



CITY OF GENEVA, IL

FY 2014-15 ANNUAL BUDGET

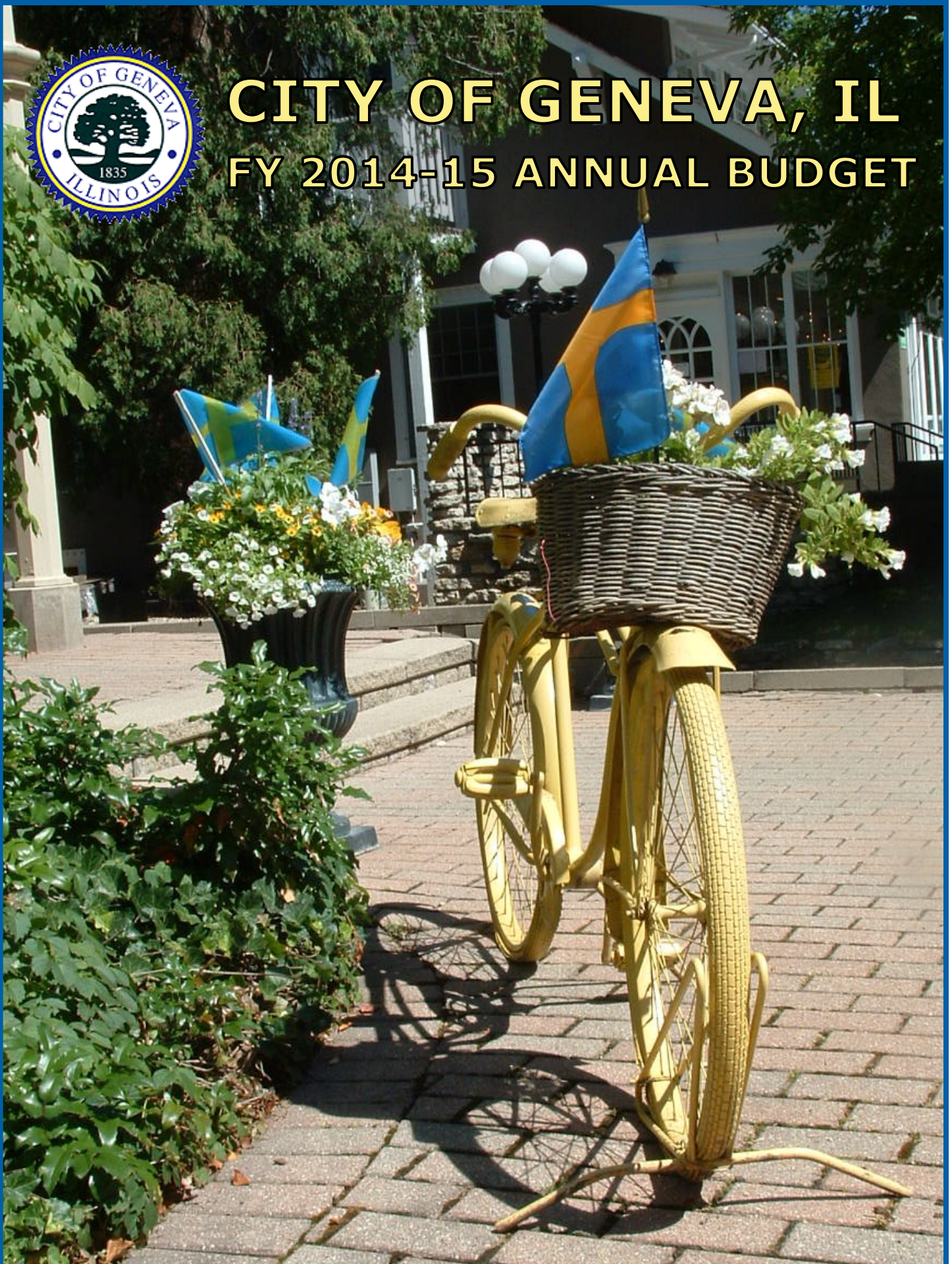


Photo courtesy of the Geneva Chamber of Commerce

This decorative bicycle sitting outside The Paper Merchant is one of the many signs and symbols of one of Geneva's signature events – the annual Swedish Days Festival held in the downtown every summer. This year's festival is scheduled for June 17 to 22. For more information, visit www.genevachamber.com.

City of Geneva, Illinois
FY 2015 Annual Budget

For the fiscal year beginning May 1, 2014



Mayor

Kevin R. Burns

City Council

Chuck Brown

Mike Bruno

Donald B. Cummings, Jr.

Dorothy Flanagan

Dean Kilburg

Craig Maladra

Richard Marks

Mary Seno

Tom Simonian

Ron Singer

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Table of Contents

Table of Contents.....	i

Introductory Section

Mission/Vision Statements	1
About Geneva	2
Elected/Appointed Officials	3
City Organizational Chart	4
GFOA Distinguished Budget Award	5

Budget Overview

Transmittal Letter	7
Strategic Plan for 2017.....	17

Financial Section

Financial Policies and Provisions	23
Financial Structure	32
Debt Service	36
Revenue Sources	41
Typical Tax Bill.....	49
Budget Summary – Total By Fund	51
Budget Summary – Total By Category and Fund	54
Budget Summary - Total by Department and Fund	55
Estimated Change in Fund Balance	56

General Fund

General Fund Graphs and Charts	59
General Fund – Budget Summary by Account	61
General Fund – Expenditure Budget Summary by Department.....	64
General Fund – Expenditure Department Budget Summary by Category	65
Legislative	
Program Description	67
Ward Map	68
Budget Detail	69
City Administrator's Office	
Organizational Chart	71
Program Description, Mission, Goals, Personnel Summary	72
Budget Detail	75
Administrative Services Department	
Organizational Chart	77
Program Description, Mission, Goals, Personnel Summary	78
Budget Detail	83
Community Development Department	
Organizational Chart	87
Program Description, Mission, Goals, Personnel Summary.....	88

Table of Contents

Budget Detail	94
Economic Development Department	
Organizational Chart	97
Program Description, Mission, Goals, Personnel Summary	98
Budget Detail	102
Police Department	
Organizational Chart	103
Program Description, Mission, Goals, Personnel Summary	104
Budget Detail	108
Fire Department	
Organizational Chart	111
Program Description, Mission, Goals, Personnel Summary	112
Budget Detail	115
Public Works – Streets and Fleet Maintenance Divisions	
Organizational Chart	119
Program Description, Mission, Goals, Personnel Summary	120
Streets & Walks Budget Detail	123
Fleet Maintenance Budget Detail	125
Public Works – Engineering Division/Storm Drainage Division	
Organizational Chart	127
Program Description, Mission, Goals, Personnel Summary	128
Budget Detail	133
<u>Special Revenue Funds</u>	
Motor Fuel Tax Fund	135
Cultural Arts Commission Fund	137
Strategic Plan Advisory Committee (SPAC) Fund	139
Beautification Fund	141
Tourism Fund	143
Tri-Com Fund	145
Mental Health Fund	149
Special Service Area #1 Fund	151
Special Service Area #4 Fund	155
Special Service Area #5 Fund	157
Special Service Area #7 Fund	159
Special Service Area #9 Fund	161
Special Service Area #11 Fund	163
Special Service Area #16 Fund	165
Special Service Area #18 Fund	167
Special Service Area #23 Fund	169
Special Service Area #26 Fund	171
<u>Debt Service Fund</u>	
Debt Service Fund	173

Table of Contents

Capital Projects Funds

General Capital Projects Fund	175
Infrastructure Capital Projects Fund	177
Prairie Green Capital Projects Fund	179
Tax Increment Finance District (TIF #2) Capital Projects Fund	181
Capital Equipment Capital Projects Fund	185

Enterprise Funds

Electric Fund	
Electric Fund Graphs and Charts	187
Organizational Chart	189
Program Description, Mission, Goals, Personnel Summary	190
Electric Fund – Budget Summary by Account	194
Electric Fund – Expenditure Budget Summary by Division	197
Detail Budget	198
Water/Wastewater Fund	
Water/Wastewater Fund Graphs and Charts	203
Organizational Chart	205
Program Description, Mission, Goals, Personnel Summary	206
Water/Wastewater Fund – Budget Summary by Account	210
Water/Wastewater Fund – Expenditure Budget Summary by Division	213
Detail Budget	214
Refuse Fund	221
Cemetery Fund	223
Commuter Parking Fund	225

Internal Service Funds

Group Dental Insurance Fund	229
Workers Compensation Fund	231

Trust and Agency Funds

Police Pension Fund	233
Firefighters Pension Fund	235

Capital Improvement Program

Capital Improvement Program	237
Capital Improvement Program Table I – Summary Detail by Fund	239
Capital Improvement Program Table II – Summary Detail by Category	242
Capital Improvement Program Table III – Detail by Project	245

Supplemental Information

Resolution Approving Budget	329
Full-Time Employee Census	330

Table of Contents

Summary of Employees by Position	331
Employee Census Charts	333
Classification and Compensation Plan	336
Property Assessment and Tax Information.....	339
Statement of Direct and Overlapping Bonded Debt.....	340
Principal Taxpayers	341

Glossary

Glossary of Terms.....	342
Commonly Used Acronyms.....	352



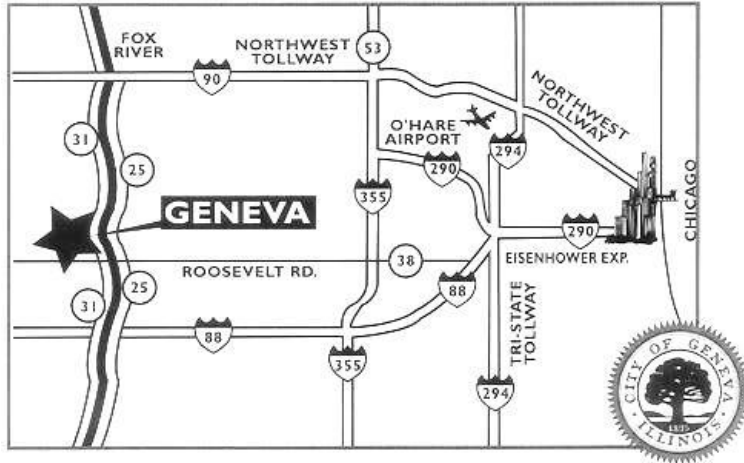
Mission Statement

The City of Geneva, through its elected and appointed officials, employees and volunteers, provides quality public services and promotes the health, safety, and welfare of our residents, businesses and visitors in the most cost-effective manner. In doing so, the City will respect the past, respond to current concerns and plan for the future, while keeping with the historical character and heritage of the community.

Vision Statement

The City of Geneva's vision is to maintain and enhance the downtown business district, implement a long-term plan for open space restoration, and maintain and expand the City's infrastructure to support existing and future development. The City will also continue to provide high level services to maintain and enhance the historic integrity of the community.

About Geneva



Selected as the Kane County seat in 1835, Geneva is located in the Fox River Valley 40 miles west of Chicago.

The City, a non-home rule community, operates under a non-partisan Mayor/Council form of government. The Mayor, Clerk and Treasurer are elected on an at-large basis and serve four-year terms. The ten council members are elected by ward (two representing each of the five wards) and serve four year, staggered terms.

The Mayor and Council appoint the City Administrator as well as several other positions within the City. Appointments are made on an annual basis.

Economic Data

The City of Geneva has a population of 21,495 (2010 census). Within the 5 mile ring from downtown Geneva, over 116,722 people live in 43,077 households with a 2010 average household income of \$108,634 - 60.3% of households have an income greater than \$75,000 (source: Esri). Geneva's character is found in its historic architecture, adaptive re-use of historic buildings, graceful trees and attention to landscaping. Open space and recreation abound with 700 acres of park land (48 parks), a skate park, miniature golf course, swimming pool, the 580 acre Prairie Green Preserve, 556 acres of Kane County forest preserves, two golf courses in Geneva plus another 12 (public & private) courses in the vicinity. With festivals and events every month, Geneva is a place to connect with others for shopping, dining or browsing art galleries. Home to excellent schools, library and parks, Geneva continues to be one of the top cities in the Chicago area to live, work, play and raise a family.

The City of Geneva is known for an exceptional quality of life with abundant recreational opportunities and open space, a full selection of shopping and quality employers. The City is also known for its historic downtown business district (over 1.1 mil s.f. of commercial space, including .66 mil s.f. of retail), the Geneva Commons Lifestyle Shopping Center on Randall Road with 600,000 s.f. of shopping, the Geneva Business Park (adjacent to DuPage National Airport), Kane County Cougar baseball, festivals, bike trails and fun!

The railroad arrived in 1853, bringing passenger service to Chicago and freight lines. Since 1840, food manufacturing has remained a major industry. Over 1,000 businesses call Geneva home and enjoy our lower cost municipal electric utility. Our largest employers are Delnor-Community Hospital (Cadence Health), Kane County, Peacock Engineering, Burgess-Norton, Johnson Controls, Houghton Mifflin, Power Packaging, Flavors of North America, Millard Refrigeration, The Little Traveler, Gordon Fleisch, Industrial Hard Chrome and Continental Envelope.

The City of Geneva electric utility is a draw for manufacturing, offering reliable power at a rate less than that generally found in the Chicago region. Geneva also owns its own sanitary sewer and water utilities.

Elected Officials



Front Row (Left to Right) – Patrick McQueeney, Treasurer; Mary Seno, Ward 3; Kevin R. Burns, Mayor; Dorothy Flanagan, Ward 4; Lynn Landberg, Clerk.

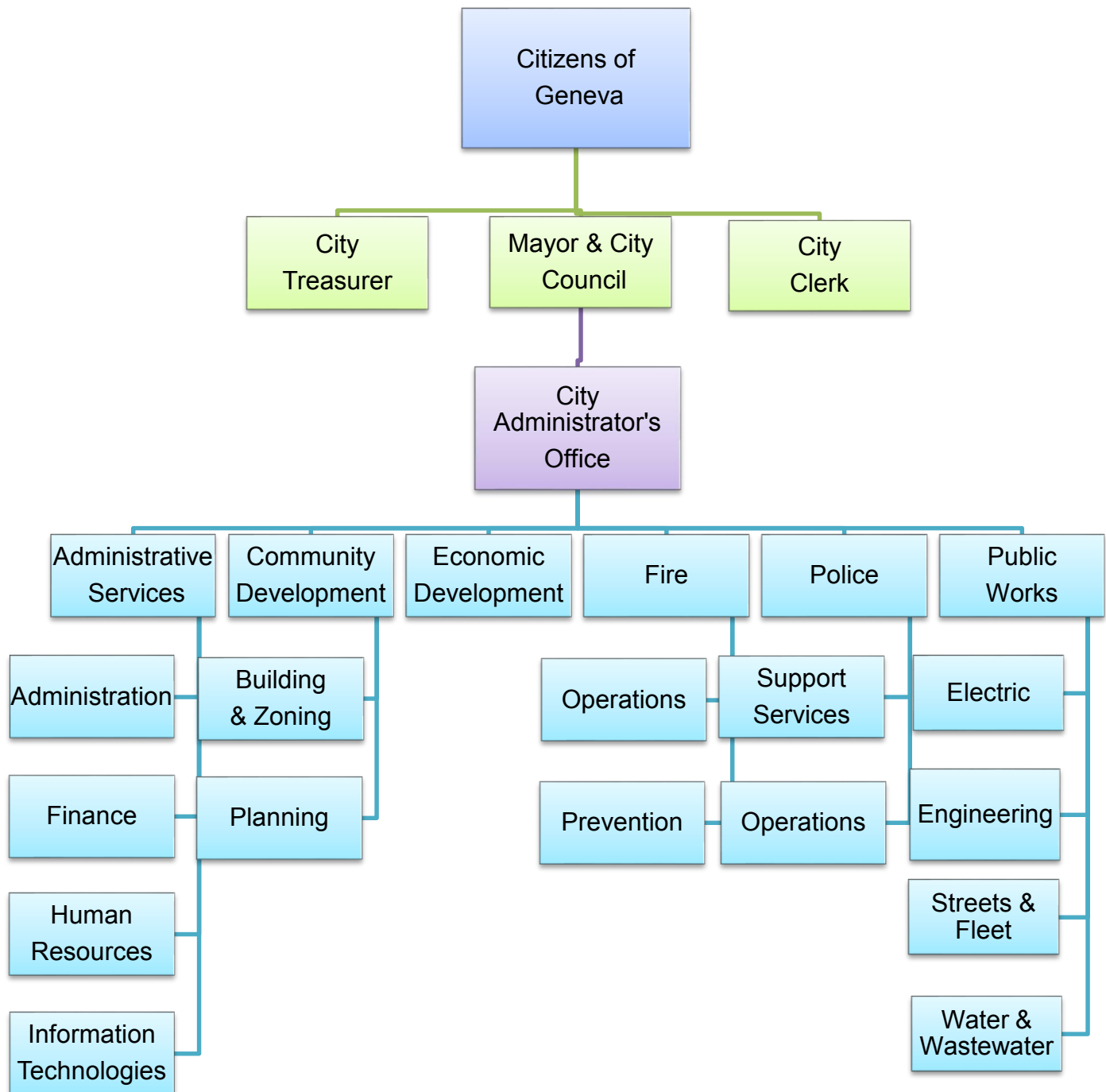
Back Row (Left to Right) – Ron Singer, Ward 4; Mike Bruno, Ward 1; Dean Kilburg, Ward 3; Richard Marks, Ward 2; Donald B. Cummings, Jr., Ward 2; Craig Maladra, Ward 5; Tom Simonian, Ward 5; Chuck Brown, Ward 1.

Senior Management Team

City Administrator
Asst. City Administrator/Director of Administrative Svcs.
Chief of Police
Fire Chief
Director of Public Works
Director of Community Development
Director of Economic Development

Mary McKittrick
Stephanie Dawkins
Steve Mexin
Steve Olson
Dan Dinges
Richard Untch
Ellen Divita

City of Geneva





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Geneva

Illinois

For the Fiscal Year Beginning

May 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Geneva, Illinois for its annual budget for the fiscal year beginning May 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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April 7, 2014

Mayor Kevin R. Burns and City Council:

I am pleased to present to you the Fiscal Year (FY) 2015 Budget for the City of Geneva, Illinois. The total FY 2015 budget equals \$89,293,135. This is an increase of 5% over FY 2014. The primary purpose of the City's budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given resources. The 2015 Budget has been designed to be consistent with the long-term vision of the City and the overriding objectives of maintaining a responsive government, a stable financial position, and high quality service levels.

Factors Influencing the FY 2015 Budget Development:

Priorities and Values: Annually the City Council conducts a strategic planning workshop in November (prior to the start of the budget process) to prioritize the goals and objectives as outlined in the City's Strategic Plan. In FY 2012, the City engaged consultants to assist in the updating of the strategic plan. The process began with a "Town Hall Meeting" hosted by the Strategic Plan Advisory Committee (SPAC) and a Strategic Plan Workshop by the City Council and senior management staff. These meetings were followed-up with a citizen survey and several focus group discussions. The focus group meetings were comprised of stakeholders from the community, City staff, high school students, and various citizen committees. The citizen survey resulted in over 600 responses which were compiled into a report presented to the City Council in May 2013.

The next phase of the process involved developing the Strategic Plan goals. The City Council and senior management staff attended a day long planning retreat in August 2013 with the objective of exploring and setting strategic goals for the next two (2) to five (5) years.

Lastly, in November 2013, the City Council, senior management staff, and a representative of the Strategic Plan Advisory Committee attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop, the City's newly developed goals, along with existing goals from the prior Strategic Plan, were further refined, reviewed, and prioritized. The priorities adopted by the City Council for FY 2015 include:

- Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Restaurant property.
- Continue to take a proactive role in the Settler's Hill development plans.
- Educate and communicate to the Council and citizens the benefits of Home Rule and perhaps begin working toward its adoption.
- Annex the County Judicial Center.
- Develop a citizen's academy to cultivate awareness of local government functions, ways of participating, and understanding of issues.
- Develop a plan for the creation of affordable/attainable housing.

- Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.
- Encourage higher density infill in core parts of the City.
- Consider/evaluate sales tax revisions for capital improvements and projects that enhance the Downtown Business district.
- Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all City vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).
- Initiate a long range planning effort to optimize timing, funding, and location options for anticipated public facility needs.
- Secure emergency communications by establishing a redundant connection to the present fiber optic line.
- Support and expand the City's beautification efforts including curb-side landscaping using City funds and other funding sources.
- Enhance pedestrian and bike safety via installation of traffic signals and other techniques at identified locations.

Budget Challenges: The City faced numerous challenges in creating the FY 2015 Budget that encompassed the priorities outlined above, while recognizing revenue constraints. Some of the most significant challenges included:

- Federal and State mandates and constraints
- National and regional economic conditions
- Collective bargaining outcomes and conditions
- Decline in equalized assessed values (EAV)
- Decline or delays in State shared revenues
- Customer service response levels associated with reduced workforce
- Rising fuel costs – up a minimum of 10%
- Rising power costs
- Moderately high debt level (\$51,945,089)
- Aging infrastructure and equipment

Responses to Budget Challenges: In the early phases of the FY 2015 Budget process, the City Council and staff discussed projections of revenues, the desire to maintain existing services, the tax levy rate, and expected revenues from other sources. Management staff held more than three (3) dozen budget-related meetings to devise a strategy to present balanced operating budgets, while addressing the priorities of the City Council, advancing a solid capital improvement program, maintaining reserves at a fiscally responsible level, and providing high quality services. The following measures were implemented as part of this strategy:

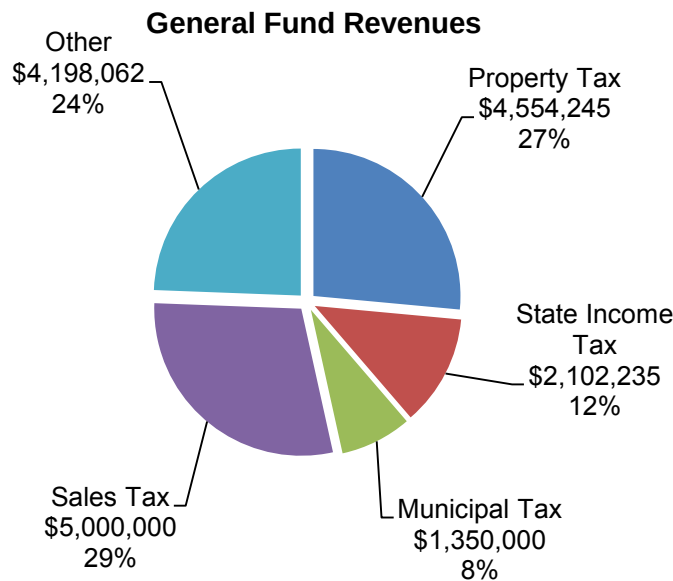
- Operating budgets were held as close to zero expenditure increases as possible, while implementing a rise in expenditures for public safety pension liability, fuel, liability insurance, group health insurance, and employee contractual and non-contractual wage increases
- Increased the General Fund operating reserves from 95 days in FY 2013, to 106 days in FY 2014, 86 days in FY 2015
- Continued general hiring freeze

- Continued voluntary furlough program
- No education reimbursement
- Limited professional development and overnight travel
- Deferred or scaled back on some capital items
- Continued to reduce non-emergency overtime

The FY 2015 Budget recognizes the stated priorities of the City Council. The focus of the FY 2015 budget is to continue providing the high level of service the City has traditionally provided while maintaining the City's strong financial position. Although the Budget reflects staffing levels below FY 2005 workforce totals, it does include the addition of a full-time Permit Technician position in the Community Development Department. This is the result of the steady increase of building permits over the past several years. Although development is still down from its peak in FY 2006, staff is beginning to see a steady increase in projects ranging from small home remodels to large-scale commercial and industrial expansions. The Permit Technician position will assist in freeing up the Building Inspector's time by handling less complicated permit applications and walk-in customers. The City was able to maintain the same staffing level from FY 2014 by electing not to fill a vacant Street Maintenance position. This position was vacated last year by a retirement and many of those duties were outsourced (i.e., street sweeping).

Revenue estimates are conservative with sales tax revenues showing a slight increase (1% over FY 2014 projections) and State income tax revenue 2.65% over FY 2014 projections matching the Illinois Municipal League projections.

A summary of revenues and expenditures follows:



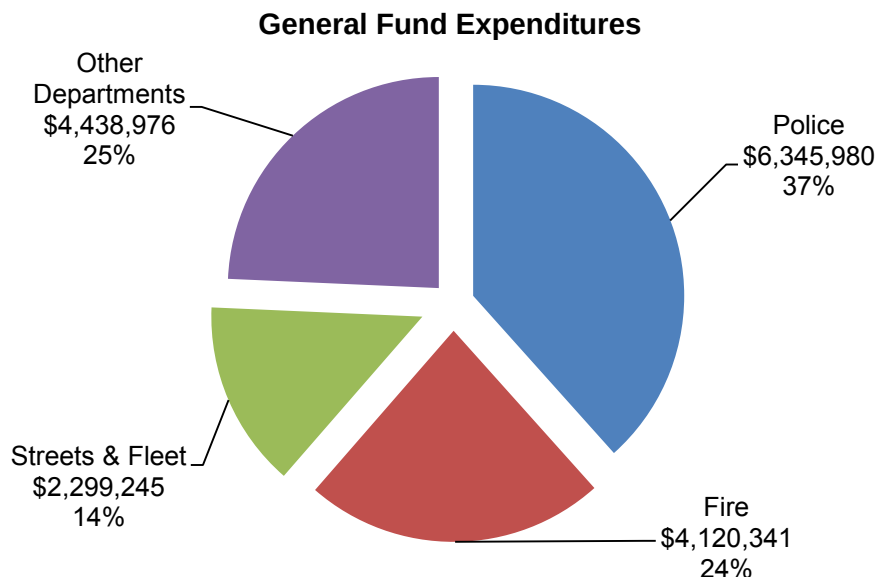
Sales Tax: The largest source of revenue for the City's General Fund is from local sales taxes. The City conducted a successful non-home rule sales tax referendum in 2007, bringing the City's total sales tax rate to 7.5%. Of the 1.5% sales tax revenue received, 0.5% is restricted for capital improvement/infrastructure projects. The Budget projects sales tax receipts of ~\$7 million for FY 2014-2015 (\$5 million for the General Fund and \$2 million for the Infrastructure Capital Projects Fund). This figure represents approximately 30% of the revenue in the General Fund. The sales

tax projection is conservative, as a result of the volatility of sales tax revenue in the current economic environment.

Property Tax: The final tax levy rate, obtained from Kane County, is 0.726191; an increase of 7.1% from the FY 2014 level. The total property tax levy is \$6,343,280 which includes \$1,789,035 for debt service. The annual City property tax bill for the average Geneva home with a market value of \$350,000 will see an increase of approximately \$4.62 per month. The City's portion of an average tax bill accounts for approximately 8% of the total.

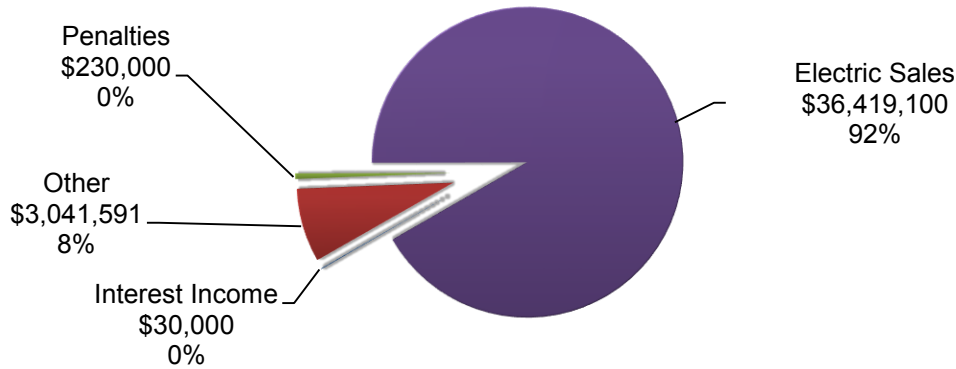
State Income Tax: Another significant revenue source is derived from State income tax. The City currently receives State income tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. The FY 2015 Budget has a projected increase of 2.65% over the FY 2014 budget. At the time of budget preparation, actual income tax revenues were 8.7% higher than the previous year, so the budget numbers are based on the actual dollars received and not on last year's budget.

Municipal Tax: The City collects a municipal tax on gas, electric, and water utilities. The Budget projects \$1,350,000 in Municipal Taxes for FY 2015.



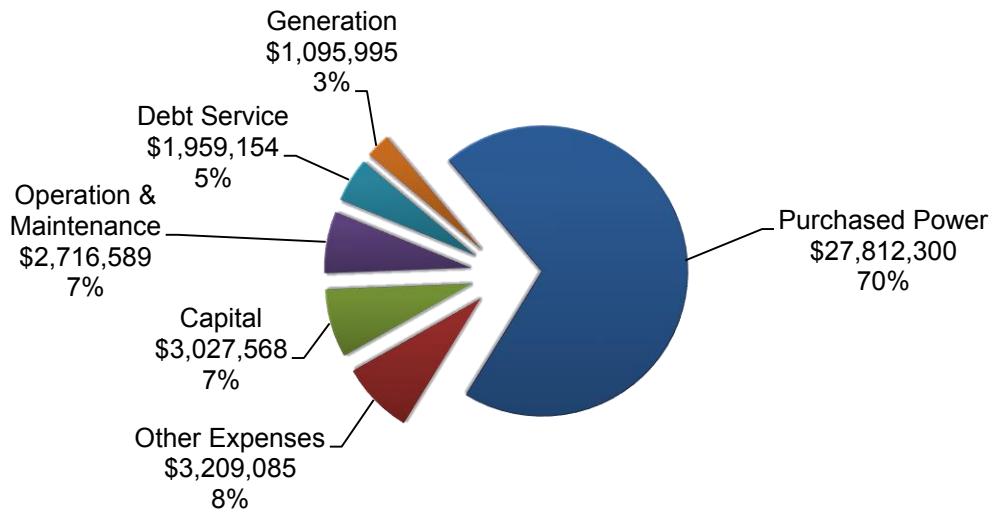
Personnel Services: General Fund personnel services account for a total of \$13,097,072 for salaries and employee benefits in the General Fund. This equates to a 3.2% increase over the FY 2014 Budget. This increase includes projected increases in health benefits for half of the fiscal year, collective bargaining wage increases, up to a 2% market adjustment and up to a 2% merit wage increase for non-represented employees, based upon job performance evaluations, and an increase in Police and Fire pension contributions. The majority of the increase is due to a \$244,590 increase in the City's Police and Fire Pension contributions. The moderate increase of 1.31%, not including the Police and Fire Pension contributions, was a result of implementing various workforce planning initiatives including not filling several full-time vacancies in various departments, implementing voluntary furloughs, continuing a general hiring freeze, reclassifying positions as vacancies occur, replacing full time with part time staff, and reducing non-emergency overtime. Additionally, various positions' wages and related benefits were allocated to other funds based upon actual work responsibilities and time spent on specific functions in an effort to accurately reflect costs in specific funds.

Electric Fund Revenues



Electric Sales: FY 2015 Budget projects Electric Sales (including sales to City) of \$36,419,100. This represents an increase of 5.7% from the FY 2014 Budget.

Electric Fund Expenditures



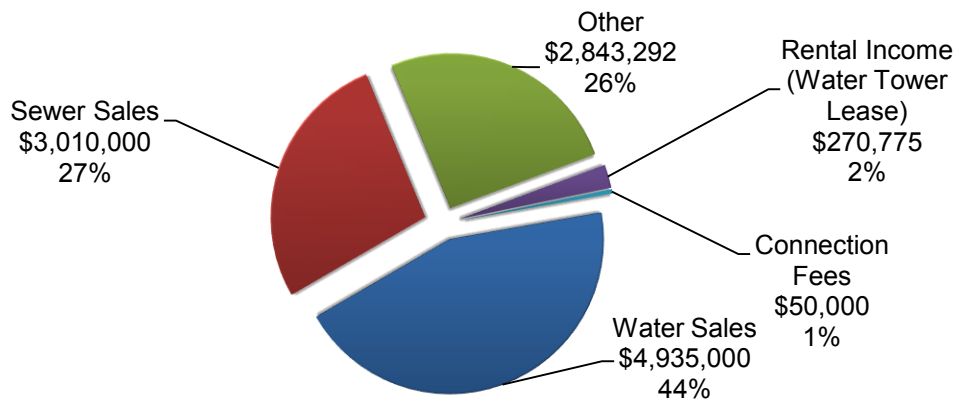
Purchased Power: Purchased power accounts for the largest share of the Electric Fund for a total of \$27,812,300. Purchased power is directly related to customer sales. The FY 2015 Budget reflects an increase of 10% over the FY 2014 Budget.

Debt Service: The total principal and interest payments in FY 2015 are \$1,959,154.

Personnel Services: Electric Fund personnel services account for a total of \$2,936,331 for salaries and employee benefits in the Electric Fund. This is a 1.4% increase over the FY 2014 Budget. This adjustment includes projected increases in group health benefits for half of the fiscal year, collective bargaining wage increases, and up to a 2% market and up to a 2% merit wage increase for all non-represented employees based upon performance. These increases were able to be offset by implementing various workforce planning initiatives including voluntary

furloughs, a general hiring freeze, reclassifying positions as vacancies occur, attrition, and a reduction in non-emergency overtime.

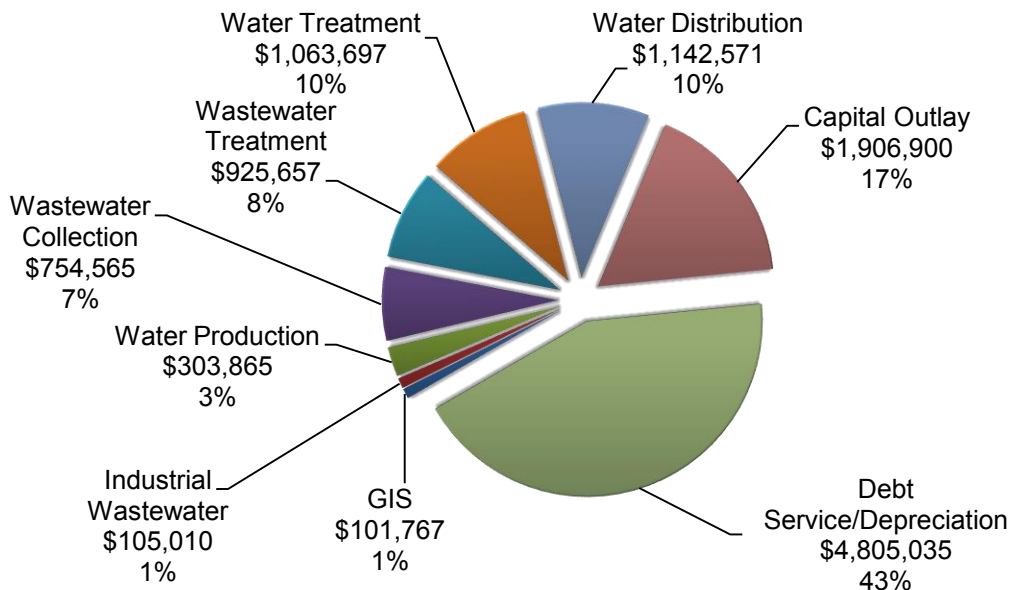
Water/Wastewater Fund Revenues



Sale of Water: The largest source of revenue for the City's Water/Wastewater Fund is from the sale of water to customers. The Budget projects sales receipts of \$4,935,000. This represents an increase of 9% over the FY 2014 Budget. The budgeted water sales figure comes from a water rate study completed in FY 2013 and takes into account a slight increase in consumption and an increase in the fixed charge portion of the customer's bill.

Sewage Fees: The next largest source of revenue for the Water/Wastewater Fund is from sewage fees. The Budget projects sewage fee receipts of \$3,010,000. This represents an increase of 15% compared to the FY 2014 Budget.

Water/Wastewater Expenditures



Water Distribution: Water distribution expenses account for the largest share in this Fund with a Budget of \$1,142,571. This represents an increase of 2.1% compared to the FY 2014 Budget.

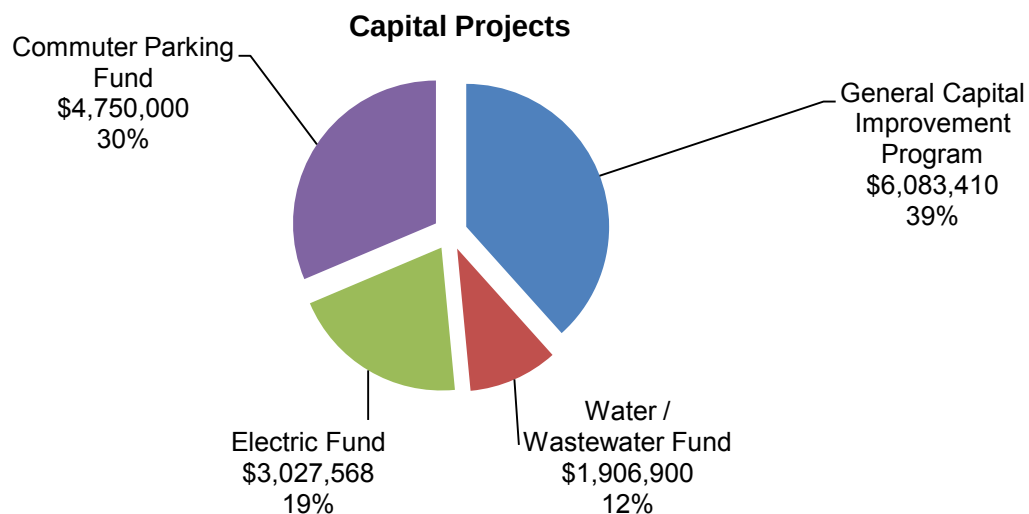
Debt Service: The FY 2015 Budget includes \$2,305,035 for principal and interest expenses for Illinois Environmental Protection Agency (IEPA) loans for capital improvements to the Wastewater Treatment Plant and the Water Treatment Facility.

Personnel Services: Water/Wastewater Fund personnel services account for a total of \$2,483,037 for salaries and employee benefits in the Water/Wastewater Fund. This is a reduction of less than .02% compared to Budget FY 2014. This decrease is attributable to changes in personnel including a retirement.

All Funds

Budget Totals: The proposed Budget for FY 2015, including all expenditures and transfers, totals \$89,293,135. This represents a 5% increase from the FY 2014 Budget.

Notable Budget Impacts: Group health insurance is expected to rise (after three years of experiencing a zero percent increase), fuel costs continue to rise, and the City conducts market surveys to obtain the most cost-efficient sources for those expenditures. Group health insurance is projected to increase 10% for the second half of the fiscal year (with a November 1 renewal date). Fuel expenses were budgeted at a 10% increase, but are anticipated to escalate even higher based on current market trends.



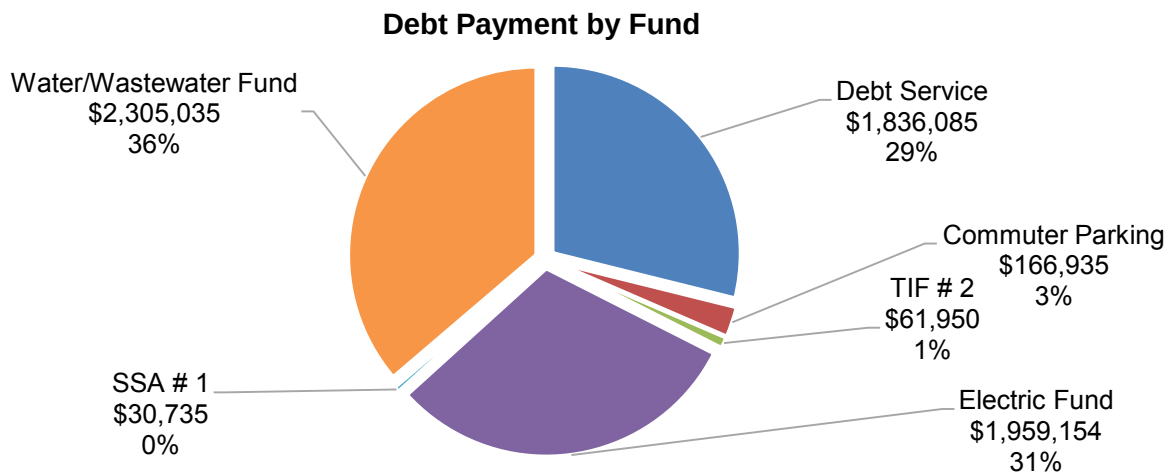
Capital Projects: The FY 2015 **General Capital Improvement Program** includes an enhanced street program of \$2,155,000, a potential downtown pavilion in the amount of \$1,000,000, (if grant funding is received), and \$1,200,000 for East State Street Streetscape (if grant funding is received). A total of \$6,083,410 funds the Capital Improvement Program for FY 2015.

Capital projects in the **Electric Capital Fund** total \$3,027,568, which includes the underground/overhead cable replacement program, Geneva Generation Facility (GGF) improvements and substation improvements.

The **Water/Wastewater Capital Fund** totals \$1,906,900 and includes continuation of the water main replacement program and the water meter replacement program.

The **Commuter Parking Fund** includes \$4,750,000 in capital expenditures for the construction of the third level of the commuter parking lot. This is a grant-funded project.

Miscellaneous Funds: Expenses in the various Miscellaneous Budgets include the Beautification Fund in the amount of \$14,000, the Cemetery Fund in the amount of \$59,770, Commuter Parking Fund in the amount of \$5,310,526, Cultural Arts Commission Fund in the amount of \$58,000, Debt Service Fund in the amount of \$1,836,085, Group Dental Insurance Fund in the amount of \$170,350, Fire Pension Fund in the amount of \$484,000, the Mental Health Board Fund in the amount of \$155,300, the Motor Fuel Tax Fund in the amount of \$511,110, the Prairie Green Preserve Fund in the amount of \$107,450, the Police Pension fund in the amount of \$1,366,500, the Refuse Fund in the amount of \$515,495, the Strategic Plan Advisory Committee Fund in the amount of \$11,500, various Special Service Area Funds in the amount of \$589,629, Tax Increment Financing District #2 in the amount of \$275,830, the Tourism Fund in the amount of \$205,000, and the Workers' Compensation Fund in the amount of \$681,450.



Debt: Moody's Investor Services reaffirmed the City's Aa2 (double A-2) bond rating stating "Assignment of the Aa2 rating reflects the city's stable financial operations supported by growing reserves, modestly sized tax base . . . and manageable debt levels. The city's financial operations will likely remain stable as a result of recent expenditure reductions and conservative budget estimates, which have increased General Fund reserves."

The City's overall debt totals \$51,945,089 for both the Governmental Funds and Enterprise Funds and the City has no current plans to issue additional bonds. The total debt service represents an approximate \$2,417 debt per capita. The City Administrator has recommended that bonded and other debt be paid down substantially before incurring additional liability. The FY 2015 Budget includes debt service totaling approximately \$6,359,894.

Conclusion

The City is continually presented with challenges and opportunities, and our success is determined by our level of preparedness to respond. The City is fortunate to have a dedicated workforce and an engaged citizenry that contribute to the high quality of life and well-being of our community. The FY 2015 Budget reflects a concerted effort on the part of the City's leadership to work together to meet current service demands, while also preparing for the future. This Budget will serve as a policy document, an operations guide, a communications device and a financial plan for the City Council and staff. Over the next year, City staff will continue to monitor revenues and expenditures to ensure that we are implementing this financial plan as adopted by the City Council. Accordingly, staff will continue to meet our mission of providing excellent public services

that are responsive to the needs of the residents and businesses in a reliable, efficient and effective manner.

In conclusion, this Budget was a multifaceted and challenging process that was developed over a period of six (6) months. I am particularly proud of our Department Heads, including Assistant City Administrator/Administrative Services Director Stephanie Dawkins, Community Development Director Dick Untch, Economic Development Director Ellen Divita, Fire Chief Steve Olson, Police Chief Steve Mexin, and Public Works Director Dan Dinges, for their dedication to the City and professionalism in reducing their operational expenditures while still providing quality services to our residents. I would also like to express my appreciation to staff in the City Administrator's Office and the Administrative Services Department including Finance Manager Tom Dahl, Executive Assistant Jeanne Fornari, Accounting Supervisor Darshana Prakash and Administrative Assistant Sherri Weitzl who worked diligently to assist in the preparation of the FY 2015 Budget document.

City Staff would also like to particularly acknowledge and thank the Mayor and City Council for their support and leadership throughout the Budget process. The City Council is committed to providing the highest-quality of City services to its citizens through the FY 2015 Budget and allocation of resources.

Therefore, it is with pride that I submit the FY 2015 Budget to the Mayor and City Council and recommend its approval as presented.

Respectfully Submitted,

A handwritten signature in black ink, reading "Mary L. McKittrick". The signature is written in a cursive, flowing style.

Mary L. McKittrick
City Administrator

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City of Geneva Strategic Plan

April 7, 2014

The Geneva Strategic Plan was sponsored by the Strategic Plan Advisory Committee, authorized by the City Council, and guided by a diverse team of Geneva stakeholders.

Prepared for the City of Geneva by Sikich LLC. Our thanks and appreciation to Gregory T. Kuhn, PhD and Cristi Musser, MPA, process facilitators.

GENEVA STRATEGIC PLAN

The following presentation of Visions and Goals is the result of a multi-year process and the culmination of the City's comprehensive and inclusive strategic planning process. This was a highly participative process and highlights the City's commitment to honoring volunteerism, expertise, and ideas from the community.

Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goals

- A. Annex the Kane County Events Center.
- B. Educate and communicate to Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.
- C. Annex the County Judicial Center.
- D. Explore/visit property maintenance code enforcement within State law including property maintenance and sign violations. Complete the review and development of a rental licensing program. Direct Legal Counsel to conduct a review of the City's authority with respect to foreclosed property in order to secure the general appearance of the City.
- E. Create a budget to implement an enhanced code enforcement program. Educate and communicate to citizens the benefits of how Home Rule can impact/amplify local regulatory policies and programs.
- F. Explore regulations and resources that examine preservation and rehabilitation of historic properties.

Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goals

- A. Construct a new permit parking lot or deck on 4th Street.
- B. Complete the East Side Corridor Development Plan.
- C. Increase downtown parking options for shoppers and employees and explore the extension of diagonal parking on West State Street.
- D. Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Restaurant property.
- E. Develop a conceptual/action framework for the downtown corridor to physically expand to the east side of the river.
- F. Assemble the strategic parcels necessary to implement the goals of the Downtown Master Plan.
- G. Encourage additional single use/special events within the community (i.e., Old Towne Clydesdales; 2nd Street Festivals).
- H. Continue to work with Metra to complete the third tier of the parking deck at the Metra Station.

- I. Explore the use of incentives to promote economic development or private-public partnerships.
- J. Consider zoning changes to implement the approved Downtown Master Plan.
- K. Explore methods to add/provide more music in the downtown area including live music in the summer and recorded music for other seasons.
- L. Determine the final direction of Phase II of the Business District Study (Accomplished).
- M. Evaluate existing and explore potential means for creating new funding measures and incentives to economic development in the City's downtown Business District.
- N. Consider higher densities (dwelling units per acre) than typically permitted through traditional zoning or land use regulations.
- O. Consider economic incentives to give downtown a competitive advantage during site selection for additional housing opportunities and provide for additional housing opportunities within the downtown district.
- P. Interface West and East State Street redevelopment plans with current and future business and development planning for the central downtown business district.
- Q. Based on determined need and on an area-specific basis, increase the number of parking spaces in downtown.
- R. Promote and influence the retention of existing public services (City Hall, Geneva Library, Kane County Courts and Administration, U.S. Post Office) within the downtown Business District.
- S. Determine potential future parking demand and present parking inventory and calculate actual occupancy rates of existing parking assets.
- T. Study cost-effectiveness of constructing a centrally located parking deck to serve the local business community's employees and/or visiting clientele.

Vision 3: Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.

Goals

- A. Develop a citizen's academy to cultivate awareness of local government functions, ways of participating, and understanding of issues.
- B. Collaborate on an analysis of potential shared resources.
- C. Publish clear statements of purpose and functions of the appointed boards, committees, and commissions and support them in pursuit of their goals and objectives.

Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goals

- A. Encourage higher density in-fill in core parts of the City.
- B. Continue to consider and adopt a housing plan (now in process).
- C. Establish a citizen-based Housing Commission.
- D. Define the issue and evaluate the current need for affordable/attainable housing.
- E. Consider the framework of the State Affordable Housing Planning and Appeal Act in local efforts to develop affordable/attainable housing.
- F. Identify available sites that can be developed for affordable/attainable housing.

- G. Analyze local and state resources to support affordable/attainable housing development.
- H. Develop a plan for the creation of affordable/attainable housing.
- I. Evaluate the feasibility of economic and non-economic developer incentives for mixed income housing development and redevelopment.

Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goals

- A. Work with the Park District and School District to explore establishing a performing arts center or finalize plans to construct a new Cultural Arts Center in the community.
- B. Facilitate development of currently underutilized property in the City.
- C. Develop the necessary infrastructure for a Southeast Industrial Park.
- D. Develop and finalize plans for new/updated City Hall and Library facilities. Work to address space needs and construct a new City Hall for present and future needs.
- E. Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.
- F. Finalize the utility's facility plan and necessary updates/improvements to comply with mandates.
- G. Consider/evaluate sales tax revisions for capital improvements and projects that enhance the Downtown Business District.
- H. Continue implementing technology upgrades in various core service areas of the City including: fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.
- I. Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies including: a regular vehicle replacement schedule for all city vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (Capital Projects Plan).
- J. Work to maintain adequate staffing levels required to continue to provide all core services within service quality standards and expectations.
- K. Maintain a standard of excellence for city personnel through retention and recruitment policies and practices.
- L. Acknowledge current City Hall deficiencies and embark on a plan for securing adequate physical space for the conduct of city governance and business.
- M. Develop a long-range facility plan for the City.
- N. Maintain high-quality public services that serve and protect our residents and businesses.
- O. Initiate a long-range planning effort to optimize timing, funding, and location options for anticipated public facility needs.
- P. Compile inventory of inter-jurisdictional space-needs studies and projections.

- Q. Determine opportunities for collaboration and coordination with respect to new and renewed space options.
- R. Adopt and fund an effective succession planning process.
- S. Implement the development of community supported children's safety programs.
- T. Secure emergency communications by establishing a redundant connection to the present fiber optic line.
- U. Develop wireless data communications network for public services.
- V. Optimize technology's effectiveness at delivery of public services.

Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goals

- A. Continue to take a proactive role in the Settler's Hill development plans.
- B. Begin exploration of a joint Fox River/Dam initiative with Batavia and City of St. Charles.
- C. Explore the creation of a stormwater utility to address long-term stormwater issues, needs, and mandates.
- D. Encourage green initiatives.
- E. Preserve and enhance public access on the Fox River.
- F. Investigate the use of Fox River for hydro-power.
- G. Explore solutions for effluent in Mill Creek.
- H. Support and expand the City's beautification efforts including curb-side landscaping using the City's funds and other funding sources.
- I. Create an Annual Landscape Enhancement Award Program and establish eligibility criteria, program schedule, and committee to review award applications.
- J. Extend beautification efforts to Kautz Road/Gateways to the City.
- K. Evaluate and expand resources available for reforestation.
- L. Implement the 2nd phase of recreational trail construction; evaluate the 2nd phase of wetland construction (Prairie Green).
- M. Establish a Prairie Green Preserve Citizens Advisory Committee.
- N. Collaborate with the Geneva Park District in the development and maintenance of a new park and open space sites.
- O. Complete engineering, design, and construction of the Geneva North Central Trail (from the intersection of IL Route 38 and 7th St. to Wheeler Park).
- P. Expand River Park and other open spaces on the Fox River.
- Q. Extend the Fox River Trail where possible.
- R. Collaborate with the Natural Resources Committee to establish a volunteer effort to replant trees.

Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system.

Goals

- A. Explore the feasibility of installing a traffic circle at 3rd Street and IL Route 31.
- B. Enhance mobility options by working with IDOT on the timing of walk lights at State and 3rd Streets.
- C. Enhance pedestrian and bike safety via installation of traffic signals and other techniques at identified locations.
- D. Work with the Union Pacific Railroad to construct a pedestrian walkway over IL Route 31 to access the train station.
- E. Review and implement a city bike plan and pursue funding opportunities.
- F. Evaluate and improve intersections (e.g., Fisher Drive and Keslinger Road).
- G. Work with developers south of proposed intersection to construct Kautz Road extended south to Fabyan Parkway.
- H. Evaluate alternative access improvements and pedestrian crossings.
- I. Connect bike paths from West and East to downtown.
- J. Optimize opportunities for pedestrian and bicycle options when performing street maintenance (striping, signage, etc.).
- K. Evaluate and incorporate walk/bike paths into State Street improvements.

Management and Administrative Items

- A. Focus on connecting long-term goals to policies and decisions post-recession. Re-focus decisions on broad issues verses minutiae.
- B. Consider circulation/review of resumes of applicants for all City Council vacancies by officials.
- C. Geneva Broadcast Network (GBN) continues recording and broadcasting City Council meetings in a timely manner.
- D. Continue to review and discuss city water billing rate models at regular intervals.
- E. Consider enhancements to transmittal features of agendas and information.
- F. Consider holding social events with City Council and Management staff.
- G. Work to keep employee satisfaction up and turnover low.
- H. Explore bringing Big 10 Baseball Conference Final to the City.

Financial Policies and Provisions

General Provisions

The City of Geneva financial policies and provisions, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council and the Administration. The policies also provide guidelines for evaluating both current activities and proposals for future programs and budgets.

Financial policies aid the City by improving financial management, financial position and the creditworthiness of the City. They also serve to ensure that all financial transactions conducted by or on behalf of the City, its agencies, departments, officials and authorized agents shall be made in a manner and method which provides for the most proficient and effective management of the financial resources and funds of the City. These policies provide for the maximum protection of the City taxpayer, in accordance with and utilizing established financial management practices, accounting standards and auditing requirements. Included in these are specific policies related to operations, accounting and auditing, reserves, capital projects, cash management, debt and budget.

The City prepares a balanced itemized budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses. In any fund in which expenditures/expenses shall exceed revenues, prior year revenues (reappropriation or use of fund balance) shall be used to meet the shortfalls.

The City Council is responsible for establishing and authorizing policies and procedures for the management of all financial resources and transactions of the City. The City Administrator and other City officials are responsible for adopting administrative procedures necessary to implement the financial policies.

It is the policy of the City to maintain sound financial practices and policies which are viable and current according to generally accepted accounting principles, auditing standards and financial management experience, and which are consistent and comply with all applicable State and Federal laws. The City shall regularly review its policies and procedures and reserves its right to change and supplement them as necessary.

The following financial policies were adopted by Resolution by the Geneva City Council on March 2, 2009:

General Policies

1. ***Economic Development:*** The City will try to create an economic environment that will encourage businesses to locate in Geneva and create opportunities for existing businesses.
2. ***Investments:*** Investment practices should have avoidance of risk as the primary objective. Additionally, practices should provide for liquidity, diversification and yield.

Financial Policies and Provisions

3. **Citizen Participation:** The City will develop methods to insure public participation in decision making. This endeavor can be accomplished by the Strategic Plan Advisory Committee.

Budgetary Policies

1. **Fund Balance:** Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings. The City will strive to maintain an available fund balance of at least 90 days of operating expenditures for the General Fund, the Electric Fund and the Water/Wastewater Fund.
2. **Sources of Revenue:** The City will maintain a diversified and stable revenue stream to shelter the City from short-run fluctuations in any one revenue source.
3. **Forecasting:** The City will prepare an annual budget for the upcoming year and a projection of revenues and expenditures for two subsequent years. The City will do its best to estimate revenues and expenditures while realistically taking into account those that have a high degree of elasticity.
4. **Goals and Objectives:** The City will use the Strategic Plan to direct the budget plan, and include the accompanying goals and objectives in the budget document.

Operating Policies

1. **Pay-As-You-Go:** The City will attempt to pay current operating expenses from current revenues. To ensure this activity, the City will not expand services beyond the City's level of operating revenue.
2. **Maintain Existing Service Levels:** The City provides a high level of service to our citizens and may find it necessary from time to time to adjust the extent of services, but the primary objective is to maintain the high standard currently in place.
3. **Capital Assets:** The City will provide for the adequate maintenance of capital assets.
4. **Balanced Budget:** The City will present a budget annually to the Council that is within the City's ability to pay, with the expenditures not exceeding the revenues.

TIF Allocation Policies

1. **Allocation of TIF Funds:** Tax Increment Finance District (TIF) funds are to be used for community and economic development purposes as one of the City's public financing methods.

Financial Policies and Provisions

2. **Administration:** The administration and implementation of these funds are accomplished through the work of the Economic Development Director, who serves as the Tax Increment Finance Administrator for the City of Geneva, with assistance from the Community Development Director, Business Development Specialist and the Finance Manager.
3. **Salary Allocation:** TIF funding may be allocated toward the salaries of these positions, depending on the anticipated level of job-related TIF duties, on a year-to-year basis, in an amount not to exceed 30% of the total designated TIF funds.

Investment Policies

1. **Investment Return:** It is the policy of the City of Geneva to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.
2. **Scope:** This policy includes all funds governed by the Mayor and the City Council. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. **Delegation of Authority:** Management and administrative responsibility for the investment program is hereby delegated to the Finance Manager, hereinafter referred to as investment officer, who, under the direction of the City Administrator, will act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.
4. **Authorized Financial Dealers and Institutions:** The Finance Manager will maintain a list of financial institutions authorized in advance by the Mayor and the City Council to provide investment services.
5. **Authorized and Suitable Investments:** Investments may be made in any type of security allowed for in Illinois statutes regarding the investment of public funds. The following investments will be permitted by this policy and are those defined by state law:
 - U.S. government obligations, U.S. government agency obligations and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;

Financial Policies and Provisions

- Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities;
 - Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation;
 - Investments shall be made that reflect the cash flow needs of the fund type being invested.
6. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent third party institution in the name of the City of Geneva.
7. **Safekeeping and Custody:** All security transactions entered into by the City where applicable shall be conducted on a delivery-versus-payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by an independent third party custodian designated by the Finance Manager and evidenced by safekeeping receipts and a written custodial agreement.
8. **Diversification:** The City shall diversify its investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification may be by type of investment, number of institutions invested in and length of maturity.
9. **Maximum Maturities:** To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than one (1) year from the date of purchase.
10. **Readily Available Funds:** Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.
11. **Internal Control:** The Finance Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:
- Control of collusion
 - Separation of transaction authority from accounting
 - Custodial safekeeping
 - Written confirmation of telephone transactions for investments and wire transfers
12. **Performance Standards:** This investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a comparable rate

Financial Policies and Provisions

of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

- 13. Reporting:** The Finance Manager shall prepare an investment report quarterly. The report should be provided to the Mayor, City Council and City Administrator and made available upon request. The report should be in a format suitable for review by the general public.

Debt Policies

- 1. Use of Debt Financing:** The City will limit the use of long-term borrowing to capital improvement projects that cannot be financed from current revenues. Debt financing shall generally be utilized for projects that benefit the citizens of Geneva and have useful life that will exceed the term of the financing. The City will not use long-term debt for current operations.
- 2. Limits on Debt Issuance:** State statute limits a local government's debt to 8.625% of its assessed value. Additionally, the City will try to keep the average maturity of all debt at or below 15 years.
- 3. Bond Covenants:** The City will restrict current activities to a point where bond covenants will be met. The City's ability to meet these covenants will also reflect on how rating agencies view the City.

Planning and Goal Setting

The City of Geneva initially adopted a ten (10) year strategic plan document in 2007. In 2012, the City engaged consultants to assist in the updating of this plan as many of the goals had been achieved or priorities have shifted over the years. The process began with a Town Hall Meeting sponsored by the Strategic Plan Advisory Committee (SPAC) and a Strategic Plan Workshop by the City Council and Senior Management staff. These meetings were followed-up with a citizen survey and several focus group discussions. The focus group meetings were comprised of stakeholders from the community, City staff, high school students, and citizen committees. The Citizen Survey resulted in over 600 responses which were compiled into a report presented to the City Council in May 2013.

The next phase of the process involved developing the plan's goals. The City Council and Senior Management staff attended a day long planning retreat in August 2013 with the objective of exploring and setting strategic goals for the next two to five years.

Lastly, in November 2013, the City Council, Senior Management staff and a representative of SPAC attended the annual strategic planning workshop as the kickoff to the budget development process. At this workshop the City's newly developed goals along with existing goals from the prior strategic plan were further refined, reviewed, and prioritized.

Financial Policies and Provisions

In the original Strategic Plan for 2017 document guiding principles were established. These guiding principals were reaffirmed during the update in 2013. The guiding principles express the values that govern our conduct, and our success depends on consistently living these principles as an organization and as a community. These guiding principles are:

1. Geneva is deeply committed to the principle of full community participation.
2. We honor the spirit of public stewardship and volunteerism, and invite community ideas and expertise.
3. Our conduct is ethical and respectful of others.
4. Our attitude is helpful and cooperative.
5. Our communication is open, and information is available and accessible.
6. We are open-minded and willing to consider all perspectives.
7. We maintain high standards in all that we do.

Additionally, the Strategic Plan for 2017 set out the visions which were also reaffirmed and reworked to fit present day. These visions are:

1. Recognize, honor, preserve, and enhance community heritage and character.
2. Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.
3. Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.
4. Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.
5. Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.
6. Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.
7. Encourage and promote a variety of mobility options that promote an efficient and varied transportation system

The City Council meets annually in November for a strategic planning workshop. In November, 2013, the City Council revisited the vision, goals, and objectives established in the Strategic Plan document to set priorities for the upcoming fiscal year. Strategic planning is an important and dynamic process with the Council and City staff continues to implement and improve upon. The top seven priorities listed below reflect the issues deemed to be of greatest concern to the Council as of the November 2013 review. The Council did not rank the current priorities, therefore each should be considered to carry equal weight. Though strategies are not listed for each priority, identification of Council's top goals provides direction for city staff in preparing department budgets and utilizing city resources.

1. Encourage development of the former Geneva Bottling Works property, Geneva Dam projects and encourage redevelopment of the Mill Race Restaurant property.
2. Continue to take a proactive role in the Settler's Hill development plans.
3. Educate and communicate to the Council and citizens the benefits of Home Rule and perhaps begin working toward its adoption.
4. Annex the County Judicial Center.

Financial Policies and Provisions

5. Develop a citizen's academy to cultivate awareness of local government functions, ways of participating and understanding the issues.
6. Develop a plan for the creation of affordable/attainable housing.
7. Establish and adopt a capital funding plan in the next 24 months so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

Integration with Other Long-Term Planning Processes

The City Council and staff utilize several processes and documents to help develop long-term goals and objectives, including the following:

Preliminary Budget Work Sessions – The City Administrator and Finance Manager conducted over three (3) dozen budget-related meetings with management staff to discuss the financial outlook and short-term priorities for the upcoming budget year.

Economic Development – The City has a dedicated economic development department who work to attract appropriate commercial, office/research and light industrial developments to the City. The City is uniquely positioned along the scenic Fox River only forty (40) miles west of Chicago.

Downtown Enhancements – The downtown business district serves as a focal point for community activities and is a stimulus for the community and creating a destination location. The City began the process in 2010-2011 in creating a downtown/station area master plan that describes the City's overall vision for the future of downtown, together with detailed recommendations on future development/redevelopment sites, land use, government facilities/sites, parking, vehicle/bicycle/pedestrian access, transit housing, open/civic spaces and urban designs. The plan was completed and published in FY 2013.

Infrastructure Maintenance – The City is committed to infrastructure and property maintenance to maintain property values.

Annual Budget Adoption

During the third quarter of each year, the City Administrator establishes the calendar for adoption of the annual operating budget for the upcoming year. The calendar is designed to allow sufficient time for preparation of budget requests, public comment, staff and Administrator review, Council consideration, and publication and submission deadlines established by state statute. All dates are considered to be mandatory unless otherwise modified by the City Administrator.

The City Administrator and Finance Manager issue budget forms and standards around the middle of December. All departments submit their budget requests according to the schedule and standards. The City Administrator, with assistance from the Finance Manager and Assistant City Administrator, reviews and evaluates the budget requests in formulating the budget to be recommended to the Council. Throughout this process several meetings are scheduled with each Department Head to discuss budget requests. Department Heads are prepared to fully explain and justify their requests to the City Administrator.

Financial Policies and Provisions

The City Administrator formulates a recommended budget and submits it to the Council for consideration in March. The Council meets as a Committee of the Whole to consider and discuss the budget. The Council may invite officials or Departments to present additional information or justifications concerning their requests.

After review by the Council and action to set a public hearing date, copies of the proposed budget are made available on the City's website, at City Hall and at the Geneva Public Library for viewing. A public hearing notice is also published in the local newspaper. The public hearing is scheduled at least 20 days after publication of the notice, but not less than 10 days, in accordance with state statutes. The Council holds a public hearing on the date and at the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The budget must be adopted on or before May 1.

Subsequent to the adoption of the budget, the budgeted expenditures are recorded in the general ledger and provide management with an ongoing visual indication of available balances. Each month budget reports are sent to the City Administrator and Department Heads for their review and budget adjustments are made between department line items when operations cause a line item to exceed the budget amount. During the year, the City Administrator may recommend budget amendments to the City Council as needed. The City Council must authorize budget amendments by a two-thirds (2/3) vote.

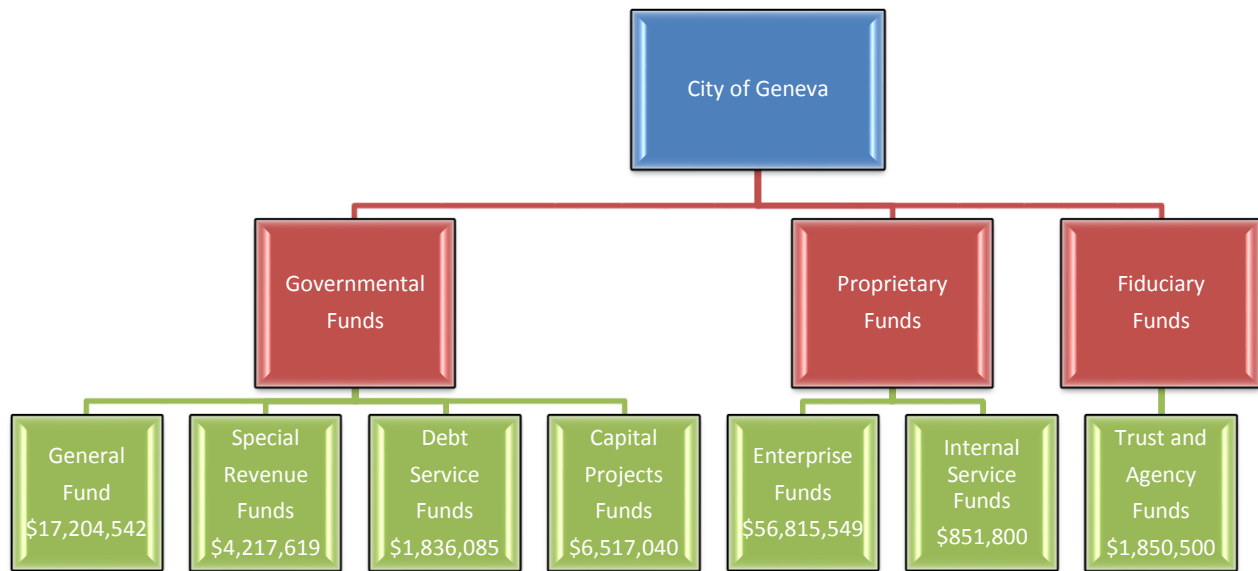
Budget Development Schedule

DATE	RESPONSIBILITY	ITEM DESCRIPTION
November 1, 2013	City Council, City Administrator, Department Heads	Strategic Planning Workshop
January 7, 2014	City Administrator, Assistant City Administrator, Finance Manager	FY 2015 Revenue projections are reviewed and established for all Funds.
Weeks of January 6, 13, and 20, 2014	City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft operating budget issues and dept. goals and objectives.
January 21, 2014	City Council	Vote on prioritized list of goals and objectives from the Strategic Plan workshop.
Weeks of January 27, and February 3, 2014	City Administrator, Finance Manager, Department Heads	CA and Finance Manager meet with Dept. Heads to discuss draft capital and special project budget issues.
February 14, 2014	City Administrator, Finance Manager	Department Heads submit draft budgets; operating and special/capital projects to City Administrator for review.
Weeks of February 17 and 24, 2014	City Administrator, Department Heads	Budget review and follow up meetings with Department Heads if needed.

Financial Policies and Provisions

March 10, 2014	City Council, City Administrator, Department Heads	COW meeting to present FY 2015 budget to the City Council
March 17, 2014	City Council, City Administrator, Department Heads	City Council meeting to discuss and recommend setting public hearing for FY 2015 Budget.
March 27, 2014	City Administrator	Publish Budget Notice; draft budgets available for public viewing on City website, at City Hall and at the Public Library.
April 7, 2014	City Council	Formal public hearing and adoption of budget by resolution.

Financial Structure



Basis of Presentation

In determining the agencies or entities which comprise the City for financial reporting purposes, the criteria of oversight responsibility over such agencies or entities, special financing relationships and scope of public service provided by the agencies or entities are used. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations and accountability for fiscal matters. Based on these criteria, Tri-Com Dispatch is the only other agency which should be included in the financial statements of the City, based on an Intergovernmental Agreement between the Cities of Geneva, Batavia and St. Charles.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. Within each fund type exists one or more funds. The following fund types are used by the City.

Fund Structure

The City has three types of funds: Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities (other than those in proprietary funds) are accounted for through government funds.

- *The General Fund* is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Financial Structure

- *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue Funds include:
 - Motor Fuel Tax
 - Cultural Arts Commission (CAC)
 - Strategic Plan Advisory Committee (SPAC)
 - Beautification
 - Tourism
 - Tri-Com
 - Mental Health
 - Special Service Area #1
 - Special Service Area #4 (Randall Square)
 - Special Service Area #5 (Williamsburg)
 - Special Service Area #7 (Blackberry)
 - Special Service Area #9 (Geneva Knolls)
 - Special Service Area #11 (Eaglebrook)
 - Special Service Area #16 (Fisher Farms)
 - Special Service Area #18 (Wildwood)
 - Special Service Area #22 (Riverfront Debt) (Unbudgeted)
 - Special Service Area #23 (Sunset Meadows)
 - Special Service Area #26 (Westhaven)
- *Debt Service Funds* are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds. The City has only one Debt Service Fund.
- *Capital Project Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds). Capital Project Funds for the City include:
 - General Capital Projects
 - Infrastructure Capital Projects
 - Prairie Green
 - Tax Increment Financing #2 (TIF #2)
 - Capital Equipment

Proprietary Funds are for those services for which the City charges customers a fee. There are two (2) types of proprietary funds, enterprise and internal service. Enterprise funds encompass the same functions reported as business-type activities in the government-wide statements. Enterprise fund services are primarily provided to customers external to the City organization such

Financial Structure

as those of the electric, water and sewer utilities and refuse functions. Internal service funds provide services and charge fees to customers within the City organization such as equipment services and the insurance funds.

- *Enterprise Funds* are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expense, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise Funds for the City include:
 - Electric
 - Water/Wastewater
 - Refuse
 - Cemetery
 - Commuter Parking
- *Internal Service Funds* are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis. Internal Service Funds for the City include:
 - Group Dental Insurance
 - Workers' Compensation
 - Compensated Absences (Unbudgeted)

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations and other governments.

- *Trust and Agency Funds* consist of resources received and held by the City as trustee or agent to be expended or invested in accordance with the conditions of the trust or in its agency capacity. Pension Trust Funds are accounted for in essentially the same manner as Proprietary funds. Trust Funds for the City include:
 - Police Pension Fund
 - Firefighters Pension Fund

Basis of Accounting

Budgets for the governmental fund types (General Fund, Special Revenue Funds, etc.) are adopted on a basis consistent with "generally accepted accounting principles" (GAAP), utilizing the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due.

Financial Structure

The proprietary fund types are budgeted on a basis consistent with GAAP, utilizing the accrual basis of accounting, except for capital outlay and debt principal which is budgeted as an expenditure.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of GAAP and on a budgetary basis. In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.
- Debt principal payments are recorded as reductions of liabilities on a GAAP basis and expended on a Budget basis.

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The State Budget Law prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis and assumes that prior year's ending cash balances will be fully utilized to balance the budget.

While the fund balance is not an annual source of revenue to fund operations of the City, year-end carryovers are used to fund future year operating and capital budgets. It is critical that adequate fund balance reserves are kept to meet unexpected operating or capital demands and to cover any unanticipated revenue shortfalls.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Budgetary Control

Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the governmental, proprietary and fiduciary funds are included in the annual appropriated budget. The budgetary level of control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the fund level.

Debt Service

Overview and Debt Financing Principles

Local governments are often faced with increasing demands for services and infrastructure improvements. These demands often exceed the corresponding revenue necessary to finance the services and improvements. This produces a need to finance public facilities and infrastructure. Through debt financing, the City can construct improvements in advance of or as the need arises rather than delaying projects. Debt financing more fairly distributes the costs of the improvements to the users of the project over its lifetime.

The goal of Geneva's debt policy is to maintain the ability to provide high quality essential city services and improvements in a cost effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The City uses the following guidelines before financing projects with long term debt:

- Management staff and elected officials conservatively project the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.
- The use of long-term borrowing will be limited to capital improvement projects that cannot be financed from current revenues. Debt will not be used to cover deficits (annual spending greater than annual revenue) or to cover short-term cash flow difficulties.
- As a non-home rule government, under Illinois law, the City is limited in issuing debt to 8.625% of the equalized assessed valuation (EAV). Additionally, the City will strive to keep the average maturity of all debt at or below fifteen (15) years.

