>	<b>1,835</b>	<b>1,835</b>
<b>45 Fiber Optics</b>						
Personnel Services	-	881	-	-	-	-
Contractual Services	5,440	9,474	15,780	8,780	15,780	15,780
Commodities	1,481	-	4,870	2,500	4,870	4,870
<b>Total</b>	<b>6,921</b>	<b>10,355</b>	<b>20,650</b>	<b>11,280</b>	<b>20,650</b>	<b>20,650</b>
<b>73 GIS</b>						
Personnel Services	62,610	73,756	77,169	75,065	78,544	80,358
Contractual Services	13,758	11,175	14,295	17,565	21,295	21,645
Commodities	897	554	2,390	450	3,140	3,290
<b>Total</b>	<b>77,265</b>	<b>85,485</b>	<b>93,854</b>	<b>93,080</b>	<b>102,979</b>	<b>105,293</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>90 Debt Service and Depreciation</b>						
Contractual Services	-	186	-	825	525	825
Debt Service	223,713	167,187	2,082,960	2,080,500	718,565	12,040
Other Expenditures	1,948,599	1,940,760	2,000,000	2,000,000	2,000,000	2,000,000
<b>Total</b>	<b>2,172,312</b>	<b>2,108,133</b>	<b>4,082,960</b>	<b>4,081,325</b>	<b>2,719,090</b>	<b>2,012,865</b>
<b>95 Capital Outlay</b>						
Capital Outlay	1,078,408	2,069,445	14,560,515	1,233,000	14,842,860	2,763,830
<b>Total</b>	<b>1,078,408</b>	<b>2,069,445</b>	<b>14,560,515</b>	<b>1,233,000</b>	<b>14,842,860</b>	<b>2,763,830</b>
<b>Total Electric Fund</b>	<b>37,217,062</b>	<b>36,974,155</b>	<b>54,304,830</b>	<b>38,058,315</b>	<b>51,620,110</b>	<b>41,050,450</b>
<b>Total Electric Fund</b>						
Personnel Services	\$ 3,252,104	\$ 3,449,168	\$ 3,622,051	\$ 3,359,785	\$ 3,884,268	\$ 3,858,230
Contractual Services	30,575,330	29,179,197	31,765,129	29,214,785	29,900,852	32,141,635
Commodities	148,974	145,581	246,600	162,690	245,990	247,140
Debt Service	223,713	167,187	2,082,960	2,080,500	718,565	12,040
Other Expenditures	1,938,532	1,963,577	2,027,575	2,007,555	2,027,575	2,027,575
Capital Outlay	1,078,408	2,069,445	14,560,515	1,233,000	14,842,860	2,763,830
<b>Total</b>	<b>37,217,062</b>	<b>36,974,155</b>	<b>54,304,830</b>	<b>38,058,315</b>	<b>51,620,110</b>	<b>41,050,450</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
<b>Program 20 - Administration</b>							
501	Wages - Regular	\$ 932,181	\$ 877,451	\$ 892,070	\$ 861,015	\$ 903,296	\$ 917,475
502	Wages - Part-Time/Seasonal	5,778	2,194	4,209	2,510	3,302	3,223
503	Overtime	2,208	8,384	-	-	-	-
504	Stand-By	191	-	-	-	-	-
521	Group Insurance	79,050	214,240	179,091	221,100	250,159	252,855
522	Medicare	13,178	12,496	13,040	12,135	13,195	13,398
523	Social Security	55,593	52,595	53,725	48,760	54,812	55,967
524	IMRF	90,663	88,236	102,542	98,530	104,904	104,942
527	Car Allowance	3,250	3,250	3,250	3,250	3,375	3,250
529	Pension Expense	8,201	25,582	8,200	27,060	27,060	27,060
<b>Total Personnel Services</b>		<b>1,190,293</b>	<b>1,284,429</b>	<b>1,256,127</b>	<b>1,274,360</b>	<b>1,360,103</b>	<b>1,378,170</b>
531	Maintenance Service	20,425	20,891	21,480	21,380	21,375	22,585
541	Accounting & Auditing Service	18,300	14,472	20,005	20,005	20,000	21,000
543	Legal Service	9,333	16,926	30,875	19,000	30,877	30,875
544	Medical Service	-	-	600	600	600	600
547	Banking Service	70,971	76,391	95,000	95,000	95,000	95,000
559	Other Professional Services	7,613	17,466	34,300	8,000	34,300	32,700
561	Postage	891	970	2,000	2,000	2,000	2,000
562	Telephone	47,551	68,114	62,960	52,000	12,550	12,550
563	Publishing	2,830	1,131	2,000	1,640	2,000	2,000
564	Printing	1,108	1,104	1,100	1,050	1,100	1,100
565	Internet	3,307	2,297	2,320	2,320	2,320	2,320
566	Recording Fees	52	416	404	405	400	400
571	Dues	29,524	25,453	30,910	30,910	30,910	31,185
572	Travel	2,822	1,966	4,380	400	4,380	4,380
573	Training	4,266	4,750	5,630	715	5,785	5,630
585	Electric Purchases	29,029,642	27,737,266	29,740,190	27,574,175	27,891,675	30,124,590
595	Rentals	1,021	1,190	1,255	1,215	1,255	1,255
599	Other Contractual Services	-	-	-	140	-	-
<b>Total Contractual Services</b>		<b>29,249,655</b>	<b>27,990,801</b>	<b>30,055,409</b>	<b>27,830,955</b>	<b>28,156,527</b>	<b>30,390,170</b>
621	Office Supplies	3,231	1,665	4,000	4,000	4,000	5,000
622	Office Equipment	668	413	1,000	750	1,000	1,000
623	Office Furniture	11	-	1,000	-	1,000	1,000
632	Per Copy Charges	589	554	660	660	660	660
663	Computer Software	367	324	705	1,450	705	705
<b>Total Commodities</b>		<b>4,866</b>	<b>2,956</b>	<b>7,365</b>	<b>6,860</b>	<b>7,365</b>	<b>8,365</b>
918	Easements	110	140	200	180	200	200
<b>Total Other Expenditures</b>		<b>110</b>	<b>140</b>	<b>200</b>	<b>180</b>	<b>200</b>	<b>200</b>
<b>Total Administration</b>		<b>\$ 30,444,923</b>	<b>\$ 29,278,326</b>	<b>\$ 31,319,101</b>	<b>\$ 29,112,355</b>	<b>\$ 29,524,195</b>	<b>\$ 31,776,905</b>
<b>Program 25 - Operation &amp; Maintenance</b>							
501	Wages - Regular	1,048,881	1,168,333	1,266,414	1,043,555	1,316,400	1,335,248
502	Wages - Part-Time/Seasonal	39,948	41,041	47,135	45,425	46,015	47,117
503	Overtime	55,909	43,775	160,200	52,540	160,200	160,200
504	Stand-By	106,500	108,206	110,430	106,270	110,430	110,430
521	Group Insurance	248,202	221,305	235,192	221,955	267,541	230,614

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
522	Medicare	17,724	19,210	22,970	17,765	23,677	21,044
523	Social Security	75,373	81,286	96,174	73,675	99,556	88,587
524	IMRF	138,729	129,554	175,226	128,730	172,417	162,115
529	Pension Expense	12,549	37,561	12,500	84,210	84,210	84,210
Total Personnel Services		<u>1,743,816</u>	<u>1,850,270</u>	<u>2,126,241</u>	<u>1,774,125</u>	<u>2,280,446</u>	<u>2,239,565</u>
531	Maintenance Service	214,526	230,032	257,405	180,985	287,765	289,480
544	Medical Service	1,130	865	1,650	850	1,650	1,650
546	Janitorial Service	4,799	4,795	5,160	5,160	5,160	5,160
559	Other Professional Services	10,091	6,846	14,295	5,800	13,745	14,295
562	Telephone	-	5,489	3,625	3,625	3,625	3,660
571	Dues	430	430	560	560	560	560
572	Travel	3,786	1,882	4,000	1,000	4,100	3,450
573	Training	18,078	12,919	15,340	13,540	15,340	10,940
581	Utilities	31,160	22,584	8,620	26,620	8,620	8,620
584	Landfill Charges	122	4,063	3,000	2,000	3,000	3,000
592	General Insurance	97,805	103,933	115,490	132,710	115,490	115,490
595	Rentals	4,338	4,245	5,110	4,960	5,860	6,140
599	Other Contractual Services	12,124	8,336	11,700	15,000	11,700	11,700
Total Contractual Services		<u>398,389</u>	<u>406,418</u>	<u>445,955</u>	<u>392,810</u>	<u>476,615</u>	<u>474,145</u>
601	Maintenance Supplies	46,073	41,764	65,585	40,885	65,585	65,585
624	Operating Supplies	20,080	30,732	28,015	25,015	28,015	28,015
625	Small Tools	4,763	3,419	4,180	4,180	4,180	4,180
626	Janitorial Supplies	218	182	500	500	500	500
627	Motor Fuel & Lubricants	22,690	23,707	28,750	22,650	22,650	22,650
631	Clothing	12,526	8,660	17,150	10,100	17,150	17,150
641	Books	122	-	845	-	845	845
663	Computer Software	7,207	8,251	9,840	8,400	9,840	9,840
Total Commodities		<u>113,680</u>	<u>116,716</u>	<u>154,865</u>	<u>111,730</u>	<u>148,765</u>	<u>148,765</u>
917	Employee Awards	600	850	500	500	500	500
Total Other Expenditures		<u>600</u>	<u>850</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
Total Operation & Maintenance		<u>\$ 2,256,485</u>	<u>\$ 2,374,254</u>	<u>\$ 2,727,561</u>	<u>\$ 2,279,165</u>	<u>\$ 2,906,326</u>	<u>\$ 2,862,975</u>
Program 27 - Substations							
531	Maintenance Service	72,057	64,013	88,600	42,650	88,695	88,600
599	Other Contractual Services	4,331	4,784	4,500	3,500	4,500	4,500
Total Contractual Services		<u>76,388</u>	<u>68,797</u>	<u>93,100</u>	<u>46,150</u>	<u>93,195</u>	<u>93,100</u>
601	Maintenance Supplies	3,493	12,527	17,000	7,400	17,000	17,000
626	Janitorial Supplies	-	-	100	100	100	100
627	Motor Fuel & Lubricants	1,259	3,330	1,500	1,000	1,500	1,500
Total Commodities		<u>4,752</u>	<u>15,857</u>	<u>18,600</u>	<u>8,500</u>	<u>18,600</u>	<u>18,600</u>
Total Substations		<u>\$ 81,140</u>	<u>\$ 84,654</u>	<u>\$ 111,700</u>	<u>\$ 54,650</u>	<u>\$ 111,795</u>	<u>\$ 111,700</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Program 30 - Customer Accounting							
501	Wages - Regular	70,987	67,923	67,110	65,615	68,087	69,353
502	Wages - Part-Time/Seasonal	37,649	33,955	52,576	27,640	49,417	43,524
503	Overtime	54	-	-	-	-	-
521	Group Insurance	21,149	20,931	22,185	21,480	23,124	23,103
522	Medicare	1,494	1,404	1,736	1,275	1,703	1,637
523	Social Security	6,388	6,003	7,421	5,455	7,285	6,999
524	IMRF	8,601	8,374	9,851	9,510	10,289	10,251
529	Pension Expense	778	2,428	780	650	650	650
Total Personnel Services		147,099	141,018	161,659	131,625	160,555	155,517
531	Maintenance Service	12,427	12,581	12,960	12,960	13,350	14,015
544	Medical Service	48	-	-	-	-	-
550	Collection Service	-	378	1,000	1,000	1,000	1,000
559	Other Professional Services	2,667	-	2,000	-	2,000	2,000
561	Postage	25,677	24,843	26,600	26,600	25,095	25,095
564	Printing	8,435	6,370	7,820	6,370	6,305	6,245
572	Travel & Meals	-	-	600	600	600	600
573	Training	95	95	675	675	200	675
595	Rentals	16,426	14,819	24,415	24,415	24,930	25,390
Total Contractual Services		65,776	59,086	76,070	72,620	73,480	75,020
622	Office Equipment	429	-	-	-	-	-
Total Commodities		429	-	-	-	-	-
912	Bad Debt	(16,220)	16,383	20,000	-	20,000	20,000
Total Other Expenditures		(16,220)	16,383	20,000	-	20,000	20,000
Total Customer Accounting		\$ 197,084	\$ 216,487	\$ 257,729	\$ 204,245	\$ 254,035	\$ 250,537
Program 35 - Electric Generation							
501	Wages - Regular	42,139	27,368	-	43,350	-	-
503	Overtime	1,336	373	-	45	-	-
521	Group Insurance	915	832	-	1,315	-	-
522	Medicare	610	389	-	615	-	-
523	Social Security	2,605	1,650	-	2,630	-	-
524	IMRF	4,699	2,705	-	4,970	-	-
529	Pension Expense	425	784	425	2,785	2,785	2,785
Total Personnel Services		52,729	34,101	425	55,710	2,785	2,785
531	Maintenance Service	174,053	169,978	212,710	184,600	215,365	219,140
559	Other Professional Services	375	-	4,500	2,400	4,500	4,500
562	Telephone	6,294	7,309	7,480	3,740	3,740	7,480
581	Utilities	375,368	324,313	599,545	418,300	599,545	599,545
583	Garbage Disposal	125	-	200	435	200	200
592	General Insurance	900	2,500	2,100	2,100	2,100	2,100
595	Rentals	157,373	70,456	173,505	173,505	173,505	173,505
599	Other Contractual Services	51,437	58,705	64,480	60,000	64,480	64,480
Total Contractual Services		765,924	633,261	1,064,520	845,080	1,063,435	1,070,950

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
601	Maintenance Supplies	3,210	330	18,170	17,800	18,170	18,170
622	Office Equipment	-	200	-	-	-	-
624	Operating Supplies	1,738	171	5,000	2,200	5,000	5,000
625	Small Tools	310	486	500	500	500	500
626	Janitorial Supplies	93	42	500	250	500	500
627	Motor Fuel & Lubricants	17,518	8,269	34,340	11,900	39,080	39,080
Total Commodities		<u>22,869</u>	<u>9,498</u>	<u>58,510</u>	<u>32,650</u>	<u>63,250</u>	<u>63,250</u>
914	State/Federal Permit Fees	5,444	5,444	6,875	6,875	6,875	6,875
Total Other Expenditures		<u>5,444</u>	<u>5,444</u>	<u>6,875</u>	<u>6,875</u>	<u>6,875</u>	<u>6,875</u>
Total Electric Generation		<u>\$ 846,966</u>	<u>\$ 682,303</u>	<u>\$ 1,130,330</u>	<u>\$ 940,315</u>	<u>\$ 1,136,345</u>	<u>\$ 1,143,860</u>
Program 40 - New Service							
501	Wages - Regular	43,652	50,907	-	39,755	-	-
503	Overtime	2,551	2,098	-	-	-	-
521	Group Insurance	890	1,532	-	1,200	-	-
522	Medicare	619	749	-	565	-	-
523	Social Security	2,645	3,097	-	1,810	-	-
524	IMRF	4,769	4,907	-	3,735	-	-
529	Pension Expense	431	1,423	430	1,835	1,835	1,835
Total Personnel Services		<u>55,557</u>	<u>64,713</u>	<u>430</u>	<u>48,900</u>	<u>1,835</u>	<u>1,835</u>
Total New Service		<u>\$ 55,557</u>	<u>\$ 64,713</u>	<u>\$ 430</u>	<u>\$ 48,900</u>	<u>\$ 1,835</u>	<u>\$ 1,835</u>
Program 45 - Fiber Optics							
501	Wages - Regular	-	479	-	-	-	-
503	Overtime	-	225	-	-	-	-
521	Group Insurance	-	21	-	-	-	-
522	Medicare	-	10	-	-	-	-
523	Social Security	-	43	-	-	-	-
524	IMRF	-	80	-	-	-	-
529	Pension Expense	-	23	-	-	-	-
Total Personnel Services		<u>-</u>	<u>881</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
531	Maintenance Service	-	3,871	10,000	3,000	10,000	10,000
595	Rentals	5,440	5,603	5,780	5,780	5,780	5,780
Total Contractual Services		<u>5,440</u>	<u>9,474</u>	<u>15,780</u>	<u>8,780</u>	<u>15,780</u>	<u>15,780</u>
601	Maintenance Supplies	1,481	-	4,870	2,500	4,870	4,870
Total Commodities		<u>1,481</u>	<u>-</u>	<u>4,870</u>	<u>2,500</u>	<u>4,870</u>	<u>4,870</u>
Total Fiber Optics		<u>\$ 6,921</u>	<u>\$ 10,355</u>	<u>\$ 20,650</u>	<u>\$ 11,280</u>	<u>\$ 20,650</u>	<u>\$ 20,650</u>
Program 73 - GIS							
501	Wages - Regular	44,417	53,556	54,076	52,915	55,217	56,734
502	Wages - Part-Time	1,376	2,611	3,500	-	-	-
503	Overtime	-	68	-	-	-	-
521	Group Insurance	7,328	6,537	6,358	8,950	9,402	9,586

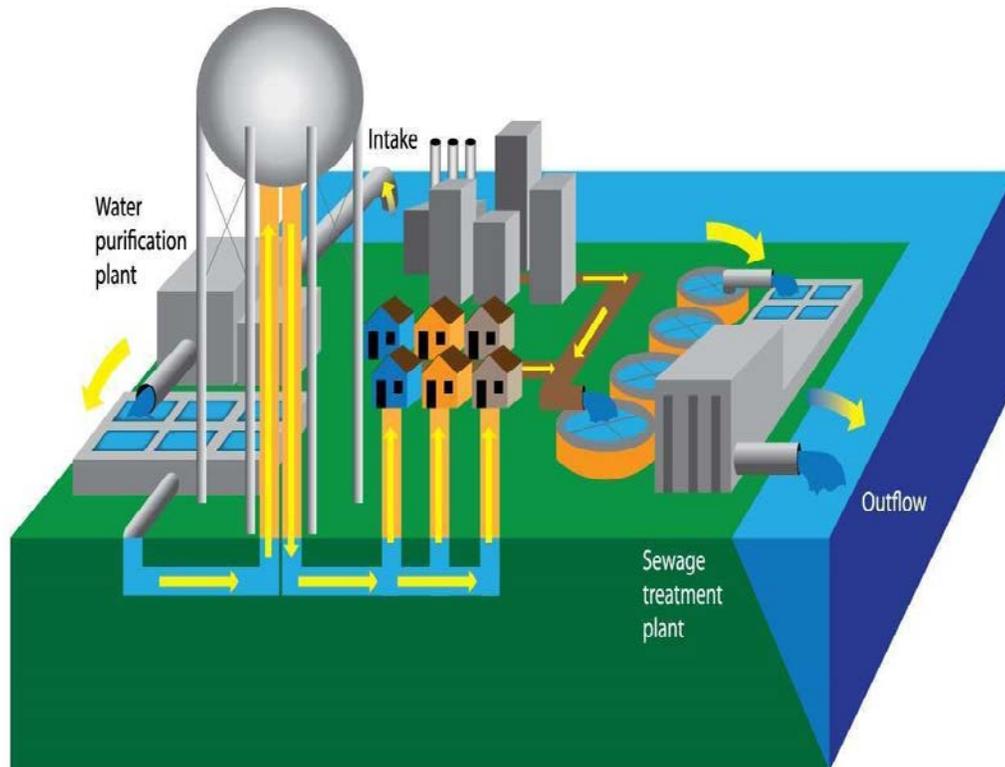
CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 620 - Electric Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
522	Medicare	643	796	835	745	801	823
523	Social Security	2,749	3,404	3,570	3,190	3,423	3,518
524	IMRF	5,592	5,259	6,165	6,035	6,471	6,467
529	Pension Expense	506	1,525	2,665	3,230	3,230	3,230
<b>Total Personnel Services</b>		<b>62,610</b>	<b>73,756</b>	<b>77,169</b>	<b>75,065</b>	<b>78,544</b>	<b>80,358</b>
531	Maintenance Service	7,788	7,438	9,040	15,390	16,040	16,040
562	Telephone	216	453	400	450	400	400
563	Publishing	20	-	-	-	-	-
573	Training	4,012	1,562	3,130	-	3,130	3,480
595	Rentals	1,722	1,722	1,725	1,725	1,725	1,725
<b>Total Contractual Services</b>		<b>13,758</b>	<b>11,175</b>	<b>14,295</b>	<b>17,565</b>	<b>21,295</b>	<b>21,645</b>
601	Maintenance Supplies	179	35	1,105	200	1,105	1,105
621	Office Supplies	718	520	1,285	250	1,285	1,435
622	Office Equipment	-	-	-	-	750	750
<b>Total Commodities</b>		<b>897</b>	<b>554</b>	<b>2,390</b>	<b>450</b>	<b>3,140</b>	<b>3,290</b>
<b>Total GIS</b>		<b>\$ 77,265</b>	<b>\$ 85,485</b>	<b>\$ 93,854</b>	<b>\$ 93,080</b>	<b>\$ 102,979</b>	<b>\$ 105,293</b>
<b>Program 90 - Debt Service &amp; Depreciation</b>							
599	Other Contractual Services	-	186	-	825	525	825
<b>Total Contractual Services</b>		<b>78,162</b>	<b>86,226</b>	<b>96,244</b>	<b>94,355</b>	<b>106,644</b>	<b>109,408</b>
705	Principal	1,930,000	2,131,818	2,013,510	2,009,650	705,520	10,520
710	Interest	221,747	165,175	67,800	69,200	11,945	1,520
715	Paying Agent Fees	1,967	2,012	1,650	1,650	1,100	-
910	Capitalized Assets	(1,930,000)	(2,131,818)	-	-	-	-
<b>Total Debt Service</b>		<b>223,713</b>	<b>167,187</b>	<b>2,082,960</b>	<b>2,080,500</b>	<b>718,565</b>	<b>12,040</b>
911	Depreciation	1,948,599	1,940,760	2,000,000	2,000,000	2,000,000	2,000,000
999	Source of Reserves	-	-	-	-	-	-
<b>Total Other Expenditures</b>		<b>1,948,599</b>	<b>1,940,760</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>Total Debt Service &amp; Depreciation</b>		<b>\$ 2,172,312</b>	<b>\$ 2,108,133</b>	<b>\$ 4,082,960</b>	<b>\$ 4,081,325</b>	<b>\$ 2,719,090</b>	<b>\$ 2,012,865</b>
<b>Program 95 - Capital Outlay</b>							
810	Buildings & Improvements	14,230	7,946	20,000	-	20,000	20,000
815	Improvements Other than Buildings	1,198,681	2,789,631	14,395,875	1,225,000	14,648,860	2,452,000
820	Machinery & Equipment	25,948	16,551	17,310	7,000	79,000	100,000
825	Vehicles	30,750	26,790	91,500	-	75,000	160,000
835	Computer Equipment	10,226	200,632	35,830	1,000	20,000	31,830
910	Capitalized Assets	(201,427)	(972,105)	-	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 1,078,408</b>	<b>\$ 2,069,445</b>	<b>\$ 14,560,515</b>	<b>\$ 1,233,000</b>	<b>\$ 14,842,860</b>	<b>\$ 2,763,830</b>
<b>Total Electric Fund</b>		<b>\$ 37,217,062</b>	<b>\$ 36,974,155</b>	<b>\$ 54,304,830</b>	<b>\$ 38,058,315</b>	<b>\$ 51,620,110</b>	<b>\$ 41,050,450</b>

# WATER/WASTEWATER FUND

The Water/Wastewater Fund accounts for the provision of water and sewer services to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2022 budgeted revenues and expenditures are \$14,231,180.



The water and wastewater distribution diagram above serves as a reference to key components found within a basic water and wastewater system and is not a representation of the City of Geneva water and wastewater system.

## **About the Water & Sewer System**

The Water and Wastewater Divisions are composed of the following programs: Water Treatment and Supply, Wastewater Treatment, and Water and Sewer Maintenance. The Division is responsible for providing high quality reliable drinking water and wastewater treatment-related services, which are protective of customer health and safety, 100 percent compliant with state and federal standards, and at the most economical price obtainable.

The City's Water Division serves about 7,300 residential, 730 commercial, 31 industrial, and 40 governmental customers.

# WATER/WASTEWATER FUND

## Water Treatment Plant

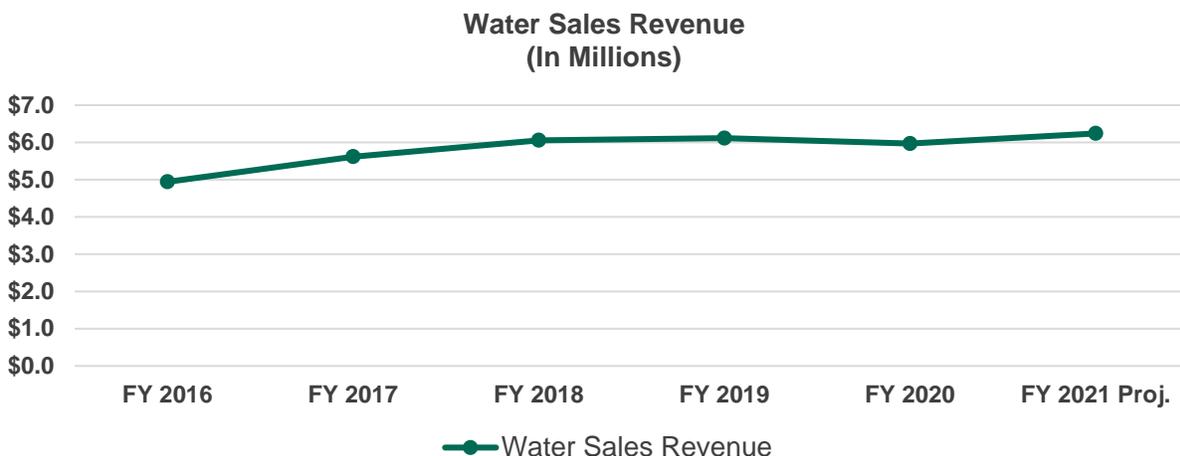


The Water Treatment Plant, pictured above, was completed in 2008. The \$24 million project was primarily financed with low interest loans through the Illinois Environmental Protection Agency.

To meet the future needs of the community, an investment was made in the best municipal treatment technology available, reverse osmosis, to meet current drinking water standards and any future regulations.

Prior to 2008, deep and shallow well water was treated for iron and manganese, disinfected and sent to the distribution system with a very high hardness level. Now, roughly 85 percent of the deep and shallow well water is treated by reverse osmosis, with the other 15 percent blended in the final product to go into the distribution system.

The Water Treatment Plant produces final drinking water at a hardness of 5 to 7 grains, which allows residents, commercial accounts and industries to reduce or eliminate the need for additional treatment equipment like water softeners.



# WATER/WASTEWATER FUND

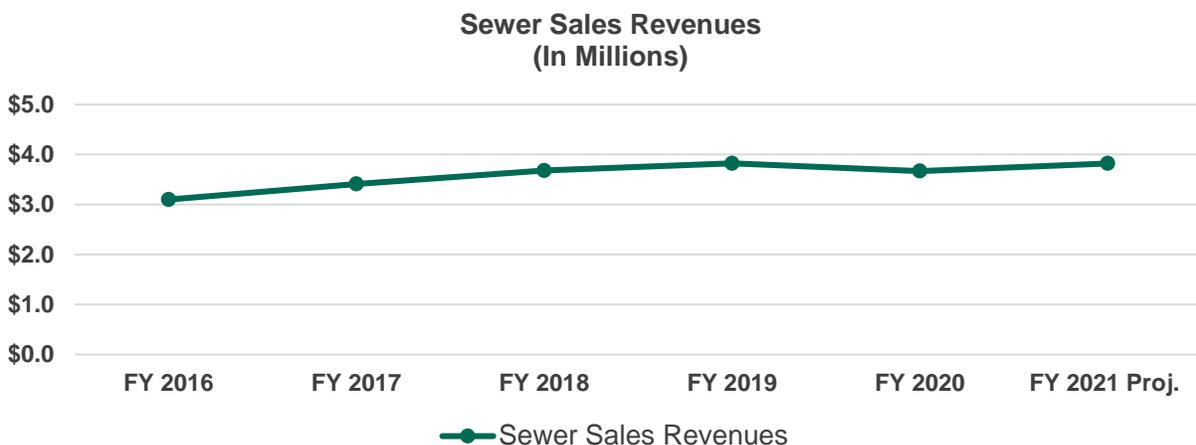
## Wastewater Treatment Plant



Construction for a \$12.5 million upgrade to the Geneva Wastewater Treatment Plant, pictured above, was completed in 2020 to maintain a compliance schedule set forth by new state environmental regulations. The Illinois Environmental Protection Agency (IEPA) is mandating all wastewater plants along the Fox River reduce the amount of phosphorous being discharged into the river after treatment. The river is an impaired waterway in part due to low dissolved oxygen levels. Phosphorous causes algae blooms that reduces dissolved oxygen.

The City of Geneva project is partially funded through the IEPA Water Pollution Control Loan Program at an interest rate of 1.56%. Geneva also has been adjusting its rates to pay for the Wastewater Treatment Plant enhancements.

The effort is one of the biggest water-related projects in the City's history, but Geneva customers should not see any noticeable changes in their service. The improvements were completed in fiscal year 2020.



