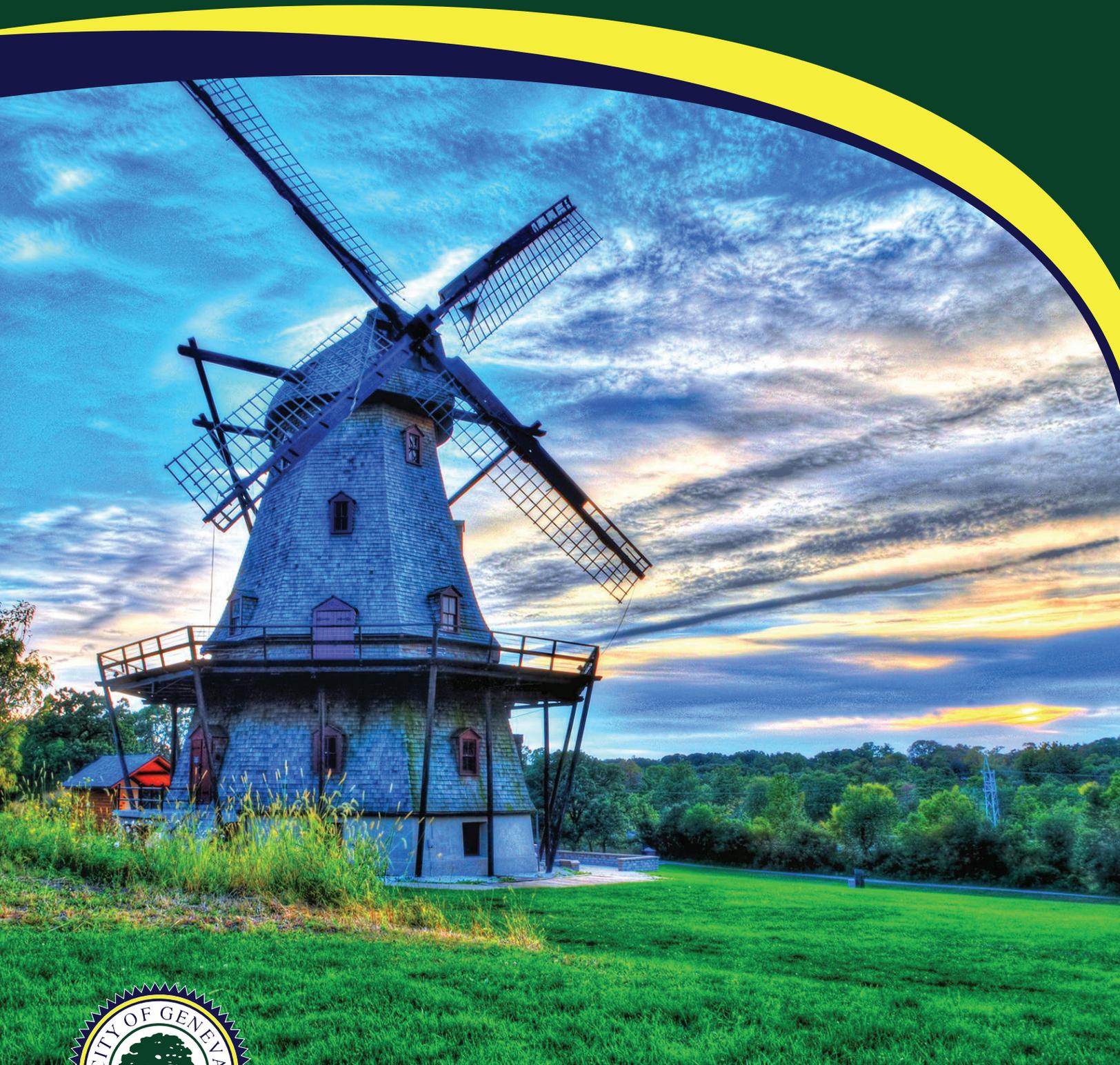


# Budget & Financial Plan

FY 2022 - 2023



**City of Geneva**  
Geneva, Illinois

# ACKNOWLEDGMENT

---

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of Geneva organization.

The following individuals are recognized for their significant contribution in the budget process:



Stephanie K. Dawkins, City Administrator

Ben McCready, Asst. City Administrator/Director of Administrative Services

Rita Kruse, Finance Director

Heather Collins, Accounting Supervisor

Ronald Manual, Finance Intern



We would also like to acknowledge the cooperation and efforts put forth by the Senior Management team and staff members in assisting with the preparation of this budget.

City of Geneva  
22 S. 1<sup>st</sup> Street  
Geneva, IL 60134  
(630) 232-7494  
[www.geneva.il.us](http://www.geneva.il.us)

Cover Photo: Stahr, K. [Fabyan Windmill] (2021)



# Fiscal Year 2023 & 2024 Annual Budget

For the fiscal year beginning May 1, 2022

## **Mayor**

Kevin R. Burns

## **City Council**

Mike Bruno  
Tara Burghart  
Becky Hruby  
Gabriel Kaven  
Dean Kilburg

Brad Kosirog  
Craig Maladra  
Richard Marks  
Amy Mayer  
Robert Swanson

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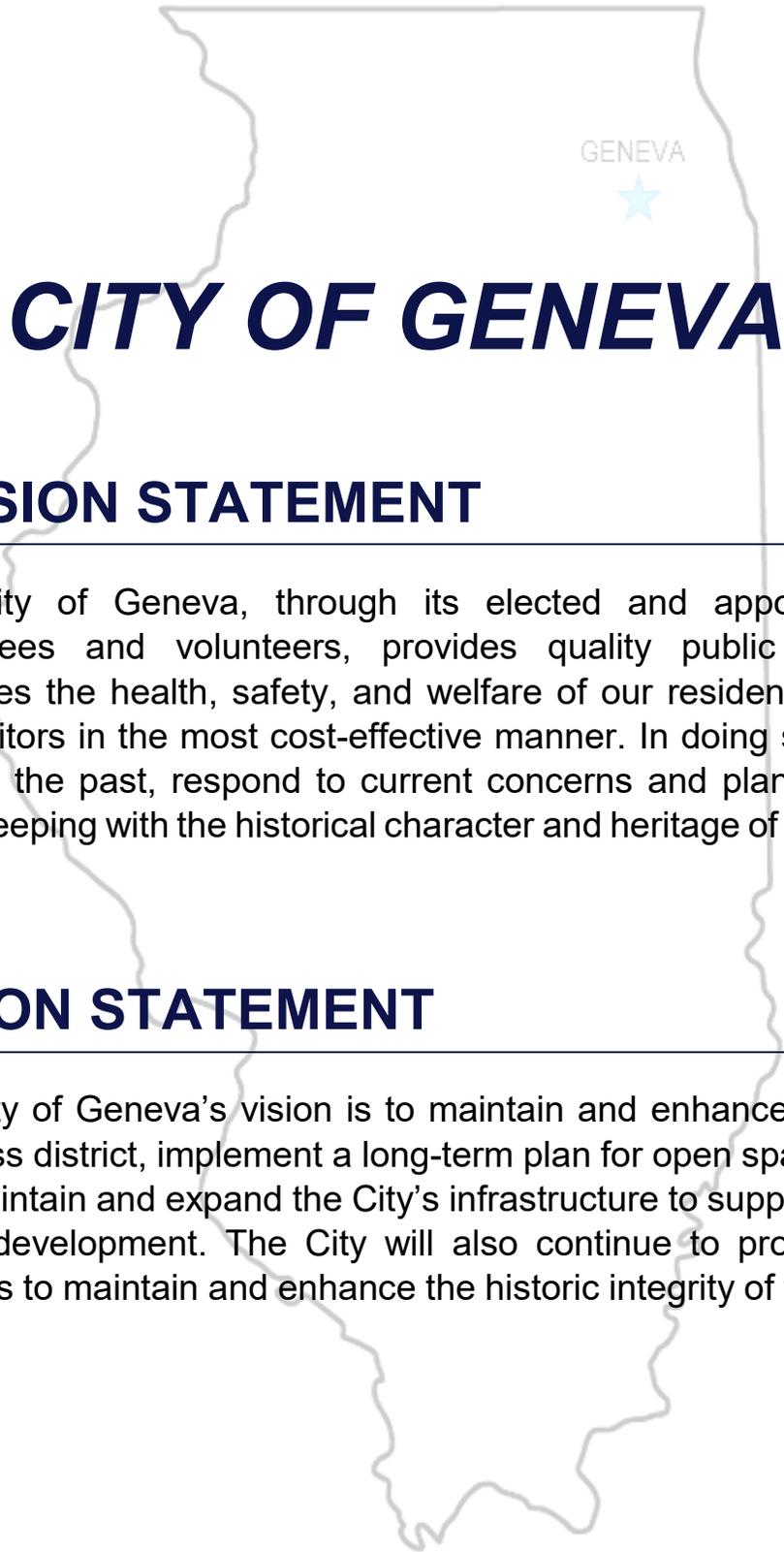
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GENEVA

# ***CITY OF GENEVA***

## **MISSION STATEMENT**

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The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

## **VISION STATEMENT**

---

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high-level services to maintain and enhance the historic integrity of the community.

# OUR HISTORY

---

Selected as the Kane County seat in 1835, Geneva is located on the Fox River Valley, 43 miles west of Chicago. The first settlers arrived in 1834 and opened a trading post at the mouth of Mill Creek to trade with the Pottawatomie Indians and settlers.

In 1835, the first courthouse and jail were built. By 1838, growth in Geneva took off. Geneva was developed with wide streets that would accommodate trade. Even today a careful observer will note the main roads in Geneva are considerably wider than those in neighboring communities.

In 1844, a second courthouse was built in Geneva. U.S. Representative Abraham Lincoln dedicated the building. He and his political rival Stephen Douglas both spoke on the building's steps. The courthouse on Third and James Street, still in existence today, was built in 1892.



In 1850, the railroad came to Geneva and the population hit a new high of 827. With the railroad came a large influx of Swedish and Irish immigrants. By the turn of the century, one out of every two Genevans immigrated from overseas.

In 1906, architect Frank Lloyd Wright began the first of three projects in Geneva. His projects included the Hoyt House at 318 South Fifth Street, an addition to the Fox River Country Club, and redesigned portions of the Fabyan Villa.

In 1913, the Lincoln Highway became the nation's first coast-to-coast highway. It ran through Geneva along portions of State Street, Illinois Route 31 and later Third Street.



In 1924, Kate Rafferty opened the Little Traveler on Third Street. A remarkable business-woman, Rafferty's efforts led to the formation of the Third Street Shopping District.

In 1942, Burgess-Norton received the Army-Navy E for Excellence. During the war, Burgess Norton produced tank tread links and munitions.

In 2001, parts of the movie *Road to Perdition* were filmed in Geneva. That year, Geneva's population reached 19,000, more than doubling since 1970. In 2012, the City of Geneva celebrated the 100<sup>th</sup> anniversary of City Hall.

# GENEVA TODAY



Geneva has grown over the years into a prosperous suburban community and still maintains strong historical characteristics. The City continues to be a top-notch community with distinguished schools, beautiful parks, excellent businesses, welcoming neighborhoods, diverse industries, and a thriving downtown district. Residents assume active roles in sustaining and improving the quality of life in Geneva.

## Citizen Engagement

Geneva citizens are actively involved in local decision making through a range of civic organizations and volunteer city boards and commissions. Particularly, the Strategic Plan Advisory Committee (SPAC) consists of residents appointed by the Mayor to provide recommendations for the implementation of the City of Geneva Strategic Plan.

## Special Events

Geneva is rich in cultural arts and hosts several events and festivals throughout the year. Geneva's most popular event is Swedish Days, a six-day festival held in June that attracts thousands of visitors. The Geneva Art's Fair is held in July and is a nationally recognized juried art show. Festival of the Vine, held the second weekend in September, features wine tasting, food vendors, a flower market, and

musical entertainment. The annual Christmas Walk and House Tour held the first weekend in December, is when Santa makes his appearance to light the "Great Tree" and open his Gingerbread House for the season.



## City Government

The City of Geneva is a non-home rule community with a mayor-council form of government. The Mayor, Clerk, and Treasurer are elected at-large and serve four-year terms. The ten council members are elected by ward (two alderpersons per ward) and serve staggered four year terms. The Mayor with the advice and consent of the Council appoint the City Administrator and department heads on an annual basis. The City currently employs 155 full-time and approximately 77 part-time, seasonal or paid-on-call employees. City departments include the City Administrator's Office, Administrative Services (Administration, Human Resources, and Information Technologies), Finance, Community Development (Building and Planning), Economic Development, Fire, Police, and Public Works (Engineering, Streets and Fleets, Electric, and Water-Wastewater).

# DEMOGRAPHICS

## GENEVA BY THE NUMBERS

Population: 21,393

Area: 9.75 Square Miles

Median Home Value: \$343,500

Number of Households: 7,925

Average Household Size:

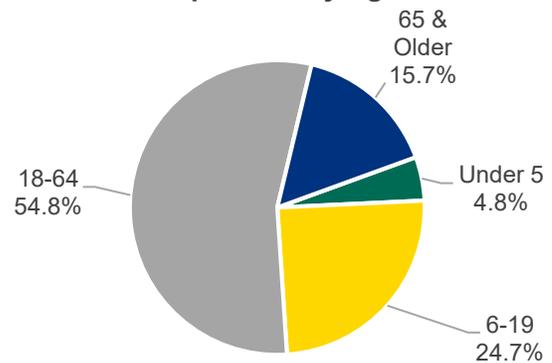
2.74 Persons

Median Household Income: \$116,083

Per Capita Income: \$52,697

Source: 2020 US Census; 2020 American Community from U.S. Census Bureau Internet

Population by Age



A majority of the population, 92.1%, identify as Caucasian. Hispanic or Latino represent 6.9%, while Asian represent 22.6% of the population. Those with two or more races represent 2.1% of the population.

Population, according to 2020 US Census was 21,393 and the number of households total 7,925. Of the population, 1,027 are under the age of 5, while the largest age group, 18-64, represent 54.8% of the population or 11,723 persons.

According to the 2020 Census, 83.7% of the population reside in an owner-occupied housing with a median housing price of \$343,500. The median gross rent for 2016-2020 is \$1,590.

The median income for a household in 2020 was \$116,083. The per capita income for the City is \$52,697. About 3.7% of the population were below the poverty line. The percentage of residents with a bachelor's degree or higher over the age of 25 is 60.8%



# ECONOMY

---



Open space and recreation are effortless to find in Geneva. Geneva features 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580-acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses plus another 12 (public & private) courses in the vicinity. Home to excellent schools, library, and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including 0.66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600 mil s.f. of shopping, the Geneva Business Park (adjacent to DuPage International Airport), Kane County Cougars baseball, Chicago Steel hockey, festivals, bike trails and fun!

Over 1,000 businesses call Geneva home. Our largest employers are Northwestern Medicine-Delnor Hospital, Kane County, Geneva School District 304, Greencore USA, Geneva Park District, Burgess-

Norton, Johnson Controls, Houghton Mifflin, FONA International, and MSI Express.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns and operates sanitary sewer and water utilities.

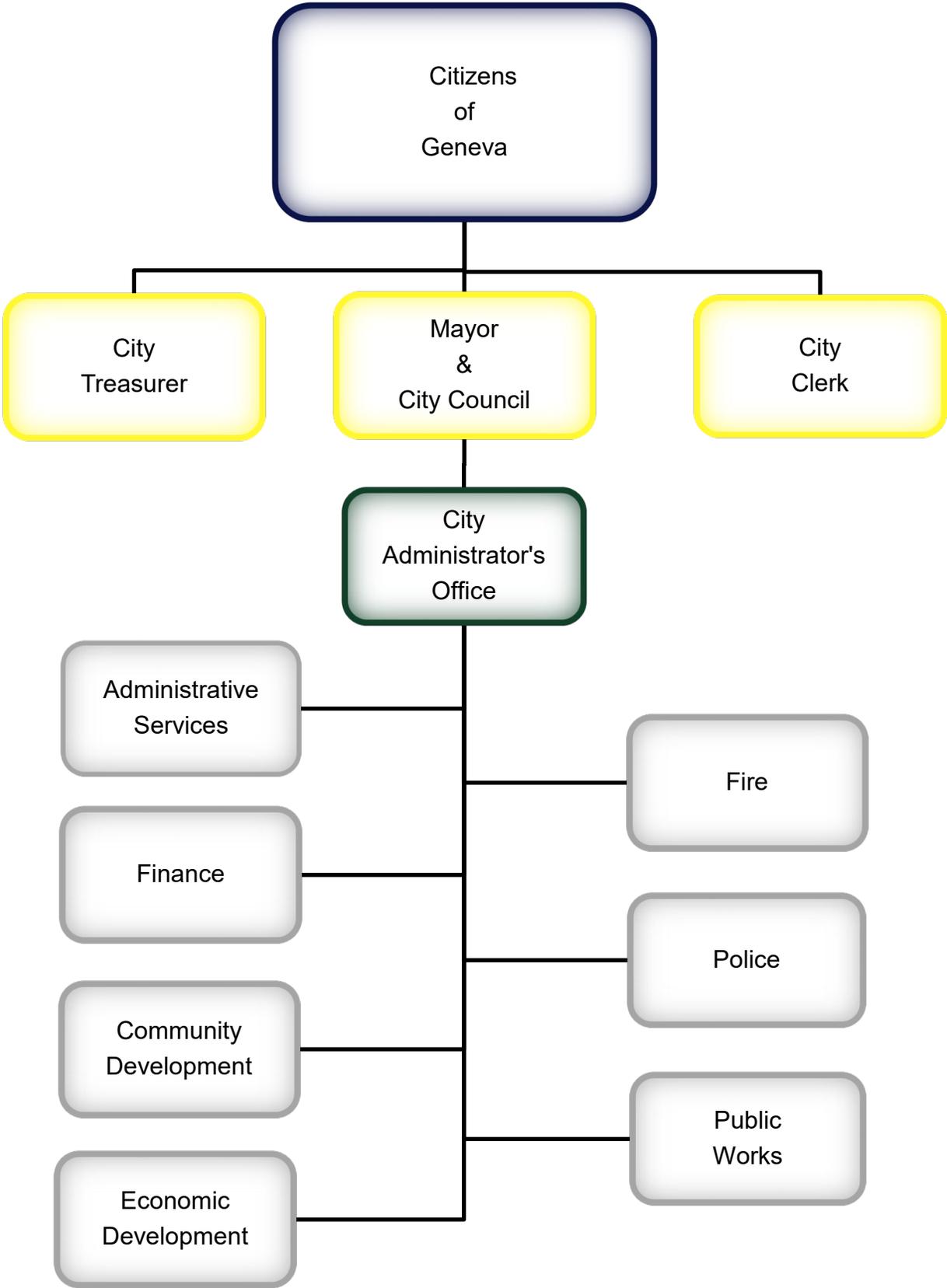


## TOP EMPLOYERS

1. NW MEDICINE-DELNOR HOSP (1,650)
2. GENEVA SCHOOL DISTRICT (844)
3. HEARTHSIDE FOODS (450)
4. GENEVA PARK DISTRICT (391)
5. MSI EXPRESS (360)
6. CLAIROS, LLC (320)
7. KANE COUNTY (312)
8. BURGESS NORTON (257)
9. FOX VALLEY ORTHOPEDICS (250)
10. FONA INTERNATIONAL (250)

# ORGANIZATIONAL CHART

---



# DIRECTORY OF OFFICIALS

---

## Governing Body



MAYOR  
Kevin Burns



WARD 1  
Mike Bruno



WARD 1  
Tara Burghart



WARD 2  
Richard Marks



WARD 2  
Brad Kosirog



WARD 3  
Dean Kilburg



WARD 3  
Becky Hruby



WARD 4  
Gabriel Kaven



WARD 4  
Amy Mayer



WARD 5  
Craig Maladra



WARD 5  
Robert Swanson

## Management Team

CITY ADMINISTRATOR  
Stephanie K. Dawkins

ASST. CITY ADMINISTRATOR/  
DIRECTOR OF  
ADMINISTRATIVE SERVICES  
Benjamin McCready

FINANCE DIRECTOR  
Rita Kruse

DIRECTOR OF COMMUNITY  
DEVELOPMENT  
David DeGroot

DIRECTOR OF ECONOMIC  
DEVELOPEMENT  
Cathleen Tymoszenko

FIRE CHIEF  
Michael Antenore

CHIEF OF POLICE  
Eric Passarelli

DIRECTOR OF PUBLIC WORKS  
Rich Babica

CITY CLERK  
Vacant

CITY TREASURER  
Jennifer Milewski



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Geneva  
Illinois**

For the Fiscal Year Beginning

**May 01, 2021**

*Christopher P. Morill*

**Executive Director**

# BUDGET MESSAGE

---

The Honorable Kevin R. Burns  
Members of the City Council  
City of Geneva, Illinois

Dear Mayor Burns and City Council Members:

It is a pleasure to present to the citizens of Geneva, members of the City Council, and other interested readers the Fiscal Year (FY) 2023 Budget for the City of Geneva, Illinois. I am particularly proud of the City’s financial condition and the leadership of the City Council and professional staff in preparing a financial plan during a time of such uncertainty that continues to serve the residents and taxpayers now and into the future.

The budget for all funds is \$112,741,065, including a General Fund budget of \$20,743,610. This represents an overall (all funds) budgetary increase of 9% from the amended FY 2022 budget. The estimated corporate property tax rate for FY 2023 is 0.512251, a decrease from the current years’ property tax rate. A “Budget Recap” is included following this budget message.

## Budget Principles

The City has developed a set of budget principles to guide the preparation of the annual budget, capital improvement plan (CIP), and multi-year financial models. These budget principles are:

- Fund on-going operating expenditures with ongoing revenue sources
- Use one-time revenues for one-time expenditures (e.g. capital projects)
- Maintain sufficient reserve balances to address unforeseen events
- Use a responsible approach to revenue estimation to avoid budget shortfalls

By adhering to these budget principles, the City continues to operate in a positive economic environment even while experiencing the uncertainty associated with the COVID-19 pandemic. Estimated Assessed valuation has increased by 2.57% for the FY 2023 budget – this is the ninth consecutive year of growth in assessed valuation. Construction activity in the City has increased. Overall, the City’s General Fund financial projections remain in structural balance for the next few years, absent any additional unanticipated economic pressures.

## Building the FY 2023 Budget

City Council conducted its annual strategic planning workshop on November 5, 2021. The senior management team sought direction/guidance on specific topics and updated the Council on accomplishments from the current fiscal year. Council completed the workshop by reaching consensus on areas of priority funding and the allocation of resources for inclusion in the FY 2023 budget. I am pleased that the budget directs resources towards the Council’s high priority initiatives from the [Strategic Plan Geneva 2025](#) as shown below:

 <p><b>Economic Vitality</b> Stimulating Strong and Competitive Opportunities</p>	<p>Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City’s tax base. (<a href="#">EV-II</a>)</p> <p>Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels. (<a href="#">EV-I</a>)</p>
 <p><b>Environmental Stewardship</b> Preserving the Natural Environment</p>	<p>Take actions to promote long-term sustainability and reduce the City’s carbon footprint. (<a href="#">ES-II</a>)</p>
 <p><b>Quality of Life</b> Fostering a Resilient, Safe, Inclusive, and Vibrant City</p>	<p>The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds, abilities and ethnicities. (<a href="#">QL-III</a>)</p>
 <p><b>Excellent Municipal Services</b> Superior Delivery and Commitment</p>	<p>The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services. (<a href="#">EMS-II</a>)</p>

### Budget Reflective of Council’s Strategic Plan and Priorities

The budget provides resources for critical investments and provides funding and staff time to support the Council’s strategic plan priorities as follows:

- Coordinate a review of the Facilities Assessment Study results to formulate recommendations for implementation including funding sources and timelines ([EMS-II](#)).
- Review residential and commercial standards for the installation of solar and wind power and present recommendation to the City Council for consideration ([ES-II](#)).
- Create a comprehensive approach and an achievable implementation strategy to address the conditions of the downtown streetscape ([EV-II](#)).
- Research the viability of, and options for, replacing a vehicle utilized by the community service offer with an electric vehicle ([ES-II](#)).
- Evaluate and report on feasibility of installing a utility scale solar facility in the City of Geneva ([ES-II](#)).
- Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders ([EV-II](#)).
- Provide funding for consultant assistance to the Diversity, Equity, and Inclusion Task Force ([QL-III](#)).

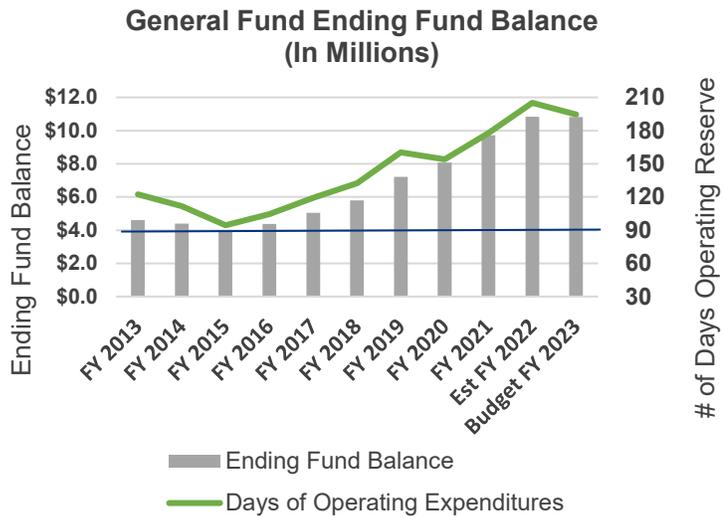
### Challenges with FY 2023 Budget

The City continues to adjust to new realities with the COVID-19 pandemic still making headlines. Some of the challenges faced in building the FY 2023 budget included:

- Uncertainty regarding sales tax receipts – receipts for the current fiscal year are estimated to be significantly above-expectations, but uncertainty remains as to whether this is the result of changes to the taxation of on-line sales with the “Leveling the Playing Field for Illinois Retail Act” that went into effect January 1, 2021, or a result of a redistribution of discretionary income due to COVID and limitations on travel and greater spending on retail and home improvement projects.
- Planning and funding for large scale projects that have been deferred or delayed for several years.
- Uncertainty regarding the ability to procure and receive capital equipment within the budgeted fiscal year.

### Financial Outlook

As the City approaches the end of the current fiscal year, most measures of economic and financial health appear positive. The City continues to maintain a strong credit rating of Aa2, which was reaffirmed November 2, 2021. Revenues are estimated to be above budget in the General Fund a significantly reduced in other funds (Capital Projects Funds and Enterprise Funds) and FY 2022 projected expenditures are below authorized budget levels.



FY 2022 General Fund expenditures are projected to come in just under budget in the range of \$350,000 or about 1.8% below the amended budget.

The General Fund financial projections, based on year-end estimates and the FY 2023 budget, indicate the City will have a fund balance that exceeds the goal of at least 90 days of operating expenditures. Following the “Great Recession” the City made a concerted effort to grow the fund balance to position the City with the flexibility to meet unexpected costs and position the City to take advantage of unexpected opportunities. The City is now positioned to make investments in infrastructure and other large scale projects that have been delayed due to lack of funding and more recently due to the COVID-19 pandemic.

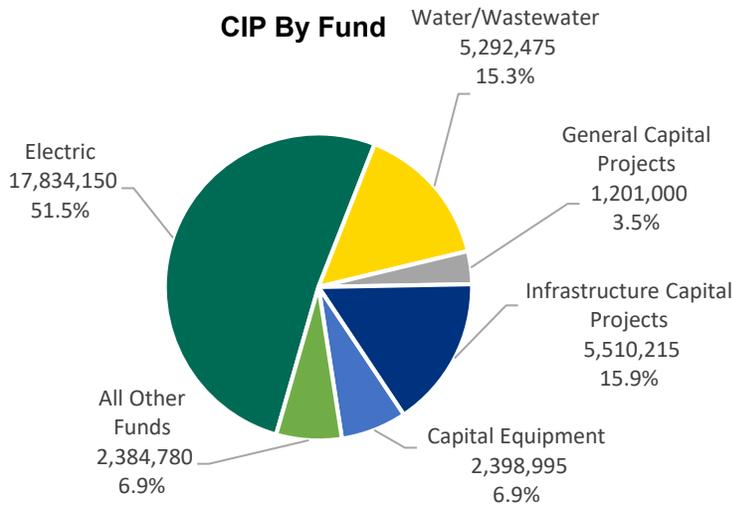
### Future Risks

Beyond the financial risks associated with increasing inflation and supply chain backlogs, the City Council should be cognizant of several issues that may affect the City’s financial position in future years. State legislative actions could have negative impacts on the composition of local revenue structures such as property tax and TIF reforms, and unfunded mandates. The City Council must be prepared to advocate for balanced solutions in connection with impacts to the City’s fiscal position as it relates to state legislative action.

### Strategic Investment in Workforce

The City’s employees provide the foundation for responsive and innovative services. Investment in our employees is reflected in our compensation philosophy and in the implementation of a competitive pay structure. The City is committed to investing in our employees and resources have been directed accordingly. Additionally, recognizing that nearly 38% of current full-time employees will be eligible for retirement (early or full) in the next three years, retention and recruitment becomes exceedingly important.

The budget includes a 2% market adjustment and up to a 2% merit-based adjustment for unrepresented (non-union) employees dependent upon their performance appraisal and current placement within the appropriate grade classification. Compensation for employees represented by one of three unions is determined through the collective bargaining process. Compensation adjustments for union employees are as follows: FOP (sworn police officers) – 2% increase (plus step increases until step 7); IAFF (Firefighters, excluding the rank of Battalion Chief and Chief) – 2% increase (plus step increases until step 6; IBEW (Street/Fleet employees) – contract expires at the end of FY 2022 and IBEW (Electric employees) – contract expired at the end of FY 2021, successor contract still being negotiated. The FY 2023 budget also includes the full-time Facilities Manager position (approved during FY 2022) and the addition of a full-time Assistant City Planner.



### Capital Equipment Investments

Many vehicle, equipment, and technology replacements were deferred or curtailed during the Great Recession. The replacement program began again, in earnest, commencing in FY 2019 with revenue derived from the newly enacted one-half percent non-home rule sales tax. The City was gradually getting back on track for replacing capital at appropriate times in the assets’ life cycle until

FY 2021 and the pandemic. The FY 2023 budget includes many of the vehicle/equipment replacements that were originally budgeted in FY 2021 and FY 2022. Additional information regarding capital equipment investments can be found within the capital improvement schedules.

### Capital Improvement Plan

The Capital Improvement Plan contains \$34.6 million in anticipated expenditures for FY 2023. The Electric Fund represents the largest anticipated expenditures at \$17.8 million followed by the Infrastructure Capital Projects Fund with \$5.5 million and the Water/Wastewater Fund with \$5.2 million.

In FY 2021, the State of Illinois allocated their Rebuild Illinois Bond proceeds to local governments to assist in improving infrastructure. For the next three years the City will receive approximately \$1.4 million to assist in funding road projects.

The critical nature of making strategic capital investments in our community's assets is reflected in the capital budget requests and is representative of the City Council's priorities.

**American Rescue Plan Act of 2021**

The City of Geneva was fortunate to receive funding from the American Rescue Plan Act of 2021 (ARPA) in the total amount of \$2,964,807 (to be disbursed in two tranches). The City Council has had preliminary discussions on using this funding for lead line replacements, facility improvements, stormwater improvements, and a potential grant program for reinvestment and infrastructure improvements in the downtown. The FY 2023 budget reflects a capital expenditure in the amount of \$700,000 for stormwater infrastructure. The City Council will host policy discussions prior to budgeting and/or allocating the remaining funds.

**Transparency**

The budget, associated documents, previous budgets, and a myriad of other financial information are easily accessible on the [City's website](#), and staff is always more than willing to answer questions.

**Conclusion**

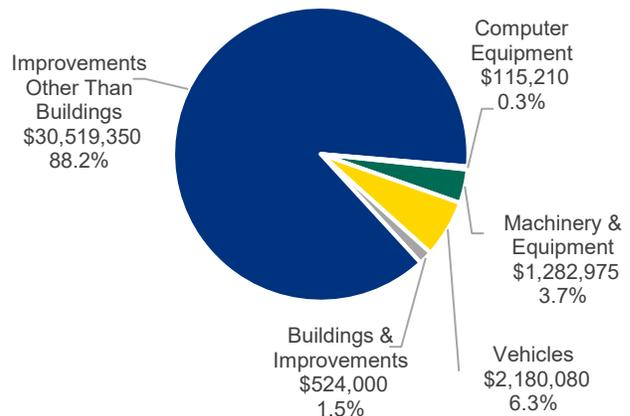
Through the leadership of the Mayor and City Council, and the efforts of the City's professional staff, we present a balanced budget that best serves the citizens of our community and represents the values stated in the City's adopted Strategic Plan.

Respectfully submitted,



Stephanie K. Dawkins  
City Administrator

**CIP By Account**





# City of Geneva Strategic Plan 2025 Summary

The City of Geneva Strategic Plan 2025 was adopted in 2018 and amended in 2019 and 2021. A complete copy (including performance indicators, completed action items, and plan amendments) is available for viewing on the City of Geneva's website.  
[www.geneva.il.us](http://www.geneva.il.us)

# STRATEGIC PLAN 2025

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## Economic Vitality Stimulating Strong and Competitive Opportunities

---

In 2025, Geneva is a destination community with an economy that reflects, preserves and enhances the City's unique culture and historic character. The City's economic development strategy results in greater economic vitality, diversification of the tax base, and improved quality of life for residents. New and redeveloped areas feature greater housing diversity, supporting independent businesses and large employers alike. Visitors are continually drawn to Geneva as a place to work, shop, stay and play.

**Objective EV-I:** Maintain an economically healthy population through the support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.

**Objective EV-II:** Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.

**Objective EV-III:** Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.



## Strong Governance Setting Vision and Valuing Collaboration

---

In 2025, Geneva's City Council and Administration are respectful and transparent in their communication. Elected officials work collaboratively with staff to implement the strategic plan, utilizing a wide array of traditional and electronic communication methods to engage residents and solicit feedback. City Council and staff find value in opportunities to partner with neighboring municipalities to promote financial stability and maximize efficiency.

**Objective SG-I:** The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.

**Objective SG-II:** Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.



## Environmental Stewardship Preserving the Natural Environment

---

In 2025, Geneva has a vibrant and diverse tree canopy spanning every neighborhood. Relationships with neighboring communities are continually strengthened through united efforts to reduce our carbon footprint and preserve the environment. Geneva benefits from environmentally friendly development that enhances access to all of the community's natural resources from the Fox River to Prairie Green. The City champions best practices and policies to promote long-term sustainability.

**Objective ES-I:** Maintain and enhance a healthy and diverse tree canopy throughout the City.

# STRATEGIC PLAN 2025

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**Objective ES-II:** Take actions to promote long-term sustainability and reduce the City’s carbon footprint.

**Objective ES-III:** Implement initiatives to protect the Fox River and preserve groundwater resources.

**Objective ES-IV:** Geneva residents actively contribute to preserving the City’s natural environment.



Excellent Municipal Services  
Superior Delivery and Commitment

In 2025, the City delivers outstanding public services and maintains its high customer satisfaction rating. The City engages its employees to ensure they feel valued and remain dedicated to serving the community. Staff at all levels play an essential role in making the City of Geneva an efficient, innovative and data-driven organization. The City Council partners with staff to maintain fiscal integrity while implementing improvements for the community.

**Objective EMS-I:** The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

**Objective EMS-II:** The City provides equipment, infrastructure, and facilities necessary to maintain efficient and reliable public services.

**Objective EMS-III:** The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.

**Objective EMS-IV:** The City is a data-driven organization that relies on quantifiable data and analysis to make informed decisions. The City tracks and measures success in achieving the outcomes and objectives defined in this plan.



Quality of Life  
Fostering a Resilient, Safe, Inclusive, and Vibrant City

In 2025, residents take great pride in calling Geneva “home.” The City adapts to the changing needs of the community by adopting a progressive outlook while preserving Geneva’s distinct sense of place and historic charm. Residents and visitors benefit from efforts to improve bicycle and pedestrian safety that enhance access to civic and cultural amenities. Geneva’s commitment to diversity ensures the community is a welcoming place for all individuals.

**Objective QL-I:** Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.

**Objective QL-II:** Geneva’s distinct sense of place is enhanced through the development of engaging public places and an active public arts program.

**Objective QL-III:** The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.

# BUDGET RECAP

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses, and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

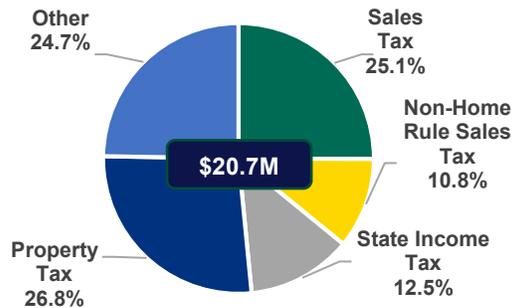
## The Budget Supports our Priorities

Economic Vitality  
Environmental Stewardship  
Quality of Life  
Excellent Municipal Services

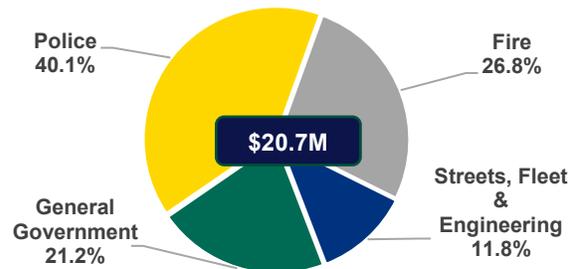
## The Budget Meets our Goals

Balanced  
Fiscally Responsible  
Capital Investment  
Line Item Detail

### General Fund Revenues



### General Fund Expenditures



The following services are supported by property tax dollars (approx. \$0.509/\$1 of property tax):

- 24-hour Police and Fire Protection
- Street Maintenance and Snow Plowing
- Stormwater Management
- Tree Trimming and Maintenance
- Comprehensive Land Use Planning
- Business Retention and Attraction

### City Services By The Numbers – CY 2021

1,491 Fleet Repairs performed

13 Special Event Applications

Aa2 Credit Rating

147 Adopted Ordinances and Resolutions

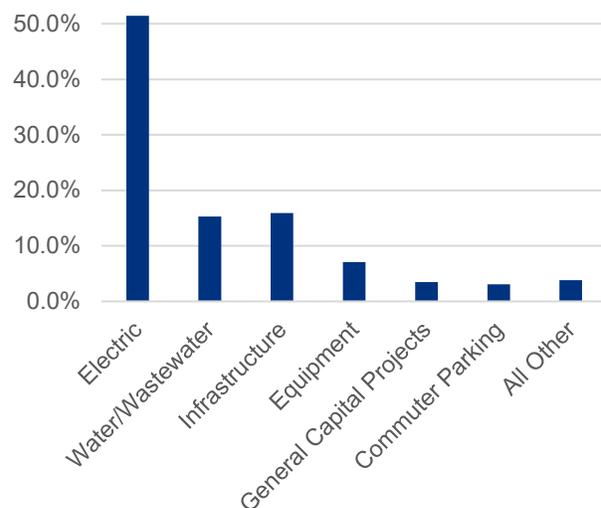
152 Full-Time Employees

CFAI Accredited Fire Department

255 Tons of Asphalt used for patching

12,462 Police calls for service

### Capital Improvements \$34.6 Million





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# FINANCIAL POLICIES & PROVISIONS

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## General Provisions

The City of Geneva's financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents will be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) will be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards, and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 4, 2019:

## General Policies

- 1. *Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
- 2. *Investments:*** Investment practices should have an avoidance of risk as the primary objective. Additionally, practices should provide liquidity, diversification, and yield.

# FINANCIAL POLICIES & PROVISIONS

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- 3. **Citizen Participation:** The City will develop methods to ensure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

## Budgetary Policies

- 1. **Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of the current budget year operating expenditures for the General Fund and available cash of at least 90 days of current budget year expenditures in the Electric Fund and the Water/Wastewater Fund.
- 2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
- 3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for the subsequent year. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
- 4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

## Operating Policies

- 1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
- 2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
- 3. **Capital Assets:** Capital assets are those items having a useful life greater than one year with an initial, individual cost of more than \$50,000 for streets, bridges and storm sewers, \$20,000 for sidewalks and \$5,000 for all other capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs, including street overlays that do not add to the value of the asset or materially extend asset lives, are not capitalized. The City will provide for the adequate maintenance of capital assets.

# FINANCIAL POLICIES & PROVISIONS

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- 4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the current revenues and prior year fund balance.

## TIF Allocation Policies

- 1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.
- 2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator, with assistance from the City Administrator, Community Development Director, Business Development Analyst, Finance Director, Accounting Supervisor and City Planner.
- 3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30.0% of the total designated TIF funds.

## Investment Policies

- 1. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- 2. **Safety:** Safety shall be the main objective of the Investment Policy and refers to the preservation of capital and protection of investment principal. City investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the City's overall portfolio by mitigating credit and interest rate risk.
  - a. **Credit Risk:** Credit risk is the risk an issuer of a debt security will not pay its par value upon maturity. The goal will be to minimize credit risk by:
    - i. Limiting investments to the types of securities identified in the policy.
    - ii. Diversifying the portfolio in accordance with the policy so potential losses on individual securities will be minimized. Diversification reduces the risk that potential losses on individual securities might exceed the income generated from the remainder of the portfolio.
  - b. **Interest Rate Risk:** Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The goal will be to minimize interest rate risk by:

# FINANCIAL POLICIES & PROVISIONS

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- i. Structuring the portfolio so securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
  - ii. Investing operating funds primarily in shorter-term securities, money markets or similar investment pools.
- 3. **Liquidity:** The portfolio shall maintain sufficient liquidity to enable the City to meet all operating requirements and expected liabilities which may be reasonably anticipated in any City fund.
- 4. **Return:** The portfolio shall be designed to obtain a reasonable return, taking into account the City's investment risk constraints and cash flow needs of the City's funds and conforming to all State and local statutes governing the investment of public funds.
- 5. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Director, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
- 6. **Authorized Financial Dealers and Institutions:** Financial institutions may include depositories, investment advisors, broker/dealers and local government investment pools as authorized in this policy. Financial institutions who desire to become qualified for transactions must provide certification of having read and understood this policy, agree to comply with this policy and ensure all investments proposed for purchase will conform to this policy and applicable State statutes. Selection of financial institutions authorized to engage in transactions with the City shall be at the sole discretion of the City. Financial institutions will be selected based on financial condition, proper registration, level of service, experience with Illinois municipalities and competitive pricing.

All depositories shall be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and may consist of banks, savings and loan associations and credit unions. All financial institutions who desire to become designated depositories must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of state registration
- c. Evidence of adequate insurance coverage

# FINANCIAL POLICIES & PROVISIONS

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All investment advisors shall be registered under the Investment Advisors Act of 1940. All financial institutions who desire to become designated investment advisors must supply the following (as appropriate):

- a. Audited financial statements
- b. Securities and Exchange Commission (SEC) Form ADV – Parts 1 and 2
- c. Proof of state or SEC registration
- d. Evidence of adequate insurance coverage

All broker/dealers shall be insured by the Securities Investors Protection Corporation (SIPC). All financial institutions who desire to become designated brokers/dealers must supply the following (as appropriate):

- a. Audited financial statements
- b. Proof of Financial Industry Regulatory Authority (FINRA) certification
- c. Proof of state registration
- d. Evidence of adequate insurance coverage

A periodic review of the financial condition and registration of all designated financial institutions will be conducted by the Finance Director or designee.

Any financial institution selected by the City of Geneva may be requested to provide cash management services, including but not limited to: checking accounts, wire, and ACH transfers, purchase and sale of investment securities and safekeeping services. Fees for banking services shall be mutually agreed to by an authorized representative of the financial institution and the Finance Director of the City.

**7. *Authorized and Suitable Investments:*** Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:

- a. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- b. Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
- c. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act.
- d. Obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least two standard rating services and which mature not later than three years from the date of purchase, (ii) such purchases do not exceed 10.0% of the corporation's

# FINANCIAL POLICIES & PROVISIONS

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outstanding obligations and (iii) no more than one-third of the City's funds may be invested in short term obligations of corporations.

- e. Money market mutual funds registered under the Investment Company Act of 1940, provided the portfolio of any such money market mutual fund is limited to (i) Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest and (ii) Bonds, notes, debentures or other similar obligations of the United States of America, its agencies and its instrumentalities.
  - f. Interest-bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state. The bonds shall be registered in the name of the City or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the four highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.
  - g. Short term discount obligations of the Federal National Mortgage Association.
  - h. Shares or other forms of securities legally issuable by State or Federal savings banks or savings and loan associations which are insured by the FDIC. Dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of the State of Illinois or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois whose accounts of which are insured by applicable law.
  - i. A Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act (e.g., Illinois Funds).
  - j. Illinois Metropolitan Investment Fund.
  - k. Any other investment permitted by Illinois statute.
8. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral allowed by Illinois state statute (30 ILCS 235/6(d)), witnessed by a written agreement and held at an independent third-party institution in the name of the City of Geneva. Securities held as collateral must not be of a type in violation of this investment policy. The amount of collateral provided will not be less than 105.0% of the market value of the net amount of public funds secured. Substitution or exchange of securities held in safekeeping shall not be done without prior written notice of the City at least 10 days prior to any proposed substitutions and provided that the market value of the replacement securities are equal or greater than the market

# FINANCIAL POLICIES & PROVISIONS

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value of the securities being replaced. The City must pre-approve all substitution and exchanges of securities. The ratio of the fair market value of collateral to the amount of funds secured shall be reviewed monthly and additional collateral will be requested when the ratio declines below the level required.

- 9. *Safekeeping and Custody:*** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third party custodian designated by the Finance Director and evidenced by safekeeping receipts and a written custodial agreement.
- 10. *Diversification:*** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
- 11. *Maximum Maturities:*** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to specific cash flow, the City will not directly invest in securities maturing more than three years from the date of purchase. However, reserve funds may be invested in securities exceeding three years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
- 12. *Readily Available Funds:*** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure appropriate liquidity is maintained to meet ongoing obligations.
- 13. *Internal Control:*** The Finance Director is responsible for establishing and maintaining an internal control structure designed to insure assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance these objectives are met. The internal controls shall address the following points:
  - Control of collusion
  - Separation of transaction authority from accounting
  - Custodial safekeeping
  - Written confirmation of telephone transactions for investments and wire transfers
- 14. *Performance Standards:*** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

# FINANCIAL POLICIES & PROVISIONS

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**15. Reporting:** The Finance Director shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council, and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

**16. Legislation and Documentation:** The City's investment program shall comply at all times with the Illinois Public Funds Investment Act (30 ILCS 235/1 *et seq.*) and other state laws governing the investment of public funds, as amended from time to time. In the event of any conflict between this policy and the Illinois Public Funds Investment Act and other state laws, the provisions of the Illinois Public Funds Investment Act and other state laws shall control.

The Finance Director will maintain a list and is hereby authorized to deposit City monies, in accordance with 65 ILCS 5/3.1-35-50, in financial institutions approved by the City Council. The Finance Director shall review this list from time to time and shall submit any modifications to the City Council for approval.

## Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have a useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below fifteen years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

## Pension Funding Policies

- 1. Purpose:** The financial objective of a defined benefit pension plan is to fund the long term cost of benefits provided to the plan participants. In order to assure the plan is financially sustainable, the plan should accumulate adequate resources in a systematic and disciplined manner over the active service life of benefitting employees. This funding policy outlines the method utilized by the City of Geneva (City) to determine its actuarially determined contribution to the Pension Funds which fund the long term cost of benefits to the plan participants and annuitants.
- 2. Guidelines:** The City believes this funding policy meets the guidelines for State and Local governments set by the Pension Funding Task Force convened by the Center for the

# FINANCIAL POLICIES & PROVISIONS

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State and Local Government Excellence. The guidelines set by this task force outline the following objectives for pension funding policy:

- **Actuarially determined contributions** – a pension funding plan should be based on an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan’s unfunded actuarial accrued liability.
- **Funding discipline** – a commitment to make timely, actuarially determined contributions to the retirement system is needed to ensure sufficient assets are available for all current and future retirees.
- **Intergenerational equity** – annual contributions should be reasonably related to the expected and actual cost of each year of service so the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll** – contributions should be managed so employer costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency** – clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

3. **Policy:** The City will determine its ARC to the Police Pension and Firefighters Fund based upon the advisement of the City’s enrolled actuary<sup>1</sup> while maintaining a minimum ARC based upon state statute.

The City will make its actuarially determined contributions to the Pension Funds after the property taxes are received each fiscal year.

<sup>1</sup>Enrolled actuary is a member of the Society of Actuaries or American Academy of Actuaries and is enrolled under Subtitle C of Title III of the Employee Retirement Income Security Act of 1974, or who has been engaged in providing actuarial services to one or more public retirement systems for a period of at least 3 years as of July 1, 1983.

4. **Transparency & Reporting:** Funding of the Pension Funds should be transparent to vested parties including plan participants, annuitants, the Pension Fund Board of Trustees, City Council, and residents. In order to achieve this transparency, the following information shall be annually distributed:

- A copy of the annual actuarial valuation for the Police Pension Fund and Firefighters Fund shall be made available to the City Council and the respective Pension Fund Board of Trustees.
- The City’s Annual Comprehensive Financial Report shall be published on the City’s website. This report includes information on the City’s annual contribution and funded status of the Pension Funds.

# FINANCIAL POLICIES & PROVISIONS

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- The City Council shall approve the City's annual contribution to the Pension Funds.
- The City's annual operating budget shall include the City's contribution to the Pension Funds as well as include a budget for each of the Pension Funds.

Each Pension Fund budget is controlled by its Pension Fund Board of Trustees, in accordance with State law. The City's operating budget document shall be published on the City's website.

5. **Review of Funding Policy:** Funding a defined benefit pension plan requires a long term horizon. Assumptions and inputs into the policy should focus on long term trends, not year-to-year shifts in the economic or non-economic environments. Generally, assumptions or inputs should be evaluated and changed if long term economic or non-economic inputs have fundamentally changed or are no longer reasonable. As such, the City will review this policy at least every three years to determine if changes to this policy are needed to ensure adequate resources are being accumulated in the Pension Funds. The City reserves the right to make changes to this policy at any time if it is deemed appropriate.

## Planning and Goal Setting

The City of Geneva adopted its first strategic plan document in 1997. This document has been updated over the years. In 2017, the City Council identified a need to begin the process for a new strategic plan and tasked this responsibility to the Strategic Plan Advisory Committee (SPAC).

Over the next year and a half, SPAC volunteered countless hours of time to understand what matters most to Geneva. Their efforts included reflecting on the community's accomplishments, identifying Geneva's strengths, and acknowledging areas for improvement. The end result is a strategic plan that incorporates the voice of the residents, business owners, and other stakeholders. The plan was formally adopted by the City Council in October of 2018. The plan was amended in 2018 and 2021. The plan focuses on five key themes: Economic Vitality (EV), Strong Governance (SG), Environmental Stewardship (ES), Excellent Municipal Services (EMS), and Quality of Life (QL). Within each theme is a vision for 2025, along with outcomes (anticipated changes that will occur as the City achieves each vision's strategic objectives), objectives (strategies and activities that must be completed to achieve the vision), action items (specific tactics that will take place in pursuit of desired outcomes and objectives), and performance indicators (help to communicate progress in achieving desired outcomes).

In November 2021, at the annual strategic plan workshop (which is traditionally the kickoff to the budget development process), the City Council along with senior management staff and a representative of SPAC met to prioritize the objectives (in rank order) within the plan for the upcoming fiscal year.

# FINANCIAL POLICIES & PROVISIONS

Theme – Objective	PRIORITY OBJECTIVES FOR FY 2023
EV – II	Develop a resilient local economy through the development of new commercial and industrial opportunities to add to the City’s tax base.
ES – II	Take actions to promote long-term sustainability and reduce the City’s carbon footprint.
EMS-III	The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.
QL-III	The City is recognized as an inclusive community that is welcoming to people of all ages, backgrounds, abilities, and ethnicities.
EV – I	Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.

Several of the priorities remained the same from FY 2022 with a couple new additions. Staff used results of the prioritization exercise to begin the budget development process and include as many projects/programs supporting the top priority goals as resources would allow.

### Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

- Preliminary Budget Work Sessions** – The City Administrator and Finance Director conducted budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.
- Economic Development** – The City has a dedicated Economic Development Department that works to retain, expand and attract appropriate commercial, mixed use, office/research and industrial developments to the City.
- Downtown Enhancements** – The City works closely with strategic partners to maintain the unique character of downtown Geneva and market the area as a destination for visitors. The downtown business district serves as a focal point for the community and is centered around Geneva’s historic setting and unique shops, restaurants, festivals, and natural amenities. The City works to continually improve the downtown experience by

# FINANCIAL POLICIES & PROVISIONS

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implementing economic vitality and quality of life goals and objectives as outlined in the Strategic Plan and the Downtown Station Area Master Plan.

- **Infrastructure Maintenance** – The City is committed to infrastructure and property maintenance to maintain property values.
- **Two fiscal year budget** – The City uses a two fiscal year budget. Although legally the City Council may only pass one fiscal year (FY 2023); FY 2024 is forecasted (albeit not adopted).

## Annual Budget Adoption

During the second quarter of the year, the City Administrator establishes the calendar for the adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Director issue budget forms and standards around the end of August. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Director, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. In January 2022, the City Administrator presented a recommended budget and provided an overview of the FY 2023 and FY 2024 budgets at a Special Committee of the Whole City Council meeting. Over the next few weeks, time was set aside for the City Council to consider and discuss the budget and specific funds. Staff was available to answer questions, present additional information, or provide justification concerning the requests. In addition, the City Council could submit questions regarding the budget for a response from staff and publication on the City's website.

After the initial review by the Council and the setting of a public hearing date, copies of the proposed budget were made available on the City's website and at City Hall. A public hearing notice was also published in the local newspaper. The public hearing was scheduled at most twenty days after publication of the notice, but not less than ten days, in accordance with state statute. The City Council held a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget was adopted on February 7, 2022, prior to the May 1, 2022 deadline as required by state statute.

## Budget Development Schedule

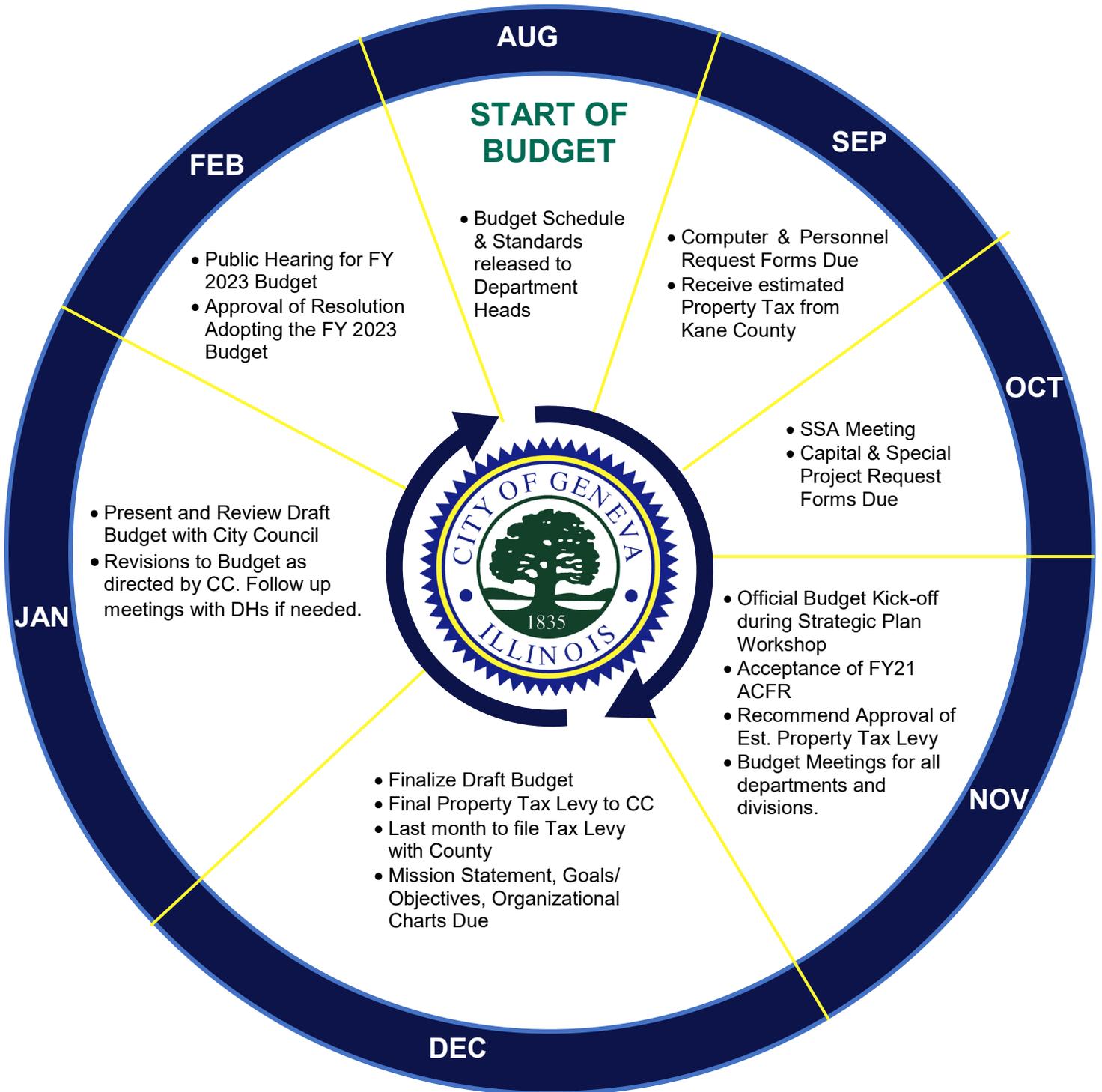
Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review

# FINANCIAL POLICIES & PROVISIONS

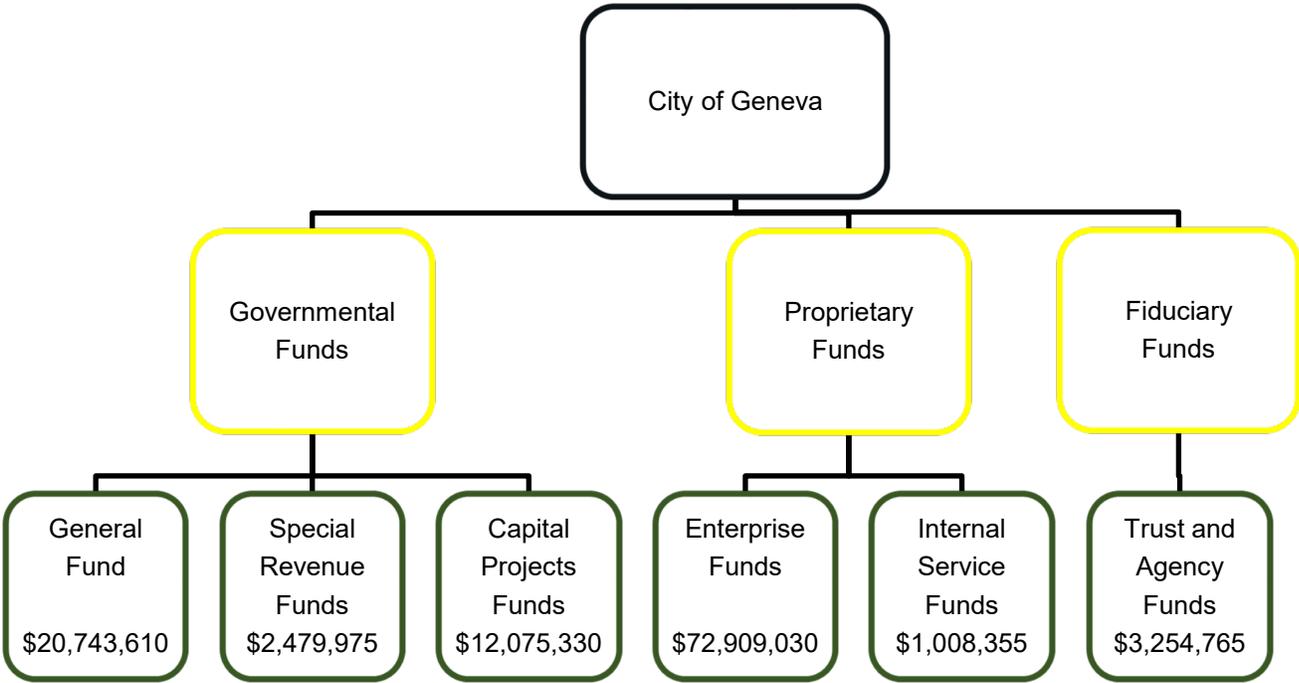
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and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. Quarterly budget to actual reports are presented and accepted by the City Council. The major funds, General, Electric and Water/Wastewater, budget to actual reports are presented and accepted on a monthly basis. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a 2/3 vote.

# BUDGET CALENDAR



# FINANCIAL STRUCTURE



## Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters.

The City’s accounts are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts comprised of assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds.

## Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

*Governmental Funds* are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City’s expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

# FINANCIAL STRUCTURE

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- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments that are not required to be accounted for in another fund.
- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
  - Motor Fuel Tax
  - Cultural Arts Commission (CAC)
  - Strategic Plan Advisory Committee (SPAC)
  - Beautification Committee
  - Tourism
  - Restricted Police Fines
  - Public, Educational and Government Access (PEG) Television
  - Geneva Community Mental Health Board
  - Foreign Fire Insurance
  - Special Service Area #1
  - Special Service Area #4 (Randall Square)
  - Special Service Area #5 (Williamsburg)
  - Special Service Area #7 (Blackberry)
  - Special Service Area #9 (Geneva Knolls)
  - Special Service Area #11 (Eagle Brook)
  - Special Service Area #16 (Fisher Farms)
  - Special Service Area #18 (Wildwood)
  - Special Service Area #23 (Sunset Meadows)
  - Special Service Area #26 (Westhaven)
  - Special Service Area #32 (On Brentwood's Pond)
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
  - General Capital Projects
  - Infrastructure Capital Projects
  - Prairie Green
  - Tax Increment Financing #2 (TIF #2)
  - Tax Increment Financing #3 (TIF #3)
  - Capital Equipment

# FINANCIAL STRUCTURE

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*Proprietary Funds* are for those services for which the City charges customers a fee. There are two types of proprietary funds, enterprise, and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities, refuse, cemetery, and commuter parking functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds for the City include:
  - Electric
  - Water/Wastewater
  - Refuse
  - Cemetery
  - Commuter Parking
  
- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. Internal Service Funds for the City include:
  - Group Dental Insurance
  - Workers' Compensation
  - Compensated Absences (Unbudgeted)

*Fiduciary Funds* are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
  - Police Pension Fund
  - Firefighters' Pension Fund

# FINANCIAL STRUCTURE

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## Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with “Generally Accepted Accounting Principles” (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception of principal and interest payments on general long-term debt that are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Annual Comprehensive Financial Report shows the status of the City’s finances on the basis of GAAP and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows in the Enterprise Funds:

- Capital outlay is recorded as assets on a GAAP basis and expended on a budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal or exceed total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City’s budget is prepared on the modified accrual basis and assumes the prior year’s ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. Adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

## Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the government are protected from loss, theft or misuse and to ensure adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, albeit not absolute, assurance these objectives are met. The concept of reasonable assurance recognizes the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

# FINANCIAL STRUCTURE

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## Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

# DEBT SERVICE

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## Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements producing a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of the City’s debt policy is to maintain the ability to provide high-quality essential City services and improvements in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen years.

## Outstanding Debt

The following provides a summary of the City’s outstanding debt issues. The City’s general obligation bonds have received a credit rating of “Aa2” by Moody’s Investors Service. The rating was reaffirmed on November 2, 2021.

*General Obligation Bonds* – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

# DEBT SERVICE

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/22)	Principal Payments FY 2023
2021 Refunding Bonds	Water/Wastewater	02-01-2030	10,885,000	10,885,000	1,330,000
Total General Obligation Bonds				10,885,000	1,330,000

*Special Service Area Bonds* – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/22)	Principal Payments FY 2023
2016 Refunding	SSA #1	08-01-2022	200,000	26,000	26,000
Total SSA Bonds				26,000	26,000

*Loans Payable* – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/22)	Principal Payments FY 2023
IEPA Loan (L17-1854)	Water/Wastewater	06-01-2023	5,500,000	526,963	173,417
IEPA Loan (L17-5415)	Water/Wastewater	06-20-2039	11,626,046	10,414,040	259,927
Total Notes Payable				10,941,003	433,344

*Vehicle Lease* – The City entered into an agreement with Enterprise to lease vehicles in July 2019. The vehicles were delivered between January 2020 and September 2020:

Description	Fund	Maturity Date	Original Amount	Outstanding Amount (04/30/22)	Principal Payments FY 2023
Enterprise Lease	Cap Equip, Electric, & Water/Waste	Various	594,642	250,952	102,876
Total Vehicle Lease				250,952	102,876

# DEBT SERVICE

## Legal Debt Margin

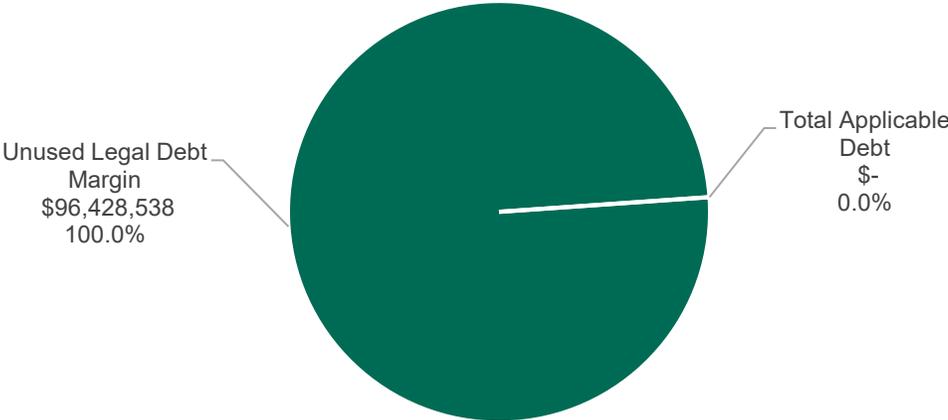
The percentage of legal debt margin used measures the City’s ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute limit the debt of the City to 8.625% of its EAV.

### Legal Debt Margin

2021 Equalized Assessed Valuation		\$1,118,012,039
Statutory Debt Limitation (8.625% of EAV)		96,428,538
General Obligation Debt:		
Series 2021 (1)	\$ 10,885,000	
Less: Alternate Revenue Bonds (1)	<u>(10,885,000)</u>	
Total Bonds	0	
Total Applicable Debt		<u>0</u>
Legal Debt Margin		\$96,428,538

Notes: (1) The Series 2021 Bonds are General Obligation Alternate Revenue Bonds under Illinois Statute and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds are abated annually and not extended.

### Legal Debt Margin



# DEBT SERVICE

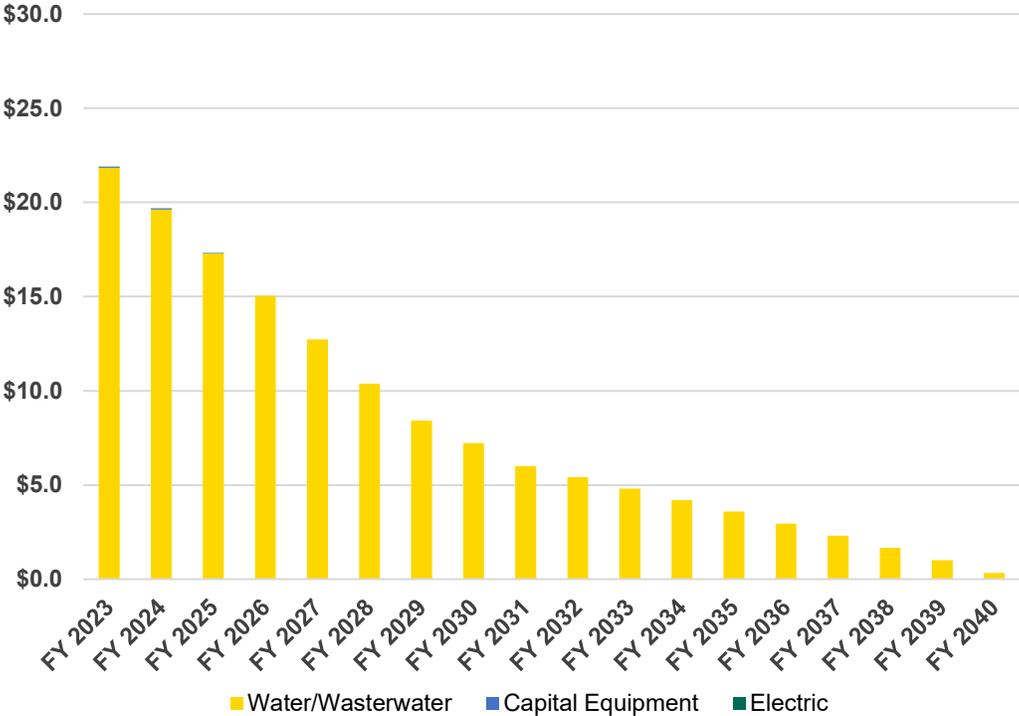
## Annual Debt Service

The following table provides a summary of the City’s annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never defaulted on the payment of any of its debt obligations.

**Annual Debt Service Requirements**

Year	Principal	Interest	Total
2023	2,329,373	676,719	3,006,091
2024	2,439,274	549,936	2,989,210
2025	2,310,143	469,489	2,779,632
2026	2,312,656	384,242	2,696,898
2027 – 2031	7,315,091	906,871	8,221,962
2032 – 2040	5,411,873	387,783	5,799,656

**Long-Term Debt Obligations  
(In Millions)**



# DEBT SERVICE

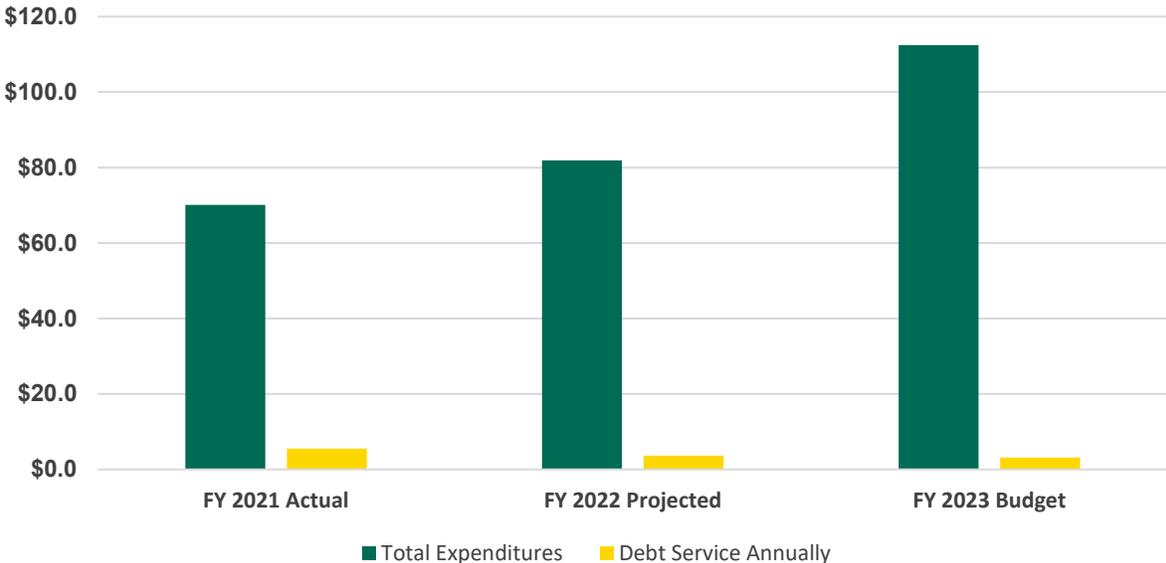
## Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

**Debt Service as a Percentage of Total Expenditures**

	<b>FY 2021 Actual</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>
Total Expenditures	70,120,861	81,947,865	112,471,065
Debt Service Annually	5,542,520	3,639,895	3,010,810
Debt Service as a Percentage of Total Expenditures	7.9%	4.4%	2.6%

**Debt Service Compared to Total Expenditures  
(In Millions)**



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast indicates alternate revenue sources will provide sufficient funding of future debt service payments abating the use of property tax levies, contributions from operating funds, and minor growth in sales tax revenues.

# REVENUE SOURCES

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## Overview of Revenues

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. This section describes forecast methods, major revenue sources, trends, and effects on the City. Special emphasis is placed on four major revenue sources for the General Fund. Collectively, these revenues represent 75.3% of the City’s budgeted revenues within the General Fund for FY 2023. Property taxes are noted as a stand out item in this section as these revenues are recognized in several City funds (General Fund, Geneva Community Mental Health, and Debt Service Funds).

## Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. This includes previous year trends, economic conditions, information from the County and Township assessors, the Illinois Municipal League, and rate studies for the Electric and Water/Wastewater Funds. Trend forecast models are used for sales tax, municipal tax, telecommunications tax, income tax, MFT tax, and enterprise funds. External economic conditions including inflation, unemployment, and interest rates are also taken into consideration when forecasting revenues.

## Major Revenues

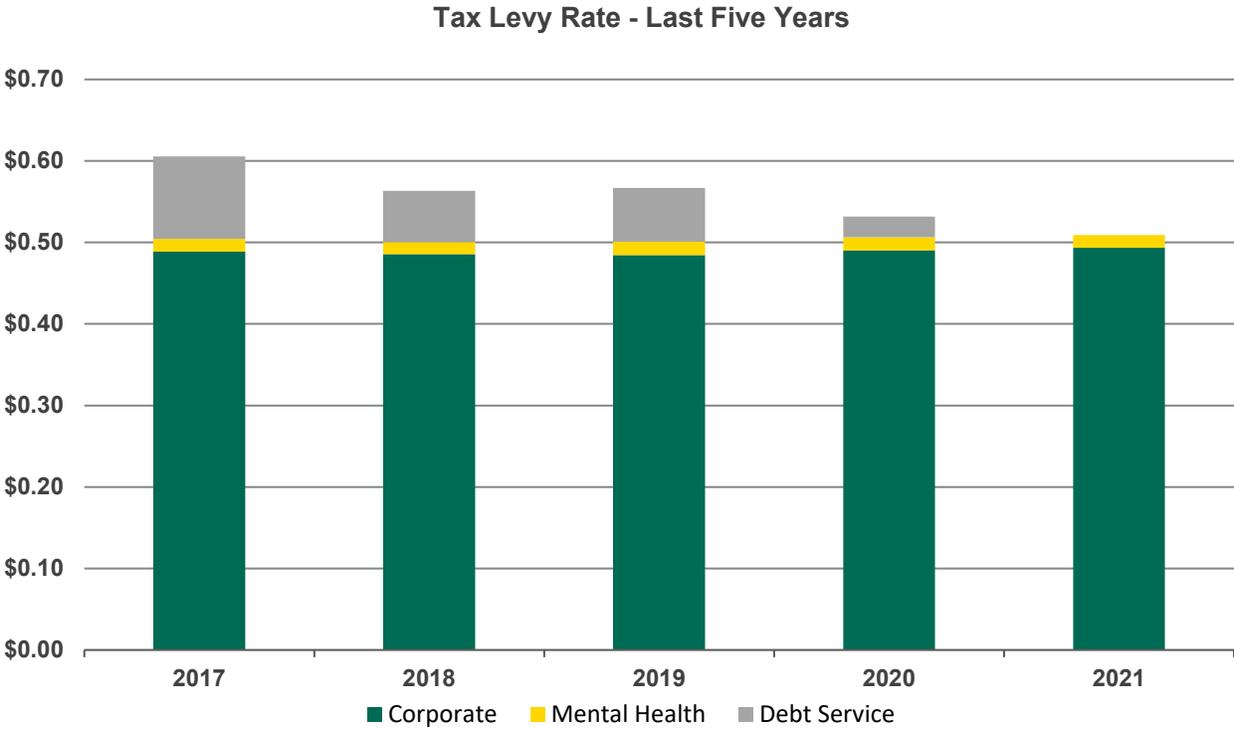
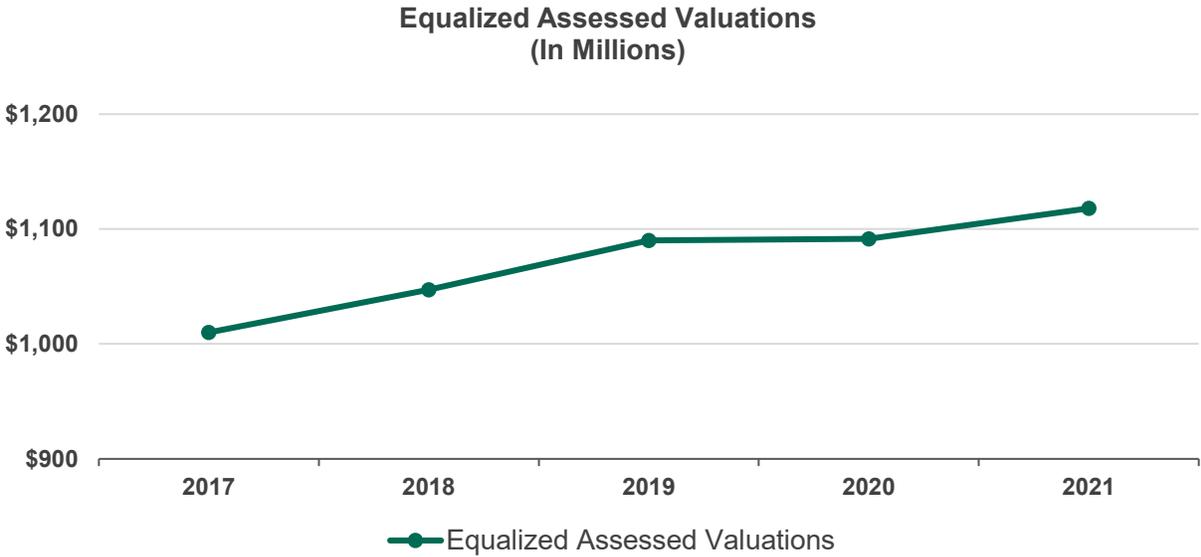
### Ad Valorem Property Tax (\$5,562,880)

Property taxes are collected on the assessed valuation of taxable real personal property. The City establishes a legal right to the property tax assessments upon the enactment of a tax levy ordinance by the City Council. These tax assessments are levied in December and attached as an enforceable lien on the property as of January 1 of the same year. Tax bills are prepared by Kane County around May and August of the following year and are due in June and September, respectively. Taxes are collected and remitted to the City by the County Treasurer. The 2021 property taxes are collected in 2022 and provide funding for the FY 2023 budget.

Kane County provides the Equalized Assessed Values (EAV) used in the calculation of property taxes necessary to fund the budget. Total assessed valuation in Geneva increased steadily during the early to mid-2000’s then began a steady descent after Levy Year 2009 with a slow return since Levy Year 2014. The 2021 assessed valuation of \$1,118,012,039 shows an increase of \$27,963,606 or 2.57% over 2020.

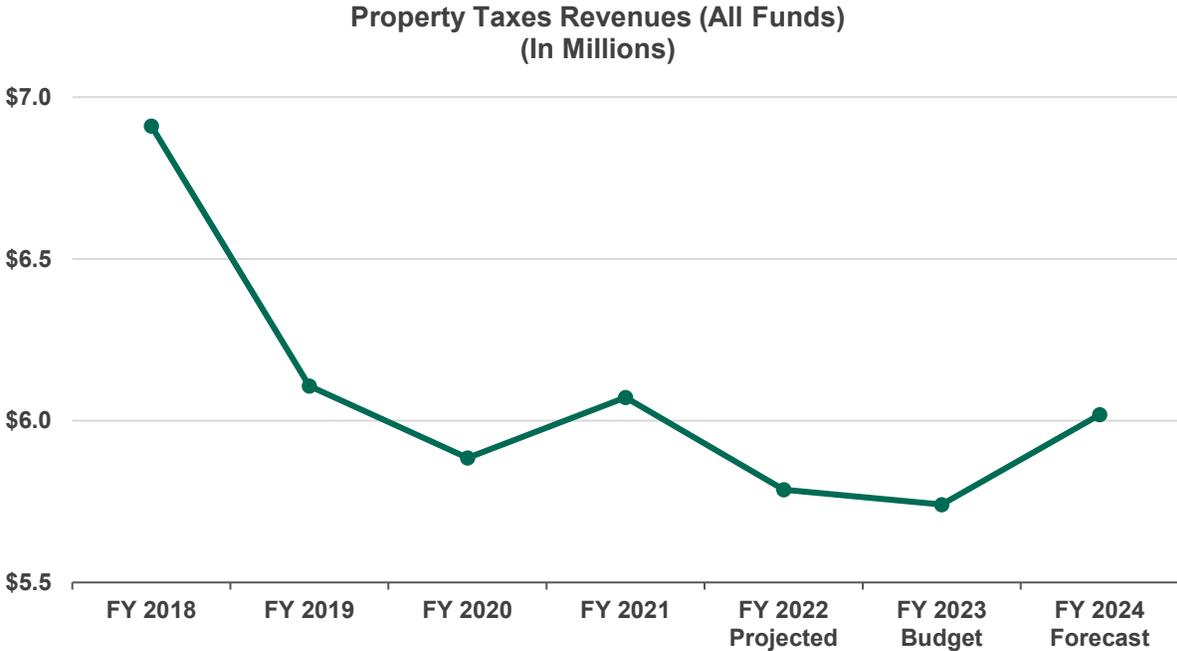
The tax levy rate also used to calculate property taxes, peaked in 2015 at \$0.7479 per \$100 of taxable assessed value and now continues a downward trend due to a decrease in required debt service payments. The tax rate for 2021 is \$0.509323 per \$100 of taxable assessed value.

