

**CITY OF GENEVA, ILLINOIS
2011 - 2012 ANNUAL BUDGET**

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Cover photo of geese at the Geneva Water Treatment Facility courtesy of Dan Dobnick.

Table of Contents

Table of Contents.....	i
<u>Introductory Section</u>	
Mission / Vision Statements	1
About Geneva	2
Elected / Appointed Officials	4
City Organizational Chart	5
GFOA Distinguished Budget Award	6
<u>Budget Overview</u>	
Transmittal Letter	7
Strategic Plan for 2017.....	17
<u>Financial Section</u>	
Financial Policies and Provisions	33
Financial Structure	41
Debt Service	45
Revenue Sources	50
Typical Tax Bill.....	55
Budget Summary – Total By Fund	56
Budget Summary – Total By Category and Fund	58
Estimated Change in Fund Balance	59
<u>General Fund</u>	
General Fund Graphs and Charts	61
General Fund – Budget Summary by Account	63
General Fund – Expenditure Budget Summary by Department.....	67
General Fund – Expenditure Department Budget Summary by Category	68
Legislative	
Program Description	71
Ward Map	72
Budget Detail	73
City Administrator’s Office	
Organizational Chart	75
Program Description, Mission, Goals	76
Budget Detail	78
Administrative Services Department	
Organizational Chart	79
Program Description, Mission, Goals	80
Budget Detail	84
Community Development Department	
Organizational Chart	89
Program Description, Mission, Goals	90
Budget Detail	95

Table of Contents

Economic Development Department	
Organizational Chart	97
Program Description, Mission, Goals	98
Budget Detail	101
Police Department	
Organizational Chart	103
Program Description, Mission, Goals	104
Budget Detail	108
Fire Department	
Organizational Chart	111
Program Description, Mission, Goals	112
Budget Detail	118
Public Works – Engineering Division/Storm Drainage Division	
Organizational Chart	123
Program Description, Mission, Goals	124
Budget Detail	131
Public Works – Streets and Fleet Maintenance Divisions	
Organizational Chart	133
Program Description, Mission, Goals	134
Streets & Walks Budget Detail	137
Fleet Maintenance Budget Detail	139
<u>Special Revenue Funds</u>	
Tree Nursery Fund.....	141
Group Dental Insurance Fund	143
Insurance Loss Fund.....	145
Special Service Area Miscellaneous Fund	147
Special Service Area #1 Fund.....	149
Special Service Area #16 Fund.....	151
Motor Fuel Tax Fund.....	153
Cultural Arts Commission Fund.....	155
Strategic Plan Advisory Committee (SPAC) Fund.....	157
Beautification Fund	159
Tourism Fund.....	161
Tri-Com Fund.....	163
Mental Health Fund.....	167
Illinois Municipal Retirement Fund (IMRF) Fund.....	169
<u>Debt Service Fund</u>	
Debt Service Fund	171
<u>Capital Projects Funds</u>	
General Capital Projects Fund	173
Infrastructure Capital Projects Fund.....	175

Table of Contents

Prairie Green Capital Projects Fund.....	177
Tax Increment Finance District (TIF #2) Capital Projects Fund	179

Enterprise Funds

Electric Fund

Electric Fund Graphs and Charts	181
Organizational Chart	183
Program Description, Mission, Goals	184
Electric Fund – Budget Summary by Account	187
Electric Fund – Expenditure Budget Summary by Department.....	190
Detail Budget	191

Water/Wastewater Fund

Water/Wastewater Fund Graphs and Charts.....	201
Organizational Chart	203
Program Description, Mission, Goals	204
Water/Wastewater Fund – Budget Summary by Account.....	187
Water/Wastewater Fund – Expenditure Budget Summary by Department	190
Detail Budget	191

Refuse Fund	221
-------------------	-----

Cemetery Fund	225
---------------------	-----

Commuter Parking Fund	227
-----------------------------	-----

Trust and Agency Funds

Police Pension Fund	229
---------------------------	-----

Firefighters Pension Fund	231
---------------------------------	-----

Capital Improvement Program

Capital Improvement Program	233
-----------------------------------	-----

Capital Improvement Program Table I – Narrative Description by Fund	235
---	-----

Capital Improvement Program Table II – Summary Detail by Fund	254
---	-----

Capital Improvement Program Table III – Summary Detail by Category.....	257
---	-----

Supplemental Information

Resolution Approving Budget.....	261
----------------------------------	-----

Authorized Paid Positions	262
---------------------------------	-----

Classification and Compensation Plan	265
--	-----

Property Assessment and Tax Information.....	268
--	-----

Statement of Direct and Overlapping Bonded Debt.....	269
--	-----

Principal Taxpayers	270
---------------------------	-----

Glossary

Glossary of Terms.....	271
------------------------	-----

Commonly Used Acronyms.....	281
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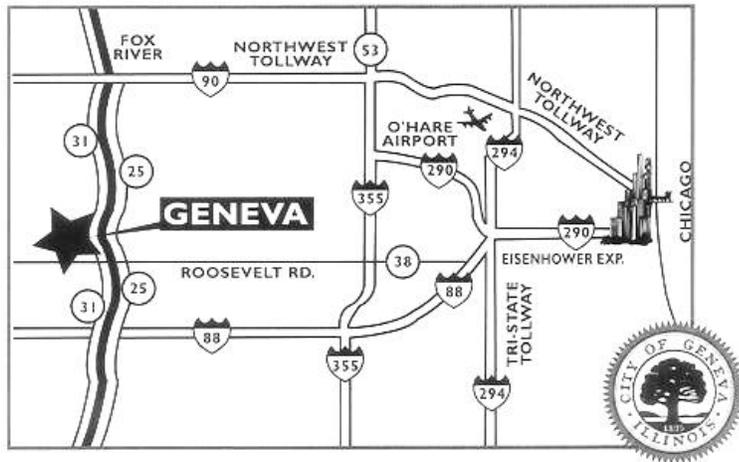
Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

About Geneva



Selected as the Kane County seat in 1835, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards) and serve four year, staggered terms.

The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

Geneva is a city of 21,495 people (2010 census). Within the 5 mile ring from downtown Geneva over 110,948 people live in 37,968 households with a 2008 estimated avg. household income of \$116,640 — 69% of households have an income greater than \$75,000. (source: Claritas) Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees, and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 497 acres of County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining, or browsing art galleries. Home to excellent schools, library, and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play, and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunity and open space, a full selection of shopping, and quality employers. The City is also known for its historic downtown business district (over 700,000 s.f.), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage National Airport), Kane County Cougar baseball, festivals, bike trails, and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital, Kane County, Burgess-Norton, Johnson Controls, Peacock Engineering, Millard, Production Packaging, Excel North American Logistics, Houghton Mifflin, Flavors of North America, The Little Traveler, Gordon Fleisch, Industrial Hard Chrome, and Continental Envelope.

The City of Geneva Electric Utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities. Geneva is home to Delnor-Community Hospital which has 159 beds, 418 physicians and employs 1664.

Delnor offers emergency/level II trauma center, diagnostic/lab oncology, cardiovascular, inpatient/outpatient surgery, orthopedics physical rehabilitation, home care, and sleep disorder lab. Other community facilities include: Provena Geneva Care Center, Manor Care/Arden Courts, Raymond Scott Cancer Care Center, Fox Valley Orthopaedic Institute, Valley Ambulatory Surgery Center, and Living Well Cancer Support Center.

Elected Officials



Mayor Kevin R. Burns



Clerk Lynn Landberg



Treasurer Pat McQueeney



Chuck Brown, Ward 1



Sam Hill, Ward 1



Richard Marks, Ward 2



Robert Piper, Ward 2



Dean Kilburg, Ward 3



Dawn Vogelsberg, Ward 3



Dorothy Flanagan, Ward 4



Ron Singer, Ward 4



Ralph Dantino, Ward 5



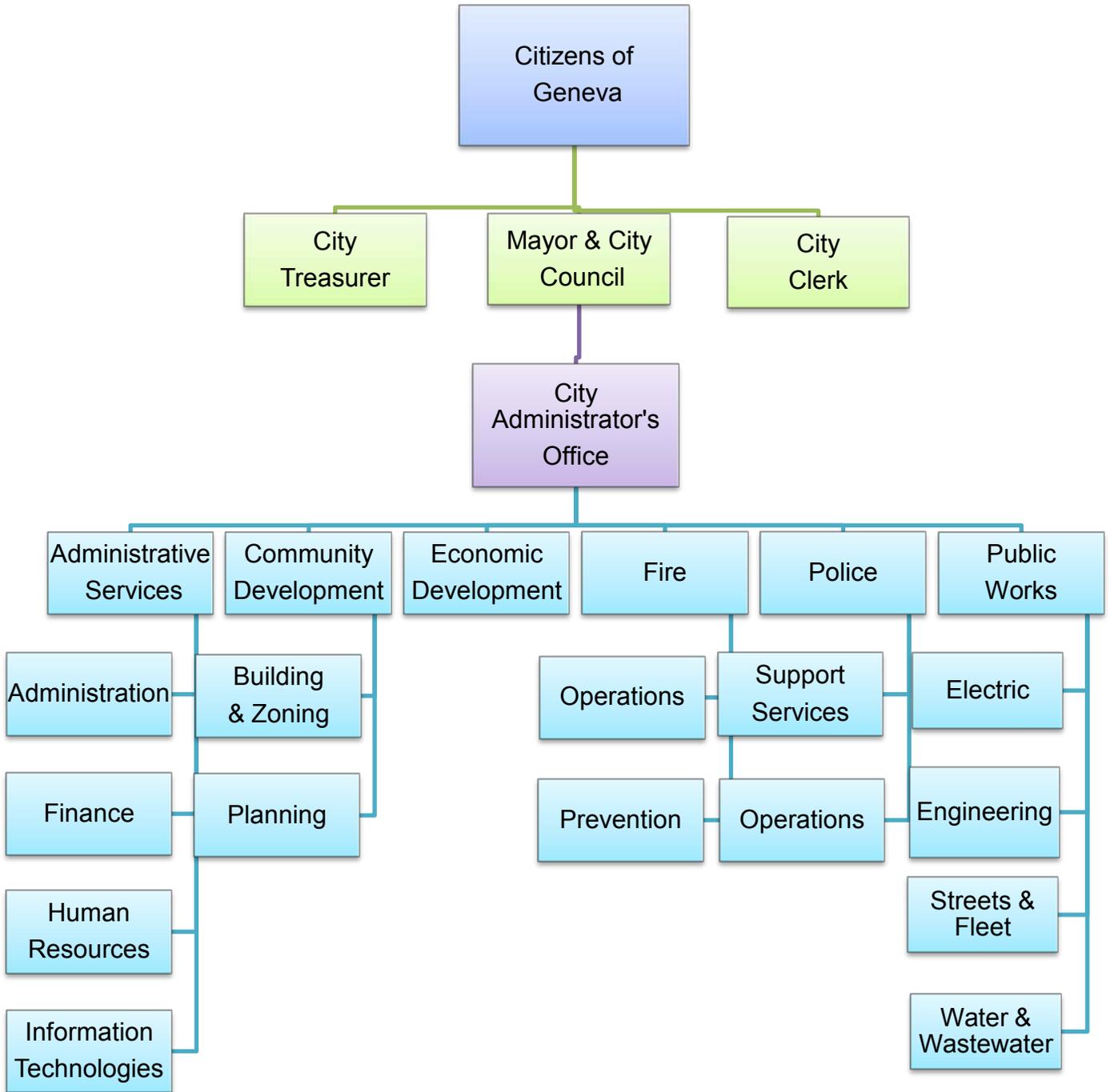
Craig Maladra, Ward 5

Appointed Officials

City Administrator
 Asst. City Administrator/Director of Administrative Svcs.
 Chief of Police
 Fire Chief
 Director of Public Works
 Asst. Director of Public Works/City Engineer
 Director of Community Development
 Director of Economic Development
 Supt. of Streets/Fleet
 Supt. of Electric
 Supt. of Water/Wastewater

Mary McKittrick
 Stephanie Dawkins
 Steve Mexin
 Steve Olson
 Dan Dinges
 Pam Broviak
 Richard Untch
 Ellen Divita
 Steve LeMaire
 Mike Buffington
 Bob VanGyseghem

City of Geneva





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Geneva

Illinois

For the Fiscal Year Beginning

May 1, 2010

Two handwritten signatures are present. The first signature is on the left, and the second signature is on the right.

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Geneva, Illinois for its annual budget for the fiscal year beginning May 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



April 18, 2011

Mayor Kevin R. Burns and City Council:

I am pleased to present to you the proposed Fiscal Year (FY) 2011-2012 City of Geneva, Illinois Budget. The Budget provides the means to maintain essential City programs and services, while securing important fund balances for future programs and projects including coverage for emergency situations. Highlights of the FY 2011-2012 Budget are as follows:

Factors Influencing the FY 2011-2012 Budget Development:

Priorities and Values: The City Council conducted a strategic planning workshop in November 2010, followed by a review again in December 2010 to prioritize the goals and objectives as outlined in the City's Strategic Plan, initially adopted in 2007. The priorities adopted by the City Council for FY 2011-2012 include:

- Enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings
- Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods
- Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations
- Establish a citizen-based housing commission
- Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district
- Interface East State Street redevelopment plans with current and future business and development planning for the central downtown business district
- Identify and secure sufficient funding in support of the City's Beautification Committee's efforts
- Approach the County of Kane to discuss potential additional public parking opportunities in the parking lot behind (west of) the Old Kane County Courthouse, including the possible construction of a parking deck
- Implement a detailed and systematic property maintenance code enforcement program
- Determine opportunities for collaboration and coordination with respect to new and renewed space options
- Complete engineering, design, and construction of the Geneva North Central Trail
- Work to encourage rail crossing improvements at Rt. 38

Budget Challenges: The City faced numerous challenges in creating the FY 2011-2012 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges include:

- Uncertain economic recovery
- Increasing the General Fund operating reserves from 54 days in FY 2010-2011 to 64 days in FY 2011-2012
- Diminished workforce with several positions remaining vacant
- Estimated General Fund closing fund balance below the recently adopted policy and recommended by the Government Finance Officer's Association's (GFOA) standards of minimum three (3) operating months
- Possibility of the State reducing the local government distributive funds
- Moderately high debt level (~\$70,000,000)
- Substantial increase in cost of commodities including fuel
- Increased employee benefit costs as a result of anticipated higher group health insurance premiums and an increase in state-mandated retirement contributions

Responses to Budget Challenges: In the early phases of the FY 2011-2012 Budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. Management staff held more than three (3) dozen budget-related meetings to devise a strategy to present balanced operating budgets, while addressing the priorities of the City Council, continuing with a solid capital improvement program, increasing reserves to a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

- Operating budgets were held as close to zero expenditure increases as possible, while implementing a rise in expenditures for fuel, liability insurance, group health insurance, and employee contractual and non-contractual wage increases
- No overnight travel unless approved by the City Administrator and considered essential
- Defer or scale back on some capital items (vehicles, equipment, bikeway improvements, Prairie Green improvements)
- Request wage concessions from collective bargaining units
- Continue general hiring freeze
- Continue voluntary furlough program
- Reduce the scope of the health and benefit fair
- Continue to reduce non-emergency overtime
- Limit professional development
- No education reimbursement

The FY 2011-2012 Budget recognizes the stated priorities of the City Council, reflects staffing levels at the equivalent of the 2006 workforce, and emphasizes the need to continue providing high quality customer service levels. Revenue estimates are conservative with sales tax revenues remaining relatively flat and state income tax revenue budgeted below Illinois Municipal League projections. Reserves in the General Fund are currently below the recently adopted finance fund balance policy, but are anticipated to grow in FY 2011-2012 by approximately \$119,000.

A summary of revenues and expenditures follows:

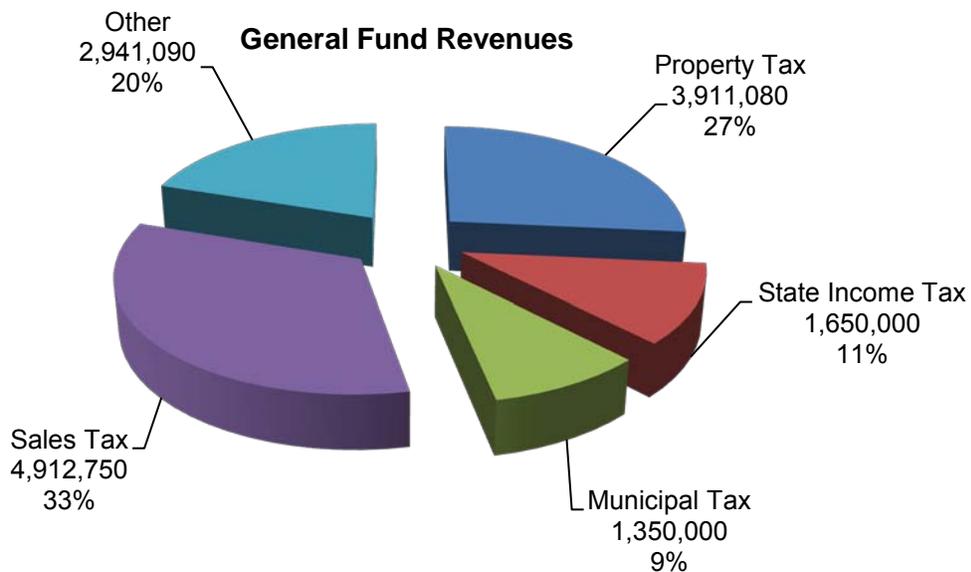
General Fund Revenues

Sales Tax: The largest source of revenue for the City's General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2007, bringing the City's total sales tax rate to 7.5%. Of the total sales tax revenue received, 0.5% is restricted for capital improvement/infrastructure projects. The Budget projects sales tax receipts of \$6.9 million for FY 2011-2012 (\$4.9 million for the General Fund and \$2 million for the Infrastructure Capital Projects Fund). This figure represents approximately 33% of the revenue in the General Fund. The sales tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic condition.

Property Tax: The final tax levy, obtained from the county, is 0.6036%; an increase of .0537% from the FY 2010-2011 level. The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see an increase of approximately \$5.00 per month.

State Income Tax: Another significant revenue source is derived from state income tax. The City currently receives state income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. However there has been recent discussion regarding the possibility of the State reducing the amount distributed to municipalities. As such, the FY 2011-2012 Budget remains relatively flat over FY 2010-2011 year-end estimates.

Municipal Tax: The City collects a municipal tax on gas, electric, and water utilities. These funds are equally distributed between the General Fund operating and capital budgets. The Budget projects \$1,350,000 in Municipal Tax for FY 2011-2012.

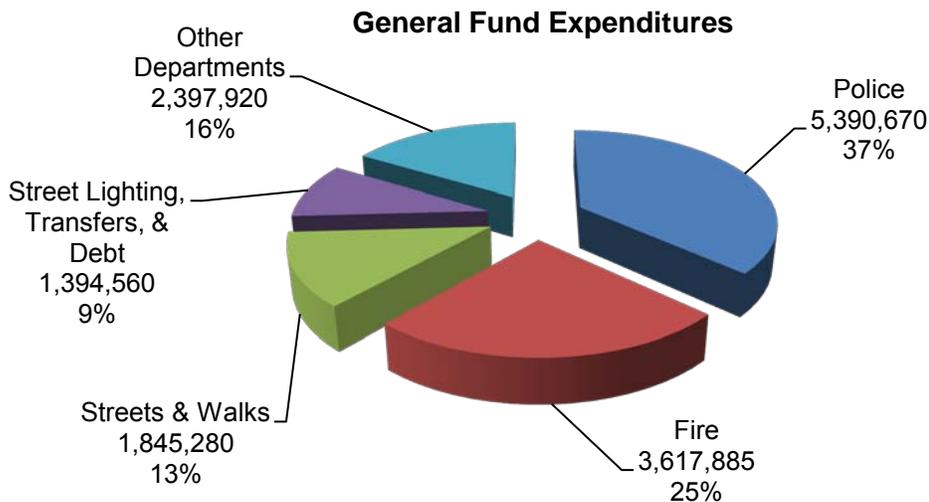


General Fund Expenditures

Personnel Services: General Fund personnel services account for a total of \$10,823,860 for salaries and employee benefits in the General Fund. This equates to a 10% increase over the FY 2010-2011 Budget. This increase includes projected increases in health benefits for half of the fiscal year, collective bargaining wage increases, up to a 2% wage increase for non-represented employees based upon job performance evaluations and the budgeting of the City's portion of the Police and Fire pension contributions in the General Fund. This moderate

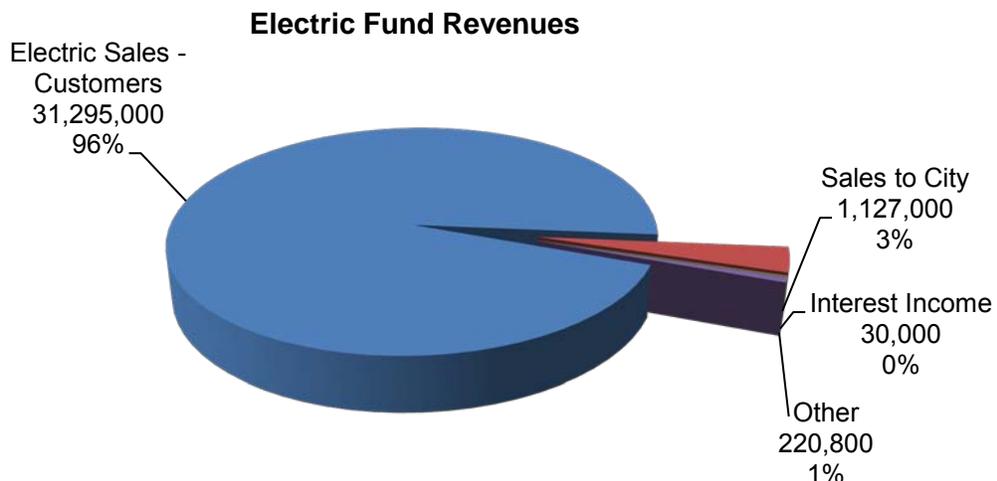
increase was a result of implementing various workforce planning initiatives including voluntary furloughs, a general hiring freeze, reclassifying positions as vacancies occur, replacing full time with part time staff, and a reduction in non-emergency overtime. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.

Debt Service: Debt service expenditures for principal and interest are \$231,770 in the General Fund in the FY 2011-2012 budget. The debt, including bonds and capital loans, was issued to pay for equipment purchased from the General Fund prior to the creation of the Capital Projects Fund.



Electric Fund Revenues

Electric Sales: The largest source of revenue for the City's Electric Fund is from the sale of electricity to customers. The Budget projects sales receipts of \$31,295,000. This represents an increase of 8.5% from the FY 2010-2011 Budget. Although the past two years have seen temperatures lower than average during the summer months, recent consumption reports indicate electric sales are on the rise.

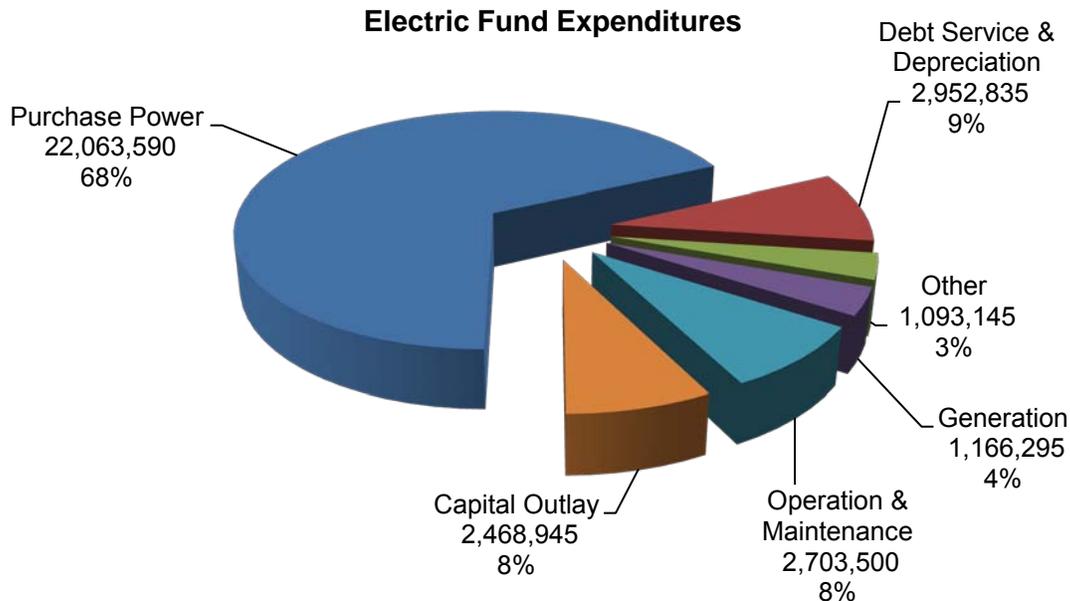


Electric Fund Expenditures

Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$22,063,590. Purchased power is directly related to customer sales. The FY 2011-2012 Budget reflects a decrease of 0.3% over the FY 2010-2011 Budget.

Debt Service: The debt service payments total \$833,575 in the FY 2011-2012 budget for interest expense primarily relating to the Geneva Generation Facility and the west side (Delnor) substation. Total principal and interest payments in FY 2012 are \$2,203,421.

Personnel Services: Electric Fund personnel services account for a total of \$3,016,920 for salaries and employee benefits in the Electric Fund. This is a 4.5% increase over the FY 2010-2011 Budget. This slight upward adjustment includes projected increases in group health benefits for half of the fiscal year, collective bargaining wage increases, and up to a 2% wage increase for all non-represented employees based upon performance. This increase was kept to a minimum by implementing various workforce planning initiatives including voluntary furloughs, a wage concession by the collective bargaining unit, general hiring freeze, reclassifying positions as vacancies occur, and a reduction in non-emergency overtime.

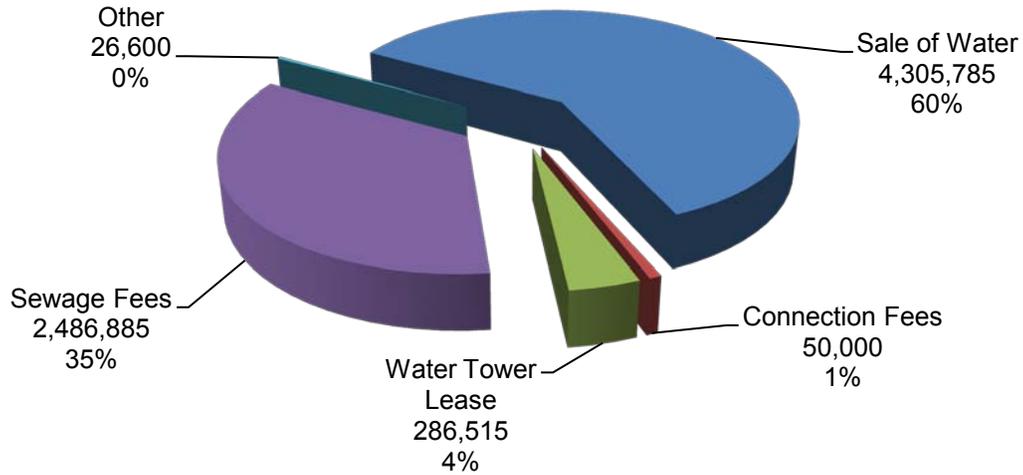


Water/Wastewater Fund Revenues

Sale of Water: The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$4,305,785. This represents an increase of 0.1% over the FY 2010-2011 Budget. The past two years have had higher than average rainfall amounts, resulting in reduced consumption. As such, sale of water revenues are held flat.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$2,486,885. This represents an increase of 1.0% compared to the FY 2010-2011 Budget.

Water/Wastewater Fund Revenues

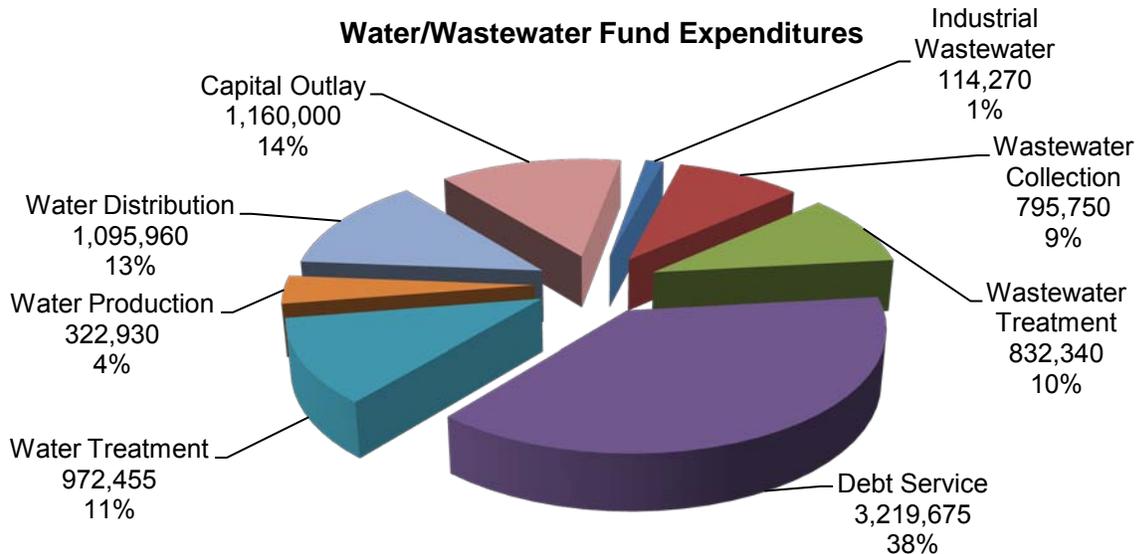


Water/Wastewater Fund Expenditures

Water Distribution: Water distribution expenses account for the largest share in this fund with a Budget of \$1,095,960. This represents a decrease of 5.9% compared to the FY 2010-2011 Budget.

Debt Service: The debt service payments total \$858,175 in the FY 2011-2012 Budget for interest expense primarily for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility. Total principal and interest payments in FY 2012 are \$2,391,373.

Personnel Services: Water/Wastewater Fund personnel services account for a total of \$2,431,045 for salaries and employee benefits in the Water/Wastewater Fund. This is a 3.8% increase over Budget FY 2010-2011. This increase was kept to a minimum by implementing various workforce planning initiatives including voluntary furloughs, general hiring freeze, reclassifying positions as vacancies occur, and a reduction in non-emergency overtime.



All Funds

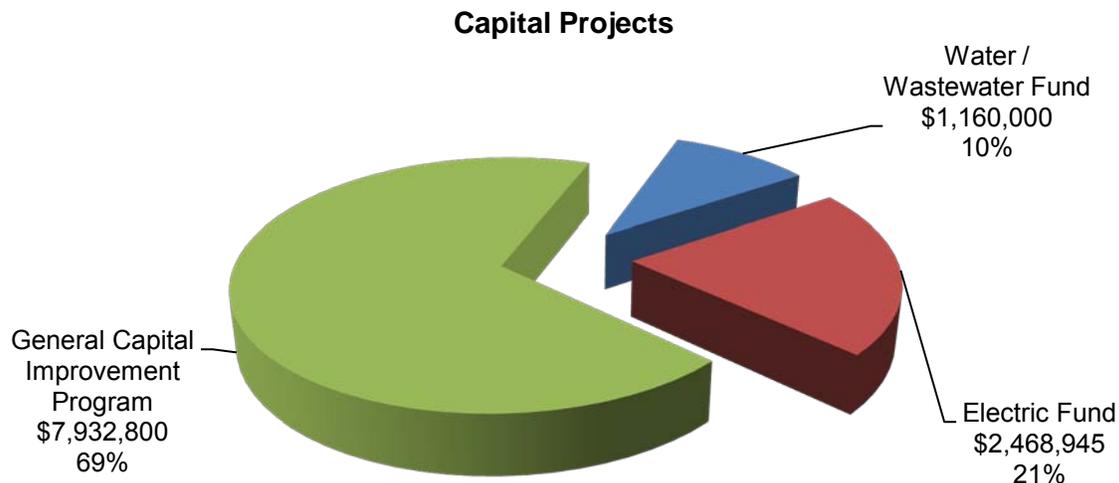
Budget Totals: The proposed Budget for FY 2011-2012, including all expenditures and transfers, totals \$71,760,310. This represents a 7.4% increase from the FY 2010-2011 Budget.

Notable Budget Impacts: Group health insurance and fuel costs continue to rise, and the City conducts market surveys to obtain the most cost-efficient sources for those expenditures. Group health insurance is projected to increase 10% for the second half of the fiscal year (with a November 1 renewal date). Fuel expenses were budgeted at a 10% increase, but are anticipated to escalate even higher based on current market trends.

Capital Projects: The FY 2011-2012 **General Capital Improvement Program** includes an enhanced street program of \$1,444,500, a parking lot maintenance program of \$101,500, \$3.5 million for construction of the third level of the commuter parking deck, \$550,000 for the replacement of a fire engine, \$300,000 for reconstruction of the second half of Manchester Alley, and a \$200,000 for construction of a new public parking lot at 215 Campbell Street. The total of \$7,932,800 funds the Capital Improvement Program for FY 2011-2012.

Capital projects in the **Electric Capital Fund** total \$2,468,945, which includes \$1,000,000 for the underground cable replacement program.

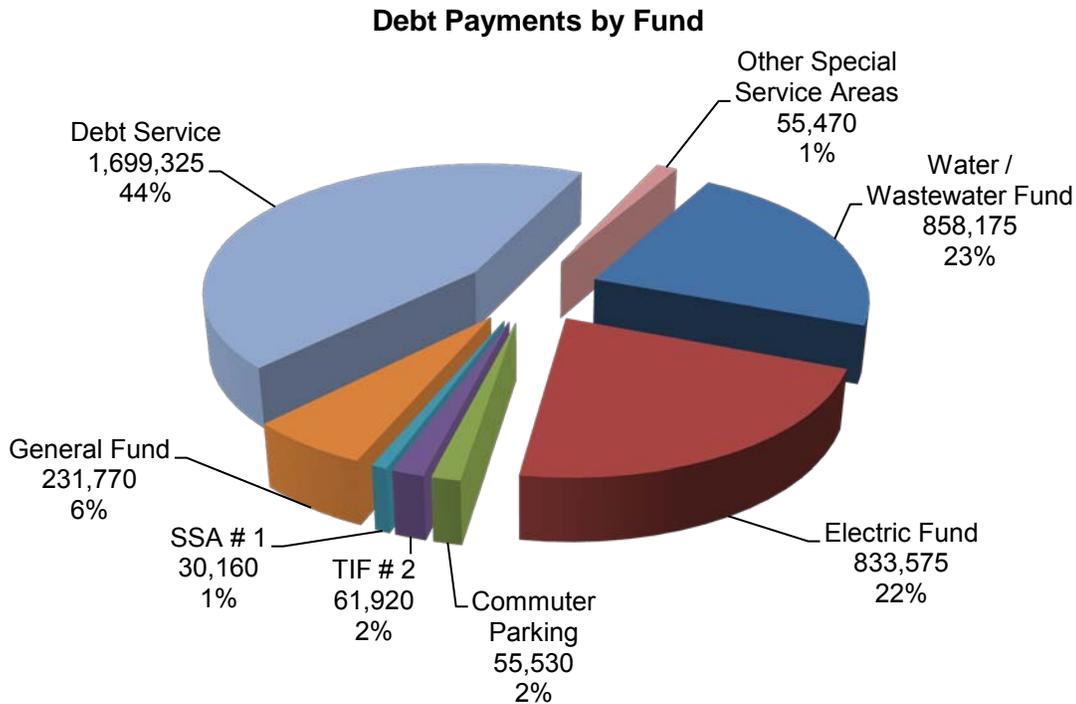
The **Water/Wastewater Capital Fund** totals \$1,160,000 and includes the purchase of a water leak correlator system, the water main extension on North First Street, continuation of the water meter replacement program, and the relocation of the water main, in conjunction with the Illinois Department of Transportation on the Rt. 38/Kautz Road Project.



Miscellaneous Funds: Miscellaneous Budgets expenses include the Cemetery Fund in the amount of \$108,685, Commuter Parking Fund in the amount of \$3,970,685, Debt Service Fund in the amount of \$1,700,975, Dental Group Claims Fund in the amount of \$136,875, Fire Pension Fund in the amount of \$165,000, the Illinois Municipal Retirement Fund in the amount of \$695,505, the Mental Health Board Fund in the amount of \$142,000, the Motor Fuel Tax Fund in the amount of \$750,000, the Prairie Green Preserve Fund in the amount of \$60,000, the Police Pension Fund in the amount of \$948,000, the Refuse Fund in the amount of \$374,380,

various Special Service Area Funds in the amount of \$600,610, Tax Increment Financing District #2 in the amount of \$542,715, the Tree Nursery Fund in the amount of \$30,000, and the Workers' Compensation Fund in the amount of \$144,040.

Debt: The City of Geneva has earned a Aa2 (double A-2) bond rating from Moody's Investor Services. The City's overall debt totals approximately \$70,000,000 for both the General Fund and Enterprise Funds and the City has no current plans to issue additional bonds. The total debt service represents an approximate \$3,200 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2011-2012 Budget includes debt payments totaling approximately \$3,825,925.



Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the quality of life and well-being of our community. The FY 2011-2012 Budget reflects a concerted effort on the part of the City's leadership to work together to meet current service demands, while also preparing for the future. This Budget Document will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor expenditures and revenues to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

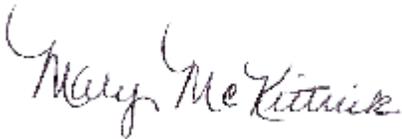
In conclusion, this Budget was a multifaceted and challenging process that developed over a period of six (6) months. I am particularly proud of our Department Heads, including Assistant City Administrator/Administrative Services Director Stephanie Dawkins, Community Development Director Dick Untch, Economic Development Director Ellen Divita, Fire Chief Steve Olson, Police Chief Steve Mexin, and Public Works Director Dan Dinges, for their team

spirit and professionalism in reducing their operational expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Manager Tom Dahl, Executive Assistant Jeanne Fornari, and Administrative Assistant Sherri Weigl who worked diligently to assist with the preparation of the FY 2011-2012 Budget Document.

City Staff would also like to particularly acknowledge and thank the Mayor and City Council for their support and leadership throughout the budget process. The City Council is committed to providing the highest-quality City services to its citizens through the FY 2011-2012 Budget.

Therefore, it is with pride that I submit the Fiscal Year 2011-2012 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary L. McKittrick". The signature is written in dark ink and is positioned to the left of the typed name.

Mary L. McKittrick
City Administrator

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City of Geneva

Strategic Plan for 2017

May 21, 2007

As Amended:

June 6, 2011

December 20, 2010

December 21, 2009

December 1, 2008

December 3, 2007

Strategic Plan for 2017

The Geneva Strategic Plan for 2017 was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse Design Team of Geneva stakeholders.

Prepared for the City of Geneva by
Lynn Montei Associates
Elmhurst, Illinois

City of Geneva

Strategic Plan for 2017

Purpose

Purpose or mission is a statement of the fundamental reason the City of Geneva exists. It addresses what we do and why.

The purpose of the City of Geneva is to advance our well-being and quality of life by honoring our heritage and cultivating a dynamic, engaged, diverse and sustainable community.

City of Geneva Guiding Principles

Our guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community.

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.
6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Our Vision for 2017

1. We honor and preserve our community heritage and character.
2. The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.
3. The quality of our participation reflects our strong commitment to the community.
4. Our unity and diversity create community health and wholeness.
5. Community needs and desires are effectively and efficiently balanced with required resources.
6. Open space and environmental awareness are central community values exemplified in our policies and practices.
7. A variety of mobility options provide an efficient transportation system.

Who are City of Geneva stakeholders?

City of Geneva stakeholders are part of these broad categories: residents, retail and other businesses, visitors, property owners, civic, religious, and cultural organizations and institutions, health care entities, governments at all levels, the City of Geneva

elected and appointed officials and staff.

Action Plan

This is an “Action Plan” that will guide the City of Geneva's efforts on an annual basis through 2017. The goals, objectives and tasks that have been completed, delegated to others, considered to be on-going, or eliminated, have been re-located to the end of this document. The goals and objectives immediately following are yet to be completed. “Completed”, “On-going”, “Delegated” and “Eliminated” goals and objectives retain their respective numbering system at the back of this document for ease of reference to the original list.

Vision 1: We honor and preserve our community heritage and character.

Goal 1: Encourage beautification and improvement of public and private property.

Objectives:

1. Determine if financial assistance to property owners through a Residential Façade Improvement Program is necessary. If so, determine type and amount of incentives (grants), define eligibility areas and develop application requirements.
2. Extend beautification efforts to Kautz Rd. /Gateway to City.
3. Create an Annual Landscape Enhancement Award Program, and establish eligibility criteria, program schedule, and committee to review award applications

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Objectives:

5. Evaluate / discuss nomination of the Northwest Additions neighborhood as an historic district or conservation district.
6. Implement a detailed and systematic property maintenance code enforcement program.

Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.

Goal 1: Maintain and enhance the Downtown’s people-friendly environment.

Objectives:

1. Retain existing public services (City Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district.
6. Provide for additional housing opportunities within the downtown district.
 - a. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.

- b. Encourage or otherwise allow for the development of affordable housing within the downtown district.

Goal 2: Maintain and enhance the downtown's eclectic and vital business community.

Objectives:

2. Consider economic incentives to place downtown Geneva in a competitive advantage during site selection.

Goal 4: Maintain a strong economic development posture for downtown Geneva to ensure the district stays competitive with surrounding retail and entertainment districts.

Objectives:

1. Consider appropriate growth areas within and beyond the traditional, central downtown business district, with particular attention to expanding the district west to Anderson Boulevard and east to East Side Drive.
2. Interface East State Street redevelopment plans with current and future business and development planning for the central downtown business district.
3. Evaluate existing and explore potential means for creating new funding measures as incentives to economic development in the City's downtown business district.

Goal 5: Maintain and enhance the downtown's visually attractive physical character.

Objectives:

2. b. Create an incentive program to provide grants or low interest loans for private property landscaping and beautification initiatives.

Goal 6: Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized.

Objectives:

1. Determine present and potential future parking demand and inventory and calculate actual occupancy rates of existing parking assets.
2. Based on determined need and on an area-specific basis, increase the number of parking spaces in downtown Geneva.
 - a. Acquire appropriate control of strategically located property (ies) by fee simple acquisition, lease hold, or licensing for public parking.
 - b. Study cost-effectiveness of constructing a centrally located parking deck to serve the local business community's employees and/or visiting clientele.

- c. Approach the County of Kane to discuss potential additional public parking opportunities in the parking lot behind (west of) the Old Kane County Courthouse, including the possible construction of a parking deck.

Vision 3: The quality of our participation reflects our strong commitment to the community.

Goal 1: Seize opportunities to engage youth and seniors in community matters, events and programs, and cultivate their sense of public stewardship.

Objectives:

3. Work with the School District to incorporate into the curriculum (begin with High School and eventually work to the elementary level) a civics component to include elected officials and practitioners participating in classroom and on-site training.

Goal 2: Elevate the profile of stakeholders who volunteer and serve the City.

Objectives:

1. Publish clear statements of purpose and function of the appointed boards/committees and commissions, and support them in pursuit of their goals and objectives.

Goal 3: Strengthen partnerships between the City and other local government agencies.

Objectives:

1. Initiate the idea of an intergovernmental strategic plan.
 - a. Collaborate on an analysis of potential shared resources.

Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Objectives:

4. Develop a citizens' academy to cultivate awareness of local government functions, ways of participating and understanding of issues.

Vision 4: Our unity and diversity create community health and wholeness.

Goal 1: Evaluate and identify opportunities to create affordable / attainable housing.

Objectives:

1. Establish a citizen-based Housing Commission.
 - a. Define the issue and evaluate the current need for affordable /attainable housing for seniors, families and single persons.

- b. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable / attainable housing.
 - c. Identify available sites that can be developed for affordable/attainable housing.
 - d. Analyze local and state resources to support affordable / attainable housing development.
 - e. Develop a plan and timelines for the creation of affordable / attainable housing.
2. Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.
 3. Evaluate the southeast development area and other areas for the creation of mixed income housing.

Vision 5: Community needs and desires are effectively and efficiently balanced with available resources.

Goal 1: Partner with other jurisdictions to investigate and plan for anticipated public facility needs.

Objectives:

1. Determine opportunities for collaboration and coordination with respect to new and renewed space options.
2. Compile inventory of inter-jurisdictional space needs studies and projections.
3. Initiate a long-range planning effort to optimize timing, funding and location options for anticipated public facility needs.

Goal 2: Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance.

Objectives:

4. Develop a long-range facility plan for the City.
 - a. Acknowledge current City Hall deficiencies and embark on a plan for securing adequate physical space for the conduct of City governance and business.

Goal 3: Maintain and enhance high-quality city services.

Objectives:

1. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices
 - c. Adopt and fund an effective succession planning process.
2. Maintain high-quality public services that serve and protect our residents and businesses

- a. Maintain effective and efficient staffing levels in all departments.
- c. Implement the development of community-supported children's safety programs, such as Children's Safety Village.

Goal 4: Commit to leading edge technology.

Objectives:

- 1. Secure emergency communications by establishing a redundant connection to the present fiber optic line.
- 2. Develop wireless data communication network for public services.
- 3. Optimize technology's effectiveness at delivering public services.

Vision 6: Open space, environmental awareness, and energy efficiency are central community values exemplified in our policies and practices.

Goal 1: Implement prairie/wetland restoration and passive recreation improvements at Prairie Green Preserve.

Objectives:

- 1. Establish a Prairie Green Preserve Citizens Advisory Committee and initiate Prairie Farming as a cost effective method for completing the planting of prairie seed over all planned prairie restoration areas.
- 3. Implement the 2nd phase of recreational trail construction and the 2nd phase of wetland construction

Goal 2: Participate in the planning and improvement of open space/recreational sites.

Objectives:

- 1a. [Collaborate with the County of Kane] Explore a potential role for the Geneva Cultural Arts Commission in a contemplated outdoor performing arts venue at the landfill site.
- 2. Collaborate with the Geneva Park District in the development and maintenance of new park and open space sites.

Goal 3: Expand pedestrian and bicycle accessibility between parks/major open spaces, neighborhoods, business districts and other important destinations in the City.

Objectives:

- 1. Complete engineering, design and construction of the Geneva North Central Trail (from the intersection of Illinois Route 38 and 7th Street to Wheeler Park).

Goal 4: Explore opportunities for increased public access to the Fox River.

Objectives:

1. Expand RiverPark and other open spaces on the Fox River.
2. Extend the Fox River Trail where possible.

Vision 7: A variety of mobility options provide an efficient transportation system.

Goal 1: Improve the Randall Rd. corridor to be more user-friendly.

Objectives:

1. Evaluate alternative access improvements and pedestrian crossings.
 - a. Continue to work with KDOT and Park District to build an underpass at Randall Rd. and UPRR.
2. Evaluate North/South traffic alternatives to Randall Rd.
3. Work with KDOT on long range plans of lane additions to Randall Rd.

Goal 2: Plan and implement transportation improvements.

Objectives:

1. Evaluate and improve intersection (e.g., Fisher Dr. & Keslinger Rd.)
3. Work to encourage rail crossing improvements at Rt. 38.
 - a. Continue to work with IDOT/KDOT/DDOT on raised intersection over the UPRR at Kautz Rd. & IL RT 38.
 - b. Work with developers south of proposed intersection to construct Kautz Rd. extended south to Fabyan Parkway.

Goal 3: Evaluate local public transportation potentials, and make existing public transportation opportunities widely known.

Objectives:

1. Evaluate potential for bus routes on a City wide basis.
2. Investigate use of public transportation between Downtown, Randall Rd. and Kirk Rd. (e.g., shuttle buses).
3. Continue to work with KDOT on Bus Route along Randall Rd. and make it more pedestrian friendly.

Goal 4: Continue to enhance the City's pedestrian and bicycle options.

Objectives:

1. Implement City bike plan and pursue funding opportunities.
 - a. Connect bike paths from west and east to Downtown.
 - b. Optimize opportunities for pedestrian and bicycle options when performing street maintenance (striping, signage, etc.).

2. Enhance the connections of walk ways across State St.
 - b. Evaluate and incorporate walk/bike paths into State St. improvements.

Completed Goals/Objectives

Following are the goals and objectives that have been accomplished since the plan was adopted by the City Council in 2007.

Vision 1: We honor and preserve our community heritage and character.

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Completed Objectives:

7. Develop a prioritized list of historic properties (buildings, sites, etc.) to be nominated for landmark designation.

Goal 3: Expand awareness of Geneva Heritage and Historic Preservation Activities.

Completed Objectives:

1. Conduct the 2nd + 3rd year of the Historic Preservation informational campaign.
2. Complete Geneva Historic District Preservation Design Guidelines.

Goal 4: Adopt and implement policies that ensure historic preservation.

Completed Objectives:

1. Prepare an Historic Preservation Plan.
2. Prepare revisions to the Historic Preservation Ordinance based on the direction set forth in the Historic Preservation Plan.

Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.

Goal 2: Maintain and enhance the downtown's eclectic and vital business community.

Completed Objectives:

4. Memorialize in writing, a Downtown Business Retention Program.

Vision 3: The quality of our participation reflects our strong commitment to the community.

Goal 1: Seize opportunities to engage youth and seniors in community matters, events and programs, and cultivate their sense of public stewardship.

Completed Objectives:

2. Develop activities, events, and programs that appeal to stakeholders of all ages (including youth and seniors) through the Cultural Arts Commission.

Goal 2: Elevate the profile of stakeholders who volunteer and serve the City.

Completed Objectives:

2. Create a recognition and thank you program.

Vision 7: A variety of mobility options provide an efficient transportation system.

Goal 2: Plan and implement transportation improvements.

Completed Objectives:

1. Evaluate and improve intersections (Bricher Rd. + Geneva Commons Dr.; Kirk Rd. + Averill Rd.; Randall Rd. + Keslinger Rd.)

Goal 4: Continue to enhance the City's pedestrian and bicycle options.

Completed Objectives:

2. Enhance the connections of walk ways across State St.
 - a. Continue to improve pedestrian crossings at traffic signals on State St. (e.g. Implement more countdown pedestrian signals)

On-Going Goals/Objectives

Following are the goals and objectives that have been implemented as policies/standards in City operations and/or continue to be considered on an on-going and regular basis.

Vision 1: We honor and preserve our community heritage and character.

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Ongoing Objectives:

2. Monitor and work to ensure an acceptable transition between residential and business zoning districts.
4. Monitor new infill housing for compatibility with established neighborhoods.
8. Review four (4) individual landmark nominations.

Goal 3: Expand awareness of Geneva Heritage and Historic Preservation Activities.

Ongoing Objectives:

3. Conduct annual Preservation Month activities (May).

Vision 2: The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.

Goal 1: Maintain and enhance the Downtown's people-friendly environment.

Ongoing Objectives:

2. Encourage businesses to be open later in the evenings and on Sunday, and work toward establishing more consistent hours of business.
3. Enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings.
4. Enhance the festival experience downtown and encourage new events.
5. Encourage retail and restaurant uses in street-level building spaces along West State Street, between First and Fourth Streets.

Goal 2: Maintain and enhance the downtown's eclectic and vital business community.

Ongoing Objectives:

1. Foster diversity of goods and services among the independent business community.
3. Select and target appropriate national, regional and locally-based businesses.

Goal 3: Plan and implement a comprehensive marketing program with the purpose of identifying Geneva's downtown as a second-to-none destination for shoppers, diners and day and overnight visitors.

Ongoing Objectives:

1. Encourage all residents to shop and dine locally.
2. Target media with readers, listeners and viewers with demographic characteristics matching the offerings of Geneva's downtown retailers, restaurants and visitor attractions.
3. Develop marketing plans jointly with hospitality businesses in an effort to increase the downtown's hotel and restaurant trade.
4. Assist the Chamber of Commerce in marketing efforts having district-wide results.

Goal 5: Maintain and enhance the downtown's visually attractive physical character.

Ongoing Objectives:

1. Consider principles of historic preservation when constructing improvements within the public realm and approving development proposals for private properties.
2. Continue beautification efforts.
 - b. Identify and secure sufficient funding in support of the City's Beautification Committee's efforts.
3. Continue to improve East State Street streetscape.
 - a. Construct brick-enhanced sidewalks along East State Street that match those found in the central, historic Downtown Business District.
 - b. Obtain right-of-way or, alternatively, sufficient easement area to allow for landscaped parkway areas between roadway curb and sidewalk.
 - c. Construct on public properties and require private land development projects to provide landscaping improvements on public property and other land fronting East State Street.

Vision 3: The quality of our participation reflects our strong commitment to the community.

Goal 1: Seize opportunities to engage youth and seniors in community matters, events and programs, and cultivate their sense of public stewardship.

Ongoing Objectives:

1. Support and cultivate existing intergovernmental programs, such as the Student Government Program, to support and enhance its purpose.

Goal 2: Elevate the profile of stakeholders who volunteer and serve the City.

Ongoing Objectives:

3. Support local non-profit organizations and congregations in their efforts to help the citizens of Geneva.

Goal 3: Strengthen partnerships between the City and other local government agencies.

Ongoing Objectives:

1. Initiate the idea of an intergovernmental strategic plan.
 - b. Partner on mutually beneficial programs, such as strategic information sharing and employee program collaboration, where possible.

Goal 4: Own and use the strategic plan in annual goal setting workshops.

Ongoing Objectives:

1. Engage citizens in the annual process.
2. Update the plan on an annual basis, utilizing a two-year action plan for the short term strategy and forecasting a ten-year plan for long-range, multi-year planning strategies.
3. Publicize the updated plan on an annual basis, and amend the plan as needed to meet community-wide goals and objectives.

Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Ongoing Objectives:

1. Utilize publications and communication formats, including a more user-friendly, informative and timely web site, to share information, inspire innovation and market events.
2. Encourage increased stakeholder interaction with City officials by developing events such as City Hall open houses, outreach or other similar programs.
3. Create a database of stakeholders willing to volunteer their time and talents for City projects and/or policy development.

Vision 4: Our unity and diversity create community health and wholeness.

Goal 1: Evaluate and identify opportunities to create affordable / attainable housing.

Ongoing Objectives:

4. Monitor teardown / infill activity in maintaining existing affordable housing.

Goal 2: Nurture the sense of community for all residents in Geneva.

Ongoing Objectives:

1. Continue to maintain / enhance code enforcement at a high level in all City neighborhoods.
2. Break down geographic barriers, i.e. Randall Road, Fox River, Kirk Road, by implementing pedestrian / bikeway connections throughout Geneva.
3. Develop / redevelop commercial areas in all sections of Geneva to a high standard.
4. Adopt policies or programs that encourage diversity of age, income, race, and ethnicity, e.g., Student Government, International Cultural Exchange, Cultural Arts Commission.
5. Encourage a unified approach in all aspects of service delivery by coordinating efforts with all local governmental bodies.

Vision 5: Community needs and desires are effectively and efficiently balanced with available resources.

Goal 2: Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance.

Ongoing Objectives:

1. Provide a positive return on investment for public infrastructure outlays and capital expenditures.
2. Maintain cost effective and efficient delivery of city services.
3. Leverage local resources to obtain federal and state grant funding wherever feasible.

Goal 3: Maintain and enhance high-quality city services.

Ongoing Objectives:

1. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.
 - a. Maintain competitive compensation and benefit systems.
 - b. Maintain an effective performance award compensation system.
2. Maintain high-quality public services that serve and protect our residents and businesses.
 - b. Maintain/initiate accreditation/benchmarking processes in all departments.

Goal 4: Commit to leading edge technology.

Ongoing Objectives:

4. Continue web site improvement and user-friendliness.

Vision 6: Open space, environmental awareness, and energy efficiency are central community values exemplified in our policies and practices.

Goal 1: Implement prairie/wetland restoration and passive recreation improvements at Prairie Green Preserve.

Ongoing Objectives:

2. Prepare a Prairie Management Plan, and conduct annual prairie stewardship (maintenance and care) activities and prairie seeding using prairie farm principles.
3. ...pursue grant funding for continued construction of planned site improvements.

Goal 2: Participate in the planning and improvement of open space/recreational sites.

Ongoing Objectives:

1. Collaborate with the County of Kane in the planning and development of the end uses for the Settler's Hill Landfill site as a multi-purpose regional recreation and open space site.

Goal 3: Expand pedestrian and bicycle accessibility between parks/major open spaces, neighborhoods, business districts and other important destinations in the City.

Ongoing Objectives:

1. Utilize the Bicycle/Pedestrian Citizens Committee to guide bike route planning, grantsmanship and project implementation.
3. Implement (annually) high priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

Goal 5: Pursue the ideal of creating a healthy public environment.

Ongoing Objectives:

1. Investigate City sustainability policies and practices.
 - a. Improve the quality of air, land and water in the City.
2. Explore public policies and practices with respect to environmental sustainability.
 - a. Adopt policies consistent with Greenest Region Compact adopted by City Council in August 2007 where feasible.

Vision 7: A variety of mobility options provide an efficient transportation system.

Goal 1: Improve the Randall Rd. corridor to be more user-friendly.

Ongoing Objectives:

1. Evaluate alternative access improvements and pedestrian crossings.
 - b. Pursue enhanced pedestrian crossings at signalized intersections.

Goal 2: Plan and implement transportation improvements.

Ongoing Objectives:

2. Optimize parking and parking signage to ease congestion (see Vision 2, Goal 6).
4. Improve handicap access with emphasis on pedestrian environments.

Goal 4: Continue to enhance the City's pedestrian and bicycle options.

Ongoing Objectives:

1. Implement City bike plan and pursue funding opportunities.

Goal 5: Maintain and enhance transportation planning efforts.

Ongoing Objectives:

1. Evaluate traffic impact of new developments.
 - a. Require traffic studies to evaluate impacts.
 - b. Encourage pedestrian/bicycle friendly developments.
2. Develop traffic plan; confer w/ County & State.
 - a. Continue to work with KDOT on long range 2040 traffic plan and CRIP priority.
 - b. Pursue maintenance plan with IDOT for State routes.

Delegated Goals/Objectives

These are the goals and objectives that were delegated to others to complete.

Vision 1: We honor and preserve our community heritage and character.

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Delegated Objectives:

1. (...include preparation of a feasibility study of a Geneva Cultural Arts Center). *(This goal was delegated by the City Council to the Cultural Arts Commission at the 2009 Strategic Planning Workshop)*

Eliminated Goals/Objectives

These are the goals and objectives that were eliminated from the Strategic Plan by the City Council.

Vision 1: We honor and preserve our community heritage and character.

Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes

Eliminated Objectives:

3. Consider nomination of the South Geneva Historic District as an historic district or conservation district. *(This objective was eliminated by vote of the City Council on June 6, 2011)*

Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position, and the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials, and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards, and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt, and budget.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable state and federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 2, 2009:

General Policies

- 1. *Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
- 2. *Investments:*** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification, and yield.
- 3. *Citizen Participation:*** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Financial Policies and Provisions

Budgetary Policies

1. **Fund Balance:** The City will strive to maintain an available fund balance of at least 90 days of operating expenditures for the General Fund, the Electric Fund, and the Water/Wastewater Fund in order to meet seasonal cash flow shortfalls and funding emergencies.
2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
3. **Capital Assets:** The City will provide for the adequate maintenance of capital assets.
4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the revenues.

