



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Review and consideration of Interior cleaning Services Agreement for City Hall, Finance, Public Works, Police Department, and Tri-com Facilities.		
Presenter & Title:	Eric Nelson, Building Commissioner		
Date:	March 21, 2022		
Please Check Appropriate Box:			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: EMS-II			
Estimated Cost: \$181,718.00	Budgeted?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
<i>If NO, please explain how the item will be funded:</i>			
Executive Summary:			
The City published a request for proposal for interior cleaning service at City Hall, Finance Department, Public Works, Police Department and Tri-Com facilities. Six bid packets were received with the results listed below for FY2023 and FY2024:			
	Company	FY2023	FY2024
	Bravo Services Inc.	\$123,060.00	\$135,366.00
	Multisystem Management Co.	\$119,160.00	\$121,543.20
	Citywide Building Maintenance	\$91,611.72	\$94,818.13
	Alpha Building Maintenance Services	\$89,928.00	\$91,790.00
	Clean As A Whistle LLC	\$90,410.40	\$90,410.40
	Eco Clean Maintenance	\$79,980.00	\$79,980.00
			Total
			\$258,426.00
			\$240,703.20
			\$186,429.85
			\$181,718.00
			\$180,820.80
			\$159,960.00
After review with staff from each department, Alpha Building Maintenance Services was determined to be the lowest responsible bidder based on the quality of their submittal and professional references.			
Attachments: <i>(please list)</i>			
<ul style="list-style-type: none"> • Resolution 			
Recommendation / Suggested Action: <i>(briefly explain)</i>			
Recommend Approval of Resolution authorizing the City Administrator to Execute Two-Year Agreement with Optional Two-Year Extension for City Facility Interior Cleaning Services.			

RESOLUTION NO. 2022-29

**RESOLUTION AUTHORIZING EXECUTION OF
INDEPENDENT CONTRACTOR AGREEMENT WITH ALPHA BUILDING
MAINTENANCE SERVICES FOR INTERIOR CLEANING SERVICES**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA,
KANE COUNTY, ILLINOIS, as follows:**

SECTION 1: That the City Administrator is hereby authorized to execute on behalf of the City of Geneva, the Agreement with Alpha Building Maintenance Services relating to the Interior Cleaning Services as set forth in Exhibit "A."

SECTION 2: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this ___ day of _____, 2022

AYES: ___ NAYS: ___ ABSENT: ___ ABSTAINING: ___ HOLDING OFFICE: ___

Approved by me this ___ day of April, 2022.

Mayor

ATTEST:

City Clerk

NOTICE TO CONTRACTORS

Written proposals (**2 Copies**) are being requested to be submitted on or before the bid opening at **10:00am on Monday, January 31st, 2022** in City Hall located at 22 S. First Street, Geneva, IL 60134, for the furnishing of all materials, labor, and for performing all related work thereto for the interior cleaning of the Public Works, City Hall, Finance, Police, and Tri-Com Facilities.

Work shall be done in accordance with the specifications as prepared by the City of Geneva. Copies of the specifications may be obtained at the office of the Building Division located at 109 James Street, Geneva, Illinois or on the City's website <http://www.geneva.il.us/>

The City of Geneva, IL reserves the right to reject any or all written proposals and waive technicalities.

The City of Geneva, Illinois
Eric Nelson
Building Commissioner

December, 2021



**CONTRACT DOCUMENTS
AND PROJECT SPECIFICATIONS
FOR
INTERIOR CLEANING SERVICES
OF THE
PUBLIC WORKS,
CITY HALL, FINANCE,
POLICE,
And
TRI-COM FACILITIES
IN THE CITY OF GENEVA, ILLINOIS**

Eric Nelson – Building Commissioner

December, 2021

INVITATION TO BID FOR INTERIOR CLEANING SERVICES

Welcome! The City of Geneva invites you to bid on the interior cleaning of the Public Works, City Hall, Finance, Police, and Tri-Com Facilities.

This service will be done in strict compliance with the attached specifications meant to achieve the goal of maintaining a crisp, clean and healthy environment for employees and to present impeccable facilities to the taxpaying citizenry. The term of this contract will run from contract award through April 30, 2024 with a two-year extension option.

Bidding will be accepted on the enclosed contract and bid form only. Please follow the instructions carefully. The Affidavit of Experience must also be completed and submitted with the bid form.

The successful bidder is required to show proof of insurance in the amount of \$1,000,000 for property damage and liability during the term of this contract. Successful bidder to follow all State and Federal laws pertaining to prevailing wage.

The Contractor is required to produce a bond for the term of the contract in the amount of 100% of the 2022 - 2024 bid price,

The Contractor must make an appointment with the following people to view the buildings:

Nate Landers	(630-232-1502)	Public Works Facility
Eric Nelson	(630-262-0280)	City Hall & Finance Facilities
Commander Frieders	(630-232-4736)	Police Facility
Joe Schelstreet	(630-232-4739)	Tri-Com Facility

Thank you for showing an interest in providing service to the City of Geneva in this capacity and we look forward to working with you in the near future.

City of Geneva
Public Works, City Hall, Finance,
Police, and Tri-Com Facilities
Interior Cleaning
Contract Terms

- 1) All refuse & recycling materials are to be deposited separately in the appropriate onsite containers provided.
- 2) Complete carpet cleaning will be done as a separate contract as the City so designates.
- 3) The City provides a small secure storage area at each facility for use by the Contractor for the purpose of storing supplies.
- 4) The City will issue one set of keys or key card for Public Works, City Hall & Finance facilities. Any additional keys must be issued by the City. Duplication of keys is strictly prohibited and considered a breach of contract. Upon termination of this contract, all keys issued by the City must be returned to the City. Keys are not necessary for the Police and Tri-Com Facilities as they are staffed 24/7. However; Tri-Com will provide keys, kept on-site, for various rooms that are kept secured unless occupied.
- 5) All services performed in accordance with this contract are to be done during non-business hours. For Tri-Com no cleaning of the office areas may begin prior to 4 P.M.. A monthly schedule of events for each facility will be provided to the Contractor. Contractor is required to provide an estimate of time that the cleaning crew will be at each location per day.
- 6) All persons working for the Contractor shall be bonded, insured, and supervised. Copies to be provided upon request.
- 7) The Contract is an annual contract with automatic renewal unless either party terminates upon thirty day written notice sent via certified mail. The day of receipt of said notice constitutes the first day.
- 8) Payment for services rendered in accordance with the contract will be made within 30 days of receipt of statement from the Contractor each month.
- 9) Under the terms of the contract, all paper products (toilet paper, hand towels, paper towels, and facial tissues) will be provided by the Contractor. An emergency supply of each will be held in the storage room.
- 10) Under the terms of the contract, all cleaning supplies including trash can liners and hand soap will be provided by the Contractor. All liquid cleaning supplies are to remain in their original containers. Contractor to provide list off all cleaning supplies used and copies of the material safety data sheets.
- 11) All office doors will remain closed and locked at all times and lights will remain off unless there is someone in an individual office cleaning.
- 12) The Contractor shall immediately advise the Onsite Contact of any unusual circumstance occurring

during the course of providing service to the City.

- 13) All surfaces that one would come in personal physical contact with will be cleaned with a non-residual germicidal cleaning product.
- 14) All necessary equipment to perform this contract will be provided by the Contractor and be maintained in good operating condition throughout the contract. There will be no use of City equipment (copy machine, computers, phones, fax, etc.)
- 15) The Onsite Contact shall provide a daily checklist for each facility that will be required to be completed and verified by the Contractor. The Contractor is required to schedule a monthly performance inspection with the Onsite Contact to verify condition of the buildings and adherence to the contract. Alternatively, the Contractor may complete and submit a monthly performance report, only if agreed to by the Onsite Contact.
- 16) The Onsite Contact for the administration of the Contract with full authority to interpret the Contract and guarantee conformity with this Contract are as follows:

Nate Landers	(630-262-1502)	Public Works Facility
Eric Nelson	(630) 262-0280	City Hall & Finance
Commander Frieders	(630) 232-4736	Police Department
Joe Schelstreet	(630) 232-4739	Tri-Com
- 17) Entrance of any unauthorized personnel into the buildings will not be tolerated.
- 18) All employees of the Contractor working under this contract are subject to background checks and must be US Citizens or provide proper documentation of eligibility to work in the US.
- 19) Periodically, portions of a facility is used for evening meetings and should be made available on a nightly basis no later than 10 p.m.
- 20) In the event any facility is expanded during the contract period, the contractor will provide the client with any amendment to the contract for the client's approval.
- 21) Please note: the Police and Tri-Com facilities are 7 days a week contracts whereas Public Works, City Hall, and Finance facilities are 5 days a week contracts.
- 22) Damage to any of the facilities caused by the Contractor, including but not limited to changing out dispensers (paper towels, soap etc.) shall be repaired by the Contractor to the satisfaction of the City or any cost associated with those repairs shall be deducted first (and following) payout if necessary.