# REVENUE SOURCES



Property Taxes are reflected in the General and Geneva Community Mental Health Funds. Budgeted FY 2023 ad valorem property taxes total \$5,562,880 or 26.82% of current revenue in the General Fund. This year marks the third time in over 20 years property taxes are projected to surpass Sales Tax (state share and non-home rule) revenues as the largest revenue source in the General Fund. Geneva Community Mental Health budgeted revenues are \$178,000.

# REVENUE SOURCES



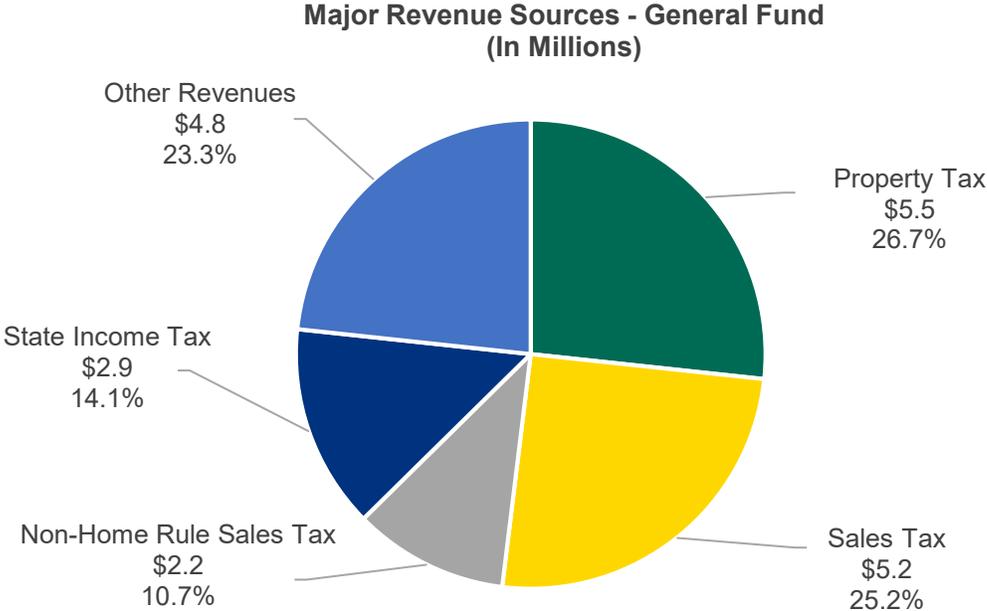
## General Fund

Fiscal Year 2023 budget revenues total \$20,743,610. The four major revenue sources and their contribution to overall revenues are summarized in the charts below.

### Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2023 Revenue	Percent of Total Current Revenue
Property Tax	\$5,562,880	26.7%
Sales Tax	\$5,200,000	25.2%
Non-Home Rule Sales Tax	\$2,250,000	10.7%
State Income Tax	\$2,900,000	14.1%
Subtotal Major Revenue Sources	\$15,912,880	76.7%
Other Revenues	\$4,830,730	23.3%
<b>Total Current Revenues</b>	<b>\$20,743,610</b>	<b>100.0%</b>

# REVENUE SOURCES

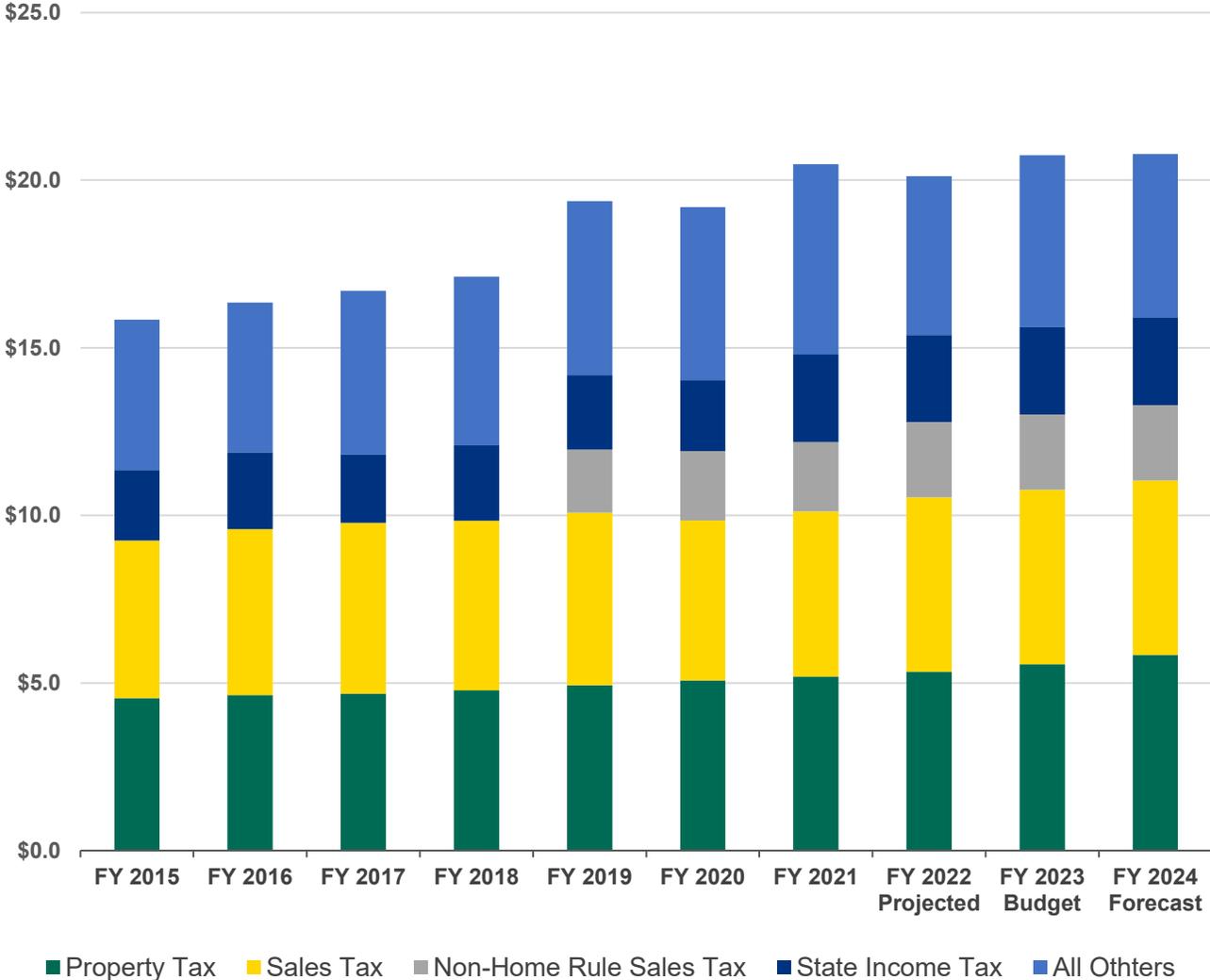


**Major Revenue Sources – Last Ten Fiscal Years**

Fiscal Year	Property Tax	Sales Tax	Non-Home Rule Sales Tax	State Income Tax	All Other	Total Revenues
2015	4,545,724	4,701,581	-	2,105,104	4,483,152	15,835,561
2016	4,640,915	4,952,394	-	2,290,774	4,465,504	16,349,587
2017	4,683,888	5,094,526	-	2,031,811	4,893,357	16,703,582
2018	4,778,699	5,066,293	-	2,244,013	5,030,922	17,119,967
2019	4,931,337	5,151,383	1,876,571	2,223,771	5,189,073	19,372,135
2020	5,073,829	4,776,660	2,070,514	2,114,785	5,158,474	19,194,262
2021	5,190,447	4,931,979	2,066,277	2,609,113	5,680,311	20,478,127
2022 Projected	5,336,025	5,200,000	2,250,000	2,600,000	4,736,680	20,122,705
2023 Budget	5,562,880	5,200,000	2,250,000	2,900,000	4,830,730	20,743,610
2024 Forecast	5,841,010	5,200,000	2,250,000	2,900,000	4,587,355	20,778,365

# REVENUE SOURCES

Major Revenue Sources - Last Ten Fiscal Years  
(In Millions)



## Sales Tax Generally

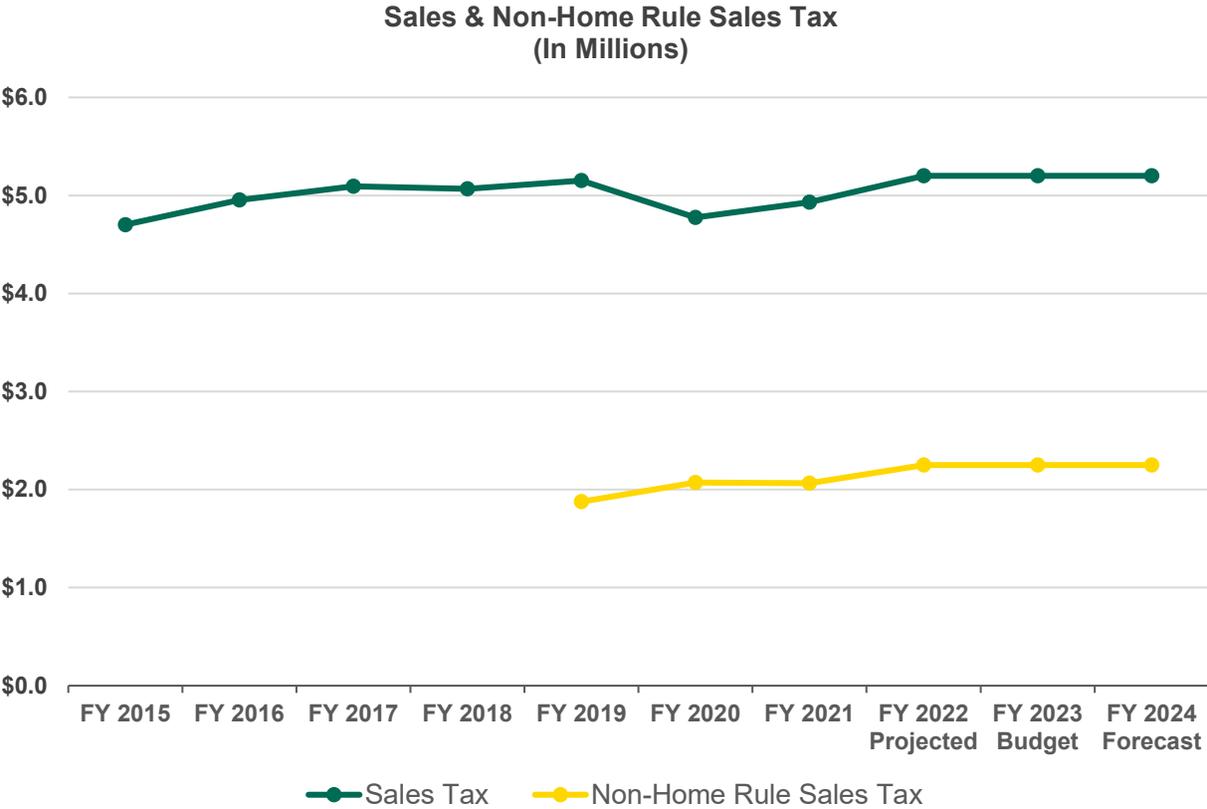
Retail Occupation Sales Tax of 8.0% is collected by the State, effective July 1, 2018. Sales tax is remitted to the City three months after the liability occurs. The City currently receives 2.0% of the revenues collected. The breakdown of the tax is below:

- Sales Tax (State Share) – 1%
- Non-Home Rule Sales Tax (General, unrestricted) - .5%
- Non-Home Rule Sales Tax (Infrastructure Capital Projects Fund, restricted) - .5%

# REVENUE SOURCES

## Sales Tax (\$5,200,000)

The second-largest source of revenue for the City’s General Fund is local Sales taxes. This figure represents approximately 25.0% of the total revenue in the General Fund.



## Non-Home Rule Sales Tax – Unrestricted (\$2,250,000)

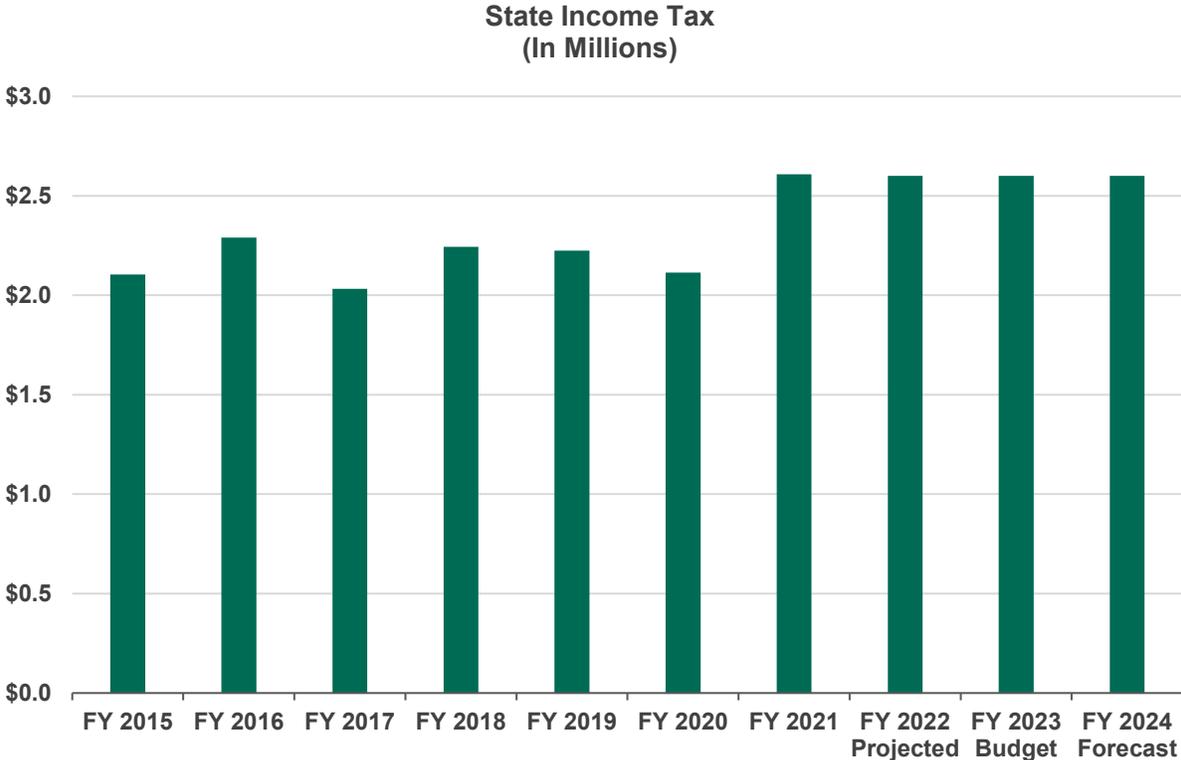
On March 20, 2018, the City gained a new revenue stream by passing a resolution for a city-wide referendum to impose an additional 0.5% non-home rule municipal retailer’s occupation tax and non-home rule municipal service occupation tax. The additional 0.5% rate began collection on July 1, 2018. (This tax does not apply to sales of food, drugs, and medical appliances.) The State withholds 1.5% of collections to cover administration costs. Non-home rule sales taxes are expected to increase slightly from the FY 2022 totals. The City estimates to collect approximately \$2,250,000 for FY 2023.

## State Income Tax (\$2,900,000)

The City currently receives State Income Tax revenues from the State of Illinois Local Government Distributive Fund (LGDF). LGDF is collected by the State and is distributed, on a per capita basis, one month after the liability occurs. State Income Tax is expected to decline slightly from the current year estimates. There is always a threat of a reduction in LGDF, and this fiscal

# REVENUE SOURCES

year will be no exception. The estimated reduction in revenues is attributable to an increase in the unemployment rate due to the pandemic. After the budget was passed in February, the State of Illinois increased the share of state income tax to the municipalities from 6.06% to 6.16%.



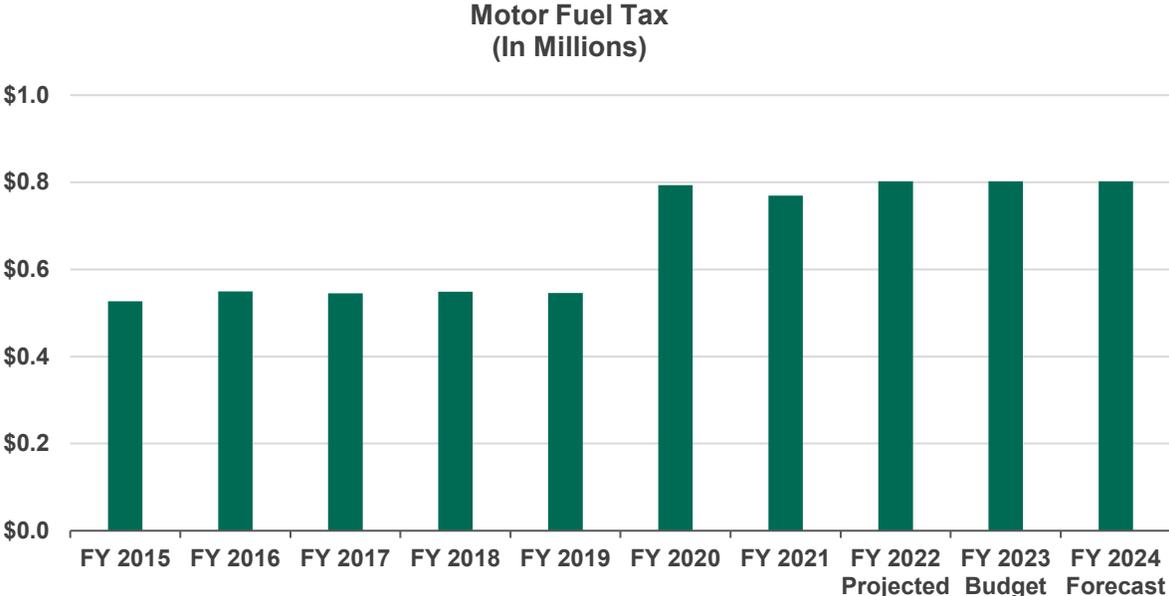
## Other Revenue Sources

### Motor Fuel Tax (\$802,000)

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships, and municipalities. Effective July 1, 2019, the State of Illinois doubled the motor fuel tax rate for all unleaded gas purchases.

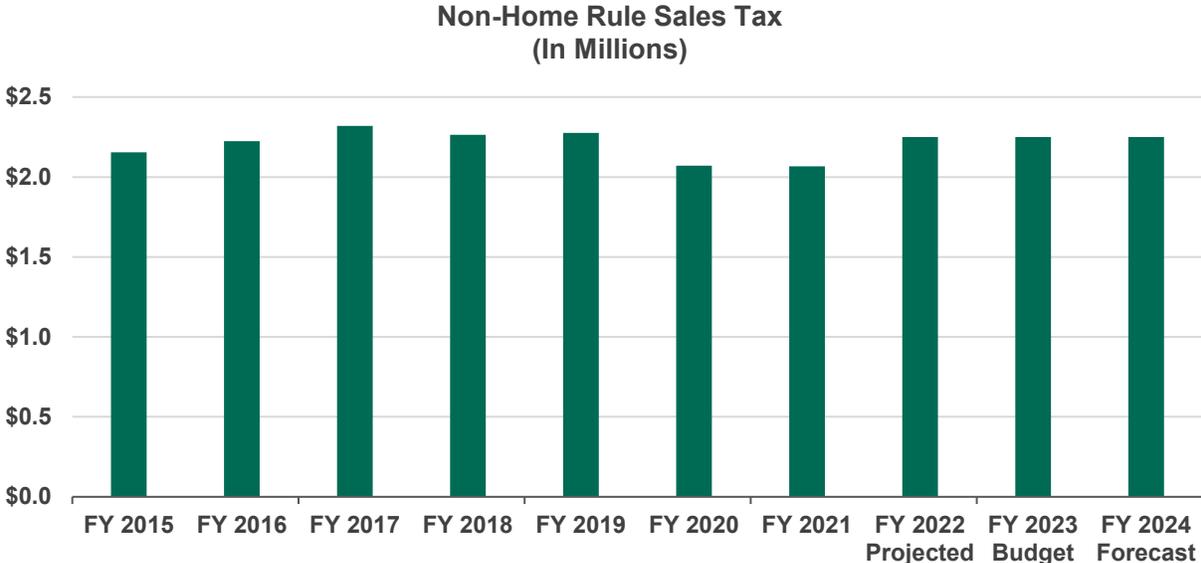
The FY 2022 projection is \$802,000. The FY 2023 budget estimates \$802,000 in MFT revenues to be recorded in the MFT Special Revenue Fund. The City will use these funds towards the street improvement program.

# REVENUE SOURCES



**Non-Home Rule Sales Tax – Restricted (\$2,250,000)**

The 0.5% non-home rule sales tax was instituted by referendum in 2007 and is restricted to “Infrastructure” related capital projects and recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances; therefore, it is not exactly half of the Sales Tax. The State withholds 1.5% of the collections to cover administration costs. Non-home rule sales taxes are expected to increase due to the improving economy and an increase in e-commerce transactions.

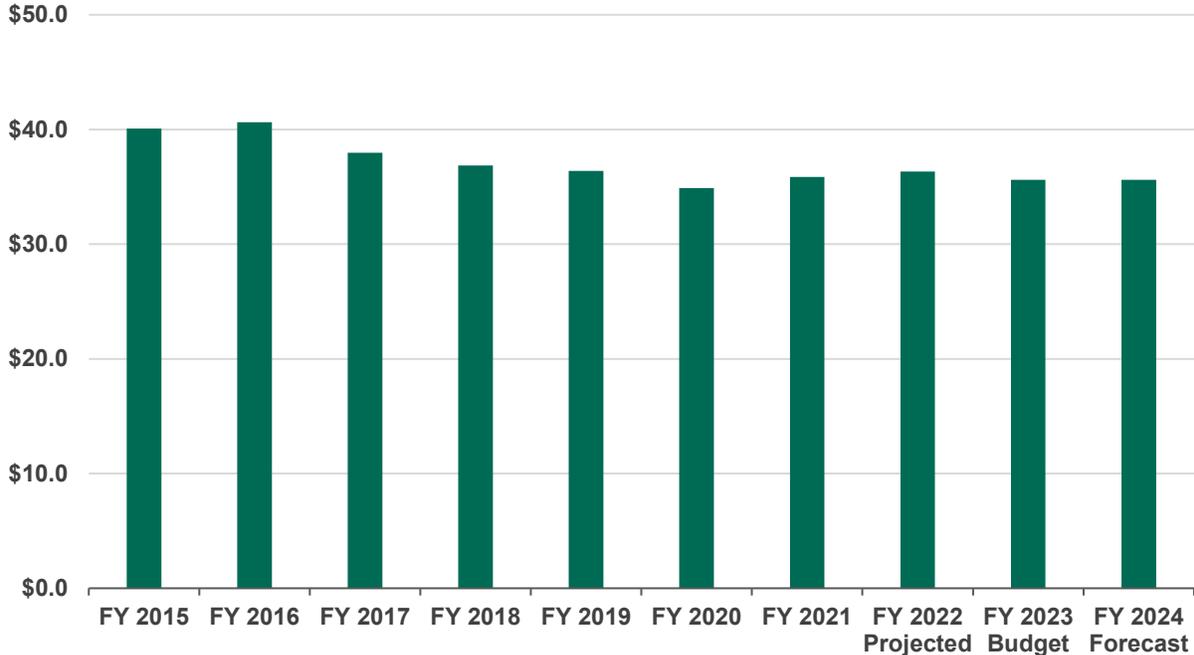


# REVENUE SOURCES

## Electric Sales (\$35,603,190)

Electric revenues are based on a Class Cost of Service rate structure developed to ensure each rate class pays its fair share of the utility’s cost of providing reliable electric service to the community. Geneva’s rates contain a Power Cost Adjustment (PCA) factor, which accounts for variations in the cost of electricity to the utility. Geneva utilizes a third party to conduct Class Cost of Service Studies and make rate recommendations with the last two recommendations made in FY 2014 and FY 2020. The results of these studies have shown the utility rates continue to recover the utility’s projected costs to provide electric service. Therefore, rate adjustment recommendations from these studies have been revenue-neutral to the utility. The City is a partner in the Northern Illinois Municipal Power Agency (NIMPA), which owns part of a coal-fired generating facility in southern Illinois. The City also generates power during peak demand time via the Geneva Generating Facility (GGF), a behind-the-meter natural gas-fired generating station, thereby limiting exposure to seasonal energy and capacity cost market fluctuations. As market costs vary, the PCA factor correspondingly adjusts revenues. The FY 2023 budget of \$35,603,190 is based on a flat market expectation and budgeted five percent decrease in NIMPA power supply costs.

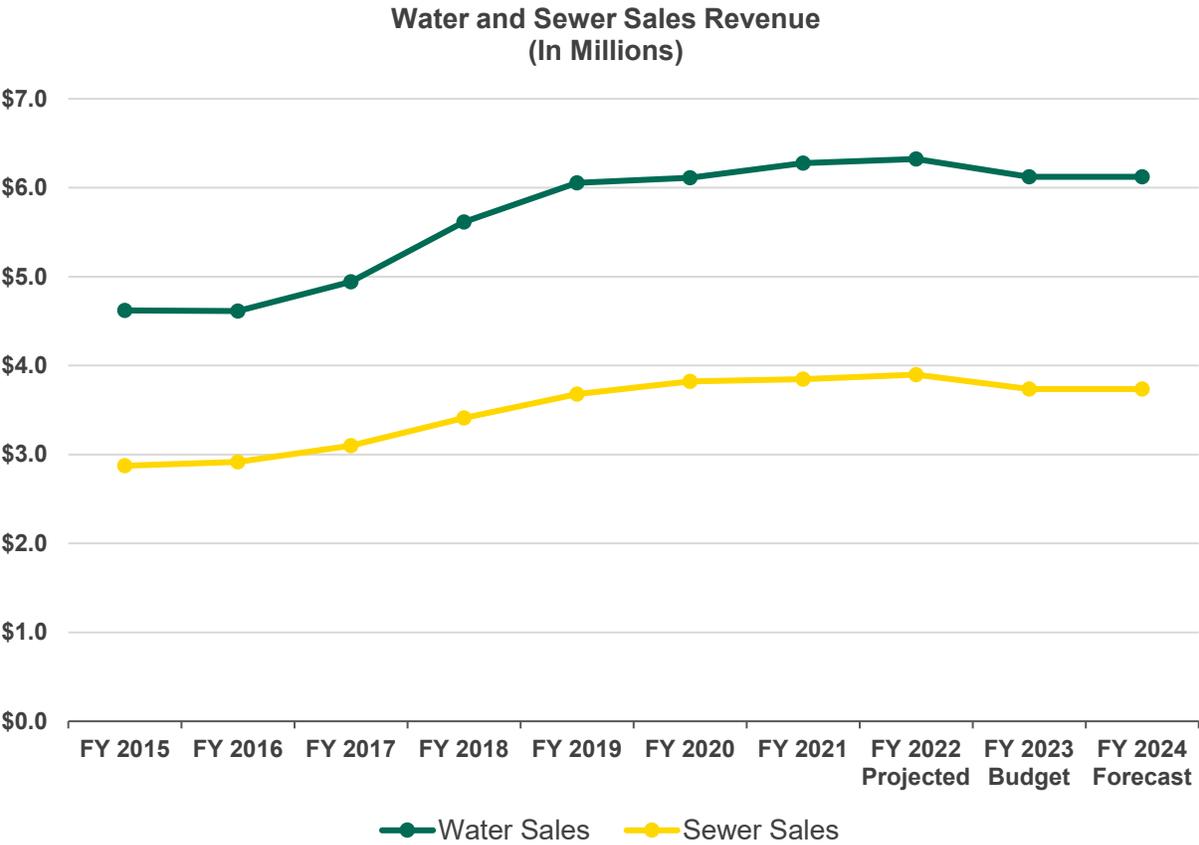
Electric Sales Revenue  
(In Millions)



# REVENUE SOURCES

## Water Sales (\$6,123,000)

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Plant. Water consumption has been steadily decreasing over the past several years and a rate restructuring in 2015 has provided a fixed component that is independent of usage. The FY 2023 budget of \$6,123,000 is flat from the FY 2022 budget.



## Sewer Sales (\$3,736,500)

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2023 budget of \$3,736,500 is consistent with FY 2022 budget.

# TYPICAL TAX BILL

<b>Market Value of Home:</b>	<b>\$350,000</b>	<b>Annual Tax Liability for City Services: \$594.15</b>
<b>Tax Levy Rate:</b>	<b>\$0.509323</b>	To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $\$116,655 \times 0.509323 = \$59,415.07$ ; $\$59,415.07 \div 100 = \$594.15$
<b>Assessed Valuation:</b>	<b>\$116,655</b>	<b>Monthly Expenses for City Services: \$49.51</b>
To determine assessed valuation, multiply Market value by 33.33%: $350,000 \times 33.33\% = \$116,655$		To determine the monthly tax expenses for City services, divide the tax liability by 12 months: $\$594.15 \div 12 = \$49.51$

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts. The City must comply with the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5.0% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception is all property tax dollars go to the City; the City's portion of a resident's total tax bill is approximately 6.1%. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Fund  
 Fiscal Year Ending April 30, 2023 & 2024

Fund	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>						
General	\$ 19,194,262	\$ 20,478,127	\$ 19,632,815	\$ 20,122,705	\$ 20,743,610	\$ 20,778,365
<b>Special Revenue Funds</b>						
Motor Fuel Tax	815,692	1,479,954	1,234,605	1,279,205	1,043,105	807,000
Cultural Arts Commission	9,886	111	40,265	16,900	30,830	32,030
SPAC	8,568	7,262	16,270	10,155	25,330	16,270
Beautification	8,890	7,295	15,375	13,655	18,345	13,655
Tourism	260,102	145,957	191,350	255,050	322,985	320,035
Restricted Police Fines	32,452	47,831	73,590	48,900	72,215	48,900
PEG	34,670	28,669	30,600	26,050	23,475	18,050
Mental Health	155,825	177,928	179,775	179,600	179,775	179,775
Foreign Fire Insurance	56,215	59,682	62,510	67,330	62,510	62,510
SSA #1	272,430	221,981	312,280	221,165	360,050	336,560
SSA #4 (Randall Square)	19,579	19,877	34,905	19,370	35,725	36,410
SSA #5 (Williamsburg)	9,198	9,356	32,025	9,755	17,725	18,210
SSA #7 (Blackberry)	3,062	2,894	3,555	2,895	6,685	6,885
SSA #9 (Geneva Knolls)	3,347	3,315	7,685	3,315	7,400	7,520
SSA #11 (Eagle Brook)	57,427	55,785	99,040	56,090	99,040	59,040
SSA #16 (Fisher Farms)	156,394	154,218	154,600	154,360	154,600	154,600
SSA #18 (Wildwood)	3,336	3,251	5,865	3,250	4,215	3,550
SSA #23 (Sunset Meadows)	1,221	1,116	8,795	1,120	4,035	4,140
SSA #26 (Westhaven)	7,574	7,834	27,365	8,180	8,555	8,940
SSA #32 (On Brentwood's Pond)	3,100	3,183	3,280	3,280	3,375	3,480
	<u>1,918,968</u>	<u>2,437,498</u>	<u>2,533,735</u>	<u>2,379,625</u>	<u>2,479,975</u>	<u>2,137,560</u>
<b>Capital Projects Funds</b>						
General Capital Projects	74,919	1,500,000	201,000	212,725	1,201,000	500,750
Infrastructure Capital Projects	2,495,497	2,353,502	3,331,600	2,259,435	5,510,215	3,017,000
Prairie Green	32,221	61,274	419,615	66,945	71,955	63,000
TIF #2	274,144	258,037	1,540,765	271,500	991,945	893,335
TIF #3	62,831	108,606	871,240	118,630	1,828,360	836,965
Capital Equipment	1,153,181	372,754	2,396,815	1,268,720	2,471,855	131,085
	<u>4,092,793</u>	<u>4,654,172</u>	<u>8,761,035</u>	<u>4,197,955</u>	<u>12,075,330</u>	<u>5,442,135</u>
<b>Enterprise Funds</b>						
Electric	36,094,600	36,868,193	51,620,110	37,276,460	53,537,460	38,098,410
Water/Wastewater	13,681,027	11,622,358	14,231,180	11,195,850	17,137,555	14,554,945
Refuse	541,525	548,695	546,580	546,580	546,580	546,580
Cemetery	61,102	82,792	72,400	86,190	85,750	85,850
Commuter Parking	655,957	63,732	590,480	183,000	1,601,685	540,475
	<u>51,034,211</u>	<u>49,185,770</u>	<u>67,060,750</u>	<u>49,288,080</u>	<u>72,909,030</u>	<u>53,826,260</u>
<b>Internal Service Funds</b>						
Group Dental Insurance	178,345	181,060	196,830	186,170	196,830	196,830
Workers' Compensation	824,076	815,589	852,135	798,405	811,525	856,715
	<u>1,002,421</u>	<u>996,649</u>	<u>1,048,965</u>	<u>984,575</u>	<u>1,008,355</u>	<u>1,053,545</u>
<b>Trust and Agency Funds</b>						
Police Pension	2,105,076	9,079,870	3,387,400	3,387,400	3,391,265	3,424,030
Fire Pension	(162,380)	5,780,258	1,934,275	1,904,975	2,011,940	2,054,395
	<u>1,942,696</u>	<u>14,860,128</u>	<u>5,321,675</u>	<u>5,292,375</u>	<u>5,403,205</u>	<u>5,478,425</u>
<b>Total Revenues</b>	<u>\$ 79,185,351</u>	<u>\$ 92,612,344</u>	<u>\$ 104,358,975</u>	<u>\$ 82,265,315</u>	<u>\$ 114,619,505</u>	<u>\$ 88,716,290</u>

CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Fund  
 Fiscal Year Ending April 30, 2023 & 2024

Fund	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures and Other Financing Uses</b>						
General	\$ 18,342,535	\$ 18,826,271	\$ 19,632,815	\$ 19,273,285	\$ 20,743,610	\$ 20,778,365
<b>Special Revenue Funds</b>						
Motor Fuel Tax	402,706	677,317	1,234,605	550,000	1,043,105	807,000
Cultural Arts Commission	17,486	9,862	40,265	22,885	30,830	32,030
SPAC	2,651	2,588	16,270	14,870	25,330	16,270
Beautification	12,854	9,584	15,375	15,375	18,345	13,655
Tourism	256,187	151,423	191,350	290,305	322,985	320,035
Restricted Police Fines	6,526	7,337	73,590	71,760	72,215	48,900
PEG	1,042	11,262	30,600	-	23,475	18,050
Mental Health	187,275	201,050	179,775	152,775	179,775	179,775
Foreign Fire Insurance	38,790	42,300	62,510	33,315	62,510	62,510
SSA #1	260,667	291,833	312,280	325,170	360,050	336,560
SSA #4 (Randall Square)	20,017	14,521	34,905	23,145	35,725	36,410
SSA #5 (Williamsburg)	6,144	11,561	32,025	5,525	17,725	18,210
SSA #7 (Blackberry)	1,814	4,815	3,555	2,800	6,685	6,885
SSA #9 (Geneva Knolls)	829	860	7,685	2,620	7,400	7,520
SSA #11 (Eagle Brook)	40,600	37,600	99,040	59,040	99,040	59,040
SSA #16 (Fisher Farms)	144,895	178,637	154,600	161,520	154,600	154,600
SSA #18 (Wildwood)	812	843	5,865	1,175	4,215	3,550
SSA #23 (Sunset Meadows)	924	1,749	8,795	4,995	4,035	4,140
SSA #26 (Westhaven)	2,219	2,305	27,365	2,365	8,555	8,940
SSA #32 (On Brentwood's Pond)	3,000	3,000	3,280	3,000	3,375	3,480
	<u>1,407,436</u>	<u>1,660,450</u>	<u>2,533,735</u>	<u>1,742,640</u>	<u>2,479,975</u>	<u>2,137,560</u>
<b>Capital Projects Funds</b>						
General Capital Projects	74,975	71,485	201,000	123,980	1,201,000	500,750
Infrastructure Capital Projects	1,803,265	1,033,302	3,331,600	2,449,510	5,510,215	3,017,000
Prairie Green	21,931	26,031	419,615	20,185	71,955	63,000
TIF #2	66,630	62,215	1,540,765	612,865	991,945	893,335
TIF #3	174,208	231,121	871,240	276,750	1,828,360	836,965
Capital Equipment	1,331,548	412,628	2,396,815	593,580	2,471,855	131,085
	<u>3,472,558</u>	<u>1,836,782</u>	<u>8,761,035</u>	<u>4,076,870</u>	<u>12,075,330</u>	<u>5,442,135</u>
<b>Enterprise Funds</b>						
Electric	36,974,155	34,416,355	51,620,110	37,650,880	53,537,460	38,098,410
Water/Wastewater	11,342,866	9,125,976	14,231,180	14,449,245	17,137,555	14,554,945
Refuse	504,332	529,464	546,580	536,665	546,580	546,580
Cemetery	45,477	56,316	72,400	56,250	85,750	85,850
Commuter Parking	610,062	531,962	590,480	553,810	1,601,685	540,475
	<u>49,476,893</u>	<u>44,660,073</u>	<u>67,060,750</u>	<u>53,246,850</u>	<u>72,909,030</u>	<u>53,826,260</u>
<b>Internal Service Funds</b>						
Group Dental Insurance	144,592	154,017	196,830	159,130	196,830	196,830
Workers' Compensation	603,690	105,727	852,135	448,300	811,525	856,715
	<u>748,282</u>	<u>259,744</u>	<u>1,048,965</u>	<u>607,430</u>	<u>1,008,355</u>	<u>1,053,545</u>
<b>Trust and Agency Funds</b>						
Police Pension	1,909,114	2,001,417	2,262,715	2,109,195	2,301,915	2,504,800
Fire Pension	856,641	876,125	945,875	891,595	952,850	974,945
	<u>2,765,755</u>	<u>2,877,541</u>	<u>3,208,590</u>	<u>3,000,790</u>	<u>3,254,765</u>	<u>3,479,745</u>
<b>Total Expenditures</b>	<u>\$ 76,213,459</u>	<u>\$ 70,120,861</u>	<u>\$ 102,245,890</u>	<u>\$ 81,947,865</u>	<u>\$ 112,471,065</u>	<u>\$ 86,717,610</u>

# BUDGET SUMMARY – TOTAL BY FUND

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## General Fund

The General Fund budget has increased \$1,110,795 or 5.35%, compared to the FY 2022 budget resulting from increases in maintenance supplies, motor fuel, and transfers to the Capital Projects Fund.

## Special Revenue Funds

Special Revenue Funds held steady over the FY 2022 amended budget. The decrease in the Motor Fuel Tax (MFT) Fund is due to the reduction of grant revenue of \$472,205. The Tourism Fund budget increased \$131,635 or 40.7% and can be attributed to the rebound of revenues due to the coronavirus. The SSA #1 increase of \$47,770 or 13.2% is due to increased expenditures to decrease the fund balance, as the SSA expires in FY 23. Several of the Special Service Area (SSA) Funds saw budgeted increases over the prior year, mostly for contracted landscaping increases.

## Capital Projects Funds

General Capital Projects fund is \$1,000,000 or 83.26% higher due to the city-wide facility improvements. The Infrastructure Capital Projects budget increase of \$2,178,615 or 39.5% is due to the right-of-way acquisition and construction for the East State Street project. The decrease in the Prairie Green budget is due to elimination of parking lot project from FY 22.

## Enterprise Funds

The Electric Fund budget is \$1,917,350 or 3.6% higher than the FY 2022 budget due to increased cost of the SEMP infrastructure. The Water/Wastewater FY 2023 budget is 2,906,375 or 17.0% higher compared to FY 2022 budget due to capital project costs. The Commuter Parking Fund budget is \$1,011,205 or 63.1% higher than the FY 2022 budget due to the potential purchase of a Union Pacific Railroad Parking lot.

## Internal Service Funds

The Internal Service Funds remain stable with a decrease of (\$40,610) or (4.03%) lower than FY 2022 budget.

## Trust and Agency Funds

The Police and Fire Pension's budgets are higher by \$46,175 or 1.4% due to increased costs for retiree pension payments caused by anticipated retirements.

CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Category and Fund  
 Fiscal Year Ending April 30, 2023

	General	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service	Pension Trust Funds	Total
<b>Revenues and Other Financing Sources</b>							
Taxes	\$ 9,585,880	\$ 978,400	\$ 2,640,000	\$ -	\$ -	\$ -	\$ 13,204,280
Licenses	191,150	-	-	-	-	-	191,150
Permits	385,700	-	-	-	-	-	385,700
Intergovernmental Revenues	9,154,720	1,038,105	750,000	1,270,020	-	-	12,212,845
Fines and Forfeits	202,500	56,000	-	497,500	-	-	756,000
Service Charges	-	1,820	-	46,278,740	-	-	46,280,560
Service Fees	610,525	2,500	5,000	324,330	1,001,885	-	1,944,240
Other Revenues	397,000	31,475	1,770,150	541,095	6,000	5,403,205	8,148,925
Other Financing Sources	216,135	371,675	6,910,180	23,997,345	470	-	31,495,805
<b>Total Revenues</b>	<b>\$ 20,743,610</b>	<b>\$ 2,479,975</b>	<b>\$ 12,075,330</b>	<b>\$ 72,909,030</b>	<b>\$ 1,008,355</b>	<b>\$ 5,403,205</b>	<b>\$ 114,619,505</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	\$ 17,055,427	\$ 236,788	\$ 113,502	\$ 7,182,792	\$ -	\$ 3,025,850	\$ 27,614,359
Contractual Services	2,138,488	745,357	1,520,263	31,956,808	982,975	228,915	37,572,806
Commodities	811,645	101,950	-	925,010	-	-	1,838,605
Debt Service	-	29,630	67,800	2,913,380	-	-	3,010,810
Capital Outlay	-	78,475	10,358,015	24,185,125	-	-	34,621,615
Other Expenditures	(585,450)	781,950	15,750	5,732,385	-	-	5,944,635
Other Financing Uses	1,323,500	505,825	-	13,530	25,380	-	1,868,235
<b>Total Expenditures/Expenses</b>	<b>\$ 20,743,610</b>	<b>\$ 2,479,975</b>	<b>\$ 12,075,330</b>	<b>\$ 72,909,030</b>	<b>\$ 1,008,355</b>	<b>\$ 3,254,765</b>	<b>\$ 114,471,065</b>

CITY OF GENEVA, ILLINOIS  
 Budget Summary - Total by Department and Fund  
 Fiscal Year Ending April 30, 2023

	General	Special Revenue Funds	Capital Projects Fund	Enterprise Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses							
Legislative	\$ 142,890	\$ 254,280	\$ -	\$ -	\$ -	\$ -	\$ 397,170
City Administrator's Office	346,421	-	-	-	-	-	346,421
Administrative Services	2,208,011	53,105	-	400,000	1,008,355	-	3,669,471
Finance Department	283,563	-	-	-	-	-	283,563
Community Development	1,264,388	341,355	71,955	-	-	-	1,677,698
Economic Development	160,606	322,985	2,820,305	-	-	-	3,303,896
Police Department	8,317,576	120,767	-	52,333	-	2,301,915	10,792,591
Fire Department	5,568,502	62,510	-	-	-	952,850	6,583,862
Public Works	2,451,653	1,324,973	9,183,070	72,456,697	-	-	85,416,393
<b>Total Expenditures/Expenses</b>	<b>\$ 20,743,610</b>	<b>\$ 2,479,975</b>	<b>\$ 12,075,330</b>	<b>\$ 72,909,030</b>	<b>\$ 1,008,355</b>	<b>\$ 3,254,765</b>	<b>\$ 112,471,065</b>

CITY OF GENEVA, ILLINOIS  
 Estimated Change in Fund Balance  
 Fiscal Year Ending April 30, 2023 & April 30, 2024

Fund	April 30, 2021 Fund Balance	Estimated April 30, 2022 Fund Balance	Estimated April 30, 2023 Fund Balance	Estimated April 30, 2024 Fund Balance
General (1)	9,718,273	10,827,383	10,611,068	10,607,643
Special Revenue Funds				
Motor Fuel Tax	2,062,780	2,791,985	3,235,090	3,442,090
Cultural Arts Commission (1)	31,297	25,312	12,482	(1,548)
SPAC	53,942	49,227	40,167	41,107
Beautification (1)	25,829	24,109	19,419	20,179
Tourism (1)	167,080	131,825	73,890	18,905
Restricted Police Fines (1)	139,830	116,970	93,655	112,840
PEG (1)	174,004	200,054	197,629	215,679
Mental Health (1)	(15,844)	10,981	9,231	7,481
Foreign Fire Insurance (1)	124,496	158,511	188,276	218,041
SSA #1 (1)	134,026	30,021	(120,149)	(449,209)
SSA #4 (Randall Square) (1)	66,655	62,880	46,565	29,565
SSA #5 (Williamsburg) (1)	23,990	28,220	20,705	13,815
SSA #7 (Blackberry) (1)	12,669	12,764	9,394	5,974
SSA #9 (Geneva Knolls) (1)	15,697	16,392	12,467	8,577
SSA #11 (Eagle Brook) (1)	122,083	119,133	76,193	73,253
SSA #16 (Fisher Farms) (1)	85,099	77,939	107,639	137,339
SSA #18 (Wildwood) (1)	13,003	15,078	14,263	14,503
SSA #23 (Sunset Meadows) (1)	8,182	4,307	1,437	(1,483)
SSA #26 (Westhaven) (1)	35,502	41,317	43,247	45,397
SSA #32 (On Brentwood's Pond)	284	564	939	1,419
	3,280,602	3,917,587	4,082,537	3,953,922
Capital Projects Funds				
General Capital Projects	1,446,063	1,534,808	834,558	1,320,308
Infrastructure Capital Projects (1)	2,876,200	2,686,125	875,715	120,715
Prairie Green (1)	758,785	805,545	796,590	837,090
TIF #2 (1)	1,601,295	1,259,930	1,107,690	493,855
TIF #3 (1)	(389,492)	(547,612)	(1,859,082)	(2,550,997)
Capital Equipment	470,636	1,145,776	655,521	569,436
	6,763,488	6,884,573	2,410,993	790,408
Enterprise Funds				
Electric (2)	8,946,170	10,681,975	11,199,375	11,588,880
Water/Wastewater (2)	4,826,169	4,642,549	992,914	(58,471)
Refuse (2)	181,020	191,345	198,395	241,860
Cemetery (2)	476,983	510,723	528,053	544,133
Commuter Parking (2)	1,240,116	1,270,921	304,351	398,991
	15,670,458	17,297,513	13,223,088	12,715,393
Internal Service Funds				
Group Dental Insurance	175,495	202,535	227,915	253,295
Workers Compensation	1,109,353	1,459,458	1,458,988	1,457,988
	1,284,848	1,661,993	1,686,903	1,711,283
Trust and Agency Funds				
Police Pension	31,291,534	32,569,739	33,659,089	34,578,319
Fire Pension	19,054,568	20,067,948	21,127,038	22,206,488
	50,346,102	52,637,687	54,786,127	56,784,807

(1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves

(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation & Pension & OPEB Expense

# ESTIMATED CHANGE IN FUND BALANCE

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## General Fund

The General Fund fund balance is expected to increase to \$10,827,383 at the end of FY 2022 due to revenues coming in higher than expected in sales, non-home rule, and income taxes and is primarily due post-COVID economic growth. The City Council policy strives to maintain a General Fund reserve level of at least 25.0% of anticipated expenditures. The estimated April 30, 2023 and 2024 fund balance will be at 51.1% and 51.0%, respectively. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

## Special Revenue Funds

The Motor Fuel Tax Fund is anticipated to increase in fund balance in FY 2023 due to a final year of a multi-year grant.

The Cultural Arts Commission Fund and Beautification fund balance decreases are attributed to lower revenues from donations and/or special event fees.

The Tourism Fund has a budgeted decrease in fund balance due to an allocation of the hotel/motel tax to the Geneva History Museum.

Fiscal year 2023 is the last year for SSA #1. This budget assumes the renewal of the SSA for FY 2024 and beyond. Revenues in the fund were not budgeted in FY 2024 due to uncertainty of the proeperty tax levy.

SSA's 4, 5, 7, 9, 11, 23, and 26 have budgeted a decrease in fund balance to fund due to the large increase in the mowing contract for FY 2023 and FY 2024.

## Capital Projects Funds

The decrease in General Capital Projects is due to the investment in deferred maintenance of the City buildings.

The Infrastructure Capital Projects Fund, TIF #2 and TIF #3 fund balances are expected to decrease for FY 2023 due to the land acquisition and construction of E State Street.

The TIF #3 fund balance will remain in the negative until enough revenue is produced to cover the prior year's expenditures.

## Enterprise Funds

The Electric Fund cash balance is expected to increase \$517,400 or 4.31% FY 2023 and \$389,505 or 3.3% in FY 2024 due to stable operating expenses and level capital improvements.

The Water/Wastewater Fund cash balance is expected to decrease \$3,649,635 or 78.6%, which is traceable to investments in capital improvements to the water and wastewater infrastructures.

# ESTIMATED CHANGE IN FUND BALANCE

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The Refuse Fund assumed an increase in fund balance to \$198,395 assignable to a lower than expected contractual service cost.

A large decrease in fund balance of 76.05% or \$966,570 is expected in the Commuter Lot Fund fund balance for FY 2023 due to the potential purchase of a parking lot.

## Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

## Trust and Agency Funds

The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.



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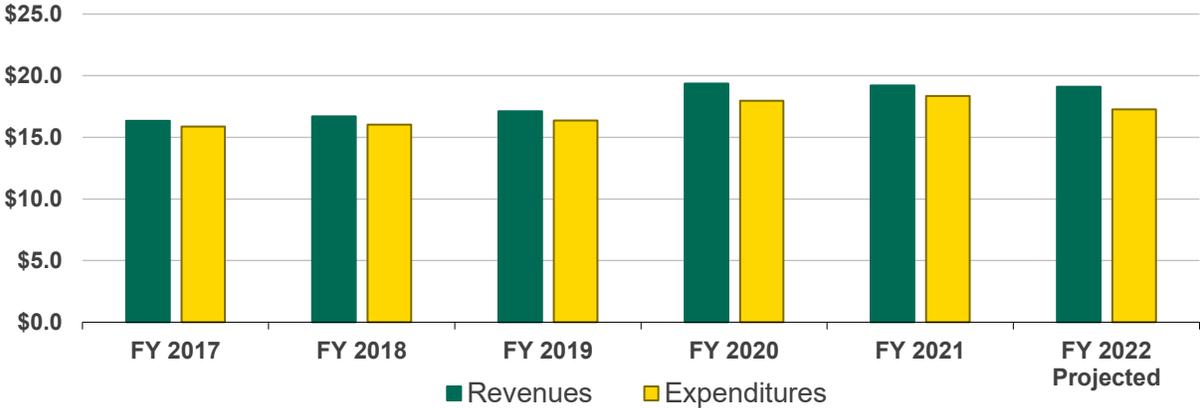
# GENERAL FUND



The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. Organizational charts, descriptions, fiscal year goals, performance measures, personnel summaries, and detailed budgets for departments listed to the right are explained further within this section.

- Legislative
- City Administrator’s Office
- Administrative Services
- Finance
- Community Development
- Economic Development
- Police
- Fire
- Streets & Fleet Maintenance Division
- Engineering & Storm Drainage Division

**General Fund  
Revenues & Expenditures  
(In Millions)**



# GENERAL FUND

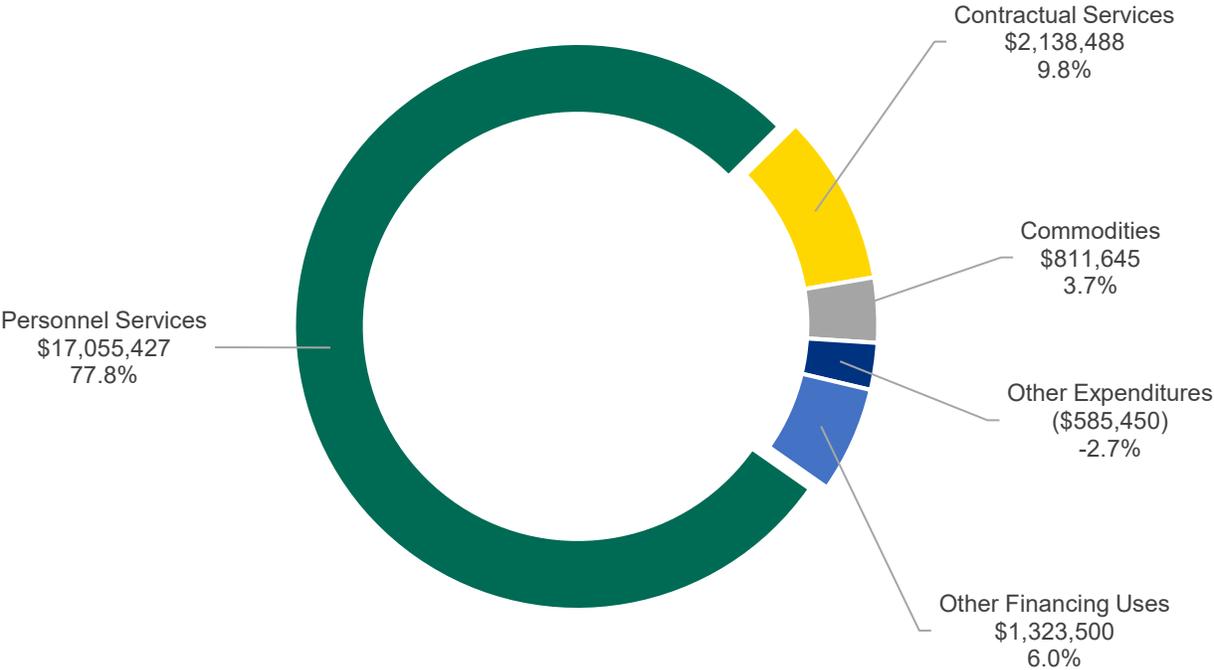
FY 2023 Revenues by Category



Total General Fund budgeted revenues have increased from FY 2022. This is primarily due to an increase in budgeted sales tax as a result of the additional sales tax collected from online retailers and an increase in the wage base for income tax. Licenses returned to pre-COVID levels, as waivers of business and liquor licenses granted for the past two fiscal years has expired.

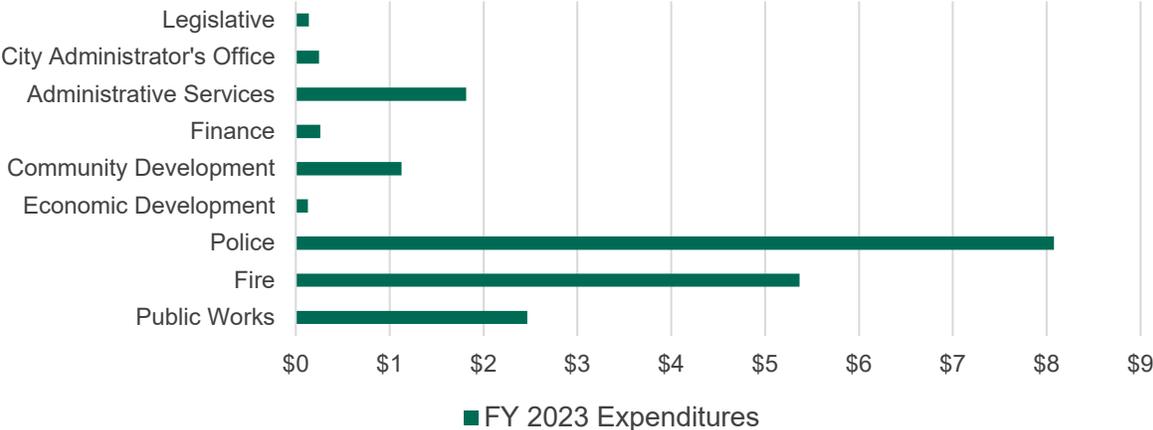
# GENERAL FUND

FY 2023 Expenditures by Category



Personnel Services account for 77.8% of the General Fund budget. FY 2023 budgeted personnel services expenditures increased 4.5% over FY 2022 budget due to a combination of increased health insurance costs, and budgeted pay increases, including two new positions. Overall, expenditures have been controlled to ensure recurring revenues cover operating expenditures. The budgeted General Fund expenditures increased by \$1,110,795 or 5.6%, which is due to the increased price of contractual and personnel services and supplies.

Expenditures by Department (In Millions)



CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 5,073,829	\$ 5,190,447	\$ 5,423,240	\$ 5,336,025	\$ 5,562,880	\$ 5,841,010
412	Simplified Telecommunications Tax	623,783	464,741	465,000	430,000	408,000	389,000
413	Municipal Utility Tax	1,273,532	1,181,111	1,310,000	1,295,000	1,295,000	1,295,000
415	Township Fire Tax	77,754	78,503	70,000	70,000	70,000	70,000
416	Auto Rental Tax	38	-	25	-	-	-
419	Non-Home Rule Sales Tax	2,070,514	2,066,277	2,154,000	2,250,000	2,250,000	2,250,000
Total Taxes		<u>9,119,449</u>	<u>8,981,079</u>	<u>9,422,265</u>	<u>9,381,025</u>	<u>9,585,880</u>	<u>9,845,010</u>
420	Business Licenses	194,065	24,355	-	16,670	191,150	191,150
Total Licenses		<u>194,065</u>	<u>24,355</u>	<u>-</u>	<u>16,670</u>	<u>191,150</u>	<u>191,150</u>
430	Building Permits	330,190	293,676	366,200	349,250	374,200	374,200
431	Sign Permits	8,700	7,255	10,000	8,500	8,500	8,500
433	Overweight Permits	3,230	3,000	3,000	3,000	3,000	3,000
Total Permits		<u>342,120</u>	<u>303,931</u>	<u>379,200</u>	<u>360,750</u>	<u>385,700</u>	<u>385,700</u>
440	Sales Tax	4,776,660	4,931,979	4,900,000	5,200,000	5,200,000	5,200,000
442	State Income Tax	2,114,785	2,609,113	1,900,000	2,600,000	2,900,000	2,900,000
443	Replacement Tax	111,185	104,834	83,000	125,000	125,000	125,000
444	Local Use Tax	768,270	959,974	825,000	825,000	825,000	825,000
446	Reimbursements	87,173	93,203	95,950	105,155	101,960	104,795
447	Federal Grants	968	1,286,979	2,760	9,645	2,760	2,760
448	State/Local Grants	2,793	-	-	-	-	-
Total Intergovernmental Revenues		<u>7,861,834</u>	<u>9,986,083</u>	<u>7,806,710</u>	<u>8,864,800</u>	<u>9,154,720</u>	<u>9,157,555</u>
450	Circuit Court Fines	156,727	160,710	125,000	157,000	157,000	157,000
451	Parking Violations	33,486	7,352	8,700	7,500	15,000	15,000
453	Ordinance Fines	19,735	16,400	30,000	20,000	20,000	20,000
454	False Alarm Fines	6,933	9,500	8,000	8,000	8,000	8,000
456	Compliance Fines	3,450	1,900	2,000	3,500	2,000	2,000
459	Civil Law Violations	50	732	500	560	500	500
Total Fines & Forfeits		<u>220,382</u>	<u>196,594</u>	<u>174,200</u>	<u>196,560</u>	<u>202,500</u>	<u>202,500</u>
471	General Government Fees	399,985	377,534	362,800	388,595	351,800	336,800
472	Community Development Fees	121,488	103,909	131,500	166,500	116,500	116,500
473	Public Safety Fees	181,180	93,859	152,225	143,685	142,225	142,225
Total Service Fees		<u>702,653</u>	<u>575,302</u>	<u>646,525</u>	<u>698,780</u>	<u>610,525</u>	<u>595,525</u>
481	Interest Income	122,784	3,138	23,000	7,500	8,000	8,500
482	Rental Income	162,478	202,642	201,500	200,000	184,000	184,000
483	Insurance & Property Damage	3,421	2,742	-	3,630	-	-
484	Sale of Capital Assets	261,413	9,541	-	96,720	-	-
485	Reimbursed Expenditures	190,106	184,384	195,000	195,000	195,000	195,000
486	Donations	-	2,933	-	1,270	-	-
489	Miscellaneous	13,557	5,402	10,000	100,000	10,000	10,000
Total Other Revenues		<u>753,759</u>	<u>410,782</u>	<u>429,500</u>	<u>604,120</u>	<u>397,000</u>	<u>397,500</u>
499	Reappropriation	-	-	774,415	-	216,135	3,425
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>774,415</u>	<u>-</u>	<u>216,135</u>	<u>3,425</u>
Total Revenues and Other Financing Sources		<u>\$ 19,194,262</u>	<u>\$ 20,478,127</u>	<u>\$ 19,632,815</u>	<u>\$ 20,122,705</u>	<u>\$ 20,743,610</u>	<u>\$ 20,778,365</u>

**Expenditures and Other Financing Uses**

501	Wages - Regular	\$ 8,833,182	\$ 8,942,941	\$ 9,384,366	\$ 9,155,058	\$ 9,740,965	\$ 10,444,634
502	Wages - Part-Time/Seasonal	161,168	110,379	184,164	139,444	178,926	183,955
503	Overtime	635,473	566,008	693,545	785,510	702,440	709,247
504	Stand-By	86,924	75,904	96,400	95,650	98,635	98,635
506	Wages - Meetings	4,752	4,028	5,000	5,000	5,000	5,000
513	POC Holiday	4,336	4,248	6,000	4,500	6,000	6,000
514	Overnight Duty	300,081	276,649	375,000	302,170	375,000	375,000
515	Still Alarms	39,098	32,994	36,000	33,000	36,000	36,000
516	Training	9,379	4,094	14,400	13,000	14,400	14,400
521	Group Insurance	2,074,684	2,086,905	2,305,256	2,153,449	2,440,435	2,559,128
522	Medicare	140,822	140,218	156,519	141,553	161,778	172,157
523	Social Security	224,519	218,809	247,839	218,608	265,576	281,519
524	IMRF	330,852	375,530	394,420	370,464	375,157	420,084
525	Police/Fire Pension	2,562,075	2,562,075	2,562,075	2,571,075	2,655,115	2,699,370
528	Unemployment Compensation	-	12,584	-	-	-	-
Total Personnel Services		<u>15,407,347</u>	<u>15,413,365</u>	<u>16,460,984</u>	<u>15,988,481</u>	<u>17,055,427</u>	<u>18,005,129</u>

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
531	Maintenance Service	277,767	268,888	297,810	315,935	374,455	323,320
541	Accounting & Auditing Service	23,287	30,657	22,085	27,320	26,900	31,580
542	Engineering Service	22,499	40,360	20,000	60,000	50,000	50,000
543	Legal Service	165,871	143,421	147,000	150,004	150,003	150,001
544	Medical Services	13,358	17,329	23,060	22,980	25,160	22,410
546	Janitorial Service	56,107	56,097	56,400	57,405	61,165	40,520
547	Banking Service	7,878	9,972	9,000	14,800	14,800	14,800
550	Collection Service	35	-	250	100	250	250
551	Advertising	-	-	-	-	100	250
552	Data Programming Service	2,084	826	1,500	3,150	2,000	2,000
559	Other Professional Services	48,147	32,661	69,445	75,790	90,025	80,045
561	Postage	8,052	3,426	7,275	7,125	7,330	7,330
562	Telephone	71,097	74,974	68,730	120,185	80,255	78,815
563	Publishing	14,245	7,715	14,700	10,250	16,620	16,300
564	Printing	8,629	4,283	12,055	10,350	10,305	10,205
565	Internet	2,417	2,410	2,680	2,380	2,445	2,445
566	Recording Fees	1,739	784	3,000	2,500	3,000	3,000
571	Dues & Subscriptions	38,437	49,458	51,280	51,390	52,495	52,670
572	Travel & Meals	7,369	2,138	21,515	13,930	18,665	16,030
573	Training & Professional Development	43,785	43,822	69,395	67,100	85,680	75,395
575	Publications	738	298	930	1,030	930	930
581	Utilities	13,005	12,064	12,315	12,240	12,400	12,400
582	Street Lighting	443	462	600	600	600	600
584	Landfill Charges	3,160	297	2,000	3,200	3,000	3,000
587	Mosquito Abatement	49,548	50,538	60,000	60,000	60,000	60,000
592	General Insurance	126,492	134,260	200,501	160,000	200,500	200,500
595	Rentals	23,721	25,205	27,325	27,395	27,865	27,845
596	Public Transportation	13,290	-	30,000	10,000	30,000	30,000
597	Tri-City Ambulance/Tri-Com	452,611	499,845	488,970	482,785	546,935	546,935
599	Other Contractual Services	131,077	119,284	202,605	171,455	184,605	185,260
Total Contractual Services		1,626,891	1,631,475	1,922,426	1,941,399	2,138,488	2,044,836
601	Maintenance Supplies	187,290	440,371	393,650	389,250	331,625	331,625
621	Office Supplies	19,214	16,639	24,330	23,390	24,595	24,350
622	Office Equipment	4,616	7,663	9,200	8,300	13,600	9,250
623	Office Furniture	1,079	1,805	6,500	4,100	14,100	3,500
624	Operating Supplies	38,993	52,930	72,410	67,805	73,995	73,945
625	Small Tools	4,232	8,871	18,500	16,065	18,450	18,450
626	Janitorial Supplies	4,692	5,921	4,450	4,280	4,450	4,450
627	Motor Fuel & Lubricants	115,626	83,961	116,705	142,970	151,830	158,640
630	Ammunition	8,557	8,910	10,750	10,750	11,750	12,000
631	Clothing	66,561	73,480	92,735	92,385	94,785	82,235
632	Per Copy Charges	8,671	6,750	8,440	8,160	8,490	8,490
641	Books	659	828	1,700	1,840	1,700	1,700
642	Periodicals	187	200	350	350	350	350
663	Computer Software	42,353	41,545	52,615	56,700	61,925	62,590
Total Commodities		502,732	749,875	812,335	826,345	811,645	791,575
910	Capitalized Assets	(402,706)	(677,317)	(550,000)	(550,000)	(600,000)	(600,000)
912	Bad Debt	1,631	(2,980)	5,000	5,000	5,000	5,000
913	Community Relations	975	791	1,375	1,325	1,375	1,375
914	State/Federal Permit Fees	500	500	500	1,000	1,000	1,000
916	Property Taxes	2,714	2,208	500	-	-	-
917	Employee Awards	5,032	4,853	5,945	7,145	7,175	5,950
Total Other Expenditures		(391,854)	(671,945)	(536,680)	(535,530)	(585,450)	(586,675)
951.16	Transfers Out - Cultural Arts	-	-	10,000	10,000	10,000	10,000
951.17	Transfers Out - SPAC	3,500	3,500	3,500	3,500	3,500	3,500
951.18	Transfers Out - Beautification	-	-	10,000	10,000	10,000	10,000
951.41	Transfers Out - Gen Capital Proj.	74,919	1,500,000	201,000	201,000	500,000	500,000
951.44	Transfers Out - Capital Equip	857,840	200,000	749,250	749,250	800,000	-
951.63	Transfers Out - Water	261,160	-	-	78,840	-	-
Total Other Financing Uses		1,197,419	1,703,500	973,750	1,052,590	1,323,500	523,500
Total Expenditures and Other Financing Uses		\$ 18,342,535	\$ 18,826,271	\$ 19,632,815	\$ 19,273,285	\$ 20,743,610	\$ 20,778,365

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
10 Legislative	\$ 99,587	\$ 96,562	\$ 140,732	\$ 130,630	\$ 142,890	\$ 146,504
30 City Administrator's Office	213,898	182,971	249,193	202,006	346,421	363,890
40 Administrative Services	1,960,955	2,449,654	1,815,491	1,848,788	2,208,011	1,415,925
40.44 Finance	242,186	244,295	261,370	267,976	283,563	304,213
50 Community Development	1,032,467	966,801	1,127,352	1,099,227	1,264,388	1,297,802
60 Economic Development	111,115	88,765	129,005	106,186	160,606	164,713
70 Police	7,624,826	7,637,582	8,075,896	7,878,190	8,317,576	8,754,390
80 Fire	4,957,657	5,096,713	5,367,913	5,448,645	5,568,502	5,768,339
90 Pubic Works	2,099,846	2,062,928	2,465,863	2,291,637	2,451,653	2,562,589
<b>Total General Fund</b>	<b>18,342,535</b>	<b>18,826,271</b>	<b>19,632,815</b>	<b>19,273,285</b>	<b>20,743,610</b>	<b>20,778,365</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department & Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
10 Legislative						
Personnel Services	\$ 69,024	\$ 68,324	\$ 73,857	\$ 72,325	\$ 75,190	\$ 75,579
Contractual Services	28,983	26,875	63,325	53,125	62,600	65,625
Commodities	760	572	2,550	2,980	2,600	2,800
Other Expenditures	820	791	1,000	2,200	2,500	2,500
Total	<u>99,587</u>	<u>96,562</u>	<u>140,732</u>	<u>130,630</u>	<u>142,890</u>	<u>146,504</u>
30 City Administrator						
Personnel Services	188,736	176,896	205,893	184,151	302,896	321,840
Contractual Services	23,747	4,025	39,500	15,300	39,725	39,750
Commodities	1,415	1,900	3,800	2,555	3,800	2,300
Other Expenditures	-	150	-	-	-	-
Total	<u>213,898</u>	<u>182,971</u>	<u>249,193</u>	<u>202,006</u>	<u>346,421</u>	<u>363,890</u>
40 Administrative Services						
Personnel Services	356,456	330,595	352,065	348,044	369,863	390,829
Contractual Services	396,711	401,160	474,621	430,994	496,033	484,531
Commodities	7,154	11,791	13,355	15,910	17,415	17,065
Other Expenditures	3,214	2,608	1,700	1,250	1,200	-
Other Financing Uses	1,197,419	1,703,500	973,750	1,052,590	1,323,500	523,500
Total	<u>1,960,955</u>	<u>2,449,654</u>	<u>1,815,491</u>	<u>1,848,788</u>	<u>2,208,011</u>	<u>1,415,925</u>
40.44 Finance						
Personnel Services	199,576	197,517	214,615	209,931	225,143	242,648
Contractual Services	38,915	49,045	40,105	50,895	51,620	54,765
Commodities	1,815	662	1,400	1,900	1,800	1,800
Other Expenditures	1,881	(2,930)	5,250	5,250	5,000	5,000
Total	<u>242,186</u>	<u>244,295</u>	<u>261,370</u>	<u>267,976</u>	<u>283,563</u>	<u>304,213</u>
50 Community Development						
Personnel Services	874,512	823,308	880,627	886,797	1,018,858	1,098,257
Contractual Services	148,583	133,865	231,155	199,645	226,450	183,395
Commodities	9,217	9,528	14,895	12,160	18,805	15,875
Other Expenditures	155	100	675	625	275	275
Total	<u>1,032,467</u>	<u>966,801</u>	<u>1,127,352</u>	<u>1,099,227</u>	<u>1,264,388</u>	<u>1,297,802</u>
60 Economic Development						
Personnel Services	99,204	80,533	105,360	82,811	127,456	138,063
Contractual Services	11,002	7,992	20,295	21,225	25,750	25,300
Commodities	859	241	3,100	1,950	7,150	1,150
Other Expenditures	50	-	250	200	250	200
Total	<u>111,115</u>	<u>88,765</u>	<u>129,005</u>	<u>106,186</u>	<u>160,606</u>	<u>164,713</u>
70 Police						
Personnel Services	7,065,880	7,078,812	7,499,001	7,262,460	7,651,431	8,083,760
Contractual Services	402,937	421,775	408,670	432,350	470,470	471,960
Commodities	154,012	134,878	166,130	181,285	193,150	196,220
Other Expenditures	1,997	2,118	2,095	2,095	2,525	2,450
Total	<u>7,624,826</u>	<u>7,637,582</u>	<u>8,075,896</u>	<u>7,878,190</u>	<u>8,317,576</u>	<u>8,754,390</u>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department & Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
80 Fire						
Personnel Services	4,548,470	4,639,668	4,900,388	4,877,250	5,034,787	5,246,209
Contractual Services	345,116	368,801	363,335	459,465	424,520	424,715
Commodities	62,986	87,069	102,990	110,730	107,995	96,215
Other Expenditures	1,085	1,176	1,200	1,200	1,200	1,200
Total	<u>4,957,657</u>	<u>5,096,713</u>	<u>5,367,913</u>	<u>5,448,645</u>	<u>5,568,502</u>	<u>5,768,339</u>
90 Public Works						
Personnel Services	2,005,489	2,017,713	2,229,178	2,064,712	2,249,803	2,407,944
Contractual Services	230,898	217,938	281,420	278,400	341,320	294,795
Commodities	264,514	503,234	504,115	496,875	458,930	458,150
Other Expenditures	(401,056)	(675,957)	(548,850)	(548,350)	(598,400)	(598,300)
Total	<u>2,099,846</u>	<u>2,062,928</u>	<u>2,465,863</u>	<u>2,291,637</u>	<u>2,451,653</u>	<u>2,562,589</u>
Total General Fund	<u>18,342,535</u>	<u>18,826,271</u>	<u>19,632,815</u>	<u>19,273,285</u>	<u>20,743,610</u>	<u>20,778,365</u>
Total General Fund						
Personnel Services	\$ 15,407,347	\$ 15,413,365	\$ 16,460,984	\$ 15,988,481	\$ 17,055,427	\$ 18,005,129
Contractual Services	1,626,891	1,631,475	1,922,426	1,941,399	2,138,488	2,044,836
Commodities	502,732	749,875	812,335	826,345	811,645	791,575
Other Expenditures	(391,854)	(671,945)	(536,680)	(535,530)	(585,450)	(586,675)
Other Financing Uses	1,197,419	1,703,500	973,750	1,052,590	1,323,500	523,500
Total	<u>18,342,535</u>	<u>18,826,271</u>	<u>19,632,815</u>	<u>19,273,285</u>	<u>20,743,610</u>	<u>20,778,365</u>

# LEGISLATIVE

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## DEPARTMENT DESCRIPTION

The Corporate Authorities are composed of ten City Council members and a Mayor elected by the voters. Two Alderpersons are elected from each of five wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five Alderpersons elected the year preceding Leap Year and five Alderpersons, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

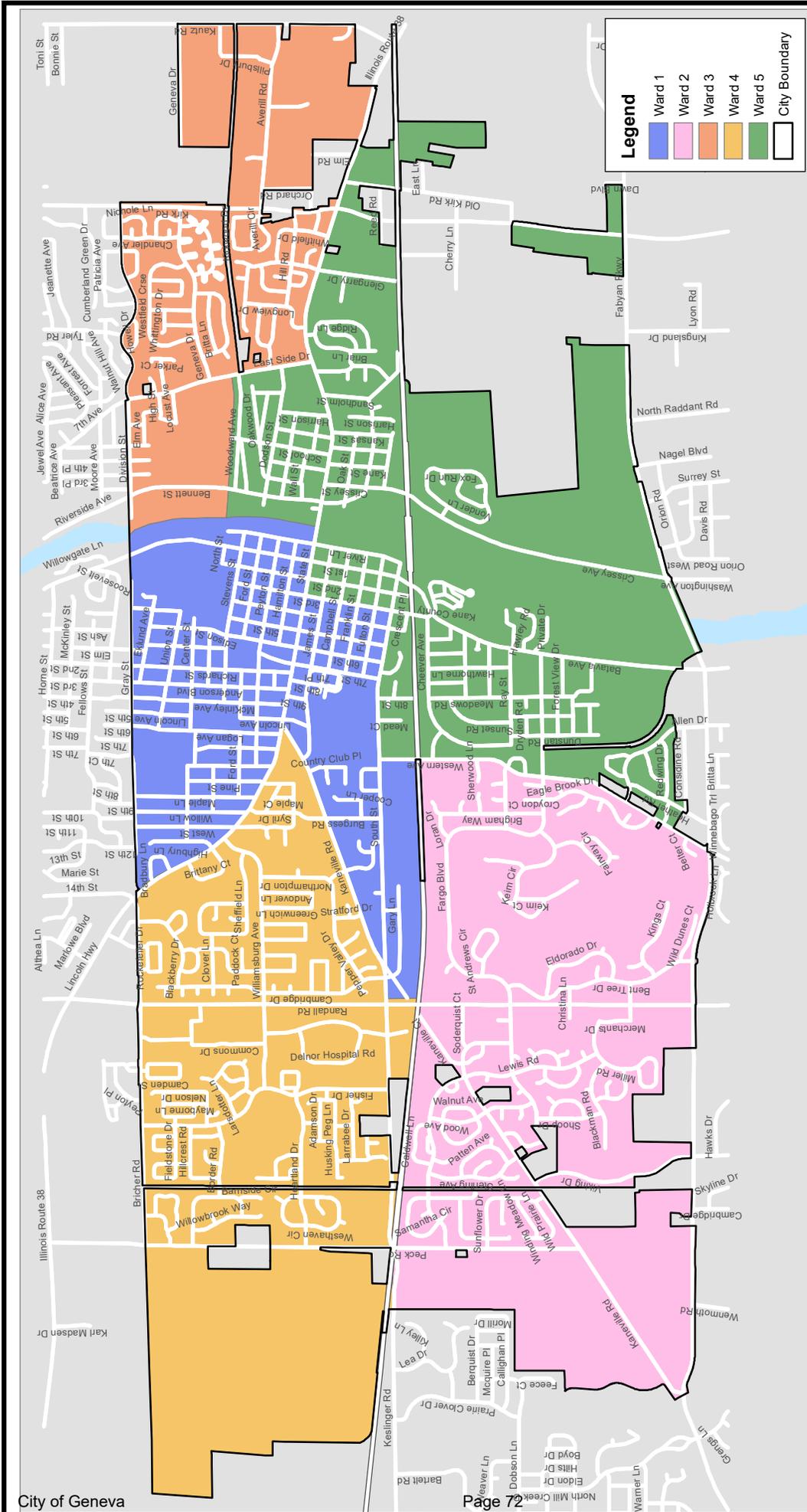
Terms of office are four-years commencing the first regular council meeting in May, following the April election. The Mayor's responsibilities include presiding over the City Council meetings, Committee of the Whole meetings, and signing all documents on behalf of the City Council. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council and Committee of the Whole are held on the first and third Monday of each month in the Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The Mayor with the advice and consent of the City Council, appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. The Mayor, with the advice and consent of the Council, appoints citizens to serve on Boards and Commissions that operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation reflecting the needs, wishes and priorities of all the residents of the City of Geneva. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations. They strive to promote the economic, cultural and governmental well-being of the community.

FY 2021 required the City to adapt and change the way meetings were conducted, from in-person to on-line (while remaining in compliance with the Illinois Open Meeting Act). In FY 2022, restrictions were reduced and meetings transitioned to a hybrid approach, allowing a mix of alderperson in the Council Chamber and on-line. By the end of FY 2022, most meetings were all in person.



