

GENERAL INFORMATION REGARDING RESIDENTIAL  
ELECTRIC SERVICE UPGRADES

1. The homeowner shall obtain a building permit from City Hall, 630-262-0280.
2. The homeowner shall contact the Electric Utility with the address of the electric service upgrade and when an inspection will be needed, 630-232-1503.
3. If the services passes inspection, see number 4. If the service fails the inspection, the utility will inform the homeowner of any items that are deficient and set up a time to reinspect.
4. If needed, the utility will upgrade the overhead wire free of charge at its earliest convenience. If the service is underground, and the wire is not adequate, the homeowner shall arrange to have a new underground service installed.
5. The homeowner has several options for having a new underground service installed.
  - a. The homeowner can dig the trench (30" deep), install the 3" schedule 40 gray PVC, pull the wire and backfill the trench. The City would build the riser up the pole and energize the service.
  - b. The City can dig the trench, install the 3" schedule 40 gray PVC, backfill the trench, pull the wire in and energize the service.
  - c. The homeowner can hire a contractor to install the new service, with the City just energizing the service. The contractor must familiarize himself with the City's policies and standard procedures. All work is subject to inspection.
6. The homeowner pays for complete service installation for underground service.
7. The homeowner is responsible for all restoration of property to its original condition.
8. The City of Geneva follows Commonwealth Edison Company specifications for residential electric service upgrades.
9. This list is not all-inclusive. The City of Geneva can be contacted for an onsite meeting to discuss the specifics of the service upgrade.

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OVERHEAD TO UNDERGROUND ELECTRIC SERVICE CONVERSIONS.

1. The homeowner shall obtain a building permit from City Hall, 630-262-0280.
2. The homeowner shall contact the Electric Utility for a location for the underground meter connection device to be mounted on the house, 630-232-1503. If the location is more than five feet from the main panel, an external disconnect must be installed.
3. The Electric Utility will provide an estimate for the homeowner for the costs associated with the Utility's portion of the work. The homeowner must pay, up front, the cost of this estimate to the City of Geneva. After the job has been completed, the City will either bill for any additional costs or refund the unused portion of the money. The City bills on a time and material basis.
4. The homeowner has several options for trenching in an underground service.
  - a. The homeowner can dig the trench (30" deep) and have it open for the Electric Utility at a prearranged day and time so that the Utility can put the wire in the trench, the homeowner can backfill and the Utility can energize the service.
  - b. The City can dig the trench and put the wire in and energize the service.
  - c. The homeowner can hire a contractor to install the new service, with the Utility just energizing the service. The contractor must familiarize himself with City policies and standard procedures. All work is subject to inspection.
  - d. The Utility must build the feed up the pole to connect to the distribution system.
5. The homeowner pays for complete service installation for an underground service.
6. The homeowner is responsible for all restoration of property to its original condition.
7. This list is not all-inclusive. The City of Geneva Electric Utility can be contacted for an onsite meeting to discuss the specifics of the service upgrade.