



City of Geneva, Illinois
2010-2011 Annual Budget

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Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

Elected Officials



Mayor Kevin R. Burns



Clerk Lynn Landberg



Treasurer Pat McQueeney



Chuck Brown, Ward 1



Sam Hill, Ward 1



Richard Marks, Ward 2



Robert Piper, Ward 2



Ray Pawlak, Ward 3



Dawn Vogelsberg, Ward 3



Dorothy Flanagan, Ward 4



Ron Singer, Ward 4



Ralph Dantino, Ward 5



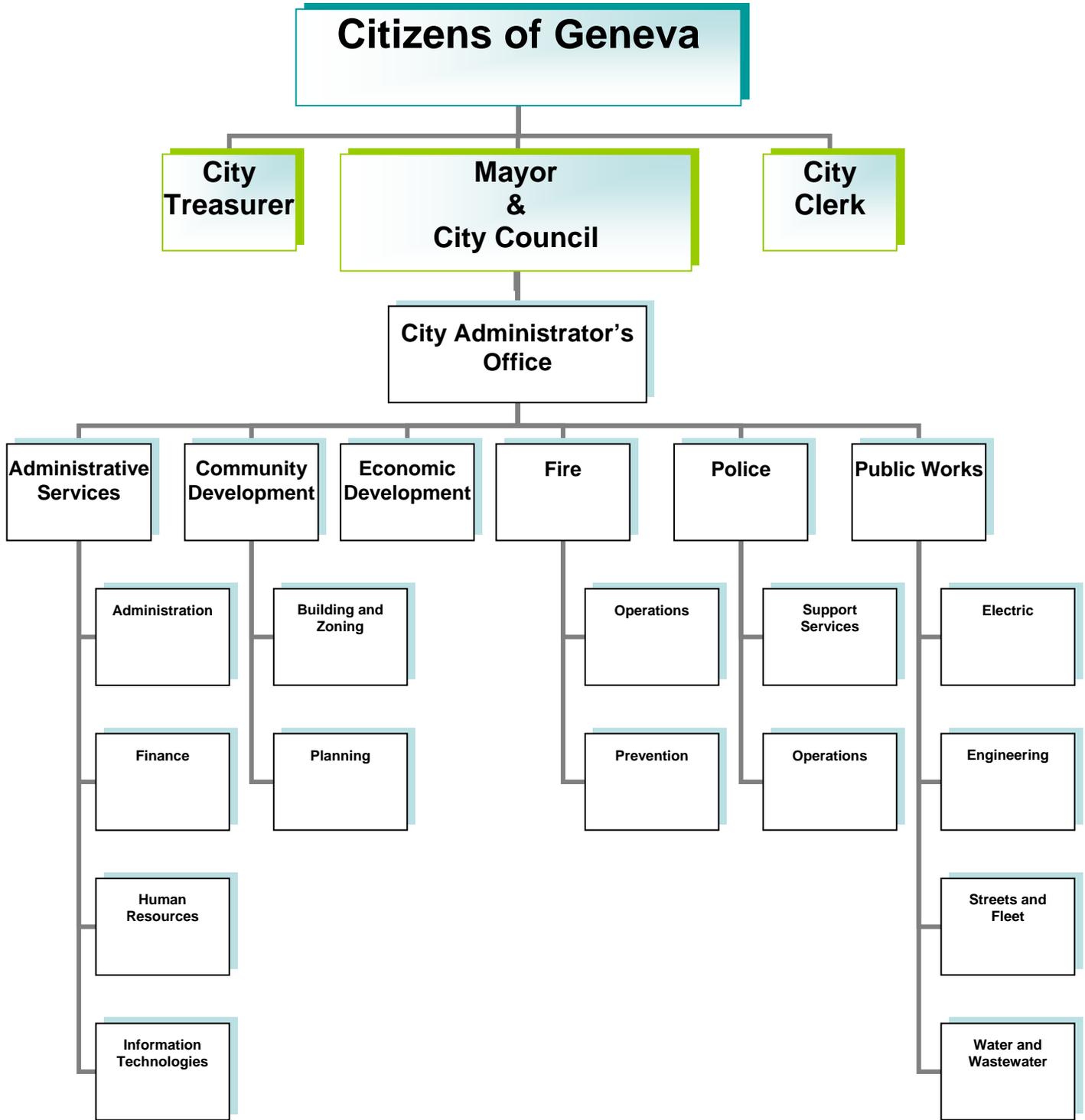
Craig Maladra, Ward 5

Appointed Officials

City Administrator
Asst. City Administrator/Director of Administrative Svcs.
Chief of Police
Fire Chief
Director of Public Works
Asst. Director of Public Works/City Engineer
Director of Community Development
Director of Economic Development
Building Commissioner
Supt. of Streets/Fleet
Supt. of Electric
Supt. of Water/Wastewater

Mary McKittrick
Stephanie Dawkins
Steve Mexin
Steve Olson
Dan Dinges
Pam Broviak
Richard Untch
Ellen Divita
Chuck Lencioni
Steve LeMaire
Mike Buffington
Bob VanGyseghem

City of Geneva



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BUDGET OVERVIEW





April 19, 2010

Mayor Kevin R. Burns and City Council:

I am pleased to present to you the proposed Fiscal Year (FY) 2010-2011 City of Geneva, Illinois Budget. The Budget provides the means to maintain essential City programs and services, while securing important fund balances for future programs and projects including coverage for emergency situations. Highlights of the FY 2010-2011 Budget are as follows:

Factors Influencing the FY 2010-2011 Budget Development:

Priorities and Values: The City Council conducted a strategic planning workshop in November 2009, followed by a review again in December 2009 with management staff to prioritize the goals and objectives as outlined in the City's Strategic Plan, initially adopted in 2007. The priorities that are incorporated into the FY 2010-2011 Budget include:

- Retain public services downtown
- Establish a citizen-based housing commission
- Maintain cost-effective and efficient delivery of city services
- Collaborate with Kane County in the planning and development of Settler's Hill
- Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and east to East Side Drive
- Provide a positive return on investment for public infrastructure outlays and plan for adequate physical space for the conduct of city governance and business

Budget Challenges: The City faced numerous challenges in creating the FY 2010-2011 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges include:

- Economic downturn
- Estimated closing fund balance below the recently adopted policy and recommended by the Government Finance Officer's Association's (GFOA) standards
- Increasing the General Fund operating reserves from 41 days in FY 2009-2010 to 54 days in FY 2010-2011
- Moderately high debt level (~\$70,000,000)
- Increased employee benefit costs as a result of anticipated higher group health insurance premiums and an increase in state-mandated retirement contributions
- Possibility of the State reducing the local government distributive funds by 30%
- Water and electric consumption down by 10% and 6% respectively
- Building permit and utility connection fees down by approximately 15%

Responses to Budget Challenges: In the early phases of the FY 2010-2011 Budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. Management staff held numerous budget-related meetings to devise a strategy to present balanced operating budgets, while addressing the priorities of the City Council, the desire to increase reserves, continuing with a solid capital improvement program, and providing high quality services. The following measures were implemented as part of this strategy:

- Operating budgets were to remain flat or decrease, while implementing an increase in expenditures for fuel, liability insurance, group health insurance, and employee contractual and non-contractual wage increases
- Defer some capital items (vehicles, equipment, bikeway improvements, Prairie Green improvements)
- Request wage concessions from collective bargaining units
- Continue general hiring freeze
- Research sharing of staff with neighboring communities
- Research contracting out some services
- Continue voluntary furlough program
- Reduction in non-emergency overtime
- Limited professional development
- No education reimbursement
- No overnight travel unless required for professional training
- Eliminated the annual appreciation dinner
- Eliminated the annual employee summer event
- Reduced the scope of health and benefit fair
- In 2009, the City Council approved an increase from 4.5% to 6.0% in the telecommunications tax in anticipation of a reduction in revenues

The FY 2010-2011 Budget encompasses the stated priorities of the City Council. The Budget reduces FY 2009-2010 staffing levels by four (4) additional positions, while maintaining high quality service levels. Revenue estimates are conservative with sales tax revenue budgeted at 93% of actual FY 2008-2009 revenue and state income tax revenue budgeted at 78.5% of FY 2008-2009 actual revenue. Reserves in the General Fund are currently below the newly adopted finance policy, but are anticipated to grow in FY 2010-2011 by approximately \$200,000.

A summary of revenues and expenditures follows:

General Fund Revenues

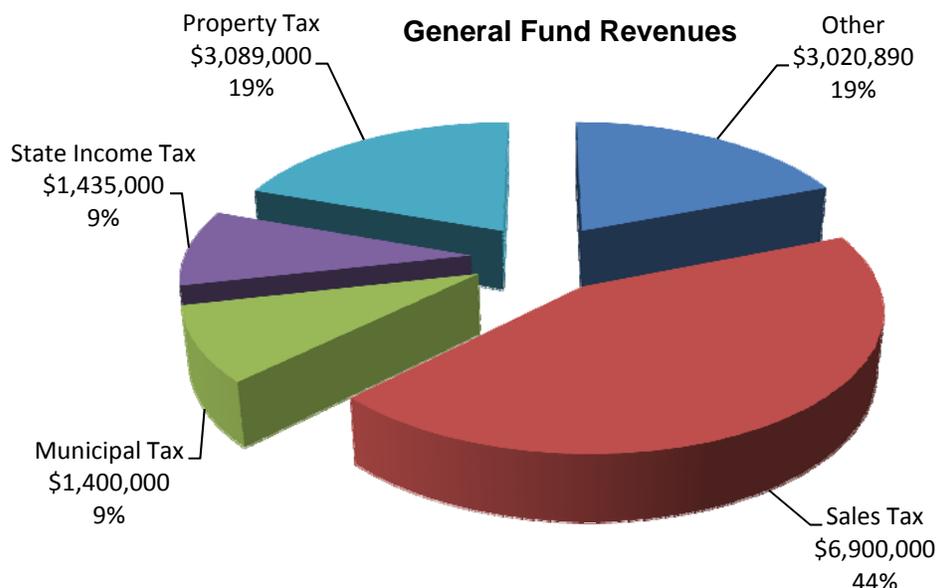
Sales Tax: The largest source of revenue for the City's General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2007, bringing the City's total sales tax rate to 7%. Of the total sales tax revenue received, 0.5% is restricted for capital improvement/infrastructure projects. The Budget projects sales tax receipts of \$6,900,000 for FY 2010-2011 (\$4.865 million for the General Operating Fund and \$2.035 million for the General Capital Fund). This figure represents just under 44% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic condition.

Property Tax: The final tax levy, obtained from the county, is 0.5499%, an increase of .0093% from the FY 2009-2010 level. Total revenues from property tax are estimated at \$6,645,425.

The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see an increase of approximately \$1.67 per month.

State Income Tax: Another significant revenue source is derived from state income tax. The City currently receives state income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. However there has been recent discussion regarding the possibility of reducing the amount distributed to municipalities. As such, the FY 2010-2011 Budget of \$1,435,000 reflects a substantial decrease in projected income tax revenue of 21.5% compared to actual revenues received in FY 2008-2009.

Municipal Tax: The City collects a municipal tax on gas, electric, and water utilities. These funds are equally distributed between the General Fund operating and capital budgets. The Budget projects \$1,400,000 in Municipal Tax for FY 2010-2011.

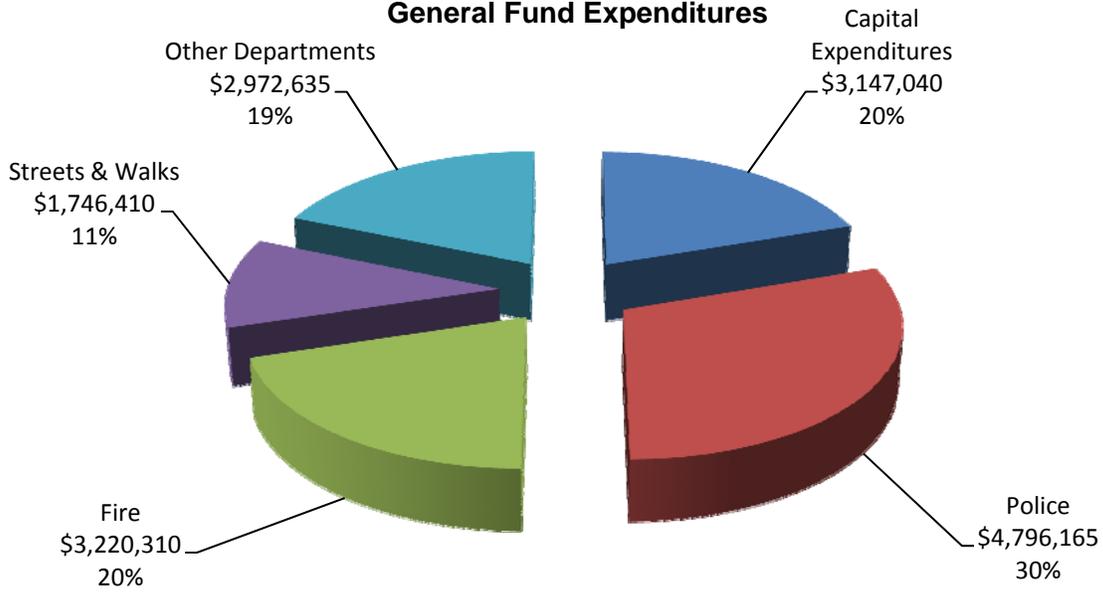


General Fund Expenditures

Personnel Services: General Fund personnel services account for a total of \$9,872,455 for salaries and employee benefits in the General Fund. This equates to a 0.1% decrease over the FY 2009-2010 Budget. This slight decrease includes projected increases in health benefits for half of the fiscal year, collective bargaining wage increases, and up to a 2% wage increase for non-represented employees based upon job performance evaluation. This decrease was a result of implementing various workforce planning initiatives including voluntary furloughs, a general hiring freeze, reclassifying positions as vacancies occur, and a reduction in non-emergency overtime. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and in an effort to accurately reflect workforce costs in specific funds.

Capital Improvements: The Capital Improvement Fund represents a total of \$3,147,040 designated for capital improvement projects. The annual street program, at a cost of \$1,051,000, is included. Other major projects include two significant planning studies; the Downtown Master Planning Project and the Southeast Development Study Project.

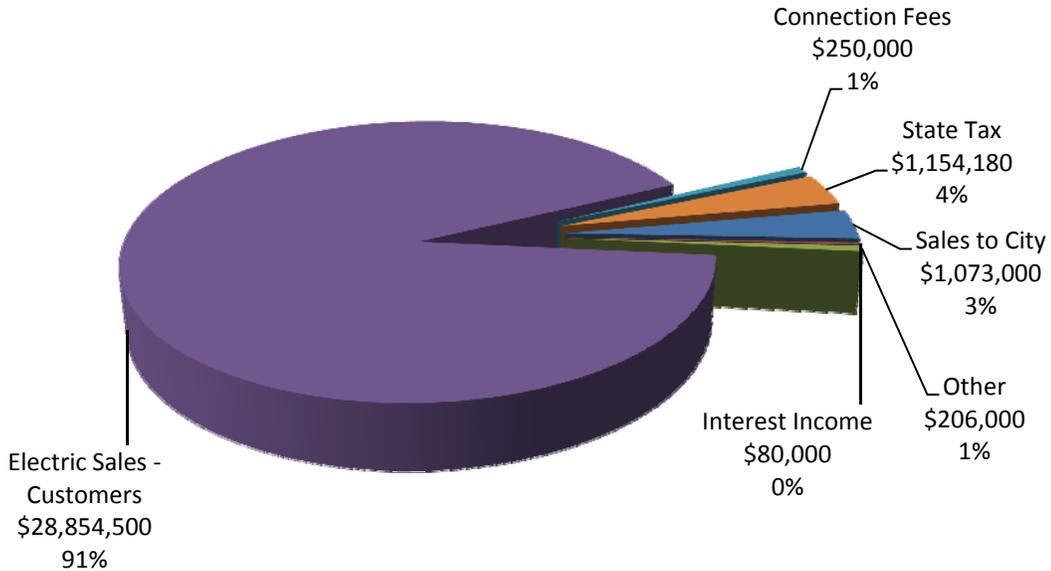
General Fund Expenditures



Electric Fund Revenues

Electric Sales: The largest source of revenue for the City’s Electric Fund is from the sale of electricity to customers. The Budget projects sales receipts of \$28,854,500. This represents a decrease of 1.6% from the FY 2009-2010 Budget. The past two years have seen temperatures lower than average during the summer months and therefore electric consumption is down overall.

Electric Fund Revenues



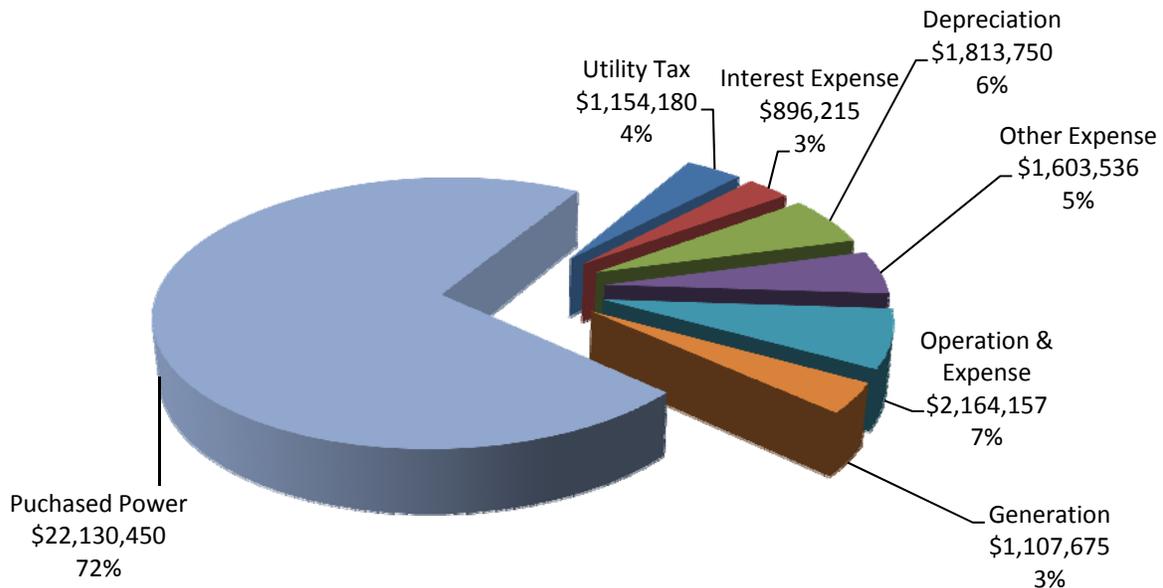
Electric Fund Expenditures

Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$22,130,450. Purchased power is directly related to customer sales. The FY 2010-2011 Budget reflects a decrease of 0.1% over the FY 2009-2010 Budget.

Debt Service: The debt service payments total \$2,362,163 in the FY 2010-2011 Budget. These debt obligations primarily include principal and interest for the Geneva Generation Facility and the west side (Delnor) substation.

Personnel Services: Electric Fund personnel services account for a total of \$2,887,365 for salaries and employee benefits in the Electric Fund. This is a 0.2% increase over the FY 2009-2010 Budget. This slight upward adjustment includes projected increases in group health benefits for half of the fiscal year, collective bargaining wage increases, and up to a 2% wage increase for all non-represented employees based upon performance. This increase was kept to a minimum by implementing various workforce planning initiatives including voluntary furloughs, a wage concession by the collective bargaining unit, general hiring freeze, reclassifying positions as vacancies occur, and a reduction in non-emergency overtime. There was also a significant decrease in the wage amounts budgeted for new service due to a decrease in development projects.

Electric Fund Expenditures

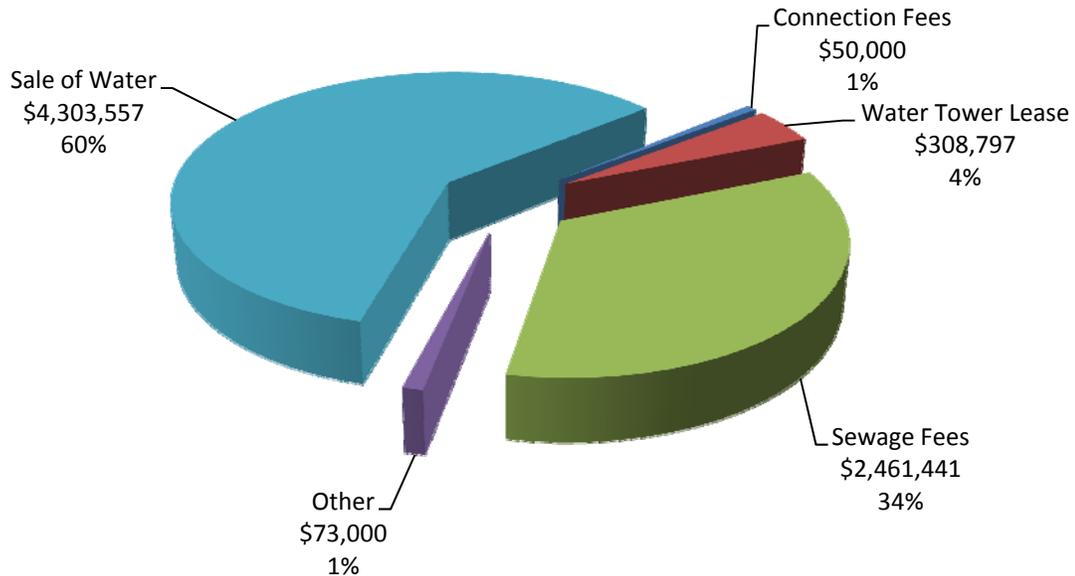


Water/Wastewater Fund Revenues

Sale of Water: The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$4,303,557. This represents a decrease of 4.46% from the FY 2009-2010 Budget. The past two years have had higher than average rainfall amounts, resulting in reduced consumption.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$2,461,441. This represents a decrease of 5.7% from the FY 2009-2010 Budget.

Water/Wastewater Revenues



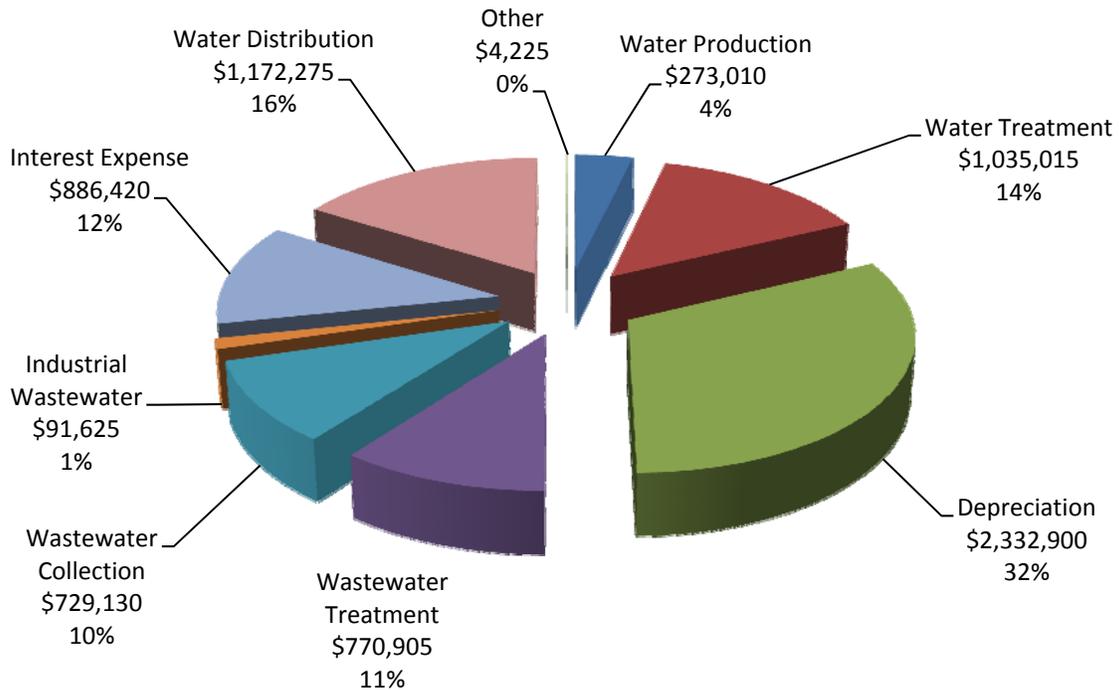
Water/Wastewater Expenditures

Water Distribution: Water distribution expenses account for the largest share in this fund with a Budget of \$1,172,275. This represents a decrease of 5.3% from the FY 2009-2010 Budget.

Debt Service: The debt service payments total \$2,384,723 in the FY 2010-2011 Budget. These debt obligations primarily include principal and interest for the loan payment Illinois Environmental Protection Agency (IEPA) for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility.

Personnel Services: Water/Wastewater Fund personnel services account for a total of \$2,340,925 for salaries and employee benefits in the Water/Wastewater Fund. This is a 1.1% decrease over Budget FY 2009-2010. This decrease was achieved by implementing various workforce planning initiatives including voluntary furloughs, a general hiring freeze, reclassifying positions as vacancies occur, and a reduction in non-emergency overtime.

Water/Wastewater Expenditures



All Funds

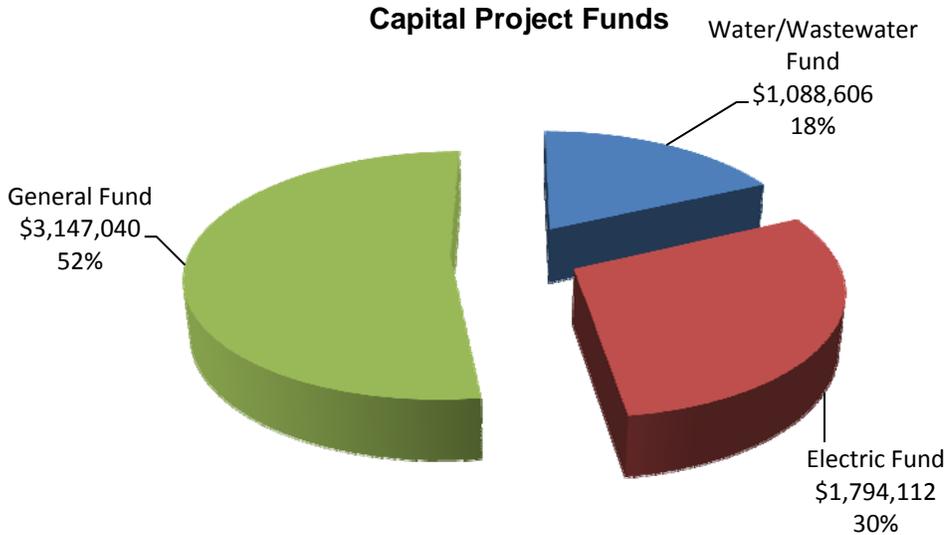
Budget Totals: The proposed Budget for FY 2010-2011, including all expenditures and transfers, totals \$66,138,378. This represents a 2% decrease from the FY 2009-2010 Budget.

Notable Budget Impacts: Group health insurance and fuel costs continue to rise, and the City conducts market surveys to obtain the most cost-efficient sources for those expenditures. Group health insurance is projected to increase 10% for the second half of the fiscal year (with a November 1 renewal date). Fuel expenses were budgeted at a 10% increase.

Capital Projects: The FY 2010-2011 **General Fund Capital Program** includes an enhanced street program of \$1,051,000, a parking lot maintenance program of \$172,000, \$140,000 for drainage improvements, \$149,450 in vehicle replacements, \$125,000 for the Downtown Master Plan Study and \$40,000 for the Southeast Area Study. The total of \$3,147,040 comprises the General Fund Capital Program for FY 2010-2011.

Capital projects in the **Electric Capital Fund** total \$1,794,112, which includes \$1,000,000 for the underground cable replacement program.

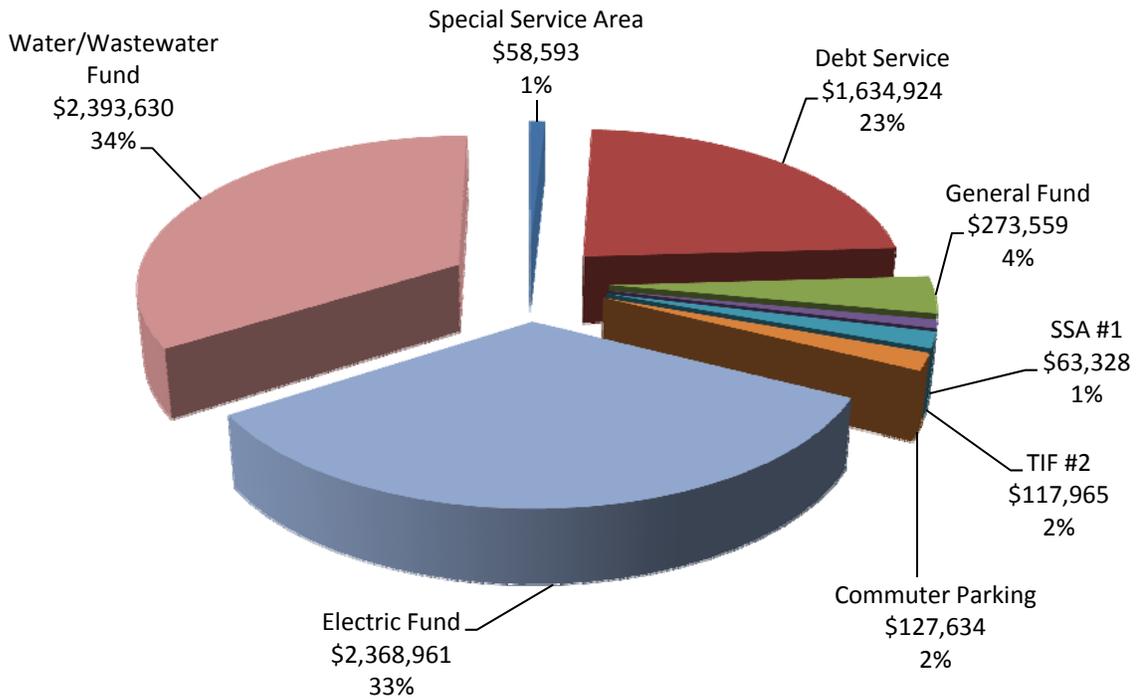
The **Water/Wastewater Capital Fund** totals \$1,088,606 and includes the overhead sewer grant program that was established in FY 2009-2010 to address residential sewer backups caused from flooding, as well as rehabilitation work of the sanitary sewer system, abandonment of Well #3 on Logan Avenue, and the purchase and installation of membranes for the Water Treatment Facility in the amount of \$162,500.



Miscellaneous Funds: Miscellaneous Budgets expenses include the Cemetery Fund in the amount of \$101,675, Commuter Parking Fund in the amount of \$626,185, Debt Service Fund in the amount of \$1,635,000, Dental Group Claims Fund in the amount of \$124,175, Fire Facility Fund in the amount of \$25,000, Fire Pension Fund in the amount of \$126,000, the Illinois Municipal Retirement Fund in the amount of \$698,700, the Mental Health Board Fund in the amount of \$141,500, the Motor Fuel Tax Fund in the amount of \$560,000, the Prairie Green Preserve Fund in the amount of \$115,500, the Police Pension fund in the amount of \$805,400, the Refuse Fund in the amount of \$361,390, various Special Service Area Funds in the amount of \$542,775, Tax Increment Financing District #2 in the amount of \$294,730, the Tree Nursery Fund in the amount of \$1,550, the Workers' Compensation Fund in the amount of \$176,300, and the Working Cash Fund in the amount of \$2,500.

Debt: The City of Geneva has earned a Aa2 (double A-2) bond rating from Moody's Investor Services. The City's overall debt totals approximately \$70,000,000 for both the General Fund and Enterprise Funds and the City has no current plans to issue additional bonds. The total debt service represents an approximate \$3,200 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2010-2011 Budget includes debt payments totaling approximately \$7,038,954.

Debt Payment Schedule by Fund



Conclusion

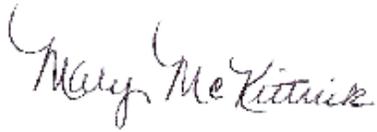
The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the quality of life and well-being of our community. The FY 2010-2011 Budget reflects a concerted effort on the part of the City Council and staff to work together to meet current service demands, while also preparing for the future. This Budget Document will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor expenditures and revenues to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this was a multifaceted and challenging budget process and I am particularly proud of our Department Heads, including Assistant City Administrator/Administrative Services Director Stephanie Dawkins, Community Development Director Dick Untch, Economic Development Director Ellen Divita, Fire Chief Steve Olson, Police Chief Steve Mexin, and Public Works Director Dan Dinges, for their cooperation and professionalism in scrutinizing their operational costs and reducing expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Director Don Weis, Executive Assistant Jeanne Fornari, and Administrative Assistant Sherri Weitl who worked diligently to assist with the preparation of the FY 2010-2011 Budget Document.

City Staff would also like to particularly acknowledge and thank the Mayor and City Council for their support and leadership throughout the budget process. The City Council is committed to providing the highest-quality City services to its citizens through the FY 2010-2011 Budget.

Therefore, it is with pride that I submit the Fiscal Year 2010-2011 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary L. McKittrick". The signature is written in black ink and is positioned to the left of the typed name.

Mary L. McKittrick
City Administrator

Budget Overview - All Funds Combined

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
OPENING FUND BALANCE	39,483,122	32,885,428	31,492,474
Revenues			
PROPERTY TAX	6,355,008	5,312,091	6,645,425
SALES TAX	7,289,572	6,921,000	6,900,000
MUNICIPAL TAX	1,545,662	1,220,000	1,400,000
STATE INCOME TAX	1,827,127	1,686,000	1,435,000
REPLACEMENT TAX	150,074	132,261	134,330
OTHER TAX	2,237,892	2,123,662	2,414,180
MOTOR FUEL TAX	594,276	560,000	560,000
CHARGES FOR SERVICES	36,006,196	35,921,749	37,602,173
FINES & FORFEITS	349,994	313,500	308,500
LICENSES & PERMITS	396,720	336,696	323,000
INTEREST	(1,614,959)	789,350	724,200
GRANTS/REIMBURSEMENTS	803,158	400,675	508,000
MISCELLANEOUS	9,597,890	5,665,578	5,015,602
SUBTOTAL	65,538,610	61,382,562	63,970,410
 TOTAL REVENUES	 65,538,610	 61,382,562	 63,970,410
Expenditures			
PERSONNEL SERVICES	18,096,618	17,836,124	18,676,450
OPERATING	28,913,130	29,153,055	7,132,445
CAPITAL OUTLAY	510,672	2,075,682	864,893
CAPITAL IMPROVEMENTS	14,704,444	669,870	7,272,325
DEBT SERVICE	8,525,232	7,961,436	31,659,940
TRANSFERS	748,768	805,525	532,325
SUBTOTAL	71,498,864	64,501,692	66,138,378
 TOTAL EXPENDITURES	 71,498,864	 64,501,692	 66,138,378
 EXCESS REVENUE/(EXPENSE)	 (5,960,254)	 (3,119,130)	 (2,167,968)
 CLOSING FUND BALANCE	 33,522,868	 31,492,474	 29,324,506

Fund Overview - 2010/2011 Budget

	GENERAL FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND
OPENING FUND BALANCE	2,617,842	480,019	347,255
Revenues			
PROPERTY TAX	3,089,000	1,062,950	1,510,000
SALES TAX	6,900,000	0	0
MUNICIPAL TAX	1,400,000	0	0
STATE INCOME TAX	1,435,000	0	0
REPLACEMENT TAX	80,000	26,275	0
OTHER TAX	1,260,000	0	0
MOTOR FUEL TAX	0	560,000	0
CHARGES FOR SERVICES	0	0	0
FINES & FORFEITS	308,500	0	0
LICENSES & PERMITS	323,000	0	0
INTEREST	10,000	9,200	7,000
GRANTS/REIMBURSEMENTS	157,500	220,500	0
MISCELLANEOUS	881,890	2,658,415	125,000
SUBTOTAL	15,844,890	4,537,340	1,642,000
TOTAL REVENUES	15,844,890	4,537,340	1,642,000
Expenditures			
PERSONNEL SERVICES	9,872,455	2,899,215	0
OPERATING	2,160,215	842,380	0
CAPITAL OUTLAY	173,025	130,090	0
CAPITAL IMPROVEMENTS	3,147,040	560,000	0
DEBT SERVICE	0	0	1,635,000
TRANSFERS	529,825	0	0
SUBTOTAL	15,882,560	4,431,685	1,635,000
TOTAL EXPENDITURES	15,882,560	4,431,685	1,635,000
EXCESS REVENUE/(EXPENSE)	(37,670)	105,655	7,000
CLOSING FUND BALANCE	2,580,172	585,674	354,255

CAPITAL PROJECTS FUND	PERMANENT FUNDS	PROPRIETARY FUNDS	FIDUCIARY FUNDS	TOTAL ALL FUNDS
706,990	368,166	5,992,683	20,979,519	31,492,474
290,000	0	0	693,475	6,645,425
0	0	0	0	6,900,000
0	0	0	0	1,400,000
0	0	0	0	1,435,000
0	0	0	28,055	134,330
0	0	1,154,180	0	2,414,180
0	0	0	0	560,000
0	0	37,602,173	0	37,602,173
0	0	0	0	308,500
0	0	0	0	323,000
12,500	2,500	133,000	550,000	724,200
130,000	0	0	0	508,000
5,000	0	855,297	490,000	5,015,602
437,500	2,500	39,744,650	1,761,530	63,970,410
437,500	2,500	39,744,650	1,761,530	63,970,410
78,260	0	4,915,120	911,400	18,676,450
8,500	0	4,101,350	20,000	7,132,445
248,470	0	313,308	0	864,893
0	0	3,565,285	0	7,272,325
100,000	0	29,924,940	0	31,659,940
0	2,500	0	0	532,325
435,230	2,500	42,820,003	931,400	66,138,378
435,230	2,500	42,820,003	931,400	66,138,378
2,270	0	(3,075,353)	830,130	(2,167,968)
709,260	368,166	2,917,330	21,809,649	29,324,506

Typical Tax Bill

Market Value of Home: \$350,000

Current Tax Levy: .5499

Assessed Valuation: \$116,655

To determine assessed valuation, multiply Market value by 33.33%:
 $350,000 \times 33.33\% = \$116,655$

Annual Tax Liability for City Services: \$641.49

To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .5499 = 64,148.58$; $64,148.58 \div 100 = \$641.49$

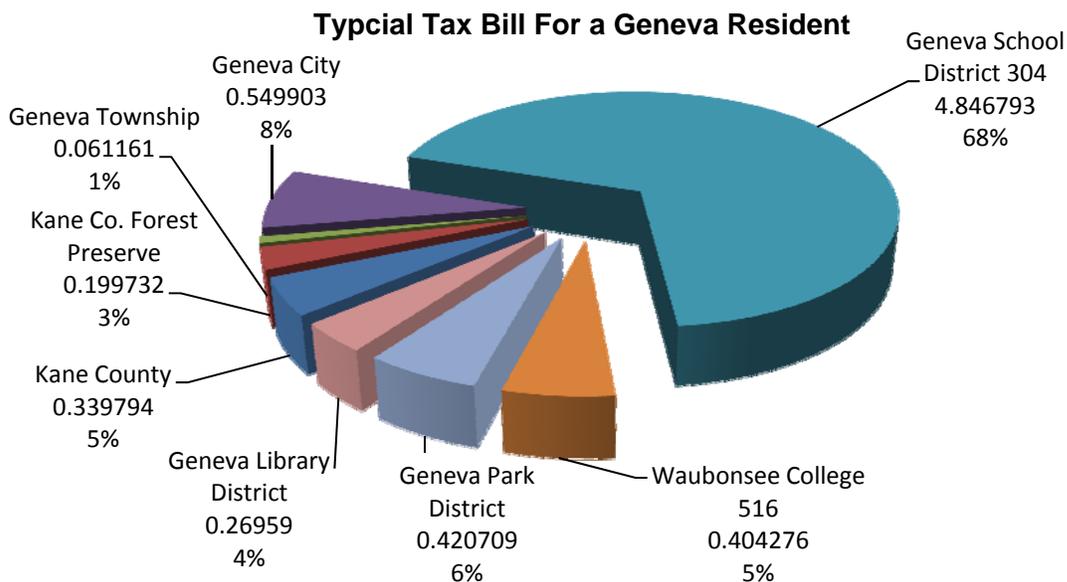
Monthly Expenses for City Services: \$53.46

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $641.49 \div 12 = \$53.46$

City of Geneva property owners pay property taxes which generate revenue used to operate the City (including fire and police departments), schools, parks, libraries, and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5% of the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 8%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.



Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position, and the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials, and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable state and federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 2, 2009:

General Policies

1. ***Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. ***Investments:*** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification, and yield.
3. ***Citizen Participation:*** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee

Budgetary Policies

1. ***Fund Balance:*** The City will strive to maintain an available fund balance of at least 90 days of operating expenditures for the General Fund, the Electric Fund, and the Water/Wastewater Fund in order to meet seasonal cash flow shortfalls and funding emergencies.
2. ***Sources of Revenue:*** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
3. ***Forecasting:*** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
4. ***Goals and Objectives:*** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

1. ***Pay-As-You-Go:*** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
2. ***Maintain Existing Service Levels:*** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
3. ***Capital Assets:*** The City will provide for the adequate maintenance of capital assets.
4. ***Balanced Budget:*** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the revenues.

TIF Allocation Policy

1. ***Allocation of TIF Funds:*** Tax Increment Finance District funds are to be used for community and economic development purposes as one of the City's public financing methods.
2. ***Administration:*** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director and the Business Development Specialist.

3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30% of the total designated TIF funds.

Investment Policies

1. **Investment Return:** It is the policy of the City of Geneva to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.
2. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Officer, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
4. **Authorized Financial Dealers and Institutions:** The Finance Officer will maintain a list of financial institutions authorized in advance by the Mayor and the City Council to provide investment services.
5. **Authorized and Suitable Investments:** Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:
 - U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
 - Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities;

- Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation.
 - Investments shall be made that reflect the cash flow needs of the fund type being invested.
- 6. Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent – third party institution in the name of the City of Geneva.
- 7. Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Officer and evidenced by safekeeping receipts and a written custodial agreement.
- 8. Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in, and length of maturity.
- 9. Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than one (1) year from the date of purchase.
- 10. Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
- 11. Internal Control:** The Finance Officer is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
- Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers

12. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.
13. **Reporting:** The Finance Officer shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

Debt Policies

1. **Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
2. **Limits on Debt Issuance:** State statute limits a local government's debt to 2.875% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below 15 years.
3. **Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Planning and Goal Setting

The City of Geneva adopted a ten (10) year strategic plan document in 2007. The Geneva Strategic Plan for 2017 was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse design team of Geneva stakeholders. City of Geneva stakeholders are part of these broad categories: residents, retail and other businesses, visitors, property owners, civic, religious, and cultural organizations and institutions, health care entities, governments at all levels, the City of Geneva elected and appointed officials and staff.

Through the Strategic Plan for 2017 guiding principles were established. The guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community. These guiding principles are:

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.

6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Additionally, the Strategic Plan sets out our vision for 2017:

1. We honor and preserve our community heritage and character.
2. The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.
3. The quality of our participation reflects our strong commitment to the community.
4. Our unity and diversity create community health and wholeness.
5. Community needs and desires are effectively and efficiently balanced with required resources.
6. Open space and environmental awareness are central community values exemplified in our policies and practices.

The City Council meets annually in November for a strategic planning workshop. In November 2009, the City Council revisited the visions, goals, and objectives established in the Strategic Plan for 2017 document to determine if any additions, reprioritizations or other changes were needed, and to set priorities for the upcoming fiscal year. The members of the City Council revisited the plan again in December 2009. Strategic planning is an important and dynamic process which the Council and city staff continue to implement and improve upon. The top six priorities listed below reflect the issues deemed to be of greatest concern to the Council as of the December 2009 review. The Council did not rank the current priorities, therefore, each should be considered to carry equal weight. Though strategies are not listed for each priority, identification of Council's top goals provides direction for city staff in preparing department budgets and in utilizing city resources.

1. Retain public services downtown.
2. Establish a citizen-based housing commission.
3. Maintain cost effective and efficient delivery of city services.
4. Collaborate with Kane County in planning and development of Settler's Hill.
5. Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and East Side Drive.
6. Provide a positive return on investment for public infrastructure outlays and plan for adequate physical space for conduct of City governance and business.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator, Assistant City Administrator, and Finance Officer conducted over forty (40) budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only forty (40) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. The City will begin the process in 2010-2011 in creating a downtown/ station area master plan that will describe the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Officer issue budget forms and standards around the middle of December. All departments shall submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Officer and Assistant City Administrator, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

The City Administrator formulates a recommended budget and submits it to the Council for consideration in March. The Council meets as a Committee of the Whole to consider and discuss the budget. The Council may invite officials or Departments to present additional information or justifications concerning their requests.