**City of Geneva
Public Works Facility
Interior Cleaning
Schedule of Service**

The following are the type and frequency of service to be performed under this contract. The following key will aid in designating the frequency of service:

- | | |
|-----------------|--------------------|
| D = Daily | Q = Quarterly |
| W = Weekly | SA = Semi-Annually |
| BW = Bi-Weekly | A = Annually |
| M = Monthly | AN = As Needed |
| BM = Bi-Monthly | AD = As Directed |

Public Works - See attached floor plan

General Areas (offices, conference rooms, library, electric meter room, hallways, entry ways, work areas)

- Sweep/dust mop and wet mop all floors D
- Sweep/dust mop and wet mop all stairs D
- Spray buff all vinyl floor tile to high gloss W
- Strip clean and polish all vinyl floor tile to high gloss..... Q
- Strip clean and polish all ceramic floor tile with a no-slip finish SA
- Vacuum all carpeting with agitator type equipment D
- Spot clean all carpeting M
- Spot clean all walls..... M
- Empty all trash receptacles and recycle containers..... D
- Install plastic can liners in all trash receptacles..... D
- Clean and sanitize all drinking fountains including in the garage. D
- Dust all furniture and horizontal surfaces BW
- Clean and polish all visible desk surfaces..... BW
- Clean and sanitize all microwaves (inside & outside) W
- Clean and sanitize all cabinet fronts..... W
- Clean and sanitize all stainless steel sinks..... D
- Replace all furniture to predetermined arrangement..... D
- Clean and polish all counter tops D
- Clean and sanitize all telephones and radio handsets..... D
- Clean and sanitize all stainless steel sinks..... D

Windows (throughout the facility)

- Clean all interior glass (both sides) M
- Clean all entry door glass (both sides) D
- Clean all exterior glass (both sides) SA
- Clean all window screens and blinds SA

Restrooms/Locker Rooms

Clean and sanitize all porcelain fixtures.....	D
Clean all glass and mirrors	D
Clean and fill all toilet paper and paper towel dispensers (and leave extra product at each location)	D
Clean and fill all soap dispensers	D
Clean and polish all doors and partitions	W
Clean and sanitize all chrome fixtures	D
Spot clean all walls.....	M
Empty all trash receptacles.....	D
Install plastic can liners in all trash receptacles.....	D
Strip clean and polish all ceramic floor tile with a no-slip finish	SA
Sweep & wet mop all tile floors with germicide solution	D
Strip and wax all vinyl floor tile.....	Q

Lunch / Training Room

Spray buff all vinyl floor tile to high gloss	W
Strip clean and polish all vinyl floor tile to high gloss.....	Q
Sweep & wet mop all vinyl floor tile with germicide solution.....	D
Spot clean all walls.....	M
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean and sanitize all drinking fountains	D
Replace all furniture to predetermined arrangement.....	D
Clean/sanitize/polish all counter tops.....	D
Clean/sanitize/polish all table top surfaces	D
Clean and sanitize all telephones.....	D
Clean and sanitize all microwaves (inside & outside).....	W
Clean and sanitize all refrigerators.....	W
Clean and sanitize all cabinet fronts.....	W
Clean and sanitize all stainless steel sinks.....	D

**City of Geneva
City Hall & Finance Facilities
Interior Cleaning
Schedule of Service**

The following are the type and frequency of service to be performed under this contract. The following key will aid in designating frequency of service:

D = Daily	Q = Quarterly
W = Weekly	SA = Semi-Annually
BW = Bi-Weekly	A = Annually
M = Monthly	AN = As Needed
BM = Bi-Monthly	AD = As Directed

City Hall & Finance – See attached floor plans

General Areas (offices, conference rooms, library, electric meter room, hallways, entry ways, work areas)

Sweep/dust mop and wet mop all floors	D
Spray buff all vinyl floor tile to high gloss	W
Strip clean and polish all vinyl floor tile to high gloss.....	SA
Strip clean and polish all ceramic floor tile with a no-slip finish	SA
Vacuum all carpeting with agitator type equipment	D
Spot clean all carpeting	M
Spot clean all walls	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash cans	D
Clean and sanitize all drinking fountains including in the garage.	D
Dust all furniture and horizontal surfaces	BW
Clean and polish all visible desk surfaces	BW
Treat wood council chambers chairs with an oil finish	SA
Replace all furniture to predetermined arrangement.....	D
Clean and polish all counter tops	D
Clean and sanitize all telephones and radio handsets.....	D
Clean and sanitize all stainless steel sinks.....	D

Windows (throughout the facility)

Clean all interior glass (both sides)	M
Clean all entry door glass and service windows (both sides)	D
Clean all exterior glass inside and out.....	SA
Clean all widow screens and blinds.....	SA

Restrooms and Locker Rooms

Clean and sanitize all porcelain fixtures.....	D
Clean all glass and mirrors	D
Clean and fill all toilet paper and paper towel dispensers (and leave extra product at each location)	D
Clean and fill all soap dispensers	D

Clean and polish all doors and partitions	W
Clean and sanitize all chrome and stainless fixtures	D
Spot clean all walls	M
Empty all trash receptacles	D
Install plastic can liners in all trash receptacles	D
Clean all trash receptacles	SA
Strip clean and polish all ceramic/ clay floor tile with a no-slip finish.....	Q
Sweep & wet mop all tile floors with germicide solution	D
Strip and wax all vinyl floor tile to high gloss	Q
Clean and sanitize all shower stalls	Q

Lunch / Training Room(s)

Spray buff all vinyl floor tile to high gloss	W
Strip clean and polish all vinyl floor tile to high gloss.....	Q
Sweep & wet mop all vinyl floor tile with germicide solution.....	D
Spot clean all walls	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash receptacles	SA
Clean and sanitize all drinking fountains	D
Replace all furniture to predetermined arrangement.....	D
Clean/sanitize/polish all counter tops.....	D
Clean/sanitize/polish all table top surfaces	D
Clean and sanitize all telephones.....	D
Clean and sanitize all microwaves (inside & outside).....	D
Clean and sanitize all refrigerators.....	D
Clean and sanitize all cabinet fronts.....	D
Clean and sanitize all stainless steel and porcelain sinks.....	D

City of Geneva Police Facility

The following are the type and frequency of service to be performed under this contract. The following key will aid in designating frequency of service:

D = Daily	Q = Quarterly
W = Weekly	SA = Semi-Annually
BW = Bi-Weekly	A = Annually
M = Monthly	AN = As Needed
BM = Bi-Monthly	AD = As Directed

Police Department ~26,000 sf

General Areas (offices, conference rooms, library, electric meter room, hallways, entry ways, work areas)

Sweep/dust mop and wet mop all floors	D
Spray buff all vinyl floor tile to high gloss	W
Strip clean and polish all vinyl floor tile to high gloss.....	SA
Strip clean and polish all ceramic floor tile with a no-slip finish	SA
Vacuum all carpeting with agitator type equipment	D
Spot clean all carpeting	M
Spot clean all walls.....	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash cans.....	D
Clean and sanitize all drinking fountains including in the garage.	D
Dust all furniture and horizontal surfaces	BW
Clean and polish all visible desk surfaces.....	BW
Treat wood council chambers chairs with an oil finish	SA
Replace all furniture to predetermined arrangement.....	D
Clean and polish all counter tops	D
Clean and sanitize all telephones and radio handsets.....	D
Clean and sanitize all stainless steel sinks.....	D

Windows (throughout the facility)

Clean all interior glass (both sides)	M
Clean all entry door glass and service windows (both sides)	D
Clean all exterior glass inside and out.....	SA
Clean all widow screens and blinds.....	SA

Restrooms and Locker Rooms

Clean and sanitize all porcelain fixtures.....	D
Clean all glass and mirrors	D
Clean and fill all toilet paper and paper towel dispensers (and leave extra product at each location)	D
Clean and fill all soap dispensers	D
Clean and polish all doors and partitions	W
Clean and sanitize all chrome and stainless fixtures.....	D