Outstanding Debt

The following provides a summary of the City's outstanding debt issues. The City's bonds have received a credit rating of "Aa2" by Moody's Investors Service.

General Obligation Bonds – The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/14)	Principal Payments FY 2015
1999 Bonds	03-01-2015	4,290,000	330,000	330,000
2006B Bonds	12-15-2021	4,905,000	4,860,000	270,000
2006D Bonds	02-01-2015	1,515,000	510,000	510,000
2007 Bonds	02-01-2021	2,450,000	1,885,000	60,000

Debt Service

2008A Refunding Bonds	03-01-2018	4,580,000	3,350,000	725,000
2011 Refunding Bonds	11-01-2021	9,935,000	9,720,000	520,000
2012A Refunding Bonds	12-15-2018	2,355,000	1,745,000	95,000
2012B Refunding Bonds	02-01-2030	5,250,000	5,200,000	20,000
2013 Refunding Bonds	05-01-2021	1,505,000	1,505,000	505,000
Total General Obligation Bonds			29,105,000	3,035,000

Special Service Area Bonds – The City also issues bonds where the City pledges property taxes from a separately created special service area. These bonds are not an obligation of the City and are secured by the levy of an annual tax on the real property within the special service area. Special service area bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/14)	Principal Payments FY 2015
2001 Series	08-01-2016	400,000	229,000	19,000
Total SSA Bonds			229,000	19,000

Revenue Bonds – The City also issues bonds where government pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/14)	Principal Payments FY 2015
Commuter Parking Fund – 2008 Series	10-01-2021	1,670,000	1,245,000	120,000
Total Revenue Bonds			1,245,000	120,000

Tax Increment Financing Bonds – The City issues bonds where a tax increment financing district is established and sales tax revenue generated in that district is used to pay the debt. Tax increment financing bonds currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/14)	Principal Payments FY 2015
2006 Series	11-01-2016	450,000	170,184	54,250
Total Tax Increment Financing			170,184	54,250

Debt Service

Loans Payable – Loans payable represents obligations to the Illinois Environmental Protection Agency for the construction of drinking water or wastewater facilities. Loans payable currently outstanding are as follows:

Description	Maturity Date	Original Amount	Outstanding Amount (04/30/14)	Principal Payments FY 2015
IEPA Loan (L17-1986)	08-01-2020	5,400,000	2,075,383	296,846
IEPA Loan (L17-1854)	12-01-2023	5,500,000	3,020,575	284,564
IEPA Loan (L17-2330)	12-09-2026	3,148,969	2,278,862	153,083
IEPA Loan (L17-2104)	07-01-2027	9,931,439	7,227,853	456,263
IEPA Loan (L17-2851)	12-03-2027	8,617,559	6,593,232	398,712
Total Notes Payable			21,195,905	1,589,468

Legal Debt Margin

Percentage of legal debt margin used measures the City's ability to issue bonded debt. Direct bonded debt is debt for which the City has pledged its full faith and credit. The debt limit establishes a maximum dollar limitation calculated under existing law. The debt limitations provided by Illinois state statute provide that the debt of the City is limited to 8.625% of its EAV.

Legal Debt Margin

2013 Equalized Assessed Valuation	897,304,587
Statutory Debt Limitation (8.625% of EAV)	77,392,521

General Obligation Debt:

Series 1999	330,000
Series 2006B	4,860,000
Series 2006D (1)	510,000
Series 2007 (1)	1,885,000
Series 2008A	3,350,000
Series 2011 (1)	9,720,000
Series 2012A	1,745,000
Series 2012B (1)	5,200,000
Series 2013 (1)	1,505,000
Less: Alternate Revenue Bonds (1)	<u>(18,820,000)</u>
Total Bonds	10,285,000

Total Applicable Debt	<u>10,285,000</u>
Legal Debt Margin	67,107,521

Notes: (1) The Series 2006D Bonds, Series 2007 Bonds, Series 2011 Bonds, Series 2012B Bonds and Series 2013 Bonds are general obligation alternate revenue bonds under Illinois Statutes and are not included in the computation of the legal debt margin as long as the debt service levy for such bonds is abated annually and not extended.

Debt Service



Annual Debt Service

The following table provides a summary of the City's annual debt service requirements (principal and interest) on current debt obligations from the budget year through the final year of debt retirement. The City has never in its history defaulted on the payment of any of its debt obligations.

Annual Debt Service Requirements

Year	Principal	Interest	Total
2015	4,817,717	1,528,600	6,346,317
2016	4,921,721	1,380,222	6,301,943
2017	5,610,871	1,223,731	6,834,602
2018	5,564,288	1,045,254	6,609,542
2019	5,778,037	876,835	6,654,872
2020 – 2024	16,654,265	2,334,179	18,988,444
2025 – 2029	7,898,190	6,985,568	8,596,758
2030 – 2034	700,000	245,000	724,500

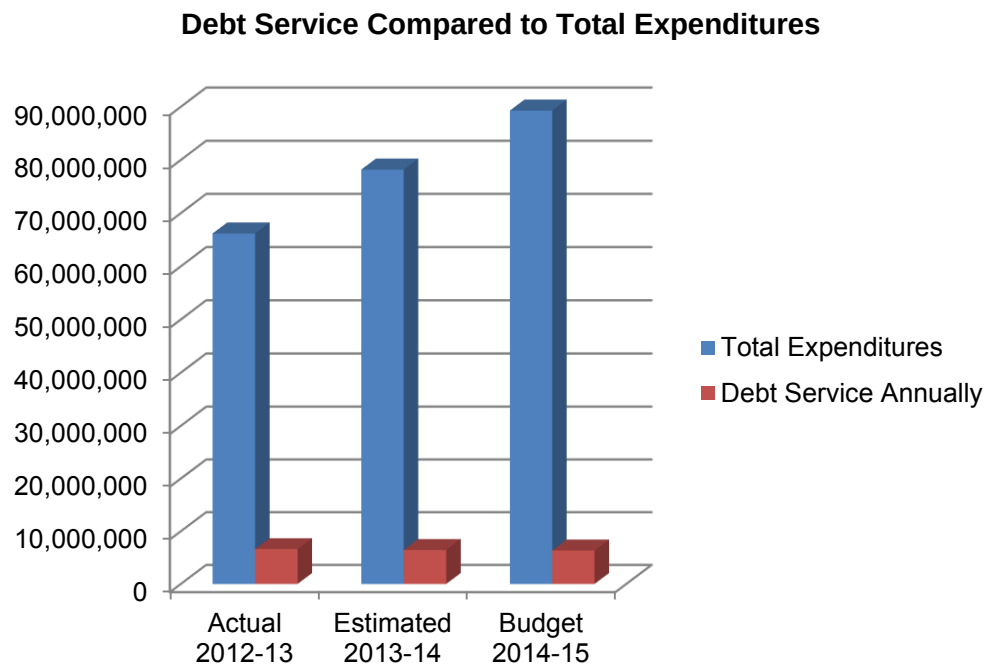
Effect of Debt on Current and Future Operations

The table below shows a comparison of budgeted debt service expenditures as a percentage of total City expenditures:

Debt Service as a Percentage of Total Expenditures

	Actual FY 2013	Estimated FY 2014	Budget FY 2015
Total Expenditures	66,189,011	78,197,532	89,293,135
Debt Service Annually	6,616,790	6,452,096	6,346,317
Debt Service as a Percentage of Total Expenditures	10.0%	8.2%	7.1%

Debt Service



Each year, the City prepares a capital improvement plan (see Capital Improvement Program Section). In preparing the plan, the City forecasts projected revenues and expenditures for the plan period and beyond. Part of this forecasting involves analyzing the impact of future debt service payments. The forecast reveals that all future debt service payments may be made with no property tax levy for alternate revenue debt, no contributions from operating funds, and only minor growth in sales tax revenues.

Revenue Sources

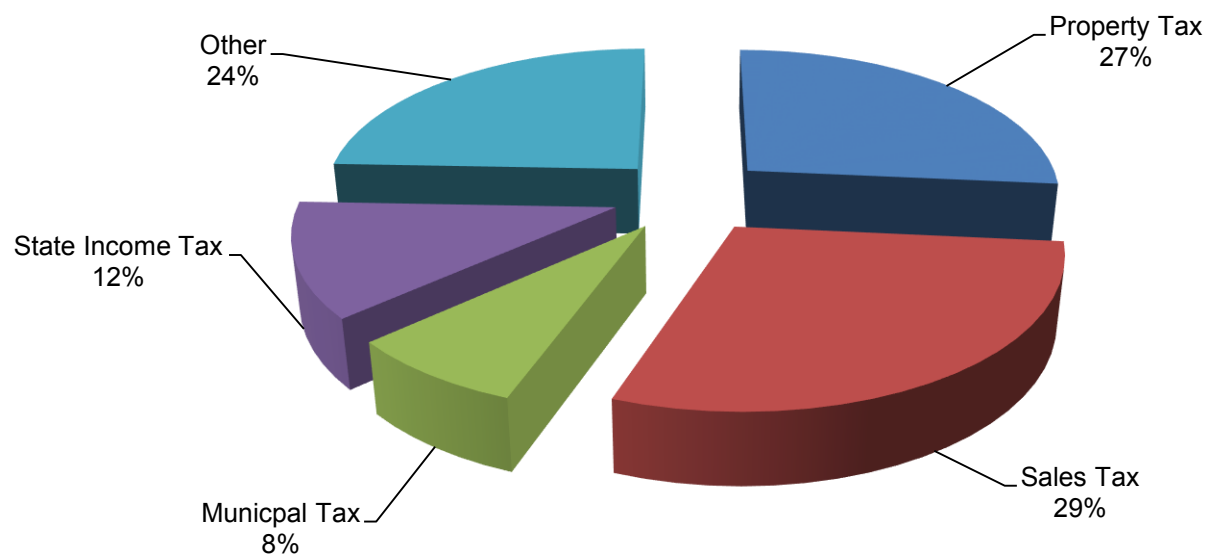
Introduction

The City of Geneva has developed a diverse base of revenues to fund its operational and capital needs. The purpose of this section is to describe the major revenue sources and trends and how these affect the City. Special emphasis is placed on four major revenue sources. This set of revenues is significant in that they collectively represent 75.6% of the City's budgeted revenues in the General Fund for FY 2015. Each major source of revenue is described on the following pages. Revenues in the FY 2015 budget total \$17,204,542. These four major revenue sources and their contribution to overall revenues are summarized in the charts below.

Major Revenue Summary – General Fund

Major Revenue Source	Budgeted 2015 Revenue	Percent of Total Current Revenues
<i>Property Tax</i>	\$4,554,245	27%
<i>Sales Tax</i>	\$5,000,000	29%
<i>Municipal Tax</i>	\$1,350,000	8%
<i>State Income Tax</i>	\$2,102,235	12%
<i>Subtotal Major Revenue Sources</i>	\$13,006,480	76%
Other Revenues	\$4,198,062	24%
Total Current Revenues	\$17,204,542	100%

Major Revenue Sources - General Fund

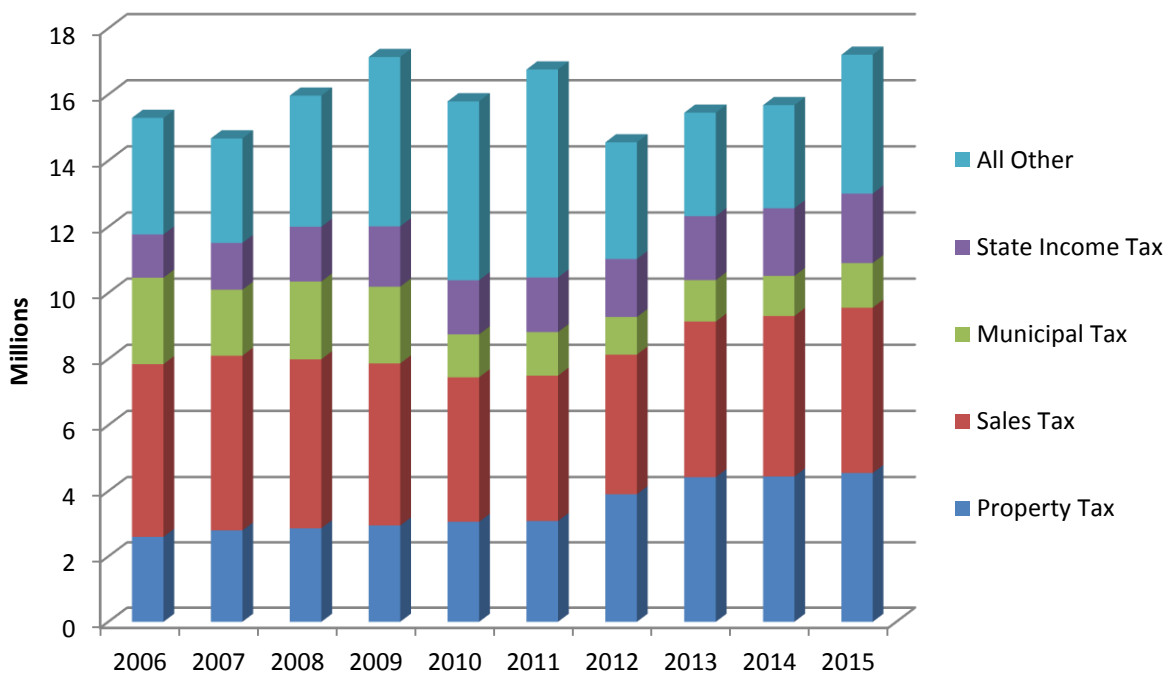


Revenue Sources

Major Revenue Sources – Last Ten Fiscal Years

Year	Property Tax	Sales Tax	Municipal Tax	State Income Tax	All Other	Total Revenues
2006	2,599,861	5,246,534	2,614,766	1,311,294	3,521,739	15,294,194
2007	2,798,315	5,303,859	1,994,980	1,415,434	3,160,601	14,673,189
2008	2,864,060	5,127,859	2,351,424	1,659,834	3,963,594	15,966,771
2009	2,950,241	4,917,076	2,321,021	1,827,127	5,120,111	17,135,576
2010	3,062,871	4,383,719	1,301,537	1,637,623	5,409,004	15,794,755
2011	3,086,722	4,411,592	1,316,989	1,652,801	6,289,650	16,757,754
2012	3,904,829	4,229,673	1,137,863	1,754,844	3,527,764	14,554,973
2013	4,427,487	4,708,771	1,250,410	1,937,141	3,126,611	15,450,420
2014 Proj	4,450,965	4,850,955	1,212,800	2,048,055	3,116,400	15,679,175
2015 Bud	4,554,245	5,000,000	1,350,000	2,102,235	4,198,062	17,204,542

Major Revenue Sources - Last Ten Fiscal Years



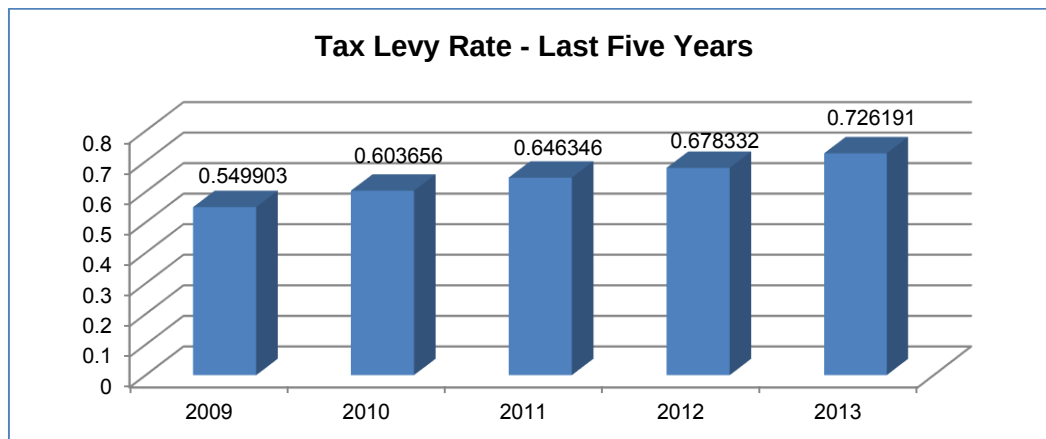
Ad Valorem Property Tax

Budgeted FY 2015 ad valorem property taxes total \$4,554,245 or 27% of current revenue in the General Fund. Property taxes are collected on the assessed valuation of taxable real personal property. The County provides the EAV used in the calculation of property taxes necessary to fund the budget.

Revenue Sources

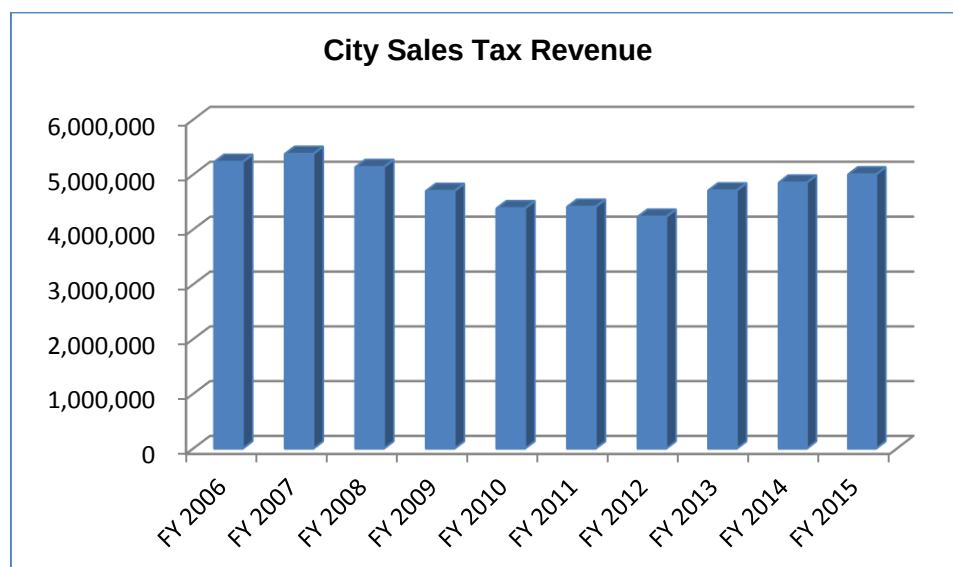
Total assessed valuation in Geneva grew steadily during the early to mid 2000's. However, the 2013 assessed valuation of \$897,304,587 shows a decline of 4.3% over 2012, continuing a trend of decreasing EAV.

The 2013 levy (for FY 2015) will require an effective property tax rate of 0.726191, an increase of 0.047859 or 7.1% from the FY 2014 level. The 2013 property taxes are collected in 2014 and provide funding for the FY 2015 budget.



Sales Tax

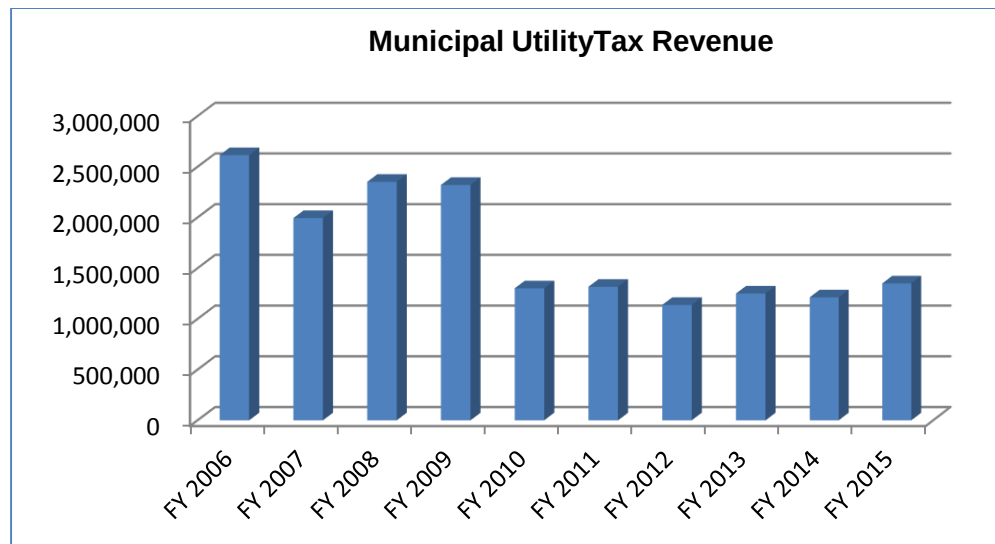
The largest source of revenue for the City's General Fund is from local Sales Taxes. Retail Sales Tax of 7.5% is collected by the State. The City receives 1.5% of the revenues collected. Of the total sales tax revenue received 1% is unrestricted and recorded in the General Fund while the remaining 0.5% is restricted to capital improvement/infrastructure projects and is recorded in the Infrastructure Capital Projects Fund. Sales taxes are expected to increase 3% from the FY 2014 estimated amount. This figure represents approximately 29% of the total revenue in the General Fund.



Revenue Sources

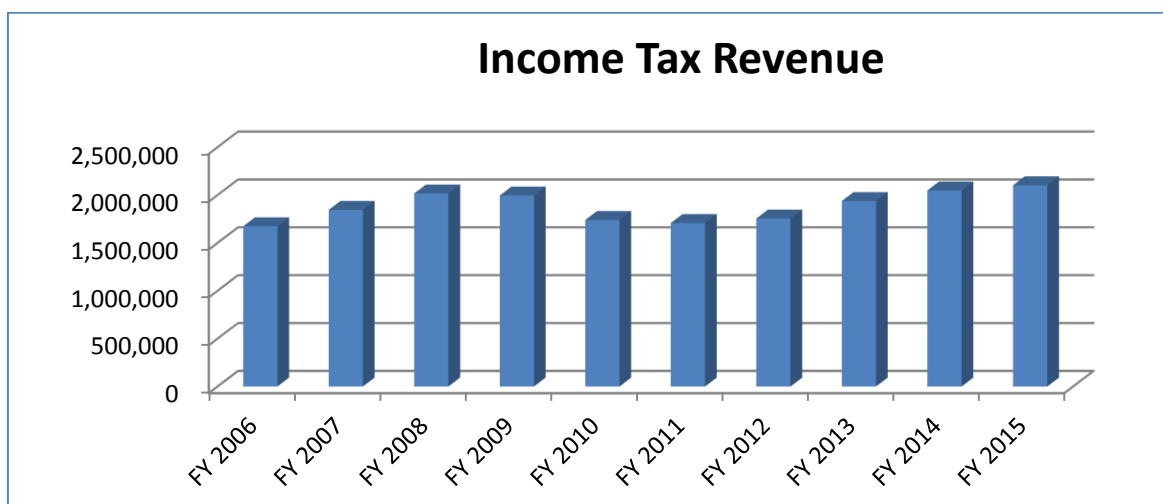
Municipal Tax

The City collects a municipal tax on gas, electric and water utilities. The Budget projects \$1,350,000 in Municipal Tax for FY 2015. Revenue received for these taxes depends largely upon changes in the cost of natural gas, changes in population and/or whether the area experiences extreme temperatures.



State Income Tax

The City currently receives State Income Tax revenues based on a per capita formula applied to the State's set-aside 10% for Local Government Distributive Funds. However there has been recent discussion regarding the possibility of reducing the amount distributed to municipalities. State Income Tax is expected to increase slightly (2.6%) from current year estimates due to signs that the economic recovery is putting more people back to work in the State of Illinois. There are concerns that the State could still reduce the distribution or not pay the City for amounts they are holding. The budget was prepared based upon some encouraging signs from Springfield.



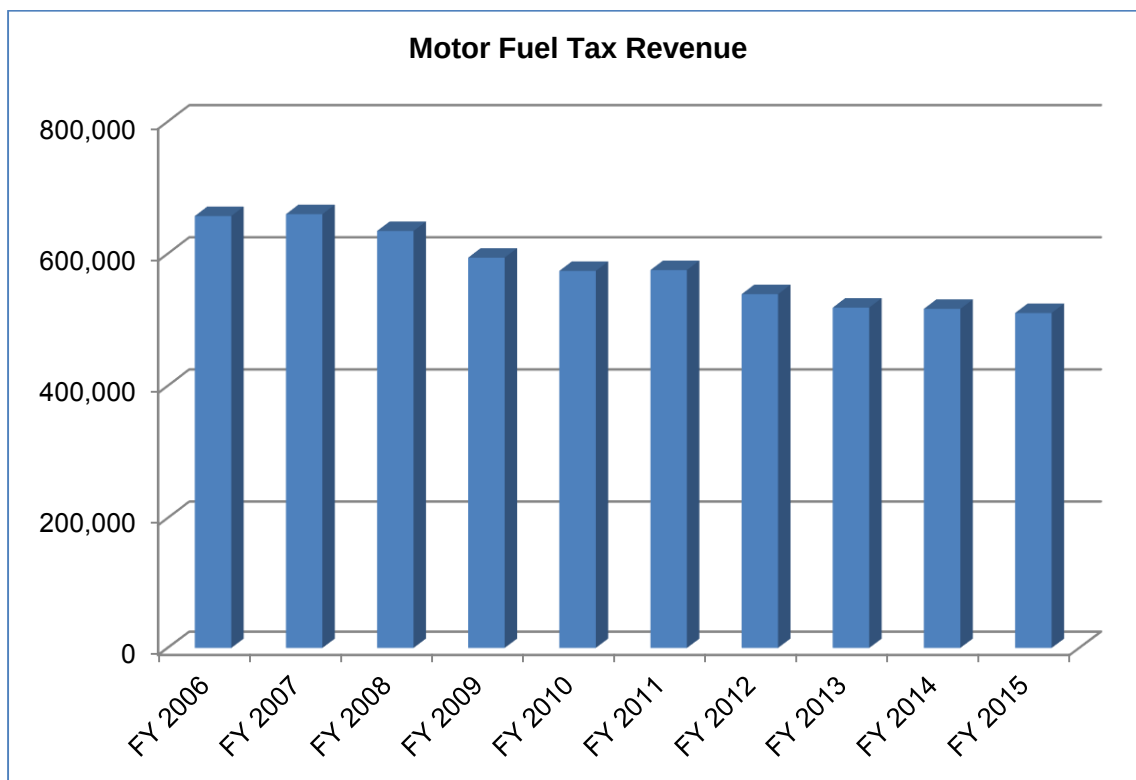
Revenue Sources

Other Revenue Sources

Motor Fuel Tax

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State, based upon the consumption of motor fuel. The Department of Transportation allocates this money according to the MFT Fund Distribution statute (35 ILCS 505/8) and initiates the process for distribution of motor fuel tax to the counties, townships and municipalities.

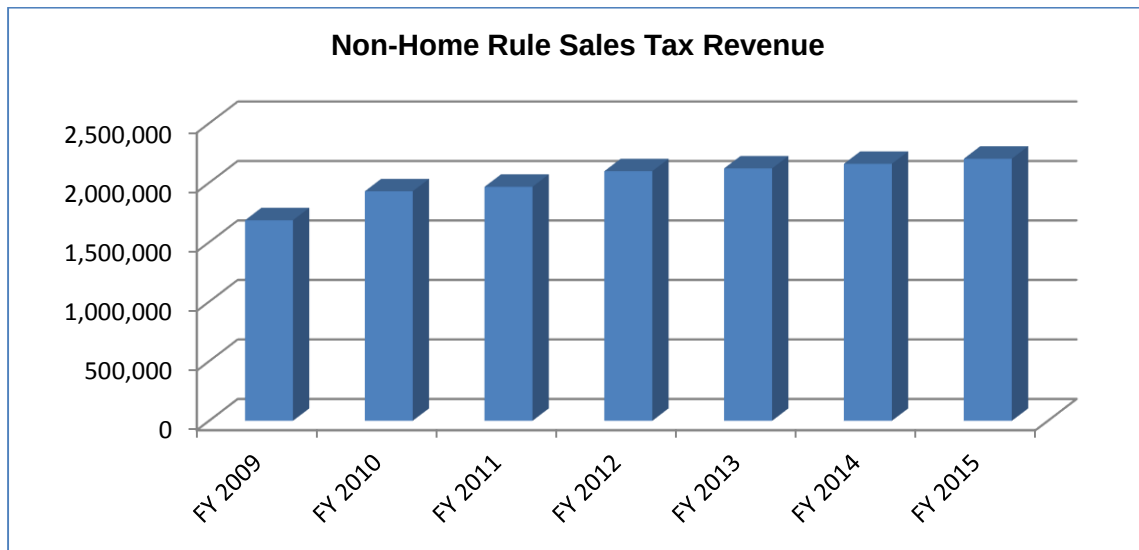
The FY 2015 budget estimates \$510,510 in MFT funds which are recorded in the MFT Special Revenue Fund. The City will use these funds towards a street improvement program. Collections of MFT funds have decreased over the past couple of years which can be attributed to fuel prices, conservation of fuel and the overall economic environment.



Non-Home Rule Sales Tax

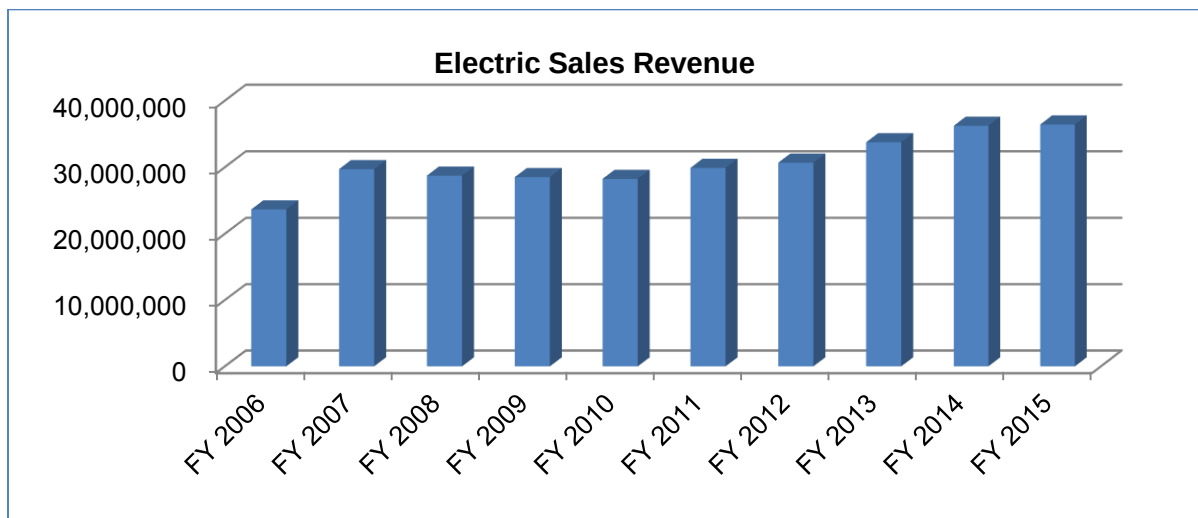
The 0.5% Non-Home Rule Sales Tax was instituted in 2007 and is restricted to “Infrastructure” related capital projects and is recorded in the Infrastructure Capital Projects Fund. This tax does not apply to sales of food, drugs, and medical appliances so therefore it is not exactly half of the Sales Tax. Non-Home Rule Sales taxes are expected to increase 2% from the FY 2014 estimated amount due to an upswing in the local economy.

Revenue Sources



Electric Sales

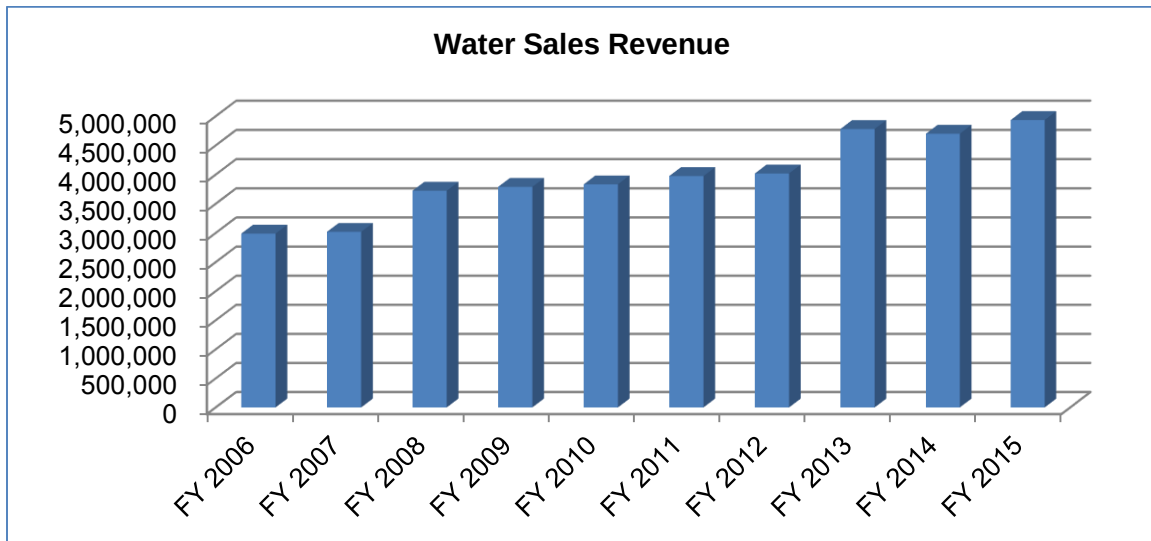
Electric revenues are based on the amount of electricity used by individual homes and businesses. Electric revenues over the past ten (10) years have been driven mainly by three factors; first, were rate increases in 2006 and again in 2011 due to cost increases in operations and purchased power. The second factor was overall increase in growth. The City of Geneva's demand for energy grew due to community development, peaking in 2007; this was followed by an overall decline due to the recession and rebounded in 2012. The final factor is weather, 2006, 2012 and 2013 had record periods of hot weather, driving the electric system to peak demand levels. The City is a partner in NIMPA (Northern Illinois Municipal Power Agency) which recently completed the construction of a coal-fired generating station in southern Illinois. The City can also generate power during peak demand via the Geneva Generating Facility (GGF), a natural gas-fired generating station. The FY 2015 budget of \$36,419,100 is based on a slight increase in consumption over the estimated FY 2014 usage.



Revenue Sources

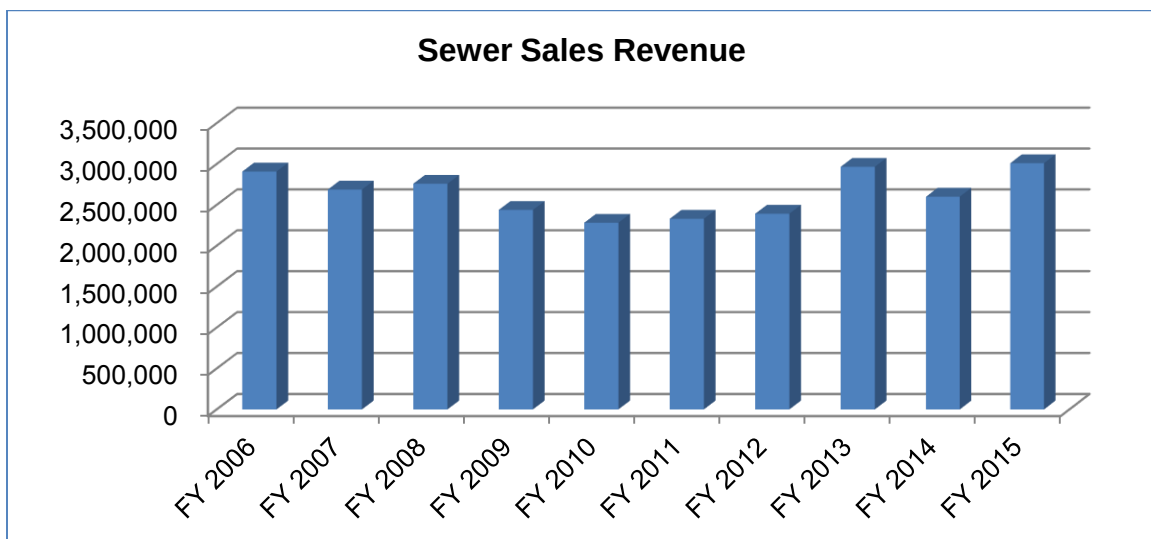
Water Sales

Water revenues are based on the number of cubic feet used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City users. The City pumps water from underground wells and treats it through a reverse osmosis system at the Water Treatment Facility. Water consumption has been steadily increasing over the past several years and a rate restructuring in 2013 has provided a fixed component that is independent of usage. The FY 2015 budget of \$4,935,000 is based on the 2012 rate study projections.



Sewer Sales

Sewer sales are largely based on water consumption and have generally followed the same trends. The FY 2015 budget of \$3,010,000 is an increase of 15.8% from the FY 2014 estimate and is based on the 2012 rate study projections and scheduled rate increase.



Revenue Forecast Methodology

The City of Geneva uses various sources of information to forecast revenue. Included are previous year trends, economic conditions, information from the County and Township assessors and the Illinois Municipal League and rate studies for the Electric and Water/Wastewater Funds. Included in trend forecasting are sales tax, municipal tax, telecommunications tax, income tax, MFT tax and electric and water sales. External economic conditions including inflation, employment and interest rates are also taken into consideration when forecasting anticipated revenue.

Typical Tax Bill

Market Value of Home: \$350,000

Current Tax Levy: .726191

Assessed Valuation: \$116,655

To determine assessed valuation, multiply Market value by 33.33%:
 $350,000 \times 33.33\% = \$116,655$

Annual Tax Liability for City Services: \$847.14

To calculate the annual tax bill, multiply the assessed valuation by the tax levy rate and divide the result by 100. $116,655 \times .726191 = 84,713.81$; $84,713.81 \div 100 = \$847.14$

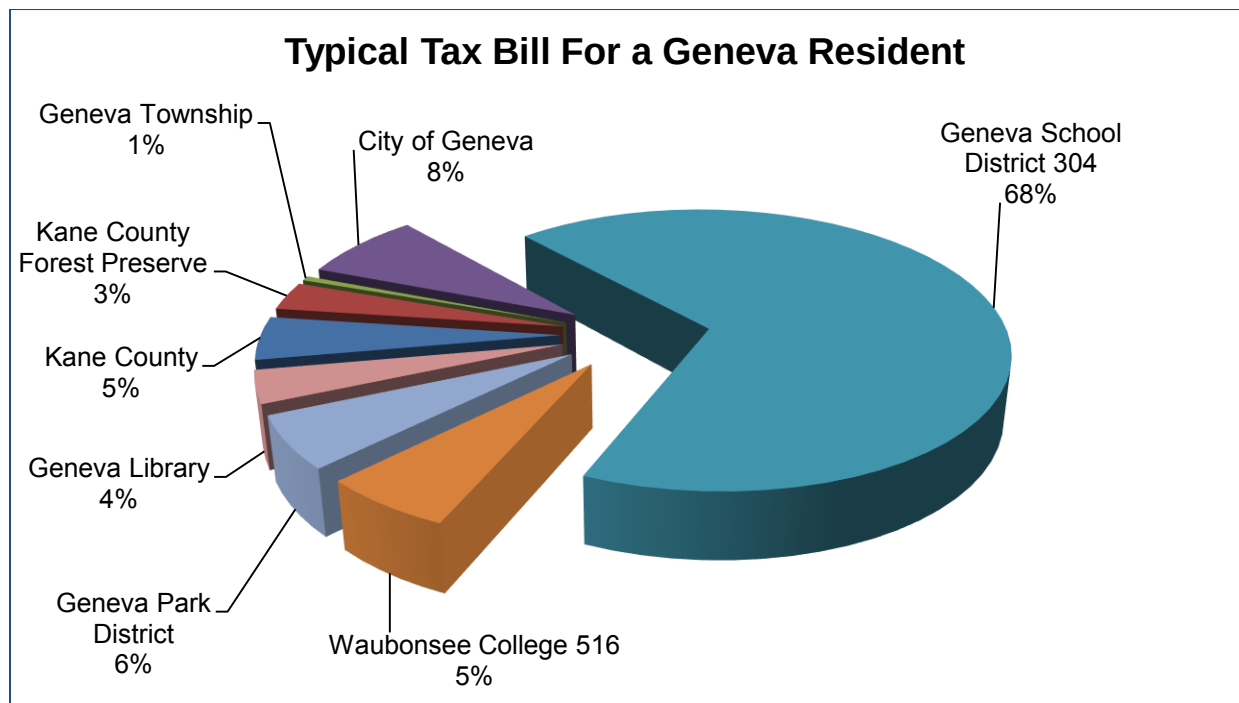
Monthly Expenses for City Services: \$70.60

To determine the monthly tax expenses for City services, divide the tax liability by 12 months:
 $847.14 \div 12 = \$70.60$

City of Geneva property owners pay property taxes which generate revenue used to operate the City, schools, parks, libraries and township road districts.

The City of Geneva is under the *Property Tax Extension Limitation Law* which caps increases in property tax extensions for non-home rule taxing districts. Increases in tax extensions are limited to the lesser of 5% or the Consumer Price Index (CPI) for the year preceding the levy year. This limit slows the growth of property tax revenues to taxing districts when property values and assessments are increasing faster than the rate of inflation.

A common misconception about property taxes is that all of the money goes to the City. The City's portion of a resident's total tax bill is approximately 8%. The City relies more heavily on a combination of sales tax and other miscellaneous tax, than property tax, to provide essential core services to the public. The chart below illustrates the breakdown of a typical residential tax bill.



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CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2015

Fund	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources					
General	\$ 14,554,973	\$ 15,450,420	\$ 16,627,585	\$ 15,679,175	\$ 17,204,542
Special Revenue Funds					
Motor Fuel Tax	634,982	614,282	505,735	612,484	511,110
Cultural Arts Commission	52,964	55,342	39,340	42,534	58,000
SPAC	17,190	17,798	11,500	8,215	11,500
Beautification	14,007	17,583	14,000	11,350	14,000
Tourism	204,730	202,881	210,000	205,000	205,000
Tri-Com	2,378,323	2,516,736	2,562,275	2,974,152	2,673,080
Mental Health	153,123	154,716	155,300	154,875	155,300
SSA #1	296,070	298,808	341,892	298,070	342,289
SSA #4 (Randall Square)	11,944	12,016	12,010	12,025	12,025
SSA #5 (Williamsburg)	7,740	7,751	7,755	7,765	12,755
SSA #7 (Blackberry)	2,750	2,753	2,750	2,760	2,760
SSA #9 (Geneva Knolls)	2,991	3,002	3,005	3,015	3,015
SSA #11 (Eaglebrook)	52,964	52,279	53,635	52,950	53,000
SSA #16 (Fisher Farms)	137,016	136,669	154,150	154,040	154,150
SSA #18 (Wildwood)	1,458	1,456	1,460	1,465	1,465
SSA #23 (Sunset Meadows)	1,056	1,061	1,060	1,070	1,070
SSA #26 (Westhaven)	7,100	7,096	7,100	7,095	7,100
	3,976,410	4,102,230	4,082,967	4,548,865	4,217,619
Debt Service Funds					
Debt Service	4,216,672	1,681,630	1,770,385	1,741,700	1,836,085
	4,216,672	1,681,630	1,770,385	1,741,700	1,836,085
Capital Projects Funds					
General Capital Projects	687,805	443,962	895,625	628,630	914,745
Infrastructure Capital Projects	2,568,878	2,153,678	4,639,000	2,702,470	5,168,665
Prairie Green	92,800	99,203	101,580	103,620	107,450
TIF #2	314,558	272,447	660,773	275,830	275,830
Capital Equipment	65,053	103,285	100	50,350	50,350
	3,729,094	3,072,574	6,297,078	3,760,900	6,517,040
Enterprise Funds					
Electric	31,386,078	34,391,569	37,360,919	36,802,700	39,820,691
Water/Wastewater	6,938,044	8,294,380	11,276,758	7,919,510	11,109,067
Refuse	352,904	345,585	464,000	515,495	515,495
Cemetery	65,961	52,478	59,770	72,170	59,770
Commuter Parking	489,653	437,820	5,285,467	435,300	5,310,526
	39,232,640	43,521,832	54,446,914	45,745,175	56,815,549
Internal Service Funds					
Group Dental Insurance	152,270	156,621	163,050	161,950	170,350
Workers Compensation	224,279	271,234	412,700	433,740	681,450
	376,549	427,855	575,750	595,690	851,800
Trust and Agency Funds					
Police Pension	888,869	1,878,794	1,848,470	2,248,470	2,312,330
Fire Pension	662,792	1,065,389	831,050	1,131,050	1,221,480
	1,551,660	2,944,183	2,679,520	3,379,520	3,533,810
Total Revenues	\$ 67,637,998	\$ 71,200,724	\$ 86,480,199	\$ 75,451,025	\$ 90,976,445

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Fund
Fiscal Year Ending April 30, 2015

Fund	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures and Other Financing Uses					
General	\$ 14,835,417	\$ 14,401,789	\$ 16,592,284	\$ 15,702,777	\$ 17,204,542
Special Revenue Funds					
Motor Fuel Tax	560,000	740,000	505,735	505,735	511,110
Cultural Arts Commission	39,294	41,950	39,340	39,134	58,000
SPAC	12,397	6,966	11,500	14,350	11,500
Beautification	16,244	12,486	14,000	14,000	14,000
Tourism	197,624	217,935	210,000	196,378	205,000
Tri-Com	2,248,227	2,702,464	2,562,275	2,431,460	2,673,080
Mental Health	142,809	140,691	142,000	148,485	155,300
SSA #1	264,637	267,827	341,892	333,240	342,289
SSA #4 (Randall Square)	9,967	10,222	12,010	12,010	12,025
SSA #5 (Williamsburg)	5,260	5,546	7,755	7,755	12,755
SSA #7 (Blackberry)	1,751	1,877	2,750	2,750	2,760
SSA #9 (Geneva Knolls)	3,640	5,768	3,005	1,380	3,015
SSA #11 (Eaglebrook)	46,130	40,300	53,635	44,000	53,000
SSA #16 (Fisher Farms)	139,462	139,510	154,150	109,490	154,150
SSA #18 (Wildwood)	966	3,983	1,460	1,460	1,465
SSA #23 (Sunset Meadows)	569	627	1,060	1,060	1,070
SSA #26 (Westhaven)	6,715	4,041	7,100	4,200	7,100
	3,695,692	4,342,194	4,069,667	3,866,887	4,217,619
Debt Service Funds					
Debt Service	4,325,541	1,694,375	1,770,385	1,768,735	1,836,085
	4,325,541	1,694,375	1,770,385	1,768,735	1,836,085
Capital Projects Funds					
General Capital Projects	1,146,838	463,255	895,625	628,630	914,745
Infrastructure Capital Projects	1,367,475	2,274,452	4,639,000	2,765,000	5,168,665
Prairie Green	15,232	36,555	30,000	31,620	107,450
TIF #2	121,260	251,999	660,773	632,675	275,830
Capital Equipment	-	-	-	-	50,350
	2,650,805	3,026,261	6,225,398	4,057,925	6,517,040
Enterprise Funds					
Electric	28,543,761	31,549,832	37,360,919	38,300,429	39,820,691
Water/Wastewater	7,485,103	7,828,379	11,276,758	11,113,840	11,109,067
Refuse	382,398	374,800	464,000	469,335	515,495
Cemetery	103,930	54,723	59,770	59,460	59,770
Commuter Parking	433,256	430,936	5,102,602	544,247	5,310,526
	36,948,448	40,238,672	54,264,049	50,487,311	56,815,549
Internal Service Funds					
Group Dental Insurance	162,050	161,856	163,050	145,805	170,350
Workers Compensation	352,262	738,699	412,700	675,997	681,450
	514,312	900,554	575,750	821,802	851,800
Trust and Agency Funds					
Police Pension	1,008,953	1,317,621	1,084,200	1,171,365	1,366,500
Fire Pension	147,560	267,545	271,100	320,730	484,000
	1,156,512	1,585,166	1,355,300	1,492,095	1,850,500
Total Expenditures	\$ 64,126,727	\$ 66,189,011	\$ 84,852,833	\$ 78,197,532	\$ 89,293,135

Budget Summary – Total by Fund

General Fund

The General Fund budget has increased \$612,258 or 3.7% over the FY 2014 amended budget. While there are slight differences throughout the General Fund budget, the main reasons for the increase are an increase in dispatch fees of approximately \$40,000, a \$150,000 increase in the Police Pension contribution, \$350,000 in Fire Pension contributions, Fire Paid on Call wages, overtime and insurance and \$50,000 for a new permit tech position in the Building Division.

Special Revenue Funds

Most of the Special Revenue Funds held steady over the FY 2014 amended budget, except for SSA #5 and Tri-Com. SSA #5 has a new expenditure of \$5,000 for the shoveling of sidewalks around the detention pond which leads to an elementary school. The Tri-Com budget includes an additional \$40,055 for wage related costs and \$70,750 for an addition to reserves for future capital replacement.

Debt Service Funds

The Debt Service Fund budget is \$65,700 or 3.7% higher than the FY 2014 budget which is due to the debt payment schedule.

Capital Project Funds

The Infrastructure Capital Projects Fund budget is \$529,665 or 11.4% higher than the FY 2014 budget due mainly to the \$1,000,000 downtown parking lot pavilion that is expected to be built. This project is funded by an expected 100% private donation. The TIF #2 budget is \$384,943 or 58.3% lower than the FY 2014 budget due to the completion of the engineering for future State St. reconstruction.

Enterprise Funds

The Electric Fund budget is \$2,459,772 or 6.6% higher than the FY 2014 budget due to higher purchased power costs that are matched with higher revenues.

Internal Service Funds

The Workers' Compensation Fund budget is \$268,750 or 65.1% higher than the FY 2014 due to higher than expected workers' compensation claims experienced in the past two years.

Trust and Agency Funds

The Police and Fire Pensions budgets are higher due to increased costs for retiree pension payments caused by expected retirements during the fiscal year.

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Category and Fund
Fiscal Year Ending April 30, 2015

	General	Non Major Funds	Electric Fund	Water/Wastewater Fund	Commuter Parking	Non Major Funds	Internal Service	Pension Trust Funds	Total
Revenues and Other Financing Sources									
Taxes	7,038,955	2,872,550	-	-	-	-	-	-	9,911,505
Licenses	162,215	-	-	-	-	-	-	-	162,215
Permits	375,500	-	-	-	-	-	-	-	375,500
Intergovernmental Revenues	7,660,485	4,881,965	-	-	4,750,000	-	-	-	17,292,450
Fines and Forfeits	259,200	20,000	230,000	260,000	-	-	-	-	769,200
Service Charges	-	1,873,120	36,519,100	8,001,000	-	477,495	-	-	46,870,715
Service Fees	544,900	106,500	500	34,170	360,840	33,150	845,250	-	1,925,310
Other Revenues	114,500	1,286,330	182,000	291,775	650	64,620	1,100	3,533,810	5,474,785
Other Financing Sources	1,048,787	1,530,279	2,889,091	2,522,122	199,036	-	5,450	-	8,194,765
Total Revenues	17,204,542	12,570,744	39,820,691	11,109,067	5,310,526	575,265	851,800	3,533,810	90,976,445
Expenditures and Other Financing Uses									
Personal Services	13,097,072	2,493,590	2,936,331	2,483,037	112,206	41,843	-	1,700,000	22,864,079
Contractual Services	1,968,850	901,756	29,650,418	1,303,800	94,385	495,790	851,800	150,500	35,417,299
Commodities	695,535	89,345	240,145	572,730	2,000	5,800	-	-	1,605,555
Debt Service	-	1,928,770	1,959,154	2,305,035	166,935	-	-	-	6,359,894
Capital Outlay	-	6,248,010	3,027,568	1,906,900	4,750,000	-	-	-	15,932,478
Other Expenditures	12,230	153,300	2,007,075	2,537,565	185,000	12,360			4,907,530
Other Financing Uses	1,430,855	755,973	-	-	-	19,472			2,206,300
Total Expenditures/Expenses	17,204,542	12,570,744	39,820,691	11,109,067	5,310,526	575,265	851,800	1,850,500	89,293,135

CITY OF GENEVA, ILLINOIS
Budget Summary - Total by Department and Fund
Fiscal Year Ending April 30, 2015

	General	Non Major Funds	Electric Fund	Water/ Wastewater Fund	Commuter Parking	Non Major Funds	Internal Service	Pension Trust Funds	Total
Expenditures and Other Financing Uses									
Legislative	146,886	273,800							420,686
City Administrator's Office	233,697	589,629							823,326
Administrative Services	2,625,650	1,945,415			351,935		851,800		5,774,800
Community Development	862,223	189,450							1,051,673
Economic Development	165,114	508,830							673,944
Police Department	6,345,980	135,265			74,001			1,366,500	7,921,746
Fire Department	4,120,341	246,150						484,000	4,850,491
Dispatch Services	-	2,673,080							2,673,080
Public Works	2,704,651	6,009,125	39,820,691	11,109,067	4,884,590	575,265			65,103,389
Total Expenditures/Expenses	17,204,542	12,570,744	39,820,691	11,109,067	5,310,526	575,265	851,800	1,850,500	89,293,135

CITY OF GENEVA, ILLINOIS
Estimated Change in Fund Balance
Fiscal Year Ending April 30, 2015

Fund	Beginning Fund Balance	2014-2015 Revenues	2014-2015 Expenditures	Ending Fund Balance
General (1)	\$ 4,580,065	\$ 16,666,865	\$ 17,204,542	\$ 4,042,388
Special Revenue Funds				
Motor Fuel Tax	410,400	511,110	511,110	410,400
Cultural Arts Commission (1)	60,321	48,690	58,000	51,011
SPAC	9,489	11,500	11,500	9,489
Beautification (1)	32,962	13,850	14,000	32,812
Tourism	6,479	205,000	205,000	6,479
Tri-Com (1)	1,154,267	2,673,080	2,602,330	1,225,017
Mental Health (1)	124,664	155,300	142,195	137,769
SSA #1 (1)	134,405	298,985	342,289	91,101
SSA #4 (Randall Square)	45,387	12,025	12,025	45,387
SSA #5 (Williamsburg) (1)	17,511	8,145	12,755	12,901
SSA #7 (Blackberry)	7,988	2,760	2,760	7,988
SSA #9 (Geneva Knolls)	10,449	3,015	3,015	10,449
SSA #11 (Eaglebrook)	27,763	53,000	53,000	27,763
SSA #16 (Fisher Farms) (1)	117,180	154,150	136,900	134,430
SSA #18 (Wildwood)	1,339	1,465	1,465	1,339
SSA #23 (Sunset Meadows)	5,575	1,070	1,070	5,575
SSA #26 (Westhaven) (1)	5,869	7,100	3,825	9,144
	2,172,048	4,160,245	4,113,239	2,219,054
Debt Service Funds				
Debt Service (1)	309,339	1,794,035	1,836,085	267,289
	309,339	1,794,035	1,836,085	267,289
Capital Projects Funds				
General Capital Projects	71,025	914,745	914,745	71,025
Infrastructure Capital Projects (1)	1,018,099	5,168,665	5,168,665	1,018,099
Prairie Green (1)	200,579	107,450	41,500	266,529
TIF #2 (1)	481,935	275,830	251,647	506,118
Capital Equipment (1)	218,688	50,350	-	269,038
	1,990,326	6,517,040	6,376,557	1,861,771
Enterprise Funds				
Electric (2)	6,372,654	36,931,600	37,820,691	5,483,563
Water/Wastewater (2)	1,968,149	8,586,945	8,609,067	1,946,027
Refuse (2)	195,386	515,495	490,963	219,918
Cemetery (3)	287,779	59,770	52,770	294,779
Commuter Parking (3)	356,179	5,111,490	5,125,526	342,143
	9,180,147	51,205,300	52,099,017	8,286,430
Internal Service Funds				
Group Dental Insurance	22,477	170,350	170,350	22,477
Workers Compensation (1)	(321,322)	676,050	681,450	(326,722)
	(298,845)	846,400	851,800	(304,245)
Trust and Agency Funds				
Police Pension	16,440,804	2,312,330	1,366,500	17,386,634
Fire Pension	12,366,616	1,221,480	484,000	13,104,096
	28,807,420	3,533,810	1,850,500	30,490,730

- (1) Less: Reappropriation Revenue (Use of Reserves); or Less: Expenditure Source of Reserves
(2) Cash Balance: Less Reappropriation Revenue (Use of Reserves), Less Depreciation
(3) Cash Balance: Less Depreciation

Estimated Change in Fund Balance

General Fund

The General Fund fund balance is expected to decrease \$537,677 or 11.7% to \$4,042,388 at the end of FY 2015. The City Council policy requires a General Fund reserve level of 25% of anticipated expenditures. The estimated April 30, 2015 fund balance will be at 23.5% of anticipated FY 2015 expenditures. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with City Council policy.

Special Revenue Funds

The Cultural Arts Commission (CAC) Fund has a budgeted 15.4% decrease in fund balance due to a change in the main fundraiser for the CAC and the uncertainty of the revenues and expenditures of the new event. SSA #1 has a budgeted 32.2% decrease in fund balance. This fund budgets for snow removal in the downtown SSA and generally these costs do not materialize. SSA #5 has a budgeted 26.3% decrease in fund balance due to a new budget expenditure for the plowing of sidewalks within the SSA. It is unknown at this time how much the actual cost will be in a typical winter and the tax levy for the SSA will be increased to cover the cost. The Mental Health Fund is building reserves for the future purchase of a group home, SSA #16 is building reserves for future detention pond dredging and aerator replacements and SSA #26 is building reserves for future maintenance.

Debt Service Funds

The Debt Service Fund is expected to remain relatively stable. \$45,000 of the fund balance is being used to abate some of the property tax levy reserved for debt.

Capital Project Funds

The fund balance in the Prairie Green Fund is expected to increase \$65,950 to \$209,331 or 32.9% at the end of FY 2015. The Fund is accumulating fund balance to pay for future improvements to the wetland areas so they can be marketed as wetland bank units. The Capital Equipment Fund is currently building reserves for the future replacement of General Fund vehicles.

Enterprise Funds

The Electric Fund cash balance is expected to decrease \$889,091 to \$5,884,076 or 14% due mainly to the continued investment in capital improvements to the system. The Water/Wastewater Fund cash balance is expected to decrease \$22,122 or 1.1%. The Water/Wastewater Fund has increased the fixed portion of customer charges to rely less on consumption as water usage continues to decline. The Refuse Fund cash balance is expected to increase \$24,531 or 12.6% in anticipation of FY 2016 increases in contract costs.

Internal Service Funds

The Group Dental and Workers' Compensation Funds seek to increase their fund reserves each year to cover potential insurance losses. Insurance premiums are monitored to determine if they are adequate to meet future claims.

Estimated Change in Fund Balance

Trust and Agency Funds

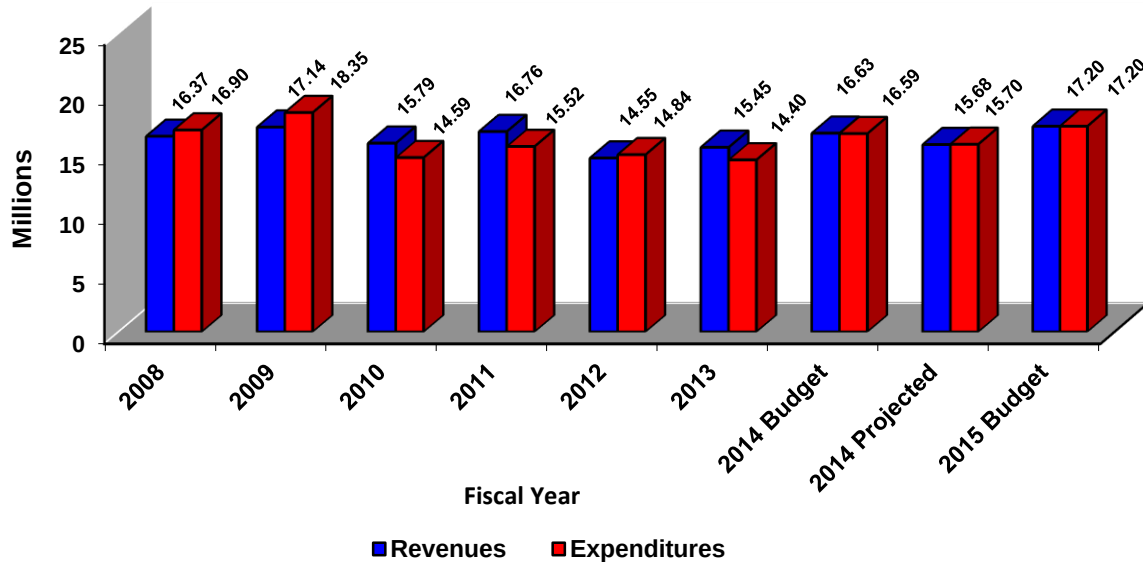
The Police and Fire Pensions seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the City's operations, which are not required legally or by sound financial management to be accounted for in another fund. The City's General Fund is categorized into functional areas as follows:

Legislative
City Administrator's Office
Administrative Services Department
Community Development Department
Economic Development Department
Police Department
Fire Department
Streets & Fleet Maintenance Division
Engineering & Storm Drainage Division

General Fund Revenues and Expenditures

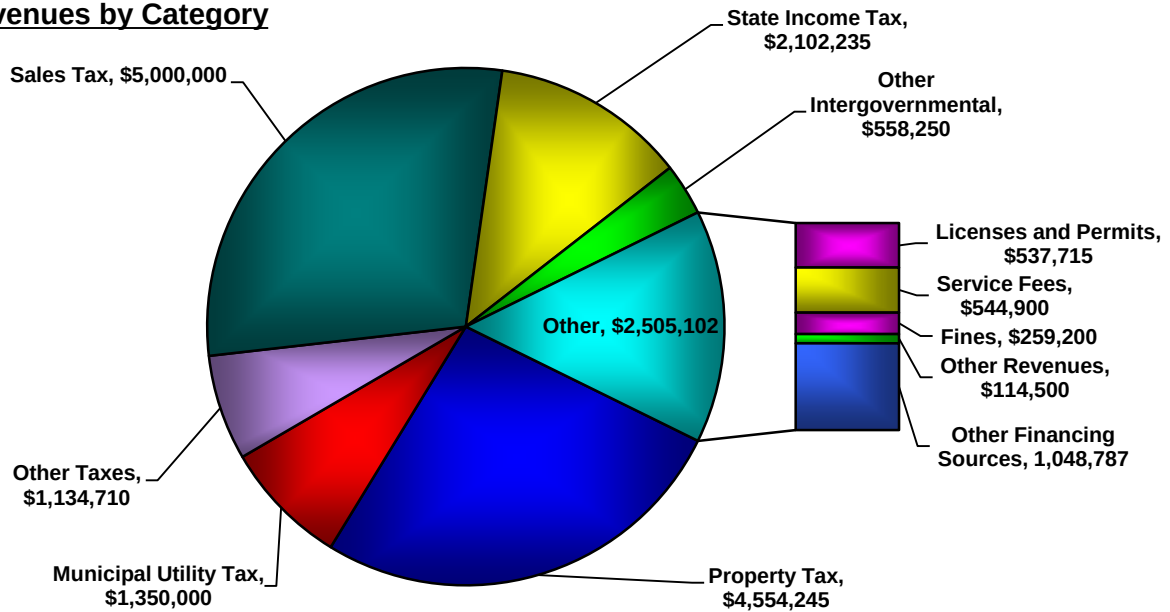


Fiscal Year 2008 – 2013: Actual Revenues and Expenditures

Total General Fund budgeted revenues have increased from FY 2014. This is primarily due to increases in Income Tax, Local Use Tax and Building Permits. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

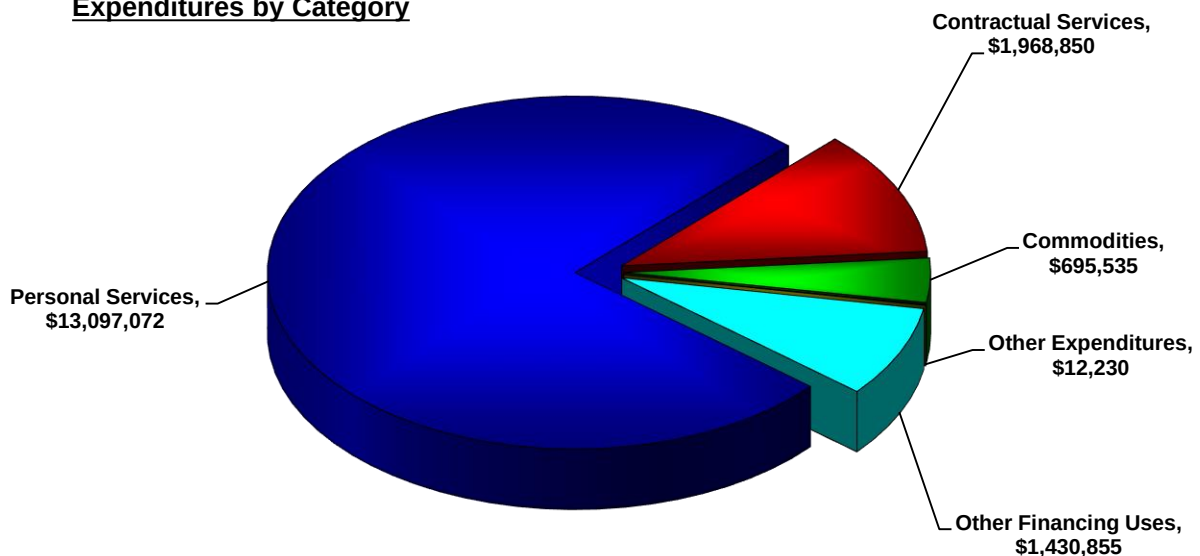
GENERAL FUND FY 2015 Budget

Revenues by Category



Sales tax revenue is the largest revenue source in the General Fund due to the large number of commercial businesses in the City and the vibrant historic downtown area.

Expenditures by Category



Personal Services account for 76% of the General Fund budget. FY 2015 budgeted Personal Services expenditures increase 3.2% over FY 2014 due to an increase in the City's Police Pension and Fire Pension contributions and wage increases. Overall the General Fund expenditures increased by \$612,258 or 3.7%.

