



### AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Authorization to accept the 2022 - 2027 Street Sweeping bid with Lake Shore Recycling Services, Inc.		
Presenter & Title:	Nate Landers, Superintendent of Streets, Fleets, and Facilities		
Date:	February 22, 2022		
<b>Please Check Appropriate Box:</b>			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting		Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting		Special City Council Meeting
	Public Hearing		Other – Mayor Emergency Declaration Authorization
Associated Strategic Plan Goal/Objective: EMS-II			
Estimated Cost: \$ 81,296.96		Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Executive Summary:</b>			
<p>The FY 23 budget includes funding for street sweeping services to be performed on all City streets. The proposal contains specifications for eight full city sweeps spanning from March to the end of November and includes 36 sweeps every week for the downtown business district. Requests for proposals were placed on the City’s website and in the Daily Herald with only one bidder responding. LRS has provided this service for the City for the past 5 years and staff has been pleased with the service provided. For the first year of the contract LRS’s price remains the same as the current price. \$8,209.48 for a full City sweep and \$433.92 for the downtown business district for a total yearly cost of \$81,296.96. The price will then increase 4% per year for each additional year until November of 2027. These cost are paid by user fees through the refuse fund.</p>			
<b>Attachments:</b> <i>(please list)</i>			
<ul style="list-style-type: none"> <li>• Resolution</li> <li>• Quotes</li> <li>• Yearly Cost Breakdown</li> </ul>			
<b>Voting Requirements:</b>			
<p><i>This motion requires a simple majority of affirmative votes for passage.</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the aldermen or trustees has resulted in a tie; (b) when one half of the aldermen or trustees elected have voted in favor of an ordinance, resolution, or motion even though there is no tie votes; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
<b>Recommendation / Suggested Action:</b> <i>(how item should be listed on agenda)</i>			
Recommend Approval of Resolution Authorizing City Administrator to accept bid pricing with Lakeshore Recycling Systems, Inc. for Street Sweeping services			

**RESOLUTION NO. 2022-17**  
**RESOLUTION AUTHORIZING ACCEPTANCE OF**  
**2022-2027 Street Sweeping Services Bid from Lakeshore Recycling Systems**

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**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** That the City Administrator is hereby authorized to accept, on behalf of the City of Geneva, the street sweeping bid from Lakeshore Recycling Services, Inc. as outlined in "Exhibit A".

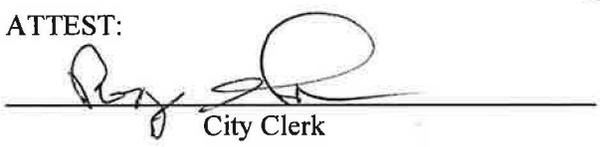
**SECTION 2:** This Resolution shall become effective from and after its passage as in accordance with law.

**PASSED** by the City Council of the City of Geneva, Kane County, Illinois, this 7<sup>th</sup> day of March, 2022

**AYES:** 9 **NAYS:** 0 **ABSENT:** 1 **ABSTAINING:** 0 **HOLDING OFFICE:** 10

Approved by me this 7th day of March, 2022.

  
Mayor

**ATTEST:**  
  
City Clerk

**INDEPENDENT CONTRACTOR AGREEMENT  
BY AND BETWEEN CITY OF GENEVA AND LAKESHORE RECYCLING SYSTEMS, INC.**

This Independent Contractor Agreement (Agreement) is between City of Geneva, an Illinois municipal corporation (hereinafter referred to as “Geneva” or “City of Geneva”) and Lakeshore Recycling Systems, Inc. (hereinafter referred to as “LRS” or “Contractor”). In consideration for the mutual promises set forth below, the parties agree as follows:

1. **Business.** The contractor is engaged in the independent business and occupation as a street sweeping services contractor. LRS represents that he is knowledgeable and skilled in the following:

2. **Services.** The Contractor agrees to provide the following services under this Agreement during the Contract Term, which shall commence on May 01, 2022 and terminate on April 30, 2027: Street Sweeping Services.

3. **Independent Contractor.** The Contractor acknowledges and agrees that the contractor is an independent contractor and not an agent or employee of the City of Geneva. The City of Geneva has sole discretion to determine when, contractor will perform services as well as the methods and techniques which will best accomplish the services to be provided under this Agreement. However, the contractor warrants that such methods and techniques will be in accordance with ethical and reputable business practices and that the contractor has the requisite expertise, ability, and skill to render the service required by this Agreement.

4. **Conflicts.** Nothing in this Agreement is intended to preclude the contractor from performing services for other entities and individuals. However, the contractor agrees not to engage in any activity that conflicts with the Geneva’s business interests or interferes with the independent exercise of the City of Geneva’s judgment in the best interests of the City of Geneva.

**5. Compensation.**

a. For the services to be rendered under Paragraph 2 above, Geneva will pay the Contractor the sum \$81,293.12 for street sweeping services throughout the City (8 full sweeps) and central business district (36 weekly sweeps) and the sum \$150.00 per hour for as needed sweeping services. There will be a 4% increase in price per year until termination of contract period.

b. Contractor will submit his request for payment to Geneva at the end of each month.

6. **Taxes.** Neither federal, state, nor local payroll taxes of any kind or state disability insurance will be paid or withheld on behalf of the contractor. The contractor will not be treated

as an employee with respect to the services performed under this Agreement for federal or state tax purposes. The contractor understands that if it is not a corporation, he may be liable for self-employment (social security) tax to be paid as required by law.