Spot clean all walls.....	M
Empty all trash receptacles.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash receptacles	SA
Strip clean and polish all ceramic/ clay floor tile with a no-slip finish.....	Q
Sweep & wet mop all tile floors with germicide solution	D
Strip and wax all vinyl floor tile to high gloss	Q
Clean and sanitize all shower stalls.....	Q

Lunch / Training Room(s)

Spray buff all vinyl floor tile to high gloss	W
Strip clean and polish all vinyl floor tile to high gloss.....	Q
Sweep & wet mop all vinyl floor tile with germicide solution.....	D
Spot clean all walls.....	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash receptacles	SA
Clean and sanitize all drinking fountains	D
Replace all furniture to predetermined arrangement.....	D
Clean/sanitize/polish all counter tops.....	D
Clean/sanitize/polish all table top surfaces	D
Clean and sanitize all telephones.....	D
Clean and sanitize all microwaves (inside & outside)	D
Clean and sanitize all refrigerators.....	D
Clean and sanitize all cabinet fronts.....	D
Clean and sanitize all stainless steel and porcelain sinks.....	D

City of Geneva Tri-Com Facility

The following are the type and frequency of service to be performed under this contract. The following key will aid in designating frequency of service:

D = Daily	Q = Quarterly
W = Weekly	SA = Semi-Annually
BW = Bi-Weekly	A = Annually
M = Monthly	AN = As Needed
BM = Bi-Monthly	AD = As Directed

Tri-Com ~7,500 sf

General Areas (offices, conference rooms, electric room, training room, hallways, entry-ways, work areas)

Sweep/dust mop and wet mop all floors	D
Spray buff all vinyl floor tile to high gloss	Q
Strip clean and polish all vinyl floor tile to high gloss.....	SA
Strip clean and polish all ceramic floor tile with a no-slip finish	SA
Vacuum all carpeting with agitator type equipment	D
Spot clean all carpeting	M
Spot clean all walls.....	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash cans.....	D
Clean and sanitize the drinking fountain.....	D
Dust all furniture and horizontal surfaces	BW
Clean and polish all visible desk surfaces.....	BW
Replace all furniture to predetermined arrangement.....	D
Clean and polish all counter tops	D
Clean and sanitize all telephones and radio handsets.....	D
Clean and sanitize all stainless steel sinks.....	D

Windows (throughout the facility)

Clean all interior glass (both sides)	M
Clean all entry door glass and service windows (both sides)	D
Clean all exterior glass (both sides)	D
Clean all blinds	SA

Restrooms and Locker Room

Clean and sanitize all porcelain fixtures.....	D
Clean all glass and mirrors	D
Clean and fill all toilet paper and paper towel dispensers (and leave extra product at each location)	D
Clean and fill all soap dispensers	D
Clean and polish all doors and partitions	W
Clean and sanitize all chrome and stainless fixtures.....	D
Spot clean all walls.....	M
Empty all trash receptacles.....	D
Install plastic can liners in all trash receptacles.....	D

Clean all trash receptacles	SA
Strip clean and polish all ceramic/ clay floor tile with a no-slip finish.....	Q
Sweep & wet mop all tile floors with germicide solution	D
Strip and wax all vinyl floor tile to high gloss	Q
Clean and sanitize all shower stalls.....	Q

Lunch / Training Room

Spray buff all vinyl floor tile to high gloss	Q
Strip clean and polish all vinyl floor tile to high gloss.....	Q
Sweep & wet mop all vinyl floor tile with germicide solution.....	D
Spot clean all walls.....	W
Empty all trash receptacles and recycle containers.....	D
Install plastic can liners in all trash receptacles.....	D
Clean all trash receptacles	SA
Clean and sanitize all drinking fountains	D
Replace all furniture to predetermined arrangement.....	D
Clean/sanitize/polish all counter tops.....	D
Clean/sanitize/polish all table top surfaces	D
Clean and sanitize all telephones.....	D
Clean and sanitize all microwaves (inside & outside).....	D
Clean and sanitize all refrigerators.....	D
Clean and sanitize all cabinet fronts.....	D
Clean and sanitize all stainless steel and porcelain sinks.....	D

Due to the 24-hour nature and function of Tri-Com, a written schedule of work dates will be Provided to the vendor for all work that is listed as Weekly, Bi-Weekly, Monthly, Quarterly or Semi-Annual.

WRITTEN PROPOSAL

The following written proposal is hereby made to the **City of Geneva, Illinois**, hereinafter called the Owner. The below Written Proposal is submitted by: _____

The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools and services necessary to perform **Interior Cleaning Services** in accordance with the Specifications and procedural documents attached.

In submitting this written proposal the undersigned declares that the only persons or parties interested in the Written Proposal as principals are those named herein and that the Written Proposal is made without collusion with any other person, firm, or corporation.

The Undersigned acknowledges receipt of the following Addenda.

<u>Addendum No.</u>	<u>Date</u>	<u>Initials</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Undersigned declares that he/she/they has examined the Proposal Documents and is familiar with the local conditions at the site where the work is to be performed and with the conditions affecting the Proposal and the requirements of the cleaning services and understands that in making this Written Proposal he/she/they waives all rights to plead any misunderstanding regarding the same.

If awarded the Contract, the Undersigned agrees to complete work per Specifications and to work diligently and continuously.

The undersigned further agrees to begin work not later than 10 days after the issuance date of the notice to proceed unless otherwise provided and to perform the work in such a manner and with sufficient materials, equipment, and labor as will ensure its completion per the Specifications, it being understood and agreed that the completion as specified is an essential part of the Contract.

The undersigned hereby proposes and agrees to furnish all necessary labor, materials, equipment, tools and services necessary to perform **INTERIOR CLEANING SERVICES** in accordance with the attached Specifications and Documents.

Proposals to be broken down in the following manner:

Public Works
Facility

May 2022 - April 2023	\$ _____ Annual	\$ _____ Month
May 2023 - April 2024	\$ _____ Annual	\$ _____ Month
May 2024 - April 2025	\$ _____ Annual	\$ _____ Month
May 2025 - April 2026	\$ _____ Annual	\$ _____ Month

City Hall
& Finance
Facilities

May 2022 - April 2023	\$ _____ Annual	\$ _____ Month
May 2023 - April 2024	\$ _____ Annual	\$ _____ Month
May 2024 - April 2025	\$ _____ Annual	\$ _____ Month
May 2025 - April 2026	\$ _____ Annual	\$ _____ Month

Police
Facility

May 2022 - April 2023	\$ _____ Annual	\$ _____ Month
May 2023 - April 2024	\$ _____ Annual	\$ _____ Month
May 2024 - April 2025	\$ _____ Annual	\$ _____ Month
May 2025 - April 2026	\$ _____ Annual	\$ _____ Month

Tri-Com
Facility

May 2022 - April 2023	\$ _____ Annual	\$ _____ Month
May 2023 - April 2024	\$ _____ Annual	\$ _____ Month
May 2024 - April 2025	\$ _____ Annual	\$ _____ Month
May 2025 - April 2026	\$ _____ Annual	\$ _____ Month

The City of Geneva reserves the right to secure separate contracts for each facility based upon the individual facility proposal or may select the total proposal for all buildings, as determined to be in the best interest of the City.