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 3,904,829	\$ 4,427,487	\$ 4,461,860	\$ 4,450,965	\$ 4,554,245
411	Foreign Fire Insurance Tax	36,591	36,456	40,000	40,465	42,500
412	Simplified Telecommunications Tax	1,137,099	1,068,330	1,165,000	1,016,520	1,016,400
413	Municipal Utility Tax	1,137,863	1,250,410	1,350,000	1,212,800	1,350,000
415	Township Fire Tax	72,390	73,533	72,000	75,000	75,000
416	Auto Rental Tax	-	426	500	500	500
417	Charitable Games Tax	-	308	-	310	310
Total Taxes		6,288,773	6,856,950	7,089,360	6,796,560	7,038,955
420	Business Licenses	145,722	160,001	140,190	162,600	162,215
Total Licenses		145,722	160,001	140,190	162,600	162,215
430	Building Permits	257,134	410,479	304,000	311,500	361,000
431	Sign Permits	10,671	11,739	9,000	9,000	9,000
433	Overweight Permits	4,300	4,785	5,000	5,000	5,000
435	Donation Box Permits	-	-	500	-	500
Total Permits		272,104	427,002	318,500	325,500	375,500
440	Sales Tax	4,229,673	4,708,771	4,957,200	4,850,955	5,000,000
442	State Income Tax	1,754,844	1,937,141	2,037,750	2,048,055	2,102,235
443	Replacement Tax	85,211	84,481	85,000	92,020	92,000
444	Local Use Tax	313,593	344,952	345,000	360,450	382,750
446	Reimbursements	77,773	75,549	78,750	77,950	81,000
447	Federal Grants	-	1,197	-	2,450	-
448	State/Local Grants	159,199	1,056	2,500	2,500	2,500
Total Intergovernmental Revenues		6,620,292	7,153,147	7,506,200	7,434,380	7,660,485
450	Circuit Court Fines	162,925	83,263	100,000	85,000	100,000
451	Parking Violations	73,302	68,090	65,000	70,000	70,000
452	Red Light Violations	-	35,583	-	11,610	-
453	Ordinance Fines	17,087	35,305	20,000	45,000	45,000
454	False Alarm Fines	13,700	12,275	15,000	28,800	25,000
456	Compliance Fines	(4,009)	2,250	5,000	5,200	5,000
457	Restricted Police Fines	9,049	12,485	24,700	18,000	14,200
Total Fines & Forefeits		272,054	249,251	229,700	263,610	259,200
471.05	Cable Franchise Fees	325,270	344,548	292,000	360,000	356,000
471.07	Cable PEG Fees	-	8,327	-	-	-
471.15	Boat Ramp	435	185	250	300	250
471.20	Engineering Review Fees	2,259	-	3,000	-	3,000
472.05	Plan Review Fees	1,950	1,687	2,000	30,000	30,000
472.10	Inspection Fees	1,025	2,275	2,000	5,000	4,500
472.15	Stormwater Review Fees	2,466	-	2,500	1,000	2,500
472.20	Development Fees	-	-	-	5,000	5,000
472.25	Plumbing Inspector Fees	-	-	30,500	35,000	35,000
473	Public Safety Fees	102,398	117,612	103,150	110,175	108,650
Total Service Fees		435,802	474,634	435,400	546,475	544,900
481	Interest Income	5,480	8,088	7,500	7,500	7,500
482	Rental Income	35,259	37,312	37,500	37,500	37,500
483.05	Insurance & Property Damage	31,432	9,114	6,000	31,000	6,000
484	Sale of Capital Assets	9,652	9,647	-	5,000	5,000
485	Reimbursed Expenditures	-	7,195	-	24,000	13,000
486	Donations	2,066	5,373	500	50	500
489	Miscellaneous	116,232	19,893	45,000	45,000	45,000

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Total Other Revenues		200,121	96,622	96,500	150,050	114,500
491.14	Interfund Transfers In MFT	-	-	505,735	-	511,110
491.15	Interfund Transfers In Tree Nursery	-	2,817	-	-	-
491.20	Interfund Transfers In Electric	225,106	-	-	-	-
491.31	Interfund Transfers In Debt Service Fund	95,000	-	-	-	-
491.99	Interfund Transfers In IMRF	-	29,996	-	-	-
499	Reappropriation	-	-	306,000	-	537,677
Total Other Financing Sources		320,106	32,813	811,735	-	1,048,787
Total Revenues and Other Financing Sources		\$ 14,554,973	\$ 15,450,420	\$ 16,627,585	\$ 15,679,175	\$ 17,204,542

Expenditures and Other Financing Uses

501	Wages - Regular	\$ 7,443,130	\$ 7,615,086	\$ 7,695,663	\$ 7,689,909	\$ 7,703,393
502	Wages - Part-Time/Seasonal	159,049	195,489	227,906	202,748	171,416
503	Overtime	566,682	508,635	701,605	591,840	668,115
504	Stand-By	48,143	60,573	98,895	77,900	98,260
506	Wages - Meetings	6,798	6,641	5,765	3,400	4,850
513	POC Holiday	3,940	5,109	3,860	5,480	3,965
514	Overnight Duty	302,880	314,395	342,820	370,050	437,705
515	Still Alarms	31,240	30,976	39,445	35,850	40,455
516	Training	7,914	14,892	22,065	8,820	14,000
517	EMS Incentive/Training	21,000	21,000	-	-	-
521	Group Insurance	1,244,570	1,442,355	1,701,218	1,622,147	1,886,410
522	Medicare	-	70,796	107,546	122,050	108,221
523	Social Security	-	239,486	175,797	204,076	170,154
524	IMRF	-	344,830	359,469	363,977	341,933
525	Police/Fire Pension	737,080	867,960	1,203,605	1,203,605	1,448,195
528	Unemployment Compensation	-	10,095	-	-	-
Total Personal Services		10,572,426	11,748,318	12,685,659	12,501,852	13,097,072
531	Maintenance Service	241,771	244,198	304,095	302,565	324,820
541	Accounting & Auditing Service	6,414	14,326	12,375	7,980	11,860
542	Engineering Service	6,275	13,577	11,000	11,000	11,000
543	Legal Service	56,187	57,925	101,000	101,040	101,000
544	Medical Service	1,104	7,471	14,505	13,045	14,705
546	Janitorial Service	-	30,484	31,440	30,920	31,500
547	Banking Service	4,142	4,559	4,620	7,145	9,050
551	Advertising	19,253	17,763	12,820	11,500	12,000
552	Data Programming Service	300	2,088	3,000	3,000	3,000
559	Other Professional Services	10,830	49,637	53,920	42,700	62,275
561	Postage	10,295	8,630	10,015	9,205	10,240
562	Telephone	63,797	52,795	61,905	55,270	60,845
563	Publishing	8,114	7,837	14,475	12,045	21,000
564	Printing	19,540	12,112	24,220	15,015	21,890
565	Internet	8,425	6,366	2,680	2,680	2,680
566	Recording Fees	452	1,143	950	755	2,200
571	Dues & Subscriptions	21,394	29,217	30,055	27,925	33,570
572	Travel & Meals	5,059	9,483	12,390	12,945	15,000
573	Training & Professional Development	23,792	38,619	55,250	37,495	63,380
575	Publications	-	451	1,430	690	1,645
581	Utilities	83,532	8,981	7,540	10,545	7,490
582	Street Lighting	225,554	396	300	300	300
583	Garbage Disposal	-	-	-	1,400	2,000
584	Landfill Charges	-	11,042	10,000	7,000	7,000
587	Mosquito Abatement	70,981	44,150	60,000	60,000	60,000

CITY OF GENEVA, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
591	Liability Insurance	-	1,348	-	-	-
592	General Insurance	409,202	112,375	175,000	175,000	185,000
595	Rentals	26,376	24,743	28,380	29,310	26,500
596	Public Transportation	20,081	27,764	35,000	35,000	35,000
597	Tri-City Ambulance/Tri-Com	337,795	267,899	270,000	267,900	632,995
598	Program Support	36,591	36,456	40,000	40,465	42,500
599	Other Contractual Services	38,469	29,015	85,835	98,625	156,405
Total Contractual Services		1,755,725	1,172,847	1,474,200	1,430,465	1,968,850
601	Maintenance Supplies	333,167	229,499	210,410	342,686	242,475
621	Office Supplies	16,072	24,320	25,920	23,915	31,395
622	Office Equipment	11,149	18,414	11,630	12,575	9,250
623	Office Furniture	-	1,338	1,850	850	2,750
624	Operating Supplies	257,464	110,520	145,430	120,005	122,475
625	Small Tools	4,166	5,368	5,300	5,350	5,500
626	Janitorial Supplies	2,625	2,916	4,370	4,830	5,020
627	Motor Fuel & Lubricants	159,736	169,865	193,140	165,085	189,990
630	Ammunition	9,338	9,535	10,370	10,000	10,300
631	Clothing	38,651	46,464	58,875	57,747	59,885
632	Per Copy Charges	8,596	9,629	8,610	9,155	9,970
641	Books	-	2,121	2,000	2,167	3,200
642	Periodicals	-	188	510	300	350
662	Film/Video	-	995	1,000	800	1,000
663	Computer Software	-	1,959	350	650	1,975
Total Commodities		840,965	633,132	679,765	756,115	695,535
705.17	Principal 2002A Bonds	96,250	101,750	-	-	-
705.22	Principal 2006C Bonds	54,400	57,600	-	-	-
705.25	Principal 2006 Capital Loan	16,059	-	-	-	-
705.32	Principal 2008 Capital Loan	84,612	-	-	-	-
705.33	Principal 2009 Capital Loan	207,416	-	-	-	-
710.17	Interest 2002A Bonds	4,084	2,099	-	-	-
710.22	Interest 2006C Bonds	4,480	2,304	-	-	-
710.25	Interest 2006 Capital Loan	691	-	-	-	-
710.32	Interest 2008 Capital Loan	1,807	-	-	-	-
710.33	Interest 2009 Capital Loan	8,193	-	-	-	-
715	Paying Agent Fees	-	247	250	-	-
Total Debt Service		477,991	164,000	250	-	-
910	Capitalized Assets	-	-	-	(505,735)	-
913	Community Relations	1,925	1,670	8,380	4,635	5,680
914	State/Federal Permit Fees	-	1,000	1,000	1,500	1,500
917	Employee Awards	1,000	1,620	2,920	2,900	5,050
Total Other Expenditures		2,925	4,290	12,300	(496,700)	12,230
951.16	Interfund Transfers Out Cultural Arts Fund	-	5,000	-	-	-
951.17	Interfund Transfers Out SPAC	11,186	5,000	5,000	5,000	5,000
951.18	Interfund Transfers Out Beautification	-	5,000	-	-	5,000
951.36	Interfund Transfers Out Tri-Com	336,700	322,620	324,600	324,600	-
951.41	Interfund Transfers Out General Capital Proj.	547,500	251,582	814,775	585,710	819,745
951.42	Interfund Transfers Out Infrastructure Cap.	-	-	505,735	505,735	511,110
951.51	Interfund Transfers Out SSA #1	90,000	90,000	90,000	90,000	90,000
951.99	Interfund Transfers Out IMRF	200,000	-	-	-	-
Total Other Financing Uses		1,185,386	679,202	1,740,110	1,511,045	1,430,855
Total Expenditures and Other Financing Uses		\$ 14,835,417	\$ 14,401,789	\$ 16,592,284	\$ 15,702,777	\$ 17,204,542

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Description		2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
10	Legislative	\$ 177,375	\$ 108,154	\$ 145,436	\$ 95,196	\$ 146,886
20	City Administrator's Office	182,170	199,581	235,197	223,655	233,697
40	Administrative Services	2,296,107	1,533,697	2,545,534	2,296,554	2,625,650
50	Community Development	667,928	678,383	761,988	750,705	862,223
60	Economic Development	148,123	171,715	172,899	168,175	165,114
70	Police	5,214,708	5,457,576	6,250,335	5,922,675	6,345,980
80	Fire	3,605,528	3,728,325	3,749,295	3,917,277	4,120,341
91	Streets & Walks	1,844,046	1,815,094	2,003,949	1,620,100	1,952,000
91.50	Fleet Maintenance	264,100	342,793	325,022	317,200	347,245
93	Engineering & Storm Drainage	435,333	366,471	402,629	391,240	405,406
Total General Fund		14,835,417	14,401,789	16,592,284	15,702,777	17,204,542

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Description		2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
10	Legislative					
	Personal Services	\$ 63,600	\$ 63,081	\$ 68,461	\$ 68,461	\$ 68,461
	Contractual Services	85,938	37,017	62,775	21,080	66,075
	Commodities	27,837	7,977	9,200	3,320	9,350
	Other Expenditures	-	80	5,000	2,335	3,000
	Total	177,375	108,154	145,436	95,196	146,886
30	City Administrator					
	Personal Services	139,618	160,342	184,502	171,543	164,527
	Contractual Services	38,139	36,936	44,725	48,800	64,750
	Commodities	4,414	2,304	5,970	3,112	4,020
	Other Expenditures	-	-	-	200	400
	Total	182,170	199,581	235,197	223,655	233,697
40	Administrative Services					
	Personal Services	334,367	413,275	438,859	421,569	425,545
	Contractual Services	284,625	255,059	353,935	352,730	752,775
	Commodities	12,738	21,512	11,180	10,210	15,275
	Debt Service	477,991	164,000	250	-	-
	Other Expenditures	1,000	650	1,200	1,000	1,200
	Other Financing Uses	1,185,386	679,202	1,740,110	1,511,045	1,430,855
	Total	2,296,107	1,533,697	2,545,534	2,296,554	2,625,650
50	Community Development					
	Personal Services	550,004	610,355	635,533	621,020	711,968
	Contractual Services	105,852	54,013	105,915	113,055	129,905
	Commodities	11,425	13,960	19,540	16,230	19,900
	Other Expenditures	647	55	1,000	400	450
	Total	667,928	678,383	761,988	750,705	862,223
60	Economic Development					
	Personal Services	113,113	138,115	135,819	133,855	115,524
	Contractual Services	30,507	28,857	29,800	29,020	43,960
	Commodities	3,224	3,208	4,900	3,400	3,400
	Other Expenditures	1,278	1,535	2,380	1,900	2,230
	Total	148,123	171,715	172,899	168,175	165,114
70	Police					
	Personal Services	4,830,035	5,193,384	5,930,315	5,644,500	6,017,830
	Contractual Services	220,823	115,406	153,695	143,275	156,455
	Commodities	163,850	147,841	164,605	133,200	169,445
	Other Expenditures	-	945	1,720	1,700	2,250
	Total	5,214,708	5,457,576	6,250,335	5,922,675	6,345,980
80	Fire					
	Personal Services	2,900,754	3,278,237	3,248,995	3,431,452	3,606,661
	Contractual Services	637,326	384,708	407,830	397,550	420,410
	Commodities	67,448	65,356	92,470	88,275	92,070
	Other Expenditures	-	25	-	-	1,200
	Total	3,605,528	3,728,325	3,749,295	3,917,277	4,120,341

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Description		2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
91	Streets & Walks					
	Personal Services	1,129,753	1,377,377	1,497,599	1,494,477	1,439,950
	Contractual Services	271,113	162,167	237,130	228,455	242,030
	Commodities	443,179	275,549	269,220	402,903	270,020
	Other Expenditures	-	-	-	(505,735)	-
	Total	1,844,046	1,815,094	2,003,949	1,620,100	1,952,000
91.50	Fleet Maintenance					
	Personal Services	142,528	186,320	205,122	192,055	209,245
	Contractual Services	26,029	68,432	45,200	56,560	56,900
	Commodities	95,543	88,042	74,700	68,585	81,100
	Total	264,100	342,793	325,022	317,200	347,245
93	Engineering & Storm Drainage					
	Personal Services	368,654	327,833	340,454	322,920	337,361
	Contractual Services	55,374	30,254	33,195	39,940	35,590
	Commodities	11,306	7,384	27,980	26,880	30,955
	Other Expenditures	-	1,000	1,000	1,500	1,500
	Total	435,333	366,471	402,629	391,240	405,406
Total General Fund		14,835,417	14,401,789	16,592,284	15,702,777	17,204,542
Total General Fund						
	Personal Services	\$ 10,572,426	\$ 11,748,318	\$ 12,685,659	\$ 12,501,852	\$ 13,097,072
	Contractual Services	1,755,725	1,172,847	1,474,200	1,430,465	1,968,850
	Commodities	840,965	633,132	679,765	756,115	695,535
	Debt Service	477,991	164,000	250	-	-
	Other Expenditures	2,925	4,290	12,300	(496,700)	12,230
	Other Financing Uses	1,185,386	679,202	1,740,110	1,511,045	1,430,855
	Total	14,835,417	14,401,789	16,592,284	15,702,777	17,204,542

PROGRAM DESCRIPTION

The City Council is composed of eleven (11) members elected by the voters, including the Mayor and ten (10) Aldermen. Two (2) Aldermen are elected from each of five (5) Wards. The Mayor, Clerk and Treasurer are elected at-large. As called for in the City Charter, general municipal elections are held every odd-numbered year, with five (5) Aldermen elected the year preceding Leap Year and five (5) Aldermen, the Mayor, the Clerk and the Treasurer elected the year after Leap Year.

Council Members hold office for four-year terms commencing the first regular council meeting in May, following the April election. The Mayor presides at meetings of the City Council, signs all documents on behalf of the City Council, and acts as the Chairman of Committee of the Whole meetings. The Mayor Pro Tem assumes these duties in the Mayor's absence.

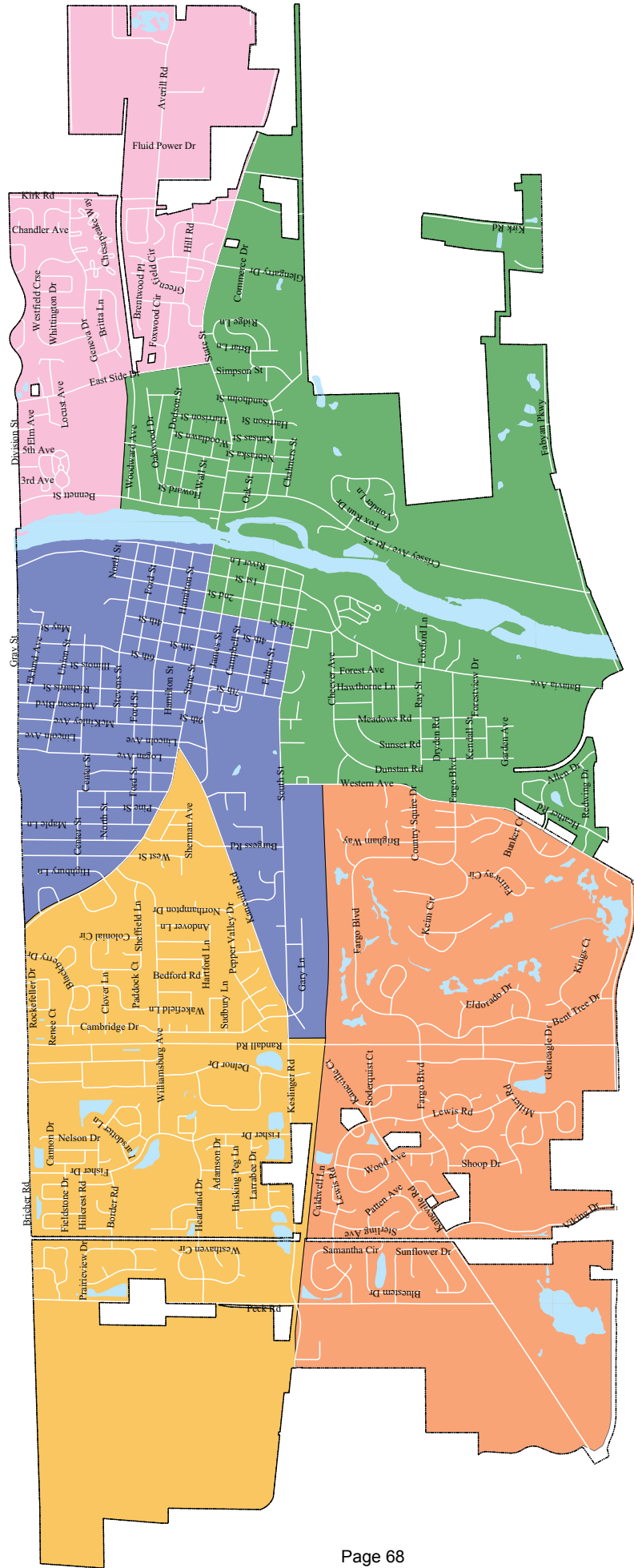
Regular meetings of the City Council are held on the first and third Monday of each month in Council Chambers. Committee of the Whole meetings are held on the second and fourth Monday of each month also in Council Chambers. Special Committee of the Whole meetings are scheduled, as needed, on issues more complex or time-consuming than those typically scheduled for regular meetings. All meetings, except closed sessions as allowed under the Open Meetings Act, are open to the public.

The City Council appoints a City Administrator as the administrative head of the City government and a City Attorney who serves as a legal advisor to the Council and other City officials. The Council enacts ordinances and resolutions, and approves the budget and City expenditures. In addition to its legislative duties, the Council also appoints citizens to serve on Boards and Commissions which operate in an advisory capacity to the Council.

The Mayor and Council members attempt to be responsive to citizen concerns and to enact legislation which reflects the needs, wishes and priorities of all the residents of the City of Geneva. They strive to promote the economic, cultural and governmental well being of the community. They represent the City at community ceremonies, meetings and other functions as well as participating in regional, state and national organizations.

CITY OF GENEVA

Ward Boundary Map

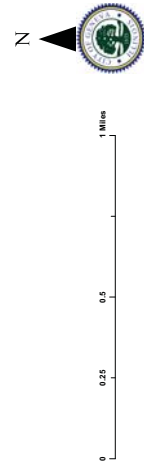


GENERATED BY:

City of Geneva
Engineering Division
March 2014

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Charles Brown	Ward 1
Mike Bruno	Ward 2
Donald Cummings	Ward 3
Richard Marks	Ward 4
Dean Kilburg	Ward 5
Mary Seno	Corporate Limit
Dorothy Flanagan	
Ron Singer	
Tom Simonian	
Craig Malandra	



CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Mayor & Council						
502	Wages - Part-Time/Seasonal	\$ 63,600	\$ 58,687	\$ 63,600	\$ 63,600	\$ 63,600
522	Medicare	-	514	920	920	920
523	Social Security	-	3,880	3,941	3,941	3,941
Total Personal Services		63,600	63,081	68,461	68,461	68,461
543	Legal Service	24,717	222	-	-	-
599	Other Professional Services	-	7,650	10,000	2,500	14,500
561	Postage	820	405	1,000	105	800
562	Telephone	2,525	1,590	1,500	500	1,500
563	Publishing	8,114	5,460	11,500	1,515	11,500
564	Printing	1,045	1,122	2,000	450	2,000
566	Recording Fees	452	76	150	-	150
572	Dues	10,039	10,079	14,000	10,475	15,000
573	Travel	1,662	2,071	2,500	1,525	2,500
574	Training	1,235	1,163	4,000	1,430	2,500
575	Publications	-	102	1,000	-	500
592	General Insurance	29,815	-	-	-	-
595	Rentals	1,025	-	-	-	-
Total Contractual Services		81,449	29,941	47,650	18,500	50,950
621	Office Supplies	1,151	2,482	2,500	1,650	2,500
622	Office Equipment	146	237	500	-	500
624	Operating Supplies	16,611	1,887	2,500	875	2,500
626	Janitorial Supplies	-	79	200	30	150
631	Clothing	-	-	-	465	200
632	Per Copy Charges	-	689	500	300	500
641	Books	-	698	1,000	-	1,000
Total Commodities		17,908	6,073	7,200	3,320	7,350
913	Community Relations	-	80	5,000	2,335	3,000
Total Other Expenditures		-	80	5,000	2,335	3,000
Total Mayor & Council		162,958	99,174	128,311	92,616	129,761
Fire & Police Commission						
543	Legal Service	-	-	1,000	-	1,000
544	Medical Service	-	495	-	300	-
559	Other Professional Services	-	5,831	10,000	1,550	10,000
561	Postage	-	-	150	50	150
563	Publishing	-	-	-	680	-

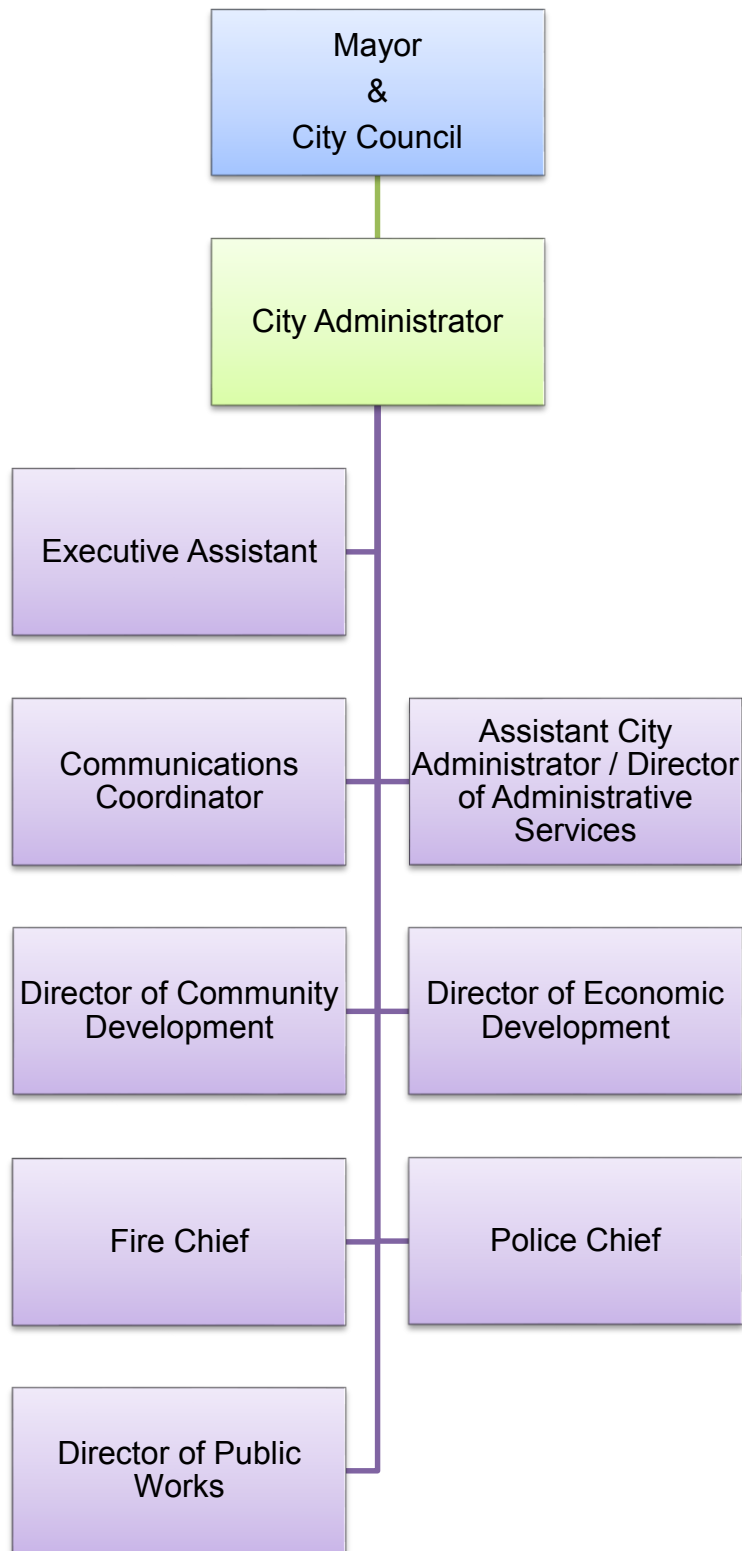
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 10 - Legislative

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
564	Printing	3,069	-	3,000	-	3,000
571	Dues	375	750	425	-	425
572	Travel	-	-	100	-	100
573	Training	-	-	450	-	450
592	General Insurance	1,045	-	-	-	-
Total Contractual Services		4,489	7,076	15,125	2,580	15,125
624	Operating Supplies	9,928	1,904	2,000	-	2,000
Total Commodities		9,928	1,904	2,000	-	2,000
Total Fire & Police Commission		14,417	8,980	17,125	2,580	17,125
Total Legislative		\$ 177,375	\$ 108,154	\$ 145,436	\$ 95,196	\$ 146,886

City Administrator's Office



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PROGRAM DESCRIPTION

The City Administrator's Office is responsible for the management and administration of all City operations, directing all internal services, programs, and operations and all external laws, ordinances and public policies as they relate to the City.

MISSION STATEMENT

The City Administrator's Office oversees the management and provision of high level quality services in a cost-effective and efficient manner for internal and external customers through all City Departments. Internal customers include the City Council, City employees, and appointed Boards, Committees and Commissions. External customers include residents, businesses, vendors, developers and other governmental agencies.

FY 2015 GOALS

Goal # 1 Educate and communicate to the City Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.

Funding: Staff Time; Resource Materials – General Operating

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 2 Work toward annexation of the County Judicial Center.

Funding: Staff Time; may involve City investment in utilities and/or permitting process

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 3 Develop a citizen's academy to cultivate awareness of local government functions, ways of participating, and understanding of issues.

Funding: Staff Time; Resource Materials – General Operating

Completion Date: 04/30/2015

Strategic Plan: Vision 3: Encourage, foster, and facilitate the ongoing strength of community participation and commitment to public affairs.

Goal # 4 Develop a plan for the creation of affordable/attainable housing.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goal # 5 Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored. Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal agencies including:

a regular vehicle replacement schedule for all City vehicles; equipment for the Emergency Operations Center (EOC); other identified capital projects and equipment for all departments and programs (i.e., Capital Projects Plan).

Funding: Staff Time; Annual Cost to Be Determined Through Budget Process

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 6** Initiate a long range planning effort to optimize timing, funding, and location options for anticipated public facility needs. Specifically, look at the long-range space needs of City Hall and determine the best course of action to address said needs.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 7** Support and expand the City's beautification efforts including curb-side landscaping using City funds and other funding sources.

Funding: Staff Time; Annual General Fund Transfer to Beautification Fund

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

City Administrator's Office – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
City Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	1.00	1.00	1.00	1.00	0.00
Communications Coordinator	0.00	0.00	0.00	1.00	1.00
Total	3.00	3.00	3.00	4.00	3.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

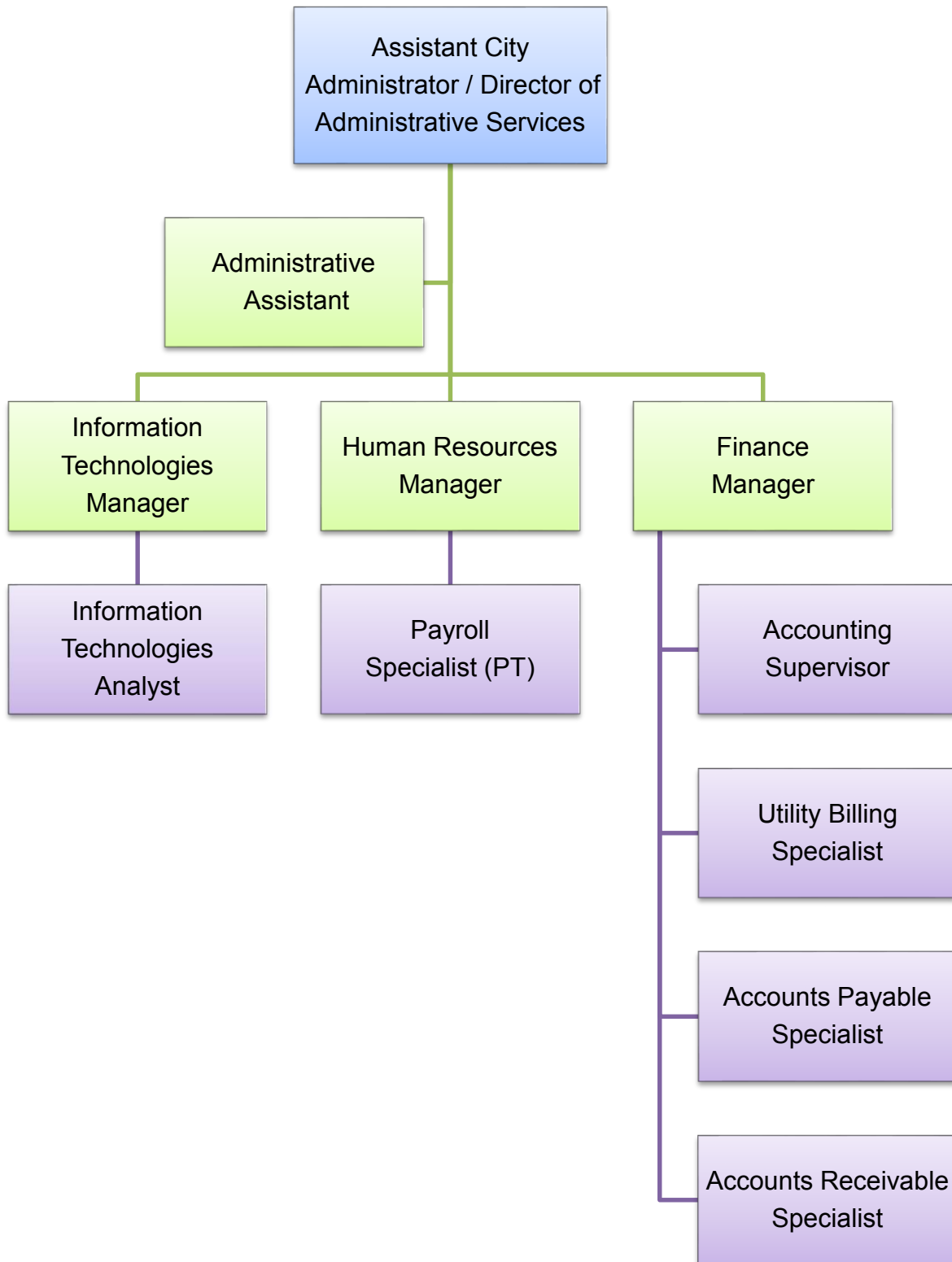
Fund 100 - General Fund

Department 30 - City Administrator's Office

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
501	Wages - Regular	\$ 102,848	\$ 100,893	\$ 110,601	\$ 106,075	\$ 113,028
502	Wages - Part-Time/Seasonal	15,267	14,847	18,840	16,118	-
521	Group Insurance	21,502	21,594	28,763	25,365	28,974
522	Medicare	-	1,039	1,876	1,670	1,638
523	Social Security	-	7,162	7,515	6,755	6,487
524	IMRF	-	14,807	16,907	15,560	14,400
Total Personal Services		139,618	160,342	184,502	171,543	164,527
543	Legal Service	4,804	-	-	1,040	-
544	Medical Service	-	95	-	95	100
559	Other Professional Services	-	750	750	1,000	750
561	Postage	102	168	300	250	300
562	Telephone	1,419	851	1,000	1,000	1,200
563	Publishing	-	162	175	4,225	4,000
564	Printing	-	117	1,500	75	500
571	Dues	1,640	1,380	1,500	2,070	1,500
572	Travel	696	2,029	2,000	3,500	2,300
573	Training	4,028	3,604	2,500	500	2,500
575	Publications	-	15	-	45	100
592	General Insurance	4,345	-	-	-	-
595	Rentals	1,025	-	-	-	-
596	Public Transportation	20,081	27,764	35,000	35,000	35,000
599	Other Contractual Services	-	-	-	-	16,500
Total Contractual Services		38,139	36,936	44,725	48,800	64,750
621	Office Supplies	1,203	1,371	1,400	1,400	1,400
622	Office Equipment	2,019	-	3,000	1,235	1,500
623	Office Furniture	-	204	-	-	-
624	Operating Supplies	334	156	700	105	250
626	Janitorial Supplies	-	7	-	-	-
627	Motor Fuel & Lubricants	101	155	220	60	220
632	Per copy Charges	758	386	550	300	550
641	Books	-	20	50	12	50
663	Computer Software	-	5	50	-	50
Total Commodities		4,414	2,304	5,970	3,112	4,020
917	Employee Awards	-	-	-	200	400
Total Other Expenditures		-	-	-	200	400
Total City Administrator's Office		\$ 182,170	\$ 199,581	\$ 235,197	\$ 223,655	\$ 233,697

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Administrative Services Department



PROGRAM DESCRIPTION

The Administrative Services Department is comprised of four divisions: Administration, Information Technologies, Human Resources and Finance. The Administration division handles a wide range of administrative functions that deal with the interaction of the City with citizens of Geneva, the governing body and City management. Additionally, the Administrative division carries out all responsibilities relating to risk management. The Information Technologies division is responsible for keeping the telephone and data networks, and all computers, servers, email and voicemail functional for all City employees. The Human Resources division is responsible for personnel related activities for City employees including payroll, benefits, employee relations, legal compliance, workers' compensation and employee event coordination. The Finance division develops, implements and maintains all accounting systems and procedures, including maintaining its books and financial records, including utility billing.

MISSION STATEMENT

The Administrative Services Department shall provide quality services and programs to internal and external customers in the most effective and efficient manner possible. Specific operations include four divisions: Administration, Information Technology, Human Resources and Finance.

FY 2015 GOALS

Administration Division

Goal # 1 Work with the City Administrator's Office to formulate a plan to educate and communicate to Council and the citizens the benefits of Home Rule.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character. Goal B: Educate and communicate to Council and citizens the benefits of Home Rule and perhaps begin working towards its adoption.

Goal # 2 Complete a department Strategic Plan. Once complete, begin using as an annual budget development tool in conjunction with the priorities adopted by the City Council at the annual Strategic Planning Workshop.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: N/A

Information Technology Division

Goal # 1 Continue upgrade to City Council Chambers staging with updates to presentation systems including microphones, computers, and redesign of set (dais).

Administrative Services

Funding: General Capital (PEG); \$70,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal W: Optimize technology's effectiveness at delivery of public services.

- Goal # 2** Work in conjunction with the Electric Division and Kane County to create a plan to build joint redundant fiber or microwave transmission equipment to establish a redundant connection to the present fiber optic line.

Funding: Staff Time; TBD if constructed

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal U: Secure emergency communications by establishing a redundant connection to the present fiber optic line.

Human Resources Division

- Goal # 1** Develop various performance measures and a system to track with minimal staff time to help achieve excellence and efficiency in service delivery in order to provide the citizens of Geneva with the most value for every tax dollar.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 2** Continue to work with Departments on the succession planning process, including evaluating the Waubensee Leadership Series and encouraging leadership development within the departments by engaging employees in professional development. As part of the succession planning process, a yearly analysis of the workforce should be completed to see an accurate picture of the workforce and to gauge a changing workforce.

Funding: General Fund; TBD (Leadership Series \$695 per attendee)

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal K: Maintain a standard of excellence for city personnel through retention and recruitment policies and practices. Goal R: Adopt and fund an

Administrative Services

effective succession planning process. Goal S: Strive to maintain effective and efficient staffing levels in all departments.

- Goal # 3** Enhance employees understanding and participation in a Wellness Initiative by promoting wellness on an on-going basis including various programs and challenges.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Finance Division

- Goal # 1** Pursue financing options for vehicle/equipment replacements and the Southeast Development substation.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal E: Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

- Goal # 2** Convert financial data from Fiscal Years 2010, 2011, and 2012 into the New World System.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal W: Optimize technology's effectiveness at delivery of public services.

- Goal # 3** Identify and collect performance measurement data from all departments/divisions for inclusion in the next budget document as recommended by the Government Finance Officers Association (GFOA) guidelines and suggested by GFOA budget reviewers.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Administrative Services

Human Resources Division

Performance Measures	FY 2011	FY 2012	FY 2013	FY 2014	Projected FY 2015
Sick Leave Hours Used per 1,000 Hours Worked	34.14	31.56	42.00	41.27	35.00
Number of Employee Grievances/Appeals per 100 Employees	0	0	0.7	0	0
Number of Workers' Compensation Claims	12	18	23	27	20
Turnover Rate: Total	3.33%	10.10%	0.68%	4.20%	2.80%
Turnover Rate: Voluntary	2.60%	7.40%	0.68%	2.10%	2.09%
Turnover Rate: Involuntary	0.60%	2.70%	0.00%	2.10%	0.71%
Total Full-Time Staff per 1,000 Residents	6.93	6.84	6.60	6.65	6.65
Non Public-Safety Full-Time Staff per 1,000 Residents	3.77	3.73	3.53	3.58	3.58
Public-Safety Full-Time Staff per 1,000 Residents	3.16	3.11	3.07	3.07	3.07
Liability/Property Claims Processed	21	23	19	17	20

Finance Division

Performance Measures		FY 2012	FY 2013	FY 2014
Cycle 1	# of Utility Accounts	N/A	N/A	3,120
	Total Amount Billed			\$ 1,535,532
Cycle 2	# of Utility Accounts	N/A	N/A	3,844
	Total Amount Billed			\$156,946
Cycle 3	# of Utility Accounts	N/A	N/A	2,829
	Total Amount Billed			\$206,628
Cycle 4	# of Utility Accounts	N/A	N/A	2,278
	Total Amount Billed			\$1,286,328
Number of Utility Accounts – Adjustments Processed		1,382	1,561	1,667
Number of Utility Accounts – Penalty Assessed		3,999	4,216	5,281

N/A – Not Available

Administrative Services – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Assistant City Administrator/Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant Information Technologies Manager	1.00	1.00	1.00	1.00	1.00
Information Technologies Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Part-Time Payroll Specialist	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Accounting Supervisor	0.00	1.00	1.00	1.00	1.00
Accounts Payable Specialist	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Specialist	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00
Total	10.00	11.00	11.00	11.00	11.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Administration						
501 Wages - Regular		\$ 110,999	\$ 124,838	\$ 121,738	\$ 121,134	\$ 124,667
521 Group Insurance		17,094	17,218	19,167	18,270	20,334
522 Medicare		-	1,030	1,766	1,695	1,808
523 Social Security		-	7,772	7,550	7,245	7,731
524 IMRF		-	14,616	15,905	15,430	15,885
Total Personal Services		128,093	165,474	166,126	163,774	170,425
561 Postage		63	28	50	50	50
562 Telephone		244	-	-	-	-
571 Dues		381	382	200	405	405
572 Travel		-	628	800	100	600
573 Training		262	796	750	280	700
575 Publications		-	-	-	45	50
592 General Insurance		3,108	-	-	-	-
595 Rentals		1,025	-	-	-	-
Total Contractual Services		5,083	1,834	1,800	880	1,805
621 Office Supplies		306	438	500	400	500
622 Office Equipment		-	346	250	250	250
624 Operating Supplies		244	-	275	-	275
632 Per Copy Charges		631	551	400	400	400
Total Commodities		1,181	1,334	1,425	1,050	1,425
Total Administration		134,357	168,641	169,351	165,704	173,655
Information Technology						
501 Wages - Regular		\$ 27,206	\$ 27,961	\$ 34,802	\$ 34,085	\$ 35,076
521 Group Insurance		5,443	5,914	7,546	7,265	8,111
522 Medicare		-	242	505	480	509
523 Social Security		-	1,818	2,160	2,045	2,176
524 IMRF		-	3,431	4,547	4,340	4,471
Total Personal Services		32,649	39,364	49,560	48,215	50,343
531 Maintenance Service		14,162	22,658	19,875	22,450	23,875
552 Data Programming Service		300	-	-	-	-
561 Postage		63	286	100	75	100
562 Telephone		5,716	4,839	5,000	5,000	5,000
563 Printing		-	30	-	-	-
565 Internet		8,425	6,366	2,680	2,680	2,680
573 Training		-	199	5,000	2,500	2,500
575 Publications		-	90	-	-	-
581 Utilities		-	112	180	180	180
595 Rentals		-	2,504	2,315	2,315	2,315
Total Contractual Services		28,666	37,084	35,150	35,200	36,650

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
601	Maintenance Supplies	-	2,327	500	175	500
621	Office Supplies	96	398	250	300	250
622	Office Equipment	4,165	8,346	500	510	500
624	Operating Supplies	337	18	-	50	-
625	Small Tools	-	35	-	-	-
632	Per Copy Charges	6	-	50	-	50
663	Computer Software	-	1,156	-	-	-
Total Commodities		4,605	12,280	1,300	1,035	1,300
Total Information Technology		65,921	88,728	86,010	84,450	88,293
Human Resources						
501	Wages - Regular	\$ 55,144	\$ 55,728	\$ 56,855	\$ 56,360	\$ 44,569
502	Wages - Part-Time/Seasonal	4,610	5,797	10,962	8,150	8,959
521	Group Insurance	7,923	4,144	4,334	4,345	3,510
522	Medicare	-	540	983	930	776
523	Social Security	-	4,131	4,205	3,975	3,319
524	IMRF	-	6,840	8,856	7,175	5,678
Total Personal Services		67,677	77,180	86,195	80,935	66,811
544	Medical Service	-	1,305	2,000	1,260	2,000
561	Postage	278	173	300	210	300
562	Telephone	818	689	185	185	185
563	Publishing	-	20	100	-	100
564	Printing	1,718	952	1,475	420	1,000
571	Dues	105	556	180	570	600
572	Travel	-	-	100	395	400
573	Training	140	1,851	2,495	1,950	3,500
Total Contractual Services		3,058	5,546	6,835	4,990	8,085
621	Office Supplies	861	819	825	825	1,000
622	Office Equipment	-	-	280	280	-
624	Operating Supplies	2,339	1,392	2,850	1,600	2,400
632	Per Copy Charges	955	732	700	845	850
Total Commodities		4,155	2,943	4,655	3,550	4,250
917	Employee Awards	1,000	650	1,200	1,000	1,200
Total Other Expenditures		1,000	650	1,200	1,000	1,200
Total Human Resources		75,891	86,319	98,885	90,475	80,346
Finance						
501	Wages - Regular	\$ 86,901	\$ 93,742	\$ 95,810	\$ 91,440	\$ 97,766
521	Group Insurance	19,047	19,217	21,327	18,905	20,268
522	Medicare	-	800	1,389	1,260	1,418
523	Social Security	-	5,999	5,940	5,395	6,061

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
524 IMRF		-	11,500	12,512	11,645	12,453
Total Personal Services		105,948	131,257	136,978	128,645	137,966
531 Maintenance Service		-	509	-	-	-
541 Accounting & Auditing Service		6,414	14,326	12,375	7,980	11,860
544 Medical Service		-	-	-	95	-
547 Banking Service		4,142	4,559	4,620	7,145	9,050
561 Postage		2,686	1,451	1,650	1,800	1,875
562 Telephone		1,209	709	120	325	-
563 Publishing		-	-	-	250	-
564 Printing		3,278	1,715	3,700	3,210	4,000
571 Dues		870	1,000	1,520	1,540	1,790
573 Training		805	1,055	1,000	750	1,000
595 Rentals		2,466	-	-	-	-
599 Other Contractual Services		-	-	-	-	16,500
Total Contractual Services		21,869	25,324	24,985	23,095	46,075
621 Office Supplies		1,486	2,155	2,500	2,500	2,500
622 Office Equipment		1,067	2,008	500	1,780	500
623 Office Furniture		-	350	500	-	-
624 Operating Supplies		182	-	-	-	-
632 Per Copy Charges		62	54	50	45	50
641 Books		-	388	250	250	250
Total Commodities		2,797	4,955	3,800	4,575	3,300
Total Finance		130,614	161,536	165,763	156,315	187,341
City-Wide Services						
543 Legal Service		\$ 395	\$ 57,703	\$ 100,000	\$ 100,000	\$ 100,000
562 Telephone		-	3,899	5,020	5,020	5,020
581 Utilities		-	5,009	-	2,000	-
582 Street Lighting		225,554	-	-	-	-
583 Garbage Disposal		-	-	-	1,400	2,000
591 Liability Insurance		-	1,313	-	-	-
592 General Insurance		-	112,305	175,000	175,000	185,000
595 Rentals		-	5,043	5,145	5,145	5,145
597 Tri-City Ambulance/Tri-Com		-	-	-	-	362,995
Total Contractual Services		225,949	185,272	285,165	288,565	660,160
621 Office Supplies		-	-	-	-	5,000
Total Commodities		-	-	-	-	5,000
951.16 Transfers Out - Cultural Arts		-	5,000	-	-	-
951.17 Transfers Out - SPAC		11,186	5,000	5,000	5,000	5,000
951.18 Transfers Out - Beautification		-	5,000	-	-	5,000
951.36 Transfers Out - Tri-Com		336,700	322,620	324,600	324,600	-
951.41 Transfers Out - General Capital Projects		547,500	251,582	814,775	585,710	819,745

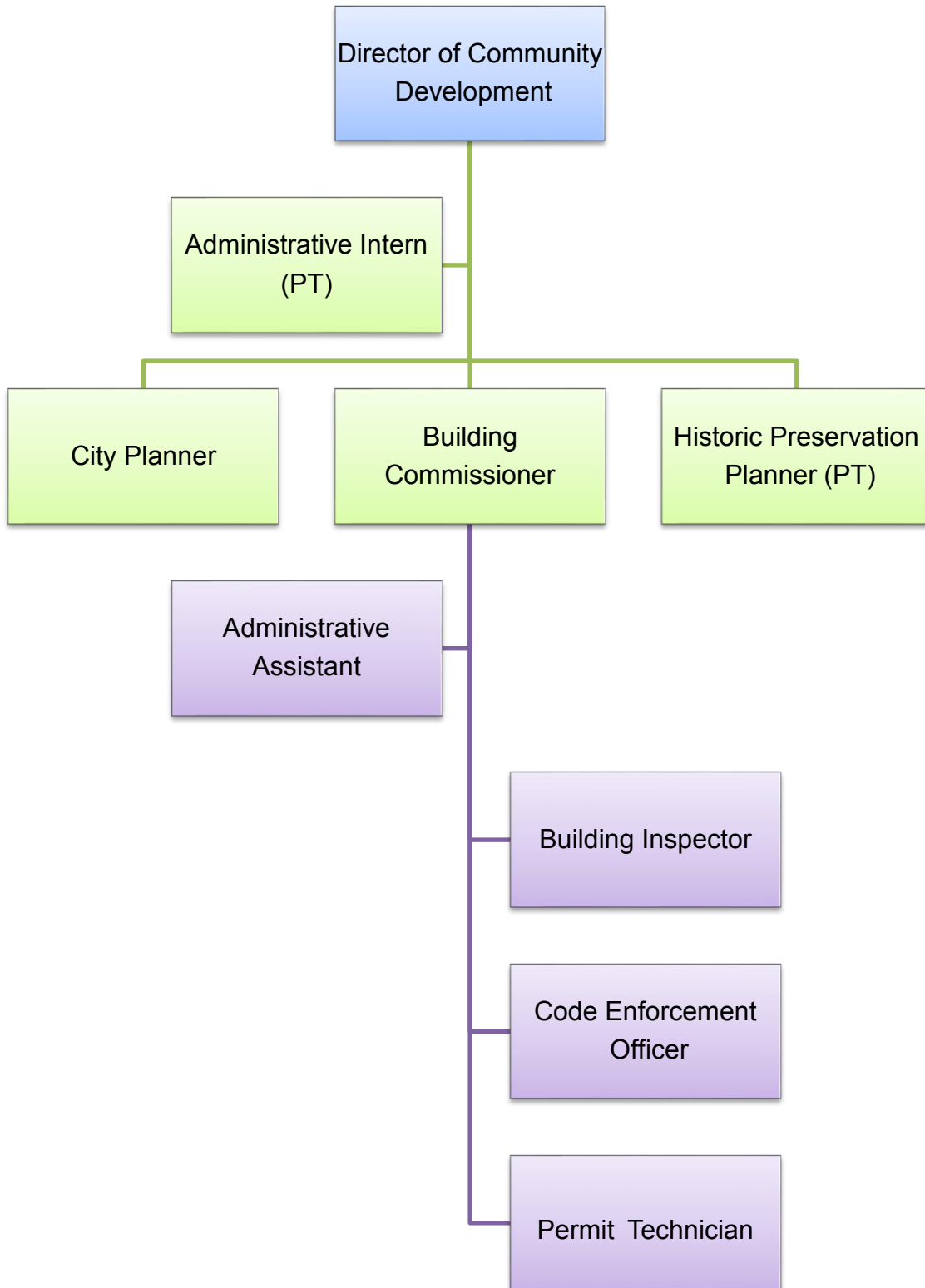
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 40 - Administrative Services

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
951.42	Transfers Out - Infrastructure Capital Proj.	-	-	505,735	505,735	511,110
951.51	Transfers Out - SSA #1	90,000	90,000	90,000	90,000	90,000
951.99	Transfers Out - IMRF	200,000	-	-	-	-
Total Other Financing Uses		1,185,386	679,202	1,740,110	1,511,045	1,430,855
705.17	Principal - 2002A Bonds	96,250	101,750	-	-	-
705.22	Principal - 2006C Bonds	54,400	57,600	-	-	-
705.25	Principal - 2006 Capital Loan	16,059	-	-	-	-
705.32	Principal - 2008 Capital Loan	84,612	-	-	-	-
705.33	Principal - 2009 Capital Loan	207,416	-	-	-	-
710.17	Interest - 2002A Bonds	4,084	2,099	-	-	-
710.22	Interest - 2006C Bonds	4,480	2,304	-	-	-
710.25	Interest - 2006 Capital Loan	691	-	-	-	-
710.32	Interest - 2008 Capital Loan	1,807	-	-	-	-
710.33	Interest - 2009 Capital Loan	8,193	-	-	-	-
715	Paying Agent Fees	-	247	250	-	-
Total Debt Service		477,991	164,000	250	-	-
Total City-Wide Services		1,889,325	1,028,473	2,025,525	1,799,610	2,096,015
Total Administrative Services		\$ 2,296,107	\$ 1,533,697	\$ 2,545,534	\$ 2,296,554	\$ 2,625,650

Community Development Department



PROGRAM DESCRIPTION

The Community Development Department includes the Building and Planning divisions. The Department is responsible for formulating and implementing plans, policies, codes and ordinances that provide for the orderly development of the City while promoting the public health, safety and general welfare of its citizens, protecting property values, and preserving the City's unique qualities and characteristics.

Building Division

MISSION STATEMENT

The Building Division of the Community Development Department develops, maintains, and enforces plans, policies, codes, and ordinances that promote the public health, safety, and general welfare of citizens in the City while preserving property values. The Building Division provides professional building and zoning plan reviews, issues permits, interprets and applies city codes, performs inspections, and conducts code enforcement activities so that the City continues to be one of the most desirable communities in the State of Illinois to live, work, shop and raise a family.

FY 2015 GOALS

Goal # 1 Refine and integrate the information within the division's old permit software system and scanned historic address files (from 2007 to current) into the New World software module.

Funding: Staff Time plus capital for software conversion.

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 2 Provide building permit applicants with the ability to apply for and receive issued permits online for smaller (routine) projects (new air conditioner, furnace, water heater, roof, etc.).

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 3 Complete the electronic scanning of all Zoning Board of Appeals approved variation petition documents. Confirm that all approved variances have been recorded in the Kane County Recorder's Office.

Community Development

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 4** Expand staff expertise within the division by having the Building Commissioner, Building Inspector, and Code Enforcement Official complete 2 additional classes toward the national certification program associated with their positions.

Funding: General Operating \$2,200

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 5** Evaluate the current fee structure for all types of permitted work and related inspections, and make any necessary modifications.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

- Goal # 6** Review and evaluate the differences between the City's current adopted 2006 editions of the Residential Building Code and Property Maintenance Code, and the most recent 2012 editions of these codes. Formulate a recommendation regarding possible adoption of the 2012 code editions.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: N/A

Planning Division

MISSION STATEMENT

To formulate, maintain and implement City plans, policies, codes and ordinances that provide for orderly development; promote the public health, safety, morals and general welfare of citizens; protect property values and preserve the City's unique historic character.

FY 2015 GOALS

- Goal # 1** Continue to take a proactive role in the Settler's Hill development plans (working with the City Administration, and the Economic Development and Public Works Departments)

Community Development

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goal # 2 Annex the Kane County Judicial Center

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 3 Develop a plan for the creation of affordable/attainable housing

- Complete the Central Fox Valley Homes for a Changing Region Multi-community Housing Plan (Batavia, Geneva, North Aurora, and St. Charles) with assistance provided by the Chicago Metropolitan Agency for Planning (CMAP), Metropolitan Planning Council (MPC) and the Kane County Development Department.
- Formulate the plan through a review of existing conditions, demographic/economic trends, and market forces affecting housing affordability; analyze income and housing cost data; quantify the amount of housing needed by income and age groups; evaluate the capacity of the municipalities to meet housing needs; consider alternative housing policies, strategies and programs; and address the requirements of the State of Illinois Affordable Housing Planning and Appeal Act.

Funding: Staff Time and outside assistance from CMAP

Completion Date: 07/31/2014

Strategic Plan: Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Goal # 4 Encourage higher density infill residential development in the core parts of Geneva.

- Formulate amendments to the City's zoning regulations that encourage higher density residential development as envisioned in the adopted Geneva Downtown/Station Area Master Plan.
- Review and consider other related changes and upgrades to the city's zoning regulations pertaining to allowable uses, expansion of by-right development, bulk regulations, form-based coding, use of graphic illustrations, buffer screening, off-street parking, public open space/plazas, public art, and LEED certification.

Funding: Staff Time and assistance provided by the Chicago Regional Transportation Authority

Completion Date: 03/31/2015

Strategic Plan: Vision 4: Promote and amplify community unity and diversity through actions and programs that encourage inclusion, vitality, and wholeness.

Community Development

Goal # 5 Annex the Kane County Events Center (working with the City Administration, and the Economic Development and Public Works Departments).

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Goal # 6 Explore regulations and resources that examine preservation and rehabilitation of historic properties.

- Update the city's architectural resources inventory data for all properties in the Geneva Historic District, and update the National Park Service certification for the district's listing on the National Register of Historic Places.
- Update the City's Historic Preservation Ordinance to address demolition permit application review criteria, expansion of definitions of important terms, minimum building maintenance provisions, procedures for de-landmarking, details on the landmark designation process, economic hardship provisions, procedures for review processing of permit applications deemed not to require HPC review (staff review only), expiration date of HPC approved permit plans, and required documentation of buildings approved for demolition.

Funding: Staff Time

Completion: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character. Goal: Explore regulations and resources that examine preservation and rehabilitation of historic properties.

Goal # 7 Prairie Green Preserve - Perform required wetland mitigation bank monitoring and annual prairie stewardship. Upon stabilization of wetland bank hydrology and vegetation, negotiate an intergovernmental agreement with the Forest Preserve District of Kane County and the Geneva Park District transferring long-term ownership and management of the site to the forest preserve district.

Funding: Prairie Green Fund - \$10,000 for monitoring wetland hydrology and vegetation

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

Goal # 8 Prepare and adopt modifications to the City of Geneva Comprehensive Plan to make it one cohesive plan document incorporating the recently adopted subarea plans (Downtown/Station Area Master Plan and Southeast Master Plan), Settler's Hill Master Plan (County of Kane), and other necessary modifications. Conduct public

Community Development

stakeholder review process and public hearing, and forward plan document to the City Council for review and consideration.

Funding: Operations – Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 9 Conduct neighborhood resident meetings and public hearings for the establishment of two back-up Special Service Areas for retention basin maintenance in the On Brentwood Pond, Sunset Prairie, and Stonewood Manor subdivisions.

Funding: Operations – Staff Time

Completion Date: 4/30/2015

Strategic Plan: N/A

Goal # 10 Formulate a Community Development Department Strategic Plan

Funding: Operations – Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Community Development – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.50*	1.00	1.00	1.00	1.00
City Planner	1.00	1.00	1.00	1.00	1.00
Historic Preservation Planner	1.00	1.00	0.00	0.00	0.00
Part-Time Historic Preservation Planner	0.00	0.00	1.00	1.00	1.00
Part-Time Intern	0.00	1.00	1.00	0.00	0.00
Building Commissioner	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.00	0.00	0.00	0.00	1.00
Total	7.5	8.00	8.00	7.00	8.00

*Position shared with Economic Development

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Building Division						
501	Wages - Regular	\$ 246,184	\$ 261,525	\$ 258,580	\$ 257,295	\$ 304,305
521	Group Insurance	46,951	48,865	57,459	52,245	79,567
522	Medicare	-	2,160	3,750	3,550	4,412
523	Social Security	-	16,041	16,032	15,165	18,867
524	IMRF	-	30,968	33,768	32,765	38,768
Total Personal Services		293,135	359,559	369,589	361,020	445,919
531	Maintenance Service	22,532	11,811	15,075	11,900	14,400
543	Legal Service	681	-	-	-	-
546	Janitorial Service	-	8,528	8,000	8,000	8,000
559	Other Professional Services	-	238	500	650	700
561	Postage	403	397	600	550	600
562	Telephone	3,687	2,998	3,720	3,000	3,720
563	Publishing	-	210	1,000	1,000	1,000
564	Printing	93	180	550	150	550
566	Recording Fees	-	-	-	5	250
571	Dues	700	650	1,000	500	1,340
572	Travel	357	407	1,500	1,800	1,500
573	Training	1,552	2,562	3,000	2,900	3,000
581	Utilities	12,417	-	-	-	-
592	General Insurance	6,815	-	-	-	-
595	Rentals	2,661	2,005	3,400	3,400	3,660
599	Other Contractual Services	38,469	6,707	53,900	53,000	58,400
Total Contractual Services		90,368	36,692	92,245	86,855	97,120
601	Maintenance Supplies	-	2,349	8,450	4,000	7,950
621	Office Supplies	769	1,258	1,400	1,400	1,400
622	Office Equipment	240	3,604	1,550	1,550	350
623	Office Furniture	-	-	-	-	950
624	Operating Supplies	-	128	200	200	200
625	Small Tools	778	292	500	250	500
626	Janitorial Supplies	-	-	-	200	200
627	Motor Fuel & Lubricants	2,951	2,602	4,400	3,500	4,400
631	Clothing	465	474	850	850	850
632	Per Copy Charges	359	445	540	900	900
641	Books	-	678	700	700	700
Total Commodities		5,563	11,830	18,590	13,550	18,400
Total Building Division		389,065	408,082	480,424	461,425	561,439
Planning Division						
501	Wages - Regular	\$ 210,934	\$ 142,750	\$ 146,506	\$ 145,780	\$ 149,242
502	Wages - Part-Time/Seasonal	11,616	44,359	52,574	49,260	45,082
521	Group Insurance	34,319	27,456	30,335	28,805	32,105

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

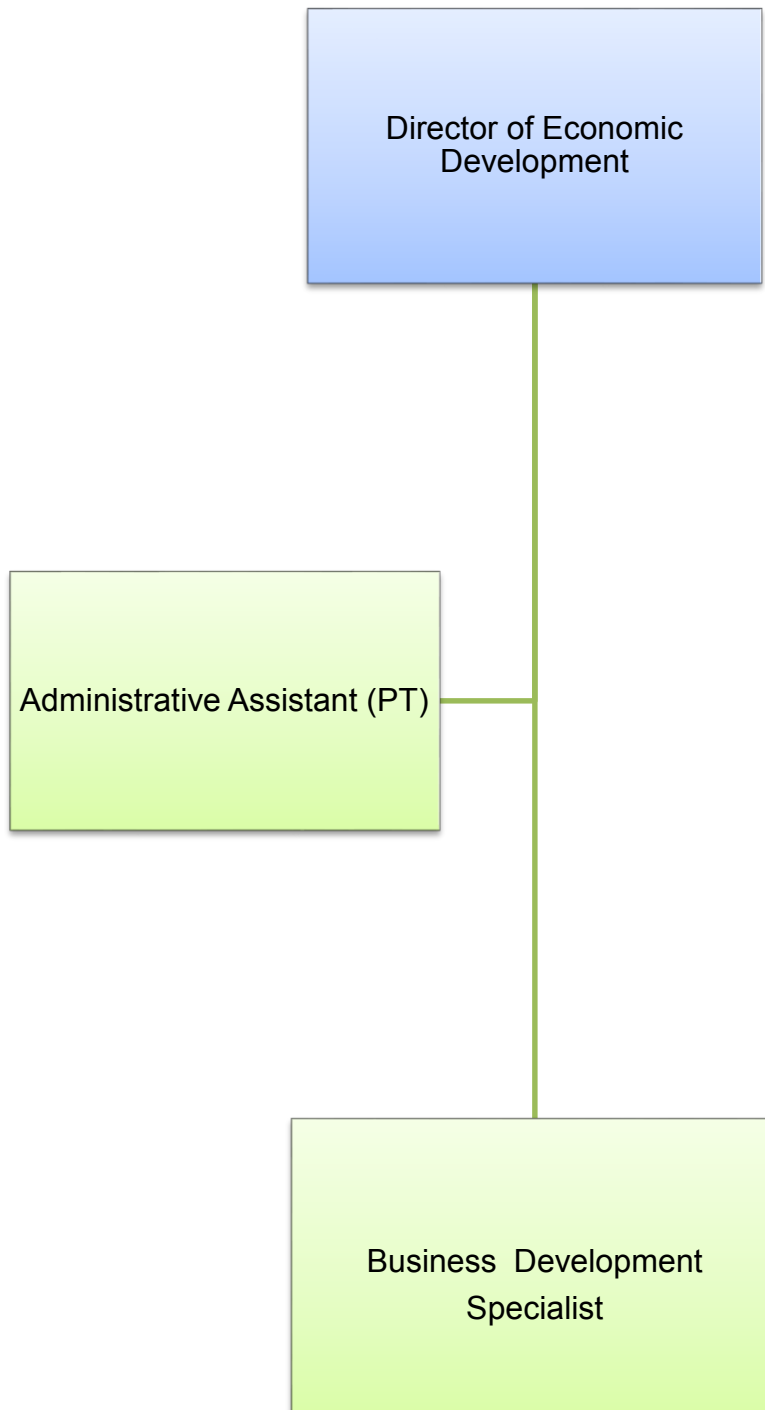
Fund 100 - General Fund

Department 50 - Community Development

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
522	Medicare	-	1,622	2,886	2,605	2,818
523	Social Security	-	12,451	12,215	11,555	12,048
524	IMRF	-	22,158	21,428	21,995	24,754
Total Personal Services		256,869	250,796	265,944	260,000	266,049
543	Legal Service	5,613	-	-	-	-
544	Medical Service	-	95	-	-	-
559	Other Professional Services	-	7,177	6,500	8,500	8,500
561	Postage	238	126	300	200	200
562	Telephone	1,351	709	700	700	700
563	Publishing	-	1,567	1,000	3,700	3,000
564	Printing	2,444	2,956	2,000	500	1,000
566	Recording Fees	-	502	400	400	1,400
571	Dues	2,156	2,209	2,070	2,070	2,495
572	Travel	27	28	200	-	200
573	Training	1,299	1,810	500	100	250
592	General Insurance	1,332	-	-	-	-
595	Rentals	1,025	-	-	-	-
599	Other Contractual Services	-	143	-	10,030	15,040
Total Contractual Services		15,484	17,321	13,670	26,200	32,785
621	Office Supplies	452	1,091	400	700	750
622	Office Equipment	-	-	-	1,175	-
624	Operating Supplies	4,268	19	-	-	-
632	Per Copy Charges	1,143	1,018	550	750	750
641	Books	-	-	-	55	-
Total Commodities		5,862	2,129	950	2,680	1,500
913	Community Relations	647	55	1,000	400	450
Total Other Expenditures		647	55	1,000	400	450
Total Planning Division		278,863	270,301	281,564	289,280	300,784
Total Community Development		\$ 667,928	\$ 678,383	\$ 761,988	\$ 750,705	\$ 862,223

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Economic Development Department



PROGRAM DESCRIPTION

The Economic Development Department is responsible for all areas of economic development including tourism, with an emphasis on developing and implementing strategies and programs that will retain, expand and attract appropriate commercial, office/research and light industrial developments to and within the City.

MISSION STATEMENT

The City of Geneva's Economic Development Department shall serve the community by attracting appropriate commercial, office/research and light industrial developments to the City as a means to reduce reliance on residential property taxes. The Department creates and fosters successful programs to retain and bolster existing business and promote Geneva as a destination.

FY 2015 GOALS

Goal # 1 Encourage development of the former Geneva Bottling Works property, Geneva Dam projects, and encourage redevelopment of the Mill Race Restaurant property.

- Facilitate a Tax Increment Finance District Eligibility Study, Project and Redevelopment Plan for "TIF#3," which includes the former Mill Race Inn and surrounding properties.

Funding: Staff time, EDD Capital \$28,000

Completion Date: 04/30/2015

Strategic Plan: Vision #2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal # 2 Continue to consider/evaluate sales tax revisions for capital improvements and projects that enhance the Downtown Business district.

- Complete the Downtown Business District Feasibility Report
- Establish District Needs and Priorities, if so directed by City Council
- Set priority list for implementation, if a district is established
- File needed paperwork with the State of Illinois

Funding: Staff time

Completion Date: 9/15/2014

Strategic Plan: Vision #5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Goal # 3 Work with Geneva Community Development and Public Works Departments to continue to take a proactive role in the Settler's Hill development plans.

Economic Development

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision #6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations.

- Goal # 4** Work with the City Administrator, Community Development and Public Works Department to annex the Kane County Events Center.

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision #1: Recognize, honor, preserve, and enhance community heritage and character.

- Goal # 5** Work with the Public Works Department to explore the extension of diagonal parking on West State Street.

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision #2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

- Goal # 6** Explore the use of incentives to promote economic development or private-public partnerships.

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision #2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

- Goal # 7** Work with Geneva Community Development and Public Works Departments to create new Welcome to Geneva Signage.

Funding: Staff Time; General Capital \$50,000

Completion Date: 04/30/2015

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

- Goal # 8** Develop a Department Strategic Plan to address the strategies chosen by the City Council in the new City Strategic Plan.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires.

Economic Development – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Director of Economic Development	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.50*	0.00	0.00	0.00	0.00
Part-Time Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Business Development Specialist	1.00	1.00	1.00	1.00	1.00
Part-Time Intern	0.00	1.00	1.00	1.00	0.00
Total	3.50	4.00	4.00	4.00	3.00

*Position shared with Community Development

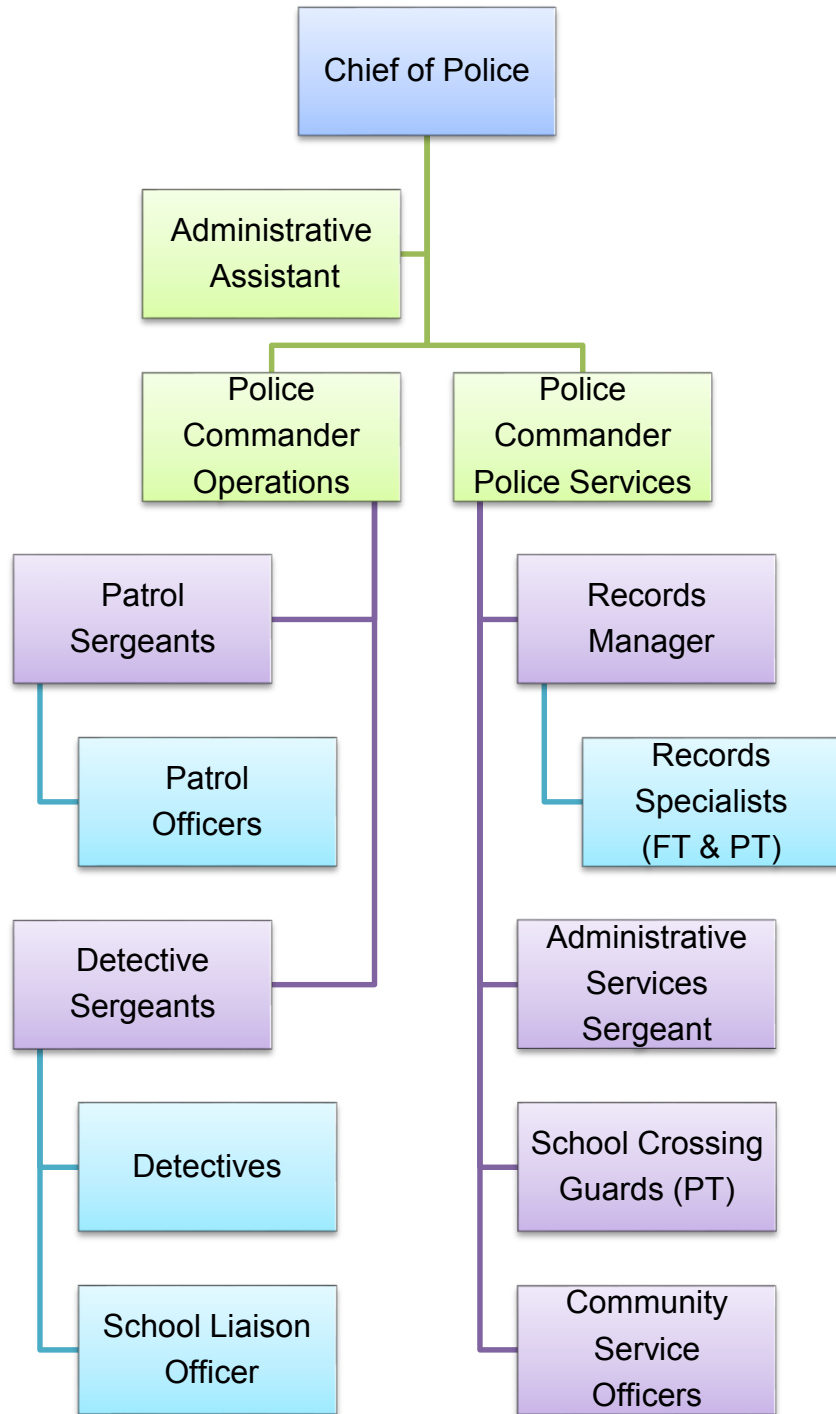
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 60 - Economic Development

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
501	Wages - Regular	\$ 82,269	\$ 81,548	\$ 76,662	\$ 76,630	\$ 78,507
502	Wages - Part-Time/Seasonal	12,210	17,619	18,720	18,720	-
521	Group Insurance	18,634	19,545	20,688	19,405	21,014
522	Medicare	-	818	1,382	1,350	1,138
523	Social Security	-	6,386	5,913	5,610	4,866
524	IMRF	-	12,198	12,454	12,140	9,999
Total Personal Services		113,113	138,115	135,819	133,855	115,524
543	Legal Service	895	-	-	-	-
544	Medical Service	-	95	100	100	100
551	Advertising	19,253	17,763	12,820	11,500	12,000
552	Data Programming Service	-	2,088	3,000	3,000	3,000
561	Postage	719	1,296	800	1,200	1,200
562	Telephone	2,525	1,418	1,600	1,440	1,440
563	Publishing	-	89	200	-	900
564	Printing	-	1,025	2,000	2,300	2,040
571	Dues	2,033	2,520	2,500	2,500	2,540
572	Travel	784	438	500	800	765
573	Training	2,067	2,104	1,900	1,800	2,690
575	Publications	-	-	200	200	200
592	General Insurance	1,207	-	-	-	-
595	Rentals	1,025	-	-	-	-
599	Other Contractual Services	-	23	4,180	4,180	17,085
Total Contractual Services		30,507	28,857	29,800	29,020	43,960
621	Office Supplies	838	954	900	900	900
622	Office Equipment	-	405	200	200	200
623	Office Furniture	-	435	400	400	400
624	Operating Supplies	1,302	288	2,200	700	700
632	Per Copy Charges	1,085	1,126	1,200	1,200	1,200
Total Commodities		3,224	3,208	4,900	3,400	3,400
913	Community Relations	1,278	1,535	2,380	1,900	2,230
Total Other Expenditures		1,278	1,535	2,380	1,900	2,230
Total Economic Development		\$ 148,123	\$ 171,715	\$ 172,899	\$ 168,175	\$ 165,114

Police Department



PROGRAM DESCRIPTION

The Police Department provides for the protection of life and property, enforcement of criminal and traffic laws, prevention of crime, preservation of public peace and apprehension of violators of the law through patrol and response to calls for service. Additionally, the Department is responsible for enforcing parking regulations, providing information and assistance to the general public, handling special events as requested and evidence collection and submission.

MISSION STATEMENT

With steadfast dedication, each member of the Geneva Police Department takes great pride in providing the City of Geneva with *QUALITY* service, protection and enforcement, while maintaining the utmost level of professionalism and integrity.

FY 2015 GOALS

General and Departmental

- Police operations and patrol practices will continue to focus on keeping the City of Geneva a safe, secure and inviting community in which to live, raise a family, visit, work, go to school and retire.
- Utilize the Illinois Crime Report data as a benchmark for measuring and quantifying community safety and security.
- Utilize Service Satisfaction Survey results as benchmarks for measuring and quantifying citizen satisfaction with the quality of police service provided by the Geneva Police Department.
- Continue providing high-quality and meaningful Community Policing Programs.

Patrol Division

Goal # 1 Continue the multi-year, crime prevention site survey program to benefit local businesses. This program began in FY2013-2014.

- This would include only retail businesses.
- Surveys will start with businesses who were victims of crimes in the past 12 months.
- A spread sheet will be created to track progress.
- Businesses will be revisited later in the year to determine if recommendations were implemented.
- Time permitting; businesses who have not been victims of burglaries will also be visited for a site survey.

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community

needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 2 Implement a traffic safety initiative designed to enhance safety on the roadways and to raise awareness of safety issues among motorists. This initiative will include, but not be limited to, the following:

- Conduct at least two “click it or ticket” details throughout the year.
- Conduct or participate in one DUI roadblock/Safety Checkpoint.
- Regularly utilize the department’s speed display unit and traffic study equipment.
- Conduct additional targeted enforcement details throughout the year focusing on such things as; the unlawful use of cell phones while driving, school zone safety, violations at pedestrian crossings, etc.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 3 Development of a departmental strategic plan that is complimentary to and supportive of the City’s strategic plan.

- Research and identify a strategic plan format that is most appropriate for this department.
- Identify stakeholders and conduct meetings to identify long-range goals and objectives.
- Develop final document.
- Present to City Council.
- Distribute to employees and post for public access.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Police Services Division

Goal # 1 Implementation of an advanced authentication protocol for use on all mobile data computers to meet federal mandate.

- Research and choose system to be used.
- Acquire the necessary hardware and software.
- Install all hardware and software on all mobile data computers.

- Train officers on proper and required use of the fully implemented system.

Funding: Capital Budget, \$10,000.00

Completion Date: 09/30/2014

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Continue implementing technology upgrades in various core service areas of the City including: technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

Goal # 2 Replacement of departmental live-scan fingerprinting system.

- Purchase and install new CrossMatch system.
- Train all officers on the proper use of the new equipment.

Funding: Capital Budget, \$21,000.00

Completion Date: 12/31/2014

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Continue implementing technology upgrades in various core service areas of the City including: technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

Goal # 3 Creation and subsequent use of a departmental policy review committee.