TIF Allocation Policy

1. **Allocation of TIF Funds:** Tax Increment Finance District funds are to be used for community and economic development purposes as one of the City's public financing methods.
2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director and the Business Development Specialist.

Financial Policies and Provisions

- 3. Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30% of the total designated TIF funds.

Investment Policies

- 1. Investment Return:** It is the policy of the City of Geneva to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.
- 2. Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
- 3. Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
- 4. Authorized Financial Dealers and Institutions:** The Finance Manager will maintain a list of financial institutions authorized in advance by the Mayor and the City Council to provide investment services.
- 5. Authorized and Suitable Investments:** Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:
 - U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
 - Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities;

Financial Policies and Provisions

- Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation;
 - Investments shall be made that reflect the cash flow needs of the fund type being invested.
6. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva.
7. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.
8. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in, and length of maturity.
9. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than one (1) year from the date of purchase.
10. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
11. **Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
- Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers

Financial Policies and Provisions

- 12. Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.
- 13. Reporting:** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below 15 years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Planning and Goal Setting

The City of Geneva adopted a ten (10) year strategic plan document in 2007. The Geneva Strategic Plan for 2017 was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse design team of Geneva stakeholders. City of Geneva stakeholders are part of these broad categories: residents, retail and other businesses, visitors, property owners, civic, religious, and cultural organizations and institutions, health care entities, governments at all levels, the City of Geneva elected and appointed officials and staff.

Through the Strategic Plan for 2017 guiding principles were established. The guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community. These guiding principles are:

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.

Financial Policies and Provisions

6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Additionally, the Strategic Plan sets out our vision for 2017:

1. We honor and preserve our community heritage and character.
2. The unique character and vibrancy of our Downtown Business District places it among the most desirable destinations.
3. The quality of our participation reflects our strong commitment to the community.
4. Our unity and diversity create community health and wholeness.
5. Community needs and desires are effectively and efficiently balanced with required resources.
6. Open space and environmental awareness are central community values exemplified in our policies and practices.

The City Council meets annually in November for a strategic planning workshop. In November 2010, the City Council revisited the visions, goals, and objectives established in the Strategic Plan for 2017 document to determine if any additions, reprioritizations or other changes were needed, and to set priorities for the upcoming fiscal year. The members of the City Council revisited the plan again in December 2010. Strategic planning is an important and dynamic process which the Council and city staff continue to implement and improve upon. The top four priorities listed below reflect the issues deemed to be of greatest concern to the Council as of the December 2010 review. The Council did not rank the current priorities, therefore, each should be considered to carry equal weight. Though strategies are not listed for each priority, identification of Council's top goals provides direction for city staff in preparing department budgets and in utilizing city resources.

1. Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods.
2. Enhance the pedestrian-friendly, physical environment of the downtown through increased street and property lighting, improved way-finding signage and further calming traffic at street crossings.
3. Establish a citizen-based housing commission.
4. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator, Assistant City Administrator, and Finance Manager conducted over three (3) dozen budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Financial Policies and Provisions

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only forty (40) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. The City began the process in 2010-2011 in creating a downtown/station area master plan that will describe the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the middle of December. All departments shall submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager and Assistant City Administrator, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

The City Administrator formulates a recommended budget and submits it to the Council for consideration in March. The Council meets as a Committee of the Whole to consider and discuss the budget. The Council may invite officials or Departments to present additional information or justifications concerning their requests.

After review by the Council and action to set a public hearing date, copies of the proposed budget are made available on the City's website, at City Hall, and at the Geneva Public Library for viewing. A public hearing notice is also published in the local newspaper. The public hearing is scheduled at least 20 days after publication of the notice, but not less than 10 days, in accordance with state statutes. The Council holds a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget must be adopted on or before May 1.

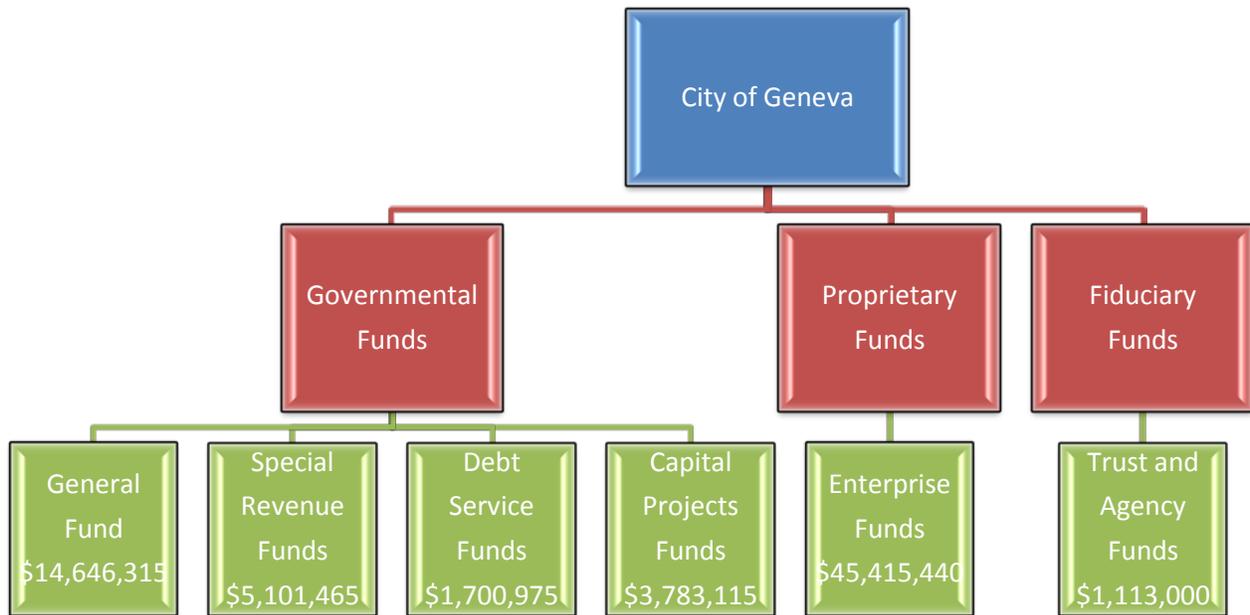
Financial Policies and Provisions

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a two-thirds (2/3) vote.

Budget Development Schedule

DATE	RESPONSIBILITY	ITEM DESCRIPTION
November 4, 2010	City Council, City Administrator, Department Heads	Strategic Planning Workshop
December 20, 2010	City Council	Vote on prioritized list of goals and objectives from the Strategic Plan workshop.
Weeks of January 17 & January 24, 2011	City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft operating budget issues.
Weeks of January 31 & February 7, 2011	City Administrator, Assistant City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft capital and special project budget issues and dept. goals and objectives.
February 11, 2011	City Administrator, Finance Manager	Department Heads submit draft budgets; operating, and special/capital projects to City Administrator for review.
February 18, 2011	City Administrator, Department Heads	Final miscellaneous budgets submitted to City Administrator by Department Heads.
March 7, 2011	City Council, City Administrator, Department Heads	Committee of the Whole (COW) meetings to discuss and recommend for setting public hearing for miscellaneous budgets.
March 10, 2011	City Administrator, Department Heads	Final budgets submitted to City Administrator.
March 14, 2011	City Council, City Administrator, Department Heads	COW meeting to discuss and recommend setting public hearing for General Fund, Electric, and Water/Wastewater Budgets.
March 21, 2011 & March 28, 2011	City Council	Optional Committee of the Whole meetings if necessary.
April 4, 2011	City Administrator	Publish Budget Notice; draft budgets available for public viewing on City website, at City Hall and at the Public Library.
April 18, 2011	City Council	Formal public hearing and adoption of budget by resolution.

Financial Structure



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which should be included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia, and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues, and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types are used by the City.

Fund Structure

The City has three types of funds: Governmental funds, Proprietary funds, and Fiduciary funds.

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Financial Structure

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Tree Nursery
 - Group Dental Insurance
 - Insurance Loss
 - SSA – Miscellaneous
 - SSA #1
 - SSA #16
 - Motor Fuel Tax
 - Cultural Arts Commission
 - SPAC
 - Beautification
 - Tourism
 - Tri-Com
 - Mental Health
 - IMRF
- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - TIF #2

Proprietary funds are for those services for which the City charges customers a fee. There are two types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such as those of the electric, water and sewer utilities and refuse function. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

Financial Structure

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise Funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with “generally accepted accounting principles” (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due.

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting.

The Annual Financial Report (AFR) shows the status of the City’s finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City’s budget is prepared on the modified accrual basis and assumes that prior year’s ending cash balances will be fully utilized to balance the budget.

Financial Structure

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls. Illinois statutes require that budgeted ending fund balances be zero. However, revenue estimates are conservative and the City does not expect to expend budgeted reserves. Therefore, the City expects to finish the budget year with a fund balance.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental and proprietary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of Geneva's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation. Additionally, the City will strive to keep the average maturity of all debt at or below fifteen (15) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" and the Electric Fund has received a credit rating of "A1" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-11)	Principal Payments FY 2011-12
2006B Bonds	12-15-2021	4,905,000	4,880,000	5,000
2006C Bonds	02-01-2013	840,000	350,000	170,000
2005 Bonds	02-01-2030	5,000,000	5,000,000	0
2002 Bonds	12-15-2014	1,500,000	950,000	250,000

Debt Service

2002A Bonds	06-15-2012	1,525,000	360,000	175,000
1999 Bonds	03-01-2019	4,290,000	3,760,000	560,000
2007 Bonds	02-01-2021	2,450,000	2,205,000	40,000
2008A Refunding Bonds	03-01-2018	4,580,000	4,360,000	255,000
Total General Obligation Bonds			21,865,000	1,455,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-11)	Principal Payments FY 2011-12
2001 Ad Valorem Special Service Area #1 Bonds	08-01-2016	400,000	280,000	16,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-11)	Principal Payments FY 2011-12
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	1,520,000	75,000
Electric Light Fund – 2003 Series	05-01-2021	18,735,000	13,345,000	750,000
Electric Light Fund – 2000 Series	02-01-2012	2,750,000	435,000	435,000
2006D Bonds	02-01-2015	1,515,000	1,470,000	10,000
Total Revenue Bonds			16,770,000	1,270,000

Tax Increment Financing Bonds – The City issues bonds where a tax increment financing district is established and sales tax revenue generated in that district is used to pay the debt. Tax increment financing bonds currently outstanding are as follows:

Debt Service

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-11)	Principal Payments FY FY 2011-12
2006 Series	11-01-2016	450,000	319,316	47,539
1997 Series B	06-30-2012	750,000	100,000	50,000
Total Tax Increment Financing			419,316	97,539

Notes Payable – Notes payable represents obligations to banks or other creditors based on formal written agreements. Notes payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04-30-11)	Principal Payments FY FY 2011-12
EPA Wastewater	08-01-2020	5,400,000	2,920,853	274,506
EPA Waste #2	06-01-2023	5,500,000	3,831,938	263,578
EPA 2006A	12-09-2026	3,187,768	2,715,940	142,088
EPA 2006B	07-01-2027	9,931,439	8,530,556	423,492
EPA 2007	12-03-2027	8,617,559	7,731,618	370,074
Cap Equip 2006	02-01-2012	73,942	16,059	16,059
Cap Equip 2008	03-2015	145,000	83,046	20,780
Cap Equip 2009	01-15-2019	250,000	207,427	22,556
Total Notes Payable			26,037,437	1,533,133

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its equalized assessed value.

Legal Debt Margin

2010 Equalized Assessed Valuation	1,041,399,720
Statutory Debt Limitation (8.625% of EAV)	89,820,725

General Obligation Debt:

Series 1999	3,760,000
Series 2000 (1)	435,000
Series 2002	950,000
Series 2005 (1)	5,000,000
Series 2006B	4,880,000
Series 2006C (1)	350,000
Series 2006D (1)	1,470,000

Debt Service

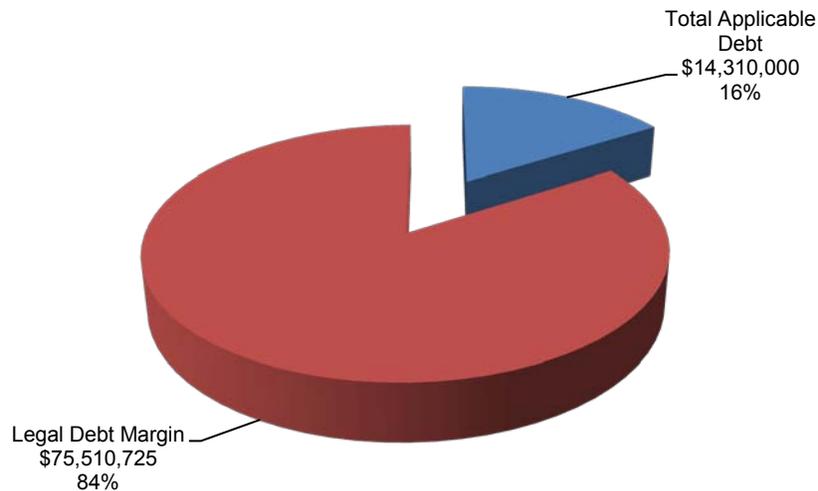
Series 2007 (1)	2,205,000
Series 2008A	4,360,000
Less: Alternate Revenue Bonds (1)	<u>(9,460,000)</u>
Total Bonds	13,950,000

Other Debt:	
Installment Contract Certificates	0
Series 2002A Debt Certificates	<u>360,000</u>
Total Other Debt	360,000

Total Applicable Debt	<u>14,310,000</u>
Legal Debt Margin	75,510,725

Notes: (1) The Series 2000 Bonds, the Series 2005 Bonds, the Series 2006C Bonds, the Series 2006D Bonds and the Series 2007 Bonds are general obligation alternate revenue bonds under Illinois Statutes and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.

Legal Debt Margin



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2012	4,303,353	2,525,728	6,829,081
2013	4,536,773	3,888,017	8,424,790
2014	4,542,286	2,056,018	6,598,304

Debt Service

2015	4,618,802	1,876,954	6,495,756
2016	4,746,365	1,699,263	6,445,628
2017 – 2021	26,426,081	5,304,107	31,730,188
2022 – 2026	10,964,387	1,649,691	12,614,078
2027 – 2030	4,830,943	301,041	5,131,984

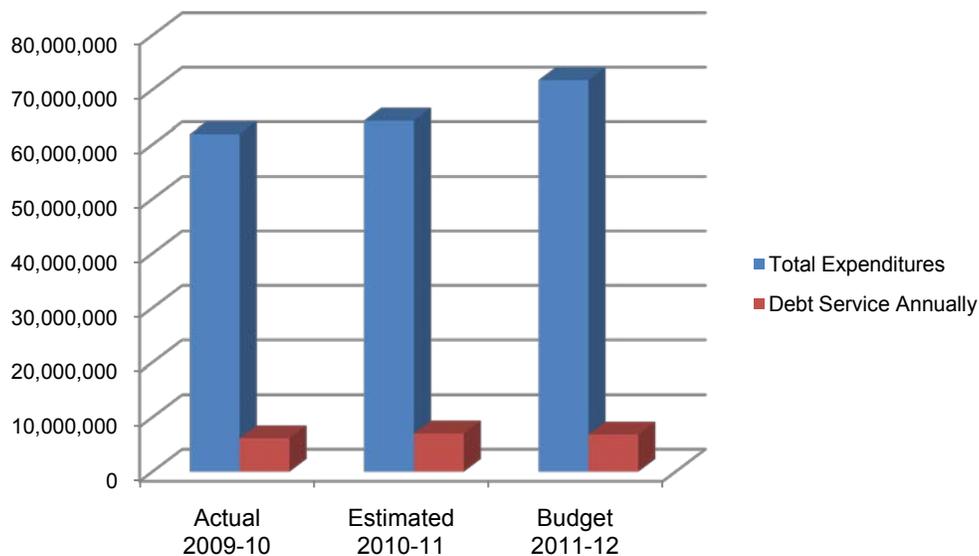
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total city expenditures:

Debt Service as a Percentage of Total Expenditures

	Actual 2009-10	Estimated 2010-11	Budget 2011-12
Total Expenditures	61,883,049	64,329,713	71,760,310
Debt Service Annually	6,116,951	7,024,082	6,829,081
Debt Service as a Percentage of Total Expenditures	9.9%	10.9%	9.5%

Debt Service Compared to Total Expenditures



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax increase, no contributions from operating funds, and only minor growth in sales tax revenues.

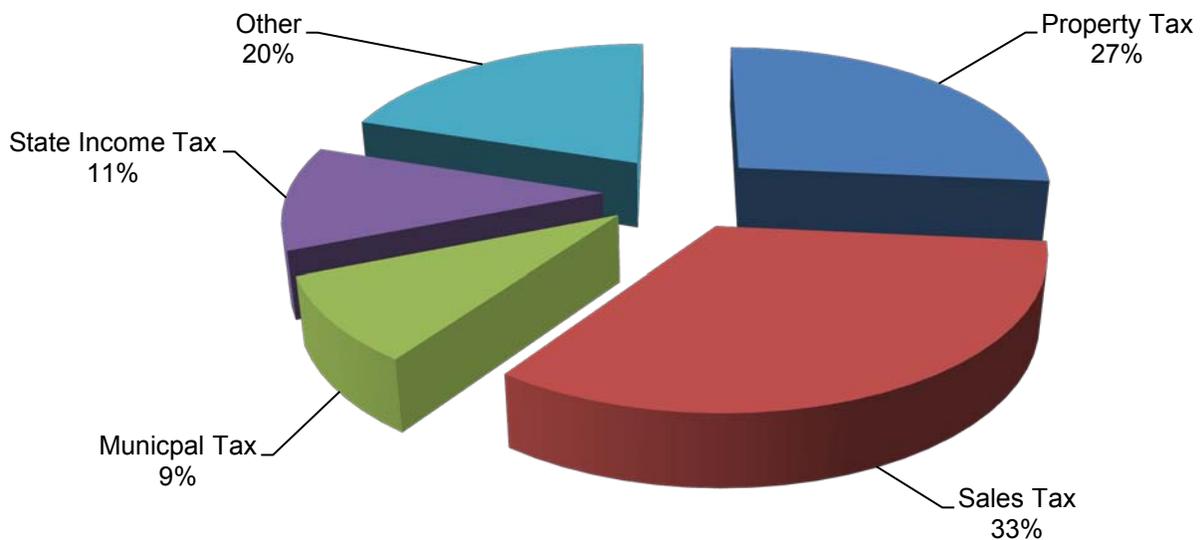
Revenue Sources

Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant in that they collectively represent 80.1% of the City's budgeted revenues in the General Fund for FY 2011-12. Each major source of revenue is described on the following pages. Revenues in the 2011-12 budget total \$14,764,920. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund		
Major Revenue Source	Budgeted 2011-12 Revenue	Percent of Total Current Revenues
<i>Property Tax</i>	\$3,911,080	27%
<i>Sales Tax</i>	\$4,912,750	33%
<i>Municipal Tax</i>	\$1,350,000	9%
<i>State Income Tax</i>	\$1,650,000	11%
<i>Subtotal Major Revenue Sources</i>	\$11,823,830	80%
Other Revenues	\$2,941,090	20%
Total Current Revenues	\$14,764,920	100%

Major Revenue Sources - General Fund

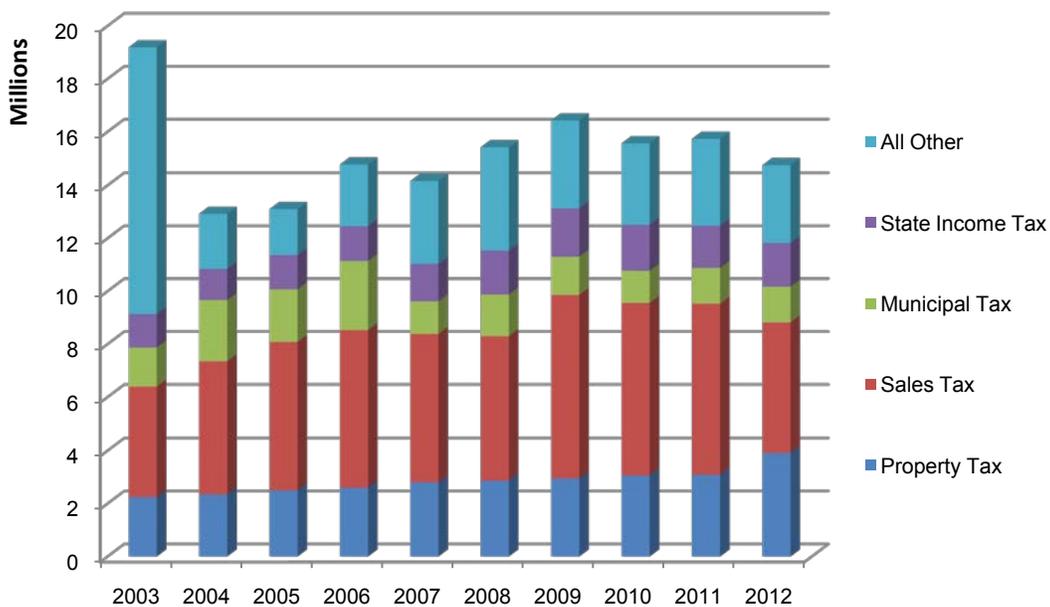


Revenue Sources

Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Municipal Tax	State Income Tax	All Other	Total Revenues
2003	2,245,800	4,151,753	1,473,923	1,271,692	10,051,018	19,194,186
2004	2,350,164	5,000,243	2,316,224	1,177,232	2,083,594	12,927,457
2005	2,502,681	5,581,022	1,995,201	1,290,663	1,735,285	13,104,852
2006	2,599,861	5,932,301	2,614,766	1,311,294	2,333,397	14,791,619
2007	2,798,315	5,589,129	1,233,014	1,415,434	3,132,098	14,167,990
2008	2,864,060	5,437,232	1,577,774	1,659,834	3,879,114	15,418,014
2009	2,950,241	6,910,555	1,445,662	1,827,127	3,297,475	16,431,060
2010	3,062,871	6,496,537	1,217,049	1,739,460	3,049,207	15,565,124
2011 Proj	3,089,000	6,440,000	1,350,000	1,600,000	3,256,068	15,735,068
2012 Bud	3,911,080	4,912,750	1,350,000	1,650,000	2,941,090	14,764,920

Major Revenue Sources - Last Ten Fiscal Years



Ad Valorem Property Tax

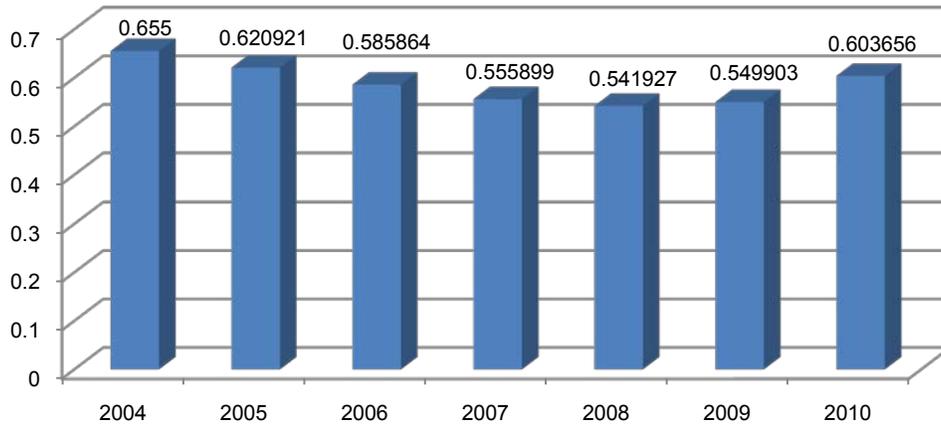
Budgeted 2011-12 ad valorem property taxes total \$3,911,080 or 27% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the estimated assessed valuation used in the calculation of property taxes necessary to fund the budget.

Total assessed valuation in Geneva had grown steadily during the early to mid 2000's. However, the 2010 assessed valuation of \$1,041,399,720 shows a decline of 4.3% over 2009, continuing a trend of decreasing EAV.

Revenue Sources

The 2011-12 budget will require an effective property tax rate of 0.603656 an increase of 0.053753 from the 2010-11 level. The 2010 property taxes are collected in 2011 and provide funding for the 2011-12 budget.

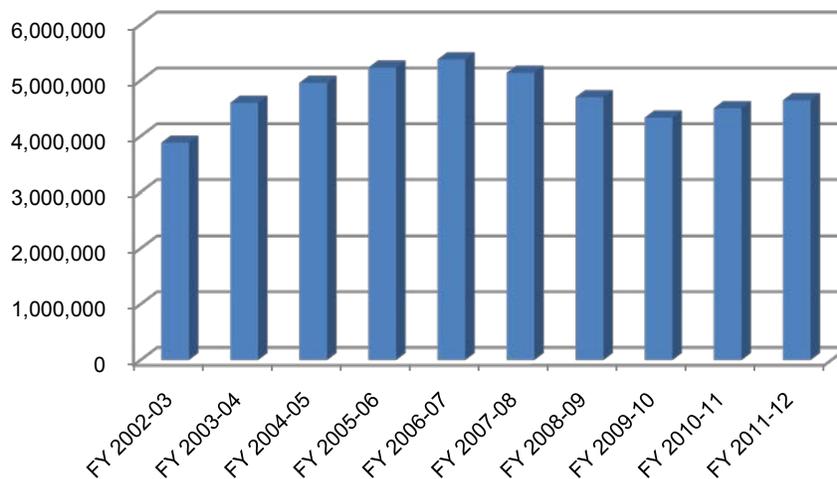
Tax Levy Rate - Last Five Years



Sales Tax

The largest source of revenue for the City's General Fund is from local sales taxes. Retail sales tax of 7.5% is collected by the State. The City receives 1.5% of the revenues collected. Of the total sales tax revenue received 1% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to increase 1% from the prior year budget. This figure represents approximately 33% of the total revenue in the General Fund.

City Sales Tax Revenue



Revenue Sources

Municipal Tax

The City collects a municipal tax on gas, electric, and water utilities. These funds are equally distributed between the General Fund operating and capital budgets. The Budget projects \$1,350,000 in Municipal Tax for FY 2011-2012. Revenue received for these taxes depends largely upon changes in the cost of natural gas, changes in population, and/or whether the area experiences extreme temperatures.

State Income tax

The City currently receives state income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. However there has been recent discussion regarding the possibility of reducing the amount distributed to municipalities. State Income Tax is expected to increase slightly (3.125%) from current year estimates due to signs that the economic recovery is putting more people back to work in the State of Illinois. There are concerns that the State could still reduce the distribution or not pay the City for amounts they are holding, the budget was prepared based upon some encouraging signs from Springfield.

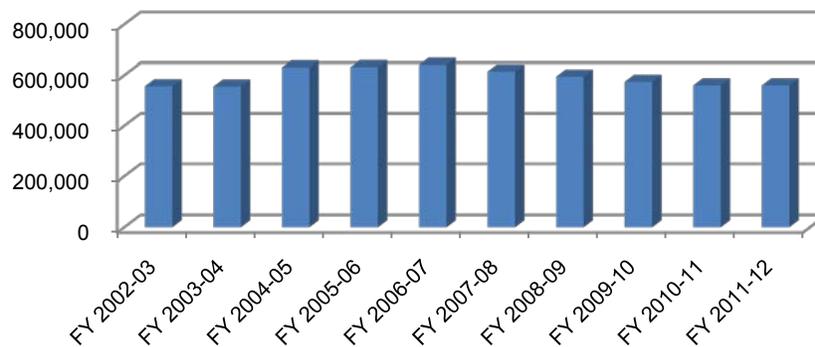
Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

The 2011-12 budget estimates \$560,000 in MFT funds. The City will use these funds towards a street replacement program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel, and the overall economic environment.

Motor Fuel Tax Revenue



Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and township assessors, and the Illinois Municipal League. Included in trend forecasting are property tax, sales tax, municipal tax, telecommunication tax, and income tax. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

Typical Tax Bill

Market Value of Home: \$350,000

Current Tax Levy: .6037

Assessed Valuation: \$116,655

To determine assessed valuation, multiply Market value by 33.33%:
 $350,000 \times 33.33\% = \$116,655$

Annual Tax Liability for City Services: \$704.25

To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .6037 = 70,424.62$; $70,424.62 \div 100 = \$704.25$

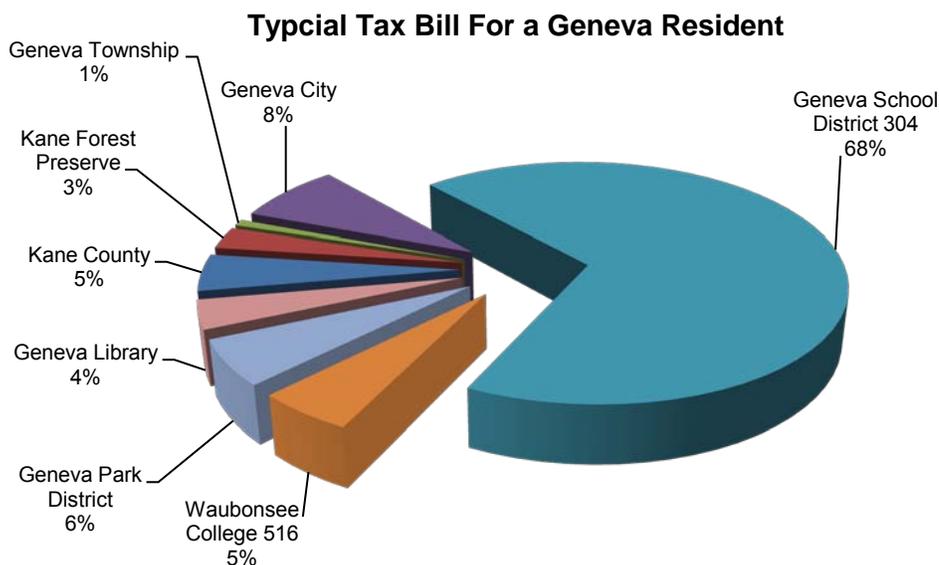
Monthly Expenses for City Services: \$58.69

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $704.25 \div 12 = \$58.69$

City of Geneva property owners pay property taxes which generate revenue used to operate the City (including fire and police departments), schools, parks, libraries, and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5% of the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 8%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.



CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2012

Fund	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources					
General	\$ 17,135,577	\$ 15,565,124	\$ 16,181,375	\$ 15,735,068	\$ 14,764,920
Special Revenue Funds					
Tree Nursery Fund	3,314	2,316	1,800	900	30,000
Group Dental Insurance	125,114	140,126	124,175	124,186	136,825
Insurance Loss	338,940	317,683	221,500	221,500	240,300
SSA - Miscellaneous	84,438	92,998	88,800	88,000	143,890
SSA #1	212,507	212,268	336,905	320,855	343,660
SSA #16	128,396	127,957	137,500	137,000	137,150
Motor Fuel Tax	598,568	575,038	561,500	655,509	750,000
Cultural Arts Commission	-	-	-	-	54,250
SPAC	-	-	-	-	20,000
Beautification	-	-	-	-	14,500
Tourism	-	-	-	-	193,550
Tri-Com	2,759,922	2,643,698	2,186,685	2,130,309	2,286,725
Mental Health	189,491	192,958	155,500	155,363	153,295
IMRF	573,129	717,465	722,975	696,700	512,725
	<u>5,013,819</u>	<u>5,022,507</u>	<u>4,537,340</u>	<u>4,530,322</u>	<u>5,016,870</u>
Debt Service Funds					
Debt Service	6,432,959	1,695,925	1,642,000	1,638,000	1,711,655
	<u>6,432,959</u>	<u>1,695,925</u>	<u>1,642,000</u>	<u>1,638,000</u>	<u>1,711,655</u>
Capital Projects Funds					
General Capital Projects	-	-	-	-	1,078,400
Infrastructure Capital Projects	-	-	-	-	2,102,000
Prairie Green	209,846	91,545	130,500	82,940	135,500
TIF #2	255,910	301,363	300,000	367,500	542,715
	<u>465,756</u>	<u>392,908</u>	<u>430,500</u>	<u>450,440</u>	<u>3,858,615</u>
Enterprise Funds					
Electric	33,087,165	29,681,804	31,617,680	30,579,800	32,672,800
Water/Wastewater	6,631,924	6,480,222	7,196,795	6,877,565	7,155,785
Refuse	321,561	368,329	365,500	373,500	371,500
Cemetery	91,380	107,632	101,675	91,810	108,685
Commuter Parking	921,699	412,591	463,000	450,440	3,861,440
	<u>41,053,729</u>	<u>37,050,578</u>	<u>39,744,650</u>	<u>38,373,115</u>	<u>44,170,210</u>
Trust and Agency Funds					
Police Pension	(624,776)	2,200,331	1,108,720	1,046,886	1,175,470
Fire Pension	(103,039)	1,338,145	652,810	553,432	611,820
	<u>(727,815)</u>	<u>3,538,476</u>	<u>1,761,530</u>	<u>1,600,318</u>	<u>1,787,290</u>
Total Revenues	<u>\$ 69,374,025</u>	<u>\$ 63,265,518</u>	<u>\$ 64,297,395</u>	<u>\$ 62,327,263</u>	<u>\$ 71,309,560</u>

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2012

Fund	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses					
General	\$ 18,346,380	\$ 14,336,326	\$ 16,318,278	\$ 15,797,277	\$ 14,646,315
Special Revenue Funds					
Tree Nursery Fund	2,350	1,550	1,550	-	30,000
Group Dental Insurance	129,397	134,412	124,175	124,175	136,825
Insurance Loss	227,715	115,181	176,300	171,375	177,500
SSA - Miscellaneous	88,631	82,733	79,070	79,378	144,040
SSA #1	209,909	320,709	336,905	344,804	330,270
SSA #16	107,743	117,104	126,800	117,311	126,300
Motor Fuel Tax	622,763	574,478	560,000	500,000	750,000
Cultural Arts Commission	-	-	-	-	54,250
SPAC	-	-	-	-	20,000
Beautification	-	-	-	-	14,500
Tourism	-	-	-	-	193,550
Tri-Com	2,122,483	3,174,914	2,188,685	2,118,872	2,286,725
Mental Health	151,780	142,153	141,500	141,500	142,000
IMRF	509,756	478,459	698,700	588,748	695,505
	<u>4,172,527</u>	<u>5,141,693</u>	<u>4,433,685</u>	<u>4,186,163</u>	<u>5,101,465</u>
Debt Service Funds					
Debt Service	6,365,764	1,704,068	1,635,000	1,636,579	1,700,975
	<u>6,365,764</u>	<u>1,704,068</u>	<u>1,635,000</u>	<u>1,636,579</u>	<u>1,700,975</u>
Capital Projects Funds					
General Capital Projects	-	-	-	-	1,078,400
Infrastructure Capital Projects	-	-	-	-	2,102,000
Prairie Green	390,474	175,732	115,500	124,410	60,000
TIF #2	181,791	172,461	294,730	201,611	542,715
	<u>572,265</u>	<u>348,193</u>	<u>410,230</u>	<u>326,021</u>	<u>3,783,115</u>
Enterprise Funds					
Electric	33,036,621	30,978,237	33,455,849	32,510,242	32,448,310
Water/Wastewater	7,342,549	7,532,711	8,489,199	7,838,099	8,513,380
Refuse	292,092	266,755	361,390	357,951	374,880
Cemetery	86,060	81,532	111,675	105,392	108,685
Commuter Parking	644,641	572,934	683,820	574,987	3,970,685
	<u>41,401,963</u>	<u>39,432,169</u>	<u>43,101,933</u>	<u>41,386,671</u>	<u>45,415,940</u>
Trust and Agency Funds					
Police Pension	717,009	824,905	805,400	872,800	948,000
Fire Pension	92,407	95,695	126,000	124,202	165,000
	<u>809,416</u>	<u>920,600</u>	<u>931,400</u>	<u>997,002</u>	<u>1,113,000</u>
Total Expenditures	<u>\$ 71,668,315</u>	<u>\$ 61,883,049</u>	<u>\$ 66,830,526</u>	<u>\$ 64,329,713</u>	<u>\$ 71,760,810</u>

CITY OF GENEVA, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2012

	General	Non Major Funds	Electric Fund	Water/Wastewater Fund	Commuter Parking	Non Major Funds	Pension Trust Funds	Total
Revenues and Other Financing Sources								
Property Taxes	3,911,080	3,203,345	-	-	-	-	-	7,114,425
Utility Taxes	2,550,000	-	-	-	-	-	-	2,550,000
Sales and Use Tax	4,912,750	2,000,000	-	-	-	-	-	6,912,750
Other Taxes	1,730,000	830,000	-	-	-	-	-	2,560,000
Total Taxes	13,103,830	6,033,345	-	-	-	-	-	19,137,175
Licenses and Permits	331,200	-	-	-	-	-	-	331,200
Charges for Services	319,000	-	32,592,800	6,842,670	360,840	438,000	-	40,553,310
Fines and Forfeits	456,500	-	-	-	-	-	-	456,500
Investment Income	5,000	11,455	30,000	5,000	600	1,500	600,000	653,555
Miscellaneous	308,800	2,268,925	50,000	308,115	3,500,000	20,500	-	6,456,340
Interfund Transfers	240,590	947,200	-	-	-	-	-	1,187,790
Other	-	376,800	-	-	-	-	1,187,290	1,564,090
Reappropriation	-	949,415	-	-	-	20,185	-	969,600
Total Revenues	14,764,920	10,587,140	32,672,800	7,155,785	3,861,440	480,185	1,787,290	71,309,560
Expenditures and Other Financing Uses								
Personal Services	10,823,860	2,869,700	3,016,920	2,431,045	102,705	125,580	1,050,000	20,419,810
Operating	2,520,535	1,454,080	26,128,870	4,064,160	294,050	357,985	63,000	34,882,680
Debt Service	231,770	1,847,375	833,575	858,175	55,530	-	-	3,826,425
Transfers	922,200	-	-	-	-	-	-	922,200
Capital Outlay	147,950	4,414,400	2,468,945	1,160,000	3,518,400	-	-	11,709,695
Total Expenditures/Expenses	14,646,315	10,585,555	32,448,310	8,513,380	3,970,685	483,565	1,113,000	71,760,810

CITY OF GENEVA, ILLINOIS
Estimated Change in Fund Balance
Fiscal Year Ending April 30, 2012

Fund	Beginning Fund Balance	2011-2012 Revenues	2011-2012 Expenditures (1)	Ending Fund Balance
General	\$ 2,416,778	\$ 14,764,920	\$ 14,646,315	\$ 2,535,383
Special Revenue Funds				
Tree Nursery Fund	91,972	30,000	30,000	91,972
Group Dental Insurance	6,345	136,825	136,825	6,345
Insurance Loss	525,465	240,300	177,500	588,265
SSA - Miscellaneous	102,907	143,890	144,040	102,757
SSA #1	72,787	343,660	330,270	86,177
SSA #16	53,501	137,150	126,300	64,351
Motor Fuel Tax	338,717	750,000	750,000	338,717
Cultural Arts Commission	25,600	54,250	54,250	25,600
SPAC	8,500	20,000	20,000	8,500
Beautification	31,285	14,500	14,500	31,285
Tourism	-	193,550	193,550	-
Tri-Com	643,476	2,286,725	2,286,725	643,476
Mental Health	93,673	153,295	142,000	104,968
IMRF	58,487	512,725	695,505	(124,293)
	<u>2,052,715</u>	<u>5,016,870</u>	<u>5,101,465</u>	<u>1,968,120</u>
Debt Service Funds				
Debt Service	345,692	1,711,655	1,700,975	356,372
	<u>345,692</u>	<u>1,711,655</u>	<u>1,700,975</u>	<u>356,372</u>
Capital Projects Funds				
General Capital Projects	484,000	1,078,400	1,078,400	484,000
Infrastructure Capital Projects	-	2,102,000	2,102,000	-
Prairie Green	3,863	135,500	60,000	79,363
TIF #2	756,166	542,715	542,715	756,166
	<u>1,244,029</u>	<u>3,858,615</u>	<u>3,783,115</u>	<u>1,319,529</u>
Enterprise Funds				
Electric	4,580,323	32,672,800	29,979,365	7,273,758
Water/Wastewater	1,806,591	7,155,785	7,353,380	1,608,996
Refuse	161,154	371,500	374,380	158,274
Cemetery	8,042	108,685	108,685	8,042
Commuter Parking	121,951	3,861,440	3,970,685	12,706
	<u>6,678,061</u>	<u>44,170,210</u>	<u>41,786,495</u>	<u>9,061,776</u>
Trust and Agency Funds				
Police Pension	13,102,568	1,175,470	948,000	13,330,038
Fire Pension	9,310,397	611,820	165,000	9,757,217
	<u>22,412,965</u>	<u>1,787,290</u>	<u>1,113,000</u>	<u>23,087,255</u>

(1) Less: Capital Outlay in the Electric Fund

Estimated Change in Fund Balance

General Fund

The General Fund fund balance is expected to increase \$118,605 or 4.9% to \$2,535,383 at the end of Fiscal Year 2012. The City Council policy requires a General Fund reserve level of 25% of anticipated expenditures. The estimated April 30, 2012 fund balance will be at 17% of anticipated 2012 expenditures. Due to the uncertainty with the budget of the State of Illinois and the threat of a reduction of our State Income Tax allocation, the City Council has decided to present a budget with a surplus. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The fund balance in the IMRF is expected to drop due to the fact that the property tax levy cannot keep pace with IMRF and FICA expenditures. This fund will be combined into the General Fund in FY 2013.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable. In the future, the fund balance may be used to abate some of the property tax levy reserved for debt.

Capital Project Funds

The fund balance in the Prairie Green fund is expected to increase \$75,500 to \$79,363 at the end of Fiscal Year 2012. There are currently few projects taking place within this open space area, while farm lease revenue (\$85,000) and potential wetland bank sales (\$45,000) contribute to the fund balance.

Enterprise Funds

The Electric Fund is expected to increase \$2,693,435 to \$7,273,758 or 24% of anticipated expenses. This increase is needed to keep the reserve level near 25% in accordance with City Council policy and bond covenants. The Water/Wastewater Fund is expected to decrease \$197,595. The Fund continues to see a decrease in the use of water, mainly due to water conservation efforts by City residents and high precipitation years. The Commuter Parking Fund is expected to decrease due to the limited availability of parking spaces while a third deck is added to the parking garage. The construction will be paid for through a grant from METRA, the commuter rail agency, and commuters will park offsite until it is completed.

Trust and Agency Funds

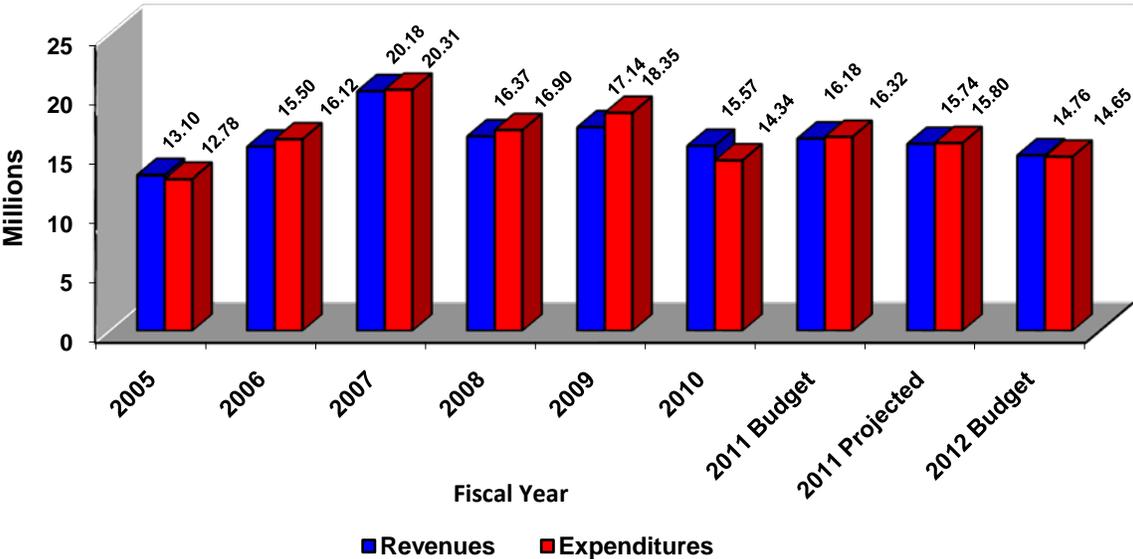
The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the City’s operations, which are not required legally or by sound financial management to be accounted for in another fund. The City’s General Fund is categorized into functional areas as follows:

- Legislative
- City Administrator’s Office
- Administrative Services Department/City Street Lighting, Transfers & Debt
- Community Development Department
- Economic Development Department
- Police Department
- Fire Department
- Engineering & Storm Drainage Division
- Streets & Fleet Maintenance Divisions

General Fund Revenues and Expenditures

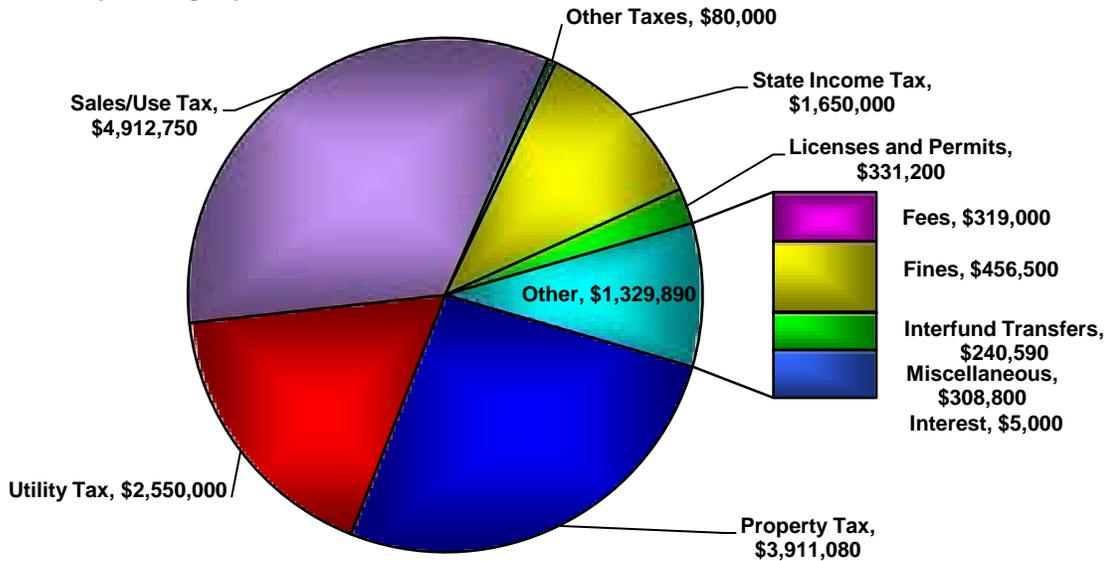


Fiscal Year 2005 – 2010: Actual Revenues and Expenditures

Total General Fund budgeted revenues are down slightly from Fiscal Year 2011. This is primarily due to the creation of the Tourism and Infrastructure Capital Projects Funds which removed their revenue sources from the General Fund. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

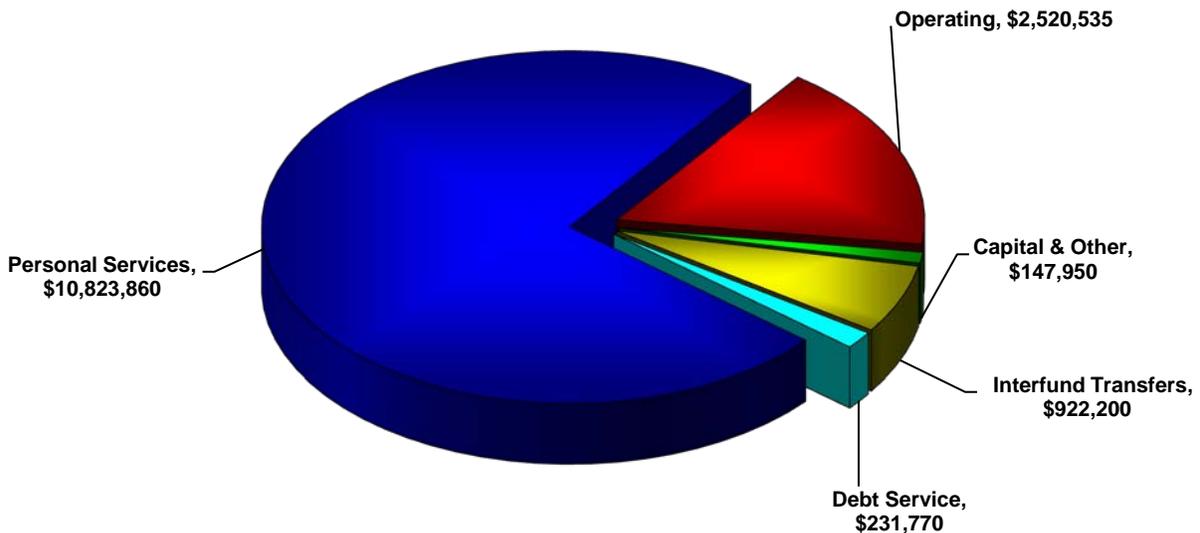
GENERAL FUND Fiscal Year 2012 Budget

Revenues by Category



Sales tax revenue is the largest revenue source in the General Fund due to the large number of commercial businesses in the City and the vibrant historic downtown area.

Expenditures by Category



Personal Services account for 74% of the General Fund budget. Fiscal Year 2012 budgeted Personal Services expenditures increase 14% over the Fiscal Year 2011 budget due to a change in the way pension contributions are accounted for. Overall the General Fund expenditures decrease by \$1,150,962 or 7.3%.

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 2,950,241	\$ 3,062,871	\$ 3,089,000	\$ 3,089,000	\$ 3,911,080
902-000	Personal Prop Replacement	99,796	84,978	80,000	90,570	80,000
904-000	Sales Tax	4,917,076	4,332,269	4,600,000	4,300,000	4,642,750
904-001	Sales Tax - Local Use	308,958	261,791	265,000	270,000	270,000
905-000	Municipal Tax	1,160,510	608,523	700,000	675,000	675,000
905-001	Municipal Tax - Street Program	1,160,511	608,526	700,000	675,000	675,000
906-000	State Income Tax	1,827,127	1,739,460	1,435,000	1,600,000	1,650,000
907-000	Sales Tax Repl Sit	379,017	-	-	-	-
907-001	Non-HR Sales Tax - Capital	1,684,521	1,902,477	2,035,000	1,870,000	-
935-000	Hotel/Motel Tax	83,636	71,831	80,000	80,000	-
955-000	Telecommunications Tax	256,902	967,955	1,200,000	1,200,000	1,200,000
Total Taxes		14,828,295	13,640,681	14,184,000	13,849,570	13,103,830
921-000	Liquor Licenses	112,758	109,425	111,000	120,000	115,000
929-000	Other Licenses	11,463	14,473	12,000	11,000	12,000
931-000	Building Permits	248,990	187,800	184,000	180,000	185,000
932-000	Sign Permits	6,023	5,654	4,000	7,500	5,000
933-000	Fire Permits	16,913	14,955	12,000	14,000	12,000
941-000	Boat Ramp Licenses	295	250	-	210	200
962-000	Overweight Permits	2,240	2,190	-	5,000	2,000
Total Licenses and Permits		398,682	334,747	323,000	337,710	331,200
934-000	Reinspection Fees	2,925	1,060	-	3,000	2,500
977-000	Cable Revenue	48,140	84,366	188,000	190,000	192,000
978-000	Engineering Fees	6,140	38,195	22,500	20,076	22,500
979-000	Stormwater Review Fees	-	-	-	2,000	2,000
984-000	Developer Capital Fee	-	246,134	-	-	-
987-000	Cable Television Fees	236,262	134,989	100,000	100,000	100,000
995-000	Cable Capital Fees	-	2,474	-	-	-
Total Charges for Services		293,467	507,218	310,500	315,076	319,000
946-000	Public Hearing	-	-	2,500	-	-
951-000	Police Court Fines	89,080	71,724	200,000	300,000	300,000
951-001	Police Court Fines - DUI	-	-	-	352	8,000
951-002	Police Court Fines - Other	-	-	-	20,000	20,000
951-003	Police Court Fines - Drug Forfeiture	-	-	-	-	250
951-004	Police Court Fines - Court Sprvsn	-	-	-	-	6,750
952-000	Parking Violations	98,918	71,646	92,000	90,000	90,000
954-000	O-Ticket Fines	16,090	20,821	16,500	16,500	16,500
954-001	Compliance Fines	-	-	-	5,000	5,000
994-000	Alarm Ordinance Fines	17,200	13,575	-	7,100	10,000
Total Fines and Forfeits		221,288	177,766	311,000	438,952	456,500
942-000	Interest on Investments	28,936	6,933	10,000	6,000	5,000
Total Investment Income		28,936	6,933	10,000	6,000	5,000
953-000	Public Safety Training Reimbur	1,884	4,263	7,500	1,200	3,000
956-000	Police Programs	86,010	83,570	40,000	75,000	75,000
957-000	Foreign Fire Insurance	28,357	33,299	30,000	36,970	36,300
958-000	Ameritech Rental	50,079	-	-	13,028	12,000
961-000	State Hwy Maint Reimbur	63,797	66,021	67,000	67,000	67,000
965-000	Application Fees	4,359	4,022	-	3,500	2,500
976-000	Township Fire Tax	63,123	63,103	60,000	67,500	67,500
980-100	Gifts & Donations	-	200	500	500	500
983-000	State Econ Development Grant	131,950	-	-	-	-
986-000	Installment Contract	250,000	-	-	-	-
988-000	Grant Revenue	-	-	157,500	-	-
988-001	DOJ Grant Revenue	-	-	-	-	-

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
988-002	DHS Grant	-	-	-	37,800	-
988-003	RTA Grant - Downtown	-	-	-	18,305	-
988-051	Grant - Il Tobacco Enforcement	-	-	-	2,420	-
988-052	Grant - IDOT Kaneville Rd	-	-	-	7,165	-
999-000	Miscellaneous Income	49,738	16,135	45,000	85,000	45,000
Total Miscellaneous		729,297	270,613	407,500	415,388	308,800
950-000	Transfer from Commuter Parking	127,500	133,900	134,000	134,000	-
997-004	Transfer from Working Cash	10,000	8,000	2,500	2,500	-
997-007	Street Lighting Transfer	221,712	227,266	235,875	235,872	240,590
997-700	Transfer from Street Program	276,400	258,000	263,000	-	-
Total Interfund Transfers		635,612	627,166	635,375	372,372	240,590
Total Revenues and Other Financing Sources		\$ 17,135,577	\$ 15,565,124	\$ 16,181,375	\$ 15,735,068	\$ 14,764,920

Expenditures and Other Financing Uses

101	Wages - Regular	\$ 8,217,636	\$ 7,936,257	\$ 8,056,645	\$ 7,815,449	\$ 7,425,045
102	Wages - Part-Time/Seasonal	110,513	110,508	125,720	106,600	161,120
103	Overtime	-	-	-	-	644,125
104	Stand-By	58,786	59,384	53,860	53,860	54,935
106	Wages - Meeting	2,889	4,531	5,025	4,950	5,125
114	POC Holiday	6,079	299	7,500	5,230	7,500
115	Overnight Duty	288,383	292,288	298,500	296,320	304,590
116	Still Alarms	32,132	34,503	34,180	32,800	34,875
117	Training	16,645	10,263	19,990	10,945	19,990
118	EMS Incentive/Training	21,000	-	21,000	21,000	21,000
180	Car Allowance	-	556	780	780	780
195	Police/Fire Pension	-	-	-	-	737,080
196	Group Insurance	1,074,710	1,126,797	1,220,155	1,143,861	1,407,695
197	IMRF	44,812	51,084	-	-	-
198	FICA	28,980	29,272	-	-	-
Total Personal Services		9,902,565	9,655,742	9,843,355	9,491,795	10,823,860
200	ESDA Stipend	6,813	9,787	10,000	9,780	10,000
200	City Street Lighting	221,712	227,266	235,875	243,733	240,590
201	Legal	70,478	68,233	68,850	68,750	68,350
202	Audit	4,514	5,153	4,000	1,800	2,500
203	Consultants	783	1,000	1,500	-	1,500
203	Engineering	1,000	528	-	-	-
203	Fire Engineering	2,021	1,810	1,000	700	1,000
204	Recording Fees	110	51	150	155	150
205	Conferences & Seminars	6,531	3,852	4,500	4,450	4,950
206	Travel	6,675	3,090	6,275	3,950	5,950
207	Dues & Subscriptions	19,667	19,116	22,685	22,075	25,170
208	Postage	13,862	8,673	13,010	11,640	12,070
209	Printing	18,120	17,007	26,035	20,245	23,030
210	Insurance	371,295	388,009	406,975	402,425	427,360
211	Education/Training	42,887	20,796	36,155	21,943	37,580
212	Public Education	2,100	236	500	200	500
213	Copier Rental	13,692	21,171	17,170	16,850	16,725
214	Copier Supplies	-	74	5,885	6,075	6,125
214	Compliance Cost	1,388	-	-	-	-
214	City Code Updates	4,927	16	10,000	9,855	10,000
215	Miscellaneous Rental	2,409	6,661	8,610	6,499	3,720
215	Postage Machine Rental	2,496	2,379	4,410	4,435	4,420
220	Unemployment Compensation	4,098	-	-	-	-
222	Telephone	65,067	55,130	62,160	56,360	61,690