# WATER/WASTEWATER FUND

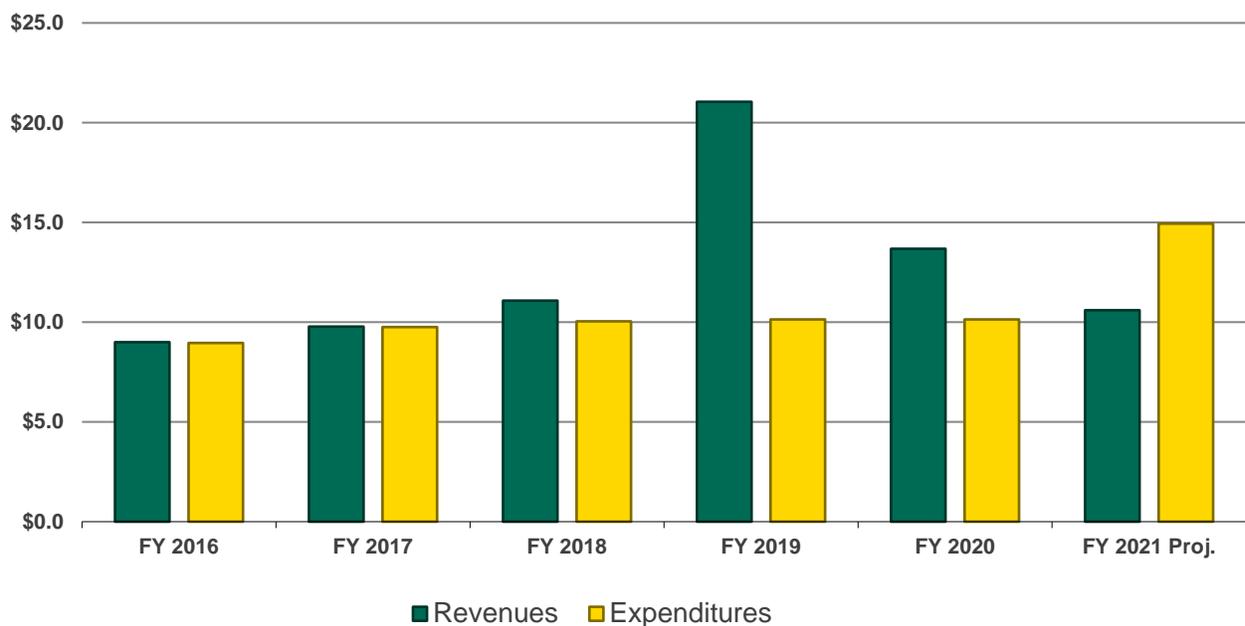
## Water and Sewer Rates

Monthly Customer Charge		
Meter Size	Water	Sewer
3/4" Meter	\$ 14.54	\$ 5.46
1" Meter	\$ 21.40	\$ 9.92
1.5" Meter	\$ 38.41	\$ 20.99
2" Meter	\$ 58.89	\$ 34.32
3" Meter	\$106.72	\$ 65.43
4" Meter	\$175.02	\$109.87
6" Meter	\$345.66	\$220.89

Water Consumption Per 1,000 Cubic Feet	
Tier 1 (0-1,500)	\$ 5.31
Tier 2 (1,501- 20,000)	\$ 4.91
Tier 3 (20,001+)	\$ 4.75

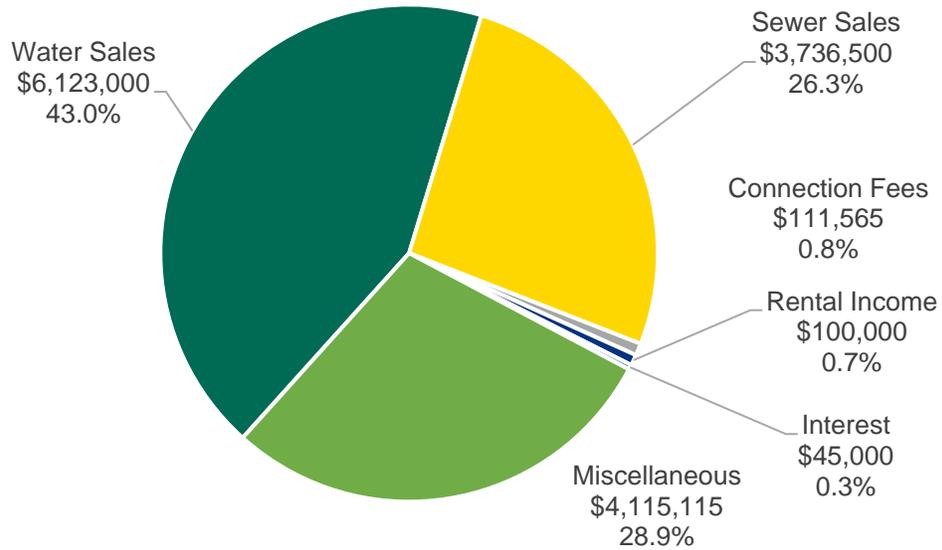
Sewer Consumption Per 1,000 Cubic Feet	
Non-Industrial	\$ 2.91
Industrial	\$ 4.37

**Water Fund  
Revenues & Expenditures  
(In Millions)**



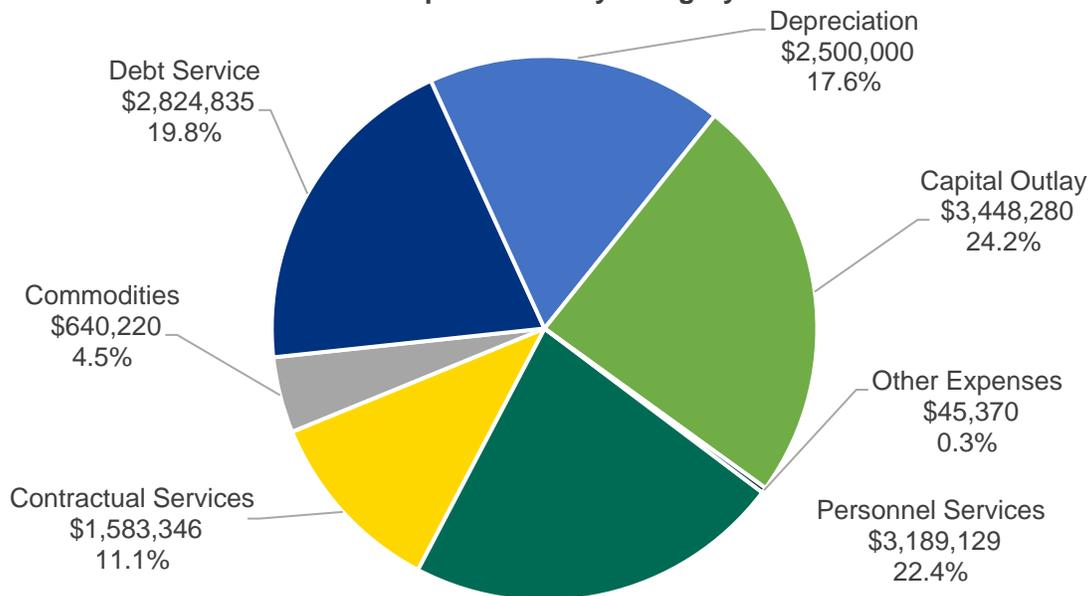
# WATER/WASTEWATER FUND

Revenues By Category



Water and Sewer sales account for 69.3% of the revenues in the Water/Wastewater Fund.

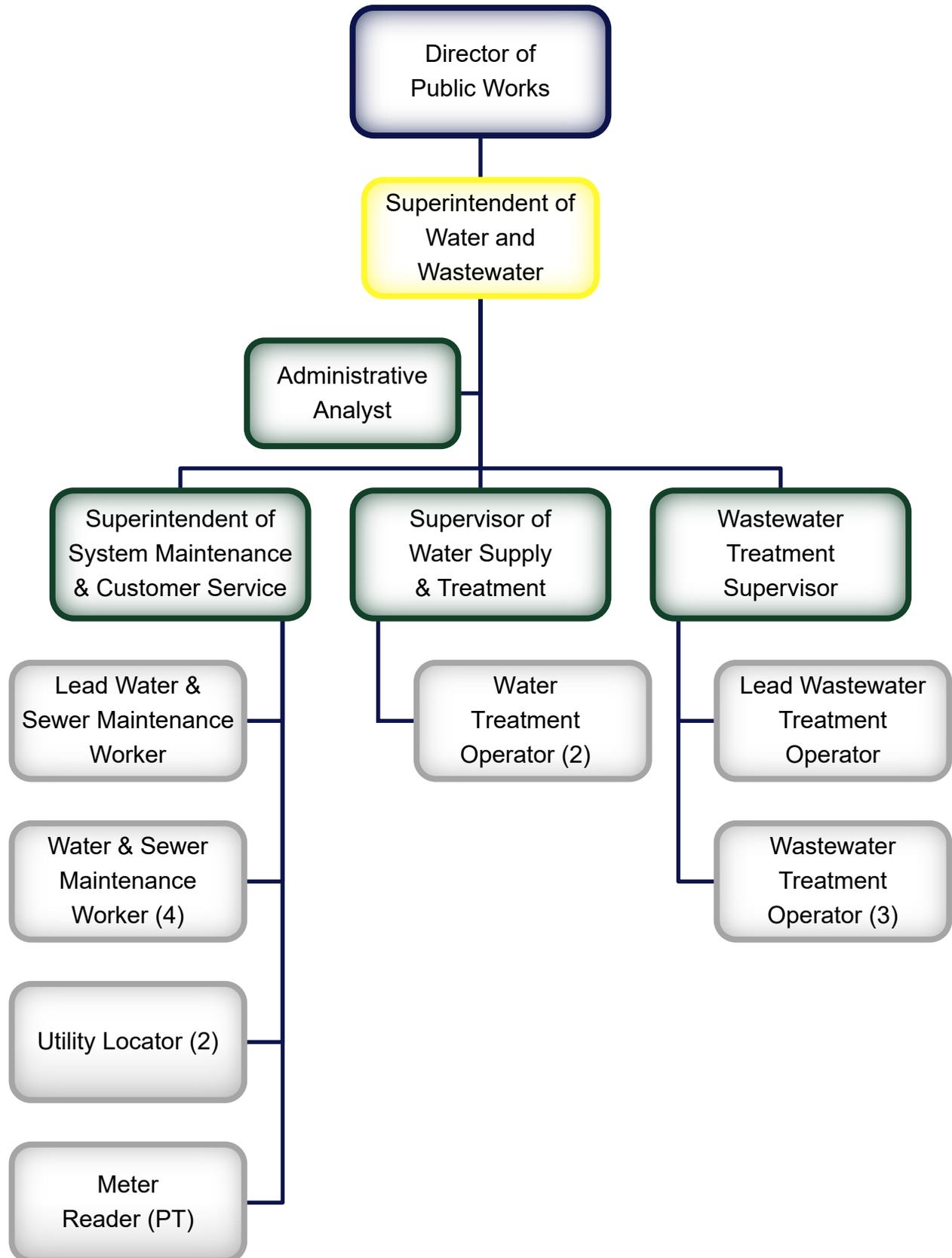
Expenditures By Category



Personnel Services account for 22.4% of expenditures and Debt Service accounts for 19.8% of expenditures.

# PUBLIC WORKS – WATER/WASTEWATER

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# PUBLIC WORKS – WATER/WASTEWATER

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## DIVISION DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

## MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

## FY 2022 GOALS

**Goal # 1** Advocate for legislation for the replacement of lead service lines on private and public property; educate customers with lead service lines on the health risks when service line is disrupted; and continue to update the service line material inventory on an annual basis to submit to the Illinois Environmental Protection Agency.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-II

**Goal # 2** Finalize Citywide Watershed Study. Prioritize needed improvements and develop project budgets. Develop a Capital Improvement Plan that reflects these projects and schedule construction as future budgets resources allow.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-II, EMS-III, ES-III

**Goal # 3** Continue the planning for infrastructure necessary for the development of the Southeast Industrial Park.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 7/01/2021

**Strategic Plan:** EV-II, EMS-II

**Goal # 4** Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 4/30/2022

**Strategic Plan:** EV-II

# PUBLIC WORKS – WATER/WASTEWATER

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**Goal # 5** Complete year three of the sanitary sewer evaluation contract with Deuchler Engineering. Develop list of improvements identified in year two of the study to reduce inflow and infiltration, improve capacity and reduce bypass events. Complete improvements as budget recourses allow.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** ES-III

**Goal # 6** Update the Public Works Department Safety Manual with assistance from the Public Works Safety Committee and Administrative Services Department.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 04/30/2022

**Strategic Plan:** EMS-III

**Goal # 7** Review and provide recommendations for updates to Title 9 (Municipal Utilities) of the Geneva City Code.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 4/30/2022

**Strategic Plan:** SG-I

# PUBLIC WORKS – WATER/WASTEWATER

Performance Measures	FY 2018	FY 2019	FY 2020	FY 2021 Target
Number of Electronic Read Transmitter (ERT) Meters Installed	1,073	1,088	1,102	80
Number of ERT Leak Letters sent to Customers	27	20	39	110
Number of Work Orders Completed	1,860	389	481	575
Number of Water Main Breaks Repaired	34	20	23	20
Length of Water Mains Replaced (Ft)	3,591	4,556	2,000	0
Total Gallons Wastewater Treated in Billions of Gallons	1.479	1.526	1.423	1.317
Average Daily Wastewater Treated in Million Gallons Per Day	4.05	4.18	3.90	3.61
Length of Sanitary Sewers Lined/Replaced (Ft)	6,789	6,302	1,850*	4,700
Snow Plowing (Hrs)	353	640	328	350
Training (Hrs)	N/A	153	336	280

\*Five point repairs were outsourced to contractors in FY 2020 due to the depth and condition of the sanitary pipes.

# PUBLIC WORKS – WATER/WASTEWATER PERSONNEL SUMMARY

Position Title	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
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## *Full-Time*

Superintendent of Water/Wastewater	1	1	1	1	1	1
Administrative Analyst	-	-	1	1	1	1
Administrative Assistant	1	1	-	-	-	-
Supervisor of System Maintenance & Customer Service	1	1	1	1	1	1
Supervisor of Water Supply & Treatment	1	1	1	1	1	1
Wastewater Treatment Supervisor	1	1	1	1	1	1
Lead Water & Sewer Maintenance Worker	1	1	1	1	1	1
Water & Sewer Maintenance Worker	4	4	4	4	4	4
Water Treatment Operator	2	2	2	2	2	2
Lead Wastewater Treatment Operator	1	1	1	1	1	1
Wastewater Treatment Operator	3	3	3	3	3	3
Utility Locator	2	2	2	2	2	2

## *Part-Time*

Meter Reader	2	2	1	1	1	1
Summer Help	-	-	-	-	2	-

Total	20	20	19	19	21	19
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CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
455	Penalties	\$ 122,990	\$ 88,179	\$ 100,000	\$ 50,000	\$ 100,000	\$ 100,000
458	Industrial Wastewater Surcharge	105,518	97,048	115,000	115,000	115,000	115,000
<b>Total Fines &amp; Forfeits</b>		<b>228,508</b>	<b>185,227</b>	<b>215,000</b>	<b>165,000</b>	<b>215,000</b>	<b>215,000</b>
462	Water Sales	6,112,826	5,968,325	6,012,000	6,239,805	6,123,000	6,123,000
463	Sewer Sales	3,822,108	3,667,119	3,727,500	3,820,110	3,736,500	3,736,500
465	Connection Fees	241,805	124,830	111,520	111,580	111,565	111,565
466	Meter Sales	27,979	16,519	25,000	25,000	25,000	25,000
<b>Total Service Charges</b>		<b>10,204,719</b>	<b>9,776,792</b>	<b>9,876,020</b>	<b>10,196,495</b>	<b>9,996,065</b>	<b>9,996,065</b>
475	Private Fire Service	34,740	34,740	34,740	34,740	34,740	34,740
476	Lawn Permit Fees	950	500	1,000	650	1,000	1,000
479	Disconnection/Reconnection Fees	225	2,100	500	-	500	500
<b>Total Service Fees</b>		<b>35,915</b>	<b>37,340</b>	<b>36,240</b>	<b>35,390</b>	<b>36,240</b>	<b>36,240</b>
481	Interest Income	55,024	65,316	45,000	45,000	45,000	45,000
482	Rental Income	137,445	112,329	146,035	100,000	100,000	100,000
483	Insurance & Property Damage	8,046	730	-	885	-	-
484	Sale of Capital Assets	-	97,308	10,000	33,850	10,000	10,000
485	Reimbursed Expenditures	1,485	628	8,245	15,445	8,245	8,245
486	Donations	1,901,263	385,387	-	-	-	-
489	Miscellaneous	3,971	133,462	5,000	5,000	5,000	5,000
<b>Total Other Revenues</b>		<b>2,107,234</b>	<b>795,161</b>	<b>214,280</b>	<b>200,180</b>	<b>168,245</b>	<b>168,245</b>
491	Transfers In - General	-	261,160	-	-	-	-
493	Other Financing Source	8,472,408	2,625,347	-	-	-	-
499	Reappropriation	-	-	5,405,050	-	3,815,630	3,988,845
<b>Total Other Financing Sources</b>		<b>8,472,408</b>	<b>2,886,507</b>	<b>5,405,050</b>	<b>-</b>	<b>3,815,630</b>	<b>3,988,845</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 21,048,785</b>	<b>\$ 13,681,027</b>	<b>\$ 15,746,590</b>	<b>\$ 10,597,065</b>	<b>\$ 14,231,180</b>	<b>\$ 14,404,395</b>

**Expenditures and Other Financing Uses**

501	Wages - Regular	\$ 1,777,518	\$ 1,814,651	\$ 1,871,871	\$ 1,792,940	\$ 1,899,745	\$ 1,934,659
502	Wages - Part-Time/Seasonal	63,164	55,831	82,071	48,435	74,848	57,616
503	Overtime	77,609	65,965	81,600	67,110	81,600	81,600
504	Stand-By	114,645	120,340	109,980	111,880	109,980	109,980
521	Group Insurance	365,913	441,838	447,320	453,965	513,866	519,391
522	Medicare	28,457	28,892	31,145	28,215	31,457	31,712
523	Social Security	120,917	122,701	131,581	117,520	133,101	134,299
524	IMRF	214,087	201,208	236,417	224,480	245,011	245,286
527	Car Allowance	3,250	3,250	3,250	3,250	3,376	3,250
529	Pension Expense	19,365	58,335	19,375	96,145	96,145	96,145
<b>Total Personnel Services</b>		<b>2,784,925</b>	<b>2,913,011</b>	<b>3,014,610</b>	<b>2,943,940</b>	<b>3,189,129</b>	<b>3,213,938</b>
531	Maintenance Service	180,890	169,611	212,986	214,490	216,861	210,862
541	Accounting & Auditing Service	4,030	5,716	7,080	5,710	4,400	4,550
542	Engineering Service	500	5,755	3,265	3,265	2,265	2,265
543	Legal Service	6,859	17,367	11,500	11,500	11,500	11,500
544	Medical Service	1,262	1,150	2,390	2,390	2,590	2,590
546	Janitorial Service	4,598	4,801	4,900	4,900	4,900	4,900
547	Banking Service	38,752	45,219	43,000	43,000	43,000	45,000
550	Collection Service	-	413	1,000	1,000	1,000	1,000

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
559	Other Professional Services	46,352	49,425	54,640	54,640	52,630	53,600
561	Postage	26,141	25,447	26,700	24,890	24,890	24,890
562	Telephone	15,765	16,103	18,435	18,135	17,565	17,615
563	Publishing	748	660	650	650	650	650
564	Printing	9,307	7,867	8,510	7,550	8,335	8,335
565	Internet	3,377	2,366	3,700	3,660	3,660	2,360
566	Recording Fees	827	208	500	100	500	500
571	Dues & Subscriptions	1,853	2,492	2,210	2,210	1,970	2,220
572	Travel & Meals	517	470	3,300	1,800	4,550	2,750
573	Training & Professional Development	13,866	10,996	15,875	13,570	18,605	16,755
581	Utilities	799,188	748,074	854,595	795,645	846,645	856,845
584	Landfill Charges	38,293	50,683	51,200	45,200	55,200	55,200
586	Sewer Charges	30,363	53,136	36,000	36,000	36,000	36,000
592	General Insurance	98,471	130,490	118,750	127,695	118,750	118,750
595	Rentals	22,061	20,762	22,810	22,375	20,685	21,175
599	Other Contractual Services	77,861	74,969	82,780	86,195	86,195	86,215
Total Contractual Services		1,421,880	1,444,181	1,586,776	1,526,570	1,583,346	1,586,527
601	Maintenance Supplies	111,137	120,564	128,805	128,980	126,375	126,375
621	Office Supplies	5,679	4,865	7,425	6,890	6,890	6,890
622	Office Equipment	3,155	451	1,875	2,625	2,625	2,625
623	Office Furniture	-	-	-	-	600	-
624	Operating Supplies	389,558	372,240	463,635	398,635	443,460	443,460
625	Small Tools	3,522	4,438	4,685	4,765	4,685	4,685
626	Janitorial Supplies	778	790	1,350	1,350	1,350	1,350
627	Motor Fuel & Lubricants	33,318	29,473	39,705	32,400	32,400	32,850
631	Clothing	6,940	6,888	7,975	7,975	7,975	7,975
632	Per Copy Charges	589	554	850	850	850	850
641	Books	110	-	-	-	-	-
663	Computer Software	6,504	7,001	10,310	6,235	13,010	17,645
Total Commodities		561,289	547,264	666,615	590,705	640,220	644,705
705	Principal	1,778,037	2,035,762	2,301,675	2,367,200	2,264,990	2,497,015
710	Interest	590,258	606,937	617,254	619,940	559,295	506,865
715	Paying Agent Fees	656	671	550	550	550	550
Total Debt Service		2,368,951	2,643,370	2,919,479	2,987,690	2,824,835	3,004,430
810	Buildings & Improvements	34,997	34,044	52,500	-	255,000	39,000
815	Improvements Other than Buildings	2,740,645	13,263,599	3,871,200	3,053,440	1,837,500	2,707,000
820	Machinery & Equipment	141,226	196,855	335,250	273,210	499,000	230,000
825	Vehicles	29,328	244,441	475,000	-	490,000	43,000
835	Computer Equipment	9,642	37,147	31,830	15,000	19,280	42,175
910	Capitalized Assets	4,311,939	(12,555,271)	-	-	-	-
Total Capital Outlay		7,267,777	1,220,814	4,765,780	3,341,650	3,100,780	3,061,175
911	Depreciation	2,365,061	2,535,385	2,400,000	2,500,000	2,500,000	2,500,000
912	Bad Debt	(4,901)	1,350	6,500	2,000	6,500	6,500
914	State/Federal Permits	35,879	37,040	39,130	39,130	38,570	38,570
917	Employee Awards	-	450	200	150	300	1,050
922	Grant Expense	-	-	347,500	347,500	347,500	347,500
Total Other Expenditures		2,396,039	2,574,225	2,793,330	2,888,780	2,892,870	2,893,620
Total Expenditures and Other Financing Uses		\$ 16,800,861	\$ 11,342,866	\$ 15,746,590	\$ 14,279,335	\$ 14,231,180	\$ 14,404,395

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program  
Fiscal Year Ending April 30, 2022 & 2023

630 - Water/Wastewater Fund

Program	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
60	Water Production	\$ 268,369	\$ 294,212	\$ 354,971	\$ 316,020	\$ 345,916	\$ 356,297
65	Water Distribution	1,280,738	1,399,624	1,547,247	1,504,670	1,620,008	1,631,695
70	Water Treatment	1,091,554	1,077,069	1,210,380	1,122,625	1,231,587	1,237,893
73	GIS	92,922	104,986	110,448	116,335	117,294	119,560
75	Wastewater Treatment	1,040,569	1,029,237	1,082,916	1,049,450	1,088,304	1,085,970
80	Wastewater Collection	893,465	915,300	1,229,598	1,209,805	1,267,977	1,271,113
85	Industrial Wastewater	131,455	121,905	125,771	127,675	131,064	132,847
90	Debt Service & Depreciation	2,955,975	3,143,956	5,319,479	5,491,105	5,328,250	5,507,845
95	Capital Outlay	9,045,815	3,256,577	4,765,780	3,341,650	3,100,780	3,061,175
Total Water/Wastewater Fund		<u>\$ 16,800,861</u>	<u>\$ 11,342,866</u>	<u>\$ 15,746,590</u>	<u>\$ 14,279,335</u>	<u>\$ 14,231,180</u>	<u>\$ 14,404,395</u>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Description	2019-2020 Actual	2020-2021 Actual	2020-2021 Budget	2021-2022 Projected	2022-2023 Budget	2022-2023 Forecast
<b>60 Water Production</b>						
Personnel Services	\$ (30,295)	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Contractual Services	296,998	290,038	321,221	312,270	312,666	323,047
Commodities	1,666	3,973	3,750	3,750	3,250	3,250
Other Expenditures	-	201	-	-	-	-
<b>Total</b>	<b>268,369</b>	<b>294,212</b>	<b>354,971</b>	<b>316,020</b>	<b>345,916</b>	<b>356,297</b>
<b>65 Water Distribution</b>						
Personnel Services	911,676	987,710	1,018,007	997,560	1,098,738	1,105,655
Contractual Services	258,741	294,011	313,510	301,665	308,865	308,850
Commodities	113,436	116,632	144,020	138,235	141,405	145,690
Other Expenditures	(3,115)	1,271	71,710	67,210	71,000	71,500
<b>Total</b>	<b>1,280,738</b>	<b>1,399,624</b>	<b>1,547,247</b>	<b>1,504,670</b>	<b>1,620,008</b>	<b>1,631,695</b>
<b>70 Water Treatment</b>						
Personnel Services	449,399	475,874	471,240	472,375	495,487	499,978
Contractual Services	362,326	341,992	423,460	373,460	424,475	425,990
Commodities	279,829	259,203	315,680	276,790	311,425	311,425
Other Expenditures	-	-	-	-	200	500
<b>Total</b>	<b>1,091,554</b>	<b>1,077,069</b>	<b>1,210,380</b>	<b>1,122,625</b>	<b>1,231,587</b>	<b>1,237,893</b>
<b>73 GIS</b>						
Personnel Services	78,262	92,195	93,763	89,785	94,144	96,410
Contractual Services	13,763	12,237	14,295	22,220	21,650	21,650
Commodities	897	554	2,390	4,330	1,500	1,500
<b>Total</b>	<b>92,922</b>	<b>104,986</b>	<b>110,448</b>	<b>116,335</b>	<b>117,294</b>	<b>119,560</b>
<b>75 Wastewater Treatment</b>						
Personnel Services	536,451	521,340	526,221	529,675	547,599	554,145
Contractual Services	346,868	351,830	365,775	358,905	369,735	360,905
Commodities	121,371	118,773	152,300	122,300	132,300	132,300
Other Expenditures	35,879	37,294	38,620	38,570	38,670	38,620
<b>Total</b>	<b>1,040,569</b>	<b>1,029,237</b>	<b>1,082,916</b>	<b>1,049,450</b>	<b>1,088,304</b>	<b>1,085,970</b>
<b>80 Wastewater Collection</b>						
Personnel Services	732,782	734,119	769,948	743,970	808,022	810,778
Contractual Services	126,798	141,589	136,495	144,350	134,980	135,110
Commodities	35,670	39,519	40,155	38,485	41,975	42,225
Other Expenditures	(1,786)	74	283,000	283,000	283,000	283,000
<b>Total</b>	<b>893,465</b>	<b>915,300</b>	<b>1,229,598</b>	<b>1,209,805</b>	<b>1,267,977</b>	<b>1,271,113</b>
<b>85 Industrial Wastewater</b>						
Personnel Services	106,649	101,775	105,431	107,115	111,679	113,512
Contractual Services	16,386	11,521	12,020	12,020	11,020	11,020
Commodities	8,420	8,610	8,320	8,540	8,365	8,315
<b>Total</b>	<b>131,455</b>	<b>121,905</b>	<b>125,771</b>	<b>127,675</b>	<b>131,064</b>	<b>132,847</b>
<b>90 Debt Service and Depreciation</b>						
Contractual Services	-	964	-	3,415	3,415	3,415
Debt Service	590,913	607,607	2,919,479	2,987,690	2,824,835	3,004,430
Other Expenditures	2,365,061	2,535,385	2,400,000	2,500,000	2,500,000	2,500,000
<b>Total</b>	<b>2,955,975</b>	<b>3,143,956</b>	<b>5,319,479</b>	<b>5,491,105</b>	<b>5,328,250</b>	<b>5,507,845</b>

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Program and Classification  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Description	2019-2020 Actual	2020-2021 Actual	2020-2021 Budget	2021-2022 Projected	2022-2023 Budget	2022-2023 Forecast
95 Capital Outlay						
Capital Outlay	9,045,815	3,256,577	4,765,780	3,341,650	3,100,780	3,061,175
Total	<u>9,045,815</u>	<u>3,256,577</u>	<u>4,765,780</u>	<u>3,341,650</u>	<u>3,100,780</u>	<u>3,061,175</u>
Total Water/Wastewater Fund	<u>16,800,861</u>	<u>11,342,866</u>	<u>15,746,590</u>	<u>14,279,335</u>	<u>14,231,180</u>	<u>14,404,395</u>
Total Water/Wastewater Fund						
Personnel Services	\$ 2,784,925	\$ 2,913,011	\$ 3,014,610	\$ 2,940,480	\$ 3,185,669	\$ 3,210,478
Contractual Services	1,421,880	1,444,181	1,586,776	1,528,305	1,586,806	1,589,987
Commodities	561,289	547,264	666,615	592,430	640,220	644,705
Debt Service	590,913	607,607	2,919,479	2,987,690	2,824,835	3,004,430
Other Expenditures	2,396,039	2,574,225	2,793,330	2,888,780	2,892,870	2,893,620
Capital Outlay	9,045,815	3,256,577	4,765,780	3,341,650	3,100,780	3,061,175
Total	<u>16,800,861</u>	<u>11,342,866</u>	<u>15,746,590</u>	<u>14,279,335</u>	<u>14,231,180</u>	<u>14,404,395</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Program 60 - Water Production							
521	Group Insurance	\$ (30,295)	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Total Personnel Services		(30,295)	-	30,000	-	30,000	30,000
531	Maintenance Service	8,775	15,842	11,771	11,770	12,166	12,547
581	Utilities	288,223	274,196	309,450	300,500	300,500	310,500
Total Contractual Services		296,998	290,038	321,221	312,270	312,666	323,047
601	Maintenance Supplies	1,647	3,973	3,750	3,750	3,250	3,250
624	Operating Supplies	18	-	-	-	-	-
Total Commodities		1,666	3,973	3,750	3,750	3,250	3,250
912	Bad Debt	-	201	-	-	-	-
Total Other Expenditures		-	201	-	-	-	-
Total Water Production		\$ 268,369	\$ 294,212	\$ 354,971	\$ 316,020	\$ 345,916	\$ 356,297
Program 65 - Water Distribution							
501	Wages - Regular	583,236	606,789	638,496	597,025	647,252	659,959
502	Wages - Part-Time/Seasonal	32,659	25,974	38,195	24,220	37,424	28,808
503	Overtime	18,547	12,637	22,860	12,295	22,860	22,860
504	Stand-By	18,904	22,932	21,720	26,395	21,720	21,720
521	Group Insurance	134,154	185,510	155,942	185,995	201,391	203,677
522	Medicare	9,068	9,316	10,477	9,200	10,598	10,656
523	Social Security	38,395	39,414	43,999	37,785	44,611	44,917
524	IMRF	68,858	64,743	78,463	72,870	81,044	81,283
527	Car Allowance	1,625	1,625	1,625	1,625	1,688	1,625
529	Pension Expense	6,229	18,771	6,230	30,150	30,150	30,150
Total Personnel Services		911,676	987,710	1,018,007	997,560	1,098,738	1,105,655
531	Maintenance Service	35,104	31,374	35,825	31,325	31,755	32,805
541	Accounting & Auditing Service	1,983	1,568	3,540	2,170	2,200	2,275
542	Engineering Service	500	5,170	1,500	1,500	1,500	1,500
543	Legal Service	6,174	15,479	10,000	10,000	10,000	10,000
544	Medical Service	1,106	785	1,500	1,500	1,500	1,500
546	Janitorial Service	2,198	2,402	2,450	2,450	2,450	2,450
547	Banking Service	27,093	31,653	30,000	30,000	30,000	32,000
550	Collection Service	-	222	500	500	500	500
559	Other Professional Services	7,679	11,460	13,105	13,105	12,100	12,100
561	Postage	13,156	12,760	13,700	12,545	12,545	12,545
562	Telephone	9,385	11,441	13,350	13,350	13,350	13,350
563	Publishing	715	660	650	650	650	650
564	Printing	4,882	4,266	4,960	4,175	4,580	4,580
565	Internet	1,688	1,183	1,200	1,160	1,160	1,200
566	Recording Fees	827	208	500	100	500	500
571	Dues	1,404	2,121	1,475	1,475	1,535	1,535
572	Travel	226	336	2,500	1,000	3,700	1,900
573	Training	3,673	5,348	5,830	4,170	8,605	6,755
581	Utilities	5,670	3,994	6,145	6,145	6,145	6,345
584	Landfill Charges	1,420	6,901	5,200	5,200	5,200	5,200
592	General Insurance	46,318	63,074	68,250	68,250	68,250	68,250
595	Rentals	10,438	9,433	10,330	9,895	9,640	9,910
599	Other Contractual Services	77,103	72,172	81,000	81,000	81,000	81,000
Total Contractual Services		258,741	294,011	313,510	301,665	308,865	308,850

