



## AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Wastewater Biosolids Disposal		
Presenter & Title:	Bob Van Gyseghem, Superintendent of Water & Wastewater		
Date:	April 21, 2025		
<b>Please Check Appropriate Box:</b>			
<input checked="" type="checkbox"/>	Committee of the Whole Meeting	<input type="checkbox"/>	Special Committee of the Whole Meeting
<input checked="" type="checkbox"/>	City Council Meeting	<input type="checkbox"/>	Special City Council Meeting
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Other -
Associated Strategic Plan Goal/Objective: EMSII			
Estimated Cost: \$107,520.00	Budgeted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other Funding? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Executive Summary:</b>			
<p>The Wastewater plant produces roughly 3,500 cubic yards of biosolids annually. Land application to farm fields is the most economical way to dispose of the material. A notification for bids was published in the Daily Herald and on the City of Geneva Web Site. Three bids were received and opened on March 17, 2025 with Stewart Spreading, Inc. submitting the low bid for FY26. Stewart Spreading has performed biosolids disposal for Geneva in the past and staff has been satisfied with their work.</p>			
<b>Attachments:</b> <i>(please list)</i>			
<ul style="list-style-type: none"> <li>• Resolution</li> <li>• Bid Summary</li> </ul>			
<b>Voting Requirements:</b>			
<p><i>This motion requires a simple majority of affirmative votes for passage. (City Council Only)</i></p> <p><i>The Mayor may vote on three occasions: (a) when the vote of the alderpersons has resulted in a tie; (b) when one half of the alderpersons elected have voted in favor of an ordinance, resolution, or motion even though there is no tie vote; or (c) when a vote greater than a majority of the corporate authorities is required by state statute or local ordinance to adopt an ordinance, resolution, or motion.</i></p>			
<b>Recommendation / Suggested Action:</b> <i>(how the item should be listed on agenda)</i>			
<p>Recommend Approval of a Resolution authorizing the City Administrator to Execute Contract with Stewart Spreading, Inc. in the amount of \$30.72 per cubic yard for biosolids disposal from May 1, 2025 to April 30, 2026.</p>			

**RESOLUTION NO. 2025-34**

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACT  
Wastewater Biosolids Disposal**

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**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** That the City Administrator is hereby authorized to execute, on behalf of the City of Geneva, a contract with Stewart Spreading, Inc., related to disposal of biosolids from wastewater treatment plant as per bid attached at Exhibit A.

**SECTION 2:** This Resolution shall become effective from and after its passage as in accordance with law.

**PASSED** by the City Council of the City of Geneva, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2025

**AYES: \_\_ NAYS: \_\_ ABSENT: \_\_ ABSTAINING: \_\_ HOLDING OFFICE: \_\_**

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



City of Geneva

Summary of Bids

Name of Project: Biosolids Disposal

Recorded By: Bob Van Gyseghem

Opened By: Heather Collins

Date/Time: 3-17-2025 10:00 AM

Approved Engineer Estimate/ Budget :

CONTRACTOR NAME	BID PRICE	BID BOND OF PRICE %	TYPE OF PAYMENT FOR BID BOND	REMARKS	ADDENDUM
Stewart Spreading		10%	Bond		1
May 1, 2025 - April 30, 2026	\$30.72 / Cu. Yrd				
May 1, 2026 - April 30, 2027	\$31.46 / Cu. Yrd				
May 1, 2027 - January 1, 2028	\$32.59 / Cu. Yrd				
Synagro		10%	Bond		1
May 1, 2025 - April 30, 2026	\$30.95 / Cu. Yrd				
May 1, 2026 - April 30, 2027	\$30.95 / Cu. Yrd				
May 1, 2027 - January 1, 2028	\$31.88 Cu. Yrd				
Dahm Enterprises		10%	No Bid Bond		1
May 1, 2025 - April 30, 2026	\$35.50 / Cu. Yrd				
May 1, 2026 - April 30, 2027	\$36.60 Cu. Yrd				
May 1, 2027 - January 1, 2028	\$38.00 / Cu. Yrd				

**Notice of Award**

Date: April 23, 2025

To: Michelle L. Stewart  
Stewart Spreading, Inc.  
3870 N. IL Route 71  
Sheridan, IL 60551

Project: City of Geneva – Biosolids Disposal By Land Application

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids and Information for Bidders.