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
223	Internet Leased Line	9,750	8,310	8,500	8,500	8,500
223	Water and Sewer	630	618	500	419	500
224	Purchased Power	66,890	64,398	75,555	76,106	78,450
230	Stormwater Review	-	3,639	11,370	11,370	11,370
230	Tree Purchase	57,457	20,183	38,635	37,635	38,635
232	Development Contract Labor	3,093	8,089	35,135	20,000	20,000
233	Tree and Stump Removal	20,496	12,695	17,425	18,271	17,425
240	Utility Landscaping	-	-	5,000	5,000	5,000
240	Chamber Support	5,000	-	-	-	-
242	Community Relations	1,087	1,592	2,065	2,065	2,070
250	Buildings & Grounds	61,157	57,114	82,495	77,955	80,385
252	Office Equipment	9,906	11,737	11,335	11,150	6,685
253	M & R Autos & Trucks	76,981	67,291	59,805	63,130	59,805
254	M & R Mobile Equipment	16,415	13,676	16,400	16,400	16,400
255	M & R Portable Equipment	6,211	5,204	6,975	6,280	6,975
256	Photography	50	168	-	-	-
258	M & R Radios	16,974	11,295	5,875	5,150	5,875
259	M & R Heating	290	353	600	-	-
264	M & R Tools	1,273	780	800	675	800
265	M & R Safety Equipment	4,250	3,797	4,500	4,010	4,600
269	Drainage System	14,553	13,731	15,000	15,000	15,000
284	Sidewalk Maintenance	12,959	11,644	11,440	11,440	11,440
285	Street Maintenance	62,136	55,604	58,150	58,150	58,150
290	Parkway Restoration	455	-	500	500	500
290	Programming Services	1,296	865	1,500	1,500	1,500
291	Traffic Control Devices	18,361	13,247	18,000	17,697	18,000
298	Weather Info Contract	1,435	1,112	1,500	1,825	1,700
299	Miscellaneous Contractual	58,156	77,340	90,235	90,575	93,165
301	Clothing Allowance	33,176	27,776	39,420	34,119	39,480
301	Uniform Rental	8,852	6,502	7,580	6,215	6,225
302	Clothing Allowance - POC	944	2,700	1,500	1,860	1,500
303	Cleaning Supplies	4,813	2,856	3,700	3,085	3,770
303	Prot Cloth Replacement	7,978	122	45,050	45,050	8,000
325	DUI Expenditures	-	-	-	-	8,000
326	Drug Forfeiture	-	-	-	-	250
327	Court Supervision	-	-	-	-	6,750
350	M & S Buildings & Grounds	13,896	4,855	-	34	-
351	M & S Vehicle Maintenance	70	28	100	65	-
352	Hazardous Materials Team	1,050	1,545	900	750	900
352	Office Supplies	21,349	17,027	20,600	17,457	19,450
353	M & S Autos	17,156	7,757	16,780	14,500	6,325
353	GIS/Mapping	4,096	3,745	5,700	5,395	5,700
353	Photography Supplies	19	7	150	50	150
355	M & S Portable Equipment	3,764	2,741	4,500	3,800	4,520
356	Support Equipment	3,401	2,405	2,200	1,800	4,135
358	Radios	15,515	9,010	17,130	10,500	16,465
359	Heating Supplies	8,172	7,001	4,850	4,850	5,450
359	Opticom Maintenance	1,114	529	1,000	-	1,000
360	Maintenance	4,575	4,906	5,280	5,280	5,280
363	Fuel	171,643	133,911	155,145	152,459	170,670
364	M & S Tools	4,794	2,239	4,700	4,700	4,700
365	M & S Safety Equipment	7,278	5,313	9,220	9,220	9,220
368	M & S Miscellaneous	344	-	-	-	-
369	M & S Drainage System	5,536	1,550	-	-	-
388	Signs & Posts	13,218	3,834	12,350	11,333	12,350
389	Snow Removal	157,895	189,949	150,750	150,750	150,750
390	Parkway Restoration	2,633	1,907	3,500	3,500	3,500
391	M & S Traffic Control Paint	8,880	83	-	-	-

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
393	Ammunition	6,131	6,855	11,410	11,410	11,100
399	Miscellaneous	15,534	7,054	18,515	17,395	25,040
410	Foreign Fire Insurance	28,357	33,299	28,000	36,298	36,300
414	Police Operations Fund	-	-	15,000	12,000	-
414	Streetscape Supplies	-	3,998	-	-	-
450	Tri-City Ambulance	140,719	234,852	252,000	252,000	380,215
451	Other General Expenditures	13,560	15,669	21,320	24,799	24,780
452	Historic Preservation	1,688	933	1,200	600	1,000
452	Annual Appreciation Dinner	12,469	-	-	-	-
452	Strategic Plan Support	5,732	2,256	9,313	-	-
452	Update of Bldg Codes	79	-	-	-	-
453	Marketing Program	13,565	15,694	20,000	20,000	20,000
453	Wellness/Health Program	955	500	-	-	-
454	Tourism/Visitor Marketing	27,469	82,037	76,270	75,000	-
455	Cash Over/Short	50	50	50	100	50
455	Cultural Arts Commission	4,900	5,020	5,000	5,000	-
455	Employee Summer Event	3,691	4,371	-	-	-
456	Employee Recognition Program	647	496	1,200	1,200	1,200
Total Operating		2,207,613	2,177,902	2,496,423	2,415,297	2,520,535
500	Capital Equipment	233,117	51,138	78,805	61,600	69,950
610	Mosquito Abatement	91,476	82,132	94,220	77,440	78,000
700	Capital Improvements	4,740,993	1,403,009	2,719,317	2,719,317	-
Total Capital and Other		5,065,586	1,536,279	2,892,342	2,858,357	147,950
817	Transfer to SPAC Fund	-	-	-	-	5,000
831	Transfer to Capital Projects Fund	-	-	-	-	490,500
836	Transfer to Tri-Com	389,556	326,560	293,950	293,950	336,700
853	Transfer to SSA #1	102,000	104,500	132,155	132,155	90,000
855	Transfer to IMRF	-	-	200,000	200,000	-
898	Sales Tax Rebate Transfer	405,859	230,398	150,000	150,000	-
899	Replacement Tax Transfer	50,278	52,261	54,330	-	-
Total Interfund Transfers		947,693	713,719	830,435	776,105	922,200
901	Principal - 2002A Bonds	85,250	88,000	93,500	93,500	96,250
902	Interest - 2002A Bonds	17,196	13,784	10,096	10,096	6,190
903	Principal - 2006C Bonds	48,000	49,600	52,800	52,800	54,400
904	Interest - 2006C Bonds	10,496	8,576	6,592	6,592	4,480
905	Principal - 2005 Capital Loan	19,837	20,631	21,456	21,456	-
906	Interest - 2005 Capital Loan	2,473	1,672	858	858	-
907	Principal - 2006 Capital Loan	14,154	14,762	15,397	15,397	16,060
908	Interest - 2006 Capital Loan	2,594	1,987	1,353	1,353	700
909	Principal - 2008 Capital Loan	19,044	19,606	20,184	20,184	20,780
910	Interest - 2008 Capital Loan	3,879	3,317	2,738	2,738	2,150
911	Principal - 2009 Capital Loan	-	20,874	21,699	21,699	22,560
912	Interest - 2009 Capital Loan	-	9,875	9,050	9,050	8,200
Total Debt Service		222,923	252,684	255,723	255,723	231,770
Total Expenditures and Other Financing Uses		\$ 18,346,380	\$ 14,336,326	\$ 16,318,278	\$ 15,797,277	\$ 14,646,315

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2012

Fund 10- General Fund

Description		2008-2009	2009-2010	2010-2011	2010-2011	2011-2012
		Actual	Actual	Budget	Projected	Request
10	Legislative	\$ 187,429	\$ 174,107	\$ 192,453	\$ 181,150	\$ 192,680
11	City Administrator	208,771	146,308	207,920	194,643	209,025
12	Administrative Services	476,376	429,006	401,675	390,841	424,415
14	Engineering & Storm Drainage	389,390	413,063	442,820	445,148	472,595
16	Fleet Maintenance	271,386	258,183	246,575	244,241	250,300
23	City Street Lighting, Transfers & Debt	1,392,328	1,193,669	1,322,033	1,275,561	1,394,560
25	Economic Development	215,258	261,267	282,900	278,315	158,395
26	Community Development	726,035	664,342	697,150	634,831	690,510
31	Police	4,702,447	4,441,782	4,796,165	4,536,268	5,390,670
32	Fire	3,019,123	3,088,258	3,262,860	3,170,815	3,617,885
45	Streets & Walks	6,757,837	3,266,341	4,465,727	4,445,464	1,845,280
Total General Fund		18,346,380	14,336,326	16,318,278	15,797,277	14,646,315

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2012

Fund 10- General Fund

Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
10 Legislative					
Personal Services	\$ 64,488	\$ 63,917	\$ 65,000	\$ 63,600	\$ 65,000
Operating	122,667	110,003	126,953	117,050	127,180
Capital Outlay	274	187	500	500	500
Total	<u>187,429</u>	<u>174,107</u>	<u>192,453</u>	<u>181,150</u>	<u>192,680</u>
11 City Administrator					
Personal Services	126,626	108,784	138,810	135,853	144,250
Operating	40,269	23,646	28,635	28,315	29,275
Capital Outlay	41,876	13,878	40,475	30,475	35,500
Total	<u>208,771</u>	<u>146,308</u>	<u>207,920</u>	<u>194,643</u>	<u>209,025</u>
12 Administrative Services					
Personal Services	386,546	360,822	321,945	313,073	349,880
Operating	81,127	67,267	77,480	76,268	72,785
Capital Outlay	8,703	917	2,250	1,500	1,750
Total	<u>476,376</u>	<u>429,006</u>	<u>401,675</u>	<u>390,841</u>	<u>424,415</u>
14 Engineering & Storm Drainage					
Personal Services	319,249	356,274	359,980	362,026	384,680
Operating	65,338	56,789	82,840	83,122	87,915
Capital Outlay	4,803	-	-	-	-
Total	<u>389,390</u>	<u>413,063</u>	<u>442,820</u>	<u>445,148</u>	<u>472,595</u>
16 Fleet Maintenance					
Personal Services	171,028	169,679	158,940	158,017	163,095
Operating	98,968	88,504	82,635	81,224	82,205
Capital Outlay	1,390	-	5,000	5,000	5,000
Total	<u>271,386</u>	<u>258,183</u>	<u>246,575</u>	<u>244,241</u>	<u>250,300</u>
23 City Street Lighting, Transfers & Debt					
Operating	221,712	227,266	235,875	243,733	240,590
Interfund Transfers	947,693	713,719	830,435	776,105	922,200
Debt Service	222,923	252,684	255,723	255,723	231,770
Total	<u>1,392,328</u>	<u>1,193,669</u>	<u>1,322,033</u>	<u>1,275,561</u>	<u>1,394,560</u>
25 Economic Development					
Personal Services	150,749	144,599	163,400	160,900	120,730
Operating	63,293	116,668	119,500	117,415	37,665
Capital Outlay	1,216	-	-	-	-
Total	<u>215,258</u>	<u>261,267</u>	<u>282,900</u>	<u>278,315</u>	<u>158,395</u>
26 Community Development					
Personal Services	636,804	592,020	562,210	513,878	565,295
Operating	84,889	71,949	133,740	119,753	124,115
Capital Outlay	4,342	373	1,200	1,200	1,100
Total	<u>726,035</u>	<u>664,342</u>	<u>697,150</u>	<u>634,831</u>	<u>690,510</u>
31 Police					
Personal Services	4,191,138	4,057,631	4,332,585	4,125,838	4,937,525
Operating	439,870	383,286	461,800	409,030	453,145
Capital Outlay	71,439	865	1,780	1,400	-

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2012

Fund 10- General Fund

Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Total	4,702,447	4,441,782	4,796,165	4,536,268	5,390,670
32 Fire					
Personal Services	2,527,752	2,560,176	2,641,635	2,559,760	2,890,235
Operating	418,698	509,951	593,625	589,530	701,550
Capital Outlay	72,673	18,131	27,600	21,525	26,100
Total	3,019,123	3,088,258	3,262,860	3,170,815	3,617,885
45 Streets & Walks					
Personal Services	1,312,176	1,241,840	1,098,850	1,098,850	1,203,170
Operating	586,791	522,573	553,340	549,857	564,110
Capital Outlay	4,858,870	1,501,928	2,813,537	2,796,757	78,000
Total	6,757,837	3,266,341	4,465,727	4,445,464	1,845,280
Total General Fund	18,346,380	14,336,326	16,318,278	15,797,277	14,646,315

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PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

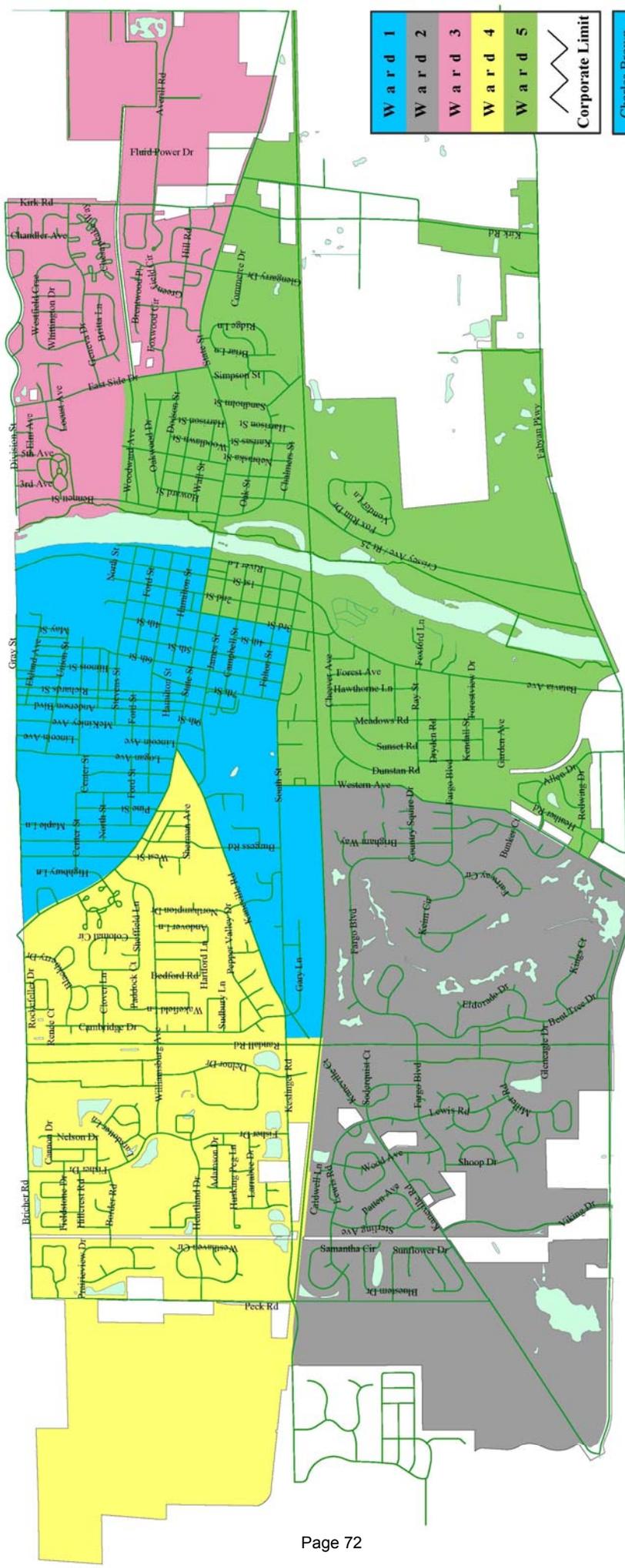
The City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. In addition to its legislative duties, the Council also appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes, and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural, and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

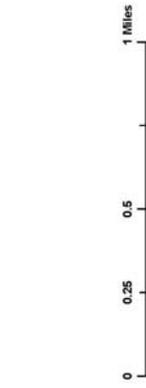
CITY OF GENEVA

Ward Boundary Map

City of Geneva



Ward 1	Charles Brown
Ward 2	Sam Hill
Ward 3	Bob Piper
Ward 4	Richard Marks
Ward 5	Dean Kilburg
	Dawn Vogelsberg
	Dorothy Flanagan
	Ron Singer
	Ralph Dantimo
	Craig Maladra



GENERATED BY:
 City of Geneva
 Engineering Division
 May 2011

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CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 10 - Legislative

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Legislative						
001-102	Wages - Part/Time Seasonal	\$ 64,375	\$ 63,758	\$ 65,000	\$ 63,600	\$ 65,000
001-196	Group Insurance	113	159	-	-	-
Total Personal Services		64,488	63,917	65,000	63,600	65,000
001-201	Legal	19,914	23,748	20,000	20,000	20,000
001-204	Recording Fees	110	51	150	155	150
001-206	Travel	529	455	1,250	1,250	1,250
001-207	Dues & Subscriptions	10,161	10,258	11,500	11,500	14,000
001-208	Postage	932	592	1,500	1,475	1,500
001-209	Printing	2,076	1,222	1,500	1,500	1,500
001-210	Insurance	35,197	36,150	37,960	37,960	40,000
001-211	Education	233	338	500	500	500
001-213	Copier Rental	292	529	800	790	800
001-214	City Code Updates	4,927	16	10,000	9,855	10,000
001-215	Postage Machine	543	74	525	525	525
001-222	Telephone	2,684	2,172	2,700	2,700	2,700
001-224	Purchased Power	2,284	2,452	-	-	-
001-250	Bldg. & Grounds	2,673	2,020	-	-	-
001-259	HVAC	-	67	-	-	-
001-350	Bldg. & Grounds	1,846	567	-	-	-
001-352	Office Supplies	1,150	1,293	1,500	1,750	1,500
001-451	Other General Expense	1,532	1,690	2,000	1,980	2,000
Total Operating		87,083	83,694	91,885	91,940	96,425
001-500	Equipment	115	187	500	500	500
001-510	Computer	159	-	-	-	-
Total Capital		274	187	500	500	500
Total Legislative		151,845	147,798	157,385	156,040	161,925
Program Two						
002-201	Legal	7,244	5,114	5,000	5,000	5,000
002-399	Misc Supplies	-	-	-	-	5,000
002-451	Other General Expense	1,479	2,012	3,200	3,200	3,200
002-452	Strategic Plan Support	5,732	2,256	9,313	-	-
Total Operating		14,455	9,382	17,513	8,200	13,200
Total Program Two		14,455	9,382	17,513	8,200	13,200

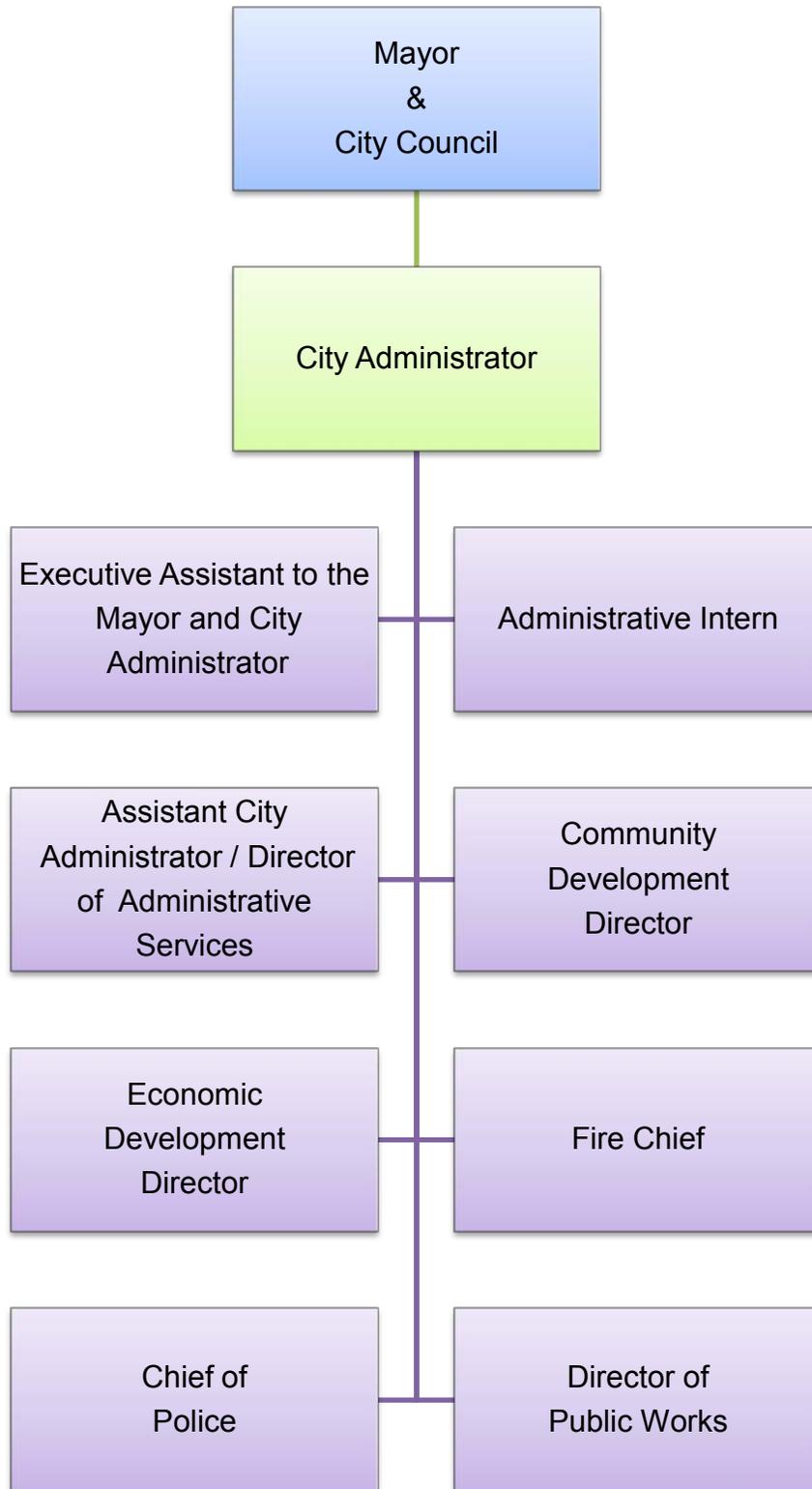
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 10 - Legislative

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Fire & Police Commission						
003-196	Group Insurance	15,798	-	-	-	-
003-201	Legal	2,795	150	1,000	1,000	1,000
003-206	Travel	335	90	100	100	100
003-207	Dues & Subscriptions	1,465	375	425	425	425
003-208	Postage	564	46	150	145	150
003-209	Printing	-	3,552	3,000	2,780	3,000
003-210	Insurance	-	2,315	2,430	2,335	2,430
003-211	Education	-	250	450	450	450
003-299	Miscellaneous Contractual	172	10,149	10,000	9,675	10,000
Total Operating		<u>21,129</u>	<u>16,927</u>	<u>17,555</u>	<u>16,910</u>	<u>17,555</u>
Total Fire & Police Commission		<u>21,129</u>	<u>16,927</u>	<u>17,555</u>	<u>16,910</u>	<u>17,555</u>
Total Legislative		<u>\$ 187,429</u>	<u>\$ 174,107</u>	<u>\$ 192,453</u>	<u>\$ 181,150</u>	<u>\$ 192,680</u>

City Administrator's Office



PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office shall oversee the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments. Internal customers include the City Council, City employees, and appointed Boards, Committees and Commissions. External customers include residents, businesses, vendors, developers and other government agencies.

FY 2011-2012 GOALS

Goal # 1 Work with Metra, City staff and others to coordinate and administer the construction of the third level of parking at the City's Third Street parking deck.

Funding: Operations: Staff Time; Capital: \$3,500,000

Completion Date: 4/30/2012

Strategic Plan: Vision 2, Goal 6: Where necessary, increase parking opportunities and ensure that the use of existing downtown parking assets is maximized. Vision 7, Goal 2: Plan and implement transportation improvements.

Goal # 2 Assist the Mayor and City Council with the public policy decision regarding the statutory question of aldermanic representation subsequent to enactment of Public Act 096-1156, allowing the City to maintain the current number of aldermen by resolution or ordinance.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: N/A

Goal # 3 Work with City and Library Officials to research and report to the City Council, long-range plans and options regarding the Library's strategy to relocate library services as well as the adaptive re-use of the current Library facility and any impact it may have relative to facility planning for City Hall.

Funding: Operations: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 1: Partner with other jurisdictions to investigate and plan for anticipated public facility needs. Goal 2: Engage community stakeholders to ensure the City's financial and functional viability with revenues and expenditures in a healthy balance. Goal 3: Maintain and enhance high-quality city services. Vision 2, Goal 1: Maintain and enhance the Downtown's people-friendly environment; Objective 1: Retain existing public services (City

City Administrator's Office

Hall, Geneva Library, Kane County Courts and Administration, US Post Office) within the downtown business district.

Goal # 4 Coordinate team-building professional development for management staff, with an invitation for Council members to participate, in order to enhance the levels of communication, develop a better understanding of expectations, and implement improved feedback mechanisms in an effort to provide better public service to Geneva residents, businesses, and visitors.

Funding: Operations: \$2,000

Completion Date: 12/30/2011

Strategic Plan: Vision 5, Goal 3: Maintain and enhance high-quality city services.

Goal # 5 Assist the Community Development Director and the Geneva Affordable Housing Task Force in achieving their goals.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 4, Goal 1: Establish housing commission, define/evaluate affordable/attainable housing issues and needs, consider State Affordable Housing Planning and Appeal Act, and formulate a plan.

Goal # 6 Review and recommend amendments to the City's Liquor Code in an effort to clarify, eliminate conflicts, and update the regulations.

Funding: Operations: Staff Time

Completion Date: 8/31/2011

Strategic Plan: N/A

Goal # 7 Assist with the review and any necessary revisions to the TriCity Ambulance Intergovernmental Agreement.

Funding: Operations: Staff Time & Legal Fees

Completion Date: 4/30/2012

Strategic Plan: Vision 3, Goal 3: Strengthen partnerships between the City and other local government agencies.

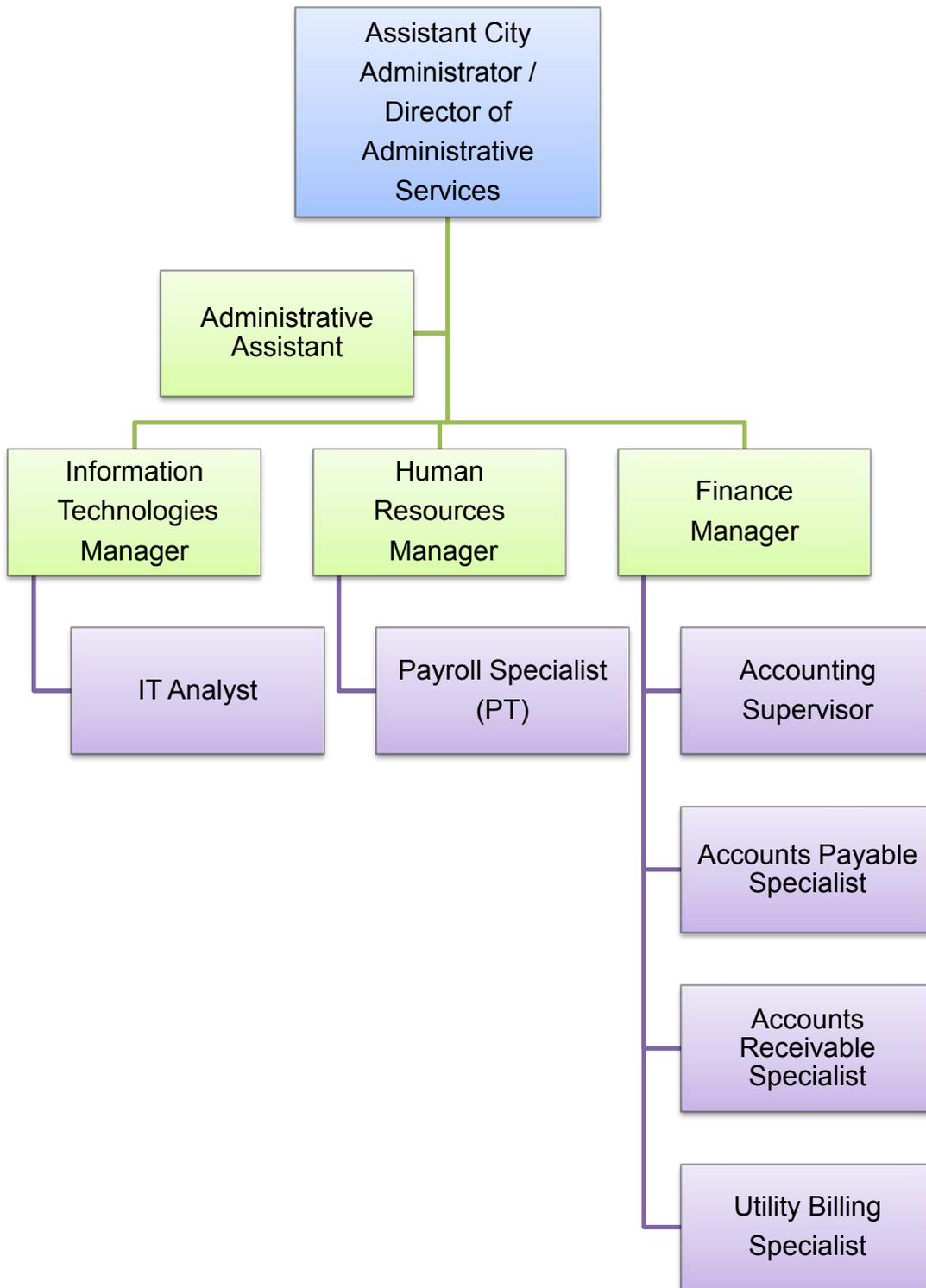
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 11 - City Administrator

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-101	Wages - Regular	\$ 106,438	\$ 86,592	\$ 105,800	\$ 105,831	\$ 104,885
002-102	Wages - Part/Time Seasonal	2,024	4,190	12,000	10,296	15,585
002-196	Group Insurance	18,164	18,002	21,010	19,726	23,780
Total Personal Services		126,626	108,784	138,810	135,853	144,250
002-201	Legal	1,408	1,158	1,250	1,250	1,250
002-205	Conferences & Seminars	2,046	702	1,000	1,000	1,800
002-206	Travel	522	608	750	700	750
002-207	Dues & Subscriptions	1,320	1,966	1,500	1,400	1,500
002-208	Postage	2,612	349	1,500	1,450	1,400
002-209	Printing	2,115	235	2,000	1,965	1,800
002-210	Insurance	8,440	8,860	8,860	8,860	9,300
002-211	Education	239	-	200	200	300
002-213	Copier Rental	1,620	1,756	1,600	1,575	1,400
002-214	Copier Supplies	-	-	500	490	475
002-215	Postage Machine	649	74	600	600	500
002-222	Telephone	2,209	1,691	2,000	1,955	1,800
002-224	Purchased Power	2,780	2,985	1,700	1,700	1,700
002-250	Bldg. & Grounds	3,147	1,556	-	-	-
002-252	Office Equipment	3,959	-	3,000	3,000	3,000
002-259	Heating	-	67	-	-	-
002-299	Miscellaneous Contractual	-	-	75	75	-
002-350	Bldg. & Grounds	2,272	316	-	-	-
002-351	Vehicle	-	28	100	65	-
002-352	Office Supplies	659	1,201	1,200	1,200	1,400
002-363	Motor Fuel	58	108	200	165	200
002-399	Miscellaneous	-	38	100	165	200
002-451	Other General Expense	39	(52)	500	500	500
002-452	Appreciation Dinner	4,175	-	-	-	-
Total Operating		40,269	23,646	28,635	28,315	29,275
002-500	Equipment	198	-	200	200	200
002-503	Ride in Kane	41,356	13,710	40,000	30,000	35,000
002-510	Computer	322	168	275	275	300
Total Capital		41,876	13,878	40,475	30,475	35,500
Total City Administrator		\$ 208,771	\$ 146,308	\$ 207,920	\$ 194,643	\$ 209,025

Administrative Services Department



PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources, and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body, and City management. Additionally, the Administrative division carries out all responsibilities relating to risk management. The Information Technologies Division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers compensation, and employee event coordination. The Finance division develops, implements, and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources, and Finance.

FY 2011-2012 GOALS Administration Division

Goal # 1 Research and develop in conjunction with the Finance Division, tracking methods and reporting for cash handling at City Hall (i.e. waste sticker/garbage bag sales; City Stuff Store sales).

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services. Vision 5, Goal 3: Maintain and enhance high-quality city services.

Goal # 2 Develop policy to track City vehicle purchase/sales/decommissioning to facilitate licensing and insurance reporting.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services.

Administrative Services

Goal #3 Develop a citywide records management policy/program to provide consistent policies, procedures, and standards for the effective management of City records. A comprehensive program for the management and disposal of all City records, including electronic records, is necessary to ensure compliance with state and federal laws. Comprehensive records management includes all stages in the “life” of a record: creation, maintenance, use, storage, and disposition by destruction.

Funding: Staff Time

Completion Date: 4/30/2012 (Carry over from FY 2011)

Strategic Plan: N/A

GOALS

Information Technology Division

Goal #1 Assume role of remote support for Police and Fire mobile units for Geneva.

Funding: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology.

Goal #2 Assist with the selection and implementation of a new integrated municipal financial software system.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services. Vision 5, Goal 4: Commit to leading edge technology.

Goal #3 Research and recommend options regarding the possible implementation of Microsoft SharePoint across City Departments to link growing quantity of Geneva’s electronic data to specific City projects.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology.

Goal #4 Work to implement various employee suggestions from the City IT survey conducted in early 2011, such as striving to provide more resources for Microsoft Office training and increasing the number of employee options for solving their own technical issues via FAQs on City Intranet site.

Funding: Staff Time

Completion Date: 4/30/2012

Administrative Services

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology.

GOALS

Human Resources Division

Goal # 1 Investigate worker's compensation third-party administrators to determine the most cost effective way to handle claims administration and case management. Update the workers' compensation guide for use by managers and supervisors to include process from initial accident/incident.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 3: Maintain and enhance high-quality city services.

Goal #2 Review and convert all applicable forms on the Human Resource Intranet page to Adobe Acrobat X Pro. Users will be able to fill out forms online and email to the appropriate department or person.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology.

GOALS

Finance Division

Goal # 1 Complete a request for proposal (RFP) for banking services.

Funding: Staff Time

Completion Date: 7/31/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services.

Goal # 2 Research various on-line billing solutions.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services. Vision 5, Goal 4: Commit to leading edge technology.

Goal # 3 Update and convert forms used in the normal course of business (i.e. check request, revenue deposit, etc.) to forms that can be filled in and submitted electronically.

Administrative Services

Funding: Staff Time

Completion Date: 4/30/2012 and on-going

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology.

Goal # 4 Research and prepare policy on internal controls for cash-handling and other financial procedures to be implemented citywide.

Funding: Staff Time

Completion Date: 4/30/2012 and on-going

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of city services.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 12 - Administrative Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Administration						
001-101	Wages - Regular	\$ 113,121	\$ 114,392	\$ 117,350	\$ 117,394	\$ 116,005
001-102	Wages - Part/Time Seasonal	(241)	-	-	-	-
001-196	Group Insurance	14,786	15,285	16,190	16,190	18,755
Total Personal Services		127,666	129,677	133,540	133,584	134,760
001-201	Legal	300	225	300	200	300
001-205	Conferences & Seminars	587	672	750	700	750
001-206	Travel	198	-	-	-	-
001-207	Dues & Subscriptions	148	568	600	500	500
001-208	Postage	511	230	100	100	100
001-209	Printing	50	-	150	-	150
001-210	Insurance	-	-	5,095	5,095	5,350
001-211	Education	60	-	-	-	-
001-213	Copier Rental	-	-	675	675	675
001-214	Copier Supplies	-	-	400	400	400
001-215	Postage Machine	-	-	325	325	325
001-222	Telephone	1,045	870	200	-	200
001-252	Office Equipment	-	-	175	-	175
001-299	Miscellaneous Contractual	327	328	250	-	250
001-352	Office Supplies	1,097	737	700	700	700
001-399	Miscellaneous	-	80	200	-	200
Total Operating		4,323	3,710	9,920	8,695	10,075
001-500	Equipment	-	-	250	-	250
001-510	Computer	3,178	-	-	-	-
Total Capital		3,178	-	250	-	250
Total Administration		135,167	133,387	143,710	142,279	145,085
Information Technology						
002-101	Wages - Regular	\$ 76,805	\$ 61,043	\$ 27,790	\$ 27,544	\$ 27,210
002-196	Group Insurance	7,983	8,154	5,125	5,125	6,010
Total Personal Services		84,788	69,197	32,915	32,669	33,220
002-201	Legal	150	50	300	300	300
002-206	Travel	618	-	-	-	-
002-208	Postage	64	132	100	100	100
002-209	Printing	192	-	200	200	200
002-210	Insurance	1,615	1,695	-	-	-
002-211	Training	-	175	500	500	750

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 12 - Administrative Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-213	Copier Rental	73	144	-	-	-
002-214	Copier Supplies	-	2	50	50	50
002-215	Postage Machine	287	74	-	-	-
002-222	Telephone	5,496	5,100	4,000	4,000	4,000
002-223	Internet Leased Line	9,750	8,310	8,500	8,500	8,500
002-224	Purchased Power	894	959	-	-	-
002-250	Bldg. & Grounds	1,429	1,272	-	-	-
002-252	Office Equipment	-	261	500	500	500
002-259	HVAC	-	67	-	-	-
002-290	Programming Services	1,296	865	1,500	1,500	1,500
002-299	Miscellaneous Contractual	9,824	13,077	17,600	17,600	10,000
002-350	Bldg. & Grounds	1,029	251	-	34	-
002-352	Office Supplies	109	1,147	750	625	500
002-399	Miscellaneous	1,079	154	200	300	350
Total Operating		33,905	33,735	34,200	34,209	26,750
002-500	Equipment	643	460	1,500	1,500	1,500
002-510	Computer	2,826	-	-	-	-
Total Capital		3,469	460	1,500	1,500	1,500
Total Information Technology		122,162	103,392	68,615	68,378	61,470
Human Resources						
003-101	Wages - Regular	\$ 78,698	\$ 62,973	\$ 58,260	\$ 55,731	\$ 51,865
003-102	Wages - Part/Time Seasonal	-	-	-	-	6,855
003-196	Group Insurance	13,205	11,444	7,890	7,890	8,860
Total Personal Services		91,903	74,417	66,150	63,621	67,580
003-201	Legal	-	-	200	-	200
003-205	Conferences & Seminars	952	50	700	700	500
003-207	Dues & Subscriptions	50	-	200	200	200
003-208	Postage	374	999	250	300	350
003-209	Printing	3,294	2,177	2,000	2,000	2,000
003-211	Training	60	-	3,500	3,000	3,500
003-213	Copier Expense	967	1,790	-	-	-
003-214	Copier Supplies	-	19	300	300	300
003-222	Telephone	1,266	422	500	500	500
003-299	Miscellaneous Contractual	944	515	500	-	500
003-352	Office Supplies	997	975	1,000	1,000	1,000
003-399	Miscellaneous	380	-	75	75	75
003-451	Other General Expense	833	1,786	2,500	2,000	2,500
003-452	Appreciation Dinner	8,294	-	-	-	-

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 12 - Administrative Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
003-453	Wellness/Health Program	955	500	-	-	-
003-455	Employee Summer Event	3,691	4,371	-	-	-
003-456	Employee Recognition Program	647	496	1,200	1,200	1,200
Total Operating		23,704	14,100	12,925	11,275	12,825
003-510	Computer	56	-	-	-	-
Total Capital		56	-	-	-	-
Total Human Resources		115,663	88,517	79,075	74,896	80,405
Finance						
004-101	Wages - Regular	\$ 72,999	\$ 72,711	\$ 71,810	\$ 70,199	\$ 89,255
004-196	Group Insurance	9,190	14,820	17,530	13,000	25,065
Total Personal Services		82,189	87,531	89,340	83,199	114,320
004-202	Audit	4,514	5,153	4,000	1,800	2,500
004-206	Travel	15	-	-	-	-
004-207	Dues & Subscriptions	255	20	250	665	850
004-208	Postage	1,387	-	1,200	-	-
004-209	Printing	147	-	1,800	1,800	1,800
004-210	Insurance	3,010	3,160	-	-	-
004-211	Training	463	-	500	500	500
004-213	Copier Expense	445	643	1,025	1,000	1,025
004-215	Postage Machine	459	2,009	2,110	2,110	2,110
004-222	Telephone	1,724	742	1,700	1,700	1,700
004-224	Purchased Power	1,887	2,026	-	-	-
004-250	Bldg. & Grounds	1,930	1,131	-	-	-
004-350	Bldg. & Grounds	1,390	-	-	-	-
004-352	Office Supplies	1,499	788	1,000	1,000	1,000
004-399	Miscellaneous	-	-	6,800	6,800	6,800
004-451	Other General Expense	20	-	-	4,614	4,800
004-455	Cash Over/Short	50	50	50	100	50
Total Operating		19,195	15,722	20,435	22,089	23,135
004-500	Equipment	500	-	500	-	-
004-510	Computer	1,500	457	-	-	-
Total Capital		2,000	457	500	-	-
Total Finance		103,384	103,710	110,275	105,288	137,455
Total Administrative Services		\$ 476,376	\$ 429,006	\$ 401,675	\$ 390,841	\$ 424,415

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

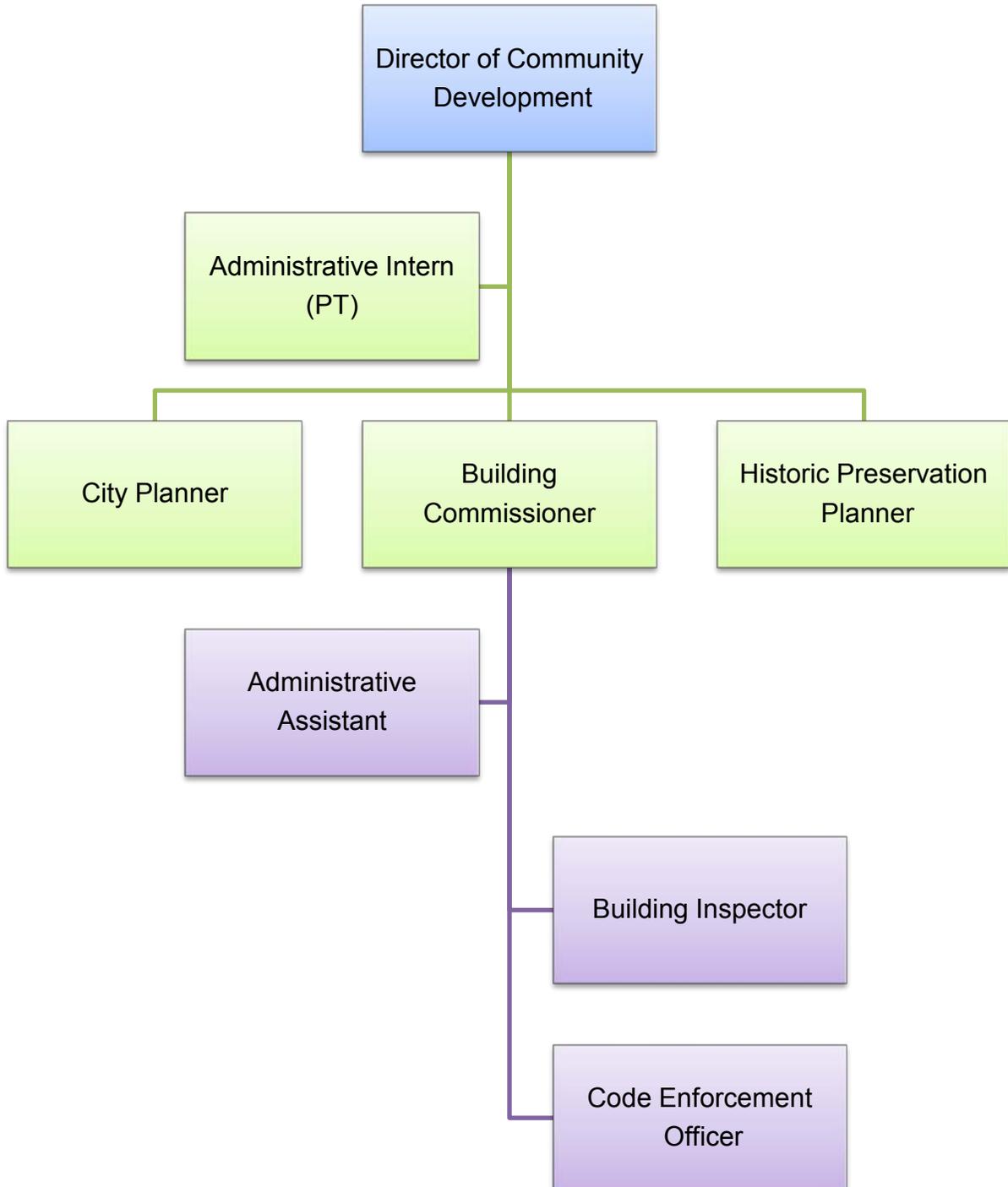
Fund 10 - General Fund

Department 23 - City Street Lighting, Interfund Transfers & Debt Service

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
City Street Lighting, Interfund Transfers & Debt Service						
001-200	City Street Lighting	\$ 221,712	\$ 227,266	\$ 235,875	\$ 243,733	\$ 240,590
Total Operating		221,712	227,266	235,875	243,733	240,590
008-817	Transfer to SPAC Fund	-	-	-	-	5,000
008-831	Transfer to Capital Projects Fund	-	-	-	-	490,500
008-836	Transfer to Tri-Com	389,556	326,560	293,950	293,950	336,700
008-853	Transfer to SSA #1	102,000	104,500	132,155	132,155	90,000
008-855	Transfer to IMRF	-	-	200,000	200,000	-
008-898	Sales Tax Rebate Transfer	405,859	230,398	150,000	150,000	-
008-899	Replacement Tax Transfer	50,278	52,261	54,330	-	-
Total Interfund Transfers		947,693	713,719	830,435	776,105	922,200
009-901	Principal - 2002A Bonds	85,250	88,000	93,500	93,500	96,250
009-902	Interest - 2002A Bonds	17,196	13,784	10,096	10,096	6,190
009-903	Principal - 2006C Bonds	48,000	49,600	52,800	52,800	54,400
009-904	Interest - 2006C Bonds	10,496	8,576	6,592	6,592	4,480
009-905	Principal - 2005 Capital Loan	19,837	20,631	21,456	21,456	-
009-906	Interest - 2005 Capital Loan	2,473	1,672	858	858	-
009-907	Principal - 2006 Capital Loan	14,154	14,762	15,397	15,397	16,060
009-908	Interest - 2006 Capital Loan	2,594	1,987	1,353	1,353	700
009-909	Principal - 2008 Capital Loan	19,044	19,606	20,184	20,184	20,780
009-910	Interest - 2008 Capital Loan	3,879	3,317	2,738	2,738	2,150
009-911	Principal - 2009 Capital Loan	-	20,874	21,699	21,699	22,560
009-912	Interest - 2009 Capital Loan	-	9,875	9,050	9,050	8,200
Total Debt Service		222,923	252,684	255,723	255,723	231,770
Total City Street Lighting, Interfund Transfers & Debt Service		\$ 1,392,328	\$ 1,193,669	\$ 1,322,033	\$ 1,275,561	\$ 1,394,560

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Community Development Department



PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

MISSION STATEMENT

Building Division

The Building Division of the Community Development Department develops, maintains, and enforces such plans, policies, codes, and ordinances that promote and ensure the public health, safety, and general welfare of the citizens of the City of Geneva while at the same time preserving its mature property values. The Building Division strives to provide the City Council with professional building and zoning plan reviews, building and zoning code interpretations, inspections, and code enforcement services all designed to maintain the City of Geneva as one of the most desirable communities in the state of Illinois in which to live, work, recreate, shop, and raise a family.

FY 2011-2012 GOALS

Goal # 1 Refine the division's code enforcement program with organizational and system changes that improve internal tracking of enforcement actions, and ensure inspection/survey coverage of all properties in the city.

Funding: Staff Time

Completion date: 4/30/2012

Strategic Plan: Vision 1, Goal 2, Objective 6: Implement a detailed and systematic property maintenance code enforcement program.

Goal # 2 Improve customer service by providing the public with the ability to secure routine permits (from application to issuance) on-line.

Funding: Staff Time

Completion date: 12/31/2011

Strategic Plan: Vision 5, Goal 3, Objective 3: Maintain high-quality public services that serve our residents and business.

Goal # 3 Complete the electronic scanning of all property address files.

Funding: Staff Time

Completion date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 4: Plan for adequate physical space for the conduct of city governance and function.

Community Development

Goal # 4 Improve the inspection and code enforcement process by having inspection and code enforcement staff complete 2 additional classes towards the national certification program in their respective areas of expertise.

Funding: Operations: \$1,500

Completion date: 4/30/2012

Strategic Plan: Vision 1, Goal 2, Objective 6: Implement a detailed and systematic property maintenance code enforcement program.

MISSION STATEMENT

Planning Division

To formulate, maintain and implement City plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protect property values and preserve the City's unique historic character.

GOALS

Goal # 1 Complete a Geneva Downtown/Station Area Master Plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit, housing, open/civic spaces and urban design.

Funding: Capital: Total project cost: \$25,000, plus \$100,000 RTA grant (FY 2011-12 budget - \$45,000)

Completion Date: 8/31/2011

Strategic Plan: Vision 1, Goal 2, Objective 1: Initiate long-range planning efforts with other government agencies for downtown buildings; Vision 2, Goal 1, Objective 1: Retain public services downtown; Vision 2, Goal 1, Objective 3: Enhance the pedestrian-friendly physical environment downtown through increased street and property lighting, improved way-finding signage and calming traffic at street crossings; Vision 2, Goal 1, Objective 6: Provide additional housing opportunities downtown; Vision 2, Goal 2, Objective 3: Select and target appropriate national, regional and locally-based businesses; Vision 2, Goal 4, Objective 1: Consider appropriate growth areas within and beyond the traditional CBD with particular attention to expanding the district west to Anderson Boulevard and east to Eastside Drive; Vision 2, Goal 6, Objective 1: Determine present and future parking demand, and calculate actual occupancy rates of existing parking assets; Vision 2, Goal 6, Objective 2: Based on calculated need and on an area-specific basis, increase the number of parking spaces downtown; and Vision 5, Goal 1, Objective 1: Determine opportunities for collaboration and coordination with respect to new and renewed public facility space options.

Community Development

Goal # 2 Complete community meetings with property owners to evaluate the potential of establishing a Batavia Avenue historic district or conservation district, and proceed with a detailed survey and additional community meetings as appropriate.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 1, Goal 2, Objective 3: Consider nomination of the Historic Batavia Avenue Area (immediately south of the Geneva downtown) as an historic district or conservation district.

Goal # 3 Conduct research and prepare formal nomination documents for four properties having individual landmark potential.

Funding: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 1, Goal 2, Objective 8: Nominate and review (four buildings, sites) for designation as local historic landmarks.

Goal # 4 Working with Mayor Burns, Administrator McKittrick, the Geneva Housing Task Force, and a housing consulting entity, prepare a Geneva Affordable Housing Strategy (as a precursor to the possible creation of a Geneva Housing Commission) addressing the following:

- Analyze existing housing conditions
- Identify affordable/attainable housing issues and needs for seniors, families and single persons
- Review the State Affordable Housing Planning and Appeal Act and formulate a strategy for addressing the act's requirements
- Gather information on resources to support affordable/attainable housing
- Consider alternative approaches that may be used to address affordable housing needs

Funding: Capital: \$5,450, plus \$5,450 from the Kane County Community Development Fund

Completion Date: 4/30/2012

Strategic Plan: Vision 4, Goal 1, Objective 1: Establish housing commission, define/evaluate affordable/attainable housing issues and needs, consider State Affordable Housing Planning and Appeal Act, and formulate a plan; Vision 4, Goal 1, Objective 2: Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.

Goal # 5 Execute an intergovernmental agreement with the Kane County Forest Preserve for the long-term ownership and management of Prairie Green Preserve in accordance with USACOE requirements.

Community Development

Funding: Legal and Staff Time

Completion Date: 08/31/2011

Strategic Plan: N/A

Goal # 6 Upon execution of an intergovernmental agreement with the Forest Preserve District of Kane County and the Geneva Park District, create a Prairie Green Preserve Citizens Committee, and assist the committee in preparing a mission statement, by-laws and work program (determine site improvement priorities and prairie stewardship activities, solicit volunteers for seed collection and other site work, etc.)

Funding: Operations: Staff Time

Completion date: 4/30/2012

Strategic Plan: Vision 6, Goal 1, Objective 1: Establish a Prairie Green Preserve Committee and initiate prairie farming; Vision 6, Goal 1, Objective 2: Prepare a prairie management plan.

Goal # 7 Prairie Green Preserve - Perform scheduled monitoring of groundwater wells to confirm wetland hydrology, wetland monitoring to confirm growth of wetland plants in accordance with USACOE requirements, and conduct annual prairie stewardship / maintenance for 100 acres of planted prairie, and 35 acres of wetland (herbiciding and mowing of invasive plants, and/or prescribed burns).

Funding: Capital: \$45,000

Completion Date: 10/31/2011

Strategic Plan: Vision 6, Goal 1, Objective 2: Prepare a prairie management plan, and conduct annual prairie stewardship (maintenance and care) activities and prairie seeding using prairie farming principles.

Goal # 8 Prairie Green Preserve Wetland Bank - Establish administrative procedures, a wetland bank marketing plan, a model wetland credit sales agreement, and sell 1 acre of wetland credits.

Funding: Staff Time

Completion Date: 8/31/2011

Strategic Plan: N/A

Goal #9 With assistance from the Public Works Department staff and the Bicycle-Pedestrian Committee, finalize a bicycle rack plan for Downtown Geneva (including rack locations, type of racks to be installed), and consider implementation (with assistance from the Cultural Arts Commission) of a proposed bike + rack = sculpture program.

Funding: Operations: Staff Time

Completion date: 4/30/2012

Community Development

Strategic Plan: Vision 6, goal 3, Objective 1: Utilize the Bicycle-Pedestrian Committee to guide bike route planning, grantsmanship and project implementation.

Goal # 10 Construct Phase 1 of the Geneva North Central Bike Path (former C&NW railroad right-of-way) from Union Street to Stevens Street (in cooperation with the Geneva Public Works Department).

Funding: Operations: Staff Time; Capital: \$50,000

Completion Date: 4/30/2012

Strategic Plan: Vision 6, Goal 3, Objective 2: Complete engineering, design and construction of the Geneva North Central Trail (from the intersection of Illinois Route 38 and 7th Street to Wheeler Park).

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 26 - Community Development

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Building Division						
001-101	Wages - Regular	\$ 290,042	\$ 260,792	\$ 260,085	\$ 229,504	\$ 246,365
001-102	Wages - Part/Time Seasonal	10,267	-	-	-	-
001-196	Group Insurance	39,588	40,928	43,985	34,664	51,340
001-197	IMRF	20,500	23,372	-	-	-
001-198	FICA	17,200	17,372	-	-	-
Total Personal Services		377,597	342,464	304,070	264,168	297,705
001-201	Legal	623	255	500	2,000	1,000
001-206	Travel	1,599	629	750	400	750
001-207	Dues & Subscriptions	292	165	350	350	400
001-208	Postage	420	315	500	400	750
001-209	Printing	217	252	1,000	300	750
001-210	Insurance	5,775	6,100	6,405	6,404	6,725
001-211	Training	945	199	1,000	1,200	2,000
001-213	Copier Rental	897	1,445	2,260	2,000	2,000
001-214	Compliance Cost	1,388	-	-	-	-
001-215	Postage Machine	279	74	200	225	300
001-222	Telephone	5,272	3,854	4,000	2,000	3,000
001-224	Purchased Power	2,085	2,239	11,380	13,000	11,950
001-232	Development Contract Labor	3,093	8,089	35,135	20,000	20,000
001-250	Bldg. & Grounds	2,350	1,754	22,400	22,000	23,360
001-252	Office Equipment	4	-	-	-	-
001-299	Miscellaneous Contractual	13,599	6,334	8,000	12,000	12,000
001-301	Clothing Allowance	240	-	600	600	600
001-350	Bldg. & Grounds	1,245	451	-	-	-
001-351	Vehicle Maint & Repair	70	-	-	-	-
001-352	Office Supplies	3,380	1,361	1,200	1,400	1,500
001-363	Motor Fuel	2,433	1,430	2,200	1,500	2,420
001-399	Other General Exp	-	-	-	-	1,000
001-452	Update of Building Codes	79	-	-	-	-
Total Operating		46,285	34,946	97,880	85,779	90,505
001-505	General Equipment	492	108	700	700	700
001-510	Computer	3,162	-	-	-	-
001-511	Office Furniture	588	265	500	500	400
Total Capital		4,242	373	1,200	1,200	1,100
Total Building Division		428,124	377,783	403,150	351,147	389,310

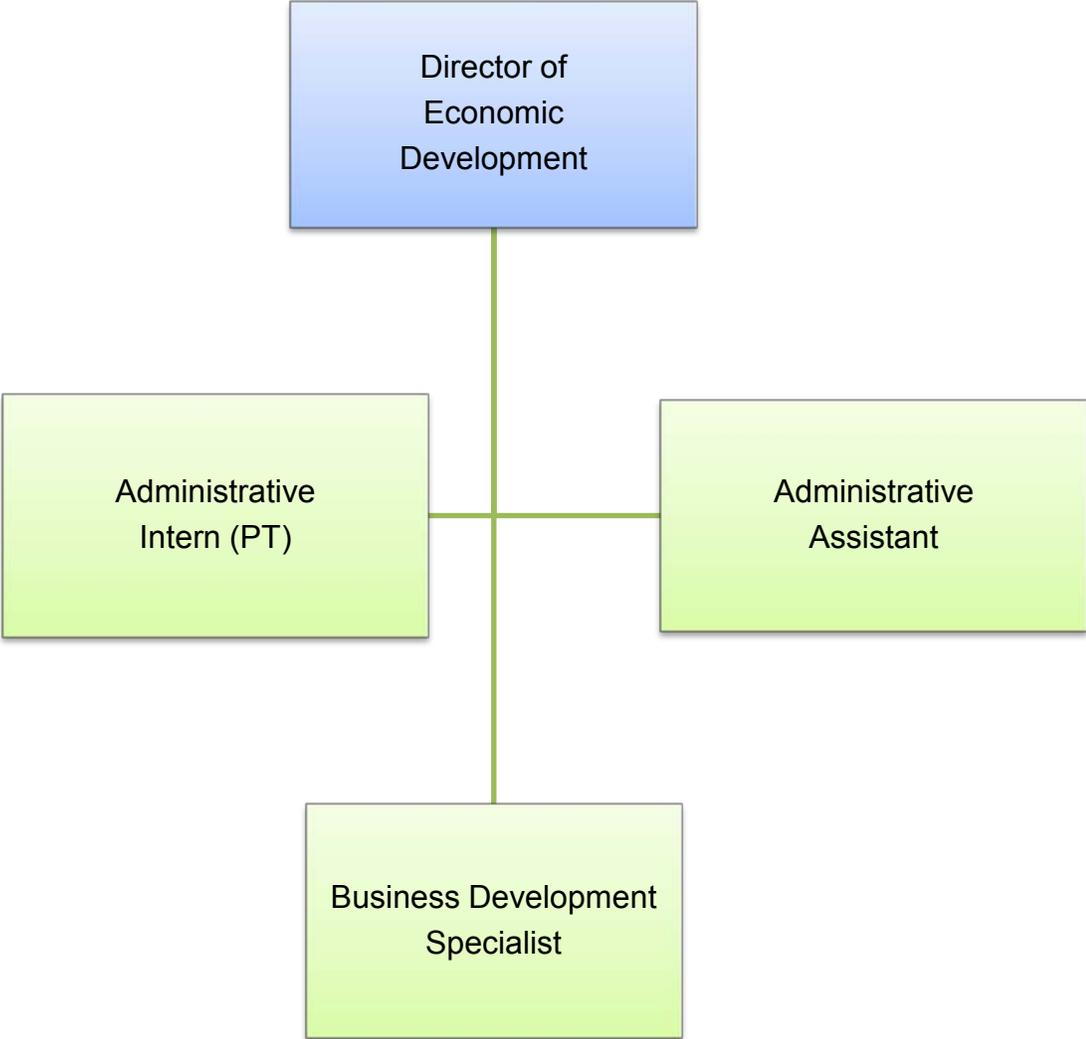
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 26 - Community Development

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Planning Division						
002-101	Wages - Regular	\$ 234,664	\$ 218,002	\$ 220,915	\$ 219,740	\$ 211,025
002-102	Wages - Part/Time Seasonal	580	4,190	6,000	-	15,980
002-196	Group Insurance	23,963	27,364	31,225	29,970	40,585
Total Personal Services		<u>259,207</u>	<u>249,556</u>	<u>258,140</u>	<u>249,710</u>	<u>267,590</u>
002-201	Legal	14,975	18,098	16,000	16,000	15,000
002-206	Travel	261	25	200	100	200
002-207	Dues & Subscriptions	2,340	1,870	1,900	1,900	1,995
002-208	Postage	767	589	900	900	700
002-209	Printing	1,325	1,258	2,000	1,500	1,500
002-210	Insurance	2,230	2,340	2,460	2,474	2,600
002-211	Training	950	193	500	500	500
002-213	Copier Rental	2,518	2,679	675	675	690
002-214	Copier Supplies	-	53	700	700	715
002-215	Postage Machine	279	74	325	325	335
002-222	Telephone	2,217	1,548	1,900	1,900	1,940
002-242	Community Relations	363	162	300	300	305
002-250	Bldg. & Grounds	1,510	1,252	-	-	-
002-259	HVAC	-	67	-	-	-
002-299	Miscellaneous Contractual	5,194	4,650	6,000	5,500	5,500
002-350	Bldg. & Grounds	1,138	423	-	-	-
002-352	Office Supplies	849	789	800	600	630
002-452	Historic Preservation	1,688	933	1,200	600	1,000
Total Operating		<u>38,604</u>	<u>37,003</u>	<u>35,860</u>	<u>33,974</u>	<u>33,610</u>
002-510	Computer	100	-	-	-	-
Total Capital		<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Planning Division		<u>297,911</u>	<u>286,559</u>	<u>294,000</u>	<u>283,684</u>	<u>301,200</u>
Total Community Development		<u>\$ 726,035</u>	<u>\$ 664,342</u>	<u>\$ 697,150</u>	<u>\$ 634,831</u>	<u>\$ 690,510</u>

Economic Development Department



PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development including tourism, with an emphasis on developing and implementing strategies and programs that will attract new, and retain and expand appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City. Further, the Department shall serve the community by creating and fostering successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2011-2012 GOALS

Goal # 1 Execute these activities of the City's formal Business Retention Program:

- Structure a new business retention visitation program. Participants could potentially include key City representatives, members of the Geneva Economic Development Commission, the Chamber Business Issues Committee, and/or Geneva businesses throughout the City.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 2, Goal 2, Objective 4: Memorialize in writing, a Downtown Business Retention Program; Vision 3, Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Goal # 2 Increase functionality of the department's Available Sites Database, greater utilizing GIS software capabilities:

- Obtain data from the Geneva Township office and further populate the database fields including property ownership and building/suite square footage so that vacancy rates can be determined.
- Integrate City website Available Site listings with the State of Illinois Location One Information System (LOIS) database.
- Seek "certified site" status for Geneva industrial listings on the State of Illinois Location One Information System (LOIS) database.
- Increase the on-line search capabilities of the Geneva Available Sites database.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Economic Development

Strategic Plan: Vision 2, Goal 2, Objective 1: Foster diversity of goods and services among the independent business community; Vision 2, Goal 2, Objective 3: Select and target appropriate national, regional, and locally-based businesses.

