



CITY OF GENEVA

Distribution Transformers

Bidding Documents

ADDENDUM No.2

March 31, 2025

1. Scope. This Addendum No.2 consists of Questions and Answers.
2. See 5 pages of bidder questions and follow up answers.
3. Acknowledgement by Bidder. Each Bidder is requested to acknowledge receipt of this Addendum No. 2 in the space provided below. Include in bid package.

Signed by:

BIDDER: _____

BY: _____

TITLE: _____

DATE: _____

Answering questions from prospective bidders regarding Distribution Transformers.

Q: How long would you expect to be able to order from this quote if we were awarded? (I.E. December 31, 2025?) Please provide a date. Do you have any historical data for the number of transformers Geneva typically purchases per year, or some anticipated usage numbers during the length of this quote?

A: We anticipate awarding the bid for orders placed through April 30, 2026. We don't have the data available. This bid is being solicited for pricing to purchase transformers for FY 2026 and we can't anticipate quantity or size.

Q: Please see notes below from our manufacturer. Can you confirm these questions and details? Is the spec provided in the bid, actually the latest and greatest spec that Geneva is using? Why I think the spec might not be the latest spec...The last page says effective 01/03/00.

Effective 01/03/00

file\ohtnspc.rpt

We did not see the 1 and 5 kva units included in the 1PH padmount spec. Will there be any usage of units that small? Should we implement the 1PH spec provided on the 1 & 5 kva's?

A: The spec provided in the bid is the current spec being used by the City of Geneva. As specified in the spec, all requirements shall be in accordance with the latest revision of ANSI indicated. There will probably not be usage of 1 phase pad mount transformers as small as 1kVA and 5kVA. You can apply the 1 phase pad mount spec to any/all kVA 1 phase pad mount transformers.

Q: Is this a long-term agreement or one time buy? We are happy to setup a stocking agreement that would allow you to release units as needed. Will we be required to stock any units? Or do you plan to purchase as needed with a lead time. Any idea on quantities to purchase? They show 1 on the request. We can hold firm on single phase pricing but some three phase is going to be subject to escalations. Is this going to be acceptable? If there are any other details we need to know please include.

A: We anticipate awarding the bid for orders placed through April 30, 2026. We plan to purchase as needed with a lead time. We don't have that data available. This bid is being solicited for pricing to purchase transformers for FY 2026 and we can't anticipate quantity or size. You can submit your bid calling out a specific exception to the No Escalation Clause and your Bid will be evaluated.

Q: Is submission of partial offer accepted? Please confirm that the application of the price adjustment formula, based on the values of the main raw materials, is accepted. Please confirm that no loss assessment is required for the requested references. Please confirm estimated quantities of the required equipment. Confirm expected date of award. Our company is a foreign company, it is allowed that the signature of the offer is in scanned form. Is it possible to send the bid electronically

by mail or through the portal? Is it possible to extend the closing date of the bid submission to April 28, 2025?

A: You may submit a bid for any portion you choose. Please refer to the posted Distribution Transformers Addendum No. 1 which specified to disregard page 21 of the bid documents. We don't have the data available. This bid is being solicited for pricing to purchase transformers for FY 2026 and we can't anticipate quantity or size. The bid could be awarded up to 60 days after bid closing date. Signature is not allowed in scanned form. No electronic bids accepted. No extension on the closing date.

Q: Additionally, we would like to inquire if the submission of the offer with a certified electronic signature is accepted? We have not received a response regarding the acceptance of the price adjustment formula.

A: No, the submission of the offer with a certified electronic signature is not accepted. What is the price adjustment formula you are referring to?

Q: With respect to this bid, please let us know if lead time is an important evaluation factor. Additionally, if the City has a desired or acceptable lead time, please provide that information. Once the award vendor for this bid is determined, will the City purchase all transformers at once, purchase an appropriate quantity periodically over time, or purchase minimum quantities as needed on an ongoing basis? Please let us know the purchasing method. Please let us know whether a loss evaluation is conducted for this bid. If a loss evaluation is performed, please inform us of the criteria used. Single Phase PAD specification(1~167kVA) is specified as 7200/12470Y 120/240. However, according to the contents of the specification document (page 22), Single Phase PAD is identified as 12,470X4160 grounded wye of 7200X2400, indicating Dual Voltage. We request clear confirmation of the voltage, specifically whether the Dual Voltage designation is correct.