PROPOSAL INFORMATION

SUBMITTED ON:

, 2022

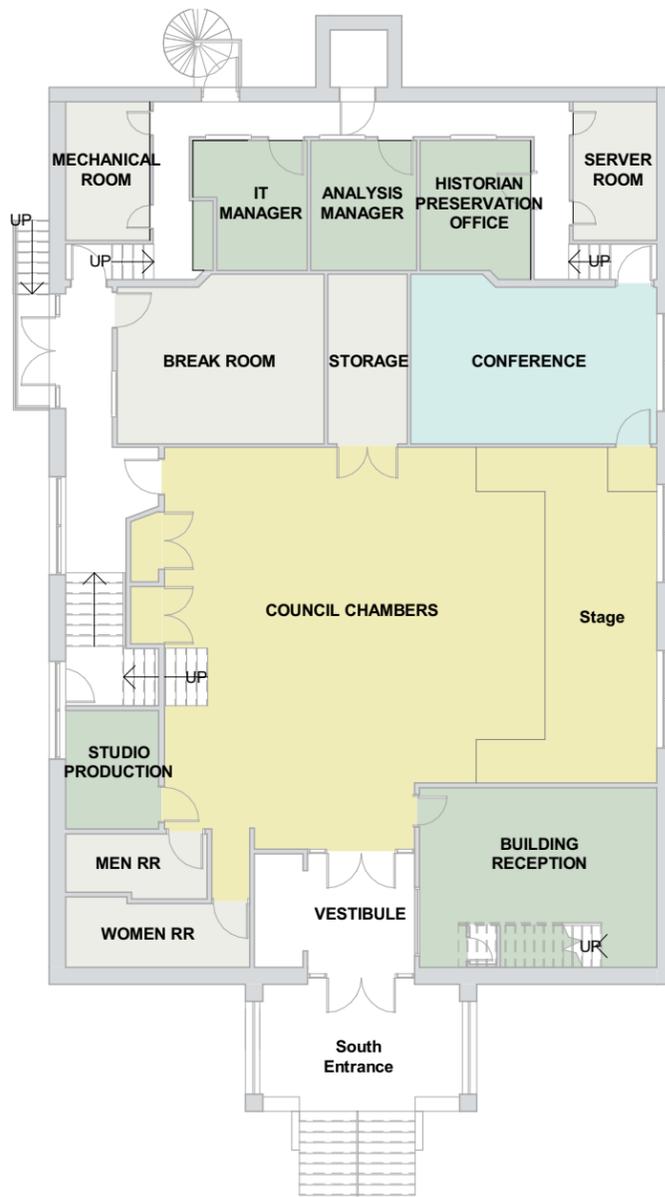
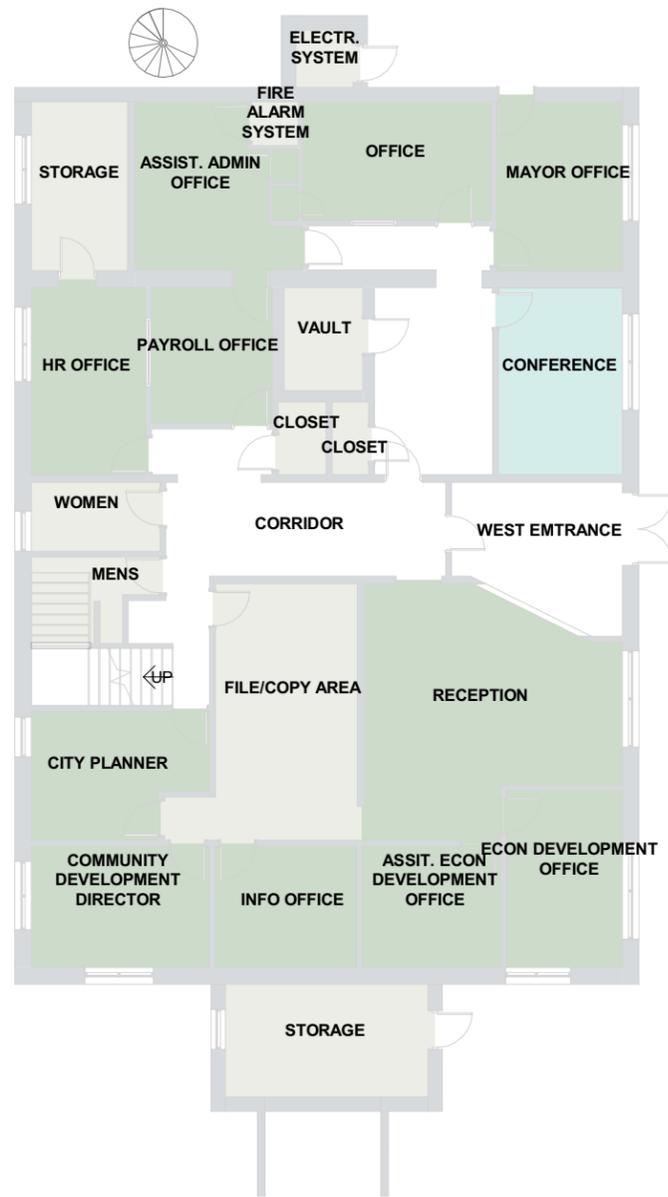
Name: _____

Address: _____

City, State, Zip Code: _____

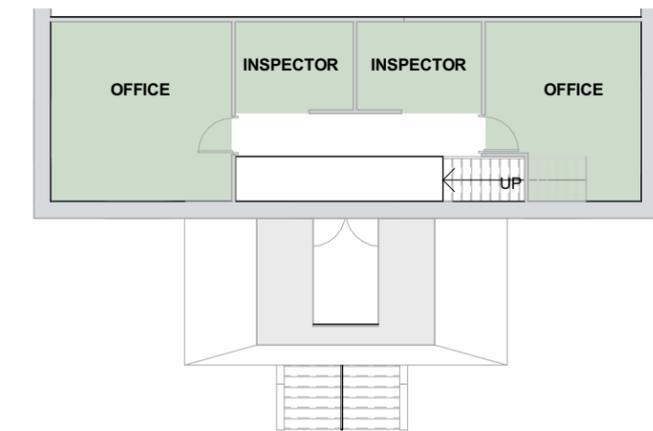
Phone: _____

Contact Person: _____



Department Legend

- Circulation
- Conference
- Office
- Specialty
- Support



1 FIRST FLOOR - PROGRAM
1/16" = 1'-0"

2 SECOND FLOOR - PROGRAM
1/16" = 1'-0"

3 MEZZANINE FLOOR - PROGRAM
1/16" = 1'-0"

Issue Date
SD1.0
19030

FP - FIRST & SECOND FLOOR & MEZZ
CITY OF GENEVA - CITY HALL
FACILITY CONDITION ASSEMENT
 22 S 1st St, Geneva, IL 60134



Department Legend

- Circulation
- Conference
- Detective
- Detention
- Patrol
- Support



① LOWER FLOOR - PROGRAM
1/16" = 1'-0"

Issue Date
SD1.10
19030

FP - LOWER LEVEL
City of Geneva- Police Department
Facility Condition Assesment
20 Police Plaza, Geneva, IL 60134



Department Legend

- Circulation
- Conference
- Detective
- Office
- Specialty
- Support



① UPPER FLOOR - PROGRAM
1/16" = 1'-0"