After review by the Council and action to set a public hearing date, copies of the proposed budget are made available on the City's website, at City Hall, and at the Geneva Public Library for viewing. A public hearing notice is also published in the local newspaper. The public hearing is scheduled at least 20 days after publication of the notice, but not less than 10 days, in accordance with state statutes. The Council holds a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget must be adopted on or before May 1.

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a two-thirds (2/3) vote.

Budget Development Schedule

DATE	RESPONSIBILITY	ITEM DESCRIPTION
November 7, 2009	City Council, City Administrator, Department Heads	Strategic Planning Workshop
December 23, 2009	City Council	Vote on prioritized list of goals and objectives from the Strategic Plan workshop
Weeks of January 11 & January 18, 2010	City Administrator, Assistant City Administrator, Finance Director, Department Heads	CA, ACA, and Finance Director meet with Dept. Heads to discuss draft operating budget issues.
Weeks of February 1 & February 8, 2010	City Administrator, Assistant City Administrator, Finance Director, Department Heads	CA, ACA, and Finance Director meet with Dept. Heads to discuss draft capital and special project budget issues and dept. goals and objectives.
February 19, 2010	City Administrator	Department Heads submit draft budgets; operating, and special/capital projects to City Administrator for review.
February 26, 2010	City Administrator, Department Heads	Final miscellaneous budgets submitted to City Administrator by Department Heads.
March 8, 2010	City Council, City Administrator, Department Heads	Committee of the Whole (COW) meeting to discuss and recommend for setting public hearing for miscellaneous budgets.
March 10, 2010	City Administrator, Department Heads	Final budgets submitted to City Administrator.
March 15, 2010	City Council, City Administrator, Department Heads	COW meeting to discuss and recommend setting public hearing for General Fund, Electric, and Water/Wastewater Budgets.
March 22, 2010 & April 12, 2010	City Council	Optional Committee of the Whole meetings if necessary.
April 5, 2010	City Administrator	Publish Budget Notice; draft budgets available for public viewing on City website, at City Hall and at the Public Library.
April 19, 2010	City Council	Formal public hearing and adoption of budget by resolution.

Financial Structure

Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which should be included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia, and St. Charles.

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types and account groups are used by the City.

Fund Structure

The City has three kinds of funds: Governmental funds, Proprietary funds, and fiduciary funds.

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the principal fund of the City and accounts for all financial transactions not accounted for in other funds. The general operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are financed through revenues received by the General Fund. The General Fund is used to pay for the costs of various departments throughout the City, with few exceptions.
- *Special Revenue Funds* account for revenues from specific sources, such as taxes and state and federal grants, which by law are designated to finance particular functions or activities.
- *Debt Service Fund* is used to account for the payment of interest and principal on general obligation bonds and for the payment of rentals under capital lease obligations allocated to general governmental operations.
- *Capital Project Funds* account for all resources used for the acquisition of capital facilities by the City except those financed by the Enterprise Funds.

- *Permanent Funds* are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the government's programs.

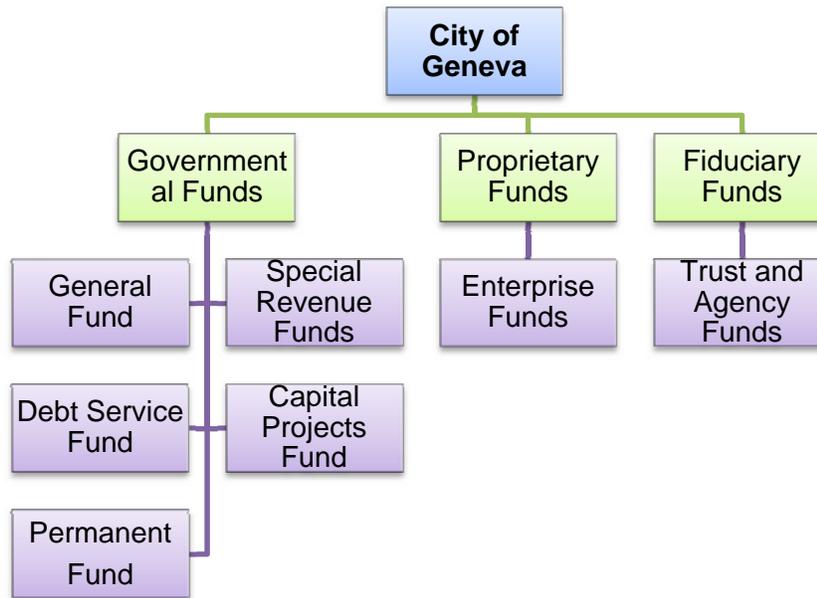
Proprietary funds are for those services for which the City charges customers a fee. There are two kinds of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities and refuse function. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for providing services to the general public where all or most of the costs involved are financed and recovered primarily by charges to users for the service.
 - *Electric and Waterworks and Sewage Fund accounts* are the main enterprise funds operated by the City.
 - *The Electric Light Fund* accounts for the provision of electric services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing, and related debt service, billing and collection.
 - *The Waterworks and Sewage Fund* accounts for the provision of potable water services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, financing, and related debt service, billing and collection.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the City. When these assets are held under the terms of a formal trust agreement, a pension trust fund, a non-expendable trust fund or an expendable trust fund is used. The terms "non-expendable" and "expendable" refer to whether or not the City is under an obligation to account for assets that the City holds on behalf of others as their agent.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds.
 - *Firefighter and Police Pension Funds* are the main fiduciary funds held by the City.

Fund Structure



Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay the liabilities of the current period. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded when payment is due.

Property taxes, licenses, interest revenue and charges for service revenues associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and

delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charged to the customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Budgetary Basis and Ending Cash Position

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Illinois statutes require that budgeted ending fund balances be zero. However, revenue estimates are conservative and the City does not expect to expend budgeted reserves. Therefore, the City expects to finish the budget year with a fund balance.

Additional Considerations

In order to ensure that Illinois public agencies conduct their financial affairs in a fiscally responsible manner, the State Legislature enacted a cash-basis law which makes it unlawful for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or authorize the issuance of any order, warrant, or check or other evidence of indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose. The essence of the cash basis law is to prohibit municipalities from spending more than they receive annually in operating revenues, and to prevent the issuances of short-term debt to cover operating expenditures.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of Geneva's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against

maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation. Additionally, the City will strive to keep the average maturity of all debt at or below fifteen (15) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-10)	Principal Payments FY 2010-11
2006B Bonds	12-15-2021	5,000,000	4,885,000	5,000
2006C Bonds	02-01-2013	840,000	515,000	165,000
2005 Bonds	02-01-2030	5,000,000	5,000,000	0
2002 Bonds	12-15-2014	6,000,000	1,160,000	210,000
2002A Bonds	06-15-2012	1,525,000	530,000	170,000
1999 Bonds	03-01-2019	5,000,000	4,290,000	530,000
2007 Bonds	02-01-2021	2,450,000	2,250,000	45,000
2008A Refunding Bonds	03-01-2018	4,580,000	4,570,000	210,000
Total General Obligation Bonds			23,200,000	1,335,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-10)	Principal Payments FY 2010-11
2001 Ad Valorem Special Service Area #1 Bonds	08-01-2016	400,000	296,000	16,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-10)	Principal Payments FY 2010-11
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	1,590,000	70,000
Electric Light Fund – 2003 Series	05-01-2021	18,735,000	14,220,000	875,000
Electric Light Fund – 2000 Series	02-01-2012	2,750,000	845,000	410,000
2006D Bonds	02-01-2015	1,515,000	1,475,000	5,000
Total Revenue Bonds			18,130,000	1,360,000

Tax Increment Financing Bonds – The City issues bonds where a tax increment financing district is established and sales tax revenue generated in that district is used to pay the debt. Tax increment financing bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-10)	Principal Payments FY 2010-11
2002 Series	10-01-2010	350,000	54,456	54,456
2006 Series	11-01-2016	450,000	364,809	45,492
1997 Series B	06-30-2012	750,000	150,000	50,000
Total Tax Increment Financing			569,265	149,948

Notes Payable – Notes payable represents obligations to banks or other creditors based on formal written agreements. Notes payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-10)	Principal Payments FY 2010-11
EPA Wastewater	08-01-2020	5,400,000	3,188,293	267,440
EPA Waste #2	06-01-2023	5,500,000	4,088,870	256,932

EPA 2006A	12-09-2026	3,187,768	2,853,992	138,601
EPA 2006B	07-01-2027	9,931,439	8,943,656	413,098
EPA 2007	12-03-2027	8,617,559	8,092,611	360,993
SSA #1 2002	06-01-2010	214,731	31,070	31,070
Fire Truck 2003	06-15-2010	278,908	39,844	39,844
Cap Equip 2005	03-01-2011	80,999	21,456	21,456
Cap Equip 2006	02-01-2012	73,942	31,456	15,397
Cap Equip 2008	03-2015	145,000	120,262	0
Cap Equip 2009	01-15-2019	250,000	229,126	21,698
Total Notes Payable			27,640,636	1,566,973

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its equalized assessed value.

Legal Debt Margin

As of September 8, 2009

2008 Equalized Assessed Valuation	1,093,654,917
Statutory Debt Limitation (8.625% of EAV)	94,327,737

General Obligation Debt:

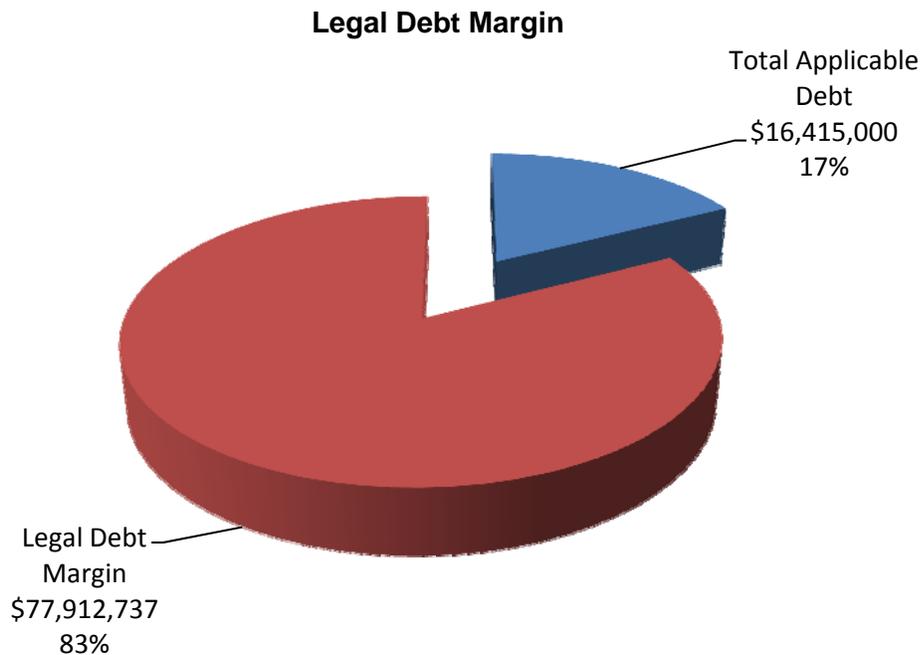
Series 1998	800,000
Series 1999	4,290,000
Series 2000 (1)	925,000
Series 2002	1,325,000
Series 2005 (1)	5,000,000
Series 2006B	4,890,000
Series 2006C (1)	670,000
Series 2006D (1)	1,480,000
Series 2007 (1)	2,450,000
Series 2008A	4,580,000
Less: Alternate Revenue Bonds (1)	<u>(10,525,000)</u>
Total Bonds	15,885,000

Other Debt:

Installment Contract Certificates	0
Series 2002A Debt Certificates	<u>530,000</u>

Total Other Debt	530,000	
Total Applicable Debt		<u>16,415,000</u>
Legal Debt Margin		<u>77,912,737</u>

Notes: (1) The Series 2000 Bonds, the Series 2005 Bonds, the Series 2006C Bonds, the Series 2006D Bonds and the Series 2007 Bonds are general obligation alternate revenue bonds under Illinois Statutes and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.



Annual Debt Service

The following table provides a summary of the City’s annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2011	4,381,988.13	2,642,093.62	7,024,081.75
2012	4,303,352.89	2,525,728.23	6,829,081.12
2013	4,536,772.86	3,888,016.86	8,424,789.72
2014	4,542,286.41	2,056,017.63	6,598,304.04
2015	4,618,801.92	1,876,954.16	6,495,756.08
2016	4,746,365.17	1,699,262.91	6,445,628.08
2017	5,468,994.30	1,505,960.03	6,974,954.33

2018	5,577,744.64	1,285,158.44	6,862,903.08
2019	5,852,617.86	1,021,606.67	6,874,224.53
2020	4,757,503.80	837,209.33	5,594,713.13
2021	4,769,220.83	654,172.48	5,423,393.31
2022	3,284,803.78	477,351.27	3,762,155.05
2023	1,923,780.66	379,530.62	2,303,311.28
2024	1,983,556.07	321,185.96	2,304,742.03
2025	1,862,367.65	264,050.11	2,126,417.76
2026	1,909,878.77	207,572.74	2,117,451.51
2027	1,932,076.39	148,882.50	2,080,958.89
2028	1,508,866.85	89,805.50	1,598,672.35
2029	680,000.00	46,555.00	726,555.00
2030	710,000.00	15,797.50	725,797.50

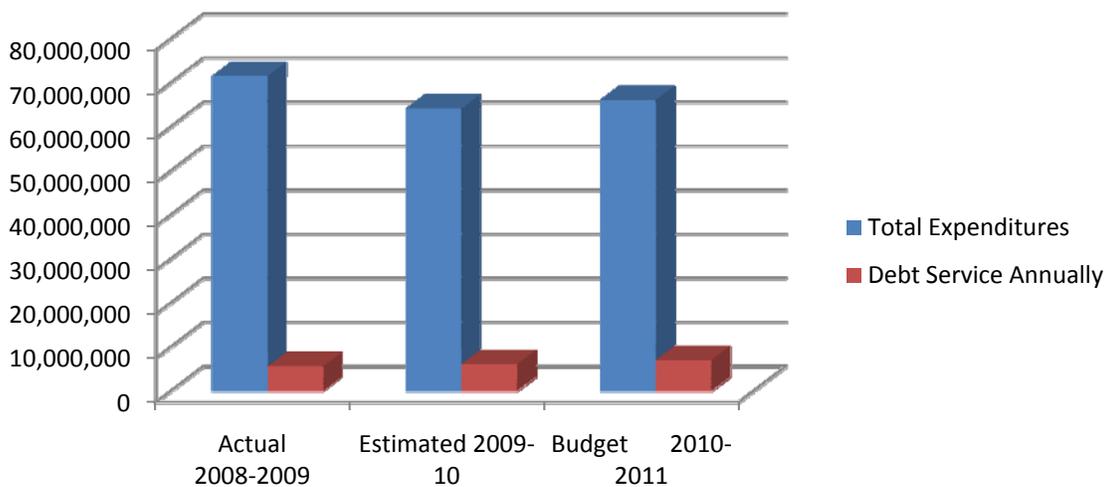
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total city expenditures:

Debt Service as a Percentage of Total Expenditures

	Actual 2008-09	Estimated 2009-10	Budget 2010-11
Total Expenditures	71,498,864	64,182,687	66,138,378
Debt Service Annually	5,656,880.41	6,116,951.26	7,024,081.75
Debt Service as a Percentage of Total Expenditures	7.9%	9.5%	10.62%

Debt Service Compared to Total Expenditures



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax increase, no contributions for operating funds, and only minor growth in sales tax revenues.

REVENUE



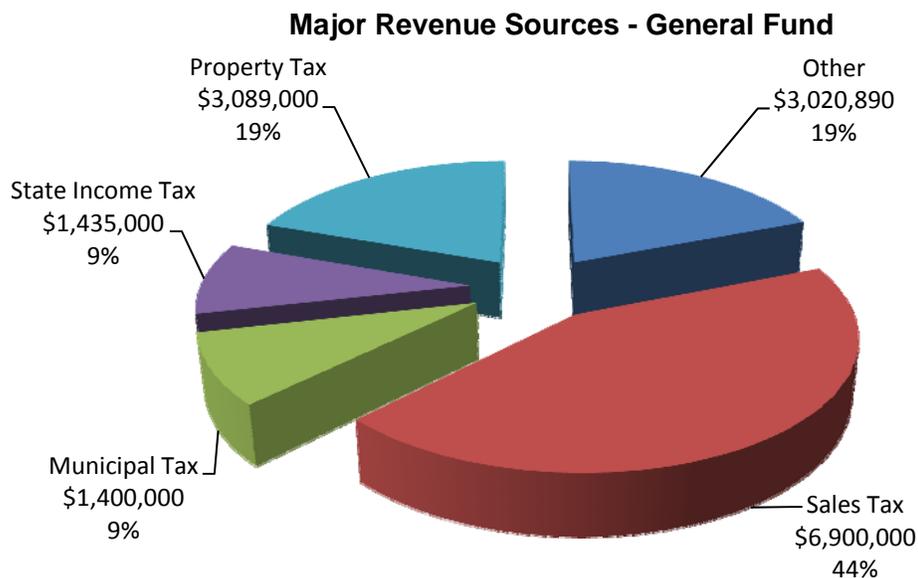
Revenue Sources

Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant in that they collectively represent 85.3% of the City's projected revenues in the General Fund for 2010-11. Projected revenues are those revenues that the City has budgeted to collect in 2010-11. Projected revenue does not include opening fund balance, interfund transfers, and bond proceeds. Each major source of revenue is described on the following pages. Excluding interfund transfers, bond proceeds, and projected opening fund balance, current revenues in the 2010-11 budget total \$12,844,890. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

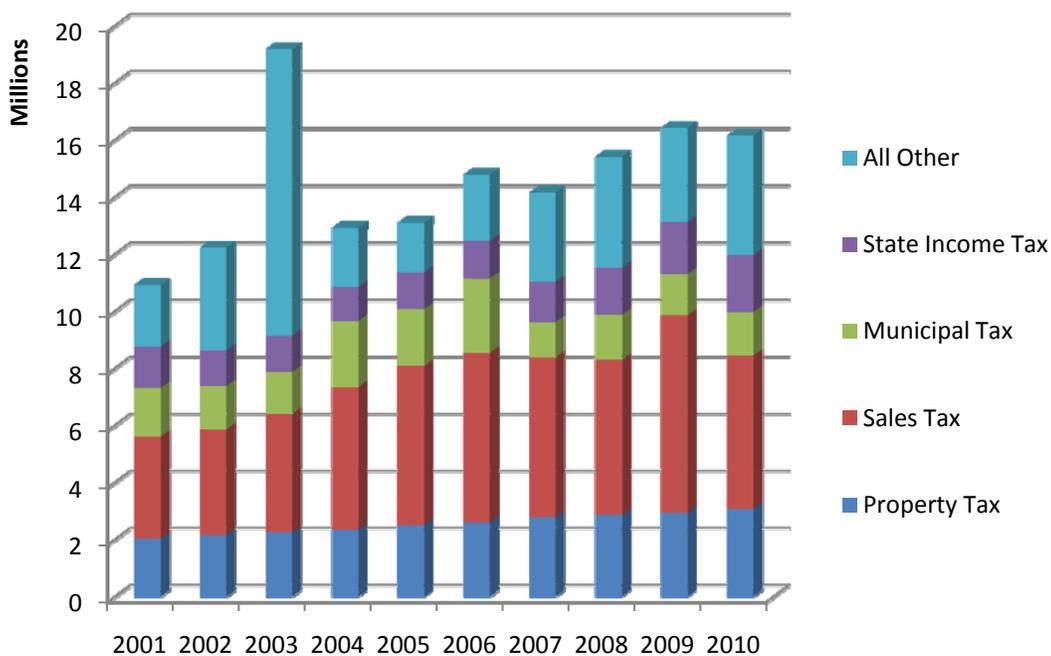
Major Revenue Source	Projected 2010-11 Revenue	Percent of Total Current Revenues
<i>Property Tax</i>	\$3,089,000	19%
<i>Sales Tax</i>	\$6,900,000	44%
<i>Municipal Tax</i>	\$1,400,000	9%
<i>State Income Tax</i>	\$1,435,000	9%
<i>Subtotal Major Revenue Sources</i>	\$12,824,000	81%
Other Revenues	\$3,020,890	19%
Total Current Revenues	\$15,844,890	100%



Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Municipal Tax	State Income Tax	All Other	Total Revenues
2001	2,026,355	3,590,275	1,700,944	1,449,283	2,161,664	10,928,521
2002	2,152,643	3,702,162	1,519,670	1,255,009	3,604,217	12,233,701
2003	2,245,800	4,151,753	1,473,923	1,271,692	10,051,018	19,194,186
2004	2,350,164	5,000,243	2,316,224	1,177,232	2,083,594	12,927,457
2005	2,502,681	5,581,022	1,995,201	1,290,663	1,735,285	13,104,852
2006	2,599,861	5,932,301	2,614,766	1,311,294	2,333,397	14,791,619
2007	2,798,315	5,589,129	1,233,014	1,415,434	3,132,098	14,167,990
2008	2,864,060	5,437,232	1,577,774	1,659,834	3,879,114	15,418,014
2009	2,950,241	6,910,555	1,445,662	1,827,127	3,297,475	16,431,060
2010	3,078,000	5,377,875	1,524,000	1,985,000	4,197,920	16,165,795

Major Revenue Sources - Last Ten Fiscal Years



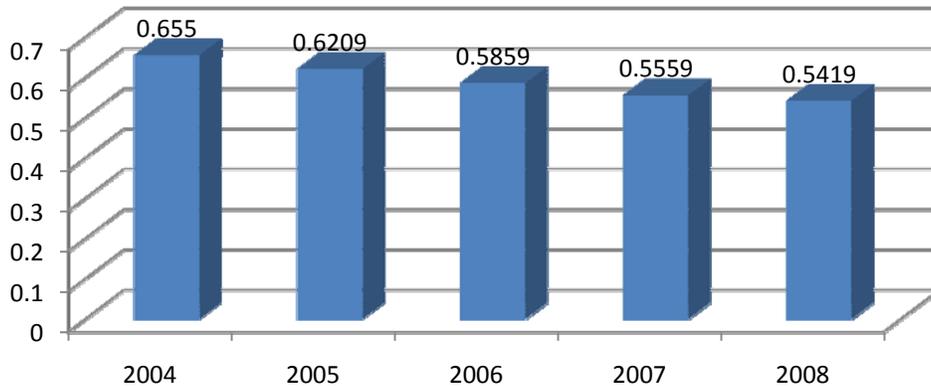
Ad Valorem Property Tax

Budgeted 2010-11 ad valorem property taxes total \$3,089,000 or 19% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the estimated assessed valuation used in the calculation of property taxes necessary to fund the budget.

Total assessed valuation in Geneva has grown steadily over the last several years. However, the 2009 assessed valuation of \$1,087,842,798 shows a decline of 0.5% over 2008.

Based upon the projected assessed valuation, the tax levy is calculated to fund ad valorem property tax revenue requirements. For several years, the Geneva property values steadily increased. The Council has remained committed to maintaining low property taxes, for the past five years the tax levy decreased each year to offset increasing property values. The 2010-11 budget will require an effective property tax rate of 0.5499% and increase of .0093% from the 2009-10 level. 2009 property taxes help fund the 2010-11 budget.

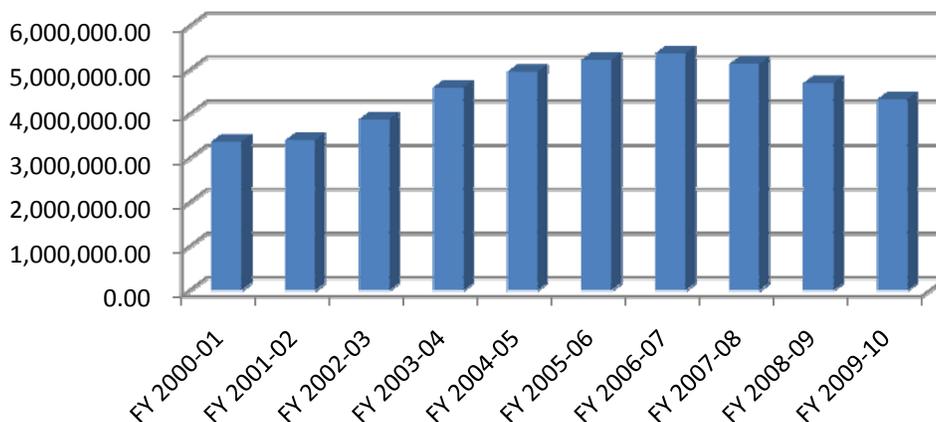
Tax Levy Rate - Last Five Years



Sales Tax

The largest source of revenue for the City's General Fund is from local sales taxes. Retail sales tax of 7% is collected by the State. The City receives 1% of the revenues. Of the total sales tax revenue received, 0.5% is restricted to capital improvement/infrastructure projects. The budget projects sales tax receipts of \$6,900,000 for 2010-11 (\$4.865 million for the General Operating Fund and \$2.035 million for the General Capital Fund). This figure represents approximately 44% of the total revenue in the General fund.

City Sales Tax Revenue



Municipal Tax

The City collects a municipal tax on gas, electric, and water utilities. These funds are equally distributed between the General Fund operating and capital budgets. The Budget projects \$1,400,000 in Municipal Tax for FY 2010-2011. Revenue received for these taxes depends largely upon changes in the cost of natural gas, changes in population, and/or whether the area experiences extreme temperatures.

State Income tax

The City currently receives state income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. However there has been recent discussion regarding the possibility of reducing the amount distributed to municipalities. As such, the FY 2010-2011 Budget reflects a substantial decrease in projected income tax revenue of 21.5% over actual revenues received in FY 2008-2009. The City estimates revenues in part based upon data received from the Illinois Municipal League.

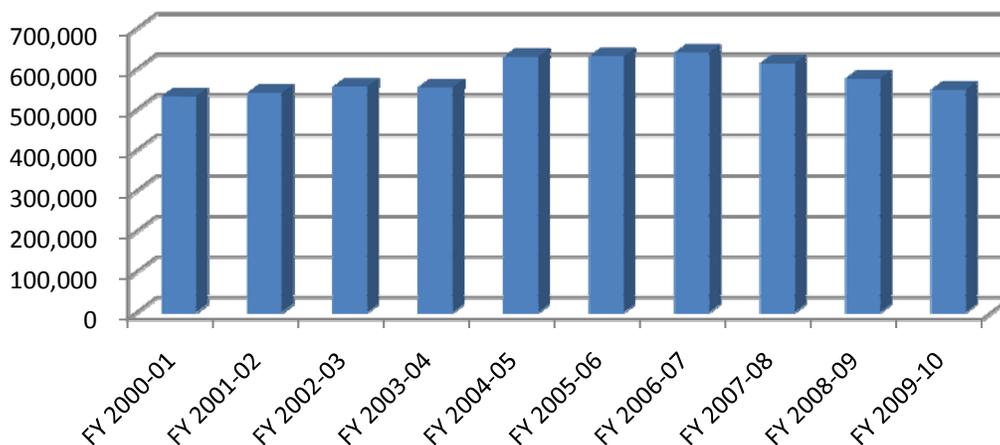
Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the state, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

The 2010-11 budget estimates \$560,000 in MFT funds. The City will use these funds towards a \$1,051,000 enhanced street program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel, and the overall economic environment.

Motor Fuel Tax Revenue



Electric Utility Fund

Purchased power accounts for the largest share of the Electric Utility Fund for a total of \$22,130,450. Purchased power is directly related to customer sales. The FY 2010-11 budget reflects a decrease of 0.1% over the previous fiscal year budget.

Water/Wastewater Utility Fund

The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$4,303,557. This represents a decrease of 4.46% from the FY 2009-2010 Budget. The past two years have had higher than average rainfall amounts, resulting in reduced consumption. The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$2,461,441. This represents a decrease of 5.7% from the FY 2009-2010 Budget.

Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and township assessors, and the Illinois Municipal League. Included in trend forecasting are property tax, sales tax, municipal tax, telecommunication tax, and income tax. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

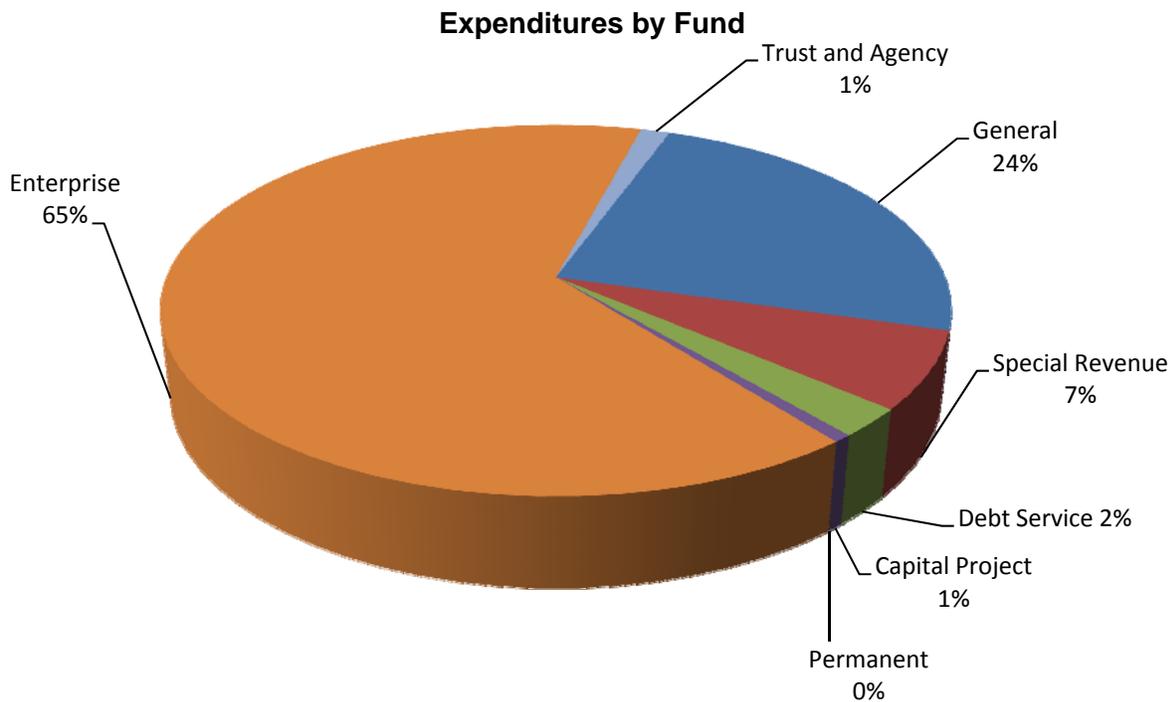
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EXPENDITURES



Expenditures by Fund

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% CHANGE 10-11 / 09-10
GENERAL	17,795,187	15,180,620	14,389,340	15,882,560	4.6%
SPECIAL REVENUE	4,172,525	5,522,070	5,623,167	4,431,685	-19.7%
DEBT	1,718,994	1,702,400	1,702,400	1,635,000	-4.0%
CAPITAL	622,265	474,487	392,487	435,230	-8.3%
PERMANENT	10,000	8,000	8,000	2,500	-68.8%
ENTERPRISE	46,370,477	43,966,641	41,548,389	42,820,003	-2.6%
TRUST AND AGENCY	809,416	927,728	927,728	931,400	0.4%
TOTAL	71,498,864	67,781,946	64,591,511	66,138,378	-2.4%



General Fund Summary

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
Major Revenues			
PROPERTY TAX	2,950,241	3,062,872	3,089,000
SALES TAX	4,917,076	4,620,000	4,600,000
MUNICIPAL TAX	772,831	610,000	700,000
STATE INCOME TAX	1,827,127	1,686,000	1,435,000
SUBTOTAL	10,467,275	9,978,872	9,824,000
Other Revenues			
REPLACEMENT TAX	99,796	80,000	80,000
SALES TAX - LOCAL USE	308,958	263,000	265,000
LICENSES	124,220	123,000	123,000
PERMITS	271,925	200,000	200,000
INTEREST	28,936	10,000	10,000
CABLE REVENUE	48,140	110,000	188,000
PUBLIC HEARING	4,359	2,500	2,500
COMMUTER PARKING TRANSFER	127,500	133,900	134,000
POLICE COURT FINES	89,080	75,000	200,000
O-TICKET FINES	16,090	16,500	16,500
PARKING VIOLATIONS	98,918	92,000	92,000
STAFF TRAINING REIMBURSEMENT	1,884	7,500	7,500
TELECOMMUNICATIONS TAX	644,581	950,000	1,200,000
FOREIGN FIRE INSURANCE	28,357	33,300	30,000
STATE HWY MAINT. REIMBURSE	63,797	66,700	67,000
TOWNSHIP FIRE TAX	63,123	60,800	60,000
ENGINEERING FEES	6,140	22,500	22,500
SUBTOTAL	2,025,804	2,246,700	2,698,000
Transfers			
TRANSFERS IN	714,228	638,675	626,375
GIFTS AND DONATIONS	0	150	500
POLICE PROGRAM REIMBURSEMENT	86,010	80,340	40,000
TRANSFERS OUT	(704,517)	(406,765)	(336,485)
SUBTOTAL	95,721	312,400	330,390
TOTAL REVENUE	12,588,800	12,537,972	12,852,390
Expenses			
LEGISLATIVE	174,570	185,804	188,140
CITY ADMINISTRATOR'S OFFICE	208,769	203,280	209,720
ADMINISTRATIVE SERVICES	476,372	437,682	394,875
ECONOMIC DEVELOPMENT	215,258	282,879	263,530
COMMUNITY DEVELOPMENT	726,037	661,268	697,150
POLICE	4,702,447	4,494,372	4,796,165
FIRE	3,019,122	3,093,954	3,220,310

General Fund Summary

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
STREETS & WALKS	2,017,313	1,760,619	1,746,410
ENGINEERING	332,770	363,246	391,640
FLEET MAINTENANCE	271,386	262,066	246,575
STORM DRAINAGE	56,618	50,870	51,180
TRANSFER TO TRI-COM	389,556	326,560	293,950
CITY STREET LIGHTING	221,712	235,875	235,875
SUBTOTAL	12,811,930	12,358,475	12,735,520
TOTAL EXPENSE	12,811,930	12,358,475	12,735,520
OPERATING INCOME (LOSS)	(223,130)	179,497	116,870
Major Capital Revenues			
MUNICIPAL TAX	772,831	610,000	700,000
TELECOMM TAX	387,679	0	0
SALES TAX REPL. SIT.	379,017	0	0
SALES TAX INCREASE - CAPITAL	1,684,521	2,038,000	2,035,000
DEVELOPER CAPITAL FEE/ REIMB.	0	246,135	0
GRANT REVENUE	131,950	0	0
SUBTOTAL	3,355,998	2,894,135	2,735,000
Other Capital Revenues			
CABLE TELEVISION FEES	236,262	178,000	100,000
GRANT REVENUE	0	0	157,500
BOND PROCEEDS / INTEREST	0	0	0
INSTALLMENT CONTRACT FINANCING	250,000	0	0
SUBTOTAL	486,262	178,000	257,500
TOTAL CAPITAL REVENUE	3,842,260	3,072,135	2,992,500
Capital Expenditures - Capital Improvements Program			
CIP	3,857,315	1,220,000	2,167,000
SUBTOTAL	3,857,315	1,220,000	2,167,000
Capital Expenditures - Special Projects			
CULTURAL ARTS COMMISSION	0	5,000	5,000
DOWNTOWN MASTER PLAN/SE STUDY	0	0	165,500
DOWNTOWN PARTNERSHIP PROMO.	29,160	0	0
VEHICLES & EQUIPMENT	361,512	122,400	213,450
HISTORIC PRESERVATION LITIGATION	0	10,000	0
THIRD STREET PUBLIC PLAZA	43,806	7,000	0
CITY HALL IMPROVEMENTS	299,794	21,500	33,200
PUBLIC SAFETY EQUIPMENT	0	62,400	0

General Fund Summary

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
FACADE PROGRAM	19,807	0	0
PRAIRIE GREEN CONSTRUCTION	0	0	5,000
FIBER OPTIC I-NET DEBT / MAINT.	113,071	115,000	115,000
COMPUTER UPGRADE / SOFTWARE	14,427	48,700	50,000
RETIREMENT TRANSFER	75,000	200,000	200,000
PUBLIC SAFETY/CONST./REPAIR	22,210	0	0
INSTALLMENT CONTRACT PAYMENTS	147,155	218,865	192,890
SUBTOTAL	1,125,942	810,865	980,040
TOTAL CAPITAL EXPENDITURES	4,983,257	2,030,865	3,147,040
CAPITAL INCOME (LOSS)	(1,140,997)	1,041,270	(154,540)
TOTAL OPER. & CAP. INCOME (LOSS)	(1,364,127)	1,220,767	(37,670)
OPENING FUND BALANCE	2,761,202	1,397,075	2,617,842
CLOSING FUND BALANCE	1,397,075	2,617,842	2,580,172
LESS RESTRICTED FOR ROADS/CIP		818,000	686,000
LESS OTHER RESTRICTED PURPOSES			
Net Operating Fund Balance	1,397,075	1,799,842	1,894,172

Electric Fund Summary

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
Operating Revenues			
ELECTRIC SALES - CUSTOMERS	27,540,672	27,600,000	28,854,500
SALES TO CITY	968,371	900,000	1,073,000
POLE ATTACHMENT FEES	25,802	25,802	26,000
STATE TAXES	1,142,509	1,112,862	1,154,180
MISCELLANEOUS	12,468	20,000	20,000
PENALTIES	145,906	130,000	130,000
SUBTOTAL	29,835,728	29,788,664	31,257,680
TOTAL OPERATING REVENUE	29,835,728	29,788,664	31,257,680
Operating Expenses			
PURCHASED POWER	21,093,787	21,654,284	22,130,450
STATE UTILITY TAX	1,139,025	1,112,862	1,154,180
GENERATION	920,315	742,627	1,107,675
OPERATION & MAINTENANCE	1,887,275	1,660,413	2,164,157
CUSTOMER ACCOUNTING	140,503	142,715	135,335
ADMINISTRATION	622,115	608,242	724,315
FIBER OPTICS	24,863	15,579	37,086
DEPRECIATION	1,553,014	1,757,000	1,813,750
IMRF CITY PORTION	232,140	264,640	264,640
SOCIAL SECURITY CITY PORTION	171,272	172,985	172,985
PUBLIC WORKS FACILITY	10,824	22,156	6,800
SUBTOTAL	27,795,133	28,153,503	29,711,373
TOTAL OPERATING EXPENSE	27,795,133	28,153,503	29,711,373
OPERATING INCOME (LOSS)	2,040,595	1,635,161	1,546,307
Other Revenues			
CONNECTION FEES	312,717	150,000	250,000
INTEREST	63,286	70,000	80,000
MISCELLANEOUS	2,875,435	30,000	30,000
SUBTOTAL	3,251,438	250,000	360,000
TOTAL OTHER REVENUE	3,251,438	250,000	360,000
Other Expense			
INTEREST EXPENSE	1,015,022	962,634	896,215
BOND AMORTIZATION	26,537	26,500	26,500
STREET LIGHT TRANSFER	221,712	235,875	235,875
SUBTOTAL	1,263,271	1,225,009	1,158,590
TOTAL OTHER EXPENSE	1,263,271	1,225,009	1,158,590

Electric Fund Summary

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
OTHER OPERATING INCOME (LOSS)	1,988,167	(975,009)	(798,590)
NET INCOME (LOSS)	4,028,762	660,152	747,717
Cash Flow Projections			
OPERATING INCOME	2,040,595	1,635,161	1,546,307
DEPRECIATION	1,553,014	1,757,000	1,813,750
NON-OPERATING REVENUES	3,003,189	(12,375)	97,625
ASSET ACQUISITION	(5,682,492)	(3,550,400)	(2,476,679)
DEBT SERVICE	(2,175,778)	(2,360,784)	(2,362,163)
SUBTOTAL	(1,261,472)	(2,531,398)	(1,381,160)
TOTAL CASH FLOW PROJECTIONS	(1,261,472)	(2,531,398)	(1,381,160)
OPENING FUND BALANCE	7,636,098	6,374,626	3,843,228
CLOSING FUND BALANCE	6,374,626	3,843,228	2,462,068

Water/Wastewater Fund Summary

	ACTUAL 2008-9	ESTIMATED 2009-10	BUDGET 2010-11
Operating Revenues			
SALE OF WATER	3,789,431	4,053,604	4,303,557
SEWAGE FEES	2,437,707	2,332,093	2,461,441
PRIVATE FIRE SERVICE	18,540	18,540	18,500
MISCELLANEOUS INCOME	23,190	25,000	2,500
LAWN PERMITS FEES	575	575	2,000
WATER TOWER LEASE	226,597	216,597	308,797
SUBTOTAL	6,496,040	6,646,409	7,096,795
TOTAL OPERATING REVENUE	6,496,040	6,646,409	7,096,795
Operating Expenses			
WATER PRODUCTION	348,584	270,590	273,010
WATER TREATMENT	988,237	942,652	1,035,015
WATER DISTRIBUTION	1,230,129	1,209,025	1,172,275
WASTEWATER TREATMENT	699,823	741,065	770,905
WASTEWATER COLLECTION	669,255	645,934	729,130
INDUSTRIAL WASTEWATER	90,409	90,690	91,625
SUBTOTAL	4,026,437	3,899,956	4,071,960
Debt Service			
DEPRECIATION	2,279,161	2,285,000	2,332,900
BOND AMORTIZATION	4,225	4,225	4,225
SUBTOTAL	2,283,386	2,289,225	2,337,125
TOTAL OPERATING EXPENSE	6,309,823	6,189,181	6,409,085
OPERATING INCOME (LOSS)	186,217	457,228	687,710
Other Revenues			
CONNECTION FEES	117,039	50,000	50,000
INTEREST	18,848	30,000	50,000
SUBTOTAL	135,887	80,000	100,000
TOTAL OTHER REVENUE	135,887	80,000	100,000
Other Expenses			
INTEREST EXPENSE	1,111,504	(968,674)	(886,420)
SUBTOTAL	1,111,504	(968,674)	(886,420)
TOTAL OTHER EXPENSE	1,111,504	(968,674)	(886,420)
OTHER OPERATING INCOME (LOSS)	1,247,391	(888,674)	(786,420)

Water/Wastewater Fund Summary

	ACTUAL 2008-9	ESTIMATED 2009-10	BUDGET 2010-11
NET INCOME (LOSS)	1,297,721	(511,446)	(98,710)
Cash Flow Projections			
OPERATING INCOME	186,217	457,228	687,710
DEPRECIATION	2,279,161	2,285,000	2,332,900
NON-OPERATING REVENUES	135,887	80,000	100,000
IEPA LOAN /REVENUE BONDS	1,514,892	0	0
OTHER ASSET ACQUISITION	(3,185,458)	(470,000)	(1,088,606)
DEBT SERVICE	(2,248,400)	(2,421,274)	(2,384,723)
SUBTOTAL	(1,317,701)	(69,046)	(352,719)
TOTAL CASH FLOW PROJECTIONS	(1,317,701)	(69,046)	(352,719)
OPENING FUND BALANCE	3,324,019	2,006,318	1,937,272
CLOSING FUND BALANCE	2,006,318	1,937,272	1,584,553