A: We evaluate based on cost and lead times. There is no exact desired or acceptable lead time. We anticipate awarding the bid for orders placed through April 30, 2026. This bid is being solicited for pricing to purchase transformers for FY 2026 and we can't anticipate quantity, size or frequency. We will purchase as needed. No loss evaluation will be conducted. Please refer to the posted Distribution Transformers Addendum No. 1 which specified to disregard page 21 of the bid documents. It is 7200/12470 on the primary.

Q: Please advise below from Ermco. Do you have a spec for single voltage primary units? I'm working on the pads for this RFQ and noticed that the specification they provided only covers dual voltage primaries. The request is for single voltage primary units. Do they have a specification that covers single voltage primary units?

A: It is 7200/12470 on the primary. No additional specs to provide.

Q: 1. Are overseas manufacturer like us possible to participate in the bidding directly as a bidder?

Technical query

2. 3PH PAD

For the high voltage over 1000kVA (1500kVA~3750kVA), what's the fuse Type, Is it None Fuse Type?

High-Voltage 12470Y/7200	KVA	Fuse Size	CPS 353C Cat. No.
	75	10	4000358C05
	112.5	15	4000358C08
	150	15	4000358C08
	225	25	4000353C10
	300	25	4000353C10
	500	40	4000353C12
	750	65	4000353C14
	1000	100	4000353C16

3. 1PH PAD

Dual Voltage Confirmation

There is deviation between specification, and offer sheet.

There is mentioned 12470 x 4160 Wye 7200 x 2400V in specification, but 7200/12470Y is in the offer sheet.

SINGLE PHASE PAD MOUNTED TRANSFORMERS (10, 15, 25, 37.5, 50, 75, 100, and 167 KVA). This specification covers the electrical characteristics of single phase, 60HZ mineral-oil filled, self-cooled, pad mounted type distribution transformers rated 167 KVA and smaller, with dual primary voltages of 12,470X4160 grounded wye of 7200X2400, and secondary voltage 240/120 volts.

SINGLE PHASE PADMOUNT TRANSFORMERS

1	7200/12470Y	120/240	1	_____
5	7200/12470Y	120/240	1	_____
10	7200/12470Y	120/240	1	_____
25	7200/12470Y	120/240	1	_____
37.5	7200/12470Y	120/240	1	_____
50	7200/12470Y	120/240	1	_____
75	7200/12470Y	120/240	1	_____
100	7200/12470Y	120/240	1	_____
167	7200/12470Y	120/240	1	_____

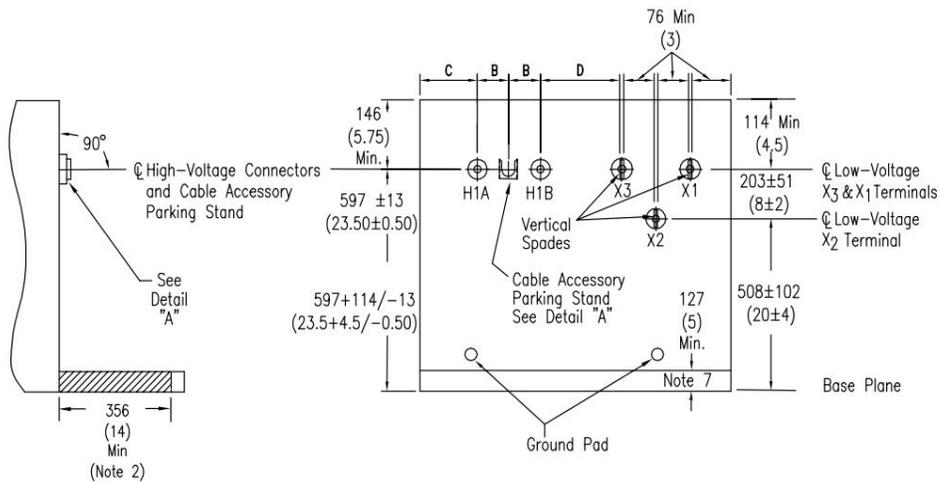
B. If Dual Voltage is applied, the specification for the B-O-N Fuse Element and ISO Link will differ.

