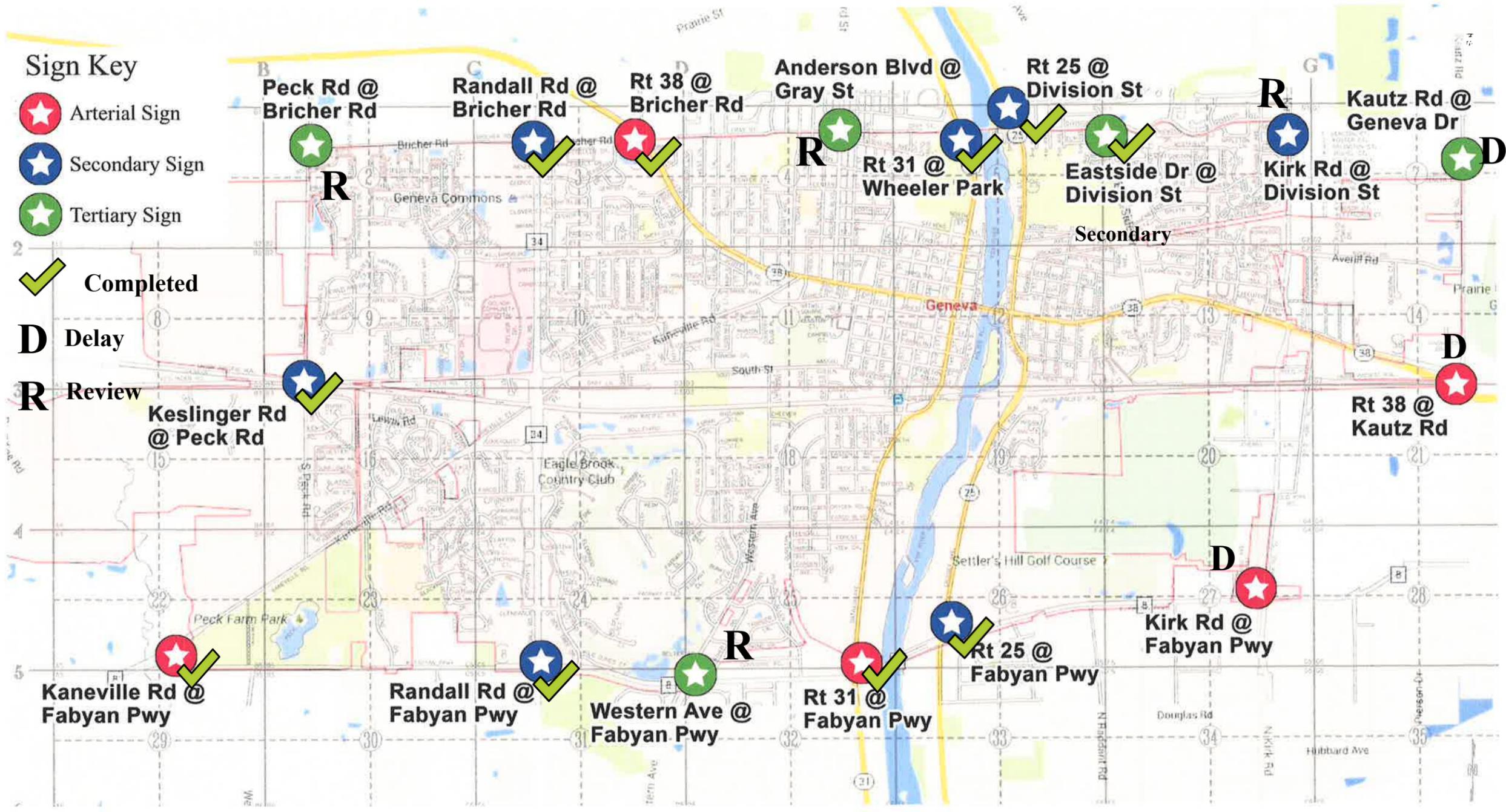




### AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Resolution Authorizing Purchase of New Identification Signs		
Presenter & Title:	Cathleen Tymoszenko, Economic Development Director		
Date:	September 25, 2023		
<b><i>Please Check Appropriate Box:</i></b>			
<input type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: EV: III			
Estimated Cost: \$ 63,773.84		Budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If "Other Funding," please explain how the item will be funded:</i>			
<b>Executive Summary:</b>			
<p>Resolution 2016-05, adopted February 1, 2016, approved an identification sign package for new and replacement monument signs as well as removal/refurbishment of the three historic signs. Locations of the monument signs are shown on the attached exhibit (the three historic signs are not shown). As depicted, ten monument sign locations are completed, three delayed (due to roadwork) and four are pending this review. Also pending this review is the replacement of the three historic signs. Replacement is needed due to the level of deterioration and IDOT's construction requirements.</p> <p>Aurora Sign Co. was the lowest responsible bidder for the Geneva sign package. Aurora Signs has presented a proposal for purchase of four tertiary monument signs and three new historic signs. A Resolution Authorizing the Purchase of New Identification Signs at a cost of \$63,773.84 is advanced for your consideration.</p>			
<b>Attachments:</b> <i>(please list)</i>			
<ul style="list-style-type: none"> <li>• Sign location Exhibit</li> <li>• Resolution Authorizing Purchase of New Identification Signs</li> </ul>			
<b>Voting Requirements:</b>			
<i>This motion requires a simple majority of affirmative votes for passage. (City Council Only)</i>			
<i>The Mayor may vote on three occasions: (a) when the vote of the alderpersons has resulted in a tie; (b) when one half of the alderpersons elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i>			