Department Legend

- Conference
- Office
- Specialty
- Support



1 FIRST FLOOR - 1A PROGRAM
1" = 20'-0"

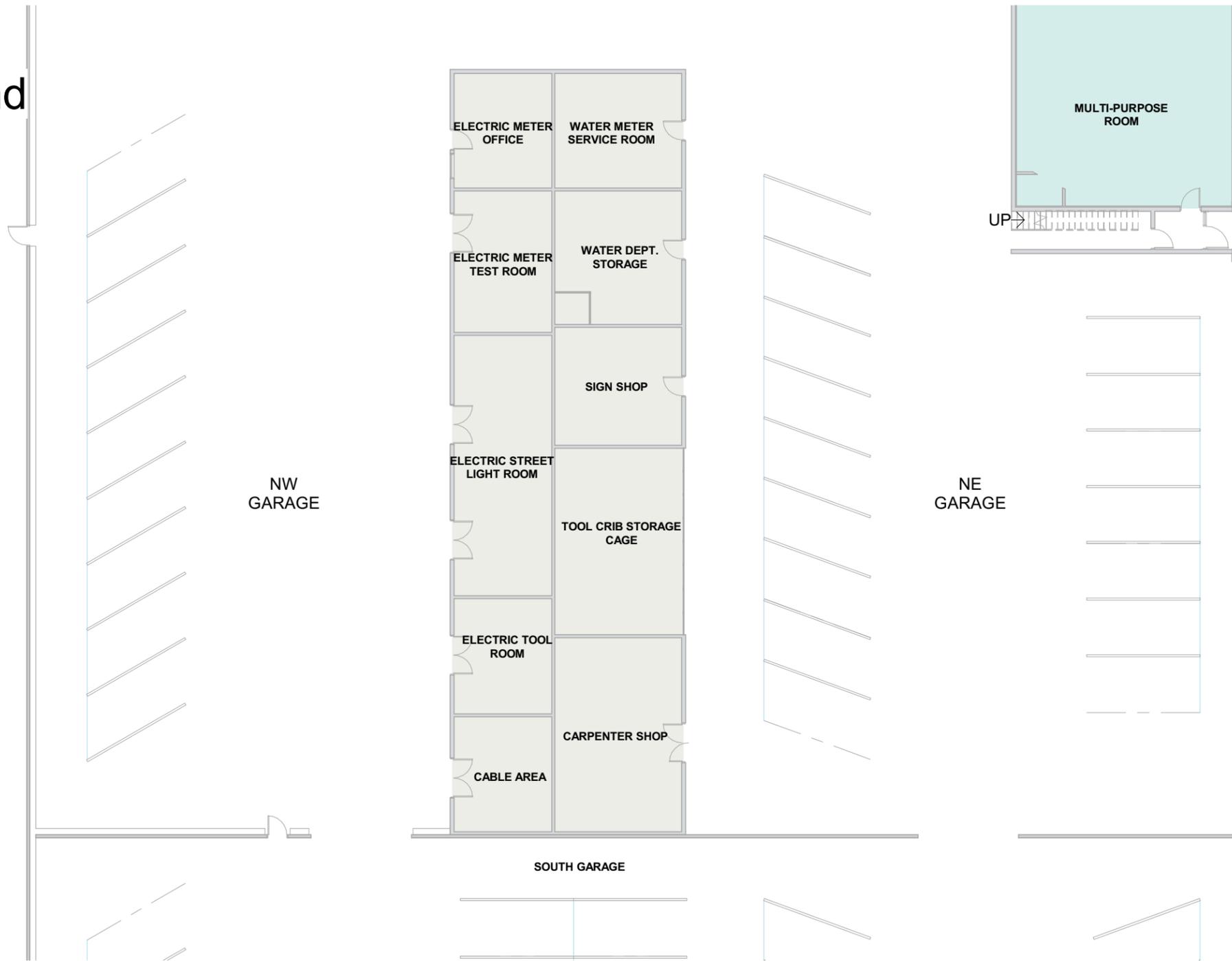
Issue Date
SD1.1
19030

FP - FIRST FLOOR 1A
CITY OF GENEVA-PUBLIC WORKS
FACILITY CONDITION ASSEMENT
1800 South St, Geneva, IL 60134



Department Legend

- Conference
- Support



①
FIRST FLOOR - 1B PROGRAM
 1" = 20'-0"