Goal # 3: Update and revise Geneva marketing materials:

- Obtain new census data and update the Community Profile and demographics sheets.
- Create new marketing materials to illustrate development opportunities throughout the City.
- Create a marketing package specific to the east side TIF district.
- Create a series of “brochure rack cards” highlighting downtown business concentrations – restaurants, fashion, home décor.
- Update the Geneva Meeting Venues Brochure.
- Expand Geneva itineraries and listings of businesses catering to group tour markets.

Funding: Operations: Staff Time

Completion: 4/30/2012

Strategic Plan: Vision 2, Goal 2, Objective 1: Foster diversity of goods and services among the independent business community. Vision 2, Goal 2, Objective 3: Select and target appropriate national, regional, and locally-based businesses.

Goal # 4 Facilitate the development of a South East Geneva Master Plan. Work activities will include:

- Project oversight and grant management
- Creation of marketing materials

Funding: Capital: \$40,000 (originally in FY 2010-11 budget with balance carried forward; project had a late start due to grant program timing)

Completion Date: 4/30/2012

Strategic Plan: Vision 7, Goal 2: Plan and implement transportation improvements; Vision 7, Goal 5: Maintain and enhance transportation planning efforts.

Goal # 5 Facilitate creation of a new City Economic Development Commission. Tasks may include:

- Establish roles
- Create Rules and Procedures and By-laws

Economic Development

- Present Situational Analysis for Commission Review
- Establish subcommittees as needed

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 3, Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

Goal # 6 Facilitate the work of the Cultural Arts Commission as they determine the feasibility of a Geneva Cultural Arts Facility.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 1, Goal 2, Objective 1: Initiate a long-range, collaborative, facilities planning effort with the units of government owning buildings and sites in the downtown and nearby neighborhoods. City Council requests that the CAC prepare, or have prepared, a feasibility study of a Geneva Cultural Arts Center.

Goal # 7 Facilitate creation of a “music downtown” grant program funded by tourism revenues and overseen by the Cultural Arts Commission. The matching grant program will help underwrite the cost to bring music to downtown as small promotional events hosted by downtown businesses.

Funding: Tourism Fund (\$5,000)

Completion Date: 4/30/2012

Strategic Plan: Vision 2, Goal 4, Objective 3: Evaluate existing and explore potential means for creating new funding measures as incentives to economic development in the City’s downtown business district.

Goal # 8 Facilitate creation of an information seminar for commercial property owners which will educate property owners on the City codes related to opening a business within the City limit. Tasks may include:

- Establish an intra departmental work team.
- Review and update the Department’s Business Resource Guide and create any additional handouts needed.
- Review the City website to identify any needed pages.
- Educate front line employees, commercial realtors, bankers, and other City partners who may have the opportunity to interact with potential businesses so that they understand the full process.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 3, Goal 5: Foster stakeholder engagement in the community to increase understanding and heighten the quality of participation.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

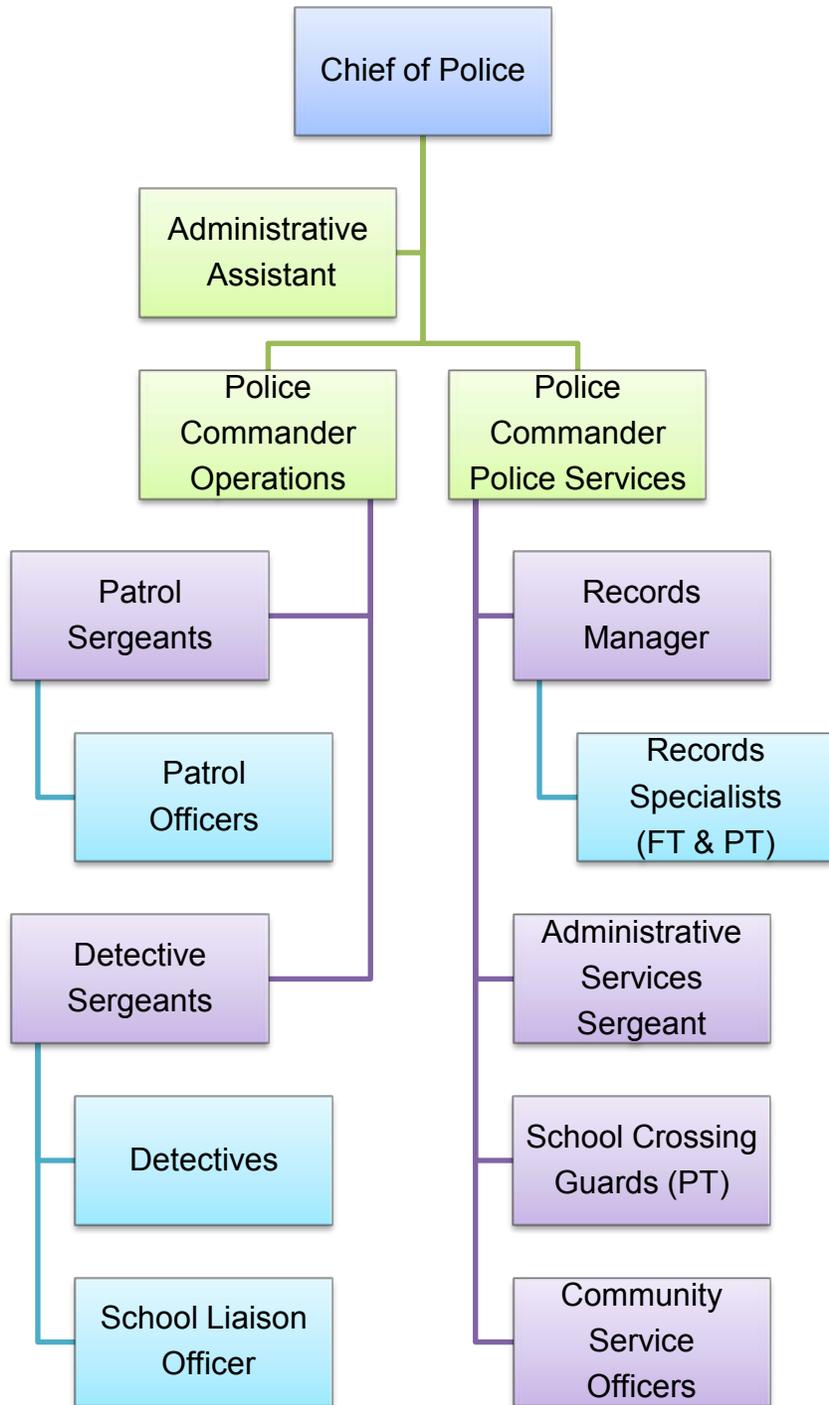
Fund 10 - General Fund

Department 25 - Economic Development

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-101	Wages - Regular	\$ 134,950	\$ 125,398	\$ 142,100	\$ 139,600	\$ 82,305
001-102	Wages - Part/Time Seasonal	-	-	-	-	14,980
001-196	Group Insurance	15,799	19,201	21,300	21,300	23,445
Total Personal Services		<u>150,749</u>	<u>144,599</u>	<u>163,400</u>	<u>160,900</u>	<u>120,730</u>
001-201	Legal	2,795	2,790	4,000	4,000	4,000
001-205	Conferences & Seminars	2,946	2,428	2,050	2,050	1,900
001-206	Travel	335	15	725	200	500
001-207	Dues & Subscriptions	1,465	1,615	2,900	2,900	2,500
001-208	Postage	564	1,015	690	1,000	900
001-213	Copier Rental	600	1,473	675	675	675
001-214	Copier Supplies	-	-	1,200	1,200	1,200
001-215	Postage Machine	-	-	325	325	325
001-222	Telephone	2,116	2,070	2,000	1,600	2,000
001-240	Chamber Support	5,000	-	-	-	-
001-242	Community Relations	724	1,430	1,765	1,765	1,765
001-299	Miscellaneous Contractual	172	31	700	700	1,000
001-352	Office Supplies	533	948	1,000	800	700
001-451	Other General Exp	109	102	200	200	200
001-453	Marketing Program	13,565	15,694	20,000	20,000	20,000
001-454	Tourism/Visitor Marketing	27,469	82,037	76,270	75,000	-
001-455	Cultural Arts Commission	4,900	5,020	5,000	5,000	-
Total Operating		<u>63,293</u>	<u>116,668</u>	<u>119,500</u>	<u>117,415</u>	<u>37,665</u>
001-510	Computer	1,216	-	-	-	-
Total Capital		<u>1,216</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Economic Development		<u>\$ 215,258</u>	<u>\$ 261,267</u>	<u>\$ 282,900</u>	<u>\$ 278,315</u>	<u>\$ 158,395</u>

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Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace, and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested, and evidence collection and submission.

MISSION STATEMENT

PRIDE through quality service, protection and enforcement.

FY 2011-2012 GOALS General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school, and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Police Services Division

Goal # 1 Conduct a feasibility study relating to the acquisition and use of a Segway by the Police Department.

- Identify potential uses for a Segway in our daily operations.
- Research Segway options that would be suitable for our needs.
- Identify training needs associated with the safe operation of the unit.
- Identify the pros and cons of acquiring and using a Segway.

Funding: 50% of the funds needed to purchase a Segway will come from the Capital Projects Fund and the other 50% will come from SSA #1 Fund. Total cost will be approximately \$7,500.

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4: Optimize technology's effectiveness at delivering public service.

Goal # 2 Conduct formal staffing study for the Police Department

- Identify current staffing levels, scheduling methodology and resource deployment.
- Determine if our current staffing levels, scheduling methodology and resource deployment strategies are adequate in relation to current and future demands.
- Provide overview assessment of our current climate and provide recommended actions to best meet current and future needs of the community.

Funding: Operations: Staff Time

Completion Date: 2/28/2012

Strategic Plan: Vision 5, Goal 3: Maintain high-quality public services that serve and protect our citizens.

Goal # 3 Develop and adopt new vision and mission statements for the Police Department.

- Select stakeholders to be part of the Vision/Mission Statement Committee.
- Convene regular meetings to develop both statements.
- Adopt meaningful vision and mission statements reflective of the Geneva Police Department.

Funding: Operations: Staff Time

Completion Date: 2/28/2012

Strategic Plan: Vision 5, Goal 3: Maintain and enhance high-quality City services.

Goal # 4 Transition to the electronic storage of Police Department records: including scanning and storing old reports currently stored as hard copies and implementing this new practice for all new documents entered into the system.

- Assess our current situation, identifying potential problems, and identify possible solutions.
- Continue carrying out the plan implemented in FY 2010-2011 related to this issue.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4: Optimize technology's effectiveness at delivering public service.

Goal # 5 Complete the conversion to narrow-banding of departmental radios.

- Narrow banding of all Police Department radios is federal mandate that must be completed by 2012. The Department has been transitioning for the past 18 months and we will complete our required transition during FY 2011-2012.

Funding: Capital: \$4,750

Completion Date: 12/31/2011

Strategic Plan: Vision 5, Goal 3: Maintain high-quality public services that serve and protect residents and businesses.

Patrol Division

Goal # 1 Create a Domestic Violence Advocate position on the Police Department.

- Select at least one Geneva officer to fill this important role.
- Ensure the advocate officer receives the necessary training to fill this role adequately and effectively.
- Provide follow-up and advocacy services for victims of, or potential victims of, domestic violence situations.

Funding: Operations: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 3: Maintain high-quality public services that serve and protect our citizens.

Goal # 2 Initiate proactive investigations of computer-related crimes, with the emphasis on crimes that victimize children.

- Initiate proactive activities and conduct subsequent investigations into criminal, and/or potentially criminal behavior.
- Ensure investigations continue on a regular basis throughout the year.
- Monitor the program and evaluate its effectiveness on an ongoing basis.

Funding: Operations: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 4: Optimize technology's effectiveness at delivering public service; Vision 5, Goal 3: Maintain high-quality public services that serve and protect our citizens.

Goal # 3 Provide an increased police presence in the downtown business district on a regular basis.

- Increased foot patrol assignments.
- Increased bike patrol assignments.
- Safety awareness assignments.
- Other similar, specific assignments on a regular basis.

Funding: Operations: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 3: Maintain high-quality public services that serve and protect our citizens.

Goal # 4 Develop and maintain partnerships with outside agencies/organizations that will support and promote efficient and cost effective opportunities to better serve the community.

- Enhance and optimize training opportunities.
- Work with school district staff to promote school safety.
- Partner with other police agencies to increase training opportunities in a cost effective way.

Funding: Operations: Staff Time

Completion Date: On-going

Strategic Plan: Vision 5, Goal 3: Maintain high-quality public services that serve and protect our citizens

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 31 - Police

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Program One						
001-101	Wages - Regular	\$ 3,148,576	\$ 3,062,151	\$ 3,238,300	\$ 3,119,661	\$ 2,913,600
001-103	Overtime	-	-	-	-	371,450
001-195	Police/Fire Pension	-	-	-	-	486,730
001-196	Group Insurance	370,006	400,329	457,835	407,041	514,250
Total Personal Services		<u>3,518,582</u>	<u>3,462,480</u>	<u>3,696,135</u>	<u>3,526,702</u>	<u>4,286,030</u>
001-201	Legal	19,118	16,005	19,500	18,500	19,500
001-206	Travel	2,263	1,268	2,500	1,200	2,400
001-207	Dues & Subscriptions	1,015	1,335	1,960	1,000	1,700
001-209	Printing	7,144	7,374	10,435	6,400	8,380
001-211	School Training	19,478	10,318	13,010	6,500	13,085
001-224	Purchased Power	24,894	22,764	28,140	28,256	29,550
001-250	M & R Bldg. & Grounds	31,707	31,056	34,720	31,940	30,820
001-255	M & R Portable Equipment	1,039	1,850	-	-	-
001-256	Photography	50	168	-	-	-
001-258	M & R Radios	11,065	6,501	-	-	-
001-265	Safety Equipment	100	-	300	-	400
001-301	Clothing Allowance	24,587	19,451	24,210	20,388	24,260
001-325	DUI Expenditures	-	-	-	-	8,000
001-326	Drug Forfeiture Expenditures	-	-	-	-	250
001-327	Court Supervision Expenditures	-	-	-	-	6,750
001-350	M & S Bldg. & Grounds	4,976	2,847	-	-	-
001-353	Autos	14,981	5,735	16,780	14,500	6,325
001-355	Portable Equipment	2,205	1,879	4,500	3,800	4,520
001-356	Support Equipment	3,401	2,405	2,200	1,800	4,135
001-358	Radios	15,515	9,010	17,130	10,500	16,465
001-359	Heating	4,492	4,655	4,850	4,850	5,450
001-363	Motor Fuel	61,586	45,940	55,000	53,000	60,500
001-393	Ammunition	6,131	6,855	11,410	11,410	11,100
Total Operating		<u>255,747</u>	<u>197,416</u>	<u>246,645</u>	<u>214,044</u>	<u>253,590</u>
001-503	Vehicles	57,165	-	-	-	-
Total Capital		<u>57,165</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Program One		<u>3,831,494</u>	<u>3,659,896</u>	<u>3,942,780</u>	<u>3,740,746</u>	<u>4,539,620</u>
Program Two						
002-101	Wages - Regular	\$ 447,012	\$ 449,933	\$ 479,265	\$ 456,444	\$ 462,085
002-103	Overtime	-	-	-	-	19,200
002-196	Group Insurance	73,953	67,413	72,755	69,085	83,930

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

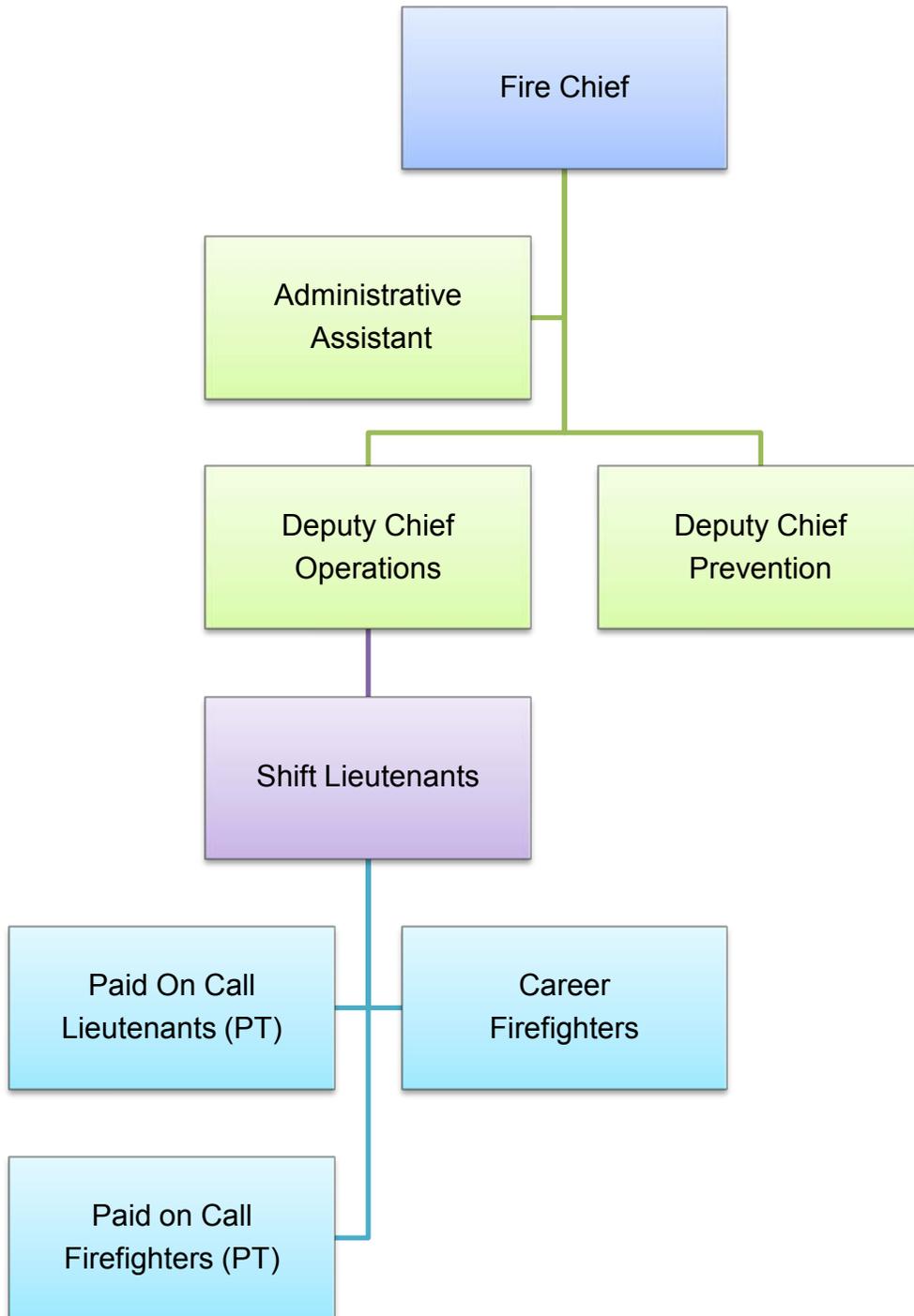
Fund 10 - General Fund

Department 31 - Police

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Total Personal Services		520,965	517,346	552,020	525,529	565,215
002-203	Consultants	783	1,000	1,500	-	1,500
002-208	Postage	4,426	3,477	4,500	4,300	4,500
002-210	Insurance	99,578	102,640	107,775	103,000	113,165
002-213	Copier Rental	5,271	9,237	6,000	6,000	6,000
002-214	Copier Supplies	-	-	1,400	1,600	1,650
002-215	Miscellaneous Rental	2,409	6,661	8,610	6,499	3,720
002-220	Unemployment Compensation	4,098	-	-	-	-
002-222	Telephone	14,058	12,553	16,260	16,260	18,340
002-252	Office Equipment	5,876	11,392	5,660	5,650	1,010
002-299	Miscellaneous Contractual	17,049	18,410	20,070	16,400	23,275
002-301	Clothing Allowance	2,782	2,654	3,400	2,700	3,400
002-352	Office Supplies	8,839	5,931	10,150	7,100	9,220
002-399	Miscellaneous	5,988	2,941	3,900	3,000	4,175
002-414	Police Operations Fund	-	-	15,000	12,000	-
002-451	Other General Exp	12,275	8,714	10,120	10,000	8,780
Total Operating		183,432	185,610	214,345	194,509	198,735
002-500	Computer	14,274	865	1,780	1,400	-
Total Capital		14,274	865	1,780	1,400	-
Total Program Two		718,671	703,821	768,145	721,438	763,950
Program Three						
003-101	Wages - Regular	\$ 113,128	\$ 33,902	\$ 34,870	\$ 34,450	\$ 34,440
003-102	Wages - Part/Time Seasonal	29,103	38,370	42,720	32,704	42,720
003-103	Overtime	-	-	-	-	950
003-196	Group Insurance	9,360	5,533	6,840	6,453	8,170
Total Personal Services		151,591	77,805	84,430	73,607	86,280
003-301	Clothing Allowance	691	260	810	477	820
Total Operating		691	260	810	477	820
Total Program Three		152,282	78,065	85,240	74,084	87,100
Total Police		\$ 4,702,447	\$ 4,441,782	\$ 4,796,165	\$ 4,536,268	\$ 5,390,670

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Fire Department



PROGRAM DESCRIPTION

The Fire Department is divided into four primary branches: fire suppression & special teams response, emergency medical care & transport, code enforcement, plan review & fire investigation, and life safety education. Fire suppression handles a wide variety of incidents and supports many of activities of the other three divisions; special teams encompass hazardous materials spill & release mitigation, technical rescue incidents such as swift water, structural collapse, confined space, and entrapment incidents. Emergency medical care and transport works closely with fire suppression to provide prompt and efficient care and transport of ill or injured patients through advanced life support and basic life support care. Code enforcement is involved with all new or rehabilitation construction projects in the community ensuring the structure meets the existing code and that the code meets the needs of the community. Life safety education starts at the pre-school age-level and carries through to our retired residents with safety classes, tours, CPR, AED, and first aid classes.

MISSION STATEMENT

To prevent fires through fire suppression response, life safety education, plan review, code enforcement, pre-planning, and fire investigation. To provide advanced life support-based emergency medical service; fire suppression; hazardous materials mitigation; and water, trench, confined space and entrapment rescue to the residents of this community and its visitors in the safest manner possible. To provide the highest service feasible for the level of resources allocated to the organization.

FY 2011-2012 GOALS

Goal # 1 Staff will coordinate and host the site visit of the Peer Assessor Team for the evaluation of the department as a critical part of the organization accreditation efforts.

- The department was accredited by the Commission on Fire Accreditation (CFAI) for the first time in 2001 and again in 2005. Under CFAI's procedures an Accredited agency is required to be re-assessed every five years to insure the agency is meeting the expectations of the Commission as well as its own internal measures. The preparation for a site visit involves a careful and detailed self-assessment of the organization. Staff must also coordinate the visit of the team with the schedules of the city, Tri-Com and department staff as well as that of our auto aid partners.

Funding: Operations: Staff Time

Completion Date: 6/30/2011

Strategic Plan: Vision 5, Goal 3, Objective 2b: Maintain/Initiate accreditation / benchmarking processes in all departments.

Accreditation Objective: 3A.1

Goal # 2 Identify alternate training source for Paid On Call recruits.

- The changing economy has influenced the ability of this department to provide certification training for Paid On Call (POC) firefighter candidates. The majority of our POC candidates enter the department without any training in firefighting. Thus their first year with the organization is used to obtain certification as a Firefighter – Basic issued by the Office of The Illinois State Fire Marshal. For the last 10 years this has been done through the Southern Kane County Training Association (SKCTA) in North Aurora. Many area departments sent their candidates to this program for firefighter certification training. Unfortunately, the impact on local budgets has reduced the number of candidates below which the SKCTA can financially support classes. Therefore, staff will be evaluating alternative programs in concert with our mutual aid partners.

Funding: Operations: Staff Time

Completion Date: 12/31/2011

Strategic Plan: Vision 5, Goal 3, Objective 2b: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 8A.1

Goal # 3 Provide awareness to operations-level training for swift water rescue operations.

- The department has responded to water-related emergencies for many years. This has included swimming pools, retention basins, and the Fox River. Recent changes in standards has caused rescue operations in the Fox River to be classified as swift water rescues in all but the periods when the river is at its lowest seasonal levels. The department has specific procedures for rescues in the river which may need to be evaluated following the classes.

Funding: Operations: Staff Time

Completion Date: 12/31/2011

Strategic Plan: Vision 5, Goal 3, Objective 2b: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5E.5

Goal # 4 Upgrade Engine 205 from first responder to advanced life support status.

- Changes that may occur within Tri City Ambulance will reduce the number of ambulances from 5 to 4 that serve the Tri City area. As such the call load will be spread out and cause the remaining units to be more active and out of quarters. At this point a conservative estimate of a 25% increase in responses for the ambulance stationed

in Geneva may occur. That will impact the ability to meet the response time objective of 6 minutes 30 seconds for ALS service. An ALS Engine will become a critical back up in those instances when the responding ambulance is coming from out of town

Funding: Operations: Staff Time

Completion Date: 4/30/2011

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5G.1

Goal # 5 Implement command officer incident command training certification.

- A critical part of the department operations and overall safety efforts is the ability of the department to extend an effective command structure with clearly identified tactical and strategic priorities that are known and understood by the personnel operating on the incident scene. So often in the past, firefighters and officers were expected to develop this skill through “on-the-job” experiences which leads to incident scene confusion when an Incident Commander uses a different playbook for every incident. Staff has identified a credible, effective, and standardized system that can be applied in the everyday as well as the extreme incidents the department may encounter. This will be implemented in a phased manner that extends across at least two fiscal years.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 8A.2

Goal # 6 Work with the City Administrator to establish an ordinance that authorizes the expenditure of city funds without Council approval during a community-wide declared disaster.

- During the recent EOC training course for senior city staff a need was identified for the creation and adoption of an ordinance that permits the expenditure of city funds without the immediate approval of the City Council during a declared disaster. In this rare instance there will not be time to assemble the Council to consider this issue as the disaster unfolds. The Emergency Operations Center Manager and City Administrator need to have the pre-approved authority of the Council as the Center deals with the situation at hand.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 5H.1

Goal # 7 Complete the conversion to narrow-band radio frequencies in the department radios.

- The Mutual Aid Box Alarm System (MABAS) has established September, 2011 as the target for all radios in this area to be moved over to the new narrow-band channels. This work involves the re-programming of the new frequencies into the radios as all of the department non-compliant equipment was replaced through grants obtained by department staff.

Funding: Operations: Staff Time

Completion Date: 9/30/2011

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 9B.1

Goal # 8 Improve cellular telephone service in the city Emergency Operations Center by installing a “system extender” in the building.

- A post course review by the students in the “Emergency Operations Center” course identified several areas of need for the operation of the city Emergency Operations Center (EOC). One of the communications issues was the weak or absence of a carrier signal for cellular communications. While the center has a limited number of landlines it is reasonable to expect that cellular communications will be equally important. Working with the city’s main cellular carrier – Verizon and the Information Technology Department staff we have learned that a signal amplifying system known as a “system expander” can be installed that will meet the operational needs of the EOC.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4, Objective 3: Optimize technology’s effectiveness at delivering public services.

Accreditation Objective: 5G.1

Fire

Goal # 9 Develop long-range plan for the transition from the certifications of Firefighter II and Firefighter III to Firefighter – Basic and Advanced Technical Firefighter respectively.

- The Illinois State Fire Marshal has introduced significant revisions to the certification levels for firefighter in an effort to insure they are consistent with national standards. Overtime, existing Firefighter II and III certifications will need to transition to the new levels. This objective seeks to establish a transition matrix that will serve as a guide for our personnel.

Funding: Operations: Staff Time

Completion Date: 11/01/2011

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 8A.4

Goal # 10 Evaluate the condition of the fire sprinkler system in Station 2 and develop cost estimates and specifications for repairs.

- In mid-2010 the sprinkler system in Station 2 developed a leak that required the replacement of a small section of pipe to repairs. Further evaluation by the sprinkler contractor suggested this was not an isolated problem and that staff should investigate this matter more fully. Staff has more work to complete but initial findings to date suggest that significant sections of pipe have developed corrosion that will require replacement.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect residents and businesses.

Accreditation Objective: 6A.2

Goal # 11 Replace Engine 207.

- Under the vehicle replacement schedule Engine 207 was slated for replacement in 2006. Purchased in 1989, this now 22-year-old vehicle is used on a variety of incidents, from vehicle fires and trash fires to investigations and vehicle accidents. Its primary mission however, is responding to incidents involving rescue and extrication of trapped victims. While it represented a substantial leap forward in the department's ability to respond to rescue incidents in 1989, its effectiveness has been diminished as the scope of the department's mission has expanded. We have assumed responsibility for

hazardous material spills and releases as well as rescues from collapsed trenches and structures, victims trapped in confined or below grade spaces, and incidents involving high angle rescues. The result of this evolving situation is the vehicle cannot carry any additional equipment or personnel other than for which it was originally designed.

Funding: Capital: \$550,000

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of services.

Accreditation Objective: 6B.3

Goal # 12 Re-roof Station 2.

- Constructed in 1994, Station 2 extended the coverage of the department to the newly developing property west of Randall Road. In that design the decision was made to use standard asphalt tab shingles with a projected life span of 15 to 20 years. Over that period the roof has had its share of maintenance as shingles have torn off during high winds. More recently, several leaks developed in different areas of the roof that were repaired but staff has been advised by separate roof companies that the roof needs to be re-shingled.

Funding: Capital: \$35,000

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of services.

Accreditation Objective: 6A.2

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 32 - Fire

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Program One						
001-101	Wages - Regular	\$ 158,996	\$ 168,022	\$ 387,400	\$ 363,220	\$ 395,705
001-196	Group Insurance	15,015	15,768	45,510	45,690	54,485
Total Personal Services		<u>174,011</u>	<u>183,790</u>	<u>432,910</u>	<u>408,910</u>	<u>450,190</u>
001-201	Legal	-	197	300	-	300
001-207	Dues & Subscriptions	534	489	500	635	500
001-208	Postage	496	658	800	650	800
001-209	Printing	37	298	350	200	350
001-210	Insurance	111,840	117,430	123,300	123,300	129,465
001-213	Copier Rental	1,009	1,475	2,340	2,340	2,340
001-214	Copier Supplies	-	-	1,100	1,100	1,100
001-222	Telephone	6,045	6,352	8,200	7,560	8,300
001-301	Clothing Allowance	4,488	5,261	9,900	9,900	9,900
001-352	Office Supplies	1,061	861	1,300	1,000	1,300
001-353	GIS/Mapping	4,096	3,745	5,700	5,395	5,700
001-410	Foreign Fire Insurance	28,357	33,299	28,000	36,298	36,300
001-450	Tri City Ambulance	140,719	234,852	252,000	252,000	380,215
001-451	Other General Exp	2,078	613	1,800	1,355	1,800
Total Operating		<u>300,760</u>	<u>405,530</u>	<u>435,590</u>	<u>441,733</u>	<u>578,370</u>
001-501	Accreditation	600	800	800	800	800
001-510	Computer	9,868	3,834	2,500	1,000	1,000
Total Capital		<u>10,468</u>	<u>4,634</u>	<u>3,300</u>	<u>1,800</u>	<u>1,800</u>
Total Program One		<u>485,239</u>	<u>593,954</u>	<u>871,800</u>	<u>852,443</u>	<u>1,030,360</u>
Program Two						
002-101	Wages - Regular	\$ 1,442,376	\$ 1,483,547	\$ 1,598,450	\$ 1,558,955	\$ 1,355,950
002-103	Overtime	-	-	-	-	194,125
002-106	Wages - Meetings	2,889	4,531	5,025	4,950	5,125
002-114	POC Holiday	6,079	299	7,500	5,230	7,500
002-115	Overnight Duty	288,383	292,288	298,500	296,320	304,590
002-116	Still Alarms	32,132	34,503	34,180	32,800	34,875
002-117	Training	16,645	10,263	19,990	10,945	19,990
002-118	EMS Incentive/Training	21,000	-	21,000	21,000	21,000
002-195	Police/Fire Pension	-	-	-	-	250,350
002-196	Group Insurance	196,516	207,559	224,080	220,650	246,540
Total Personal Services		<u>2,006,020</u>	<u>2,032,990</u>	<u>2,208,725</u>	<u>2,150,850</u>	<u>2,440,045</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 32 - Fire

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-211	Training	654	2	-	-	-
002-302	Clothing Allowance - POC	944	2,700	1,500	1,860	1,500
002-303	Protective Clothing Repl	7,978	122	45,050	45,050	8,000
002-352	Hazardous Material Team	1,050	1,545	900	750	900
Total Operating		10,626	4,369	47,450	47,660	10,400
002-500	Radios	1,322	958	3,000	-	3,000
002-501	Engine	42,591	-	-	-	-
002-502	Replacement Fire Hose	2,028	1,005	1,000	1,250	1,000
002-503	SCBA	45	929	1,500	1,500	1,500
002-504	ALS Engine Equipment	1,229	1,522	1,800	1,800	1,800
002-505	Safety Equipment	3,342	928	2,000	1,440	2,000
002-520	Annual Physicals	-	-	9,600	9,350	9,600
002-521	Annual Physical	1,872	936	-	-	-
002-522	Entry Physicals	1,953	1,644	-	-	-
002-523	Hepatitis/TB Vacc & Testing	458	76	900	130	900
Total Capital		54,840	7,998	19,800	15,470	19,800
Total Program Two		2,071,486	2,045,357	2,275,975	2,213,980	2,470,245
Program Three						
003-101	Wages - Regular	\$ 106,826	\$ 106,163	\$ -	\$ -	\$ -
003-196	Group Insurance	13,356	15,037	-	-	-
Total Personal Services		120,182	121,200	-	-	-
003-211	Education	8,487	4,249	8,400	3,000	8,400
003-212	Public Education	2,100	236	500	200	500
Total Operating		10,587	4,485	8,900	3,200	8,900
Total Program Three		130,769	125,685	8,900	3,200	8,900
Program Four						
004-101	Wages - Regular	\$ 105,627	\$ 106,163	\$ -	\$ -	\$ -
004-196	Group Insurance	11,662	12,330	-	-	-
Total Personal Services		117,289	118,493	-	-	-
004-203	Fire Engineering	2,021	1,810	1,000	700	1,000
004-353	Photography Supplies	19	7	150	50	150
004-451	Other General Exp	(4,912)	653	1,000	950	1,000
Total Operating		(2,872)	2,470	2,150	1,700	2,150

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 32 - Fire

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Total Program Four		114,417	120,963	2,150	1,700	2,150
Program Five						
005-101	Wages - Regular	\$ 104,571	\$ 97,650	\$ -	\$ -	\$ -
005-196	Group Insurance	5,679	6,053	-	-	-
Total Personal Services		110,250	103,703	-	-	-
005-224	Purchased Power	15,773	15,026	16,015	14,680	16,015
005-250	Bldg. & Grounds	3,725	4,748	5,510	4,250	5,980
005-253	M & R Vehicles	12,975	11,531	10,065	13,390	10,065
005-255	M & R Portable Equipment	345	190	2,090	1,395	2,090
005-258	M & R Radio Equipment	4,725	4,094	5,125	4,350	5,125
005-259	M & R Heating	290	85	600	-	-
005-264	M & R Tools	794	521	800	675	800
005-265	M & R Safety Equipment	4,150	3,797	4,200	4,010	4,200
005-303	Cleaning Supplies	3,238	2,196	2,600	1,985	2,650
005-353	M & S Vehicles	2,175	2,022	-	-	-
005-355	M & S Portable Equipment	1,132	577	-	-	-
005-359	Opticom Maintenance	1,114	529	1,000	-	1,000
005-363	Fuel & Lubricants	19,088	16,658	15,000	14,700	16,500
005-399	Miscellaneous	156	87	450	265	450
Total Operating		69,680	62,061	63,455	59,700	64,875
005-501	Tires/Corrosion Facility Repair	3,920	3,030	2,000	1,755	2,000
Total Capital		3,920	3,030	2,000	1,755	2,000
Total Program Five		183,850	168,794	65,455	61,455	66,875
Program Six						
006-222	Telephone	3,163	2,002	2,675	2,400	2,675
006-250	Bldg. & Grounds	1,407	1,139	1,950	1,850	2,310
006-303	Cleaning Supplies	1,575	660	1,100	1,100	1,120
Total Operating		6,145	3,801	5,725	5,350	6,105
006-500	Station #2 Equip	2,350	2,369	2,500	2,500	2,500
Total Capital		2,350	2,369	2,500	2,500	2,500
Total Program Six		8,495	6,170	8,225	7,850	8,605
Program Seven						

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

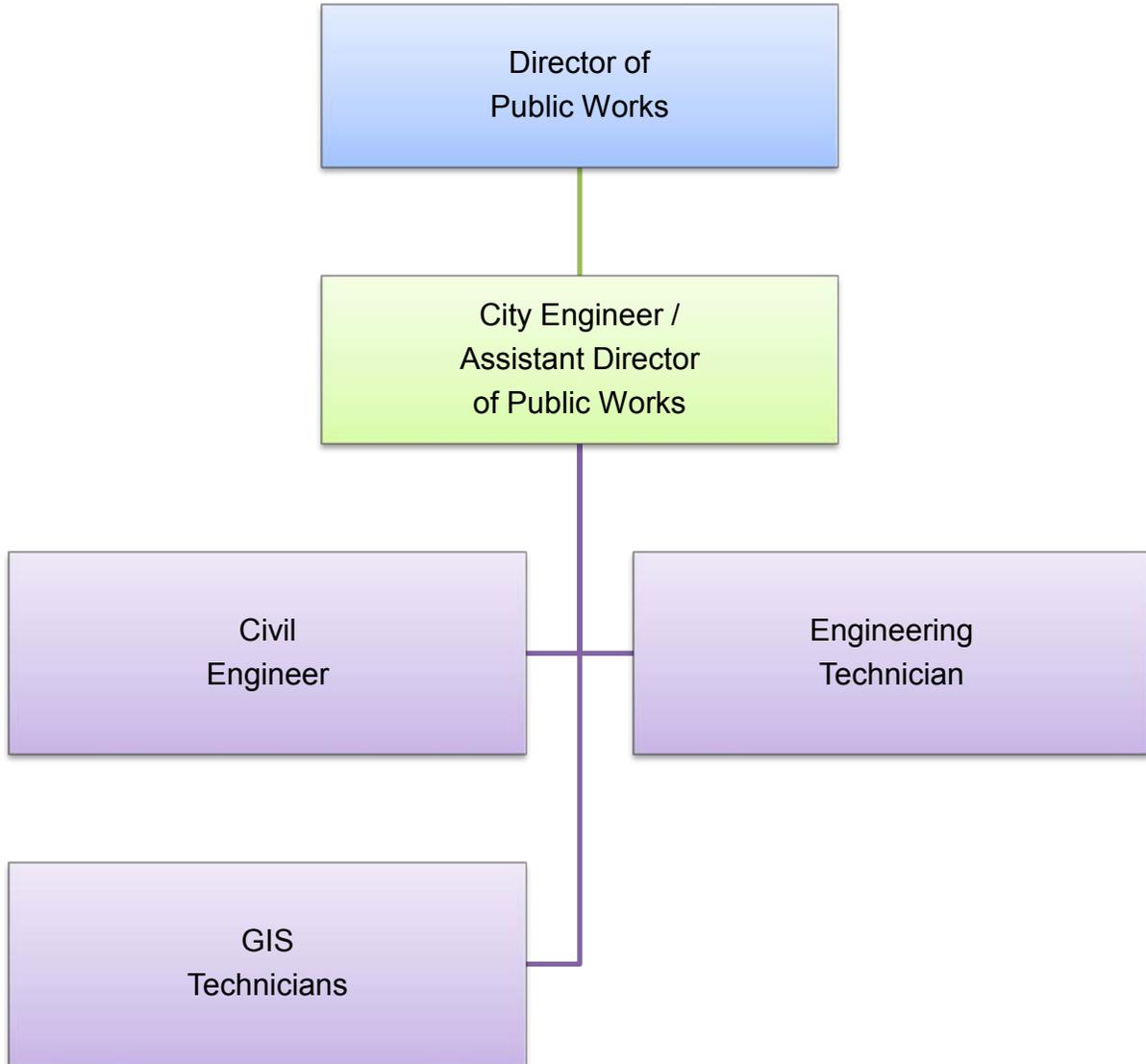
Fund 10 - General Fund

Department 32 - Fire

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
007-200	Stipends	6,813	9,787	10,000	9,780	10,000
007-196	Group Insurance	211	-	-	-	-
007-207	Dues & Subscriptions	100	(100)	-	-	-
007-209	Printing	-	-	100	100	100
007-210	Insurance	3,010	3,160	3,315	3,300	3,480
007-211	Training	-	53	500	-	500
007-222	Telephone	7,738	6,781	6,500	5,750	6,500
007-224	Purchased Power	578	563	630	508	660
007-252	Office Supplies	67	-	-	-	-
007-253	M & R Vehicles	2,103	1,346	-	-	-
007-258	Radios	1,184	504	750	800	750
007-298	Weather Information Contract	1,435	1,112	1,500	1,825	1,700
007-299	Miscellaneous Contractual	-	3,822	6,245	7,830	6,245
007-301	Clothing Allowance	388	150	500	54	500
007-363	Fuel	145	57	315	240	315
Total Operating		<u>23,772</u>	<u>27,235</u>	<u>30,355</u>	<u>30,187</u>	<u>30,750</u>
007-500	Radios	1,095	100	-	-	-
Total Capital		<u>1,095</u>	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Program Seven		<u>24,867</u>	<u>27,335</u>	<u>30,355</u>	<u>30,187</u>	<u>30,750</u>
Total Fire		<u>\$ 3,019,123</u>	<u>\$ 3,088,258</u>	<u>\$ 3,262,860</u>	<u>\$ 3,170,815</u>	<u>\$ 3,617,885</u>

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Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The Engineering Division maintains and oversees the City's land-based GIS and provides information systems support and back up. This division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management, and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2011–2012 GOALS

Goal # 1: In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's public properties; to continue to provide a high level of City services on a cost effective basis.

➤ *Campbell Street Parking Lot*

In 2010 the City acquired property in the downtown in the block located between James and Campbell streets and 2nd and 3rd streets. Last fiscal year, staff arranged for and assisted in acquisition of additional easements and design of a parking facility to be located on this property and other land within this block. This year, staff will bid out and provide construction management of this project.

Funding: Capital: \$200,000

Completion Date: 10/31/2011

Strategic Plan: Vision 1, Goal 1: Encourage beautification and improvement of public and private property. Vision 2, Goal 6: Where necessary, increase parking opportunities and ensure the use of existing downtown parking assets is maximized.

➤ *Third Level of Commuter Parking Deck*

In 2007, the City completed construction of a commuter parking deck located east of 3rd street just north of the railroad tracks. At the time, a third level was designed, but not constructed. Metra now has the

availability of funds to construct this third level. This fiscal year, staff will arrange for any needed revisions to the existing plans and then bid out and provide construction management of this project.

Funding: Operations: Staff Time; Commuter Parking Fund: \$3,500,000

Completion Date: 4/30/2012

Strategic Plan: Vision 1, Goal 1: Encourage beautification and improvement of public and private property. Vision 2, Goal 6: Where necessary, increase parking opportunities and ensure the use of existing downtown parking assets is maximized.

➤ *Block 50 Parking Lot Reconstruction*

In the late 1980s, the City acquired property and several leases for a public parking lot in Block 50 lying between West State and James streets and 3rd and 4th streets. Last fiscal year, engineering worked with other City staff and the City attorney to obtain new leases and design a reconstruction project for this lot. This fiscal year, staff will bid out and provide construction management for reconstruction of this lot.

Funding: Operations: Staff Time; Capital: \$76,000

Completion Date: 10/31/2011

Strategic Plan: Vision 1, Goal 1: Encourage beautification and improvement of public and private property. Vision 2, Goal 6: Where necessary, increase parking opportunities and ensure the use of existing downtown parking assets is maximized.

Goal # 2

In accordance with the City's Strategic Plan Goals and Visions, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

➤ *Cooperate and assist with the IL Route 38 Grade Separation and Reconstruction project at Kautz Road*

The Illinois Department of Transportation (IDOT) has plans to construct a grade separation project at Kautz and IL Route 38. This will result in construction of a tunnel allowing the railroad to pass under IL Route 38 without disruption to traffic flow. The project also involves moving the City of Geneva's utilities to allow for construction of the new roadway and railroad tunnel. There is also an opportunity to provide for landscaped medians. Staff has been working with IDOT to coordinate this work and will continue to do so throughout the construction process.

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 1, Goal 1: Encourage beautification and improvement of public and private property. Vision 7, Goal 2: Plan and Implement Transportation Improvements

➤ *2011 Manchester Alley Reconstruction Project*

Last year staff completed reconstruction of the east half of Manchester Alley. This year, City staff will complete engineering drawings, and if funding is available, staff will oversee bidding and construction of the west half of this alley.

Funding: Operations: Staff Time; Capital: \$300,000

Completion Date: 10/31/2012

Strategic Plan: Vision 7, Goal 2: Plan and Implement Transportation Improvements

➤ *East State Street Reconstruction Project*

In 2010, IDOT approved the City's Phase 1 report for the reconstruction of East State Street. The next step is to complete Phase 2 or the design phase for this improvement. In this fiscal year, staff will prepare and release a Request for Qualifications and assist in securing the services of a professional design engineering firm to complete all Phase 2 work for the portion of this project lying within a TIF.

Funding: Operations: Staff Time;

Completion Date: On-going (this work will continue into the 2012-2013 Fiscal Year)

Strategic Plan: Vision 7, Goal 2: Plan and Implement Transportation Improvements

Goal # 3

Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various projects:

➤ *North Central Bike Trail Project.*

This project involves the construction of a portion of this trail with a combination of the use of City staff and equipment and in conjunction with the Wheeler Park Water Main Extension. The engineering division will provide support to those divisions as needed along with providing design, bidding, and construction inspection services, if necessary, for the project.

Funding: Operations: Staff Time; Capital: \$50,000

Completion Date: 4/30/2012

Strategic Plan: Vision 7, Goal 4: Continue to enhance the City's bike & pedestrian options

➤ *Southeast Planning Study*

This planning project involves the analysis and study of the region lying between IL Rte. 38 and Fabyan Parkway and between Kirk Road and the eastern Kane County Line. Last fiscal year, staff collaborated with other divisions to select a consultant to lead this project. Staff also has and will continue to provide services and support in the execution and finalization of this study.

Funding: Design: Operations: Staff Time; Capital: \$50,000

Completion Date: 12/31/2011

Strategic Plan: Vision 7, Goal 2: Plan and Implement Transportation Improvements

➤ *Kane County Department of Transportation Improvements*

Kane County Department of Transportation (KDOT) has been working on three separate projects within the City of Geneva corporate limits:

- Randall Road and Fabyan Parkway Intersection Improvements
- Fabyan Parkway improvements from IL Rte 25 to Nagel Boulevard
- South Street Trail Project
- Bus Rapid Transit Study
- Route 529 Study

Staff has been and will continue to provide information and assistance to the planning, design, and construction teams involved with these projects. When these improvements require relocation of city utilities, staff will assist other divisions as necessary to facilitate that work.

Funding: Design: Operations: Staff Time

Completion Date: Varies

Strategic Plan: Vision 7, Goal 2: Plan and Implement Transportation Improvements

➤ *Expand and Maintain RiverPark*

Last year, staff worked with the city administrator and other divisions to expand RiverPark to the north. This year, staff will continue to assist other departments and divisions with the continued maintenance and expansion of this facility.

Funding: Operations: Staff Time; Capital: \$10,000

Completion Date: 12/31/2011

Strategic Plan: Vision 6, Goal 4: Explore Opportunities for Increased Public Access to the Fox River. Vision 5, Goal 4: Commit to Leading Edge Technology

Public Works - Engineering

➤ *Develop and Maintain a Citizens' Academy*

Engineering staff regularly meets with the engineers from St. Charles, Elgin, and Batavia to collaborate on and discuss solutions for common issues and problems. One effort this group began last year is the development of a citizens' academy to help citizens better understand public works/engineering issues. Staff will continue to work on and collaborate with the engineers from this group, and, if possible, other city staff on developing the information and course work for this effort. The site is currently hosted at <http://citizenacademy.foxvalleyengineers.org>

Funding: Operations: Staff Time

Completion Date: 4/30/2012

Strategic Plan: Vision 3, Goal 5: Foster Stakeholder Engagement in the Community to Increase Understanding and Heighten the Quality of Participation.

Goal #4 Assist the Water and Wastewater Division with the design of Sanitary Sewer, Storm, and Water Improvements within the City.

➤ *Wheeler Park Water Main Extension*

The water main along First Street is one of the older mains in the City and, with increased modern demands, needs to be upgraded in size. Therefore, the water and sewer division has plans to ultimately replace and upgrade this water main. This line will also need to be looped into the existing system to improve water quality and ensure an alternate route of delivery to prevent shutdowns during water main breaks. In order to establish this loop, the City is proposing to install a water main through Wheeler Park to connect the main on First to the water main on Union.

Last year staff investigated property ownership in this area and began engineering design for this project. This fiscal year, staff will complete design, obtain IEPA permits, bid out this project, and provide construction inspection.

Funding: Operations: Staff Time; Water/Wastewater Fund: \$250,000

Completion Date: 11/30/2011

Strategic Plan: Vision 5, Goal 3: Maintain and enhance high-quality city services

➤ *Ridge Lane Drainage Improvements*

This project involves the installation of a storm drainage system in this area to alleviate extensive flooding of yards from surface water.

Public Works - Engineering

Engineering staff will cooperate with the Water and Wastewater Division to design and provide construction oversight for this project. This project is also contingent on the ability of the residents to secure necessary easements. All work involved with this project will be accomplished using City staff and equipment.

Funding: Operations: Staff Time; Water/Wastewater Fund: \$25,000

Completion Date: 10/31/2011

Strategic Plan: Vision 5, Goal 3: Maintain and enhance high-quality city services

Goal # 5: Support the Visions and Goals identified in the City's Strategic Plan by providing mapping and data services in conjunction with various departments and projects:

- *Provide a platform to support and maintain the creation and management of information related to historic/architecturally significant buildings and property maintenance codes.*

Staff will provide support services to other City departments to establish and maintain a platform using GIS and/or other Web-based tools to document and provide information related to Geneva's historically and architecturally significant properties.

Funding: Operations: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 1, Goal 2: Heighten awareness and foster implementation of historic/architecturally significant buildings and property maintenance codes.

- *Provide a platform to support and maintain the creation and management of information related to parking facilities*

Staff will provide support services and collaborate with other City departments to establish and maintain a platform using GIS and/or other Web-based tools to document and provide information about and allow for future planning and maintenance of Geneva's parking facilities.

Funding: Operations: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 2, Goal 6: Where necessary, increase parking opportunities and ensure the use of existing downtown parking assets is maximized.

- *Scan all large format documents and files for the purpose of archiving these in digital format*

Public Works - Engineering

Staff will begin the process of scanning all files and large format documents to create a digital archive. This information will then be available for easy access by all city staff. Staff will also collaborate with other departments in the City that are working on similar goals and objectives to ensure a consistent and cohesive workflow and process is followed.

Funding: Operations: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology

- *Create a platform on the City's Intranet for sharing and maintaining digital files and information about developments, subdivision, agreements, and other city documents.*

Last fiscal year, staff collaborated with IT to set up and develop a wiki or knowledge center on the City's Intranet. This year staff working along with other departments will continue to populate and develop this site allowing for better, faster and easier retrieval of City documents.

Funding: Operations: Staff Time

Completion Date: On-going policy

Strategic Plan: Vision 5, Goal 4: Commit to leading edge technology

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 14 - Engineering & Storm Drainage

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Engineering						
001-101	Wages - Regular	\$ 212,433	\$ 244,301	\$ 278,680	\$ 283,846	\$ 290,080
001-102	Wages - Part/Time Seasonal	4,405	-	-	-	-
001-196	Group Insurance	35,106	43,272	49,035	48,560	63,000
001-197	IMRF	24,312	27,712	-	-	-
001-198	FICA	11,780	11,900	-	-	-
Total Personal Services		288,036	327,185	327,715	332,406	353,080
001-201	Legal	493	443	500	500	500
001-207	Dues & Subscriptions	522	475	600	600	600
001-208	Postage	745	271	820	820	820
001-209	Printing	1,331	639	1,500	1,500	1,500
001-210	Insurance	10,355	9,403	9,875	9,875	10,370
001-211	Training	3,266	1,876	3,500	3,500	3,500
001-213	Copier Rental	-	-	560	560	560
001-214	Copier Supplies	-	-	120	120	120
001-222	Telephone	5,332	4,840	5,000	5,000	5,000
001-224	Purchased Power	4,458	4,431	6,180	6,180	6,490
001-230	Engineering Review	-	3,639	11,370	11,370	11,370
001-240	Utility Landscaping	-	-	5,000	5,000	5,000
001-250	Bldg. & Grounds	5,387	5,375	6,500	6,500	6,500
001-252	M & R Office Equipment	-	84	2,000	2,000	2,000
001-253	M & R Autos & Trucks	-	305	-	-	-
001-299	Miscellaneous Contractual	-	-	-	-	3,600
001-301	Uniform Rental	563	599	700	700	700
001-352	Office Supplies	1,176	996	-	282	-
001-363	Motor Fuel	4,629	2,011	5,000	5,000	5,500
001-365	Safety Equipment	599	504	1,200	1,200	1,200
001-368	M & S Miscellaneous	344	-	-	-	-
001-399	Miscellaneous	732	1,497	3,500	3,500	3,500
Total Operating		39,932	37,388	63,925	64,207	68,830
001-500	Public Works Facility	40	-	-	-	-
001-501	Capital Equipment	4,763	-	-	-	-
Total Capital		4,803	-	-	-	-
Total Engineering		332,771	364,573	391,640	396,613	421,910
Storm Drainage						
001-101	Wages - Regular	\$ 28,686	\$ 24,995	\$ 25,795	\$ 23,555	\$ 25,825
001-196	Group Insurance	2,527	4,094	6,470	6,065	5,775

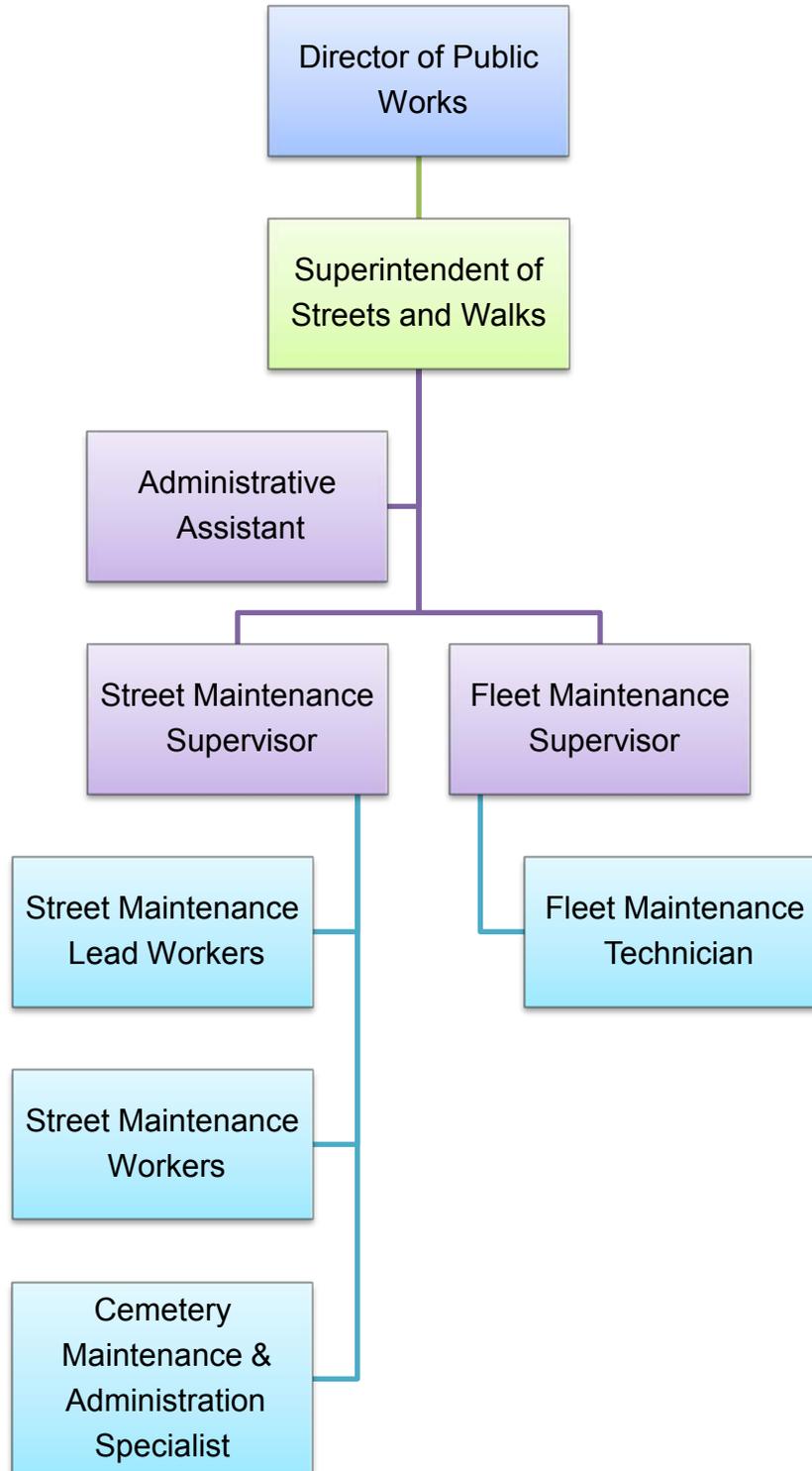
CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 14 - Engineering & Storm Drainage

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Total Personal Services		31,213	29,089	32,265	29,620	31,600
001-201	Legal	553	-	-	-	-
001-203	Engineering	1,000	528	-	-	-
001-210	Insurance	3,095	3,250	3,415	3,415	3,585
001-269	Drainage System	14,553	13,731	15,000	15,000	15,000
001-290	Parkway Restoration	455	-	500	500	500
001-369	Drainage System	5,536	1,550	-	-	-
001-399	Miscellaneous	107	191	-	-	-
001-451	Other General Exp	107	151	-	-	-
Total Operating		25,406	19,401	18,915	18,915	19,085
Total Storm Drainage		56,619	48,490	51,180	48,535	50,685
Total Engineering & Storm Drainage		\$ 389,390	\$ 413,063	\$ 442,820	\$ 445,148	\$ 472,595

Public Works Department
Streets & Fleet Maintenance Division



PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations, and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2011-2012 GOALS

Goal # 1: Continue to maintain and enhance the Public Works Facility. The Public Works Facility is over 25 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Continue to repair/replace skylights that are leaking.
- Garage Heaters – Continue to repair/replace heaters that are malfunctioning.
- Security – Video surveillance and access control. Repair and replace damaged sections of fence. Gate actuator for main gate.
- Narrowbanding of Two-Way Radios – We have until January 1, 2013 to replace all radios to narrow band communications.
- Commercial Pressure Washer – Replace the 25 year old unit

Funding: Operations: Staff Time; Capital, Electric Fund, Water/Wastewater Fund: \$45,000 (\$15,000/Division)

Completion Date: 3/31/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 2: Perform Emerald Ash Borer treatment applications to specifically identified infested parkway ash trees to monitor product and condition of the tree. Locate two good healthy green ash trees and begin annual treatments. Staff will then closely observe and monitor results to determine if treatments are a successful option in saving healthy ash trees. Ash trees must be in good health and with a minor EAB infestation for the current products to be successful. Staff will apply for grants to assist with costs.