7. **Benefits.** Because the contractor is engaged in his own independently established business, the contractor is not eligible for, and shall not participate in, any employee fringe benefit plan provided by the City of Geneva to its employees, including but not limited to sick pay, vacation pay, group medical and dental coverage, pension, and profit-sharing. No workers' compensation insurance will be provided by the Geneva for the contractor or any of its employees. The contractor agrees to obtain workers' compensation insurance for all of his employees and to provide the City of Geneva with a certificate of workers' compensation insurance coverage, as permitted by applicable law.

8. **Agency.** The contractor has no authority to bind the City of Geneva, to enter into any contracts or agreements on behalf of the City of Geneva, or to represent that it has the authority to do so. This Agreement does not create a partnership, joint venture, or loaned servant arrangement between the parties.

9. **Indemnification.** The City of Geneva shall not be responsible for any action or failure to act by the contractor. The contractor agrees to indemnify and hold harmless the City of Geneva, its officers, directors, employees, agents, assigns, and successors against any claims, demands, or liability related to or arising out of the contractor's breach of any representation in this Agreement, failure to properly perform any obligations under this Agreement, and for any violations of law.

10. **City of Geneva Property.** Upon termination of the contractor's relationship with the City of Geneva, the contractor agrees to return all Geneva equipment to the City of Geneva.

11. **Statements.** The contractor agrees to refrain from making any public or private statement about the City of Geneva or its officers, Members or employees that would be injurious to the City of Geneva's business or reputation or which would, directly or indirectly, interfere with the business of the City of Geneva.

12. **Termination.** Either party may terminate this Agreement upon 60 days' written notice to the other.

13. **Successors.** This Agreement shall be binding on and run to the benefit of the parties and their heirs, successors, and assigns.

14. **Applicable Law.** This Agreement shall be governed by and interpreted under Illinois law.

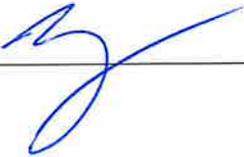
15. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable, that provision shall be severable, and the remaining provisions of this Agreement will be fully enforceable.

16. **Nonwaiver.** The failure of either party at any time to require the performance by the other party of any provision of this Agreement shall in no way affect that party's right to subsequently enforce that provision.

17. **Survival.** The provisions of paragraph 11 of this Agreement shall survive the termination of the business relationship between the parties.

18. **Entire Agreement.** This Agreement embodies the entire agreement between the parties with respect to its subject matter, and it supersedes all prior agreements, whether written or oral. No amendment of this Agreement shall be effective unless in writing and signed by both parties.

**CONTRACTOR:**

By:  \_\_\_\_\_  
Date: 5-27-22

**CITY OF GENEVA:**

By:  \_\_\_\_\_  
City Administrator  
Date: 05/27/2022



**SEALED BID ENCLOSED**

***STREET SWEEPING SERVICES***

***CALENDAR YEAR 2022 - 2027***

**CITY OF GENEVA**

**PUBLIC WORKS DEPARTMENT**

**ATTN: NATE LANDERS, SUPERINTENDENT OF STREETS, FLEETS AND FACILITIES**

**22 S. 1<sup>ST</sup> STREET**

**GENEVA, ILLINOIS 60134**

**HAND-DELIVERED: FEBRUARY 11, 2022**

**1655 Powis Road, West Chicago, Illinois 60185**

**CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)**





## **STREET SWEEPING SERVICES, CALENDAR YEAR 2022 - 2027**

**City of Geneva Public Works**

Street Sweeping Services

Attn: Nate Landers

22 S. 1<sup>st</sup> Street

Geneva, Illinois 60134



***Respectfully submitted: Friday, February 11, 2022***

Brian Grosse, Vice President, CleanSweep

Jeff Robinson, General Manager, CleanSweep

Jennifer Tormey, CleanSweep Operations Manager

Stacy Hansen, CleanSweep Operations Support Specialist

Jim Engineer, LRS Government Affairs

**1655 Powis Road, West Chicago, Illinois 60185**

**CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)**





February 11, 2022

**Mr. Nate Landers**

Superintendent of Streets, Fleets, and Facilities

City of Geneva

22 S. 1<sup>st</sup> Street

Geneva, Illinois 60134

**Re: LRS Bid: City of Geneva Street Sweeping CY 2022 - 2027**

Dear Nate,

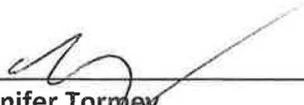
On behalf of all of us at LRS, and in particular our CleanSweep drivers, mechanics and management team, thank you for the opportunity to serve the City of Geneva as your safe and reliable street sweeping partner. We are pleased to submit this bid for consideration, and remain grateful for the Village's trust.

CleanSweep today is the street sweeping partner of choice for more than 50 municipalities across greater Chicago; as well as leading construction firms, excavation companies, property managers, industrial plants and community colleges.

Our Public Works customers depend on partners who are experienced, tried-and-tested, and who bring a sense of priority and personal responsibility to every sweep. CleanSweep has forged that reputation of trust, responsiveness and reliability by anticipating the unexpected and building an unrivaled portfolio of safe street sweeping experience.