GENERATED BY:  
 City of Geneva, Illinois  
 Engineering / GIS Division  
 April 2021

# City of Geneva - Ward Boundaries

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0.25 0.5 Miles

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Mayor &amp; Council</b>							
502	Wages - Part-Time/Seasonal	\$ 64,117	\$ 63,469	\$ 68,606	\$ 67,500	\$ 69,840	\$ 70,200
521	Group Insurance	1	0	8	5	12	13
522	Medicare	930	920	992	920	1,010	1,016
523	Social Security	3,975	3,935	4,251	3,900	4,328	4,350
<b>Total Personnel Services</b>		<b>69,024</b>	<b>68,324</b>	<b>73,857</b>	<b>72,325</b>	<b>75,190</b>	<b>75,579</b>
543	Legal Service	242	-	-	-	-	-
559	Other Contractual Services	2,250	621	10,000	5,000	10,000	10,000
561	Postage	86	192	175	175	175	175
562	Telephone	666	606	700	600	725	725
563	Publishing	8,927	5,387	8,500	4,600	10,100	10,100
564	Printing	125	304	500	500	500	500
566	Recording Fees	104	444	150	150	150	150
571	Dues	11,475	10,507	11,450	11,450	11,525	11,550
572	Travel	1,100	384	2,500	2,000	2,500	2,500
573	Training	-	75	2,500	2,000	2,500	2,500
599	Other Contractual Services	-	-	10,000	10,000	10,000	10,000
<b>Total Contractual Services</b>		<b>24,974</b>	<b>18,521</b>	<b>46,475</b>	<b>36,475</b>	<b>48,175</b>	<b>48,200</b>
621	Office Supplies	511	410	1,000	500	1,000	1,000
622	Office Equipment	-	-	500	500	500	500
624	Operating Supplies	-	-	250	1,000	250	250
631	Clothing	-	-	350	350	150	350
632	Per Copy Charges	249	134	200	300	200	200
641	Books	-	-	-	80	-	-
<b>Total Commodities</b>		<b>760</b>	<b>543</b>	<b>2,300</b>	<b>2,730</b>	<b>2,100</b>	<b>2,300</b>
913	Community Relations	820	791	1,000	1,000	1,000	1,000
917	Employee Awards	-	-	-	1,200	1,500	1,500
<b>Total Other Expenditures</b>		<b>820</b>	<b>791</b>	<b>1,000</b>	<b>2,200</b>	<b>2,500</b>	<b>2,500</b>
<b>Total Mayor &amp; Council</b>		<b>95,577</b>	<b>88,179</b>	<b>123,632</b>	<b>113,730</b>	<b>127,965</b>	<b>128,579</b>
<b>Fire &amp; Police Commission</b>							
559	Other Professional Services	3,225	7,615	15,000	15,000	12,000	15,000
561	Postage	48	7	25	50	50	50
563	Publishing	349	-	650	100	650	650
571	Dues	375	375	375	375	375	375
572	Travel	13	120	150	125	150	150
573	Training	-	237	650	1,000	1,200	1,200
<b>Total Contractual Services</b>		<b>4,009</b>	<b>8,354</b>	<b>16,850</b>	<b>16,650</b>	<b>14,425</b>	<b>17,425</b>
624	Operating Supplies	-	28	250	250	500	500
<b>Total Commodities</b>		<b>-</b>	<b>28</b>	<b>250</b>	<b>250</b>	<b>500</b>	<b>500</b>
<b>Total Fire &amp; Police Commission</b>		<b>4,009</b>	<b>8,382</b>	<b>17,100</b>	<b>16,900</b>	<b>14,925</b>	<b>17,925</b>
<b>Total Legislative</b>		<b>\$ 99,587</b>	<b>\$ 96,562</b>	<b>\$ 140,732</b>	<b>\$ 130,630</b>	<b>\$ 142,890</b>	<b>\$ 146,504</b>



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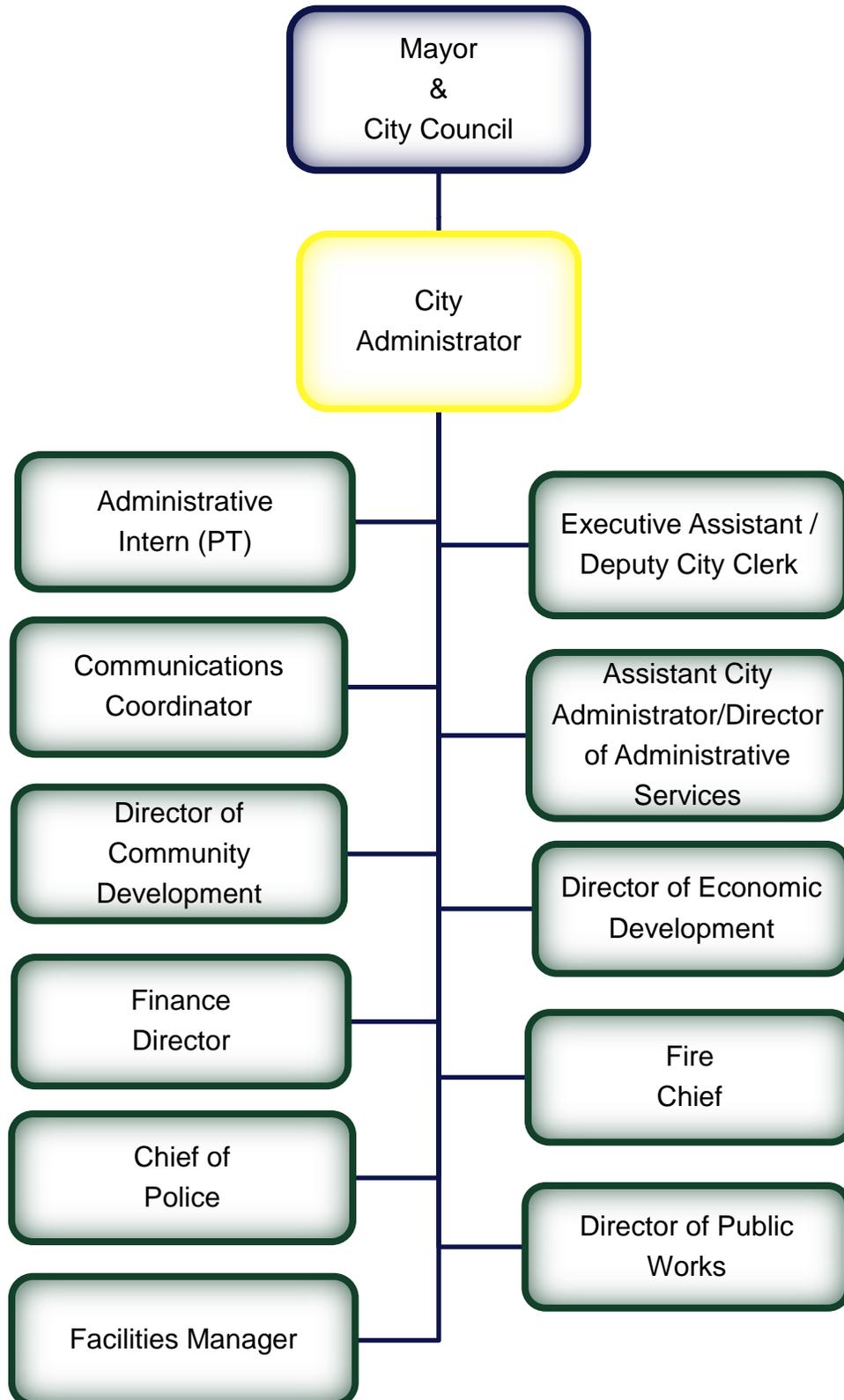
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# CITY ADMINISTRATOR'S OFFICE

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# CITY ADMINISTRATOR'S OFFICE

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## DEPARTMENT DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

## MISSION STATEMENT

Oversee the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments.

## FY 2023 GOALS

**Goal # 1** Coordinate a review of the Facilities Assessment Study results to formulate recommendations for implementation including funding sources and timelines.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II

**Goal # 2** Work with Finance and Economic Development on process to re-establish SSA #1 upon expiration.

**Funding:** General Operating, Staff time; SSA #1 Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** EV-II

**Goal # 3** Work with City Administration and Finance to determine the parameters of a grant program.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** EV-II

**Goal # 4** Monitor state legislation that may impact the city's financial condition and provide appropriate advocacy and recommendations for action to the City Council.

**Funding:** General Operating, Staff time

**Completion Date:** on-going

**Strategic Plan:** N/A

# CITY ADMINISTRATOR'S OFFICE

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Licenses Issued	468	406	433	460
Number of FOIA Requests Processed	481	412	395	400
Number of Ordinances Registered/Filed	45	58	43	50
Number of Resolutions Registered/Filed	142	95	104	120
Number of City Council Meeting Agenda Packets	27	22	30	24
Number of Committee of the Whole Meeting Agenda Packets	30	27	28	30
Number of Cemetery Deeds Issued	25	30	34	30
Number of Facebook Fans	9,964	10,255	10,842	12,125
Number of Twitter Followers	6,482	6,844	7,080	7,245
Number of Instagram Followers	5,156	6,709	7,840	8,610
YouTube Video Views per year*	13,420	12,699	14,525	13,675
GenevaMail Subscribers	1,916	1,888**	1,885	1,905
Quarterly Newsletter Subscribers	2,135	2,092*	2,077	2,090

\*Updated measure from YouTube Video Viewers to Video Views per year

\*\*An audit performed in FY 2020 resulted in the removal of e-mail addresses

# CITY ADMINISTRATOR'S OFFICE PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
City Administrator	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1
Communications Coordinator	1	1	1	1	1	1
Facilities Manager	-	-	-	-	1	1
<b><i>Part-Time</i></b>						
Administrative Intern	1	1	1	1	1	1
Total	4	4	4	4	5	5

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
501	Wages - Regular	\$ 128,030	\$ 127,151	\$ 130,090	\$ 130,090	\$ 197,184	\$ 209,085
502	Wages - Part-Time/Seasonal	12,330	-	18,720	-	19,456	20,865
521	Group Insurance	24,877	26,472	28,934	29,611	48,425	50,880
522	Medicare	1,939	1,746	2,157	1,780	3,141	3,335
523	Social Security	7,770	6,862	8,556	7,610	12,908	13,530
524	IMRF	13,791	14,665	17,436	15,060	21,782	24,145
<b>Total Personnel Services</b>		<b>188,736</b>	<b>176,896</b>	<b>205,893</b>	<b>184,151</b>	<b>302,896</b>	<b>321,840</b>
559	Other Professional Services	-	-	250	250	250	250
561	Postage	479	297	150	150	150	150
562	Telephone	767	726	800	800	800	800
563	Publishing	2,939	-	-	-	-	-
564	Printing	632	180	250	250	250	250
571	Dues	2,058	1,829	1,950	1,850	2,175	2,200
572	Travel	2,013	-	3,000	1,000	3,000	3,000
573	Training	1,569	994	3,000	1,000	3,000	3,000
575	Publications	-	-	100	-	100	100
596	Public Transportation	13,290	-	30,000	10,000	30,000	30,000
599	Other Contractual Services	-	-	-	-	-	-
<b>Total Contractual Services</b>		<b>23,747</b>	<b>4,025</b>	<b>39,500</b>	<b>15,300</b>	<b>39,725</b>	<b>39,750</b>
621	Office Supplies	357	351	500	500	500	500
622	Office Equipment	412	-	500	500	500	500
623	Office Furniture	-	-	2,000	1,000	2,000	500
624	Operating Supplies	-	1,140	250	-	250	250
632	Per copy Charges	392	301	400	400	400	400
641	Books	146	-	-	45	-	-
663	Computer Software	108	108	150	110	150	150
<b>Total Commodities</b>		<b>1,415</b>	<b>1,900</b>	<b>3,800</b>	<b>2,555</b>	<b>3,800</b>	<b>2,300</b>
917	Employee Awards	-	150	-	-	-	-
<b>Total Other Expenditures</b>		<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total City Administrator's Office</b>		<b>\$ 213,898</b>	<b>\$ 182,971</b>	<b>\$ 249,193</b>	<b>\$ 202,006</b>	<b>\$ 346,421</b>	<b>\$ 363,890</b>



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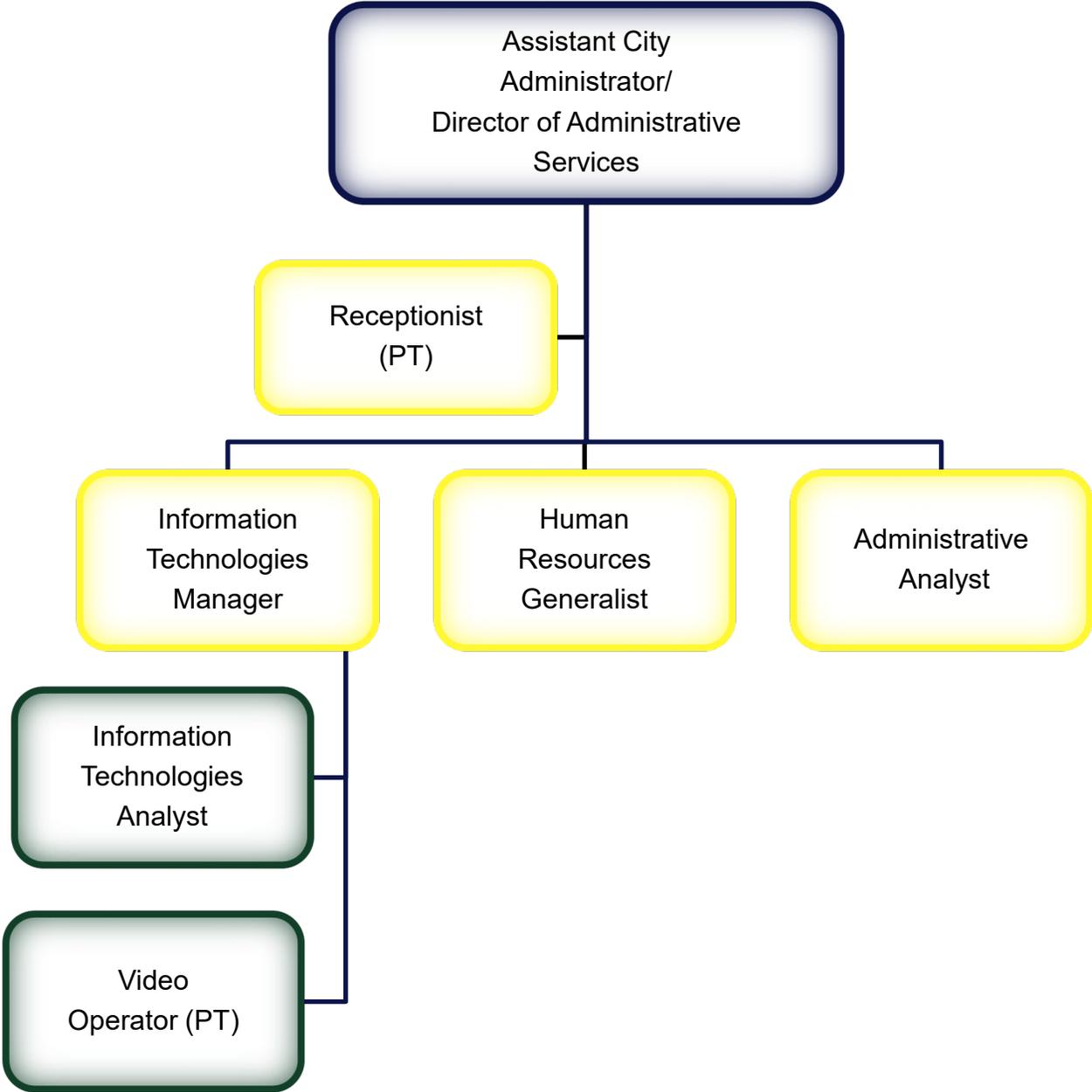
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# ADMINISTRATIVE SERVICES

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# ADMINISTRATIVE SERVICES

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## DEPARTMENT DESCRIPTION

The Administrative Services Department is comprised of three divisions:

- Administration – Handles a wide range of administrative functions including risk management, interactions with citizens, the City Council, and management.
- Information Technologies – maintains and procures all telephone and data networks, computers, servers, email and voicemail systems for all City employees.
- Human Resources – oversees Human Resources related business functions and operations including recruitment, job analysis, data tracking, benefit administration, compensation and classification, reporting, employee relations, and payroll.

## MISSION STATEMENT

Provide quality services and programs to internal and external customers in the most effective and efficient manner possible.

## FY 2023 GOALS

**Goal # 1** Complete a review and update of the City's classification and compensation plan.

**Funding:** General Capital, \$23,000, Staff time; Electric Capital, \$3,000; Water/Wastewater Capital, \$4,000

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-IV

**Goal # 2** Develop and implement a new employee onboarding and training program to attract and retain employees.

**Funding:** General Operating, Staff time

**Completion Date:** 11/01/2022

**Strategic Plan:** EMS-I

# ADMINISTRATIVE SERVICES

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**Goal # 3** Coordinate with the Strategic Plan Advisory Committee to develop a plan, present recommendations to City Council, and begin the process to update the City’s 2025 Strategic Plan.

**Funding:** General Operating, Staff time  
**Completion Date:** 11/30/2022  
**Strategic Plan:** SG-I, SG-II, EMS-IV

**Goal # 4** Work in partnership with other City Departments to assess and identify future technology needs in downtown, and formulate a recommendation regarding a public Wi-Fi network downtown.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-III, EMS-II, EMS-IV

**Goal # 5:** Develop and make recommendation regarding a city-wide “open-data” policy.

**Funding:** General Operating, Staff Time  
**Completion Date:** 02/28/2023  
**Strategic Plan:** EMS-IV, SG-I

**Goal # 6:** Work in partnership with the Fire Department to conduct an emergency planning exercise to assess current EOC technology, update response plans, and identify opportunities to mitigate risk through operational planning.

**Funding:** General Operating, Staff Time  
**Completion Date:** 12/31/2022  
**Strategic Plan:** EMS-III

# ADMINISTRATIVE SERVICES

## Administration Division

Performance Measures	FY 2019	FY 2020	FY 2021*	FY 2022 Target
Ride in Kane Paratransit				
Cost per Trip (Annual Avg.) (Sponsor & Rider Costs Combined)	\$35.87	\$44.70	\$42.85	\$28.00
Total Mileage (Geneva riders only)	8,543	1,986	1,185	As needed
New Registrations	24	22	14	10
Total Registered Riders	217	219	216	220
Average Monthly One-way Rides	197	166	44	75
Total Miles Ridden	10,192	6,396	1,298	2,500

## Information Technology Division

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of E-mail Accounts	266	266	269	275
Number of Desktops	113	113	127	124
Number of Laptops	59	59	56	59
Number of Tablets	15	15	15	15
Number of Telephones	250	250	225	225
Number of Cell Devices/Phones	102	102	105	106
Number of Voice Mail Boxes	200	200	137	140
Number of City Sites on the Network	8	8	8	8
Miles of Optical Fiber Installed	20	20	20	20
Total E-mails Received	29,417,073	30,958,256	32,392,655	32,675,000

# ADMINISTRATIVE SERVICES

Total E-mails Allowed	N/A	N/A	8,833,406	8,875,000
Number of E-mails Blocked	16,224,850	17,655,489	23,759,249	23,800,000

## Human Resources Division

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Sick Leave Hours Used per 1,000 Hours Worked	32	35	38	35
Number of Employee Grievances/Appeals per 100 Employees	1	1	2	1
Number of Workers' Compensation Claims	19	19	11	10
Turnover Rate: Total	7%	6%	7%	7%
Turnover Rate: Voluntary	7%	6%	6%	7%
Turnover Rate: Involuntary	0%	0%	1%	0%
Total Full-Time Staff per 1,000 Residents	6.7	6.7	6.4	6.4
Non Public-Safety Full-Time Staff per 1,000 Residents	4	4	3.7	3.7
Public-Safety Full-Time Staff per 1,000 Residents	2.7	2.7	2.6	2.6
Liability/Property Claims Processed	12	14	17	15
Average Number of Working Days to Complete External Recruitment	44	38	37	40
Total Number of Workdays Lost	184	29	34	75
Number of Employee Training Programs Initiated	11	17	2	7

# ADMINISTRATIVE SERVICES PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
Assistant City Administrator/ Director of Administrative Services	1	1	1	1	1	1
Administrative Analyst	1	1	1	1	1	1
Information Technologies Manager	1	1	1	1	1	1
Information Technologies Analyst	1	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1	1
<b><i>Part-Time</i></b>						
Payroll Specialist	1	-	-	-	-	-
Receptionist	-	1	1	1	1	1
Video Operator	-	-	1	1	1	1
Total	6	6	7	7	7	7

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Administration</b>							
501	Wages - Regular	\$ 146,356	\$ 143,725	\$ 145,485	\$ 145,485	\$ 151,304	\$ 156,220
502	Wages - Part-Time/Seasonal	-	11,978	14,308	11,455	18,103	19,630
521	Group Insurance	21,083	21,199	22,535	23,115	24,779	25,995
522	Medicare	2,053	2,192	2,317	2,205	2,457	2,550
523	Social Security	8,780	9,373	9,909	9,420	10,504	10,905
524	IMRF	14,282	16,214	17,053	16,835	17,034	18,470
<b>Total Personnel Services</b>		<b>192,555</b>	<b>204,681</b>	<b>211,607</b>	<b>208,515</b>	<b>224,181</b>	<b>233,770</b>
544	Medical Service	85	210	-	-	-	-
559	Other Professional Services	28	-	-	-	-	-
561	Postage	189	243	150	150	150	150
562	Telephone	767	726	800	780	800	800
564	Printing	-	-	150	-	150	150
571	Dues	1,457	1,517	1,590	1,575	1,625	1,700
572	Travel	-	-	500	150	900	1,200
573	Training	230	195	2,995	600	3,215	2,500
<b>Total Contractual Services</b>		<b>2,755</b>	<b>2,890</b>	<b>6,185</b>	<b>3,255</b>	<b>6,840</b>	<b>6,500</b>
621	Office Supplies	340	144	300	300	400	400
622	Office Equipment	-	-	250	250	550	250
624	Operating Supplies	10	-	150	150	150	100
632	Per Copy Charges	277	297	250	250	250	250
<b>Total Commodities</b>		<b>627</b>	<b>441</b>	<b>950</b>	<b>950</b>	<b>1,350</b>	<b>1,000</b>
917	Employee Awards	-	-	-	50	-	-
<b>Total Other Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>-</b>
<b>Total Administration</b>		<b>195,937</b>	<b>208,012</b>	<b>218,742</b>	<b>212,770</b>	<b>232,371</b>	<b>241,270</b>
<b>Information Technology</b>							
501	Wages - Regular	40,408	40,926	41,342	41,342	42,722	46,000
521	Group Insurance	10,531	9,195	9,558	9,800	10,445	10,958
522	Medicare	561	569	599	571	619	665
523	Social Security	2,399	2,430	2,563	2,442	2,649	2,855
524	IMRF	4,022	4,660	4,844	4,785	4,296	4,830
<b>Total Personnel Services</b>		<b>57,921</b>	<b>57,779</b>	<b>58,906</b>	<b>58,940</b>	<b>60,731</b>	<b>65,308</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
531	Maintenance Service	7,413	18,976	7,270	6,570	9,500	9,500
559	Other Professional Services	-	-	-	-	10,000	-
561	Postage	-	-	100	-	100	100
562	Telephone	10,809	10,927	10,900	10,900	10,900	10,900
564	Printing	-	-	-	-	-	-
565	Internet	2,417	2,410	2,680	2,380	2,445	2,445
571	Dues	272	-	210	210	210	210
573	Training	176	-	1,400	750	1,400	1,400
581	Utilities	505	505	480	500	600	600
595	Rentals	3,285	3,286	3,290	3,290	3,290	3,290
<b>Total Contractual Services</b>		<b>24,877</b>	<b>36,104</b>	<b>26,330</b>	<b>24,600</b>	<b>38,445</b>	<b>28,445</b>
601	Maintenance Supplies	329	2,533	2,000	1,100	2,000	2,000
621	Office Supplies	23	59	250	160	250	250
622	Office Equipment	875	39	1,000	550	1,000	1,000
626	Janitorial Supplies	-	26	-	30	-	-
632	Per Copy Charges	-	-	50	-	50	50
663	Computer Software	-	1,063	1,065	1,070	1,065	1,065
<b>Total Commodities</b>		<b>1,227</b>	<b>3,721</b>	<b>4,365</b>	<b>2,910</b>	<b>4,365</b>	<b>4,365</b>
<b>Total Information Technology</b>		<b>84,025</b>	<b>97,604</b>	<b>89,601</b>	<b>86,450</b>	<b>103,541</b>	<b>98,118</b>
<b>Human Resources</b>							
501	Wages - Regular	74,617	43,560	63,249	62,695	66,574	71,825
502	Wages - Part-Time/Seasonal	7,065	(1,128)	-	-	-	-
521	Group Insurance	10,818	4,394	6,050	6,093	6,586	6,891
522	Medicare	1,151	598	917	820	966	1,041
523	Social Security	4,921	2,557	3,922	3,726	4,129	4,453
524	IMRF	7,409	5,569	7,414	7,255	6,696	7,541
528	Unemployment Compensation	-	12,584	-	-	-	-
<b>Total Personnel Services</b>		<b>105,981</b>	<b>68,135</b>	<b>81,552</b>	<b>80,589</b>	<b>84,951</b>	<b>91,751</b>
544	Medical Service	767	95	1,500	1,100	2,750	-
561	Postage	144	202	275	225	275	275
563	Publishing	-	50	-	-	-	-
564	Printing	282	92	300	-	150	150
571	Dues	699	789	1,005	1,000	1,615	1,615
572	Travel	94	-	230	200	1,130	730
573	Training	561	129	3,800	3,000	4,640	4,320
599	Other Contractual Services	-	28	-	1,320	-	-
<b>Total Contractual Services</b>		<b>2,548</b>	<b>1,386</b>	<b>7,110</b>	<b>6,845</b>	<b>10,560</b>	<b>7,090</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
621	Office Supplies	825	586	1,000	1,000	1,000	1,000
622	Office Equipment	-	389	300	200	300	300
624	Operating Supplies	614	1,137	1,500	2,000	1,500	1,500
632	Per Copy Charges	488	193	650	300	650	650
<b>Total Commodities</b>		<b>1,927</b>	<b>2,305</b>	<b>3,450</b>	<b>3,500</b>	<b>3,450</b>	<b>3,450</b>
917	Employee Awards	500	400	1,200	1,200	1,200	-
<b>Total Other Expenditures</b>		<b>500</b>	<b>400</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>-</b>
<b>Total Human Resources</b>		<b>110,955</b>	<b>72,226</b>	<b>93,312</b>	<b>92,134</b>	<b>100,161</b>	<b>102,291</b>
<b>City-Wide Services</b>							
531	Maintenance Service	47,164	48,579	53,705	53,705	56,900	59,210
543	Legal Service	165,629	143,421	147,000	150,004	150,003	150,001
559	Other Professional Services	333	-	750	-	-	-
562	Telephone	3,565	3,582	4,060	4,060	4,060	4,060
563	Publishing	107	115	250	250	250	250
571	Dues	2,194	15,457	12,755	13,000	13,000	13,000
572	Travel	-	-	15	15	15	15
581	Utilities	11,317	10,286	10,500	10,500	10,500	10,500
592	General Insurance	126,492	134,260	200,501	160,000	200,500	200,500
595	Rentals	4,580	5,080	5,460	4,760	4,960	4,960
599	Other Contractual Services	5,151	-	-	-	-	-
<b>Total Contractual Services</b>		<b>366,532</b>	<b>360,780</b>	<b>434,996</b>	<b>396,294</b>	<b>440,188</b>	<b>442,496</b>
621	Office Supplies	1,747	2,546	2,500	2,500	2,500	2,500
627	Motor Fuel & Lubricants	47	-	150	50	50	50
663	Computer Software	1,578	2,778	1,940	6,000	5,700	5,700
<b>Total Commodities</b>		<b>3,373</b>	<b>5,324</b>	<b>4,590</b>	<b>8,550</b>	<b>8,250</b>	<b>8,250</b>
916	Property Taxes	2,714	2,208	500	-	-	-
<b>Total Other Expenditures</b>		<b>2,714</b>	<b>2,208</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>
951	Transfers Out	1,197,419	1,703,500	973,750	1,052,590	1,323,500	523,500
999	Source of Reserve	-	-	-	-	-	-
<b>Total Other Financing Uses</b>		<b>1,197,419</b>	<b>1,703,500</b>	<b>973,750</b>	<b>1,052,590</b>	<b>1,323,500</b>	<b>523,500</b>
<b>Total City-Wide Services</b>		<b>1,570,038</b>	<b>2,071,812</b>	<b>1,413,836</b>	<b>1,457,434</b>	<b>1,771,938</b>	<b>974,246</b>
<b>Total Administrative Services</b>		<b>\$ 1,960,955</b>	<b>\$ 2,449,654</b>	<b>\$ 1,815,491</b>	<b>\$ 1,848,788</b>	<b>\$ 2,208,011</b>	<b>\$ 1,415,925</b>



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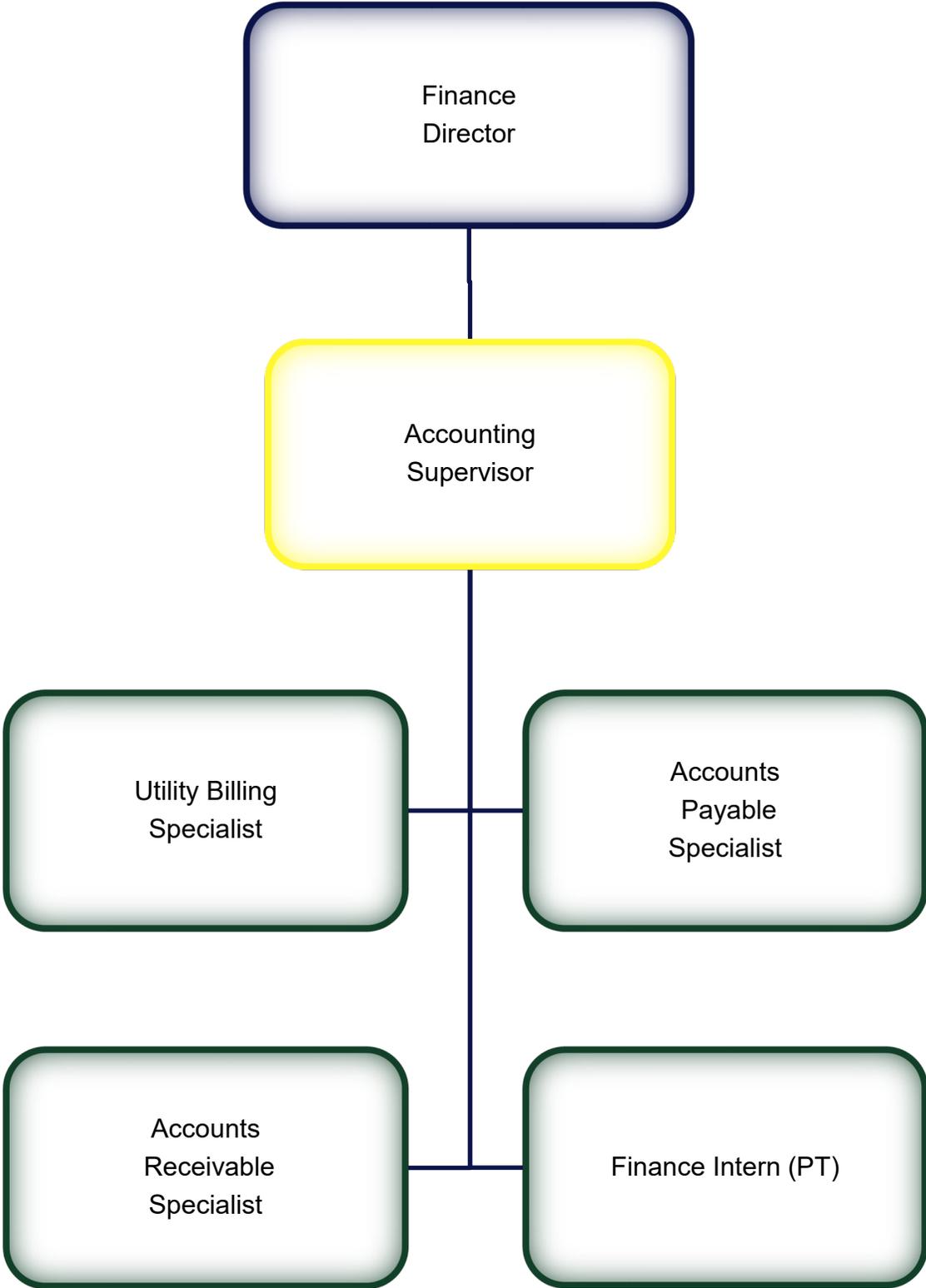
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# FINANCE

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# FINANCE

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## PROGRAM DESCRIPTION

The Finance Department is responsible for the administration of all fiscal operations of the City. These activities include accounting and financial reporting, budget development, treasury management, debt management, utility billing, accounts payable and accounts receivable.

## MISSION STATEMENT

Develop and implement effective and efficient financial planning, reporting, and accounting systems that help the operating departments achieve their objectives. Provide excellent customer service and protecting the City's resources from unauthorized use.

## FY 2023 GOALS

**Goal # 1** Work with the Fire Department to review and update the intergovernmental agreement with Geneva Township Special Fire District.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EMS-II

**Goal # 2** Reduce the number of paper utility bills issued on a monthly basis by promoting the e-bill option to utility customers.

**Funding:** General Operating, Electric Operating and Water/Wastewater Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** ES-II

**Goal # 3** Work with City Administration and Economic Development to re-establish SSA #1 upon expiration, and determine the parameters of a grant program.

**Funding:** General Operating, Staff time; SSA #1 Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II

**Goal # 4** Work with City Administration and Finance to determine the parameters of a grant program.

**Funding:** General Operating, Staff time.  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II

# FINANCE

**Goal # 5** Identify all contacts that qualify for new accounting treatment due to the release of GASB 84.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** EV-II

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
% of utility accounts on e-bill	6.5%	7.7%	9.8%	8.1%
% of utility accounts on bank drafting	19.3%	20.0%	21.4%	22.0%
% of actual utility reads				
Electric	96.1%	96.2%	97.4%	98.0%
Water	96.9%	98.2%	98.8%	99.0%
% of delinquent Misc Billing receivables	9.6%	36.3%	53.1%	23.8%
% of AP invoices processed within 45 days of invoice date	85.7%	87.6%	83.4%	85.0%
Maintain and/or increase Moody's Bond Rating	Aa1	Aa1	Aa1	Aa1

# FINANCE PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Full-Time</b>						
Finance Director	-	-	1	1	1	1
Finance Manager	1	1	-	-	-	-
Accounting Supervisor	1	1	1	1	1	1
Accounts Payable Specialist	1	1	1	1	1	1
Accounts Receivable Specialist	1	1	1	1	1	1
Utility Billing Specialist	1	1	1	1	1	1
<b>Part-Time</b>						
Finance Administrative Assistant	1	1	1	-	-	-
Finance Intern	-	-	-	1	1	1
Total	6	6	6	6	6	6

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 40.44 - Finance

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Finance							
501	Wages - Regular	135,773	135,757	141,852	142,398	148,948	160,656
502	Wages - Part-Time/Seasonal	11,856	8,975	13,266	8,752	14,635	15,837
521	Group Insurance	26,489	25,731	29,456	30,319	32,601	34,126
522	Medicare	2,031	2,005	2,249	2,073	2,372	2,558
523	Social Security	8,686	8,570	9,615	8,901	10,141	10,942
524	IMRF	14,740	16,479	18,177	17,488	16,446	18,529
Total Personnel Services		<u>199,576</u>	<u>197,517</u>	<u>214,615</u>	<u>209,931</u>	<u>225,143</u>	<u>242,648</u>
541	Accounting & Auditing Service	23,287	30,657	22,085	27,320	26,900	31,580
547	Banking Service	7,878	9,972	9,000	14,800	14,800	14,800
550	Collection Service	35	-	50	-	50	50
544	Medical Services	-	85	-	180	-	-
561	Postage	892	707	960	960	960	960
562	Telephone	823	840	-	135	-	-
563	Publishing	-	300	-	-	-	-
564	Printing	1,399	816	1,500	2,000	2,000	2,000
571	Dues	2,085	2,265	2,460	2,460	2,460	2,460
572	Travel	146	-	600	220	1,000	365
573	Training	261	1,215	900	250	900	-
575	Publications	-	194	130	130	130	130
595	Rentals	1,957	1,814	2,280	2,280	2,280	2,280
599	Other Contractual Services	153	181	140	160	140	140
Total Contractual Services		<u>38,915</u>	<u>49,045</u>	<u>40,105</u>	<u>50,895</u>	<u>51,620</u>	<u>54,765</u>
621	Office Supplies	436	277	1,000	1,500	1,000	1,000
622	Office Equipment	520	163	-	-	400	400
623	Office Furniture	500	-	-	-	-	-
624	Operating Supplies	24	-	50	50	50	50
632	Per Copy Charges	335	222	350	350	350	350
641	Books	-	-	-	-	-	-
Total Commodities		<u>1,815</u>	<u>662</u>	<u>1,400</u>	<u>1,900</u>	<u>1,800</u>	<u>1,800</u>
912	Bad Debt	1,631	(2,980)	5,000	5,000	5,000	5,000
917	Employee Awards	250	50	250	250	-	-
Total Other Expenditures		<u>1,881</u>	<u>(2,930)</u>	<u>5,250</u>	<u>5,250</u>	<u>5,000</u>	<u>5,000</u>
Total Finance		<u>\$ 242,186</u>	<u>\$ 244,295</u>	<u>\$ 261,370</u>	<u>\$ 267,976</u>	<u>\$ 283,563</u>	<u>\$ 304,213</u>



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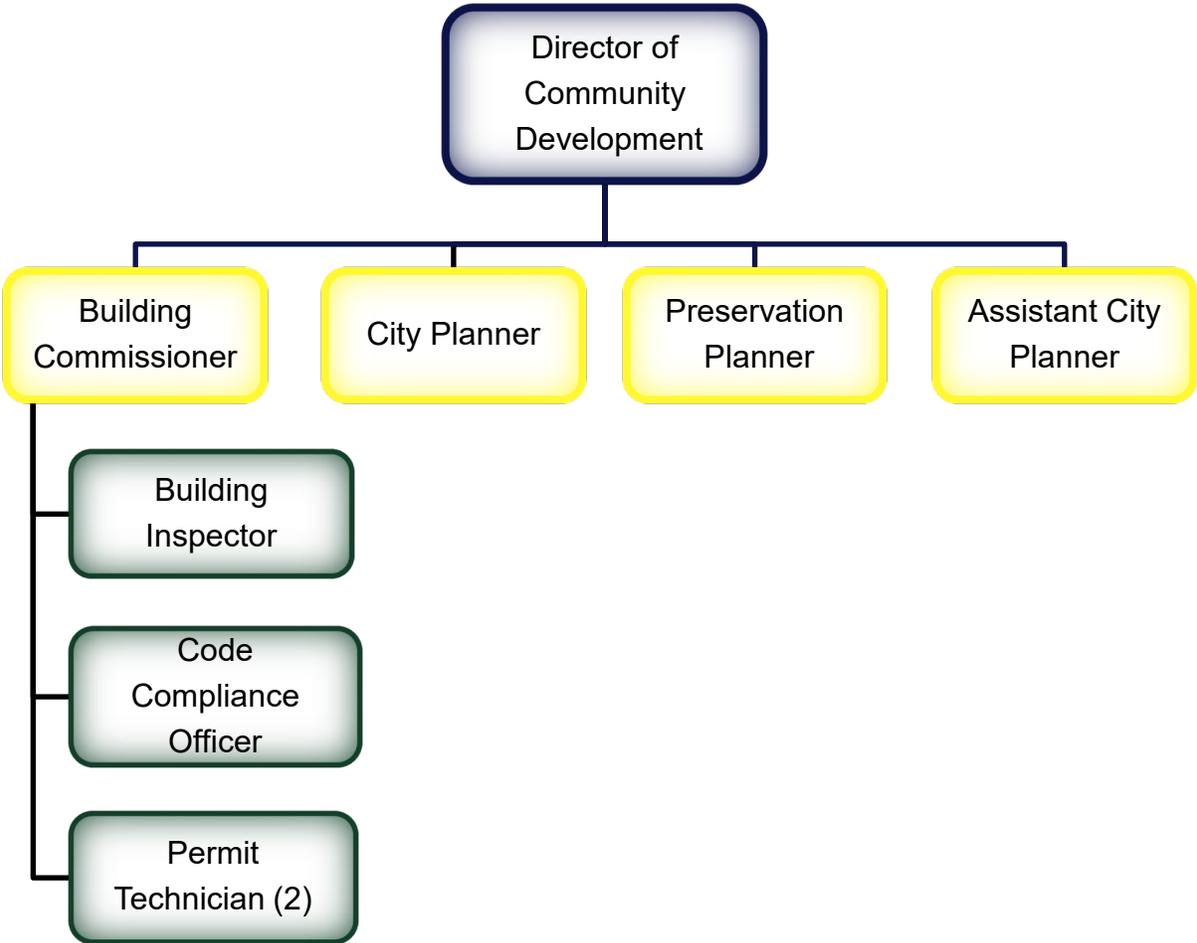
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# COMMUNITY DEVELOPMENT

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# COMMUNITY DEVELOPMENT

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## DEPARTMENT DESCRIPTION

The Community Development Department is comprised of two divisions:

- **Building** - Responsible for issuing building permits for new construction, and certain remodeling and maintenance projects. Reviews applications, construction plans, and plats of survey to ensure compliance with local, state, and national standards as recognized by adopted codes. Inspects construction work and provides technical assistance to residents and contractors.
- **Planning** - Serves residents, business owners, and developers by managing land-use entitlements for proposed residential and commercial projects, including those requiring review by the Planning and Zoning Commission and /or Historic Preservation Commission. The Historic Preservation Commission reviews projects, including building permit applications involving exterior alterations to buildings located within the Historic District.

## MISSION STATEMENT

Develop, maintain, and implement plans, policies, codes, and ordinances that provide for orderly development; promote the public health, safety, and general welfare of citizens in the City; protect property values; and preserve the City's unique historic character.

## FY 2023 GOALS

**Goal # 1** Evaluate the Community Development Module in New World for all of the Department's core functions and work to integrate Project Planning, Permits, and Parcel Management.

**Funding:** General Operating, staff time

**Completion Date:** 07/31/2022

**Strategic Plan:** N/A

# COMMUNITY DEVELOPMENT

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**Goal # 2** Review and update the 2010 Design Guidelines for Historic Properties.

**Funding:** General Operating, Staff time

**Completion Date:** 01/31/2023

**Strategic Plan:** N/A

**Goal # 3** Reformat Zoning Districts outside of the Downtown area to mirror the user-friendly format of the new Downtown zoning districts.

**Funding:** General Operating, Staff time

**Completion Date:** 10/31/2022

**Strategic Plan:** N/A

**Goal # 4** Utilize the architectural resources inventory data to create an online interactive map for the Geneva Historic District and Historic Landmark properties.

**Funding:** General Operating, Staff time

**Completion:** 07/31/2022

**Strategic Plan:** SG-I

**Goal # 5** Review residential and commercial standards for the installation of solar and wind power and present recommendation to the City Council for consideration.

**Funding:** General Operating, Staff time

**Completion Date:** 07/31/2022

**Strategic Plan:** ES-II

**Goal # 6** Complete a review of the City's planning documents including the Comprehensive Plan, Affordable Housing Plan, Bikeway Implementation Plan, Downtown Station-Area Master Plan, Southeast Master Plan, and Historic Preservation Plan. Report to the Planning and Zoning Commission, Historic Preservation Commission and City Council on the status of goals and recommended action items. Seek direction and prioritization of updates to either consolidate the plans (an updated Comprehensive Plan) or update individual planning documents.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** EV, SG, ES, EMS QL

# COMMUNITY DEVELOPMENT

## Building Division

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Zoning Board of Appeals Cases	8	0	N/A	N/A
Number of Permits Residential	940	904	1,022	1,150
Commercial	-	163	124	110
Industrial	682	-	-	2
Other	682	596	807	800
Number of Inspections Completed	3,055	3,904	2,586	3,950
Number of Code Enforcement Contacts	703	720	813	900
Number of Code Enforcement Cases sent to Adjudication	11	5	8	10

## Planning Division

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Planning & Zoning Commission Cases Reviewed	N/A	7	13	24
Number of Plan Commission Cases Reviewed	14	5	N/A	N/A
Number of Administrative Reviews of Historic Preservation Commission Cases	79	101	85	140
Number of Commission Reviews of Historic Preservation Commission Cases	43	40	17	19

# COMMUNITY DEVELOPMENT PERSONNEL SUMMARY

Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Full-Time</b>						
Director of Community Development	1	1	1	1	1	1
Administrative Assistant	1	1	-	-	-	-
City Planner	1	1	1	1	1	1
Preservation Planner	1	1	1	1	1	1
Assistant Planner	-	-	-	-	1	1
Building Commissioner	1	1	1	1	1	1
Building Inspector	1	1	1	1	1	1
Code Compliance Officer	1	1	1	1	1	1
Permit Technician	1	1	2	2	2	2
<b>Part-Time</b>						
Administrative Intern	1	1	1	1	-	-
Total	9	9	9	9	9	9

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Building Division</b>							
501	Wages - Regular	\$ 385,568	\$ 391,846	\$ 398,518	\$ 382,650	\$ 398,424	\$ 430,636
502	Wages - Part-Time/Seasonal	1,118	-	-	-	-	-
521	Group Insurance	95,777	90,574	99,516	110,479	125,989	132,561
522	Medicare	5,263	5,366	5,779	5,148	5,777	6,245
523	Social Security	22,506	22,946	24,708	22,013	24,702	26,698
524	IMRF	38,582	45,860	46,701	44,273	40,063	45,216
<b>Total Personnel Services</b>		<b>548,815</b>	<b>556,592</b>	<b>575,222</b>	<b>564,563</b>	<b>594,955</b>	<b>641,356</b>
531	Maintenance Service	3,780	6,411	16,940	7,165	19,975	20,095
546	Janitorial Service	15,876	15,876	15,880	16,925	20,645	-
559	Other Professional Services	4,544	5,237	10,000	14,000	15,000	-
561	Postage	430	446	800	500	800	800
562	Telephone	3,652	2,969	3,515	3,300	3,515	3,515
564	Printing	464	534	600	500	600	600
566	Recording Fees	52	260	-	-	-	-
571	Dues	660	347	900	700	900	900
572	Travel	172	-	1,300	800	1,900	-
573	Training	3,547	800	4,190	4,190	5,190	-
595	Rentals	1,835	1,727	2,220	2,000	2,220	2,200
599	Other Contractual Services	78,994	68,409	125,420	110,000	125,420	125,420
<b>Total Contractual Services</b>		<b>114,006</b>	<b>103,017</b>	<b>181,765</b>	<b>160,080</b>	<b>196,165</b>	<b>153,530</b>
601	Maintenance Supplies	2,161	1,231	3,250	1,750	3,250	3,250
621	Office Supplies	1,037	943	2,000	1,500	2,000	2,000
622	Office Equipment	22	-	350	350	350	350
624	Operating Supplies	229	1,385	150	150	150	150
625	Small Tools	19	135	150	215	150	150
626	Janitorial Supplies	11	-	-	-	-	-
627	Motor Fuel & Lubricants	2,587	2,179	2,630	3,055	3,380	3,550
631	Clothing	200	393	750	400	750	750
632	Per Copy Charges	992	743	1,000	1,000	1,000	1,000
641	Books	428	662	1,000	1,000	1,000	1,000
663	Computer Software	481	480	485	485	485	485
<b>Total Commodities</b>		<b>8,168</b>	<b>8,151</b>	<b>11,765</b>	<b>9,905</b>	<b>12,515</b>	<b>12,685</b>
917	Employee Awards	-	-	500	500	-	-
<b>Total Other Expenditures</b>		<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>
<b>Total Building Division</b>		<b>670,989</b>	<b>667,760</b>	<b>769,252</b>	<b>735,048</b>	<b>803,635</b>	<b>807,571</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Planning Division							
501	Wages - Regular	243,251	203,194	230,836	231,188	317,524	342,549
502	Wages - Part-Time/Seasonal	7,530	1,478	8,100	16,665	-	-
521	Group Insurance	31,481	23,064	26,356	27,357	50,161	52,549
522	Medicare	3,538	2,917	3,464	3,534	4,603	4,967
523	Social Security	15,128	12,466	14,505	15,110	19,687	20,868
524	IMRF	24,769	23,598	22,144	28,380	31,928	35,968
Total Personnel Services		<u>325,697</u>	<u>266,716</u>	<u>305,405</u>	<u>322,234</u>	<u>423,903</u>	<u>456,901</u>
544	Medical Service	85	85	85	90	90	90
559	Other Professional Services	13,779	7,938	16,150	25,000	16,150	16,150
561	Postage	128	169	150	600	180	180
562	Telephone	767	726	780	720	720	720
563	Publishing	1,836	1,636	4,500	4,500	4,820	4,500
564	Printing	-	92	1,500	1,500	100	-
566	Recording Fees	1,583	-	2,500	2,000	2,500	2,500
571	Dues	1,569	1,944	2,450	2,450	2,450	2,450
572	Travel	250	-	1,200	100	1,200	1,200
573	Training	697	530	2,075	1,830	2,075	2,075
599	Other Contractual Services	13,883	17,728	18,000	775	-	-
Total Contractual Services		<u>34,577</u>	<u>30,848</u>	<u>49,390</u>	<u>39,565</u>	<u>30,285</u>	<u>29,865</u>
621	Office Supplies	395	141	450	300	450	450
622	Office Equipment	139	-	400	-	400	400
623	Office Furniture	-	807	400	-	3,500	400
632	Per Copy Charges	514	429	600	600	600	600
641	Books	-	-	200	215	200	200
663	Computer Software	-	-	1,080	1,140	1,140	1,140
Total Commodities		<u>1,048</u>	<u>1,377</u>	<u>3,130</u>	<u>2,255</u>	<u>6,290</u>	<u>3,190</u>
913	Community Relations	155	-	175	125	175	175
917	Employee Awards	-	100	-	-	100	100
Total Other Expenditures		<u>155</u>	<u>100</u>	<u>175</u>	<u>125</u>	<u>275</u>	<u>275</u>
Total Planning Division		<u>361,478</u>	<u>299,040</u>	<u>358,100</u>	<u>364,179</u>	<u>460,753</u>	<u>490,231</u>
Total Community Development		<u>\$ 1,032,467</u>	<u>\$ 966,801</u>	<u>\$ 1,127,352</u>	<u>\$ 1,099,227</u>	<u>\$ 1,264,388</u>	<u>\$ 1,297,802</u>



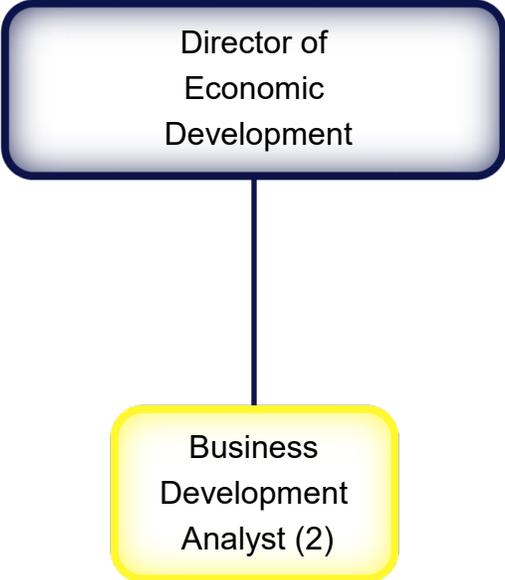
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# ECONOMIC DEVELOPMENT

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# ECONOMIC DEVELOPMENT

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## DEPARTMENT DESCRIPTION

The Economic Development Department is responsible for developing and implementing strategies and programs to retain, expand and attract appropriate commercial, mixed use, office/research and industrial developments within the City.

## MISSION STATEMENT

Serve the community by attracting appropriate commercial, mixed use, office/research and industrial developments to the City as a means to reduce reliance on residential property taxes. Create and foster successful programs to retain and bolster existing business and promote Geneva as a destination.

## FY 2023 GOALS

**Goal # 1** Formulate a plan to either extend or close TIF 2 including details about final projects, fiscal and statutory obligations and timelines.

**Funding:** General Operating, Staff time; TIF 2, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II

**Goal # 2** Collaborate with Public Works, Fire and Community Development to develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** General Operating, Staff time  
**Completion Date:** 08/31/2022  
**Strategic Plan:** EV-III

**Goal # 3** Work with City Administration and Finance on process to re-establish SSA #1 upon expiration.

**Funding:** General Operating, Staff time; SSA #1 Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II

**Goal # 4** Work with City Administration and Finance to determine the parameters of a grant program.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II

# ECONOMIC DEVELOPMENT

**Goal # 5** Collaborate with other City departments to create a comprehensive approach and an achievable implementation strategy to address the conditions of the downtown streetscape.

**Funding:** General Operating, Staff time; SSA #1 Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV: II & III

**Goal # 6** Work in partnership with other City departments to assess and identify future technology needs, and formulate a recommendation for a public Wi-Fi network downtown.

**Funding:** General Operating, Staff time; SSA #1 Operating, Staff time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV: III

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Active Businesses	1,064	1,044	1,046	1,060
Number of New Businesses	45	50	45	50
Number of Sales Tax Payers	1,005	1,152	3,631*	3,650
Total Equalized Assessed Value TIF 2	5,893,341	5,899,414	5,852,897	5,900,000
TIF 3	7,702,354	8,268,687	8,149,741	8,200,000
Number of Special Event Applications Processed	36	31	6**	15

\*Marketplace Fairness Act resulted in new taxpayers

\*\* COVID gathering restrictions in place impacting events during FY 2021 (May 1, 2020-April 30, 2021)

# ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
Director of Economic Development	1	1	1	1	1	1
Business Development Analyst	1	1	1	1	2*	2*
<b><i>Part-Time</i></b>						
Administrative Assistant	1	1	1	1	0	0
Administrative Intern	1	1	1	1	0	0
Total	4	4	4	4	3	3

\* One employee at 40 hours/week; One employee at 30 hours/week

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
501	Wages - Regular	\$ 52,082	\$ 55,177	\$ 56,411	\$ 56,188	\$ 89,234	\$ 97,000
502	Wages - Part-Time/Seasonal	17,545	-	18,720	-	-	-
521	Group Insurance	17,576	15,068	15,728	16,107	22,423	23,521
522	Medicare	959	752	1,089	761	1,294	1,406
523	Social Security	4,100	3,215	4,607	3,253	5,533	5,952
524	IMRF	6,941	6,321	8,805	6,502	8,972	10,184
<b>Total Personnel Services</b>		<b>99,204</b>	<b>80,533</b>	<b>105,360</b>	<b>82,811</b>	<b>127,456</b>	<b>138,063</b>
544	Medical Service	85	85	85	-	-	-
551	Advertising	-	-	-	-	100	250
552	Data Programming Service	2,084	826	1,500	3,150	2,000	2,000
559	Other Professional Services	408	-	5,000	5,000	10,000	10,000
561	Postage	72	73	200	225	200	200
562	Telephone	827	606	1,500	1,400	1,440	-
564	Printing	102	-	250	100	250	250
571	Dues	7,323	6,304	6,350	6,350	6,350	6,350
572	Travel	100	-	550	300	550	550
573	Training	-	50	2,160	2,000	2,160	3,000
575	Publications	-	48	200	200	200	200
599	Other Contractual Services	-	-	2,500	2,500	2,500	2,500
<b>Total Contractual Services</b>		<b>11,002</b>	<b>7,992</b>	<b>20,295</b>	<b>21,225</b>	<b>25,750</b>	<b>25,300</b>
621	Office Supplies	416	120	500	300	500	500
622	Office Equipment	-	-	250	150	250	250
623	Office Furniture	-	-	2,000	1,000	6,000	-
632	Per Copy Charges	443	121	350	500	400	400
<b>Total Commodities</b>		<b>859</b>	<b>241</b>	<b>3,100</b>	<b>1,950</b>	<b>7,150</b>	<b>1,150</b>
913	Community Relations	-	-	200	200	200	200
917	Employee Awards	50	-	50	-	50	-
<b>Total Other Expenditures</b>		<b>50</b>	<b>-</b>	<b>250</b>	<b>200</b>	<b>250</b>	<b>200</b>
<b>Total Economic Development</b>		<b>\$ 111,115</b>	<b>\$ 88,765</b>	<b>\$ 129,005</b>	<b>\$ 106,186</b>	<b>\$ 160,606</b>	<b>\$ 164,713</b>



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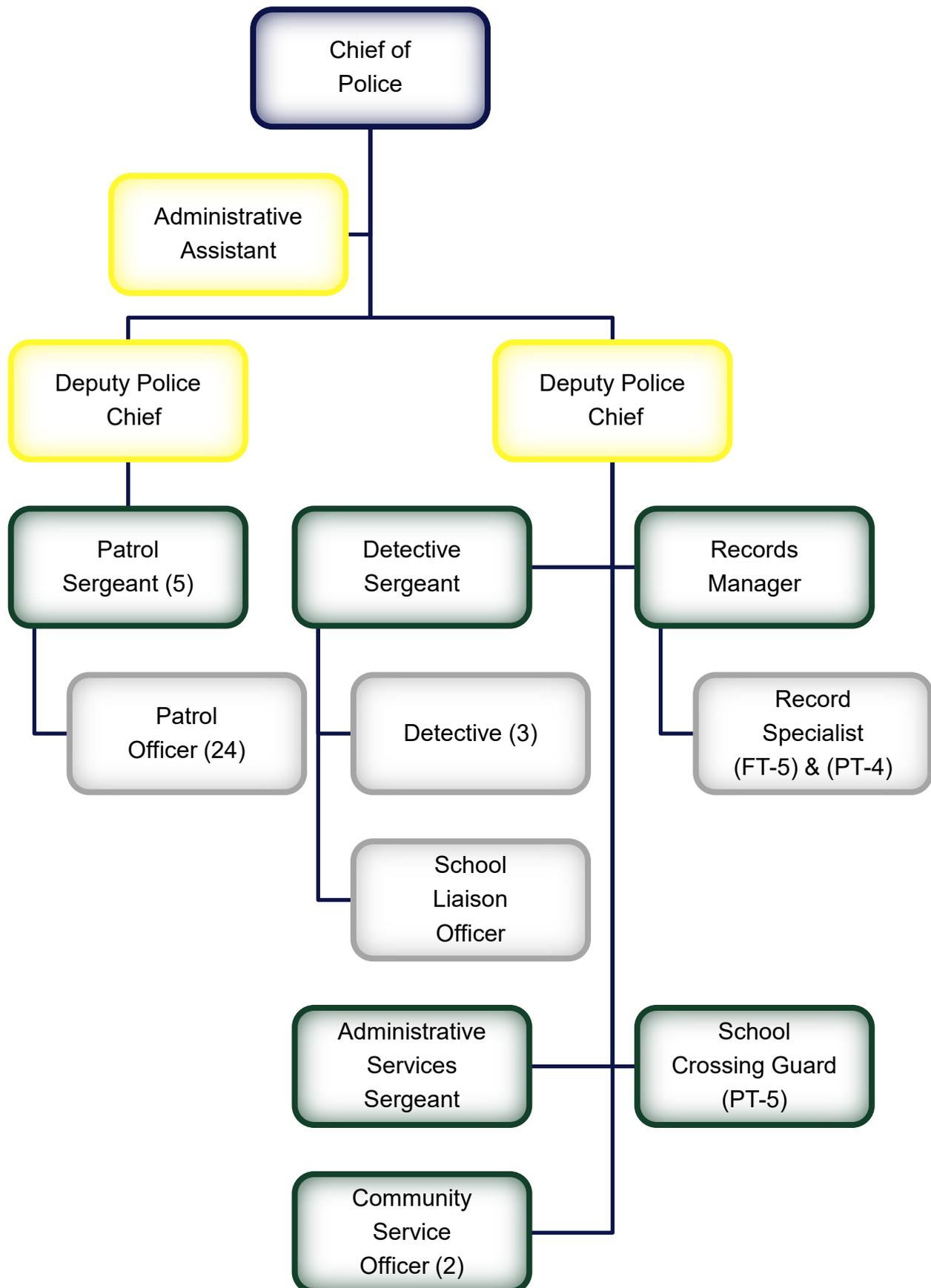
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# POLICE

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# POLICE

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## PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

## MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

## FY 2023 GOALS

**Goal # 1** Investigate a partnership with the Geneva Fire Department and Geneva Park District to provide the Risk Watch Program.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2022  
**Strategic Plan:** EMS-II

**Goal # 2** Partner with City GIS to provide forward facing crime and accident mapping for residents.

**Funding:** General Operating, Staff time  
**Completion Date:** 01/31/2023  
**Strategic Plan:** EMS-II

**Goal # 3** Research the viability of, and options for, replacing a vehicle utilized by the community service officers with an electric vehicle.

**Funding:** General Operating, Staff time  
**Completion Date:** 10/31/2022  
**Strategic Plan:** EMS-II, ES-II

**Goal # 4** Participate in the Illinois Chiefs of Police Traffic Safety Challenge in an effort to improve the safety of City of Geneva roadways.

**Funding:** General Operating, Staff time  
**Completion Date:** 04/01/2023  
**Strategic Plan:** EMS-II

# POLICE

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**Goal # 5** Continue to research and evaluate the current Geneva City Code to ensure that signage posted on city streets and parking lots complies with Code language.

**Funding:** General Operating, Staff time

**Completion Date:** 04/01/2023

**Strategic Plan:** EMS-II

Performance Measures	CY 2018	CY 2019	CY 2020	CY 2021
Number of Calls for Service	11,973	12,022	11,762	12,462
Number of Traffic Stops	5,933	6,560	4,233	4,710
Number of Parking Tickets Issued	7,853	6,954	300	2,538
Number of Accident Reports	998	932	669	736
Number of DUI Tickets Issued	54	52	28	37
Number of Domestic Battery Cases	35	27	22	31
Service Satisfaction Survey Results (Average out of 4.0 scale)	3.84	3.87	3.85	3.87

# POLICE PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Full-Time</b>						
Chief of Police	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Deputy Police Chief/Police Commander *	2	2	2	2	2	2
Police Sergeant	7	7	7	7	7	7
Police Officer	26	26	27	27	27	27
Community Service Officer	2	2	2	2	2	2
Records Manager	1	1	1	1	1	1
Records Specialist	5	5	5	5	5	5
<b>Part-Time</b>						
Records Specialist	4	4	4	4	4	4
Crossing Guard	7	7	7	7	5	5
Total	56	56	57	57	55	55

Note: As crossing guards terminate employment from the City, replacements are independent contractors.

\*Title change in FY 2022 from Police Commander to Deputy Police Chief.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 70 - Police

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Police Services</b>							
501	Wages - Regular	\$ 3,491,842	\$ 3,556,429	\$ 3,712,952	\$ 3,589,677	\$ 3,809,374	\$ 4,139,948
503	Overtime	392,548	256,556	397,530	375,110	397,530	397,530
504	Stand-By	14,275	21,100	20,000	19,250	20,000	20,000
521	Group Insurance	591,642	611,812	723,129	633,859	713,432	750,866
522	Medicare	54,771	53,928	59,889	54,351	61,290	66,087
525	Police/Fire Pension	1,756,100	1,756,100	1,756,100	1,765,100	1,769,975	1,769,975
<b>Total Personnel Services</b>		<b>6,301,178</b>	<b>6,255,926</b>	<b>6,669,600</b>	<b>6,437,347</b>	<b>6,771,601</b>	<b>7,144,406</b>
531	Maintenance Service	41,323	32,470	18,525	41,250	19,500	19,750
544	Medical Services	5,220	4,227	2,750	3,200	2,750	2,750
546	Janitorial Service	35,419	35,419	35,460	35,460	35,460	35,460
559	Other Professional Services	2,549	1,085	700	700	4,000	4,000
562	Telephone	15,279	15,470	15,200	15,200	21,405	21,405
564	Printing	4,843	1,923	5,635	5,000	5,135	5,135
571	Dues	1,795	1,750	2,140	2,140	2,140	2,140
572	Travel	1,206	159	1,450	1,000	1,450	1,450
573	Training	12,581	18,598	18,625	18,625	24,300	24,300
575	Publications	738	56	500	700	500	500
595	Rentals	-	-	800	500	550	550
597	Tri-City Ambulance/Tri-Com	221,774	253,287	236,225	236,225	277,880	277,880
599	Other Contractual Services	4,445	6,245	27,890	27,890	27,890	28,500
<b>Total Contractual Services</b>		<b>347,172</b>	<b>370,689</b>	<b>365,900</b>	<b>387,890</b>	<b>422,960</b>	<b>423,820</b>
601	Maintenance Supplies	5,017	5,487	9,015	9,125	9,015	9,015
621	Office Supplies	445	-	-	-	-	-
622	Office Equipment	-	-	1,400	1,400	2,100	1,000
624	Operating Supplies	993	1,438	1,800	1,800	2,400	2,400
627	Motor Fuel & Lubricants	48,009	40,740	45,000	60,235	64,650	67,855
630	Ammunition	8,557	8,910	10,750	10,750	11,750	12,000
631	Clothing	43,081	30,473	37,050	37,050	38,050	38,050
642	Periodicals	187	200	350	350	350	350
663	Computer Software	18,020	13,191	23,590	23,590	24,150	24,500
<b>Total Commodities</b>		<b>124,308</b>	<b>100,438</b>	<b>128,955</b>	<b>144,300</b>	<b>152,465</b>	<b>155,170</b>
917	Employee Awards	1,997	1,968	1,695	1,695	1,975	1,900
<b>Total Other Expenditures</b>		<b>1,997</b>	<b>1,968</b>	<b>1,695</b>	<b>1,695</b>	<b>1,975</b>	<b>1,900</b>
<b>Total Police Services</b>		<b>6,774,656</b>	<b>6,729,021</b>	<b>7,166,150</b>	<b>6,971,232</b>	<b>7,349,001</b>	<b>7,725,296</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 70 - Police

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Records</b>							
501	Wages - Regular	465,298	477,765	478,504	478,963	493,831	530,537
502	Wages - Part-Time/Seasonal	8,204	9,288	9,204	8,829	9,432	9,963
503	Overtime	607	918	1,260	3,000	2,500	2,500
521	Group Insurance	121,110	133,757	143,981	146,052	155,574	163,000
522	Medicare	6,402	6,445	7,090	6,525	7,332	7,873
523	Social Security	27,371	28,028	30,316	27,899	31,357	33,667
524	IMRF	46,931	54,370	56,076	55,628	49,908	55,970
<b>Total Personnel Services</b>		<b>675,923</b>	<b>710,572</b>	<b>726,431</b>	<b>726,896</b>	<b>749,934</b>	<b>803,510</b>
531	Maintenance Service	12,780	12,815	14,635	14,635	15,235	15,800
544	Medical Service	-	-	500	500	500	500
559	Other Professional Services	1,693	2,212	1,730	1,730	2,030	2,050
561	Postage	4,663	577	3,235	3,000	3,235	3,235
562	Telephone	5,473	5,417	3,000	3,500	3,000	3,000
564	Printing	514	135	170	-	170	170
572	Travel	-	-	250	250	1,250	1,250
573	Training	758	145	600	500	2,600	2,600
581	Utilities	392	433	395	395	395	395
595	Rentals	6,488	7,205	5,900	6,700	6,740	6,740
599	Other Contractual Services	11,921	12,594	4,155	4,150	4,155	4,200
<b>Total Contractual Services</b>		<b>44,682</b>	<b>41,533</b>	<b>34,570</b>	<b>35,360</b>	<b>39,310</b>	<b>39,940</b>
601	Maintenance Supplies	18	-	-	-	-	-
621	Office Supplies	10,202	8,774	11,450	11,450	11,450	11,450
622	Office Equipment	996	5,150	2,450	2,450	2,450	2,500
623	Office Furniture	579	998	2,100	2,100	2,600	2,600
624	Operating Supplies	2,235	3,404	4,200	4,200	4,200	4,200
631	Clothing	1,676	2,477	3,100	3,100	3,100	3,100
632	Per Copy Charges	3,705	3,249	3,000	3,000	3,000	3,000
663	Computer Software	8,399	9,362	9,175	9,175	12,185	12,500
<b>Total Commodities</b>		<b>27,811</b>	<b>33,413</b>	<b>35,475</b>	<b>35,475</b>	<b>38,985</b>	<b>39,350</b>
917	Employee Awards	-	150	400	400	550	550
<b>Total Other Expenditures</b>		<b>-</b>	<b>150</b>	<b>400</b>	<b>400</b>	<b>550</b>	<b>550</b>
<b>Total Records</b>		<b>748,417</b>	<b>785,668</b>	<b>796,876</b>	<b>798,131</b>	<b>828,779</b>	<b>883,350</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 70 - Police

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Community Service							
501	Wages - Regular	36,703	63,036	45,756	44,114	52,748	56,910
502	Wages - Part-Time/Seasonal	26,550	16,320	27,000	26,243	40,500	40,500
503	Overtime	2,639	365	2,000	750	3,000	3,000
504	Stand-By	2,506	2,905	2,000	2,000	2,000	2,000
521	Group Insurance	11,351	16,598	14,981	14,719	18,330	19,101
522	Medicare	968	1,161	1,112	995	1,422	1,484
523	Social Security	4,139	4,963	4,759	4,254	6,090	6,348
524	IMRF	3,923	6,966	5,362	5,142	5,806	6,501
Total Personnel Services		<u>88,779</u>	<u>112,313</u>	<u>102,970</u>	<u>98,217</u>	<u>129,896</u>	<u>135,844</u>
550	Collection Service	-	-	200	100	200	200
562	Telephone	912	912	1,000	1,000	1,000	1,000
599	Other Contractual Services	10,170	8,640	7,000	8,000	7,000	7,000
Total Contractual Services		<u>11,082</u>	<u>9,552</u>	<u>8,200</u>	<u>9,100</u>	<u>8,200</u>	<u>8,200</u>
624	Operating Supplies	1,508	488	900	710	900	900
631	Clothing	384	539	800	800	800	800
Total Commodities		<u>1,892</u>	<u>1,027</u>	<u>1,700</u>	<u>1,510</u>	<u>1,700</u>	<u>1,700</u>
Total Community Service		<u>101,753</u>	<u>122,893</u>	<u>112,870</u>	<u>108,827</u>	<u>139,796</u>	<u>145,744</u>
Total Police		<u>\$ 7,624,826</u>	<u>\$ 7,637,582</u>	<u>\$ 8,075,896</u>	<u>\$ 7,878,190</u>	<u>\$ 8,317,576</u>	<u>\$ 8,754,390</u>



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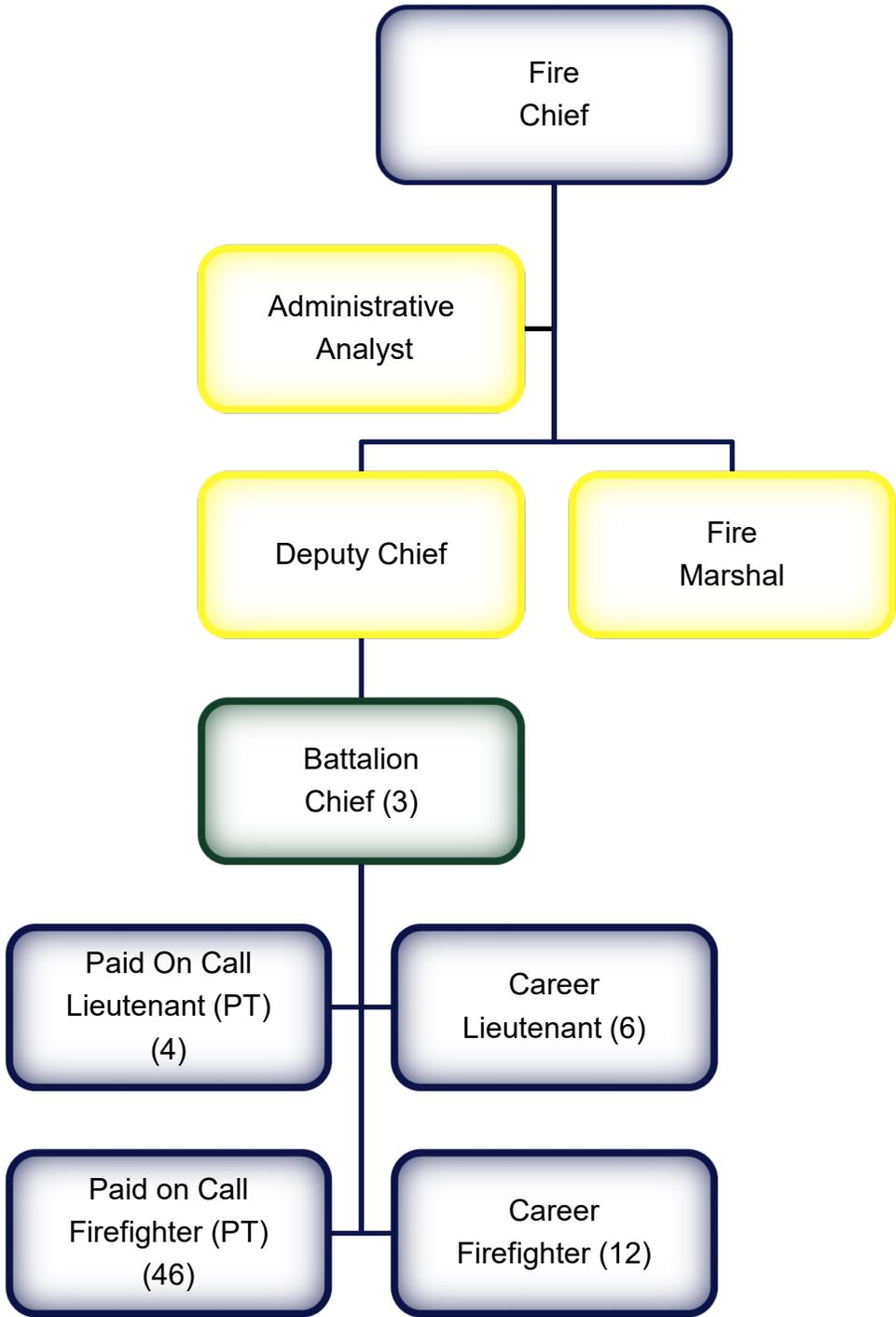
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# FIRE

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# FIRE

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### PROGRAM DESCRIPTION

The Geneva Fire Department provides fire suppression, advanced life support emergency medical response, basic and advanced rescue, hazardous materials mitigation, fire inspection, plans review, public education, fire investigation and emergency preparedness planning and response services to the citizens, employers and visitors of Geneva.

### MISSION STATEMENT

We will be a leader among our peers and to the community through compassion, selflessness and the stewardship of the public's trust. We will do this through education, prevention, mitigation of fire & non-fire risk, collaborative relationships with external partners and providing diverse emergency services.

### FY 2023 GOALS

**Goal # 1** Revise and reimagine the 2021 Strategic Plan and the 2021 Standards of Cover/Community Risk Assessment.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2022  
**CFAI Accreditation:** Category 2, Criterion 3A  
**Strategic Plan:** EMS-II, EMS-IV

**Goal # 2** Procure and implement ESO – Fire Suite, enterprise resources planning program.

**Funding:** General Operating, Staff time and Software Expense, ~\$20,000  
**Completion Date:** 04/30/2023  
**CFAI Accreditation:** Criterion 9D  
**Strategic Plan:** EMS-II, EMS-IV

**Goal # 3** Investigate a partnership with the Geneva Park District and Geneva Police Department to provide the Risk Watch Program.

**Funding:** General Operating, Staff time  
**Completion Date:** 12/31/2022  
**CFAI Accreditation:** Criterion 5B  
**Strategic Plan:** EMS-III

**Goal # 4** Work in partnership with the Administrative Services Department to conduct an emergency planning exercise to assess current EOC technology, update response plans, and identify opportunities to mitigate risk through operational planning.

**Funding:** General Operating, Staff Time  
**Completion Date:** 12/31/2022  
**CFAI Accreditation:** Criterion 5D  
**Strategic Plan:** EMS-III

# FIRE

**Goal # 5** Work with the Finance Department to review and update the intergovernmental agreement with the Geneva Township Special Fire District.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**CFAI Accreditation:** Criterion 10B

**Strategic Plan:** EMS-II

Performance Measures	CY 2018	CY 2019	CY 2020	CY 2021
Total Response Time – 1 <sup>st</sup> Due	7:21	7:21	7:05	7:18
Call Volume:				
Fire % of total	3.2	3.2	3.0	3.0
EMS % of Total	61.9	61.2	63.6	65.6
Other % of Total	35.4	35.6	33.3	31.3
Structure Fires (Geneva ERF)	4	4	7	8
Patient Transports	1,131	1,252	1,078	1,132
Training Hours	16,685	14,793	8,977	9,296

# FIRE PERSONNEL SUMMARY

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Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
Fire Chief	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	-	-
Administrative Analyst	-	-	-	-	1	1
Deputy Fire Chief	1	1	1	1	1	1
Fire Battalion Chief	3	3	3	3	3	3
Fire Marshal	1	1	1	1	1	1
Fire Lieutenant	6	6	6	6	6	6
Firefighter	11	11	11	11	12	12
<b><i>Part-Time</i></b>						
Paid-On-Call Firefighter*	50	50	50	50	50	50
Total	74	74	74	74	75	75

\*Paid-On-Call Firefighters includes four Paid-On-Call Fire Lieutenants

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Command</b>							
501	Wages - Regular	\$ 785,632	\$ 819,898	\$ 835,963	\$ 831,767	\$ 868,258	\$ 917,946
521	Group Insurance	217,949	222,913	222,992	219,041	231,084	240,786
522	Medicare	10,875	11,457	12,122	11,538	12,590	13,310
523	Social Security	10,397	10,572	11,361	10,691	12,026	12,999
524	IMRF	17,811	20,656	21,473	21,192	19,503	22,014
<b>Total Personnel Services</b>		<b>1,042,664</b>	<b>1,085,495</b>	<b>1,103,911</b>	<b>1,094,229</b>	<b>1,143,461</b>	<b>1,207,055</b>
531	Maintenance Service	5,227	5,841	5,635	5,635	23,500	15,545
544	Medical Service	438	1,392	1,465	1,465	1,470	1,470
559	Other Professional Services	266	216	215	215	245	245
561	Postage	263	99	300	300	300	300
562	Telephone	10,641	14,239	10,275	60,000	12,470	12,470
564	Printing	42	49	350	150	150	150
571	Dues	4,693	4,971	5,055	5,055	5,080	5,130
572	Travel	161	-	7,000	5,000	1,000	1,000
573	Training	661	636	500	500	500	500
595	Rentals	1,707	1,640	1,515	1,515	1,515	1,515
597	Tri-City Ambulance/Tri-Com	230,836	246,558	252,745	246,560	269,055	269,055
<b>Total Contractual Services</b>		<b>254,934</b>	<b>275,641</b>	<b>285,055</b>	<b>326,395</b>	<b>315,285</b>	<b>307,380</b>
601	Maintenance Supplies	18	35	500	500	500	500
621	Office Supplies	1,080	1,452	1,500	1,500	1,500	1,500
622	Office Equipment	504	1,232	300	450	300	300
624	Operating Supplies	435	92	500	500	500	500
631	Clothing	1,219	1,648	2,100	2,100	2,100	2,100
632	Per Copy Charges	706	522	750	750	750	750
<b>Total Commodities</b>		<b>3,963</b>	<b>4,980</b>	<b>5,650</b>	<b>5,800</b>	<b>5,650</b>	<b>5,650</b>
917	Employee Awards	1,085	1,176	1,200	1,200	1,200	1,200
<b>Total Other Expenditures</b>		<b>1,085</b>	<b>1,176</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>Total Command</b>		<b>1,302,645</b>	<b>1,367,293</b>	<b>1,395,816</b>	<b>1,427,624</b>	<b>1,465,596</b>	<b>1,521,285</b>
<b>Fire Services</b>							
501	Wages - Regular	1,575,562	1,630,878	1,763,589	1,743,944	1,748,534	1,824,387
503	Overtime	208,797	224,467	209,340	323,154	213,530	217,797
506	Wages - Meetings	4,752	4,028	5,000	5,000	5,000	5,000
513	POC Holiday	4,336	4,248	6,000	4,500	6,000	6,000
514	Overnight Duty	300,081	276,649	375,000	302,170	375,000	375,000
515	Still Alarms	39,098	32,994	36,000	33,000	36,000	36,000
516	Training	9,379	4,094	14,400	13,000	14,400	14,400
521	Group Insurance	505,304	519,913	520,408	495,878	545,884	568,175
522	Medicare	30,171	30,797	34,935	32,918	34,780	35,942
523	Social Security	22,350	20,131	25,830	23,482	27,058	27,058
525	Police/Fire Pension	805,975	805,975	805,975	805,975	885,140	929,395
<b>Total Personnel Services</b>		<b>3,505,806</b>	<b>3,554,173</b>	<b>3,796,477</b>	<b>3,783,021</b>	<b>3,891,326</b>	<b>4,039,154</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

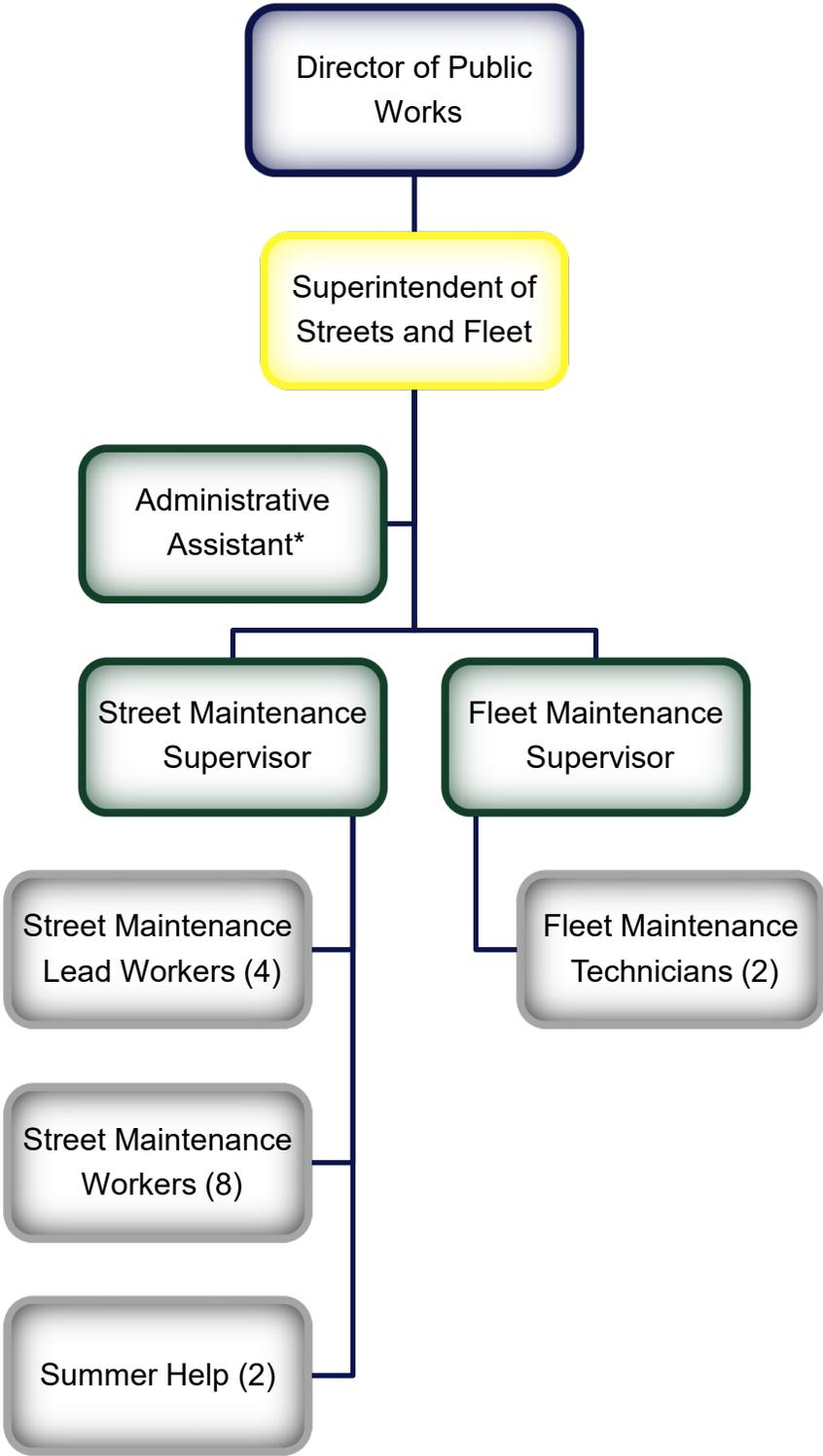
Fund 100 - General Fund

Department 80 - Fire

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
531	Maintenance Service	2,759	2,512	6,500	6,500	6,500	6,500
544	Medical Service	5,326	9,860	15,255	15,255	16,180	16,180
572	Travel	985	-	1,000	1,000	1,000	1,000
573	Training	17,776	15,468	17,000	22,355	21,000	17,000
<b>Total Contractual Services</b>		<b>26,846</b>	<b>27,840</b>	<b>39,755</b>	<b>45,110</b>	<b>44,680</b>	<b>40,680</b>
601	Maintenance Supplies	7,827	2,370	5,000	5,000	5,000	5,000
624	Operating Supplies	13,044	20,052	21,255	25,050	22,050	22,050
625	Small Tools	322	3,947	5,000	5,000	5,000	5,000
627	Motor Fuel & Lubricants	15,019	11,265	16,200	18,515	19,235	20,200
631	Clothing	10,306	28,828	36,000	36,000	37,250	24,500
641	Books	-	166	500	500	500	500
<b>Total Commodities</b>		<b>46,516</b>	<b>66,628</b>	<b>83,955</b>	<b>90,065</b>	<b>89,035</b>	<b>77,250</b>
<b>Total Fire Services</b>		<b>3,579,168</b>	<b>3,648,641</b>	<b>3,920,187</b>	<b>3,918,196</b>	<b>4,025,041</b>	<b>4,157,084</b>
<b>Facility Maintenance</b>							
531	Maintenance Service	34,683	39,755	18,370	55,360	45,000	45,000
581	Utilities	715	764	780	745	745	745
595	Rentals	-	525	950	950	950	950
599	Other Contractual Services	764	770	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>36,162</b>	<b>41,813</b>	<b>21,100</b>	<b>58,055</b>	<b>47,695</b>	<b>47,695</b>
601	Maintenance Supplies	6,983	9,382	6,800	8,350	6,800	6,800
624	Operating Supplies	469	220	1,450	1,450	1,450	1,450
626	Janitorial Supplies	4,487	5,629	3,500	3,500	3,500	3,500
<b>Total Commodities</b>		<b>11,940</b>	<b>15,231</b>	<b>11,750</b>	<b>13,300</b>	<b>11,750</b>	<b>11,750</b>
<b>Total Facility Maintenance</b>		<b>48,102</b>	<b>57,044</b>	<b>32,850</b>	<b>71,355</b>	<b>59,445</b>	<b>59,445</b>
<b>GEMA</b>							
531	Maintenance Service	4,164	12,434	5,285	17,505	4,560	4,660
559	Other Professional Services	16,011	4,000	4,000	4,000	4,000	16,000
562	Telephone	6,999	7,073	7,140	7,400	7,300	7,300
573	Training	-	-	1,000	1,000	1,000	1,000
<b>Total Contractual Services</b>		<b>27,174</b>	<b>23,507</b>	<b>17,425</b>	<b>29,905</b>	<b>16,860</b>	<b>28,960</b>
622	Office Equipment	38	-	-	-	-	-
624	Operating Supplies	248	144	650	650	650	650
627	Motor Fuel & Lubricants	248	35	200	130	125	130
631	Clothing	34	51	785	785	785	785
<b>Total Commodities</b>		<b>568</b>	<b>230</b>	<b>1,635</b>	<b>1,565</b>	<b>1,560</b>	<b>1,565</b>
<b>Total GEMA</b>		<b>27,742</b>	<b>23,736</b>	<b>19,060</b>	<b>31,470</b>	<b>18,420</b>	<b>30,525</b>
<b>Total Fire</b>		<b>\$ 4,957,657</b>	<b>\$ 5,096,713</b>	<b>\$ 5,367,913</b>	<b>\$ 5,448,645</b>	<b>\$ 5,568,502</b>	<b>\$ 5,768,339</b>

# PUBLIC WORKS – STREETS & FLEET

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\*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

# PUBLIC WORKS – STREETS & FLEET

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## DIVISION DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

## MISSION STATEMENT

Dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

## FY 2023 GOALS

**Goal # 1** Implement the Citywide Watershed Study through both capital and maintenance projects.

**Funding:** General Operations, Staff time; Infrastructure Capital, \$700,000

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II,ES-III,ES-IV

**Goal # 2** Research and pursue the potential purchase of electric vehicles along with the necessary infrastructure improvements to accommodate charging stations including the impacts to the fleet maintenance division.