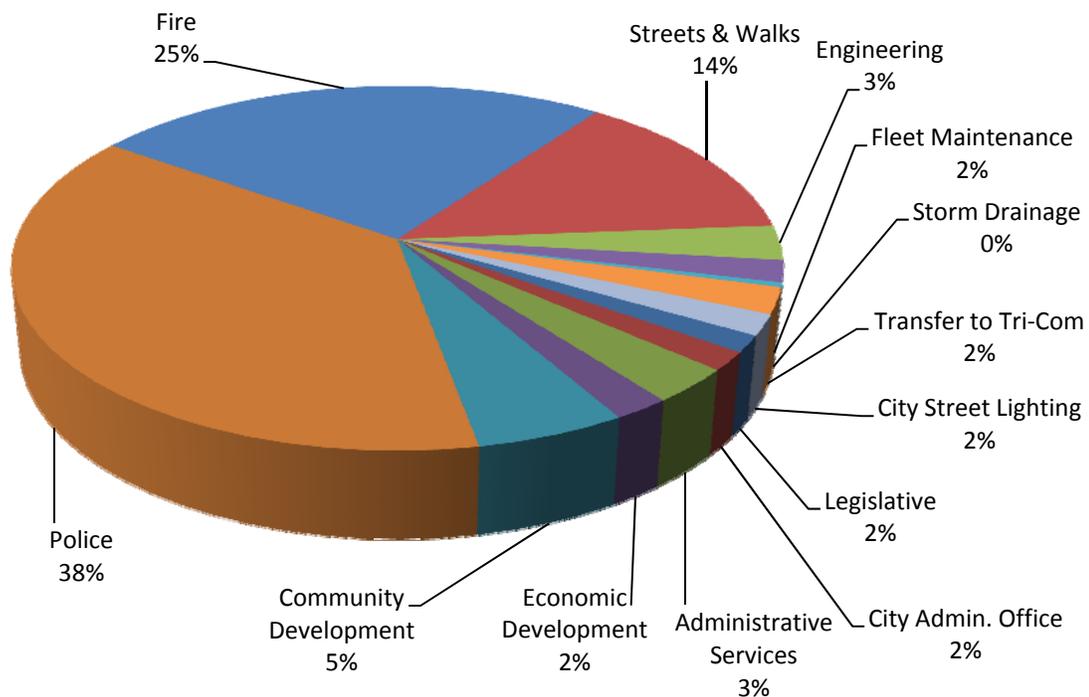
GENERAL FUND



General Fund Summary by Department

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% CHANGE 10-11 / 09-10
ADMINISTRATIVE SERVICES	476,372	462,940	437,682	394,875	-14.7%
CITY ADMIN. OFFICE	208,769	218,911	203,280	209,720	-4.2%
LEGISLATIVE	174,570	194,949	185,804	188,140	-3.5%
COMMUNITY DEVELOPMENT	726,037	690,725	661,268	697,150	0.9%
ECONOMIC DEVELOPMENT	215,258	291,403	282,879	263,530	-9.6%
FIRE	3,019,122	3,165,895	3,093,954	3,220,310	1.7%
POLICE	4,702,447	4,774,985	4,494,372	4,796,165	0.4%
ENGINEERING	332,770	393,378	363,246	391,640	-0.4%
STREETS & WALKS	2,017,313	1,787,952	1,760,619	1,746,410	-2.3%
FLEET MAINTENANCE	271,386	262,153	262,066	246,575	-5.9%
STORM DRAINAGE	56,618	51,179	50,870	51,180	0.0%
TRANSFER TO TRI-COM	389,556	326,560	326,560	293,950	-10.0%
CITY STREET LIGHTING	221,712	235,875	235,875	235,875	0.0%
TOTAL	12,811,930	12,856,905	12,358,475	12,735,520	-0.9%

General Fund Budget by Department



General Fund - Department by Character

	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
Expenditures					
ADMINISTRATIVE SERVICES					
Personnel Services	386,546	384,035	368,948	321,945	
Operating	81,127	76,655	67,484	70,680	
Capital Outlay	5,469	2,250	1,250	2,250	
Total	473,142	462,940	437,682	394,875	-14.7%
CITY ADMINISTRATOR'S OFFICE					
Personnel Services	126,627	122,501	122,441	138,810	
Operating	40,269	35,935	35,364	30,435	
Capital Outlay	64,349	60,475	45,475	40,475	
Total	231,245	218,911	203,280	209,720	-4.2%
LEGISLATIVE					
Personnel Services	64,488	65,590	65,590	65,000	
Operating	109,811	129,109	120,014	122,640	
Capital Outlay	274	250	200	500	
Total	174,573	194,949	185,804	188,140	-3.5%
COMMUNITY DEVELOPMENT					
Personnel Services	599,103	558,625	546,078	581,310	
Operating	122,589	130,900	114,552	114,640	
Capital Outlay	4,342	1,200	638	1,200	
Total	726,034	690,725	661,268	697,150	0.9%
ECONOMIC DEVELOPMENT					
Personnel Services	150,749	145,542	145,542	163,400	
Operating	63,293	145,061	137,337	100,130	
Capital Outlay	1,216	800	0	0	
Total	215,258	291,403	282,879	263,530	-9.6%
ENGINEERING					
Personnel Services	288,036	327,009	316,928	327,715	
Operating	39,932	66,369	46,318	63,925	
Capital Outlay	4,803	0	0	0	
Total	332,771	393,378	363,246	391,640	-0.4%
FIRE					
Personnel Services	2,494,869	2,574,095	2,561,388	2,641,635	
Operating	584,970	554,315	503,975	551,075	
Capital Outlay	95,798	37,485	28,591	27,600	
Total	3,175,637	3,165,895	3,093,954	3,220,310	1.7%

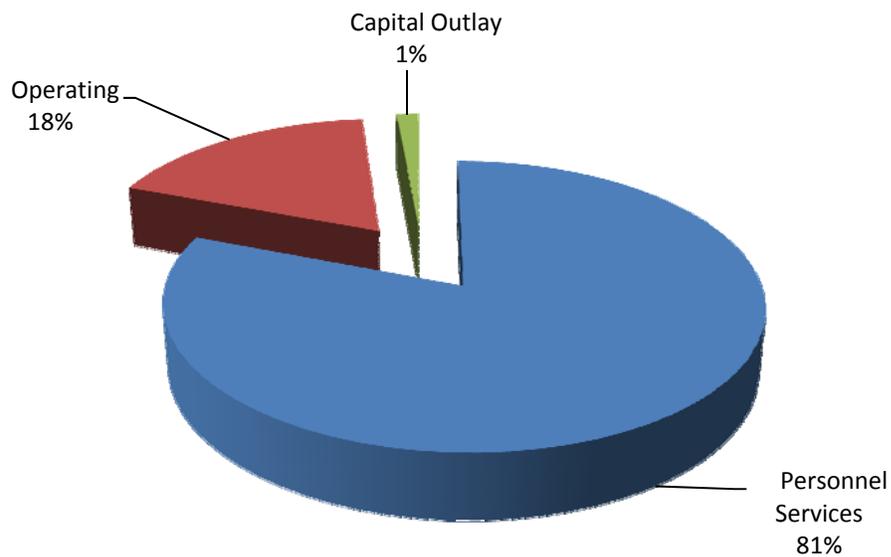
General Fund - Department by Character

	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
POLICE					
Personnel Services	4,191,138	4,286,355	4,102,112	4,332,585	
Operating	439,870	486,830	390,860	461,800	
Capital Outlay	71,439	1,800	1,400	1,780	
Total	4,702,447	4,774,985	4,494,372	4,796,165	0.4%
STREETS & WALKS					
Personnel Services	1,312,176	1,197,418	1,195,531	1,098,850	
Operating	586,791	476,322	460,599	553,340	
Capital Outlay	117,877	114,211	104,489	94,220	
Total	2,016,844	1,787,951	1,760,619	1,746,410	-2.3%
FLEET MAINTENANCE					
Personnel Services	171,028	179,972	179,972	158,940	
Operating	98,968	82,181	82,094	82,635	
Capital Outlay	1,390	0	0	5,000	
Total	271,386	262,153	262,066	246,575	-5.9%
STORM DRAINAGE					
Personnel Services	31,213	28,969	28,660	32,265	
Operating	25,406	22,210	22,210	18,915	
Capital Outlay	0	0	0	0	
Total	56,619	51,179	50,870	51,180	0.0%
TOTAL ALL DEPARTMENTS	12,375,956	12,294,469	11,796,040	12,205,695	-0.7%

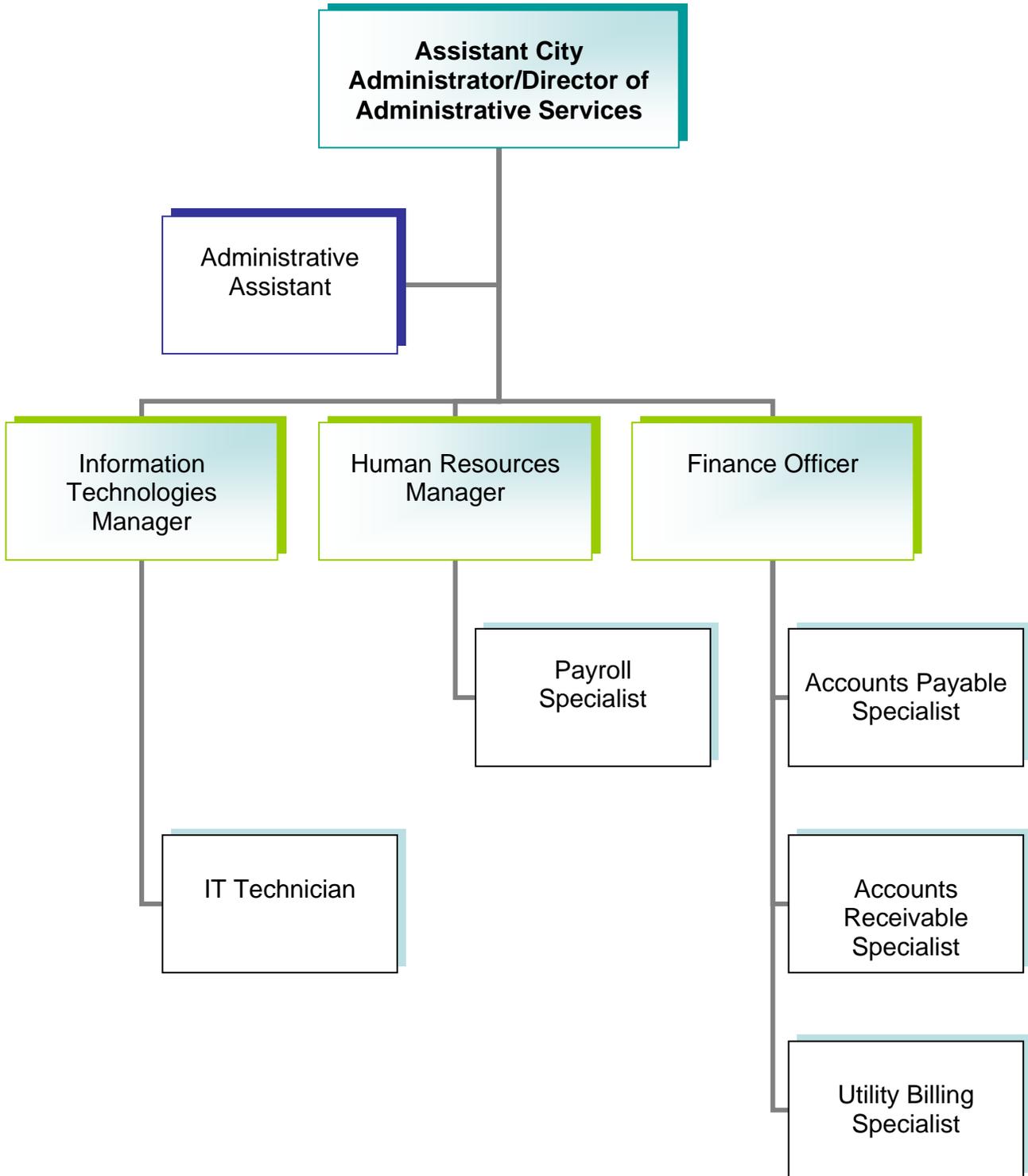
General Fund – Character Breakdown

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% CHANGE 10-11 / 09-10
Expenditures					
PERSONNEL SERVICES	9,815,973	9,870,111	9,633,190	9,862,455	-0.1%
OPERATING	2,193,026	2,205,887	1,980,807	2,170,215	-1.6%
CAPITAL OUTLAY	366,957	218,471	182,043	173,025	-20.8%
TOTAL	12,375,956	12,294,469	11,796,040	12,205,695	-0.7%

General Fund by Expenditure Character



Administrative Services Department



Administrative Services

PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources, and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body, and City management. Additionally, the Administrative division carries out all responsibilities relating to risk management. The Information Technologies Division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers compensation, and employee event coordination. The Finance division develops, implements, and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources, and Finance.

GOALS

Administration Division

- Goal # 1** Work with an interdepartmental committee to help formulate and implement a City policy as it relates to the use of social media in the workplace.
- Identify the benefits and risks associated with the use of social media
 - Legal and other considerations
 - Best practices
 - Special considerations related to City-sponsored social media

Funding: Staff Time

Completion Date: 07/31/2010

Strategic Plan: Vision 3, Goal 5, Objective 1 – Utilize publications and communication formats, including a more user-friendly, informative and timely website, to share information, inspire innovation and market events. Vision 5, Goal 4 – Commit to leading edge technology.

Goal # 2 Maintain City Hall reception area with pertinent (and current) printed resident information as well as knowledgeable staff to assist with questions in a friendly and efficient manner; ensure that the disabled stair conveyor is in working order with printed directions prominently posted so the lift may be operated by whomever is available.

Funding: Staff Time

Completion Date: 06/30/2010 (some will be on-going)

Strategic Plan: Vision 2, Goal 1 – Maintain and enhance the Downtown’s people- friendly environment.

Goal #3 Assist various volunteer groups to help beautify City Hall grounds. The Administrative Assistant will serve as the contact person for these groups and work closely with gathering contact information and setting up a working relationship between all groups. Additional, the Administrative Assistant will help coordinate the removal/relocation of plant material and the tilling/reconfiguration of the garden footprint, and help determine the needs of the gardens surrounding City Hall.

Funding: Staff Time

Completion Date: on-going

Strategic Plan: Vision 3, Goal 5 – Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Goal #4 Develop a citywide records management policy/program to provide consistent policies, procedures, and standards for the effective management of the City’s records. A comprehensive program for the management of all City records, including electronic records, is necessary to ensure compliance with state and federal laws. Comprehensive records management includes all stages in the “life” of a record: creation, maintenance, use, storage, and disposition by destruction.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: N/A

GOALS

Information Technology Division

Goal # 1 Pursue development of rate study for Geneva Fiber Optic Plant. As original lease agreements with Geneva School District and Kane County are set to expire on June 1, 2013, determine rate structure for future leasing of fiber to:

- Existing and new government entities on the network
- Private Sector partners

Funding: Staff Time, Special Projects \$5,000

Completion Date: 12/15/2010

Strategic Plan: Vision 5, Goal 2, Objective 1 – Provide a positive return on investment for public infrastructure outlays and capital expenditures.

Goal #2 Research and compare options regarding the implementation of SAN (Storage Area Network) to house growing quantity of Geneva’s electronic data.

Funding: Staff Time, Funding would be required for FY2011-2012

Completion Date: 02/01/2011 for implementation during FY 2011-2012

Strategic Plan: Vision 5, Goal 4 – Commit to leading edge technology.

Goal #3 Assist the Finance and Human Resources Divisions in researching and exploring upgrade/conversion for the Utility Billing, AP/AR, payroll, and human resources software. Work in conjunction with the Electric and Water Division to determine best compatibility with meter reading system. Provide a timeline of anticipated conversion, implementation, and associated costs.

Funding: Staff Time; Capital Funding would be anticipated for FY 2011-2012

Completion Date: 02/01/2011 for implementation during FY 2011-2012

Strategic Plan: Vision 5, Goal 4 – Commit to leading edge technology.

GOALS

Human Resources Division

Goal # 1 Create Leadership Development curriculum for current and potential future supervisors at all levels within the organization.

- Meet with current supervisors to determine training needs and identify potential for new supervisors.
- Create training modules/toolkits that would include subjects such as: communication skills, employee relations, recruitment, delegation and financial training.
- Reach out to current City vendors and/or business community to provide related training in their area of expertise.

Funding: Staff Time

Completion Date: 04/30/2011 with full implementation in FY 2011-2012

Strategic Plan: Vision 5, Goal 3 – Maintain and enhance high-quality city services.

Goal # 2 Research and develop a Succession Planning process to identify job skills, knowledge and organizational practices needed to prepare current employees for specialized and/or key positions within the City.

- Identify key positions in the organization
- Determine skill gaps and training needs
- Provide resources for employee development (see Goal #1)
- Develop mentoring program

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 3 – Maintain and enhance high-quality city services.

Goal #3 Following Illinois State Archive guidelines prepare a records disposition schedule for personnel documents including, but not limited to, applications for employment and supporting documents, employee time sheets, payroll records, state and federal tax statements and reports. Submit records disposal certificate for those documents that are able to be disposed.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 3 – Maintain and enhance high-quality city services.

GOALS

Finance Division

Goal # 1 Work with the Information Technology Division in providing financial information for the rate study regarding Geneva Fiber Optic Plant.

Funding: Staff Time

Completion Date: 12/15/2010

Strategic Plan: Vision 5, Goal 2, Objective 1 – Provide a positive return on investment for public infrastructure outlays and capital expenditures.

Goal # 2 Assist the Information Technology Division, Water and Sewer Divisions, and Electric Division in providing input regarding new software implementation including options for expansion and implementation of customer payment options and an analysis of billing processes and procedures to determine the most effective and efficient billing and meter reading cycles.

Funding: Staff Time, Capital Funding would be anticipated for FY 2011-2012
Completion Date: 02/01/2011 for implementation during FY 2011-2012
Strategic Plan: Vision 5, Goal 4 – Commit to leading edge technology.

Goal # 3 Assist City Administrator's Office with working toward achieving the Distinguished Budget Presentation Award.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 2 – Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance.

Goal # 4 Improvement of internal and external customer service relations through expanded staff development opportunities.

Funding: Staff Time, Training budget \$500

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 3, Objective 1 – Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.

Administrative Services

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-12-001 Administration Division			
101 SICK TIME	653	0	0
102 VACATION TIME	1,129	0	0
103 HOLIDAY TIME	4,934	0	0
104 FUNERAL LEAVE	1,402	0	0
111 WAGES	70,756	114,125	117,350
112 ADMINISTRATIVE INTERN	(241)	0	0
113 ADMINISTRATIVE ASSISTANT	34,247	0	0
196 GROUP INSURANCE	14,786	14,800	16,190
SUBTOTAL	127,666	128,925	133,540
10-12-001 Operating			
201 LEGAL	300	300	300
205 CONFERENCES & SEMINARS	587	500	750
206 TRAVEL	198	0	0
207 DUES & SUBSCRIPTIONS	148	600	600
208 POSTAGE	511	80	100
209 PRINTING	50	150	150
210 INSURANCE	0	0	5,095
211 EDUCATION	60	0	0
213 COPIER EXPENSE	0	0	675
214 COPIER SUPPLIES	0	0	400
215 POSTAGE MACHINE	0	0	325
222 TELEPHONE	1,045	1,100	200
252 OFFICE EQUIPMENT	0	175	175
299 MISCELLANEOUS CONTRACTUAL	327	100	250
352 OFFICE SUPPLIES	1,097	700	700
399 MISCELLANEOUS	0	100	200
SUBTOTAL	4,323	3,805	9,920
10-12-001 Capital			
500 EQUIPMENT	3,178	0	250
SUBTOTAL	3,178	0	250
TOTAL	135,167	132,730	143,710
10-12-002 Information Technologies Division			
101 SICK TIME	4,117	0	0
102 VACATION TIME	8,510	0	0
103 HOLIDAY TIME	5,906	0	0
105 SAFETY DAY	169	0	0
112 WAGES	38,873	65,540	27,790
114 IS MANAGER	19,230	0	0

Administrative Services

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
196 GROUP INSURANCE	7,983	8,850	5,125
SUBTOTAL	84,788	74,390	32,915
10-12-002 Operating			
201 LEGAL	150	100	300
206 TRAVEL	618	0	0
208 POSTAGE	64	50	100
209 PRINTING	192	0	200
210 INSURANCE	1,615	1,000	0
211 TRAINING	0	300	500
213 COPIER EXPENSE	73	50	0
214 COPIER SUPPLIES	0	0	50
215 POSTAGE MACHINE	287	150	0
222 TELEPHONE	5,496	5,000	4,000
223 INTERNET LEASED LINE	9,750	5,000	8,500
224 PURCHASED POWER	894	1,000	0
250 BLDG. & GROUNDS	1,429	1,200	0
252 OFFICE EQUIPMENT	0	200	500
259 HVAC	0	200	0
290 PROGRAMMING SERVICES	1,296	1,500	1,500
299 MISCELLANEOUS CONTRACTUAL	9,824	12,500	17,600
350 BLDG. & GROUNDS	1,029	200	0
352 OFFICE SUPPLIES	109	600	750
399 MISCELLANEOUS	1,079	200	200
SUBTOTAL	33,905	29,250	34,200
10-12-002 Capital			
500 EQUIPMENT	643	750	1,500
510 COMPUTER	2,826	0	0
SUBTOTAL	3,469	750	1,500
TOTAL	122,162	104,390	68,615
10-12-003 Human Resources Division			
101 SICK TIME	893	0	0
102 VACATION TIME	6,127	0	0
103 HOLIDAY TIME	4,664	0	0
104 FUNERAL LEAVE	1,297	0	0
105 SAFETY DAY	83	0	0
110 HUMAN RESOURCES COORDINATOR	46,405	0	0
111 WAGES	19,229	65,225	58,260
196 GROUP INSURANCE	13,205	12,100	7,890
SUBTOTAL	91,903	77,325	66,150

Administrative Services

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-12-003 Operating			
201 LEGAL	0	250	200
205 CONFERENCES & SEMINARS	952	500	700
207 DUES & SUBSCRIPTIONS	50	0	200
208 POSTAGE	374	250	250
209 PRINTING	3,294	2,250	2,000
211 EDUCATION/TRAINING	60	0	3,500
213 COPIER EXPENSE	967	2,000	0
214 COPIER SUPPLIES	0	0	300
222 TELEPHONE	1,266	500	500
299 MISCELLANEOUS CONTRACTUAL	944	500	500
352 OFFICE SUPPLIES	997	750	1,000
399 MISCELLANEOUS	380	0	75
451 OTHER GENERAL EXPENSE	833	2,000	2,500
452 APPRECIATION DINNER	8,294	0	0
453 WELLNESS/HEALTH PROGRAM	955	0	0
455 EMPLOYEE SUMMER EVENT	3,691	4,371	0
456 EMPLOYEE RECOGNITION PROGRAM	647	1,200	1,200
SUBTOTAL	23,704	14,571	12,925
10-12-003 Capital			
500 COMPUTERS	52	0	0
SUBTOTAL	52	0	0
TOTAL	115,659	91,896	79,075
10-12-004 Finance Division			
111 WAGES	72,999	72,538	71,810
196 GROUP INSURANCE	9,190	15,770	17,530
SUBTOTAL	82,189	88,308	89,340
10-12-004 Operating			
202 AUDIT	4,514	4,650	4,000
206 TRAVEL	15	0	0
207 DUES & SUBSCRIPTIONS	255	0	250
208 POSTAGE	1,387	1,200	1,200
209 PRINTING	147	1,800	1,800
210 INSURANCE	3,010	3,160	0
211 EDUCATION/TRAINING	463	0	500
213 COPIER EXPENSE	445	859	1,025
215 POSTAGE MACHINE	459	1,635	2,110
222 TELEPHONE EXPENSE	1,724	948	1,700
224 PURCHASED POWER	1,887	2,194	0
250 BLDG. & GROUNDS	1,930	1,170	0

Administrative Services

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
350 BLDG. & GROUNDS	1,390	1,500	0
352 OFFICE SUPPLIES	1,499	692	1,000
451 OTHER GENERAL EXPENSE	20	0	0
455 CASH OVER/SHORT	50	50	50
SUBTOTAL	19,195	19,858	13,635

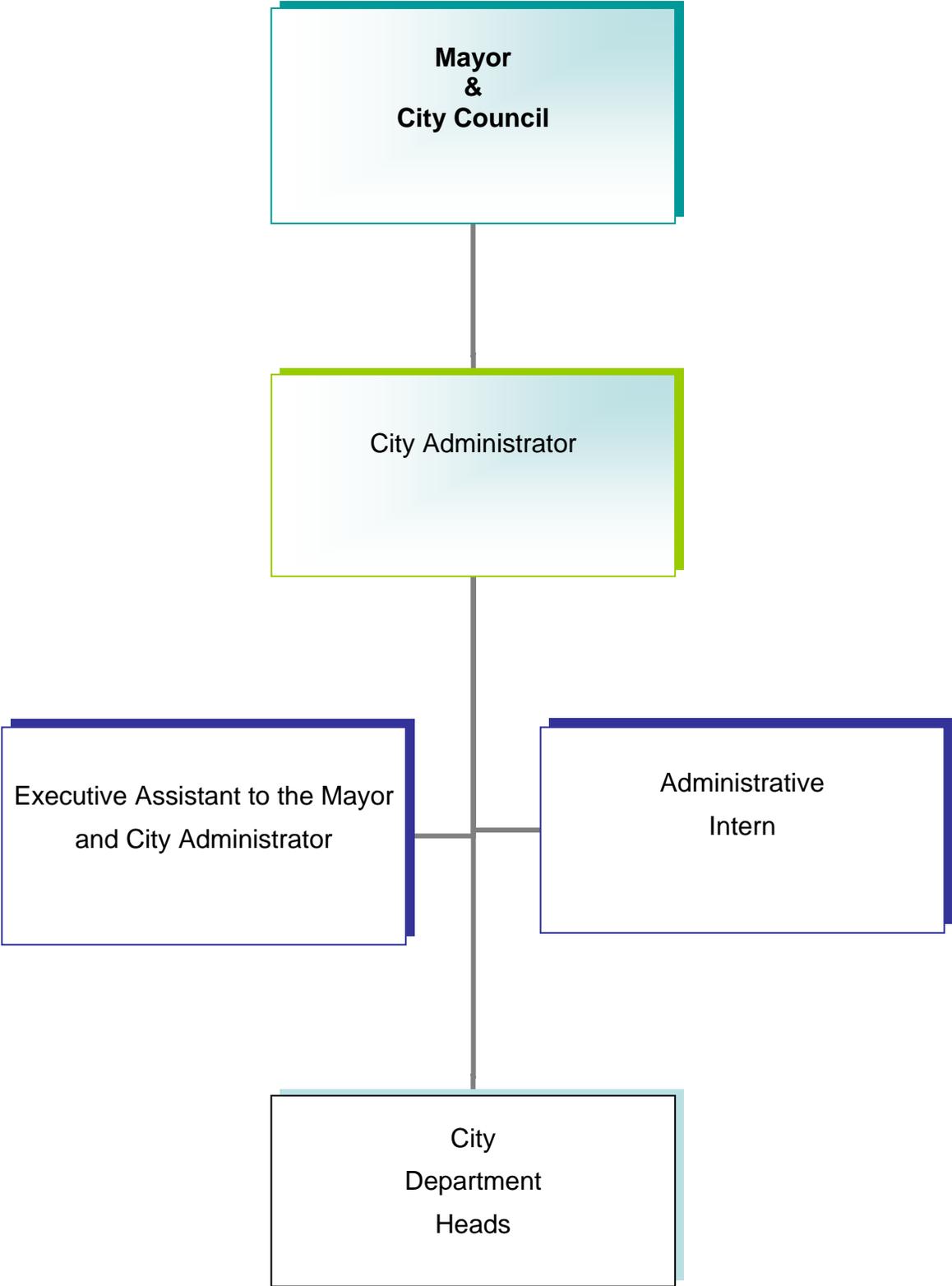
10-12-004 Capital

500 EQUIPMENT	500	0	500
510 COMPUTER EQUIPMENT	1,500	500	0
SUBTOTAL	2,000	500	500

TOTAL	103,384	108,666	103,475
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Administrative Services Total	476,372	437,682	394,875
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City Administrator's Office



PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office shall oversee the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments. Internal customers include the City Council, City employees, and appointed Boards, Committees and Commissions. External customers include residents, businesses, vendors, developers and other government agencies.

GOALS

Goal # 1 Review and recommend updates of City Code of Ordinances including Title 1, Administrative, Title 2, Public Safety Departments, Title 3, Boards and Commissions, and Title 4 Business and License Regulations. This will be the first in a series of reviews and updates of the City Code until all Titles have been examined and determined to be current. Update, clarify and amend the Code as needed in order to effectively execute the City's Code of Ordinances. This is the first time that the Code of ordinances will be looked at comprehensively in order to ensure that they are up to date.

Funding: Codification Fees in Legislative Budget; Staff Time

Completion Date: 4/30/11

Strategic Plan: Vision 5, Goal 2 – Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3 – Maintain and enhance high-quality city services.

Goal # 2 Assist with the Mayor and City Council with the policy discussion regarding the statutory question of aldermanic increase and potential redistricting of wards subsequent to the decennial census data being delivered to the City.

Funding: Staff Time

Completion Date: 4/30/11

Strategic Plan: N/A

Goal # 3 Oversee the disposition of the 215 Campbell property and future development of public parking.

Funding: Staff Time & Capital; \$40,000 temporary parking lot

Completion Date: 4/30/11

Strategic Plan: Vision 2, Goal 6 – Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized.

Goal # 4 Continue to monitor and evaluate the City's participation in the Ride In Kane Program.

Funding: Operations - \$40,000

Completion Date: Ongoing

Strategic Plan: Vision 7, Goal 3 – Continue to enhance and expand the Dial-a-Ride [Ride in Kane] Service.

Goal # 5 Assist the Community Development Director in establishing a citizen-based Housing Commission.

Funding: Staff Time

Completion Date: 4/30/11

Strategic Plan: Vision 4, Goal 1 – Establish housing commission, define/evaluate affordable/attainable housing issues and needs, consider State Affordable Housing Planning and Appeal Act, and formulate a plan.

Goal # 6 Assist with the update of the TriCom Intergovernmental Agreement.

Funding: Staff Time & Legal Fees

Completion Date: 4/30/10

Strategic Plan: Vision 3, Goal 3 – Strengthen partnerships between the City and other local government agencies.

Goal # 7 Attend quarterly intergovernmental meetings with the Geneva Park District, School District, and Library District.

Funding: Staff Time

Completion: Ongoing

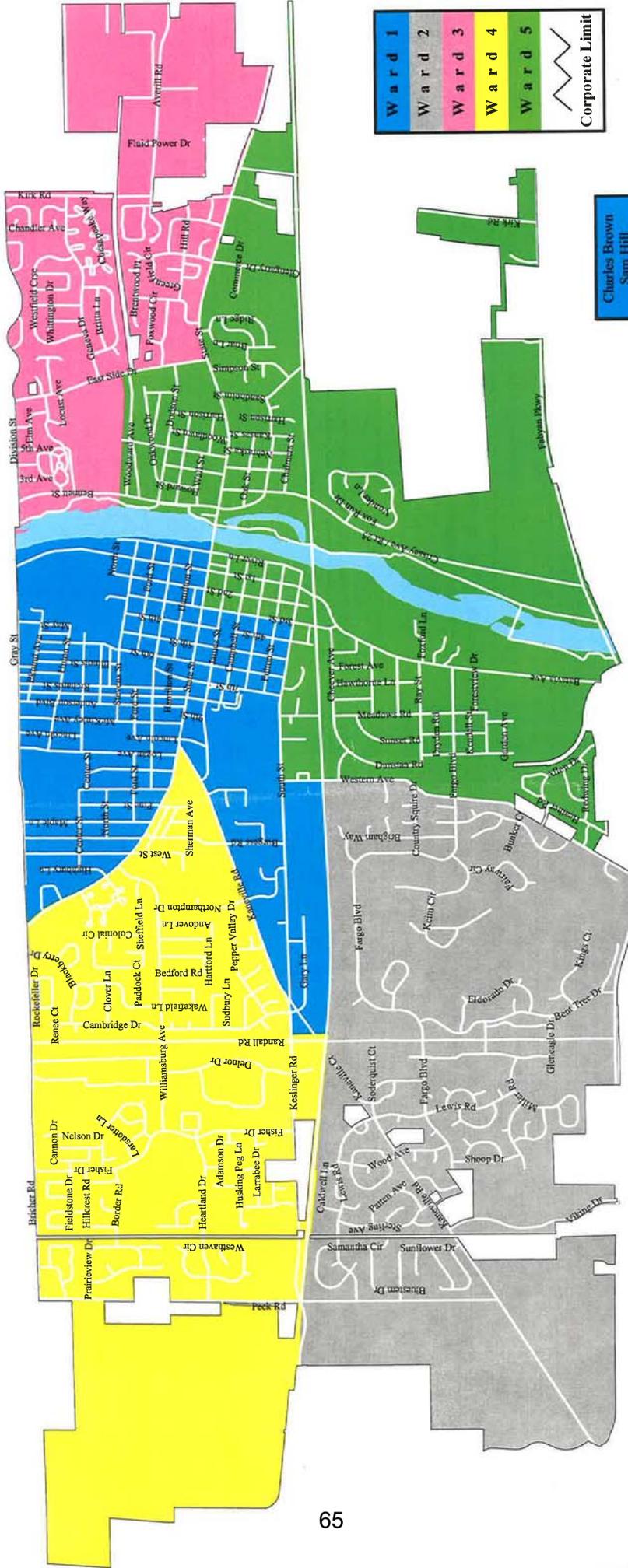
Strategic Plan: Vision 4, Goal 2 – Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies. Attend quarterly intergovernmental meetings with the Mayor and promote discussion regarding opportunities to coordinate services when feasible.

City Administrator

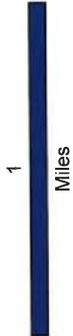
	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-11-002 Personnel			
101 SICK TIME	775	0	0
102 VACATION TIME	14,700	0	0
103 HOLIDAY TIME	5,533	0	0
105 SAFETY DAY	98	0	0
111 ADMINISTRATION	85,333	98,800	105,800
112 ADMINISTRATIVE INTERN	2,024	6,000	12,000
196 GROUP INSURANCE	18,164	17,641	21,010
SUBTOTAL	126,627	122,441	138,810
10-11-002 Operating			
201 LEGAL	1,408	1,245	1,250
205 CONFERENCES & SEMINARS	2,045	1,000	1,000
206 TRAVEL	522	750	750
207 DUES & SUBSCRIPTIONS	1,320	1,500	1,500
208 POSTAGE	2,612	1,250	1,500
209 PRINTING	2,115	2,000	2,000
210 INSURANCE	8,440	8,860	8,860
211 EDUCATION	239	200	200
213 COPIER EXPENSE	1,620	1,600	1,600
214 COPIER SUPPLIES	0	0	500
215 POSTAGE MACHINE RENTAL	649	600	600
222 TELEPHONE	2,209	2,000	2,000
224 PURCHASED POWER	2,780	3,234	3,500
250 BLDG. & GROUNDS	3,147	3,800	0
252 OFFICE EQUIPMENT	3,959	3,000	3,000
259 HEATING	0	200	0
299 MISCELLANEOUS CONTRACTUAL	0	75	75
350 BLDG. & GROUNDS	2,272	2,850	0
351 VEHICLE	0	100	100
352 OFFICE SUPPLIES	659	600	1,200
363 MOTOR FUEL	58	200	200
399 MISCELLANEOUS	0	100	100
451 OTHER GENERAL EXPENSE	39	200	500
452 APPRECIATION DINNER	4,175	0	0
SUBTOTAL	40,268	35,364	30,435
10-11-002 Capital			
500 EQUIPMENT	198	200	200
503 RIDE IN KANE	41,356	45,000	40,000
510 COMPUTER EQUIPMENT	320	275	275
SUBTOTAL	41,874	45,475	40,475
City Administrator's Office Total	208,769	203,280	209,720

CITY OF GENEVA

Ward Boundary Map



Charles Brown
Sam Hill
Bob Piper
Richard Marks
Raymond Paylak
Dawn Vogelsberg
Dorothy Flanagan
Ron Singer
Ralph Dantino
Craig Malandra



GENERATED BY:
 City of Geneva
 Information Technologies Division
 May 2009

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PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. In addition to its legislative duties, the Council also appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes, and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural, and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

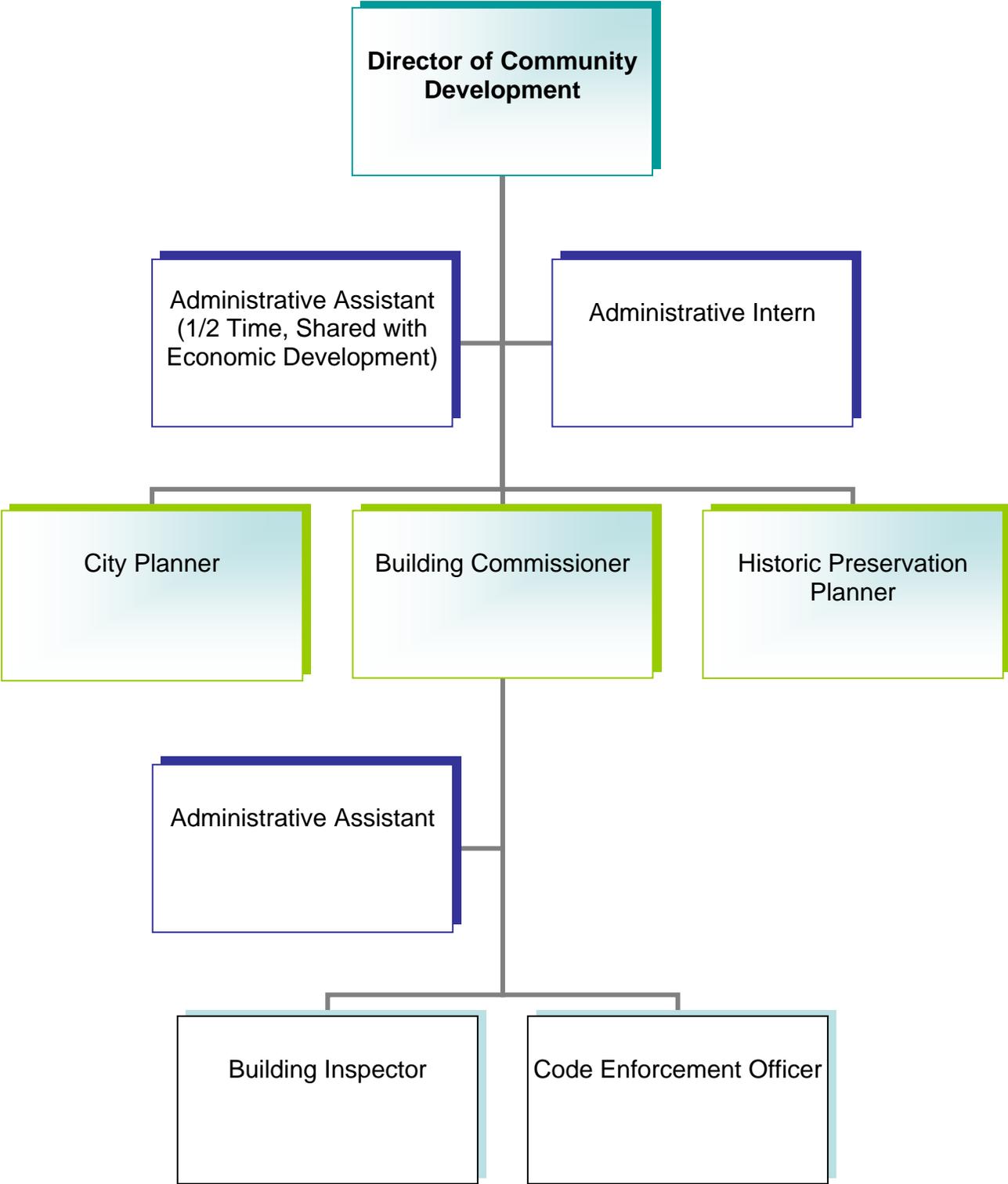
Legislative

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-10-001 Program One			
111 LEGISLATIVE WORK	64,375	65,000	65,000
196 GROUP INSURANCE	113	590	0
SUBTOTAL	64,488	65,590	65,000
10-10-001 Operating			
201 LEGAL	19,914	20,000	20,000
204 RECORDING FEES	110	150	150
206 TRAVEL	529	800	1,250
207 DUES & SUBSCRIPTIONS	10,161	11,000	11,500
208 POSTAGE	932	1,200	1,500
209 PRINTING	2,076	1,500	1,500
210 INSURANCE	35,197	34,775	37,960
211 EDUCATION/TRAINING	233	250	500
213 COPIER EXPENSE	292	779	800
214 CITY CODE UPDATES	4,927	7,500	10,000
215 POSTAGE MACHINE	543	450	525
222 TELEPHONE	2,684	2,690	2,700
224 PURCHASED POWER	2,284	2,822	0
250 BLDG. & GROUNDS	2,673	3,093	0
259 HVAC	0	115	0
350 BLDG. & GROUNDS	1,846	1,535	0
352 OFFICE SUPPLIES	1,150	1,510	1,500
451 OTHER GENERAL EXPENSE	1,532	1,500	2,000
SUBTOTAL	87,083	91,669	91,885
10-10-001 Capital			
500 EQUIPMENT	115	200	500
510 COMPUTER	159	0	0
SUBTOTAL	274	200	500
10-10-002 Program Two			
201 LEGAL EXPENSE	7,244	4,985	5,000
451 OTHER GENERAL EXPENSE	1,479	2,012	3,200
452 STRATEGIC PLAN SUPPORT	5,732	5,000	5,000
SUBTOTAL	14,455	11,997	13,200
10-35-001 Program Three (Fire & Police Commission)			
201 LEGAL	0	150	1,000
206 TRAVEL	0	0	100
207 DUES & SUBSCRIPTIONS	0	425	425
208 POSTAGE	80	122	150
209 PRINTING	120	3,467	3,000
210 INSURANCE	2,205	2,035	2,430

Legislative

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
211 EDUCATION/TRAINING	0	0	450
299 MISCELLANEOUS CONTRACTUAL	5,865	10,149	10,000
SUBTOTAL	8,270	16,348	17,555
Legislative Total	174,570	185,804	188,140

Community Development Department



Community Development

PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

MISSION STATEMENT

Building Division

The Building Division of the Community Development Department develops, maintains, and enforces such plans, policies, codes, and ordinances that promote and ensure the public health, safety, and general welfare of the citizens of the City of Geneva while at the same time preserving its mature property values. The Building Division strives to provide the City Council with professional building and zoning plan reviews, building and zoning code interpretations, inspections, and code enforcement services all designed to maintain the City of Geneva as one of the most desirable communities in the state of Illinois in which to live, work, recreate, shop, and raise a family.

GOALS

Goal # 1 Become proficient in the new State-mandated International Energy Conservation Code by attending area-wide training opportunities.

Funding: Staff Time

Completion date: 04/30/2011

Strategic Plan: Vision 6, Goal 5, Objective 2 – Explore public policies and practices with respect to environmental sustainability.

Goal # 2 Improve customer service by providing the public with the ability to secure routine permits (from application to issuance) on-line.

Funding: Staff Time

Completion date: 04/30/2011

Strategic Plan: Vision 5, Goal 3, Objective 3 – Maintain high-quality public services that serve our residents and business.

Goal # 3 Complete the electronic scanning of all historic Building Division files.

Funding: Staff Time

Completion date: 04/30/2011

Strategic Plan: Vision 5, Goal 2, Objective 4 – Plan for adequate physical space for the conduct of city governance and function.

Goal # 4 Improve the inspection and code enforcement process by having inspection and code enforcement staff complete 2 additional classes towards the national certification program in their respective areas of expertise.

Funding: Operations - \$1000.00

Completion date: 04/30/2011

Strategic Plan: Vision 1, Goal 2, Objective 6 – Implement a detailed and systematic property maintenance code enforcement program.

MISSION STATEMENT

Planning Division

To formulate, maintain and implement City plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protect property values and preserve the City's unique historic character.

GOALS

Goal # 1 Prepare a Geneva Downtown/Station Area Master Plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit, housing, open/civic spaces and urban design.

Funding: Capital Funding - \$25,000, plus \$125,000 RTA grant

Completion Date: 04/30/2011

Strategic Plan: Vision 1, Goal 2, Objective 1 – Initiate long-range planning efforts with other government agencies for downtown buildings; Vision 2, Goal 1, Objective 1 – retain public services downtown; Vision 2, Goal 1, Objective 3 – enhance the pedestrian-friendly physical environment downtown through increased street and property lighting, improved way-finding signage and calming traffic at street crossings; Vision 2, Goal 1, Objective 6 – provide additional housing opportunities downtown; Vision 2, Goal 2, Objective 3 – select and target appropriate national, regional and locally-based businesses; Vision 2, Goal 4, Objective 1 – consider appropriate growth areas within and beyond the traditional CBD with particular attention to expanding the district west to Anderson Boulevard and east to Eastside Drive; Vision 2, Goal 6, Objective 1 – determine present and future parking demand, and calculate actual occupancy rates of existing parking assets; Vision 2, Goal 6, Objective 2 – based on calculated need and on an area-specific basis, increase the number of parking spaces downtown; and Vision 5, Goal 1, Objective 1 – determine opportunities for collaboration and coordination with respect to new and renewed public facility space options.