You are hereby notified that your bid has been accepted for items in the amount of: \$30.72 per cubic yard from May 1, 2025 to April 30, 2026.

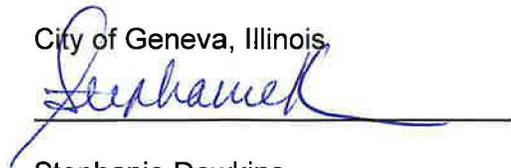
You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and CERTIFICATES OF INSURANCE within ten (10) calendar days from the date of this Notice of Award.

***If you fail to execute said agreement and to furnish said BONDS within ten (10) days from the date of this Notice, OWNER will be entitled to consider all of your rights arising out of the OWNER'S acceptance of your BID as abandoned, and as a forfeiture of your BID BOND. The OWNER will be entitled to any other rights as may be granted by law.***

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 23 day April ~~September~~ 2025

City of Geneva, Illinois



Stephanie Dawkins  
City Administrator

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by Stewart Spreading, Inc., this the 30th day of April, 2025.

  
(Name) Michelle Stewart  
(Title) Stewart Spreading Inc, President

**WRITTEN QUOTE PROPOSAL**

The following written quote proposal is hereby made to the **City of Geneva, Illinois**, hereinafter called the

Owner. The below Written Quote Proposal is submitted by: Stewart Spreading, Inc.

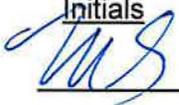
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The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools and services necessary to perform **BIOSOLIDS DISPOSAL BY LAND APPLICATION** in accordance with the Specifications and procedural documents attached.

In submitting this written quote proposal the undersigned declares that the only persons or parties interested in the Written Quote Proposal as principals are those named herein and that the Written Quote Proposal is made without collusion with any other person, firm, or corporation.

The Undersigned acknowledges receipt of the following Addenda.

<u>Addendum Number</u>	<u>Date</u>	<u>Initials</u>
<u>1</u>	<u>March 3, 2025</u>	<u></u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

The Undersigned declares that he has examined the Contract Documents and is familiar with the local conditions at the site where the work is to be performed and with the conditions affecting the Contract and the requirements of the construction and understands that in making this Written Quote Proposal he waives all right to plead any misunderstanding regarding the same.

If awarded the Contract, the Undersigned agrees to complete the work by the date specified in the Special Provisions and to work diligently and continuously.

The undersigned further agrees to begin work not later than 10 days after the issuance date of the notice to proceed unless otherwise provided and to prosecute the work in such a manner and with sufficient materials, equipment, and labor as will insure its completion by the completion date as specified in the Special Provisions, it being understood and agreed that the completion by the completion date is an essential part of the Contract.

The undersigned hereby proposes and agrees to furnish all necessary labor, materials, equipment, tools and services necessary to perform **BIOSOLIDS DISPOSAL BY LAND APPLICATION** in accordance with the attached Specifications and Documents.

**SCHEDULE OF PRICES BID SHEET**

May 1, 2025 – April 30, 2026

<u>ITEM</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>BID AMOUNT</u>
1. Land Application	Cu. Yds	3,500	<u>\$30.72</u>	<u>\$107,520.00</u>

May 1, 2026 – April 30, 2027

<u>ITEM</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>BID AMOUNT</u>
2. Land Application	Cu. Yds	3,500	<u>\$31.64</u>	<u>\$110,740.00</u>

May 1, 2027 – January 1, 2028

<u>ITEM</u>	<u>UNIT</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>BID AMOUNT</u>
3. Land Application	Cu. Yds	3,500	<u>\$32.59</u>	<u>\$114,065.00</u>

Based on the bids received, the City of Geneva reserves the right to evaluate the option of hauling the biosolids to the awarded parties' farm field using City vehicles and City staff. The City of Geneva must be notified ten (10) business days in advance of the expected hauling date to the farm field. In the event that the City of Geneva is unable to provide hauling services to the site, the Unit Price specified in the bid to include transportation will be honored. The City of Geneva will notify awarded party a minimum of five (5) business days in advance if the City is unable to perform hauling of the biosolids.

