



AGENDA ITEM EXECUTIVE SUMMARY

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|--|--|--|--|
| Agenda Item: | Consider Resolution to Waive Competitive Bidding and Award Purchase of Underground Switch Vaults to Utility Concrete | | |
| Presenter & Title: | Aaron Holton – Superintendent of Electric Services | | |
| Date: | February 5, 2024 | | |
| Please Check Appropriate Box: | | | |
| <input type="checkbox"/> | Committee of the Whole Meeting | <input type="checkbox"/> | Special Committee of the Whole Meeting |
| <input checked="" type="checkbox"/> | City Council Meeting | <input type="checkbox"/> | Special City Council Meeting |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | Other - |
| Associated Strategic Plan Goal/Objective: EMS-II | | | |
| | | | |
| Estimated Cost: \$27,794.04 | Budgeted? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Other Funding? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <i>If "Other Funding," please explain how the item will be funded:</i> | | | |
| Executive Summary: | | | |
| <p>Eight underground concrete switch vaults are required the Old Kirk Road Underground construction project. The City of Geneva has adopted the concrete vault specifications from Naperville, which are produced by Utility Concrete Products. Utility Concrete Products extends to Geneva the same cost that Naperville has awarded for transformer and switchgear vaults, which are competitively bid. Staff is request that competitive bidding be waived and the purchase awarded to Utility Concrete Products.</p> <p>Due to lead times from the Utility Concrete Products and the anticipated start of construction in early March, staff is requesting this agenda item be brought directly to City Council.</p> | | | |
| Attachments: <i>(please list)</i> | | | |
| <ul style="list-style-type: none"> • Resolution • Quote | | | |
| Voting Requirements: | | | |
| <p><i>This motion requires 7 affirmative votes for passage. (City Council Only)</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the alderpersons has resulted in a tie; (b) when one half of the alderpersons elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p> | | | |
| Recommendation / Suggested Action: <i>(how the item should be listed on agenda)</i> | | | |
| Approve Resolution Waiving Competitive Bidding and Awarding the Purchase of Eight Concrete Underground Switch Vaults to Utility Concrete Products in an amount of \$27,794.00 | | | |

RESOLUTION NO. 2024-22

RESOLUTION WAIVING COMPETITIVE BIDDING AND AWARDING THE PURCHASE OF EIGHT CONCRETE UNDERGROUND SWITCH VAULTS TO UTILITY CONCRETE PRODUCTS IN AN AMOUNT OF \$27,794.00.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS, as follows:

SECTION 1: That the City Administrator is hereby authorized, on behalf of the City of Geneva, to waive competitive bidding and award the purchase of eight concrete underground switch vaults to Utility Concrete Products in an amount of \$27,794.00 in the form attached hereto.

SECTION 2: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois, this 5th day of February 2024.

AYES: __ NAYS: __ ABSENT: __ ABSTAINING: __ HOLDING OFFICE: __

Approved by me this 5th day of February, 2024.

Mayor

ATTEST:

City Clerk



Utility Concrete Products, LLC
 2495 W. Bungalow Road
 Morris, IL 60450
 Phone: (815) 416-1000
 Fax: (815) 416-1100

606
Quote Number: 43788
 Quote Date: 11/16/2023

| | | | |
|---------------------|--|----------------------|-------------------------------|
| Bill to: | City of Geneva 1800 South St. Geneva, IL 60134 | Project: | SWGR-G 1393 Geneva, IL |
| Contact: | Jennifer | Site Contact: | |
| Phone: | (630) 232-1503 | Fax: | (630) 208-1503 |
| Customer ID: | CITY00010 | ShipVia: | |
| Terms: | NET 30 | PO: | |
| | | Sales Rep: | Mary Ashley |

| Qty | Item | Description | Unit Weight | UOM | Unit Price | Extension |
|-------------------------------|-------------|---|-------------|------|------------|-------------|
| Structure: SWGR-G 1393 | | | | | | |
| 8 | SWGR-G/1393 | 6'-10"x6'-3"x3'-0" w/ 6" walls Switch Gear Foundation | 5,290 | EACH | | |
| 1 | FGHTCC | Freight - Common Carrier | 0 | LOAD | | |
| 1 | FGHTUCP | Freight - Self-Unloading Truck | 0 | LOAD | | |
| | | | | | | \$27,794.04 |

Total Weight 42,320

| | |
|--------------------|-------------|
| Taxable | \$0.00 |
| Non-Taxable | \$27,794.04 |
| Sub Total | \$27,794.04 |
| Tax | \$0.00 |
| Total | \$27,794.04 |

FREIGHT - Common Carrier with unloading by installing contractor.

*Maximum of 48,000 #'s per load for legal loads.

*1 hour is allowed for unloading, \$65/hr. for anytime thereafter. \$120/hr. for oversized loads.

*Freight is based on shipping full loads. If additional/partial loads are required additional costs may apply.

*Deliveries are applicable Monday-Friday (daytime). For oversized loads; 1/2 hr. before sunrise to 1/2 hr. after sunset.

FREIGHT - Self-Unloading Truck w/ Unloading by UCP. Max. weight of 28,000# is allowed per load. 1 hr is allowed for unloading; \$396/hr for any time thereafter.

Freight pricing is applicable to weekday deliveries between 7 AM and 5 PM – IDOT permitting. If the customer needs lifting hardware to unload this product at the jobsite, the customer will be billed for the replacement cost of the hardware unless the hardware is returned to Utility Concrete Products, LLC.

Utility Concrete Products, LLC is pleased to offer the following quotation for supplying precast concrete products and accessories FOB, our plant, Morris, Illinois and exclusive of applicable taxes and for insurance certificates. The maximum loads quoted are based on all materials being available at time of delivery. At the customer's option, partial deliveries may be made; however, additional load charges will be required for later delivery of back-ordered items.

Unless other arrangements are made, this quotation, whether accepted or not accepted, is valid for 30 days from the date of this quote and is based on delivery and billing within 10 days of manufacturing. Price in effect at time of delivery and/or storage charges will apply to deliveries beyond that time period. UCP reserves the right to bill the customer for stored materials 30 days after the product is manufactured, if the shipment has not take place.

Terms of Payment: Net 30 days from date of invoice, upon approval of credit, or C.O.D. (cash, check or credit card). Credit card payment option only applicable on orders up to \$5,000. A finance charge of 2% per month (24% per annum) will be assessed on past due balances.

This quotation is subject to the current UCP Standard Terms and Conditions, incorporated herein by reference and available upon request. Please sign and date this proposal and return one copy to us at your earliest convenience. If contractor issues a PO in lieu of signing this Quotation, the terms and conditions of the PO will be negotiated between contractor and UCP, and will be independent of any contract between contractor and owner/general contractor. UCP will not be tied directly, or by reference, to any contract between buyer and owner/general contractor. We look forward to being of service to you.

Submitted By: maryashley Accepted By: _____