Goal # 2 Conduct community meetings with property owners to evaluate the potential of establishing a Batavia Avenue historic district or conservation district, and

proceed with a detailed survey and additional community meetings as appropriate.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 1, Goal 2, Objective 3 – Consider nomination of the Historic Batavia Avenue Area (immediately south of the Geneva downtown) as an historic district or conservation district.

Goal # 3 Conduct research and prepare formal nomination documents for four properties having individual landmark potential.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 1, Goal 2, Objective 8 – Nominate and review (four buildings, sites) for designation as local historic landmarks.

Goal # 4 Prepare and distribute an informational brochure that addresses window restoration and replacement in the Geneva Historic District.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 1, Goal 2, Objective 1 – Conduct annual historic preservation information campaign.

Goal # 5 Working with Mayor Burns and the City Administrator, create a Geneva Housing Commission and facilitate the work of the commission.

- Assist the commission in preparing a mission statement, by-laws, and work program
- Identify affordable/attainable housing issues and needs for seniors, families and single persons
- Assist the commission in its review of the State Affordable Housing Planning and Appeal Act and formulate a strategy for addressing the act's requirements
- Gather information on resources to support affordable/attainable housing
- Develop an affordable/attainable housing plan

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 4, Goal 1, Objective 1 – Establish housing commission, define/evaluate affordable/attainable housing issues and needs, consider State Affordable Housing Planning and Appeal Act, and formulate a plan; Vision 4, Goal 1, Objective 2 – Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.

Goal # 6 Create a Prairie Green Preserve Citizens Committee, and assist the committee in preparing a mission statement, by-laws and work program (determine site

improvement priorities and prairie stewardship activities, solicit volunteers for seed collection and other site work, etc.).

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 6, Goal 1, Objective 1 – Establish a Prairie Green Preserve Committee and initiate prairie farming; Vision 6, Goal 1, Objective 2 – Prepare a prairie management plan.

Goal # 7 Prairie Green Preserve Wetland Bank - Perform scheduled monitoring of groundwater wells to confirm wetland hydrology, and wetland monitoring to confirm growth of wetland plants in accordance with USACOE requirements. Conduct supplemental wetland seeding based upon monitoring report recommendations.

Funding: Capital Funding- \$12,500 professional services contract for monitoring, and an additional contract for supplemental wetland seeding

Completion Date: 10/31/2011

Strategic Plan: N/A

Goal # 8 Prairie Green Preserve Wetland Bank - Establish administrative procedures, a wetland bank marketing plan, a model wetland credit sales agreement, and sell 1 acre of wetland credits.

Funding: Staff Time

Completion Date: 08/31/2010

Strategic Plan: N/A

Goal # 9 Conduct annual prairie stewardship / maintenance for 100 acres of planted prairie, and 35 acres of planted wetland at Prairie Green Preserve (herbiciding and mowing of invasive plants, and/or controlled burn).

Funding: Capital Funding

Completion Date: 10/31/10

Strategic Plan: Vision 6, Goal 1, Objective 2 – Prepare a prairie management plan, and conduct annual prairie stewardship (maintenance and care) activities and prairie seeding using prairie farming principles.

Goal # 10 Execute an intergovernmental agreement with the Kane County Forest Preserve for the long-term ownership and management of Prairie Green Preserve in accordance with USACOE requirements.

Funding: Legal and Staff Time

Completion Date: 08/31/10

Strategic Plan: N/A

Goal # 11 Adopt amendments to the City's comprehensive plan, and zoning ordinance map and text to accommodate redevelopment of the former Kane County Jail site as a

mixed-use development including, but not limited to, condominium housing, retail shopping, hotel and conference center uses.

Funding: Staff Time

Completion Date: 04/30/11

Strategic Plan: N/A

Goal # 12 Working with the Public Works Department staff and the Bicycle-Pedestrian Committee, finalize a bicycle rack plan for Downtown Geneva including rack locations, type of racks to be installed, and an implementation program.

Funding: Staff Time

Completion Date: 04/30/11

Strategic Plan: Vision 6, goal 3, Objective 1 – Utilize the Bicycle-Pedestrian Committee to guide bike route planning, grantsmanship and project implementation.

Goal # 13 Working with the staffs of the Public Works Department, METRA and IDOT, pursue a mutually acceptable design, agency approvals and funding for a pedestrian overpass at Route 31 in conjunction with a new bridge viaduct for the third set of Union Pacific railroad tracks.

Funding: Staff Time

Completion Date: 04/30/11

Strategic Plan: Vision 4, Goal 2, Objective 2 – Breakdown geographic barriers, i.e. Randall Road, Fox River and Kirk Road by implementing pedestrian / bikeway connections throughout Geneva.

Goal # 14 Investigate alternative bike route wayfinding sign designs, and the potential of creating a pedestrian crosswalk across Batavia Avenue at Fargo Boulevard.

Funding: Staff Time

Completion Date: 04/30/11

Strategic Plan: Vision 6, Goal 3, Objective 1 – Utilize the Bicycle-Pedestrian Committee to guide bike route planning, grantsmanship and project implementation.

Goal # 15 Construct Phase 1 of the Geneva North Central Bike Path (former C&NW railroad right-of-way) from Union Street to Stevens Street (in cooperation with the Geneva Public Works Department).

Funding: Capital Funding - \$50,000, Staff Time

Completion Date: 04/30/11

Strategic Plan: Vision 6, Goal 3, Objective 2 – Complete engineering, design and construction of the Geneva North Central Trail (from the intersection of Illinois Route 38 and 7th Street to Wheeler Park).

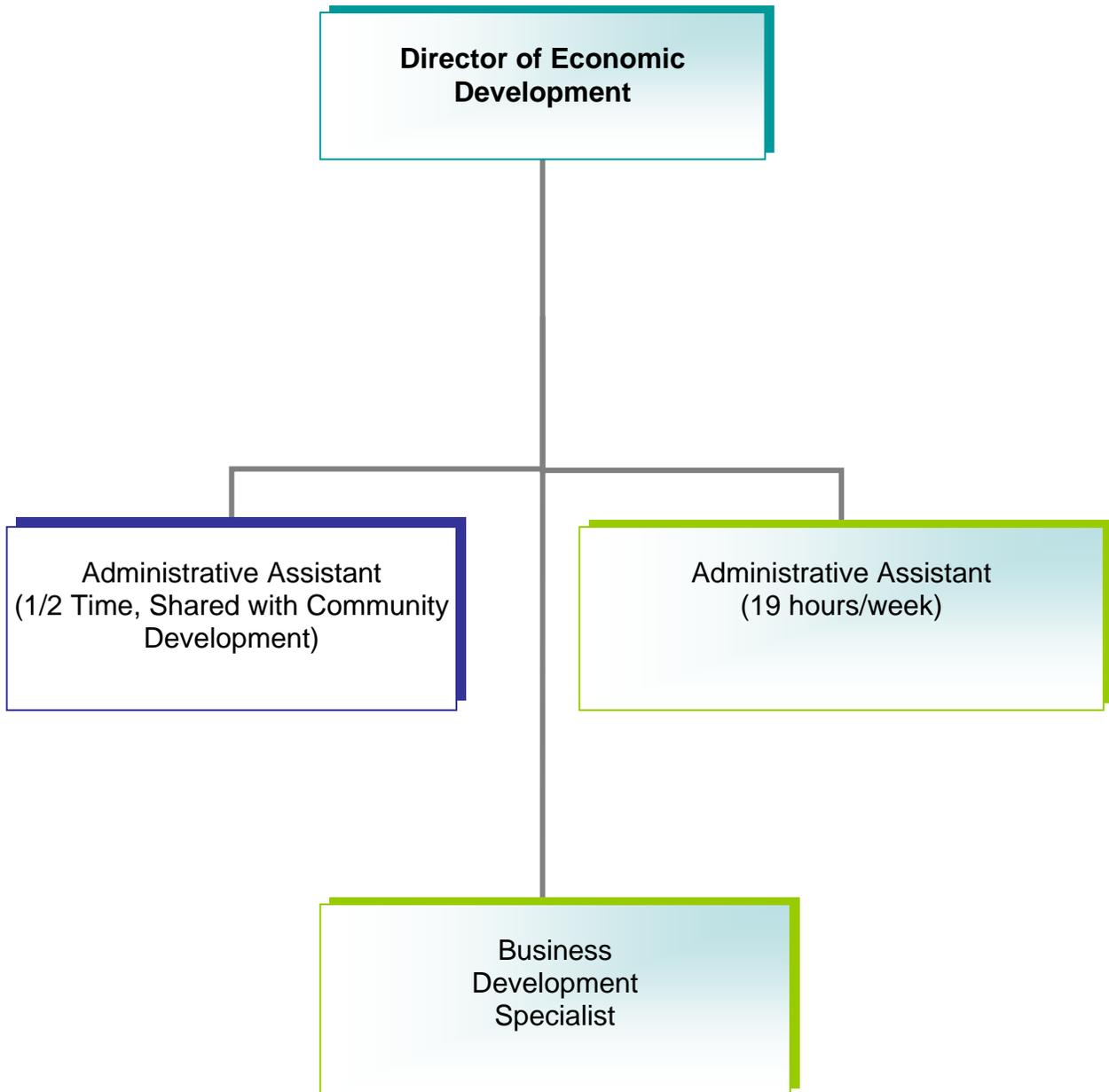
Community Development

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-26-001 Building Division			
100 WAGES	166,031	206,698	211,290
101 SICK TIME	42,938	0	0
102 VACATION TIME	13,674	0	0
103 HOLIDAY TIME	12,667	0	0
104 PART-TIME PERSON	10,267	0	0
105 SAFETY DAY	331	0	0
110 CODE ENFORCEMENT OFFICER	54,401	52,659	67,895
196 GROUP INSURANCE	39,588	40,632	43,985
SUBTOTAL	339,897	299,989	323,170
10-26-001 Operating			
197 IMRF TRANSFER	20,500	20,033	0
198 FICA TRANSFER	17,200	14,890	0
201 LEGAL	623	500	500
206 TRAVEL	1,599	396	750
207 DUES & SUBSCRIPTIONS	292	283	350
208 POSTAGE	420	28	500
209 PRINTING	217	350	1,000
210 INSURANCE	5,775	5,361	6,405
211 TRAINING	945	0	1,000
213 COPIER EXPENSE	897	1,172	2,260
214 COMPLIANCE COST	1,388	0	0
215 POSTAGE MACHINE	279	127	200
222 TELEPHONE EXPENSE	5,272	3,843	4,000
224 PURCHASED POWER	2,085	2,425	11,380
232 DEVELOPMENT CONTRACT LABOR	3,093	13,269	16,035
250 BLDG. & GROUNDS	2,350	1,643	23,000
252 OFFICE FURNITURE & EQUIPMENT	4	0	0
299 MISCELLANEOUS CONTRACTUAL	13,599	6,091	8,000
301 CLOTHING ALLOWANCE	240	0	0
350 BLDG. & GROUNDS	1,245	473	0
351 VEHICLE MAINT. & REPAIR	70	0	0
352 OFFICE SUPPLIES	3,380	1,613	1,200
363 MOTOR FUEL	2,433	1,524	2,200
452 UPDATE OF BUILDING CODES	79	0	0
SUBTOTAL	83,985	74,021	78,780
10-26-001 Capital			
505 GENERAL EQUIPMENT	492	184	700
510 COMPUTER EQUIPMENT	3,162	0	0
511 OFFICE FURNITURE	588	454	500
SUBTOTAL	4,242	638	1,200
TOTAL	428,124	374,648	403,150

Community Development

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-26-002 Planning Division			
100 WAGES	197,184	217,600	220,915
101 SICK TIME	6,205	0	0
102 VACATION TIME	18,737	0	0
103 HOLIDAY TIME	12,095	0	0
105 SAFETY DAY	442	0	0
112 ADMIN/COMMUNITY DEV INTERN	580	4,190	6,000
196 GROUP INSURANCE	23,963	24,299	31,225
SUBTOTAL	259,206	246,089	258,140
10-26-002 Operating			
201 LEGAL	14,975	19,000	16,000
206 TRAVEL	261	100	200
207 DUES & SUBSCRIPTIONS	2,340	1,700	1,900
208 POSTAGE	767	900	900
209 PRINTING	1,325	2,000	2,000
210 INSURANCE	2,230	2,057	2,460
211 TRAINING	950	300	500
213 COPIER EXPENSE	2,518	3,660	675
214 COPIER SUPPLIES	0	0	700
215 POSTAGE MACHINE	279	200	325
222 TELEPHONE	2,220	1,713	1,900
242 COMMUNITY RELATIONS	363	0	300
250 BLDG. & GROUNDS	1,510	1,187	0
259 HVAC	0	115	0
299 MISCELLANEOUS CONTRACTUAL	5,194	4,500	6,000
350 BLDG. & GROUNDS	1,138	399	0
352 OFFICE SUPPLIES	849	700	800
452 HISTORIC PRESERVATION	1,688	2,000	1,200
SUBTOTAL	38,607	40,531	35,860
10-26-002 Capital			
510 COMPUTER EQUIPMENT	100	0	0
SUBTOTAL	100	0	0
TOTAL	297,913	286,620	294,000
Community Development Total	726,037	661,268	697,150

Economic Development Department



Economic Development

PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development with an emphasis on developing and implementing strategies and programs that will attract new, and retain and expand appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City. Further, the Department shall serve the community by creating and fostering successful programs to retain and bolster existing business and promote Geneva as a destination.

GOALS

Goal # 1 Execute these activities of the City's formal business Retention Program:

- Begin regularly scheduled business retention visits between key City personnel, members of the Geneva Economic Development Commission, and Geneva businesses throughout the City.
- Present to the City Council the results of the first bi-annual survey of Geneva businesses; the survey seeks to identify expansion or retraction plans and understand the views of the Geneva business climate.
- Write a New Business Welcome packet for the downtown Business Improvement and Retention Committee to use in welcoming new businesses and inviting them to participate in collaborative programming.

Funding: Community Relations

Completion Date: Ongoing

Strategic Plan: Vision 2, Goal 2, Objective 4 – Memorialize in writing, a Downtown Business Retention Program; Vision 3, Goal 5 – Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Goal # 2 Expand the Geneva page and Available Sites database listings on the State of Illinois Location One Information System (LOIS) database available on the State Department of Economic Opportunity website.

Funding: General Marketing

Completion Date: 04/2011

Strategic Plan: Vision 2, Goal 2, Objective 1 – Foster diversity of goods and services among the independent business community; Vision 2, Goal 2, Objective 3 – Select and target appropriate national, regional, and locally-based businesses.

Goal # 3 Facilitate the development of a South East Geneva Master Plan. Work activities will include:

- Writing of work scope document
- Writing and release of Request for Proposals document
- Review of consultant proposals
- Consultant selection, contract execution
- Project oversight

Funding: General Marketing, Capital

Completion Date: Ongoing

Strategic Plan: Vision 7, Goal 2 – Plan and implement transportation improvements; Vision 7, Goal 5 – Maintain and enhance transportation planning efforts.

Goal # 4 Implement a revised City Event Application process which enables all City Departments to pro-actively plan for special events such as business promotion, cultural arts programming, group tours, large scale meetings, and other mass gatherings. Recommend updates to the City code as needed to standardize and eliminate conflicting sections. Write informational materials.

Funding: Operations

Completion Date: 09/2010

Strategic Plan: Vision 2, Goal 1, Objective 4 – Enhance the festival experience downtown and encourage new events.

Goal # 5 Facilitate creation of a new City Economic Development Commission. Tasks may include:

- Establish goals
- Create by-laws
- Establishing roles
- Establish subcommittees as needed

Funding: Operations

Completion Date: 04/2011

Strategic Plan: Vision 2, Goal 4 – Maintain a strong economic development posture for downtown Geneva to ensure the district stays competitive with surrounding retail and entertainment district; Vision 3 – The quality of our participation reflects our strong commitment to the community.

Goal # 6 Facilitate the work of the Cultural Arts Commission as they determine the feasibility of a Geneva Cultural Arts Facility.

Funding: Operations

Completion Date: 04/2011

Strategic Plan: Vision 1, Goal 2, Objective 1 – Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods. City Council requests that the CAC prepare, or have prepared, a feasibility study of a Geneva Cultural Arts Center.

Goal # 7 Prepare an update to the City's Bed and Breakfast ordinance which will expand the pool of potential properties that could be converted.

Funding: Operations

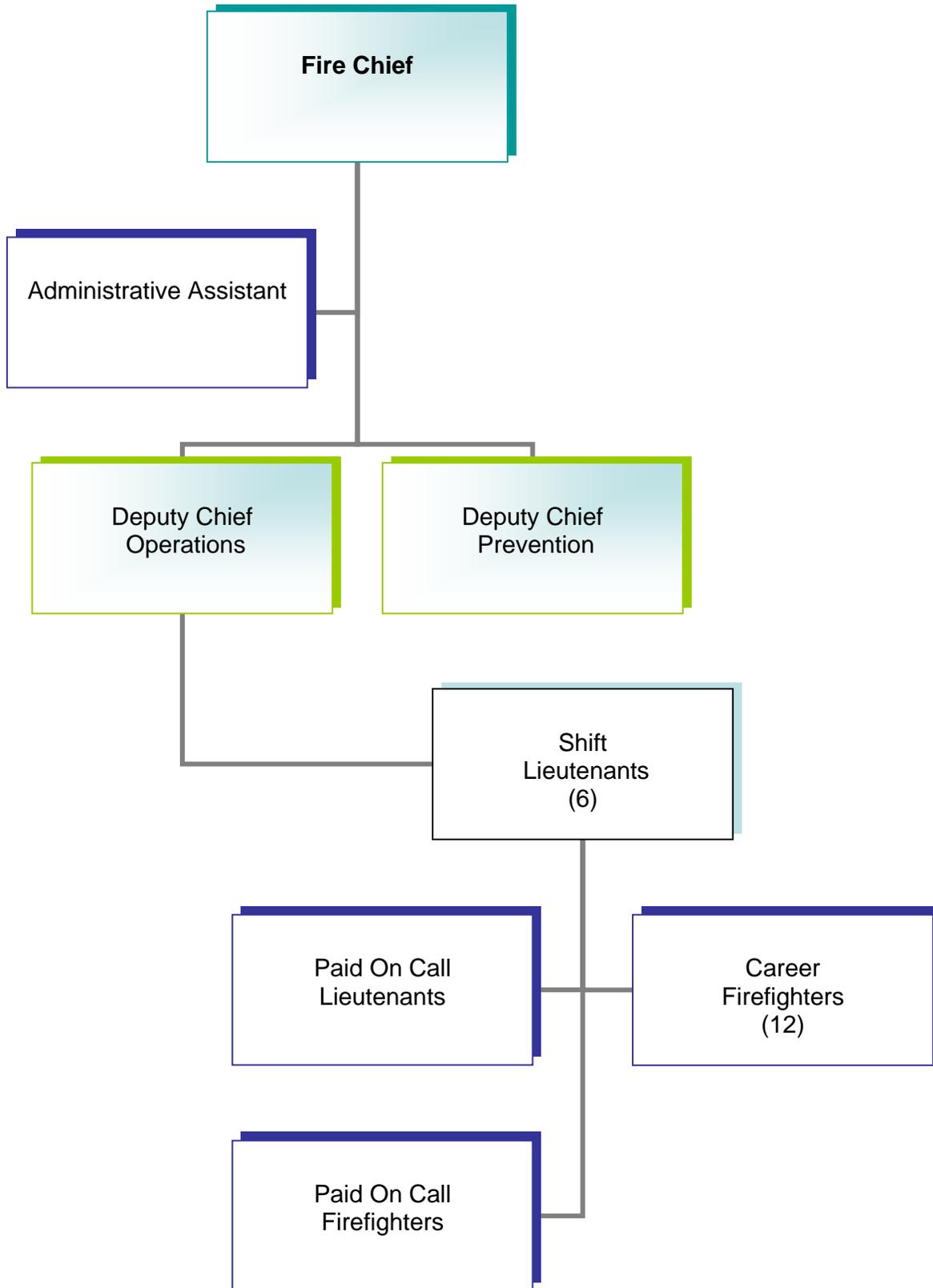
Completion Date: 09/2010

Strategic Plan: Vision 2, Goal 3 – Plan and implement a comprehensive marketing program with the purpose of identifying Geneva's downtown as second-to-none destination for shoppers, diners and day and overnight visitors.

Economic Development

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-25-001 Personnel			
100 WAGES	134,950	106,004	120,600
143 ADMINISTRATIVE ASSISTANT	0	20,248	21,500
196 GROUP INSURANCE	15,799	19,290	21,300
SUBTOTAL	150,749	145,542	163,400
10-25-001 Operating			
201 LEGAL	2,795	3,909	4,000
205 CONFERENCES & SEMINARS	2,946	2,650	2,050
206 TRAVEL	335	250	725
207 DUES & SUBSCRIPTIONS	1,465	2,300	2,900
208 POSTAGE	564	1,255	690
213 COPIER RENTAL	600	1,999	675
214 COPIER SUPPLIES	0	0	1,200
215 POSTAGE MACHINE RENTAL	0	0	325
222 TELEPHONE	2,116	2,029	2,000
240 CHAMBER SUPPORT	5,000	0	0
242 COMMUNITY RELATIONS	724	1,765	1,765
299 MISCELLANEOUS CONTRACTUAL	172	500	700
352 OFFICE SUPPLIES	533	900	1,000
451 OTHER GENERAL EXPENSE	109	200	200
453 MARKETING PROGRAM	13,565	18,000	20,000
454 TOURISM/VISITOR MARKETING	27,469	93,000	56,900
455 CULTURAL ARTS COMMISSION	4,900	8,580	5,000
SUBTOTAL	63,293	137,337	100,130
10-25-001 Capital			
510 COMPUTER EQUIP. (SOFTWARE)	1,216	0	0
Economic Development Total	215,258	282,879	263,530

Fire Department



PROGRAM DESCRIPTION

The Fire Department is responsible for providing various fire fighting and rescue services, fire prevention and fire inspections and investigation services to the community.

MISSION STATEMENT

To prevent fires through fire and emergency medical safety education, plan review, code enforcement, pre-planning, and fire investigation. To provide advanced life support-based emergency medical service; fire suppression; hazardous materials spill mitigation; and water, trench, confined space and entrapment rescue to the residents of this community and its visitors in the safest manner possible. To provide the highest service feasible for the level of resources allocated to the organization.

GOALS

Goal # 1 In preparation for the upcoming 2011 site visit, recruit department staff members for the creation of a self-assessment team & assign duties.

- The preparation for a site visit involves a careful and detailed self-assessment of the organization. By involving the members of the department at all levels increases the value of this work as it increases their awareness of what we do and how it is accomplished. It is proposed to assemble a team of six to eight members who will assume responsibility for the project.

Funding: Staff Time

Completion Date: 05/05/2010

Strategic Plan: Vision 5, Goal 3, Objective 2b – Maintain/Initiate accreditation / benchmarking processes in all departments.

Accreditation Objective: 3A.1

Goal # 2 Update the department Standard of Cover to reflect current data, changes in operations, and format changes in the document.

- The Standard of Cover document evaluates the community on several levels. It considers demographic data, the risk/hazard each commercial occupancy presents, the resources needed to mitigate incidents, the location of those resources and finally response time. This is a comprehensive analysis of the community with respect to all facets of the services provided to residents.

Funding: Staff Time

Completion Date: 12/31/2010

Strategic Plan: Vision 5, Goal 3, Objective 2b – Maintain/Initiate accreditation / benchmarking processes in all departments.

Accreditation Objective: 3A.1

Goal # 3 Update Self Assessment Manual containing 10 Categories and 130 Performance Indicators to reflect current data, changes in operations, and format changes in the document.

- This comprehensive document, in printed form, contains more than 400 pages. The documents in this manual are supported by a series of exhibits. The department was accredited by the Commission on Fire Accreditation (CFAI) for the first time in 2001 and again in 2005. Under CFAI's procedures an accredited agency is required to be re-assessed every five years to insure the agency is meeting the expectations of the Commission as well as its own internal measures. Over the next fiscal year staff will be updating the Self-Assessment Manual and the supporting information in preparation for the site visit in 2011. The manual, which has more than 400 pages, uses 45 criteria and 230 Performance Indicators to examine the many and varied operations of the department, describing specific processes, evaluating their effectiveness, and presenting a plan for improvement.

Funding: Staff Time

Completion Date: 12/31/2010

Strategic Plan: Vision 5, Goal 3, Objective 2b – Maintain/Initiate accreditation / benchmarking processes in all departments.

Accreditation Objective: 3A.1

Goal # 4 Convert all exhibits to an electronic format and hyper-linked to the Self-Assessment Manual Performance Indicators.

- Earlier exhibits take up two large file drawers in Station 1. This will all be converted to an electronic format and hyper-linked to the pertinent performance indicators. This saves on paper and makes the documents more readily available to the staff and peer assessment team.

Funding: Staff Time

Completion Date: 12/31/2010

Strategic Plan: Vision 5, Goal 3, Objective 2b – Maintain/Initiate accreditation / benchmarking processes in all departments.

Accreditation Objective: 3A.1

Goal # 5 Update the City Fire Prevention Code from the 2003 International Fire Code to the 2009 edition.

- The International Fire & Building Code group updates the fire & building codes every odd-number year. By historical practice the city building and fire departments review and adopt a new edition every other version. The last code updates occurred in 2003 meaning the next update to be considered is the 2009 edition. This project will involve a careful staff review for application of local amendments followed by a review and approval by the City Council.

Funding: Staff Time

Completion Date: 04/01/2011

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5B.1

Goal # 6 Install NFPA-approved reflective striping on rear of E205, E207, E208, and E209.

- Recent changes by the National Fire Protection Association in the safety standards for newly delivered fire apparatus call for reflective striping in a diagonal pattern on the rear vertical surfaces of the vehicle. The goal of this change is to make the apparatus more visible to motorists approaching an incident scene, encouraging them to slow down, be more attentive and less likely to strike a firefighter, police officer, or emergency apparatus on the scene. The cost for this project is substantially less than the expense of repairing damaged city vehicles or caring for an injured employee. This also compliments previous steps taken by the department to have firefighters wear retro-reflective vests and deploy warning signs and cones when working on a paved street – e.g. auto accident.

Funding: Staff Time

Completion Date: 12/31/ 2010

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 7F.3

Goal # 7 Work with Tri City Ambulance administrator to develop data queries for EMS service via the ESO database to develop data that supports the evaluation of the project.

- Over the last several years this department has attempted to develop a stream of reliable data that would support a careful analysis of the Advanced Life Support (paramedic) service provided to residents. Due to the unique structure of Tri City Ambulance this has proven to be difficult. This objective is a final attempt to collect useable data by creating queries that can be used within the Southern Fox Valley EMS database. Should this too prove to be unsuccessful the remaining

alternative will be for our staff to use GFD reporting software and Southern Fox EMS to import data from our records system.

Funding: Staff Time

Completion Date: 12/31/2010

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5G.6

Goal # 8 Host 9-hour Cornerstone Fire Service Vehicle Operator course through the State of Illinois Capstone program for all department personnel and follow-up with practical evaluations and testing that meet the certification requirements of the Office of the State Fire Marshal.

- This program is designed for engineers and officers of a fire department who (as part of their duties) are responsible for the safe operation of a fire service vehicle during emergency and non-emergency driving. The class covers common driving hazards, pre-trip inspections and driver training. This nine-hour classroom program, when combined with a department-provided driving portion, will allow the student to complete the certification offered by the Office of The State Fire Marshal.

Funding: Staff Time

Completion Date: 07/01/2010

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 6A.2

Goal # 9 Staff will provide technical support to Tri City Ambulance for the installation of Automatic Vehicle Location (AVL) in the project's vehicles.

- As a part of the PMDC project that was implemented in 2009, Tri City Ambulance had planned for the start of AVL. This technology gives the dispatch center's computer an awareness of where an AVL-equipped vehicle is located at any given time. The system considers that information in determining what recommendation is made to the dispatcher. In short, if a unit passing near an incident is closer the system will recommend that it be sent rather than one further away. This should improve response times by reducing the distance to be traveled. This part of the project has been delayed due to both technical and operational issues that need to be addressed in advance of using the system.

Funding: Staff Time

Completion Date: 04/01/2011

Strategic Plan: Vision 5, Goal 4, Objective 3 – Optimize technology's effectiveness at delivering public services.

Accreditation Objective: 5G.1

Goal # 10 Develop swift water rescue procedures based on an analysis of current practices and objectives established by the Office of The Illinois State Fire Marshal.

- The department has, for many years, responded to the occasional boat in distress or low-head dam incidents in the Fox River. While rare, these situations do occur and demand the close attention of all involved. Many of the procedures used around the dam were developed through specialized training hosted by the department. More recently, the Office of The State Fire Marshal started the process of developing certification standards for swift water rescue.

Swift water is generally defined as water moving in excess of 5 mph which, at certain times of the year, the Fox River can exceed. The standard will establish the minimum training levels expected for a responding rescuer. This objective seeks to identify best practices for swift water rescue and establish a pragmatic criterion to assist responders in classifying the status of the river at that point.

Funding: Staff Time

Completion Date: 04/01/2011

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5E.4

Goal # 11 Coordinate delivery of the “EOC OPERATIONS AND PLANNING FOR ALL-HAZARDS EVENTS” for city staff.

- Presented by the National Emergency Response and Training Center in College Station Texas, this class is an excellent opportunity for City staff to review lessons learned four years ago in operating an Emergency Operations Center and meet state requirements for training by those individuals who would be assigned to the EOC. This three-day class is funded through a Department of Homeland Security Grant. This course allows participants to practice EOC operations in a large-scale incident coached by instructors who have emergency management experience and who provide this training nationally. They will use multi-agency coordination responsibilities, processes, and procedures and focus on key management processes required to effectively and efficiently operate an EOC. The participants gain practical experience via a series of interrelated activities and exercises supported by a state-of-the-art computer simulation system. Each student will gain a better understanding of the management

requirements and skills necessary to effectively function as a member of an EOC during a large-scale event.

Funding: Staff Time

Completion Date: 12/01/2010

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5H.7

Goal # 12 Replace Eng. 207 and seek grant funding for a new vehicle.

- Under the vehicle replacement schedule Engine 207 was slated for replacement in 2006. Purchased in 1989, this now 21 year-old vehicle is used on a variety of incidents, from vehicle fires and trash fires to investigations and vehicle accidents. Its primary mission however, is responding to incidents involving rescue and extrication of trapped victims. While it represented a substantial leap forward in this department's ability to respond to rescue incidents in 1989 its effectiveness has been diminished as the scope of the department's mission has expanded. We have assumed responsibility for hazardous material spills and releases as well as rescues from collapsed trenches and structures, victims trapped in confined or below grade spaces, and incidents involving high angle rescues. The result of this evolving situation is the vehicle cannot carry any additional equipment or personnel other than for which it was originally designed.

- ***Maintenance & Upkeep***

As the vehicle ages the upkeep has intensified. In the past 24 months staff has dealt with two electrical fires that were found before serious damage to the remaining parts of the electrical system could occur. During a semi-annual inspection the rear springs were found to have snapped. Staff believes this is a result of the equipment additions. Vehicle shoring equipment was added to the Engine in 2006. However, due to limited space, only half the set can be carried by 207. The balance is stored on the lead engine quartered in Station 2. It is staff's assessment that any future equipment purchases can be added only after taking a similar amount (weight) off the Engine so as to avoid overloading the chassis. Since January 1, the seals on the main pump shaft failed rendering the fire pump inoperative. Repairs took nearly 2 weeks and the final cost is yet to be determined. In fiscal year 2007, repairs to this vehicle consumed nearly half of the department vehicle repair budget. A maintenance history is provided in the Appendix.

- ***Personnel Safety***

As even the most basic rescue incidents have grown in their complexity so too have the steps for protecting the safety of the firefighters and victims. What was once an incident that could be handled by two people now takes four. The 21 year-old engine is designed to carry two firefighters wearing protective gear. To accommodate the need for more on-scene staff a second vehicle is used solely for their transport which adds to the congestion on the incident scene. This is a functional and short-term solution to the problem at best. The proposed vehicle will carry as many as six but typically four firefighters in an enclosed cab.

- ***Equipment***

In 1989 firefighters used a hydraulic tool that could pry AND cut metal apart to free a trapped individual. Today that has been replaced with tools that are specifically designed to cut, to pry, and to spread metal. These changes were caused by the evolution in the design of vehicles and the safety systems they carry. The firefighters now use seven hydraulic tools in place of that single combination tool. As the collection has expanded the storage space on the engine has been reorganized to accommodate the changing needs. In the course of reshaping the use of the vehicle, staff has custom fabricated brackets, mounts and holders to store the equipment safely in the most space-efficient manner possible. However, this strategy will no longer work – the vehicle has simply run out of room.

A small collection of air bags is carried on the engine today. Through annual evaluation and experience in the field, staff has determined there is a need to expand the lifting capacity of the air bags to better accommodate the potential for large / heavy loads trapping a victim. The most immediate problem is the lack of space on the present vehicle. To accommodate more and larger capacity bags, other equipment will need to be taken off the engine.

To accommodate the overflow from the engine, a trailer was purchased six years ago through a donation from Pillsbury Corporation. It has been divided between the hazardous materials and technical rescue team equipment storage

needs. While this provides a low-cost and functional storage solution, it does not easily integrate into the response procedures since its size dictates that specific vehicles must be used for towing the unit. As an example, when the technical rescue team responds to an incident outside Geneva, the hazardous material team equipment travels with them. Fortunately, the community has not experienced these two types of incidents at the same time. Should that occur however, we would be hampered in our response. It is planned to move the hazardous material team equipment to the new engine and turn all the trailer space over to the technical rescue team. We have found the equipment needs for the TRT team have increased far more quickly than the hazardous material team and the trailer provides a better long-term solution.

The department can continue to use these functional work-around solutions to the identified problems on a short-term basis until the vehicle can be bid out in 2010 – 2011. At that point the vehicle will be 20 years old when a replacement would be delivered. The decision to go forward with the bidding process will be affected in no small part by the capital financing capabilities of the city. Please see Page 17 for additional information.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective and efficient delivery of services.

Accreditation Objective: 6B.3

Goal # 13 Replace apparatus room heating system in Station 2.

- Constructed in 1994, Station 2 extended the coverage of the department to the then newly-developing property west of Randall Road. In that design the decision was made to use infra-red heating in the apparatus room. This type of system, which heats objects rather than the air in the room, is more fuel efficient than conventional forced air systems given the volume of space to be heated. The present system is prone to mechanical failure. Parts are difficult to find as the manufacturer and distributor are no longer in business.

Funding: \$15,000 – Special Projects

Completion Date: 09/30/2010

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective and efficient delivery of services.

Accreditation Objective: 6A.2

Goal # 14 Initiate pilot student-fee-funded First Aid course for residents using the American Red Cross course material.

- Staff has been working to develop a first aid course in response to repeated requests from area residents. As planned, this would be a single-session class offered on a monthly basis that covers the basics of airway management, control of bleeding, and recognition of life threatening emergencies using the American Heart Association curriculum.

Funding: Staff Time & Student Fee

Start Date: 06/01/2010

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective and efficient delivery of services.

Accreditation Objective: 5C.4

Fire

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-32-001 Program One			
100 WAGES	158,996	168,022	387,400
196 GROUP INSURANCE	15,015	15,870	45,510
SUBTOTAL	174,011	183,892	432,910
10-32-001 Operating			
201 LEGAL	0	0	300
207 DUES AND SUBSCRIPTIONS	534	0	500
208 POSTAGE	496	750	800
209 PRINTING	35	200	350
210 INSURANCE	111,840	104,737	123,300
213 COPIER EXPENSE	1,009	1,180	2,340
214 COPIER SUPPLIES	0	0	1,100
222 TELEPHONE	6,045	7,560	8,200
301 CLOTHING ALLOWANCE	4,488	9,000	9,900
352 OFFICE SUPPLIES	1,061	1,000	1,300
353 GIS/MAPPING	4,096	4,200	5,700
410 FOREIGN FIRE INSURANCE	28,357	33,298	28,000
450 TRI CITY AMBULANCE	140,719	239,000	252,000
451 OTHER GENERAL EXPENSE	2,078	1,355	1,800
SUBTOTAL	300,758	402,280	435,590
10-32-001 Capital			
501 ACCREDITATION	600	800	800
510 COMPUTER	9,868	4,500	2,500
SUBTOTAL	10,468	5,300	3,300
TOTAL	485,237	591,472	871,800
10-32-002 Program Two			
100 WAGES - FULLTIME	1,442,376	1,460,084	1,598,450
104 P.O.C. HOLIDAY	6,079	0	7,500
106 WAGES-MEETINGS	2,889	4,950	5,025
115 OVERNIGHT DUTY	288,383	296,320	298,500
116 STILL ALARMS	32,132	32,800	34,180
117 DRILLS	16,645	9,480	19,990
118 EMS INCENTIVE/TRAINING	21,000	21,000	21,000
196 GROUP INSURANCE	196,516	210,647	224,080
SUBTOTAL	2,006,020	2,035,281	2,208,725
10-32-002 Operating			
211 TRAINING	655	2	0
302 CLOTHING ALLOWANCE - P.O.C.	944	3,000	1,500
303 PROTECTIVE CLOTHING REPL.	7,978	1,000	2,500

Fire

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
352 HAZARDOUS MATERIALS TEAM	1,050	1,000	900
SUBTOTAL	10,627	5,002	4,900
10-32-002 Capital			
500 RADIO EQUIPMENT	1,322	2,500	3,000
501 ENGINE	42,590	0	0
502 REPLACEMENT FIRE HOSE	2,028	1,250	1,000
503 S.C.B.A.	45	1,500	1,500
504 ALS ENGINE EQUIPMENT	1,229	1,800	1,800
505 SAFETY EQUIPMENT	3,342	1,440	2,000
520 PHYSICALS	1,872	8,000	9,600
522 ENTRY PHYSICALS	1,953	1,000	0
523 HEPATITIS / TB VACC & TESTING	458	130	900
SUBTOTAL	54,839	17,620	19,800
TOTAL	2,071,486	2,057,903	2,233,425
10-32-003 Program Three			
100 WAGES	106,826	106,165	0
196 GROUP INSURANCE	13,356	14,650	0
SUBTOTAL	120,182	120,815	0
10-32-003 Operating			
211 EDUCATION	8,487	3,000	8,400
212 PUBLIC EDUCATION	2,100	200	500
SUBTOTAL	10,587	3,200	8,900
TOTAL	130,769	124,015	8,900
10-32-004 Program Four			
100 WAGES	105,627	106,160	0
196 GROUP INSURANCE	11,662	12,310	0
SUBTOTAL	117,289	118,470	0
10-32-004 Operating			
203 FIRE ENGINEERING	2,021	2,000	1,000
353 PHOTOGRAPHY SUPPLIES	19	0	150
451 OTHER GENERAL EXPENSE	(4,912)	950	1,000
SUBTOTAL	(2,872)	2,950	2,150
TOTAL	114,417	121,420	2,150

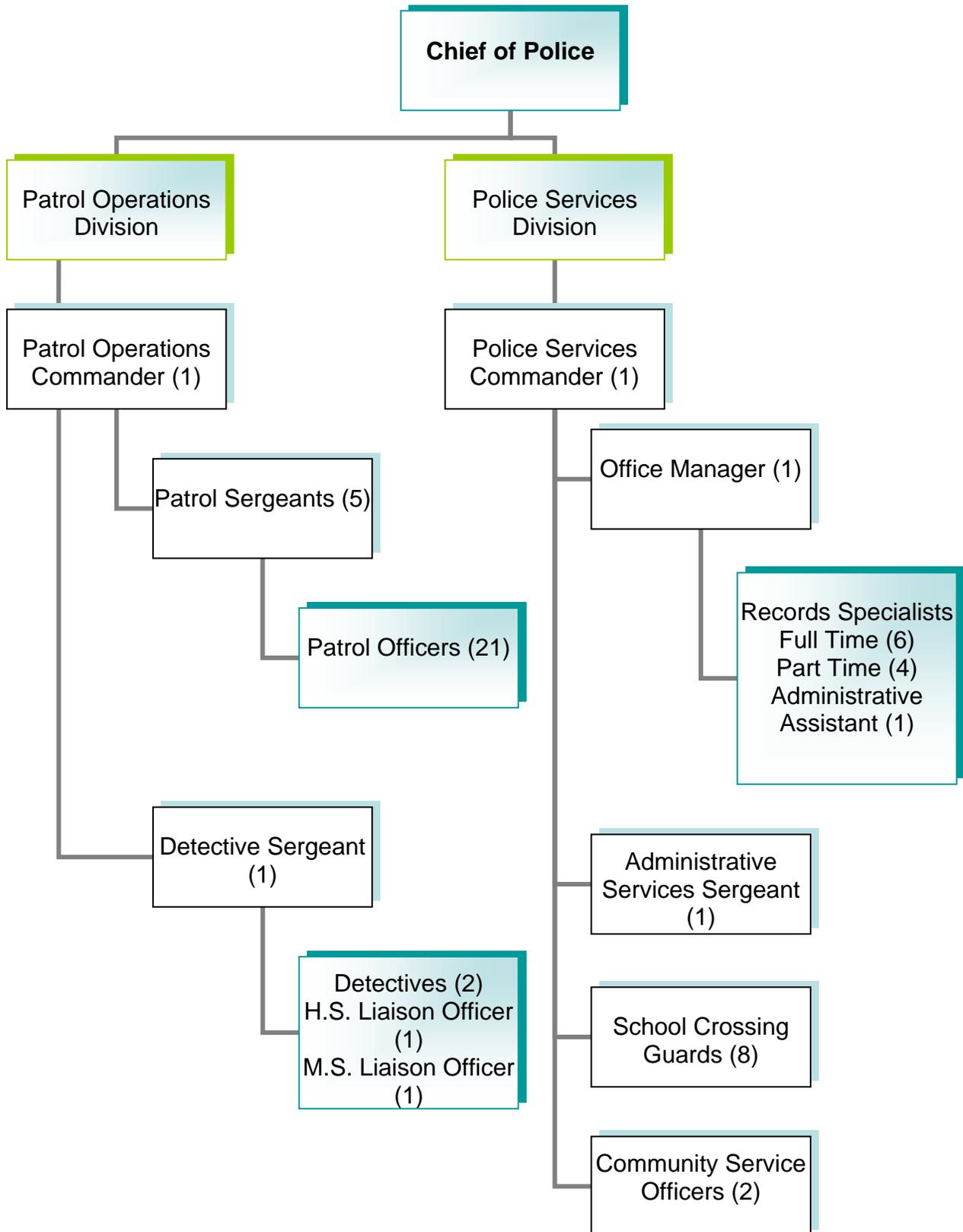
Fire

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-32-005 Program Five			
100 WAGES	104,571	96,910	0
196 GROUP INSURANCE	5,679	6,020	0
SUBTOTAL	110,250	102,930	0
10-32-005 Operating			
224 PURCHASED POWER	15,773	14,680	16,015
250 BLDG. & GROUNDS	3,725	5,492	5,510
253 VEHICLES	12,975	9,695	10,065
255 PORTABLE EQUIPMENT	345	215	2,090
258 RADIO EQUIPMENT	4,725	1,970	5,125
259 HEATING	290	0	600
264 TOOLS	794	800	800
265 SAFETY EQUIPMENT	4,150	4,010	4,200
303 CLEANING SUPPLIES	3,238	3,025	2,600
353 VEHICLES	2,175	2,500	0
355 PORTABLE EQUIPMENT	1,132	1,280	0
359 OPTICOM MAINTENANCE	1,114	0	1,000
363 FUEL & LUBRICANTS	19,088	12,166	15,000
399 MISCELLANEOUS	156	149	450
SUBTOTAL	69,680	55,982	63,455
10-32-005 Capital			
501 TIRES/CORROSION FACILITY REPAIR	3,920	3,000	2,000
SUBTOTAL	3,920	3,000	2,000
TOTAL	183,850	161,912	65,455
10-32-006 Program Six			
222 TELEPHONE	3,163	2,400	2,675
224 PURCHASED POWER	0	0	0
250 BLDG. & GROUNDS	1,407	1,950	1,950
259 HEATING	0	0	0
303 CLEANING SUPPLIES	1,575	1,100	1,100
SUBTOTAL	6,145	5,450	5,725
10-32-006 Capital			
500 STATION #2 EQUIP.	2,350	2,500	2,500
SUBTOTAL	2,350	2,500	2,500
TOTAL	8,495	7,950	8,225
10-32-007 Program Seven - ESDA			
202 STIPENDS	7,023	6,712	10,000

Fire

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
207 DUES & SUBSCRIPTIONS	100	(171)	0
208 POSTAGE	0	0	0
209 PRINTING	0	0	100
210 INSURANCE	3,010	3,100	3,315
211 TRAINING	0	0	500
222 TELEPHONE	7,738	6,650	6,500
224 PURCHASED POWER	606	508	630
252 OFFICE SUPPLIES	0	0	0
253 VEHICLES	2,103	2,260	0
258 RADIOS	1,225	800	750
298 WEATHER INFORMATION CONTRACT	1,435	1,600	1,500
299 MISCELLANEOUS CONTRACTUAL	0	7,500	6,245
301 CLOTHING ALLOWANCE	389	54	500
363 FUEL	145	98	315
SUBTOTAL	23,774	29,111	30,355
10-32-007 Capital			
500 RADIOS	1,094	171	0
SUBTOTAL	1,094	171	0
TOTAL	24,868	29,282	30,355
Fire Total	3,019,122	3,093,954	3,220,310

Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace, and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested, and evidence collection and submission.