Public Works – Streets & Fleet Maintenance

Funding: Operations: \$2,000

Completion Date: On-going

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3: Maintain and enhance high-quality City services.

Goal # 3 Expand the EAB replacement parkway tree planting program. The current funding for parkway tree planting program is \$32,000 which accommodates approximately 120 replacement trees. The current number of trees that could be replaced is 200. By using the \$91,000 in the Tree Nursery Fund, staff could increase the annual volume of trees planted. The EAB replacement tree planting could increase during the next three (3) years to adequately keep up with the annual number of removals.

Funding: Tree Nursery Fund: \$31,000

Completion Date: 12/1/2011

Strategic Plan: Vision 5, Goal 2: Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3: Maintain and enhance high-quality City services.

Goal # 4 Continue implementing Federal Street Sign Reflectivity unfunded mandate. Continue to replace damaged regulatory signs with the higher reflectivity signs as required by the Federal Government as part of our normal sign maintenance activities. The mandate requires local, state and federal agencies replace existing signs with a higher reflective material for better visibility at night. The mandate requires regulatory signs (stop, yield, etc.) must be replaced by 2015 and then none regulatory signs (street name) by 2018. Staff completed the east side for regulatory signs and will begin on the Northwest section of the community.

Funding: Capital: \$10,000

Completion Date: 3/1/2011

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3: Maintain and enhance high-quality City services.

Goal # 5 Perform necessary repairs on the brick intersection of Third Street. Several locations are settling and are in need of repair. The locations are Third and Campbell and the brick ribbons behind the curb on Third Street.

Funding: Capital: \$20,000

Completion Date: 3/1/2011

Strategic Plan: Vision 2, Goal 5: Maintain and enhance the downtown's visually attractive physical character.

Public Works – Streets & Fleet Maintenance

Goal # 6 Revise Cemetery maintenance operations to enhance landscape and ground maintenance.

- Implement a volunteer landscape maintenance program. Utilize volunteers to trim and weed whip markers at the West Side Cemetery. This will greatly reduce City staff's time and help with improving the appearance and the timeliness of the grounds maintenance.
- Relocate administrative services from Oak Hill cemetery to Public Works and/or City Hall. Current administrative assistants would perform all communication and coordination associated with grave sales, funeral arrangements and customer inquiries. This would allow the cemetery staff member more time to dedicate to maintenance activities. The cemetery staff member would still perform funeral site preparations and closures.
- Computer software data entry. Relocate this task from Oak Hill Cemetery to the administrative assistants. The cemetery staff member would perform field/site inspections and verification of data. This again would allow the cemetery staff member more time to perform grounds maintenance.

Funding: Operations: Staff Time

Completion Date: 6/1/2011

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective and efficient delivery of City services; Vision 5, Goal 3: Maintain and enhance high-quality City services.

Goal # 7 Assist with the installation of the North Central Bike Trail, by providing vegetation removal, minor excavation and a gravel surface. The location would be from Union Street to Stevens Street.

Funding: Capital: \$50,000

Completion Date: 11/1/2011

Strategic Plan: Vision 7, Goal 4: Implement high-priority bike route improvements set forth in the adopted Bikeway Implementation Plan.

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 45 - Streets & Walks

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
General Maintenance						
001-101	Wages - Regular	\$ 767,141	\$ 741,087	\$ 556,960	\$ 556,960	\$ 544,045
001-103	Overtime	-	-	-	-	49,800
001-180	Vehicle Allowance	-	556	780	780	780
001-196	Group Insurance	118,765	130,419	176,590	176,590	129,205
Total Personal Services		<u>885,906</u>	<u>872,062</u>	<u>734,330</u>	<u>734,330</u>	<u>723,830</u>
001-201	Legal	110	-	-	-	-
001-209	Printing	192	-	-	-	-
001-210	Insurance	42,960	45,107	47,365	47,632	49,735
001-211	Training	7,602	3,143	3,145	1,643	3,145
001-213	Copier Rental	-	-	560	560	560
001-214	Copier Supplies	-	-	115	115	115
001-222	Telephone	4,129	3,819	4,000	3,035	3,035
001-223	Water & Sewer	630	618	500	419	500
001-224	Purchased Power	3,557	3,462	4,000	4,272	4,200
001-250	Bldg. & Grounds	5,567	5,804	10,880	10,880	10,880
001-254	M & R Mobile Equipment	16,415	13,676	16,400	16,400	16,400
001-255	M & R Portable Equipment	4,827	3,164	4,885	4,885	4,885
001-258	M & R Radios	-	196	-	-	-
001-284	Sidewalk Maintenance	12,959	11,644	11,440	11,440	11,440
001-285	Street Maintenance	62,136	55,604	58,150	58,150	58,150
001-291	Traffic Control Devices	18,361	13,247	18,000	17,697	18,000
001-299	Miscellaneous Contractual	10,175	14,895	15,435	15,435	15,435
001-301	Uniform Rental	6,549	4,635	4,725	4,725	4,725
001-355	Signs & Posts	427	285	-	-	-
001-359	Heating	3,680	2,346	-	-	-
001-363	Motor Fuel	75,502	58,613	72,030	72,030	79,235
001-364	Tools	1,495	551	2,500	2,500	2,500
001-365	Safety Equipment	6,435	4,418	7,520	7,520	7,520
001-388	Signs & Posts	13,218	3,834	12,350	11,333	12,350
001-390	Parkway Restoration	2,633	1,907	3,500	3,500	3,500
001-391	M & S Traffic Control Paint	8,880	83	-	-	-
001-399	Miscellaneous	4,218	1,743	3,290	3,290	3,290
001-414	Streetscape Supplies	-	3,998	-	-	-
Total Operating		<u>312,657</u>	<u>256,792</u>	<u>300,790</u>	<u>297,461</u>	<u>309,600</u>
001-500	Public Works Facility	5,280	4,010	-	-	-
Total Capital		<u>5,280</u>	<u>4,010</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total General Maintenance		<u>1,203,843</u>	<u>1,132,864</u>	<u>1,035,120</u>	<u>1,031,791</u>	<u>1,033,430</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 45 - Streets & Walks

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Snow & Ice Control						
002-101	Wages - Regular	\$ 215,238	\$ 157,218	\$ 214,510	\$ 214,510	\$ 211,415
002-104	Stand-By	58,786	59,384	53,860	53,860	54,935
002-196	Group Insurance	29,894	25,131	-	-	53,835
Total Personal Services		<u>303,918</u>	<u>241,733</u>	<u>268,370</u>	<u>268,370</u>	<u>320,185</u>
002-210	Insurance	8,085	8,489	8,915	8,915	9,360
002-299	Miscellaneous Contractual	700	5,129	5,360	5,360	5,360
002-389	Snow Removal	157,895	189,949	150,750	150,750	150,750
Total Operating		<u>166,680</u>	<u>203,567</u>	<u>165,025</u>	<u>165,025</u>	<u>165,470</u>
Total Snow & Ice Control		<u>470,598</u>	<u>445,300</u>	<u>433,395</u>	<u>433,395</u>	<u>485,655</u>
Forestry						
003-101	Wages - Regular	\$ 105,895	\$ 108,118	\$ 96,150	\$ 96,150	\$ 126,850
003-196	Group Insurance	16,457	19,927	-	-	32,305
Total Personal Services		<u>122,352</u>	<u>128,045</u>	<u>96,150</u>	<u>96,150</u>	<u>159,155</u>
003-210	Insurance	27,450	28,822	30,265	30,265	31,780
003-230	Tree Purchase	57,457	20,183	38,635	37,635	38,635
003-233	Tree & Stump Removal	20,496	12,695	17,425	18,271	17,425
003-364	M & S Tools	2,051	514	1,200	1,200	1,200
Total Operating		<u>107,454</u>	<u>62,214</u>	<u>87,525</u>	<u>87,371</u>	<u>89,040</u>
003-500	Equipment	10,484	4,297	-	-	-
003-510	EAB Contractual Services	10,637	8,480	-	-	-
003-610	Mosquito Abatement	91,476	82,132	94,220	77,440	78,000
Capital		<u>4,740,993</u>	<u>1,403,009</u>	<u>2,719,317</u>	<u>2,719,317</u>	<u>-</u>
Total Capital		<u>4,853,590</u>	<u>1,497,918</u>	<u>2,813,537</u>	<u>2,796,757</u>	<u>78,000</u>
Total Forestry		<u>5,083,396</u>	<u>1,688,177</u>	<u>2,997,212</u>	<u>2,980,278</u>	<u>326,195</u>
Total Streets & Walks		<u>\$ 6,757,837</u>	<u>\$ 3,266,341</u>	<u>\$ 4,465,727</u>	<u>\$ 4,445,464</u>	<u>\$ 1,845,280</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 10 - General Fund

Department 16 - Fleet Maintenance

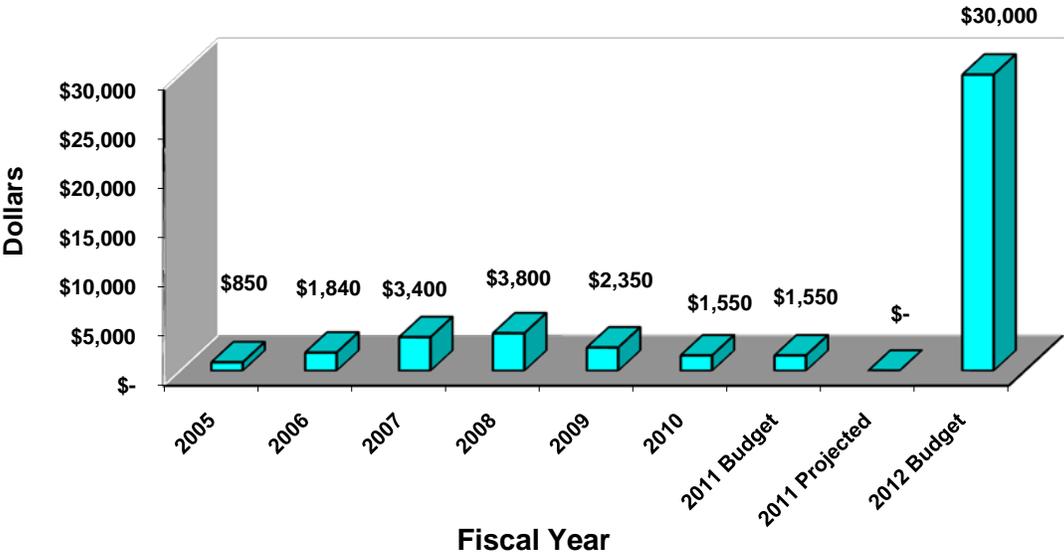
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
Fleet Maintenance						
001-101	Wages - Regular	\$ 153,414	\$ 151,104	\$ 142,155	\$ 142,155	\$ 136,135
001-103	Overtime	-	-	-	-	8,600
001-196	Group Insurance	17,614	18,575	16,785	15,862	18,360
Total Personal Services		<u>171,028</u>	<u>169,679</u>	<u>158,940</u>	<u>158,017</u>	<u>163,095</u>
001-207	Dues & Subscriptions	-	80	-	-	-
001-210	Insurance	8,655	9,088	9,540	9,595	10,015
001-211	Training	450	-	450	450	450
001-222	Telephone	573	314	525	-	-
001-224	Purchased Power	7,700	7,491	7,510	7,510	7,885
001-250	Bldg. & Grounds	325	7	535	535	535
001-253	Maintenance Supplies	61,903	54,109	49,740	49,740	49,740
001-264	M & R Tools	479	259	-	-	-
001-301	Uniform Rental	1,740	1,268	2,155	790	800
001-360	Maintenance	4,575	4,906	5,280	5,280	5,280
001-363	Motor Fuel	8,202	9,094	5,400	5,824	6,000
001-364	Tools	1,248	1,174	1,000	1,000	1,000
001-365	Safety Equipment	244	391	500	500	500
001-399	Miscellaneous	2,874	323	-	-	-
Total Operating		<u>98,968</u>	<u>88,504</u>	<u>82,635</u>	<u>81,224</u>	<u>82,205</u>
001-500	Equipment	1,390	-	5,000	5,000	5,000
Total Capital		<u>1,390</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Fleet Maintenance		<u><u>271,386</u></u>	<u><u>258,183</u></u>	<u><u>246,575</u></u>	<u><u>244,241</u></u>	<u><u>250,300</u></u>

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TREE NURSERY FUND

The Tree Nursery Fund accounts for the purchase of parkway trees and the replacement of trees affected by Emerald Ash Borer. Initial resources were provided by a donation to the City.

Tree Nursery Fund Expenditures



2005 - 2010: Actual Expenditures

The increase in the budgeted expenditures in FY 2012 is the beginning of a three-year plan to spend down the balance and eventually close the fund.

CITY OF GENEVA, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

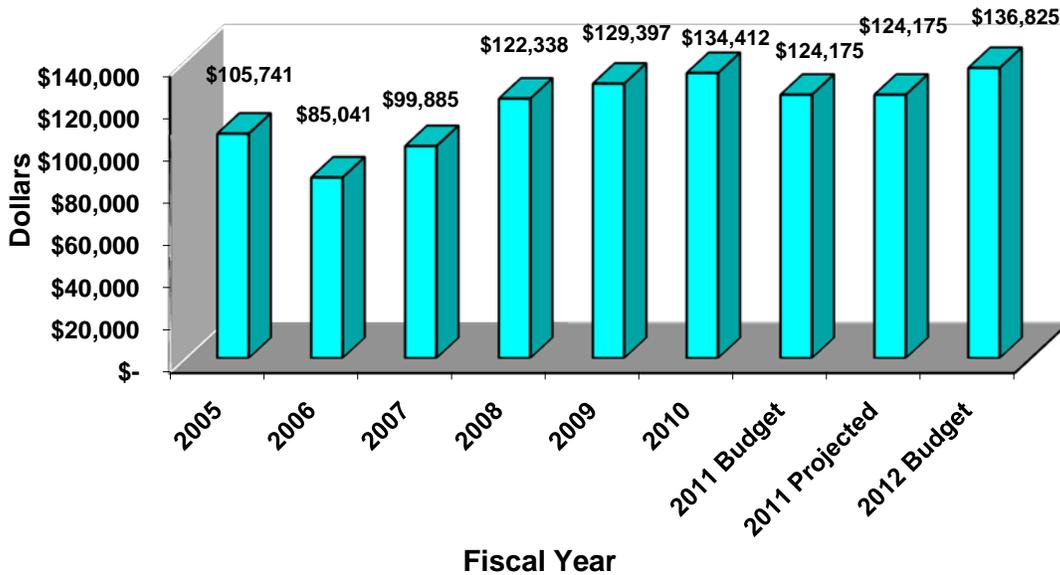
Fund 1 - Tree Nursery Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
942-000	Interest	\$ 3,314	\$ 2,316	\$ 1,800	\$ 900	\$ 900
Total Investment Income		<u>3,314</u>	<u>2,316</u>	<u>1,800</u>	<u>900</u>	<u>900</u>
999-999	Reappropriation	-	-	-	-	29,100
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>29,100</u>
Total Revenues and Other Financing Sources		<u><u>\$ 3,314</u></u>	<u><u>\$ 2,316</u></u>	<u><u>\$ 1,800</u></u>	<u><u>\$ 900</u></u>	<u><u>\$ 30,000</u></u>
Expenditures and Other Financing Uses						
001-230	Tree Purchase	\$ -	\$ -	\$ -	\$ -	\$ 30,000
001-500	Project Expenditures	2,350	1,550	1,550	-	-
Total Operating		<u>2,350</u>	<u>1,550</u>	<u>1,550</u>	<u>-</u>	<u>30,000</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 2,350</u></u>	<u><u>\$ 1,550</u></u>	<u><u>\$ 1,550</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 30,000</u></u>

GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions.

Group Dental Insurance Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

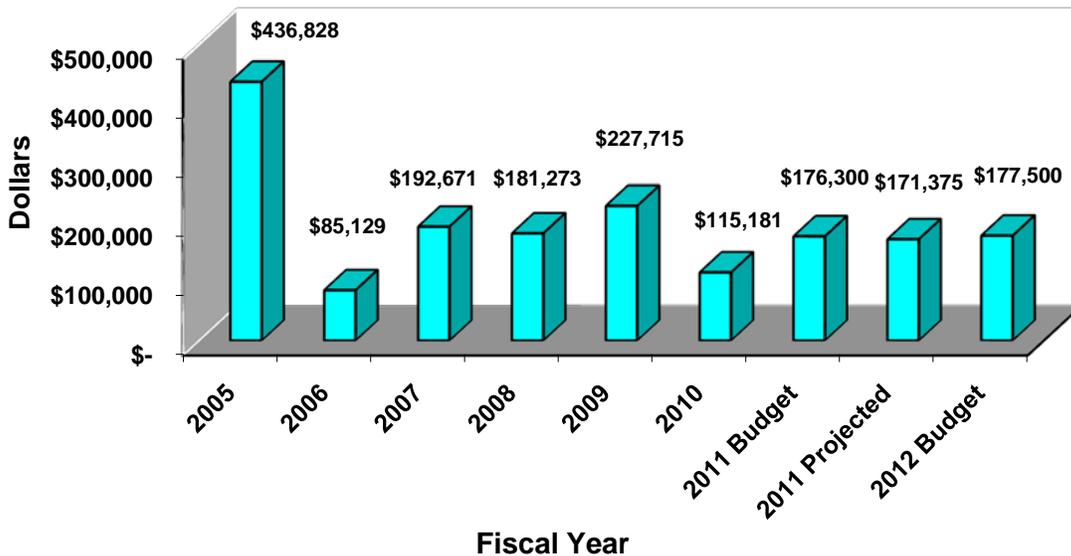
Fund 2 - Group Dental Insurance

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
942-000	Interest	\$ 22	\$ 19	\$ -	\$ 11	\$ 25
Total Investment Income		<u>22</u>	<u>19</u>	<u>-</u>	<u>11</u>	<u>25</u>
997-002	Reserve Deposits	-	10,000	-	-	-
997-009	Employer Deposits	103,810	107,973	103,050	103,050	115,280
999-000	Employee Contributions	21,282	22,134	21,125	21,125	21,520
Total Contributions		<u>125,092</u>	<u>140,107</u>	<u>124,175</u>	<u>124,175</u>	<u>136,800</u>
Total Revenues and Other Financing Sources		<u>\$ 125,114</u>	<u>\$ 140,126</u>	<u>\$ 124,175</u>	<u>\$ 124,186</u>	<u>\$ 136,825</u>
 Expenditures and Other Financing Uses						
001-237	Dental Claims Expenditures	\$ 125,092	\$ 130,107	\$ 124,175	\$ 124,175	\$ 127,025
001-238	Administration Expenditures	-	-	-	-	9,800
001-399	Misc. Expenditures	4,305	4,305	-	-	-
Total Operating		<u>129,397</u>	<u>134,412</u>	<u>124,175</u>	<u>124,175</u>	<u>136,825</u>
Total Expenditures and Other Financing Uses		<u>\$ 129,397</u>	<u>\$ 134,412</u>	<u>\$ 124,175</u>	<u>\$ 124,175</u>	<u>\$ 136,825</u>

INSURANCE LOSS FUND

The Insurance Loss Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$400,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions.

Insurance Loss Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

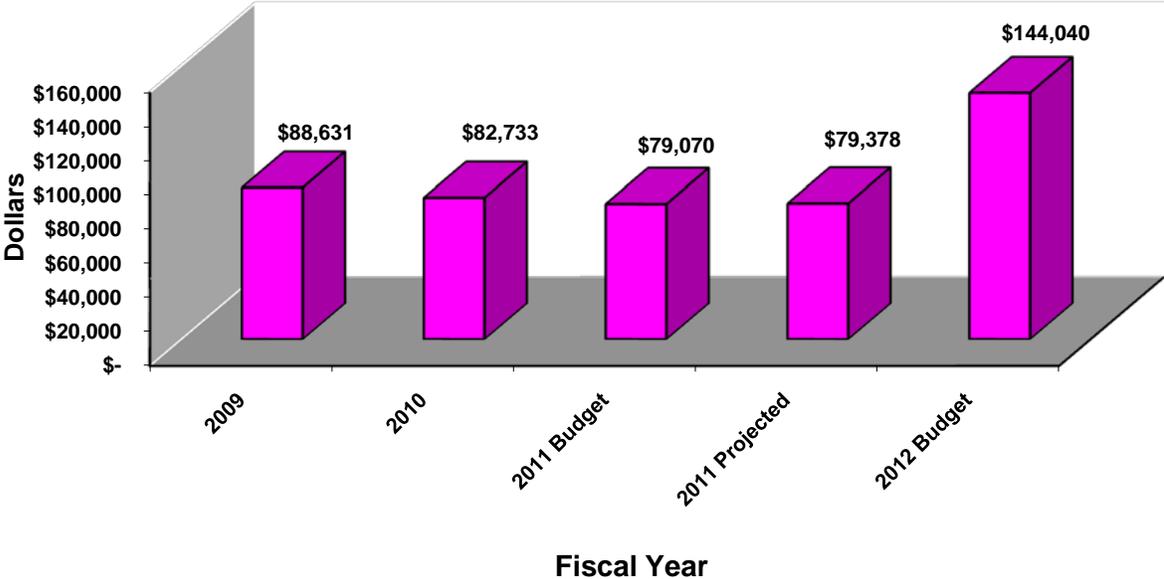
Fund 3 - Insurance Loss

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
942-000	Interest	\$ 324	\$ 362	\$ 1,000	\$ 1,000	\$ 300
Total Investment Income		<u>324</u>	<u>362</u>	<u>1,000</u>	<u>1,000</u>	<u>300</u>
997-002	Fund Contributions	338,616	317,321	220,500	220,500	240,000
Total Contributions		<u>338,616</u>	<u>317,321</u>	<u>220,500</u>	<u>220,500</u>	<u>240,000</u>
Total Revenues and Other Financing Sources		<u>\$ 338,940</u>	<u>\$ 317,683</u>	<u>\$ 221,500</u>	<u>\$ 221,500</u>	<u>\$ 240,300</u>
Expenditures and Other Financing Uses						
001-210	Insurance Claims	\$ 227,715	\$ 115,171	\$ 173,800	\$ 168,910	\$ 175,000
001-212	Employee Safety	-	-	2,500	2,465	2,500
001-451	Other Costs	-	10	-	-	-
Total Operating		<u>227,715</u>	<u>115,181</u>	<u>176,300</u>	<u>171,375</u>	<u>177,500</u>
Total Expenditures and Other Financing Uses		<u>\$ 227,715</u>	<u>\$ 115,181</u>	<u>\$ 176,300</u>	<u>\$ 171,375</u>	<u>\$ 177,500</u>

SPECIAL SERVICE AREA MISCELLANEOUS FUND

The Special Service Area Miscellaneous Fund accounts for the financing of maintenance activities within eight separate Special Service Areas throughout the City and the repayment of SSA bonds within SSA #22. Resources include special service area property taxes.

Special Service Area Miscellaneous Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2012

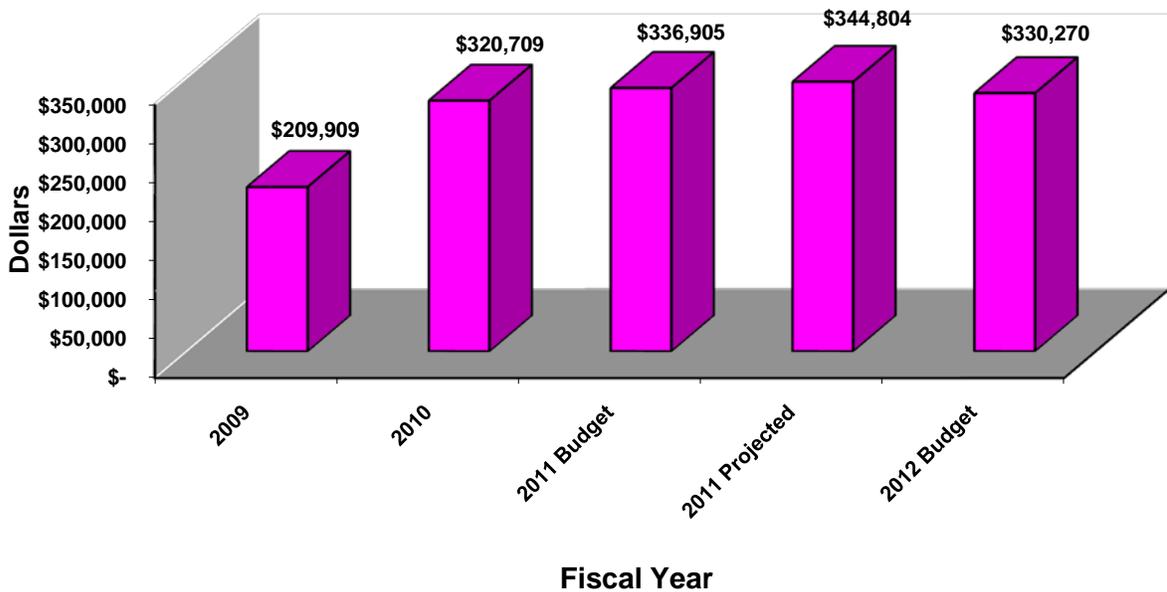
Fund 5 - SSA Miscellaneous

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-004	R.E. Tax SSA 4	\$ 12,599	\$ 12,589	\$ 12,600	\$ 12,600	\$ 11,950
901-005	R.E. Tax SSA 5	8,079	8,056	8,070	8,070	7,750
901-007	R.E. Tax SSA 7	2,947	2,947	2,950	2,950	2,750
901-009	R.E. Tax SSA 9	3,016	3,019	3,030	3,030	3,000
901-011	R.E. Tax SSA 11	-	-	-	-	53,000
901-018	R.E. Tax SSA 18	1,488	1,490	1,490	1,490	1,460
901-022	R.E. Tax SSA 22	53,451	62,275	58,600	58,600	55,470
901-023	R.E. Tax SSA 23	1,060	1,052	1,060	1,060	1,060
901-026	R.E. Tax SSA 26	-	-	-	-	7,100
Total Taxes		82,640	91,428	87,800	87,800	143,540
942-000	Interest	1,798	1,570	1,000	200	350
Total Investment Income		1,798	1,570	1,000	200	350
Total Revenues and Other Financing Sources		\$ 84,438	\$ 92,998	\$ 88,800	\$ 88,000	\$ 143,890
Expenditures and Other Financing Uses						
004-451	Maintenance SSA 4	\$ 11,934	\$ 10,521	\$ 9,950	\$ 9,950	\$ 11,950
005-451	Maintenance SSA 5	6,264	5,524	5,250	5,250	7,750
007-451	Maintenance SSA 7	2,455	2,156	1,750	1,750	2,750
009-451	Maintenance SSA 9	1,071	951	2,000	2,000	3,000
010-451	Maintenance SSA 18	1,116	988	960	960	1,460
011-451	Maintenance SSA 11	-	-	-	-	53,000
023-451	Maintenance SSA 23	630	560	560	560	1,060
026-451	Maintenance SSA 26	-	-	-	-	7,100
Total Operating		23,470	20,700	20,470	20,470	88,070
099-401	Misc Bond Expen	321	321	-	321	500
099-951	Principal - 1997 SSA Bonds	50,000	50,000	50,000	50,000	50,000
099-952	Interest - 1997 SSA Bonds	14,840	11,712	8,600	8,587	5,470
Total Debt Service		65,161	62,033	58,600	58,908	55,970
Total Expenditures and Other Financing Uses		\$ 88,631	\$ 82,733	\$ 79,070	\$ 79,378	\$ 144,040

SPECIAL SERVICE AREA #1 FUND

The Special Service Area #1 Fund accounts for the financing of maintenance, parking control and capital improvement activities within Special Service Area #1 located in the downtown historic district of the City and the repayment of SSA bonds. Resources include special service area property taxes, property leases and transfers from the General Fund.

Special Service Area #1 Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

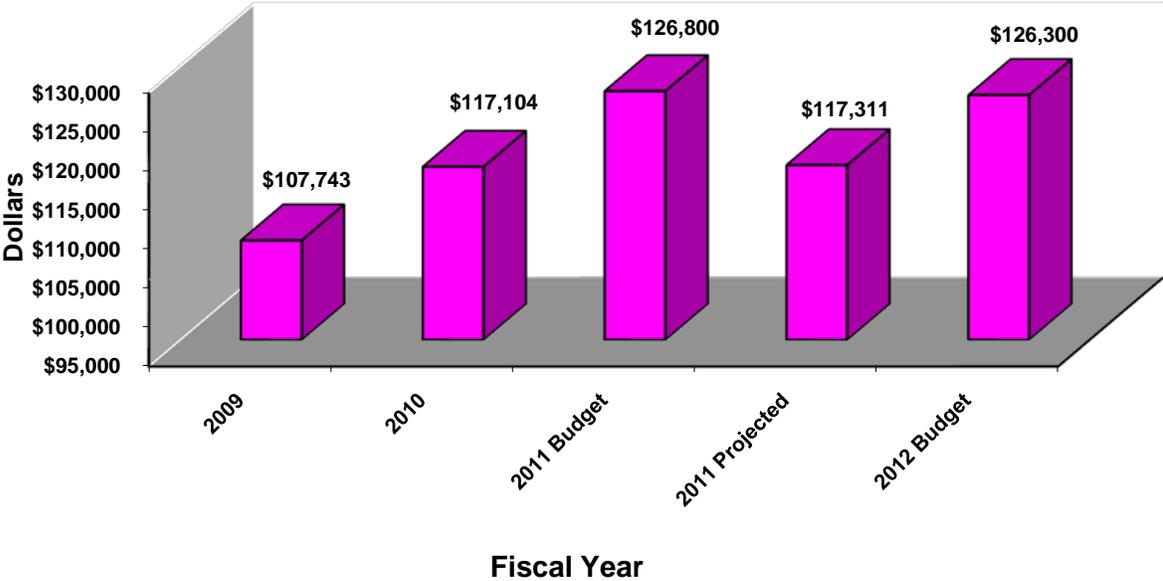
Fund 53 - SSA #1

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 103,036	\$ 103,831	\$ 186,650	\$ 187,200	\$ 207,160
Total Taxes		103,036	103,831	186,650	187,200	207,160
942-000	Interest on Investments	6,471	1,537	1,500	500	500
Total Investment Income		6,471	1,537	1,500	500	500
901-001	Property Lease	1,000	2,400	16,600	1,000	1,000
999-999	Reappropriation	-	-	-	-	45,000
Total Miscellaneous		1,000	2,400	16,600	1,000	46,000
998-010	Transfer from General Fund	102,000	104,500	132,155	132,155	90,000
Total Interfund Transfers		102,000	104,500	132,155	132,155	90,000
Total Revenues and Other Financing Sources		\$ 212,507	\$ 212,268	\$ 336,905	\$ 320,855	\$ 343,660
Expenditures and Other Financing Uses						
101	Wages - Regular	\$ 56,631	\$ 50,899	\$ 137,125	\$ 137,695	\$ 136,325
196	Group Insurance	5,033	7,303	21,520	20,110	25,035
197	IMRF	-	-	-	-	15,800
198	FICA	1,776	1,792	-	-	10,100
Total Personal Services		63,440	59,994	158,645	157,805	187,260
201	Legal	45	870	9,000	9,000	2,500
202	Engineering	-	-	8,100	8,100	-
209	Printing	4,108	2,837	4,400	4,400	4,400
210	Insurance	3,954	5,230	5,490	5,800	5,800
215	Rental Parking Lot	13,948	14,565	14,565	15,170	16,000
299	Misc Contractual	42,227	16,172	42,225	42,225	45,000
399	Clothing Allowance	1,378	1,364	150	150	150
451	Materials	-	-	17,000	25,000	25,000
Total Operating		65,660	41,038	100,930	109,845	98,850
522	Impr Other Than Buildings	18,224	150,680	14,000	13,865	14,000
543	Other Equipment	-	6,000	-	-	-
Total Capital Outlay		18,224	156,680	14,000	13,865	14,000
953	Principal - Prop Acq Loan	28,553	29,766	31,035	31,032	-
954	Interest - Prop Acq Loan	3,888	2,675	1,405	1,369	-
955	Principal - 2001 SSA Bonds	14,000	15,000	16,000	16,000	16,000
956	Interest - 2001 SSA Bonds	16,144	15,556	14,890	14,888	14,160
Total Debt Service		62,585	62,997	63,330	63,289	30,160
Total Expenditures and Other Financing Uses		\$ 209,909	\$ 320,709	\$ 336,905	\$ 344,804	\$ 330,270

SPECIAL SERVICE AREA #16 FUND

The Special Service Area #16 Fund accounts for the financing of maintenance and landscaping activities within Special Service Area #16 located in the Fisher Farms subdivision of the City. Resources include special service area property taxes.

Special Service Area #16 Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2012

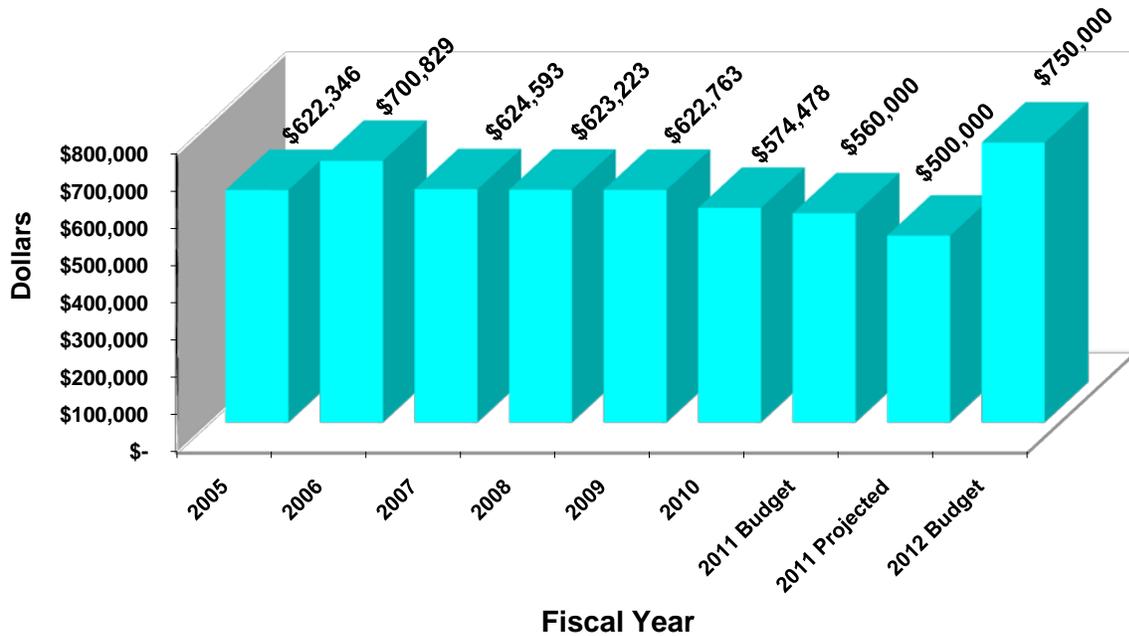
Fund 5 - SSA 16

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-016	R.E. Tax SSA 16	\$ 126,598	\$ 126,387	\$ 136,800	\$ 136,800	\$ 136,800
Total Taxes		<u>126,598</u>	<u>126,387</u>	<u>136,800</u>	<u>136,800</u>	<u>136,800</u>
942-000	Interest	1,798	1,570	700	200	350
Total Investment Income		<u>1,798</u>	<u>1,570</u>	<u>700</u>	<u>200</u>	<u>350</u>
Total Revenues and Other Financing Sources		<u>\$ 128,396</u>	<u>\$ 127,957</u>	<u>\$ 137,500</u>	<u>\$ 137,000</u>	<u>\$ 137,150</u>
 Expenditures and Other Financing Uses						
016-450	Administration	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
016-451	Purchase Power	11,606	11,014	13,500	13,500	13,500
016-452	M & R Buildings & Grounds	15,836	21,425	15,000	25,000	15,000
016-453	Miscellaneous Contractual	69,301	73,665	82,800	67,811	82,800
016-499	Miscellaneous	-	-	4,500	-	4,000
Total Operating		<u>107,743</u>	<u>117,104</u>	<u>126,800</u>	<u>117,311</u>	<u>126,300</u>
Total Expenditures and Other Financing Uses		<u>\$ 107,743</u>	<u>\$ 117,104</u>	<u>\$ 126,800</u>	<u>\$ 117,311</u>	<u>\$ 126,300</u>

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

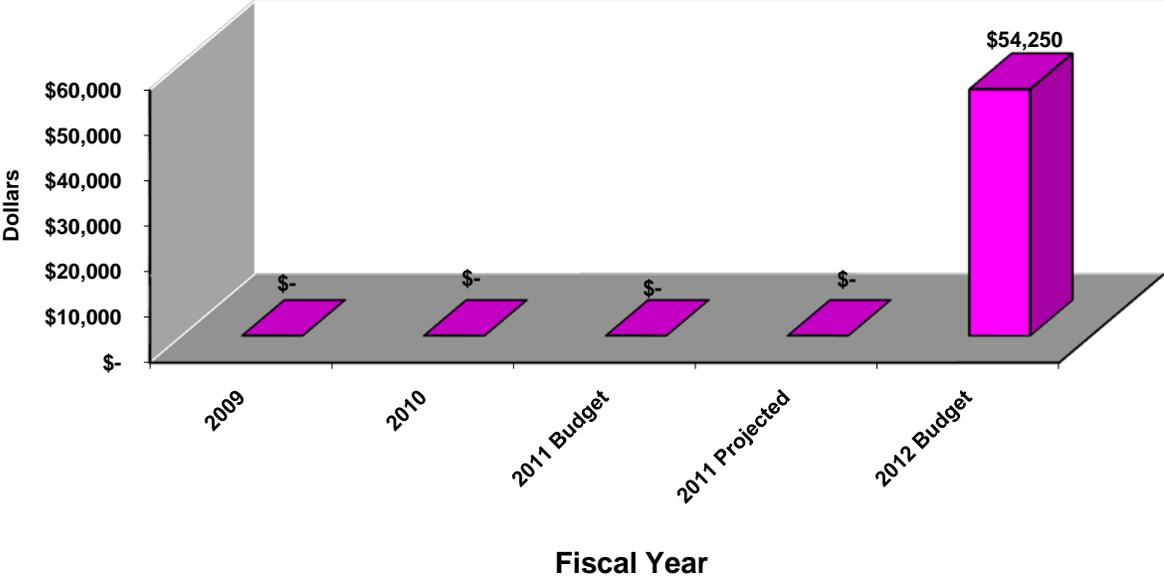
Fund 14 - Motor Fuel Tax Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
963-000	Motor Fuel Tax	\$ 594,275	\$ 574,195	\$ 560,000	\$ 560,000	\$ 560,000
963-001	IL Jobs Now Capital Funding	-	-	-	95,109	95,000
Total Taxes		<u>594,275</u>	<u>574,195</u>	<u>560,000</u>	<u>655,109</u>	<u>655,000</u>
942-000	Interest on Investments	4,293	843	1,500	400	400
Total Investment Income		<u>4,293</u>	<u>843</u>	<u>1,500</u>	<u>400</u>	<u>400</u>
999-999	Reappropriation	-	-	-	-	94,600
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>94,600</u>
Total Revenues and Other Financing Sources		<u>\$ 598,568</u>	<u>\$ 575,038</u>	<u>\$ 561,500</u>	<u>\$ 655,509</u>	<u>\$ 750,000</u>
Expenditures and Other Financing Uses						
001-522	Impr Other Than Buildings	622,763	574,478	560,000	500,000	750,000
Total Capital Outlay		<u>622,763</u>	<u>574,478</u>	<u>560,000</u>	<u>500,000</u>	<u>750,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 622,763</u>	<u>\$ 574,478</u>	<u>\$ 560,000</u>	<u>\$ 500,000</u>	<u>\$ 750,000</u>

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission Fund accounts for the promotion of cultural arts within the City. Special Events include Dancing with the Geneva Stars, Steeple Walk, Shakespeare in the Park, Sno-Sculpting, Geneva Film Festival, and RiverPark Concerts. Resources include special event fees. This fund was established in FY 2012.

Cultural Arts Commission Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

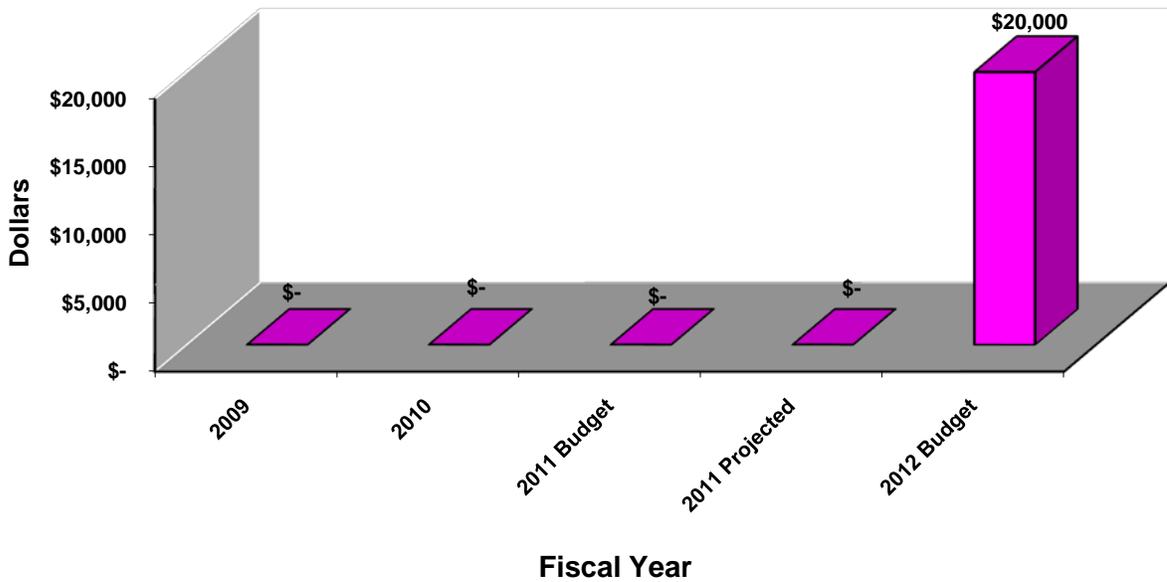
Fund 16 - Cultural Arts Commission Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
942-000	Interest	\$ -	\$ -	\$ -	\$ -	\$ 100
946-000	Special Event Fees	-	-	-	-	23,800
964-000	Corporate Sponsorships	-	-	-	-	6,000
980-100	Gifts & Donations	-	-	-	-	3,850
999-000	Misc. Income	-	-	-	-	15,500
999-999	Reappropriation	-	-	-	-	5,000
Total Revenue		-	-	-	-	54,250
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ -	\$ -	\$ 54,250
Expenditures and Other Financing Uses						
001-208	Postage	\$ -	\$ -	\$ -	\$ -	\$ 1,875
001-209	Printing	-	-	-	-	7,400
001-215	Miscellaneous Rental	-	-	-	-	1,425
001-295	Program Support	-	-	-	-	3,250
001-299	Misc Contractual	-	-	-	-	15,485
001-345	Materials & Supplies	-	-	-	-	19,815
001-352	Office Supplies	-	-	-	-	300
001-399	Other General Exp	-	-	-	-	4,700
Total Operating		-	-	-	-	54,250
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ -	\$ 54,250

SPAC FUND

The Strategic Plan Advisory Committee Fund accounts for the implementation of the strategic planning goals approved by the City Council. Several sub-committees help to further the goals of SPAC. These include: the Natural Resources Committee, Bicycle/Pedestrian Committee, International Cultural Exchange Committee, and Student Government. Resources include fundraising and a transfer from the General Fund. This fund was established in FY 2012.

SPAC Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

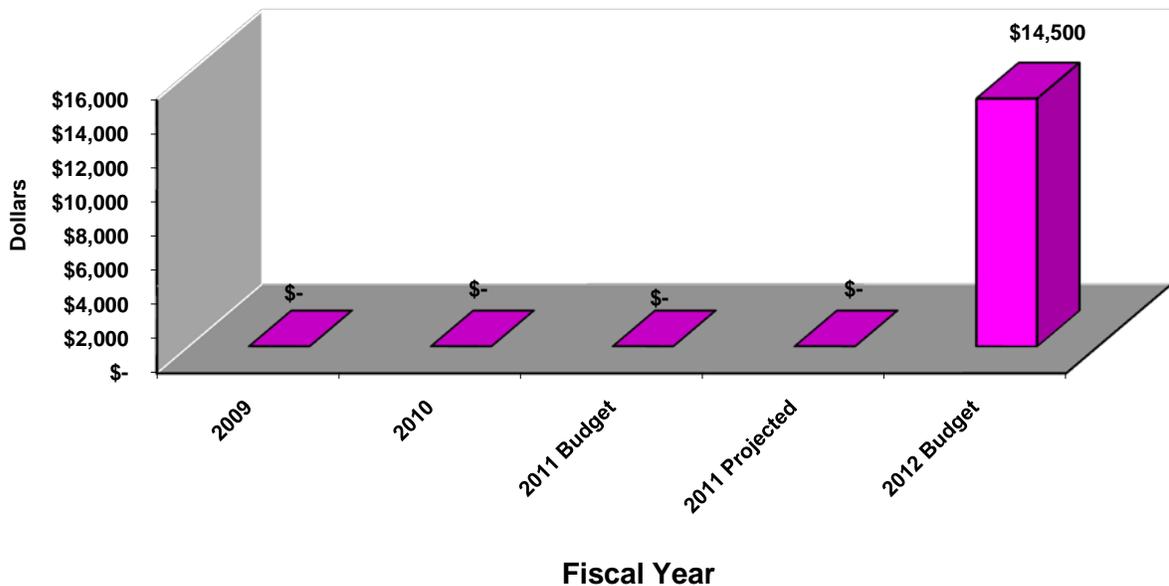
Fund 17 - SPAC Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
966-000	Sale of Materials	\$ -	\$ -	\$ -	\$ -	\$ 10,000
980-100	Gifts & Donations	-	-	-	-	5,000
Total Revenue		-	-	-	-	15,000
997-010	Transfer from General Fund	-	-	-	-	5,000
Total Interfund Transfers		-	-	-	-	5,000
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ -	\$ -	\$ 20,000
Expenditures and Other Financing Uses						
001-208	Postage	\$ -	\$ -	\$ -	\$ -	\$ 100
001-214	Copier Supplies	-	-	-	-	200
001-236	Maintenance Agreements	-	-	-	-	700
001-345	Awards & Gifts	-	-	-	-	15,000
001-380	Materials & Supplies	-	-	-	-	2,500
001-399	Other General Exp	-	-	-	-	1,500
Total Operating		-	-	-	-	20,000
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ -	\$ 20,000

BEAUTIFICATION FUND

The Beautification Fund accounts for the beautification of the downtown area through the purchase, planting and maintenance of flowers and plants. Resources include special event fees, wood sales and donations. This fund was established in FY 2012.

Beautification Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

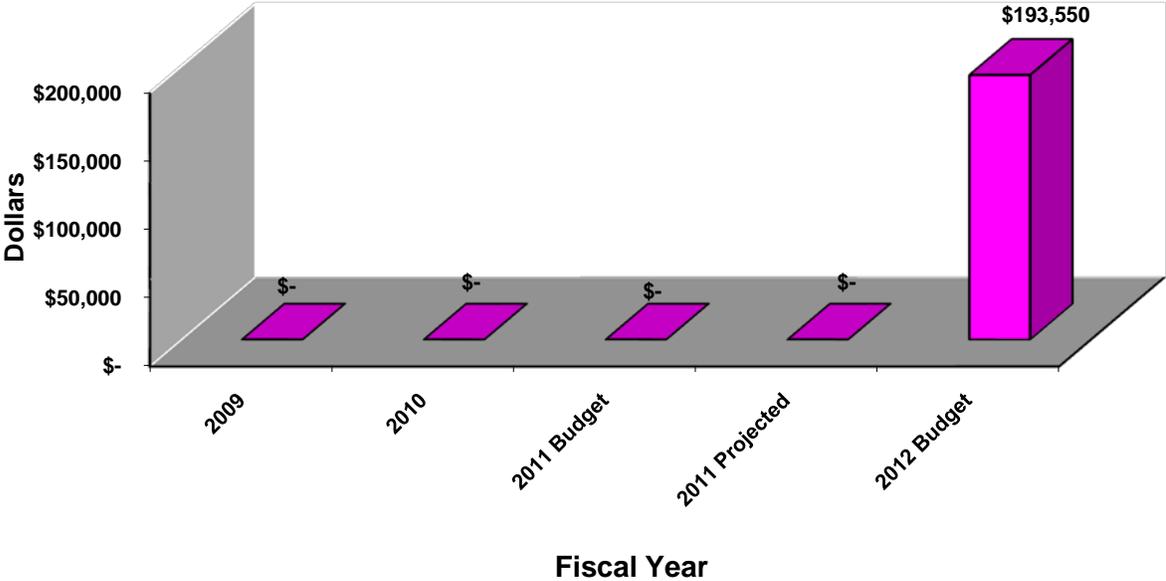
Fund 18 - Beautification Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
942-000	Interest	\$ -	\$ -	\$ -	\$ -	\$ 500
946-000	Special Event Fees	-	-	-	-	3,000
966-000	Sale of Materials	-	-	-	-	3,000
980-100	Gifts & Donations	-	-	-	-	3,000
999-999	Reappropriation	-	-	-	-	5,000
Total Revenue		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,500</u>
Total Revenues and Other Financing Sources		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,500</u>
 Expenditures and Other Financing Uses						
001-209	Printing	\$ -	\$ -	\$ -	\$ -	\$ 500
001-345	Materials & Supplies	-	-	-	-	13,500
001-399	Other General Exp	-	-	-	-	500
Total Operating		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,500</u>
Total Expenditures and Other Financing Uses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 14,500</u>

TOURISM FUND

The Tourism Fund accounts for the marketing of the City as a tourist destination and provides support for the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts. This fund was established in FY 2012.

Tourism Fund Expenditures



2009 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

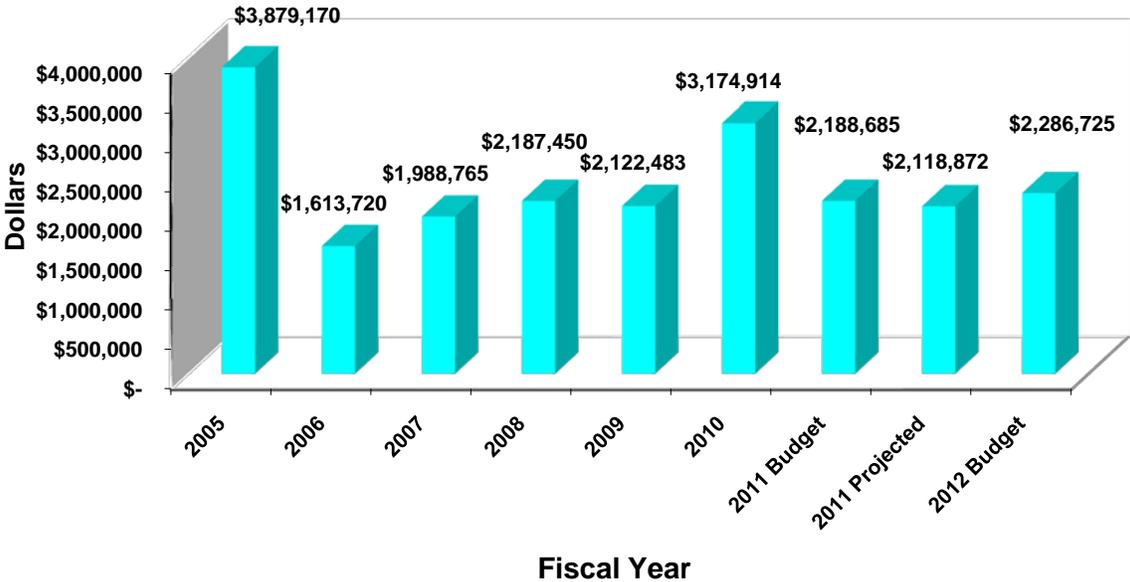
Fund 19 - Tourism Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
916-000	Hotel Tax	\$ -	\$ -	\$ -	\$ -	\$ 175,000
942-000	Interest	-	-	-	-	2,000
999-999	Reappropriation	-	-	-	-	16,550
Total Revenue		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>193,550</u>
Total Revenues and Other Financing Sources		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 193,550</u>
 Expenditures and Other Financing Uses						
001-102	Wages - Part-Time/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ 21,975
001-198	FICA	-	-	-	-	1,390
Total Personal Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,365</u>
001-201	Legal	-	-	-	-	300
001-205	Conferences & Seminars	-	-	-	-	1,700
001-206	Travel	-	-	-	-	700
001-207	Dues & Subscriptions	-	-	-	-	4,325
001-208	Postage	-	-	-	-	1,350
001-218	Advertising	-	-	-	-	38,560
001-240	Chamber Support	-	-	-	-	105,000
001-295	Program Support	-	-	-	-	11,600
001-299	Misc Contractual	-	-	-	-	5,650
001-352	Office Supplies	-	-	-	-	1,000
Total Operating		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>170,185</u>
Total Expenditures and Other Financing Uses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 193,550</u>

TRI-COM FUND

The Tri-Com Fund accounts for the operations of a cooperative agreement involving the cities of Geneva, St. Charles and Batavia to provide emergency communication and dispatch. Financing is provided from 911 Revenue and contributions from the cooperative agencies.