Dated this 17th day of March, 2025

Respectfully submitted

If BIDDER is:

An Individual

By N/A (SEAL)  
(Individual's Name)

Doing business as \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

A Partnership:

By N/A (SEAL)  
(Firm Name)

\_\_\_\_\_  
(General Partner)

Doing business as \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

A Corporation:

By Stewart Spreading, Inc.  
(Corporation Name)

Illinois  
(State of Incorporation)

By Michelle L. Stewart  
(Name of Person Authorized to Sign)

President and Secretary

(CORPORATE SEAL) \_\_\_\_\_  
(Title)  
Attest Michelle L. Stewart  
(Secretary)

Business Address: 3870 N. Route 71, Sheridan, Illinois 60551

Telephone Number: 815-695-5667

A Joint Venture:

By \_\_\_\_\_ N/A  
(Name)

\_\_\_\_\_  
(Address)

By \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).

**CERTIFICATION FOR BID**

The undersigned, as a duly-authorized representative of the Bidder do hereby certifies to The City of Geneva, Kane County, Illinois, that the bidder is not barred from bidding upon the Bid Specifications for the Project known as

**BIOSOLIDS DISPOSAL BY LAND APPLICATION**, as a result of a violation of either Section 33E-3 or 33E-4 of Chapter 38, Illinois Revised Statutes, 1987 (As Amended).

All laborers, mechanics and any other workers employed in this Public Work contract, whether employed by the Contractor or any Sub-contractors, shall be paid in accordance with the prevailing wages accepted and approved by The City of Geneva as attached to the Project Specification.

NAME **Michelle L. Stewart**  
President & Secretary

**Stewart Spreading, Inc.**  
COMPANY

**March 10, 2025**  
DATE

**CERTIFICATE OF NON-DISQUALIFICATION**

**UNDER IL. COMPILED STATUTES, CH. 720, SEC. 33E-11**

The undersigned, upon being first duly sworn, hereby certifies to the City of Geneva, Kane County, Illinois, that

Stewart Spreading, Inc.

(Contractor)

is not barred from contracting with any unit of State or local government, as a result of a violation of Ch. 720, Sec. 33E-4 of the Illinois Revised Statutes.

Stewart Spreading, Inc.

Name of Contractor

*Michelle L. Stewart*

Signature

Michelle L. Stewart

Print/Type Name

President & Secretary

Title

Subscribed and sworn to before me this 7<sup>th</sup> day of March, 2025

*Billie M Marko*

Notary Public

5/9/28

Commission Expires



Notary Seal

NOTE TO BIDDER: Anyone who makes a false statement, material to this Certification, commits a Class 3 Felony under Ch. 720, Sec. 33E-11(b) of the Illinois Compiled Statutes.

**CERTIFICATE OF COMPLIANCE OF  
ILLINOIS COMPILED STATUTES CH. 65, SEC. 11-42.1**

The undersigned, upon being first duly sworn, hereby certifies to the City of Geneva, Kane County, Illinois, that

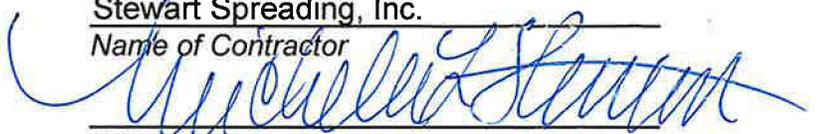
Stewart Spreading, Inc.

(Contractor)

is not currently delinquent in the payment of any tax administered by or owed to the Illinois Department of Revenue, or otherwise in default upon any such tax as defined under Chapter 65, Section 11-42.1, Illinois Compiled Statutes.

Stewart Spreading, Inc.

Name of Contractor



Signature

Michelle L. Stewart

Print/Type Name

President & Secretary

Title

Subscribed and sworn to before me this 7<sup>th</sup> day of March, 2025

Billie M Marko  
Notary Public

5/9/28  
Commission Expires

Notary Seal



**CERTIFICATION FOR DRUG FREE WORK PLACE**

The undersigned, as a duly-authorized representative of the Contractor, hereby certifies to The City of Geneva, Kane County, Illinois, that the Contractor ensures that he/she will operate a work environment which is free of any and all illegal drugs in accordance with the Drug Free Workplace Act of January, 1992. In addition, any prescribed drugs that will impair an employee's judgment or ability to work safely should not be allowed on the work site or on any satellite location.