MISSION STATEMENT

PRIDE through quality service, protection and enforcement.

GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school, and retire.
- Continue to utilize the Illinois Crime Report and Service Satisfaction Survey results as benchmarks for measuring and quantifying: community safety and security; citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

GOALS

Police Services Division

- Goal # 1** Adopt the use of a texting, email and web-based tool known as Nixle as a public notification system. This will allow the Police Department to notify, alert and update the public on topics of interest via an email and/or text messaging format.
- Assignment of a Nixle administrator.
 - Educate the public on the use and benefits of this new program.
 - Create a database of those in the community who wish to participate in this notification system.
 - Use to communicate public safety information, critical/emergency alerts or public announcements.
 - Monitor and evaluate the effectiveness of this system and continue to explore other uses.

Funding: Staff Time

Completion Date: 04/30/ 2011

Strategic Plan: Vision 5, Goal 4 – Optimize technology’s effectiveness at delivering public service.

Goal # 2 Transfer all electronic records maintained in the Police Department’s Property Control Room from our outdated Access Format into our current New World Records Management System.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 4 – Optimize technology’s effectiveness at delivering public service.

Goal # 3 Manage, maintain and continually monitor the use and effectiveness of the Police Department’s Drug/Medication Collection and Disposal Program.

- Ensure strict adherence to departmental policy related to this activity.
- Monitor the intake and disposal of drugs/medications collected.
- Maintain a record of the amount of drugs/medications collected and subsequently disposed of.

Funding: Staff Time

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 3 – Maintain and enhance high-quality City services.

Goal # 4 Transition to the electronic storage of Police Department records: including scanning and storing old reports currently stored as hard copies and implementing this new practice for all new documents entered into the system.

- Assess our current situation, identifying potential problems, and identify possible solutions.
- Develop a feasible plan to address storage issues.
- Implement the plan.

Funding: Staff Time

Completion Date: 04/30/2011

Strategic Plan: Vision 5, Goal 4 – Optimize technology’s effectiveness at delivering public service.

GOALS

Patrol Division

Goal # 1 Renew truck enforcement activities within our community.

- Ensure 2 – 3 officers receive adequate training to effectively monitor and enforce truck-related IVC violations.
- See that officers regularly engage in directed and non-directed truck enforcement activities.
- Maintain productivity statistics related to truck enforcement.

Funding: Staff Time

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 3 – Maintain high-quality public services that serve and protect our citizens.

Goal # 2 Initiate proactive investigations of computer-related crimes, with the emphasis on crimes that victimize children.

- Obtain the necessary hardware to be used, and dedicated specifically for, these types of investigations.
- Initiate proactive activities and conduct subsequent investigations into criminal, and/or potentially criminal behavior.
- Monitor the program and evaluate its effectiveness on an ongoing basis.

Funding: Funds for a dedicated laptop to come from the City’s IT budget (\$1,500.00); Funds for a dedicated/secure internet line to come from the ASD’s budget (\$600.00 annually); Funds for a printer (\$100.00).

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 4 – Optimize technology’s effectiveness at delivering public service; Vision 5, Goal 3 – Maintain high-quality public services that serve and protect our citizens.

Goal # 3 Continue the administration, maintenance and evaluation of the Red Light Photo Enforcement Program.

- Ensure the program is managed efficiently, effectively and fairly.
- Monitor the results of photo enforcement at our 3 intersections.
- Evaluate the effectiveness of the program by the comparison of statistical data.

Funding: Staff Time

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 4 – Optimize technology’s effectiveness at delivering public service; Vision 5, Goal 3 – Maintain high-quality public services that serve and protect our citizens.

Goal #4

Develop/Facilitate departmental training that will be relevant, innovative, and cost effective. Efforts will be made to tap into the knowledge, experience and talents of those from our own Department to stimulate personal and professional growth throughout our organization. We will also strive to develop/maintain partnerships with other organizations (FBI, other PD's, Schools) to create cost effective and meaningful training opportunities. Training topics to include (but not limited to):

- Active shooter and other firearms-related training.
- NIMS related exercises (tabletop exercises, development of formal action plans for special events, etc.)
- Internet Safety

Funding: Staff Time

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 3 – Maintain high-quality public services that serve and protect our citizens

Police

	ACTUAL 2008-9	ESTIMATED 2009-10	BUDGET 2010-11
10-31-001 Program One			
100 WAGES	275	3,089,425	3,238,300
101 SICK TIME	77,751	0	0
102 VACATION TIME	205,361	0	0
103 HOLIDAY TIME	157,842	0	0
104 FUNERAL LEAVE	1,736	0	0
105 SAFETY DAY	9,192	0	0
106 WORKERS' COMPENSATION	3,117	0	0
111 REGULAR POLICE WORK	2,633,605	0	0
113 DETAIL TIME	665	0	0
117 COURT TIME	17,171	0	0
118 SCHOOLING	41,369	0	0
120 EDUCATION INCENTIVE	492	0	0
196 GROUP INSURANCE	370,006	396,900	457,835
SUBTOTAL	3,518,582	3,486,325	3,696,135
10-31-001 Operations			
201 LEGAL	19,118	19,500	19,500
206 TRAVEL	2,263	2,000	2,500
207 DUES & SUBSCRIPTIONS	1,015	1,100	1,960
209 PRINTING	7,144	8,500	10,435
211 SCHOOL TRAINING	19,478	13,250	13,010
224 PURCHASED POWER	24,894	23,825	28,140
250 BLDG. & GROUNDS	31,707	32,000	34,720
255 PORTABLE EQUIPMENT	1,039	1,200	0
256 PHOTOGRAPHY	50	200	0
258 RADIOS	11,065	7,080	0
265 SAFETY EQUIPMENT	100	300	300
301 CLOTHING ALLOWANCE	24,587	24,560	24,210
350 BLDG. & GROUNDS	4,976	3,515	0
353 AUTOS	14,981	6,990	16,780
355 PORTABLE EQUIPMENT	2,205	2,745	4,500
356 SUPPORT EQUIPMENT	3,401	3,000	2,200
358 RADIOS	15,515	10,670	17,130
359 HEATING	4,492	4,850	4,850
363 MOTOR FUEL	61,586	45,925	55,000
393 AMMUNITION	6,131	6,950	11,410
SUBTOTAL	255,747	218,160	246,645
10-31-001 Capital			
503 VEHICLES	57,165	0	0
SUBTOTAL	57,165	0	0
TOTAL	3,831,494	3,704,485	3,942,780

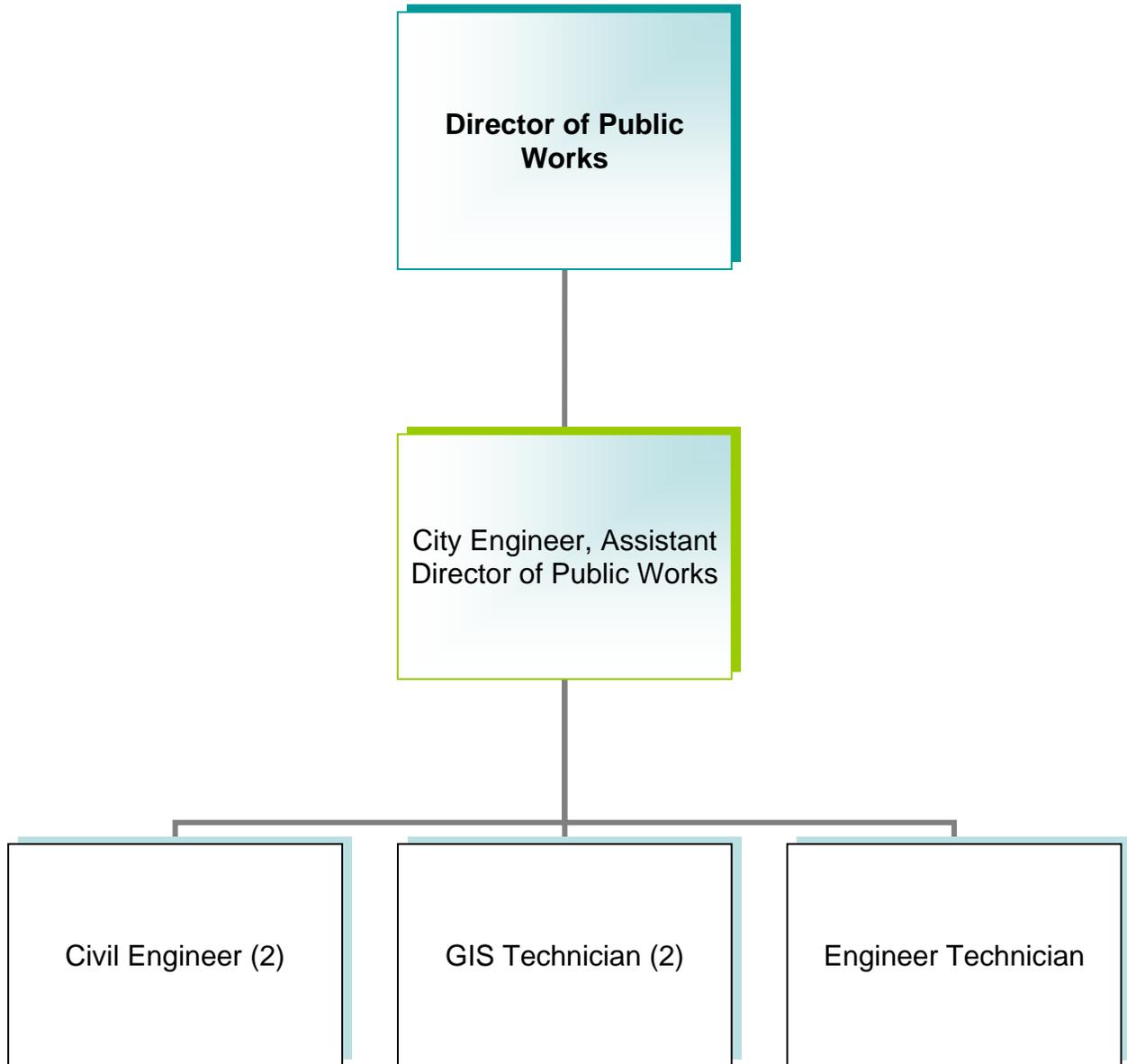
Police

	ACTUAL 2008-9	ESTIMATED 2009-10	BUDGET 2010-11
10-31-002 Program Two			
100 WAGES	4,493	461,825	479,265
101 SICK TIME	12,277	0	0
102 VACATION TIME	35,724	0	0
103 HOLIDAY TIME	21,954	0	0
104 FUNERAL LEAVE	692	0	0
105 SAFETY DAY	511	0	0
112 CLERICAL WORK	371,361	0	0
196 GROUP INSURANCE	73,953	68,890	72,755
SUBTOTAL	520,965	530,715	552,020
10-31-002 Operations			
203 CONSULTANTS	783	1,000	1,500
208 POSTAGE	4,426	2,870	4,500
210 INSURANCE	99,578	92,175	107,775
213 COPIER EXPENSE	5,271	8,905	6,000
214 COPIER SUPPLIES	0	0	1,400
215 MISCELLANEOUS RENTAL	2,409	7,075	8,610
220 UNEMPLOYMENT COMPENSATION	4,098	0	0
222 TELEPHONE	14,058	10,325	16,260
252 OFFICE EQUIPMENT	5,876	12,000	5,660
299 MISCELLANEOUS CONTRACTUAL	17,049	17,230	20,070
301 CLOTHING ALLOWANCE	2,782	2,690	3,400
352 OFFICE SUPPLIES	8,839	6,500	10,150
399 MISCELLANEOUS	5,988	2,935	3,900
414 POLICE OPERATIONS FUND	0	0	15,000
451 OTHER GENERAL EXPENSE	12,275	8,410	10,120
SUBTOTAL	183,432	172,115	214,345
10-31-002 Capital			
500 COMPUTER PURCHASE	14,274	1,400	1,780
SUBTOTAL	14,274	1,400	1,780
TOTAL	718,671	704,230	768,145
10-31-003 Program Three			
100 WAGES	46,992	528	0
101 SICK TIME	5,902	0	0
102 VACATION TIME	13,624	0	0
103 HOLIDAY TIME	5,177	0	0
104 FUNERAL LEAVE	204	0	0
105 SAFETY DAY	188	0	0
114 CROSSING GUARD DUTY	29,103	46,455	42,720
115 PARKING CONTROL	41,041	33,194	34,870

Police

	ACTUAL 2008-9	ESTIMATED 2009-10	BUDGET 2010-11
196 GROUP INSURANCE	9,360	4,895	6,840
SUBTOTAL	151,591	85,072	84,430
10-31-003 Operations			
301 CLOTHING ALLOWANCE	691	585	810
SUBTOTAL	691	585	810
TOTAL	152,282	85,657	85,240
Police Total	4,702,447	4,494,372	4,796,165

Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The Engineering division maintains and oversees the City's land-based GIS and provides information systems support and back up. This division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management, and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

GOALS

Goal # 1 Complete preparation of contract specifications, bidding, and construction of the following maintenance contracts identified in the 2010-2011 Capital Improvement Program on schedule and under budget to maintain and enhance the integrity of the neighborhoods in the community.

➤ *2010 Sidewalk/Curb and Gutter Project*

This project involves the replacement of damaged sections of sidewalk or curb within the City that are not located on a street included in the annual street improvement program. Normally this work is accomplished by removing and replacing sections of sidewalk. However, last year the division began investigating an alternate repair method involving sawcutting of the trip hazards for a portion of this work. Because of the significant cost savings experienced last year through the use of this method, the division will slightly expand its use during the 2010–2011 fiscal year.

Funding: Design: Staff Time; Construction: \$75,000 CIP, \$10,000 Street Operating, \$5,000 Water Operating

Completion Date: 11/2010

Strategic Plan: Vision 7, Goal 2 – Plan and Implement Transportation Improvements; Vision 5, Goal 4 – Commit to leading edge technology

Goal # 2

In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- *Oversee the construction of the Dunstan Road drainage improvements.*
In 2008, the drainage ditch along the west side of Dunstan Road from Cheever Avenue to Ray Street was cleaned out of debris that had accumulated in the ditch over the last several years. In late 2009, staff completed engineering drawings, and the council awarded this project to Bish Excavating. Staff will provide construction inspection services for this project and anticipate the project will be completed early in this fiscal year.

Funding: Construction: \$150,000 CIP

Completion Date: 08/2010

Strategic Plan: Vision 5, Goal 3 – Maintain and Enhance High Quality City Services

- *Oversee the construction of the Kaneville Road LAPP Project.*

This project involves the resurfacing of Kaneville Road from Randall Road to IL Rte. 38. Included in the project is the repair of sidewalk and curb and gutter in poor condition. Storm drainage structures are also repaired or replaced as needed.

Funding: Construction Engineering: \$85,000 CIP; Construction: to be paid for directly by IDOT from State funds

Completion Date: 06/2010

Strategic Plan: Vision 7, Goal 2 – Plan and Implement Transportation Improvements

- *Oversee the design and construction of the Anderson Boulevard LAPP Project.*

Because the bid for the Kaneville Blvd LAPP project came in significantly under the engineer's estimate, there were funds available for additional improvements. The next road on the KKCOM list that was approved for LAPP funding was Anderson Blvd. In order to apply these funds to the improvement of Anderson, the engineering division began design for this project during last 2009/early 2010. Staff will follow through with the completion of the design and provide construction engineering during the construction phase.

Included in the project is the repair of sidewalk and curb and gutter in poor condition. Storm drainage structures are also repaired or replaced as needed.

Funding: Design: Staff Time; Construction: to be paid for directly from State funds

Completion Date: 04/2011

Strategic Plan: Vision 7, Goal 2 – Plan and Implement Transportation Improvements

➤ *2010 Manchester Alley Reconstruction Project*

The alley serving Manchester Course was planned for reconstruction in 2009. However, this project had been postponed due to lack of funding availability. During the year, City staff will complete engineering drawings and if funding is available, staff will oversee bidding and construction.

Funding: Design: staff time, Construction: \$300,000 CIP

Completion Date: 04/2011

Strategic Plan: Vision 7, Goal 2 – Plan and Implement Transportation Improvements

Goal # 3

Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various projects:

➤ *North Central Bike Trail Project.*

This project involves the construction of a portion of this trail with the use of City staff and equipment. The engineering division will provide support to those divisions as needed.

Funding: Design: Staff Time; Construction: \$50,000 (Materials only) CIP

Completion Date: 04/2011

Strategic Plan: Vision 7, Goal 4 – Enhance City's bike & pedestrian options.

➤ *Provide support for the Illinois Route 38/UPRR grade separation project.*

- Coordinate the design of the City-funded portion of these improvements.
- Meet with other agencies to coordinate funding and maintenance responsibilities

Funding: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 7, Goal 2 – Plan & implement transportation improvements

Goal #4

Assist the Water and Wastewater Division with the design of Sanitary Sewer Improvements within the City.

➤ *Geneva East Subdivision*

Assist with investigating the cause of sanitary sewer inflow and infiltration and make recommendations and design solutions to address the problem. The areas in which work is focused are:

- Geneva Drive/Chandler run in Geneva East
- Fargo/Rt. 31 down to the river run

Funding: Design: Staff Time; Construction: \$80,000 Water and Sewer Capital Funds

Completion Date: 12/2010 dependent on availability of funds

Strategic Plan: Vision 5, Goal 3 – Maintain and Enhance High-Quality City Services

➤ *McKinley Avenue Drainage Improvements*

This project involves the installation of a storm drainage system in this area to alleviate basement flooding from surface water. Engineering staff will cooperate with the Water and Wastewater Division to design and provide construction oversight for this project. This project is also contingent on the ability of the residents to secure necessary easements. All work involved with this project will be accomplished using City staff and equipment.

Funding: \$25,000 (Materials only) Water and Sewer Capital Funds

Completion Date: 10/2010

Strategic Plan: Vision 5, Goal 3 – Maintain and Enhance High-Quality City Services

➤ *Kaneville Court Water Main Replacement Project*

This project involves the replacement of the water main along Kaneville Court. This section of main has experienced numerous failures over the past few years. Each break results in a disruption to the businesses in the area, and they have to close and send everyone home. Engineering Division Staff will design the project and arrange for IEPA permitting then will provide oversight for the Water and Wastewater Division during construction. All work involved with this project will be accomplished using City staff and equipment.

Funding: Design: Staff Time; Construction: \$100,000 (Materials only) Water and Sewer Capital Funds

Completion Date: 10/2010

Strategic Plan: Vision 5, Goal 3 – Maintain and Enhance High-Quality City Services

➤ *First Street Connector Water Main Project*

The water main along First Street is one of the older mains in the City and with increased modern demands needs to be upgraded in size. Therefore, the water and sewer division has plans to ultimately replace and upgrade this water main. This line will also need to be looped into the existing system to improve water quality and ensure an alternate route of delivery to prevent shutdowns during water main breaks. In order to establish this loop, the City is proposing to install a water main through Wheeler Park to connect the main on First to the water main on Union. This particular goal and objective involves the first phase of this project and includes the investigation of property acquisitions needed to complete a water main project.

Funding: Design: Staff Time

Completion Date: 04/2011

Strategic Plan: Vision 5, Goal 3 – Maintain and Enhance High Quality City Services

Goal # 5: Support the Visions and Goals identified in the City's Strategic Plan by providing mapping and data services in conjunction with various departments and projects:

➤ *Standardize the City's metadata, symbols, and datasets for CAD, GIS, and other data-related information*

- Establish style, layout standards, and database setup for CAD and GIS drawings produced for all departments.
- Establish standard details for construction drawings
- Standardize and populate the metadata for all data created by the City
- Collaborate with nearby local agencies and municipalities to develop common standards to improve interaction and sharing of resources in day-to-day operations and during emergencies.

Funding: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 3, Goal 3 – Strengthen partnerships between the City & other local government agencies; Vision 5, Goal 3 – Maintain & enhance high-quality City services; also necessary to streamline and standardize City operations.

- *Assist with the collection of City-generated information and development of an accessible interface to this data*

Much of the work accomplished throughout the City is highly dependent on staff's ability to quickly access documents and information.

- Collaborate with other divisions, departments, and other agencies to identify existing datasets and establish priorities and standards for the creation of additional City-based datasets
- Collaborate with other City departments to collect and publish in digital form datasets and documents related to City business. Including but not limited to the following:
 - ✓ Easements
 - ✓ Property deeds for City-owned property
 - ✓ Benchmarks (established vertical control throughout the City)
 - ✓ Local Agency Agreements
 - ✓ Annexation ordinances and agreements
 - ✓ Plats and engineering plans and drawings
 - ✓ Permits
- Maintain an accessible interface to the City's GIS information and provide guidance to other City staff regarding its use.
- Finish work on the following datasets currently in development:
 - ✓ Detention Basin Control Structures
 - ✓ Special Service Areas
 - ✓ City-owned properties
 - ✓ Geo-spatial location of fire hydrants
 - ✓ Cemetery Dataset

Funding: Staff time

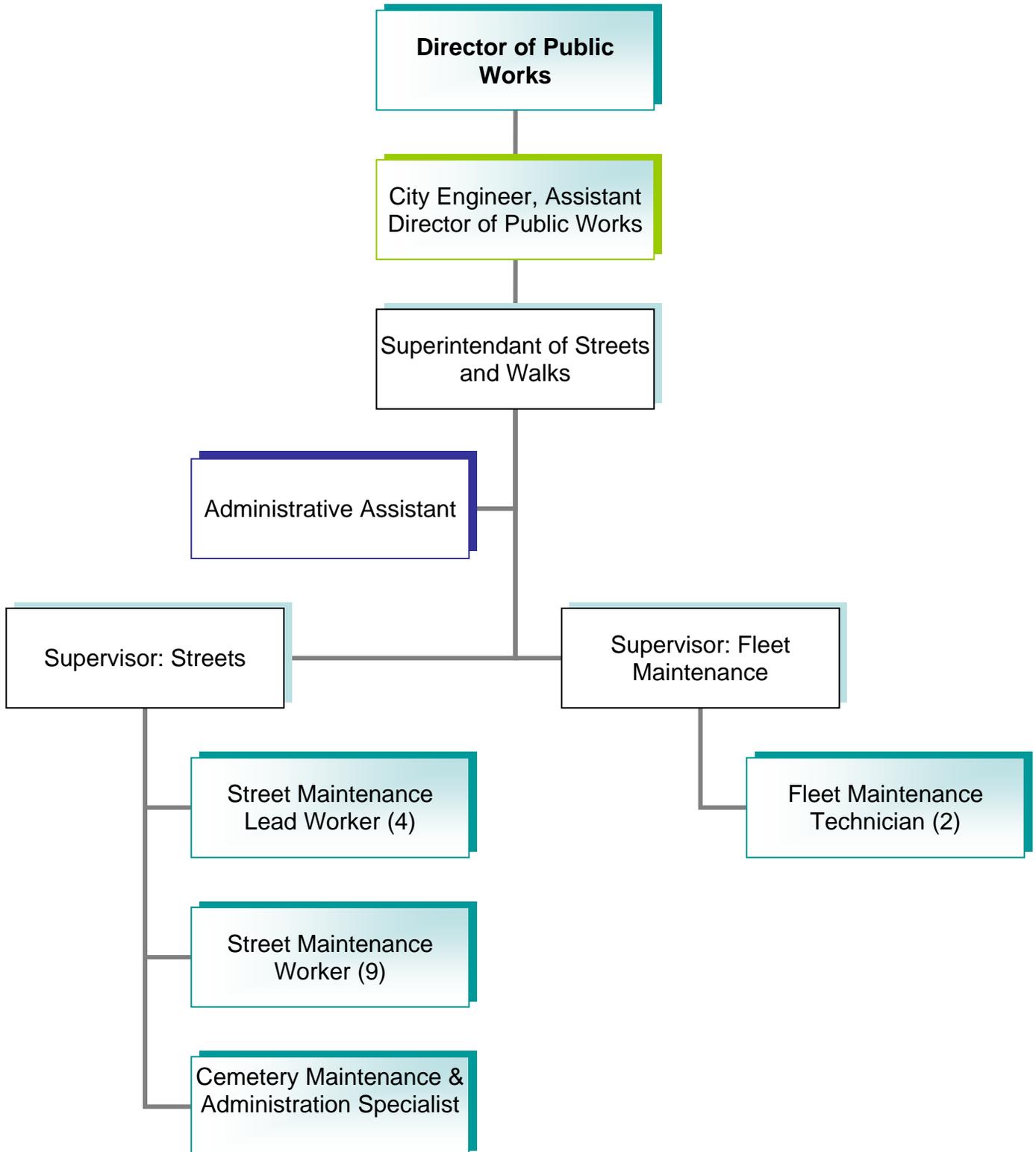
Completion Date: On-going policy

Strategic Plan: Vision 5, Goal 4 – Commit to leading edge technology; Vision 5, Goal 3 Maintain & enhance high-quality City services; also necessary to streamline and standardize City operations.

Public Works - Engineering

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-14-001 Personnel			
101 SICK TIME	3,168	0	0
102 VACATION TIME	14,254	0	0
103 HOLIDAY TIME	13,194	0	0
105 SAFETY DAY	717	0	0
111 CLERICAL	9,983	24,055	22,415
112 ENGINEERING TECHNICIAN	25,428	35,352	36,480
113 CITY ENGINEER	636	18,678	21,800
114 CIVIL ENGINEER I	145,053	162,436	167,550
115 SUMMER INTERN	4,405	0	0
116 GIS	0	0	30,435
196 GROUP INSURANCE	35,106	42,454	49,035
197 IMRF TRANSFER	24,312	23,753	0
198 FICA TRANSFER	11,780	10,200	0
SUBTOTAL	288,036	316,928	327,715
10-14-001 Operations			
201 LEGAL	493	759	500
207 DUES & SUBSCRIPTIONS	522	415	600
208 POSTAGE	745	246	820
209 PRINTING	1,330	423	1,500
210 INSURANCE	10,355	8,736	9,875
211 TRAINING	3,266	1,200	3,500
213 COPIER EXPENSE	0	0	560
214 COPIER SUPPLIES	0	0	120
222 TELEPHONE	5,332	4,550	5,000
224 PURCHASED POWER	4,458	5,684	6,180
230 ENGINEERING REVIEW	0	12,500	11,370
240 UTILITY LANDSCAPING	0	0	5,000
250 BLDG. & GROUNDS	5,387	5,498	6,500
252 OFFICE EQUIPMENT	0	41	2,000
253 AUTOS & TRUCKS	0	689	0
301 UNIFORM RENTAL	563	699	700
352 OFFICE SUPPLIES	1,176	1,137	0
363 MOTOR FUELS	4,629	2,238	5,000
365 SAFETY EQUIPMENT	599	783	1,200
368 MISCELLANEOUS	344	0	0
399 MISCELLANEOUS	732	720	3,500
SUBTOTAL	39,931	46,318	63,925
10-14-001 Capital			
500 PUBLIC WORKS FACILITY	40	0	0
501 CAPITAL EQUIPMENT	4,763	0	0
SUBTOTAL	4,803	0	0
Engineering Total	332,770	363,246	391,640

Public Works Department
Streets & Fleet Maintenance Division



Public Works – Streets & Fleet Maintenance

PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations, and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

GOALS

Goal # 1: Maintain and enhance the Public Works Facility. The Public Works Facility is over 24 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Various skylights are leaking and need to be repaired/replaced.
- Garage Heaters – 1 heater is currently out of service and others are in need of repair/replacement. We would like to replace 2 heaters this year.
- Employee entrance doors – Doors do not shut properly.
- Security – Install gates, access control key cards, and video surveillance. We have had issues with people cutting fences and locks trying to access our storage yards as well as people dumping trash on our site. Our site has been open and unsecure for many years we have had issues and feel it is time to secure the site before something significant occurs.

Funding: Design - Staff Time; Construction – FY10-11 General Fund Capital, Electric and Water Capital Total = \$45,000 (\$15,000/Division)

Completion Date: 03/2011

Strategic Plan: N/A

Goal # 2: Through the use of GPS vehicle tracking we would like to improve the safety and efficiency of our employees through better communications and response time of staff in the field during normal operations and emergency situations. We can more efficiently route our vehicles and improve response time by knowing where the vehicles are located thereby reducing fuel consumption. We also can

improve our communications with residents by knowing when our crews were at a site or when they will be at the site.

- *We propose to phase in 22 vehicles this year and will review the benefits of the program for additions in the future.*

Funding: 22 vehicles at \$40/vehicle/month = \$880/month = \$10,560/year

Completion Date: 07/2010

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3 – Maintain and enhance high-quality City services.

Goal # 3 Implement new Leaf Collection Program. Monitor closely the contractor's performance and insure all efforts to notify residents of the new program and collection schedule and requirements are performed. City staff will be able to utilize the GPS vehicle locator system that will be installed on the contractor's equipment to monitor the performance and progress.

Funding: Refuse Fund

Completion Date: 12/01/10

Strategic Plan: Vision 5, Goal 2 – Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3 – Maintain and enhance high-quality City services.

Goal # 4 Implement Federal Street Sign Reflectivity unfunded Mandate. Begin to replace damaged regulatory signs with the higher reflectivity signs as required by the Federal Government as part of our normal sign maintenance activities. The mandate requires local, state and federal agencies replace existing signs with a higher reflective material for better visibility at night. The mandate requires regulatory signs (stop, yield, etc.) must be replaced by 2015 and then non-regulatory signs (street name) by 2018. This program will be an in-house program and City staff will begin on the City's east side.

Funding: Street Operating Budget, \$5,000.00

Completion Date: 03/01/2011

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3 – Maintain and enhance high-quality City services.

Goal # 5 Perform necessary repairs on the brick intersection of Third Street. Several locations are settling and are in need of repair. The locations are Third and Crescent, Third and Campbell.

Funding: Capital Improvement Program, \$10,000.00

Completion Date: 03/01/2011

Strategic Plan: Vision 2, Goal 5 – Maintain and enhance the downtown's visually attractive physical character.

Goal # 6 Assist with an appointed committee to develop a plan for locations and design of the City of Geneva's Entranceway Signs. Currently 6 of the 8 signs have been removed due to vandalism or extensive damage to the signs. The current signs are twenty years old and are in need of replacement. The committee would provide design and location suggestions and costs for implementation in FY 2011-12.

Funding: Staff Time

Completion Date: 10/01/2010

Strategic Plan: Vision 1, Goal 1, Objective 2 - Extend beautification efforts to Kautz Road as a Gateway to the City.

Goal # 7 Assist with the installation of the North Central Bike Trail, by providing vegetation removal, minor excavation and a gravel surface. The location would be from Union Street to Stevens Street.

Funding: Capital Improvement Program – General Fund: \$50,000.00

Completion Date: 11/01/2010

Strategic Plan: Vision 7, Goal 4 – Implement high-priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

Goal # 8 Assist with the excavation and construction efforts for the expansion to the North End of River Park.

Funding: Capital Improvement Program – General Fund: \$5,000.00

Completion Date: 11/01/2010

Strategic Plan: Vision 6, Goal 4, Objective 1 – Expand RiverPark and other spaces on the Fox River.

Public Works - Streets

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-45-001 Personnel			
101 SICK TIME	30,851	0	0
102 VACATION TIME	63,283	0	0
103 HOLIDAY TIME	49,659	0	0
104 FUNERAL LEAVE	1,529	0	0
105 SAFETY DAY	3,145	0	0
111 GENERAL MAINTENANCE	502,584	563,920	534,025
112 ASSISTANT DIRECTOR'S WAGES	26,893	0	0
115 WAGE ALLOCATION	7,241	24,055	22,935
117 SWEDISH DAYS	8,390	7,077	0
121 CHAMBER OF COMMERCE	1,049	2,841	0
122 CHRISTMAS DECORATIONS	15,815	16,004	0
143 JURY DUTY	220	0	0
144 STREETScape MAINTENANCE	56,482	56,386	0
180 CAR ALLOWANCE	0	780	780
196 GROUP INSURANCE	118,765	160,106	176,590
SUBTOTAL	885,906	831,169	734,330
10-45-001 Operations			
201 LEGAL	110	0	0
209 PRINTING	192	0	0
210 INSURANCE	42,960	45,108	47,365
211 TRAINING	7,602	3,143	3,145
213 COPIER EXPENSE	0	0	560
214 COPIER SUPPLIES	0	0	115
222 TELEPHONE	4,129	3,732	4,000
223 WATER & SEWER	630	500	500
224 PURCHASED POWER	3,557	3,870	4,000
250 BLDG. & GROUNDS	5,567	4,880	10,880
254 MOBILE EQUIPMENT	16,415	16,400	16,400
255 PORTABLE EQUIPMENT	4,827	3,885	4,885
284 SIDEWALK MAINTENANCE	12,959	11,564	11,440
285 STREET MAINTENANCE	62,136	58,151	58,150
291 TRAFFIC CONTROL DEVICES	18,361	10,512	18,000
299 MISCELLANEOUS CONTRACTUAL	10,175	11,915	15,435
301 UNIFORM RENTAL	6,549	4,725	4,725
355 SIGNS & POSTS	427	1,025	0
359 HEATING	3,680	1,025	0
363 MOTOR FUEL & LUBRICANTS	75,502	49,240	72,030
364 TOOLS	1,495	2,500	2,500
365 SAFETY EQUIPMENT	6,435	7,520	7,520
388 SIGNS & POSTS	13,218	12,350	12,350
390 PARKWAY RESTORATION	2,633	3,500	3,500
391 TRAFFIC CONTROL PAINT	8,880	83	0

Public Works - Streets

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
399 MISCELLANEOUS	4,218	3,290	3,290
414 STREETSCAPE SUPPLIES	0	10,000	0
SUBTOTAL	312,657	268,918	300,790
10-45-001 Capital			
500 PUBLIC WORKS FACILITY	5,280	4,991	0
SUBTOTAL	5,280	4,991	0
TOTAL	1,203,843	1,105,078	1,035,120
10-45-002 Program Two			
112 SNOW REMOVAL AND ICE CONTROL	215,238	160,850	214,510
116 WINTER STAND-BY	58,786	52,290	53,860
196 GROUP INSURANCE	29,894	13,771	0
SUBTOTAL	303,918	226,911	268,370
10-45-002 Operations			
210 INSURANCE	8,085	8,489	8,915
229 MISCELLANEOUS CONTRACTUAL	700	5,360	5,360
389 SNOW REMOVAL	157,895	101,750	150,750
SUBTOTAL	166,680	115,599	165,025
TOTAL	470,598	342,510	433,395
10-45-003 Program Three			
102 VACATION TIME	1,886	0	0
103 HOLIDAY TIME	243	0	0
119 FORESTRY LABOR	101,404	88,390	96,150
120 EMERALD ASH BORER LABOR	2,362	31,431	0
196 GROUP INSURANCE	16,457	17,630	0
SUBTOTAL	122,352	137,451	96,150
10-45-003 Operations			
210 INSURANCE	27,450	28,822	30,265
230 TREE PURCHASE	57,457	28,635	38,635
233 TREE & STUMP REMOVAL	20,496	17,425	17,425
364 TOOLS	2,051	1,200	1,200
SUBTOTAL	107,454	76,082	87,525
10-45-004 Capital			
500 EQUIP. & VEHICLE REPLACEMENT	10,484	7,366	0
550 EAB CONTRACTUAL SERVICES	11,106	10,000	0

Public Works - Streets

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
610 MOSQUITO ABATEMENT	91,476	82,132	94,220
<u>SUBTOTAL</u>	<u>113,066</u>	<u>99,498</u>	<u>94,220</u>
TOTAL	342,872	313,031	277,895
Streets Total	2,017,313	1,760,619	1,746,410

Public Works - Fleet Maintenance

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-16-001 Personnel			
101 SICK TIME	7,820	0	0
102 VACATION TIME	18,545	0	0
103 HOLIDAY TIME	11,200	0	0
104 FUNERAL LEAVE	790	0	0
105 SAFETY DAY	893	0	0
111 MAINT. OF GARAGE FACILITIES	9,833	16,545	0
113 POLICE VEHICLE MAINTENANCE	27,696	40,490	0
114 STREET VEHICLE MAINTENANCE	72,891	98,076	0
115 FIRE VEHICLE MAINTENANCE	609	0	0
116 BUILDING VEHICLE MAINTENANCE	1,689	0	0
117 VEHICLE MAINTENANCE	0	818	142,155
118 CITY HALL VEHICLE MAINTENANCE	0	2,242	0
119 PARK DIST. VEHICLE MAINTENANCE	0	1,000	0
143 JURY DUTY	1,448	0	0
196 GROUP INSURANCE	17,614	20,801	16,785
SUBTOTAL	171,028	179,972	158,940
10-16-001 Operations			
207 DUES & SUBSCRIPTIONS	0	137	0
210 INSURANCE	8,655	9,088	9,540
211 TRAINING	450	450	450
222 TELEPHONE	573	430	525
224 PURCHASED POWER	7,700	7,309	7,510
250 BLDG. & GROUNDS	325	535	535
253 MAINTENANCE SUPPLIES	61,903	49,740	49,740
264 TOOLS	479	0	0
301 UNIFORM RENTAL	1,740	2,155	2,155
360 MAINTENANCE	4,575	5,280	5,280
363 MOTOR FUEL & LUBRICANT	8,202	5,400	5,400
364 TOOLS	1,248	1,000	1,000
365 SAFETY EQUIPMENT	244	500	500
399 MISCELLANEOUS	2,874	70	0
SUBTOTAL	98,968	82,094	82,635
10-16-001 Capital			
500 EQUIPMENT	1,390	0	5,000
SUBTOTAL	1,390	0	5,000
Fleet Maintenance Total	271,386	262,066	246,575

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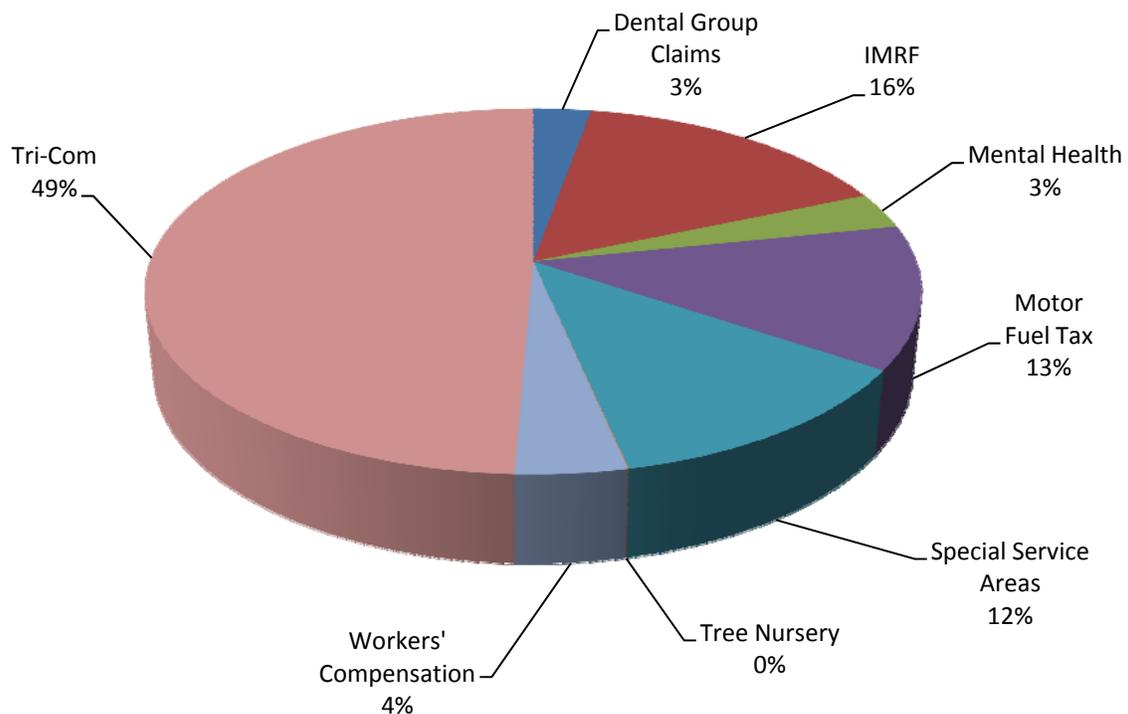
SPECIAL REVENUE FUNDS



Special Revenue Funds by Department

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
DENTAL GROUP CLAIMS	129,397	128,480	128,480	124,175	-3.4%
IMRF	509,756	605,097	605,097	698,700	15.5%
MENTAL HEALTH	151,780	166,500	141,600	141,500	-15.0%
MOTOR FUEL TAX	622,763	575,000	575,000	560,000	-2.6%
SPECIAL SERVICE AREAS	406,282	556,844	548,341	542,775	-2.5%
TREE NURSERY	2,350	1,550	1,550	1,550	0.0%
WORKERS' COMPENSATION	227,715	168,000	302,500	176,300	4.9%
TRI-COM	2,122,482	3,320,599	3,320,599	2,186,685	-34.1%
TOTAL	4,172,525	5,522,070	5,623,167	4,431,685	-19.7%

Special Revenue Fund by Department



Dental Group Claims

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
02-00 Revenues			
942-000 INTEREST INCOME	23	0	0
997-002 RESERVE DEPOSITS	0	10,000	0
997-009 EMPLOYER DEPOSITS	103,810	103,050	103,050
999-000 EMPLOYEE CONTRIBUTIONS	21,282	21,125	21,125
SUBTOTAL	125,115	134,175	124,175
TOTAL REVENUE	125,115	134,175	124,175
02-02-001 Expenditures			
196 CLAIMS EXPENSE	125,092	124,175	124,175
399 MISC. - WELLNESS PROGRAM	4,305	4,305	0
SUBTOTAL	129,397	128,480	124,175
TOTAL EXPENSE	129,397	128,480	124,175
EXCESS REVENUE/(EXPENSE)	(4,282)	5,695	0
OPENING FUND BALANCE	4,903	621	6,316
CLOSING FUND BALANCE	621	6,316	6,316

IMRF

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
55-00 Revenues			
901-000 REAL ESTATE TAX	474,294	492,425	496,700
902-000 REPLACEMENT TAX	23,835	25,025	26,275
999-000 TRANSFER-OTHER FUNDS	75,000	200,000	200,000
SUBTOTAL	573,129	717,450	722,975
TOTAL REVENUE	573,129	717,450	722,975
55-24-001 Expenditures			
197 IMRF CITY PORTION	225,848	290,497	294,300
198 SS CITY PORTION	96,961	121,392	209,500
199 MEDICARE CITY PORTION	186,947	193,208	194,900
SUBTOTAL	509,756	605,097	698,700
TOTAL EXPENSE	509,756	605,097	698,700
EXCESS REVENUE/(EXPENSE)	63,373	112,353	24,275
OPENING FUND BALANCE	(376,118)	(312,745)	(200,392)
CLOSING FUND BALANCE	(312,745)	(200,392)	(176,117)

Notes:

32% of the replacement tax funds this pension.

The funding level is at 100%.

Mental Health

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
42-00 Revenues			
901-000 REAL ESTATE TAX	185,118	192,200	155,000
942-000 INTEREST/OTHER	4,373	875	500
SUBTOTAL	189,491	193,075	155,500
TOTAL REVENUE	189,491	193,075	155,500
42-42-001 Expenditures			
224 PURCHASED POWER	236	0	0
450 DISTRIBUTION OF FUNDS	135,750	139,100	139,000
451 OTHER GENERAL EXPENSE	15,794	2,500	2,500
500 CAPITAL	0	0	0
SUBTOTAL	151,780	141,600	141,500
TOTAL EXPENSE	151,780	141,600	141,500
EXCESS REVENUE/(EXPENSE)	37,711	51,475	14,000
OPENING FUND BALANCE	(8,705)	29,006	80,481
CLOSING FUND BALANCE	29,006	80,481	94,481

Notes:

The tax levy makes up the source of revenue for this fund.