Issue Date

SD1.12

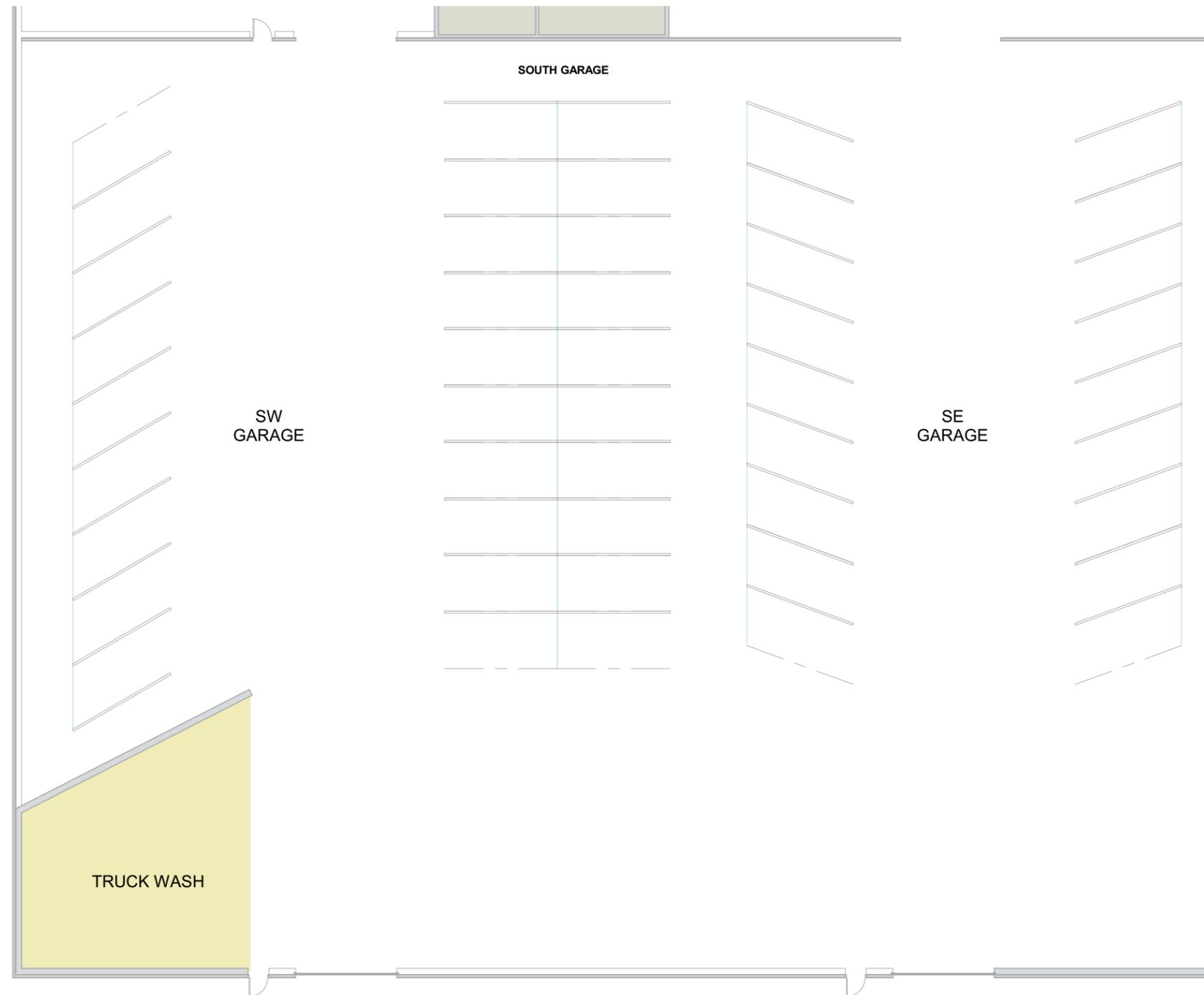
19030

FP - FIRST FLOOR 1B
CITY OF GENEVA-PUBLIC WORKS
FACILITY CONDITION ASSEMENT
 1800 South St, Geneva, IL 60134



Department Legend

- Specialty
- Support



1 FIRST FLOOR - 1C PROGRAM
1" = 20'-0"

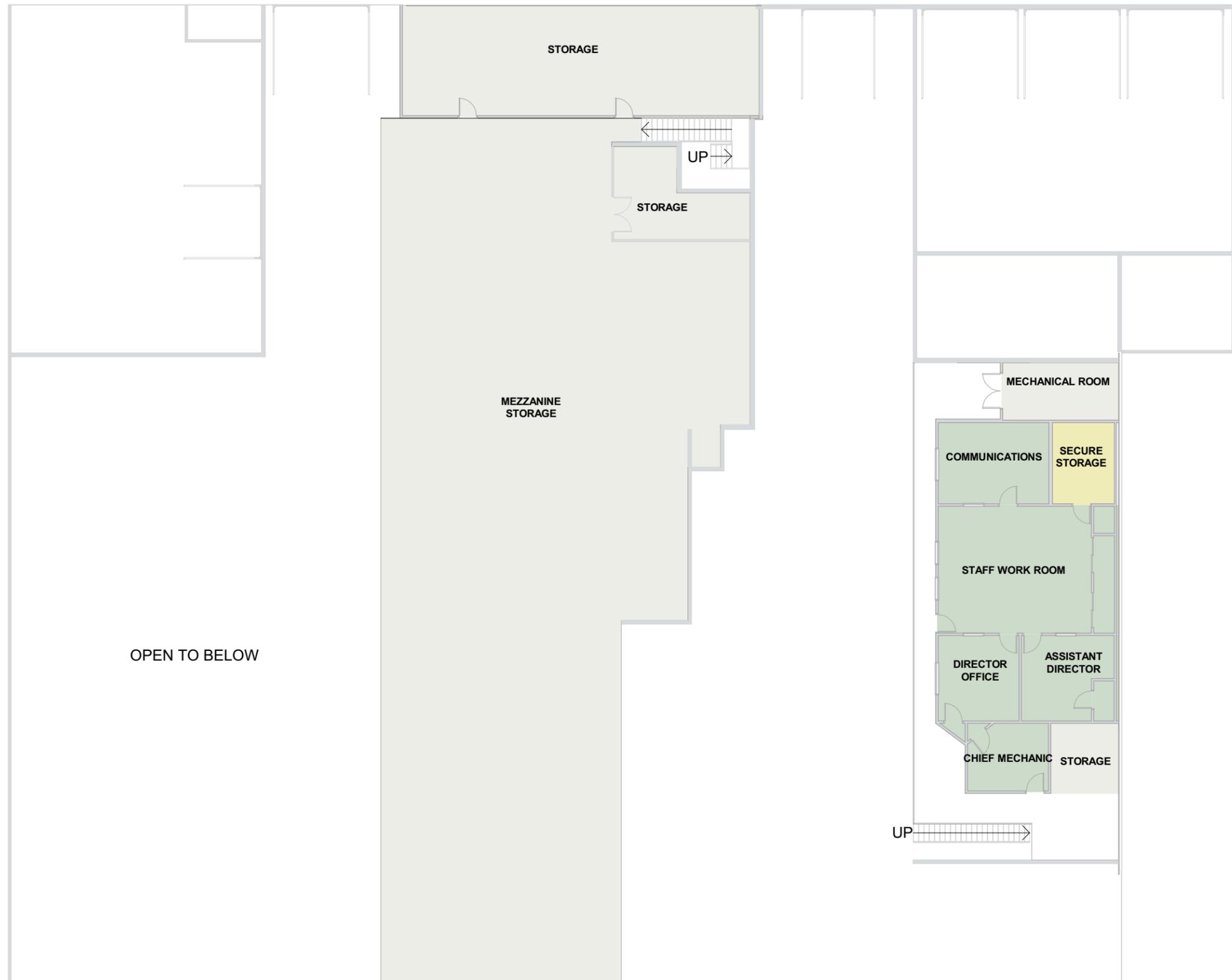
Issue Date
SD1.13
19030

FP - FIRST FLOOR 1C
CITY OF GENEVA-PUBLIC WORKS
FACILITY CONDITION ASSEMENT
1800 South St, Geneva, IL 60134



Department Legend

- Office
- Specialty
- Support



1 MAZZANINE- 2A PROGRAM
 1" = 20'-0"

Issue Date

SD1.14

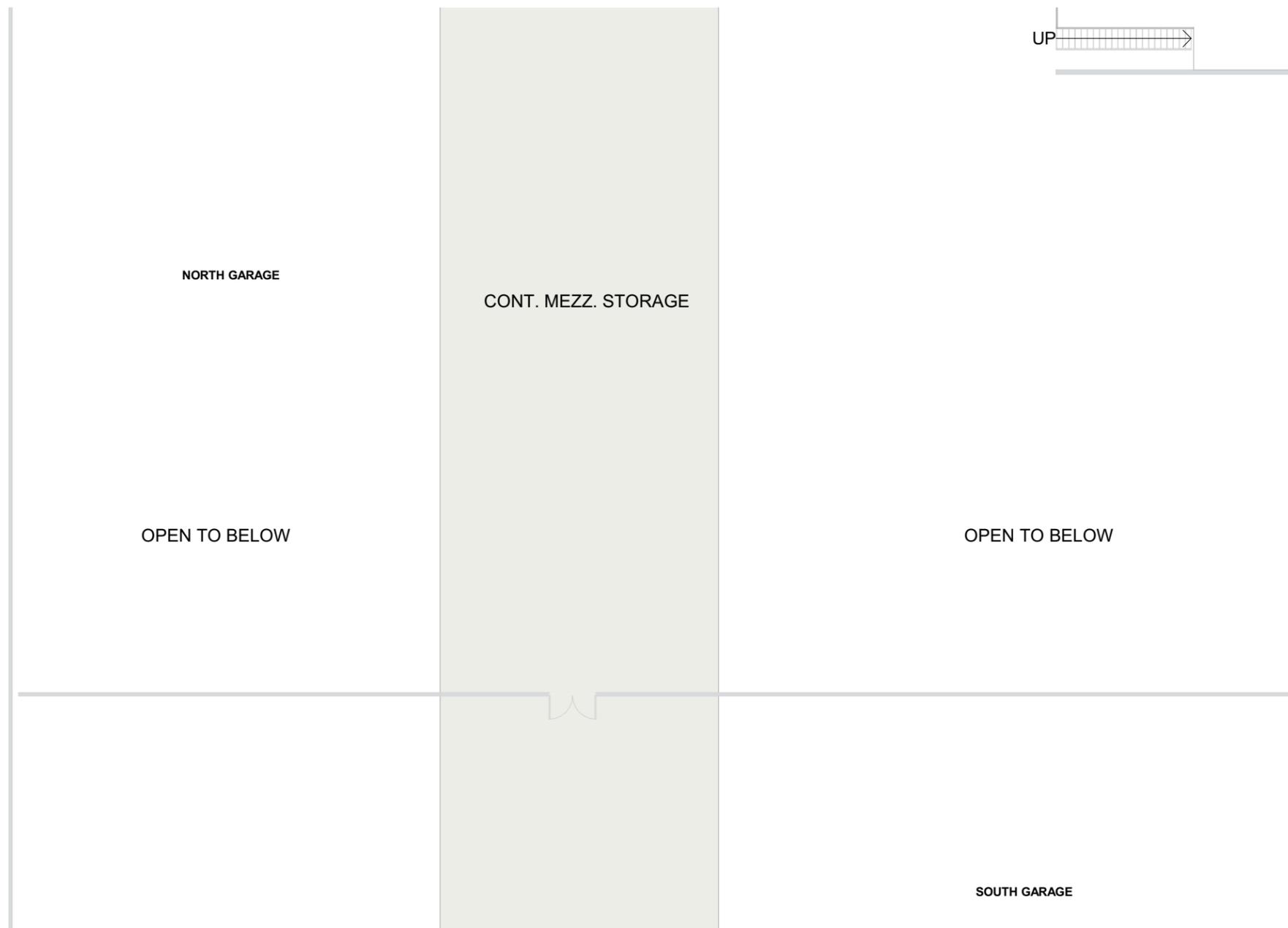
19030

FP - MEZZANINE 2A
 CITY OF GENEVA-PUBLIC WORKS
 FACILITY CONDITION ASSEMENT
 1800 South St, Geneva, IL 60134



Department Legend

 Support



 ① MAZZANINE- 2B PROGRAM
1" = 20'-0"

Issue Date
SD1.15
19030

FP - MEZZANINE 2B
CITY OF GENEVA-PUBLIC WORKS
FACILITY CONDITION ASSEMENT
1800 South St, Geneva, IL 60134



Department Legend

 Support



① MAZZANINE- 2C PROGRAM
1" = 20'-0"

Issue Date
SD1.16
19030

FP - MEZZANINE 2C
CITY OF GENEVA-PUBLIC WORKS
FACILITY CONDITION ASSEMENT
1800 South St, Geneva, IL 60134





Department Legend

- Circulation
- Conference
- Support

1 BASEMENT PROGRAM
 1" = 10'-0"

Issue Date

SD1.0

19030

FLOOR PLAN - BASEMENT

City of Geneva

FACILITY ASSESSMENTS - Tri-com Central Dispatch

3823 Karl Madsen Dr, St. Charles, IL 60175





Department Legend

- Circulation
- Conference
- Office
- Specialty
- Support

① FIRST FLOOR PROGRAM
1" = 10'-0"

Issue Date

SD1.1

19030

FLOOR PLAN - FIRST FLOOR
 City of Geneva
 FACILITY ASSESSMENTS - Tri-com Central Dispatch
 3823 Karl Madsen Dr, St. Charles, IL 60175