- Select committee members.
- Schedule regular committee meetings.
- Committee will review and discuss current departmental policies and procedures.
- Committee will make recommendations about revisions they feel should be implemented due to new laws, case law or currently accepted best practices.
- Identify any areas in which the development of new policies would be appropriate.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Police – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Chief of Police	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00
Police Sergeant	7.00	7.00	7.00	7.00	7.00
Police Officer	26.00	26.00	26.00	26.00	26.00
Community Service Officer/Evidence Technician	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Records Manager	1.00	1.00	1.00	1.00	1.00
Records Specialist	6.00	6.00	5.00	5.00	5.00
Part-Time Records Specialist	4.00	4.00	4.00	4.00	4.00
Part-Time Crossing Guard	8.00	8.00	8.00	8.00	8.00
Total	58.00	58.00	57.00	57.00	57.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 70 - Police

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Police Services						
501	Wages - Regular	\$ 2,890,442	\$ 3,031,794	\$ 3,139,490	\$ 3,152,875	\$ 3,145,961
503	Overtime	385,912	304,818	479,230	256,960	392,370
504	Stand-By	-	19,529	29,700	24,865	27,390
521	Group Insurance	449,158	488,761	587,729	519,455	595,127
522	Medicare	-	26,892	43,971	46,450	44,110
523	Social Security	-	17,212	-	-	-
524	IMRF	-	28	-	-	-
525	Police/Fire Pension	486,730	597,060	948,170	948,170	1,102,330
528	Unemployment Compensation	-	10,095	-	-	-
Total Personal Services		4,212,243	4,496,189	5,228,290	4,948,775	5,307,288
531	Maintenance Service	25,781	23,247	28,335	22,950	26,690
543	Legal Service	18,963	-	-	-	-
546	Janitorial Service	-	18,978	19,440	19,000	19,500
561	Postage	-	-	-	15	-
564	Printing	7,162	3,179	6,135	6,000	5,890
566	Recording Fees	-	10	-	-	-
571	Dues	1,075	1,315	1,665	1,500	2,130
572	Travel	1,343	1,779	2,875	1,500	2,610
573	Training	5,489	12,315	15,805	14,200	17,555
575	Publications	-	244	230	400	795
581	Utilities	32,353	-	5,550	5,550	5,550
595	Rentals	-	236	-	-	-
599	Other Contractual Services	-	2,395	-	25	-
Total Contractual Services		92,166	63,698	80,035	71,140	80,720
601	Maintenance Supplies	11,439	4,519	8,810	8,855	10,775
621	Office Supplies	-	68	-	215	-
622	Office Equipment	-	-	-	195	-
624	Operating Supplies	24,731	11,746	5,820	2,350	5,590
626	Janitorial Supplies	-	93	-	-	-
627	Motor Fuel & Lubricants	66,688	72,339	87,820	65,000	87,820
630	Ammunition	9,338	9,535	10,370	10,000	10,300
631	Clothing	24,095	26,457	21,500	20,000	21,910
641	Books	-	337	-	-	-
642	Periodicals	-	188	510	300	350
663	Computer Software	-	21	-	-	-
Total Commodities		136,291	125,302	134,830	106,915	136,745
Total Police Services		4,440,699	4,685,190	5,443,155	5,126,830	5,524,753

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 70 - Police

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Records						
501	Wages - Regular	\$ 454,146	\$ 435,578	\$ 423,440	\$ 433,610	\$ 422,953
503	Overtime	1,478	1,802	3,775	250	7,030
504	Stand-By	-	38	-	-	-
521	Group Insurance	74,950	77,673	84,081	89,780	100,661
522	Medicare	-	3,959	6,139	6,015	6,134
523	Social Security	-	28,762	26,253	25,710	26,225
524	IMRF	-	54,799	55,297	55,695	53,882
Total Personal Services		530,573	602,610	598,985	611,060	616,885
531	Maintenance Service	19,644	17,133	15,740	16,530	14,865
544	Medical Service	-	1,079	1,105	1,045	1,205
559	Other Professional Services	-	3,585	2,225	2,300	1,880
561	Postage	3,823	3,127	3,200	3,200	3,100
562	Telephone	19,786	16,306	20,300	16,000	19,320
572	Travel	-	63	-	-	-
573	Training	-	168	-	-	-
581	Utilities	-	78	130	80	80
591	Liability Insurance	-	35	-	-	-
592	General Insurance	79,097	70	-	-	-
595	Rentals	6,308	5,984	8,530	8,480	8,430
599	Other Contractual Services	-	2,080	17,430	17,000	18,325
Total Contractual Services		128,657	49,708	68,660	64,635	67,205
601	Maintenance Supplies	-	39	-	10	-
621	Office Supplies	7,199	9,446	11,695	10,000	11,370
622	Office Equipment	705	1,504	1,900	1,900	3,000
623	Office Furniture	-	350	950	450	1,400
624	Operating Supplies	14,600	5,073	8,930	8,000	8,305
631	Clothing	1,905	1,981	3,100	2,500	3,100
632	Per Copy Charges	2,481	2,904	2,300	2,600	3,000
663	Computer Software	-	777	300	225	1,925
Total Commodities		26,890	22,072	29,175	25,685	32,100
917	Employee Awards	-	945	1,720	1,700	2,250
Total Other Expenditures		-	945	1,720	1,700	2,250
Total Records		686,121	675,335	698,540	703,080	718,440

Community Service

501	Wages - Regular	\$ 32,924	\$ 35,752	\$ 36,135	\$ 34,010	\$ 36,649

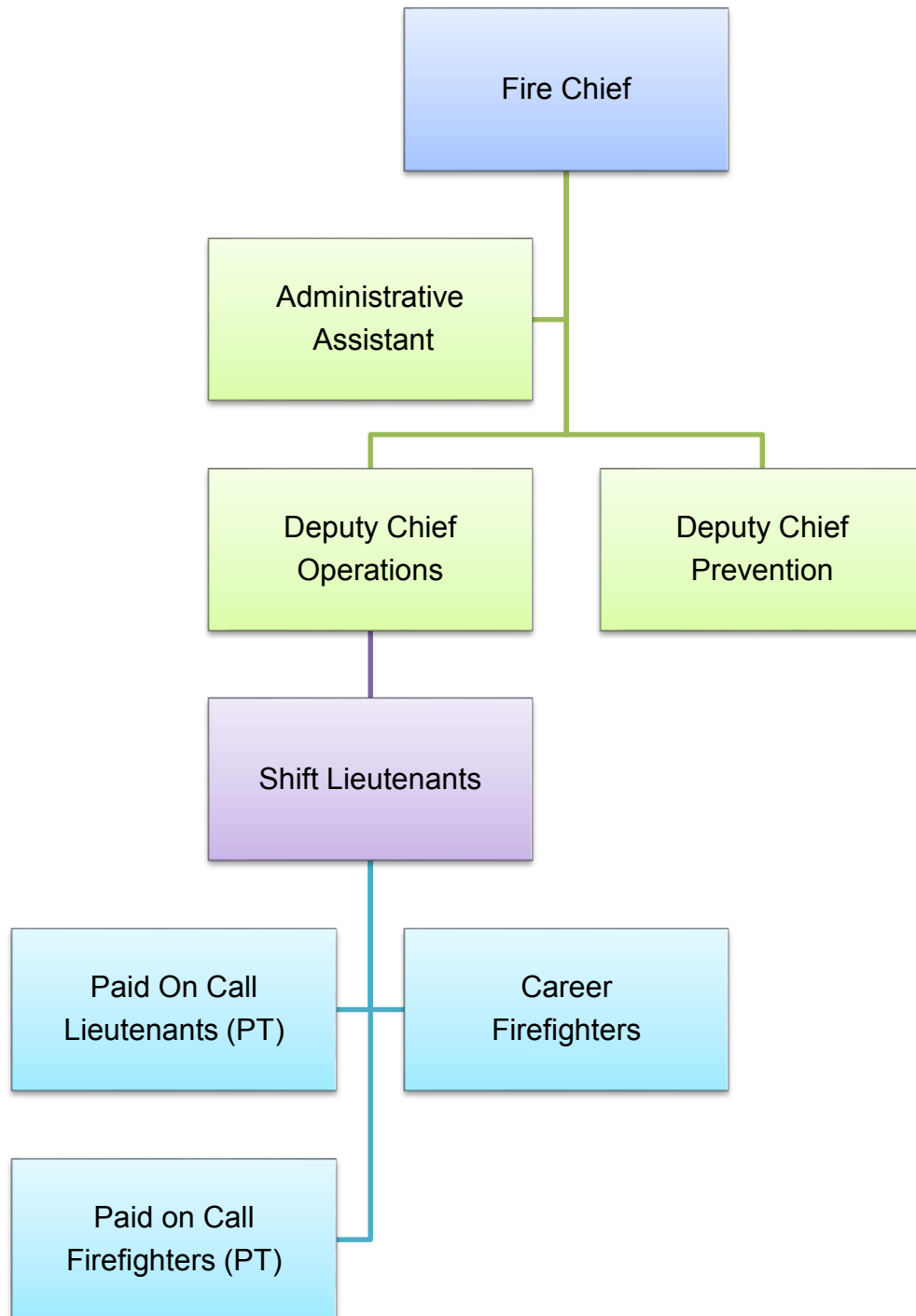
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 70 - Police

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
502	Wages - Part-Time/Seasonal	42,180	38,310	45,990	30,330	36,010
503	Overtime	3,630	894	3,010	600	2,320
504	Stand-By	-	76	-	-	-
521	Group Insurance	8,484	9,526	10,423	10,805	11,207
522	Medicare	-	723	524	860	531
523	Social Security	-	4,685	2,240	3,675	2,272
524	IMRF	-	4,619	4,718	4,385	4,668
Total Personal Services		87,219	94,584	103,040	84,665	93,657
559	Other Professional Services	-	375	-	-	-
599	Other Contractual Services	-	1,625	5,000	7,500	8,530
Total Contractual Services		-	2,000	5,000	7,500	8,530
631	Clothing	669	467	600	600	600
Total Commodities		669	467	600	600	600
Total Community Service		87,888	97,051	108,640	92,765	102,787
Total Police		\$ 5,214,708	\$ 5,457,576	\$ 6,250,335	\$ 5,922,675	\$ 6,345,980

Fire Department



PROGRAM DESCRIPTION

The Fire Department is responsible for providing various fire fighting and rescue services, fire prevention and fire inspections and investigation services to the community.

MISSION STATEMENT

To prevent fires through fire and emergency medical safety education, plan review, code enforcement, pre-planning and fire investigation. To provide advanced life support-based emergency medical service; fire suppression; hazardous materials spill mitigation; and water, trench, confined space and entrapment rescue to the residents of this community and its visitors in the safest manner possible. To provide the highest service feasible for the level of resources allocated to the organization.

FY 2015 GOALS

Goal # 1 In anticipation of a pending retirement creating a vacancy in the Code Enforcement & Life Safety Program, implement a plan to manage an orderly transition process, which may include a restructuring within the supervisory functions of the department.

Funding: Staff Time; General Operating Budget

Completion Date: 11/30/2014

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal K: Work to maintain adequate staffing levels required to continue to provide all core services within service quality standards and expectations.

Accreditation Objective: 5B.3

Goal # 2 Revise and renew the department Strategic Plan

- The department created its first strategic plan in 2000 as a part of the Accreditation project and has maintained the document with periodic reviews and updates over the intervening years. With the completion of the City strategic plan it is appropriate and logical to review and revise the department plan to ensure the two documents are consistent and mutually supportive of each other. It is proposed to involve internal as well as external stakeholders in this project in an effort to create an outward looking plan that will serve the department and residents well.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 2D.1, 2D.2, 3A.1

Goal # 3 The department shall update the Standard of Cover document which forms the basis of all operational planning and decisions that are made regarding delivery of services to the community.

- The Standard of Cover document is a critical resource for the community as it identifies both the natural and human-induced hazards in the community and matches the resources necessary to effectively manage those situations. Data-driven, this detailed analysis considers population density, response time components, building use, industry best practices, national standards and service demand history to name but a few elements.

Funding: Staff Time

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 2B.1 & 2C.1

Goal #4 Department staff will participate in and support the efforts by Tri-City Ambulance to become the first accredited municipal EMS transport agency in the State of Illinois by providing needed data, research and related collaborative actions that will lead to a successful outcome.

- The Tri-City Ambulance Board of Directors approved the recommendation of the three fire chiefs to pursue the accreditation of Tri-City Ambulance starting in fiscal year 2013-14. The goal of this project is to conduct a top to bottom review of the now 25-year old program to ensure it remains contemporary in both field operations and administration. This is the first time in the history of the program that such a review has been done. Emergency medical treatment and transport field has always been one with frequent and rapid changes but, with the implementation of the Affordable Care Act, those changes are happening faster and come with an impact that has been very difficult to predict. The Accreditation process is both timely and appropriate.

Funding: Staff Time

Completion Date: 01/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Accreditation Objective: 2C.1, 2C.5, 2C.6, 5G.1 - 10

Fire – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Fire Chief	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	2.00	2.00	2.00
Fire Lieutenant	6.00	6.00	6.00	6.00	6.00
Firefighter	12.00	11.00	11.00	11.00	11.00
Part-Time Paid-On-Call Firefighter	45.00	45.00	45.00	45.00	45.00
Total	67.00	66.00	66.00	66.00	66.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Command						
501	Wages - Regular	\$ 395,494	\$ 441,557	\$ 403,174	\$ 393,500	\$ 402,292
521	Group Insurance	49,751	73,504	87,748	96,992	122,767
522	Medicare	-	1,346	2,242	1,980	2,160
523	Social Security	-	3,961	3,469	2,395	2,677
524	IMRF	-	6,882	7,306	5,350	5,501
Total Personal Services		445,245	527,249	503,939	500,217	535,397
531	Maintenance Service	6,494	5,925	8,750	8,920	8,900
543	Legal Service	45	-	-	-	-
544	Medical Service	-	95	-	-	-
559	Other Professional Services	-	788	-	255	-
561	Postage	347	305	565	500	565
562	Telephone	8,370	7,024	9,760	9,100	9,760
563	Publishing	-	109	-	175	-
564	Printing	32	305	350	350	350
571	Dues	1,164	3,940	2,780	4,070	3,080
572	Travel	190	421	1,000	300	500
573	Training	-	388	-	-	500
592	General Insurance	186,721	-	-	-	-
595	Rentals	2,321	2,445	2,740	2,640	2,650
597	Tri-City Ambulance	337,795	267,899	270,000	267,900	270,000
598	Program Support	36,591	36,456	40,000	40,465	42,500
Total Contractual Services		580,069	326,100	335,945	334,675	338,805
601	Maintenance Supplies	-	212	-	-	1,000
621	Office Supplies	1,696	2,142	1,300	1,300	1,500
622	Office Equipment	1,100	77	650	150	150
624	Operating Supplies	12,344	1,074	1,600	675	1,200
631	Clothing	3,771	6,553	9,900	9,900	9,900
632	Per Copy Charges	1,008	1,054	1,350	1,350	1,300
Total Commodities		19,919	11,111	14,800	13,375	15,050
917	Employee Awards	-	25	-	-	1,200
Total Other Expenditures		-	25	-	-	1,200
Total Command		1,045,234	864,485	854,684	848,267	890,452
Fire Services						
501	Wages - Regular	\$ 1,463,087	\$ 1,539,483	\$ 1,522,609	\$ 1,589,120	\$ 1,559,356
503	Overtime	138,857	161,115	142,030	183,070	170,220
506	Wages - Meetings	6,798	6,641	5,765	3,400	4,850
513	POC Holiday	3,940	5,109	3,860	5,480	3,965
514	Overnight Duty	302,880	314,395	342,820	370,050	437,705
515	Still Alarms	31,240	30,976	39,445	35,850	40,455

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Department 80 - Fire

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
516 Training		7,914	14,892	22,065	8,820	14,000
517 EMS Incentive/Training		21,000	21,000	-	-	-
521 Group Insurance		229,443	335,415	390,218	422,300	472,241
522 Medicare		-	17,425	20,809	30,860	22,607
523 Social Security		-	33,538	-	26,850	-
524 IMRF		-	99	-	-	-
525 Police/Fire Pension		250,350	270,900	255,435	255,435	345,865
Total Personal Services		2,455,509	2,750,988	2,745,056	2,931,235	3,071,264
542 Engineering Service		-	-	1,000	-	1,000
544 Medical Service		1,104	2,084	10,100	8,950	10,100
564 Printing		-	59	-	-	-
571 Dues		-	465	-	-	-
572 Travel		-	876	-	1,500	1,000
573 Training		-	5,174	11,400	4,250	18,900
599 Other Contractual Services		-	-	-	165	-
Total Contractual Services		1,104	8,658	22,500	14,865	31,000
622 Office Equipment		-	187	-	-	-
624 Operating Supplies		11,253	13,571	20,750	20,650	20,750
631 Clothing		7,231	3,944	14,500	14,000	14,500
641 Books		-	-	-	1,150	1,200
Total Commodities		18,483	17,702	35,250	35,800	36,450
Total Fire Services		2,475,097	2,777,347	2,802,806	2,981,900	3,138,714
Facility Maintenance						
531 Maintenance Service		\$ 23,022	\$ 31,647	\$ 22,980	\$ 17,035	\$ 23,000
562 Telephone		2,609	1,480	-	-	-
581 Utilities		15,954	19	-	-	-
595 Rentals		-	260	-	130	500
599 Other Contractual Services		-	794	-	900	700
Total Contractual Services		41,585	34,199	22,980	18,065	24,200
601 Maintenance Supplies		4,412	11,203	12,100	12,230	13,000
624 Operating Supplies		-	1,176	1,350	1,245	1,450
626 Janitorial Supplies		2,625	2,040	3,770	3,650	3,770
627 Motor Fuel & Lubricants		20,913	20,316	23,100	19,775	20,000
Total Commodities		27,950	34,735	40,320	36,900	38,220
Total Facility Maintenance		69,535	68,935	63,300	54,965	62,420
ESDA						
531 Maintenance Service		\$ -	\$ 3,500	\$ -	\$ 3,540	\$ -
559 Other Professional Services		7,270	8,638	18,445	18,445	18,445

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

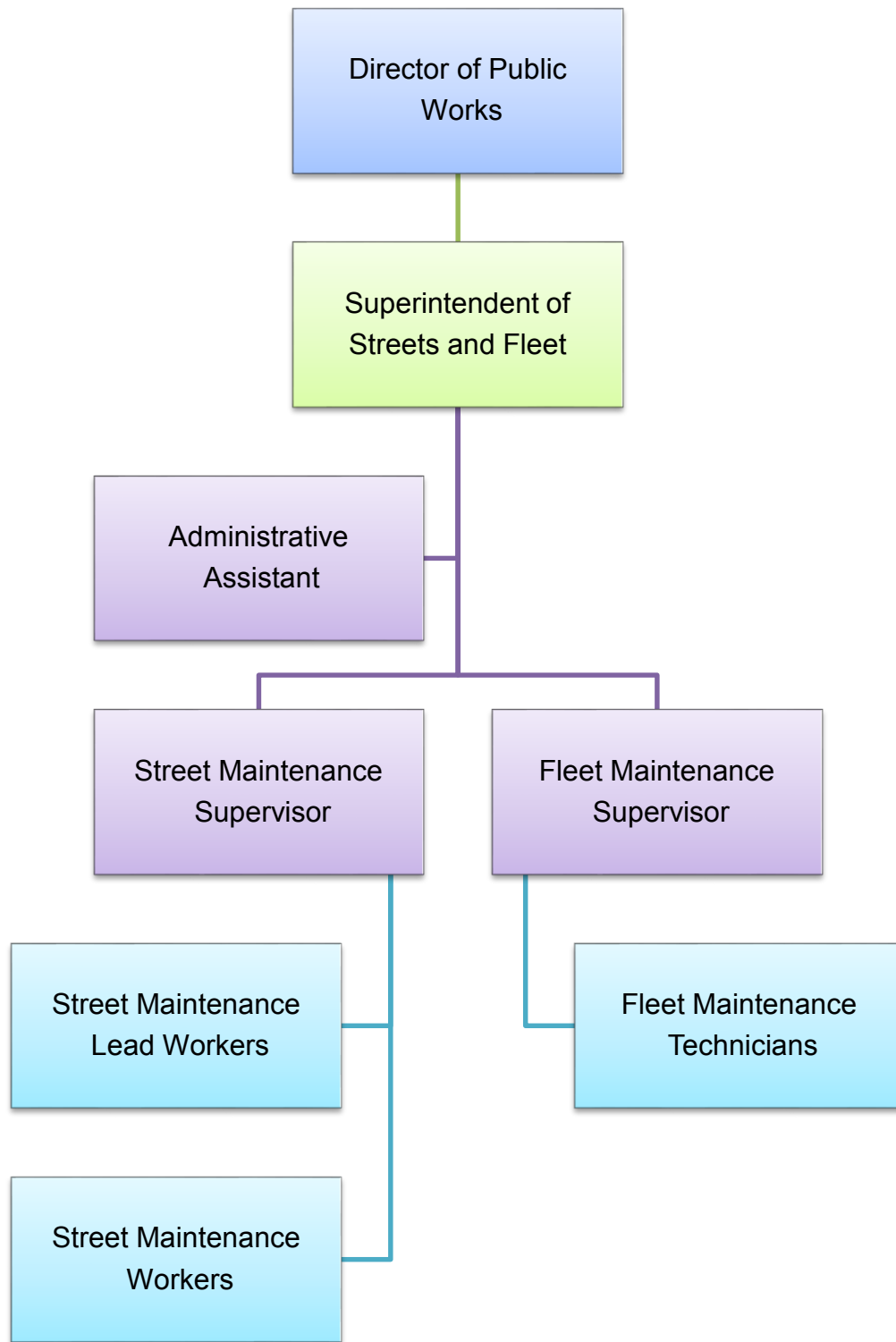
Fund 100 - General Fund

Department 80 - Fire

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
562 Telephone		5,120	3,606	6,200	6,200	6,200
564 Printing		80	-	100	100	100
573 Training		477	-	1,000	1,000	1,000
581 Utilities		125	6	660	660	660
592 General Insurance		1,495	-	-	-	-
Total Contractual Services		14,567	15,751	26,405	29,945	26,405
622 Office Equipment		-	551	-	-	-
624 Operating Supplies		494	-	750	850	750
627 Motor Fuel & Lubricants		85	446	350	350	300
631 Clothing		516	810	1,000	1,000	1,300
Total Commodities		1,095	1,808	2,100	2,200	2,350
Total ESDA		15,663	17,558	28,505	32,145	28,755
Total Fire		\$ 3,605,528	\$ 3,728,325	\$ 3,749,295	\$ 3,917,277	\$ 4,120,341

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Public Works Department
Streets & Fleet Maintenance Division



PROGRAM DESCRIPTION

The Streets and Fleet Maintenance Division of Public Works is responsible for street and sidewalk maintenance and repair, snow and ice control, tree trimming, planting and removal, leaf and brush collections, alley maintenance, public and commuter parking lot maintenance, landscape maintenance, street sweeping, sign maintenance, community festival support, central business district streetscape maintenance operations, cemetery maintenance and operations, fleet maintenance/repair operations and the City's fuel management system.

MISSION STATEMENT

The Streets and Fleet Maintenance Division is dedicated to providing all associated programs, projects and services in a timely, modernized manner with the highest level of quality to our customers, externally and internally at the most economical cost possible.

FY 2015 GOALS

Goal # 1 Implement a pilot program for the planting of City parkways with low maintenance plantings:

- Work with Landscape Architect to determine appropriate plants
- Install Plants at Seigle's lot parkways and SW corner of Franklin/2nd Streets

Funding: Infrastructure Capital Projects Fund - \$25,000

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal H: Support and expand the City's beautification efforts including curb-side landscaping using the City's funds and other funding sources.

Goal # 2 Repair and enhance the Prairie Green Pathway

Funding: Prairie Green Capital Projects Fund - \$25,000

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal L: Implement the 2nd phase of recreational trail construction and the 2nd phase of wetland construction.

Goal # 3 Continue the Emerald Ash Borer (EAB) replacement parkway tree planting program. With the addition of the 50/50 program, the number of trees that will be replaced is approximately 240 trees. A spring and fall planting is anticipated.

Funding: General Operating \$80,000

Completion Date: Ongoing

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal K: Evaluate and expand resources available for reforestation.

Goal #4 Perform necessary repairs on downtown brick pavers.

Funding: Infrastructure Capital Projects Fund - \$20,000

Completion Date: 11/01/2014

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

Goal #5 Miscellaneous Streets & Fleet Goals:

- Implement a tool inventory
- Evaluate and possibly sell seldom used equipment or vehicles.
- Investigate possibility of adding hanging baskets and irrigation to the downtown light poles.

Funding: N/A

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high quality public services that serve and protect our residents and businesses.

Goal #6 Develop a strategic plan that is complimentary to and supportive of the visions, goals and objectives reflected in the City's current strategic plan.

- Research and identify a strategic plan format that is most appropriate for this division
- Identify stakeholders and conduct meetings to identify long-range goals and objectives
- Develop final document
- Present to City Council
- Distribute to employees and post for public access

Funding: N/A

Completion Date: 04/30/2015

Public Works – Streets & Fleet Maintenance – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Superintendent of Streets and Fleet	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Maintenance Lead Worker	4.00	4.00	4.00	4.00	4.00
Street Maintenance Worker	9.00	9.00	9.00	9.00	8.00
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Total	19.00	19.00	19.00	19.00	18.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
General Maintenance						
501 Wages - Regular		\$ 851,252	\$ 869,573	\$ 890,597	\$ 827,500	\$ 811,834
502 Wages - Part-Time/Seasonal		9,565	15,870	17,220	16,570	17,765
503 Overtime		36,685	39,755	62,730	150,000	84,265
504 Stand-By		48,143	40,930	69,195	53,015	70,870
521 Group Insurance		184,108	225,612	273,592	239,675	289,815
522 Medicare		-	8,455	12,912	16,195	11,771
523 Social Security		-	61,314	55,048	61,450	50,214
524 IMRF		-	115,867	116,305	130,072	103,416
Total Personal Services		1,129,753	1,377,377	1,497,599	1,494,477	1,439,950
531 Maintenance Service		84,503	40,736	65,380	55,880	68,380
544 Medical Service		-	1,938	1,200	1,200	1,200
546 Janitorial Service		-	1,361	2,000	1,920	2,000
559 Other Professional Services		-	341	-	2,000	2,000
561 Postage		7	427	500	500	500
562 Telephone		4,018	3,349	2,800	2,800	2,800
563 Publishing		-	112	100	100	100
564 Printing		-	166	400	400	400
571 Dues		-	1,364	1,000	1,000	1,000
572 Travel		-	562	750	750	1,750
573 Training		2,038	2,646	1,500	1,500	2,000
581 Utilities		5,487	3,757	1,020	2,075	1,020
582 Street Lighting		-	396	300	300	300
584 Landfill Charges		-	11,042	10,000	7,000	7,000
592 General Insurance		50,097	-	-	-	-
595 Rentals		5,243	1,101	1,020	1,370	1,020
599 Other Contractual Services		-	120	4,200	4,200	4,200
Total Contractual Services		151,393	69,417	92,170	82,995	95,670
601 Maintenance Supplies		75,461	8,945	2,650	4,156	21,950
621 Office Supplies		14	986	1,250	1,250	1,250
622 Office Equipment		-	320	500	1,550	500
624 Operating Supplies		11,224	25,088	83,400	71,100	64,600
625 Small Tools		842	574	2,000	2,000	2,000
626 Janitorial Supplies		-	515	200	200	200
627 Motor Fuel & Lubricants		54,808	59,239	62,250	62,350	62,250
631 Clothing		-	496	6,400	7,177	6,500
632 Per Copy Charges		108	310	220	220	220
662 Film/Video		-	995	1,000	800	1,000
Total Commodities		142,457	97,469	159,870	150,803	160,470
910 Capitalized Assets		-	-	-	(505,735)	-
Total Other Expenditures		-	-	-	(505,735)	-
Total General Maintenance		1,423,603	1,544,263	1,749,639	1,222,540	1,696,090

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Division 91 - Streets & Walks

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Snow Control						
531 Maintenance Service		\$ 4,711	\$ -	\$ 35,360	\$ 35,360	\$ 35,360
559 Other Professional Services		-	815	1,500	1,500	1,500
592 General Insurance		5,364	-	-	-	-
599 Other Contractual Services		-	-	-	500	-
Total Contractual Services		10,075	815	36,860	37,360	36,860
601 Maintenance Supplies		155,759	134,953	104,250	247,000	104,250
624 Operating Supplies		-	1,205	1,000	1,000	1,000
Total Commodities		155,759	136,158	105,250	248,000	105,250
Total Snow & Ice Control		165,834	136,974	142,110	285,360	142,110
Forestry						
531 Maintenance Service		\$ 18,347	\$ 16,406	\$ 45,600	\$ 45,600	\$ 47,000
559 Other Professional Services		-	13,376	2,000	2,000	2,000
564 Printing		-	227	500	500	500
587 Mosquito Abatement		70,981	44,150	60,000	60,000	60,000
592 General Insurance		20,317	-	-	-	-
595 Rentals		-	3,000	-	-	-
599 Other Contractual Services		-	14,775	-	-	-
Total Contractual Services		109,646	91,935	108,100	108,100	109,500
601 Maintenance Supplies		-	1,432	1,500	1,500	1,500
624 Operating Supplies		144,174	39,468	1,000	1,000	1,000
625 Small Tools		789	1,023	1,600	1,600	1,800
Total Commodities		144,963	41,923	4,100	4,100	4,300
Total Forestry		254,609	133,857	112,200	112,200	113,800
Total Streets & Walks		\$ 1,844,046	\$ 1,815,094	\$ 2,003,949	\$ 1,620,100	\$ 1,952,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

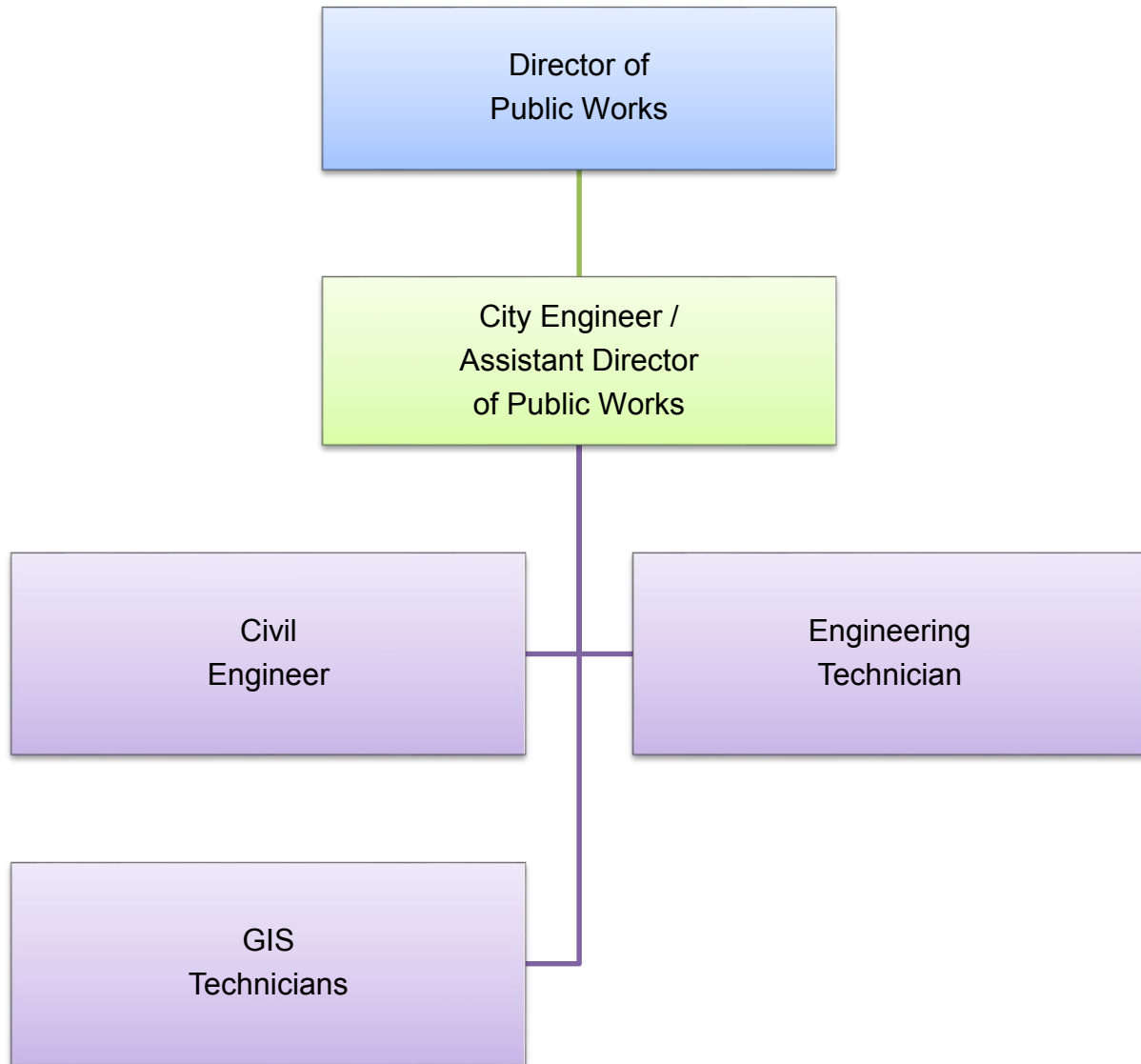
Fund 100 - General Fund

Division 91.50 - Fleet Maintenance

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Fleet Maintenance						
501 Wages - Regular		\$ 126,409	\$ 139,359	\$ 142,307	\$ 140,705	\$ 142,928
503 Overtime		120	230	10,830	935	11,910
521 Group Insurance		15,999	19,152	22,499	21,540	25,265
522 Medicare		-	1,223	2,064	2,030	2,073
523 Social Security		-	9,224	8,828	8,690	8,862
524 IMRF		-	17,132	18,594	18,155	18,207
Total Personal Services		<u>142,528</u>	<u>186,320</u>	<u>205,122</u>	<u>192,055</u>	<u>209,245</u>
531 Maintenance Service		7,090	65,155	42,000	53,500	53,500
571 Dues		-	1,580	500	510	550
573 Training		55	-	450	450	450
581 Utilities		11,180	-	-	-	-
592 General Insurance		6,157	-	-	-	-
595 Rentals		1,547	1,578	1,250	1,100	1,400
599 Other Contractual Services		-	119	1,000	1,000	1,000
Total Contractual Services		<u>26,029</u>	<u>68,432</u>	<u>45,200</u>	<u>56,560</u>	<u>56,900</u>
601 Maintenance Supplies		82,125	62,686	55,500	49,000	62,000
624 Operating Supplies		391	4,370	6,800	6,300	6,200
625 Small Tools		1,757	3,443	1,200	1,500	1,200
626 Janitorial Supplies		-	183	200	700	700
627 Motor Fuel & Lubricants		11,271	12,225	11,000	11,050	11,000
631 Clothing		-	5,135	-	-	-
632 Per Copy Charges		-	-	-	35	-
Total Commodities		<u>95,543</u>	<u>88,042</u>	<u>74,700</u>	<u>68,585</u>	<u>81,100</u>
Total Fleet Maintenance		<u>\$ 264,100</u>	<u>\$ 342,793</u>	<u>\$ 325,022</u>	<u>\$ 317,200</u>	<u>\$ 347,245</u>

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Public Works Department
Engineering Division



PROGRAM DESCRIPTION

The Engineering Division of the Public Works Department administers and supervises all engineering related improvements and activities within the City. This division manages the design, bidding and construction of Public Works projects and reviews plans submitted by developers to ensure the plans comply with City Ordinance and display good engineering judgment. Additionally, the division works with residents to solve an array of engineering and public works issues. The Engineering division maintains and oversees the City's land-based GIS and provides information systems support and back up. This division is responsible for improving the workflow of City employees by making data accessible via paper and electronic maps and digital files, through the Internet and Intranet and as needed for analysis and mapping purposes.

MISSION STATEMENT

To provide the City of Geneva professional engineering design consultation, engineering plan review, project management and construction inspection services of the highest quality and reliability to maintain and expand City infrastructure to support the existing community and remaining build out.

FY 2015 GOALS

Goal # 1: In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's public properties to continue to provide a high level of City services on a cost effective basis.

- *Third Street Pedestrian Mall (aka Campbell Block Alley Way)*

In 2013, the City acquired a 15-foot-wide piece of property in the downtown that has functioned as an alley for many years. This property is located more specifically in the block between James and Campbell streets and 2nd and 3rd streets and lies directly south of the History Center. Staff will design, bid out, and construct a project to enhance this property and create a pedestrian walkway and streetscape enhancement.

Funding: Construction – Infrastructure Capital Projects Funds - \$200,000

Completion Date: Prior to start of Swedish Days 2014

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character. Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors.

- *Third Level of Commuter Parking Deck*

In 2007, the city completed construction of a commuter parking deck located east of 3rd street just north of the railroad tracks. At the time, a third level was designed, but not constructed. Last month the project was bid for a second time, but only one bid was received. Metra has the funds available to construct this third level and they are now in discussions with the RTA to determine if the single bid can be accepted and an

award made to the lone bidder. Public works staff will continue to coordinate with Metra for any needed revisions to the existing plans, bidding the project, and construction.

Funding: Construction – Commuter Parking Fund - \$4,750,000 (METRA Grant)

Completion Date: Spring 2015

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors. Goal H: Continue to work with Metra to complete the third tier of the parking deck at the Metra Station.

Goal # 2 In accordance with the City's Strategic Plan Visions and Goals, facilitate the continued maintenance and improvement of the City's transportation and utility infrastructure systems to continue to provide a high level of City services on a cost effective basis.

- *Cooperate and assist with the IL Route 38 Grade Separation and Reconstruction project at Kautz Road*

The Illinois Department of Transportation (IDOT) has plans to construct a grade separation project at Kautz and IL Route 38. This will result in construction of a tunnel allowing the railroad to pass under IL Route 38 without disruption to traffic flow. The project also involves moving the City of Geneva's utilities to allow for construction of the new roadway and railroad tunnel. There is also an opportunity to provide for landscaped medians. Staff has been working with IDOT to coordinate this work and will continue to do so throughout the construction process.

Funding: Construction – Electric and Water/Wastewater Funds - \$100,000

Completion Date: 04/30/2015

Strategic Plan: Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system.

- *East State Street Reconstruction Project*

In 2010, IDOT approved the City's Phase 1 report for the reconstruction of East State Street. The next step is to complete Phase 2 or the design phase for this improvement. Last fiscal year, staff released a Request for Qualifications (RFQ) and assisted in securing the services of a professional design engineering firm to complete all Phase 2 engineering work. Bollinger, Lach, and Associates (BLA) was selected and approved by the City Council as the Phase 2 Engineering Consultant on Jan. 21, 2013. Soon after this approval, BLA began Phase 2 engineering. BLA is now working on final engineering plans for the various utilities and commencing the landscaping plans with their sub-consultant. This fiscal year and into the next, staff will continue to oversee and manage this consultant's work and contract.

Funding: Design – Staff Time; Engineering – TIF #2 Capital Projects Fund - \$53,000;

Completion Date: On-going

Strategic Plan: Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system. Goal C: Enhance pedestrian

and bike safety via installation of traffic signals and other techniques at identified locations.

- *Explore extension of diagonal parking on west State St. with the Illinois Department of Transportation (IDOT)*

Funding: Staff Time to discuss with IDOT

Completion Date: 04/30/2015

Strategic Plan: Vision 2: Maintain, sustain, and enhance the character, vibrancy, uniqueness, and desirability of our various business districts and corridors. Goal C: Increase downtown parking options for shoppers and employees and explore the extension of diagonal parking on West State St.

Goal # 3 Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various projects:

- *Work with the Union Pacific Railroad to construct a pedestrian walkway over Route 31 to access the train station. (Vision 7, Goal D)*
- *Kane County Department of Transportation Improvements*

Kane County Department of Transportation (KDOT) has been working on four separate projects within the City of Geneva corporate limits:

- *Fabyan Parkway Improvements from IL Rte 25 to Nagel Boulevard*
- *Kirk Rd. & Fabyan Parkway Intersection Improvements*

Staff has been and will continue to provide information and assistance to the planning, design and construction teams involved with these projects. When these improvements require relocation of city utilities, staff will assist other divisions as necessary to facilitate that work.

Funding: Staff Time

Completion Date: Varies

Strategic Plan: Vision 7: Encourage and promote a variety of mobility options that promote an efficient and varied transportation system.

Goal # 4 Assist the Water and Wastewater Division with the design of Sanitary Sewer, Storm and Water Improvements within the City.

- *Water Main Upgrades*

Staff is currently working in-house on the necessary plans and specifications for a new 10" watermain along the west side of North First Street to replace an under-sized and aged 4" watermain that is experiencing poor pressure for the ~25 services, and firefighting challenges. Staff has met with the Park District to seek an easement from them to allow for this watermain construction outside of the State ROW and to

minimize costs. There is no established timetable for this project to be completed so staff will work on this project as time allows, but it is anticipated that this project would be constructed over a winter time frame to minimize disruption to the Park District programs.

Funding: Design – Staff Time; Construction – Water/Wastewater Fund - \$820,000

Completion Date: Winter 2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal O: Maintain high-quality public services that serve and protect our residents and businesses.

Goal # 5: Support the Visions and Goals identified in the City's Strategic Plan by providing technical support and expertise in conjunction with various annexations:

- *Annex the Kane County Events Center (Goal A)*
- *Annex the County Judicial Center (Goal C)*

Funding: Staff Time

Completion Date: On-going

Strategic Plan: Vision 1: Recognize, honor, preserve, and enhance community heritage and character.

Public Works – Engineering – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Director of Public Works	1.00	1.00	1.00	1.00	1.00
City Engineer / Assistant Director of Public Works	1.00	1.00	1.00	1.00	1.00
Civil Engineer	2.00	2.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
GIS Technicians	2.00	2.00	2.00	2.00	2.00
Total	7.00	7.00	6.00	6.00	6.00

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Engineering						
501	Wages - Regular	\$ 281,797	\$ 206,011	\$ 196,696	\$ 204,400	\$ 198,791
521	Group Insurance	56,563	42,982	46,299	41,880	45,962
522	Medicare	-	1,779	2,852	2,840	2,883
523	Social Security	-	13,452	12,028	12,085	12,208
524	IMRF	-	25,685	25,691	26,030	25,331
Total Personal Services		338,359	289,908	283,566	287,235	285,175
531	Maintenance Service	-	5,076	5,000	5,000	5,000
542	Engineering Service	6,275	13,577	10,000	11,000	10,000
543	Legal Service	75	-	-	-	-
544	Medical Service	-	190	-	-	-
546	Janitorial Service	-	1,618	2,000	2,000	2,000
559	Other Professional Services	3,560	74	2,000	2,000	2,000
561	Postage	747	442	500	500	500
562	Telephone	4,400	3,328	4,000	4,000	4,000
563	Publishing	-	108	400	400	400
564	Printing	619	78	510	510	510
566	Recording Fees	-	555	400	350	400
571	Dues	857	1,027	715	715	715
572	Travel	-	181	65	600	600
573	Training	4,346	2,784	3,500	3,500	3,500
581	Utilities	6,015	-	-	-	-
592	General Insurance	10,258	-	-	-	-
595	Rentals	708	587	630	630	630
599	Other Contractual Services	-	234	125	125	125
Total Contractual Services		37,860	29,859	29,845	31,330	30,380
601	Maintenance Supplies	3,970	134	5,000	4,060	5,000
621	Office Supplies	-	713	1,000	1,000	1,000
622	Office Equipment	1,707	829	1,800	1,800	1,800
624	Operating Supplies	2,708	1,958	3,305	3,305	3,305
626	Janitorial Supplies	-	-	-	50	-
627	Motor Fuel & Lubricants	2,921	2,543	4,000	3,000	4,000
631	Clothing	-	147	1,025	1,255	1,025
632	Per Copy Charge	-	360	200	210	200
Total Commodities		11,306	6,683	16,330	14,680	16,330
Total Engineering		387,525	326,450	329,741	333,245	331,885
GIS						
501	Wages - Regular	\$ -	\$ -	\$ 12,702	\$ -	\$ 9,704
521	Group Insurance	-	-	2,299	-	2,057
522	Medicare	-	-	185	-	141
523	Social Security	-	-	788	-	602
524	IMRF	-	-	1,659	-	1,236
Total Personal Services		-	-	17,633	-	13,740
531	Maintenance Service	-	-	-	3,900	3,850

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 100 - General Fund

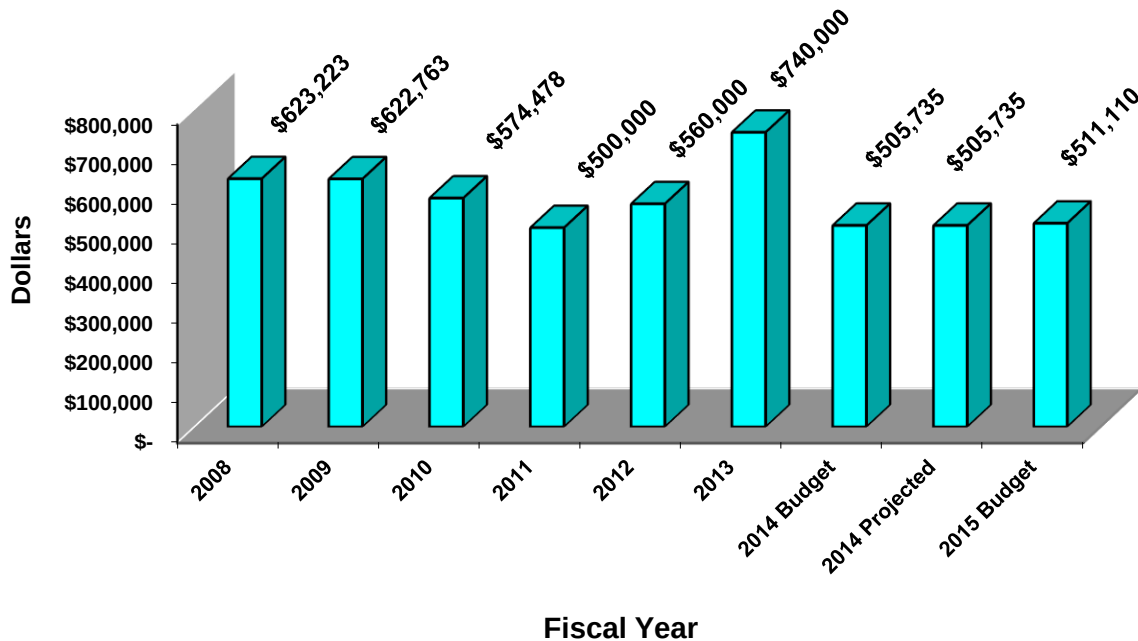
Division 93 - Engineering/Division 94 - Storm Drainage

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
564	Printing	-	-	-	50	50
572	Travel	-	-	-	175	175
573	Training	-	-	-	385	385
595	Rentals	-	-	-	750	750
Total Contractual Services		-	-	-	5,260	5,210
601	Maintenance Supplies	-	-	-	50	50
621	Office Supplies	-	-	-	75	75
663	Computer Software	-	-	-	425	-
Total Commodities		-	-	-	550	125
Total GIS		-	-	17,633	5,810	19,075
Storm Drainage						
501	Wages - Regular	\$ 25,093	\$ 26,996	\$ 26,959	\$ 25,390	\$ 25,765
503	Overtime	-	21	-	25	-
504	Stand-By	-	-	-	20	-
521	Group Insurance	5,201	5,778	6,711	5,115	7,425
522	Medicare	-	229	391	360	374
523	Social Security	-	1,699	1,672	1,535	1,598
524	IMRF	-	3,203	3,522	3,240	3,284
Total Personal Services		30,295	37,925	39,255	35,685	38,446
531	Maintenance Service	15,484	395	-	-	-
592	General Insurance	2,030	-	-	-	-
595	Rentals	-	-	3,350	3,350	-
Total Contractual Services		17,514	395	3,350	3,350	-
601	Maintenance Supplies	-	701	11,650	11,650	14,500
Total Commodities		-	701	11,650	11,650	14,500
914	State/Federal Permit Fees	-	1,000	1,000	1,500	1,500
Total Other Expenditures		-	1,000	1,000	1,500	1,500
Total Storm Drainage		47,809	40,021	55,255	52,185	54,446
Total Engineering & Storm Drainage		\$ 435,333	\$ 366,471	\$ 402,629	\$ 391,240	\$ 405,406

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the City's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

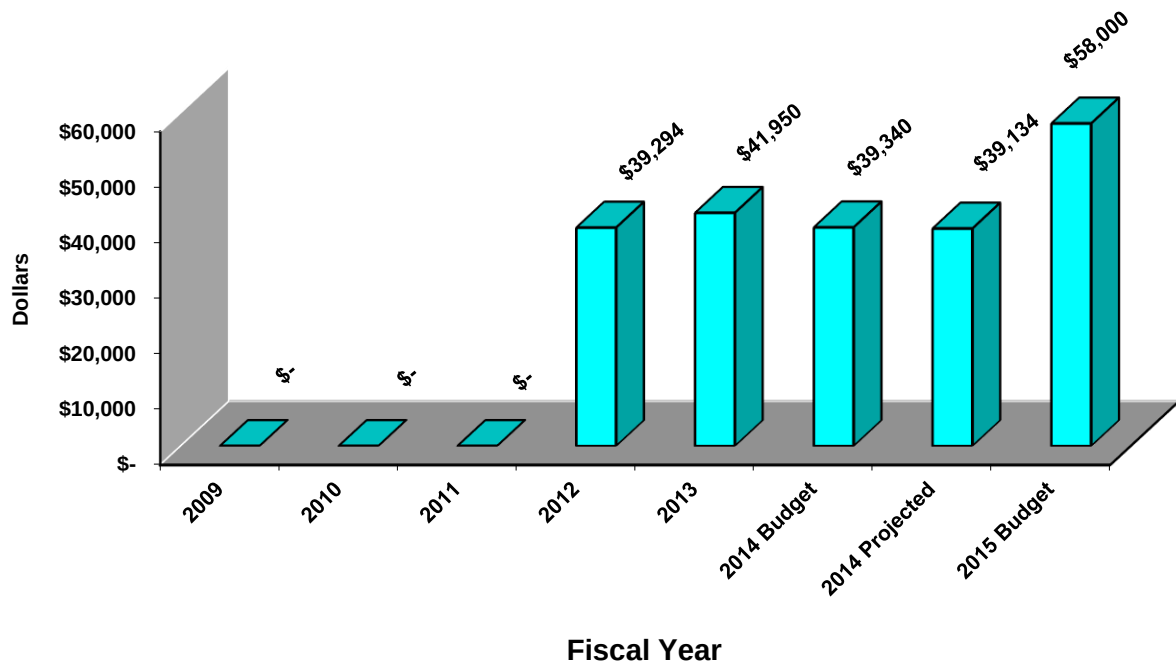
Fund 214 - Motor Fuel Tax Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
445	Motor Fuel Tax	\$ 538,948	\$ 518,551	\$ 505,135	\$ 516,775	\$ 510,510
Total Intergovernmental Revenues		538,948	518,551	505,135	516,775	510,510
481	Interest Income	205	622	600	600	600
485	Reimbursed Expenditures	720	-	-	-	-
489	Miscellaneous	95,109	95,109	-	95,109	-
Total Other Revenues		96,034	95,731	600	95,709	600
Total Revenues and Other Financing Sources		\$ 634,982	\$ 614,282	\$ 505,735	\$ 612,484	\$ 511,110
Expenditures and Other Financing Uses						
815	Improvements - Streets	560,000	740,000	-	-	-
Total Capital Outlay		560,000	740,000	-	-	-
920	Reimbursed MFT Expenditures	-	-	-	505,735	-
Total Other Expenditures		-	-	-	505,735	-
951.10	Transfers Out - General Fund	-	-	505,735	-	511,110
Total Other Financing Sources		-	-	505,735	-	511,110
Total Expenditures and Other Financing Uses		\$ 560,000	\$ 740,000	\$ 505,735	\$ 505,735	\$ 511,110

CULTURAL ARTS COMMISSION FUND

The Cultural Arts Commission Fund accounts for the promotion of cultural arts within the City. Special Events include an Annual Fund Raising Event, Steeple Walk, Shakespeare in the Park, Geneva Film Festival and RiverPark Concerts. Resources include special event fees. This fund was established in FY 2012.

Cultural Arts Commission Fund Expenditures



2009 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

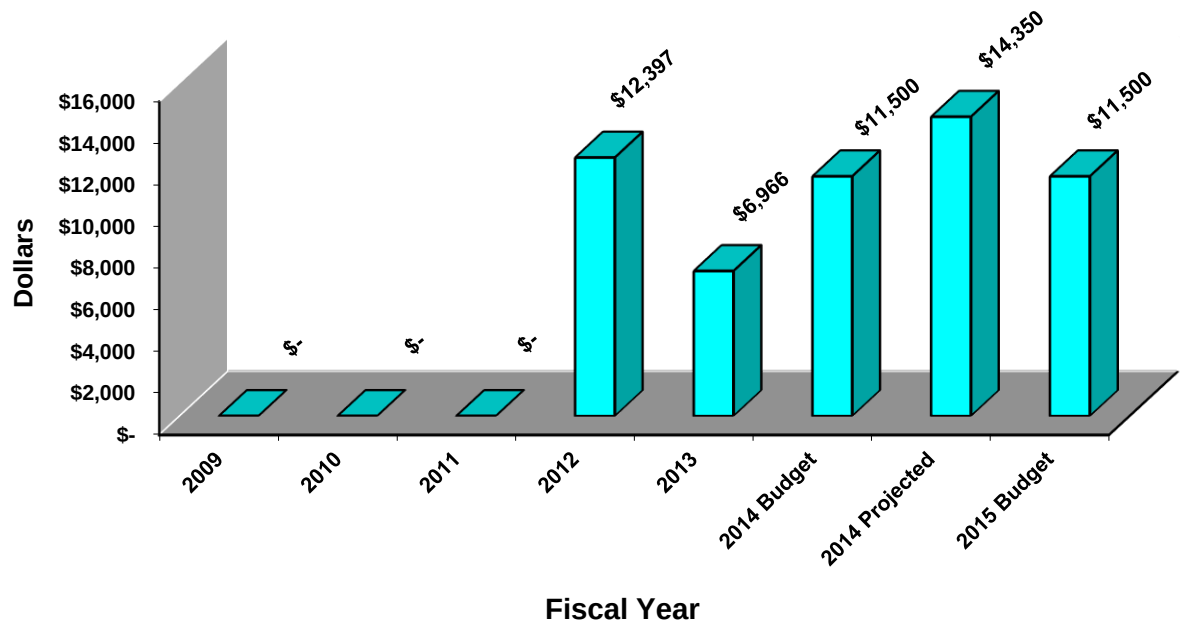
Fund 216 - Cultural Arts Commission Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ 1	\$ -	\$ 10	\$ 60	\$ 10
486	Donations	12,236	12,203	12,150	17,900	14,875
487	Special Event Fees	39,813	34,547	6,600	19,077	31,455
489	Miscellaneous	915	3,593	3,350	5,497	2,350
Total Other Revenue		<u>52,964</u>	<u>50,342</u>	<u>22,110</u>	<u>42,534</u>	<u>48,690</u>
491.10	Transfers In - General Fund	-	5,000	-	-	-
499	Reappropriation	-	-	17,230	-	9,310
Total Other Financing Sources		<u>-</u>	<u>5,000</u>	<u>17,230</u>	<u>-</u>	<u>9,310</u>
Total Revenues and Other Financing Sources		<u>\$ 52,964</u>	<u>\$ 55,342</u>	<u>\$ 39,340</u>	<u>\$ 42,534</u>	<u>\$ 58,000</u>
Expenditures and Other Financing Uses						
547	Banking Service	\$ -	\$ 239	\$ 275	\$ 275	\$ 275
551	Advertising	-	1,044	300	300	1,000
559	Other Professional Services	-	1,381	9,300	9,300	11,025
561	Postage	646	463	375	200	960
564	Printing	3,538	3,779	2,815	2,800	3,550
571	Dues & Subscriptions	-	100	100	100	100
595	Rentals	193	3,379	2,000	2,000	3,200
598	Program Support	6,859	8,057	6,100	6,089	4,400
599	Other Contractual Services	12,841	19,890	14,150	14,140	17,375
Total Contractual Services		<u>24,076</u>	<u>38,331</u>	<u>35,415</u>	<u>35,204</u>	<u>41,885</u>
621	Office Supplies	484	523	425	430	365
624	Operating Supplies	14,734	2,792	3,100	3,100	14,950
663	Computer Software	-	188	-	-	-
Total Commodities		<u>15,217</u>	<u>3,504</u>	<u>3,525</u>	<u>3,530</u>	<u>15,315</u>
913	Community Relations	-	115	400	400	800
Total Other Expenditures		<u>-</u>	<u>115</u>	<u>400</u>	<u>400</u>	<u>800</u>
Total Expenditures and Other Financing Uses		<u>\$ 39,294</u>	<u>\$ 41,950</u>	<u>\$ 39,340</u>	<u>\$ 39,134</u>	<u>\$ 58,000</u>

STRATEGIC PLAN ADVISORY COMMITTEE (SPAC) FUND

The Strategic Plan Advisory Committee Fund accounts for the implementation of the strategic planning goals approved by the City Council. Several sub-committees help to further the goals of SPAC. These include: the Natural Resources Committee, Bicycle/Pedestrian Committee, International Cultural Exchange Committee and Student Government. Resources include fundraising and a transfer from the General Fund. This fund was established in FY 2012.

SPAC Fund Expenditures



2009 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

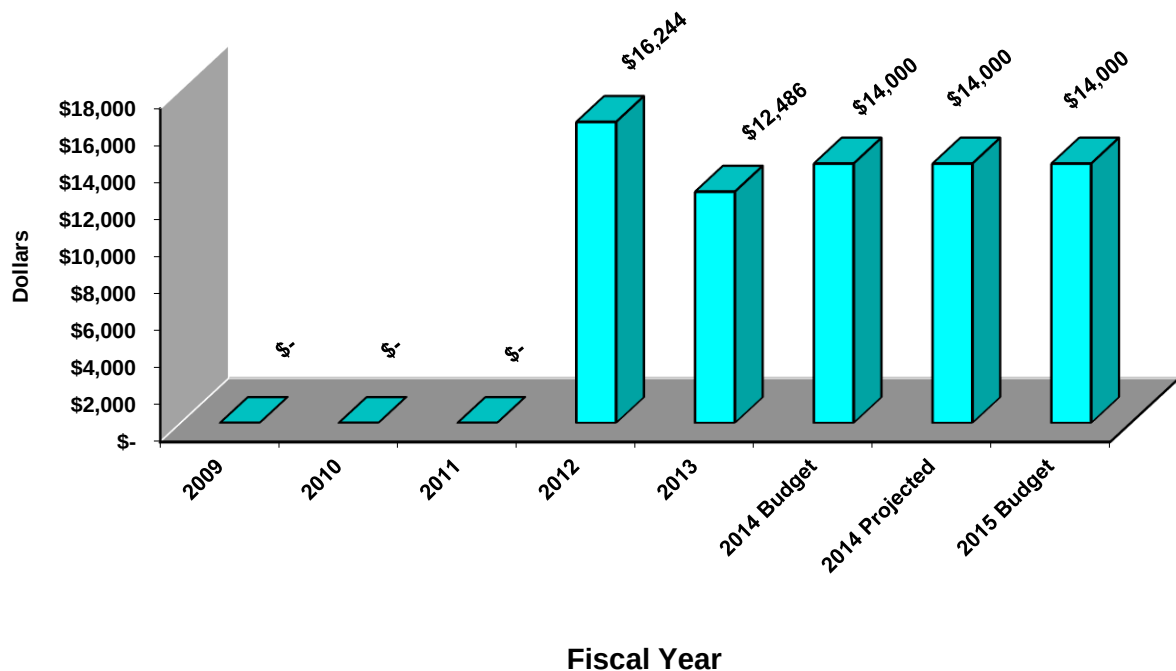
Fund 217 - SPAC Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
469	Sale of Materials	\$ 2,514	\$ 3,739	\$ 3,500	\$ 3,000	\$ 3,500
Total Service Charges		<u>2,514</u>	<u>3,739</u>	<u>3,500</u>	<u>3,000</u>	<u>3,500</u>
481	Interest Income	-	-	-	15	-
486	Donations	3,490	4,436	500	-	500
487	Special Event Fees	-	4,348	2,500	-	2,500
489	Miscellaneous Income	-	275	-	200	-
Total Other Revenues		<u>3,490</u>	<u>9,059</u>	<u>3,000</u>	<u>215</u>	<u>3,000</u>
491.10	Transfers In - General Fund	11,186	5,000	5,000	5,000	5,000
Total Other Financing Sources		<u>11,186</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Revenues and Other Financing Sources		<u>\$ 17,190</u>	<u>\$ 17,798</u>	<u>\$ 11,500</u>	<u>\$ 8,215</u>	<u>\$ 11,500</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 207	\$ -	\$ 150	\$ -	\$ 150
547	Banking Service	-	69	-	-	-
561	Postage	27	2	25	25	25
564	Printing	-	669	-	820	-
595	Rentals	-	365	-	-	-
599	Other Contractual Services	-	2,547	500	65	500
Total Contractual Services		<u>234</u>	<u>3,652</u>	<u>675</u>	<u>910</u>	<u>675</u>
601	Maintenance Supplies	-	31	50	-	50
621	Office Supplies	-	7	25	10	25
624	Operating Supplies	12,153	3,247	10,700	13,400	10,700
632	Per Copy Charges	11	29	50	30	50
Total Commodities		<u>12,163</u>	<u>3,314</u>	<u>10,825</u>	<u>13,440</u>	<u>10,825</u>
Total Expenditures and Other Financing Uses		<u>\$ 12,397</u>	<u>\$ 6,966</u>	<u>\$ 11,500</u>	<u>\$ 14,350</u>	<u>\$ 11,500</u>

BEAUTIFICATION FUND

The Beautification Fund accounts for the beautification of the downtown area through the purchase, planting and maintenance of flowers and plants. Resources include special event fees, firewood sales, donations and a transfer from the General Fund. This fund was established in FY 2012.

Beautification Fund Expenditures



2009 - 2013: Actual Expenditures

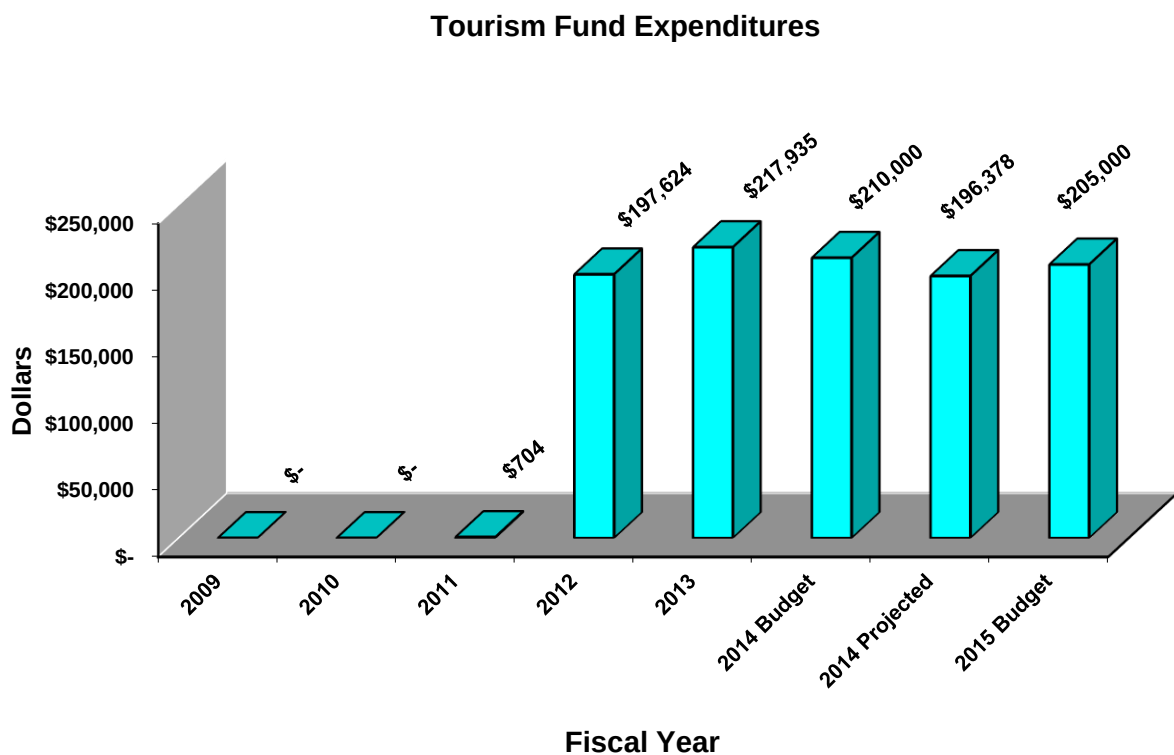
CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 218 - Beautification Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
469	Sale of Materials	\$ 5,160	\$ 4,529	\$ 3,500	\$ 4,000	\$ 3,500
Total Service Charges		5,160	4,529	3,500	4,000	3,500
481	Interest Income	-	-	-	50	50
486	Donations	5,140	8,054	3,000	7,300	5,300
487	Special Event Fees	3,707	-	-	-	-
Total Other Revenues		8,847	8,054	3,000	7,350	5,350
491.10	Transfers In - General Fund	-	5,000	-	-	5,000
499	Reappropriation	-	-	7,500	-	150
Total Other Financing Sources		-	5,000	7,500	-	5,150
Total Revenues and Other Financing Sources		\$ 14,007	\$ 17,583	\$ 14,000	\$ 11,350	\$ 14,000
Expenditures and Other Financing Uses						
564	Printing	\$ 1,064	\$ -	\$ 500	\$ 500	\$ 500
599	Other Contractual Services	-	1,375	1,500	1,500	1,500
Total Contractual Services		1,064	1,375	2,000	2,000	2,000
624	Operating Supplies	15,180	11,111	12,000	12,000	12,000
Total Commodities		15,180	11,111	12,000	12,000	12,000
Total Expenditures and Other Financing Uses		\$ 16,244	\$ 12,486	\$ 14,000	\$ 14,000	\$ 14,000

TOURISM FUND

The Tourism Fund accounts for the marketing of the City as a tourist destination and provides support for the Geneva Chamber of Commerce. Resources include Hotel/Motel Tax receipts. This fund was established in FY 2012.



2009 - 2013: Actual Expenditures

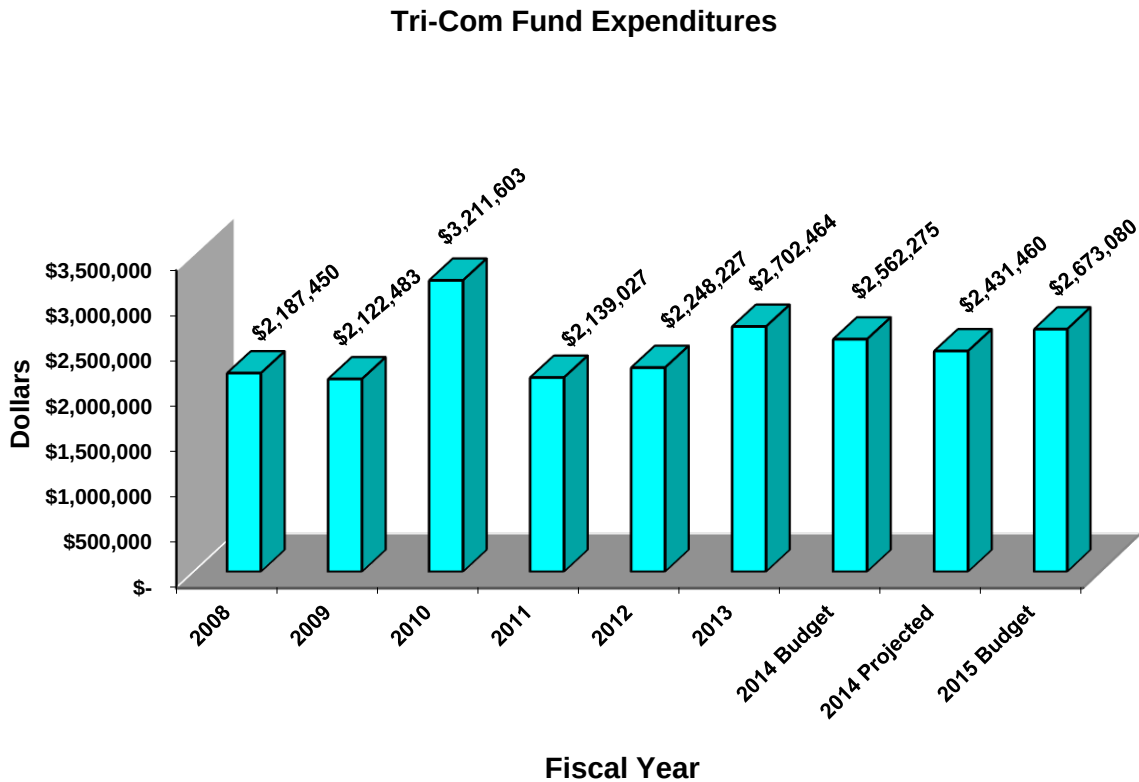
CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 219 - Tourism Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
414	Hotel/Motel Tax	\$ 201,730	\$ 202,881	\$ 210,000	\$ 205,000	\$ 205,000
Total Taxes		201,730	202,881	210,000	205,000	205,000
489	Miscellaneous	3,000	-	-	-	-
Total Other Revenues		3,000	-	-	-	-
Total Revenues and Other Financing Sources		\$ 204,730	\$ 202,881	\$ 210,000	\$ 205,000	\$ 205,000
Expenditures and Other Financing Uses						
502	Wages - Part-Time/Seasonal	\$ 21,551	\$ 22,994	\$ 25,548	\$ 24,380	\$ 26,063
521	Group Insurance	-	18	33	33	47
522	Medicare	-	205	370	360	378
523	Social Security	1,649	1,553	1,584	1,515	1,616
Total Personal Services		23,199	24,770	27,535	26,288	28,104
551	Advertising	32,571	41,728	31,500	27,000	32,781
552	Data Programming Services	-	660	-	-	-
559	Other Professional Services	-	460	-	-	-
561	Postage	1,058	282	1,400	400	800
564	Printing	-	15,611	1,000	1,000	1,000
565	Internet	-	41	-	100	-
571	Dues	4,048	2,841	5,165	5,165	5,350
572	Travel	418	246	700	550	600
573	Training	700	28	900	500	900
575	Publications	-	-	-	15	15
592	General Insurance	19	-	-	-	-
595	Rentals	-	200	-	-	-
598	Program Support	128,823	127,286	131,000	128,000	132,000
599	Other Contractual Services	6,258	2,942	10,000	6,600	2,600
Total Contractual Services		173,895	192,325	181,665	169,330	176,046
621	Office Supplies	405	345	300	300	300
624	Operating Supplies	-	107	-	10	50
632	Per Copy Charges	124	366	500	450	500
642	Periodicals	-	12	-	-	-
663	Computer Software	-	10	-	-	-
Total Commodities		529	839	800	760	850
Total Expenditures and Other Financing Uses		\$ 197,624	\$ 217,935	\$ 210,000	\$ 196,378	\$ 205,000

TRI-COM FUND

The Tri-Com Fund accounts for the operations of a cooperative agreement involving the cities of Geneva, St. Charles and Batavia to provide emergency communication and dispatch. Financing is provided from 911 Revenue and contributions from the cooperative agencies.



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 236 - Tri-Com

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
449	Wireless 911	\$ 749,995	\$ 856,583	\$ 710,000	\$ 806,000	\$ 744,000
Total Intergovernmental Revenues		749,995	856,583	710,000	806,000	744,000
467	Dispatch Services	1,228,200	1,277,292	1,464,715	1,479,852	1,866,120
Total Service Charges		1,228,200	1,277,292	1,464,715	1,479,852	1,866,120
473	Public Safety Fees	-	4,310	6,500	2,500	6,500
Total Service Fees		-	4,310	6,500	2,500	6,500
481	Interest Income	576	1,168	1,200	1,200	1,200
482	Rental Income	8,259	3,484	8,760	10,000	8,760
485	Reimbursed Expenditures	50,428	51,230	46,500	350,000	46,500
489	Miscellaneous	4,164	50	-	-	-
Total Other Revenues		63,428	55,931	56,460	361,200	56,460
491.10	Transfers In - General Fund	336,700	322,620	324,600	324,600	-
Total Other Financing Sources		336,700	322,620	324,600	324,600	-
Total Revenues and Other Financing Sources		\$ 2,378,323	\$ 2,516,736	\$ 2,562,275	\$ 2,974,152	\$ 2,673,080
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 222,314	\$ 204,740	\$ 208,639	\$ 207,000	\$ 216,460
502	Wages - Part-Time/Seasonal	60,181	62,864	69,305	66,700	70,852
521	Group Insurance	24,774	32,017	35,419	33,355	37,413
522	Medicare	-	2,333	4,033	3,800	4,166
523	Social Security	16,373	17,589	17,236	16,240	17,815
524	IMRF	26,427	32,704	36,305	34,025	36,375
Total Personal Services		350,070	352,247	370,937	361,120	383,081
531	Maintenance Service	26	54	300	300	300
541	Accounting & Auditing Service	2,124	1,204	1,260	1,605	1,155
543	Legal Service	51,977	26,777	50,000	50,000	30,000
547	Banking Service	-	17	100	100	100
561	Postage	245	251	300	300	300
562	Telephone	936	476	720	720	720
563	Publishing	-	224	-	-	-
564	Printing	457	302	300	-	300
571	Dues	1,050	824	1,000	1,000	1,000
572	Travel	1,019	1,524	1,000	1,500	1,000
573	Training	1,078	1,822	2,000	2,000	2,000
591	Liability Insurance	10,144	20,981	21,500	22,550	24,010
595	Rentals	3,600	3,382	4,000	4,000	-
Total Contractual Services		72,657	57,837	82,480	84,075	60,885
623	Office Furniture	105	-	500	500	500
627	Motor Fuel & Lubricants	1,981	2,275	2,300	2,300	2,300
631	Clothing	612	457	900	900	900
Total Commodities		2,698	2,733	3,700	3,700	3,700

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 236 - Tri-Com

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Total Administration		\$ 425,425	\$ 412,816	\$ 457,117	\$ 448,895	\$ 447,666
501	Wages - Regular	\$ 1,064,687	\$ 1,114,878	\$ 1,188,660	\$ 1,136,410	\$ 1,195,794
503	Overtime	17,800	44,531	43,060	63,000	59,330
518	Training Premium Pay	1,632	4,574	4,825	6,700	5,810
519	TIC Premium Pay	7,347	7,129	9,640	9,640	11,605
521	Group Insurance	198,983	182,480	223,478	193,880	265,132
522	Medicare	-	9,812	17,238	16,975	17,340
523	Social Security	80,224	73,678	73,695	72,580	74,139
524	IMRF	131,946	139,867	155,228	155,810	152,334
528	Unemployment Compensation	-	10,632	-	10,000	-
Total Personal Services		1,502,620	1,587,581	1,715,824	1,664,995	1,781,484
531	Maintenance Service	103,608	119,584	99,945	117,445	107,392
542	Engineering Service	-	1,492	-	-	-
544	Medical Service	-	310	-	1,000	-
546	Janitorial Service	-	5,100	5,400	5,400	5,400
559	Other Professional Services	-	8,530	10,500	10,500	10,500
562	Telephone	75,575	102,788	95,000	125,000	125,000
563	Publishing	-	249	300	300	300
565	Internet	-	300	300	300	300
571	Dues	222	483	700	700	700
572	Travel	1,450	2,142	1,200	2,500	1,200
573	Training	7,540	7,608	8,000	8,000	8,000
581	Utilities	30,115	22,165	31,560	31,560	33,138
583	Garbage Disposal	-	394	300	-	-
595	Rentals	9,651	9,954	10,600	9,865	10,000
599	Other Contractual Services	-	35,409	-	-	6,500
Total Contractual Services		228,161	316,508	263,805	312,570	308,430
601	Maintenance Supplies	-	299	500	500	500
621	Office Supplies	2,866	4,526	4,000	4,000	4,000
622	Office Equipment	3,882	150	-	-	-
623	Office Furniture	-	-	500	500	500
624	Operating Supplies	2,791	5,292	2,500	-	2,500
626	Janitorial Supplies	-	292	-	-	300
631	Clothing	4,551	4,049	4,900	-	4,350
662	Film/Video	-	250	-	-	-
663	Computer Software	-	8,800	5,000	-	5,000
Total Commodities		14,090	23,659	17,400	5,000	17,150
815.05	Improvements Other Than Buildings	5,913	-	-	-	-
820	Machinery & Equipment	17,214	354,162	23,000	-	30,000
830	Office Furniture	-	1,349	4,000	-	1,600
835	Computer Equipment	53,185	6,039	10,000	-	15,000
Total Capital Outlay		76,312	361,550	37,000	-	46,600
914	State/Federal Permit Fees	1,620	-	-	-	-
917	Employee Awards	-	350	-	-	1,000
Total Other Expenditures		1,620	350	-	-	1,000

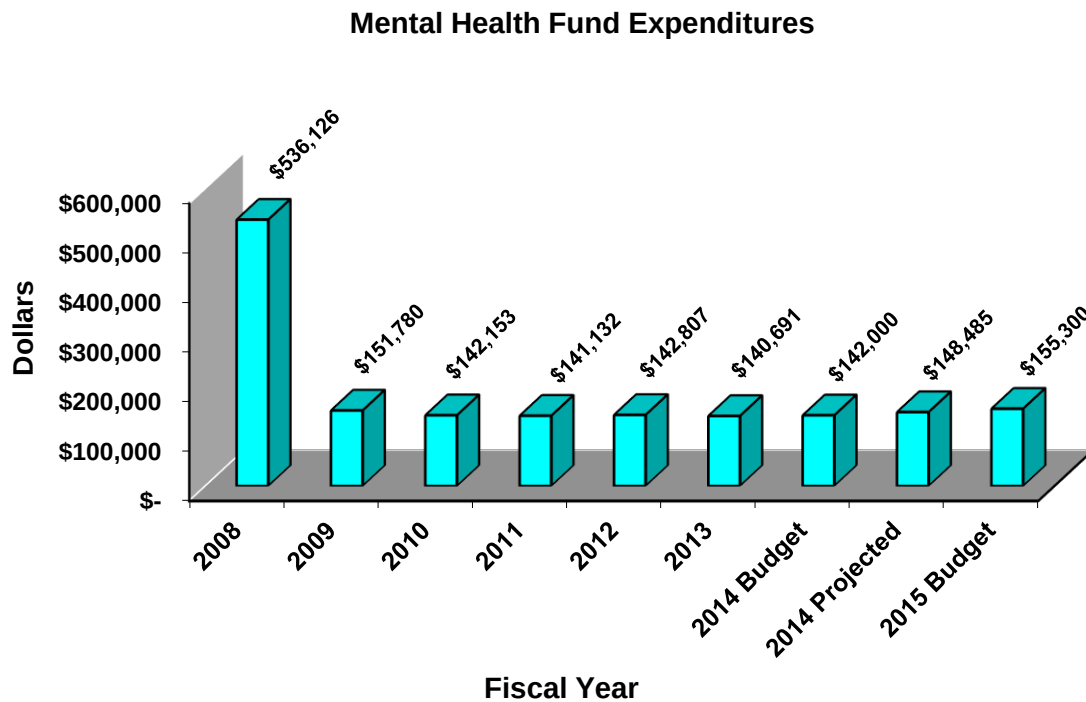
CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 236 - Tri-Com

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
999	Source of Reserves	-	-	71,129	-	70,750
Total Other Financing Uses		-	-	71,129	-	70,750
Total Operations		\$ 1,822,802	\$ 2,289,648	\$ 2,105,158	\$ 1,982,565	\$ 2,225,414
Total Expenditures and Other Financing Uses		\$ 2,248,227	\$ 2,702,464	\$ 2,562,275	\$ 2,431,460	\$ 2,673,080

MENTAL HEALTH FUND

The Mental Health Fund provides funding to the City of Geneva Mental Health Board. Resources are provided by property taxes.