<b>Recommendation / Suggested Action:</b> <i>(how the item should be listed on agenda)</i>			
Approve Resolution Authorizing Purchase of New Identification Signs from Aurora Signs for \$63,773.84.			

- Sign Key**
-  Arterial Sign
  -  Secondary Sign
  -  Tertiary Sign
  -  Completed
  - D** Delay
  - R** Review



**RESOLUTION NO. 2023- 104**

**AUTHORIZING PURCHASE OF NEW IDENTIFICATION SIGNS  
FROM AURORA SIGN COMPANY IN THE AMOUNT OF \$63,773.84**

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**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** That the City of Geneva has determined Aurora Sign Company to be the lowest, responsible bidder of the City of Geneva Identification Signage Project; and

**SECTION 2:** That the City Administrator is authorized to execute, on behalf of the City of Geneva, a Contract with Aurora Sign Company for the creation and installation of four (4) Tertiary Geneva Signs and three (3) Historic Geneva Signs in an amount not to exceed \$63,773.84.

**SECTION 3:** This Resolution shall become effective from and after its passage as in accordance with law.

**PASSED** by the City Council of the City of Geneva, Kane County, Illinois, this 16th day of October, 2023

**AYES: \_\_\_ NAYS: \_\_\_ ABSENT: \_\_\_ ABSTAINING: \_\_\_ HOLDING OFFICE: \_\_\_**

Approved by me this \_\_\_ day of \_\_\_\_\_, 2023.

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Kevin Burns  
Mayor

ATTEST:

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City Clerk



# PROPOSAL<sup>46</sup>

211923-04

Date: 09/12/2023

Expires: 10/12/2023

Drawing Numbers:

**Project:** City of Geneva - Historic and Tertiary  
22 S First St  
Geneva, IL 60134

**Client:** City of Geneva - Monument Signs  
22 S First St  
Geneva, IL 60134

**Contact:** Cathleen Tymoszenko 630.232.7449 ctymoszenko@geneva.il.us

We are pleased to offer this proposal for the following services at the above location.