- The B-O-N Fuse will be equipped with a 7200V fuse element, while a 2400V fuse element will be provided as a spare.

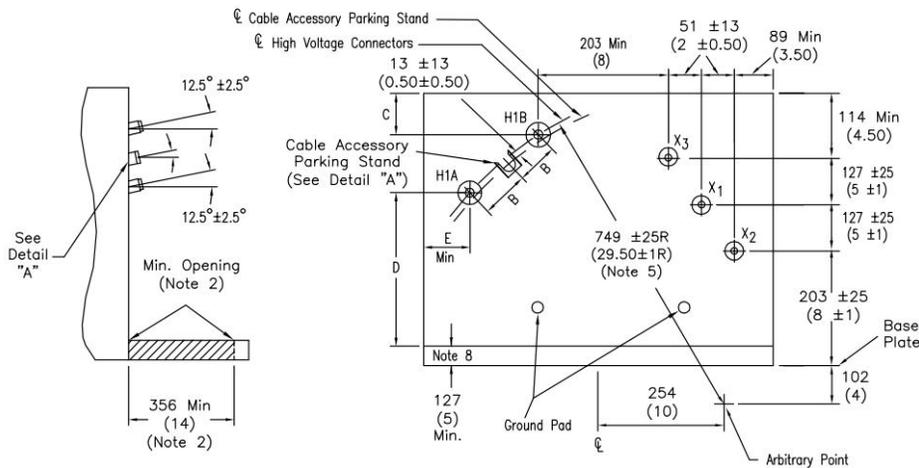
- Since the ISO Link is built-in and cannot be replaced, it is necessary to confirm wheter it should be instaleed as a 2400V type.

C. Single Phase Structure

Confirmation is needed on whether it is a Mini type or Maxi type (select from the diagrams below).



IEEE C57.12.38 / Figure 1 (Maxi type)



IEEE C57.12.38 / Figure 3 (Mini type)

4. 1PH Pole mounted

- Number of Primary H.V Bushing (1 or 2)

5. Other

- The IEEE standards specified in the specifications will be applied as the same standards or the latest revised version.

eg.) ANSI C57.12.20-1987 => IEEE C57.12.20-2023

ANSI C57.12.26 -> IEEE C57.12.34 (Three phase PAD mounted transformers)

ANSI C57.12.25 -> IEEE C57.12.38 (Single phase PAD mounted transformers).

Regarding CERTIFICATION OF COMPLIANCE as attached, Is it required to get notarization?

AS a oversea bidder, what information should it be in it?

Also, Are you accepted to send all bidding document by courier (DHL, FEDEX) for overseas bidder?

By submission of this bid, I certify that the bid has been arrived at independently and has been submitted without collusion between or among any vendor of materials, supplies, equipment, or services.

Name of Corporation, Partnership, or
Proprietor

Address

City State Zip

Telephone

Authorized Signature/Title

SUBSCRIBED AND SWORN to before me
this _____ day of _____, 20_____.

Notary Public
My commission expires: _____

A: You would need a local agent. There is no restriction on transformers being from an overseas manufacturer. However, all transformers should meet current Department of Energy efficiency requirements. It is 7200/12470 on the primary. 1500 kVA would be fuse type 353C17. 2000kVA & 2500kVA would be none fuse type. Ours look more like the mini type you show in your question. Number of primary HV bushings is 2. As specified in the spec, all requirements shall be in accordance with the latest revision of ANSI standards. No electronic bids accepted. The bid does need to be notarized by a notary public. We anticipate awarding the bid for orders placed through April 30, 2026. This bid is being solicited for pricing to purchase transformers for FY 2026 and we can't anticipate quantity or size.

Q: I understood all required information but I just make sure to check again regarding local agent. So that means we are not eligible to participate in the bidding if we don't have any local agent in US?

A: Correct, you would need a local agent.

Q: Regarding this requirement agent for bidding, Is there any qualification to be an agent? Is there any regulation for corporation in US to be Agent? As our company has a overseas coporation in USA, I'm wondering that if we could participate in the bidding with our USA branch as a Agent.

A: I have no list of qualifications or regulations to provide.