2009-10 Mental Health Board Distributions:

Suicide Prevention	\$6,000
Fox Valley Spec. Rec. Assoc.	\$3,200
Ecker Center	\$28,500
Fox Valley Hospice	\$6,600
TriCity Family Svcs	\$27,200
Lazarus House	\$10,200
DayOne (KaneKend)	\$4,200
Tri City Health Partners	\$1,700
Renz Addiction	\$5,500
Elderday	\$4,100
AID	\$28,800
C U S D # 304	\$9,800
CASA	\$1,200
Living Well	\$900
Easter Seals	\$1,200
TOTAL	\$139,100

Mental Health

History of Distributions:

FY 97-98	96,450
FY 98-99	0
FY 99-00	97,000
FY 00-01	108,000
FY 01-02	108,500
FY 02-03	0
FY 03-04	234,500
FY 04-05	127,400
FY 05-06	132,000
FY 06-07	139,762
FY 07-08	138,800
FY 08-09	135,750
FY 09-10	139,100
FY 10-11	139,000
Average Distribution	<u>114,019</u>

Motor Fuel Tax

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
14-00 Revenues			
942-000 INTEREST	4,292	1,000	1,500
963-000 MOTOR FUEL TAX	594,276	560,000	560,000
SUBTOTAL	598,568	561,000	561,500
TOTAL REVENUE	598,568	561,000	561,500
14-12-001 Expenditures			
299 OTHER CONTRACTUAL EXPENSE	622,763	575,000	560,000
SUBTOTAL	622,763	575,000	560,000
TOTAL EXPENSE	622,763	575,000	560,000
EXCESS REVENUE/(EXPENSE)	(24,195)	(14,000)	1,500
OPENING FUND BALANCE	206,843	182,648	168,648
CLOSING FUND BALANCE	182,648	168,648	170,148

Notes:

Revenue allocated to Capital Improvement Plan for FY 10/11 for street, curb, sidewalk, and miscellaneous improvements.

Funds are distributed by State of Illinois on a per capita basis.

Special Service Area # 1

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
53-00 Revenues			
901-000 REAL ESTATE TAX	103,035	103,830	186,650
901-001 PROPERTY LEASE	1,000	1,000	16,600
942-000 INTEREST	6,471	4,000	1,500
998-010 TRANSFER FROM GENERAL FUND	102,000	104,500	132,155
SUBTOTAL	212,506	213,330	336,905
TOTAL REVENUE	212,506	213,330	336,905
53-19-001 Personnel			
112 MAINTENANCE	34,149	25,500	108,205
151 PARKING CONTROL	14,370	17,588	21,180
152 ADMINISTRATIVE SERVICES	8,112	8,360	7,740
196 GROUP INSURANCE	5,033	6,179	21,520
198 SOCIAL SECURITY	1,776	1,792	0
SUBTOTAL	63,440	59,419	158,645
53-19-001 Operating			
201 LEGAL/TAXES	45	1,500	9,000
203 MAINTENANCE COSTS	0	0	8,100
209 PRINTING	4,108	3,000	4,400
210 INSURANCE	3,954	5,230	5,490
215 RENTAL PARKING LOT	13,948	14,565	14,565
299 SNOW REMOVAL	42,227	33,400	42,225
399 CLOTHING ALLOWANCE	1,378	1,332	150
451 MATERIALS	0	0	17,000
SUBTOTAL	65,660	59,027	100,930
53-19-002 Capital			
500 ADDITIONAL PARKING FACILITIES	0	143,700	0
501 STREETScape & BEAUTIFICATION	15,799	0	0
502 HI-HAT LOT FINANCING	32,441	32,440	32,440
520 PARKING DEBT - (SEIGLE'S LOT)	30,143	30,555	30,890
550 PARKING LOT IMPROVEMENT	2,425	16,500	14,000
500 PARKING VEHICLE REPLACEMENT	0	6,000	0
SUBTOTAL	80,808	229,195	77,330
TOTAL EXPENSE	209,908	347,641	336,905
EXCESS REVENUE/(EXPENSE)	2,598	(134,311)	0
OPENING FUND BALANCE	202,579	205,177	70,866
CLOSING FUND BALANCE	205,177	70,866	70,866

Special Service Area # 1

	ACTUAL	ESTIMATED	BUDGET
	2008-09	2009-10	2010-11
RESTRICTED - PROPERTY PURCH.	152,500	0	0
ADJUSTED CLOSING FUND BALANCE	52,677	70,866	70,866

Notes:

The tax levy is \$0.30 (ceiling per SSA ordinance plus issued debt).

General Fund Capital Improvement Program will include \$65,000 reconstruction of north Hamilton lot.

Special Service Areas # 4, 5, 7, 9, 18, 22, 23

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 20010-11
05-00-901 Revenues			
4 R.E. TAX SSA 4 (RANDALL SQUARE)	12,599	12,589	12,600
5 R.E. TAX SSA 5 (WILLIAMSBURG)	8,079	8,056	8,070
7 R.E. TAX SSA 7 (BLACKBERRY)	2,947	2,947	2,950
9 R.E. TAX SSA 9 (GENEVA KNOLLS)	3,016	3,019	3,030
018 R.E. TAX SSA 18 (WILDWOOD)	1,488	1,490	1,490
022 R.E. TAX SSA 22 (RIVERFRONT)	53,451	62,275	58,600
023 R.E. TAX SSA 23 (SUNSET MEADOWS)	1,060	1,052	1,060
942-000 INTEREST INCOME	1,798	1,750	1,000
SUBTOTAL	84,438	93,178	88,800
TOTAL REVENUE	84,438	93,178	88,800
05-05 Expenditures			
004-451 DET. POND MTCE SSA 4(AND REPAIR)	11,934	10,600	9,950
005-451 DET. POND MTCE SSA 5(AND REPAIR)	6,264	5,570	5,250
007-451 DET. POND MTCE SSA 7(AND REPAIR)	2,455	1,950	1,750
009-451 DET. POND MTCE SSA 9	1,071	2,030	2,000
010-451 DET. POND MTCE SSA 18	1,116	990	960
022-451 TRF TO BOND AND INT. - SSA 22	65,161	62,000	58,600
023-451 DET. POND MTCE SSA 23	630	560	560
SUBTOTAL	88,631	83,700	79,070
TOTAL EXPENSE	88,631	83,700	79,070
EXCESS REVENUE/(EXPENSE)	(4,193)	9,478	9,730
OPENING FUND BALANCE	88,214	84,021	93,499
CLOSING FUND BALANCE	84,021	93,499	103,229

Special Service Area # 16

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
05-00 Revenues			
901-016 R.E. TAX SSA 16 (FISHER FARMS)	126,598	126,400	136,800
942-000 INTEREST INCOME	1,798	1,750	700
SUBTOTAL	128,396	128,150	137,500
TOTAL REVENUE	128,396	128,150	137,500
05-05-016 Expenditures			
450 ADMINISTRATION CONTRACT	11,000	11,000	11,000
451 PURCHASE POWER	11,606	13,000	13,500
452 GROUNDS	15,836	13,000	15,000
453 MISCELLANEOUS CONTRACTUAL	69,301	80,000	82,800
MISCELLANEOUS	0	0	4,500
SUBTOTAL	107,743	117,000	126,800
TOTAL EXPENSE	107,743	117,000	126,800
EXCESS REVENUE/(EXPENSE)	20,653	11,150	10,700
OPENING FUND BALANCE	2,305	22,958	34,108
CLOSING FUND BALANCE	22,958	34,108	44,808

Notes:

Covers maintenance contract for retention and detention areas.

Tree Nursery

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
01-00-942 Revenues			
0 INTEREST	3,314	2,300	1,800
SUBTOTAL	3,314	2,300	1,800
TOTAL REVENUE	3,314	2,300	1,800
01-00-001 Expenditures			
500 PROJECT EXPENSE	2,350	1,550	1,550
SUBTOTAL	2,350	1,550	1,550
TOTAL EXPENSE	2,350	1,550	1,550
EXCESS REVENUE/(EXPENSE)	964	750	250
OPENING FUND BALANCE	89,341	90,305	91,055
CLOSING FUND BALANCE	90,305	91,055	91,305

Notes:

This fund is used to purchase parkway trees. If needed, the fund balance may be used for Emerald Ash Borer-related expenses.

Workers' Compensation

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
03-00 Revenues			
942-000 INTEREST	324	300	1,000
997-002 FUND REVENUE/TRANSFERS	338,616	210,000	220,500
SUBTOTAL	338,940	210,300	221,500
TOTAL REVENUE	338,940	210,300	221,500
03-03-001 Expenditures			
210 CLAIMS/HANDLING EXPENSE	227,715	300,000	173,800
212 EMPLOYEE SAFETY		2,500	2,500
SUBTOTAL	227,715	302,500	176,300
TOTAL EXPENSE	227,715	302,500	176,300
EXCESS REVENUE/(EXPENSE)	111,225	(92,200)	45,200
OPENING FUND BALANCE	116,413	227,638	135,438
CLOSING FUND BALANCE	227,638	135,438	180,638

Notes:

This fund covers workplace injury claims, as required by state statute.

Tri-Com Dispatch

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
36-00- Revenues			
911-000 WIRELESS 911	887,878	638,956	670,000
942-000 INTEREST INCOME	8,170	1,250	1,200
943-000 LEASE - ALARM BOARD	34,278	0	30,000
944-000 SALE OF SURPLUS EQUIPMENT	2,576	0	0
955-000 FROM OTHER GOVERNMENTS	1,154,768	1,489,022	1,116,398
996-000 LEASE - TOWER	3,095	13,121	8,018
997-010 TRANSFER FROM GENERAL FUND	384,120	279,909	293,949
999-000 MISCELLANEOUS	285,037	796,116	67,120
SUBTOTAL	2,759,922	3,218,374	2,186,685
36-36-001 Administration			
100 WAGES	165,337	201,683	242,835
101 SICK TIME	614	0	0
102 VACATION TIME	12,668	0	0
103 HOLIDAY TIME	6,381	0	0
105 SAFETY DAY	138	0	0
196 GROUP INSURANCE	28,658	26,825	29,595
197 IMRF	30,700	35,000	24,620
198 SOCIAL SECURITY	20,872	21,079	15,925
SUBTOTAL	265,366	284,587	312,975
36-36-001 Operating			
201 LEGAL	5,102	43,500	80,000
202 AUDIT	2,113	2,135	2,200
206 TRAVEL	469	500	500
207 DUES & SUBSCRIPTIONS	578	400	460
208 POSTAGE	639	750	750
209 PRINTING	1,047	1,500	1,000
210 INSURANCE	1,922	2,018	0
211 TRAINING	175	1,000	1,000
213 COPY MACHINE RENTAL	827	1,530	2,700
214 BOARD, BLDG., AUTO INS. EXP.	20,890	15,000	20,000
222 TELEPHONE	1,983	4,450	1,500
224 ELECTRICITY	1,208	1,920	0
250 BLDG. & GROUNDS	3,620	2,000	0
252 EQUIPMENT	265	300	0
253 AUTO	547	500	700
259 HEATING & COOLING	536	400	0
299 MISCELLANEOUS	155	500	495
301 CLOTHING ALLOWANCE	(24)	300	900
304 TAPE RECORDING SUPPLIES	100	100	0

Tri-Com Dispatch

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
352 OFFICE SUPPLIES	994	1,300	0
357 ACCOUNTING SERVICES	16,630	13,790	15,480
363 MOTOR FUEL	1,250	1,487	1,635
SUBTOTAL	61,025	95,380	129,320

36-36-001 Capital

501 OFFICE COMPUTERS	0	0	0
502 OFFICE FURNITURE	0	500	0
503 VEHICLE PURCHASE	0	0	0
SUBTOTAL	0	500	0

TOTAL 326,391 380,467 442,295

36-36-002 Dispatch

100 WAGES-DISPATCHER	794,252	1,101,118	1,081,465
101 SICK TIME	37,776	0	0
102 VACATION TIME	48,637	0	0
103 HOLIDAY TIME	47,002	0	0
104 FUNERAL LEAVE	1,056	0	0
105 SAFETY DAY	1,089	0	0
196 GROUP INSURANCE	143,078	146,953	159,910
197 IMRF	105,464	120,231	114,610
198 SOCIAL SECURITY	79,524	80,321	72,435
SUBTOTAL	1,257,880	1,448,623	1,428,420

36-36-002 Operating

206 TRAVEL	723	1,200	1,200
207 DUES & SUBSCRIPTIONS	0	200	225
208 POSTAGE	331	675	0
209 PRINTING	1,219	950	0
210 WORKERS' COMPENSATION	3,791	3,981	4,180
211 SCHOOL/TRAINING	1,286	2,750	11,375
213 COPY MACHINE RENTAL	2,253	2,345	0
214 EQUIPMENT INSURANCE	372	3,800	0
215 TELETYPE RENTAL	19,677	13,000	10,600
221 UNEMPLOYMENT COMPENSATION	0	5,000	5,000
222 TELEPHONE	66,389	70,800	83,000
224 ELECTRICITY	15,465	16,575	16,575
250 BUILDING	24,567	25,000	30,000
252 EQUIPMENT	1,467	1,700	4,000
253 AUTO	124	200	0

Tri-Com Dispatch

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
255 GENERATORS	567	1,000	1,000
258 RADIOS	7,984	8,500	10,000
259 HEATING & COOLING	1,895	2,000	2,000
299 OTHER CONTRACTUAL	17,476	2,650	2,500
301 CLOTHING ALLOWANCE	3,671	5,022	4,250
304 RECORDING MEDIA SUPPLIES	0	100	0
352 OFFICE SUPPLIES	1,335	3,000	7,000
355 DISPATCHER TRAINING	19,132	0	0
358 PAPER SUPPLIES	0	1,300	0
359 NATURAL GAS FUEL	6,208	6,275	6,590
361 CAD MAINTENANCE	35,403	19,000	47,925
363 MOTOR FUEL	0	250	0
364 MECHANICAL SERVICES	774	656	840
368 TRAINING INSTRUCTION	33,923	0	0
369 TRAINING PREMIUM	2,662	1,000	4,000
371 T. I. C. PREMIUM	11,632	10,100	10,100
451 OTHER GENERAL EXPENSE	2,606	2,400	2,400
SUBTOTAL	282,932	211,429	264,760
36-36-002 Capital			
501 EQUIPMENT REPLACEMENT	10,898	7,142	5,000
502 CAD SOFTWARE PURCHASE (PMDC)	0	463,561	0
504 CAPITAL RADIO REPLACEMENT	6,663	0	0
505 OFFICE FURNITURE	2,710	500	2,000
506 NEW RADIO EQUIPMENT	0	0	500
507 U.P.S. POWER SUPPLY BATTERIES	664	8,000	6,000
508 RADIO RECEIVER SITE WORK (#1F5)	0	8,000	0
509 TOWER RESTORATION PROJECT	4,482	0	0
511 REMODEL CONSULTING - FLOOD #2	197,464	778,677	0
518 COMPUTER SOFTWARE	8,750	4,000	6,190
519 RELOCATION PROJECT - FLOOD #1	12,546	0	20,820
525 RADIO EQUIP. REPLACEMENT	10,000	5,000	1,500
526 LICENSE FEES	1,104	3,200	3,200
528 BUILDING SECURITY EQUIPMENT	0	2,000	1,000
529 RADIO TOWER PAINTING	0	0	5,000
SUBTOTAL	255,280	1,280,080	51,210
TOTAL	1,796,091	2,940,132	1,744,390
Total Tri-Com Dispatch Expense	2,122,482	3,320,599	2,186,685
NET INCOME (LOSS)	637,440	(102,225)	0

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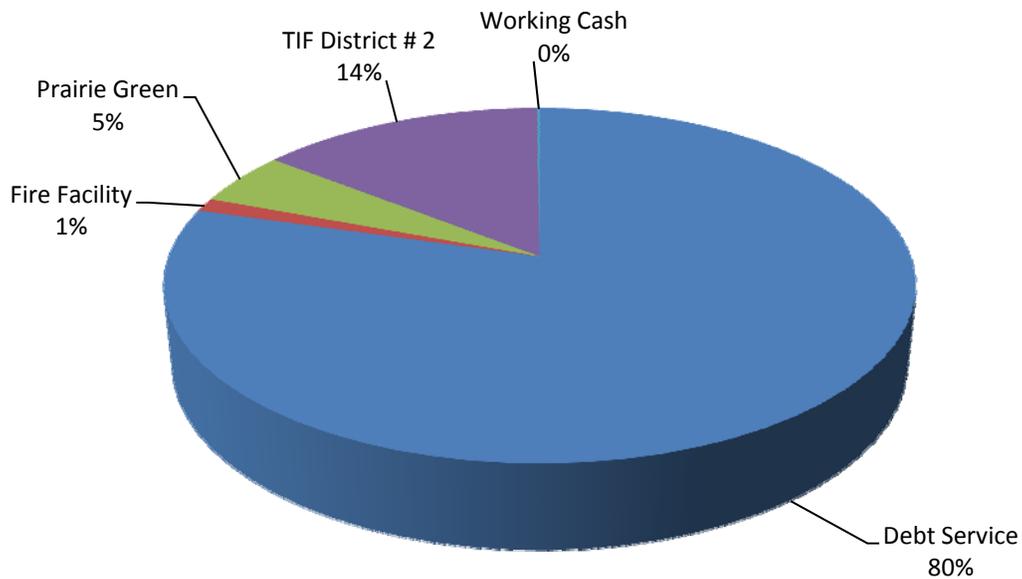
DEBT SERVICE, CAPITAL PROJECTS, AND PERMANENT FUNDS



Debt Service and Capital Funds by Department

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
DEBT SERVICE	1,718,994	1,702,400	1,702,400	1,635,000	-4.0%
FIRE FACILITY*	50,000	25,000	25,000	25,000	0.0%
PRAIRIE GREEN*	390,475	160,000	175,000	100,000	-37.5%
TIF DISTRICT # 2*	181,790	289,487	191,987	294,730	1.8%
WORKING CASH**	10,000	8,000	8,000	2,500	-68.8%
TOTAL	2,351,259	2,184,887	2,102,387	2,057,230	-5.8%

**Debt Service, Capital Projects, and Permanent Funds
by Department**



Debt Service Fund

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
09-00 Revenues			
901-000 REAL ESTATE TAX	1,559,654	1,501,941	1,510,000
942-000 INTEREST	10,418	10,300	7,000
997-044 TRANSFER FROM FIRE FACILITY	50,000	25,000	25,000
997-039 TRANSFER PRAIRIE GREEN	160,000	160,000	100,000
999-000 MISCELLANEOUS	6,117	0	0
SUBTOTAL	1,786,189	1,697,241	1,642,000
TOTAL REVENUE	1,786,189	1,697,241	1,642,000
09-09-001 Expenditures			
000 BOND & INTEREST EXPENSE	1,718,994	1,702,400	1,635,000
SUBTOTAL	1,718,994	1,702,400	1,635,000
TOTAL EXPENSE	1,718,994	1,702,400	1,635,000
EXCESS REVENUE/(EXPENSE)	67,195	(5,159)	7,000
OPENING FUND BALANCE	285,219	352,414	347,255
CLOSING FUND BALANCE	352,414	347,255	354,255

Notes:

Bond and interest expenses are for street improvements, Prairie Green, and Public Safety.

Tax levy abatement of \$25,000 for Fire Station facility included annually.

Prairie Green levy abatement will no longer take place after FY10-11 budget.

Fire Facility

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
44-00 Revenues			
942-000 INTEREST	5,124	3,200	2,000
984-000 DEVELOPER CONTRIBUTION	16,380	2,000	5,000
SUBTOTAL	21,504	5,200	7,000
TOTAL REVENUE	21,504	5,200	7,000
44-44-001 Expenditures			
515 FIRE STATION BOND & INTEREST	50,000	25,000	25,000
SUBTOTAL	50,000	25,000	25,000
TOTAL EXPENSE	50,000	25,000	25,000
EXCESS REVENUE/(EXPENSE)	(28,496)	(19,800)	(18,000)
OPENING FUND BALANCE	166,788	138,292	118,492
CLOSING FUND BALANCE	138,292	118,492	100,492

Notes:

Bond payments are for Fire Stations.

The developer contribution is an impact fee paid by developers.

Prairie Green

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
39-00 Revenues			
942-000 INTEREST	4,018	400	500
997-002 WETLAND BANK SALES	0	0	45,000
999-000 FARM LEASES	49,828	85,000	85,000
999-001 GRANT REVENUES	156,000	0	0
SUBTOTAL	209,846	85,400	130,500
TOTAL REVENUE	209,846	85,400	130,500
39-39-001 Expenditures			
414 TRANSFERS TO BOND & INTEREST	160,000	160,000	100,000
451 PRAIRIE MAINTENANCE	0	0	0
500 CAPITAL DEVELOPMENT	230,475	15,500	15,500
501 WETLAND IMPROVEMENTS	0	0	0
SUBTOTAL	390,475	175,500	115,500
TOTAL EXPENSE	390,475	175,500	115,500
EXCESS REVENUE/(EXPENSE)	(180,629)	(90,100)	15,000
OPENING FUND BALANCE	295,149	114,520	24,420
CLOSING FUND BALANCE	114,520	24,420	39,420

Notes:

The wetland bank sales of \$45,000 accounts for 1 acre of wetland credit.

Farm leases account for \$303/acre x 280 acres.

A final levy abatement in the amount of \$100,000 will be transferred for the bond payment.

\$45,000 included in Capital Improvement Program for wetland and prairie maintenance

Tax Increment Financing District # 2

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
54-00 Revenues			
901-000 REAL ESTATE TAXES	245,519	291,960	290,000
942-000 INTEREST	10,391	8,000	10,000
SUBTOTAL	255,910	299,960	300,000
TOTAL REVENUE	255,910	299,960	300,000
54-25-001 Personnel			
100 WAGES	55,535	64,130	69,415
196 GROUP INSURANCE	6,325	8,290	8,845
SUBTOTAL	61,860	72,420	78,260
54-25-001 Operating			
201 LEGAL EXPENSE	1,256	1,000	5,000
296 SURVEY EXPENSE	0	0	1,000
297 APPRAISAL SERVICES	0	0	2,500
299 CONTRACTUAL SERVICES	709	600	0
SUBTOTAL	1,965	1,600	8,500
54-25-001 Capital			
401 BOND & INTEREST EXPENSE	56,057	56,057	56,060
402 BOND & INTEREST EXP. - ALDI	61,908	61,910	61,910
525 UTILITY/SIDEWALK IMPROV.	0	0	40,000
501 IMPROVEMENTS - 801 E. STATE	0	0	50,000
SUBTOTAL	117,965	117,967	207,970
TOTAL EXPENSE	181,790	191,987	294,730
EXCESS REVENUE/(EXPENSE)	74,120	107,973	5,270
OPENING FUND BALANCE	381,985	456,105	564,078
CLOSING FUND BALANCE	456,105	564,078	569,348

Working Cash

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
15-00-942 Revenues			
000 INTEREST/TRANSFERS	4,497	400	2,500
SUBTOTAL	4,497	400	2,500
TOTAL REVENUE	4,497	400	2,500
15-00-998 Expenditures			
010 TRANSFER TO GENERAL FUND	10,000	8,000	2,500
SUBTOTAL	10,000	8,000	2,500
TOTAL EXPENSE	10,000	8,000	2,500
EXCESS REVENUE/(EXPENSE)	(5,503)	(7,600)	0
OPENING FUND BALANCE	381,269	375,766	368,166
CLOSING FUND BALANCE	375,766	368,166	368,166

Notes:

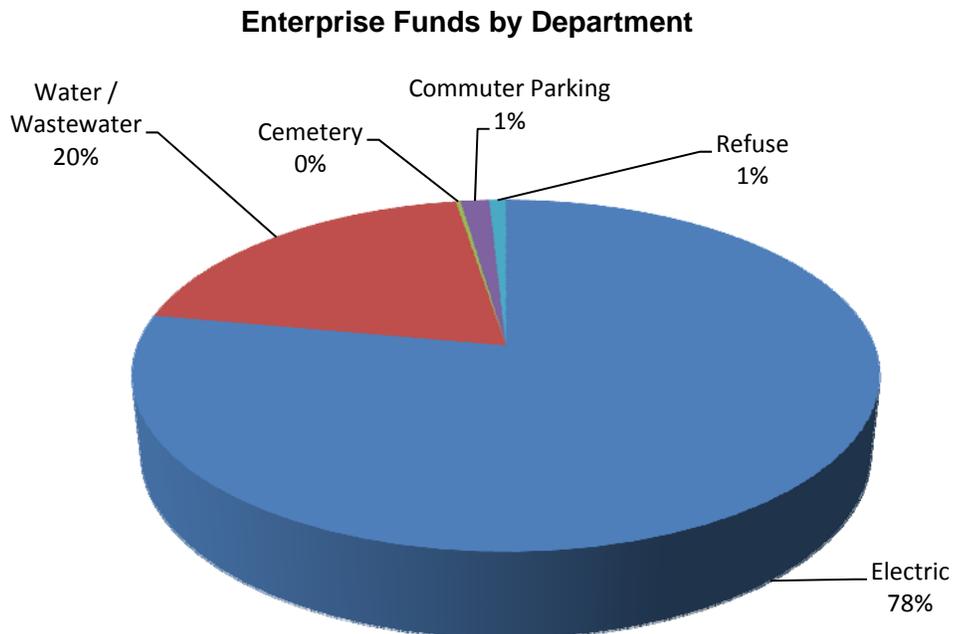
Interest is transferred to the General Fund for operating expenses and IMRF shortfalls as needed. The working cash fund reduces the need to borrow from an outside source.

ENTERPRISE FUNDS

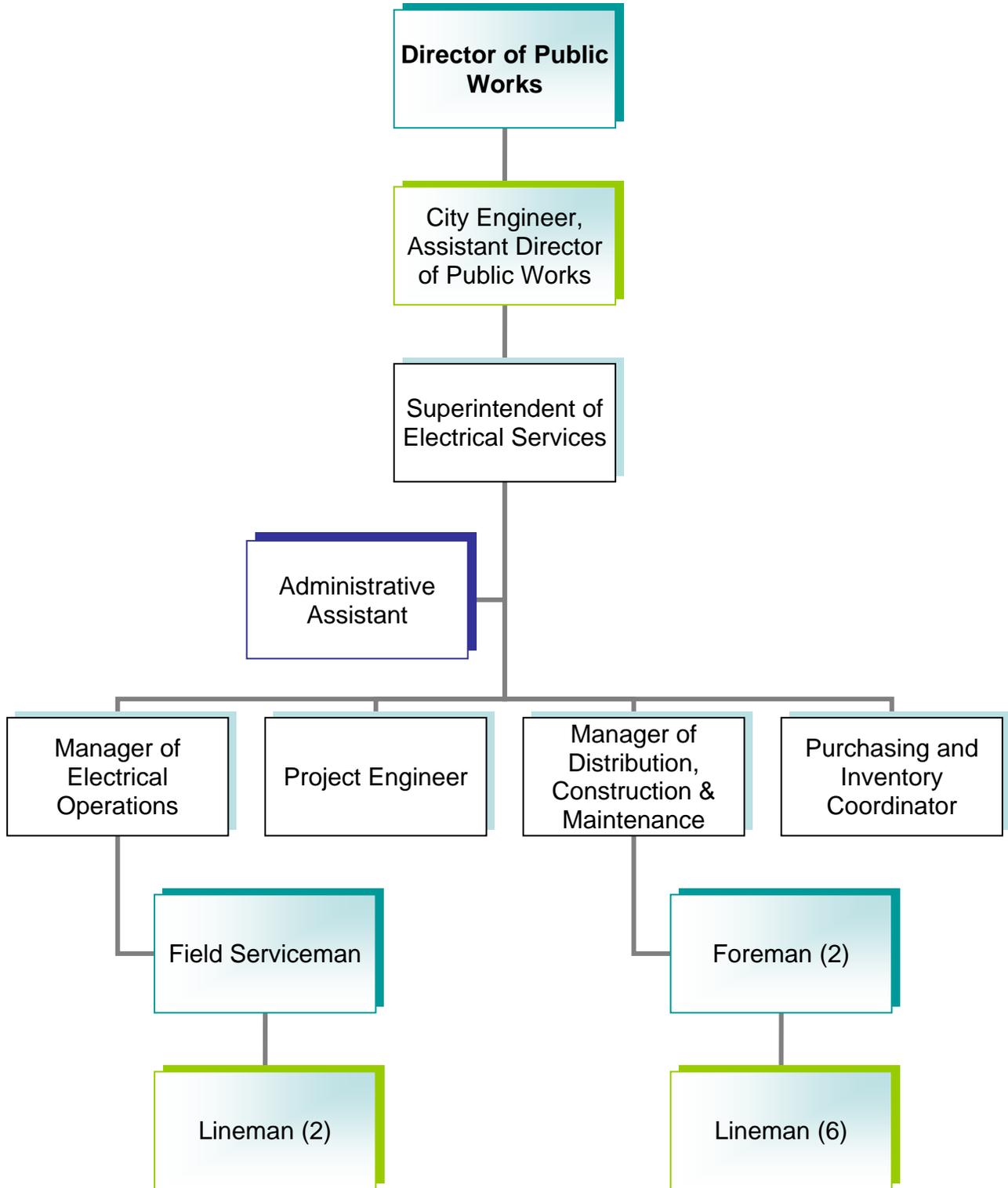


Enterprise Funds by Department

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
ELECTRIC	34,740,896	34,419,057	32,928,912	33,346,642	-3.1%
WATER/WASTEWATER	10,606,785	8,638,905	7,627,855	8,384,111	-2.9%
CEMETERY	86,060	105,489	105,489	101,675	-3.6%
COMMUTER PARKING	644,641	500,804	582,634	626,185	25.0%
REFUSE	292,095	302,386	303,499	361,390	19.5%
TOTAL	46,370,477	43,966,641	41,548,389	42,820,003	-2.6%



Public Works Department
Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for electricity distribution in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements, and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates

GOALS

Goal # 1 Implement year six of Underground Cable Replacement Program. Year six will consist of replacing electric distribution equipment in the last section of Pepper Valley, Mead Court, Crawford Lane, and Evernia Court as well as street light replacements of Mercury Vapor lights. Landscaping is to follow in the spring.

Funding: Operations; \$1,000,000

Completion Date: 4/30/11

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

Goal # 2 Keslinger 12 KV & 34.5 KV relays - Standardize the reclosures and control wiring and replace and upgrade protective controls that are beyond their design life and are no longer supported. This improvement was identified in the Coordination Study and addresses safety, improved reliability, and operational issues. Engineering for this project was completed in FY 2009-10.

Funding: Operations; \$262,400

Completion Date: 1/31/11

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

Goal # 3 Maintain Geneva system-wide outage time at an average of 45 minutes per customer. This represents a 5% reduction in outage minutes from last year's goal. Completion of cable replacement projects should allow us to achieve this goal.

OUTAGE MINTUES
CY 2009

	ComEd Supplier	Geneva Distribution	Total YTD
Non-Storm Outage Time	45.7	44.7	90.4
Geneva Storm Outage Time		<u>8.2</u>	<u>8.2</u>
Total 2009	45.7	52.9	98.6

Funding: Staff Time

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 2, Objective 2 - Maintain cost effective & efficient delivery of City services.

Goal # 4 Rate Analysis Update - Consultant

With the Exelon purchase power contract ending December 31, 2010; the subsequent transition to the Prairie State debt service and energy pricing; and the transition of large customers to time-of-use rates, is prudent to evaluate the rate structure to ensure that costs are distributed equitably across all rate classes.

Funding: Operations; \$20,000

Completion Date: 04/31/2011

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

Goal # 5 Maintain and enhance the Public Works Facility. The Public Works facility is over 24 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Various skylights are leaking and need to be repaired/replaced.
- Garage Heaters – 1 heater is currently out of service and others are in need of repair/replacement. We would like to replace 2 heaters this year.
- Employee entrance doors – Doors do not shut properly.
- Security – Install gates, access control key cards, and video surveillance. We have had issues with people cutting fences and locks trying to access our storage yards as well as people dumping trash on our site. Our site has been open and unsecure for many years we have had issues and feel it is time to secure the site before something significant occurs.

Funding: Design - Staff Time; Construction – FY10-11 General Fund Capital, Electric and Water Capital Total = \$45,000 (\$15,000/Division)

Completion Date: 03/2011

Strategic Plan: Vision 5, Goal 2, Objective 2 - Maintain cost effective & efficient delivery of City services.

Goal # 6

Through the use of GPS vehicle tracking we would like to improve the safety and efficiency of our employees through better communications and response time of staff in the field during normal operations and emergency situations. We can more efficiently route our vehicles and improve response time by knowing where the vehicles are located thereby reducing fuel consumption. We also can improve our communications with residents by knowing when our crews were at a site or when they will be at the site.

- Propose to phase in 22 vehicles this year and will review the benefits of the program for additions in the future

Funding: 22 vehicles at \$40/vehicle/month = \$880/month = \$10,560/year

Completion Date: 07/2010

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

Public Works - Electric

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
20-61-015 Public Works Facility			
500 PW FACILITY BOND DEBT PAYMENT	10,824	22,156	6,800
SUBTOTAL	10,824	22,156	6,800
20-62-002 Purchased Power			
224 PURCHASED POWER	21,093,787	21,654,284	22,130,450
225 STATE UTILITY TAX	1,139,025	1,112,862	1,154,180
SUBTOTAL	22,232,812	22,767,146	23,284,630
TOTAL	22,243,636	22,789,302	23,291,430
20-63-001 Operation and Maintenance			
101 SICK TIME	45,227	0	0
102 VACATION TIME	99,312	0	0
103 HOLIDAY TIME	71,713	0	0
104 FUNERAL LEAVE	2,198	0	0
105 SAFETY DAY	5,023	0	0
116 STREET LIGHT MAINTENANCE	101,828	105,848	109,555
117 SERVICE & REPAIR	152,402	233,109	904,165
120 LOCATIONS	30,618	28,524	24,040
121 INVENTORY	50,979	58,138	63,290
122 SUBSTATION MAINTENANCE	124,559	87,025	0
123 MATERIAL HANDLING	13,808	8,796	0
124 TOOL REPAIR	7,348	0	0
125 EQUIPMENT REPAIR	4,035	0	0
126 CLERICAL	47,663	51,776	55,780
132 CHARGES FROM OTHER DEPTS	249,195	225,914	217,940
134 ELECTRIC VEHICLE MAINTENANCE	32,885	33,140	44,550
135 SCHOOL TRAINING	0	466	0
136 STAND-BY	80,442	80,889	85,285
137 GIS	76,482	76,410	43,250
138 BLDG. & GROUNDS	54,135	97,319	0
140 REPAIR OR TEST METERS	194	491	0
141 MEETINGS	22,499	15,147	0
143 CIVIC PROJECTS	10,411	31,487	0
143 JURY DUTY	61	0	0
150 EMERGENCY REPAIRS	47,907	33,075	0
196 GROUP INSURANCE	198,295	202,896	215,870
SUBTOTAL	1,529,219	1,370,450	1,763,725
20-63-001 Operations			
206 TRAVEL	0	0	500
207 DUES & SUBSCRIPTIONS	213	0	0
208 POSTAGE	1,802	1,609	0

Public Works - Electric

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
209 PRINTING	285	0	0
210 INSURANCE	78,580	72,514	86,635
211 SCHOOL TRAINING	4,414	15,000	5,000
215 RADIO RENTAL - PAGERS	926	675	0
217 MISCELLANEOUS RENTAL	842	1,001	0
222 SCADA PHONE RENTAL	7,914	(1,049)	0
223 WATER & SEWER EXPENSE	647	590	980
250 BLDG. & GROUNDS	25,729	22,633	30,170
253 AUTOS & TRUCKS	19,300	15,137	19,375
254 MOBILE EQUIPMENT	3,276	0	0
255 PORTABLE EQUIPMENT	1,412	630	0
256 COLLECTION EXPENSE	3,945	1,053	2,240
258 RADIOS	284	146	0
261 METERS	0	226	0
264 TOOLS	2,523	1,731	0
265 SAFETY EQUIPMENT	399	82	0
281 SUBSTATIONS	43,250	24,659	36,005
287 STREET LIGHTS	3,724	4,955	0
289 TREE REMOVAL & TRIMMING	104,257	95,965	97,965
290 LANDSCAPING SOIL - GRAVEL	7,649	16,205	16,205
299 MISCELLANEOUS CONTRACTUAL	50,998	11,690	18,785
300 TEST EQUIPMENT	531	0	0
301 CLOTHING ALLOWANCE	15,906	13,601	15,555
350 BLDG. & GROUNDS	1,401	47	0
351 GIS	18,866	12,001	14,185
352 OFFICE SUPPLIES	186	0	0
359 HEATING	3,710	294	3,015
362 METER TESTING	17,828	29,281	27,920
363 MOTOR FUEL	27,389	19,830	34,315
364 TOOLS	764	3,854	4,180
365 SAFETY EQUIPMENT	10,722	7,572	8,160
374 LINE SUPPLIES	18,866	15,777	20,950
381 SUBSTATIONS	10	0	0
387 STREET LIGHTS	8,629	1,735	17,400
399 MISCELLANEOUS	4,205	(6,738)	4,175
451 OTHER GENERAL EXPENSE	(41,000)	0	0
SUBTOTAL	450,382	382,706	463,715
20-63-001 Capital			
600 LESS CAPITALIZED O.H.	(92,325)	(92,743)	(63,283)
SUBTOTAL	(92,325)	(92,743)	(63,283)
TOTAL	1,887,276	1,660,413	2,164,157

Public Works - Electric

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
20-64-003 Customer Accounting			
129 ELECTRIC METER READING	44,485	45,177	42,370
196 GROUP INSURANCE	1,248	2,965	0
SUBTOTAL	45,733	48,142	42,370
20-64-003 Operations			
200 MAILCO	0	33,000	33,000
210 INSURANCE	7,475	6,898	8,245
212 SOFTWARE MAINTENANCE	8,461	8,331	5,385
227 BAD DEBT EXPENSE	78,834	46,344	46,335
SUBTOTAL	94,770	94,573	92,965
TOTAL	140,503	142,715	135,335
20-65-004 Administration			
113 ENGINEERING	52,955	60,653	64,845
126 ENGINEERING TECH	9,538	17,344	18,240
131 ADMINISTRATION	343,354	343,644	365,475
180 VEHICLE ALLOWANCE	5,708	5,561	6,305
196 GROUP INSURANCE	37,320	28,261	54,290
SUBTOTAL	448,875	455,463	509,155
20-65-004 Operations			
201 LEGAL	26,805	12,287	35,875
202 AUDITING	10,185	9,095	9,095
203 ENGINEERING	29,378	14,224	15,375
205 PROGRAM DEVELOPMENT	21,047	29,283	20,700
206 TRAVEL	4,447	0	5,000
207 DUES & SUBSCRIPTIONS	438	0	24,660
208 POSTAGE	1,478	778	3,155
209 PRINTING	866	1,180	1,670
210 INSURANCE	16,695	15,406	18,405
211 SCHOOL TRAINING	7,843	3,354	4,000
213 COPIER EXPENSE	0	0	1,150
214 COPIER SUPPLIES	0	0	1,210
222 TELEPHONE	8,261	17,908	16,365
224 NIMPA GENERAL EXPENSE	59,116	71,456	71,760
352 OFFICE SUPPLIES	5,011	2,433	7,920
451 OTHER GENERAL EXPENSE	10,607	9,348	0
SUBTOTAL	202,177	186,752	236,340
TOTAL	651,052	642,215	745,495

Public Works - Electric

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
20-65-004 Capital			
600 CAPITALIZED OVERHEAD	(28,938)	(33,973)	(21,180)
SUBTOTAL	(28,938)	(33,973)	(21,180)
TOTAL	622,114	608,242	724,315
20-66-005 Debt Service Requirement			
197 IMRF	232,140	226,834	264,640
198 SOCIAL SECURITY	171,272	148,272	172,985
401 INTEREST EXPENSE	1,015,022	962,634	896,215
403 STREET LIGHT TRANSFER	221,712	235,090	235,875
406 BOND AMORTIZATION EXPENSE	26,537	0	26,500
413 DEPRECIATION	1,553,014	1,757,004	1,813,750
SUBTOTAL	3,219,697	3,329,834	3,409,965
TOTAL	3,219,697	3,329,834	3,409,965
20-67-001 Fiber Optics			
155 FIBER OPTICS TRAINING	4,854	0	0
156 FIBER OPTICS LABOR	11,676	4,073	18,475
196 GROUP INSURANCE	0	267	0
SUBTOTAL	16,530	4,340	18,475
20-67-001 Operations			
382 FIBER OPTICS	9,458	12,109	19,695
SUBTOTAL	9,458	12,109	19,695
20-67-001 Capital			
600 CAPITALIZED OVERHEAD	(1,125)	(870)	(1,084)
SUBTOTAL	(1,125)	(870)	(1,084)
TOTAL	24,863	15,579	37,086
20-68-001 Electric Generation			
120 FACILITY OPERATION	3,368	2,920	7,275
122 ENGINE MAINTENANCE	12,847	41,469	0
125 BUILDING MAINTENANCE	9,592	22,003	65,695
196 GROUP INSURANCE	3,839	10,594	0
SUBTOTAL	29,646	76,986	72,970
20-68-001 Operations			
210 INSURANCE	102,690	94,762	113,215
224 FUEL - NATURAL GAS SUPPLY	411,933	124,712	426,585
225 FUEL - TRANSPORTATION OF GAS	221,481	242,760	242,760

Public Works - Electric

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
230 OPERATING EXPENSES (LUBE OIL)	4,718	18,565	22,005
270 CONT. ENG. & GEN. MAINTENANCE	140,101	173,930	193,660
299 MISCELLANEOUS	34,653	34,837	51,200
360 POWER GENERATION EXPENSES	21,787	17,554	17,670
SUBTOTAL	937,363	707,120	1,067,095

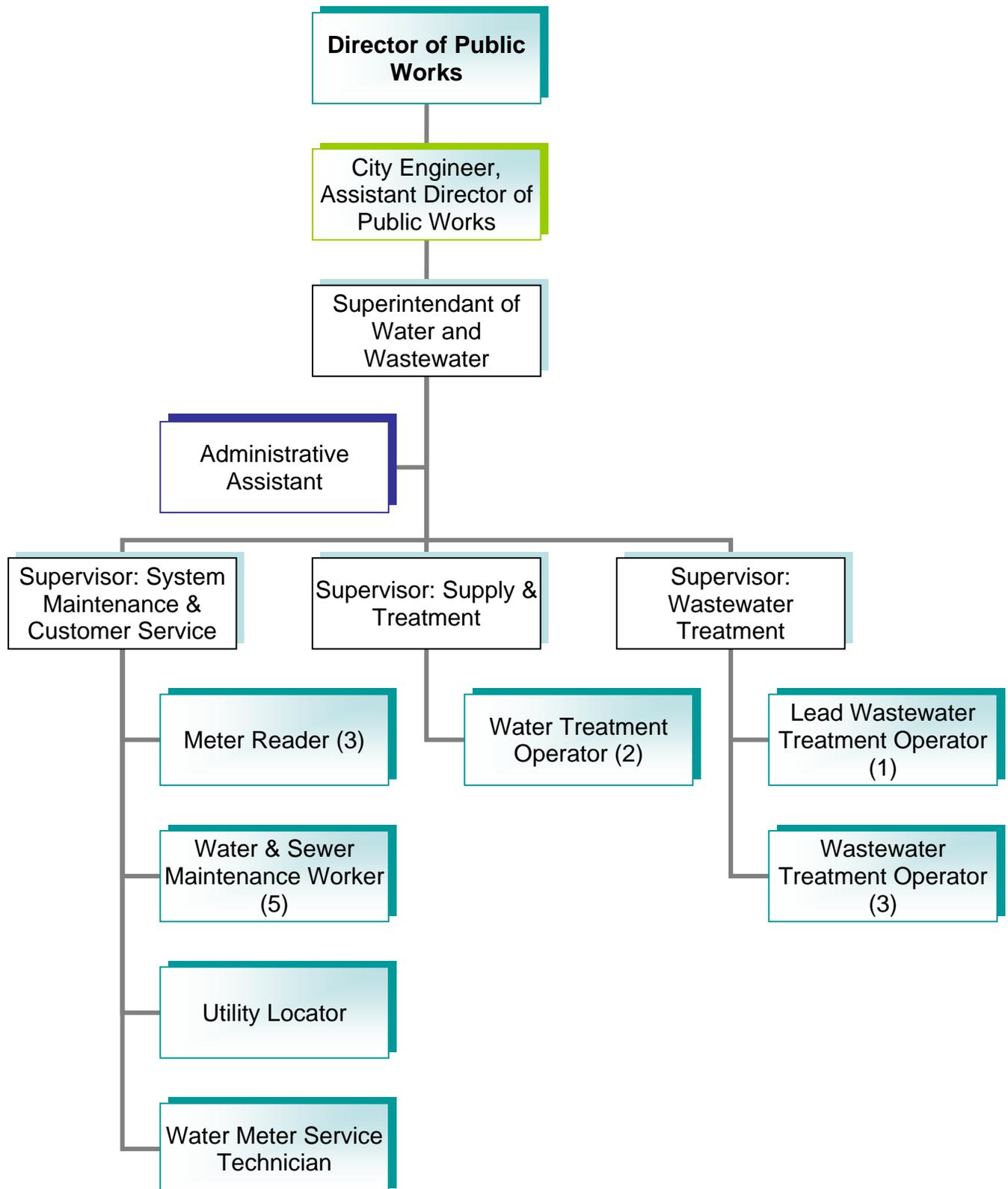
20-68-001 Capital

600 CAPITALIZED OVERHEAD	(46,694)	(41,479)	(32,390)
SUBTOTAL	(46,694)	(41,479)	(32,390)
TOTAL	920,315	742,627	1,107,675
Electric Total	29,058,404	29,288,712	30,869,963

Public Works - Electric - Capital Accounts

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
20-61-007 Program Seven			
112 NEW ACCOUNTS & NEW SERVICE	36,594	28,678	43,045
113 NEW SERVICE (Up-grade)	15,745	0	0
114 SYSTEM IMPROVEMENTS	196,699	186,230	0
115 CONSTRUCTION (Extend Sys)	323	0	0
SUBTOTAL	249,361	214,908	43,045
20-63-007 Operation and Maintenance			
561 METERING	22,892	18,056	22,295
569 WIRE & CABLE	48,376	68,280	83,870
580 FIBER OPTICS - EQUIPMENT	96	0	0
017-565 LINE SUPPLIES	78,331	81,297	88,670
017-567 TRANSFORMERS	30,923	19,074	42,785
017-568 SWITCHES	57,986	42,751	59,615
017-572 STREET LIGHTS	41,540	42,155	44,350
SUBTOTAL	280,144	271,613	341,585
20-68-007 Electric Generation			
500 GENERATION EQUIPMENT	356,038	176,521	180,000
SUBTOTAL	356,038	176,521	180,000
TOTAL	885,543	663,042	564,630
CAPITAL IMPROVEMENT PROGRAMS	2,902,195	2,718,273	1,794,112
TOTAL CAPITAL EXPENDITURES	3,787,738	3,381,315	2,358,742
20-63-007 Operation and Maintenance			
576 CAPITALIZED OVERHEAD	189,387	169,066	117,937
Total Capital plus O.H.	3,977,125	3,550,381	2,476,679

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal, and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

GOALS

Goal # 1 To improve the City's water infrastructure to meet the needs of its residents. Staff will improve the City's water distribution system by replacing existing water main, service lines, and equipment that is a constant source of repair due to age, condition, or fire flow problems.