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
601	Maintenance Supplies	56,415	60,362	67,600	67,600	66,600	66,600
621	Office Supplies	1,599	1,591	2,800	2,800	2,800	2,800
622	Office Equipment	1,343	413	1,000	1,000	1,000	1,000
623	Office Furniture	-	-	-	-	600	-
624	Operating Supplies	32,158	32,945	47,950	47,950	47,950	47,950
625	Small Tools	1,926	1,815	1,900	1,900	1,900	1,900
626	Janitorial Supplies	169	182	400	400	400	400
627	Motor Fuel & Lubricants	14,310	13,553	12,710	11,000	11,000	11,250
631	Clothing	2,079	2,354	2,400	2,400	2,400	2,400
632	Per Copy Charges	294	277	450	450	450	450
663	Computer Software	3,145	3,138	6,810	2,735	6,305	10,940
<b>Total Commodities</b>		<b>113,436</b>	<b>116,632</b>	<b>144,020</b>	<b>138,235</b>	<b>141,405</b>	<b>145,690</b>
912	Bad Debt	(3,115)	710	4,500	-	4,500	4,500
914	State/Federal Permit Fees	-	311	560	560	-	-
917	Employee Awards	-	250	150	150	-	500
922	Grant Expense	-	-	66,500	66,500	66,500	66,500
<b>Total Other Expenditures</b>		<b>(3,115)</b>	<b>1,271</b>	<b>71,710</b>	<b>67,210</b>	<b>71,000</b>	<b>71,500</b>
<b>Total Water Distribution</b>		<b>\$ 1,280,738</b>	<b>\$ 1,399,624</b>	<b>\$ 1,547,247</b>	<b>\$ 1,504,670</b>	<b>\$ 1,620,008</b>	<b>\$ 1,631,695</b>
<b>Program 70 - Water Treatment</b>							
501	Wages - Regular	265,583	279,687	275,434	270,220	278,960	282,246
502	Wages - Part Time	-	-	653	-	-	-
503	Overtime	17,374	19,568	20,250	17,090	20,250	20,250
504	Stand-By	41,311	42,399	43,140	39,950	43,140	43,140
521	Group Insurance	62,693	65,677	63,991	66,155	69,543	70,636
522	Medicare	4,579	4,827	4,923	4,620	4,965	5,013
523	Social Security	19,581	20,642	21,048	19,745	21,228	21,430
524	IMRF	35,102	33,392	38,626	37,310	40,116	39,978
529	Pension Expense	3,175	9,681	3,175	17,285	17,285	17,285
<b>Total Personnel Services</b>		<b>449,399</b>	<b>475,874</b>	<b>471,240</b>	<b>472,375</b>	<b>495,487</b>	<b>499,978</b>
531	Maintenance Service	64,272	62,791	72,330	72,330	72,470	73,790
544	Medical Service	53	26	300	300	300	300
559	Other Professional Services	7,359	9,052	12,000	12,000	12,000	12,000
562	Telephone	641	819	900	900	900	950
563	Publishing	3	-	-	-	-	-
564	Printing	119	143	500	500	500	500
571	Dues	407	249	500	500	325	450
572	Travel	89	1	450	450	500	500
573	Training	1,960	1,250	2,000	2,000	2,000	2,000
581	Utilities	286,085	266,828	333,000	283,000	334,000	334,000
595	Rentals	580	-	700	700	700	700
599	Other Contractual Services	758	833	780	780	780	800
<b>Total Contractual Services</b>		<b>362,326</b>	<b>341,992</b>	<b>423,460</b>	<b>373,460</b>	<b>424,475</b>	<b>425,990</b>
601	Maintenance Supplies	11,247	11,030	12,550	12,550	12,550	12,550
621	Office Supplies	1,639	1,670	900	900	900	900
622	Office Equipment	479	-	475	475	475	475
624	Operating Supplies	258,939	239,222	289,750	254,750	289,750	289,750
625	Small Tools	895	1,219	1,000	1,000	1,000	1,000
626	Janitorial Supplies	219	-	500	500	500	500
627	Motor Fuel & Lubricants	5,309	4,307	8,790	4,900	4,900	4,900

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
631	Clothing	1,101	1,393	1,350	1,350	1,350	1,350
663	Computer Software	-	362	365	365	-	-
<b>Total Commodities</b>		<b>279,829</b>	<b>259,203</b>	<b>315,680</b>	<b>276,790</b>	<b>311,425</b>	<b>311,425</b>
917	Employee Awards	-	-	-	-	200	500
<b>Total Other Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>500</b>
<b>Total Water Treatment</b>		<b>\$ 1,091,554</b>	<b>\$ 1,077,069</b>	<b>\$ 1,210,380</b>	<b>\$ 1,122,625</b>	<b>\$ 1,231,587</b>	<b>\$ 1,237,893</b>
<b>Program 73 - GIS</b>							
501	Wages - Regular	55,521	66,944	67,595	-	-	-
502	Wages - Part-Time	1,720	3,264	4,375	66,140	69,021	70,918
503	Overtime	-	85	-	-	-	-
521	Group Insurance	9,160	8,171	7,948	-	-	-
522	Medicare	804	995	1,043	11,185	11,754	11,982
523	Social Security	3,436	4,255	4,462	935	1,000	1,028
524	IMRF	6,990	6,573	7,705	3,985	4,280	4,397
529	Pension Expense	632	1,906	635	7,540	8,089	8,085
<b>Total Personnel Services</b>		<b>78,262</b>	<b>92,195</b>	<b>93,763</b>	<b>89,785</b>	<b>94,144</b>	<b>96,410</b>
531	Maintenance Service	7,788	7,438	9,040	3,460	3,460	3,460
559	Other Professional Services	-	-	-	15,290	15,290	15,290
562	Telephone	216	815	400	-	-	-
563	Publishing	25	-	-	970	400	400
573	Training	4,012	2,262	3,130	-	-	-
595	Rentals	1,722	1,722	1,725	2,500	2,500	2,500
<b>Total Contractual Services</b>		<b>13,763</b>	<b>12,237</b>	<b>14,295</b>	<b>22,220</b>	<b>21,650</b>	<b>21,650</b>
601	Maintenance Supplies	179	35	1,105	1,725	-	-
621	Office Supplies	718	520	1,285	1,105	-	-
622	Office Equipment	-	-	-	750	750	750
663	Computer Software	-	-	-	750	750	750
<b>Total Commodities</b>		<b>897</b>	<b>554</b>	<b>2,390</b>	<b>4,330</b>	<b>1,500</b>	<b>1,500</b>
<b>Total GIS</b>		<b>\$ 92,922</b>	<b>\$ 104,986</b>	<b>\$ 110,448</b>	<b>\$ 116,335</b>	<b>\$ 117,294</b>	<b>\$ 119,560</b>
<b>Program 75 - Wastewater Treatment</b>							
501	Wages - Regular	309,107	296,569	307,167	300,410	312,879	318,624
502	Wages - Part-time/Seasonal	-	2,480	6,278	-	-	-
503	Overtime	35,012	28,048	30,150	28,810	30,150	30,150
504	Stand-By	42,655	46,028	35,280	39,710	35,280	35,280
521	Group Insurance	75,990	70,966	72,148	74,135	77,942	78,296
522	Medicare	5,422	5,253	5,493	5,115	5,485	5,569
523	Social Security	23,186	22,462	23,489	21,875	23,455	23,811
524	IMRF	41,340	38,401	42,476	41,540	44,328	44,335
529	Pension Expense	3,739	11,133	3,740	18,080	18,080	18,080
<b>Total Personnel Services</b>		<b>536,451</b>	<b>521,340</b>	<b>526,221</b>	<b>529,675</b>	<b>547,599</b>	<b>554,145</b>
531	Maintenance Service	42,443	31,933	56,390	56,390	57,345	47,890
544	Medical Service	53	164	250	250	250	250
559	Other Professional Services	12,321	14,869	15,000	15,000	15,000	15,500
562	Telephone	3,323	749	1,500	630	630	630
563	Publishing	3	-	-	-	-	-
571	Dues	-	60	235	235	110	235

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
572	Travel	1	60	100	100	100	100
573	Training	1,450	1,376	1,500	1,500	1,500	1,500
581	Utilities	219,210	203,056	206,000	206,000	206,000	206,000
584	Landfill Charges	36,873	43,782	46,000	40,000	50,000	50,000
586	Sewer Charges	30,363	53,136	36,000	36,000	36,000	36,000
595	Rentals	830	1,647	1,800	1,800	1,800	1,800
599	Other Contractual Services	-	1,000	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>346,868</b>	<b>351,830</b>	<b>365,775</b>	<b>358,905</b>	<b>369,735</b>	<b>360,905</b>
601	Maintenance Supplies	25,926	25,838	26,800	26,800	26,800	26,800
621	Office Supplies	1,210	875	1,500	1,500	1,500	1,500
622	Office Equipment	1,174	-	300	300	300	300
624	Operating Supplies	87,981	88,612	115,000	85,000	95,000	95,000
625	Small Tools	701	1,108	1,500	1,500	1,500	1,500
626	Janitorial Supplies	390	608	450	450	450	450
627	Motor Fuel & Lubricants	1,884	-	3,650	3,650	3,650	3,650
631	Clothing	1,995	1,369	2,700	2,700	2,700	2,700
641	Books	110	-	-	-	-	-
663	Computer Software	-	362	400	400	400	400
<b>Total Commodities</b>		<b>121,371</b>	<b>118,773</b>	<b>152,300</b>	<b>122,300</b>	<b>132,300</b>	<b>132,300</b>
912	Bad Debt	-	365	-	-	-	-
914	State/Federal Permits	35,879	36,729	38,570	38,570	38,570	38,570
917	Employee Awards	-	200	50	-	100	50
<b>Total Other Expenditures</b>		<b>35,879</b>	<b>37,294</b>	<b>38,620</b>	<b>38,570</b>	<b>38,670</b>	<b>38,620</b>
<b>Total Wastewater Treatment</b>		<b>\$ 1,040,569</b>	<b>\$ 1,029,237</b>	<b>\$ 1,082,916</b>	<b>\$ 1,049,450</b>	<b>\$ 1,088,304</b>	<b>\$ 1,085,970</b>
<b>Program 80 - Wastewater Collection</b>							
501	Wages - Regular	489,624	494,413	509,323	486,625	516,406	526,307
502	Wages - Part-Time/Seasonal	28,785	24,114	32,570	24,215	37,424	28,808
503	Overtime	6,670	5,452	8,340	8,915	8,340	8,340
504	Stand-By	11,718	8,847	9,840	5,825	9,840	9,840
521	Group Insurance	96,202	95,200	100,504	99,160	104,926	106,163
522	Medicare	7,542	7,510	8,140	7,325	8,318	8,336
523	Social Security	31,871	31,696	34,003	29,765	34,862	34,994
524	IMRF	53,873	50,594	60,728	56,915	62,618	62,765
527	Car Allowance	1,625	1,625	1,625	1,625	1,688	1,625
529	Pension Expense	4,873	14,668	4,875	23,600	23,600	23,600
<b>Total Personnel Services</b>		<b>732,782</b>	<b>734,119</b>	<b>769,948</b>	<b>743,970</b>	<b>808,022</b>	<b>810,778</b>
531	Maintenance Service	22,509	20,234	27,230	26,985	27,435	28,140
541	Accounting & Auditing Service	2,048	4,148	3,540	3,540	2,200	2,275
542	Engineering Service	-	505	685	685	685	685
543	Legal Service	685	1,888	1,500	1,500	1,500	1,500
544	Medical Service	51	155	300	300	500	500
546	Janitorial Service	2,401	2,399	2,450	2,450	2,450	2,450
547	Banking Service	11,659	13,566	13,000	13,000	13,000	13,000
550	Collection Service	-	191	500	500	500	500
559	Other Professional Services	2,607	2,623	4,035	4,035	3,030	3,500
561	Postage	12,985	12,688	13,000	12,345	12,345	12,345
562	Telephone	2,200	2,279	2,285	2,285	2,285	2,285
563	Publishing	3	-	-	-	-	-
564	Printing	4,305	3,457	3,050	2,875	3,255	3,255
565	Internet	1,688	1,183	2,500	2,500	2,500	1,160

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Expenditures</b>							
571	Dues	42	62	-	-	-	-
572	Travel	201	74	250	250	250	250
573	Training	2,771	760	3,415	3,400	4,000	4,000
592	General Insurance	52,153	67,416	50,500	59,445	50,500	50,500
595	Rentals	8,490	7,960	8,255	8,255	8,545	8,765
<b>Total Contractual Services</b>		<b>126,798</b>	<b>141,589</b>	<b>136,495</b>	<b>144,350</b>	<b>134,980</b>	<b>135,110</b>
601	Maintenance Supplies	15,495	18,954	16,800	16,800	16,800	16,800
621	Office Supplies	371	101	700	700	700	700
622	Office Equipment	159	37	100	100	100	100
624	Operating Supplies	3,000	3,986	3,560	3,560	3,560	3,560
625	Small Tools	-	295	285	365	285	285
627	Motor Fuel & Lubricants	11,226	10,959	14,050	12,300	12,300	12,550
631	Clothing	1,764	1,772	1,525	1,525	1,525	1,525
632	Per Copy Charges	294	277	400	400	400	400
663	Computer Software	3,359	3,138	2,735	2,735	6,305	6,305
<b>Total Commodities</b>		<b>35,670</b>	<b>39,519</b>	<b>40,155</b>	<b>38,485</b>	<b>41,975</b>	<b>42,225</b>
912	Bad Debt	(1,786)	74	2,000	2,000	2,000	2,000
922	Grant Expense	-	-	281,000	281,000	281,000	281,000
<b>Total Other Expenditures</b>		<b>(1,786)</b>	<b>74</b>	<b>283,000</b>	<b>283,000</b>	<b>283,000</b>	<b>283,000</b>
<b>Total Wastewater Collection</b>		<b>\$ 893,465</b>	<b>\$ 915,300</b>	<b>\$ 1,229,598</b>	<b>\$ 1,209,805</b>	<b>\$ 1,267,977</b>	<b>\$ 1,271,113</b>
<b>Program 85 - Industrial Wastewater</b>							
501	Wages - Regular	74,448	70,249	73,856	72,520	75,227	76,605
503	Overtime	7	175	-	-	-	-
504	Stand-By	57	133	-	-	-	-
521	Group Insurance	18,009	16,314	16,787	17,335	18,310	18,637
522	Medicare	1,040	990	1,069	1,020	1,091	1,110
523	Social Security	4,448	4,233	4,580	4,365	4,665	4,750
524	IMRF	7,924	7,504	8,419	8,305	8,816	8,840
529	Pension Expense	717	2,176	720	3,570	3,570	3,570
<b>Total Personnel Services</b>		<b>106,649</b>	<b>101,775</b>	<b>105,431</b>	<b>107,115</b>	<b>111,679</b>	<b>113,512</b>
531	Maintenance Service	-	-	400	400	400	400
542	Engineering Service	-	80	1,080	1,080	80	80
544	Medical Services	-	20	40	40	40	40
559	Other Professional Services	16,386	11,421	10,500	10,500	10,500	10,500
<b>Total Contractual Services</b>		<b>16,386</b>	<b>11,521</b>	<b>12,020</b>	<b>12,020</b>	<b>11,020</b>	<b>11,020</b>
601	Maintenance Supplies	227	372	200	375	375	375
621	Office Supplies	143	109	240	240	240	240
624	Operating Supplies	7,462	7,474	7,375	7,375	7,200	7,200
627	Motor Fuel & Lubricants	589	655	505	550	550	500
<b>Total Commodities</b>		<b>8,420</b>	<b>8,610</b>	<b>8,320</b>	<b>8,540</b>	<b>8,365</b>	<b>8,315</b>
<b>Total Industrial Wastewater</b>		<b>\$ 131,455</b>	<b>\$ 121,905</b>	<b>\$ 125,771</b>	<b>\$ 127,675</b>	<b>\$ 131,064</b>	<b>\$ 132,847</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2022 & 2023

Fund 630 - Water/Wastewater Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Program 90 - Debt Service & Depreciation							
599	Other Contractual Services	-	964	-	3,415	3,415	3,415
Total Contractual Services		-	964	-	3,415	3,415	3,415
705	Principal	1,778,037	2,035,762	2,301,675	2,367,200	2,264,990	2,497,015
710	Interest	590,258	606,937	617,254	619,940	559,295	506,865
715	Paying Agent Fees	656	671	550	550	550	550
910	Capitalized Assets	(1,778,037)	(2,035,763)	-	-	-	-
Total Debt Service		590,913	607,607	2,919,479	2,987,690	2,824,835	3,004,430
911	Depreciation	2,365,061	2,535,385	2,400,000	2,500,000	2,500,000	2,500,000
Total Other Expenditures		2,365,061	2,535,385	2,400,000	2,500,000	2,500,000	2,500,000
Total Debt Service & Depreciation		\$ 2,955,975	\$ 3,143,956	\$ 5,319,479	\$ 5,491,105	\$ 5,328,250	\$ 5,507,845
Program 95 - Capital Outlay							
810	Buildings & Improvements	34,997	34,044	52,500	-	255,000	39,000
815	Improvements - Other than Buildings	2,740,645	13,263,599	3,871,200	3,053,440	1,837,500	2,707,000
820	Machinery & Equipment	141,226	196,855	335,250	273,210	499,000	230,000
825	Vehicles	29,328	244,441	475,000	-	490,000	43,000
835	Computer Equipment	9,642	37,147	31,830	15,000	19,280	42,175
910	Capitalized Assets	6,089,976	(10,519,508)	-	-	-	-
Total Capital Outlay		9,045,815	3,256,577	4,765,780	3,341,650	3,100,780	3,061,175
Total Capital Outlay		\$ 9,045,815	\$ 3,256,577	\$ 4,765,780	\$ 3,341,650	\$ 3,100,780	\$ 3,061,175
Total Water/Wastewater Fund		\$ 16,800,861	\$ 11,342,866	\$ 15,746,590	\$ 14,279,335	\$ 14,231,180	\$ 14,404,395



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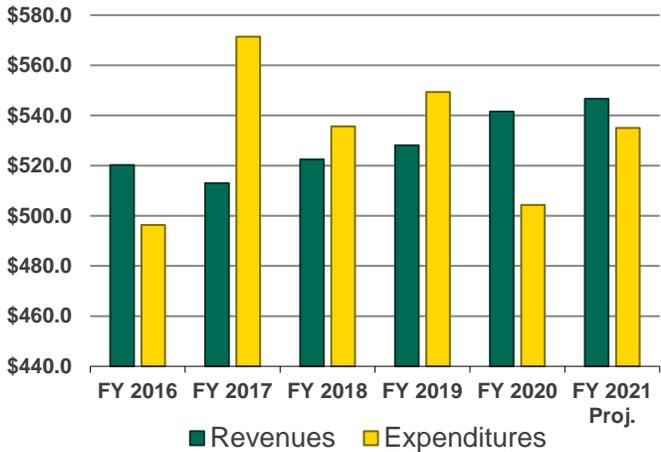


# REFUSE FUND

The Refuse Fund accounts for the long-term contracts for Leaf Collection and Brush collection programs in addition to citywide street sweeping. Financing is provided through a \$4.30 monthly environmental charge to customers on their utility bill. FY 2022 budgeted revenues and expenditures are \$546,580.



**Refuse Fund  
Revenues & Expenditures  
(In Thousands)**



## Brush Collection Program

The City’s Brush Program runs from April to November each year. Brush pickup is for the disposal of tree limbs and branches removed by the property owner for normal maintenance and upkeep. The brush program divides the City into two zones; a map can be found on the City’s [website](#).

## Leaf Collection Program

Leaf collection consists of curbside vacuums and leaf bag collections. The City is divided into three geographical zones. Each zone is collected three times during the five-week program using leaf vacuum equipment. Every street will be collected one time during each of the three separate pickups. Residents are required to rake their leaves to the parkway prior to their scheduled pick up date.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 643 - Refuse Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
464	Refuse Charges	\$ 525,069	\$ 521,525	\$ 587,230	\$ 526,580	\$ 526,580	\$ 528,580
<b>Total Service Charges</b>		<b>525,069</b>	<b>521,525</b>	<b>587,230</b>	<b>526,580</b>	<b>526,580</b>	<b>528,580</b>
486	Donations	2,999	-	-	-	-	-
489	Miscellaneous	-	20,000	25,000	20,000	20,000	20,000
<b>Total Other Revenues</b>		<b>2,999</b>	<b>20,000</b>	<b>25,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 528,068</b>	<b>\$ 541,525</b>	<b>\$ 612,230</b>	<b>\$ 546,580</b>	<b>\$ 546,580</b>	<b>\$ 548,580</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 35,442	\$ 35,607	\$ 33,468	\$ 32,680	\$ 34,150	\$ 34,694
502	Wages - Part-Time/Seasonal	329	339	3,177	345	379	389
503	Overtime	5	4	-	-	-	-
521	Group Insurance	4,425	4,597	4,489	4,845	5,229	5,308
522	Medicare	502	507	532	465	501	511
523	Social Security	2,078	2,091	2,134	1,655	2,021	2,064
524	IMRF	3,756	3,504	4,177	3,765	4,045	4,057
529	Pension Expense	340	1,016	340	1,525	1,525	1,525
<b>Total Personnel Services</b>		<b>46,876</b>	<b>47,664</b>	<b>48,317</b>	<b>45,280</b>	<b>47,850</b>	<b>48,548</b>
543	Legal Services	1,500	-	-	-	-	-
547	Banking Services	2,870	3,283	3,200	3,200	3,200	3,202
550	Collection Service	-	15	100	100	100	100
552	Data Programming Service	-	-	128	-	130	130
561	Postage	617	95	1,100	150	240	240
564	Printing	337	893	1,210	450	450	450
583	Garbage Disposal	497,511	452,172	542,945	485,305	485,305	485,305
<b>Total Commodities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
912	Bad Debt	(375)	210	500	500	500	500
999	Source of Reserves	-	-	14,730	-	8,805	10,105
<b>Total Other Financing Uses</b>		<b>(375)</b>	<b>210</b>	<b>15,230</b>	<b>500</b>	<b>9,305</b>	<b>10,605</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 549,336</b>	<b>\$ 504,332</b>	<b>\$ 612,230</b>	<b>\$ 534,985</b>	<b>\$ 546,580</b>	<b>\$ 548,580</b>

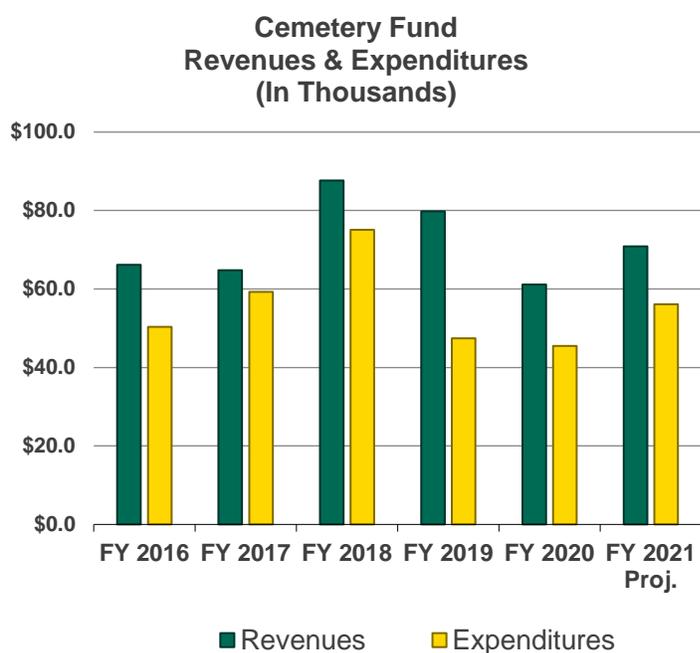
# CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries, Oak Hill Cemetery and West Side Cemetery. Financing is provided from the sale of plots, grave openings, and interest earnings. Fiscal Year 2022 budgeted revenues and expenditures are \$72,400.

## Cemeteries

Oak Hill Cemetery  
799 Bennett St.  
Geneva, IL 60134

West Side Cemetery  
301 Stevens St.  
Geneva, IL 60134



## NOW AVAILABLE

Zoom in on cemetery maps or search for relatives by last name at:

[BurialSearch.com](http://BurialSearch.com)

## Cemetery Rates

Cemetery Rates		
Grave (Resident)	\$	800
Grave (Non-Resident)	\$	1,000
Grave Openings	\$	850
Cremain Openings	\$	400
Infant Openings	\$	400
Saturday Funeral Fee - Grave	\$	250
Saturday Funeral Fee - Cremain	\$	150

Available Plots	
Oak Hill Cemetery	4,214
West Side Cemetery	0

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 659 - Cemetery Fund

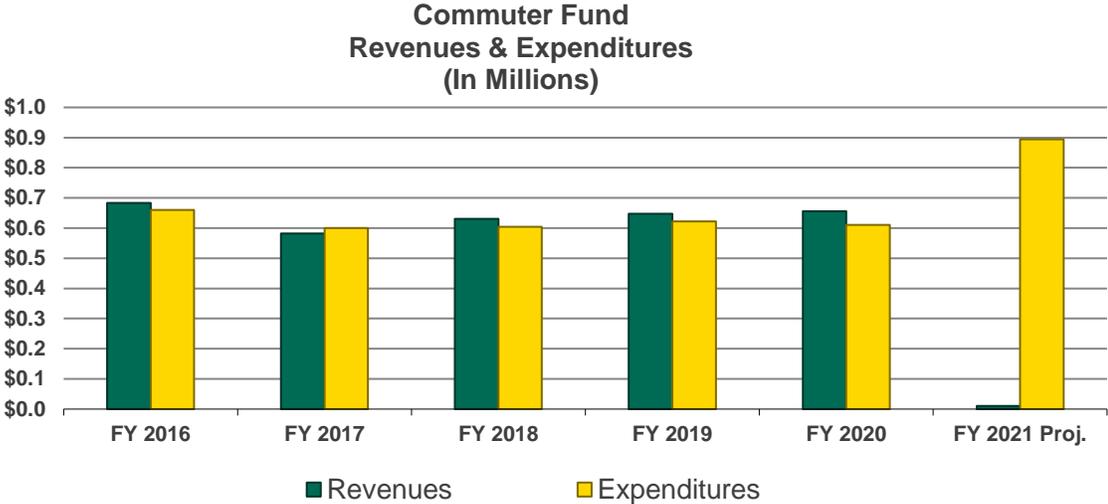
Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
474	Grave Opening Fees	\$ 31,650	\$ 25,120	\$ 29,750	\$ 29,750	\$ 29,750	\$ 30,000
<b>Total Service Fees</b>		<b>31,650</b>	<b>25,120</b>	<b>29,750</b>	<b>29,750</b>	<b>29,750</b>	<b>30,000</b>
481	Interest Income	8,534	11,032	6,500	3,625	3,650	3,650
488	Cemetery Lot Sales	39,400	24,800	50,200	37,500	39,000	37,500
489	Miscellaneous	230	150	-	-	-	-
<b>Total Other Revenues</b>		<b>48,164</b>	<b>35,982</b>	<b>56,700</b>	<b>41,125</b>	<b>42,650</b>	<b>41,150</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 79,814</b>	<b>\$ 61,102</b>	<b>\$ 86,450</b>	<b>\$ 70,875</b>	<b>\$ 72,400</b>	<b>\$ 71,150</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 14,550	\$ 15,006	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
543	Legal Service	-	-	200	200	200	200
547	Banking Service	453	351	750	750	750	750
559	Other Professional Services	26,700	22,378	31,450	31,450	31,450	31,450
563	Publishing	-	-	50	50	50	50
581	Utilities	386	742	550	800	800	800
<b>Total Contractual Services</b>		<b>42,090</b>	<b>38,476</b>	<b>49,000</b>	<b>49,250</b>	<b>49,250</b>	<b>49,250</b>
601	Maintenance Supplies	693	204	300	300	300	300
624	Operating Supplies	469	35	300	365	400	300
663	Computer Software	435	3,045	2,200	2,200	2,200	2,200
<b>Total Commodities</b>		<b>1,598</b>	<b>3,284</b>	<b>2,800</b>	<b>2,865</b>	<b>2,900</b>	<b>2,800</b>
911	Depreciation	3,717	3,717	4,000	3,720	3,720	3,720
914	State/Federal Permits	-	-	300	300	300	300
<b>Total Other Expenditures</b>		<b>3,717</b>	<b>3,717</b>	<b>4,300</b>	<b>4,020</b>	<b>4,020</b>	<b>4,020</b>
999	Source of Reserves	-	-	30,350	-	16,230	15,080
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>30,350</b>	<b>-</b>	<b>16,230</b>	<b>15,080</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 47,404</b>	<b>\$ 45,477</b>	<b>\$ 86,450</b>	<b>\$ 56,135</b>	<b>\$ 72,400</b>	<b>\$ 71,150</b>

# COMMUTER PARKING FUND



The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales. FY 2022 budgeted revenues and expenditures are \$590,480.

A quarterly permit can be purchased for \$125 to park in one of the three city-owned parking lot. Geneva residents are extended a \$25 discount, allowing them to purchase the same permit for \$100. Daily parking fares for the parking deck or overflow lot are \$2.00 or \$1.75, respectively.