We continuously maintain and reinvest in our fleet of sweeper trucks, ensuring our work performed is in accord with the highest safety, efficiency and performance standards in the industry. Finally, as an important extension of your public works team, we are pleased to inform that our crew of experienced and friendly drivers are steeped in safety best practices and cross-trained on troubleshooting basic maintenance issues.

We thank you for your consideration and look forward to being of service.

  
\_\_\_\_\_  
**Jennifer Tormey**

CleanSweep Operations Manager

Mobile: (773) 619-6180

[jtormey@lrsrecycles.com](mailto:jtormey@lrsrecycles.com)

1655 Powis Road, West Chicago, Illinois 60185

CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)





## STRENGTHS & DIFFERENTIATORS

**COMMITMENT TO SERVICE EXCELLENCE** With a full fleet of sweepers on the road daily, LRS provides timely, professional and reliable street sweeping services for our valued municipal customers. LRS CleanSweep is committed to service excellence, backed by experienced operations and logistical expertise, an unrivaled safety track record, proactive communication, and reporting.

**PROACTIVE COMMUNICATION** For each sweep cycle, an experienced driver is assigned and will correspond with the municipalities' designated representative. Sweeping drivers will turn in maps daily that show the streets swept and the amount of water used from the municipality. A CleanSweep representative also will be communicating with the designated contact to relay any additional information.

**STREET REPORTING & DATA TRACKING** Sweeping drivers are trained and expected to be an extension of the municipality's team. Drivers are required to communicate any noteworthy items to the municipality. This includes reporting potholes, broken branches, parked cars, etc. Equally important, drivers are trained to monitor grates to ensure that drain systems are clear from debris.

**GPS MONITORING AND TRACKING** LRS CleanSweep provides top-of-the-line and innovative solutions to ensure each municipality has the information needed in order for LRS to meet the standards of the municipality. For this reason, all of LRS' CleanSweep vehicles are equipped with GPS tracking units.

**REGENERATIVE AIR SWEEPERS** LRS CleanSweep utilizes the most sophisticated equipment coupled with highly trained drivers. As the leading street sweeping provider in the Midwest, LRS understands the importance of using regenerative air sweepers in municipalities for standard cycle sweeps. Regenerative air sweepers provide the strongest vacuum suction to pick up both visible debris and non-visible particulates. Regenerative air sweepers keep sediments out of storm sewers, significantly decreasing costly storm sewer maintenance.

1655 Powis Road, West Chicago, Illinois 60185

CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)





## CleanSweep Fleet Equipment Checklist

Updated: February 2022

Unit	Make	Model	Year	Type	Body	Water
309	Sterling	SC8000	RB 2013	Regen. Vac	Schwarze A7	470G
311	Sterling	SC8000	2006	Regen. Vac	Schwarze A7	470G
318	GMC	T-Srs FCB042	2009	Regen. Vac	Schwarze A7	470G
319	Freightliner	SC8000	RB 2009	Mechanical	Eagle	280G
320	Sterling	SC8000	2006	Regen. Vac	Schwarze A7	470G
321	GMC	T-Srs FCB042	RB 2015	Regen. Vac	Schwarze A7	470G
322	Sterling	SC8000	RB 2015	Regen. Vac	Schwarze A7	470G
323	Sterling	SC8000	2007	Regen. Vac	Schwarze A7	470G
324	Sterling	Acterra	2007	Regen. Vac	Schwarze A7	250G
325	Sterling	Acterra	2008	Regen. Vac	Schwarze A7	250G
326	Sterling	SC8000	2016	Regen. Vac	Schwarze A7	350G
327	Freightliner	M6	2018	Mechanical	Schwarze Avalanche	470G
328	Peterbilt	SC9000	2019	Regen. Vac	Schwarze A9	600G
329	Peterbilt	SC9000	2019	Regen. Vac	Schwarze A9	600G
330	Peterbilt	SC9000	2019	Regen. Vac	Schwarze A9	600G
333	International	4300 SBA	2013	Regen. Vac	Schwarze A9	325G
334	International	4300 SBA	2013	Regen. Vac	Schwarze A9	325G
335	International	4300 SBA	2013	Regen. Vac	Schwarze A9	325G
337	Freightliner	M2	2014	Regen. Vac	Elgin Crosswind	275G
338	Freightliner	M2	2015	Regen. Vac	Elgin Crosswind	275G
339	Peterbilt	SC9000	2020	Regen. Vac	Schwarze A9	600G

*LRS CleanSweep sweeper trucks are painted in blue and white and feature all required IDOT equipment/lights, including flashing safety and on-board arrow/directional lights, fire extinguisher, and other safety features.*

Attest: Jennifer Tormey, CleanSweep Operations Manager

1655 Powis Road, West Chicago, Illinois 60185

CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)





## *CleanSweep*

Why is street sweeping critical to our environment? Partnering with a trusted street sweeping provider is the most effective way to keep storm drains free from the build-up of dangerous contaminants that can enter sewer systems, catch basins and local bodies of water. Municipalities also depend on street sweeping to keep neighborhoods, parking lots and downtown districts beautiful, for leaf control, and efficient disposal of street sweeping debris.

Building on a legacy of street sweeping success for more than 20 years, LRS CleanSweep is the street sweeping partner of choice for more than 50 municipalities throughout northern Illinois. CleanSweep also remains the go-to partner for leading construction firms, developers, retail organizations, facilities maintenance teams, homeowner associations, property managers, schools and large industrial plants.

