

GENEVA POLICE DEPARTMENT VACATION REGISTRATION

The primary objective of the Geneva Police Department's Vacation Registration Program is to reduce the potential of residential burglaries while the owner/resident is away for an extended period of time. The requisite qualifications for this service are as follows: 1) the residence has to be located within the corporate limits of Geneva; 2) the residence must be vacant for more than 48 consecutive hours but NOT longer than 30 days; 3) the owner/resident must give written permission for officers of the Geneva Police Department to enter onto the property to conduct security checks and/or to investigate suspected problems.

If you wish to participate in this program, please complete the attached Vacation Registration form and return it to the Geneva Police Department.

If you would like to have an officer come to your house and conduct a residential security check before you leave on your vacation or business trip, please call 232-4736 or leave your name and number with the police department. A detective will get back to you and set up an appointment. (**Note:** please allow up to five days for scheduling.)

Also consider:

1. Alerting your neighbors of your plans and request that they report anything suspicious IMMEDIATELY to the police department.
2. Arranging for your residence to look normal, i.e., have your grass cut, snow shoveled, insure that mail and newspaper deliveries are either collected or stopped.

1. Please call the police department (232-4736) as soon as you return home from your vacation/trip.
 2. Please return any courtesy timers.
 3. Please have a safe and happy trip.

GENEVA POLICE DEPARTMENT VACATION REGISTRATION

FILE #:			
BEAT: 1	2	4	10
COPY: 2S10 TRI COM			
Date Accepted:			
To File:			
Courtesy timers:	Yes	No	
If Yes, #	_____	#	

REGISTRATION INFORMATION (Please print legibly)

NAME: _____

ADDRESS: _____

PHONE: _____ Email address: _____

DEPARTURE DATE: _____ RETURN DATE: _____

PERSONS WE CAN CALL LOCALLY IN CASE OF A PROBLEM:

1. NAME _____ PHONE _____ DO THEY HAVE A KEY? _____

2. NAME _____ PHONE _____ DO THEY HAVE A KEY? _____

WILL THERE BE ANYONE IN AND OUT OF THE RESIDENCE? _____ IF SO, WHO?

NAME _____ WHEN? _____

WILL THERE BE ANY VEHICLES AT THE RESIDENCE? _____ IF SO, LIC.# _____

COLOR, MAKE, ETC. _____

PARKED INSIDE GARAGE? _____ PARKED IN DRIVEWAY? _____ OTHER: _____

WILL THERE BE LIGHTS ON IN THE HOUSE? _____ ON TIMER? _____ ALARM SYSTEM? _____

SUGGESTIONS OR COMMENTS YOU FEEL WILL HELP US TO PROTECT YOUR RESIDENCE:

I hereby give my permission for police officers of the Geneva Police Department to enter on my property to conduct security checks and/or to investigate suspected problems.

DATE: _____ SIGNATURE: _____