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
451	Parking Violations	\$ 45,912	\$ 40,189	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
<b>Total Fines &amp; Forfeits</b>		<b>45,912</b>	<b>40,189</b>	<b>40,000</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>
447	Federal Grants	-	(85)	-	-	-	-
<b>Total Intergovernmental Revenues</b>		<b>-</b>	<b>(85)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
477	Parking Lot Fees	581,260	535,529	561,000	-	182,230	441,740
<b>Total Service Fees</b>		<b>581,260</b>	<b>535,529</b>	<b>561,000</b>	<b>-</b>	<b>182,230</b>	<b>441,740</b>
481	Interest Income	19,889	33,141	19,000	10,000	5,000	2,000
482	Rental Income	-	120	-	-	-	-
484	Sale of Capital Assets	-	2,375	-	-	-	-
489	Miscellaneous	-	44,688	-	-	-	-
<b>Total Other Revenues</b>		<b>19,889</b>	<b>80,323</b>	<b>19,000</b>	<b>10,000</b>	<b>5,000</b>	<b>2,000</b>
499	Reappropriation	-	-	377,470	-	363,250	140,010
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>377,470</b>	<b>-</b>	<b>363,250</b>	<b>140,010</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 647,062</b>	<b>\$ 655,957</b>	<b>\$ 997,470</b>	<b>\$ 10,000</b>	<b>\$ 590,480</b>	<b>\$ 623,750</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 54,862	\$ 59,270	\$ 58,080	\$ 35,415	\$ 49,249	\$ 60,660
503	Overtime	91	-	-	-	-	-
521	Group Insurance	12,732	13,338	13,820	8,005	11,728	14,809
522	Medicare	766	827	843	505	715	879
523	Social Security	3,223	3,487	3,528	2,070	2,984	3,696
524	IMRF	5,874	5,683	6,620	4,040	5,768	6,978
529	Pension Expense	531	1,647	530	3,050	3,050	3,050
<b>Total Personnel Services</b>		<b>78,078</b>	<b>84,251</b>	<b>83,421</b>	<b>53,085</b>	<b>73,494</b>	<b>90,072</b>
531	Maintenance Service	32,185	13,235	27,100	27,100	27,980	28,070
541	Accounting & Auditing Service	305	241	340	340	350	350
543	Legal Service	-	38	-	-	-	-
547	Banking Services	13,433	14,168	14,500	500	641	14,503
561	Postage	1,973	1,362	1,800	500	390	1,320
562	Telephone	1,563	2,151	2,400	2,400	2,400	2,400
564	Printing	3,217	3,789	3,870	-	185	2,125
581	Utilities	31,710	28,756	28,900	29,200	29,200	29,200
595	Rentals	47,435	47,567	47,310	-	47,440	47,310
599	Other Contractual Services	454	457	500	500	500	500
<b>Total Contractual Services</b>		<b>132,276</b>	<b>111,764</b>	<b>126,720</b>	<b>60,540</b>	<b>109,086</b>	<b>125,778</b>
601	Maintenance Supplies	271	40	2,000	2,000	2,000	2,000
621	Office Supplies	2	58	-	-	-	-
622	Office Equipment	-	-	3,334	-	-	-
624	Operating Supplies	6	53	500	500	500	500
663	Computer Software	2,400	5,400	5,400	5,400	5,400	5,400
<b>Total Commodities</b>		<b>2,679</b>	<b>5,551</b>	<b>11,234</b>	<b>7,900</b>	<b>7,900</b>	<b>7,900</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
705	Principal 2000 Revenue Bonds	165,000	170,000	365,000	365,000	-	-
710	Interest 2000 Revenue Bonds	24,080	17,518	11,095	7,350	-	-
715	Paying Agent Fees	106	121	-	-	-	-
Total Debt Service		<u>189,186</u>	<u>187,639</u>	<u>376,095</u>	<u>372,350</u>	<u>-</u>	<u>-</u>
820	Machinery & Equipment	-	9,990	-	-	-	-
835	Computer Equipment	2,984	-	-	-	-	-
910	Capitalized Assets	(165,000)	(170,000)	-	-	-	-
Total Capital Outlay		<u>(162,016)</u>	<u>(160,010)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
911	Depreciation	381,853	380,866	400,000	400,000	400,000	400,000
Total Other Expenditures		<u>381,853</u>	<u>380,866</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 622,055</u>	<u>\$ 610,062</u>	<u>\$ 997,470</u>	<u>\$ 893,875</u>	<u>\$ 590,480</u>	<u>\$ 623,750</u>

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Department	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
40	Administrative Services	\$ 406,039	\$ 398,505	\$ 776,095	\$ 772,350	\$ 400,000	\$ 400,000
70	Police	85,650	91,940	91,836	41,720	61,320	94,375
90	Public Works	130,366	119,617	126,205	79,805	129,160	129,375
<b>Total Commuter Parking Fund</b>		<b>\$ 622,055</b>	<b>\$ 610,062</b>	<b>\$ 994,136</b>	<b>\$ 893,875</b>	<b>\$ 590,480</b>	<b>\$ 623,750</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department and Classification  
Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Description	2017-2018 Actual	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Budget	2021-2022 Forecast
<b>40 Administrative Services</b>						
Debt Service	\$ 189,186	\$ 187,639	\$ 376,095	\$ 372,350	\$ -	\$ -
Capital Outlay	216,853	210,866	400,000	400,000	400,000	400,000
<b>Total</b>	<b>406,039</b>	<b>398,505</b>	<b>776,095</b>	<b>772,350</b>	<b>400,000</b>	<b>400,000</b>
<b>70 Police</b>						
Personnel Services	61,641	67,163	66,266	35,320	54,704	71,027
Contractual Services	18,623	19,319	20,170	1,000	1,216	17,948
Commodities	2,402	5,458	5,400	5,400	5,400	5,400
Capital Outlay	2,984	-	-	-	-	-
<b>Total</b>	<b>85,650</b>	<b>91,940</b>	<b>91,836</b>	<b>41,720</b>	<b>61,320</b>	<b>94,375</b>
<b>90 Public Works</b>						
Personnel Services	16,437	17,089	17,155	17,765	18,790	19,045
Contractual Services	113,653	92,445	106,550	59,540	107,870	107,830
Commodities	276	93	2,500	2,500	2,500	2,500
Capital Outlay	-	9,990	-	-	-	-
<b>Total</b>	<b>130,366</b>	<b>119,617</b>	<b>126,205</b>	<b>79,805</b>	<b>129,160</b>	<b>129,375</b>
<b>Total Commuter Parking Fund</b>	<b>622,055</b>	<b>610,062</b>	<b>994,136</b>	<b>893,875</b>	<b>590,480</b>	<b>623,750</b>
<b>Total Commuter Parking Fund</b>						
Personnel Services	\$ 78,078	\$ 84,251	\$ 83,421	\$ 53,085	\$ 73,494	\$ 90,072
Contractual Services	132,276	111,764	126,720	60,540	109,086	125,778
Commodities	2,679	5,551	7,900	7,900	7,900	7,900
Debt Service	189,186	187,639	376,095	372,350	-	-
Capital Outlay	219,837	220,856	400,000	400,000	400,000	400,000
<b>Total</b>	<b>622,055</b>	<b>610,062</b>	<b>994,136</b>	<b>893,875</b>	<b>590,480</b>	<b>623,750</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
Department 40 - Administration							
705	Principal	\$ 165,000	\$ 170,000	\$ 365,000	\$ 365,000	\$ -	\$ -
710	Interest	24,080	17,518	11,095	7,350	-	-
715	Paying Agent Fees	106	121	-	-	-	-
Total Debt Service		189,186	187,639	376,095	372,350	-	-
910	Capitalized Assets	(165,000)	(170,000)	-	-	-	-
911	Depreciation	381,853	380,866	400,000	400,000	400,000	400,000
Total Capital Outlay		216,853	210,866	400,000	400,000	400,000	400,000
Total Administration		\$ 406,039	\$ 398,505	\$ 776,095	\$ 772,350	\$ 400,000	\$ 400,000
Department 70 - Police							
501	Wages - Regular	42,258	46,246	45,032	22,365	35,588	46,786
503	Overtime	91	-	-	-	-	-
521	Group Insurance	11,230	11,842	12,244	6,425	9,889	12,953
522	Medicare	588	644	654	315	516	678
523	Social Security	2,515	2,754	2,792	1,330	2,206	2,900
524	IMRF	4,549	4,401	5,134	2,550	4,170	5,375
529	Pension Expense	411	1,276	410	2,335	2,335	2,335
Total Personnel Services		61,641	67,163	66,266	35,320	54,704	71,027
547	Banking Service	13,433	14,168	14,500	500	641	14,503
561	Postage	1,973	1,362	1,800	500	390	1,320
564	Printing	3,217	3,789	3,870	-	185	2,125
Total Contractual Services		18,623	19,319	20,170	1,000	1,216	17,948
621	Office Supplies	2	58	-	-	-	-
663	Computer Software	2,400	5,400	5,400	5,400	5,400	5,400
Total Commodities		2,402	5,458	5,400	5,400	5,400	5,400
835	Computer Equipment	2,984	-	-	-	-	-
Total Capital Outlay		2,984	-	-	-	-	-
Total Police		\$ 85,650	\$ 91,940	\$ 91,836	\$ 41,720	\$ 61,320	\$ 94,375
Department 90 - Public Works							
501	Wages - Regular	12,603	13,024	13,048	13,050	13,661	13,874
521	Overtime	1,502	1,496	1,576	1,580	1,839	1,856
522	Stand-By	177	183	189	190	199	201
523	Group Insurance	708	733	736	740	778	796
524	Medicare	1,325	1,281	1,486	1,490	1,598	1,603
529	Social Security	120	371	120	715	715	715
Total Personnel Services		16,437	17,089	17,155	17,765	18,790	19,045
531	Maintenance Service	32,185	13,235	27,100	27,100	27,980	28,070
541	Accounting & Auditing Service	305	241	340	340	350	350
543	Legal Service	-	38	-	-	-	-
562	Telephone	1,563	2,151	2,400	2,400	2,400	2,400
581	Utilities	31,710	28,756	28,900	29,200	29,200	29,200
595	Rentals	47,435	47,567	47,310	-	47,440	47,310
599	Other Contractual Services	454	457	500	500	500	500
Total Contractual Services		113,653	92,445	106,550	59,540	107,870	107,830

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 660 - Commuter Parking Fund

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
Expenditures							
	601 Maintenance Supplies	271	40	2,000	2,000	2,000	2,000
	624 Operating Supplies	6	53	500	500	500	500
	Total Commodities	<u>276</u>	<u>93</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	820 Machinery & Equipment	-	9,990	-	-	-	-
	Total Capital Outlay	<u>-</u>	<u>9,990</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Public Works	<u>\$ 130,366</u>	<u>\$ 119,617</u>	<u>\$ 126,205</u>	<u>\$ 79,805</u>	<u>\$ 129,160</u>	<u>\$ 129,375</u>
	Total Commuter Parking Fund	<u>\$ 622,055</u>	<u>\$ 610,062</u>	<u>\$ 994,136</u>	<u>\$ 893,875</u>	<u>\$ 590,480</u>	<u>\$ 623,750</u>



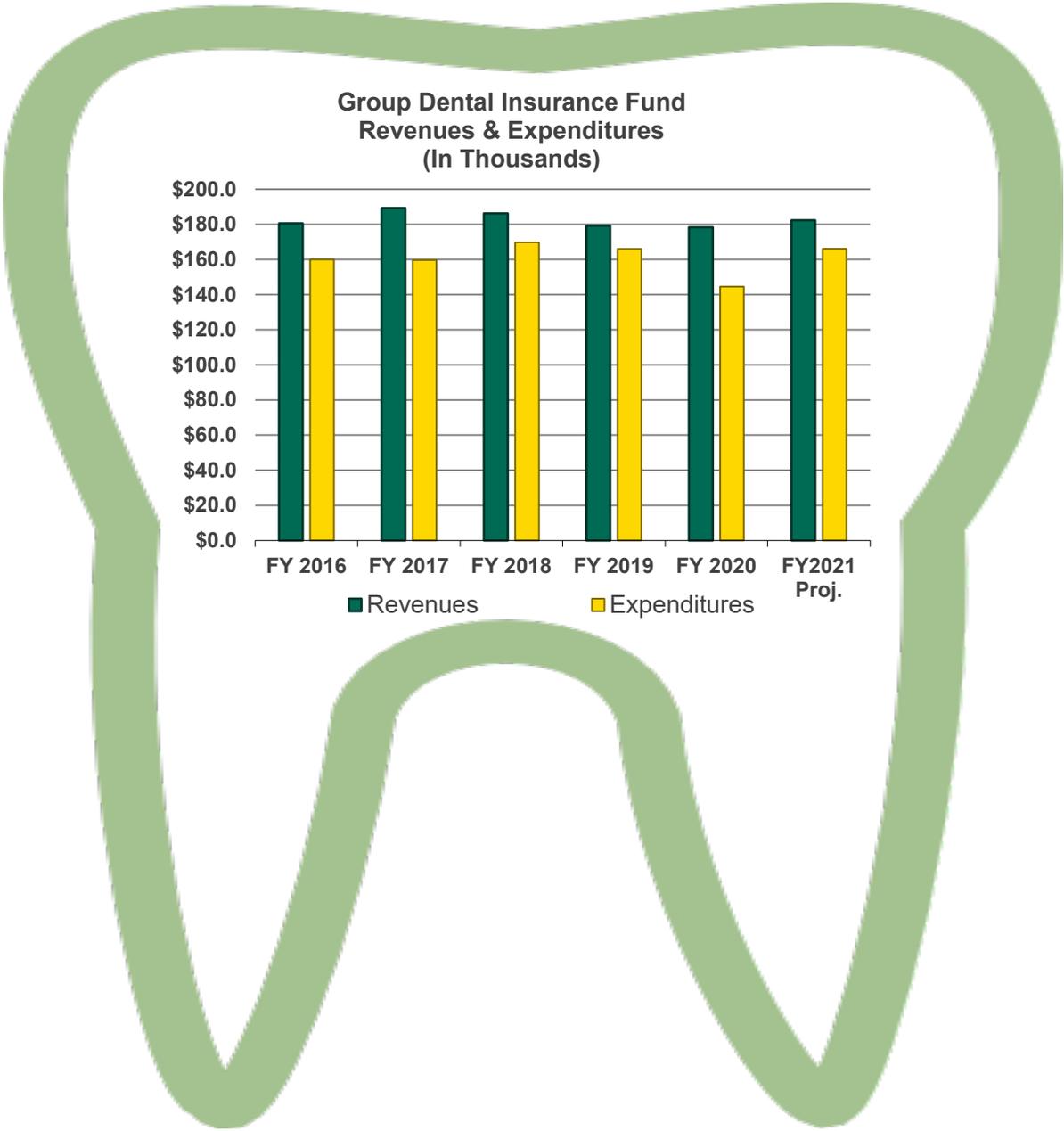
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# GROUP DENTAL INSURANCE FUND



The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions. FY 2022 budgeted revenues and expenditures are \$196,830.

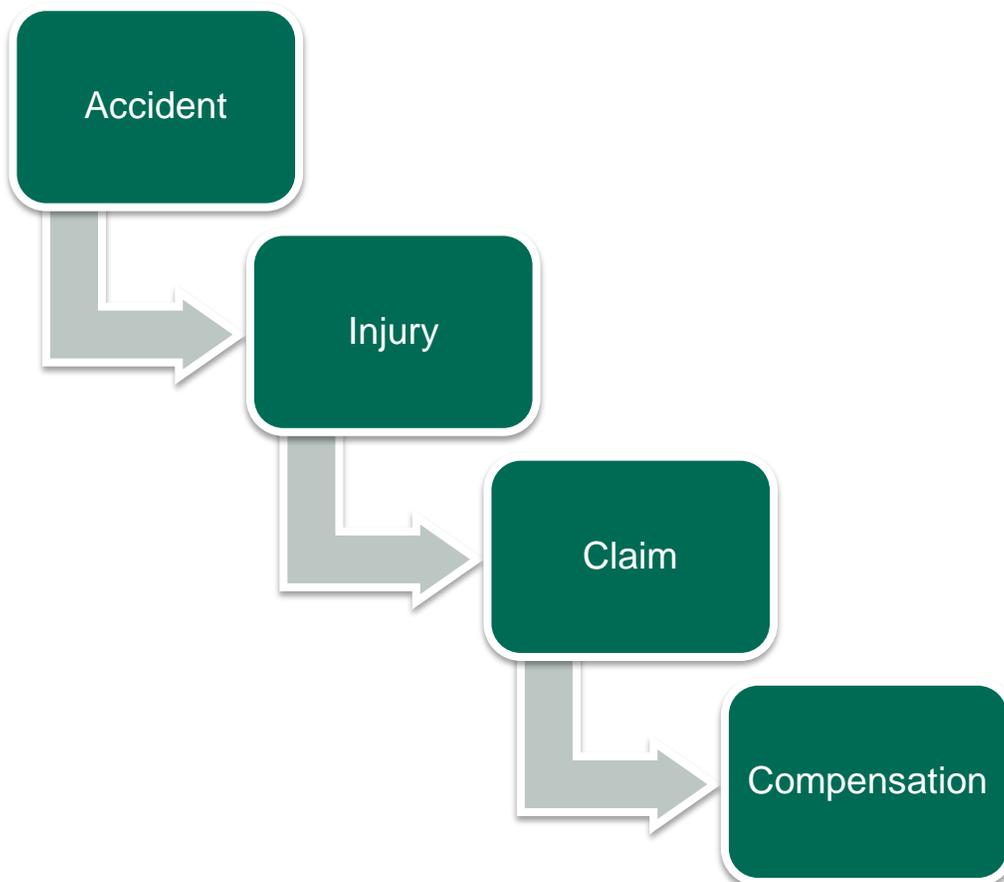
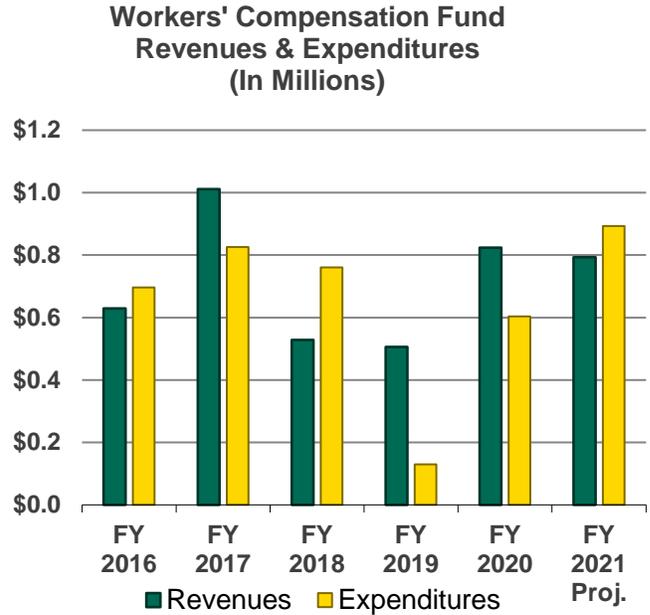
CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 710 - Group Dental Insurance

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
478	Insurance Premiums	\$ 177,879	\$ 178,707	\$ 195,040	\$ 182,345	\$ 196,830	\$ 196,830
<b>Total Service Fees</b>		<b>177,879</b>	<b>178,707</b>	<b>195,040</b>	<b>182,345</b>	<b>196,830</b>	<b>196,830</b>
481	Interest Income	1,359	(363)	-	-	-	-
489	Miscellaneous	22	2	-	5	-	-
<b>Total Other Revenues</b>		<b>1,380</b>	<b>(362)</b>	<b>-</b>	<b>5</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 179,260</b>	<b>\$ 178,345</b>	<b>\$ 195,040</b>	<b>\$ 182,350</b>	<b>\$ 196,830</b>	<b>\$ 196,830</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Services	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ 50
549	Claims Administration	11,025	11,040	10,700	11,130	11,130	11,130
594	Dental Claims	155,034	133,552	160,000	155,000	160,000	160,000
<b>Total Contractual Services</b>		<b>166,058</b>	<b>144,592</b>	<b>170,750</b>	<b>166,130</b>	<b>171,180</b>	<b>171,180</b>
999	Source of Reserves	-	-	24,290	-	25,650	25,650
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>24,290</b>	<b>-</b>	<b>25,650</b>	<b>25,650</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 166,058</b>	<b>\$ 144,592</b>	<b>\$ 195,040</b>	<b>\$ 166,130</b>	<b>\$ 196,830</b>	<b>\$ 196,830</b>

# WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$250,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions. FY 2022 budgeted revenues and expenditures are \$852,135.



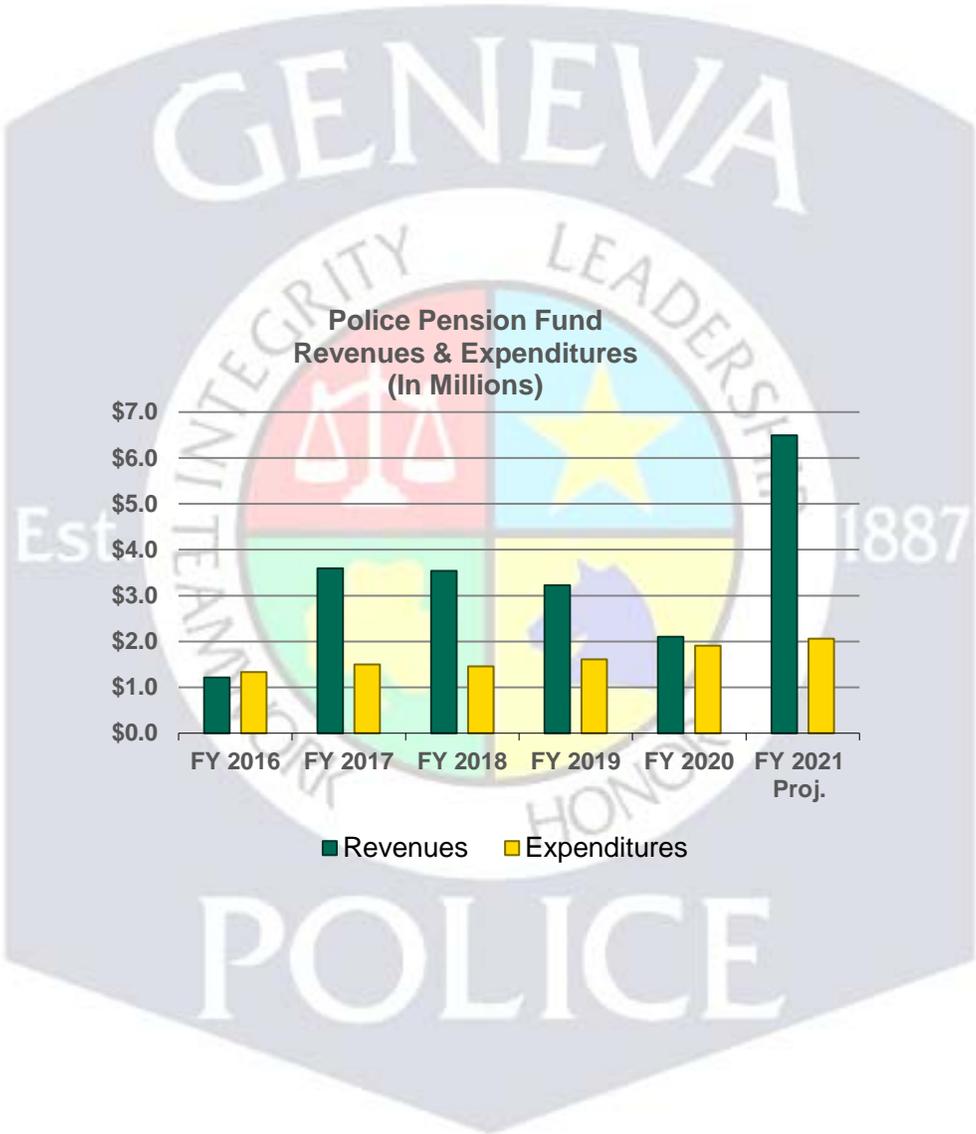
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 715 - Workers' Compensation

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2022-2023 Forecast
<b>Revenues and Other Financing Sources</b>							
478	Insurance Premiums	\$ 525,362	\$ 821,924	\$ 873,305	\$ 792,335	\$ 845,570	\$ 857,220
Total Service Fees		<u>525,362</u>	<u>821,924</u>	<u>873,305</u>	<u>792,335</u>	<u>845,570</u>	<u>857,220</u>
481	Interest Income	3,753	2,152	-	1,000	1,000	1,000
485	Reimbursed Expenditures	(23,678)	-	-	-	-	-
Total Other Revenues		<u>(19,925)</u>	<u>2,152</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
499	Reappropriation	-	-	22,550	-	5,565	35,635
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>22,550</u>	<u>-</u>	<u>5,565</u>	<u>35,635</u>
Total Revenues and Other Financing Sources		<u>\$ 505,437</u>	<u>\$ 824,076</u>	<u>\$ 895,855</u>	<u>\$ 793,335</u>	<u>\$ 852,135</u>	<u>\$ 893,855</u>
<b>Expenditures and Other Financing Uses</b>							
549	Claims Administration	\$ 14,015	\$ 7,486	\$ 4,000	\$ 6,000	\$ 6,000	\$ 2,000
573	Training & Professional Development	-	-	1,200	300	1,200	1,200
592	General Insurance	127,668	135,516	134,060	130,200	134,060	134,060
593	Workers Compensation Claims	(11,495)	460,688	756,595	756,595	710,875	756,595
Total Contractual Services		<u>130,188</u>	<u>603,690</u>	<u>895,855</u>	<u>893,095</u>	<u>852,135</u>	<u>893,855</u>
Total Expenditures and Other Financing Uses		<u>\$ 130,188</u>	<u>\$ 603,690</u>	<u>\$ 895,855</u>	<u>\$ 893,095</u>	<u>\$ 852,135</u>	<u>\$ 893,855</u>

# POLICE PENSION FUND

The Police Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



**FY 2022**  
**Revenues: \$3,387,400**  
**Expenditures: \$2,262,715**

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2022 & 2023

Fund 801 - Police Pension

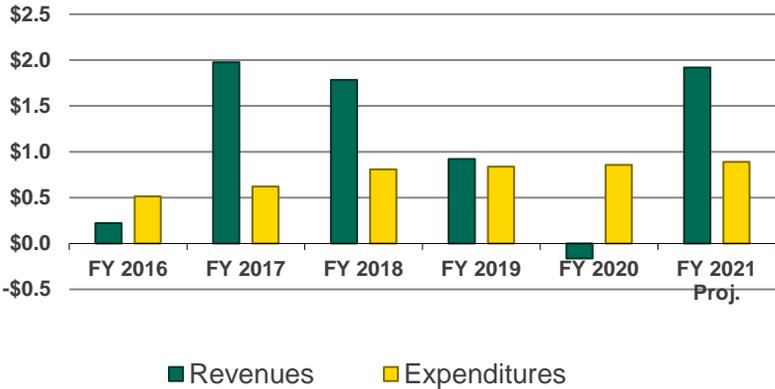
Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2019-2020 Forecast
<b>Revenues and Other Financing Sources</b>							
480	Pension Contributions	\$ 1,720,620	\$ 2,090,240	\$ 2,102,020	\$ 5,215,300	\$ 2,112,400	\$ 2,112,400
481	Interest Income	1,508,447	14,837	1,275,000	1,275,000	1,275,000	1,275,000
<b>Total Other Revenues</b>		<b>3,229,067</b>	<b>2,105,076</b>	<b>3,377,020</b>	<b>6,490,300</b>	<b>3,387,400</b>	<b>3,387,400</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 3,229,067</b>	<b>\$ 2,105,076</b>	<b>\$ 3,377,020</b>	<b>\$ 6,490,300</b>	<b>\$ 3,387,400</b>	<b>\$ 3,387,400</b>
<b>Expenditures and Other Financing Uses</b>							
525	Police/Fire Pension	\$ 1,471,691	\$ 1,765,432	\$ 2,000,000	\$ 1,900,000	\$ 2,100,000	\$ 2,267,000
526	Pension Refunds	23,988.40	16,800.64	-	-	-	-
<b>Total Personnel Services</b>		<b>1,495,679</b>	<b>1,782,233</b>	<b>2,000,000</b>	<b>1,900,000</b>	<b>2,100,000</b>	<b>2,267,000</b>
541	Accounting & Auditing Service	20,860	24,709	25,950	26,255	27,145	27,995
543	Legal Service	840	1,816	1,000	1,000	1,000	1,000
544	Medical Service	-	-	5,000	5,000	5,000	5,000
548	Financial Service	83,708	90,217	112,000	112,000	116,000	115,000
571	Dues & Subscriptions	795	795	795	795	795	795
573	Training & Professional Development	515	1,245	1,875	1,875	1,875	1,875
591	Liability Insurance	7,560	8,099	8,700	8,685	8,900	8,900
599	Other Contractual Services	-	-	2,000	2,000	2,000	2,000
<b>Total Contractual Services</b>		<b>114,277</b>	<b>126,881</b>	<b>157,320</b>	<b>157,610</b>	<b>162,715</b>	<b>162,565</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 1,609,956</b>	<b>\$ 1,909,114</b>	<b>\$ 2,157,320</b>	<b>\$ 2,057,610</b>	<b>\$ 2,262,715</b>	<b>\$ 2,429,565</b>

# FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Firefighters' Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



**Fire Pension Fund  
Revenues & Expenditures  
(In Millions)**



**FY 2022**  
**Revenues: \$1,941,125**  
**Expenditures: \$974,240**

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2022 & 2023

Fund 802 - Fire Pension

Account	Description	2018-2019 Actual	2019-2020 Actual	2020-2021 Budget	2020-2021 Projected	2021-2022 Budget	2019-2020 Forecast
<b>Revenues and Other Financing Sources</b>							
480	Pension Contributions	\$ 759,831	\$ 1,008,875	\$ 1,019,450	\$ 1,019,450	\$ 1,034,275	\$ 1,041,125
481	Interest Income	161,330	(1,171,255)	900,000	900,000	900,000	900,000
<b>Total Other Revenues</b>		<u>921,160</u>	<u>(162,380)</u>	<u>1,919,450</u>	<u>1,919,450</u>	<u>1,934,275</u>	<u>1,941,125</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 921,160</u>	<u>\$ (162,380)</u>	<u>\$ 1,919,450</u>	<u>\$ 1,919,450</u>	<u>\$ 1,934,275</u>	<u>\$ 1,941,125</u>
<b>Expenditures and Other Financing Uses</b>							
525	Police/Fire Pension	\$ 782,900	\$ 803,961	\$ 904,690	\$ 830,285	\$ 880,850	\$ 907,300
526	Pension Refunds	7,158	-	-	-	-	-
<b>Total Personnel Services</b>		<u>790,058</u>	<u>803,961</u>	<u>904,690</u>	<u>830,285</u>	<u>880,850</u>	<u>907,300</u>
541	Accounting & Auditing Service	12,050	15,196	16,510	12,650	16,480	17,145
543	Legal Service	-	-	750	-	750	750
544	Medical Service	-	-	500	-	500	500
547	Banking Service	-	15	-	-	-	-
548	Financial Service	29,427	31,229	36,000	36,000	37,000	38,000
561	Postage	-	5	-	-	-	-
571	Dues & Subscriptions	795	795	795	795	795	795
573	Training & Professional Development	140	60	1,875	1,875	1,000	1,000
591	Liability Insurance	5,202	5,380	5,800	5,315	5,500	5,750
599	Other Contractual Services	-	-	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>		<u>47,614</u>	<u>52,680</u>	<u>65,230</u>	<u>59,635</u>	<u>65,025</u>	<u>66,940</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 837,672</u>	<u>\$ 856,641</u>	<u>\$ 969,920</u>	<u>\$ 889,920</u>	<u>\$ 945,875</u>	<u>\$ 974,240</u>

# CAPITAL IMPROVEMENT PROGRAM

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## Objectives and Goals of the Capital Improvement Plan

Municipalities continually face the challenges of maintaining worn-out and antiquated facilities and infrastructure. Whether to repair, replace, expand, or construct new facilities or infrastructure, municipalities must keep pace with the level of service required by citizens and community growth. Municipalities need to look beyond the year-to-year budgeting and prepare for the future by identifying future improvements to be made. Thus, staff prepares a capital improvement plan (CIP). The Capital Improvement Plan is reviewed and updated on an annual basis during the budget process. The plan assists the City Council and staff to prepare for the future by ensuring adequate resources are available to finance facility and infrastructure needs. Without this long-range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the upcoming two fiscal years (FY 2022 & 2023), the CIP represents a refined plan for actual project completion and expenditures. During the preparation and review of the proposed CIP, staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's budgetary control. This approach incorporates resource allocation, prioritization, evaluation of external factors, and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures including, but not limited to, engineering plans, traffic studies, comparative cost analyses, and development plans.