## *LRS*

LRS is among the nation's leading independent waste diversion, recycling and portable services providers. Since 2013, LRS has specialized in providing comprehensive, fully integrated waste diversion and recycling services for millions of residential and commercial customers across nine states: Illinois, Wisconsin, Iowa, Indiana, Michigan, Minnesota, Tennessee, Arkansas and Kansas.

Diversified and growing exponentially, LRS also offers affordable roll-off container services, C&D recycling, portable restroom rentals, municipal and commercial street sweeping, mulch distribution, on-site storage, and temporary fencing.

LRS owns and operates 62 facilities, safely deploys a fleet of fuel-efficient trucks, and thrives on the passion of more than 1,850 full-time employees. The company provides safe, innovative, sustainability-driven services to clean and beautify the cities, neighborhoods, and communities it serves. To learn more visit [www.LRSrecycles.com](http://www.LRSrecycles.com).

**1655 Powis Road, West Chicago, Illinois 60185**

**CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)**





***LRS CleanSweep Operator Personnel:***

1. Dale Brzoska
2. George Lekas
3. Ron Kokalj
4. Brian Salmer
5. Martin Garcia
6. Juan Montano-Cruz
7. Antwan Gallion
8. Kyle Cassin
9. Manuel Orozco
10. Elias 'Louie' Strompolis
11. Patrick Snell
12. Joseph Wayne
13. Scott Mueller
14. Steve Daley
15. Christie Villegas
16. Chris Hill
17. Bob Ott

***All LRS CleanSweep operators are:***

- ✓ **Union:** a part of the International Brotherhood of Teamsters, Local 673.
- ✓ **Class B**, and in some cases **Class A, CDL holders;**
- ✓ **Cross-trained on safety, maintenance** best practices throughout the sweep season and some during Winter months;
- ✓ **Responsive** in working with our maintenance teams to relay any truck performance issues;
- ✓ **Actively trained** in routine operations and maintenance by representatives of our truck manufacturer/dealer;
- ✓ **Randomly spot-checked** by LRS CleanSweep supervisors and operations managers; and
- ✓ **Experienced**, possessing on average 6-7 years of street sweeping experience in greater Chicago.

***AFTER-HOUR EMERGENCY SERVICES***

LRS is pleased to provide experienced after-hours emergency contacts for troubleshooting and dispatching issues, questions or concerns. Following are contacts:

Jennifer Tormey	CleanSweep Operations Manager
Stacy Hansen	CleanSweep Operations Support Specialist

**Local, Accessible 24X7 Operations:**

Hotline: 833/222-2260 | Operations, dispatching, maintenance: 1655 Powis Road, West Chicago  
Group email: [cleansweep@lrsrecycles.com](mailto:cleansweep@lrsrecycles.com)

1655 Powis Road, West Chicago, Illinois 60185

CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)





## **EXPERIENCE & QUALIFICATIONS**

LRS CleanSweep heritage and street sweeping experience extends back to 2005, through Hoving CleanSweep, one of the region's most experienced and respected street sweeping providers. LRS acquired Hoving in January 2017, entering the street sweeping and Pitstop portable services lines of business. Since 2017, LRS has grown its street sweeping line of business, investing in new trucks and continuing to maintain one of the region's largest fleets.

We are proud of our relationship with the City of Geneva through the years, encompassing street sweeping and portable restroom services for the City and the Mill Creek SSA, and serving City of Geneva residents as the City's Municipal Solid Waste and Recycling provider. Hoving's **KJ Loerop** today serves as LRS' Director of Business Development; and **Greg Miller** and **Andy Ferrer** remain with LRS leading the Pitstop portable services team with ancillary/after-hours support to CleanSweep as needed.

**CLEANSWEEP TEAM** – *all members of the CleanSweep team, including all LRS executive management, reside and work in Chicago and its collar counties.*

**Jennifer Tormey**, *CleanSweep Operations Manager*, is an experienced transportation (trucking), safety and operations executive with 21 years of frontline experience. Jen earned a Business Management degree from St. Xavier University in Chicago, and completed a secondary degree in Law Enforcement and Sociology from Western Illinois University. Jen also holds a Six Sigma Green Belt certification from the Management and Strategy Institute.

**Stacy Hansen**, *CleanSweep Operations Support Specialist*, brings more than 24 years' experience in transportation, trucking, dispatching and sales to the CleanSweep team. Stacy completed Business Management and Human Resource Management coursework at Triton College.

**Jim Engineer** has been responsible for *CleanSweep municipal relations, bids and contracts* since he joined LRS in 2019, and previously served as a communications consultant to LRS since its founding in 2013. Jim also manages LRS' Environmental, Social & Governance (ESG) initiatives, government affairs and corporate communications. He holds a Bachelor of Arts degree in Journalism with an emphasis in Public Relations from Northern Illinois University.

**Jeff Robinson**, *General Manager, CleanSweep & Portable Services*, works closely with the CleanSweep team in providing executive-level oversight and management. Jeff brings more than 11 years of experience in waste and recycling with a focus on industrial and manufacturing waste. Jeff earned his Bachelor's degree in Business Management from Calumet College of St. Joseph, and his MBA from the University of St. Mary.