<b>Project Description:</b>	<b>Item Total:</b>
<b>1. Tertiary Monument Signs;</b> Fabricate and install four (4) single face Tertiary Geneva Signs. The Signs shall be substantially in appearance to the proforma drawings attached hereto. Customer to provide plat of surveys for each location. Additional details on Sheet 1.	\$43,984.00
<b>2. Historic Downtown Monument Signs;</b> Fabricate and install three (3) single face Historic Downtown Geneva Signs. The sign portion to be painted 1/4" aluminum. Additional details on Sheet 2 or 3. Breakaway system required for IDOT easement placement.	\$17,289.84
Engineering and Permitting	\$2,500.00
<b>Deposit Rate: 50%</b>	<b>Subtotal: \$63,773.84</b>
<b>Deposit: \$31,886.92</b>	<b>Total: \$63,773.84</b>

**TERMS:** A deposit of 50% of the total project is required with order. The balance is due within 10 days of completion invoice.

**OPTION:** A 2% DISCOUNT WILL APPLY TO PAYMENT IN FULL AT CONTRACT SIGNING. Permit costs will be billed separately.

**PERMITS:** Permit fees, engineering fees required by cities, and procurement fees will be additional. Sign construction will commence upon receipt of permit. Delivery dates are estimated from receipt of permit.

**TAXES:** The total cost of this contract is subject to the State of Illinois Service Occupation Tax (equivalent to 3.63%) effective January 1, 1990 **TO BE BILLED ON FINAL INVOICE.**

**EXCAVATION AND LANDSCAPING:** In the instance where trenching and/or excavating for a sign base is involved, Aurora Sign Company assumes no responsibility for the final reseeding, planting and/or black dirt replacement involve in this operation. Aurora Sign Company will return the area to a workable condition to allow the customer to do the final landscaping involved. The above contract pricing is calculated with engineered footings for soil types common to your area. Upon excavation of abnormal soil conditions, (i.e. loose compaction, fresh backfill, abnormal backfill, building debris, hidden concrete) additional cost may be incurred. These additional costs will be passed along to the customer at a rate of cost plus 15% for handling.

**WARRANTY:** The above signage is guaranteed against defects in workmanship for a period of 24 months after the completion date. A Maintenance Contract is available to continue regular service following the warranty period.

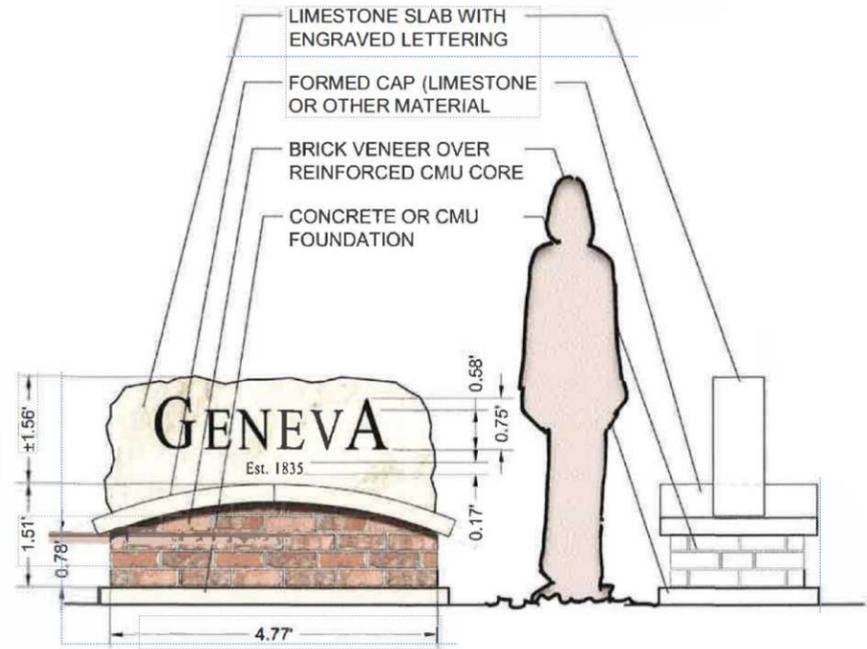
**DRAWINGS:** The drawings that are submitted with this proposal are the property of Aurora Sign Company and are to be used only in connection with work performed by them. Reproduction in whole or in part for any other purpose is expressly forbidden without written consent from Aurora Sign Company. Design and layout charges of up to \$3000.00 may be assessed for misuse or reproduction of these plans.