The City defines capital projects as follows:

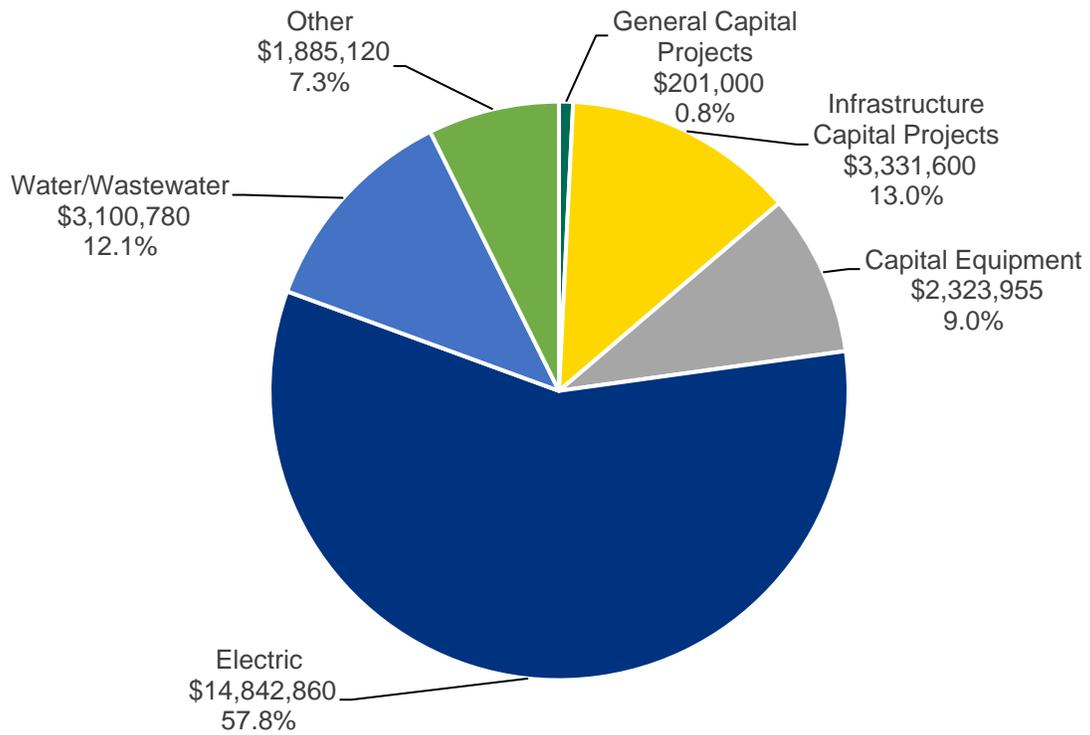
- Cost \$5,000 or more;
- Have an expected useful life of one year or more; and
- Becomes or preserves an asset of the City.

An interactive map showcasing select FY 2022 CIP projects can be found on the City's [website](#).

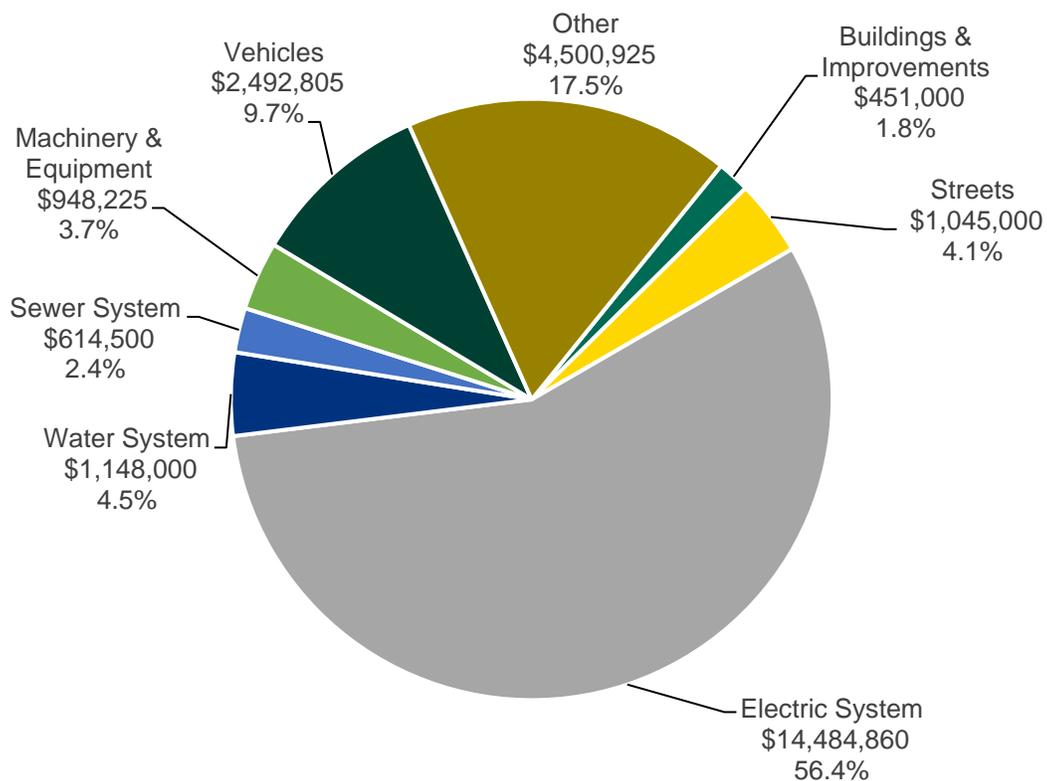
The total Capital Improvement Program for FY 2022 is \$25,685,315 and for FY 2023 is \$10,513,320. The following is a breakdown of FY 2022 by fund and by account:

# CAPITAL IMPROVEMENT PROGRAM

Summary of CIP by Fund FY 2022



Summary of CIP by Account FY 2022



# CAPITAL IMPROVEMENT PROGRAM

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## Impact on Operating Budget

Maintenance of road, drainage, and facility improvements is an ongoing obligation normally part of the City's operating budget. Many of the road and drainage projects included in the CIP are improvements to existing infrastructure. Each individual project description that follows summarizes the anticipated impact of the project on the operating budget. Operating impacts are ongoing costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, utility costs, maintenance costs, or operating supplies. The cumulative impact of all of the CIP projects will be taken into consideration as the City creates future year operating budgets.

## CIP Process and Timeline

The City of Geneva operates a May 1 to April 30 fiscal year. While the CIP process typically begins in July with the beginning of the annual budget process, capital requests were due in November 2020 for the FY 2022 budget. Department directors and division managers/superintendents submit capital project requests to the Finance Director. Finance staff and the City Administrator review and analyze the submitted capital requests. Capital project meetings occur throughout November and December. The finalization of the CIP and the annual budget takes place in January with final adoption by the City Council occurring in February.

## CIP Review

The City Administrator, Finance Department staff, and applicable department personnel will review project proposals, determine project phasing, and review and evaluate the draft CIP budget document.

## CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a new CIP plan. In FY 2021, many CIP projects were delayed due to the COVID-19 pandemic.

## Mandated Projects

Mandated projects included in the CIP by either the federal or state government are as follows:

- |   |          |
|---|----------|
| • Wheelchair Lift at City Hall                | \$35,000 |
| • ADA Sidewalk Improvements (Grant Dependent) | \$50,000 |
| • Water System Risk & Resilience Assessment   | \$50,000 |

## Completed Projects and Purchases

Due to the COVID-19 pandemic, many CIP projects slated for FY 2021 were put on hold or abandoned altogether. A few CIP projects that were completed and/or purchased in the previous fiscal year (FY 2021) were:

- Dodson Water Tower Painting;
- Well #8 Rehabilitation;
- Well #9 Rehabilitation;

# CAPITAL IMPROVEMENT PROGRAM

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- Police Department Window Replacement;
- City Hall LED Light Conversion

## City of Geneva Master Plans

The City of Geneva utilizes long-term planning documents to guide future growth and development. Based on public input, community surveys, existing development, physical characteristics, and social and economic conditions, the following long-range plans establish goals, objectives, and policies for the future of Geneva:

- [Strategic Plan](#)
- [Comprehensive Plan](#)
- [Homes for a Changing Region](#)
- [Southeast Master Plan](#)
- [Downtown/Station-Area Master Plan](#)
- [Bikeway Implementation Plan](#)

## Funding Sources for Capital Improvement Projects

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, the revenue sources for that fund, and the types of projects allocated to the fund are described below:

### **219 – Tourism Fund**

The Tourism Fund is used for the marketing of the City and Geneva Chamber of Commerce support. Revenues are provided by hotel/motel tax receipts of 5% of total fees charged for an overnight stay.

### **235 – Restricted Police Fines Fund**

Revenues are provided by DUI fines, drug forfeitures, court supervision fees, and the City's portion of sales tax from cannabis sales. Proceeds may only be used for the enforcement and prevention of driving while under the influence of alcohol or drugs as set forth by Illinois State Statute.

### **240 – Public, Education, and Government (PEG) Access Television Fund**

Revenues are provided by the PEG fees received from the cable TV companies servicing the community. The PEG Fund accounts for the maintenance and equipment purchases for the Geneva Broadcast Network.

### **25X – SSA Funds**

Revenues for all SSA's are provided by a special service area property tax levy. The City has twenty-five SSA's throughout the City of which eleven are currently active. SSA Funds are utilized to offset the maintenance costs of the subdivision's public areas (e.g., stormwater basins, landscaping, etc.)

# CAPITAL IMPROVEMENT PROGRAM

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## **410 – General Capital Projects Fund**

Revenues are provided by transfers from the General Fund. Revenues may also be provided by federal, state, and local grant reimbursements. The General Capital Projects Fund accounts for the purchase of land, furniture, special projects, and capital improvements.

## **415 – Infrastructure Capital Projects Fund**

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state, and local grant reimbursements. Similar to the General Capital Projects Fund, the Infrastructure Capital Projects Fund is used for capital projects for various infrastructure projects and improvements.

## **420 – Prairie Green Fund**

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Revenues are provided by the leasing of farmland, grants, and sale of wetland mitigation bank credits and are used to fund capital improvement projects within the preserve.

## **425 – TIF #2 Fund**

The East State Street TIF District accumulates resources for the payment of principal and interest of the TIF Revenue Bonds and capital improvements with the TIF District. Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state, and local grant reimbursements.

## **426 – TIF #3 Fund**

The Geneva Fox River TIF District revenues accumulate resources for the payment of principal and interest of the TIF Revenue Bonds and capital improvement with the TIF District are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state, and local grant reimbursements.

## **430 – Capital Equipment Fund**

Revenues are provided by transfers from the General Fund and the sale of City capital assets. Revenues may also be provided by federal, state, and local grant reimbursements. The Capital Equipment Fund accounts for the purchase of vehicles and equipment.

## **620 – Electric Fund**

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

## **630 – Water/Wastewater Fund**

Water and Wastewater Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer systems.

# CAPITAL IMPROVEMENT PROGRAM

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## **Grants**

The City applies for grants to reduce the burden on residents. In FY 2022, the infrastructure capital projects fund anticipates receiving grant funding for ADA sidewalk upgrades. The City will also be utilizing federal and state grant reimbursements for the East State Street project. This funding is not a revenue source, but a share, where the City is required to pay 70% of the construction costs.

## **Bonds**

For larger capital projects, bonds may be issued to reduce the fluctuation of the revenue required by ratepayers.

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	Account	Description	FY 2022	FY 2023
<b>219</b>	<b>Tourism</b>			
	815.05	Welcome Signage	\$ 30,000	\$ 29,500
			<b>\$ 30,000</b>	<b>\$ 29,500</b>
			<b>0.12%</b>	<b>0.28%</b>
<b>235</b>	<b>Restricted Police Fines</b>			
	825	2021 Chevy Malibu (2)	\$ 40,870	\$ -
			<b>\$ 40,870</b>	<b>\$ -</b>
			<b>0.16%</b>	<b>0.00%</b>
<b>240</b>	<b>PEG</b>			
	835	Broadcasting & Chamber Improvements	\$ 5,000	\$ 5,000
	835	Studio Electronics	20,000	20,000
			<b>\$ 25,000</b>	<b>\$ 25,000</b>
			<b>0.10%</b>	<b>0.24%</b>
<b>251</b>	<b>SSA #1</b>			
	815.05	Rainman Statue Engineering	\$ 20,000	\$ -
			<b>\$ 20,000</b>	<b>\$ -</b>
			<b>0.08%</b>	<b>0.00%</b>
<b>410</b>	<b>General Capital Projects</b>			
	810	City Buildings Repairs & Improvements	\$ -	\$ 200,000
	810	City Hall Exterior Painting	10,500	-
	810	Replace City Hall Exterior Landing, Stairs & Doorway	50,000	-
	810	Replace City Hall Interior Stair and Landing Coverings	5,500	-
	810	Replace City Hall Wheel Chair Lift	35,000	-
	810	Roof Replacement of Police Building	25,000	-
	810	Access Control to Locker Rooms	20,000	-
	810	Emergency Call Box	15,000	-
	810	PW Building Repairs and Upgrades	15,000	15,000
	815.05	SEMP Implementation	25,000	-
			<b>\$ 201,000</b>	<b>\$ 215,000</b>
			<b>0.78%</b>	<b>2.05%</b>
<b>415</b>	<b>Infrastructure Capital Projects</b>			
	815.05	ADA Sidewalk Improvement Program	\$ 50,000	\$ -
	815.05	Annual Sidewalk Program	50,000	50,000
	815.05	Annual Streetscape & Median Maintenance Program	25,000	25,000
	815.05	Annual Contractual Tree Maintenance	30,000	30,000
	815.05	Annual Tree Replacements	30,000	30,000
	815.05	Design Engineering	20,000	20,000
	815.05	East State Street Phase 2 Engineering	55,000	-
	815.05	East State Street Phase 3 Engineering	125,000	675,000
	815.05	East State Street ROW Acquisition	705,000	-
	815.05	Kautz Road Averill to Division - ROW Acquisition	162,000	-
	815.05	Kautz Road Averill to Division - Phase 2 Engineering	185,000	-
	815.05	Kautz Road Averill to Division - Phase 3 Engineering	40,000	400,000
	815.05	Kautz Road RT 38 to Fabyan - Phase 2 Engineering	40,000	-
	815.05	Kautz Road RT 38 to Fabyan - Phase 3 Engineering	50,000	50,000
	815.05	Welcome Signage	28,600	-
	815.10	Annual Roadway Improvement Program	1,000,000	1,000,000
	815.10	Annual Pavement Marking Program	45,000	45,000

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	Account	Description	FY 2022	FY 2023
	815.15	Annual Storm Sewer Maintenance Program	150,000	150,000
	815.15	Storm Sewer Infrastructure Improvements	100,000	100,000
	815.15	Citywide Watershed Study	151,000	-
	815.15	Storm Sewer Rehabilitation	150,000	150,000
	815.20	City-wide Culvert/Bridge Inventory Study & Maintenance	40,000	-
	815.20	State Street Bridge Railing Replacement Study	100,000	-
			<b>\$ 3,331,600</b>	<b>\$ 2,725,000</b>
			<b>12.97%</b>	<b>25.92%</b>
<b>420</b>	<b>Prairie Green</b>			
	815.40	Trail Head Parking Lot	\$ 400,000	\$ -
			<b>\$ 400,000</b>	<b>\$ -</b>
			<b>1.56%</b>	<b>0.00%</b>
<b>425</b>	<b>TIF #2</b>			
	815.05	East State Street ROW Acquisition	\$ 816,000	\$ -
			<b>\$ 816,000</b>	<b>\$ -</b>
			<b>3.18%</b>	<b>0.00%</b>
<b>426</b>	<b>TIF #3</b>			
	815.05	East State Street ROW Acquisition	\$ 553,250	\$ -
			<b>\$ 553,250</b>	<b>\$ -</b>
			<b>2.15%</b>	<b>0.00%</b>
<b>430</b>	<b>Capital Equipment</b>			
	820	Gas Masks & Canisters	\$ 20,000	\$ -
	820	Replace Fire Boat #2	15,000	-
	820	Replacement Fire Hose	5,000	5,000
	820	Fire Personal Protective Equipment (PPE)	26,225	27,000
	820	SCBA Equipment (Bottles/Packs/Masks)	12,000	11,000
	820	Special Team Equipment (Hazmat, TRT, Water Rescue)	10,000	10,000
	820	New Truck 201 Equipment	45,000	-
	820	Scissor Lift and Trailer	17,000	-
	820	Replace Stump Grinder	35,000	-
	820	Message/Arrow Board	7,000	-
	820	Replacement Trailer	8,000	-
	820	Replace New Holland Skidster	170,000	-
	820	Replace John Deere Sidewalk Machine	-	55,000
	825	2021 Chevrolet Tahoe SUV Squad Car	58,185	-
	825	2021 Ford Explorer SUV Squad Car	49,375	-
	825	2021 Ford Explorer SUV Squad Car	49,375	-
	825	Fire Truck 201 Replacement	1,200,000	-
	825	GEMA Car Conversions	5,000	-
	825	Replace Single Axle Dump Truck with Plow	210,000	-
	825	Replace Single Axle Dump Truck with Plow	210,000	-
	825	Replace One Ton Dump Truck	105,000	-
	825	Replace Single Axle Dump Truck with Plow	-	210,000
	825	Replace One Ton Truck	-	105,000
	825	Replace One Ton Dump Truck	-	100,000
	825	Replace One Ton Dump Truck	-	95,000
	825	Replace Bucket Truck	-	200,000
	825	Replace Dump Truck	-	185,000

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	Account	Description	FY 2022	FY 2023
	825	Other Vehicles	-	650,000
	835	Computer Equipment	66,795	40,815
			<b>\$ 2,323,955</b>	<b>\$ 1,693,815</b>
			<b>9.05%</b>	<b>16.11%</b>
<b>620</b>	<b>Electric</b>			
	810	PW Building Repairs and Upgrades	\$ 15,000	\$ 15,000
	810	Green Initiatives	5,000	5,000
	815.05	Community Betterment Projects	2,000	2,000
	815.05	Miscellaneous Development	120,000	120,000
	815.05	System Model Update and Hosting Study	40,000	-
	815.05	Update SPCC Plan	2,000	-
	815.25	Underground/Overhead Cable Replacement	1,010,595	1,000,000
	815.25	ERT Meter Replacements	250,000	60,000
	815.25	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	815.25	GGF Pre-Chamber Check Valve Replacement	500,000	-
	815.25	Line Supplies	270,000	270,000
	815.25	SEMP Substation and Feeders	12,084,265	-
	815.25	Substation Upgrades	100,000	800,000
	815.25	Obsolete Voltage Conversion	100,000	100,000
	815.25	State St. & Eastside Dr. Vault Cover	20,000	-
	815.25	Fault Indicator Replacement	50,000	-
	820	Small Equipment Replacement	15,000	15,000
	820	Message/Arrow Board	7,000	-
	820	Scissor Lift and Trailer	17,000	-
	820	Meter Test Set Replacement	40,000	-
	820	Other Equipment	-	85,000
	825	Replace One Ton Dump Truck and Crane	75,000	160,000
	835	Computer Replacement/Equipment	20,000	31,830
			<b>\$ 14,842,860</b>	<b>\$ 2,763,830</b>
			<b>57.79%</b>	<b>26.29%</b>
<b>630</b>	<b>Water/Wastewater</b>			
	810	WWTP Landscape Renovations - Pond	-	10,000
	810	WWTP Administration Building Repairs	-	14,000
	810	PW Building Repairs and Upgrades	15,000	15,000
	810	WWTP Digester Brick Tuck Pointing	25,000	-
	810	WWTP Digester Inside Cleaning	170,000	-
	810	WWTP Digester Repairs	30,000	-
	810	WWTP Water Proof RAW Dry-Pit Pump Building	15,000	-
	815.05	Water Main Replacement Engineering	-	80,000
	815.05	WWTP Digester Engineering Services	25,000	-
	815.05	Water Plant Reservoir Inside Inspection	-	12,000
	815.05	Water System Risk & Resilience Assessment	50,000	-
	815.30	Lead Water Service Replacement	20,000	20,000
	815.30	Fire Hydrant Painting	-	30,000
	815.30	Fire Hydrant Replacement	21,000	21,000
	815.30	Mainline Water Valve Replacement	12,000	12,000
	815.30	Well #13 Rehab	150,000	-
	815.30	Well #6 Rehab	-	150,000

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Fund  
Fiscal Year Ending April 30, 2022 & 2023

Fund	Account	Description	FY 2022	FY 2023
	815.30	Water Main Infrastructure Replacement	600,000	-
	815.30	Water Main Installation New	200,000	-
	815.30	East State Street Water Main	-	1,000,000
	815.30	Water Meter Replacements	50,000	20,000
	815.30	Water Meters for New Construction	15,000	15,000
	815.30	Water Plant Pump Services	-	5,000
	815.30	Water System Leak Survey	30,000	30,000
	815.30	Logan Water Tower Washing	-	7,000
	815.30	RO#3 & RO#4 VFD Installation	50,000	-
	815.35	Sanitary Sewer Evaluation	315,500	150,000
	815.35	Sanitary Sewer Rehabilitation	200,000	-
	815.35	Sanitary Sewer Cleaning & Televising	75,000	75,000
	815.35	East State Street Sanitary Sewer	-	1,000,000
	815.35	Water Plant Lift Station VFD's & SCADA Improvements	-	60,000
	815.35	WWTP Dewatering Feed Pump VFD SCADA Control	12,000	-
	815.35	WWTP Dewatering Centrifuge VFD SCADA Control	12,000	-
	815.35	Western Avenue Lift Station PLC Upgrade	-	20,000
	820	Sewer Televising Equipment	70,000	-
	820	WWTP Security Improvements	-	30,000
	820	WWTP Modular Shelter for Sampler	-	8,000
	820	Primary Clarifier Flight Replacement	200,000	-
	820	Message/Arrow Board	7,000	-
	820	Scissor Lift & Trailer	17,000	-
	820	WWTP Dewatering Feed Sludge Pump	10,000	-
	820	WWTP Excess Flow Gate Actuator	-	7,000
	820	HVAC for Water Plant VFD Room	15,000	-
	820	Waste Activated Sludge Pump	30,000	-
	820	WWTP Conveyor Repair	30,000	-
	820	RO#3 & RO#4 VFD Purchase	80,000	-
	820	Water Plant Filter Effluent Control Valves	30,000	-
	820	Water Plant Pipe Hanging Supports	10,000	-
	820	Replacement of Reverse Osmosis Membranes		185,000
	825	WTP Van Replacement (2102)	-	43,000
	825	Vactor Truck Replacement (2069)	490,000	-
	835	Computer Replacement	11,780	10,175
	835	Itron Collector	-	32,000
	835	Large Format Scanner	7,500	-
			<b>\$ 3,100,780</b>	<b>\$ 3,061,175</b>
			<b>12.07%</b>	<b>29.12%</b>
<b>Grand Total</b>			<b>\$ 25,685,315</b>	<b>\$ 10,513,320</b>

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Account  
Fiscal Year Ending April 30, 2022 & 2023

Account	Fund	Description	FY 2022	FY 2023
<b>810</b>	<b>Buildings &amp; Improvements</b>			
	410	City Buildings Repairs & Improvements	\$ -	\$ 200,000
	410	City Hall Exterior Painting	10,500	-
	410	Replace City Hall Exterior Landing, Stairs & Doorway	50,000	-
	410	Replace City Hall Interior Stair and Landing Coverings	5,500	-
	410	Replace City Hall Wheel Chair Lift	35,000	-
	410	Roof Replacement of Police Building	25,000	-
	410	Access Control to Locker Rooms	20,000	-
	410	Emergency Call Box	15,000	-
	410	PW Building Repairs and Upgrades	15,000	15,000
	620	PW Building Repairs and Upgrades	15,000	15,000
	620	Green Initiatives	5,000	5,000
	630	WWTP Landscape Renovations - Pond	-	10,000
	630	WWTP Administration Building Repairs	-	14,000
	630	PW Building Repairs and Upgrades	15,000	15,000
	630	WWTP Digester Brick Tuck Pointing	25,000	-
	630	WWTP Digester Inside Cleaning	170,000	-
	630	WWTP Digester Repairs	30,000	-
	630	WWTP Water Proof RAW Dry-Pit Pump Building	15,000	-
			<b>\$ 451,000</b>	<b>\$ 274,000</b>
			<b>1.76%</b>	<b>2.61%</b>
<b>815.05</b>	<b>Improvements Other Than Buildings - Other</b>			
	219/415	Welcome Signage	\$ 58,600	\$ 29,500
	251	Rainman Statue Engineering	20,000	-
	410	SEMP Implementation	25,000	-
	415	ADA Sidewalk Improvement Program	50,000	-
	415	Annual Sidewalk Program	50,000	50,000
	415	Annual Streetscape & Median Maintenance Program	25,000	25,000
	415	Annual Contractual Tree Maintenance	30,000	30,000
	415	Annual Tree Replacements	30,000	30,000
	415	Design Engineering	20,000	20,000
	415	East State Street Phase 2 Engineering	55,000	-
	415	East State Street Phase 3 Engineering	125,000	675,000
	415	East State Street ROW Acquisition	705,000	-
	415	Kautz Road Averill to Division - ROW Acquisition	162,000	-
	415	Kautz Road Averill to Division - Phase 2 Engineering	185,000	-
	415	Kautz Road Averill to Division - Phase 3 Engineering	40,000	400,000
	415	Kautz Road RT 38 to Fabyan - Phase 2 Engineering	40,000	-
	415	Kautz Road RT 38 to Fabyan - Phase 3 Engineering	50,000	50,000
	425	East State Street Phase 2 Engineering	816,000	-
	426	East State Street Phase 2 Engineering	553,250	-
	620	Community Betterment Projects	2,000	2,000
	620	Miscellaneous Development	120,000	120,000
	620	System Model Update and Hosting Study	40,000	-
	620	Update SPCC Plan	2,000	-
	630	Water Main Replacement Engineering	-	80,000
	630	WWTP Digester Engineering Services	25,000	-
	630	Water Plant Reservoir Inside Inspection	-	12,000
	630	Water System Risk & Resilience Assessment	50,000	-

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Account  
Fiscal Year Ending April 30, 2022 & 2023

Account	Fund	Description	FY 2022	FY 2023
			\$ 3,278,850	\$ 1,523,500
			12.77%	14.49%
<b>815.10</b>		<b>Improvements Other Than Buildings - Streets</b>		
	415	Annual Roadway Improvement Program	\$ 1,000,000	\$ 1,000,000
	415	Annual Pavement Marking Program	45,000	45,000
			<b>\$ 1,045,000</b>	<b>\$ 1,045,000</b>
			4.07%	9.94%
<b>815.15</b>		<b>Improvements Other Than Buildings - Storm Sewers</b>		
	415	Annual Storm Sewer Maintenance Program	\$ 150,000	\$ 150,000
	415	Storm Sewer Infrastructure Improvements	100,000	100,000
	415	Citywide Watershed Study	151,000	-
	415	Storm Sewer Rehabilitation	150,000	150,000
			<b>\$ 551,000</b>	<b>\$ 400,000</b>
			2.15%	3.80%
<b>815.20</b>		<b>Improvements Other Than Buildings - Culverts</b>		
	415	City-wide Culvert/Bridge Inventory Study & Maintenance	\$ 40,000	\$ -
	415	State Street Bridge Railing Replacement Study	100,000	-
			<b>\$ 140,000</b>	<b>\$ -</b>
			0.55%	0.00%
<b>815.25</b>		<b>Improvements Other Than Buildings - Electric System</b>		
	620	Underground/Overhead Cable Replacement	\$ 1,010,595	\$ 1,000,000
	620	ERT Meter Replacements	250,000	60,000
	620	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	620	GGF Pre-Chamber Check Valve Replacement	500,000	-
	620	Line Supplies	270,000	270,000
	620	SEMP Substation and Feeders	12,084,265	-
	620	Substation Upgrades	100,000	800,000
	620	Obsolete Voltage Conversion	100,000	100,000
	620	State St. & Eastside Dr. Vault Cover	20,000	-
	620	Fault Indicator Replacement	50,000	-
			<b>\$ 14,484,860</b>	<b>\$ 2,330,000</b>
			56.39%	22.16%
<b>815.30</b>		<b>Improvements Other Than Buildings - Water System</b>		
	630	Lead Water Service Replacement	\$ 20,000	\$ 20,000
	630	Fire Hydrant Painting	-	30,000
	630	Fire Hydrant Replacement	21,000	21,000
	630	Mainline Water Valve Replacement	12,000	12,000
	630	Well #13 Rehab	150,000	-
	630	Well #6 Rehab	-	150,000
	630	Water Main Infrastructure Replacement	600,000	-
	630	Water Main Installation New	200,000	-
	630	East State Street Water Main	-	1,000,000
	630	Water Meter Replacements	50,000	20,000
	630	Water Meters for New Construction	15,000	15,000
	630	Water Plant Pump Services	-	5,000
	630	Water System Leak Survey	30,000	30,000
	630	Logan Water Tower Washing	-	7,000
	630	RO#3 & RO#4 VFD Installation	50,000	-
			<b>\$ 1,148,000</b>	<b>\$ 1,310,000</b>

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Account  
Fiscal Year Ending April 30, 2022 & 2023

Account	Fund	Description	FY 2022	FY 2023
			<b>4.47%</b>	<b>5.10%</b>
<b>815.35</b>		<b>Improvements Other Than Buildings - Sewer System</b>		
	630	Sanitary Sewer Evaluation	\$ 315,500	\$ 150,000
	630	Sanitary Sewer Rehabilitation	200,000	-
	630	Sanitary Sewer Cleaning & Televising	75,000	75,000
	630	East State Street Sanitary Sewer	-	1,000,000
	630	Water Plant Lift Station VFD's & SCADA Improvements	-	60,000
	630	WWTP Dewatering Feed Pump VFD SCADA Control	12,000	-
	630	WWTP Dewatering Centrifuge VFD SCADA Control	12,000	-
	630	Western Avenue Lift Station PLC Upgrade	-	20,000
			<b>\$ 614,500</b>	<b>\$ 1,305,000</b>
			<b>2.39%</b>	<b>12.41%</b>
<b>815.40</b>		<b>Improvements Other Than Buildings - Parking Lots</b>		
	420	Trail Head Parking Lot	\$ 400,000	\$ -
			<b>\$ 400,000</b>	<b>\$ -</b>
			<b>1.56%</b>	<b>0.00%</b>
<b>820</b>		<b>Machinery &amp; Equipment</b>		
	430/620/630	Message/Arrow Board	\$ 21,000	\$ -
	430/620/630	Scissor Lift and Trailer	51,000	-
	430	Gas Masks & Canisters	20,000	-
	430	Replace Fire Boat #2	15,000	-
	430	Replacement Fire Hose	5,000	5,000
	430	Fire Personal Protective Equipment (PPE)	26,225	27,000
	430	SCBA Equipment (Bottles/Packs/Masks)	12,000	11,000
	430	Special Team Equipment (Hazmat, TRT, Water Rescue)	10,000	10,000
	430	New Truck 201 Equipment	45,000	-
	430	Replace Stump Grinder	35,000	-
	430	Replacement Trailer	8,000	-
	430	Replace New Holland Skidster	170,000	-
	430	Replace John Deere Sidewalk Machine	-	55,000
	620	Small Equipment Replacement	15,000	15,000
	620	Meter Test Set Replacement	40,000	-
	620	Other Equipment	-	85,000
	630	Sewer Televising Equipment	70,000	-
	630	WWTP Security Improvements	-	30,000
	630	WWTP Modular Shelter for Sampler	-	8,000
	630	Primary Clarifier Flight Replacement	200,000	-
	630	WWTP Dewatering Feed Sludge Pump	10,000	-
	630	WWTP Excess Flow Gate Actuator	-	7,000
	630	HVAC for Water Plant VFD Room	15,000	-
	630	Waste Activated Sludge Pump	30,000	-
	630	WWTP Conveyor Repair	30,000	-
	630	RO#3 & RO#4 VFD Purchase	80,000	-
	630	Water Plant Filter Effluent Control Valves	30,000	-
	630	Water Plant Pipe Hanging Supports	10,000	-
	630	Replacement of Reverse Osmosis Membranes	-	185,000
			<b>\$ 948,225</b>	<b>\$ 438,000</b>
			<b>3.69%</b>	<b>4.17%</b>

CITY OF GENEVA, ILLINOIS  
Capital Improvement Program by Account  
Fiscal Year Ending April 30, 2022 & 2023

Account	Fund	Description	FY 2022	FY 2023
<b>825</b>	<b>Vehicles</b>			
	235	2021 Chevy Malibu (2)	\$ 40,870	\$ -
	430	2021 Chevrolet Tahoe SUV Squad Car	58,185	-
	430	2021 Ford Explorer SUV Squad Car	49,375	-
	430	2021 Ford Explorer SUV Squad Car	49,375	-
	430	Fire Truck 201 Replacement	1,200,000	-
	430	GEMA Car Conversions	5,000	-
	430	Replace Single Axle Dump Truck with Plow	210,000	-
	430	Replace Single Axle Dump Truck with Plow	210,000	-
	430	Replace One Ton Dump Truck	105,000	-
	430	Replace Single Axle Dump Truck with Plow	-	210,000
	430	Replace One Ton Truck	-	105,000
	430	Replace One Ton Dump Truck	-	100,000
	430	Replace One Ton Dump Truck	-	95,000
	430	Replace Bucket Truck	-	200,000
	430	Replace Dump Truck	-	185,000
	430	Other Vehicles	-	650,000
	620	1-Ton Dump Truck and Crane Replacement	75,000	160,000
	630	WTP Van Replacement (2102)	-	43,000
	630	Vactor Truck Replacement (2069)	490,000	-
			<b>\$ 2,492,805</b>	<b>\$ 1,748,000</b>
			<b>9.71%</b>	<b>16.63%</b>
<b>835</b>	<b>Computer Equipment</b>			
	240	Broadcasting Improvements	\$ 5,000	\$ 5,000
	240	Studio Electronics	20,000	20,000
	430	Computer Equipment	66,795	40,815
	620	Computer Replacement/Equipment	20,000	31,830
	630	Computer Replacement	11,780	10,175
	630	Itron Collector	-	32,000
	630	Large Format Scanner	7,500	-
			<b>\$ 131,075</b>	<b>\$ 139,820</b>
			<b>0.51%</b>	<b>1.33%</b>
<b>Grand Total</b>			<b>\$ 25,685,315</b>	<b>\$ 10,513,320</b>

# CAPITAL IMPROVEMENT PROGRAM

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## Select Capital Improvement Projects

The following are detailed descriptions of select projects budgeted for FY 2022:

**Project Title:** Welcome Signage

**Project Description:** The replacement of the “Welcome to Geneva” signs that are almost 25 years old and are rapidly deteriorating. This is a multi-year project.