2008 - 2013: Actual Expenditures

The increase in the actual expenditures in FY 2008 was for the purchase of a group home.

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

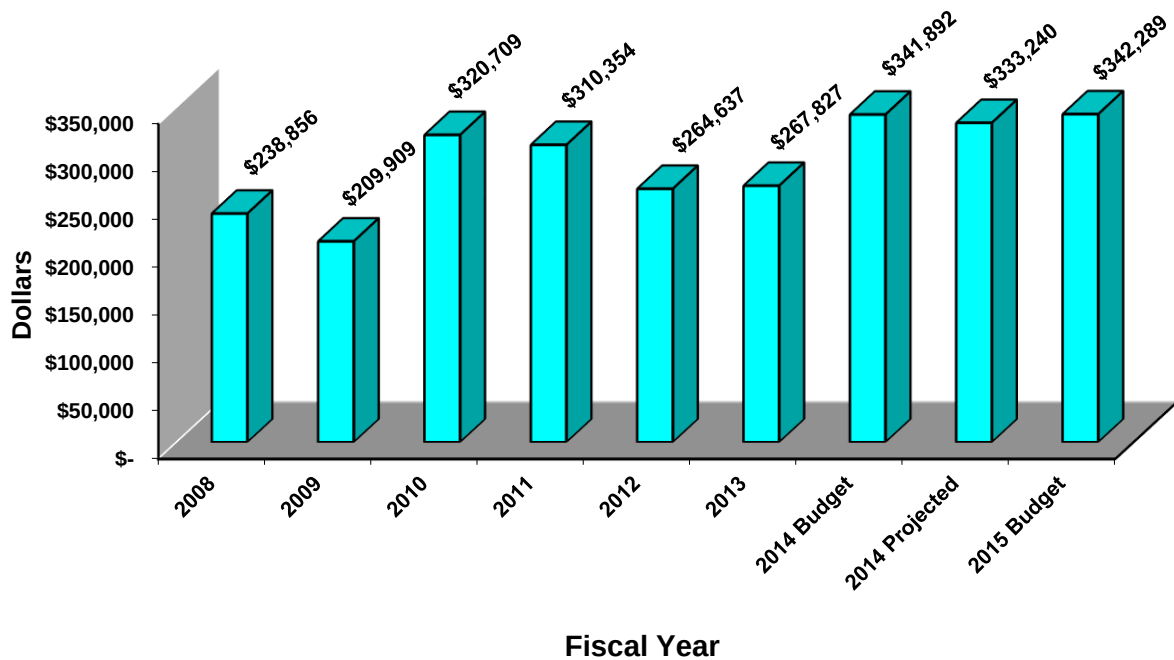
Fund 242 - Mental Health

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 152,848	\$ 154,491	\$ 155,000	\$ 154,625	\$ 155,000
Total Taxes		152,848	154,491	155,000	154,625	155,000
481	Interest Income	275	226	300	250	300
Total Other Revenues		275	226	300	250	300
Total Revenues and Other Financing Sources		\$ 153,123	\$ 154,716	\$ 155,300	\$ 154,875	\$ 155,300
Expenditures and Other Financing Uses						
559	Other Professional Services	\$ 2,059	\$ 1,136	\$ 2,400	\$ 1,200	\$ 2,400
561	Postage	-	-	-	10	20
571	Dues	-	555	600	775	775
Total Contractual Services		2,059	1,691	3,000	1,985	3,195
915	Charitable Donations	140,750	139,000	139,000	146,500	139,000
Total Other Expenditures		140,750	139,000	139,000	146,500	139,000
999	Source of Reserves	-	-	-	-	13,105
Total Other Financing Uses		-	-	-	-	13,105
Total Expenditures and Other Financing Uses		\$ 142,809	\$ 140,691	\$ 142,000	\$ 148,485	\$ 155,300

SPECIAL SERVICE AREA #1 FUND

The Special Service Area #1 Fund accounts for the financing of maintenance, parking control and capital improvement activities within Special Service Area #1 located in the downtown historic district of the City and the repayment of SSA bonds. Resources include special service area property taxes, property leases and transfers from the General Fund.

Special Service Area #1 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 251 - SSA #1

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 204,896	\$ 207,588	\$ 207,610	\$ 206,820	\$ 207,735
Total Taxes		204,896	207,588	207,610	206,820	207,735
481	Interest Income	174	219	250	250	250
482	Rental Income	1,000	1,000	1,000	1,000	1,000
Total Other Revenues		1,174	1,219	1,250	1,250	1,250
491.10	Transfers In - General Fund	90,000	90,000	90,000	90,000	90,000
499	Reappropriation	-	-	43,032	-	43,304
Total Other Financing Sources		90,000	90,000	133,032	90,000	133,304
Total Revenues and Other Financing Sources		\$ 296,070	\$ 298,808	\$ 341,892	\$ 298,070	\$ 342,289
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 141,451	\$ 68,243	\$ 20,648	\$ 19,430	\$ 20,942
503	Overtime	37	412	-	500	-
521	Group Insurance	22,972	12,620	5,549	5,170	6,033
522	Medicare	-	210	300	270	304
523	Social Security	9,230	4,754	1,281	1,150	1,299
524	IMRF	15,270	8,359	2,697	2,505	2,669
Total Personal Services		188,961	94,598	30,475	29,025	31,247
543	Legal Service	2,204	-	-	-	-
552	Data Programming Service	-	150	-	-	-
561	Postage	-	0	2,000	1,000	1,000
564	Printing	3,054	2,329	4,500	4,500	4,500
Total Contractual Services		5,258	2,479	6,500	5,500	5,500
631	Clothing	-	-	150	150	150
Total Commodities		-	-	150	150	150
825	Vehicles	-	-	6,900	4,740	-
Total Capital Outlay		-	-	6,900	4,740	-
Total Community Service		\$ 194,219	\$ 97,077	\$ 44,025	\$ 39,415	\$ 36,897
501	Wages - Regular	\$ -	\$ 59,612	\$ 127,124	\$ 125,870	\$ 129,439
503	Overtime	-	129	-	1,000	-
521	Group Insurance	-	12,626	30,456	29,110	35,427
522	Medicare	-	830	1,843	1,780	1,877
523	Social Security	-	3,550	7,779	7,520	7,920
524	IMRF	-	7,324	16,600	16,090	16,489
Total Personal Services		-	84,072	183,802	181,370	191,152

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 251 - SSA #1

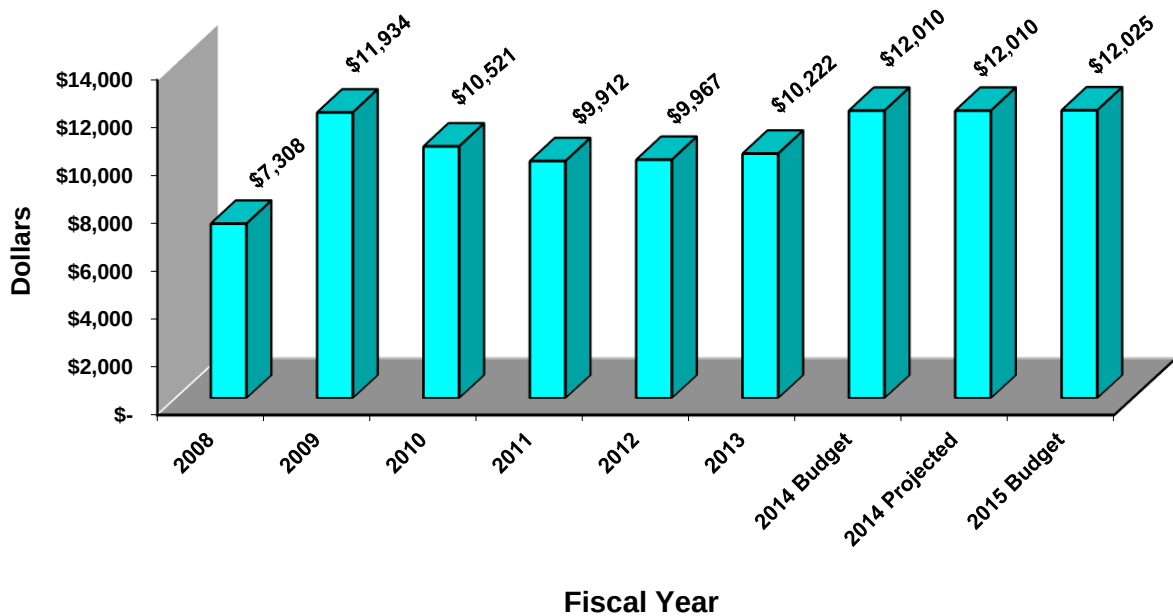
Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
531	Maintenance Service	15,738	14,441	37,000	36,690	36,500
543	Legal Service	-	-	500	-	500
564	Printing	-	-	-	-	50
592	General Insurance	7,633	-	-	-	-
595	Rentals	7,734	15,572	17,400	17,100	17,100
Total Contractual Services		31,104	30,013	54,900	53,790	54,150
601	Maintenance Supplies	9,155	21,528	9,155	12,255	12,255
624	Operating Supplies	-	4,597	19,200	15,600	16,900
625	Small Tools	-	106	100	200	200
627	Motor Fuel & Lubricants	-	18	100	-	-
Total Commodities		9,155	26,250	28,555	28,055	29,355
Total Streets		\$ 40,259	\$ 140,334	\$ 267,257	\$ 263,215	\$ 274,657
705.14	Principal - 2001 SSA Bonds	16,000	17,000	18,000	18,000	19,000
710.14	Interest - 2001 SSA Bonds	14,160	13,416	12,610	12,610	11,735
Total Debt Service		30,160	30,416	30,610	30,610	30,735
Total Expenditures and Other Financing Uses		\$ 264,637	\$ 267,827	\$ 341,892	\$ 333,240	\$ 342,289

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SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of landscape maintenance in SSA #4 located in the Randall Square subdivision. Resources are provided by special service area property taxes.

Special Service Area #4 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

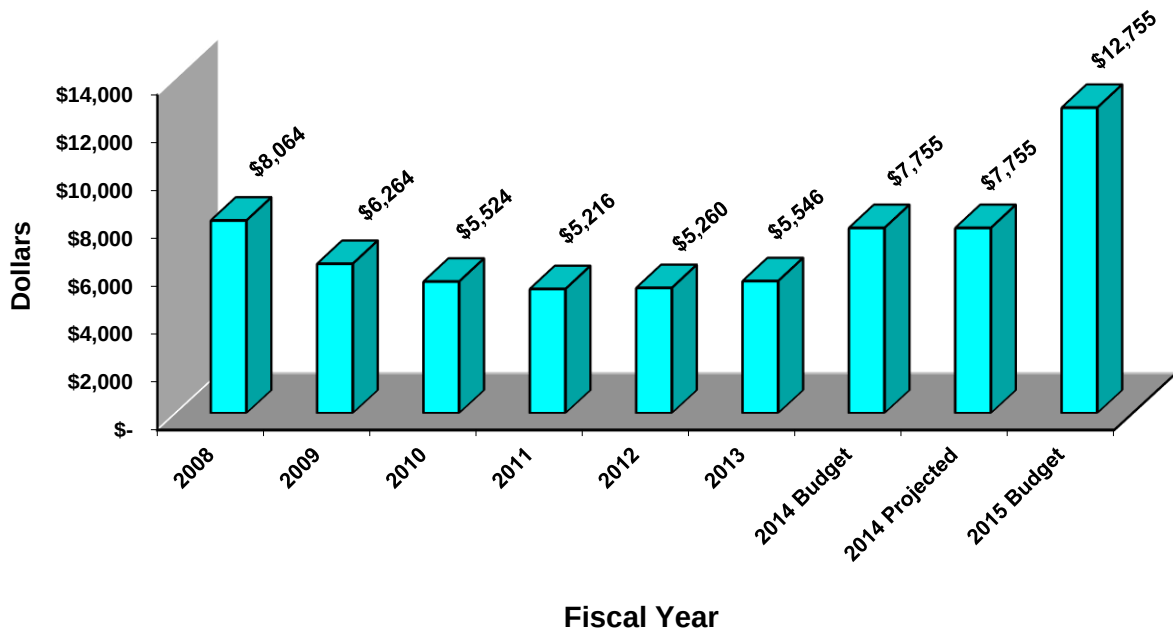
Fund 254 - SSA #4 (Randall Square)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 11,944	\$ 11,947	\$ 11,950	\$ 11,950	\$ 11,950
Total Taxes		11,944	11,947	11,950	11,950	11,950
481	Interest Income	-	68	60	75	75
Total Other Revenues		-	68	60	75	75
Total Revenues and Other Financing Sources		\$ 11,944	\$ 12,016	\$ 12,010	\$ 12,025	\$ 12,025
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 9,967	\$ 10,222	\$ 12,010	\$ 12,010	\$ 12,025
Total Contractual Services		9,967	10,222	12,010	12,010	12,025
Total Expenditures and Other Financing Uses		\$ 9,967	\$ 10,222	\$ 12,010	\$ 12,010	\$ 12,025

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of landscape maintenance in SSA #5 located in the Williamsburg subdivision. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

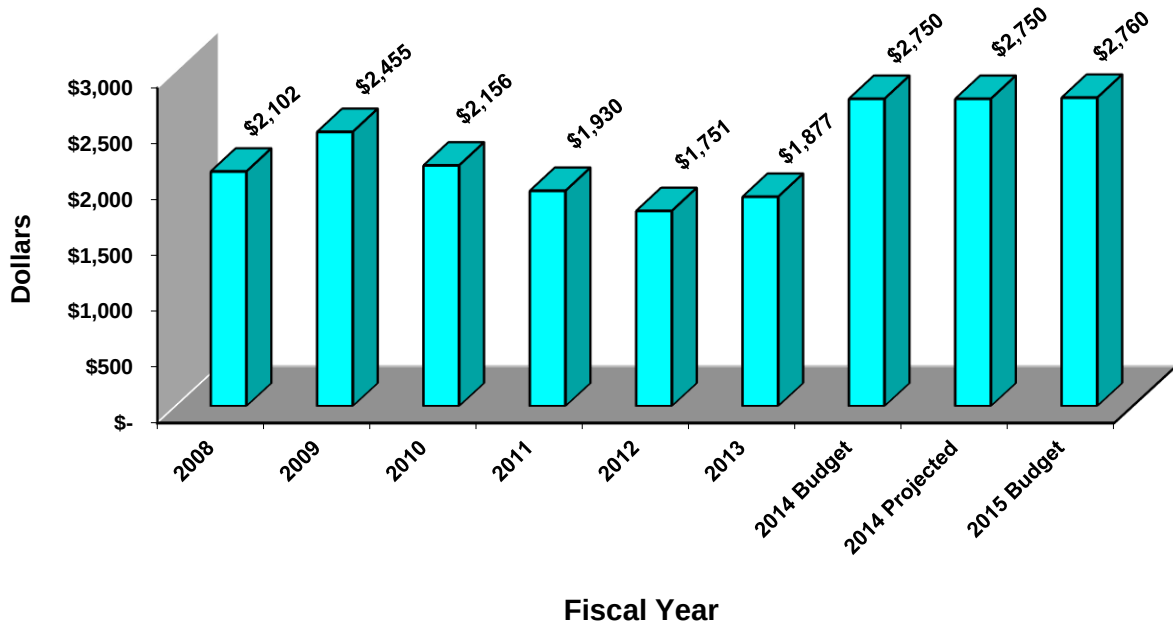
Fund 255 - SSA #5 (Williamsburg)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 7,740	\$ 7,744	\$ 7,750	\$ 7,750	\$ 8,130
Total Taxes		<u>7,740</u>	<u>7,744</u>	<u>7,750</u>	<u>7,750</u>	<u>8,130</u>
481	Interest Income	-	7	5	15	15
Total Other Revenues		<u>-</u>	<u>7</u>	<u>5</u>	<u>15</u>	<u>15</u>
499	Reappropriation	-	-	-	-	4,610
Total Other Financing Sources		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,610</u>
Total Revenues and Other Financing Sources		<u>\$ 7,740</u>	<u>\$ 7,751</u>	<u>\$ 7,755</u>	<u>\$ 7,765</u>	<u>\$ 12,755</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 5,260	\$ 5,546	\$ 7,755	\$ 7,755	\$ 12,755
Total Contractual Services		<u>5,260</u>	<u>5,546</u>	<u>7,755</u>	<u>7,755</u>	<u>12,755</u>
Total Expenditures and Other Financing Uses		<u>\$ 5,260</u>	<u>\$ 5,546</u>	<u>\$ 7,755</u>	<u>\$ 7,755</u>	<u>\$ 12,755</u>

SPECIAL SERVICE AREA #7 FUND

The Special Service Area #7 Fund accounts for the financing of landscape maintenance in SSA #7 located in the Blackberry subdivision. Resources are provided by special service area property taxes.

Special Service Area #7 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

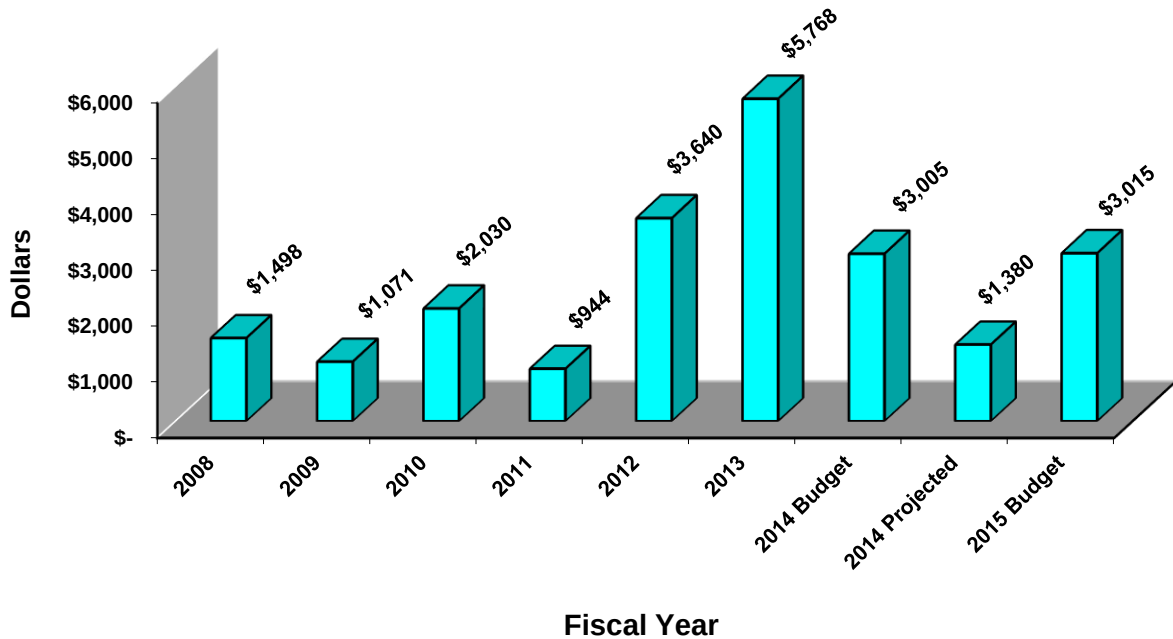
Fund 257 - SSA #7 (Blackberry)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 2,750	\$ 2,749	\$ 2,750	\$ 2,750	\$ 2,750
Total Taxes		2,750	2,749	2,750	2,750	2,750
481	Interest Income	-	4	-	10	10
Total Other Revenues		-	4	-	10	10
Total Revenues and Other Financing Sources		\$ 2,750	\$ 2,753	\$ 2,750	\$ 2,760	\$ 2,760
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 1,751	\$ 1,877	\$ 2,750	\$ 2,750	\$ 2,760
Total Contractual Services		1,751	1,877	2,750	2,750	2,760
Total Expenditures and Other Financing Uses		\$ 1,751	\$ 1,877	\$ 2,750	\$ 2,750	\$ 2,760

SPECIAL SERVICE AREA #9 FUND

The Special Service Area #9 Fund accounts for the financing of landscape maintenance in SSA #9 located in the Geneva Knolls subdivision. Resources are provided by special service area property taxes.

Special Service Area #9 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

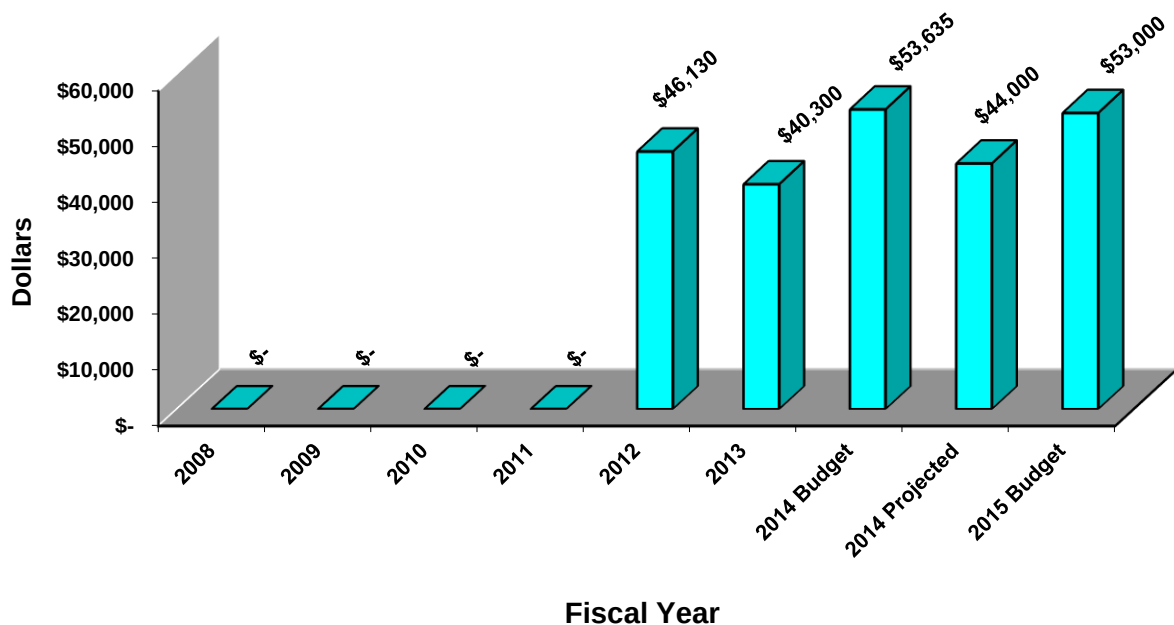
Fund 259 - SSA #9 (Geneva Knolls)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 2,991	\$ 2,995	\$ 3,000	\$ 3,000	\$ 3,000
Total Taxes		<u>2,991</u>	<u>2,995</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
481	Interest Income	-	7	5	15	15
Total Other Revenues		<u>-</u>	<u>7</u>	<u>5</u>	<u>15</u>	<u>15</u>
Total Revenues and Other Financing Sources		<u>\$ 2,991</u>	<u>\$ 3,002</u>	<u>\$ 3,005</u>	<u>\$ 3,015</u>	<u>\$ 3,015</u>
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 3,640	\$ 5,768	\$ 3,005	\$ 1,380	\$ 3,015
Total Contractual Services		<u>3,640</u>	<u>5,768</u>	<u>3,005</u>	<u>1,380</u>	<u>3,015</u>
Total Expenditures and Other Financing Uses		<u>\$ 3,640</u>	<u>\$ 5,768</u>	<u>\$ 3,005</u>	<u>\$ 1,380</u>	<u>\$ 3,015</u>

SPECIAL SERVICE AREA #11 FUND

The Special Service Area #11 Fund accounts for the financing of detention pond maintenance in SSA #11 located in the Eaglebrook subdivision. Resources are provided by special service area property taxes. The levy for SSA #11 began in FY 2012.

Special Service Area #11 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

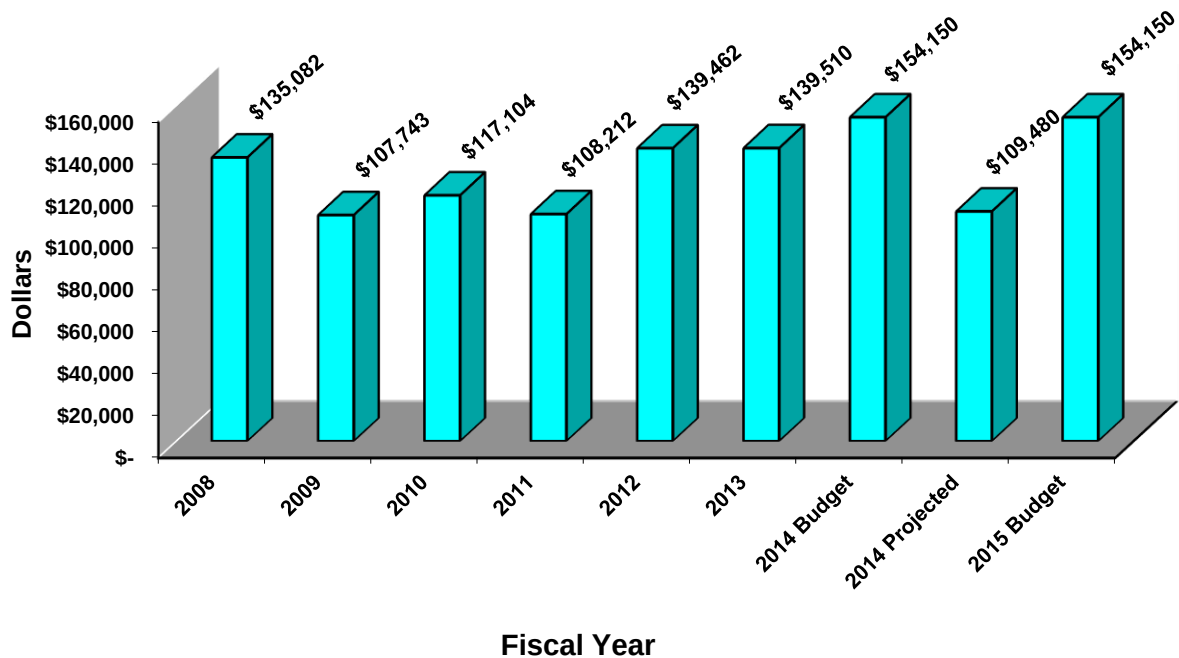
Fund 261 - SSA #11 (Eaglebrook)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 52,964	\$ 52,279	\$ 53,000	\$ 52,950	\$ 53,000
Total Taxes		<u>52,964</u>	<u>52,279</u>	<u>53,000</u>	<u>52,950</u>	<u>53,000</u>
481	Interest Income	-	-	635	-	-
Total Other Revenues		<u>-</u>	<u>-</u>	<u>635</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 52,964</u>	<u>\$ 52,279</u>	<u>\$ 53,635</u>	<u>\$ 52,950</u>	<u>\$ 53,000</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 46,130	\$ 40,300	\$ 53,635	\$ 44,000	\$ 53,000
Total Contractual Services		<u>46,130</u>	<u>40,300</u>	<u>53,635</u>	<u>44,000</u>	<u>53,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 46,130</u>	<u>\$ 40,300</u>	<u>\$ 53,635</u>	<u>\$ 44,000</u>	<u>\$ 53,000</u>

SPECIAL SERVICE AREA #16 FUND

The Special Service Area #16 Fund accounts for the financing of maintenance and landscaping activities within Special Service Area #16 located in the Fisher Farms subdivision of the City. Resources include special service area property taxes.

Special Service Area #16 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

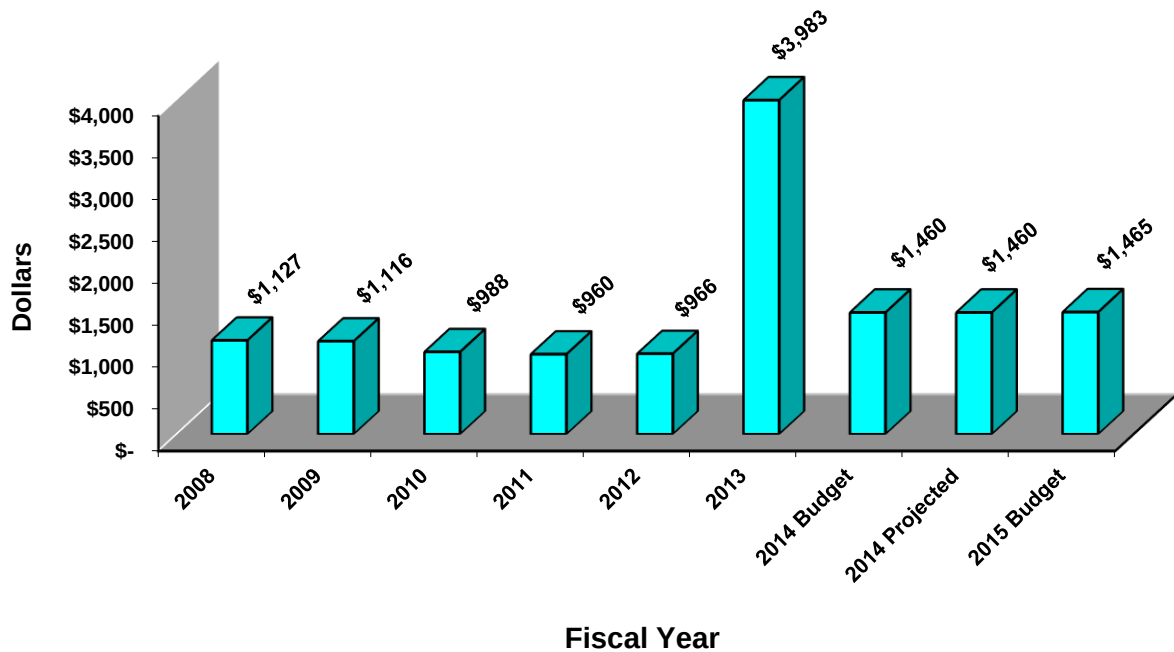
Fund 266 - SSA #16 (Fisher Farms)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 136,698	\$ 136,572	\$ 154,000	\$ 153,890	\$ 154,000
Total Taxes		136,698	136,572	154,000	153,890	154,000
481	Interest Income	317	97	150	150	150
Total Other Revenues		317	97	150	150	150
Total Revenues and Other Financing Sources		\$ 137,016	\$ 136,669	\$ 154,150	\$ 154,040	\$ 154,150
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 122,067	\$ 110,225	\$ 111,770	\$ 84,845	\$ 94,400
559	Other Professional Services	8,249	9,160	11,000	11,000	11,000
581	Utilities	9,147	9,213	14,000	12,000	10,000
587	Mosquito Abatement	-	9,996	10,000	-	-
599	Other Contractual Services	-	-	-	1,645	21,500
Total Contractual Services		139,462	138,594	146,770	109,490	136,900
601	Maintenance Supplies	-	916	7,380	-	-
Total Contractual Services		-	916	7,380	-	-
999	Source of Reserves	-	-	-	-	17,250
Total Other Financing Uses		-	-	-	-	17,250
Total Expenditures and Other Financing Uses		\$ 139,462	\$ 139,510	\$ 154,150	\$ 109,490	\$ 154,150

SPECIAL SERVICE AREA #18 FUND

The Special Service Area #18 Fund accounts for the financing of landscape maintenance in SSA #18 located in the Wildwood subdivision. Resources are provided by special service area property taxes.

Special Service Area #18 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

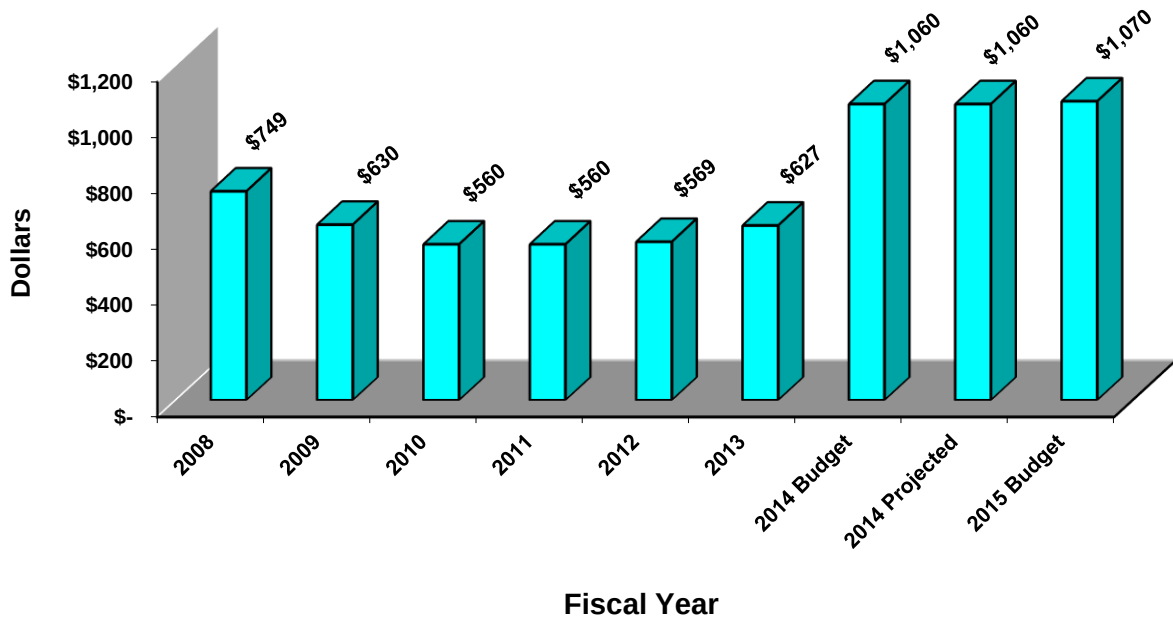
Fund 268 - SSA #18 (Wildwood)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,458	\$ 1,454	\$ 1,460	\$ 1,460	\$ 1,460
Total Taxes		1,458	1,454	1,460	1,460	1,460
481	Interest Income	-	2	-	5	5
Total Other Revenues		-	2	-	5	5
Total Revenues and Other Financing Sources		\$ 1,458	\$ 1,456	\$ 1,460	\$ 1,465	\$ 1,465
Expenditures and Other Financing Uses						
531	Maintenance Service	\$ 966	\$ 3,983	\$ 1,460	\$ 1,460	\$ 1,465
Total Contractual Services		966	3,983	1,460	1,460	1,465
Total Expenditures and Other Financing Uses		\$ 966	\$ 3,983	\$ 1,460	\$ 1,460	\$ 1,465

SPECIAL SERVICE AREA #23 FUND

The Special Service Area #23 Fund accounts for the financing of landscape maintenance in SSA #23 located in the Sunset Meadows subdivision. Resources are provided by special service area property taxes.

Special Service Area #23 Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

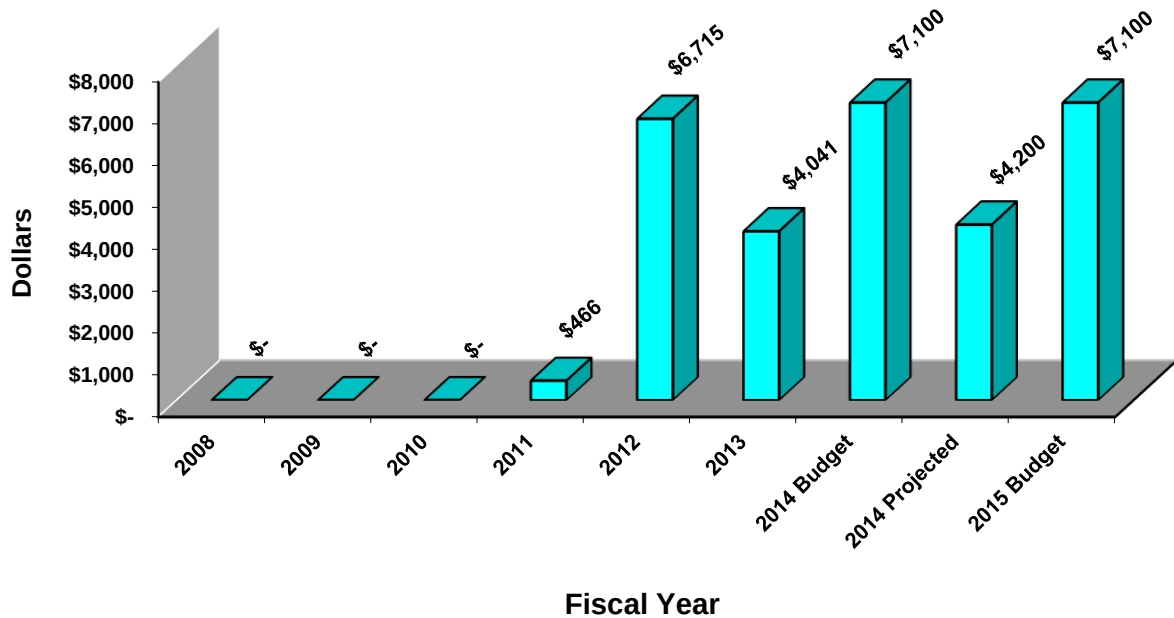
Fund 273 - SSA #23 (Sunset Meadows)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,056	\$ 1,058	\$ 1,060	\$ 1,060	\$ 1,060
Total Taxes		<u>1,056</u>	<u>1,058</u>	<u>1,060</u>	<u>1,060</u>	<u>1,060</u>
481	Interest Income	-	3	-	10	10
Total Other Revenues		<u>-</u>	<u>3</u>	<u>-</u>	<u>10</u>	<u>10</u>
Total Revenues and Other Financing Sources		<u>\$ 1,056</u>	<u>\$ 1,061</u>	<u>\$ 1,060</u>	<u>\$ 1,070</u>	<u>\$ 1,070</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 569	\$ 627	\$ 1,060	\$ 1,060	\$ 1,070
Total Contractual Services		<u>569</u>	<u>627</u>	<u>1,060</u>	<u>1,060</u>	<u>1,070</u>
Total Expenditures and Other Financing Uses		<u>\$ 569</u>	<u>\$ 627</u>	<u>\$ 1,060</u>	<u>\$ 1,060</u>	<u>\$ 1,070</u>

SPECIAL SERVICE AREA #26 FUND

The Special Service Area #26 Fund accounts for the financing of landscape maintenance in SSA #26 located in the Westhaven subdivision. Resources are provided by special service area property taxes. SSA #26 was established in FY 2011.

Special Service Area #26 Fund Expenditures



2008 - 2013: Actual Expenditures

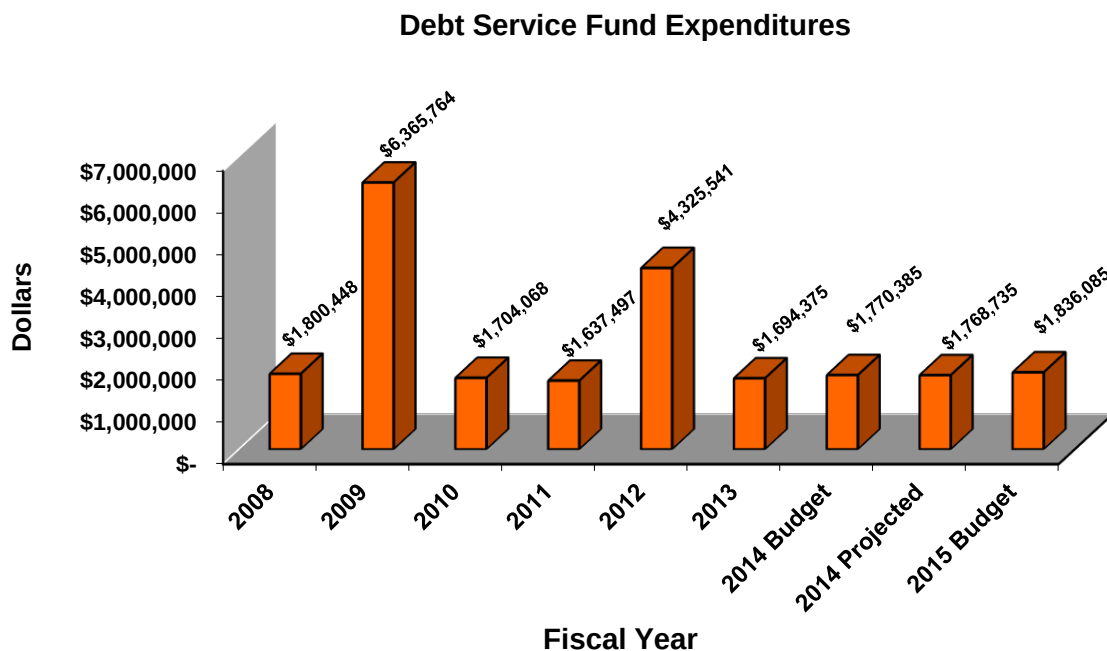
CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

Fund 276 - SSA #26 (Westhaven)

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 7,100	\$ 7,096	\$ 7,100	\$ 7,095	\$ 7,100
Total Taxes		<u>7,100</u>	<u>7,096</u>	<u>7,100</u>	<u>7,095</u>	<u>7,100</u>
Total Revenues and Other Financing Sources		<u>\$ 7,100</u>	<u>\$ 7,096</u>	<u>\$ 7,100</u>	<u>\$ 7,095</u>	<u>\$ 7,100</u>
Expenditures and Other Financing Uses						
531	Maintenance Services	\$ 6,715	\$ 4,041	\$ 7,100	\$ 4,200	\$ 3,825
Total Contractual Services		<u>6,715</u>	<u>4,041</u>	<u>7,100</u>	<u>4,200</u>	<u>3,825</u>
999	Source of Reserves	-	-	-	-	3,275
Total Other Financing Uses		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,275</u>
Total Expenditures and Other Financing Uses		<u>\$ 6,715</u>	<u>\$ 4,041</u>	<u>\$ 7,100</u>	<u>\$ 4,200</u>	<u>\$ 7,100</u>

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the 1999, 2006B, 2008A and 2012A general obligation bonds. Financing is provided by property tax revenues.



2008 - 2013: Actual Expenditures

The 2008A General Obligation Refunding Bonds were issued in FY 2009 to refund various other general obligation bonds. The 2012A General Obligation Refunding Bonds were issued in FY 2012 to partially refund the 1999 bonds and fully refund the 2002 bonds.

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2015

Fund 301 - Debt Service Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 1,681,976	\$ 1,678,567	\$ 1,723,735	\$ 1,736,700	\$ 1,789,035
Total Taxes		<u>1,681,976</u>	<u>1,678,567</u>	<u>1,723,735</u>	<u>1,736,700</u>	<u>1,789,035</u>
481	Interest Income	3,191	2,378	5,000	5,000	5,000
489	Miscellaneous	1,370	685	-	-	-
Total Other Revenues		<u>4,561</u>	<u>3,063</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
493.25	Refunding Bonds Issued	2,355,000	-	-	-	-
493.30	Premiums on Bonds Sold	175,136	-	-	-	-
499	Reappropriation	-	-	41,650	-	42,050
Total Other Financing Sources		<u>2,530,136</u>	<u>-</u>	<u>41,650</u>	<u>-</u>	<u>42,050</u>
Total Revenues and Other Financing Sources		<u>\$ 4,216,672</u>	<u>\$ 1,681,630</u>	<u>\$ 1,770,385</u>	<u>\$ 1,741,700</u>	<u>\$ 1,836,085</u>

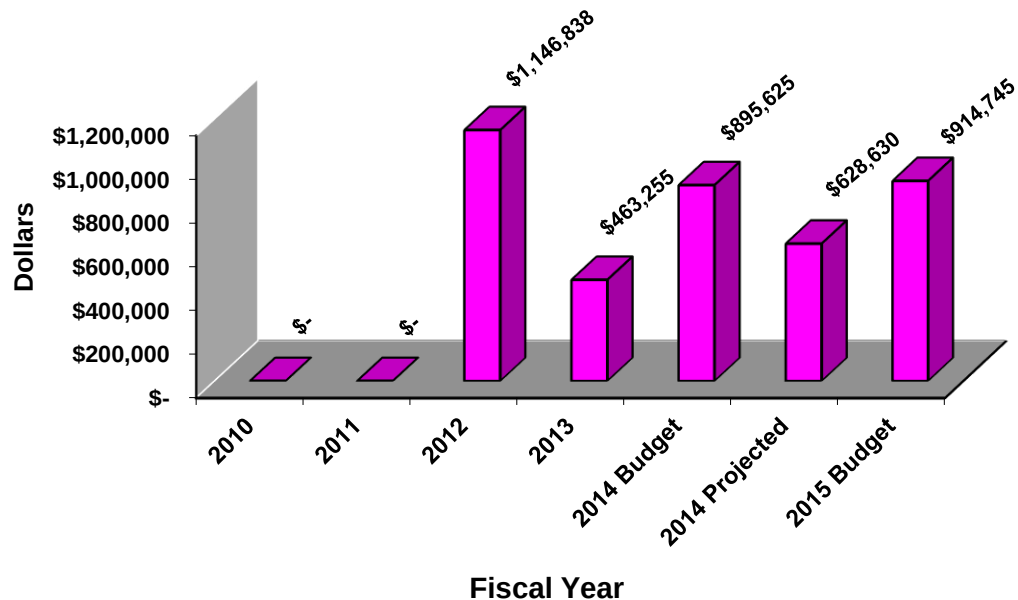
Expenditures and Other Financing Uses

705.12	Principal 1999 GO Bonds	560,000	635,000	465,000	465,000	330,000
705.16	Principal 2002 GO Bonds	250,000	-	-	-	-
705.21	Principal 2006B Bonds	5,000	5,000	10,000	10,000	270,000
705.30	Principal 2008A GO Bonds	255,000	250,000	505,000	505,000	725,000
705.35	Principal 2012A Bonds	-	290,000	320,000	320,000	95,000
710.12	Interest 1999 GO Bonds	165,050	88,825	47,550	47,550	17,325
710.16	Interest 2002 GO Bonds	43,938	-	-	-	-
710.21	Interest 2006B Bonds	214,825	214,625	214,425	214,425	214,425
710.30	Interest 2008A GO Bonds	165,681	157,394	148,960	148,960	131,285
710.35	Interest 2012A Bonds	-	51,587	57,800	57,800	51,400
715	Paying Agent Fees	44,873	1,945	1,650	-	1,650
Total Debt Service		<u>1,704,367</u>	<u>1,694,375</u>	<u>1,770,385</u>	<u>1,768,735</u>	<u>1,836,085</u>
951	Transfers Out	95,000	-	-	-	-
952	Payments to Refunded Bond Escrow	2,526,174	-	-	-	-
Total Other Financing Uses		<u>2,621,174</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 4,325,541</u>	<u>\$ 1,694,375</u>	<u>\$ 1,770,385</u>	<u>\$ 1,768,735</u>	<u>\$ 1,836,085</u>

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Initial funding was provided by the closure of the Working Cash Fund and the transfer of the remaining funds. Resources are provided by transfers from the General Fund and Grant revenues.

General Capital Projects Fund Expenditures



2010 - 2013: Actual Expenditures

The General Capital Projects Fund was established in FY 2011 to account for miscellaneous capital expenditures including land acquisition, vehicle replacement and other equipment and improvements.

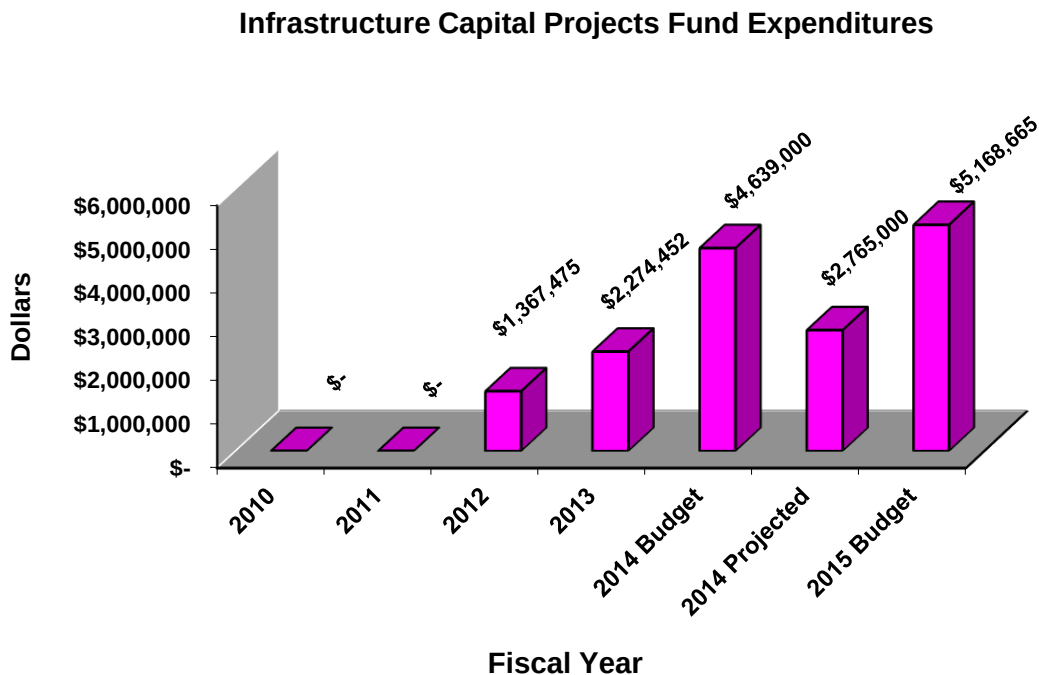
CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

Fund 410 - General Capital Projects

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
447	Federal Grants	\$ 85,050	\$ -	\$ -	\$ -	\$ -
448	State/Local Grants	55,157	27,174	55,800	10,800	-
Total Intergovernmental Revenues		140,207	27,174	55,800	10,800	-
457	Restricted Police Fines	-	-	-	10,000	20,000
Total Fines & Forfeits		-	-	-	10,000	20,000
471	General Government Fees	-	-	25,000	1,000	75,000
Total Service Fees		-	-	25,000	1,000	75,000
481	Interest Income	98	-	50	-	-
483	Insurance & Property Damage	-	15,206	-	21,120	-
485	Reimbursed Expenditures	-	150,000	-	-	-
Total Other Revenues		98	165,206	50	21,120	-
491.10	Transfers In - General Fund	547,500	251,582	814,775	585,710	819,745
Total Other Financing Sources		547,500	251,582	814,775	585,710	819,745
Total Revenues and Other Financing Sources		\$ 687,805	\$ 443,962	\$ 895,625	\$ 628,630	\$ 914,745
Expenditures and Other Financing Uses						
805	Land	\$ -	\$ -	\$ 290,000	\$ 285,390	\$ -
810	Buildings & Improvements	75,684	63,177	69,750	50,000	83,700
815.05	Impr Other Than Buildings	180,479	58,435	97,600	29,690	28,000
820	Machinery & Equipment	99,450	287,334	190,150	101,805	158,405
825	Vehicles	769,889	31,526	173,125	122,600	473,610
830	Office Furniture	1,690	-	-	-	6,000
835	Computer Equipment	19,646	22,784	75,000	39,145	165,030
Total Capital Outlay		1,146,838	463,255	895,625	628,630	914,745
Total Expenditures and Other Financing Uses		\$ 1,146,838	\$ 463,255	\$ 895,625	\$ 628,630	\$ 914,745

INFRASTRUCTURE CAPITAL PROJECTS FUND

The Infrastructure Capital Projects Fund accounts for various infrastructure capital improvements. Resources are provided by the 0.5% Non Home-Rule Sales Tax instituted in 2007 and Federal and State Grants.



2010 - 2013: Actual Expenditures

The Infrastructure Capital Projects Fund was established in FY 2012 to account for infrastructure capital improvements throughout the City. These improvements were previously accounted for in the General Fund.

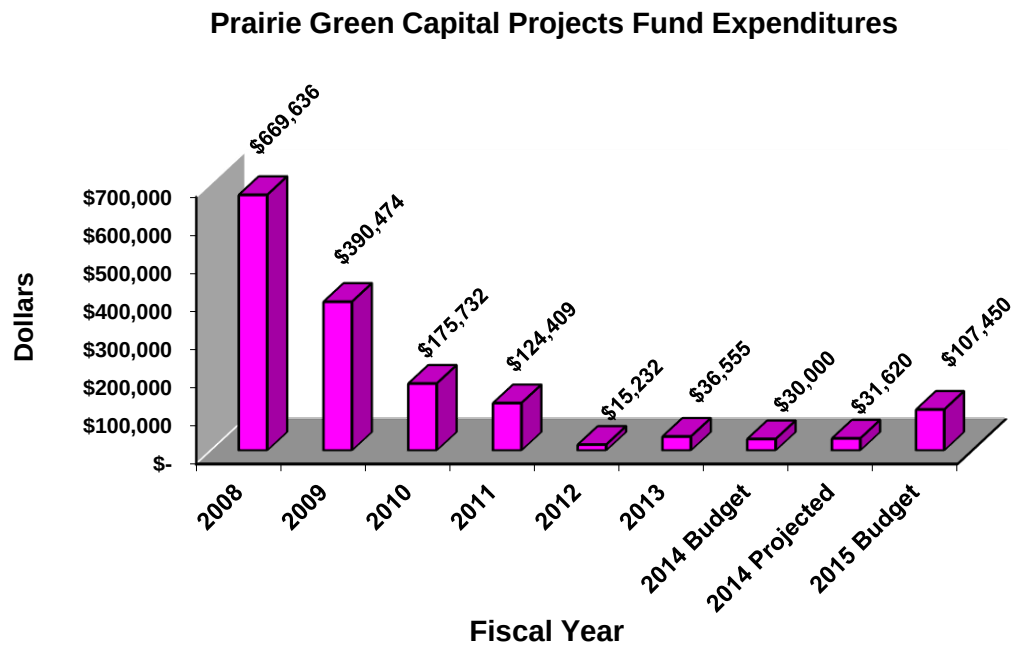
CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

Fund 415 - Infrastructure Capital Projects Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
441	Non-HR Sales Tax	\$ 2,536,167	\$ 2,120,509	\$ 2,162,000	\$ 2,159,270	\$ 2,202,455
448	State/Local Grants	-	-	1,425,000	16,850	1,425,000
Total Intergovernmental Revenues		2,536,167	2,120,509	3,587,000	2,176,120	3,627,455
471.10	50/50 Tree Program	27,150	28,860	25,000	20,000	25,000
Total Service Fees		27,150	28,860	25,000	20,000	25,000
481	Interest Income	119	71	100	1,000	100
485	Reimbursed Expenditures	5,141	4,238	5,000	-	5,000
486	Donations	-	-	-	-	1,000,000
489	Miscellaneous	300	-	-	350	-
Total Other Revenues		5,561	4,310	5,100	1,350	1,005,100
491.10	Transfers In - General Fund	-	-	505,735	505,000	511,110
499	Reappropriation	-	-	516,165	-	-
Total Other Financing Sources		-	-	1,021,900	505,000	511,110
Total Revenues and Other Financing Sources		\$ 2,568,878	\$ 2,153,678	\$ 4,639,000	\$ 2,702,470	\$ 5,168,665
Expenditures and Other Financing Uses						
815.05	Impr Other Than Buildings	\$ -	\$ 75,150	\$ 519,000	\$ 220,000	\$ 1,521,000
815.10	Improvements - Streets	1,367,475	1,921,740	4,045,000	2,545,000	3,430,000
815.40	Improvements - Parking Lots	-	277,562	75,000	-	217,665
Total Capital Outlay		1,367,475	2,274,452	4,639,000	2,765,000	5,168,665
Total Expenditures and Other Financing Uses		\$ 1,367,475	\$ 2,274,452	\$ 4,639,000	\$ 2,765,000	\$ 5,168,665

PRAIRIE GREEN CAPITAL PROJECTS FUND

The Prairie Green Capital Projects Fund accounts for capital improvements within the Prairie Green wetlands area. Resources are provided by grant revenues and farm lease revenue.



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

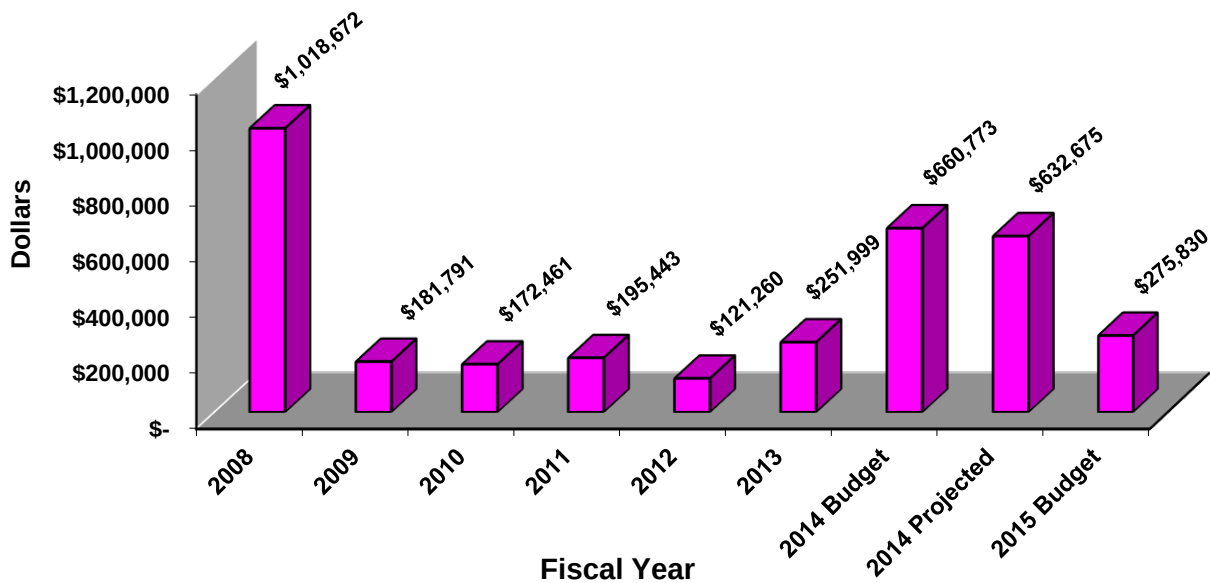
Fund 420 - Prairie Green

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ -	\$ 73	\$ 50	\$ 200	\$ 200
482	Rental Income	92,800	99,130	101,530	103,420	107,250
Total Other Revenues		92,800	99,203	101,580	103,620	107,450
Total Revenues and Other Financing Sources		\$ 92,800	\$ 99,203	\$ 101,580	\$ 103,620	\$ 107,450
Expenditures and Other Financing Uses						
599	Other Contractual Services	\$ -	\$ -	\$ -	\$ 5,540	\$ 10,000
Total Contractual Services		-	-	-	5,540	10,000
916	Property Taxes	-	4,760	5,000	5,630	6,500
Total Other Expenditures		-	4,760	5,000	5,630	6,500
999	Source of Reserves	-	-	-	-	65,950
Total Other Financing Uses		-	-	-	-	65,950
815.05	Impr Other Than Buildings	15,232	31,795	25,000	20,450	25,000
Total Capital Outlay		15,232	31,795	25,000	20,450	25,000
Total Expenditures and Other Financing Uses		\$ 15,232	\$ 36,555	\$ 30,000	\$ 31,620	\$ 107,450

TAX INCREMENT FINANCE DISTRICT CAPITAL PROJECTS FUND

The Tax Increment Finance (TIF) District Capital Project Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds and capital improvements within the TIF District. Financing is provided by incremental property tax. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF #2 Capital Projects Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 425 - TIF #2

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
410	Property Tax	\$ 313,898	\$ 269,552	\$ 275,000	\$ 273,330	\$ 273,330
Total Taxes		313,898	269,552	275,000	273,330	273,330
481	Interest Income	661	2,895	2,000	2,500	2,500
Total Other Revenues		661	2,895	2,000	2,500	2,500
499	Reappropriation	-	-	383,773	-	-
Total Other Financing Sources		-	-	383,773	-	-
Total Revenues and Other Financing Sources		\$ 314,558	\$ 272,447	\$ 660,773	\$ 275,830	\$ 275,830
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 44,019	\$ 42,291	\$ 56,989	\$ 55,840	\$ 58,640
521	Group Insurance	6,101	6,177	8,867	7,560	8,101
522	Medicare	-	368	830	790	852
523	Social Security	3,121	2,764	3,322	3,210	3,437
524	IMRF	4,940	5,186	7,470	7,125	7,492
Total Personal Services		58,181	56,786	77,478	74,525	78,522
541	Accounting & Auditing Service	-	-	-	-	1,700
543	Legal Service	750	780	4,275	2,000	1,000
551	Advertising	-	1,900	-	2,700	5,000
559	Other Professional Services	-	3,435	4,230	2,000	2,000
563	Publishing	-	-	925	725	800
564	Printing	-	2,000	770	770	500
571	Dues	-	375	775	650	775
573	Training	-	350	400	400	400
581	Utilities	-	919	-	-	-
592	General Insurance	420	-	-	-	-
Total Contractual Services		1,170	9,759	11,375	9,245	12,175
705.24	Principal 2006 TIF Bonds	47,539	49,679	51,920	51,915	54,250
710.24	Interest 2006 TIF Bonds	14,369	12,224	10,000	10,000	7,700
Total Debt Service		61,909	61,903	61,920	61,915	61,950
916	Property Taxes	-	-	-	5,655	6,000
Total Other Expenditures		-	-	-	5,655	6,000
999	Source of Reserves	-	-	-	-	24,183
Total Other Financing Uses		-	-	-	-	24,183
805	Land	-	85,718	35,000	26,335	20,000
815.05	Impr Other Than Buildings	-	-	20,000	-	20,000

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

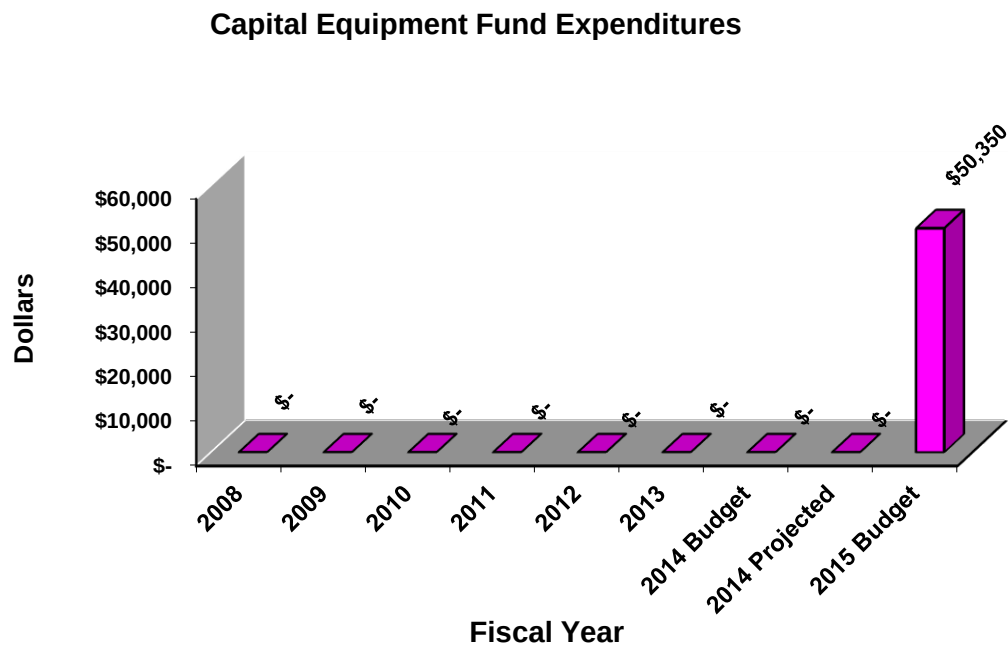
Fund 425 - TIF #2

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
815.10	Improvements - Streets	-	37,833	455,000	455,000	53,000
Total Capital Outlay		-	123,552	510,000	481,335	93,000
Total Expenditures and Other Financing Uses		\$ 121,260	\$ 251,999	\$ 660,773	\$ 632,675	\$ 275,830

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CAPITAL EQUIPMENT FUND

The Capital Equipment Fund accounts for the purchase of vehicles and equipment. Resources are provided by grant revenues and sale of capital asset revenue and in the future transfers from the General Fund. This fund was established in FY 2012.



2008 - 2013: Actual Expenditures

The FY 2015 budget amount is to recognize the revenue earned as a “Source of Reserves” in the fund to be used for future capital purchases.

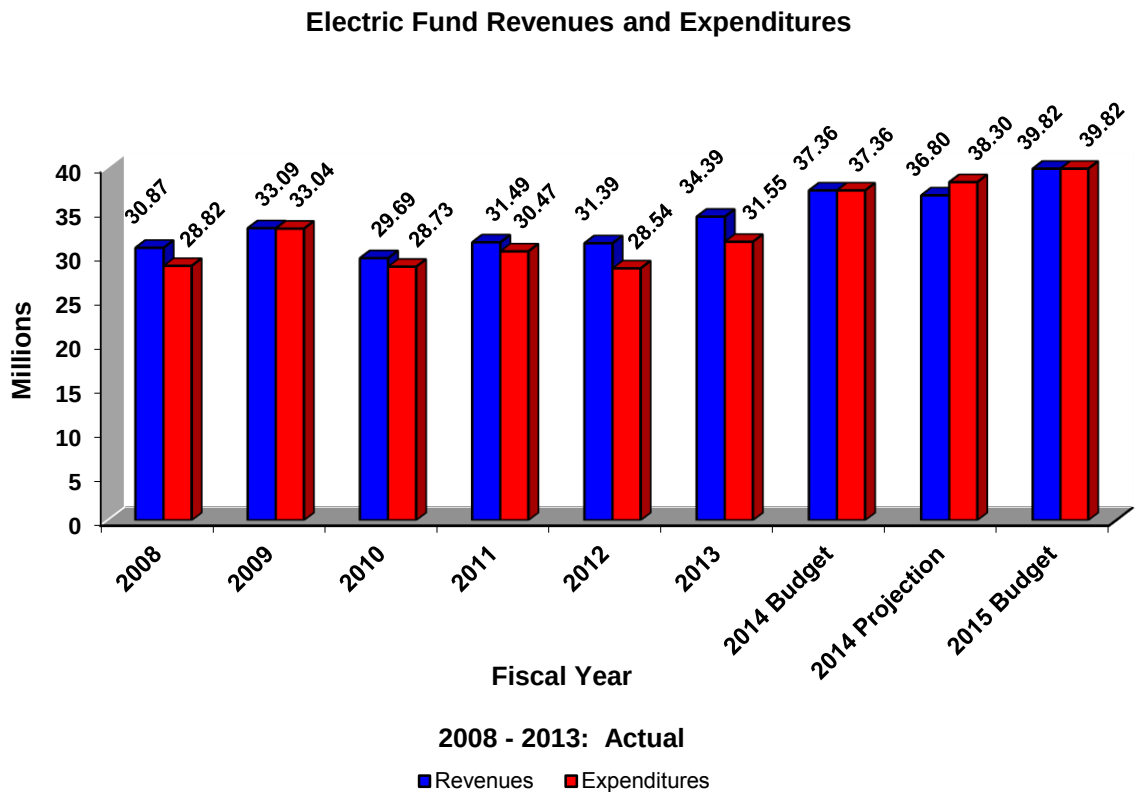
CITY OF GENEVA, ILLINOIS
Budget Summary By Account
Fiscal Year Ending April 30, 2015

Fund 430 - Capital Equipment

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
481	Interest Income	\$ -	\$ 130	\$ 100	\$ 350	\$ 350
484	Sale of Capital Assets	65,053	103,155	-	50,000	50,000
Total Other Revenues		65,053	103,285	100	50,350	50,350
Total Revenues and Other Financing Sources		\$ 65,053	\$ 103,285	\$ 100	\$ 50,350	\$ 50,350
Expenditures and Other Financing Uses						
999	Source of Reserves	\$ -	\$ -	\$ -	\$ -	\$ 50,350
Total Other Financing Uses		-	-	-	-	50,350
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ -	\$ -	\$ 50,350

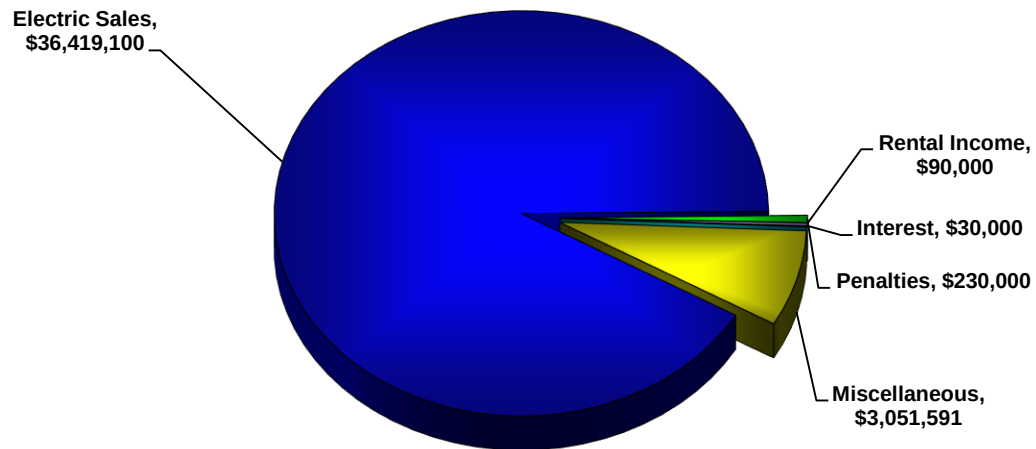
ELECTRIC FUND

The Electric Fund accounts for the provision of electric service to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.