**Funding:** General Operating, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** ES-II, EMS-II

**Goal # 3** Implement downtown recycling program utilizing the data collected from the pilot program.

**Funding:** SSA #1, Staff time

**Completion Date:** 04/30/2023

**Strategic Plan:** ES-II

# PUBLIC WORKS – STREETS & FLEET

**Goal # 4** Review and develop strategies and potential alternatives for upgrading/replacing the current fuel dispensing system.

**Funding:** General Operating, Staff time; General Capital, \$20,000

**Completion Date:** 04/30/2023

**Strategic Plan:** ES-II

**Goal # 5** Replace the Polyurethane traffic topping areas throughout the parking garage to protect and extend the longevity of the structure by covering exposed steel and expansion joints.

**Funding:** General Operating, Staff time; Commuter Parking Fund Capital, \$250,000 (revenue and/or funding dependent)

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Trees Removed	165	110	95	95
Total Number of Parkway Trees Trimmed	2,625	3,300	3,600	3,600
Number of Parkway Trees Planted	60	70	70	500
Number of Snow Events	17	15	17	20
Salt Used (Tons)	1800	1,308	1,927	1,500
Asphalt Patching (Tons)	225	200	200	200
Number of Fleet Repairs Performed	1800	1,258	1,258	1,300
Number of Burials	43	40	40	40
Number of Plots Sold	38	42	42	45

# PUBLIC WORKS – STREETS & FLEET PERSONNEL SUMMARY

Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
Superintendent of Streets and Fleet	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	1	1
Street Maintenance Supervisor	1	1	1	1	1	1
Street Maintenance Lead Worker	4	4	4	4	4	4
Street Maintenance Worker	8	8	8	8	8	8
Fleet Maintenance Supervisor	1	1	1	1	1	1
Fleet Maintenance Technician	2	2	2	2	2	2
<b><i>Part-Time</i></b>						
Fleet Summer Intern	-	-	1	-	-	-
Streets Summer Help	-	-	1	-	2	2
Total	19	19	21	19	21	21

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>General Maintenance</b>							
501	Wages - Regular	\$ 941,350	\$ 905,629	\$ 978,274	\$ 918,835	\$ 988,799	\$ 1,068,840
502	Wages - Part-Time/Seasonal	4,200	-	6,240	-	6,960	6,960
503	Overtime	30,500	83,305	82,200	82,200	84,665	87,205
504	Stand-By	70,176	51,900	74,400	74,400	76,635	76,635
521	Group Insurance	325,469	296,140	365,478	313,949	373,780	394,673
522	Medicare	14,543	14,494	16,547	12,417	16,778	17,974
523	Social Security	62,113	61,965	70,599	54,567	71,669	76,680
524	IMRF	104,369	120,437	126,566	106,632	115,637	129,413
<b>Total Personnel Services</b>		<b>1,552,721</b>	<b>1,533,869</b>	<b>1,720,304</b>	<b>1,563,000</b>	<b>1,734,923</b>	<b>1,858,380</b>
531	Maintenance Service	61,601	55,937	78,025	65,685	103,975	55,450
544	Medical Service	1,055	1,215	1,330	1,000	1,330	1,330
546	Janitorial Service	2,405	2,401	2,540	2,500	2,540	2,540
559	Other Professional Services	-	381	500	500	500	500
561	Postage	52	9	250	200	250	250
562	Telephone	2,252	2,070	2,400	2,100	3,600	3,600
563	Publishing	87	94	300	300	300	300
564	Printing	7	160	100	100	100	100
571	Dues	870	296	890	890	890	890
572	Travel	517	1,475	540	540	540	540
573	Training	4,107	3,718	3,200	3,200	3,200	3,200
581	Utilities	76	76	160	100	160	160
582	Street Lighting	443	462	600	600	600	600
584	Landfill Charges	3,160	297	2,000	3,200	3,000	3,000
595	Rentals	2,070	2,058	3,170	3,220	3,170	3,170
599	Other Contractual Services	351	128	500	300	500	500
<b>Total Contractual Services</b>		<b>79,055</b>	<b>70,776</b>	<b>96,505</b>	<b>84,435</b>	<b>124,655</b>	<b>76,130</b>
601	Maintenance Supplies	13,135	22,149	36,610	37,950	36,610	36,610
621	Office Supplies	656	401	800	800	800	800
622	Office Equipment	495	346	500	500	1,500	500
624	Operating Supplies	14,403	17,635	23,560	15,800	23,560	23,560
625	Small Tools	1,570	2,876	6,000	4,000	6,000	6,000
626	Janitorial Supplies	175	266	400	400	400	400
627	Motor Fuel & Lubricants	43,223	24,723	39,900	47,210	49,800	52,245
631	Clothing	6,863	6,160	8,800	8,800	8,800	8,800
632	Per Copy Charges	285	269	480	350	480	480
663	Computer Software	13,267	12,482	11,560	11,560	13,480	13,480
<b>Total Commodities</b>		<b>94,073</b>	<b>87,307</b>	<b>128,610</b>	<b>127,370</b>	<b>141,430</b>	<b>142,875</b>
910	Capitalized Assets	(402,706)	(677,317)	(550,000)	(550,000)	(600,000)	(600,000)
917	Employee Awards	625	660	600	600	600	600
<b>Total Other Expenditures</b>		<b>(402,081)</b>	<b>(676,657)</b>	<b>(549,400)</b>	<b>(549,400)</b>	<b>(599,400)</b>	<b>(599,400)</b>
<b>Total General Maintenance</b>		<b>1,323,767</b>	<b>1,015,294</b>	<b>1,396,019</b>	<b>1,225,405</b>	<b>1,401,608</b>	<b>1,477,985</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Snow Control							
	559 Other Professional Services	3,005	2,614	2,100	2,650	2,800	2,800
	<b>Total Contractual Services</b>	<b>3,005</b>	<b>2,614</b>	<b>2,100</b>	<b>2,650</b>	<b>2,800</b>	<b>2,800</b>
	601 Maintenance Supplies	75,820	327,161	240,300	240,300	178,350	178,350
	624 Operating Supplies	20	-	700	200	700	700
	625 Small Tools	-	26	100	100	100	100
	<b>Total Commodities</b>	<b>75,839</b>	<b>327,187</b>	<b>241,100</b>	<b>240,600</b>	<b>179,150</b>	<b>179,150</b>
	<b>Total Snow &amp; Ice Control</b>	<b>78,844</b>	<b>329,801</b>	<b>243,200</b>	<b>243,250</b>	<b>181,950</b>	<b>181,950</b>
Forestry							
	531 Maintenance Service	366	125	2,000	1,000	2,000	2,000
	559 Other Professional Services	-	-	3,000	1,000	3,000	3,000
	564 Printing	-	-	500	-	500	500
	571 Dues & Subscriptions	575	575	600	575	600	600
	587 Mosquito Abatement	49,548	50,538	60,000	60,000	60,000	60,000
	<b>Total Contractual Services</b>	<b>50,489</b>	<b>51,238</b>	<b>66,100</b>	<b>62,575</b>	<b>66,100</b>	<b>66,100</b>
	601 Maintenance Supplies	480	560	1,000	1,000	1,000	1,000
	624 Operating Supplies	10	88	600	550	600	600
	625 Small Tools	2,314	467	4,000	3,500	4,000	4,000
	627 Motor Fuel & Lubricants	138	281	205	205	205	205
	<b>Total Commodities</b>	<b>2,942</b>	<b>1,396</b>	<b>5,805</b>	<b>5,255</b>	<b>5,805</b>	<b>5,805</b>
	<b>Total Forestry</b>	<b>53,431</b>	<b>52,634</b>	<b>71,905</b>	<b>67,830</b>	<b>71,905</b>	<b>71,905</b>
	<b>Total Streets &amp; Walks</b>	<b>\$ 1,456,042</b>	<b>\$ 1,397,729</b>	<b>\$ 1,711,124</b>	<b>\$ 1,536,485</b>	<b>\$ 1,655,463</b>	<b>\$ 1,731,840</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Fleet Maintenance							
501	Wages - Regular	\$ 127,971	\$ 131,717	\$ 143,623	\$ 140,432	\$ 144,662	\$ 156,706
503	Overtime	208	356	1,215	1,296	1,215	1,215
521	Group Insurance	22,459	21,931	24,978	25,231	26,096	27,584
522	Medicare	1,825	1,881	2,101	2,013	2,115	2,290
523	Social Security	7,804	8,040	8,980	8,603	9,043	9,791
524	IMRF	12,747	15,434	16,831	16,399	14,668	16,581
Total Personnel Services		<u>173,013</u>	<u>179,359</u>	<u>197,728</u>	<u>193,974</u>	<u>197,799</u>	<u>214,167</u>
531	Maintenance Service	55,786	32,310	70,000	40,000	66,000	68,000
544	Medical Services	-	75	-	50	-	-
562	Telephone	668	789	660	790	1,020	1,020
571	Dues	226	196	510	510	510	510
572	Travel	7	-	-	-	-	-
573	Training	180	225	1,500	1,000	3,500	3,500
595	Rentals	1,104	1,117	1,000	1,390	1,390	1,390
599	Other Contractual Services	375	26	1,000	360	1,000	1,000
Total Contractual Services		<u>58,346</u>	<u>34,739</u>	<u>74,670</u>	<u>44,100</u>	<u>73,420</u>	<u>75,420</u>
601	Maintenance Supplies	63,952	55,523	78,000	73,000	78,000	78,000
622	Office Equipment	-	-	-	-	2,000	-
624	Operating Supplies	3,680	4,086	10,685	9,685	10,685	10,685
625	Small Tools	8	1,420	3,200	3,200	3,200	3,200
626	Janitorial Supplies	-	-	500	300	500	500
627	Motor Fuel & Lubricants	4,762	2,835	11,120	11,030	10,620	10,640
631	Clothing	1,473	2,258	1,650	1,650	1,650	1,650
641	Books	33	-	-	-	-	-
663	Computer Software	500	2,081	3,570	3,570	3,570	3,570
Total Commodities		<u>74,408</u>	<u>68,202</u>	<u>108,725</u>	<u>102,435</u>	<u>110,225</u>	<u>108,245</u>
Total Fleet Maintenance		<u>\$ 305,768</u>	<u>\$ 282,301</u>	<u>\$ 381,123</u>	<u>\$ 340,509</u>	<u>\$ 381,444</u>	<u>\$ 397,832</u>



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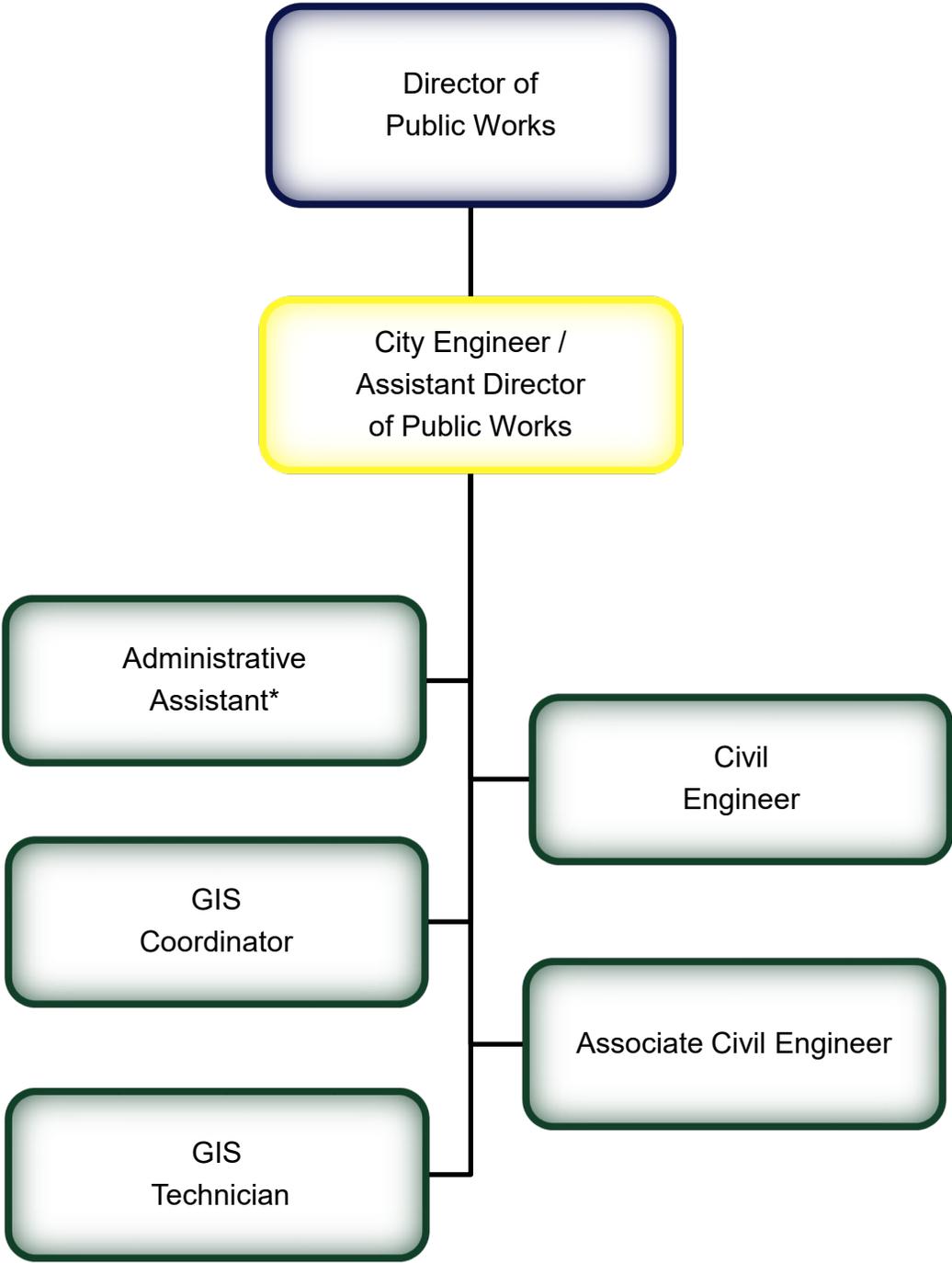
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# PUBLIC WORKS - ENGINEERING

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\*Administrative Assistant position is shared between Streets & Fleets and Engineering Divisions

# PUBLIC WORKS - ENGINEERING

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## DIVISION DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinances and display sound engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The GIS division maintains and oversees the City's land-based GIS and provides information systems support and back up and assists with improving workflow of City employees by making data accessible via paper and electronic maps and digital files, as needed for analysis and mapping purposes.

## MISSION STATEMENT

To provide professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

## FY 2023 GOALS

**Goal # 1** Finalize the design, secure all necessary land acquisitions and initiate the construction for the East State Street Corridor in conjunction with IDOT.

**Funding:** General Operating, Staff and Consultant time  
**Completion Date:** ~11/30/2026  
**Strategic Plan:** EMS-II, EV-III, ES-II, ES-III, QL-I

**Goal # 2** Finalize the design and supervise the installation of the necessary infrastructure for the development of the Southeast Industrial Park.

**Funding:** General Operating, Staff and Consultant time  
**Completion Date:** 04/30/2023  
**Strategic Plan:** EV-II, EMS-II

# PUBLIC WORKS - ENGINEERING

**Goal # 3** Implement the Citywide Watershed Study through both capital and maintenance projects.

**Funding:** General Operations, Staff time; General Capital, \$700,000

**Completion Date:** 4/30/2023

**Strategic Plan:** EMS-II, ES-III, ES-IV

**Goal # 4** Partner with Police Department to provide forward facing crime and accident mapping for residents.

**Funding:** General Operating, Staff time

**Completion Date:** 01/31/2023

**Strategic Plan:** EMS-II

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Sidewalk Replaced/Repaired (Sq. Ft)	17,858	15,000	5,263	8,950
Curb Removed/Replaced (L. Ft)	6,879	2,000	400	2,100
Pavement Maintenance (Miles)	2.0	0.00	3,540* s.y.	0
Roadway Resurfaced (Miles)	6.0	2.0	1.0	2.0
Number of Drainage & Utility Structures Improved (Each)	57	50	11	50
Sidewalk Repaired/Trip Hazard Removed (Each)	475	450	0**	291

**NOTES:**

\* This "Pavement Maintenance (miles)" item typically represents crack filling and measured in miles. In 2020, there was no funding provided for crack filling and the 3,450 square yards represents the pavement patching completed instead of crack filling.

\*\* This "Sidewalk Repaired/Trip Hazard Removed (each)" item typically represents sidewalk grindings completed by a contractor. In 2020, there was no funding provided for sidewalk grindings. Trip hazards were addressed as a part of the "Sidewalk Replaced/Repaired" item.

# PUBLIC WORKS – ENGINEERING PERSONNEL SUMMARY

Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
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### *Full-Time*

Director of Public Works	1	1	1	1	1	1
City Engineer / Assistant Director of Public Works	1	1	1	1	1	1
Civil Engineer	1	1	1	1	1	1
Associate Civil Engineer	-	-	1	1	1	1
Engineering Technician	1	1	-	-	-	-
GIS Coordinator	1	1	1	1	1	1
GIS Technician	1	1	1	1	1	1

### *Part-Time*

Engineering Summer Intern	1	1	2	2	1	1
GIS Summer Intern	1	1	1	1	0	0

Total	8	8	8	9	7	7
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CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Engineering</b>							
501	Wages - Regular	\$ 168,336	\$ 182,985	\$ 181,484	\$ 178,852	\$ 179,016	\$ 189,393
502	Wages - Part-time/Seasonal	653	-	-	-	-	-
503	Overtime	195	-	-	-	-	-
521	Group Insurance	30,680	38,264	39,990	40,962	41,428	43,394
522	Medicare	2,365	2,551	2,632	2,480	2,596	2,747
523	Social Security	10,044	10,790	11,099	10,603	11,034	11,570
524	IMRF	17,076	20,477	21,267	20,694	18,008	19,891
<b>Total Personnel Services</b>		<b>229,349</b>	<b>255,066</b>	<b>256,472</b>	<b>253,591</b>	<b>252,082</b>	<b>266,995</b>
531	Maintenance Service	721	723	920	925	1,810	1,810
542	Engineering Service	22,499	40,360	20,000	60,000	50,000	50,000
544	Medical Service	297	-	90	140	90	90
546	Janitorial Service	2,408	2,401	2,520	2,520	2,520	2,520
559	Other Professional Services	57	742	50	745	50	50
561	Postage	608	404	505	590	505	505
562	Telephone	6,233	7,298	6,000	7,500	7,500	7,500
563	Publishing	-	133	500	500	500	500
564	Printing	218	-	250	250	250	250
566	Recording Fees	-	80	350	350	350	350
571	Dues	112	336	590	800	590	590
572	Travel	604	-	1,080	1,080	1,080	1,080
573	Training	682	807	3,300	3,300	3,300	3,300
595	Rentals	695	754	740	790	800	800
<b>Total Contractual Services</b>		<b>35,133</b>	<b>54,037</b>	<b>36,895</b>	<b>79,490</b>	<b>69,345</b>	<b>69,345</b>
601	Maintenance Supplies	-	-	100	100	100	100
621	Office Supplies	743	436	1,000	1,000	1,000	1,000
622	Office Equipment	613	344	1,000	1,000	1,000	1,000
624	Operating Supplies	181	130	950	950	950	950
626	Janitorial Supplies	19	-	50	50	50	50
627	Motor Fuel & Lubricants	1,593	1,903	1,300	2,540	3,765	3,765
631	Clothing	1,327	654	1,350	1,350	1,350	1,350
632	Per Copy Charge	285	269	360	360	360	360
641	Books	52	-	-	-	-	-
<b>Total Commodities</b>		<b>4,812</b>	<b>3,737</b>	<b>6,110</b>	<b>7,350</b>	<b>8,575</b>	<b>8,575</b>
917	Employee Awards	525	200	50	50	-	100
<b>Total Other Expenditures</b>		<b>525</b>	<b>200</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>100</b>
<b>Total Engineering</b>		<b>269,818</b>	<b>313,040</b>	<b>299,527</b>	<b>340,481</b>	<b>330,002</b>	<b>345,015</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Division  
Fiscal Year Ending April 30, 2023 & 2024

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

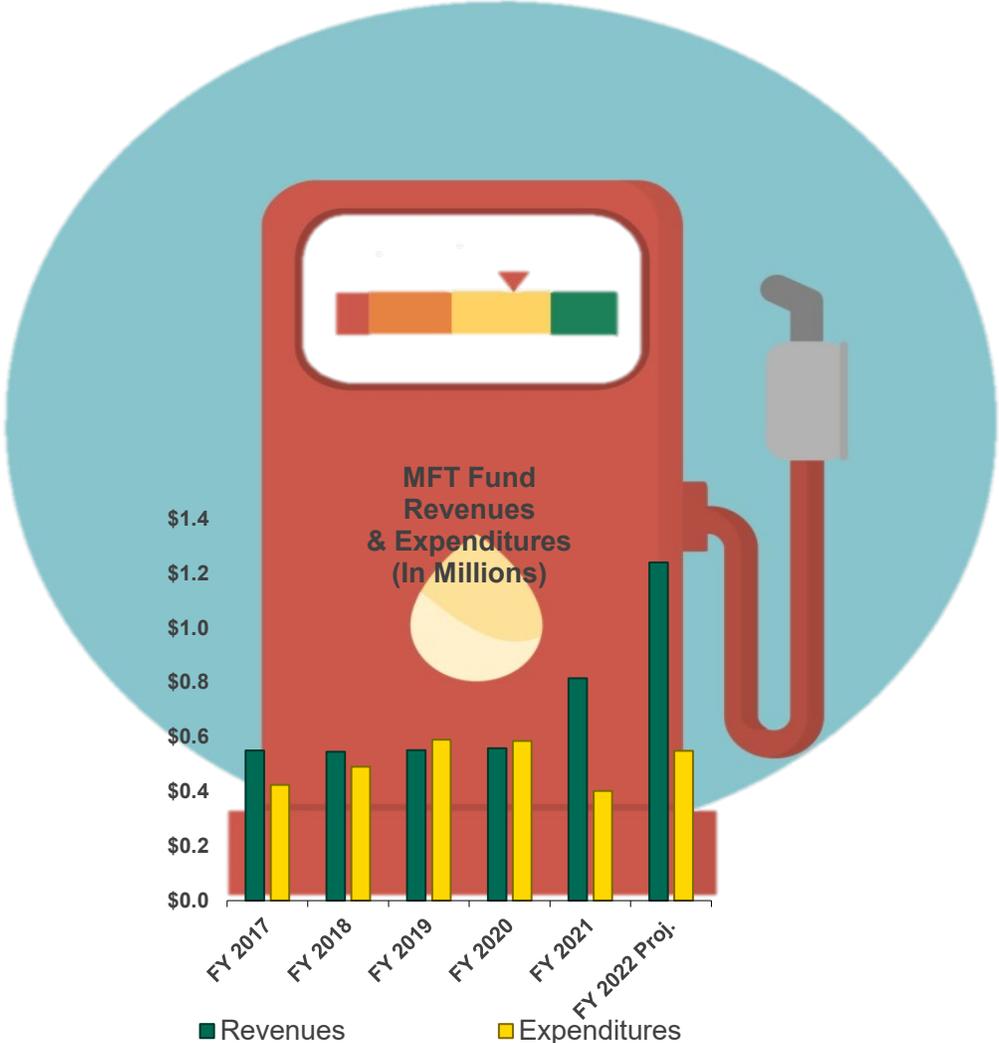
Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
GIS							
501	Wages - Regular	7,573	7,074	7,550	7,550	14,072	14,589
503	Wages - Overtime	(77)	-	-	-	-	-
521	Group Insurance	1,646	1,782	1,961	2,360	3,420	3,573
522	Medicare	105	97	109	104	204	212
523	Social Security	449	416	468	443	873	904
524	IMRF	723	845	885	874	1,416	1,532
Total Personnel Services		<u>10,420</u>	<u>10,214</u>	<u>10,973</u>	<u>11,331</u>	<u>19,985</u>	<u>20,810</u>
572	Travel	-	-	150	150	-	-
Total Contractual Services		<u>-</u>	<u>-</u>	<u>150</u>	<u>150</u>	<u>-</u>	<u>-</u>
601	Maintenance Supplies	-	-	75	75	-	-
621	Office Supplies	-	-	80	80	245	-
624	Operating Supplies	-	-	60	60	-	-
625	Small Tools	-	-	50	50	-	-
Total Commodities		<u>-</u>	<u>-</u>	<u>265</u>	<u>265</u>	<u>245</u>	<u>-</u>
Total GIS		<u>10,420</u>	<u>10,214</u>	<u>11,388</u>	<u>11,746</u>	<u>20,230</u>	<u>20,810</u>
Storm Drainage							
501	Wages - Regular	26,830	26,195	28,888	28,888	29,757	31,407
503	Overtime	57	41	-	-	-	-
504	Stand-By	(34)	-	-	-	-	-
521	Group Insurance	8,440	8,098	9,217	8,512	9,986	10,482
522	Medicare	371	341	419	400	432	455
523	Social Security	1,586	1,550	1,791	1,691	1,845	1,949
524	IMRF	2,737	2,980	3,386	3,325	2,994	3,299
Total Personnel Services		<u>39,987</u>	<u>39,206</u>	<u>43,701</u>	<u>42,816</u>	<u>45,014</u>	<u>47,592</u>
599	Other Contractual Services	4,871	4,534	5,000	5,000	5,000	5,000
Total Contractual Services		<u>4,871</u>	<u>4,534</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
601	Maintenance Supplies	11,550	13,940	11,000	11,000	11,000	11,000
624	Operating Supplies	889	1,464	2,500	2,600	2,500	2,500
Total Commodities		<u>12,439</u>	<u>15,404</u>	<u>13,500</u>	<u>13,600</u>	<u>13,500</u>	<u>13,500</u>
914	State/Federal Permit Fees	500	500	500	1,000	1,000	1,000
Total Other Expenditures		<u>500</u>	<u>500</u>	<u>500</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Storm Drainage		<u>57,797</u>	<u>59,644</u>	<u>62,701</u>	<u>62,416</u>	<u>64,514</u>	<u>67,092</u>
Total Engineering & Storm Drainage		<u>\$ 338,035</u>	<u>\$ 382,898</u>	<u>\$ 373,616</u>	<u>\$ 414,643</u>	<u>\$ 414,746</u>	<u>\$ 432,917</u>

# MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures of maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires gasoline taxes to be used to maintain streets. Illinois Motor Fuel Tax rate for gasoline, gasoline products, propane, and gasohol is \$0.38 per gallon. Special fuels, such as diesel and biodiesel, are currently taxed at \$0.43 per gallon. In fiscal year 2021, the State of Illinois added the Rebuild Illinois bonds to fund the state's infrastructure. Fiscal year 23 is the last year of three year funding of approximately \$1.4 million.

Illinois Motor Fuel Tax Rate  
\$0.38 per gallon

**FY 2023 Budget Revenues & Expenditures: \$1,043,105**



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 214 - Motor Fuel Tax Fund

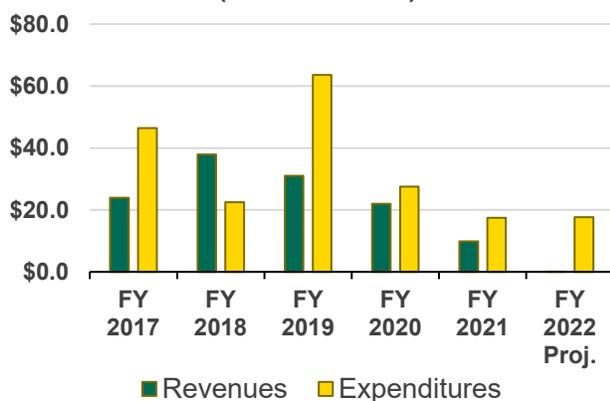
Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
445	Motor Fuel Tax	\$ 793,201	\$ 769,609	\$ 760,000	\$ 802,000	\$ 802,000	\$ 802,000
448	State/Local Grants	-	708,303	472,205	472,205	236,105	-
<b>Total Intergovernmental Revenues</b>		<b>793,201</b>	<b>1,477,911</b>	<b>1,232,205</b>	<b>1,274,205</b>	<b>1,038,105</b>	<b>802,000</b>
481	Interest Income	22,491	2,043	2,400	5,000	5,000	5,000
<b>Total Other Revenues</b>		<b>22,491</b>	<b>2,043</b>	<b>2,400</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 815,692</b>	<b>\$ 1,479,954</b>	<b>\$ 1,234,605</b>	<b>\$ 1,279,205</b>	<b>\$ 1,043,105</b>	<b>\$ 807,000</b>
<b>Expenditures and Other Financing Uses</b>							
920	Reimbursed MFT Expenditures	\$ 402,706	\$ 677,317	\$ 550,000	\$ 550,000	\$ 600,000	\$ 600,000
<b>Total Other Expenditures</b>		<b>402,706</b>	<b>677,317</b>	<b>550,000</b>	<b>550,000</b>	<b>600,000</b>	<b>600,000</b>
999	Source of Reserves	-	-	684,605	-	443,105	207,000
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>684,605</b>	<b>-</b>	<b>443,105</b>	<b>207,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 402,706</b>	<b>\$ 677,317</b>	<b>\$ 1,234,605</b>	<b>\$ 550,000</b>	<b>\$ 1,043,105</b>	<b>\$ 807,000</b>

# CULTURAL ARTS COMMISSION FUND



**FY 2023 BUDGET  
REVENUES &  
EXPENDITURES:  
\$30,830**

**Cultural Arts Fund  
Revenues & Expenditures  
(In Thousands)**



**Photo 1:** An art piece from Youth Art Showcase in partnership with the Kane County Health Department. Facebook: GenevaCenterfortheArts

**Photo 2:** 'Big Red' Artist: Hanna Dworkin (2021) for "Art on Fire Art" Program



The Cultural Arts Commission is an advisory commission, which serves to provide recommendations to the City Council for the implementation of policies, programs, and practices to encourage the arts to flourish in the community. This fund accounts for special events, including Steeple Walk, Shakespeare in the Park, and River Park Concerts.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

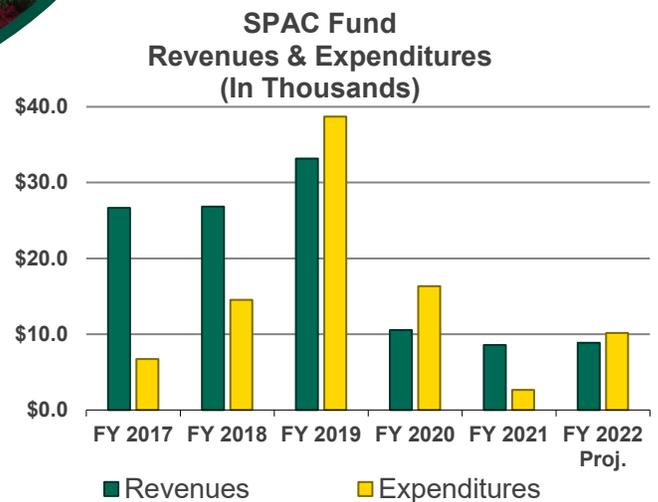
Fund 216 - Cultural Arts Commission Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 516	\$ 11	\$ 100	\$ 50	\$ 50	\$ 50
486	Donations	3,564	100	11,975	3,000	4,000	4,000
487	Special Event Fees	4,940	-	4,250	3,750	3,750	3,750
489	Miscellaneous	867	-	200	100	200	200
<b>Total Other Revenue</b>		<b>9,886</b>	<b>111</b>	<b>16,525</b>	<b>6,900</b>	<b>8,000</b>	<b>8,000</b>
491	Transfers In - General	-	-	10,000	10,000	10,000	10,000
499	Reappropriation	-	-	13,740	-	12,830	14,030
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>23,740</b>	<b>10,000</b>	<b>22,830</b>	<b>24,030</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 9,886</b>	<b>\$ 111</b>	<b>\$ 40,265</b>	<b>\$ 16,900</b>	<b>\$ 30,830</b>	<b>\$ 32,030</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Service	\$ 117	\$ -	\$ 150	\$ 150	\$ 150	\$ -
551	Advertising	250	-	-	-	50	50
559	Other Professional Services	550	-	500	550	550	550
561	Postage	-	-	-	5	-	-
564	Printing	3,132	-	3,860	2,500	2,625	2,625
565	Internet	21	21	25	25	25	25
571	Dues & Subscriptions	50	100	100	100	100	100
595	Rentals	1,551	2,246	2,250	1,730	1,730	1,730
598	Program Support	4,439	-	-	-	-	-
599	Other Contractual Services	7,100	7,495	25,400	14,000	23,600	25,000
<b>Total Contractual Services</b>		<b>17,210</b>	<b>9,862</b>	<b>32,285</b>	<b>19,060</b>	<b>28,830</b>	<b>30,080</b>
621	Office Supplies	19	-	200	50	250	200
624	Operating Supplies	-	-	430	-	200	200
632	Copy Charges	7	-	100	50	100	100
<b>Total Commodities</b>		<b>26</b>	<b>-</b>	<b>730</b>	<b>100</b>	<b>550</b>	<b>500</b>
913	Community Relations	250	-	7,250	3,725	1,450	1,450
<b>Total Other Expenditures</b>		<b>250</b>	<b>-</b>	<b>7,250</b>	<b>3,725</b>	<b>1,450</b>	<b>1,450</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 17,486</b>	<b>\$ 9,862</b>	<b>\$ 40,265</b>	<b>\$ 22,885</b>	<b>\$ 30,830</b>	<b>\$ 32,030</b>

# STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND



**FY 2023 Budget  
Revenues &  
Expenditures:  
\$25,330**



The Strategic Plan Advisory Committee preserves the life of the Strategic Plan document by prioritizing strategic communal goals, conveying them to City staff and elected officials, and where possible, assist in their implementation. Several sub-committees help to further the goals of SPAC, these include the Natural Resources Committee, International Cultural Exchange Committee, and Student Government. This fund accounts for activities related to SPAC. Resources include an annual fundraising event for city trees, donations, and a transfer from the General Fund.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 217 - SPAC Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
469	Sale of Materials	\$ -	\$ 975	\$ 1,820	\$ 1,400	\$ 1,820	\$ 1,820
Total Service Charges		<u>-</u>	<u>975</u>	<u>1,820</u>	<u>1,400</u>	<u>1,820</u>	<u>1,820</u>
481	Interest Income	823	62	200	5	200	200
486	Donations	200	500	6,500	1,000	6,500	6,500
487	Special Event Fees	4,045	2,225	4,000	4,000	4,000	4,000
489	Miscellaneous Income	-	-	250	250	250	250
Total Other Revenues		<u>5,068</u>	<u>2,787</u>	<u>10,950</u>	<u>5,255</u>	<u>10,950</u>	<u>10,950</u>
491	Transfers In - General Fund	3,500	3,500	3,500	3,500	3,500	3,500
499	Reappropriation	-	-	-	-	9,060	-
Total Other Financing Sources		<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>12,560</u>	<u>3,500</u>
Total Revenues and Other Financing Sources		<u>\$ 8,568</u>	<u>\$ 7,262</u>	<u>\$ 16,270</u>	<u>\$ 10,155</u>	<u>\$ 25,330</u>	<u>\$ 16,270</u>
Expenditures and Other Financing Uses							
547	Banking Service	\$ 6	\$ -	\$ 200	\$ 10	\$ 200	\$ 200
559	Other Professional Services	-	-	-	-	10,000	-
561	Postage	-	8	145	100	145	145
571	Dues & Subscriptions	100	100	100	100	100	100
572	Travel & Meals	815	-	1,800	1,600	1,800	1,800
Total Contractual Services		<u>922</u>	<u>108</u>	<u>2,245</u>	<u>1,810</u>	<u>12,245</u>	<u>2,245</u>
621	Office Supplies	36	-	60	60	60	60
624	Operating Supplies	1,694	2,480	13,000	13,000	13,000	13,000
632	Per Copy Charges	-	-	25	-	25	25
Total Commodities		<u>1,729</u>	<u>2,480</u>	<u>13,085</u>	<u>13,060</u>	<u>13,085</u>	<u>13,085</u>
999	Source of Reserves	-	-	940	-	-	940
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>940</u>	<u>-</u>	<u>-</u>	<u>940</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,651</u>	<u>\$ 2,588</u>	<u>\$ 16,270</u>	<u>\$ 14,870</u>	<u>\$ 25,330</u>	<u>\$ 16,270</u>

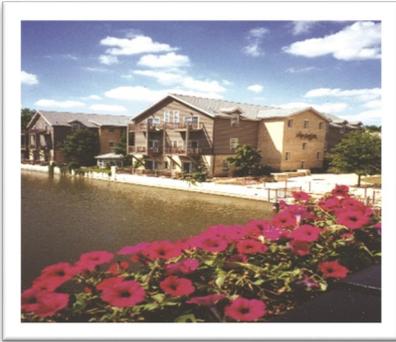
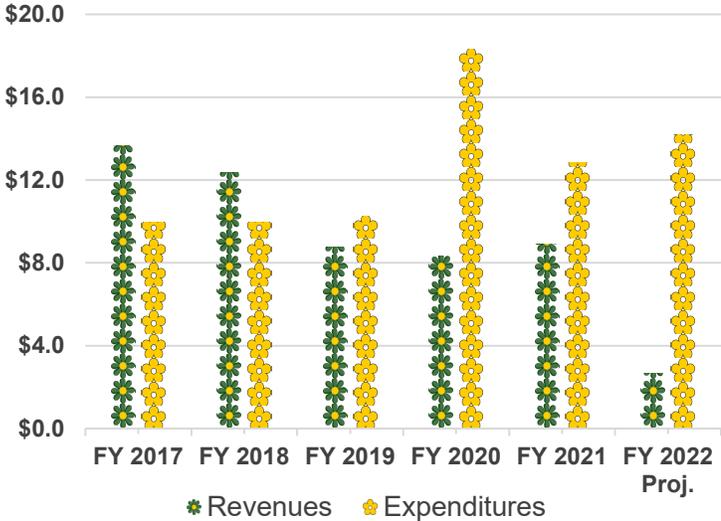
# BEAUTIFICATION COMMITTEE FUND



The Beautification Committee consists of families, organizations, businesses, and individual volunteers that adopt and maintain planting beds, containers, and flower boxes within Geneva’s Central Business District. This fund accounts for the purchase and maintenance of flowers and plants. Resources include donations and interest income.

**FY 2023 Budget  
Revenues &  
Expenditures:  
  
\$18,345**

**Beautification Committee Fund  
Revenues & Expenditures  
(In Thousands)**



## Planting Calendar

Date	Descriptions
May 14, 2022	Summer Planting
August 27, 2022	Fall Planting



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 218 - Beautification Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 321	\$ 5	\$ 10	\$ 5	\$ 5	\$ 5
486	Donations	8,569	7,290	3,100	3,650	3,650	3,650
<b>Total Other Revenues</b>		<u>8,890</u>	<u>7,295</u>	<u>3,110</u>	<u>3,655</u>	<u>3,655</u>	<u>3,655</u>
491	Transfers In - General	-	-	10,000	10,000	10,000	10,000
499	Reappropriation	-	-	2,265	-	4,690	-
<b>Total Other Financing Sources</b>		<u>-</u>	<u>-</u>	<u>12,265</u>	<u>10,000</u>	<u>14,690</u>	<u>10,000</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 8,890</u>	<u>\$ 7,295</u>	<u>\$ 15,375</u>	<u>\$ 13,655</u>	<u>\$ 18,345</u>	<u>\$ 13,655</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 2,000	\$ 1,179	\$ 1,900	\$ 1,900	\$ 5,500	\$ 50
547	Banking Services	22	11	25	25	25	25
561	Postage	-	-	500	500	500	500
564	Printing	-	-	300	300	300	300
599	Other Contractual Services	-	400	-	-	-	-
<b>Total Contractual Services</b>		<u>2,022</u>	<u>1,590</u>	<u>2,725</u>	<u>2,725</u>	<u>6,325</u>	<u>875</u>
624	Operating Supplies	10,832	7,994	12,650	12,650	12,020	12,020
<b>Total Commodities</b>		<u>10,832</u>	<u>7,994</u>	<u>12,650</u>	<u>12,650</u>	<u>12,020</u>	<u>12,020</u>
999	Source of Reserves	-	-	-	-	-	760
<b>Total Other Financing Uses</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>760</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 12,854</u>	<u>\$ 9,584</u>	<u>\$ 15,375</u>	<u>\$ 15,375</u>	<u>\$ 18,345</u>	<u>\$ 13,655</u>

# TOURISM FUND

The City of Geneva is home to many events sponsored by various organizations, including Swedish Days Festival, Geneva Arts Fair, Geneva Concours d'Elegance, and Festival of the Vine that help make Geneva a tourist destination. The Tourism Fund supports event-related expenses, programs, and initiatives to market the City, including support to the Geneva Chamber of Commerce and the Geneva History Museum. Resources include Hotel/Motel Tax receipts of 5.0% total fee charged for overnight stays.

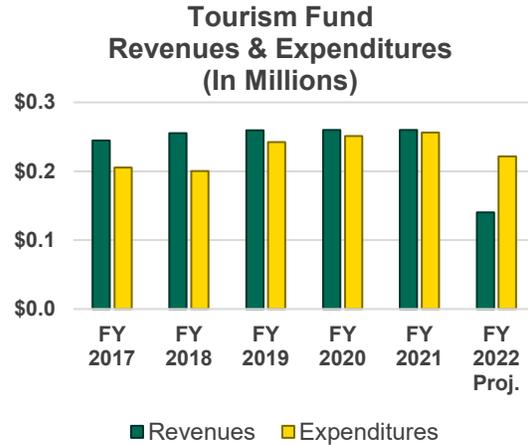


Photo: Festival of the Vine

**FY 2023 Budget  
Revenues &  
Expenditures:  
\$322,985**



Photo: Instagram @groundeffectphoto

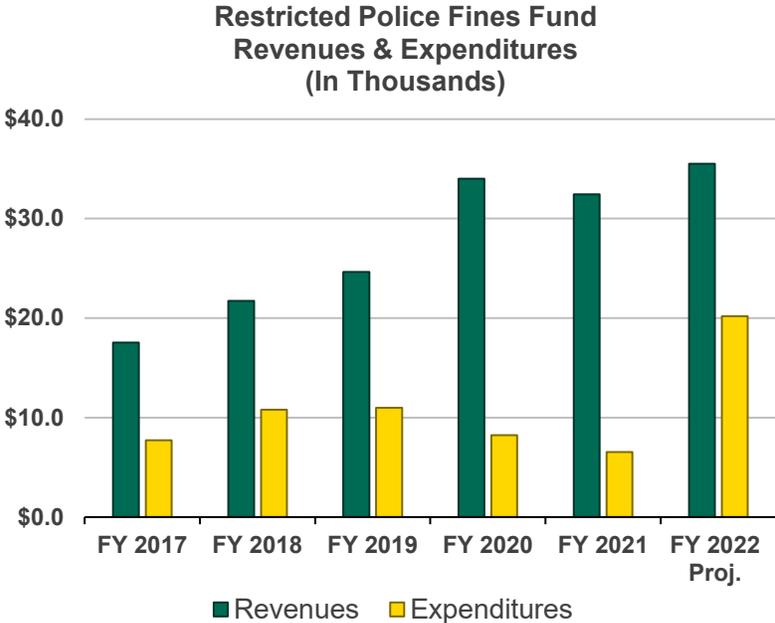
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 219 - Tourism Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
414	Hotel/Motel Tax	\$ 258,148	\$ 145,921	\$ 191,250	\$ 255,000	\$ 255,000	\$ 255,000
Total Taxes		<u>258,148</u>	<u>145,921</u>	<u>191,250</u>	<u>255,000</u>	<u>255,000</u>	<u>255,000</u>
481	Interest Income	1,954	36	100	50	50	50
489	Miscellaneous	-	-	-	-	-	-
Total Other Revenues		<u>1,954</u>	<u>36</u>	<u>100</u>	<u>50</u>	<u>50</u>	<u>50</u>
499	Reappropriation	-	-	-	-	67,935	64,985
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,935</u>	<u>64,985</u>
Total Revenues and Other Financing Sources		<u>\$ 260,102</u>	<u>\$ 145,957</u>	<u>\$ 191,350</u>	<u>\$ 255,050</u>	<u>\$ 322,985</u>	<u>\$ 320,035</u>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 32,612	\$ 30,653	\$ 31,449	\$ 31,376	\$ 42,866	\$ 46,484
502	Wages - Part-Time/Seasonal	11,555	24,247	33,120	29,985	-	-
521	Group Insurance	8,935	7,175	7,463	7,654	9,875	10,363
522	Medicare	618	771	936	862	622	674
523	Social Security	2,643	3,297	3,952	3,686	2,658	2,820
524	IMRF	3,031	3,530	3,686	3,630	4,311	4,883
528	Unemployment Compensation	-	-	-	-	-	-
Total Personnel Services		<u>59,395</u>	<u>69,672</u>	<u>80,606</u>	<u>77,193</u>	<u>60,332</u>	<u>65,224</u>
531	Maintenance Services	3,094	5,819	18,464	10,502	8,963	8,961
559	Other Professional Services	-	-	-	1,750	-	-
561	Postage	-	-	100	-	50	50
564	Printing	41	22	2,100	2,100	2,100	2,100
571	Dues & Subscriptions	84	203	150	260	150	150
572	Travel & Meals	72	-	250	250	250	250
573	Training & Professional Development	-	15	200	150	200	200
575	Publications	-	-	150	100	100	100
598	Program Support	169,903	74,388	49,150	167,650	242,150	242,150
599	Other Contractual Services	-	1,304	1,000	-	8,340	500
Total Contractual Services		<u>173,193</u>	<u>81,751</u>	<u>71,564</u>	<u>182,762</u>	<u>262,303</u>	<u>254,461</u>
621	Office Supplies	87	-	150	150	150	150
624	Operating Supplies	137	-	50	50	50	50
632	Per Copy Charges	10	-	150	150	150	150
Total Commodities		<u>234</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>
815	Improvement Other than Buildings	23,364	-	30,000	30,000	-	-
Total Capital Outlay		<u>23,364</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>-</u>
999	Source of Reserves	-	-	8,830	-	-	-
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>8,830</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 256,187</u>	<u>\$ 151,423</u>	<u>\$ 191,350</u>	<u>\$ 290,305</u>	<u>\$ 322,985</u>	<u>\$ 320,035</u>

# RESTRICTED POLICE FINES FUND

Restricted Police Fines, as set forth by Illinois State Statute 625 ILCS 5/11-501.01(f), are to be used for the enforcement and prevention of driving while under the influence of alcohol or drugs. This fund accounts for maintenance, training, and equipment purchases for the Police Department. The source of funds are DUI fines, drug forfeitures, court supervision fees, and the City’s portion of sales tax from cannabis sales.



**FY 2023  
Budget  
Revenues &  
Expenditures:  
\$72,215**

There were 42 approximate reported Drug Crime Arrests reported to the State of Illinois made in the City of Geneva for the calendar year 2021 compared to 11 in 2020. The total number represents the arrest for violations comprising of the following acts: Cannabis Control Act, Controlled Substance Act, Hypodermic Syringes and Needles Act, and Drug Paraphernalia Act.



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 235 - Restricted Police Fines Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
440	Sales Tax	\$ 4,530	\$ 19,019	\$ 13,500	\$ 21,400	\$ 21,400	\$ 21,400
Total Taxes		<u>4,530</u>	<u>19,019</u>	<u>13,500</u>	<u>21,400</u>	<u>21,400</u>	<u>21,400</u>
457	Restricted Police Fines	27,922	28,811	22,000	27,500	27,500	27,500
Total Fines & Forfeits		<u>27,922</u>	<u>28,811</u>	<u>22,000</u>	<u>27,500</u>	<u>27,500</u>	<u>27,500</u>
499	Reappropriation	-	-	38,090	-	23,315	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>38,090</u>	<u>-</u>	<u>23,315</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 32,452</u>	<u>\$ 47,831</u>	<u>\$ 73,590</u>	<u>\$ 48,900</u>	<u>\$ 72,215</u>	<u>\$ 48,900</u>
Expenditures and Other Financing Uses							
503	Overtime	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
521	Group Insurance	-	-	81	-	75	75
522	Medicare	-	-	36	-	36	36
Total Personnel Services		<u>-</u>	<u>-</u>	<u>2,617</u>	<u>2,500</u>	<u>2,611</u>	<u>2,611</u>
531	Maintenance Service	5,438	6,302	13,103	11,100	11,104	11,104
573	Training & Professional Development	-	-	1,000	1,000	1,000	1,000
599	Other Contractual Services	-	-	-	290	-	-
Total Contractual Services		<u>5,438</u>	<u>6,302</u>	<u>14,103</u>	<u>12,390</u>	<u>12,104</u>	<u>12,104</u>
601	Maintenance Supplies	912	-	7,000	7,000	7,000	7,000
624	Operating Supplies	175	-	6,000	6,000	6,000	6,000
631	Clothing Allowance	-	1,035	3,000	3,000	3,000	2,000
Total Commodities		<u>1,087</u>	<u>1,035</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	<u>15,000</u>
820	Machinery & Equipment	-	-	-	-	41,500	-
825	Vehicles	-	-	40,870	40,870	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>40,870</u>	<u>40,870</u>	<u>41,500</u>	<u>-</u>
999	Source of Reserves	-	-	-	-	-	19,185
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,185</u>
Total Expenditures and Other Financing Uses		<u>\$ 6,526</u>	<u>\$ 7,337</u>	<u>\$ 73,590</u>	<u>\$ 71,760</u>	<u>\$ 72,215</u>	<u>\$ 48,900</u>

# PUBLIC, EDUCATION AND GOVERNMENT ACCESS (PEG) TELEVISION FUND

The Communications Act of 1934 established the use of cable channels for public, educational, or governmental use. In addition to broadcasting various City meetings, the Geneva Broadcast Network also includes original programming such as “Business Beat” and “Officially Speaking”. The PEG Fund accounts for the maintenance of television production equipment, computers, office furniture, and other capital necessary for broadcasting. The cable television franchise fee from cable TV companies servicing the community and interest income on investments is the main revenue sources for this fund.

FY 2023  
Revenues &  
Expenditures:  
\$23,475



CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 240 - PEG Fund

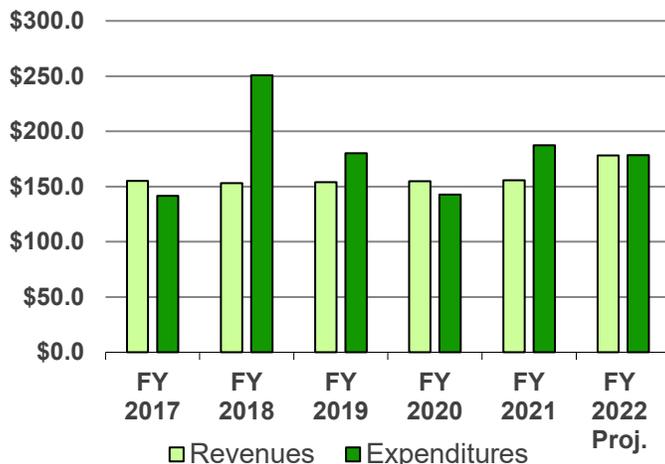
Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
471	General Government Fees	\$ 31,146	\$ 28,518	\$ 29,000	\$ 26,000	\$ 21,000	\$ 18,000
<b>Total Fines &amp; Forfeits</b>		<b>31,146</b>	<b>28,518</b>	<b>29,000</b>	<b>26,000</b>	<b>21,000</b>	<b>18,000</b>
481	Interest Income	3,524	150	1,600	50	50	50
<b>Total Other Revenues</b>		<b>3,524</b>	<b>150</b>	<b>1,600</b>	<b>50</b>	<b>50</b>	<b>50</b>
499	Reappropriation	-	-	-	-	2,425	-
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,425</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 34,670</b>	<b>\$ 28,669</b>	<b>\$ 30,600</b>	<b>\$ 26,050</b>	<b>\$ 23,475</b>	<b>\$ 18,050</b>
<b>Expenditures and Other Financing Uses</b>							
622	Office Equipment	\$ 962	\$ -	\$ -	\$ -	\$ -	\$ -
623	Office Furniture	-	2,320	-	-	-	-
<b>Total Commodities</b>		<b>962</b>	<b>2,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
810	Buildings & Improvements	-	40	-	-	-	-
835	Computer Equipment	80	8,902	25,000	-	23,475	-
<b>Total Capital Outlay</b>		<b>80</b>	<b>8,942</b>	<b>25,000</b>	<b>-</b>	<b>23,475</b>	<b>-</b>
999	Source of Reserves	-	-	5,600	-	-	18,050
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>5,600</b>	<b>-</b>	<b>-</b>	<b>18,050</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 1,042</b>	<b>\$ 11,262</b>	<b>\$ 30,600</b>	<b>\$ -</b>	<b>\$ 23,475</b>	<b>\$ 18,050</b>

# GENEVA COMMUNITY MENTAL HEALTH FUND

The Geneva Community Mental Health Board was established in 1989 under Illinois State Statute 405 ILCS 20. The Board grants funding to various non-for-profit organizations that provide services to City of Geneva residents. Resources are provided by property taxes. FY 2023 budgeted revenues and expenditures are \$179,775.

Geneva Community Mental Health Board FY 2022 Grant Recipients	
Association of Individual Development	\$ 27,500
Ecker Center for Behavioral Health	\$ 27,500
TriCity Family Service	\$ 18,800
Lazarus House	\$ 13,800
The Lighthouse Foundation	\$ 13,700
Fox Valley Hands of Hope	\$ 10,100
The Joshua Tree Community	\$ 7,600
Elderday Center	\$ 7,000
Suicide Prevention Services	\$ 6,600
Horse Power Therapeutic Riding	\$ 5,500
National Alliance on Mental Illness	\$ 5,300
DayOnePact	\$ 3,000
Fox Valley Special Recreation	\$ 2,600
Second Act, Scene 2	\$ 1,000

Mental Health Fund  
Revenues & Expenditures  
(In Thousands)



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 242 - Mental Health

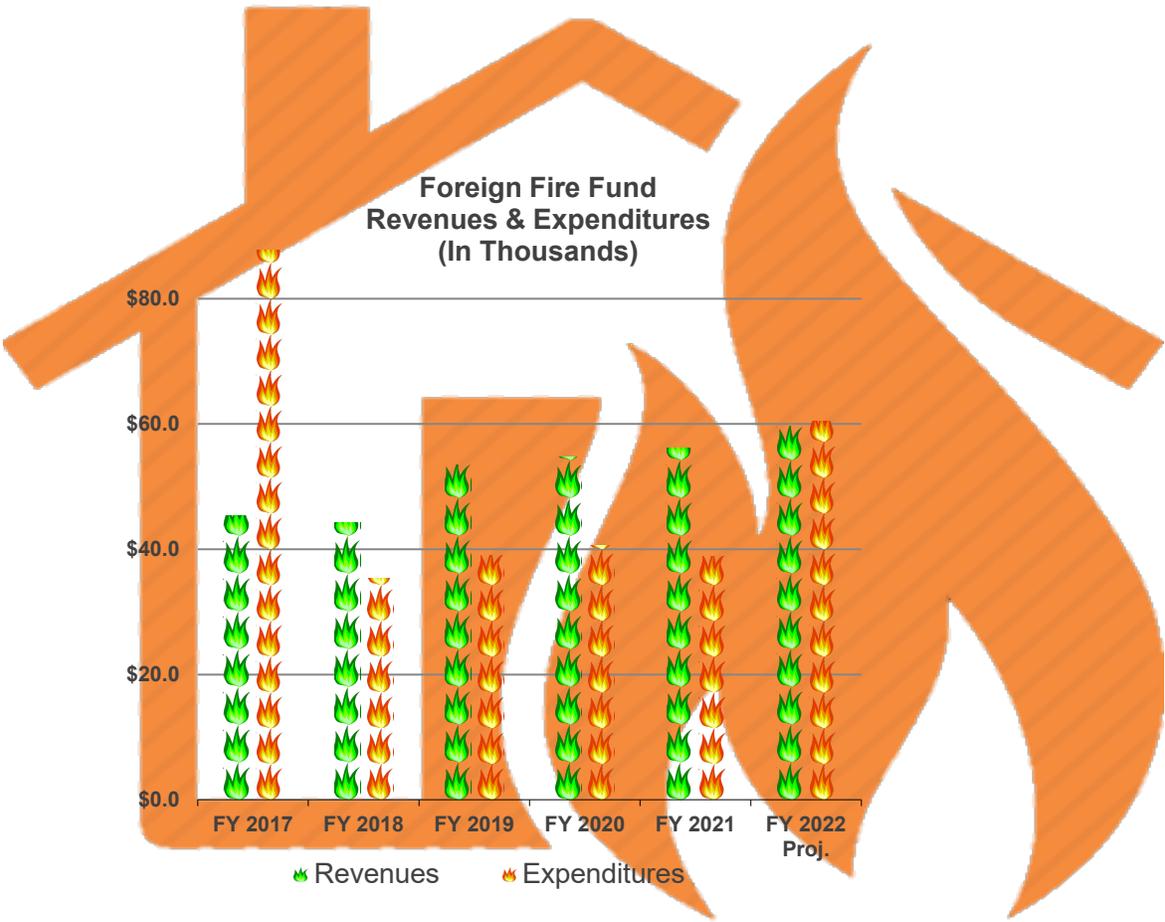
Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 154,580	\$ 177,826	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000
<b>Total Taxes</b>		<b>154,580</b>	<b>177,826</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>
481	Interest Income	1,245	102	25	1,600	25	25
486	Donations Gifts	-	-	-	-	-	-
499	Reappropriation	-	-	1,750	-	1,750	1,750
<b>Total Other Revenues</b>		<b>1,245</b>	<b>102</b>	<b>1,775</b>	<b>1,600</b>	<b>1,775</b>	<b>1,775</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 155,825</b>	<b>\$ 177,928</b>	<b>\$ 179,775</b>	<b>\$ 179,600</b>	<b>\$ 179,775</b>	<b>\$ 179,775</b>
<b>Expenditures and Other Financing Uses</b>							
559	Other Professional Services	\$ 1,275	\$ 1,050	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
571	Dues & Subscriptions	1,000	-	775	775	775	775
<b>Total Contractual Services</b>		<b>2,275</b>	<b>1,050</b>	<b>2,775</b>	<b>2,775</b>	<b>2,775</b>	<b>2,775</b>
915	Charitable Donations	185,000	200,000	177,000	150,000	177,000	177,000
<b>Total Other Expenditures</b>		<b>185,000</b>	<b>200,000</b>	<b>177,000</b>	<b>150,000</b>	<b>177,000</b>	<b>177,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 187,275</b>	<b>\$ 201,050</b>	<b>\$ 179,775</b>	<b>\$ 152,775</b>	<b>\$ 179,775</b>	<b>\$ 179,775</b>

# FOREIGN FIRE INSURANCE FUND

The Geneva Foreign Fire Board was established in accordance with Illinois State Statute 65 ILCS 5/11-10-2. The Foreign Fire Insurance Fund accounts for restricted expenditures for the maintenance, use and benefit of the Fire Department. Resources come from the City's portion of the 2% insurance tax on fire insurance policies sold by out of state insurance companies.

The Foreign Fire Insurance Board is comprised of seven trustees; six members are elected at large by the sworn members of the department. The Fire Chief is required to hold the last trustee position per statute.

## FY 2023 Budget Revenues & Expenditures: \$62,510



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 245 - Foreign Fire Insurance Board

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
411	Foreign Fire Insurance Tax	\$ 53,124	\$ 59,670	\$ 60,000	\$ 63,920	\$ 60,000	\$ 60,000
<b>Total Taxes</b>		<b>53,124</b>	<b>59,670</b>	<b>60,000</b>	<b>63,920</b>	<b>60,000</b>	<b>60,000</b>
473	Public Safety Fees	2,580	-	2,500	2,500	2,500	2,500
<b>Total Service Fees</b>		<b>2,580</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
481	Interest Income	10	12	10	10	10	10
485	Reimbursed Expenditures	500	-	-	-	-	-
489	Miscellaneous	-	-	-	900	-	-
<b>Total Other Revenues</b>		<b>510</b>	<b>12</b>	<b>10</b>	<b>910</b>	<b>10</b>	<b>10</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 56,215</b>	<b>\$ 59,682</b>	<b>\$ 62,510</b>	<b>\$ 67,330</b>	<b>\$ 62,510</b>	<b>\$ 62,510</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 6,348	\$ -	\$ -	\$ -	\$ -	\$ -
547	Banking Service	99	69	100	100	100	100
571	Dues & Subscriptions	-	100	250	250	250	250
572	Travel & Meals	-	-	-	-	-	-
573	Training & Professional Development	1,000	577	5,000	5,000	5,000	5,000
592	General Insurance	194	194	195	195	195	195
<b>Total Contractual Services</b>		<b>7,641</b>	<b>940</b>	<b>5,545</b>	<b>5,545</b>	<b>5,545</b>	<b>5,545</b>
601	Maintenance Supplies	257	-	500	500	500	500
622	Office Equipment	232	3,107	-	-	-	-
623	Office Furniture	-	1,305	-	-	-	-
624	Operating Supplies	8,248	12,452	20,000	20,000	20,000	20,000
631	Clothing	3,451	2,761	3,200	3,700	3,200	3,200
<b>Total Commodities</b>		<b>12,188</b>	<b>19,624</b>	<b>23,700</b>	<b>24,200</b>	<b>23,700</b>	<b>23,700</b>
810	Buildings & Improvements	9,977	-	-	-	-	-
820	Machinery & Equipment	-	13,683	-	70	-	-
<b>Total Capital Outlay</b>		<b>9,977</b>	<b>13,683</b>	<b>-</b>	<b>70</b>	<b>-</b>	<b>-</b>
913	Community Relations	2,591	509	1,500	1,500	1,500	1,500
917	Employee Awards	6,394	7,544	2,000	2,000	2,000	2,000
<b>Total Other Expenditures</b>		<b>8,985</b>	<b>8,053</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
999	Source of Reserves	-	-	29,765	-	29,765	29,765
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>29,765</b>	<b>-</b>	<b>29,765</b>	<b>29,765</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 38,790</b>	<b>\$ 42,300</b>	<b>\$ 62,510</b>	<b>\$ 33,315</b>	<b>\$ 62,510</b>	<b>\$ 62,510</b>

# SPECIAL SERVICE AREAS (SSA)

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A Special Service Area is a financing technique that allows the continuing maintenance costs for a contiguous area within the City to be borne by that area itself (rather than the City as whole). The City has twenty-five SSA's throughout the City of which eleven are active. Activation of a dormant SSA may occur when a developer or homeowner association discontinue maintenance responsibilities within an SSA.

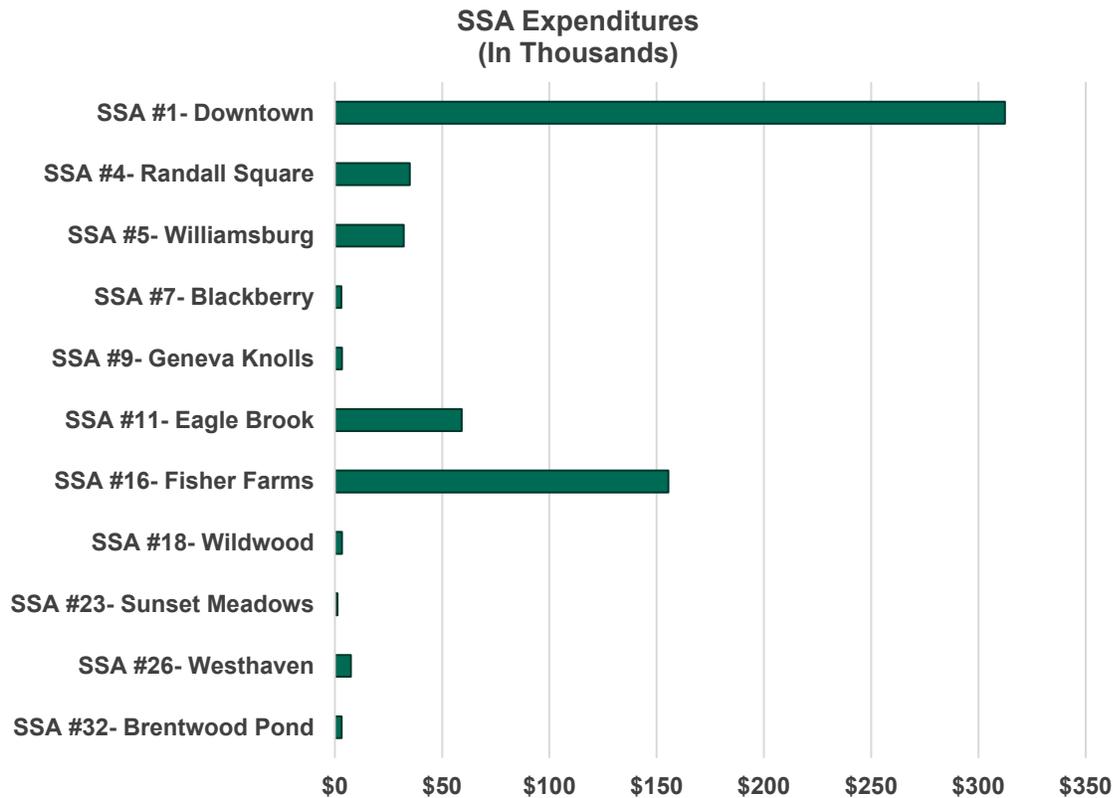
The City levies an SSA tax annually on each property within an active SSA. The taxes levied offset the maintenance costs of the subdivision's public areas (examples include: storm water basins, landscaping, etc.) and may fluctuate year-to-year. The City accounts for each active SSA within its own fund to ensure proper recording. Surpluses within each fund are used to offset future costs.

## **Active SSA's**

- **SSA #1 – Downtown** Located in the downtown historic district of the City; this fund accounts for the financing of maintenance, parking control, and capital improvement activities within SSA #1 and the repayment of SSA bonds. Resources include special service area property taxes and property leases.
- **SSA #4 – Randall Square** Located in the Randall Square subdivision. Resources are provided by special service area property taxes.
- **SSA #5 – Williamsburg** Located in the Williamsburg subdivision. Resources are provided by special service area property taxes.
- **SSA #7 – Blackberry** Located in the Blackberry subdivision. Resources are provided by special service area property taxes.
- **SSA #9 – Geneva Knolls** Located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.
- **SSA #11 – Eagle Brook** Located in the Eagle Brook subdivision. Resources are provided by special service area property taxes.
- **SSA #16 – Fisher Farms** Located in the Fisher Farms subdivision of the City. Resources are provided by special service area property taxes.
- **SSA #18 – Wildwood** Located in the Wildwood subdivision. Resources are provided by special service area property taxes.
- **SSA #23 – Sunset Meadows** Located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.
- **SSA #26 – Westhaven** Located in the Westhaven subdivision. Resources are provided by special service area property taxes.
- **SSA #32 – Brentwood's Pond** Accounts for the financing of maintenance, repair, renewal, and replacement of storm and surface water retention basin. Resources are provided by special service area property taxes.

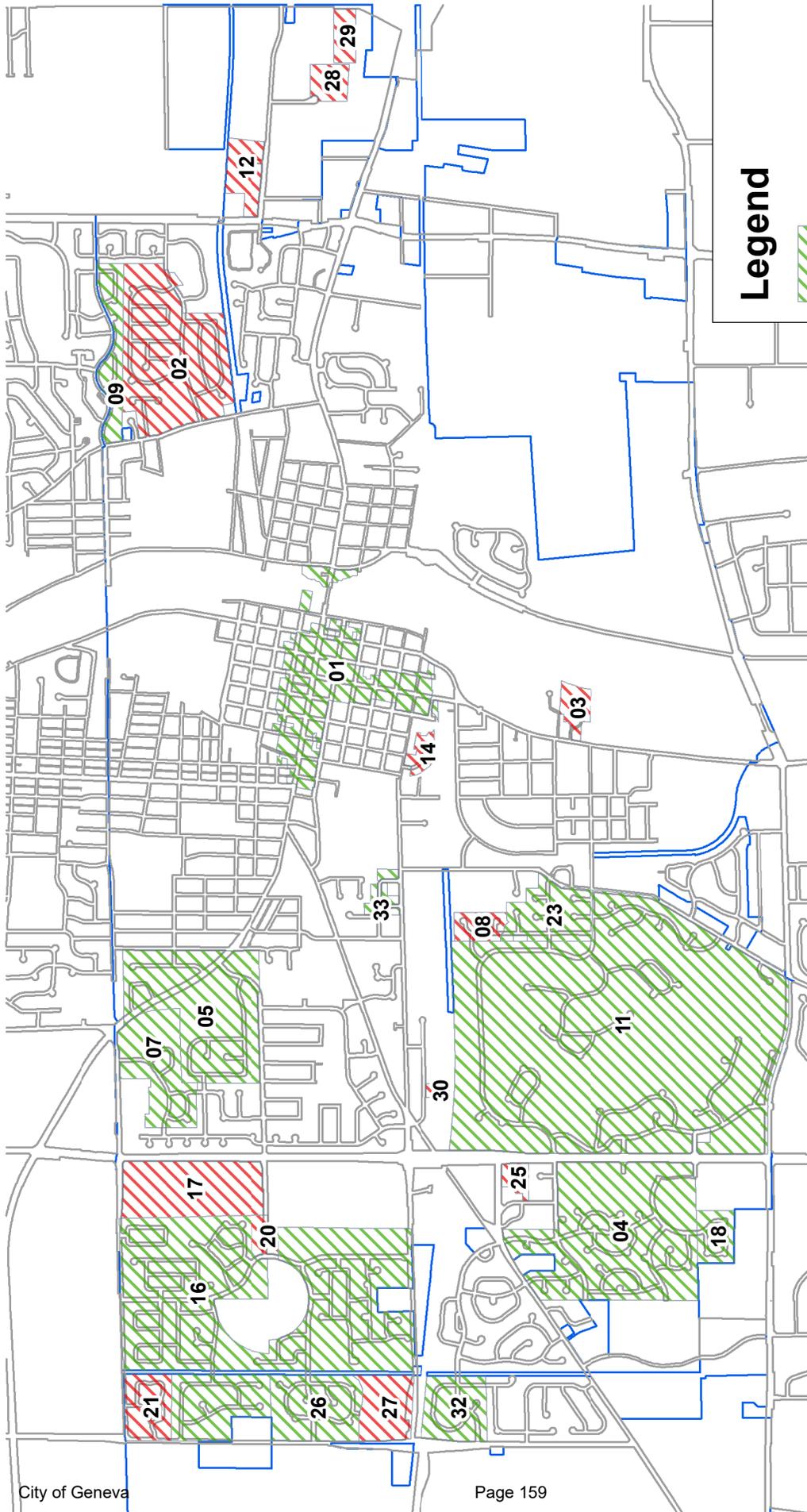
# SPECIAL SERVICE AREAS (SSA)

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## ***Inactive SSA's***

- SSA #2 – Geneva East
- SSA #3 – McLaughlin Subdivision
- SSA #8 – Sunset Meadows III
- SSA #12 – Averill Road Extension
- SSA #14 – Creekside Drive
- SSA #17 – Fisher Farms Commercial Area A
- SSA #20 – Fisher Farms Commercial Area C
- SSA #21 – Fisher Farms Commercial Area D
- SSA #25 – 1000 Randall Road
- SSA #27 – Westhaven First Baptist Church
- SSA #28 – Northern Illinois Food Bank
- SSA #29 – Roquette
- SSA #30 – 2202 Gary Lane
- SSA #33 – Cooper Woods



**Legend**

- Active SSA
- Inactive SSA
- Geneva Municipal Boundary



GENERATED BY:  
 City of Geneva, Illinois  
 Engineering Division  
 M.B. - April 2021

# Geneva SSAs

Not to Scale

Information shown on this map is schematic in nature and accuracy is not guaranteed. It is the responsibility of the user to field verify all information shown. The data is subject to change without notice. Original base maps provided via intergovernmental agreement with Kane County GIS - Technologies. Reproduction without permission from the City of Geneva is forbidden.