Tri-Com Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 36 - Tri-Com

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
911-000	Wireless 911 Revenue	\$ 887,878	\$ 676,220	\$ 670,000	\$ 670,000	\$ 670,000
943-000	Rental from Alarm System	34,278	31,523	30,000	30,000	-
944-000	Sale of Surplus Equip	2,576	-	-	-	-
955-000	From Other Governments	1,154,768	1,132,302	1,116,398	1,116,398	1,236,980
996-000	Lease Revenue	3,095	11,594	8,018	8,018	8,345
999-000	Miscellaneous Revenue	285,037	464,401	67,120	10,618	33,500
Total Miscellaneous		2,367,632	2,316,040	1,891,536	1,835,034	1,948,825
942-000	Interest on Investments	8,170	1,098	1,200	1,325	1,200
Total Investment Income		8,170	1,098	1,200	1,325	1,200
997-010	Transfer from General Fund	384,120	326,560	293,949	293,950	336,700
Total Other		384,120	326,560	293,949	293,950	336,700
Total Revenues and Other Financing Sources		\$ 2,759,922	\$ 2,643,698	\$ 2,186,685	\$ 2,130,309	\$ 2,286,725

Expenditures and Other Financing Uses

001-101	Wages - Regular	\$ 185,137	\$ 260,647	\$ 242,835	\$ 242,835	\$ 212,955
001-102	Wages - Part-Time/Seasonal	-	-	-	-	52,870
001-196	Group Insurance	28,658	30,029	29,595	27,762	35,140
001-197	IMRF	30,700	35,000	24,620	24,620	32,655
001-198	FICA	20,872	21,080	15,925	15,925	20,145
Total Personal Services		265,367	346,756	312,975	311,142	353,765
001-201	Legal	5,102	29,278	80,000	46,952	50,000
001-202	Audit	2,113	2,385	2,200	2,200	2,200
001-206	Travel	469	124	500	67	500
001-207	Dues & Subscriptions	578	400	460	460	460
001-208	Postage	639	524	750	639	750
001-209	Printing	1,047	58	1,000	1,000	1,000
001-210	Insurance	1,922	2,018	-	-	-
001-211	Training	175	990	1,000	900	1,000
001-213	Copier Rental	827	1,755	2,700	2,700	3,000
001-214	Liability Insurance	20,890	9,355	20,000	20,000	20,300
001-222	Telephone	1,983	1,422	1,500	1,400	1,000
001-224	Electricity	1,208	-	-	-	-
001-250	M & R Buildings & Grounds	3,620	2,050	-	70	-
001-252	M & R Equipment	265	-	-	-	-
001-253	M & R Autos	547	328	700	700	700
001-259	M & R Heating and Cooling	539	-	-	-	-
001-299	Miscellaenous	155	403	495	495	-
001-301	Clothing Allowance	(24)	467	900	900	900
001-304	Tape Recording Supplies	100	-	-	-	-
001-352	Office Supplies	994	437	-	-	-
001-357	Accounting Services	16,630	14,577	15,480	14,314	-
001-363	Motor Fuel	1,250	1,070	1,635	1,200	1,320

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 36 - Tri-Com

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
001-502	Office Furniture	-	-	2,000	-	500
Total Operating		61,029	67,641	131,320	93,997	83,630
Total Program One		\$ 326,396	\$ 414,397	\$ 444,295	\$ 405,139	\$ 437,395
002-101	Wages - Regular	\$ 929,813	\$ 968,879	\$ 1,081,465	\$ 1,081,465	\$ 1,105,640
002-119	Training Premium Pay	2,662	1,000	4,000	1,397	2,000
002-120	TIC Premium Pay	11,632	6,442	10,100	7,462	9,000
002-196	Group Insurance	143,078	154,612	159,910	157,581	219,915
002-197	IMRF	105,464	120,232	114,610	114,610	136,515
002-198	FICA	79,524	80,320	72,435	72,435	83,815
Total Personal Services		1,272,173	1,331,485	1,442,520	1,434,950	1,556,885
002-206	Travel	723	1,220	1,200	1,200	1,200
002-207	Dues & Subscriptions	-	232	225	225	225
002-208	Postage	331	88	-	-	-
002-209	Printing	1,219	672	-	-	-
002-210	Workers Compensation	3,791	3,981	4,180	4,180	4,000
002-211	Training	1,286	468	11,375	11,060	5,000
002-213	Copier Rental	2,253	1,070	-	-	-
002-214	Liability Insurance	372	-	-	-	-
002-215	Teletype Rental	19,677	11,166	10,600	10,600	10,600
002-220	Unemployment Compensation	-	3,619	5,000	5,000	5,000
002-222	Telephone	66,389	89,637	83,000	70,000	72,000
002-224	Electricity	15,465	19,454	16,575	21,000	22,180
002-250	M & R Buildings & Grounds	24,567	33,724	30,000	24,000	25,000
002-252	M & R Equipment	1,467	963	4,000	3,895	3,000
002-253	M & R Autos	124	255	-	-	-
002-255	M & R Generators	567	113	1,000	850	1,000
002-258	M & R Radios	7,984	6,224	10,000	8,000	10,000
002-259	M & R Heating and Cooling	1,895	-	2,000	2,000	2,000
002-299	Other Contractual	17,476	2,382	2,500	2,370	2,500
002-301	Clothing Allowance	3,671	4,041	4,250	4,200	4,250
002-351	Operations/Dispatch Duties	-	82	-	-	-
002-352	Office Supplies	1,334	1,600	7,000	2,184	4,000
002-355	Dispatcher Training	19,131	-	-	-	-
002-358	Computer Paper Supplies	-	947	-	-	-
002-359	Natural Gas Fuel	6,208	3,174	6,590	6,500	7,250
002-361	CAD Maintenance	35,403	21,513	47,925	47,925	67,500
002-364	Mechanical Services	774	944	840	-	840
002-368	Training Instruction	33,923	-	-	-	-
002-451	Other General Expense	2,606	1,956	2,400	2,400	2,400
002-501	Equipment Replacement	10,898	7,512	5,000	4,819	3,000
002-502	CAD Software Purchase	-	378,142	-	28,671	-
002-504	Capital Radio Replacement	6,663	-	-	-	-
002-505	Office Furniture	2,710	99	2,000	2,000	500
002-506	New Radio Equipment	-	-	500	-	500
002-507	UPS Power Supply	664	6,941	6,000	6,000	2,500
002-508	Relocate Police Site R3	-	8,000	-	-	-

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

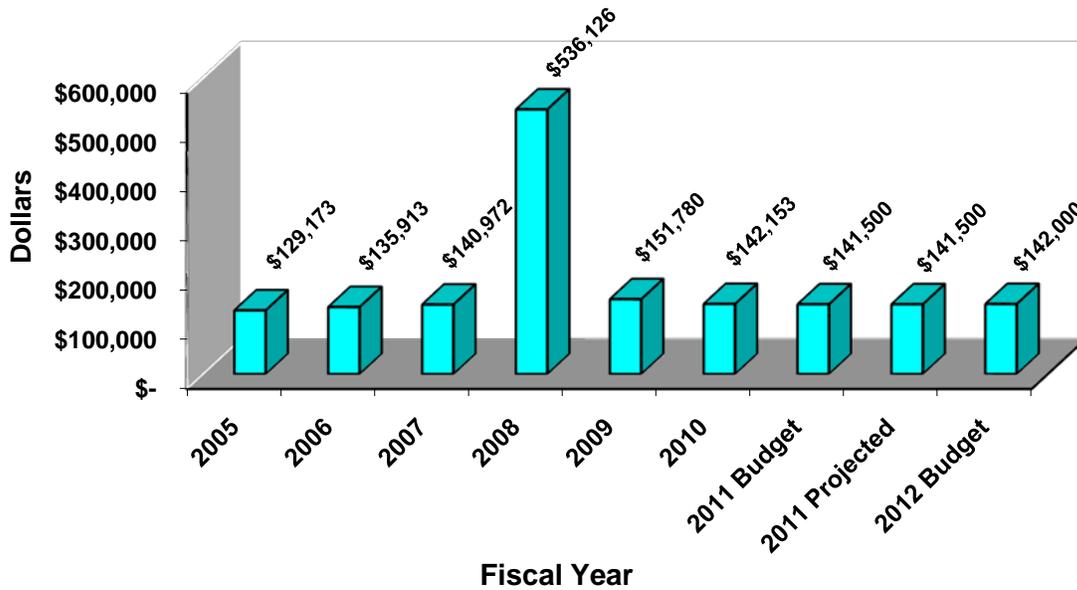
Fund 36 - Tri-Com

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
002-509	Tower Restoration Project	4,482	-	-	-	-
002-511	Remodel Consulting	197,463	811,876	-	-	-
002-518	Computer Software	8,750	387	6,190	6,190	6,000
002-519	Relocation Project	12,545	-	-	-	-
002-523	Computer Hardware	-	-	20,820	3,514	10,000
002-525	Radio Equip Replacement	10,000	4,524	1,500	-	13,000
002-526	License Fees	1,103	2,026	3,200	-	1,500
002-528	Building Security Equipment	-	-	1,000	-	500
002-529	Radio Tower Painting	-	-	5,000	-	5,000
Total Operating		<u>523,914</u>	<u>1,429,032</u>	<u>301,870</u>	<u>278,783</u>	<u>292,445</u>
Total Program Two		<u>\$ 1,796,087</u>	<u>\$ 2,760,517</u>	<u>\$ 1,744,390</u>	<u>\$ 1,713,733</u>	<u>\$ 1,849,330</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,122,483</u>	<u>\$ 3,174,914</u>	<u>\$ 2,188,685</u>	<u>\$ 2,118,872</u>	<u>\$ 2,286,725</u>

MENTAL HEALTH FUND

The Mental Health Fund provides funding to the City of Geneva Mental Health Board. Resources are provided by property taxes.

Mental Health Fund Expenditures



2005 - 2010: Actual Expenditures

The increase in the actual expenditures in FY 2008 was for the purchase of a home.

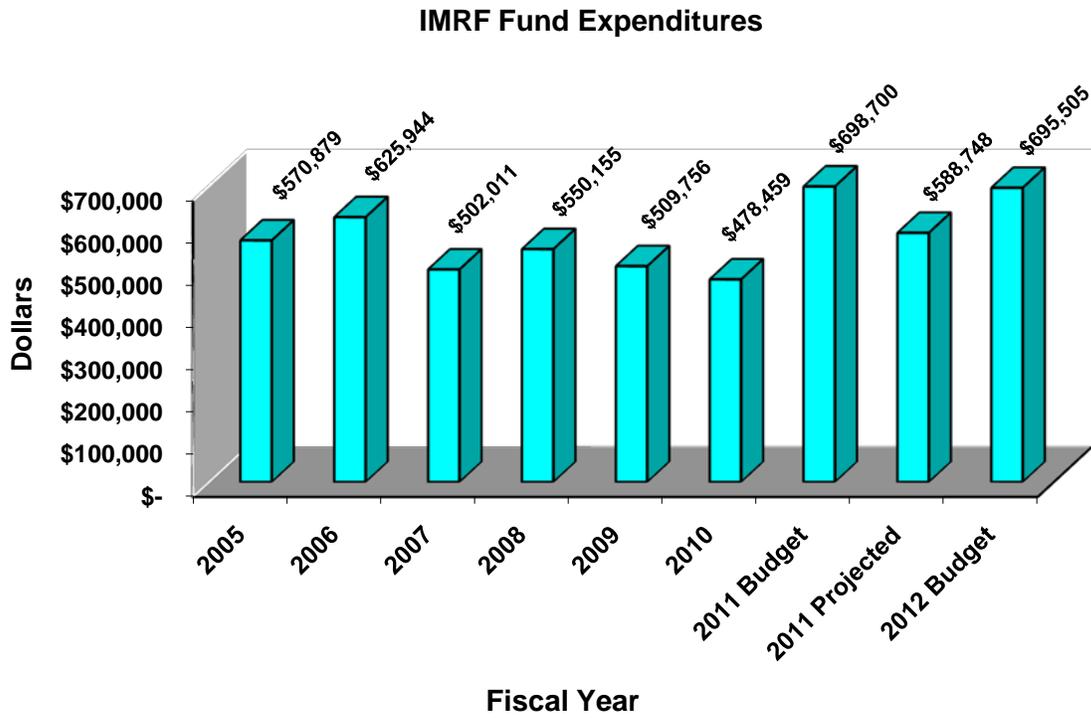
CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

Fund 42 - Mental Health

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 185,118	\$ 192,200	\$ 155,000	\$ 155,000	\$ 153,120
Total Taxes		185,118	192,200	155,000	155,000	153,120
999-000	Miscellaneous Revenue	3,925	-	-	-	-
Total Miscellaneous Revenue		3,925	-	-	-	-
942-000	Interest on Investments	448	758	500	363	175
Total Investment Income		448	758	500	363	175
Total Revenues and Other Financing Sources		\$ 189,491	\$ 192,958	\$ 155,500	\$ 155,363	\$ 153,295
Expenditures and Other Financing Uses						
224	Purchased Power	\$ 236	\$ -	\$ -	\$ -	\$ -
450	Distribution of Funds	135,750	139,100	139,000	139,000	139,000
451	Other Genera Exp	15,794	3,053	2,500	2,500	3,000
Total Operating		151,780	142,153	141,500	141,500	142,000
Total Expenditures and Other Financing Uses		\$ 151,780	\$ 142,153	\$ 141,500	\$ 141,500	\$ 142,000

IMRF FUND

The IMRF Fund accounts for the payment of IMRF and FICA payroll contributions. Resources are provided by property taxes.



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

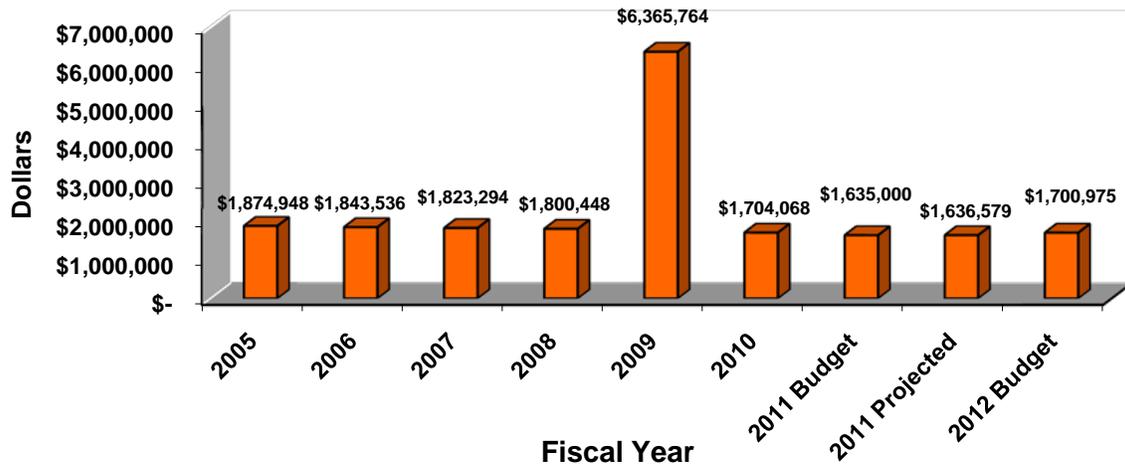
Fund 55 - IMRF

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 474,294	\$ 492,423	\$ 496,700	\$ 496,700	\$ 512,725
902-000	Replacement Tax	23,835	25,025	26,275	-	-
Total Taxes		<u>498,129</u>	<u>517,448</u>	<u>522,975</u>	<u>496,700</u>	<u>512,725</u>
942-000	Interest on Investments	-	17	-	-	-
Total Investment Income		<u>-</u>	<u>17</u>	<u>-</u>	<u>-</u>	<u>-</u>
997-010	Transfer from General Fund	-	-	200,000	200,000	-
999-000	Transfer from Other Funds	75,000	200,000	-	-	-
Total Interfund Transfers		<u>75,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 573,129</u>	<u>\$ 717,465</u>	<u>\$ 722,975</u>	<u>\$ 696,700</u>	<u>\$ 512,725</u>
Expenditures and Other Financing Uses						
197	IMRF	225,848	215,426	294,300	269,636	372,115
198	FICA	283,908	263,033	404,400	319,112	323,390
Total Personal Services		<u>509,756</u>	<u>478,459</u>	<u>698,700</u>	<u>588,748</u>	<u>695,505</u>
Total Expenditures and Other Financing Uses		<u>\$ 509,756</u>	<u>\$ 478,459</u>	<u>\$ 698,700</u>	<u>\$ 588,748</u>	<u>\$ 695,505</u>

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 1998, 1999, 2002, 2006B and 2008A general obligation bonds. Financing is provided by property tax revenues.

Debt Service Fund Expenditures



2005 - 2010: Actual Expenditures

The 2008A General Obligation Refunding Bonds were issued in FY 2009 to refund various other general obligation bonds.

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2012

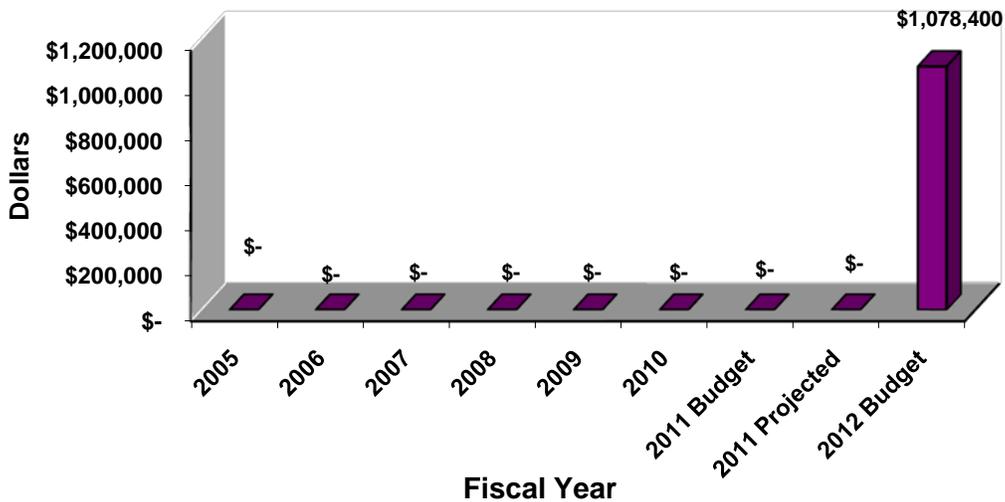
Fund 9 - Debt Service Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 1,559,654	\$ 1,501,941	\$ 1,510,000	\$ 1,510,000	\$ 1,685,000
Total Taxes		1,559,654	1,501,941	1,510,000	1,510,000	1,685,000
942-000	Interest	10,418	8,984	7,000	3,000	1,655
Total Investment Income		10,418	8,984	7,000	3,000	1,655
999-000	Miscellaneous	6,117	-	-	-	-
Total Other		6,117	-	-	-	-
947-000	Bond Refunding	4,646,770	-	-	-	-
997-039	Transfer from Prairie Green	160,000	160,000	100,000	100,000	-
997-044	Transfer from Fire Facility	50,000	25,000	25,000	25,000	25,000
Total Other Financing Sources		4,856,770	185,000	125,000	125,000	25,000
Total Revenues and Other Financing Sources		\$ 6,432,959	\$ 1,695,925	\$ 1,642,000	\$ 1,638,000	\$ 1,711,655
Expenditures and Other Financing Uses						
001-450	Bond Refunding	\$ 4,593,489	\$ -	\$ -	\$ -	\$ -
001-451	Bond Issuance Costs	39,880	-	-	-	-
009-401	Miscellaneous Expense	1,250	1,650	71	1,650	1,650
Total Contractual Services		4,634,619	1,650	71	1,650	1,650
009-913	Principal - 1998 GO Bonds	860,000	800,000	-	-	-
009-914	Interest - 1998 GO Bonds	169,995	34,400	-	-	-
009-915	Principal - 1999 GO Bonds	-	-	530,000	530,000	560,000
009-916	Interest - 1999 GO Bonds	239,325	239,325	239,325	239,325	204,875
009-917	Principal - 2002 GO Bonds	100,000	165,000	210,000	210,000	250,000
009-918	Interest - 2002 GO Bonds	65,788	61,188	53,598	53,598	43,940
009-919	Principal - 2006B GO Bonds	5,000	5,000	5,000	5,000	5,000
009-920	Interest - 2006B GO Bonds	215,425	215,225	215,025	215,025	214,825
009-921	Principal - 2008A GO Bonds	-	10,000	210,000	210,000	255,000
009-922	Interest - 2008A GO Bonds	75,612	172,280	171,981	171,981	165,685
Total Debt Service		1,731,145	1,702,418	1,634,929	1,634,929	1,699,325
Total Expenditures and Other Financing Uses		\$ 6,365,764	\$ 1,704,068	\$ 1,635,000	\$ 1,636,579	\$ 1,700,975

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and Grant revenues.

General Capital Projects Fund Expenditures



2005 - 2010: Actual Expenditures

The General Capital Projects Fund was established in Fiscal Year 2011 to account for miscellaneous capital expenditures including land acquisition, furniture replacement and other equipment and improvements.

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

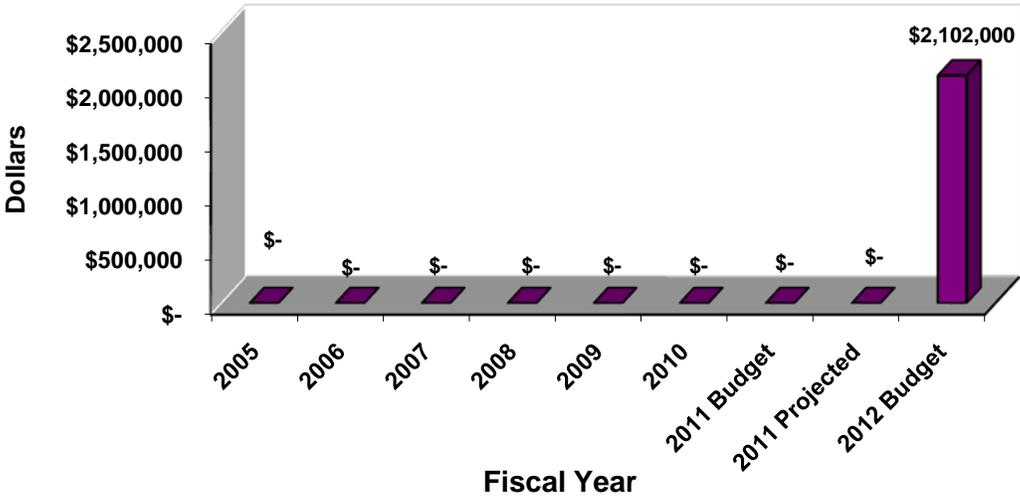
Fund 31- General Capital Projects

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
988-000	Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ 110,950
999-999	Reappropriation	-	-	-	-	476,950
Total Miscellaneous Revenue		-	-	-	-	587,900
997-010	Transfer from General Fund	-	-	-	-	490,500
Total Interfund Transfers		-	-	-	-	490,500
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ -	\$ -	\$ 1,078,400
Expenditures and Other Financing Uses						
001-521	Buildings	\$ -	\$ -	\$ -	\$ -	\$ 59,000
001-522	Impr Other Than Buildings	-	-	-	-	170,900
001-531	Office Equipment	-	-	-	-	19,700
001-541	Automobiles	-	-	-	-	62,800
001-542	Trucks	-	-	-	-	665,000
001-543	Other Equipment	-	-	-	-	101,000
Total Capital Outlay		-	-	-	-	1,078,400
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ -	\$ 1,078,400

INFRASTRUCTURE CAPITAL PROJECTS FUND

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the ½% Non Home-Rule Sales Tax instituted in 2007.

Infrastructure Capital Projects Fund Expenditures



2005 - 2010: Actual Expenditures

The Infrastructure Capital Projects Fund was established in Fiscal Year 2012 to account for infrastructure capital improvements throughout the City. These improvements were previously accounted for in the General Fund.

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

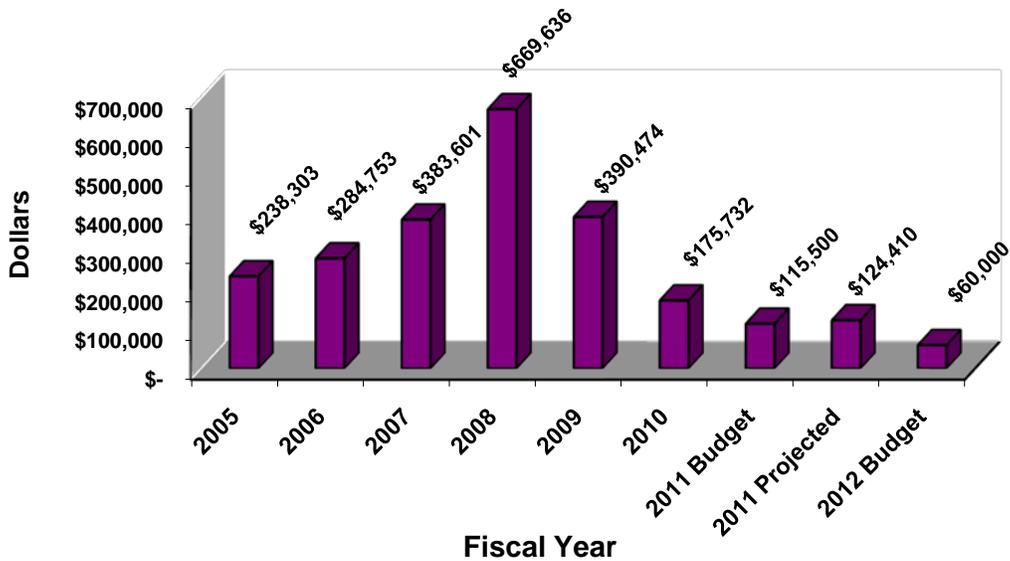
Fund 32 - Infrastructure Capital Projects Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
904-002	Non-HR Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Total Taxes		-	-	-	-	2,000,000
999-999	Reappropriation	-	-	-	-	102,000
Total Other		-	-	-	-	102,000
Total Revenues and Other Financing Sources		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,102,000</u>
Expenditures and Other Financing Uses						
001-522	Impr Other Than Buildings	\$ -	\$ -	\$ -	\$ -	\$ 2,102,000
Total Capital Outlay		-	-	-	-	2,102,000
Total Expenditures and Other Financing Uses		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,102,000</u>

PRAIRIE GREEN CAPITAL PROJECTS FUND

The Prairie Green Capital Projects Fund accounts for capital improvements within the Prairie Green wetlands area. Resources are provided by Grant Revenues, Wetland Bank Sales and farm lease revenue.

Prairie Green Capital Projects Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

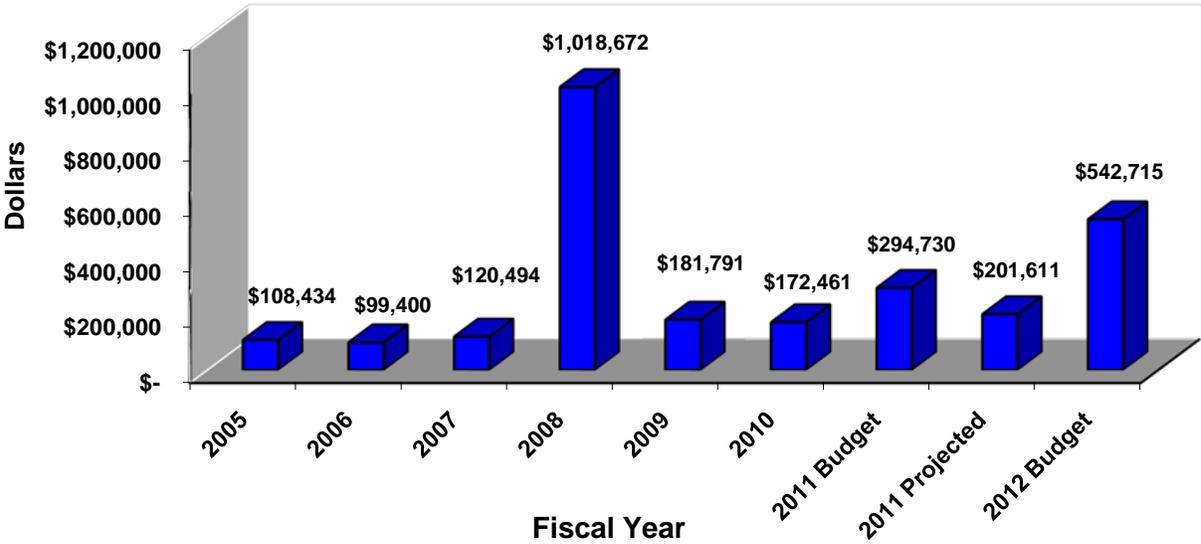
Fund 39 - Prairie Green

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
997-001	Grant Revenue	\$ 156,000	\$ -	\$ -	\$ -	\$ -
997-002	Wetland Bank Sales	-	-	45,000	-	45,000
999-000	Miscellaneous Revenue	49,828	91,202	85,000	82,440	90,000
Total Miscellaneous Revenue		205,828	91,202	130,000	82,440	135,000
942-000	Interest on Investments	4,018	343	500	500	500
Total Investment Income		4,018	343	500	500	500
Total Revenues and Other Financing Sources		\$ 209,846	\$ 91,545	\$ 130,500	\$ 82,940	\$ 135,500
Expenditures and Other Financing Uses						
500	Capital Outlay	\$ 230,474	\$ 15,732	\$ 15,500	\$ 24,410	\$ 60,000
Total Capital Outlay		230,474	15,732	15,500	24,410	60,000
414	Transfer to Debt Service	160,000	160,000	100,000	100,000	-
Total Interfund Transfers		160,000	160,000	100,000	100,000	-
Total Expenditures and Other Financing Uses		\$ 390,474	\$ 175,732	\$ 115,500	\$ 124,410	\$ 60,000

TAX INCREMENT FINANCE DISTRICT CAPITAL PROJECTS FUND

The Tax Increment Finance (TIF) District Capital Project Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF #2 Capital Projects Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

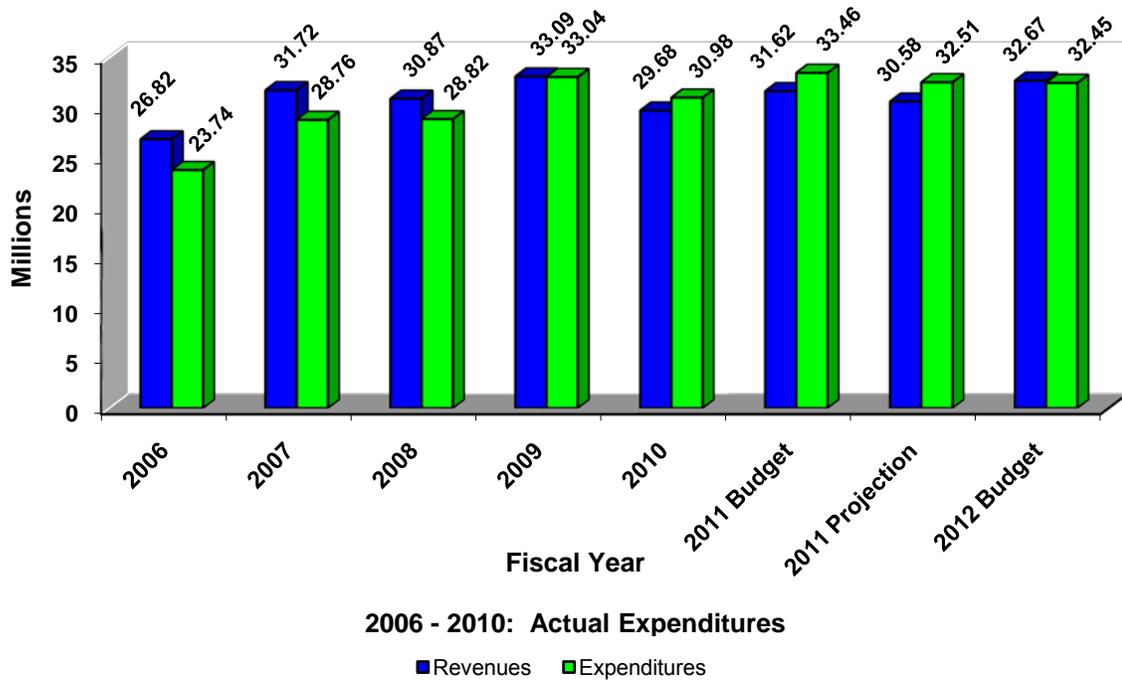
Fund 54 - TIF #2

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
901-000	Real Estate Tax	\$ 245,519	\$ 291,956	\$ 290,000	\$ 365,000	\$ 365,000
Total Taxes		245,519	291,956	290,000	365,000	365,000
942-000	Interest on Investments	10,391	9,407	10,000	2,500	2,500
Total Investment Income		10,391	9,407	10,000	2,500	2,500
999-999	Reappropriation	-	-	-	-	175,215
Total Miscellaneous		-	-	-	-	175,215
Total Revenues and Other Financing Sources		\$ 255,910	\$ 301,363	\$ 300,000	\$ 367,500	\$ 542,715
Expenditures and Other Financing Uses						
101	Wages - Regular	\$ 55,535	\$ 48,119	\$ 69,415	\$ 69,300	\$ 41,010
196	Group Insurance	6,325	5,467	8,845	8,845	12,675
197	IMRF	-	-	-	-	5,110
198	FICA	-	-	-	-	3,125
Total Personal Services		61,860	53,586	78,260	78,145	61,920
201	Legal	1,256	535	5,000	2,000	5,000
207	Dues & Subscriptions	-	-	-	-	375
296	Survey Expense	-	-	1,000	1,000	1,000
297	Appraisal Services	-	-	2,500	2,500	2,500
299	Misc Contractual	709	375	-	-	-
Total Operating		1,965	910	8,500	5,500	8,875
522	Impr Other Than Buildings	-	-	90,000	-	410,000
Total Capital Outlay		-	-	90,000	-	410,000
923	Principal - 2002 TIF Bonds	51,377	52,900	54,456	54,456	-
924	Interest - 2002 TIF Bonds	4,680	3,157	1,604	1,601	-
925	Principal - 2006 TIF Bonds	41,659	43,533	45,492	45,492	45,500
926	Interest - 2006 TIF Bonds	20,250	18,375	16,418	16,417	16,420
Total Debt Service		117,966	117,965	117,970	117,966	61,920
Total Expenditures and Other Financing Uses		\$ 181,791	\$ 172,461	\$ 294,730	\$ 201,611	\$ 542,715

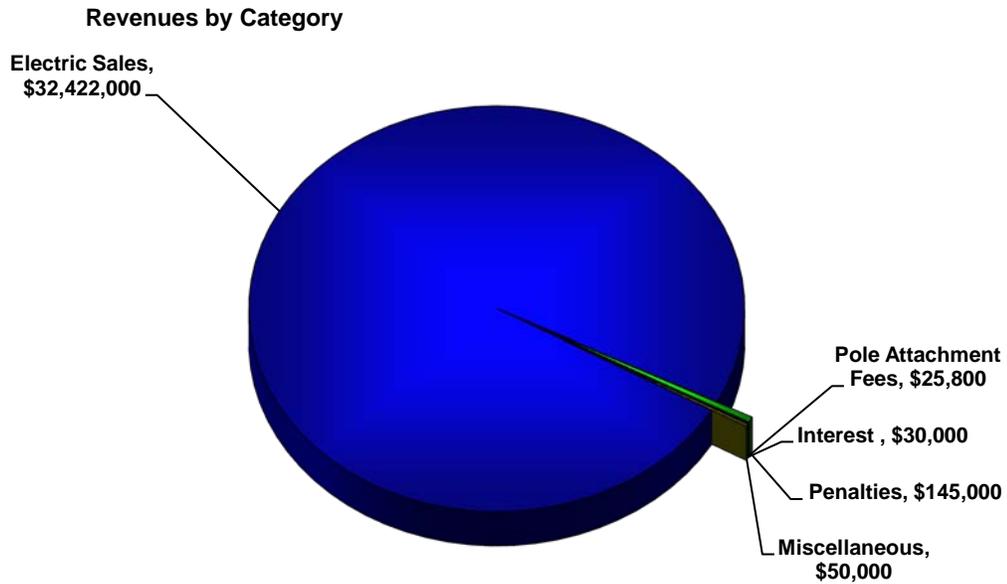
ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

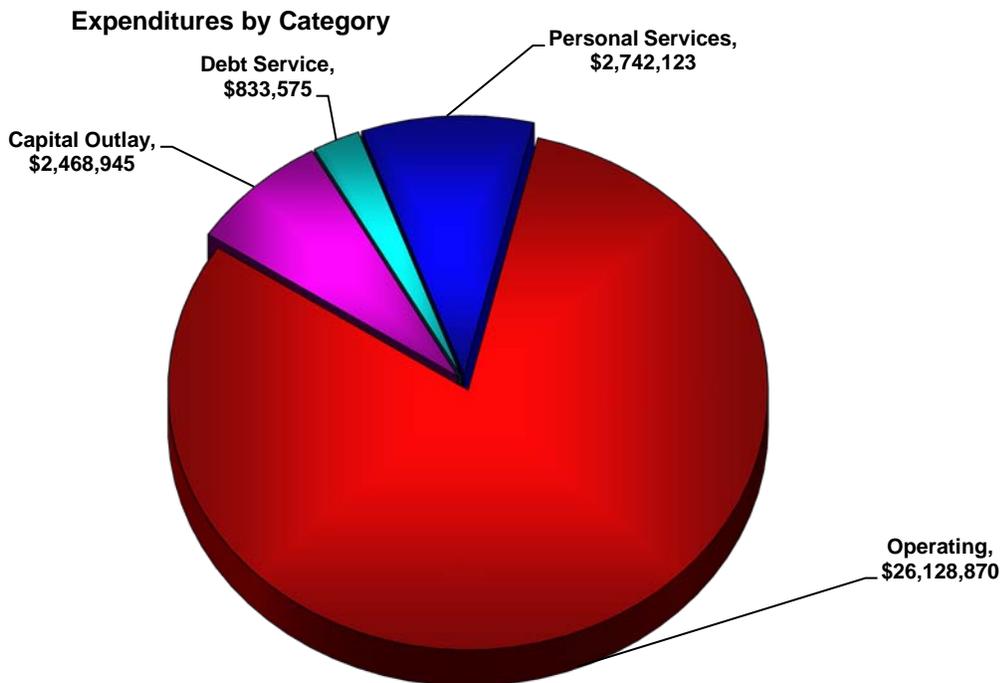
Electric Fund Revenues and Expenditures



ELECTRIC FUND

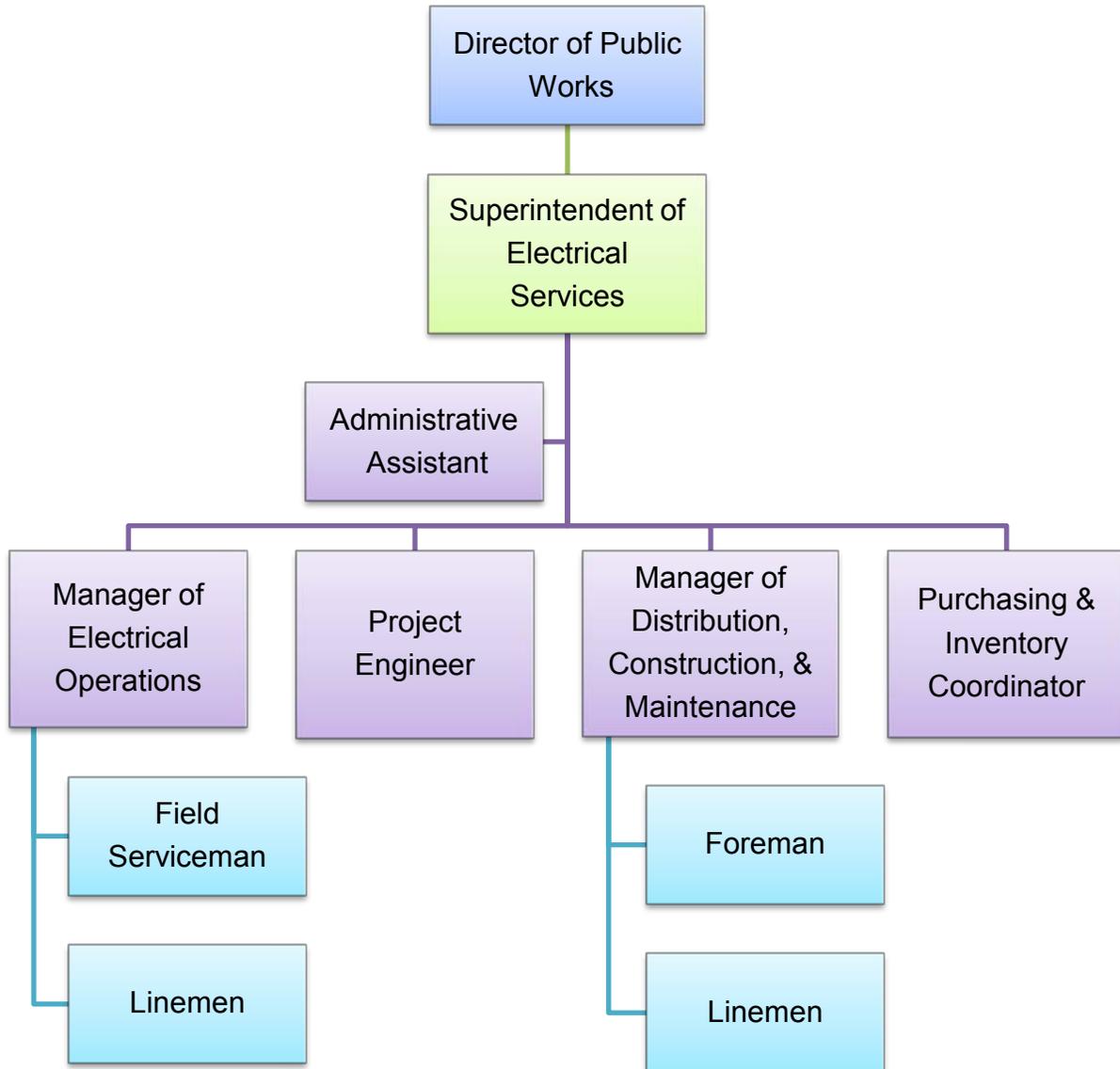


Electric sales account for 99% of the revenues in the Electric Fund.



Operating, the largest expenditure category, includes purchased power which accounts for \$22,063,590 of the total. Personal Services account for 8.5% of expenditures.

Public Works Department
Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements, and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates

FY 2011-2012 GOALS

Goal # 1 Implement year seven of Underground Cable Replacement Program. Year seven will consist of several projects, first replacing electric distribution equipment in Allendale subdivision. Second, city crews will replace the second of two electric feeders through the River Lane vault system. Third, the relocation work required at Randall Road & Fabyan Parkway due to County planned road widening work and last, the installation of a 30" casing pipe at Rt. 38 and Kautz Road overpass project to accommodate a future electric and fiber optic crossing of Rt. 38. Last, this item will be used to fund the relocation of electric and fiber optic on Fabyan Parkway from Rt. 25 to Nagel.

Funding: Operations: \$435,000 – Allendale Subdivision

Completion Date: 10/31/2011

Funding: Operations: \$95,000 – River Lane Feeder Replacement

Completion Date: 2/1/2012

Funding: Operations: \$55,000 – Randall & Fabyan Relocation

Completion Date: TBD by Kane County Division of Transportation

Funding: Operations: \$101,000 – Kautz Rd & Rt. 38

Completion Date: TBD by IDOT

Funding: Operations: \$314,000 – Fabyan Parkway – IL 25 to Nagel Boulevard

Completion Date: TBD by Kane County Division of Transportation

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services.

Electric Fund

Goal # 2 This goal involves four separate projects, to enhance the safety and reliability of the distribution system. The first is to upgrade Peyton St. Substation's relays. The second is the engineering for the relays at Geneva Business Park Substation. The third is to update the system model that is used for relay coordination and to indicate what our Arc Flash exposure levels are throughout our system. The fourth is reroofing East Side Drive Substation.

Funding: Operations: \$212,160 – Peyton Street Relays

Completion Date: 3/16/2012

Funding: Operations: \$66,690 – Engineering Geneva Business Park Relays

Completion Date: 12/31/2011

Funding: Operations: \$10,000 – Update System Model

Completion Date: 9/30/2011

Funding: Operations: \$12,000 – Reroof East Side Drive Substation

Completion Date: 6/1/2011

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services.

Goal # 3 Replace the street light controller housing and related conduit for the Rt. 38 Bridge. Due to salt corrosion, the box holding the controller and associated parts is deteriorating.

Funding: Operations: \$10,000

Completion Date: 10/30/2011

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services.

Goal # 4 Update the City's Spill Prevention and Countermeasure Plan (SPCC), including construction and material needed to comply with Federal Requirements.

Funding: Operations: \$12,000

Completion Date: 1/4/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services

Electric Fund

Goal # 5 Installation of maintenance platforms at Geneva Generation Facility, to maintain the engine pre-ignition purging system located thirty feet above the combined oil/water skids, enhancing the safety of the work.

Funding: Operations: \$40,000

Completion Date: 6/30/2011

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services.

Goal # 6 Continue to maintain and enhance the Public Works Facility. The Public Works Facility is over 25 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Continue to repair/replace skylights that are leaking.
- Garage Heaters – Continue to repair/replace heaters that are malfunctioning.
- Security –Video surveillance and access control. Repair and replace damaged sections of fence. Gate actuator for main gate.
- Narrowbanding of Two-Way Radios – We have until January 1, 2013 to replace all radios to narrow band communications.
- Commercial Pressure Washer – Replace the 25 year old unit.

Funding: Operations: Staff Time; Capital, Electric Fund, Water/Wastewater Fund: \$45,000 (\$15,000/Division)

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 2, Objective 2: Maintain cost effective & efficient delivery of City services.

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 20 - Electric 7

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
973-000	Connect Fees	\$ 16,356	\$ 16,820	\$ -	\$ 33,640	\$ -
980-200	Electric Sales - Customers	27,540,672	27,286,469	28,854,500	28,052,545	31,295,000
981-000	Sales to City	968,371	957,240	1,073,000	1,073,000	1,127,000
982-000	Penalties	145,906	139,887	130,000	218,265	145,000
984-001	Material	89,603	22,269	70,000	15,670	-
984-003	Labor	200,552	53,223	165,000	5,145	-
984-004	Equipment Time	18,673	8,014	15,000	2,240	-
989-000	Pole Attachment Fees	25,802	25,802	26,000	25,800	25,800
Total Charges for Services		29,005,935	28,509,724	30,333,500	29,426,305	32,592,800
983-000	State Taxes	1,142,509	1,077,199	1,154,180	1,109,355	-
999-000	Miscellaneous Revenue	2,875,435	33,154	50,000	21,840	50,000
Total Miscellaneous		4,017,944	1,110,353	1,204,180	1,131,195	50,000
942-000	Interest on Investments	63,286	61,727	80,000	22,300	30,000
Total Investment Income		63,286	61,727	80,000	22,300	30,000
Total Revenues and Other Financing Sources		\$ 33,087,165	\$ 29,681,804	\$ 31,617,680	\$ 30,579,800	\$ 32,672,800
Expenditures and Other Financing Uses						
101	Wages - Regular	\$ 1,735,261	\$ 1,622,877	\$ 2,045,620	\$ 1,984,870	\$ 1,903,105
102	Wages - Part-Time/Seasonal	44,485	42,870	42,370	45,435	92,380
103	Overtime	-	-	-	-	166,140
104	Stand-By	80,442	83,440	85,285	85,285	88,270
180	Vehicle Allowance	5,708	7,542	6,305	6,305	6,430
196	Group Insurance	240,702	261,633	270,160	267,755	319,885
197	IMRF	232,141	232,141	264,640	264,640	270,720
198	FICA	171,270	171,270	172,985	172,985	169,990
Total Personal Services		2,510,009	2,421,773	2,887,365	2,827,275	3,016,920
200	Mailco	-	37,786	33,000	31,280	33,660
201	Legal	26,805	22,418	35,875	33,355	35,875
202	Audit	10,185	10,095	9,095	9,000	9,450
203	Engineering	29,378	15,039	15,375	14,255	15,375
205	Program Development	21,047	10,138	20,700	18,550	20,700
206	Travel	4,447	-	5,500	-	5,500
207	Dues & Subscriptions	651	663	24,660	23,915	25,155
208	Postage	3,280	2,816	3,155	3,155	3,220
209	Printing	1,151	1,053	1,670	1,565	1,670
210	Insurance	205,440	217,366	226,500	226,500	237,820
211	Training	12,257	16,910	9,000	4,435	9,000
212	Software Maintenance	8,461	4,860	5,385	5,130	5,495
213	Copier Rental	-	-	1,150	1,150	1,150
214	Copier Supplies	-	-	1,210	1,210	1,210
215	Radio Rental	926	861	-	-	-
217	Misc Rental	842	835	-	-	-
222	SCADA Phone Rental	7,914	(612)	-	-	-
222	Telephone	8,261	19,516	16,365	14,190	16,690
223	Water & Sewer Expense	647	634	980	390	980

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 20 - Electric 7

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
224	NIMPA General Expenses	59,115	60,797	71,760	68,895	71,760
224	Fuel - Natural Gas Supply	411,933	78,303	426,585	499,535	426,585
224	Purchased Power	21,093,787	21,002,567	22,130,450	21,352,135	22,063,590
225	Fuel - Transportation of Gas	221,481	225,650	242,760	242,760	242,760
225	State Utility Tax	1,139,025	1,088,041	1,154,180	1,154,180	-
227	Bad Debt Expense	78,834	46,344	46,335	46,335	47,260
230	Operating Expenses	4,718	5,517	22,005	21,550	22,445
250	M & R Buildings & Grounds	25,729	22,317	30,170	28,670	30,170
253	M & R Autos	19,300	25,897	19,375	19,215	19,765
254	M & R Mobile Equipment	3,276	-	-	-	-
255	M & R Portable Equipment	1,412	367	-	-	-
256	Collection Expense	3,945	1,203	2,240	2,145	2,285
258	M & R Radios	284	85	-	-	-
261	M & R Meters	-	132	-	-	-
264	M & R Tools	2,523	965	-	-	-
265	M & R Safety Equipment	399	48	-	-	-
270	Cont Eng & Gen Maint	140,101	148,035	193,660	188,480	193,660
281	Substations	43,250	30,011	36,005	35,395	36,005
287	M & R Street Lights	3,724	4,502	-	-	-
289	Tree Removal & Trimming	104,257	94,529	97,965	97,965	97,965
290	Landscaping Soil/Gravel	7,649	16,440	16,205	16,205	16,530
299	Misc Contractual	85,651	50,856	69,985	65,895	70,360
300	Test Equipment	531	-	-	-	-
301	Clothing Allowance	15,906	9,609	15,555	11,970	15,555
350	M & S Buildings & Grounds	1,401	27	-	-	-
351	GIS	18,866	10,805	14,185	14,075	18,535
352	Office Supplies	5,197	2,769	7,920	7,620	7,920
359	Heating	3,710	2,433	3,015	2,460	3,015
360	Power Generation Expenses	21,787	18,622	17,670	15,235	17,670
362	Meter Testing	17,828	21,160	27,920	27,120	27,920
363	Motor Fuel	27,389	20,180	34,315	19,065	37,745
364	Tools	764	951	4,180	3,955	4,180
365	Safety Equipment	10,722	8,175	8,160	8,155	8,160
374	Line Supplies	18,866	19,870	20,950	19,075	20,950
381	M & S Substations	10	-	-	-	-
382	Fiber Optics	9,458	33,548	19,695	18,560	19,695
386	M & S Street Lamps	-	(30)	-	-	-
387	Street Lights	8,629	9,421	17,400	16,545	17,400
399	Miscellaneous	4,205	4,192	4,175	3,965	4,175
401	Misc Bond Expense	2,068	3,034	-	2,068	2,100
403	Street Light Transfer	221,712	227,266	235,875	235,870	240,595
406	Bond Amortization Expense	26,537	26,537	26,500	26,540	26,540
413	Depreciation Expense	1,553,014	1,731,934	1,813,750	1,813,750	1,850,025
451	Other General Expense	(30,393)	11,179	-	42,600	42,600
Total Operating		25,730,292	25,424,666	27,240,565	26,516,068	26,128,870
521	Buildings	-	-	-	-	15,000
522	Impr Other Than Buildings	368,438	32,330	462,800	379,230	382,000
531	Office Equipment	32,053	-	7,300	-	8,520
542	Trucks	-	-	-	-	112,590
543	Other Equipment	-	-	-	-	12,500
581	Substations	1,655,756	119,954	340,638	340,645	293,850

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric 7

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
583	Underground Cable	1,038,616	1,596,562	1,000,000	971,500	1,000,000
585	Line Supplies	280,048	233,260	341,585	322,174	341,585
587	Generation	376,125	147,603	264,585	248,339	273,000
591	Street Light Program	-	30,609	8,000	2,000	29,900
Total Capital Outlay		<u>3,751,036</u>	<u>2,160,318</u>	<u>2,424,908</u>	<u>2,263,888</u>	<u>2,468,945</u>
902	Interest - 2002A Bonds	14,069	11,278	8,260	8,260	5,060
904	Interest - 2006C Bonds	10,824	8,844	6,798	6,798	4,620
940	Interest - 2000 Bonds	54,945	50,070	44,990	44,990	23,055
942	Interest - 2003 Bonds	786,613	738,988	688,863	688,863	648,740
944	Interest - 2006D Bonds	64,500	64,300	64,100	64,100	63,900
946	Interest - 2007 Bonds	114,333	98,000	90,000	90,000	88,200
Total Debt Service		<u>1,045,284</u>	<u>971,480</u>	<u>903,011</u>	<u>903,011</u>	<u>833,575</u>
Total Expenditures and Other Financing Uses		<u>\$ 33,036,621</u>	<u>\$ 30,978,237</u>	<u>\$ 33,455,849</u>	<u>\$ 32,510,242</u>	<u>\$ 32,448,310</u>

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2012

20 - Electric Fund

Division	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
20-62	Purchased Power	\$ 22,232,812	\$ 22,090,608	\$ 23,284,630	\$ 22,506,315	\$ 22,063,590
20-63	Operation & Maintenance	2,186,777	1,992,768	2,489,272	2,535,050	2,703,500
20-64	Customer Accounting	144,308	145,258	139,178	140,268	148,215
20-65	Administration	705,912	718,648	815,281	809,171	855,320
20-66	Debt Service/Depreciation	2,848,615	2,960,251	2,979,136	2,981,239	2,952,835
20-67	Fiber Optics	28,380	37,835	40,904	22,378	45,060
20-68	Electric Generation	933,105	652,136	1,121,558	1,208,933	1,166,295
20-61	New Service	36,594	37,445	43,045	43,000	44,550
30-89	Capital Outlay	3,920,118	2,343,288	2,542,845	2,263,888	2,468,945
Total Electric Fund		<u>\$ 33,036,621</u>	<u>\$ 30,978,237</u>	<u>\$ 33,455,849</u>	<u>\$ 32,510,242</u>	<u>\$ 32,448,310</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-62 - Purchased Power

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-224	Purchased Power	\$ 21,093,787	\$ 21,002,567	\$ 22,130,450	\$ 21,352,135	\$ 22,063,590
002-225	State Utility Tax	1,139,025	1,088,041	1,154,180	1,154,180	-
Total Operating		<u>22,232,812</u>	<u>22,090,608</u>	<u>23,284,630</u>	<u>22,506,315</u>	<u>22,063,590</u>
Total Purchased Power		<u>\$ 22,232,812</u>	<u>\$ 22,090,608</u>	<u>\$ 23,284,630</u>	<u>\$ 22,506,315</u>	<u>\$ 22,063,590</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-63 - Operation & Maintenance

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-101	Wages - Regular	\$ 1,250,483	\$ 1,086,628	\$ 1,462,570	\$ 1,431,330	\$ 1,322,915
001-102	Wages - Part/Time Seasonal	-	-	-	-	43,015
001-103	Overtime	-	-	-	-	157,510
001-104	Stand-By	80,442	83,440	85,285	85,285	88,270
001-196	Group Insurance	198,295	200,487	215,870	215,870	244,760
001-197	IMRF	173,987	173,987	198,345	198,345	202,900
001-198	FICA	125,513	125,513	126,770	126,770	124,570
Total Personal Services		1,828,720	1,670,055	2,088,840	2,057,600	2,183,940
001-201	Legal	-	67	-	-	-
001-206	Travel	-	-	500	-	500
001-207	Dues & Subscriptions	213	-	-	-	-
001-208	Postage	1,802	1,770	-	-	-
001-209	Printing	285	-	-	-	-
001-210	Insurance	78,580	84,161	86,635	86,635	90,965
001-211	Training	4,414	14,448	5,000	3,060	5,000
001-215	Radio Rental	926	861	-	-	-
001-217	Miscellaneous Rental	842	835	-	-	-
001-222	Scada Phone Rental	7,914	(612)	-	-	-
001-223	Water & Sewer Expense	647	634	980	390	980
001-250	Bldgs and Grnds	25,729	22,317	30,170	28,670	30,170
001-253	M & R Autos and Trucks	19,300	25,897	19,375	19,215	19,765
001-254	M & R Mobile Equipment	3,276	-	-	-	-
001-255	M & R Portable Equipment	1,412	367	-	-	-
001-256	Collection Expense	3,945	1,203	2,240	2,145	2,285
001-258	Radios	284	85	-	-	-
001-261	M & R Meters	-	132	-	-	-
001-264	M & R Tools	2,523	965	-	-	-
001-265	M & R Safety Equipment	399	48	-	-	-
001-281	Substations	43,250	30,011	36,005	35,395	36,005
001-287	M & R Street Lights	3,724	4,502	-	-	-
001-289	Tree Removal & Trimming	104,257	94,529	97,965	97,965	97,965
001-290	Landscaping Soil/Gravel	7,649	16,440	16,205	16,205	16,530
001-299	Miscellaneous Contractual	50,998	17,006	18,785	18,785	19,160
001-300	Test Equipment	531	-	-	-	-
001-301	Clothing Allowance	15,906	9,609	15,555	11,970	15,555
001-350	M & S Buildings & Grounds	1,401	27	-	-	-
001-351	GIS	18,866	10,805	14,185	14,075	18,535
001-352	Office Supplies	186	-	-	-	-
001-359	Heating	3,710	2,433	3,015	2,460	3,015
001-362	Meter Testing	17,828	21,160	27,920	27,120	27,920
001-363	Motor Fuel	27,389	20,180	34,315	19,065	37,745
001-364	Tools	764	951	4,180	3,955	4,180

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-63 - Operation & Maintenance

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-365	Safety Equipment	10,722	8,175	8,160	8,155	8,160
001-374	Line Supplies	18,866	19,870	20,950	19,075	20,950
001-381	M & S Substations	10	-	-	-	-
001-386	M & S Street Lamps	-	(30)	-	-	-
001-387	Street Lights	8,629	9,421	17,400	16,545	17,400
001-399	M & S Miscellaneous	4,205	4,192	4,175	3,965	4,175
001-451	Other General Expense	(41,000)	-	-	42,600	42,600
001-600	Less Capitalized O.H.	(92,325)	(99,746)	(63,283)	-	-
Total Operating		<u>358,057</u>	<u>322,713</u>	<u>400,432</u>	<u>477,450</u>	<u>519,560</u>
Total Operation & Maintenance		<u>\$ 2,186,777</u>	<u>\$ 1,992,768</u>	<u>\$ 2,489,272</u>	<u>\$ 2,535,050</u>	<u>\$ 2,703,500</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-64 - Customer Accounting

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
003-102	Wages - Part-Time/Seasonal	\$ 44,485	\$ 42,870	\$ 42,370	\$ 45,435	\$ 49,365
003-196	Group Insurance	1,248	1,743	-	-	-
003-198	FICA	3,805	3,805	3,843	3,843	3,780
Total Personal Services		49,538	48,418	46,213	49,278	53,145
003-200	Mailco	-	37,786	33,000	31,280	33,660
003-210	Insurance	7,475	7,850	8,245	8,245	8,655
003-212	Software Maintenance	8,461	4,860	5,385	5,130	5,495
003-227	Bad Debt Expense	78,834	46,344	46,335	46,335	47,260
Total Operating		94,770	96,840	92,965	90,990	95,070
Total Customer Accounting		\$ 144,308	\$ 145,258	\$ 139,178	\$ 140,268	\$ 148,215

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-65 - Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
004-101	Wages - Regular	\$ 405,847	\$ 434,994	\$ 448,560	\$ 443,375	\$ 455,615
004-180	Vehicle Allowance	5,708	7,542	6,305	6,305	6,430
004-196	Group Insurance	37,320	49,757	54,290	51,885	63,150
004-197	IMRF	48,681	48,681	55,496	55,496	56,770
004-198	FICA	35,118	35,118	35,470	35,470	34,855
Total Personal Services		532,674	576,092	600,121	592,531	616,820
004-201	Legal	26,805	22,351	35,875	33,355	35,875
004-202	Audit	10,185	10,095	9,095	9,000	9,450
004-203	Engineering	29,378	15,039	15,375	14,255	15,375
004-205	Program Development	21,047	10,138	20,700	18,550	20,700
004-206	Travel	4,447	-	5,000	-	5,000
004-207	Dues & Subscriptions	438	663	24,660	23,915	25,155
004-208	Postage	1,478	1,046	3,155	3,155	3,220
004-209	Printing	866	1,053	1,670	1,565	1,670
004-210	Insurance	16,695	17,530	18,405	18,405	19,325
004-211	Training	7,843	2,462	4,000	1,375	4,000
004-213	Copier Rental	-	-	1,150	1,150	1,150
004-214	Copier Supplies	-	-	1,210	1,210	1,210
004-222	Telephoene	8,261	19,516	16,365	14,190	16,690
004-224	NIMPA General Expenses	59,115	60,797	71,760	68,895	71,760
004-352	Office Supplies	5,011	2,769	7,920	7,620	7,920
004-451	Other General Expense	10,607	11,179	-	-	-
004-600	Less Capitalized O.H.	(28,938)	(32,082)	(21,180)	-	-
Total Operating		173,238	142,556	215,160	216,640	238,500
Total Administration		\$ 705,912	\$ 718,648	\$ 815,281	\$ 809,171	\$ 855,320