Alpha Building Maintenance Services

<u>Public Works</u>	<u>Annual</u>	<u>Monthly</u>
May 2022 - April 2023	\$19,188.00	\$1,599.00
May 2023- April 2024	\$19,572.00	\$1,631.00
May 2024 - April 2025	\$19,968.00	\$1,664.00
May 2025- April 2026	\$20,376.00	\$1,698.00
<u>City Hall and Finance</u>	<u>Annual</u>	<u>Monthly</u>
May 2022 - April 2023	\$19,548.00	\$1,629.00
May 2023 - April 2024	\$19,994.00	\$1,662.00
May 2024 - April 2025	\$20,340.00	\$1,695.00
May 2025 - April 2025	\$20,748.00	\$1,729.00
<u>Police Department</u>	<u>Annual</u>	<u>Monthly</u>
May 2022 - April 2023	\$31,332.00	\$2,611.00
May 2023 - April 2024	\$31,968.00	\$2,664.00
May 2024 - April 2025	\$32,604.00	\$2,717.00
May 2025 - April 2026	\$33,251.00	\$2,771.00
<u>Tri Com</u>	<u>Annual</u>	<u>Monthly</u>
May 2022 - April 2023	\$19,860.00	\$1,655.00
May 2023 - April 2024	\$20,256.00	\$1,688.00
May 2024 - April 2025	\$20,644.00	\$1,722.00
May 2025 - April 2026	\$21,084.00	\$1,757.00
4 Year Total:	\$370,733.00	\$30,892.00
FY 2023	\$89,928.00	
FY 2024	\$91,790.00	
FY 23/24 Total	\$181,718.00	
FY 2025	\$93,556.00	
FY 2026	\$95,459.00	
FY 25/26 Total	\$189,015.00	

INDEPENDENT CONTRACTOR AGREEMENT FOR CLEANING SERVICES

This Independent Contractor Agreement ("Agreement") is made this ___ day of April, 2022 by and between the City of Geneva ("Client") and Alpha Building Maintenance Services ("Contractor"). In consideration for the mutual promises set for below, the parties agree as follows:

1. Contractor is engaged in the business of providing commercial cleaning services and possess the ability to provide said services to client as set out in the bid specifications attached hereto as Exhibit A and made a part of this agreement.
2. Contractor will provide all personnel and said personnel are employees of Alpha Building Maintenance Services and are not employees of Client.
3. Contractor shall be responsible for payment of all salaries, payroll taxes, and expenses in performance of this agreement.
4. Contractor shall be responsible for the direct supervision of its personnel and without limiting the responsibility of the contractor, for the conduct of its personnel and the cleaning of the areas to be serviced hereunder. The conduct of the cleaning personnel hereunder is to be guided by rules and regulations as agreed upon from time to time between the client and the contractor. All personnel of the contractor must undergo an extensive background check before working within any facility covered by this contract, with no exceptions. This check will be conducted by Client's Police Department. Client reserves the right to prohibit any employee of contractor from performing services within any client building.
5. Contractor agrees that the cleaning services to be provided hereunder shall be performed by qualified, careful and efficient personnel in strict conformance with the best practices and highest applicable standards of the industry and the attached specifications. The contractor further agrees that upon request of the client, it will remove from service hereunder, any and all of its personnel, who in the opinion of the client, are guilty of improper conduct or are not qualified to perform the work assigned to them.
6. In exchange for the services provided to Client by Contractor in accordance with this Agreement, Client shall make payment to Contractor at the rate established in Exhibit B. Contractor shall invoice Client on the first of each month and Client will provide payment within 30 days upon receipt of invoice.
7. During the first 6 months of this Agreement, the Contractor shall perform the designated services on a probationary basis. During this probationary period the City may, in its sole discretion, terminate the contract, with or without cause, upon written notice to the Contractor. During all other periods of the contract and upon five days written notice to Contractor, the Client shall have the right to terminate the contract for failure of the Contractor to fulfill any terms of this contract, as determined in the sole discretion of the City.

8. In the event Contractor fails to provide any of the services herein or is deficient in the performance of any of those services, the City may deduct from monies to be paid to Contractor the fair market value of the deficient services.
9. Contractor shall obtain and provide certificates of insurance evidencing types and limits of insurance. The insurance coverage and certificates of insurance shall specifically address each of the requirements noted below from an insurance company that is acceptable to Client. The General Liability coverage must name the City of Geneva as an additional insured. All insurance noted below shall be primary and in no event may be considered contributory to any insurance purchased by Client. The required insurance may not be canceled, reduced, or materially changed without Contractor providing Client thirty days advance written notice.
 - a. Comprehensive General Liability in an amount not less than \$1,000,000/occurrence, \$2,000,000/policy limit, including Broad Form Contractual Liability insurance, in an amount not less than \$1,000,000/occurrence, \$2,000,000 policy limit.
 - b. Workers' Compensation insurance as required by state statute by an insurance company licensed to write workers' compensation in the State of Illinois with Employer's Liability coverage in an amount not less than \$500,000 each accident, \$500,000 disease – policy limit and \$500,000 disease – each employee.

Contractor shall not commence work under this Agreement until all insurance required under this section has been obtained and such insurance has been approved by Client.

10. Contractor has no authority to bind Client, to enter into any contracts or agreements on behalf of Client, or to represent it has the authority to do so. This Agreement does not create a partnership, joint venture or loaned servant arrangement between the parties.
11. Client shall not be responsible for any action or failure to act by the Contractor. The Contractor agrees to indemnify and hold harmless Client, its officers, directors, employees, agents, assigns and successors against any claims, demands or liability related to or arising out of the Contractor's breach of any representation in this Agreement, failure to properly perform any obligation under this Agreement and for any violations of law.
12. Immediately upon termination of the Contractor's relationship with Client, Contractor agrees to return all Client's equipment to Client.
13. Notices to Client must be sent to:
City of Geneva
Attn: Building Commissioner
22 S. First Street
Geneva, IL 60134

Notices to Contractor must be sent to:
Alpha Building Maintenance Services

14. Contractor, with regard to work performed under this Agreement, shall not discriminate on the grounds of race, color, national origin, religion, creed, age, sex or the presence of any physical or sensory disability in the performance of this Agreement.
15. This Agreement is governed and interpreted under Illinois law.
16. If any provision of this Agreement is held to be invalid or unenforceable, that provision is severable, and the remaining provisions of this Agreement remain in effect.
17. The failure of either party at any time to require the performance by the other party of any provision of this Agreement will in no way affect that party's right to subsequently enforce that provision.
18. The term of this agreement is from May 1, 2022 through April 30, 2024 (with the option of a 2 year extension). Either party may terminate this Agreement upon 60 day's written notice to the other party.

Dated this 20 day of April, 2022.

City of Geneva

Alpha Building Maintenance Services

By _____
City Administrator

By W. J. Beal

Attest:

Witness:

City Clerk

James R. [Signature]

CERTIFICATION FOR CONTRACT

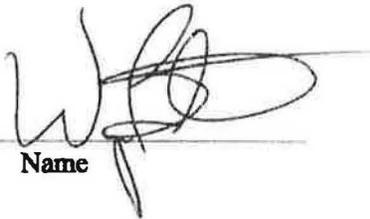
The undersigned, as duly-authorized representative of the Contractor, hereby certifies to the City of Geneva, Kane County, Illinois, that regarding this Project known as:

INTERIOR CLEANING SERVICES CONTRACT



- 1.) The Contractor ensures a drug free environment and that drugs are not allowed in the workplace or satellite locations as well as City of Geneva sites in accordance with the Drug Free Workplace Act of January, 1992.
- 2.) The Contractor is fully aware of and able to comply with all Local, State, and Federal Safety Laws and Regulations applicable for performance of the Project.
- 3.) The Contractor is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue, or otherwise in default upon any such tax as defined under Chapter 24, Section 11-42.1, Illinois Revised Statutes.
- 4.) The Contractor is not barred from bidding on Contract, or entering into this Contract as a result of a violation of either Section 33E-4 or 33E-4 of Chapter 38, Illinois Revised Statutes, 1987(As Amended).

Subscribed and sworn to



Name

Before me this 20 day of April, 2022

Perennial Baker II
Title

First Midwest Bank
Company

4/20/2022
Date



CONTRACT BOND (Corporation)

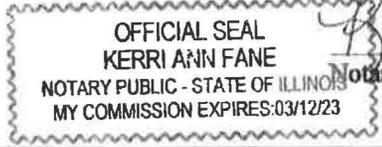
State of Illinois

ss.

County of Cook

I, Kerri A. Fane, a Notary Public in and for said county, in the State aforesaid, do hereby certify that ~~_____~~ and Wayne Baxter to me personally known to be President and Secretary respectively of Alpha Building Maintenance Services, Inc., a corporation, and also known to me to be the persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such president and secretary respectively they signed, sealed, and delivered the said instrument as the free and voluntary act of said corporation, for the uses and purposes therein set forth, and that they were duly authorized to execute the same by the board of directors of said corporation.

Given under my hand and Notarial seal this 27th day of April, A.D. 2022.



Kerri Ann Fane
Notary Public

State of Ohio

ss.