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 251 - SSA #1

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 207,625	\$ 208,344	\$ 205,335	\$ 206,915	\$ 201,630	\$ -
<b>Total Taxes</b>		<b>207,625</b>	<b>208,344</b>	<b>205,335</b>	<b>206,915</b>	<b>201,630</b>	<b>-</b>
451	Parking Violations	60,280	13,234	640	13,500	7,500	7,500
<b>Total Fines &amp; Forfeits</b>		<b>60,280</b>	<b>13,234</b>	<b>640</b>	<b>13,500</b>	<b>7,500</b>	<b>7,500</b>
481	Interest Income	4,525	403	750	750	750	-
<b>Total Other Revenues</b>		<b>4,525</b>	<b>403</b>	<b>750</b>	<b>750</b>	<b>750</b>	<b>-</b>
499	Reappropriation	-	-	105,555	-	150,170	329,060
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>105,555</b>	<b>-</b>	<b>150,170</b>	<b>329,060</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 272,430</b>	<b>\$ 221,981</b>	<b>\$ 312,280</b>	<b>\$ 221,165</b>	<b>\$ 360,050</b>	<b>\$ 336,560</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 90,026	\$ 90,867	\$ 96,012	\$ 94,885	\$ 109,513	\$ 118,409
502	Wages - Part-Time	-	-	6,240	2,630	6,960	6,960
503	Overtime	2,329	6,079	-	-	-	-
504	Stand-by	3,363	7,530	-	-	-	-
521	Group Insurance	30,181	31,429	33,062	33,328	37,557	39,572
522	Medicare	1,325	1,450	1,481	1,338	1,688	1,818
523	Social Security	5,561	6,079	6,207	5,721	7,116	7,627
524	IMRF	9,600	12,041	11,251	10,936	11,011	12,432
<b>Total Personnel Services</b>		<b>142,386</b>	<b>155,474</b>	<b>154,253</b>	<b>148,838</b>	<b>173,845</b>	<b>186,818</b>
531	Maintenance Service	12,632	25,363	28,450	28,200	28,450	29,875
547	Banking Fees	298	114	352	150	200	202
550	Collection Service	-	-	-	50	-	-
561	Postage	496	129	1,100	252	300	300
564	Printing	926	243	570	200	300	300
583	Garbage Disposal	42,878	40,099	26,875	46,000	61,790	64,880
595	Rentals	14,405	13,216	14,840	14,840	14,840	15,580
<b>Total Contractual Services</b>		<b>71,635</b>	<b>79,165</b>	<b>72,187</b>	<b>89,692</b>	<b>105,880</b>	<b>111,137</b>
601	Maintenance Supplies	4,963	13,869	11,200	11,400	11,200	11,760
621	Office Supplies	87	138	-	-	-	-
624	Operating Supplies	1,741	3,808	15,300	15,000	15,500	16,275
625	Small Tools	21	20	500	450	500	525
663	Computer Software	8,100	8,326	8,505	8,505	9,045	9,045
<b>Total Commodities</b>		<b>14,912</b>	<b>26,161</b>	<b>35,505</b>	<b>35,355</b>	<b>36,245</b>	<b>37,605</b>
815	Improvement Other than Buildings	-	-	20,000	20,000	-	-
825	Vehicles	-	-	-	-	13,500	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>13,500</b>	<b>-</b>
705	Principal	29,000	29,000	29,000	29,000	29,000	-
710	Interest	2,735	2,033	1,335	1,335	630	-
<b>Total Debt Service</b>		<b>31,735</b>	<b>31,033</b>	<b>30,335</b>	<b>30,335</b>	<b>29,630</b>	<b>-</b>
916	Property Taxes	-	-	-	950	950	1,000
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>950</b>	<b>950</b>	<b>1,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 260,667</b>	<b>\$ 291,833</b>	<b>\$ 312,280</b>	<b>\$ 325,170</b>	<b>\$ 360,050</b>	<b>\$ 336,560</b>

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 251 - SSA #1

Department	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
40	Administrative Services	31,735	31,033	30,335	30,335	29,630	-
70	Police	38,524	37,796	40,453	39,108	48,552	51,513
90	Public Works	190,408	223,004	241,492	255,727	281,868	285,047
Total SSA #1		\$ 260,667	\$ 291,833	\$ 312,280	\$ 325,170	\$ 360,050	\$ 336,560

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department & Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 251 - SSA #1

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
40 Administrative Services						
Debt Service	31,735	31,033	30,335	30,335	29,630	-
Total	<u>31,735</u>	<u>31,033</u>	<u>30,335</u>	<u>30,335</u>	<u>29,630</u>	<u>-</u>
70 Police						
Personnel Services	28,617	28,846	29,926	29,951	38,707	41,666
Contractual Services	1,720	486	2,022	652	800	802
Commodities	8,187	8,464	8,505	8,505	9,045	9,045
Capital Outlay	-	-	-	-	-	-
Total	<u>38,524</u>	<u>37,796</u>	<u>40,453</u>	<u>39,108</u>	<u>48,552</u>	<u>51,513</u>
90 Public Works						
Personnel Services	113,769	126,629	124,327	118,887	135,138	145,152
Contractual Services	69,915	78,679	70,165	89,040	105,080	110,335
Commodities	6,725	17,697	27,000	26,850	27,200	28,560
Capital Outlay	-	-	20,000	20,000	13,500	-
Other Expenditures	-	-	-	950	950	1,000
Total	<u>190,408</u>	<u>223,004</u>	<u>241,492</u>	<u>255,727</u>	<u>281,868</u>	<u>285,047</u>
Total SSA #1	<u>260,667</u>	<u>291,833</u>	<u>312,280</u>	<u>325,170</u>	<u>360,050</u>	<u>336,560</u>
Total SSA #1						
Personnel Services	\$ 142,386	\$ 155,474	\$ 154,253	\$ 148,838	\$ 173,845	\$ 186,818
Contractual Services	71,635	79,165	72,187	89,692	105,880	111,137
Commodities	14,912	26,161	35,505	35,355	36,245	37,605
Debt Service	31,735	31,033	30,335	30,335	29,630	-
Capital Outlay	-	-	20,000	20,000	13,500	-
Other Expenditures	-	-	-	950	950	1,000
Total	<u>260,667</u>	<u>291,833</u>	<u>312,280</u>	<u>325,170</u>	<u>360,050</u>	<u>336,560</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Administration							
705	Principal	29,000	29,000	29,000	29,000	29,000	-
710	Interest	2,735	2,033	1,335	1,335	630	-
Total Debt Service		<u>31,735</u>	<u>31,033</u>	<u>30,335</u>	<u>30,335</u>	<u>29,630</u>	<u>-</u>
Total Administration		<u>31,735</u>	<u>31,033</u>	<u>30,335</u>	<u>30,335</u>	<u>29,630</u>	<u>-</u>
Community Service							
501	Wages - Regular	19,935	19,749	20,336	20,336	26,374	28,454
521	Group Insurance	5,263	5,361	5,650	5,780	7,665	8,048
522	Medicare	277	274	294	281	382	412
523	Social Security	1,185	1,173	1,262	1,201	1,634	1,764
524	IMRF	1,956	2,288	2,384	2,353	2,652	2,988
Total Personnel Services		<u>28,617</u>	<u>28,846</u>	<u>29,926</u>	<u>29,951</u>	<u>38,707</u>	<u>41,666</u>
547	Telephone	298	114	352	152	200	202
550	Collection Service	-	-	-	50	-	300
564	Other Contractual Services	926	243	570	200	300	-
561	Postage	496	129	1,100	250	300	300
Total Contractual Services		<u>1,720</u>	<u>486</u>	<u>2,022</u>	<u>652</u>	<u>800</u>	<u>802</u>
621	Office Supplies	87	138	-	-	-	-
663	Computer Software	8,100	8,326	8,505	8,505	9,045	9,045
Total Commodities		<u>8,187</u>	<u>8,464</u>	<u>8,505</u>	<u>8,505</u>	<u>9,045</u>	<u>9,045</u>
835	Computer Equipment	-	-	-	-	-	-
Public Works							
501	Wages - Regular	70,091	71,118	75,676	74,549	83,139	89,955
502	Wages - Part Time/Seasonal	-	-	6,240	2,630	6,960	6,960
503	Overtime	2,329	6,079	-	-	-	-
504	Stand-By	3,363	7,530	-	-	-	-
521	Group Insurance	24,918	26,067	27,412	27,548	29,892	31,524
522	Medicare	1,048	1,176	1,187	1,057	1,306	1,406
523	Social Security	4,376	4,906	4,945	4,520	5,482	5,863
524	IMRF	7,644	9,752	8,867	8,583	8,359	9,444
528	Unemployment Compensation	-	-	-	-	-	-
Total Personnel Services		<u>113,769</u>	<u>126,629</u>	<u>124,327</u>	<u>118,887</u>	<u>135,138</u>	<u>145,152</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 251 - SSA #1

Account	Description	2017-2018 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
	531 Maintenance Service	12,632	25,363	28,450	28,200	28,450	29,875
	583 Garbage Disposal	42,878	40,099	26,875	46,000	61,790	64,880
	595 Rentals	14,405	13,216	14,840	14,840	14,840	15,580
	<b>Total Contractual Services</b>	<b>69,915</b>	<b>78,679</b>	<b>70,165</b>	<b>89,040</b>	<b>105,080</b>	<b>110,335</b>
	601 Maintenance Supplies	4,963	13,869	11,200	11,400	11,200	11,760
	624 Operating Supplies	1,741	3,808	15,300	15,000	15,500	16,275
	625 Small Tools	21	20	500	450	500	525
	<b>Total Commodities</b>	<b>6,725</b>	<b>17,697</b>	<b>27,000</b>	<b>26,850</b>	<b>27,200</b>	<b>28,560</b>
	815 Improvements Other than Building	-	-	20,000	20,000	-	-
	825 Vehicles	-	-	-	-	13,500	-
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>13,500</b>	<b>-</b>
	916 Property Taxes	-	-	-	950	950	1,000
	<b>Total Other Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>950</b>	<b>950</b>	<b>1,000</b>
	<b>Total Public Works</b>	<b>190,408</b>	<b>223,004</b>	<b>241,492</b>	<b>255,727</b>	<b>281,868</b>	<b>285,047</b>
	<b>Total SSA #1</b>	<b>\$ 260,667</b>	<b>\$ 291,833</b>	<b>\$ 312,280</b>	<b>\$ 325,170</b>	<b>\$ 360,050</b>	<b>\$ 336,560</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 254 - SSA #4 (Randall Square)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 18,498	\$ 19,350	\$ 19,360	\$ 19,345	\$ 19,360	\$ 19,360
<b>Total Taxes</b>		<b>18,498</b>	<b>19,350</b>	<b>19,360</b>	<b>19,345</b>	<b>19,360</b>	<b>19,360</b>
481	Interest Income	1,081	528	100	25	50	50
<b>Total Other Revenues</b>		<b>1,081</b>	<b>528</b>	<b>100</b>	<b>25</b>	<b>50</b>	<b>50</b>
499	Reappropriation	-	-	15,445	-	16,315	17,000
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>15,445</b>	<b>-</b>	<b>16,315</b>	<b>17,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 19,579</b>	<b>\$ 19,877</b>	<b>\$ 34,905</b>	<b>\$ 19,370</b>	<b>\$ 35,725</b>	<b>\$ 36,410</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 20,017	\$ 14,521	\$ 34,905	\$ 22,905	\$ 35,725	\$ 36,410
<b>Total Contractual Services</b>		<b>20,017</b>	<b>14,521</b>	<b>34,905</b>	<b>22,905</b>	<b>35,725</b>	<b>36,410</b>
601	Maintenance Supplies	-	-	-	240	-	-
<b>Total Commodities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>240</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 20,017</b>	<b>\$ 14,521</b>	<b>\$ 34,905</b>	<b>\$ 23,145</b>	<b>\$ 35,725</b>	<b>\$ 36,410</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 255 - SSA #5 (Williamsburg)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 8,895	\$ 9,332	\$ 9,750	\$ 9,745	\$ 10,190	\$ 11,300
<b>Total Taxes</b>		<b>8,895</b>	<b>9,332</b>	<b>9,750</b>	<b>9,745</b>	<b>10,190</b>	<b>11,300</b>
481	Interest Income	303	24	50	10	20	20
<b>Total Other Revenues</b>		<b>303</b>	<b>24</b>	<b>50</b>	<b>10</b>	<b>20</b>	<b>20</b>
499	Reappropriation	-	-	22,225	-	7,515	6,890
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>22,225</b>	<b>-</b>	<b>7,515</b>	<b>6,890</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 9,198</b>	<b>\$ 9,356</b>	<b>\$ 32,025</b>	<b>\$ 9,755</b>	<b>\$ 17,725</b>	<b>\$ 18,210</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 6,144	\$ 11,561	\$ 7,025	\$ 5,525	\$ 17,725	\$ 18,210
599	Other Contractual Services	-	-	25,000	-	-	-
<b>Total Contractual Services</b>		<b>6,144</b>	<b>11,561</b>	<b>32,025</b>	<b>5,525</b>	<b>17,725</b>	<b>18,210</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 6,144</b>	<b>\$ 11,561</b>	<b>\$ 32,025</b>	<b>\$ 5,525</b>	<b>\$ 17,725</b>	<b>\$ 18,210</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 257 - SSA #7 (Blackberry)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 2,880	\$ 2,884	\$ 2,885	\$ 2,890	\$ 3,305	\$ 3,455
<b>Total Taxes</b>		<b>2,880</b>	<b>2,884</b>	<b>2,885</b>	<b>2,890</b>	<b>3,305</b>	<b>3,455</b>
481	Interest Income	181	10	60	5	10	10
<b>Total Other Revenues</b>		<b>181</b>	<b>10</b>	<b>60</b>	<b>5</b>	<b>10</b>	<b>10</b>
499	Reappropriation	-	-	610	-	3,370	3,420
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>610</b>	<b>-</b>	<b>3,370</b>	<b>3,420</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 3,062</b>	<b>\$ 2,894</b>	<b>\$ 3,555</b>	<b>\$ 2,895</b>	<b>\$ 6,685</b>	<b>\$ 6,885</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 1,814	\$ 3,119	\$ 3,555	\$ 2,800	\$ 6,685	\$ 6,885
599	Other Contractual Services	-	1,696	-	-	-	-
<b>Total Contractual Services</b>		<b>1,814</b>	<b>4,815</b>	<b>3,555</b>	<b>2,800</b>	<b>6,685</b>	<b>6,885</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 1,814</b>	<b>\$ 4,815</b>	<b>\$ 3,555</b>	<b>\$ 2,800</b>	<b>\$ 6,685</b>	<b>\$ 6,885</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,145	\$ 3,307	\$ 3,305	\$ 3,305	\$ 3,455	\$ 3,610
Total Taxes		<u>3,145</u>	<u>3,307</u>	<u>3,305</u>	<u>3,305</u>	<u>3,455</u>	<u>3,610</u>
481	Interest Income	202	8	50	10	20	20
Total Other Revenues		<u>202</u>	<u>8</u>	<u>50</u>	<u>10</u>	<u>20</u>	<u>20</u>
499	Reappropriation	-	-	4,330	-	3,925	3,890
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>4,330</u>	<u>-</u>	<u>3,925</u>	<u>3,890</u>
Total Revenues and Other Financing Sources		<u>\$ 3,347</u>	<u>\$ 3,315</u>	<u>\$ 7,685</u>	<u>\$ 3,315</u>	<u>\$ 7,400</u>	<u>\$ 7,520</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 829	\$ 860	\$ 7,685	\$ 2,620	\$ 7,400	\$ 7,520
Total Contractual Services		<u>829</u>	<u>860</u>	<u>7,685</u>	<u>2,620</u>	<u>7,400</u>	<u>7,520</u>
Total Expenditures and Other Financing Uses		<u>\$ 829</u>	<u>\$ 860</u>	<u>\$ 7,685</u>	<u>\$ 2,620</u>	<u>\$ 7,400</u>	<u>\$ 7,520</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 261 - SSA #11 (Eagle Brook)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 55,572	\$ 55,560	\$ 55,600	\$ 55,590	\$ 55,600	\$ 55,600
Total Taxes		<u>55,572</u>	<u>55,560</u>	<u>55,600</u>	<u>55,590</u>	<u>55,600</u>	<u>55,600</u>
481	Interest Income	1,855	224	500	500	500	500
Total Other Revenues		<u>1,855</u>	<u>224</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
499	Reappropriation	-	-	42,940	-	42,940	2,940
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>42,940</u>	<u>-</u>	<u>42,940</u>	<u>2,940</u>
Total Revenues and Other Financing Sources		<u>\$ 57,427</u>	<u>\$ 55,785</u>	<u>\$ 99,040</u>	<u>\$ 56,090</u>	<u>\$ 99,040</u>	<u>\$ 59,040</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 40,600	\$ 37,600	\$ 99,040	\$ 59,040	\$ 99,040	\$ 59,040
Total Contractual Services		<u>40,600</u>	<u>37,600</u>	<u>99,040</u>	<u>59,040</u>	<u>99,040</u>	<u>59,040</u>
Total Expenditures and Other Financing Uses		<u>\$ 40,600</u>	<u>\$ 37,600</u>	<u>\$ 99,040</u>	<u>\$ 59,040</u>	<u>\$ 99,040</u>	<u>\$ 59,040</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 153,701	\$ 153,943	\$ 154,000	\$ 153,760	\$ 154,000	\$ 154,000
<b>Total Taxes</b>		<b>153,701</b>	<b>153,943</b>	<b>154,000</b>	<b>153,760</b>	<b>154,000</b>	<b>154,000</b>
481	Interest Income	2,693	275	600	600	600	600
<b>Total Other Revenues</b>		<b>2,693</b>	<b>275</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 156,394</b>	<b>\$ 154,218</b>	<b>\$ 154,600</b>	<b>\$ 154,360</b>	<b>\$ 154,600</b>	<b>\$ 154,600</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 91,942	\$ 126,020	\$ 90,900	\$ 127,520	\$ 90,900	\$ 90,900
559	Other Professional Services	2,750	15,600	11,000	11,000	11,000	11,000
581	Utilities	9,103	15,688	23,000	23,000	23,000	23,000
<b>Total Contractual Services</b>		<b>103,795</b>	<b>157,307</b>	<b>124,900</b>	<b>161,520</b>	<b>124,900</b>	<b>124,900</b>
815	Improvement Other than Buildings	41,100	21,330	-	-	-	-
<b>Total Capital Outlay</b>		<b>41,100</b>	<b>21,330</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
999	Source of Reserves	-	-	29,700	-	29,700	29,700
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>29,700</b>	<b>-</b>	<b>29,700</b>	<b>29,700</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 144,895</b>	<b>\$ 178,637</b>	<b>\$ 154,600</b>	<b>\$ 161,520</b>	<b>\$ 154,600</b>	<b>\$ 154,600</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 268 - SSA #18 (Wildwood)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 3,240	\$ 3,240	\$ 3,240	\$ 3,245	\$ 3,390	\$ 3,540
Total Taxes		<u>3,240</u>	<u>3,240</u>	<u>3,240</u>	<u>3,245</u>	<u>3,390</u>	<u>3,540</u>
481	Interest Income	96	11	30	5	10	10
Total Other Revenues		<u>96</u>	<u>11</u>	<u>30</u>	<u>5</u>	<u>10</u>	<u>10</u>
499	Reappropriation	-	-	2,595	-	815	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>2,595</u>	<u>-</u>	<u>815</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,336</u>	<u>\$ 3,251</u>	<u>\$ 5,865</u>	<u>\$ 3,250</u>	<u>\$ 4,215</u>	<u>\$ 3,550</u>
Expenditures and Other Financing Uses							
531	Maintenance Service	\$ 812	\$ 843	\$ 5,865	\$ 1,175	\$ 4,215	\$ 3,310
Total Contractual Services		<u>812</u>	<u>843</u>	<u>5,865</u>	<u>1,175</u>	<u>4,215</u>	<u>3,310</u>
999	Source of Reserves	-	-	-	-	-	240
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>240</u>
Total Expenditures and Other Financing Uses		<u>\$ 812</u>	<u>\$ 843</u>	<u>\$ 5,865</u>	<u>\$ 1,175</u>	<u>\$ 4,215</u>	<u>\$ 3,550</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 1,109	\$ 1,110	\$ 1,110	\$ 1,115	\$ 1,160	\$ 1,215
Total Taxes		<u>1,109</u>	<u>1,110</u>	<u>1,110</u>	<u>1,115</u>	<u>1,160</u>	<u>1,215</u>
481	Interest Income	112	6	25	5	5	5
Total Other Revenues		<u>112</u>	<u>6</u>	<u>25</u>	<u>5</u>	<u>5</u>	<u>5</u>
499	Reappropriation	-	-	7,660	-	2,870	2,920
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>7,660</u>	<u>-</u>	<u>2,870</u>	<u>2,920</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 1,221</u>	<u>\$ 1,116</u>	<u>\$ 8,795</u>	<u>\$ 1,120</u>	<u>\$ 4,035</u>	<u>\$ 4,140</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 924	\$ 1,749	\$ 8,795	\$ 4,995	\$ 4,035	\$ 4,140
Total Contractual Services		<u>924</u>	<u>1,749</u>	<u>8,795</u>	<u>4,995</u>	<u>4,035</u>	<u>4,140</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 924</u>	<u>\$ 1,749</u>	<u>\$ 8,795</u>	<u>\$ 4,995</u>	<u>\$ 4,035</u>	<u>\$ 4,140</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 276 - SSA #26 (Westhaven)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
410	Property Tax	\$ 7,450	\$ 7,809	\$ 8,165	\$ 8,170	\$ 8,535	\$ 8,920
Total Taxes		<u>7,450</u>	<u>7,809</u>	<u>8,165</u>	<u>8,170</u>	<u>8,535</u>	<u>8,920</u>
481	Interest Income	124	25	25	10	20	20
Total Other Revenues		<u>124</u>	<u>25</u>	<u>25</u>	<u>10</u>	<u>20</u>	<u>20</u>
499	Reappropriation	-	-	19,175	-	-	-
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>19,175</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 7,574</u>	<u>\$ 7,834</u>	<u>\$ 27,365</u>	<u>\$ 8,180</u>	<u>\$ 8,555</u>	<u>\$ 8,940</u>
Expenditures and Other Financing Uses							
531	Maintenance Services	\$ 2,219	\$ 2,305	\$ 27,365	\$ 2,365	\$ 6,625	\$ 6,790
Total Contractual Services		<u>2,219</u>	<u>2,305</u>	<u>27,365</u>	<u>2,365</u>	<u>6,625</u>	<u>6,790</u>
999	Source of Reserves	-	-	-	-	1,930	2,150
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,930</u>	<u>2,150</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,219</u>	<u>\$ 2,305</u>	<u>\$ 27,365</u>	<u>\$ 2,365</u>	<u>\$ 8,555</u>	<u>\$ 8,940</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

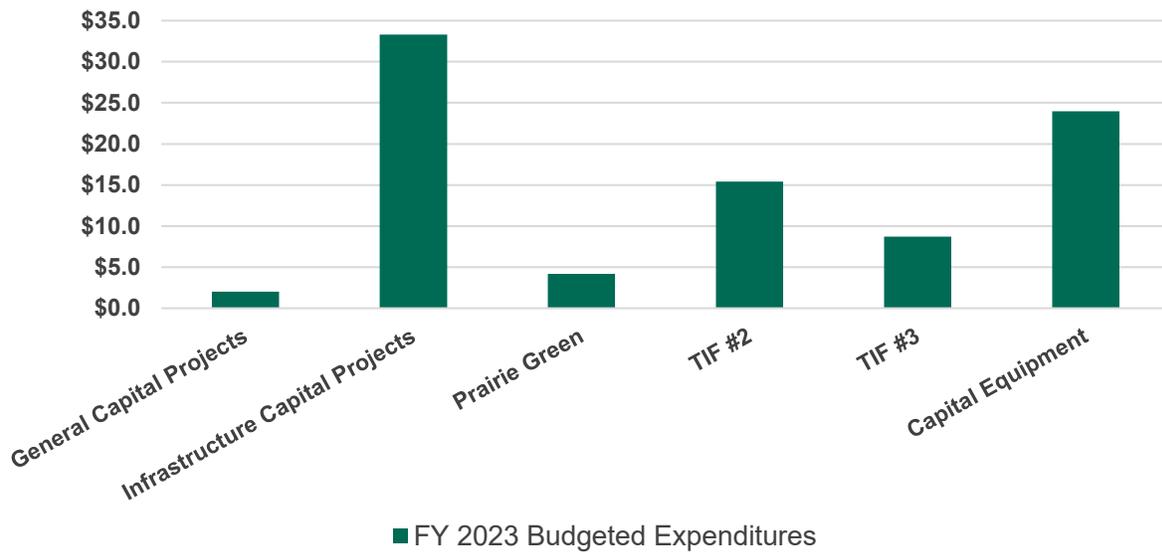
Fund 282 - SSA #32 (On Brentwood's Pond)

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 3,090	\$ 3,182	\$ 3,280	\$ 3,280	\$ 3,375	\$ 3,480
Total Taxes		<u>3,090</u>	<u>3,182</u>	<u>3,280</u>	<u>3,280</u>	<u>3,375</u>	<u>3,480</u>
481	Interest Income	10	1	-	-	-	-
Total Other Revenues		<u>10</u>	<u>1</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 3,100</u>	<u>\$ 3,183</u>	<u>\$ 3,280</u>	<u>\$ 3,280</u>	<u>\$ 3,375</u>	<u>\$ 3,480</u>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Contractual Services		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
999	Source of Reserves	-	-	280	-	375	480
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>280</u>	<u>-</u>	<u>375</u>	<u>480</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,280</u>	<u>\$ 3,000</u>	<u>\$ 3,375</u>	<u>\$ 3,480</u>

# CAPITAL FUNDS



Capital Expenditures  
(In Millions)



# CAPITAL FUNDS

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## **General Capital Projects Fund**

The General Capital Projects Fund accounts for the purchase of land, building repairs and improvements, for various special projects, and other capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund.

## **Infrastructure Capital Project Fund**

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non-Home-Rule Sales Tax instituted in 2007 and Federal, State, and Local grants. Additionally, revenues are budgeted for an 80% reimbursement from the State of Illinois for the East State Street reconstruction.

## **Prairie Green Capital Project Fund**

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Objectives of the project include:

- Establish a large publicly owned open space that defines the west edge of the City.
- Restore the pre-settlement native vegetation on the site, including native prairie plants and wetlands.
- Create opportunities for passive recreation activities such as hiking, biking, birding, and exporting nature.
- Enhance surface water quality and provide additional management of storm water in the Upper Mill Creek Watershed.

The Prairie Green Capital Projects Fund accounts for capital improvements within the preserve area. Resources are provided by grant revenues, farm lease revenue, and sale of wetland mitigation credits.

## **Capital Equipment**

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by the sale of capital assets and transfers from the General Fund.

# CAPITAL FUNDS

## Tax Increment Financing District #2 Capital Project Fund

The East State Street TIF District, TIF #2, encompasses twenty-four acres just a mile east of Geneva’s historic downtown. The TIF #2 Capital Projects Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area. Additionally, revenues are budgeted for an 80% reimbursement from the State of Illinois for the East State Street reconstruction.

East State Street TIF District



# CAPITAL FUNDS

## Tax Increment Financing District #3 Capital Project Fund

The Geneva Fox River TIF District, TIF #3, consists of 84 tax parcels and 49 buildings located east and west of the Fox River. The redevelopment area primarily includes commercial and multi-family residential properties and public open space along the river. Financing is provided by incremental property tax. This TIF district was enacted in September 2016. Additionally, revenues are budgeted for an 80% reimbursement from the State of Illinois for the East State Street reconstruction.

Geneva Fox River TIF District



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 410 - General Capital Projects

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ -	\$ -	\$ -	\$ 750	\$ 750	\$ 750
485	Reimbursed Expenditures	-	-	-	10,975	-	-
<b>Total Other Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>11,725</b>	<b>750</b>	<b>750</b>
491	Transfers In - General	74,919	1,500,000	201,000	201,000	500,000	500,000
499	Reappropriation	-	-	-	-	700,250	-
<b>Total Other Financing Sources</b>		<b>74,919</b>	<b>1,500,000</b>	<b>201,000</b>	<b>201,000</b>	<b>1,200,250</b>	<b>500,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 74,919</b>	<b>\$ 1,500,000</b>	<b>\$ 201,000</b>	<b>\$ 212,725</b>	<b>\$ 1,201,000</b>	<b>\$ 500,750</b>
<b>Expenditures and Other Financing Uses</b>							
<b>Contractual Services</b>							
542	Engineering Service	\$ 8,173	\$ -	\$ -	\$ -	\$ -	\$ -
559	Other Professional Service	7,826	-	-	-	-	-
<b>Total Contractual Services</b>		<b>15,999</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
810	Buildings & Improvements	17,395	645	176,000	87,435	473,000	15,000
815	Improvement Other Than Buildings	41,581	70,072	25,000	30,000	238,000	-
820	Machinery & Equipment	-	-	-	5,800	490,000	-
835	Computer Equipment	-	768	-	745	-	-
<b>Total Capital Outlay</b>		<b>58,976</b>	<b>71,485</b>	<b>201,000</b>	<b>123,980</b>	<b>1,201,000</b>	<b>15,000</b>
999	Source of Reserves	-	-	-	-	-	485,750
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>485,750</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 74,975</b>	<b>\$ 71,485</b>	<b>\$ 201,000</b>	<b>\$ 123,980</b>	<b>\$ 1,201,000</b>	<b>\$ 500,750</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
419	Non-HR Sales Tax	\$ 2,070,514	\$ 2,066,277	\$ 2,154,000	\$ 2,250,000	\$ 2,250,000	\$ 2,250,000
<b>Total Taxes</b>		<b>2,070,514</b>	<b>2,066,277</b>	<b>2,154,000</b>	<b>2,250,000</b>	<b>2,250,000</b>	<b>2,250,000</b>
447	Federal Grants	-	-	-	-	700,000	-
448	State/Local Grants	-	143,456	-	935	50,000	-
<b>Total Intergovernmental Revenues</b>		<b>-</b>	<b>143,456</b>	<b>-</b>	<b>935</b>	<b>750,000</b>	<b>-</b>
471	General Government Fees	19,200	13,535	5,000	7,500	5,000	5,000
<b>Total Service Fees</b>		<b>19,200</b>	<b>13,535</b>	<b>5,000</b>	<b>7,500</b>	<b>5,000</b>	<b>5,000</b>
481	Interest Income	23,446	3,298	7,000	1,000	7,000	7,000
485	Reimbursed Expenditures	6,770	126,586	557,895	-	687,805	-
489	Miscellaneous	375,567	350	-	-	-	-
<b>Total Other Revenues</b>		<b>405,783</b>	<b>130,234</b>	<b>564,895</b>	<b>1,000</b>	<b>694,805</b>	<b>7,000</b>
499	Reappropriation	-	-	607,705	-	1,810,410	755,000
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>607,705</b>	<b>-</b>	<b>1,810,410</b>	<b>755,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 2,495,497</b>	<b>\$ 2,353,502</b>	<b>\$ 3,331,600</b>	<b>\$ 2,259,435</b>	<b>\$ 5,510,215</b>	<b>\$ 3,017,000</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Services	\$ -	\$ -	\$ -	\$ 10	\$ -	\$ -
<b>Total Contractual Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>
815	Improvement Other Than Buildings	1,803,265	1,033,302	3,331,600	2,449,500	5,510,215	3,017,000
<b>Total Capital Outlay</b>		<b>1,803,265</b>	<b>1,033,302</b>	<b>3,331,600</b>	<b>2,449,500</b>	<b>5,510,215</b>	<b>3,017,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 1,803,265</b>	<b>\$ 1,033,302</b>	<b>\$ 3,331,600</b>	<b>\$ 2,449,510</b>	<b>\$ 5,510,215</b>	<b>\$ 3,017,000</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 420 - Prairie Green

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
481	Interest Income	\$ 14,579	\$ 2,418	\$ 7,500	\$ 3,000	\$ 3,000	\$ 3,000
482	Rental Income	17,641	58,856	60,000	63,945	60,000	60,000
489	Miscellaneous	-	-	-	-	-	-
<b>Total Other Revenues</b>		<b>32,221</b>	<b>61,274</b>	<b>67,500</b>	<b>66,945</b>	<b>63,000</b>	<b>63,000</b>
499	Reappropriation	-	-	352,115	-	8,955	-
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>352,115</b>	<b>-</b>	<b>8,955</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 32,221</b>	<b>\$ 61,274</b>	<b>\$ 419,615</b>	<b>\$ 66,945</b>	<b>\$ 71,955</b>	<b>\$ 63,000</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Services	\$ 6,570	\$ 4,671	\$ 4,615	\$ 4,615	\$ 6,205	\$ 6,500
559	Other Professional Services	650	2,750	-	-	-	-
563	Publishing	110	-	-	-	-	-
581	Utilities	729	399	-	50	-	-
<b>Total Contractual Services</b>		<b>8,059</b>	<b>7,820</b>	<b>4,615</b>	<b>4,665</b>	<b>6,205</b>	<b>6,500</b>
624	Operating Supplies	202	-	-	-	-	-
<b>Total Commodities</b>		<b>202</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
916	Property Taxes	-	14,210	15,000	15,520	15,750	16,000
<b>Total Other Expenditures</b>		<b>-</b>	<b>14,210</b>	<b>15,000</b>	<b>15,520</b>	<b>15,750</b>	<b>16,000</b>
999	Source of Reserves	-	-	-	-	-	40,500
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,500</b>
815	Improvement Other Than Buildings	13,670	4,000	400,000	-	50,000	-
<b>Total Capital Outlay</b>		<b>13,670</b>	<b>4,000</b>	<b>400,000</b>	<b>-</b>	<b>50,000</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 21,931</b>	<b>\$ 26,031</b>	<b>\$ 419,615</b>	<b>\$ 20,185</b>	<b>\$ 71,955</b>	<b>\$ 63,000</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 425 - TIF #2

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 251,254	\$ 249,693	\$ 250,000	\$ 259,000	\$ 265,000	\$ 265,000
<b>Total Taxes</b>		<b>251,254</b>	<b>249,693</b>	<b>250,000</b>	<b>259,000</b>	<b>265,000</b>	<b>265,000</b>
481	Interest Income	22,891	8,344	5,000	12,500	13,500	14,500
485	Reimbursed Expenditures	-	-	652,715	-	561,205	-
<b>Total Other Revenues</b>		<b>22,891</b>	<b>8,344</b>	<b>657,715</b>	<b>12,500</b>	<b>574,705</b>	<b>14,500</b>
499	Reappropriation	-	-	633,050	-	152,240	613,835
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>633,050</b>	<b>-</b>	<b>152,240</b>	<b>613,835</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 274,144</b>	<b>\$ 258,037</b>	<b>\$ 1,540,765</b>	<b>\$ 271,500</b>	<b>\$ 991,945</b>	<b>\$ 893,335</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 47,575	\$ 42,274	\$ 46,475	\$ 46,534	\$ 42,171	\$ 45,558
521	Group Insurance	8,304	6,123	6,833	7,069	7,160	7,511
522	Medicare	660	592	675	651	611	660
523	Social Security	2,773	2,469	2,710	2,780	2,562	2,627
524	IMRF	4,873	4,815	4,469	5,385	4,239	4,782
<b>Total Personnel Services</b>		<b>64,185</b>	<b>56,274</b>	<b>61,162</b>	<b>62,419</b>	<b>56,743</b>	<b>61,138</b>
541	Accounting & Auditing Service	1,550	1,548	1,750	1,750	1,750	1,750
543	Legal Service	125	3,593	4,003	4,001	4,002	4,002
559	Other Professional Services	-	-	5,000	5,000	20,000	5,000
561	Postage	-	-	50	50	50	50
563	Publishing	-	-	200	150	200	200
571	Dues & Subscriptions	769	650	770	770	770	770
573	Training & Professional Development	-	150	425	425	425	425
599	Other Contractual Services	-	-	651,405	538,300	200,000	200,000
<b>Total Contractual Services</b>		<b>2,444</b>	<b>5,941</b>	<b>663,603</b>	<b>550,446</b>	<b>227,197</b>	<b>212,197</b>
815	Improvements Other Than Buildings	-	-	816,000	-	708,005	620,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>816,000</b>	<b>-</b>	<b>708,005</b>	<b>620,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 66,630</b>	<b>\$ 62,215</b>	<b>\$ 1,540,765</b>	<b>\$ 612,865</b>	<b>\$ 991,945</b>	<b>\$ 893,335</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 426 - TIF #3

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
410	Property Tax	\$ 62,676	\$ 108,590	\$ 95,000	\$ 118,580	\$ 125,000	\$ 145,000
<b>Total Taxes</b>		<b>62,676</b>	<b>108,590</b>	<b>95,000</b>	<b>118,580</b>	<b>125,000</b>	<b>145,000</b>
481	Interest Income	156	15	-	50	50	50
485	Reimbursed Expenditures	-	-	442,600	-	391,840	-
<b>Total Other Revenues</b>		<b>156</b>	<b>15</b>	<b>442,600</b>	<b>50</b>	<b>391,890</b>	<b>50</b>
499	Reappropriation	-	-	333,640	-	1,311,470	691,915
<b>Total Other Financing Sources</b>		<b>-</b>	<b>-</b>	<b>333,640</b>	<b>-</b>	<b>1,311,470</b>	<b>691,915</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 62,831</b>	<b>\$ 108,606</b>	<b>\$ 871,240</b>	<b>\$ 118,630</b>	<b>\$ 1,828,360</b>	<b>\$ 836,965</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 47,573	\$ 42,272	\$ 46,473	\$ 46,262	\$ 42,169	\$ 45,557
521	Group Insurance	8,303	6,122	6,831	7,330	7,161	7,513
522	Medicare	661	591	676	648	611	662
523	Social Security	2,773	2,469	2,719	2,719	2,568	2,635
524	IMRF	4,872	4,814	4,487	4,487	4,250	4,795
528	Unemployment Compensation	-	-	-	-	-	-
<b>Total Personnel Services</b>		<b>64,181</b>	<b>56,268</b>	<b>61,186</b>	<b>61,446</b>	<b>56,759</b>	<b>61,162</b>
541	Accounting & Auditing Service	-	368	1,750	1,750	1,750	1,750
543	Legal Service	-	806	5,004	3,504	5,001	5,003
559	Other Professional Services	110,023	173,658	50,000	10,000	25,000	25,000
561	Postage	4	21	50	50	50	50
599	Other Contractual Services	-	-	200,000	200,000	1,250,000	-
<b>Total Contractual Services</b>		<b>110,027</b>	<b>174,853</b>	<b>256,804</b>	<b>215,304</b>	<b>1,281,801</b>	<b>31,803</b>
815	Improvements Other Than Buildings	-	-	553,250	-	489,800	744,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>553,250</b>	<b>-</b>	<b>489,800</b>	<b>744,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 174,208</b>	<b>\$ 231,121</b>	<b>\$ 871,240</b>	<b>\$ 276,750</b>	<b>\$ 1,828,360</b>	<b>\$ 836,965</b>

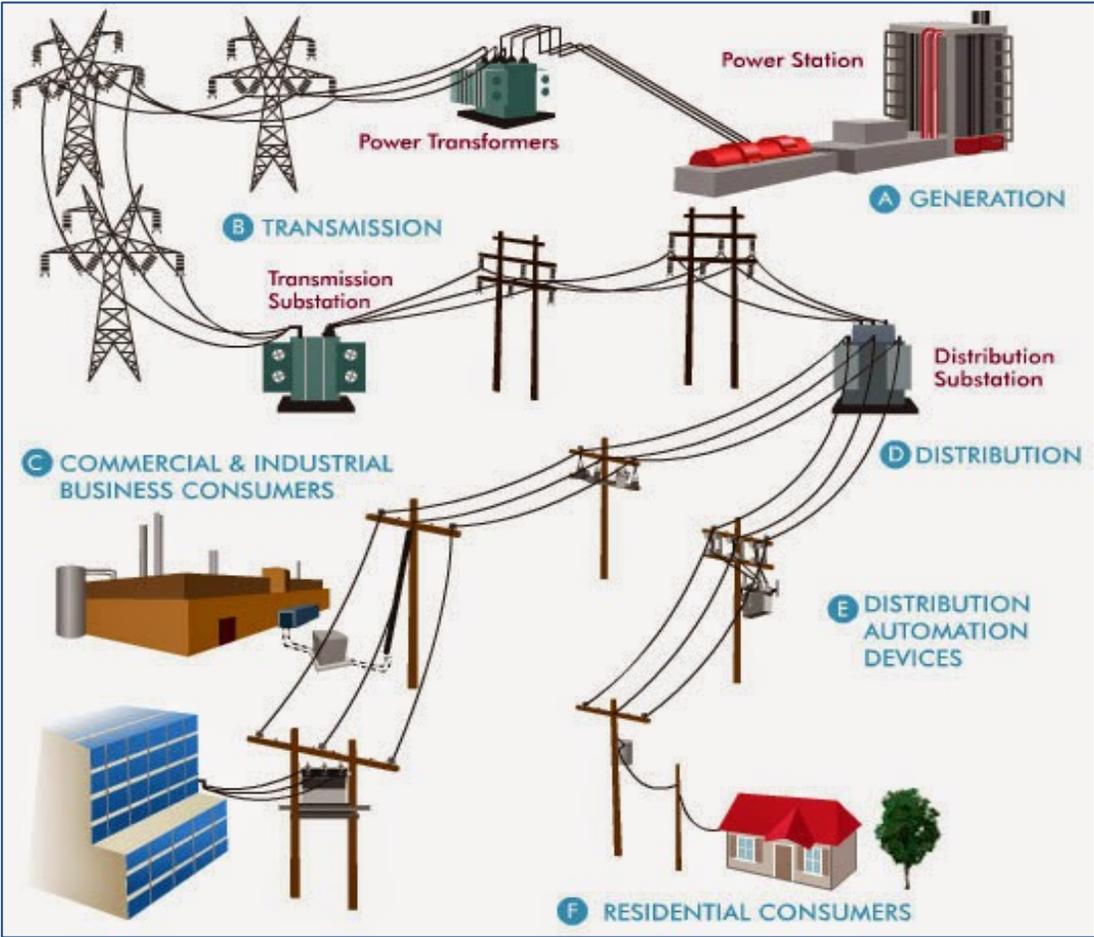
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 430 - Capital Equipment

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
447	Federal Grants	\$ 28,851	\$ -	\$ -	\$ -	\$ -	\$ -
448	State/Local Grants	-	37,232	-	-	-	-
<b>Total Intergovernmental Revenues</b>		<b>28,851</b>	<b>37,232</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
483	Insurance & Property Damage	16,885	20,402	-	160	-	-
484	Sale of Capital Assets	46,230	26,981	45,000	494,610	45,000	45,000
485	Reimbursed Expenditures	9,209	-	-	-	-	-
489	Miscellaneous	4,791	5,226	-	24,700	-	-
<b>Total Other Revenues</b>		<b>77,113</b>	<b>52,609</b>	<b>45,000</b>	<b>519,470</b>	<b>45,000</b>	<b>45,000</b>
491	Transfers In - General	857,840	200,000	749,250	749,250	800,000	-
493	Other Financing Source	189,377	82,913	1,200,000	-	1,136,600	-
499	Reappropriation	-	-	402,565	-	490,255	86,085
<b>Total Other Financing Sources</b>		<b>1,047,217</b>	<b>282,913</b>	<b>2,351,815</b>	<b>749,250</b>	<b>2,426,855</b>	<b>86,085</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 1,153,181</b>	<b>\$ 372,754</b>	<b>\$ 2,396,815</b>	<b>\$ 1,268,720</b>	<b>\$ 2,471,855</b>	<b>\$ 131,085</b>
<b>Expenditures and Other Financing Uses</b>							
543	Legal Service	\$ 9	\$ -	\$ -	\$ -	\$ -	\$ -
547	Banking Service	-	91	-	-	-	-
599	Other Contractual Services	973	4,281	5,060	5,060	5,060	4,990
<b>Total Contractual</b>		<b>981</b>	<b>4,372</b>	<b>5,060</b>	<b>5,060</b>	<b>5,060</b>	<b>4,990</b>
705	Principal	9,187	52,746	60,500	60,500	60,500	59,365
710	Interest	1,579	6,655	7,300	7,300	7,300	7,190
<b>Total Debt Service</b>		<b>10,766</b>	<b>59,401</b>	<b>67,800</b>	<b>67,800</b>	<b>67,800</b>	<b>66,555</b>
820	Machinery & Equipment	116,406	141,125	370,225	288,785	297,955	-
825	Vehicles	1,097,190	183,914	1,886,935	156,935	2,052,600	-
835	Computer Equipment	106,204	23,818	66,795	75,000	48,440	59,540
<b>Total Capital Outlay</b>		<b>1,319,800</b>	<b>348,856</b>	<b>2,323,955</b>	<b>520,720</b>	<b>2,398,995</b>	<b>59,540</b>
999	Source of Reserves	-	-	-	-	-	-

# ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing, and related debt service, billing, and collection. FY 2023 budgeted revenues and expenditures are \$53,537,460.



The electric distribution diagram above serves as a reference to key components found within a basic electric distribution system and is not a representation of the City of Geneva electric system.

## About the Electric System

The City has owned and operated a Municipal Electric Distribution System since 1896. The City operates the system without competition from other suppliers or distributors of electrical power. The utility is not subject to regulation by the Illinois Commerce Commission.

The City's electric system is inter-connected to the Commonwealth Edison's (ComEd) 34.5 kV sub-transmission system in seven locations, which include the South Street,

# ELECTRIC FUND

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Peyton Street, Keslinger Road, North Western Medicine-Delnor Hospital, Western Avenue, East Side Drive and the Geneva Business Park substations. The City's distribution system voltage is 12.47 kV.

The City owns and operates a 30 MW natural gas peaking power plant consisting of five reciprocating engine/generators. The power plant is located within the corporate limits of the City, and is interconnected with the City's distribution system. The City's power plant is economically dispatched based upon day-ahead market prices. This procedure reduces the City's purchased power costs, transmission and capacity costs from the regional transmission provider PJM. This facility provides about 1% of the City's energy requirements.



**Generators at the Geneva Generation Facility, pictured above.**

The City has several multi-year power purchase agreements:

- WMRE is a landfill gas generator located within its corporate limits. This agreement provides about 8 percent of the City's energy requirements.
- NextEra Energy Power Marketing, LLC which began in 2014 and ends Dec. 31, 2024. This agreement supplies about 18 percent of the City's energy requirements.
- The City is a member of the Northern Illinois Municipal Power Agency. NIMPA owns 7.6 percent of Prairie State Generating Company. NIMPA provides about 73 percent of the City's energy requirements.

Geneva offers both interconnection and net metering for small power generation facilities including photovoltaic (PV) generation. Interconnection does not account for any energy “pushed” back to the grid. Net metering allows credits for energy not used to be banked and applied to the account in the future.

# ELECTRIC FUND

## Electric Rates

Residential Rates	
Monthly Customer Charge	\$ 6.75
Energy Charges per kWh	
0-500 kWh	\$ 0.11392
500+ kWh	\$ 0.10055

Large General Service - Demand great than 400 kW but less than 2,000 kw	
Monthly Customer Charge	\$ 85.00
Energy Charge	\$ 0.03375
Demand Charge, per kW	\$ 24.32

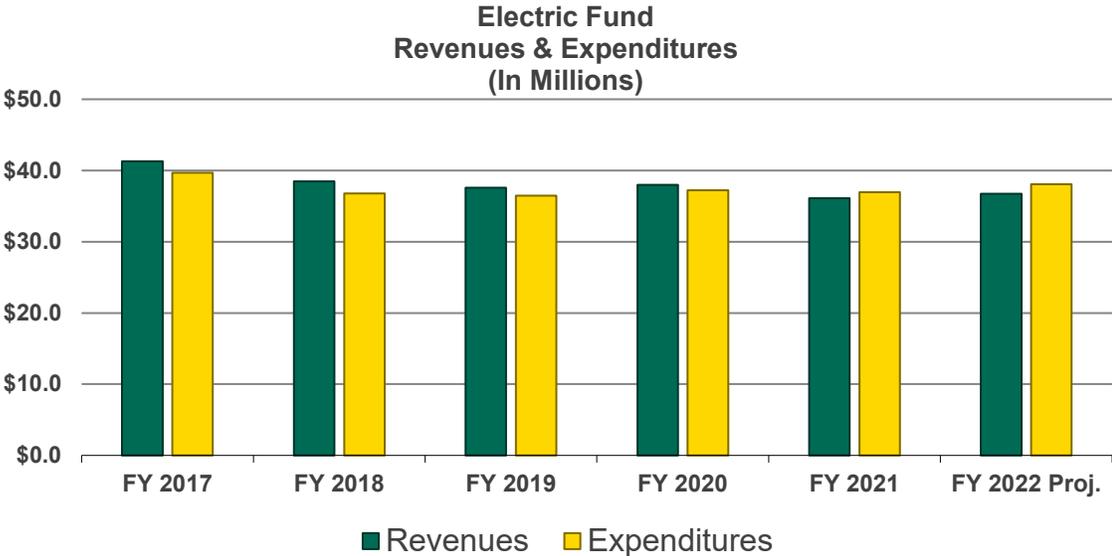
General Service Rate - Demand less than 25 kW	
Monthly Customer Charge	\$ 14.00
Energy Charges per kWh	
0-500 kWh	\$ 0.10841
500+ kWh	\$ 0.10009

Large Industrial Rate - Non-Time of Day Demand greater than 2,000 kW	
Monthly Customer Charge	\$ 260.00
Energy Charge	\$ 0.03386
Demand Charge, per kW	\$ 25.06

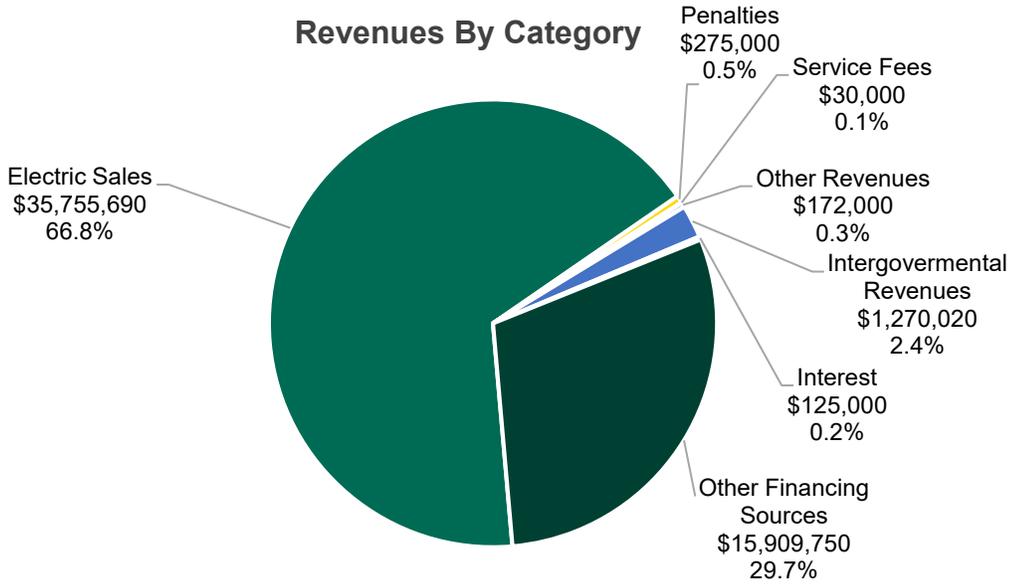
Medium General Service - Demand greater than 25kW but less than 400 kW	
Monthly Customer Charge	\$ 50.00
Energy Charge	\$ 0.03414
Demand Charge, per kW	\$ 22.82

Large Industrial- Time of Day Energy Charge	
Monthly Customer Charge	\$ 240.00
On-Peak	\$ 0.03881
Off-Peak	\$ 0.03040
Demand Charge, per kW	\$ 21.60

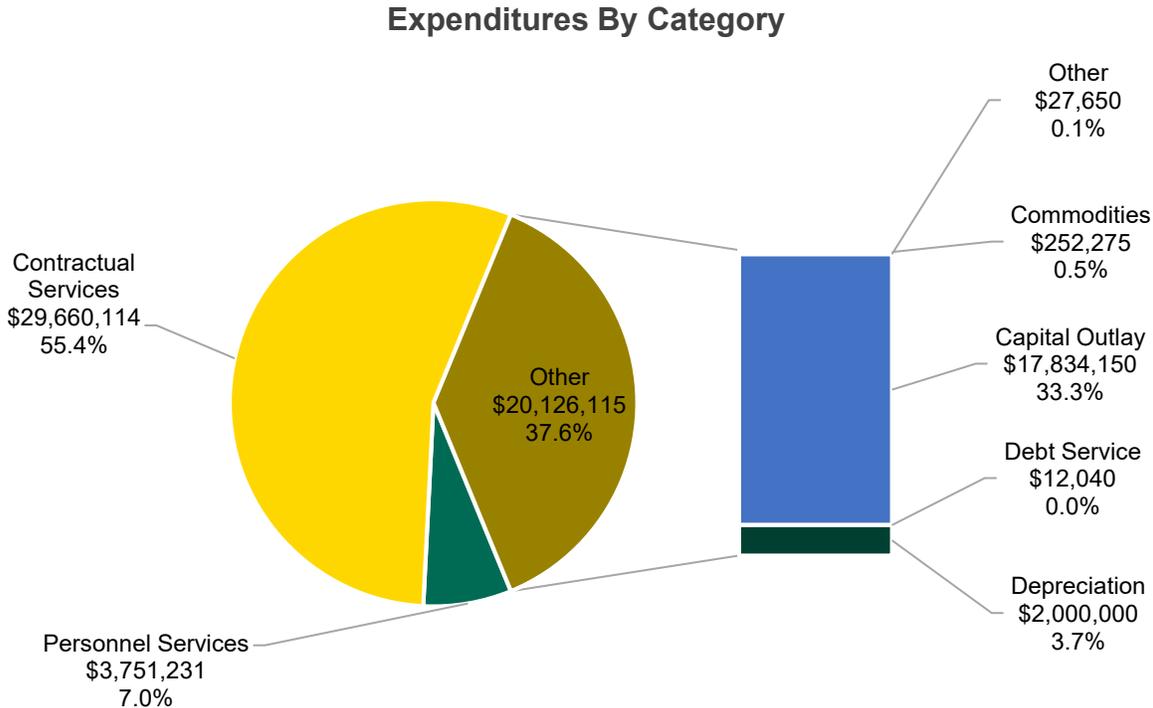
<b>Secondary Meter</b>	2.0%
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# ELECTRIC FUND



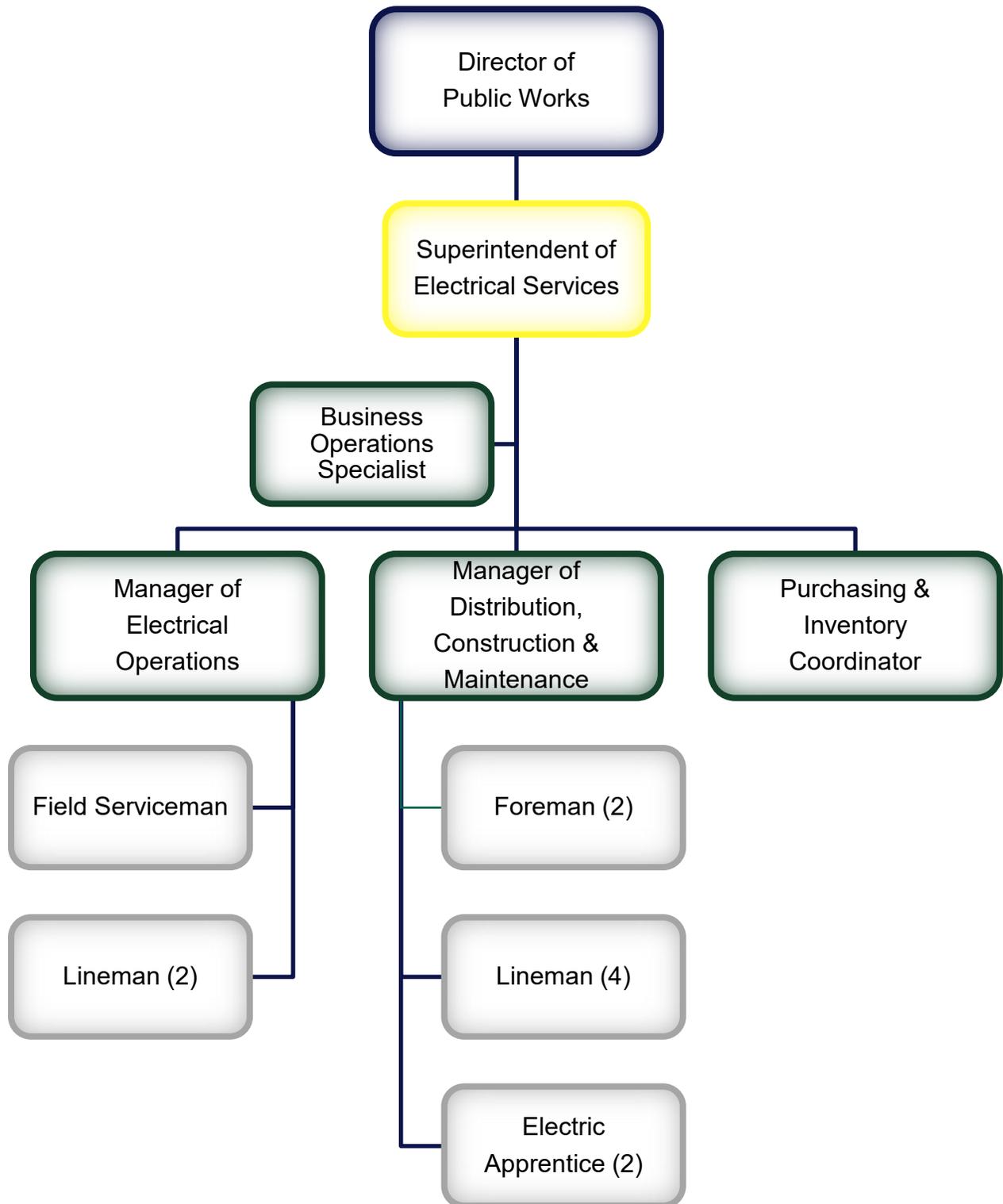
Electric sales account for 66.8% of the revenues in the Electric Fund.



Contractual Services, the largest expenditure category includes purchased power which accounts for \$29,660,114 of the total. Personnel Services account for 7.0% of expenditures.

# PUBLIC WORKS - ELECTRIC

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# PUBLIC WORKS - ELECTRIC

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## DIVISION DESCRIPTION

The Electric Division of the Public Works Department is responsible for purchasing, generating and the distribution of electricity within the City. The Division ensures all personnel work in compliance with City policy and procedures, regulatory agency requirements, and observe required safety precautions in delivery of dependable electric services to customers.

## MISSION STATEMENT

We are a community owned electric utility committed to providing reliable and sustainable electric service at competitive rates, to best serve the energy needs of Geneva's residential, commercial and industrial customers.

## FY 2023 GOALS

**Goal # 1** Evaluate and report on feasibility of installing a utility scale solar facility in the City of Geneva.

**Funding:** Electric Operating, Staff and Consultant time

**Completion Date:** 12/31/2022

**Strategic Plan:** ES-II, EMS-II

**Goal # 2** Continue the planning for infrastructure necessary for the development of the Southeast Industrial Park.

**Funding:** Electric Operating, Staff and Consultant time; Electric Capital (Bonding)

**Completion Date:** 07/01/2022

**Strategic Plan:** EV-II, EMS-II

**Goal # 3** Develop program to upgrade voltages and infrastructure to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** Electric Operating, Staff time; Electric Capital

**Completion Date:** 04/30/2023

**Strategic Plan:** EV-II, EMS-II

**Goal # 4** Implement Work Order processing and tracking in New World.

**Funding:** Electric Operating, Staff time and Programming Costs from Vendor

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II

# PUBLIC WORKS - ELECTRIC

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Performance Measures	CY 2019	CY 2020	CY 2021	CY 2022 Target
Average Number of Service Interruptions *	0.35	0.72	0.38	<0.8
Average Length of Outage (Minutes)	31.82	83.29	50.22	<40
Average Number of Days to Repair Street Lights	8.2	7.0	5.1	<10
Number of Electronic Read Transmitter (ERT) Meters Installed	978	1,109	1,402	500

\* This number represents the electric system’s reliability (i.e. average number of times in a 12-month period; each customer will experience interruption in electric service, excluding interruptions by ComEd).

# PUBLIC WORKS – ELECTRIC PERSONNEL SUMMARY

Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b><i>Full-Time</i></b>						
Superintendent of Electrical Services	1	1	1	1	1	1
Administrative Assistant	1	1	1	1	-	-
Business Operations Specialist	-	-	-	-	1	1
Manager of Electrical Operations	1	1	1	1	1	1
Manager of Distribution, Construction & Maintenance	1	1	1	1	1	1
Purchasing & Inventory Coordinator	1	1	1	1	1	1
Field Serviceman	1	1	1	1	1	1
Foreman	2	2	2	2	2	2
Lineman	6	6	6	6	6	6
Electric Apprentice	2	2	2	2	2	2
Total	16	16	16	16	16	16

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
448	State/Local Grants	\$ -	\$ -	\$ -	\$ -	\$ 1,270,020	\$ -
<b>Total Intergovernmental Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,270,020</b>	<b>-</b>
455	Penalties	194,299	46,449	275,000	271,750	275,000	275,000
<b>Total Fines &amp; Forfeits</b>		<b>194,299</b>	<b>46,449</b>	<b>275,000</b>	<b>271,750</b>	<b>275,000</b>	<b>275,000</b>
461	Electric Sales	34,899,266	35,868,336	36,340,680	36,340,680	35,603,190	35,603,190
466	Meter Sales	1,538	3,636	2,500	5,500	2,500	2,500
468	New Service Installation	145,239	151,959	150,000	250,000	150,000	150,000
<b>Total Service Charges</b>		<b>35,046,043</b>	<b>36,023,931</b>	<b>36,493,180</b>	<b>36,596,180</b>	<b>35,755,690</b>	<b>35,755,690</b>
479	Disconnection/Reconnection Fees	28,610	-	30,000	31,800	30,000	30,000
<b>Total Service Fees</b>		<b>28,610</b>	<b>-</b>	<b>30,000</b>	<b>31,800</b>	<b>30,000</b>	<b>30,000</b>
481	Interest Income	207,587	46,201	135,000	125,000	125,000	125,000
482	Rental Income	106,017	119,391	140,000	140,000	140,000	140,000
483	Insurance & Property Damage	44,372	108,278	-	50,000	-	-
484	Sale of Capital Assets	-	(130)	5,000	-	5,000	5,000
485	Reimbursed Expenditures	10,503	93,982	17,000	55,000	17,000	17,000
486	Donations	262,968	332,050	-	-	-	-
489	Miscellaneous	167,669	71,941	10,000	6,730	10,000	10,000
<b>Total Other Revenues</b>		<b>799,117</b>	<b>771,711</b>	<b>307,000</b>	<b>376,730</b>	<b>297,000</b>	<b>297,000</b>
493	Other Financing Source	26,532	26,102	12,500,000	-	14,296,925	-
499	Reappropriation	-	-	2,014,930	-	1,612,825	1,740,720
<b>Total Other Financing Sources</b>		<b>26,532</b>	<b>26,102</b>	<b>14,514,930</b>	<b>-</b>	<b>15,909,750</b>	<b>1,740,720</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 36,094,600</b>	<b>\$ 36,868,193</b>	<b>\$ 51,620,110</b>	<b>\$ 37,276,460</b>	<b>\$ 53,537,460</b>	<b>\$ 38,098,410</b>

**Expenditures and Other Financing Uses**

501	Wages - Regular	\$ 2,246,018	\$ 2,124,397	\$ 2,343,000	\$ 2,051,752	\$ 2,340,267	\$ 2,491,255
502	Wages - Part-Time/Seasonal	79,801	72,280	98,734	71,467	78,352	83,930
503	Overtime	54,923	51,407	160,200	52,855	160,200	164,006
504	Stand-By	108,206	109,437	110,430	110,430	114,295	117,724
521	Group Insurance	465,398	401,923	550,226	448,780	541,862	563,299
522	Medicare	35,054	33,218	39,376	32,602	39,100	41,482
523	Social Security	148,078	140,072	165,076	139,400	165,590	174,732
524	IMRF	239,115	259,469	294,081	260,237	263,795	291,587
527	Car Allowance	3,250	3,250	3,375	3,375	3,250	3,250
529	Pension Expense	69,326	(346,683)	119,770	44,520	44,520	44,520
<b>Total Personnel Services</b>		<b>3,449,168</b>	<b>2,848,771</b>	<b>3,884,268</b>	<b>3,215,418</b>	<b>3,751,231</b>	<b>3,975,785</b>
531	Maintenance Service	508,803	513,528	646,218	587,495	669,645	672,855
541	Accounting & Auditing Service	14,472	19,505	20,000	20,000	21,000	21,000
543	Legal Service	16,926	20,916	30,877	18,000	30,875	30,875
544	Medical Service	865	537	2,250	1,200	2,250	2,250
546	Janitorial Service	4,795	4,799	5,160	4,800	5,160	5,160
547	Banking Service	76,391	109,544	95,000	150,000	150,000	150,000
550	Collection Service	378	6	1,000	1,000	1,000	1,000
552	Data Programming Service	-	-	-	1,120	-	-
559	Other Professional Services	24,312	11,064	54,545	40,680	54,545	54,545
561	Postage	25,813	24,684	27,095	17,990	25,000	25,000
562	Telephone	81,364	65,402	20,315	22,145	23,200	23,500
563	Publishing	1,131	916	2,000	1,125	2,000	2,000
564	Printing	7,474	7,216	7,405	7,355	7,405	7,405
565	Internet	2,297	2,320	2,320	2,320	2,320	2,320

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
566	Recording Fees	416	63	400	400	400	400
571	Dues & Subscriptions	25,883	29,826	31,470	31,560	32,370	32,370
572	Travel & Meals	3,847	646	9,080	5,480	9,980	10,380
573	Training & Professional Development	19,326	16,791	24,455	19,685	25,175	24,540
581	Utilities	346,897	352,023	608,165	455,990	731,800	731,800
583	Garbage Disposal	-	435	435	435	450	450
584	Landfill Charges	4,063	297	3,000	3,200	3,000	3,000
585	Electric Purchases	27,737,266	27,584,584	27,891,675	27,891,677	27,478,039	27,478,035
592	General Insurance	174,389	204,893	294,966	215,760	260,750	264,710
595	Rentals	30,079	37,176	43,246	41,645	41,345	41,345
599	Other Contractual Services	72,012	73,206	81,205	72,065	82,405	82,405
<b>Total Contractual Services</b>		<b>29,179,197</b>	<b>29,080,376</b>	<b>29,902,282</b>	<b>29,613,127</b>	<b>29,660,114</b>	<b>29,667,345</b>
601	Maintenance Supplies	54,655	55,640	105,300	58,050	105,625	105,625
621	Office Supplies	2,184	1,551	5,285	2,770	4,750	4,750
622	Office Equipment	613	747	1,750	1,895	1,750	1,750
623	Office Furniture	-	-	1,000	800	1,000	1,000
624	Operating Supplies	30,903	20,864	33,015	26,690	34,115	34,115
625	Small Tools	3,905	687	4,680	4,400	4,680	4,680
626	Janitorial Supplies	225	746	1,100	750	1,100	1,100
627	Motor Fuel & Lubricants	35,307	31,350	63,230	67,520	64,215	64,215
631	Clothing	8,660	4,222	17,150	11,300	17,150	17,150
632	Per Copy Charges	554	523	660	660	660	660
641	Books	-	110	845	650	845	845
663	Computer Software	8,575	11,118	10,545	14,560	16,385	16,385
<b>Total Commodities</b>		<b>145,581</b>	<b>127,559</b>	<b>244,560</b>	<b>190,045</b>	<b>252,275</b>	<b>252,275</b>
705	Principal 2011 Bonds	2,131,818	2,009,646	705,520	705,520	10,520	10,520
710	Interest 2011 Bonds	165,175	100,754	11,945	11,945	1,520	1,520
715	Paying Agent Fees	2,012	1,375	1,100	1,100	-	-
<b>Total Debt Service</b>		<b>2,299,005</b>	<b>2,111,775</b>	<b>718,565</b>	<b>718,565</b>	<b>12,040</b>	<b>12,040</b>
810	Buildings & Improvements	7,946	645	20,000	35,000	28,000	20,000
815	Improvements Other Than Buildings	2,789,631	1,649,275	14,648,860	1,772,000	17,535,330	1,760,000
820	Machinery & Equipment	16,551	13,673	79,000	79,000	158,000	90,000
825	Vehicles	26,790	27,828	75,000	500	75,000	290,390
835	Computer Equipment	200,632	15,528	20,000	20,000	37,820	3,000
910	Capitalized Assets	(3,103,923)	(3,522,741)	-	-	-	-
<b>Total Capital Outlay</b>		<b>(62,374)</b>	<b>(1,815,792)</b>	<b>14,842,860</b>	<b>1,906,500</b>	<b>17,834,150</b>	<b>2,163,390</b>
911	Depreciation	1,940,760	1,998,700	2,000,000	2,000,000	2,000,000	2,000,000
912	Bad Debt	16,383	58,395	20,000	-	20,000	20,000
914	State/Federal Permits	5,444	5,922	6,875	6,875	6,875	6,875
917	Employee Awards	850	550	500	250	575	500
918	Easements	140	100	200	100	200	200
<b>Total Other Expenditures</b>		<b>1,963,577</b>	<b>2,063,667</b>	<b>2,027,575</b>	<b>2,007,225</b>	<b>2,027,650</b>	<b>2,027,575</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 36,974,155</b>	<b>\$ 34,416,355</b>	<b>\$ 51,620,110</b>	<b>\$ 37,650,880</b>	<b>\$ 53,537,460</b>	<b>\$ 38,098,410</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program  
Fiscal Year Ending April 30, 2023 & 2024

620 - Electric Fund

Program	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
20	Administration	\$ 29,278,326	\$ 28,900,668	\$ 29,524,195	\$ 29,429,721	\$ 29,001,929	\$ 29,084,179
25	Operation & Maintenance	2,374,254	2,103,410	2,912,297	2,377,399	2,877,205	3,005,842
27	Substations	84,654	50,720	111,795	88,695	111,795	111,795
30	Customer Accounting	216,487	235,816	254,035	155,540	379,406	391,411
35	Electric Generation	682,303	706,906	1,130,374	871,425	1,193,760	1,199,290
40	New Service	64,713	26,785	1,835	6,085	915	915
45	Fiber Optics	10,355	18,962	20,650	7,115	21,755	21,755
73	GIS	85,485	77,582	102,979	89,010	103,680	106,968
90	Debt Service & Depreciation	2,108,133	2,101,653	2,719,090	2,719,390	2,012,865	2,012,865
95	Capital Outlay	2,069,445	193,854	14,842,860	1,906,500	17,834,150	2,163,390
<b>Total Electric Fund</b>		<b>\$ 36,974,155</b>	<b>\$ 34,416,355</b>	<b>\$ 51,620,110</b>	<b>\$ 37,650,880</b>	<b>\$ 53,537,460</b>	<b>\$ 38,098,410</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
20 Administration						
Personnel Services	\$ 1,284,429	\$ 1,043,124	\$ 1,360,103	\$ 1,231,724	\$ 1,328,970	\$ 1,411,464
Contractual Services	27,990,801	27,853,943	28,156,527	28,189,217	27,659,909	27,659,665
Commodities	2,956	3,501	7,365	8,680	12,850	12,850
Other Expenditures	140	100	200	100	200	200
Total	<u>29,278,326</u>	<u>28,900,668</u>	<u>29,524,195</u>	<u>29,429,721</u>	<u>29,001,929</u>	<u>29,084,179</u>
25 Operations and Maintenance						
Personnel Services	1,850,270	1,553,304	2,280,446	1,779,334	2,199,805	2,326,577
Contractual Services	406,418	447,293	482,586	471,275	525,735	527,675
Commodities	116,716	102,262	148,765	126,540	151,090	151,090
Other Expenditures	850	550	500	250	575	500
Total	<u>2,374,254</u>	<u>2,103,410</u>	<u>2,912,297</u>	<u>2,377,399</u>	<u>2,877,205</u>	<u>3,005,842</u>
27 Substation						
Contractual Services	68,797	48,502	93,195	86,195	93,195	93,195
Commodities	15,857	2,218	18,600	2,500	18,600	18,600
Total	<u>84,654</u>	<u>50,720</u>	<u>111,795</u>	<u>88,695</u>	<u>111,795</u>	<u>111,795</u>
30 Customer Accounting						
Personnel Services	141,018	118,169	160,555	90,595	136,881	148,886
Contractual Services	59,086	59,252	73,480	64,545	222,525	222,525
Commodities	-	-	-	400	-	-
Other Expenditures	16,383	58,395	20,000	-	20,000	20,000
Total	<u>216,487</u>	<u>235,816</u>	<u>254,035</u>	<u>155,540</u>	<u>379,406</u>	<u>391,411</u>
35 Electric Generation						
Personnel Services	34,101	41,137	2,785	37,590	1,330	1,330
Contractual Services	633,261	643,784	1,058,894	776,780	1,122,190	1,127,720
Commodities	9,498	16,063	61,820	50,180	63,365	63,365
Other Expenditures	5,444	5,922	6,875	6,875	6,875	6,875
Total	<u>682,303</u>	<u>706,906</u>	<u>1,130,374</u>	<u>871,425</u>	<u>1,193,760</u>	<u>1,199,290</u>
40 New Service						
Personnel Services	64,713	26,785	1,835	6,085	915	915
Total	<u>64,713</u>	<u>26,785</u>	<u>1,835</u>	<u>6,085</u>	<u>915</u>	<u>915</u>
45 Fiber Optics						
Personnel Services	881	-	-	1,165	5	5
Contractual Services	9,474	16,240	15,780	5,950	16,880	16,880
Commodities	-	2,722	4,870	-	4,870	4,870
Total	<u>10,355</u>	<u>18,962</u>	<u>20,650</u>	<u>7,115</u>	<u>21,755</u>	<u>21,755</u>
73 GIS						
Personnel Services	73,756	66,251	78,544	68,925	83,325	86,608
Contractual Services	11,175	10,540	21,295	18,340	18,855	18,860
Commodities	554	791	3,140	1,745	1,500	1,500
Total	<u>85,485</u>	<u>77,582</u>	<u>102,979</u>	<u>89,010</u>	<u>103,680</u>	<u>106,968</u>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
90 Debt Service and Depreciation						
Contractual Services	186	824	525	825	825	825
Debt Service	167,187	102,129	718,565	718,565	12,040	12,040
Other Expenditures	1,940,760	1,998,700	2,000,000	2,000,000	2,000,000	2,000,000
Total	<u>2,108,133</u>	<u>2,101,653</u>	<u>2,719,090</u>	<u>2,719,390</u>	<u>2,012,865</u>	<u>2,012,865</u>
95 Capital Outlay						
Capital Outlay	2,069,445	193,854	14,842,860	1,906,500	17,834,150	2,163,390
Total	<u>2,069,445</u>	<u>193,854</u>	<u>14,842,860</u>	<u>1,906,500</u>	<u>17,834,150</u>	<u>2,163,390</u>
Total Electric Fund	<u>36,974,155</u>	<u>34,416,355</u>	<u>51,620,110</u>	<u>37,650,880</u>	<u>53,537,460</u>	<u>38,098,410</u>
Total Electric Fund						
Personnel Services	\$ 3,449,168	\$ 2,848,771	\$ 3,884,268	\$ 3,215,418	\$ 3,751,231	\$ 3,975,785
Contractual Services	29,179,197	29,080,376	29,902,282	29,613,127	29,660,114	29,667,345
Commodities	145,581	127,559	244,560	190,045	252,275	252,275
Debt Service	167,187	102,129	718,565	718,565	12,040	12,040
Other Expenditures	1,963,577	2,063,667	2,027,575	2,007,225	2,027,650	2,027,575
Capital Outlay	2,069,445	193,854	14,842,860	1,906,500	17,834,150	2,163,390
Total	<u>36,974,155</u>	<u>34,416,355</u>	<u>51,620,110</u>	<u>37,650,880</u>	<u>53,537,460</u>	<u>38,098,410</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Program 20 - Administration							
501	Wages - Regular	\$ 877,451	\$ 884,503	\$ 903,296	\$ 885,145	\$ 942,589	\$ 1,002,935
502	Wages - Part-Time/Seasonal	2,194	2,504	3,302	2,645	4,178	4,529
503	Overtime	8,384	-	-	-	-	-
521	Group Insurance	214,240	122,000	250,159	171,770	213,166	221,041
522	Medicare	12,496	12,483	13,195	12,497	13,775	14,654
523	Social Security	52,595	52,319	54,812	53,430	58,070	61,070
524	IMRF	88,236	100,961	104,904	102,797	93,877	103,920
527	Car Allowance	3,250	3,250	3,375	3,375	3,250	3,250
529	Pension Expense	25,582	(134,895)	27,060	65	65	65
Total Personnel Services		<u>1,284,429</u>	<u>1,043,124</u>	<u>1,360,103</u>	<u>1,231,724</u>	<u>1,328,970</u>	<u>1,411,464</u>
531	Maintenance Service	20,891	21,078	21,375	21,375	27,245	27,245
541	Accounting & Auditing Service	14,472	19,505	20,000	20,000	21,000	21,000
543	Legal Service	16,926	20,916	30,877	18,000	30,875	30,875
544	Medical Service	-	-	600	-	600	600
547	Banking Service	76,391	109,544	95,000	150,000	-	-
559	Other Professional Services	17,466	4,555	34,300	29,500	34,300	34,300
561	Postage	970	956	2,000	1,000	2,000	2,000
562	Telephone	68,114	57,136	12,550	14,100	14,940	14,940
563	Publishing	1,131	916	2,000	1,125	2,000	2,000
564	Printing	1,104	875	1,100	1,050	1,100	1,100
565	Internet	2,297	2,320	2,320	2,320	2,320	2,320
566	Recording Fees	416	63	400	400	400	400
571	Dues	25,453	29,682	30,910	31,210	31,810	31,810
572	Travel	1,966	-	4,380	1,880	5,280	5,680
573	Training	4,750	316	5,785	4,185	6,745	6,105
585	Electric Purchases	27,737,266	27,584,584	27,891,675	27,891,677	27,478,039	27,478,035
595	Rentals	1,190	1,359	1,255	1,255	1,255	1,255
599	Other Contractual Services	-	138	-	140	-	-
Total Contractual Services		<u>27,990,801</u>	<u>27,853,943</u>	<u>28,156,527</u>	<u>28,189,217</u>	<u>27,659,909</u>	<u>27,659,665</u>
621	Office Supplies	1,665	1,428	4,000	2,000	4,000	4,000
622	Office Equipment	413	163	1,000	500	1,000	1,000
623	Office Furniture	-	-	1,000	800	1,000	1,000
632	Per Copy Charges	554	523	660	660	660	660
663	Computer Software	324	1,387	705	4,720	6,190	6,190
Total Commodities		<u>2,956</u>	<u>3,501</u>	<u>7,365</u>	<u>8,680</u>	<u>12,850</u>	<u>12,850</u>
918	Easements	140	100	200	100	200	200
Total Other Expenditures		<u>140</u>	<u>100</u>	<u>200</u>	<u>100</u>	<u>200</u>	<u>200</u>
Total Administration		<u>\$ 29,278,326</u>	<u>\$ 28,900,668</u>	<u>\$ 29,524,195</u>	<u>\$ 29,429,721</u>	<u>\$ 29,001,929</u>	<u>\$ 29,084,179</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Program 25 - Operation &amp; Maintenance</b>							
501	Wages - Regular	1,168,333	1,054,558	1,316,400	1,049,912	1,277,624	1,359,930
502	Wages - Part-Time/Seasonal	41,041	46,444	46,015	44,142	47,151	49,820
503	Overtime	43,775	50,208	160,200	50,500	160,200	164,006
504	Stand-By	108,206	109,437	110,430	110,430	114,295	117,724
521	Group Insurance	221,305	245,188	267,541	245,625	283,358	295,026
522	Medicare	19,210	17,811	23,677	18,120	23,193	24,542
523	Social Security	81,286	75,312	99,556	77,470	98,401	103,889
524	IMRF	129,554	135,825	172,417	143,210	155,658	171,715
529	Pension Expense	37,561	(181,479)	84,210	39,925	39,925	39,925
<b>Total Personnel Services</b>		<b>1,850,270</b>	<b>1,553,304</b>	<b>2,280,446</b>	<b>1,779,334</b>	<b>2,199,805</b>	<b>2,326,577</b>
531	Maintenance Service	230,032	242,287	287,765	277,085	296,270	296,750
544	Medical Service	865	537	1,650	1,200	1,650	1,650
546	Janitorial Service	4,795	4,799	5,160	4,800	5,160	5,160
559	Other Professional Services	6,846	6,509	13,745	7,500	13,745	13,745
562	Telephone	5,489	3,280	3,625	3,625	3,660	3,660
571	Dues	430	144	560	350	560	560
572	Travel	1,882	646	4,100	3,600	4,100	4,100
573	Training	12,919	15,167	15,340	12,500	15,340	15,340
581	Utilities	22,584	22,653	8,620	18,420	18,620	18,620
584	Landfill Charges	4,063	297	3,000	3,200	3,000	3,000
592	General Insurance	103,933	132,708	121,461	121,465	145,750	147,210
595	Rentals	4,245	4,193	5,860	5,830	6,180	6,180
599	Other Contractual Services	8,336	14,074	11,700	11,700	11,700	11,700
<b>Total Contractual Services</b>		<b>406,418</b>	<b>447,293</b>	<b>482,586</b>	<b>471,275</b>	<b>525,735</b>	<b>527,675</b>
601	Maintenance Supplies	41,764	50,235	65,585	47,900	65,585	65,585
621	Office Supplies	-	-	-	20	-	-
624	Operating Supplies	30,732	18,894	28,015	23,990	29,115	29,115
625	Small Tools	3,419	687	4,180	3,900	4,180	4,180
626	Janitorial Supplies	182	266	500	500	500	500
627	Motor Fuel & Lubricants	23,707	18,117	22,650	28,440	23,520	23,520
631	Clothing	8,660	4,222	17,150	11,300	17,150	17,150
641	Books	-	110	845	650	845	845
663	Computer Software	8,251	9,731	9,840	9,840	10,195	10,195
<b>Total Commodities</b>		<b>116,716</b>	<b>102,262</b>	<b>148,765</b>	<b>126,540</b>	<b>151,090</b>	<b>151,090</b>
917	Employee Awards	850	550	500	250	575	500
<b>Total Other Expenditures</b>		<b>850</b>	<b>550</b>	<b>500</b>	<b>250</b>	<b>575</b>	<b>500</b>
<b>Total Operation &amp; Maintenance</b>		<b>\$ 2,374,254</b>	<b>\$ 2,103,410</b>	<b>\$ 2,912,297</b>	<b>\$ 2,377,399</b>	<b>\$ 2,877,205</b>	<b>\$ 3,005,842</b>
<b>Program 27 - Substations</b>							
531	Maintenance Service	64,013	45,660	88,695	81,695	88,695	88,695
599	Other Contractual Services	4,784	2,842	4,500	4,500	4,500	4,500
<b>Total Contractual Services</b>		<b>68,797</b>	<b>48,502</b>	<b>93,195</b>	<b>86,195</b>	<b>93,195</b>	<b>93,195</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
601	Maintenance Supplies	12,527	2,194	17,000	2,500	17,000	17,000
626	Janitorial Supplies	-	24	100	-	100	100
627	Motor Fuel & Lubricants	3,330	-	1,500	-	1,500	1,500
<b>Total Commodities</b>		<b>15,857</b>	<b>2,218</b>	<b>18,600</b>	<b>2,500</b>	<b>18,600</b>	<b>18,600</b>
<b>Total Substations</b>		<b>\$ 84,654</b>	<b>\$ 50,720</b>	<b>\$ 111,795</b>	<b>\$ 88,695</b>	<b>\$ 111,795</b>	<b>\$ 111,795</b>
<b>Program 30 - Customer Accounting</b>							
501	Wages - Regular	67,923	68,639	68,087	39,675	63,767	70,033
502	Wages - Part-Time/Seasonal	33,955	23,332	49,417	24,680	27,023	29,581
521	Group Insurance	20,931	22,643	23,124	15,505	29,546	30,854
522	Medicare	1,404	1,259	1,703	875	1,316	1,440
523	Social Security	6,003	5,383	7,285	3,795	5,629	6,154
524	IMRF	8,374	9,182	10,289	5,065	8,600	9,824
529	Pension Expense	2,428	(12,268)	650	1,000	1,000	1,000
<b>Total Personnel Services</b>		<b>141,018</b>	<b>118,169</b>	<b>160,555</b>	<b>90,595</b>	<b>136,881</b>	<b>148,886</b>
531	Maintenance Service	12,581	12,959	13,350	13,350	14,015	14,015
547	Bank Service	-	-	-	-	150,000	150,000
550	Collection Service	378	6	1,000	1,000	1,000	1,000
552	Data Programming Service	-	-	-	1,120	-	-
559	Other Professional Services	-	-	2,000	350	2,000	2,000
561	Postage	24,843	23,729	25,095	16,990	23,000	23,000
564	Printing	6,370	6,341	6,305	6,305	6,305	6,305
572	Travel & Meals	-	-	600	-	600	600
573	Training	95	595	200	500	675	675
595	Rentals	14,819	15,623	24,930	24,930	24,930	24,930
<b>Total Contractual Services</b>		<b>59,086</b>	<b>59,252</b>	<b>73,480</b>	<b>64,545</b>	<b>222,525</b>	<b>222,525</b>
622	Office Equipment	-	-	-	400	-	-
<b>Total Commodities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>400</b>	<b>-</b>	<b>-</b>
912	Bad Debt	16,383	58,395	20,000	-	20,000	20,000
<b>Total Other Expenditures</b>		<b>16,383</b>	<b>58,395</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Customer Accounting</b>		<b>\$ 216,487</b>	<b>\$ 235,816</b>	<b>\$ 254,035</b>	<b>\$ 155,540</b>	<b>\$ 379,406</b>	<b>\$ 391,411</b>
<b>Program 35 - Electric Generation</b>							
501	Wages - Regular	27,368	38,545	-	28,500	-	-
503	Overtime	373	43	-	1,200	-	-
521	Group Insurance	832	1,166	-	905	-	-
522	Medicare	389	545	-	420	-	-
523	Social Security	1,650	2,331	-	1,790	-	-
524	IMRF	2,705	4,443	-	3,445	-	-
529	Pension Expense	784	(5,937)	2,785	1,330	1,330	1,330
<b>Total Personnel Services</b>		<b>34,101</b>	<b>41,137</b>	<b>2,785</b>	<b>37,590</b>	<b>1,330</b>	<b>1,330</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
531	Maintenance Service	169,978	181,176	209,159	178,700	217,380	220,110
559	Other Professional Services	-	-	4,500	3,330	4,500	4,500
562	Telephone	7,309	4,319	3,740	4,020	4,200	4,500
581	Utilities	324,313	329,371	599,545	437,570	713,180	713,180
583	Garbage Disposal	-	435	435	435	450	450
592	General Insurance	70,456	72,185	173,505	94,295	115,000	117,500
595	Rentals	2,500	970	3,530	3,530	2,100	2,100
599	Other Contractual Services	58,705	55,328	64,480	54,900	65,380	65,380
<b>Total Contractual Services</b>		<b>633,261</b>	<b>643,784</b>	<b>1,058,894</b>	<b>776,780</b>	<b>1,122,190</b>	<b>1,127,720</b>
601	Maintenance Supplies	330	404	16,740	7,650	18,170	18,170
622	Office Equipment	200	-	-	-	-	-
624	Operating Supplies	171	1,970	5,000	2,700	5,000	5,000
625	Small Tools	486	-	500	500	500	500
626	Janitorial Supplies	42	456	500	250	500	500
627	Motor Fuel & Lubricants	8,269	13,233	39,080	39,080	39,195	39,195
<b>Total Commodities</b>		<b>9,498</b>	<b>16,063</b>	<b>61,820</b>	<b>50,180</b>	<b>63,365</b>	<b>63,365</b>
914	State/Federal Permit Fees	5,444	5,922	6,875	6,875	6,875	6,875
<b>Total Other Expenditures</b>		<b>5,444</b>	<b>5,922</b>	<b>6,875</b>	<b>6,875</b>	<b>6,875</b>	<b>6,875</b>
<b>Total Electric Generation</b>		<b>\$ 682,303</b>	<b>\$ 706,906</b>	<b>\$ 1,130,374</b>	<b>\$ 871,425</b>	<b>\$ 1,193,760</b>	<b>\$ 1,199,290</b>
<b>Program 40 - New Service</b>							
501	Wages - Regular	50,907	23,978	-	3,500	-	-
503	Overtime	2,098	1,156	-	780	-	-
521	Group Insurance	1,532	756	-	125	-	-
522	Medicare	749	356	-	60	-	-
523	Social Security	3,097	1,461	-	240	-	-
524	IMRF	4,907	2,740	-	465	-	-
529	Pension Expense	1,423	(3,661)	1,835	915	915	915
<b>Total Personnel Services</b>		<b>64,713</b>	<b>26,785</b>	<b>1,835</b>	<b>6,085</b>	<b>915</b>	<b>915</b>
<b>Total New Service</b>		<b>\$ 64,713</b>	<b>\$ 26,785</b>	<b>\$ 1,835</b>	<b>\$ 6,085</b>	<b>\$ 915</b>	<b>\$ 915</b>
<b>Program 45 - Fiber Optics</b>							
501	Wages - Regular	479	-	-	570	-	-
503	Overtime	225	-	-	375	-	-
521	Group Insurance	21	-	-	30	-	-
522	Medicare	10	-	-	15	-	-
523	Social Security	43	-	-	60	-	-
524	IMRF	80	-	-	110	-	-
529	Pension Expense	23	-	-	5	5	5
<b>Total Personnel Services</b>		<b>881</b>	<b>-</b>	<b>-</b>	<b>1,165</b>	<b>5</b>	<b>5</b>
531	Maintenance Service	3,871	2,930	9,834	-	10,000	10,000
595	Rentals	5,603	13,310	5,946	5,950	6,880	6,880
<b>Total Contractual Services</b>		<b>9,474</b>	<b>16,240</b>	<b>15,780</b>	<b>5,950</b>	<b>16,880</b>	<b>16,880</b>
601	Maintenance Supplies	-	2,722	4,870	-	4,870	4,870
<b>Total Commodities</b>		<b>-</b>	<b>2,722</b>	<b>4,870</b>	<b>-</b>	<b>4,870</b>	<b>4,870</b>
<b>Total Fiber Optics</b>		<b>\$ 10,355</b>	<b>\$ 18,962</b>	<b>\$ 20,650</b>	<b>\$ 7,115</b>	<b>\$ 21,755</b>	<b>\$ 21,755</b>