**Brian Grosse** serves as LRS *Vice President of Portable Services and CleanSweep*. Brian is an experienced executive and entrepreneur. In 2013, he founded Prime Portables, a leading portable restroom company acquired by LRS in 2018. Today, Brian holds executive responsibility for CleanSweep and all LRS portable services divisions. Brian earned his Executive MBA from Northern Illinois University in 2021, and his undergraduate degree from the University of Iowa.

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**CLEANSWEEP SAFETY RECORD**



At LRS, safety has always remained a **core company value**, and more than just a priority. Our award-winning Live Safety program is broken down into three elements: training, communication and recognition. Through these important elements, LRS has built a culture of safety that focuses not only on following safety practices at work, but incorporating safety on a 24/7 basis for all employees and their families.

In addition to conducting daily pre- and post-sweep checks of their vehicles, CleanSweep drivers are required to attend weekly safety meetings, reviewing and refreshing on safety best practices, laws and regulations, and teachable moments. Drivers also participate in random drug testing, and random safety and performance spot-checks conducted by LRS CleanSweep supervisors.

Drivers also receive several training sessions conducted by subject-matter experts of our sweeper truck manufacturer that touch on various safety and maintenance features on each sweeper truck.

Finally, new drivers are cross-trained with more experienced ‘mentor’ drivers in the same sweeper initially, and then working in tandem in the same town to ensure the town’s street sweeping needs and nuances are ingrained from both best practice and safety perspectives.

*Following are key safety metrics and scores spanning the past four years:*

Year	ORIR	EMR	TIR	Hours
2018	3.110	1.03	22.57	1993621
2019	5.349	0.94	26.4	2206108
2020	5.167	0.90	27.4	2090077
2021	6.511	0.73	22.0	2856873

**STREET SWEEPING IN MUNICIPALITIES SIMILAR TO THE CITY OF GENEVA**

**Towns swept by LRS CleanSweep, similar in size and scope to the City of Geneva, include:**

**Village of Carol Stream**

Curb miles 222 | Disposal included | Contact: Jason Pauling, Streets Supervisor, 630/871-6269  
Cycles: 8 | Contract size: \$72,000 annually in 2021

**Village of Woodridge**

Curb miles: 228 | Disposal included | Contact: Scott Sramek, Public Works Foreman, 630/768-6701  
Cycles: 5 | Contract size approx. \$67,500 annually in 2021

**Village of Carpentersville**

Curb miles: 200 | Disposal not included | Contact: Mark Self, Streets Superintendent, 224/293.1600  
Cycles: 7 | Contract size approx. \$71,500 annually in 2021

**1655 Powis Road, West Chicago, Illinois 60185**

**CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)**





## **SCOPE OF WORK**

LRS understands the scope of work as outlined in the bid specifications. LRS will work with you on a detailed street sweeping calendar year for the year. Before each scheduled sweep, LRS will communicate to confirm the start date and provide additional information such as drivers, the number of trucks in town, and what sections will be swept that day.

Our team will print maps and assign sections to drivers so each driver has a specific area to complete each day. Drivers are required to highlight the sections of the map they complete, and report any relevant ancillary items, from broken branches to potholes. LRS also will maintain constant contact for scheduling dumpster drop-offs and exchanges, and will have the dumpster picked up after the sweep cycle is completed.

Our drivers will check in at your Public Works facility, in-person or by phone, prior to each day's sweep start and at the completion of each day's sweeping. They will submit their tickets for signature, including in-out time and reporting water usage. Drivers then submit a second copy of the ticket along with completed maps to CleanSweep supervisors. Driver tickets, maps and GPS reports are then scanned and submitted to your office.

Finally, all LRS CleanSweep drivers attend a mandatory weekly safety meeting as part of our award-winning Live Safety program. Drivers are updated by the CleanSweep Operations Manager and regional head of safety on all safety-related matters, including but not limited to: rules/regulations, best practices, equipment, maintenance, operations and Q&A to address any concerns or issues.

## **STREET SWEEPING METHODOLOGY & QUALITY ASSURANCE**

- ✓ GPS in trucks (third-party provider: 3<sup>rd</sup> Eye GPS Tracking).
- ✓ Daily driver and operations communication, including transmission maps of completed streets.
- ✓ Random spot checks of driver and truck performance during sweeps.
- ✓ Random drug testing to ensure driver compliance Live Safety Program, and all Federal/State laws.
- ✓ Ongoing training throughout the year for the drivers to ensure safety, maintenance and operations best practices are in compliance.
- ✓ New mechanic mentor/mentee training program in partnership with Universal Technical Institute to impart and accelerate knowledge and best practices on effective street sweeper maintenance.
- ✓ Ongoing driver training conducted by LRS CleanSweep management and the manufacturer of our street sweeping equipment.
- ✓ Stringent new hire training program.
- ✓ Frequent communication addressing completion information, issues, questions, concerns.
- ✓ Other items: alerts for drivers who are idle for over 30 minutes; the same drivers typically are sent into town; pre- and post-sweep vehicle inspections; daily cleanout by drivers; and truck wash/cleaning at day's end by our maintenance team.

1655 Powis Road, West Chicago, Illinois 60185

CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)





## **MUNICIPAL REFERENCES**

### **Village of Woodridge**

1 Plaza Drive  
Woodridge, IL 60517  
Scott Sramek, Public Works Foreman  
2005 to present  
630/768-6701  
Contracted municipal street sweeping and disposal since 2005.

### **Village of Downers Grove**

5101 Walnut Avenue  
Downers Grove, IL 60515  
John Tucker, Streets Superintendent  
2013 to present  
630/434-5466  
Contracted municipal street sweeping and disposal since 2013.