**Salesperson: Aaron Stoeckel**

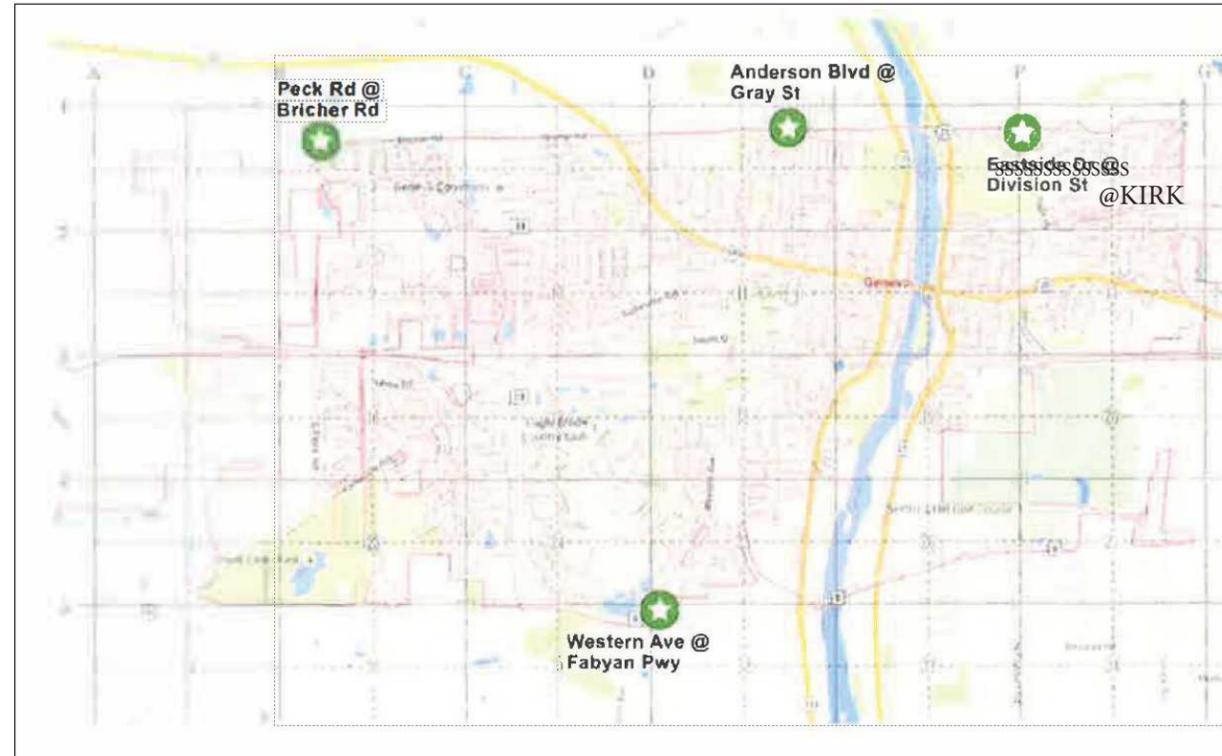
Buyer's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Seller's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