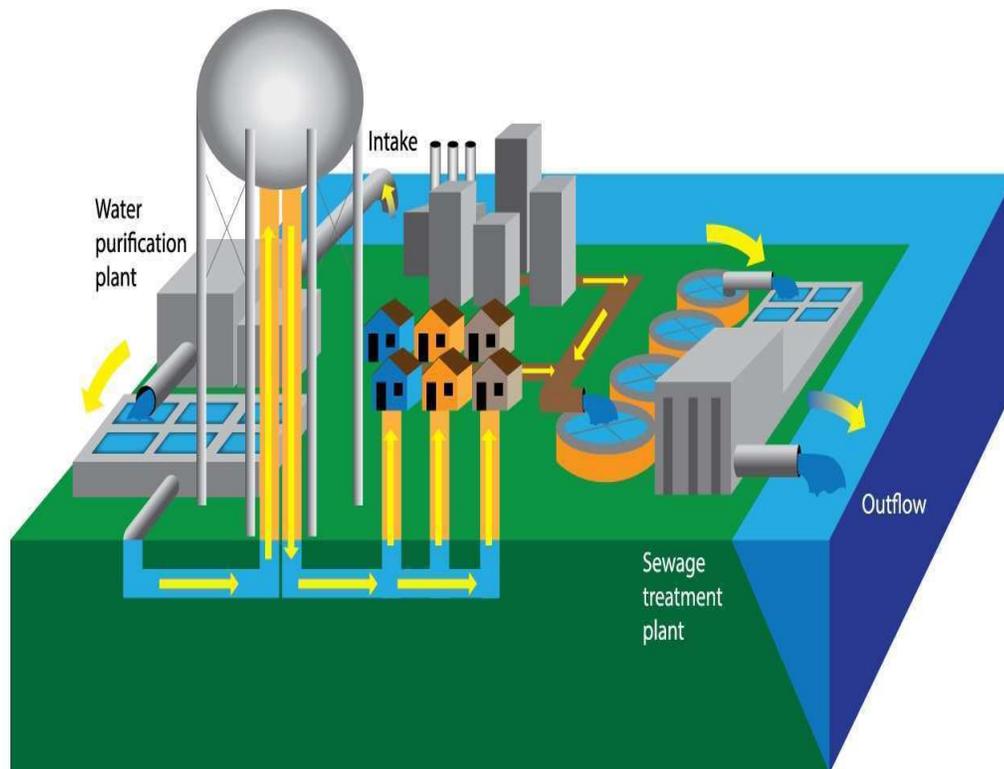
CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 620 - Electric Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Program 73 - GIS</b>							
501	Wages - Regular	53,556	54,173	55,217	44,450	56,287	58,357
502	Wages - Part-Time	2,611	-	-	-	-	-
503	Overtime	68	-	-	-	-	-
521	Group Insurance	6,537	10,171	9,402	14,820	15,792	16,378
522	Medicare	796	764	801	615	816	846
523	Social Security	3,404	3,266	3,423	2,615	3,490	3,619
524	IMRF	5,259	6,319	6,471	5,145	5,660	6,128
529	Pension Expense	1,525	(8,443)	3,230	1,280	1,280	1,280
<b>Total Personnel Services</b>		<b>73,756</b>	<b>66,251</b>	<b>78,544</b>	<b>68,925</b>	<b>83,325</b>	<b>86,608</b>
531	Maintenance Service	7,438	7,438	16,040	15,290	16,040	16,040
562	Telephone	453	667	400	400	400	400
573	Training	1,562	713	3,130	2,500	2,415	2,420
595	Rentals	1,722	1,722	1,725	150	-	-
<b>Total Contractual Services</b>		<b>11,175</b>	<b>10,540</b>	<b>21,295</b>	<b>18,340</b>	<b>18,855</b>	<b>18,860</b>
601	Maintenance Supplies	35	85	1,105	-	-	-
621	Office Supplies	520	123	1,285	750	750	750
622	Office Equipment	-	584	750	995	750	750
<b>Total Commodities</b>		<b>554</b>	<b>791</b>	<b>3,140</b>	<b>1,745</b>	<b>1,500</b>	<b>1,500</b>
<b>Total GIS</b>		<b>\$ 85,485</b>	<b>\$ 77,582</b>	<b>\$ 102,979</b>	<b>\$ 89,010</b>	<b>\$ 103,680</b>	<b>\$ 106,968</b>
<b>Program 90 - Debt Service &amp; Depreciation</b>							
599	Other Contractual Services	186	824	525	825	825	825
<b>Total Contractual Services</b>		<b>86,226</b>	<b>79,197</b>	<b>106,644</b>	<b>91,580</b>	<b>106,005</b>	<b>109,293</b>
705	Principal	2,131,818	2,009,646	705,520	705,520	10,520	10,520
710	Interest	165,175	100,754	11,945	11,945	1,520	1,520
715	Paying Agent Fees	2,012	1,375	1,100	1,100	-	-
910	Capitalized Assets	(2,131,818)	(2,009,646)	-	-	-	-
<b>Total Debt Service</b>		<b>167,187</b>	<b>102,129</b>	<b>718,565</b>	<b>718,565</b>	<b>12,040</b>	<b>12,040</b>
911	Depreciation	1,940,760	1,998,700	2,000,000	2,000,000	2,000,000	2,000,000
<b>Total Other Expenditures</b>		<b>1,940,760</b>	<b>1,998,700</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>
<b>Total Debt Service &amp; Depreciation</b>		<b>\$ 2,108,133</b>	<b>\$ 2,101,653</b>	<b>\$ 2,719,090</b>	<b>\$ 2,719,390</b>	<b>\$ 2,012,865</b>	<b>\$ 2,012,865</b>
<b>Program 95 - Capital Outlay</b>							
810	Buildings & Improvements	7,946	645	20,000	35,000	28,000	20,000
815	Improvements Other than Buildings	2,789,631	1,649,275	14,648,860	1,772,000	17,535,330	1,760,000
820	Machinery & Equipment	16,551	13,673	79,000	79,000	158,000	90,000
825	Vehicles	26,790	27,828	75,000	500	75,000	290,390
835	Computer Equipment	200,632	15,528	20,000	20,000	37,820	3,000
910	Capitalized Assets	(972,105)	(1,513,095)	-	-	-	-
<b>Total Capital Outlay</b>		<b>\$ 2,069,445</b>	<b>\$ 193,854</b>	<b>\$ 14,842,860</b>	<b>\$ 1,906,500</b>	<b>\$ 17,834,150</b>	<b>\$ 2,163,390</b>
<b>Total Electric Fund</b>		<b>\$ 36,974,155</b>	<b>\$ 34,416,355</b>	<b>\$ 51,620,110</b>	<b>\$ 37,650,880</b>	<b>\$ 53,537,460</b>	<b>\$ 38,098,410</b>

# WATER/WASTEWATER FUND

The Water/Wastewater Fund accounts for the provision of water and sewer services to the businesses and residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection. FY 2023 budgeted revenues and expenditures are \$17,137,555.



The water and wastewater distribution diagram above serves as a reference to key components found within a basic water and wastewater system and is not a representation of the City of Geneva water and wastewater system.

## **About the Water & Sewer System**

The Water and Wastewater Divisions are composed of the following programs: Water Treatment and Supply, Wastewater Treatment, and Water and Sewer Maintenance. The Division is responsible for providing high-quality reliable drinking water and wastewater treatment-related services, which are protective of customer health and safety, 100 percent compliant with state and federal standards, and at the most economical price obtainable.

The City's Water Division serves about 7,300 residential, 730 commercial, 31 industrial, and 40 governmental customers.

# WATER/WASTEWATER FUND

## Water Treatment Plant

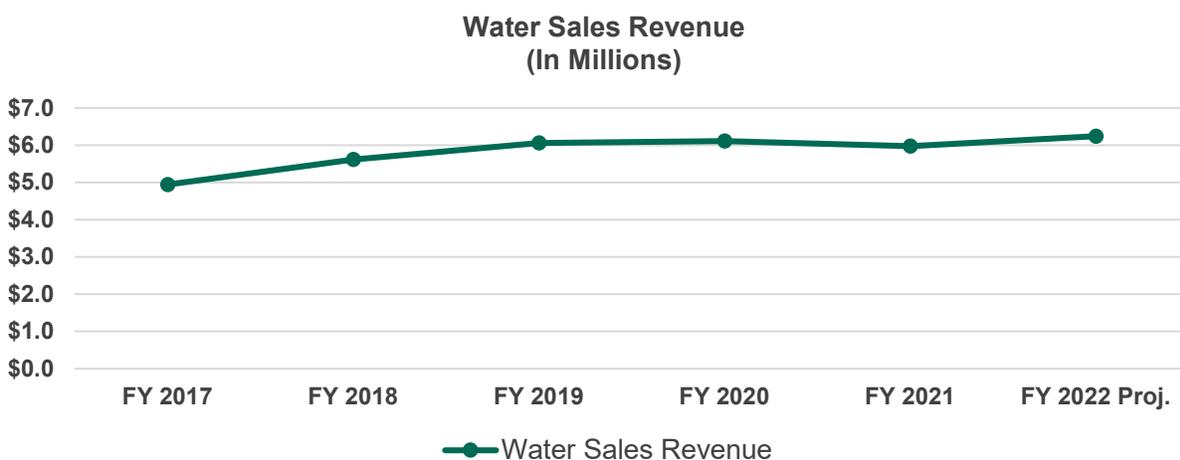


The Water Treatment Plant, pictured above, was completed in 2008. The \$24 million project was primarily financed with low interest loans through the Illinois Environmental Protection Agency.

To meet the future needs of the community, an investment was made in the best municipal treatment technology available, reverse osmosis, to meet current drinking water standards and any future regulations.

Prior to 2008, deep and shallow well water was treated for iron and manganese, disinfected and sent to the distribution system with a very high hardness level. Now, roughly 85 percent of the deep and shallow well water is treated by reverse osmosis, with the other 15 percent blended in the final product to go into the distribution system.

The Water Treatment Plant produces final drinking water at a hardness of 5 to 7 grains, which allows residents, commercial accounts and industries to reduce or eliminate the need for additional treatment equipment like water softeners.



# WATER/WASTEWATER FUND

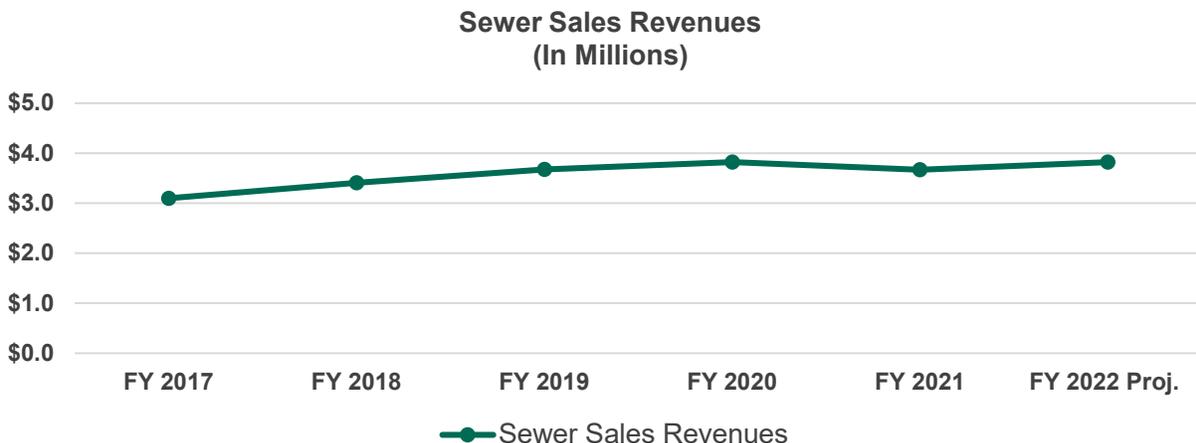
## Wastewater Treatment Plant



Construction for a \$12.5 million upgrade to the Geneva Wastewater Treatment Plant, pictured above, was completed in 2020 to maintain a compliance schedule set forth by new state environmental regulations. The Illinois Environmental Protection Agency (IEPA) is mandating all wastewater plants along the Fox River reduce the amount of phosphorous being discharged into the river after treatment. The river is an impaired waterway in part due to low dissolved oxygen levels. Phosphorous causes algae blooms that reduces dissolved oxygen.

The City of Geneva project was partially funded through the IEPA Water Pollution Control Loan Program at an interest rate of 1.56%. Geneva also has been adjusting its rates to pay for the Wastewater Treatment Plant enhancements.

The effort is one of the biggest water-related projects in the City's history, but Geneva customers should not see any noticeable changes in their service. The improvements were completed in fiscal year 2020.



# WATER/WASTEWATER FUND

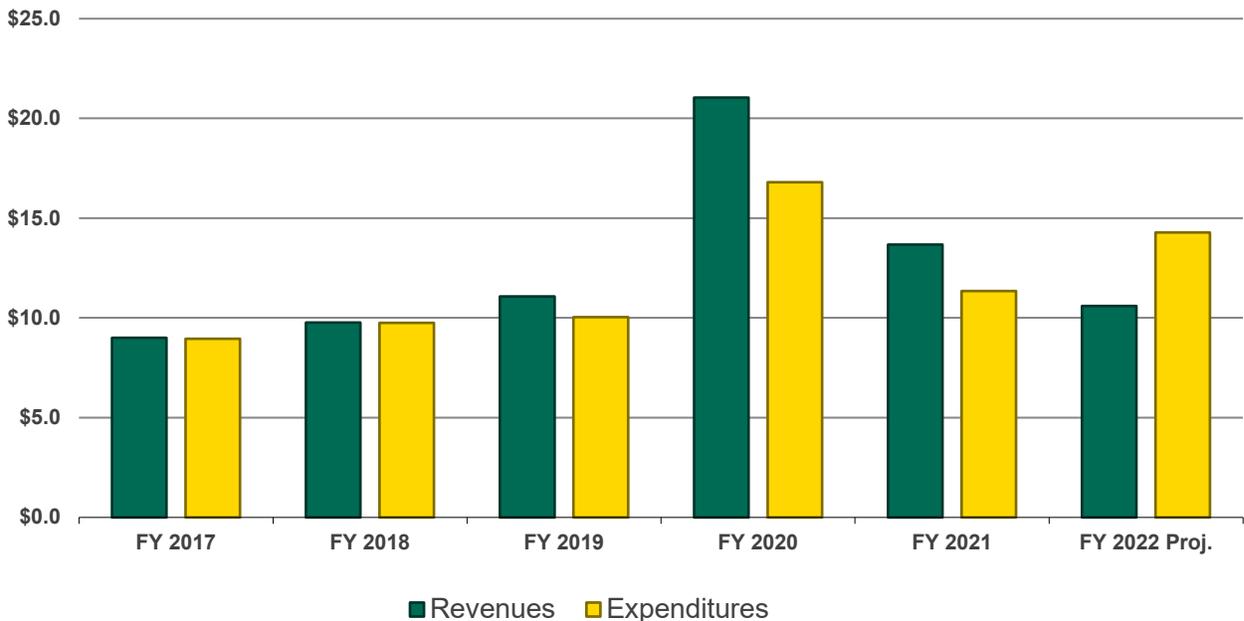
## Water and Sewer Rates

Monthly Customer Charge		
Meter Size	Water	Sewer
3/4" Meter	\$ 14.54	\$ 5.46
1" Meter	\$ 21.40	\$ 9.92
1.5" Meter	\$ 38.41	\$ 20.99
2" Meter	\$ 58.89	\$ 34.32
3" Meter	\$106.72	\$ 65.43
4" Meter	\$175.02	\$109.87
6" Meter	\$345.66	\$220.89

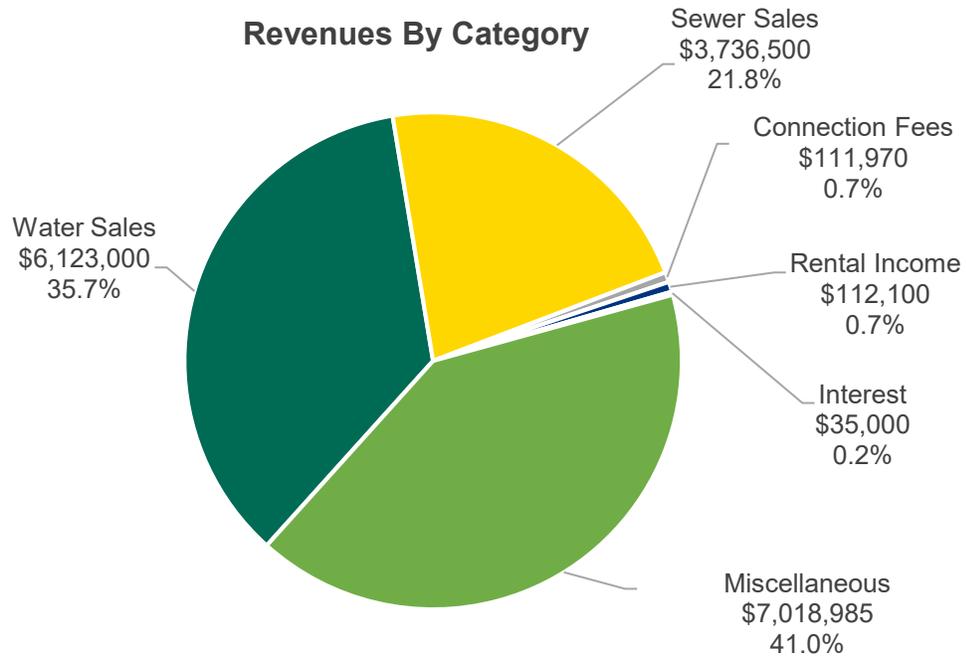
Water Consumption Per 1,000 Cubic Feet	
Tier 1 (0-1,500)	\$ 5.31
Tier 2 (1,501- 20,000)	\$ 4.91
Tier 3 (20,001+)	\$ 4.75

Sewer Consumption Per 1,000 Cubic Feet	
Non-Industrial	\$ 2.91
Industrial	\$ 4.37

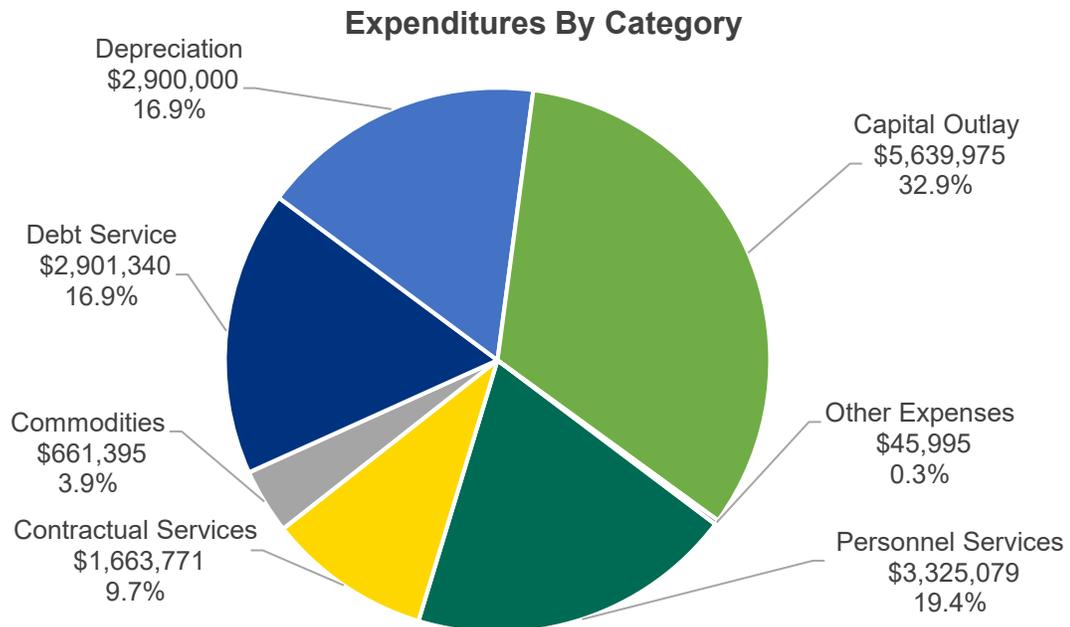
**Water Fund  
Revenues & Expenditures  
(In Millions)**



# WATER/WASTEWATER FUND



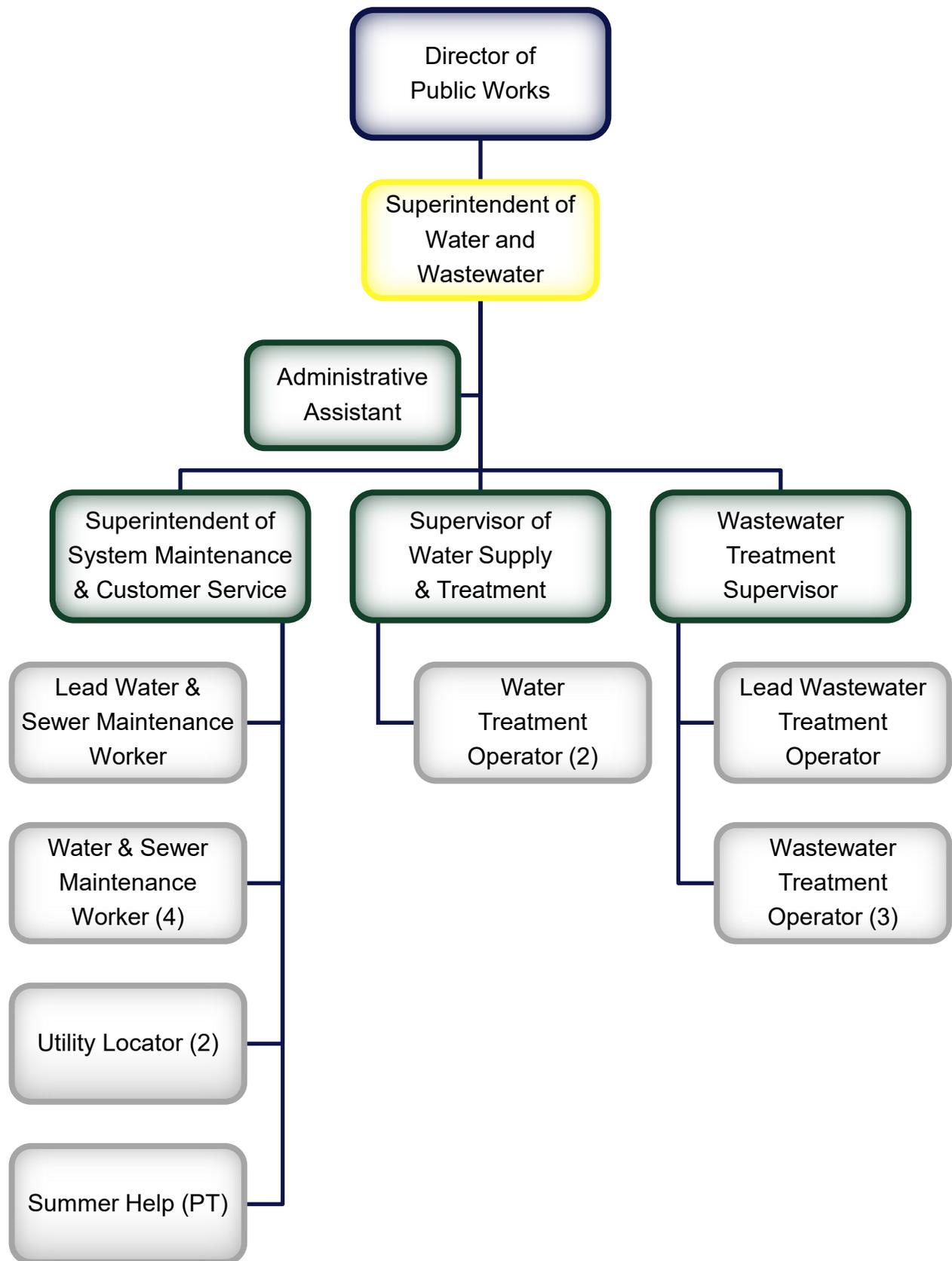
Water and Sewer sales account for 64.8% of the revenues in the Water/Wastewater Fund.



Personnel Services account for 19.4% of expenditures and Debt Service accounts for 16.9% of expenditures.

# PUBLIC WORKS – WATER/WASTEWATER

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# PUBLIC WORKS – WATER/WASTEWATER

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## DIVISION DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

## MISSION STATEMENT

Provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

## FY 2023 GOALS

**Goal # 1** Implement measures related to the Lead Service Line Replacement and Notification Act.

- Continue to update Service Line Material Inventory
- Implement Service Line Material interactive map
- Develop Lead Service Line Replacement Plan
- Replace lead service lines through both capital and maintenance projects

**Funding:** Water/Wastewater Operating, Staff time; Water/Wastewater Capital, \$265,500

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II

**Goal # 2** Implement the Citywide Watershed Study through both capital and maintenance projects.

**Funding:** General Operating, Staff time; Infrastructure Capital, \$700,000

**Completion Date:** 04/30/2023

**Strategic Plan:** EMS-II, EMS-III, ES-IV

**Goal # 3** Finalize the design of the infrastructure necessary for the development of the Southeast Industrial Park.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 4/30/2023

**Strategic Plan:** EV-II, EMS-II

**Goal # 4** Develop programs and policies to facilitate repurposing properties in commercial corridors to meet changing needs of retail and commercial stakeholders.

**Funding:** Water/Wastewater Operating, Staff time

**Completion Date:** 4/30/2023

**Strategic Plan:** EV-II

# PUBLIC WORKS – WATER/WASTEWATER

**Goal # 5** Initiate design for new sanitary sewer river crossing & design of solids handling improvements for the Wastewater Treatment Plant.

**Funding:** Water/Wastewater Operating, Staff time; Water/Wastewater Capital, \$860,000

**Completion Date:** 04/30/2023

**Strategic Plan:** ES-III, EMS-II

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022 Target
Number of Electronic Read Transmitter (ERT) Meters Installed	1,088	1,102	93**	700
Number of ERT Leak Letters sent to Customers	20	39	82	100
Number of Work Orders Completed	389	481	556	520
Number of Water Main Breaks Repaired	20	23	21	20
Length of Water Mains Replaced (Ft)	4,556	2,000	2,988	850
Total Gallons Wastewater Treated in Billions of Gallons	1.526	1.423	1.148	1.4
Average Daily Wastewater Treated in Million Gallons Per Day	4.18	3.90	3.275	3.5
Length of Sanitary Sewers Lined/Replaced (Ft)	6,302	1,850*	5,285	4,250
Snow Plowing (Hrs)	640	328	1,055	350
Training (Hrs)	153	336	250	280

\*Five point repairs outsourced to contractors in FY 2020 due to the depth and condition of the sanitary pipes.

\*\*Due to Covid-19 restrictions, water meter replacements only completed if the meter stopped working.

# PUBLIC WORKS – WATER/WASTEWATER PERSONNEL SUMMARY

Position Title	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
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***Full-Time***

Superintendent of Water/Wastewater	1	1	1	1	1	1
Administrative Analyst	-	1	1	1	-	-
Administrative Assistant	1	-	-	-	1	1
Supervisor of System Maintenance & Customer Service	1	1	1	1	1	1
Supervisor of Water Supply & Treatment	1	1	1	1	1	1
Wastewater Treatment Supervisor	1	1	1	1	1	1
Lead Water & Sewer Maintenance Worker	1	1	1	1	1	1
Water & Sewer Maintenance Worker	4	4	4	4	4	4
Water Treatment Operator	2	2	2	2	2	2
Lead Wastewater Treatment Operator	1	1	1	1	1	1
Wastewater Treatment Operator	3	3	3	3	3	3
Utility Locator	2	2	2	2	2	2

***Part-Time***

Meter Reader	2	2	1	1	-	-
Summer Help	-	-	-	-	2	2

Total	20	20	19	19	20	20
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CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
447	Federal Grants	\$ -	\$ -	\$ -	\$ 6,215	\$ -	\$ -
455	Penalties	88,179	36,646	100,000	100,000	100,000	100,000
458	Industrial Wastewater Surcharge	97,048	103,027	115,000	115,000	115,000	115,000
<b>Total Fines &amp; Forfeits</b>		<b>185,227</b>	<b>139,673</b>	<b>215,000</b>	<b>221,215</b>	<b>215,000</b>	<b>215,000</b>
462	Water Sales	5,968,325	6,274,961	6,123,000	6,323,000	6,123,000	6,123,000
463	Sewer Sales	3,667,119	3,848,565	3,736,500	3,898,000	3,736,500	3,736,500
465	Connection Fees	124,830	111,751	111,565	462,045	111,970	111,970
466	Meter Sales	16,519	21,193	25,000	28,000	25,000	25,000
<b>Total Service Charges</b>		<b>9,776,792</b>	<b>10,256,471</b>	<b>9,996,065</b>	<b>10,711,045</b>	<b>9,996,470</b>	<b>9,996,470</b>
475	Private Fire Service	34,740	34,740	34,740	34,830	34,830	34,830
476	Lawn Permit Fees	500	675	1,000	600	1,000	1,000
479	Disconnection/Reconnection Fees	2,100	226	500	500	500	500
<b>Total Service Fees</b>		<b>37,340</b>	<b>35,641</b>	<b>36,240</b>	<b>35,930</b>	<b>36,330</b>	<b>36,330</b>
481	Interest Income	65,316	11,505	45,000	30,000	35,000	45,000
482	Rental Income	112,329	147,143	100,000	112,100	112,100	117,740
483	Insurance & Property Damage	730	83,851	-	-	-	-
484	Sale of Capital Assets	97,308	33,850	10,000	-	10,000	10,000
485	Reimbursed Expenditures	628	15,554	8,245	5,060	8,245	8,245
486	Donations	385,387	881,622	-	-	-	-
489	Miscellaneous	133,462	17,048	5,000	1,660	5,000	5,000
<b>Total Other Revenues</b>		<b>795,161</b>	<b>1,190,573</b>	<b>168,245</b>	<b>148,820</b>	<b>170,345</b>	<b>185,985</b>
491	Transfers In - General	261,160	-	-	78,840	-	-
493	Other Financing Source	2,625,347	-	-	-	-	-
499	Reappropriation	-	-	3,815,630	-	6,719,410	4,121,160
<b>Total Other Financing Sources</b>		<b>2,886,507</b>	<b>-</b>	<b>3,815,630</b>	<b>78,840</b>	<b>6,719,410</b>	<b>4,121,160</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 13,681,027</b>	<b>\$ 11,622,358</b>	<b>\$ 14,231,180</b>	<b>\$ 11,195,850</b>	<b>\$ 17,137,555</b>	<b>\$ 14,554,945</b>

**Expenditures and Other Financing Uses**

501	Wages - Regular	\$ 1,814,651	\$ 1,852,261	\$ 1,899,745	\$ 1,880,755	\$ 1,998,032	\$ 2,115,809
502	Wages - Part-Time/Seasonal	55,831	48,276	74,848	57,640	67,988	71,780
503	Overtime	65,965	72,594	81,600	63,035	81,660	81,599
504	Stand-By	120,340	115,163	109,980	110,455	117,615	120,847
521	Group Insurance	441,838	458,960	513,866	585,903	632,899	656,757
522	Medicare	28,892	29,063	31,457	29,077	32,893	34,701
523	Social Security	122,701	124,480	133,101	125,846	139,816	146,774
524	IMRF	201,208	231,204	245,011	237,628	222,306	244,940
527	Car Allowance	3,250	3,250	3,376	3,376	3,250	3,250
529	Pension Expense	58,335	(308,916)	96,145	28,620	28,620	28,620
<b>Total Personnel Services</b>		<b>2,913,011</b>	<b>2,626,335</b>	<b>3,189,129</b>	<b>3,122,335</b>	<b>3,325,079</b>	<b>3,505,077</b>
531	Maintenance Service	169,611	189,690	217,406	217,490	235,010	236,590
541	Accounting & Auditing Service	5,716	2,517	4,480	4,480	4,560	4,780
542	Engineering Service	5,755	8,016	2,265	4,875	2,266	2,268
543	Legal Service	17,367	7,322	11,500	16,500	11,500	11,500
544	Medical Service	1,150	1,003	2,525	2,620	2,590	2,590
546	Janitorial Service	4,801	4,802	4,900	4,900	4,900	4,900
547	Banking Service	45,219	64,814	43,000	72,000	63,000	63,000
550	Collection Service	413	-	1,000	-	1,000	1,000
559	Other Professional Services	49,425	52,368	52,630	52,630	52,200	52,530
561	Postage	25,447	24,249	23,579	31,600	17,200	17,250

CITY OF GENEVA, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
562	Telephone	16,103	17,382	17,565	17,565	17,720	17,945
563	Publishing	660	430	1,086	1,165	1,100	1,100
564	Printing	7,867	6,444	8,335	8,335	8,335	8,335
565	Internet	2,366	2,320	3,660	2,320	2,320	2,320
566	Recording Fees	208	63	500	500	500	500
571	Dues & Subscriptions	2,492	1,160	2,095	2,300	1,910	1,910
572	Travel & Meals	470	48	4,550	4,550	4,250	4,250
573	Training & Professional Development	10,996	4,849	18,605	17,900	16,705	16,705
581	Utilities	748,074	791,817	846,645	846,645	846,645	847,145
584	Landfill Charges	50,683	62,315	55,200	54,000	55,200	55,200
586	Sewer Charges	53,136	56,262	36,000	58,000	60,000	62,000
592	General Insurance	130,490	145,261	118,750	129,175	145,740	147,200
595	Rentals	20,762	21,730	21,840	23,395	22,905	23,180
599	Other Contractual Services	74,969	69,657	81,055	81,055	86,215	86,215
<b>Total Contractual Services</b>		<b>1,444,181</b>	<b>1,534,517</b>	<b>1,579,171</b>	<b>1,654,000</b>	<b>1,663,771</b>	<b>1,670,413</b>
601	Maintenance Supplies	120,564	141,668	131,965	134,430	127,775	128,275
621	Office Supplies	4,865	1,596	6,890	6,890	6,890	6,890
622	Office Equipment	451	1,562	2,495	2,770	2,625	2,625
623	Office Furniture	-	-	600	600	600	600
624	Operating Supplies	372,240	365,808	438,635	438,635	445,460	443,460
625	Small Tools	4,438	4,562	4,685	4,685	4,685	4,685
626	Janitorial Supplies	790	953	1,450	2,305	1,350	1,350
627	Motor Fuel & Lubricants	29,473	24,915	32,375	42,480	43,245	44,870
631	Clothing	6,888	6,385	7,975	7,975	7,975	7,975
632	Per Copy Charges	554	523	850	850	850	850
641	Books	-	-	30	30	-	-
663	Computer Software	7,001	9,522	16,445	16,445	19,940	15,000
<b>Total Commodities</b>		<b>547,264</b>	<b>557,496</b>	<b>644,395</b>	<b>658,095</b>	<b>661,395</b>	<b>656,580</b>
705	Principal	2,035,762	2,368,216	2,264,990	2,264,995	2,232,295	2,532,295
710	Interest	606,937	602,289	559,295	559,300	668,295	559,260
715	Paying Agent Fees	671	550	550	550	750	750
720	Bond Issue Cost	-	-	-	105	-	-
<b>Total Debt Service</b>		<b>2,643,370</b>	<b>2,971,055</b>	<b>2,824,835</b>	<b>2,824,950</b>	<b>2,901,340</b>	<b>3,092,305</b>
810	Buildings & Improvements	34,044	645	255,000	30,000	23,000	50,000
815	Improvements Other than Buildings	13,263,599	2,521,629	1,837,500	1,862,000	4,943,000	1,833,000
820	Machinery & Equipment	196,855	191,648	499,000	550,000	316,000	400,000
825	Vehicles	244,441	(186)	490,000	442,215	-	45,000
835	Computer Equipment	37,147	12,049	19,280	19,280	10,475	10,000
910	Capitalized Assets	(12,555,271)	(4,390,578)	-	-	-	-
<b>Total Capital Outlay</b>		<b>1,220,814</b>	<b>(1,664,792)</b>	<b>3,100,780</b>	<b>2,903,495</b>	<b>5,292,475</b>	<b>2,338,000</b>
911	Depreciation	2,535,385	2,819,596	2,500,000	2,900,000	2,900,000	2,900,000
912	Bad Debt	1,350	12,643	6,500	-	6,500	6,500
914	State/Federal Permits	37,040	31,570	38,570	38,570	38,570	38,570
917	Employee Awards	450	-	300	300	925	-
922	Grant Expense	-	237,557	347,500	347,500	347,500	347,500
<b>Total Other Expenditures</b>		<b>2,574,225</b>	<b>3,101,365</b>	<b>2,892,870</b>	<b>3,286,370</b>	<b>3,293,495</b>	<b>3,292,570</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 11,342,866</b>	<b>\$ 9,125,976</b>	<b>\$ 14,231,180</b>	<b>\$ 14,449,245</b>	<b>\$ 17,137,555</b>	<b>\$ 14,554,945</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program  
Fiscal Year Ending April 30, 2023 & 2024

630 - Water/Wastewater Fund

Program	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
60	Water Production	\$ 294,212	\$ 298,541	\$ 345,916	\$ 345,915	\$ 358,205	\$ 358,805
65	Water Distribution	1,399,624	1,342,497	1,820,008	1,804,328	1,903,796	1,970,653
70	Water Treatment	1,077,069	1,058,032	1,231,587	1,230,367	1,235,719	1,259,683
73	GIS	104,986	95,050	117,294	105,840	123,367	127,472
75	Wastewater Treatment	1,029,237	1,041,847	1,088,304	1,107,608	1,135,765	1,164,420
80	Wastewater Collection	915,300	1,042,497	1,067,977	1,091,553	1,148,375	1,199,194
85	Industrial Wastewater	121,905	118,239	131,064	131,774	135,098	140,998
90	Debt Service & Depreciation	3,143,956	3,425,851	5,328,250	5,728,365	5,804,755	5,995,720
95	Capital Outlay	3,256,577	703,421	3,100,780	2,903,495	5,292,475	2,338,000
<b>Total Water/Wastewater Fund</b>		<b>\$ 11,342,866</b>	<b>\$ 9,125,976</b>	<b>\$ 14,231,180</b>	<b>\$ 14,449,245</b>	<b>\$ 17,137,555</b>	<b>\$ 14,554,945</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Program and Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
60 Water Production						
Personnel Services	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Contractual Services	290,038	294,108	313,416	313,415	324,955	325,555
Commodities	3,973	3,745	2,500	2,500	3,250	3,250
Other Expenditures	201	687	-	-	-	-
Total	<u>294,212</u>	<u>298,541</u>	<u>345,916</u>	<u>345,915</u>	<u>358,205</u>	<u>358,805</u>
65 Water Distribution						
Personnel Services	987,710	861,318	1,098,738	1,058,308	1,147,480	1,215,055
Contractual Services	294,011	283,436	303,940	328,230	332,096	334,138
Commodities	116,632	127,097	146,330	151,290	152,745	150,460
Other Expenditures	1,271	70,645	271,000	266,500	271,475	271,000
Total	<u>1,399,624</u>	<u>1,342,497</u>	<u>1,820,008</u>	<u>1,804,328</u>	<u>1,903,796</u>	<u>1,970,653</u>
70 Water Treatment						
Personnel Services	475,874	428,819	495,487	493,542	501,884	525,613
Contractual Services	341,992	382,770	424,475	424,635	421,415	421,825
Commodities	259,203	246,444	311,425	311,990	312,070	312,245
Other Expenditures	-	-	200	200	350	-
Total	<u>1,077,069</u>	<u>1,058,032</u>	<u>1,231,587</u>	<u>1,230,367</u>	<u>1,235,719</u>	<u>1,259,683</u>
73 GIS						
Personnel Services	92,195	82,814	97,604	84,555	102,557	106,662
Contractual Services	12,237	11,445	18,190	19,540	19,310	19,310
Commodities	554	791	1,500	1,745	1,500	1,500
Total	<u>104,986</u>	<u>95,050</u>	<u>117,294</u>	<u>105,840</u>	<u>123,367</u>	<u>127,472</u>
75 Wastewater Treatment						
Personnel Services	521,340	481,620	547,599	543,978	571,130	597,605
Contractual Services	351,830	393,995	369,735	391,805	393,665	395,945
Commodities	118,773	135,223	132,300	133,155	132,300	132,300
Other Expenditures	37,294	31,010	38,670	38,670	38,670	38,570
Total	<u>1,029,237</u>	<u>1,041,847</u>	<u>1,088,304</u>	<u>1,107,608</u>	<u>1,135,765</u>	<u>1,164,420</u>
80 Wastewater Collection						
Personnel Services	734,119	674,855	808,022	798,268	855,310	907,559
Contractual Services	141,589	151,131	134,980	163,060	159,015	160,325
Commodities	39,519	37,083	41,975	49,225	51,050	48,310
Other Expenditures	74	179,428	83,000	81,000	83,000	83,000
Total	<u>915,300</u>	<u>1,042,497</u>	<u>1,067,977</u>	<u>1,091,553</u>	<u>1,148,375</u>	<u>1,199,194</u>
85 Industrial Wastewater						
Personnel Services	101,775	96,910	111,679	112,564	115,598	121,463
Contractual Services	11,521	14,218	11,020	11,020	11,020	11,020
Commodities	8,610	7,112	8,365	8,190	8,480	8,515
Total	<u>121,905</u>	<u>118,239</u>	<u>131,064</u>	<u>131,774</u>	<u>135,098</u>	<u>140,998</u>
90 Debt Service and Depreciation						
Contractual Services	964	3,414	3,415	3,415	3,415	3,415
Debt Service	607,607	602,841	2,824,835	2,824,950	2,901,340	3,092,305
Other Expenditures	2,535,385	2,819,596	2,500,000	2,900,000	2,900,000	2,900,000
Total	<u>3,143,956</u>	<u>3,425,851</u>	<u>5,328,250</u>	<u>5,728,365</u>	<u>5,804,755</u>	<u>5,995,720</u>
95 Capital Outlay						
Capital Outlay	3,256,577	703,421	3,100,780	2,903,495	5,292,475	2,338,000
Total	<u>3,256,577</u>	<u>703,421</u>	<u>3,100,780</u>	<u>2,903,495</u>	<u>5,292,475</u>	<u>2,338,000</u>
Total Water/Wastewater Fund	<u>11,342,866</u>	<u>9,125,976</u>	<u>14,231,180</u>	<u>14,449,245</u>	<u>17,137,555</u>	<u>14,554,945</u>

CITY OF GENEVA, ILLINOIS  
 Expenditure Budget Summary by Program and Classification  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Total Water/Wastewater Fund						
Personnel Services	\$ 2,913,011	\$ 2,626,335	\$ 3,189,129	\$ 3,121,215	\$ 3,323,959	\$ 3,503,957
Contractual Services	1,444,181	1,534,517	1,579,171	1,655,120	1,664,891	1,671,533
Commodities	547,264	557,496	644,395	658,095	661,395	656,580
Debt Service	607,607	602,841	2,824,835	2,824,950	2,901,340	3,092,305
Other Expenditures	2,574,225	3,101,365	2,892,870	3,286,370	3,293,495	3,292,570
Capital Outlay	3,256,577	703,421	3,100,780	2,903,495	5,292,475	2,338,000
<b>Total</b>	<b>11,342,866</b>	<b>9,125,976</b>	<b>14,231,180</b>	<b>14,449,245</b>	<b>17,137,555</b>	<b>14,554,945</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
<b>Program 60 - Water Production</b>							
521	Group Insurance	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<b>Total Personnel Services</b>		<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
531	Maintenance Service	15,842	7,699	12,916	12,915	24,455	25,055
581	Utilities	274,196	286,409	300,500	300,500	300,500	300,500
<b>Total Contractual Services</b>		<b>290,038</b>	<b>294,108</b>	<b>313,416</b>	<b>313,415</b>	<b>324,955</b>	<b>325,555</b>
601	Maintenance Supplies	3,973	3,745	2,500	2,500	3,250	3,250
624	Operating Supplies	-	-	-	-	-	-
<b>Total Commodities</b>		<b>3,973</b>	<b>3,745</b>	<b>2,500</b>	<b>2,500</b>	<b>3,250</b>	<b>3,250</b>
912	Bad Debt	201	687	-	-	-	-
<b>Total Other Expenditures</b>		<b>201</b>	<b>687</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Water Production</b>		<b>\$ 294,212</b>	<b>\$ 298,541</b>	<b>\$ 345,916</b>	<b>\$ 345,915</b>	<b>\$ 358,205</b>	<b>\$ 358,805</b>
<b>Program 65 - Water Distribution</b>							
501	Wages - Regular	606,789	608,213	647,252	644,310	686,168	730,571
502	Wages - Part-Time/Seasonal	25,974	24,138	37,424	27,190	33,994	35,890
503	Overtime	12,637	16,308	22,860	14,775	22,860	22,860
504	Stand-By	22,932	26,708	21,720	24,905	27,000	27,810
521	Group Insurance	185,510	160,271	201,391	206,270	233,934	243,085
522	Medicare	9,316	9,159	10,598	9,825	11,186	11,871
523	Social Security	39,414	39,843	44,611	42,005	47,425	49,957
524	IMRF	64,743	74,223	81,044	78,745	74,693	82,791
527	Car Allowance	1,625	1,625	1,688	1,688	1,625	1,625
529	Pension Expense	18,771	(99,170)	30,150	8,595	8,595	8,595
<b>Total Personnel Services</b>		<b>987,710</b>	<b>861,318</b>	<b>1,098,738</b>	<b>1,058,308</b>	<b>1,147,480</b>	<b>1,215,055</b>
531	Maintenance Service	31,374	30,149	31,715	31,715	34,315	34,385
541	Accounting & Auditing Service	1,568	1,258	2,240	2,240	2,280	2,390
542	Engineering Service	5,170	5,529	1,500	4,110	1,501	1,503
543	Legal Service	15,479	5,423	10,000	15,000	10,000	10,000
544	Medical Service	785	616	1,500	1,500	1,500	1,500
546	Janitorial Service	2,402	2,401	2,450	2,450	2,450	2,450
547	Banking Service	31,653	45,353	30,000	50,000	50,000	50,000
550	Collection Service	222	-	500	-	500	500
559	Other Professional Services	11,460	7,751	12,100	12,100	11,670	12,000
561	Postage	12,760	12,172	11,234	8,800	8,700	8,750
562	Telephone	11,441	12,874	13,350	13,350	13,350	13,500
563	Publishing	660	430	1,021	1,100	1,100	1,100
564	Printing	4,266	3,334	4,580	4,580	4,580	4,580
565	Internet	1,183	1,160	1,160	1,160	1,160	1,160
566	Recording Fees	208	63	500	500	500	500
571	Dues	2,121	626	1,535	1,535	1,475	1,475
572	Travel	336	23	3,700	3,700	3,400	3,400
573	Training	5,348	3,403	8,605	7,900	6,785	6,785
581	Utilities	3,994	4,544	6,145	6,145	6,145	6,645
584	Landfill Charges	6,901	297	5,200	4,000	5,200	5,200
592	General Insurance	63,074	69,795	68,250	68,250	72,870	73,600
595	Rentals	9,433	10,831	10,795	12,235	11,615	11,715
599	Other Contractual Services	72,172	65,404	75,860	75,860	81,000	81,000
<b>Total Contractual Services</b>		<b>294,011</b>	<b>283,436</b>	<b>303,940</b>	<b>328,230</b>	<b>332,096</b>	<b>334,138</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
601	Maintenance Supplies	60,362	69,655	72,940	72,000	68,000	68,500
621	Office Supplies	1,591	992	2,800	2,800	2,800	2,800
622	Office Equipment	413	418	870	900	1,000	1,000
623	Office Furniture	-	-	600	600	600	600
624	Operating Supplies	32,945	33,522	43,550	43,550	48,950	47,950
625	Small Tools	1,815	2,532	1,900	1,900	1,900	1,900
626	Janitorial Supplies	182	306	500	500	400	400
627	Motor Fuel & Lubricants	13,553	12,131	11,000	16,870	16,475	17,160
631	Clothing	2,354	2,080	2,400	2,400	2,400	2,400
632	Per Copy Charges	277	262	450	450	450	450
641	Books	-	-	30	30	-	-
663	Computer Software	3,138	5,199	9,290	9,290	9,770	7,300
<b>Total Commodities</b>		<b>116,632</b>	<b>127,097</b>	<b>146,330</b>	<b>151,290</b>	<b>152,745</b>	<b>150,460</b>
912	Bad Debt	710	4,682	4,500	-	4,500	4,500
914	State/Federal Permit Fees	311	560	-	-	-	-
917	Employee Awards	250	-	-	-	475	-
922	Grant Expense	-	65,403	266,500	266,500	266,500	266,500
<b>Total Other Expenditures</b>		<b>1,271</b>	<b>70,645</b>	<b>271,000</b>	<b>266,500</b>	<b>271,475</b>	<b>271,000</b>
<b>Total Water Distribution</b>		<b>\$ 1,399,624</b>	<b>\$ 1,342,497</b>	<b>\$ 1,820,008</b>	<b>\$ 1,804,328</b>	<b>\$ 1,903,796</b>	<b>\$ 1,970,653</b>
<b>Program 70 - Water Treatment</b>							
501	Wages - Regular	279,687	281,000	278,960	278,695	287,245	302,007
503	Overtime	19,568	19,482	20,250	21,275	20,250	20,250
504	Stand-By	42,399	42,360	43,140	42,890	44,435	45,768
521	Group Insurance	65,677	73,487	69,543	80,061	81,907	85,050
522	Medicare	4,827	4,836	4,965	4,515	5,105	5,337
523	Social Security	20,642	20,730	21,228	20,697	21,820	22,819
524	IMRF	33,392	38,905	40,116	39,669	35,382	38,642
529	Pension Expense	9,681	(51,982)	17,285	5,740	5,740	5,740
<b>Total Personnel Services</b>		<b>475,874</b>	<b>428,819</b>	<b>495,487</b>	<b>493,542</b>	<b>501,884</b>	<b>525,613</b>
531	Maintenance Service	62,791	71,544	72,345	72,345	69,315	69,650
544	Medical Service	26	-	300	300	300	300
559	Other Professional Services	9,052	16,298	12,000	12,000	12,000	12,000
562	Telephone	819	606	900	900	975	1,050
564	Printing	143	-	500	500	500	500
571	Dues	249	480	450	610	325	325
572	Travel	1	-	500	500	500	500
573	Training	1,250	658	2,000	2,000	2,000	2,000
581	Utilities	266,828	292,346	334,000	334,000	334,000	334,000
595	Rentals	-	-	700	700	700	700
599	Other Contractual Services	833	839	780	780	800	800
<b>Total Contractual Services</b>		<b>341,992</b>	<b>382,770</b>	<b>424,475</b>	<b>424,635</b>	<b>421,415</b>	<b>421,825</b>
601	Maintenance Supplies	11,030	22,989	12,550	12,555	12,550	12,550
621	Office Supplies	1,670	28	900	900	900	900
622	Office Equipment	-	256	475	475	475	475
624	Operating Supplies	239,222	219,132	289,325	289,325	289,750	289,750
625	Small Tools	1,219	287	1,000	1,000	1,000	1,000
626	Janitorial Supplies	-	-	500	500	500	500
627	Motor Fuel & Lubricants	4,307	2,231	4,900	5,460	5,545	5,720
631	Clothing	1,393	1,159	1,350	1,350	1,350	1,350
663	Computer Software	362	362	425	425	-	-
<b>Total Commodities</b>		<b>259,203</b>	<b>246,444</b>	<b>311,425</b>	<b>311,990</b>	<b>312,070</b>	<b>312,245</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
917	Employee Awards	-	-	200	200	350	-
Total Other Expenditures		-	-	200	200	350	-
Total Water Treatment		\$ 1,077,069	\$ 1,058,032	\$ 1,231,587	\$ 1,230,367	\$ 1,235,719	\$ 1,259,683
<b>Program 73 - GIS</b>							
501	Wages - Regular	66,944	67,717	69,021	-	-	-
502	Wages - Part-Time	3,264	-	-	55,560	70,358	72,947
503	Overtime	85	-	-	-	-	-
521	Group Insurance	8,171	12,714	11,754	-	-	-
522	Medicare	995	955	1,000	18,530	19,742	20,475
523	Social Security	4,255	4,083	4,280	765	1,020	1,058
524	IMRF	6,573	7,898	8,089	3,270	4,362	4,523
529	Pension Expense	1,906	(10,553)	3,460	6,430	7,075	7,659
Total Personnel Services		92,195	82,814	97,604	84,555	102,557	106,662
531	Maintenance Service	7,438	7,438	15,290	1,120	1,120	1,120
559	Other Professional Services	-	-	-	15,375	15,290	15,290
562	Telephone	815	1,572	400	400	480	480
573	Training	2,262	713	2,500	2,500	2,420	2,420
595	Rentals	1,722	1,722	-	145	-	-
Total Contractual Services		12,237	11,445	18,190	19,540	19,310	19,310
601	Maintenance Supplies	35	84	-	-	-	-
621	Office Supplies	520	123	750	750	750	750
622	Office Equipment	-	584	750	995	750	750
Total Commodities		554	791	1,500	1,745	1,500	1,500
Total GIS		\$ 104,986	\$ 95,050	\$ 117,294	\$ 105,840	\$ 123,367	\$ 127,472
<b>Program 75 - Wastewater Treatment</b>							
501	Wages - Regular	296,569	316,315	312,879	313,435	323,751	340,338
502	Wages - Part-time/Seasonal	2,480	-	-	3,260	7,200	7,200
503	Overtime	28,048	28,642	30,150	20,440	30,150	30,150
504	Stand-By	46,028	39,824	35,280	35,830	36,340	37,429
521	Group Insurance	70,966	82,676	77,942	95,240	98,541	102,391
522	Medicare	5,253	5,418	5,485	5,225	5,763	6,019
523	Social Security	22,462	23,165	23,455	22,335	24,640	25,737
524	IMRF	38,401	42,900	44,328	42,703	39,235	42,831
529	Pension Expense	11,133	(57,319)	18,080	5,510	5,510	5,510
Total Personnel Services		521,340	481,620	547,599	543,978	571,130	597,605
531	Maintenance Service	31,933	52,038	57,345	57,345	57,275	57,555
544	Medical Service	164	180	185	255	250	250
559	Other Professional Services	14,869	13,785	15,000	15,000	15,000	15,000
562	Telephone	749	243	630	630	630	630
563	Publishing	-	-	65	65	-	-
571	Dues	60	11	110	110	110	110
572	Travel	60	-	100	100	100	100
573	Training	1,376	75	1,500	1,500	1,500	1,500
581	Utilities	203,056	208,518	206,000	206,000	206,000	206,000
584	Landfill Charges	43,782	62,018	50,000	50,000	50,000	50,000
586	Sewer Charges	53,136	56,262	36,000	58,000	60,000	62,000
595	Rentals	1,647	864	1,800	1,800	1,800	1,800
599	Other Contractual Services	1,000	-	1,000	1,000	1,000	1,000
Total Contractual Services		351,830	393,995	369,735	391,805	393,665	395,945

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
601	Maintenance Supplies	25,838	26,287	26,800	26,800	26,800	26,800
621	Office Supplies	875	407	1,500	1,500	1,500	1,500
622	Office Equipment	-	257	300	300	300	300
624	Operating Supplies	88,612	103,886	95,000	95,000	95,000	95,000
625	Small Tools	1,108	1,380	1,500	1,500	1,500	1,500
626	Janitorial Supplies	608	647	450	1,305	450	450
627	Motor Fuel & Lubricants	-	-	3,625	3,625	3,650	3,650
631	Clothing	1,369	1,997	2,700	2,700	2,700	2,700
663	Computer Software	362	362	425	425	400	400
<b>Total Commodities</b>		<b>118,773</b>	<b>135,223</b>	<b>132,300</b>	<b>133,155</b>	<b>132,300</b>	<b>132,300</b>
912	Bad Debt	365	-	-	-	-	-
914	State/Federal Permits	36,729	31,010	38,570	38,570	38,570	38,570
917	Employee Awards	200	-	100	100	100	-
<b>Total Other Expenditures</b>		<b>37,294</b>	<b>31,010</b>	<b>38,670</b>	<b>38,670</b>	<b>38,670</b>	<b>38,570</b>
<b>Total Wastewater Treatment</b>		<b>\$ 1,029,237</b>	<b>\$ 1,041,847</b>	<b>\$ 1,088,304</b>	<b>\$ 1,107,608</b>	<b>\$ 1,135,765</b>	<b>\$ 1,164,420</b>
<b>Program 80 - Wastewater Collection</b>							
501	Wages - Regular	494,413	503,956	516,406	513,465	552,586	588,126
502	Wages - Part-Time/Seasonal	24,114	24,138	37,424	27,190	26,794	28,690
503	Overtime	5,452	8,162	8,340	6,545	8,400	8,339
504	Stand-By	8,847	6,115	9,840	6,830	9,840	9,840
521	Group Insurance	95,200	110,864	104,926	133,895	145,978	152,042
522	Medicare	7,510	7,634	8,318	7,692	8,688	9,231
523	Social Security	31,696	32,119	34,862	33,027	36,738	38,665
524	IMRF	50,594	58,782	62,618	61,361	58,086	64,426
527	Car Allowance	1,625	1,625	1,688	1,688	1,625	1,625
529	Pension Expense	14,668	(78,539)	23,600	6,575	6,575	6,575
<b>Total Personnel Services</b>		<b>734,119</b>	<b>674,855</b>	<b>808,022</b>	<b>798,268</b>	<b>855,310</b>	<b>907,559</b>
531	Maintenance Service	20,234	20,566	27,395	27,395	33,960	34,255
541	Accounting & Auditing Service	4,148	1,258	2,240	2,240	2,280	2,390
542	Engineering Service	505	683	685	685	685	685
543	Legal Service	1,888	1,899	1,500	1,500	1,500	1,500
544	Medical Service	155	206	500	525	500	500
546	Janitorial Service	2,399	2,401	2,450	2,450	2,450	2,450
547	Banking Service	13,566	19,461	13,000	22,000	13,000	13,000
550	Collection Service	191	-	500	-	500	500
559	Other Professional Services	2,623	2,376	3,030	3,030	3,030	3,030
561	Postage	12,688	12,077	12,345	22,800	8,500	8,500
562	Telephone	2,279	2,087	2,285	2,285	2,285	2,285
564	Printing	3,457	3,110	3,255	3,255	3,255	3,255
565	Internet	1,183	1,160	2,500	1,160	1,160	1,160
571	Dues	62	42	-	45	-	-
572	Travel	74	25	250	250	250	250
573	Training	760	-	4,000	4,000	4,000	4,000
592	General Insurance	67,416	75,466	50,500	60,925	72,870	73,600
595	Rentals	7,960	8,313	8,545	8,515	8,790	8,965
<b>Total Contractual Services</b>		<b>141,589</b>	<b>151,131</b>	<b>134,980</b>	<b>163,060</b>	<b>159,015</b>	<b>160,325</b>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Program  
Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Expenditures</b>							
601	Maintenance Supplies	18,954	18,907	16,800	20,200	16,800	16,800
621	Office Supplies	101	47	700	700	700	700
622	Office Equipment	37	48	100	100	100	100
624	Operating Supplies	3,986	2,595	3,560	3,560	4,560	3,560
625	Small Tools	295	363	285	285	285	285
627	Motor Fuel & Lubricants	10,959	10,114	12,300	16,150	16,910	17,640
631	Clothing	1,772	1,150	1,525	1,525	1,525	1,525
632	Per Copy Charges	277	262	400	400	400	400
663	Computer Software	3,138	3,598	6,305	6,305	9,770	7,300
<b>Total Commodities</b>		<b>39,519</b>	<b>37,083</b>	<b>41,975</b>	<b>49,225</b>	<b>51,050</b>	<b>48,310</b>
912	Bad Debt	74	7,274	2,000	-	2,000	2,000
922	Grant Expense	-	172,154	81,000	81,000	81,000	81,000
<b>Total Other Expenditures</b>		<b>74</b>	<b>179,428</b>	<b>83,000</b>	<b>81,000</b>	<b>83,000</b>	<b>83,000</b>
<b>Total Wastewater Collection</b>		<b>\$ 915,300</b>	<b>\$ 1,042,497</b>	<b>\$ 1,067,977</b>	<b>\$ 1,091,553</b>	<b>\$ 1,148,375</b>	<b>\$ 1,199,194</b>
<b>Program 85 - Industrial Wastewater</b>							
501	Wages - Regular	70,249	75,059	75,227	75,290	77,924	81,820
503	Overtime	175	-	-	-	-	-
504	Stand-By	133	157	-	-	-	-
521	Group Insurance	16,314	18,948	18,310	21,907	22,797	23,714
522	Medicare	990	1,062	1,091	1,055	1,131	1,185
523	Social Security	4,233	4,540	4,665	4,512	4,831	5,073
524	IMRF	7,504	8,497	8,816	8,720	7,835	8,591
529	Pension Expense	2,176	(11,353)	3,570	1,080	1,080	1,080
<b>Total Personnel Services</b>		<b>101,775</b>	<b>96,910</b>	<b>111,679</b>	<b>112,564</b>	<b>115,598</b>	<b>121,463</b>
531	Maintenance Service	-	256	400	400	400	400
542	Engineering Service	80	1,804	80	80	80	80
544	Medical Services	20	-	40	40	40	40
559	Other Professional Services	11,421	12,158	10,500	10,500	10,500	10,500
<b>Total Contractual Services</b>		<b>11,521</b>	<b>14,218</b>	<b>11,020</b>	<b>11,020</b>	<b>11,020</b>	<b>11,020</b>
601	Maintenance Supplies	372	-	375	375	375	375
621	Office Supplies	109	-	240	240	240	240
624	Operating Supplies	7,474	6,673	7,200	7,200	7,200	7,200
627	Motor Fuel & Lubricants	655	439	550	375	665	700
<b>Total Commodities</b>		<b>8,610</b>	<b>7,112</b>	<b>8,365</b>	<b>8,190</b>	<b>8,480</b>	<b>8,515</b>
<b>Total Industrial Wastewater</b>		<b>\$ 121,905</b>	<b>\$ 118,239</b>	<b>\$ 131,064</b>	<b>\$ 131,774</b>	<b>\$ 135,098</b>	<b>\$ 140,998</b>
<b>Program 90 - Debt Service &amp; Depreciation</b>							
599	Other Contractual Services	964	3,414	3,415	3,415	3,415	3,415
<b>Total Contractual Services</b>		<b>964</b>	<b>3,414</b>	<b>3,415</b>	<b>3,415</b>	<b>3,415</b>	<b>3,415</b>
705	Principal	2,035,762	2,368,216	2,264,990	2,264,995	2,232,295	2,532,295
710	Interest	606,937	602,289	559,295	559,300	668,295	559,260
715	Paying Agent Fees	671	550	550	550	750	750
720	Bond Issue Costs	-	-	-	105	-	-
910	Capitalized Assets	(2,035,763)	(2,368,213)	-	-	-	-
<b>Total Debt Service</b>		<b>607,607</b>	<b>602,841</b>	<b>2,824,835</b>	<b>2,824,950</b>	<b>2,901,340</b>	<b>3,092,305</b>
911	Depreciation	2,535,385	2,819,596	2,500,000	2,900,000	2,900,000	2,900,000
<b>Total Other Expenditures</b>		<b>2,535,385</b>	<b>2,819,596</b>	<b>2,500,000</b>	<b>2,900,000</b>	<b>2,900,000</b>	<b>2,900,000</b>
<b>Total Debt Service &amp; Depreciation</b>		<b>\$ 3,143,956</b>	<b>\$ 3,425,851</b>	<b>\$ 5,328,250</b>	<b>\$ 5,728,365</b>	<b>\$ 5,804,755</b>	<b>\$ 5,995,720</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Program  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 630 - Water/Wastewater Fund

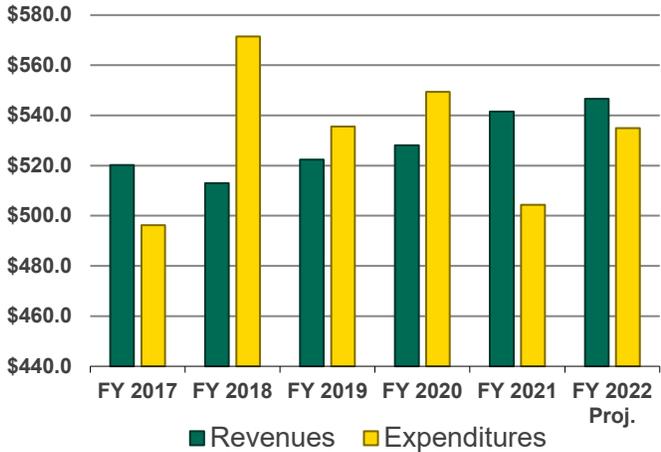
Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Program 95 - Capital Outlay							
810	Buildings & Improvements	34,044	645	255,000	30,000	23,000	50,000
815	Improvements - Other than Buildings	13,263,599	2,521,629	1,837,500	1,862,000	4,943,000	1,833,000
820	Machinery & Equipment	196,855	191,648	499,000	550,000	316,000	400,000
825	Vehicles	244,441	(186)	490,000	442,215	-	45,000
835	Computer Equipment	37,147	12,049	19,280	19,280	10,475	10,000
910	Capitalized Assets	(10,519,508)	(2,022,365)	-	-	-	-
Total Capital Outlay		<u>3,256,577</u>	<u>703,421</u>	<u>3,100,780</u>	<u>2,903,495</u>	<u>5,292,475</u>	<u>2,338,000</u>
Total Capital Outlay		<u>\$ 3,256,577</u>	<u>\$ 703,421</u>	<u>\$ 3,100,780</u>	<u>\$ 2,903,495</u>	<u>\$ 5,292,475</u>	<u>\$ 2,338,000</u>
Total Water/Wastewater Fund		<u>\$ 11,342,866</u>	<u>\$ 9,125,976</u>	<u>\$ 14,231,180</u>	<u>\$ 14,449,245</u>	<u>\$ 17,137,555</u>	<u>\$ 14,554,945</u>

# REFUSE FUND

The Refuse Fund accounts for the long-term contracts for Leaf Collection and Brush collection programs in addition to citywide street sweeping. Financing is provided through a \$4.30 monthly environmental charge to customers on their utility bills. FY 2023 budgeted revenues and expenditures are \$546,580.



**Refuse Fund  
Revenues & Expenditures  
(In Thousands)**



## Brush Collection Program

The City’s Brush Program runs from April to November each year. Brush pickup is for the disposal of tree limbs and branches removed by the property owner for normal maintenance and upkeep. The brush program divides the City into two zones; a map can be found on the City’s [website](#).

## Leaf Collection Program

Leaf collection consists of curbside vacuums and leaf bag collections. The City is divided into three geographical zones. Each zone is collected three times during the five-week program using leaf vacuum equipment. Every street will be collected one time during each of the three separate pickups. Residents are required to rake their leaves to the parkway prior to their scheduled pick up date.

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 643 - Refuse Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
464	Refuse Charges	\$ 521,525	\$ 528,695	\$ 526,580	\$ 526,580	\$ 526,580	\$ 526,580
<b>Total Service Charges</b>		<b>521,525</b>	<b>528,695</b>	<b>526,580</b>	<b>526,580</b>	<b>526,580</b>	<b>526,580</b>
486	Donations	-	-	-	-	-	-
489	Miscellaneous	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Other Revenues</b>		<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 541,525</b>	<b>\$ 548,695</b>	<b>\$ 546,580</b>	<b>\$ 546,580</b>	<b>\$ 546,580</b>	<b>\$ 546,580</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 35,607	\$ 34,364	\$ 34,150	\$ 33,485	\$ 34,791	\$ 37,382
502	Wages - Part-Time/Seasonal	339	256	379	-	418	452
503	Overtime	4	-	-	-	-	-
521	Group Insurance	4,597	4,769	5,229	5,079	5,687	5,970
522	Medicare	507	488	501	470	510	549
523	Social Security	2,091	1,985	2,021	2,012	2,110	2,214
524	IMRF	3,504	3,848	4,045	3,875	3,544	3,976
529	Pension Expense	1,016	(5,142)	1,525	410	410	410
<b>Total Personnel Services</b>		<b>47,664</b>	<b>40,569</b>	<b>47,850</b>	<b>45,331</b>	<b>47,470</b>	<b>50,953</b>
547	Banking Services	3,283	4,154	3,200	4,304	4,400	4,502
550	Collection Service	15	-	100	100	100	100
552	Data Programming Service	-	-	130	-	130	130
561	Postage	95	66	240	680	680	680
564	Printing	893	321	450	450	450	450
583	Garbage Disposal	452,172	482,748	485,305	485,300	486,210	446,210
<b>Total Contractual Services</b>		<b>456,459</b>	<b>487,288</b>	<b>489,425</b>	<b>490,834</b>	<b>491,970</b>	<b>452,072</b>
912	Bad Debt	210	1,607	500	500	500	500
999	Source of Reserves	-	-	8,805	-	6,640	43,055
<b>Total Other Financing Uses</b>		<b>210</b>	<b>1,607</b>	<b>9,305</b>	<b>500</b>	<b>7,140</b>	<b>43,555</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 504,332</b>	<b>\$ 529,464</b>	<b>\$ 546,580</b>	<b>\$ 536,665</b>	<b>\$ 546,580</b>	<b>\$ 546,580</b>

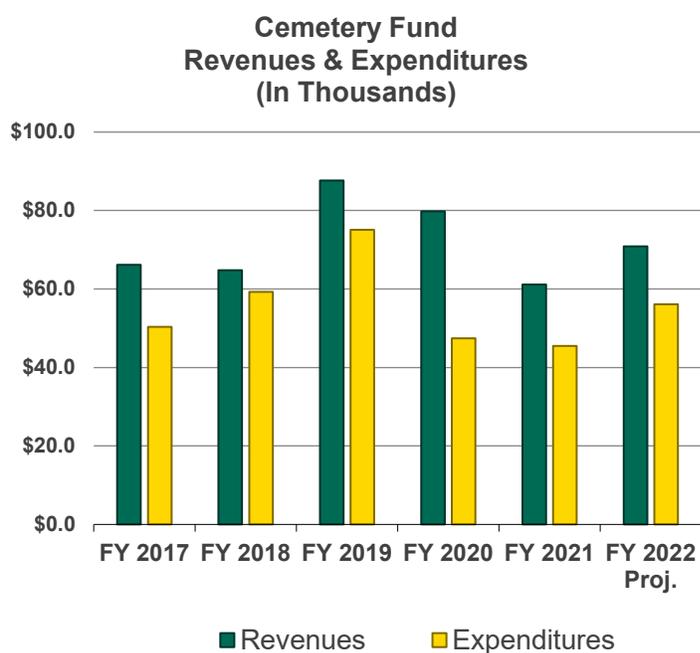
# CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries, Oak Hill Cemetery and West Side Cemetery. Financing is provided from the sale of plots, grave openings, and interest earnings. Fiscal Year 2023 budgeted revenues and expenditures are \$85,750.

## Cemeteries

Oak Hill Cemetery  
799 Bennett St.  
Geneva, IL 60134

West Side Cemetery  
301 Stevens St.  
Geneva, IL 60134



### NOW AVAILABLE

Zoom in on cemetery maps or search for relatives by last name at:

[BurialSearch.com](https://www.BurialSearch.com)

## Cemetery Rates

Cemetery Rates	
Grave (Resident)	\$ 800
Grave (Non-Resident)	\$ 1,000
Grave Openings	\$ 850
Cremain Openings	\$ 400
Infant Openings	\$ 400
Saturday Funeral Fee - Grave	\$ 250
Saturday Funeral Fee - Cremain	\$ 150

Available Plots	
Oak Hill Cemetery	4,214
West Side Cemetery	0

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 659 - Cemetery Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
474	Grave Opening Fees	\$ 25,120	\$ 35,450	\$ 29,750	\$ 34,000	\$ 34,000	\$ 34,000
<b>Total Service Fees</b>		<b>25,120</b>	<b>35,450</b>	<b>29,750</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>
481	Interest Income	11,032	542	3,650	4,190	3,750	3,850
488	Cemetery Lot Sales	24,800	46,800	39,000	48,000	48,000	48,000
489	Miscellaneous	150	-	-	-	-	-
<b>Total Other Revenues</b>		<b>35,982</b>	<b>47,342</b>	<b>42,650</b>	<b>52,190</b>	<b>51,750</b>	<b>51,850</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 61,102</b>	<b>\$ 82,792</b>	<b>\$ 72,400</b>	<b>\$ 86,190</b>	<b>\$ 85,750</b>	<b>\$ 85,850</b>
<b>Expenditures and Other Financing Uses</b>							
531	Maintenance Service	\$ 15,006	\$ 15,631	\$ 16,000	\$ 16,000	\$ 30,490	\$ 30,490
543	Legal Service	-	-	200	200	200	200
547	Banking Service	351	771	750	750	750	750
559	Other Professional Services	22,378	31,858	31,450	31,450	32,930	34,580
563	Publishing	-	-	50	50	50	50
581	Utilities	742	680	800	800	800	800
<b>Total Contractual Services</b>		<b>38,476</b>	<b>48,940</b>	<b>49,250</b>	<b>49,250</b>	<b>65,220</b>	<b>66,870</b>
601	Maintenance Supplies	204	1,094	300	300	300	300
624	Operating Supplies	35	265	400	400	400	100
663	Computer Software	3,045	2,150	2,200	2,200	2,200	2,200
<b>Total Commodities</b>		<b>3,284</b>	<b>3,509</b>	<b>2,900</b>	<b>2,900</b>	<b>2,900</b>	<b>2,600</b>
911	Depreciation	3,717	3,717	3,720	3,800	3,800	3,800
914	State/Federal Permits	-	150	300	300	300	300
<b>Total Other Expenditures</b>		<b>3,717</b>	<b>3,867</b>	<b>4,020</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>
999	Source of Reserves	-	-	16,230	-	13,530	12,280
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>16,230</b>	<b>-</b>	<b>13,530</b>	<b>12,280</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 45,477</b>	<b>\$ 56,316</b>	<b>\$ 72,400</b>	<b>\$ 56,250</b>	<b>\$ 85,750</b>	<b>\$ 85,850</b>

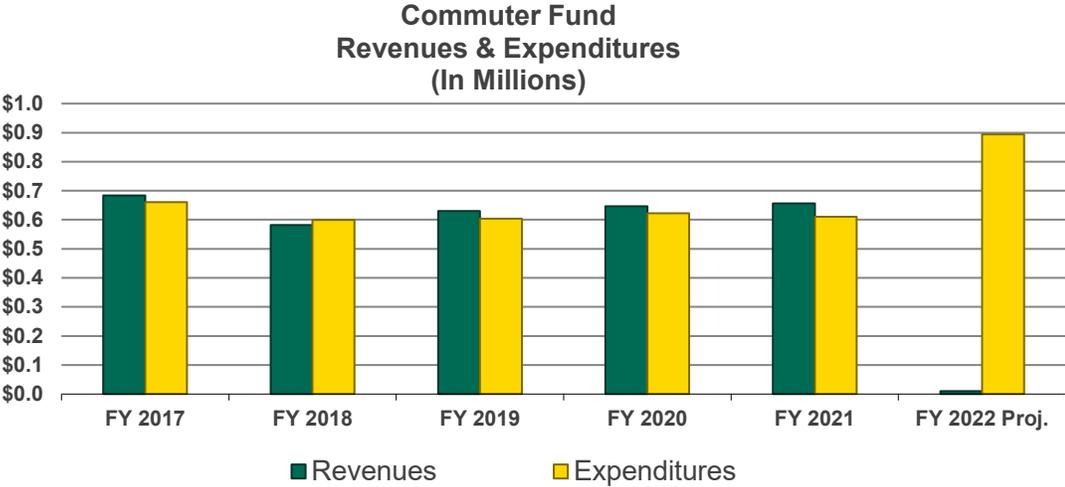
# COMMUTER PARKING FUND



The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and quarterly permit sales. FY 2023 budgeted revenues and expenditures are \$1,601,685.