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-66 - Debt Service & Depreciation

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
009-902	Interest - 2002A Bonds	\$ 14,069	\$ 11,278	\$ 8,260	\$ 8,260	\$ 5,060
009-904	Interest - 2006C Bonds	10,824	8,844	6,798	6,798	4,620
009-940	Interest - 2000 Bonds	54,945	50,070	44,990	44,990	23,055
009-942	Interest - 2003 Bonds	786,613	738,988	688,863	688,863	648,740
009-944	Interest - 2006D Bonds	64,500	64,300	64,100	64,100	63,900
009-946	Interest - 2007 Bonds	114,333	98,000	90,000	90,000	88,200
005-401	Misc Bond Expense	2,068	3,034	-	2,068	2,100
005-403	Street Light Transfer	221,712	227,266	235,875	235,870	240,595
005-406	Bond Amortization Expense	26,537	26,537	26,500	26,540	26,540
005-413	Depreciation Expense	1,553,014	1,731,934	1,813,750	1,813,750	1,850,025
Total		2,848,615	2,960,251	2,979,136	2,981,239	2,952,835
Total Debt Service & Depreciation		\$ 2,848,615	\$ 2,960,251	\$ 2,979,136	\$ 2,981,239	\$ 2,952,835

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-67 - Fiber Optics

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-101	Wages - Regular	\$ 16,530	\$ 2,376	\$ 18,475	\$ -	\$ 16,165
001-103	Overtime	-	-	-	-	2,955
001-196	Group Insurance	-	156	-	-	2,395
001-197	IMRF	2,043	2,043	2,329	2,329	2,385
001-198	FICA	1,474	1,474	1,489	1,489	1,465
Total Personal Services		20,047	6,049	22,293	3,818	25,365
001-382	Fiber Optics	9,458	33,548	19,695	18,560	19,695
001-600	Less Capitalized O.H.	(1,125)	(1,762)	(1,084)	-	-
Total Operating		8,333	31,786	18,611	18,560	19,695
Total Fiber Optics		\$ 28,380	\$ 37,835	\$ 40,904	\$ 22,378	\$ 45,060

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-68 - Electric Generation

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-101	Wages - Regular	\$ 25,807	\$ 61,434	\$ 72,970	\$ 67,165	\$ 63,860
001-103	Overtime	-	-	-	-	5,675
001-196	Group Insurance	3,839	9,490	-	-	9,580
001-197	IMRF	7,430	7,430	8,470	8,470	8,665
001-198	FICA	5,360	5,360	5,413	5,413	5,320
Total Personal Services		42,436	83,714	86,853	81,048	93,100
001-210	Insurance	102,690	107,825	113,215	113,215	118,875
001-224	Fuel - Natural Gas Supply	411,933	78,303	426,585	499,535	426,585
001-225	Fuel - Transportation of Gas	221,481	225,650	242,760	242,760	242,760
001-230	Operating Expenses	4,718	5,517	22,005	21,550	22,445
001-270	Cont Eng & Gen Maint	140,101	148,035	193,660	188,480	193,660
001-299	Miscellaneous	34,653	33,850	51,200	47,110	51,200
001-360	Power Generating Expenses	21,787	18,622	17,670	15,235	17,670
001-600	Less Capitalized O.H.	(46,694)	(49,380)	(32,390)	-	-
Total Operating		890,669	568,422	1,034,705	1,127,885	1,073,195
Total Electric Generation		\$ 933,105	\$ 652,136	\$ 1,121,558	\$ 1,208,933	\$ 1,166,295

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

Division 20-61 - New Service

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
007-101	Wages - Regular	\$ 36,594	\$ 37,445	\$ 43,045	\$ 43,000	\$ 44,550
Total Personal Services		<u>36,594</u>	<u>37,445</u>	<u>43,045</u>	<u>43,000</u>	<u>44,550</u>
Total New Service		<u>\$ 36,594</u>	<u>\$ 37,445</u>	<u>\$ 43,045</u>	<u>\$ 43,000</u>	<u>\$ 44,550</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 20 - Electric Fund

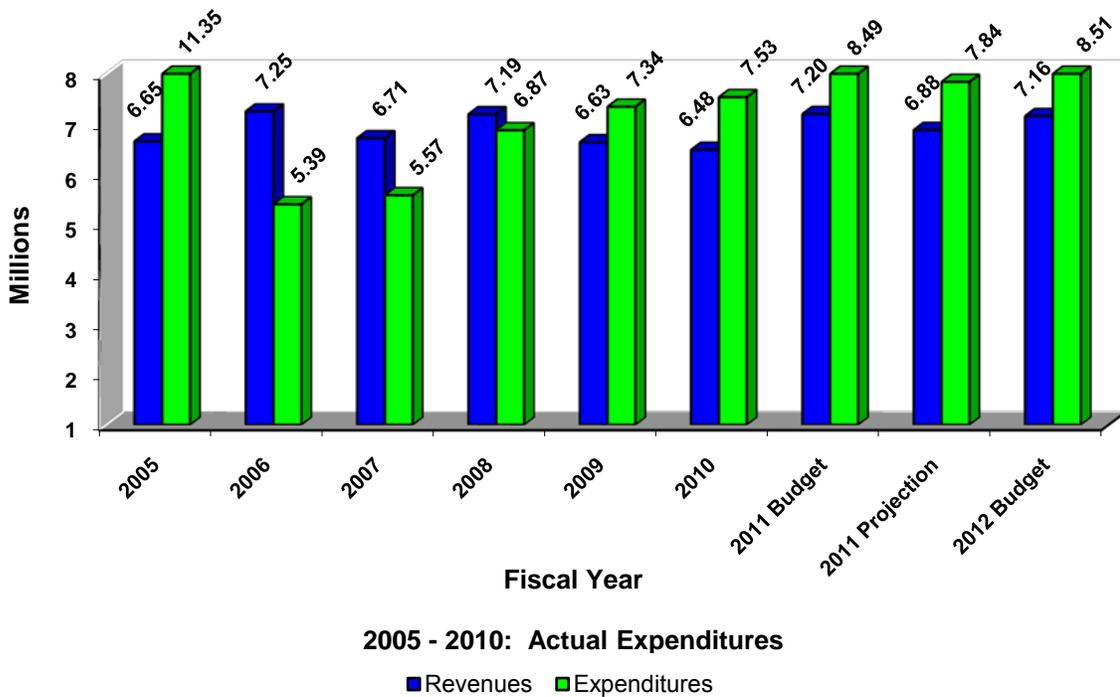
Division 20-69 - Capital Outlay

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-521	Buildings	\$ -	\$ -	\$ -	\$ -	\$ 15,000
001-522	Impr Other Than Buildings	368,438	32,330	462,800	379,230	382,000
001-531	Office Equipment	32,053	-	7,300	-	8,520
001-542	Trucks	-	-	-	-	112,590
001-543	Other Equipment	-	-	-	-	12,500
001-581	Substations	1,655,756	119,954	340,638	340,645	293,850
001-583	Underground Cable	1,038,616	1,596,562	1,000,000	971,500	1,000,000
001-585	Line Supplies	280,048	233,260	341,585	322,174	341,585
001-587	Generation Equipment	376,125	147,603	264,585	248,339	273,000
001-591	Street Light Program	-	30,609	8,000	2,000	29,900
001-599	Capitalized Overhead	169,082	182,970	117,937	-	-
Total		<u>3,920,118</u>	<u>2,343,288</u>	<u>2,542,845</u>	<u>2,263,888</u>	<u>2,468,945</u>
Total Capital Outlay		<u>\$ 3,920,118</u>	<u>\$ 2,343,288</u>	<u>\$ 2,542,845</u>	<u>\$ 2,263,888</u>	<u>\$ 2,468,945</u>

WATER/WASTEWATER FUND

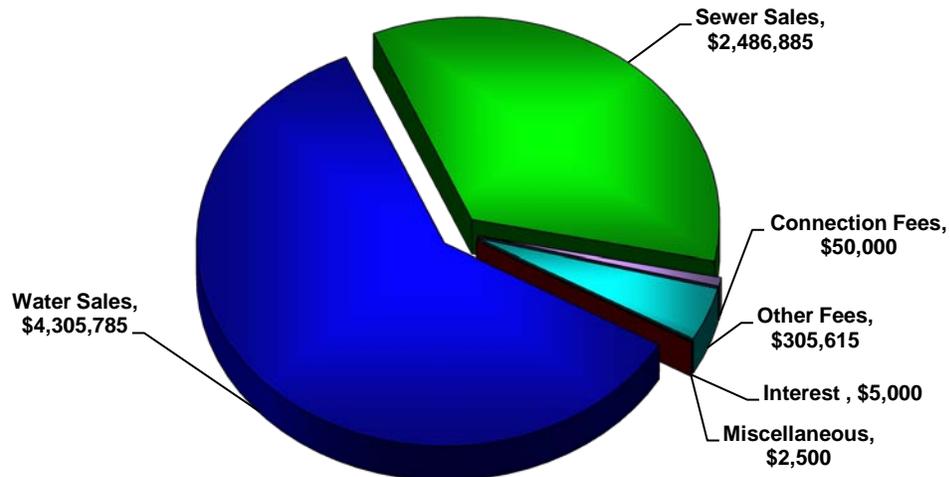
The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Water and Sewer Fund Revenues and Expenditures



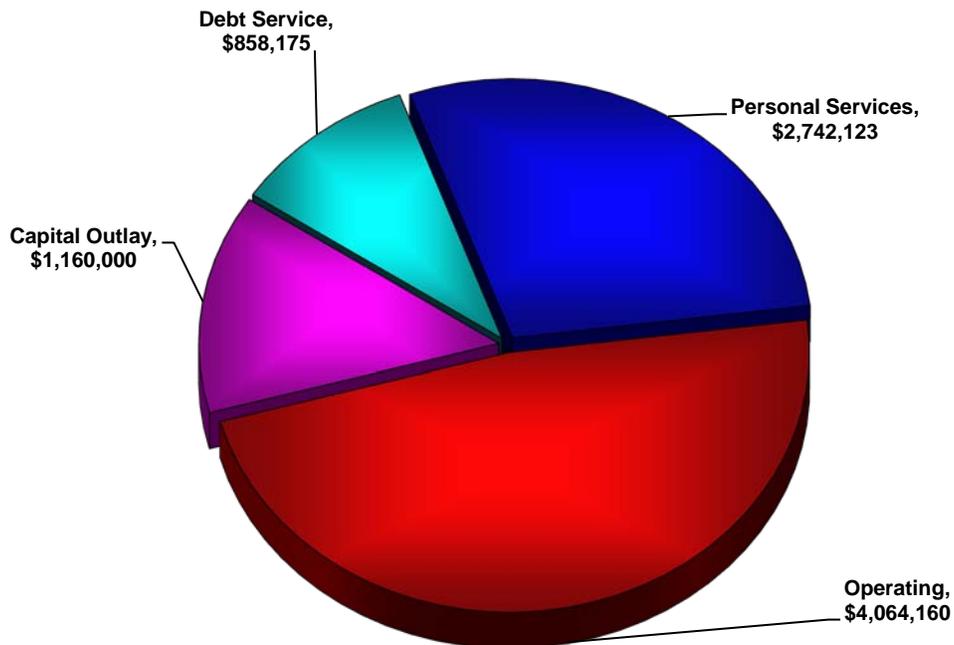
WATER/WASTEWATER FUND

Revenues by Category



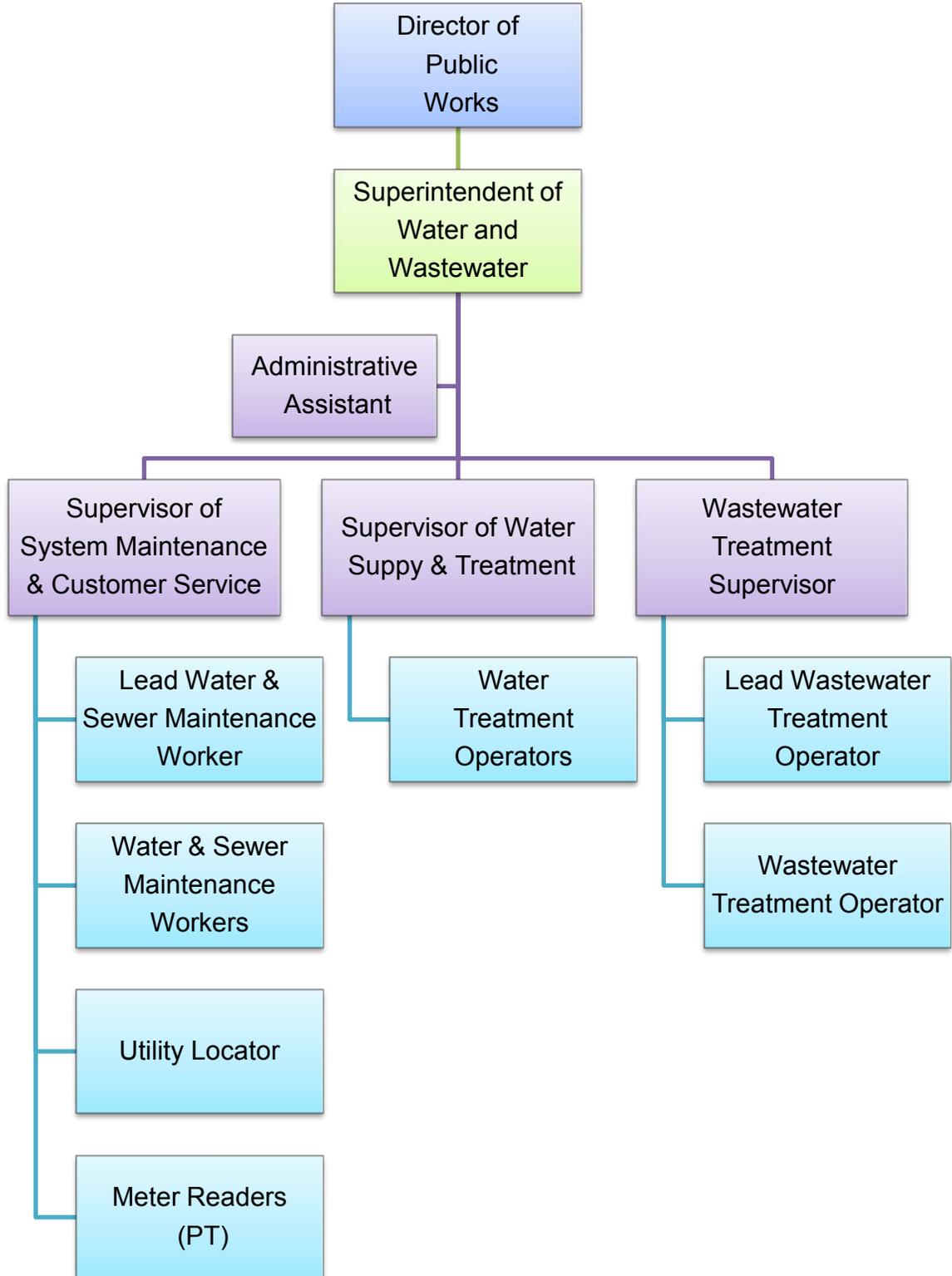
Water and sewer sales account for 95% of the revenues in the Water/Wastewater Fund.

Expenditures by Category



Operating, the largest expenditure category, includes a budget line item for depreciation expense. Personal Services account for 28.5% of expenditures.

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal, and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2011-2012 GOALS

Goal # 1 To improve the City's water infrastructure to meet the needs of its residents. Staff will improve the City's water distribution system by replacing existing water main, service lines, and equipment that is a constant source of repair due to age, condition, or fire flow problems.

- Water Main Extension. Staff proposes to extend the water main on north First Street at the St. Charles border through Wheeler Park connecting at Eklund Ave. The residents along north First Street have complained about water quality for many years. By looping this water main, water quality and water pressure will be greatly improved. Engineering services will be performed by City Staff saving approximately \$40,000.

Funding: Operations: \$200,000

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect our residents and businesses.

Goal #2 Water Main Relocation. Staff proposes to coordinate with the Illinois Department of Transportation to relocate approximately 2000 feet of twelve inch water main for the Kautz Road and Route 38 overpass project.

Funding: Operations: \$250,000

Completion Date: 4/30/2012

Strategic Plan: Vision 7, Goal 2, Objective 3: Continue to work with IDOT/KDOT/DDOT on raised intersection over the UPRR at Kautz Rd. & IL RT 38.

Goal # 3 Through the use of educational tools and on-site tours, the Water Treatment Facility and Wastewater Treatment Plant will seize opportunities to engage youth in the value of clean water resources.

Funding: Operations: Staff Time

Water/Wastewater Fund

Completion Date: 4/30/2012

Strategic Plan: Vision 3, Goal 1, Objective 3: Work with the School District to incorporate into the curriculum a civics component to include elected officials and practitioners participating in classroom and on-site training.

Goal # 4 Prepare the proper application to the Illinois Environmental Protection Agency to extend the City of Geneva Wastewater Treatment NPDES Permit. The permit gives authorization to discharge to the Fox River in accordance with IEPA standard conditions. The permit is valid for 4 years.

Funding: Operations: Staff Time

Completion Date: Current permit expires October 31, 2011

Strategic Plan: N/A.

Goal # 5 Optimize technology's effectiveness at delivering public services by researching and evaluating remote meter reading technology. A summary of the findings will be made available by September 30, 2011.

Funding: Operations: Staff Time

Completion Date: 9/30/2011

Strategic Plan: Vision 5, Goal 4, Objective 3: Optimize technology's effectiveness at delivering public services.

Goal # 6 Optimize technologies' effectiveness at delivering public services by installing water meters capable of transitioning to remote reading technology. Water meters greater than 12 years will be replaced. This will be year one of this new program.

Funding: Operations: \$100,000

Completion Date: 4/30/2012

Strategic Plan: Vision 5, Goal 4, Objective 3: Optimize technology's effectiveness at delivering public services.

Goal # 7 Participate in City / Departmental TEAM objectives.

- Maintain and enhance the Public Works Facility.

The Public Works facility is over 25 years old and is in need of some repairs and improvements. The following is a list of items:

- Skylights – Continue to repair/replace skylights that are leaking.
- Garage Heaters – Continue to repair/replace heaters that are malfunctioning.

Water/Wastewater Fund

- Security –Video surveillance and access control. Repair and replace damaged sections of fence. Gate actuator for main gate.
- Narrowbanding of Two-Way Radios – We have until January 1, 2013 to replace all radios to narrow band communications.
- Commercial Pressure Washer – Replace the 25 year old unit.

Funding: Operations: Staff Time; Capital, Electric Fund, Water/Wastewater Fund: \$45,000 (\$15,000/Division)

Completion: 4/30/2012

Strategic Plan: Vision 5, Goal 3, Objective 2: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 8 Special Projects

- Community Garden Project: The Water Division proposes to extend a water main to service the Community Garden Plots which will be located at the North West corner of Bricher and Peck Road. The water main will be installed using City staff.

Funding: Operations: \$25,000

Completion Date: 4/30/2012

Strategic Plan: Vision 6, Goal 2, Objective 2: Collaborate with the Geneva Park District in the development and maintenance of new park and open sites.

Goal # 9 Water Utility Rate Structure. Staff proposes to review the existing rate structure and investigate different types of rate structures. The goal is to determine the best rate structure to meet the needs of the utility and present the finding to the City Council.

Funding: Operations: Staff Time

Completion Date: 10/31/2011

Strategic Plan: N/A

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
973-000	Connection Fees	\$ 69,343	\$ 50,145	\$ 40,000	\$ 40,000	\$ 25,000
980-300	Sale of Water	3,789,431	3,832,507	4,303,557	4,100,745	4,305,785
980-400	Sewage Fees	2,437,707	2,280,866	2,461,441	2,385,500	2,486,885
975-001	Material	5,155	1,817	-	-	-
975-003	Labor	1,344	249	-	-	-
975-004	Equipment Time	279	117	-	-	-
995-000	Sewer Connection	40,915	46,257	10,000	33,000	25,000
Total Charges for Services		6,344,174	6,211,958	6,814,998	6,559,245	6,842,670
976-000	Lawn Permits Fees	575	600	2,000	600	600
979-000	Rental Fees	226,597	224,877	308,797	270,980	286,515
996-000	Private Fire Service	18,540	18,540	18,500	18,180	18,500
999-000	Miscellaneous Revenue	23,190	16,145	2,500	23,560	2,500
Total Miscellaneous		268,902	260,162	331,797	313,320	308,115
942-000	Interest on Investments	18,848	8,102	50,000	5,000	5,000
Total Investment Income		18,848	8,102	50,000	5,000	5,000
Total Revenues and Other Financing Sources		\$ 6,631,924	\$ 6,480,222	\$ 7,196,795	\$ 6,877,565	\$ 7,155,785
Expenditures and Other Financing Uses						
101	Wages - Regular	\$ 1,515,017	\$ 1,511,852	\$ 1,546,325	\$ 1,445,705	\$ 1,519,330
102	Wages - Part-Time/Seasonal	40,565	28,375	42,370	42,470	77,740
103	Overtime	32,468	61,601	81,190	56,750	74,840
104	Stand-By	88,046	88,187	91,165	91,265	93,930
180	Vehicle Allowance	8,501	6,854	7,090	6,475	7,235
196	Group Insurance	213,370	237,294	258,465	239,915	313,365
197	IMRF	201,680	201,680	189,250	189,250	209,105
198	FICA	148,860	148,860	125,070	125,070	135,500
Total Personal Services		2,248,507	2,284,703	2,340,925	2,196,900	2,431,045
201	Legal	3,734	3,157	1,910	1,910	1,910
202	Audit	11,440	13,455	8,300	8,300	8,750
203	Engineering	327	595	805	805	805
206	Travel	1,479	1,469	1,500	1,500	1,500
207	Dues & Subscriptions	551	532	500	500	500
208	Postage	6,532	4,079	4,745	4,745	4,745
209	Printing	2,344	376	3,465	891	1,365
210	Insurance	101,684	106,769	112,410	112,410	118,030
211	Training	8,279	4,192	4,300	4,300	4,300
212	GIS	14,442	5,470	6,290	8,840	11,020
212	Software Maintenance	11,885	5,310	6,290	8,840	11,020
213	Copier Rental	2,995	2,586	3,100	3,100	3,100
214	Copier Supplies	-	-	240	240	240
215	Misc Rental	850	623	-	-	-
222	Telephone	9,595	7,919	7,900	7,900	7,900
223	Water & Sewer Expense	426	417	440	440	440
224	Purchased Power	667,331	649,543	678,570	606,690	664,425
226	Collection Expense	333	109	175	175	175

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
227	Bad Debt Expense	7,572	7,572	7,565	7,565	7,565
231	Sludge and Grit Disposal	33,160	47,225	47,255	43,000	47,000
250	M & R Buildings & Grounds	82,848	76,123	74,285	71,200	68,100
253	M & R Autos	15,635	14,673	13,825	13,825	13,825
254	M & R Mobile Equipment	2,758	1,835	2,300	2,300	2,300
255	M & R Portable Equipment	553	829	615	615	615
258	M & R Radios	406	246	510	510	510
259	M & R Heating	1,397	247	5,725	4,000	4,000
261	M & R Meters	3,732	1,484	-	-	-
264	M & R Tools	184	520	-	-	-
264	Pumps	683	889	1,000	1,000	1,000
266	Hydrants & Valves	923	4,002	3,000	3,000	3,000
268	M & R Sanit Sewer Lines	16,523	7,970	8,000	8,000	8,000
270	Water Leaks	67,856	66,997	64,000	64,000	64,000
272	Controls	8,178	9,867	9,690	9,690	9,690
273	M & R Pumps	221	1,275	2,235	2,235	10,585
298	Mailco	-	30,550	30,500	30,500	30,805
299	Misc Contractual	88,315	6,916	11,935	11,935	11,935
301	Uniform Rental	6,538	5,710	6,165	6,165	6,165
311	Lab Services	-	28,153	27,800	27,800	27,800
321	Lab Supplies	-	14,205	14,000	14,000	14,000
341	Cartridge Filters	-	42,813	50,000	50,000	60,000
351	Chemicals	284,684	270,308	268,500	228,500	275,060
352	Office Supplies	2,011	1,637	1,770	1,790	1,770
359	Heating	33,393	34,099	35,410	31,410	31,410
361	M & S Meters	31,355	16,140	39,000	39,000	5,000
363	Motor Fuel	34,773	22,665	39,195	33,410	37,110
364	Tools	3,089	2,713	3,135	3,135	3,135
365	Safety Equipment	7,379	6,253	7,120	7,120	7,120
373	M & S Pumps	692	800	-	-	-
390	Parkway Resotration	4,136	3,981	4,000	4,000	4,000
399	Miscellaneous	122,323	58,271	52,200	64,165	54,165
401	Misc Bond Expense	1,340	400	400	400	400
413	Depreciation Expense	2,279,161	2,310,631	2,332,900	2,332,900	2,356,875
415	St Charles/Geneva Sewer Fees	15,276	14,553	16,000	16,000	16,320
416	Amortization of Bonds	4,225	4,225	4,225	4,225	4,225
416	NPDES Annual Fees	39,604	35,039	35,000	35,000	35,000
451	Other General Expense	1,470	1,441	1,450	1,450	1,450
Total Operating		4,046,620	3,959,858	4,061,650	3,945,431	4,064,160
500	Public Works Facility	4,116	-	-	-	-
521	Buildings	-	21,775	45,000	18,775	-
522	Impr Other Than Buildings	-	168,062	442,700	397,435	380,000
531	Office Equipment	-	-	3,500	2,290	5,000
542	Trucks	-	-	31,000	31,000	27,000
543	Other Equipment	(2,787)	18,694	106,050	66,305	188,000
561	Sewage Treatment Plant	-	-	60,956	32,845	40,000
562	Sewer Lines	-	84,694	150,300	150,000	70,000
572	Water Mains	-	17,243	350,000	100,000	450,000
Total Capital Outlay		1,329	310,468	1,189,506	798,650	1,160,000
904	Interest - 2006C Bonds	14,708	9,407	7,210	7,210	4,900

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
928	Interest - 2001 IEPA Loan	95,541	88,834	81,949	81,949	74,885
930	Interest - 2004 IEPA Loan	116,236	109,922	103,444	103,444	96,800
932	Interest - 2007 IEPA Loan	59,263	116,512	70,503	70,503	67,020
934	Interest - 2008A IEPA Loan	244,446	208,931	200,073	200,073	191,000
936	Interest - 2008B IEPA Loan	302,986	231,163	221,026	221,026	210,650
938	Interest - 2005 Bonds	212,913	212,913	212,913	212,913	212,920
Total Debt Service		<u>1,046,093</u>	<u>977,682</u>	<u>897,118</u>	<u>897,118</u>	<u>858,175</u>
Total Expenditures and Other Financing Uses		<u>\$ 7,342,549</u>	<u>\$ 7,532,711</u>	<u>\$ 8,489,199</u>	<u>\$ 7,838,099</u>	<u>\$ 8,513,380</u>

CITY OF GENEVA, ILLINOIS
 Expenditure Budget Summary by Division
 Fiscal Year Ending April 30, 2012

30 - Water/Wastewater Fund

Division	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
30-72	Water Production	\$ 348,584	\$ 290,259	\$ 273,010	\$ 312,055	\$ 322,930
30-73	Water Distribution	1,218,209	1,183,191	1,165,065	1,143,271	1,095,960
30-82	Wastewater Treatment	699,823	706,150	770,905	667,165	832,340
30-83	Wastewater Collection	669,255	682,851	729,430	715,570	795,750
30-84	Industrial Wastewater	90,408	91,907	91,625	66,530	114,270
30-86	Debt Service/Depreciation	3,330,819	3,292,938	3,234,643	3,234,643	3,219,675
30-87	Water Treatment	988,238	974,947	1,035,015	900,215	972,455
30-89	Capital Outlay	(2,787)	310,468	1,189,506	798,650	1,160,000
Total Water and Sewer Fund		<u>\$ 7,342,549</u>	<u>\$ 7,532,711</u>	<u>\$ 8,489,199</u>	<u>\$ 7,838,099</u>	<u>\$ 8,513,380</u>

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-72 - Water Production

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-224	Purchased Power	\$ 247,477	\$ 252,906	\$ 234,600	\$ 277,455	\$ 291,330
001-250	Bldgs and Grds	14,745	11,414	11,085	9,000	6,000
001-259	Heating	1,397	247	5,725	4,000	4,000
001-272	Well Controls	5,265	4,867	4,690	4,690	4,690
001-273	Pumps	93	400	400	400	400
001-298	Mailco	-	15,169	15,250	15,250	15,250
001-299	Miscellaneous Contractual	44,818	1,072	1,260	1,260	1,260
001-301	Uniform Rental	779	-	-	-	-
001-351	M & S Chemicals	30,600	-	-	-	-
001-359	M & S Heating	3,736	3,924	-	-	-
001-399	M & S Miscellaneous	(326)	260	-	-	-
Total Operating		<u>348,584</u>	<u>290,259</u>	<u>273,010</u>	<u>312,055</u>	<u>322,930</u>
Total Water Production		<u>\$ 348,584</u>	<u>\$ 290,259</u>	<u>\$ 273,010</u>	<u>\$ 312,055</u>	<u>\$ 322,930</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-73 - Water Distribution

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-101	Wages - Regular	\$ 615,756	\$ 577,777	\$ 555,665	\$ 538,960	\$ 538,340
002-102	Wages - Part/Time Seasonal	20,508	14,416	21,185	21,185	39,325
002-103	Overtime	-	22,366	30,600	21,445	30,600
002-104	Stand-By	8,269	15,614	19,835	18,550	20,155
002-180	Vehicle Allowance	5,729	3,720	4,115	3,260	4,200
002-196	Group Insurance	86,492	100,979	99,740	99,740	115,580
002-197	IMRF	133,260	133,260	111,425	111,425	73,395
002-198	FICA	93,468	93,468	73,845	73,845	47,740
Total Personal Services		963,482	961,600	916,410	888,410	869,335
002-201	Legal	1,313	1,535	850	850	850
002-202	Audit	6,081	8,140	4,450	4,450	4,700
002-203	Engineering	327	110	320	320	320
002-206	Travel	1,443	482	500	500	500
002-207	Dues & Subscriptions	404	382	375	375	375
002-208	Postage	4,902	3,054	3,720	3,720	3,720
002-209	Printing	2,326	300	3,100	526	1,000
002-210	Insurance	57,689	60,575	63,605	63,605	66,785
002-211	Training	2,500	1,498	1,500	1,500	1,500
002-212	GIS	14,442	5,470	6,290	8,840	11,020
002-213	Copier Rental	1,553	1,293	1,640	1,640	1,640
002-214	Copier Supplies	-	-	120	120	120
002-215	Miscellaneous Rental	446	294	-	-	-
002-222	Telephone	4,856	4,163	4,000	4,000	4,000
002-223	Water & Sewer Expense	426	417	440	440	440
002-226	Collection Expense	151	50	100	100	100
002-227	Bad Debt Expense	3,564	3,564	3,565	3,565	3,565
002-250	Bldgs and Grnds	8,690	11,548	10,700	10,700	9,000
002-253	M & R Autos and Trucks	6,086	5,890	5,500	5,500	5,500
002-254	M & R Mobile Equipment	1,160	123	250	250	250
002-255	M & R Portable Equipment	297	298	300	300	300
002-258	Radios	226	-	250	250	250
002-261	M & R Meters	3,732	1,484	-	-	-
002-264	M & R Tools	184	520	-	-	-
002-266	Hydrants & Valves	923	4,002	3,000	3,000	3,000
002-270	Water Leaks	67,856	66,997	64,000	64,000	64,000
002-273	Pumps	128	9	185	185	185
002-299	Miscellaneous Contractual	3,856	3,288	5,475	5,475	5,475
002-301	Uniform Rental	2,195	1,867	1,870	1,870	1,870
002-352	Office Supplies	590	694	630	650	630
002-361	Meters	31,355	16,140	39,000	39,000	5,000
002-363	Motor Fuel	13,793	8,834	15,000	14,000	15,400
002-364	Tools	1,091	851	1,350	1,350	1,350

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-73 - Water Distribution

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
002-365	Safety Equipment	3,174	2,239	3,120	3,120	3,120
002-390	Parkway Restoration	2,314	2,000	2,000	2,000	2,000
002-399	M & S Miscellaneous	3,184	2,039	-	7,210	7,210
002-451	Other General Expense	1,470	1,441	1,450	1,450	1,450
Total Operating		<u>254,727</u>	<u>221,591</u>	<u>248,655</u>	<u>254,861</u>	<u>226,625</u>
Total Water Distribution		<u>\$ 1,218,209</u>	<u>\$ 1,183,191</u>	<u>\$ 1,165,065</u>	<u>\$ 1,143,271</u>	<u>\$ 1,095,960</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-82 - Wastewater Treatment

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
003-101	Wages - Regular	\$ 261,122	\$ 251,205	\$ 265,605	\$ 231,175	\$ 254,355
003-103	Overtime	-	27,624	38,590	23,305	32,000
003-104	Stand-By	27,840	26,862	27,225	28,500	28,250
003-196	Group Insurance	38,113	41,869	54,695	37,000	53,620
003-197	IMRF	-	-	-	-	38,590
003-198	FICA	-	-	-	-	25,160
Total Personal Services		327,075	347,560	386,115	319,980	431,975
003-211	Training	3,173	1,212	1,500	1,500	1,500
003-224	Purchased Power	178,398	167,708	187,300	153,950	187,300
003-231	Sludge and Grit Disposal	33,160	47,225	47,255	43,000	47,000
003-250	Bldgs and Grnds	34,818	30,973	30,000	30,000	30,600
003-253	M & R Autos and Trucks	1,945	1,964	2,000	2,000	2,000
003-254	M & R Mobile Equipment	1,211	960	1,200	1,200	1,200
003-273	M & R Pumps	-	866	1,650	1,650	10,000
003-299	Miscellaneous Contractual	6,347	-	-	-	-
003-301	Uniform Rental	1,662	1,798	2,125	2,125	2,125
003-311	Lab Services	-	7,700	7,700	7,700	7,700
003-351	Chemicals	42,415	37,890	43,000	43,000	49,560
003-352	Office Supplies	326	351	350	350	350
003-359	Heating	6,137	5,109	5,410	5,410	5,410
003-364	Tools	600	562	500	500	500
002-365	Safety Equipment	1,544	1,680	1,600	1,600	1,600
003-373	Pumps	692	800	-	-	-
003-399	M & S Miscellaneous	5,440	2,200	2,200	2,200	2,200
003-415	St Charles/Geneva Sewer Fees	15,276	14,553	16,000	16,000	16,320
003-416	NPDES Annual Fees	39,604	35,039	35,000	35,000	35,000
Total Operating		372,748	358,590	384,790	347,185	400,365
Total Wastewater Treatment		\$ 699,823	\$ 706,150	\$ 770,905	\$ 667,165	\$ 832,340

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-83 - Wastewater Collection

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
004-101	Wages - Regular	\$ 354,082	\$ 396,524	\$ 421,995	\$ 398,125	\$ 423,740
004-102	Wages - Part/Time Seasonal	20,057	13,959	21,185	21,285	38,415
004-104	Stand-By	15,215	11,213	8,270	8,380	8,975
004-180	Vehicle Allowance	2,772	3,134	2,975	3,215	3,035
004-196	Group Insurance	51,766	55,804	59,965	66,720	83,165
004-197	IMRF	39,420	39,420	46,135	46,135	53,915
004-198	FICA	34,392	34,392	30,540	30,540	35,710
Total Personal Services		517,704	554,446	591,065	574,400	646,955
004-201	Legal	557	1,120	560	560	560
004-202	Audit	5,359	5,315	3,850	3,850	4,050
004-203	Engineering	-	485	485	485	485
004-206	Travel	19	584	500	500	500
004-207	Dues & Subscriptions	147	150	125	125	125
004-208	Postage	1,630	1,025	1,025	1,025	1,025
004-209	Printing	18	76	365	365	365
004-210	Insurance	43,995	46,194	48,805	48,805	51,245
004-211	Training	1,194	502	500	500	500
004-212	Software Maintenance	11,885	5,310	6,290	8,840	11,020
004-213	Copier Rental	1,442	1,293	1,460	1,460	1,460
004-214	Copier Supplies	-	-	120	120	120
004-215	Miscellaneous Rental	404	329	-	-	-
004-222	Telephone	4,739	3,756	3,900	3,900	3,900
004-226	Collection Expense	182	59	75	75	75
004-227	Bad Debt Expense	4,008	4,008	4,000	4,000	4,000
004-250	Bldgs and Grnds	5,052	6,671	6,500	6,000	6,500
004-253	M & R Autos and Trucks	7,432	6,644	6,150	6,150	6,150
004-254	M & R Mobile Equipment	387	752	850	850	850
004-255	M & R Portable Equipment	256	531	315	315	315
004-258	Radios	180	246	260	260	260
004-264	Pumps	683	889	1,000	1,000	1,000
004-268	M & R Sanitary Sewer Lines	16,523	7,970	8,000	8,000	8,000
004-298	Mailco	-	15,381	15,250	15,250	15,555
004-299	Miscellaneous Contractual	17,623	2,069	3,400	3,400	3,400
004-301	Uniform Rental	906	799	895	895	895
004-352	Office Supplies	241	191	200	200	200
004-363	Motor Fuel	18,040	11,283	20,000	16,000	18,000
004-364	Tools	133	304	285	285	285
004-365	Safety Equipment	807	1,199	1,200	1,200	1,200
004-390	Parkway Restoration	1,822	1,981	2,000	2,000	2,000
004-399	M & S Miscellaneous	1,771	1,289	-	4,755	4,755
004-500	Public Works Facility	4,116	-	-	-	-
Total Operating		151,551	128,405	138,365	141,170	148,795
Total Wastewater Collection		\$ 669,255	\$ 682,851	\$ 729,430	\$ 715,570	\$ 795,750

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-84 - Industrial Wastewater

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
005-101	Wages - Regular	\$ 64,934	\$ 65,720	\$ 69,100	\$ 44,005	\$ 64,500
005-196	Group Insurance	3,996	4,090	-	-	14,905
005-197	IMRF	-	-	-	-	7,420
005-198	FICA	-	-	-	-	4,920
Total Personal Services		68,930	69,810	69,100	44,005	91,745
005-201	Legal	1,864	502	500	500	500
005-211	Training	60	480	300	300	300
005-253	M & R Autos and Trucks	172	175	175	175	175
005-299	Miscellaneous Contractual	14,281	487	1,800	1,800	1,800
005-311	Lab Services	-	12,900	12,900	12,900	12,900
005-321	Lab Supplies	-	5,681	5,500	5,500	5,500
005-351	Chemicals	1,294	339	500	500	500
005-352	Office Supplies	280	56	240	240	240
005-363	Motor Fuel	323	304	410	410	410
005-365	Safety Equipment	15	173	200	200	200
005-399	M & S Miscellaneous	3,189	1,000	-	-	-
Total Operating		21,478	22,097	22,525	22,525	22,525
Total Industrial Wastewater		\$ 90,408	\$ 91,907	\$ 91,625	\$ 66,530	\$ 114,270

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-86 - Debt Service and Depreciation

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
009-904	Interest - 2006C Bonds	\$ 14,708	\$ 9,407	\$ 7,210	\$ 7,210	\$ 4,900
009-928	Interest - 2001 IEPA Loan	95,541	88,834	81,949	81,949	74,885
009-930	Interest - 2004 IEPA Loan	116,236	109,922	103,444	103,444	96,800
009-932	Interest - 2007 IEPA Loan	59,263	116,512	70,503	70,503	67,020
009-934	Interest - 2008A IEPA Loan	244,446	208,931	200,073	200,073	191,000
009-936	Interest - 2008B IEPA Loan	302,986	231,163	221,026	221,026	210,650
009-938	Interest - 2005 Bonds	212,913	212,913	212,913	212,913	212,920
008-401	Misc Bond Expense	1,340	400	400	400	400
008-413	D Depreciation Expense	2,279,161	2,310,631	2,332,900	2,332,900	2,356,875
008-416	Amortization of Bonds	4,225	4,225	4,225	4,225	4,225
Total		<u>3,330,819</u>	<u>3,292,938</u>	<u>3,234,643</u>	<u>3,234,643</u>	<u>3,219,675</u>
Total Debt Service & Depreciation		<u>\$ 3,330,819</u>	<u>\$ 3,292,938</u>	<u>\$ 3,234,643</u>	<u>\$ 3,234,643</u>	<u>\$ 3,219,675</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-87 - Water Treatment

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
006-101	Wages - Regular	\$ 219,123	\$ 220,626	\$ 233,960	\$ 233,440	\$ 238,395
006-103	Overtime	32,468	11,611	12,000	12,000	12,240
006-104	Stand-By	36,722	34,498	35,835	35,835	36,550
006-196	Group Insurance	33,003	34,552	44,065	36,455	46,095
006-197	IMRF	29,000	29,000	31,690	31,690	35,785
006-198	FICA	21,000	21,000	20,685	20,685	21,970
Total Personal Services		371,316	351,287	378,235	370,105	391,035
006-206	Travel	17	403	500	500	500
006-211	Training	1,352	500	500	500	500
006-224	Purchased Power	241,456	228,929	256,670	175,285	185,795
006-250	Bldgs and Grnds	19,543	15,517	16,000	15,500	16,000
006-272	Controls	2,913	5,000	5,000	5,000	5,000
006-299	Miscellaneous Contractual	1,390	-	-	-	-
006-301	Uniform Rental	996	1,246	1,275	1,275	1,275
006-311	Lab Services	-	7,553	7,200	7,200	7,200
006-321	Lab Supplies	-	8,524	8,500	8,500	8,500
006-341	Cartridge Filters	-	42,813	50,000	50,000	60,000
006-351	Chemicals	210,375	232,079	225,000	185,000	225,000
004-352	Office Supplies	574	345	350	350	350
006-359	Heating	23,520	25,066	30,000	26,000	26,000
006-363	Motor Fuel	2,617	2,244	3,785	3,000	3,300
006-364	Tools	1,265	996	1,000	1,000	1,000
006-365	Safety Equipment	1,839	962	1,000	1,000	1,000
006-399	M & S Miscellaneous	109,065	51,483	50,000	50,000	40,000
Total Operating		616,922	623,660	656,780	530,110	581,420
Total Water Treatment		\$ 988,238	\$ 974,947	\$ 1,035,015	\$ 900,215	\$ 972,455

CITY OF GENEVA, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 30 - Water/Wastewater Fund

Division 30-89 - Capital Outlay

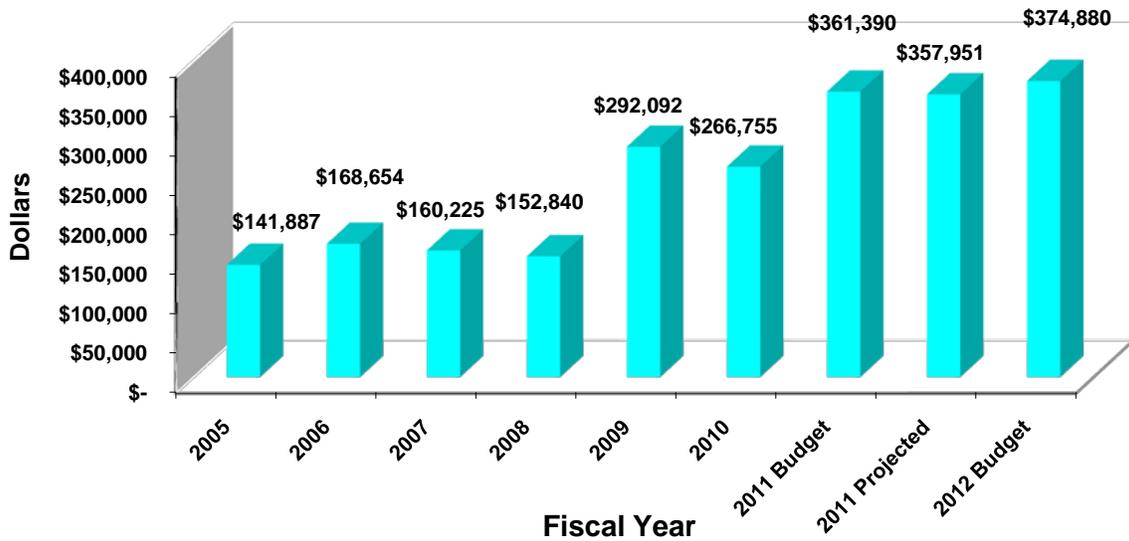
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
001-521	Buildings	\$ -	\$ 21,775	\$ 45,000	\$ 18,775	\$ -
001-522	Impr Other Than Buildings	-	168,062	442,700	397,435	380,000
001-531	Office Equipment	-	-	3,500	2,290	5,000
001-542	Trucks	-	-	31,000	31,000	27,000
001-543	Other Equipment	(2,787)	18,694	106,050	66,305	188,000
001-561	Sewage Treatment Plant	-	-	60,956	32,845	40,000
001-562	Sewer Lines	-	84,694	150,300	150,000	70,000
001-572	Water Mains	-	17,243	350,000	100,000	450,000
Total		<u>(2,787)</u>	<u>310,468</u>	<u>1,189,506</u>	<u>798,650</u>	<u>1,160,000</u>
Total Capital Outlay		<u>\$ (2,787)</u>	<u>\$ 310,468</u>	<u>\$ 1,189,506</u>	<u>\$ 798,650</u>	<u>\$ 1,160,000</u>

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REFUSE FUND

The Refuse Fund accounts for the Leaf Pick Up and Brush Pick Up program that is under a long-term contract. Financing is provided from monthly charges billed to residents on their utility bill.

Refuse Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 43 - Refuse Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
980-100	Refuse Fees	\$ 304,541	\$ 309,478	\$ 351,500	\$ 351,500	\$ 351,500
Total Charges for Services		304,541	309,478	351,500	351,500	351,500
942-000	Interest on Investments	-	29	-	-	-
Total Investment Income		-	29	-	-	-
999-000	Miscellaneous Revenue	17,020	58,822	14,000	22,000	20,000
Total Miscellaneous		17,020	58,822	14,000	22,000	20,000
Total Revenues and Other Financing Sources		\$ 321,561	\$ 368,329	\$ 365,500	\$ 373,500	\$ 371,500
Expenditures and Other Financing Uses						
001-101	Wages - Regular	\$ 16,443	\$ 16,810	\$ 20,405	\$ 20,405	\$ 27,090
001-196	Group Insurance	1,908	3,212	4,565	4,087	7,035
001-197	IMRF	-	-	-	-	3,375
001-198	FICA	-	-	-	-	1,990
Total Personal Services		18,351	20,022	24,970	24,492	39,490
001-205	Miscellaneous	5,000	-	-	-	-
001-210	Insurance	198	401	420	424	440
001-226	Collection Expense	183	29	50	-	100
001-299	Mailco	2,845	5,461	1,200	1,450	1,400
001-399	Miscellaneous	3,289	1,003	500	500	500
Total Operating		11,515	6,894	2,170	2,374	2,440
Total Program One		\$ 29,866	\$ 26,916	\$ 27,140	\$ 26,866	\$ 41,930
002-101	Wages - Regular	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000
Total Personal Services		-	-	3,000	-	3,000
002-208	Postage	234	-	250	-	250
002-209	Printing	415	550	500	-	500
002-399	Miscellaneous	4,291	3,500	3,500	4,085	4,500
Total Operating		4,940	4,050	4,250	4,085	5,250
Total Program Two		\$ 4,940	\$ 4,050	\$ 7,250	\$ 4,085	\$ 8,250
003-101	Wages - Regular	\$ 60,571	\$ 56,038	\$ -	\$ -	\$ -
003-196	Group Insurance	9,801	9,474	-	-	-
Total Personal Services		70,372	65,512	-	-	-
003-254	Bulk Leaf Coll - Truck O & M	8,415	-	-	-	-
003-255	Bulk Leaf Coll - Vacuum O & M	8,053	8,047	-	-	-
003-299	Bulk Leaf Coll - Contract Labor	25,806	33,839	-	-	-
003-399	Leaf Pick Up	-	-	170,000	170,000	173,500
003-413	Bulk Leaf Coll - Depreciation	4,819	3,091	5,000	5,000	-

CITY OF GENEVA, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 43 - Refuse Fund

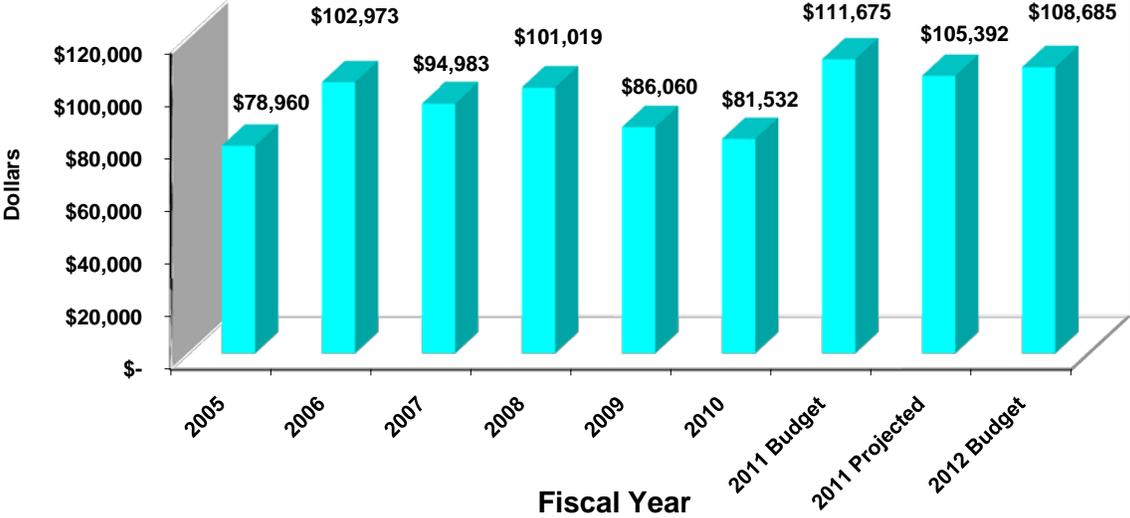
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
004-299	Contract Brush Pickup	139,821	125,300	152,000	152,000	151,200
Total Operating		<u>186,914</u>	<u>170,277</u>	<u>327,000</u>	<u>327,000</u>	<u>324,700</u>
Total Program Three		<u>\$ 257,286</u>	<u>\$ 235,789</u>	<u>\$ 327,000</u>	<u>\$ 327,000</u>	<u>\$ 324,700</u>
Total Expenditures and Other Financing Uses		<u>\$ 292,092</u>	<u>\$ 266,755</u>	<u>\$ 361,390</u>	<u>\$ 357,951</u>	<u>\$ 374,880</u>

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CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries. Financing is provided from the sale of plots and interest earnings.

Cemetery Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

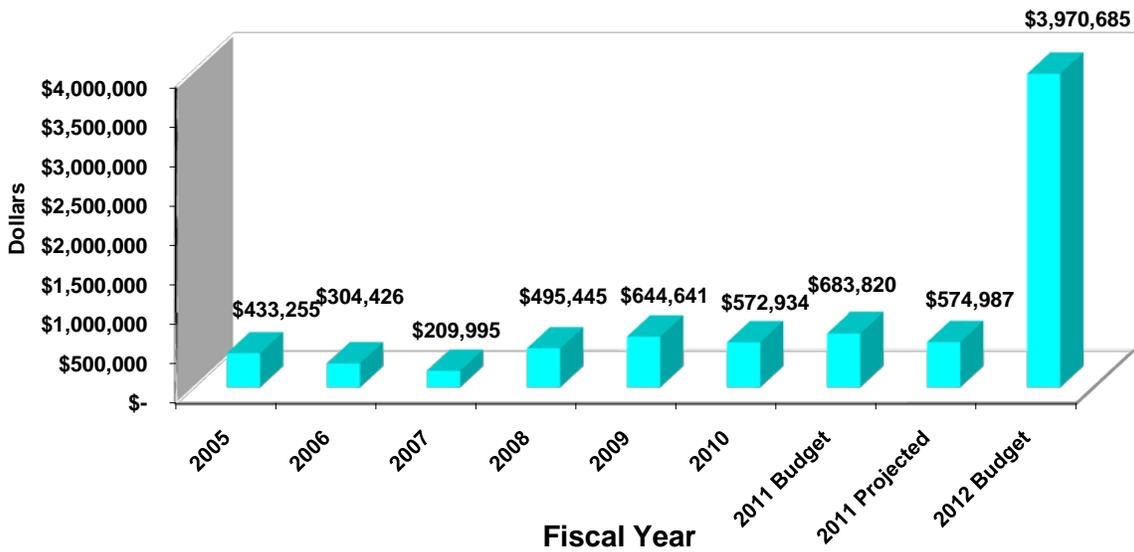
Fund 59 - Cemetery Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
980-590	Transfers	\$ 35,700	\$ 35,489	\$ 40,660	\$ 40,660	\$ 40,000
980-591	Cemetery Lots	20,700	32,250	19,810	17,600	18,000
980-592	Grave Openings	26,300	29,650	26,785	28,000	26,500
980-593	Sale of Markers	-	400	2,815	1,000	1,000
980-594	Infant Graves	6,400	-	8,105	2,400	1,000
Total Charges for Services		89,100	97,789	98,175	89,660	86,500
942-000	Interest on Investments	-	8,498	-	1,700	1,500
Total Investment Income		-	8,498	-	1,700	1,500
999-000	Miscellaneous Revenue	2,280	1,345	3,500	450	500
999-999	Reappropriation	-	-	-	-	20,185
Total Miscellaneous		2,280	1,345	3,500	450	20,685
Total Revenues and Other Financing Sources		\$ 91,380	\$ 107,632	\$ 101,675	\$ 91,810	\$ 108,685
Expenditures and Other Financing Uses						
001-101	Wages - Regular	\$ 53,344	\$ 57,401	\$ 59,340	\$ 59,340	\$ 51,450
001-102	Wages - Part-Time/Seasonal	-	-	-	-	8,470
001-196	Group Insurance	9,108	10,108	10,610	10,610	12,170
001-197	IMRF	-	-	-	-	6,415
001-198	FICA	-	-	-	-	4,585
Total Personal Services		62,452	67,509	69,950	69,950	83,090
001-210	Insurance	8,726	9,063	18,565	18,565	19,495
001-222	Telephone	1,654	1,577	-	-	-
001-224	Purchased Power	1,845	1,926	5,435	2,000	2,000
001-250	Supplies	10,545	865	5,050	4,000	4,000
001-388	Marker Purchases	11	-	2,575	-	-
001-399	Other Expenses	827	592	100	315	100
001-500	Capital Expenses	-	-	10,000	10,562	-
Total Operating		23,608	14,023	41,725	35,442	25,595
Total Expenditures and Other Financing Uses		\$ 86,060	\$ 81,532	\$ 111,675	\$ 105,392	\$ 108,685

COMMUTER PARKING FUND

The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and monthly permit sales.

Commuter Parking Fund Expenditures



2005 - 2010: Actual Expenditures

The FY 2012 budget includes \$3,500,000 for the construction of the third deck of the parking garage. Funding for the construction is provided from a grant from Metra.

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

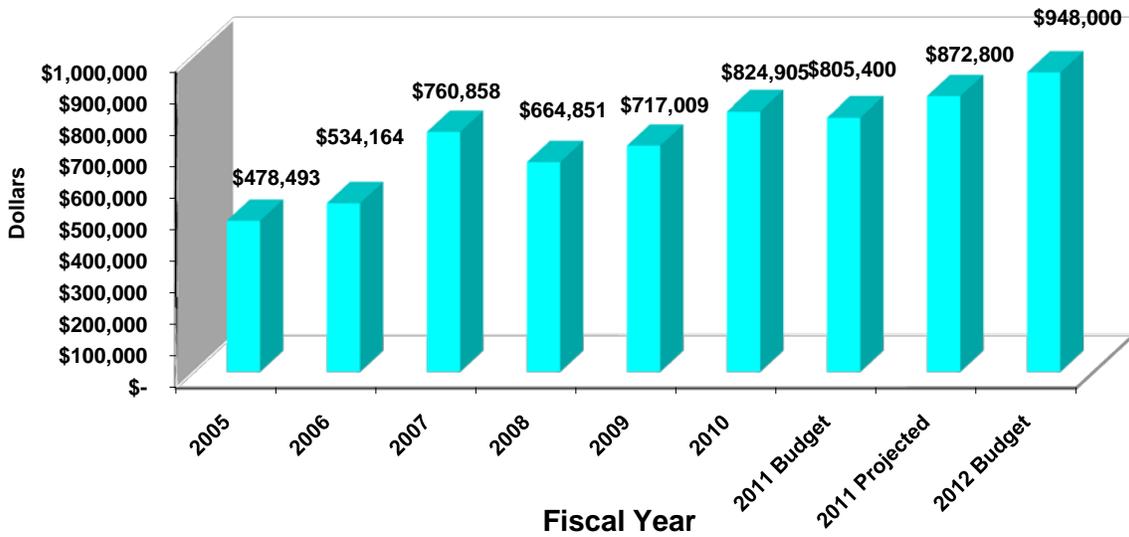
Fund 60 - Commuter Parking Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
947-000	Parking Meter Collection	\$ 437,975	\$ 404,174	\$ 460,000	\$ 449,840	\$ 360,840
Total Charges for Services		437,975	404,174	460,000	449,840	360,840
942-000	Interest on Investments	34,197	8,417	3,000	600	600
Total Investment Income		34,197	8,417	3,000	600	600
975-001	Grant Revenue	449,527	-	-	-	3,500,000
Total Miscellaneous		449,527	-	-	-	3,500,000
Total Revenues and Other Financing Sources		\$ 921,699	\$ 412,591	\$ 463,000	\$ 450,440	\$ 3,861,440
Expenditures and Other Financing Uses						
001-101	Wages - Regular	\$ 48,761	\$ 55,758	\$ 61,580	\$ 62,959	\$ 73,015
001-196	Group Insurance	5,380	8,290	11,000	10,129	15,105
001-197	IMRF	-	-	-	-	9,100
001-198	FICA	-	-	-	-	5,485
Total Personal Services		54,141	64,048	72,580	73,088	102,705
001-201	Legal	-	-	500	-	-
001-202	Audit	3,623	4,822	3,000	3,000	3,200
001-208	Postage	2,958	3,431	3,000	3,000	3,000
001-209	Printing	3,160	228	3,500	3,500	3,500
001-210	Insurance	4,113	8,334	8,750	8,800	9,200
001-224	Purchased Power	16,894	16,532	16,320	14,480	16,320
001-250	M & R Facility	6,373	9,344	9,500	9,500	9,500
001-260	Maintenance of Lots	-	12,217	24,000	24,500	3,000
001-265	Lease Payments	42,205	49,462	45,000	45,000	45,000
001-299	Snow Removal	19,930	8,240	16,000	16,000	16,000
001-300	M & R Parking Lot Maintenance	891	1,268	-	-	-
001-399	Miscellaneous	106,354	2,411	-	-	-
001-401	Interest Expense	-	-	57,635	-	-
001-413	Depreciation Expense	176,725	182,862	181,700	181,700	185,330
Total Operating		383,226	299,151	368,905	309,480	294,050
001-500	Parking Systems	225	-	-	-	-
001-501	Parking Lot Construction	-	-	-	784	3,500,000
001-504	Dodson Place Exchange Credit	-	-	50,700	-	18,400
Total Capital Outlay		225	-	50,700	784	3,518,400
001-414	Transfer to General Fund	127,500	133,900	134,000	134,000	-
Total Interfund Transfers		127,500	133,900	134,000	134,000	-
009-960	Interest Expense	24,346	16,680	-	-	-
009-961	Interest - 2000 Revenue Bonds	55,203	59,155	57,635	57,635	55,530
Total Debt Service		79,549	75,835	57,635	57,635	55,530
Total Expenditures and Other Financing Uses		\$ 644,641	\$ 572,934	\$ 683,820	\$ 574,987	\$ 3,970,685

POLICE PENSION FUND

The Police Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.

