



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Government Relation Services and Strategic Consulting Agreement		
Presenter & Title:	Stephanie K. Dawkins, City Administrator		
Date:	July 7, 2025		
Please Check Appropriate Box:			
<input type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: SG-II			
Estimated Cost: \$ 5,500/monthly	Budgeted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If "Other Funding," please explain how the item will be funded:</i>			
Executive Summary:			
<p>Local governments often find it advantageous to retain outside, paid representation for legislative monitoring and consulting given the number of bills introduced in any given legislative session and the potential impact any given legislation may directly have on the municipality. The City currently engages JLD Consulting Group, LLC to serve this purpose since under a month-to-month agreement.</p> <p>For the City Council's consideration is a Resolution authorizing the City Administrator to execute a new professional services agreement with JLD Consulting Group, LLC to provide government relation services and strategic consulting with respect to legislation that directly impacts the City of Geneva. The agreement would be for a term ending May 31, 2029 (coinciding with the end of the Mayor's term and legislative session), with a 30-day termination clause in an amount not to exceed \$5,500/month for the term of the agreement.</p>			
Attachments: (please list)			
<ul style="list-style-type: none"> • Resolution 			
Voting Requirements:			
<p><i>This motion requires a simple majority of affirmative votes for passage. (City Council Only)</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the alderpersons has resulted in a tie; (b) when one half of the alderpersons elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
Recommendation / Suggested Action: (how the item should be listed on agenda)			
Approve Resolution Authorizing a Professional Services Agreement with JLD Consulting Group, LLC.			

RESOLUTION NO. 2025-77

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES
AGREEMENT WITH JLD CONSULTING GROUP, LLC**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA,
KANE COUNTY ILLINOIS, as follows:**

SECTION 1: That the City Administrator is hereby authorized to execute, on behalf of the City of Geneva a professional services agreement with JLD Consulting Group, LLC in the form attached at Exhibit A.

SECTION 2: This Resolution shall become effective from and after its passage as in accordance with law.

PASSED by the City Council of the City of Geneva, Kane County, Illinois this ___ day of July, 2025.

AYES: ___ NAYS: ___ ABESNT: ___ ABSTAINING: ___ HOLDING OFFICE: 10

APPROVED by me this ____ day of July 2025.

Mayor

ATTEST:

City Clerk



JLD CONSULTING GROUP, LLC

220 N. Green St.
Chicago, Illinois 60607
312.600.4007 (Direct)
312.600.4007 (Fax)
jd@jldgrp.com

June 17, 2025

Via Email Transmission:

Stephanie K. Dawkins
City Administrator
City of Geneva
22 S. First St.
Geneva, IL 60134

Re: ***Government Relation Services and Strategic Consulting***

Dear Ms. Dawkins:

Please allow this correspondence to serve as a proposal, which if its terms are agreeable, will act as a Retainer Agreement between the **City of Geneva (“City of Geneva”)** and **JLD Consulting Group, LLC (“JLD CONSULTING GROUP, LLC”)** regarding the above-referenced matter. It is our practice to confirm with an engagement letter certain understandings regarding the manner in which JLD CONSULTING GROUP, LLC will perform and bill for our services.

This correspondence outlines the services JLD CONSULTING GROUP, LLC can provide “CITY OF GENEVA” with regard to Government Relations Services and Strategic Consulting. With a principal that has over a decade of governmental expertise at the highest level in Illinois, we have successfully navigated the interests of business and government on behalf of our clients, achieving results on the state, county and municipal level. We look at governmental consulting through a business lens and apply principles and advice that is a value creator for our clients.

The JLD CONSULTING GROUP, LLC members have experience with all phases of representation before governmental bodies. We blend this with strong business expertise to set us apart from our competitors. JLD CONSULTING GROUP, LLC will provide representation and assistance to you in this manner.

Statement of Work:

It is understood and agreed, pursuant to this agreement, that JLD Consulting Group, LLC shall provide the following services:

Legislative Engagement:

- Assist the City of Geneva in continuing to strengthen, maintain, and enhance relationships and communication with members of the Illinois Legislature, Governor's Office, and other State Governmental bodies and authorities.

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State Agency Coordination:

- Serve as a liaison for the City of Geneva in all dealings with the Illinois Department of Transportation and other state agencies.
- Advocate for the City of Geneva's interests in current and future projects with the Illinois Department of Transportation.

Energy Legislation and Carbon Capture Implementation:

- Support the City of Geneva in crafting and effectively communicating its energy plans to all relevant stakeholders.
- Work collaboratively with all stakeholders on carbon capture discussions that will benefit the City of Geneva.
- Work directly on all energy legislation that impacts the City of Geneva, ensuring that the City's perspectives and interests are adequately represented.

Legislative and Policy Insight:

- Provide regular updates and comprehensive reports as directed on pertinent legislation, regulatory changes, and policy proposals.
- Offer strategic insight on any impactful legislation or policy proposals at the various levels of government.

Financial Appropriations:

- Actively engage with legislators and state agencies to work on appropriations and re-appropriations, ensuring the City of Geneva is represented.

Crisis Management:

- Provide prompt and effective crisis management services to the City of Geneva, ensuring that any issues or concerns are addressed swiftly and efficiently.