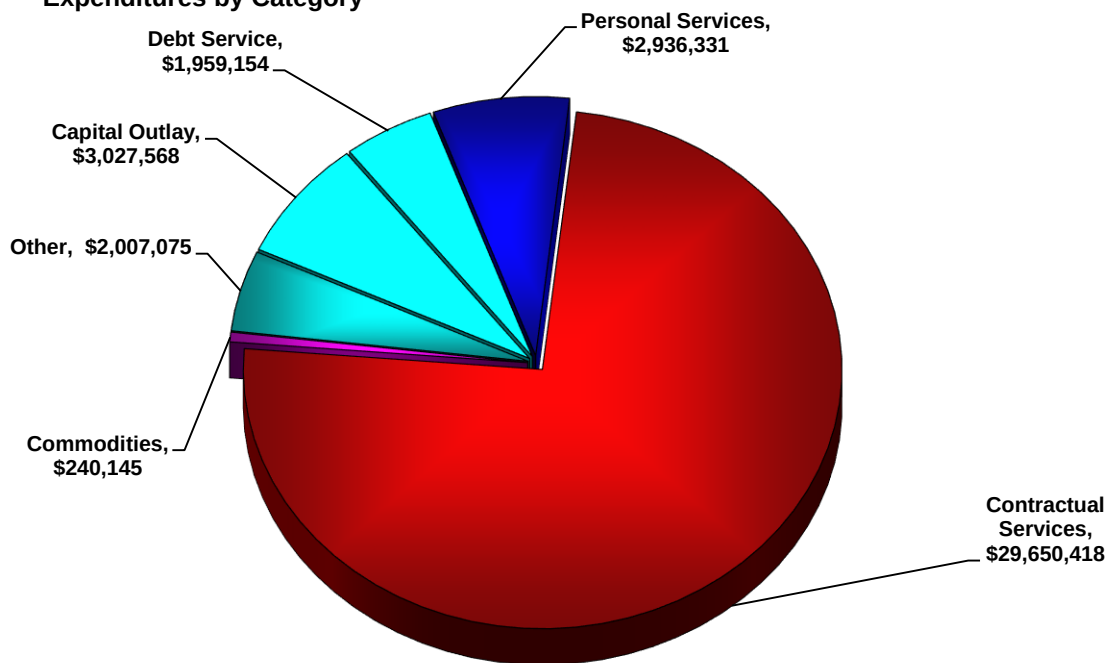
ELECTRIC FUND

Revenues by Category



Electric sales account for 92% of the revenues in the Electric Fund.

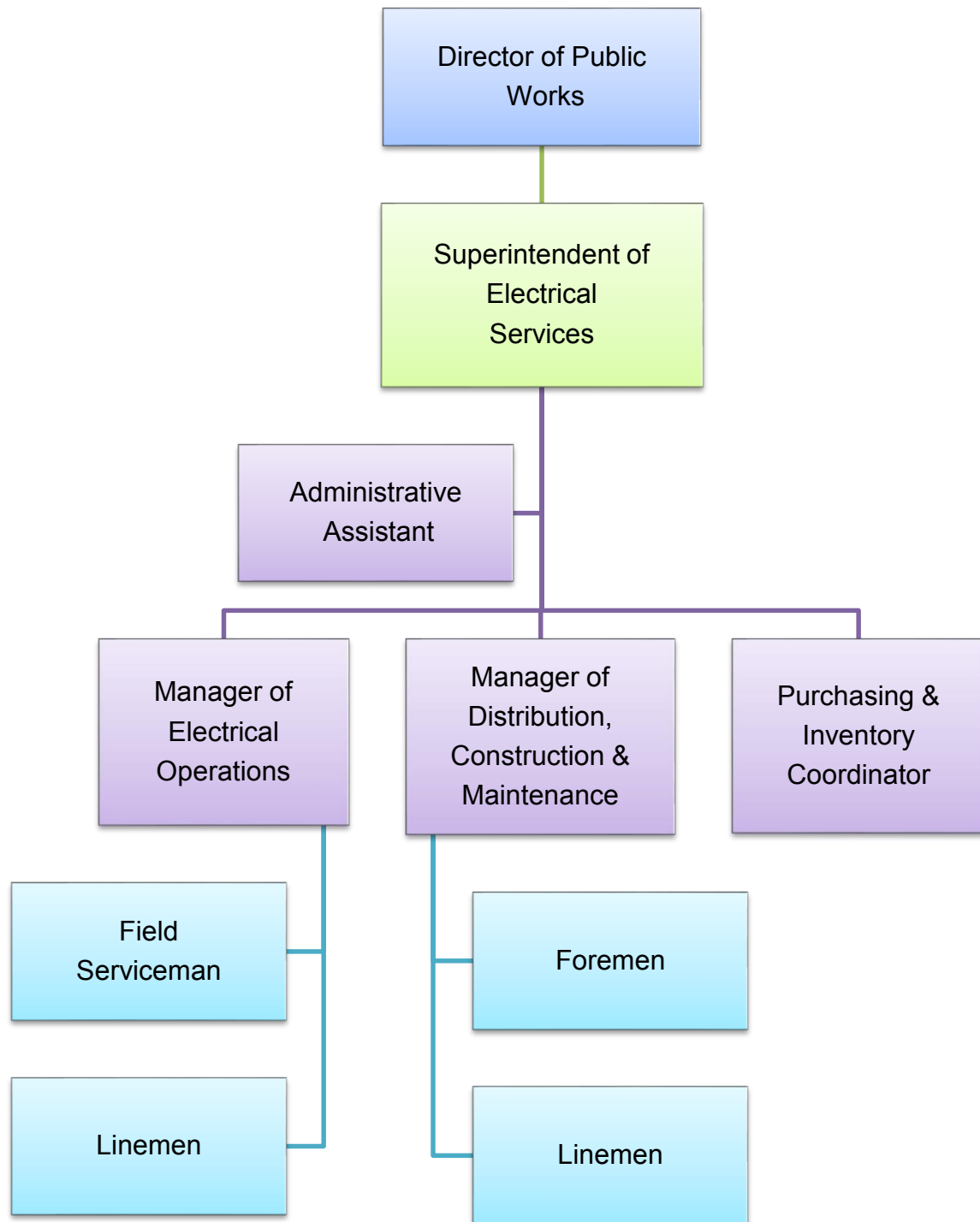
Expenditures by Category



Contractual Services, the largest expenditure category includes purchased power which accounts for \$27,812,300 of the total. Personal Services account for 7.4% of expenditures.

Public Works Department

Electric Division



PROGRAM DESCRIPTION

The Electric Division of the Public Works Department is responsible for the purchasing, generating and distribution of electricity in the City. It is the responsibility of the Division to ensure all personnel work in compliance with City procedures and policies, regulatory agency requirements and observe all required safety precautions in delivery of dependable electric services to customers.

MISSION STATEMENT

Serving the Community with Reliable Power at the Lowest Possible Rates.

FY 2015 GOALS

Goal # 1 Implement year ten of Cable Replacement Program. Year ten will consist of several projects. The first project will be replacing overhead wire on the ComEd right-of-way from Rt. 25 to East Side Drive. The second project will be replacing overhead wire along the Peyton Street alley from Peyton Street Substation north to Stevens Street. This is a double circuit. In addition, staff will also replace Stevens Street from the alley east to River Lane. The last overhead section to be replaced is the Richards Street alley from Peyton Street south to James Street and James Street from S. 8th Street east to S. 4th Street. The underground area that will be replaced this budget year is Executive Place. All areas are being replaced to increase reliability. The feeder circuits (overhead sections) are all critical paths for shifting loads, during outages.

Funding: ComEd ROW, Rt. 25 to ESD - \$224,000 (Underground – \$1,659,000)

Completion Date: 03/31/2015

Funding: Peyton St. Alley/Stevens St. - \$368,000 (Underground - \$2,307,000)

Completion Date: 03/31/2015

Funding: Richards St. Alley/James Street - \$229,000 (Underground – (\$1,545,000)

Completion Date: 03/31/2015

Funding: Executive Place Underground -\$179,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

Goal # 2 This goal is upgrading half of the East Side Drive (ESD) - Substation Relays and the common Remote Terminal Unit (RTU), to enhance the safety and reliability of the distribution system. ESD substation is two substations in one however, some of the equipment is common to both. This will require that engineering be completed for the complete station but construction will be phased over two years.

Funding: Electric Capital \$429,000

Completion Date: 03/31/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal F: Establish and adopt a capital funding plan in the next 24 months, so that infrastructure projects (repair, replacement, and new) can be scheduled, tracked, and monitored.

Goal # 3 Begin planning and implementation of electric infrastructure improvements for the Southeast Industrial Park:

- Work with ComEd on design for electric feed to new substation (\$60,000)
- Hire consultant to design substation (\$100,000)
- Order transformers for substation (\$260,000)

Funding: Electric Capital \$420,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal C: Develop the necessary infrastructure for a Southeast Industrial Park.

Goal # 4 Explore the possibility of using the dam for hydro-power.

- Discuss the possibility with the Department of Natural Resources and Army Corps.
- Discuss with St. Charles and Batavia

Funding: Staff time

Completion Date: 04/30/2015

Strategic Plan: Vision 6: Facilitate, encourage, and promote environmental awareness, natural assets, energy efficiency, and open space as central community values for policy and operations. Goal B: Begin exploration of a joint Fox River/Dam initiative with Batavia and St. Charles. Goal F: Investigate the use of Fox River for hydro-power.

Goal # 5 Green Initiative - LED Street Lighting Pilot Project located at Public Works

- For demonstration, convert a decorative roadway light, located at public works, similar to the decorative roadway lighting located on State Street to LED lighting
- Convert remaining Public Works lot to LED lighting

Funding: \$2,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively and efficiently deliver core services, provide for capital investment, and meet community needs and desires. Goal I: Continue implementing technology upgrades in various

core service areas of the City including: fiber optics for redundancy; enhance present GIS system; and additional technology capabilities for budget and finance. Plan for, fund, and install necessary technology to insure quality operations and citizen services and upgrades within a strategic technology framework.

The Electric Fund is divided into 9 divisions:

Division 20 – Administration: The administration and supervision division that includes professional services, communications, professional development and the purchase of power for distribution.

Division 25 – Operation & Maintenance: The operation and maintenance of the distribution overhead and underground lines, structures, transformers and street lights.

Division 27 – Substations: The operation and maintenance of the substation buildings, structures, station equipment, transformers and SCADA system.

Division 30 – Customer Accounting: The meter reading, customer information system, billing and collection functions.

Division 35 – Electric Generation: The operation and maintenance of the Geneva Generation Facility (GGF), a 30 MW power generating facility, consisting of five Caterpillar natural gas engines and controls, buildings, station equipment, transformers and radiators.

Division 45 – Fiber Optics: The maintenance of the Geneva fiber optic system. This fiber system is the communication system of the City of Geneva, Geneva School District, Kane County Government and Geneva electric distribution system.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 90 – Debt Service: The annual principal and interest payments of the outstanding debt.

Division 95 – Capital Outlay: The construction and replacement of distribution overhead and underground lines, structures, transformers, street lights, substations, generation equipment, vehicles, equipment and computers.

Public Works – Electric – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Superintendent of Electrical Services	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	0.00	0.00	0.00
Manager of Electrical Operations	1.00	1.00	1.00	1.00	1.00
Manager of Distribution, Construction & Maintenance	1.00	1.00	1.00	1.00	1.00
Field Serviceman	1.00	1.00	1.00	1.00	1.00
Foreman	2.00	2.00	2.00	2.00	2.00
Lineman	8.00	7.00	7.00	6.00	6.00
General Maintenance Worker	0.00	0.00	0.00	0.00	0.00
Total	16.00	15.00	14.00	14.00	14.00

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
455	Penalties	\$ 211,977	\$ 254,029	\$ 230,000	\$ 250,000	\$ 230,000
Total Fines & Forefeits		211,977	254,029	230,000	250,000	230,000
461	Electric Sales	30,672,593	33,740,797	34,446,805	36,225,200	36,419,100
465	Connection Fees	168,200	-	-	-	-
466	Meter Sales	402	-	-	-	-
468	New Service Installation	60,477	201,333	60,000	100,000	100,000
Total Service Charges		30,901,673	33,942,130	34,506,805	36,325,200	36,519,100
479	Disconnection/Reconnection Fees	-	502	500	500	500
Total Service Fees		-	502	500	500	500
481	Interest Income	23,929	13,416	30,000	15,000	30,000
482	Rental Income	27,708	57,739	90,000	90,000	90,000
483	Insurance & Property Damage	22,748	3,415	-	60,000	-
484	Sale of Capital Assets	155,702	11,053	10,000	10,000	10,000
485	Reimbursed Expenditures	7,333	70,819	10,000	17,000	17,000
489	Miscellaneous	35,008	38,466	35,000	35,000	35,000
Total Other Revenues		272,428	194,908	175,000	227,000	182,000
499	Reappropriation	-	-	2,448,614	-	2,889,091
Total Other Financing Sources		-	-	2,448,614	-	2,889,091
Total Revenues and Other Financing Sources		\$ 31,386,078	\$ 34,391,569	\$ 37,360,919	\$ 36,802,700	\$ 39,820,691
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 1,846,069	\$ 1,738,348	\$ 1,762,172	\$ 1,706,875	\$ 1,797,400
502	Wages - Part-Time/Seasonal	94,374	88,848	94,890	88,395	91,514
503	Overtime	39,271	42,455	196,605	45,855	202,350
504	Stand-By	90,671	93,445	108,470	95,050	111,095
521	Group Insurance	277,900	288,885	342,137	308,850	356,532
522	Medicare	-	16,654	26,506	27,145	26,782
523	Social Security	147,264	125,424	112,409	115,120	113,697
524	IMRF	230,727	227,155	233,246	232,090	229,873
527	Car Allowance	5,907	6,382	6,984	-	7,088
Total Personal Services		2,732,183	2,627,596	2,883,419	2,619,380	2,936,331
531	Maintenance Service	309,779	357,700	469,605	393,800	476,558
541	Accounting & Auditing Service	9,124	17,157	18,470	17,500	16,875
542	Engineering Service	32,911	75	3,375	6,950	3,375
543	Legal Service	8,976	6,934	30,875	16,550	30,875
544	Medical Service	-	513	1,100	560	1,100
546	Janitorial Service	-	2,906	4,000	3,565	4,000
547	Banking Service	-	40,298	39,650	64,500	84,825
550	Collection Service	1,196	1,341	2,500	-	2,500
559	Other Professional Services	27	16,662	38,200	34,535	40,550
561	Postage	2,431	20,964	27,705	1,025	27,705
562	Telephone	20,737	26,147	30,265	26,315	30,770

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
563	Publishing	-	1,281	1,000	820	1,000
564	Printing	33,991	17,367	14,875	545	14,875
565	Internet	-	193	2,320	2,610	2,340
566	Recording Fees	-	100	400	370	400
571	Dues	24,037	24,876	27,095	26,920	27,375
572	Travel	-	1,921	5,455	1,510	5,455
573	Training	2,558	7,906	10,435	3,960	11,435
581	Utilities	452,180	502,886	659,915	468,372	647,635
584	Landfill Charges	-	1,148	4,550	4,550	4,550
585	Electric Purchases	21,712,865	25,146,152	25,377,620	27,686,000	27,812,300
592	General Insurance	177,504	194,868	248,265	239,525	248,265
595	Rentals	1,680	16,949	26,175	8,960	24,795
599	Other Contractual Services	12,731	43,224	112,510	67,688	130,860
Total Contractual Services		22,802,726	26,449,569	27,156,360	29,077,130	29,650,418
601	Maintenance Supplies	186,083	61,466	104,150	96,780	107,670
621	Office Supplies	4,853	4,309	6,580	3,595	6,480
622	Office Equipment	-	405	1,000	650	1,000
624	Operating Supplies	54,185	15,580	29,345	22,890	29,345
625	Small Tools	4,229	5,079	4,280	2,775	4,680
626	Janitorial Supplies	-	432	600	50	200
627	Motor Fuel & Lubricants	26,787	60,958	75,370	34,575	73,920
631	Clothing	8,153	5,757	14,310	14,805	14,555
632	Per Copy Charges	745	650	400	345	400
641	Books	-	338	275	110	275
642	Periodicals	-	86	-	-	-
662	Film/Video	-	995	1,000	810	1,000
663	Computer Software	-	6,363	1,620	-	620
Total Commodities		285,035	162,419	238,930	177,385	240,145
705.18	Principal 2003 Bonds	-	-	830,000	830,000	-
705.23	Principal 2006D Bonds	-	-	480,000	480,000	510,000
705.26	Principal 2007 Bonds	-	-	240,000	240,000	60,000
705.34	Principal 2011 Bonds	-	-	120,000	120,000	520,000
705.37	Principal 2013 Bonds	-	-	-	-	505,000
710.13	Interest - 2000 Revenue Bonds	17,481	-	-	-	-
710.17	Interest - 2002A Bonds	5,943	-	-	-	-
710.18	Interest - 2003 Bonds	162,345	-	-	-	-
710.18	Interest 2003 Bonds	-	123,345	103,095	103,095	-
710.22	Interest - 2006C Bonds	4,078	-	-	-	-
710.23	Interest - 2006D Bonds	63,803	-	-	-	-
710.23	Interest 2006D Bonds	-	59,015	44,700	44,700	25,500
710.26	Interest - 2007 Bonds	87,813	-	-	-	-
710.26	Interest 2007 Bonds	-	86,327	85,000	85,000	75,400
710.34	Interest - 2011 Bonds	141,738	-	-	-	-
710.34	Interest 2011 Bonds	-	243,605	235,940	235,940	233,540
710.37	Interest 2013 Bonds	-	-	-	-	22,264
715	Paying Agent Fees	2,331	2,315	2,010	2,010	2,250
720	Bond Issue Costs	14,681	17,491	-	50,000	5,200
Total Debt Service		500,213	532,098	2,140,745	2,190,745	1,959,154

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
810	Buildings & Improvements	14,427	4,804	15,000	14,655	15,000
815.05	Improvements Other Than Buildings	18,066	168,976	207,500	48,650	207,500
815.25	Electric System	73,426	1,858,321	2,295,160	1,875,100	2,452,585
820	Machinery & Equipment	4,702	81,336	91,250	89,375	21,500
825	Vehicles	-	109,377	426,255	191,250	324,965
835	Computer Equipment	3,935	13,995	12,200	11,255	6,018
Total Capital Outlay		114,556	2,236,808	3,047,365	2,230,285	3,027,568
910	Capitalized Assets	-	(2,179,511)	-	-	-
911	Depreciation	1,883,941	1,715,190	1,887,025	2,000,000	2,000,000
914	State/Federal Permits	-	5,444	6,875	5,444	6,875
918	Easements	-	220	200	60	200
Total Other Expenditures		1,883,941	(458,657)	1,894,100	2,005,504	2,007,075
951.10	Transfers Out - General Fund	225,106	-	-	-	-
Total Other Financing Uses		225,106	-	-	-	-
Total Expenditures and Other Financing Uses		\$ 28,543,761	\$ 31,549,832	\$ 37,360,919	\$ 38,300,429	\$ 39,820,691

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2015

620 - Electric Fund

Division	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
20	Administration	\$ 22,422,729	\$ 25,846,962	\$ 26,225,596	\$ 28,464,905	\$ 28,716,178
25	Operation & Maintenance	2,413,447	2,367,615	2,682,726	2,329,022	2,716,589
27	Substations	-	185	45,015	39,840	43,615
30	Customer Accounting	95,233	119,917	138,530	80,645	143,475
35	Electric Generation	834,815	876,529	1,094,770	852,467	1,095,995
40	New Service	40,189	13,967	-	27,705	-
45	Fiber Optics	13,532	20,049	20,130	18,665	20,205
73	GIS	-	22	79,017	66,150	97,912
90	Debt Service & Depreciation	2,609,261	2,247,288	4,027,770	4,190,745	3,959,154
95	Capital Outlay	114,556	57,298	3,047,365	2,230,285	3,027,568
Total Electric Fund		<u>\$ 28,543,761</u>	<u>\$ 31,549,832</u>	<u>\$ 37,360,919</u>	<u>\$ 38,300,429</u>	<u>\$ 39,820,691</u>

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Division 20 - Administration						
501	Wages - Regular	\$ 394,293	\$ 394,893	\$ 400,316	\$ 394,320	\$ 407,716
521	Group Insurance	52,303	56,793	65,525	56,180	65,396
522	Medicare	-	3,476	5,906	5,615	6,015
523	Social Security	28,910	25,797	24,837	23,830	25,412
524	IMRF	48,415	49,670	53,188	51,080	52,841
527	Car Allowance	5,907	6,382	6,984	-	7,088
Total Personal Services		529,828	537,011	556,756	531,025	564,468
531	Maintenance Service	-	863	4,225	4,225	4,225
541	Accounting & Auditing Service	9,124	17,157	18,470	17,500	16,875
542	Engineering Service	32,911	75	3,375	6,950	3,375
543	Legal Service	8,976	6,934	30,875	16,550	30,875
547	Banking Service	-	40,298	39,650	64,500	84,825
559	Other Professional Services	27	12,828	32,700	28,970	32,700
561	Postage	2,431	2,520	3,105	1,025	3,105
562	Telephone	20,737	24,483	26,160	21,940	26,160
563	Publishing	-	1,281	1,000	820	1,000
564	Printing	923	353	630	545	630
565	Internet	-	193	2,320	2,610	2,340
566	Recording Fees	-	100	400	370	400
571	Dues	24,037	24,696	26,595	26,595	26,875
572	Travel	-	1,901	4,955	1,510	4,955
573	Training	526	3,059	4,000	850	4,000
585	Electric Purchases	21,712,865	25,146,152	25,377,620	27,686,000	27,812,300
592	General Insurance	14,678	14,810	19,515	19,515	19,515
595	Rentals	1,680	2,479	2,965	1,255	1,255
599	Other Contractual Services	-	3,420	61,530	27,500	67,600
Total Contractual Services		21,828,914	25,303,602	25,660,090	27,929,230	28,143,010
601	Maintenance Supplies	58,388	15	-	-	-
621	Office Supplies	4,853	4,309	6,480	3,595	6,480
622	Office Equipment	-	405	1,000	650	1,000
627	Motor Fuel & Lubricants	-	47	50	-	-
632	Per Copy Charges	745	650	400	345	400
642	Periodicals	-	86	-	-	-
663	Computer Software	-	617	620	-	620
Total Commodities		63,986	6,130	8,550	4,590	8,500
918	Easements	-	220	200	60	200
Total Other Expenditures		-	220	200	60	200
Total Administration		\$ 22,422,729	\$ 25,846,962	\$ 26,225,596	\$ 28,464,905	\$ 28,716,178
Division 25 - Operation & Maintenance						
501	Wages - Regular	\$ 1,354,180	\$ 1,282,663	\$ 1,317,149	\$ 1,208,835	\$ 1,331,045
502	Wages - Part-Time/Seasonal	47,101	45,162	46,450	42,050	42,629

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
503 Overtime		37,964	41,036	189,770	42,270	195,345
504 Stand-By		90,671	93,445	108,470	95,050	111,095
521 Group Insurance		211,735	227,921	266,715	243,420	280,696
522 Medicare		-	12,176	19,770	19,355	19,917
523 Social Security		107,444	92,678	84,022	82,010	84,649
524 IMRF		170,370	169,772	172,580	166,660	169,563
Total Personal Services		2,019,464	1,964,854	2,204,926	1,899,650	2,234,939
531 Maintenance Service		169,733	168,975	203,980	182,825	203,980
544 Medical Service		-	513	1,100	560	1,100
546 Janitorial Service		-	2,906	4,000	3,565	4,000
559 Other Professional Services		-	3,834	5,400	5,400	7,600
564 Printing		-	40	-	-	-
571 Dues		-	180	500	325	500
572 Travel		-	20	500	-	500
573 Training		2,032	4,846	3,735	3,110	3,735
581 Utilities		5,744	24,883	4,575	4,172	4,575
584 Landfill Charges		-	1,148	4,550	4,550	4,550
592 General Insurance		57,928	69,960	91,450	91,450	91,450
595 Rentals		-	3,528	2,950	3,010	3,205
599 Other Contractual Services		12,731	9,779	5,400	5,400	5,400
Total Contractual Services		248,168	290,612	328,140	304,367	330,595
601 Maintenance Supplies		61,537	50,191	63,675	63,410	65,225
624 Operating Supplies		45,108	15,242	23,400	19,595	23,400
625 Small Tools		4,229	5,079	4,180	2,650	4,180
626 Janitorial Supplies		-	432	500	50	100
627 Motor Fuel & Lubricants		26,787	28,369	42,320	23,575	42,320
631 Clothing		8,153	5,757	14,310	14,805	14,555
641 Books		-	338	275	110	275
662 Film/Video		-	995	1,000	810	1,000
663 Computer Software		-	5,747	-	-	-
Total Commodities		145,815	112,149	149,660	125,005	151,055
Total Operation & Maintenance		\$ 2,413,447	\$ 2,367,615	\$ 2,682,726	\$ 2,329,022	\$ 2,716,589
Division 27 - Substations						
531 Maintenance Service		\$ -	\$ -	\$ 20,000	\$ 19,700	\$ 20,000
599 Other Contractual Services		-	-	4,500	2,310	4,500
Total Contractual Services		-	-	24,500	22,010	24,500
601 Maintenance Supplies		-	185	17,415	16,450	17,415
626 Janitorial Supplies		-	-	100	-	100
627 Motor Fuel & Lubricants		-	-	3,000	1,380	1,600
Total Commodities		-	185	20,515	17,830	19,115
Total Substations		\$ -	\$ 185	\$ 45,015	\$ 39,840	\$ 43,615

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Division 30 - Customer Accounting						
502	Wages - Part-Time/Seasonal	\$ 47,273	\$ 43,685	\$ 48,440	\$ 46,345	\$ 48,885
521	Group Insurance	-	552	-	-	-
522	Medicare	-	368	-	675	-
523	Social Security	3,619	2,972	-	2,875	-
Total Personal Services		50,892	47,577	48,440	49,895	48,885
531	Maintenance Service	5,649	25,271	27,250	30,750	31,750
550	Collection Service	1,196	1,341	2,500	-	2,500
561	Postage	-	18,444	24,600	-	24,600
564	Printing	33,068	16,974	14,200	-	14,200
592	General Insurance	4,429	6,553	8,740	-	8,740
595	Rentals	-	3,756	12,800	-	12,800
Total Contractual Services		44,341	72,340	90,090	30,750	94,590
Total Customer Accounting		\$ 95,233	\$ 119,917	\$ 138,530	\$ 80,645	\$ 143,475
Division 35 - Electric Generation						
501	Wages - Regular	\$ 65,860	\$ 50,824	\$ -	\$ 37,010	\$ -
503	Overtime	1,166	161	6,835	500	7,005
521	Group Insurance	10,394	3,125	-	620	-
522	Medicare	-	511	-	525	-
523	Social Security	4,944	3,247	-	2,240	-
524	IMRF	8,109	6,298	-	4,060	-
Total Personal Services		90,473	64,166	6,835	44,955	7,005
531	Maintenance Service	134,397	147,721	193,660	143,750	193,660
559	Other Professional Services	-	-	100	165	250
562	Telephone	-	1,665	4,105	4,375	4,610
581	Utilities	446,436	478,003	655,340	464,200	643,060
592	General Insurance	100,470	103,545	128,560	128,560	128,560
595	Rentals	-	2,630	1,500	-	1,500
599	Other Contractual Services	-	30,026	41,080	32,478	53,360
Total Contractual Services		681,303	763,589	1,024,345	773,528	1,025,000
601	Maintenance Supplies	53,963	10,450	20,670	15,500	20,670
624	Operating Supplies	9,076	338	5,945	3,295	5,945
625	Small Tools	-	-	100	125	500
627	Motor Fuel & Lubricants	-	32,542	30,000	9,620	30,000
Total Commodities		63,039	43,330	56,715	28,540	57,115
914	State/Federal Permit Fees	-	5,444	6,875	5,444	6,875
Total Other Expenditures		-	5,444	6,875	5,444	6,875
Total Electric Generation		\$ 834,815	\$ 876,529	\$ 1,094,770	\$ 852,467	\$ 1,095,995

Division 40 - New Service

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
501	Wages - Regular	\$ 30,611	\$ 9,969	\$ -	\$ 18,430	\$ -
503	Overtime	141	1,258	-	3,085	-
521	Group Insurance	3,468	494	-	450	-
522	Medicare	-	117	-	305	-
523	Social Security	2,269	712	-	1,300	-
524	IMRF	3,701	1,417	-	4,135	-
Total Personal Services		40,189	13,967	-	27,705	-
Total New Service		\$ 40,189	\$ 13,967	\$ -	\$ 27,705	\$ -
Division 45 - Fiber Optics						
501	Wages - Regular	\$ 1,125	\$ -	\$ -	\$ -	\$ -
523	Social Security	79	(1)	-	-	-
524	IMRF	133	(0)	-	-	-
Total Personal Services		1,337	(1)	-	-	-
531	Maintenance Service	-	14,869	14,870	12,550	14,870
595	Rentals	-	4,556	4,760	4,695	4,835
Total Contractual Services		-	19,425	19,630	17,245	19,705
601	Maintenance Supplies	12,195	625	500	1,420	500
Total Commodities		12,195	625	500	1,420	500
Total Fiber Optics		\$ 13,532	\$ 20,049	\$ 20,130	\$ 18,665	\$ 20,205
Division 73 - GIS						
501	Wages - Regular	\$ -	\$ -	\$ 44,707	\$ 48,280	\$ 58,639
521	Group Insurance	-	-	9,897	8,180	10,440
522	Medicare	-	4	830	670	850
523	Social Security	-	18	3,550	2,865	3,636
524	IMRF	-	-	7,478	6,155	7,469
Total Personal Services		-	22	66,462	66,150	81,034
531	Maintenance Service	-	-	5,620	-	8,073
564	Printing	-	-	45	-	45
573	Training	-	-	2,700	-	3,700
595	Rentals	-	-	1,200	-	1,200
Total Contractual Services		-	-	9,565	-	13,018
601	Maintenance Supplies	-	-	1,890	-	3,860
621	Office Supplies	-	-	100	-	-
663	Computer Software	-	-	1,000	-	-
Total Commodities		-	-	2,990	-	3,860
Total GIS		\$ -	\$ 22	\$ 79,017	\$ 66,150	\$ 97,912

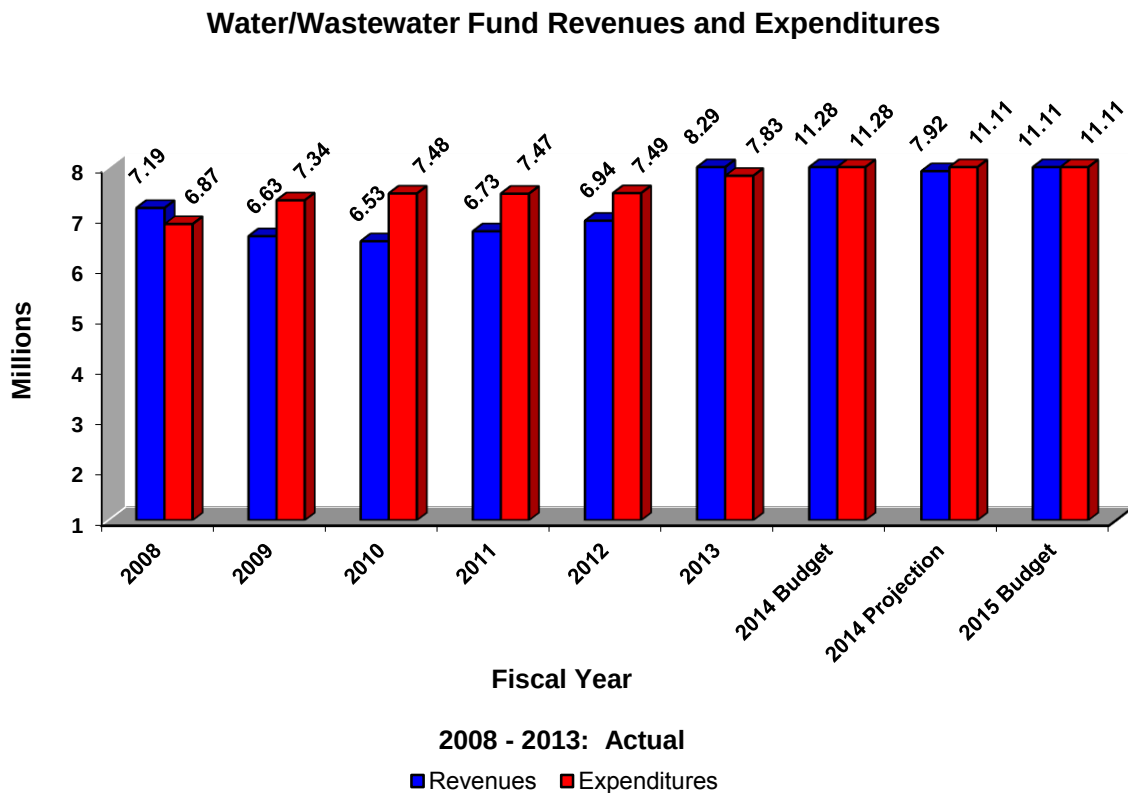
CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 620 - Electric Fund

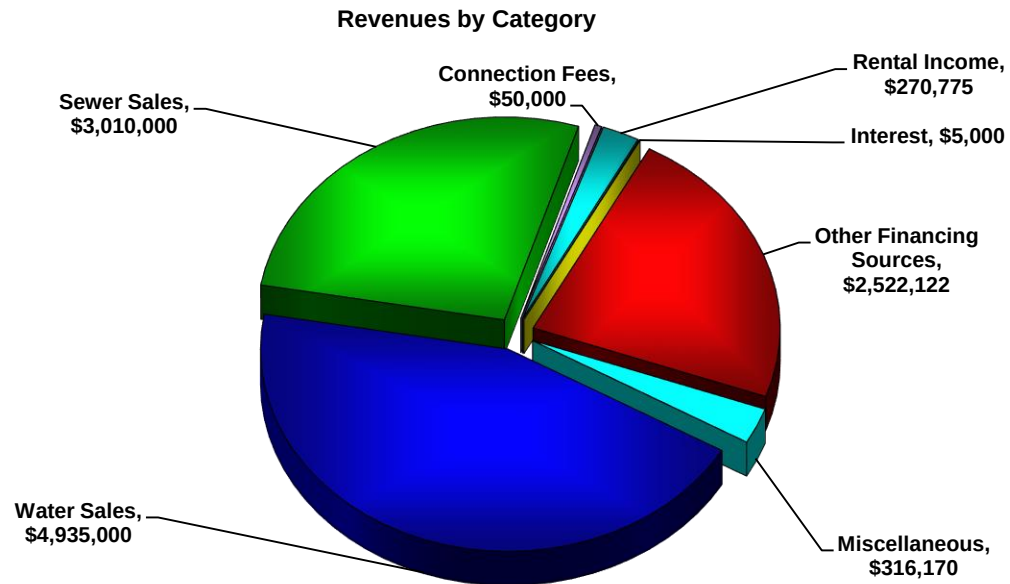
Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Division 90 - Debt Service & Depreciation						
705.18	Principal - 2003 Bonds	\$ -	\$ -	\$ 830,000	\$ 830,000	\$ -
705.23	Principal - 2006D Bonds	-	-	480,000	480,000	510,000
705.26	Principal - 2007 Bonds	-	-	240,000	240,000	60,000
705.34	Principal - 2011 Bonds	-	-	120,000	120,000	520,000
705.37	Principal - 2013 Bonds	-	-	-	-	505,000
710.13	Interest - 2000 Revenue Bonds	17,481	-	-	-	-
710.17	Interest - 2002A Bonds	5,943	-	-	-	-
710.18	Interest - 2003 Bonds	162,345	123,345	103,095	103,095	-
710.22	Interest - 2006C Bonds	4,078	-	-	-	-
710.23	Interest - 2006D Bonds	63,803	59,015	44,700	44,700	25,500
710.26	Interest - 2007 Bonds	87,813	86,327	85,000	85,000	75,400
710.34	Interest - 2011 Bonds	141,738	243,605	235,940	235,940	233,540
710.37	Interest - 2013 Bonds	-	-	-	-	22,264
715	Paying Agent Fees	2,331	2,315	2,010	2,010	2,250
720	Bond Issue Costs	14,681	17,491	-	50,000	5,200
Total Debt Service		500,213	532,098	2,140,745	2,190,745	1,959,154
911	Depreciation	1,883,941	1,715,190	1,887,025	2,000,000	2,000,000
Total Other Expenditures		1,883,941	1,715,190	1,887,025	2,000,000	2,000,000
951	Interfund Transfers Out	225,106	-	-	-	-
Total Other Financing Uses		225,106	-	-	-	-
Total Debt Service & Depreciation		\$ 2,609,261	\$ 2,247,288	\$ 4,027,770	\$ 4,190,745	\$ 3,959,154
Division 95 - Capital Outlay						
810	Buildings & Improvements	\$ 14,427	\$ 4,804	\$ 15,000	\$ 14,655	\$ 15,000
815.05	Improvements Other than Buildings	18,066	168,976	207,500	48,650	207,500
815.25	Improvements - Electric System	73,426	1,858,321	2,295,160	1,875,100	2,452,585
820	Machinery & Equipment	4,702	81,336	91,250	89,375	21,500
825	Vehicles	-	109,377	426,255	191,250	324,965
835	Computer Equipment	3,935	13,995	12,200	11,255	6,018
Total Capital Outlay		114,556	2,236,808	3,047,365	2,230,285	3,027,568
910	Capitalized Assets	-	(2,179,511)	-	-	-
Total Other Expenditures		-	(2,179,511)	-	-	-
Total Capital Outlay		\$ 114,556	\$ 57,298	\$ 3,047,365	\$ 2,230,285	\$ 3,027,568
Total Electric Fund		\$ 28,543,761	\$ 31,549,832	\$ 37,360,919	\$ 38,300,429	\$ 39,820,691

WATER/WASTEWATER FUND

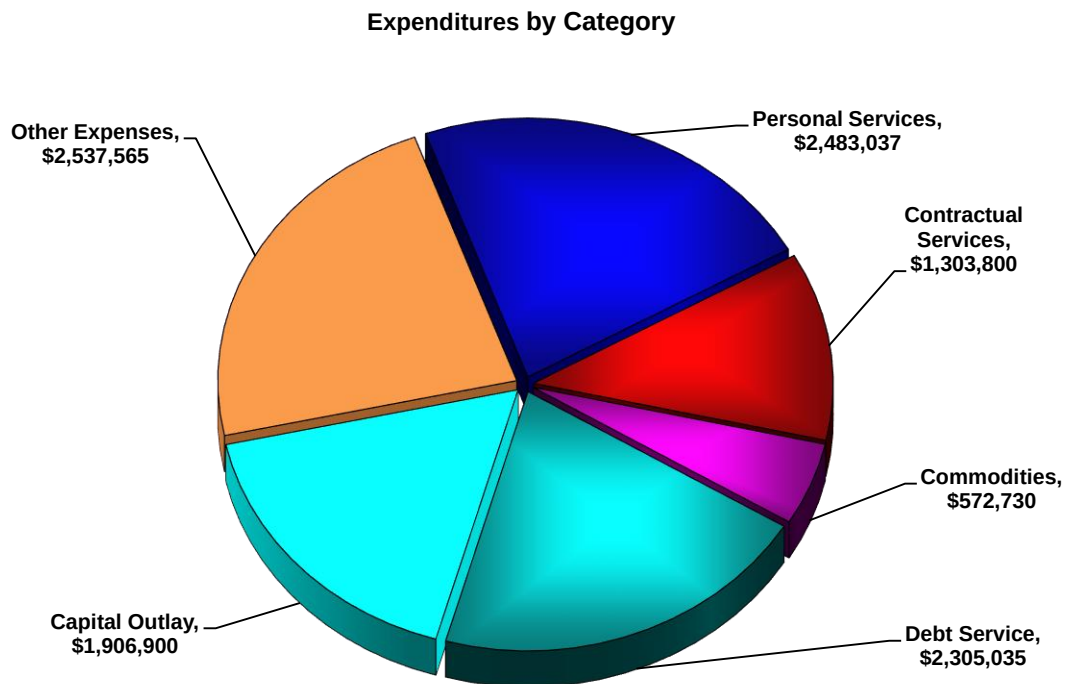
The Water/Wastewater Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.



WATER/WASTEWATER FUND

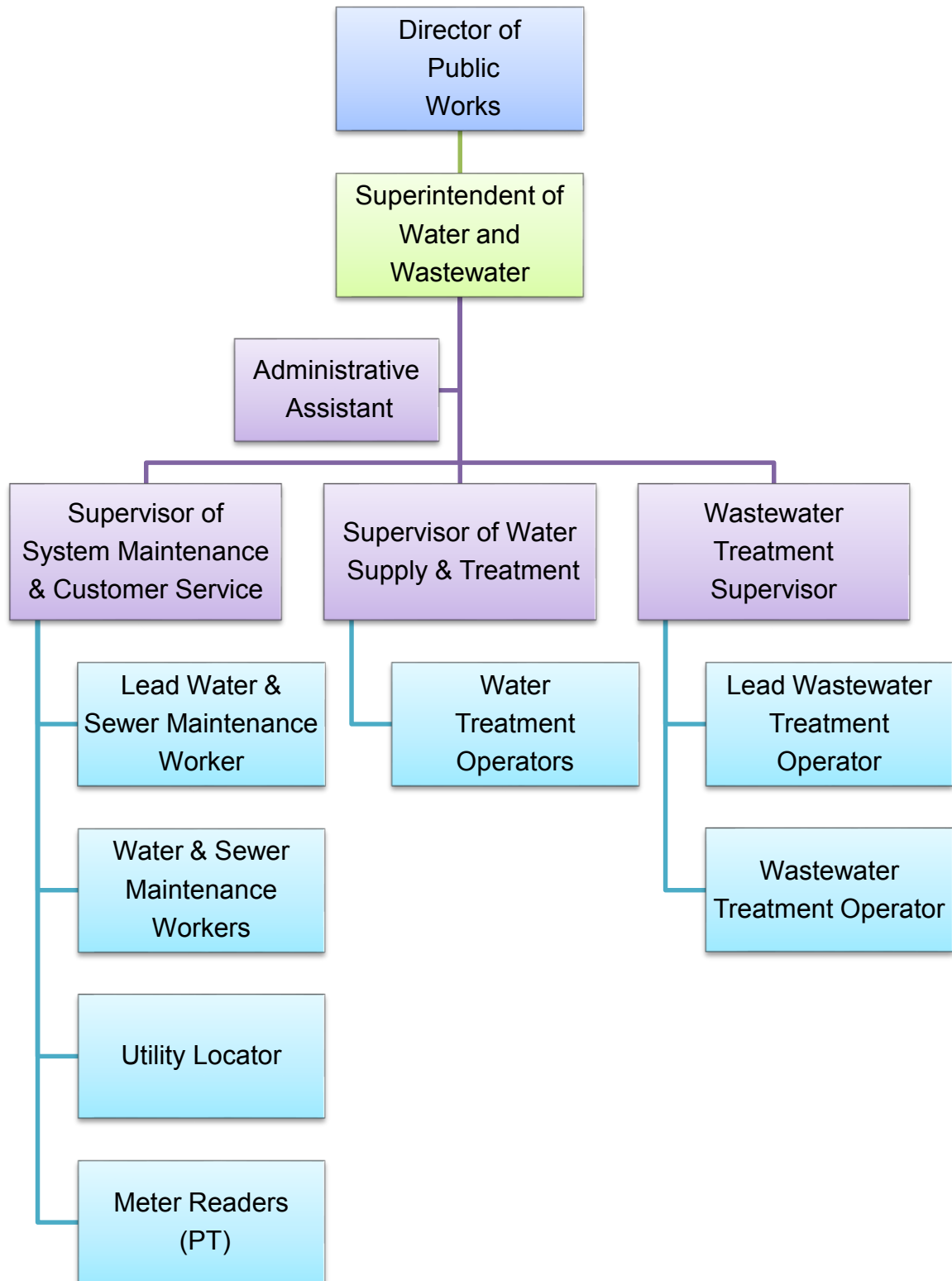


Water and Sewer sales account for 72% of the revenues in the Water/Wastewater Fund.



Personal Services accounts for 22% of expenditures. Debt Service/Depreciation accounts for 21% of expenditures.

Public Works Department
Water / Wastewater Division



PROGRAM DESCRIPTION

The Water/Wastewater Division of the Public Works Department is responsible for all activities regarding water and wastewater including the water supply, water treatment, wastewater collection, treatment and disposal and storm water collection.

MISSION STATEMENT

The Water and Wastewater Division shall provide high-quality, reliable water supply and wastewater treatment-related services which are protective of customer health and safety, 100% compliant with State and Federal Standards, and at the most economical price obtainable.

FY 2015 GOALS

Goal # 1 Water Main Replacement. Staff proposes to replace 2,500 feet of 4 inch water main on N. First Street from Stevens Street to the St. Charles border with an 8 inch water main. The new water main will improve fire flow, improve water quality and reliability.

Funding: Water Capital \$430,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal J: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 2 Water Main Replacement. Staff proposes to coordinate with the MFT Street Resurfacing Program to replace 1,235 feet of 4 inch water main from Chalmers to State Street with 8 inch water main & 825 feet of 4 inch water main on Chalmers Street from Crissey Avenue to Nebraska Street with 8 inch water main. The new water main will improve fire flow and reliability.

Funding: Water Capital \$420,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal J: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

Goal # 3 Sanitary Sewer Rehabilitation. Staff proposes to continue the annual investment in sanitary sewer rehabilitation to reduce sanitary sewer overflows as a result of infiltration/inflow, tree roots, and deteriorated pipes. Televising and smoke testing will be used to identify problem areas. Sanitary sewer lining, grouting and/or dig and replace methods will be used to correct problem sewers.

Funding: Sewer Capital \$250,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal J: Develop and provide funding for capital investments and projects that consider a variety of local capital needs and those mandated by State/Federal Agencies.

- Goal # 4** Facility Plan Update. Staff will work with CDM Smith to complete the Facility Plan Update. The update for the Wastewater Plant will evaluate aeration system improvements and phosphorus removal alternatives to comply with the new NPDES Permit conditions. The update for the Water Plant will evaluate radium alternatives and filter backwash recovery basin improvements in an effort to reduce the flow and impact to the Wastewater Plant.

Funding: Water Capital \$100,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal G: Finalize the utility's facility plan and necessary upgrades /improvements to comply with mandates.

- Goal # 5** Implement year three of the water meter replacement program with radio read Encoder Receiver Transmitters (ERTs) to allow for fixed base meter reading.

Funding: Water Capital \$175,000

Completion Date: 04/30/2015

Strategic Plan: Vision 5: Manage City resources and assets to effectively deliver core services, provide for capital investment, and meet community needs and desires. Goal X: Optimize technology's effectiveness at delivery of public services.

- Goal #6** Develop a strategic plan that is complimentary to and supportive of the visions, goals and objectives reflected in the City's current strategic plan.

- Research and identify a strategic plan format that is most appropriate for this division.
- Identify stakeholders and conduct meetings to identify long-range goals and objectives
- Develop final document
- Present to City Council
- Distribute to employees and post for public access

Funding: N/A

Completion Date: 04/30/2015

Public Works – Water/Wastewater

The Water/Wastewater Fund is divided into 9 divisions:

Division 60 – Water Production: The maintenance and supply of shallow and deep well water which is transmitted to the Water Treatment facility to be used in the production of potable water for the City of Geneva.

Division 65 – Water Distribution: Responsible for the repair, maintenance and construction of 150 miles of water distribution piping and components. The primary responsibility of staff is to respond to water main breaks and provide preventive maintenance.

Division 70 – Water Treatment: Responsible for the treatment of potable water to the City of Geneva. The water is treated using reverse osmosis membrane filtration. The primary responsibility of staff is to comply with the Illinois Environment Protection Agency drinking water standards as well as providing the necessary supply of water for fire fighting.

Division 73 – GIS: The operation and maintenance of the hardware and software of a geographic information system, which integrates mapping and data capturing into a system that allows the user to view and interpret data in the form of maps, reports and charts.

Division 75 – Wastewater Treatment: Responsible for the biological treatment of residential, commercial and industrial wastewater of the City of Geneva. Approximately 1.4 billion gallons are treated annually, generating approximately 2,500 cubic yards of biosolids. The primary responsibility of staff is to comply with the Illinois Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit.

Division 80 – Wastewater Collection: Responsible for the repair, maintenance and construction of 120 miles of sanitary sewer collection piping and structures. The primary responsibility of staff is to provide preventive maintenance of the sanitary sewer system to avoid system backups.

Division 85 – Industrial Wastewater: Responsible for administering the United States Environmental Protection Agency (USEPA) regulated Industrial Pretreatment Program. The Program requires control measures by both the industrial customer and the City of Geneva for the protection of the wastewater plant, employees and the Fox River.

Division 90 – Debt Service & Depreciation: The annual principal and interest payments of the outstanding debt and the annual depreciation expense.

Division 95 – Capital Outlay: The construction and replacement of water lines, sewer lines, storm sewer lines, water treatment facility and wastewater treatment facility improvements, vehicles, equipment and computers.

Public Works – Water/Wastewater – Personnel Summary

Position Title	FY 2011	FY 2012	FY 2013	FY 2014	Current Authorized
Superintendent of Water/Wastewater	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Supervisor of System Maintenance & Customer Service	1.00	1.00	1.00	1.00	1.00
Supervisor of Water Supply & Treatment	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Water & Sewer Maintenance Worker	0.00	1.00	1.00	1.00	1.00
Water & Sewer Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Water Treatment Operator	2.00	2.00	2.00	2.00	2.00
Water Meter Technician	1.00	0.00	0.00	0.00	0.00
Lead Wastewater Treatment Operator	1.00	1.00	1.00	1.00	1.00
Lab Coordinator	0.00	0.00	0.00	0.00	0.00
Wastewater Treatment Operator	3.00	3.00	3.00	3.00	3.00
Utility Locator	1.00	1.00	1.00	1.00	1.00
Meter Reader					
Total	17.00	17.00	17.00	17.00	17.00

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
455	Penalties	\$ -	\$ -	\$ -	\$ 55,000	\$ 120,000
458	Industrial Wastewater Surcharge	-	-	-	140,000	140,000
Total Fines & Forfeits		-	-	-	195,000	260,000
462	Water Sales	4,018,455	4,780,980	4,520,250	4,700,000	4,935,000
463	Sewer Sales	2,391,804	2,965,858	2,608,335	2,600,000	3,010,000
465	Connection Fees	168,849	181,300	50,000	87,000	50,000
466	Meter Sales	1,355	11,394	6,000	17,525	6,000
Total Service Charges		6,580,463	7,939,531	7,184,585	7,404,525	8,001,000
475	Private Fire Service	18,000	18,720	28,115	33,570	33,570
476	Lawn Permit Fees	675	550	600	600	600
Total Service Fees		18,675	19,270	28,715	34,170	34,170
481	Interest Income	3,050	2,457	5,000	2,500	5,000
482	Rental Income	293,440	296,439	300,835	264,315	270,775
483	Insurance & Property Damage	6,208	1,079	-	1,100	-
484	Sale of Capital Assets	-	5,950	-	1,700	-
485	Reimbursed Expenditures	494	468	-	200	-
489	Miscellaneous	35,715	29,186	15,000	16,000	16,000
Total Other Revenues		338,906	335,579	320,835	285,815	291,775
499	Reappropriation	-	-	3,742,623	-	2,522,122
Total Other Financing Sources		-	-	3,742,623	-	2,522,122
Total Revenues and Other Financing Sources		\$ 6,938,044	\$ 8,294,380	\$ 11,276,758	\$ 7,919,510	\$ 11,109,067
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 1,538,646	\$ 1,556,046	\$ 1,511,138	\$ 1,496,810	\$ 1,501,390
502	Wages - Part-Time/Seasonal	93,883	93,758	94,676	90,205	89,518
503	Overtime	53,652	67,874	72,250	55,820	76,035
504	Stand-By	92,454	91,710	151,245	96,985	154,760
521	Group Insurance	282,639	306,633	343,665	297,550	345,309
522	Medicare	-	15,359	22,767	24,498	22,477
523	Social Security	127,849	114,819	96,423	104,166	95,287
524	IMRF	197,739	205,799	199,553	210,080	192,041
527	Car Allowance	5,822	5,948	6,096	-	6,220
Total Personal Services		2,392,685	2,457,947	2,497,813	2,376,114	2,483,037
531	Maintenance Service	228,408	128,135	171,740	227,765	178,740
541	Accounting & Auditing Service	8,448	3,612	3,950	3,950	4,770
542	Engineering Service	805	392	3,320	3,320	885
543	Legal Service	1,365	150	850	300	1,910
544	Medical Service	-	1,532	1,700	1,400	1,700
546	Janitorial Service	-	2,815	3,470	3,470	3,700
547	Banking Service	-	9,121	8,970	19,235	19,235
550	Collection Service	80	810	2,400	2,400	2,400
552	Data Programming Service	-	478	615	115	615

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
559	Other Professional Services	25,272	29,261	45,325	44,085	44,895
561	Postage	3,036	19,079	24,820	25,250	25,280
562	Telephone	9,410	12,983	12,945	13,650	13,995
563	Publishing	-	242	180	180	160
564	Printing	34,033	19,651	14,765	14,285	15,065
565	Internet	-	193	2,320	2,320	2,330
571	Dues	500	1,344	1,025	1,025	1,025
572	Travel	1,423	1,456	2,025	2,025	3,000
573	Training	3,970	5,095	7,000	7,000	15,800
575	Publications	-	86	-	-	200
581	Utilities	684,588	744,986	749,235	763,225	776,060
583	Garbage Disposal	-	-	300	300	300
584	Landfill Charges	45,344	31,232	41,290	41,290	42,000
586	Sewer Charges	18,158	19,667	16,320	16,320	16,320
592	General Insurance	82,051	110,774	115,500	115,500	115,500
595	Rentals	7,985	8,990	8,810	9,145	16,975
599	Other Contractual Services	7,700	2,819	890	890	940
Total Contractual Services		1,162,575	1,154,904	1,239,765	1,318,445	1,303,800
601	Maintenance Supplies	18,093	82,457	96,815	95,960	97,980
621	Office Supplies	3,637	4,715	5,240	5,240	6,550
622	Office Equipment	-	1,211	1,250	1,250	1,100
624	Operating Supplies	416,109	451,873	400,555	395,840	409,475
625	Small Tools	3,151	2,534	4,285	4,285	3,385
626	Janitorial Supplies	-	1,322	1,550	1,550	1,590
627	Motor Fuel & Lubricants	28,720	39,148	35,620	39,820	39,020
631	Clothing	-	5,986	6,595	6,075	6,595
632	Per Copy Charges	745	650	900	900	900
641	Books	-	-	60	60	-
662	Film/Video	-	995	585	585	935
663	Computer Software	-	6,363	525	525	5,200
Total Commodities		470,454	597,255	553,980	552,090	572,730
705.15	Principal 2001 IEPA Loan (L17-0986)	-	-	289,210	289,210	297,000
705.19	Principal 2004 IEPA Loan (L17-1854)	-	-	277,390	277,390	284,600
705.27	Principal 2007 IEPA Loan (L17-2330)	-	-	149,330	149,330	153,100
705.28	Principal 2008A IEPA Loan (L17-2851)	-	-	388,930	388,930	398,750
705.29	Principal 2008B IEPA Loan (L17-2104)	-	-	445,070	445,070	456,270
705.36	Principal 2012B Bonds	-	-	20,000	20,000	20,000
710.15	Interest - 2001 IEPA Loan	73,141	-	-	-	-
710.15	Interest 2001 IEPA Loan (L17-0986)	-	65,924	60,185	60,185	53,000
710.19	Interest - 2004 IEPA Loan	93,988	-	-	-	-
710.19	Interest 2004 IEPA Loan (L17-1854)	-	86,865	82,990	82,990	76,000
710.20	Interest - 2005 Bonds	161,439	-	-	-	-
710.22	Interest - 2006C Bonds	4,325	-	-	-	-
710.22	Interest 2006C Bonds	-	1,911	-	-	-
710.27	Interest - 2007 IEPA Loan	65,630	-	-	-	-
710.27	Interest 2007 IEPA Loan (L17-2330)	-	62,021	59,780	59,780	56,500
710.28	Interest - 2008A IEPA Loan	187,205	-	-	-	-
710.28	Interest 2008A IEPA Loan (L17-2851)	-	177,320	172,140	172,140	162,500
710.29	Interest - 2008B IEPA Loan	207,172	-	-	-	-

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
710.29	Interest 2008B IEPA Loan (L17-2104)	-	196,778	189,060	189,060	178,000
710.36	Interest - 2012B Bonds	31,083	-	-	-	-
710.36	Interest 2012B Bonds	-	171,451	168,530	168,530	168,500
715	Paying Agent Fees	905	1,295	400	450	450
720	Bond Issue Costs	-	543	-	365	365
Total Debt Service		824,887	764,108	2,303,015	2,303,430	2,305,035
810	Buildings & Improvements	13,878	5,734	15,000	15,000	15,000
815.05	Improvements Other than Buildings Impr	108,949	158,450	330,000	464,822	80,000
815.30	Water System	-	181,144	1,216,150	957,614	1,228,150
815.35	Sewer System	30,398	135,689	429,300	382,552	358,000
820	Machinery & Equipment	135,439	143,340	239,750	179,728	74,000
825	Vehicles	-	24,132	12,000	12,555	123,000
835	Computer Equipment	3,726	6,245	13,400	9,925	28,750
Total Capital Outlay		292,391	654,734	2,255,600	2,022,196	1,906,900
910	Capitalized Assets	-	(166,383)	-	-	-
911	Depreciation	2,308,110	2,332,465	2,380,020	2,500,000	2,500,000
912	Bad Debt	-	-	3,565	3,565	3,565
914	State/Federal Permits	34,000	33,350	43,000	38,000	34,000
Total Other Expenditures		2,342,110	2,199,431	2,426,585	2,541,565	2,537,565
Total Expenditures and Other Financing Uses		\$ 7,485,103	\$ 7,828,379	\$ 11,276,758	\$ 11,113,840	\$ 11,109,067

CITY OF GENEVA, ILLINOIS
Expenditure Budget Summary by Division
Fiscal Year Ending April 30, 2015

630 - Water/Wastewater Fund

Division	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
60	Water Production	\$ 297,606	\$ 294,483	\$ 301,730	\$ 354,000	\$ 303,865
65	Water Distribution	1,090,276	1,207,549	1,118,830	1,078,193	1,142,571
70	Water Treatment	1,010,920	1,046,916	1,042,963	1,062,250	1,063,697
73	GIS	-	28	79,673	89,330	101,767
75	Wastewater Treatment	805,806	816,586	906,123	853,545	925,657
80	Wastewater Collection	752,898	776,780	786,395	748,862	754,565
85	Industrial Wastewater	102,208	101,113	102,409	102,034	105,010
90	Debt Service & Depreciation	3,132,998	3,096,573	4,683,035	4,803,430	4,805,035
95	Capital Outlay	292,391	488,351	2,255,600	2,022,196	1,906,900
Total Water/Wastewater Fund		\$ 7,485,103	\$ 7,828,379	\$ 11,276,758	\$ 11,113,840	\$ 11,109,067

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
Division 60 - Water Production						
531 Maintenance Service		\$ 12,846	\$ 10,310	\$ 12,390	\$ 72,415	\$ 12,390
544 Medical Service		-	85	-	-	-
552 Data Programming Service		-	239	115	115	115
564 Printing		16,334	712	-	-	-
573 Training		-	96	-	-	-
581 Utilities		268,426	280,579	286,700	279,900	288,205
Total Contractual Services		297,606	292,020	299,205	352,430	300,710
601 Maintenance Supplies		-	2,304	2,425	1,570	3,055
624 Operating Supplies		-	158	100	-	100
Total Commodities		-	2,462	2,525	1,570	3,155
Total Water Production		\$ 297,606	\$ 294,483	\$ 301,730	\$ 354,000	\$ 303,865
Division 65 - Water Distribution						
501 Wages - Regular		\$ 587,906	\$ 595,139	\$ 515,118	\$ 496,850	\$ 504,427
502 Wages - Part-Time/Seasonal		47,304	51,745	47,338	51,075	46,699
503 Overtime		16,772	28,762	27,170	18,300	27,830
504 Stand-By		19,443	19,900	27,370	20,135	28,035
521 Group Insurance		106,987	112,624	120,908	100,820	135,488
522 Medicare		-	5,567	7,849	8,220	7,667
523 Social Security		45,821	42,102	33,099	34,865	32,374
524 IMRF		69,631	73,577	67,942	67,940	64,648
527 Car Allowance		2,911	2,974	3,048	-	3,110
Total Personal Services		896,775	932,390	849,842	798,205	850,278
531 Maintenance Service		107,138	26,472	28,500	28,500	28,585
541 Accounting & Auditing Service		4,538	1,806	1,975	1,975	2,385
542 Engineering Service		320	-	320	320	320
543 Legal Service		825	150	850	300	850
544 Medical Service		-	958	800	800	800
546 Janitorial Service		-	1,408	1,735	1,735	1,860
547 Banking Service		-	5,902	5,805	12,440	12,440
550 Collection Service		53	405	1,200	1,200	1,200
559 Other Professional Services		-	4,633	5,800	5,800	6,800
561 Postage		2,160	9,676	12,560	12,990	13,020
562 Telephone		5,167	8,317	8,320	8,320	8,665
563 Publishing		-	178	160	160	160
564 Printing		1,000	10,521	8,020	7,740	8,020
565 Internet		-	97	1,160	1,160	1,165
571 Dues		375	797	375	375	375
572 Travel		423	810	500	500	1,000
573 Training		1,500	1,331	2,300	2,300	4,600
575 Publications		-	86	-	-	200
581 Utilities		1,328	3,757	3,035	3,825	3,825
584 Landfill Charges		-	1,148	5,000	5,000	5,000
592 General Insurance		34,294	69,960	65,373	65,373	65,373
595 Rentals		2,896	5,338	3,295	3,295	7,705

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
599 Other Contractual Services		-	120	120	120	170
Total Contractual Services		162,018	153,869	157,203	164,228	174,518
601 Maintenance Supplies		12,184	53,072	52,200	52,200	57,700
621 Office Supplies		1,876	3,177	2,000	2,000	2,000
622 Office Equipment		-	469	500	500	500
624 Operating Supplies		4,568	44,944	35,815	38,540	36,915
625 Small Tools		1,326	1,083	2,500	2,500	1,600
626 Janitorial Supplies		-	484	400	400	540
627 Motor Fuel & Lubricants		11,157	12,678	12,050	13,300	12,300
631 Clothing		-	1,852	1,870	1,870	1,870
632 Per Copy Charges		373	325	450	450	450
662 Film/Video		-	332	335	335	335
663 Computer Software		-	2,873	100	100	-
Total Commodities		31,483	121,290	108,220	112,195	114,210
912 Bad Debt		-	-	3,565	3,565	3,565
Total Other Expenditures		-	-	3,565	3,565	3,565
Total Water Distribution		\$ 1,090,276	\$ 1,207,549	\$ 1,118,830	\$ 1,078,193	\$ 1,142,571
Division 70 - Water Treatment						
501 Wages - Regular		\$ 237,319	\$ 243,722	\$ 249,421	\$ 250,060	\$ 238,349
503 Overtime		15,608	15,806	16,055	14,500	19,205
504 Stand-By		36,108	38,169	45,455	37,685	46,585
521 Group Insurance		41,667	46,923	54,536	50,945	59,019
522 Medicare		-	2,585	3,616	4,270	3,456
523 Social Security		21,441	19,533	15,463	18,250	14,778
524 IMRF		34,936	36,543	32,572	38,500	30,365
Total Personal Services		387,079	403,282	417,118	414,210	411,757
531 Maintenance Service		23,124	40,374	43,700	43,700	47,600
544 Medical Service		-	65	300	300	300
559 Other Professional Services		8,566	6,091	7,200	7,200	7,200
562 Telephone		-	344	475	720	720
564 Printing		-	270	-	-	300
571 Dues		-	154	450	450	450
572 Travel		500	377	1,500	1,500	1,500
573 Training		500	743	2,500	2,500	2,500
581 Utilities		231,103	273,004	261,000	280,000	282,600
592 General Insurance		4,705	-	-	-	-
595 Rentals		1,230	42	100	100	-
599 Other Contractual Services		-	720	720	720	720
Total Contractual Services		269,728	322,184	317,945	337,190	343,890
601 Maintenance Supplies		-	5,868	10,550	10,550	6,550
621 Office Supplies		339	210	500	500	500
622 Office Equipment		-	450	-	-	-
624 Operating Supplies		349,579	305,655	288,000	288,000	288,000
625 Small Tools		1,000	937	1,000	1,000	1,000

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
626	Janitorial Supplies	-	157	300	300	300
627	Motor Fuel & Lubricants	3,196	6,406	6,275	9,225	9,225
631	Clothing	-	1,150	1,275	1,275	1,275
663	Computer Software	-	617	-	-	1,200
Total Commodities		354,113	321,449	307,900	310,850	308,050
Total Water Treatment		\$ 1,010,920	\$ 1,046,916	\$ 1,042,963	\$ 1,062,250	\$ 1,063,697
Division 73 - GIS						
501	Wages - Regular	\$ -	\$ -	\$ 50,418	\$ 60,350	\$ 61,735
521	Group Insurance	-	-	10,799	10,225	11,759
522	Medicare	-	5	827	840	895
523	Social Security	-	23	3,537	3,580	3,828
524	IMRF	-	-	7,452	7,695	7,865
Total Personal Services		-	28	73,033	82,690	86,082
531	Maintenance Service	-	-	4,100	4,100	6,095
564	Printing	-	-	45	45	45
573	Training	-	-	700	700	3,700
595	Rentals	-	-	1,230	1,230	1,735
Total Contractual Services		-	-	6,075	6,075	11,575
601	Maintenance Supplies	-	-	40	40	2,000
621	Office Supplies	-	-	100	100	1,860
622	Office Equipment	-	-	-	-	250
663	Computer Software	-	-	425	425	-
Total Commodities		-	-	565	565	4,110
Total GIS		\$ -	\$ 28	\$ 79,673	\$ 89,330	\$ 101,767
Division 75 - Wastewater Treatment						
501	Wages - Regular	\$ 243,200	\$ 235,637	\$ 241,169	\$ 244,395	\$ 251,626
503	Overtime	21,251	23,154	29,025	22,420	29,000
504	Stand-By	28,936	27,757	70,855	31,935	72,575
521	Group Insurance	48,643	55,298	60,434	56,190	55,511
522	Medicare	-	2,506	3,495	4,205	3,648
523	Social Security	21,757	18,694	14,949	17,980	15,600
524	IMRF	35,075	35,170	31,491	38,055	32,052
Total Personal Services		398,861	398,216	451,418	415,180	460,012
531	Maintenance Service	55,374	25,267	41,750	37,750	53,700
544	Medical Service	-	424	500	200	500
552	Data Programming Service	-	239	500	-	500
559	Other Professional Services	-	4,241	19,400	19,400	19,400
561	Postage	-	6	-	-	-
562	Telephone	-	2,148	2,300	2,760	2,760
563	Publishing	-	-	20	20	-
564	Printing	-	173	200	-	200
571	Dues	-	140	75	75	75

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
572	Travel	-	-	25	25	-
573	Training	1,510	1,058	1,500	1,500	1,500
581	Utilities	183,731	187,647	198,500	199,500	201,430
583	Garbage Disposal	-	-	300	300	300
584	Landfill Charges	45,344	30,084	36,290	36,290	37,000
586	Sewer Charges	18,158	19,667	16,320	16,320	16,320
592	General Insurance	3,772	-	-	-	-
595	Rentals	2,125	1,489	1,600	1,935	835
599	Other Contractual Services	7,700	1,780	-	-	-
Total Contractual Services		317,713	274,361	319,280	316,075	334,520
601	Maintenance Supplies	-	9,007	20,100	20,100	13,900
621	Office Supplies	318	761	1,300	1,300	850
622	Office Equipment	-	240	250	250	250
624	Operating Supplies	54,393	90,943	67,140	59,300	74,200
625	Small Tools	521	458	500	500	500
626	Janitorial Supplies	-	681	750	750	750
627	Motor Fuel & Lubricants	-	3,561	100	100	100
631	Clothing	-	1,803	2,225	1,930	2,225
641	Books	-	-	60	60	-
662	Film/Video	-	332	-	-	350
663	Computer Software	-	2,873	-	-	4,000
Total Commodities		55,232	110,660	92,425	84,290	97,125
914	State/Federal Permits	34,000	33,350	43,000	38,000	34,000
Total Other Expenditures		34,000	33,350	43,000	38,000	34,000
Total Wastewater Treatment		\$ 805,806	\$ 816,586	\$ 906,123	\$ 853,545	\$ 925,657
Division 80 - Wastewater Collection						
501	Wages - Regular	\$ 412,117	\$ 425,615	\$ 397,684	\$ 386,985	\$ 385,323
502	Wages - Part-Time/Seasonal	46,579	42,013	47,338	39,130	42,819
503	Overtime	22	9	-	350	-
504	Stand-By	7,967	5,582	7,565	6,670	7,565
521	Group Insurance	75,237	79,515	82,885	66,410	70,531
522	Medicare	-	4,202	6,147	6,130	5,940
523	Social Security	34,531	30,795	25,819	25,935	24,990
524	IMRF	51,170	53,588	52,607	50,320	49,475
527	Car Allowance	2,911	2,974	3,048	-	3,110
Total Personal Services		630,535	644,294	623,093	581,930	589,753
531	Maintenance Service	28,284	25,022	41,300	41,300	29,930
541	Accounting & Auditing Service	3,910	1,806	1,975	1,975	2,385
542	Engineering Service	485	312	-	-	485
543	Legal Service	150	-	-	-	560
544	Medical Service	-	-	100	100	100
546	Janitorial Service	-	1,408	1,735	1,735	1,840
547	Banking Service	-	3,219	3,165	6,795	6,795
550	Collection Service	27	405	1,200	1,200	1,200
559	Other Professional Services	3,821	1,282	4,485	4,485	1,495

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
561	Postage	875	9,398	12,260	12,260	12,260
562	Telephone	4,243	2,173	1,850	1,850	1,850
563	Publishing	-	64	-	-	-
564	Printing	16,699	7,975	6,500	6,500	6,500
565	Internet	-	97	1,160	1,160	1,165
571	Dues	125	252	125	125	125
572	Travel	500	268	-	-	500
573	Training	280	1,739	-	-	3,200
592	General Insurance	38,383	40,814	50,127	50,127	50,127
595	Rentals	1,735	2,121	2,585	2,585	6,700
599	Other Contractual Services	-	-	50	50	50
Total Contractual Services		99,518	98,355	128,617	132,247	127,267
601	Maintenance Supplies	5,909	11,981	11,500	11,500	14,400
621	Office Supplies	977	516	1,100	1,100	1,100
622	Office Equipment	-	52	500	500	100
624	Operating Supplies	1,369	3,689	2,800	2,800	3,060
625	Small Tools	305	55	285	285	285
626	Janitorial Supplies	-	-	100	100	-
627	Motor Fuel & Lubricants	13,913	16,207	16,700	16,700	16,900
631	Clothing	-	976	1,000	1,000	1,000
632	Per Copy Charges	373	325	450	450	450
662	Film/Video	-	332	250	250	250
Total Commodities		22,846	34,132	34,685	34,685	37,545
Total Wastewater Collection		\$ 752,898	\$ 776,780	\$ 786,395	\$ 748,862	\$ 754,565
Division 85 - Industrial Wastewater						
501	Wages - Regular	\$ 58,104	\$ 55,934	\$ 57,328	\$ 58,170	\$ 59,930
503	Overtime	-	142	-	250	-
504	Stand-By	-	302	-	560	-
521	Group Insurance	10,105	12,274	14,103	12,960	13,001
522	Medicare	-	492	833	833	871
523	Social Security	4,299	3,672	3,556	3,556	3,717
524	IMRF	6,927	6,921	7,489	7,570	7,636
Total Personal Services		79,435	79,737	83,309	83,899	85,155
531	Maintenance Service	1,641	691	-	-	440
542	Engineering Service	-	80	3,000	3,000	80
543	Legal Service	390	-	-	-	500
559	Other Professional Services	12,884	13,015	8,440	7,200	10,000
573	Training	180	130	-	-	300
592	General Insurance	897	-	-	-	-
599	Other Contractual Services	-	200	-	-	-
Total Contractual Services		15,992	14,114	11,440	10,200	11,320
601	Maintenance Supplies	-	226	-	-	375
621	Office Supplies	126	52	240	240	240
624	Operating Supplies	6,200	6,483	6,700	7,200	7,200
627	Motor Fuel & Lubricants	454	296	495	495	495

CITY OF GENEVA, ILLINOIS
Budget Detail by Department
Fiscal Year Ending April 30, 2015

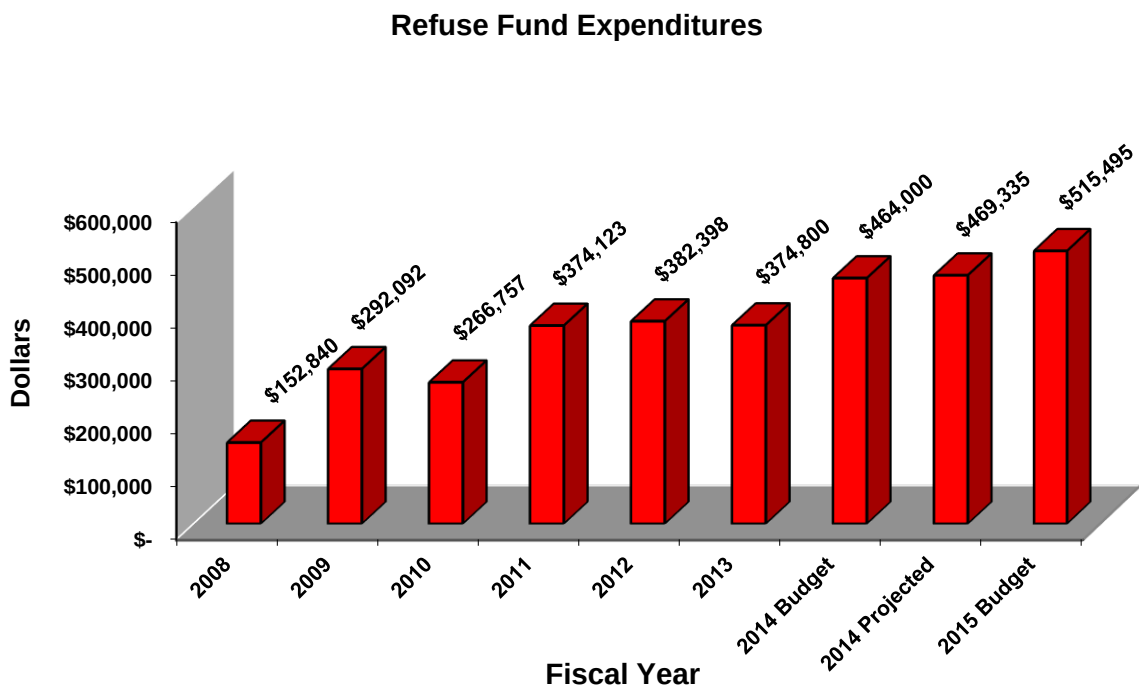
Fund 630 - Water/Wastewater Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Expenditures						
631 Clothing		-	205	225	-	225
Total Commodities		6,781	7,262	7,660	7,935	8,535
Total Industrial Wastewater		\$ 102,208	\$ 101,113	\$ 102,409	\$ 102,034	\$ 105,010
Division 90 - Debt Service & Depreciation						
705.15 Principal - 2001 IEPA Loan		\$ -	\$ -	\$ 289,210	\$ 289,210	\$ 297,000
705.19 Principal - 2004 IEPA Loan		-	-	277,390	277,390	284,600
705.27 Principal - 2007 IEPA Loan		-	-	149,330	149,330	153,100
705.28 Principal - 2008A IEPA Loan		-	-	388,930	388,930	398,750
705.29 Principal - 2008B IEPA Loan		-	-	445,070	445,070	456,270
705.36 Principal - 2012B Bonds		-	-	20,000	20,000	20,000
710.15 Interest - 2001 IEPA Loan		73,141	65,924	60,185	60,185	53,000
710.19 Interest - 2004 IEPA Loan		93,988	86,865	82,990	82,990	76,000
710.20 Interest - 2005 Bonds		161,439	-	-	-	-
710.22 Interest - 2006C Bonds		4,325	1,911	-	-	-
710.27 Interest - 2007 IEPA Loan		65,630	62,021	59,780	59,780	56,500
710.28 Interest - 2008A IEPA Loan		187,205	177,320	172,140	172,140	162,500
710.29 Interest - 2008B IEPA Loan		207,172	196,778	189,060	189,060	178,000
710.36 Interest - 2012B Bonds		31,083	171,451	168,530	168,530	168,500
715 Paying Agent Fees		905	1,295	400	450	450
720 Bond Issue Costs		-	543	-	365	365
Total Debt Service		824,887	764,108	2,303,015	2,303,430	2,305,035
911 Depreciation		2,308,110	2,332,465	2,380,020	2,500,000	2,500,000
Total Other Expenditures		2,308,110	2,332,465	2,380,020	2,500,000	2,500,000
Total Debt Service & Depreciation		\$ 3,132,998	\$ 3,096,573	\$ 4,683,035	\$ 4,803,430	\$ 4,805,035
Division 95 - Capital Outlay						
810 Buildings & Improvements		\$ 13,878	\$ 5,734	\$ 15,000	\$ 15,000	\$ 15,000
815.05 Improvements - Other than Buildings		108,949	158,450	330,000	464,822	80,000
815.30 Improvements - Water System		-	181,144	1,216,150	957,614	1,228,150
815.35 Improvements - Sewer System		30,398	135,689	429,300	382,552	358,000
820 Machinery & Equipment		135,439	143,340	239,750	179,728	74,000
825 Vehicles		-	24,132	12,000	12,555	123,000
835 Computer Equipment		3,726	6,245	13,400	9,925	28,750
Total Capital Outlay		292,391	654,734	2,255,600	2,022,196	1,906,900
910 Capitalized Assets		-	(166,383)	-	-	-
Total Other Expenditures		-	(166,383)	-	-	-
Total Capital Outlay		\$ 292,391	\$ 488,351	\$ 2,255,600	\$ 2,022,196	\$ 1,906,900
Total Water/Wastewater Fund		\$ 7,485,103	\$ 7,828,379	\$ 11,276,758	\$ 11,113,840	\$ 11,109,067

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REFUSE FUND

The Refuse Fund accounts for the Leaf Pick Up and Brush Pick Up programs that are under long-term contracts and City-wide street sweeping. Financing is provided from monthly charges billed to customers on their utility bill.



