



20 Police Plaza
Geneva, Illinois
60134
P: 630-232-4736

City of Geneva Police Department Lateral Entry Police Officer

Application Checklist

All Police Officer candidates applying through the lateral entry process must submit the following documentation. Documents may be emailed to jobs@geneva.il.us, or delivered via mail/in-person to:

City of Geneva Human Resources
22 S. 1st Street
Geneva, IL 60134

After-hours delivery of application documents can be made to the Geneva Police Department (address at the top of this page).

- Completed Employment Application – can be found [here](#)
- Copy of birth certificate, naturalization papers, DACA documentation or eligibility to work in the United States
- Current Driver's License
- Certificate issued by the State of Illinois Law Enforcement Training and Standards Board verifying completion the Law Enforcement Basic Training Course
- PTB ID
- Copy of high school diploma or GED
- Copy of college transcripts and diploma, if applicable
- Copy of DD-214 for military service, if applicable
- Resume with a statement of interest, description of qualifications and specialty assignments

For questions regarding the lateral-entry process, please contact the City of Geneva Human Resources Department:

p: 630-232-0867
e: jobs@geneva.il.us