County of Cuyahoga

I, Mary E. Brenner-Miller, a Notary Public in and for said county, in the State aforesaid, do hereby certify that Todd A. Stein, who is personally known to me to be the same person who signed the above and foregoing instrument as the Attorney in Fact for Capitol Indemnity Corporation appeared before me this day in person and acknowledge that he signed the name of Todd A. Stein thereto, as his Principal, and own name as Attorney in Fact, as the free and voluntary act of said Principal for the uses and purposes therein set forth, and that he executed the said instrument under authority given him by said Principal.

Given under my hand and Notarial seal, this 25th day of April, A.D. 2022.



Mary E. Brenner-Miller
Notary Public Mary E. Brenner-Miller
My commission expires 9/14/2025

CONTRACT BOND

KNOWN ALL MEN BY THESE PRESENTS, That we Alpha Building Maintenance Services, Inc.
a corporation organized under the laws of the State of Illinois and licensed to do
business in the State of Illinois, as Principal, and Capitol Indemnity Corporation a
corporation and existing under the laws of the State of Wisconsin, with authority to do
business in the State of Illinois, as Surety, are held and firmly bound unto the City of Geneva, State
of Illinois in the penal sum of ^{One Hundred Eighty One Thousand} ~~Seven Hundred Eighteen and 00/100~~ dollars (\$ 181,718.00), lawful money
of the United States, well and truly to be paid unto said City of Geneva for the payment of which we
bind ourselves, our successors and assigns, jointly, severally, and firmly by these presents.

THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that whereas, the said Principal
has entered into a written agreement with the City of Geneva, Illinois, which is a municipal
corporation and acts through the Mayor and City Council for the performance of the work designated

INTERIOR CLEANING SERVICES CONTRACT

which agreement hereby is referred to and make a part of hereof, as if written herein at length, and
whereby the said Principal has promised and agreed to perform said work in accordance with the
terms of said agreement, and has promised to pay all sums of money due for any labor, materials,
apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work
and has further agreed to pay all direct and indirect damages to any person, firm, company or
corporation suffered or sustained on account of the performance of such work during the time thereof
and until such work is completed and accepted; and has further agreed that this bond shall inure to
the benefit of any person, firm, company, or corporation, to whom any money may be due from the
Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery
so furnished and that suit may be maintained on such bond by any such person, firm, company, or
corporation, for the recovery of any such money.

NOW THEREFORE, If the said Principal shall well and truly perform said work in accordance with
the terms of said agreement, and shall pay all sums of money due or to become due for any labor,
materials, apparatus, fixtures or machinery furnished to him for the purpose of construction such
work, and shall commence and complete the work within the time prescribed in said agreement, and
shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account
of such work during the time of the performance thereof and until the said work shall have been
accepted, and shall hold the aforesaid City of Geneva, Illinois harmless on account of any such
damages, and shall in all respects fully and faithfully comply with all the provisions, conditions, and
requirements of said agreement, then this obligation to be void; otherwise to remain in full force and
effect.

Approved this _____ day of _____, A.D. 20____.

By _____ Mayor

Attest: _____ City Clerk

IN WITNESS WHEREOF, We have duly executed the foregoing

Obligation this _____ day of _____, A.D. 20 ____.

Corporate Name Wayne D. Tra
By W.D. Tra President

Attest _____ Secretary

Capitol Indemnity Corporation
Surety _____ (SEAL)

By Todd Stein (SEAL)
Attorney in Fact

By Todd A. Stein (SEAL)
Attorney in Fact

CAPITOL INDEMNITY CORPORATION
POWER OF ATTORNEY

CIC1923209

Bond Number

KNOW ALL MEN BY THESE PRESENTS, That the CAPITOL INDEMNITY CORPORATION, a corporation of the State of Wisconsin, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

----- MARK LEVINSON; RUTH M. PELL; TODD A. STEIN; KELLEY J. WISOR; MARY E. BRENNER-MILLER -----

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

----- ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000.00 -----

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of CAPITOL INDEMNITY CORPORATION at a meeting duly called and held on the 15th day of May, 2002.

"RESOLVED, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the CAPITOL INDEMNITY CORPORATION has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

Attest:

RJ Byrnes
Ryan J. Byrnes
Senior Vice President,
Chief Financial Officer and Treasurer
Suzanne M Broadbent
Suzanne M. Broadbent
Assistant Secretary



CAPITOL INDEMNITY CORPORATION

John L Sennott Jr.
John L. Sennott, Jr.
Chief Executive Officer and President

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of CAPITOL INDEMNITY CORPORATION, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



David J. Regele
David J. Regele
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

I, the undersigned, duly elected to the office stated below, now the incumbent in CAPITOL INDEMNITY CORPORATION, a Wisconsin Corporation, authorized to make this certificate, DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 25th day of April, 2022



Andrew B Diaz-Matos
Andrew B. Diaz-Matos
Senior Vice President, General Counsel and Secretary



WHEREAS,

CAPITOL INDEMNITY CORPORATION

located at

Middleton, Wisconsin

has complied with all the requirements of the "*Illinois Insurance Code*" applicable to said Company:

NOW, THEREFORE, I the undersigned, Acting Director of Insurance of the State of Illinois, do hereby authorize the said Company to transact its appropriate business as set forth under clause(s)

(a),(b),(c),(d),(e),(f),(g),(h),(i),(j),(k) of Class 2

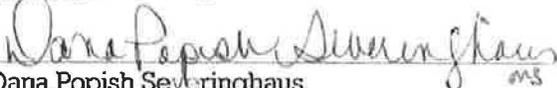
(a),(b),(c),(d),(e),(f),(g),(h) of Class 3

of Section 4 of the "*Illinois Insurance Code*" in this State in accordance with the laws thereof, until the 1st day of July, 2022.



IN TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed this Seal.

Done at the City of Springfield, this 1st day of July, 2021.


Dana Popish Sevringhaus
Acting Director of Insurance

143000-51

CAPITOL INDEMNITY CORPORATION
BALANCE SHEET
December 31, 2021

Admitted Assets

Cash and invested assets:		
Bonds	\$	618,141,054
Common stocks		157,173,176
Cash, cash equivalents and short-term investments		<u>57,267,137</u>
Total cash and invested assets		832,581,367
Investment income due and accrued		3,116,067
Uncollected premiums and agents' balances in course of collection		48,153,845
Deferred premiums, agents' balances and installments booked but deferred and not yet due		7,477,730
Amounts recoverable from reinsurers		5,024,047
Other amounts receivable under reinsurance contracts		208,405
Net deferred tax asset		15,886,386
Electronic data processing equipment and software		1,575,488
Receivables from parent, subsidiaries and affiliates		4,168,378
Other admitted assets		<u>612,440</u>
Total admitted assets	\$	<u><u>918,804,153</u></u>

Liabilities and Surplus as Regards Policyholders

Liabilities:		
Losses	\$	336,642,620
Reinsurance payable on paid losses and loss adjustment expenses		25,798,000
Loss adjustment expenses		61,286,658
Commissions payable, contingent commissions and other similar charges		442,074
Other expenses (excluding taxes, licenses and fees)		10,687,529
Taxes, licenses and fees (excluding federal and foreign income taxes)		35,705
Current federal and foreign income taxes		257,424
Unearned premiums		148,846,891
Advance premium		5,657
Ceded reinsurance premiums payable (net of ceding commissions)		7,819,842
Amounts withheld or retained by company for account of others		12,618,389
Payable to parent, subsidiaries and affiliates		11,427,656
Other liabilities		<u>890,743</u>
Total liabilities		616,759,188
Surplus as regards policyholders:		
Common capital stock		4,201,416
Gross paid in and contributed surplus		103,923,753
Unassigned funds (surplus)		<u>193,919,796</u>
Surplus as regards policyholders		302,044,965
Total liabilities and capital and surplus	\$	<u><u>918,804,153</u></u>

I, John L. Sennott Jr., CEO and President of Capitol Indemnity Corporation do hereby certify that to the best of my knowledge and belief, the foregoing is a full and true statutory Statement of Admitted Assets and Liabilities, Capital and Surplus of the Operation at December 31, 2021, prepared in conformity with the accounting practices prescribed by the Insurance Department of the State of Wisconsin. IN WITNESS WHEREOF, I have set my hand and affixed the seal of the Corporation at Middleton, Wisconsin.

John L. Sennott Jr.

John L. Sennott Jr
CEO & President