### **Village of Burr Ridge**

451 Commerce Street  
Burr Ridge, IL 60527  
John Wernimont, Operations Supervisor  
2018 to present  
630/323-4733 Ext 6030  
Contracted municipal street sweeping and disposal since 2018.

### **Village of Carol Stream**

124 Gerzevske Lane  
Carol Stream, IL 60188  
Jason Pauling  
Streets Supervisor  
630/871-6269  
Contracted municipal street sweeping and disposal since 2018.

### **Village of Naperville**

180 Fort Hill Drive  
Naperville, IL 60540  
Dave Naley, Field Supervisor, Dept. of Public Works  
630/548-2981  
Contract municipal street sweeping and disposal since 2020.

*Additional references available on request.*

**1655 Powis Road, West Chicago, Illinois 60185**

**CleanSweep hotline: 833/222-2260 | [www.lrsrecycles.com/services/clean-sweep-street-sweepers/](http://www.lrsrecycles.com/services/clean-sweep-street-sweepers/)**



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

Lakeshore Recycling Systems, LLC  
5500 Pearl Street  
Rosemont, IL 60018

### OWNER:

(Name, legal status and address)

City of Geneva  
22 S. 1st Street  
Geneva, IL 60134

### SURETY:

(Name, legal status and principal place of business)

Berkley Insurance Company  
1250 E. Diehl Road, Suite 200  
Naperville, IL 60563  
Mailing Address for Notices  
1411 Opus Place, Ste. 450  
Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 5% Five Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)

Street Sweeping Services Calendar Year 2022-2027

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of February, 2022

  
\_\_\_\_\_  
(Witness)

Lakeshore Recycling Systems, LLC  
(Principal)

By:   
(Title) CleanSweep OPS Manager

Berkley Insurance Company  
(Surety)

By:   
(Title) Kelly A. Gardner Attorney-in-Fact









State of Illinois

County of DuPage

SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)

I, Alexa Costello Notary Public of DuPage County, in the State of Illinois,

do hereby certify that Kelly A. Gardner Attorney-in-Fact, of the Berkley Insurance

Company who is personally known to me to be the same person whose

name is subscribed to the foregoing instrument, appeared before me this day in person, and

acknowledged that she signed, sealed and delivered said instrument, for and on behalf of the

Berkley Insurance Company for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Downers Grove in

said County, this 14th day of February, 2022.

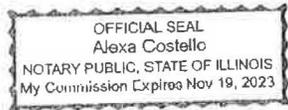
Alexa Costello

Notary Public

Alexa Costello

My Commission expires:

November 19, 2023





## **Appendix A – Insurance Requirements**

### **City of Geneva Municipal Code 8-3-7 Certificate of Insurance Requirements**

Contractor shall carry all insurance coverage required by law. In addition, the Contractor shall carry, at its own expense, at least the following insurance coverage with a duly licensed and registered insurance company in the State of Illinois having a minimum A.M. Best rating of A-VI:

- (a) Workers' Compensation & Occupational Diseases Insurance - Statutory amount for Illinois
  
- (b) General Liability Insurance:
  - 1) Five million dollars (\$5,000,000.00) for bodily injury or death to each person;
  
  - 2) Five million dollars (\$5,000,000.00) for property damage resulting from any one accident; and
  
  - 3) Five million dollars (\$5,000,000.00) for all other types of liability;
  
- (c) Automotive Liability Insurance:
  - 1) Automobile liability for owned, non-owned and hired vehicles with a combined single limit of one million dollars (\$1,000,000.00) for personal injury and property damage for each accident;



- (d) Umbrella or excess liability coverage of \$5,000,000.
  
- (e) Contractor's insurance policy shall name City as an additional insured on the General Liability, Automotive Liability and Excess Liability insurance policies. The insurance coverage shall be written with insurance companies acceptable to City. All insurance premiums shall be paid without cost to City. The Contractor shall furnish to City a Certificate of Insurance attesting to the respective insurance coverage for the full contract term. Contractor shall submit satisfactory proof of insurance simultaneously with the execution of the contract.
  
- (f) All insurance policies shall provide that the City shall receive written notice of cancellation or reduction in coverage of any insurance policy thirty- (30) days prior to the effective date of cancellation





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cottingham & Butler Michael Saladino 800 Main St. Dubuque IA 52001	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C, No, Ext):</b> 563-587-5000	<b>FAX (A/C, No):</b> 563-583-7339
<b>E-MAIL ADDRESS:</b> _____		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> American Zurich Insurance Company		40142
<b>INSURER B:</b> Zurich American Insurance Company		16535
<b>INSURER C:</b> Landmark American Insurance Company		33138
<b>INSURER D:</b> Navigators Insurance Company		42307
<b>INSURER E:</b> _____		_____
<b>INSURER F:</b> _____		_____

**INSURED**  
 LRS Holdings, LLC  
 Lakeshore Recycling Systems LLC  
 6132 Oakton Street  
 Morton Grove IL 60053  
 LAKEREC-01