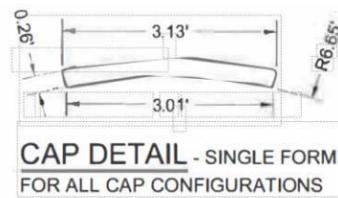
**Masonry Sign**



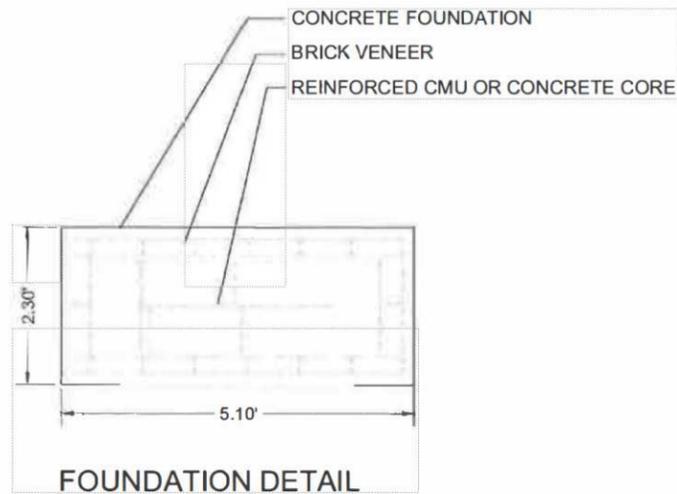
**SIGN ELEVATION**



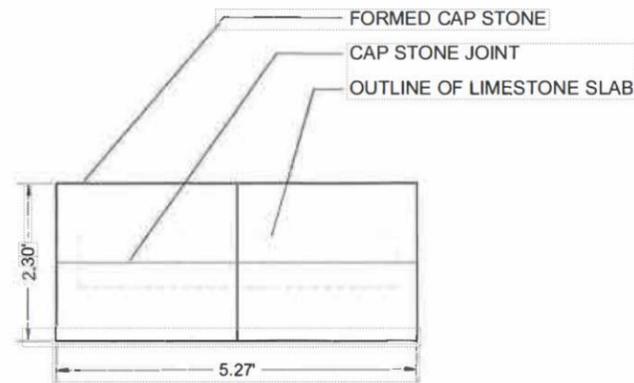
**SIGN ELEVATION**



**CAP DETAIL - SINGLE FORM FOR ALL CAP CONFIGURATIONS**



**FOUNDATION DETAIL**



**CAP DETAIL**

**Non-Illuminated Masonry Sign<sup>47</sup>  
4 Required**

**Materials:** Fabricate and install sign of limestone, concrete and brick veneer.

**SCALE 1/2"=1'** Drawn By: RA

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

**All Signs Shall Be Installed In Accordance With N.E.C. Article 600**

**Engineering Specifications**  
All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.

**Electrical Specifications**  
All Signs Fabricated as per 2017 N.E.C. Specifications

NOTE: THIS DRAWING IS THE PROPERTY OF AURORA SIGN CO. IT IS NOT TO BE REPRODUCED, COPIED, OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM AURORA SIGN CO. CHARGES OF UP TO \$2000.00 WILL BE ASSESSED FOR ANY MIS-USE OF THESE DRAWINGS.