**Strategic Plan Objective:** EV- III

**Source of Funding:** Tourism and Infrastructure Capital Projects Funds

**Budgeted Costs FY 2022:** \$58,600  
**FY 2023:** \$29,500

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** Increased cost of maintaining landscaped areas around signs.



**Project Title:** Broadcasting Improvements

**Project Description:** The purchase and replacement of computers for the Geneva Broadcast Network, which will allow for enhanced video editing.

**Strategic Plan Objective:** SG-I

**Budgeted Costs FY 2022:** \$5,000

**Source of Funding:** PEG Fund

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Studio Electronics

**Project Description:** The replacement of the existing DVR broadcast device and associated hardware for the Geneva Broadcast Network. The current equipment was discontinued in 2016 and is no longer supported.



**Strategic Plan Objective:** SG-I

**Source of Funding:** PEG Fund

**Budgeted Costs FY 2022:** \$20,000  
**FY 2023:** \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

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**Project Title:** Rainman Statue Engineering

**Project Description:** Engineering to correct drainage issues with the Rainman Statue located on the northwest corner of South Third Street and Crescent Place near the Metra train station.



**Strategic Plan Objective:** EV-III

**Source of Funding:** SSA #1

**Budgeted Costs FY 2022:** \$20,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** City Hall Rear Metal Landing, Stairs, and Doorway Replacement

**Project Description:** The removal and replacement of the rear landing that has rusted to the point that it is no longer safe or accessible. The new landing will be fabricated with galvanized steel and doorway will be made out of aluminum, both requiring minimal maintenance. The area around the landing will be prepped for the installation of a wheelchair lift.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$50,000

**Projected Year of Completion:** 2022



**Impact on Operating Budget:** This project is estimated to decrease maintenance costs and eliminate the need for painting.

---

**Project Title:** Access Control to Police Locker Rooms

**Project Description:** The installation of access control features on the doors to the Police locker rooms. Currently, the public bathrooms are connected to the locker rooms without controlled access. Adding access control would enhance building safety and security.

**Strategic Plan Objective:** EMS-III

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$20,000

**Projected Year of Completion:** 2022



**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** City Hall Interior Landing and Stair Covering Replacement

**Project Description:** The removal and replacement of the interior landing and stair coverings in City Hall. The current landing and stair covering are showing wear and several floor tiles are cracked causing a trip hazard.

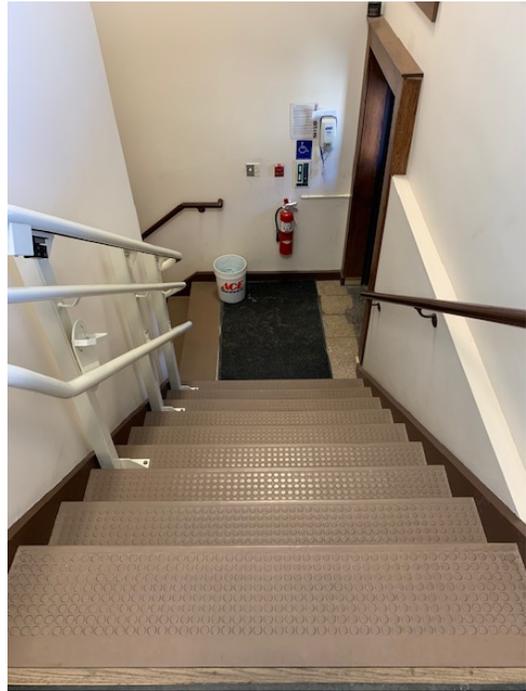
**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$5,500

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



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**Project Title:** City Hall Exterior Painting

**Project Description:** Painting of the exterior trim, doors, and windows at City Hall. Loose trim will be either replaced or re-secured.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$10,500

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Replace Wheelchair Lift at City Hall

**Project Description:** Replacement of an existing wheelchair lift that is not considered code compliant under the Illinois Accessibility Code. Due to its age, parts are becoming scarce and repairs are more costly. The replacement lift will be an exterior platform lift with greater lift capacity and meet accessibility codes.

**Strategic Plan Objective:** EMS-II & QL-III

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$35,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Reduced repair and maintenance costs.

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**Project Title:** SEMP TIF Implementation

**Project Description:** The implementation of the Southeast Master Plan (SEMP) Tax Increment Financing (TIF) district and financing plan requires additional professional services.

**Strategic Plan Objective:** EV-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2022:** \$25,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Police Department Building Roof Replacement

**Project Description:** The replacement of the Police Department Building roof, which has a significant leaking issue. Water regularly leaks onto squad cars and other police equipment.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects

**Budgeted Costs FY 2022:** \$25,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs of emergency roof repairs throughout the year.



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**Project Title:** Gas Masks and Canisters

**Project Description:** The replacement of Gas Masks and Canisters that were given to the Police Department in 2006 by the Illinois Law Enforcement Alarm System (ILEAS). The shelf life of these items is between 5-7 years and need replacing.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment

**Budgeted Costs FY 2022:** \$20,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Message/Arrow Board

**Project Description:** The replacement of a message board with dual functionality as an arrow board and a message board. The current message board is no longer in working order.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** General Capital Projects, Electric, and Water/Wastewater Funds

**Budgeted Costs FY 2022:** \$21,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



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**Project Title:** Public Works Building Repairs and Upgrades

**Project Description:** The replacement of a portion of the HVAC system, water line repairs, roof repairs, and landscaping at the Public Works building.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects, Electric, and Water/Wastewater Funds

**Budgeted Costs FY 2022:** \$45,000  
**FY 2023:** \$45,000

**Projected Year of Completion:** Ongoing

**Impact on Operating Budget:** Reduced maintenance cost of approximately \$10,000 annually.

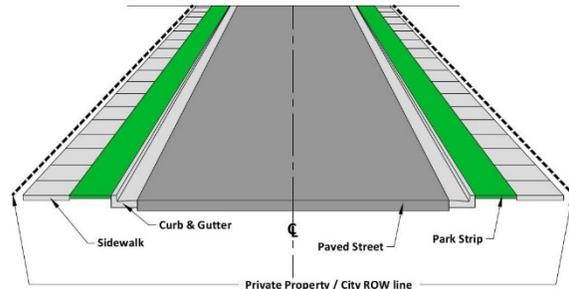


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** East State Street Right-of-Way (ROW) Acquisition

**Project Description:** The acquisition of the Right-of-Way on East State Street (IL Rt 38) in conjunction with the joint reconstruction project with the State that includes widening, traffic signal improvements/modernization, addition of off-street bike paths and streetscape enhancements. This amount represents the City's portion of the project.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Project Fund

**Budgeted Costs FY 2022:** \$705,000

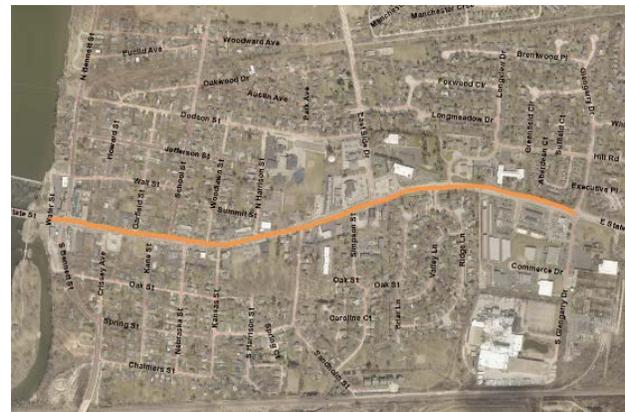
**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

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**Project Title:** East State Street Phase 2 Engineering

**Project Description:** A phase 2 study to provide for the reconstruction of East State Street between Water Street and Glengary Drive.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects

**Budgeted Costs FY 2022:** \$55,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

**Project Title:** East State Street Phase 3 Engineering

**Project Description:** Phase 3 of the East State Street project will include the selection of a consultant to oversee construction. This project is being led by the State to widen IL Rt. 38 from Kirk Road to the Fox River.

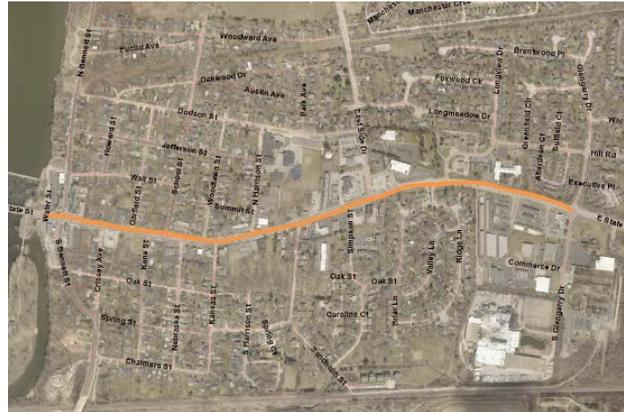
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects

**Budgeted Costs FY 2022:** \$125,000  
**FY 2023:** \$675,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** Reduced street maintenance cost in the first few years of reconstruction.



**Project Title:** North Kautz Road Right-of-Way (ROW) Acquisition

**Project Description:** The acquisition of the Right-of-Way on Kautz Road from Averill Road to Division Street in conjunction with the City of St. Charles to improve the road. This amount represents the City's portion of the project with St. Charles paying the remainder.

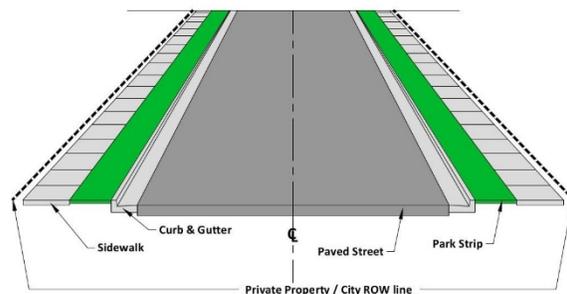
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Project Fund

**Budgeted Costs FY 2022:** \$162,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

**Project Title:** South Kautz Road Extension Engineering Phase 2, and North Kautz Road Engineering Phase 2

**Project Description:** Phase 2 of the road project to extend Kautz Road to Fabyan Parkway as outlined in the Southeast Master Plan and to improve North Kautz Road from IL Rt. 38 to IL Rt. 64 to serve as a truck route in collaboration with the City of St. Charles.

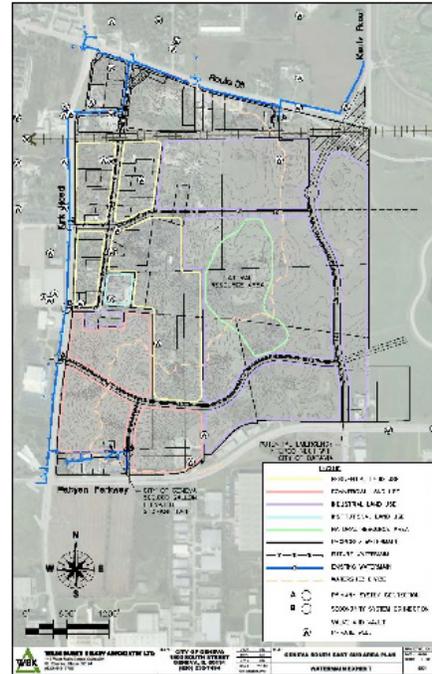
**Strategic Plan Objective:** EV-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** S. Kautz: \$40,000  
N. Kautz: \$185,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Increased costs for pavement, lighting, snow removal, structural walls, and IDOT signal maintenance



**Project Title:** South Kautz Road Extension Engineering Phase 3, and North Kautz Road Engineering Phase 3

**Project Description:** Phase 3 of the road project to extend Kautz Road to Fabyan Parkway as outlined in the Southeast Master Plan and to improve N. Kautz Road from IL Rt. 38 to IL Rt. 64 to serve as a truck route in collaboration with the City of St. Charles.

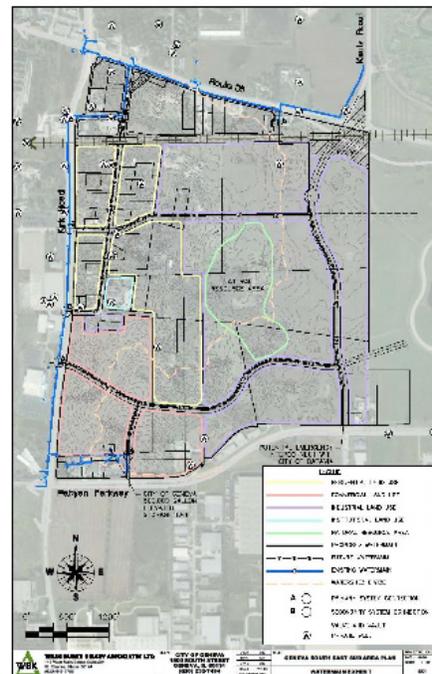
**Strategic Plan Objective:** EV-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** N. Kautz: \$40,000  
S. Kautz: \$50,000  
**FY 2023:** N. Kautz: \$400,000  
S. Kautz: \$50,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** Increased costs for pavement, lighting, snow removal, structural walls, and IDOT signal maintenance.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** ADA Sidewalk Improvement Program

**Project Description:** Upgrade sidewalks to meet Americans with Disability Act (ADA) standards in conjunction with the Annual Sidewalk Improvement Program. These ADA upgrades are funded through a State of Illinois grant.



**Strategic Plan Objective:** QL-III

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$50,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Annual Tree Trimming Maintenance

**Project Description:** Contractual tree trimming around power lines, the downtown area, and general assistance for public works staff that have been diverted to fighting the Emerald Ash Borer.



**Strategic Plan Objective:** ES-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$30,000  
**FY 2023:** \$30,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Annual Tree Replacement Program

**Project Description:** An ongoing parkway tree replacement program within City Right-of-Way, usually located between the sidewalk/property-line and curb.

**Strategic Plan Objective:** ES-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$30,000  
**FY 2023:** \$30,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



**Project Title:** Annual Streetscape and Median Maintenance

**Project Description:** The maintenance and upgrades to the downtown streetscape area. Improvements include brick crosswalks and addressing other hazards to pedestrians. Deterioration of brick crosswalks necessitates replacement, which will eliminate hazards and continue to keep the downtown area beautiful.



**Strategic Plan Objective:** EV-III, EMS-II & QL-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$25,000  
**FY 2023:** \$25,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Design Engineering

**Project Description:** Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff due to time constraints and/or expertise in a specific area.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$20,000  
**FY 2023:** \$20,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Annual Roadway Improvement Program

**Project Description:** This year's annual street resurfacing program focuses on ADA upgrades and additional streets that require resurfacing. The actual number of streets to be resurfaced is dependent on bid results.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$1,000,000  
**FY 2023:** \$1,000,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** Reduced street maintenance cost in the first few years of resurfacing.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Annual Sidewalk Replacement Program

**Project Description:** An annual program to replace damaged sidewalks. Selection is based upon City staff's inspections of sidewalk conditions. The program will also address mandated ADA upgrades.



**Strategic Plan Objective:** EV-III, EMS-II & QL-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$50,000  
**FY 2023:** \$50,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Annual Storm Sewer Maintenance Program

**Project Description:** An annual program to clean out and televise storm sewers. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$150,000  
**FY 2023:** \$150,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Citywide Watershed Study

**Project Description:** As a part of the Phase 1 Study for a possible Municipal Stormwater Utility, the City is developing a "stormwater master plan" to identify and prioritize capital drainage improvement projects throughout the City. This master plan will help the City to identify the stormwater system needs.

**Strategic Plan Objective:** EMS-II & ES-III

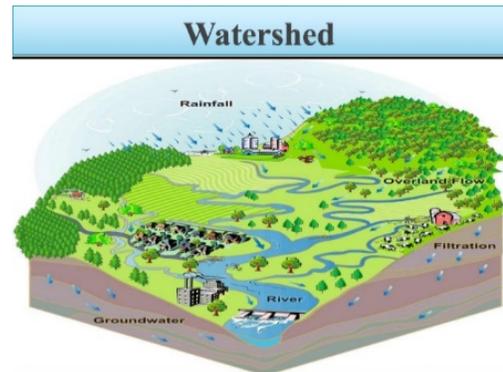
**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$151,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** Storm Sewer Rehabilitation

**Project Description:** A program to repair and/or line existing storm sewer pipes that need rehabilitation to prevent a complete failure of the pipeline. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$150,000  
**FY 2023:** \$150,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

**Project Title:** Storm Sewer Infrastructure Improvements (Misc. Drainage Projects)

**Project Description:** An annual program to install stormwater structures based upon the Stormwater Study. Storm sewer maintenance activities are needed to comply with the MS4 Storm Water Permit, clean structures, and pipes to maintain capacity requirements and to identify and prioritize the rehabilitation needs of the system.



**Strategic Plan Objective:** EMS-II & ES-III

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$100,000  
**FY 2023:** \$100,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

**Project Title:** Annual Pavement Marking Program

**Project Description:** An annual pavement marking program to improve the condition of stop bars, centerlines, edge lines, and other pavement markings based on City staff inspections.

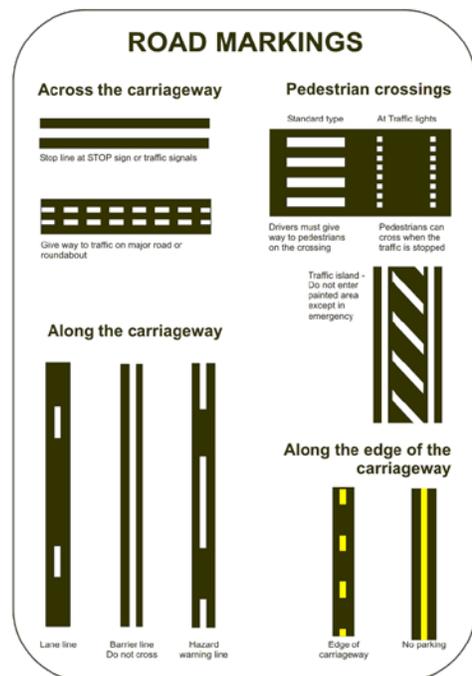
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$45,000  
**FY 2023:** \$45,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** State Street Bridge Railing Replacement Study

**Project Description:** The hiring of a structural consultant to evaluate the failing railings on the State Street bridge to a more aesthetically pleasing, IDOT approved, and low-maintenance product. The consultant would then prepare the necessary bidding documents and manage the construction

**Strategic Plan Objective:** EMS-II & EV-III

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$100,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.



---

**Project Title:** City-wide Culvert/Bridge Inventory Study & Maintenance

**Project Description:** A City-wide inspection of all culverts and bridges prioritizing repairs and maintenance for future years. The consultant began inspections in FY 2021 and staff anticipates the study will conclude in FY 2022.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2022:** \$40,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Trail Head Parking Lot

**Project Description:** The construction of a parking lot in the Prairie Green wetland area to provide accessibility to the bike path/trail.

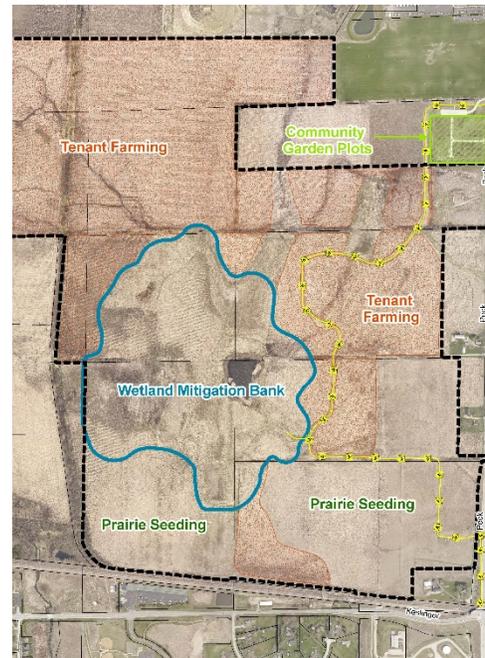
**Strategic Plan Objective:** EV-III & QL-I

**Source of Funding:** Prairie Green Fund

**Budgeted Costs FY 2022:** \$400,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs associated with the existing house onsite.



**Project Title:** Vermeer Stump Grinder

**Project Description:** The replacement of the Vermeer SC 252 stump grinder with a larger stump grinder capable of grinding larger stumps. A larger stump grinder will increase productivity by decreasing the amount of time taken to grind large stumps.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$35,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Estimated reduction in contractual costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Department Rescue Boat

**Project Description:** The purchase of a replacement rescue boat for the Fire Department. The current boat is insufficient to handle high water conditions and has aged beyond the industry standard life of 10 years.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$15,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Reduction in maintenance and repair costs.

---

**Project Title:** Scissor Lift and Trailer

**Project Description:** The purchase of a scissor lift and trailer for building maintenance and park deck light repairs. The City currently rents a scissor lift as needed. The lift will be utilized by the Streets, Electric, and Water/Wastewater divisions as needed.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment, Electric, and Water/Wastewater Funds

**Budgeted Costs FY 2022:** \$51,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected decrease in rental costs

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Hose

**Project Description:** The purchase of replacement fire hoses to meet the NFPA fire hose standards. Age, usage, and damage have diminished the current fire hose stock.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$5,000  
**FY 2023:** \$5,500

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** 2021 Chevrolet Malibu Sedans

**Project Description:** The purchase of two police vehicles to replace the current vehicles that each have over 125,000 miles. To be used by the investigations division.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Restricted Police Fines Fund

**Budgeted Costs FY 2022:** \$40,870

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected reduction of maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** 2020 Ford Interceptor SUVs

**Project Description:** The purchase of two police patrol vehicles to replace the current patrol vehicles that have over 100,000 miles each.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$49,375 each

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected reduction of maintenance costs.

---

**Project Title:** 2021 Chevrolet Tahoe SUV Squad

**Project Description:** The purchase of a police incident command vehicle to replace the current vehicle that has over 100,000 miles. This vehicle will serve as a police supervisor vehicle and requires more space for special incident command equipment.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$58,185

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected reduction of maintenance costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Single Axle Dump Trucks with Plow

**Project Description:** The purchase of two single axle dump trucks to replace a GMC C-8500 and a Sterling L-7500. Both replacement trucks will include pre-wet/anti-icing capabilities. Both current vehicles are over 15 years old and are deteriorating.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$210,000 each

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Decrease of repair and labor costs associated with the maintenance of the current vehicles.

---

**Project Title:** Personal Protective Equipment (PPE)

**Project Description:** The purchase of replacement personal protective equipment for the Fire Department personnel. According to NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting states gear is to be retired 10 years after the date of manufacture.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$26,225  
**FY 2023:** \$27,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** SCBA Equipment

**Project Description:** The purchase of replacement SCBA equipment including bottles, packs, and masks. Modern SCBA systems have several items that wear and expire and therefore need to be replaced on a scheduled basis.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$12,000  
**FY 2023:** \$11,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

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**Project Title:** New Holland Skidsteer

**Project Description:** The purchase of a replacement skidsteer and trailer. The current skidsteer is 17 years old and is showing signs of age including a leaking fuel tank and rusted wiring.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$170,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected reduction of maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Truck #201 Replacement and associated equipment.

**Project Description:** The purchase of a replacement fire truck. The current fire truck is almost 28 years old, surpassing its service life. Additional equipment not on the current truck will also need to be purchased.



**Strategic Plan Objective:** EMS-II & EMS-III

**Source of Funding:** Capital Equipment Fund and Capital Financing

**Budgeted Costs FY 2022:** Truck \$1,200,000;  
Equipment \$45,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Decrease of repair and labor costs associated with the maintenance of the vehicle.

---

**Project Title:** One-Ton Dump Truck

**Project Description:** The purchase of a one-ton dump truck to replace a 2003 Ford F450 dump truck. Will include salt spreading capabilities. The current vehicle is over 15 years old and is deteriorating.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2022:** \$105,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Decrease of repair and labor costs associated with the maintenance of the vehicle.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Computer Equipment

**Project Description:** The purchase of new computers/server equipment replacements across all City departments. Purchase of iPads for GIS upgrade projects.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund and Electric Fund

**Budgeted Costs FY 2022:** \$68,795  
**FY 2023:** \$40,815



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** IT staff time to install replacements computers and an increase in cellular account costs due to added cellular services.

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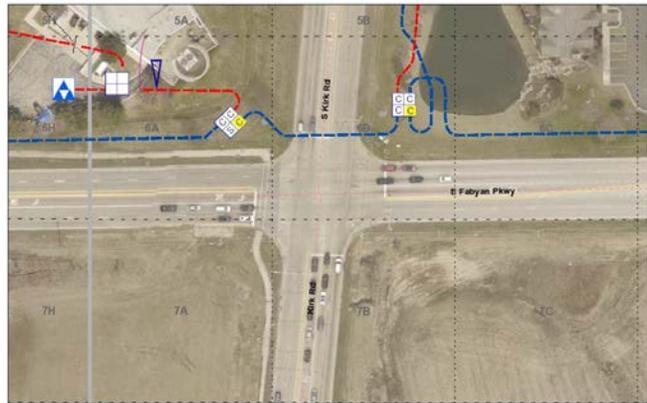
**Project Title:** Underground/Overhead Cable Replacement

**Project Description:** The replacement of aging electric cables at various locations throughout the City.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$1,010,595  
**FY 2023:** \$1,000,000



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** Decreased maintenance cost due to fewer power outages and repair time.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Electric Meter Replacements

**Project Description:** The replacement of older and nonfunctioning meters with radio read meters. Modern radiometers allow for more accurate electric use readings.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$250,000  
**FY 2023:** \$60,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** Decreased personnel costs associated with meter reading.

---

**Project Title:** SEMP Substation and Feeders

**Project Description:** The expansion of electric service associated with the Southeast Development Project. An additional substation and feeders will be required to serve the anticipated additional electric load once developed.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$12,084,265

**Projected Year of Completion:** 2022



**Impact on Operating Budget:** Increase in operating expenses due to additional service needs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Ford F450 Truck with Chassis and Crane

**Project Description:** The replacement of a 15-year-old deteriorating pickup truck with a Ford F450 4x4 pickup truck with crane. The current dump body and the crane will be remounted on the new truck.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$75,000  
**FY 2023:** \$160,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** Expected reduction of maintenance costs.