Additional Assistance:

- Shall assist, advise, and consult with the City of Geneva on other matters as requested from time to time, ensuring that the City has consistent access to experienced advocacy and support.

It is further understood and agreed that the scope of services to be rendered does not include the rendering of any legal services to, legal representation of or legal advice to CITY OF GENEVA. It is also understood and agreed that this Agreement is not contingent upon the outcome of any services rendered, including but not limited to the passage or defeat of any specific legislation, the final version or content of any legislation or the obtaining or failure to obtain any specific contract, job or grant. JLD Consulting Group, LLC, commits to using its best professional efforts at all times on behalf of CITY OF GENEVA, but cannot offer any promises or guarantees as to results.

JLD CONSULTING GROUP, LLC looks forward to working with you on this important endeavor.

Very truly yours,

JLD CONSULTING GROUP, LLC

John L. D'Alessandro, President

AGREEMENT

The following constitutes the Articles of Agreement between JLD Consulting Group, LLC (JLD CONSULTING GROUP, LLC), and City of Geneva (CLIENT):

1. This Agreement shall begin July 1, 2025 and will continue until May 31, 2029 provided that either party may terminate the Agreement at any time upon thirty-days written notice.

2. Throughout the term of this Agreement, JLD CONSULTING GROUP, LLC shall perform all services as an independent contractor and not as an employee of CLIENT. As an independent contractor, it is understood and agreed that JLD CONSULTING GROUP, LLC shall perform services only at the direction of CLIENT or as CLIENT shall otherwise specify. JLD CONSULTING GROUP, LLC's primary contact on this matter shall be John D'Alessandro. CLIENT's primary contact shall be City Administrator or designee.

3. It is understood and agreed, pursuant to this Agreement, that JLD CONSULTING GROUP, LLC shall provide the following services detailed under "Statement of Work".

It is further understood and agreed that the scope of services to be rendered pursuant to this paragraph 3 does not include the rendering of any legal services to, legal representation of or legal advice to CLIENT.

4. The manner in which the services are to be performed and the specific hours to be worked by JLD CONSULTING GROUP, LLC shall be determined by JLD CONSULTING GROUP, LLC. It is understood and agreed that CLIENT will rely on JLD CONSULTING GROUP, LLC to work as many hours as may reasonably be necessary to fulfill JLD CONSULTING GROUP, LLC's obligations under this Agreement.

5. The fee for the services provided by JLD CONSULTING GROUP, LLC and set forth in paragraph 3 of this Agreement shall be \$5,500 per month. JLD CONSULTING GROUP,

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LLC shall bill CLIENT monthly and CLIENT shall pay each monthly bill within 30 days of CLIENT's receipt of each such bill.

It is further understood and agreed that any and all monies paid by CLIENT to JLD CONSULTING GROUP, LLC shall not be made from any unallowable sources. By signing this Agreement, CLIENT certifies that none of the monies it will utilize to pay JLD CONSULTING GROUP, LLC for its services pursuant to this Agreement are or will be in violation of the provisions of: (1) Ill. Adm. Code, Title 89, Part 509, Section 509.20 *et seq.* (Allowable/Unallowable Costs); (2) any contracts, policies, rules or laws of the State of Illinois and any agencies and departments thereof; and (3) any federal laws, rules or regulations, if applicable.

It is also understood and agreed that any expenses incurred in providing services under this Agreement shall be borne by JLD CONSULTING GROUP, LLC unless prior approval for specified expenses is granted by CLIENT.

6. JLD CONSULTING GROUP, LLC shall comply with all applicable laws and regulations with respect to registration and other matters required by law if lobbying is required on behalf of the CLIENT. JLD CONSULTING GROUP, LLC shall conduct itself in providing services to CLIENT in compliance with the highest ethical standards.

7. It is understood and agreed that this Agreement is not contingent upon the outcome of any services rendered, including but not limited to the passage or defeat of any specific legislation, the final version or content of any legislation or the obtaining or failure to obtain any specific contract, job or grant. JLD CONSULTING GROUP, LLC commits to using its best professional efforts at all times on behalf of CLIENT, but cannot offer any promises or guarantees as to results.

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8. JLD CONSULTING GROUP, LLC’s employees who perform services for CLIENT under this Agreement shall also be bound by the provisions of this Agreement.

9. In recognition of the unique rights and duties of the parties to this Agreement, the parties hereby waive any and all rights to transfer or assign the rights and duties of this Agreement.

10. This Agreement contains the entire agreement of the parties with respect to the services to be rendered as stated in paragraph 3 and there exist no other promises or conditions in any other agreements, oral or written, with regard to the services to be provided as set forth in paragraph 3. This Agreement supersedes any prior written or oral agreements between the parties with respect to the services set out in paragraph 3.

11. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

12. This Agreement shall be governed by the law of the State of Illinois

If the terms and conditions set forth in this Agreement are acceptable, please make this a binding Agreement by signing where indicated and returning a copy to JLD CONSULTING GROUP, LLC either by mail or fax.

JLD CONSULTING GROUP, LLC

CITY OF GENEVA, IL

By: _____
John D’Alessandro, Principal

By: _____
Stephanie K. Dawkins
City Administrator

Dated: _____

Dated: _____