**COVERAGES**                      **CERTIFICATE NUMBER:** 640744852                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____			GLO0111153-05	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP0111154-05	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			LHA096603	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
A B	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC0111152-05 WC7550640-04	12/31/2021 12/31/2021	12/31/2022 12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Excess Umbrella			CH21EXCZ03X3BIC	12/31/2021	12/31/2022	Occ/Agg Limit \$5,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Additional Named Insureds: Heartland Recycling, L.L.C., Hoving Clean Sweep, LLC and Hoving Pit Stop, LLC, K. Hoving Recycling & Disposal, LLC, Dekalb County Recycling Systems, LLC, Active Disposal Co; Badgerland RE Holdings, LLC, Ecology Solutions, LLC, LRS Holdings, LLC ; Roy Strom Refuse Removal Services, LLC; Greenwood Development, LLC; Greenwood Transfer, LLC; LRS Strom RE Holdings, LLC; LRS Portables LLC; LRS Exchange, LLC; LRS Septic, LLC, LRS of Minnesota, LLC; LRS Portables, LLC dba Jimmy's Johnnys, Inland Waste Solutions LLC Dba Orion Waste Solutions, LRS Portables LLC dba Joy's Johns

City of Geneva is additional insured on the General Liability and Auto Liability policies per written contract between the named insured and the certificate holder that requires such a status subject to the terms and conditions of the endorsement attached to the policy. The Umbrella or Excess policy is follow form subject to all terms and conditions of the policy.

<b>CERTIFICATE HOLDER</b>  City of Geneva Public Works Street Sweeping Services Attn: Nate Landers 22 S 1st Street Geneva IL 60134	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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## **"EXHIBIT B"**

### **BASE PROPOSAL/ FEE SCHEDULE**

Proposers will be required to submit costs for Street Sweeping Services in several ways based on the following Fee Schedule. Proposers will be compensated for Services either on an Hourly Rate or on a Lump Sum Cost based on the work performed (one (1) complete sweep of proposed area/ route). Proposers will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose proposal best meets the requirements of this RFP. It is understood that the contractor(s) will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, equipment, materials, and supplies to complete the contracted work.

#### **Notes:**

1. All curb miles are approximations. It is the contractor's responsibility to verify all conditions and length before submitting a proposal.
2. City staff shall have the right to modify, reduce or delete the amount of sweeping, schedules, routes, frequency, phases, standards and days of sweeping with prior notice to Contractor. City staff also has the right to accept only portion of the proposed work as acceptable to Contractor.
3. The Contractor will be provided the latitude in establishing work schedules which correspond to the City's route schedules, manpower and equipment resources. The Contractor will be provided the opportunity to discuss with the City adjusting established schedules to meet special circumstances. The City will make all final decisions pertaining to adjustment of schedules based on feasibility and efficiency with the goal of completing sweeping on the day scheduled.



**A. Residential, State Route, Commercial & Manufacturing District Street Sweeping (Approx. 250 curb miles)**

- Exhibit C Maps – All City & State streets within the City except for the Downtown Sweeping Routes.

Eight (8) complete sweeps on the following schedule:

- |                           |                              |
|---------------------------|------------------------------|
| 1. Last Week of March     | per sweep \$ <u>8209.48</u>  |
| 2. First Week of May      | per sweep \$ <u>8,209.48</u> |
| 3. Last Week of June      | per sweep \$ <u>8,209.48</u> |
| 4. Mid-Week of August     | per sweep \$ <u>8,209.48</u> |
| 5. Last Week of September | per sweep \$ <u>8,209.48</u> |
| 6. Last Week of October   | per sweep \$ <u>8,209.48</u> |
| 7. Mid-Week of November   | per sweep \$ <u>8,209.48</u> |
| 8. Last Week of November  | per sweep \$ <u>8,209.48</u> |



**B. Downtown Street Sweeping (Approx. 8 curb miles)**

- Exhibit C Maps – Downtown Sweeping Streets (Identified with Red lines on "Street Sweeping Services" Map).

One (1) complete sweep each week starting Last Week of March and ending Last Week of November – Thirty-Six (36) Total

1. One (1) Complete Sweep per sweep \$433.92

**As-Needed Sweeping (TBD)**

Emergency sweeping needs, special requests or construction clean-up on an hourly rate.

1. Hourly Rate per hour \$150.00

**YEAR #2-3 & YEAR #4-5 SERVICES (% Increase)**

**PROVIDE PERCENTAGE (%) INCREASE FOR CY24/25 & CY26/27**

CY23	%4
CY24/25	%4_____
CY26/27	%4_____



## PROPOSAL CERTIFICATION

**TO:** City of Geneva Public Works  
ATTN: Nate Landers, Superintendent of Streets, Fleets, and Facilities  
1800 South Street  
Geneva, Illinois 60134

**FROM:** Organization LRS CleanSweep  
Address 1655 Powis Road  
City, State, Zip West Chicago, Illinois 60185  
  
Contact Person Jim Engineer  
Telephone # 773/951-4655  
Facsimile # 773/685-6043

### AUTHORIZED NEGOTIATORS

Name Jennifer Tormey, CleanSweep Operations Manager  
Phone # 773/619-6180  
EMAIL jtormey@lrsrecycles.com

Name Jim Engineer, LRS Government Affairs  
Phone # 773/951-4655  
EMAIL jengineer@lrsrecycles.com

In submitting this proposal, it is understood that the City of Geneva reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities with the Proposal.

In addition to this document, Offerors shall furnish with the proposal, all submittals as required herein.