2008 - 2013: Actual Expenditures

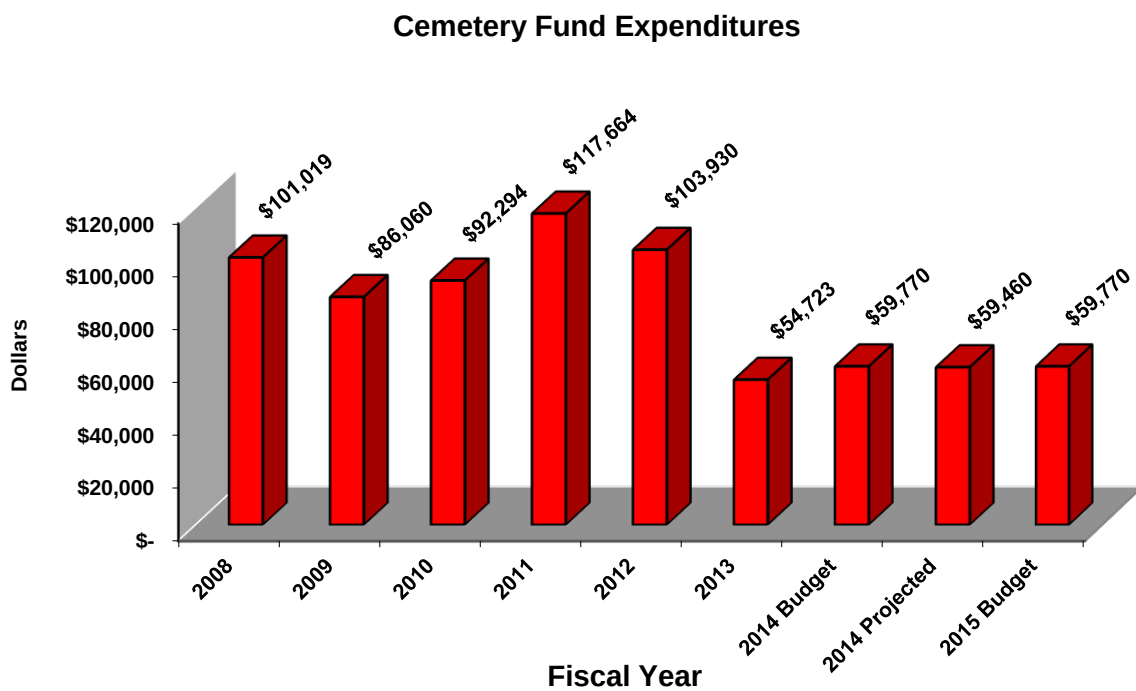
CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 643 - Refuse Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
464	Refuse Charges	\$ 349,954	\$ 357,184	\$ 426,000	\$ 477,495	\$ 477,495
Total Service Charges		349,954	357,184	426,000	477,495	477,495
484	Sale of Capital Assets	-	(30,815)	-	-	-
489	Miscellaneous	2,951	19,216	38,000	38,000	38,000
Total Other Revenues		2,951	(11,599)	38,000	38,000	38,000
Total Revenues and Other Financing Sources		\$ 352,904	\$ 345,585	\$ 464,000	\$ 515,495	\$ 515,495
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 33,256	\$ 28,681	\$ 28,591	\$ 27,875	\$ 29,429
521	Group Insurance	5,829	5,901	6,442	5,795	6,522
522	Medicare	1,844	1,060	413	385	427
523	Social Security	-	862	1,668	1,555	1,719
524	IMRF	3,217	3,406	3,729	3,550	3,746
Total Personal Services		44,146	39,910	40,843	39,160	41,843
550	Collection Service	53	34	100	50	100
552	Data Programming Service	-	20	-	120	120
561	Postage	44	744	1,260	950	1,260
563	Publishing	-	84	-	-	-
564	Printing	2,896	2,158	2,240	4,500	4,040
583	Garbage Disposal	325,100	331,850	409,500	424,500	438,600
592	General Insurance	215	-	-	-	-
Total Contractual Services		328,309	334,891	413,100	430,120	444,120
601	Maintenance Supplies	-	-	-	5	-
624	Operating Supplies	4,336	-	5,000	50	5,000
Total Commodities		4,336	-	5,000	55	5,000
911	Depreciation	5,607	-	5,057	-	5,060
Total Other Expenditures		5,607	-	5,057	-	5,060
999	Source of Reserves	-	-	-	-	19,472
Total Other Financing Uses		-	-	-	-	19,472
Total Expenditures and Other Financing Uses		\$ 382,398	\$ 374,800	\$ 464,000	\$ 469,335	\$ 515,495

CEMETERY FUND

The Cemetery Fund accounts for the operations of the City-owned cemeteries. Financing is provided from the sale of plots and interest earnings.



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

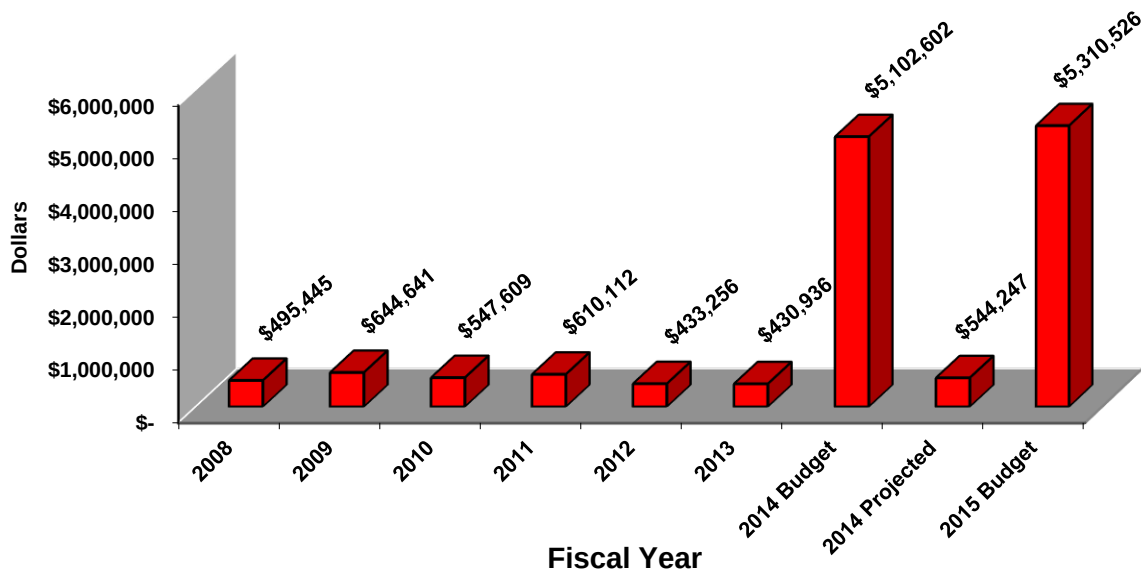
Fund 659 - Cemetery Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
474	Grave Opening Fees	\$ 26,200	\$ 28,050	\$ 33,150	\$ 33,150	\$ 33,150
Total Service Fees		26,200	28,050	33,150	33,150	33,150
481	Interest Income	3,146	2,293	2,500	2,500	2,500
488	Cemetery Lot Sales	36,600	21,600	23,600	36,000	23,600
489	Miscellaneous	15	535	520	520	520
Total Other Revenues		39,761	24,428	26,620	39,020	26,620
Total Revenues and Other Financing Sources		\$ 65,961	\$ 52,478	\$ 59,770	\$ 72,170	\$ 59,770
Expenditures and Other Financing Uses						
501	Wages - Regular	\$ 43,897	\$ -	\$ -	\$ -	\$ -
502	Wages - Part-Time/Seasonal	9,496	-	-	-	-
503	Overtime	963	-	-	-	-
521	Group Insurance	11,110	68	-	-	-
523	Social Security	5,630	-	-	-	-
524	IMRF	8,073	-	-	-	-
Total Personal Services		79,170	68	-	-	-
531	Maintenance Service	-	25,760	26,000	25,760	26,050
547	Banking Service	-	84	120	120	120
559	Other Professional Services	-	18,600	24,000	24,000	24,000
562	Telephone	758	187	200	-	-
563	Publishing	-	-	-	50	50
581	Utilities	1,502	1,429	1,050	1,350	1,350
592	General Insurance	9,661	-	-	-	-
595	Rentals	-	-	-	80	100
599	Other Contractual Services	-	520	-	-	-
Total Contractual Services		11,921	46,579	51,370	51,360	51,670
601	Maintenance Supplies	4,412	922	2,000	500	500
624	Operating Supplies	2,434	-	100	300	300
626	Janitorial Supplies	-	28	-	-	-
Total Commodities		6,846	950	2,100	800	800
911	Depreciation	5,993	6,826	6,000	7,000	7,000
914	State/Federal Permits	-	300	300	300	300
Total Other Expenditures		5,993	7,126	6,300	7,300	7,300
Total Expenditures and Other Financing Uses		\$ 103,930	\$ 54,723	\$ 59,770	\$ 59,460	\$ 59,770

COMMUTER PARKING FUND

The Commuter Parking Fund accounts for the operations of the Metra commuter parking facilities. Financing is provided from daily parking fares and monthly permit sales.

Commuter Parking Fund Expenditures



2008 - 2013: Actual Expenditures

The FY 2015 budget includes \$4,750,000 for the construction of the third deck of the parking garage. Funding for the construction is provided from a grant from Metra. The project was originally budgeted in FY 2012, FY 2013 and FY 2014, but has not been started yet.

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 660 - Commuter Parking Fund

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
448	State/Local Grants	\$ -	\$ -	\$ 4,750,000	\$ -	\$ 4,750,000
Total Intergovernmental Revenues		-	-	4,750,000	-	4,750,000
477	Parking Lot Fees	456,736	437,464	360,840	435,000	360,840
Total Service Fees		456,736	437,464	360,840	435,000	360,840
481	Interest Income	585	306	600	300	600
484	Sale of Capital Assets	32,300	-	-	-	-
489	Miscellaneous	32	50	50	-	50
Total Other Revenues		32,917	356	650	300	650
499	Reappropriation	-	-	173,977	-	199,036
Total Other Financing Uses		-	-	173,977	-	199,036
Total Revenues and Other Financing Sources		\$ 489,653	\$ 437,820	\$ 5,285,467	\$ 435,300	\$ 5,310,526
Expenditures and Other Financing Uses						
Division 73 - Community Service						
501	Wages - Regular	\$ -	\$ 29,916	\$ 46,460	\$ 43,720	\$ 47,120
503	Overtime	-	163	-	600	-
521	Group Insurance	-	7,187	12,486	11,630	13,575
522	Medicare	-	388	673	605	683
523	Social Security	-	1,786	2,880	2,580	2,921
524	IMRF	-	3,715	6,067	5,640	6,002
Total Personal Services		-	43,155	68,566	64,775	70,301
552	Data Programming Service	-	150	-	-	-
561	Postage	1,861	2	100	100	100
562	Telephone	-	40	100	-	100
564	Printing	1,193	3,095	3,500	3,500	3,500
Total Contractual Services		3,054	3,287	3,700	3,600	3,700
Total Community Service		\$ 3,054	\$ 46,442	\$ 72,266	\$ 68,375	\$ 74,001
Division 90 - Public Works						
501	Wages - Regular	\$ 77,648	\$ 51,753	\$ 30,316	\$ 29,610	\$ 31,091
521	Group Insurance	14,226	8,018	4,601	4,062	4,583
522	Medicare	-	260	439	420	451
523	Social Security	5,116	3,008	1,756	1,705	1,822
524	IMRF	8,533	5,546	3,954	3,770	3,958
Total Personal Services		105,523	68,584	41,066	39,567	41,905
531	Maintenance Service	6,610	15,976	25,600	25,160	25,100
541	Accounting & Auditing Service	3,090	301	245	310	245

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 660 - Commuter Parking Fund

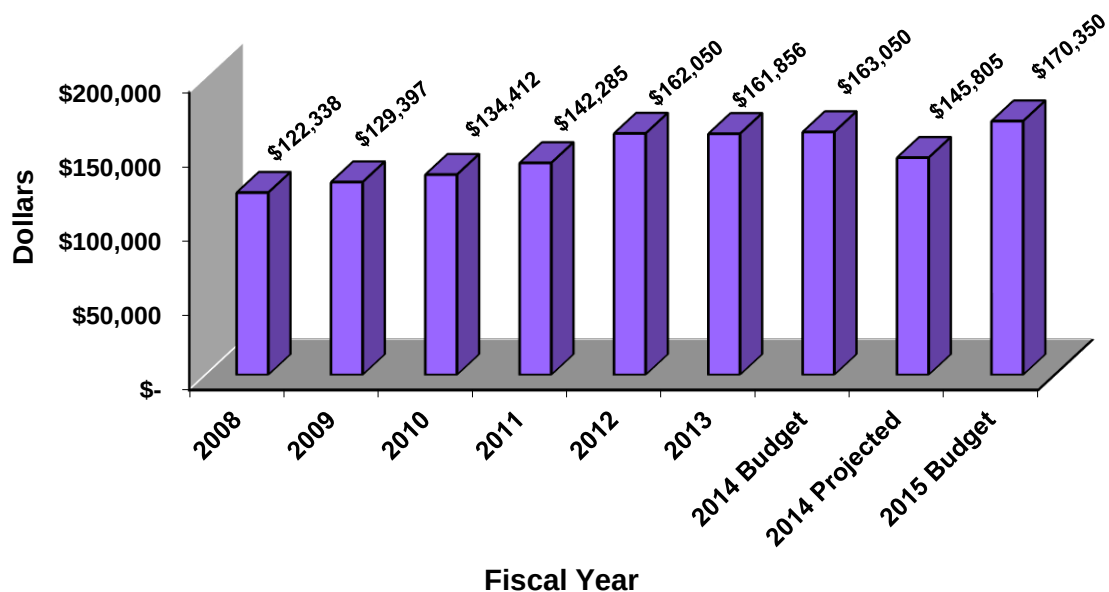
Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
562	Telephone	-	533	540	540	540
563	Publishing	-	682	1,000	-	1,000
581	Utilities	16,846	18,078	16,750	18,300	18,300
592	General Insurance	4,298	-	-	-	-
595	Rentals	54,781	42,550	45,000	45,100	45,100
599	Other Contractual Services	-	360	500	400	400
Total Contractual Services		85,624	78,480	89,635	89,810	90,685
601	Maintenance Supplies	-	1,066	-	10	-
624	Operating Supplies	1,445	52	100	1,000	2,000
Total Commodities		1,445	1,118	100	1,010	2,000
815.40	Parking Lots	-	7,242	4,750,000	10,000	4,750,000
Total Capital Outlay		-	7,242	4,750,000	10,000	4,750,000
910	Capitalized Assets	-	(7,242)	-	-	-
911	Depreciation	182,265	182,862	-	185,000	185,000
Total Other Expenditures		182,265	175,621	-	185,000	185,000
Total Public Works		\$ 374,857	\$ 331,045	\$ 4,880,801	\$ 325,387	\$ 5,069,590
Division 44 - Finance						
705.31	Principal 2008 Refunding Bonds	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 120,000
710.31	Interest 2008 Refunding Bonds	55,345	52,518	49,535	49,535	46,000
720	Bond Issue Costs	-	931	-	950	935
Total Debt Service		55,345	53,449	149,535	150,485	166,935
Total Finance		\$ 55,345	\$ 53,449	\$ 149,535	\$ 150,485	\$ 166,935
Total Expenditures and Other Financing Uses		\$ 433,256	\$ 430,936	\$ 5,102,602	\$ 544,247	\$ 5,310,526

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GROUP DENTAL INSURANCE FUND

The Group Dental Insurance Fund accounts for the financing of dental insurance for City employees. The City is self-insured for dental claims and utilizes a third-party administrator to pay claims. Resources are provided by City and employee contributions.

Group Dental Insurance Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2015

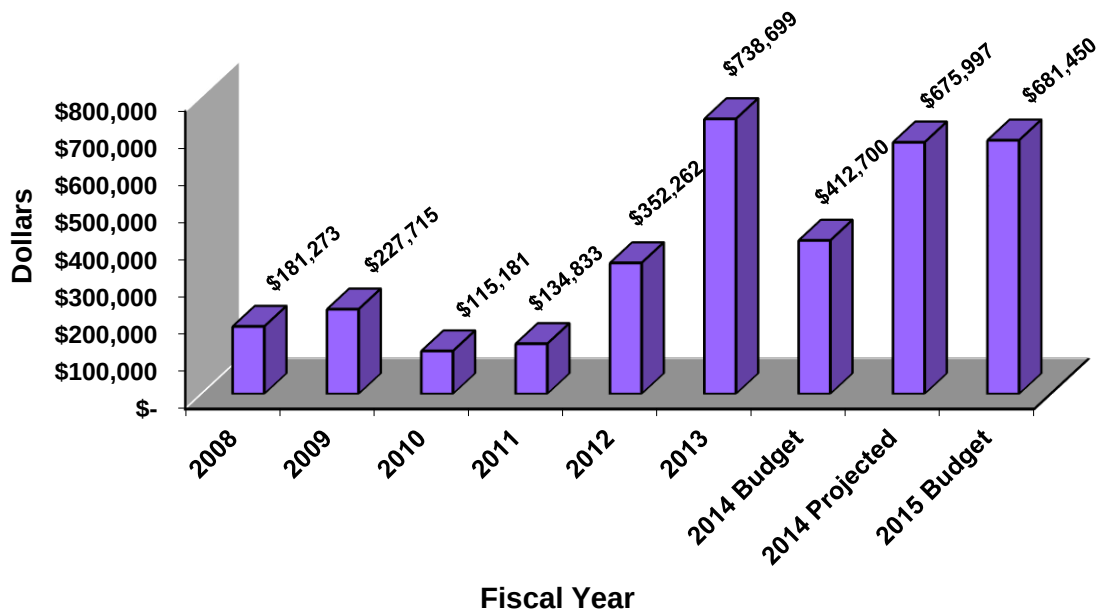
Fund 710 - Group Dental Insurance

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
478	Insurance Premiums	\$ 152,226	\$ 156,621	\$ 162,950	\$ 161,950	\$ 170,250
Total Service Fees		152,226	156,621	162,950	161,950	170,250
481	Interest Income	44	0	100	-	100
Total Other Revenues		44	0	100	-	100
Total Revenues and Other Financing Sources		<u>\$ 152,270</u>	<u>\$ 156,621</u>	<u>\$ 163,050</u>	<u>\$ 161,950</u>	<u>\$ 170,350</u>
Expenditures and Other Financing Uses						
549	Claims Administration	\$ 9,505	\$ 8,602	\$ 9,725	\$ 9,350	\$ 9,725
594	Dental Claims	152,545	153,254	153,325	136,455	160,625
Total Contractual Services		162,050	161,856	163,050	145,805	170,350
Total Expenditures and Other Financing Uses		<u>\$ 162,050</u>	<u>\$ 161,856</u>	<u>\$ 163,050</u>	<u>\$ 145,805</u>	<u>\$ 170,350</u>

WORKERS' COMPENSATION FUND

The Workers' Compensation Fund accounts for the financing of workers' compensation claims for City employees. The City is self-insured up to \$500,000 and utilizes a third-party administrator to pay claims. Resources are provided by City contributions.

Workers' Compensation Fund Expenditures



2008 - 2013: Actual Expenditures

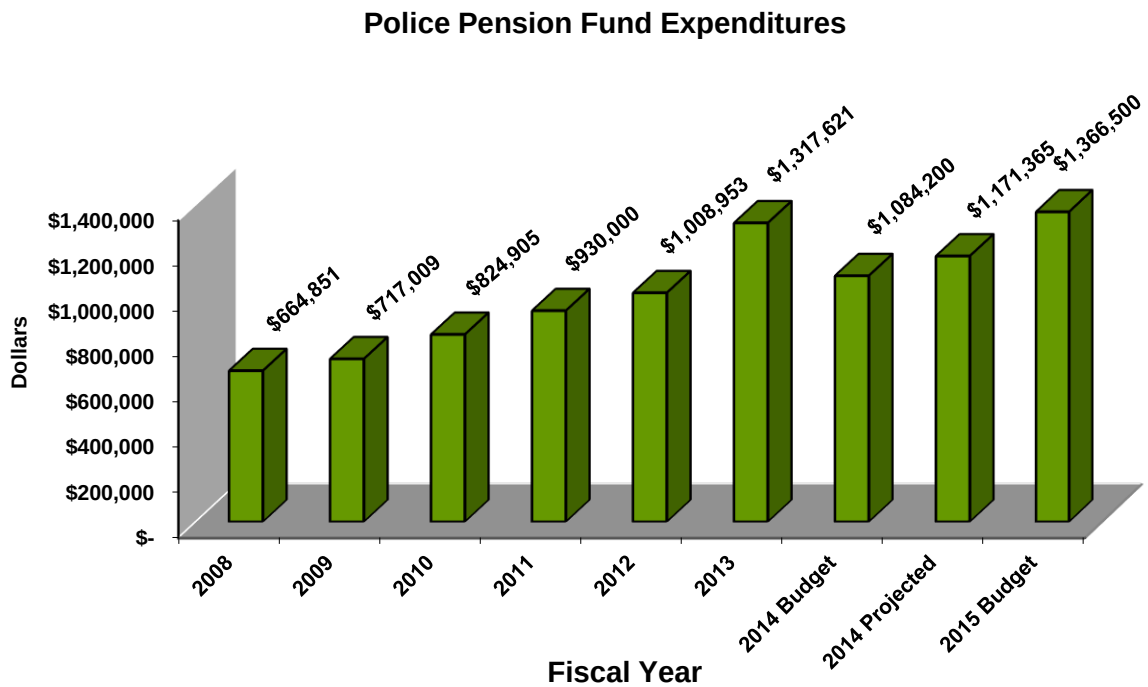
CITY OF GENEVA, ILLINOIS
Budget Detail by Fund
Fiscal Year Ending April 30, 2015

Fund 715 - Workers Compensation

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
478	Insurance Premiums	\$ 224,153	\$ 270,233	\$ 411,700	\$ 431,230	\$ 675,000
Total Service Fees		224,153	270,233	411,700	431,230	675,000
481	Interest Income	126	1,000	1,000	690	1,000
483	Miscellaneous Income	-	-	-	1,820	-
Total Other Revenues		126	1,000	1,000	2,510	1,000
499	Reappropriation	-	-	-	-	5,450
Total Other Financing Sources		-	-	-	-	5,450
Total Revenues and Other Financing Sources		\$ 224,279	\$ 271,234	\$ 412,700	\$ 433,740	\$ 681,450
Expenditures and Other Financing Uses						
547	Banking Service	\$ -	\$ 5	\$ -	\$ -	\$ -
549	Claims Administration	-	12,074	11,700	11,700	11,700
573	Training	903	106	2,500	-	2,500
592	General Insurance	-	47,076	48,500	54,522	57,250
593	Workers Compensation Claims	351,359	679,437	350,000	609,775	610,000
Total Operating		352,262	738,699	412,700	675,997	681,450
Total Expenditures and Other Financing Uses		\$ 352,262	\$ 738,699	\$ 412,700	\$ 675,997	\$ 681,450

POLICE PENSION FUND

The Police Pension Fund is a pension trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

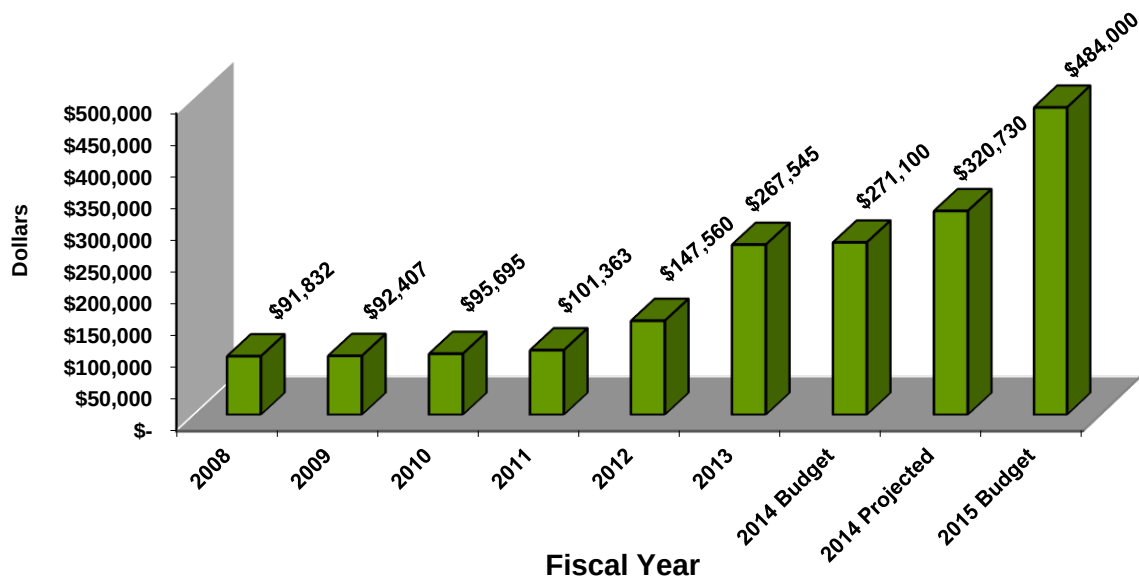
Fund 801 - Police Pension

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
480	Pension Contributions	\$ 769,648	\$ 887,141	\$ 1,248,470	\$ 1,248,470	\$ 1,412,330
481	Interest Income	119,221	991,653	600,000	1,000,000	900,000
Total Other Revenues		888,869	1,878,794	1,848,470	2,248,470	2,312,330
Total Revenues and Other Financing Sources		\$ 888,869	\$ 1,878,794	\$ 1,848,470	\$ 2,248,470	\$ 2,312,330
Expenditures and Other Financing Uses						
525	Police/Fire Pension	\$ 884,959	\$ 975,748	\$ 1,000,000	\$ 1,056,930	\$ 1,250,000
526	Pension Refunds	22,608	230,019	-	-	-
Total Personal Services		907,566	1,205,767	1,000,000	1,056,930	1,250,000
541	Accounting & Auditing Service	22,450	17,505	16,000	18,000	19,500
543	Legal Service	559	4,786	3,500	6,000	6,000
544	Medical Service	-	9,813	3,000	12,435	10,000
547	Banking Service	616	237	200	250	250
548	Financial Service	71,430	72,543	55,000	70,000	72,000
571	Dues	775	517	-	750	750
573	Training	-	565	500	1,000	2,000
591	Liability Insurance	2,834	2,903	3,000	3,000	3,000
599	Other Contractual Services	2,722	2,987	3,000	3,000	3,000
Total Contractual Services		101,386	111,854	84,200	114,435	116,500
Total Expenditures and Other Financing Uses		\$ 1,008,953	\$ 1,317,621	\$ 1,084,200	\$ 1,171,365	\$ 1,366,500

FIREFIGHTERS PENSION FUND

The Firefighters Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.

Firefighters Pension Fund Expenditures



2008 - 2013: Actual Expenditures

CITY OF GENEVA, ILLINOIS
Budget Detail By Fund
Fiscal Year Ending April 30, 2015

Fund 802 - Fire Pension

Account	Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Budget	2013-2014 Projected	2014-2015 Request
Revenues and Other Financing Sources						
480	Pension Contributions	\$ 411,102	\$ 437,725	\$ 431,050	\$ 431,050	\$ 521,480
481	Interest Income	251,690	627,664	400,000	700,000	700,000
Total Other Revenues		662,792	1,065,389	831,050	1,131,050	1,221,480
Total Revenues and Other Financing Sources		\$ 662,792	\$ 1,065,389	\$ 831,050	\$ 1,131,050	\$ 1,221,480
Expenditures and Other Financing Uses						
525	Police/Fire Pension	\$ 129,746	\$ 249,084	\$ 250,000	\$ 288,000	\$ 450,000
Total Personal Services		129,746	249,084	250,000	288,000	450,000
541	Accounting & Auditing Service	8,611	9,405	9,500	9,500	9,500
543	Legal Service	-	-	500	750	750
544	Medical Service	-	-	500	-	500
547	Banking Service	340	580	100	500	500
548	Financial Service	4,255	3,805	5,000	15,000	15,000
572	Dues	810	-	-	750	750
573	Training	-	605	500	2,000	2,000
591	Liability Insurance	1,970	2,017	2,500	2,075	2,500
599	Other Contractual Services	1,828	2,049	2,500	2,155	2,500
Total Contractual Services		17,814	18,461	21,100	32,730	34,000
Total Expenditures and Other Financing Uses		\$ 147,560	\$ 267,545	\$ 271,100	\$ 320,730	\$ 484,000

Capital Improvement Program

Objectives and Goals of the Capital Improvement Plan

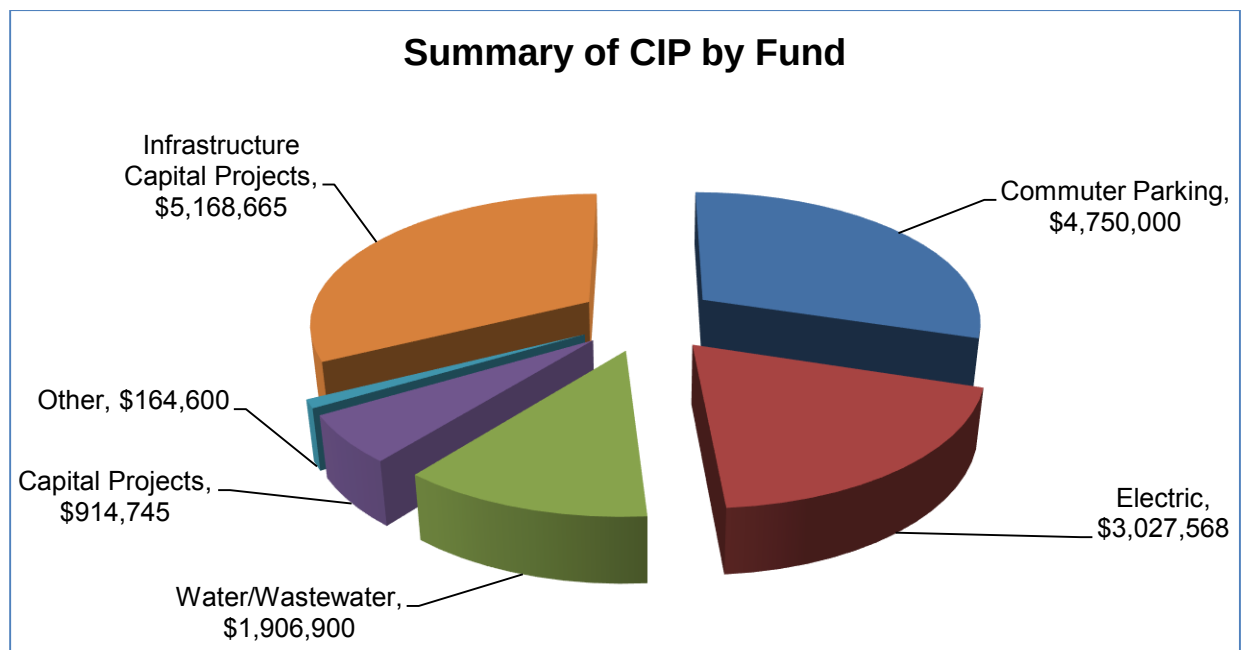
Cities continually face the need to repair and replace worn out and antiquated facilities and infrastructure as well as to build new ones to keep pace with the level of citizen need and community growth. In an effort to look beyond the year to year budgeting to determine what, when and where future improvements are to be made, staff prepares a capital improvement plan. The plan is analyzed and updated on an annual basis. The plan helps the City Council and staff better prepare for the future needs of the community while ensuring that adequate resources are available to finance those needs. Without this long range planning, public improvements may be given the wrong priorities, be poorly located, or unrealistic due to lack of available financial resources.

Capital projects may include land acquisition, additions to or renovations of existing buildings, construction or reconstruction of streets, infrastructure or utilities and major equipment purchases.

For the coming fiscal year (FY 2015) the CIP represents a refined plan for actual project completion and expenditure. During the preparation and review of the proposed CIP staff set priorities and identified which projects could be accomplished in a given year, within the limits of the City's control. This approach incorporates resource allocation, prioritization, evaluation of external factors and cost evaluation to arrive at the final plan.

Numerous sources are drawn upon to develop the expenditures included with this document: engineering plans, traffic needs studies, comparative cost analyses and development plans, to name a few.

The total Capital Improvement Program for this fiscal year is \$15,932,478. The following is a breakdown of the \$15.9 million:



Capital Improvement Program

Each capital item is allocated to a City fund or funds based on the nature of the project and the financial resources required for the project. A listing of the City funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

236 – Tri-Com Fund

Revenues are provided by dispatch fees charged to member government agencies, 911 Revenues and reimbursements from Kane County.

251 – SSA #1

Revenues are provided by property tax collected from the SSA and transfer from the General Fund.

410 – General Capital Projects Fund

Revenues are provided by transfers from the General fund. Revenues may also be provided by federal, state and local grants. Initial funding for this fund was provided by the closure of the Working Cash Fund and the transfer of the remaining assets.

415 – Infrastructure Capital Projects Fund

Revenues are provided by the 0.5% Non-Home Rule Sales Tax that can only be used for infrastructure projects. Revenues may also be provided by federal, state and local grants.

420 – Prairie Green Fund

Revenues are provided by leasing of the farm.

425 – TIF #2 Fund

Revenues are provided by incremental property tax collected from the district.

620 - Electric Fund

Electric revenues are provided by electric sales revenues. Funds are used for improvements to the electric system and capital equipment used in the operation of the electric system.

630 – Water/Wastewater Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

660 – Commuter Parking Fund

Revenues are provided by daily and monthly parking permit sales and, in the case of the project budgeted for FY 2015, grant funding.

Table I
City of Geneva
FY 2015 Capital Improvement Program by Fund

Fund	Account	Description	FY 2015 Cost
236	Tri-Com		
	820	Building Security Equipment	\$500
	820	Misc Equipment Replacement	3,000
	820	New Radio Equipment	500
	820	Radio Equipment Replacement	22,000
	820	UPS Power Supply	4,000
	830	Replacement Dispatch Chairs	1,600
	835	Replacement Computer Hardware	15,000
			\$46,600
			0.29%
410	General Capital Projects		
	810	City Hall Improvements	\$12,000
	810	City Council Chamber Improvements	40,000
	810	Fire Station 1 Alerting System	16,700
	810	Public Works Building Improvements	15,000
	815.05	TIF #3 Study	28,000
	820	Bullet Proof Vests (7)	4,550
	820	CrossMatch Live Scan Fingerprint System	21,000
	820	Police Radios (5)	5,125
	820	Tasers (3)	3,630
	820	Zebra Printers for Squad Cars (4)	3,600
	820	Replacement Fire Hose	7,000
	820	Fire Radios	8,000
	820	Fire Pagers	1,800
	820	SCBA Air Bottles	11,700
	820	Dust Reducer Kit for Grinder	5,000
	820	Fleet Maintenance Wheel Changer	7,000
	820	Wood Chipper (G-57)	70,000
	820	Walk Behind Saw	10,000
	825	Building Division Vehicle (G-120)	29,000
	825	Squad Car	32,450
	825	Squad Car	37,410
	825	PD Vehicle Conversion Costs	1,800
	825	FD-202 Command Vehicle	34,000
	825	Major Vehicle Repairs	38,950
	825	FD-209 Fire Pumper	128,000
	825	Replate Dump Body (G-46)	5,000
	825	Repair Dump Box (G-43)	15,000
	825	G-450 2.5 Ton Dump Truck	140,000
	825	Plow and Salt Spreader (G-48)	12,000
	830	City Coucil Chairs	5,000
	830	Building Division Office Furniture	1,000
	835	City Council Dais Computers & Installation	30,000
	835	Computer Replacements	109,330
	835	Dual Authentication Hardware/Software for MDCs	10,000
	835	New World Upgrades	15,700
			\$914,745
			5.74%

Table I
City of Geneva
FY 2015 Capital Improvement Program by Fund

Fund	Account	Description	FY 2015 Cost
415	Infrastructure Capital Projects		
	815.05	Campbell St. Parking Lot Alley Improvements	\$200,000
	815.05	City Hall Gardens	10,000
	815.05	Curb and Sidewalks	50,000
	815.05	Downtown Pavilion	1,000,000
	815.05	Drewes Swale	75,000
	815.05	Easton Storm Sewer Lining	6,000
	815.05	Joshel Plaza Maintenance	5,000
	815.05	Outdoor Music System	20,000
	815.05	Streetscape & Median Maintenance	25,000
	815.05	Tree Replacements	80,000
	815.05	Welcome Signage	50,000
	815.10	East State Street Streetscape	1,200,000
	815.10	Kautz Rd/Rt 38/UPRR Intersection Improvements	75,000
	815.10	Street Program	2,155,000
	815.40	4th Street Parking Lot	208,665
	815.40	Block 52 and Finance Lot Sealcoating	5,000
	815.40	Hamilton Street North Lot Sealcoating	4,000
			\$5,168,665
			32.44%
420	Prairie Green		
	815.05	Wetland Drainage Improvements	\$25,000
			\$25,000
			0.16%
425	TIF #2		
	805	ROW Purchase (Aggregate Cost)	\$20,000
	815.05	TIF Expansion	20,000
	815.10	Phase II Engineering of East State Street	53,000
			\$93,000
			0.58%
620	Electric		
	810	Public Works Building Improvements	\$15,000
	815.05	Community Betterment Projects	7,500
	815.05	Miscellaneous Development	200,000
	815.25	Geneva Generating Facility (GGF) Improvements	180,000
	815.25	Line Supplies Inventory	341,585
	815.25	Meter Replacement Program	87,000
	815.25	Underground/Overhead Cable Replacement	1,000,000
	815.25	New Southeast Side Substation	415,000
	815.25	East Side Drive Substation Relays & RTU	429,000
	820	Itron Repeaters	9,000
	820	PW Equipment	2,500
	820	Small Equipment Replacement	10,000
	825	G-1 Superintendent Vehicle	25,000
	825	G-16 Locator Truck (1/2)	15,000
	825	G-3 Van Truck	49,965
	825	G-88 Digger/Derrick Truck	235,000
	835	Computer Replacements	6,018
			\$3,027,568
			19.00%

Table I
City of Geneva
FY 2015 Capital Improvement Program by Fund

Fund	Account	Description	FY 2015 Cost
630	Water/Wastewater		
	810	Public Works Building Improvements	\$15,000
	815.05	Facility Plan Update	70,000
	815.05	Overhead Sewer Grant Program	10,000
	815.30	Fire Hydrant Replacement	17,000
	815.30	Membranes for Water Treatment Facility	146,150
	815.30	Valve Replacement	10,000
	815.30	Water Main Replacement	820,000
	815.30	Water Meter Replacement Program	175,000
	815.30	Water Meters - New Construction	10,000
	815.30	Well #5 Abandonment	50,000
	815.35	Bar Screen Building Heater	8,000
	815.35	Crane Hoist	5,000
	815.35	Fecal Coliform Water Bath	3,000
	815.35	Fisher Farms Lift Station Pump #2 Rehab	12,500
	815.35	Gas Chlorinators	8,000
	815.35	pH Meter	2,000
	815.35	Raw Pump #1 Installation	15,000
	815.35	Sanitary Sewer Rehabilitation Program	250,000
	815.35	Riverwalk Lift Station Rehab	17,000
	815.35	Sludge Recirculating Pump #2 Rebuild	12,500
	815.35	UV System Sleeves and Sensors	12,500
	815.35	WTF Lift Station #1 Rehab	12,500
	820	6" Pump Replacement	40,000
	820	Itron Repeaters	9,000
	820	Sewer TV Vehicle Components	3,000
	820	WWTP SCADA Upgrades	10,000
	820	WWTP Gator 2000	12,000
	825	G-10 1 Ton Dump	45,000
	825	G-11 1 Ton Utility	46,000
	825	G-16 Locator Truck (1/2)	15,000
	825	G-94 Supervisor Vehicle	17,000
	835	Computer Replacements	8,400
	835	WTF SCADA Hardware	20,350
			\$1,906,900
			11.97%
660	Commuter Parking		
	815.40	Parking Deck Addition - Third Level	\$4,750,000
			\$4,750,000
			29.81%
Grand Total			\$15,932,478

Table II
City of Geneva
FY 2015 Capital Improvement Program by Category

Fund	Account	Description	FY 2015 Cost
Land			
425	805	ROW Purchase (Aggregate Cost)	\$20,000
			<u>\$20,000</u>
			0.13%
Buildings & Improvements			
410	810	City Hall Improvements	\$12,000
410	810	City Council Chamber Improvements	40,000
410	810	Fire Station 1 Alerting System	16,700
410	810	Public Works Building Improvements	15,000
620	810	Public Works Building Improvements	15,000
630	810	Public Works Building Improvements	15,000
			<u>\$113,700</u>
			0.71%
Improvements Other Than Buildings - Other			
410	815.05	TIF #3 Study	\$28,000
415	815.05	Campbell St. Parking Lot Alley Improvements	200,000
415	815.05	City Hall Gardens	10,000
415	815.05	Curb and Sidewalks	50,000
415	815.05	Downtown Pavilion	1,000,000
415	815.05	Drewes Swale	75,000
415	815.05	Easton Storm Sewer Lining	6,000
415	815.05	Joshel Plaza Maintenance	5,000
415	815.05	Outdoor Music System	20,000
415	815.05	Streetscape & Median Maintenance	25,000
415	815.05	Tree Replacements	80,000
415	815.05	Welcome Signage	50,000
420	815.05	Wetland Drainage Improvements	25,000
425	815.05	TIF Expansion	20,000
620	815.05	Community Betterment Projects	7,500
620	815.05	Miscellaneous Development	200,000
630	815.05	Facility Plan Update	70,000
630	815.05	Overhead Sewer Grant Program	10,000
			<u>\$1,881,500</u>
			11.81%
Improvements Other Than Buildings - Streets			
415	815.10	East State Street Streetscape	\$1,200,000
415	815.10	Kautz Rd/Rt 38/UPRR Intersection Improvements	75,000
415	815.10	Street Program	2,155,000
425	815.10	Phase II Engineering of East State Street	53,000
			<u>\$3,483,000</u>
			21.86%
Improvements Other Than Buildings - Electric System			
620	815.25	Geneva Generating Facility (GGF) Improvements	\$180,000
620	815.25	Line Supplies Inventory	341,585
620	815.25	Meter Replacement Program	87,000
620	815.25	Underground/Overhead Cable Replacement	1,000,000
620	815.25	New Southeast Side Substation	415,000
620	815.25	East Side Drive Substation Relays & RTU	429,000
			<u>\$2,452,585</u>
			15.39%
Improvements Other Than Buildings - Water System			
630	815.30	Fire Hydrant Replacement	\$17,000

Table II
City of Geneva
FY 2015 Capital Improvement Program by Category

Fund	Account	Description	FY 2015 Cost
630	815.30	Membranes for Water Treatment Facility	146,150
630	815.30	Valve Replacement	10,000
630	815.30	Water Main Replacement	820,000
630	815.30	Water Meter Replacement Program	175,000
630	815.30	Water Meters - New Construction	10,000
630	815.30	Well #5 Abandonment	50,000
			\$1,228,150
			7.71%
Improvements Other Than Buildings - Sewer System			
630	815.35	Bar Screen Building Heater	\$8,000
630	815.35	Crane Hoist	5,000
630	815.35	Fecal Coliform Water Bath	3,000
630	815.35	Fisher Farms Lift Station Pump #2 Rehab	12,500
630	815.35	Gas Chlorinators	8,000
630	815.35	pH Meter	2,000
630	815.35	Raw Pump #1 Installation	15,000
630	815.35	Sanitary Sewer Rehabilitation Program	250,000
630	815.35	Riverwalk Lift Station Rehab	17,000
630	815.35	Sludge Recirculating Pump #2 Rebuild	12,500
630	815.35	UV System Sleeves and Sensors	12,500
630	815.35	WTF Lift Station #1 Rehab	12,500
			\$358,000
			2.25%
Improvements Other Than Buildings - Parking Lots			
415	815.40	4th Street Parking Lot	\$208,665
415	815.40	Block 52 and Finance Lot Sealcoating	5,000
415	815.40	Hamilton Street North Lot Sealcoating	4,000
660	815.40	Parking Deck Addition - Third Level	4,750,000
			\$4,967,665
			31.18%
Machinery & Equipment			
236	820	Building Security Equipment	\$500
236	820	Misc Equipment Replacement	3,000
236	820	New Radio Equipment	500
236	820	Radio Equipment Replacement	22,000
236	820	UPS Power Supply	4,000
410	820	Bullet Proof Vests (7)	4,550
410	820	CrossMatch Live Scan Fingerprint System	21,000
410	820	Police Radios (5)	5,125
410	820	Tasers (3)	3,630
410	820	Zebra Printers for Squad Cars (4)	3,600
410	820	Replacement Fire Hose	7,000
410	820	Fire Radios	8,000
410	820	Fire Pagers	1,800
410	820	SCBA Air Bottles	11,700
410	820	Dust Reducer Kit for Grinder	5,000
410	820	Fleet Maintenance Wheel Changer	7,000
410	820	Wood Chipper (G-57)	70,000
410	820	Walk Behind Saw	10,000
620	820	Itron Repeaters	9,000
620	820	PW Equipment	2,500
620	820	Small Equipment Replacement	10,000
630	820	6" Pump Replacement	40,000
630	820	Itron Repeaters	9,000

Table II
City of Geneva
FY 2015 Capital Improvement Program by Category

Fund	Account	Description	FY 2015 Cost
630	820	Sewer TV Vehicle Components	3,000
630	820	WWTP SCADA Upgrades	10,000
630	820	WWTP Gator 2000	12,000
			\$283,905
			1.78%
Vehicles			
410	825	Building Division Vehicle (G-120)	\$29,000
410	825	Squad Car	32,450
410	825	Squad Car	37,410
410	825	PD Vehicle Conversion Costs	1,800
410	825	FD-202 Command Vehicle	34,000
410	825	Major Vehicle Repairs	38,950
410	825	FD-209 Fire Pumper	128,000
410	825	Replate Dump Body (G-46)	5,000
410	825	Repair Dump Box (G-43)	15,000
410	825	G-450 2.5 Ton Dump Truck	140,000
410	825	Plow and Salt Spreader (G-48)	12,000
620	825	G-1 Superintendent Vehicle	25,000
620	825	G-16 Locator Truck (1/2)	15,000
620	825	G-3 Van Truck	49,965
620	825	G-88 Digger/Derrick Truck	235,000
630	825	G-10 1 Ton Dump	45,000
630	825	G-11 1 Ton Utility	46,000
630	825	G-16 Locator Truck (1/2)	15,000
630	825	G-94 Supervisor Vehicle	17,000
			\$921,575
			5.78%
Office Furniture			
236	830	Replacement Dispatch Chairs	\$1,600
410	830	City Council Chairs	5,000
410	830	Building Division Office Furniture	1,000
			\$7,600
			0.05%
Computer Equipment			
236	835	Replacement Computer Hardware	\$15,000
410	835	City Council Dais Computers & Installation	30,000
410	835	Computer Replacements	109,330
410	835	Dual Authentication Hardware/Software for MDCs	10,000
410	835	New World Upgrades	15,700
620	835	Computer Replacements	6,018
630	835	Computer Replacements	8,400
630	835	WTF SCADA Hardware	20,350
			\$214,798
			1.35%
Grand Total			\$15,932,478

FY 2015 Capital Improvement Program – Detail by Project

Table III
City of Geneva
FY 2015 Capital Improvement Program – Detail by Project

Table III provides detailed information on each significant capital improvement included in the FY 2015 Budget. This table displays the capital request form which includes the project description, the amount included in the FY 2015 budget, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the fiscal year with a description of the nature of the impact if known.

The chart below shows projects that are included in the capital budget but are recurring in nature and therefore no capital request form is included. (XXX denotes Funds 410,620 & 630)

Project Description	Budget	Account	Operating Impact
PW Building Improvements	\$45,000	XXX -810	None
Computer Replacements	\$109,330	410.40.42.95-835	None
Computer Replacements	\$6,018	620.90.95.95-835	None
Computer Replacements	\$8,400	630.90.96.95-835	None
Curb and Sidewalk Repair	\$50,000	415.90.91.95-815.05	None
Joshel Plaza Maintenance	\$5,000	415.90.91.95-815.05	None
Streetscape/Median Maintenance	\$25,000	415.90.91.95-815.05	None
Tree Replacements	\$80,000	415.90.91.95-815.05	None
Easton Storm Sewer Lining	\$6,000	415.90.91.95-815.05	None
Parking Lot Sealcoating (3 Lots)	\$9,000	415.90.91.95-815.40	None
Public Works Equipment	\$2,500	620.90.95.95-820	None
Crane Hoist	\$5,000	630.90.96.95-815.35	None
Fecal Coliform Water Bath	\$3,000	630.90.96.95-815.35	None
pH Meter	\$2,000	630.90.96.95-815.35	None
Sewer TV Vehicle Components	\$3,000	630.90.96.95-820	None
Tri-Com Equipment	\$30,000	236.85.86.95-820	None
Tri-Com Office Furniture	\$1,600	236.85.86.95-830	None
Tri-Com Computer Hardware	\$15,000	236.85.86.95-835	None
City Council Chairs	\$5,000	410.10.00.95-830	None
City Hall Building Maintenance	\$5,500	410.50.51.95-810	None
Building Division Office Furniture	\$1,000	410.50.51.95-830	None
Police Radios	\$5,125	410.70.00.95-820	None
Tasers	\$3,630	410.70.00.95-820	None
Zebra Printers for Squads	\$3,600	410.70.00.95-820	None
Squad Car Conversion costs	\$1,800	410.70.00.95-825	None
Fire Vehicle Repairs	\$3,350	410.80.00.95-825	None
Radio Pagers	\$1,800	410.80.00.95-820	None

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	ASD – I.T.	Priority Ranking:	1
Fund Number:	410	Submitted By:	Pete Collins
Account Number:	410.10.00.95-835	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Computers and Monitors	1		\$30,000

Justification For Request (Attach separate sheet if necessary):

As Geneva continues to improve and enhance its broadcasting of Committee of the Whole & City Council Meetings from City Hall, and other programming for the Geneva Broadcast Network there are improvements that need to be made to the "set." This includes adding mounted monitors and computers at each space at the dais to improve facilitation of meetings that are broadcast and provide for training opportunities to be broadcast.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There should be no impact on future operating budgets. If anything, costs may decrease because the computers and monitors will now be mounted to the dais and will not be able to be removed; thereby, eliminating damage to equipment from mishandling during transport.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	ASD – I.T.	Priority Ranking:	1
Fund Number:	410	Submitted By:	Pete Collins
Account Number:	410.50.51.95-810	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Various Upgrades to Council Chambers for GBN	1		\$40,000

Justification For Request (Attach separate sheet if necessary):

As Geneva continues to improve and enhance its broadcasting of Committee of the Whole & City Council Meetings from City Hall, and other programming for the Geneva Broadcast Network there are improvements that need to be made to the “set.” This includes creating space for monitors and computers at each space at the dais to improve facilitation of meetings that are broadcast and provide for training opportunities to be broadcast. This amount does not include the equipment but rather the physical enhancements that need to take place.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There should be no impact on future operating budgets.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Community Development	Priority Ranking:	1
Fund Number:	410	Submitted By:	Dustin Schultze
Account Number:	410.50.51.95-810	Date:	2/24/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Building Division Flooring			\$6,500

Justification For Request (Attach separate sheet if necessary):

The Building Division is requesting installation of carpet over existing tile in the attic area of the building division. The current flooring is beginning to deteriorate in heavily used areas. Staff is requesting the carpeting to create a warmer work space which will reduce energy usage, and the carpet will provide a more quiet work environment.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in monthly heating costs and floor maintenance.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$200

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Community Development	Priority Ranking:	1
Fund Number:	410	Submitted By:	Dustin Schultze
Account Number:	410.50.51.95-825	Date:	2/24/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Building Division Vehicle (G-120)	1		\$29,000

Justification For Request (Attach separate sheet if necessary):

The Building Division is requesting a new 4-wheel drive pickup truck to replace truck 120. Truck 120 has been in service for over 13 years and is used daily. Fleet services has informed staff that the frame and body is beginning to rust. The new truck will also be more fuel efficient than the existing vehicle. Staff is planning to purchase a pick up for code enforcement and inspection operations.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in maintenance and fuel costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$400

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	1
Fund Number:	410	Submitted By:	Ellen Divita
Account Number:	410.60.00.95-815.05	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
TIF #3 Study	1		\$28,000

Justification For Request (Attach separate sheet if necessary):

The City's adopted Strategic Plan calls for use of incentives. At a December 16, 2013 meeting the City Council passed an Inducement Resolution (attached) declaring the City's intent to consider formation of a Tax Increment Finance District and reimburse the General Fund for eligible Redevelopment Project costs from the Special Tax Allocation Fund for the District and/or with proceeds of debt to be issued by the City.

The area to be studied includes the former Mill Race Inn at 4 E State and properties to the east and north. There are an additional five (5) properties which are vacant and experiencing deterioration (113 E State, 122 E State, 130 E State, 206 E State, and 106 N Bennett). Given the general conditions and length of vacancy (some longer than 6 years), it appears eligibility criteria are met for establishment of a Tax Increment Finance District (TIF).

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff. If a District is created, increment may be used for eligible expenses including infrastructure improvement, financial analysis consultant, and other assistance, which would be negotiated on a project by project basis and agreed upon via Redevelopment Agreements.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Police	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Mexin
Account Number:	410.70.00.95-820	Date:	3/11/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Body Armor For Individual Officers	7		\$4,550

Justification For Request (Attach separate sheet if necessary):

Body armor for individual officers is scheduled to be replaced every 5 years. The seven budgeted for this year meet that requirement and are scheduled to be replaced. Not only is this replacement schedule recommended by the manufacturer, but it is also required per the current labor agreement which covers patrol officers and detectives.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Purchasing these 7 vests keeps the PD on the replacement schedule and maintains compliance with the current labor agreement.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Police	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Mexin
Account Number:	410.70.00.95-820	Date:	3/11/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Crossmatch Live Scan Fingerprint System	1		\$21,000

Justification For Request (Attach separate sheet if necessary):

This new live scan system will be used in our Department's booking room to obtain mug shots and fingerprints of arrestees and electronically submit them to the State of Illinois. This system will be replacing our current Crossmatch system that was acquired in 2005 and will no longer be supported by the vendor after this year. Additionally, new State mandates that go into effect this year related to the capturing and transmitting of fingerprints and mugshots require a newer, more updated system than what we currently have, to be compliant.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The risk of incurring unanticipated maintenance costs will be lower with a new system. Otherwise, there should be no other anticipated impact on our current or future budget based on the purchase of this new system.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Police	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Mexin
Account Number:	410.70.00.95-825	Date:	3/11/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Squad Cars	2		\$69,860

Justification For Request (Attach separate sheet if necessary):

Ford Police Interceptors – one sedan and one SUV

The request for two new police vehicles is consistent with our regular squad car replacement schedule and we are deferring the replacement of a third squad car due to budget constraints. Both vehicles will be for use in our Patrol Division as marked squad cars, replacing older vehicles in the fleet that are scheduled to be declared surplus due to the high number of miles (one has over 150,000 miles) or the age of the vehicle (one is 14 years old). Due to the regular and necessary use of these vehicles, it is imperative that a regular and reasonable rotation schedule be maintained.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Purchasing these two vehicles now helps us keep our fleet on somewhat of a regular schedule without deferring too many vehicles to a future budget, which only compounds the problem by creating a larger financial burden in another fiscal year. Rotating the older vehicles out and replacing them with newer, more mechanically sound vehicles, can reasonably be expected to reduce maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Police	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Mexin
Account Number:	410.70.00.95-835	Date:	3/11/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Dual/Advanced Authentication System for all MDC Systems used in squad cars	1		\$10,000

Justification For Request (Attach separate sheet if necessary):

A new **unfunded federal mandate**, that must be implemented by all law enforcement agencies in the country by no later than September 30th of 2014, requires all agencies using mobile data computers (the computers used in squad cars) to use an "Advanced Authentication" system to enhance security measures associated with accessing confidential Criminal Justice information. While there are a few advanced authentication options to consider, it has not yet been confirmed exactly which one will be used. Options being evaluated include the following:

- Hardware tokens
- Certificate based smart cards
- Biometric systems

Based on the options available however, it is anticipated that the system that will best meet our needs will cost approximately \$10,000.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There will undoubtedly be some future costs to maintain the system if/when software and/or hardware related to this system requires repair, replacement or upgrades, but the exact impact on future budgets and when we would begin to incur any of those costs are unknown at this time.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

Unknown \$ amount

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Police	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Mexin
Account Number:	410.70.00.95-835	Date:	3/11/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Hardware and Software Upgrades to New World Police Records Management System	1		\$15,700

Justification For Request (Attach separate sheet if necessary):

Hardware and software upgrades are needed on the New World Police Records Management System, which is a system shared by Geneva, Batavia, St. Charles and Sugar Grove. This will be the first major upgrade that has been made to the system since it was purchased in 2007. Due to upgrades New World has made to their system, it is expected they will soon not support or maintain our current system due to it being on an old, outdated platform. Their decision not to support or maintain our current system is expected sometime during 2014. To ensure we remain compatible with current New World software, that we meet the new hardware requirements imposed by New World for this type of system and to ensure the system remains functionally sound given the current demands on it, upgrading this system at this time is essential. \$15,700 is Geneva's portion of this expense which is shared by the Tri-Cities and Sugar Grove.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

It is anticipated that there will be a reoccurring cost of \$900.00 annually related to maintaining adequate disk space on the system.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

\$900

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-810	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Station Alerting System Replacement			\$16,700

Justification For Request (Attach separate sheet if necessary):

The system in use in Station 1 has experienced an increasing number of failures in the past 12 months. The equipment is used to alert the on-duty members of a request for service. If the system fails to operate a delay occurs as the dispatch center works to contact the personnel. The system does not have a redundant feature that would activate in the primary fails. The proposed replacement does have a redundant feature as it will receive transmissions from the dispatch center via radio and internet utilizing the city fiber optic network. It will also support an automated dispatch function that will be implemented by the dispatch center in its new CAD system that is currently in-progress. Staff anticipates a reduction in both call handling and turnout times with these improvements.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There may be an increase should a support and maintenance contract be signed with the vendor.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace 4' LDH Fire Hose			\$7,000

Justification For Request (Attach separate sheet if necessary):

The department started to use large diameter hose (LDH) in 1995 and some of those lengths are still in use some 19 years later. All of the fire hose in the department inventory is tested annually to insure it meets its rated pressure design. Those lengths that fail are either repaired or retired depending on the age and condition of the hose. In the most recent testing cycles the staff has seen an increased rate of failure in the oldest lengths. It is proposed to start a measured replacement of the oldest hose in the inventory by replacing 10 lengths.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

It can reduce the annual cost of replacement of fire hose.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

Unknown \$ amount

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Mobile Radios	4		\$8,000

Justification For Request (Attach separate sheet if necessary):

The mobile radios in 4 of the vehicles are no longer supported by the manufacturer and do not comply with the Project 25 (P25) specification. Interoperable emergency communication is integral to initial response to both emergency and non-emergency incidents. Of all the problems experienced during disaster events, one of the most serious problems is communication due to lack of appropriate and efficient means to collect, process and transmit important and timely information. In some cases, radio communication systems are incompatible and inoperable not just within a jurisdiction but within departments or agencies within the same community. Non-operability occurs due to the use of outdated equipment, limited availability of radio frequencies, isolated or independent planning, lack of coordination and cooperation between agencies, community priorities competing for resources, funding and ownership and control of communications systems. P25 is collaborative project to ensure that two-way radios are interoperable. Simply, the goal of P25 is to enable public safety responders to communicate with each other through the efficient and effective use of communications equipment. It is proposed to update the radios as a part of the coming fiscal years projects.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None.

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	2
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
SCBA Air Bottles	14		\$11,700

Justification For Request (Attach separate sheet if necessary):

The tanks used in the breathing apparatus used by the firefighters as a part of the City respiratory protection program are made from a composite consisting of carbon and Kevlar fibers. This allows the tanks to be smaller and lighter than the older models made from steel or aluminum. Their service life however is less than that of the metal bottles and manufacturer and OSHA rules require the composite bottles to be retired from service 15 years from the date of manufacture. Fourteen tanks in our inventory have or will meet this threshold in the coming calendar year. It is proposed to replace these expiring units in the coming year.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle FD-202 Replacement	1		\$34,000

Justification For Request (Attach separate sheet if necessary):

Car 202 (FD-202) is a 2009 Dodge minivan that is equipped for emergency response and acts as the Command Post communications center during field incidents. It is equipped with radios that support interoperative communications with the responding fire, EMS and police agencies as well as air support assets such as Medical Transport helicopters. It also uses cellular technology for both voice and data communications. It carries reference materials for hazardous materials releases and spills, emergency response plans for School District 304 buildings, mutual aid assignment information, hard copy maps & data for the city water distribution system, sanitary & storm sewers. It is also used for both the Code Enforcement and Life Safety Education programs throughout the year.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Lower Maintenance Costs

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☒ ***No impact*** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	3
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Corrosion Repairs (FD-205 & 208)			\$29,600

Justification For Request (Attach separate sheet if necessary):

Engines 205 & 208 are showing signs of corrosion that, if addressed in the coming year will in the long run reduce apparatus maintenance costs by limiting the amount of damage that will occur. The damage is a reflection and result of the amount of time the vehicles are on the road for both emergency and non-emergency activities. The vehicles came with a 10 year warranty on the paint and finish and the staff used that frequently to maintain the vehicles. Both warranties have since expired and the corrosion has returned.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

This work will extend the useful life of the vehicle by reducing the impact of corrosion.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

(Fill in positive/negative dollar amount when applicable.)

Unknown \$ amount

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	1
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Engine FD-204 Replacement	1		\$128,000

Justification For Request (Attach separate sheet if necessary):

Eng. 204, purchased in 1984 was the first tilt-cab pumper owned by the city. It took the place of what was known as a front-mount engine that was purchased in 1957. The newer pumper was a front-line response unit for nearly 10 years later rotating to second run and then to its current status as a reserve unit, used only when two of the front three are out of commission or there are multiple incidents to which the department is responding and it is needed to meet that demand. Of late parts have become increasingly more difficult to find and repairs take longer while that search is happening. It is proposed to replace the pumper with the new unit taking the place of one of the frontline pumpers, the older unit moving to second-due status and Eng 209 moving into reserve status. The estimated cost of this project is \$500,000; as such this request is for an installment payment with the remainder being financed.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Anticipated less maintenance costs with new vehicle.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000-\$20,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Fire	Priority Ranking:	3
Fund Number:	410	Submitted By:	Steve Olson
Account Number:	410.80.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Corrosion Repairs (FD-260)			\$6,000

Justification For Request (Attach separate sheet if necessary):

Brush 260 is an extended cab pickup that is used during grass and brush fires, tows the Haz Mat, Technical Rescue, Public Education and boat trailers, code enforcement, non-emergency response, Life Safety Education programs and inspection activity. Purchased in 2001, this 13 year old vehicle has corrosion in both doors and rear quarter panels that are proposed for repair in the coming year. Staff believes this will lengthen the service life for a few more years as the engine and transmission appear to be in serviceable condition.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

This work will extend the useful life of the vehicle by reducing the impact of corrosion.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Dust Reducer Kit for Skid-steer	1		\$5,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes purchasing a dust reducer kit for our skid-steer. This is a water misting dust reducer unit that would be used with our pavement patching planer attachment. This activity creates an excessive amount of dust which can be hazardous for the operator and pedestrians. The tank is mounted to the roof of the skid-steer and is pumped down to the planer attachment.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The purchase of this dust reduction unit will have no impact on future operating budgets.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replacement for Mechanic's Wheel Changer	1		\$7,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes a replacement for the mechanic's wheel changer. Our existing changer is 15 years old and has 2 problems in addition to its age. The first is it is limited to smaller tires, so the mechanics must hire-out for even moderately sized tires, and the second issue is it's not equipped with a tire lift, so the mechanic must lift the large tires horizontally onto the changer. For these reasons staff proposes replacing the old tire changer.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of this wheel changer will decrease future operating budgets by making this activity safer and more efficient.

Estimated operating budget annual dollar: (Check one)

Increase ☐
Decrease ☒
No impact ☐
\$1,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Brush Chipper G-57	1		\$70,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace brush chipper G-57, the oldest of our 2 brush chippers. This chipper is 14 years old and its lifetime maintenance compared to purchase cost has reached 86%, both metrics are beyond our replacement thresholds. In addition, chipper G-57 isn't equipped with a winch, which our newer chipper does have. We have found the winch to be of great benefit to safety and efficiency, which is why we are proposing that the new chipper be equipped with one.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of this chipper will decrease the operating budget by reducing mechanical repairs and increasing the efficiency of our forestry operations.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-820	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Walk Behind Saw	1		\$10,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace our walk behind saw. This saw is primarily used for asphalt patching work to make clean cuts in the pavement. The saw we are currently using is 25 years old and was constantly breaking down last summer.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of the walk behind saw will decrease annual maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$1,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Re-plate dump body floor G-46	1		\$5,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to re-plate the dump body floor on plow truck G-46 because it has become corroded and thinned to the point of warping. G-46 is also getting up there in age, it is 11 years old, which is beyond our 10 year goal, however this repair will put it into decent working order so that we can get more years of life out of the truck.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

This repair will have no impact on the operations budget, but will prolong the useful life of the truck.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Dump Body on Plow Truck G-43	1		\$15,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the dump body and associated hydraulics on plow truck G-43. The dump body corroded to the point where it rendered the truck inoperable with 2 months left in the snow season. G-43 is getting up there in age, it is 12 years old, which is beyond our 10 year goal, however this repair will put it into decent working order so that we can get more years of life out of the truck.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of the dump body will not have an impact on the operating budget, but will prolong the useful life of the truck.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Plow Truck G-450	1		\$140,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace plow truck G-450. It is our oldest large plow truck at 16 years old, which is well beyond our 10 year replacement rule of thumb. The truck has 37,000 miles on it, which is beyond our 35,000 mile threshold and the lifetime maintenance performed on this truck is at 77% of purchase price, which exceeds our 60% rule of thumb. The truck has severe rust and was in the mechanics shop for 47 hours this past year.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of this truck will decrease the operating budget by reducing mechanical repairs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$15,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	410	Submitted By:	Chris Bong
Account Number:	410.90.00.95-825	Date:	2/25/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replace Plow and Salt Spreader G-48	1		\$12,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the plow and salt spreader on plow truck G-48. The plow and salt spreader are corroded have needed continuous repair this winter season. G-48 is also getting up there in age, it is 14 years old, which is beyond our 10 year goal, however this repair will put it into decent working order so that we can get more years of life out of the truck.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of the plow and spreader will decrease the operating budget by reducing mechanical repairs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Engineering	Priority Ranking:	1
Fund Number:	415	Submitted By:	Brian Schiber
Account Number:	415.90.91.95-815.05	Date:	2/28/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Third Street Pedestrian Mall	1		\$200,000

Justification For Request (Attach separate sheet if necessary):

In 2013, the City acquired a 15-foot-wide piece of property in the downtown district that has functioned as an alley for many years. This property is located more specifically in the block between James and Campbell streets and 2nd and 3rd streets and lies directly south of the History Center. Staff will design, bid out, and construct a project to enhance this property and create a pedestrian walkway and streetscape enhancement.

This walkway improvement will create an enhanced and aesthetically pleasing means for pedestrians to move safely between the new Campbell Street Parking Lot and the Third Street Business District. Staff anticipates that this area will become a focal point and gathering place for shoppers and pedestrians alike.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There would be a nominal increase to the operating budget for on-going maintenance of the improvements and additional utility costs.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

\$1,500

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	City Administrator's Office	Priority Ranking:	1
Fund Number:	415	Submitted By:	Mary McKittrick
Account Number:	415.90.91.95-815.05	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
City Hall Gardens Phase III			\$10,000

Justification For Request (Attach separate sheet if necessary):

Phase I of the plantings for City Hall was a project that was completed in FY12-13 through plant material donations from Midwest Groundcovers, Midwest Trading Company, Northwind Perennial Farm, and MRD Environmental. Volunteers donated time and tools to plant the materials. Phase II was completed in FY 13-14 which continued to enhance the public space on the exterior of City Hall as originally planned. Phase III is for plants and public seating in the Southeast and Southwest corner of the gardens.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None; one (1) annual mowing of the planting beds will be included in the City Hall landscape contract. Since the plantings are primarily replacing the lawn that was previously mowed, there is no additional on-going cost. Other maintenance will be conducted by volunteers or City staff.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	3
Fund Number:	415	Submitted By:	Ellen Divita
Account Number:	415.90.91.95-815.05	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Downtown Pavilion	1		\$1,000,000

Justification For Request (Attach separate sheet if necessary):

The City's adopted Downtown Master Plan calls for creation of formal civic spaces yet recognizes the limited inventory of available space in our compact downtown. The attached research identifies projects across the country which create a covered Pavilion to serve as a covered shelter for music, cultural arts events, or Farmers/French Markets, and alternately as parking.