---

**Project Title:** Substation Upgrades

**Project Description:** Several transformers and various substations require maintenance and upgrades including repainting to prevent corrosion, oil containment repairs, and other repairs due to frost heaving.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$100,000  
**FY 2023:** \$800,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Miscellaneous Development

**Project Description:** Planned small development projects around the City that require electrical service, including line extensions and utility plant upgrades for customers. The City is reimbursed for the majority of the equipment expensed for new infrastructure.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$120,000  
**FY 2023:** \$120,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Geneva Generation Facility (GGF) Equipment

**Project Description:** The annual purchase of generation supplies and services needed for replacement/repair of the Geneva Generation Facility.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$100,000  
**FY 2023:** \$100,000



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Small Equipment Replacement

**Project Description:** The replacement of small equipment for the Electric Division.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$15,000

**FY 2023:** \$15,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Voltage Conversion

**Project Description:** The conversion of obsolete voltages supplied by the City to multiple commercial customers. As customers request upgrades, customers are required to convert to modern voltage transformers. The City will fund these costs to support business growth in the community where there is a public benefit.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$100,000

**FY 2023:** \$100,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

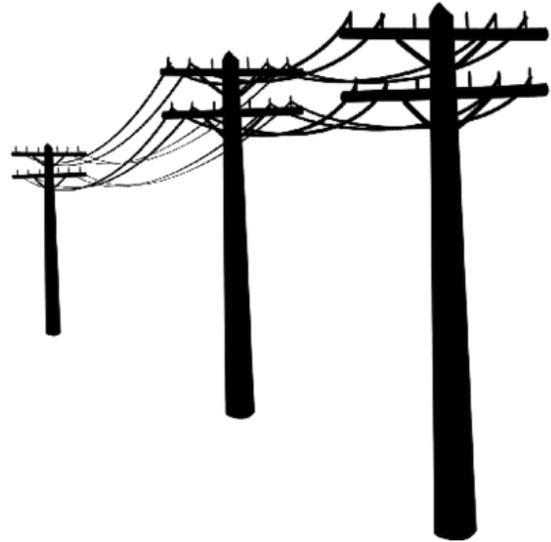


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Line Supplies

**Project Description:** The annual purchase of line supplies needed for replacement/repair of the electric system, including line equipment, wire & cable, street lights, switches, and transformers.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2022: \$270,000  
FY 2023: \$270,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Green Initiatives

**Project Description:** The transition to light-emitting diode (LED) lighting at the Public Works building.



**Strategic Plan Objective:** ES-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2022: \$5,000  
FY 2023: \$5,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** Decrease in light bulb replacement and usage costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Electric System Model and Hosting Study

**Project Description:** Two separate studies to determine short-circuit energy levels and the level of local energy generation due to increased use of residential rooftop solar panels.



**Strategic Plan Objective:** EV-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$40,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Geneva Generation Facility Pre-Chamber Check Valve Replacement

**Project Description:** Remove and replace obsolete pre-chamber check valves on all engine cylinders at Geneva Generation Facility. The existing valves have been superseded and are no longer in production.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$500,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fault Indicators

**Project Description:** The replacement of fault indicators at various locations on the electric system. The existing fault indicators have been in continuous service for more than 20 years and have not performed as expected during fault events.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$50,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease operating costs due to avoided outage costs.

---

**Project Title:** Meter Test Set

**Project Description:** The replacement of meter test sets for the electric system. The meter test set currently in use is no longer supported and cannot be repaired if necessary.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2022:** \$40,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease operating costs due to avoided outage costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Water Main Infrastructure Replacement

**Project Description:** The replacement of the aging water main infrastructure. Actual mains to be replaced will be selected based on factors such as age, number of breaks, and/or road construction projects.



**Strategic Plan Objective:** ES-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$600,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to decrease labor and maintenance costs associated with water main upkeep.

---

**Project Title:** Sanitary System Evaluation

**Project Description:** The evaluation of the City's sanitary sewer collection system. To avoid sanitary sewer overflows and comply with the IEPA NPDES Permit requirements, the consultant will evaluate whether a second river crossing to the Wastewater Treatment Plant is needed, along with other alternatives such as removal of infiltration & inflow, in-line storage, off-line storage, and excess flow treatment facilities.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2022: \$315,500  
FY 2023: \$150,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Hydrant Replacement Program

**Project Description:** The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations, staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

**Strategic Plan Objective:** EMS-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2022: \$21,000  
FY 2023: \$21,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Lead Water Service Replacement

**Project Description:** The replacement of lead water services on the public maintained portion of the water system. The Illinois Environmental Protection Agency and the Illinois Department of Public Health are working with the Illinois legislature on a law to make it mandatory for communities to begin replacing lead water service lines.

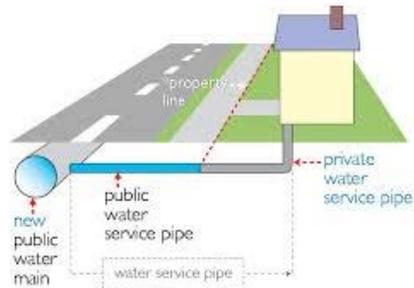
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2022: \$20,000  
FY 2023: \$20,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Mainline Water Valve Replacement Program

**Project Description:** The replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves identified as unrepairable will be replaced.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2022: \$12,000  
FY 2023: \$12,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** Water Meter Replacement Program

**Project Description:** The replacement of approximately 1,200 older and nonfunctioning water meters with radiometers. Using water meters capable of remote reading through a fixed network eliminates sending out staff to read meters manually, reduces incorrect meter reads, and provides customer service tools such as identifying possible leaks inside the property.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2022: \$50,000  
FY 2023: \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease meter reading costs by about \$5,000 annually.

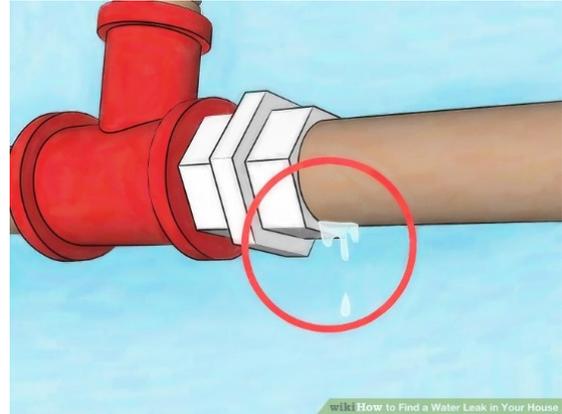


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Water System Leak Survey Program

**Project Description:** A survey of the water system that will identify leaks, repair leaks, and reduce the amount of unaccounted-for water loss. Reducing unaccounted-for water loss will lower electrical costs to pump the water, electrical costs to treat the water, and extend the life of the filters and membranes.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$30,000  
**FY 2023:** \$30,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** Decrease of an estimated \$25,000 due to reduced unaccounted water loss, lower electrical and chemical costs.

---

**Project Title:** Sewer Televising Equipment

**Project Description:** The replacement of the sewer televising camera and associated equipment. The current camera is almost 10 years old and often needs to be repaired creating lost televising productivity.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$70,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Wastewater Treatment Plant (WWTP) Digester Interior Cleaning

**Project Description:** Interior cleaning of the WWTP digesters that have been in service since 2000. Material collects in the base of the digester that reduces capacity.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$170,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to decrease operating expenses by gaining capacity in the wastewater treatment process.



---

**Project Title:** Sanitary Sewer Rehabilitation Program

**Project Description:** The rehabilitation of sanitary sewers by lining or replacing structurally deficient sections. This program will keep the City in compliance with the NPDES Permit.

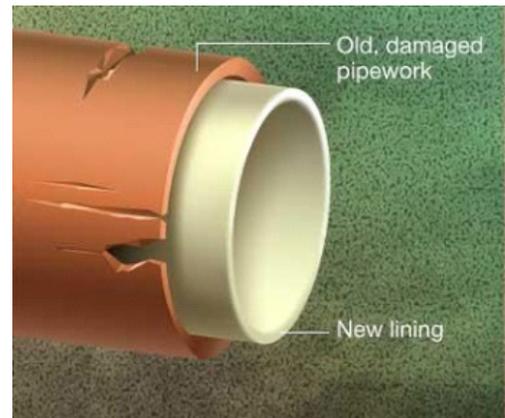
**Strategic Plan Objective:** EMS-II & ES-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$200,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to reduce costs associated with the treatment of water and labor costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Sewer Vactor Truck Replacement

**Project Description:** The purchase of a replacement for the 2008 sewer cleaning vehicle. This vehicle is primarily used for cleaning sanitary and storm sewers. The current vehicle is over 10 years old and showing signs of wear.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$490,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected reduction of maintenance costs.

---

**Project Title:** Well #13 Rehabilitation

**Project Description:** The rehabilitation of City deep well number thirteen located on Peck Road. Well #13 has not had rehabilitation services since it was installed in 2007.

**Strategic Plan Objective:** EMS-II & ES-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$150,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** Expected decrease in maintenance and inspection costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Water Meters for New Construction Program

**Project Description:** The purchase of water meters for new construction/development within the City.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$15,000  
**FY 2023:** \$15,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** New Water Main Installation

**Project Description:** The hiring of a contractor to install new water mains between State Street and Peyton Street.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$200,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to minimally increase operating costs due to increased maintenance needs for additional water mains.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Sanitary Sewer Cleaning & Televising

**Project Description:** The hiring of a contractor to clean and televise large diameter sanitary sewer lines. The City does not have the equipment necessary to clean and televise large diameter sewers.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$75,000

**FY 2023:** \$75,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Wastewater Treatment Plant Primary Clarifier Flight Replacement

**Project Description:** The replacement of the four 20-year-old primary flight clarifiers at the wastewater treatment plant. The current components are worn and failing more frequently.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$200,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is estimated to reduce labor costs due to maintenance of the current clarifiers.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** RO#3 & RO#4 VFD Replacement and Installation

**Project Description:** Replacement and installation of the variable frequency drives (VFD) on reverse osmosis unit #3 and unit #4. The VFDs have reached their recommended life span and should be replaced before failure, which could result in a 25% loss in production capacity at the water treatment plant.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$130,000 (\$80k replacement & \$50k installation)

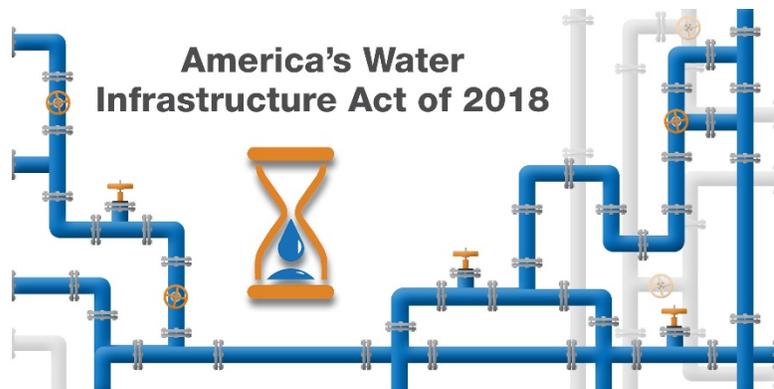
**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Water System Risk & Resilience Assessment

**Project Description:** The hiring of a consulting firm to assist in the assessment of the Geneva water system's risk and resilience as required by America's Water Infrastructure Act of 2018. Under the Act, Geneva must complete a risk and resilience assessment of the water system by June 30, 2021, and prepare an emergency response plan by December 30, 2021.



**Strategic Plan Objective:** EMS-II & III, ES-III

**Budgeted Costs FY 2022:** \$50,000

**Source of Funding:** Water/Wastewater Fund

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Waste Activated Sludge (WAS) Pump

**Project Description:** Replacement of one of two Waste Activated Sludge (WAS) pumps at the wastewater treatment plant. The current WAS pump has been utilized 24 hours a day, 7 days a week since 2013, and can no longer be serviced and needs replacing.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2022:** \$30,000

**Projected Year of Completion:** 2022

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

**RESOLUTION NO. 2021-03**

**A RESOLUTION ADOPTING THE CITY OF GENEVA FISCAL YEAR 2022 BUDGET  
AND THE TRI-COM CENTRAL DISPATCH FISCAL YEAR 2022 BUDGET**

**WHEREAS**, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

**WHEREAS**, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

**WHEREAS**, the City of Geneva City Council recommended the FY 2022 Annual Budget for Public Hearing to be held on February 1, 2021; and

**WHEREAS**, notice of said Public Hearing was published in the Suburban Chronicle on January 20, 2021 and a copy of said notice is attached as Exhibit "A"; and

**WHEREAS**, the draft FY 2022 Budget document has been on file at City Hall and on the City's website for public inspection from January 8, 2021 to the present date; and

**WHEREAS**, the Public Hearing on the FY 2022 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on February 1, 2021; and

**WHEREAS**, the General Fund includes a transfer of \$10,000 to the Cultural Arts Commission Special Revenue Fund, with the restriction that such funds are only be used for programs created and managed by the Cultural Arts Commission. These restricted funds are not to be donated to any not for profit or community entity for any purpose.

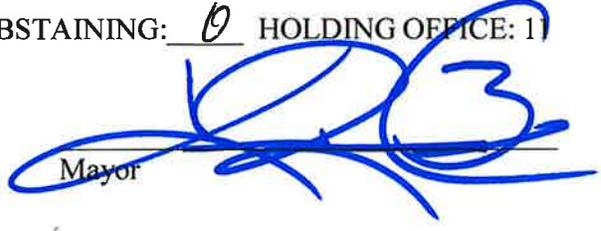
**WHEREAS**, the Tri-Com Board of Directors recommended approval of that budget at their special Board Meeting on January 13, 2021;

**NOW, THEREFORE BE IT RESOLVED** that the FY 2022 Budget for the City of Geneva in the form and substance as attached hereto as "Exhibit B" and Tri-Com Central Dispatch FY 2022 Budget in the form and substance as attached hereto as Exhibit "C" is adopted in the total amount of One Hundred Nine Million, Five Hundred Seventy-Seven Thousand, Seven Hundred Seventy-five Dollars (\$109,577,775) in Revenues and One Hundred Seven Million, Four Hundred Sixty-four Thousand, Four Hundred Ninety Dollars (\$107,464,690) in Expenses.

**BE IT FURTHER RESOLVED** that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2022 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 1st day of February, 2021.

AYES: 11 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 1

  
\_\_\_\_\_  
Mayor

ATTEST:

Roger Godskesen, My Jeanne Fornari  
City Clerk Deputy Clerk

# QUICK FACTS & TOP TEN EMPLOYERS

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## Geneva Quick Facts

Median Household Income	\$111,916
Median Housing Value	\$338,300
Persons 65 Years and Over	15.7%
Per Capita Income	\$53,704
Total Housing Units	8,302
Persons Per Household	2.72
Total Companies	2,768
Persons in Poverty	3.9%
High School Grad or higher	96.8%
Bachelor's degree or higher	58.6%
Persons without Health Insurance	3.1%
Veterans	988
Land Area (sq./mi.)	9.75
Population per Square Mile	2,205.7

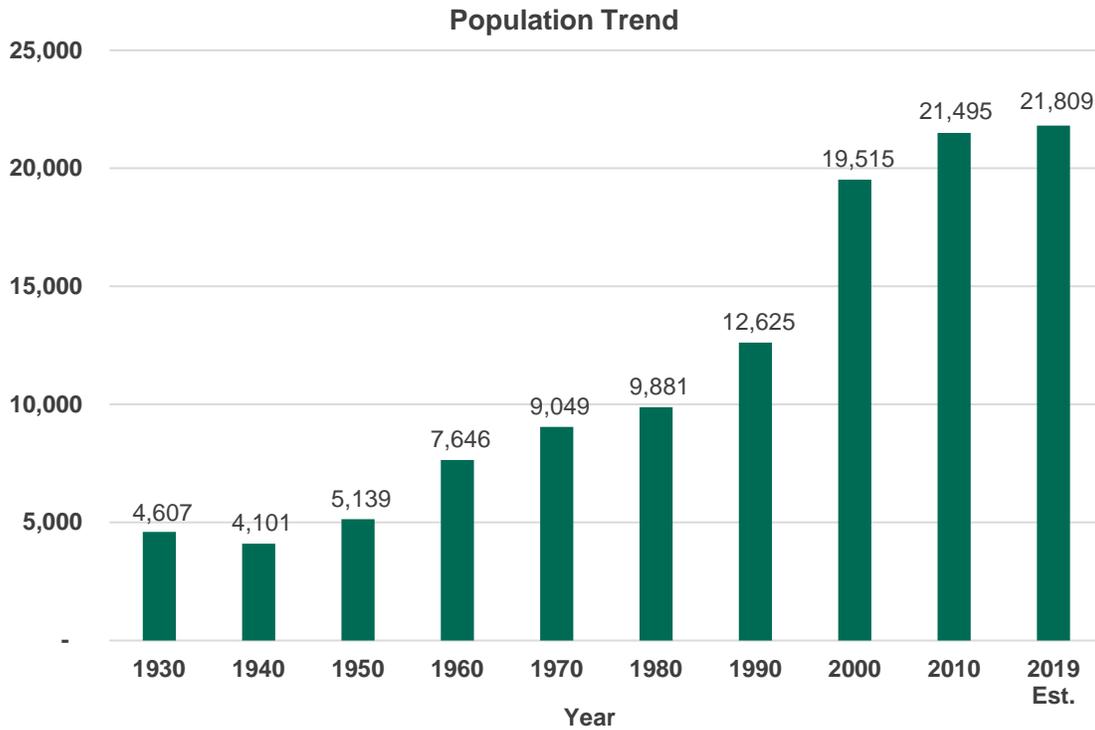
Source: 2015-2019 American Community Survey 5-year Estimates from the U.S. Census Bureau Internet site.

## Top Ten Employers (2020)

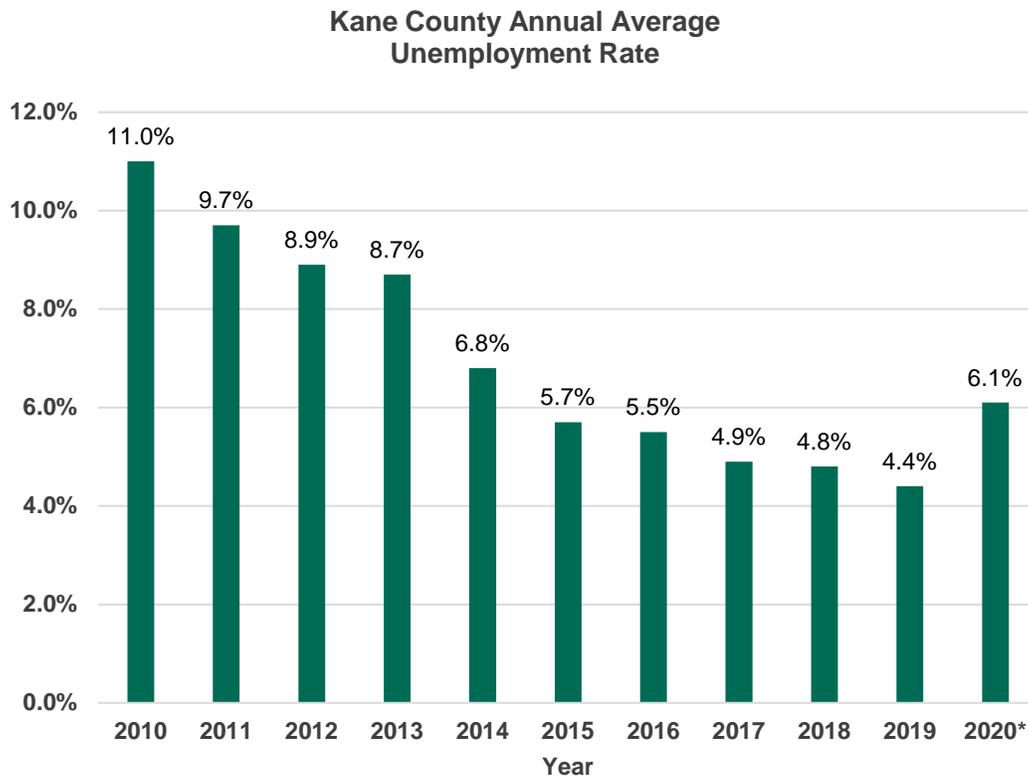
	<b>Employer</b>	<b>Employees</b>
1.	Delnor Hospital	1,650
2.	Kane County	1,316
3.	Geneva School District	909
4.	Greencore USA, Inc.	450
5.	Geneva Park District	391
6.	Burgess-Norton Mfg. Co.	300
7.	Johnson Controls, Inc.	300
8.	Houghton Mifflin	250
9.	FONA International	250
10.	MSI Express	200

Source: 2019 Illinois Manufacturers Directory, 2019 Illinois Services Directory, and a selective telephone survey.

# POPULATION & UNEMPLOYMENT TRENDS



Source: US Census Bureau

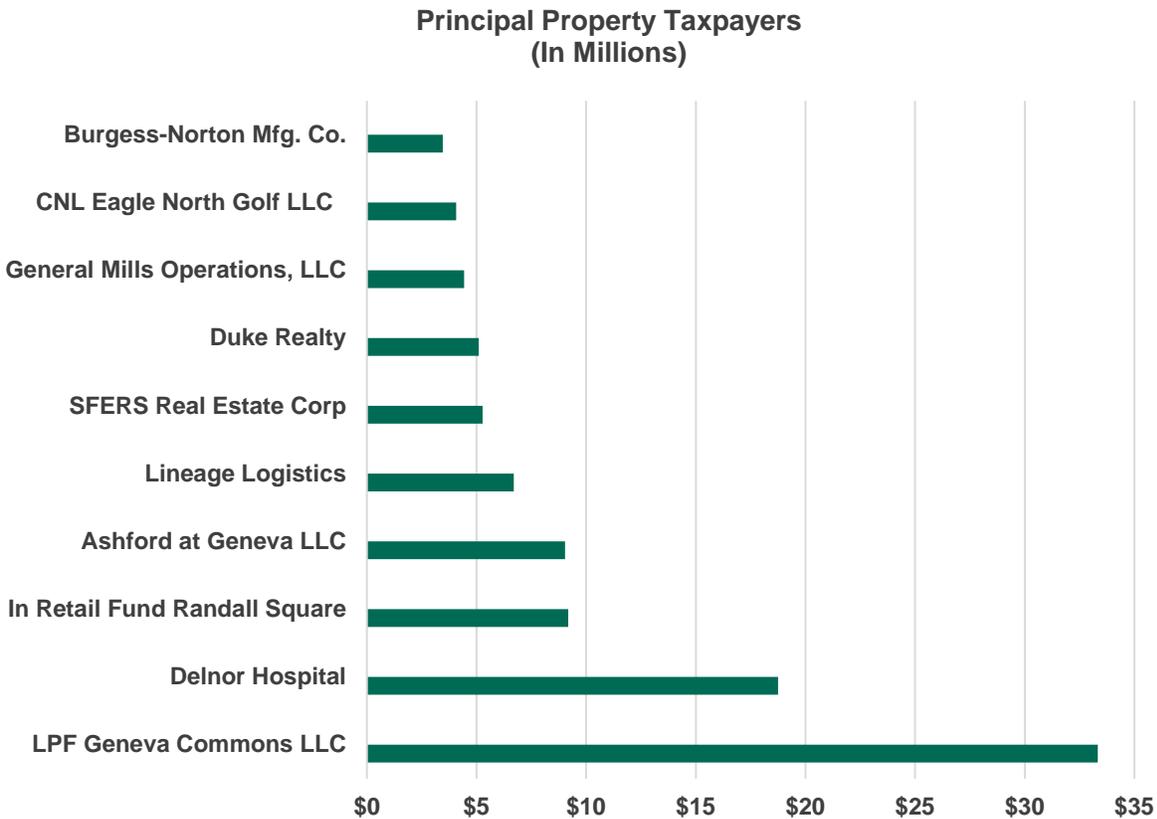


\* November 2020. Source: IDES, Economic Information & Analysis Division.

# PRINCIPAL PROPERTY TAXPAYERS

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons LLC	Retail Outlet	\$33,330,000	3.11%
Delnor Hospital	Health Care	18,745,362	1.75%
In Retail Fund Randall Square	Real Property	9,183,241	0.86%
Ashford at Geneva LLC	Apartments	9,301,748	0.84%
Lineage Logistics	Cold Food Storage	6,693,573	0.62%
SFERS Real Estate Corp	Real Property	5,269,936	0.49%
Duke Realty	Retail Property Mgmt.	5,098,245	0.48%
General Mills Operations, LLC	Real Property	4,439,733	0.41%
CNL Eagle North Golf LLC	Real Property	4,075,873	0.38%
Burgess-Norton Mfg. Co.	Industrial	3,461,950	0.32%
Total		\$99,329,661	9.26%

Source: Office of the Kane County Clerk Tax Year 2019 Reports (most recent available).

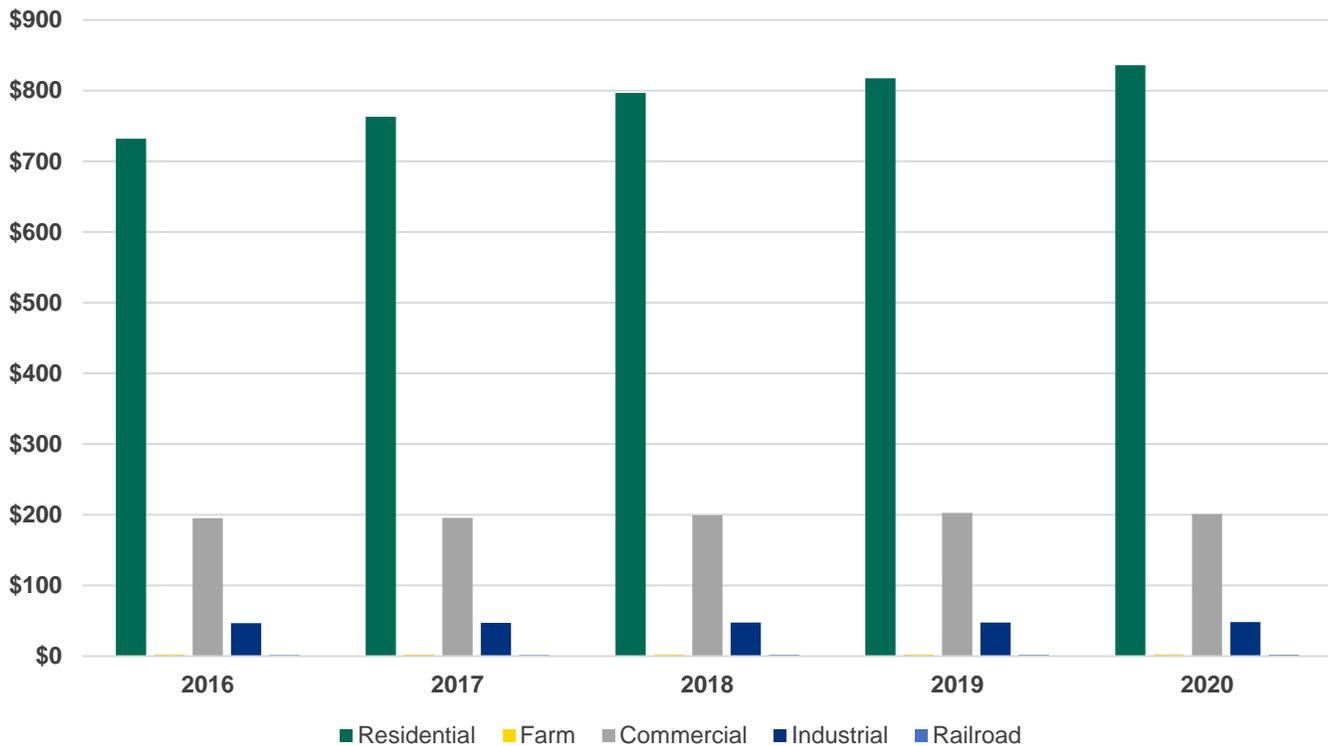


# PROPERTY ASSESSMENT & TAX INFORMATION

## City Equalized Assessed Valuations

Property Class	Levy Years				
	2016	2017	2018	2019	2020
Residential	\$732,020,594	\$763,046,052	\$796,720,357	\$817,512,422	\$835,793,791
Farm	2,397,767	2,433,801	2,502,797	2,403,147	2,670,084
Commercial	195,310,534	195,696,971	199,193,461	202,660,270	201,091,555
Industrial	46,637,112	47,134,749	47,526,535	47,510,930	48,396,551
Railroad	1,698,183	1,729,996	1,853,124	2,016,390	2,098,452
<b>Total</b>	<b>\$978,064,190</b>	<b>\$1,010,041,569</b>	<b>\$1,047,796,274</b>	<b>\$1,072,103,159</b>	<b>\$1,090,050,433</b>

City Equalized Assessed Valuations  
(In Millions)



Source: Kane County Clerk

# STATEMENT OF DIRECT & OVERLAPPING BONDED DEBT

## Detailed Overlapping Bonded Debt

(As of August 6, 2020)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	\$114,584,192	71.95%	\$82,440,667
Community College District No. 516	46,305,000	10.69%	4,951,834
<b>Total Schools</b>			<b>\$87,392,501</b>
Others:			
Kane County	22,100,000	7.15%	\$1,579,970
Kane County Forest Preserve District	133,215,000	7.15%	9,523,786
Geneva Township	0	78.23%	0
Geneva Park District	5,948,340	67.23%	3,998,935
Geneva Library District	20,090,000	69.45%	13,952,057
Special Service Area No. 1	55,000	100.00%	55,000
<b>Total Others</b>			<b>\$29,109,748</b>
<b>Total Schools and Other Overlapping Bonded Debt</b>			<b>\$116,502,249</b>

Source: Kane County Clerk via the Municipal Securities Rulemaking Board. Overlapping debt percentages based on 2019 EAV, the most current available.

## Statement of Bonded and Certificate Indebtedness

(As of August 6, 2020)

	Amount Applicable (in 100's)	Ratio to		Per Capita (2010 Census 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2019	\$1,072,242	100.00%	33.33%	\$49,88.31
Estimated Actual Value, 2019	\$3,216,725	300.00%	100.00%	\$149,649.93
Direct Bonded Debt	\$8,180	0.76%	0.25%	\$380.55
Less: Self Supporting	(6,905)	(0.64%)	(0.21%)	(321.23)
<b>Net Direct Bonded Debt</b>	<b>\$1,275</b>	<b>0.12%</b>	<b>0.04%</b>	<b>\$59.32</b>
Overlapping Bonded Debt:				
Schools	\$87,392	8.15%	2.72%	\$4,065.71
All Others	29,110	2.71%	0.90%	1,354.26
<b>Total Overlapping Bonded Debt</b>	<b>\$116,502</b>	<b>10.86%</b>	<b>3.62%</b>	<b>\$5,419.97</b>
<b>Total Net Direct and Overlapping Bonded Debt</b>	<b>\$117,777</b>	<b>10.98%</b>	<b>3.66%</b>	<b>\$5,479.29</b>

Source: Municipal Securities Rulemaking Board.