- Water Main Replacement. Staff proposes to replace approximately 2000 feet of eight inch water main on Kaneville Ct. **Staff is proposing to save approximately \$100,000 by performing all of the work in-house. This includes engineering and construction.**

Funding: Capital Improvement Program - \$100,000

Completion Date: 04/2011

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect our residents and businesses.

- Water Main Relocation. Staff proposes to coordinate with the Illinois Department of Transportation to relocate approximately 2000 feet of twelve inch water main for the Kautz Road and Route 38 overpass project.

Funding: Capital Improvement Program - \$250,000

Completion Date: 04/2011

Strategic Plan: Vision 5, Goal 1, Objective 1 – Determine opportunities for collaboration and coordination with respect to new and renewed space options.

Goal # 2 Perform preventative maintenance at the Wastewater Treatment Facility by replacing necessary equipment due to age and or reliability.

- Autoclave

- Chlorine Titrimeter
- Gas Detector

Funding: Capital Improvement Program - \$7,600

Completion Date: 04/2011

Strategic Plan: N/A

Goal # 3 Perform preventative maintenance on Wastewater Treatment Facility and Lift Station Pumps.

Funding: Capital Improvement Program - \$41,000

Completion Date: 04/2011

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 4 Engineering services for the purpose of increasing allowable IEPA effluent discharge limits at the Wastewater Treatment Facility. The City of Geneva, based on Illinois Environmental Protection Agency guidelines, is under Critical Review status. This is based on the Design Average Flow compared to the Actual Average Flow during the lowest 3 months of the year. Staff is also looking to address the increased flows by reducing infiltration.

Funding: Capital Improvement Program - \$20,000

Completion Date: 04/2011

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 5 Perform preventative and required maintenance on City wells and well houses.

- Well #10 Rehab.

Funding: Capital Improvement Program - \$30,000

Completion Date: 09/2010

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect our residents and businesses.

- Well #3 Abandonment.

Funding: Capital Improvement Program - \$100,000

Completion Date: 10/30/2010

Strategic Plan: N/A

Goal # 6 Participate in City / Departmental TEAM objectives.

- Maintain and enhance the Public Works Facility.

The Public Works facility is over 24 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Various skylights are leaking and need to be repaired/replaced.
- Garage Heaters – 1 heater is out and others are making noises. Looking to replace 2 heaters.
- Employee entrance doors – Doors do not shut properly.
- Security – Install gates, access control key cards, and video surveillance. We have had issues with people cutting fences and locks trying to access our storage yards as well as people dumping trash on our site. We have been open and unsecure for many years and now is the time to secure the site.

Funding: Design - Staff Time; Construction – FY10-11 General fund Capital, Electric and Water Capital Total = \$45,000 (\$15,000/Division)

Completion: 03/2011

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

- Improve our communications and response time of staff in the field. Through the use of GPS vehicle tracking we can more efficiently route our vehicles and improve response time by knowing where the crews are located thereby reducing fuel consumption. During emergency operations we would also be able to better track where our employees are located. We also can improve our communications with residents by knowing when our crews were at a site or when they will be at the site.
 - We propose to phase in 22 vehicles this year and will review the benefits of the program for additions in the future.

Funding: 22 vehicles at \$40/vehicle/month = \$880/month = \$10,560/year

Completion Date: 07/2010

Strategic Plan: Vision 5, Goal 2, Objective 2 – Maintain cost effective & efficient delivery of City services.

Goal # 7

Special Projects

- Overhead Sewer Grant Program: The Water and Wastewater Division proposes to continue the Overhead Sanitary Sewer Grant Program. This yearly program would be based on available funds and would benefit qualifying homeowners who have suffered chronic sanitary sewer backups during heavy rains. An overhead sewer is the most reliable method for protecting private property from sanitary sewer backups. The program has been developed and maintained by the Superintendent of Water and Wastewater and would reimburse qualified homeowners up to

50% of the cost, not to exceed \$3,000.00 per homeowner. FY 2009-10 has seen 3 residents participate in the program.

Funding: Capital Improvement Program - \$15,000

Completion Date: Ongoing

Strategic Plan: Vision 5, Goal 3, Objective 2 – Maintain high-quality public services that serve and protect our residents and businesses.

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
30-72-001 Water Production and Storage			
224 PURCHASED POWER	247,477	234,600	234,600
250 BLDG. & GROUNDS	14,745	11,085	11,085
259 HEATING	1,397	270	5,725
272 CONTROLS	5,265	4,690	4,690
273 PUMPS	93	400	400
298 MAILCO	0	14,785	15,250
299 MISCELLANEOUS CONTRACTUAL	44,818	1,000	1,260
301 UNIFORM RENTAL	779	0	0
351 CHEMICALS	30,600	0	0
359 HEATING	3,736	3,500	0
399 MISCELLANEOUS	(326)	260	0
SUBTOTAL	348,584	270,590	273,010
TOTAL	348,584	270,590	273,010
30-73-002 Water Distribution and Administration			
101 SICK TIME	12,236	0	0
102 VACATION TIME	34,076	0	0
103 HOLIDAY TIME	25,515	0	0
104 FUNERAL LEAVE	2,528	0	0
105 SAFETY DAY	1,201	0	0
110 OT WATER	0	20,000	30,600
112 WATER ADMINISTRATION	92,024	86,182	92,125
114 WATER DIST. SYSTEM	227,883	232,835	235,540
115 CLERICAL	26,978	23,939	26,220
117 ALLOC. OF UTILITY DIVISION	24,868	29,575	30,165
119 WATER VEHICLE MAINTENANCE	18,687	15,136	11,140
120 ALLOCATION OF OTHER WAGES	107,857	126,806	100,590
121 WATER METER READING	20,508	10,516	21,185
122 STAND - BY	8,269	19,445	19,835
126 GIS	41,903	41,203	50,765
170 ENGINEERING TECH	0	6,437	9,120
180 VEHICLE ALLOWANCE	5,729	4,113	4,115
196 GROUP INSURANCE	86,492	93,980	99,740
197 IMRF	133,260	151,916	111,425
198 SOCIAL SECURITY	93,468	94,402	73,845
SUBTOTAL	963,482	956,485	916,410
30-73-002 Operations			
201 LEGAL	1,313	850	850
202 AUDITING	6,081	5,540	4,450
203 ENGINEERING	327	320	320
206 TRAVEL	1,443	500	500

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
207 DUES & SUBSCRIPTIONS	404	375	375
208 POSTAGE	4,902	3,720	3,720
209 PRINTING	2,326	3,100	3,100
210 INSURANCE	57,689	60,576	63,605
211 TRAINING	2,500	1,500	1,500
212 GIS	14,442	5,310	6,290
213 COPIER RENTAL	1,553	1,640	1,640
214 COPIER SUPPLIES	0	0	120
215 MISCELLANEOUS RENTAL	446	288	0
222 TELEPHONE	4,856	4,000	4,000
223 WATER & SEWER EXPENSE	426	388	440
226 COLLECTION EXPENSE	151	61	100
227 BAD DEBT EXPENSE	3,564	3,564	3,565
250 BLDG. & GROUNDS	8,690	10,700	10,700
253 AUTOS & TRUCKS	6,086	5,500	5,500
254 MOBILE EQUIPMENT	1,160	250	250
255 PORTABLE EQUIPMENT	297	298	300
258 RADIOS	226	250	250
261 METERS	3,732	2,000	0
264 TOOLS	184	520	0
266 HYDRANTS & VALVES	923	3,000	3,000
270 WATER LEAKS	67,856	64,000	64,000
273 PUMPS	128	185	185
299 MISCELLANEOUS CONTRACTUAL	3,856	3,435	5,475
301 UNIFORM RENTAL	2,195	1,870	1,870
352 OFFICE SUPPLIES	590	630	630
361 METERS	31,355	37,000	39,000
363 MOTOR FUEL	13,793	12,000	15,000
364 TOOLS	1,091	850	1,350
365 SAFETY EQUIPMENT	3,174	3,120	3,120
390 PARKWAY RESTORATION	2,314	2,000	2,000
399 MISCELLANEOUS	3,184	1,750	0
451 OTHER GENERAL EXPENSE	1,470	1,450	1,450
SUBTOTAL	254,727	242,540	248,655
30-73-002 Capital			
500 PUBLIC WORKS FACILITY	14,708	10,000	7,210
501 ADMINISTRATION EXPENSE	(2,787)	0	0
SUBTOTAL	11,921	10,000	7,210
TOTAL	1,230,130	1,209,025	1,172,275

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
30-82-003 Wastewater Treatment			
101 SICK TIME	5,406	0	0
102 VACATION TIME	12,414	0	0
103 HOLIDAY TIME	11,775	0	0
104 FUNERAL LEAVE	476	0	0
105 SAFETY DAY	592	0	0
110 WWTP OT	0	32,955	38,590
155 SEWER PLANT	229,693	261,688	254,465
156 FLEET MAINTENANCE	766	2,764	11,140
162 STAND - BY	27,840	22,899	27,225
196 GROUP INSURANCE	38,113	51,801	54,695
SUBTOTAL	327,075	372,107	386,115
30-82-003 Operations			
211 TRAINING	3,173	1,500	1,500
224 PURCHASED POWER	178,398	179,468	187,300
231 SLUDGE & GRIT DISPOSAL	33,160	47,255	47,255
250 BLDG. & GROUNDS	34,818	30,000	30,000
253 AUTOS & TRUCKS	1,945	2,000	2,000
254 MOBILE EQUIPMENT	1,211	1,200	1,200
273 PUMPS	0	850	1,650
299 MISCELLANEOUS CONTRACTUAL	6,347	0	0
301 UNIFORM RENTAL	1,662	2,125	2,125
311 LAB SERVICES	0	7,700	7,700
351 CHEMICALS	42,415	35,000	43,000
352 OFFICE SUPPLIES	326	350	350
359 HEATING	6,137	5,410	5,410
364 TOOLS	600	500	500
365 SAFETY EQUIPMENT	1,544	1,600	1,600
373 PUMPS	692	800	0
399 MISCELLANEOUS	5,440	2,200	2,200
415 ST CHARLES/GENEVA SEWER FEES	15,276	16,000	16,000
416 NPDES ANNUAL FEES	39,604	35,000	35,000
SUBTOTAL	372,748	368,958	384,790
TOTAL	699,823	741,065	770,905
30-83-004 Wastewater Collection			
101 SICK TIME	2,239	0	0
102 VACATION TIME	2,486	0	0
103 HOLIDAY TIME	3,003	0	0
104 FUNERAL LEAVE	1,235	0	0
150 ADMINISTRATION	50,694	86,076	92,125
151 COLLECTION SYSTEM	92,511	59,690	101,870

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
156 CLERICAL	26,978	23,939	26,220
157 ALLOC. OF UTILITY DIVISION	25,350	30,290	30,165
158 SEWER VEHICLE MAINTENANCE	3,160	3,212	11,140
160 ALLOCATION OF OTHER WAGES	105,558	109,896	100,590
161 SEWER METER READING	20,057	9,732	21,185
162 STAND - BY	15,215	7,115	8,270
166 GIS	40,594	41,987	50,765
170 ENGINEERING TECH	274	8,672	9,120
180 VEHICLE ALLOWANCE	2,772	2,954	2,975
196 GROUP INSURANCE	51,766	51,534	59,965
197 IMRF	39,420	44,940	46,135
198 SOCIAL SECURITY	34,392	34,734	30,540
SUBTOTAL	517,704	514,771	591,065

30-83-004 Operations

201 LEGAL	557	560	560
202 AUDITING	5,359	4,815	3,850
203 ENGINEERING	0	487	485
206 TRAVEL	19	500	500
207 DUES & SUBSCRIPTIONS	147	125	125
208 POSTAGE	1,630	1,025	1,025
209 PRINTING	18	365	365
210 INSURANCE	43,995	46,195	48,505
211 TRAINING	1,194	500	500
212 SOFTWARE MAINTENANCE	11,885	5,310	6,290
213 COPIER RENTAL	1,442	1,460	1,460
214 COPIER SUPPLIES	0	0	120
215 MISCELLANEOUS RENTAL	404	400	0
222 TELEPHONE	4,739	3,900	3,900
226 COLLECTION EXPENSE	182	73	75
227 BAD DEBT EXPENSE	4,008	4,008	4,000
250 BLDG. & GROUNDS	5,052	6,500	6,500
253 AUTOS & TRUCKS	7,432	6,150	6,150
254 MOBILE EQUIPMENT	387	850	850
255 PORTABLE EQUIPMENT	256	315	315
258 RADIOS	180	260	260
264 PUMPS	683	1,000	1,000
268 SANITARY SEWER LINES	16,523	8,000	8,000
298 MAILCO	0	14,785	15,250
299 MISCELLANEOUS CONTRACTUAL	17,623	2,000	3,400
301 UNIFORM RENTAL	906	895	895
352 OFFICE SUPPLIES	241	200	200
363 MOTOR FUEL	18,040	16,000	20,000

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
364 TOOLS	133	285	285
365 SAFETY EQUIPMENT	807	1,200	1,200
390 PARKWAY RESTORATION	1,822	2,000	2,000
399 MISCELLANEOUS	1,771	1,000	0
SUBTOTAL	147,435	131,163	138,065
30-83-004 Capital			
500 PUBLIC WORKS FACILITY	4,116	0	0
SUBTOTAL	4,116	0	0
TOTAL	669,255	645,934	729,130
30-84-005 Industrial Wastewater Monitor			
101 SICK TIME	493	0	0
102 VACATION TIME	3,428	0	0
103 HOLIDAY TIME	1,724	0	0
105 SAFETY DAY	47	0	0
130 LAB & IND. MONITORING	59,242	63,718	69,100
131 FLEET MAINTENANCE	0	500	0
196 GROUP INSURANCE	3,996	3,986	0
SUBTOTAL	68,930	68,204	69,100
30-84-005 Operations			
201 LEGAL	1,864	500	500
211 TRAINING	60	300	300
253 AUTOS & TRUCKS	172	175	175
299 MISCELLANEOUS CONTRACTUAL	14,281	800	1,800
311 LAB SERVICES	0	12,900	12,900
321 LAB SUPPLIES	0	5,500	5,500
351 CHEMICALS	1,294	500	500
352 OFFICE SUPPLIES	280	240	240
363 MOTOR FUEL	323	371	410
365 SAFETY EQUIPMENT	15	200	200
399 MISCELLANEOUS	3,189	1,000	0
SUBTOTAL	21,478	22,486	22,525
TOTAL	90,408	90,690	91,625
30-86-008 Finance Department Allocations			
401 INTEREST EXPENSE	1,111,504	925,050	886,420
413 DEPRECIATION EXPENSE	2,279,161	2,285,000	2,332,900
416 AMORTIZATION OF BONDS	4,225	4,225	4,225
SUBTOTAL	3,394,890	3,214,275	3,223,545

Public Works - Water/Wastewater

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
TOTAL	3,394,890	3,214,275	3,223,545
30-87-006 Water Treatment Facility			
101 SICK TIME	2,102	0	0
102 VACATION TIME	20,834	0	0
103 HOLIDAY TIME	6,625	0	0
104 FUNERAL LEAVE	879	0	0
105 SAFETY DAY	834	0	0
111 WATER TREATMENT	187,849	217,424	222,820
112 STAND - BY	36,722	32,642	35,835
115 WATER TREATMENT OT	32,468	11,057	12,000
119 VEHICLE MAINTENANCE	0	1,500	11,140
196 GROUP INSURANCE	33,003	34,103	44,065
197 IMRF	29,000	33,060	31,690
198 SOCIAL SECURITY	21,000	21,210	20,685
SUBTOTAL	371,316	350,996	378,235
30-87-006 Operations			
206 TRAVEL	17	411	500
211 TRAINING	1,352	500	500
224 PURCHASED POWER	241,456	235,000	256,670
250 BLDG. & GROUNDS	19,543	16,000	16,000
272 CONTROLS	2,913	5,000	5,000
299 MISCELLANEOUS CONTRACTUAL	1,390	0	0
301 UNIFORM RENTAL	996	1,250	1,275
311 LAB SERVICES	0	7,200	7,200
321 LAB SUPPLIES	0	8,500	8,500
341 CARTRIDGE FILTERS	0	32,003	50,000
351 CHEMICALS	210,375	200,000	225,000
352 OFFICE SUPPLIES	574	350	350
359 HEATING	23,520	30,000	30,000
363 MOTOR FUEL	2,616	3,442	3,785
364 TOOLS	1,265	1,000	1,000
365 SAFETY EQUIPMENT	1,839	1,000	1,000
399 MISCELLANEOUS	109,065	50,000	50,000
SUBTOTAL	616,921	591,656	656,780
TOTAL	988,237	942,652	1,035,015
Water/Wastewater Total	7,421,327	7,114,231	7,295,505

Public Works - Storm Drainage

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
10-18-001 Personnel			
111 DRAINAGE SYSTEM MAINTENANCE	28,686	25,164	25,795
196 GROUP INSURANCE	2,527	3,496	6,470
SUBTOTAL	31,213	28,660	32,265
10-18-001 Operations			
201 LEGAL	553	200	0
203 ENGINEERING	1,000	1,000	0
210 INSURANCE	3,095	3,250	3,415
269 DRAINAGE SYSTEM	14,553	15,300	15,000
290 PARKWAY RESTORATION	455	500	500
369 DRAINAGE SYSTEM	5,535	1,550	0
399 MISCELLANEOUS	107	235	0
451 OTHER GENERAL EXPENSE	107	175	0
SUBTOTAL	25,405	22,210	18,915
Storm Drainage Total	56,618	50,870	51,180

Cemetery Fund

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
59-13-001 Revenues			
999 SALE OF LOTS	20,700	25,000	19,810
999 GRAVE OPENINGS	26,300	25,000	26,785
999 SALE OF MARKERS	0	0	2,815
999 INFANT GRAVES & ASHES	6,400	10,000	8,105
999 TRANSFER	35,700	35,489	40,660
999 OTHER MISCELLANEOUS	2,280	0	3,500
SUBTOTAL	91,380	95,489	101,675
TOTAL REVENUE	91,380	95,489	101,675
59-13-001 Personnel			
111 WAGES	53,344	54,541	59,340
196 GROUP INSURANCE	9,108	10,111	10,610
SUBTOTAL	62,452	64,652	69,950
59-13-001 Operations			
210 INSURANCE	8,726	17,679	18,565
224 UTILITIES	3,499	5,433	5,435
250 SUPPLIES	10,545	5,050	5,050
388 MARKER PURCHASES	11	2,575	2,575
399 OTHER EXPENSE	827	100	100
SUBTOTAL	23,608	30,837	31,725
59-13-001 Capital			
500 TRUCK REPLACEMENT	0	10,000	0
SUBTOTAL	0	10,000	0
TOTAL EXPENSE	86,060	105,489	101,675
EXCESS REVENUE/(EXPENSE)	5,320	0	0
ENDOWED CARE	285,257	285,257	285,257
NEW DEVELOPMENT	67,381	67,381	57,381
OPENING FUND BALANCE	206	5,526	5,526
CLOSING FUND BALANCE	5,526	5,526	5,526
TOTAL ALL CASH	358,164	358,164	348,164

Notes:

The Endowed Care line item is a permanent fund with the intent to use interest earned as revenue.

Cemetery Fund

The New Development line item is to be used for property, development of new areas, and land purchase.

The revenue from the sale of plots is generally allocated as follows:

Operations: 50%

Endowed Care: 25%

New Development: 25%

Due to an on-going shortfall in operating revenues, all funds from the sale of plots are currently being used for operation expenditures.

Commuter Parking Fund

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
60-00 Revenues			
942-000 INTEREST	34,197	8,000	3,000
947-000 PARKING METER COLLECTION	437,975	400,000	460,000
975-001 GRANT FUNDING	449,527	0	0
SUBTOTAL	921,699	408,000	463,000
TOTAL REVENUE	921,699	408,000	463,000
60-17-001 Personnel			
111 DEPOT PARKING	162	0	0
112 WAGES	740	0	0
151 PARKING CONTROL	28,088	34,109	41,400
160 ADMINISTRATION	19,771	14,553	20,180
196 GROUP INSURANCE	5,380	10,385	11,000
SUBTOTAL	54,141	59,047	72,580
60-17-001 Operating			
201 LEGAL	0	0	500
202 AUDIT EXPENSE	3,623	3,732	3,000
208 POSTAGE	2,958	3,000	3,000
209 PRINTING	3,160	3,793	3,500
210 INSURANCE	4,113	8,333	8,750
224 PURCHASED POWER	16,894	16,320	16,320
250 FACILITY MAINTENANCE	6,373	10,000	9,500
260 MAINTENANCE OF LOTS	0	16,500	24,000
265 LEASE PAYMENTS	42,205	45,000	45,000
299 SNOW REMOVAL	19,930	16,000	16,000
300 PARKING MAINTENANCE	891	2,500	0
399 MISCELLANEOUS	106,354	1,000	0
SUBTOTAL	206,501	126,178	129,570
60-17-001 Capital			
401 INTEREST	79,549	75,834	57,635
413 DEPRECIATION EXPENSE	176,725	181,700	181,700
414 TRANSFER TO GENERAL FUND	127,500	133,900	134,000
500 PARKING SYS. IMPROVEMENT	225	0	0
503 VEHICLES	0	5,975	0
504 DODSON PLACE	0	0	50,700
SUBTOTAL	383,999	397,409	424,035
TOTAL EXPENSE	644,641	582,634	626,185
NET INCOME (LOSS)	277,058	(174,634)	(163,185)

Commuter Parking Fund

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
ADDITION OF DEPRECIATION	176,725	181,700	181,700
DEBT PAYMENT	(40,000)	(40,000)	(70,000)
FEDERAL GRANT	(834,000)	(834,000)	0
OTHER CASH ITEMS/RESERVE	(426,721)	0	0
OPENING FUND BALANCE	1,806,435	959,497	92,563
CLOSING FUND BALANCE	959,497	92,563	41,078

Notes:

Commuter daily fees are scheduled to increase in FY 10/11. Additionally, there will be a decrease in revenue upon construction of the third rail project.

3 electronic pay machines are being replaced with 4 mechanical pay machines using FY09-10 funding at a cost of approximately \$13,000.

*343 spaces = 95% capacity for parking deck for 247 days

** 130 spaces = 85% capacity for overflow lot for 247 days

Staff will attempt to create 10 new spaces for motorcycle parking in the parking deck.

Refuse

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
43-00 Revenues			
980-100 REFUSE FEES	304,542	309,210	351,500
999-000 MISCELLANEOUS INCOME	17,020	58,200	14,000
SUBTOTAL	321,562	367,410	365,500
TOTAL REVENUE	321,562	367,410	365,500
43-43-001 Program One			
111 ADMINISTRATION ALLOCATION	16,443	26,840	20,405
196 GROUP INSURANCE	1,908	3,286	4,565
SUBTOTAL	18,351	30,126	24,970
43-43-001 Operations			
205 MISC. HAZARDOUS WASTE PAYMENT.	5,000	0	0
210 INSURANCE	198	400	420
226 COLLECTION EXPENSE	183	50	50
299 CONTRACT BILLING SERVICE	2,845	3,623	1,200
399 MISC. (COMMUNITY EDUCATION)	3,289	1,000	500
SUBTOTAL	11,515	5,073	2,170
TOTAL	29,866	35,199	27,140
43-43-002 Program Two			
002-111 RECYCLING LABOR	0	0	3,000
SUBTOTAL	0	0	3,000
43-43-002 Operations			
208 POSTAGE - RECYCLING	234	0	250
209 PRINTING - RECYCLING	415	550	500
399 MISC. - RECYCLING BINS	4,291	3,500	3,500
SUBTOTAL	4,940	4,050	4,250
TOTAL	4,940	4,050	7,250
43-43-003 Program Three			
003-100 DRIVERS - BULK LEAF COLLECTION	60,571	55,990	0
003-196 GROUP INSURANCE	9,801	9,470	0
SUBTOTAL	70,372	65,460	0
43-43-003 Operations			
254 BULK LEAF COLLECT - CONT. LABOR	8,415	0	0
255 BULK LEAF COLLECT - VACUUM	8,054	8,130	0
299 BULK LEAF COLLECT - DISPOSAL	25,806	33,840	0
413 BULK LEAF COLLECT - DEPR.	4,820	4,820	5,000

Refuse

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
299 BRUSH PICK UP COLLECTION	139,822	152,000	152,000
399 LEAF PICK UP	0	0	170,000
SUBTOTAL	186,917	198,790	327,000
TOTAL	257,289	264,250	327,000
TOTAL EXPENSE	292,095	303,499	361,390
EXCESS REVENUE/(EXPENSE)	29,467	63,911	4,110
ADD: DEPRECIATION	4,820	4,820	5,000
OTHER CASH ITEMS	591	0	0
OPENING FUND BALANCE	10,485	45,363	114,094
CLOSING FUND BALANCE	45,363	114,094	123,204

Notes:

\$42,000 allocated in FY09-10 for a leaf pick-up machine will be used to help subsidize leaf pick up - outsourcing cost to customers (09-10 Estimate figures).

The Hazardous Waste Program, sponsored by Kane County has been cancelled for FY10-11.

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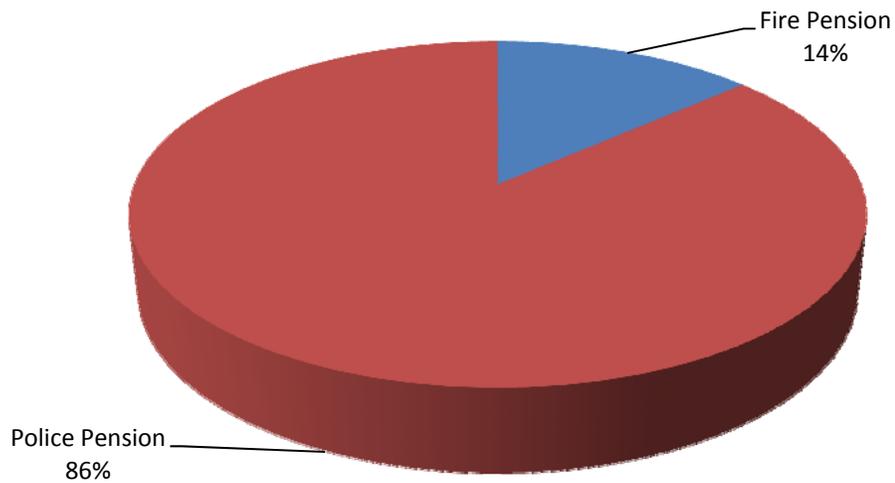
TRUST AND AGENCY FUNDS



Trust and Agency Funds by Department

FUND	ACTUAL 2008-09	BUDGET 2009-10	ESTIMATED 2009-10	BUDGET 2010-11	% Change 10-11 / 09-10
FIRE PENSION	92,407	122,619	122,619	126,000	2.8%
POLICE PENSION	717,009	805,109	805,109	805,400	0.0%
TOTAL	809,416	927,728	927,728	931,400	0.4%

Trust and Agency Funds



Fire Pension

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
57-00 Revenues			
901-000 REAL ESTATE TAX	234,888	238,400	239,575
902-000 REPLACEMENT TAX	7,760	7,993	8,235
942-000 INTEREST/MARKET	(500,848)	191,413	250,000
999-000 EMPLOYEE CONTRIBUTION	155,161	140,454	155,000
SUBTOTAL	(103,039)	578,260	652,810
TOTAL REVENUE	(103,039)	578,260	652,810
57-57-001 Expenditures			
194 PENSION PAYMENTS	78,962	116,380	116,000
451 ADMINISTRATIVE COSTS	13,445	6,239	10,000
SUBTOTAL	92,407	122,619	126,000
TOTAL EXPENSE	92,407	122,619	126,000
EXCESS REVENUE/(EXPENSE)	(195,446)	455,641	526,810
OPENING FUND BALANCE	8,094,162	7,898,716	8,354,357
CLOSING FUND BALANCE	7,898,716	8,354,357	8,881,167

Notes:

The funding level is approximately 80%.

11% of the replacement tax funds this pension.

Police Pension

	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
56-00 Revenues			
901-000 REAL ESTATE TAX	393,021	410,635	453,900
902-000 REPLACEMENT TAX	18,683	19,243	19,820
942-000 INTEREST/MARKET	(1,327,065)	434,412	300,000
999-000 EMPLOYEE CONTRIBUTION	290,585	334,400	335,000
SUBTOTAL	(624,776)	1,198,690	1,108,720
TOTAL REVENUE	(624,776)	1,198,690	1,108,720
56-56-001 Expenditures			
194 PENSION PAYMENTS	703,687	795,418	795,400
451 ADMINISTRATIVE COSTS	13,322	9,691	10,000
SUBTOTAL	717,009	805,109	805,400
TOTAL EXPENSE	717,009	805,109	805,400
EXCESS REVENUE/(EXPENSE)	(1,341,785)	393,581	303,320
OPENING FUND BALANCE	13,573,366	12,231,581	12,625,162
CLOSING FUND BALANCE	12,231,581	12,625,162	12,928,482

Notes:

Funding level is approximately 69%.

25% of the replacement tax funds this pension.

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CAPITAL IMPROVEMENT PROGRAM



Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

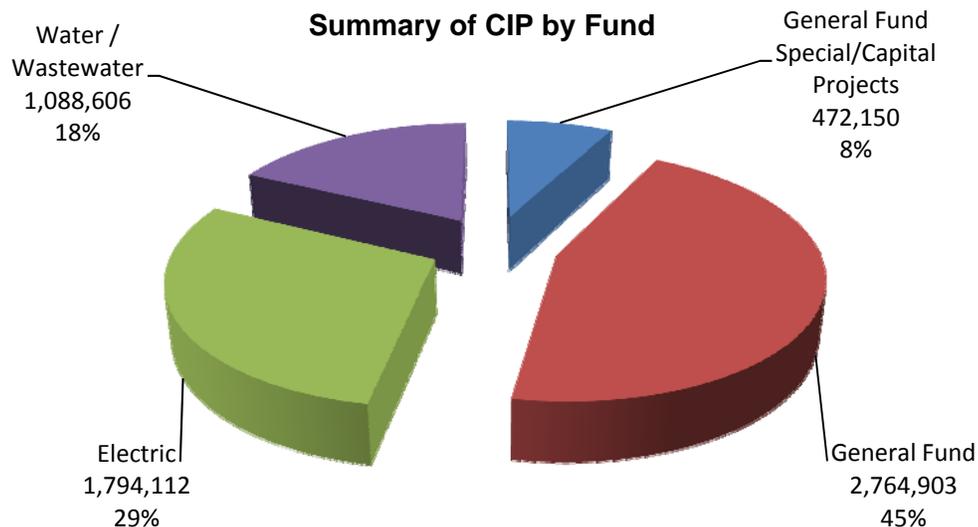
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when, and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the coming fiscal year (2010-11) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP, staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors, and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses, and development plans, to name a few.

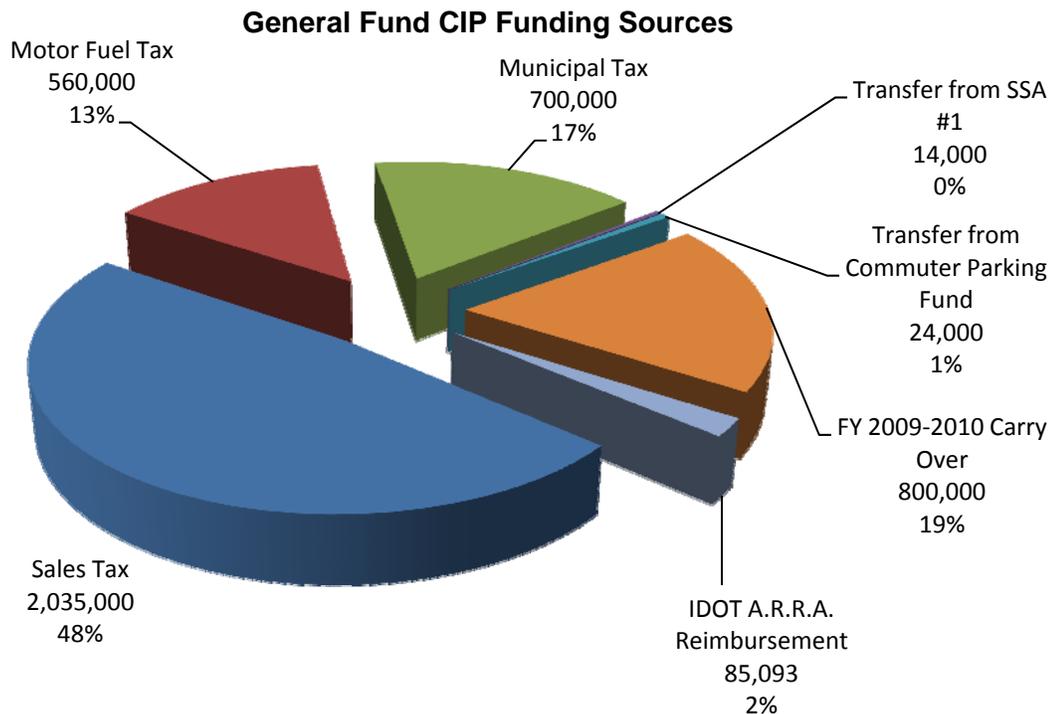
The total Capital Improvement Program for this fiscal year is \$6,119,771. The following is a breakdown of the \$6.1 million:



Funding Sources

Capital Improvement projects are funded through a variety of sources. Over the past several years, the Motor Fuel Tax Fund has been used for the street improvement program. This program has given the City the means to maintain our roadway infrastructure and therefore reduce and defer roadway replacement and reconstruction costs. These funds are derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreation watercraft upon the waters for the state, based upon the consumption of motor fuel.

Many projects found in the CIP involve cooperation and participation with other governments, particularly related to road construction. Last year the City was awarded American Recovery and Reinvestment Act and Local Area Pavement Preservation funds to be used for the street improvement program. Due to favorable bids, the City was able to add an additional street utilizing the remaining funds this fiscal year (2010-11). These funds were distributed through the Kane/Kendall Council of Mayors.



Impact of Capital Improvement Projects on Operating Budget

The Capital Improvement Program (CIP) is required to be prepared annually and serves as a planning tool with major emphasis on anticipated revenues and expenses for major capital expenses. CIP planning accounts for three (3) concurrent fiscal years of capital projects. FY 2010-2011 capital improvement program projects account for over \$3,000,000 funded from non-proprietary revenues.

General Fund Special/Capital Projects

	Budget 2010-11
Item Description	
Cultural Arts Feasibility Study	5,000
Police Department HVAC	24,000
Computer Equipment Replacement	50,000
Southeast Planning Area Study	40,500
Downtown Master Plan Study	125,000
Fire Station 2 Heating System	15,000
Comprehensive Annual Financial Report GFOA Program	5,000
Fire Truck 206 Testing and Tires	25,000
Security Access Public Works, City Hall, Finance	29,000
Street Division Tandem Axle Dump Truck	115,000
Police Department Squad Vehicle	21,250
Police Department Detective Vehicle Replacement	13,200
City Hall Improvements-James St. entry and restrooms	4,200
Total General Fund Special/Capital Projects Expense	472,150

General Fund Capital Improvement Program

	FY 2009-10 CARRYOVER	BUDGET 2010-11	
Revenues			
MOTOR FUEL TAX	0	560,000	
MUNICIPAL TAX	0	700,000	
SALES TAX	0	2,035,000	
TRANSER FROM SSA #1	0	14,000	
TRANSFER FROM COMMUTER PARKING FUND	0	24,000	
FY 2009-2010 CARRY OVER	800,000	0	
IDOT A.R.R.A. REIMBURSEMENT	0	85,093	
TOTAL REVENUE	800,000	3,418,093	
	BUDGET 2010-11 CONST.	BUDGET 2010-11 ENGINEERING	BUDGET 2010-11 TOTAL
Expenditures			
KANEVILLE RD LAPP	0	85,093	85,093
ANDERSON BOULEVARD LAPP	156,000	0	156,000
STREET IMPROVEMENT PROGRAM	0	0	0
BLACKBERRY DRIVE	87,000	0	87,000
BLOOMFIELD CIRCLE	108,000	0	108,000
DEMPSEY PLACE	71,000	0	71,000
STRATFORD DRIVE	52,000	0	52,000
REGENCY COURT	26,000	0	26,000
HARRISON STREET	78,000	0	78,000
WHITFIELD DRIVE	72,000	0	72,000
HILL ROAD	124,000	0	124,000
GLENGARRY DRIVE	173,000	0	173,000
CHEEVER AVENUE	183,000	0	183,000
LINCOLN AVENUE	77,000	0	77,000
CONTRACT SURVEY (DESIGN PROGRAM)	0	30,000	30,000
CONSTRUCTION MATERIAL/SOIL TESTING	0	35,000	35,000
WAGES & BENEFITS (50%)	0	263,160	263,160
CONSTRUCTION CONTINGENCIES (10%)	105,100	0	105,100
DESIGN CONTINGENCIES (5%)	0	52,550	52,550
CONTRACT CRACK FILLING	85,000	0	85,000
MISCELLANEOUS CURB & SIDEWALK REPAIR	75,000	0	75,000
PARKING LOT MAINTENANCE	0	0	0
HAMILTON NORTH - RESURFACING	65,000	0	65,000
FIRE STATION #1 - SEALCOAT	4,000	0	4,000
FIRE STATION #2 - STORM SEWER & RESURF.	65,000	0	65,000
JAMES ST - SEALCOAT	3,000	0	3,000
FULTON ST - SEALCOAT	3,000	0	3,000

General Fund Capital Improvement Program

	BUDGET 2010-11 CONST.	BUDGET 2010-11 ENGINEERING	BUDGET 2010-11 TOTAL
HI HAT - SEALCOAT	4,000	0	4,000
GARDEN CLUB - SEALCOAT	2,000	0	2,000
RT 31/RT 38 LOWER LOT - SEALCOAT	2,000	0	2,000
SW COMMUTER (GREEN LOT) - SEALCOAT	15,000	0	15,000
NW COMMUTER LOT - SEALCOAT	9,000	0	9,000
PAVEMENT STRIPING MAINTENANCE	25,000	0	25,000
STREETScape & MEDIAN MAINTENANCE	30,000	0	30,000
WETLAND & PRAIRIE MAINTENANCE	45,000	0	45,000
MAP TABLE & BENCHES (JOSHEL PLAZA)	10,000	0	10,000
DRAINAGE IMPROVEMENTS (DUNSTAN)	140,000	0	140,000
N CENTRAL BIKE PATH PHASE 1	50,000	0	50,000
RIVERPARK NORTH EXPANSION	5,000	0	5,000
GENEVA EAST ALLEY (MANCHESTER)	300,000	0	300,000
PLAZA WALL RESTORATION	20,000	0	20,000
MCKINLEY AVENUE STORM SEWER	25,000	0	25,000
RIVERPARK PRAIRIE/LAND MAINTENANCE	5,000	0	5,000
Total General Fund Capital Expense	2,299,100	465,803	2,764,903
EXCESS REVENUE/(EXPENSES)			1,453,190

Electric Division Capital Improvement Program

	BUDGET 2010-11	ESTIMATED 2011-12	ESTIMATED 2012-13
Distribution Improvements			
UNDERGROUND CABLE REPLACEMENT	1,000,000	1,000,000	1,000,000
STREET LIGHT PROGRAM	8,000	200,000	200,000
POLE REPLACEMENT PROGRAM	0	100,000	100,000
RT 38/KAUTZ RD OVERPASS	0	150,000	0
KESLINGER SOUTH FEEDER	0	0	200,000
SUBTOTAL	1,008,000	1,450,000	1,500,000
Substations			
KESLINGER 12 RECLOSERS KV & 34.5 RELAYS	262,400	0	0
PEYTON 34.5 RELAYS	53,040	212,160	0
GENEVA BUSINESS PARK RELAYS	0	66,690	266,760
EAST SIDE DRIVE	0	0	25,000
SUBTOTAL	315,440	278,850	291,760
Generation & Power			
FACILITY SECURITY CAMERAS	11,618	0	0
FACILITY MCC LDB COOLING UNITS	22,000	0	0
MAINTENANCE & INVENTORY SOFTWARE	20,000	0	0
FACILITY MAINTENANCE PLATFORM	0	40,000	0
SUBTOTAL	53,618	40,000	0
Utility Billing			
UTILITY BILLING - ACCOUNTING	0	200,000	
AUTOMATED METER READING	0	0	200,000
SUBTOTAL	0	200,000	200,000
Public Works - Team Goals			
PUBLIC WORKS	24,250	5,000	5,000
GREEN INITIATIVE	2,000	2,000	2,000
SUBTOTAL	26,250	7,000	7,000
Community Betterment Projects			
MISCELLANEOUS CIVIC PROJECTS	5,500	5,500	5,500
SUBTOTAL	5,500	5,500	5,500
Equipment & Vehicle Replacement			
SMALL EQUIPMENT VEHICLE REPLACEMENT	10,000	10,000	10,000
VEHICLE REPLACEMENT PROGRAM	168,004	212,699	338,795
COMPUTER REPLACEMENT	7,300	10,000	10,000
SUBTOTAL	185,304	232,699	358,795
Miscellaneous Development			
MISCELLANEOUS DEVELOPMENT	200,000	200,000	200,000
SUBTOTAL	200,000	200,000	200,000
Total Electric Capital Expense	1,794,112	2,414,049	2,563,055

Water/Wastewater Division Capital Improvement Program

	BUDGET 2010-11	ESTIMATED 2011-12	ESTIMATED 2012-13
Water and Sewer Maintenance			
WATER MAIN VALVE REPLACEMENT	12,000	10,000	10,000
EXCESS FLOW DIVERSION (SUMP PUMP LINES)	6,000	6,000	6,000
FIRE HYDRANT REPLACEMENT	17,100	17,600	17,600
1 TON SERVICE TRUCK (G34)	31,000	0	0
1 TON UTILITY TRUCK (G11)	0	45,890	0
1/2 TON PICKUP TRUCK (G102)	0	26,000	0
JOHN DEERE BACKHOE (G91)			115,000
TIRES	3,000	0	0
MAINTENANCE	5,000	0	0
TELEVISIONING GENERATOR	0	0	2,000
CONFINED SPACE ENTRY EQUIPMENT	4,000	4,000	0
LOCATOR W & S SHARE	1,800	0	0
CONFINED SPACE ENTRY GENERATOR	0	0	2,000
HONDA GENERATOR IN TRENCH TRAILER	2,100	0	0
PORTABLE GENERATOR	0	0	0
SEWER TELEVISIONING EQUIPMENT	51,500	0	0
6" THOMPSON PUMP (G31)	0	27,000	0
4" THOMPSON PUMP (G144)	0	0	22,000
4" TRASH PUMPS	4,900	4,900	4,900
WATER MAIN INFRASTRUCTURE REPLACEMENT			
KAUTZ ROAD RELOCATION	250,000	200,000	0
KANEVILLE COURT (IN-HOUSE PROJECT)	100,000	0	0
NORTH FIRST STREET CONNECTION	0	200,000	0
KANSAS & CHALMERS	0	0	425,000
FIRE HYDRANT PAINTING	10,000	10,000	10,000
SANITARY SEWER REHABILITATION			
SANITARY SEWER/MANHOLE LINING	100,000	200,000	200,000
SSES FLOW MONITORING EQUIPMENT	20,000	0	0
OVERHEAD SEWER GRANT PROGRAM	15,000	20,000	30,000
SUBTOTAL	633,400	771,390	844,500
Water Treatment Facility			
LEAK SURVEY	10,000	10,000	10,000
WELL #3 ABANDONMENT	100,000	0	0
WELL #10 REHABILITATION	30,000	0	0
CL-17 ANALYZER DODSON STREET	0	4,000	
MEMBRANES	162,500	162,500	162,500
WATER TOWER CLEANING/INSPECTION			
KIRK ROAD TOWER	0	8,500	0
LOGAN AVENUE TOWER	8,500	0	8,500
SUBTOTAL	311,000	185,000	181,000

Water/Wastewater Division Capital Improvement Program

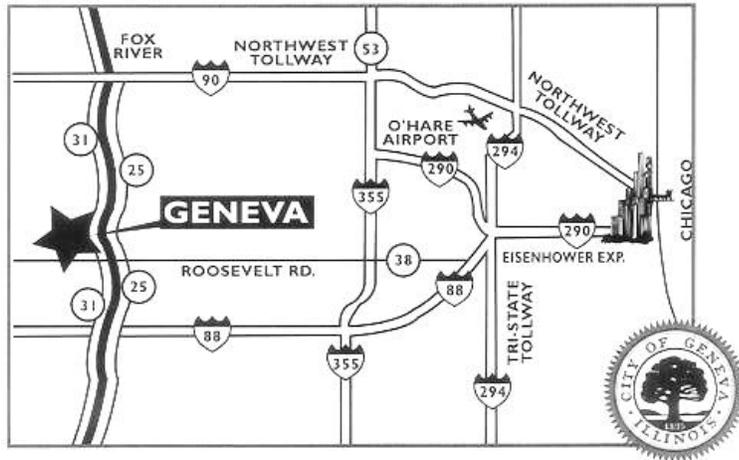
	BUDGET 2010-11	ESTIMATED 2011-12	ESTIMATED 2012-13
Wastewater Treatment Facility			
REBUILD LIFT STATION PUMPS	41,000	19,000	25,000
CENTRIFUGE REHABILITATION	2,500	2,500	0
3/4 TON PICKUP TRUCK (G13)	0	26,000	0
1 TON PICKUP TRUCK (G86)	0	19,535	0
MAINTENANCE CART	0	0	10,000
AUTOCLAVE MODEL #307	4,500	0	0
FISHER PH METER	0	0	2,000
ISCO SAMPLER 3	0	3,500	0
CHLORINE TITRIMETER	1,256	0	0
ORION 4 GAS DETECTOR	1,900	0	0
MICROSCOPE	0	4,300	0
U.V. LAMPS	18,300	18,300	0
WINCH FOR WALS	5,000	0	0
ENGINEERING CONTRACT	20,000	0	0
SCADA IMPROVEMENTS	12,000	0	0
SUBTOTAL	106,456	93,135	37,000
Water and Wastewater			
TRAILER (G74)	0	0	8,500
TRAILER (G75)	0	8,030	0
CSE TRAILER (G125)	0	0	2,260
CSE TRAILER (G126)	0	2,260	0
TRAFFIC ARROW BOARD (G136)	0	7,200	0
FORD TAURUS (G101)	0	12,100	0
SEALCOAT WELL & LS DRIVES	10,000	10,000	0
UTILITY BILLING SOFTWARE	0	200,000	0
DOCUMENT SCANNER	9,250	0	0
SUBTOTAL	19,250	239,590	10,760
Public Works - Team Goals			
TEAM GOALS	15,000	16,000	16,000
SUBTOTAL	15,000	16,000	16,000
Computer Replacement			
REPLACEMENT SCHEDULE	3,500	9,500	5,000
SUBTOTAL	3,500	9,500	5,000
Total Water/Wastewater Capital Expense	1,088,606	1,314,615	1,094,260

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SUPPLEMENTAL INFORMATION



About Geneva



Selected as the Kane County seat in 1835, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards) and serve four year, staggered terms.