Police Pension Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

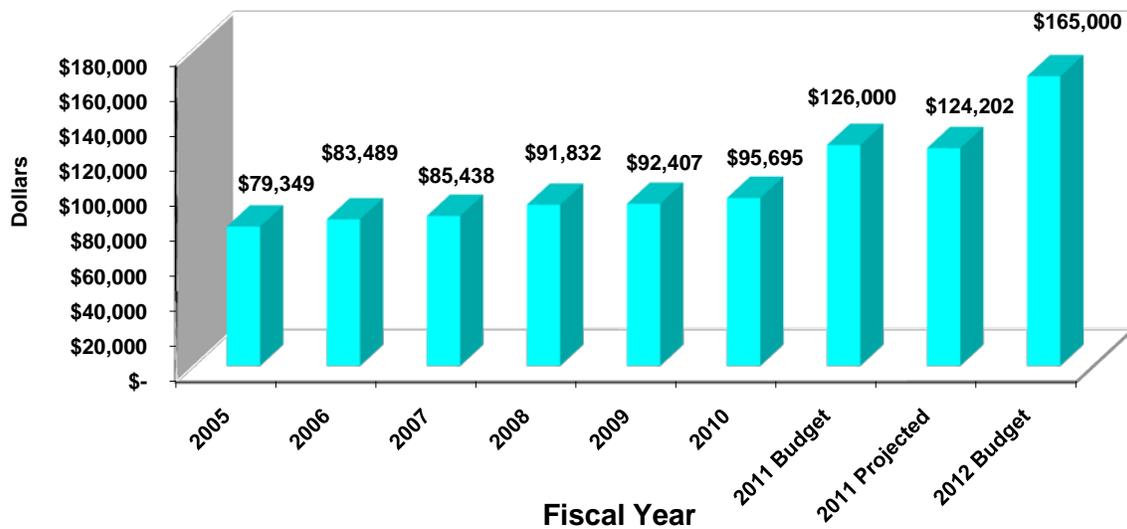
Fund 56 - Police Pension Fund

Account	Description	2007-2008 Actual	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Request
Revenues and Other Financing Sources						
901-000	Real Estate Taxes	\$ 393,021	\$ 410,634	\$ 453,900	\$ 453,902	\$ -
902-000	Replacement Tax	18,683	19,243	19,820	-	-
Total Investment Income		<u>411,704</u>	<u>429,877</u>	<u>473,720</u>	<u>453,902</u>	<u>-</u>
942-000	Interest on Investments	(1,327,065)	1,492,459	300,000	400,000	400,000
Total Investment Income		<u>(1,327,065)</u>	<u>1,492,459</u>	<u>300,000</u>	<u>400,000</u>	<u>400,000</u>
999-000	Police Pension Contributions	290,585	277,995	335,000	192,984	288,740
Total Miscellaneous		<u>290,585</u>	<u>277,995</u>	<u>335,000</u>	<u>192,984</u>	<u>288,740</u>
990-000	Employer Contribution/General Fund	-	-	-	-	486,730
Total Interfund Transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>486,730</u>
Total Revenues and Other Financing Sources		<u><u>\$ (624,776)</u></u>	<u><u>\$ 2,200,331</u></u>	<u><u>\$ 1,108,720</u></u>	<u><u>\$ 1,046,886</u></u>	<u><u>\$ 1,175,470</u></u>
Expenditures and Other Financing Uses						
195	Police Pension	\$ 703,687	\$ 792,320	\$ 795,400	\$ 825,000	\$ 900,000
Total Personal Services		<u>703,687</u>	<u>792,320</u>	<u>795,400</u>	<u>825,000</u>	<u>900,000</u>
451	Other General Expen	13,322	32,585	10,000	47,800	48,000
Total Contractual Services		<u>13,322</u>	<u>32,585</u>	<u>10,000</u>	<u>47,800</u>	<u>48,000</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 717,009</u></u>	<u><u>\$ 824,905</u></u>	<u><u>\$ 805,400</u></u>	<u><u>\$ 872,800</u></u>	<u><u>\$ 948,000</u></u>

FIREFIGHTERS PENSION FUND

The Firefighters Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.

Firefighters Pension Fund Expenditures



2005 - 2010: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2012

Fund 57 - Firefighters Pension Fund

Account	Description	2007-2008 Actual	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Request
Revenues and Other Financing Sources						
901-000	Real Estate Taxes	\$ 234,888	\$ 238,397	\$ 239,575	\$ 239,573	\$ -
902-000	Replacement Tax	7,760	7,993	8,235	-	-
Total Investment Income		<u>242,648</u>	<u>246,390</u>	<u>247,810</u>	<u>239,573</u>	<u>-</u>
942-000	Interest on Investments	(500,848)	932,401	250,000	200,000	200,000
Total Investment Income		<u>(500,848)</u>	<u>932,401</u>	<u>250,000</u>	<u>200,000</u>	<u>200,000</u>
999-000	Police Pension Contributions	155,161	159,354	155,000	113,859	161,470
Total Miscellaneous		<u>155,161</u>	<u>159,354</u>	<u>155,000</u>	<u>113,859</u>	<u>161,470</u>
990-000	Employer Contribution/General Fund	-	-	-	-	250,350
Total Interfund Transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,350</u>
Total Revenues and Other Financing Sources		<u>\$ (103,039)</u>	<u>\$ 1,338,145</u>	<u>\$ 652,810</u>	<u>\$ 553,432</u>	<u>\$ 611,820</u>
Expenditures and Other Financing Uses						
195	Police Pension	\$ 78,962	\$ 80,982	\$ 116,000	\$ 115,000	\$ 150,000
Total Personal Services		<u>78,962</u>	<u>80,982</u>	<u>116,000</u>	<u>115,000</u>	<u>150,000</u>
451	Other General Expen	13,445	14,713	10,000	9,202	15,000
Total Contractual Services		<u>13,445</u>	<u>14,713</u>	<u>10,000</u>	<u>9,202</u>	<u>15,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 92,407</u>	<u>\$ 95,695</u>	<u>\$ 126,000</u>	<u>\$ 124,202</u>	<u>\$ 165,000</u>

Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

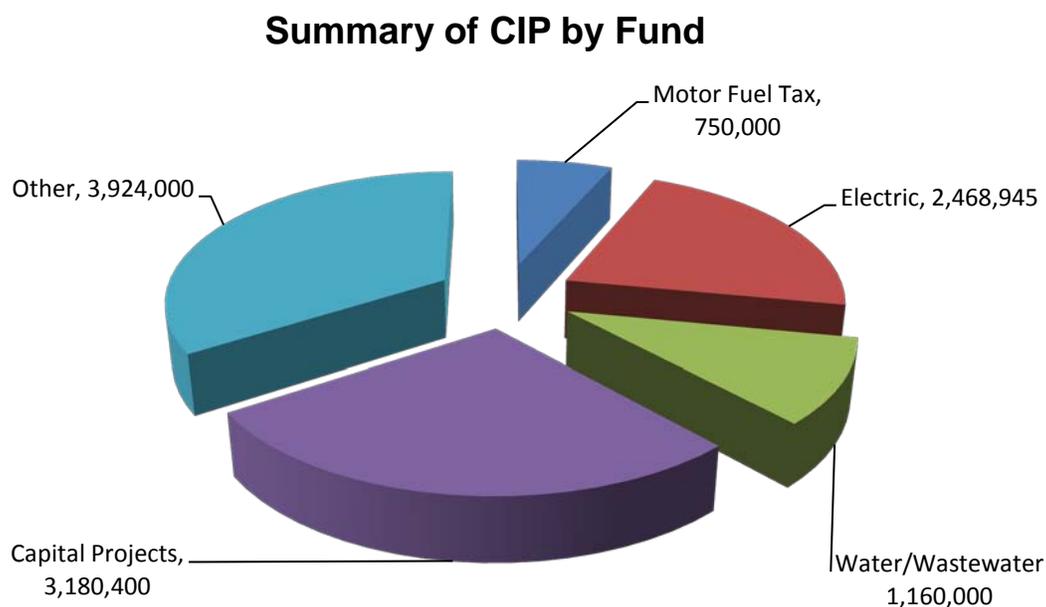
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when, and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities, and major equipment purchases.

For the coming fiscal year (2011-12) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors, and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses, and development plans, to name a few.

The total Capital Improvement Program for this fiscal year is \$11,483,345. The following is a breakdown of the \$11.5 million:



Capital Improvement Program

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

14 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the City's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

20 - Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

30 – Water/Wastewater Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

31 – Capital Projects Fund

Revenues are provided by transfers from the General fund. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

32 – Infrastructure Capital Projects Fund

Revenues are provided by the ½% Non-Home Rule Sales Tax that can only be used for infrastructure projects.

53 – SSA #1 Fund

Revenues are provided by Special Service Area property taxes and transfers from the General Fund.

54 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district.

60 – Commuter Parking Fund

Revenues are provided by daily and monthly parking permit sales and, in the case of the project budgeted for FY 2012, grant funding.

**Table I
City of Geneva
2012 Capital Improvement Program – Detail by Fund**

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2012 Budget. The table displays the project description, the amount included in the 2012 budget, account, and the justification for the project, and the annual anticipated dollar impact on the operating budget in the fiscal year with a description of the nature of the impact if known. Tables II and III provide summary information on the Fiscal Year 2012 Capital Improvement Program.



14 MFT
\$750,000

Description	2012 Budget		Account
Street Resurfacing Program	\$750,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual resurfacing of various City streets. It is anticipated approximately 15 streets will be resurfaced. 8 in MFT and 7 in the Infrastructure Capital Projects Fund.		Unknown	Reduction in annual maintenance costs for the replaced streets

20 Electric Fund
\$2,468,945

Description	2012 Budget		Account
Skylights	\$5,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The repair/replacement of the skylights in the Public Works building		None	None

Description	2012 Budget		Account
Public Works	\$5,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Funding for annual general repairs at the Public Works building. Additional funds are provided by the Capital Projects and Water Funds.		None	None

Description	2012 Budget		Account
Garage Heaters	\$5,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The replacement of the garage heaters in the Public Works building		None	None

Description	2012 Budget		Account
ERP Software	\$400,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The City has been operating its utility billing, financial transactions, HR, payroll and licensing software since 1999. The system no longer meets the needs of the various departments that it is intended to support and needs to be replaced. The cost will be split between the Electric, Water/Wastewater and General Capital Projects Fund.		Unknown	Depending on the software we choose, the annual maintenance fee could be higher or lower than our current system.

Description	2012 Budget		Account
Green Initiative	\$2,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The City has embraced the use of green technologies/practices wherever possible. The fluorescent lights within the Public Works building are being replaced with "greener" lighting alternatives.		Unknown	Positive. Green Initiatives should hold down energy costs.

Description	2012 Budget		Account
Narrowbanding of Radios	\$2,500		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
An effort is underway to replace old radios with newer radios that are interoperable with other agencies.		None	None

Description	2012 Budget		Account
Update SPCC Plan	\$12,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
It is a requirement that the City maintain a Spill Prevention, Control and Countermeasure Plan. The City's plan was first completed December 31, 2005 and needs to be updated to include additions to the system.		None	None

Description	2012 Budget		Account
Update System Model	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This project is to update the distribution system model which is used for planning and analysis of the electric distribution system. The model is used to calculate available arc flash energy, weak and strong points in the distribution system and relay settings for system protection.		None	None

Description	2012 Budget		Account
Community Betterment Projects	\$5,500		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
During the year projects come up to enhance electrical service. This item provides funding to complete these projects during the fiscal year.		None	None

Description	2012 Budget		Account
Miscellaneous Development	\$200,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
There are planned small development projects around the City that require electrical service. This item provides funding to complete the installation of the service.		Unknown	An increase in the operating budget is expected for maintenance costs.

Description	2012 Budget		Account
Computer Replacements	\$8,520		001-531
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This item includes all approved requests for computer hardware.		None	None

Description	2012 Budget		Account
Bucket Truck G-15	\$112,590		001-542
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Vehicle G-15 is a small bucket truck. Vehicle maintenance costs have increased and reliability has decreased to the point where the maintenance division has recommended replacement.			Decrease in maintenance costs

Description	2012 Budget		Account
Commercial Pressure Washer	\$2,500		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of the Commercial Pressure Washer		None	None

Description	2012 Budget		Account
Small Equipment Replacement	\$10,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Funding is provided for the replacement of small equipment that is unanticipated.		None	None

Description	2012 Budget		Account
Substation Improvements	\$293,850		001-581
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This item is comprised of four projects to enhance the safety and security of the distributive system. The projects include upgrades to relay controls and protection equipment at Peyton Street substation and the engineering for a similar project at Geneva Business Park (GBP) 1 substation. The East Side Drive substation needs a new roof and the driveways at GBP 1, GBP 2 and the Generation Facility will be crack sealed and seal coated.		Unknown	A decrease in the operating budget is expected for maintenance costs.

Description	2012 Budget		Account
Underground Cable Program	\$1,000,000		001-583
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This large program to bury overhead lines is comprised of several smaller projects including Allendale subdivision, Kautz & Rt. 38 casing installation, Randall & Fabyan relocation, Rt. 25 & Fabyan cable relocation and Brentwood cable replacement		Unknown	A decrease in the operating budget is expected due to fewer power outages.

Description	2012 Budget		Account
Line Supplies	\$341,585		001-585
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual purchase of line supplies needed for replacement/repair		None	None

Description	2012 Budget		Account
Generation Equipment	\$180,000		001-587
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual purchase of generation supplies needed for replacement/repair			

Description	2012 Budget		Account
Recore WWG Radiators	\$25,000		001-587
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of leaking cores in the radiator of the Waste Water Generator		Unknown	Operating costs will decrease.

Description	2012 Budget		Account
Facility Maintenance Platform	\$68,000		001-587
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Installation of maintenance platforms at the Geneva Generation Facility to maintain the engine pre-ignition purging system located thirty feet above the combined oil/water skids, enhancing employee safety.		Unknown	The enhancement of employee safety will reduce the risk of employee injury.

Description	2012 Budget		Account
Street Light Program	\$29,900		001-591
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
An annual program to replace older street lights and install new street lights where necessary.		Unknown	Additional street lights will increase energy costs, while the replacement of older street lights will decrease energy costs.

30 Water/Wastewater Fund

\$1,160,000



Description	2012 Budget		Account
Membranes	\$80,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of the filtration membranes at the Water Treatment Facility.		None	None

Description	2012 Budget		Account
Water Main Valve Replacement	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual replacement of water main valves throughout the City.		None	None

Description	2012 Budget		Account
Fire Hydrant Replacement	\$16,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual replacement of fire hydrants throughout the City		None	None

Description	2012 Budget		Account
Fire Hydrant Painting	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual painting project to enhance the appearance of the fire hydrants and make them easier to see for firefighters		None	None

Description	2012 Budget		Account
Water Tower Washing	\$8,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual washing of the water towers		None	None

Description	2012 Budget		Account
Engineering	\$20,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Funding for the use of outside engineering firms for large construction projects		None	None

Description	2012 Budget		Account
Lift Station Improvements	\$40,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual improvement of Lift Stations throughout the City. Each year the Water department budgets improvements in one or more lift station.		Unknown	The improvements reduce the need for emergency repair.

Description	2012 Budget		Account
Overhead Sewer Program	\$40,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
An annual program to install overhead sewers in resident's homes. Overhead sewers prevent the backflow of sewage during heavy rains or flooding. The City pays 50% of the improvement cost up to a maximum of \$3,000.		None	None

Description	2012 Budget		Account
Community Garden	\$25,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
A Community Garden is planned at Prairie Green, a greenspace area on the west side of the City. This project will install the infrastructure necessary to complete the garden.		None	None

Description	2012 Budget		Account
Computer Replacements	\$5,000		001-531
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This item includes all approved requests for computer hardware.		None	None

Description	2012 Budget		Account
¾ Ton Truck G-102	\$27,000		001-542
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The replacement of Truck # G-102		Unknown	The replacement of an old truck will save on annual maintenance costs.

Description	2012 Budget		Account
Water Leak Correlator System	\$50,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This system will allow staff to continuously monitor the water distribution system for leaks in place of a leak survey by a contractor. The correlator will allow City staff to pinpoint leaks in lieu of hiring a contractor.		\$25,000	An outside contractor will no longer be used to find leaks in the system.

Description	2012 Budget		Account
Sanitary Flow Monitoring Equip.	\$20,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of the monitoring equipment		None	None

Description	2012 Budget		Account
UV Lamps	\$18,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of the UV lamps at the Water Treatment Facility		None	None

Description	2012 Budget		Account
Water Meters	\$100,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
An annual program to replace older water meters throughout the City. The newer meters can utilize walk-by, drive-by or a fixed net reading system.		Unknown	The replacement of the meters will reduce the number of meter tests done during the year and reduce the revenue lost due to inaccurate meter readings.

Description	2012 Budget		Account
Wastewater Treatment Facility	\$40,000		001-561
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Annual improvements to the Wastewater Treatment Facility		None	None

Description	2012 Budget		Account
Sanitary Sewer Lining Project	\$70,000		001-562
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The sanitary sewer lining project repairs sewer lines that are found to have cracks. These cracks allow groundwater to enter the sewer lines increasing the amount of wastewater treated at the facility.		Unknown	Reduces the cost of treating wastewater by reducing the amount of wastewater entering the facility.

Description	2012 Budget		Account
Water Mains	\$450,000		001-572
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The relocation of the Kautz & Rt. 38 water main and the extension of the North First Water Main to improve water quality and water pressure.		None	None

31 Capital Projects Fund

\$1,078,400



Description	2012 Budget		Account
Police Department HVAC	\$9,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of two furnaces at the Police Station that are over 25 years old		Unknown	The new furnaces will result in decreased maintenance and energy costs.

Description	2012 Budget		Account
Fire Station #2 Roof Replacement	\$35,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Station #2 was constructed in 1994 and the roof shingles have reached the end of their useful life		Unknown	Reduction in maintenance costs related to temporary repairs and replacement of water damaged building areas.

Description	2012 Budget		Account
Public Works Facility	\$15,000		001-521
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Funding for annual general repairs at the Public Works building. Additional funds are provided by the Capital Projects and Water Funds.		None	None

Description	2012 Budget		Account
Downtown Master Plan	\$20,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The development of a master plan for the historic downtown area of the City. These funds will complete the project.		None	None

Description	2012 Budget		Account
Southeast Development Study	\$40,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
One of the last undeveloped areas within the City's planning boundaries lies between Rt. 38, Fabyan, Kirk and the County line. The study will identify needed road grids and utility extensions needed to encourage development in the area. A \$20,000 grant was received from Kane County to work on the project.		Unknown	The plan will reduce staff time collecting information on the area each time a developer contacts the City.

Description	2012 Budget		Account
Housing Task Force Study	\$10,900		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The study plans to identify affordable housing needs, how the needs can be addressed and the funding programs that may be used to assist in the creation of affordable housing units. The City has applied for a grant through Kane County to cover 50% of the project cost.		None	None

Description	2012 Budget		Account
Computer Replacements	\$19,700		001-531
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This item includes all approved requests for computer hardware.		None	None

Description	2012 Budget		Account
Squad Cars (2)	\$62,800		001-541
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The replacement of two squad cars is consistent with the regular squad car replacement schedule.		Unknown	Reduction in operating costs for the new vehicles

Description	2012 Budget		Account
E-207 Fire Engine	\$550,000		001-542
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Engine 207 was purchased in 1989 and is in need of replacement.		Unknown	Reduction in operating costs since a 21 year-old vehicle is being replaced

Description	2012 Budget		Account
Tandem Dump Truck	\$115,000		001-542
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The replacement of the dump truck was approved in the prior year budget and has been brought forward to FY 2012.		Unknown	Reduction in operating costs

Description	2012 Budget		Account
SCBA Equipment	\$95,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Fire Department was awarded a grant by the Department of Homeland Security to replace aged safety equipment. The grant covers 90% of the replacement cost.		None	Improves employee safety

Description	2012 Budget		Account
Evidence Drying Cabinet	\$6,000		001-543
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The evidence cabinet dries wet pieces of crime evidence for proper storage and evidence collection.		\$500	Prefilters, HEPA, and Carbon filters need to be replaced on a scheduled basis

32 Infrastructure Capital Projects Fund

\$2,102,000



Description	2012 Budget		Account
Street Resurfacing Program	\$694,500		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual resurfacing of various City streets. It is anticipated approximately 15 streets will be resurfaced. 8 in MFT and 7 in the Infrastructure Capital Projects Fund.		Unknown	Reduction in annual maintenance costs for the replaced streets

Description	2012 Budget		Account
Block 50 Parking Lot Resurfacing	\$76,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Parking lot resurfacing		None	None

Description	2012 Budget		Account
Parking Lot Sealcoating	\$25,500		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Sealcoating of various public parking lots		None	None

Description	2012 Budget		Account
Contract Crack Filling	\$100,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Street crack filling projects for those areas that are not in current need of resurfacing, but do need to be maintained.		None	None

Description	2012 Budget		Account
City-Wide Misc. Curb and Sidewalk	\$75,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Repair of sidewalk trip hazards and crumbling curbs throughout the City		None	None

Description	2012 Budget		Account
Pavement Striping Maintenance	\$25,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Pavement striping replacement		None	None

Description	2012 Budget		Account
Streetscape & Median Maint.	\$50,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Repair of medians and streetscaped areas within the City		None	None

Description	2012 Budget		Account
Joshel Plaza Fountain Maint.	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Joshel Plaza is a public space near the downtown train station. Funds are provided to perform annual maintenance on the fountain and surrounding plaza.		None	None

Description	2012 Budget		Account
Viking Drive Recapture	\$150,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Final payment for the City's share of the Viking Drive Improvement project which has yet to be resolved between the City and School District.		None	None

Description	2012 Budget		Account
Campbell St. Parking Lot	\$200,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The construction of a public parking lot bounded by James, Campbell, 2 nd and 3 rd Streets. The project will help address parking needs in the downtown area and improve the area.		Unknown	Future budgetary funds will be needed for parking lot maintenance

Description	2012 Budget		Account
North Central Bike Path Phase 1	\$50,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
A dirt path currently exists along the old Chicago & Northwestern RR right-of-way. Construction of the first phase of the trail (crushed limestone) will bring the City closer to completion of a continuous north-south bike trail connecting to trails in St. Charles and Batavia.		\$1,500	Limited trail restoration and tree trimming

Description	2012 Budget		Account
RiverPark Maintenance	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Construction and maintenance of landscape beds and prairie beds within RiverPark.		\$7,500	Ongoing maintenance

Description	2012 Budget		Account
Kautz/RT 38/UPRR Intersection	\$50,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
IDOT has developed plans to reconstruct this intersection, which requires the relocation of water and sanitary sewers. This is the City's portion for the relocation costs.		None	None

Description	2012 Budget		Account
Herrington Inn Plaza Restoration	\$20,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This public plaza located along the Fox River between the State Street Bridge and the Herrington Inn is in need of restoration work.		None	None

Description	2012 Budget		Account
Anderson Blvd.	\$156,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Anderson Blvd. was resurfaced last year through the use of America Reinvestment and Recover Act funds. This represents the City's cost that must be paid to the State of Illinois upon final closeout of the project.		None	None

Description	2012 Budget		Account
Elm Street Culvert Replacement	\$100,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The culvert, headwall and wingwalls at Elm and Sixth Street are exhibiting signs of deterioration and need to be replaced.		None	None

Description	2012 Budget		Account
Manchester Alley – West Half	\$300,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The City has been replacing gravel/asphalt alleys with concrete pavement. The east half of Manchester was replaced last fiscal year.		None	None

Description	2012 Budget		Account
Sign Regulation Compliance	\$10,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The federal government is changing the sign regulations for City street signs. This is an effort to begin the replacement of all City street signs.		None	None

53 SSA #1

\$14,000

Description	2012 Budget		Account
Parking Lot Seal Coating	\$14,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual seal coating of various public parking lots within SSA #1		None	None

54 TIF #2

\$410,000

Description	2012 Budget		Account
TIF #2 Improvements	\$410,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
There are several proposed developments within the TIF district. Funds are provided for infrastructure improvements in conjunction with this developments.		None	None



60 Commuter Parking Lot Fund

\$3,500,000

Description	2012 Budget		Account
Parking Deck – Third Level	\$3,500,000		001-522
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The commuter parking deck was originally designed with a third level. During initial construction, the decision was made not to construct this level due to funding limitations. However, there remains a need for additional commuter parking. Metra is providing funding for the complete construction of the third level.		Unknown	Annual maintenance costs, snow plowing and security cameras for the parking garage will increase.

Table II
City of Geneva
2012 Capital Improvement Program by Fund

Fund	Account	Description	FY'12 Cost
14	001-522	Street Resurfacing Program	\$750,000
			\$750,000
			6.53%
20	001-521	Skylights	\$5,000
	001-521	Public Works	5,000
	001-521	Garage Heaters	5,000
	001-522	ERP Software	150,000
	001-522	Green Initiative	2,000
	001-522	Narrowbanding of Radios	2,500
	001-522	Update SPCC Plan	12,000
	001-522	Update System Model	10,000
	001-522	Community Betterment Projects	5,500
	001-522	Miscellaneous Development	200,000
	001-531	Computer Replacements	8,520
	001-542	Bucket Truck G-15	112,590
	001-543	Commercial Pressure Washer	2,500
	001-543	Small Equipment Replacement	10,000
	001-581	East Side Drive	12,000
	001-581	GBP1 & GBP2 Driveway Crack Sealing	3,000
	001-581	Geneva Business Park 1 Relays	66,690
	001-581	Peyton 34.5 Relays	212,160
	001-583	Allendale Subdivision Cable Replacement	434,120
	001-583	Brentwood Place Cable Replacement	12,000
	001-583	Fabyan Parkway - IL25 - Nagel Cable	302,880
	001-583	Kautz Rd & RT38 Cable Replacement	101,000
	001-583	Randall & Fabyan Relocation	55,000
	001-583	River Lane Feeder Replacement	95,000
	001-585	Wire and Cable	83,870
	001-585	Line Supplies	88,670
	001-585	Metering	22,295
	001-585	Transformers	42,785
	001-585	Switches	59,615
	001-585	Street Lights	44,350
	001-587	Generation Equipment	180,000
	001-587	Recore WWG Radiators	25,000
	001-587	Facility Maintenance Platform	68,000
	001-591	State Street Lighting Control	9,900
	001-591	Street Light Program	20,000
			\$2,468,945
			21.50%
30	001-522	Membranes	\$80,000
	001-522	Water Main Valve Replacement	10,000
	001-522	Fire Hydrant Replacement	16,000
	001-522	Fire Hydrant Painting	10,000
	001-522	Public Works Team Goals	15,000
	001-522	Water Tower Washing	8,000
	001-522	Engineering	20,000
	001-522	Lift Station Improvements	40,000

Table II
City of Geneva
2012 Capital Improvement Program by Fund

Fund	Account	Description	FY'12 Cost
	001-522	Overhead Sewer Program	6,000
	001-522	Community Garden	25,000
	001-522	ERP Software	150,000
	001-531	Computer Replacements	5,000
	001-542	3/4 Ton Truck G-102	27,000
	001-543	Water Leak Locating Device	50,000
	001-543	Sanitary Flow Monitoring Equipment	20,000
	001-543	UV Lamps	18,000
	001-543	Water Meters	100,000
	001-561	Wastewater Treatment Facility Repairs	40,000
	001-562	Sanitary Sewer Lining Project	70,000
	001-572	Water Main Extension (N 1st St)	200,000
	001-572	Water Main Relocation KDOT	250,000
			\$1,160,000
			10.10%
31	001-521	PD HVAC	\$9,000
	001-521	Fire Station #3 Roof Replacement	\$35,000
	001-521	PW Facility Repairs	\$15,000
	001-522	ERP Software	\$100,000
	001-522	Downtown Master Plan	\$20,000
	001-522	Southeast Development Study	\$40,000
	001-522	Housing Task Force Study	\$10,900
	001-531	Computer Replacements	\$19,700
	001-541	Squad Cars (2)	\$62,800
	001-542	E207 Fire Engine	\$550,000
	001-542	Tandem Dump Truck	\$115,000
	001-543	SCBA Equipment	\$95,000
	001-543	Evidence Drying Cabinet	\$6,000
			\$1,078,400
			9.39%
32	001-522	Street Resurfacing Program	\$694,500
	001-522	Block 50 Parking Lot Resurfacing	\$76,000
	001-522	Parking Lot Sealcoating	\$25,500
	001-522	Contract Crack Filling	\$100,000
	001-522	City-Wide Misc Curb and Sidewalk Replacement	\$75,000
	001-522	Pavement Striping Maintenance	\$25,000
	001-522	Streetscape & Median Maintenance	\$50,000
	001-522	Joshel Plaza Fountaing Maintenance	\$10,000
	001-522	Viking Drive Recapture	\$150,000
	001-522	Campbell Street Parking Lot Improvements	\$200,000
	001-522	North Central Bike Bath Phase 1	\$50,000
	001-522	River Park Maintenance	\$10,000
	001-522	Kautz/RT 38/UPRR Intersection	\$50,000
	001-522	Herrington Inn Plaza Restoration	\$20,000
	001-522	Anderson Blvd	\$156,000
	001-522	Elm Street Culvert Replacement	\$100,000
	001-522	Manchester Alley - West Half	\$300,000
	001-522	Sign Regulation Compliance	\$10,000

Table II
City of Geneva
2012 Capital Improvement Program by Fund

Fund	Account	Description	FY'12 Cost
			\$2,102,000 18.30%
53	008-522	Parking Lot Seal Coating	\$14,000
			\$14,000 0.12%
54	008-522	TIF #2 Improvements	\$410,000
			\$410,000 3.57%
60	001-501	Parking Deck Addition - Third Level	\$3,500,000
			\$3,500,000 30.48%
Grand Total			\$11,483,345

Table III
City of Geneva
2012 Capital Improvement Program by Category

Fund	Account	Description	FY'12 Cost
Buildings			
20	001-521	Skylights	\$5,000
20	001-521	Public Works	5,000
20	001-521	Garage Heaters	5,000
31	001-521	PD HVAC	9,000
31	001-521	Fire Station #2 Roof Replacement	35,000
31	001-521	PW Facility Repairs	15,000
			\$74,000
			0.64%
Improvements Other Than Buildings			
14	001-522	Street Resurfacing Program	\$750,000
20	001-522	ERP Software	150,000
20	001-522	Green Initiative	2,000
20	001-522	Narrowbanding of Radios	2,500
20	001-522	Update SPCC Plan	12,000
20	001-522	Update System Model	10,000
20	001-522	Community Betterment Projects	5,500
20	001-522	Miscellaneous Development	200,000
30	001-522	Membranes	80,000
30	001-522	Water Main Valve Replacement	10,000
30	001-522	Fire Hydrant Replacement	16,000
30	001-522	Fire Hydrant Painting	10,000
30	001-522	Public Works Team Goals	15,000
30	001-522	Water Tower Washing	8,000
30	001-522	Engineering	20,000
30	001-522	Lift Station Improvements	40,000
30	001-522	Overhead Sewer Program	6,000
30	001-522	Community Garden	25,000
30	001-522	ERP Software	150,000
31	001-522	ERP Software	100,000
31	001-522	Downtown Master Plan	20,000
31	001-522	Southeast Development Study	40,000
31	001-522	Housing Task Force Study	10,900
32	001-522	Street Resurfacing Program	694,500
32	001-522	Block 50 Parking Lot Resurfacing	76,000
32	001-522	Parking Lot Sealcoating	25,500
32	001-522	Contract Crack Filling	100,000
32	001-522	City-Wide Misc Curb and Sidewalk Replacement	75,000
32	001-522	Pavement Striping Maintenance	25,000
32	001-522	Streetscape & Median Maintenance	50,000
32	001-522	Joshel Plaza Fountain Maintenance	10,000
32	001-522	Viking Drive Recapture	150,000
32	001-522	Campbell Street Parking Lot Improvements	200,000
32	001-522	North Central Bike Path Phase 1	50,000
32	001-522	River Park Maintenance	10,000
32	001-522	Kautz/RT 38/UPRR Intersection	50,000
32	001-522	Herrington Inn Plaza Restoration	20,000
32	001-522	Anderson Blvd	156,000
32	001-522	Elm Street Culvert Replacement	100,000
32	001-522	Manchester Alley - West Half	300,000
32	001-522	Sign Regulation Compliance	10,000
53	008-522	Parking Lot Seal Coating	14,000
54	008-522	TIF #2 Improvements	410,000

Table III
City of Geneva
2012 Capital Improvement Program by Category

Fund	Account	Description	FY'12 Cost
60	001-501	Parking Deck Addition - Third Level	3,500,000
			\$7,708,900
			67.13%
Office Equipment			
20	001-531	Computer Replacements	\$8,520
30	001-531	Computer Replacements	5,000
31	001-531	Computer Replacements	19,700
			\$33,220
			0.29%
Automobiles			
31	001-541	Squad Cars (2)	\$62,800
			\$62,800
			0.55%
Trucks			
20	001-542	Bucket Truck G-15	\$112,590
30	001-542	3/4 Ton Truck G-102	27,000
31	001-542	E-207 Fire Engine	550,000
31	001-542	Tandem Dump Truck	115,000
			\$804,590
			7.01%
Other Equipment			
20	001-543	Commercial Pressure Washer	\$2,500
20	001-543	Small Equipment Replacement	10,000
30	001-543	Water Leak Locating Device	50,000
30	001-543	Sanitary Flow Monitoring Equipment	20,000
30	001-543	UV Lamps	18,000
30	001-543	Water Meters	100,000
31	001-543	SCBA Equipment	95,000
31	001-543	Evidence Drying Cabinet	6,000
			\$301,500
			2.63%
Sewage Treatment Plant			
30	001-561	Wastewater Treatment Facility Repairs	\$40,000
			\$40,000
			0.35%
Sewer Lines			
30	001-562	Sanitary Sewer Lining Project	\$70,000
			\$70,000
			0.61%
Water Mains			
30	001-572	Water Main Extension (N 1st St)	\$200,000
30	001-572	Water Main Relocation KDOT	250,000
			\$450,000
			3.92%
Substations			
20	001-581	East Side Drive	\$12,000
20	001-581	GBP1 & GBP2 Driveway Crack Sealing	3,000
20	001-581	Geneva Business Park 1 Relays	66,690
20	001-581	Peyton 34.5 Relays	212,160
			\$293,850
			2.56%
Underground Cable			

Table III
City of Geneva
2012 Capital Improvement Program by Category

Fund	Account	Description	FY'12 Cost
20	001-583	Allendale Subdivision Cable Replacement	434,120
20	001-583	Brentwood Place Cable Replacement	12,000
20	001-583	Fabyan Parkway - IL25 - Nagel Cable	302,880
20	001-583	Kautz Rd & RT38 Cable Replacement	101,000
20	001-583	Randall & Fabyan Relocation	55,000
20	001-583	River Lane Feeder Replacement	95,000
			\$1,000,000
			8.71%
Line Supplies			
20	001-585	Wire and Cable	83,870
20	001-585	Line Supplies	88,670
20	001-585	Metering	22,295
20	001-585	Transformers	42,785
20	001-585	Switches	59,615
20	001-585	Street Lights	44,350
			\$341,585
			2.97%
Generation			
20	001-587	Generation Equipment	180,000
20	001-587	Recore WWG Radiators	25,000
20	001-587	Facility Maintenance Platform	68,000
			\$273,000
			2.38%
Street Light Program			
20	001-591	State Street Lighting Control	9,900
20	001-591	Street Light Program	20,000
			\$29,900
			0.26%
Grand Total			\$11,483,345

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RESOLUTION NO. 2011-26

**A RESOLUTION APPROVING THE CITY OF GENEVA
2011-2012 BUDGET**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the 2011-2012 Annual Budget for Public Hearing on April 18, 2011; and

WHEREAS, notice of said Public Hearing was published in the Daily Herald on March 30, 2011 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft 2011-2012 Budget document has been on file at City Hall, the Geneva Public Library and the City's website for public inspection from April 4, 2011 to the present date; and

WHEREAS, the Public Hearing on the 2011-2012 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on April 18, 2011.

NOW, THEREFORE BE IT RESOLVED that the 2011-2012 Budget for the City of Geneva in the form and substance as attached hereto as Exhibit "B".

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the 2011-2012 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 18th day of April, 2011.

AYES: 8 NAYS: 2 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 10

A handwritten signature in black ink, appearing to read "Lynn P. Leubner".

City Clerk

Authorized Paid Positions

DEPARTMENT	POSITION	ACTUAL 2009-10	ESTIMATED 2010-11	BUDGET 2011-12
Legislative	(Non-Employee/Elected)			
	Mayor	1.00	1.00	1.00
	Alderman	10.00	10.00	10.00
	City Clerk	1.00	1.00	1.00
	City Treasurer	1.00	1.00	1.00
	Total	13.00	13.00	13.00
City Administrator's Office				
	City Administrator	1.00	1.00	1.00
	Executive Assistant	1.00	1.00	1.00
	Administrative Intern	0.50	0.50	0.50
	Total	2.50	2.50	2.50
Administrative Services				
	Asst. City Administrator/Dir. Admin. Svcs.	1.00	1.00	1.00
	Administrative Assistant	1.00	1.00	1.00
	Human Resources Manager	1.00	1.00	1.00
	Human Resources Assistant	0.80	0.00	0.00
	Payroll Specialist	0.00	0.30	0.30
	Information Technology Manager	1.00	1.00	1.00
	GIS Coordinator	0.80	0.00	0.00
	Information Technology Technician	0.80	1.00	1.00
	Finance Director	1.00	0.00	0.00
	Finance Officer	0.00	1.00	0.00
	Finance Manager	0.00	0.00	1.00
	Accounting Supervisor	0.00	0.00	1.00
	Utility Billing Specialist	1.00	1.00	1.00
	Accounts Payable Specialist	1.00	1.00	1.00
	Accounts Receivable Specialist	0.75	1.00	1.00
	Total	10.15	9.30	10.30
Economic Development				
	Economic Development Director	1.00	1.00	1.00
	Downtown Development Coordinator	0.00	0.00	0.00
	Business Development Specialist	1.00	1.00	1.00
	Administrative Assistant	1.25	1.00	0.50
	Administrative Intern	0.00	0.00	0.50
	Total	3.25	3.00	3.00

Authorized Paid Positions

DEPARTMENT	POSITION	ACTUAL 2009-10	ESTIMATED 2010-11	BUDGET 2011-12
Community Development				
	Community Development Director	1.00	1.00	1.00
	Building Commissioner	1.00	1.00	1.00
	Building Inspector	1.00	1.00	1.00
	Community Code Enforcement Officer	0.80	1.00	1.00
	City Planner	1.00	1.00	1.00
	Historic Planner	0.80	1.00	1.00
	Administrative Assistant	1.25	1.50	1.00
	Administrative Intern	0.25	0.25	0.50
	Total	7.10	7.75	7.50
Police				
	Chief of Police	1.00	1.00	1.00
	Police Commander	2.00	2.00	2.00
	Police Sergeant	7.00	7.00	7.00
	Police Officer	29.00	29.00	27.00
	Community Service Officer	2.00	2.00	2.00
	Traffic Safety Sepcialist	0.80	0.00	0.00
	Records Manager	1.00	1.00	1.00
	Records Specialist	9.00	9.00	9.00
	Administrative Assistant	1.00	1.00	1.00
	Crossing Guard	0.50	0.50	0.50
	Total	53.30	52.50	50.50
Fire				
	Fire Chief	1.00	1.00	1.00
	Deputy Fire Chief	2.00	2.00	2.00
	Fire Lieutenant	12.00	12.00	12.00
	Firefighter	12.00	12.00	11.00
	Administrative Assistant	1.00	1.00	1.00
	Paid On-Call	7.50	7.50	7.50
	Total	35.50	35.50	34.50
Public Works				
	Director of Public Works	1.00	1.00	1.00
	Asst. PW Dir/City Engineer	1.00	1.00	1.00
	Administrative Assistant	3.00	3.00	3.00
	Civil Engineer	2.00	2.00	2.00
	Engineering Technician	1.00	1.00	1.00
	Cemetery Maintenance & Admin. Spec.	1.00	1.00	1.00

Authorized Paid Positions

DEPARTMENT	POSITION	ACTUAL	ESTIMATED	BUDGET
		2009-10	2010-11	2011-12
	Fleet Maintenance Supervisor	1.00	1.00	1.00
	Fleet Maintenance Technician	2.00	2.00	2.00
	Superintendent Streets & Fleets	1.00	1.00	1.00
	Street Supervisor	1.00	1.00	1.00
	Street Maintenance Worker Lead	4.00	4.00	4.00
	Street Maintenance Worker	9.00	9.00	9.00
	Superintendent of Electric	1.00	1.00	1.00
	Manager of Electric Operations	1.00	1.00	1.00
	Manager of Dist., Const., and Maintenance	1.00	1.00	1.00
	Electric Foreman	3.00	3.00	3.00
	Lineman	6.00	6.00	6.00
	Electric Apprentice	2.00	2.00	2.00
	General Maintenance - Electric	1.00	0.00	1.00
	Purchasing and Inventory Control	1.00	1.00	1.00
	Project Engineer	1.00	1.00	1.00
	Superintendent Water/Wastewater	1.00	1.00	1.00
	Supervisor of Sys. Maint. And Cust. Svc.	1.00	1.00	1.00
	Supervisor of Water Supply & Treatment	1.00	1.00	1.00
	Lead Water & Sewer Maintenance Worker	0.00	0.00	1.00
	Water & Sewer Maintenance Worker	7.00	7.00	7.00
	Wastewater Treatment Operator	2.00	2.00	2.00
	Wastewater Treatment Supervisor	1.00	1.00	1.00
	Laboratory Services Coordinator	1.00	0.50	0.00
	Lead Wastewater Treatment Operator	1.00	0.50	1.00
	Water Meter Service Technician	2.00	2.00	0.00
	Utility Locator	1.00	1.00	1.00
	GIS Technician	1.60	2.00	2.00
	Meter Reader	0.85	1.30	1.30
	Summer Help	1.40	1.25	1.25
	Total	65.85	64.55	64.55
	City Total	190.65	188.10	185.85

Classification by Time

Full Time (included Elected Officials)	178.15	175.00	172.00
Part Time	11.10	11.85	12.60
Seasonal	1.40	1.25	1.25
Total	190.65	188.10	185.85

Classification and Compensation Plan 2011/2012

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For the current fiscal year (2011-2012) non-union employees are eligible for a market adjustment of up to 2% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for a 1% market increase. Those employees who exceed the standards of their respective position will be eligible for a 2% market increase. Employees who fall above the maximum pay rate for any given position are eligible to receive the market increase (based on performance) in a lump sum payment (not added to base).

The classification and compensation plan should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$121,467 \$58.40	\$146,346 \$70.36	\$171,225 \$82.32
42	Chief of Police Fire Chief Director of Public Works	\$93,998 \$45.19	\$113,250 \$54.45	\$132,503 \$63.70
41	Assistant City Administrator / Dir. of Admin. Services Director of Community Development Director of Economic Development	\$89,146 \$42.86	\$107,404 \$51.64	\$125,663 \$60.41
39	Superintendent of Electrical Services Tri-Com Director Deputy Fire Chief Police Commander	\$82,634 \$39.73	\$99,559 \$47.87	\$116,484 \$56.00
38	City Engineer/Assistant Director of Public Works Finance Manager	\$79,981 \$38.45	\$96,363 \$46.33	\$112,744 \$54.20
37	Human Resources Manager Manager of Electric Operations Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater	\$75,615 \$36.35	\$91,102 \$43.80	\$106,590 \$51.25

Classification and Compensation Plan 2011/2012

36	Building Commissioner Information Technology Manager Tri-Com Deputy Director	\$70,023 \$33.66	\$84,365 \$40.56	\$98,707 \$47.46
35	Civil Engineer Project Engineer	\$64,173 \$30.85	\$77,317 \$37.17	\$90,461 \$43.49
34	Business Development Specialist City Planner Historic Planner	\$60,649 \$29.16	\$73,071 \$35.13	\$85,493 \$41.10
33	Accounting Supervisor GIS Coordinator Tri-Com Training Coordinator	\$55,000 \$26.44	\$66,265 \$31.86	\$77,530 \$37.27
31	Code Enforcement Officer Tri-Com CAD System Administrator Tri-Com Computer Technician Administrative Analyst IT Analyst	\$53,306 \$25.63	\$64,224 \$30.88	\$75,142 \$36.13
30	Building Inspector Engineering Technician Records Manager GIS Technician	\$51,101 \$24.57	\$61,568 \$29.60	\$72,035 \$34.63
29	Executive Assistant Lab Coordinator Traffic Specialist	\$46,556 \$22.38	\$56,092 \$26.97	\$65,628 \$31.55
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept) Payroll Specialist Utility Billing Specialist Police Record Specialist	\$40,970 \$19.70	\$49,362 \$23.73	\$57,754 \$27.77
GRADE	LABOR - TRADES			
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$64,281 \$30.90	\$77,447 \$37.23	\$90,613 \$43.56
131	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$62,118 \$29.86	\$74,841 \$35.98	\$87,564 \$42.10
130	Lead Wastewater Treatment Plant Operator	\$52,498 \$25.24	\$63,251 \$30.41	\$74,004 \$35.58
129	Fleet Maintenance Technician Lead Water/Sewer Maintenance Worker	\$51,469 \$24.74	\$62,011 \$29.81	\$72,553 \$34.88

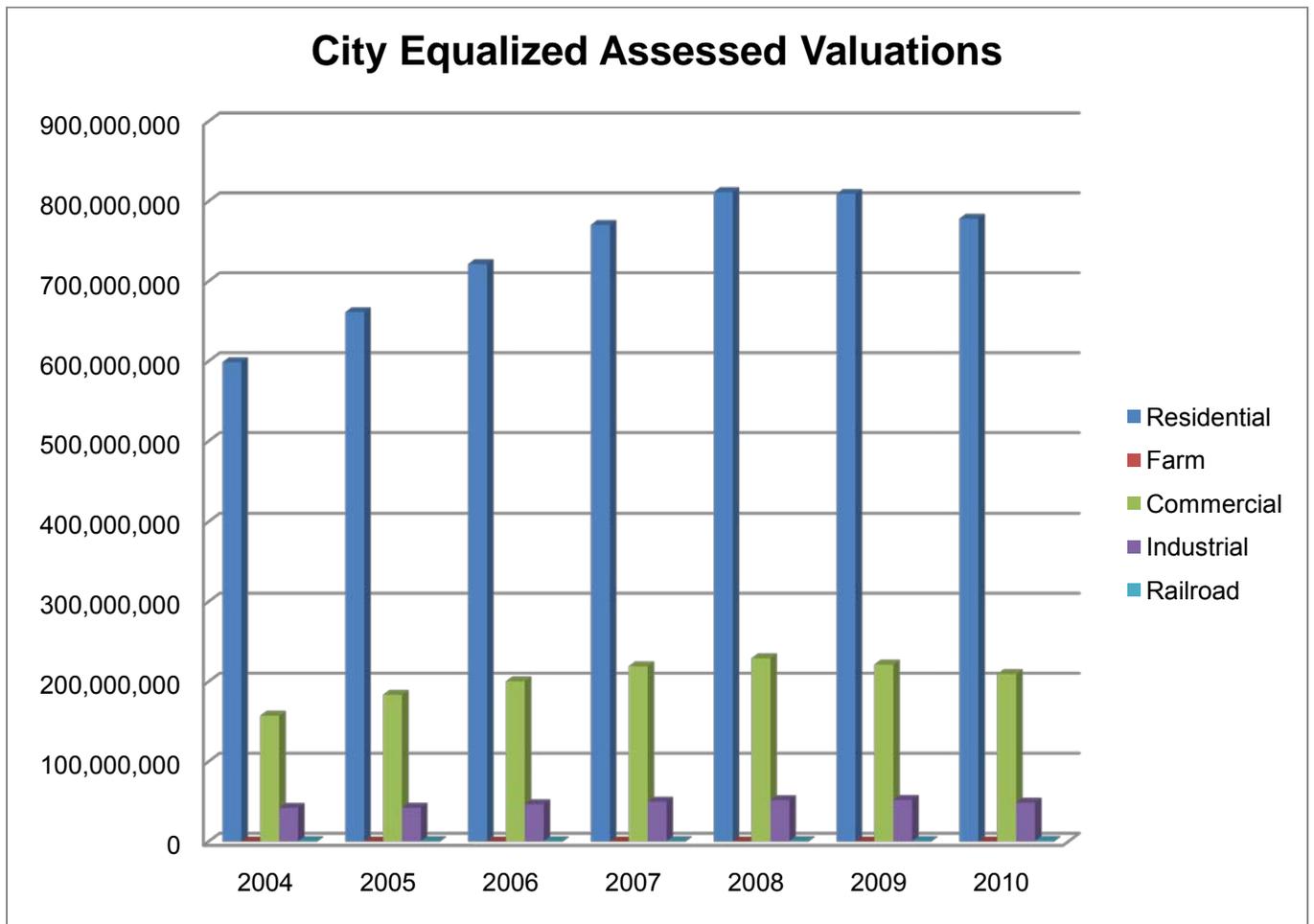
Classification and Compensation Plan 2011/2012

128	Cemetery Maintenance & Administration Specialist Street Maintenance Lead Worker Water Treatment Operator	\$49,996 \$24.04	\$60,236 \$28.96	\$70,476 \$33.88
127	Wastewater Treatment Operator Water Sewer Maintenance Worker Utility Locator	\$44,991 \$21.63	\$54,206 \$26.06	\$63,421 \$30.49
126	Street Maintenance Worker Water Meter Service Technician	\$42,265 \$20.32	\$50,922 \$24.48	\$59,579 \$28.64
GRADE	PUBLIC SAFETY			
236	Police Sergeant	\$72,369 \$34.79	\$86,153 \$41.42	\$99,937 \$48.05
228	CSO / Evidence Technician	\$40,407 \$19.43	\$48,683 \$23.41	\$56,959 \$27.38
226	Community Service Officer	\$37,735 \$18.14	\$45,464 \$21.86	\$53,193 \$25.57

Property Assessment and Tax Information

City Equalized Assessed Valuations

Property Class	Levy Years					
	2005	2006	2007	2008	2009	2010
Residential	661,367,664	721,523,877	770,542,588	811,661,726	809,352,036	778,329,312
Farm	279,509	227,653	237,165	248,482	135,634	141,754
Commercial	183,557,646	200,464,817	219,204,914	229,253,879	221,392,825	209,350,259
Industrial	42,353,056	46,678,932	49,797,685	51,927,913	52,037,302	48,648,943
Railroad	475,714	474,240	523,886	572,917	690,393	863,636
Total	888,033,589	969,369,519	1,040,306,238	1,093,664,917	1,083,608,190	1,037,333,904



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt (As of June 8, 2011)

	Outstanding Debt	Applicable to City	
		Percent	Amount
Schools:			
School District No. 304	161,639,662	73.62%	118,999,119
Community College District No. 516	64,683,551	10.52%	6,804,710
Total Schools			125,803,829
Others:			
Kane County	71,750,000	7.12%	5,108,600
Kane County Forest Preserve District	220,790,866	7.12%	15,720,310
Geneva Township	0	77.64%	0
Geneva Park District	25,679,930	67.96%	17,452,080
Geneva Library District	0	70.35%	0
Special Service Area No. 1	280,000	100.00%	280,000
Special Service Area No. 12	0	100.00%	0
Special Service Area No. 22	100,000	100.00%	100,000
Total Others			38,660,990
Total Schools and Other Overlapping Bonded Debt			164,464,819

Source: Kane County Clerk via SPEER Financial, Inc.

(1) Overlapping debt percentages based on 2008 EAV

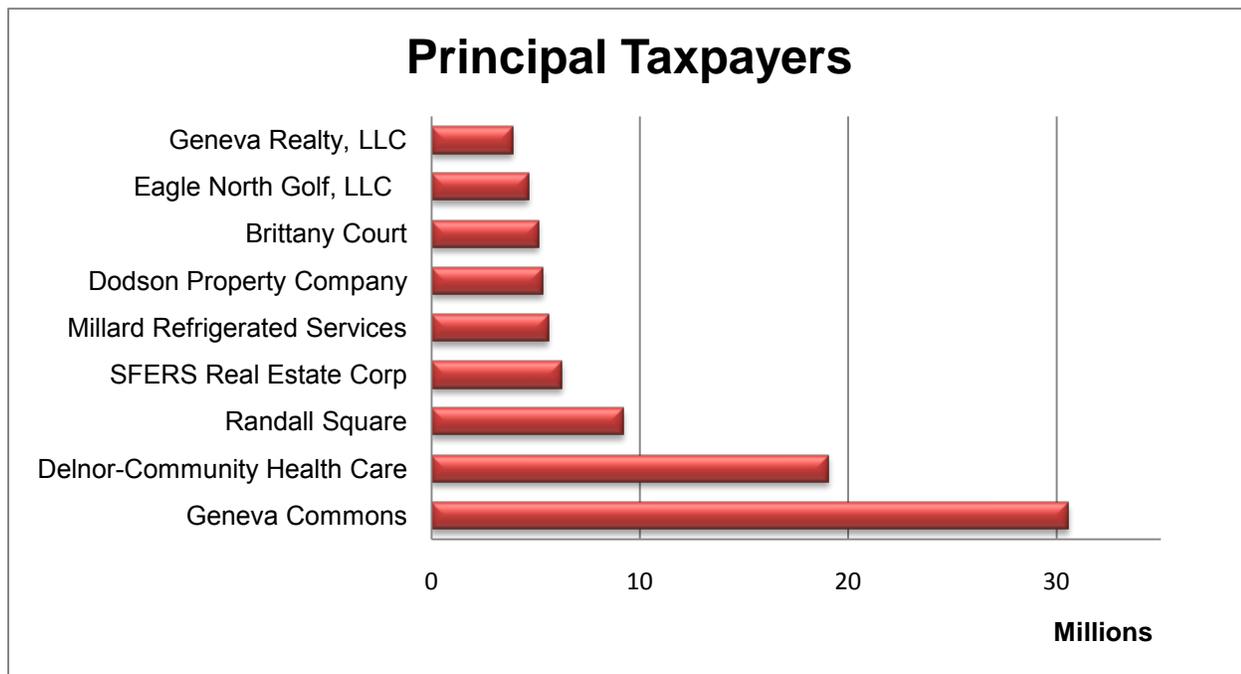
Statement of Bonded and Certificate Indebtedness

	Amount Applicable	Ratio To		Per Capita (2010 Census Pop 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2010	1,037,333,904	100.00%	33.33%	48,259.31
Estimated Actual Value, 2010	3,112,001,712	300.00%	100.00%	144,777.93
Direct Bonded Debt	23,595,000	2.27%	0.76%	1,097.70
Less: Self Supporting	(9,460,000)	-0.91%	-0.30%	(440.10)
Net Direct Bonded Debt	14,135,000	1.36%	0.45%	657.59
Overlapping Bonded Debt:				
Schools	125,803,829	12.13%	4.04%	5,852.70
All Others	38,660,990	3.73%	1.24%	1,798.60
Total Overlapping Bonded Debt	164,464,819	15.85%	5.28%	7,651.31
Total Net Direct and Overlapping Bonded Debt	178,599,819	17.22%	5.74%	8,308.90

Source: Kane County Clerk via SPEER Financial, Inc.

Principal Taxpayers (April 28, 2011)

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
Geneva Commons	Retail Outlet	30,579,171	2.94%
Delnor-Community Health Care	Health Care	19,050,772	1.83%
Randall Square	Real Property	9,196,990	0.88%
SFERS Real Estate Corp	Real Estate	6,282,705	0.60%
Millard Refrigerated Services	Cold Food Storage	5,641,292	0.54%
Dodson Property Company	Real Property	5,349,023	0.51%
Brittany Court	Real Property	5,150,000	0.49%
Eagle North Golf, LLC	Real Property	4,666,200	0.45%
Geneva Realty, LLC	Real Property	3,894,005	0.37%
TOTALS		89,810,158	8.62%



Source: Kane County Clerk

Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Glossary of Terms

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death, and those due on termination of employment.

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Glossary of Terms

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment, or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure, and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline, and oil.

Consumer Price Index (CPI) – A statistical description of price levels provide by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue, and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services, and temporary employees.

Glossary of Terms

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes, or agreements with financial institutions, notes payable to other government agencies such as the IEPA and tax anticipation/cash flow loans.

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds – Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

Deficit – The excess of liabilities over assets or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user

Glossary of Terms

charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Emergency Services Disaster Agency (ESDA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster, or other appropriate situation where their skills and resources would be needed.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending, and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial, and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Glossary of Terms

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards accounted for in another fund and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service, and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Glossary of Terms

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems, and other items that have value only to the City.

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State, or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Glossary of Terms

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues, and transfers-in over operating expenses, non-operating expenses, and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to IMRF, police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Glossary of Terms

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise Fund.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Glossary of Terms

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the Tax Levy Ordinance.

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state, and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state, and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

APWA – American Public Works Association

BAN – Bond Anticipation Note

CAFR – Comprehensive Annual Financial Report

CIP – Capital Improvements Program

COW – Committee of the Whole

CPI – Consumer Price Index

EAP – Employee Assistance Program

EAV – Equalized Assessed Valuation

ESDA – Emergency Services Disaster Agency

FICA – Federal Insurance Contributions Act

FTE – Full-Time Equivalent

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

HHW – Household Hazardous Waste

IDOT – Illinois Department of Transportation

IEPA – Illinois Environmental Protection Agency

IMRF – Illinois Municipal Retirement Fund

J.U.L.I.E. – Joint Utility Location Information & Excavation System

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

MFT – Motor Fuel Tax

OSHA – Occupational Safety & Health Administration

SPAC – Strategic Plan Advisory Committee

SSA – Special Service Area

TIF – Tax Increment Financing

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