A quarterly permit can be purchased for \$125 to park in one of the three city-owned parking lot. Geneva residents are extended a \$25 discount, allowing them to purchase the same permit for \$100. Daily parking fares for the parking deck or overflow lot are \$2.00 or \$1.75, respectively.

In the past two years, COVID has drastically decreased revenue due to stay-at-home orders and work from home. Due to the reduced revenue, the City paid the alternate revenue bonds off one year early in 2021. The City lost over half of the commute parking permits due to non-renewal.



CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
451	Parking Violations	\$ 40,189	\$ 8,823	\$ 40,000	\$ 9,000	\$ 7,500	\$ 7,500
<b>Total Fines &amp; Forfeits</b>		<b>40,189</b>	<b>8,823</b>	<b>40,000</b>	<b>9,000</b>	<b>7,500</b>	<b>7,500</b>
447	Federal Grants	(85)	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>		<b>(85)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
477	Parking Lot Fees	535,529	(4,614)	182,230	159,000	224,000	224,000
<b>Total Service Fees</b>		<b>535,529</b>	<b>(4,614)</b>	<b>182,230</b>	<b>159,000</b>	<b>224,000</b>	<b>224,000</b>
481	Interest Income	33,141	10,774	5,000	15,000	2,000	2,000
482	Rental Income	120	-	-	-	-	-
484	Sale of Capital Assets	2,375	-	-	-	-	-
489	Miscellaneous	44,688	48,750	-	-	-	-
<b>Total Other Revenues</b>		<b>80,323</b>	<b>59,524</b>	<b>5,000</b>	<b>15,000</b>	<b>2,000</b>	<b>2,000</b>
499	Reappropriation	-	-	363,250	-	1,368,185	306,975
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>363,250</b>	<b>-</b>	<b>1,368,185</b>	<b>306,975</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 655,957</b>	<b>\$ 63,732</b>	<b>\$ 590,480</b>	<b>\$ 183,000</b>	<b>\$ 1,601,685</b>	<b>\$ 540,475</b>
<b>Expenditures and Other Financing Uses</b>							
501	Wages - Regular	\$ 59,270	\$ 34,055	\$ 49,249	\$ 50,915	\$ 40,583	\$ 43,793
521	Group Insurance	13,338	7,958	11,728	12,395	9,683	10,163
522	Medicare	827	474	715	705	588	635
523	Social Security	3,487	1,968	2,984	3,016	2,463	2,640
524	IMRF	5,683	4,146	5,768	5,893	4,080	4,596
529	Pension Expense	1,647	(5,539)	3,050	1,615	1,615	1,615
<b>Total Personnel Services</b>		<b>84,251</b>	<b>43,062</b>	<b>73,494</b>	<b>74,539</b>	<b>59,012</b>	<b>63,442</b>
531	Maintenance Service	13,235	24,246	27,980	27,980	28,070	27,100
541	Accounting & Auditing Service	241	197	350	350	350	350
543	Legal Service	38	1,500	-	2,500	2,500	-
547	Banking Services	14,168	442	641	2,101	2,103	2,103
550	Collection Service	-	-	-	50	50	50
559	Other Professional Services	-	-	-	-	2,000	-
561	Postage	1,362	1,802	390	1,200	1,100	-
562	Telephone	2,151	2,303	2,400	2,400	2,400	2,400
564	Printing	3,789	2,599	185	500	3,070	2,500
581	Utilities	28,756	24,271	29,200	29,200	29,200	29,200
595	Rentals	47,567	36,941	47,440	4,390	4,390	4,390
599	Other Contractual Services	457	385	500	500	500	500
<b>Total Contractual Services</b>		<b>111,764</b>	<b>94,685</b>	<b>109,086</b>	<b>71,171</b>	<b>75,733</b>	<b>68,593</b>
601	Maintenance Supplies	40	1,524	2,000	2,000	2,000	2,000
621	Office Supplies	58	92	-	-	-	-
622	Office Equipment	-	-	-	-	-	-
624	Operating Supplies	53	-	500	700	500	500
663	Computer Software	5,400	5,551	5,400	5,400	5,940	5,940
<b>Total Commodities</b>		<b>5,551</b>	<b>7,167</b>	<b>7,900</b>	<b>8,100</b>	<b>8,440</b>	<b>8,440</b>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
705	Principal 2000 Revenue Bonds	170,000	365,000	-	-	-	-
710	Interest 2000 Revenue Bonds	17,518	6,182	-	-	-	-
715	Paying Agent Fees	121	-	-	-	-	-
<b>Total Debt Service</b>		<b>187,639</b>	<b>371,182</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
815	Improvements Other Than Buildings	-	-	-	-	1,045,000	-
820	Machinery & Equipment	9,990	-	-	-	-	-
825	Vehicles	-	-	-	-	13,500	-
910	Capitalized Assets	(170,000)	(365,000)	-	-	-	-
<b>Total Capital Outlay</b>		<b>(160,010)</b>	<b>(365,000)</b>	<b>-</b>	<b>-</b>	<b>1,058,500</b>	<b>-</b>
911	Depreciation	380,866	380,866	400,000	400,000	400,000	400,000
<b>Total Other Expenditures</b>		<b>380,866</b>	<b>380,866</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 610,062</b>	<b>\$ 531,962</b>	<b>\$ 590,480</b>	<b>\$ 553,810</b>	<b>\$ 1,601,685</b>	<b>\$ 540,475</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Department	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
40	Administrative Services	\$ 398,505	\$ 387,049	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
70	Police	91,940	37,579	61,320	65,373	52,333	53,622
90	Public Works	109,627	107,334	129,160	88,437	90,852	86,853
95	Capital Outlay	9,990	-	-	-	1,058,500	-
<b>Total Commuter Parking Fund</b>		<b>\$ 610,062</b>	<b>\$ 531,962</b>	<b>\$ 590,480</b>	<b>\$ 553,810</b>	<b>\$ 1,601,685</b>	<b>\$ 540,475</b>

CITY OF GENEVA, ILLINOIS  
Expenditure Budget Summary by Department and Classification  
Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
40 Administrative Services						
Debt Service	\$ 187,639	\$ 371,182	\$ -	\$ -	\$ -	\$ -
Capital Outlay	210,866	15,866	400,000	400,000	400,000	400,000
Total	<u>398,505</u>	<u>387,049</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
70 Police						
Personnel Services	67,163	27,094	54,704	56,122	40,070	43,029
Contractual Services	19,319	4,842	1,216	3,851	6,323	4,653
Commodities	5,458	5,643	5,400	5,400	5,940	5,940
Total	<u>91,940</u>	<u>37,579</u>	<u>61,320</u>	<u>65,373</u>	<u>52,333</u>	<u>53,622</u>
90 Public Works						
Personnel Services	17,089	15,967	18,790	18,417	18,942	20,413
Contractual Services	92,445	89,843	107,870	67,320	69,410	63,940
Commodities	93	1,524	2,500	2,700	2,500	2,500
Total	<u>109,627</u>	<u>107,334</u>	<u>129,160</u>	<u>88,437</u>	<u>90,852</u>	<u>86,853</u>
95 Capital Outlay						
Capital Outlay	9,990	-	-	-	1,058,500	-
Total	<u>9,990</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,500</u>	<u>-</u>
Total Commuter Parking Fund	<u>610,062</u>	<u>531,962</u>	<u>590,480</u>	<u>553,810</u>	<u>1,601,685</u>	<u>540,475</u>
Total Commuter Parking Fund						
Personnel Services	\$ 84,251	\$ 43,062	\$ 73,494	\$ 74,539	\$ 59,012	\$ 63,442
Contractual Services	111,764	94,685	109,086	71,171	75,733	68,593
Commodities	5,551	7,167	7,900	8,100	8,440	8,440
Debt Service	187,639	371,182	-	-	-	-
Capital Outlay	220,856	15,866	400,000	400,000	1,458,500	400,000
Total	<u>610,062</u>	<u>531,962</u>	<u>590,480</u>	<u>553,810</u>	<u>1,601,685</u>	<u>540,475</u>

CITY OF GENEVA, ILLINOIS  
Budget Detail by Department  
Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
Department 40 - Administration							
705	Principal	\$ 170,000	\$ 365,000	\$ -	\$ -	\$ -	\$ -
710	Interest	17,518	6,182	-	-	-	-
715	Paying Agent Fees	121	-	-	-	-	-
Total Debt Service		<u>187,639</u>	<u>371,182</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
910	Capitalized Assets	(170,000)	(365,000)	-	-	-	-
911	Depreciation	380,866	380,866	400,000	400,000	400,000	400,000
Total Capital Outlay		<u>210,866</u>	<u>15,866</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Total Administration		<u>\$ 398,505</u>	<u>\$ 387,049</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>
Department 70 - Police							
501	Wages - Regular	46,246	20,191	35,588	37,231	26,374	28,454
521	Group Insurance	11,842	6,310	9,889	10,513	7,666	8,051
522	Medicare	644	279	516	514	382	412
523	Social Security	2,754	1,194	2,206	2,196	1,636	1,764
524	IMRF	4,401	2,619	4,170	4,308	2,652	2,988
529	Pension Expense	1,276	(3,499)	2,335	1,360	1,360	1,360
Total Personnel Services		<u>67,163</u>	<u>27,094</u>	<u>54,704</u>	<u>56,122</u>	<u>40,070</u>	<u>43,029</u>
547	Banking Service	14,168	442	641	2,101	2,103	2,103
550	Collection Services	-	-	-	50	50	50
561	Postage	1,362	1,802	390	1,200	1,100	-
564	Printing	3,789	2,599	185	500	3,070	2,500
Total Contractual Services		<u>19,319</u>	<u>4,842</u>	<u>1,216</u>	<u>3,851</u>	<u>6,323</u>	<u>4,653</u>
621	Office Supplies	58	92	-	-	-	-
663	Computer Software	5,400	5,551	5,400	5,400	5,940	5,940
Total Commodities		<u>5,458</u>	<u>5,643</u>	<u>5,400</u>	<u>5,400</u>	<u>5,940</u>	<u>5,940</u>
Total Police		<u>\$ 91,940</u>	<u>\$ 37,579</u>	<u>\$ 61,320</u>	<u>\$ 65,373</u>	<u>\$ 52,333</u>	<u>\$ 53,622</u>
Department 90 - Public Works							
501	Wages - Regular	13,024	13,863	13,661	13,684	14,209	15,339
521	Overtime	1,496	1,648	1,839	1,882	2,017	2,112
522	Stand-By	183	195	199	191	206	223
523	Group Insurance	733	774	778	820	827	876
524	Medicare	1,281	1,527	1,598	1,585	1,428	1,608
529	Pension Expense	371	(2,040)	715	255	255	255
Total Personnel Services		<u>17,089</u>	<u>15,967</u>	<u>18,790</u>	<u>18,417</u>	<u>18,942</u>	<u>20,413</u>
531	Maintenance Service	13,235	24,246	27,980	27,980	28,070	27,100
541	Accounting & Auditing Service	241	197	350	350	350	350
543	Legal Service	38	1,500	-	2,500	2,500	-
559	Other Professional Services	-	-	-	-	2,000	-
562	Telephone	2,151	2,303	2,400	2,400	2,400	2,400
581	Utilities	28,756	24,271	29,200	29,200	29,200	29,200
595	Rentals	47,567	36,941	47,440	4,390	4,390	4,390
599	Other Contractual Services	457	385	500	500	500	500
Total Contractual Services		<u>92,445</u>	<u>89,843</u>	<u>107,870</u>	<u>67,320</u>	<u>69,410</u>	<u>63,940</u>

CITY OF GENEVA, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 660 - Commuter Parking Fund

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Expenditures							
	601 Maintenance Supplies	40	1,524	2,000	2,000	2,000	2,000
	624 Operating Supplies	53	-	500	700	500	500
	Total Commodities	<u>93</u>	<u>1,524</u>	<u>2,500</u>	<u>2,700</u>	<u>2,500</u>	<u>2,500</u>
	Total Public Works	<u>\$ 109,627</u>	<u>\$ 107,334</u>	<u>\$ 129,160</u>	<u>\$ 88,437</u>	<u>\$ 90,852</u>	<u>\$ 86,853</u>
Program 95 - Capital Outlay							
	815 Improvements - Other than Buildings	-	-	-	-	1,045,000	-
	820 Machinery & Equipment	9,990	-	-	-	-	-
	825 Vehicles	-	-	-	-	13,500	-
	Total Capital Outlay	<u>9,990</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,500</u>	<u>-</u>
	Total Commuter Parking Fund	<u>\$ 610,062</u>	<u>\$ 531,962</u>	<u>\$ 590,480</u>	<u>\$ 553,810</u>	<u>\$ 1,601,685</u>	<u>\$ 540,475</u>



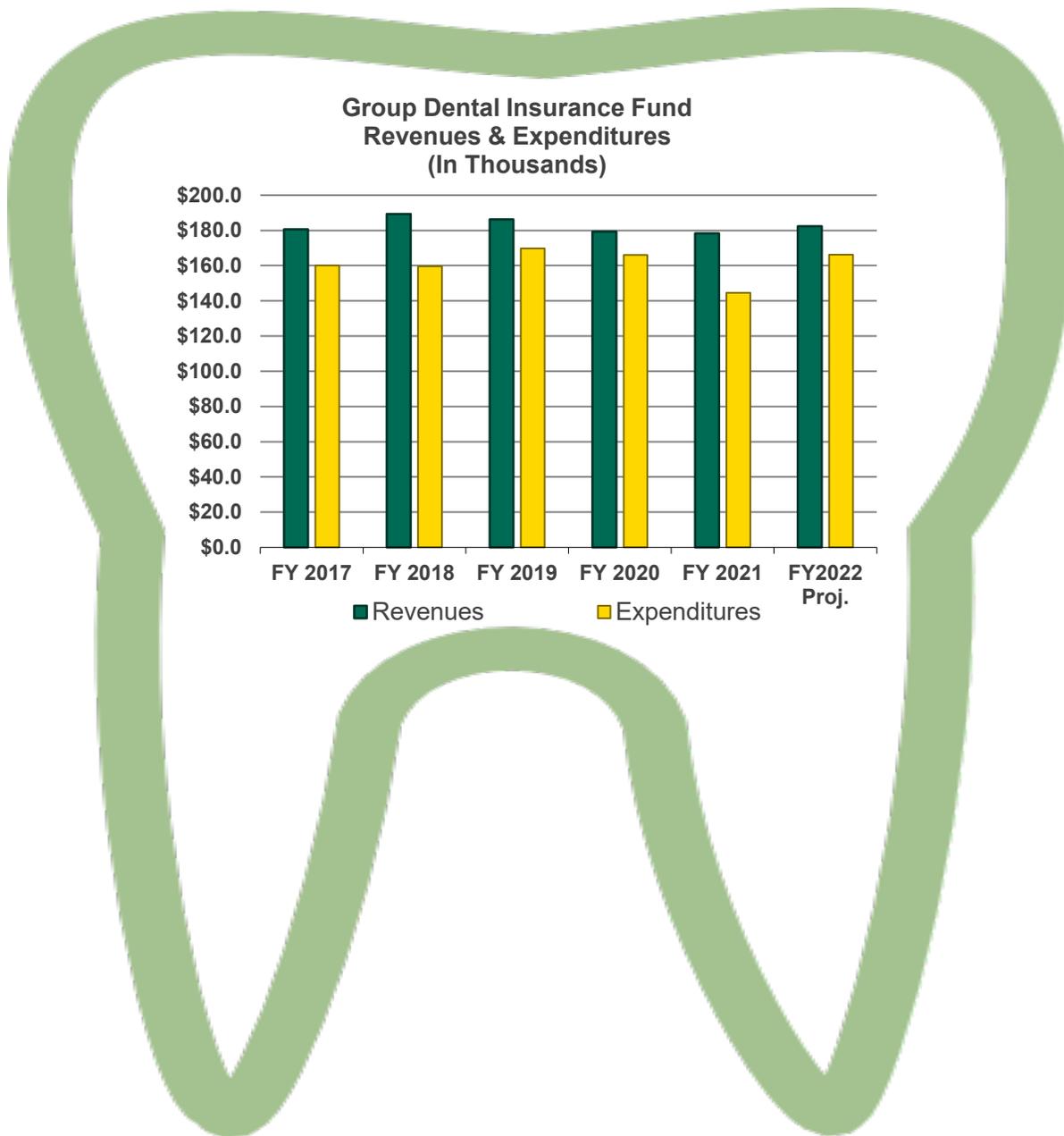
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# GROUP DENTAL INSURANCE FUND



The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions. FY 2023 budgeted revenues and expenditures are \$196,830.

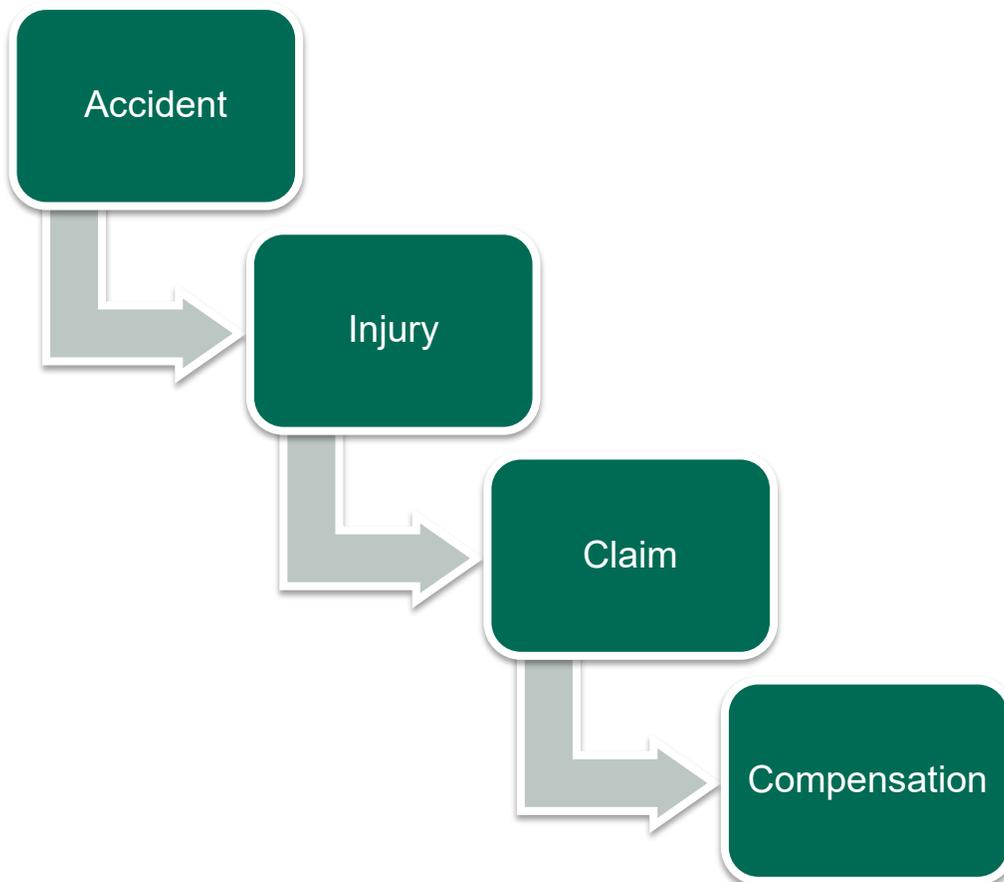
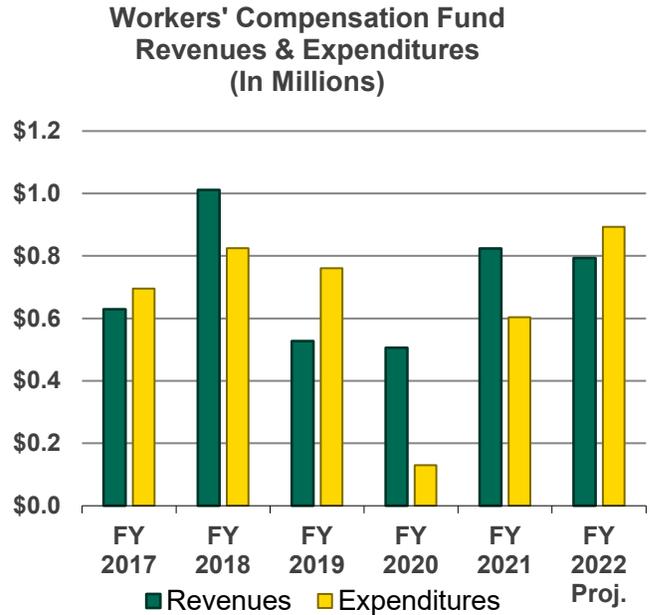
CITY OF GENEVA, ILLINOIS  
 Budget Detail by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Fund 710 - Group Dental Insurance

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
478	Insurance Premiums	\$ 178,707	\$ 181,053	\$ 196,830	\$ 186,160	\$ 196,830	\$ 196,830
<b>Total Service Fees</b>		<b>178,707</b>	<b>181,053</b>	<b>196,830</b>	<b>186,160</b>	<b>196,830</b>	<b>196,830</b>
481	Interest Income	(363)	-	-	-	-	-
489	Miscellaneous	2	7	-	10	-	-
<b>Total Other Revenues</b>		<b>(362)</b>	<b>7</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 178,345</b>	<b>\$ 181,060</b>	<b>\$ 196,830</b>	<b>\$ 186,170</b>	<b>\$ 196,830</b>	<b>\$ 196,830</b>
<b>Expenditures and Other Financing Uses</b>							
547	Banking Services	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ 50
549	Claims Administration	11,040	11,388	11,130	11,130	11,400	11,400
594	Dental Claims	133,552	142,629	160,000	148,000	160,000	160,000
<b>Total Contractual Services</b>		<b>144,592</b>	<b>154,017</b>	<b>171,180</b>	<b>159,130</b>	<b>171,450</b>	<b>171,450</b>
999	Source of Reserves	-	-	25,650	-	25,380	25,380
<b>Total Other Financing Uses</b>		<b>-</b>	<b>-</b>	<b>25,650</b>	<b>-</b>	<b>25,380</b>	<b>25,380</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 144,592</b>	<b>\$ 154,017</b>	<b>\$ 196,830</b>	<b>\$ 159,130</b>	<b>\$ 196,830</b>	<b>\$ 196,830</b>

# WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$250,000 per claim and utilizes a third-party administrator to pay claims. Resources are provided by City contributions. FY 2023 budgeted revenues and expenditures are \$811,525.



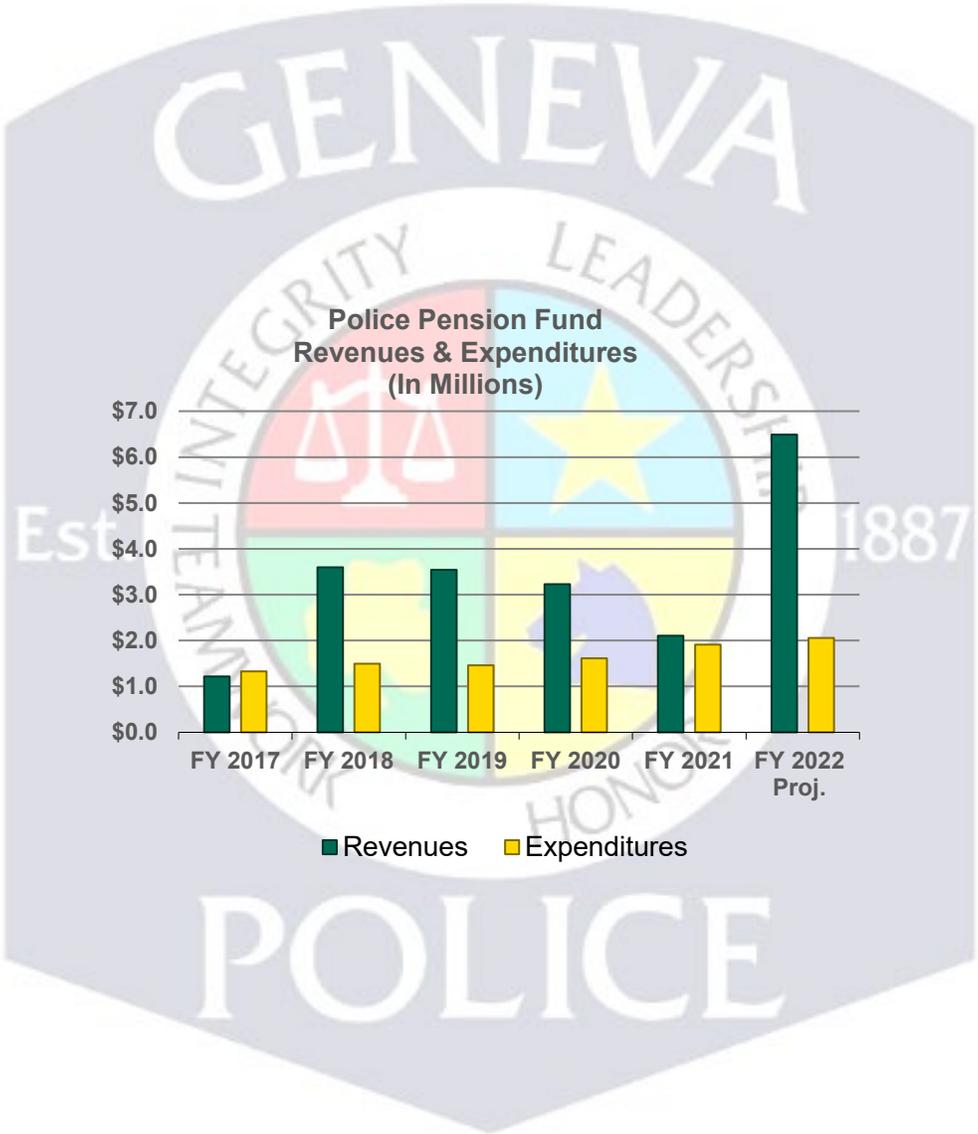
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 715 - Workers' Compensation

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
Revenues and Other Financing Sources							
478	Insurance Premiums	\$ 821,924	\$ 814,624	\$ 845,630	\$ 780,590	\$ 805,055	\$ 849,715
Total Service Fees		<u>821,924</u>	<u>814,624</u>	<u>845,630</u>	<u>780,590</u>	<u>805,055</u>	<u>849,715</u>
481	Interest Income	2,152	966	1,000	6,000	6,000	6,000
489	Miscellaneous	-	-	-	11,815	-	-
Total Other Revenues		<u>2,152</u>	<u>966</u>	<u>1,000</u>	<u>17,815</u>	<u>6,000</u>	<u>6,000</u>
499	Reappropriation	-	-	5,505	-	470	1,000
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>5,505</u>	<u>-</u>	<u>470</u>	<u>1,000</u>
Total Revenues and Other Financing Sources		<u>\$ 824,076</u>	<u>\$ 815,589</u>	<u>\$ 852,135</u>	<u>\$ 798,405</u>	<u>\$ 811,525</u>	<u>\$ 856,715</u>
Expenditures and Other Financing Uses							
549	Claims Administration	\$ 7,486	\$ 6,197	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
573	Training & Professional Development	-	-	1,200	-	1,200	1,200
592	General Insurance	135,516	129,444	134,060	132,300	136,310	139,400
593	Workers Compensation Claims	460,688	(29,914)	710,875	310,000	668,015	710,115
Total Contractual Services		<u>603,690</u>	<u>105,727</u>	<u>852,135</u>	<u>448,300</u>	<u>811,525</u>	<u>856,715</u>
Total Expenditures and Other Financing Uses		<u>\$ 603,690</u>	<u>\$ 105,727</u>	<u>\$ 852,135</u>	<u>\$ 448,300</u>	<u>\$ 811,525</u>	<u>\$ 856,715</u>

# POLICE PENSION FUND

The Police Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



**FY 2023**  
**Revenues: \$3,391,265**  
**Expenditures: \$2,301,915**

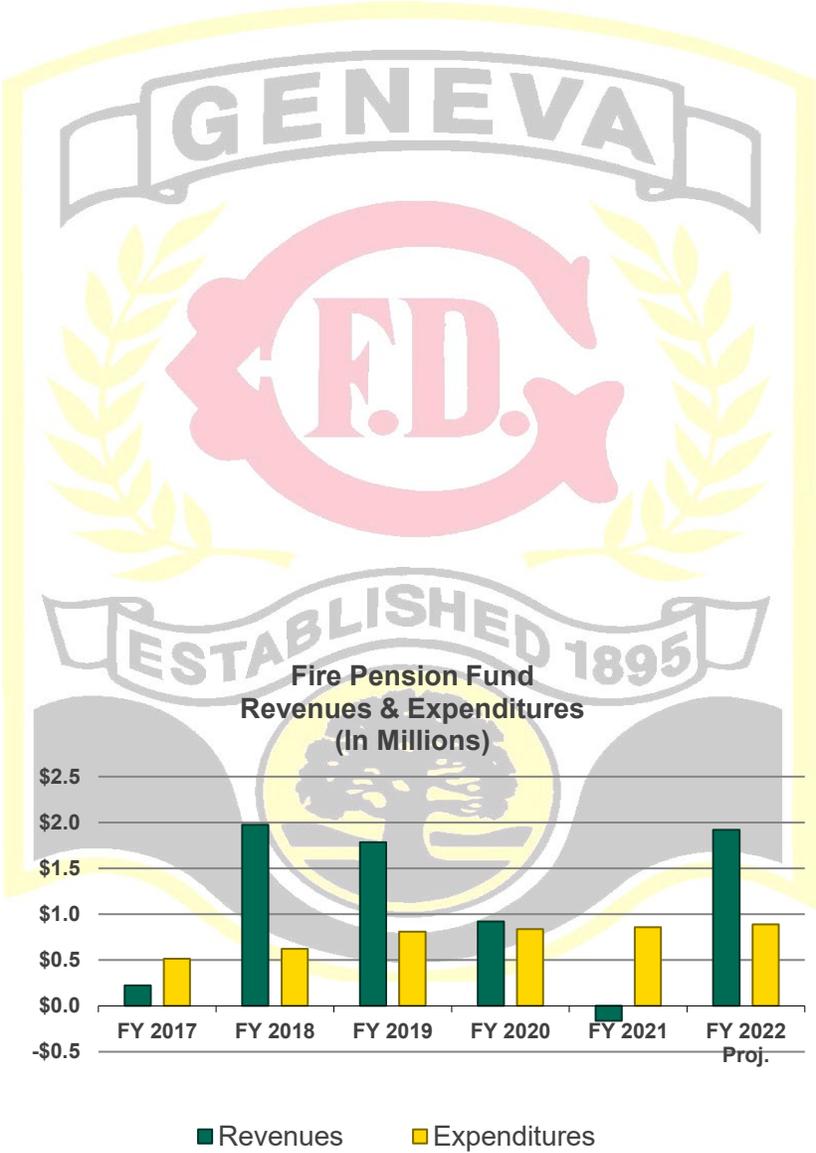
CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 801 - Police Pension

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
480	Pension Contributions	\$ 2,090,240	\$ 2,101,706	\$ 2,112,400	\$ 2,112,400	\$ 2,116,265	\$ 2,149,030
481	Interest Income	14,837	6,978,164	1,275,000	1,275,000	1,275,000	1,275,000
<b>Total Other Revenues</b>		<u>2,105,076</u>	<u>9,079,870</u>	<u>3,387,400</u>	<u>3,387,400</u>	<u>3,391,265</u>	<u>3,424,030</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ 2,105,076</u>	<u>\$ 9,079,870</u>	<u>\$ 3,387,400</u>	<u>\$ 3,387,400</u>	<u>\$ 3,391,265</u>	<u>\$ 3,424,030</u>
<b>Expenditures and Other Financing Uses</b>							
525	Police/Fire Pension	\$ 1,765,432	\$ 1,857,104	\$ 2,100,000	\$ 1,947,900	\$ 2,140,000	\$ 2,342,000
526	Pension Refunds	16,801	15,207	-	-	-	-
<b>Total Personnel Services</b>		<u>1,782,233</u>	<u>1,872,311</u>	<u>2,100,000</u>	<u>1,947,900</u>	<u>2,140,000</u>	<u>2,342,000</u>
541	Accounting & Auditing Service	24,709	22,105	27,145	26,625	27,245	28,130
543	Legal Service	1,816	-	1,000	1,000	1,000	1,000
544	Medical Service	-	-	5,000	5,000	5,000	5,000
547	Banking Service	-	188	-	100	100	100
548	Financial Service	90,217	96,891	116,000	115,000	115,000	115,000
571	Dues & Subscriptions	795	795	795	795	795	795
573	Training & Professional Development	1,245	550	1,875	1,875	1,875	1,875
591	Liability Insurance	8,099	8,576	8,900	8,900	8,900	8,900
599	Other Contractual Services	-	-	2,000	2,000	2,000	2,000
<b>Total Contractual Services</b>		<u>126,881</u>	<u>129,105</u>	<u>162,715</u>	<u>161,295</u>	<u>161,915</u>	<u>162,800</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 1,909,114</u>	<u>\$ 2,001,417</u>	<u>\$ 2,262,715</u>	<u>\$ 2,109,195</u>	<u>\$ 2,301,915</u>	<u>\$ 2,504,800</u>

# FIREFIGHTERS' PENSION FUND

The Firefighters' Pension Fund is a defined benefit, single-employer public employees' retirement system in accordance with Illinois statutes. The Firefighters' Pension Fund is a pension trust fund that accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



**FY 2023**  
**Revenues: \$2,011,940**  
**Expenditures: \$952,850**

CITY OF GENEVA, ILLINOIS  
Budget Detail by Account  
Fiscal Year Ending April 30, 2023 & 2024

Fund 802 - Fire Pension

Account	Description	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	2023-2024 Forecast
<b>Revenues and Other Financing Sources</b>							
480	Pension Contributions	\$ 1,008,875	\$ 1,012,610	\$ 1,034,275	\$ 1,004,975	\$ 1,111,940	\$ 1,154,395
481	Interest Income	(1,171,255)	4,767,647	900,000	900,000	900,000	900,000
<b>Total Other Revenues</b>		<u>(162,380)</u>	<u>5,780,258</u>	<u>1,934,275</u>	<u>1,904,975</u>	<u>2,011,940</u>	<u>2,054,395</u>
<b>Total Revenues and Other Financing Sources</b>		<u>\$ (162,380)</u>	<u>\$ 5,780,258</u>	<u>\$ 1,934,275</u>	<u>\$ 1,904,975</u>	<u>\$ 2,011,940</u>	<u>\$ 2,054,395</u>
<b>Expenditures and Other Financing Uses</b>							
525	Police/Fire Pension	\$ 803,961	\$ 825,250	\$ 880,850	\$ 830,285	\$ 885,850	\$ 907,300
<b>Total Personnel Services</b>		<u>803,961</u>	<u>825,250</u>	<u>880,850</u>	<u>830,285</u>	<u>885,850</u>	<u>907,300</u>
541	Accounting & Auditing Service	15,196	12,585	16,480	12,165	16,855	17,500
543	Legal Service	-	-	750	1,000	1,000	1,000
544	Medical Service	-	-	500	500	500	500
547	Banking Service	15	28	-	100	100	100
548	Financial Service	31,229	32,121	37,000	37,000	38,000	38,000
561	Postage	5	-	-	-	-	-
571	Dues & Subscriptions	795	795	795	795	795	795
573	Training & Professional Development	60	-	1,000	1,000	1,000	1,000
591	Liability Insurance	5,380	5,346	5,500	5,750	5,750	5,750
599	Other Contractual Services	-	-	3,000	3,000	3,000	3,000
<b>Total Contractual Services</b>		<u>52,680</u>	<u>50,874</u>	<u>65,025</u>	<u>61,310</u>	<u>67,000</u>	<u>67,645</u>
<b>Total Expenditures and Other Financing Uses</b>		<u>\$ 856,641</u>	<u>\$ 876,125</u>	<u>\$ 945,875</u>	<u>\$ 891,595</u>	<u>\$ 952,850</u>	<u>\$ 974,945</u>

# CAPITAL IMPROVEMENT PROGRAM

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## Objectives and Goals of the Capital Improvement Plan

Municipalities continually face the challenges of maintaining worn-out and antiquated facilities and infrastructure. Whether to repair, replace, expand, or construct new facilities or infrastructure, municipalities must keep pace with the level of service required by citizens and community growth. Municipalities need to look beyond the year-to-year budgeting and prepare for the future by identifying future improvements to be made. Thus, staff prepares a capital improvement plan (CIP). The Capital Improvement Plan is reviewed and updated on an annual basis during the budget process. The plan assists the City Council and staff to prepare for the future by ensuring adequate resources are available to finance facility and infrastructure needs. Without this long-range planning, public improvements may be given the wrong priorities, be poorly located, or be unrealistic due to a lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the upcoming two fiscal years (FY 2023 & 2024), the CIP represents a refined plan for actual project completion and expenditures. During the preparation and review of the proposed CIP, staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's budgetary control. This approach incorporates resource allocation, prioritization, evaluation of external factors, and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures including, but not limited to, engineering plans, traffic studies, comparative cost analyses, and development plans.

The City defines capital projects as follows:

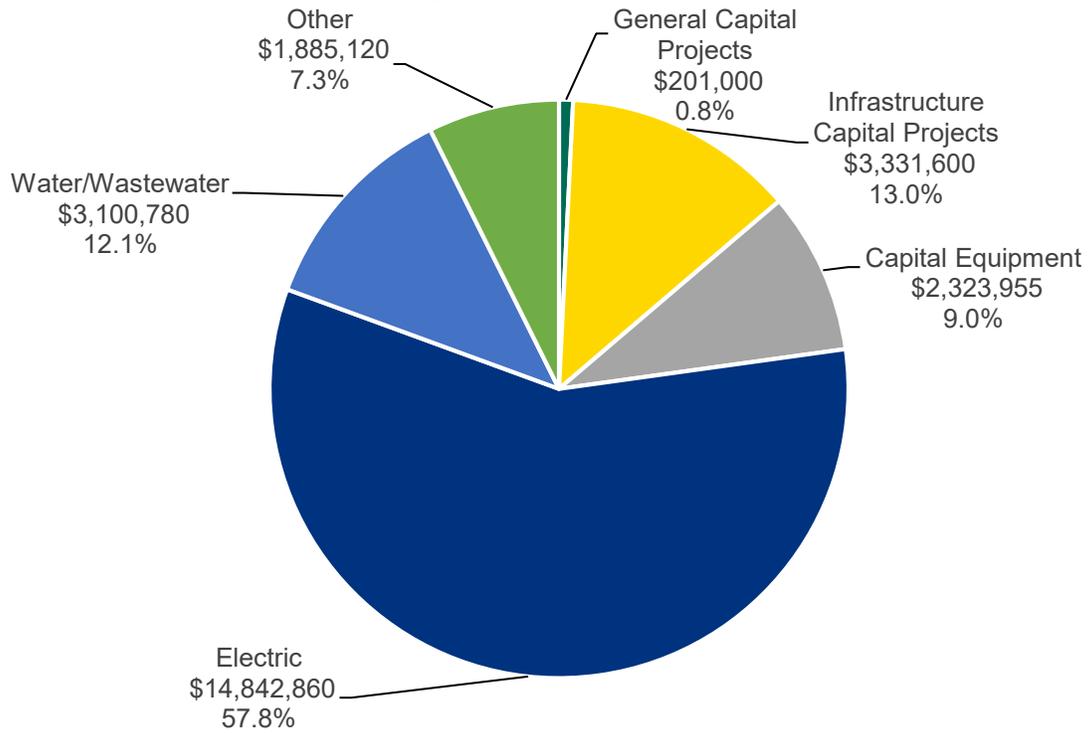
- Cost \$5,000 or more;
- Have an expected useful life of one year or more; and
- Becomes or preserves an asset of the City.

An interactive map showcasing select FY 2023 CIP projects can be found on the City's [website](#).

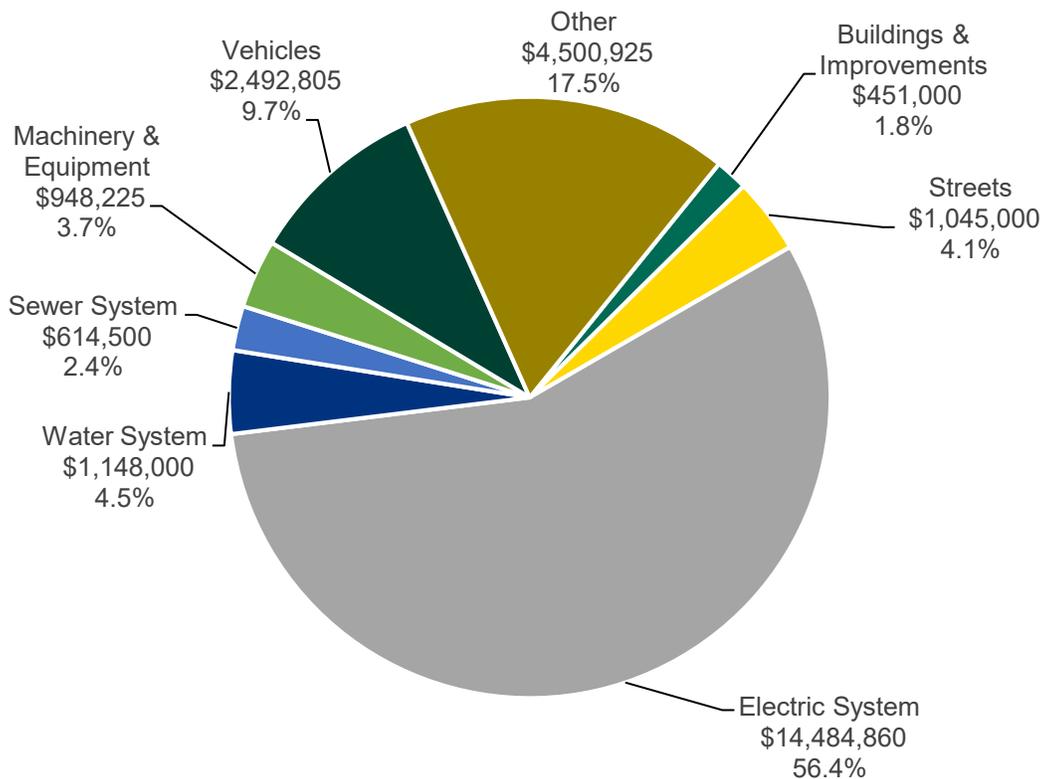
The total Capital Improvement Program for FY 2023 is \$34,621,615 and for FY 2024 is \$8,956,930. The following is a breakdown of FY 2023 by fund and by account:

# CAPITAL IMPROVEMENT PROGRAM

**Summary of CIP by Fund FY 2022**



**Summary of CIP by Account FY 2022**



# CAPITAL IMPROVEMENT PROGRAM

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## Impact on Operating Budget

Maintenance of road, drainage, and facility improvements is an ongoing obligation normally part of the City's operating budget. Many of the road and drainage projects included in the CIP are improvements to existing infrastructure. Each individual project description that follows summarizes the anticipated impact of the project on the operating budget. Operating impacts are ongoing costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, utility costs, maintenance costs, or operating supplies. The cumulative impact of all of the CIP projects will be taken into consideration as the City creates future year operating budgets.

## CIP Process and Timeline

The City of Geneva operates a May 1 to April 30 fiscal year. While the CIP process typically begins in July with the beginning of the annual budget process, capital requests were due in November 2021 for the FY 2023 budget. Department directors and division managers/superintendents submit capital project requests to the Finance Director. Finance staff and the City Administrator review and analyze the submitted capital requests. Capital project meetings occur throughout November and December. The finalization of the CIP and the annual budget takes place in January with final adoption by the City Council occurring in February.

## CIP Review

The City Administrator, Finance Department staff, and applicable department personnel will review project proposals, determine project phasing, and review and evaluate the draft CIP budget document.

## CIP Budget Carryover

Appropriations for CIP projects lapse at the end of each fiscal year. Projects that are not completed are reviewed and will be submitted to the City Council as part of a new CIP plan. In FY 2022, there were some CIP projects that were delayed due to the COVID-19 pandemic.

## Mandated Projects

Mandated projects included in the CIP by either the federal or state government are as follows:

- Wheelchair Lift at City Hall \$100,000
- ADA Sidewalk Improvements (Grant Dependent) \$50,000

## Completed Projects and Purchases

A few CIP projects that were completed and/or purchased in the previous fiscal year (FY 2022) were:

- Well #13 Rehabilitation
- Water System Risk & Resilience Assessment

# CAPITAL IMPROVEMENT PROGRAM

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- Police Department Window Replacement;
- City Hall LED Light Conversion

## City of Geneva Master Plans

The City of Geneva utilizes long-term planning documents to guide future growth and development. Based on public input, community surveys, existing development, physical characteristics, and social and economic conditions, the following long-range plans establish goals, objectives, and policies for the future of Geneva:

- [Strategic Plan](#)
- [Comprehensive Plan](#)
- [Homes for a Changing Region](#)
- [Southeast Master Plan](#)
- [Downtown/Station-Area Master Plan](#)
- [Bikeway Implementation Plan](#)

## Funding Sources for Capital Improvement Projects

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, the revenue sources for that fund, and the types of projects allocated to the fund are described below:

### **219 – Tourism Fund**

The Tourism Fund is used for the marketing of the City and Geneva Chamber of Commerce support. Revenues are provided by hotel/motel tax receipts of 5% of total fees charged for an overnight stay.

### **235 – Restricted Police Fines Fund**

Revenues are provided by DUI fines, drug forfeitures, court supervision fees, and the City's portion of sales tax from cannabis sales. Proceeds may only be used for the enforcement and prevention of driving while under the influence of alcohol or drugs as set forth by Illinois State Statute.

### **240 – Public, Education, and Government (PEG) Access Television Fund**

Revenues are provided by the PEG fees received from the cable TV companies servicing the community. The PEG Fund accounts for the maintenance and equipment purchases for the Geneva Broadcast Network.

### **25X – SSA Funds**

Revenues for all SSA's are provided by a special service area property tax levy. The City has twenty-five SSA's throughout the City of which eleven are currently active. SSA Funds are utilized to offset the maintenance costs of the subdivision's public areas (e.g., stormwater basins, landscaping, etc.).

# CAPITAL IMPROVEMENT PROGRAM

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## **410 – General Capital Projects Fund**

Revenues are provided by transfers from the General Fund. Revenues may also be provided by federal, state, and local grant reimbursements. The General Capital Projects Fund accounts for the purchase of land, furniture, special projects, and capital improvements.

## **415 – Infrastructure Capital Projects Fund**

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state, and local grant reimbursements. Similar to the General Capital Projects Fund, the Infrastructure Capital Projects Fund is used for capital projects for various infrastructure projects and improvements.

## **420 – Prairie Green Fund**

Prairie Green Preserve is a 580-acre publicly-owned prairie/wetland restoration and passive recreation site. Revenues are provided by the leasing of farmland, grants, and sale of wetland mitigation bank credits and are used to fund capital improvement projects within the preserve.

## **425 – TIF #2 Fund**

The East State Street TIF District accumulates resources for the payment of principal and interest of the TIF Revenue Bonds and capital improvements with the TIF District. Revenues are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state, and local grant reimbursements.

## **426 – TIF #3 Fund**

The Geneva Fox River TIF District revenues accumulate resources for the payment of principal and interest of the TIF Revenue Bonds and capital improvement with the TIF District are provided by incremental property tax collected from the district. Revenues may also be provided by federal, state, and local grant reimbursements.

## **430 – Capital Equipment Fund**

Revenues are provided by transfers from the General Fund and the sale of City capital assets. Revenues may also be provided by federal, state, and local grant reimbursements. The Capital Equipment Fund accounts for the purchase of vehicles and equipment.

## **620 – Electric Fund**

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

## **630 – Water/Wastewater Fund**

Water and Wastewater Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to and capital equipment used in the operation of, the water and sewer systems.

# CAPITAL IMPROVEMENT PROGRAM

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## **Grants**

The City applies for grants to reduce the burden on residents. In FY 2023, the infrastructure capital projects fund anticipates receiving grant funding for ADA sidewalk upgrades. The City will also be utilizing federal and state grant reimbursements for the East State Street project. For the right-of-way acquisition, the City will be reimbursed the State of Illinois share of the project. For construction, the City is required to pay 70% of the construction costs.

## **Bonds**

For larger capital projects, bonds may be issued to reduce the fluctuation of the revenue required by ratepayers.

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Fund  
 Fiscal Years Ending April 30, 2023 & 2024

Fund	Account	Description	FY 2023	FY 2024
<b>235</b>	<b>Restricted Police Fines</b>			
	820	Live Scan Fingerprint System	\$ 18,500	\$ -
	820	Squad Car Radars	23,000	-
			<b>\$ 41,500</b>	<b>\$ -</b>
			<b>0.12%</b>	<b>0.00%</b>
<b>240</b>	<b>PEG</b>			
	835	Computer Replacements & Equipment	\$ 23,475	\$ -
			<b>\$ 23,475</b>	<b>\$ -</b>
			<b>0.07%</b>	<b>0.00%</b>
<b>251</b>	<b>Special Service Area (SSA) #1</b>			
	825	2022 Jeep Wrangler	\$ 13,500	\$ -
			<b>\$ 13,500</b>	<b>\$ -</b>
			<b>0.04%</b>	<b>0.00%</b>
<b>410</b>	<b>General Capital Projects</b>			
	810	City Building Repairs & Improvements	\$ 350,000	\$ -
	810	City Hall Wheelchair Lift	100,000	-
	810	Public Works Building Repairs & Improvements	15,000	15,000
	810	Public Works Fleet Maintenance Bay Expansion	8,000	-
	815.05	Compensation Study & Analysis	23,000	-
	815.05	Downtown Market Study	20,000	-
	815.05	SEMP Implementation	25,000	-
	815.05	Garden Park Improvements	150,000	-
	815.05	Public Works Fuel Dispensing System Upgrade	20,000	-
	820	Public Works/GEMA Digital Radio Network Replacement	60,000	-
	820	Firearms Simulator	30,000	-
	820	PD Generator	400,000	-
			<b>\$ 1,201,000</b>	<b>\$ 15,000</b>
			<b>3.47%</b>	<b>0.17%</b>
<b>415</b>	<b>Infrastructure Capital Projects</b>			
	815.05	Annual Tree Trimming Maintenance	\$ 40,000	\$ 30,000
	815.05	Design Engineering	20,000	20,000
	815.05	Annual Sidewalk Replacement Program	50,000	50,000
	815.05	ADA Sidewalk Improvements	50,000	-
	815.05	Streetscape & Median Maintenance Program	25,000	25,000
	815.05	Annual Tree Replacement Program	50,000	50,000
	815.05	Welcome Signs	72,200	-
	815.10	East State Street Reconstruction	894,760	1,116,000
	815.10	South Kautz Road (Rt. 38 to Fabyan)	20,000	-
	815.10	North Kautz Road (Averill to Division)	2,263,255	-
	815.10	Fargo Boulevard Roadway Classification Study	20,000	-
	815.10	Annual Roadway Improvement Program	1,000,000	-
	815.10	Annual Pavement Marking Program	45,000	-
	815.15	Citywide Drainage Improvements	700,000	1,600,000
	815.20	Citywide Structure Improvements	175,000	126,000
	815.20	State Street Bridge Railing Replacement Study	85,000	-
			<b>\$ 5,510,215</b>	<b>\$ 3,017,000</b>
			<b>15.92%</b>	<b>33.68%</b>
<b>420</b>	<b>Prairie Green</b>			
	815.05	Prairie Green Drain Tile Repairs	\$ 50,000	\$ -
			<b>\$ 50,000</b>	<b>\$ -</b>
			<b>0.14%</b>	<b>0.00%</b>

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Fund  
 Fiscal Years Ending April 30, 2023 & 2024

Fund	Account	Description	FY 2023	FY 2024
<b>425</b>	<b>TIF #2</b>			
	815.05	Historic Geneva Sign Restoration	\$ 6,500	\$ -
	815.10	East State Street Reconstruction	701,505	620,000
			<b>\$ 708,005</b>	<b>\$ 620,000</b>
			<b>2.04%</b>	<b>6.92%</b>
<b>426</b>	<b>TIF #3</b>			
	815.10	East State Street Reconstruction	\$ 489,800	\$ 744,000
			<b>\$ 489,800</b>	<b>\$ 744,000</b>
			<b>1.41%</b>	<b>8.31%</b>
<b>430</b>	<b>Capital Equipment</b>			
	820	Fire Boat #2 Replacement	\$ 15,000	\$ -
	820	Fire Department Equipment	71,225	-
	820	GEMA Radios	8,250	-
	820	Fire Department iPads	5,000	-
	820	Fire Department Security System	25,000	-
	820	Fire Station Alerting System Replacement	75,000	-
	820	Sidewalk Snow Machine Replacement	55,000	-
	820	Remote Controlled Brush Mower	23,000	-
	825	Police Patrol Vehicles	159,000	-
	825	2022 Jeep Wrangler	27,000	-
	825	Fire Truck 201 Replacement	1,136,600	-
	825	Fire Department All Terrain Vehicle	25,480	-
	825	Two 1-Ton Dump Trucks	220,000	-
	825	Forestry Bucket Truck	300,000	-
	825	Single Axle Dump Truck w/ Plow	210,000	-
	835	Computer Replacements & Equipment	43,440	59,540
			<b>\$ 2,398,995</b>	<b>\$ 59,540</b>
			<b>6.93%</b>	<b>0.66%</b>
<b>620</b>	<b>Electric</b>			
	810	Public Works Building Repairs & Improvements	\$ 15,000	\$ 15,000
	810	Green Initiatives	5,000	5,000
	810	Public Works Fleet Maintenance Bay Expansion	8,000	-
	815.05	Public Works Fuel Dispensing System Upgrade	20,000	-
	815.05	Community Betterment Projects	2,000	-
	815.05	Miscellaneous Development	120,000	-
	815.05	Compensation Study & Analysis	3,000	-
	815.25	Underground/Overhead Cable Replacement Program	1,020,385	1,000,000
	815.25	Line Supplies	330,000	330,000
	815.25	Meter Replacements	60,000	20,000
	815.25	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	815.25	GGF Maintenance & Inventory Software	78,000	-
	815.25	GGF Exhaust Stack Inspection	15,000	-
	815.25	SEMP Substation & Feeders	15,566,945	-
	815.25	Substation Upgrades	100,000	100,000
	815.25	State Street & Eastside Drive Vault Cover	20,000	-
	815.25	Voltage Conversion	100,000	100,000
	820	Public Works/GEMA Digital Radio Network Replacement	60,000	-
	820	Small Equipment Replacement	15,000	15,000
	820	Remote Controlled Brush Mower	23,000	-
	820	Pedestal Add-a-Phase	10,000	-
	820	Thumper/Fault Locator Replacement	50,000	-
	825	One-Ton Dump Truck w/ Crane Replacement	75,000	-
	835	Annual Computer Replacements	5,990	3,000

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Fund  
 Fiscal Years Ending April 30, 2023 & 2024

Fund	Account	Description	FY 2023	FY 2024
<b>620</b>	<b>Electric (Cont)</b>			
	835	Daily Read Customer Portal	31,830	-
		Other Projects/Equipment	-	475,390
			<b>\$ 17,834,150</b>	<b>\$ 2,163,390</b>
			<b>51.51%</b>	<b>24.15%</b>
<b>630</b>	<b>Water/Wastewater</b>			
	810	Public Works Building Repairs & Improvements	\$ 15,000	\$ 15,000
	810	Public Works Fleet Maintenance Bay Expansion	8,000	-
	815.05	Compensation Study & Analysis	4,000	-
	815.05	Public Works Fuel Dispensing System Upgrade	20,000	-
	815.05	Water Plant Entrance Gate Replacement	15,000	-
	815.05	Sanitary Sewer River Crossing Design Engineering	860,000	-
	815.05	WWTP Solids Handling Improvement Design Engineering	1,100,000	-
	815.05	Geneva East Lift Station Re-Design	16,000	-
	815.05	Sealcoating of Water Facilities' Driveways & Paths	10,000	-
	815.05	Water & Sewer Rate Study	30,000	-
	815.05	WTP Reservoir Inspection	12,000	-
	815.30	Dodson Water Tower Repair	30,000	-
	815.30	Fire Hydrant Replacement Program	21,000	22,000
	815.30	Lead Water Service Replacement	30,000	30,000
	815.30	Logan Water Tower Cleaning	7,000	-
	815.30	Logan Water Tower Spotlight Replacement	17,000	-
	815.30	Mainline Water Valve Replacement Program	15,000	15,000
	815.30	Water Main Infrastructure Replacement	700,000	1,000,000
	815.30	Water Meter Replacement Program	50,000	20,000
	815.30	Water Meters for New Construction Program	15,000	15,000
	815.30	WTP Fiber Network Improvements	20,000	-
	815.30	Water System Leak Survey Program	31,000	31,000
	815.30	Well #6 Rehabilitation	250,000	-
	815.35	Sanitary System Evaluation	440,000	-
	815.35	Sanitary System Rehabilitation Program	600,000	700,000
	815.35	WWTP Digester Cleaning & Inspection	650,000	-
	820	Public Works/GEMA Digital Radio Network Replacement	60,000	-
	820	Remote Controlled Brush Mower	23,000	-
	820	Water System Valve Exerciser	32,000	-
	820	Westside Lift Station Pump Replacement	13,500	-
	820	WTP Caustic Pump System Replacement	30,000	-
	820	WTP Filter Actuator Valve Replacement	35,000	-
	820	WTP High Service Pumps Inspection	6,000	-
	820	WTP Lift Station Pump Replacement	19,500	-
	820	WWTP Centrifuge #2 VFD Replacement	20,000	-
	820	WWTP Primary Clarifier Roto-Skimmer Repair	10,000	-
	820	WWTP Conveyor #3 Repair	30,000	-
	820	WWTP Excess Flow Gate Actuator Replacement	7,000	-
	820	WWTP Waste Activated Sludge Pump Replacement	30,000	-
	825	Vehicles		45,000
	835	Annual Computer Replacements	10,475	10,000
		Other Projects/Equipment	-	435,000
			<b>\$ 5,292,475</b>	<b>\$ 2,338,000</b>
			<b>15.29%</b>	<b>26.10%</b>

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Fund  
 Fiscal Years Ending April 30, 2023 & 2024

Fund	Account	Description	FY 2023	FY 2024
<b>660</b>	<b>Commuter Parking</b>			
	815.40	Parking Lot Purchase	\$ 960,000	\$ -
	815.40	Phase 2 Environmental Study	40,000	-
	815.40	Parking Deck Structural Engineering Evaluation	10,000	-
	815.40	Commuter Parking Lot Fence Replacement	35,000	-
	825	2022 Jeep Wrangler	13,500	-
			<b>\$ 1,058,500</b>	<b>\$ -</b>
			<b>3.06%</b>	<b>0.00%</b>
<b>Grand Total</b>			<b>\$34,621,615</b>	<b>\$8,956,930</b>

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Account	Fund	Description	FY 2023	FY 2024
<b>810</b>	<b>Buildings &amp; Improvements</b>			
	410	City Building Repairs & Improvements	\$ 350,000	\$ -
	410	City Hall Wheelchair Lift	100,000	-
	410/620/630	Public Works Fleet Maintenance Bay Expansion	24,000	-
	410/620/630	Public Works Building Repairs & Improvements	45,000	45,000
	620	Green Initiatives	5,000	5,000
		Other Projects/Equipment	-	35,000
			<b>\$ 524,000</b>	<b>\$ 85,000</b>
			<b>1.51%</b>	<b>0.95%</b>
<b>815.05</b>	<b>Improvements Other Than Buildings - Other</b>			
	410/620/630	Compensation Study & Analysis	\$ 30,000	\$ -
	410	Downtown Market Study	20,000	-
	410	SEMP Implementation	25,000	-
	410	Garden Park Improvements	150,000	-
	410/620/630	Public Works Fuel Dispensing System Upgrade	60,000	-
	415	Annual Tree Trimming Maintenance	40,000	30,000
	415	Design Engineering	20,000	20,000
	415	Annual Sidewalk Replacement Program	50,000	50,000
	415	ADA Sidewalk Improvements	50,000	-
	415	Streetscape & Median Maintenance Program	25,000	25,000
	415	Annual Tree Replacement Program	50,000	50,000
	415	Welcome Signs	72,200	-
	420	Prairie Green Drain Tile Repairs	50,000	-
	425	Historic Geneva Sign Restoration	6,500	-
	620	Community Betterment Projects	2,000	-
	620	Miscellaneous Development	120,000	-
	630	Water Plant Entrance Gate Replacement	15,000	-
	630	Sanitary Sewer River Crossing Design Engineering	860,000	-
	630	WWTP Solids Handling Improvement Design Engineering	1,100,000	-
	630	Geneva East Lift Station Re-Design	16,000	-
	630	Sealcoating of Water Facilities' Driveways & Paths	10,000	-
	630	Water & Sewer Rate Study	30,000	-
	630	WTP Reservoir Inspection	12,000	-
			<b>\$ 2,813,700</b>	<b>\$ 175,000</b>
			<b>8.13%</b>	<b>1.95%</b>
<b>815.10</b>	<b>Improvements Other Than Buildings - Streets</b>			
	415	East State Street Reconstruction	\$ 2,086,065	\$ 2,480,000
	415	South Kautz Road (Rt. 38 to Fabyan)	20,000	-
	415	North Kautz Road (Averill to Division)	2,263,255	-
	415	Fargo Boulevard Roadway Classification Study	20,000	-
	415	Annual Roadway Improvement Program	1,000,000	-
	415	Annual Pavement Marking Program	45,000	-
			<b>\$5,434,320</b>	<b>\$2,480,000</b>
			<b>15.70%</b>	<b>27.69%</b>
<b>815.15</b>	<b>Improvements Other Than Buildings - Storm Sewers</b>			
	415	Citywide Drainage Improvements	\$ 700,000	\$ 1,600,000
			<b>\$700,000</b>	<b>\$1,600,000</b>
			<b>2.02%</b>	<b>17.86%</b>
<b>815.20</b>	<b>Improvements Other Than Buildings - Culverts</b>			
	415	Citywide Structure Improvements	\$ 175,000	\$ 126,000
	415	State Street Bridge Railing Replacement Study	85,000	-
			<b>\$260,000</b>	<b>\$126,000</b>
			<b>0.75%</b>	<b>1.41%</b>

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Account	Fund	Description	FY 2023	FY 2024
<b>815.25</b>	<b>Improvements Other Than Buildings - Electric System</b>			
	620	Underground/Overhead Cable Replacement Program	\$ 1,020,385	\$ 1,000,000
	620	Line Supplies	330,000	330,000
	620	Meter Replacements	60,000	20,000
	620	Geneva Generation Facility (GGF) Equipment	100,000	100,000
	620	GGF Maintenance & Inventory Software	78,000	-
	620	GGF Exhaust Stack Inspection	15,000	-
	620	SEMP Substation & Feeders	15,566,945	-
	620	Substation Upgrades	100,000	100,000
	620	State Street & Eastside Drive Vault Cover	20,000	-
	620	Voltage Conversions	100,000	100,000
	620	Other Projects/Equipment	-	110,000
			<b>\$17,390,330</b>	<b>\$1,760,000</b>
			<b>50.23%</b>	<b>19.65%</b>
<b>815.30</b>	<b>Improvements Other Than Buildings - Water System</b>			
	630	Dodson Water Tower Repair	\$ 30,000	\$ -
	630	Fire Hydrant Replacement Program	21,000	22,000
	630	Lead Water Service Replacement	30,000	30,000
	630	Logan Water Tower Cleaning	7,000	-
	630	Logan Water Tower Spotlight Replacement	17,000	-
	630	Mainline Water Valve Replacement Program	15,000	15,000
	630	Water Main Infrastructure Replacement	700,000	1,000,000
	630	Water Meter Replacement Program	50,000	20,000
	630	Water Meters for New Construction Program	15,000	15,000
	630	WTP Fiber Network Improvements	20,000	-
	630	Water System Leak Survey Program	31,000	31,000
	630	Well #6 Rehabilitation	250,000	-
			<b>1,186,000</b>	<b>1,133,000</b>
			<b>3.43%</b>	<b>3.27%</b>
<b>815.35</b>	<b>Improvements Other Than Buildings - Sewer System</b>			
	630	Sanitary System Evaluation	\$ 440,000	\$ -
	630	WWTP Digester Cleaning & Inspection	650,000	-
	630	Sanitary System Rehabilitation Program	600,000	700,000
			<b>\$1,690,000</b>	<b>\$700,000</b>
			<b>4.88%</b>	<b>7.82%</b>
<b>815.40</b>	<b>Improvements Other Than Buildings - Parking Lots</b>			
	660	Parking Lot Purchase	\$ 960,000	\$ -
	660	Phase 2 Environmental Study	40,000	-
	660	Parking Deck Structural Engineering Evaluation	10,000	-
	660	Commuter Parking Lot Fence Replacement	35,000	-
			<b>\$1,045,000</b>	<b>\$0</b>
			<b>3.02%</b>	<b>0.00%</b>
<b>820</b>	<b>Machinery &amp; Equipment</b>			
	235	Live Scan Fingerprint System	\$ 18,500	\$ -
	235	Squad Car Radars	23,000	-
	410	PD Generator	400,000	-
	410	Firearms Simulator	30,000	-
	410/620/630	Public Works/GEMA Digital Radio Network Replacement	180,000	-
	430	Fire Boat #2 Replacement	15,000	-
	430	Fire Department Equipment	61,225	-
	430	GEMA Radios	8,250	-
	430	Fire Department iPads	5,000	-
	430	Fire Department Security System	25,000	-
	430	Fire Special Teams Equipment	10,000	-

CITY OF GENEVA, ILLINOIS  
 FY 2023 & 24 Capital Improvement Program by Account  
 Fiscal Year Ending April 30, 2023 & 2024

Account	Fund	Description	FY 2023	FY 2024
<b>820</b>	<b>Machinery &amp; Equipment (Cont)</b>			
	430	Fire Station Alerting System Replacement	75,000	-
	430	Sidewalk Snow Machine Replacement	55,000	-
	430	Remote Controlled Brush Mower	23,000	-
	620	Small Equipment Replacement	15,000	15,000
	620	Remote Controlled Brush Mower	23,000	-
	620	Pedestal Add-a-Phase	10,000	-
	620	Thumper/Fault Locator Replacement	50,000	-
	630	Remote Controlled Brush Mower	23,000	-
	630	Water System Valve Exerciser	32,000	-
	630	Westside Lift Station Pump Replacement	13,500	-
	630	WTP Caustic Pump System Replacement	30,000	-
	630	WTP Filter Actuator Valve Replacement	35,000	-
	630	WTP High Service Pumps Inspection	6,000	-
	630	WTP Lift Station Pump Replacement	19,500	-
	630	WWTP Centrifuge #2 VFD Replacement	20,000	-
	630	WWTP Primary Clarifier Roto-Skimmer Repair	10,000	-
	630	WWTP Conveyor #3 Repair	30,000	-
	630	WWTP Excess Flow Gate Actuator Replacement	7,000	-
	630	WWTP Waste Activated Sludge Pump Replacement	30,000	-
		Other Projects/Equipment	-	475,000
			<b>1,282,975</b>	<b>490,000</b>
			<b>3.71%</b>	<b>5.47%</b>
<b>825</b>	<b>Vehicles</b>			
	251/430/660	2022 Jeep Wrangler	\$ 54,000	\$ -
	430	Police Patrol Vehicles	159,000	-
	430	Fire Truck 201 Replacement	1,136,600	-
	430	Fire Department All Terrain Vehicle	25,480	-
	430	Two 1-Ton Dump Trucks	220,000	-
	430	Forestry Bucket Truck	300,000	-
	430	Single Axle Dump Truck w/ Plow	210,000	-
	620	1-Ton Dump Truck w/ Crane Replacement	75,000	-
	630	Vehicles	-	45,000
		Other Vehicles	-	290,390
			<b>\$2,180,080</b>	<b>\$335,390</b>
			<b>6.30%</b>	<b>3.74%</b>
<b>835</b>	<b>Computer Equipment</b>			
	240/430/620/630	Computer Replacements & Equipment	\$ 81,380	\$ 72,540
	620	iPads	2,000	-
	620	Daily Read Customer Portal	31,830	-
			<b>\$115,210</b>	<b>\$72,540</b>
			<b>0.33%</b>	<b>0.81%</b>
<b>Grand Total</b>			<b>\$34,621,615</b>	<b>\$8,956,930</b>

# CAPITAL IMPROVEMENT PROGRAM

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## Select Capital Improvement Projects

The following are detailed descriptions of select projects budgeted for FY 2023:

**Project Title:** Live Scan Fingerprint System

**Project Description:** The purchase of a live scan fingerprint system as the current system is no longer supported by the manufacturer.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Restricted Police Funds

**Budgeted Costs FY 2023:** \$18,500

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



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**Project Title:** Squad Car Radars

**Project Description:** Several radar units have extended beyond their useful life. In addition, as squad cars are designed differently, the current radar units are causing operational issues.

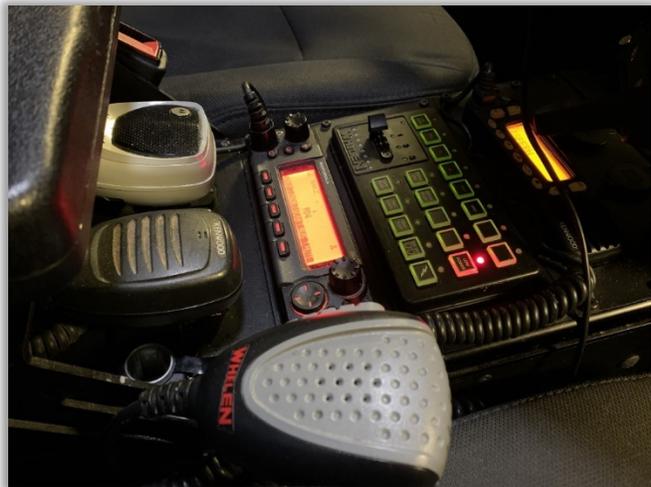
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Restricted Police Funds

**Budgeted Costs FY 2023:** \$23,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Computer Replacements & Equipment

**Project Description:** The purchase of new computers/server equipment replacements across all City departments. The purchase of iPads for GIS upgrade projects and for the Fire Department at each station to transition from paper-based activities to cloud-based system due to the implementation of new enterprise management software system.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund, P.E.G. Fund, Electric Fund, Wastewater Fund

**Budgeted Costs FY 2023:** \$88,380  
**FY 2024:** \$72,540

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to increase IT staff time to install replacements computers and increase in cellular account costs due to added cellular services. This project is estimated to reduce the use of paper forms, decreased paper purchases, labor to handle and file the paper forms.



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**Project Title:** 2022 Jeep Wrangler

**Project Description:** The purchase of a 2022 Jeep Wrangler to replace the current vehicle that has over 85,000 miles. This vehicle will primarily serve as a community service police vehicle for enforcing parking within the City and engaging the community during special events.

**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund, SSA #1, Commuter Parking Fund

**Budgeted Costs FY 2023:** \$54,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** City Building Repairs & Improvements

**Project Description:** The City Facilitates Assessment 2022 identified the conditions of the city buildings. The City will be completing the highest priority projects in FY 2023 to start reducing the deferred maintenance list.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$350,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** City Hall Wheelchair Lift

**Project Description:** The replacement of an existing wheelchair lift that is not considered code-compliant under the Illinois Accessibility Code. Due to its age, parts are becoming scarce and repairs are more costly. The replacement lift will be an exterior platform lift with greater lift capacity and meet accessibility codes.



**Strategic Plan Objective:** EMS-II & QL-III

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$100,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce repair and maintenance costs.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Public Works Building Repairs and Improvements

**Project Description:** The replacement of a portion of the HVAC system, water line repairs, roof repairs, and landscaping at the Public Works building.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$45,000  
**FY 2024:** \$45,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** The project is estimated to reduce maintenance costs by approximately \$10,000 annually.

---

**Project Title:** Public Works Fleet Maintenance Bay Expansion

**Project Description:** The expansion of the fleet maintenance bay expansion to provide additional room for workspace and provide additional storage space for oversized vehicles.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$24,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Compensation Study & Analysis

**Project Description:** The study and analysis of the Classification and Compensation Plan from 2017 and update according to comparable communities, salaries, job titles, and salary range placement.



**Strategic Plan Objective:** EMS-I, EMS-IV

**Source of Funding:** General Capital Projects Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Downtown Market Study

**Project Description:** The study of the City's downtown market to allow for a clear understanding of the market and make informed action and will replace the outdated market study.



**Strategic Plan Objective:** EV-II, EV-III

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** SEMP Implementation

**Project Description:** The continuation of the implementation of the Southeast Master Plan (SEMP) Tax Increment Financing (TIF) district and financing plan requires additional professional services.



**Strategic Plan Objective:** EV-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$25,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Garden Park Improvements

**Project Description:** In partnership with the Geneva Park District, which is funding 50% of the project, will renovate the Geneva Garden Club Park. The project will provide seating, shade structure, opening the vista to the river, and other amenities for recreational purposes.



**Strategic Plan Objective:** EV-III, QL-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$150,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Public Works Fuel Dispensing System Upgrade

**Project Description:** The upgrade of the fuel dispensing system to a user-friendly model to ensure continued dispensing of fuel for all fleet vehicles as the current system and parts is outdated and no longer manufactured.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$60,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** The project is estimated to reduce maintenance and repair costs for the system.



---

**Project Title:** Public Works/GEMA Digital Radio Network Replacement

**Project Description:** The replacement of the existing two-way radio communication network with a digital repeater network that will allow for extended range for weather spotting, multiple channels for workgroups for vehicles and handheld units.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$180,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Firearms Simulator

**Project Description:** The purchase of a firearm training simulator equipment to provide new, mandated training, as determined by the Safe-T Act in an efficient and effective manner.

**Strategic Plan Objective:** EMS-II, EMS-III

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce the amount of overtime that will be needed to meet the mandates required by the Safe-T Act.



---

**Project Title:** Police Department Generator

**Project Description:** The replacement of the existing power generator that is used as a backup power source for the Police Department building during power outages.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** General Capital Projects Fund

**Budgeted Costs FY 2023:** \$400,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Annual Tree Trimming Maintenance

**Project Description:** Contractual tree trimming around power lines, the downtown area, and general assistance for public works staff that have been diverted to fighting the Emerald Ash Borer.

**Strategic Plan Objective:** ES-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs** FY 2023: \$40,000  
FY 2024: \$30,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



**Project Title:** Design Engineering

**Project Description:** Design engineering using an outside consultant(s) for Public Works projects that cannot be completed with in-house staff due to time constraints and/or expertise in a specific area.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs** FY 2023: \$20,000  
FY 2024: \$20,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Annual Sidewalk Replacement Program

**Project Description:** An annual program to replace damaged sidewalks. Selection is based upon City staff's inspections of sidewalk conditions. The program will also address mandated ADA upgrades.



**Strategic Plan Objective:** EV-III, EMS-II & QL-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$50,000  
**FY 2024:** \$50,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** ADA Sidewalk Improvement Program

**Project Description:** Upgrade sidewalks to meet Americans with Disability Act (ADA) standards in conjunction with the Annual Sidewalk Improvement Program. These ADA upgrades are funded through a State of Illinois grant.

**Strategic Plan Objective:** QL-III

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$50,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Streetscape & Median Maintenance Program

**Project Description:** The maintenance and upgrades to the downtown streetscape area. Improvements include brick crosswalks and addressing other hazards to pedestrians. Deterioration of brick crosswalks necessitates replacement, which will eliminate hazards and continue to keep the downtown area beautiful.



**Strategic Plan Objective:** EV-III, EMS-II & QL-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$25,000  
**FY 2024:** \$25,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Annual Tree Replacement Program

**Project Description:** An ongoing parkway tree replacement program within City Right-of-Way, usually located between the sidewalk/property line and curb.



**Strategic Plan Objective:** ES-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$50,000  
**FY 2024:** \$50,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Welcome Signage

**Project Description:** The replacement of the “Welcome to Geneva” signs that are almost 25 years old and are rapidly deteriorating. This is a multi-year project.

**Strategic Plan Objective:** EV- III

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$72,200

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase cost of maintaining landscaped areas around signs.

---



**Project Title:** East State Street Reconstruction

**Project Description:** The reconstruction of East State Street (IL Rt 38) in conjunction with the State that includes widening, traffic signal improvements/modernization, addition of off-street bike paths and streetscape enhancements. Phase two engineering and right of way acquisition will occur in FY 23 and the State will reimburse the City for their share of the project. The construction phase will begin in FY 24 and the City will reimburse the state for the City’s share of the project.

**Strategic Plan Objective:** EV-III, EMS-II, QL-I

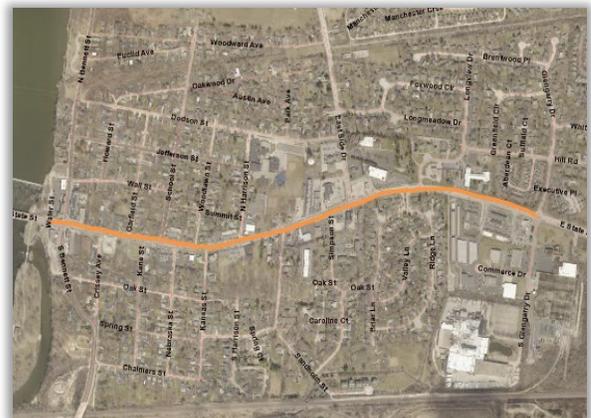
**Source of Funding:** Non-Home Rule Sales Tax, TIF 2, TIF 3, CMAQ Grant

**Budgeted Costs FY 2023:** \$2,086,065

**2024:** \$2,480,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

**Project Title:** South Kautz Road (Rt 38 to Fabyan)

**Project Description:** Phase 2 of the road project for the eventual construction of Kautz road connecting Route 38 to Fabyan Parkway.

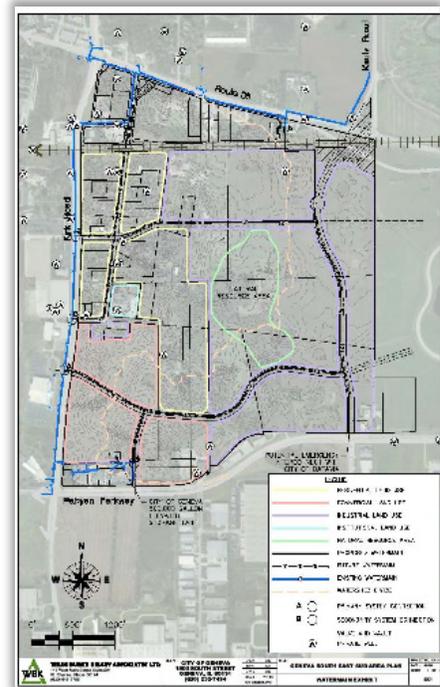
**Strategic Plan Objective:** EV-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase costs for pavement, lighting, snow removal, structural walls, and IDOT signal maintenance.



**Project Title:** North Kautz Road (Averill to Division)

**Project Description:** North Kautz Road from IL Rt. 38 to IL Rt. 64 serve as a truck route. The construction is in collaboration with the City of St. Charles. Costs include phase 2 and 3 and construction of the road.

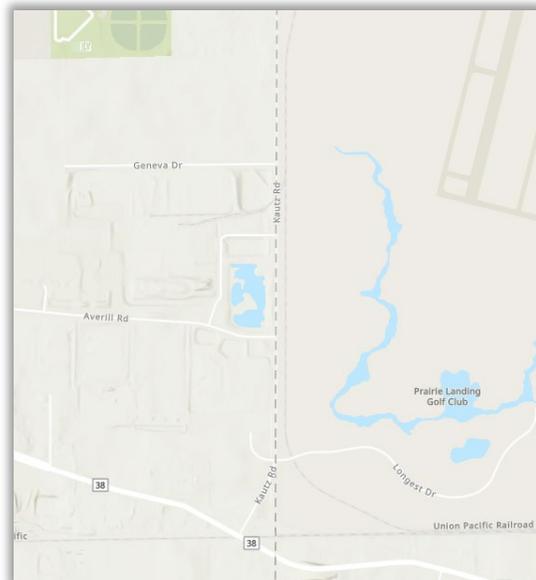
**Strategic Plan Objective:** EV-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$2,263,255

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase costs for pavement, lighting, snow removal, structural walls, and IDOT signal maintenance.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Fargo Boulevard Roadway Classification Study

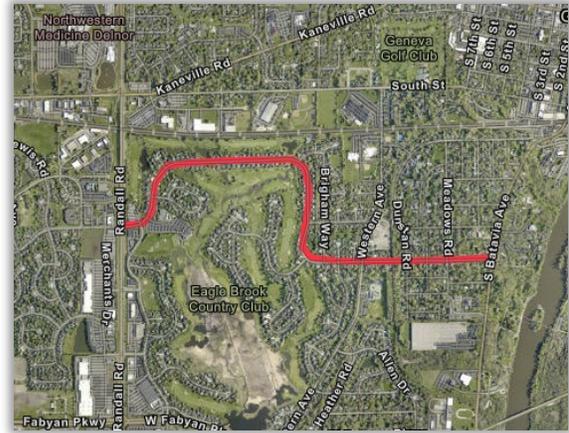
**Project Description:** The study to review the roadway classification for Fargo Boulevard between Western Avenue and Randall Road as recommended by the Speed Control Task Force.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$20,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is estimated to potentially increase costs for changing existing signage.