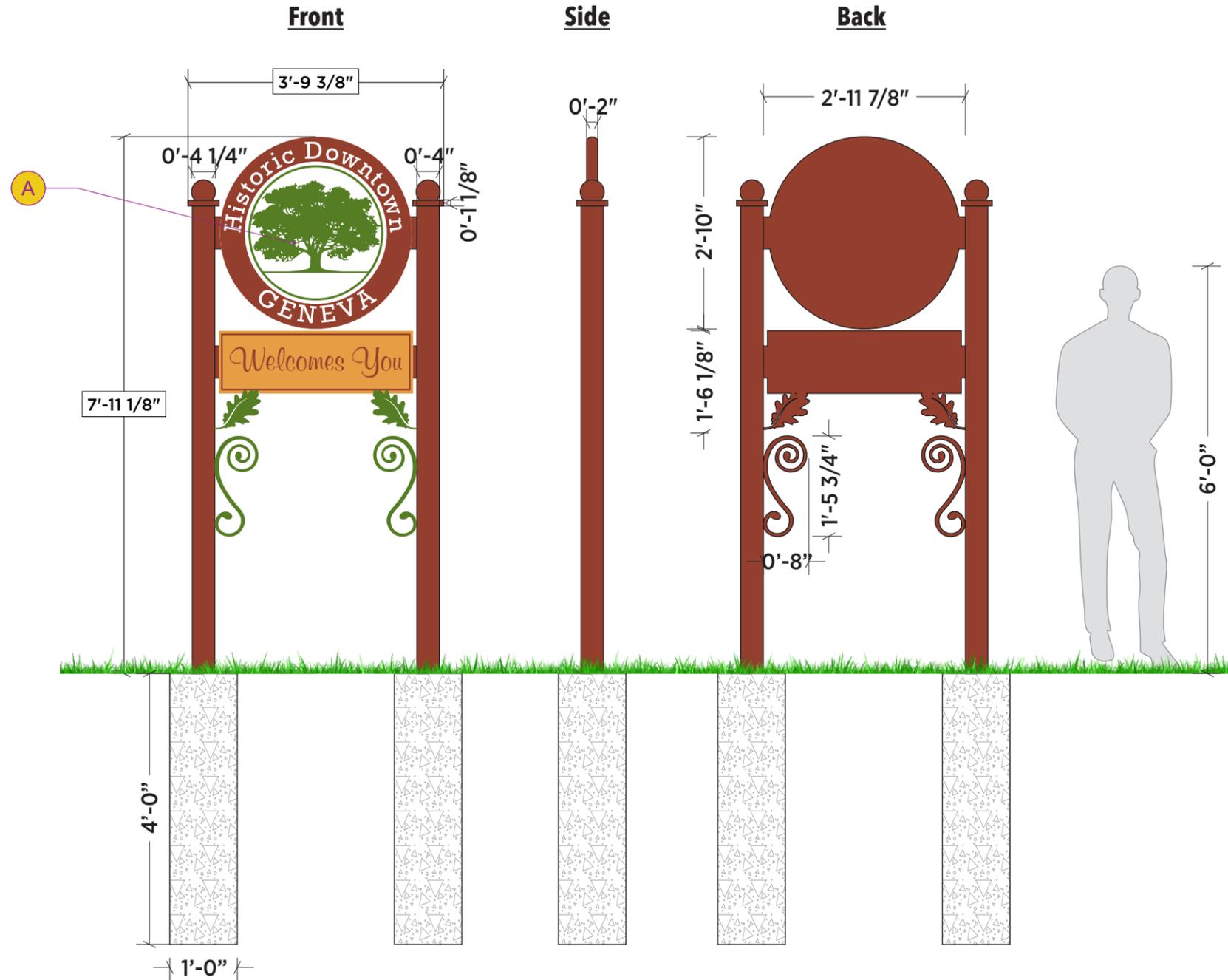
**Prepared For:** City of Geneva  
**Location Name:** Geneva

**Address:** 22 S First St  
**City/State:** Geneva, IL 60134

**Drwg:** 211923 **Sheet:** 1 **Design Date:** 9/13/2023  
Rev A: Rev D:  
Rev B: Rev E:  
Rev C: Rev F:

**LANDLORD APPROVAL SIGNATURE**

**Historic Downtown Sign**



**Non-Illuminated Aluminum Sign  
- Augered Footings With Concrete  
- 3 Required**

**Materials:** Fabricate and install sign of aluminum.

**Fabrication:** to be 1/4" routed aluminum.

**Finish:** All exposed metal surfaces to be coated with acrylic polyurethane.

**A** Whole Sign To Be Painted



**\* Information Required Prior to fabrication**

- Paint Colors
- will need IDOT approved breakaways.

**SCALE 1/2"=1'**      Drawn By: **RA**

Paint Colors      Paint

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

**All Signs Shall Be Installed In Accordance With N.E.C. Article 600**

<b>Engineering Specifications</b> All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.	<b>Electrical Specifications</b> All Signs Fabricated as per 2017 N.E.C. Specifications
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<b>Prepared For:</b> City of Geneva	<b>Address:</b> 22 S First St	<b>Drwg:</b> 211923	<b>Sheet:</b> 2	<b>Design Date:</b> 9/13/2023	<b>LANDLORD APPROVAL SIGNATURE</b>
<b>Location Name:</b> Geneva	<b>City/State:</b> Geneva, IL 60134	Rev A:		Rev D:	
		Rev B:		Rev E:	
		Rev C:		Rev F:	