



"NOTICE REGARDING MEETING AND PUBLIC COMMENT RULE MODIFICATION DUE TO COVID-19"

In strict adherence to Gov. Pritzker's Executive Order 2020-74 (with exceptions permitted only for compliance with the Illinois Open Meetings Act), prohibiting indoor meeting gatherings of any size, the City of Geneva's public meetings are now virtual. Meetings are livestreamed for the public to provide the ability to contemporaneously hear all discussion, testimony and roll call votes of the open meeting in real time. Details on how to watch Geneva Broadcast Network live are listed below.

Given the restriction on in-person attendance, the public may provide comment in several ways:

SUBMIT WRITTEN COMMENTS (RECOMMENDED) IN ADVANCE

Public comments may be submitted via email in advance of the meeting at publiccomment@geneva.il.us or by hard copy to the dropbox located outside the Geneva City Hall (in the alley) at 22 S. First St. Comments submitted by noon on the day of the meeting will not be read aloud during the meeting, but will be treated as regular correspondence and published in the [Agenda Center](#) on the City's website prior to the meeting.

When providing written comments, clearly identify the following:

- The date of the meeting
- The type of meeting for the written comments (e.g. Geneva City Council, Planning and Zoning Commission, Historic Preservation Commission, etc.).
- Name (required) and any other identifying information (optional, address)
- Identify General Public Comment (non-agenda items) or Agenda Item (please indicate specific agenda topic by agenda number and title)

The entire content of the comments will be subject to public release. The City of Geneva will be under no obligation to redact any information. The contents of all comments will be posted to the City's website under the appropriate meeting for the public body to access and read.

PROVIDE COMMENTS DURING MEETING

Individuals desiring to comment during the meeting must register with the online portal (link located at the top of the meeting agenda, which can be found in the [Agenda Center](#)). At the appropriate time, individuals will be recognized one at a time to provide the opportunity to comment (audio only). Individuals may also provide written comments during the meeting, but prior to adjournment, to publiccomment@geneva.il.us. Emailed comments will be acknowledged but not read aloud, and will be treated as regular correspondence included with the minutes of the meeting.

HOW TO WATCH MEETINGS LIVE

As a reminder, all are welcome to follow the progress of City Council, Historic Preservation Commission, and Planning and Zoning Commission meetings LIVE on the [City's website](#) and Geneva Broadcast Network, which can be viewed on Comcast Ch. 10, AT&T U-Verse Ch. 99 or the [City's YouTube Channel](#). Previous meetings also are available to watch on YouTube.