NAME **Michelle L. Stewart**  
President & Secretary

**Stewart Spreading, Inc.**

COMPANY

**March 10, 2025**

DATE

**CERTIFICATE OF COMPLIANCE WITH PREVAILING WAGE RATE ACT**

The undersigned, upon being first duly sworn, hereby certifies to the City of Geneva, Kane County, Illinois, that all work under this contract shall

comply with the Illinois Prevailing Wage Act, 820 ILCS 130/.01, et. seq, (the "Act") and current City ordinance, to the extent required by law. Contractors shall submit monthly certified payroll records to the City.

The undersigned, upon being first duly sworn, hereby certifies to the City of Geneva, Kane County, Illinois, that the bidder will file their substance abuse prevention plan.

Stewart Spreading, Inc.  
Name of Contractor

*Michelle L. Stewart*

By:   
Michelle L. Stewart  
President & Secretary

State of IL ),  
County of LaSalle ) ss.

Subscribed and sworn to  
before me this 7<sup>th</sup> day  
of March, 2025.

Notary Public



**FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE**

NOTE: THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED BID FORM.  
NO BIDS WILL BE ACCEPTED BY THE CITY COUNCIL OF GENEVA, UNLESS SAID  
AFFIDAVIT IS SUBMITTED CONCURRENTLY WITH THE BID.

Michelle L. Stewart

being first duly sworn, deposes and says that ~~he~~<sup>she</sup> is the \_\_\_\_\_

President & Secretary of Stewart Spreading, Inc.  
(Title or Officer)

and that he has authority to make the following affidavit; that he has knowledge of the City of Geneva's, standards relating to Fair Employment Practices and knows and understands the contents thereof;

that he certifies hereby that it is the policy of Stewart Spreading, Inc.  
(Name of Company)

to recruit, hire, train, upgrade, promote and discipline its employees without regard to race, creed, color, religion, age, sex or physical or mental handicap; and that the company has and enforces policies which prohibit sexual harassment in the workplace.

  
Michelle L. Stewart  
(Signature)

SUBSCRIBED and sworn to before me this 7<sup>th</sup> day of March, 2025

Billie M Marko  
(Notary Public)



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

Stewart Spreading, Inc.  
3870 N. Route 71  
Sheridan, IL 60551

### OWNER:

(Name, legal status and address)

City of Geneva  
22 South First Street  
Geneva, IL 60134

### SURETY:

(Name, legal status and principal place of business)

Harco National Insurance Company  
4200 Six Forks Road, Suite 1400  
Raleigh, NC 27609

Mailing Address for Notices  
1411 Opus Place Suite 450  
Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10% Ten Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)

Biosolids Disposal by Land Application for Calendar Year - May 1, 2025 – April 30, 2026, May 1, 2026 – April 30, 2027 and May 1, 2027 – January 1, 2028

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of March, 2025

  
(Witness)

  
(Witness)

Stewart Spreading, Inc.

(Principal)

(Seal)

By:

(Title)

Harco National Insurance Company

(Surety)

(Seal)

By:

(Title)

James I. Moore Attorney-in-Fact



State of Illinois

County of DuPage

**SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)**

I, Sherry L Bacskai Notary Public of DuPage County, in the State of Illinois,

do hereby certify that James I. Moore Attorney-in-Fact, of the Harco National Insurance

Company who is personally known to me to be the same person whose

name is subscribed to the foregoing instrument, appeared before me this day in person, and

acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the

Harco National Insurance Company for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Downers Grove in  
said County, this 17th day of March, 2025.



*Sherry L Bacskai*  
Notary Public Sherry L Bacskai  
My Commission expires: September 8, 2027

**POWER OF ATTORNEY  
HARCO NATIONAL INSURANCE COMPANY  
INTERNATIONAL FIDELITY INSURANCE COMPANY**

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

Bond #                     Bid Bond                      
Principal                     Stewart Spreading, Inc.                      
Obligee                     City of Geneva                    

**KNOW ALL MEN BY THESE PRESENTS:** That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

James I. Moore

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"**RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2023



STATE OF NEW JERSEY  
County of Essex

\_\_\_\_\_  
Michael F. Zurcher  
Executive Vice President, Harco National Insurance Company  
and International Fidelity Insurance Company

STATE OF ILLINOIS  
County of Cook



On this 31st day of December, 2023, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

\_\_\_\_\_  
Cathy Cruz a Notary Public of New Jersey  
My Commission Expires April 16, 2029

**CERTIFICATION**

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 17th day of March, 2025

\_\_\_\_\_  
Irene Martins, Assistant Secretary