The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

Geneva is a city of 21,901 people (2004 census). Within the 5 mile ring from downtown Geneva over 110,948 people live in 37,968 households with a 2008 estimated avg. household income of \$116,640 — 69% of households have an income greater than \$75,000. (source: Claritas) Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees, and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 497 acres of County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining, or browsing art galleries. Home to excellent schools, library, and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunity and open space, a full selection of shopping, and quality employers. The City is also known for its historic downtown business district (over 700,000 s.f.), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage National Airport), Kane County Cougar baseball, festivals, bike trails, and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital, Kane County, Burgess Norton, Johnson Controls, Peacock Engineering, Millard, Production Packaging, Excel North American Logistics, Houghton Mifflin, FONA, The Little Traveler, Gordon Fleisch, Industrial Hard Chrome, and Continental Envelope.

The City of Geneva Electric Utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities. Geneva is home to Delnor Community Hospital which has 159 beds, 418 physicians and employs 1664.

Delnor offers emergency/level II trauma center, diagnostic/lab oncology, cardiovascular, inpatient/outpatient surgery, orthopedics physical rehabilitation, home care, sleep disorder lab. Other community facilities include: Geneva Care Center Nursing Home, Manor Care/Arden Court, Raymond Scott Cancer Care Center, Fox Valley Orthopedic Institute, Valley Ambulatory Surgery Center, and Living Well Cancer Support Center.



RESOLUTION NO. 2010-23
A RESOLUTION APPROVING THE CITY OF GENEVA 2010-2011 BUDGET

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9. 10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the 2010-2011 Annual Budget for Public Hearing on April 19, 2010; and

WHEREAS, notice of said Public Hearing was published in the Geneva Republican on April 1, 2010 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft 2010-2011 Budget document has been on file at City Hall, the Geneva Public Library and the City's website for public inspection from April 1, 2010 to the present date; and

WHEREAS, the Public Hearing on the 2010-2011 Budget for the City of Geneva was conducted by the corporate authorities at 6:45 p.m. on April 19, 2010.

NOW, THEREFORE BE IT RESOLVED that the 2010-2011 Budget for the City of Geneva in the form and substance as attached hereto as Exhibit "B" is approved in the total amount of Sixty-Three Million, Nine Hundred Seventy Thousand, Four Hundred Ten Dollars (\$63,970,410) in Revenues and Sixty-Six Million, One Hundred Thirty-Eight Thousand, Three Hundred Seventy-Eight Dollars (\$66,138,378) in Expenses with a Net Loss of Two Million, One Hundred Sixty-Seven Thousand, Nine Hundred Sixty-Eight Dollars (-\$2,167,968) resulting from non-cash depreciation expense in the proprietary funds.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the 2010-11 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 19th day of April, 2010. AYES: 8 NAYS: 1 ABSENT: 2 ABSTAINING: 0 HOLDING OFFICE: 11

A handwritten signature in black ink, appearing to read "Lynn P. Lasker".

City Clerk

Authorized Paid Positions

DEPARTMENT	POSITION	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
Legislative	(Non-Employee/Elected)			
	Mayor	1.00	1.00	1.00
	Alderman	10.00	10.00	10.00
	City Clerk	1.00	1.00	1.00
	City Treasurer	1.00	1.00	1.00
	Total	13.00	13.00	13.00
City Administrator's Office				
	City Administrator	1.00	1.00	1.00
	Executive Assistant	1.00	1.00	1.00
	Administrative Intern	0.25	0.15	0.50
	Total	2.25	2.15	2.50
Administrative Services				
	Asst. City Administrator/Dir. Admin. Svcs.	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Human Resources Coordinator	0.00	0.00	0.00
	Human Resources Manager	1.00	1.00	1.00
	Human Resources Assistant	1.00	0.80	0.00
	Payroll Specialist	0.00	0.00	0.30
	Information Technology Manager	1.00	1.00	1.00
	GIS Coordinator	1.00	0.80	0.00
	Information Technology Technician	1.00	0.80	1.00
	Finance Director	1.00	1.00	0.00
	Finance Officer	0.00	0.00	1.00
	Utility Billing Specialist	1.00	1.00	1.00
	Utility Payment Technician	0.00	0.00	0.00
	Accounts Payable Specialist	1.00	1.00	1.00
	Accounts Receivable Specialist	0.75	0.75	0.75
	Total	10.75	10.15	9.05
Economic Development				
	Economic Development Director	1.00	1.00	1.00
	Downtown Development Coordinator	0.00	0.00	0.00
	Business Development Specialist	1.00	1.00	1.00
	Administrative Assistant	0.75	0.75	1.00
	Total	2.75	2.75	3.00

DEPARTMENT	POSITION	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
Community Development				
	Community Development Director	1.00	1.00	1.00
	Building Commissioner	1.00	1.00	1.00
	Building Inspector	2.00	1.00	1.00
	Community Code Enforcement Officer	1.00	0.80	1.00
	City Planner	1.00	1.00	1.00
	Historic Planner	1.00	0.80	1.00
	Administrative Assistant	1.75	1.75	1.50
	Administrative Intern	0.25	0.02	0.25
	Total	9.00	7.37	7.75
Police				
	Chief of Police	1.00	1.00	1.00
	Police Commander	2.00	2.00	2.00
	Police Sergeant	7.00	7.00	7.00
	Police Officer	29.00	29.00	29.00
	Community Service Officer	2.00	2.00	2.00
	Records Manager	1.00	1.00	1.00
	Records Specialist	8.80	8.80	8.80
	Traffic Safety Specialist	1.00	0.00	0.00
	Administrative Assistant	2.00	1.00	1.00
	Crossing Guard	0.48	0.48	0.48
	Total	54.28	52.28	52.28
Fire				
	Fire Chief	1.00	1.00	1.00
	Deputy Fire Chief	2.00	2.00	2.00
	Fire Lieutenant	6.00	12.00	12.00
	Firefighter	12.00	12.00	12.00
	Administrative Assistant	1.00	1.00	1.00
	Paid On-Call	9.15	7.52	7.52
	Total	31.15	35.52	35.52
Public Works				
	Director of Public Works	1.00	1.00	1.00
	Asst. PW Dir/City Engineer	1.00	1.00	1.00
	Administrative Assistant	3.00	3.00	3.00
	Civil Engineer	2.00	2.00	2.00
	Engineering Technician	1.00	1.00	1.00
	Recycling Coordinator	0.00	0.00	0.00
	Cemetery Maintenance & Admin. Spec.	1.00	1.00	1.00

DEPARTMENT	POSITION	ACTUAL 2008-09	ESTIMATED 2009-10	BUDGET 2010-11
	Fleet Maintenance Supervisor	1.00	1.00	1.00
	Fleet Maintenance Technician	2.00	2.00	2.00
	Superintendent Streets & Fleets	1.00	1.00	1.00
	Street Supervisor	1.00	1.00	1.00
	Street Maintenance Worker Lead	4.00	4.00	4.00
	Street Maintenance Worker	9.00	9.00	9.00
	Superintendent of Electric	1.00	1.00	1.00
	Manager of Electric Operations	1.00	1.00	1.00
	Manager of Dist., Const., and Maintenance	1.00	1.00	1.00
	Electric Foreman	3.00	3.00	3.00
	Lineman	6.00	6.00	6.00
	Electric Apprentice	2.00	2.00	2.00
	Electric Field Serviceman	0.00	0.00	0.00
	General Maintenance - Electric	1.00	1.00	0.00
	Purchasing and Inventory Control	1.00	1.00	1.00
	Project Engineer	1.00	1.00	1.00
	Superintendent Water/Wastewater	1.00	1.00	1.00
	Supervisor of Sys. Maint. And Cust. Svc.	1.00	1.00	1.00
	Supervisor of Water Supply & Treatment	1.00	1.00	1.00
	Water & Sewer Maintenance Worker	7.00	7.00	7.00
	Wastewater Treatment Operator	2.00	2.00	2.00
	Wastewater Treatment Supervisor	1.00	1.00	1.00
	Laboratory Services Coordinator	1.00	1.00	0.50
	Wastewater Treatment Operator II	1.00	1.00	0.50
	Water Meter Service Technician	2.00	2.00	2.00
	Utility Locator	1.00	1.00	1.00
	GIS Technician	2.00	1.60	2.00
	Meter Reader	1.30	0.85	1.30
	Summer Help	1.15	1.40	1.25
	Total	66.45	65.85	64.55
	City Total	189.63	189.07	187.65
Classification by Time				
	Full Time	176.55	175.35	173.05
	Part Time	11.93	12.45	13.35
	Seasonal	1.15	1.40	1.25
	Total	189.63	189.20	187.65

Compensation Plan

The compensation plan is the formal system for compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions. Every five (5) years the Human Resources Division conducts a salary survey in an effort to keep the City's Compensation Plan competitive with the market. The next benchmark salary survey is scheduled to take place for implementation in fiscal year 2011-2012.

For the current fiscal year (2010-2011) non-union employees are eligible for a market adjustment of up to 2% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for a 1% market increase. Those employees who exceed the standards of their respective position will be eligible for a 2% market increase. There is no performance award for fiscal year 2010-2011.

The compensation plan should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the compensation plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$119,640 \$57.52	\$145,961 \$70.17	\$172,282 \$82.82
42	Chief of Police Director of Public Works Fire Chief	\$89,990 \$43.26	\$109,788 \$52.78	\$129,586 \$62.30
41	Assistant City Administrator / Dir. of Admin. Services Director of Community Development Director of Economic Development	\$83,147 \$39.97	\$101,440 \$48.77	\$119,732 \$57.56
39	Superintendent of Electrical Services Tri-Com Director Deputy Fire Chief Police Commander	\$79,030 \$38.00	\$96,416 \$43.31	\$113,802 \$54.71
38	City Engineer/Assistant Director of Public Works	\$76,982 \$37.01	\$93,911 \$45.15	\$110,839 \$53.29
37	Finance Officer Human Resources Manager Manager of Electric Operations Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater	\$73,185 \$35.17	\$89,292 \$42.93	\$105,399 \$50.67
36	Building Commissioner Information Technology Manager Tri-Com Deputy Director	\$67,829 \$32.61	\$82,751 \$39.78	\$97,673 \$46.96

35	Civil Engineer Project Engineer	\$62,109 \$29.86	\$76,650 \$36.85	\$91,191 \$43.84
34	City Planner Historic Planner	\$57,932 \$27.85	\$71,495 \$34.37	\$85,058 \$40.89
33	Business Development Specialist GIS Coordinator	\$56,885 \$27.35	\$70,203 \$33.75	\$83,521 \$40.15
31	Code Enforcement Officer Tri-Com CAD System Administrator Tri-Com Computer Technician Administrative Analyst	\$54,793 \$26.34	\$67,621 \$32.51	\$80,449 \$38.68
30	Building Inspector Engineering Technician GIS Technician IT Technician Records Manager Traffic Specialist	\$50,215 \$24.14	\$62,054 \$29.83	\$73,892 \$35.45
29	Executive Assistant Lab Coordinator	\$45,451 \$21.85	\$56,092 \$26.97	\$66,733 \$32.08
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept.) Payroll Specialist Record Specialist Utility Billing Specialist	\$39,998 \$19.23	\$49,362 \$23.73	\$58,726 \$28.23
GRADE	LABOR - TRADES	Minimum	Midpoint	Maximum
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$65,588 \$31.53	\$80,943 \$38.91	\$96,298 \$46.30
131	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$58,472 \$28.11	\$72,162 \$34.69	\$85,851 \$41.27
130	Lead Wastewater Treatment Plant Operator	\$53,331 \$25.64	\$65,809 \$31.64	\$78,286 \$37.64
129	Fleet Maintenance Technician	\$48,490 \$23.21	\$59,842 \$28.77	\$71,219 \$34.24
128	Cemetery Maintenance & Administration Specialist Street Maintenance Lead Worker Water Treatment Operator	\$46,245 \$22.23	\$57,089 \$27.45	\$67,933 \$32.66
127	Water Sewer Maintenance Worker Wastewater Treatment Operator	\$43,839 \$21.08	\$56,603 \$27.21	\$64,366 \$30.95
126	Street Maintenance Worker Utility Locator Water Meter Service Technician	\$41,433 \$19.92	\$51,134 \$24.58	\$60,834 \$29.25

GRADE	PUBLIC SAFETY	Minimum	Midpoint	Maximum
238	Deputy Fire Chief Police Commander	\$78,476 \$37.73	\$95,741 \$46.03	\$113,006 \$54.33
236	Police Sergeant	\$70,703 \$33.99	\$87,256 \$41.95	\$103,834 49.92
231	Police Officer	\$51,850 \$24.93	\$63,989 \$30.76	\$76,128 \$36.60
228	CSO / Evidence Technician	\$37,836 \$18.19	\$46,695 \$22.45	\$55,553 \$26.71
226	Community Service Officer	\$32,699 \$15.72	\$40,354 \$19.40	\$48,008 \$23.08



City of Geneva

Strategic Plan for 2017

May 21, 2007

*As Amended:
December 21, 2009
December 1, 2008
December 3, 2007*

Strategic Plan for 2017

The Geneva Strategic Plan for 2017 was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse Design Team of Geneva stakeholders.

Prepared for the City of Geneva by
Lynn Montei Associates
Elmhurst, Illinois

City of Geneva

Strategic Plan for 2017

Purpose

Purpose or mission is a statement of the fundamental reason the City of Geneva exists. It addresses what we do and why.

The purpose of the City of Geneva is
to advance our well-being and quality of life
by honoring our heritage and cultivating
a dynamic, engaged, diverse and sustainable community.

City of Geneva Guiding Principles

Our guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community.

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.
6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Our Vision for 2017

1. We honor and preserve our community heritage and character.
2. The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.
3. The quality of our participation reflects our strong commitment to the community.
4. Our unity and diversity create community health and wholeness.
5. Community needs and desires are effectively and efficiently balanced with required resources.
6. Open space and environmental awareness are central community values exemplified in our policies and practices.
7. A variety of mobility options provide an efficient transportation system.

Who are City of Geneva stakeholders?

City of Geneva stakeholders are part of these broad categories: residents, retail and other businesses, visitors, property owners, civic, religious, and cultural organizations and institutions, health care entities, governments at all levels, the City of Geneva elected and appointed officials and staff.

Action Plan

This is a short-term Action Plan that will guide the City of Geneva's efforts for the next two years. The goals, objectives and tasks are not all expected to be completed within that timeframe. However, measurable progress will be made.

Vision 1: We honor and preserve our community heritage and character.

Goal 1: Encourage beautification and improvement of public and private property.

Objectives:

1. Determine if financial assistance to property owners through a Residential Façade Improvement Program is necessary. If so, determine type and amount of incentives (grants), define eligibility areas and develop application requirements.
2. Extend beautification efforts to Kautz Rd. /Gateway to City.
3. Create an Annual Landscape Enhancement Award Program, and establish eligibility criteria, program schedule, and committee to review award applications

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Objectives:

1. Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods.
2. Monitor and work to ensure an acceptable transition between residential and business zoning districts.
3. Consider nomination of the Historic Batavia Avenue Area (immediately south of the Geneva downtown) as an historic district or conservation district.
4. Monitor new infill housing for compatibility with established neighborhoods.
5. Evaluate / discuss nomination of the Northwest Additions neighborhood as an historic district or conservation district.
6. Implement a detailed and systematic property maintenance code enforcement program.
7. Develop a prioritized list of historic properties (buildings, sites, etc.) to be nominated for landmark designation.

8. Review four (4) individual landmark nominations.

Goal 3: Expand awareness of Geneva Heritage and Historic Preservation Activities.

Objectives:

1. Conduct the 2nd and 3rd years of the Historic Preservation Information Campaign.
2. Complete Geneva Historic District Preservation Design Guidelines.
3. Conduct annual Preservation Month activities (May).

Goal 4: Adopt and implement policies that ensure historic preservation.

Objectives:

1. Prepare an Historic Preservation Plan. (Completed)
2. Prepare revisions to the Historic Preservation Ordinance based on the direction set forth in the Historic Preservation Plan.

Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.

Goal 1: Maintain and enhance the Downtown's people-friendly environment.

Objectives:

1. Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district.
2. Encourage businesses to be open later in the evenings and on Sunday, and work toward establishing more consistent hours of business.
3. Enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings.
4. Enhance the festival experience downtown and encourage new events.
5. Encourage retail and restaurant uses in street-level building spaces along West State Street, between First and Fourth Streets.
6. Provide for additional housing opportunities within the downtown district.

- a. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.
- b. Encourage or otherwise allow for the development of affordable housing within the downtown district.

Goal 2: Maintain and enhance the downtown’s eclectic and vital business community.

Objectives:

1. Foster diversity of goods and services among the independent business community.
2. Consider economic incentives to place downtown Geneva in a competitive advantage during site selection.
3. Select and target appropriate national, regional and locally-based businesses.
4. Memorialize in writing, a Downtown Business Retention Program.

Goal 3: Plan and implement a comprehensive marketing program with the purpose of identifying Geneva’s downtown as a second-to-none destination for shoppers, diners and day and overnight visitors.

Objectives:

1. Encourage all residents to shop and dine locally.
2. Target media with readers, listeners and viewers with demographic characteristics matching the offerings of Geneva’s downtown retailers, restaurants and visitor attractions.
3. Develop marketing plans jointly with hospitality businesses in an effort to increase the downtown’s hotel and restaurant trade.
4. Assist the Chamber of Commerce in marketing efforts having district-wide results.

Goal 4: Maintain a strong economic development posture for downtown Geneva to ensure the district stays competitive with surrounding retail and entertainment districts.

Objectives:

1. Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and east to East Side Drive.

2. Interface East State Street redevelopment plans with current and future business and development planning for the central downtown business district.
3. Evaluate existing and explore potential means for creating new funding measures as incentives to economic development in the City's downtown business district.

Goal 5: Maintain and enhance the downtown's visually attractive physical character.

Objectives:

1. Consider principles of historic preservation when constructing improvements within the public realm and approving development proposals for private properties.
2. Continue beautification efforts.
 - a. Identify and secure sufficient funding in support of the City's Beautification Committee's efforts.
 - b. Create an incentive program to provide grants or low interest loans for private property landscaping and beautification initiatives.
3. Continue to improve East State Street streetscape.
 - a. Construct brick-enhanced sidewalks along East State Street that match those found in the central, historic Downtown Business District.
 - b. Obtain right-of-way or, alternatively, sufficient easement area to allow for landscaped parkway areas between roadway curb and sidewalk.
 - c. Construct on public properties and require private land development projects to provide landscaping improvements on public property and other land fronting East State Street.

Goal 6: Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized.

Objectives:

1. Determine present and potential future parking demand and inventory and calculate actual occupancy rates of existing parking assets.
2. Based on determined need and on an area-specific basis, increase the number of parking spaces in downtown Geneva.

- a. Acquire appropriate control of strategically located property (ies) by fee simple acquisition, lease hold, or licensing for public parking.
- b. Study cost-effectiveness of constructing a centrally located parking deck to serve the local business community's employees and/or visiting clientele.
- c. Approach the County of Kane to discuss potential additional public parking opportunities in the parking lot behind (west of) the Old Kane County Courthouse, including the possible construction of a parking deck.

Vision 3: The quality of our participation reflects our strong commitment to the community.

Goal 1: Seize opportunities to engage youth and seniors in community matters, events and programs, and cultivate their sense of public stewardship.

Objectives:

- 1. Support and cultivate existing intergovernmental programs, such as the Student Government Program, to support and enhance its purpose.
- 2. Develop activities, events, and programs that appeal to stakeholders of all ages (including youth and seniors) through the Cultural Arts Commission.
- 3. Work with the School District to incorporate into the curriculum (begin with High School and eventually work to the elementary level) a civics component to include elected officials and practitioners participating in classroom and on-site training.

Goal 2: Elevate the profile of stakeholders who volunteer and serve the City.

Objectives:

- 1. Publish clear statements of purpose and function of the appointed boards/committees and commissions, and support them in pursuit of their goals and objectives.
- 2. Create a recognition and thank you program.
- 3. Support local non-profit organizations and congregations in their efforts to help the citizens of Geneva.

Goal 3: Strengthen partnerships between the City and other local government agencies.

Objectives:

1. Initiate the idea of an intergovernmental strategic plan.
 - a. Collaborate on an analysis of potential shared resources.
 - b. Partner on mutually beneficial programs, such as strategic information sharing and employee program collaboration, where possible.

Goal 4: Own and use the strategic plan in annual goal setting workshops.

Objectives:

1. Engage citizens in the annual process.
2. Update the plan on an annual basis, utilizing a two-year action plan for the short term strategy and forecasting a ten-year plan for long-range, multi-year planning strategies.
3. Publicize the updated plan on an annual basis, and amend the plan as needed to meet community-wide goals and objectives.

Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Objectives:

1. Utilize publications and communication formats, including a more user-friendly, informative and timely web site, to share information, inspire innovation and market events.
2. Encourage increased stakeholder interaction with City officials by developing events such as City Hall open houses, outreach or other similar programs.
3. Create a database of stakeholders willing to volunteer their time and talents for City projects and/or policy development.
4. Develop a citizens' academy to cultivate awareness of local government functions, ways of participating and understanding of issues.

Vision 4: Our unity and diversity create community health and wholeness.

Goal 1: Evaluate and identify opportunities to create affordable / attainable housing.

Objectives:

1. Establish a citizen-based Housing Commission.
 - a. Define the issue and evaluate the current need for affordable /attainable housing for seniors, families and single persons.
 - b. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable / attainable housing.
 - c. Identify available sites that can be developed for affordable/attainable housing.
 - d. Analyze local and state resources to support affordable / attainable housing development.
 - e. Develop a plan and timelines for the creation of affordable / attainable housing.
2. Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.
3. Evaluate the southeast development area and other areas for the creation of mixed income housing.
4. Monitor teardown / infill activity in maintaining existing affordable housing.

Goal 2: Nurture the sense of community for all residents in Geneva.

Objectives:

1. Continue to maintain / enhance code enforcement at a high level in all City neighborhoods.
2. Break down geographic barriers, i.e. Randall Road, Fox River, Kirk Road, by implementing pedestrian / bikeway connections throughout Geneva.
3. Develop / redevelop commercial areas in all sections of Geneva to a high standard.
4. Adopt policies or programs that encourage diversity of age, income, race, and ethnicity, e.g., Student Government, International Cultural Exchange, Cultural Arts Commission.
5. Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies.

Vision 5: Community needs and desires are effectively and efficiently balanced with available resources.

Goal 1: Partner with other jurisdictions to investigate and plan for anticipated public facility needs.

Objectives:

1. Determine opportunities for collaboration and coordination with respect to new and renewed space options.
2. Compile inventory of inter-jurisdictional space needs studies and projections.
3. Initiate a long-range planning effort to optimize timing, funding and location options for anticipated public facility needs.

Goal 2: Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance.

Objectives:

1. Provide a positive return on investment for public infrastructure outlays and capital expenditures.
2. Maintain cost effective and efficient delivery of city services.
3. Leverage local resources to obtain federal and state grant funding wherever feasible.
4. Develop a long-range facility plan for the City.
 - a. Acknowledge current City Hall deficiencies and embark on a plan for securing adequate physical space for the conduct of City governance and business.

Goal 3: Maintain and enhance high-quality city services.

Objectives:

1. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.
 - a. Maintain competitive compensation and benefit systems.
 - b. Maintain an effective performance award compensation system.
 - c. Adopt and fund an effective succession planning process.
2. Maintain high-quality public services that serve and protect our residents and businesses.
 - a. Maintain effective and efficient staffing levels in all departments.

- b. Maintain/initiate accreditation/benchmarking processes in all departments.
- c. Implement the development of community-supported children's safety programs, such as Children's Safety Village.

Goal 4: Commit to leading edge technology.

Objectives:

- 1. Secure emergency communications by establishing a redundant connection to the present fiber optic line.
- 2. Develop wireless data communication network for public services.
- 3. Optimize technology's effectiveness at delivering public services.
- 4. Continue web site improvement and user-friendliness.

Vision 6: Open space, environmental awareness, and energy efficiency are central community values exemplified in our policies and practices.

Goal 1: Implement prairie/wetland restoration and passive recreation improvements at Prairie Green Preserve.

Objectives:

- 1. Establish a Prairie Green Preserve Citizens Advisory Committee and initiate Prairie Farming as a cost effective method for completing the planting of prairie seed over all planned prairie restoration areas.
- 2. Prepare a Prairie Management Plan, and conduct annual prairie stewardship (maintenance and care) activities and prairie seeding using prairie farm principles.
- 3. Implement the 2nd phase of recreational trail construction and the 2nd phase of wetland construction, and pursue grant funding for continued construction of planned site improvements.

Goal 2: Participate in the planning and improvement of open space/recreational sites.

Objectives:

- 1. Collaborate with the County of Kane in the planning and development of the end uses for the Settler's Hill Landfill site as a multi-purpose regional recreation and open space site.
 - a. Explore a potential role for the Geneva Cultural Arts Commission in a contemplated outdoor performing arts venue at the landfill site.

2. Collaborate with the Geneva Park District in the development and maintenance of new park and open space sites.

Goal 3: Expand pedestrian and bicycle accessibility between parks/major open spaces, neighborhoods, business districts and other important destinations in the City.

Objectives:

1. Utilize the Bicycle/Pedestrian Citizens Committee to guide bike route planning, grantsmanship and project implementation.
2. Complete engineering, design and construction of the Geneva North Central Trail (from the intersection of Illinois Route 38 and 7th Street to Wheeler Park).
3. Implement (annually) high priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

Goal 4: Explore opportunities for increased public access to the Fox River.

Objectives:

1. Expand RiverPark and other open spaces on the Fox River.
2. Extend the Fox River Trail where possible.

Goal 5: Pursue the ideal of creating a healthy public environment.

1. Investigate City sustainability policies and practices.
 - a. Improve the quality of air, land and water in the City.
2. Explore public policies and practices with respect to environmental sustainability.
 - a. Adopt policies consistent with Greenest Region Compact adopted by City Council in August 2007 where feasible.

Vision 7: A variety of mobility options provide an efficient transportation system.

Goal 1: Improve the Randall Rd. corridor to be more user-friendly.

Objectives:

1. Evaluate alternative access improvements and pedestrian crossings.
 - a. Continue to work with KDOT and Park District to build an underpass at Randall Rd. and UPRR.
 - b. Pursue enhanced pedestrian crossings at signalized intersections.

2. Evaluate North/South traffic alternatives to Randall Rd.
3. Work with KDOT on long range plans of lane additions to Randall Rd.

Goal 2: Plan and implement transportation improvements.

Objectives:

1. Evaluate and improve intersections (e.g., Bricher Rd. & Geneva Commons Dr., Kirk Rd. & Averill Rd. (Completed), Fisher Dr. & Keslinger Rd., Randall Rd. & Keslinger Rd.).
2. Optimize parking and parking signage to ease congestion (see Vision 2, Goal 6).
3. Work to encourage rail crossing improvements at Rt. 38.
 - a. Continue to work with IDOT/KDOT/DDOT on raised intersection over the UPRR at Kautz Rd. & IL RT 38.
 - b. Work with developers south of proposed intersection to construct Kautz Rd. extended south to Fabyan Parkway.
4. Improve handicap access with emphasis on pedestrian environments.

Goal 3: Evaluate local public transportation potentials, and make existing public transportation opportunities widely known.

Objectives:

1. Evaluate potential for bus routes on a City wide basis.
2. Investigate use of public transportation between Downtown, Randall Rd. and Kirk Rd. (e.g., shuttle buses).
3. Continue to work with KDOT on Bus Route along Randall Rd. and make it more pedestrian friendly.
4. Continue to monitor the Ride in Kane Program.

Goal 4: Continue to enhance the City's pedestrian and bicycle options.

Objectives:

1. Implement City bike plan and pursue funding opportunities.
 - a. Connect bike paths from west and east to Downtown.
 - b. Optimize opportunities for pedestrian and bicycle options when performing street maintenance (striping, signage, etc.).
2. Enhance the connections of walk ways across State St.

- a. Continue to improve pedestrian crossings at traffic signals on State St. (eg. Implement more countdown pedestrian signals (Completed)).
- b. Evaluate and incorporate walk/bike paths into State St. improvements.

Goal 5: Maintain and enhance transportation planning efforts.

Objectives:

- 1. Evaluate traffic impact of new developments.
 - a. Require traffic studies to evaluate impacts.
 - b. Encourage pedestrian/bicycle friendly developments.
- 2. Develop traffic plan; confer w/ County & State.
 - a. Continue to work with KDOT on long range 2040 traffic plan and CRIP priority.
 - b. Pursue maintenance plan with IDOT for State routes.

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STATISTICAL INFORMATION

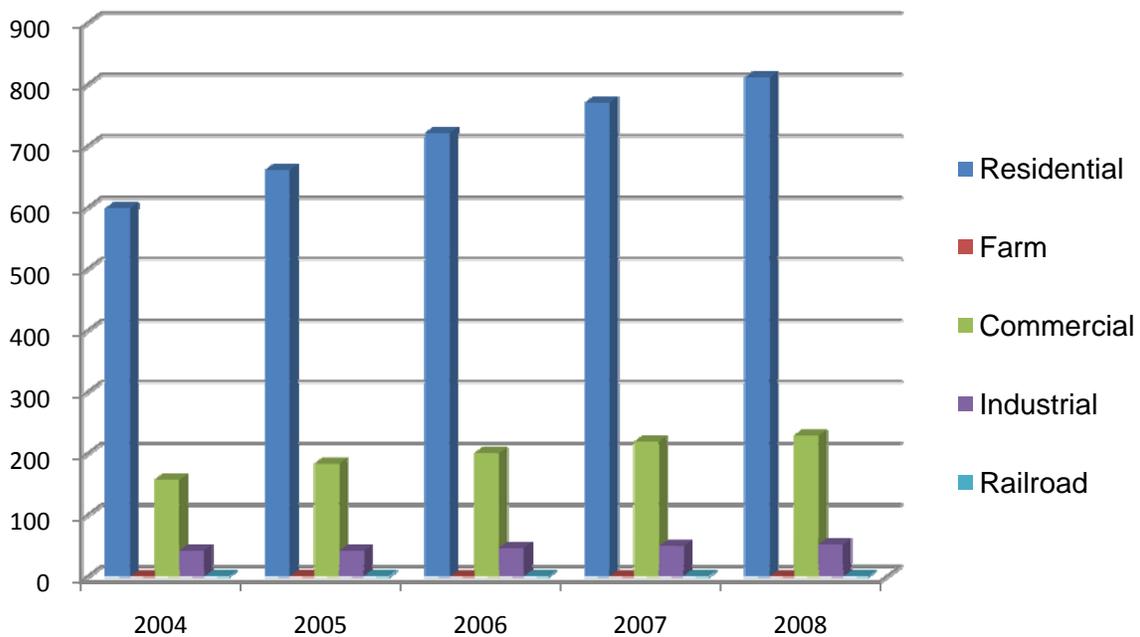


Property Assessment and Tax Information

City Equalized Assessed Valuations

Property Class	Levy Years				
	2004	2005	2006	2007	2008
Residential	598,805,942	661,367,664	721,523,877	770,542,588	811,661,726
Farm	242,351	279,509	227,653	237,165	248,482
Commercial	157,473,111	183,557,646	200,464,817	219,204,914	229,253,879
Industrial	42,088,686	42,353,056	46,678,932	49,797,685	51,927,913
Railroad	505,041	475,714	474,240	523,886	572,917
Total	799,115,131	888,033,589	969,369,519	1,040,306,238	1,093,664,917

City Equalized Assessed Valuations



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt

(As of September 8, 2009)

	Outstanding Debt	Applicable to City	
		Percent (1)	Amount
Schools:			
School District No. 304	178,249,600	73.85%	131,637,330
Community College District No. 516	74,570,796	10.50%	7,829,934
Total Schools			139,467,264
Others:			
Kane County	42,620,000	7.02%	2,991,924
Kane County Forest Preserve District	248,800,866	7.02%	17,465,821
Geneva Township	0	77.87%	0
Geneva Park District	25,156,236	68.19%	17,154,037
Geneva Library District	0	70.54%	0
Special Service Area #1	296,000	100.00%	296,000
Special Service Area #12	0	100.00%	0
Special Service Area #22	175,000	100.00%	175,000
Total Others			38,082,782
Total Schools and Other Overlapping Debt			177,550,046

Source: Kane County Clerk

(1) Overlapping debt percentages based on 2008 EAV

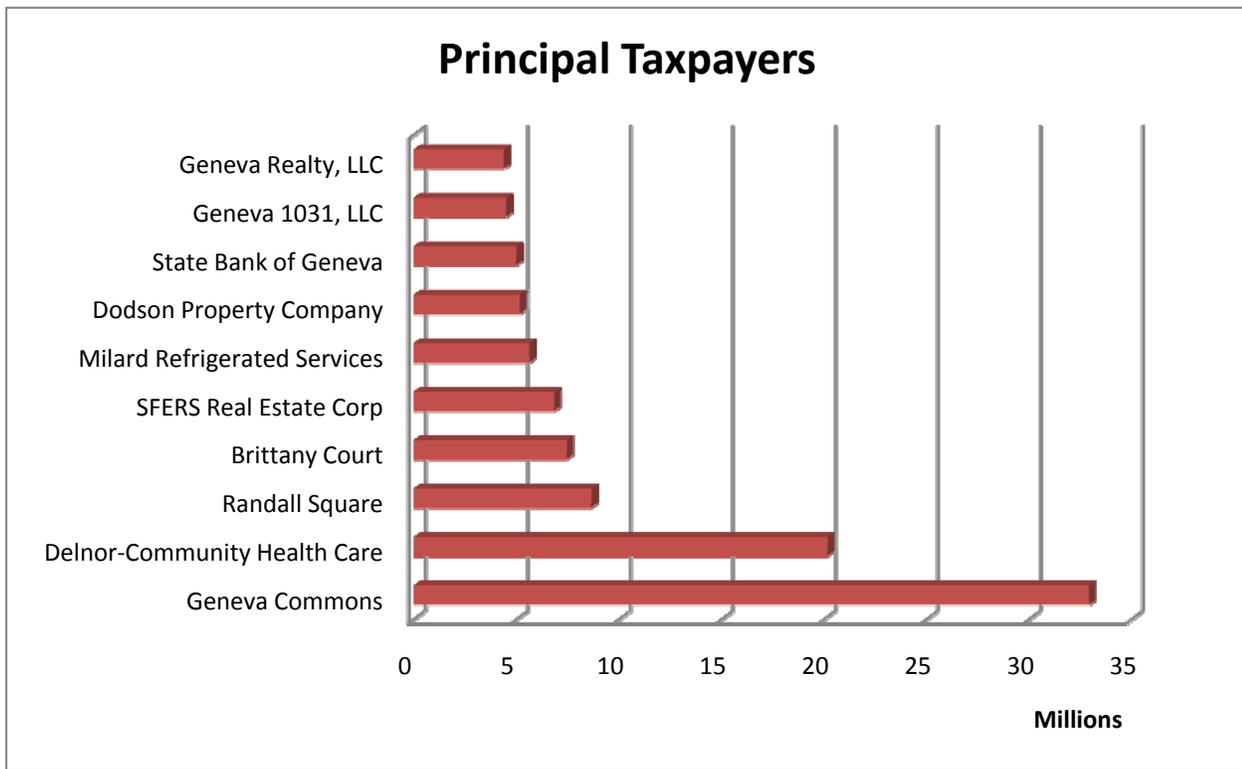
Statement of Bonded and Certificate Indebtedness

	Amount Applicable	Ratio To		Per Capita (2000 Census Pop. 19,515)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2008	1,093,654,917	100.00%	33.33%	56,041.76
Estimated Actual Value, 2008	3,280,964,751	300.00%	100.00%	168,125.28
Direct Bonded Debt	26,940,000	2.46%	0.82%	1,380.48
Less: Self Supporting	(10,525,000)	(0.96%)	(0.32%)	(539.33)
Net Direct Bonded Debt	\$16,415,000	1.50%	0.50%	\$841.15
Overlapping Bonded Debt:				
Schools	139,467,264	12.75%	4.25%	7,146.67
All Others	38,082,782	3.48%	1.16%	1,951.46
Total Overlapping Bonded Debt	177,550,046	16.23%	5.41%	9,098.13
Total Net Direct and Overlapping Bonded Debt	193,965,046	17.73%	5.91%	9,939.28

Source: Kane County Clerk

Principal Taxpayers (December 31, 2008)

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
Geneva Commons	Retail Outlet	32,946,195	3.01%
Delnor-Community Health Care	Health Care	20,176,341	1.84%
Randall Square	Real Property	8,652,436	0.79%
Brittany Court	Real Property	7,457,859	0.68%
SFERS Real Estate Corp	Real Estate Cold Food	6,865,980	0.63%
Millard Refrigerated Services	Storage	5,641,292	0.52%
Dodson Property Company	Real Property	5,182,093	0.47%
State Bank of Geneva	Trust	4,987,871	0.46%
Geneva 1031, LLC	Real Property	4,491,256	0.41%
Geneva Realty, LLC	Real Property	4,401,049	0.40%
TOTALS		100,802,372	9.22%



Source: Kane County Clerk

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GLOSSARY



Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death, and those due on termination of employment.

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department with does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment, or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure, and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline, and oil.

Consumer Price Index (CPI) – A statistical description of price levels provide by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue, and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services, and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes, or agreements with financial institutions, notes payable to other government agencies such as the IEPA and tax anticipation/cash flow loans.

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds – Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

Deficit – The excess of liabilities over assets or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues

earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a country wide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Emergency Services Disaster Agency (ESDA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster, or other appropriate situation where their skills and resources would be needed.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial, and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g.

administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards accounted for in another fund and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service, and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems, and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State, or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other department or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to IMRF, police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise Fund.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made

against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the Tax Levy Ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state, and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state, and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

APWA – American Public Works Association

BAN – Bond Anticipation Note

CAFR – Comprehensive Annual Financial Report

CIP – Capital Improvements Program

COW – Committee of the Whole

CPI – Consumer Price Index

EAP – Employee Assistance Program

EAV – Equalized Assessed Valuation

ESDA – Emergency Services Disaster Agency

FTE – Full-Time Equivalent

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HHW – Household Hazardous Waste

IEPA – Illinois Environmental Protection Agency

J.U.L.I.E. – Joint Utility Location Information & Excavation System

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

MFT – Motor Fuel Tax

OSHA – Occupational Safety & Health Administration

SPAC – Strategic Plan Advisory Committee

SSA – Special Service Area

TIF – Tax Increment Financing