**RECEIPT OF ADDENDA:** The receipt of the following addenda is hereby acknowledged:

Addendum # 1  
Dated 1/27/2022

Addendum # 2  
Dated 2/9/2022

Addendum # \_\_\_\_\_  
Dated \_\_\_\_\_

**BUSINESS ORGANIZATION**

- \_\_\_\_\_ Sole Proprietor: An individual whose signature is affixed.  
\_\_\_\_\_ Partnership: State full names, titles and addresses of all responsible principals and/or partners on attached sheet.  
 \_\_\_\_\_ Corporation: State of Incorporation: Delaware

**LIST OF OFFICERS**

President Alan T. Handley  
Vice-President Brian Grosse  
Secretary Marie Paff  
Treasurer Tom Martin

Seal (affix seal below if applicable)



Attest:

Signature of Secretary: *Neena Penner*



## REFERENCES

General Information, list below current business references for whom you have performed work similar to that required by this proposal:

Facility: Please find references enclosed in our opening narrative.  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_  
Contact EMAIL: \_\_\_\_\_  
Dates of Service: \_\_\_\_\_

Facility: Please find references enclosed in our opening narrative.  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_  
Contact EMAIL: \_\_\_\_\_  
Dates of Service: \_\_\_\_\_

Facility: Please find references enclosed in our opening narrative.  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_  
Contact EMAIL: \_\_\_\_\_  
Dates of Service: \_\_\_\_\_



## Street Sweeping Services

### Addendum 1

An addendum is being issued in regard to a discrepancy between pages 3, 5, and 6 regarding the opening of proposals.

Page 3/40 states: *Proposals will be opened in a public forum.*

Page 5/40 states: Part B under Definition: (second sentence) *Proposals will be opened and evaluated in private.*

Page 6/40 Part C under Authority: (second sentence) is redacted: ~~Responses to this RFP shall be opened in private by City officials to avoid disclosure of contents that may contain confidential or proprietary information to competing Respondents.~~

All proposals will be opened in a public forum on the date and time specified in the bid package. Please acknowledge receipt of the addendum on the following form and include in your proposal package.

Addendum 1

Issued 1/27/2022

Nate Landers

Superintendent of Streets, Fleets, and Facilities

City of Geneva

630-232-1502



FROM: Organization: LRS CleanSweep  
Address: 1655 Powis Road  
City, State, Zip Code: West Chicago, IL 60185  
Contact Person: Jim Engineer  
Telephone Number: 773/951-4655  
Facsimile Number: 773/685-6043

AUTHORIZED NEGOTIATORS:

Name: Jennifer Tormey  Phone # 773/619-6180  
Name: Jim Engineer  Phone # 773/951-4655

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. 1, Dated 1/27/2022



## Street Sweeping Services

### Addendum 2

An addendum is being issued for Street Sweeping Services

1. On the **Cover Page** of the bid document, the City lists the Calendar Years as 2022 – 2027; and

On page 7 under the header **Final Contract**, the City discloses the following language:

This Document (City of Geneva Request for Proposals to provide Street Sweeping Services, Calendar Year 2023 – 2028) will serve as the Final Contract.

The correct contract time frame will be from 2022-2027

2. On p. 9, within the **Contract Period** section, please provide clarification on the following sentence:

“Subsequent contracts will begin on April 1 and end on April 30 of the following year.”

If the Contract start date is April 1, wouldn't the end date the following year be March 31?

Contracts will run from May 1 to April 30<sup>th</sup>

3. In the **Exhibit B** section – Base Proposal/Fee Schedule, the price escalations for Year #2-3 & Year 4-5 Services appears to exclude an option year increase for **CY23**. Pricing entries for the initial contract year (2022) appear on preceding pages.

The other future years are listed in the following way. Please clarify where the CY23 price increase can be inputted.

- a. CY24/25 % \_\_\_\_\_
- b. CY26/27 % \_\_\_\_\_

I will create a new bid tab sheet with CY 23 line entry



**A. Residential, State Route, Commercial & Manufacturing District Street Sweeping (Approx. 250 curb miles)**

- Exhibit C Maps – All City & State streets within the City except for the Downtown Sweeping Routes.

Eight (8) complete sweeps on the following schedule:

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| 8. Last Week of November  | per sweep \$ <u>8,209.48</u> |



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1. One (1) Complete Sweep per sweep \$ 433.92

**As-Needed Sweeping (TBD)**

Emergency sweeping needs, special requests or construction clean-up on an hourly rate.

1. Hourly Rate per hour \$ 150.00

**YEAR #2-3 & YEAR #4-5 SERVICES (% Increase)**

**PROVIDE PERCENTAGE (%) INCREASE FOR CY24/25 & CY26/27**

CY 2023 % 4

CY24/25 % 4

CY26/27 % 4



Please acknowledge receipt of the addendum on the following form and include in your proposal package.

Addendum 2

Issued 2/9/2022

Nate Landers

Superintendent of Streets, Fleets, and Facilities

City of Geneva

630-232-1502



FROM: Organization: LRS CleanSweep  
Address: 1655 Powis Road  
City, State, Zip Code: West Chicago, Illinois 60185  
Contact Person: Jim Engineer  
Telephone Number: 773/951-4655  
Facsimile Number: 773/685-6043

AUTHORIZED NEGOTIATORS:

Name: Jennifer Tormey  Phone # 773/619-6180  
Name: Jim Engineer  Phone # 773/951-4655

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. 2, Dated 2/9/2022