# SUMMARY OF EMPLOYEES BY POSITION

Elected Officials	Elected Official by Position
Alderman	10
City Clerk	1
City Treasurer	1
Mayor	1
Total Elected Officials	13

Full-Time Positions	Number of Positions
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Analyst	2
Administrative Assistant	4
Assistant City Administrator/Director of Administrative Services	1
Associate Civil Engineer	1
Building Commissioner	1
Building Inspector	1
Business Development Analyst	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Compliance Officer	1
Communications Coordinator	1
Community Service Officer	2
Deputy Fire Chief	1
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Apprentice	2
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Executive Assistant	1
Finance Director	1
Fire Battalion Chief	3
Fire Chief	1
Fire Lieutenant	6
Fire Marshal	1
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2

# SUMMARY OF EMPLOYEES BY POSITION

Full-Time Positions	Number of Positions
GIS Coordinator	1
GIS Technician	1
Human Resources Generalist	1
Information Technologies Manager	1
Information Technologies Analyst	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Permit Technician	2
Police Commander	2
Police Records Manager	1
Police Officer	27
Police Sergeant	7
Preservation Planner	1
Purchasing and Inventory Coordinator	1
Records Specialist	5
Supervisor of System Maintenance and Customer Service	1
Supervisor of Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	2
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
<b>Total Full-Time Positions</b>	<b>151</b>

# SUMMARY OF EMPLOYEES BY POSITION

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<b>Part-Time Positions</b>	<b>Number of Position</b>
Administrative Assistant	2
Administrative Intern	3
Crossing Guard	5
Meter Reader	1
Police Records Specialist	4
Paid-on-Call Firefighter	50
Receptionist	1
Summer Help/Intern	3
Video Operator	1
Total Part-Time Positions	<u>70</u>

# FULL-TIME EMPLOYEE CENSUS - AUTHORIZED

Department	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
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## General Fund

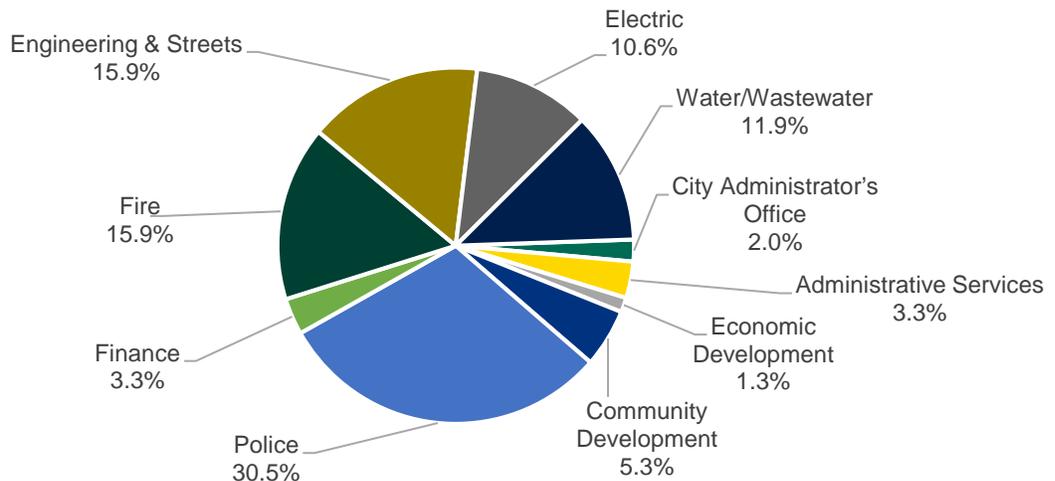
City Administrator's Office	2	3	3	3	3	3	3	3	3	3
Administrative Services*	10	10	10	10	9	10	10	10	5	5
Community Development	6	6	7	7	7	9	9	8	8	8
Economic Development	2	2	2	2	2	2	2	2	2	2
Finance*	-	-	-	-	-	-	-	-	5	5
Police	45	45	45	45	45	45	45	45	46	46
Fire	21	21	21	21	23	24	24	24	24	24
Public Works	25	25	24	24	24	24	24	24	24	24

## Enterprise Funds

Electric	14	14	14	15	16	16	16	16	16	16
Water/Wastewater	17	17	17	17	17	18	18	18	18	18

Total	142	143	143	144	146	151	151	150	151	151
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**FY 2022 Authorized Full-Time Staffing by Department/Division  
Percent of Total**



\*Finance employees were previously included with Administrative Services until mid-FY 2021

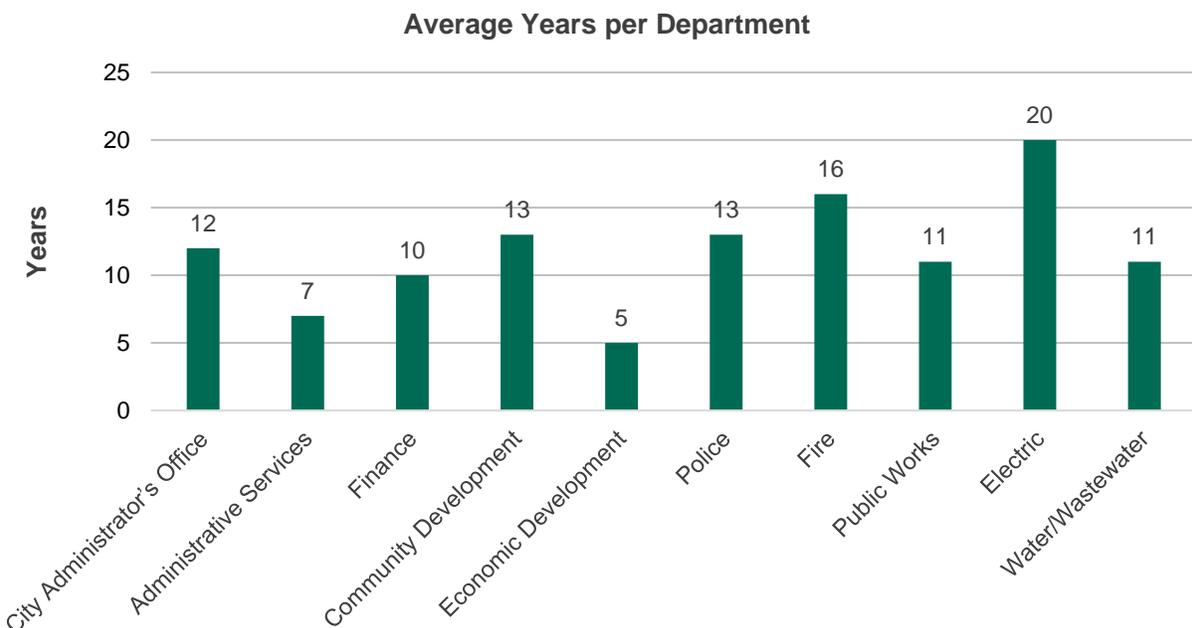
Note: As of February 1, 2021, there are eight full-time vacancies.

# FULL-TIME EMPLOYEE CENSUS

## Average Years of Service of Current Full-Time Employees – By Fund

Department	# Employees	Total Years of Service	Average Years per Employee
<b>General Fund</b>			
City Administrator's Office	3	35	12
Administrative Services	5	36	7
Finance	5	48	10
Community Development	6	80	13
Economic Development	2	11	5
Police	44	577	13
Fire	24	379	16
Public Works	27	308	11
<b>Enterprise Funds</b>			
Electric	13	263	20
Water/Wastewater	18	204	11
<b>Average All Full-Time Employees</b>	<b>147</b>	<b>1,941</b>	<b>13</b>

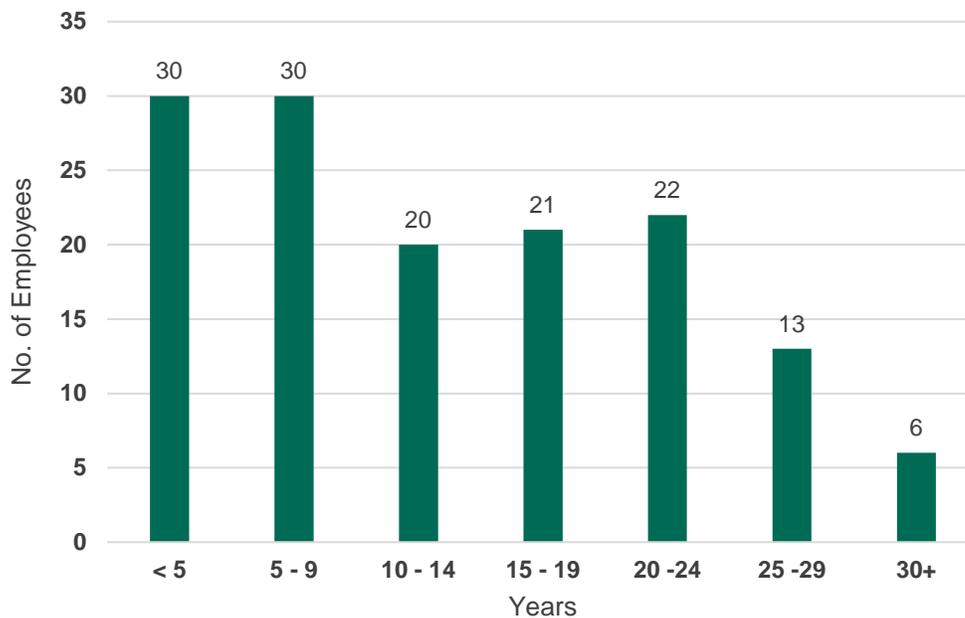
Note: As of February 1, 2021, there are eight (8) full-time vacancies.



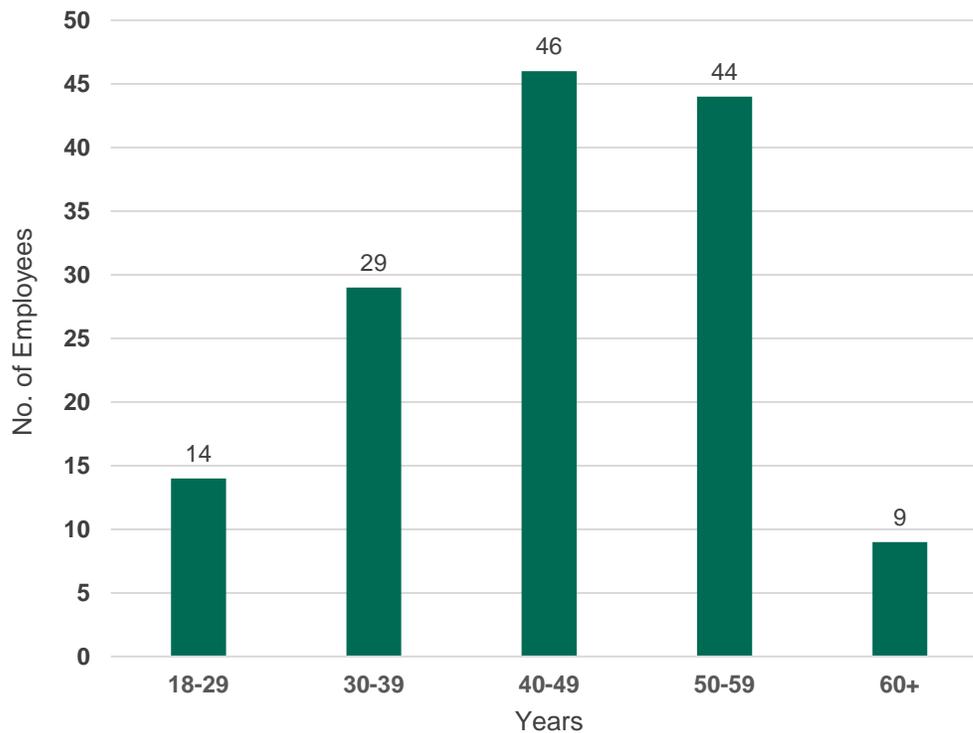
# FULL-TIME EMPLOYEE CENSUS

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### Years of Service - Current Full-Time Employees



### Age of Current Full-Time Employees



Note: As of February 1, 2021, there are eight (8) full-time vacancies.

# CLASSIFICATION & COMPENSATION PLAN

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2022, non-union employees who “meet” or “exceed” performance standards are eligible for a market adjustment of 0.5%. Those employees who “meet” or “exceed” the standards of their respective position will also be eligible for a merit increase of up to 2.25% depending on their performance appraisal and current placement within the approved salary schedule. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment of up to 1.0% depending on their performance appraisal. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$136,756 \$65.7480	\$167,526 \$80.5413	\$198,296 \$95.3346
42	Chief of Police Fire Chief Director of Public Works	\$128,700 \$61.8752	\$157,658 \$75.7971	\$186,616 \$89.7190
41	Asst. City Administrator / DOAS Director of Community Development Director of Economic Development Finance Director	\$121,422 \$58.3758	\$148,741 \$71.5102	\$176,061 \$84.6448
39	Superintendent of Electrical Svcs Deputy Fire Chief Police Commander	\$107,466 \$51.6666	\$131,646 \$63.2915	\$155,826 \$74.9164
38	City Engineer/Assistant Director of Public Works	\$101,393 \$48.7465	\$124,206 \$59.7144	\$147,019 \$70.6824
37	Manager of Electric Operations Fire Marshal Manager of Distribution, Construction, & Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater Building Commissioner	\$95,298 \$45.8165	\$116,741 \$56.1253	\$138,183 \$66.4341
36	Information Technologies Manager	\$89,225 \$42.8964	\$109,300 \$52.5481	\$129,376 \$62.1998

# CLASSIFICATION & COMPENSATION PLAN

35	Accounting Supervisor Civil Engineer Human Resources Generalist	\$83,151 \$39.9764	\$101,860 \$48.9711	\$120,569 \$57.9658
34	City Planner Preservation Planner	\$77,659 \$37.3362	\$95,133 \$45.7368	\$112,606 \$54.1374
33	Building Inspector GIS Coordinator Records Manager Associate Civil Engineer	\$72,771 \$34.9861	\$89,145 \$42.8579	\$105,518 \$50.7298
32	Business Development Analyst	\$67,882 \$32.6355	\$83,155 \$39.9785	\$98,429 \$47.3215
31	Administrative Analyst Code Compliance Officer IT Analyst	\$62,994 \$30.2856	\$77,168 \$37.0998	\$91,341 \$43.9140
30	GIS Technician	\$58,105 \$27.9349	\$71,178 \$34.2203	\$84,252 \$40.5056
29	Executive Assistant/Deputy City Clerk Communications Coordinator	\$53,797 \$25.8641	\$65,902 \$31.6836	\$78,006 \$37.5030
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept.) Permit Technician Police Record Specialist Utility Billing Specialist	\$50,114 \$24.0934	\$61,390 \$29.5144	\$72,666 \$34.9355
26	Receptionist	\$41,328 \$19.8690	\$50,413 \$24.2372	\$59,925 \$28.8101
<b>GRADE</b>	<b>LABOR – TRADES</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$75,420 \$36.2595	\$92,389 \$44.4179	\$109,359 \$52.5763
132	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$71,673 \$34.4580	\$87,799 \$42.2110	\$103,925 \$49.9641
131	Lead Wastewater Treatment Plant Operator	\$61,852 \$29.7364	\$75,769 \$36.4272	\$89,685 \$43.1178
130	Lead Water/Sewer Maintenance Worker Water Treatment Operator	\$60,150 \$28.9185	\$73,684 \$35.4252	\$87,218 \$41.9319

# CLASSIFICATION & COMPENSATION PLAN

129	Wastewater Treatment Operator	\$58,858 \$28.2973	\$72,102 \$34.6642	\$85,345 \$41.0310
128	Water Sewer Maintenance Worker Utility Locator	\$52,936 \$25.4500	\$64,846 \$31.1762	\$76,757 \$36.9025
<b>GRADE</b>	<b>PUBLIC SAFETY – POLICE</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
236	Police Sergeant	\$105,454 \$50.6994	\$111,782 \$53.7412	\$118,109 \$56.7832
226	Community Service Officer	\$44,881 \$21.5776	\$54,980 \$26.4326	\$65,078 \$31.2876
<b>GRADE</b>	<b>PUBLIC SAFETY – FIRE</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
250	Fire Battalion Chief (2920 annual hours)	\$94,359 \$32.3147	\$115,590 \$39.5856	\$136,820 \$46.8564

# GLOSSARY OF TERMS

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**Abatement** – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments, and service charges.

**Account** – A term used to identify an individual asset, liability, expenditure control, revenue control, or fund balance.

**Accounting System** – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organization components.

**Accrual Basis of Accounting** – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Actuarial/Actuary** – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

**Adopted Budget** – The proposed budget as initially and formally approved by the City Council.

**Ad Valorem (Property Tax)** – A general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

**Alternative Revenue Bonds** – Bonds in which principal and interest are backed by enterprise fund earnings and the full faith & credit of the City. Traditionally, payments are paid by the enterprise fund.

**Amended Budget** – The adopted budget as formally adjusted by the City Council.

**Amortization** – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appraised Value** – The estimate of value for real property, generally for the purpose of taxation.

**Appropriation** – The legal authorization to incur obligations and to make expenditures for specific purposes.

**Arbitrage** – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

**Assessed Value** – A value set upon real property for use as a basis for levying taxes.

**Assets** – Resources owned or held by a government that have monetary value.

**Audit** – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

# GLOSSARY OF TERMS

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**Available Fund Balance** – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

**Balanced Budget** – Total expenditure allocations do not exceed total available resources.

**Benefits** – Payment to which participants may be entitled under a pension plan, including pension, death, and those due on termination of employment.

**Bond** – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

**Bond Anticipation Note (BAN)** – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

**Bonded Debt** – Debt for which general obligation bonds or revenue bonds are issued.

**Bond Refinancing** – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Adjustment** – A change in budgeted expenditure authority for any City department that does not increase the published budget authority of any fund.

**Budget Amendment** – An increase in the approved budget expenditure authority at the fund level for a given year's budget.

**Budget Authority** – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

**Budget Calendar** – The schedule of essential dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

**Budget Deficit** – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Message** – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

**Budget Resolution** – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

**Budgetary Basis** – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

# GLOSSARY OF TERMS

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**Budgetary Control** – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

**Building Permit Fees** – Revenues derived from the issuance of building permits prior to construction in the City of Geneva.

**Business Licenses** – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to other applicable license fee.

**Cable Franchise Fee** – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

**Capital Assets** – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture, and other equipment.

**Capital Improvement Fund** – A fund established for the purpose of financing capital improvement projects.

**Capital Improvement Program (CIP)** – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Outlay** – Expenditures that result in the acquisition of, or addition to, capital assets.

**Capital Projects** – Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

**Carry Over** – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment, or special contracts.

**Cash Basis** – A basis of accounting in which transactions are recognized only when cash is received or spent.

**Chart of Accounts** – A listing of the asset, liability, equity, expenditure, and revenue accounts that are used in the accounting, operations, and budgeting process.

**Commodity** – An expendable item that is consumable or has a life span of under one year. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline, and oil.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

# GLOSSARY OF TERMS

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**Contingency** – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue, and similar eventualities.

**Contractual Service** – Services rendered to the City by private firms, individuals, or other governmental agencies. Examples include insurance, utility costs, printing services, and temporary employees.

**Debt** – An obligation resulting from the borrowing of money or the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA), and tax anticipation/cash flow loans.

**Debt Limit** – The maximum amount of gross or net debt that is legally permitted by Illinois State Statute.

**Debt Proceeds from Bonds** – Funds available from the issuance of bonds.

**Debt Ratio** – Total debt divided by total assets.

**Debt Service** – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Fund** – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

**Deficit** – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

**Department** – The basic organizational unit of the City, which is functionally unique in its services.

**Depreciation** – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

**Disbursement** – The expenditure of monies from an account.

**Distinguished Budget Presentation Program** – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

**Division** – An organizational unit of the City that reports to a department.

**Employee (or Fringe) Benefits** – Contributions made by the City to employees in addition to compensation. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

# GLOSSARY OF TERMS

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**Encumbrance of Accounting** – Refers to an accounting system in which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

**Enterprise Funds** – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Equalized Assessed Valuation (EAV)** – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

**Expenditure** – The actual outlay of or obligation to pay cash. This does not include encumbrances.

**Expenses** – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**Fiduciary Funds** – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

**Fiscal Policy** – The City's policy with respect to revenues, spending, and debt management as these relate to City services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

**Fiscal Year** – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

**Fleet** – The vehicles owned and operated by the City.

**Forecast** – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

**Forfeiture** – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

**Full Faith and Credit** – A pledge of the City's taxing power to repay debt obligations.

**Full-Time Equivalent (FTE)** – The number of positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

# GLOSSARY OF TERMS

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**Functional Classification** – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Accounting** – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue, and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

**Fund Balance** – The fund equity of governmental funds.

**Fund Equity** – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

**Geneva Emergency Management Agency (GEMA)** – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster, or other appropriate situation where their skills and resources would be needed.

**General Fund** – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform standards and guidelines to financial accounting and reporting.

**General Obligation Bonds** – Bonds in which the full faith and credit of the issuing government are pledged.

**General Revenue** – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

**Government Finance Officers Association (GFOA)** – Professional organization whose mission is to advance excellence in public finance.

**Goal** – A statement of broad direction, purpose, or intent based on the needs of the community.

**Governmental Accounting** – The composite of analyzing, recording, summarizing reporting, and interpreting the financial transactions of governmental units and agencies.

# GLOSSARY OF TERMS

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**Governmental Funds** – General, Special Revenue, Debt Service, and Capital Project funds.

**Grant** – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

**Hotel/Motel Tax** – For all hotels/motels conducting business within City limits, a 5.0% tax on all room rental receipts must be paid.

**Inflation** – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

**Infrastructure** – Public domain capital assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems, and other items that have value only to the City.

**Interfund Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Intergovernmental Revenue** – Revenue received from or through the Federal, State, County, local, or other Government.

**Internal Billing** – Accounting transactions that recover the expenses of one fund from another fund that received the service.

**Internal Service Fund** – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

**Investments** – Cash held in interest-bearing accounts, securities, and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in governmental operations.

**Levy** – To impose taxes for the support of government activities.

**Liability** – Debt or other obligations arising in the past, which must be liquidated, renewed, or refunded at some future date.

**Line Item Budget** – A budget that allocates funds to specific cost centers, accounts, or objects (e.g., salaries and office supplies).

**Liquor License** – A fee assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the class of the liquor license sought.

**Long-Term Debt** – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

**Mandate** – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

# GLOSSARY OF TERMS

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**Materials and Supplies** – Expendable materials and operating supplies necessary to conduct departmental operations.

**Miscellaneous Revenue** – Those revenues that are small in value and not individually categorized.

**Mission Statement** – The statement that identifies the particular purpose and function of a department.

**Modified Accrual Basis of Accounting** – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

**Municipal Code** – A collection of laws, rules, and regulations that apply to the City and its Citizens.

**Net Income** – Proprietary funds in excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

**Non-Home Rule Sales Tax** – A non-home rule municipality may impose a tax upon all persons engaged in the business of selling tangible personal property at retail in their jurisdiction. The City has a non-home rule sales tax of 1.0 % of which 0.5% is restricted to infrastructure.

**Operating Budget** – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

**Operating Expenses** – Fund expenses that are ordinary, recurring in nature, and directly related to the fund's primary service activities.

**Operating Revenues** – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance** – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

**Outlays** – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

**Pension Fund** – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

# GLOSSARY OF TERMS

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**Pension Trust Fund** – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required net position reserves.

**Per Capita** – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Personal Property Replacement Tax (PPRT)** - Revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments.

**Personnel Services** – Items of expenditures in the operating budget for wages and benefits paid for services performed by City employees.

**Photovoltaics** – Field of semiconductor technology involving the direct conversion of electromagnetic radiation as sunlight, into electricity.

**Productivity** – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

**Property Tax** – A tax that is based on a property's value imposed by the local government taxing districts (e.g., school districts, municipalities, counties) and administered by local officials (e.g., township assessors, chief county assessment officers, local boards of review, county collectors). The term Property Tax is used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest.

**Proprietary Fund** – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses, and transfers determined by a business or quasi-business activity.

**Reserve** – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for specific future use.

**Resolution** – A formal expression of the opinion or will of the City, or a statement of policy adopted by a vote of the City Council.

**Restitution** – Revenues collected in payment for damage to City property.

**Revenues** – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

**Revenue Bonds** – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

# GLOSSARY OF TERMS

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**Sales Tax** – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits.

**Special Assessment** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Assessment Funds** – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**State Shared Revenue** – Includes the City's portion of state sales tax revenues and state income tax receipts.

**Strategic Objectives** – Something to be accomplished in specific, well-defined, and measurable terms and is achievable within a specific time frame.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**Tax Increment Financing (TIF)** - A method of financing used as an economic development tool established in accordance with state statute that allows future gains in incremental property tax revenue from a designated area to subsidize improvements within the same area by creating its own revenue stream.

**Tax Levy** – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

**Tax Rate Limit** – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

**Telecommunications Tax** – This tax of 6.0% is assessed on all local, intrastate, and interstate telecommunications services which either originate or are received within City boundaries.

**User Charges or Fees** – The payment of a fee for direct receipt of public service by the party benefiting from the service.

**Variable Rate** – A rate of interest subject to adjustment.

# COMMONLY USED ACRONYMS

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<b>ACH</b>	Automated Clearing House
<b>ADA</b>	Americans with Disabilities Act
<b>AED</b>	Automated External Defibrillator
<b>ALS</b>	Advanced Life Support
<b>APWA</b>	American Public Works Association
<b>ARC</b>	Annual Required Contribution
<b>BAN</b>	Bond Anticipation Note
<b>CA</b>	City Administrator
<b>CAC</b>	Cultural Arts Commission
<b>CAD</b>	Computer Aided Design
<b>CFAI</b>	Commission on Fire Accreditation International
<b>CIP</b>	Capital Improvements Program
<b>CMAP</b>	Chicago Metropolitan Agency for Planning
<b>COW</b>	Committee of the Whole
<b>CPI</b>	Consumer Price Index
<b>CRS</b>	Community Rating System
<b>CSO</b>	Community Service Officer
<b>CY</b>	Calendar Year
<b>DVP</b>	Delivery-versus-payment
<b>DVR</b>	Digital Video Recorder
<b>EAP</b>	Employee Assistance Program
<b>EAV</b>	Equalized Assessed Valuation
<b>EDD</b>	Economic Development Department
<b>EMS</b>	Emergency Medical Services
<b>EMS-I</b>	Excellent Municipal Services Objective I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

# COMMONLY USED ACRONYMS

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<b>EMS-II</b>	Excellent Municipal Services Objective II: The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.
<b>EMS-III</b>	Excellent Municipal Services Objective III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.
<b>EMS-IV</b>	Excellent Municipal Services Objective IV: The City is a data driven organization that relies on quantifiable data and analysis to make informed decision. The City tracks and measures success in achieving the outcomes and objectives in the plan.
<b>EOC</b>	Emergency Operations Center
<b>ERF</b>	Effective Response Force
<b>ERT</b>	Electronic Read Transmitter
<b>ES-I</b>	Environmental Stewardship Objective I: Maintain and enhance a healthy and diverse tree canopy throughout the City.
<b>ES-II</b>	Environmental Stewardship Objective II: Take actions to promote long-term sustainability and reduce the City's carbon footprint.
<b>ES-III</b>	Environmental Stewardship Objective III: Implement initiatives to protect the Fox River and preserve groundwater resources.
<b>ES-IV</b>	Environmental Stewardship Objective IV: Geneva residents actively contribute to preserving the City's natural environment.
<b>EV-I</b>	Economic Vitality Objective I: Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.
<b>EV-II</b>	Economic Vitality Objective II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.
<b>EV-III</b>	Economic Vitality Objective III: Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.
<b>FCC</b>	Federal Communications Commission
<b>FDIC</b>	Federal Deposit Insurance Corporation
<b>FICA</b>	Federal Insurance Contributions Act
<b>FOIA</b>	Freedom of Information Act
<b>FTE</b>	Full-Time Equivalent

# COMMONLY USED ACRONYMS

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<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GBN</b>	Geneva Broadcast Network
<b>GBP</b>	Geneva Business Park
<b>GEMA</b>	Geneva Emergency Management Agency
<b>GFOA</b>	Government Finance Officers Association
<b>GGF</b>	Geneva Generation Facility
<b>GIS</b>	Geographic Information System
<b>GPD</b>	Geneva Police Department
<b>HHW</b>	Household Hazardous Waste
<b>HPC</b>	Historic Preservation Commission
<b>IDOL</b>	Illinois Department of Labor
<b>IDOT</b>	Illinois Department of Transportation
<b>IEPA</b>	Illinois Environmental Protection Agency
<b>ILEAS</b>	Illinois Law Enforcement Alarm System
<b>IMRF</b>	Illinois Municipal Retirement Fund
<b>IT</b>	Information Technologies
<b>J.U.L.I.E.</b>	Joint Utility Location Information & Excavation System
<b>KDOT</b>	Kane County Department of Transportation
<b>LAFO</b>	Local Agency Functional Overlay
<b>LEED</b>	Leadership in Energy and Environmental Design
<b>LOIS</b>	Location One Information System
<b>LT</b>	Lieutenant
<b>MABAS</b>	Mutual Aid Box Alarm System
<b>METRA</b>	Metropolitan Rail

# COMMONLY USED ACRONYMS

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<b>MFT</b>	Motor Fuel Tax
<b>MPC</b>	Metropolitan Council
<b>NFPA</b>	National Fire Protection Association
<b>NIMPA</b>	Northern Illinois Municipal Power Agency
<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>OSHA</b>	Occupational Safety & Health Administration
<b>PAFR</b>	Popular Annual Financial Report
<b>PCA</b>	Power Cost Adjustment
<b>PEG</b>	Public, Educational, Government-access
<b>PJM</b>	Pennsylvania New Jersey Maryland Interconnection, LLC
<b>POC</b>	Paid on Call
<b>PPE</b>	Personal Protective Equipment
<b>PT</b>	Part Time
<b>PW</b>	Public Works
<b>QL-I</b>	Quality of Life Objective I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.
<b>QL-II</b>	Quality of Life Objective II: Geneva's distinct sense of place is enhanced through the development of engaging public places and an active arts program.
<b>QL-III</b>	Quality of Life Objective III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.
<b>RFQ</b>	Request for Qualifications
<b>RFP</b>	Request for Proposal
<b>RO</b>	Reverse Osmosis
<b>ROW</b>	Right of Way
<b>RTA</b>	Regional Transportation Authority
<b>RTO</b>	Regional Transmission Organization

# COMMONLY USED ACRONYMS

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<b>RTU</b>	Remote Terminal Unit
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SCBA</b>	Self Contained Breathing Apparatus
<b>SEC</b>	Securities & Exchange Commission
<b>SEMP</b>	Southeast Master Plan
<b>SG-I</b>	Strong Governance Objective I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.
<b>SG-II</b>	Strong Governance Objective II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.
<b>SIPC</b>	Securities Investors Protection Corporation
<b>SKCTA</b>	Southern Kane County Training Association
<b>SPAC</b>	Strategic Plan Advisory Committee
<b>SPCC</b>	Spill Prevention and Countermeasure Plan
<b>SSA</b>	Special Service Area
<b>TIF</b>	Tax Increment Financing
<b>TRT</b>	Tactical Response Team
<b>UPRR</b>	Union Pacific Railroad
<b>USEPA</b>	United States Environmental Protection Agency
<b>VFD</b>	Variable Frequency Drive
<b>WRME</b>	Waste Management Renewable Energy
<b>WWTP</b>	Wastewater Treatment Plant
<b>WTP</b>	Water Treatment Plant



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