



Application Requirements for Siding Replacement/Repair

1. Document Existing Siding Conditions

- Provide a written reason for request (siding is non-operational, damaged/deteriorated, energy efficiency, etc.).
- For structures with stucco, aluminum, vinyl, or other synthetic materials, expose covered portions of original/historic siding or sheathing (at least two representative areas 2' X 2' at each viable elevation) to evaluate siding and any deteriorated areas.
- Provide photographs of each side of the structure, as well as detailed photographs showing deterioration of the original siding on each side. Provide a written description of any deteriorated area for each side of the structure. Include the number of unsalvagable boards of each facade. See example on following page.
- Identify details of the original/historic existing siding (material type, face exposure, thickness of siding, boards/shakes, etc).

2. New Siding

- Describe where on the structure the replacement material will be placed, and why the proposed material was selected. Identify details of the proposed replacement material (material type, face exposure, thickness of boards/shakes, surface texture, primed for paint or manufactured color, finish, etc.) Photographs and/or manufacture catalog images are acceptable.

3. Cost Estimates from at Least Two Different Companies

- **Repair of original/historic siding with replacement in-kind more than 100 sq. ft. of original siding:** Detailed cost estimate for repair and replacement in-kind of damaged original/historic existing siding, including line items for the cost for preparation and reconditioning of existing siding (scrape, caulk, patch, prime, paint, etc.) and replacement in-kind of damaged areas.
- **Complete replacement of original/historic siding with substitute materials:** To facilitate HPC consideration of economic and technical feasibility of repair or in-kind replacement, versus the wholesale replacement of original/historic siding with substitute materials, applications for wholesale replacement with substitute materials should be included each of the following cost estimates:
 - Cost estimate to repair and paint the existing original/historic siding. Contractor references and description of prior repair projects should be included.
 - Cost estimate for the replacement and painting of the siding in matching in-kind materials, including the cost to remove and dispose of original/historic existing siding material, as well as the costs of material and installations of the proposed siding (in-kind material, labor, trim, caulking, finishing, etc.).
 - Cost estimate for the replacement of the siding with a substitute material, including the cost to remove and dispose of original/historic existing siding material, as well as the costs of material and installation of the proposed substitute siding (material, labor, trim, caulking, finishing, etc.)

Please submit the information listed in the list above along with the HPC Submittal Form and Building Permit Application. Not providing the required materials will result in the application being withheld from consideration or being continued to another meeting until all required information is provided.