We propose a 250' x 60' shelter built to span both sides of a parking drive aisle the length of the middle two aisles in the Seigle parking lot; Market vendors could back into the spaces on the outside perimeter, leaving the center of the shelter for folks to walk. The lot would be rebuilt at same time. Examples are attached from South Haven Michigan and Shelby, South Carolina. The Pavilion could contain public restrooms and water/power connections (eliminating the need to set up annually as we do for our current French Market). Public restrooms are a desire increasingly requested by the downtown business community.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff for design and construction oversight. An annual contract would be anticipated for bathroom maintenance. The facility could be rented as covered parking when not in use as civic space; it could also be rented for events and/or leased via license for Markets. Annual maintenance is anticipated for the structure and daily maintenance for bathrooms.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

\$12,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	415	Submitted By:	Dan Dinges
Account Number:	415.90.91.95-815.05	Date:	2/28/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Drewes Swale Stabilization	1		\$75,000

Justification For Request (Attach separate sheet if necessary):

In 2003 the City installed a new storm sewer along Union St. through Wheeler Park to a swale at the north end of Wheeler Park west of IL Rt. 31. The swale crosses IL Rt. 31 through a box culvert and heads east to the Fox River through Mr. & Mrs. Drewes' yard. The Drewes' property is located within the City of St. Charles north of the swale on the east side of IL Rt. 31. Over the years we have monitored the swale and repaired the stone retaining walls due to erosion. In 2013 a section of the stone wall collapsed due to erosion and is in need of repair. We are working with WBK, our storm water engineer, to design a swale stabilization plan to prohibit this issue from reoccurring. We anticipate the improvements to take place this summer as weather permits.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	3
Fund Number:	415	Submitted By:	Ellen Divita
Account Number:	415.90.91.95-815.05	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Outdoor Music System	1		\$20,000

Justification For Request (Attach separate sheet if necessary):

The City's adopted Strategic Plan calls for care and attention to the downtown district to maintain its regional prominence. A key strategy is introduction of music and entertainment. This request is to introduce an outdoor music system within the downtown.

Funds would be used to design the system and install on an incremental basis. Our current street infrastructure and workload within the Electric Department does not have the capacity to add a hard-wired system. A wireless system is expected to cost \$3,000- \$5,000 per 300' block, plus design work. This cost number is for a frugal system. Weather resistant equipment for a year-round system will cost more.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff for system design, introduction into the City's infrastructure, and professional installation. Annual fees would be paid for licensing of the music played and maintenance/repair/replacement of the system. FY 2015 funds would be used for system design and installation of a few blocks, with additional blocks added in future years.

Estimated operating budget annual dollar: (Check one)

Increase ☒
Decrease ☐
No impact ☐
\$600

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	2
Fund Number:	415	Submitted By:	Ellen Divita
Account Number:	415.90.91.95-815.05	Date:	2/26/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Welcome Signage			\$50,000

Justification For Request (Attach separate sheet if necessary):

The Welcome to Geneva signs are almost 25 years old and rapidly deteriorating. A request to purchase new welcome signs has been removed from the capital list for the past few years in order to fund more critical items. The item is included this year due to weather impacts. In 2010, nine (9) of the original thirteen (13) signs remained. In February 2014 only six (6) remain with four (4) in fair condition and two (2) in very poor condition. While not a necessary item, community welcome signage is a point of pride and sense of place.

This request is for "Welcome to Geneva" signs and includes \$5,000 for design work and an initial purchase of signs. Ultimately eighteen (18) Welcome signs are desired. A map is attached. Number purchased in year one will be based on design and cost. As point of reference, the original signs cost \$1800 each but require painting and annual maintenance; the Streets Division hope to avoid the annual painting with future signage.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff. Depending on sign style and materials, Public Works Staff may be able to install the signage. Annual maintenance cost will be dependent on design as well.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Engineering	Priority Ranking:	1
Fund Number:	415	Submitted By:	Brian Schiber
Account Number:	415.90.00.95-815.10	Date:	3/5/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
East State Street Streetscape	1		\$1,200,000

Justification For Request (Attach separate sheet if necessary):

The City is anticipating receipt of a grant from IDOT to enhance East State Street from the curb to the parkway and the crosswalks. This enhancement would include brick pavers. IDOT will be providing \$1,200,000 towards the construction; which will not begin until receipt of said grant.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There is no anticipated change in operating costs from this project.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Engineering	Priority Ranking:	1
Fund Number:	415	Submitted By:	Brian Schiber
Account Number:	415.90.00.95-815.10	Date:	3/5/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Kautz Road/Rte 38/UPRR Intersection Improvement	1		\$75,000

Justification For Request (Attach separate sheet if necessary):

IDOT has developed plans to reconstruct the intersection at Route 38 & Kautz Road. This work requires the relocation of the City's water and sanitary sewer. Because a portion of the water was within IDOT right of way, the city is responsible for paying to relocate this main. Construction on this project has begun and is expected to be completed in 2015.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

There is no anticipated change in operating costs from this project.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	415	Submitted By:	Brian Schiber
Account Number:	415.90.00.95-815.10	Date:	2/28/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
CY 2014 Street Improvement Program			\$2,155,000

The current Street Improvement Project is a cooperative effort between the Streets Dept. and the Water Dept. to include 3 streets with watermain improvement aspects coupled with the street resurfacings, so streets are not disturbed at a later date to make the necessary watermain improvements. The street listing may be adjusted depending on the bid results and the CIP budget.

The current street project includes the following streets:

<u>STREET NAME</u>	<u>FROM</u>	<u>TO</u>
1. PARK AVENUE	OAKWOOD DR	DODSON ST
2. NEBRASKA STREET	STATE ST (RT-31)	CHALMERS ST
3. KANE STREET	STATE ST (RT-31)	CHALMERS ST
4. CHALMERS STREET	KANSAS ST	CRISSEY AVE
5. HIGHLAND ROAD	LEWIS RD	LEWIS RD
6. PRAIRIE COURT	N END OF CUL-DE-SAC	HIGHLAND RD
7. CLAYTON COURT	HIGHLAND RD	S END OF CUL-DE-SAC
8. LeBARON COURT	N END OF CUL-DE-SAC	DANFORD WAY
9. DANFORD WAY	LEWIS RD	LEWIS RD
10. BLACKMAN RD	MILLER RD	W END OF STREET
11. CHATHAM COURT	E END OF CUL-DE-SAC	BERKSHIRE DR
12. BERKSHIRE DRIVE	BLACKMAN RD	MILLER RD
13. MILLER ROAD	MILLER RD	MILLER RD
14. RANDALL COURT	N END OF CUL-DE-SAC	FARGO BLVD
15. FOREST VIEW DRIVE	BATAVIA AVE (RT-31)	MEADOWS RD
16. MEADOWS ROAD	N OF PECK RD	MARION AVE
17. FOREST AVENUE	CHEEVER AVE	EASTON AVE
18. SHADY AVENUE	CHEEVER AVE	ELIZABETH PL
19. ELIZABETH PLACE	BATAVIA AVE (RT-31)	SHADY AVE
20. CLOVER LANE	COLONIAL CL	CAMBRIDGE DR
21. WAKEFIELD LANE	BLOOMFIELD	WILLIAMSBURG AVE
22. PADDOCK COURT	E END OF CUL-DE-SAC	WAKEFIELD LN

FY 2015 Capital Improvement Program – Detail by Project

23. CENTER STREET	CHARLES ST	HIGHLAND LN
24. NORTH STREET	CHARLES	WILLOW LN
25. N. LINCOLN AVENUE	GRAY ST	CENTER ST
26. FORD STREET	GRANT ST	MAPLE LN
27. PEYTON STREET	LOGAN AVE	CHARLES ST
28. S. LINCOLN AVENUE	STATE ST (RT-38)	JAMES ST
29. EUCLID AVENUE	SCHOOL ST	BENNETT ST (RT-25)
30. SCHOOL STREET	N END OF SCHOOL ST	DODSON ST
31. AUSTIN AVENUE	PARK AVE	SCHOOL ST
32. JEFFERSON STREET	SCHOOL ST	BENNETT ST (RT-25)
33. HARRISON STREET	DODSON ST	STATE ST (RT-38)
34. SPRING STREET	SANDHOLM ST	CRISSEY AVE

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The roadway improvements will reduce the City operating costs by reducing the on-going maintenance costs and it will also provide safer streets for the public.

Estimated operating budget annual dollar: (Check one)

Increase ☐
Decrease ☒
No impact ☐

(Fill in positive/negative dollar amount when applicable.)

Unknown \$ amount

Justification For Request (Attach separate sheet if necessary):

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Engineering	Priority Ranking:	1
Fund Number:	415	Submitted By:	Brian Schiber
Account Number:	415.90.91.95-815.40	Date:	3/5/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
4 th Street Parking Lot	1		\$208,665

Justification For Request (Attach separate sheet if necessary):

The City recently purchased property at 526 S. 4th Street to create more parking opportunities for the downtown area. The request is for funding to build the parking lot.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Operating Budget will increase due to maintenance on the new parking lot and associated costs with snow removal.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

\$7,500

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Community Development	Priority Ranking:	1
Fund Number:	420	Submitted By:	Dick Untch
Account Number:	420.50.00.95-815.05	Date:	3/5/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Prairie Green Drainage Improvements	1		\$25,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to include capital funds for improvements to the drainage at Prairie Green. This is a continuation of the wetland bank project.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: x

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	1
Fund Number:	425	Submitted By:	Ellen Divita
Account Number:	425.65.00.95-805	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
ROW Purchases	1		\$20,000

Justification For Request (Attach separate sheet if necessary):

The City is finalizing Phase II Engineering for improvements to State Street east of the River. A portion of the project includes properties within the East State TIF #2 boundaries. Improvements will include streetscape, road widening, and insertion of a continuous center turn lane. The need to purchase right of way to achieve these goals is anticipate. A start date for the project is still subject to IDOT Programming. This request is for funds to use in right of way purchase when the project does begin.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff who will assist the State of Illinois Department of Transportation in negotiations with property owners.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	Economic Development	Priority Ranking:	1
Fund Number:	425	Submitted By:	Ellen Divita
Account Number:	425.65.00.95-815.05	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
TIF #2 Expansion	1		\$20,000

Justification For Request (Attach separate sheet if necessary):

The City's East State Street Tax Increment Finance District was created in 1999 with a base valuation of \$3.2 mil. Since the TIF district's establishment in 2000, more than 60,000 square feet of new commercial construction has been completed, including Aldi Supermarket, Munchie P's, Dairy Queen, Fox Valley Animal Hospital, CVS Pharmacy, and Riganato Old World Grille. The District is valued at just over \$6 mil. Assistance in the District has been provided on a project-by-project basis. Additional projects are desired to expand the EAV of the district.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The project will entail in-kind contribution from Staff. Expenditure of any of these funds would be negotiated on a project-by-project basis and agreed upon and authorized by the City Council via Redevelopment Agreements.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Streets	Priority Ranking:	1
Fund Number:	425	Submitted By:	Brian Schiber
Account Number:	425.65.00.95-815.10	Date:	2/28/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Phase 2 Engineering of East State Street	1		\$53,000

Justification For Request (Attach separate sheet if necessary):

BLA is now working on final engineering plans for the various utilities and commencing the landscaping plans with their sub-consultant. This is the remaining TIF share of the contract that was approved in FY 12-13.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Actual construction of the roadway improvements is not slated until ~2018, so there is no immediate impact to the operating budget. Upon completion of the project, the small amount of additional pavement area to be maintained will be offset by the new pavement needing little to no maintenance in the early life of the pavement.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	2
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.05	Date:	1/13/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Community Betterment Projects	1		\$7,500

Justification For Request (Attach separate sheet if necessary):

Funds spent for Geneva Festivals and other Civic projects that enhance the quality of life in Geneva. This year the money will be spent on upgrading the electric feed to the stage and the big tree on the Courthouse lawn as part of the Third Street Pedestrian Mall project by the south side of the History Center.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	2
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.05	Date:	1/13/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Miscellaneous Development			\$200,000

Justification For Request (Attach separate sheet if necessary):

There are planned small development projects around the City that require electrical service. This item provides funding to complete the installation of the service.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

An increase in the operating budget is expected for maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

(Fill in positive/negative dollar amount when applicable.)

Unknown \$ amount

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Substation & Switch Automation	1		\$429,000

Justification For Request (Attach separate sheet if necessary):

East Side Drive (ESD) Substation - Substation Relays and the common RTU, to enhance the safety and reliability of the distribution system. ESD substation is two substations in one however, some of the equipment is common to both. This will require that engineering be completed for the complete station but construction will be phased over two years.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

A decrease in the operating budget is expected due to fewer/shorter power outages and reduced maintenance and repairs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

(Fill in positive/negative dollar amount when applicable.)

Unknown \$ amount

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Meter Replacement			\$87,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace older and nonfunctioning electric meters with radio read ERT's for accurate billing and fixed network purposes.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Maintain the revenue flow due to accurate metering.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

(Fill in positive/negative dollar amount when applicable.)

\$10,000 increase in Revenue

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Geneva Generation Facility Equipment			\$180,000

Justification For Request (Attach separate sheet if necessary):

The annual purchase of generation supplies needed for replacement/repair for the Geneva Generation Facility (GGF).

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Maintain availability of the GGF.

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☒ ***No impact*** ☐

(Fill in positive/negative dollar amount when applicable.)

Unknown \$ amount

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Line Supplies			\$341,585

Justification For Request (Attach separate sheet if necessary):

The annual purchase of line supplies needed for replacement/repair the system.

- Line equipment
- Wire & Cable
- Metering
- Street lights
- Switches
- Transformers

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

A decrease in the operating budget is expected due to fewer power outages and maintenance.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

Unknown \$ amount

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	1/13/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Underground/Overhead Cable Replacement			\$1,000,000

Justification For Request (Attach separate sheet if necessary):

This large program includes both overhead and underground replacements. The overhead improvements are three feeder circuits that need to be replaced for reliability. The first location is on the ComEd right-of-way running from Rt. 25 to East Side Drive between Dodson/Oakwood and Euclid/Woodward. The second location is the Peyton Street alley running north/south from Peyton St Substation north to Stevens Street, along with the Stevens Street from the alley east to River Lane. The final overhead section is the Richard Street alley from Peyton Street to James St and James Street from S. 8th St to 4th St. The underground project is replacing the old cable, transformers and equipment on Executive Place.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

A decrease in the operating budget is expected due to fewer power outages and maintenance.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

Unknown \$ amount

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-815.25	Date:	2/24/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Southeast Development Substation			\$415,000

Justification For Request (Attach separate sheet if necessary):

The southeast corner of Kirk Rd and Rt. 38 (State Street) is currently undeveloped but zoned for industrial use. The Electric Division would like to start planning for the construction of an electric substation at the site to help spur development. The following would be performed in FY 2015:

Transformer deposit	\$260,000
Substation Engineering	\$ 95,000
ComEd Engineering	\$ 60,000

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

When the substation is completed the operating budget will increase due to annual substation maintenance costs. The substation, if built, will be completed over the next 2 – 3 fiscal years.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-820	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Small Equipment Replacement			\$10,000

Justification For Request (Attach separate sheet if necessary):

Funding is provided for the replacement of small equipment that is unanticipated.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None.

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-820	Date:	1/23/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Itron Repeaters			\$9,000

Justification For Request (Attach separate sheet if necessary):

The purchase of additional Itron repeaters to be placed in areas of the City where the signals of individual meters needs to be boosted to reliably reach the Collectors. The fixed network hardware was put into place last summer and we found additional repeaters were needed.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None.

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	2
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-825	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle G-1 Replacement	1		\$25,000

Justification For Request (Attach separate sheet if necessary):

Replaces a 2001 Ford Taurus in the Electric Division

- Mileage 88,760 – recommendation 80,000
- 156 months in service – recommendation 120 months of service
- Need \$5,000 in repairs - Condition fair - Reliability a concern
- Vehicle is used daily

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	2
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-825	Date:	2/18/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle G-16 Replacement	1		\$15,000

Justification For Request (Attach separate sheet if necessary):

Replaces a 2004 pickup used for locating – Split 50:50 with Water/Wastewater

- Mileage 83,654 – recommendation 70,000
- 120 months in service – recommendation 108 months of service
- Need \$5,000 in repairs
- Vehicle is used daily, to locate all underground sewer, water, and electric utilities

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-825	Date:	1/17/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle G-3 Replacement	1		\$49,965

Justification For Request (Attach separate sheet if necessary):

Replaces a 2001 Chevy G-3500

- This is a carryover. Truck was bid & purchased in 2014 budget delivered in 2015 budget
- Mileage 50,806 – recommendation 50,000
- 153 months in service – recommendation 120 months of service
- Need \$5,000 in repairs
- Vehicle is used daily, to handle customers service/complaints, fiber repairs, tree trimming, GGF & substation maintenance

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease maintenance, labor costs & outside repairs

Estimated operating budget annual dollar: (Check one)

Increase ☐
Decrease ☒
No impact ☐
\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Electric	Priority Ranking:	1
Fund Number:	620	Submitted By:	Mike Buffington
Account Number:	620.90.95.95-825	Date:	1/15/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle G-88 Replacement	1		\$235,000

Justification For Request (Attach separate sheet if necessary):

Replaces 1996 Digger/Derrick, Int 4900 –

- This is a carryover, truck was bid & purchased in 2014 budget delivered in 2015 budget
- Mileage insignificant, primary function is stationary
- 204 months in service – recommendation 156 months of service
- Derrick showing metal fatigue in bolts - replaced 36 bolts in turret
- Repaired Hydraulic leak in turret
- Turret & digger controls drifting needs overhauled
- Digger assembly needs repaired/rebuilt

Vehicle is used for setting poles, transformers, switches for system maintenance & outages

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐ **\$15,000**
(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.05	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Facility Plan Update	1		\$70,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to allocate \$70,000 for the Facility Plan Update in FY 2014-15. The Facility Plan Update was already approved by the City Council in 2014 but will carry over into FY 2014-15.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.05	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Overhead Sewer Grant Program	1		\$10,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to fund the Overhead Sewer Grant Program for those residents who have had sewer backups. By constructing an overhead sewer in the home, the likelihood of a sewer backup occurring is greatly reduced.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Fire Hydrant Replacement	1		\$17,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace approximately 7 fire hydrants that are not functioning to their capability or repair parts are no longer available.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Reverse Osmosis Membranes			\$146,150

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace 282 RO membrane elements in Skid #4. These membrane elements have a life span of between 5-7 years. Skid #4 is currently going on 7 years of service. These membrane elements are currently producing water with a conductivity of between 40+ (2.33+ grains of hardness). New membrane elements produce water with a conductivity of around 9 (.52 grains of hardness). The higher conductivity results in the membrane elements reduced ability to reject (remove) minerals, radium, etc.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water Valves			\$10,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to add or replace water main line valves. These valves are needed to isolate sections of water main.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water Main Replacement	4,560 ft		\$820,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the water main on Chalmers from Crissey Avenue to Nebraska Street. The existing 4 inch water main was installed in the 1940's and no longer provides adequate fire flow and reliability to the area. The new water main will be 8 inch and the project will be coordinated with street resurfacing. (825 ft. - \$165,000)

Staff proposes to replace the water main on Kane Street from Chalmers to State Street. The existing 4 inch water main was installed in the 1920's and no longer provides adequate fire flow and reliability to the area. The new water main will be 8 inch and the project will be coordinated with street resurfacing. (1,235 ft. - \$240,000)

Staff proposes to replace the water main on N. 1st Street from Stevens Street to the St. Charles border. The existing 4 inch water main was installed in the early 1900's and no longer provides adequate fire flow and reliability to the area. The new water main will be 8 inch. (2,500 ft. - \$415,000)

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water Meter Replacement Program	~900		\$175,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace older and nonfunctioning water meters with radio read ERT's for accurate billing and fixed network purposes.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The replacement of 900 water meters with ERT's will reduce meter reading costs by \$4,000 per year, eliminate the need to send staff out for final reads, eliminate estimated reads due to weather, and allow for greater customer service tools such as leak detection.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$4,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water Meters for New Construction			\$10,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to purchase water meters when needed for new construction. The cost for the meters will be passed on to the new owner but the city needs to purchase them initially.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None.

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.30	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Well #5 Abandonment	1		\$50,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to abandon Well #5 which is located next to the Dodson Street water tower. This deep well is used only as an emergency backup since it contains radium and does not get treated at the Water Treatment Facility. This well is operated once a month to collect mandatory IEPA samples and once every three years to collect a large list of mandatory samples. While operating this well “surging” has been observed which could indicate the start of well pump problems that would have to be addressed.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Bar Screen Building Heater	1		\$8,000

Justification For Request (Attach separate sheet if necessary):

The explosion proof bar screen building heater has failed and is in need of replacement. The heater keeps excess moisture from the collection system from condensing within the building which can lead to electrical failures.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Fisher Farms Lift Station Pump Rehab	1		\$12,500

Justification For Request (Attach separate sheet if necessary):

Staff proposes to rehabilitate pump #2 at the Fisher Farms Lift Station. This is a scheduled maintenance item to prevent failure of the pump.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Wastewater Gas Chlorinators	1		\$8,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace one non-functional (failed) chlorine gas injection unit [chlorinator] and make any necessary repairs to the second chlorinator and chlorine gas supply tubing to insure safe operation during excess flow events.

The chlorinators inject gaseous chlorine into plant reuse water – the resultant mix provides disinfection of the primary effluent bypassed around normal treatment process during excess flow events. Chlorine gas is a very dangerous and corrosive material that must be handled properly. A gas leak was discovered during the last event and has to be repaired by the equipment manufacture service technician.

The chlorine gas monitor is to be replaced and a new SCADA alarm unit is to be installed as part of this repair project.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Wastewater Raw Pump Install	1		\$15,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the existing Raw Sewage Pump № 1 with an updated pump model. The existing pump has been in operation since 1972. The updated model will match the flow capacity of the existing dry pit pumps installed during the phase II plant upgrade.

These pumps lift raw wastewater up to the headworks of the plant. Wastewater then flows by gravity through the treatment process.

Modifications have to be made to the existing piping system to accommodate the new pump inlet and discharge orientation. The old pump base has to be removed and new pump footer constructed. New electrical junction boxes and safety disconnects also have to be installed.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Riverwalk Lift Station Rehab	1		\$17,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to rehabilitate the Riverwalk Lift Station located on N. River Lane. The lift station is in need of structural repairs.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Sanitary Sewer Rehab	1		\$250,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to continue the yearly investment in lining, grouting, and flow monitoring of sanitary sewers to reduce inflow/infiltration and root intrusion which contribute to sanitary sewer overflows.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Making the investment in these improvements will reduce sanitary sewer overflows which impact the operating budget in equipment costs such as fuel and pumps, and will reduce overtime. Annual dollar amount is dependent on the number and severity of the storm event.

Estimated operating budget annual dollar: (Check one)

Increase ☐
Decrease ☒
No impact ☐

Unknown

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Wastewater Sludge Recirc Pump	1		\$12,500

Justification For Request (Attach separate sheet if necessary):

Staff proposes to have Digester Recirculation Pump No 2 “rebuilt” to optimal working condition.

The pump is used to circulate the contents of the Digester through the Heat Exchanger in order to maintain a constant temperature of 98°. This ensures proper operation and full compliance with the Biosolids regulations and sludge disposal standards. With two of the three recirculation pumps out of service there is currently no other option for redundancy. Given the Heat Exchangers role, this piece of equipment plays a critical role in the proper operation of the Anaerobic Digesters at the Wastewater Treatment Facility.

The Sludge Recirculation Pump has been in operation since 1999 and is in need of regular scheduled maintenance. The pump will be rebuilt with new seals, bearings and impeller. The motor will also be cleaned and baked. This will extend the service life cycle of this pump another 6 to 10 years.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☐ **No impact** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Wastewater UV System	1		\$12,500

Justification For Request (Attach separate sheet if necessary):

Staff proposes to upgrade the existing UV sensors to the latest control technology to achieve the energy savings of the recently installed ECORAY UV lamps and electronic ballasts. The staff also proposes to replace a number of heavily scratched protective sleeves, have a service technician calibrate the system to save energy used at minimum power.

This work is to be performed in conjunction with a new service contract with Xylem-WEDECO (UV manufacturer)

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Reduction in energy costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$1,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-815.35	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water Treatment Facility Lift Station Pump Rehab	1		\$12,500

Justification For Request (Attach separate sheet if necessary):

Staff proposes to rehabilitate pump #1 at the Water Treatment Facility Lift Station. This is a scheduled maintenance item to prevent failure of the pump.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-820	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Replacement of 6 inch trailer pump	1		\$40,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the Water and Sewer Department 6 inch trailer mounted pump, G-76. The pump is used primarily for pumping sanitary sewers during heavy rains and flooding. The pump to be replaced is 31 years old and is unreliable.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-820	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Itron Repeaters	5		\$9,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to purchase 5 Itron repeaters. The repeaters are for meter reading reliability.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-820	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Wastewater Plant SCADA Improvements	1		\$10,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to continue investing in improvements to the Wastewater Plant SCADA system. Currently the SCADA system does not communicate with all areas of the plant which limits the amount of data collected.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

The improvements will reduce the amount of time operators spend collecting and analyzing data. Goal is to reduce man hours for routine work.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

Unknown

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-820	Date:	1/30/2014

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<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
John Deere Gator at Wastewater Plant	1		\$12,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the John Deere Gator at the Wastewater Treatment Plant. This vehicle is used by the staff for general transportation around the facility on a daily basis. Also, this vehicle will be used to assist staff with the transportation of heavy equipment, tools, hoses, pumps, etc. during maintenance and special projects. During disinfection months (May-Nov.), the vehicle is used on a weekly basis to empty algae buckets. Staff will also use the vehicle to assist with any landscaping projects during summer months. The WWTP truck is too large for all areas of the facility and not permanently on-site (plow route) to be relied upon as the only "maintenance" vehicle at the WWTP.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-825	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
1 Ton Dump Truck (G-10)	1		\$45,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace a 1 Ton Dump and snow plow truck in the Water and Sewer Department. This truck has been determined to be due for replacement by the Fleet Maintenance Supervisor. This truck is used on almost a daily basis for projects such as water and sewer repairs, restoration activities, and snow plowing.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Reduced maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$3,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-825	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Water & Sewer Service Truck (G-11)	1		\$46,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the Water and Sewer service truck. This truck has been determined to be due for replacement by the Fleet Maintenance Supervisor. This truck is used on a daily basis and carries the majority of tools and parts required for emergency and routine repairs to the water, sanitary, and storm systems.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Reduced maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$3,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	2
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-825	Date:	2/18/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Vehicle G-16 Replacement	1		\$15,000

Justification For Request (Attach separate sheet if necessary):

Replaces a 2004 pickup used for locating – Split 50:50 with Electric

- Mileage 83,654 – recommendation 70,000
- 120 months in service – recommendation 108 months of service
- Need \$5,000 in repairs
- Vehicle is used daily, to locate all underground sewer, water, and electric utilities

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Decrease in maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$5,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gyseghem
Account Number:	630.90.96.95-825	Date:	1/30/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Industrial Pretreatment/WWTP Vehicle (G-94)	1		\$17,000

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace the Industrial Pretreatment/Wastewater vehicle. This vehicle has been determined to be due for replacement by the Fleet Maintenance Supervisor. This is one of two vehicles used by wastewater plant staff. This vehicle is used to perform sampling and inspections for industrial users, inspections of lift stations, delivery of samples to laboratories, and a variety of other uses.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Reduced maintenance costs.

Estimated operating budget annual dollar: (Check one)

Increase ☐ **Decrease** ☒ **No impact** ☐

\$1,000

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Water	Priority Ranking:	1
Fund Number:	630	Submitted By:	Bob Van Gysghem
Account Number:	630.90.96.95-835	Date:	2/19/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
WTF SCADA Upgrade	1		\$20,350

Justification For Request (Attach separate sheet if necessary):

Staff proposes to replace 2 SCADA computers at the Water Treatment Facility which have been in operation since 2007. The new computers run on Windows 7. The item requested is to upgrade the SCADA software to run on the Windows 7 platform. The net cost includes labor and software but does not include the computers. Computers will be purchased through the IT Department.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

None

Estimated operating budget annual dollar: (Check one)

Increase ☐ ***Decrease*** ☐ ***No impact*** ☒

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: or Replaced Item: X

FY 2015 Capital Improvement Program – Detail by Project



FY 2015 CAPITAL REQUESTS

Department:	PW – Engineering	Priority Ranking:	1
Fund Number:	660	Submitted By:	Dan Dinges
Account Number:	660.90.00.95-815.40	Date:	2/27/2014

Use this form to request capital expenditures if the item has a value of at least \$5,000 and a useful life over one year. Complete a separate form for each item or group of identical items. If the requested expenditure is replacing an existing item, complete the *Replaced Item* section below. Use actual cost data where possible. The net cost should reflect the gross cost less trade-in value. Prioritize each item with the highest priority as #1, the next as #2, and no lower than #3.

<u>Item Requested</u>	<u>Quantity</u>	<u>Purchase Date</u>	<u>Cost</u>
Parking Deck Addition – Third Level	1		\$4,750,000

Justification For Request (Attach separate sheet if necessary):

The City has been working with Metra to add a third level to the parking structure which will add ~180 spaces. The project is being funded by Metra/RTA due to the future loss of 100+ spaces from the addition of a third railroad track.

What impact will the above capital improvement have upon the current and future operating budgets? (i.e. increased or decreased maintenance, labor, fuel costs, etc.)

Maintenance, snow plowing and other costs will increase due to the addition.

Estimated operating budget annual dollar: (Check one)

Increase ☒ **Decrease** ☐ **No impact** ☐

\$7,500

(Fill in positive/negative dollar amount when applicable.)

Check One New Item: X or Replaced Item:

RESOLUTION NO. 2014-14

**A RESOLUTION APPROVING
THE CITY OF GENEVA
2014-15 BUDGET**

WHEREAS, the City of Geneva is authorized to operate under a budget system under the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 to 9.10; and

WHEREAS, the City of Geneva adopted an annual budget system under City Ordinance No. 90-36 dated September 17, 1990; and

WHEREAS, the City of Geneva City Council recommended the FY 2014-2015 Annual Budget for Public Hearing to be held on April 7, 2014; and

WHEREAS, notice of said Public Hearing was published in the Geneva Republican on March 27, 2014 and a copy of said notice is attached as Exhibit "A"; and

WHEREAS, the draft FY 2014-2015 Budget document has been on file at City Hall, the Geneva Public Library and the City's website for public inspection from March 27, 2014 to the present date; and

WHEREAS, the Public Hearing on the FY 2014-2015 Budget for the City of Geneva was conducted by the corporate authorities at 7:00 p.m. on April 7, 2014.

NOW, THEREFORE BE IT RESOLVED that the FY 2014-2015 Budget for the City of Geneva in the form and substance as attached hereto as Exhibit "B" is approved in the total amount of Ninety Million, Nine Hundred Seventy-Six Thousand, Four Hundred Forty-Five Dollars (\$90,976,445) in Revenues and Eighty-Nine Million, Two Hundred Ninety-Three Thousand, One Hundred Thirty-Five Dollars (\$89,293,135) in Expenses.

BE IT FURTHER RESOLVED that the City Administrator is authorized to file a certified copy of this Resolution and the FY 2014-15 Budget with the Kane County Clerk after its passage as in accordance with law.

Passed by the Corporate Authorities of the City of Geneva, Kane County, Illinois, this 7th day of April, 2014.

AYES: 10 NAYS: 0 ABSENT: 0 ABSTAINING: 0 HOLDING OFFICE: 10


City Clerk

Full-Time Employee Census - Actual

<u>General Fund</u>	FY 05/06	FY 06/07	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15
City Administrator's Office	7	7	7	2	2	2	2	2	3	3
Administrative Services	6	6	6	11	10	9	10	10	10	10
Community Development	8.5	8.75	7.75	7.75	7.75	7.5	7	6	6	7
Economic Development	2.5	2.25	2.25	2.25	2.25	2.5	2	2	2	2
Police	49	48	48	48	46	46	46	45	45	45
Fire	21	22	22	22	22	22	21	21	21	21
Public Works	28	29	28	28	26	26	26	25	25	24
<u>Enterprise Funds</u>										
Cemetery	1	1	1	1	1	1	1	0	0	0
Electric	16	17	17	17	17	16	15	14	14	14
Water/Wastewater	15	15	17	17	18	17	17	17	17	17
Total	154	156	156	156	152	149	147	142	143	143

Note: Census does not include employees of Tri-Com Central Dispatch as they are not employees of the City.

Summary of Employees by Position - Authorized

<u>Elected Official</u>	<u>Elected Official by Position</u>
City Clerk	1
City Treasurer	1
Mayor & Alderman	11
Total Number Elected Officials	13

<u>Full-Time Position</u>	<u>Employees by Position</u>
Accounting Supervisor	1
Accounts Payable Specialist	1
Accounts Receivable Specialist	1
Administrative Assistant	7
Assistant City Administrator/Director of Administrative Services	1
Building Commissioner	1
Building Inspector	1
Business Development Specialist	1
Chief of Police	1
City Administrator	1
City Engineer/Assistant Director of Public Works	1
City Planner	1
Civil Engineer	1
Code Enforcement Officer	1
Communications Coordinator	1
Community Service Officer	1
CSO/Evidence Technician	1
Deputy Fire Chief	2
Director of Economic Development	1
Director of Community Development	1
Director of Public Works	1
Electric Field Serviceman	1
Electric Foreman	2
Electric Lineman	6
Engineering Technician	1
Executive Assistant	1
Finance Manager	1
Fire Chief	1
Fire Lieutenant	6
Firefighter	11
Fleet Maintenance Supervisor	1
Fleet Maintenance Technician	2
GIS Technician	2
Human Resources Manager	1
Information Technologies Analyst	1

Summary of Employees by Position - Authorized

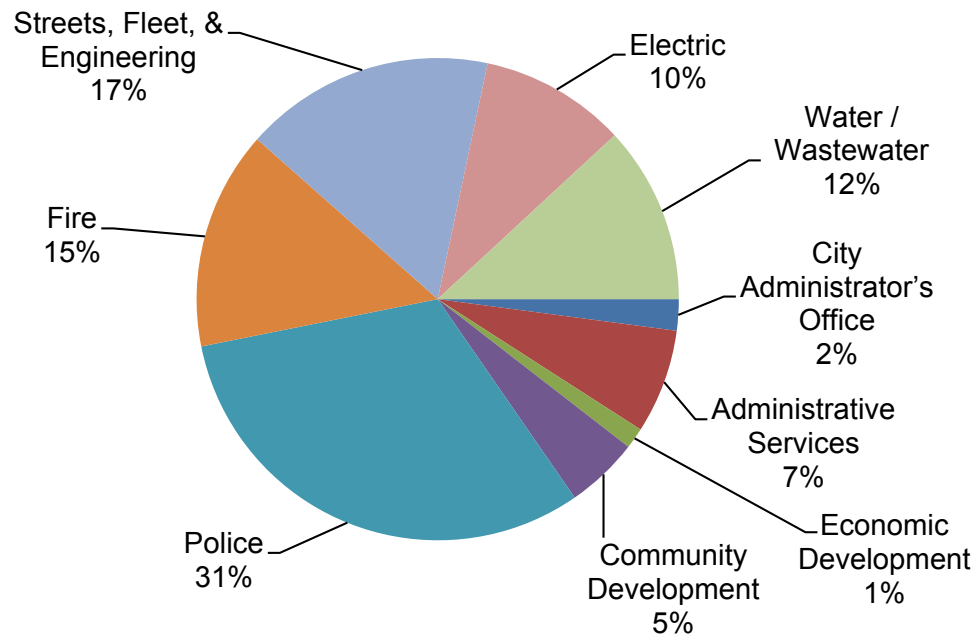
Information Technologies Manager	1
Lead Water/Sewer Maintenance Worker	1
Lead Wastewater Treatment Plant Operator	1
Manager of Distribution, Construction, and Maintenance	1
Manager Electric Operations	1
Police Commander	2
Permit Technician	1
Police Officer	26
Police Records Specialist	5
Police Sergeant	7
Purchasing and Inventory Coordinator	1
Records Manager	1
Supervisor System Maintenance and Customer Service	1
Supervisor Water Supply and Treatment	1
Street Maintenance Lead Worker	4
Street Maintenance Supervisor	1
Street Maintenance Worker	8
Superintendent of Electrical Services	1
Superintendent of Streets & Fleet Maintenance	1
Superintendent of Water/Wastewater	1
Utility Billing Specialist	1
Utility Locator	1
Wastewater Treatment Operator	3
Wastewater Treatment Supervisor	1
Water/Sewer Maintenance Worker	4
Water Treatment Operator	2
Total Number of Full-Time Employees	143

<u>Part-Time Position</u>	<u>Employees by Position</u>
Administrative Assistant	2
Administrative Intern	3
Historic Preservation Planner	1
Payroll Specialist	1
Police Records Specialist	4
Crossing Guard	8
Paid-on-Call Firefighter	45
Total Number of Part-Time Employees	64

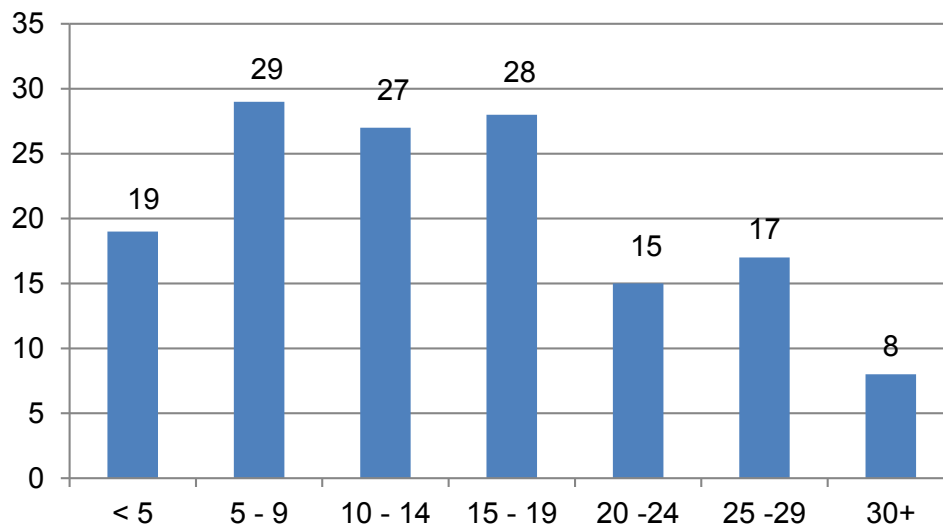
NOTE: Positions do not include those from Tri-Com Central Dispatch as they are not employees of the City.

Full-Time Employee Census

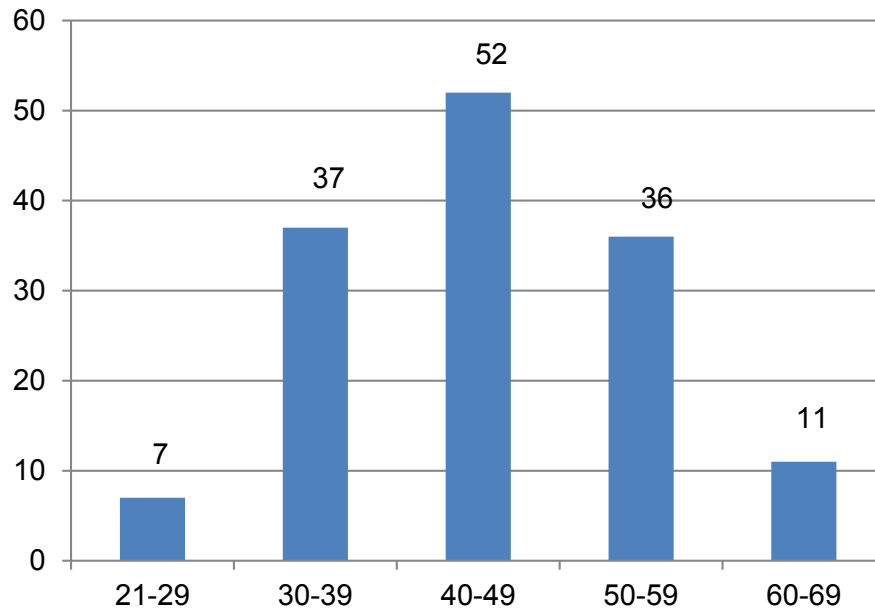
**2014-2015 Authorized Full-Time Staffing by Department/Division
Percent of Total**



Years of Service - Current Full-Time Employees



Age of Current Full-Time Employees

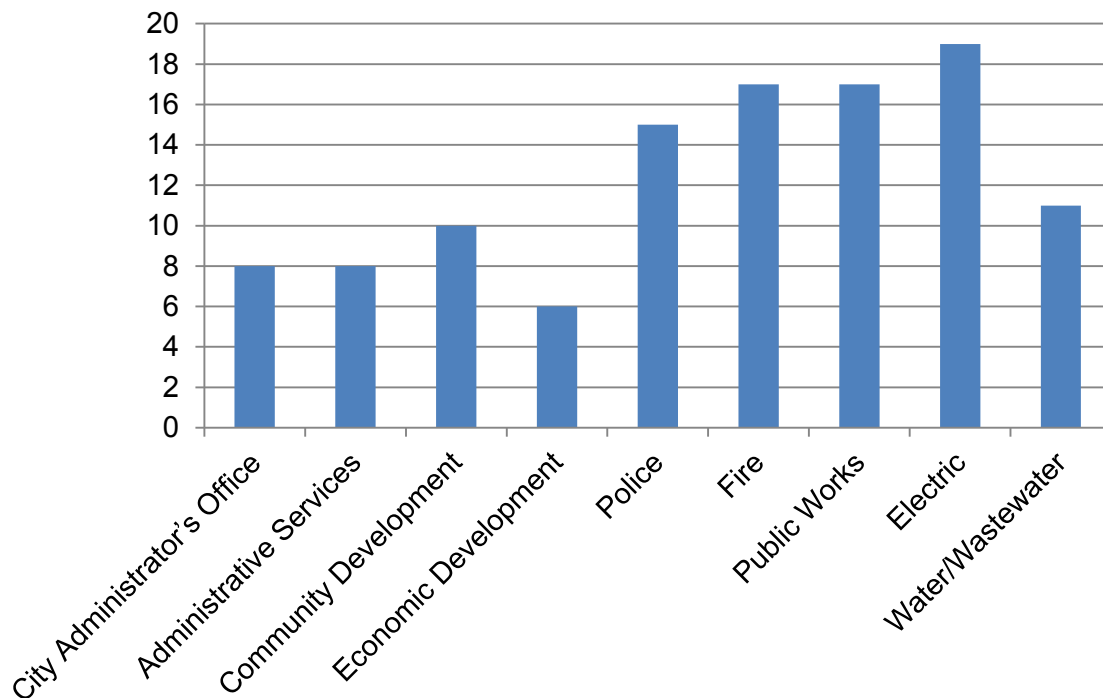


Employee Census

Average Years of Service of Current Full-Time Employees – By Fund

<u>General Fund</u>	# Employees	Total Years of Service	Average Years per Employee
City Administrator's Office	3	24	8
Administrative Services	10	75	8
Community Development	7	72	10
Economic Development	2	12	6
Police	45	681	15
Fire	21	354	17
Public Works	24	398	17
<u>Enterprise Funds</u>			
Electric	14	267	19
Water/Wastewater	17	194	11
Average All Full-Time Employees	143	2377	16

Average Years of Service by Department



Classification and Compensation Plan FY 2015

The classification and compensation plan is the formal system for classifying and compensating all unrepresented positions in the City. This plan establishes a basic salary schedule as approved by the City Council annually. The salary ranges shall include minimum and maximum rates of pay for all non-union positions.

For FY 2015 non-union employees whose pay rate is below the midpoint of the salary range who “meet” or “exceed” performance standards are eligible for a market adjustment of 2% and a merit increase of up to 2% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for a 1% merit increase. Those employees who exceed the standards of their respective position will be eligible for a 2% merit increase. Employees whose pay rate is at midpoint or above the salary range are eligible for a market adjustment of 2% and a merit increase of up to 1% based upon their performance appraisal. Those employees who meet the standards of their respective position will be eligible for the market adjustment only. Those employees who exceed the standards of their respective position will be eligible for the market adjustment and a merit increase of 1%. Employees whose pay rate is at or above the maximum of the salary range for any given position are only eligible to receive a one-time lump sum payment (based on performance). Those employees who meet the standards of their respective positions will be eligible for a 1% lump sum bonus. Those who exceed the standards of their respective positions will be eligible for a 2% lump sum. Employees who “fail to meet” standards on their performance evaluation are ineligible for market and/or merit adjustments.

The classification and compensation plan should be considered a guideline that is subject to funding through the annual budget process. Questions regarding the plan may be directed to the Human Resources Division.

GRADE	PROFESSIONAL – TECHNICAL – MANAGEMENT	Minimum	Midpoint	Maximum
43	City Administrator	\$128,279 \$61.6727	\$155,442 \$74.7317	\$182,604 \$87.7906
42	Chief of Police Fire Chief Director of Public Works	\$99,251 \$47.7169	\$120,269 \$57.8217	\$141,286 \$67.9361
41	Assistant City Administrator / Dir. of Admin. Services Director of Community Development Director of Economic Development	\$92,302 \$44.3758	\$111,838 \$53.7682	\$131,374 \$63.1605
39	Superintendent of Electrical Services Tri-Com Director Deputy Fire Chief Police Commander	\$86,401 \$41.5392	\$104,700 \$50.3364	\$122,998 \$59.1336

Classification and Compensation Plan FY 2015

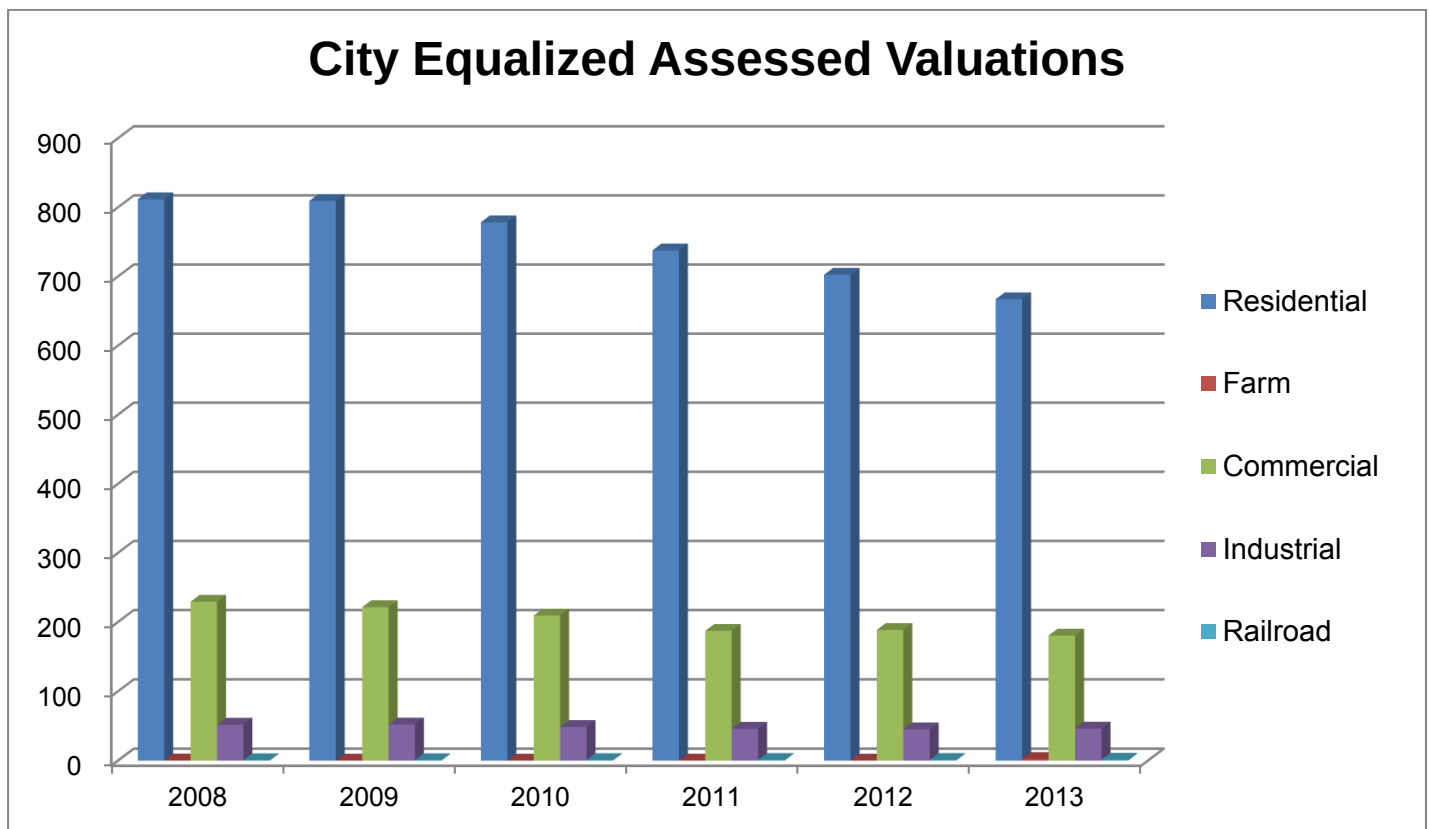
38	City Engineer/Assistant Director of Public Works Finance Manager	\$84,457 \$40.6043	\$102,336 \$49.1998	\$120,214 \$57.7953
37	Human Resources Manager Manager of Electric Operations Manager of Distribution, Construction, and Maintenance Superintendent of Streets & Fleets Superintendent Water/Wastewater	\$78,283 \$37.6361	\$94,872 \$45.6115	\$111,461 \$53.5870
36	Building Commissioner Information Technology Manager Tri-Com Deputy Director	\$73,927 \$35.5416	\$89,601 \$43.0773	\$105,274 \$50.6126
35	Civil Engineer Project Engineer	\$67,768 \$32.5807	\$82,117 \$39.4794	\$96,468 \$46.3786
34	Business Development Specialist City Planner Historic Planner	\$62,787 \$30.1861	\$76,080 \$36.5769	\$89,373 \$42.9680
33	Accounting Supervisor Tri-Com Training Coordinator	\$56,939 \$27.3745	\$68,999 \$33.1726	\$81,059 \$38.9705
31	Administrative Analyst Code Enforcement Officer CAD Sys Administrator (Tri-Com) Computer Technician (Tri-Com) IT Analyst Records Manager	\$55,187 \$26.5322	\$66,875 \$32.1514	\$78,564 \$37.7713
30	Building Inspector Engineering Technician GIS Technician	\$53,965 \$25.9448	\$65,386 \$31.4356	\$76,808 \$36.9269
29	Executive Assistant Communications Coordinator	\$48,199 \$23.1726	\$58,403 \$28.0784	\$68,608 \$32.9845
28	Accounts Payable Specialist Accounts Receivable Specialist Administrative Assistant (All Dept) Payroll Specialist Permit Technician Police Record Specialist Utility Billing Specialist	\$42,414 \$20.3913	\$51,407 \$24.7149	\$60,400 \$29.0383

Classification and Compensation Plan FY 2015

GRADE	LABOR - TRADES			
133	Wastewater Treatment Supervisor Supervisor of System Maintenance & Customer Service Supervisor of Water Supply & Treatment	\$66,545 \$31.9928	\$80,365 \$38.6370	\$94,725 \$45.5408
131	Fleet Maintenance Supervisor Street Maintenance Supervisor	\$64,307 \$30.9168	\$77,928 \$37.4654	\$91,548 \$44.0135
130	Lead Wastewater Treatment Plant Operator	\$54,885 \$26.3872	\$66,515 \$31.9782	\$78,144 \$37.5691
129	Lead Water/Sewer Maintenance Worker	\$53,266 \$25.6087	\$64,561 \$31.0389	\$75,857 \$36.4697
128	Water Treatment Operator	\$52,802 \$25.3857	\$63,978 \$30.7589	\$75,156 \$36.1325
127	Wastewater Treatment Operator Water Sewer Maintenance Worker Utility Locator	\$47,504 \$22.8387	\$57,568 \$27.6768	\$67,631 \$32.5150
126	Water Meter Service Technician	\$43,765 \$21.0409	\$53,020 \$25.4904	\$62,276 \$29.9403
GRADE	PUBLIC SAFETY	Minimum	Midpoint	Maximum
236	Police Sergeant	\$85,018 \$40.8740	\$94,754 \$45.5548	\$104,489 \$50.2353
228	CSO / Evidence Technician	\$42,681 \$20.5197	\$51,709 \$24.8600	\$60,738 \$29.2009
226	Community Service Officer	\$39,838 \$19.1530	\$48,277 \$23.2099	\$56,715 \$27.2669

City Equalized Assessed Valuations

Property Class	Levy Years					
	2008	2009	2010	2011	2012	2013
Residential	811,661,726	809,352,036	778,329,312	737,753,764	702,448,048	667,035,145
Farm	248,482	135,634	141,754	84,650	90,947	2,408,489
Commercial	229,253,879	221,392,825	209,350,259	187,145,172	188,598,425	180,377,219
Industrial	51,927,913	52,037,302	48,648,943	45,898,853	45,099,838	46,200,397
Railroad	572,917	690,393	863,636	917,812	1,038,505	1,283,337
Total	1,093,664,917	1,083,608,190	1,037,333,904	971,800,251	937,275,763	897,304,587



Statement of Direct and Overlapping Bonded Debt

Detailed Overlapping Bonded Debt

(As of April 8, 2014)

Schools:	Outstanding	Applicable to City	
	Debt	Percent (1)	Amount
School District No. 304	137,653,016	72.26%	\$99,468,069
Community College District No. 516	80,361,775	11.34%	9,113,025
Total Schools			\$108,581,095
Others:			
Kane County	63,555,000	7.70%	\$5,877,053
Kane County Forest Preserve District	190,305,866	7.70%	15,738,684
Geneva Township	0	77.78%	0
Geneva Park District	19,082,000	67.21%	14,855,093
Geneva Library District	0	69.33%	0
Special Service Area No. 1	229,000	100.00%	247,000
Special Service Area No. 22	0	100.00%	0
Total Others			\$32,601,299
Total Schools and Other Overlapping Bonded Debt			\$141,182,394

Source: Kane County Clerk via SPEER Financial, Inc.

(1) Overlapping debt percentages based on 2013 EAV, the most current available.

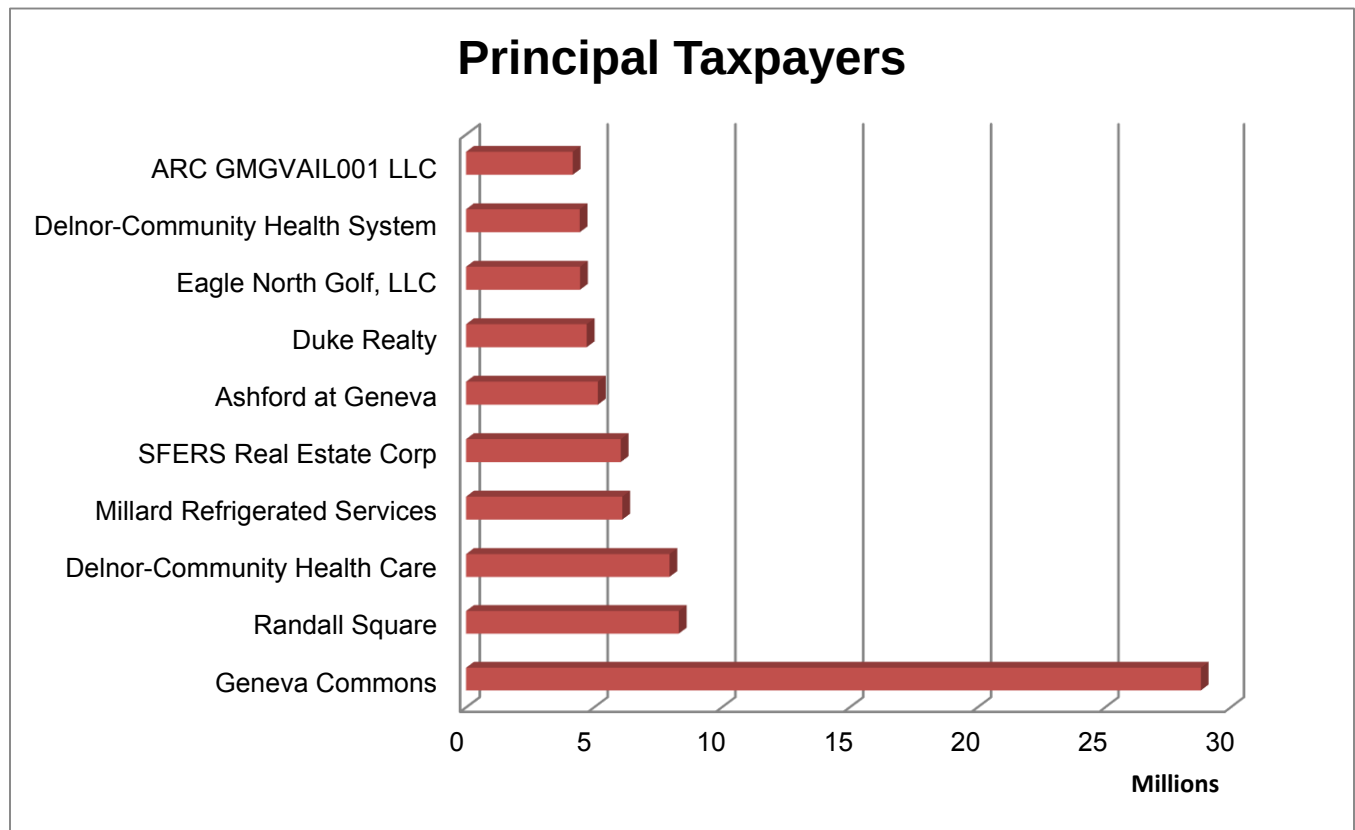
Statement of Bonded and Certificate Indebtedness

	Amount Applicable	Ratio To		Per Capita (2010 Census Pop 21,495)
		Equalized Assessed	Estimated Actual	
City EAV of Taxable Property, 2013	\$897,304,587	100.00%	33.33%	\$41,744.81
Estimated Actual Value, 2013	\$2,691,913,761	300.00%	100.00%	\$125,234.42
Direct Bonded Debt	\$28,595,000	3.19%	1.06%	\$1,330.31
Less: Self Supporting	(18,310,000)	-2.04%	-0.68%	(851.83)
Net Direct Bonded Debt	\$10,285,000	1.15%	0.38%	\$478.48
Overlapping Bonded Debt:				
Schools	\$108,581,095	12.10%	4.03%	\$5,051.46
All Others	32,601,299	3.63%	1.21%	1,516.69
Total Overlapping Bonded Debt	\$141,182,394	15.73%	5.24%	\$6,568.15
Total Net Direct and Overlapping Bonded Debt	\$151,467,394	16.88%	5.62%	\$7,046.63

Source: Kane County Clerk via SPEER Financial, Inc.

Principal Taxpayers (March 26, 2014)

Company Name	Business	Assessed Valuation	Percent of Total Assessed Valuation
Geneva Commons	Retail Outlet	28,821,541	3.21%
Randall Square	Real Property	8,319,734	0.93%
Delnor Community Health Care Foundation	Health Care	7,957,141	0.89%
Millard Refrigerated Services	Cold Food Storage	6,109,492	0.68%
SFERS Real Estate Corp	Real Estate	6,051,168	0.67%
Ashford at Geneva	Real Property	5,154,566	0.57%
Duke Realty	Industrial	4,718,912	0.53%
Eagle North Golf, LLC	Real Property	4,457,622	0.50%
Delnor Community Health System	Health Care	4,444,271	0.50%
ARC GMGVAIL001 LLC	Industrial	4,172,735	0.47%
TOTALS		80,207,182	8.94%



Source: Kane County Clerk

Glossary of Terms

Abatement – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Account – A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

Accounting System – The total structure of records and procedures which discover, record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups or organization components.

Accrual Basis of Accounting – A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actuarial/Actuary – The methodology or person that makes determinations of required contributions to achieve future funding levels that address risk and time.

Adopted Budget – The proposed budget as initially and formally approved by the City Council.

Ad Valorem (Property Tax) – Is a general tax on all real property not exempt from taxation by law. It is sometimes called an “ad valorem” property tax, which means (from Latin) it is based on value.

Amortization – The reduction of debt through regular payments of principal and interest, of which the principal payments are sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value – The estimate of value for real property, generally for the purpose of taxation.

Appropriation – The legal authorization to incur obligations and to make expenditures for specific purposes.

Arbitrage – Investment earnings representing the difference between interest paid on the bonds and the interest earned on the investments made utilizing the bond proceeds.

Assessed Value – A value set upon real property for use as a basis for levying taxes.

Assets – Resources owned or held by a government which have monetary value.

Audit – An independent assessment of the fairness by which a company’s financial statements are presented by its management.

Available Fund Balance – In a governmental fund, the balance of net financial resources that are proposed or approved for appropriation in the upcoming fiscal year.

Balanced Budget – Total expenditure allocations do not exceed total available resources.

Benefits – Payment to which participants may be entitled under a pension plan, including pension, death and those due on termination of employment.

Glossary of Terms

Bond – A written promise, generally under seal, to pay a specified sum of money called the face value, at a fixed time in the future, called the date of maturity and carrying interest at a fixed rate, usually payable periodically.

Bond Anticipation Note (BAN) – Notes issued by the City to obtain temporary financing for projects that will eventually be financed on a long-term basis (and the BAN repaid) with bonds.

Bonded Debt – Debt for which general obligation bonds or revenue bonds are issued.

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Amendment – An increase in the published budget expenditure authority at the fund level for a given year's budget.

Budget Authority – Authority provided by law that permits City departments to incur obligations requiring either immediate or future payment of money.

Budget Calendar – The schedule of essential dates or milestones which the City follows in the preparation, adoption and administration of the budget.

Budget Deficit – The amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Resolution – The official enactment by the City Council to legally authorize City staff to obligate and expend resources.

Budget Revision – A change in budgeted expenditure authority for any City department which does not result in an increase in the published budget authority of any fund.

Budgetary Basis – This refers to the basis of accounting used to estimate financial sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Building Permit Fees – Revenues derived from the issuance of building permits prior to construction with the City of Geneva.

Business Licenses – Certain businesses within City boundaries must be registered and pay a business license fee. The cost of the license depends on the type of business and other various factors. This fee is in addition to any liquor license fee (if business sells liquor).

Glossary of Terms

Cable Franchise Fee – Franchise tax levied on a cable television company. This fee is assessed at 5% on all cable television service used and paid for within City limits.

Capital Improvement Fund – A fund established for the purpose of financing capital improvement projects.

Capital Improvement Program – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlay – Expenditures which result in the acquisition of, or an addition to, fixed assets.

Capital Projects – Major construction, acquisition or renovation activities which add value to the City's physical assets or significantly increase their useful life. Also called capital improvements.

Carry Over – Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses such as supplies, equipment or special contracts.

Cash Basis – A basis of accounting in which transactions are recognized only when cash is received or spent.

Chargebacks – Accounting transactions which recover the expenses of one fund from another fund that received the service.

Chart of Accounts – A listing of the asset, liability, equity, expenditure and revenue accounts that are used in the accounting, operations and budgeting process.

Commodity – An expendable item which is consumable or has a short life span. Examples include office supplies, repair and replacement parts for equipment, supplies, salt, rock, gasoline and oil.

Consumer Price Index (CPI) – A statistical description of price levels provided by the US Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency – An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue and similar eventualities.

Contractual Service – Services rendered to the City by private firms, individuals or other governmental agencies. Examples include insurance, utility costs, printing services and temporary employees.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governments include bonds, installment notes or agreements with financial institutions, notes payable to other government agencies such as the Illinois Environmental Protection Agency (IEPA) and tax anticipation/cash flow loans.

Glossary of Terms

Debt Limit – The maximum amount of gross or net debt which is legally permitted by State Statute.

Debt Proceeds from Bonds – Funds available from the issuance of bonds.

Debt Ratio – Total debt divided by total assets.

Debt Service – Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund – A fund used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Deficit – The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department – The basic organizational unit of the City, which is functionally unique in its services.

Depreciation – A calculation of the estimated decrease in value of physical assets due to usage and passage of time.

Disbursement – The expenditure of monies from an account.

Distinguished Budget Presentation Program – A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents, providing peer recognition and technical assistance to the fiscal officers preparing them.

Division – An organizational unit of the City which reports to a department.

Employee (or Fringe) Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical and life insurance plans.

Encumbrance of Accounting – Refers to an accounting system in which purchase orders, contracts and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation.

Enterprise Funds – Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprise – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Equalized Assessed Valuation – The assessed valuation of real property raised or lowered by an equalizing factor as applied by a countywide and a statewide authority, so that all property is

Glossary of Terms

assessed at a consistent level for purposes of levying taxes. In Illinois, equalized valuation of real property is one-third of fair market value.

Emergency Services Disaster Agency (ESDA) – A volunteer agency of the City to assist City Departments and the general public in the case of an emergency, natural disaster or other appropriate situation where their skills and resources would be needed.

Expenditure – The actual outlay of or obligation to pay cash. This does not include encumbrances.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

Fiduciary Funds – Funds established to account for assets held by the City in the capacity of a trustee or an agent.

Fiscal Policy – The City's policies with respects to revenues, spending and debt management as these relate to City services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of the City's budget and its funding.

Fiscal Year – Defined as the twelve-month accounting period running from May 1 through April 30, and designated by the calendar year in which it ends.

Fixed Assets – Assets of long-term character, which are intended to be held or used, such as land, building, machinery, furniture and other equipment.

Fleet – The vehicles owned and operated by the City.

Forecast – A projection of future revenues and/or expenses based on historical and current economic, financial and demographic information.

Forfeiture – The automatic loss of property, including cash, as a penalty for breaking the law or as compensation for losses resulting from illegal activity. Once property has been forfeited, the City may claim it, resulting in confiscation of the property.

Full Faith and Credit – A pledge of the City's taxing power to repay debt obligations.

Full-Time Equivalent (FTE) – The number of positions calculated on the basis that one FTE equated to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months equals one FTE.

Functional Classification – A means of presenting budgetary data in terms of the major purposes being served. Each program or activity is placed in the same category (e.g. administration, fire, police) that best represents its major purpose, regardless of the spending agency or department.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances and

Glossary of Terms

changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its asset, liability, fund equity, revenue and expenditure accounts, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are to be controlled.

Fund Balance – The fund equity of governmental funds.

Fund Equity – An equity account reflecting the unreserved accumulated earnings of the Enterprise Funds.

Fund Transfer – A budgeted transfer of funds to another fund.

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines to financial accounting and reporting.

General Obligation Bonds – Bonds in which the full faith and credit of the issuing government are pledged.

General Revenue – The revenues of a government other than those derived from the retained earnings of an enterprise fund. If a portion of the net income in an enterprise fund is contributed to another non-enterprise fund, such as the corporate fund, the amounts transferred constitute general revenue of the government.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting – The composite of analyzing, recording, summarizing reporting and interpreting the financial transactions of governmental units and agencies.

Governmental Funds – General, Special Revenue, Debt Service and Capital Project funds.

Grant – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function.

Hotel/Motel Tax – For all hotels/motels conducting business within City limits, a 5% tax on all room rental receipts must be paid.

Inflation – A substantial rise in the general level of prices related to an increase in the volume of money, resulting in the loss of value of currency.

Infrastructure – Public domain fixed assets including: roads, curbs, gutters, sidewalks, drainage systems, lighting systems and other items that have value only to the City.

Glossary of Terms

Interfund Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Intergovernmental Revenue – Revenue received from or through the Federal, State or County Government.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies.

Investments – Cash held in interest bearing accounts, securities and real estate held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Levy – To impose taxes for the support of government activities.

Liability – Debt or other obligations arising in the past, which must be liquidated, renewed or refunded at some future date.

Line Item Budget – A budget that allocates funds to specific cost centers, accounts or objects (e.g., salaries and office supplies).

Liquor Licenses – This fee is assessed to any business selling alcoholic beverages within the City limits. The fee is dependent upon the type of business requesting the liquor license.

Long-Term Debt – Bonded debt and other long-term obligations, such as benefit accruals, due beyond one year.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct departmental operations.

Mill – A taxation unit equal to one dollar of tax obligations for every \$1,000 of assessed valuation of real property.

Millage – The tax rate on real property based on \$1.00 per \$1,000 of assessed property value.

Miscellaneous Revenue – Those revenues that are small in value and not individually categorized.

Mission Statement – The statement that identifies the particular purpose and function of a department.

Modified Accrual Basis of Accounting – Basis of accounting in which: (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which is recognized when due.

Glossary of Terms

Municipal Code – A collection of laws, rules and regulations that apply to the City and its Citizens.

Net Income – Proprietary funds excess of operating revenues, non-operating revenues and transfers-in over operating expenses, non-operating expenses and transfers-out.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates the revenues to fund them.

Operating Expenses – Fund expenses that are ordinary, recurring in nature and directly related to the fund's primary service activities.

Operating Revenues – Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal, legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City, unless in conflict with any higher form of law such as state or federal.

Outlays – Checks issued, interest accrued on public debt or other payments made, offset by refunds and reimbursements.

Pension Funds – These accounts are specific to the City's contributions to police and fire pensions. The amount budgeted is the actuarial amount calculated to be paid to each pension plan for the normal pension costs as well as to gradually fund the unfunded liabilities in each pension plan.

Pension Trust Fund – A trust fund used to account for public employee retirement systems. Pension trust funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

Per Capita – A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

Personal Property Replacement Tax – This tax is distributed by the State to municipalities based on tax levy information from 1976 which was the last year there was a personal property tax assessment.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by City employees.

Productivity – A measure of the increase of service output of City programs compared to the per unit of resource input invested.

Property Tax – Used to describe all revenues received in a period from property taxes, both current and delinquent, including all related penalties and interest. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Glossary of Terms

Proprietary Fund – Enterprise and internal service funds that are similar to corporate funds in that they are related to assets, liabilities, equities, revenues, expenses and transfers determined by business or quasi-business activity.

Reserve – (1) An account used to earmark a portion of a fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution – A legislative act by the City with less legal formality than an ordinance.

Restitution – Revenues collected in payment for damage to City property.

Revenues – Money received into a fund from outside the fund that, together with fund balances, provide the financial resources for a given fiscal year.

Revenue Bonds – Bonds in which principal and interest are paid exclusively from enterprise fund earnings.

Revised Budget – The adopted budget as formally adjusted by the City Council.

Sales Tax – Tax imposed on taxable sales of all final goods. The City automatically receives a 1% retailer's occupation tax which is collected and distributed by the State for all purchases at businesses within City limits. In addition, the City implemented an additional non-home rule, referendum sales tax of .5% which is allocated for capital projects.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Assessment Funds – A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

State Shared Revenue – Includes the City's portion of state sales tax revenues and state income tax receipts.

Strategic Objectives – Something to be accomplished in specific, well-defined and measurable terms and is achievable within a specific time frame.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common public benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Tax Increment Financing (TIF) – A method of financing established in accordance with state statutes which allow cities to help redevelop property through private investment. Revenues for this method are derived from the increased property tax payments (increment) caused by the higher assessments on the redeveloped property.

Tax Levy – The total amount to be raised by general property taxes for a purpose specified in the tax levy ordinance.

Glossary of Terms

Tax Rate Limit – The maximum rate at which a government may levy a tax. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Telecommunications Tax – This tax of 6% is assessed on all local, intra-state and interstate telecommunications services which either originate or are received within City boundaries.

Transmittal Letter – Introductory correspondence document from the City Administrator to City Council that articulates priorities and issues and describes significant changes in the proposed budget.

User Charges or Fees – The payment of a fee for direct receipt of public service by the party benefiting from the service.

Variable Rate – A rate of interest subject to adjustment.

Commonly Used Acronyms

ALS – Advanced Life Support

APWA – American Public Works Association

BAN – Bond Anticipation Note

CA – City Administrator

CAC – Cultural Arts Commission

CAFR – Comprehensive Annual Financial Report

CFAI – Commission on Fire Accreditation

CIP – Capital Improvements Program

CMAP – Chicago Metropolitan Agency for Planning

COW – Committee of the Whole

CPI – Consumer Price Index

CRS – Community Rating System

CSO – Community Service Officer

DVP – Delivery-versus-payment

EAP – Employee Assistance Program

EAV – Equalized Assessed Valuation

EDD – Economic Development Department

EOC – Emergency Operations Center

ERT – Encoder Receiver Transmitter

ESDA – Emergency Services Disaster Agency

FICA – Federal Insurance Contributions Act

FTE – Full-Time Equivalent

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GBN – Geneva Broadcast Network

Commonly Used Acronyms

GBP – Geneva Business Park

GFOA – Government Finance Officers Association

GGF – Geneva Generation Facility

GIS – Geographic Information System

HHW – Household Hazardous Waste

HPC – Historic Preservation Committee

IDOT – Illinois Department of Transportation

IEPA – Illinois Environmental Protection Agency

IMRF – Illinois Municipal Retirement Fund

IT – Information Technologies

J.U.L.I.E. – Joint Utility Location Information & Excavation System

KDOT – Kane County Department of Transportation

LAFO – Local Agency Functional Overlay

LEED – Leadership in Energy and Environmental Design

LOIS – Location One Information System

MABAS – Mutual Aid Box Alarm System

METRA – Metropolitan Rail

MFT – Motor Fuel Tax

MPC – Metropolitan Council

NIMPA – Northern Illinois Municipal Power Agency

NPDES – National Pollutant Discharge Elimination System

OSHA – Occupational Safety & Health Administration

POC – Paid on Call

PT – Part Time

PW – Public Works

RFQ – Request for Qualifications

Commonly Used Acronyms

RFP – Request for Proposal

RO – Reverse Osmosis

RTA – Regional Transportation Authority

RTU – Remote Terminal Unit

SCADA – Supervisory Control and Data Acquisition

SEMP – Southeast Master Plan

SKCTA – Southern Kane County Training Association

SPAC – Strategic Plan Advisory Committee

SPCC – Spill Prevention and Countermeasure Plan

SSA – Special Service Area

TIF – Tax Increment Financing

UPRR – Union Pacific Railroad

USEPA – United States Environmental Protection Agency

WWTP – Wastewater Treatment Plant

WTF – Water Treatment Facility