---

**Project Title:** Annual Roadway Improvement Program

**Project Description:** This year's annual street resurfacing program focuses on ADA upgrades and additional streets that require resurfacing due to deterioration. The actual number of streets to be resurfaced is dependent on bid results.

**Strategic Plan Objective:** EV-III, EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$1,000,000



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to reduce street maintenance costs in the first few years of resurfacing.

# CAPITAL IMPROVEMENT PROGRAM

**Project Title:** Annual Pavement Marking Program

**Project Description:** An annual pavement marking program to improve the condition of stop bars, centerlines, edge lines, and other pavement markings based on City staff inspections.

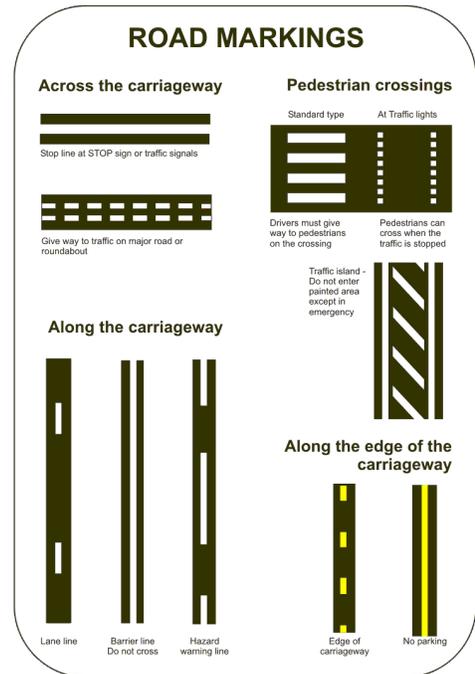
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$45,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



**Project Title:** Citywide Drainage Improvements

**Project Description:** In response to the drainage study recommendations in the Citywide Drainage Study, the City will use the State supplied COVID relief funds and infrastructure funds to implement as many of the recommendations as possible.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$700,000  
**FY 2024:** \$1,600,000



**Projected Year of Completion:** Ongoing subject to future budgets.

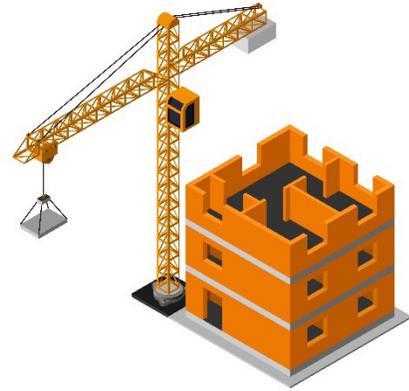
**Impact on Operating Budget:** This project is estimated to decrease staff time responding to drainage issues.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Citywide Structure Improvements

**Project Description:** In response to the Citywide Structure Study, the City will use funds to implement as many of the recommendations as possible. The Citywide Structure Study was completed in late 2022, and staff anticipates this document serving as the master plan for addressing the City's structure issues as funding allows.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$ 175,000  
**FY 2024:** \$126,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is estimated to decrease staff time responding to maintenance issues.

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**Project Title:** State Street Bridge Railing Replacement Study

**Project Description:** The hiring of a structural consultant to evaluate the failing railings on the State Street Bridge to a more aesthetically pleasing, IDOT approved, and low-maintenance product. The consultant would then prepare the necessary bidding documents and manage the construction

**Strategic Plan Objective:** EV-III, EMS-II, QL-I

**Source of Funding:** Infrastructure Capital Projects Fund

**Budgeted Costs FY 2023:** \$85,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Prairie Green Drain Tile Repairs

**Project Description:** The repairs to the drain tile system in the Prairie Green Wetland Area. Several defects in the underdrain tile system have been identified in the Prairie Green Wetland area. Repairs to the system will allow for the proper drainage of the area.

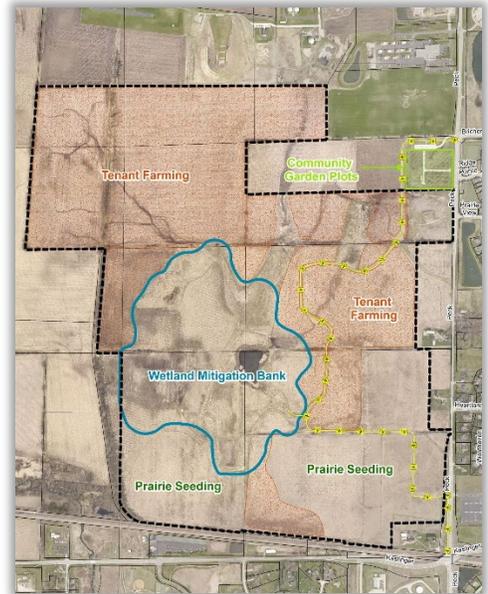
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Prairie Green Fund

**Budgeted Costs FY 2023:** \$50,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



**Project Title:** Historic Geneva Sign Restoration

**Project Description:** The restoration of the deteriorating historic Geneva sign within TIF 2.

**Strategic Plan Objective:** EV-III

**Source of Funding:** TIF 2

**Budgeted Costs FY 2023:** \$6,500

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Boat #2 Replacement

**Project Description:** The purchase of a replacement rescue boat for the Fire Department. The current boat is insufficient to handle high water conditions and has aged beyond the industry standard life of 10 years.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$15,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance and repair costs.

---

**Project Title:** Fire Department Equipment

**Project Description:** The purchase of replacement personal protective equipment per NFPA 1851, SCBA equipment, special teams (Hazmat, Technical Rescue and Water Rescue) and fire hoses.



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$61,225

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** GEMA Radios

**Project Description:** The replacement of existing GEMA portable radios, as they will not be compatible with the new Public Works/GEMA Digital Radio Communications Network.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$ 8,250

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Fire Department Security System

**Project Description:** The purchase and installation of external/internal camera security system for Fire Station 1 and 2.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$25,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Station Alerting System Replacement

**Project Description:** The replacement of the Fire Station alerting system at Fire Station 1 and 2 to improve reliability and improve turnout times.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$75,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Sidewalk Snow Machine Replacement

**Project Description:** The replacement of the sidewalk snow machine that is primarily used for the downtown sidewalk snow removal.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$55,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Remote Controlled Brush Mower

**Project Description:** The purchase of a remote-controlled brush mower for the use of performing landscaping on steep slopes, difficult terrain, and areas that do not receive mowing on a normal basis. A remote-controlled brush mower will increase productivity by expanding landscaping capabilities and providing a safer landscaping option.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund, Electric Fund, Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$69,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce rental equipment costs.

---

**Project Title:** Police Patrol Vehicles

**Project Description:** The purchase of three police patrol vehicles to replace the current patrol vehicles that have over 100,000 miles each. This proposed vehicle replacement allows us to maintain our regular squad car replacement schedule



**Strategic Plan Objective:** EMS-II & III

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$159,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Fire Truck 201 Replacement

**Project Description:** The purchase of a fire truck as a replacement truck for Truck 201.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$1,136,600

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs.



---

**Project Title:** Fire Department All Terrain Vehicle

**Project Description:** The purchase of a gator UTV vehicle trailer and EMS skid as a quick response vehicle that can navigate tight access points, rough terrain, or large crowd events, to provide emergency services.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$25,480

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase operating expenses due to increased fueling costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Two 1-Ton Dump Trucks

**Project Description:** The purchase of two one-ton dump trucks to replace a 2003 Ford F450 dump truck. Both trucks will include salt-spreading capabilities. The current vehicle is over 15 years old and is deteriorating.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$220,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease repair and labor costs associated with the maintenance of the current vehicles.

---

**Project Title:** Forestry Bucket Truck

**Project Description:** The purchase of a Forestry Bucket Truck for forestry operations including trimming and removal of all parkway trees.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$300,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease repair and labor costs associated with the maintenance of the current vehicles.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Single Axle Dump Trucks with Plow

**Project Description:** The purchase of two single axle dump trucks to replace a GMC C-8500 and a Sterling L-7500. Both replacement trucks will include pre-wet/anti-icing capabilities. Both current vehicles are over 15 years old and are deteriorating.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Capital Equipment Fund

**Budgeted Costs FY 2023:** \$210,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is estimated to decrease repair and labor costs associated with the maintenance of the current vehicles.

---

**Project Title:** Miscellaneous Development

**Project Description:** The planned small development projects around the City that require electrical service, including line extensions and utility plant upgrades for customers. The City is reimbursed for the majority of the equipment expensed for new infrastructure.

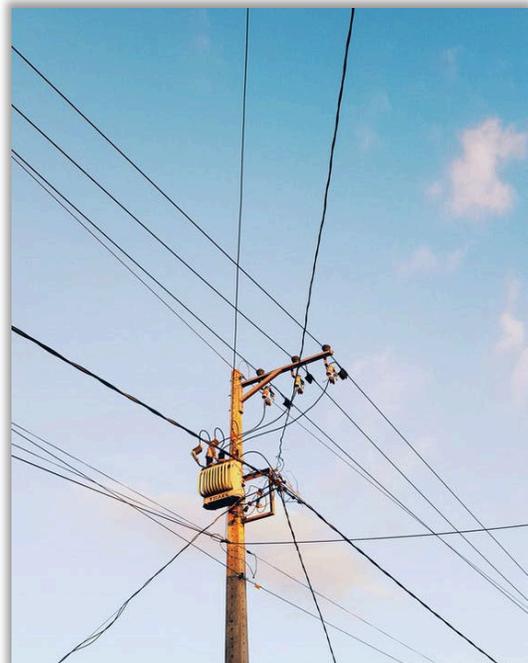
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$120,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Underground/Overhead Cable Replacement

**Project Description:** The replacement of aging electric cables at various locations throughout the City. Scheduled for FY 23 are Fabyan Parkway and Burgess/Sherman/Green Willows.

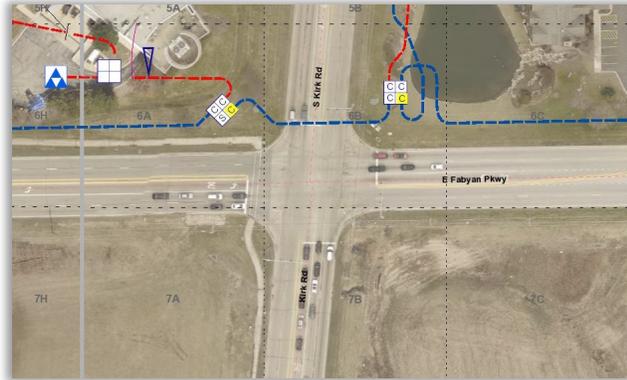
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$1,020,385  
**FY 2024:** \$1,000,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to decrease maintenance costs due to fewer power outages and repair time.



**Project Title:** Line Supplies

**Project Description:** The annual purchase of line supplies needed for replacement/repair of the electric system, including line equipment, wire & cable, street lights, switches, and transformers.

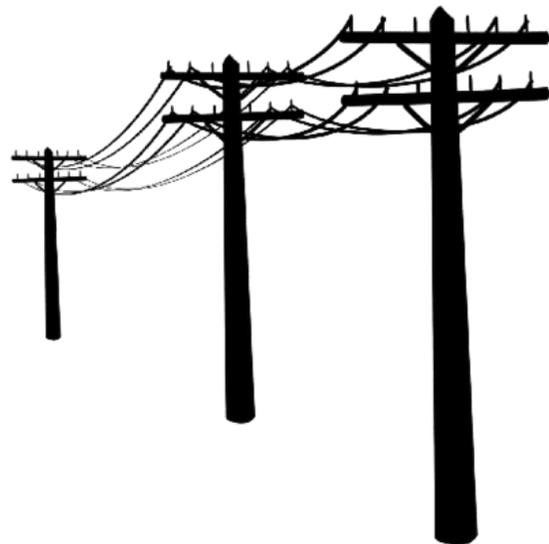
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$330,000  
**FY 2024:** \$330,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Meter Replacements

**Project Description:** The replacement of older and nonfunctioning meters with radio read meters. Modern radiometers allow for more accurate electric use readings.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2023: \$60,000  
FY 2024: \$20,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is estimated to decrease personnel costs associated with meter reading.

---



**Project Title:** Geneva Generation Facility (GGF) Equipment

**Project Description:** The annual purchase of generation supplies and services needed for replacement/repair of the Geneva Generation Facility.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2023: \$100,000  
FY 2024: \$100,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** GGF Maintenance & Inventory Software

**Project Description:** The purchase of Maintenance and Inventory Tracking Software to allow staff to more closely follow maintenance cycle times and track spare parts inventory.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$78,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase the annual operating budget due to ongoing maintenance fees.



---

**Project Title:** GGF Exhaust Stack Inspection

**Project Description:** The inspection of the GGF exhaust stacks and to perform a safety and cosmetic inspection to compare to the baseline of structural integrity performed in 2016.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$15,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** SEMP Substation & Feeders

**Project Description:** The expansion of electric service associated with the Southeast Development Project. An additional substation and feeders will be required to serve the anticipated additional electric load once developed.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$15,566,945

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase operating expenses due to additional service needs.

---



**Project Title:** Substation Upgrades

**Project Description:** Several transformers and various substations require maintenance and upgrades including repainting to prevent corrosion, oil containment repairs, and other repairs due to frost heaving.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$100,000  
**FY 2024:** \$100,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** State Street & Eastside Drive Vault Cover

**Project Description:** The installation of reinforcing concrete vault cover for road widening on the Northeast corner of E. State St and Eastside Drive.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$20,000

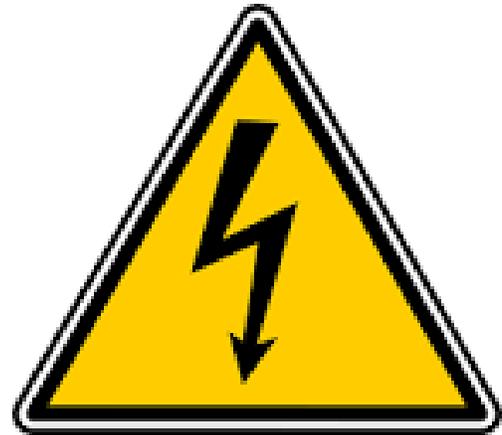
**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Voltage Conversion

**Project Description:** The conversion of obsolete voltages supplied by the City to multiple commercial customers. As customers request upgrades, customers are required to convert to modern voltage transformers. The City will fund these costs to support business growth in the community where there is a public benefit.



**Strategic Plan Objective:** EV-II, EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$100,000

**FY 2024:** \$100,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to increase operating expenses due to cost of conversions and installations.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Small Equipment Replacement

**Project Description:** The replacement of small equipment for the Electric Division.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2023: \$15,000  
FY 2024: \$15,000



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Pedestal Add-a-Phase

**Project Description:** The acquisition of equipment that can shorten the restoration time for single or multiple customer outages by providing support to pad transformers that feed single or multiple homes.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs** FY 2023: \$10,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is estimated to reduce the number of overtime hours attributed to restoring outages.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Thumper/Fault Locator Replacement

**Project Description:** The replacement of an old underground fault locator as the existing underground fault locator is 25+ years in service and is no longer supported. The underground locator is used to pinpoint faults and speed outage restoration and repairs.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$50,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** One-Ton Dump Truck with Crane

**Project Description:** The replacement of a 15-year-old deteriorating pickup truck with a one-ton dump truck with a crane. The current dump body and the crane will be remounted on the new truck.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$75,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs.

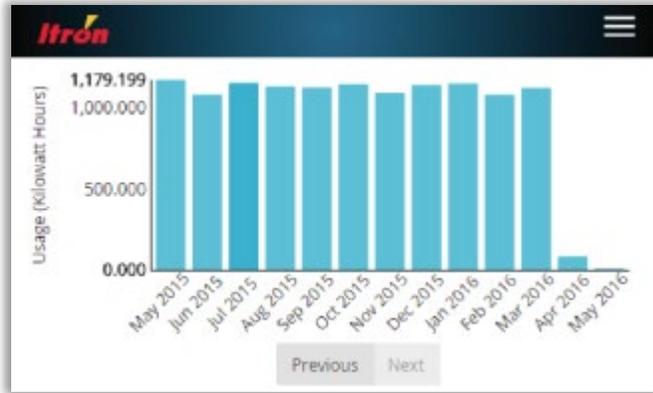


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Daily Read Customer Portal

**Project Description:** The purchase of a module that will allow utility account holders to view their usage through a daily read customer portal. This allows the detailed AMR information to be collected and sent to the billing system and be made available online to the end-use customer.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Electric Fund

**Budgeted Costs FY 2023:** \$31,830

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase the annual operating budget due to ongoing maintenance fees.

---

**Project Title:** Water Plant Entrance Gate Replacement

**Project Description:** The purchase of a replacement front entrance gate at the Water Treatment Plant due to the worn-down condition of the current gate.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$15,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Sanitary Sewer River Crossing Design Engineering

**Project Description:** The design phase of a new sanitary sewer river crossing to be completed. The new sanitary sewer will help prevent sanitary sewer overflows.



**Strategic Plan Objective:** ES-III, EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$860,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** WWTP Solids Handling Improvement Design Engineering

**Project Description:** The engineering design for improvements to the solids handling process at the Wastewater Treatment Plant.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$1,100,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Geneva East Lift Station Re-Design

**Project Description:** The redesign of the Geneva East Lift Station to evaluate the possibility of redirecting the flow to another interceptor sewer.

**Strategic Plan Objective:** EMS-II

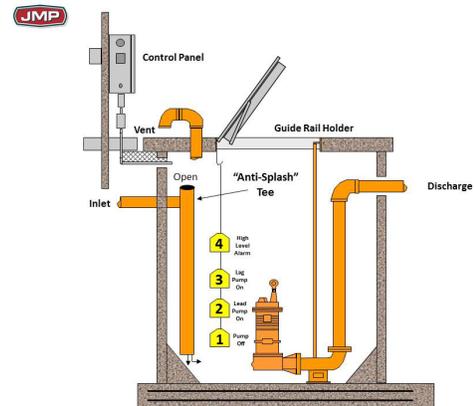
**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$16,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** Sealcoating of Water Facilities' Driveways & Paths

**Project Description:** The seal coating to the walking path at the Water Treatment Plant, Well #11, and Fisher Farms Lift Station driveway to help extend the life of the existing asphalt.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$10,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Water & Sewer Rate Study

**Project Description:** The study and analysis to update the Water & Sewer rate as the previous study was performed on December 2015. The study will help evaluate the anticipated needs for sanitary sewer infrastructure investment, wastewater plant solid handling improvements, and lead water service replacement.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** WTP Interior Reservoir Inspection

**Project Description:** The inspection of the interior of the one million gallon above ground treated water reservoir. The inspection will include the internal inspection of the curtain baffle wall, all of the attachment point hardware, and the internal wall coatings.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$12,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Dodson Water Tower Repair

**Project Description:** The repairs for structural improvements for the Dodson Water Tower to help prevent leakage due to age.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:**

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Fire Hydrant Replacement Program

**Project Description:** The replacement of older hard-to-operate fire hydrants. During hydrant flushing operations, staff will document problems with any hydrants. Hydrants that cannot be repaired will be replaced.

**Strategic Plan Objective:** EMS-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$21,000  
**FY 2024:** \$22,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

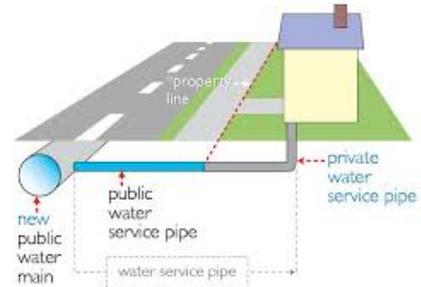


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Lead Water Service Replacement

**Project Description:** The replacement of lead water services on the public-maintained portion of the water system. The Illinois Environmental Protection Agency and the Illinois Department of Public Health are working with the Illinois legislature on a law to make it mandatory for communities to begin replacing lead water service lines.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000  
**FY 2024:** \$30,000

**Projected Year of Completion:** Ongoing subject to future regulations.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Logan Water Tower Cleaning

**Project Description:** The cleaning of the Logan Water Tower to remove mildew stains and to apply mildew inhibitor.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$7,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Logan Water Tower Spotlight Replacement

**Project Description:** The replacement of the spotlight that shines on the Logan Water Tower, where “Home of the Geneva Vikings” is located.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$17,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** Mainline Water Valve Replacement Program

**Project Description:** The replacement of older hard-to-operate water distribution system valves. During valve exercising or daily operations, staff will document problems with any valves. Valves identified as unrepairable will be replaced.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$15,000

**FY 2024:** \$15,000

**Projected Year of Completion:** Ongoing subject to future budgets.



**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Water Main Infrastructure Replacement

**Project Description:** The replacement of the aging water main infrastructure. Actual mains to be replaced will be selected based on factors such as age, number of breaks, and/or road construction projects.

**Strategic Plan Objective:** ES-III, EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2023: \$700,000  
FY 2024: \$1,000,000



**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to decrease labor and maintenance costs associated with water main upkeep.

---

**Project Title:** Water Meter Replacement Program

**Project Description:** The replacement of approximately 1,200 older and nonfunctioning water meters with radiometers. Using water meters capable of remote reading through a fixed network eliminates sending out staff to read meters manually, reduces incorrect meter reads, and provides customer service tools such as identifying possible leaks inside the property.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2023: \$50,000  
FY 2024: \$20,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is estimated to decrease meter reading costs by about \$5,000 annually.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Water Meters for New Construction Program

**Project Description:** The purchase of water meters for new construction/development within the City.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2023: \$15,000  
FY 2024: \$15,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



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**Project Title:** WTP Fiber Network Improvements

**Project Description:** The installation of a separate fiber line from Public Works to the Water Treatment to improve network reliability and security.

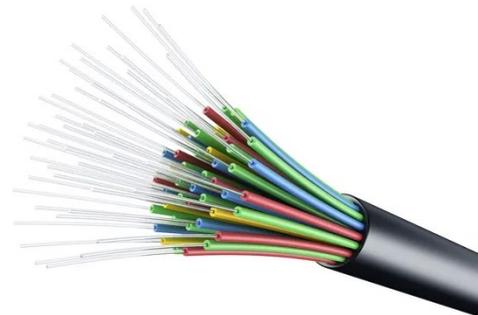
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs** FY 2023: \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

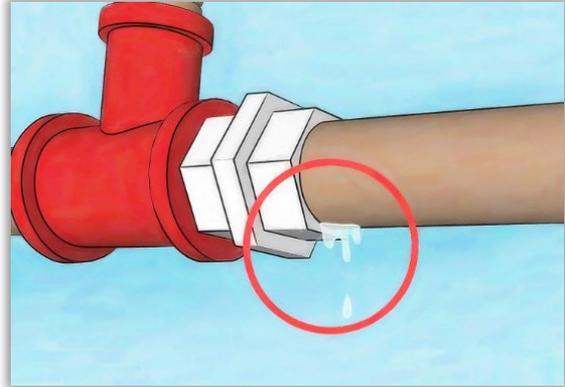


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** Water System Leak Survey Program

**Project Description:** A survey of the water system that will identify leaks, repair leaks, and reduce the amount of unaccounted for water loss. Reducing unaccounted-for water loss will lower electrical costs to pump the water, electrical costs to treat the water, and extend the life of the filters and membranes.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$31,000  
**FY 2024:** \$31,000

**Projected Year of Completion:** Ongoing subject to future budgets.

**Impact on Operating Budget:** This project is estimated to decrease operating expenses due to reducing unaccounted water loss, and lower electrical and chemical costs.

---

**Project Title:** Well #6 Rehabilitation

**Project Description:** The rehabilitation of city-owned deep well number six that is located at Kaneville and Randall Road.

**Strategic Plan Objective:** EMS-II & ES-III

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$250,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease maintenance and inspection costs.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Sanitary System Evaluation

**Project Description:** The evaluation of the City's sanitary sewer collection system. To avoid sanitary sewer overflows and comply with the IEPA NPDES Permit requirements, the consultant will evaluate whether a second river crossing to the Wastewater Treatment Plant is needed, along with other alternatives such as removal of infiltration & inflow, in-line storage, off-line storage, and excess flow treatment facilities.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$440,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** Sanitary System Rehabilitation Program

**Project Description:** An annual program to repair and/or line existing drainage conveyance structures identified by staff for rehabilitation to prevent failure and extend the useful life of the drainage system throughout the community

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$600,000  
**FY 2024:** \$700,000

**Projected Year of Completion:** 2024

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** WWTP Digester Cleaning & Inspection

**Project Description:** The interior cleaning of the WWTP digesters that have been in service since 2000. Material collects in the base of the digester which reduces capacity.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$650,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is estimated to decrease operating expenses by gaining capacity in the wastewater treatment process.

---

**Project Title:** Water System Valve Exerciser

**Project Description:** The purchase of a water system valve exerciser to improve the efficiency of the operation of the turning valves. Due to age, valves are difficult to turn and require extreme pressure exerted by an employee. The valve exerciser will assist in loosening valves and reducing strain on employees.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$32,000

**Projected Year of Completion:** 2023



**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Westside Lift Station Pump Replacement

**Project Description:** The replacement of both 4 HP submersible pumps located at the Westside Lift Station due to age.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$13,500

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** WTP Caustic Pump System Replacement

**Project Description:** The replacement of Caustic Pump System at the water treatment plant due to numerous corroded valves.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** WTP Filter Actuator Valve Replacement

**Project Description:** The replacement of actuators and packing on filter valves as remaining actuators that have open and closed limit switches are difficult to adjust or can't be adjusted.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$35,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** WTP High Service Pumps Inspection

**Project Description:** The inspection of five high service pumps by performing additional preventative maintenance that includes inspection of impellers, seals, and housings.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$6,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** WTP Lift Station Pump Replacement

**Project Description:** The replacement of 7.5 HP submersible pumps due to age. The pumps direct all of the reject flow from the Water Plant and are in constant use.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$19,500

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



---

**Project Title:** WWTP Centrifuge #2 Variable Frequency Drive Replacement

**Project Description:** The replacement of the variable frequency drive for Centrifuge #2 due to age. The drive is a large electronic control unit for the 60 HP centrifuge drive motor.

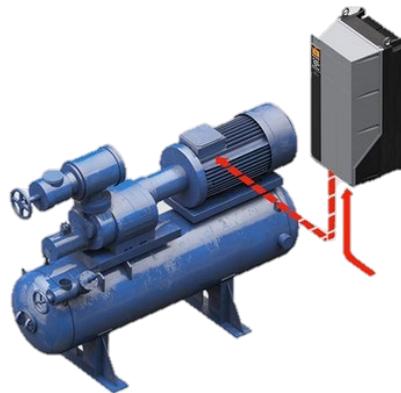
**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$20,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

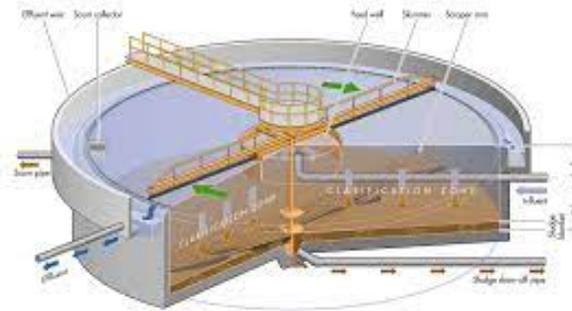


# CAPITAL IMPROVEMENT PROGRAM

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**Project Title:** WWTP Primary Clarifier Roto-Skimmer Repair

**Project Description:** The repair of the “roto-skimmers” on the primary clarifiers to reduce buildup of scum and grease entering the bioreactors.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$10,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---

**Project Title:** WWTP Conveyor #3 Repair

**Project Description:** The replacement of wear-strip material for Centrifuge Conveyor #3 due to age and excessive wear. The conveyor utilizes an open-screw design to move Biosolids (dewatered sludge) to the storage building. The wear-strip protects the stainless steel screw and/or enclosures from excessive wear.



**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to decrease operating expenses related to maintenance costs with the new pump.

# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** WWTP Excess Flow Gate Actuator Replacement

**Project Description:** The replacement of the excess flow gate actuator at the Wastewater Treatment Plant due to operating issues and age. The gate actuator is used to control flow and chemical disinfection dosage during excess flow events.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$7,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.

---



**Project Title:** WWTP Waste Activated Sludge Pump Replacement

**Project Description:** The replacement of one of two Waste Activated Sludge (WAS) pumps at the wastewater treatment plant. The current WAS pump has been utilized 24 hours a day, 7 days a week since 2013, and can no longer be serviced and needs replacing.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Water/Wastewater Fund

**Budgeted Costs FY 2023:** \$30,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Parking Lot Purchase

**Project Description:** The purchase of the parking lot located at South of tracks/West of 3<sup>rd</sup> St. An environmental study evaluating the condition of the parking lot is included.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Commuter Parking Fund

**Budgeted Costs FY 2023:** \$1,000,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to increase operating expenses due to additional street sweeping and snow plowing.



---

**Project Title:** Parking Deck Structural Engineering Evaluation

**Project Description:** The evaluation of the Parking Deck structure by a structural engineer to evaluate the area and determine specifications for repairs.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Commuter Parking Fund

**Budgeted Costs FY 2023:** \$10,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is not estimated to have an impact on the annual operating budget.



# CAPITAL IMPROVEMENT PROGRAM

---

**Project Title:** Commuter Parking Lot Fence Replacement

**Project Description:** The replacement of the deteriorating fence located at the Commuter Parking Lot by a contractor and restoring the privacy to the homes lining the parking lot.

**Strategic Plan Objective:** EMS-II

**Source of Funding:** Commuter Parking Fund

**Budgeted Costs FY 2023:** \$35,000

**Projected Year of Completion:** 2023

**Impact on Operating Budget:** This project is estimated to reduce maintenance costs for maintenance and repair.





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**RESOLUTION NO. 2022-06**

**A RESOLUTION ADOPTING THE CITY OF GENEVA FISCAL YEAR 2023 BUDGET AND THE TRI-COM CENTRAL DISPATCH FISCAL YEAR 2023 BUDGET**

**WHEREAS**, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

**WHEREAS**, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

**WHEREAS**, the City of Geneva City Council recommended the FY 2022 Annual Budget for Public Hearing to be held on February 7, 2022; and

**WHEREAS**, notice of said Public Hearing was published in the Suburban Chronicle on January 19, 2022 and a copy of said notice is attached as Exhibit "A"; and

**WHEREAS**, the draft FY 2023 Budget document was on the City's website for public inspection from January 19, 2022 to the present date; and

**WHEREAS**, the Public Hearing on the FY 2023 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on February 7, 2022; and

**WHEREAS**, the General Fund includes a transfer of \$10,000 to the Cultural Arts Commission Special Revenue Fund, with the restriction that such funds are only be used for programs created and managed by the Cultural Arts Commission. These restricted funds are not to be donated to any not for profit or community entity for any purpose.

**WHEREAS**, the Tri-Com Board of Directors recommended approval of that budget at their special Board Meeting on January 12, 2022;

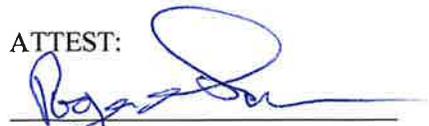
**NOW, THEREFORE BE IT RESOLVED** that the FY 2023 Budget for the City of Geneva in the form and substance as attached hereto as "Exhibit B" and Tri-Com Central Dispatch FY 2023 Budget in the form and substance as attached hereto as Exhibit "C" is adopted in the total amount of \$119,231,005 in Revenues and \$117,082,565 in Expenses.

**BE IT FURTHER RESOLVED** that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2023 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 7th day of February, 2022.

AYES: 10 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 11

  
Mayor

ATTEST:  
  
City Clerk

# QUICK FACTS & TOP TEN EMPLOYERS

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## Geneva Quick Facts

Median Household Income	\$116,083
Median Housing Value	\$343,500
Persons 65 Years and Over	15.7%
Per Capita Income	\$52,697
Persons Per Household	2.74
Total Companies	2,768
Persons in Poverty	3.7%
High School Grad or higher	97.1%
Bachelor's degree or higher	60.8%
Persons without Health Insurance	2.9%
Veterans	903
Land Area (sq./mi.)	9.75
Population per Square Mile	2,194.1

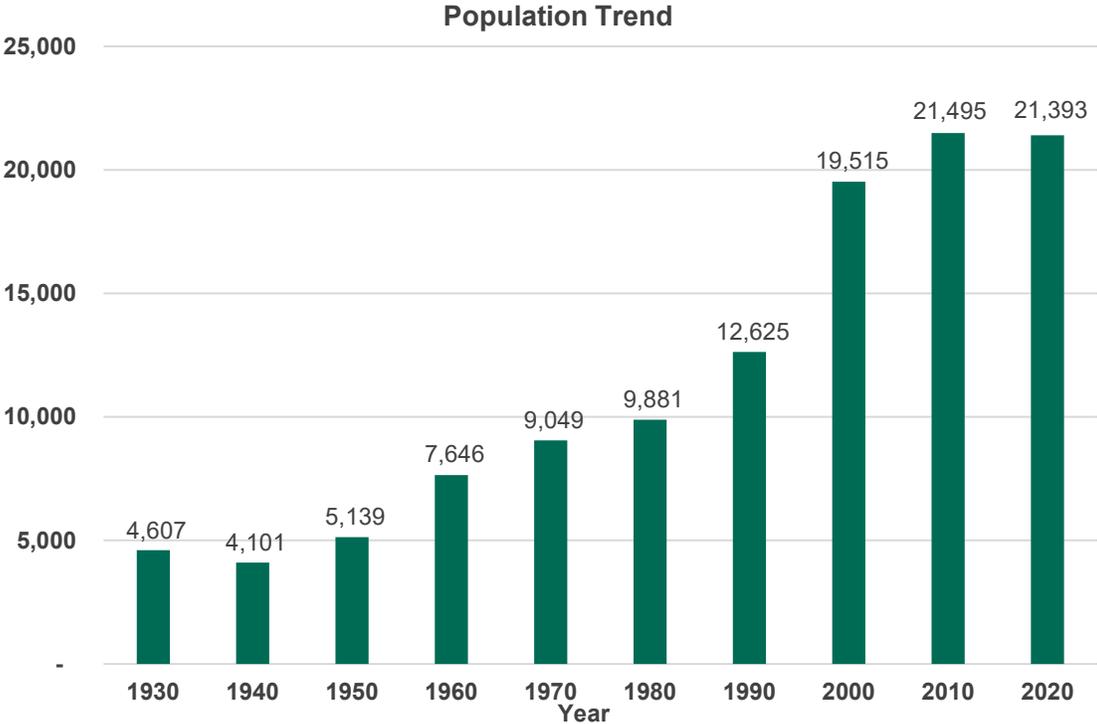
Source: 2020 U.S. Census Bureau Internet site, Quick Facts.

## Top Ten Employers (2022)

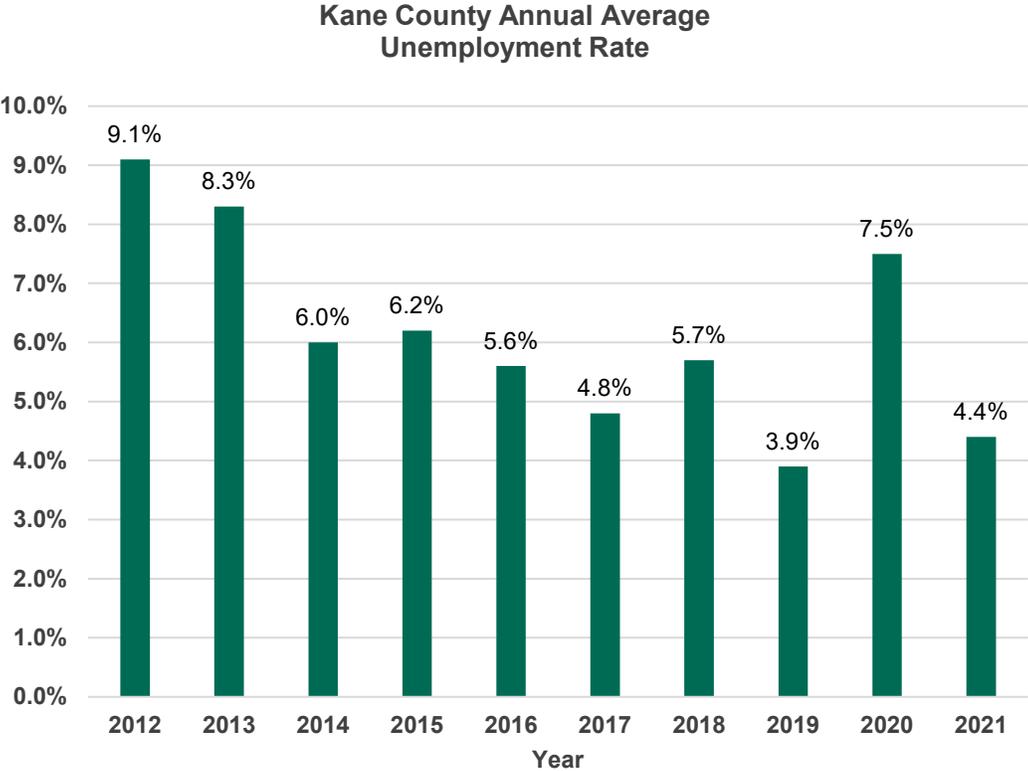
	<b>Employer</b>	<b>Employees</b>
1.	NW Medicine - Delnor Hospital	1,650
2.	Geneva School District	844
3.	Hearthside Foods	450
4.	Geneva Park District	391
5.	MSI Express	360
6.	Clarios, LLC	320
7.	Kane County	312
8.	Burgess Norton	257
9.	Fox Valley Orthopedics	250
10.	FONA International	250

Source: 2022 City of Geneva Economic Development Department Survey

# POPULATION & UNEMPLOYMENT TRENDS



Source: US Census Bureau

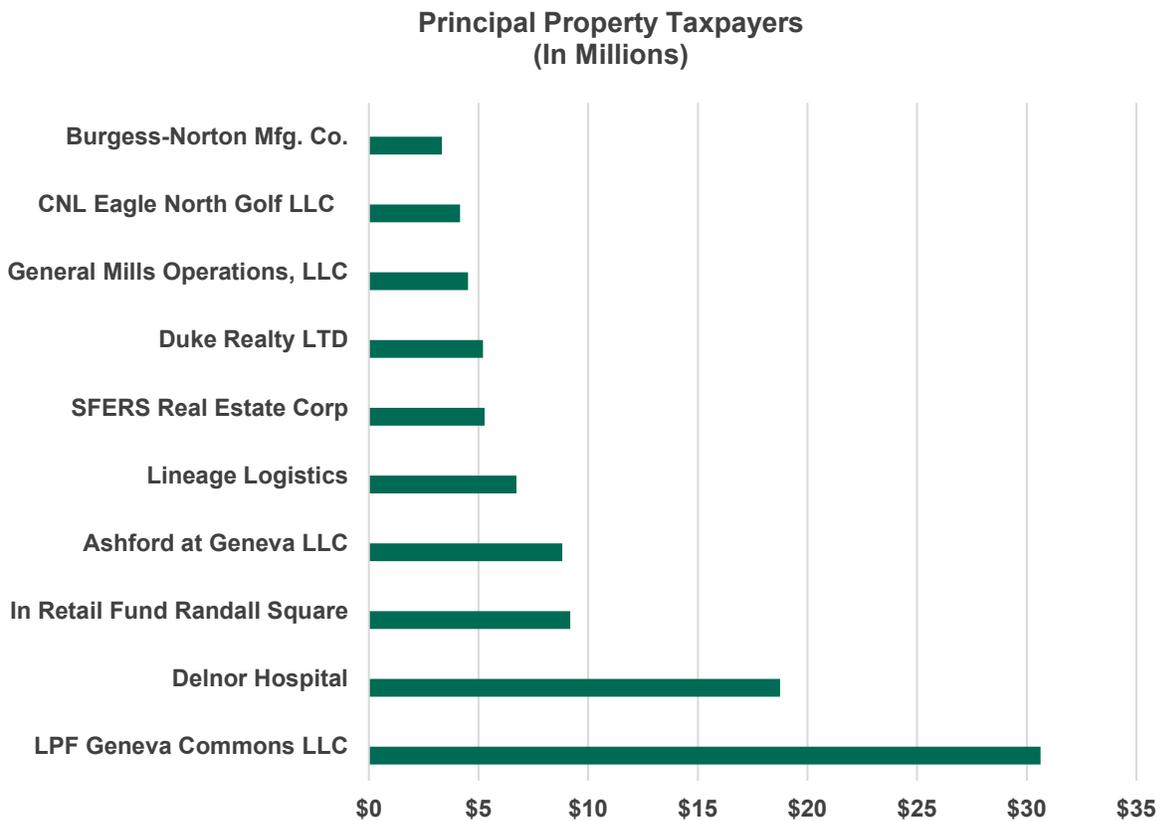


Source: St. Louis Fed Economic Data (FRED), last month of each year

# PRINCIPAL PROPERTY TAXPAYERS

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
LPF Geneva Commons LLC	Retail Outlet	\$30,630,270	2.81%
NW Medicine - Delnor Hospital	Health Care	18,745,519	1.72%
In Retail Fund Randall Square	Real Property	9,183,241	0.84%
Ashford at Geneva LLC	Apartments	8,815,770	0.81%
Lineage Logistics	Cold Food Storage	6,724,952	0.62%
SFERS Real Estate Corp	Real Property	5,269,936	0.48%
Duke Realty LTD	Retail Property Mgmt.	5,196,641	0.48%
General Mills Operations, LLC	Real Property	4,525,420	0.42%
CNL Eagle North Golf LLC	Real Property	4,154,538	0.38%
Burgess-Norton Mfg. Co.	Industrial	3,334,245	0.31%
<b>Total</b>		<b>\$96,580,532</b>	<b>8.87%</b>

Source: Office of the Kane County Clerk Tax Year 2020 Reports (most recent available).

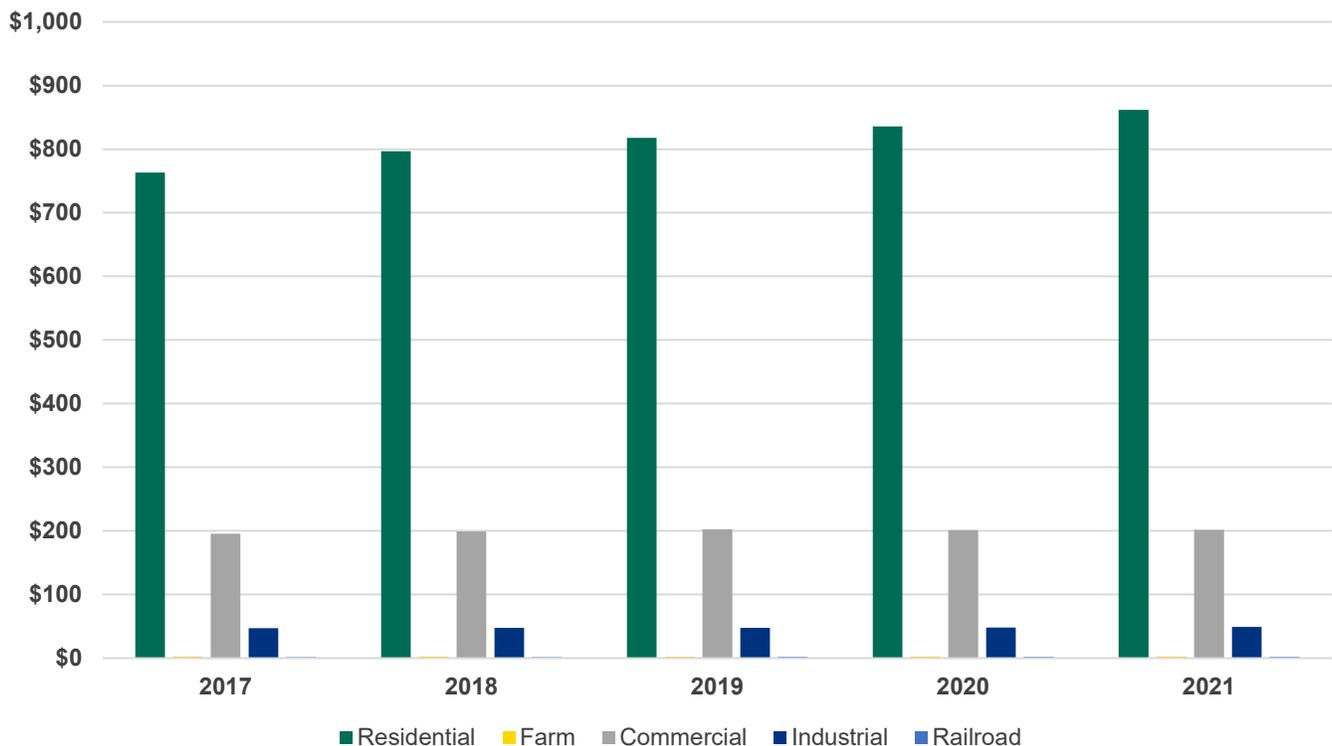


# PROPERTY ASSESSMENT & TAX INFORMATION

## City Equalized Assessed Valuations

Property Class	Levy Years				
	2017	2018	2019	2020	2021
Residential	\$763,046,052	\$796,720,357	\$817,512,422	\$835,793,791	\$861,954,153
Farm	2,433,801	2,502,797	2,403,147	2,670,084	2,720,647
Commercial	195,696,971	199,193,461	202,660,270	201,091,555	201,926,583
Industrial	47,134,749	47,526,535	47,510,930	48,396,551	49,133,129
Railroad	1,729,996	1,853,124	2,016,390	2,098,452	2,277,527
<b>Total</b>	<b>\$1,010,041,569</b>	<b>\$1,047,796,274</b>	<b>\$1,072,103,159</b>	<b>\$1,090,050,433</b>	<b>\$1,118,012,039</b>

City Equalized Assessed Valuations  
(In Millions)



Source: Kane County Clerk, Tax Computation Reports

# STATEMENT OF DIRECT & OVERLAPPING BONDED DEBT

## Detailed Overlapping Bonded Debt

(As of September 2, 2021)

Schools:	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
School District No. 304	\$112,615,000	71.75%	\$80,804,713
Community College District No. 516	41,430,000	10.23%	4,237,546
<b>Total Schools</b>			<b>\$85,042,258</b>
Others:			
Kane County	28,850,000	6.97%	\$2,010,100
Kane County Forest Preserve District	119,460,000	6.97%	8,323,276
Geneva Park District	5,762,160	67.15%	3,869,139
Geneva Library District	19,325,000	69.45%	13,421,444
Special Service Area No. 1	26,000	100.00%	26,000
<b>Total Others</b>			<b>\$27,649,959</b>
<b>Total Schools and Other Overlapping Bonded Debt</b>			<b>\$112,692,218</b>

Source: Kane County Clerk via the Municipal Securities Rulemaking Board. Overlapping debt percentages based on 2020 EAV, the most current available.

## Statement of Bonded and Certificate Indebtedness

(As of September 6, 2021)

	Amount Applicable (in 100's)	Ratio to		Per Capita (2010 Census 21,393)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2020	\$1,090,050	100.00%	33.33%	\$50,953.60
Estimated Actual Value, 2020	\$3,270,152	300.00%	100.00%	\$520,861.81
Direct Bonded Debt	\$11,690	1.07%	0.36%	\$546.44
Less: Self Supporting	(11,065)	(1.02%)	(0.34%)	(517.23)
<b>Net Direct Bonded Debt</b>	<b>\$625</b>	<b>0.06%</b>	<b>0.02%</b>	<b>\$29.22</b>
Overlapping Bonded Debt:				
Schools	\$85,042	7.80%	2.60%	\$3,975.24
All Others	27,650	2.54%	0.85%	1,292.48
<b>Total Overlapping Bonded Debt</b>	<b>\$112,692</b>	<b>10.34%</b>	<b>3.45%</b>	<b>\$5,267.71</b>
<b>Total Net Direct and Overlapping Bonded Debt</b>	<b>\$113,317</b>	<b>10.40%</b>	<b>3.47%</b>	<b>\$5,296.93</b>

Source: Municipal Securities Rulemaking Board.

# SUMMARY OF EMPLOYEES BY POSITION

Elected Officials	Number of Positions
Aldersperson	10
City Clerk	1
City Treasurer	1
Mayor	1
Total Elected Officials	13

Full-Time Positions	Number of Positions
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Analyst	2
Administrative Assistant	3
Assistant City Administrator/Director of Administrative Services	1
Assistant Planner	1
Associate Civil Engineer	1
Building Commissioner	1
Building Inspector	1
Business Development Analyst	2
Business Operations Specialist	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Communications Coordinator	1
Community Code Compliance Officer	1
Community Service Officer	2
Deputy Fire Chief	1
Deputy Police Chief	2
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Apprentice	2
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Executive Assistant	1
Facilities Manager	1
Finance Director	1
Fire Battalion Chief	3
Fire Chief	1
Fire Lieutenant	6

# SUMMARY OF EMPLOYEES BY POSITION

Full-Time Positions	Number of Positions
Fire Marshal	1
Firefighter	12
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2
GIS Coordinator	1
GIS Technician	1
Human Resources Generalist	1
Information Technologies Manager	1
Information Technologies Analyst	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Permit Technician	2
Police Records Manager	1
Police Officer	27
Police Sergeant	7
Preservation Planner	1
Purchasing and Inventory Coordinator	1
Records Specialist	5
Supervisor of System Maintenance and Customer Service	1
Supervisor of Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water & Wastewater	1
Utility Billing Specialist	1
Utility Locator	2
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water & Sewer Maintenance Worker	4
Water Treatment Operator	2
<b>Total Full-Time Positions</b>	<b>155</b>

# SUMMARY OF EMPLOYEES BY POSITION

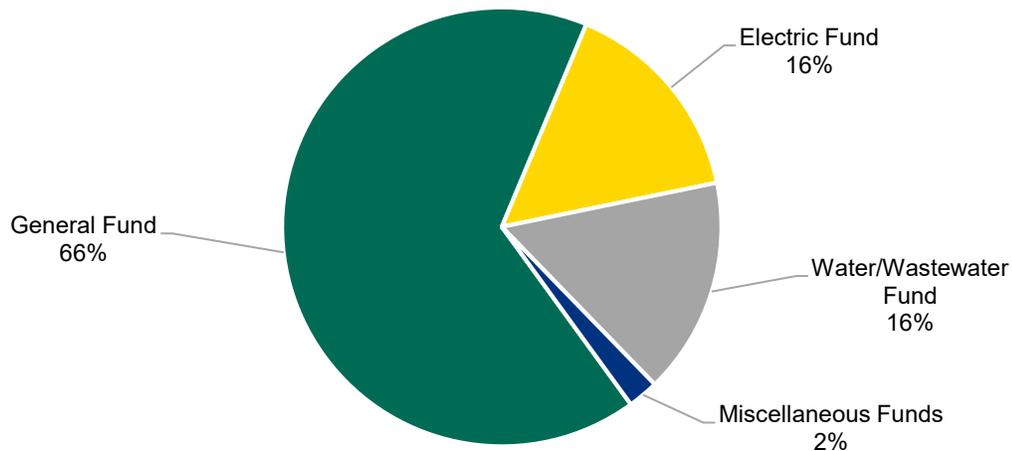
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<b>Part-Time Positions</b>	<b>Number of Positions</b>
Administrative Intern	1
Crossing Guard	5
Police Records Specialist	4
Paid-on-Call Firefighter	50
Receptionist	1
Summer Help/Intern	6
Video Operator	1
Total Part-Time Positions	<u>68</u>

# FULL-TIME EMPLOYEE CENSUS - AUTHORIZED

Department	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
<b>General Fund</b>							
	F-T	F-T	F-T	F-T	F-T	F-T	FTE*
City Administrator's Office	3	3	3	3	4	4	2
Administrative Services**	10	10	10	5	5	5	2.75
Community Development	9	9	8	8	8	9	7.75
Economic Development	2	2	2	2	2	3^	1.25
Finance**	-	-	-	5	5	5	1.5
Police	45	45	45	46	46	46	44.75
Fire	24	24	24	24	24	25	25
Public Works	24	24	24	24	24	24	17.75
<b>Enterprise Funds</b>							
Electric	16	16	16	16	16	16^^	24
Water/Wastewater	18	18	18	18	18	18	24.75
<b>Miscellaneous Funds</b>							
	-	-	-	-	-	-	3.5
Total Full-Time	151	151	150	151	152	155	155

**FY 2023 Authorized Full-Time Staffing by Fund Allocation  
Percent of Total**



\*FTE based upon fund allocation for wages

\*\*Finance previously part of Administrative Services

^Two employees at 40 hours/week; One employee at 30 hours/week

^^Only 14 positions budgeted in FY 2023

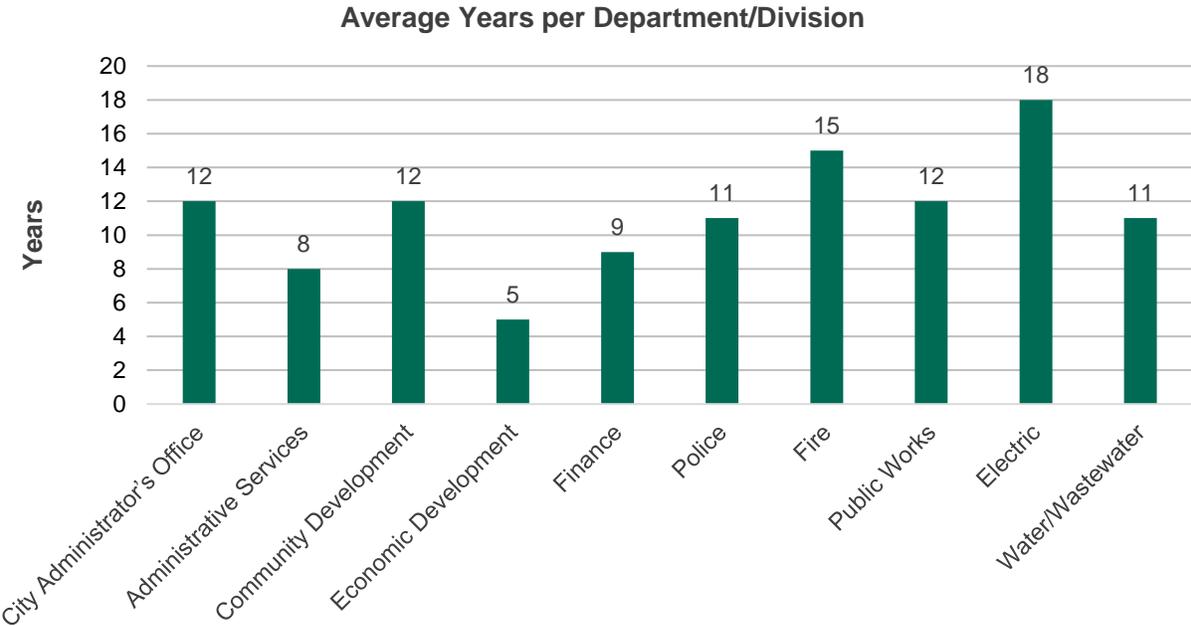
**Note:** Upon passage of budget on February 7, 2022, there were 9 full-time vacancies

# FULL-TIME EMPLOYEE CENSUS

## Average Years of Service of Current Full-Time Employees – By Fund

Department	# Employees	Total Years of Service	Average Years per Employee
<b>General Fund</b>			
City Administrator’s Office	3	37	12
Administrative Services	5	38	8
Community Development	8	95	12
Economic Development	3	15	5
Finance	5	44	9
Police	45	502	11
Fire	22	336	15
Public Works	23	286	12
<b>Enterprise Funds</b>			
Electric	12	213	18
Water/Wastewater	18	193	11
Average All Full-Time Employees	144	1759	12

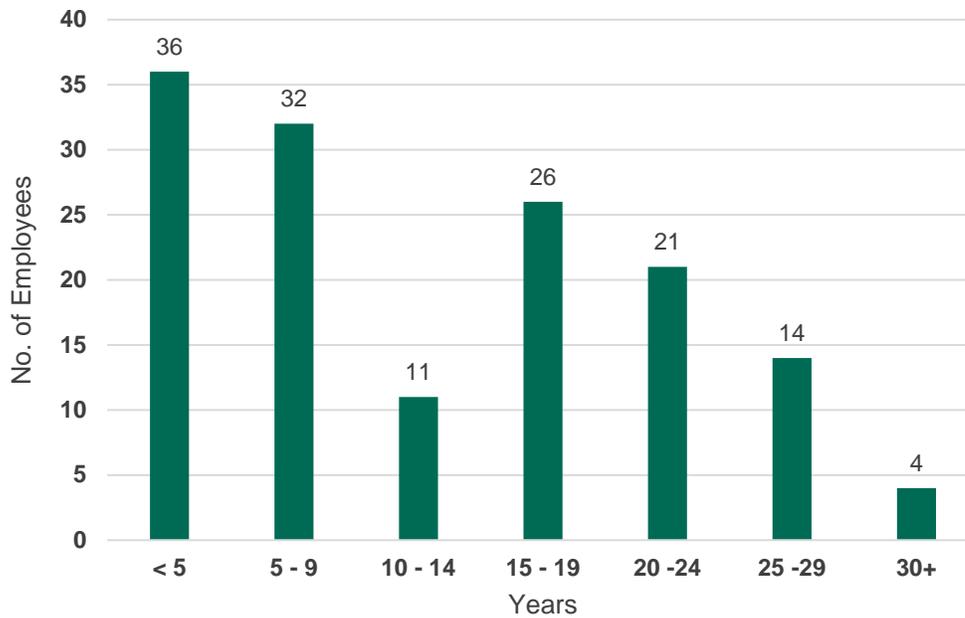
Note: Upon passage of budget on February 7, 2022 there were 9 full-time vacancies



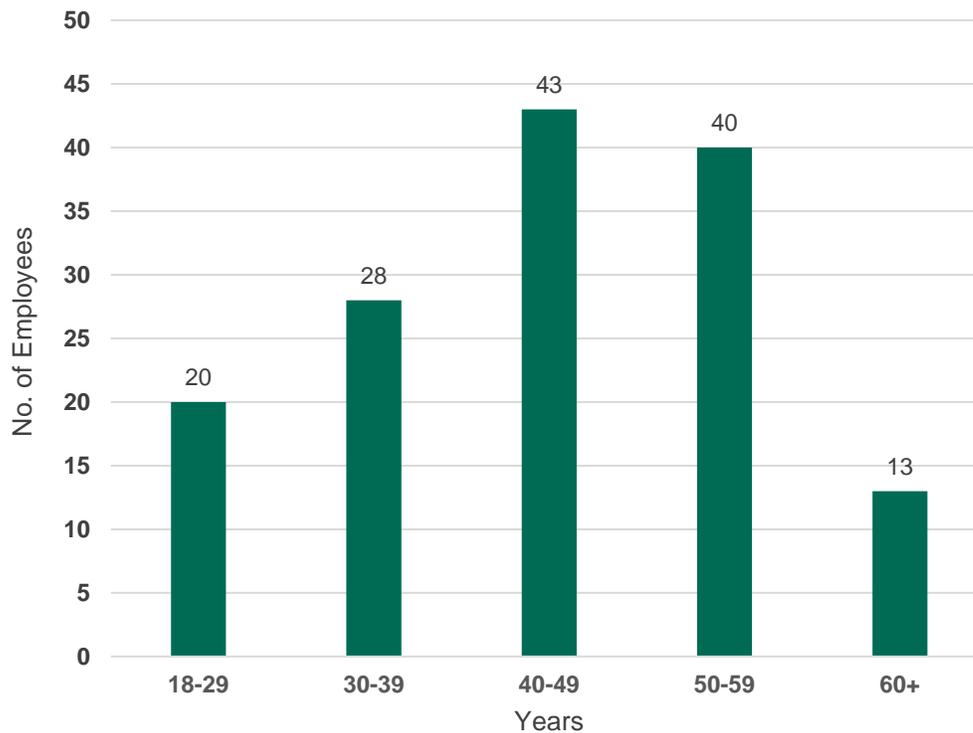
# FULL-TIME EMPLOYEE CENSUS

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### Years of Service - Current Full-Time Employees



### Age of Current Full-Time Employees



Note: Upon passage of budget on February 7, 2022, there were 9 full-time vacancies

# CLASSIFICATION & COMPENSATION PLAN

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2023, non-union employees who “meet” or “exceed” performance standards are eligible for a market adjustment of 2%. Those employees who “meet” or “exceed” the standards of their respective position will also be eligible for a merit increase of up to 2% depending on their performance appraisal and current placement within the approved salary schedule. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment of up to 2.0% depending on their performance appraisal. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan below should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$138,807 \$66.7342	\$170,038 \$81.7495	\$201,270 \$96.7646
42	Chief of Police Fire Chief Director of Public Works	\$130,630 \$62.8034	\$160,022 \$76.9340	\$189,414 \$91.0648
41	Asst. City Administrator / DOAS Director of Community Development Director of Economic Development Finance Director	\$123,242 \$59.2514	\$150,972 \$72.5829	\$178,702 \$85.9144
39	Superintendent of Electrical Svcs Deputy Fire Chief Deputy Police Chief	\$111,532 \$53.6213	\$136,627 \$65.6862	\$161,722 \$77.7510
38	City Engineer/Assistant Director of Public Works	\$102,913 \$49.4777	\$126,690 \$60.6101	\$149,224 \$71.7427
37	Manager of Electric Operations Facilities Manager Fire Marshal Manager of Distribution, Construction, & Maintenance Superintendent of Streets & Fleets Superintendent Water & Wastewater Building Commissioner	\$96,727 \$46.5038	\$118,491 \$56.9672	\$140,255 \$67.4306
36	Information Technologies Manager	\$90,562 \$43.5399	\$110,939 \$53.3363	\$131,316 \$63.1328

# CLASSIFICATION & COMPENSATION PLAN

35	Accounting Supervisor Civil Engineer Human Resources Generalist	\$84,398 \$40.5761	\$103,387 \$49.7056	\$122,377 \$58.8353
34	City Planner Preservation Planner	\$78,824 \$37.8962	\$96,559 \$46.4229	\$114,294 \$54.9495
33	Building Inspector GIS Coordinator Records Manager Associate Civil Engineer	\$73,862 \$35.5109	\$90,481 \$43.5008	\$107,100 \$51.4907
32	Business Development Analyst Assistant City Planner	\$68,900 \$33.1251	\$84,402 \$40.5782	\$99,905 \$48.0314
31	Administrative Analyst Community Code Compliance Officer IT Analyst	\$63,938 \$30.7398	\$78,325 \$37.6563	\$92,711 \$44.5727
30	GIS Technician	\$58,976 \$28.3539	\$72,245 \$34.7336	\$85,515 \$41.1132
29	Executive Assistant/Deputy City Clerk Communications Coordinator	\$54,604 \$26.2520	\$66,890 \$32.1589	\$79,176 \$38.0656
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant Business Operations Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$50,866 \$24.4549	\$62,310 \$29.9571	\$73,755 \$35.4595
26	Receptionist	\$41,947 \$20.1671	\$51,169 \$24.6007	\$60,391 \$29.0344
<b>GRADE</b>	<b>LABOR – TRADES</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$76,174 \$36.8034	\$93,775 \$45.0842	\$110,999 \$53.3649
132	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$72,389 \$34.9748	\$89,116 \$42.8442	\$105,484 \$50.7135
131	Lead Wastewater Treatment Plant Operator	\$62,470 \$30.1824	\$76,905 \$36.9735	\$91,030 \$43.7645
130	Lead Water/Sewer Maintenance Worker Water Treatment Operator	\$60,752 \$29.3523	\$74,790 \$35.9566	\$88,827 \$42.5608

# CLASSIFICATION & COMPENSATION PLAN

129	Wastewater Treatment Operator	\$59,447 \$28.7217	\$73,183 \$35.1841	\$86,625 \$41.6465
128	Water & Sewer Maintenance Worker Utility Locator	\$53,465 \$25.8317	\$65,819 \$31.6439	\$77,908 \$37.4560
<b>GRADE</b>	<b>PUBLIC SAFETY – POLICE</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
236	Police Sergeant	\$112,693 \$54.1793	\$119,455 \$57.4301	\$126,216 \$60.6808
226	Community Service Officer	\$45,555 \$21.9013	\$55,802 \$26.8291	\$66,054 \$31.7569
<b>GRADE</b>	<b>PUBLIC SAFETY – FIRE</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
250	Fire Battalion Chief (2920 annual hours)	\$97,692 \$33.4567	\$119,674 \$40.9844	\$141,654 \$48.5122



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# GLOSSARY OF TERMS

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**Abatement** – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments, and service charges.

**Account** – A term used to identify an individual asset, liability, expenditure control, revenue control, or fund balance.

**Accounting System** – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organization components.

**Accrual Basis of Accounting** – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Actuarial/Actuary** – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

**Adopted Budget** – The proposed budget as initially and formally approved by the City Council.

**Ad Valorem (Property Tax)** – A general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

**Alternative Revenue Bonds** – Bonds in which principal and interest are backed by enterprise fund earnings and the full faith & credit of the City. Traditionally, payments are paid by the enterprise fund.

**Amended Budget** – The adopted budget as formally adjusted by the City Council.

**Amortization** – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appraised Value** – The estimate of value for real property, generally for the purpose of taxation.

**Appropriation** – The legal authorization to incur obligations and to make expenditures for specific purposes.

**Arbitrage** – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

**Assessed Value** – A value set upon real property for use as a basis for levying taxes.

**Assets** – Resources owned or held by a government that have monetary value.

**Audit** – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

# GLOSSARY OF TERMS

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**Available Fund Balance** – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

**Balanced Budget** – Total expenditure allocations do not exceed total available resources.

**Benefits** – Payment to which participants may be entitled under a pension plan, including pension, death, and those due on termination of employment.

**Bond** – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

**Bond Anticipation Note (BAN)** – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

**Bonded Debt** – Debt for which general obligation bonds or revenue bonds are issued.

**Bond Refinancing** – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Adjustment** – A change in budgeted expenditure authority for any City department that does not increase the published budget authority of any fund.

**Budget Amendment** – An increase in the approved budget expenditure authority at the fund level for a given year's budget.

**Budget Authority** – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

**Budget Calendar** – The schedule of essential dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

**Budget Deficit** – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**Budget Message** – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

**Budget Resolution** – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

**Budgetary Basis** – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

# GLOSSARY OF TERMS

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**Budgetary Control** – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

**Building Permit Fees** – Revenues derived from the issuance of building permits prior to construction in the City of Geneva.

**Business Licenses** – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to other applicable license fee.

**Cable Franchise Fee** – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

**Capital Assets** – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture, and other equipment.

**Capital Improvement Fund** – A fund established for the purpose of financing capital improvement projects.

**Capital Improvement Program (CIP)** – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

**Capital Outlay** – Expenditures that result in the acquisition of, or addition to, capital assets.

**Capital Projects** – Major construction, acquisition, or renovation activities that add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

**Carry Over** – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment, or special contracts.

**Cash Basis** – A basis of accounting in which transactions are recognized only when cash is received or spent.

**Chart of Accounts** – A listing of the asset, liability, equity, expenditure, and revenue accounts that are used in the accounting, operations, and budgeting process.

**Commodity** – An expendable item that is consumable or has a life span of under one year. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline, and oil.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

# GLOSSARY OF TERMS

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**Contingency** – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue, and similar eventualities.

**Contractual Service** – Services rendered to the City by private firms, individuals, or other governmental agencies. Examples include insurance, utility costs, printing services, and temporary employees.

**Debt** – An obligation resulting from the borrowing of money or the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA), and tax anticipation/cash flow loans.

**Debt Limit** – The maximum amount of gross or net debt that is legally permitted by Illinois State Statute.

**Debt Proceeds from Bonds** – Funds available from the issuance of bonds.

**Debt Ratio** – Total debt divided by total assets.

**Debt Service** – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Fund** – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

**Deficit** – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

**Department** – The basic organizational unit of the City, which is functionally unique in its services.

**Depreciation** – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

**Disbursement** – The expenditure of monies from an account.

**Distinguished Budget Presentation Program** – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

**Division** – An organizational unit of the City that reports to a department.

**Employee (or Fringe) Benefits** – Contributions made by the City to employees in addition to compensation. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

# GLOSSARY OF TERMS

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**Encumbrance of Accounting** – Refers to an accounting system in which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

**Enterprise Funds** – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Equalized Assessed Valuation (EAV)** – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

**Expenditure** – The actual outlay of or obligation to pay cash. This does not include encumbrances.

**Expenses** – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**Fiduciary Funds** – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

**Fiscal Policy** – The City's policy with respect to revenues, spending, and debt management as these relate to City services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

**Fiscal Year** – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

**Fleet** – The vehicles owned and operated by the City.

**Forecast** – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

**Forfeiture** – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

**Full Faith and Credit** – A pledge of the City's taxing power to repay debt obligations.

**Full-Time Equivalent (FTE)** – The number of positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

# GLOSSARY OF TERMS

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**Functional Classification** – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Accounting** – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue, and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

**Fund Balance** – The fund equity of governmental funds.

**Fund Equity** – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

**Geneva Emergency Management Agency (GEMA)** – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster, or other appropriate situation where their skills and resources would be needed.

**General Fund** – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

**Generally Accepted Accounting Principles (GAAP)** – Uniform standards and guidelines to financial accounting and reporting.

**General Obligation Bonds** – Bonds in which the full faith and credit of the issuing government are pledged.

**General Revenue** – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

**Government Finance Officers Association (GFOA)** – Professional organization whose mission is to advance excellence in public finance.

**Goal** – A statement of broad direction, purpose, or intent based on the needs of the community.

**Governmental Accounting** – The composite of analyzing, recording, summarizing reporting, and interpreting the financial transactions of governmental units and agencies.

# GLOSSARY OF TERMS

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**Governmental Funds** – General, Special Revenue, Debt Service, and Capital Project funds.

**Grant** – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

**Hotel/Motel Tax** – For all hotels/motels conducting business within City limits, a 5.0% tax on all room rental receipts must be paid.

**Inflation** – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

**Infrastructure** – Public domain capital assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems, and other items that have value only to the City.

**Interfund Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Intergovernmental Revenue** – Revenue received from or through the Federal, State, County, local, or other Government.

**Internal Billing** – Accounting transactions that recover the expenses of one fund from another fund that received the service.

**Internal Service Fund** – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

**Investments** – Cash held in interest-bearing accounts, securities, and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in governmental operations.

**Levy** – To impose taxes for the support of government activities.

**Liability** – Debt or other obligations arising in the past, which must be liquidated, renewed, or refunded at some future date.

**Line Item Budget** – A budget that allocates funds to specific cost centers, accounts, or objects (e.g., salaries and office supplies).

**Liquor License** – A fee assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the class of the liquor license sought.

**Long-Term Debt** – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

**Mandate** – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

# GLOSSARY OF TERMS

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**Materials and Supplies** – Expendable materials and operating supplies necessary to conduct departmental operations.

**Miscellaneous Revenue** – Those revenues that are small in value and not individually categorized.

**Mission Statement** – The statement that identifies the particular purpose and function of a department.

**Modified Accrual Basis of Accounting** – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

**Municipal Code** – A collection of laws, rules, and regulations that apply to the City and its Citizens.

**Net Income** – Proprietary funds in excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

**Non-Home Rule Sales Tax** – A non-home rule municipality may impose a tax upon all persons engaged in the business of selling tangible personal property at retail in their jurisdiction. The City has a non-home rule sales tax of 1.0 % of which 0.5% is restricted to infrastructure.

**Operating Budget** – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

**Operating Expenses** – Fund expenses that are ordinary, recurring in nature, and directly related to the fund's primary service activities.

**Operating Revenues** – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance** – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

**Outlays** – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

**Pension Fund** – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

# GLOSSARY OF TERMS

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**Pension Trust Fund** – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required net position reserves.

**Per Capita** – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Personal Property Replacement Tax (PPRT)** - Revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments.

**Personnel Services** – Items of expenditures in the operating budget for wages and benefits paid for services performed by City employees.

**Photovoltaics** – Field of semiconductor technology involving the direct conversion of electromagnetic radiation as sunlight, into electricity.

**Productivity** – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

**Property Tax** – A tax that is based on a property's value imposed by the local government taxing districts (e.g., school districts, municipalities, counties) and administered by local officials (e.g., township assessors, chief county assessment officers, local boards of review, county collectors). The term Property Tax is used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest.

**Proprietary Fund** – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses, and transfers determined by a business or quasi-business activity.

**Reserve** – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for specific future use.

**Resolution** – A formal expression of the opinion or will of the City, or a statement of policy adopted by a vote of the City Council.

**Restitution** – Revenues collected in payment for damage to City property.

**Revenues** – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

**Revenue Bonds** – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

# GLOSSARY OF TERMS

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**Sales Tax** – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits.

**Special Assessment** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Assessment Funds** – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**State Shared Revenue** – Includes the City's portion of state sales tax revenues and state income tax receipts.

**Strategic Objectives** – Something to be accomplished in specific, well-defined, and measurable terms and is achievable within a specific time frame.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**Tax Increment Financing (TIF)** - A method of financing used as an economic development tool established in accordance with state statute that allows future gains in incremental property tax revenue from a designated area to subsidize improvements within the same area by creating its own revenue stream.

**Tax Levy** – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

**Tax Rate Limit** – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

**Telecommunications Tax** – This tax of 6.0% is assessed on all local, intrastate, and interstate telecommunications services which either originate or are received within City boundaries.

**User Charges or Fees** – The payment of a fee for direct receipt of public service by the party benefiting from the service.

**Variable Rate** – A rate of interest subject to adjustment.

# COMMONLY USED ACRONYMS

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<b>ACH</b>	Automated Clearing House
<b>ADA</b>	Americans with Disabilities Act
<b>AED</b>	Automated External Defibrillator
<b>ALS</b>	Advanced Life Support
<b>APWA</b>	American Public Works Association
<b>ARC</b>	Annual Required Contribution
<b>BAN</b>	Bond Anticipation Note
<b>CA</b>	City Administrator
<b>CAC</b>	Cultural Arts Commission
<b>CAD</b>	Computer Aided Design
<b>CFAI</b>	Commission on Fire Accreditation International
<b>CIP</b>	Capital Improvements Program
<b>CMAP</b>	Chicago Metropolitan Agency for Planning
<b>COW</b>	Committee of the Whole
<b>CPI</b>	Consumer Price Index
<b>CRS</b>	Community Rating System
<b>CSO</b>	Community Service Officer
<b>CY</b>	Calendar Year
<b>DVP</b>	Delivery-versus-payment
<b>DVR</b>	Digital Video Recorder
<b>EAP</b>	Employee Assistance Program
<b>EAV</b>	Equalized Assessed Valuation
<b>EDD</b>	Economic Development Department
<b>EMS</b>	Emergency Medical Services
<b>EMS-I</b>	Excellent Municipal Services Objective I: The City routinely engages and surveys employees to benchmark satisfaction and promote a culture of excellence.

# COMMONLY USED ACRONYMS

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<b>EMS-II</b>	Excellent Municipal Services Objective II: The City provides equipment, infrastructure and facilities necessary to maintain efficient and reliable public services.
<b>EMS-III</b>	Excellent Municipal Services Objective III: The City regularly assesses and updates emergency procedures to ensure the safety and health of community members.
<b>EMS-IV</b>	Excellent Municipal Services Objective IV: The City is a data driven organization that relies on quantifiable data and analysis to make informed decision. The City tracks and measures success in achieving the outcomes and objectives in the plan.
<b>EOC</b>	Emergency Operations Center
<b>ERF</b>	Effective Response Force
<b>ERT</b>	Electronic Read Transmitter
<b>ES-I</b>	Environmental Stewardship Objective I: Maintain and enhance a healthy and diverse tree canopy throughout the City.
<b>ES-II</b>	Environmental Stewardship Objective II: Take actions to promote long-term sustainability and reduce the City's carbon footprint.
<b>ES-III</b>	Environmental Stewardship Objective III: Implement initiatives to protect the Fox River and preserve groundwater resources.
<b>ES-IV</b>	Environmental Stewardship Objective IV: Geneva residents actively contribute to preserving the City's natural environment.
<b>EV-I</b>	Economic Vitality Objective I: Maintain an economically healthy population through support of new housing opportunities and changes that may allow for greater variety of housing available to individuals at all stages of life and income levels.
<b>EV-II</b>	Economic Vitality Objective II: Develop a resilient local economy through the development of new commercial and industrial opportunities that add to the City's tax base.
<b>EV-III</b>	Economic Vitality Objective III: Encourage tourism by enhancing the City's image and better accommodating the needs of visitors.
<b>FCC</b>	Federal Communications Commission
<b>FDIC</b>	Federal Deposit Insurance Corporation
<b>FICA</b>	Federal Insurance Contributions Act
<b>FOIA</b>	Freedom of Information Act
<b>FTE</b>	Full-Time Equivalent

# COMMONLY USED ACRONYMS

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<b>FY</b>	Fiscal Year
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GASB</b>	Governmental Accounting Standards Board
<b>GBN</b>	Geneva Broadcast Network
<b>GBP</b>	Geneva Business Park
<b>GEMA</b>	Geneva Emergency Management Agency
<b>GFOA</b>	Government Finance Officers Association
<b>GGF</b>	Geneva Generation Facility
<b>GIS</b>	Geographic Information System
<b>GPD</b>	Geneva Police Department
<b>HHW</b>	Household Hazardous Waste
<b>HPC</b>	Historic Preservation Commission
<b>IDOL</b>	Illinois Department of Labor
<b>IDOT</b>	Illinois Department of Transportation
<b>IEPA</b>	Illinois Environmental Protection Agency
<b>ILEAS</b>	Illinois Law Enforcement Alarm System
<b>IMRF</b>	Illinois Municipal Retirement Fund
<b>IT</b>	Information Technologies
<b>ITEP</b>	Illinois Transportation Enhancement Program
<b>J.U.L.I.E.</b>	Joint Utility Location Information & Excavation System
<b>KDOT</b>	Kane County Department of Transportation
<b>LAFO</b>	Local Agency Functional Overlay
<b>LEED</b>	Leadership in Energy and Environmental Design
<b>LOIS</b>	Location One Information System
<b>LT</b>	Lieutenant
<b>MABAS</b>	Mutual Aid Box Alarm System

# COMMONLY USED ACRONYMS

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<b>METRA</b>	Metropolitan Rail
<b>MFT</b>	Motor Fuel Tax
<b>MPC</b>	Metropolitan Council
<b>NFPA</b>	National Fire Protection Association
<b>NIMPA</b>	Northern Illinois Municipal Power Agency
<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>OSHA</b>	Occupational Safety & Health Administration
<b>PAFR</b>	Popular Annual Financial Report
<b>PCA</b>	Power Cost Adjustment
<b>PEG</b>	Public, Educational, Government-access
<b>PJM</b>	Pennsylvania New Jersey Maryland Interconnection, LLC
<b>POC</b>	Paid on Call
<b>PPE</b>	Personal Protective Equipment
<b>PT</b>	Part Time
<b>PW</b>	Public Works
<b>QL-I</b>	Quality of Life Objective I: Geneva promotes active lifestyles and physical well-being by ensuring a safe environment for bicyclists and pedestrians, as well as access to natural areas.
<b>QL-II</b>	Quality of Life Objective II: Geneva's distinct sense of place is enhanced through the development of engaging public places and an active arts program.
<b>QL-III</b>	Quality of Life Objective III: The City of Geneva is recognized as an inclusive community that is welcoming to people of all ages, backgrounds and ethnicities.
<b>RFQ</b>	Request for Qualifications
<b>RFP</b>	Request for Proposal
<b>RO</b>	Reverse Osmosis
<b>ROW</b>	Right of Way
<b>RTA</b>	Regional Transportation Authority

# COMMONLY USED ACRONYMS

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<b>RTO</b>	Regional Transmission Organization
<b>RTU</b>	Remote Terminal Unit
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SCBA</b>	Self Contained Breathing Apparatus
<b>SEC</b>	Securities & Exchange Commission
<b>SEMP</b>	Southeast Master Plan
<b>SG-I</b>	Strong Governance Objective I: The City regularly seeks opportunities to increase transparency, solicit feedback and educate its community members.
<b>SG-II</b>	Strong Governance Objective II: Elected officials regularly engage with members of the community to ensure the City's strategic goals align with the priorities of residents and businesses.
<b>SIPC</b>	Securities Investors Protection Corporation
<b>SKCTA</b>	Southern Kane County Training Association
<b>SPAC</b>	Strategic Plan Advisory Committee
<b>SPCC</b>	Spill Prevention and Countermeasure Plan
<b>SSA</b>	Special Service Area
<b>STP</b>	Surface Transportation Program
<b>TARP</b>	Truck Access Route Program
<b>TIF</b>	Tax Increment Financing
<b>TRT</b>	Tactical Response Team
<b>UPRR</b>	Union Pacific Railroad
<b>USEPA</b>	United States Environmental Protection Agency
<b>VFD</b>	Variable Frequency Drive
<b>WRME</b>	Waste Management Renewable Energy
<b>WWTP</b>	Wastewater Treatment Plant
<b>WTP</b>	Water Treatment Plant